

AGENDA

2nd Ordinary Council Meeting

Tuesday 20 June 2023

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



NADINE NILON
ACTING CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 6 June 2023 pages 11043 to 11051 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the



A Place for People

COUNCIL AGENDA

		public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
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- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Adoption of the Municipal Plan and Budget 2023-24
MEETING DATE:	Tuesday 20 June 2023
AUTHOR:	Director Finance and Governance, Wati Kerta
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval for the adoption of the Municipal Plan and Budget 2023-24.

KEY MESSAGES

- Council is required by the *Local Government Act 2019* to adopt its Municipal Plan and Budget on or before 30 June in the previous financial year.
- Councils annual Municipal Plan contains details of Councils service delivery plan and the allocated budget for the forthcoming financial year.
- The structure of the Municipal Plan reflects Councils Community Plan.
- Council must present a balanced budget for 2023-24.
- Councils 2023-24 budget includes no changes to existing service levels, the inclusion of \$505K of new initiatives and an increase in Residential Rates by 4.3% with a \$39 increase on the minimum and Commercial and Industrial by 4.9% with a \$60 increase on the minimum.
- The Municipal Plan and Budget 2023-24 includes Elected Member allowances as required by the *Local Government Act*.
- The Municipal Plan and Budget 2023-24 includes \$7.8 million of capital works.
- The Municipal Plan and Budget 2023-24 includes the delivery of projects such as the Swimming, Wellness, Events, Leisure and Lifestyle (SWELL), Enterprise Resource Planning and Where We Live Matters (Zuccoli).
- Council has undertaken and completed 28 days of public consultation. During this period, copies of the plan were made available to the public through website, newspaper, and social media for feedback.
- Council wrote to the Department of Chief Minister and Cabinet seeking feedback to ensure that the Municipal Plan and Budget 2023-24 is compliant with the *Local Government Act*.
- Council received eight submissions on the Municipal Plan and Budget 2023-24, one being a response from the Department of Chief Minister and Cabinet, one from City of Darwin and six from community members.
- Recommendations and comments on the feedback received are outlined within the report. No significant issues were identified.
- The Municipal Plan and Budget 2023-24 complies with all the requirements under the *Local Government Act 2019*.
- As a result of feedback, minor changes have been incorporated into the draft Municipal Plan.

RECOMMENDATION

1. THAT Report entitled Adoption of the Municipal Plan and Budget 2023-24 be received and noted.
2. THAT Council adopt the Elected Member Allowance for the 2023-24 financial year as outlined in the Draft Municipal Plan and Budget 2023-24.
3. THAT in accordance with Section 35(1) of the *Local Government Act 2019* Council adopt the Draft Municipal Plan and Budget 2023-24 at **Attachment 13.1.1.1** to this report entitled Adoption of the Municipal Plan and Budget 2023-24 that incorporates the commentaries and actions outlined in this report as City of Palmerston Municipal Plan and Budget 2023-24.
4. THAT Council writes to the respondents acknowledging and thanking them for their feedback on the Municipal Plan and Budget 2023-24 and detailing identified actions.
5. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2023-24 to the Department of Chief Minister and Cabinet in accordance with Section 35 (2) of the *Local Government Act 2019* before the 30 June 2023 with a copy also provided to the Minister for Local Government.

BACKGROUND

The structure of the Municipal Plan and Budget 2023-24 is based on Councils Community Plan, supporting the six outcomes. These six outcomes form the basis of performance and service plans that Council will work towards achieving in the coming 2023-24 fiscal year and reported against in Councils Annual Report.

At the 1st Ordinary Council Meeting of 2 May 2023, Council endorsed the following recommendations:

1. *THAT Council endorses the City of Palmerston draft Municipal Plan and Budget 2023-24 at **Attachment 25.1.2.1**, contained in this report entitled Draft Municipal Plan 2023-24 for 28 days public consultation amended to reflect a \$47.00 increase to residential waste charges and commentary that this final figure is subject to decisions by City of Darwin relating to charges at the Shoal Bay Waste Management Facility.*
2. *THAT Council be presented with the City of Palmerston Municipal Plan and Budget 2023-24, inclusive of the feedback from the public consultation for adoption at the 2nd Ordinary Council Meeting of 20 June 2023.*
3. *THAT the decisions relating to Report entitled Draft Municipal Plan 2023-24 be moved into the Open Minutes following the Municipal Plan and Budget 2023-24 Media Briefing.*

CARRIED 10/830 – 2/05/2023

The Municipal Plan and Budget 2023-24 was launched for 28 days public consultation on the 4 May 2023 following a media brief from the Mayor.

DISCUSSION

The Municipal Plan and Budget 2023-24 presents a balanced budget which maintains the current service levels to our community. To ensure financial sustainability, Council has increased residential rates by 4.3% with a \$39 increase on the minimum and commercial and industrial properties by 4.9% with a \$60 increase on the minimum.

The Municipal Plan and Budget 2023-24 continues to demonstrate Council's commitment to investing in the ongoing renewal of the community infrastructure assets. Key Municipal Plan elements include:

- Continuation of free City Centre Parking
- Continuation of free entry to SWELL for pool users, once completed
- \$505K of total operational and capital new initiatives, including:
 - Reconciliation Action Plan \$45K
 - ongoing condition inspection of the stormwater pipe network \$50,000
 - Talent Attraction Strategy \$30,000
 - enterprise agreement industrial support \$100K
 - SWELL marketing \$100,000
 - telephony replacement \$80K
 - detailed design of Driver Community Hall \$100K.
- \$7.8 million capital expenditure of which \$2.02 million is being funded by capital grants, \$4.5 million from operational income and \$1.3 million from reserves.
- Capital projects include:
 - \$500,000 Zuccoli Pump and Skate Park
 - \$500,000 ERP system implementation
 - \$350,000 for public Lighting
 - \$608,000 for tree planting
 - \$1.74 million for roads
 - \$1 million for pathways and laneways
 - \$650,000 for play space renewals and upgrades
 - \$100,000 for Driver Community Hall design

The format of the 2023-24 budget is presented in line with the Guidelines issued under the *Local Government Act 2019* administered by the Department of Chief Minister and Cabinet. The budget format combines the operational and capital income and expenditure in the income statement to demonstrate Councils overall financial capacity.

The following key areas are presented in the Municipal Plan:

- CEO and Mayors Message, Highlights of Councillors, their allowances and Council's staffing structure and plan.
- How Council measures our performance, guided by community responses from Council's Community Satisfaction Survey.
- The program, project and service delivery plan against the six Community Plan outcomes.
- Opportunities and challenges Council is facing and identified methods to improve relationships with other levels of government and the community through collaboration.
- Council's Financial Statements which have been considered at the Elected Member workshops held in February, March and April.

The 2023-24 budget is presented as a balanced budget with Council continuing to provide a consistent level of service to our community. The Plan recognises Councils current and future financial capacity to continue delivering quality services, provide facilities and infrastructure while commencing new initiatives and projects to achieve the outcomes in the Community Plan.

Public Consultation

The Municipal Plan and Budget 2023-24 was launched on 4 May for 28 days public consultation. During this time, the following communication was undertaken to ensure the Plan received significant public exposure and residents were provided with multiple opportunities to provide feedback on the document:

- Briefing to local media by the Mayor on Thursday 4 May 2023.

- A dedicated website page including an online form for submissions, made public on Thursday 4 May 2023.
- Media release distributed on Thursday 4 May 2023
- Newspaper advertisements: Quarter page Ad in the NT News on 5 May 2023
- Social Media: Facebook and LinkedIn
- Email signature banner for all staff
- Copies of the Draft Municipal Plan and LTFP at Council buildings

Further details of the communications for the Municipal Plan and Budget is provided at **Attachment 13.1.1.3.**

During public consultation, Council wrote to the Department of Chief Minister and Cabinet seeking feedback to ensure that the Municipal Plan and Budget 2023-24 that is being adopted is compliant with the *Local Government Act*.

City of Palmerston wrote to City of Darwin on 28 April 2023 regarding the significant increases to the fees and charges at Shoal Bay Waste Management Facility. These increases impact significantly on the Palmerston community through the increase to the City of Palmerston residential waste charge. City of Darwin provided a response which is included in **Attachment 13.1.1.2.**

Council received 8 submissions on the Municipal Plan and Budget 2023-24, one being a response from the Department of Chief Minister and Cabinet, one from City of Darwin and 6 from community members.

The feedback received and the proposed response or action is provided at **Attachment 13.1.1.2.**

The Municipal Plan and Budget 2023-2024 has been updated to reflect administrative changes and feedback received during the public consultation period, with the final draft for Council endorsement provided as **Attachment 13.1.1.1.**

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team
- Communications Team

In preparing this report, the following external parties were consulted:

- Department of Chief Minister and Cabinet

POLICY IMPLICATIONS

The Municipal Plan is in line with the requirements under the *Local Government Act 2019* and all Council Policies.

BUDGET AND RESOURCE IMPLICATIONS

If adopted the Municipal Plan and Budget 2023-24 will set Council service plan and budget for the 2023-24 financial year.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council has prepared a Municipal Plan in line with the requirements of the *Local Government Act 2019*. During public consultation Council received a submission from the Department of Chief Minister and Cabinet, all recommended amendments have been addressed. Council is required to adopt the Municipal Plan and Budget 2023-24 by 30 June each year.

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Adoption of the Municipal Plan and Budget 2023-24 will lead to more environmentally sustainable outcomes from improved recreation opportunities and energy efficiency initiatives.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

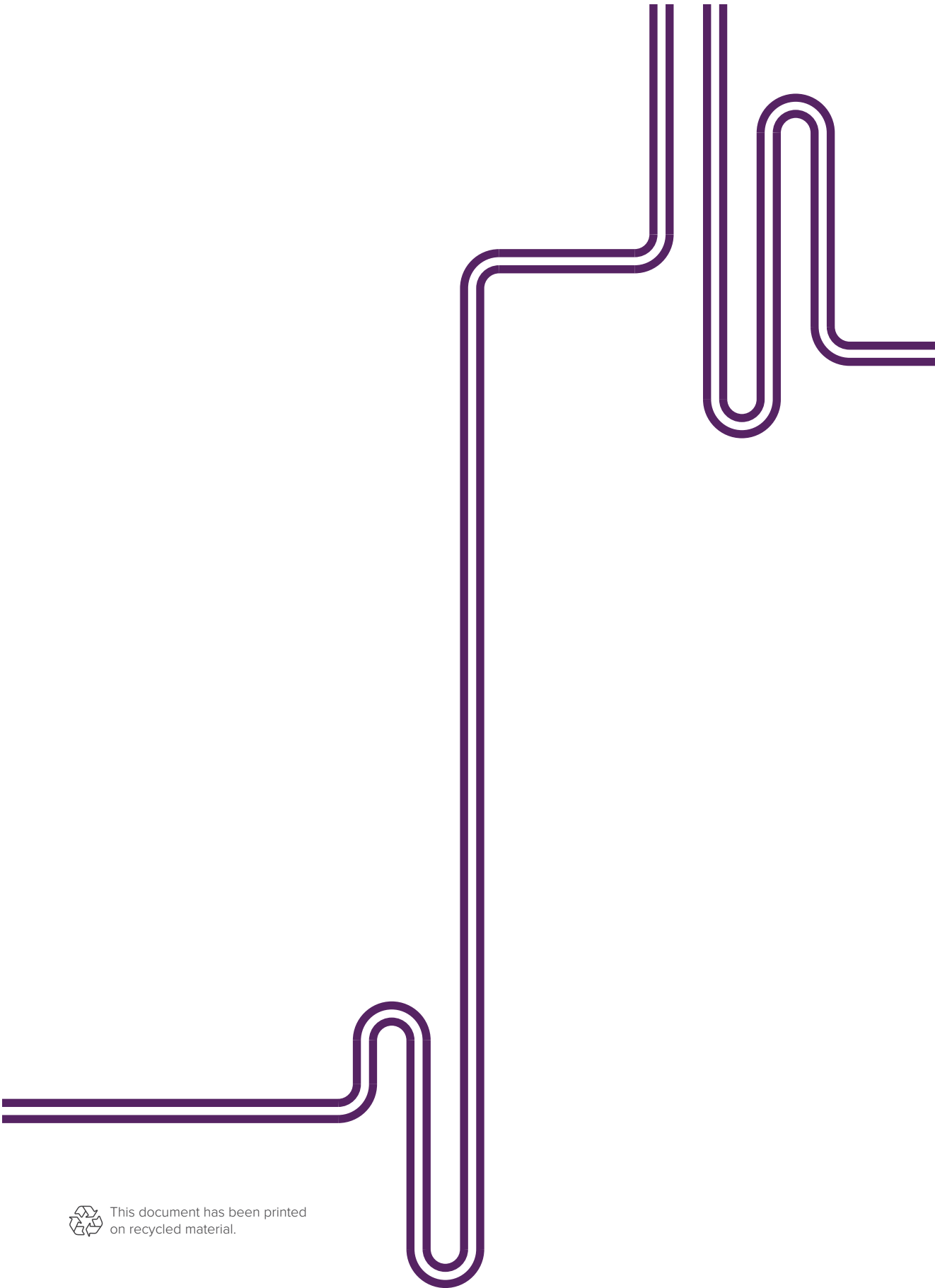
We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Co P Municipal Plan 2023-24 FINAL V 03 [**13.1.1.1** - 64 pages]
2. Consultation Feedback Council Report [**13.1.1.2** - 11 pages]
3. Municipal plan 2023-24 communications overview [**13.1.1.3** - 5 pages]

2023 -24 MUNICIPAL PLAN





This document has been printed
on recycled material.

2023 -24 MUNICIPAL PLAN



Pool closing party, SWELL facility, 2022

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

City of Palmerston is committed to embracing diversity and eliminating all forms of discrimination within our facilities and welcome all people regardless of sexual orientation, gender identity, ethnicity or faith.



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INTRODUCTION

The City of Palmerston Municipal Plan presents the services, programs, projects and initiatives we will deliver for the Palmerston community in 2023-24. It details the allocated budget to deliver the annual program, including Council rates, fees and charges. This important document is informed by our Long-Term Financial Plan and our Community Plan.

Our community is at the heart of everything we do. In 2018, we worked with the community to develop the City of Palmerston Community Plan which provides the vision to guide our work for the next ten years.

The City of Palmerston's vision is to create 'A Place for People', where we focus on our strengths to ensure our city thrives into the future. In achieving this, we contribute to the vision where:

- Palmerston is a welcoming, vibrant, family-friendly city that fosters diversity and unity.
- In Palmerston, everyone belongs, and everyone feels safe.

Our vision recognises the importance of valuing and investing in the natural environment, balancing economic considerations, and focussing on innovation to enable social transformation in Palmerston.

The Community Plan defines this vision and outlines our priorities, which are shaped by the community members who were directly involved in creating it. The Community Plan gives our community, businesses and Territorians certainty and what they can expect from Council over the next 10 years. We will work towards these long-term outcomes our community wants and expects.

Community Plan Outcomes

1

Family and community: Palmerston is a safe and family-friendly community where everyone belongs.

2

Vibrant economy: Palmerston is a destination city for employment. It is a place where businesses are encouraged to set up and grow.

3

Cultural diversity: In Palmerston, we celebrate our cultures in a way that values our diversity.

4

A Future focus: Palmerston is an innovative city that sustains itself through the challenges of the future.

5

Environmental sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

6

Governance: Council is trusted by the community and invests in things that the public value.

The outcomes include the objectives we need to achieve and the ways we'll measure our success in achieving them.

 **POPULATION¹**
39,587

 **MEDIAN AGE**
31

 **GEOGRAPHICAL AREA**
72km²

 **GROSS REGIONAL PRODUCT²**
\$1.958B

 **TOTAL BUDGET EXPENSES**
\$53.5m

Source:

- 1 ABS Estimated Residential Population 2021. Compiled and presented in economy.id by .id (informed decisions).
- 2 National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Public consultation

Local governments in the Northern Territory undertake planning and reporting activities in line with the *Local Government Act 2019* (NT) and *Local Government Regulations*.

The City of Palmerston welcomed feedback from the public about the draft Municipal Plan and Budget 2023–24. All submissions were reviewed and Council adopted the Municipal Plan at the 2nd Ordinary Meeting, 20 June 2023.

MESSAGE FROM THE MAYOR

I am proud to lead the 10th Palmerston Council in presenting the City of Palmerston Municipal Plan 2023-24. The Council has an unwavering focus on delivering results for the Palmerston community to create a vibrant, thriving and family friendly city. We have a strong foundation of strategic planning that enables us to be flexible enough to adapt to changing circumstances, while remaining focused on the long-term goals and objectives of the city.

In developing this year's budget, we recognise the pressure on the community with increased costs of living. We are committed to continuing our high standard of service delivery and we are pleased to continue to support the community through:

- the Community Benefit Scheme
- free community events
- verge beautification assistance
- ongoing support of the local economy
- free parking and free facility hire
- minimal increase to majority of Council fees and charges
- financial hardship rates concession
- maintaining service levels across the municipality.

A highlight of 2023-24 will be the development of a City of Palmerston Reconciliation Action Plan. We are honoured to be on Larrakia Country, and we value and respect the oldest continuing culture in the world, the Aboriginal people. City of Palmerston has a long standing, positive working relationship with the Larrakia community and we are proud to continue our journey of reconciliation with Larrakia and all First Nations People.

It is with great excitement that we will be opening the \$19.4M Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) facility by the end of 2023. The facility will boast a refurbished 50m pool, heated program pool, an adventure play zone, half basketball court, events area and plenty of shade. We will also be upgrading elements of the SWELL building, including a community room, replacement of the aged roof and installation of a solar system. This additional \$750,000 project will improve the aging facility whilst continuing Councils commitment to sustainability.

Last financial year, we launched the completed Stage 1 of Zuccoli Community Hub, with the community and their pets enjoying the new regional dog park. In 2023-24, we will deliver the second stage which includes a pump track and other associated works with \$500,000 included in the budget.

The next facility to get a major upgrade will be the Driver Resource Centre. Redeveloping this community facility is important to this area, and I'm looking forward to hearing the feedback from the community on the design of the Centre this year.

Community safety is a high priority for Council to support the wellbeing of our community. Council is implementing the following initiatives to improve community safety:

- security patrols, in partnership with the Northern Territory Government
- youth programs and events
- new Animal Management By-Laws
- management of laneways
- improved public lighting
- public places management
- advocacy for alcohol management and policing.

The Council is passionate about sustainability, and we look forward to completing the upgrade of the Archer Waste Management Facility. The design includes a new recycling area and an undercover general waste push-pit area to support improved recovery of recyclable items in line with Council's Sustainability Strategy.

Council continues to actively look for ways to partner with the Northern Territory Government and Australian Government on projects in 2023-24. City of Palmerston would like to acknowledge the support of both Governments in delivering outcomes for the Palmerston community resulting in improved lifestyle, well-being and creating our vision of *A Place for People*.

I'd like to thank the community, staff and stakeholders for your ongoing support and dedication. We look forward to working with you in 2023-24 to build on our city being sustainable, vibrant, diverse, future focused and most importantly *A Place for People*.

Alhina



MESSAGE FROM CHIEF EXECUTIVE OFFICER

As CEO, it is my privilege to ensure that Palmerston continues to thrive and meet the needs of our community. This plan reflects our commitment to providing quality services and events, developing and maintaining infrastructure, and promoting sustainable development.

In developing the City of Palmerston budget for 2023-24 we have faced the challenge of high costs caused by a range of factors including supply chain pressures, a tight labour market, higher energy costs as well as unprecedented increases to waste charges. All (non-recyclable) waste in the Top End is transported to Shoal Bay Waste Management Facility – for landfill. City of Darwin charges City of Palmerston Commercial Rates which have increased significantly over the past 5 years. City of Darwin have further increased the charge by 30% this coming financial year which has unfortunately had to be factored into customer charges.

We are aware of the increasing cost of living and have worked to minimise the cost burden to the community in the areas we can control while maintaining high quality service levels and ensuring the growth and development of our city as *A Place for People*.

I am proud to present a program for 2023-24 that will provide positive change and development for the Palmerston community for generations to come. The \$19.4 million SWELL project will be opened this year and will provide a significant addition to the social infrastructure available for the local community.

We have started delivering Council's first Local Economic Plan, developed in collaboration with the Northern Territory Government. The Plan highlights the high prevalence of small and medium businesses in Palmerston and the importance of business and economic support systems in the city. In 2023-24, we will be undertaking extensive engagement with local businesses and establishing a web site to promote economic development opportunities and support businesses to invest and grow.

We have partnered with the Northern Territory Government on the innovative and leading-edge FiberSense technology project. The technology will be completed early this financial year and will make Palmerston the first city in the world to roll out the large-scale deployment of the data monitoring software. Based on vibration sensing, the technology monitors and analyses moving object and event data in real time, with insights enabling us to better understand the community's infrastructure usage to plan for future needs.

A priority for Council is implementing programs and initiatives to promote sustainable development throughout our city. This includes efforts to reduce our carbon footprint, increase recycling, and promoting energy efficiency. We believe that by taking a proactive approach to sustainability, we can make our city a better place to live for everyone.

We will continue delivering quality services and programs to the community as well as an extensive capital works program to realise the Community Plan Outcomes. This will include delivery of a \$45.7 million operational budget and \$7.8 million capital expenditure. Capital works will include the delivery of SWELL, Zuccoli Community Hub Stage 2, playgrounds, pathways, tree planting and community facilities to continue support the growth and well-being of our community.

To successfully deliver all of these services to the community, Council requires effective systems capable of a high level of service. Council undertook a thorough review of our Enterprise Resource Planning software throughout 2022-23. In 2023-24, we will begin to implement improved systems that will allow Council to deliver services to the community more efficiently and effectively.

Finally, we understand that the needs of our community are constantly changing. As such, we are committed to engaging with our residents to gather feedback and input on how we can continue to improve. We encourage all residents to share their thoughts and ideas with us as we work towards building a better and more prosperous city. Each year we carry out a community satisfaction survey to gain an understanding of the community's satisfaction of various facilities, events and services Council provides. This informs future planning and will be delivered again late 2023.

Thank you for your continued support, and we look forward to working together to make the City of Palmerston an even better place to live.



OUR YEAR AHEAD



4.3%

RESIDENTIAL INCREASE
WITH A \$39 INCREASE TO
THE MINIMUM RATE



\$300,000

AQUATIC CENTRE RE-ROOF



4.9%

COMMERCIAL AND
INDUSTRIAL INCREASE
WITH A \$60 INCREASE TO
THE MINIMUM RATE



OPENING

OF SWELL (SWIMMING
WELLNESS EVENTS
LEISURE LIFESTYLE)



\$7.85m

TOTAL CAPITAL
WORKS SPEND



DEVELOP

A RECONCILIATION
ACTION PLAN



\$250,000

COMMUNITY BENEFIT
SCHEME



\$650,000

PLAYSPACE RENEWALS
AND UPGRADES



\$50,000

WASTE EDUCATION
PROGRAMS



FREE

PARKING AND
FACILITY HIRE



\$500,000
ZUCCOLI COMMUNITY HUB



\$1m
PATHWAYS AND
LANEWAYS



\$1.74m
ROADS



\$75,000
PUBLIC ART



\$100,000
DRIVER RESOURCE CENTRE
DESIGN



\$350,000
LIGHTING



\$500,000
ENTERPRISE RESOURCE
PLANNING



\$260,000
CYCLONE CLEAN-UP



\$608,000
TREE PLANTING

YOUR RATES

The development of the budget for 2023-24 has included the challenge of national and local economic pressures including high costs caused by a range of factors including supply chain pressures, a tight labour market, higher energy costs as well as unprecedented increases to waste charges. With the Consumer Price Index (CPI) at 6.6%* for Darwin, the cost of contracts, goods and services to Council has increased at a higher rate than predicted. Council has worked hard to deliver a rate increase well below the current CPI to minimise the cost burden to the community whilst maintaining high service level delivery.

Rates for the 2023-24 financial year will be increased for residential properties by 4.3% or a \$39 increase to the minimum rate. The minimum residential rate increase of \$39 applies to 9,738 (68%) Palmerston residential properties. There is a rate increase of 4.9% for commercial and industrial properties or a \$60 increase to the minimum rate. The minimum rate increase of \$60 applies to 328 (37%) commercial and industrial properties. There is a \$47 increase to kerbside collection waste charges for the 2023-24 financial year due to the substantially increased costs of Shoal Bay Waste Management Facility (SBWMF) proposed by City of Darwin. The rate increase and waste charge of \$47 will result in an impact of \$86 for the year to most of our ratepayers, which equates to \$1.65 per week.

Council's Long Term Financial Plan (LTFP) covers a ten year period and is Council's principle document for ensuring it remains financially sustainable in the longer term and is available at www.palmerston.nt.gov.au/council/forms-and-publications/publications.

*Source December Quarter 2022 Deloitte Access Economics

Rating Zone	Rate on UCV	Minimum Rate	Change
R, RR (Excluding RR in the suburb of Marlow Lagoon) LR, LMR, MR,HR, CL,FD, PS, SP8, SP9 (<10,000m2), SP9(>20,000m2), SP10 and SP11	0.6567306%	\$1,326	\$39 increase to the minimum from 2022-23
RR in the Suburb of Marlow Lagoon	0.5395266%	\$1326	\$39 increase to the minimum from 2022-23
GI and LI	0.5296233%	\$1,347	\$60 increase to the minimum from 2022-23
All Other Rateable Land	0.7945586%	\$1,347	\$60 increase to the minimum from 2022-23

Waste Management Charge	2019-20	2020-21	2021-22	2022-23	Budget year 2023-24
Residential Kerbside Collection	\$490	\$490	\$480	\$480	\$527
Manual Service Collection (<25 units)	\$490	\$490	\$480	\$480	\$527
Multiple Dwelling 25 units +	\$240	\$240	\$240	\$240	\$264
Upgrade to 240L Annual Service Charge*	\$149	\$149	\$149	\$149	\$167
Additional General Waste Kerbside Bin 120L*	N/A	N/A	\$250	\$256	\$274
Additional Recycling Kerbside Bin*	N/A	N/A	\$110	\$113	\$113
Additional General Waste Manual Bin*	N/A	\$394	\$290	\$297	\$318
Additional Recycling Waste Manual Bin*	N/A	\$245	\$110	\$113	\$113

*These are charged through Fees and Charges, for more information visit <https://palmerston.nt.gov.au/council/forms-and-publications/fees-and-charges>



*International Day of People with Disability,
Palmerston Recreation Centre, 2022*

Early Bird Draw

Each year, Council runs a draw which gives two lucky ratepayers, who have paid their rates in full by the first instalment date, \$1,500 each. Early Bird Draw Terms and Conditions will be available in August at www.palmerston.nt.gov.au

Concessions

Council offers eligible concession holders a Rates Concession on rates. If you have any queries regarding your eligibility, please contact:

NT Concession Scheme

1800 777 704

Palmerston Community Care Centre

(08) 8999 3344

Financial Hardship

In times of financial hardship, Council offers a Rates Concession for both residential and commercial ratepayers. Financial hardship is defined as a situation where a ratepayer is unable, due to illness, unemployment, or other reasonable causes, discharge their financial obligations towards the City of Palmerston.

If you are experiencing any form of hardship that affects payment of rates or other charges applied by Council, then we strongly urge you to contact us, so together we can discuss options and/or arrange a suitable payment plan.

Council offers additional concessions and property owners can apply for more than one concession at a time. If you have any queries regarding your eligibility for any of the concessions, please contact Council's Finance Team on (08) 8935 9961 or email: rates@palmerston.nt.gov.au

OUR COUNCIL

The City of Palmerston 10th Council consists of seven Councillors and the Mayor. The 10th Palmerston Council was elected by residents on the 28 August 2021 and sworn in for a four year term on the 14 September 2021.

Elected Members



MAYOR ATHINA PASCOE-BELL

Athina and her husband moved to Palmerston in 2004. They found their perfect home in Marlow Lagoon and knew that this was the ideal place to raise their family. Athina has been serving as Mayor for 5 years, following a 20-year career in spatial science. Her experience in governance, policy, procedure, and planning has been invaluable. Currently, Athina is studying towards a law degree to further benefit the community. In her free time, she is a dedicated Scout leader and loves indulging in her creative side. She is thrilled to witness our community's growth and transformation, becoming more inclusive with better social connections and infrastructure improvements that everyone can use and enjoy.



COUNCILLOR BENJAMIN GIESECKE

Ben was born in Melbourne but grew up in Adelaide. He moved to the Territory in 2004 where he began his career as a property professional after completing his Bachelor of Business (Property) degree. Ben bought his first home in Moulden in 2005, however he and his wife now live in Durack. Ben has forged a successful career in the property industry, with extensive experience in commercial and private valuations, negotiations, economics, real estate transactions and law, and investment properties. His extensive career experience provides him with a keen eye for detail. With Ben's active involvement with the local multicultural community, he is looking forward to the rest of his term as a Councillor working to ensure Palmerston really is a place for people.



COUNCILLOR MARK FRASER

Mark has joined local government after a long term interest in all tiers of politics. He sees this as his opportunity to give back to the Palmerston community after raising his family here. Mark has called Roseberry home for almost two decades. Mark would like to explore what support can be provided to the many Palmerston families impacted by FIFO employment to better cope with work life balances and raising a family. Mark believes Palmerston is well placed to capitalise on the multitude of emerging opportunities across a wide range of industry sectors. Palmerston needs to maintain its competent stewardship at Council to make the right decisions for all residents to ensure Palmerston continues to improve and always be *A Place for People*.



COUNCILLOR DAMIAN HALE

Damian came to the Northern Territory in 1974 and has lived in Maningrida, Katherine and Darwin. Damian has prior experience in politics in the Northern Territory holding the position of Federal Member for Solomon from 2007 – 2010. Damian spent nine years working for the Australian Workers Union. He is now a Director with a local indigenous owned NDIS Provider, Balanced Coordination Support Services known as Balcor. He lives with his partner Maria in the Palmerston suburb of Gunn.



COUNCILLOR SARAH HENDERSON

Sarah is a hardworking community advocate and businesswoman who has been an active member of the Palmerston community for three decades. With her husband, she has brought up five children in Palmerston and now her grandchildren are being raised in this community. She has been actively involved in many different Palmerston community groups over the years. Sarah is a member of a range of committees and clubs, continuing to support the seniors of her community. Over this term Sarah aims to improve services, provide support to community members and to contribute to the sustainability goals of Palmerston.



COUNCILLOR LUCY MORRISON

Lucy has lived in the Northern Territory since 2008 after moving to Palmerston from Queensland. She has more than 15 years' experience in the media industry and started her career as a print journalist working for newspapers in the Northern Territory and Queensland. Lucy then steered her career into communications, public relations and media advising. Having previously worked in local government and currently working for NT Government, Lucy has extensive knowledge and understanding of government. Lucy is passionate about healthy living and enjoying an active lifestyle. She is eager to involve more youth in sports and local activities in the community. Over this term Lucy will continue to work towards the beautification of parks, greening the city, lake management and supporting community events.



COUNCILLOR DANIELLE EVELEIGH

Elected in 2021, Danielle has been a resident of the Palmerston community for over 18 years. She brings both public and private sector experience to Council, holds a Bachelor of Business and has a background in human resources management, industrial relations and change management. Danielle aims to use her skills and experience to support continued growth and development for the Palmerston community. Danielle has a young family and is passionate about Palmerston being a welcoming and safe space for people of all ages and backgrounds. Danielle is an active community member with a passion for diversity, disability and mental health. Danielle holds roles as a board member with the Top End Women's Legal Service and Autism NT and is the NT Coordinator for Walking off The War Within. Since being elected, Danielle has taken on the role of Chair of City of Palmerston Community Wellbeing Advisory Committee.



COUNCILLOR AMBER GARDEN

Amber has been a Territorian since 2003 and purchased a property in Farrar in 2010. Amber has over 17 years' experience in human resources, team management, workplace health and safety and administration across a range of public and private industries including construction, local government, health and research. After being re-elected to her position on Council in 2021, and with over nine years' experience working in local government administration, she brings a wealth of knowledge and experience of Council meeting processes, financial reporting and governance requirements under the Local Government Act. Amber is passionate about ensuring her local community is active and vibrant through improving animal management, safety, and accessibility to make it a liveable city for all to enjoy.

Allowances

Elected Members are provided with financial support in recognition of the significant amount of work required in representing their community. As a result of changes to legislation, the Northern Territory Remuneration Tribunal reviewed the Local Government Councils and Local Authority Members allowances in 2022. On the 14 February 2022, the Chief Minister tabled the Determination of Allowances for Members of Local Council at Parliamentary Sitzings. The new allowances come into effect on the 1 July 2023 and are detailed below:

Allowance Description	Mayor	Deputy Mayor	Councillor
Annual Base Allowance	\$114,000	\$39,200	\$22,000
Professional Development Allowance	\$4,000	\$4,000	\$4,000
Maximum Extra Meeting Allowance	N/A	\$10,000	\$10,000
TOTAL CLAIMABLE	\$118,000	\$53,200	\$36,000

Councillors and the Deputy Mayor are entitled to claim an Extra Meeting / Activity Allowance up to a yearly maximum of \$10,000 and the claimable allowance during normal business hours is \$200 for meetings up to 2 hours, \$300 for meetings between 2 and 4 hours, and \$500 for meetings over 4 hours. Details of other entitlements for Elected Members are outlined in Council Policy "Elected Member Allowances and Expenses" available on Council's website.

Local Government Representation Review

Legislative changes resulting from the *Local Government Act 2019 (NT)* established an independent Local Government Representation Committee to make determinations about Ward boundaries and representation for all of the Territory's councils. The Committee released its report on 9 February 2023 noting no changes for 16 of the 17 councils. City of Palmerston was the only Council that had changes recommended, with the determination that a 3 ward structure would be implemented. Council has expressed strong objection to the decision, advocating for Palmerston to remain undivided (no wards). The Council believe that one electorate best represents the Palmerston community for the following reasons:

- creates strong unity in the Chamber
- wards do not promote the objectives of s24 of the Local Government Act 2019
- groups or communities of interest within Palmerston are not based within wards but are distributed throughout the community based on other factors
- wards detract from a proper balance between economic, social, environmental, and cultural consideration
- the Palmerston Community has not indicated a preference for wards
- wards do not promote diversity
- Council does not support the view that Elected Members of wards are more likely to be known by their ward constituents.



EXECUTIVE LEADERSHIP TEAM

As per the *Northern Territory Local Government Act 2019*, Council employs a Chief Executive Officer (CEO) and delegates responsibilities to carry out the day to day functions of Council. The CEO is responsible for the overall administration of Council and works closely with the Elected Members to ensure Council's goals and objectives are met. The CEO is supported in his

responsibilities by a Deputy Chief Executive Officer, two General Managers and one Director who, with the CEO, form Council's Executive Leadership Team (ELT). The ELT lead 97.55 staff and operate across five key areas: Office of the Chief Executive Officer, Office of the Deputy Chief Executive Officer, Infrastructure, Community and Culture, Finance and Governance.



LUCCIO CERCARELLI

Chief Executive Officer

Responsibilities include:

- Office of the Mayor and Elected Members
- Executive Support
- Council and Committee Services

- Business Performance and Improvement
- Advocacy
- Strategy and Insights
- Strategic Initiatives and Partnerships
- Strategic Organisational Planning



AMELIA VELLAR

Deputy Chief Executive Officer

Responsibilities include:

- Partnerships
- Strategic Projects
- Marketing and Communication
- Organisational Culture and Development
- Engagement
- People
- Customer Experience
- Safety and Wellbeing



ANNA INGRAM

General Manager Community and Culture

Responsibilities include:

- Placemaking
- Arts and Culture Experience
- Recreation and Leisure
- Community Events
- Regulatory Services
- Library Services
- Community Health and Wellbeing
- Facility Management
- Community Development
- Local History and Heritage



NADINE NILON

General Manager Infrastructure

Responsibilities include:

- Fleet Management
- Asset Management
- Stormwater and Transport
- Public Lighting
- Building Maintenance
- Infrastructure Design and Delivery
- Project Management
- Waste and Resource Recovery
- Services
- Environmental Sustainability
- City and Statutory Planning
- Lake Management
- Resilience and Disaster Management
- Natural Environment Management
- Parks and Open Spaces
- Outdoor Workforce
- Smart Cities and Innovation
- Information Technology



WATI KERTA

Director Finance and Governance

Responsibilities include:

- External and Internal Audit programs
- Economic Development
- Financial Management
- Governance
- Procurement
- Property and Commercial
- Corporate Reporting
- Information and Records Management
- Risk Management

OUR PEOPLE



Council Rangers, Civic Centre, 2022

Employer of choice

The City of Palmerston is committed to becoming an employer of choice, attracting and retaining a diverse and talented workforce by offering excellent working conditions, an opportunity to make a difference in the community, and progressive supportive professional development opportunities.

The City of Palmerston Enterprise Agreement 2020 provides our employees with a clear set of benefits and conditions, such as enhanced recreational leave entitlements, salary sacrifice options, employee assistance programs and discounted health insurance. In recognition of the value we place on our people, we have enhanced our people policies to offer even more generous parental and compassionate leave provisions than those in the Enterprise Agreement.

Safety and wellbeing

With a strong focus on the safety and wellbeing of our people, community, and contractors, in 2022 we implemented our Work Health and Safety Management Plan, and this will continue to be reviewed and improved over time.

The City of Palmerston is committed to looking for ways to grow its work force. In 2022 we saw the commencement of a New Careers Programs, comprising new positions developed to provide an opportunity for people completing their studies and looking for work in their chosen career, or who have work experience and are keen to change direction in their career.

Customer service

In addition to our focus on culture, values and behaviours, in 2023-24 we will continue to work hard on embedding our Customer Service Charter. This is reflected in everything we do at Council. The pillars of our Customer Service Charter are:

- Make it Easy
- Perform with Pride
- Listen, Learn and Act
- Evaluate and Improve

The Customer Service Charter is widely included in Council documents and is a key section of our Position Descriptions enabling potential employees to see the importance of this when they are considering us as an employer. Council is committed to creating teams that support each other in delivering services efficiently and flexibly, resulting in personalised customer experiences for our residents.

City of Palmerston residents now enjoy an expanded offering of customer service options with Library staff undertaking Customer Experience training to ensure our full range of customer services is available in the Library as well as Civic Plaza.

Council also expanded our Civic Plaza opening hours from 8am to 5pm, to 7:30am to 5:30pm Monday to Friday. This has provided greater access to our face to face and telephone services for residents and is proving convenient for enquiries and transaction before and after work.

Innovation

At City of Palmerston, we understand that innovation and easy access services are important to our community. That's why in 2022 we released the 'City of Palmerston' app which can be download from the Apple and Google Play stores.

The app provides residents and visitors with information about Council services right in the palm of their hands. The following can be found on the app:

- Explore Council's latest events
- Check items you can recycle
- Find your bin day and set reminders
- Make an online payment or report an issue easily

This collaborative organisational project contributed to our teams' professional growth. We will continue to further develop and update the app to meet community needs.

Staffing plan

In accordance with section 165 of the *Local Government Act 2019* (the Act), the City of Palmerston directly employs a Chief Executive Officer who is ultimately responsible for the employment of all employees, in accordance with Council's approved Staffing Plan.

The Staffing Plan for 2023–24 allows for close to 100 employees who operate under the CEO's direction and are divided into our five directorates:

- Office of the Chief Executive Officer
- Office of the Deputy Chief Executive Officer
- Community and Culture
- Infrastructure
- Finance and Governance

These positions are the equivalent of 97.55 full-time employees (known as full-time equivalents, or FTEs). This does not include casual or limited tenure positions of 12 months or less. Short-term projects, vacancies and leave without pay can temporarily change the actual number of FTEs during the financial year.

The total budget for employee costs for 2023–24 is \$11.9M, which includes wages, superannuation, and training.

OUR PERFORMANCE

How we measure performance

Council conducts a Community Satisfaction Survey each year to gain an understanding of the community's attitudes, perceptions and satisfaction of various facilities, events and services Council provides.

The survey allows us to monitor our performance and identify successful outcomes, community priorities and areas for improvement.

City of Palmerston's Community Plan, which was developed in 2018, was based around six key outcome areas. The survey reports on the following six outcomes of the Community Plan, collecting detailed feedback on key services and priorities for the community:

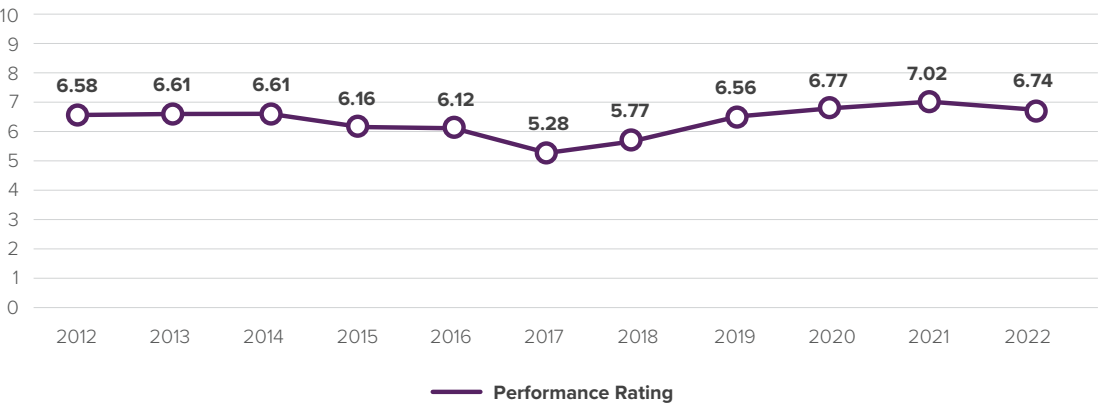
- Family and Community
- Vibrant Economy
- Cultural Diversity
- A Future Focus
- Environmental Sustainability
- Governance

In September 2022, Council engaged external consultant Kantar to conduct the survey, with a total of 670 participants, of which 601 were over the phone and 69 completed via the online questionnaire. The survey results are compared to those of previous years to track how council is performing against the 14 objectives of the Community Plan.

Since 2017, there has been a generally upward trend in the community's overall satisfaction with Council's performance. 2021 saw the highest overall score that has been recorded since the research commenced in 2012, with 70% of respondents rating Council as good or very good.

The overall results for the 2022 survey recorded a slight decrease in Council's performance rating score compared to 2021, with the rating decreasing to 6.74/10 compared with 7.02 in 2021 and aligning to the rating score of 6.77 in 2020. There were still 66% of the community that rated Council's overall performance as good or very good. This was the third highest score since the start of the annual survey in 2012.

OVERALL SCORE TREND



Compared to 2021, there were decreases in all of the scores for the six Community Plan Key Outcome Areas, again showing scores closer to the 2020 survey results. Cultural Diversity had the least reduction in score (-0.19), and Governance had the highest reduction (-0.33). This trend is consistent with other public sector surveys in other areas, with a general lower level of trust in government and higher expectations observed from respondents.

Key Area	2019	2020	2021	2022	Change
Family and Community	6.68	6.80	7.16	6.69	-0.27
Vibrant Economy	6.01	6.28	6.55	6.24	-0.30
Cultural Diversity	7.04	7.21	7.50	7.31	-0.19
A Future Focus	6.70	6.84	7.02	6.70	-0.32
Environmental Sustainability	7.15	7.33	7.36	7.08	-0.28
Governance	6.01	6.17	6.52	6.19	-0.33
Net promoter score	-9	-4	-6	-13	-7
Average Performance	6.56 / 10	6.77 / 10	7.02 / 10	6.74 / 10	-0.29

The survey identified our top two highest performing services as:

- kerbside waste collection (8.14/10)
- providing libraries and library services to the community (8.04/10).

The two lowest scoring measures were:

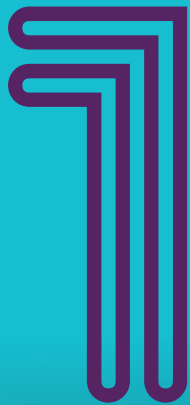
- providing you with the opportunity to comment on Council's decision making and interact with Council (5.72/10)
- supporting and attracting new and existing businesses (5.83/10).

In 2022, City of Palmerston developed a communications strategy and a social media strategy to improve the community's ability to interact with Council.

Council was proud to endorse its first Local Economic Plan in 2022, developed in collaboration with the Northern Territory Government. The Local Economic Plan provides current businesses confidence for the future. It also attracts and encourages development for new businesses providing them an understanding of the economic priorities of Council long term.

Council is committed to continual improvement and genuinely listening and responding to the community. The feedback received through this survey is highly valued and used by Council to inform future planning and responding to areas of concern.

The next survey will be in September 2023. These results will be published in our 2022–23 annual report.



FAMILY AND COMMUNITY

Outcome: Palmerston is a safe and family-friendly community where everyone belongs.

OBJECTIVES

- We focus on families
- The wellbeing of our community is a focus for all our work



*Christmas in Wonderland performance,
Palmerston Library, 2022*

We focus on families

Community events

In 2023-24, City of Palmerston is proud to continue to provide the community with a variety of free family-friendly outdoor events. From the beloved Flicnics to the On Frances evenings and the music-filled Live at the Lake nights, there are plenty of options to enjoy. These events encourage use of Palmerston's stunning outdoor areas and are always a fabulous way to catch up with family and friends.

Our event calendar also includes the ever-popular Children's Week, Seniors Week, Halloween, and Families Week activities. As always, we will close the year with the immensely popular Christmas Wonderland. Over 13,000 people attended the 2022 Christmas Wonderland event and enjoyed the Northern Territory's first Christmas Truss Tree.

The Palmerston Youth Festival, which is supported significantly by the Northern Territory Government, returns in July 2023. This week-long festival has a variety of engaging activities and events, designed for young people but welcoming of all, with two major events at either end of the week. Attendance at the festival increased in 2022 and we look forward to broadening our reach to even more young people in 2023.

Palmerston Library

The City of Palmerston Library is an important community space for Palmerston residents. The library will continue to meet the information and recreation needs of the community by offering free access to high quality services and collections. Library visitors will be able to participate in a variety of programs with a focus on personal development, building connections, and enhancing literacy and lifelong learning.

Community facilities

Council will continue to provide free venue hire for 2023-24, ensuring access to use Council venues such as the Recreation Centre, Library Community Room, Durack Community Arts Centre, Gray Community Hall and Driver Family Resource Centre. Free entry to the Palmerston Swimming and Fitness Centre (SWELL) will also continue once the exciting new SWELL development opens in late 2023. There is also free Wi-Fi across our community parks and facilities including Marlow Lagoon, Sanctuary Lakes, Flinders, Bill Lewis, Deleny, Joan Fejo, and Phyllis Uren Parks, plus Durack Community Arts Centre, Gray Hall, SWELL, and the CBD.

City of Palmerston invests in community infrastructure to provide facilities that support community wellbeing and provide a range of options for social, recreation and leisure activities. SWELL is Palmerston's largest infrastructure project to date and is set to transform the current aging Palmerston Swimming and Fitness

Centre into a modern aquatic and leisure precinct including a refurbished 50m pool with improved accessibility, heated program pool, an adventure play zone, warm water pool, half basketball court, events area, upgraded amenities and plenty of shade. Construction works commenced in August 2022 and Council is excited to be opening the new \$19.4 million leisure facility in November 2023 for the community to enjoy.

The Zuccoli Community Hub will provide significant community and recreation infrastructure to improve the lifestyle and wellbeing of the Palmerston community. The Master Plan for the Hub incorporates an off-leash dog park, walking trails, a skate park and pump track, a playground, children's boutique library, community centre and a garden of reflection. The project is anticipated to be delivered over a 5-year period, funding dependent, commencing in 2022.

The Community Hub will be delivered in stages, and Council was pleased to complete the first stage in last financial year. The first stage was a regional dog park featuring active and quiet dog areas, water play, dispersed sensory elements, shaded seating for park users, public toilet and car parking. The second stage includes a skate park and pump track and has \$500,000 included in the budget. The construction of the skate park and pump track will be delivered in 2023-24.

The Driver Resource Centre was constructed in the mid-1980s as a childcare facility co-located with the Driver Primary School. In October 2022, Council commenced a preliminary design for the facility, including a needs assessment for the replacement of the Centre with a modern community centre. The overall cost of the design and construction is expected to be approximately \$2 million. Work is progressing on the return brief and needs assessment, and this will drive the conceptual design development. Council will consult with the community on the design of the facility. The design is anticipated to be completed and construction commenced in 2023-2024.

Community engagement

In 2023-24, Council will embark on a refreshed approach towards marketing programs and events to increase engagement within the community. To gain significant awareness for Council's activities, alignment will be created across events so each can leverage from one another. An 'events season' program will be promoted which will include a number of activities and programs and allow Council to have an 'always-on approach' throughout a variety of mediums. This will include social media campaigns, public displays, broadcast, radio and print, as well as some traditional marketing placements to target our diverse market. Council will continue to build relationships with media to secure regular promotional segments across radio networks in the top end.

The wellbeing of our community is a focus for all our work

Community wellbeing

City of Palmerston is dedicated to continuing to provide healthy and beneficial activities to the Palmerston community and strives to do so through initiatives such as Brekkie in the Park which offers families the chance to connect with their local parks and neighbours. Council also supports local and national community initiatives such as Neighbour Day and R U Ok Day. Council sponsors Lighting Up Palmerston requests, whereby the Water Tower, Recreation Centre and Library are lit to commemorate events of importance such as International Women's Day.

Council has confirmed a four-year partnership with Palmerston and Regional Basketball Association to support the Youth Drop-in Sports program which provides after school activities such as basketball, volleyball, table tennis, badminton, dodgeball, indoor soccer and handball in the Palmerston Recreation Centre.

Play spaces

Palmerston's play spaces offer a space for community members to connect, play and relax. The Palmerston Play Space Strategy 2022 has been developed to ensure a more robust and consistent approach to playground planning in the City's open space network. The Play Space Strategy provides guidance on Council's strategic direction, planning, consultation, decision making and investment in play spaces over the next 10 years.

As part of the implementation of the Play Space Strategy an audit of all local, major and regional playground features and amenities against the Play Space Hierarchy was completed in September 2022. This is now used to make informed decisions on play space improvements, including capital spend. \$650,000 has been allocated for the 2023-24 year to grow experiences and upgrade play space areas.

Themes that emerged from the audit which will be a focus for funding include:

- replacement of sand with softfall to facilitate inclusion and all ability access
- pathway access to and within play spaces to provide all ability access
- increase all ability play equipment across the play space network
- provision of potable water (including all abilities access)
- improve shading of play spaces to increase activation and utilisation
- provision of bike parking facilities across all major playgrounds
- provision and improvement of park amenities such as shade, bins, picnic and/or BBQ areas with shelter, and shaded seating.

Other initiatives that are planned to be undertaken to progress implementation of the Play Space Strategy include:

- Review of existing play space diversity and quality of play experiences and environments to inform future play space ideas. The development of the Ninja Obstacle Course at Hobart Park, planned to be completed in 2023, exemplifies this by providing for play opportunities for older children, teenagers and adults, including active recreation and exercise equipment.
- Review and improve the information available to the community about play spaces in the City of Palmerston and promote the range of play opportunities available.
- Review of path access to and within play spaces to enhance accessibility, provide for connections to surrounding neighbourhoods and other open space areas.
- Review the process for play space inspections to improve safety and maintenance and deliver higher quality play spaces.

Live at the Lake, Sanctuary Lakes, 2022



CITY OF PALMERSTON MUNICIPAL PLAN 2023-24 25

Community safety

Community safety is a high priority for Council to support the wellbeing of our community. City of Palmerston regulates and manages compliance with Council By-Laws to promote public safety and amenity. This includes the number of dogs registered or licensed, the number of infringements issued for dogs at large, dog attacks, unregistered, menaces, and the number of parking infringements issued.

To educate the community around the importance of complying with Animal By-Laws and responsible animal ownership and safety, there is an array of interesting and highly relevant animal education training and promotions available free to residents. These include ranger led dog walking groups and animal behavioural workshops and all of the program details are available on Council's website.

Council is in the final stages of building the first construction phase of the new pound facility. The new facility boasts larger kennels, including indoor and outdoor runs, as well as management tools and facilities to best ensure animal welfare and safety of the Regulatory Service staff.

City of Palmerston has been offering residents a heavily subsidised (\$10.00) pet desexing, microchipping and registration program. The program aims to assist in the reduction of animal abandonment as well as decrease nuisance behaviour dogs, subsequently reducing the amount of animals who come into the Council's pound. The programs and concessions provided through Council supports our goal of responsible pet ownership.

Maintaining a safe and family-friendly atmosphere for the residents of Palmerston remains a top priority for Council and we will continue to work hard to make that a reality. Council takes the safety and well-being of community members very seriously and in partnership with the Northern Territory Government we have increased security around Goyder Square to target anti-social behaviour.

In 2022, the Palmerston Community Safety Advisory Committee was established to provide strategic advice to Council on a range of community, social and animal wellbeing issues that may influence the Palmerston By-Laws, Council services and program development. The Committee will provide advice and recommendations to Council to help improve safety outcomes for the Palmerston community.

Marlow Lagoon Dog Park, 2022





Measures of success

These measures are indicators of our success in achieving these two objectives:



Increased participation in community events, activities and programs



Increased use of free venue hire



Continued reduction in crime due to engagement, particularly youth-related crime



Decreased number of infringements issued to the members of the public



Increased compliance in areas such as number of registered dogs, valid licences to keep more than 2 dogs



Community feedback on regulatory education and awareness initiatives



Community satisfaction with the services that are provided by Council and an increase in usage of these services



VIBRANT ECONOMY

Outcome: Palmerston is a destination city for employment. It is a place where businesses are encouraged to set up and to grow.

OBJECTIVES

- Improve Palmerston's image
- Palmerston's economic future is bright



*Christmas in Wonderland food vendor,
Palmerston CBD, 2022*

Improve Palmerston's image

Council's brand and visual identity are defining elements that are vital to represent who we are as a Council, and who we are as a community. Council will be looking at delivering an internal brand identity to showcase an inclusive and holistic personality of council and community as one. The purpose of brand recognition is to ensure the community recognises council run programs, initiatives, events and services. In 2023-24, efforts will continue to maintain brand consistency across all community facing communication.

Ongoing projects, initiatives and proposed plans that are designed to support our region's future growth and direction, contain several key social infrastructure developments which will aid to deliver:

- more open space and family friendly facilities
- greater lifestyle choice, especially for youth
- local jobs
- tools to fight crime and anti-social behaviour
- lower energy costs and a reduction in carbon emissions
- an increase in our urban forest.

Delivery of these projects, with support of the Federal and Northern Territory Governments, is anticipated to increase visitation and attract more people to live and work in our community.

Council has convened the Palmerston Vibrant Economy Advisory Committee to advise Council on actions and priorities relating to the local economy. The role of the Vibrant Economy Advisory Committee includes:

- Provide advice to Council identifying economic development opportunities, improving the services provided to the community.
- Provide strategic business focus, industry perspective and balanced input for the implementation of the Local Economic Plan and its Action Plan.
- Provide business perspective and advise on economic development issues and opportunities and Council's relevant plans and strategies.



Construction worker, Zuccoli and surrounds community Hub construction, 2022

Palmerston's economic future is bright

Local Economic Plan

Palmerston's Local Economic Plan 2021-2031 will guide the economic priorities of Council for the long term, and enable us to build better support networks for our local current and potential businesses.

Our strategies to support achieving this objective are based around building and encouraging a well-planned, sustainable economy that involves youth, entrepreneurs and our wider business community. Engaging with local businesses and associations will assist in creating awareness of vendor opportunities in the municipality. As of 1 July 2022, City of Palmerston's Municipal boundary extended to include the areas of Elrundie, Wishart, Tivendale and Kirkland Road. The current and future businesses in the area will benefit from Council services, programs and facilities. The area offers further opportunities for an improved economic future for Palmerston and with our proximity to Darwin City, East Arm and the rural areas, makes it prime real estate, to support this growth.

As Council works to implement actions contained in the Palmerston Local Economic Plan an increased focus on business and industry attraction coupled with support for existing businesses will be apparent.

Council recognises the importance of supporting development through the delivery of infrastructure, while building a distinguishing identity for Palmerston. We'll continue to ensure the community is involved in decision-making through community consultation and by reviewing development applications and providing comment to the NT Government on the community's behalf.

Council aims to continue our support to attract people to the city. This support will extend to our local businesses to help increase employment and business occupancy rates. Free all-day parking will

continue in 2023-24 to encourage shoppers to use city-centre businesses and services, supporting the local economy.

Community Benefit Scheme

The Community Benefits Scheme (CBS) is a great opportunity for not-for-profit organisations to access economic assistance to put on events and activities that benefit the local community. The funding provided by Council has an economic multiplier effect when spent on goods and services in Palmerston. Commercial entities can apply for CBS grant funding if the request is for an environmental initiative which meets the outcomes of the City of Palmerston Community Plan. Initiatives may include waste reduction strategies, water or energy efficiency opportunities or rehabilitation of the environment e.g. native planting.

Capacity building

In 2023-24, Council is introducing entrepreneur development workshops to provide those starting out in business with the knowledge and resources necessary to launch and promote their own business ventures. Participants will receive guidance on the fundamentals of setting up a business, learn how to develop a successful marketing plan, and gain access to networking opportunities in the Palmerston area. We are committed to helping business owners build a strong foundation for their business and achieve success. We will also continue to provide support for local entrepreneurs through initiatives such as Pop Up Dining.

Council is pleased to continue to offer numerous opportunities for young people to get involved in the planning, development, and implementation of events and activities for their peers. These projects provide invaluable input from our community as well as valuable professional development and career growth prospects for our young participants.



myPalmerston local business, Bakewell, 2022



Measures of success

These measures are indicators of our success in achieving these objectives:



The people of Palmerston choose to shop locally



Employment rates increase



The population of Palmerston is growing (families stay)



More tourists visit Palmerston



More funds are available for Council to invest in the community



There are more businesses located in Palmerston



CULTURAL DIVERSITY

Outcome: In Palmerston, we celebrate our cultures in a way that values our diversity.

OBJECTIVES

- To celebrate our rich culture and diversity
- Recognise and support diversity through our partnerships and leadership

International Day of People with Disability, Palmerston Recreation Centre, 2022

To celebrate our rich culture and diversity

Council is dedicated to creating an inclusive and diverse community as identified in the Inclusive, Diverse and Accessible Policy Framework (IDA). This Policy Framework underpins the delivery of our programs and services, ensuring they are properly tailored to the needs of all members of the community, regardless of their age, ability, or background. In 2022, Council launched the Disability Inclusion and Access Plan (DIAP) as the first strategy to be actioned under the IDA Framework and is committed to delivering the actions identified.

The Palmerston Community Wellbeing Advisory Committee has been established to provide strategic advice to Council relating to the actions and priorities of the Inclusive, Diverse and Accessible Policy Framework, specifically towards achieving key elements of the City of Palmerston Community Plan. The Committee will meet quarterly and will provide advice to Council about strategies, programs and initiatives which increase access, inclusion and participation of people from the community.

Cultural events

Council recognises and celebrates our cultural diversity and heritage in Palmerston. We are committed to hosting and supporting dynamic cultural events and programs that bring our community together. Our events and programs, such as the Pride Festival, Harmony Day, NAIDOC Week, International Women's Day, International Men's Day and the Palmerston Youth Festival, provide a platform to honour the unique contributions of all our cultural groups and recognise them as integral members of our community. City of Palmerston Library will also continue to provide programs that celebrate our diversity such as Bilingual Storytimes and Drag Queen Storytimes.

Creative Industries Plan

The recently adopted City of Palmerston Creative Industries Plan 2023 – 2027 provides a framework for the sustainable growth and development of Palmerston's creative sector. The Plan outlines goals, strategies and actions that will encourage the growth and development of the creative sector in Palmerston by providing a supportive business environment, encouraging collaboration and partnerships, and investing in infrastructure and resources. It sets out a vision of Palmerston as a vibrant and innovative creative hub, and provides a roadmap for achieving this goal. The Plan also seeks to ensure that the benefits of the creative sector are shared by all members of the community and that the growth of the creative sector contributes to the wider economic development of our city.

Durack Community Arts Centre will play an integral role in supporting actions identified in the Creative Industries Plan. The Arts Centre will host a range of arts-based activities such as creative workshops, programs and community exhibitions as part of its commitment to fostering arts and culture in the area. Entrepreneur development workshops will be tailored to upskill creatives to better understand how to start and market their own business and to attend network opportunities in Palmerston. Council will also offer artist-in-residence programs, giving local artists the opportunity to create and showcase their work, as well as public art initiatives, allowing the community to experience art in a new way.

Citizenship ceremonies

In 2022–23, over 200 people became Australian citizens from over 33 countries including Iran, Ghana, and the Philippines. Council looks forward to welcoming more new citizens in 2023-24 when we hold up to five Australian citizenship ceremonies.





Recognise and support diversity through our partnerships and leadership

In 2023-24, Council is proud to commence a journey of reconciliation with the development of a Reconciliation Action Plan. We are honoured to live and work on Larrakia Country and we strive to imbue the principles and purpose of reconciliation within our organisation. City of Palmerston has a long standing, positive working relationship with the Larrakia community and we are proud to embark on this journey of reconciliation with Larrakia and all First Nations People.

We are dedicated to promoting and embracing diversity in all our partnerships and leadership initiatives. Our strategies to ensure this objective is achieved include strengthening our relationships with our diverse community and incorporating different

opinions and viewpoints into our decision-making processes. To demonstrate our commitment to this goal, we have recently added an official statement to our website that acknowledges our commitment to diversity and our opposition to any form of discrimination. We are committed to making sure our website remains a safe and inclusive environment for everyone.

The Community Benefit Scheme will continue to provide financial support to the local community in the form of Grants, Donations, Sponsorships and Representational Support. With a funding pool of \$230,000, Council promotes this initiative year-round to the community. Council will continue to work with local community groups, including culturally diverse organisations. We also recognise the efforts of exceptional young people in our community by providing funds for annual school community awards, as determined by each school.

Measures of success

These measures are indicators of our success in achieving this outcome:



Increased community participation in arts and cultural activities



CBS is promoted through a variety of channels to community groups



Increase in CBS applications from diverse organisations



Existing partnerships are inclusive of emerging communities



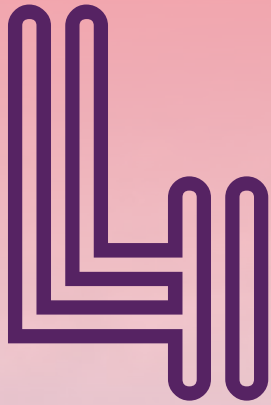
Inclusion and accessibility are incorporated into our programming and planning



Council consults with and includes the needs of all people in our programs and planning using a mechanism we've agreed with those communities



Fostering and promoting arts and culture in our community and awareness and promotion of our local history are both improved



A FUTURE FOCUS

Outcome: Palmerston is an innovative city that can sustain itself through the challenges of the future.

OBJECTIVES

- We support and foster innovation
- Infrastructure is fit for purpose

Female project team, SWELL facility, 2022



We support and foster innovation

Gulwa Recording Studio

Located at the City of Palmerston Library, the Gulwa Community Recording Studio was launched in 2022 to great interest. This recording space is the first-of-its-kind in the Northern Territory and visitors can try music recording, mixing, production, podcast recording, broadcasting, video production, and use it as a rehearsal, workshop and event space. In 2023-24, the City of Palmerston Library will hold a dedicated program designed to upskill the Palmerston community in using the recording studio to further their creative endeavours.

FiberSense technology

The ongoing innovative and leading-edge FiberSense technology will deliver data from its Digital City and Digital Assets sensing platforms. This data will enable us to better understand the community's current infrastructure usage demands to plan for future needs. In turn, we will also be looking at providing residents with the ability to directly access our live project systems, such as ArcGIS (Council's mapping system) and our Emergency Management Dashboard. ArcGIS is a live mapping system that shows 'tasks' or 'reported actions' on things such as faulty streetlights, park issues, road repairs and more. Residents can access this system to report a fault and monitor the work, this is supported by the availability of multiple Wi-Fi hotspots across the area with high availability and speed to help residents stay connected.

Enterprise Resource Planning

Council undertook a thorough review of our Enterprise Resource Planning (ERP) software requirements throughout 2022-23. ERP covers the systems that City of Palmerston uses to meet our regulatory and rating business requirements. In 2023-24, we will begin to implement improved systems (upgrades and new) that will allow Council to deliver services to the community more efficiently and effectively. These improvements will provide residents with a greater ability to manage their services online, improving the overall customer experience. As the municipality continues to increase in size and population, the introduction of an effective ERP system will enable us to sustain this growth.

We are always looking at ways to improve our services and monitor new technologies to determine if they can improve existing services that are delivered to the community.

We are always looking at ways to improve our services and monitor new technologies available to determine if they can improve existing services that are delivered to the community.

Infrastructure is fit for purpose

The City of Palmerston continued growth presents many opportunities and challenges. This growth will see the continued development of new subdivisions including residential, commercial and open space activity areas which will become part of Palmerston in 2023–24. Council is future focused and forward planning is guided by achieving outcomes aligned to the Community Plan. Council develops and implements strategic programs for capital and operational works that are designed to prioritise expenditure and deliver the most beneficial outcomes for the community. These programs will drive the delivery of the extensive capital works program and quality services throughout 2023–24.

Asset renewals and upgrades

To ensure our infrastructure and assets are sustainably maintained to provide the service levels for community usage, Council undertake forward planning to develop programs for asset renewals and upgrades. These programs capture buildings, roads, transport safety, pathways, laneways, parks, driveways, stormwater and lighting networks. The programs also include community environmental improvement initiatives such as identifying and improving dark spots, black spots, traffic calming and road safety.

A total of \$4.8 million will be spent for renewals and \$403,000 for upgrades in 2023-24. Funding of \$11.8 million is committed for operational activities such as road patching, building repairs, mowing lawns, waste management, cleaning streets, irrigation repairs, providing utilities and maintaining public lights. The funding will also go towards ensuring our assets undergo regular maintenance and service. These services ensure Council can continue to operate its facilities and provide infrastructure that's well maintained for all the community to enjoy.

The stormwater network represents more than 30% of the total value of all City of Palmerston assets. Council has committed \$50,000 to a new initiative for stormwater pipe network inspection. Ongoing condition inspection of the stormwater pipe network is required to ensure that our infrastructure is fit for purpose. Being underground, the condition of the pipework is challenging to determine. This new initiative will use conduct CCTV inspections as it is the most effective way to determine the condition of the stormwater pipe network.

IT renewals

Council is committed to renewing IT equipment throughout 2023-24 and has committed \$100,000 to ensuring that it is fit for purpose and supports Council staff's ability to deliver services to the Palmerston community. The current telephony system has limitations in the call flow, support as well as incapacities of reporting. Council has committed a new initiative of \$80,000 for replacement to a cloud-based telephony system with better handsets, call flow, reporting and integration with Microsoft Teams as well as other additional features.

Lake management

The City of Palmerston boasts 14 man-made lakes and one natural water body that are important ecological and aesthetic assets to the community. The presence of invasive *Salvinia* weed in the Palmerston lakes adversely impacts Council requirements and community satisfaction of the lakes, including amenity and aesthetic values for residents living near the lakes, habitat for wildlife and recreational fishing. To address this threat, Council has invested in fit for purpose infrastructure as well as innovative control measures over the past 12 months. Council procured a new second Truxor mechanical weed harvester in 2022 at a capital cost of \$265,000. The new weed harvester commenced operations in August 2022 and effectively doubled Council's weed harvesting capacity. To optimise mechanical weed harvesting, additional boat ramps, which are also used as weed collection points, have been constructed in some of the larger lakes at a capital cost of \$60,000.

In addition to mechanical weed harvesting and biocontrol (*Salvinia* weevils), Council commenced trialling foliar spraying of *Salvinia* weed with selective herbicide in June 2022. The trial involved first mechanically cleaning a lake and then spraying of residual *Salvinia* weed with selective herbicide. The trial has been regarded as a success and the use of selective herbicide to control *Salvinia* weed has now been incorporated into lake management operations. Since the implementation of the above improvements, Council has progressively cleared and continued to maintain clear lakes despite the ongoing presence of *Salvinia* weed. Bulk cleaning of *Salvinia* weed from all lakes was achieved in February 2023. Council will continue to monitor and implement lake management operations to address *Salvinia* weed and optimise the health and amenity of the Palmerston Lakes.



Construction workers, SWELL construction, 2023

Measures of success

These measures are indicators of our success to achieve this outcome:



Council consults with and includes the needs of all people in its programs and planning using a mechanism it has agreed with those communities



Improved condition data and financial valuations of assets



Optimisation of asset renewal



Improved community satisfaction of the Palmerston lakes



Increase in site visits to ArcGIS and Emergency Management system (guardian)



Council provides a platform that supports and allows for innovation by both staff members and the community



ENVIRONMENTAL SUSTAINABILITY

Outcome: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

OBJECTIVES

- Reduce our footprint on the environment
- Palmerston is a cool, shaded, green city
- Encourage personal action and taking a leadership role

*Owsten Tce tree planting,
Palmerston, 2023*

Reduce our footprint on the environment

Sustainability Strategy

Council continues its commitment to reducing its environmental impact.

The Sustainability Strategy 2022 represents Council's focus on progressing sustainable development in Palmerston. Supporting objectives under the Community Plan, the Strategy focuses on the environmental dimension of sustainability. It seeks to preserve our natural assets, reduce our collective impacts, and evolve our practices so that liveability and opportunities for future generations are not compromised. Four themes frame the Strategy, each with supporting priorities and actions. These themes consider protecting our urban ecology and natural environment, empowering and connecting the community, a focus on efficiencies, and leading with purpose through responsible investment and initiatives. Council is developing an implementation plan for the Sustainability Strategy. Works programmed for 2023-24 include:

- canopy and urban heat mitigation mapping
- coordination of pathway programming with tree planting opportunities
- community waste engagement and education
- introducing a ban on single use plastics for all events held on Council land including markets
- provision of E-waste recycling at Civic Plaza.

City of Palmerston is continually looking to improve the sustainability and vehicle emissions of its fleet. Council currently has eight hybrid vehicles and two electric vehicles. A hybrid light duty truck has also been procured and is pending delivery mid-2023. Future fleet purchases will be hybrid or electric where such vehicle types are available for purchase. We recognise and encourage the transition to electric vehicles and plan to install additional electric vehicle charging stations in both the Palmerston CBD and the Civic car parks.

Council has also increased the proportion of energy used from renewable energy sources with the addition of a new solar generation system to Gray Community Hall. Council continues to monitor and improve the data collected on emissions generated from Council operations. Installation of a new solar generation system at the Durack Heights Art Centre is also planned.

Waste management

The Archer Waste Management Facility (AWMF) Upgrade remains in progress. The design includes a new recycling area and an undercover general waste push-pit area. The upgraded facility will support improved recovery of recyclable items in line with Council's Sustainability Strategy. Construction will be undertaken during the 2023 dry season. AWMF will remain open during the period of construction under a temporary waste management operations plan.

Kerbside collection of household recyclable material will continue. To assist residents to understand best practice recycling and waste management, Council will focus on public waste education by providing free community workshops and activities on sustainability and waste reduction. Council plans to further develop relationships with local schools and community groups to further support the facilitation of waste education programs.

The pre-cyclone clean-up will again be offered to residents in 2023–24 as part of the residential Waste Service Charge. The recycling component of this service will be advertised extensively, encouraging residents to separate their hard rubbish into recyclables. The pre-cyclone clean-up initiative is designed to provide residents with the opportunity to clear their property of large objects that don't fit into general waste or recycle bins and risks becoming a dangerous projectile in a cyclone.

These programs will be presented to residents in a Waste Services Calendar and Guide. We acknowledge the support received from Northern Territory Government in the form of grants to assist in the delivery of our waste services program. To further demonstrate Council's commitment to waste reduction and diversion, we will be transitioning to events held on Council premises being single-use plastic free. This will include the development of a sustainable events planning guide and a sustainable events authorised statement.

Water efficiency

There is a commitment to ongoing improvement of our irrigation systems to optimise functionality and reduce water consumption. A planned expenditure of \$250,000 will go towards the progressive refurbishment of the irrigation network with priority given to irrigation networks that are known to have a high incidence of leaks or failures. Additionally, in 2023-24 Council will develop an Irrigation Management Plan that includes:

- the landscape where the irrigation system operates
- current configuration of the irrigation system
- guidance on the operational instructions and requirements of the irrigation, including maintenance and monitoring
- strategic priorities to guide maintenance and capital expenditure to improve the irrigation system.

Palmerston is a cool, shaded, green city

Urban forest

City of Palmerston continues to face ongoing challenges related to climate change, population growth and urban heating. These issues place pressure on the built environment, service delivery and the people of the city. A healthy urban forest plays a critical role in maintaining the health and liveability within a city. Council aims to increase the urban forest density by planting more trees and improving existing vegetation health. To achieve this, Council commits to improving soil microbial activity and maintaining soil moisture levels throughout the year with regular mulch applications. Increasing urban forest diversity by expanding planting options will help protect against pests and pathogens. These small changes in direction are aimed at transforming the urban forest into a healthy, diverse and resilient forest that will enable our city to adapt to a changing climate, mitigate urban heat island effects and provide protection and wellbeing for the community.

As part of the Sustainability Strategy pillar of environment and community, tree planting programs will be introduced to look at mitigating known heat sinks, improving connectivity between public open spaces, improving the 'walkability' of our main transport links and increasing urban biodiversity. Tree planting will also continue to be a focus in parks and reserves, road reserves and roundabouts as part of beautification, greening and cooling of the municipality. To support this, Council is developing GIS mapping including a baseline study to determine monitoring approaches to urban heat and canopy cover.

Weed and fire management

A Municipal Weed Management Plan (WMP) is under development and is expected to be finalised in mid-2023. The WMP documents and maps weeds of environmental significance and provides corresponding management and control strategies. Weeds of environmental significance include but is not limited to Gamba, Mission and Grader grass, Neem, Olive Hymenachne, Candle bush and Salvinia.

A Bushfire Management Plan (BMP) is in the planning phase and is expected to be finalised in 2023-24. The BMP will identify fire management areas and provide corresponding management and control strategies that foster both asset and biodiversity protection outcomes. The BMP is being prepared in consultation with key stakeholders including the NT Fire and Rescue Service.

Weed and fire management are mutually inclusive. The effective control of weeds such as Gamba and Mission grass over consecutive years, will lead to a material reduction in fuel loads and associated wildfire risk to both personal safety and property. Weed control has already commenced through the Gunn Escarpment (focusing on Gamba and Mission grass) and late wet season burns are planned. With appropriate weed control, fire management tactics comprising of wet season and/or early dry season burning, may be undertaken to achieve biodiversity outcomes. This will mitigate hot wildfires and enable future activation of various recreational and outdoor activities for community benefit.



Shelter area, Tiverton Park park, 2022

Measures of success

These measures are indicators of our success to achieve this outcome:



The level of recycling/proportion of rubbish recycled is increased



A decrease in littering



Increase in canopy coverage (percentage of areas shaded by trees)



Improved biodiversity outcomes



Improved vehicle emissions reporting through Council's fuel usage reporting system



Number of vehicles using the new EV charging station



Uptake of Electric Vehicles within the Palmerston municipality



Decrease in costs associated with printing



Increase in online services



Name the Harvester winners, Lake 5, Durack, 2022



GOVERNANCE

Our strategies to support achieving this objective are based on using effective, accountable and adaptable processes to deliver on our Community Plan.

OBJECTIVES

- Ensure we have a leading governance model
- Community is at the centre
- Healthy working partnerships



*City of Palmerston CEO,
Council Chambers, 2022*

Ensure we have a leading governance model

As a dynamic, multi-disciplinary organisation, the City of Palmerston delivers, facilitates and coordinates activities using modern, innovative and contemporary methods that consider public and political implications.

In 2023–24, Council will offer training to staff on governance, reporting and compliance requirements in accordance with the *Local Government Act 2019* and Guidelines. The training will support good decision making and include a focus on fair and transparent processes, confidentiality, privacy and conflict of interest.

Risk management

In 2022-23, Council reviewed its Strategic Risk Register to ensure it aligned with the risk profile of Council. The Strategic Risk Register identifies the matters that pose the greatest threat for Council achieving the 6 outcomes in the Community Plan. The review of the Strategic Risk Register included establishing Council's risk appetite and risk tolerance levels, assessing the effectiveness of the established controls and identifying treatment plans. The updated Strategic Risk Register will inform the 3-year internal audit plan that will start in 2023-24. The outcomes of the internal audits will be reported back to Council through the Risk Management and Audit Committee.

Council's procurement processes will be fair, equitable and transparent for everyone. A review of the procurement documentation has improved the useability for staff to achieve greater compliance. Further improvements to the documentation will continue in 2023-24 and staff training will be delivered to focus on a culture of transparent and fair buying processes.

Records management

City of Palmerston is committed to establishing and maintaining record management practices that meet its business needs, accountability requirements

and stakeholder expectations. In 2023-24 Council will undertake several initiatives to ensure our record management strategies are best practice. This will include developing an archiving strategy, archiving existing records and updating the records management policy.

Council continues to update all our policies in line with the requirements under the new *Local Government Act 2019*. In 2023-24 a review of Council's policy framework will ensure the mechanisms are in place to monitor the review of all policies and procedures as per the Act.

Continuous improvement

Continuous improvement and a consistent maintenance program across all Council assets will better inform Councils Long Term Financial Plan. Council currently has consistent data reporting processes in place for limited assets which will now be extended across a range of other Council owned assets such as public roads, storm water drainage, public lighting, water irrigation and buildings. Having consistent asset management inspections in place results in strengthened and improved outcomes for future planning. The new Digital Strategy will take advantage of new technology (such as the Fibersense data) to develop and continue to become a data-driven organisation.

Council, like most organisations in the Territory, is affected by skilled staff shortages. Council understands that people are key for it to be able to deliver its services to the Community. Key areas of focus for 2023-24 are employee recruitment and retention, training and professional development, leadership, the development of a workforce strategy and employee value proposition to assist in attracting and retaining staff.

Changes in the Industrial Relations landscape requires Council to continue to review and update its workforce policies, procedures, and practices to provide best practice human resource management and remain compliant with changing Fair Work requirements.

Council ranger, Palmerston CBD, 2022



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Community is at the centre

Gaining the trust of the community is important to Council, and the way in which this is done is through informative, educational, opportunistic, reflective, and supportive communication. All communication is strategically aligned to delivering Council's vision and values. As a result of Council implementing its Communications Strategy in 2022, there is a commitment to the following:

- Genuine community communication
- A recognised and trusted brand
- Effective communications
- Innovative digital experience
- Promoting our city

2023-24 will see Council deliver a more refined approach to the way the community and stakeholders are involved in community engagement. A Community Engagement Strategy will be developed in line with IAP2 standards, Council policy and include engagement techniques relevant for the Palmerston Community. Implementation of the strategy will also see improvements to our website and other survey response platforms to make it easier for the community to have its say.

Our website refresh will include an updated look and importantly an improved user experience. The improvements will allow quicker access to frequently used areas of the website including online payments, registrations and forms. An overhaul of content including images will also be undertaken during this refresh.

The City of Palmerston App, which was launched in January 2023, will be an ongoing piece of work with the aim that all community members can access updated information on events, services, programs as well as being able to pay their rates all in the palm of their hands. The community satisfaction survey indicated the community would like to have more opportunity to be involved with decision making and wants to see Council be more accountable for their actions. To improve these elements, communication is key, with the overall result to improve trust within the community.

Healthy working partnerships

Our strategies to support achieving this objective are based on maintaining our strong partnerships and networks both internally with our staff and externally to achieve the best outcomes for Palmerston residents.

Council will continue to convene its Committees and Network groups through the Advisory Committees of 'Community Wellbeing Advisory Committee', 'Community Safety Advisory Committee' and 'Vibrant Economy Advisory Committee'. The 'Palmerston Safe Communities Network' and 'Palmerston Animal Management Network' will sit under the 'Safety Advisory Committee'. The 'Palmerston Kids Network' and 'Palmerston and Rural Youth Services', along with the 'Palmerston Seniors Network' will all sit under the Community Wellbeing Advisory Committee.

We aim to maintain a high degree of community involvement by delivery of clear and effective communication, working to identify and overcome concerns and barriers to involvement and actively seeking commentary and feedback. Developing the skills, confidence, and knowledge of the public in community matters, and evaluating engagement outcomes, will ensure we continue meeting the requirements of national standards and improve future Council projects.

Palmerston residents can participate in Council's decision-making in several ways:

- attend Council meetings. Council meetings are open to the public. Ordinary Council Meetings are generally held in Council Chambers on the first and third Tuesday of every month. A 30-minute public forum before the meeting encourages the community to discuss any issue with Council in an informal environment. Members of the community can also lodge written questions to be answered in Council meetings.
- follow and like City of Palmerston social media channels on Facebook, Instagram and LinkedIn. Residents have the opportunity to engage with Council through any these platforms.
- provide feedback on community engagement and consultations. Council seeks to involve the full diversity of Palmerston residents and will ensure they are engaged through several different tools, approaches and processes that are inclusive to their needs. Council will continue to advertise and provide public consultation in excess of its legislative requirements, to ensure the community has every opportunity to participate.
- participate in our Community Satisfaction Survey. Each year Council sends out a community survey to gauge feedback on how we are performing. It is an opportunity for the community to provide feedback on the things which matter to them.

Measures of success

These measures are indicators of success for objectives:



The community is satisfied that Council values and encourages their participation in Council activities and is committed to delivering the highest possible levels of service and community engagement



The community is satisfied that Council shows corporate and social responsibility, ensures the sustainability of assets and services, and plans effectively, reporting performance to the community



The community is satisfied that Council has the right systems and processes in place to deliver services to the community



The community is satisfied that Council values its people and the culture of our organisation



Increase in website statistics



Increase in community satisfaction on brand recognition through the community survey



Increase in community consultation



Increase in engagement across social media channels



Council staff, Palmerston Recreation Centre, 2022

OPPORTUNITIES AND CHALLENGES

Palmerston is a young and modern municipality, with a median age of 31, and including many families. The second-largest city in the Northern Territory, Palmerston is a regional hub with a promising future. Rapid population growth coupled with a young demographic presents council with the challenge of growing and renewing essential family friendly infrastructure for Palmerston and surrounding communities.



Gray Community Hall, 2022

Opportunities

Centrally located between the population centres of Darwin and its rural area, Palmerston is close to key industry growth sectors, including Defence and energy and minerals. It is near major health, education and transport infrastructure, such as the port and railway, a university campus and a new, modern hospital and police station.

City of Palmerston continues to work to cater for the city's growth and demand on local infrastructure by delivering on the six outcomes of the Community Plan such as:

- Family and community
- Vibrant Economy
- Cultural Diversity
- A Future Focus
- Environmental Sustainability
- Governance

This gives council the ability to tackle the challenges of governance, sustainability, decision making, relevance, efficiency and thereby engage meaningfully with its stakeholders.

Council embraces the opportunities to:

- maintain trust
- be sustainable
- attract and retain the right people for the right jobs
- Effectively implement Governance practices
- make informed and timely decisions
- deliver the strategic vision for the city
- respond quickly to opportunities and challenges
- develop effective relationships with stakeholders
- respond to events that affect business continuity.

City of Palmerston staff have worked hard to develop positive relationships with the Northern Territory Government and Australian Government. This has supported Council to maximise the opportunity to work in partnership with both governments to fast track delivery of projects for the Palmerston community.

On 1 July 2022, City of Palmerston expanded its area by 37% with the changes to the municipal boundary increasing from 56km² to 72km². With this comes the addition of 11 new roads (5.46 km), over 3km of underground stormwater infrastructure and an estimated 60 streetlights. The expansion presents a great opportunity to make Palmerston bigger, more diverse, and over the long-term, increase resources to fund important community projects and infrastructure and grow and improve council services.

The expansion of the City of Palmerston presents a great opportunity to make Palmerston bigger, more diverse, and over the long-term, increase resources to fund important community projects and infrastructure and grow and improve council services.



Challenges

The challenge for the City of Palmerston is to ensure it can sustain the growth and development, whilst delivering to the lifestyle aspirations of the community, and still contribute to the Territory's overall success.

Last year the community identified the following key challenge in council's annual customer satisfaction survey:

- when asked what the most important issues are in the local area, more than half of respondents named crime and safety issues (60%), an increase from 47% last year.

The team at City of Palmerston works very closely with a variety of external stakeholders such as Larrakia Nation, NT Police and the Department of Territory Families to assist and help reduce anti-social behaviour and crime within the CBD. These partnerships will continue, and we will look at opportunities to improve the current programs as well as develop others. Council is pleased to confirm a four-year partnership with Palmerston and Regional Basketball Association to support the Youth Drop-in Sports program which provides after school activities such as basketball, volleyball, table tennis, badminton, dodgeball, indoor soccer and handball in the Palmerston Recreation Centre.

There will also be more work done to deliver more public patrols in the city centre and suburban areas to target anti-social behaviour. In partnership with the Northern Territory Government, we have increased security around Goyder Square to target anti-social behaviour. In 2022, the Palmerston Community Safety Advisory Committee was established to provide strategic advice and recommendations to Council to help improve safety outcomes for the Palmerston community.

Another important safety aspect of the community stems from incidents relating to dogs, and we are finalising the new Animal Management By-Laws. Our regulatory services team will be introducing new regulatory policies, procedures and processes to align with the By-Laws, and continued effort will be made to regulate and manage compliance to promote public safety and amenity. There will be highly relevant animal education programs and promotions free for residents to support the policies.

Other programs impacting the safety of our community that Council has already delivered on and continues to drive are:

- the management of laneways through the existing Council policy with Council currently considering the closure of two laneways within the Municipality
- investment in improved public lighting
- youth programs
- public places management
- advocating for the community regarding alcohol management and policing.

Another common issue raised in this year's survey was maintenance of the lakes. The City of Palmerston boasts 15 man-made lakes and one natural water body. Salvinia Molesta weed has posed a significant challenge for the City of Palmerston to manage. Council has been working closely with the Northern Territory Government Weeds Branch to ensure an ongoing successful management program is implemented and maintained.

Management of Salvinia is undertaken through mechanical harvesting and biological control. The biological control is a new program of introducing the Salvinia Weevil, which eats only the Salvinia leaves.

Council is now undertaking herbicide foliar spraying around the lake perimeter which is proving to be very successful in controlling the mature salvinia left around the lake edges. Dedication and constant follow up spraying will assist in controlling the issue into the future along with continuing manual removal via the weed harvesters.

The survey identified our top two highest performing services as:

- kerbside waste collection (8.14/10)
- providing libraries and library services to the community (8.04/10).

Our most significant achievements in the last year were (% of total respondents):

- events and entertainment for the community / youth activities (22%)
- more green spaces (18%)
- improving facilities / redeveloping the community hall / swimming pool (15%).

FINANCIAL STATEMENTS

*Council staff, Palmerston
Library, 2022*



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Revenue Statement

Council collects revenue from five main sources. General rates and waste management charges provide 84% of Council's revenue, the remainder provided by grants, fees and charges and investment income.

Rates for the 2023-24 financial year will be increased by 4.3% for residential properties with a \$39 increase to the minimum rate and an increase of 4.9% for commercial and industrial properties with a \$60 increase to the minimum rate. There is a \$47 increase to kerbside collection waste charges for the 2023-24 financial year. The rate increase and waste charge increase will result in an impact of \$86 for the year to most of our ratepayers, which equates to \$1.65 per week. Council continues to provide free parking; pool entry and facility hire. In addition, interest charged on overdue rates will remain at 8%. Council continues to maintain levels of service along with continuing to look for opportunities for continuous improvement and efficiency.

Valuation

City of Palmerston uses Unimproved Capital Value as the basis for all land valuations in the City of Palmerston area. Unimproved Capital Value is the value of the land without any improvements.

The Valuer-General, Department of Infrastructure, Planning and Logistics, sets the Unimproved Capital values of land. The value of land is reviewed by the Valuer-General every three years to take effect the following financial year. The 2021 revaluation occurred in July 2020 and was first applied for the 2021-22 financial year and remains the same for 2023-24 financial year.

Council plays no role in the assessment of Unimproved Capital Value. If a ratepayer is dissatisfied with their valuation, it is a matter to raise with the Valuer-General. Rates must be paid in accordance with rate notices unless otherwise notified by Council.

All land within the Council area is rateable, except for lands specifically exempt (e.g. Crown Land). Where a service that is subject to a service charge is provided to non-rateable land, a service charge is levied against the land.

Waste Service Charge

Council charges a fixed amount for waste management and collection. Where multiple residential dwellings exist on the allotment of land, the fee is multiplied by the number of residential units on each allotment.

The Waste Service Charge is levied for the provision of a 120 litre, twice weekly domestic collection, a fortnightly recycling 240 litre bin, free access to the Archer Waste Management Facility and waste

management and cleaning across the city. Commercial use of Archer Recycling Centre and Waste Transfer Station is not supported as there is no direct waste charge against either commercial or industrial properties.

Concessions

Eligible NT Concession card holders may be entitled to a concession on rates. City of Palmerston receives a listing from Territory Families Housing and Communities (Northern Territory Government) of all the ratepayers eligible for concession at the time of levying the rates, in which the rebate is deducted and noted on the annual rate notice. If a ratepayer becomes eligible part way through the rating year, they must pay the rates in full to Council and then contact the NT Concession and Recognition Unit to obtain a refund. Contact details for NT Concession and Recognition Unit are: Postal: PO Box 37037 Winnellie NT 0821 Telephone: 1800 777 704 Email: ntconcessionandrecognition@nt.gov.au Website: <https://ntconcessions.nt.gov.au> Applications for other concessions on rates and charges will be considered upon application to Council in line with Council Policy "Rate Concession".

Late Payment of Rates

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard instalments and due dates can contact Council to discuss alternative payment arrangements. It should be noted that interest would still be levied in accordance with the Act under any payment arrangement. Council's determined interest for late payments will be imposed in accordance with the Act. Ratepayers can apply for a remission of interest under the Act provided they agree to a repayment arrangement to the satisfaction of Council. Council has determined the interest rate for overdue rates will remain at 8% per annum. Pursuant to the Act, if rates have been in arrears for at least three years, Council may sell the land to recover unpaid rates and associated costs.

Fees and Charges

Council has only made minimal changes to majority of fees and charges for the 2023-24 year as Council continues to provide many free services and has waived further charges. Council will continue to provide free pool access to our community when the new SWELL facility opens whilst free parking and facility hire continues.

The Schedule of Fees and Charges can be viewed at Council's Civic Centre, as well as on Council's website <https://palmerston.nt.gov.au/council/forms-and-publications/fees-and-charges>

Rates and Charges

NT Planning Zone		Levied 2022-23	Budget 2023-24	Average Change
R, RR (Excluding RR in the suburb of	Rate on UCV	0.62%	0.66%	4.3%
Marlow Lagoon), LR, LMR , MR, HR,	Minimum Rate	\$1,287	\$1,326	\$39
CL, FD, PS, SP8, SP9 (<10,000m2),	No of Properties	13,734	13,973	
SP9 (>20,000m2), SP10 and SP11	Estimated Income Rates	\$19,457,458	\$20,446,045	
RR in the Suburb of Marlow Lagoon	Rate on UCV	0.52%	0.54%	4.3%
	Minimum Rate	\$1,287	\$1,326	\$39
	No of Properties	251	252	
	Estimated Income Rates	\$474,033	\$497,734	
GI and LI	Rate on UCV	0.50%	0.53%	4.9%
	Minimum Rate	\$1,287	\$1,347	\$60
	No of Properties	403	496	
	Estimated Income	\$1,803,053	\$2,196,274	
All Other Rateable Land	Rate on UCV	0.76%	0.79%	4.9%
	Minimum Rate	\$1,287	\$1,347	\$60
	No of Properties	449	397	
	Estimated Income	\$2,421,213	\$2,363,120	

Waste Service Charge

Waste Management Charge	2019-20	2020-21	2021-22	2022-23	Budget year 2023-24
Residential Kerbside Collection	\$490	\$490	\$480	\$480	\$527
Manual Service Collection (<25 units)	\$490	\$490	\$480	\$480	\$527
Upgrade to 240L Annual Service Charge*	\$149	\$149	\$149	\$149	\$167
Multiple Dwelling 25 units +	\$240	\$240	\$240	\$240	\$264
Additional General Waste Kerbside Bin 120L*	N/A	N/A	\$250	\$256	\$274
Additional Recycling Kerbside Bin*	N/A	N/A	\$110	\$113	\$113
Additional General Waste Manual Bin*	N/A	\$394	\$290	\$297	\$318
Additional Recycling Waste Manual Bin*	N/A	\$245	\$110	\$113	\$113

*These are charged through Fees and Charges, for more information visit <https://palmerston.nt.gov.au/council/forms-and-publications/fees-and-charges>

Social and Economic Effects of Rating Policy

City of Palmerston is committed to levying rates in a consistent, transparent and equitable manner, while ensuring that both financial and social considerations have been made when determining the most appropriate rate mix. Council's Community Reference Group on Rates Strategy determined that the rating system and methodology utilised at City of Palmerston should follow the principles of Administrative Simplicity, Economic Efficiency and Equity. The methodologies are easy to apply, understand and comply with. They make it difficult to avoid paying rates while being practical and cost-effective to administer. The rating methodology and rate mix consider and account for impacts of the rate burden between the differential categories and whether these will have a significant negative effect on economic behaviour. Considered fair and equitable, the methodology considers the benefits received by the ratepayer as well as their capacity to pay.

STATEMENT OF COMPREHENSIVE INCOME

\$'000	2022-23 Revised Budget	2023-24 Budget
Operating Income		
Rates	\$24,291	\$25,749
Charges	\$6,819	\$7,534
Fees and Charges	\$927	\$933
Operating Grants & Subsidies	\$3,599	\$3,701
Interest & Investment Revenue	\$ 714	\$1,671
Other Revenue	\$ 134	\$73
Total Operating Income	\$36,484	\$39,662
Operating Expenditure		
Employee benefits & costs	\$ 10,828	\$12,207
Borrowing costs	\$519	\$179
Elected Member Allowances	\$385	\$412
Elected Member Expenses	\$9	\$16
Materials, contracts and other expenses*	\$20,723	\$22,148
Depreciation, amortisation & Impairment	\$10,793	\$11,270
Total Operating Expenditure	\$42,863	\$45,805
BUDGETED OPERATING SURPLUS/DEFICIT	(\$6,378)	\$6,143
Add: Amounts received specifically for new or upgraded assets	\$20,624	\$2,524
Add: Physical resources received free of charge (non-cash)	\$1,879	\$3,000
Changes in Revaluation surplus	\$57	\$58
TOTAL COMPREHENSIVE INCOME / (LOSS)	\$16,181	(\$562)
Add: Depreciation	\$10,793	\$ 11,270
Less: Resources free of charge	\$ 1,879	\$3,000
Less: Capital Expenditure	\$40,441	\$7,848
Add: Borrowings (Loans advances)	\$6,000	-
Less: Loan Repayments	\$375	\$392
Add: Transfer from reserves	\$9,778	\$589
Less: Changes in Revaluation surplus	\$ 57	\$58
Add: loss on Disposal		
NET CASH BUDGET SURPLUS/(DEFICIT)	\$0	\$0

*Council Committee Allowances of \$8,000 is included within Materials, contracts and other expenses.

CAPITAL EXPENDITURE AND FUNDING BUDGET

CAPITAL EXPENDITURE	2022-23 Budget	2023-24
Land & Buildings	27,298,894	1,250,417
Infrastructure (including Roads, footpaths, park furniture)	11,767,145	5,553,583
Fleet	624,572	363,520
Other Assets (including furniture and equipment)	750,000	680,000
TOTAL CAPITAL EXPENDITURE	40,440,611	\$7,847,250

TOTAL CAPITAL EXPENDITURE FUNDED BY:

Operating Income	4,646,860	4,523,742
Capital Grants	20,116,137	2,023,778
Transfer from Cash Reserves	9,677,614	1,300,000
Borrowings	6,000,000	-
TOTAL CAPITAL EXPENDITURE FUNDING	40,440,611	7,847,520

PLANNED MAJOR CAPITAL WORKS BUDGET

Class of Assets	By Major Capital Project	2021-22 Actuals	2022-23 Budget	2023-24
Buildings	Aquatic Centre Capital Renewals	14,260	148,535	32,228
	Aquatic Centre Re-roof	-	-	300,000
	Building Management System (BMS)	-	-	20,000
	Civic Plaza Capital Renewals	20,649	69,000	56,320
	Community Hall	-	-	350,000
	Depot Capital Renewals	-	14,400	14,746
	Driver Community Hall Design	-	-	100,000
	Driver Resource Centre Capital Renewals	8,900	10,000	10,240
	Durack Community Arts Centre Capital Renewals	29,480	9,050	9,267
	Gray Community Hall Renewals	-	-	-
	Incubator Renewal	-	5,000	-
	Library Building Capital Renewals	3,000	10,500	47,616
	Odegard Drive Building Capital Works	-	-	-
	Recreation Centre Capital Renewals	61,117	103,392	60,000
	Where We Live Matters - Zuccoli Community	113,062	-	250,000
Footpaths & Bicycleways & Driveways	All Ability Access	59,963	105,962	43,084
	Driveways Renewals	25,632	56,000	30,000
	Laneway Renewals	29,674	50,000	40,000
	New Driveways - FILOC	189,808	175,000	200,000
	New Pathways	79,589	86,655	700,440
	New Pathways - FILOC	-	-	100,000
	Pathways Renewals	-	49,856	150,000
Furniture & Fittings	ERP software	-	-	500,000
	IT Projects	62,140	150,000	100,000
	Telephone	-	-	80,000
Land Improvements	Artwork Sculpture	47,199	156,601	75,000
	Exeloo Renewal	-	-	10,000
	LRCI Phase 4 Projects	-	-	411,889
	Play Space Renewals and Upgrades (LRCI 3 partially)	-	50,000	650,000
	Pump Parks/Skate Parks Zuccoli - additional	-	-	250,000
	Tree Planting & Replacement	352,953	783,335	608,658
Public Lighting	Public Lighting Renewals	61,065	45,000	51,200
	Public Lighting Upgrades (Dark Spots)	512,381	537,619	250,000
	Sustainability Programs (Solar Panels & LEDs etc)	593,915	169,338	53,600
Roads	Bitumen Reseal & Asphalt Overlay Program (R2R)	813,197	2,412,752	1,245,393
	Road Reconstruction	581,390	256,000	200,000
	Road Safety Program	23,496	353,636	50,000
Stormwater	Stormwater Renewals & Upgrades	25,184	104,000	184,320
Vehicles	Fleet Replacement	394,829	443,852	363,520
Water Infrastructure	Irrigation Refurbishment	240,397	168,422	250,000
TOTAL	4,343,281	4,343,281	6,523,905	7,847,520

* City of Palmerston's Long Term Financial Plan provides details on the Planned Major Capital Works Budget for the next ten years and can be found on Council's website <https://palmerston.nt.gov.au/council/forms-and-publications/publications>

STATEMENT OF FINANCIAL POSITION

\$ '000	2022-23 Revised Budget	2023-24 Budget
Assets		
Current Assets		
Cash and Cash Equivalents	4,000	4,000
Investments	27,450	11,797
Receivables	3,094	3,258
Total Current Assets	34,544	19,055
Non-Current Assets		
Infrastructure, property, plant & equipment	597,138	596,715
Investment property	5,757	5,815
Total Non Current Assets	602,895	\$602,530
TOTAL ASSETS	637,439	621,585
Liabilities		
Current Liabilities		
Payables	19,865	5,016
Borrowings	539	444
Provisions	1,442	1,485
Total Current Liabilities	21,846	6,946
Non-Current Liabilities		
Borrowings	6,362	5,918
Provisions	1,749	1,801
Total Non-Current Liabilities	8,111	7,720
TOTAL LIABILITIES	29,957	14,665
NET ASSETS	607,481	606,920
Equity		
Retained Earnings/(accumulated deficit)	226,410	226,379
Other Reserves	12,698	12,109
Revaluation Reserves	368,373	368,431
Council equity interest	607,481	606,920
TOTAL EQUITY	607,481	606,920

STATEMENT OF CASH FLOWS

\$ '000	2022-23 Revised Budget	2023-24 Budget
Cash Flows from Operating Activities		
Receipts:		
Rates & annual charges	30,954	33,120
User charges & fees	927	933
Investment & interest revenue received	714	1671
Grants & contributions	3,599	3,701
Other	134	73
Payments:		
Employee benefits & costs	(10,735)	(12,112)
Materials, contracts & other expenses	(20,126)	(36,997)
Finance Payments	(519)	(179)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	4,949	(9,790)
Cash Flows from Investing Activities		
Receipts:		
Sale of investment securities	-	15,653
Amounts specifically for new or upgraded assets	22,831	2,524
Payments:		
Purchase of investment securities	(8,938)	-
Purchase of infrastructure, property, plant & equipment	(40,375)	(7,848)
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(26,481)	10,329
Cash Flows from Financing Activities		
Receipts:		
Proceeds from borrowings & deposits	6,000	-
Payments:		
Repayment of borrowings & advances	(375)	(539)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	5,625	(539)
plus: CASH & CASH EQUIVALENTS - beginning of year	19,907	4,000
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	(15,907)	-
TOTAL CASH AT BANK	4,000	4,000
plus: INVESTMENTS ON HAND - beginning of year	18,513	27,450
Net Increase/(Decrease) in investments on hand	8,937	(15,653)
TOTAL INVESTMENTS ON HAND	27,450	11,797
TOTAL CASH & CASH EQUIVALEND & INVESTMENTS - end of year	31,450	15,797
NET INCREASE/(DECREASE) IN CASH, CASH EQUIVALENTS & INVESTMENTS	(6,970)	(15,653)

FINANCIAL RATIOS

	2022-23 Revised Budget	2023-24 Budget
Operating ratio		
This ratio measures Council's ability to contain operating expenditure within operating revenue	14%	13%
Benchmark - Greater than 0%		
Cash Expense Cover Ratio		
This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow	11.96	5.52
Benchmark - Greater than 3.0 months		
Current Ratio		
This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities	1.58	2.74
Benchmark - Greater than 1.5		
Own Revenue		
This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue	90%	91%
Benchmark - Greater than 60% < 75%		
Own funding / total operating revenue		
Debt Service Cover Ratio		
This ratio measures the availability of cash to service debt including interest, principal, and lease payments	4.66	8.51
Benchmark - Greater than 2.0		
Interest Cover Ratio		
This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash	9.5	29.57
Benchmark - Greater than 4.0		
Asset Sustainability Ratio		
This ratio indicates the extent to which Council is replacing its existing asset base with capital renewals of existing assets	374%	70%
Benchmark -between 89%-110%		

STATEMENT OF RESERVES

Reserve	Expected Opening Balance as at 1 July 2023	Budget transfer to reserves	Budget transfer from reserves	Projected Reserves Balance as at 30 June 2024
Internally restricted				
Election reserves	50,000			50,000
Disaster recovery	500,000			500,000
Waste	2,323,900	27,122	(29,841)	2,321,181
FILOC	828,712	80,000	(300,000)	608,712
Major initiative	914,866		(250,000)	664,866
Unrestricted				
Working Capital	5,208,602	633,528	(750,000)	5,092,130
TOTAL	9,826,080	740,650	(1,329,841)	9,236,889

BUDGET INITIATIVES

New Initiatives to commence in 2023-24	Capital Cost (\$)
Telephone replacement	\$80,000
Driver Community Hall Design	\$100,000
Reconciliation Action Plan	\$45,000
Stormwater network inspection	\$50,000
Talent Attraction Strategy	\$30,000
Enterprise agreement industrial support	\$100,000
SWELL marketing	\$100,000
TOTAL	\$505,000







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 palmerston@palmerston.nt.gov.au
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Consultation Feedback draft Municipal Plan 2023-24

Respondent	Feedback	Recommended Action
Respondent #1	<p>In relation to the continued increase in expenditure to CoD for landfill dumping at Shoal Bay, has there been any feasibility study done on whether we can create our own such facility at Archer? If so how long / how much will it cost? It's an awful read when only the cost is illustrated and no explanation to mitigate it; or is it detail in the 10-year financial plan?</p> <p>In relation to the Ward boundaries, the language in the plan indicates it's a recommendation of the new independent LGRC to change CoP; a determination of a split into three wards; then that it'll would be implemented - this wording is confusing and leaves me questioning when with these boundaries be implemented? Do we only need two representative from each boundary (including the Mayor and D/Mayor)? - noting this may draw a potential saving of \$108K in EM Allowances per financial year. Can you provide a map of the ward? Can you provide the rationale for LGRC determination? Lastly why add the CoP's objections to it; it's seems like a waste of words and unnecessarily takes up room on the page.</p> <p>In relation to the Reconciliation Action Plan, was there a Council paper and decision on it; if so what was it and can it be added to this Plan, so that interested people can read more about how it was initiated. Without that I have to ask what level of RAP will it be? What process will you follow? I would hope that you adhere to the Reconciliation Australia processes, and I would hope that there is Aboriginal representation from both staff and Community residents on your Working Group I'm figuring you will have. Is \$45K allocation to it similar to the cost of other 'new' plans that you initiated; is that enough? or is this some part of the salary of the Indigenous Liaison Officer role you're seeking to hire, for it and other duties?</p> <p>In relation to the Community Benefit Scheme, is there an opportunity to run</p>	<p>No changes required to the Municipal Plan. The following response to be provided to respondent following Council endorsement:</p> <p>Thank you for your submission.</p> <p>City of Palmerston has previously managed a landfill, which is located on Crown Land (NTG controlled) and has been closed for over 10 years. The existing location is not suitable for a modern landfill and would not be a viable option. However, there is ongoing work to improve diversion rates and minimise the volume of waste going to landfill. Council has a Sustainability Strategy to lead this work and a key project is the upgrade to the Archer Waste Management Facility which includes a new recycling area. Council is advocating to the Northern Territory Government for a new regional waste management facility to support all Top End councils.</p> <p>With regards to Ward boundaries, the recommendation is from the new Northern Territory Government Independent Local Government Representation Committee. The Minister for Local Government will Gazette his final approval later this year. Determinations resulting from the reviews will take affect at the 2025 local government general elections or at any general election held 12 months or more after the Minister's determination. The Committee has recommended that the Minister increase the number of Councillors from 7 to 8. However, it also provides a recommended scenario for if the Minister determines that the number of Councillors remains at 7. These details and the Committee's rationale are contained in the final report which can be found on the NT Electoral Commission website. This webpage</p>

	<p>this every two years, so that savings here can ease the burden to rate payers, in the same way the saving from less EM's could?</p>	<p>also provides the proposed ward boundary maps https://ntec.nt.gov.au/Electoral-divisions/2022-local-government-representation-reviews</p> <p>The municipal plan contains the Council's objection to the determination to provide information to the community about the decision and how the Council is advocating for the position they believe provides best representation for the community.</p> <p>Our Community Plan, developed through forums with our community, identifies Cultural Diversity as a key outcome. We are committed to celebrating culture and diversity, and recognising and supporting diversity through partnerships and leadership. Development and implementation of a Reconciliation Action Plan (RAP) will help us meet these objectives, and deliver improved outcomes for our community. The RAP was also identified as a supplementary plan to the Inclusive, Diverse and Accessible Policy Framework.</p> <p>In ensuring we have an effective and impactful RAP, we will seek the advice and support of Reconciliation Australia throughout the process and be guided by them on the first level of the plan. We will invite First Nations community members and staff to join our working group and adopt a collaborative approach to the RAP development.</p> <p>We anticipate that to undertake consultation then develop and implement the RAP will take considerable time, and the allocated budget for the coming year will support the planning and preparatory work and some consultation. Further funding will be required in future years to progress this work further. While the Indigenous Liaison Officer role will progress this work, it is funded separately from this initiative.</p>
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		<p>The funding allocated to this initiative is similar to other plans.</p> <p>The development of the budget for 2023-24 has included consideration of the challenges of national and local economic pressures. The Community Benefit Scheme (CBS) is Council's community grants program that offers funding support for eligible initiatives via grants, donations and sponsorships. These initiatives meet the outcomes identified in the City of Palmerston Community Plan. The Community Benefit Scheme runs throughout the year and is intended to financially assist the Palmerston community and community groups, according to the Grant, Donations and Sponsorships Policy adopted by Council. This policy is reviewed annually by Council and amendments made as required. A copy of the policy as well as further information on the scheme can be found here.</p>
Respondent #2	<p>Why is it Palmerston developer estates receive the majority of City of Palmerston (Council) services in regards to landscaping, mowing, weed treatment, aesthetic perception.</p> <p>Children walk through 1 metre high roadside spear grass.that on the way to school and home. In May/June.</p>	<p>No changes required to the Municipal Plan. The following response to be provided to respondent following Council endorsement:</p> <p>Thank you for your submission.</p>

	<p>Snakes?, spiders?, cane toads? Etc and risk of contamination from the weeds in contact with the body.</p> <p>We pay the same flat annual rate as the rest of Palmerston.</p> <p>Its disgusting and a disgrace to think we in Driver and other like suburbs in Palmerston are different to the 'fancy' suburbs who receive more attention because of the lakes and gardens etc.</p> <p>CoP don't plant anything in our less attractive suburbs hence why they're less attractive. Don't re-plant cyclone damaged trees. Curb side trees encroach on roads, pruned irregularly.</p> <p>We have tried to have side of driveway holes fixed 5 times. Still unfixed.</p> <p>Services are minimal place looks like crap.</p>	<p>Council provides equal services and programs to infrastructure throughout the municipality and the rates are based on unimproved property values, of which 68% of ratepayers are on the minimum rate. In relation to Driver specifically, the draft 2023-24 Municipal Plan identifies the continuation of a major project that is planned for Driver, with the design for the redevelopment of the Driver Resource Centre as a new, modern community facility. Footpath upgrades, roads and streetlighting are also recent projects that have been completed in the last 2 years.</p> <p>A Council officer will be in contact to arrange a time to inspect and resolve the issue with the driveway and to get more information on the location of the long grass.</p>
Respondent #3	<p>Can we please fix driver ave on to elrundie road. Not good for residents trying to get to work in the morning a round about is needed. I've been abused for not screaming in front of cars I've seen accidents and I refuse to cross there now as it's a road rage / accident prone crossing.</p>	<p>No changes required to the Municipal Plan. The following response to be provided to respondent following Council endorsement:</p> <p>Thank you for your submission.</p> <p>The intersection of Elrundie Avenue and Driver Avenue is a Northern Territory Government intersection. You are able to provide feedback to the Department of Infrastructure, Planning and Logistics(DIPL) via their website https://dipl.nt.gov.au/feedback.</p>
Respondent #4	<p>Is there any chance that council could possibly prune some trees away from roadways instead of expecting trucks and buses to do it all for you?</p>	<p>No changes required to the Municipal Plan. The following response to be provided to respondent following Council endorsement:</p> <p>Thank you for your submission.</p> <p>Council undertakes programmed maintenance of trees within the road reserve on a 2-3 year basis. If there are areas of particular</p>

COUNCIL AGENDA Attachment 13.1.1.2

		concern, please provide the details to Council for inspection, via palmerston@palmerston.nt.gov.au .
Respondent #5	<p>I am writing in reference to your Declaration of Rates and Charges 2022/23 which are been increased this year. The Government and Councils are killing us all financially, I myself will have trouble paying my rates once increased. . Along with increases in petrol, food, power, water, mortgages, insurances.</p> <p>I have contacted Palmerston City Council regarding removing my bin collection to save me some money. Noting I will now have trouble paying my upcoming bills.</p> <p>They have advised this cannot happen, and I need to contact yourselves to advise you need to please amend your upcoming declaration so rate payers can decide for themselves.</p> <p>You need to give people choices in these times to reduce personal hardship.</p>	<p>No changes required to the Municipal Plan. The following response to be provided to respondent following Council endorsement:</p> <p>Thank you for your submission.</p> <p>The development of the budget for 2023-24 has included the challenge of national and local economic pressures including high costs caused by a range of factors including supply chain pressures, a tight labour market, higher energy costs as well as unprecedented increases to waste charges. With the Consumer Price Index (CPI) at 6.6% for Darwin, the cost of contracts, goods and services to Council has increased at a higher rate than predicted. Council has worked hard to deliver a rate increase well below the current CPI to minimise the cost burden to the community whilst maintaining high service level delivery.</p> <p>Council offers a number of financial hardship arrangements to support residents, including payment plans and waiving of interest. Financial hardship is defined as a situation where a ratepayer is unable, due to illness, unemployment, or other reasonable causes, discharge their financial obligations towards the City of Palmerston. To find out more please contact Council's Finance team on 8935 9961 or rates@palmerston.nt.gov.au</p> <p>The bin collection is provided through the waste management charge, which is not an optional service for residential properties and forms part of the Rates Declaration. The services provided through this include the garbage and recycling collections, access to the Archer Waste Management Facility, Pre Cyclone Clean Up, public bin</p>

		and litter collection throughout the municipality and related environmental services.
Palmerston and Regional Basketball Association	<p>We would like to provide feedback on the free venue hire initiative in the City of Palmerston Draft Municipal Plan and highlight the opportunities it presents for the development of our sport</p> <p>Firstly, offering free venue hire is a step towards promoting participation in our sport. By removing the financial barrier associated with hiring venues, we can attract a wider range of individuals, including those who may not have had the opportunity to engage in our sport previously. This not only contributes to increasing the popularity of the sport but also foster a sense of inclusivity within our community.</p> <p>Moreover, the free venue hire initiative provides an excellent platform for talent identification and development. With more individuals gaining access to City of Palmerston facilities, we can actively scout for promising athletes and nurture their skills. By facilitating the discovery of new talent, we can bolster the talent pool within our sport and potentially discover future stars who could represent our organization at national and international levels.</p> <p>Furthermore, the initiative opens doors for partnerships and collaborations with schools, local communities, and other sports organizations. By utilising the free venue hire, we can establish meaningful relationships with these entities, encouraging them to incorporate our sport into their programs. This collaboration will not only enhance the visibility and reach of our sport but also create a mutually beneficial environment, where we can tap into their resources, knowledge, and networks to further develop the sport.</p> <p>In addition to these opportunities, the free venue hire initiative also has the potential to attract sponsors and generate positive publicity. By actively promoting the initiative through various channels, we can demonstrate our commitment to grassroots sport development and attract sponsors who align with our values. These sponsors can provide financial support, equipment, or expertise, enabling us to enhance training programs, organize events, and invest in infrastructure upgrades.</p>	<p>No changes required to the Municipal Plan. The following response to be provided to respondent following Council endorsement:</p> <p>Thank you for your submission.</p> <p>Council appreciates the feedback on the positive impact of the free venue hire. Council is committed to creating a Place for People and an important aspect is ensuring access to our facilities for all community members. This supports an inclusive approach where everyone belongs.</p> <p>Your feedback on the wide ranging positive impacts and flow-on effects of the free venue hire is valued to support the success of this initiative. The positive impacts of your sport is recognised in the community and Council appreciates the work you do to continue to grow your sport and create an inclusive environment.</p>

	<p>Overall, we believe the free venue hire initiative holds significant promise for developing our sport. By eliminating barriers, fostering inclusivity, and attracting new talent and partnerships, we can lay the foundation for sustained growth and success.</p> <p>Our organisation has utilised the current free venue hire initiative period to develop our staffing levels, hiring three new positions and expand our programs to deliver to a wider cross section of the Palmerston community. We are developing programs into parks to ensure we remain sustainable and viable into the future.</p>	
Department of the Chief Minister and Cabinet	<p>1. Under <i>Guideline 5: Budgets</i> and Section 201(2)(i) of the <i>Local Government Act 2019</i> (the Act), the Council's budget must be in the form required by any guidelines that the Minister may make or as prescribed by regulation.</p> <p>The following requires the council's attention.</p> <p>i. The "Capital Expenditure and Funding Budget" on page 56 and "Planned Major Capital Works Budget" on page 57 of the draft Annual Plan 2023-24 should make reference to pages 17 – 19 of the council's Long Term Financial Plan 2024-33 (LTFP) as it is the format in the council's LTFP that is compliant with requirements of Guideline 5.</p>	<p>Municipal Plan updated on page 56 and 57:</p> <ul style="list-style-type: none"> • Column for '2022-23 Budget' added to the Capital Expenditure and Funding Budget table • Column for '2021-22 Actuals' and '2022-23 Budget' added to the Planned Major Capital Works Budget table • Reference to the 10 year Planned Major Capital Works Budget within the Long Term Financial Plan added to page 57.
	<p>iii. Under Guideline 5 - Statement 1 –Annual Budget Table 1.1 "Annual Budget Income and Expenditure" requires elected member allowances, member expenses, committee allowances and committee expenses to be disclosed in the council's budget. On page 55 of the draft Annual Plan 2023-24 the "Statement of Comprehensive Income" did not separately disclose the allowances and expenses for Elected Members or council committees. The council must publish this information in its</p>	<p>Municipal Plan updated on page 55 to separately show the Elected Member Allowances and Elected Member Expenses within the Statement of Comprehensive Income. A note added underneath the table regarding Council Committee Allowances.</p>

	budget. The council has the discretion to either include this information in the “Statement of Comprehensive Income” table or disclose this information as a note to this table.	
	2. On page 20, the third paragraph states that Council’s “Community Plan” was developed in 2020. However, on page 6 under “Introduction”, the Annual Plan states that the “Community Plan” was developed in 2018. Council may wish to clarify these dates for consistency.	Municipal Plan updated on page 20 to say 2018.
	3. Section 201(2)(c) requires council to list the fees for service. It is noted on page 52 the plan provides the link to where the schedule of fees and charges can be located. However, on review this link does not provide an update of the 2023-24 schedule of fees (draft). It is recommended that the information on the website be updated as soon as the plan is approved.	The link wasn’t available due to the Fees and Charges not being endorsed at the time. The Fees and Charges were endorsed on the 6 June and the link is now available.
	4. On page 56, the value for “Total Capital Expenditure Funding” may need to be amended to \$7,847, <u>520</u> from \$7,847, <u>250</u> .	Municipal Plan updated on page 56 to amend typo.
	5. The breakdown of the capital expenditure values by asset class in the draft Annual Plan 2023-24 is different to the information on page 17 of the LTFP. For example, capital expenditure for “Land and Buildings” in the draft Annual Plan is \$3.2 million, while the LTFP has a value of \$1.3 million. It is recommended the Council cross checks these numbers for consistency.	Municipal Plan updated on Page 56. A number of assets had been incorrectly grouped as Land and Buildings and should have been in the Infrastructure asset group.
City of Darwin	Copy of letter provided below.	That Council notes that further options are being investigated to achieve certainty regarding the implementation of the contaminated waste charges and the impact on Palmerston this

COUNCIL AGENDA

Attachment 13.1.1.2

		<p>may include legal and other actions. A further report will be presented to Council in July.</p> <p>Council continue the ongoing work to improve diversion rates and minimise the volume of waste going to landfill, as per the Council Sustainability Strategy.</p> <p>It is recommended that Council not amend the waste charge but if required in the short term utilises its reserves to minimise impact on the community and whilst it continues to explore options.</p>
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Civic Centre Harry Chan Avenue, Darwin NT 0800
GPO Box 84 Darwin NT 0801
darwin@darwin.nt.gov.au
P +61 8 8930 0300
F +61 8 8930 0311
TTY +61 8 8930 0577

30 May 2023

Ms Athina Pascoe-Bell
Mayor
City of Palmerston
PO Box 1
PALMERSTON NT 0830

Set via email: mayor@palmerston.gov.au

Dear Ms Pascoe-Bell

Re: City of Darwin Draft 2023/24 Municipal Plan

Thank you for your recent submission received 3 May 2023.

In response to your specific request for information: per point 2, numbered in your correspondence:

... a response is provided to CoP that clarifies the proposed interpretation and implementation of the new fees of:

- a General waste contaminated by green waste*
- b Contaminated constructions waste*
- c Mattresses*

New contaminated waste charges encourage commercial operators and local governments to manage waste streams to support increased recycling rates and diverting waste from landfill.

Commercial general waste with a significant proportion of green waste contamination, recorded at the weighbridge or at the waste tipping area, will be charged at a higher rate to cover the significant operational handling costs of sifting and separating green waste from general waste.

Contamination charges for construction waste will be applied within the same framework.

The guiding principle for these contamination charges is to encourage waste diversion, not to generate additional revenue. In cases where only minor contamination levels are recorded a contamination charge will not be applied. We encourage the City of Palmerston to proactively educate households, businesses and kerbside collections teams in reducing contamination levels and transition the community towards a circular economy.

darwin.nt.gov.au



To support a circular economy, mattresses at Shoal Bay Waste Management Facility will no longer be placed in landfill. The processing of mattresses for recycling requires additional onsite handling and processing. Mattresses will be charged at a unit rate at the weighbridge. Where mattresses are mixed with other waste streams, a standardised mattress weight will be subtracted from the recorded waste tonnage.

In response to the broader general issue of increases in waste fees; City of Darwin has recently made and will continue to make significant investment in the Shoal Bay Waste Management Facility to ensure that it meets compliance obligations and standards set out in the requirements to operate the Environmental Protection Licence subject to the facility.

It is important that all of the operational and investment costs are applied equitably to all of the users of the facility, on a 'user pays' principle. City of Darwin has noted that both the waste remediation and the waste management reserves need significant further investment to meet the future demand for the requirements of the site.

The fees and charges register provides transparent disclosure of the revenue generation required to support the operational costs of the facility, supplement the required levels of reserves and preparedness for future remediation. The annual report and the audited financial statements provide detail on historic revenue and expenditure directly related to the facility.

Yours sincerely



The Hon. Kon Vatskalis JP
LORD MAYOR

Municipal Plan 2023-24 - Communications Overview

CHANNEL	PLACEMENT	FORMAT	MAY	JUNE
Website	CoP	Public consultation: Home page: palmerston.nt.gov.au/ Have your say: palmerston.nt.gov.au/haveyoursay	4 May – 1 June	
		Adopted documents: Home page: palmerston.nt.gov.au/ Publications: palmerston.nt.gov.au/council/forms-and-publications/publications Have your say: palmerston.nt.gov.au/haveyoursay , advise of council decision.		21 June
Print	Publications	Draft documents x 12 copies of each plan. Placed at council facilities (Civic, Rec Centre, Library). Adopted documents x 20 copies of each plan. Placed at council facilities (Civic, Rec Centre, Library).	28 April	23 June (send to printers).
Newspaper	NT News	Quarter page: Public consultation Public notices: Adopted Municipal Plan and Declaration of Rates and Charges.	5 May (quarter page)	23 June (public notice only)
Social media	Facebook/ Linkedin	Advising of the public consultation. *See examples and stats below	4 May – public consultation open, link to website.	11, 29 May – follow up posts
Other	Email signature banner Mayors radio notes Media launch and Media release	Advising of the public consultation, link to have your say webpage. *see example below	4 May – 1 June	

The Municipal Plan and budget open community consultation was promoted through a variety of placements from 4 May – 1 June 2023. See below for examples and results.

LinkedIn

4 May, 29 May

City of Palmerston
1,979 followers
1mo •

📢 The future of our community is taking shape and we want you to be a part of it! Today we announced the release of our draft Municipal Plan 2023-24 and Long-Term Financial Plan 2024-33, which sets out our vision for a vibrant, sustainable, and thriving city.

This is an exciting opportunity for all of us to work together towards a brighter future. We encourage everyone to take a look at the plans and have their say.

To view the plans and provide feedback, visit our website at <https://bit.ly/3p2Rs0t>. Consultation closes 1 June 2023.

OUR YEAR AHEAD

- 4.3% RESIDENTIAL INCREASE WITH A BIG INCREASE TO THE MARRAMALLEE
- 4.3% COMMERCIAL AND INDUSTRIAL INCREASE WITH A BIG INCREASE TO THE MARRAMALLEE
- \$1.05M TOTAL CAPITAL WORKS SPEND
- \$250,000 COMMUNITY BENEFIT SPEND
- \$50,000 MAINTENANCE PROGRAMS
- \$300,000 AQUATIC CENTRE EX-WORK
- OPENING OF PARKS AND MOWING NO LONGER EXIST (LEGISLATION SET)
- A PRE-CONSULTATION ACTION PLAN
- PLAYSPACE RENEWALS AND UPGRADES
- FREE PARKING AND FACILITY HIRE
- \$500,000 ZUCCOLI COMMUNITY HUB
- \$1.74M ROADS
- \$100,000 SENIOR RESOURCE CENTRE DESIGN
- \$500,000 ENTERPRISE RESOURCE PLANNING
- \$508,000 TREE PLANTING
- \$1M WASTEWORKS AND LANDFILL
- \$75,000 PUBLIC ART
- \$350,000 LIGHTING
- \$250,000 EXCLUSIVE CLEANUP

Chloe Hayes and 14 others

Organic impressions: 600 Impressions [Hide stats](#)

Organic stats [i](#)
Targeted to: All followers

600 Impressions	15 Reactions	9.83% Click-through rate	0 Comments
0 Reposts	59 Clicks	12.33% Engagement rate	

Video views: 151 total [Hide stats](#)

Video views [i](#)
Targeted to: All followers

151
Total

Organic stats [i](#)

468 Impressions	5 Reactions	3.63% Click-through rate	0 Comments
1 Repost	17 Clicks	4.91% Engagement rate	

City of Palmerston
1,979 followers
3d •

The consultation period for City of Palmerston's Draft Municipal Plan is about to end. Please let us know your thoughts about the upcoming plans for 2023-24. See our highlights in the video and below:

- \$7.85M Capital Works
- \$1M pathways and laneways
- \$1.75M roads
- \$650,000 Playspace renewals and upgrades
- \$608,000 Tree planting
- \$500,000 Zuccoli Community Hub
- \$350,000 lighting
- \$75,000 on public art
- \$50,000 Waste Education Programs
- Continue free parking & facility hire
- Develop Reconciliation Action Plan
- Open SWELL

#MunicipalPlan #CommunityConsultation #Budget202324 #PalmerstonsBudget #FutureFocussed #APlaceForPeople

AdzDesign
To view and provide feedback on the draft plan, head to our website <https://bit.ly/3p2Rs0t>. Consultation closes 1 June.

City of Palmerston's Draft Municipal Plan 2023-24

Jelise Camilleri and 4 others


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COUNCIL AGENDA

Attachment 13.1.1.3

Facebook

4 May, 11 May, 29 May



Published by Taylor Brooke · May 4 at 2:00 PM · 🌐



















The future of our community is taking shape, check out how by reading our draft publications and have your say! 🗣️ 🏡



We're excited to announce the release of our draft Municipal Plan 2023-24 and Long-Term Financial Plan 2024-33 which outlines our vision for a vibrant, sustainable, and thriving city.

Let's dive in and shape the future together! To view the plans and for details on how to provide feedback see our website @<https://bit.ly/3p2R50t>.

Consultation closes 1 June 2023.

OUR YEAR AHEAD

 <p>£.3% RESIDENTIAL INCREASE IN RENT AND HOMEOWNERS CONTRIBUTION</p>	 <p>\$300,000 AQUATIC CENTRE RE-DEVELOP</p>	 <p>\$500,000 RUSTOLI COMMUNITY HALL</p>	 <p>\$1m COMMUNITY PARTNERSHIPS</p>
 <p>£.5% RESIDENTIAL INCREASE IN RENT AND HOMEOWNERS CONTRIBUTION</p>	<p>OPENING OF NEW COMMUNITY CENTRE (MILLER LIBRARY) AND A NEW INCREASED TO £100,000</p>	 <p>£1.4m HALLS</p>	 <p>\$15,000 PUBLIC ART</p>
 <p>\$1.85m CITY CENTRE RE-DEVELOPMENT</p>	 <p>DEVELOP A NEW COMMUNITY CENTRE</p>	 <p>\$100,000 WATER RESOURCES CENTRE RE-DEVELOP</p>	 <p>\$350,000 CITY CENTRE RE-DEVELOPMENT</p>
 <p>\$250,000 CITY CENTRE RE-DEVELOPMENT</p>	 <p>\$250,000 CITY CENTRE RE-DEVELOPMENT</p>	 <p>\$500,000 CITY CENTRE RE-DEVELOPMENT</p>	 <p>\$250,000 CITY CENTRE RE-DEVELOPMENT</p>
 <p>\$50,000 CITY CENTRE RE-DEVELOPMENT</p>	<p>FREE CITY CENTRE RE-DEVELOPMENT</p>	 <p>\$608,000 CITY CENTRE RE-DEVELOPMENT</p>	 <p>\$250,000 CITY CENTRE RE-DEVELOPMENT</p>

See insights and ads

Boost post

7 shares

This figure displays the engagement metrics for a Facebook post. The metrics are presented in a grid with three columns: Post Impressions (2,069), Post reach (1,840), and Post Engagement (225). Below this, the 'Interactions' section shows a breakdown of reactions (23 total), comments (6), link clicks (13), shares (7), and other clicks (61). Each reaction type is represented by an emoji icon and a count.

Metric	Value
Post Impressions	2,069
Post reach	1,840
Post Engagement	225

Interaction Type	Count
Reactions (Total)	23
Like (👍)	20
Love (❤️)	2
Haha (😂)	0
Wow (😮)	0
Sad (😞)	0
Angry (😡)	1
Comments	6
Link Clicks	13
Shares	7
Other Clicks	61

City of Palmerston
Published by Taylor Brooke ● May 11 at 12:30 PM · 100




Are you ready to make your mark on the future of our community? Our draft Municipal Plan for 2023-24 is out for feedback, and we want to hear from you! 🗣️

We have a jam-packed calendar of FREE events, including the continuation of Palmerston Youth Festival, Christmas Wonderland, and live performances, all with a focus on community and families. 🎉👨‍👩‍👧‍👦

That's not all – your safety is our top priority, and we're committed to making our community even safer by implementing initiatives which include security patrols (in partnership with Northern Territory Government), improved lighting and new animal by-laws. 🐕🚔

Plus, we've excited to offer \$250,000 in our Community Benefit Scheme for sponsorships, donations, grants, scholarships, and representation support.

Don't miss out on your chance to have your say and shape the future of our community. Head to our website at <https://bit.ly/3p2Rz0t> to view the draft plan and provide your feedback before June 1.

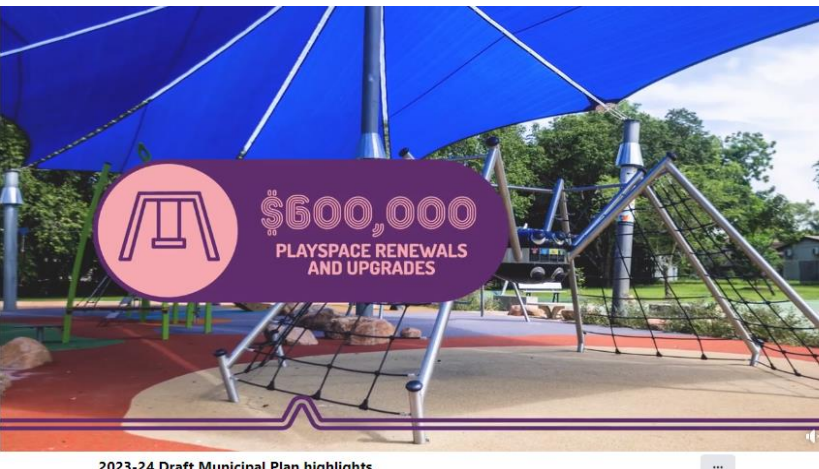


See insights and ads


Boost post

The image shows a Facebook post from 'The Oscars' with 10 likes and 2 comments. Below the post, a table displays various engagement metrics. The metrics are: Post Impressions (4,318), Post reach (3,989), Post Engagement (365), Interactions (11 likes, 2 comments, 0 reactions, 0 comments, 0 link clicks, 0 shares, 0 other clicks), Reactions (13), Comments (0), Link Clicks (15), Shares (0), and Other Clicks (168).

Metric	Value
Post Impressions	4,318
Post reach	3,989
Post Engagement	365
Interactions	11
Reactions	13
Comments	0
Link Clicks	15
Shares	0
Other Clicks	168















\$600,000
PLAYSPACE RENEWALS
AND UPGRADES



City of Palmerston
Published by Mia Palmerston · May 29 at 1:00 PM ·


Overview

Comments

 \$7.85M Capital Works
 \$1M pathways and laneways
 \$1.75M roads
 \$650,000 Playspace renewals and upgrades
 \$608,000 Tree planting
 \$500,000 Zuccoli Community Hub
 \$350,000 lighting
 \$75,000 on public art
 \$50,000 Waste Education Programs
 Continue free parking & facility hire
 Develop Reconciliation Action Plan
 Open SWELL

To view and provide feedback on the draft plan, head to our website <https://bit.ly/3p2Rd0t>. Consultation closes 1 June. See less

Be the first to leave a comment.

 Write a comment...

281

Accounts Center accounts reached¹

0% from boosted posts

281 organic

0 paid

14

Post engagements¹

0 Reaction

0 on post

0 on shares

0 Comment

0 on post

0 on shares

0 Share

0 on post

0 on shares

14 clicks

0 photo clicks

3 link clicks

4 clicks to play

7 other clicks

NT News

Friday 5 May

10 NEWS

7-year delay highlights multiple fracking challenges

Pepper Inquiry overseer proud

Comments: The inquiry into the 7-year delay in the approval of the first fracking project in the Northern Territory has been overseen by a man who has spent his career in the oil and gas industry. The inquiry, led by the former head of the Australian Petroleum Production Association (APPA), has been praised for its thoroughness and independence. The inquiry found that the delay was caused by a combination of factors, including the complexity of the regulatory process, the need for more data on the potential impacts of fracking, and the need for more information on the economic viability of the project. The inquiry also found that the government had been slow to respond to the requests for information from the public and the media. The inquiry's findings are expected to be published in the coming weeks.

Scramble to update frack site

The NT government is scrambling to update the environmental impact statement for the first fracking project in the Northern Territory. The project, which is located in the Northern Territory's Northern Territory, has been the subject of a long and contentious legal battle. The government is now facing a deadline to update the statement, which is expected to be published in the coming weeks. The update is expected to include more information on the potential impacts of the project, as well as more details on the government's plans to manage the project. The government is also expected to release more information on the project's economic viability.

PUBLIC CONSULTATION

City of Palmerston welcomes feedback from the public on its draft Municipal Plan 2023-24 and Long-Term Financial Plan 2024-33.

The draft plans aim to convey Council's strategic vision and provide details about our priorities for projects, events, and services. Additionally, the plans include the Council's proposed annual budget, which covers rates, fees, and charges.

To view the draft plans and details on how to submit feedback by 01 June 2023:

scan the QR code below or email governance@palmerston.nt.gov.au

palmerston.nt.gov.au

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PUBLIC CONSULTATION

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palmerston.nt.gov.au

2023 DRAFT MUNICIPAL PLAN -24

2024 DRAFT LONG TERM FINANCIAL PLAN

Website stats

The below shows visits to the 'have your say' page on the Municipal Plan 2023-24 and where the visits came from:

Landing Page ?	Source/Medium ?	Acquisition		
		Sessions ? ↓	% New Sessions ?	New Users ?
		124 % of Total: 0.72% (17,217)	54.03% Avg for View: 55.42% (-2.51%)	67 % of Total: 0.70% (9,542)
1. /council/haveyoursay/2023/draft-municipal-plan-2023-24	(direct) / (none)	47 (37.90%)	76.60%	36 (53.73%)
2. /council/haveyoursay/2023/draft-municipal-plan-2023-24	google / organic	32 (25.81%)	9.38%	3 (4.48%)
3. /council/haveyoursay/2023/draft-municipal-plan-2023-24	lm.facebook.com / referral	18 (14.52%)	61.11%	11 (16.42%)
4. /council/haveyoursay/2023/draft-municipal-plan-2023-24	linkedin.com / referral	17 (13.71%)	76.47%	13 (19.40%)
5. /council/haveyoursay/2023/draft-municipal-plan-2023-24	l.facebook.com / referral	6 (4.84%)	33.33%	2 (2.99%)
6. /council/haveyoursay/2023/draft-municipal-plan-2023-24	mail.google.com / referral	1 (0.81%)	0.00%	0 (0.00%)
7. /council/haveyoursay/2023/draft-municipal-plan-2023-24	ntnews.com.au / referral	1 (0.81%)	0.00%	0 (0.00%)
8. /council/haveyoursay/2023/draft-municipal-plan-2023-24	todayspaper.ntnews.com.au / referral	1 (0.81%)	100.00%	1 (1.49%)
9. /council/haveyoursay/2023/draft-municipal-plan-2023-24	webmail.iinet.net.au / referral	1 (0.81%)	100.00%	1 (1.49%)

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Declaration of Rates and Charges 2023-24
MEETING DATE:	Tuesday 20 June 2023
AUTHOR:	Finance Manager, Jeffrey Guilas
APPROVER:	Acting Director Finance and Governance, Sheree Jeeves

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval to declare the Rates and Charges for the 2023-24 financial year.

KEY MESSAGES

- Council must declare its Rates and Charges on or before 30 June each year and in line with the *Local Government Act 2019*.
- Council is increasing rates for the 2023-24 year, with an increase to Residential Rates by 4.3% or a \$39 increase on the minimum and for Commercial and Industrial by 4.9% or a \$60 increase on the minimum.
- Council is increasing kerbside collection waste charges by \$47 for 2023-24 financial year.
- An early-bird incentive draw will be offered to a total of \$3,000 with two successful ratepayers, being natural persons, business owners or sports groups winning \$1,500 each.

RECOMMENDATION

1. THAT Report entitled Declaration of Rates and Charges 2023-24 be received and noted.
2. THAT the Chief Executive Officer's Certificate of Assessment in accordance with *Section 29(1) of the Local Government (Accounting) Regulations* being **Attachment 13.1.2.1** to report entitled Declaration of Rates and Charges 2023-24 be received and noted.
3. THAT council adopts **Attachment 13.1.2.2** to report entitled Declaration of Rates and Charges 2023-24 as its Declaration of Rates and Charges, and notes this will be placed on its website and in the Newspaper advising residents of the Rates and Charges for 2023-24.

BACKGROUND

Under Section 237 of *the Act*, Council is required to declare its Rates and Charges each year on or before 30 June, and within 21 days of this declaration, publish a notice on its website and in the newspaper.

Council included the proposed rates and charges for public consultation for a period of 28 days in the Draft Municipal Plan 2023-24.

DISCUSSION

Council is required each year to make a public declaration of its Rates and Charges which is then made available on Council's website and in the local newspaper. It outlines the total rates revenue that is estimated to be collected, what rates Council will charge for different types of properties, the total funds to be collected from the Waste Service Charge and the different Waste Services Charges for differing types of properties.

In accordance with Section 226(1)(b) of the Act, Council will be levying rates according to the zone of a property.

In Council's 2023-24 budget, the general rates charge sees an increase to Residential Rates by an average of 4.3% or a \$39 increase on the minimum and Commercial and Industrial by 4.9% or a \$60 increase on minimum, compared to the 2022-23 rates. This will generate an expected general rate income of \$25,749,363.78.

Council's waste management charge increases by \$47 compared to 2022-23 charges for kerbside collection services. The total expected income from waste management charges is \$7,534,269.

The Declaration includes the continuation of Council's incentive in the form of an 'Early Bird Draw' for ratepayers to the value of \$3,000. This will consist of two monetary prizes to the value of \$1,500 each, for two ratepayers who pay their rates in full by the first instalment deadline of 30 September 2023. This is to encourage the early and full payment of Rates and Charges to City of Palmerston in accordance with the terms and conditions available on Council's website <https://palmerston.nt.gov.au/live/rates>.

The Declaration of Rates and Charges has been reviewed by HWL Ebsworth Lawyers who have advised that in their opinion it is compliant with the requirements of the Act.

CONSULTATION PROCESS

The rating estimates were published in the City of Palmerston's draft Municipal Plan and Budget 2023-24 and was made available for public comment for a period of 28 days from 2 May 2023.

In preparing this report the following external parties were consulted:

- HWL Ebsworth

POLICY IMPLICATIONS

The declaration of rates, takes into consideration Council Policy, Rating Policy, which sets the framework for the principles of rating and the rating methodology that is to be applied when levying rates within the Palmerston Municipality.

BUDGET AND RESOURCE IMPLICATIONS

Council has prepared a balanced budget for 2023-24 based on an increase to Residential Rates by an average of 4.3% or a \$30 increase on the minimum and Commercial and Industrial by 4.9% or a \$60 increase on minimum, with increase of \$47 to waste charges compared to 2022- 23 year.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Section 237 of the *Local Government Act 2019* states that Council shall declare its rates on or before 30 June in each year.

In accordance with the Section 29 of the *Local Government (Accounting) Regulations*, the Chief Executive Officer is required to certify to Council that the assessment record is a comprehensive record of all rateable land within the area to their knowledge, information, and belief.

The Declaration of Rates and Charges has been reviewed by HWL Ebsworth who have advised that in their opinion it is compliant with the requirements of the Act.

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

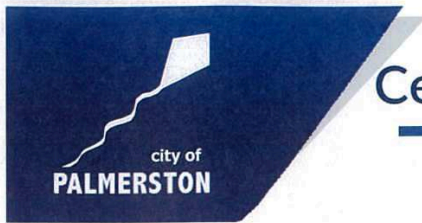
There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Certification of Assessment Records [13.1.2.1 - 1 page]
2. Declaration of Rates and Charges 2023-24 [13.1.2.2 - 2 pages]



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Certification of Assessment Records

As per Section 29 Local Government (General)
Regulations

This is to certify that, to the best of my knowledge, information and belief, the assessment record maintained by Council under section 230 of the *Local Government Act 2019* is a comprehensive record of all rateable land within the municipality.

Signed: 

Date: 13 JUNE 2023

Luccio Franco Cercarelli
Chief Executive Officer

DECLARATION OF RATES & CHARGES 2023-24

Notice is hereby given pursuant to section 241 of the *Local Government Act 2019* (the **Act**), that the following rates and charges were declared by the City of Palmerston at the 2nd Ordinary Council Meeting held Tuesday, 20 June 2023, pursuant to Chapter 11 of the Act in respect of the financial year ending 30 June 2024.

Rates

City of Palmerston (**Council**) makes the following declaration of rates pursuant to Chapter 11 of the *Local Government Act 2019* (the **Act**).

- 1) Council, in accordance with section 227 of the Act, adopts the unimproved capital value as the basis for determining the assessed value of allotments within the Palmerston local government area (**the Municipality**).
- 2) Council, in accordance with section 237 of the Act declares that it intends to raise, for general purposes by way of rates, an amount of \$25,503,173 which will be raised by the application of differential valuation-based charges (**differential rates**) with differential minimum amounts (**minimum amounts**) being payable in application of each of those differential rates for the financial year ending 30 June 2024.
- 3) Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:
 - a) With respect to all rateable land within that part of the Municipality zoned R, RR (excluding RR properties located in the suburb of Marlow Lagoon), LR, LMR, MR, HR, CL, FD, PS, SP8, SP10 and SP11 under the NT Planning Scheme, a differential rate of 0.656731% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,326 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (as described in section 226(5) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - b) With respect to all rateable land within that part of the Municipality zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.539527% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,326 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (as described in section 226(5) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - c) With respect to all rateable land within that part of the Municipality zoned GI and LI under the NT Planning Scheme, a differential rate of 0.529623% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,347 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (as described in section 226(5) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - d) With respect to those classes of rateable land within the Municipality zoned SP9 with a parcel area less than 10,000m² a differential rate of 0.656731% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,326 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (as described in section 226(5) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is the greater.
 - e) With respect to those classes of rateable land within the Municipality zoned SP9 with a parcel area greater than 20,000m², a differential rate of 0.656731% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,326 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (as described in section 226(5) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is the greater.
 - f) With respect to all other rateable land within the Municipality, a differential rate of 0.794559% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,347 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (as described in section 226(5) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is greater.

Charges

- 4) In accordance with section 239 of the Act, Council declares that to enable the provision of waste management services which Council provides for the benefit of all residential land within the Municipality and the occupiers of such land, it intends to raise an amount of \$7,534,269 which will be raised by the imposition of the following charges for the financial year ending 30 June 2024.

For the purposes of this paragraph 4:

- "allotment" has the meaning set out in section 225 of the Act.
- "residential dwelling" means a dwelling house, flat or other substantially self-contained residential unit or building on residential land used or capable of being used for residential purposes and includes a unit within the meaning of the Unit Titles Act 1975 and the Unit Title Schemes Act 2009.
- "residential land" means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling).

- a) THAT Council declares a charge of \$527 per annum per residential dwelling in respect of waste management services provided to, or which Council is willing and able to provide to each residential dwelling within the Municipality other than a residential dwelling as described in paragraph b) below. The services are:

- i) for single dwellings and multiple dwellings with three (3) or less dwellings per allotment:
 - A) a kerbside general waste collection service of two (2) garbage collection visits per week, collecting waste contained in a maximum of one (1) 120 litre general waste mobile bin per visit; and
 - B) a kerbside recycling collection service of one (1) collection visit per fortnight, collecting recycled materials contained in a maximum of one (1) 240 litre recycling mobile bin per visit.
- ii) for multiple dwellings with four (4) or more dwellings per allotment:
 - A) a general waste collection service of four (4) garbage collection visits per week, collecting waste contained in a maximum of one (1) 240 litre mobile bin per four (4) dwellings on each garbage collection visit; and
 - B) a recycling collection service of one (1) collection visit per week, collecting recycled materials contained in a maximum of one (1) 240 litre recycling mobile bin per two (2) dwellings on each recycling collection visit.

In respect of the garbage and recycling collection services to these allotments, a dedicated onsite waste and recycling bin storage enclosure must be provided by the occupiers of the allotment in a form that complies with Council's requirements from time to time in respect of such enclosures;

- iii) one pre-cyclone season hard waste collection as scheduled by Council;
- iii) access to the Archer Waste Management Facility for the disposal of items accepted at the facility;
- iv) maintenance and replacement of waste management infrastructure and facilities as determined by Council;
- v) waste reduction and environmental programs and projects as determined by Council; and
- vi) public litter collection & street sweeping as determined by Council.

COUNCIL AGENDA

Attachment 13.1.2.2

- b) Council declares a charge of \$264 per annum per residential dwelling in respect of properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that are approved by Council and meet the requirements of by-law 27 of the *Palmerston (Public Places) By-laws 2001* and such other requirements that Council may determine from time to time in respect of such services. The services are:

- i) one pre-cyclone season hard waste collection as scheduled by Council.
- ii) access to the Archer Waste Management Facility for the disposal of items accepted at the facility.
- iii) maintenance and replacement of waste management infrastructure and facilities as determined by Council.
- iv) waste reduction and environmental programs and projects as determined by Council.
- v) public litter collection & street sweeping as determined by Council.

Relevant interest rate

- 5) The relevant ~~interest rate~~ for the late payment of rates and charges is fixed in accordance with section 245 of the Act at the rate of 8% per annum and is to be calculated on a daily basis.

Payment

- 6) a) In accordance with section 244 of the Act, rates and charges declared under this declaration may be paid by four (4) approximately equal instalments by the following dates, namely:

First Instalment, 30 September 2023
Second Instalment, 30 November 2023
Third Instalment, 30 January 2024
Fourth Instalment, 30 March 2024

Instalments falling due on a weekend or public holiday may be paid by the following business day without incurring a penalty.

- i) Details of due dates and specified amounts will be listed on the relevant notice of rates and charges.
 - ii) Variations to those options for payment will be administered according to the conditions outlined on the notice of rates and charges.
 - iii) A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, interest accrued on late payment, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal Community Living Area. In addition, if rates and charges are in arrears for at least 6 months, Council may apply to register its charge as an overriding statutory charge over the land and if rates and charges have been in arrears for at least 3 years and the overriding statutory charge has been registered for at least 6 months, Council may sell the land to recover unpaid rates and charges.
- b) THAT in accordance with section 243 of the Act, a cash incentive of \$3,000 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2024, where payment in full is made on or before 30 September 2023. The incentive will be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two (2) successful recipients of \$1,500 each in accordance with the terms and conditions available on Council's website.

Luccio Cercarelli
Chief Executive Officer

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	Adoption of Long-Term Financial Plan 2024-2033
MEETING DATE:	Tuesday 20 June 2023
AUTHOR:	Manager Finance, Jeffrey Guilas
APPROVER:	Acting Director Finance and Governance, Sheree Jeeves

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council's adoption of the City of Palmerston Long-Term Financial Plan 2024-2033 following public consultation.

KEY MESSAGES

- Council has prepared a 10-year Long-Term Financial Plan (LTFP), which includes the draft 2023-24 budget and covers the period from 2023-2024 to 2032-33. This exceeds our legislative requirements to have a LTFP for a period of at least four fiscal years.
- The LTFP model uses a range of assumptions which the external consultant PVW partners assessed as functional, with some minor administrative changes that have been made.
- The LTFP is based on delivering current service levels into the future.
- The LTFP delivers capital spend of \$78.6 million over the course of the 10-year plan. Part of this plan is the continuation of the major project Where We Live Matters – Zuccoli Community Hub.
- The forecasted capital expenditure is expected to be funded through different sources such as external grant funds, internal reserves, borrowings, and revenue.
- Councils forecast shows continuous improvement in Council's Operating Results over the course of the LTFP.
- Council is and will continue to be financially sustainable based on the LTFP.
- Council has undertaken and completed 28 days of public consultation and received no public submissions relating to the LTFP. One recommended change was received from the Department of Chief Minister and Cabinet.

RECOMMENDATION

1. THAT Report entitled Adoption of Long-Term Financial Plan 2024-2033 be received and noted.
2. THAT Council adopts **Attachment 13.1.3.1** to Report entitled Adoption of Long-Term Financial Plan 2024-2033 as City of Palmerston's Long Term Financial Plan 2024-2033.
3. THAT Council provide the adopted Long Term Financial Plan 2024-2033 to the Department of Chief Minister and Cabinet in accordance with Section 200 (4) of the Local Government Act 2019 before the 30 June 2023 with a copy also provided to the Minister for Local Government.

BACKGROUND

At the 1st Ordinary Council Meeting of 2 May 2023, Council made the following decisions:

Draft Long Term Financial Plan 2024-2033

1. THAT Report entitled Long Term Financial Plan 2024-2033 be received and noted.
2. THAT Council endorses the City of Palmerston draft Long Term Financial Plan 2024-2033 being Attachment 25.1.1.1 to Report entitled Long Term Financial Plan 2024-33 for 28 days public consultation.
3. THAT Council be presented with the City of Palmerston draft Long Term Financial Plan 2024-2033, inclusive of the feedback from the public consultation for adoption at the 2nd Ordinary Council Meeting of 20 June 2023.
4. THAT the decisions be moved into the Open Minutes following the Municipal Plan and Budget 2023-24 Media Briefing.

CARRIED 10/829 – 02/05/2023

The draft Long-Term Financial Plan 2024-2033 commenced 28 days public consultation on the 4 May 2023.

DISCUSSION

The draft Long Term Financial Plan (LTFP) covers a ten-year period from 2023-2024 to 2032-2033. The LTFP is used to recognise the Council's current and future financial capacity to continue delivering services and provide facilities and infrastructure to the community while commencing new initiatives and projects to achieve the outcomes set out in the Council's Community Plan.

The draft LTFP includes:

- Planning assumptions used to develop the plan
- Projected income and expenditure
- Statement of financial position
- Statement of Cashflows
- Financial ratios

Council utilises this ten-year financial forecast to quantify the available cash flow for financial sustainability, ensure Council can both fund its services and asset replacement, thereby positioning itself for future opportunities. As a result, the organization itself is strong and financially viable. Through prudent, responsible budgeting, planning and financial management; council will be able to continue to build its Reserves, continue to deliver services to the community and replace and renew assets now and into the future, ensuring the same level of services and delivering outcomes set out in the Council's Community Plan.

The draft Long-Term Financial Plan 2024-2033 commenced 28 days public consultation on the 4 May 2023 together with the Municipal Plan and Budget for 2023-24. There was no feedback received from the public on the LTFP. The LTFP was also reviewed by external consultant's PVW Partners. The recommendations from the external consultant resulted in few administrative changes that have been incorporated in the attached Long-Term Financial Plan.

Council wrote to the Department of Chief Minister and Cabinet seeking feedback on the Municipal Plan and Budget 2023-24 and the LTFP to ensure compliance with the *Local Government Act*. The following feedback was received from the Department of Chief Minister and Cabinet for the LTFP:

Respondent	Feedback	Recommend Action
Department of Chief Minister and Cabinet	Under Guideline 5 - Statement 3 "Planned Major Capital Works and projected costing", Table 3.1 requires councils to report Total Prior Year(s) Actuals. The planned major capital works budget presented on pages 18-19 in the council's draft LTFP is missing an Actuals column. To be compliant with Guideline 5 Statement 3 (Table 3.1) the council is to include the Actual column in the planned major capital works budget table.	Long Term Financial Plan updated on page 18 and 19 to include 2021-22 Actuals column.

The draft LTFP has been updated to reflect the changes identified above and is recommended for adoption.

CONSULTATION PROCESS

Council has undertaken public consultation for 28 days. Public consultation on the Draft Long-Term Financial Plan resulted in no public submissions being received during the consultation period.

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team

In preparing this report, the following external parties were consulted:

- PVW partners
- Department of Chief Minister and Cabinet

POLICY IMPLICATIONS

There are no policy implications for this report, but current Council policies have been used to inform the modelling of the Draft Long-Term Financial Plan.

BUDGET AND RESOURCE IMPLICATIONS

The LTFP models an improving operating financial position for the City of Palmerston over the planning period. LTFP forecasts a capital expenditure of \$78.6M over the term of this plan.

Part of this plan includes major projects such as Swimming, Wellness, Events, Leisure, Lifestyle (SWELL) and Where We Live Matters – Zuccoli Community Hub. These projects will be undertaken and completed within five financial years, resulting in a significant increase in capital expenditure over this period. It is anticipated that these projects will be undertaken in partnership with the Commonwealth and Northern Territory Government.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The Local Government Act 2019 requires Council to prepare and maintain a LTFP and must be presented in line with the issued Guidelines. The plan must cover a minimum period of four years; however, many of the Council's decisions have impacts that go well beyond this time horizon. As a result, City of Palmerston has developed a 10-year financial plan. Stakeholders must understand the financial implications arising from Council's decisions and ensure the financial sustainability of City of Palmerston.

This Report addresses the following City of Palmerston Strategic Risks:

- 2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The delivery of the actions and projects within the Long-Term Financial Plan will improve the well-being of our community and deliver a number of improved environmental outcomes.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

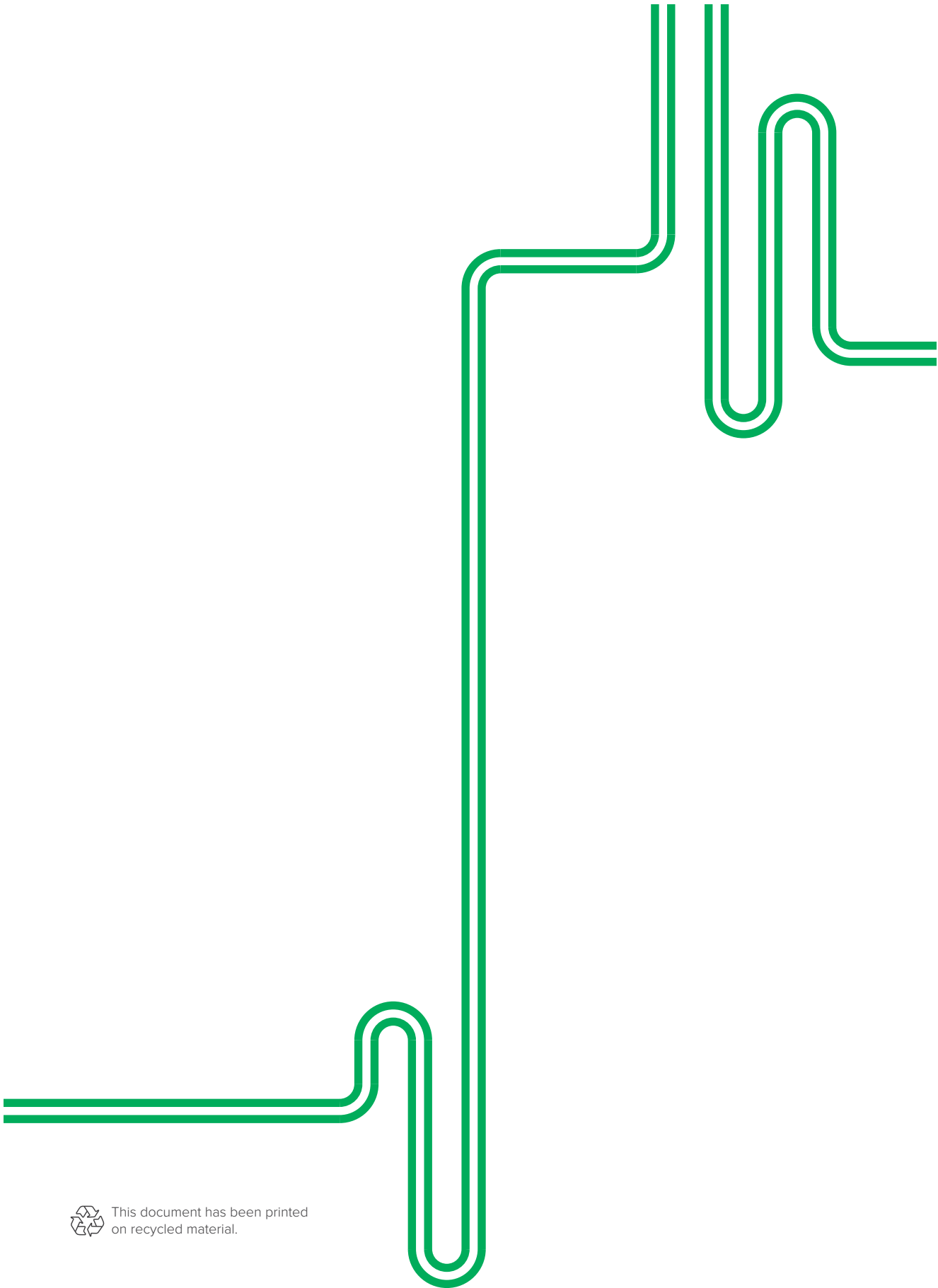
1. Co P Long Term Financial Plan 2024-33 FINAL V 02 [13.1.3.1 - 24 pages]

2024

= 33

LONG TERM FINANCIAL PLAN





This document has been printed
on recycled material.

2024 = 33 LONG TERM FINANCIAL PLAN

Construction workers, SWELL facility, 2022



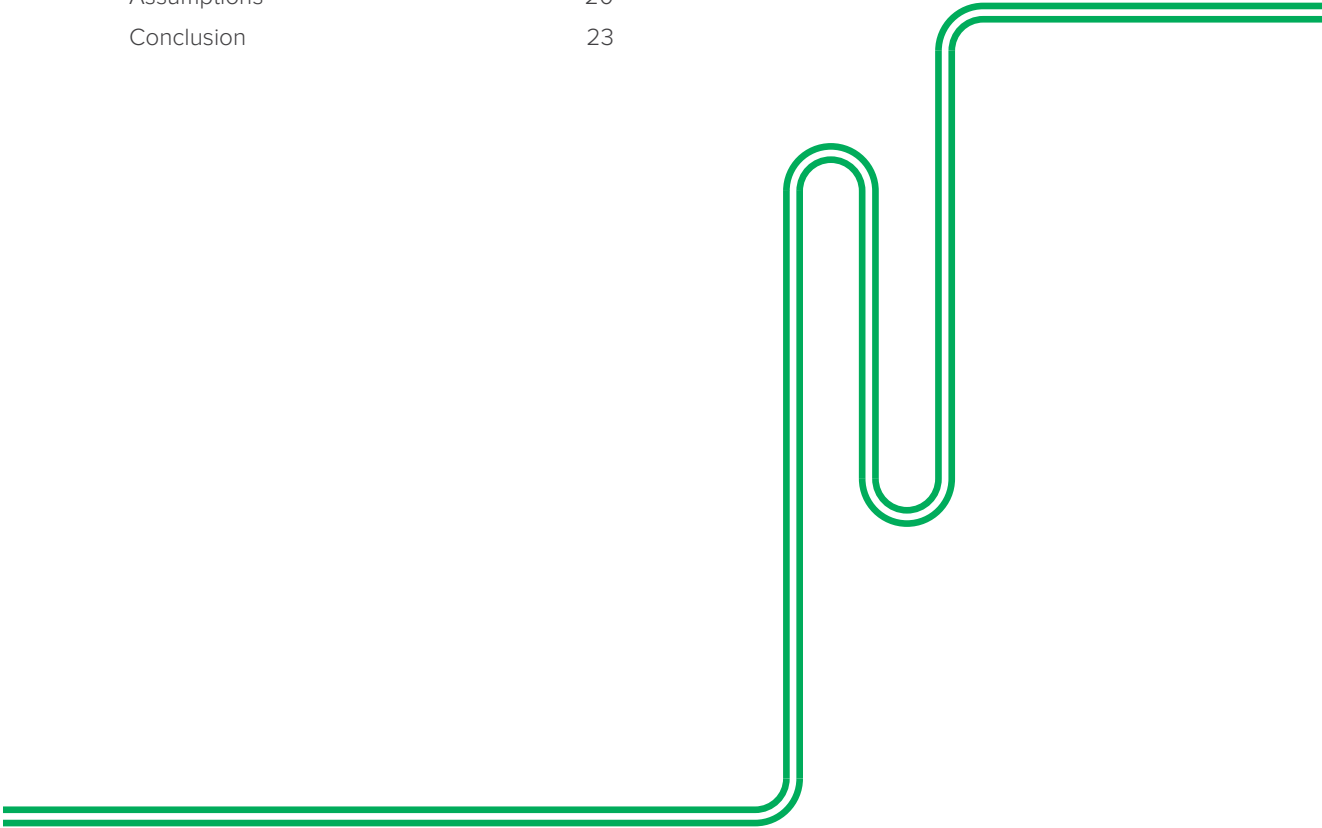
City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

City of Palmerston is committed to embracing diversity and eliminating all forms of discrimination within our facilities and welcome all people regardless of sexual orientation, gender identity, ethnicity or faith.



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FOREWORD

City of Palmerston is pleased to present the Long-Term Financial Plan for 2024 to 2033.

The financial modelling supporting the Long-Term Financial Plan is used to forecast the Council's financial future over 10 years. The plan is a tool which assists with decision making and problem solving, enabling decisions to be made on how to best achieve the Council's corporate objectives and asset management needs whilst considering its long-term financial challenges.

The Long-Term Financial Plan included in this document encompasses:

- planning assumptions used to develop the plan
- projected income and expenditure
- statement of financial position
- statement of cash flows
- financial ratios

This Long-Term-Financial Plan has been prepared with the forecasted economic conditions. With a 4.3% increase to residential rates and 4.9% increase to commercial and industrial rates in 2023-24 (and 3.3% for forecasted years), ongoing free community facility hire, free pool entry, free community events and free parking, Council continues its commitment to the community. The decisions made in this Plan have been assessed for their long-term impact.

Council has been able to generate continued support from Northern Territory and Federal Governments with grant funding that supports the delivery on the Community Plan outcomes. This Long Term Financial Plan is forecasting the delivery of major projects with support of grant funding, such as the Swimming Wellness Events Leisure Lifestyle (SWELL) project and the Zuccoli and Surrounds Community Hub.

Within this Plan Council is proposing to take up loans for up to \$7.5 million to fund the above-mentioned projects. Meaning that residents will bear the cost of the construction of the facilities as they utilise them. With this financing model, Council ensures that financial reserve balances remain healthy and continue to increase within the 10 year timeframe to ensure the cost of asset renewal can be met into the future as our City grows older.

Council's Long Term Financial Plan covers the period from 2023-24 to 2032-33. It recognises its current and future financial capacity to continue delivering quality services, provide facilities and infrastructure to the community while commencing new initiatives and projects to achieve the goals set out in the Community Plan.

The Long Term Financial Plan contains a core set of assumptions. These assumptions are based on CPI forecasts, interest rate expectations, employee award increases, estimated loan repayment schedules, and other special income and expenses which are discussed in more detail in this Plan. A major expense for City of Palmerston is the use of Shoal Bay Waste Management Facility (SBWMF). SBWMF is managed by the City of Darwin and commercial rates have increased significantly over the past 5 years. City of Darwin is proposing an additional 30% increase to the commercial rates for 2023-24 which substantially impacts City of Palmerston. City of Palmerston is seeking several clarifications from City of Darwin on their proposed waste charge increases for SBWMF. The clarification and full understanding of these proposed charges by City of Darwin may further impact City of Palmerston's waste expenses.

Financial planning over a 10-year time horizon is difficult and relies on a variety of assumptions that will undoubtedly change during the period. The Long Term Financial Plan is therefore closely monitored, and regularly revised, to reflect these changing circumstances.

This Long Term Financial Plan has been prepared with the base year being 2022-23, based on the second revised 2022-23 annual budget.

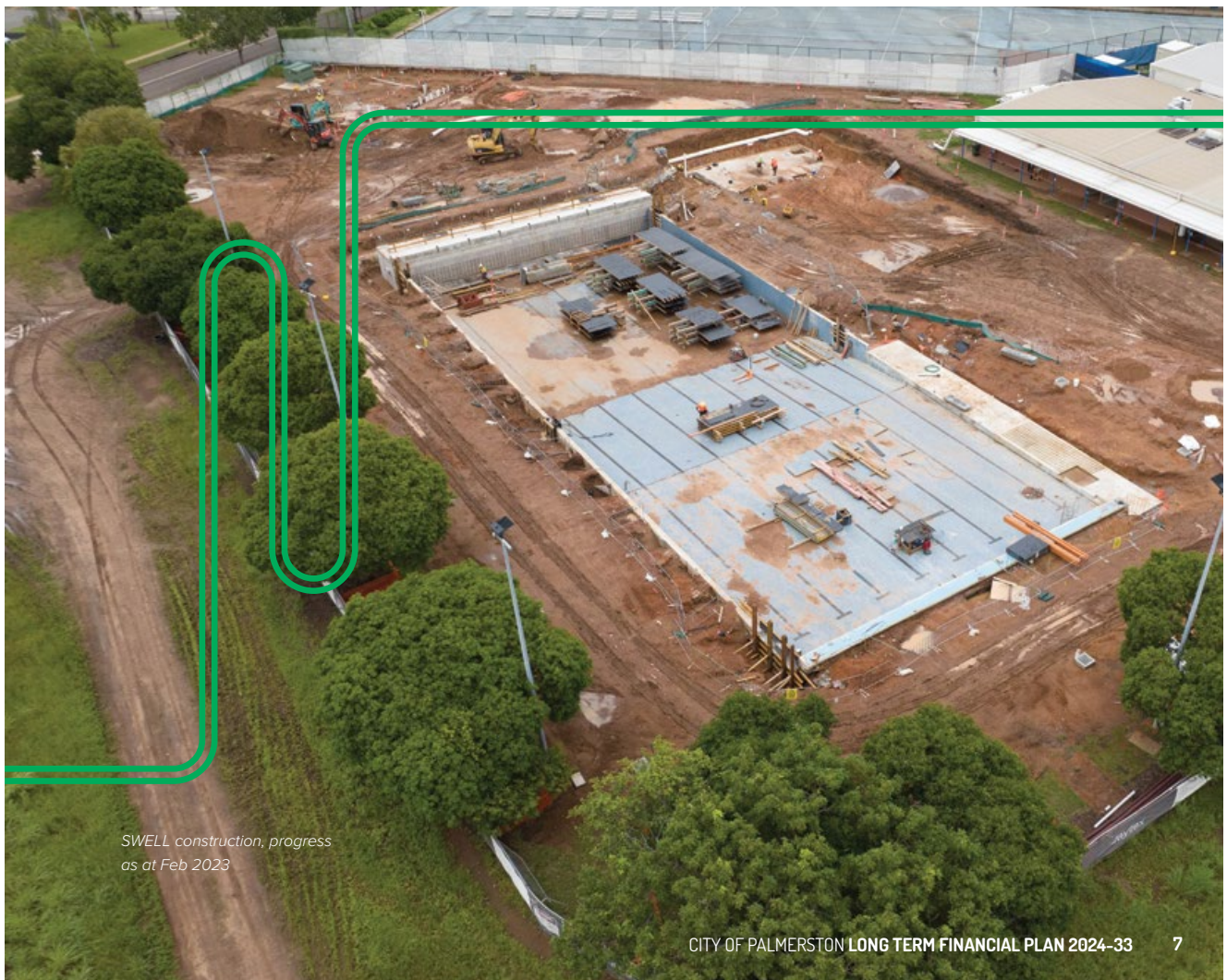
The Long Term Financial Plan model and assumptions were provided to Peel Valentine Whitehead (PVW) Partners Pty Ltd to provide advice on the succinctness of the model and assumptions used. Although no assurance or opinions can be issued under this type of engagement, the advice received was that PVW Partners were satisfied with the material functionality of the Plan.

The aims of Council's Long Term Financial Plan are to:

- set out the assumptions upon which Council's financial plans and budgets have been structured
- identify some Key Performance Indicators upon which Council can benchmark its financial performance
- set the framework so that the impact of future policy decisions can be identified
- evaluate the impact of future scenarios upon Council's financial position
- provide a basis for future informed decision making
- identify issues which impact upon the financial sustainability of Council including known opportunities and threats
- achieve a balanced budget on a funding basis, acknowledging that continued service delivery and asset renewals are current priorities.

Statutory Requirements

The *Local Government Act 2019 (NT)* requires Council to prepare and maintain a Long Term Financial Plan. The Plan must cover a minimum period of four years, however, many of the decisions that Council makes have impacts that go well beyond this time horizon. Council has developed a 10-year Financial Plan as it is important that stakeholders understand the financial implications arising from Council's decisions, and to ensure the financial sustainability of Council.



SWELL construction, progress
as at Feb 2023

BACKGROUND

Palmerston

The second largest and fastest growing city in the Northern Territory, Palmerston is a regional hub with a promising future positioning itself as The Family City of the Northern Territory and A Place for People.

Palmerston boasts a multicultural and diverse population of nearly 40,000 residents, with population growth each year supported by lifestyle options including multiple shopping centres, a PGA tournament standard golf course, land conservation areas, connected spaces, swimming and fitness centre, numerous schools, and the Palmerston Regional Hospital, all of which support families who choose to call our city home.

With almost universal NBN coverage and a young, tech savvy population, Palmerston is becoming a hub for digital innovation through e-gaming, a brand new Recording Studio, the Top End's annual GeekFest and regional collaboration delivering Smart City opportunities.

As of the 1 July 2022, the City of Palmerston municipal boundary was expanded to include part of Berrimah, Elrundie, Tivendale and Wishart Business Precinct. The new municipal boundary aligns with the Northern Territory Government's Planning for a Vibrant Future document, which states that the City should eventually grow to support more than 70 000 people. The expansion of City of Palmerston's municipal boundary fits within Council's and the region's vision for long term financial sustainability and growth.

This rapid growth presents Council with the challenge of growing and renewing essential family friendly infrastructure for Palmerston and surrounding communities.

Northern Territory Economy

All economic indicators are based on December 2022 assessments.

The Northern Territory economy is highly dependent on the government sector, mining and tourism. This dependence makes it highly prone to volatility, particularly once large capital projects wind down.

Deloitte Access Economics (DAE) forecasts the Territory economy to grow by an average of 1.1% per annum over the next five years. DAE forecasts the national economy to grow by an average annual rate of 2.3% over the five-year period.

DAE December quarter 2022 prepared for the Northern Territory Government, has forecast average growth in the following key economic indicators for the five years (2022-23 - 2026-27):

	Northern Territory	Australia
Economic Growth Forecast	1.1%	2.3%
Employment Growth Forecast	2.5%	1.7%
Population Growth Forecast	1.5%	1.3%
Consumer Price Index (CPI)	3.5%	3.7%

CURRENT FINANCIAL POSITION

The City of Palmerston is relatively young and is growing, both in terms of population and infrastructure with developers handing over millions of dollars' worth of infrastructure annually. As the infrastructure is relatively new, it requires maintenance works to keep it in a satisfactory condition in the short to medium term. However, in future years considerable asset replacement will be required and this will represent a significant expense for the City. Council is working towards targets set in its asset management plans to ensure infrastructure stability long term.

Council continues to roll out significant innovative and progressive projects that are designed to enhance the amenity and liveability in the city, with projects ranging from new a Community Hub in Zuccoli and a revitalisation of the Palmerston pool into the modern and exciting SWELL project as well as environmental initiatives such as greening the City of Palmerston.

Council has partnered with the Northern Territory Government to continue to advance our data driven decision making through the installation of Fibersense technology. Based on vibration sensing, the capability

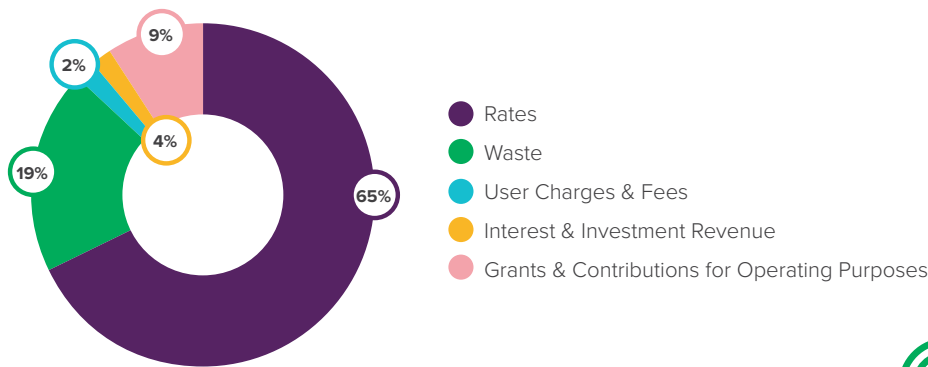
uses cutting edge Australian technology to monitor and analyse moving object and event data in real time, with insights produced from this data enabling us to better understand the community's current infrastructure usage demands to plan for future needs.

In recent years, Council has invested in the upgrade of Durack Community Arts Centre and Gray Community Hall, and is now commencing the design process for upgrading Driver Resource Centre. This aligns with Council's commitment to ensure community facilities meet the needs of the local community and the ensure infrastructure stability long term.

Council's reserves are adequate to continue ongoing operations without affecting service levels.

Council currently derives nearly 84% of its operational revenues through annual rates and charges. This provides Council with certainty and security over the bulk of its revenue base and is not overly reliant on factors outside of its control. Council does however need to identify other revenue sources and continue to lobby funding bodies for grants.

Operating Revenue Source by Type 2023-24



MEASURING PERFORMANCE

Council will continue to report on and monitor its financial performance based on standard financial indicators.

These indicators include:

Operating Ratio – This measures the capacity of Council to contain its operating expenditure within its operating revenue allowing for asset renewals funded through depreciation. The benchmark for this ratio is greater than 0%.

Cash Expense Ratio – This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash-flow. The benchmark for this ratio is greater than three months.

Current Ratio – This ratio represents Council's ability to meet debt repayments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities. The minimum benchmark is greater than 1.5.

Rates Coverage Ratio – This ratio measures fiscal flexibility. It is the degree of reliance that Council places on external funding sources such as operating grants and contributions to fund its day-to-day operations. The benchmark for this ratio is between 60 – 75%.

Debt Service Cover Ratio – This ratio measures the availability of operating cash to service debt including interest, principal, and lease payments. The benchmark for this ratio is greater than 2.0.

Interest Cover Ratio – This ratio indicates the extent to which Council can service its interest-bearing debt and take on additional borrowing. It measures the burden of the current interest expense upon Council's operating cash. The minimum benchmark for this ratio is greater than 4.

Sustainability Ratio – This ratio indicates the extent to which Council is forecasting to increase or replace the asset base of the Council. The minimum benchmark for this ratio is 90%. Where a Council records a value higher than 90%, this indicates the overall asset base is being replenished at a rate equal to, or higher than, the Council's consumption of assets. Where the sustainability ratio is less than 90%, the Council may have a deteriorating asset base.

Ratio	Benchmark	Ten-Year Average
Operating Ratio	>0%	17%
Cash Expense Ratio	>3 months	6.75
Current Ratio	>1.5	3.35
Rates Coverage Ratio	60%-75%	91%
Debt Service Ratio	>2	12.60
Interest Cover Ratio	>4	28.55
Sustainability Ratio	90%-110%	62%

FUTURE FINANCIAL POSITION

The Long-Term Financial Plan models an improving financial position for the City of Palmerston over the planning period considering only a 4.3% increase to residential rates with \$39 increase to the 2022-23 minimum and 4.9% increase to commercial and industrial rates in 2023-24 with \$60 increases to the minimum rates.

The Long-Term Financial Plan allows for a gradual increase in revenues through rates at a modest increase of 3.3% including an anticipated property growth of 1% with maintaining existing service levels for the community, whilst also delivering on what the community has identified as outcomes in the Community Plan for Palmerston.

The Plan predicts that the operating deficit of Council is reduced from a budget operating deficit in 2023-24 of \$6.1 million to an operating deficit of \$2.8 million in 2032-33, which includes depreciation (non-cash)

expense of around \$11.3 million in 2023-24 and \$14 million in 2032-33.

The Long-Term Financial Plan anticipates that the SWELL and the Zuccoli and Surrounds Community Hub projects, as well as other community focused projects, will be undertaken resulting in an increase in capital expenditure in the 2023 to 2026 financial years. It is anticipated that these projects will be undertaken in partnership with the Commonwealth and Territory Government. Council will need to establish an external loan for \$7.5 million over the 2024 and 2025 financial years.

Although an operational surplus will not be reached over the term of the plan due to depreciation (non-cash) expense, additional cash will be generated each year. These funds have been allocated back to reserves throughout the life of the plan to take advantage of any unknown opportunities that may occur or to fund any unexpected expenses.

MAJOR INITIATIVES AND REPAIRS AND MAINTENANCE OF ASSETS

Over the term of the Long Term Financial Plan, Council is planning to spend a total of \$78.6 million in capital works which will result in new and modern facilities for the Community. As well as the replacements and renewals of assets that relate to infrastructure such as roads, pathways, parks, public lighting, buildings, stormwater and fleet, we still need to ensure the assets within Palmerston remain in a satisfactory condition.

In the Long Term Financial Plan, it is assumed that the service standards provided will not change. Council has consequently based its future repairs and maintenance estimations to remain consistent and has also provided for CPI increases throughout the term of the Plan in accordance with Council's asset management plans.

Furthermore, the Plan includes major initiatives in the form of the SWELL project with a cost of \$19.4 million over the 2022-23 and 2023-24 financial year, anticipated to be funded through external borrowing and capital grants. The second major initiative over seven financial years starting in 2022-23 is the Zuccoli and Surrounds Community Hub creating a major facility at an estimated value of \$20 million. The Zuccoli Dog Park and Pump/Skate Park is included in the 2022-23 budget with an additional \$12.9 million to be injected into the project.

LONG TERM FINANCIAL PLAN



Smoking ceremony, Civic Plaza, 2022

STATEMENT OF FINANCIAL POSITION

\$'000	2022- 2023 Revised Budget	2023- 2024 Forecast	2024- 2025 Forecast	2025- 2026 Forecast	2026- 2027 Forecast	2027- 2028 Forecast	2028- 2029 Forecast	2029- 2030 Forecast	2030- 2031 Forecast	2031- 2032 Forecast	2032- 2033 Forecast
Assets											
Current Assets											
Cash & cash equivalents	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Investments	27,450	11,797	12,003	12,457	12,577	14,348	16,558	19,903	24,104	28,490	34,062
Receivables	3,094	3,258	3,430	3,612	3,804	4,005	4,217	4,441	4,676	4,924	5,185
TOTAL CURRENT ASSETS	34,544	19,055	19,434	20,069	20,380	22,354	24,775	28,344	32,780	37,414	43,247
Non-Current Assets											
Infrastructure, property, plant & equipment	597,138	596,715	598,276	597,082	596,645	595,110	593,712	590,744	586,514	582,144	577,498
Investment property	5,757	5,815	5,873	5,931	5,991	6,051	6,111	6,172	6,234	6,296	6,359
Work in progress	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS	602,895	602,530	604,149	603,013	602,636	601,160	599,823	596,916	592,748	588,440	583,857
TOTAL ASSETS	637,439	621,585	623,582	623,082	623,016	623,514	624,598	625,261	625,529	625,854	627,105
Liabilities											
Current Liabilities											
Payables	19,865	5,016	5,172	5,332	5,497	5,668	5,843	6,024	6,211	6,404	6,602
Borrowings	539	444	506	526	269	282	297	311	327	343	360
Provisions	1,442	1,485	1,530	1,576	1,615	1,655	1,697	1,739	1,783	1,827	1,873
TOTAL CURRENT LIABILITIES	21,846	6,946	7,208	7,433	7,381	7,606	7,837	8,075	8,321	8,574	8,836
Non-Current Liabilities											
Borrowings	6,362	5,918	5,412	6,386	6,117	5,835	5,538	5,227	4,900	4,557	4,197
Provisions	1,749	1,801	1,855	1,911	1,959	2,008	2,058	2,110	2,162	2,216	2,272
TOTAL NON-CURRENT LIABILITIES	8,111	7,720	7,267	8,297	8,076	7,843	7,596	7,337	7,062	6,773	6,468
TOTAL LIABILITIES	29,957	14,665	14,475	15,731	15,458	15,448	15,433	15,412	15,383	15,348	15,304
NET ASSETS	607,481	606,920	609,107	607,351	607,559	608,066	609,165	609,849	610,145	610,507	611,800
Equity											
Retained earnings/(accumulated deficit)	226,410	226,379	228,392	226,168	225,952	224,651	223,499	220,791	216,836	212,754	208,413
Other Reserves	12,698	12,109	12,226	12,635	12,999	14,748	16,938	20,269	24,459	28,840	34,412
Revaluation reserves	368,373	368,431	368,489	368,547	368,607	368,667	368,727	368,788	368,850	368,912	368,975
Council equity interest	607,481	606,919	609,107	607,351	607,558	608,065	609,164	609,848	610,145	610,506	611,800
TOTAL EQUITY	607,481	606,919	609,107	607,351	607,558	608,065	609,164	609,848	610,145	610,506	611,800

STATEMENT OF CASH FLOWS

\$'000	2022- 2023 Revised Budget	2023- 2024 Budget	2024- 2025 Forecast	2025- 2026 Forecast	2026- 2027 Forecast	2027- 2028 Forecast	2028- 2029 Forecast	2029- 2030 Forecast	2030- 2031 Forecast	2031- 2032 Forecast	2032- 2033 Forecast
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Cash Flows from Operating Activities

Receipts											
Rates & annual charges	30,954	33,120	34,527	35,994	37,524	39,119	40,781	42,514	44,321	46,204	48,168
User charges & fees	927	933	962	992	1,023	1,055	1,087	1,121	1,156	1,192	1,228
Investment & interest revenue received	714	1,671	1,251	1,264	1,287	1,296	1,372	1,466	1,605	1,166	1,340
Grants & contributions	3,599	3,701	3,816	3,934	4,056	4,182	4,311	4,445	4,583	4,725	4,871
Other	134	73	75	77	80	82	85	87	90	93	96
Payments											
Employee benefits & costs	(10,735)	(12,112)	(12,475)	(12,849)	(13,187)	(13,517)	(13,855)	(14,201)	(14,556)	(14,920)	(15,293)
Materials, contracts & other expenses	(20,126)	(36,997)	(22,576)	(23,276)	(23,998)	(24,842)	(25,509)	(26,299)	(27,115)	(28,058)	(28,825)
Finance Payments	(519)	(179)	(302)	(358)	(339)	(321)	(308)	(294)	(279)	(264)	(247)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	4,949	(9,790)	5,279	5,780	6,449	7,059	7,972	8,847	9,814	10,150	11,353

Cash Flows from Investing Activities

Receipts											
Sale of investment securities	-	15,653	-	-	-	-	-	-	-	-	-
Amounts specifically for new or upgraded assets	22,831	2,524	4,693	1,552	3,160	3,160	3,160	2,160	1,070	1,070	1,070
Payments											
Purchase of investment securities	(8,937)	-	(206)	(453)	(120)	(1,772)	(2,209)	(3,346)	(4,201)	(4,386)	(5,572)
Purchase of infrastructure, property, plant & equipment	(40,375)	(7,848)	(10,322)	(7,872)	(8,963)	(8,178)	(8,640)	(7,365)	(6,372)	(6,507)	(6,507)
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(26,481)	10,329	(4,835)	(6,774)	(5,923)	(6,790)	(7,689)	(8,550)	(9,503)	(9,823)	(11,009)

STATEMENT OF CASH FLOWS (cont.)

\$'000	2022- 2023 Revised Budget	2023- 2024 Budget	2024- 2025 Forecast	2025- 2026 Forecast	2026- 2027 Forecast	2027- 2028 Forecast	2028- 2029 Forecast	2029- 2030 Forecast	2030- 2031 Forecast	2031- 2032 Forecast	2032- 2033 Forecast
Cash Flows from Financing Activities											
Receipts											
Proceeds from borrowings & advances	6,000	-	-	1,500	-	-	-	-	-	-	-
Payments											
Repayment of borrowing & advances	(375)	(539)	(444)	(506)	(526)	(269)	(282)	(297)	(311)	(327)	(343)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	5,625	(539)	(444)	994	(526)	(269)	(282)	(297)	(311)	(327)	(343)
plus: CASH & CASH EQUIVALENTS - beginning of year	19,907	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	(15,907)	-	-	-	-	-	-	-	-	-	-
Total Cash at Bank	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
plus: INVESTMENTS ON HAND - beginning of year	18,513	27,450	11,797	12,003	12,457	12,577	14,348	16,558	19,903	24,104	28,490
NET INCREASE/(DECREASE) IN INVESTMENTS ON HAND	8,937	(15,653)	206	453	120	1,772	2,209	3,346	4,201	4,386	5,572
Total Investments on Hand	27,450	11,797	12,003	12,457	12,577	14,348	16,558	19,903	24,104	28,490	34,062
TOTAL CASH & CASH EQUIVALENTS & INVESTMENTS - end of year	31,450	15,797	16,003	16,457	16,577	18,348	20,558	23,903	28,104	32,490	38,062
NET INCREASE / (DECREASE) IN CASH, CASH EQUIVALENTS & INVESTMENTS	(6,970)	(15,653)	206	453	120	1,772	2,209	3,346	4,201	4,386	5,572

INCOME STATEMENT

\$'000	2022- 2023 Revised Budget	2023- 2024 Forecast	2024- 2025 Forecast	2025- 2026 Forecast	2026- 2027 Forecast	2027- 2028 Forecast	2028- 2029 Forecast	2029- 2030 Forecast	2030- 2031 Forecast	2031- 2032 Forecast	2032- 2033 Forecast
Operating Income											
Rates & annual charges	31,110	33,182	34,594	36,066	37,600	39,201	40,869	42,608	44,421	46,312	48,282
Rates	24,291	25,749	26,857	28,011	29,216	30,472	31,782	33,149	34,575	36,061	37,612
Waste	6,819	7,534	7,843	8,165	8,499	8,848	9,211	9,588	9,982	10,391	10,817
Statutory Charges	152	152	157	162	167	172	178	183	189	195	201
User charges & fees	775	781	805	830	856	882	910	938	967	997	1,028
Interest & investment revenue	714	1,671	1,251	1,264	1,287	1,296	1,372	1,466	1,605	1,166	1,340
Other revenues	134	73	75	77	80	82	85	87	90	93	96
Grants & contributions for operating purposes	3,599	3,701	3,816	3,934	4,056	4,182	4,311	4,445	4,583	4,725	4,871
Total Income	36,484	39,662	40,805	42,446	44,164	45,940	47,856	49,865	52,000	53,640	55,979
Operating Expenditure											
Employee benefits & costs	10,828	12,207	12,573	12,951	13,274	13,606	13,946	14,295	14,652	15,019	15,394
Borrowing costs	519	179	302	358	339	321	308	294	279	264	247
Elected Member Allowances	385	412	425	438	452	466	480	495	510	526	542
Elected Member Expenses	9	16	16	17	18	18	19	19	20	20	21
Materials, contracts and other expenses	20,723	22,148	22,732	23,436	24,163	25,012	25,684	26,481	27,301	28,251	29,024
Depreciation, amortisation & Impairment	10,793	11,270	11,761	12,067	12,400	12,713	13,038	13,333	13,602	13,878	14,153
Total Expenses	42,863	45,805	47,369	48,812	50,176	51,653	52,977	54,402	55,835	57,411	58,818
BUDGETED OPERATING SURPLUS/DEFICIT	(6,379)	(6,143)	(6,564)	(6,367)	(6,012)	(5,713)	(5,121)	(4,537)	(3,835)	(3,771)	(2,839)
Add: Amounts received specifically for new or upgraded assets	20,624	2,524	5,693	1,552	3,160	3,160	3,160	2,160	1,070	1,070	1,070
Add: Physical resources received free of charge (non-cash)	1,879	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Changes in Revaluation surplus	57	58	58	59	59	60	61	61	62	62	63
TOTAL COMPREHENSIVE INCOME / (LOSS)	16,181	(562)	2,188	(1,756)	208	507	1,099	684	296	361	1,294

INCOME STATEMENT (cont.)

\$'000	2022- 2023 Revised Budget	2023- 2024 Forecast	2024- 2025 Forecast	2025- 2026 Forecast	2026- 2027 Forecast	2027- 2028 Forecast	2028- 2029 Forecast	2029- 2030 Forecast	2030- 2031 Forecast	2031- 2032 Forecast	2032- 2033 Forecast
Add: Depreciation	10,793	11,270	11,761	12,067	12,400	12,713	13,038	13,333	13,602	13,878	14,153
Less: Resources free of charge	1,879	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Less: Capital Expenditure	40,441	7,848	10,322	7,872	8,963	8,178	8,640	7,365	6,372	6,507	6,507
Add: Borrowings (Loans advances)	6,000	-	-	1,500	-	-	-	-	-	-	-
Less: Loan Repayments	375	392	553	506	526	269	282	297	311	327	343
Add: Transfer from reserves	9,778	589	700	-	66	-	-	-	-	-	-
Less: Changes in Revaluation surplus	57	58	58	59	59	60	61	61	62	62	63
Add: loss on Disposal											
NET CASH BUDGET SURPLUS/(DEFICIT)	0	0	825	373	59	1,713	2,154	3,294	4,153	4,343	5,534

CAPITAL EXPENDITURE AND FUNDING BUDGET

Capital Expenditure	2023- 2024	2024- 2025	2025- 2026	2026- 2027	2027- 2028	2028- 2029	2029- 2030	2030- 2031	2031- 2032	2032- 2033	Grand Total
Lands & Buildings	1,250,417	4,166,294	2,494,787	3,453,041	2,501,028	2,823,588	1,378,148	245,028	250,909	250,909	18,814,147
Infrastructure (including Roads, footpaths, park furniture)	5,553,583	4,938,547	4,860,512	4,993,070	5,159,826	5,299,512	5,464,536	5,605,024	5,721,545	5,721,545	53,317,700
Fleet	363,520	363,520	363,520	363,520	363,520	363,520	368,640	368,640	377,487	377,487	3,673,375
Other Assets (including furniture and equipment)	680,000	853,600	153,600	153,600	153,600	153,600	153,600	153,600	157,286	157,286	2,769,773
TOTAL CAPITAL EXPENDITURE	7,847,520	10,321,961	7,872,42	8,963,231	8,177,973	8,640,220	7,364,924	6,372,292	6,507,227	6,507,227	78,574,994
TOTAL CAPITAL EXPENDITURE FUNDED BY	2023- 2024	2024- 2025	2025- 2026	2026- 2027	2027- 2028	2028- 2029	2029- 2030	2030- 2031	2031- 2032	2032- 2033	Grand Total
Operating Income	4,523,742	4,248,628	5,140,753	6,123,231	5,337,973	5,800,220	5,524,924	5,622,292	5,757,227	5,757,227	53,836,216
Capital Grants	2,023,778	4,373,333	1,231,667	2,840,000	2,840,000	2,840,000	1,840,000	750,000	750,000	750,000	20,238,778
Transfer from Cash Reserves	1,300,000	700,000	-	-	-	-	-	-	-	-	2,000,000
Borrowings	-	1,000,000	1,500,000								2,500,000
TOTAL	7,847,520	10,321,961	7,872,420	8,963,231	8,177,973	8,640,220	7,364,924	6,372,292	6,507,227	6,507,227	78,574,994

PLANNED MAJOR CAPITAL WORKS BUDGET

By Major Capital Project	2021-22 Actuals	2022-23 Year Budget \$	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	Grand Total	Expected Project Completion Date
Buildings														
Aquatic Centre Capital Renewals	14,260	148,535	32,228	108,068	72,228	72,228	72,228	72,228	72,228	72,228	73,961	73,961	721,585	Ongoing
Aquatic Centre Re-roof	-	-	300,000	-	-	-	-	-	-	-	-	-	300,000	2024
Building Management System (BMS)	-	-	20,000	-	-	-	-	-	-	-	-	-	20,000	2024
Civic Plaza Capital Renewals	20,649	69,000	56,320	87,040	209,920	35,840	117,760	35,840	35,840	35,840	36,700	36,700	687,800	Ongoing
Community Hall	-	-	350,000	-	-	-	-	-	-	-	-	-	350,000	2024
Depot Capital Renewals	-	14,400	14,746	14,746	14,746	14,746	14,746	14,746	14,746	14,746	15,099	15,099	148,164	Ongoing
Driver Community Hall Design	-	-	100,000	-	-	-	-	-	-	-	-	-	100,000	2024
Driver Resource Centre Capital Renewals	8,900	10,000	10,240	10,240	10,240	10,240	10,240	10,240	10,240	10,240	10,486	10,486	102,892	Ongoing
Durack Community Arts Centre Capital Renewals	29,480	9,050	9,267	9,267	9,267	9,267	9,267	9,267	9,267	9,267	9,490	9,490	93,117	Ongoing
Gray Community Hall Renewals	-	-	-	-	-	20,480	20,480	20,480	20,480	20,480	20,972	20,972	144,343	Ongoing
Incubator Renewal	-	5,000	-	-	20,480	-	-	35,840	-	-	-	-	56,320	2029
Library Building Capital Renewals	3,000	10,500	47,616	47,616	47,616	1,071,616	57,856	252,416	47,616	27,136	27,787	27,787	1,655,063	Ongoing
Odegard Drive Building Capital Works	-	-	-	-	112,640	112,640	112,640	112,640	112,640	-	-	-	563,200	2030
Recreation Centre Capital Renewals	61,117	103,392	60,000	105,984	105,984	105,984	85,811	259,891	55,091	55,091	56,413	56,413	946,664	Ongoing
Where We Live Matters - Zuccoli Community	113,062	-	250,000	3,783,333	1,891,667	2,000,000	2,000,000	2,000,000	1,000,000	-	-	-	12,925,000	2030
Footpaths & Bicycleways & Driveways														
All Ability Access	59,963	105,962	43,084	43,945	44,824	45,721	46,635	47,568	48,519	49,489	50,677	50,677	471,139	Ongoing
Driveways Renewals	25,632	56,000	30,000	51,200	53,248	55,296	57,344	59,392	61,440	63,488	65,012	65,012	561,431	Ongoing
Laneway Renewals	29,674	50,000	40,000	51,200	51,200	51,200	51,200	51,200	51,200	51,200	52,429	52,429	503,258	Ongoing
New Driveways - FILOC	189,808	175,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000	Ongoing
New Pathways	79,589	86,655	700,440	147,600	153,600	153,600	153,600	153,600	153,600	153,600	157,286	157,286	2,084,213	Ongoing
New Pathways - FILOC	-	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000	Ongoing
Pathways Renewals	-	49,856	150,000	202,640	212,880	223,120	233,360	243,600	253,840	266,240	272,630	272,630	2,330,940	Ongoing

PLANNED MAJOR CAPITAL WORKS BUDGET (cont.)

By Major Capital Project	2021-22 Actuals	2022-23 Year Budget \$	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	Grand Total	Expected Project Completion Date
Furniture & Fittings														
ERP software	-	-	500,000	700,000	-	-	-	-	-	-	-	-	1,200,000	2025
IT Projects	62,140	150,000	100,000	153,600	153,600	153,600	153,600	153,600	153,600	153,600	157,286	157,286	1,489,773	Ongoing
Telephone	-	-	80,000	-	-	-	-	-	-	-	-	-	80,000	2024
Land Improvements														
Artwork Sculpture	47,199	156,601	75,000	102,400	106,496	110,592	114,688	118,784	118,784	118,784	121,635	121,635	1,108,798	Ongoing
Exeloo Renewal	-	-	10,000	-	15,360	-	15,360	-	15,360	-	-	-	56,080	2030
LRCI Phase 4 Projects	-	-	411,889	-	-	-	-	-	-	-	-	-	411,889	2024
Play Space Renewals and Upgrades (LRCI 3 partially)	-	50,000	650,000	706,560	737,280	768,000	798,720	829,440	860,160	890,880	912,261	912,261	8,065,562	Ongoing
Pump Parks/Skate Parks Zuccoli - additional	-	-	250,000	-	-	-	-	-	-	-	-	-	250,000	2024
Tree Planting & Replacement	352,953	783,335	608,658	506,000	256,000	256,000	256,000	256,000	256,000	256,000	262,144	262,144	3,174,946	Ongoing
Public Lighting														
Public Lighting Renewals	61,065	45,000	51,200	56,320	61,440	66,560	71,680	76,800	81,920	87,040	89,129	89,129	731,218	Ongoing
Public Lighting Upgrades (Dark Spots)	512,381	537,619	250,000	198,800	204,800	204,800	204,800	204,800	204,800	204,800	209,715	209,715	2,097,030	Ongoing
Sustainability Programs (Solar Panels & LEDs etc)	593,915	169,338	53,600	153,600	153,600	153,600	153,600	153,600	153,600	153,600	157,286	157,286	1,443,373	Ongoing
Roads														
Bitumen Reseal & Asphalt Overlay Program (R2R)	813,197	2,412,752	1,245,393	1,318,042	1,383,944	1,453,141	1,525,799	1,602,088	1,682,193	1,766,302	1,808,694	1,808,694	15,594,290	Ongoing
Road Reconstruction	581,390	256,000	200,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	4,250,000	Ongoing
Road Safety Program	23,496	353,636	50,000	128,000	133,120	138,240	143,360	148,480	148,480	148,480	152,044	152,044	1,342,247	Ongoing
Stormwater														
Stormwater Renewals & Upgrades	25,184	104,000	184,320	194,560	204,800	215,040	225,280	235,520	245,760	256,000	262,144	262,144	2,285,568	Ongoing
Vehicles														
Fleet Replacement	394,829	443,852	363,520	363,520	363,520	363,520	363,520	363,520	368,640	368,640	377,487	377,487	3,673,375	Ongoing
Water Infrastructure														
Irrigation Refurbishment	240,397	168,422	250,000	327,680	337,920	348,160	358,400	368,640	378,880	389,120	398,459	398,459	3,555,718	Ongoing
TOTAL	4,343,281	6,523,905	7,847,520	10,321,961	7,872,420	8,963,231	8,177,973	8,640,220	7,364,924	6,372,292	6,507,227	6,507,227	78,574,994	Ongoing

FINANCIAL RATIOS

Class of Assets	2022- 2023 Revised Budget	2023- 2024 Forecast	2024- 2025 Forecast	2025- 2026 Forecast	2026- 2027 Forecast	2027- 2028 Forecast	2028- 2029 Forecast	2029- 2030 Forecast	2030- 2031 Forecast	2031- 2032 Forecast	2032- 2033 Forecast
Operating ratio											
This ratio measures Council's ability to contain operating expenditure within operating revenue	14%	13%	13%	14%	15%	16%	17%	18%	19%	19%	21%
Benchmark - Greater than 0%											
Cash Expense Cover Ratio											
This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow	11.96	5.52	5.44	5.43	5.31	5.70	6.22	7.03	8.04	9.01	10.28
Benchmark - Greater than 3.0 months											
Current Ratio											
This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities	1.58	2.74	2.70	2.70	2.76	2.94	3.16	3.51	3.94	4.36	4.89
Benchmark - Greater than 1.5											
Own Revenue											
This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue	90%	91%	91%	91%	91%	91%	91%	91%	91%	91%	91%
Benchmark - Greater than 60% < 75%											
Own funding / total operating revenue											
Debt Service Cover Ratio											
This ratio measures the availability of cash to service debt including interest, principal, and lease payments	4.66	8.51	6.80	6.85	11.07	12.13	13.61	15.02	16.58	17.09	19.03
Benchmark - Greater than 2.0											
Interest Cover Ratio											
This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash	9.50	29.57	18.19	16.90	19.85	22.78	26.71	30.93	36.00	39.35	46.76
Benchmark - Greater than 4.0											
Asset Sustainability Ratio*											
This ratio indicates the extent to which Council is replacing its existing asset base with capital renewals of existing assets*	374%	70%	88%	65%	72%	64%	66%	55%	47%	47%	46%
Benchmark - between 89%-110%											

* the average ratio for asset sustainability over 11 years is 90%

ASSUMPTIONS

This Long-Term Financial Plan has been prepared on the basis that Council will continue to deliver the same level of service to the community as it is currently providing.

The Long-Term Financial Plan also includes the following specific assumptions in relation to expected revenues and expenses.

GENERAL ASSUMPTIONS

Item	Budget Assumptions 2023-24	Forecast Assumptions 2024-2033	Comment
Residential Growth	1%	1%	City of Palmerston accommodation stocks grew by 3.3% p.a. from 2006 to 2011, and 4.6% p.a. from 2011 to 2016 according to the ABS. A conservative 1% growth is included in this plan.
CPI	3.1%	3.1%	Based on long-term forecast for CPI for the Northern Territory as per DAE (December 2022 release).

REVENUE ASSUMPTIONS

Item	Budget Assumptions 2024-2033	Forecast Assumptions	Comment
Rate Increase	TBC	3.3%	This is the required amount that Council will need to raise rates to ensure that the Council is sustainable and is able to renew its current asset base.
Waste Management Charge	CPI	CPI	Annual Charges will increase in line with contractual increases
Statutory Charges	CPI	CPI	Statutory Charges are not forecast to increase.
User Fees & Charges	CPI	CPI	All user fees and charges are expected to increase in-line with CPI
Investment Interest	4.0%	4.0%	Interest is calculated on the forecast cash and investment balances reflecting stable investment rates.
Interest on overdue rates	8%	8%	Interest is calculated on the overdue outstanding rates balance.
Other Revenues	CPI	CPI	Other revenues consist of program fees and sundry income items.
Operating Grants	CPI	CPI	Operating grants include the financial assistance grant and the operating subsidy for the library from the NTG.

EXPENSE ASSUMPTIONS

Item	Budget Assumptions 2023-24	Forecast Assumptions 2024-2033	Comment
Employee Costs excluding Superannuation	2.5%	2.5%	Employee costs based on various factors from the Enterprise agreement
Superannuation	11%	11% to 12%	Between the years 2023/24 to 2027/28 a further 0.5% per annum is included to increase superannuation as per federal legislation.
Current Borrowing Costs	2.78%	2.78%	PAN Borrowing costs are fixed for the term of the loan.
Future Borrowing Costs	4.9%	4.9%	Conservative estimate.
Materials, contracts, and other expenses	CPI	CPI	Average increase anticipated.
Depreciation	N/A	N/A	Depreciation is based on current depreciation rates plus depreciation on gifted and constructed assets at an average useful life of 70 years across asset classes.

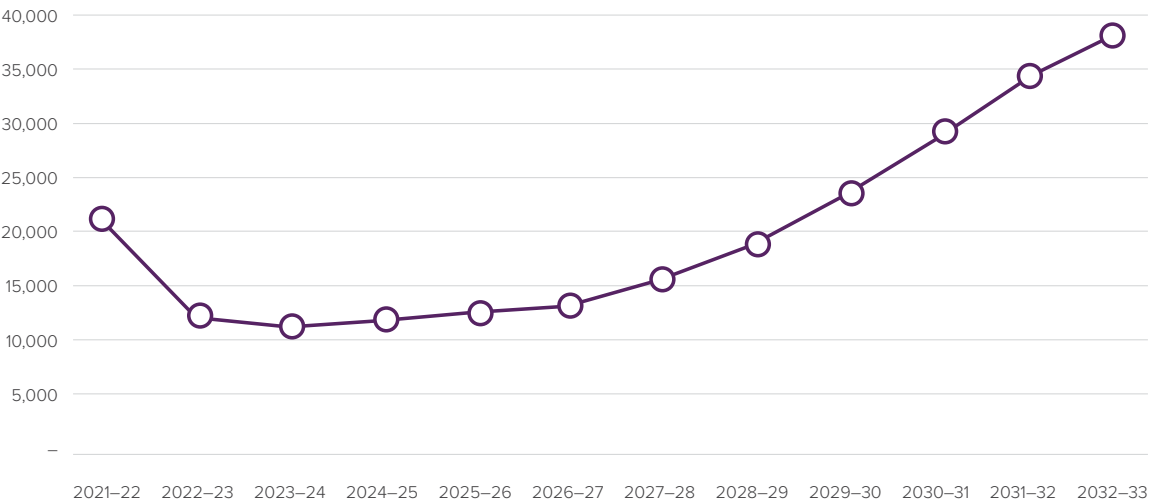
CAPITAL ASSUMPTIONS

Item	Budget Assumptions 2023-24	Forecast Assumptions 2024-2033	Comment
Capital Grants	\$2M	\$19.2M	Included as detailed in the 10 years capital work program.
Reserves	\$1.3M	\$700K	Included as detailed in the 10 years capital work program.
Capital Expenditure	\$7.8M	\$70.7M	Included as detailed in the 10 years capital work program.

Ratio	Benchmark	Ten-Year Average
Operating Ratio	>0%	17%
Cash Expense Ratio	>3 months	6.75
Current Ratio	>1.5	3.35
Rates Coverage Ratio	60%-75%	91%
Debt Service Ratio	>2	12.60
Interest Cover Ratio	>4	28.55
Sustainability Ratio	90%-110%	62%*

*the average ratio for asset sustainability over 11 years is 90%

RESERVES



CONCLUSION

Financial sustainability is ensuring that Council is able to fund both its services and be able to fund asset replacement at the rate upon which they deteriorate. Council is committed to long-term financial sustainability and intergenerational equity, where each generation ‘pays their way,’ as opposed to any generation ‘living off their assets’, leaving it to future generations to address the issue of replacing worn out infrastructure without the necessary funds to do so.

Council is currently relatively low on un-restricted reserves and operating with continuous deficits. However, the organisation itself is strong and financially viable. Through prudent and responsible budgeting, planning and financial management the Council will be able to rebuild its reserves, continue to deliver quality services to the community and replace and renew assets now and into the future, ensuring the same level of service for each generation.



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COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.4
REPORT TITLE:	Council Policy Review - Elected Member Allowance and Expenses
MEETING DATE:	Tuesday 20 June 2023
AUTHOR:	Chief Executive Officer, Luccio Cercarelli
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report reviews Council Policy *Elected Member Allowances and Expenses* and Council's obligatory requirements under the *Local Government Act 2019* and associated regulations.

KEY MESSAGES

- A review has been undertaken on Council Policy *Elected Members Allowances and Expenses* and recommendations have been made to ensure compliance with the *Local Government Act 2019* and consideration of Determination of Allowance for Members of Local Council (Determination No. 1 of 2023).
- The *Local Government Act 2019* provides for council member allowances to be determined by the Remuneration Tribunal.
- On the 14 February 2023 the Chief Minister tabled the Determination of Allowance for Members of Local Council (Determination No. 1 of 2023) at Parliamentary Sitings.
- The new allowances come into effect on the 1st of July 2023.
- Cyclic review of Council Policies ensures transparent and good governance practices, aligning with the *Local Government Act 2019*.
- The policy has inclusions to insure it is modern and contemporary in context.

RECOMMENDATION

1. THAT Report entitled Council Policy Review - Elected Member Allowance and Expenses be received and noted.
2. THAT amended Council Policy Elected Member Allowances and Expenses at **Attachment 13.1.4.4** of Report entitled Council Policy Review - Elected Member Allowance and Expenses be adopted and come into effect on the 1 July 2023.
3. THAT Council write to the Minister of Local Government seeking a determination regarding interpretation of Clause 4.2 of the Determination of Allowance for Members of Local Council (Determination No. 1 of 2023) in particularly the ability for Council to set different extra meeting fees outside of "normal business hours".

BACKGROUND

Policies serve to ensure decisions are consistent, and in accordance with legislation and the Council's strategic goals. It is considered good governance for Council to review policies at least once during the Council's term to ensure they are consistent, compliant and reflect the Council's interest.

Cyclic review is being undertaken on Council's current policies to ensure maintained compliance. As part of this process, new policies will be developed and presented to Council as the review progresses.

Council has previously adopted the current policy Elected Member Allowances and Expenses.

As a result of changes to legislation being the *Local Government Act NT (2019)* and the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* the Northern Territory Remuneration Tribunal (RT) commenced an inquiry on Local Government Council and Local Authority Members' Allowances.

On the 14 February 2023 the Chief Minister tabled the Determination of Allowance for Members of Local Council (Determination No. 1 of 2023) at Parliamentary Sitings, **Attachment 13.1.4.1**.

The new allowances come into effect on the 1st of July 2023.

This report presents for Council consideration and endorsement of the reviewed Council Policy Elected Members Allowances and Expenses.

DISCUSSION

Elected Members Allowances are currently paid in accordance with The *Local Government Act 2019*.

Council Policy *Elected Member Allowances and Expenses* has been in effect for the last year and can be found as **Attachment 13.1.4.2**.

A review of the Policy has been undertaken considering the *Local Government Act 2019*, the Determination of Allowance for Members of Local Council (Determination No. 1 of 2023) and Council's current processes, to ensure the policy provides for Elected Members to carry out their official duties in the most efficient and cost-effective way.

Elected Members expenses policies should allow for Elected Members to receive adequate and reasonable expenses and facilities to enable them to carry out their civic duties as elected representatives of their local communities. It should further encourage and make it accessible for all members of the community to consider nominating at a local government election.

A tracked changes version is provided as **Attachment 13.1.4.3**.

The reviewed policy being recommended is provided at **Attachment 13.1.4.4** Some key highlights of changes being recommended are:

- Administrative tidy up to reflect Determination.
- Removal of Communication Entitlement as excluded by Determination as now covered by Allowances.
- Increase of Information Technology Capital Entitlement to reflect increasing costs.
- Reviewed definition for payments of extra meeting allowances and inclusion of activities to reflect Determination.

- Determination of Mayor vehicle allowance to allow Mayor the choice on the form of provision for the term of Council.
- Inclusion of Carer Entitlement to reflect Council's commitment to Inclusion, Diversity, and Accessibility Framework.
- Inclusion, Diversity, and Accessibility Support. The City of Palmerston is committed to creating a community where all members enjoy equal access within the public domains, services and programs as outlined in the Community Plan.

City of Palmerston has sought clarification from the Department of Chief Minister and Cabinet on a variety of matters regarding interpretation of the Determination and the Department responded with FAQs **Attachment 13.1.4.5**.

Legal advice has also been sought to inform this report. A summary is as follows:

- *Local Government Act (2019)* (the Act), Section 106 provides Allowance for members of council
- If there is no determination that applies to a council, the allowances are to be as determined by the Minister.
- Section 106 (5) states:
For subsection (4), the Minister may determine any of the following:
 - (a) *differential allowances for principal members, deputy principal members and other members of a local government council;*
 - (b) *a fixed amount, a minimum amount or a maximum amount of an allowance;*
 - (c) *different categories of allowances;*
 - (d) *that an allowance should be indexed and the basis of, and method for, indexation;*
 - (e) *any rules that apply to eligibility for, or payment or application of, an allowance.*
- Section 106 (8) states:
Subject to a determination referred to in subsection (1) or under subsection (5), the allowances fixed by a council for a financial year under subsection (7):
 - (a) *must not be increased during the financial year; and*
 - (b) *may be decreased during the financial year.*

An area of concern relates to Clause 4.2 Extra Meeting / Activity Allowance, in particular the use of words 'normal business hours'. The Department in its FAQs advises that this applies to all hours 24/7. Staff believe this is not a reasonable determination or expectation. The FAQs state that normal business hours is in effect 24/7 which staff do not believe is a correct or even a practical determination. Advice received suggests that on this basis Council could approach the Minister for a determination, or if the alternative view is taken regarding the interpretation of section 106(4), to deal with the issue in accordance with section 23 of the Act.

The request would seek clarification and present legal position, that Council determines its normal business hours as 7:30am to 5:30pm Monday to Friday for which Council will be paid the extra meeting and activities allowance as per clause 4.2, but outside of these hours the Council will determine the appropriate allowance fee remaining capped at \$10,000 per annum as per clause 4.1.

A separate body of work is currently underway regarding Elected members Superannuation, and this will be subject to a future report.

CONSULTATION PROCESS

In preparing this report, the following external party was consulted:

- Ward Keller Lawyers

Community consultation is not required as the policies contained within this report are a requirement under the *Local Government Act*.

POLICY IMPLICATIONS

An amended policy is required to reflect the Determination of Allowance for Members of Local Council (Determination No. 1 of 2023) and is being recommended.

BUDGET AND RESOURCE IMPLICATIONS

It is noted that *the Act* provides for council member allowances to be determined by the Remuneration Tribunal.

Determination of Allowance for Members of Local Council (Determination No. 1 of 2023) sets out allowances for Members.

The Draft Municipal Plan 2023-2024 contains funding for elected members allowances and expenses. The Draft Municipal Plan also contains the allowances contained within the Determination.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government Act 2019* provides that the Remuneration Tribunal will determine the maximum council member allowances.

It is a legislative requirement that all expenses under the *Elected Member Allowances and Expenses* policy be provided for in Council's budget and identified in monthly and annual financial reports.

The Remuneration Tribunal Determination is not a challengeable decision.

Section 106 of the Act states:

- (7) *If the Remuneration Tribunal or the Minister determines an allowance for members of a council that is not a fixed amount, the council may fix the amount of that allowance payable to members in respect of each financial year as part of the council's budget.*
- (8) *Subject to a determination referred to in subsection (1) or under subsection (5), the allowances fixed by a council for a financial year under subsection (7):*
 - (a) *must not be increased during the financial year; and*
 - (b) *may be decreased during the financial year.*

This means that in relation to any amendment to Extra Meeting and Activities allowance they may not be able to come into effect until the following financial year. This will be further considered once a determination is received from the Minister.

The FAQs have been prepared by the Department of the Chief Minister and Cabinet and are not part of the Determination made under the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. Accordingly, the FAQs do not have the force of law.

There is a risk that inadequate allowances and expenses for members will result in less candidates or suitable candidates from nominating for council. To mitigate this the Council should continue to lobby for increased appropriate allowances for City of Palmerston members.

New and amended forms and processes will be developed and implemented to deal with the new policy and the Determination.

This Report addresses the following City of Palmerston Strategic Risks:

1. Fails to be trusted as Council.
Context: Achieving credibility & trust with majority of those within and external to the City.
4. Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the Council and Administration to account..

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

I, the author and approving officer, declare that I do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20230214 Report on Determination no. 1 of 2023 - Allowances for members of local councils [13.1.4.1 - 13 pages]
2. CoP Policy - Elected Member Allowance and Expenses [13.1.4.2 - 4 pages]
3. CoP Policy - Elected Member Allowance and Expenses - Tracked Changes [13.1.4.3 - 6 pages]
4. CoP Policy - Elected Member Allowance and Expenses - FINAL [13.1.4.4 - 5 pages]
5. FA Qs - Council member allowances from 1 July 2023 - Remuneration Tribunal Determination [13.1.4.5 - 6 pages]

ORIGINAL PAPER

No. 755
Laid on the Table
14.1.2023



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL COUNCILS**

REPORT ON DETERMINATION NO. 1 OF 2023

1. INTRODUCTION

As a result of amendments to the *Local Government Act 2006* and the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), on 29 June 2022, the Administrator of the Northern Territory, Her Honour the Honourable Vicki O'Halloran AO CVO, issued a request to the Remuneration Tribunal to inquire into and determine the allowance or allowances payable to a member of a local council pursuant to section 7B(1) of the AMSORE Act.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

Emails were sent to all Local Councils in July 2022 advising them of the Inquiry. The Remuneration Tribunal then emailed each Council on Friday, 16 September 2022 and invited submissions and offered to hold a discussion with each Council either in person or through a video link. The Remuneration Tribunal received six submissions and met with all Councils, with the exception of two Councils.

2. EQUITY

The Remuneration Tribunal considers that equity should be the major principle applied in establishing levels of remuneration for elected Councillors throughout the Territory. The Remuneration Tribunal found the existing allowance covering base, electoral allowance and extra meeting fees does not meet this principle as there is a disparity of what is paid to Councillors across the Northern Territory. This disparity has been addressed in this Inquiry and consequent Determination.

3. CATEGORISATION

The Remuneration Tribunal has recognised three categories of Councils being Municipal, Regional and Community Councils.

Municipal Councils are defined as the following:

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

Regional Councils are defined as the following:

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

Community Councils are defined as the following:

- Belyuen;
- Coomalie; and
- Wagait.

4. ELECTORAL ALLOWANCE

Presently there is a differential electoral allowance paid to Councillors where the larger electorates, in a geographical sense, are paid less than the three major Municipal Councils in Darwin, Alice Springs and Palmerston. It is unclear among Councillors with whom the Remuneration Tribunal met, as to the purpose of the Electoral Allowance and the Remuneration Tribunal has been advised that in some cases Councillors see this as part of their remuneration to attend statutory meetings. There is one Council that appears not to pay this allowance to its Councillors.

The Remuneration Tribunal believes the Electoral Allowance should be included with the current base amount to establish a Councillor's Allowance.

5. COUNCILLOR'S ALLOWANCE

The Remuneration Tribunal believes there should be a base Councillor Allowance established. The Remuneration Tribunal considers that this allowance should be lower for Community Councils based on population and geographical size.

In addition to this Allowance, a Professional Development Allowance will be maintained. However, this will now be more flexible to allow Councillors to either bring forward the allowance into a future year or roll it over from a past year.

Finally, the Remuneration Tribunal is concerned that the extra meeting allowance has been restricted and this will now be restructured and more readily accessed by Councillors and Deputy Principal Members.

6. BUILDING ON THE COUNCILLOR'S ALLOWANCE

The base Councillor's Allowance will be \$20,000 per year, but this will be increased based on factors including population, electors, number of wards and geographical size. The Remuneration Tribunal, taking into account these factors, has determined the following allowances:

• Darwin	\$31,000
• Alice Springs	\$22,000
• Litchfield	\$22,000
• Palmerston	\$22,000
• All other Municipal and Regional Councillors	\$20,000
• Coomalie	\$7000
• Belyuen	up to \$5000
• Wagait	up to \$5000

7. COVERAGE OF COUNCILLOR ALLOWANCE

The Remuneration Tribunal acknowledges that it is important to clearly state what is covered by the Councillor Allowance as there is confusion among Councillors as to the purposes of Allowances.

As such, the Councillor's Allowance is to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies;
- allowance towards costs incurred in servicing constituents in Ward or Council Area;
 - including, but not limited to:
 - donations;
 - organisation sponsorship;
 - membership fees;
 - patron expenses; and
 - constituent support.

8. VEHICLE ALLOWANCE FOR USE OF PRIVATE VEHICLE

Councillors are entitled, in some circumstances, to Vehicle Allowance when attending statutory meetings of Councils and Council approved activities with a cap of \$5000 in a financial year.

This Vehicle Allowance recognises that there are significant travel requirements for some Regional Councillors to attend statutory meetings and it was noted that, at least one Councillor, has a 1500km round trip to attend their meetings.

The Remuneration Tribunal believes that a capped amount should be set aside, and Councillors will be eligible to apply for a vehicle allowance each time they travel to statutory meetings, local authority meetings and approved Council business up to this capped amount. It is recommended that Council staff calculate the distance of travel for Councillors to attend these meetings and use this amount for the provision of each vehicle allowance.

Councillors will be eligible for a vehicle allowance if the Councillor must travel more than 50kms from their home to attend a meeting/activity for a minimum round trip of 100kms, and travel does not occur in a Council supplied and maintained vehicle.

Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Tax Office each year. The current rate for 2022-23 is 78 cents per kilometre.

Vehicle Allowance will be paid in the following circumstances:

- travel to and from statutory council meetings;
- travel to and from official council approved meetings;
- travel to and from approved function representing a Principal Member;
- travel to and from Local Authority meetings;
- travel to and from all meetings of the Council or their sub-committees; and
- travel to and from any additional activity where extra meeting/activity allowance has been approved.

9. EXTRA MEETING / ACTIVITY ALLOWANCE

The Remuneration Tribunal is also concerned that some Councillors do not have access to funds that properly reimburse their travel time when attending extra meetings or activities of the Council.

Presently, there are three differential amounts for extra meeting allowance and the Remuneration Tribunal cannot find justification as to why one Council receives up to 50% more for this allowance than others. The Remuneration Tribunal has determined an Extra Meeting / Activity Allowance of up to \$10,000 for all Deputy Principal Members and Councillors throughout the Territory. This allowance may be accessed by Deputy Principal Members and Councillors as follows:

- additional meetings of a full Council or established sub-committees of council;
- attendance at Local Authority Meetings within the Ward that Councillors represent;
- attendance at any functions representing the Principal Member on official council duties;
- attendance at functions as an invited representative of Council and with Council's approval;
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meeting;

Allowances to be paid to eligible members (excluding Principal Members) are:

1. Fee if activity takes place during normal business hours as follows:

- | | |
|-------------------------|-------|
| ○ Up to 2 hours | \$200 |
| ○ Between 2 and 4 hours | \$300 |
| ○ More than 4 hours | \$500 |

The Remuneration Tribunal has determined an Extra Meeting / Activity allowance for Councillors of Community Councils of up to \$1000 a year, if the extra meeting / activity is approved by Council.

10. PROFESSIONAL DEVELOPMENT ALLOWANCE

The Professional Development Allowance is increased to \$4000 in a financial year, and will now be more flexible. The total amount claimable in a year, is the total of two years being based on the annual allowance, plus one year drawn in advance or one years remaining balance from a previous year. The maximum amount claimable by any Councillor, is the sum total of one year for each year of the elected term.

The Professional Development Activity must be specifically related to the role of a Councillor and approved by the Council. Courses to be encouraged are:

- AICD Company's Director Course; and
- Professional Activity conducted by Local Government Association Northern Territory.

Proof of completion for each stage of the course / activity is required before further payments can be claimed.

11. DEPUTY PRINCIPAL MEMBERS ALLOWANCE

Currently, Deputy Principal Members are paid Base and Electorate Allowance in three groups:

- Darwin;
- Alice Springs and Palmerston; and
- Others.

If the same methodology is also applied to a Deputy Principal Member's Allowance and a Councillor's Allowance is maintained, this allowance will be:

Council	Deputy Principal Member Allowance	Councillor Allowance	Total Allowances
Darwin	\$23,800	\$31,000	\$54,800
Palmerston	\$17,200	\$22,000	\$39,200
Alice Springs	\$16,500	\$22,000	\$38,500
Litchfield	\$16,000	\$22,000	\$38,000
Other Municipal and Regional	\$16,000	\$20,000	\$36,000

There is no additional Allowance for Deputy Principal Members of Community Councils.

12. PRINCIPAL MEMBERS ALLOWANCE

Currently, Principal Members are paid Mayoral and Electorate Allowance in three groups:

- Darwin;
- Alice Springs and Palmerston; and
- Others.

Applying the same methodology for Councillor Allowance, and building on the Councillor Allowance, the Principal Member Allowance has been calculated as follows:

Council	Principal Member Allowance	Councillor Allowance	Total Allowance
Darwin	\$127,200	\$31,000	\$158,200
Palmerston	\$92,000	\$22,000	\$114,000
Alice Springs	\$89,000	\$22,000	\$111,000
Litchfield	\$83,000	\$22,000	\$105,000
Others Town and Regional	\$82,000	\$20,000	\$102,000
Coomalie	\$18,000	\$7,000	\$25,000
Belyuen	\$20,000	\$5,000	\$25,000
Wagait	\$5,000	\$5,000	\$10,000

13. VEHICLES FOR PRINCIPAL MEMBERS OF TOWN AND REGIONAL COUNCILS

In discussions with Councils, the Remuneration Tribunal was advised that some Principal Members are provided with a Council maintained vehicle. It is considered that this allowance should be included in the Determination.

The Remuneration Tribunal has determined that if the Principal Members has not been given a vehicle by the council, they are entitled to an allowance. The Remuneration Tribunal has determined the vehicle allowance of \$25,000 per financial year.

Principal Members of Regional Councils are to be offered a Council maintained vehicle or a vehicle allowance of \$40,000 per financial year. This recognises the high cost of maintaining vehicles in the Regional areas.

The Vehicle Allowance will be paid each fortnight or monthly.

14. TRAVEL ALLOWANCE

Councillors who are required to stay away from home overnight on Council approved business will be entitled to Travel Allowance.


The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2021/6 or any subsequent Taxation Determination made in substitution of that Determination.

15. FUTURE INQUIRIES

This is the first inquiry into Members of Local Government Council Allowances by an independent body and it would be enhanced if a follow up inquiry by the Remuneration Tribunal can be conducted in 2023, to review the impact of the allowances that have been established. Such an Inquiry will also allow Councils and Councillors to raise any issues that have resulted from the implementation of this Determination.

16. APPENDIX A

Appendix A provides a comparison between existing and new allowances.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 24 January 2023

APPENDIX A to the Report on Allowances for Members of Local Councils

Comparison of Existing Allowances with New Allowances

Municipal and Regional Councils

ALLOWANCE COUNCIL	CURRENT	NEW
Councillors Katherine & Regional	\$18,454	\$20,000
Alice Springs	\$21,430	\$22,000
Palmerston	\$21,430	\$22,000
Litchfield	\$21,430	\$22,000
Darwin	\$30,706	\$31,000

Mayor Total Allowance

Katherine & Regional	\$94,888	\$102,000
Litchfield	\$94,888	\$105,000
Alice Springs	\$110,704	\$111,000
Palmerston	\$110,704	\$114,000
Darwin	\$158,144	\$158,200

Deputy Mayor Total allowance

Katherine & Regional	\$32,720	\$36,000
Litchfield	\$32,720	\$38,000
Alice Springs	\$38,173	\$38,500
Palmerston	\$38,173	\$39,200
Darwin	\$54,531	\$54,800

Community Councils

Councillors Belyuen	\$4,503	\$5,000
Coomalie	\$4,000	\$7,000
Wagait	\$653	\$5,000
Mayor Belyuen	\$25,039	\$25,000
Coomalie	\$27,848	\$30,000
Wagait	\$3,631	\$10,000



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL GOVERNMENT COUNCILS**

DETERMINATION NO. 1 OF 2023

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Municipal Councils are the following:

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

Regional Councils are the following:

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

Community Councils are the following:

- Belyuen.
- Coomalie; and
- Wagait.

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
 - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
 - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is defined in the *Local Government Act 2019* as an elected member of a Local Council:

2. ALLOWANCES

The following allowances will be paid annually.

COUNCILLORS' ALLOWANCE

Darwin	\$31,000
Palmerston	\$22,000
Alice Springs	\$22,000
Litchfield	\$22,000
Other Municipal and Regional	\$20,000

Community Councils

Coomalie	\$7000
Belyuen	up to \$5000 as approved by Council
Wagait	up to \$5000 as approved by Council

DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$127,200
Palmerston	\$92,000
Alice Springs	\$89,000
Litchfield	\$83,000
Other Municipal and Regional	\$82,000

Community Councils

Coomalie	\$23,000
Belyuen	up to \$20,000 as approved by Council
Wagait	up to \$5000 as approved by Council

3. INCLUSIONS OF ALL ALLOWANCES

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies;
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
 - Including, but not limited to:
 - donations;
 - organization sponsorship;
 - membership fees;
 - patron expenses; and
 - constituent support.

4. EXTRA MEETING / ACTIVITY ALLOWANCE

- 4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Municipal and Regional Councillors and Deputy Principal Members of those Councils. The allowance may be accessed as follows:

- additional meetings of full Council or established sub-committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

- 4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee if activity takes place during normal business hours as follows:
 - up to 2 hours \$200
 - between 2 and 4 hours \$300
 - more than 4 hours \$500
- An Extra Meeting / Activity Allowance of up to \$1000 per financial year, can be paid to Councillors of the Community Councils, when attending an extra meeting / activity approved by the Council.

5. PROFESSIONAL DEVELOPMENT ALLOWANCE \$4000 PER YEAR

- 5.1. Professional Development Allowance is \$4000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members, Councillors of Municipal and Regional Councils.
- 5.2. Professional Development Allowance up to \$1000 per financial year, may be claimed by all Principal Members and Councillors of Community Councils if approved by the Council.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The AICD Company's Director Course should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory (LGANT).
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel involves 50kms from home base, and is capped at \$5000 per financial year, travel does not occur in a Council supplied and maintained vehicle, and the Councillor is not in receipt of a motor vehicle provisions in Clause 7 below.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office each year and is 78 cents a kilometre in 2022-23.
- 6.3. Vehicle Allowance will be available in the following circumstances:
 - travel to and from statutory Council meetings;
 - travel to and from official Council approved meeting;
 - travel to and from approved function representing the Principal Member;
 - travel to and from Local Authority Meetings;
 - travel to and from all meetings of Council or their sub-committees; and
 - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.

7. PROVISION OF MOTOR VEHICLE

- 7.1. If Principal Members of Municipal and Regional Councils are not given a Council maintained vehicle they can receive a Vehicle Allowance.
- 7.2. The Vehicle Allowance, which will be paid fortnightly or monthly, will be:
 - \$25,000 per year for Municipal Principal Members; or
 - \$40,000 per year for Regional Principal Members.

8. TRAVEL ALLOWANCE

Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.

The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2021/6 or any subsequent Taxation Determination made in substitution of that Determination.

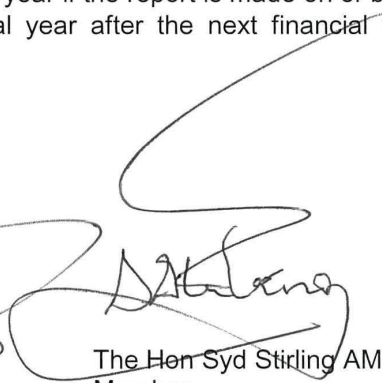
9. GENERAL

9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 24 January 2023



POLICY

Name:	Elected Member Allowances and Expenses		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Governance and Strategy Manager		
Adopted Date:	1/07/2021	Next Review Date:	1/07/2025
Records Number:	462835	Council Decision:	9/1588

1 PURPOSE

This policy sets out Elected Members allowances and expenses payable to provide necessary support to effectively carry out their roles in Council. This policy covers allowances, benefits, and support to be provided to Elected Members.

2 PRINCIPLES

Council is committed to providing payment or reimbursement of allowances and expenses to Elected Members to carry out their official duties in an accountable, transparent manner that ensures the proper use of Council resources in the most efficient and cost effective way.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Allowances	Allowances provided in compensation to Elected Members in consideration and recognition of the time and effort spent in their roles on Council.
Elected Member	Individuals elected to Council. For the purposes of this policy, Elected Member refers to Mayor, Deputy Mayor and Aldermen
Ordinary Elected Member	An Elected Member other than the Mayor, Deputy Mayor or, during the relevant period, an acting Mayor.

4 POLICY STATEMENT

4.1 Elected Member Allowances

- 4.1.1 Allowances are set annually by Council as part of budget deliberations.
- 4.1.2 Allowances (apart from Professional Development Allowance) are to be paid from 1 July each year on a monthly basis in arrears by electronic funds transfer to the Elected Member's nominated account.
- 4.1.3 Where an Elected Member is acting as Mayor in the absence of the Mayor the acting Mayor will be paid 100% of the Mayoral Base and Electoral Allowance for that period.

4.2 Extra Meeting Allowance

- 4.2.1 For Ordinary Elected Members this allowance may be paid by attending the following types of unpaid meetings (alternate members are only paid if the appointed member is not in attendance):
 - (a) Council Committee Meetings;
 - (b) Special Meetings of Council;
 - (c) Special Meetings of Council Committees;
 - (d) Council Advisory/Networking Group Meetings;
 - (e) Council workshops or briefings;



POLICY

- (f) Meetings of external agencies or organisations to which Council has formally appointed an Elected Member to represent the Council; and
 - (g) Meetings of the Local Government Association of the Northern Territory where the Elected Member is a delegate of the Council.
- 4.2.2 Extra Meeting Allowance payable per Extra Meeting is set annually by Council as part of budget deliberations and published on the Council website.
- 4.2.3 Extra Meeting Allowance may be claimed where substantial travel of at least four hours (including any transit time) occurred to attend an Extra Meeting on a different day the meeting was held.
- 4.2.4 Elected Members must attend at least 75% of the duration of an Extra Meeting to be eligible to claim.
- 4.2.5 Claims forms are to be submitted by the second working day in the month following the meeting. Late claims will be paid the following month.
- 4.2.6 Extra Meeting Allowance claims for the financial year must be submitted by the last payment run for the end of financial year.
- 4.3 Professional Development Allowance**
- 4.3.1 May be applied for on Council's approved form and submitted to the Chief Executive Officer (CEO) for approval.
- 4.3.2 May be expended in relation to attending or undertaking the following types of conference and training:
- (a) Course study or other training course relevant to perform as an Elected Member;
 - (b) A conference, seminar, symposium, expo or other similar event on a topic or function directly related to local government, Council services, Council vision or duties relevant to being an Elected Member; or
 - (c) Training, mediation or counselling recommended or ordered as part of a decision relating to a Code of Conduct complaint.
- 4.3.3 If an Elected Member is attending a training course that exceeds the professional development allowance available in the current financial year within the term of the Council:
- (a) Any remaining professional development allowance in the current financial year may be expended to partially pay for the training course with the Elected Member personally paying the additional costs; and
 - (b) An Elected Member may apply to be reimbursed for the additional costs of the training course against the professional development allowance in future financial years.
- 4.3.4 Access to reimbursement is subject to:
- (a) Being an Elected Member at the time when a claim for reimbursement is made; and
 - (b) Any changes in the maximum amount of professional development allowance available in the future financial year(s).
- 4.4 Elected Member Travel**
- 4.4.1 Air travel is to be by the most reasonable means available, taking into consideration flight times, flight duration and dates available and shall not include business or first class. If air travel is required, it will be booked and paid by the Council.
- 4.4.2 Accommodation is to be by the most reasonable means available and will be booked and paid by the Council.



POLICY

- 4.4.3 An Elected Member required to travel for Council business by Council resolution, is entitled to payment or reimbursement for reasonable expenses for necessary travel and accommodation.
- 4.4.4 Council will pay in advance any registration fees, accommodation deposits and airline tickets for approved Elected Member travel. Where this is not possible, a reimbursement equivalent to the fees or expenses will be paid subject to the provision of receipts.
- 4.4.5 Should car hire be required, any traffic infringement notices and fines are the individual responsibility of the driver of the vehicle.
- 4.4.6 Elected Members may be accompanied by a spouse or partner subject to Council not incurring any additional expense.
- 4.4.7 Meals and incidentals are to be in accordance with the ATO taxation determination. Meal allowances are not to be paid when the meal is included in the cost of the meeting, conference, or other event.
- 4.4.8 All non-essential additional expenses such as telephone calls, room service or mini-bar supplies are the responsibility of the Elected Member. In the instance where there are no other options, exceptions may be applied to the CEO for approval.
- 4.4.9 Where travel arrangements need to be changed or cancelled, the Elected Member must inform the CEO in writing as soon as possible to minimise any financial loss to Council.
- 4.4.10 The CEO is to report any non-attendance at the next Ordinary Council Meeting.
- 4.5 **Information Technology Capital Entitlement**
- 4.5.1 Over the term of the Council term, each Elected Member is entitled to claim an Information Technology Capital Entitlement up to the value of \$1,200 excluding GST to purchase equipment to carry out official duties (e.g. laptop, computer).
- 4.5.2 Reimbursement will occur from Council once a paid tax invoice has been received.
- 4.6 **Communication Entitlement**
- 4.6.1 Each financial year each Elected Member is entitled to claim a Communication Entitlement up to the value of \$800 excluding GST to carry out official duties (e.g. phone bills, internet connectivity).
- 4.6.2 This will be paid in arrears, in equal monthly instalments as a reimbursement on provision of evidence of expenditure.
- 4.6.3 Proof of evidence must include the Member's Name, or place of residence, or phone number.
- 4.6.4 Communication Entitlement claims for the financial year must be submitted by the last payment run for the end of financial year.
- 4.7 **Council Resources**
The following will be provided to Elected Members to assist in carrying out official duties:
 - (a) A Council email address with calendar facility. An Elected Member's calendar shall be available to other Elected Members and staff in order to facilitate the smooth running of Council operations and as a record of their activities relating to undertaking official duties;
 - (b) Name badge;
 - (c) Business Cards;
 - (d) An Elected Members Portal with dedicated access to Council business papers;



POLICY

- (e) Through the CEO, Council staff will provide basic IT support including access to relevant systems and email accounts but will not be responsible for privately owned IT equipment;
- (f) Council will provide postage for official correspondence through its internal mail services. Bulk mailing will not be provided;
- (g) Elected Members wishing to use Council resources, such for photocopying and printing, must arrange for the use of these resources through the CEO. Council resources may not be used for personal documents or for circulars, publications or election material;
- (h) Elected members shall not use Council facilities, resources (including staff) for personal reasons including furtherance of their political career.
- (i) A framed Certificate of Service will be presented in Council meeting for Elected Members achieving 10 years of service, with subsequent certificates presented at five yearly intervals.

4.8 Mayoral Benefits

4.8.1 The Mayor is entitled to the following additional benefits to assist them in undertaking official duties:

- (a) Provision and maintenance of Mayoral Robes and Chain of Office;
- (b) Mobile phone and suitable telecommunication plan;
- (c) An office;
- (d) Administrative assistance for official use;
- (e) Provision and use of official Mayoral stationery.
- (f) Use of a dedicated fully maintained Council vehicle for official and private use within the Northern Territory; and
- (g) Reimbursement for costs associated with attendance and participation at official functions where Council is represented.

4.9 Insurance

4.9.1 Elected Members will receive the benefit of insurance cover subject to the wording, limits, excesses and terms and conditions specified in Council's insurance policies for the following:

- (a) Personal Accident;
- (b) Professional Indemnity and Public Liability;
- (c) Motor Vehicle (limited); and
- (d) Councillors and Officers Liability.

5 ASSOCIATED DOCUMENTS

- 5.1 *Community Plan*
- 5.2 *Code of Conduct for Elected Members and Committee Members*
- 5.3 *Council Policy Breach of Code of Conduct by Elected Member*
- 5.4 Professional Development Allowance Application Form
- 5.5 Extra Meeting Allowance Claim Form

6 REFERENCES AND RELATED LEGISLATION

- 6.1 *Local Government Act*
- 6.2 *Ministerial Guidelines 2: allowances for council members*



POLICY

Name:	Elected Member Allowances and Expenses		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Governance and Strategy Manager		
Adopted Date:	1/07/2021	Next Review Date:	1/07/2025
Records Number:	462835	Council Decision:	9/1588

1 PURPOSE

This policy sets out Elected Members allowances and expenses payable to provide necessary support to effectively carry out their roles in Council. This policy covers allowances, benefits, and support to be provided to Elected Members.

2 PRINCIPLES

Council is committed to providing payment or reimbursement of allowances and expenses to Elected Members to carry out their official duties in an accountable, transparent manner that ensures the proper use of Council resources in the most efficient and ~~cost-effective~~ cost-effective way.

The policy should allow for Elected Members to receive adequate and reasonable expenses and facilities to enable them to carry out their civic duties as elected representatives of their local communities and encourage members of the community to seek election as an Elected Member.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Allowances	Allowances provided in compensation to Elected Members in consideration and recognition of the time and effort spent in their roles on Council.
Elected Member	Individuals elected to Council. For the purposes of this policy, Elected Member refers to Mayor, Deputy Mayor and <u>Councillor/Aldermen</u>
<u>Mayor</u>	<u>Is the Principal Member</u>
<u>Deputy Mayor</u>	<u>Is the Council appointed Deputy Principal Member</u>
Ordinary Elected Member	An Elected Member other than the Mayor, Deputy Mayor or, during the relevant period, an acting Mayor.
<u>Determination</u>	<u>Most recent Determination of Allowances for Members of Local Government Councils</u>
Inclusion, Diversity and Accessibility	<u>While inclusion, diversity and accessibility are often referred to in the context of people with lived experience of disability, these principles apply to many different groups within society, including Aboriginal and/or Torres Strait Islander people; people from Culturally and Linguistically Diverse (CALD) backgrounds, including newly arrived refugees and migrants; people who identify as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+); older people; children and young people; people with a disability; people experiencing homelessness; people experiencing mental illness; people who are socio-economically disadvantaged and people experiencing gender inequality.</u>



POLICY

4 POLICY STATEMENT

4.1 Elected Member Allowances

4.1.1 ~~Allowances are paid in accordance with the Determination of the Northern Territory of Australia Remuneration Tribunal. Allowances are set annually by Council as part of budget deliberations.~~

4.1.2 Allowances (apart from Professional Development Allowance) are to be paid from 1 July each year on a monthly basis in arrears by electronic funds transfer to the Elected Member's nominated account.

4.1.3 Where an Elected Member is acting as Mayor in the absence of the Mayor the acting Mayor will be paid 100% of the Mayoral ~~Base and Electoral~~ Allowance for that period.

4.2 Extra Meeting ~~and Activity~~ Allowance

4.2.1 For Ordinary ~~Elected Members~~ ~~and Deputy Mayor~~ this allowance may be paid by attending the following types of unpaid meetings (alternate members are only paid if the appointed member is not in attendance):

- (a) Council Committee Meetings;
- (b) Special Meetings of Council;
- (c) Special Meetings of Council Committees;
- (d) Council Advisory/Networking Group Meetings;
- (e) Council workshops or briefings;

- (f) Meetings of external agencies or organisations to which Council has formally appointed an Elected Member to represent the Council; and
- (g) Meetings of the Australian Local Government Association and Local Government Association of the Northern Territory where the Elected Member is a delegate of the Council.

4.2.2 ~~E~~For Ordinary Elected Members and Deputy Mayor this allowance may be paid by attending the following types of unpaid activities (alternate members are only paid if the appointed member is not in attendance):

- a) attendance at any functions representing the Mayor on official Council duties; and
- b) attendance at functions as an invited representative of Council and with Council's approval and clause 4.2.3.

4.2.3 Council approval is provided for Deputy Mayor and Ordinary Elected Members to attend the following functions as invited representatives of the Council:

- a) Civic events or functions convened by Council
- b) Functions where Council has secured tickets.
- c) External events were invited due to elected position therefore representing the Council.

4.2.2 ~~xtra Meeting Allowance payable per Extra Meeting is set annually by Council as part of budget deliberations and published on the Council website.~~

4.2.3 ~~Extra Meeting Allowance may be claimed where substantial travel of at least four hours (including any transit time) occurred to attend an Extra Meeting on a different day the meeting was held.~~

4.2.4 ~~Elected Members must attend at least 75% of the duration of an Extra Meeting to be eligible to claim.~~

4.2.5 ~~4.2.4~~ Claims forms are to be submitted no later than the first week of the following month. Late claims will be paid the following month.



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~~4.2.64.2.5~~ Extra Meeting and Activity Allowance claims for the financial year must be submitted by the last payment run for the end of financial year.

4.3 Professional Development Allowance

4.3.1 May be applied for on Council's approved form and submitted to the Chief Executive Officer (CEO) for approval.

4.3.2 May be expended in relation to attending or undertaking the following types of conference and training:

- (a) Course study or other training course relevant to perform as an Elected Member;
- (b) A conference, seminar, symposium, expo or other similar event on a topic or function directly related to local government, Council services, Council vision or duties relevant to being an Elected Member; or
- (c) Training, mediation or counselling recommended or ordered as part of a decision relating to a Code of Conduct complaint.

~~4.3.3 If an Elected Member is attending a training course that exceeds the professional development allowance available in the current financial year within the term of the Council:~~

- ~~(a) Any remaining professional development allowance in the current financial year may be expended to partially pay for the training course with the Elected Member personally paying the additional costs; and~~
- ~~(b) An Elected Member may apply to be reimbursed for the additional costs of the training course against the professional development allowance in future financial years.~~

~~4.3.44.3.3~~ Access to reimbursement is subject to:

- (a) Being an Elected Member at the time when a claim for reimbursement is made; and
- (b) Any changes in the maximum amount of professional development allowance available in the future financial year(s).

4.4 Elected Member Travel

4.4.1 Air travel is to be by ~~the most~~ reasonable means available, taking into consideration flight times, flight duration and dates available and shall not include business or first class. If air travel is required, it will be booked and paid by the Council.

4.4.2 Accommodation is to be by ~~the most~~ reasonable means available and will be booked and paid by the Council.

4.4.3 An Elected Member required to travel for Council business by Council resolution, is entitled to payment or reimbursement for reasonable expenses for necessary travel and accommodation.

4.4.4 Council will pay in advance any registration fees, accommodation deposits and airline tickets for approved Elected Member travel. Where this is not possible, a reimbursement equivalent to the fees or expenses will be paid subject to the provision of receipts.

4.4.5 Should car hire be required, any traffic infringement notices and fines are the individual responsibility of the driver of the vehicle.

4.4.6 Elected Members may be accompanied by a spouse or partner subject to Council not incurring any additional expense.

4.4.7 Meals and incidentals are to be in accordance with the ATO taxation determination. Meal allowances are not to be paid when the meal is included in the cost of the meeting, conference, or other event.



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- 4.4.8 All non-essential additional expenses such as telephone calls, room service or mini-bar supplies are the responsibility of the Elected Member. In the instance where there are no other options, exceptions may be applied to the CEO for approval.
- 4.4.9 Where travel arrangements need to be changed or cancelled, the Elected Member must inform the CEO in writing as soon as possible to minimise any financial loss to Council.
- 4.4.10 The CEO is to report any non-attendance at the next Ordinary Council Meeting.

4.5 Information Technology Capital Entitlement

- 4.5.1 Over the term of the Council term, each Elected Member is entitled to claim an Information Technology Capital Entitlement up to the value of \$1,200 excluding GST to purchase equipment to carry out official duties (e.g. laptop, computer).
- 4.5.2 Reimbursement will occur from Council once a paid tax invoice has been received.

4.6 ~~Communication Entitlement~~

- ~~4.6.1 Each financial year each Elected Member is entitled to claim a Communication Entitlement up to the value of \$800 excluding GST to carry out official duties (e.g. phone bills, internet connectivity).~~
- ~~4.6.2 This will be paid in arrears, in equal monthly instalments as a reimbursement on provision of evidence of expenditure.~~
- ~~4.6.3 Proof of evidence must include the Member's Name, or place of residence, or phone number.~~
- ~~4.6.4 Communication Entitlement claims for the financial year must be submitted by the last payment run for the end of financial year.~~

4.6 Ticket Events Entitlement

- 4.6.1 Council will pay the costs of approved ticketed functions which relate to Council business for Elected Members.
- 4.6.2 Approved ticket events are those jointly approved by the Mayor and CEO or by Council resolution.

4.7 Carer Expenses Entitlement

Childcare and carer services can be claimed where the care is reasonably required for an Elected Member to perform their role.

Elected Members who are the principal carer of a child or other elderly, disabled and/or sick immediate family member will be entitled to reimbursement of carer's actual expenses or a maximum of \$305 per hour whichever is the lesser for attendance at official business.

Childcare expenses may be claimed for children up to and including the age of 14 years.

In the event of caring for an adult person, councillors will need to provide suitable evidence to the CEO that reimbursement is applicable. This may take the form of advice from a medical practitioner.

All claims for carers and childcare must be submitted on the appropriate reimbursement claim form with sufficient evidence from the provider or a statutory declaration from the Elected Member.

Reimbursement will occur on completion of relevant form and will not occur where carer is a relative or a business that the Elected member has some form of interest.



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4.8 Inclusion, Diversity and Accessibility

The Council will meet reasonable additional expenses to assist an Elected Member with to perform their duties as an Elected Member in accordance with legislation, where the Elected Member requires assistance as it relates to Inclusion, Diversity and Accessibility principles and matters.

4.74.9 Council Resources

The following will be provided to Elected Members to assist in carrying out official duties:

- (a) A Council email address with calendar facility. An Elected Member's calendar shall be available to other Elected Members and staff in order to facilitate the smooth running of Council operations and as a record of their activities relating to undertaking official duties;
- (b) Name badge;
- (c) Electronic Business Cards and/or BB Business Cards;
- (d) An Elected Members Portal with dedicated access to Council business papers;
- (e) Through the CEO, Council staff will provide basic IT support including access to relevant systems and email accounts but will not be responsible for privately owned IT equipment;
- (f) Council will provide postage for official correspondence through its internal mail services. Bulk mailing will not be provided;
- (g) Elected Members wishing to use Council resources, such for photocopying and printing, must arrange for the use of these resources through the CEO. Council resources may not be used for personal documents or for circulars, publications or election material;
- (h) Elected members shall not use Council facilities, resources (including staff) for personal reasons including furtherance of their political career.
- (i) A framed Certificate of Service will be presented in Council meeting for Elected Members achieving 10 years of service, with subsequent certificates presented at five yearly intervals.

4.84.10 Mayoral Benefits

4.1.14.10.1 The Mayor is entitled to the following additional benefits to assist them in undertaking official duties:

- (a) Provision and maintenance of Mayoral Robes and Chain of Office;
- (b) Mobile phone and suitable telecommunication plan;
- (c) An office;
- (d) Administrative assistance for official use;
- (e) Provision and use of official Mayoral stationery; and:
 - ~~(f) Use of a dedicated fully maintained Council vehicle for official and private use within the Northern Territory;~~ and
 - ~~(g)(f)~~ Reimbursement for costs associated with attendance and participation at official functions where Council is represented.

4.10.2 The Mayor is entitled to the provision of a motor vehicle by Council and the provision of such motor vehicle will be provided at the discretion of the Mayor for the full term of the Council by either:

- a) Use of a dedicated fully maintained vehicle (including fuel) provide by Council for official and private use within the Northern Territory. The type of vehicle will be equivalent to City of Palmerston executive fleet and approved by the CEO; or



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[b\) A Vehicle Allowance as specified by the Determination.](#)

[4.24.11 Insurance](#)

[4.2.14.11.1](#) Elected Members will receive the benefit of insurance cover subject to the wording, limits, excesses and terms and conditions specified in Council's insurance policies for the following:

- (a) Personal Accident;
- (b) Professional Indemnity and Public Liability;
- (c) Motor Vehicle (limited); and
- (d) Councillors and Officers Liability.

5 ASSOCIATED DOCUMENTS

- 5.1 *Community Plan*
- 5.2 *Code of Conduct for Elected Members and Committee Members*
- 5.3 *Council Policy Breach of Code of Conduct by Elected Member*
- 5.4 [Professional Development Allowance Application Form](#)
- 5.5 [Extra Meeting Allowance Claim Form](#)

6 REFERENCES AND RELATED LEGISLATION

- 6.1 *Local Government Act*
- 6.2 [Determination of Allowance for Members of Local Council, Northern Territory Of Australia Remuneration Tribunal Ministerial Guidelines 2: allowances for council members](#)

Name:	Elected Member Allowances and Expenses		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Governance and Strategy Manager		
Adopted Date:		Next Review Date:	
Records Number:		Council Decision:	

1 PURPOSE

This policy sets out Elected Members allowances and expenses payable to provide necessary support to effectively carry out their roles in Council. This policy covers allowances, benefits, and support to be provided to Elected Members.

2 PRINCIPLES

Council is committed to providing payment or reimbursement of allowances and expenses to Elected Members to carry out their official duties in an accountable, transparent manner that ensures the proper use of Council resources in the most efficient and cost-effective way.

The policy should allow for Elected Members to receive adequate and reasonable expenses and facilities to enable them to carry out their civic duties as elected representatives of their local communities and encourage members of the community to seek election as an Elected Member.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Allowances	Allowances provided in compensation to Elected Members in consideration and recognition of the time and effort spent in their roles on Council.
Elected Member	Individuals elected to Council. For the purposes of this policy, Elected Member refers to Mayor, Deputy Mayor and Councillor
Mayor	Is the Principal Member
Deputy Mayor	Is the Council appointed Deputy Principal Member
Ordinary Elected Member	An Elected Member other than the Mayor, Deputy Mayor or, during the relevant period, an acting Mayor.
Determination	Most recent Determination of Allowances for Members of Local Government Councils
Inclusion, Diversity and Accessibility	While inclusion, diversity and accessibility are often referred to in the context of people with lived experience of disability, these principles apply to many different groups within society, including Aboriginal and/or Torres Strait Islander people; people from Culturally and Linguistically Diverse (CALD) backgrounds, including newly arrived refugees and migrants; people who identify as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+); older people, children and young people; people with a disability; people experiencing homelessness; people experiencing mental illness; people who are socio-economically disadvantaged and people experiencing gender inequality.

4 POLICY STATEMENT

4.1 Elected Member Allowances

- 4.1.1 Allowances are paid in accordance with the Determination of the Northern Territory of Australia Remuneration Tribunal.
- 4.1.2 Allowances (apart from Professional Development Allowance) are to be paid from 1 July each year on a monthly basis in arrears by electronic funds transfer to the Elected Member's nominated account.
- 4.1.3 Where an Elected Member is acting as Mayor in the absence of the Mayor the acting Mayor will be paid 100% of the Mayoral Allowance for that period.

4.2 Extra Meeting and Activity Allowance

- 4.2.1 For Ordinary Elected Members and Deputy Mayor this allowance may be paid by attending the following types of unpaid meetings (alternate members are only paid if the appointed member is not in attendance):
 - (a) Council Committee Meetings;
 - (b) Special Meetings of Council;
 - (c) Special Meetings of Council Committees;
 - (d) Council Advisory/Networking Group Meetings;
 - (e) Council workshops or briefings;
 - (f) Meetings of external agencies or organisations to which Council has formally appointed an Elected Member to represent the Council; and
 - (g) Meetings of the Australian Local Government Association and Local Government Association of the Northern Territory where the Elected Member is a delegate of the Council.
 - 4.2.2 For Ordinary Elected Members and Deputy Mayor this allowance may be paid by attending the following types of unpaid activities (alternate members are only paid if the appointed member is not in attendance):
 - a) attendance at any functions representing the Mayor on official Council duties; and
 - b) attendance at functions as an invited representative of Council and with Council's approval and clause 4.2.3.
 - 4.2.3 Council approval is provided for Deputy Mayor and Ordinary Elected Members to attend the following functions as invited representatives of the Council:
 - a) Civic events or functions convened by Council
 - b) Functions where Council has secured tickets.
 - c) External events were invited due to elected position therefore representing the Council.
 - 4.2.4 Claims forms are to be submitted no later than the first week of the following month. Late claims will be paid the following month.
 - 4.2.5 Extra Meeting and Activity Allowance claims for the financial year must be submitted by the last payment run for the end of financial year.
-
- 4.3 Professional Development Allowance
 - 4.3.1 May be applied for on Council's approved form and submitted to the Chief Executive Officer (CEO) for approval.
 - 4.3.2 May be expended in relation to attending or undertaking the following types of conference and training:
 - (a) Course study or other training course relevant to perform as an Elected Member;

- (b) A conference, seminar, symposium, expo or other similar event on a topic or function directly related to local government, Council services, Council vision or duties relevant to being an Elected Member; or
 - (c) Training, mediation or counselling recommended or ordered as part of a decision relating to a Code of Conduct complaint.
- 4.3.3 Access to reimbursement is subject to:
 - (a) Being an Elected Member at the time when a claim for reimbursement is made; and
 - (b) Any changes in the maximum amount of professional development allowance available in the future financial year(s).
- 4.4 **Elected Member Travel**
 - 4.4.1 Air travel is to be by reasonable means available, taking into consideration flight times, flight duration and dates available and shall not include business or first class. If air travel is required, it will be booked and paid by the Council.
 - 4.4.2 Accommodation is to be by reasonable means available and will be booked and paid by the Council.
 - 4.4.3 An Elected Member required to travel for Council business by Council resolution, is entitled to payment or reimbursement for reasonable expenses for necessary travel and accommodation.
 - 4.4.4 Council will pay in advance any registration fees, accommodation deposits and airline tickets for approved Elected Member travel. Where this is not possible, a reimbursement equivalent to the fees or expenses will be paid subject to the provision of receipts.
 - 4.4.5 Should car hire be required, any traffic infringement notices and fines are the individual responsibility of the driver of the vehicle.
 - 4.4.6 Elected Members may be accompanied by a spouse or partner subject to Council not incurring any additional expense.
 - 4.4.7 Meals and incidentals are to be in accordance with the ATO taxation determination. Meal allowances are not to be paid when the meal is included in the cost of the meeting, conference, or other event.
 - 4.4.8 All non-essential additional expenses such as telephone calls, room service or mini-bar supplies are the responsibility of the Elected Member. In the instance where there are no other options, exceptions may be applied to the CEO for approval.
 - 4.4.9 Where travel arrangements need to be changed or cancelled, the Elected Member must inform the CEO in writing as soon as possible to minimise any financial loss to Council.
 - 4.4.10 The CEO is to report any non-attendance at the next Ordinary Council Meeting.
- 4.5 **Information Technology Capital Entitlement**
 - 4.5.1 Over the term of the Council term, each Elected Member is entitled to claim an Information Technology Capital Entitlement up to the value of \$2000 excluding GST to purchase equipment to carry out official duties (e.g. laptop, computer).
 - 4.5.2 Reimbursement will occur from Council once a paid tax invoice has been received.
- 4.6 **Ticket Events Entitlement**
 - 4.6.1 Council will pay the costs of approved ticketed functions which relate to Council business for Elected Members.
 - 4.6.2 Approved ticket events are those jointly approved by the Mayor and CEO or by Council resolution.
- 4.7 **Carer Expenses Entitlement**

- 4.7.1 Childcare and carer services can be claimed where the care is reasonably required for an Elected Member to perform their role.
- 4.7.2 Elected Members who are the principal carer of a child or other elderly, disabled and/or sick immediate family member will be entitled to reimbursement of carer's actual expenses or a maximum of \$30 per hour whichever is the lesser for attendance at official business.
- 4.7.3 Childcare expenses may be claimed for children up to and including the age of 14 years.
- 4.7.4 In the event of caring for an adult person, councillors will need to provide suitable evidence to the CEO that reimbursement is applicable. This may take the form of advice from a medical practitioner.
- 4.7.5 All claims for carers and childcare must be submitted on the appropriate reimbursement claim form with sufficient evidence from the provider or a statutory declaration from the Elected Member.
- 4.7.6 Reimbursement will occur on completion of relevant form and will not occur where carer is a relative or a business that the Elected member has some form of interest.

- 4.8 **Inclusion, Diversity and Accessibility**
- 4.8.1 The Council will meet reasonable additional expenses to assist an Elected Member with to perform their duties as an Elected Member in accordance with legislation, where the Elected Member requires assistance as it relates to Inclusion, Diversity and Accessibility principles and matters.

- 4.9 **Council Resources**

The following will be provided to Elected Members to assist in carrying out official duties:

 - (a) A Council email address with calendar facility. An Elected Member's calendar shall be available to other Elected Members and staff in order to facilitate the smooth running of Council operations and as a record of their activities relating to undertaking official duties;
 - (b) Name badge;
 - (c) Electronic Business Cards and/or Business Cards;
 - (d) An Elected Members Portal with dedicated access to Council business papers;
 - (e) Through the CEO, Council staff will provide basic IT support including access to relevant systems and email accounts but will not be responsible for privately owned IT equipment;
 - (f) Council will provide postage for official correspondence through its internal mail services. Bulk mailing will not be provided;
 - (g) Elected Members wishing to use Council resources, such for photocopying and printing, must arrange for the use of these resources through the CEO. Council resources may not be used for personal documents or for circulars, publications or election material;
 - (h) Elected members shall not use Council facilities, resources (including staff) for personal reasons including furtherance of their political career.
 - (i) A framed Certificate of Service will be presented in Council meeting for Elected Members achieving 10 years of service, with subsequent certificates presented at five yearly intervals.

- 4.10 **Mayoral Benefits**
- 4.10.1 The Mayor is entitled to the following additional benefits to assist them in undertaking official duties:
 - (a) Provision and maintenance of Mayoral Robes and Chain of Office;
 - (b) Mobile phone and suitable telecommunication plan;

- (c) An office;
 - (d) Administrative assistance for official use;
 - (e) Provision and use of official Mayoral stationery; and
 - and
 - (f) Reimbursement for costs associated with attendance and participation at official functions where Council is represented.
- 4.10.2 The Mayor is entitled to the provision of a motor vehicle by Council and the provision of such motor vehicle will be provided at the discretion of the Mayor for the full term of the Council by either:
- a) Use of a dedicated fully maintained vehicle (including fuel) provide by Council for official and private use within the Northern Territory. The type of vehicle will be equivalent to City of Palmerston executive fleet and approved by the CEO: or
 - b) A Vehicle Allowance as specified by the Determination.
- 4.11 Insurance
- 4.11.1 Elected Members will receive the benefit of insurance cover subject to the wording, limits, excesses and terms and conditions specified in Council's insurance policies for the following:
- (a) Personal Accident;
 - (b) Professional Indemnity and Public Liability;
 - (c) Motor Vehicle (limited); and
 - (d) Councillors and Officers Liability.

5 ASSOCIATED DOCUMENTS

- 5.1 *Community Plan*
- 5.2 *Code of Conduct for Elected Members and Committee Members*
- 5.3 *Council Policy Breach of Code of Conduct by Elected Member*

6 REFERENCES AND RELATED LEGISLATION

- 6.1 *Local Government Act*
- 6.2 Determination of Allowance for Members of Local Council, Northern Territory Of Australia Remuneration Tribunal

Council member allowances – from 1 July 2023

Frequently asked questions

The Remuneration Tribunal (the Tribunal) Report and Determination No. 1 of 2023 - Allowances for Members of Local Government Councils was made on 24 January 2023 (and tabled in the Northern Territory Legislative Assembly on 14 February 2023). Below are answers to some commonly asked questions regarding the Determination.

This document was created by the Department of the Chief Minister and Cabinet following discussions with the Local Government Association of the Northern Territory and other stakeholders. It does not form part of the Determination but aims to assist council members and staff in understanding the Determination.

2 – Allowances

Will the council need to make a decision to adopt the allowances?

The Determination sets the value of Councillors Allowance, Deputy Principal Members Additional Allowance and Principal Members Additional Allowance. The exception is Belyuen and Wagait Councils, which are given an allowance of an amount approved by Council 'up to' a certain value. These are the only councils that need to make a separate decision adopting the allowances.

The Determination shows an annual allowance, does that mean the full allowance is paid once per year?

No, the Determination sets the capped annual allowances for each council, an 'up to' amount that is claimable under each allowance. Allowances are paid in accordance with Council policy, usually occurring fortnightly or monthly.

There seems to be a significant drop in both the Deputy Principal Member and Principal Member allowances, is that right?

No, the allowances determined for Deputy Principal Members Additional Allowance and Principal Members Additional Allowance are in addition to the Councillors' Allowance. Appendix A to the Report compares the current allowances with the new allowances and provides the total allowance for the Mayor (principal member) and Deputy Mayor (deputy principal member).

3 – Inclusions of all allowances

If, before 1 July 2023, a council provided an allowance to members that was not required under the Local Government Act 2019, for example an allowance for internet and phones, does it now need to come out of the allowances covered by the Determination? Can the council make a decision to pay allowances not mentioned in the Determination?

As the Determination now sets out what the allowances are to cover, for example it now specifies "contribution towards phone and internet usage", a council cannot pay another allowance towards such usage. However, there may be circumstances where, subject to council policy, it is appropriate for a council to supply a member with a phone, computer or related equipment, or reimburse a member's cost of purchasing such equipment.

4 - Extra Meeting/Activity Allowance

The Determination shows allowances for 'normal business hours', what does this mean and how is the fee set for Council activities/meetings held outside normal business hours?

The expression "normal business hours" is mentioned at paragraph 4.2, although the Determination does not specify an allowance for meetings after hours or an option for Council to self-determine their allowances. As such, extra meetings or activities (both during and outside of business hours) should be paid at the rates listed for meetings during business hours, based on the time that meeting/activity takes.

Are the Extra Meeting/Activity Allowance limits of \$10,000 per year (paragraph 4.1) and \$1,000 per year (paragraph 4.2) per council or member?

These are capped amounts set out for each council. The \$10,000 capped Extra Meeting Allowance is only available to municipal and regional councils members (except principal member) and the \$1,000 capped Extra Meeting Allowance is only for councillors of community councils (excludes principal member and deputy principal member).

Are deputy principal members entitled to the Extra Meeting/Activity Allowance?

Yes, deputy principal members are eligible to access the Extra Meeting/Activity Allowance as per paragraph 4.1 of the Determination. In paragraph 5 of the Report, the Tribunal is concerned with the Extra Meeting Allowance being restricted and have now restructured it to be more accessible.

If a council member has to cancel their attendance at a meeting or activity for which they have already received an allowance, are they required to repay the allowance?

The Determination does not specify requirements for payment or repayments of allowances. Allowances are normally paid in arrears.

If a council member is unable to attend a meeting or activity due to illness or unforeseen circumstances, can they still claim allowances for the missed meeting or activity?

No, a council member can only claim allowances for a meeting/activity they were present for.

Is there a minimum part/amount of time required for the attendance at a meeting to get the allowance, for example attendance at 80 per cent of the scheduled meeting?

The Determination does not specify the minimum attendance time required per meeting. However, it is common for councils to have established policies and procedures in place for meetings and the payment of allowances to council members. The Determination does nominate different amounts for the time period in attendance, including up to 2 hours, between 2 and 4 hours and more than 4 hours. For example, if a council member attends a meeting/activity for 1.5 hours and the full meeting was for 4 hours, the member is entitled to the 'up to 2 hour' amount (\$200).

Can a council member claim the extra meeting/activity allowance for attending a meeting or activity via telephone/video conference?

Yes, under sections 95(3)(a) and 98(3)(a) of the *Local Government Act 2019*, the member's attendance at the meeting by means of an audio or audiovisual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

5 - Professional development

Are there any limitations on the number of professional development courses that a council member can take per year?

The Determination does not limit the number of professional development courses that a council member can attend each year. However, the course must be relevant to their role as councillor and be approved by the council.

If a member needs to book flights and accommodation to get to the professional development course, would that be covered under the Professional Development Allowance?

The Determination does not specify if the Professional Development Allowance may be claimed for the costs (including travel, accommodation and meals) in attending a training course approved by Council. Whether or not these related costs can be claimed is a matter of council policy.

For proof of completion of a professional development course, will a pass grade be required (if applicable) or will a confirmation of attendance from the provider be suitable?

The Determination does not specify requirements for attendance or passing a course in order to be eligible for the Professional Development Allowance. This should continue to be managed in line with council policy.

If a professional development course or several courses will cost more than the yearly allowance, can a councillor use their allowance for the following year?

Yes, as long as it is still within their elected term. The Determination sets out in paragraph 5.4 that a total of two years' worth of allocations can be used in one financial year, as long as the councillor would still be within their elected term. Alternatively, if a councillor uses part or none of the allowance in one financial year, the allowance will be carried over for the following financial year only, although it will not continue to be carried across further years, even if the councillor is still in term during those years. For example, if the allowance is not accessed for two years, the councillor will lose access to one years' worth of the allowance.

If a council member does not wish to attend any professional development courses, can their allowance go towards other council members to top up their allowance, for example be pooled for others to use?

No, the Professional Development Allowance is capped at \$1,000 per financial year for each councillor and principal member of community councils (if approved by council) and \$4,000 per financial year for each member of municipal and regional councils. If a council member does not access any of their Professional Development Allowance it cannot be accessed by other council members that have exhausted their capped allowance and it does not get pooled towards any other allowance or person.

6 – Vehicle allowance

The reimbursement for vehicle use at the Australian Taxation Office (ATO) rate (78 cents per kilometre in 2022-23) may not fully compensate members for travel time or wear and tear on their vehicles. Is there a way the council can 'top up' the allowance?

No, nothing can be paid above the ATO rate to compensate for vehicle usage.

Can a council member claim a Vehicle Allowance for travel outside of the council's jurisdiction?

Yes, as long as the member is not receiving a vehicle provision or travelling in a council vehicle, and it falls within the circumstances set out in paragraph 6.3. For example, a council member may need to travel outside of the council's jurisdiction to attend an approved function over 50 kilometres from home.

If a councillor travels 30 kilometres from home in their private vehicle to attend an approved meeting/activity, will the councillor be eligible for the vehicle allowance?

No, for a councillor to be eligible for the Vehicle Allowance, they must also travel more than 50 kilometres from their home to attend a meeting/activity with a minimum round trip of 100 kilometres.

What happens if a councillor's vehicle allowance exceeds the capped amount?

The Vehicle Allowance is capped at \$5,000 per financial year for each councillor. If a councillor reaches the capped amount, the councillor is not eligible for further Vehicle Allowances for that financial year and reimbursement cannot be sought in the following year. However, in some circumstances, kilometres not claimed for an allowance, might be claimable as a tax deduction.

Are councillors required to keep a logbook to claim the Vehicle Allowance?

The Determination does not specify requirements for councillors to keep a logbook. However, subject to council policy, it is important for councillors to keep thorough documentation and records when claiming reimbursement for vehicle expenses. Maintaining a diary, logbook or using GPS-enabled phone applications are acceptable methods for tracking travel and keeping accurate records.

7 – Provision of motor vehicle

Is it the council's or the principal member's decision whether to have a vehicle provided or a Vehicle Allowance? For example it may be financially better for the principal member to take an allowance, but financially better for the council to provide a vehicle.

For municipal and regional councils, it is the council's decision whether to provide the principal member with a vehicle or the Vehicle Allowance. However, a council should support its principal member. Accordingly, councils are encouraged to find out what the principal member's preference is, and where reasonable to do so, accommodate that preference.

If a council member is acting as principal member, do they gain access to the principal member's Vehicle Allowance at paragraph 7.2?

No, an acting principal member does not receive any additional allowances under the Determination. They will only be eligible for their usual Vehicle Allowance set out in paragraph 6. However, they may attend more meetings or activities than they otherwise would and be eligible for more Extra Meeting/Activity Allowance payments.

8 - Travel allowance

Can I claim the daily Travel Allowance and/or breakfast, lunch or dinner for a full day trip from 7am to 7pm whilst on approved Council business?

No, Travel Allowance including food, drinks, incidentals and the daily allowance cannot be claimed for day trips.

Can a council member claim the Travel Allowance if they are attending a meeting or activity outside of the Northern Territory?

Yes, as long as they are staying away from home overnight and are on approved Council business. Table 1 of the Taxation Determination TD 2021/6 sets out the applicable rates for each city/location.

Can a council member claim both the Vehicle Allowance and the Travel Allowance for the same trip?

The Travel Allowance covers incidentals such as costs of transportation. If a council member claims incidentals for transportation costs, then the Vehicle Allowance cannot be accessed. However, subject to council policy, a council member may wish to claim the Vehicle Allowance for the kilometres travelled and only receive the Travel Allowance for meals and accommodation expenses. In another situation, a council member may drive more than 50 kilometres from their home to the airport, then catch a flight to attend council business and fly back to the airport the following day. The Vehicle Allowance could be claimed for the kilometres travelled to and from the airport and the Travel Allowance claimed for the time between arrival at and departure from the airport.

9 - General

When will the Determination come into effect since it was tabled at the NT Legislative Assembly on 14 February 2023?

The Determination is considered made on the date it was signed by the Tribunal, which was 24 January 2023. This means that it comes into effect on 1 July 2023.

Other Q&As

Can a member get paid an allowance in advance?

The Determination does not specify requirements for payments of allowances. Allowances for council members are normally paid in arrears. This means that the allowances are paid after the completion of a specified period of time, usually a month. The exact timing of the payments may vary depending on the specific council and their payment cycle. However, it is common for councils to have established policies and procedures in place for the payment of allowances to council members.

What is the legal basis for the Determination? Do councils have to follow it?

In accordance with section 353 of the *Local Government Act 2019*, *Guideline 2A: Council member allowances* was re-made under section 71(2) of *Local Government Act 2008* and is continued in force as a transitional arrangement until the Remuneration Tribunal makes a determination under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. Therefore councils will need to continue to comply with the *Guideline 2A* until 30 June 2023, then comply with the Determination from 1 July 2023. Not following the Determination would be a breach of the *Local Government Act 2019* and could potentially be improper conduct under the *Independent Commissioner Against Corruption Act 2017*. In addition, not following the Determination could result in allowances having to be repaid by members following an audit.

Are the allowances taxed?

Some are and some are not, it is a council member's own responsibility to seek taxation advice for their particular circumstances and to keep receipts and accurate records.

Does the Determination have to be approved by the Minister for Local Government?

No, the Remuneration Tribunal is independent from the Minister. The Tribunal's Determination is final and requires no further approval.

Will the Remuneration Tribunal carry out reviews/audits on councils' compliance with its Determination?

No, the Department of the Chief Minister and Cabinet is responsible for administering the *Local Government Act 2019*. While the Determination is made under the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, it is section 106 of the *Local Government Act 2019* that requires allowances to be paid in accordance with the Determination. Compliance reviews or investigations carried out by the Department of the Chief Minister and Cabinet may consider if a council has correctly followed the Determination.

How can I access the full Report and Determination tabled in the NT Legislative Assembly?

You can access the Remuneration Tribunal's reports and determinations via cmc.nt.gov.au.

If you have a query relating to the Determination, contact the Local Government Unit, Department of the Chief Minister and Cabinet via LGQuestions.CMC@nt.gov.au.

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.5
REPORT TITLE:	Changes to Monthly Council Finance Report
MEETING DATE:	Tuesday 20 June 2023
AUTHOR:	Executive Manager Economics and Finance, Chris Kimani
APPROVER:	Acting Director Finance and Governance, Sheree Jeeves

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to update the Council on the current process being undertaken of reviewing the monthly Council financial report and to include dashboard reporting.

KEY MESSAGES

- A process of reviewing our current monthly financial reports is being undertaken and a consultant has been engaged to support the process.
- The purpose of the review is to improve the presentation of the financial reports for Council and to use dashboard reporting to provide high level visual representation of the financial performance and position of Council.
- The changes being developed for the new reporting format include:
 - A summarised statement of financial performance and financial position.
 - A financial health board on key ratios with traffic light monitoring.
 - Dashboards reporting on financial performance and financial position.
- A proposed first draft of the monthly Council financial report template with dashboards has been received and is currently being reviewed, prior to presentation to Council at the proposed workshop.

RECOMMENDATION

1. THAT Report entitled Changes to Monthly Council Finance Report be received and noted.
2. THAT a Council workshop be held in July to consider and approve the various proposed changes and dashboards for the new format of the monthly financial reports.

BACKGROUND

Dashboard reporting is a key element of financial reporting and allows users of the report to obtain a better understanding of what is being reported and identify key issues/concerns expeditiously.

Currently, Council monthly financial reports are presented with a focus on compliance requirements and therefore do not include dashboards or other visual aids to present and summarise Council's financial performance.

This report provides an update on the status of the project to update and improve the readability of the monthly finance report, whilst ensuring ongoing compliance of reporting requirements.

DISCUSSION

Consultants have been engaged to review Council's monthly financial reporting processes, check compliance with the monthly financial report form template as issued by the Department of the Chief Minister and Cabinet and develop dashboard and financial health reporting to be included in our monthly financial report.

The review has commenced and initial proposed changes have been provided for Council's consideration. Due to the wide range of options for presenting information, in addition to the compliant elements, it is considered timely to discuss further with Council through a workshop. This will enable examples of dashboards and outcomes to be presented and discussed, prior to the finalisation of the updated template.

The current proposed changes being considered for the monthly financial report include the following.

1. A summarised statement, in table format, of financial performance to allows readers at a quick glance to understand current performance compared to the budget.
2. A summarised statement, in table format, of financial position to allow readers to identify month by month movements in our financial position and any significant/unusual movements should be explained in the body of the report.
3. A financial health table with key ratios and comparisons with benchmark as agreed within the Municipal Plan. A traffic lights reporting system will identify the current health status compared to the benchmark. Any issues would then be reported in detail in the body of the report. The inclusion of monthly ratios reporting will assist the Council in monitoring and identifying issues on a timely basis for corrective action to be put in place.
4. Dashboards

Several dashboards are being considered, including the following:

Dashboards	Reporting
Operating income budget vs Actual per directorate	Summary of how each directorate is tracking in meetings its income targets
Operating expense budget vs Actual per directorate	Summary of the expenditure trends for each directorate.
Capital income budget vs actual	Summary of capital income against targets.
Capital expenditure budget vs actuals.	Summary of capital expenditure trends
Capital expenditure & funding budget vs actual	Extent of capital expenditure that is funded to date
Capital expenditure funded by	Provides details of the sources of capital funding
Reserves by category annual budget vs actual	Compares the current reserve balances vs actual
Equity	Summary of restricted and unrestricted reserves
Borrowing vs cash and cash equivalents	Comparison between our cash balance and borrowings
Total assets breakdown	Breakdown of assets per category
Investment percentage by Institute	Details of where investments that are held

Interest & investment revenue vs borrowing costs and budget	Comparison of the two and tracking compared to the budget.
Financial position	Total assets, total liabilities and equity
Equity breakdown	Accumulated surplus, net reserves and revaluation reserves
Overdue rates by year and property count	Reports on the overdue rates and the corresponding number of properties
Creditors paid during the month and outstanding	Comparison on how we are tracking in paying creditors
Sundry debtors	Summarises the sundry debtors and the ageing

Below is an example of dashboards from the first draft report, to be discussed further at the workshop:



It is recommended that a workshop is held in July to present and discuss the draft updated Monthly Finance Report.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance staff
- Acting Director Finance and Governance

The following external stakeholder were consulted in preparing this Report:

- Deloitte (as the engaged consultant)

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications for this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Regulation 17(1) of the General Regulations requires the CEO each month give the council a report setting out the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

A further compliance check of the monthly financial report that has occurred through the process has identified the opportunity for a separate schedule to be included in the monthly report being a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation, and insurance. This is in addition to what is currently included in discussions under tax and insurance. This will be implemented in future reporting.

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Community Benefit Scheme - Update May 2023
MEETING DATE:	Tuesday 20 June 2023
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager of Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report provides Council with a summary of the Community Benefit Scheme 2022/23 applications to date, highlighting requests received since the April 2023 update.

KEY MESSAGES

- The CBS budget for the 2022/23 fiscal year for grants, donations, sponsorships, and scholarships is \$250,000, which includes the Environmental Initiatives budget of \$20,000.
- Sponsorship funding was awarded to Indoor Sports NT to host the 2023 Australian Masters Indoor Cricket tournament in Palmerston.
- To date, City of Palmerston has received 130 Representation Support applications, with 36 since the last reporting period.
- \$175,005 has been expended in the Community Benefit Scheme 2022/23 budget, leaving \$54,995 available for June 2023, in addition to \$20,000 for Environmental Initiatives.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme - Update May 2023 be received and noted.

BACKGROUND

City of Palmerston (CoP) provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisation to deliver activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with Representation Support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation. Council Policy *Grants, Donations and Sponsorships* provides governance for the Community Benefit Scheme. Council's Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer to Council with a recommendation.

At the time of writing this Report, \$54,995 of CBS funding remains available in this financial year for future projects and events that benefit the Palmerston community.

This Report Community Benefit Scheme - Update May 2023 provides Council with a summary of the Community Benefit Scheme 2022/23 applications to date highlighting requests received since the April 2023 update.

DISCUSSION

Sponsorship

NT Indoor Sports received \$2,000 in funding to host the 2023 Australian Masters Indoor Cricket Championships at the Palmerston Indoor Sports Centre.

The 2023 National Masters Indoor Cricket Championships were held in the Northern Territory for the first time in 20 plus years. The event was held at the Palmerston Indoor Sports Centre from 20 May to the 27 May 2023. Teams from across Australia in five divisions competed in the event. The championships attracted approximately 300 interstate visitors and over 100 local competitors. The eight-day event was expected to have a positive economic impact to local suppliers of accommodation, car hire and dining venues.

CoP was acknowledged via signage at the event.

Charles Darwin University Sponsorship

Charles Darwin University (CDU) were successful in receiving \$500 sponsorship funding for The Faculty of Arts and Society Student Prize Giving Ceremony.

Keely Landry was awarded the City of Palmerston Award - Outstanding Academic Achievement in Secondary Teaching Degree.

Jemima Myer was awarded the City of Palmerston Award - Outstanding Academic Achievement in the Master of Teaching.

The Faculty of Arts and Society would like to thank you for your generous sponsorship at our 2023 Student Prize Giving Ceremony which was held on Tuesday 23 May 2023. The faculty is proud of the achievement of our students, and we are delighted to demonstrate this alongside industry professionals at an event such as this. It is through these ties to industry, the community, and professional groups that our students begin to foster relationships that will assist in their future careers. We believe that the sponsorship of academic prizes is a powerful mechanism for achieving this and we are extremely grateful for your support.

Charles Darwin University representative



Jemima Myer and Keely Landry slides presented on CDU Prize Giving Ceremony



Councillor Morrison with Jemima Myer and Keely Landry at the CDU Student Prize Giving

Individual Representation Support of \$250

Kaitlyn Berry is a young person from Palmerston, selected to represent the Northern Territory to attend the u13s National Hockey Tournament in Hobart, Tasmania. Kaitlyn was successful in receiving Individual Representation Support funding through the Community Benefit Scheme and Kaitlyn's parents provided the below feedback.

Kaitlyn had the most amazing experience in Tasmania and has made some lifelong friends with girls from different states. She just wanted to say a big thank you for helping her get there.

As a local Palmerston family, we would also like to thank City of Palmerston for your help in getting our daughter to the U13 National Hockey Championships.

Tara and Shane Berry



Kaitlyn Berry

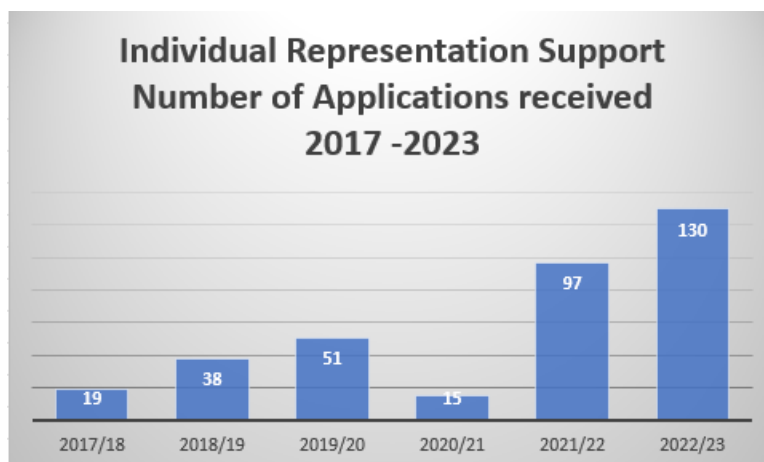


Ben King

Ben King was one of six players who received CBS funding to attend the School Sport Australia Cricket Championships in Darwin and Palmerston 4-6 June 2023. Ben's mother Jo sent the following feedback and photos in.

Ben played his first school Sport Australia cricket game against SA today and they won! Ben took 2 wickets, so we are super proud. Jo King

Individual Representation Support applications have increased in the 2022/23 financial year to 133 in the year today. This is an increase of 36 from the previous 2021/22 financial. 2020/21 applications were impacted by the travel restrictions imposed in relation to the COVID 19 pandemic.

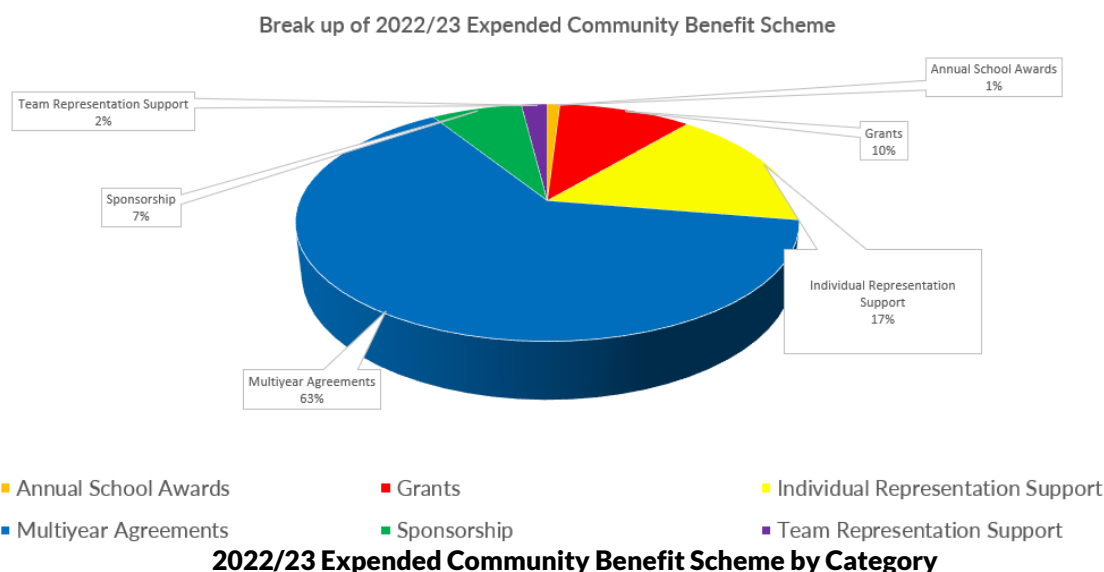


It is anticipated with increased promotion and a return to pre pandemic sporting tournaments and representation opportunities that the 2023/24 financial year for the Community Benefit Scheme will see further increases. To date the, as of the time of writing this report the amount expended from the CBS budget for Individual Representation Support is \$28,100 for 2022/23.

The data provided represents the allocation of funds in our current portfolio. Multiyear agreements account for the majority, constituting 63% of our funding, followed by Individual Representation Support at 17%. Grants make up 10% of the funds, while sponsorship accounts for 7%.

Considering that grants constitute 10% of the funds, there may be an opportunity to increase growth in this category. This could help attract a wider range of applicants and support a broader scope of projects, fostering innovation and impact.

With sponsorship representing only 7% of the funds, there may be room for improvement in this area. Efforts could be directed towards building stronger relationships with potential community organisations, highlighting the benefits and visibility they can gain through sponsorship initiatives.



Promotion Grant Workshop

Council is hosting a Grant workshop on 26 June 2023, at the Palmerston Recreation Centre. This workshop is designed to help community groups and associations develop knowledge and skills to apply and secure grant funding.

Workshop includes: an overview of grants, organisation readiness, practical grant writing tips, proposal and business case development, acquittals and record keeping.

Snippet of Northern Territory Rugby Player Handbook

Council Officers have been liaising with peak sporting bodies in the Northern Territory to promote the Community Benefit Scheme. School Sports NT and Northern Territory Rugby are now including CoP CBS information in player handbooks for Palmerston residents.

By leveraging the influential network of peak bodies, CoP have effectively expanded the reach of the grant scheme, leading to increased awareness and participation from diverse organisations, thereby fostering a thriving relationship between CoP and community sporting organisations.

Applications in Progress

Council Officers are currently liaising with seven community organisations to assist with the development of the CBS applications to meet the Council Policy Grants, Donations, and Sponsorships requirements. These applications were received between January and May 2023. Key requirements of the policy specify the funding application must align with the CoP Community Plan. Officers are working with the organisations to achieve this outcome.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

Council Policy Grants, Donations, and Sponsorships provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2022/23 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000. The 2022/23 Environmental Initiatives budget is a further \$20,000 with no funding currently expended.

\$175,005 has been expended for projects from the CBS budget which will benefit the Palmerston community, with \$54,995 remaining in the Community Benefit Scheme 2022/23 budget in addition to the \$20,000 available for environmental initiatives, as per **Attachment 13.2.1.1**.



PLAYER LEVY

A player levy of \$2,500.00 per player

Registration to the team and payment for player levies will be done via Rugby Explorer. Payment option will either be a one-off payment, or by using Zip Pay or Zip Money.

PLEASE NOTE: If there is no payment, then a non-travelling reserve will be put in place. All payments are to be made through Rugby Explorer by **Wednesday 17th May 2023**. Financial players who are not selected in the final squad will be reimbursed in full. All players will be reimbursed excess levies paid post tournament.

All players who withdraw from the team after Tuesday 30th May 2023 will be liable for any non-refundable costs.

Players not travelling with the team will be reimbursed \$500 per flight, i.e. travelling to Canberra with team and not returning reimbursed \$500, player not travelling either way with the team will be reimbursed \$1000. Alternate travel arrangements must be notified by no later than COB Wednesday 31 May 2023, failure to do so will result in full levy applying.

FUNDING / GRANT OPPORTUNITIES

- Community Benefit Scheme | City of Palmerston (nt.gov.au)
<https://palmerston.nt.gov.au/community/community-benefit-scheme>
- Community Benefit Scheme | Litchfield Council
<https://litchfield.nt.gov.au/community/community-grants#>
- Local Sporting Champions | AIS
<https://www.sportaus.gov.au/grants-and-funding/local-sporting-champions>
- Club Support
Your club may make a financial donation towards players to help support their endeavours, please contact your junior coordinator, or club president for further information.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk to Council unspent funds may result in missed opportunities to address community needs and fulfill the mandate of supporting local initiatives. Unspent funds can undermine public trust and confidence in Council's ability to efficiently allocate resources.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social, and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The 2022/23 Environmental Initiatives budget is \$20,000 with no funding currently expended. Failing to utilise these funds can hinder Council's progress in achieving environmental sustainability goals as laid out in Council's Sustainability Strategy 2022 - 2026, potentially leading to negative impacts on local ecosystems and biodiversity.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Community Benefit Scheme_-_ Application_-_ May Update [13.2.1.1 - 8 pages]

COUNCIL AGENDA

Attachment 13.2.1.1

Individual Representation Support					
Date	Activity	Recipient	Amount Requested	Amount Granted	Balance
1 July 2022	Aust Rugby League	Individual U18	250.00	250.00	
1 July 2022	NT Links Netball	Individual U18	150.00	0.00	received post event
1 July 2022	NT Links Netball	Individual U18	150.00	150.00	registration - \$150 only
1 July 2022	Aust Basketball	Individual U18	250.00	250.00	
1 July 2022	Aust Rugby League	Individual U18	250.00	250.00	
1 July 2022	National Dance	Individual U18	250.00	250.00	
1 July 2022	Southern States Rugby	Individual U18	250.00	250.00	
1 July 2022	Southern States Rugby	Individual U18	250.00	250.00	
1 July 2022	Southern States Rugby	Individual U18	250.00	250.00	
1 July 2022	Aust Team Tennis	Individual U18	250.00	250.00	
6 July 2022	Southern States Rugby	Individual U18	250.00	250.00	
13 July 2022	Titans Rugby League	Individual U18	250.00	250.00	
14 July 2022	Youth Touch Football	Individual U18	250.00	250.00	
15 July 2022	Aust - Jiu Jitsu	Individual U18	250.00	250.00	
15 July 2022	Aust - Jiu Jitsu	Individual U18	250.00	250.00	
15 July 2022	Aust - Jiu Jitsu	Individual U18	250.00	250.00	
15 July 2022	Aust - Jiu Jitsu	Individual U18	250.00	250.00	
15 July 2022	Youth Touch Football	Individual U18	250.00	250.00	
20 July 2022	u12 Top End AFL	Individual U18	250.00	250.00	
29 July 2022	Youth Touch Football	Individual U18	250.00	250.00	
4 August 2022	Youth Touch Football	Individual U18	250.00	250.00	
5 August 2022	Aust Junior Basketball	Individual U18	250.00	250.00	
5 August 2022	Youth Touch Football	Individual U18	250.00	250.00	
8 August 2022	Youth Touch Football	Individual U18	250.00	250.00	
8 August 2022	Premier Football	Individual U18	250.00	250.00	
8 August 2022	Youth Touch Football	Individual U18	250.00	250.00	
9 August 2022	Aust Junior Basketball	Individual U18	250.00	250.00	
9 August 2022	Premier Football	Individual U18	250.00	250.00	
10 August 2022	Premier Football	Individual U18	250.00	250.00	

COUNCIL AGENDA Attachment 13.2.1.1

12 August 2022	Youth Touch Football	Individual U18	250.00	250.00	
15 August 2022	Premier Football	Individual U18	250.00	250.00	
22 August 2022	Aust Junior Basketball	Individual U18	250.00	250.00	
25 August 2022	National Dance	Individual U18	250.00	250.00	
25 August 2022	Premier Football	Individual U18	250.00	250.00	
26 August 2022	Youth Touch Football	Individual U18	250.00	250.00	
22 August 2022	Murri Rugby League	Individual U18	250.00	250.00	
22 August 2022	Murri Rugby League	Individual U18	250.00	250.00	
1 September 2022	Murri Rugby League	Individual U18	250.00	250.00	
1 September 2022	Murri Rugby League	Individual U18	250.00	250.00	
1 September 2022	60's Lawn Bowls State	Individual 18+	250.00	250.00	
1 September 2022	60's Lawn Bowls State	Individual 18+	250.00	250.00	
1 September 2022	NQ Athletics	Individual U18	250.00	250.00	
1 September 2022	NQ Athletics	Individual U18	250.00	250.00	
1 September 2022	NQ Athletics	Individual U18	250.00	250.00	
5 September 2022	NQ Athletics	Individual U18	250.00	250.00	
5 September 2022	Premier Football	Individual U18	250.00	250.00	
10 September 2022	SA Amateur Golf	Individual U18	250.00	250.00	
10 September 2022	Hardcourt Tennis	Individual U18	250.00	250.00	
10 September 2022	u13 Hockey NT	Individual U18	250.00	250.00	
12 September 2022	u13 Hockey NT	Individual U18	250.00	250.00	
20 September 2022	Youth Touch Football	Individual U18	250.00	250.00	
20 September 2022	Youth Touch Football	Individual U18	250.00	250.00	
20 September 2022	Youth Touch Football	Individual U18	250.00	250.00	
20 September 2022	Youth Touch Football	Individual U18	250.00	250.00	
20 September 2022	National Gymnastics	Individual U18	250.00	250.00	
20 September 2022	Australian Badminton	Individual U18	250.00	250.00	
20 September 2022	Australian Bowls	Individual 18+	250.00	250.00	
21 September 2022	Special Olympics	Individual 18+	250.00	250.00	
21 September 2022	Special Olympics	Individual U18	250.00	250.00	
21 September 2022	Special Olympics	Individual U18	250.00	250.00	

COUNCIL AGENDA Attachment 13.2.1.1

19 October 2022	Singa Cup Football	Individual U18	250.00	250.00	
20 October 2022	Singa Cup Football	Individual U18	250.00	250.00	
20 October 2022	Ice Hockey	Individual U18	250.00	250.00	
25 October 2022	Ice Hockey	Individual U18	250.00	250.00	
25 October 2022	Ice Hockey	Individual U18	250.00	250.00	
15 November 2022	National BMX	Individual U18	250.00	250.00	
26 November 2022	Dance Evolution	Individual U18	250.00	250.00	
27 November 2022	Australian Track	Individual 18+	250.00	250.00	
29 November 2022	Dance Evolution	Individual U18	250.00	250.00	
1 December 2022	SA Amateur Golf	Individual U18	250.00	250.00	
8 December 2022	Dance Evolution	Individual U18	250.00	250.00	
23 January 2023	NT Touch Football	Individual 18+	250.00	250.00	
15 February 2023	Touch Football	Individual U18	250.00	250.00	
15 February 2023	PARS AFL	Individual U18	250.00	250.00	
15 February 2023	PARS AFL	Individual U18	250.00	250.00	
16 February 2023	PARS AFL	Individual U18	250.00	250.00	
17 February 2023	PARS AFL	Individual U18	250.00	250.00	
17 February 2023	PARS AFL	Individual U18	250.00	250.00	
17 February 2023	PARS AFL	Individual U18	250.00	250.00	
22 February 2023	Athletics NT	Individual U18	250.00	0.00	previous applicant
22 February 2023	Athletics NT	Individual U18	250.00	0.00	previous applicant
22 February 2023	Athletics NT	Individual U18	250.00	0.00	previous applicant
27 February 2023	PARS AFL	Individual U18	250.00	250.00	
6 March 2023	u17s Netball Nationals	Individual U18	250.00	250.00	
11 March 2023	u21 National Hockey	Individual U18	250.00	250.00	
8 March 2023	PARS AFL	Individual U18	250.00	250.00	
11 March 2023	u17s Netball Nationals	Individual U18	250.00	250.00	
22 March 2023	u17s Netball Nationals	Individual U18	250.00	250.00	
27 March 2023	BMX Nationals	Individual U18	250.00	250.00	
17 April 2023	TERS - Football	Individual U18	250.00	250.00	
17 April 2023	TERS - Football	Individual U18	250.00	250.00	
21 April 2023	TERS - Football	Individual U18	250.00	250.00	

COUNCIL AGENDA Attachment 13.2.1.1

21 April 2023	TERS - Football	Individual U18	250.00	250.00	
24 April 2023	TERS - Football	Individual U18	250.00	0.00	previous applicant
28 April 2023	Hockey Aust Champ	Individual U18	250.00	0.00	received post event
2 May 2023	SSNT - AFL	Individual U18	250.00	250.00	
2 May 2023	SSNT - Cricket	Individual U18	250.00	250.00	
3 May 2023	SSNT - Cricket	Individual U18	250.00	250.00	
5 May 2023	SSNT - Cricket	Individual U18	250.00	250.00	
6 May 2023	Palmerston Cricket	Individual +18	250.00	0.00	not representative
5 May 2023	SSNT - AFL	Individual U18	250.00	0.00	previous applicant
9 May 2023	SSNT - Football	Individual U18	250.00	250.00	
10 May 2023	SSNT - AFL	Individual U18	250.00	250.00	
10 May 2023	SSNT - Touch Football	Individual U18	250.00	250.00	
10 May 2023	SSNT - Swimming	Individual U18	250.00	250.00	
10 May 2023	SSNT - Football	Individual U18	250.00	250.00	
11 May 2023	SSNT - AFL	Individual U18	250.00	250.00	
11 May 2023	Southern States Rugby	Individual U18	250.00	0.00	in progress
12 May 2023	Southern States Rugby	Individual U18	250.00	250.00	
12 May 2023	Southern States Rugby	Individual U18	250.00	250.00	
12 May 2023	Aust Touch Football	Individual U18	250.00	250.00	
12 May 2023	SSNT - AFL	Individual U18	250.00	250.00	
14 May 2023	NT Links Netball	Individual U18	200.00	0.00	in progress
15 May 2023	Southern States Rugby	Individual U18	250.00	250.00	
15 May 2023	NT Link Netball	Individual U18	200.00	200.00	
15 May 2023	NT Link Netball	Individual U18	250.00	0.00	ineligible - Litchfield LGA
16 May 2023	NT Link Netball	Individual U18	200.00	0.00	in progress
17 May 2023	NT Link Netball	Individual U18	200.00	0.00	in progress
18 May 2023	NT Link Netball	Individual U18	200.00	0.00	in progress
19 May 2023	NT Link Netball	Individual U18	200.00	0.00	in progress
20 May 2023	SSNT - Cricket	Individual U18	250.00	250.00	
22 May 2023	Southern States Rugby	Individual U18	250.00	250.00	
22 May 2023	Southern States Rugby	Individual U18	250.00	250.00	

COUNCIL AGENDA Attachment 13.2.1.1

26 May 2023	NT Link Netball	Individual U18	200.00	0.00	moved to 2023/24
26 May 2023	SSNT - AFL	Individual U18	250.00	0.00	moved to 2023/24
26 May 2023	National Calisthenics	Individual U18	250.00	250.00	
26 May 2023	SSNT - AFL	Individual U18	250.00	250.00	
29 May 2023	SSNT - Cricket	Individual U18	250.00	250.00	
29 May 2023	SSNT - Cricket	Individual U18	250.00	250.00	
Total Year to Date (YTD)			31,950.00	28,100.00	
Team Representation Support					
Date	Activity	Recipient	Amount Requested	Amount Granted	Balance
20 October 2022	Alice Springs Fight Night	Palmerston Boxing	2,000.00	2,000.00	
9 January 2023	Changefest	Palmerston Indigenous Network	2,000.00	1,500.00	
19 April 2023	BMX Championships	One Six	2,000.00	0.00	received post event
Total Year to Date (YTD)			6,000.00	3,500.00	
Sponsorships					
Date	Activity	Recipient	Amount Requested	Amount Granted	Balance
1 July 2022	Palmerston Mayor's Cup	Palmerston Raiders Football Club	2,750.00	2,750.00	
3 August 2022	Membership	Geek Culture Collective	2,000.00	2,000.00	
4 October 2022	Rights On Show	Darwin Community Legal Service	500.00	500.00	
26 October 2022	Fundraising Lunch	Autism NT	2,000.00	2,000.00	
22-Dec-22	Film Production	Hijo AJA Ka Kura	2,000.00	0.00	business entity
07-Mar-23	Personal Protection Strategy	50 Plus Club	3,000.00	3,000.00	
28-Mar-23	Territory Quilts Exhibition	Darwin Patchwork and Quilters	500.00	0.00	in progress
3 May 2023	NT Masters Indoor Cricket	NT Indoor Sports	2,000.00	2,000.00	

COUNCIL AGENDA

Attachment 13.2.1.1

Total Year to Date (YTD)			14,750.00	12,250.00	
Grants					
Date	Activity	Recipient	Amount Requested	Amount Granted	Balance
1 July 2022	Walk to Remember	Amber NT	2,000.00	2,000.00	
1 July 2022	Morbid Curiosity	Two Two One Mental Health	2,000.00	2,000.00	
17 July 2022	Lit Larvae	Darwin Community Art	2,000.00	1,000.00	
3 August 2022	ATSI Children's Day	Save the Children	2,000.00	2,000.00	
3 August 2022	Membership	Kaos Horde	2,000.00	2,000.00	
4 August 2022	Books For Children	Rotary	2,000.00	0.00	Not supported
13 September 2022	Cinema Day	Neighbourhood Watch	2,000.00	0.00	Withdrawn
14 September 2022	African Cup	Darwin Lions Sports Club	2,000.00	2,000.00	
4 October 2022	Equipment purchase	Palmerston Lions	2,000.00	2,000.00	
7 October 2022	Jess Hill event	Catholic Care NT	2,000.00	0.00	Event cancelled
4 November 2022	Children's program	Early Childhood Aust	2,000.00	0.00	not supported
4 November 2022	DVD conversion	Wildcare Inc	1,870.00	187.00	
4 December 2022	Vietnamese New Year Tet	Australian Vietnamese Family Association Inc.	2,000.00	2,000.00	
6 December 2022	Taiwanese Lantern Festival	Taiwanese Community of the Northern Territory	1,984.00	1,375.00	
7 December 2022	Safer Families	YWCA	7,048.00	0.00	Withdrawn - alternate funding sourced
11 January 2023	Strive	Vibrant Diverse Cultures	4,355.00	0.00	Withdrawn due to timelines
14 March 2023	Yarning Circle	Sacred Heart Primary	1500.00	0.00	In progress
22 March 2023	Zim NT Soccer Games	abwe Darwin Community Association	2,000.00	1,393.00	
21 April 2023	First Aid Mental Health	Two Two One	10,000.00	0.00	in progress
Total Year to Date (YTD)			51,257.00	17,955.00	
Multi Year Agreements					
Date	Activity	Recipient	Amount Requested	Amount Granted	Balance

COUNCIL AGENDA

Attachment 13.2.1.1

Paid 8 Jul 2022 Due 1 June 2023 Due 1 June 2024	All abilities come and try sessions May 22, May 23, May 24	Clubhouse Territory	20,000.00	10,000.00	
Paid 1 Jul 2022 Due 28 June 2023 Due 28 June 2024	Junior Rep Program May 22, May 23, May 24	Palmerston Netball	10,000.00	10,000.00	
Paid 6 May 2022 Due 1 March 2023 Due 1 March 2023	Seniors Fortnight x 3 years 1 January 2022 - 31 Dec 2024	Palmerston & Litchfield Seniors Association	20,000.00	20,000.00	
Paid 16 Sep 2020 Paid 1 Jul 2021 Paid 1 Jul 2022	Tiwi Fishing Program x 3 years 1 Jul 20, 1 Jul 21, 1 Jul 22	Reeling Veterans Inc.	10,000.00	10,000.00	
Paid 10 Aug 2022 Due 10 Aug 2023 Due 10 Aug 2024	Participation program	Palmerston Rovers Football Club	10,000.00	10,000.00	
22 Dec 2022	Participation program	Palmerston Magpies	20,000.00	10,000.00	
Due 1 Dec 2022 Due 1 Dec 2023 Due 1 Dec 2024	Junior programs	Palmerston Saints Hockey Club	1,500.00	1,500.00	
10 May 2023	Capacity Building	Riding for the Disabled	20,000.00	0.00	in progress
16 December 2022	Million Paws Walk	RSPCA Darwin	10,000.00	10,000.00	
Due 1 Apr 2023 Due 1 Apr 2024 Due 1 Apr 2025	Palmerston PGA	Palmerston Golf and Country Club	30,000.00	30,000.00	
9 March 2023	Club Sponsorship	Palmerston Rugby Union Club	5,000.00	0.00	in progress
Total Year to Date (YTD)			156,500.00	111,500.00	
Annual School Awards					
Date	Activity	Recipient	Amount Requested	Amount Granted	
	Annual School Awards	Bakewell Primary School	100.00	100.00	
	Annual School Awards	Driver Primary School	100.00	100.00	

COUNCIL AGENDA

Attachment 13.2.1.1

	Annual School Awards	Forest Parade Primary School	100.00	100.00	
	Annual School Awards	Good Shepherd Lutheran College	100.00	100.00	
	Annual School Awards	Mother Theresa College	100.00	100.00	
	Annual School Awards	Moulden Park Primary School	100.00	100.00	
	Annual School Awards	Palmerston Christian College	100.00	100.00	
	Annual School Awards	Rosebery Primary School	100.00	100.00	
	Annual School Awards	Woodroffe Primary School	100.00	100.00	
	Annual School Awards	Zuccoli Primary School	100.00	100.00	
	Annual School Awards	Gray Primary School	100.00	100.00	
	Annual School Awards	Sacred Heart Primary School	100.00	100.00	
17 March 2023	Student Prize Giving Ceremony	Charles Darwin Uni	500.00	500.00	
Total Year to Date (YTD)			1,700.00	1,700.00	
Environmental Initiatives Grants					
Date	Activity		Amount Requested	Amount Granted	Balance
12-Jul-22	Darwin Harbour Clean		5,000.00	0.00	withdrawn
30-Oct-22	Japanese Garden		2,000.00	0.00	in progress
06-Apr-23	ECO Tots		5,000.00	0.00	in progress
Total YTD Env Grants	20,000.00		7,000.00	0.00	20,000.00
Funds Available					
	Funds Available		Amount Requested	Amount Granted	Balance
Total CBS	230,000.00		262,157.00	175,005.00	54,995.00
Total EIG	20,000.00		7,000.00	0.00	20,000.00
Total	250,000.00		269,157.00	175,005.00	74,995.00

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Major Capital Projects June 2023 Update
MEETING DATE:	Tuesday 20 June 2023
AUTHOR:	Executive Manager Projects and Infrastructure Services, Karl Hell
APPROVER:	General Manager of Infrastructure, Nadine Nilon

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This purpose of this Report is to update Council on Major Capital Projects currently underway.

KEY MESSAGES

- Council has several capital projects underway that are greater than \$1 million in value.
- Due to the scale of the projects, this report provides an update to the status of Major Projects with a value of over \$1 million.
- The following projects have updates included as attachments of this report.
 - SWELL Construction
 - Zuccoli Community Hub – Dog Park
 - FiberSense
 - Archer Waste Management Facility Upgrade
- Planning for Major Projects additional to those listed are also included within this report with updates, these include;
 - Driver Community Hall Upgrade
 - Zuccoli Community Hub – Future Stages
 - ERP – Enterprise Resource Planning Project
- Capital projects occurring with a value less than \$1 million are updated within the infrastructure Directorate quarterly reports, and relevant financial reporting.

RECOMMENDATION

THAT Report entitled Major Capital Projects June 2023 Update be received and noted.

BACKGROUND

Council has a Capital Works Program worth over \$27 million this financial year. This includes a broad range of asset renewal programs along with major capital projects.

Capital projects are any project where a Council asset is built or renewed. This can include new assets, such as a new shade over a playground, or replacement (also referred to as renewal of assets such as road resurfacing). Typically, Council's programs and projects are reported through specific project communications with updates provided in the quarterly and financial reports.

As there are several major projects underway, with values of over \$1 million each, a monthly update report is prepared to provide Council with regular updates on these significant projects.

DISCUSSION

Updates on the following major capital projects currently under construction are included as attachments to this report:

- SWELL Construction **Attachment 13.2.2.1**
- Zuccoli Community Hub – Dog Park **Attachment 13.2.2.2**
- FiberSense **Attachment 13.2.2.3**
- Archer Waste Management Facility Upgrade **Attachment 13.2.2.4**

Council is also progressing the planning for the future proposed major capital works, as summarised below.

Driver Community Centre

The Driver Resource Centre was constructed in the mid 1980's as a Childcare Facility co-located with the adjacent Driver Primary School. The existing facility is reaching end of life and requires development to better address the needs of the community.

As a summary;

- The building is located on Lot 4196, 19 Driver Avenue Town of Palmerston.
- The lot is 2070 square metres but constrained by significant easements, leaving approximately a 450 square metre area available for construction of a building.
- The lot is zoned for Community Purpose.
- The building, owned by Council, is currently leased.
- The Centre is no longer fit for purpose or meeting the current and projected needs of the community.

The design contract was awarded in to GHD Woodhead in October 2022 to undertake a preliminary design, including a Needs Assessment for the replacement of the Driver Resource Centre with a modern Community Centre.

The Needs Assessment has been completed and issued to CoP. The draft concept design has been provided and first round review has been undertaken. The Needs Assessment and developed concept design will be presented to Council in July. The estimated cost for the project based on the draft concept is in the order of \$2.5 - 3 million.

Zuccoli Community Hub – Future Stages

The Master Plan for the Zuccoli and surrounds Community Hub incorporates an off-leash dog park (as reported in the attachment), walking trails, a skate park and pump track, a playground, library, community centre and a garden of reflection. The project has an estimate cost of over \$20 million and is anticipated to be delivered over a 5-year period..

The Community Hub will be delivered in multiple stages, the first stage being the Dog Park. The second stage of the Community Hub will be the Skate Park and Pump Track. Prior to works commencing on Stage 2 of the Hub, the design of the civil, landscaping, open space structures and related infrastructure (excluding the buildings) will occur. The Geotechnical Investigation is underway and the report is due end of June, 2023. The Geotechnical Report will inform the Civil Design Procurement. It is anticipated that the Civil Design tender will be finalised by the end of August, 2023.

ERP – Enterprise Resource Planning Project

To successfully deliver services to the community, along with the internal corporate needs of the organisation, Council requires an effective system/s capable of delivering a prominent level of service. The need for an Enterprise Resource Planning (ERP) Project has been identified to enable a strategic approach to updating Council's systems.

The project has been split into the following stages:

- Gap Analysis - identifying business requirements through a Gap Analysis.
- Project Development and Tender Preparation – interpretation of gap analysis, with development and issuing of public tender.
- Tender Award and Implementation – award of tender(s) for the implementation of system(s), including change management plan development and implementation.

The project overall is expected to cost in the order of \$2 million, including project support (equivalent to 1 additional staff member), tender preparation, contract award and implementation. Council has allocated \$600,000 in 2022/23 for the commencement of the project. The Gap Analysis was completed in 2022, with gaps determined for each of the core system functions. Key elements to consider were established as software costs, data duplication and reporting limitations.

Recruitment of the required resources to undertake the implementation and establishment of the tender consulting the legal entity are the next steps commencing in the next quarter, prior to an update to the gap analysis and then tender process.

CONSULTATION PROCESS

Consultation with the community and stakeholders is occurring as relevant to each project.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The projects are being delivered within the 2022-23 Capital Works Program. Individual budget updates are included with the current project summaries.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that failure to deliver on these projects in the time frame specified may result in community dissatisfaction. City of Palmerston is actively working with relevant consultants and contractors to bring these projects to practical completion.

The construction sector is in a rapidly escalating economic phase combined with constrained resources, labour and logistics. This increased the risks associated with costs and delays. These risks are being managed through identification from design analysis, refinement and contractor / program management.

This Report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The benefits of these projects are numerous, including enhancing the amenity of the local area; providing greater health and lifestyle choices, increasing social diversion and youth engagement, local employment opportunities, improved public safety, increased waste recycling, and reducing the effects of heat and climate.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20230620 SWELL Construction Council Update June 2023 [13.2.2.1 - 3 pages]
2. 20230620 Zuccoli Dog Park Council Update June 2023 [13.2.2.2 - 2 pages]
3. 20230620 Fiber Sense Council Update June 2023 [13.2.2.3 - 2 pages]
4. 20230620 Archer Waste Management Facility Upgrade Council Update June 2023 [13.2.2.4 - 2 pages]



A Place for People

SWELL CONSTRUCTION

June 2023 Update

Project Overview

Summary: The SWELL project is Palmerston's largest infrastructure project to date and is set to transform the current aging Palmerston Swimming and Fitness Centre into an aquatic and leisure precinct, including a refurbished 50m pool with improved accessibility, heated program pool, an adventure play zone, warm water pool, half basketball court, events area, upgraded amenities and plenty of shade.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/swell-construction>

Construction Budget: \$19.4 million

Funding Source(s):

- City of Palmerston - \$6.9 million
- Australian Government - \$5 million (Building Better Regions Fund)
- Northern Territory Government - \$7.5 million (grant)

Completion Date: November 2023

Contractor: Jaytex Construction Pty Ltd

Status Update

Percentage Complete: 40%

Actual Costs to Date (claims approved): \$7,208,195 or 37% of contract sum.

Approved Cost Variations: \$7,861.05 or 0.04%

Works to Date Summary:

Construction works commenced 22 August 2022. The Gym and Youth Centre are remaining operational during construction.

Project works completed to date:

- Demolition and removal of the pump house plantroom, leisure pool, shade structures and 50m pool edge (where the ramp will be installed), redundant underground services
- Installation of electrical substation, sewer pump station and water main
- Earth works, site leveling, pool and balance tank excavations and building pad construction
- Balance tank installation, and pool concrete slabs completed.
- 50m and program pools structurally complete and Mythra systems installed
- Plant room structure now complete

SWELL CONSTRUCTION

June 2023 Update



A Place for People



Plant Room structure complete 06/06/23



Plant room structure and roof/downpipes 06/06/23



Internal plant room equipment installed 06/06/23



50m Pool south to north both sides 06/06/23



Southern end of 50m pool 06/06/23



Overall 50m south to north 06/06/23



A Place for People

SWELL CONSTRUCTION

June 2023 Update



Program pool Myrtha 06/06/23



Program pool showing Myrtha gutters 06/06/23

Upcoming Works:

Works are continuing, with key elements underway or nearing completion;

- Installation of underground services, footings and subsoil drainage
- Leisure pool detailed excavations and service installations.
- Adventure play, multipurpose half court construction and plant room fit out.
- Amenities facility structural works and fitout.

The project remains on track for November 2023 opening. Site works will continue to ramp up over the coming months as the design and construct elements arrive on site. A key milestone was reached this period with the arrival and installation of the Myrtha Pool System.

Project Risks:

Overseas design and manufacture of elements such as the Adventure Play are subject to logistical risk. Design, manufacture and delivery of these elements is being actively monitored to mitigate this risk.

As the complex elements of the project enter the construction phase there is the possibility of variations due to constructability issues and / or latent conditions. This risk is being mitigated through active design and construction management.



A Place for People

ZUCCOLI COMMUNITY HUB – DOG PARK

June 2023 Update

Project Overview

Summary: The Master Plan for the Zuccoli and Surrounds Community Hub incorporates an off-leash dog park, walking trails, a skate park and pump track, a playground, children's boutique library, community centre and a garden of reflection.

Stage 1 is currently under construction and comprises of a dog park featuring a duo of enclosed play spaces equipped with water play amenities, public restroom facilities, and provisional vehicle parking.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/zuccoli-and-surrounds-community-hub-construction-0>

Initial Construction Budget: \$1.29 million (excluding GST)

Funding Source(s) Stage 1:

- City of Palmerston - \$890,000
- Australian Government - \$150,000 (Local Roads and Community Infrastructure Fund, Phase 2)
- Northern Territory Government - \$250,000 (grant for the public toilet)

Completion Date:

- Stage 1 Dog Park - May 2023
- Stage 2 Exeloo – June 2023

Contractor: Sterling NT

Status Update

Percentage Complete: 98%

Actual Costs to Date (claims processed):

- 2021/22 - \$ 317,614
- 2022/23 - \$ 995,281
- Total = \$1,312,895 Excl Gst

Approved Cost Variations: \$149,761 Excl GST or 11.7% of total contract

Works to Date Summary:

The project was launched in June 2022 and will be opened in two stages; Stage 1 will include the Dog Park and Water Play Areas and Stage 2 will include the Exeloo.

Stage 1 has been completed, the occupancy certificate has been issued and the park was opened to the public 15 May 2023. There are some landscaping grassed areas requiring further establishment, but, this does not impact public usage. Public feedback to date has been overwhelmingly positive and the park is proving popular with the community.

Stage 2: The Exeloo has been installed on site with final connection works, operational testing, and certification to be completed. Works are expected to be completed in the coming weeks and once complete the formal opening of the park can occur.



A Place for People

ZUCCOLI COMMUNITY HUB – DOG PARK

June 2023 Update



Figure 1 - Dog Park – Active Dog Water Play area – photo 08/06/23



Figure 2 - Dog Park Exeloo Installation – photo 08/06/23

Project Risks:

The opening of the park prior to the completion of the full establishment period for the grass and landscaping is a risk. However, the park will be monitored closely and if required, some areas may have restricted access to mitigate any impacts.

FIBERSENSE

June 2023 Update



A Place for People

Project Overview

Summary: A total of 60km of fiber optic cable will be laid throughout Palmerston CBD and Tiger Brennan Drive to detect vibrations in real time to understand and capture vehicular and pedestrian movements.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/fibersense-technology>

Construction Budget: \$2 million (including 5 years of data services)

Funding Source(s):

- City of Palmerston – \$500,000
- Northern Territory Government - \$1.5 million (grant)

Completion Date: Mid 2023

Contractor: FiberSense Pty Ltd

Status Update

Percentage Complete: 98%

Actual Costs to Date (claims processed): \$1,689,984 Ex Gst or 85%

- 2021/22 – \$484,816
- 2022/23 – \$1,205,168

Approved Cost Variations: \$111,800 ex Gst or 6% (NTG requested and funded variation)

Works to Date Summary:

As of end of May 2023, FiberSense has completed 98% of cable installation and splicing (56Km's of fiber has been laid and activated) for the project, with only the final section City Centre Carpark to be completed this month. Council is able to access and use the Digital Asset service, which enables monitoring of events (i.e. digging) along the network. Upcoming works include:

- The fiber installation works to the Civic Carpark has commenced and is scheduled for completion June 2023.
- Development of DigitalCity service (Software), including traffic data collection and modelling.
- Refinement and integration of DigitalAsset within operational activities.

FIBERSENSE

June 2023 Update



A Place for People



City Centre Car Park Fibre Installation

Key Risks:

As this is a trial of a new product and service for Council (and NTG), along with the service being developed by FiberSense for Council specifically, there are risks being managed with the relevant project managers.



A Place for People

ARCHER WASTE MANAGEMENT FACILITY UPGRADE

June 2023 Update

Project Overview

Summary: Upgrade of the Archer Waste Management Facility (AWMF) includes design and construction of a new recycling area and general waste push-pit area (with roof).

The general waste area will be re-developed to improve safety, in particular the risk of fall from heights. The general waste area will also feature a push pit (with roof) which will enable separation and recovery of recyclable waste streams including but not limited to scrap metal and timber. Recovery of such recyclable waste streams from general waste is also aligned with the City of Palmerston's Sustainability Strategy and the waste diversion priority. A new more appealing recycle area will be developed at a location close to the site entry and prior to the general waste area to facilitate improved recycling outcomes.

Other ancillary scope items include relocation of the gatehouse, re-seal of road surfaces and other miscellaneous site improvements.

Project Budget: \$1,800,000

Funding Source(s):

Upgrade Works;

- City of Palmerston - \$1,200,000
- Northern Territory Government - \$400,000 (Priority Infrastructure Fund Grant)

Cardboard Compactor;

- City of Palmerston - \$100,000
- Northern Territory Government - \$100,000 (NT Recycling Modernisation Grant)

Expected Completion Date:

- Stages 1 & 2 – November 2023
- Stages 3 & 4 – To be determined

Contractor(s): NA (Contracts yet to be tendered)

Status Update

Percentage Complete: 80% of Pre-Construction Activities

Works to Date Summary:

Works undertaken by CoP to date include the relocation of the site compound and widening of a section of the access road to enable the gatehouse relocation.

Investigations to finalise the design concept have been completed. The complexity of the site has required multiple options of design to be considered to ensure that a viable solution is found. The focus of this project is to deliver a fit-for-purpose and safe facility that improves opportunities for recycling, however as the project is not intended to completely redevelop the site for 20+ years which would require significantly more cost and time to develop.

Additional works undertaken include development of a conceptual Temporary Transfer Station Operation Plan in consultation with the AWMF operator as well as AWMF Upgrade Communications Strategy.



A Place for People

ARCHER WASTE MANAGEMENT FACILITY UPGRADE

June 2023 Update

Works progressed this month:

- Appoint consultants to undertake Detailed Design based on revised design concept.
- Review of construction staging.
- Drafting of Contract for Operation of the AWMF
- Construction stages reviewed and updated as follows:
 - Stage 1 – Relocate Gatehouse and upgrade access road to general waste disposal facility
 - Stage 2 – Recycling Facility (including accommodation of cardboard compactor)
 - Stage 3 – Temporary Facility
 - Stage 4 – General Waste Push-Pit (including roof)

Upcoming Works:

- Proceed with revised Detailed Design for General Waste Push-Pit (including roof)
- Confirmation of Quantity Survey costings based on Detailed Design
- Draft, release and award Construction Contract (Stages 1 and 2)
- Draft, release and award Contract for Operation of the AWMF (ongoing)

Ongoing provision of operation and services during construction is critical and is being prepared for as part of the project.

Key Risks:

The complexity of the site and availability of design, consultant, and internal resources to progress the project has led to delays. This has been compounded with initial estimates of the project design coming in significantly higher, leading to a review of the scope, staging and design of the project.

The key element for the next stage is the tender development and appointment of contractor(s) for Stages 1 and 2. There is a risk that there is limited market interest in the works, similar to the cancelled tender process in 2022 for the design and construct works that did not have any tenderers.

The AWMF is highly utilised by the City of Palmerston residents, the community engagement and consultation are critical to project implementation and success. It is anticipated that the upgraded AWMF will contribute to improved community satisfaction. However, there is a potential risk of community dissatisfaction during the project construction phase.

The construction phase requires a temporary alternative solution for transfer station operations. A Community Engagement and Consultation Strategy has been prepared to mitigate this risk which includes promotion of project outcomes and communication of temporary change in operations.

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Finance Report for the Month of May 2023
MEETING DATE:	Tuesday 20 June 2023
AUTHOR:	Executive Manager Economics and Finance, Chris Kimani
APPROVER:	Acting Director of Finance and Governance, Sheree Jeeves

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This purpose of the Report is to present to Council the Financial Report for May 2023.

KEY MESSAGES

- The month-end figures for May are presented as at 31 May 2023.
- Council's operating budget is tracking well with an overall expenditure of 90% (including commitments) against a budgeted expenditure of \$43M.
- In the month of May, 86% (\$2.7M) of the \$3.1M creditors' payments were paid to local suppliers.
- Capital Expenditure is currently at 91% (including commitments) on a revised budget of \$29.5M. Majority of the commitments are for the SWELL project.
- Outstanding Infringements numbers increased by 10% in May to 461 outstanding infringements compared to 425 in April.

RECOMMENDATION

THAT Report entitled Finance Report for the Month of May 2023 be received and noted.

BACKGROUND

In accordance with *Local Government (General) Regulations 2021 - Part 2 (Division 7)*, the preceding month's Financial Report must be presented to Council. *Regulation 17(1) of the General Regulations* requires a monthly report from the CEO to provide the council with the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

In addition, the report includes the following requirements:

- Capital Expenditure and Funding
- Monthly Balance Sheet
- Details of Cash and Investments Held
- Statement of Trade Debtors
- Statement on Trade Creditors
- Statement on Australian Tax Office, Payroll, and Insurance Obligations
- Member and CEO Council Credit Card Transactions for the Month
- Monthly Financial Report Certification

- Quarterly Report on Planned Major Capital Works
- Payment and reporting obligations for insurance, Councilor expenses and
- Chief Executive Officer (CEO) certification.

Regulations 42 require Council to table a report at the next Council meeting for the following variations:

- Varied contract is entered into after a quotation under regulation 34 has been accepted and the total cost of supplies exceeds \$100,000 but is less than \$150,000.
- Varied contract is to be entered into after a quotation under regulation 34 has been accepted or a public quotation under regulation 35 has been accepted and the total cost of supplies exceeds \$150,000.
- Varied contract is entered into after a tender under regulation 36 has been accepted and the total cost of supplies exceeds the original tender cost by more than 10%.

This Report should be read in conjunction with **Attachment 13.2.3.1** as it presents the financial position of the Council at the end of May 2023.

DISCUSSION

The information below is provided to assist with the terminology used throughout the Report:

- Revised Annual Budget is the total Budget per the municipal plan for the 2022/23 financial year plus all Budget review movements during the year, to date Council has had two reviews.
- Year to date (YTD) Actual – is the actual income and expenditure from 1 July to the current reporting date.
- YTD Commitments are the proposed expenditure raised through purchase orders.
- The pro rata budget YTD is calculated on a straight-line basis = 11 months / 12 months = 92%

Budget by Directorate

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	539,322	208,458	39%
Finance and Governance	25,043,288	25,627,864	102%
Community and Culture	1,474,201	1,362,065	92%
Infrastructure	8,919,599	7,905,266	89%
Total (City of Palmerston)	35,976,410	35,103,654	98%

- Total Operating income is \$35.1M which is 98% of the Revised Annual Budget.
- Finance & Governance is at 102% of the Revised Annual Budget due to this year's Levied Rates and income from term deposit interest and bank interest received.
- Community & Culture is at 92% of the Revised Annual Budget as it has received \$300K in grant income received for Youth Festival and \$312K from dog registration and other animal management income.
- Infrastructure is at 89% of the Revised Annual Budget. Majority of the income is from the Waste charge levied at the start of the year.

Operating Expenditure

Description	Revised Annual Budget \$	YTD Actual \$	YTD Commitments \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	2,015,916	1,703,688	3,776	85%
Deputy Chief Executive	2,835,988	2,685,135	162,836	100%
Finance and Governance	13,925,896	12,619,633	156,227	92%
Community and Culture	5,314,262	4,539,131	477,294	94%
Infrastructure	18,949,886	14,377,821	1,924,562	86%
Total (City of Palmerston)	43,041,949	35,925,408	2,724,694	90%

- Total Operating Expenditure is at 90% of the Revised Annual Budget, inclusive of commitments.
- Office of the Chief Executive is at 85% of the Revised Annual Budget. \$598K relates to My Palmerston, \$416K for Legal expenses and Elected Members expenditure is currently at \$303K which is 70% of Annual Budget, the details are provided in the section 1.3 Operating Expenditure Attachment **13.2.3.1**.
- Expenditure in Office of Deputy Chief Executive is at 100% after revised annual budget and largely related to public relations and communication related to SWELL.
- Expenditure in Finance and Governance is at 92% and largely relates to depreciation expense and insurance for this year.
- Infrastructure expenses are \$14.3M YTD (excluding commitments) and largely relates to Waste Management expenditure \$4.8M and \$4.4M for Open space.

Capital Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Community and Culture	304,519	0	0%
Infrastructure	19,268,045	368,982	1.91
Total (City of Palmerston)	19,572,564	368,892	2%

- The capital income relates to grants for various Capital Projects targeted for this year.
- Capital Income YTD was incorrectly reported last month by 463K due to incorrect coding.
- Council receives grant income and records this as a liability until the obligations outlined in the grant agreement are met. Once the obligations are met, the liability is reversed, and income is recognised in accordance with Australian Accounting Standards.
- The Revised Annual Budget includes \$2.6M of grant income rolled over from 2021-22 financial year as per Council decision 10/446.
- Out of \$18.38 Million Capital grant income, Council has received \$9.69 Million YTD for 2022-23.

Capital Project	Total Grant Income	Grant income received to date	Grant income yet to be received
SWELL Project	\$12.50M	\$7.5M (NTG)	\$5.0M (AG)
LRCI Phase 3 funding	\$0.82M	\$0.41M	\$0.41M

FiberSense Technology	*\$0.62M	\$0.62M	
Roads to Recovery Funds 2022/23	\$0.41M	\$0.41	0
SWELL Secondary Space Upgrade	\$0.33M	0	\$0.33M
Other projects	\$0.90M	\$0.75M	\$0.15M
Total	\$18.38M	\$9.69M	\$8.69M

Capital Expenditure

Description	Revised Annual Budget \$	YTD Actual \$	Commitments \$	% YTD Actual + Committed of Annual budget
Community and Culture	595,713	31,564	15,126	8%
Infrastructure	28,989,565	11,497,741	15,510,058	93%
Total (City of Palmerston)	29,585,278	11,529,306	15,525,183	91%

- Revised Capital Expenditure budget is \$29.5 Million.
- The Revised Annual Budget includes capital projects valued at \$8M rolled over from 2021-22 financial year, as per Council decision 10/446 which increased the overall capital budget for 2022-23 to \$29.5M.
- For May YTD, Capital expenditure is at 39% actual and 91% including commitments with vast majority of the commitment relating to SWELL.

Reserves

As per the Financial Reserve Policy, Council holds the following type of reserves:

1. **Externally restricted reserves**- subject to legal requirements that govern the use of the funds. The reserve includes funds that have not been utilised for the purpose for which they were received, and an obligation or requirement to return funds to its contributor exists.
2. **Internally restricted reserves**- not subject to legal requirements governing the use of the funds. The reserve has been established for a specific internal purpose, however, if that purpose does not eventuate or Council changes its priorities the funding can be diverted to other purposes, except for the waste management reserve. Funds in the waste management reserve cannot be used or allocated to any other purpose as it is restricted to waste management expenditure.
3. **Unrestricted reserve** - not subject to any legal obligations. The funds in this reserve are not currently allocated to a specific purpose.

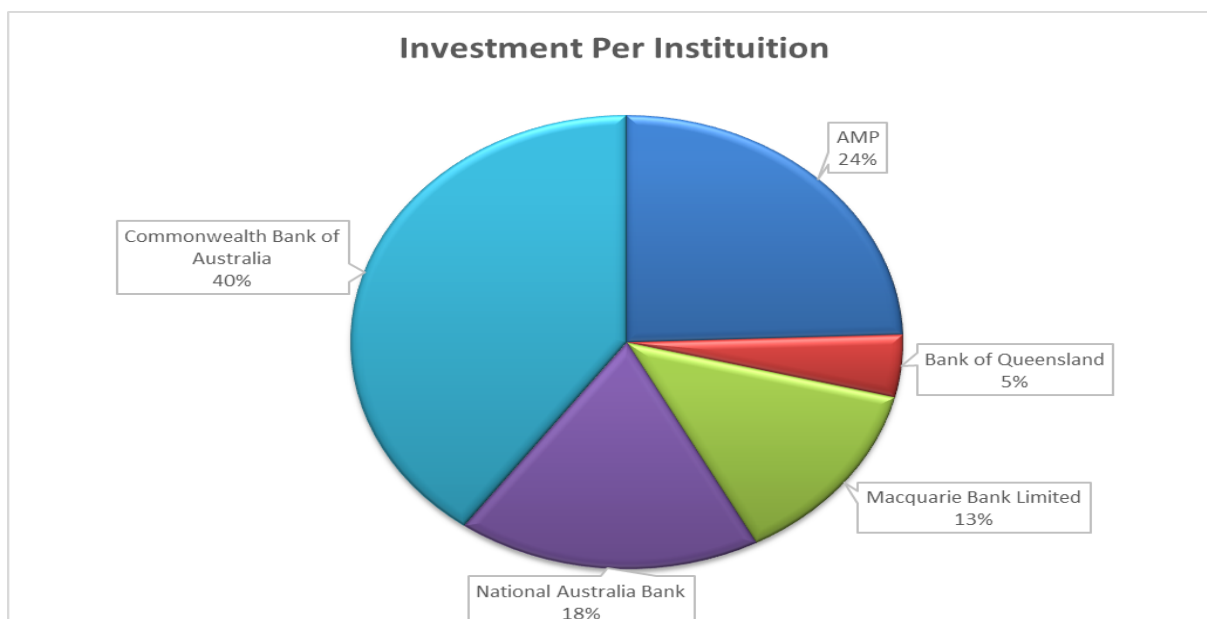
The Reserve balance as of 31 May 2023 is \$11.9M and includes the actual reserve movements for 2022-23, breakdown of these amounts is below.

RESERVES	Actuals as at May 2023	Revised Budget projected for 30 June 2023
1. Externally Restricted Reserves		
Unexpended Grants Reserve	\$779,817	Nil
2. Internally Restricted Reserves		
Election Expenses Reserve	\$50,000	\$50,000
Disaster Recovery Reserve	\$500,000	\$500,000
Unexpended Capital Works Reserve	\$5,414,854	\$2,000,000
Developer Funds in lieu of construction	\$2,103,712	\$753,711

Waste Management Reserve	\$2,923,899	\$2,323,899
Asset Renewal Reserve	Nil	Nil
Major Initiatives Reserve	\$1,414,866	\$1,141,922
3. Unrestricted Reserve		
Working Capital Reserve	\$7,196,362	\$5,208,601

Investments Management Report and Cash Balance

- The investment portfolio is compliant with Council *Investments Policy*.
- As of 31 May 2023, Council held \$22.5M in term deposits across five separate financial institutions.
- Cash held by Council in the bank as of 31 May 2023 was \$9.6M as combined balance of (\$6 Million in NAB professional account which earns cash interest of 3.95% and remain balance of \$3.6 Million in NAB trading account). This balance includes \$5 million of the NT Government Grant for the SWELL project.
- The breakup between institutions is below:
- Investment with Macquarie bank at the rate of 0.4% is still in the process of redemption and will be reinvested at available best rates based on Council Investment policy. The details are provided in section 2.3 Investment Management Report **Attachment 13.2.3.1**.



Debtors

Debtor Control Accounts, as presented in section 2.4 of **Attachment 13.2.3.1**, shows both outstanding rates and unpaid infringement notices. The current outstanding debtor account balance reduced by \$700K compared to last month as final rate notice due date was 30 March 2023.

Trade debtors

Trade debtor Accounts, as presented at **Attachment 13.2.3.1**, shows both overdue trade debtors and paid in May 2023.

Rates

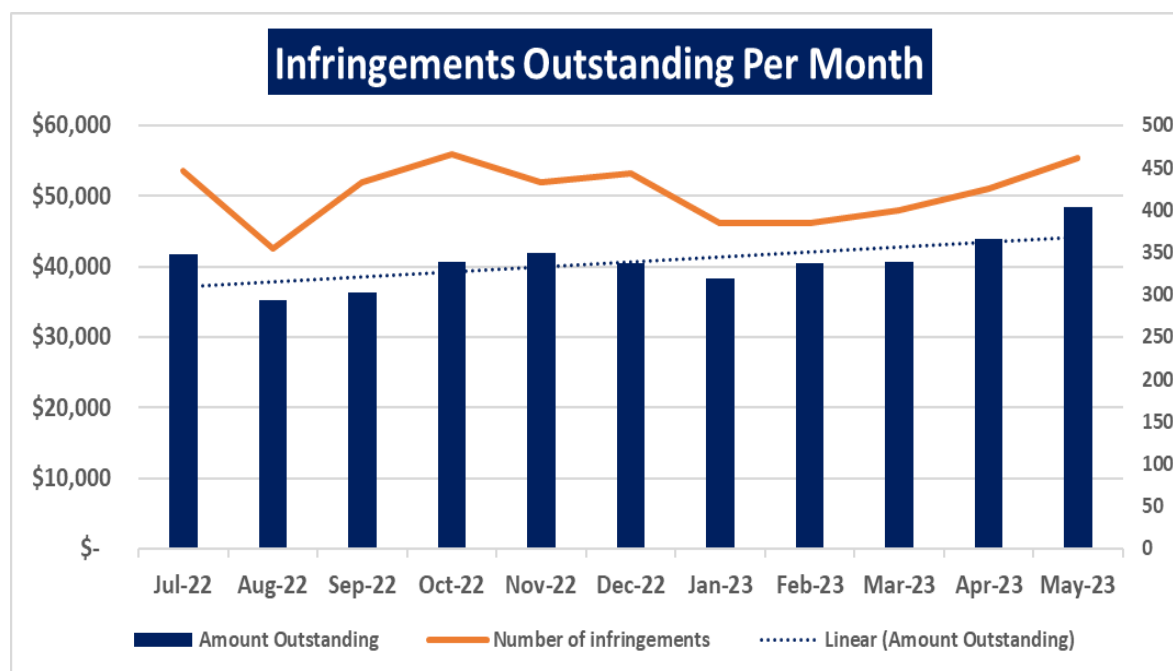
- Council may place an overriding statutory charge on the property where there is an outstanding rate debt owing, which gives Council priority over other registered and unregistered mortgages, charges,

and encumbrances except for a previously registered overriding statutory charge. Council currently holds overriding statutory charges over all properties with overdue debt rated prior to 2017/18.

- The debtors include \$900K of rates that were levied in July 2022 which remain unpaid, current outstanding balance is overdue now.

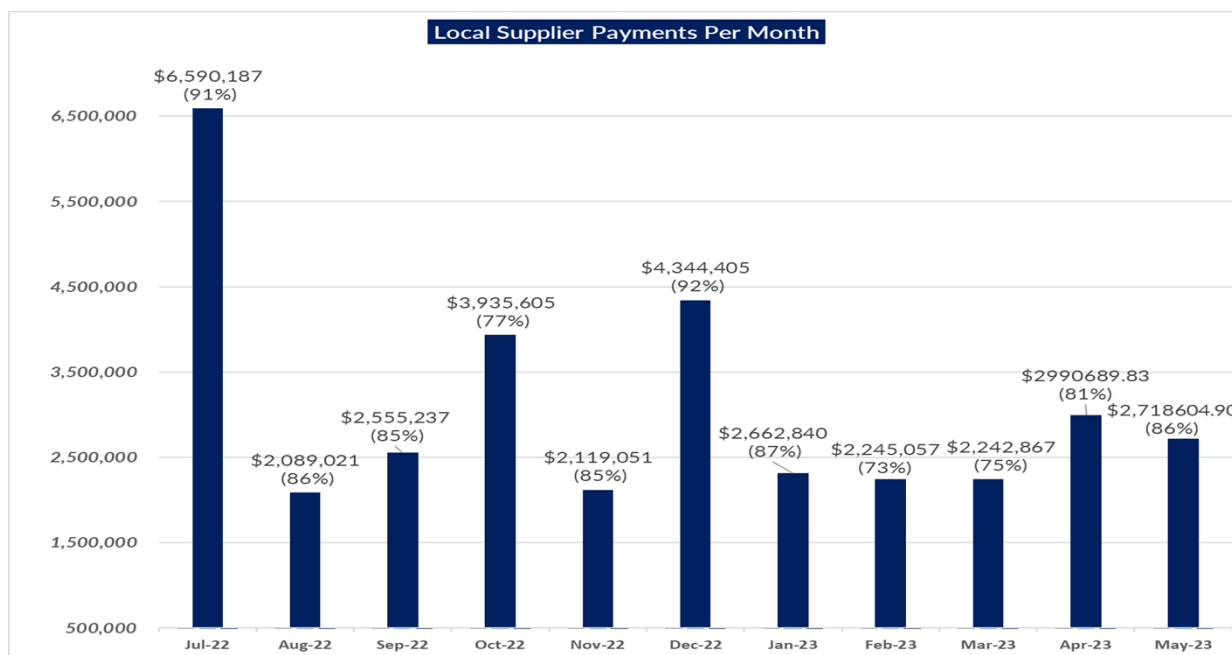
Infringements

- Infringements numbers grew by 10% to 461 infringements compared to April. Section 2.4 – Debtor Control Accounts, at **Attachment 13.2.3.1** presents to council further information.



Trade Creditors

Trade Creditors Paid in May amounted to \$3.1M and 86% (\$2.7M) of these creditors' payments were paid to local suppliers. The Council has spent \$34.1M YTD out of the combined budget of Operational and Capital expenditures of \$72.6M on local suppliers as it continues to support the growth of the local economy. Trade Creditors outstanding in May amounted to \$1M. The details are provided in section 2.5 and 2.6.



Waste Charges

- The purpose of Section 2.7 Waste Charges in **Attachment 13.2.3.1**, is to supply a YTD overview of the Council's progress against its budgeted Waste Reserve movement.
- Council has levied \$6.9M in waste charges this year, the due date for the charge aligns with quarterly instalments and the debtors are incorporated into the rates debts reported at above and Section 2.4 – Debtor Control Accounts
- The YTD expenses (including commitment) for the period ending 31 May 2023 is \$4.8 million which is 72% of the annual budget or 85% of YTD prorate budget including commitments.

Commercial Leases

Sections 2.8 at **Attachment 13.2.3.1** summarises the commercial leases that the council holds and the performance of the commercial leases as of 31 May 2023.

Council Loans

Council approved an internal loan for \$3.3M to fund Making the Switch in August 2018 (Council decision 9/0243), and an external loan for \$1.96M to fund the final stage of remediation works at the previous Archer Landfill site in 2018/19. The corresponding figures for both loans are shown in Section 2.9 - Council Loans of **Attachment 13.2.3.1**.

Elected Members Expenses

Section 2.10 - Elected Member expenses summarise expenses or benefits related to Elected Members under Section 109 of the *Local Government Act 2019*. Elected Members' expenditure is currently at \$303K, of this total \$264K relates to elected members allowances.

Elected Members & CEO Credit Card Transactions

The prescribed financial reporting format requires the credit card transactions of the Elected Members and the CEO. Elected members are not issued with corporate credit cards and expenses charged on CEO's

credit card for May 2023 are shown in Section 2.11 Elected Members & CEO Credit card transection of **Attachment 13.2.3.1.**

Tax and Insurance

Council is compliant with payment and reporting of all tax liabilities as outlined below:

- Council has paid \$2.1M YTD in Pay as you go tax. Council pays our PAYG withholding tax to the ATO on a fortnightly basis.
- The Business Activity Statement balance for the month ended 30 April 2023 reported on 22 May 2023 as a GST refund of \$410K.
- Council has all required insurances to manage the current risk exposure.

Contract Variations

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, a report on variations to contracts that meet the following criteria is required to be tabled to Council at the following meeting. Relevant tenders, awarded contracts, variations and exemptions are also published on Council's website.

For the month of May 2023 there were 2 contract variations under regulation 42:

Regulation	Variation
Varied contract is entered into after a quotation under regulation 34 has been accepted and the total cost of supplies exceeds \$100,000 but is less than \$150,000	Nil
Varied contract is to be entered into after a quotation under regulation 34 has been accepted or a public quotation under regulation 35 has been accepted and the total cost of supplies exceeds \$150,000	Nil
Varied contract is entered into after a tender under regulation 36 has been accepted and the total cost of supplies exceeds the original tender cost by more than 10% as per below.	<ul style="list-style-type: none"> • Supplier: Sterling NT Pty • Date: 12 May 2023 • Supplies Provided: Zuccoli Dog Park • Original contract cost: \$1,282,661.45 • Total contract cost: \$1,430,609.68 • Percentage increase from original contract cost to total contract cost: 11.53% • Applicable provision: Section 42(5)(a) of the Local government (General) Regulations 2021
	<ul style="list-style-type: none"> • Supplier: Sterling NT Pty • Date 31 May 2023 • Supplies Provided: Zuccoli Dog Park • Original contract cost: \$1,282,661.45 • Total contract cost: \$1,432,422.18 • Percentage increase from original contract cost to total contract cost: 11.68%

	<ul style="list-style-type: none"> Applicable provision: Section 42 (5)(a) of the Local government (General) Regulations 2021
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CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Team
- Governance and Procurement Officer

POLICY IMPLICATIONS

Investments are compliant with the Investment Policy and Financial Reserves are compliant with the Financial Reserve Policy.

BUDGET AND RESOURCE IMPLICATIONS

This Report provides an overview of the budget and resource implications.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

Regulation 17(1) of the General Regulations requires the CEO each month give the council a report setting out the actual income and expenditure for the year to date; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

There are no other risk, legal and legislative implications relating to this Report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

- Financial Report May 2023 [13.2.3.1 - 31 pages]



Financial Management Reports

May 2023

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

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May 2023

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	1.3	Budget Summary by Directorates
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	2.8	Commercial Leases
	2.9	Council Loans
	2.10	Elected Member Expenses
	2.11	CEO Credit Card

Certification By Chief Executive Officer

I, Nadine Nilon, the Acting Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- ❖ The internal controls implemented by Council are appropriate; and
- ❖ The Council's Financial Report for May 2023 best reflects the financial affairs of the Council.



Nadine Nilon
Acting Chief Executive Officer

COUNCIL AGENDA

Attachment 13.2.3.1

Section 2

Financial Results

1.2 - Executive Summary as at

31 May 2023

% of year passed

92%

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Income									
Rates	24,551,464	24,599,214	100%	0	0%	24,599,214	100%	24,551,464	100%
Charge	6,818,686	6,901,687	101%	0	0%	6,901,687	101%	6,818,686	101%
Fees & Charges	926,773	853,686	92%	0	0%	853,686	92%	900,123	95%
Grants, Subsidies & Contributions	2,819,387	1,304,162	46%	0	0%	1,304,162	46%	2,812,720	46%
Interest & Investment Revenue	713,580	1,362,387	191%	0	0%	1,362,387	191%	652,859	209%
Other Income	146,520	82,693	56%	0	0%	82,693	56%	134,020	62%
Operating Income	35,976,410	35,103,830	98%	0	0%	35,103,830	98%	35,869,873	98%
Operating Expenditure									
Employee Costs	-10,484,215	-9,391,963	90%	-110,663	1.1%	-9,502,626	91%	-9,569,362	98%
Materials & Contractors	-11,375,733	-8,451,703	74%	-1,749,283	15%	-10,200,986	90%	-10,418,476	81%
Depreciation, Amortisation & Impairment	-10,792,916	-9,893,507	92%	0	0%	-9,893,507	92%	-9,893,506	100%
Elected Members Allowances	-393,511	-269,683	69%	0	0%	-269,683	69%	-362,908	74%
Elected Members Expenses	-38,550	-33,873	88%	-375	1%	-34,248	89%	-37,019	92%
Professional Services	-2,112,544	-1,773,006	84%	-290,456	14%	-2,062,462	98%	-2,005,682	88%
Auditor's Remuneration	-46,080	-23,533	51%	0	0%	-23,533	51%	-34,560	68%
Bad and Doubtful Debts	0	0	0%	0	0%	0	0%	0	0%
Utilities	-2,310,190	-1,493,970	65%	0	0%	-1,493,970	65%	-2,283,573	65%
Legal Expenses	-415,700	-426,916	103%	-3,400	1%	-430,316	104%	-401,517	106%
Telephone & Other Communication Charges	-255,360	-222,467	87%	-6,639	3%	-229,107	90%	-239,565	93%
Donations, Sponsorships & Grants	-260,000	-114,041	44%	-49,091	19%	-163,131	63%	-238,333	48%
Software, Hardware, Stationery, Subscriptions	-1,079,959	-787,350	73%	-35,628	3%	-822,978	76%	-1,010,675	78%
Insurance	-603,318	-602,567	100%	0	0%	-602,567	100%	-555,958	108%
Borrowing Costs	-95,283	-57,773	61%	0	0%	-57,773	61%	-68,423	84%
Other Expenses	-2,778,589	-2,378,785	86%	-479,158	17%	-2,857,943	103%	-2,620,517	91%
Operating Expenditure	-43,041,949	-35,920,135	83%	-2,724,694	6%	-38,644,829	90%	-39,740,075	90%
OPERATING SURPLUS/(DEFICIT)	-7,065,539	-816,305		-2,724,694		-3,541,000		-3,870,202	
Capital Income									
Net gain (loss) on disposal or revaluation of assets	120,000	99,979	83%	0	0%	99,979	83%	90,000	111%
Developer Contributions	200,000	136,023	68%	0	0%	136,023	68%	0	0%
Asset Income	1,879,000	0	0%	0	0%	0	0%	0	0%
Grants received	17,373,564	132,980	1%	0	0%	132,980	1%	-2,582,353	-5%
Capital Income	19,572,564	368,982	2%	0	0%	368,982	2%	-2,492,353	-15%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	12,507,026	-447,323		-2,724,694		-3,172,017		-6,362,555	

COUNCIL AGENDA

Attachment 13.2.3.1

Section 2

Financial Results

1.2 - Executive Summary as at 31 May 2023
% of year passed 92%

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Capital Expenditure									
Land Purchase	0	0	0%	0	0%	0	0%	0	0%
Asset Purchase	-9,725,149	-3,687,021	38%	-947,088	10%	-4,634,110	48%	5,562,353	-66%
Asset Upgrade	-19,860,129	-7,842,284	39%	-14,578,095	73%	-22,420,379	113%	4,445,000	-176%
Capital Expenditure	-29,585,278	-11,529,306	39%	-15,525,183	52%	-27,054,489	91%	10,007,353	-115%
Less Non-Cash Expenditure	-10,792,916	-9,893,507	92%	0	0%	-9,893,507	92%	-9,893,506	100%
Plus Gifted Assets	1,879,000	0	0%	0	0%	0	0%	0	0%
NET CAPITAL SURPLUS/(DEFICIT)	-8,164,336	-2,083,122		-18,249,878		-20,332,999		13,538,305	
Borrowings	0	0	0%	0	0%	0	0%	-6,000,000	0%
Less Repayment of Borrowings	-241,037	-180,006	75%	0	0%	0	0%	133,906	-134%
Reserve Movement	8,405,374	0	0%	0	0%	0	0%	-1,272,240	0%
NET OPERATING SURPLUS/(DEFICIT)	0	-2,263,128		-18,249,878		-20,332,999		6,399,971	



Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

COUNCIL AGENDA
Attachment 13.2.3.1
Section 2
Financial Results

1.3 - Budget Summary Report By Directorate as at 31 May 2023
% of year passed 92%

Operating Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	539,322	208,458	39%	539,322	39%
Office of the Chief Executive	539,322	208,458	39%	539,322	39%
Deputy Chief Executive					
Deputy Chief Executive	0	0	0%	0	0%
Finance & Governance					
Governance	50,000	0	0%	37,500	0%
Director Finance & Governance	149,205	72,594	49%	136,771	53%
Financial Services	168,420	754,429	448%	144,879	521%
Rates	24,675,664	24,800,841	101%	24,675,664	101%
Finance & Governance	25,043,288	25,627,864	102%	24,994,814	103%
Community & Culture					
Events Promotion	2,000	3,125	156%	2,000	156%
Health and Wellbeing Services	0	2,785	0%	0	0%
Library Services	700,153	669,541	96%	700,153	96%
Senior Citizens	2,048	1,050	51%	2,048	51%
Youth Services	300,000	300,000	100%	300,000	100%
Animal Management	349,000	336,719	96%	345,819	97%
Parking & Other Ranger Services	121,000	48,845	40%	121,000	40%
Community & Culture	1,474,201	1,362,065	92%	1,471,020	93%

COUNCIL AGENDA
Attachment 13.2.3.1
Section 2
Financial Results

1.3 - Budget Summary Report By Directorate as at 31 May 2023
% of year passed 92%

Operating Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure					
Civic Centre	151,150	146,484	97%	138,554	106%
Driver Resource Centre	3,818	6,236	163%	1,909	327%
Gray Community Hall	0	17,072	0%	0	0%
Director Infrastructure	100,000	2,204	2%	100,000	2%
Private Works	31,360	41,860	133%	28,162	149%
Recreation Centre	0	17,606	0%	0	0%
Roads & Transport	1,107,695	211,105	19%	1,107,695	19%
Subdivisional Works	100,000	58,486	58%	100,000	58%
Waste Management	6,889,416	6,957,788	101%	6,889,416	101%
Odegard Drive Investment Property	446,160	446,160	100%	408,980	109%
Durack Heights Community Centre	0	266	0%	0	0%
Goyder Square	90,000	0	0%	90,000	0%
Infrastructure	8,919,599	7,905,266	89%	8,864,716	89%
	35,976,410	35,103,654	98%	35,869,873	98%

COUNCIL AGENDA

Attachment 13.2.3.1

Section 2

Financial Results

1.3 - Budget Summary Report By Directorate as at

31 May 2023

% of year passed

92%

Operating Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Councillors	-432,061	-303,556	70%	-375	0%	-303,931	70%	-399,927	76%
Office of the CEO	-1,583,855	-1,400,132	88%	-3,401	0%	-1,403,533	89%	-1,510,535	93%
Office of the Chief Executive	-2,015,916	-1,703,688	85%	-3,776	0%	-1,707,464	85%	-1,910,462	89%
Deputy Chief Executive									
Deputy Chief Executive Officer	-219,837	-250,476	114%	0	0%	-250,476	114%	-200,095	125%
Customer Experience	-324,356	-292,836	90%	0	0%	-292,836	90%	-295,327	99%
People and Customer	-1,107,260	-1,112,222	100%	-71,165	6%	-1,183,387	107%	-1,050,148	106%
Public Relations and Communications	-1,184,535	-1,029,601	87%	-91,670	8%	-1,121,271	95%	-1,105,962	93%
Deputy Chief Executive	-2,835,988	-2,685,135	95%	-162,836	6%	-2,847,971	100%	-2,651,533	101%
Finance & Governance									
Director Finance & Governance	-494,762	-402,014	81%	-53,355	11%	-455,368	92%	-457,911	88%
Records Management	-349,760	-249,782	71%	-13,555	4%	-263,336	75%	-319,694	78%
Financial Services	-11,840,417	-11,054,368	93%	-79,882	1%	-11,134,250	94%	-10,835,286	102%
Rates	-75,700	-25,454	34%	0	0%	-25,454	34%	-75,642	34%
Governance	-1,165,258	-888,016	76%	-9,436	1%	-897,452	77%	-1,077,164	82%
Finance & Governance	-13,925,896	-12,619,633	91%	-156,227	1%	-12,775,860	92%	-12,765,697	99%
Community & Culture									
Arts & Culture	-77,824	-49,880	64%	-12,918	17%	-62,799	81%	-75,496	66%
Community Development	-952,694	-863,889	91%	-52,870	6%	-916,759	96%	-852,643	101%
Diversity and Inclusion Activities	-38,072	-22,328	59%	-4,751	12%	-27,079	71%	-33,381	67%
Events Promotion	-601,726	-460,834	77%	-94,608	16%	-555,442	92%	-568,442	81%
Families & Children	-47,616	-31,495	66%	-6,847	14%	-38,341	81%	-47,116	67%
Health and Wellbeing Services	-42,496	-25,076	59%	-9,382	22%	-34,458	81%	-38,601	65%
Library Services	-1,604,630	-1,442,212	90%	-51,315	3%	-1,493,527	93%	-1,462,536	99%
Senior Citizens	-6,656	-6,394	96%	-234	4%	-6,627	100%	-6,499	98%
Youth Services	-420,280	-369,754	88%	-222,792	53%	-592,546	141%	-368,963	100%
Director Community & Culture	-427,677	-341,610	80%	0	0%	-341,610	80%	-403,099	85%
Safe Communities	-20,480	-10,791	53%	-4,888	24%	-15,679	77%	-16,730	65%
Animal Management	-168,650	-89,094	53%	-12,674	8%	-101,768	60%	-160,117	56%
Parking & Other Ranger Services	-905,462	-825,776	91%	-4,015	0%	-829,790	92%	-830,009	99%
Community & Culture	-5,314,262	-4,539,131	85%	-477,294	9%	-5,016,425	94%	-4,863,634	93%

COUNCIL AGENDA

Attachment 13.2.3.1

Section 2

Financial Results

1.3 - Budget Summary Report By Directorate as at

31 May 2023

% of year passed

92%

Operating Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure									
Information Technology	-1,560,113	-1,133,773	73%	-35,193	2%	-1,168,966	75%	-1,447,430	78%
Aquatic Centre	-589,863	-501,305	85%	-40,328	7%	-541,633	92%	-550,270	91%
Civic Centre	-356,155	-247,312	69%	-29,172	8%	-276,484	78%	-330,576	75%
Depot	-225,209	-153,282	68%	-11,315	5%	-164,597	73%	-207,067	74%
Driver Resource Centre	-20,892	-22,215	106%	-4,472	21%	-26,688	128%	-19,331	115%
Emergency Operations	-10,240	-7,948	78%	0	0%	-7,948	78%	-9,670	82%
Gray Community Hall	-70,292	-67,088	95%	-5,764	8%	-72,852	104%	-65,787	102%
Director Infrastructure	-668,082	-685,043	103%	-50,088	7%	-735,131	110%	-611,622	112%
Open Space	-4,938,689	-4,440,399	90%	-567,659	11%	-5,008,059	101%	-4,595,046	97%
Private Works	-93,497	-81,410	87%	0	0%	-81,410	87%	-85,097	96%
Recreation Centre	-275,236	-265,046	96%	-21,726	8%	-286,771	104%	-261,164	101%
Roads & Transport	-1,225,605	-880,439	72%	-156,252	13%	-1,036,691	85%	-1,176,305	75%
Stormwater Infrastructure	-220,087	-217,413	99%	-22,639	10%	-240,052	109%	-206,163	105%
Street Lighting	-1,183,897	-282,096	24%	-13,575	1%	-295,671	25%	-1,083,652	26%
Subdivisional Works	-20,000	-7,072	35%	-3,000	15%	-10,072	50%	-20,000	35%
Waste Management	-6,734,922	-4,822,066	72%	-913,445	14%	-5,735,512	85%	-6,177,155	78%
Odegaard Drive Investment Property	-127,906	-82,687	65%	-1	0%	-82,688	65%	-116,977	71%
Durack Heights Community Centre	-39,636	-50,145	127%	-9,440	24%	-59,585	150%	-37,998	132%
CBD Car Parking	-62,054	-40,425	65%	-1,898	3%	-42,323	68%	-56,883	71%
Goyder Square	-313,056	-228,258	73%	-34,772	11%	-263,030	84%	-293,975	78%
Fleet	-214,455	-162,399	76%	-3,822	2%	-166,221	78%	-196,584	83%
Infrastructure	-18,949,886	-14,377,821	76%	-1,924,562	10%	-16,302,383	86%	-17,548,750	82%
	-43,041,949	-35,925,408	83%	-2,724,694	6%	-38,650,102	90%	-39,740,075	90%

Section 2 Financial Results

1.4 - Capital Fundings

31 May 2023

% of year passed

92%

Capital Income

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive			
Office of the Chief Executive	0	0	0%
Deputy Chief Executive			
Deputy Chief Executive	0	0	0%
Finance & Governance			
Finance & Governance	0	0	0%
Community & Culture			
Library Services	194,219	0	0%
Animal Management	110,300	0	0%
Community & Culture	304,519	0	0%
Infrastructure			
Information Technology	622,980	122,980	20%
Aquatic Centre	12,509,079	0	0%
Director Infrastructure	2,702,559	0	0%
Open Space	1,251,248	0	0%
Roads & Transport	1,087,436	0	0%
Street Lighting	250,000	0	0%
Subdivisional Works	200,000	136,023	68%
Waste Management	374,743	10,000	3%
Durack Heights Community Centre	150,000	0	0%
Fleet	120,000	99,979	83%
Infrastructure	19,268,045	368,982	2%
	19,572,564	368,982	2%

COUNCIL AGENDA

Attachment 13.2.3.1

Section 2

Financial Results

1.4 Capital Expenditure

31 May 2023

% of year passed

92%

Capital Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Office of the Chief Executive	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Deputy Chief Executive									
Deputy Chief Executive	0	0	0%	0	0%	0	0%	0	0%
Finance & Governance									
Finance & Governance	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Community & Culture									
Arts & Culture	-10,000	0	0%	0	0%	0	0	0	0%
Library Services	-328,812	-10,564	3%	-15,126	5%	-25,690	7.81%	-15,000	70%
Director Community & Culture	-146,601	-21,000	14%	0	0%	-21,000	14.32%	0	0%
Animal Management	-110,300	0	0%	0	0%	0	0	0	0%
Community & Culture	-595,713	-31,564	5%	-15,126	3%	-46,690	8%	-15,000	210%
Infrastructure									
Information Technology	-1,988,164	-1,283,108	65%	-70,067	4%	-1,353,175	68%	407,020	-315%
Aquatic Centre	-15,109,787	-4,371,870	29%	-14,252,601	94%	-18,624,471	123.26%	4,597,000	-95%
Civic Centre	-120,620	-36,905	31%	-33,094	27%	-69,999	58.03%	0	0%
Depot	-19,400	-8,513	44%	0	0%	-8,513	43.88%	0	0%
Driver Resource Centre	-160,000	-65,301	41%	-37,109	23%	-102,409	64.01%	0	0%
Gray Community Hall	-45,591	-53,493	117%	0	0%	-53,493	117.33%	0	0%
Director Infrastructure	-2,101,032	-1,511,258	72%	-68,194	3%	-1,579,452	75.18%	3,733,333	-40%
Open Space	-2,728,492	-534,920	20%	-424,228	16%	-959,148	35.15%	385,000	-139%
Recreation Centre	-103,392	727	-1%	-5,120	5%	-4,393	4.25%	50,000	1%
Roads & Transport	-4,455,722	-2,345,764	53%	-25,817	1%	-2,371,581	53.23%	-160,000	1466%
Stormwater Infrastructure	-104,000	-8,529	8%	-52,813	51%	-61,343	58.98%	70,000	-12%
Street Lighting	-535,000	-521,265	97%	-96,667	18%	-617,932	115.50%	200,000	-261%
Subdivisional Works	0	-21,148	0%	0	0%	-21,148	0%	0	0%
Waste Management	-674,743	-143,534	21%	-158,401	23%	-301,934	44.75%	800,000	-18%
Durack Heights Community Centre	-219,050	0	0%	-211,683	97%	-211,683	96.64%	-60,000	0%
Fleet	-624,572	-592,861	95%	-74,264	12%	-667,125	106.81%	0	0%
Infrastructure	-28,989,565	-11,497,741	40%	-15,510,058	54%	-27,007,799	93%	10,022,353	-115%
	-29,585,278	-11,529,306	39%	-15,525,183	52%	-27,054,489	91%	10,007,353	-115%

Section 2

Financial Results

1.4 - Capital Expenditure & Funding

31 May 2023

CAPITAL EXPENDITURE	Annual Budget	Actuals
Land & Buildings	\$17,553,422	\$5,120,706
Infrastructure (including roads, footpaths, park furniture)	\$10,997,145	\$5,603,783
Fleet	\$624,572	\$592,861
Other Assets (including furniture & office equip)	\$250,000	\$76,242
TOTAL CAPITAL EXPENDITURE	\$29,425,139	\$11,393,593
TOTAL CAPITAL EXPENDITURE FUNDED BY:		
Operating Income	\$4,046,861	\$2,451,839
Capital Grants	\$16,658,503	\$3,964,688
Transfers from Cash Reserves	\$8,405,374	\$4,977,065
Borrowings	\$0	\$0
TOTAL CAPITAL EXPENDITURE FUNDING	\$29,110,737	\$11,393,593



Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

COUNCIL AGENDA Attachment 13.2.3.1

Section 2 Financial Results 31/05/2023

1.5 Quarterly Report on Planned Major Capital works As at

Project Code	Class of Assets	Capital Project (>\$150,000 threshold)	Total Prior Year(s) Actuals \$ (A)	Revised Budget 2022	YTD Actuals \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Budget ** \$ (D)	% Spent	Total Yet to Spend \$ (E = D - C)	Project Status	Expected Project Completion Date
PRJ10388	Buildings	SWELL - Construction	\$ -	\$ 14,504,077	\$ 3,828,630	\$ 3,828,630	\$ 14,504,077	26%	\$ 10,675,447	Commenced	November 2023
PRJ10133	Buildings	Zuccoli Community Hub - Community Buildings	\$ 113,062	\$ 0	\$ -	\$ 113,062	\$ 113,062	100%	\$ 0	In Planning	Future Financial Years
PRJ10272	IT	Fiber Sense	\$ 484,816	\$ 1,738,164	\$ 1,206,866	\$ 1,691,682	\$ 2,222,980	76%	\$ 531,298	Commenced	June 2023
PRJ10277	Buildings	Zuccoli Dog Park	\$ 324,055	\$ 1,064,524	\$ 1,000,683	\$ 1,324,738	\$ 1,388,579	95%	\$ 63,841	Commenced	March 2023
PRJ10310	Land Improvements	Archer Waste Management Facility Upgrade	\$ 125,257	\$ 474,743	\$ 143,534	\$ 268,791	\$ 600,000	45%	\$ 331,209	Commenced	June 2023
PRJ10142	Buildings	Dog Pound	\$ 278,291	\$ 441,605	\$ 485,784	\$ 764,074	\$ 719,896	106%	\$ (44,178)	Commenced	November 2022
PRJ10280	IT	IT - ERP Review	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	0%	\$ 100,000	In Planning	June 2023
PRJ10380	Land Improvements	Zuccoli Community Hub Pump Park	\$ -	\$ 200,000	\$ 117,208	\$ 117,208	\$ 200,000	59%	\$ 82,792	In Planning	June 2023
PRJ10385	Buildings	Archer Waste Facility Shade Structure	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000	0%	\$ 500,000	In Planning	June 2023
PRJ10276	Land Improvements	Ninja Warrior Playground	\$ -	\$ 454,647	\$ 118,600	\$ 118,600	\$ 454,647	26%	\$ 336,047	Tender	June 2023
PRJ10378	Buildings	SWELL Community Room Refurbishment	\$ -	\$ 330,000	\$ 11,083	\$ 11,083	\$ 330,000	3%	\$ 318,918	Design	April 2023
PRJ10132	Buildings	Aquatic Centre Renewal	\$ -	\$ 148,535	\$ 38,575	\$ 38,575	\$ 148,535	26%	\$ 109,960	Design	June 2023
PRJ10263	Fleet & Equipment	Weed Harvester	\$ 60,216	\$ 180,720	\$ 180,648	\$ 240,863	\$ 240,936	100%	\$ 73	Complete	July 2022
PRJ10303	Buildings	Water Aquifer Preservation Strategy	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	0%	\$ 200,000	In Planning	June 2023
New	Pathways	New Pathways - Turnstone Park, Bakewell	\$ -	\$ 117,217	\$ 117,208	\$ 117,208	\$ 117,217	100%	\$ 9	Commenced	November 2023
PRJ10219	Land Improvements	Artwork - Sculpture	\$ -	\$ 156,601	\$ 21,000	\$ 21,000	\$ 156,601	13%	\$ 135,601	In Planning	June 2023
PRJ10057	Buildings	Driver Resource Centre Upgrade	\$ -	\$ 150,000	\$ 24,671	\$ 24,671	\$ 150,000	16%	\$ 125,330	Design	Marh 2023
PRJ10379	Buildings	Library Bathroom Refurbishment	\$ -	\$ 181,000	\$ 10,564	\$ 10,564	\$ 181,000	6%	\$ 170,436	Design	June 2023
PRJ10384	Buildings	Durack Community Arts Centre A/C & Solar	\$ -	\$ 210,000	\$ 10,564	\$ 10,564	\$ 210,000	5%	\$ 199,436	Design	January 2023
			\$ 21,151,833	\$ 7,315,616	\$ 8,701,313	\$ 22,537,530	39%	\$ 13,836,217			

Notes

1. Revised budget for 2022 includes carry forwards where relevant
2. Detail regarding projects to be completed in future financial years to be added in future reports


COUNCIL AGENDA Attachment 13.2.3.1

Section 2

Financial Results

2.1 Reserves Schedule

	Balance	TO RESERVES						FROM RESERVES						Balance
	as at	Original	Carry Forwards & Rollovers \$	Budget Reviews			Adopted	Original	Carry Forwards & Rollovers \$	Budget Review			Adopted	as at
	1/07/2022	Budget \$		1st Review \$	2nd Review \$	3rd Review \$	Budget \$	Budget \$		1st Review \$	2nd Review \$	3rd Review \$	Budget \$	30/06/2023
Externally Restricted Reserves														
Unexpended Grants Reserve														
	779,817	0	0	0	0	0	0	0	0	0	0	779,817	779,817	0
	779,817	0	0	0	0	0	0	0	0	0	0	779,817	779,817	0
Internally Restricted Reserves														
Election Expenses Reserve														
Disaster Recovery Reserve														
Unexpended Capital Works Reserve														
Developer Funds In Lieu Of Construction														
Waste Management Reserve														
Asset Renewal Reserve														
Major Initiatives Reserve														
	50,000	0	0	0	0	0	0	0	0	0	0	0	0	50,000
	500,000	0	0	0	0	0	0	0	0	0	0	0	0	500,000
	5,414,854	0	0	0	0	2,000,000	2,000,000	0	5,414,854	0	0	0	5,414,854	2,000,000
	2,103,711	0	0	0	0	0	0	375,000	0	900,000	0	75,000	1,350,000	753,711
	2,923,899	0	0	0	0	0	0	500,000	0	0	100,000	0	600,000	2,323,899
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	1,414,865	0	0	0	0	227,057	227,057	0	0	500,000	0	0	500,000	1,141,922
	12,407,329	0	0	0	0	2,227,057	2,227,057	875,000	5,414,854	1,400,000	100,000	75,000	7,864,854	6,769,532
Unrestricted Reserves														
Working Capital Reserve														
	7,196,361	0	0	0	0	0	0	1,487,760	0	500,000	0	0	1,987,760	5,208,601
	7,196,361	0	0	0	0	0	0	1,487,760	0	500,000	0	0	1,987,760	5,208,601
Total Reserve Funds*														
	20,383,507	0	0	0	0	2,227,057	2,227,057	2,362,760	5,414,854	1,900,000	100,000	854,817	10,632,431	11,978,133



Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

Section 2 Financial Results

2.2 - Balance Sheet

31 May 2023

Balance Sheet	YTD	Notes
Assets		
Current Assets:		
Cash & cash equivalents	1,905	Refer to Note (Investment and Cash in report)
Tied Funds	5,000,000	
Untied Funds	4,624,332	
Investments		Refer to Note (Investment and Cash in report)
Tied Funds	17,513,065	
Untied Funds	5,000,000	
Receivables	1,425,692	Refer to Note (Trade Debtors & Creditors in report)
Other	-	
TOTAL CURRENT ASSETS	33,564,995	
Non-Current Assets:		
Infrastructure, property, plant & equipment	565,675,257	
Investment property	5,700,000	
Work in progress	2,207,075	
TOTAL NON-CURRENT ASSETS	573,582,331	
TOTAL ASSETS	607,147,326	
Liabilities		
Current Liabilities:		
Payables	11,169,636	Refer to Note (Trade Debtors & Creditors in report)
Unearned Grant Income (AASB1058)	13,871,316	
Borrowings	1,095,790	
Provisions	1,399,970	
TOTAL CURRENT LIABILITIES	27,536,712	
Non-Current Liabilities:		
Payables	-	
Borrowings	-	
Provisions	1,702,176	
TOTAL NON-CURRENT LIABILITIES	1,702,176	
LIABILITIES	29,238,889	
NET ASSETS	577,908,437	
Equity		
Accumulated Surplus	216,375,282	
Net Reserves	5,197,648	
Working Capital Reserve	7,196,362	
Net Transfers to & from Reserves	- 15,185,862	
Unexpended Grant reserve	779,817	
Election Reserve	50,000	
Disaster reserve	500,000	
Unexpended Capital works	5,414,854	
Developer Funded reserve	2,103,712	
Waste Reserve	2,923,900	
Major initiative	1,414,866	
Revaluation reserves	368,317,409	
Council equity interest	589,890,339	
TOTAL EQUITY	589,890,339	

Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

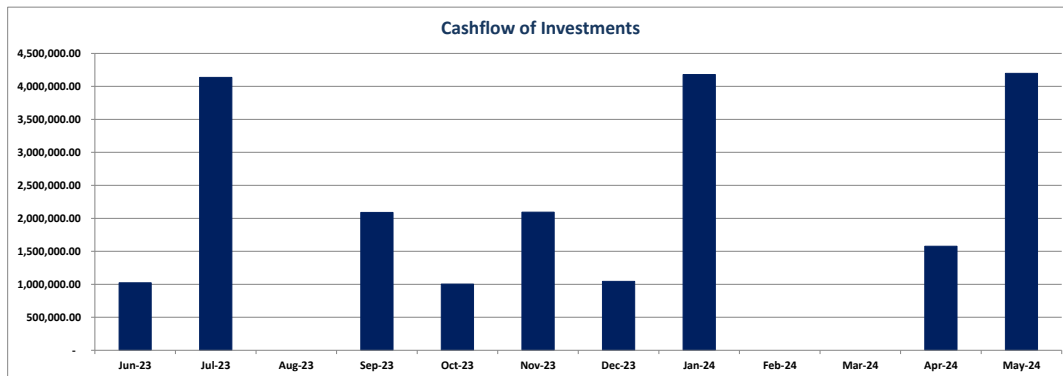
Section 2

Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/05/2023

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,000,000.00	4.30%	January 25, 2024	239	\$ 5,504,228.77	24.45%
AMP	S&P A2	\$ 1,000,000.00	4.10%	February 8, 2024	253		
AMP	S&P A2	\$ 1,504,228.77	4.80%	April 5, 2024	310		
AMP	S&P A2	\$ 1,000,000.00	4.60%	November 23, 2023	176		
AMP	S&P A2	\$ 1,000,000.00	5.10%	May 16, 2024	351		
Bank of Queensland	S&P A2	\$ 1,001,687.67	4.25%	December 6, 2023	189	\$ 1,001,687.67	4.45%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	3.20%	June 19, 2023	19	\$ 3,003,643.84	13.34%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	October 19, 2023	141		
Macquarie Bank Limited	S&P A1	\$ 1,003,643.84	4.31%	November 9, 2023	162		
National Australia Bank	S&P A1+	\$ 1,500,000.00	4.35%	January 25, 2024	239	\$ 4,003,498.09	17.78%
National Australia Bank	S&P A1+	\$ 1,000,000.00	4.95%	May 31, 2024	366		
National Australia Bank	S&P A1+	\$ 1,503,498.09	4.55%	January 11, 2024	225		
Commonwealth Bank of Australia	S&P A1+	\$ 3,000,000.00	4.97%	May 23, 2024	358	\$ 9,000,000.00	39.98%
Commonwealth Bank of Australia	S&P A1+	\$ 2,000,000.00	4.34%	July 5, 2023	35		
Commonwealth Bank of Australia	S&P A1+	\$ 2,000,000.00	4.36%	July 19, 2023	49		
Commonwealth Bank of Australia	S&P A1+	\$ 2,000,000.00	4.56%	September 27, 2023	119		
TOTAL SHORT TERM INVESTMENT		\$ 22,513,065.16	Average Days to Maturity		135	100.00%	
% OF TOTAL INVESTMENT PORTFOLIO		A1 & A1+ (max 100%)	71.1%	A2 (max 60%)	28.9%	A3 (max 40%)	0%
Weighted Average Rate		3.53%	BBSW 90 Day Rate Benchmark		4.0645%		
GENERAL BANK FUNDS		\$ 9,626,237.03	Total Year To Date Budget Investment		-\$ 91,666.67		
TOTAL ALL FUNDS		\$ 32,139,302.19	Total Year to Date Investment Earnings		\$ 479,139.48		



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3.85%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,700,000	\$ 446,160	\$ 64,896	\$ 381,264	201,413

Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

Section 2
Financial Results
31 May 2023

2.4 Debtor Control Accounts

SUNDRY DEBTORS:							
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS & Over		
	39,794.30	12,000.00	3,075.89	3,448.19	21,270.22		
	100%	30.16%	7.73%	8.67%	53%		
RATES:							
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME				
May-23	\$2,620,143	\$1,629,872	7.70%				
May-22	\$1,992,351	\$1,380,053	6.32%				
TOTAL OVERDUE BY YEAR AND NUMBER OF PROPERTIES							
Year	2023 Charged in 2022/2023	2022 Charged in 2021/2022	2021 Charged in 2020/2021	2020 Charged in 2019/2020	2019 Charged in 2018/2019	2018 Charged in 2017/2018	2017 Charged in 2016/2017
Overdue Amount	\$334,938	\$339,119	\$185,430	\$87,898	\$32,471	\$7,245	\$3,172
Cumulative Number Of Properties	3884	379	148	63	25	8	3
INFRINGEMENTS:							
			2022/23	2021/22	2020/21	2019/20	2018/19
Animal Infringements		35,499	22,898	10,704	1,897	0	0
Public Places		3,047	2,396	575	76	0	0
Parking Infringements		9,808	1,482	4,976	540	2,675	135
Litter Infringements		0	0	0	0	0	0
Signs		0	0	0	0	0	0
Other Law and Order		0	0	0	0	0	0
Net Balance on Infringement Debts		48,354.00	26,776.00	16,255.00	2,513.00	2,675.00	135.00
		100%	55%	34%	5%	6%	0%
Nmber of Infringments		461.00	212.00	129.00	50.00	69.00	1.00

Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid May 2023

Creditor Name		Creditor Payment Type	Amount \$
4256	AMP Bank	Investment	1,000,000.00
2	Australian Taxation Office - PAYG	General Creditors	189,232.07
V00295	Jacana Energy	Utilities	167,582.63
5104	JLM Contracting Services Pty Ltd	General Creditors	145,966.13
V00582	Ezko Property Services (Aust) Pty Ltd	General Creditors	143,830.62
V02474	HMG - Heath Motor Group Pty Ltd (Isuzu)	General Creditors	124,217.30
1607	Sterling NT Pty Ltd	General Creditors	117,031.76
V01755	Liquid Blu Pty Ltd	General Creditors	115,708.99
V01904	Veolia Environmental Service (Australia) Pty Ltd	General Creditors	103,600.59
V00318	QuickSuper Clearing House	Superannuation	76,540.24
V03495	Blackadder Associates Pty Limited	General Creditors	68,369.40
V03451	M&J Builders Pty Ltd	General Creditors	50,150.24
V03073	Programmed Property Services	General Creditors	45,988.77
54	Powerwater	Utilities	44,568.57
3787	Total Event Services T/A Top End Sounds P/L	General Creditors	35,091.10
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	35,026.56
87	Industrial Power Sweeping Services Pty	General Creditors	33,854.92
V03556	Belgravia Health & Leisure Group Pty Ltd	General Creditors	32,483.09
4190	National Australia Bank	General Creditors	26,104.49
V04317	Randstad Pty Ltd	General Creditors	25,804.94
V00368	iWater NT Pty Ltd	General Creditors	21,382.90
2587	Top End RACE	General Creditors	19,542.55
5525	Easyweb Digital Pty Ltd	General Creditors	19,096.44
V02162	RMI Security - Conigrave Pty Ltd	General Creditors	17,399.09
V01643	KPMG	General Creditors	17,242.50
V04456	Road Runner	General Creditors	16,912.50
V00292	Melbourne Business School Ltd	General Creditors	13,950.00
V00773	Akron Group NT Pty Ltd	General Creditors	13,203.25
V01801	Pumptech NT	General Creditors	13,065.80
V03853	Service Air	General Creditors	12,843.60
V02312	Harris Kmon Solutions Pty Ltd	General Creditors	12,100.00
V00250	Ward Keller	General Creditors	11,958.10
V01612	News Pty Limited (News Corp Australia)	General Creditors	10,846.56
4065	Southern Cross Protection Pty Ltd	General Creditors	9,314.38
V00599	Athina Pascoe-Bell	Elected Members	9,098.70
V01958	Ross Kourounis T/A Rossi Architects	General Creditors	8,692.20
5254	True North	General Creditors	7,386.64
V00592	Dreamedia	General Creditors	7,224.80
V04556	Joe Horner	Deposit Refund	7,000.00
V00964	HD Enterprises Pty Ltd T/a HD Pumps	General Creditors	6,869.50
V01664	BCA Engineers Pty Ltd	General Creditors	6,820.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid May 2023

Creditor Name		Creditor Payment Type	Amount \$
V00157	McArthur Management Services (Vic) P/L	General Creditors	6,679.20
53	Eggins Electrical	General Creditors	6,399.69
V03609	VTG Waste & Recycling Pty Ltd	General Creditors	6,108.64
5640	Think Water - Winnellie & Virginia	General Creditors	6,061.98
1469	RTM - Police, Fire and Emergency	General Creditors	5,921.44
V03776	Business Fuel Cards Pty Ltd	General Creditors	5,854.79
5651	Minter Ellison Lawyers	General Creditors	5,430.84
V01118	Wilson Security Pty Ltd	General Creditors	5,293.00
V00682	Leigh Dyson Plumbing	General Creditors	5,104.00
V04352	MH Training Pty Ltd	General Creditors	4,950.00
V04571	Adam Daniel Barker T/A Adz Design	General Creditors	4,840.00
2199	SBA Office National	General Creditors	4,673.95
5	Australia Post	General Creditors	4,584.89
3486	Gold Medal Services (NT) Pty Ltd	General Creditors	4,557.30
627	Darwin Community Arts Inc	General Creditors	4,500.00
3683	Area9 IT Solutions	General Creditors	4,450.82
5435	Access Hardware (NT) Pty Ltd	General Creditors	4,235.00
V03176	FUJIFILM Business Innovation Australia Pty Ltd	General Creditors	4,119.50
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	4,066.54
V03123	Silk Laser Clinics	MyPalmerston	3,972.50
V01593	Mercer Consulting (Australia) Pty Ltd	General Creditors	3,960.00
V04553	Happy Families Family Education	General Creditors	3,850.00
3936	Arafura Tree Services and Consulting	General Creditors	3,773.00
4120	EnvisionWare Pty Ltd	General Creditors	3,510.95
V04538	Sean Synnott	General Creditors	3,500.00
V02378	Espec NT Pty Ltd as trustee for The Espec Trust	General Creditors	3,486.85
3313	Zip Print	General Creditors	3,415.50
V00939	Defend Fire Services Pty Ltd	General Creditors	3,308.61
V01572	Lucy Morrison	Elected Members	3,204.06
2336	Flick Anticimex Pty Ltd	General Creditors	3,144.20
V02563	Amcom Pty Ltd Acc no 68842	General Creditors	3,142.51
V03971	Darwin Catering Company	General Creditors	3,006.50
421	Palmerston 50+ Club	Community Grants	3,000.00
V04565	Phillip West	General Creditors	3,000.00
V00860	Costojic Pty Ltd	General Creditors	2,992.50
2977	Optic Security Group NT	General Creditors	2,988.99
3189	Seek Limited	General Creditors	2,964.50
V04287	DVE Cleaning	General Creditors	2,805.00
V01570	Sarah Louise Henderson	Elected Members	2,636.06
V01573	Amber Garden	Elected Members	2,636.06
V03648	Mark Fraser	Elected Members	2,636.06

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid May 2023

Creditor Name	Creditor Payment Type	Amount \$
V01143 Channel Nine Darwin (Territory Television Pty Ltd)	General Creditors	2,613.60
V03282 WSP Australia Pty Limited	General Creditors	2,603.15
5131 Core Traffic Control Pty Ltd	General Creditors	2,580.60
3099 Iron Mountain Australia Pty Ltd	General Creditors	2,575.09
V03893 Acacia Land Management Pty Ltd	General Creditors	2,530.00
V01569 Benjamin Giesecke	Elected Members	2,476.06
V01936 Arjays Sales & Services Pty Ltd	General Creditors	2,420.00
V04397 2 Foote Plumbing & Gas	General Creditors	2,401.63
4912 Remote Area Tree Services Pty Ltd	General Creditors	2,398.00
V02167 Sanity Music Stores Pty Ltd	General Creditors	2,319.65
566 Stickers & Stuff	General Creditors	2,303.00
V02331 Palmerston Camera House	MyPalmerston	2,252.90
V01579 Damian Hale	Elected Members	2,249.40
V01584 Salary Packaging Australia	General Creditors	2,246.64
V01785 M&S Mowing Plus	General Creditors	2,200.00
V04125 Lynette Fejo Arts	General Creditors	2,200.00
V03767 WRM Water & Environment Pty Ltd	General Creditors	2,194.50
1581 Northern Territory Broadcasters Pty Ltd	General Creditors	2,164.80
5036 Dormakaba Aust P/L T/as Territory Door Services	General Creditors	2,160.30
5315 Adamant Property Services Pty Ltd	General Creditors	2,128.99
4871 Reface Industries	General Creditors	2,041.73
V00193 Amcom Pty Ltd Acc no CN5439	General Creditors	2,029.50
V04348 Accrete Pty Ltd	General Creditors	2,000.00
V00605 Cross Cultural Consultants	General Creditors	1,956.00
22 Norsign Pty Ltd	General Creditors	1,954.70
V03000 Jess Cussen Graphic Design	General Creditors	1,936.00
4221 Institute of Public Works Engineering - IPWEA	General Creditors	1,925.00
V03651 Danielle Eveleigh: (Main Account - BankSA)	Elected Members	1,916.06
V03973 AANT Salary Packaging	General Creditors	1,912.03
V04498 HCS Constructions NT Pty Ltd	General Creditors	1,892.00
256 The Bookshop Darwin	General Creditors	1,831.82
V01192 Easy Glass Services	General Creditors	1,776.50
V00228 Outback Tree Service	General Creditors	1,760.00
3594 Comics NT	General Creditors	1,714.00
V01161 Medimobile Pty Ltd	General Creditors	1,702.80
V04506 Beau Fowkes	Deposit Refund	1,700.00
5526 Wallbridge & Gilbert	General Creditors	1,650.00
V02595 Herron Todd White (Nothorn Territory) Pty Ltd	General Creditors	1,650.00
4561 Bendesigns	General Creditors	1,630.75
V00730 Tip Top Circus Entertainment	General Creditors	1,600.00
5387 Odd Job Bob - Darren John Fillmore	General Creditors	1,573.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid May 2023

Creditor Name	Creditor Payment Type	Amount \$
V03259 Locklins Landscape Gardening	General Creditors	1,540.00
V01486 Brainium Labs Pty Ltd	General Creditors	1,500.00
V01234 Shannon Brahim T/A Mulga Security	General Creditors	1,435.31
112 Beaurepaires	General Creditors	1,390.07
V04578 365 Global Data Trading LLC	General Creditors	1,350.00
V04550 Sarah and Nathan Clarke	Deposit Refund	1,300.00
V01420 CENTRELINK (PAYROLL)	General Creditors	1,268.80
V00443 Forecast Machinery	General Creditors	1,261.84
V00474 Lane Communications	General Creditors	1,248.90
V03906 OPENVPN INC	General Creditors	1,200.00
V02306 Well Done International Pty Ltd	General Creditors	1,199.22
4735 Palmerston and Rural Party Hire	General Creditors	1,166.00
337 Mirrors Robes & Showerscreens Pty Ltd	General Creditors	1,115.00
V04051 Brent Watkinson	General Creditors	1,000.00
V04487 Taleena Lui-Villaflor	General Creditors	1,000.00
V04567 Katherine Wright	General Creditors	1,000.00
V01106 Darwin Toilet Hire	General Creditors	957.00
36 Darwin Lock & Key	General Creditors	929.98
4679 iSentia Pty Ltd	General Creditors	916.30
V04535 Danielle Mary McWilliams	General Creditors	903.69
4398 Quality Indoor Plants Hire	General Creditors	894.05
V01694 NT Advertising and Distribution	General Creditors	847.00
V04509 Arafura Water Blasting	General Creditors	825.00
90 Local Government Association of the NT (LGANT)	General Creditors	800.00
V03894 F45 Palmerston	MyPalmerston	800.00
V00992 AJ Backshell TA Riches	General Creditors	770.00
V02780 Daryl Dane Villamanca	Deposit Refund	770.00
V03430 Darwin Divine Dancers	General Creditors	750.00
2294 Modern Teaching Aids Pty Ltd	General Creditors	676.29
V04533 Patrick Glavieux	Deposit Refund	665.00
V04566 Julie Frost	General Creditors	659.07
2064 Larrakia Nation Aboriginal Corporation	General Creditors	650.00
V03274 Top End Critters	General Creditors	650.00
V04147 Bailamos Darwin	General Creditors	650.00
185 Bridge Toyota	General Creditors	649.58
V00271 NTIT (Fuji Xerox Business Centre NT)	General Creditors	642.14
2009 The Big Mower (NT) Pty Ltd	General Creditors	641.55
V02402 George's Tech Repairs	General Creditors	636.00
3829 Fairy Jill's Enchanted Entertainment	General Creditors	632.50
35 WINC Australia Pty Limited	General Creditors	631.92
V04513 Star EMC Pty Ltd T/A Subsonic	General Creditors	630.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid May 2023

Creditor Name	Creditor Payment Type	Amount \$
V04318 FrogBeat Entertainment Pty Ltd	General Creditors	605.00
V00435 Palmerston RSL	Community Grants	600.00
4029 Totally Workwear Palmerston	General Creditors	585.00
V01906 Darwin Automotive Pty Ltd (Darwin Motor Group)	General Creditors	560.00
V00073 Off the Leash	General Creditors	550.00
2186 Optus Billing Services Pty Ltd	General Creditors	540.00
V00351 Charles Darwin University	General Creditors	500.00
V00789 Green Plum Tai Chi	Deposit Refund	500.00
V04047 Sarah Rose Reuben	General Creditors	500.00
V00692 Yellow Rose Cleaning Service	General Creditors	485.00
3438 NT Shade & Canvas Pty Ltd	General Creditors	484.00
5488 COTA NT	Community Grants	455.00
V04532 Jordan Ravi Sabaratnam	General Creditors	450.00
V00338 Marsh Conveyancing Services	General Creditors	442.00
V02605 QIT Plus Pty Ltd	General Creditors	440.00
V03665 Bilske Investments Pty Ltd T/A Outback Pest Co	General Creditors	440.00
3648 Mobile Locksmiths Australia Pty Ltd	General Creditors	431.00
215 Employee Assistance Services NT Inc (EASA)	General Creditors	427.80
V00487 Flowers by Elise	General Creditors	420.00
V01810 Jacana Energy - Payroll Deductions	General Creditors	420.00
V03020 Ur Fitness DJ	General Creditors	400.00
V03652 Danielle Eveleigh (\$400 Only - Bendigo Bank)	Elected Members	400.00
V03991 PHLtheBeat	General Creditors	400.00
V04588 Karina Tiedeman	Deposit Refund	400.00
V01397 RSPCA Darwin	General Creditors	390.00
V04026 Eagle Photography	General Creditors	375.00
V03698 Dreamtech Audio Visual Pty Ltd	General Creditors	361.63
V04496 Alice Cotton	General Creditors	340.00
59 City of Palmerston-PLEASE PAY CASH	General Creditors	334.50
V01812 C R Campbell - Electrical and Data Contractors	General Creditors	330.00
V04381 Telstra Limited	General Creditors	330.00
V00505 Riding for the Disabled Top End Inc	Community Grants	325.00
V03596 Zesty Productions	General Creditors	324.50
3788 HPA Incorporated	General Creditors	300.00
V03796 Veronica Matipira	Community Grants	300.00
V03958 Nicholas Parry Photography	General Creditors	300.00
V04180 Australian Vietnamese Family Association Inc	Deposit Refund	300.00
V04515 Dance group "Posidelki" ("Gatherings")	Deposit Refund	300.00
V00075 Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	284.13
V03426 Rix Kix Arts	General Creditors	275.00
5676 Royal Wolf Trading Australia Pty Ltd	General Creditors	265.43

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid May 2023

Creditor Name		Creditor Payment Type	Amount \$
4528	Miranda's Armed Security Officers Pty	General Creditors	258.50
V04086	Ethan Mow	Community Grants	250.00
V04540	Saltbush Social Enterprises	Deposit Refund	250.00
V04541	Ava Kong	Community Grants	250.00
V04542	Haylee Lakruyna Oxtoby	Community Grants	250.00
V04543	Makayala Lakryuna Oxtoby	Community Grants	250.00
V04544	Layla Kong	Community Grants	250.00
V04547	Nishie Panchal	Community Grants	250.00
V04548	Vivian Farris	Community Grants	250.00
V04549	Mia Keelan	Community Grants	250.00
V04568	Benjamin King	Community Grants	250.00
V04569	Zarlee Medbury	Community Grants	250.00
V04570	Pyper McGenniskan	Community Grants	250.00
V04572	Tyler Devir	Community Grants	250.00
V04576	Mariella Gorddard	Community Grants	250.00
V04579	Paeatia Tautua Reea	Community Grants	250.00
V04585	Shaheryar Zafar	Deposit Refund	250.00
V01990	NC Electrical & Air Conditioning Pty Ltd	General Creditors	242.00
V03729	Edwin McGrath	General Creditors	240.00
V03834	Tabellarius Pty LTd TA Pack & Send	General Creditors	240.00
5357	Amiable Communications - Amy	General Creditors	220.00
V01760	NT Art Storms	General Creditors	215.00
399	St John Ambulance (NT) Incorporated	General Creditors	165.00
30	Colemans Printing Pty Ltd	General Creditors	154.00
V03413	Howard Springs Veterinary Clinic Pty Ltd	General Creditors	145.70
V00829	Danila Dilba Health Services	Deposit Refund	125.00
V01741	Northern Territory Mental Health Coalition	Deposit Refund	125.00
V01805	PHN Northern Territory	General Creditors	125.00
V02383	Northern Land Council	Deposit Refund	125.00
V03714	Sanjeev Patel	Deposit Refund	125.00
V04417	Ramesh Kambala	Deposit Refund	125.00
V04530	Muhammad Saqib	Deposit Refund	125.00
V04534	Prasha Sooful	Deposit Refund	125.00
V04539	Michael Schulz	Deposit Refund	125.00
V04545	Tanver Ahmed	Deposit Refund	125.00
V04546	Kathryn Clet	Deposit Refund	125.00
V04573	Jenny Fields	Deposit Refund	125.00
V04574	Melaleuca Australia	Deposit Refund	125.00
V04575	Palmerston Grow Group	Deposit Refund	125.00
V04580	Tamara Boyd	Deposit Refund	125.00
V04586	Simon Smith	Deposit Refund	125.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid May 2023

Creditor Name	Creditor Payment Type	Amount \$
479 JLT Risk Solutions Pty Ltd	General Creditors	104.93
V04551 Sharyn Luchich	Deposit Refund	65.00
V01992 Alisha Babbini	Deposit Refund	50.00
V03539 Todd Robe	Community Grants	50.00
V03762 Lynda Ayr	Deposit Refund	50.00
V04482 Nathalie Nalzaró	Deposit Refund	50.00
V04518 Ashley Heffernan	Deposit Refund	50.00
V04587 Casey Myerscough	Deposit Refund	50.00
V01938 Windcave Pty Limited	General Creditors	49.50
5686 Aussie Telecom Pty Limited	General Creditors	46.70
V03992 Booktopia Pty Ltd	General Creditors	45.95
V04432 Timmy O'Connor	General Creditors	39.75
V02545 Amazon Web Services Inc	General Creditors	29.68
		<u>3,161,021.46</u>

Percentage of this month's payments made to local suppliers

86%



Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

SECTION 2

Financial Results

2.6 - Creditor Accounts Outstanding

Creditor No.	Creditor Name	Amount \$
V04343	Jaytex Construction	\$ 722,837.30
2	Australian Taxation Office - PAYG	\$ 100,745.00
V00318	QuickSuper Clearing House	\$ 76,904.39
V00773	Akron Group NT Pty Ltd	\$ 18,190.35
V02312	Harris Kmon Solutions Pty Ltd	\$ 10,230.00
3486	Gold Medal Services (NT) Pty Ltd	\$ 8,362.53
V04498	HCS Constructions NT Pty Ltd	\$ 7,917.65
V00682	Leigh Dyson Plumbing	\$ 7,150.00
V00120	Royal Life Saving Society (NT)	\$ 6,600.00
54	Powerwater	\$ 6,335.79
V04317	Randstad Pty Ltd	\$ 5,001.26
V00368	iWater NT Pty Ltd	\$ 4,895.00
V04120	HERO Productions	\$ 4,393.95
2199	SBA Office National	\$ 2,228.00
V04597	Melani Silva	\$ 2,210.00
V03973	AANT Salary Packaging	\$ 1,912.03
V03853	Service Air	\$ 1,851.03
V04552	Foster and Tarrant	\$ 1,351.23
V02809	Jeremy Hallam	\$ 1,058.43
V04487	Taleena Lui-Villaflor	\$ 1,000.00
256	The Bookshop Darwin	\$ 872.75
3189	Seek Limited	\$ 803.00
V00099	Palmerston Lions NT	\$ 800.00
V00315	HWL Ebsworth Lawyers	\$ 742.50
V03940	Build Up Skateboarding Pty Ltd	\$ 726.00
V00073	Off the Leash	\$ 715.00
V01106	Darwin Toilet Hire	\$ 605.00
V03994	Marcel Claire Roberts	\$ 600.00
V04489	OJ Fit 4 Life	\$ 600.00
V00730	Tip Top Circus Entertainment	\$ 600.00
2186	Optus Billing Services Pty Ltd	\$ 570.00
5676	Royal Wolf Trading Australia Pty Ltd	\$ 542.56
V00399	Palmerston & Regional Basketball Assoc (PARBA)	\$ 500.00
V04596	Tiana Kempster	\$ 365.00
V04459	Jeremy Taylor	\$ 330.00
5104	JLM Contracting Services Pty Ltd	\$ 320.87
V04602	Emily Berry	\$ 250.00
V03976	Luva Cuppa	\$ 250.00
215	Employee Assistance Services NT Inc (EASA)	\$ 229.10
2977	Optic Security Group NT	\$ 225.50
V03992	Booktopia Pty Ltd	\$ 188.79
V04593	Solid Foundation Fitness	\$ 150.00
V04600	Lucy Reilly	\$ 125.00
V04584	Malsa Fernando	\$ 125.00
V04583	Meleene Primero	\$ 125.00
V04049	Melissa Johnson	\$ 125.00
V04601	Rhiannon Cook & Adam Sullivan	\$ 125.00
V04582	Samuel Bakara	\$ 125.00
V04581	Tanatsa Natasha Lucas	\$ 125.00
V04595	Vena Nyandoro	\$ 125.00
V03073	Programmed Property Services	\$ 110.00

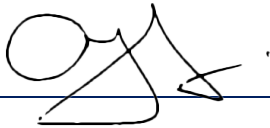
SECTION 2

Financial Results

2.6 - Creditor Accounts Outstanding

Creditor No.	Creditor Name	Amount \$
1094	Gray Primary School	\$ 100.00
V04598	Kaitlyn William	\$ 100.00
V04381	Telstra Limited	\$ 64.00
V02167	Sanity Music Stores Pty Ltd	\$ 62.48
V04594	Lisa Murray	\$ 60.00
4336	Wavesound Pty Ltd	\$ 56.43
V04599	Luke Carling	\$ 50.00
30	Colemans Printing Pty Ltd	\$ (154.00)
5414	Nitro Software, Inc.	\$ (3,850.00)
		\$ 999,758.92

Please note the Colemans Printing and Nitro is awaiting refund.
Please note that all creditors are outstanding less than 30days



Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

COUNCIL AGENDA

Attachment 13.2.3.1

Section 2

Financial Results

2.7 - Waste Charges as at 31 May 2023

Waste Management

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Income									
Rates & Charges	6,818,686	6,901,687	101%	0	0%	6,901,687	101%	6,818,686	101%
Other Revenue	70,730	56,101	79%	0	0%	56,101	79%	70,730	79%
Income	6,889,416	6,957,788	101%	0	0%	6,957,788	101%	6,889,416	101%
Operating Expenditure									
Employee Costs	-640,533	-320,267	50%	0	0%	-320,267	50%	-587,155	55%
Professional Services	-41,480	-8,752	21%	-4,620	11%	-13,372	32%	-38,023	23%
Educational Resources	-50,000	-6,646	13%	-325	1%	-6,971	14%	-45,833	15%
Grants / Donations/Contributions Paid	-30,000	-1,993	7%	0	0%	-1,993	7%	-27,500	7%
Utilities	-10,695	-6,374	60%	0	0%	-6,374	60%	-10,458	61%
Street Sweeping	-332,000	-279,897	84%	-46,631	14%	-326,528	98%	-304,333	92%
Litter Collection	-588,000	-518,115	88%	-132,263	22%	-650,378	111%	-539,038	96%
Domestic Bin Collection	-2,192,668	-1,545,469	70%	-330,962	15%	-1,876,431	86%	-2,009,946	77%
Kerb Side Collections	-226,797	-260,574	115%	0	0%	-260,574	115%	-207,898	125%
Tip Recharge Domestic Bin collection	-924,371	-762,613	83%	-70,054	8%	-832,667	90%	-847,340	90%
Transfer Station	-1,299,851	-861,296	66%	-297,901	23%	-1,159,197	89%	-1,191,530	72%
Loan Repayments	-33,423	-25,774	77%	0	0%	-25,774	77%	-33,423	77%
Tip Recharge Transfer Station	-365,103	-224,297	61%	-30,689	8%	-254,986	70%	-334,678	67%
Operating Expenditure	-6,734,922	-4,822,066	72%	-913,445	14%	-5,735,512	85%	-6,177,155	78%
Capital Expenditure									
Reserve Funded Capital Works	-274,743	-143,534	52%	-158,401	58%	-301,934	110%	-474,743	30.23%
Capital Expenditure	-274,743	-143,534	52%	-158,401	58%	-301,934	110%	-474,743	30%
Borrowings									
Repayments - Archer Loan Principal	241,037	0	0%	0	0%	0	0%	0	
Borrowings	241,037	0	0%	0	0%	0	0%	0	0.00%
Profit/(Loss)	120,789	1,992,188		-1,071,846		920,342		237,518	



Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

COUNCIL AGENDA
Attachment 13.2.3.1
Section 2
Financial Results

2.8 - Commercial Leases as at 31 May 2023

Commercial Leases

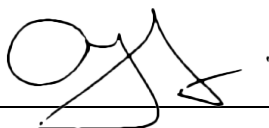
	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	Total YTD Actuals + Commitments \$	% YTD Actual + Committed	YTD Budget	% YTD Actuals of YTD Budget
Income								
Library Services	26,082	78%	0	0%	26,082	78%	33,388	78%
Director Finance & Governance	72,594	105%	0	0%	72,594	105%	63,438	114%
Civic Centre	146,484	97%	0	0%	146,484	97%	138,554	106%
Income	245,160	97%	0	0%	245,160	97%	235,380	104%
Expenditure								
Director Finance & Governance	-18,081	145%	0	0%	-18,081	145%	63,438	-29%
Expenditure	-18,081	145%	0	0%	-18,081	145%	63,438	-29%
Profit/(Loss)	227,080		0		227,080		298,817	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Finance & Governance includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Finance & Governance each month



Approved by:
 Executive Manager - Finance & Economics
 Christopher Kimani

Section 2 Financial Results

2.9 - Council Loans

31 May 2023

Internal Loan - Making the Switch Balances	
1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Repayments 2021/22	(321,849)
Loan Balance at 1/07/2022	2,502,385

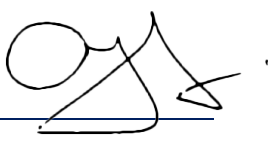
Internal Loan - Making the Switch					
Principal as of 1/7/2022	Principal Loan Repayments for 2022/23	Principal Loan Repayments YTD	Interest for 2022/23	Interest YTD	Loan balance as of 30/06/2023
2,502,385	330,299	164,080	61,859	31,999	2,172,085
	330,299	164,080	61,859	31,999	2,172,085

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer.

External Loan - Archer Landfill Rehabilitation Balances	
Loan from NAB	1,960,000
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Repayments 2020/21	(228,285)
Repayments 2021/22	(234,504)
Loan Balance at 1/07/2022	1,275,797

External Loan - Archer Landfill Rehabilitation					
Principal as of 1/7/2022	Principal Loan Repayment For 2022/2023	Principal Loan Repayments YTD	Interest for 2022/2023	Interest YTD	Loan balance as of 30/06/2022
1,275,797	374,943	180,006	33,423	25,774	900,854

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.


Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

COUNCIL AGENDA

Attachment 13.2.3.1

Section 2

Financial Results

2.10 - Elected Member Expenses

31 May 2023

Elected Members

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Expenditure									
Mayoral Allowance	-87,636	-72,990	83.29%	0	0.00%	-72,990	83.29%	-80,333	91%
Mayoral Electoral Allowance	-23,066	-19,210	83.28%	0	0.00%	-19,210	83.28%	-21,144	91%
Mayoral Professional Dev Allowance	-3,753	-3,753	100.00%	0	0.00%	-3,753	100.00%	-3,440	109%
Deputy Mayoral Allowance	-32,405	-12,518	38.63%	0	0.00%	-12,518	38.63%	-29,705	42%
Deputy Mayoral Electoral Allowance	-5,768	-2,228	38.62%	0	0.00%	-2,228	38.62%	-5,287	42%
Elected Members Allowances	-94,570	-93,394	98.76%	0	0.00%	-93,394	98.76%	-86,689	108%
Elected Members Electoral Allowance	-34,606	-28,140	81.32%	0	0.00%	-28,140	81.32%	-31,722	89%
Elected Members Professional Dev Allowance	-26,272	-6,302	23.99%	0	0.00%	-6,302	23.99%	-26,272	24%
Elected Members Meeting Allowance	-63,049	-16,480	26.14%	0	0.00%	-16,480	26.14%	-57,795	29%
Information Technology Capital Entitlement	-1,986	-1,200	60.42%	0	0.00%	-1,200	60.42%	-1,821	66%
Communications Entitlement	-6,400	-4,369	68.26%	0	0.00%	-4,369	68.26%	-5,867	74%
Acting Mayor Allowance	-11,000	-7,203	65.48%	0	0.00%	-7,203	65.48%	-10,083	71%
Acting Mayor Electoral Allowance	-3,000	-1,896	63.19%	0	0.00%	-1,896	63.19%	-2,750	69%
Advertising	0	-290	0%	0	0%	-290	0%	0	0%
Stationery & Office Consumables	-500	-218	43.66%	0	0.00%	-218	43.66%	-458	48%
Printing & Photocopying Costs	-2,000	-10	0.50%	0	0.00%	-10	0.50%	-1,833	1%
Subscriptions & Memberships	0	-182	0%	0	0%	-182	0%	0	0%
Furniture & Equipment expensed	-1,390	-95	6.87%	0	0.00%	-95	6.87%	-1,390	7%
Other Expenses	-7,620	-2,695	35.36%	-121	1.59%	-2,816	36.96%	-7,193	37%
Food & Catering Costs	-10,752	-12,231	113.75%	-254	2.36%	-12,484	116.11%	-9,856	124%
Program Running Costs	0	-45	0%	0	0%	-45	0%	0	0%
Course Seminar & Conference Registration	-10,240	-8,941	87.32%	0	0.00%	-8,941	87.32%	-10,240	87%
Air Travel	-3,000	-6,676	222.54%	0	0.00%	-6,676	222.54%	-3,000	223%
Travel Accommodation	-2,048	-1,124	54.86%	0	0.00%	-1,124	54.86%	-2,048	55%
Travel Related Costs Other	-1,000	-1,366	136.57%	0	0.00%	-1,366	136.57%	-1,000	137%
Operating Expenditure	-432,061	-303,556	70.26%	-375	0.09%	-303,931	70.34%	-399,927	76%



Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

Section 2

Financial Results

2.11 - Elected Members and CEO Credit Card Transactions

31 May 2023

Cardholder Name: Luccio Cercareli
Cardholder Position: CEO
Period May-23

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
No Transactions for the period.			
Total	0.00		


Approved by:
Executive Manager - Finance & Economics
Christopher Kimani

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 July 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

1st Ordinary Council Meeting Tuesday 6 June 2023

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 6 June 2023 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Lucy Morrison
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Amber Garden
Councillor Damian Hale
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
General Manager Community and Culture, Anna Ingram
General Manager Infrastructure, Nadine Nilon
Acting Director of Finance and Governance, Sheree Jeeves
Minute Secretary, Jodi Holden

GALLERY

Three members of the public



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Fraser
Seconded: Councillor Henderson

1. THAT the apology received from Councillor Giesecke for 6 June 2023 be received and noted.

CARRIED 10/857 – 6/06/2023

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Councillor Fraser
Seconded: Councillor Hale

1. THAT the leave of absence received from Councillor Hale for 7 June to 9 June 2023 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 13 June to 15 June 2023 inclusive be received and noted.
3. THAT the leave of absence received from Mayor Pascoe-Bell for 13 June to 16 June 2023 inclusive be received and noted.
4. THAT the leave of absence received from Deputy Mayor Morrison for 15 June to 18 June 2023 inclusive be received and noted.

CARRIED 10/858 – 6/06/2023

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Eveleigh

Seconded: Councillor Garden

THAT the Minutes of the Council Meeting held on 16 May 2023 pages 11029 to 11037 be confirmed.

CARRIED 10/859 – 6/06/2023

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell

Seconded: Councillor Garden

THAT Report entitled Mayoral Update Report - May 2023 be received and noted.

CARRIED 10/860 – 6/06/2023

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Confirmation of Minutes – Conflict of Interest

Moved: Councillor Henderson

Seconded: Councillor Eveleigh

1. The Chief Executive Officer declared a conflict of interest in item 22.1.1.
2. THAT this decision be moved into open.

CARRIED 10/871 – 6/06/2023

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Deputy Mayor Morrison

Seconded: Councillor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.2	External Request for Support	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.3	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/861 – 6/06/2023

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Review of Council Committee Memberships - June 2023

Moved: Councillor Fraser

Seconded: Councillor Hale

1. THAT Report entitled Review of Council Committee Memberships - June 2023 be received and noted.
2. THAT Council make the following appointments to the Administrative Review Committee:
 - I. THAT the Mayor, Deputy Mayor and Councillor Henderson be appointed to the Administration Review Committee for the period of 1 July 2023 to 30 June 2024.
 - II. THAT Council note that the Mayor has been previously appointed as Chair of the Administrative Review Committee for the Term of the Tenth Council.
 - III. THAT all other Councillors be appointed as alternate members to the Administrative Review Committee for the period of 1 July 2023 to 30 June 2024.
3. THAT Council make the following appointments to the Chief Executive Officer Performance Appraisal Committee:
 - I. THAT the Mayor be appointed as Chair to the Chief Executive Officer Performance Appraisal Committee for the Term of the Tenth Council.
 - II. THAT Councillor Garden and Councillor Henderson be appointed to the Chief Executive Officer Performance Appraisal Committee for the period of 1 July 2023 to 30 June 2024.
 - III. THAT all other Councillors be appointed as alternate members to the Chief Executive Officer Performance Appraisal Committee for the period of 1 July 2023 to 30 June 2024.
4. THAT Council make the following appointments to the Risk Management and Audit Committee:
 - I. THAT the Mayor, Councillor Garden and Councillor Henderson be appointed to the Risk Management and Audit Committee for the period of 1 July 2023 to 30 June 2024.
 - II. THAT Council note that the Chair of the Risk Management and Audit Committee is held by an Independent Member, appointed by the Council.
 - III. THAT all other Councillors be appointed as alternate members to the Risk Management and Audit Committee for the period of 1 July 2023 to 30 June 2024.
5. THAT Council make the following appointments to the Vibrant Economy Advisory Committee:

- I. THAT Councillor Fraser be appointed as Chair to the Vibrant Economy Advisory Committee for the period of 1 July 2023 to 30 June 2024.
 - II. THAT Councillor Giesecke be appointed to the Vibrant Economy Advisory Committee for the period of 1 July 2023 to 30 June 2024.
 - III. THAT all other Councillors be appointed as alternate members to the Vibrant Economy Advisory Committee for the period of 1 July 2023 to 30 June 2024.
6. THAT Council make the following appointments to the Community Safety Advisory Committee:
- I. THAT Councillor Hale be appointed as Chair to the Community Safety Advisory Committee for the period of 1 July 2023 to 30 June 2024.
 - II. THAT Councillor Morrison and Councillor Garden be appointed to the Community Safety Advisory Committee for the period of 1 July 2023 to 30 June 2024.
 - III. THAT all other Councillors be appointed as alternate members to the Community Safety Advisory Committee for the period of 1 July 2023 to 30 June 2024.
7. THAT Council make the following appointments to the Community Wellbeing Advisory Committee:
- I. THAT Councillor Eveleigh be appointed as Chair to the Community Wellbeing Advisory Committee for the period of 1 July 2023 to 30 June 2024.
 - II. THAT Councillor Henderson be appointed to the Community Wellbeing Advisory Committee for the period of 1 July 2023 to 30 June 2024.
 - III. THAT all other Councillors be appointed as alternate members to the Community Wellbeing Advisory Committee for the period of 1 July 2023 to 30 June 2024.
8. THAT Council appoint or nominate to the following External Organisations and/or Committees:
- I. THAT Councillor Fraser be appointed as Council's delegate to the Palmerston Regional Business Association (PRBA), with all other members appointed as alternate members, for the period of 1 July 2023 to 30 June 2024.
 - II. THAT Councillor Morrison be appointed as Council's representative to Tourism Top End, with all other members appointed as alternate members, for the period of 1 July 2023 to 30 June 2024.

CARRIED 10/862 - 6/06/2023

13.1.2 Fees and Charges 2023-24

Moved: Councillor Eveleigh
Seconded: Councillor Garden

1. THAT Report entitled Fees and Charges 2023-24 be received and noted.
2. THAT Council adopts the Fees and Charges 2023-2024 at **Attachment 13.1.2.1.** to be effective from 1 July 2023 with the following change:
 - a. The two fees listed for Long Grass on page 17 are combined to form one fee retaining the charge of Cost+10% administration charges.

CARRIED 10/863- 6/06/2023

13.1.3 Risk Management and Audit Committee Minutes - 23 May 2023

Moved: Councillor Garden
Seconded: Councillor Fraser

1. THAT Report entitled Risk Management and Audit Committee Minutes - 23 May 2023 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.1.3.1** to report entitled Risk Management and Audit Committee Minutes - 23 May 2023 be received and noted.

CARRIED 10/864 – 6/06/2023

13.2 Receive and Note Reports

13.2.1 Sustainability Strategy Update

Moved: Councillor Eveleigh
Seconded: Councillor Henderson

THAT Report entitled Sustainability Strategy Update be received and noted.

CARRIED 10/865 – 6/06/2023

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

14.2.1 Response to submission for City of Darwin Draft 2023-24 Municipal Plan

Moved: Deputy Mayor Morrison
Seconded: Councillor Fraser

THAT correspondence dated 30 May 2023 14.2.1 entitled Response to submission for City of Darwin Draft 2023/24 Municipal Plan be received and noted.

CARRIED 10/866 – 6/06/2023

15 REPORT OF DELEGATES

Nil



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

16 QUESTIONS BY MEMBERS

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

1. THAT the question asked by Councillor Fraser regarding wall repairs, and the response provided by the General Manager Infrastructure be received and noted.
2. THAT the question asked by Councillor Fraser regarding speed signs, and the response provided by the General Manager Infrastructure be received and noted.
3. THAT the question asked by Councillor Fraser regarding Joan Fejo Park drinking water, and the response provided by the Chief Executive Officer be received and noted.
4. THAT the question asked by Councillor Eveleigh regarding the development of the Reconciliation Action Plan, and the response provided by the Deputy Chief Executive Officer be received and noted.

CARRIED 10/867 – 6/06/2023

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT the next Ordinary Meeting of Council be held on Tuesday, 20 June 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/868 – 6/06/2023

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Councillor Garden

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/869 – 6/06/2023

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.21pm for the discussion of confidential matters.



A Place for People

COUNCIL AGENDA Attachment 24.1.1 COUNCIL MINUTES

The closed section of the meeting reopened at 6.24pm.

The Chair declared the meeting closed at 7.04pm.

Chair

Print Name

Date

UNCONFIRMED