



AGENDA

1st Ordinary Council Meeting Tuesday 1 August 2023

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



AMELIA VELLAR
ACTING CHIEF EXECUTIVE OFFICER

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY.....	4
2	OPENING OF MEETING	4
3	APOLOGIES AND LEAVE OF ABSENCE.....	4
3.1	Apologies	4
3.2	Leave of Absence Previously Granted.....	4
3.3	Leave of Absence Request	4
4	REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING	4
5	DECLARATION OF INTEREST	4
5.1	Elected Members.....	4
5.2	Staff.....	4
6	CONFIRMATION OF MINUTES.....	4
6.1	Confirmation of Minutes	4
6.2	Business Arising from Previous Meeting	4
7	MAYORAL REPORT	4
7.1	Mayoral Update Report - July 2023	5
8	DEPUTATIONS AND PRESENTATIONS.....	9
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)	9
10	CONFIDENTIAL ITEMS.....	9
10.1	Moving Confidential Items into Open	9
10.2	Moving Open Items into Confidential	9

10.3 Confidential Items	9
11 PETITIONS	9
12 NOTICES OF MOTION	9
13 OFFICER REPORTS	9
13.1 Action Reports	10
13.1.1 Risk Management and Audit Committee Minutes - 25 July 2023	10
13.1.2 Community Benefit Scheme - Sponsorship - Riding for the Disabled Association Top End	19
13.1.3 Community Benefit Scheme - Sponsorship - Palmerston Rugby Union Football Club ..	35
13.2 Receive and Note Reports	44
14 INFORMATION AND CORRESPONDENCE	44
14.1 Information	44
14.2 Correspondence	44
15 REPORT OF DELEGATES	44
16 QUESTIONS BY MEMBERS	44
17 GENERAL BUSINESS	44
18 NEXT ORDINARY COUNCIL MEETING	44
19 CLOSURE OF MEETING TO PUBLIC	44
20 ADJOURNMENT OF MEETING AND MEDIA LIAISON	44

A Place for People

- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 18 July 2023 pages 11080 to 11088 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT

MAYORAL REPORT

1st Ordinary Council Meeting

AGENDA ITEM: 7.1
REPORT TITLE: Mayoral Update Report - July 2023
MEETING DATE: Tuesday 1 August 2023
AUTHOR: Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides Council with a summary of recent activities of the Mayor, on behalf of Council.

KEY MESSAGES

In July 2023, the Mayoral activities included:

- Community Events attended on the behalf of Council.
- Meetings with Ministers, MLAs, and Government Agencies
- Media interviews with Channel Nine, ABC and First Nation Broadcasters
- PRBA (Palmerston Region Business Association) Golf Day Hole Sponsorship City of Palmerston
- Meeting with residents and business owners
- Welcome Speech for Institute of Public Works Engineering Australasia (IPWEA) Conference

RECOMMENDATION

THAT Report entitled Mayoral Update Report - July 2023 be received and noted.

DISCUSSION

A snapshot of events attended by the Mayor on behalf of Council during the month of July:

- NAIDOC Week Official Opening Speech
- Official Opening of Ninja Obstacle course with Eva Lawler
- Opening of Palmerston Youth Festival 2023 at Geekfest

Meetings with Ministers, MLAs, and Government Agencies:

- Chief Minister Natasha Fyles
- Mark Turner MLA, Member for Blain
- Luke Gosling OAM MP, Member for Solomon

Palmerston NAIDOC 2023 Week – March, Opening Ceremony and Flag Raising

I was delighted to be invited by the Palmerston NAIDOC Week Committee to provide the Opening Speech and would like to thank them for bringing the community together. NAIDOC Week is a time for all of us to listen, learn and walk together on the journey towards reconciliation. The theme of this year's NAIDOC Week was "For our Elders" and it reminds us of the crucial role our Elders play. Elders are the cultural knowledge holders, trailblazers, nurturers, advocates, educators, and leaders within our communities, families, and our broader society. Reconciliation is an ongoing journey, and it requires continuous effort and commitment from us all to work towards a future of unity and harmony.



With members of Upai Purri, Darwin's traditional Torres Strait Island dance group



NAIDOC Week 2023 March from Goyder Square to Memorial Park

Official opening of Hobart Park Ninja Obstacle Course

I was excited to officially open Hobart Park's Ninja Obstacle Course with the Minister for Infrastructure, Planning and Logistics, the Hon Eva Lawler. The obstacle course includes eight (8) dynamic elements designed to test users' strength, agility, and problem-solving skills under shade. This innovative project was made possible through a funding partnership with the Northern Territory Government, and I look forward to the community enjoying this engaging recreational space which promotes health, wellness, and outdoor activities for both the young and the youthful at heart. For more information about the Ninja Obstacle Park and other recreational facilities in Palmerston, please visit the City of Palmerston's official website at www.palmerston.nt.gov.au



Hon Eva Lawler and I cutting the ribbon to officially open the Hobart Park Ninja Obstacle Course

Declaring the Geekfest Top End 2023 and Palmerston Youth Festival officially open

It was wonderful to open the Geekfest Top End 2023 and Palmerston Youth Festival. Palmerston is a young community, with an average age of 31. We are so fortunate to be part of such a diverse and talented community, where young people have opportunities and are willing to share and display their talents across the many programs and events held during the week of Palmerston Youth Festival 2023. City of Palmerston celebrated all things youth from music, sports, art, culture, and gaming. On behalf of Council, I would like to thank all staff involved with the delivery of a successful Palmerston Youth Festival 2023.



L-R: Mayor Pascoe-Bell, Minister Eva Lawler, Councillor Amber Garden, Minister Nicole Manison and Councillor Morrison opening Palmerston Youth Festival 2023 at Geekfest in Goyder Square

PRBA Charity Golf Day Sponsorship City of Palmerston

I, along with Councillor Garden and Councillor Henderson, enjoyed a day on the green. It was a wonderful day knowing all money raised will be going directly to Asthma NT to improve the quality of life for people with asthma by providing accessible, affordable, and evidence-based services.



L-R Councillor Henderson, Councillor Garden and myself

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Risk Management and Audit Committee Minutes - 25 July 2023
MEETING DATE:	Tuesday 1 August 2023
AUTHOR:	Executive Assistant to General Manager Finance and Governance, Bertsie Taru
APPROVER:	General Manager Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval of the recommendations from the Risk Management and Audit Committee meeting held on 25 July 2023.

KEY MESSAGES

- The Risk Management and Audit Committee met on Tuesday 25 July 2023.
- The Risk Management and Audit Committee agenda and unconfirmed minutes from this meeting are available for viewing on Council website.
- The Risk Management and Audit Committee reviewed the Receive and Note Report – Asset Management Plan Annual Update.

RECOMMENDATION

1. THAT Report entitled Risk Management and Audit Committee Minutes - 25 July 2023 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.1.1.1** to report entitled Risk Management and Audit Committee Minutes - 25 July 2023 be received and noted.

BACKGROUND

The Risk Management and Audit Committee (Committee) is responsible for overseeing the responsibilities of corporate governance, particularly maintaining adequate internal controls over the revenue, expenditure, and assets of the Council.

As per the *Northern Territory Local Government Act 2019 (the Act)* and the *Local Government (Accounting) Regulations*, the Committee make recommendations to the council about any matters as a result of the committee's functions to monitor and review the integrity of the council's financial management and to monitor and review internal controls.

As per the Terms of Reference of the Committee, the Committee is advisory by nature and can only recommend matters, falling within its function and role, to the Council.

DISCUSSION

The Committee meeting was held on 25 July 2023 with the unconfirmed minutes provided at **Attachment 13.1.1.1**.

The Committee noted the Asset Management Plan Annual Update report. The agenda and unconfirmed minutes from this meeting are available for viewing on Council's website.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the City and Administration to account.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20230725 UNCONFIRMED RMAC Minutes 25 July 2023 [13.1.1.1 - 7 pages]



MINUTES

Risk Management and Audit Committee **Tuesday 25 July 2023**

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

'A Place for People'

PRESENT

COMMITTEE MEMBERS

Clare Milikins, Independent Member (Chair)
Steve Bartlett, Independent Member
Mayor Athina Pascoe-Bell
Councillor Amber Garden
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
General Manager Infrastructure, Nadine Nilon
General Manager Finance and Governance, Wati Kerta
Governance Manager, Sheree Jeeves
Minute Secretary, Bertsie Taru

GALLERY

Nil

Initials:

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 25 JULY 2023

235



A Place for People

COUNCIL AGENDA Attachment 13.1.1.1 COMMITTEE MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:00 pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Steve Bartlett
Seconded: Mayor Pascoe-Bell

THAT the leave of absence received from the Chair, Clare Milikins for 24 October 2023 inclusive be received and noted.

CARRIED RMA10/83 – 25/07/2023

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT the Risk Management and Audit Committee approve the request for Audio/Audiovisual Conferencing received from the Chair, Clare Milikins who will be physically prevented from attending a meeting due to family commitment interstate in October.

CARRIED RMA10/84 – 25/07/2023

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

Initials:

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 25 JULY 2023

236

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Henderson
Seconded: Steve Bartlett

THAT the Minutes of the Risk Management and Audit Committee Meeting held on 23 May 2023 pages 224 to 229 be confirmed.

CARRIED RMA10/85 – 25/07/2023

6.2 Business Arising from Previous Meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving Confidential Items into Open

Nil

8.2 Moving Open Items into Confidential

Nil

8.3 Confidential Items

Moved: Councillor Garden
Seconded: Mayor Pascoe-Bell

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
16.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information

Initials:

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 25 JULY 2023

237



A Place for People

COUNCIL AGENDA Attachment 13.1.1.1

COMMITTEE MINUTES

		provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
16.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
16.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
16.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
16.2.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
16.2.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED RMA10/86 – 25/07/2023

9 OFFICER REPORTS

9.1 Action Reports

Initials:

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 25 JULY 2023

238

Nil

9.2 Receive and Note Reports

9.2.1 Asset Management Plan Annual Update

Moved: Steve Bartlett
Seconded: Councillor Garden

THAT Report entitled Asset Management Plan Annual Update be received and noted.

CARRIED RMA10/87 – 25/07/2023

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Councillor Henderson
Seconded: Mayor Pascoe-Bell

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 24 October 2023 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED RMA10/88 – 25/07/2023

13 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

THAT pursuant to section 99(2) and 293(3)(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED RMA10/89 – 25/07/2023

The Chair declared the meeting closed at 5.08pm.

Initials:

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 25 JULY 2023

239



COUNCIL AGENDA
Attachment 13.1.1.1
COMMITTEE MINUTES

Chair

Print Name

Date

UNCONFIRMED

Initials:

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Community Benefit Scheme - Sponsorship - Riding for the Disabled Association Top End
MEETING DATE:	Tuesday 1 August 2023
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager People and Place, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks Council approval of a Community Benefit Scheme sponsorship application from local community organisation Riding for the Disabled Association Top End.

KEY MESSAGES

- Riding for the Disabled Association Top End is a local community-based charity providing support to residents of Palmerston of all abilities and ages to participate in therapeutic equestrian programs.
- City of Palmerston has received a Community Benefit Scheme Sponsorship application from Riding for the Disabled Association Top End requesting a three-year multiyear agreement.
- The Sponsorship package includes a variety of levels from Gold, Silver and Bronze of various values and benefits with a maximum value of \$20,000 per year from City of Palmerston as a Gold Sponsor, representing a total of \$60,000.
- The Community Benefit Scheme sponsorship application intent meets Council's Community Plan Outcomes and aligns with the City of Palmerston Disability Inclusion and Access Plan 2022-2025.
- Officers recommend that Council supports the application from Riding for the Disabled Association Top End for a three-year agreement for \$20,000 for Gold Level Sponsorship for 2023/2024 and Silver Level Sponsorship for 2024/25 and 2025/26 representing a total value of \$50,000.
- At the time of writing this Report \$123,750 remains available in Community Benefit Scheme funding for future projects and events that benefit Palmerston in this financial year.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Sponsorship - Riding for the Disabled Association Top End be received and noted.
2. THAT Council approves a three-year sponsorship agreement funded from the Community Benefit Scheme for Riding for the Disabled Association Top End comprising of a Gold Sponsorship of \$20,000 for 2023/24, and then a Silver Sponsorship being \$15,000 for 2024/25 and 2025/26 for a total sponsorship value of \$50,000 as outlined in **Attachment 13.1.2.1.** to report entitled Community Benefit Scheme Sponsorship Riding for the Disabled Association Top End.

BACKGROUND

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations to deliver activities, projects and services that benefit the Palmerston community. CBS funding for organisations includes sponsorships, donations, and grants, with Representation Support also available to individuals.

Riding for the Disabled Association Top End (RDATE) equestrian centre is situated on 25 acres in Marlow Lagoon, Palmerston, with a full size, sand-based undercover riding arena. RDATE currently have nine horses individually trained by accredited coaches. Their programs cater for 60 riders with varied abilities, using two accredited coaches and a group of active volunteers. Program participants have diverse abilities and may be challenged by a wide range of issues including intellectual and learning disabilities, Down Syndrome, Autism Spectrum Disorder, Cerebral Palsy, physical impairments, depression, anxiety, and trauma.

RDATE was successful in receiving a CBS grant funding to the value of \$7,600 approved at the 2nd Ordinary Meeting 16 March 2021. A variation to the CBS grant was approved on 5 November 2021, due to the impacts of COVID19 on delivery timelines and product availability. This funding was fully acquitted 24 June 2022. RDATE have submitted all required documentation for the CBS Sponsorship. They have not received funding from Council in the last financial year.

RDATE, as a recipient of previous CBS funding, has proven to be an exemplary partner in fostering a positive and supportive collaboration with City of Palmerston (CoP).

This Report seeks Council approval of a Community Benefit Scheme Sponsorship application from Riding for the Disabled Association Top End.

DISCUSSION

Riding for the Disabled Top End Association (RDATE) is a community-based charity providing support to residents of Palmerston of all abilities and ages to participate in therapeutic equestrian programs.

RDATE programs cater for 60 riders with varied abilities using an accredited coach and a group of active volunteers. The benefits for riders range from gaining physical strength and balance to improved social and emotional well-being. The positive effects flow onto the family and community of the participants.

Horse riding programs for people with disabilities have been shown to provide therapeutic outcomes that can positively impact their physical, emotional, and cognitive well-being. Equine therapy, also known as horse-assisted therapy, utilises the natural movements of the horse to improve balance, coordination, and strength in individuals with disabilities. The rhythmic motion of the horse can also have a calming effect on individuals with conditions such as anxiety, Post-Traumatic Stress Disorder (PTSD), or Attention-Deficit/Hyperactivity Disorder (ADHD).

Additionally, the social interaction and connection with the horse can help individuals build confidence, trust, and self-esteem. The unique combination of physical, emotional, and social benefits of horse-riding programs for people with disabilities make them a valuable and effective form of therapy that can improve their overall quality of life.

RDATE promotes volunteering opportunities in Palmerston, with over 80 people being trained in RDATE processes and over 30 regular volunteers each week assisting the programs. Volunteers have additionally been trained in First Aid and Level 0 coaching courses. RDATE have aligned their volunteering program

to the National Strategy for Volunteering 2023 -2033 ensuring good governance and adherence to best practice.



RDATe Volunteers



RDATe Volunteers with a 'Unicorn' at Palmerston Pride

The request for CBS sponsorship funding would be used for the following:

Volunteer Training: The funding would be used to provide quality training for volunteers on a variety of topics, including the organisation's mission, values, and programs. This training would help volunteers to be effective in their roles and to make a positive impact on the community. Training opportunities for volunteers would include First Aid, Mental Health First Aid, Coaching Accreditation and additionally provide funding to meet compliance and governance around volunteer requirements such as Working With Children Safety checks.

Community Events: The funding would be used to host community events that raise awareness of the organisation and its work. In 2023 RDATE hosted fundraisers and open days to increase the profile of the valuable work conducted in Palmerston. An estimated 500 people attended one open day event with over 200 children participating in pony rides at the centre. RDATE supported the CoP Palmerston Pride event in 2022 with two colourful ponies dressed as unicorns with coaches and volunteers in attendance to assist. The group also hosted an album launch from local Katherine based artist Tom Curtain in October 2022 with over 200 people attending.

These events not only serve as opportunities for the local community to come together but also offer numerous benefits for the RDATE program participants. Community events provide an excellent platform to raise awareness about the RDATE program and its mission. By showcasing activities, services, and success stories, it can attract the attention of potential participants, volunteers, sponsors, and donors. Increased awareness can lead to a higher participation rate and a broader support network for the program.

Community events promote inclusivity and integration by bringing together people from diverse backgrounds, abilities, and interests. By inviting the broader community, it can encourage interaction and understanding between individuals with and without disabilities. This helps to reduce stigmas, break down barriers, and foster a more inclusive society.

The City of Palmerston's Disability Inclusion and Access Plan 2022 – 2025 champions accessibility and inclusion. RDATE have requested this funding to increase capacity to remove barriers that hinder the

participation of people with disabilities in various aspects of society. As a result, they will enable people with disabilities to engage in recreational and social activities and encourage increased volunteer participation. Through this plan, this partnership will set an example for other community organisations to follow in creating truly inclusive programs and activities.



RDATE have a Strategic Plan that includes identifying future economic development opportunities for the group, such as overflow of demand from the equestrian community for an undercover arena in the region.

Hiring out RDATE's facilities would provide an extra income stream, enabling them to maintain and improve facilities and programs, ensuring long-term financial sustainability. It will also increase the relationships and interactions with the equestrian community and open opportunities to engage with potential coaches, volunteers, riders, and supporters.

To foster further access to programs RDATE also aim to run two regular trail rides in Palmerston.

In their application, RDATE has provided three sponsorship level options of Gold - \$20,000, Silver - \$15,000, and Bronze - \$10,000. RDATE has requested the Gold Sponsorship option of \$20,000 from City of Palmerston and receives sponsorship funding from a range of other organisations.

RDATE Sponsorship Packages

Gold Sponsorship package to the value of \$20,000 includes.

- CoP to have naming rights to a newly purchased horse.
- Choice of the target group in the joint program Come and Try Days
- Logo on all communication, including staff and volunteer shirts.
- Monthly and Quarterly Facebook shoutouts
- Logo on all communication
- VIP invite to RDATE events.
- Facebook and LinkedIn tag in thank you post.
- Logo on RDATE website
- Acknowledgment as a sponsor at all public events.
- Dedicated acknowledgment in the Annual General Report
- CoP sponsorship signage / table at events
- RDATE to attend a CoP event each year (e.g., Brekkie in the Park) and bring 2 ponies and fencing to offer free rides to kids on behalf of CoP.
- Opportunity to present the RDATE end-of year certificates to clients and riders.
- Logo on RDATE email signature
- Large sign (2500x1250mm) in the arena for 3 years

Silver Sponsorship package to the value of \$15,000 includes;

- RDATE to attend a CoP event each year.
- (e.g., Brekkie in the Park) and bring 2 ponies and fencing to offer free rides to kids on behalf of CoP.
- Opportunity to present the RDATE end-of year certificates to clients and riders.
- Logo on RDATE email signature

- Large sign (2500x1250mm) in the arena for 3 years
- VIP invite to RDATE events.
- Sign (1500mm x 1000mm) in the arena for 3 years
- Facebook and LinkedIn tag in thank you post.
- Logo on RDATE website
- Acknowledgment as a sponsor at all public events.
- Dedicated acknowledgment in the Annual General Report
- CoP sponsorship signage / table at events

Bronze Sponsorship package to the value of \$10,000 includes.

- VIP invite to RDATE events.
- Sign (1500mm x 1000mm) in the arena for 3 years
- Facebook and LinkedIn tag in thank you post.
- Logo on RDATE website
- Acknowledgment as a sponsor at all public events
- Dedicated acknowledgment in the Annual General Report
- CoP sponsorship signage / table at events

Officers recommend that Council supports the application from RDATE for a three-year agreement of \$20,000 for a Gold Level Sponsorship for 2023/2024 and a Silver Level Sponsorship for 2024/25 and 2025/26 representing a total value of \$50,000. The major difference being that City of Palmerston would only have naming rights to a newly purchased horse and choice of the target group in the joint program Come and Try Days in the first year.

CONSULTATION PROCESS

Riding for the Disabled Association Top End has been consulted in the preparation of this report and has indicated that the activities would still proceed without City of Palmerston's sponsorship funding.

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Community and Library Services

POLICY IMPLICATIONS

Council Policy Grants, Donations, and Sponsorships provides governance and outlines the support that is available through the Community Benefit Scheme.

RDATE's CBS sponsorship application addresses several areas in the CoP Community Plan, particularly: Objectives 1.1: We focus on families;

1.2: The wellbeing of our community is a focus for all our work Objective 3.2: Recognise and support diversity through our partnerships and leadership.

Additionally, the sponsorship application aligns with the CoP Disability Inclusion and Access Plan 2022-2025.

Goal 2: People with disability have more opportunities to use and develop their leadership and advocacy skills.

Goal 3: More people with disability are participating in Council's community social, recreation and leisure activities and events.

Goal 4: More local employment for people with disability.

Goal 5: More local businesses and organisations benefit from customers and patrons with disability.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2023/24 fiscal year for grants, donations and sponsorships is \$230,000.

\$106,250 has been expended, (with \$101,500 being committed in multi-year agreements and \$4,750 in new applications to date).

\$123,750 remains in the Community Benefit Scheme 2023/24 budget for future projects and events.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy Grants, Donations, and Sponsorships.

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

2 Fails to be sustainable into the long term

Context: Optimising the financial, social, and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Riding for the Disabled Association - Top End - Sponsorship Proposal [13.1.2.1 - 10 pages]



Sponsorship proposal City of Palmerston

May 2023

Contact Number: 08 8931 0093

Address: 38 Catalina Road,
Marlow Lagoon NT 0830

Email: president@rdatopend.org.au



Prepared by Tania Lesneuck
Chair RDA Top End

RDA Top End

Our Purpose

“To promote, advocate and provide a range of recreational, therapeutic and training opportunities for people with all abilities through the provision of riding and horse care programs.”

Our Vision

“Provide a range of quality and diverse services which assist in improving the disabled community’s wellbeing.”

Our People

Treasa O’Kane Office and Volunteer Administrator

Natasha Screpante, Horse manager and Head coach

Julie Bliss, Caretaker

Management Committee

Tania Lesneuck, Luke Roe, Keshini Renilson, Chris Heron,

Lorraine Hodgson, Maddie McBeath, Nicole Jacobson

About us and our Programs

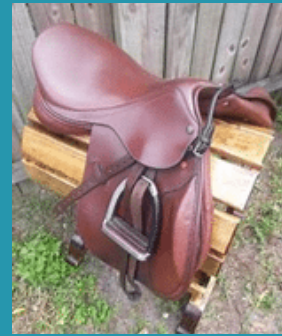
Riding for the Disabled in the Top End is a not-for-profit community dedicated to providing opportunities for people of all abilities in the greater Darwin area.

This experience result in an increased quality of life, achievement of personal goals, and improved life skills.

Our equestrian centre is on 25 acres, in the Palmerston area, 25 minutes from Darwin CBD. we have a full-size sand-based undercover riding arena. We currently have 9 horses individually trained by our RDAA and Australian Sports Commission accredited coach. Our programs cater for 35 riders with varied abilities using an accredited coach and a group of active volunteers.

RDA Top End also offers a valuable opportunity for people to contribute to the community through volunteering. We provide a fun, safe and encouraging environment for people to grow their skills and experiences. Volunteers have opportunities such as supporting people with disabilities, horse care and a range of other general maintenance, events and fundraising activities.

Check out the recent [Annual General Report](#) on the 'About Us' section of the RDA Top End website to see the great work t6hat has been done over the last 18 months.



Program numbers, benefits and plans

Participants

- 28 participants attended weekly horse riding activities.
- The benefits for riders range from gaining physical strength and balance to improved social and emotional well-being.
- The positive effects flow onto the family and community of the participants.

We are working on increasing the capacity of our coaching team. This will allow us to increase the number of clients benefitting from our programs.

Volunteers

- Our coach trained around 80 volunteers in 2022, and we have about 30 regular volunteers who support us weekly.
- 6 Volunteers completed their Senior First Aid Course at RDA Top End in 2022.
- 2 volunteers received Level 0, RDA Coach training certificate.
- Volunteers reported an increase in their sense of belonging in the community, self-confidence and mental health benefits from volunteers with us.

The RDA Top End is committed to providing the community with meaningful volunteer opportunities. We support the *new* National Strategy for Volunteering 2023 - 2033, Vision - **Volunteering is the heart of Australian communities**. In 2022 we engaged an Admin and Volunteer officer to help assist our operations and achieve our strategic objectives. We have seen a positive increase in new volunteers and retention of current volunteers. In 2023 the focus is to increase capacity to improve our volunteer management through efficient recruitment and registration methods, review and development of processes, greater support, development of win-win training opportunities so volunteers can improve skills, volunteer appreciation events (volunteer trail rides and camp out) and increase volunteer satisfaction and retention.

'RDA is a really supporting place'

'is a fun environment and everyone will feel welcomed'

'Very exciting, rewarding opportunity. Great group of people and fantastic facilities'..

Volunteer Feedback, 2022 Volunteer survey

Partnerships

We are keen to increase our profile in the community. We also wanted to support the community in Palmerston and beyond by exploring opportunities and developing meaningful partnerships with like-minded organisations, community groups, councils and government.



2022/23 Activities & Events

Community

Fundraising events

- 2022: Sausage sizzle Bunnings Palmerston and Darwin, Movie night at the Deckchair cinema.

We look forward to engaging with the community at more events next year.

Open Day

- An estimated 450 people came through the gates, with an impressive 200 kids enjoying a pony ride.
- 25 families became Social Members of RDA Top End
- The event was well supported via social media and/or attendance by several high-profile figures, including Mayor Athina Pascoe-Bell, Eva Lawler MLA, Marie-Claire Boothby MLA and Bill Yan MLA.
- As a result, this has raised the profile of the centre in the general community which resulted in an increase in enquiries and offers of support. We hope to increase the celebrations next year, as we will celebrate ten years since being recognised as Associate Members of RDAA.

Trail rides

We often get requests from the public regarding rides and ran a few trial ride afternoons in 2022.

In the 2023 dry season, we aim to run 2 regular sessions in the afternoon.

Palmerston Pride

- RDA Top End joined the Palmerston Pride with 2 colourful ponies, a few volunteers and our coach.

We would love to increase our capacity to accommodate requests to attend events.

Tom Curtain - Katherine Outback Experience

- RDA TE hosted Tom's album launch in October. Around 200 people attended.

We look forward to hosting workshops, events and clinics at the centre.



Program numbers, benefits and plans

Diversifying Income streams

Horse Sponsorship

In 2022 we develop a Horse sponsorship program. Sponsorship covers the cost of basic feed and care for the horse for 1 year. In return, the sponsor receives a range of excellent incentives. This was a great success, with 9 horses sponsored in 2022.

Arena Hire

In 2022 we consulted with the manager at Fred's Pass Reserve, who confirmed the need within the equestrian community for a different undercover arena in the region.

Hiring out the arena would provide an income stream for RDA Top End, enabling us to maintain and improve our facilities and programs, ensuring long-term financial sustainability.

It will also increase our relationships and interactions with the equestrian community and open opportunities to engage with potential coaches, volunteers, riders and supporters.

However, for this project to progress, we need to complete some upgrades to our arena. We must provide a safe environment for external users and insurance purposes.

Alignment with RDA Top End Strategic plan

Support from the City of Palmerston will help us to implement strategies towards the key objectives in our strategic plan 2021-2024.

Particular focus is on building the Association's long-term capacity by:

Objective Two- Diversify income streams to achieve long-term financial sustainability.

Objective Four - Develop the Association's facilities and assets.

Objective Five - Invest in our coaches and volunteers

Objective Six - Increase the diversity of programs offered to meet client needs.



Alignment to Council of Palmerston

Goals and strategies in the CoP Municipal Plan

1.1 We focus on families

Engaging and fun activities are available for Palmerston's families.

1.2 The wellbeing of our community is a focus for all of our work

Council has strong partnerships and works in collaboration with those who provide services to the community to better coordinate the delivery and effectiveness of these services. Our volunteers are valued and supported for the important work they undertake for our community.

2.2 Palmerston's economic future is bright

Palmerston has a long-term vision which builds and encourages a sustainable economy. Areas of growth and development are earmarked in advance.

We encourage, develop and support local business.

4.1 We support and foster innovation

We focus on developing our people. We develop and foster innovation in the community – through skills development, capacity building, enabling/encouraging and supporting the community to be self-reliant.

We want to attract and retain businesses and not-for-profit agencies that use innovative approaches to social issues, service delivery, and product development.

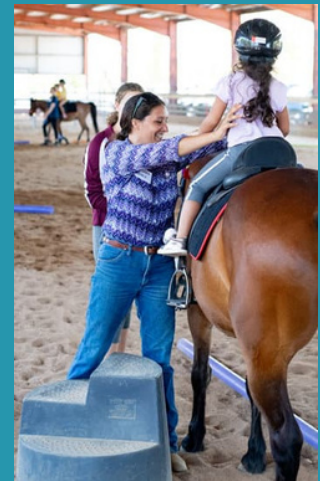
Goals in the CoP Disability Inclusion and Access Plan

Goal 2 People with disability have more opportunities to use and develop their leadership and advocacy skills.

Goal 3 More people with disability are participating in Council's community social, recreation and leisure activities and events.

Goal 4 More local employment for people with disability.

Goal 5 More local businesses and organisations benefit from customers and patrons with disability.



Sponsorship Proposal

The RDA Top End is seeking a partnership with the City of Palmerston. This collaboration is a win-win opportunity for both parties to deliver on our strategic commitments to the Palmerston community.

We propose a 3-year agreement to deliver one or a combination of the sponsorship packages outlined below each year.

Bronze Sponsorship Package - \$10k	
RDA Benefit	COP Benefit
<p>1. Open Day Community Open Day. The open day last year was a huge success. With over 200 attendees participating in a horse Costs include: Marketing and promotion, Hiring a water slide, rodeo bull, Entertainment, Food and Drinks, cool van.</p> <p>2. Volunteer development and training To elevate the support and benefits of volunteering at the RDA Top End. With the aim of increasing the recruitment, retention and development of our volunteers here at the centre and providing transferable skills that they can use in the community. Costs include: First Aid, Mental Health First Aid, Child Safety NAPCAN, tickets, operating equipment training,</p> <p>3. Access and safety signage Additional signage to assist people with various abilities to engage in all activities.</p>	<ul style="list-style-type: none"> • VIP invite to RDA Top End events • Sign (1500mm x 1000mm) in the arena for 3 years • FB & LI tag in thank you post • Logo on website • Thank you at all public events • Dedicated acknowledgment in the Annual General Report • CoP sponsorship signage / table at events

Sponsorship Proposal

Silver Sponsorship Package - \$15k (Bronze package, plus)	
RDA Benefit	COP Benefit
<p>1. Open Day</p> <p>2. Volunteer development and training</p> <p>3. Access and safety signage</p> <p>4. Volunteer leadership training To provide target group volunteers, e.g. young people and people with disabilities the opportunities, resources and training to develop and support them to become senior leaders and advocates of the centre and support their own PD. Costs include: Disability Inclusion and Access, leadership training.</p>	<ul style="list-style-type: none"> • RDA Top End to attend a CoP event each year (e.g. Brekkie in the Park) and bring 2 ponies and fencing to offer free rides to kids on behalf of CoP • Opportunity to present the RDA TE end-of-year certificates to clients and riders • Logo on RDA Top End email signature • Large sign (2500x1250mm) in the arena for 3 years

Gold Sponsorship Package - \$20k (Bronze, Silver package, plus)	
RDA Benefit	COP Benefit
<p>1. Open Day</p> <p>2. Volunteer development and training</p> <p>3. Access and safety signage</p> <p>4. Volunteer leadership training</p> <p>5. 2 x Come and Try days (joint benefit program) In conjunction with CoP, give 2 target groups in the Palmerston area an opportunity to participate in the ground and mounted equine activities. This would also act as a trial for the centre's program to develop a new business opportunity and income stream. Costs include the development of program resources, equipment, and on-the-day expenses e.g. refreshments.</p>	<ul style="list-style-type: none"> • CoP to have naming rights to a newly purchased horse • Choice of the target group in the joint program as per benefit 5. • Logo on all communication, including Staff and volunteer shirts • Monthly Facebook shoutouts • Logo on all communication • Quarterly Facebook shoutouts

What community members are saying about us

I had a wonderful morning attending a tour of Riding for the Disabled in the Top End. This organisation provides horses, trained volunteers, coaches, and riding and safety equipment to run a range of equestrian activities to build confidence and well-being amongst novice and experienced riders, who may require varied levels of support.

It was lovely to see the connection between the children and horses I spent time with today and the positive impact the program is having in their lives. Well done to all the staff, volunteers and supporters who make this program possible.

- [The Administrator of the Northern Territory](#)

We are very proud to support such a wonderful organisation here in the Top End! Horses hold a special place in our hearts here at the Darwin Turf Club but the work Riding for the Disabled in the Top End does impacts our community far and wide.

- [Darwin Turf Club](#)

Yesterday, it was so nice to be back .

It was indeed a great 1st day session for our dear girl.

She was so excited to see Dylan .

She missed the riding .

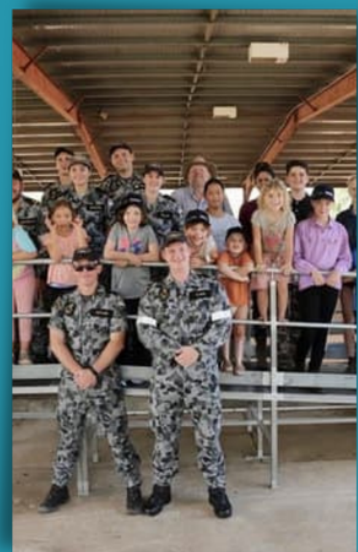
She enjoyed it .

Thanks Ms. Kyra and to the volunteers.

- [Mihvy](#)

Patience, care and encouragement they provide

- [vy Ofiaza](#)





Find out more about RDA Top End here:

Website: <https://www.rdatopend.org.au>

Facebook: <https://www.facebook.com/rdainthetopend>

<https://ga.linkedin.com/company/riding-for-disabled-in-the-top-end>

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	Community Benefit Scheme - Sponsorship - Palmerston Rugby Union Football Club
MEETING DATE:	Tuesday 1 August 2023
AUTHOR:	Community Development Officer, Kate Townsend
APPROVER:	General Manager People and Places, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks Council approval of a Community Benefit Scheme Sponsorship application from local community sporting organisation Palmerston Rugby Union Football Club.

KEY MESSAGES

- Council provides funding through the Community Benefit Scheme to eligible community groups and organisations.
- The Palmerston Rugby Union Football Club is a local community-based sporting organisation.
- City of Palmerston has received a Multi-year Sponsorship application from Palmerston Rugby Union Football Club requesting \$5,000 annually for three years, to the total value of \$15,000.
- Palmerston Rugby Union Football Club is seeking funding to support the Club to purchase equipment and increase participation in younger year groups (ages 6-17) as well as families.
- Council's Policy Grants, Donations and Sponsorships requires all requests over \$2,000 to be referred by the Chief Executive Officer to Council with a recommendation.
- Officers recommend that Council supports Palmerston Rugby Union Football Club's application for their Community Benefit Scheme application of \$5,000 annually for three years, to the total value of \$15,000 as it meets Council's Community Plan Outcomes.
- At the time of writing this Report \$123,750 remains available in Community Benefit Scheme funding for future projects and events that benefit Palmerston community in this financial year.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Sponsorship - Palmerston Rugby Union Football Club be received and noted.
2. THAT Council endorse the sponsorship application of the Palmerston Rugby Union Football Club for \$5,000 annually for three years being 2023/24, 2024/25, and 2025/26, with a total value of \$15,000, as per **Attachment 13.1.3.1** to Report entitled Community Benefit Scheme - Sponsorship - Palmerston Rugby Union Football Club to be funded from the Community Benefit Scheme.

BACKGROUND

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations to deliver activities, projects and services that benefit the Palmerston community. CBS funding for organisations includes sponsorships, donations, and grants, with Representation Support also available to individuals.

Palmerston Rugby Union Football Club has twice received funding previously from City of Palmerston to the value of \$25,561. In 2014 a successful grant application was made for the installation of air conditioning at their Moulden Club House to the value of \$12,380. Then in 2016 another successful grant application was made for a new scrum machine to the value of \$13,181.33. Both grants were satisfactorily acquitted.

This Report seeks Council consideration of a Community Benefit Scheme Sponsorship application from the Palmerston Rugby Union Football Club for Multi-year sponsorship of three years to the annual value of \$5000, with a total value of \$15,000.

DISCUSSION

Palmerston Rugby Union Football Club (PRUC) submitted a multi-year sponsorship application to the City of Palmerston for three years to the value of \$5,000 annually from 2023-2025, with a total of \$15,000, **Attachment 13.1.3.1**.

PRUC was one of the founding clubs of the Northern Territory Rugby Union Competition in the 1970's and in 1984 the club moved to Palmerston and has a club house in Moulden. The Club has been recognised as the NT Good Sports Club of the Year in 2014 and 2018, as well as the City of Palmerston *Australia Day Community Event of the Year Award* for their Junior Rugby 7's tournament in 2017. The club strives to be a safe, family friendly, and responsible club which creates pathways for junior players to reach their full potential. The Club's goals for the future are to increase participation in young year groups (6-17) as well as families.

The Club's season operates from October-March each year at their Home-ground on Bonson Terrace, Moulden. Training occurs every Tuesday and Thursday and everyone in the community is welcome to come down and join a team. There are currently Seniors and Juniors teams entered in the Darwin Rugby Union Football Club Competition. Seniors Teams include Men's A & B Grade, and Women's. Juniors Teams include mixed teams from Under 6's to under 12's, and boys' and girls' teams from Under 14's – Under 18's.



PRUC U16 Premiers - GF Saturday 26th March 2022

Palmerston Rugby Club U16 Premiers 2022

PRUC is supported by a dedicated group of volunteers who carry out roles on the committee, coaching positions, team management, supporting events and home-games as well as fundraising activities. Numerous social events are held by the club including Club Nights, Players Teas, and Ladies Days. The Seniors Presentation is a Gala Event, with all junior events held at the Clubhouse to ensure everything is accessible for families to participate in a relaxed setting.



The Club contributes to the wider community through a range of charity and community events and fundraisers including R U Ok Day, Come and Try Days, school holidays rugby camp, and the award-winning Junior Rugby 7's Tournament. Members also proactively fundraising at Bunnings BBQ's, Darwin Show Clean Up Crews, and utilising the container deposit scheme to recycle cans and bottles collected at the club house to help further develop the club.

PRUC Under 6 Players 2022

PRUC engages a variety of valued sponsors to contribute to the overhead operating costs, to ensure the benefits of participation in sport remain accessible to families and people of all backgrounds and experiences across the community. Families are also able to use NT Sports vouchers to pay for their children's registration fees, to reduce barriers to participation. There is strong emphasis on contributing to the Palmerston Business Community and wherever possible, they utilise Palmerston businesses as suppliers.



PRUC Under 6 Players 2022

The club has requested sponsorship for \$5,000 annually with the total value of \$15,000 for three years. Details of the Sponsorship package are below:

Sponsorship Package - \$5,000 annually, \$15,000 total value

City of Palmerston will receive:

- Sponsor's logo displayed on the back of club training shirt/singlet (over 250 per season)
- Sponsors supplied signage or shade enclosures put up on game day for home games.
- Invitation to special club events – Junior 7's, Sign on Days, Club Presentations.
- Logos on social media and website
- Invites to all home games and end of year functions.

Officers recommend that Council supports the application as it meets Council's Community Plan Outcomes. This established Palmerston sporting club is the NT's longest operating Rugby Union Football Club with a large supporter base and a focus on mentorship opportunities and building the local community.

CONSULTATION PROCESS

Palmerston Rugby Union Football Club has been consulted in the preparation of this report and has indicated that the activities would still proceed without City of Palmerston's sponsorship funding.

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Community and Library Services

POLICY IMPLICATIONS

Council Policy Grants, Donations and Sponsorships, this application conforms to the policy.

This CBS sponsorship application addresses several areas in the CoP Community Plan, particularly:

Objectives

- 1.1: We focus on families;
- 1.2: The wellbeing of our community is a focus for all our work
- 3.2: Recognise and support diversity through our partnerships and leadership.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2023/24 fiscal year for grants, donations and sponsorships is \$230,000.

\$106,250 has been expended, (with \$101,500 being committed in Multi-year agreements and \$4,750 in new applications to date).

\$123,750 remains in the Community Benefit Scheme 2023/24 budget for future projects and events.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy Grants, Donations, and Sponsorships.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. PRUC Sponsorship Proposal - Club Sponsor PCC [**13.1.3.1** - 4 pages]

SPONSORSHIP PROPOSAL

COUNCIL AGENDA
Attachment 13.1.3.1



PALMERSTON RUGBY UNION CLUB

Introduction - Enquiries - The Benefits - Sponsorship Packages

INFORMATION PACK

INTRODUCTION

Thank you for taking the time to consider supporting Palmerston Rugby Union Club in 2022 - 2023.

History

Palmerston Rugby Union Club (PRUC) is one of the founding clubs of the Northern Territory Rugby Union (NTRU), having played in the inaugural 1976/77 rugby union season. In 1984 the club moved to Palmerston - the first major sporting club to make the commitment to what was then a small town. We have been here ever since and have continued to grow and be part of the Palmerston community. In 2014 our commitment to taking our role in the community seriously was acknowledged when we were awarded the *NT Good Sports Club of the Year* award in recognition of our work in providing a safe, family-friendly, and responsible club.

Today

We value the support of our local community and are proud of our ongoing successes. We are proud of the opportunities we provide for the young people of Palmerston, and we strive to provide pathways for them to achieve their goals. Many of our senior players have come through the ranks of our juniors.

Our club continues to encourage all our members to compete at the highest possible levels. Every year we have a significant number of players selected in representative teams. Our officials are also encouraged to expand their horizons. The current President of the NTRU is a former Palmerston club member, as were the two previous NTRU presidents.

In addition to the regular junior competition, the club holds several activities for juniors, including a come-and-try rugby day, a school holiday rugby camp and a junior rugby 7s tournament. **The 7s tournament has gone from strength to strength every year and in 2017 we received the Palmerston City Council Australia Day Community Event of Year Award for the tournament.**

We have our own clubhouse in Moulden. Not only is the clubhouse the heart of our club, it also provides significant promotional opportunities for our sponsors. We are also able to give back to the Palmerston community by making our clubhouse available for use by other community groups.

Sponsorship

The sponsorship opportunities detailed on the following pages are fully negotiable and we would be pleased to discuss options that best suit your business. We believe our strongest asset is our people and we feel certain that you will quickly come to feel part of our strong rugby community.

ENQUIRIES

All enquiries regarding Palmerston Rugby Union Club sponsorship packages should be directed to:

Jamie Liddicoat, Club Committee Member, ph. 0410991977

Oran Mahony, Club Committee Member, ph. 0428057090

BENEFITS

There are several benefits available to your business when sponsoring Palmerston Rugby Union Club. The following benefits are available to all our valued sponsors:

Game Day Invitation

The Manager or representative of the sponsoring business will have a standing invitation as our guest at all NTRU fixtures.

Club Functions

The Manager or representative of the sponsoring business will be invited to our Season Launch and Presentation Night.

Website / Team App

The sponsor's logo will be displayed on our club website and team app, with links to the sponsor's website where applicable.

Sponsors Advertising

Advertising for sponsors will be displayed at all Palmerston home games and will be on permanent display in our clubhouse.

Home Games

Palmerston anticipates hosting four home games at Moulden Oval in the 2023/24 season. These games draw a local crowd, and the clubhouse becomes the focus after these games. Sponsors are invited to advertise their product at these events.

Seniors Rugby – Women's A Grade



Junior Rugby – Mixed Under 6's



SPONSORSHIP PACKAGE

Club Sponsor - Assisting the club to continue to function and grow, as NT's longest operating Rugby Union Football Club

Your investment \$5,000 + GST per Season

- Sponsor's logo displayed on the back of club training shirt/singlet (over 250 per season)
- Sponsor Supplied signage or shade enclosures put up on game day for home games.
- Invitation to special club event's – Junior 7's, Sign on days, club presentations.
- Logos on social media and website.
- Invites to all home games and end of year functions.



14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 15 August 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

2nd Ordinary Council Meeting Tuesday 18 July 2023

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 18 July 2023 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Danielle Eveleigh
Councillor Amber Garden
Councillor Lucy Morrison
Councillor Mark Fraser
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
General Manager Infrastructure, Nadine Nilon
General Manager Finance and Governance, Wati Kerta
Minute Secretary, Jodi Holden

GALLERY

Three members of the public

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11080



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Fraser
Seconded: Councillor Garden

THAT the apology received from Councillor Giesecke for 18 July 2023 be received and noted.

CARRIED 10/917 – 18/07/2023

3.2 Leave of Absence Previously Granted

Councillor Hale is on leave of absence as previously granted on 4 July 2023, for the period of 11 July 2023 to 28 July 2023 inclusive.

3.3 Leave of Absence Request

Moved: Councillor Fraser
Seconded: Councillor Henderson

1. THAT the leave of absence received from Councillor Garden for 30 July 2023 to 31 July 2023 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Garden for 1 September 2023 to 10 September 2023 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Garden for 10 November 2023 to 11 November 2023 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Garden for 21 December 2023 to 4 January 2024 inclusive be received and noted.
5. THAT the leave of absence relating to Council Business received from Mayor Pascoe-Bell to attend Facing North for 1 August 2023 to 3 August 2024 inclusive be received and noted.
6. THAT the leave of absence relating to Council Business received from Councillor Fraser to attend Facing North for 1 August 2023 to 3 August 2024 inclusive be received and noted.

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11081

7. THAT the leave of absence received from Councillor Henderson for 27 July 2023 to 1 August 2023 inclusive be received and noted.

CARRIED 10/918 – 18/07/2023

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Garden
Seconded: Councillor Henderson

THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Garden who will be physically prevented from attending a meeting due to being a greater distance than 100km from the appointed place of meeting from 1 September 2023 to 10 September 2023.

CARRIED 10/919 – 18/07/2023

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Eveleigh
Seconded: Councillor Fraser

THAT the Minutes of the Council Meeting held on 4 July 2023 pages 11068 to 11075 be confirmed.

CARRIED 10/920 – 18/07/2023

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

Initials:

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11082

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Garden

Seconded: Councillor Henderson

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.2	Council Project Initiative	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it</p>

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11083

		be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
--	--	---

CARRIED 10/921 – 18/07/2023

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Community Wellbeing Advisory Committee Minutes - June 2023

Moved: Deputy Mayor Eveleigh

Seconded: Councillor Henderson

1. THAT Report entitled Community Wellbeing Advisory Committee Minutes - June 2023 be received and noted.
2. THAT Council receive and note the unconfirmed minutes from Community Wellbeing Advisory Committee meeting **Attachment 13.1.1.1** to report entitled Community Wellbeing Advisory Committee Minutes – June 2023:
3. THAT Council endorses the recommendations within the respective minutes from the Palmerston Community Wellbeing Advisory Committee minutes being **Attachment 13.1.1.1** as follows:
 - *Major Projects June 2023 Update*
THAT Report entitled Major Capital Projects March 2023 Update be received and noted.
 - *City of Palmerston 2023 Events Calendar*
THAT Report entitled City of Palmerston 2023 Events Calendar be received and noted.
 - *Network Group Updates – Palmerston and Rural Youth Services Network*
THAT Report entitled Network Update - Palmerston and Rural Youth Services Network be received and noted.
 - *Network Group Updates – Palmerston Kids Network*
1. THAT Report entitled Network Update - Palmerston and Kids Network be received and noted.

Initials:

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11084

2. THAT the Committee request that the Council write to the Minister of Education regarding free meal programs in Palmerston schools and financial support for the reinstatement of this program.

- *Network Group Updates – Palmerston Seniors Network*
THAT Report entitled Network Committee Update - Palmerston Seniors Network be received and noted.
- **GENERAL BUSINESS**
THAT the Committee requests Council invite Woodroffe Care Community Group to attend the next Seniors Network Group Meeting.

CARRIED 10/922 – 18/07/2023

13.1.2 Community Satisfaction Survey 2023

Moved: Deputy Mayor Eveleigh
Seconded: Councillor Henderson

1. THAT Report entitled Community Satisfaction Survey 2023 be received and noted.
2. THAT Council endorses the inclusion of a free text question providing the community with the opportunity to comment on Council's decision making and ability to interact with Council.
3. THAT a report be prepared for the Second Ordinary Council Meeting in October 2023 providing the results of the Community Satisfaction Survey 2023.

CARRIED 10/923 – 18/07/2023

13.1.3 Driver Community Centre Renewal Update

Moved: Councillor Henderson
Seconded: Councillor Fraser

1. THAT Report entitled Driver Community Centre Renewal Update be received and noted.
2. THAT Council endorses the preliminary design of the renewal of the Driver Resource Centre as the Driver Community Centre for the purposes of community consultation, with a further report to be presented to Council following the community consultation by November 2023.
3. THAT Council continue its advocacy work with the Australian and Northern Territory Governments to secure funding for the construction of the Driver Community Centre.

CARRIED 10/924 – 18/07/2023

13.2 Receive and Note Reports

13.2.1 Office of the Deputy Chief Executive Officer Quarterly Report April to June 2023

Moved: Councillor Fraser

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11085

Seconded: Councillor Morrison

THAT Report entitled Office of the Deputy Chief Executive Officer Quarterly Report April to June 2023 be received and noted.

CARRIED 10/925 – 18/07/2023

13.2.2 Community Benefit Scheme End of Financial Year 2022/23 Update

Moved: Councillor Garden
Seconded: Deputy Mayor Eveleigh

THAT Report entitled Community Benefit Scheme End of Financial Year 2022/23 Update be received and noted.

CARRIED 10/926 – 18/07/2023

13.2.3 Finance Report for the Month of June 2023

Moved: Councillor Morrison
Seconded: Councillor Garden

THAT Report entitled Finance Report for the Month of June 2023 be received and noted.

CARRIED 10/927 – 18/07/2023

13.2.4 Major Capital Projects July 2023 Update

Moved: Councillor Henderson
Seconded: Deputy Mayor Eveleigh

THAT Report entitled Major Capital Projects July 2023 Update be received and noted.

CARRIED 10/928 – 18/07/2023

13.2.5 Finance and Governance Quarterly Report April to June 2023

Moved: Councillor Fraser
Seconded: Councillor Morrison

THAT Report entitled Finance and Governance Quarterly Report April to June 2023 be received and noted.

CARRIED 10/929 – 18/07/2023

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

Initials:

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11086



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Moved: Councillor Fraser
Seconded: Councillor Henderson

1. THAT the question asked by Councillor Henderson regarding library borrowing software be taken on notice by the Chief Executive Officer.
2. THAT the question asked by Councillor Henderson regarding types of beverages sold at events such as On Francis, be taken on notice by the Chief Executive Officer.
3. THAT the question asked by Deputy Mayor Eveleigh regarding the provision of additional disability parking bays at the SWELL Project and the response provided by the General Manager Infrastructure be received and noted.
4. THAT the question asked by Councillor Fraser regarding the provision of additional seating at the Ninja Playground and the response provided by the General Manager Infrastructure be received and noted.

CARRIED 10/930 – 18/07/2023

17 GENERAL BUSINESS

17.1 Palmerston Youth Festival 2023

Moved: Councillor Morrison
Seconded: Deputy Mayor Eveleigh

THAT Council thank all staff involved with the delivery of a successful Palmerston Youth Festival 2023.

CARRIED 10/931 – 18/07/2023

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Garden
Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 1 August 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/932 – 18/07/2023

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Garden
Seconded: Deputy Mayor Eveleigh

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11087



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/933 – 18/07/2023

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.17pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6.34pm.

Chair

Print Name

Date

Initials:

MINUTES ORDINARY COUNCIL MEETING - 18 JULY 2023

11088