

AGENDA

1st Ordinary Council Meeting

Tuesday 5 September 2023

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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A Place for People

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- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
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- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 15 August 2023 pages 11104 to 11117 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT

MAYORAL REPORT

1st Ordinary Council Meeting

AGENDA ITEM: 7.1
REPORT TITLE: Mayoral Update Report - August 2023
MEETING DATE: Tuesday 5 September 2023
AUTHOR: Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides Council with a summary of recent activities of the Mayor, on behalf of Council.

KEY MESSAGES

In August 2023, the Mayoral activities included:

- Community Events attended on the behalf of Council
- Meetings with Ministers, MLAs, and Government Agencies
- Meeting with residents
- Media Interviews with First Nations Broadcasters, Mix104.9, and Head Honcho

RECOMMENDATION

THAT Report entitled Mayoral Update Report - August 2023 be received and noted.

DISCUSSION

A snapshot of events attended by the Mayor on behalf of Council during the month of August.

- Citizenship Ceremony
- Chambers tour for Micheal Tings family
- Opening of Micheal Ting Park in Zuccoli Village
- Vietnam Veterans Day
- Brekkie in the Park
- Several PLSA (Palmerston Litchfield Seniors Association) Seniors Events for Seniors Fortnight
- NT (Northern Territory) PGA (Professional Golfers Association) Events including Harbour Boat Cruise and Presentation
- Elected Members Stall – Palmerston Markets
- 2023 NT Disability Strategy Parliament House
- PRBA (Palmerston Region Business Association) Minute to Win It
- Palmerston Youth Local Action Group

Meetings with Ministers, MLAs, and Government Agencies

- Minister Chansey Paech, Member for Namatjira
- Multicultural Framework Review with Department of Home Affairs
- Marie-Claire Boothby, Member for Brennan
- Minister Eva Lawler, Member for Drysdale
- Mark Turner MLA, Member for Blain
- Palmerston Senior College visit to Chambers

Citizenship Ceremony

It was a beautiful Dry season day, and simply perfect to welcome our 28 conferees from 11 different countries. The City of Palmerston is the only Territory City to be an official Refugee Welcome Zone and we are proud Palmerston is such a multicultural melting pot. Did you know thirty percent of Australians are born overseas? Cultural Diversity enriches our communities, fosters acceptance, tolerance and discourages negative stereotypes. Our newest citizens received their certificate of Australian Citizenship along with a special memento including a native tree or bush to mark this memorable occasion. I would like to thank the City of Palmerston staff for organizing this ceremony and Kim Koole for her wonderful performance on the day.



Mayor Pascoe-Bell with four of our newest citizens who are also now officially Palmerstonians!

Opening of Micheal Ting Park in Zuccoli

It was heartwarming to be present at the opening of Michael Ting Park. Michael Ting was the first Mayor of Palmerston and was a committed and dedicated advocate for equal opportunities, his wife and daughter travelled back to Palmerston to be present at the parks official opening. They were truly touched at the lovely gesture from Urbex and were honoured that a park would be named after their husband and dad. They were also amazed to see the growth of Palmerston since their husband and father was Mayor of Palmerston from 1985 to 1987.



L-R Kristina Nelson, Lily Ting, Mayor Athina Pascoe-Bell, and Minister Nicole Manison

Seniors Fortnight 2023

It is truly pleasing to see so many events being held for Seniors Fortnight. Seniors are important threads within communities. They hold experience, wisdom, and knowledge that they can share with us if we are willing to listen and learn from their life experiences. Seniors Fortnight is the perfect opportunity to show our appreciation for our older and wiser citizens and show them how much we value and honour them. I had the pleasure of attending several events including the Opening Ceremony held at Humpty Doo Village Green, Seniors Day at the Recreation Centre, a morning tea held at Parliament House, Seniors Cruise on Darwin Harbour and the Closing Ceremony held at Woodroffe Primary School.



Seniors Day at the Recreation Centre

L-R Neville Driver, Minister Eva Lawler, Mayor Athina Pascoe-Bell, Councillor Sarah Henderson, and Mary Williams

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	Confidential Presentation	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.1	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.2	Council Project Initiative	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p>



A Place for People

COUNCIL AGENDA

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Benefit Scheme - Sponsorship - Northern Sharks Rugby League Football Club
MEETING DATE:	Tuesday 5 September 2023
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks Council approval of a Community Benefit Scheme Multiyear Sponsorship application from local community sporting organisation Northern Sharks Rugby League Football Club.

KEY MESSAGES

- Northern Sharks Rugby League Football Club are seeking a three-year sponsorship agreement for \$10,000 annually to the total value of \$30,000.
- The Northern Sharks Rugby League Football Club have provided a strong presence in the community for 50 Years.
- The Northern Sharks Rugby League Football Club has 347 members, 64% of whom are juniors representing many families from Palmerston which are engaged in the club.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Sponsorship - Northern Sharks Rugby League Football Club be received and noted.
2. THAT Council endorse the sponsorship application from the Northern Sharks Ruby League Football Club, Palmerston, for \$10,000 annually for three years being 2023/24, 2024/25 and 2025/26, with a total value of \$30,000 as per **Attachment 13.1.1.1** to Report entitled Community Benefit Scheme - Sponsorship - Northern Sharks Rugby League Football Club to be funded from the Community Benefit Scheme.

BACKGROUND

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations to deliver activities, projects and services that benefit the Palmerston community. CBS funding for organisations includes sponsorships, donations, and grants, with Representation Support also available to individuals.

Northern Sharks Rugby League Football Club (NSRLFC) has not previously received funding from the City of Palmerston.

The NSRLFC are an established club which has been an important part of the Palmerston community for 50 years. The club was established in 1973 formerly known as the Northern Suburbs and became the University Sharks in 1994. The club has risen from very humble beginnings and has reached pinnacle success in the competition, with the backing of passionate supporters and life members who are still actively involved today. Since their inception into the NRLNT, the NSRLFC has continually strived to not only develop rugby league skills but to inspire sportsmanship and comradery, pride in being a club member and to foster family-based values.

The NSRLFC operates their home base at Moulden Oval on Bonson Terrace, which is shared with the Palmerston Rugby Union Football Club. The Club has 357 members which are predominantly Palmerston residents. 65% of members are from junior teams which range from 6-18 years old. The Club has a strong emphasis on helping develop kids into not only outstanding league players but better members of the community. Northern Sharks provides a hub for children and young people which offers a sanctuary and promotes belonging. Within the club there is a strong emphasis on developing people through skills development, capacity building, enabling/encouraging, and supporting the community to be self-reliant.

This Report seeks Council consideration of a Community Benefit Scheme Sponsorship application from the Northern Sharks Rugby League Football Club for multi-year sponsorship of three years to the annual value of \$10,000, with a total value of \$30,000.

DISCUSSION

On 21 July 2023, City of Palmerston received a multiyear sponsorship application from the Northern Sharks Rugby League Football Club for 2023-2025 for \$10,000 annually to the total value of \$30,000.

As a not-for-profit organisation NSRLFC actively seek sponsorship and fundraising opportunities to assist with the development of children not only as outstanding league players but as members of the community.

The club barbeques, raffles, networking events and an annual golf day to promote the club not only to the community but also demonstrate to club members who their supporters are.

The club celebrates the success of its volunteers and club members and has been successful in recent years in both on and off the field:

2022 ABC Player of the Year: Dakota Marsh
2022 NRLNT Coach of the Year: PD Downes
2022 NRLNT Men's Team of the Year: Caleb Smith, Dakota Marsh
2022 NRLNT Women's Team of the Year: Ayesha Kaye
2022 NRLNT Junior Referee of the Year: Marcos Steinhardt
2022 U18 Premiers
2022 U16 Girls Premiers
2021 NRLNT A Grade Premiers
2021 NRLNT Coach of the Year: PD Downes
2021 NRLNT Reserve Grade Best and Fairest: Victor Campbell
2021 NRLNT U15 Girls Best and Fairest: Mataira Aukino
2021 NRLNT Women's Team of the Year: Crystal Browne, Missy Munro, Richard Hill (coach)
2021 NRLNT Men's Team of the Year: Cooper Segeyaro, Jacob Collie
2020 NT U18 Player of the Year: Jack Brennan
2020 NT Team of the Year: Cooper Segeyaro (wing)

NSRLFC are confident the club provides great benefits across Palmerston, as they are a family and community run sporting club that aligns with outcomes within the City of Palmerston (CoP) Community Plan Objectives, 1.1: we focus on families, 1.2: the wellbeing of our community is a focus for all our work and 3.2: recognise and support diversity through our partnerships and leadership, in the following ways;

- contribute to the positive reputation for supporting community initiatives.
- foster the wellbeing of families and of our community.
- provide a hub for children and young people – which offers a sanctuary and promotes belonging.
- ensure volunteers are valued and supported for the important work they undertake.
- focus on developing people by fostering innovation in the community – through skills development, capacity building, enabling/encouraging, and supporting the community to be self- reliant and
- encourage participation for future years and returning junior players.

The sponsorship will benefit the club as follows:

- Purchase of new training equipment.
- Contribute to the end of season Family Presentation Day, including trophies/medallions for each player.
- End of season gift for club volunteers.
- Fun and family friendly activities for Presentation Day.

NSRLFC will recognise City of Palmerston through the following:

- City of Palmerston Logo on club polo shirts.
- Verbal acknowledgement at events and awards presentations.
- Invitation to award presentation events for seniors and family fun day for juniors.
- Inclusion of an award for junior teams that reflects one of the City of Palmerston values with an invitation for a CoP representative to present the award each year.



Northern Sharks RLFC Women's Team



Flyer for Northern Sharks Junior Presentation Day



Northern Sharks Junior Team Members



Northern Sharks Prize Winners

City of Palmerston signage will be displayed at Moulden Oval as part of the sponsorship agreement with NSRLFC.

The City of Palmerston is currently supporting seven established sporting clubs through multiyear sponsorship agreements which help organisations to cover overhead costs of operating and ensure sporting opportunities remain accessible to the community. The application from NSRLFC is supported as the club reaches a high number of residents, on a regular basis in a constructive and positive way.

CONSULTATION PROCESS

Council Officers engaged with the NSRLC to provide administration and governance support for the multiyear sponsorship application.

POLICY IMPLICATIONS

Council Policy Grants, Donations, and Sponsorships provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2023/24 fiscal year for grants, donations and sponsorships is \$230,000.

\$135,250 has been expended, (with \$126,500 being committed in multi-year agreements and \$6,750 in new applications to date).

\$94,750 remains in the Community Benefit Scheme 2023/24 budget for future projects and events.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy Grants, Donations, and Sponsorships.

This Report addresses the following City of Palmerston Strategic Risks:

2. **Financial Sustainability**
Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.
4. **Inclusion, Diversity and Access**
Failure to balance meeting needs of Palmerston's cultural mosaic
6. **Governance**
Failure to effectively govern.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Northern Sharks RLFC Community Benefit Scheme Multi Year Sponsorship Application [13.1.1.1 - 2 pages]

Northern Sharks Rugby League Football Club Incorporated



21/07/2023

Attn: General Manager Community and Culture,

RE: Request for multi-year sponsorship of \$10,000 per year for three years

I am writing on behalf of the Northern Sharks, a dedicated and ambitious rugby league club based in Palmerston. As we look forward to celebrating our 2023 end of season, we are seeking support from Palmerston City Council (PCC) to sponsor us for our upcoming seasons.

The Northern Sharks have been an important part of our community for 50 years, providing a positive and engaging sports experience for children ages 5-18, and our senior men and women. Our program offers opportunities for young athletes to learn valuable skills, build lasting friendships, and develop a love for the game of Rugby League.

Our club has a good reputation for playing fair, winning premierships, and having great supporters. We pride ourselves in being a family orientated club where all our members feel happy to be a part of and with a large local base from our mini sharks to our premier players, we're seeing more and more return players year after year.

As a non-profit organisation, sponsorship is a big part of our income to help us develop our kids into, not only outstanding league players but better members of the community. To continue providing a high-quality experience for our players and families, we rely on the generosity of local businesses and organisations and would like to apply for a multi-year sponsorship and partner with PCC.

The sponsorship funding will benefit our teams by enabling the club:

- To purchase new training equipment our coaches and managers can have access to,
- contribute toward end of season presentation day, that our families can be involved with to celebrate our successes and providing our medallions and player of the season trophies,
- end of season gifts for our club volunteers who are mostly made up of parents that volunteer their time to coach, manage and support our committee during the season,
- fun activities to engage and reward our junior players for a successful season, such as the hire of a jumping castle.

Each season our players and their families, and our managers and coaches support our club through several events, hosting home games at TRL Stadium, holding barbeques at the local Bunnings store, through raffles, our annual golf day, and networking events. These events provide the club with opportunities to promote our sponsors and show the community where our support for club comes from.


If Northern Sharks are successful in receiving a multi-year sponsorship, we will offer recognition and appreciation, and a thank you to PCC through:

- branding of logo on our club polo shirts,
- verbal acknowledgement at our events and awards presentations,
- invitation to award presentation events for our Seniors and family fun day for our Juniors,
- inclusion of an award for our Junior teams that reflects one of the city of Palmerston values, with an invitation for a PCC representative to present each year.

We are confident that supporting Northern Sharks provides great benefits across Palmerston, as we are a family and community run sporting club that aligns to some of the outcomes within the Palmerston City Council Community Plan:

- to contribute to the positive reputation for supporting community initiatives,
- to foster the wellbeing of families and of our community,
- a hub for children and young people – which offers a sanctuary and promotes belonging,
- ensuring our volunteers are valued and supported for the important work they undertake,
- focus on developing our people by developing and fostering innovation in the community – through skills development, capacity building, enabling/encouraging, and supporting the community to be self-reliant,
- encouraging participation for future years and returning junior players.

Thank you for considering our sponsorship request. We hope to have the opportunity to work with you and build a lasting relationship that benefits not only our club and the council, but also the community.



Sincerely,
Aaron Tilley
Vice President
Northern Sharks

Attachments:

Northern Sharks Constitution
Contact details of elected committee members
Proof of appropriate insurance, certificate of currency
2023 Season Player Statistics

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Australia Day Awards Review
MEETING DATE:	Tuesday 5 September 2023
AUTHOR:	Community Events Coordinator, Himanshu Rai
APPROVER:	Deputy Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Cultural Diversity: In Palmerston we celebrate our cultures in a way that values our diversity.

PURPOSE

This report presents to Council recommendations aimed to increase the engagement by the community in the City of Palmerston Australia Day Awards.

KEY MESSAGES

- The City of Palmerston (CoP) Australia Day event is an annual celebration that includes a flag raising by the Tri-Service Guards followed by singing of the National Anthem, a Citizenship Ceremony and presentation of the City of Palmerston Australia Day Awards.
- Council officers are reviewing the City of Palmerston Australia Day Awards due to a decline in nominations received.
- The review includes reassessing engagement and media strategies and the naming of the Awards.
- The Australia Day Council NT (ADCNT) has also observed a decline in Award nominations across all municipalities.
- ADCNT are addressing the issue of low nominations by launching a campaign in August 2023 to encourage nominations throughout the year.
- Several Councils across Australia have changed the name of their Australia Day Awards to refocus attention on the community and make them more inclusive and relevant to the local area.
- Renaming the Palmerston Australia Day Awards to City of Palmerston Community Citizen of the Year Awards creates an inclusive platform that recognises the efforts and achievements of individuals aligning with Council's Community Plan, and the Inclusive, Diverse and Accessible (IDA) Policy Framework.
- Should this change of name be adopted, the categories awarded would remain the same, Citizen of the Year, Young Citizen of the Year and Community Event of the Year.
- Nominations for the 2024 Awards will open on Monday 11th September 2023 and close on Friday 10th November 2023. Should the recommended name change be adopted, this will be actioned in line with the promotion of the 2024 awards, including updating the website, nomination forms and communications plan.
- Officers also commit to a review of the judging process to ensure it is robust for the judging panel.
- Officers recommend participation in the ADCNT campaign, a change to the name of the Awards, and an administrative change to the Council Policy AD05 Recognition of Service to the Community should the change of name be endorsed.

- It is further recommended that for future awards, Council extends the nomination period following the 2024 Awards in order to capture community groups throughout the year and promote the awards when they are most active, to potentially increase nominations.

RECOMMENDATION

1. THAT Report entitled Australia Day Awards Review be received and noted.
2. THAT Council endorse the change of name of the City of Palmerston Australia Day Awards to City of Palmerston Community Citizen of the Year Awards.
3. THAT Council note that Council Policy AD05 *Recognition of Service to the Community* will be administratively amended to reflect the change of name of the City of Palmerston Australia Day Awards to City of Palmerston Community Citizen of the Year Awards.
4. THAT Council notes that City of Palmerston will participate in the Australia Day Council Northern Territory campaign in order to gain greater promotional coverage and potentially boost nominations.
5. THAT Council extends the nomination period for the City of Palmerston Community Citizen of the Year Awards, following the 2024 Awards, in order to capture community groups and/or individuals throughout the year and promote the awards when groups are most active, to potentially increase nominations.

BACKGROUND

At the 1st Ordinary Council Meeting of 17 January 2023 Council made the following decisions:

10.1.4 Palmerston Australia Day Awards 2023

2. THAT a Report regarding a review of the Palmerston Australia Day Awards future direction including how to encourage more nominations to recognise our valued community be prepared by the 2nd Ordinary Meeting in April 2023.

CARRIED 10/678- 17/01/2023

Australia Day is a national public holiday that is celebrated annually on the 26 January. Various activities, such as parades, community events, concerts, fireworks displays, and other festivities, are held across the nation on this day.

City of Palmerston Australia Day Event

The City of Palmerston (CoP) Australia Day event is an annual celebration that includes a flag raising by the Tri-Service Guards followed by singing of the National Anthem, a Citizenship Ceremony and presentation of the City of Palmerston Australia Day Awards.

In 2023 approximately 300 people attended the Palmerston's Australia Day event including dignitaries such as the Administrator of the NT, Chief Minister NT, Federal and State Members of Parliament as well as various high ranking Army officials.

The 2023 CoP event included Larrakia elders delivering a Welcome to Country and a cultural performance. The event also involved different cultural community groups showcasing dance performances and emphasising the multicultural diversity of our community and theme of the Australia

Day Council; Reflect, Respect and Celebrate. The event fostered a sense of inclusivity and diversity, thereby creating a welcoming environment for citizens.



New Citizens



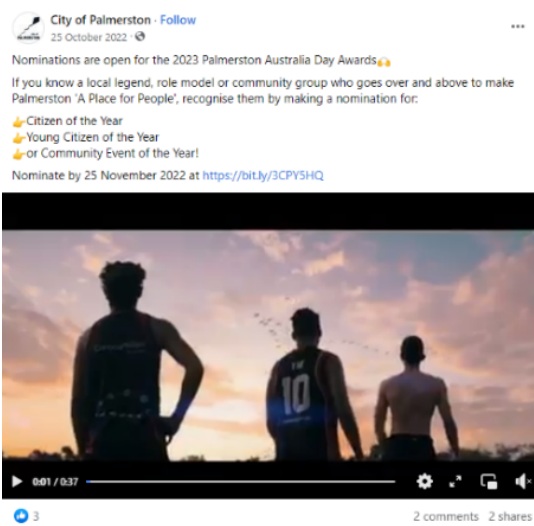
Tri-Service Guard Flag Raising Ceremony

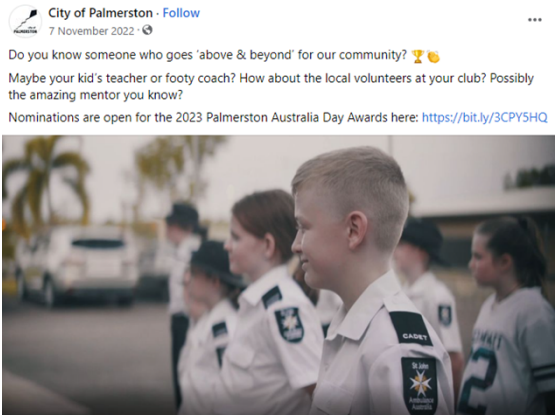
DISCUSSION

Palmerston Australia Day Awards

Annually CoP present Awards to community members who are recognised for their contribution to our community. The awards include Citizen of the Year, Young Citizen of the Year and Community Event of the Year.

In 2022, during the last award nomination period, Council officers distributed nomination award forms to approximately 250 community organisations, engaged in informal conversations with representatives from these organisations and posted on CoP social media platforms. Additionally, they shared stories on various social pages.





2022 Social Media posts in lead up the nomination process

Despite Council’s promotional activities and media campaign, there was a noted decline in the number of nominations received by CoP for the 2023 Palmerston Australia Day Awards, particularly the Citizen of the Year Awards. The table below provides a breakdown of the number of nominations received from 2018 to 2023.

	2018	2019	2020	2021	2022	2023
Citizen of the Year	5	5	5	4	7	1
Young Citizen of the Year	5	2	1	1	5	2
Community Event of the year	4	4	3	2	3	2
Total	14	11	10	7	15	5

Palmerston Australia Day Award Nominations per category 2018 - 2023

Australia Day Council NT (ADCNT)

The Australia Day Council NT (ADCNT) has reported a similar decline in nominations across all municipalities. This has been attributed to a variety of factors such as the overabundance of award events, and volunteer community organisations struggling to maintain committee numbers post COVID. To boost nominations, the ADCNT are launching a new campaign in August 2023 to encourage nominations throughout the year, **Attachment 13.1.2.1**.

All nominations will be handled by the ADCNT, and information will be compiled and distributed to relevant Councils before year end. Councils are encouraged to continue to run their own nomination campaign alongside the ADCNT promotion, and the City of Palmerston would continue to promote and advertise the Awards through its regular channels. This includes sending out nomination requests to various multicultural organisations and community groups, as well as utilising print and digital branding as part of a targeted Communication and Marketing Plan.

Change to Name of Awards

Several Councils across Australia have changed the name of their Australia Day Awards to refocus attention on the community and make them more inclusive and relevant to the local area. Renaming the City of Palmerston Australia Day Awards to City of Palmerston Community Citizen of the Year Awards would create an inclusive platform that recognises the efforts and achievements of nominees from all areas of the local community. This change may lead to increased participation, engagement, and pride within our community, and may result in increased nominations. Supporting a change of name of the Awards also aligns with Council's commitments identified in the Community Plan and the Inclusive,

Diverse and Accessible (IDA) Policy Framework. Should this change of name be adopted, the categories awarded would remain the same; Citizen of the Year, Young Citizen of the Year and Community Event of the Year.

Policy Update

The Council Policy **AD05 Recognition of Service to the Community** lists in its policy statement the Australia Day Awards. Should the change of name of the Awards be adopted, the policy would need to be administratively amended to reflect this change.

2024 Awards

Nominations for the 2024 Awards will open on Monday 11 September 2023 and close on Friday 10 November 2023. Should the recommended name change be adopted, this will be actioned in line with the promotion of the 2024 awards, including updating the website, nomination forms and communications plan.

Judging process

Feedback from previous judging panels is that the process lacks rigour and needs clarity in certain areas including a clear assessment matrix. Officers will meet with last year's panel to gain insights into any improvements Council can make to this process to be implemented from the 2024 awards.

Future Awards

Post the 2024 Awards, it is recommended that the nomination period for the awards be extended to open earlier (following the 2024 Awards), and that Council accept nominations throughout the year in preparation for the 2025 Awards and ongoing. This will allow Council officers to actively promote the Awards to community groups they are working closely with throughout the year, particularly over the dry season when many of these groups are most active. This may increase nominations received.

Recommendations

It is recommended that:

- Council participates in the Australia Day Council Northern Territory campaign in order to gain greater promotional coverage and potentially boost nominations;
- Council endorses the change of the name of the City of Palmerston Australia Day Awards to City of Palmerston Community Citizen of the Year Awards, in order to make the awards more inclusive and relevant to the local community;
- Should the change to the name of the Australia Day Awards to City of Palmerston Community Citizen of the Year Awards be adopted, the Council Policy **AD05 Recognition of Service to the Community** is administratively amended to reflect this change.
- Should the recommended name change be adopted, this will be actioned in line with the promotion of the 2024 awards, including updating the website, nomination forms and communications plan.
- Council extends the nomination period following the 2024 Awards in order to capture community groups throughout the year and promote the awards when they are most active, to potentially increase nominations.

CONSULTATION PROCESS

In preparing this Report, the following external parties were consulted:

- Australia Day Council NT

POLICY IMPLICATIONS

The Council Policy AD05 Recognition of Service to the Community outlines the purpose and process around the Palmerston Australia Day Awards.

Should the change to the name of the Australia Day Awards to City of Palmerston Community Citizen of the Year Awards be adopted, the Council Policy AD05 Recognition of Service to the Community would need to be administratively amended to reflect this change.

BUDGET AND RESOURCE IMPLICATIONS

Funding for the Palmerston Australia Day Awards is within current operational budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

It is acknowledged that this report has missed the Council decision deadline of April 2023. This was due to both the review of the Awards by the Australia Day Council coinciding with an internal staff restructure which will see this event moved out of the Community Development area and align with the broader work being undertaken by the new City Activation department.

Changing the name of the Australia Day Awards to City of Palmerston Community Citizen of the Year Awards may attract negative publicity. Council will mitigate this risk by highlighting the focus on local community participation and the inclusiveness of the name change, aligning with outcomes identified in Council's Community Plan and Inclusive, Diverse and Accessible (IDA) Policy Framework.

This Report addresses the following City of Palmerston Strategic Risks:

4. Inclusion, Diversity and Access
Failure to balance meeting needs of Palmerston's cultural mosaic
6. Governance
Failure to effectively govern.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. COT Y_ Registration Form 2024 [13.1.2.1 - 2 pages]

Australia Day Citizen of the year Awards

Awards guide

On Australia Day communities across the Northern Territory present Citizen of the Year Awards in three categories: Citizen of the Year, Young Citizen of the Year and Community Event of the Year. Sponsored by the Northern Territory Government these awards are free for communities to participate in and recognise personal achievements and community contribution by individuals and groups.

Awards

- Young Citizen of the Year – nominee must be under 30 years of age on 26 January 2024
- Citizen of the Year – nominee must be 30 years and over on 26 January 2024
These awards recognise personal endeavours, achievements and community contributions from individuals.
- Community Event of the Year
This award recognises the achievements of a group or entire community. It may be a specific community project or the continuous work of a local organisation.

Process

1. Complete and return the registration form by Monday 21 August 2023. You need to complete one form per community. If your municipality has multiple communities, please complete a separate form for each community.
2. Advertise the awards and call for nominations in your community. These awards belong to you; you're responsible for the management and presentation of them. Our office can provide electronic copies of nomination forms for you to use as a guide if you like.
3. Choose your award recipients.
4. The Australia Day Council will send you certificates and frames for the awards.
5. Print your certificates and assemble in frames. We can supply printing templates, or you may prefer to hand write on certificates.
6. You will receive a notification of recipients form in early November. Please complete this form and return by Friday 22 December 2023. Award recipients will be published in the NT News on Australia Day.
7. Arrange presentation of the awards. We encourage you to present the awards at your community's Australia Day celebrations.

For further information please contact the Australia Day Council NT on 8989 5290 or office@adcnt.org.au



**NORTHERN
TERRITORY
GOVERNMENT**



Australia Day
Reflect. Respect. Celebrate.
Northern Territory

Australia Day Citizen of the year Awards

Registration form

If you would like to participate in the 2024 Citizen of the Year Awards, please complete this form (in block letters) and return to the Australia Day Council by Monday 21 August 2023.

Once we receive your completed registration form, we will order certificates and frames for your awards. These will be posted out to you in time for your presentations.

Please note you need to complete one form per participating community. Please photocopy this form if you need multiple copies. You will need to arrange printing of the certificates and assembling of the frames once you receive them.

Local Government Region: _____

Community: _____

Postal Address: _____ State: _____ Post Code: _____

Contact Person (full name): _____

Contact Phone Number: _____ Email: _____

We would like to order certificates and frames for:

All three awards: _____

Other (please list): _____

Awards Presentation: Date: _____ Venue: _____

Please return this form via:

Post: GPO Box 1934, Darwin NT 0801

Email: office@adcnt.org.au



COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	2022-23 Capital Rollover
MEETING DATE:	Tuesday 5 September 2023
AUTHOR:	Finance Manager, Jeffrey Guilas
APPROVER:	General Manager Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval to transfer 2022-23 unexpended capital budget into 2023-24 capital budget.

KEY MESSAGES

- Council's revised capital budget for 2022-23 was \$29.5 million with several major projects scheduled to be delivered within the 2023 dry season.
- As part of the 2022-23 end-of-year process, the capital expenditure projects have been reviewed to identify unexpended budgets that require rollover into the new financial year.
- The criteria used to identify the projects to be rolled over include projects that are funded by grants; projects that are in progress where a contract has been awarded and works are underway; or where they are considered to be a significant value to the community.
- The estimated total amount of projects recommended to be rolled over into the 2023-24 financial to enable its completion is \$11.5 million, this includes \$7.2 million for the construction of the Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) project.
- Of these projects recommended to be rolled over, \$6.5 million (or 56.9%), is grant funded where Council is required to meet obligations and milestones as per the grant agreement.
- Where the source of funding is through Council contribution, the budget to be rolled over for these projects will be transferred to unexpended capital works reserves and the grant funded projects will remain in grants liability as at 30 June 2023.
- The budget for the projects funded by Council contribution will then be transferred out of the reserves effective 1 July 2023 with a corresponding increase to the Capital Expenditure budget. The grant funded component will be recognised as income with a corresponding increase to the Capital Expenditure budget.
- All recommended capital rollover movements will be included as amendments in the First Budget Review for 2023-24 and the long-term financial plan will be amended to reflect the material changes to the capital budget and presented to the Council for adoption.

RECOMMENDATION

1. THAT Report entitled 2022-23 Capital Rollover be received and noted.

2. THAT Council adopts the capital works rollover movements of \$11,529,948.35, as identified in **Attachment 13.1.3.1** contained in the Report entitled 2022-23 Capital Rollover, from the 2022-23 financial year to the 2023-24 financial year.
3. THAT Council adopts the capital works rollover movements effective as at 30 June 2023 of:
 - \$4,971,042.81 transferred to Unexpended Capital Works Reserve
 - \$6,558,905.54 transferred to Unexpended Grants Liability
4. THAT Council adopts the capital works rollover movements and associated expenditure effective as at 1 July 2023 of:
 - \$4,971,042.81 transferred from Unexpended Capital Works Reserve
 - \$6,558,905.54 recognised as Capital income, reducing the Unexpended Grants Liability
5. THAT Council notes that the capital works rollover movements and associated income and expenditure as of 1 July 2023 will be included in the First Budget Review 2023-24 and amendment of the Long-Term Financial Plan for 2024-2033 and will be presented to council for adoption.

BACKGROUND

Council commenced the 2022-23 financial year with a capital works program budget of \$27 million. As part of the quarterly reviews during the financial year, a net \$2.5 million was added to the capital budget, resulting in a final revised budget of \$29.5 million for the 2022-23 financial year.

The 2023-24 budget adopted on 20 June 2023, anticipated that the capital projects identified in this report would be finalised by 30 June 2023. Section 204 of the *Local Government Act 2019* states that Council must not allocate money unless a provision for the allocation is made in the budget for the relevant financial year. However, Section 204(2)-(4) provides for exceptions, although it must still be subsequently authorised by a Council resolution.

As part of the year-end process, staff review the capital expenditure and projects to identify works that require to be rolled over into the 2023-24 financial year to allow for the completion of works on our community infrastructure. This report provides Council with a list of projects that have been identified as capital roll-overs.

DISCUSSION

As at 30 June 2023, it was identified that 58% of the capital works expenditure budget was spent with the remaining required to be rolled-over.

The criteria used to determine the projects to be rolled over included the following:

- Construction has already commenced,
- Work orders have been issued to contractors,
- The project has significant community value,
- Projects are funded by grants.

The projects identified as part of the capital roll-over and assessed using the above criteria is shown at **Attachment 13.1.3.1**, the expected completion timeframe from these projects are within the 2023-24 financial year.

The estimated total amount of projects recommended to be rolled over into the 2023-24 financial to enable its completion is \$11.5 million, this includes \$7.2 million for the construction of the Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) project. Of the 32 projects recommended to be rolled over 21 projects are funded by grants where Council is required to meet obligations and milestones as

per the grant agreement. The total grant amount to be rolled over is \$6.5 million (or 56.9%), of the total; capital funding of which, \$5.2 million of this relates to SWELL.

Where the source of funding is through Council contribution, the budget to be rolled over for these projects will be transferred to unexpended capital works reserves. The grant funded portion of the projects will remain in grants liability as at 30 June 2023.

The budget for the projects funded by Council contribution will then be transferred out of the reserves effective 1 July 2023 with a corresponding increase to the Capital Expenditure budget. The grant funded component will be recognised as income with a corresponding increase to the Capital Expenditure budget.

The projects identified at **Attachment 13.1.3.1**, is summarised further in the table below:

Category	Rollover Amount	Funding source	
		Council	Grant
Buildings & Other Structures	\$8,435,797.61	\$2,418,957.84	\$6,016,839.77
Furniture & Fittings	\$100,000.00	\$100,000.00	
Land Improvements	\$1,697,545.12	\$1,448,034.62	\$249,510.50
Public Lighting	\$225,668.98	\$225,668.98	
Roads	\$614,684.37	\$541,251.10	\$73,433.27
Vehicles	\$141,938.35	\$31,638.35	\$110,300.00
Water Infrastructure	\$314,313.92	\$205,491.92	\$108,822.00
Total	\$11,529,948.35	\$4,971,042.81	\$6,558,905.54
Percentage		43.1%	56.9%

The funding for the projects will be recognised in financial statements as at 30 June 2023 as follows:

- Unexpended capital works reserve – for Council's own contribution to the project and where the grant funds are yet to be received.
- Unexpended Grants liability – for projects funded through a grant and the funds are sitting in the bank account.

The funds associated with the identified capital projects will be transferred to the unexpended capital works reserve and grants liability as of 30 June 2023 and will be transferred from the reserves as of 1 July 2023. If approved, these transactions will be considered as part of the First Budget Review for 2023-24.

The proposed rollover of \$11.5 million will have a material impact on the 2023-24 Budget and it is therefore recommended the long-term financial plan is amended along with the budget during the First Budget Review for 2023-24. This will be presented to Council for adoption as required by the *Local Government Act*.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Leadership Team.

- Senior Leadership Team.

POLICY IMPLICATIONS

All reserve movements require a decision of Council as per Council Policy *FIN19 – Reserves*.

BUDGET AND RESOURCE IMPLICATIONS

The rolling over of incomplete capital works from 2022-23 to the 2023-24 financial year, will not impact the bottom line, as all projects have allocated funding. The budget and resource movements are described in the body of this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

If funding for these projects is not approved, Council will not be able to deliver on the community infrastructure projects. While there have been delays in some of the projects, the majority are funded by grants and Council have an obligation to meet terms and conditions of the agreements including milestones. An assessment of these conditions has been undertaken and Council are meeting these obligations.

This report is to ensure that that Council is in compliant with the following provisions of the *Local Government Act 2019*

1. Section 204(1) of the *Local Government Act* prohibits Council from allocating money unless there is budget provided, however Section 204(2)-(4) provides for when there are exceptions, although it must still be authorised by a Council resolution.
2. Section 11 of the *Local Government Act* requires a council resolution to take effect a transfer to or from council reserves.

This Report addresses the following City of Palmerston Strategic Risks:

2. **Financial Sustainability**
Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.
6. **Governance**
Failure to effectively govern.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 2022-23 Capital Projects Rollover [13.1.3.1 - 1 page]

2022-23 Capital Projects Roll-over

Project	Roll-Over Amount	Reason	Grant Funded
Artwork - Sculpture	156,600.80	Significant community project, multi year funded project. Planning and delivery underway	
Community Facility Bathroom Renewal	3,965.78	Grant Funded. Project complete, funding required for financial completion	Yes
Library Recording & Sound Studio	43,093.27	Project Complete, funding required for financial completion	
Palmerston Library Modernisation	94,219.00	Grant funded, to be completed in the 2023-24 financial year	Yes
IT - ERP Review	100,000.00	Strategic project, funding allocated over a number of years. Procurement of Project Manager currently underway	
Smart Technology Project (Fibersense)	531,297.82	Project partially grant funded. Launch and system commissioning to occur in the 2023-24 financial year	Yes
Custom Animal Holding Pens	110,300.00	Project fully grant funded, procurement currently being finalised. Expected to be completed in 2023-24 financial year	Yes
Aquatic Centre Renewal	146,205.00	Tender advertised, partially grant funded	Yes
SWELL - Construction	7,199,114.10	Construction underway, expected to be completed by November 2023. Funded by grant and borrowings	Yes
Driver Resource Centre Upgrade	84,699.50	Community consultation on proposed design currently underway	
Zuccoli Dog Park	10,733.02	Project complete, funding required for financial completion	Yes
SWELL Secondary Space Upgrade	255,742.73	Tender advertised, partially grant funded	Yes
Water Aquifer Preservation Strategy	200,000.00	50% grant funded	Yes
Ninja Warrior Playground	46,849.05	Project complete, funding required for financial completion	
Irrigation - Marlow's 1 Bore	54,489.92	Condition report completed, expected completion in 2023-24	
Lake Infrastructure - Bridge Repairs	59,824.00	Grant funded. Project commenced, expected completion in 2023-24	Yes
Shade - Dillion Park Shade Structure	20,000.00	Grant funded. Project commenced, expected completion in 2023-24	Yes
Shade - Marlow Lagoon All Abilities	51,948.23	Grant funded. Project commenced, expected completion in 2023-24	Yes
Shade - Shadforth	40,000.00	Grant funded. Project commenced, expected completion in 2023-24	Yes
Mitchell Creek & Escarpment Feasibility Study	95,510.00	Partially grant funded	Yes
Park Infrastructure Renewal - including Playground Disability/Access Upgrades	300,783.60	Various projects commenced. The Playground Disability/Access Upgrades funded by grants. Projects expected to be completed in 2023-24	Yes
Pump Parks/skate parks Zuccoli	185,751.00	Civil design works at Zuccoli Hub procurement underway	
Tree Replacement Program	589,369.42	Grant funded.	Yes
Recreation Centre Renewal	96,972.29	Air conditioning refurbishment, procurement process in final stages.	
Roads - Floodway Indicators (LRCI R3)	83,386.55	Grant funded. Project completed, funding required for financial completion	Yes
PLU Dark Spots	76,666.64	Grant funded. Scope of works confirmed, procurement process to commence	Yes
New Municipal Boundary LED Replacement	40,000.00	Works currently underway, expected to be installed in the next month	
Sustainability Programs (Solar Panels & LEDs etc)	109,002.34	Funds required for contract finalisation and committed works.	
Archer Waste Management Facility Renewals	302,927.39	Grant funded.	Yes
Archer Recycling Modernisation Project	200,000.00	Grant funded, to be completed in the 2023-24 financial year	Yes
Durack Community Arts Centre A/C & Solar (LRCI R3)	208,858.55	Grant funded. Works underway, scheduled to be completed by end of October	Yes
Fleet Purchases	31,638.35	Awaiting delivery of 2022-23 order.	
	11,529,948.35		

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.4
REPORT TITLE:	Nominations to Palmerston Division of the Development Consent Authority
MEETING DATE:	Tuesday 5 September 2023
AUTHOR:	Chief Executive Officer, Luccio Cercarelli
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to seek Council nominations to the position of Community Members on the Palmerston Division of the Development Consent Authority (DCA).

KEY MESSAGES

- Council can nominate to the Minister of Infrastructure, Planning and Logistics (Minister), as required, persons to available positions of Community Members of the Palmerston Division of the Development Consent Authority.
- The Minister will consider nominations and make appointments to the vacant positions at their discretion.
- The current appointed members are Mayor Pascoe-Bell and Councillor Henderson, with Councillor Giesecke as the alternative.
- The current term of the three existing Community Members expires on 3 December 2023.
- The Minister has written to City of Palmerston seeking interest in nominating four persons to be considered by the Minister for the three Community Member roles as in accordance with the *Planning Act 1999*, by 6 October 2023.
- Community Members for DCA (Palmerston) nominated may be Councillors or members of the public with good standing which the local authority believe will represent the community.
- City of Palmerston staff cannot be nominated.
- In accordance with the *Planning Act 1999*, the number of persons nominated must be at least one greater than the number of vacancies. In this case, City of Palmerston must nominate at least four (4) persons.
- If the City of Palmerston fails to nominate the number of persons required, the Minister may appoint any person they consider fit.
- The Minister will also determine what position any nominated person will be appointed to. Nominees should be preapproved to undertake the role of Community Member or Alternate Community Member.
- This report seeks nominations of at least four persons for submission to and consideration by the Minister for the available positions of Community Member (x2) and alternative Community Member (x1) of the Palmerston Division of the DCA.

RECOMMENDATION

1. THAT Report entitled Nominations to Palmerston Division of the Development Consent Authority be received and noted.
2. THAT Council nominate ____, ____, ____ and ____ to the Minister for Infrastructure, Planning and Logistics for consideration for appointment to positions of Community Members of the Palmerston Division of the Development Consent Authority.

BACKGROUND

At its Ordinary Meeting on 5 October 2021 Council resolved:

13 1.2 Palmerston Division of the Development Consent Authority (DCA) - Representation

Moved: Councillor Morrison

Seconded: Councillor Fraser

1. *THAT Report entitled Palmerston Division of the Development Consent Authority (DCA) – Representation be received and noted.*
2. *THAT Council nominate Mayor Pascoe-Bell, Councillor Henderson, Councillor Giesecke and Councillor Fraser to the Minister for Infrastructure, Planning and Logistics for consideration or appointment to positions of Community Members of the Palmerston Division of the Development Consent Authority.*

CARRIED 10/33 – 5/10/2021

The current membership of the Palmerston Division of the Development Council Authority consists of:

- Suzanne Philip (Chair)
- Trevor Dalton (Specialist Member)
- Elisha Harris (Specialist Member)
- Athina Pascoe-Bell (Community Member)
- Sarah Henderson (Community Member)
- Benjamin Giesecke (Alternative Community Member)

DISCUSSION

The Minister has written to the City of Palmerston seeking four nominations for the positions of two (2) Community Members and one (1) alternative Community Member by 6 October, being **Attachment 13.1.4.1**.

Council may nominate Councillors or members of the public with good standing whom they believe will represent the community. Employees of City of Palmerston are not eligible to be appointed as a Community Member. A Community Member is defined by the *Planning Act 1999* as a member of the Development Consent Authority who is appointed by the Minister and includes an alternate Community Member.

Section 91(2) of the *Planning Act 1999* requires the number of persons nominated must be at least one greater than the number of vacancies to be filled. In this case it is being requested Council nominate four (4) persons they think suitable to be appointed as Community Members.

Under the *Planning Act 1999*, if City of Palmerston fails to nominate the number of persons required, the Minister may appoint any person they consider fit.

Appointments to the positions are at the direction and discretion of the Minister and may not be nominations by City of Palmerston, if determined by the Minister.

Nominees must complete the provided registration form for the nominations as a Community Member of the Palmerston Division of the DCA.

Generally, the appointments are for a period of two years or a lesser term as determined by the Minister.

The Palmerston Division of the DCA meet once a month on Wednesday morning with Agenda's available a week in advance. Further information regarding the DCA can be viewed at www.dipl.nt.gov.au/committees/DCA

Should Council consider that it wishes to appoint a member of the public it should consider the requirements and skill sets that the Council would be seeking and whether or not to undertake a public advertising process. This may be difficult given the timeframes available and it is being recommended that Council nominate four Councillors for the positions of Community Member on the Palmerston Division of the DCA.

The nomination forms do not identify if a nominee wishes to be a member or alternative, as this is at the discretion of the Minister.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

Community Members of the DCA receive payment for attendance of meeting and appointed activities from the Northern Territory Government as a result no payment is provided by Council.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Planning Act 1999* is the relevant legislation in relation to this matter.

Section 92 of the Act refers to terms of the DCA members.

Community Members are appointed to represent the interest of the Palmerston Community.

Section 98A of the Act relates to the Independence of Community Members states:

98A *Independence of community members*

- (1) *A community member must make the decision on a development application independently of any direction or decision from the local government council.*
- (2) *When making the decision under subsection (1), the community member may take into account the opinion of a local government council in relation to a development application made by an applicant other than the local government council.*
- (3) *For section 97, if a community member takes into account the opinion of the local government council under subsection (2):*
 - (a) *the Development Consent Authority is taken not to have contravened the rules of natural justice by that reason only; and*
 - (b) *the community member is taken not to have an interest or relationship for the purposes of section 97 by that reason only; and*
 - (c) *the community member is taken not to have contravened the rules of natural justice by that reason only.*

Terms of the existing Community Members on the Palmerston DCA expire on 3 December 2023.

Nominations by Council for Community Members of the Palmerston Division of the DCA must be in the approved forms and submitted by 6 October 2023.

Nominees endorsed by Council, must complete the required nomination form including information relating to current employment and qualifications. Once completed this will be submitted by the CEO (Chief Executive Officer) with an appropriate covering letter.

This Report addresses the following City of Palmerston Strategic Risks:

3. **Economic Development**
Failure to articulate, provide and promote the value proposition for Palmerston as an economic centre to attract investment.
5. **Infrastructure**
Failure to plan, deliver and maintain fit for purpose infrastructure.
6. **Governance**
Failure to effectively govern.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

I the author and approving officer declare that I do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 2023 2146- EDL - Athina Pascoe- Bell [13.1.4.1 - 3 pages]



MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House
State Square
Darwin NT 0800
minister.lawler@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5566
Facsimile: 08 8936 5609

Her Worship the Mayor of Palmerston
Mrs Athina Pascoe-Bell

Via email: mayor@palmerston.nt.gov.au

Dear  Mayor

The term of the three current community members (local government council nominated members) on the Palmerston Division of the Development Consent Authority expires on 3 December 2023.

The three current community members are yourself, Councillor Sarah Henderson and the alternate community member Councillor Ben Giesecke. The alternate acts for a community member when they are absent or unable to attend.

In accordance with section 91(2) of the *Planning Act 1999*, the number of persons nominated must be at least one greater than the number of vacancies to be filled. Accordingly, could you please nominate four persons you think suitable to appoint as community members.

You are required to include with your nominations a completed registration form (attached) for each nominee.

Community members may be councillors or members of the public with good standing whom the local authority believe will represent the community. An employee of the local authority is not eligible to be appointed as a community member.

Please note that pursuant to section 91(3) of the *Planning Act 1999*, if the local government council fails to nominate the number of persons required, the Act provides me with the option to appoint any person I consider fit.

2

Please provide your four nominations and completed registration forms to myself at minister.lawler@nt.gov.au with cc to development.consentauthority@nt.gov.au by 6 October 2023.

If you have any questions in relation to this correspondence please contact Ms Hanna Steevens, A/Director Development Assessment Services on 08 8999 6048 or hanna.steevens@nt.gov.au.

Yours sincerely



EVA LAWLER

15 AUG 2023

Development Consent Authority Community Member

Please complete a registration form for each nominee, attach to Council's nomination letter and email to Minister.lawler@nt.gov.au with cc to development.consentauthority@nt.gov.au

Any appointment as a Community Member is subject to a satisfactory criminal history check.

All fields are mandatory.			
First name		Middle name	
Surname		Suburb of Residence	
Phone no.		Email address	
Are you an NT Government or Commonwealth employee?		Yes / No	
Are you an Australian Citizen? If no, you must attach your current working visa		Yes / No	
Do you present as Aboriginal or Torres Strait Islander?		Yes / No	
Current Employment:			
Qualifications:			

13.1.5 Procedural Motion - Elected Member Superannuation (laid on the table)

The Report from the Council meeting held Tuesday 15 August 2023, entitled **13.2.4 Elected Members – Superannuation** was laid on the table. A Procedural Motion will be called to remove this item from the table.

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

14.2.1 NT Grants Commission Financial Assistance Grant Allocations 2023- 24

THAT correspondence dated 15 August 2023 14.2.1 entitled NT Grants Commission Financial Assistance Grant Allocations 2023- 24 be received and noted.



Northern Territory Grants Commission

Office of the Executive
First Floor, RCG Centre
47 Mitchell Street
Darwin NT 0800

File Ref: NTGC2022/0002

Mr Luccio Cercarelli
Chief Executive Officer
City of Palmerston
PO BOX 1
PALMERSTON NT 0831

Dear Mr Cercarelli

**NORTHERN TERRITORY GRANTS COMMISSION FINANCIAL ASSISTANCE GRANT
ALLOCATIONS 2023-24**

I am writing to provide you with information about your council's financial assistance grant outcome for 2023-24.

The Australian Government allocates the general purpose and local roads grants based on an estimated population figure and an estimated CPI growth factor for the coming year as determined by the Australian Statistician. This calculation is what is known as the estimated entitlement and for this year totals \$43 133 077 comprising of \$20 725 293 general purpose and \$22 407 784 local roads assistance that are distributed using different assessment methods.

The attached recommendation schedule (**Attachment A** refers) outlines the allocations approved by the Hon Kristy McBain MP. The recommendation schedule comprises the estimated entitlement for 2023-24 less the early payment of the 2023-24 entitlement paid to councils in 2022-23 and the cash adjustment made to the 2022-23 allocation.

The Australian Government have also advised that in 2022-23 there was an underpayment totalling \$1 873 245, due to the difference between the CPI and population estimates made at the beginning of the last financial year and the actual outcome. This underpayment comprises of \$906 011 general purpose and \$967 234 local roads assistance. This adjustment will be paid quarterly in 2023-24. A copy of the 2023-24 expected schedule of quarterly instalments to your council is attached to this letter. (**Attachment B**).

To assist you and the council to better understand the process used by the Commission to allocate grants, the following material relating to your council's 2023-24 allocations will shortly be made available online at <https://cmc.nt.gov.au/supporting-government/local-government/local-government-funding/grants-commission>. The material will include:

- The 2022-23 expected schedule of quarterly instalments to your council;
- The calculation of standardised expenditure and standardised revenue for your council;
- A matrix showing the application of the three cost adjusters against the various expenditure categories;

GPO Box 4396 DARWIN NT 0801

Telephone (08) 8999 8820

- The cost adjusters calculated for all NT councils which underpin the calculation of standardised expenditures;
- The calculation of your council's identified local road entitlement for 2023-24; and
- The grant trend of your council's grants over five years.

If you have any queries in relation to the matters raised in this letter please contact the Commission's Executive Officer, Ms Celia Hill on (08) 8999 8820.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Anderson', written in a cursive style.

Mr Russell Anderson

Chairman

15 August 2023

NORTHERN TERRITORY GRANTS COMMISSION

ATTACHMENT A

Recommendation Schedule 2023-24

Financial Assistance Grants Distribution

Council/Organisation	Estimated Entitlement		Less Bring forward (100%) paid in June 2023		Add 2022-23 Adjustment		Cash Payment		Total Cash Payment
	General Purpose	Local Roads	General Purpose	Local Roads	General Purpose	Local Roads	General Purpose	Local Roads	
	2023-24 \$	2023-24 \$	2023-24 \$	2023-24 \$	2022-23 \$	2022-23 \$	2023-24 \$	2023-24 \$	
Alice Springs Town Council	796,782	1,198,113	708,152	1,182,662	16,201	51,147	104,831	66,598	171,429
Barkly Regional Council	2,042,637	553,032	2,076,027	555,539	80,885	24,026	47,495	21,519	69,014
Belyuen Community Government Council	25,364	40,338	27,123	40,520	2,380	1,752	621	1,570	2,191
Central Desert Regional Council	1,218,003	1,423,283	1,252,425	1,414,878	63,075	61,190	28,653	69,595	98,248
City of Darwin	2,180,353	2,417,523	2,106,408	2,428,941	48,190	105,045	122,135	93,627	215,762
City of Palmerston	1,035,567	1,303,636	1,079,561	1,295,623	68,692	56,032	24,698	64,045	88,743
Coomalie Community Government Council	35,824	630,965	35,277	633,825	807	27,411	1,354	24,551	25,905
East Arnhem Regional Council	4,037,127	1,551,482	4,086,000	1,548,622	142,353	66,974	93,480	69,834	163,314
Katherine Town Council	451,674	756,636	524,360	760,066	84,682	32,871	11,996	29,441	41,437
Litchfield Council	594,231	3,219,455	669,536	3,194,132	90,623	138,138	15,318	163,461	178,779
Local Government Association of the Northern Territory Inc	-	2,009,730	-	1,981,821	-	85,708	-	113,617	113,617
MacDonnell Regional Council	2,402,666	1,257,157	2,440,223	1,258,748	93,384	54,437	55,827	52,846	108,673
Roper Gulf Regional Council	2,478,457	1,331,643	2,449,880	1,333,646	56,048	57,677	84,625	55,674	140,299
Tiwi Islands Regional Council	470,442	1,192,910	455,188	1,198,316	10,414	51,824	25,668	46,418	72,086
Victoria Daly Regional Council	620,067	871,290	570,551	875,240	13,053	37,852	62,569	33,902	96,471
Wagait Shire Council	14,282	67,590	16,581	67,896	2,678	2,936	379	2,630	3,009
West Arnhem Regional Council	1,728,321	1,406,667	1,513,006	1,413,043	34,615	61,110	249,930	54,734	304,664
West Daly Regional Council	593,496	1,176,334	675,962	1,181,669	97,931	51,104	15,465	45,769	61,234
Total	\$ 20,725,293	\$ 22,407,784	\$ 20,686,260	\$ 22,365,187	\$ 906,011	\$ 967,234	\$ 945,044	\$ 1,009,831	\$ 1,954,875

NORTHERN TERRITORY GRANTS COMMISSION

Schedule of Quarterly Payments 2023-24

Financial Assistance Grants Distribution

Council/Organisation	15 August 2023			15 November 2023			15 February 2024			Due 15 May 2024			Grand Total		
	General Purpose	Local Roads	Total 1st Quarter	General Purpose	Local Roads	Total 2nd Quarter	General Purpose	Local Roads	Total 3rd Quarter	General Purpose	Local Roads	Total 4th Quarter	General Purpose	Local Roads	2023-24 Payments
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Alice Springs Town Council	26,208	16,650	42,858	26,208	16,650	42,858	26,208	16,650	42,858	26,207	16,648	42,855	104,831	66,598	171,429
Barkly Regional Council	11,874	5,380	17,254	11,874	5,380	17,254	11,874	5,380	17,254	11,873	5,379	17,252	47,495	21,519	69,014
Belyuen Community Government Council	155	393	548	155	393	548	155	393	548	156	391	547	621	1,570	2,191
Central Desert Regional Council	7,163	17,399	24,562	7,163	17,399	24,562	7,163	17,399	24,562	7,164	17,398	24,562	28,653	69,595	98,248
City of Darwin	30,534	23,407	53,941	30,534	23,407	53,941	30,534	23,407	53,941	30,533	23,406	53,939	122,135	93,627	215,762
City of Palmerston	6,175	16,011	22,186	6,175	16,011	22,186	6,175	16,011	22,186	6,173	16,012	22,185	24,698	64,045	88,743
Coomalie Community Government Council	339	6,138	6,477	339	6,138	6,477	339	6,138	6,477	337	6,137	6,474	1,354	24,551	25,905
East Arnhem Regional Council	23,370	17,459	40,829	23,370	17,459	40,829	23,370	17,459	40,829	23,370	17,457	40,827	93,480	69,834	163,314
Katherine Town Council	2,999	7,360	10,359	2,999	7,360	10,359	2,999	7,360	10,359	2,999	7,361	10,360	11,996	29,441	41,437
Litchfield Council	3,830	40,860	44,690	3,830	40,860	44,690	3,830	40,860	44,690	3,828	40,881	44,709	15,318	163,461	178,779
Local Government Association of the Northern Territory Inc	-	28,404	28,404	-	28,404	28,404	-	28,404	28,404	-	28,405	28,405	-	113,617	113,617
MacDonnell Regional Council	13,957	13,212	27,169	13,957	13,212	27,169	13,957	13,212	27,169	13,956	13,210	27,166	55,827	52,846	108,673
Roper Gulf Regional Council	21,156	13,919	35,075	21,156	13,919	35,075	21,156	13,919	35,075	21,157	13,917	35,074	84,625	55,674	140,299
Tiwi Islands Regional Council	6,417	11,605	18,022	6,417	11,605	18,022	6,417	11,605	18,022	6,417	11,603	18,020	25,668	46,418	72,086
Victoria Daly Regional Council	15,642	8,476	24,118	15,642	8,476	24,118	15,642	8,476	24,118	15,643	8,474	24,117	62,569	33,902	96,471
Wagait Shire Council	95	658	753	95	658	753	95	658	753	94	656	750	379	2,630	3,009
West Arnhem Regional Council	62,481	13,684	76,165	62,481	13,684	76,165	62,481	13,684	76,165	62,487	13,682	76,169	249,930	54,734	304,664
West Daly Regional Council	3,866	11,442	15,308	3,866	11,442	15,308	3,866	11,442	15,308	3,867	11,443	15,310	15,465	45,769	61,234
Total	\$ 236,261	\$ 252,457	\$ 488,718	\$ 236,261	\$ 252,457	\$ 488,718	\$ 236,261	\$ 252,457	\$ 488,718	\$ 236,261	\$ 252,460	\$ 488,721	\$ 945,044	\$ 1,009,831	\$ 1,954,875

14.2.2 Upcoming Scheduled Compliance Review 2023

THAT correspondence dated 14 August 2023 14.2.2 entitled Upcoming Scheduled Compliance Review 2023 be received and noted.

14 August 2023

File reference: 2023/617-1-1

Mr Luccio Cercarelli
Chief Executive Officer
City of PalmerstonVia email: luccio.cercarelli@palmerston.nt.gov.au

Dear Mr Cercarelli

Re: Notification of Upcoming Compliance Review

The Department of the Chief Minister and Cabinet is required to undertake a program of compliance reviews of local government bodies in the Northern Territory pursuant to section 298 of the *Local Government Act 2019*.

The purpose of a compliance review is to ensure that a council is conducting its business lawfully. The compliance review also serves to provide feedback on how council is discharging its obligations under relevant legislation, and to assess management practises.

As part of the compliance review program, City of Palmerston has been selected for a compliance review for the period 1 July 2022 to 31 July 2023. A planned site visit to your head office will be scheduled with your office in the course of the compliance review (if required).

To prepare for this review, enclosed is the Compliance Review Procedure document detailing the steps of the review and the information required prior to the site visit. Please note the Compliance Review Procedure document is a guide only and timeframes and steps may be altered.

It is requested that the information listed in Attachment A be provided electronically via email to lg.compliance@nt.gov.au by 5 September 2023.

Please provide contact details of an officer in your council to be the inspectors' single point of contact during the review process. The inspectors who will be conducting the review are:

- Mr Bilal Abbas
- Ms Pauline Williams
- Ms Samantha Gasura

If you require any further information in regards to the compliance review, please do not hesitate to contact me on 8999 8868 or email lg.compliance@nt.gov.au.

Yours sincerely

Meeta Ramkumar
Director Sustainability and Compliance

14.2.3 Northern Territory Remuneration Tribunal - Reviews of Allowances for Members of Local Government Councils and Local Authorities

THAT correspondence dated 15 August 2023 14.2.3 entitled Northern Territory Remuneration Tribunal - Reviews of Allowances for Members of Local Government Councils and Local Authorities be received and noted.



NORTHERN TERRITORY OF AUSTRALIA

REMUNERATION TRIBUNAL

GPO BOX 4396
DARWIN NT 0801

Telephone: (08) 8999 6539

Her Worship the Mayor
Ms Athina Pascoe-Bell
City of Palmerston

Via email: Mayor@palmerston.nt.gov.au

Dear Mayor

Pursuant to sections 7B(1) and 7E(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Northern Territory Remuneration Tribunal is conducting its inquiries on Local Government Council and Local Authority members' allowances.

The Remuneration Tribunal encourages written submissions from Councils covering this Inquiry, including any comments you wish the Tribunal to consider to be sent to NTRemunerationTribunal@nt.gov.au by 31 October 2023.

The Remuneration Tribunal kindly request this letter be tabled at your next Council Meeting.

Individual Councillors may also consider putting in a submission.

The Tribunal will schedule a meeting with you, your Councillors and your CEO either in person or by Video Conference in October or November 2023. The Tribunal Secretariat will be in touch with your CEO to arrange this meeting.

Please contact the Tribunal Secretariat on 8999 6539 or via email NTRemunerationTribunal@nt.gov.au for any further queries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Michael Martin'.

MICHAEL MARTIN OAM
Chair
Northern Territory Remuneration Tribunal

15 August 2023

14.2.4 Determination of Allowances for Members of Local Government Councils - Response Received

THAT correspondence dated 28 August 2023 14.2.4 entitled Determination of Allowances for Members of Local Government Councils - Response Received be received and noted.



MINISTER FOR LOCAL GOVERNMENT

Parliament House
State Square
Darwin NT 0800
minister.paech@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5688

Ms Athina Pascoe-Bell
Mayor
City of Palmerston
PO Box 1
PALMERSTON NT 0831

Dear Mayor Pascoe-Bell

Thank you for your letter of 8 August 2023, regarding the Determination of Allowances for Members of Local Government Councils (the Determination) of the Northern Territory Remuneration Tribunal (the Tribunal).

You have indicated some concern with the operation of the Extra Meeting/Activity Allowance in the Determination and what hours it applies to. You have asked that I determine under section 106 of the *Local Government Act 2019* that City of Palmerston can determine its own level of extra meeting allowance for meetings outside of business hours.

Under section 106, I can determine allowances for a council to which no determination of the Tribunal applies. As the Determination applies to City of Palmerston, no further determination by me is possible.

However, there has been careful consideration of the meaning of the Determination, particularly in relation to the Extra Meeting/Activity Allowance. I can assure you that the Allowance is payable for approved meetings or activities, irrespective of what time the meetings or activities occur. City of Palmerston should continue to hold extra meetings or other activities at the times that best suit the Council.

Later in 2023, the Tribunal will be consulting with councils regarding a future determination of council member allowances. I encourage you to raise any concerns you have with the Determination during that consultation process. In the meantime, should you have any further queries on the Determination, please contact Hugh King, Acting Director - Legislation and Policy, Department of the Chief Minister and Cabinet, on (08) 8999 8405 or via email at hugh.king@nt.gov.au.

Yours sincerely

CHANSEY PAECH

28 AUG 2023



A Place for People

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 September 2023 at 5:30pm in the Durack Community Arts Centre, 33 Packard Ave, Durack.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

2nd Ordinary Council Meeting Tuesday 15 August 2023

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COUNCIL AGENDA Attachment 24.1.1

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 15 August 2023 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Danielle Eveleigh
Councillor Amber Garden (*via Audio*)
Councillor Ben Giesecke
Councillor Damian Hale (*via Audio*)
Councillor Lucy Morrison
Councillor Mark Fraser
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
General Manager Infrastructure, Nadine Nilon
General Manager Finance and Governance, Wati Kerta
Minute Secretary, Jodi Holden

GALLERY

Three members of staff

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 15 AUGUST 2023

11104



A Place for People

COUNCIL AGENDA Attachment 24.1.1

COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Councillor Morrison

Seconded: Councillor Fraser

1. THAT the leave of absence received from Councillor Morrison for 23 August to 27 August 2023 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Gisecke for 17 August to 18 August 2023 inclusive be received and noted.

CARRIED 10/955 – 15/08/2023

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Fraser

Seconded: Deputy Mayor Eveleigh

1. THAT Council notes that Councillor Hale is attending via Audio/Audiovisual Conferencing who will be physically prevented from attending a meeting due to being a greater distance than 100km from the appointed place of meeting.
2. THAT Council notes that Councillor Garden is attending via Audio/Audiovisual Conferencing who will be physically prevented from attending a meeting due to ill health and approval has been given by the Chief Executive Officer in accordance with the City of Palmerston Audio/Audiovisual Conferencing Policy.

CARRIED 10/956 – 15/08/2023

Initials: _____



A Place for People

COUNCIL AGENDA Attachment 24.1.1

COUNCIL MINUTES

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Deputy Mayor Eveleigh
Seconded: Councillor Henderson

1. THAT the Declaration of Interest received from Councillor Giesecke for Item 25.1.2 be received and noted.
2. THAT the Declaration of Interest received from Deputy Mayor Eveleigh for Item 25.1.3 be received and noted.

CARRIED 10/957 – 15/08/2023

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Henderson
Seconded: Deputy Mayor Eveleigh

THAT the Minutes of the Council Meeting held on 1 August 2023 pages 11093 to 11099 be confirmed.

CARRIED 10/958 – 15/08/2023

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 15 AUGUST 2023

11106

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.1.1 Confidentiality Review List - 18 January to 18 July 2023

Moved: Councillor Henderson
Seconded: Deputy Mayor Eveleigh

1. THAT Report entitled Confidentiality Review List - 18 January to 18 July 2023 be received and noted.
2. THAT the following 12 Council Decisions be moved to the 15 August 2023 Open Minutes:

No.	Decision Number	Meeting Date	Item/Type	Title
1.	10/652	6/12/2022	23.1 Presentation	Presentation by DCL Hospitality - Zuccoli Tavern
2.	10/678	17/01/2023	25.1.1 Report	48 Odegaard Drive Annual Performance Report
3.	10/737	7/03/2023	25.1.1 Report	2023-24 Budget Parameters Report
4.	10/765	21/03/2023	25.1.4 Report	New Initiatives 2023 2024
5.	10/788	4/04/2023	25.1.1 Report	2023-24 Draft Operational Budget - 2nd Revision
6.	10/789	4/04/2023	25.1.2 Report	2023-24 Draft Capital Works Program
7.	10/790	4/04/2023	25.1.3 Report	2023-24 Reserve Funding
8.	10/828	2/05/2023	23.1 Presentation	Chief Minister Natasha Fyles Presentation
9.	10/849	16/05/2023	Change Order of Business	Change Order of Business
10.	10/852	16/05/2023	Adjournment of Meeting	Adjournment
11.	10/853	16/05/2023	Reconvene of Meeting	Reconvene
12.	10/896	20/06/2023	25.1.1 Report	Zuccoli - Park Name

CARRIED 10/973 - 15/08/2023

Presentation by DCL Hospitality - Zuccoli Tavern

THAT the presentation by DCL Hospitality from Guy Dunne and Andrew Case regarding Zuccoli Tavern be received and noted.

CARRIED 10/652 - 6/12/2022

Initials: _____

48 Odegard Drive Annual Performance Report

1. THAT Report entitled 48 Odegard Drive Annual Performance Report be received and noted.
2. THAT Council continues to undertake the following and report back to Council as required but no later than 31 December 2023.
 - a. Continue to monitor the performance of the investment property,
 - b. Investigate divestment options for the investment property
 - c. Subdivide the units to maximise potential realisable value
3. THAT Council notes that the subdivision application will be lodged with the relevant authority no later than 30 June 2023.

CARRIED 10/678 – 17/01/2023

2023-24 Budget Parameters Report

1. THAT Report entitled 2023-24 Budget Parameters Report be received and noted.
2. THAT Council approves the revised timetable for the 2023/2024 budget workshops as outlined in this report entitled 2023-24 Budget Parameters Report.

CARRIED 10/737 – 7/03/2023

New Initiatives 2023 2024

1. THAT Report entitled New Initiatives 2023 2024 be received and noted.
2. THAT Council endorse the following treatment of the initiatives contained in Table 1: Elected Member New Initiatives of the Report entitled New Initiatives 2023 2024
 - a. Library and/or garden shed at Archer Waste Facility and Domestic and Commercial food waste to be funded from within existing budget.
 - b. All-Abilities playground will be considered as part of the City of Palmerston playground strategy for consideration by the Council and that no funding is required at this stage.
3. THAT Council endorse the initiatives contained in Table 2: Council Staff New Initiatives of the Report entitled New Initiatives 2023 2024 and to be incorporated into the development of the draft 2023-24 Budget.

CARRIED 10/765 – 21/03/2023

2023-24 Draft Operational Budget – 2nd Revision

1. THAT Report entitled 2023-24 Draft Operational Budget - 2nd Revision be received and noted.
2. THAT Council notes that the 2023-24 Draft Operational budget at **Attachment 25.1.1.1** of the Report entitled 2023-24 Draft Operational Budget - 2nd Revision is still being refined.

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 15 AUGUST 2023

11108

3. THAT Council endorses an additional 1.5 FTEs for the next financial year, resulting in a total of 97.55 FTEs which will be included in the development of the draft 2023-24 Municipal Plan and budget.

CARRIED 10/788 – 4/04/2023

2023-24 Draft Capital Works Program

THAT this report lay on the table pending further work regarding Capital Works Program.

CARRIED 10/789 – 4/04/2023

2023-24 Reserve Funding

1. THAT Report entitled 2023-24 Reserve Funding be received and noted.
2. THAT Council endorses the following reserve movements to be included in the development of the 2023-24 Municipal Plan and Budget:
 - a) Transfers from:
 1. \$500K - Enterprise Software - allocation for the 2023-24 (Working Capital Reserve)
 2. \$250K - Where We Live Matters - Zuccoli Community (Major Initiatives Reserves)
 3. \$250K - Community Hall (Working Capital Reserve)
 - b) Transfers to:
 1. \$80K - SWELL repayment
 2. \$300K - receipt of developer contributions
3. THAT the requirements of the financial reserves are reviewed, and a report come back to Council by 31 December 2023 with an assessment of the appropriate reserve levels to fund future priorities.

CARRIED 10/790 – 4/04/2023

Chief Minister Natasha Fyles Presentation

THAT the confidential presentation by the Honourable Natasha Fyles, Chief Minister of the Northern Territory be received and noted.

CARRIED 10/828 – 2/05/2023

Change Order of Business

THAT the order of business be amended to consider item 25.1.1 prior to 23.1.

CARRIED 10/849 – 16/05/2023

Adjournment

THAT the meeting be adjourned for 5 minutes.

CARRIED 10/852 – 16/05/2023

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 15 AUGUST 2023

11109

Reconvene

THAT the meeting be reconvened.

CARRIED 10/853 – 16/05/2023

Zuccoli - Park Name

1. THAT Report entitled Zuccoli - Park Name be received and noted.
2. THAT Council endorses and supports the proposed naming of the park being Lot 15643 at the corner of Follington Street and Laniyuk Court, Zuccoli; 'Michael Ting' Park by Urbex and the Land Development Corporation for consideration by Place Names Committee (NT).
3. THAT this decision be moved to the open section of Council meeting once the park is named.

CARRIED 10/896 – 20/06/2023

10.1.2 Common Seal for SWELL Loan Documentation

Moved: Councillor Henderson
Seconded: Deputy Mayor Eveleigh

1. THAT Report entitled Common Seal for SWELL Loan Documentation be received and noted.
2. THAT in accordance with Section 38(2) of the *Local Government Act 2019*, the Mayor and Chief Executive Officer be authorised to sign and seal loan documentation with National Australia Bank in relation to the Swimming and Wellness, Events, Leisure, Lifestyle (SWELL) project for the previously Council approved \$5 million loan, which has not yet been drawn down and will be repaid over 20 years with quarterly repayments.
3. THAT the Council Decisions relating to the Report entitled Common Seal for SWELL Loan Documentation be moved to the Open Minutes of the 15 August 2023 Meeting.

CARRIED 10/974 – 15/08/2023

10.1.3 Request for Review of Rates Exemption Decision - Venture Housing

Moved: Councillor Morrison
Seconded: Councillor Henderson

1. THAT Report entitled Request for Review of Rates Exemption Decision - Venture Housing be received and noted.
2. That Council endorse the response to Venture Housing Company Ltd refusing to provide an exemption of rates being **Attachment 25.1.3.7** to Report entitled Request for Review of Rates Exemption Decision - Venture Housing and direct the Chief Executive Officer to provide a decision notice to Venture Housing, in accordance with s233(7) *Local Government Act 2019*.

Initials: _____

3. THAT the Council decisions relating to Report entitled Request for Review of Rates Exemption Decision - Venture Housing be moved to the Open Minutes of the 2nd Ordinary Council Meeting of 15 August 2023.

CARRIED 10/975 – 15/08/2023

10.1.4 Men's Shed Disabled Toilet Facility

Moved: Councillor Fraser
Seconded: Councillor Henderson

1. THAT Report entitled Men's Shed Disabled Toilet Facility be received and noted.
2. THAT Council endorses the commencement of Stage 1, the Design, Documentation and obtaining of building permits to modify the premises at Shed 3 & 4-60 Georgina Crescent Yarrawonga, to provide a disability toilet.
3. THAT, subject to all approvals being obtained, Council endorses up to \$100,000 to be drawn from the working capital reserves for Stage 2 -Construction, to modify the premises at Shed 3 & 4-60 Georgina Crescent Yarrawonga, to provide a disability toilet.
4. THAT the Council decision relating to the Report entitled Men's Shed Disabled Toilet Facility be moved to the Open Minutes of the 15 August 2023 Meeting.

CARRIED 10/976 – 15/08/2023

10.1.5 Update on 48 Odegaard Subdivision

Moved: Deputy Mayor Eveleigh
Seconded: Councillor Fraser

1. THAT Report entitled Update on 48 Odegaard Subdivision be received and noted.
2. THAT the Council decision relating to the Report entitled Update on 48 Odegaard Subdivision be moved to the Open Minutes of the 15 August 2023 Meeting.

CARRIED 10/977 – 15/08/2023

10.1.6 Correspondence from the Hon Eva Lawler MLA

Moved: Councillor Henderson
Seconded: Councillor Fraser

1. THAT Council receive and note correspondence received being 26.2.1 entitled Correspondence from the Hon Eva Lawler MLA.
2. THAT this decision be moved to the Open Minutes of the 15 August 2023 Meeting.

CARRIED 10/978 – 15/08/2023

10.2 Moving Open Items into Confidential

Nil

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 15 AUGUST 2023

11111

10.3 Confidential Items

Moved: Councillor Henderson
Seconded: Councillor Morrison

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
25.1.2	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.3	Rate Concession Assessment	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p>
25.1.4	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to

Initials: _____

		prejudice the interests of the council or some other person.
25.2.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
26.2.1	Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/959 – 15/08/2023

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

Councillor Hale left the meeting at 5.43pm due to connectivity issues.

13.1.1 Archer Waste Management Facility Service Level Review

Moved: Deputy Mayor Eveleigh

Seconded: Councillor Morrison

1. THAT Report entitled Archer Waste Management Facility Service Level Review be received and noted.
2. THAT Council retains current operating hours, listed waste acceptance, and access for City of Palmerston residents at no additional charge for the disposal of household-generated waste, for the contracted operational services at the Archer Waste Management Facility.

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MINUTES ORDINARY COUNCIL MEETING - 15 AUGUST 2023

11113

3. THAT Council endorses the following amendments and increases of services to be included in the documentation for the Archer Waste Management Facility operations tender;
 - a. Separation and processing of clean timber (residential quantity and origin only),
 - b. Separation and processing of clean concrete and bricks (residential quantity and origin only), and
 - c. Establish and maintain a 'Reuse/Repurpose' location on site for reusable items such as bicycles, where these items are available freely to Palmerston residents.

CARRIED 10/960 – 15/08/2023

Councillor Hale reconnected to the meeting at 5.44pm.

13.1.2 Harvest Corner, Gray Community Garden

Moved: Councillor Henderson
Seconded: Councillor Morrison

1. THAT Report entitled Harvest Corner, Gray Community Garden be received and noted.
2. THAT Council endorse the continuation of Harvest Corner as a community garden to be provided to the Palmerston community.
3. THAT Council endorses that a public expression of interest process is undertaken for the Harvest Corner Community Garden management and operations by a third party under agreement with Council as outlined in the report entitled Harvest Corner Gray Community Garden, including the provision of a one-off established fund of \$20,000 and free use of the area under a Terms of Agreement operation for a period of three years.

CARRIED 10/961 – 15/08/2023

13.1.3 2023 Palmerston Youth Festival

Moved: Councillor Morrison
Seconded: Deputy Mayor Eveleigh

1. THAT Report entitled 2023 Palmerston Youth Festival be received and noted.
2. THAT the Mayor write to Chief Minister thanking the Northern Territory Government for the ongoing partnership for the delivery of the Palmerston Youth Festival 2023, highlighting this year's success.

CARRIED 10/962 – 15/08/2023

13.2 Receive and Note Reports

13.2.1 Major Capital Projects August 2023 Update

Moved: Councillor Morrison
Seconded: Councillor Henderson

THAT Report entitled Major Capital Projects August 2023 Update be received and noted.

CARRIED 10/963 – 15/08/2023

Initials: _____

13.2.2 Community Benefit Scheme - July Update

Moved: Councillor Morrison
Seconded: Deputy Mayor Eveleigh

THAT Report entitled Community Benefit Scheme - July Update be received and noted.

CARRIED 10/964 - 15/08/2023

13.2.3 Finance Report for the Month of July 2023

Moved: Councillor Fraser
Seconded: Deputy Mayor Eveleigh

THAT Report entitled Finance Report for the Month of July 2023 be received and noted.

CARRIED 10/965 - 15/08/2023

13.2.4 Elected Members - Superannuation

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

1. THAT Report entitled Elected Members - Superannuation be received and noted.
2. THAT Council resolves to be treated as an eligible local governing body under the Taxation Administration Act 1993 and provides written notice to the Commissioner of Taxation under section 446 Schedule 1 of the Taxation Administration Act 1993 to come into effect by 8 September 2023.
3. THAT the City of Palmerston retains liability for any Fringe Benefits Tax payable because of the council decision to be an eligible local governing body.

Procedural Motion

Moved: Deputy Mayor Eveleigh
Seconded: Councillor Hale

THAT the matter lie on the table to allow Elected Members to further consider the matter and that the matter be brought back to the First Ordinary Council Meeting in September 2023.

CARRIED 10/966 - 15/08/2023

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 15 AUGUST 2023

11115



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Moved: Councillor Morrison
Seconded: Councillor Henderson

THAT the question asked by Councillor Morrison regarding Lighting Up Palmerston and a community event for the Matilda's game on Wednesday and possible finals, and the response provided by the Chief Executive Officer be received and noted.

CARRIED 10/967 – 15/08/2023

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 5 September 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/968 – 15/08/2023

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Deputy Mayor Eveleigh

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/969 – 15/08/2023

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Hale
Seconded: Councillor Morrison

THAT the meeting be adjourned for ten minutes.

CARRIED 10/970 – 15/08/2023

The meeting adjourned at 6.21pm.

The open section of the meeting closed at 6.28pm for the discussion of confidential matters.

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 15 AUGUST 2023

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The Chair declared the meeting closed at 7.01pm.

Chair

Print Name

Date

UNCONFIRMED