



AGENDA

1st Ordinary Council Meeting

Tuesday 7 November 2023

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.

A stylized, dark ink signature of Luccio Cercarelli.

LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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A Place for People

- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 17 October 2023 pages 11160 to 11169 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT

MAYORAL REPORT

1st Ordinary Council Meeting

AGENDA ITEM: 7.1
REPORT TITLE: Mayoral Update Report - October 2023
MEETING DATE: Tuesday 7 November 2023
AUTHOR: Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides Council with a summary of the recent activities of the Mayor.

KEY MESSAGES

In October 2023, the Mayoral activities included:

- Community Events attended on the behalf of Council.
- Attending the Asia Pacific Cities Summit (APCS) and Mayors Forum
- Meeting with Ministers, MLAs, and Government Agencies
- Media Interviews including SWELL (Swimming, Wellness, Events, Leisure and Lifestyle) Media Event

RECOMMENDATION

THAT Report entitled Mayoral Update Report - October 2023 be received and noted.

DISCUSSION

Attended the below Community events on behalf of Council during the month of October.

- PRBA (Palmerston Region Business Association) Commercial
- 2023 Vincent Lingiari Memorial Lecture – Charles Darwin University (CDU)
- Official Opening of Fulton Hogan's Northern Territory Plant
- CRSA (Community Refugee Sponsorship Australia) Information night for Dignitaries
- Official Darwin Hub opening National Australia Bank (NAB)
- 60th Anniversary AANT (Automobile Association of the NT)
- Palmerston Youth Local Action Group
- OBM (October Business Month) Women in Business Lunch
- UDIA (Urban Development Institute of Australia) Gala Dinner
- Elected Members Palmerston Market Stall

Meetings with Ministers, MLAs, and Government Agencies

- Hon Minister Ngaree Ah Kit, Minister for Corporate and Digital Development, International Education, Disabilities and Multicultural Affairs
- Susan McDonald, Senator for Queensland, and Shadow Minister for Northern Australia
- Bakewell Primary School – Civics and Citizenship Year Four HASS Presentation
- Matt Hollamby, Acting Assistant Commissioner Northern Territory Police
- Mark Turner MLA, Member for Blain

Asia Pacific Cities Summit and Mayors Forum 2023

The Asia Pacific Cities Summit and Mayors Forum 2023 was held in Brisbane and saw attendees from 140 cities. This was my first year attending this summit and forum. I had many productive conversations and found the speakers engaging and informative, I wish they had spoken for longer and that there was time for discussion afterwards.

It was touching to hear of Merri-bek Councils 'act of reconciliation with traditional owners' by changing its name from Moreland Council once there was proof Moreland was named after an 1800's Jamaican slave plantation. Merri-bek is an Indigenous name, meaning "rocky country" and was chosen after a month-long community poll and supported by 59% of ratepayers who completed a survey.

We couldn't resist a photo opportunity with Palmerston NT and Palmerston North NZ!



L-R City of Palmerston CEO Luccio Cercarelli, Palmerston North Jerry Shearman, City of Palmerston Deputy CEO Amelia Vellar and Mayor Athina Pascoe-Bell and David Murphy Palmerston North



Signing the Mayors Accord at Asia Pacific Cities Summit and Mayors Forum Brisbane 2023

Fulton Hogan Northern Territory Plant Opening

It was a pleasure to be present and provide a short speech at the opening of the new Fulton Hogan plant in Marjorie Street Pinelands. It was interesting to find out that the plant has been in the same location for over 50 years, which makes it older than the City of Palmerston. The new plant can use up to 30% recycled road materials when constructing new roads which is fantastic for the Territory's circular economy and the environment.



Fulton Hogan Asphalt Plant Pinelands

Bakewell Primary School Visit for Year 4 HASS lessons

I thoroughly enjoyed providing an overview on what Local Government is, how council is elected, and the services provided by the council to the Year 4 students as part of their Humanities and Social Science (HASS) curriculum. I found them to be polite and engaging and there were many thoughtful questions and a genuine interest in local government. I also was able to ask questions such as "What services do you think Council should provide to Palmerston residents?" And "Would you like to be a Mayor or Councillor one day?"



Students at Bakewell asking the Mayor questions

SWELL (Swimming, Wellness, Events, Leisure, and Lifestyle) Media Event

With the SWELL redevelopment nearing completion, it was a pleasure to discuss the SWELL project with various media and government agencies. It was a perfect opportunity to celebrate the new shade structure going up and to confirm we are on track to open in readiness for the December 2023 school holidays as promised. I am extremely proud of the staff who have worked so hard to deliver our biggest project to date on time and budget and would like to thank both the Northern Territory and Federal Government once again for their financial funding to allow us to build this wonderful facility within the City of Palmerston.



L-R Chief Minister Natasha Fyles, Mayor Athina Pascoe-Bell and Minister Eva Lawler

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

| Item | Confidential Category | Confidential Clause |
|--------|-----------------------------------|---|
| 25.1.1 | Council Committee Recommendations | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. |
| 25.1.2 | Legal Advice | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity. |

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

| | |
|----------------------|---|
| AGENDA ITEM: | 13.1.1 |
| REPORT TITLE: | Community Benefit Scheme Individual Representation Support Applications |
| MEETING DATE: | Tuesday 7 November 2023 |
| AUTHOR: | Community Facilities Officer, Rachel Fosdick |
| APPROVER: | General Manager of Community, Kylie Darley |

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks Council approval of four (4) community grant applications in accordance with Council Policy Grants, Donations and Sponsorships.

KEY MESSAGES

- Four (4) Individual Representation Support applications are presented in this report for Council approval in accordance with Council Policy, *Grants, Donations and Sponsorships*.
- Two (2) applications are from Palmerston residents who applied for funding to attend Dance Around the World Tour and two (2) applications are from Palmerston residents to attend Elevated Hoops South Queensland Tour.
- The applications for funding do not meet the criteria in the Council Policy *Grants, Donations and Sponsorships*.
- Where a request for a Grant, Donation or Sponsorship is made which does not comply with the criteria and is deemed to have merit by the Chief Executive Officer, the request will be referred, with recommendation to Council for consideration and determination.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme Individual Representation Support Applications be received and noted.
2. THAT Council approve the Community Benefit Scheme Individual Representation Support applications for \$250 each for the four (4) applicants as described in the report titled Community Benefit Scheme Individual Representation Support Applications.

BACKGROUND

City of Palmerston (CoP) provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations to deliver activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with Individual Representation Support available to individuals for \$250.

The Council Policy *Grants, Donations, and Sponsorship* provides the governance for the Community Benefit Scheme. Section 4.4 of the *Grants, Donations, and Sponsorship* Policy states that Council may support individuals and teams hailing from the City of Palmerston and representing Palmerston, the Northern Territory, or Australia in a variety of challenges, activities, and events, both within the Northern Territory, interstate, and internationally.

The policy defines representation as: the action of speaking, competing, or acting on behalf of Palmerston, Northern Territory or Australia as part of a team, a community group or as an individual in a sporting or other challenge where the nominated individual is based in Palmerston.

Section 4.1.5 of the Policy states that 'Requests by individuals will not be considered except for the purpose of Palmerston, Northern Territory or Australian representation.'

The *Grants, Donations, and Sponsorship* Policy, as stated in Section 4.9.4, stipulates that requests for Grants, Donations, or Sponsorships that fall outside the established criteria, yet are deemed to possess merit by the Chief Executive Officer, may still be considered.

At the time of writing this Report, \$73,550 of CBS funding remains available in this financial year for future projects and events that benefit the Palmerston community.

DISCUSSION

Individual Representation Support Applications

Council has recently received four (4) applications for the Community Benefit Scheme (CBS), all of which do not meet the established criteria of the existing *Grants, Donations, and Sponsorship* Policy. **Attachment 13.1.1.1.**

In this context, the Council has received two (2) applications for children to perform and participate in workshops across Los Angeles as part of the "Dance Around the World - Dance Tour," which is conducted in collaboration with the Palmerston-based enterprise, Sam's Dance Studio. "Dance Around the World" primarily operates as a travel business specialising in dance-themed tours. This initiative does not meet the established criteria of the existing *Grants, Donations, and Sponsorship* Policy as it presents an opportunity to participate in a tour rather than an opportunity to represent Palmerston, Northern Territory or Australia. While it may not align with the representation opportunity criteria, it could potentially serve as a valuable means for the applicants to acquire skills and techniques in a distinctive manner, which would meet the CoP Community Plan objective 4.1; we support and foster innovation. The Dance Around the World tour itinerary includes dance workshops in Hollywood, Los Angeles and Universal Studios and trip to Disneyland for a performance and workshops.

Applicant 1 – Dance Around the World – Dance Tour: eight (8) year old from Bakewell. Amount requested \$250. **Attachment 13.1.1.2.**

Applicant 2 – Dance Around the World – Dance Tour: six (6) year old from Bakewell. Amount requested \$250. **Attachment 13.1.1.3.**

Similarly, the Council has received two (2) applications for the "Elevated Hoops South Queensland Tour." This tour does not correspond to a formally recognised state or national basketball representation competition or title. Communication from Elevated Hoops, Chairperson states that the participants will compete against the top teams and players from South Queensland and include training with prestige

coaches. The participants will also attend an NBL game and the local theme parks. The skills development from this trip would meet the CoP Community Plan objective 4.1; we support and foster innovation.

Applicant 3 – South Queensland Basketball Tour – 15 year old from Gunn. Amount requested \$250.

Attachment 13.1.1.4.

Applicant 4 – South Queensland Basketball Tour – 15 year old from Rosebery. Amount requested \$250.

Attachment 13.1.1.5.

Participating in these tours offers applicants the opportunity to gain valuable experiences and potentially acquire new skills and perspectives beyond the scope of traditional representation opportunities.

Approving these requests would demonstrate the Council's commitment to supporting diverse avenues for personal and skill development within the community.

In accordance with the Council Policy, these applications are presented to Council for approval.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

Council Policy *Grants, Donations, and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

Section 4.4 of the *Grants, Donations, and Sponsorship* Policy, states that Council may decide to support individuals and teams hailing from the City of Palmerston and representing Palmerston, the Northern Territory, or Australia in a variety of challenges, activities, and events, both within the Northern Territory, interstate, and internationally. Section 4.1.5 of the Policy states that 'Requests by individuals will not be considered except for the purpose of Palmerston, Northern Territory or Australian representation.'

The Grants, Donations, and Sponsorship Policy, as stated in Section 4.9.4, stipulates that requests for Grants, Donations, or Sponsorships that fall outside the established criteria, yet are deemed to possess merit by the Chief Executive Officer, may still be considered.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2023/24 fiscal year for grants, donations, sponsorships is \$230,000. The 2023/24 Environmental Initiatives budget is a further \$20,000 with no funding currently expended.

\$156,450 has been expended for projects from the CBS budget which will benefit the Palmerston community, with \$73,550 remaining in the Community Benefit Scheme 2023/24.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy *Grants, Donations, and Sponsorships*.

This Report addresses the following City of Palmerston Strategic Risks:

2. Financial Sustainability

Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

4. Inclusion, Diversity and Access

Failure to balance meeting needs of Palmerston's cultural mosaic

6. Governance

Failure to effectively govern.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Policy Grants Donations and Sponsorships [13.1.1.1 - 4 pages]
2. Application - Redacted - 8 year old - Female - Dance Tour [13.1.1.2 - 3 pages]
3. Application - Redacted - 6 year old - Male - Dance Tour [13.1.1.3 - 3 pages]
4. Application - Redacted - under 15 - Female - Basketball Tour [13.1.1.4 - 3 pages]
5. Application - Redacted - under 15 - Male - Basketball Tour [13.1.1.5 - 3 pages]

| | | | |
|----------------------|---------------------------------------|-------------------|------------|
| Name: | Grants, Donations and Sponsorships | | |
| Type: | Council Policy | | |
| Owner: | Chief Executive Officer | | |
| Responsible Officer: | General Manager Community and Culture | | |
| Approval Date: | 19/10/2022 | Next Review Date: | 11/11/2023 |
| Records Number: | 516350 | Council Decision: | 10/550 |

1 PURPOSE

Council actively supports initiatives which benefit the community. This Policy provides governance and outlines the method by which support is provided by way of grants, donations, and sponsorships.

2 PRINCIPLES

Council is committed to the principles of open and transparent government, as well as ensuring Council is financially sustainable.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

| Term | Definition |
|----------------|---|
| Grant | Where Council provides financial or in-kind support to a community organisation carrying out a project or activity benefitting the community, and where the organisation may need to acquit funds provided. GST is not applicable. Council is recognised for its contribution. |
| Donation | Where Council provides financial or in-kind support to a community organisation carrying out a project, activity, or purchase of material goods. Acquittal of funds is not required. GST is not applicable. Council is recognised for its contribution. |
| Sponsorship | Where Council provides financial or in-kind support to a community activity or event, and where Council is widely identified as a sponsor of the event as per details in the Agreed Conditions of Funding. Acquittal of funds is not required. GST is applicable. |
| Representation | The action of speaking, competing or acting on behalf of Palmerston, Northern Territory or Australia as part of a team, a community group or as an individual in a sporting or other challenge where the nominated individual is based in Palmerston. Representation Support is a form of Donation. |

4 POLICY STATEMENT

4.1 Criteria for all categories of Grants, Donations and Sponsorships from Council

- 4.1.1 All requests for grants, donations and sponsorships must benefit the Palmerston Community, and must identify how the proposed activity/event/item relates to one or more of the objectives within the City of Palmerston Community Plan.
- 4.1.2 Each request must include a completed Community Benefit Scheme Application Form of the appropriate Category.
- 4.1.3 Community groups, incorporations and not for profit organisations are eligible to apply for grants, donations and sponsorships.

- 4.1.4 Requests by commercial entities will not be considered except for as outlined in Clause 4.6.1 of this Policy or in the circumstance of an Expression of Interest for Special Projects in Palmerston.
- 4.1.5 Requests by individuals will not be considered except for the purpose of Palmerston, Northern Territory or Australian representation.
- 4.1.6 Financial support will be restricted to one successful application per financial year.
- 4.1.7 A funding agreement prepared by Council, outlining conditions, must be signed by the successful applicant and returned to City of Palmerston prior to disbursement of funds.
- 4.2 Grants and Donation Requests**
 - 4.2.1 Category 1 – Grant and Donation Requests for \$500 or less
 - 4.2.1.1 Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.
 - 4.2.2 Category 2 – Grant and Donation Requests for between \$501 and \$2,000
 - 4.2.2.1 Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.
 - 4.2.2.2 The organisation provides their details including appropriate registration as an incorporated community group or not- for-profit organisation, applicable insurance details, contact details of elected office holders and minuted details of the organisation's resolution to request funding.
 - 4.2.2.3 A letter of request-which details the project, event, or material need, and drawing links between the benefit of the project and the City of Palmerston Community Plan, written by someone within the organisation holding an elected office, must be submitted along with the completed Community Benefit Scheme Application Form.
 - 4.2.3 Category 3 – Grant and Donation Requests in excess of \$2,000
 - 4.2.3.1 All requests must comply with requirements set out in 4.2.2 above.
 - 4.2.3.2 In addition, the organisation must submit a project brief including the projected budget.
 - 4.2.3.3 Evidence of alternate sources of funding, to a minimum of 30% of the project costs, must be provided.
 - 4.2.3.4 If the grant application is for funds greater than \$10,000, then the organisation is to provide its most recent audited financials.
 - 4.2.3.5 A full acquittal of funds is required for grants but is not required for donations.
- 4.3 Sponsorship**
 - 4.3.1 The organisation must submit a copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits.
 - 4.3.2 The organisation is responsible for the appropriate display of Council's branding, as deemed appropriate by the Chief Executive Officer or Council.
 - 4.3.3 The organisation must permit Council to attend the funded event/program for the purpose of taking photos and/or video recording. Council will seek permission from the individual/s photographed or recorded.
 - 4.3.4 Where recurring annual sponsorship is agreed upon, the organisation must comply with criteria set out in the Agreement, and Council must resolve to provide the recurring funding.
 - 4.3.5 No acquittal is required.

4.4 Representation Support

Council may decide to support individuals and teams based in City of Palmerston and representing Palmerston, Northern Territory or Australia in sporting and other challenges, activities and events within the Northern Territory, interstate and internationally.

- 4.4.1 Funding will be from the Community Benefits Scheme allocation and considered a donation.
- 4.4.2 Pre-determined amounts of support will be available for Individuals and Teams.
- 4.4.3 Individuals may request \$250 to assist their representation. All team members may request individually however, where an individual is successful, that individual is ineligible to receive additional funding as part of a team application.
- 4.4.4 Teams may request \$250 per competing team member, up to the total value of \$2,000 to assist team representation. A list of competing team members is to be included with the team application. Where a team application is successful a member of that team is ineligible to also apply as an individual.
- 4.4.5 Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.
- 4.4.6 Requests must be submitted prior to the event and dates of travel. Retrospective applications will not be eligible.
- 4.4.7 Requests for representation funding will be via Application, where the applicant meets eligibility.
- 4.4.8 Representation eligibility criteria:
 - 4.4.8.1 Individuals must be Palmerston residents; or
 - 4.4.8.2 Teams must be Palmerston-based.
- 4.4.9 Supporting documentation must include evidence of competition/activity/event participation.

4.5 Environmental Initiatives

Subject to the conditions provided for in 4.1 and 4.2 of this policy, Council will support environmental initiatives up to a cumulative total of \$20,000 per annum, where there is a demonstrated improvement that can be achieved in the environment as a result of the project/initiative.

These initiatives may include, but are not limited to:

- Waste reduction strategies (reducing non-recyclables or single use containers)
- Water or energy efficiency opportunities
- Rehabilitation of the environment (native planting / litter collection)

- 4.5.1 Exclusive to the requirements provided for in 4.1, grant funding will be available to commercial entities per environmental project/initiative, per year, subject to 50% to the cost of the project being matched by the applicant.
- 4.5.2 Written justification for the initiative must be provided, detailing the environmental benefit which will be delivered as a result of the project, and aligned with the outcomes of the City of Palmerston Community Plan.

4.6 Graffiti Removal

Council will support initiatives for graffiti removal with grant funding. This grant funding is exclusive of the conditions provided under 4.1 and 4.2 of this policy. Funding will be granted subject to the following conditions:

- 4.6.1 This grant funding will be restricted to an amount of \$500 per request and is accessible by community groups only.
- 4.6.2 The Graffiti Removal Grant Form has been submitted and includes supporting evidence as detailed in the form. This includes providing evidence of owner's consent to undertake the graffiti removal from a proposed location.
- 4.6.3 The funds must be acquitted, and evidence of the graffiti removal provided to Council upon completion of the project.

4.7 Special Projects

Council may elect to offer and promote Special Projects Expressions of Interest to encourage requests for financial support for various initiatives.

- 4.7.1 These may be short-term or long-term projects and will be offered as determined by Council Decision, including maximum value of and length of time of offer.
- 4.7.2 Funding for Special Projects will be from the Community Benefits Scheme.
- 4.7.3 Application for these Special Projects will be via Expression of Interest, where the applicant meets eligibility as specified per Special Project criteria.
- 4.7.4 Special Project criteria may differ from 4.2 in that:
 - 4.7.4.1 Successful funding through the Community Benefit Scheme does not preclude successful Special Projects funding.
 - 4.7.4.2 Expressions of Interest may be accepted from businesses and individuals if there is clear community benefit.

4.8 Annual School Awards

Council will provide the sum of \$100 annually to all schools within the municipality for the purpose of a "City of Palmerston Community Service Award", to be awarded at the time and under the criteria deemed fit by the recipient school. Schools will be invited in July to apply for the funding by submitting details requested. Only schools responding to invitations as requested will be awarded funding.

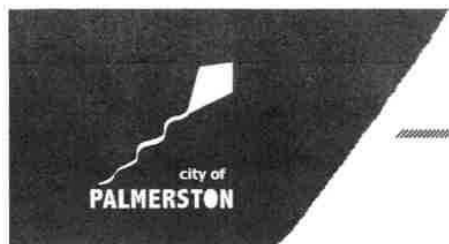
4.9 Responsibilities of the Chief Executive Officer

- 4.9.1 All requests under \$2,000 are at the discretion of the Chief Executive Officer.
- 4.9.2 Requests in excess of \$2,000 are to be referred by the Chief Executive Officer to Council with a recommendation.
- 4.9.3 The Chief Executive Officer is required to maintain a register of all grants, donations and sponsorships made under delegation.
- 4.9.4 Where a request for a Grant, Donation or Sponsorship is made which does not comply with the criteria outlined above and is deemed to have merit by the Chief Executive Officer, the request will be referred, with recommendation to Council for consideration and determination.
- 4.9.5 A report detailing decisions made regarding Community Benefit Scheme funding requests will be tabled in full Council meeting each month.

5 ASSOCIATED DOCUMENTS

- 5.1 Application forms will be available on Council's website

6 REFERENCES AND RELATED LEGISLATION



APPLICATION FORM

INDIVIDUAL
REPRESENTATION SUPPORT
\$250 for an Individual

CHECKLIST

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | I have understood the Community Grants, Donations and Sponsorships Policy and am eligible to apply |
| <input checked="" type="checkbox"/> | I have attached proof of selection for representation |
| <input checked="" type="checkbox"/> | I have not received funding from the City of Palmerston this financial year. |

INDIVIDUAL DETAILS

Individual's Name: [REDACTED]
Contact Name: [REDACTED]
Position of Contact: Mother
Telephone: [REDACTED]
Email: [REDACTED]
Residential Address: [REDACTED]

EVENT DETAILS

Activity Name: Dance Performance and workshop with SAM's Dance Studio
Location of Activity: USA- Disneyland/Universal Studio's/Millennium Dance Complex
Activity Date: 23/06/24 - 30/06/24
Amount Requested: 250
Will funding or support be received from other sources? If so, where. No
No
How will funding be used (flights/accommodation/registration):
Flights & Accommodation package
Benefit of Attending: This is an amazing opportunity to expand Skills and technique for dancing along with experiencing cultural diversity
This is an amazing opportunity to expand Skills and technique for dancing along with experiencing cultural diversity.

AGREEMENT

I agree to publicly acknowledge City of Palmerston's contribution via the following:

☒ Social Media Post ☐ Website ☐ Newsletter ☐ Promotional Material ☐ Other

I agree to supply CoP with an individual photo of the representative, with permission to reproduce.
I hereby declare that the information provided is true and correct at the time of signing.

Signed: [REDACTED]

Date: 30/9/23

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

👤 In Person: Civic Plaza, 1 Chung Wah Terrace, Palmerston

✉ PO Box 1 Palmerston NT 0831

☎ 8935 9975

✉ grants@palmerston.nt.gov.au

The City of Palmerston complies with the information Privacy Principles contained in the Information Act (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on www.palmerston.nt.gov.au.

CITY OF PALMERSTON - GRANTS REPRESENTATION SUPPORT INDIVIDUAL APPLICATION / 1

[REDACTED]

From: [REDACTED]
Sent: Saturday, 30 September 2023 2:59 PM
To: Community Benefit Scheme
Subject: [REDACTED]
Attachments: [REDACTED]

Good afternoon,
Please see attached 2 application forms for my children [REDACTED] who will be performing and participating in workshops across Los Angeles USA In June 2024 representing SAM's Dance Studio, a Palmerston NT based Studio.
I have also attached the itinerary for the Dance Tour that outlines all Performance and workshop opportunities.
Please see below formal acceptance from Disneyland LA via our Tour Director.

If you require more information please let me know.
Thanks,

[REDACTED]

[REDACTED]

----- Original Message -----

Subject: CONGRATULATIONS- SAMS DANCE STUDIO USA DANCE TOUR 2024
Date: 19-07-2023 11:50 am
From: "Dance Around The World" [REDACTED]
To: 'SAMs Dance Studio' [REDACTED]

[REDACTED]

Congratulations Disney have reviewed your audition and you are all booked to perform at The Disneyland Resort and take a workshop with Disney Imagination Campus!

Thanks
Ros

Dance Around the World
PO Box 606
Ingleburn NSW 2565
Australia
Tel: 02 9618 6600



COUNCIL AGENDA Attachment 13.1.1.2



SAM'S DANCE STUDIO USA DANCE TOUR 2024

JUNE 2024

Sun 23

Meet your DATW Tour Director at the Airport for check-in. Early arrival in Los Angeles, your Tour Director will be on hand to assist you through Passport Control, Customs and Baggage Claim. Transfer to your Hotel.
3 night's accommodation

Mon 24

HOLLYWOOD – HOLLYWOOD & LOS ANGELES TOUR with DANCE WORKSHOP

Sightseeing tour today with a local guide. Beverly Hills, Sunset Strip and Hollywood, past Rodeo Drive. We will spend time 2 hours in Santa Monica. *The Studio can choose 1 workshop at Millennium Dance Complex or Playground LA or Debbie Reynolds Dance Studio or Nicholas Dance.* Parents cannot view the workshop.

Tue 25

HOLLYWOOD – UNIVERSAL STUDIOS WITH PERFORMANCE

Full Day at Universal Studios including admission.
Perform on Universal Studios City Walk stage. Enjoy your day visiting the Universal Studios Backlot, home of Universal Pictures. You will pass through working sound stages where many blockbuster movies were filmed. Ride the Revenge of the Mummy, Jurassic Park, visit Harry Potter as well as many other attractions.

Wed 26

HOLLYWOOD TO ANAHEIM – DANCE STORE & CITADEL SHOPPING OUTLETS PERFORMANCE

Visit Anaheim's newest Dance Store and Performance at Citadel Outlets with approx. 2.5 hours free time for Shopping.
5 night's accommodation at

Thr 27

ANAHEIM – CHARACTER BREAKFAST

Character Breakfast at Goofy's Kitchen Disneyland Hotel – lots of fun!
5 Day Disneyland Hopper Pass for Disneyland & California Adventure Theme Parks.
Please note dancers need their Disney Hopper Pass for every Disney performance/workshop. Reservations are required for entrance to Theme Parks.

Fri 28

ANAHEIM –DISNEY WORKSHOP

Dance workshop with Disney Imagination Campus. Parents cannot view the workshop.

Sat 29

ANAHEIM – DISNEY STAGE PERFORMANCE

Dance Performance at a Disneyland Resort venue.

Sun 30

ANAHEIM – GROUP DINNER

Group dinner at a local restaurant.

JULY 2024

Mon 01

END OF TOUR ON Check out

AUGUST 2024

Mon 12

QANTAS AIRWAYS QF 16 LOS ANGELES

Tue 13

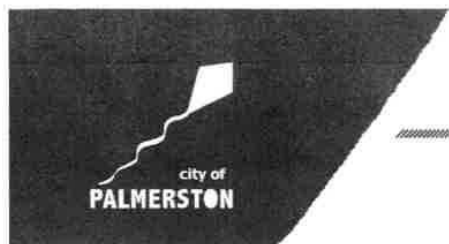
Cross the International Dateline

Wed 14

ARRIVE BRISBANE at 0500

Passport Control, Customs and collect Bags. Transfer to Domestic Terminal

****Above inclusions may be re-scheduled on different days dependent on confirmation of Dance Performance dates. Exact days for each component will be advised 2 weeks prior to departure. If you would like to book any additional day tours we suggest you extend your stay in Anaheim after the Dance Package**



APPLICATION FORM

INDIVIDUAL
REPRESENTATION SUPPORT
\$250 for an Individual

CHECKLIST

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | I have understood the Community Grants, Donations and Sponsorships Policy and am eligible to apply |
| <input checked="" type="checkbox"/> | I have attached proof of selection for representation |
| <input checked="" type="checkbox"/> | I have not received funding from the City of Palmerston this financial year. |

INDIVIDUAL DETAILS

Individual's Name: [REDACTED]

Contact Name: [REDACTED]

Position of Contact: Mother

Telephone: [REDACTED]

Email: [REDACTED]

Residential Address [REDACTED]

EVENT DETAILS

Activity Name: Dance Performance and workshop with SAM's Dance Studio

Location of Activity: USA- Disneyland/Universal Studio's/Millennium Dance Complex

Activity Date: 23/06/24 - 30/06/24

Amount Requested: 250

Will funding or support be received from other sources? If so, where. No

No

How will funding be used (flights/accommodation/registration):

Flights & Accommodation package

Benefit of Attending: This is an amazing opportunity to expand Skills and technique for dancing along with experiencing cultural diversity

This is an amazing opportunity to expand Skills and technique for dancing along with experiencing cultural diversity.

AGREEMENT

I agree to publicly acknowledge City of Palmerston's contribution via the following:

☒ Social Media Post ☐ Website ☐ Newsletter ☐ Promotional Material ☐ Other

I agree to supply CoP with an individual photo of the representative, with permission to reproduce.

I hereby declare that the information provided is true and correct at the time of signing.

Signed: [REDACTED]

Date: 30/9/23

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

👤 In Person: Civic Plaza, 1 Chung Wah Terrace, Palmerston

✉ PO Box 1 Palmerston NT 0831

☎ 8935 9975

✉ grants@palmerston.nt.gov.au

The City of Palmerston complies with the information Privacy Principles contained in the Information Act (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on www.palmerston.nt.gov.au.

CITY OF PALMERSTON - GRANTS REPRESENTATION SUPPORT INDIVIDUAL APPLICATION / 1

[REDACTED]

From: [REDACTED]
Sent: Saturday, 30 September 2023 2:59 PM
To: Community Benefit Scheme
Subject: [REDACTED]
Attachments: [REDACTED]

Good afternoon,
Please see attached 2 application forms for my children [REDACTED] who will be performing and participating in workshops across Los Angeles USA In June 2024 representing SAM's Dance Studio, a Palmerston NT based Studio.
I have also attached the itinerary for the Dance Tour that outlines all Performance and workshop opportunities.
Please see below formal acceptance from Disneyland LA via our Tour Director.

If you require more information please let me know.
Thanks,

[REDACTED]

[REDACTED]

----- Original Message -----

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From: "Dance Around The World" [REDACTED]
To: 'SAMs Dance Studio' [REDACTED]

[REDACTED]

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Thanks
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Dance Around the World
PO Box 606
Ingleburn NSW 2565
Australia
Tel: 02 9618 6600



COUNCIL AGENDA Attachment 13.1.1.3



SAM'S DANCE STUDIO USA DANCE TOUR 2024

JUNE 2024

Sun 23

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3 night's accommodation

Mon 24

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JULY 2024

Mon 01

END OF TOUR ON Check out

AUGUST 2024

Mon 12

QANTAS AIRWAYS QF 16 LOS ANGELES

Tue 13

Cross the International Dateline

Wed 14

ARRIVE BRISBANE at 0500
Passport Control, Customs and collect Bags. Transfer to Domestic Terminal

****Above inclusions may be re-scheduled on different days dependent on confirmation of Dance Performance dates. Exact days for each component will be advised 2 weeks prior to departure. If you would like to book any additional day tours we suggest you extend your stay in Anaheim after the Dance Package**

Nicolle Corpus

From: [REDACTED]
Sent: Thursday, 7 September 2023 10:10 AM
To: [REDACTED]
Subject: Fwd: Lockdown Academy: South Queensland Tour

Sent from my iPhone

Begin forwarded message:

From: Elevate Hoops NT Incorporation [REDACTED]
Date: 1 September 2023 at 12:26:46 am ACST
Cc: [REDACTED]
Subject: Lockdown Academy: South Queensland Tour

Good morning,

The next steps regarding the South Queensland Tour.

Tour dates confirmed: 8 to 18 January 2024

Flights have been booked for those travelling with the team.

Staff

Head Coach – [REDACTED]

Assistant Coach [REDACTED]

Tour Managers – Tour Managers (2) will be introduced once availability has been confirmed.

All Staff will have their Ochre Card (Working with Children).

Uniforms

Uniform sizing to be conducted at training on **Saturday, 9 Sep 23**. We will be ordering our uniforms through Veto Sports. Please see sizing chart attached.

Athletes will receive the following:

1. Travel Polo Top (1)
2. Travel Shorts (1)
3. Game Day Long Sleeve Warm Up Top (1)
4. Game Day Singlet (1)
5. Game Day Shorts (1)
6. Travel Backpack (1)

Accommodation

We will no longer be staying at a hotel. Instead we will be staying at two separate AirBnBs.

I will have Tour Managers (2) staying at one of the locations each. I am personally staying around the corner from the AirBnBs at my relatives house.

Meals

Previously we were only going to cover breakfast as we were staying in a hotel but now we'll cover 3 meals a day: Breakfast, Lunch, Dinner.

Any dietary requirements, please let us know.

Tour Fee Payment

We've had to extend our tour fee by \$200 per athlete to cover the additional two meals. As the previous tour package was set to only cover Breakfast

I will require you to pay an initial payment of \$1,200AUD **by 31 Sep** to cover Uniforms, AirBnBs & Elite Coaching Fees.

Tour Packages covers the following:

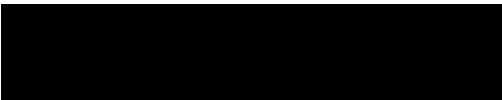
Flights
Accommodation
Car hire
Uniforms
Breakfast, Lunch & Dinner (3 meals per day)
Social Activities
Coaching & Facility Fees

First Payment: \$1,200AUD due by 31 Sep 23

Second Payment: \$1,200AUD due by 1 Dec 23

Note: If you want to pay a lump-sum of \$2,400AUD, please let me know.

Payment details:



Description: LA-SQT-Athletes Last Name

DESCRIPTION EXAMPLE: LA-SQT-LAWTON

Itinerary

Final Itinerary with timings to be released November/Early December.

More to be added*

| Date | What | Location |
|-------|--|-----------|
| 8 Jan | Arrive Brisbane Airport Elite Training Session Team Dinner at the Lawton's | Brisbane |
| 9 Jan | Welcome to Country Team Training Game #1 Game #2 | Toowoomba |

COUNCIL AGENDA Attachment 13.1.1.4

| | | |
|--------|--|------------|
| 10 Jan | Game #3 | Brisbane |
| 11 Jan | Team Training Recovery Shopping | Brisbane |
| 13 Jan | Game #4 | Brisbane |
| 13 Jan | Game #5 | Brisbane |
| 14 Jan | Sea World Shopping/Lunch QLD State Champs NBL Game (Brisbane) | Gold Coast |
| 15 Jan | Elite Training Session Game #6 | Brisbane |
| 16 Jan | Game #7 | Brisbane |
| 17 Jan | Movie World Wet 'n' Wild | Gold Coast |
| 18 Jan | Depart Brisbane Airport | Brisbane |

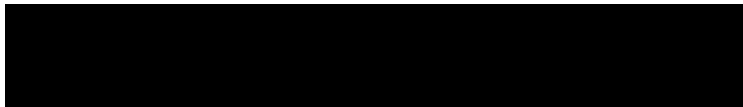
If you need to discuss anything in more details, please contact me!!!

In the meantime, if you have any questions, please do not hesitate to contact me.

Kind Regards,



**Elevate Hoops NT Incorporated
Head Coach of Lockdown Academy**



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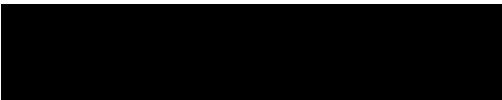
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|-------|--|-----------|
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COUNCIL AGENDA Attachment 13.1.1.5

| | | |
|--------|--|------------|
| 10 Jan | Game #3 | Brisbane |
| 11 Jan | Team Training Recovery Shopping | Brisbane |
| 13 Jan | Game #4 | Brisbane |
| 13 Jan | Game #5 | Brisbane |
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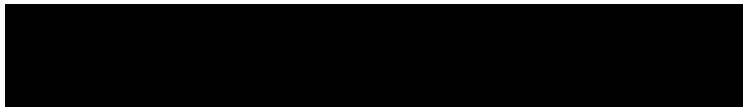
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In the meantime, if you have any questions, please do not hesitate to contact me.

Kind Regards,



**Elevate Hoops NT Incorporated
Head Coach of Lockdown Academy**



COUNCIL REPORT

1st Ordinary Council Meeting

| | |
|----------------------|---|
| AGENDA ITEM: | 13.1.2 |
| REPORT TITLE: | Men's Shed Accessibility Bathroom |
| MEETING DATE: | Tuesday 7 November 2023 |
| AUTHOR: | Project Lead, Richard Azzopardi |
| APPROVER: | General Manager of Infrastructure, Nadine Nilon |

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This Report seeks Council approval to amend the Men's Shed bathroom upgrade scope of works and increase the allocated project budget.

KEY MESSAGES

- Men's Shed Palmerston Northern Territory is a member of the Australian Men's Shed Association with 30 active members as at 30 June 2023.
- The Men's Shed provides a community workshop area for men to gather, develop skills, and undertake different activities. Across Australia there are over 1200 Men's Sheds.
- Men's Shed Palmerston is situated at Shed 3 & 4 located at 60 Georgina Crescent Yarrowonga, NT 0830, which is owned by City of Palmerston.
- The property is currently leased for 3 years until 29 February 2024, with an option to extend for a further three years.
- The sheds are within Council's Operations Centre, with all other site facilities being used by Council for operations and animal management purposes.
- The sheds were constructed in the 1990's and met the required standards at that time.
- A request has been made to upgrade the bathroom facilities to meet current accessibility standards to support the needs of members.
- Council had allocated a budget of \$100,000 to undertake works to retrofit the existing bathroom, however as the design process has progressed there are a number of complexities for consideration by Council.
- This report provides an update of the project and the current options available to Council.

RECOMMENDATION

1. THAT Report entitled Men's Shed Accessibility Bathroom be received and noted.
2. THAT Council endorses that the scope of the accessible bathroom works at Shed 3 & 4 at 60 Georgina Crescent Yarrowonga, to construct an extension to Shed 4 as an additional bathroom.
3. THAT Council endorses a further \$36,400 to be drawn from the working capital reserves, to modify the premises at Shed 3 & 4-60 Georgina Crescent Yarrowonga, to provide a disability toilet, resulting in a total construction budget of \$136,400.

BACKGROUND

Men's Sheds are a community workshop area that provides a safe space for men to gather, develop skills, and undertake different activities that promote a community spirit. There are over 1,200 Men's Sheds across Australia and there are three located across Darwin and Palmerston.

The Men's Shed Palmerston aims to increase the health and wellbeing of men in the community by fostering social connectedness and increasing self-esteem. A number of projects and social enterprises can operate out of a Men's Shed.

Men's Shed Palmerston is situated at Shed 3 & 4-60 Georgina Crescent Yarrowonga, NT 0830, a property owned by the City of Palmerston (CoP) and used as the Operations Centre. The sheds leased by the Men's Shed have internal areas of 75 square metres and outdoor yards of 80 square metres each, with a shared bathroom between the shed spaces. The sheds were built in the 1990's to the required standard at the time.

Men's Shed have leased the tenancy for over 10 years with the current lease until 29 February 2024, with an option to extend for a further three years. Men's Shed have thirty members with three of their members in wheelchairs.

In February 2023, Men's Sheds Palmerston requested changes to the toilet door situated in the Men's Shed to allow people with disabilities to access the bathroom.

At the 2nd Ordinary Council Meeting of 15th August 2023 Council made the following decisions:

25.1.4 Men's Shed Disabled Toilet Facility

1. *THAT Report entitled Men's Shed Disabled Toilet Facility be received and noted.*
2. *THAT Council endorses the commencement of Stage 1, the Design, Documentation and obtaining of building permits to modify the premises at Shed 3 & 4-60 Georgina Crescent Yarrowonga, to provide a disability toilet.*
3. *THAT, subject to all approvals being obtained, Council endorses up to \$100,000 to be drawn from the working capital reserves for Stage 2 -Construction, to modify the premises at Shed 3 & 4-60 Georgina Crescent Yarrowonga, to provide a disability toilet.*
4. *THAT the Council Decision relating to the Report entitled Men's Shed Disabled Toilet Facility be moved to the Open Minutes of the 15 August 2023 Meeting.*

CARRIED 10/976 - 15/08/2023

The design process has commenced and has led to additional options and considerations for Council.

This report presents the options prior to proceeding with works.

DISCUSSION

An engineering firm has been engaged to undertake the design works to upgrade the bathroom to meet current accessibility standards for an accessible bathroom, including obtaining building certification for the works. The initial design intent was to upgrade the bathroom with the minimal work required to achieve compliance, such as widening the door opening, replacing the plumbing fixtures, and installing

relevant rails. Prior to the design commencing, this was estimated to cost in the order of \$100,000 and there was the known risk of additional complexities being discovered as the design process commenced.

Existing Bathroom Upgrade

To enable the existing bathroom to achieve compliance, the extent of works is more significant than initially anticipated. The most significant change is the requirement to move two of the walls of the bathroom (internal to the shed) to enable the entry and manoeuvrability space to meet current compliance requirements. A new disabled parking space and entrance doorway is also required.

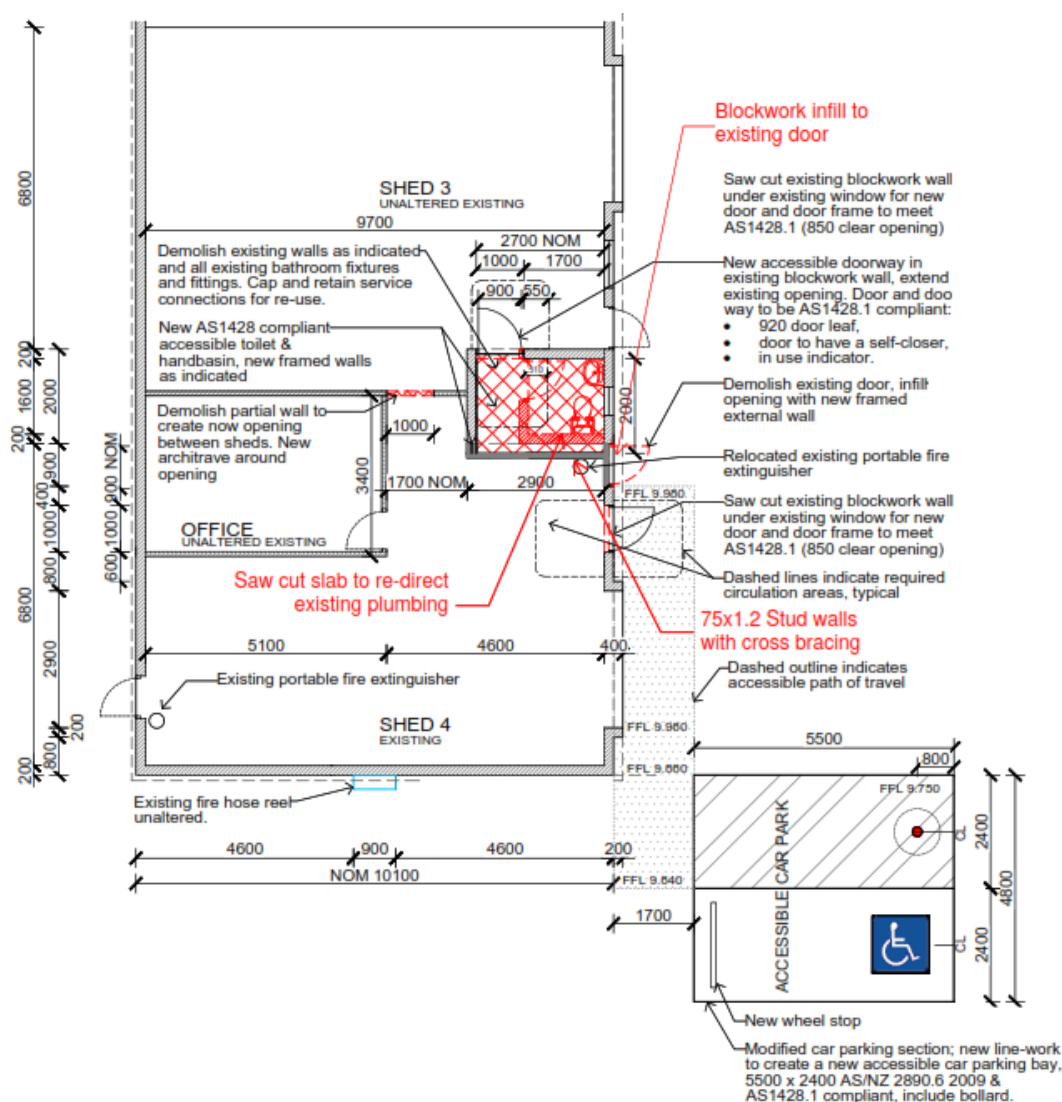


Figure 1 – Internal Bathroom Upgrade

Aside from cost, the impact of this requirement is the increase in size of the bathroom, which results in a reduction of usable space of Shed 3/4 by approximately 4 square metres. The workspace currently used by the disabled patrons will also need to be relocated to facilitate a new opening between sheds 3 and 4. The Men's Shed have noted this as being a concern, along with the potential disruption whilst works are occurring. Whilst not the preferred option for users, a suitable portable bathroom could be hired to mitigate this impact.

The estimated cost of the work to amend the existing bathroom to meet current accessibility requirements is \$106,700, including 10% contingency. This does not include consultants' fees such as permits and design. A further \$4,000 per month would be required for bathroom hire during construction.

Additional External Bathroom Extension

Throughout the design process, an alternative option has been identified and explored. This option is to construct an extension of the side/end of the existing Shed 4 wall. This would create a new bathroom for users that is compliant. There would then be the option to retain, or demolish, the existing bathroom. This also provides additional future options for Council with each Shed having a bathroom. However, the Men's Shed have indicated that they would like the existing bathroom converted to a kitchen space. This has not been considered further within this report as it would be an additional cost and reduce the benefit of having a bathroom per shed.

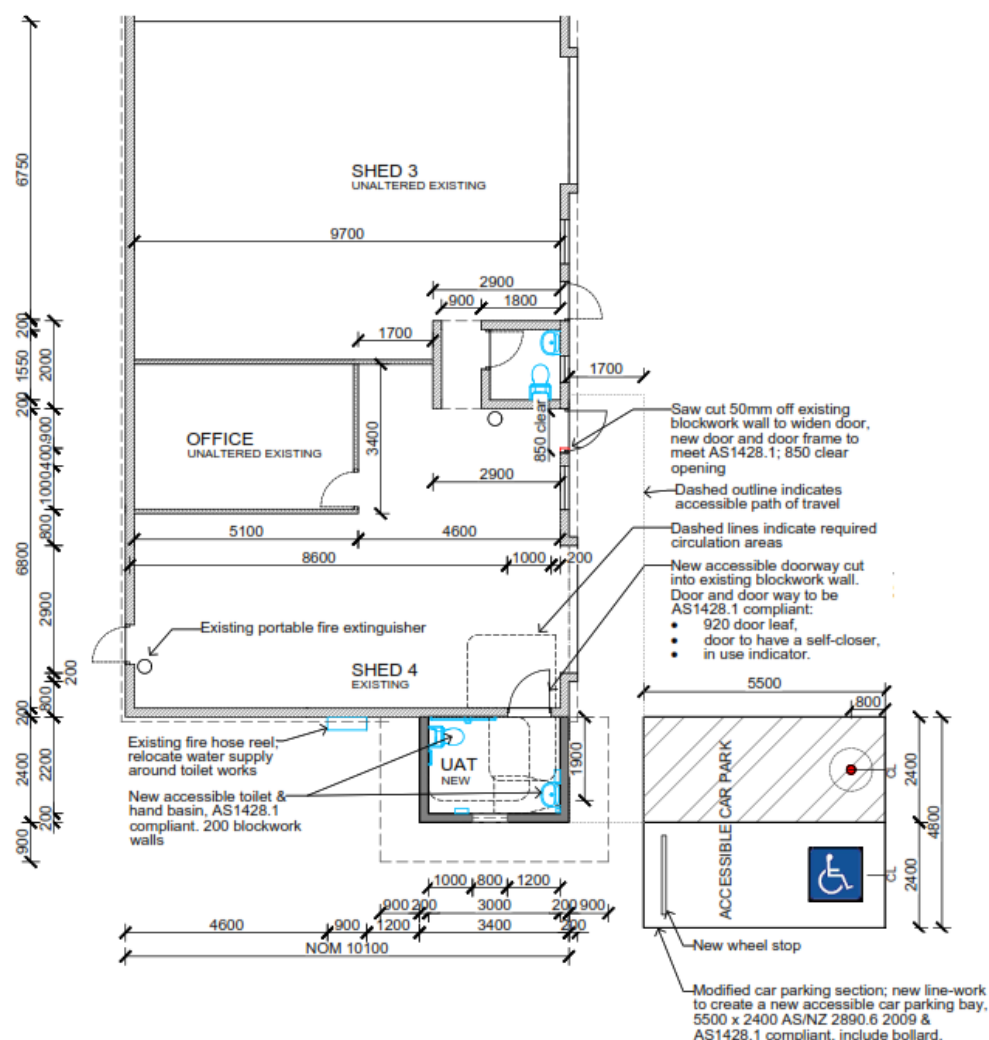


Figure 2 - External Bathroom Extension

This option would provide an accessible bathroom to Shed 4 that is able to be used by the Men's Shed. The impact of this extension would have an impact on the external space, and would require a new sewer connection, relocation of fire service and modification/installation of water and electrical services. The construction of the bathroom would have an impact on users due to the requirement for service

connections and the demolition of a portion of the wall, however it would be less than the internal bathroom works.

The estimate cost of an accessible bathroom extension to Shed 4 is in the order of \$136,400, including 10% contingency. This does not include consultants' fees such as permits and design.

Summary

The options presented in this report are;

- Continue with the initial bathroom upgrade, at an estimated construction cost of \$110,700.
- Construct a new bathroom as an extension to Shed 4, at an estimated construction cost of \$136,400.

There are other options available to Council that are not recommended but are noted for information. These include;

- Installation of a prefabricated accessible bathroom (ie Exeloo) external to, but nearby, Sheds 3 & 4. This is not recommended as the cost would be in the order of \$300,000 for supply, installation, services and pathway connectivity.
- No bathroom changes. This is not recommended as the current bathroom does not meet the needs of the Men's Shed users.

It is recommended that Council proceed with finalising the design and requesting public quotes to construct the bathroom extension to Shed 4, with additional budget being allocated to the project.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Projects and Infrastructure Services
- Project Lead

Men's Shed Palmerston have been consulted throughout the design process.

POLICY IMPLICATIONS

This policy takes into consideration the Disability Inclusion and Access Plan 2022-25, and the Inclusive, Diverse and Accessible Policy Framework.

BUDGET AND RESOURCE IMPLICATIONS

A construction budget of \$100,000 has been allocated to this project, with a further \$30,000 estimated for design and approvals that will be from existing programs and transferred in the next budget review process.

The cost to continue with the initial bathroom upgrade, is estimated to be in the order of \$110,700. The cost to construct a new bathroom as an extension to Shed 4, is estimated to be in the order of \$136,400.

The total design cost including attaining a Building Permit for one of the above proposals is in the order of \$18,500. This doesn't include inspections and certification of works, which would be within the \$30,000 budget identified.

For Council to proceed with either option, additional budget is required to be allocated. The existing budget has been allocated from the Working Capital Reserve and it is recommended that a further \$36,400 is drawn to enable the project to proceed.

The Men's Shed are able to request grants from Government and other bodies as relevant and suitable. CoP have supported applications as the property owner in the past.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The Men's Shed have raised the concern of the bathroom amenities within their leased space not meeting the requirements of their users. Failure to address their current needs may result in negative feedback and ongoing concern, including the potential for some users not being able to use the facility. As the sheds were constructed under previous requirements and not designed for community groups, changes to the structure and amenities is a complex process.

It should be noted that the facility (Sheds 3 and 4) have exclusive use by the Men's Shed and is provided at a peppercorn rental. The lease is due to expire in 2024 at which time Council can review the suitability of the arrangement.

This Report addresses the following City of Palmerston Strategic Risks:

4. Inclusion, Diversity and Access
Failure to balance meeting needs of Palmerston's cultural mosaic

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

| | |
|----------------------|--|
| AGENDA ITEM: | 13.1.3 |
| REPORT TITLE: | Community Benefit Scheme Sponsorship Application - Darwin Symphony Orchestra |
| MEETING DATE: | Tuesday 7 November 2023 |
| AUTHOR: | Deputy Chief Executive Officer, Amelia Vellar |
| APPROVER: | Deputy Chief Executive Officer, Amelia Vellar |

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval of a Community Benefit Scheme Sponsorship Application from the Darwin Symphony Orchestra to deliver two (2) performances in Palmerston.

KEY MESSAGES

- Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations to deliver activities, projects and services that benefit the Palmerston community.
- A sponsorship request has been received from the Darwin Symphony Orchestra to bring two (2) Family Proms concerts to Palmerston.
- The Palmerston Family Proms series would bring a morning of fun and inspiring music to the Palmerston Recreation Centre, with two performances proposed for 9:30am and 11:00am on Saturday 11 May.
- Part of the sponsorship request is in kind venue support and staffing support from CoP to deliver the Darwin Symphony Orchestra events at Palmerston Recreation Centre.
- Officers recommend supporting this proposal as it is consistent with the values and objectives of the Creative Industries Plan, as well as the overarching vision of Palmerston as outlined in the Council's Community Plan.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme Sponsorship Application - Darwin Symphony Orchestra be received and noted.
2. THAT Council approve the Darwin Symphony Orchestra Sponsorship request of \$25,000, as per **Attachment 13.1.3.1.** to report entitled Community Benefit Scheme Sponsorship Application - Darwin Symphony Orchestra, to be funded from the Community Benefit Scheme.

BACKGROUND

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations to deliver activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with Representation Support also available to individuals.

City of Palmerston (CoP) has received a CBS application from the Darwin Symphony Orchestra (DSO) for Family Proms at the Palmerston Recreation Centre, Palmerston for two performances being \$25,000 over the period as per **Attachment 13.1.3.1**.

Council's Grants, Donations and Sponsorships Policy provides governance of the Community Benefit Scheme. Council's policy requires all requests over \$2,000 to be referred by the Chief Executive Officer to council with recommendation. At the time of writing this Report \$56,170.00 remains available in CBS funding for future projects and events that benefit Palmerston in this financial year. DSO have submitted all required documentation for the CBS sponsorship. They have not received funding from Council in the last financial year.

This report seeks Council consideration for a Community Benefit Scheme Sponsorship application from Darwin Symphony Orchestra to deliver two (2) performances in Palmerston.

DISCUSSION

Darwin Symphony Orchestra (DSO) has been a treasured community institute for 30 years. Comprising of more than 100 volunteer musicians and a small professional core, DSO reflects the diverse and vibrant communities in the Northern Territory.

The orchestra's identity as an accessible and essential community resource is built on a commitment to bringing exceptional performances to all corners of the Northern Territory. From floating on pontoons in Nitmiluk Gorge, to performing on a working barge on Darwin Harbour, and becoming the first symphony orchestra to perform at Uluru, DSO truly reflects the Territory's unique cultural geography.

DSO Proposal

The DSO is proposing bringing Family Proms which is an hour-long concert with a full orchestra, aimed at introducing music to listeners in a fun and engaging way to Palmerston at an entry level ticket price. Family Proms include instrument demonstrations, beautiful music, and a chance to hear and see the orchestra up close. This interactive and relaxed event brings joy to children and families from across the community and has a loyal following. Previously presented at Darwin Entertainment Centre, this concert has attracted around 500 audience members per performance. The Palmerston Family Proms series would bring a morning of fun and inspiring music to the Palmerston Recreation Centre, with two performances proposed for 9:30am and 11:00am on Saturday 11 May. With a simple stage and lighting set up, children can get close to their favourite instruments, listen to a wide variety of sounds, and learn how an orchestra works.

Alignment to CoP Community Plan

The Palmerston Family Proms series aligns with the CoP community Plan in the following objectives:

- Objective 1.1 (Focusing on Families)
- Objective 3.1 (Celebrating Culture and Diversity)
- Objective 4.1 (Supporting and fostering innovation)

The Palmerston Family Proms series, with its hour-long concert and instrument demonstration, supports the objective of focusing on families in Palmerston. It offers an engaging and fun experience for children and families within the community and promotes music appreciation in a way that is suitable for all types of families.

The event at the Palmerston Recreation centre provides a place for families to gather and introduces children to the world of orchestral music, making it a valuable addition to the community's family-focused activities.

In addition, the Family Proms event celebrates culture and diversity by introducing the community to a rich world of orchestral music. It provides an opportunity for people from diverse backgrounds to come together and experience the beauty of classical music, which is a universal language that transcends cultural boundaries. The event at the Palmerston recreation centre encourages unity through music, aligning with the objective of celebrating culture and diversity.

The Family Proms event can indirectly support innovation by exposing children and families to the world of music and orchestras in an engaging and accessible way. By offering instrument demonstrations and the chance to conduct the orchestra, it encourages creative thinking and fosters an early interest in music and the arts. This, in turn, contributes to the community's development and capacity building, aligning with the strategy of fostering innovation in the community.

Alignment to CoP Creative Industries Plan

The proposal aligns with the CoP Creative Industries Plan in the following ways:

Host (Providing Venues and Opportunities):

The proposal seeks to introduce a new creative event or activity, which, when implemented, can serve as a venue or opportunity for artistic, cultural, and creative activity to prosper in Palmerston. By offering this event, the city is actively fulfilling its role as a host for creative endeavours.

Connector (Creating Networks and Partnerships):

The proposal outlines the plan for a new event, which can create networks and partnerships within the community. It could involve collaboration with local artists, musicians, or other stakeholders, fostering creative clusters and strengthening connections among various creative entities in the city.

Partner (Promoting Community Participation):

The proposal emphasizes community participation in creative activities. By providing this event, the city is actively working with others to promote artistic and cultural engagement within the community, aligning with the role of a partner outlined in the Creative Industries Plan. This aligns with the Creative Industries Plan's role as an enabler for community cultural development and sector development.

Overall, the proposal is consistent with the values and objectives of the Creative Industries Plan, as well as the overarching vision of Palmerston as outlined in the Council's Community Plan. It underscores the role of the council in promoting and supporting artistic and cultural activities to create a vibrant and welcoming city.

Marketing and Co-Branding Opportunities

The proposed partnership with the DSO Palmerston Family Proms concert series offers marketing and branding opportunities for CoP. By being acknowledged as the Presenting Partner for the 2024 concert series, CoP gains prominent visibility with logo placement on all event print and digital materials alongside the Darwin Symphony Orchestra (DSO) logo. This logo placement extends to digital advertisements, including high-traffic locations like airport screens and Deckchair Cinema, ensuring a wide audience reach.

The partnership goes beyond the event, with year-round logo and partner recognition. CoP's presence as a Presenting Partner is not only acknowledged in concert materials but also in DSO's season brochures, annual reports, and digital screens at major events. This extensive visibility culminates in logo placement on the DSO sponsor banner, featured at all major DSO events. The full extent of the partnership is covered in **Attachment 13.1.3.1**.

Officers have confirmed that this event could be accommodated in the Palmerston Recreation Centre on these dates. This partnership offers a compelling opportunity for CoP to extend its reach and be recognized as a key contributor to the cultural vibrancy of the region.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Community Facilities Officer
- Community Services Manager

POLICY IMPLICATIONS

The application discussed in this report conforms to the Council Policy Grants, Donations and Sponsorships policy.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2023/2024 fiscal year for grants, donations and sponsorships is \$130,000.00. \$73,830 has been expended for projects which will benefit the Palmerston community with \$56,170.00 remaining in the Community Benefit Scheme 2023/24 budget for future projects and events.

If supported, this would be a significant sponsorship at \$25,000 plus in-kind support. The staffing and other in-kind requests as outlined below would be met within approved existing operational budgets.

In kind Support

DSO propose in kind venue support from CoP to deliver the series at Palmerston Recreation Centre. This includes:

- Use of 50 CoP chairs for orchestra green room;
- Use of 10 CoP trestle tables for ticketing and orchestra instruments;
- Use of 10 CoP Microphone and PA for Presenter;
- Use of 10 CoP Carpet tiles to cover stage area of 17m x 9m;
- Marketing support e.g. inclusion in CoP mainlining lists, or cross-promotion with other CoP events;
- Venue staff as required by CoP (e.g. security, reception, duty ushers); and
- Venue hire including air con and other venue costs.

The extensive list of in-kind offerings, ranging from furnishings for the orchestras green room to necessary venue staff and marketing support, would reflect a robust commitment to the success of the Palmerston Family Proms concert series. Additionally, the venue hire cost, valued at \$12,230.00, if approved provided by Council, would serve as a pivotal cornerstone in making this proposal a reality.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

4. **Inclusion, Diversity and Access**
Failure to balance meeting needs of Palmerston's cultural mosaic
6. **Governance**
Failure to effectively govern.

Included in the DSO submission is a number of complimentary tickets for Council to the proposed event. Officers recommend that these tickets be used to as giveaways given to the community to promote the event.

Failure to support DSO's application would result in a missed opportunity to bring a leading cultural organisation to Palmerston. Currently Council's Community Benefit Scheme sponsorships are predominately awarded to sporting clubs and sporting events. For Councils to meet its objectives under its Creative Industries Plan partnerships are crucial. This collaborative effort between DSO and the CoP ensures the delivery of a vibrant and engaging series that not only enriches the cultural fabric of the community but also solidifies a strong and productive partnership.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. DSO & City of Palmerston Proposal 2024 FINAL [13.1.3.1 - 8 pages]



CITY OF PALMERSTON

2024 Partnership Proposal



WELCOME

Darwin Symphony Orchestra (DSO) is a leading cultural organisation in the Northern Territory and its only symphony orchestra.

Based in Darwin, DSO is recognised as a centre for distinctive artistic work and aims to present and promote inspirational orchestral music to local, national and international audiences.

A vibrant and innovative orchestra, DSO has a dedicated group of more than one hundred volunteer musicians and a small core of paid professional musicians. Our location has seen the orchestra deliver artistic and educational programs that are responsive to the Northern Territory's unique culture and geography for over 30 years.

DSO has established a reputation for collaborating with a wide range of artists and arts organisations, broadening our reach and enriching our work. These collaborations centre NT First Nations artists and stories, music, dance, poetry, singing and visual media, giving audiences and participants a distinctive experience that celebrates our cultural context.



PROPOSED PARTNERSHIP

BACKGROUND

We know that City of Palmerston is committed to investing in initiatives that support community inclusion, celebrate creative talent, and increase wellbeing – as detailed in the City of Palmerston Community Plan and Creative Industries Plan 2023 – 2027.

Like City of Palmerston, Darwin Symphony Orchestra is committed to engaging with the broader community, increasing the level of community participation, and fostering the wellbeing of families.

DSO ANNUAL SNAPSHOT



+89.4 NET PROMOTER SCORE (NPS)



5 MAJOR TICKETED PERFORMANCES



12 CONCERTS FOR KIDS AND FAMILIES



2 FREE MAJOR EVENTS FOR THE COMMUNITY



600 NT STUDENTS PARTICIPATING IN WORKSHOPS



2 TOURS TO REMOTE NT WITH DSO ENSEMBLE



4 UNIQUE COLLABORATIONS WITH OTHER NT ORGANISATIONS



42 EDUCATION WORKSHOPS FOR TERRITORY KIDS



14,000+ AUDIENCE MEMBERS



Witladla - 2023

PROPOSED PARTNERSHIP CONTINUED

BACKGROUND

Delivering orchestral music across the Northern Territory is an integral part of DSO's purpose. DSO has brought musical ensembles to areas and communities across the NT, including Darwin, Palmerston, Humpty Doo, Batchelor, Nhulunbuy, Yirrkala, Numbulwar, Katherine, and Alice Springs, particularly through education touring projects.

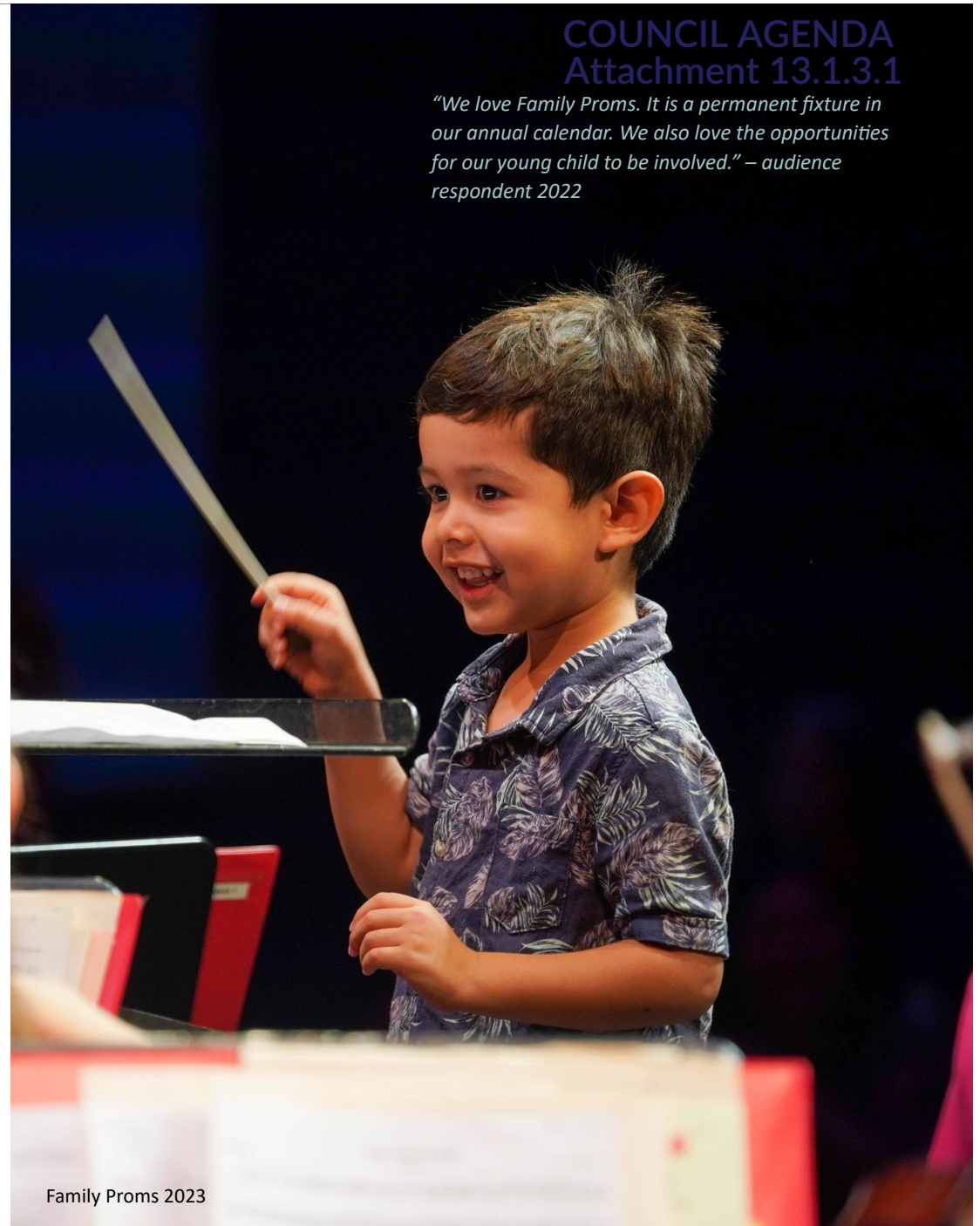
This small ensemble touring has great value, and DSO will continue to deliver this work across the NT. However, we also know that nothing compares to the impact of a full symphony orchestra. The sound of 70 musicians playing together is truly awe-inspiring, and for children or any first-time listener, hearing the orchestra up close is an unforgettable experience. We would like to bring the whole symphony orchestra to Palmerston, engaging more deeply in the community, and delivering performances that inspire people.

As well as community engagement and wellbeing, the Creative Industries Plan focusses on building partnerships with established Northern Territory organisations, to maximise resourcing and create new opportunities. Together City of Palmerston and Darwin Symphony Orchestra can forge a partnership which maximises the benefits from our shared resources and expertise.

In order to present Palmerston Family Proms, DSO is seeking support from City of Palmerston, and proposing a Partnership in 2024.

COUNCIL AGENDA Attachment 13.1.3.1

"We love Family Proms. It is a permanent fixture in our annual calendar. We also love the opportunities for our young child to be involved." – audience respondent 2022



Family Proms 2023

PROPOSED PARTNERSHIP CONTINUED

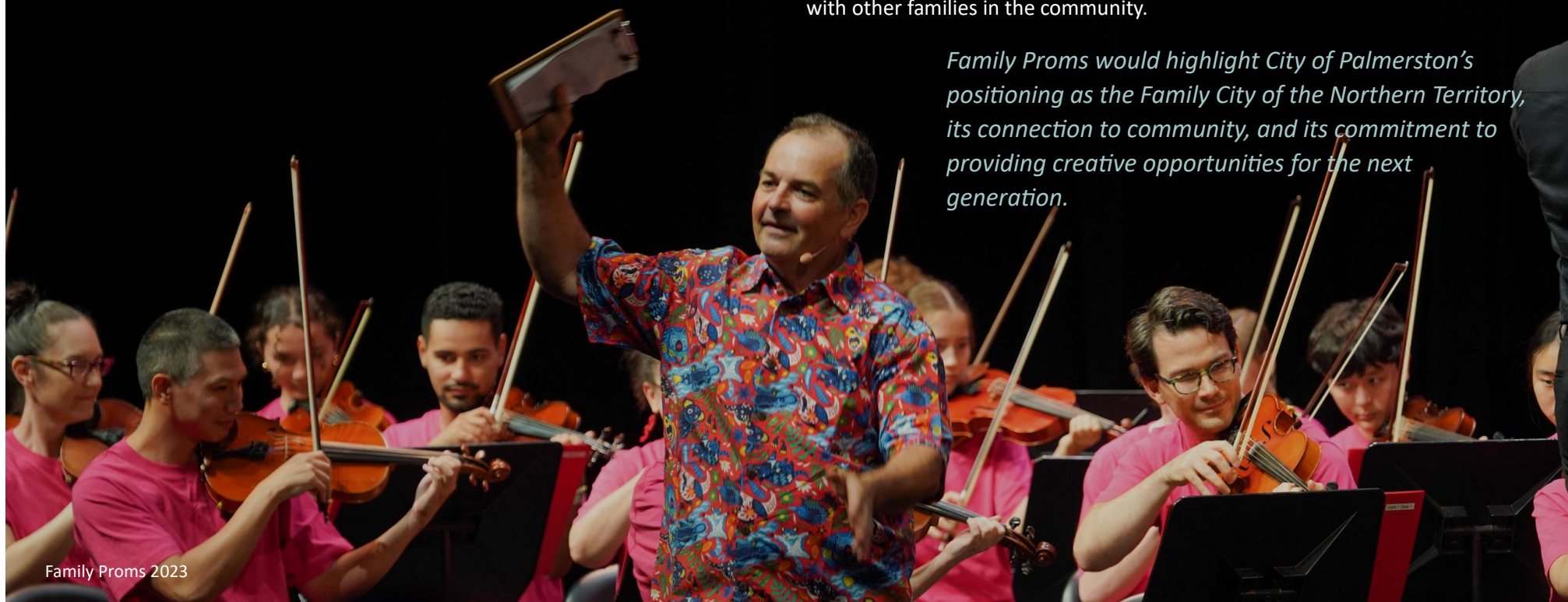
About Family Proms

Family Proms is an hour-long concert with full orchestra, aimed at introducing music to new listeners in a fun and engaging way. With instrument demonstrations, beautiful music, and a chance to hear the orchestra up close, this interactive, and relaxed event brings joy to children and families from across the community, and has a loyal following. Previously presented at Darwin Entertainment Centre, this concert has attracted around 500 audience members per performance.

The Palmerston Family Proms series would bring a morning of fun and inspiring music to the Palmerston Recreation Centre, with two performances proposed for 9:30am and 11am on Saturday 11 May. With a simple stage and lighting set up, children can get up close to their favourite instruments, listen to a wide variety of sounds, and learn how an orchestra works. Some lucky children will even have the chance to conduct the orchestra!

As well as engaging with the broader community, CoP could use Family Proms to engage with staff and their families, coming together with other families in the community.

Family Proms would highlight City of Palmerston's positioning as the Family City of the Northern Territory, its connection to community, and its commitment to providing creative opportunities for the next generation.



Family Proms 2023

PROPOSED PARTNERSHIP CONTINUED

Education Activity

In the lead up to the Family Proms performances in April and May, DSO's Education Team, led by Concertmaster Tara Murphy, would visit Palmerston schools to deliver workshops, teach children about their instruments, and guide them through musical activities. This forges more meaningful and lasting connections, and deepens the educational outcomes from the Family Proms series. The DSO Education Team has extensive experience in schools delivering these programs.



DSO Education Activity

Partnership Investment

DSO is proposing a sponsorship package to support the presentation of Family Proms and education activities in Palmerston 2024. The full details are listed over the page in the proposal table.

- Presenting Partner \$25,000 + in kind support

The Presenting Partner package gives City of Palmerston recognition as a partner for this event, and other opportunities across the year.

For Family Proms, the overall organisation, logistics, production and staging of the event would be managed and resourced by DSO. As well as the team of staff, DSO has a passionate group of event volunteers, who help with ushering and other roles on the day.

In-Kind Support

DSO would like to propose in kind venue support from City of Palmerston to deliver the series at Palmerston Recreation Centre. This includes:

- 50 chairs for orchestra green room
- 10 trestle tables for ticketing and orchestra instruments
- Orchestra green room space in the community room
- Microphone & PA for Presenter
- Carpet tiles to cover stage area of 17m x 9m
- Venue staff as required by City of Palmerston (e.g. security, reception, duty ushers)
- Marketing support e.g. inclusion in CoP mailing lists, or cross-promotion with other City of Palmerston events
- Venue hire including air con and any other venue costs

THE FUTURE OF THIS PARTNERSHIP

DSO is proposing to trial this partnership with City of Palmerston in 2024, with a view to continuing to work together in future years. The Family Proms project is an ideal initiative to bring to Palmerston, as it is an already established and successful performance model that we believe will engage the Palmerston community.

For future years, DSO and City of Palmerston can look to grow the Family Proms program, and discuss other initiatives that align with both of our strategic priorities.

Recently DSO was pleased to be involved in City of Palmerston's iconic Geekfest, which saw young participants making instruments and parading through the event to perform Darth Vader's March. DSO is keen to build on this engagement in 2024 with a similar initiative, which would continue and deepen this connection to the Palmerston community. As Geekfest is a standalone event, this initiative has not been included in this proposal for clarity.

"The Family Proms program is so fabulous. My granddaughter got to conduct - this will stay with her for life. She's a budding 6yo violinist and loved her moment!" – audience survey respondent, 2022

DSO at Palmerston Geekfest
2023

PARTNERSHIP BENEFITS

PRESENTING PARTNER

\$25,000 + IN KIND

Amount ex GST

EVENT-SPECIFIC BENEFITS

Family Proms

Acknowledgement as Presenting Partner for 2024 Palmerston Family Proms concert series – logo placement on all event print and digital materials next to DSO logo.

Logo and Presenting Partner recognition in event digital advertisements including airport screens and Deckchair Cinema.

Family Proms ticket allocation of 30 tickets for CoP stakeholders and families.

CORPORATE HOSPITALITY & EVENT INVITATIONS

4 tickets to all major ticketed concerts at Darwin Entertainment Centre (16 tickets per annum) including admission to post-performance VIP events.

4 guest invitations to annual Amphitheatre Concert including food and beverage package.

4 Guest invitations to DSO Season Launch.

Any queries can be directed to:

Kate Stephens

General Manager

08 8946 6974 | 0401 598 716

kate.stephens@cdu.edu.au | dso.org.au

BRAND VISIBILITY AND ACKNOWLEDGEMENT

Year-Round Logo and Partner Recognition

Acknowledgement as Presenting Partner, listed on the second tier of Partners.

Logo appears in Partner Matrix of all season brochures, annual reports, and digital screens at major events

Logo placement on DSO sponsor banner displayed at all major DSO events

Verbal Acknowledgement

DSO verbally acknowledges City of Palmerston as its Presenting Partner at Palmerston Family Proms, as well as other key DSO events involving speeches.

DSO verbally acknowledges CoP for Palmerston in-school workshops and education activities.

CoP representative is given an opportunity to speak at Family Proms performance.

Advertising Placements

Half page (A6) advertisement in one concert program per annum

COUNCIL REPORT

1st Ordinary Council Meeting

| | |
|----------------------|--|
| AGENDA ITEM: | 13.1.4 |
| REPORT TITLE: | Risk Management and Audit Committee Minutes - 24 October 2023 |
| MEETING DATE: | Tuesday 7 November 2023 |
| AUTHOR: | Executive Assistant to General Manager Finance and Governance, Bertsie Taru |
| APPROVER: | General Manager Finance and Governance, Wati Kerta |

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval of the recommendations from the Risk Management and Audit Committee meeting held on the 24 October 2023.

KEY MESSAGES

- The Risk Management and Audit Committee met on Tuesday 24 October 2023.
- The Risk Management and Audit Committee agenda and unconfirmed minutes from this meeting are available for viewing on the Council website.
- The Risk Management and Audit Committee reviewed one (1) receive and note report and one (1) action report.
- Council approval is sought to amend the recommendations of proposed 2024 Committee Meeting schedule from the Risk Management Committee (RMAC) meeting on 24 October 2022 as they conflict with Council Ordinary and other meetings.
- Council approval is sought to endorse the fourth recommendation with new proposed dates for 2024 RMAC schedule listed in this report titled Risk Management and Audit Committee Minutes - 24 October 2023.

RECOMMENDATION

1. THAT Report entitled Risk Management and Audit Committee Minutes - 24 October 2023 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.1.1** to report entitled Risk Management and Audit Committee Minutes – 24 October 2023 be received and noted.
3. THAT Council does not endorse the recommendations from the Risk Management and Audit meeting held 24 October 2023 as dates conflict with a Council meeting and other Council activities:
 - a) THAT the Risk Management and Audit Committee adopts the proposed 2024 Committee Meeting schedule being:
 - Tuesday 27 February 2024
 - Tuesday 21 May 2024
 - Tuesday 27 August 2024

- Tuesday 22 October 2024

4. THAT Council endorse the proposed Risk Management and Audit Committee meeting schedule for 2024 as the following:
- Tuesday 27 February 2024
 - Tuesday 28 May 2024
 - Tuesday 27 August 2024
 - Tuesday 29 October 2024

BACKGROUND

The Risk Management and Audit Committee (the Committee) is responsible for overseeing the responsibilities of corporate governance, particularly maintaining adequate internal controls over the revenue, expenditure, and assets of the Council.

As per the *Northern Territory Local Government Act 2019 (the Act)* and the *Local Government (Accounting) Regulations*, the Committee make recommendations to the council about any matters as a result of the committee's functions to monitor and review the integrity of the council's financial management and to monitor and review internal controls.

As per the Terms of Reference of the Committee, the Committee is advisory by nature and can only recommend matters, falling within its function and role, to the Council.

DISCUSSION

The Confidential Risk Management and Audit Committee meeting was held on 24 October 2023 with the unconfirmed minutes provided at **Attachment 25.1.1.1**.

The Risk Management and Audit Committee endorsed the recommendations to Council and noted the dates provided in the report titled Risk Management and Audit Committee Schedule 2024. It was identified during the meeting that the dates endorsed conflicts with Council meeting that are scheduled for Tuesday 27 February 2024 and Tuesday 22 October 2024. New proposed dates were set as follows:

- Tuesday 27 February 2024
- Tuesday 28 May 2024
- Tuesday 27 August 2024
- Tuesday 29 October 2024

The update on the Action Report was also noted and it was acknowledged that all the items listed had been actioned and presented to the Risk Management and Audit Committee.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Chief Executive Officer
- Risk Management and Audit Committee members

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

6. **Governance**
Failure to effectively govern.
8. **Strategic Leadership Capability Gap**
Failure to attract and invest in leadership capability development and organisational culture resulting in major barriers to achieving strategic outcomes.

Approving the conflicting dates poses the risk of RMAC not being able to adequately meet the functions of the Committee.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20231024 - UNCONFIRMED RMAC Minutes - 10 October 2023 [**13.1.4.1** - 7 pages]



MINUTES

Risk Management and Audit Committee

Tuesday 24 October 2023

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

'A Place for People'



A Place for People

COMMITTEE MINUTES

Minutes of Risk Management and Audit Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
On Tuesday 24 October 2023 at 5.00pm.

PRESENT

| | |
|-------------------|---|
| COMMITTEE MEMBERS | Clare Milikins, Independent Member (Chair) Steve Bartlett, Independent Member Mayor Athina Pascoe-Bell Councillor Amber Garden Councillor Sarah Henderson (via Audiovisual) |
| STAFF | Acting Chief Executive Officer, Amelia Vellar General Manager Infrastructure, Nadine Nilon General Manager Finance and Governance, Wati Kerta Acting Financial Controller, Jeffrey Guilas Governance Lead, Angie Torr Minute Secretary, Bertsie Taru |
| GALLERY | Councillor Mark Fraser (via Audiovisual) |

Initials:



A Place for People

COMMITTEE MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:05 pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Mayor Pascoe-Bell

Seconded: Councillor Garden

THAT the Committee notes that Councillor Sarah Henderson is attending via Audiovisual Conferencing, who is be physically prevented from attending the meeting due to ill health, as approved by the Acting Chief Executive Officer under the Audio-Audiovisual Policy.

CARRIED RMA10/100 – 24/10/2023

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

5.2 Staff

Nil

Initials: _____



A Place for People

COMMITTEE MINUTES

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Garden
Seconded: Steve Bartlett

THAT the Minutes of the Risk Management and Audit Committee Meeting held on 25 July 2023 pages 235 to 240 be confirmed.

CARRIED RMA10/101 – 24/10/2023

6.2 Business Arising from Previous Meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving Confidential Items into Open

Nil

8.2 Moving Open Items into Confidential

Nil

8.3 Confidential Items

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

| Item | Confidential Category | Confidential Clause |
|------|-------------------------------|--|
| 15.1 | External Presentation Request | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if |

Initials: _____



A Place for People

COMMITTEE MINUTES

| | | |
|--------|---|---|
| | | publicly disclosed, be likely to be contrary to the public interest. |
| 16.1.1 | Council Performance, Service Delivery and Budget Review | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person. |
| 16.1.2 | Council Performance, Service Delivery and Budget Review | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person. |
| 16.1.3 | Council Performance, Service Delivery and Budget Review | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person. |
| 16.2.1 | Council Performance, Service Delivery and Budget Review | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person. |
| 16.2.2 | Appointment of Committee Member | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual. |
| 16.2.3 | Council Performance, Service Delivery and Budget Review | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial |

Initials: _____

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 24 OCTOBER 2023 250



A Place for People

COMMITTEE MINUTES

| | | | |
|--------|--------------------|---------|---|
| | | | prejudice to, or confer an unfair commercial advantage on, any person. |
| 16.2.4 | Council Initiative | Project | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. |

CARRIED RMA10/102 – 24/10/2023

9 OFFICER REPORTS

9.1 Action Reports

9.1.1 Risk Management and Audit Committee Schedule 2024

Moved: Councillor Garden
Seconded: Steve Bartlett

1. THAT Report entitled Risk Management and Audit Committee Schedule 2024 be received and noted.
2. THAT the Risk Management and Audit Committee recommend to the Council:
 - a. THAT the Risk Management and Audit Committee adopts the proposed 2024 Committee Meeting schedule being:
 - Tuesday 27 February 2024
 - Tuesday 21 May 2024
 - Tuesday 27 August 2024
 - Tuesday 22 October 2024

CARRIED RMA10/103 – 24/10/2023

9.2 Receive and Note Reports

9.2.1 Action Update Report

Moved: Steve Bartlett
Seconded: Mayor Pascoe-Bell

THAT Report entitled Action Update Report be received and noted.

CARRIED RMA10/104 – 24/10/2023

Initials: _____



A Place for People

COMMITTEE MINUTES

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 27 February 2024 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED RMA10/105 – 24/10/2023

13 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

THAT pursuant to section 99(2) and 293(3)(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED RMA10/106 – 24/10/2023

The Chair declared the meeting closed at 5.17 pm.

Chair

Print Name

Date

Initials:

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 21 November 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

2nd Ordinary Council Meeting Tuesday 17 October 2023

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 17 October 2023 at 5:30pm.

PRESENT

| | |
|-----------------|--|
| ELECTED MEMBERS | Mayor Athina Pascoe-Bell (Chair) |
| | Deputy Mayor Danielle Eveleigh (Via Audio/Audiovisual) |
| | Councillor Amber Garden |
| | Councillor Ben Giesecke |
| | Councillor Damian Hale |
| | Councillor Mark Fraser |
| | Councillor Sarah Henderson |
| STAFF | Chief Executive Officer, Luccio Cercarelli |
| | Deputy Chief Executive Officer, Amelia Vellar |
| | General Manager Infrastructure, Nadine Nilon |
| | General Manager Finance and Governance, Wati Kerta |
| | General Manager Community, Kylie Darley |
| GALLERY | Minute Secretary, Jodi Holden |
| | |
| GALLERY | Nine members of the public |
| | Two members of staff |

Initials: _____



A Place for People

COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Fraser
Seconded: Councillor Garden

THAT the apology received from Councillor Morrison for 17 October 2023 be received and noted.

CARRIED 10/1044 – 17/10/2023

3.2 Leave of Absence Previously Granted

THAT it be noted Councillor Morrison will be on leave of absence as previously granted on 19 September 2023, for the period of 16 October to 20 October 2023 inclusive.

THAT it be noted Deputy Mayor Eveleigh will be on leave of absence as previously granted on 19 September 2023, for the period of 15 October to 19 October 2023 inclusive.

3.3 Leave of Absence Request

Moved: Councillor Henderson
Seconded: Councillor Fraser

THAT the leave of absence received from Councillor Hale for 18 October to 20 October 2023 inclusive be received and noted.

CARRIED 10/1045 – 17/10/2023

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

THAT Council note Deputy Mayor Eveleigh is attending via Audio/Audiovisual Conferencing who will be physically prevented from attending a meeting due to being a greater distance than 100km from the appointed place of meeting, as approved at the meeting on 19 September 2023.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

11161



A Place for People

COUNCIL MINUTES

5.2 Staff

Moved: Councillor Hale
Seconded: Councillor Fraser

THAT the Declaration of Interest received from Chief Executive Officer, for Item 25.1.1 - Confidential Restricted be received and noted.

CARRIED 10/1046 – 17/10/2023

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Henderson
Seconded: Councillor Garden

THAT the Minutes of the Council Meeting held on 3 October 2023 pages 11150 to 11156 be confirmed.

CARRIED 10/1047 – 17/10/2023

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

8.1 LGANT Membership

Moved: Councillor Fraser
Seconded: Councillor Garden

THAT the presentation by Sean Holden, Chief Executive Officer, Local Government Association of the Northern Territory (LGANT) on LGANT Membership be received and noted.

CARRIED 10/1048 – 17/10/2023

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

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A Place for People

COUNCIL MINUTES

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.1.1 Budget Development Timeline

Moved: Councillor Henderson
Seconded: Councillor Hale

1. THAT Report entitled Budget Development Timeline be received and noted.
2. THAT the Council endorse the 2024-25 Budget Timeline contained in the report entitled Budget Development Timeline
3. THAT the Council Decision relating to the Report entitled Budget Development Timeline be moved to the Open Minutes of the 17 October 2023 Meeting.

CARRIED 10/1067 – 17/10/2023

10.1.2 SWELL Opening

Moved: Councillor Fraser
Seconded: Councillor Henderson

1. THAT Report entitled SWELL Opening be received and noted.
2. THAT Council endorses the public opening event date of the new Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) facility as 17 December 2023 following the completion of construction in November and period of training to operate the new centre.
3. THAT the Council Decision relating to the Report entitled SWELL Opening be moved to the Open Minutes of the 17 October 2023 Meeting.

CARRIED 10/1070 – 17/10/2023

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

| Item | Confidential Category | Confidential Clause |
|------|-------------------------------|---|
| 23.1 | External Presentation Request | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(ii) of the Local Government |

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

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A Place for People

COUNCIL MINUTES

| | | |
|--------|---|--|
| | | (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law. |
| 25.1.1 | Confidential Restricted | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual. |
| 25.1.2 | Council Performance, Service Delivery and Budget Review | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person. |
| 25.1.3 | Election Preparation | <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</p> |
| 25.1.4 | External Presentation Request | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person. |

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

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A Place for People

COUNCIL MINUTES

| | | |
|--------|---|---|
| 25.1.5 | Council Project Initiative | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. |
| 25.1.6 | Council Performance, Service Delivery and Budget Review | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. |

CARRIED 10/1049 – 17/10/2023

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Local Roads and Community Infrastructure (LRCI) - Phase 4 Work Schedule

Moved: Councillor Fraser
Seconded: Deputy Mayor Eveleigh

1. THAT Report entitled 13.1.1 Local Roads and Community Infrastructure (LRCI) - Phase 4 Work Schedule be received and noted.
2. THAT Council approve the following projects for Phase 4 of the Australian Government Local Roads and Community Infrastructure Program, as outlined within the report entitled Local Roads and Community Infrastructure (LRCI) - Phase 4 Work Schedule, with a total allocation of \$649,475;
 - a. Part A – Zuccoli Community Hub Walking Trial and associated infrastructure, including picnic shelter and barbecue.
 - b. Part B - Road rehabilitation works of collector roads, including Lakeview Boulevard, Gunn.

CARRIED 10/1050 – 17/10/2023

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

11165



COUNCIL MINUTES

13.1.2 Basketball Half-Court - Location Update

Moved: Councillor Henderson
Seconded: Councillor Fraser

1. THAT Report entitled Basketball Half-Court - Location Update be received and noted.
2. THAT Council endorse the construction of the basketball half court within Marlow Lagoon Recreation Reserve, at the revised location of adjacent the oval and playground, as outlined as Option 1, of this report entitled Basketball Half-Court - Location Update.

CARRIED 10/1051 – 17/10/2023

13.1.3 Community Wellbeing Advisory Committee Minutes - September 2023

Moved: Deputy Mayor Eveleigh
Seconded: Councillor Henderson

1. THAT Report entitled Community Wellbeing Advisory Committee Minutes - September 2023 be received and noted.
2. THAT Council receive and note the unconfirmed minutes from Community Wellbeing Advisory Committee Meeting **Attachment 13.1.3.1** to report entitled Community Wellbeing Advisory Committee Minutes - September 2023.
3. THAT Council endorses the recommendations within the respective minutes from the Palmerston Community Wellbeing Advisory Committee minutes being **Attachment 13.1.3.1** as follows:
 - a. Network Updates – Community Wellbeing Committee
 - i. THAT Report entitled Network Updates – Community Wellbeing Committee be received and noted.
 - ii. THAT the Committee recommends to Council that a representative from the Northern Territory Government Department of Planning and Logistics be invited to attend the last Palmerston Seniors Network for 2023 on 6 December to discuss issues relating to transport vouchers.
 - b. Harvest Corner, Gray Community Garden
 - i. THAT Report entitled Harvest Corner, Gray Community Garden be received and noted.
 - ii. THAT the Community Wellbeing Advisory Committee is encouraged to circulate and promote the Expression of Interest opportunity once released within their networks.

CARRIED 10/1052– 17/10/2023

13.1.4 Planning Scheme Amendment - Greater Holtze Area Plan

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Eveleigh

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

11166



A Place for People

COUNCIL MINUTES

1. THAT Report entitled Planning Scheme Amendment - Greater Holtze Area Plan be received and noted.
2. THAT Council endorses the letter, provided at **Attachment 13.1.4.1**, for submission to the NT Planning Commission with the inclusion of strengthening the need for contributions towards social infrastructure .

CARRIED 10/1053 – 17/10/2023

13.2 Receive and Note Reports

13.2.1 People and Place Quarterly Report - July to September 2023

Moved: Councillor Garden
Seconded: Deputy Mayor Eveleigh

THAT Report entitled People and Place Quarterly Report - July to September 2023 be received and noted.

CARRIED 10/1054 – 17/10/2023

13.2.2 Community Benefit Scheme - September Report

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT Report entitled Community Benefit Scheme - Update September 2023 be received and noted.

CARRIED 10/1055 – 17/10/2023

13.2.3 Finance Report for the Month of September 2023

Moved: Deputy Mayor Eveleigh
Seconded: Councillor Hale

THAT Report entitled Finance Report for the Month of September 2023 be received and noted.

CARRIED 10/1056 – 17/10/2023

Councillor Giesecke left the Chambers at 6.49pm

13.2.4 Finance and Governance Quarterly Report - July to September 2023

Moved: Councillor Fraser
Seconded: Councillor Hale

THAT Report entitled Finance and Governance Quarterly Report - July to September 2023 be received and noted.

Councillor Giesecke returned to the Chambers at 6.54pm

CARRIED 10/1057 – 17/10/2023

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

11167



A Place for People

COUNCIL MINUTES

13.2.5 Major Capital Projects October 2023 Update

Moved: Councillor Fraser
Seconded: Councillor Garden

THAT Report entitled Major Capital Projects October 2023 Update be received and noted.

CARRIED 10/1058 – 17/10/2023

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Moved: Mayor Pascoe-Bell
Seconded: Councillor Hale

THAT the verbal report received by Mayor Pascoe-Bell regarding 2023 Asia Pacific Cities Summit and Mayors Forum be received and noted.

CARRIED 10/1059 – 17/10/2023

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Fraser
Seconded: Councillor Giesecke

THAT the next Ordinary Meeting of Council be held on Tuesday, 7 November 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/1060 – 17/10/2023

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

11168



A Place for People

COUNCIL MINUTES

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Councillor Hale

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/1061 - 17/10/2023

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT the meeting be adjourned for ten minutes.

CARRIED 10/1062 - 17/10/2023

The meeting adjourned at 7.03pm.

The open section of the meeting closed at 7.03pm for the discussion of confidential matters.

The closed section of the meeting reopened at 7.08pm.

The Chair declared the meeting closed at 9.02pm.

Chair

Print Name

Date

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 17 OCTOBER 2023

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