

# **AGENDA**

## **1st Ordinary Council Meeting**

### **Tuesday 4 April 2023**

The Ordinary Meeting of the City of Palmerston will be held in the Gray Community Hall, Corner Essington Avenue and Victoria Drive, Gray commencing at 5:30 PM.

Council business papers can be viewed on the City of Palmerston website [www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au) or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



**LUCCIO CERCARELLI**  
**CHIEF EXECUTIVE OFFICER**

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- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
  - 3.1 Apologies
  - 3.2 Leave of Absence Previously Granted
  - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
  - 5.1 Elected Members
  - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
  - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on Tuesday 21 March 2023 pages 10976 to 10984 be confirmed.
  - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT



## MAYORAL REPORT

1st Ordinary Council Meeting

<b>AGENDA ITEM:</b>	7.1
<b>REPORT TITLE:</b>	Mayoral Update Report - March 2023
<b>MEETING DATE:</b>	Tuesday 4 April 2023
<b>AUTHOR:</b>	Mayor, Athina Pascoe-Bell

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This report provides Council with a summary of the recent activities of the Mayor.

### KEY MESSAGES

In March 2023, the Mayoral activities included:

- Community Events attended on the behalf of Council.
- Opened Workforce Plus office in CBD.
- Meetings with Ministers, MLAs, and Government Agencies.
- Media Interviews with NT News, NT Broadcasters and ABC

### RECOMMENDATION

1. THAT Report entitled Mayoral Update Report - March 2023 be received and noted.

### DISCUSSION

Attended the below Community events on behalf of Council during the month of March.

- International Women's Day events including the launch at Palmerston Recreation Centre
- STRIVE at Gray Community Hall
- Harmony Day Citizenship Ceremony
- The Australian Army 122<sup>nd</sup> Birthday Celebration

Meetings with Ministers, MLA's and Government Agencies:

- Minister Eva Lawler, Member for Drysdale
- Mark Turner MLA, Member for Blain
- Lia Finocchiaro, Leader of the Opposition
- Marie-Clare Boothby, Member for Brennan
- Mayor Elisabeth Clark and CEO Ingrid Stonhill Katherine Town Council
- TOPROC (Top End Regional Organisation of Councils)
- Honourable Chief Minister Natasha Fyles



**International Women's Week 2023 Launch at Palmerston Recreation Centre**

#### International Women's Week

I was delighted to launch the City of Palmerston's International Women's Week, surrounded by so many incredible advocates. International Women's Day is celebrated around the world. It is a day that calls for the recognition of contributions, achievements, and the progress still required to achieve gender equality. Our community has a history of strong women who have contributed to making our city a better place for all of us. The City of Palmerston currently boasts a powerhouse of women, who make up 57% of our Councillors, 66% of our senior leadership team, and 65% of all positions within our council are held by women. Council focuses on developing and fostering innovation in our community and provide support and opportunities for women in this space.

It was also wonderful to be asked to speak about the experiences that shaped who I am and how I came to be Mayor at *Strive – Women Pushing Through Barriers* and at the *Greek Orthodox Community International Women's Day Lunch*.



**Strive – Women Pushing Through Barriers with Zainab Mohamud, Yolanda Kanyai and Veronica Matipira**



**Greek Orthodox Community International Women's Day Lunch with Poppy Kypreos, Georgia Politis and Anastasia Economou**





**Citizenship Ceremony held on Harmony Day 21 March 2023**

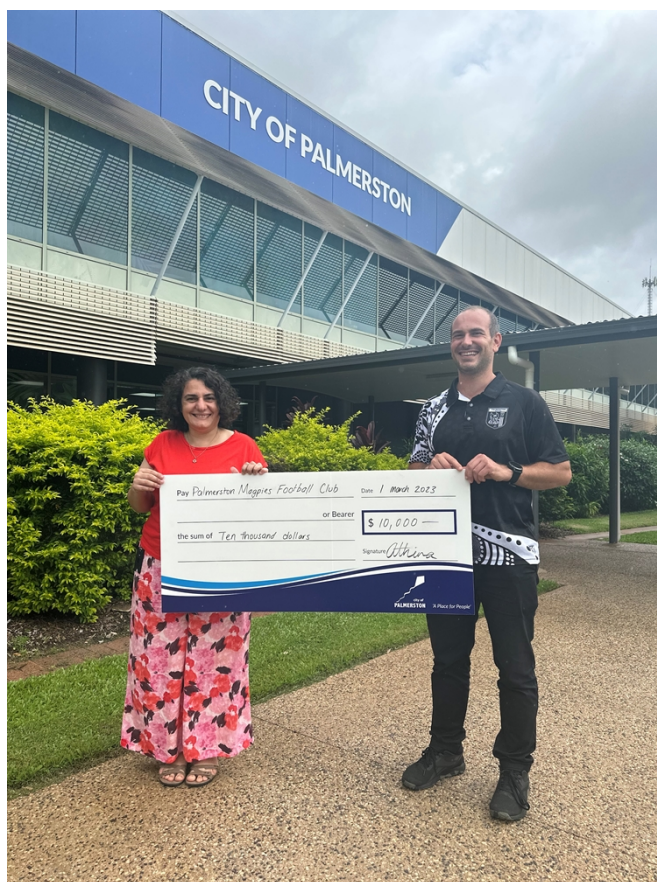


#### Harmony Day Launch

It was a pleasure to celebrate Harmony Day on 21 March 2023, Harmony Day celebrations are a wonderful example of our diverse and strong community. Coming together to celebrate the diversity and multiculturalism that make our city so special is one of our greatest strengths. We celebrate Harmony Week in March. Harmony Day is an important event in Australia that celebrates cultural diversity, inclusion, and respect. It is a day to recognise and celebrate the positive aspects of the many varied cultures that make up our nation. I am proud that Palmerston community creates such a welcoming environment for people from all over the world, and at today's Citizenship Ceremony we welcomed over 30 new citizens from 16 countries.

## City of Palmerston Community Benefit Scheme

Did you know the City of Palmerston has a grants funding program? The Community Services Team are happy to assist with the process to ensure your application meets all eligibility criteria, either by phone 89 359975 or email [grants@palmerston.nt.gov.au](mailto:grants@palmerston.nt.gov.au). Palmerston Magpies Football Club recently benefitted from the scheme. Council will provide \$10,000 sponsorship each year until 2025 to PMFC.



**Carmine Rauseo accepting a cheque on behalf of the Palmerston Magpies Football Club**

## POLICY IMPLICATIONS

There are no policy implications for this report.

## BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

## ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

## COUNCIL REPORT

1st Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.1
<b>REPORT TITLE:</b>	Council Policy Review - Media
<b>MEETING DATE:</b>	Tuesday 4 April 2023
<b>AUTHOR:</b>	People and Customer Manager, Emma Blight
<b>APPROVER:</b>	Deputy Chief Executive Officer, Amelia Vellar

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This Report seeks Council's approval for minor changes to Council Policy - *Media* following a review of the Policy.

### KEY MESSAGES

- As part of Council's review of all its policies within its term, Council Policy - Media has been reviewed and minor changes are being recommended.
- The policy is designed to establish a framework across Council governing interaction with media to best ensure consistent, accurate messaging, brand recognition and improving the reputation of City of Palmerston.
- This policy outlines the protocols governing and guiding Elected Members and staff when interacting with media agencies.
- Minor changes to the existing policy include grammatical and formatting changes, and additional Associated Documents.

### RECOMMENDATION

1. THAT Report entitled Council Policy Review - Media be received and noted.
2. THAT Council endorses the amended Council Policy - Media being **Attachment 13.1.1.3** to report entitled Council Policy Review - Media.

### BACKGROUND

City of Palmerston has a policy review schedule in place for all Council policies whereby they must be reviewed at least once in the term of Council.

At the 2<sup>nd</sup> Ordinary Meeting of 16 March 2021 Council adopted changes to Council Policy *Media*:  
13.2.5 Council Policy Review - Media

1. THAT Report entitled Council Policy Review - Media be received and noted.



2. THAT Council adopts the amended Council Policy Media of being Attachment 13.2.5.3 to report entitled Council Policy Review – Media.

CARRIED 9/1537 - 16/03/2021

The Media policy is scheduled to be reviewed and updated in the first quarter of 2023 during the term of the tenth Council. **Attachment 13.1.1.1.**

It is good governance for Council to review all policies at least once during the Council's term to ensure they are consistent, compliant and reflect the intent of the Council.

This report seeks to approve endorsement of the minor amendments to the Media Policy.

### DISCUSSION

Council Policy - Media, is designed to establish a framework across Council governing interaction with media to ensure consistent, accurate messaging, brand recognition and improving the reputation of City of Palmerston.

Since Council endorsement of the Media Policy at the 2<sup>nd</sup> Ordinary Meeting of 16 March 2021, **Attachment 13.1.1.1.** A review of this policy has been undertaken as part of the schedule of review during the tenth Council, and includes the following minor changes tracked in **Attachment 13.1.1.2:**

- Removal of some references to 'social media' due to the adoption of Council Policy – Social Media at the Second Ordinary Meeting, October 2022. At the time of adoption of this original Policy, Council Policy – Social Media had not been developed.
- The inclusion of Chief Executive Officer being the nominated spokesperson for operational matters under Principles for clarity.
- Minor grammatical and formatting changes

Underpinning this policy, operationally the Communications and Media team has procedures and processes in place to ensure this policy is followed.

### CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Communications and Media Manager

### POLICY IMPLICATIONS

If endorsed, this policy will become the updated Media Policy of Council. Internal documents and workshops will further assist staff and Elected Members when using social media platforms and speaking with the media.

### BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

### RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The Local Government Act states the Mayor is the nominated spokesperson, to speak on behalf of the council as the council's principal representative.

City of Palmerston has a policy review schedule in place for all Council policies whereby all policies must be reviewed at least once in the term of Council. This review complies with this requirement.



This Report addresses the following City of Palmerston Strategic Risks:

**1 Fails to be trusted as a Council**

Context: Achieving credibility & trust with majority of those within and external to the City.

Through compliance with the policy and through social media guidelines, reputational risks can be mitigated. By providing consistent, timely and accurate communication with the media and through social media channels, Council will continue to build its brand recognition and credibility with stakeholders.

City of Palmerston has a policy review schedule in place for all Council policies whereby all policies must be reviewed at least once in the term of Council.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

1. 20210317 457347 Media Policy [13.1.1.1 - 3 pages]
2. 20210317 457347 Media Policy Track Changes (1) [13.1.1.2 - 3 pages]
3. 20210330 Media Policy CLEAN [13.1.1.3 - 3 pages]



# POLICY

Name:	Media		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Deputy Chief Executive Officer		
Approval Date:	16/03/2021	Next Review Date:	16/03/2024
Records Number:	457347	Council Decision:	9/1536

## 1 PURPOSE

This policy outlines the protocols and procedures governing and guiding City of Palmerston staff and Elected Member interaction with media agencies and use of social media. The policy is designed to establish a framework across Council governing interaction with media to best ensure consistent, accurate messaging, brand recognition and improving the reputation of City of Palmerston.

## 2 PRINCIPLES

The purpose of any media interaction is to inform and/or educate City of Palmerston stakeholders and the community about Council policies, positions on issues, decisions and upcoming events and projects. At all times, media interactions should be utilised to positively enhance the Council's reputation and public standing.

The Mayor is the principal spokesperson for City of Palmerston.

Other Elected Members or staff may be spokespersons as appropriate, for example as the Deputy Mayor.

Views expressed by Elected Members via their personal social media accounts or otherwise should be clearly identified as either personal or professional and must always endeavour to promote the interests of the municipality and raise awareness and understanding of community issues.

## 3 DEFINITIONS

*For the purposes of this Policy, the following definitions apply:*

Term	Definition
Elected Members	All Elected officials including the Mayor.
Media	Various means of communication through which news, entertainment, education, data or promotional messages are disseminated. These platforms can include television, radio, newspapers and magazines but are distinct from social media.
Personal Social Media Communications	Exchange of user generated content on social media platforms held by individuals including employees for private purposes. Social media may include but is not limited to social networking sites, chatrooms, media sharing sites, blogs, forum and online collaboration. This can also include accounts not titled with the name of the individual.

## 4 POLICY STATEMENT

4.1 Council Media Protocol



## POLICY

The Communications and Media Team will be, in so far as possible, the first contact point to liaise with media, provide guidance on, and coordinate, written and verbal media statements including media releases and assist in preparing the nominated spokesperson for interviews with the media where required.

- 4.1.1 A decision on whether the issue should be addressed by an Elected Member or staff will be made in the first instance by the Chief Executive Officer in conjunction with the Mayor.

### 4.2 Staff Dealing with Media

- 4.2.1 No City of Palmerston staff member is authorised to speak to the media on any Council issue without the prior approval of the Chief Executive Officer. This includes personal social media communications which directly relate to issues arising from operations at the City of Palmerston.
- 4.2.2 Any personal use of social media should not imply the user is an authorised representative of City of Palmerston, contain use of a City of Palmerston email address, any City of Palmerston logos or insignia or use or disclose Council information that is confidential or private.
- 4.2.3 On occasions it is appropriate for staff to talk to the media instead of an Elected Member whereby the Chief Executive Officer will have the authority to designate City of Palmerston staff to become spokesperson.
- 4.2.4 City of Palmerston Council staff, including those in the Communications and Media Team, must not engage in any media activity which is deemed by the Chief Executive Officer to be specifically for the personal advantage of any Elected Member.

### 4.3 Elected Members Dealing with Media

- 4.3.1 Elected Members are entitled, at any time, to attract media attention for themselves. They are encouraged to inform the Chief Executive Officer out of professional courtesy solely to confirm any factual matters concerning the City of Palmerston as they may relate to the media opportunity.
- 4.3.2 Elected Members should also ensure that when they are seeking to gain media attention for themselves that they make it clear that they are speaking for themselves and not on behalf of the City of Palmerston Council.
- 4.3.3 When Elected Members are approached directly by media to comment on any issue regarding City of Palmerston operations, they should contact the Chief Executive Officer to determine the appropriate spokesperson in the first instance. This does not apply when speaking to the media about matters not reflecting Council decisions and when expressing individual opinion.
- 4.3.4 Elected Members are entitled to indicate that they are Elected Members of the City of Palmerston Council and are encouraged to use social media to communicate with the community. To ensure distinction between personal and Council use, Elected Members are encouraged to establish pages that identify them as Elected Members separate from private accounts, however it should be clear that the opinions expressed are those of the Elected Member and not those of Council.
- 4.3.5 It is not suggested that Elected Members who post or comment via personal pages should contact the Chief Executive Officer however, if posts relate to operational matters or decisions of Council, it should be clear that the opinions expressed are those of the Elected Member and the comments are not being made on behalf of Council.
- 4.3.6 When Elected Members are posting on social media regarding Council matters, they are encouraged to contact the Chief Executive Officer prior for information or share posts from City of Palmerston's social media pages. This will help to ensure that all information is correct at the time of posting.



## POLICY

#### 4.4 Media Releases

- 4.4.1 All Council media releases must only be released to the media from the Communications and Media Team or Chief Executive Officer's office.
- 4.4.2 All media releases will be provided to Elected Members when being released to the media.
- 4.4.3 Elected Members are entitled to distribute their own media releases; however they must clearly indicate these releases are the opinions or beliefs of the individual Elected Member and are not being made on behalf of Council.

### 5 ASSOCIATED DOCUMENTS

- 5.1 EM04 Caretaker Policy

### 6 REFERENCES AND RELATED LEGISLATION

- 6.1 Northern Territory Local Government Act



## POLICY

Name:	Media		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Deputy Chief Executive Officer		
Approval Date:	0416/043/202431	Next Review Date:	0416/043/202784
Records Number:	457347	Council Decision:	9/1536

### 1 PURPOSE

This policy outlines the protocols and procedures governing and guiding City of Palmerston staff and Elected Member interaction with media agencies ~~and use of social media~~. The policy is designed to establish a framework across Council governing interaction with media to best ensure consistent, accurate messaging, brand recognition and improving the reputation of City of Palmerston.

### 2 PRINCIPLES

The purpose of any media interaction is to inform and/or educate City of Palmerston stakeholders and the community about Council policies, positions on issues, decisions and upcoming events and projects. At all times, media interactions should be utilised to positively enhance the Council's reputation and public standing.

The Mayor is the principal spokesperson for City of Palmerston.

The Chief Executive Officer is the appointed spokesperson for any operational matters and may delegate this responsibility to appropriate staff as necessary.

~~Other Elected Members or staff may be spokespersons as appropriate, for example as the Deputy Mayor.~~

Views expressed by Elected Members ~~via their personal social media accounts or on any form of media otherwise~~ should be clearly identified as either personal or professional and must always endeavour to promote the interests of the municipality and raise awareness and understanding of community issues.

### 3 DEFINITIONS

*For the purposes of this Policy, the following definitions apply:*

Term	Definition
Elected Members	All Elected officials including the Mayor.
Media	Various means of communication through which news, entertainment, education, data or promotional messages are disseminated. These platforms can include television, radio, newspapers and magazines but are distinct from social media.
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### 4 POLICY STATEMENT



## POLICY

### 4.1 Council Media Protocol

The Communications and Media Team will be, in so far as possible, the first contact point to liaise with media, provide guidance on, and coordinate, written and verbal media statements including media releases and assist in preparing the nominated spokesperson for interviews with the media where required.

- 4.1.1 A decision on whether ~~a Council~~ the issue should be addressed by an Elected Member or staff will be made in the first instance by the Chief Executive Officer in conjunction with the Mayor ~~or their representative~~.

### 4.2 Staff Dealing with Media

- 4.2.1 No City of Palmerston staff member is authorised to speak to the media on any Council issue without the prior approval of the Chief Executive Officer. This includes personal social media communications which directly relate to issues arising from operations at the City of Palmerston.
- 4.2.2 Any personal use ~~of of any form of social~~ media should not imply the user is an authorised representative of City of Palmerston, contain use of a City of Palmerston email address, any City of Palmerston logos or insignia or use or disclose Council information that is confidential or private.
- 4.2.3 On occasions it is appropriate for staff to talk to the media instead of an Elected Member whereby the Chief Executive Officer will have the authority to designate City of Palmerston staff to become ~~aspokesperson~~ a spokesperson.
- 4.2.4 City of Palmerston Council staff, including those in the Communications and Media Team, must not engage in any media activity which is deemed by the Chief Executive Officer to be specifically for the personal advantage of any Elected Member.

### 4.3 Elected Members Dealing with Media

- 4.3.1 Elected Members are entitled, at any time, to attract media attention for themselves. They are encouraged to inform the Chief Executive Officer out of professional courtesy solely to confirm any factual matters concerning the City of Palmerston as they may relate to the media opportunity.
- 4.3.2 Elected Members should also ensure that when they are seeking to gain media attention for themselves that they make it clear that they are speaking for themselves and not on behalf of the City of Palmerston Council.
- 4.3.3 When Elected Members are approached directly by media to comment on any issue regarding City of Palmerston operations, they should contact the Chief Executive Officer to determine the appropriate spokesperson in the first instance. This does not apply when speaking to the media about matters not reflecting Council decisions and when expressing individual opinion.
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- 4.3.5 It is not suggested that Elected Members who post or comment via personal pages should contact the Chief Executive Officer however, if posts relate to operational matters or decisions of Council, it should be clear that the opinions expressed are those of the Elected Member and the comments are not being made on behalf of Council.
- 4.3.6 When Elected Members are posting on social media regarding Council matters, they are encouraged to contact the Chief Executive Officer prior for information or share posts from City of Palmerston's social media pages. This will help to ensure that all information is correct at the time of posting.



## POLICY

#### 4.4 Media Releases

- 4.4.1 All Council media releases must only be released to the media from the Communications and Media Team or Chief Executive Officer's office.
- 4.4.2 All media releases will be provided to Elected Members when being released to the media.
- 4.4.3 Elected Members are entitled to distribute their own media releases; however they must clearly indicate these releases are the opinions or beliefs of the individual Elected Member and are not being made on behalf of Council.

### 5 ASSOCIATED DOCUMENTS

- [5.1 Caretaker Policy](#)
- [5.2 Social Media Policy](#)
- [5.3 Code of Conduct for Elected Members and Committee Members](#)
- [5.4 Code of Conduct for Council Employees](#)
- [5.1 EM04 Caretaker Policy](#)

### 6 REFERENCES AND RELATED LEGISLATION

- 6.1 Northern Territory Local Government Act



# POLICY

Name:	Media		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Deputy Chief Executive Officer		
Approval Date:	04/04/2023	Next Review Date:	04/04/2027
Records Number:		Council Decision:	

## 1 PURPOSE

This policy outlines the protocols and procedures governing and guiding City of Palmerston staff and Elected Member interaction with media agencies. The policy is designed to establish a framework across Council governing interaction with media to best ensure consistent, accurate messaging, brand recognition and improving the reputation of City of Palmerston.

## 2 PRINCIPLES

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The Mayor is the principal spokesperson for City of Palmerston.

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Views expressed by Elected Members on any form of media should be clearly identified as either personal or professional and must always endeavour to promote the interests of the municipality and raise awareness and understanding of community issues.

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## 4 POLICY STATEMENT

### 4.1 Council Media Protocol





## POLICY

The Communications and Media Team will be, in so far as possible, the first contact point to liaise with media, provide guidance on, and coordinate, written and verbal media statements including media releases and assist in preparing the nominated spokesperson for interviews with the media where required.

- 4.1.1 A decision on whether a Council issue should be addressed by an Elected Member or staff will be made in the first instance by the Chief Executive Officer in conjunction with the Mayor or their representative.
- 4.2 **Staff Dealing with Media**
  - 4.2.1 No City of Palmerston staff member is authorised to speak to the media on any Council issue without the prior approval of the Chief Executive Officer. This includes personal social media communications which directly relate to issues arising from operations at the City of Palmerston.
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## POLICY

#### 4.4 Media Releases

- 4.4.1 All Council media releases must only be released to the media from the Communications and Media Team or Chief Executive Officer's office.
- 4.4.2 All media releases will be provided to Elected Members when being released to the media.
- 4.4.3 Elected Members are entitled to distribute their own media releases; however they must clearly indicate these releases are the opinions or beliefs of the individual Elected Member and are not being made on behalf of Council.

### 5 ASSOCIATED DOCUMENTS

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- 5.1 Caretaker Policy
- 5.2 Social Media Policy
- 5.3 Code of Conduct for Elected Members and Committee Members
- 5.4 Code of Conduct for Council Employees

### 6 REFERENCES AND RELATED LEGISLATION

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- 6.1 Northern Territory Local Government Act

## COUNCIL REPORT

1st Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.2
<b>REPORT TITLE:</b>	Basketball Half-Court
<b>MEETING DATE:</b>	Tuesday 4 April 2023
<b>AUTHOR:</b>	City Sustainability Manager, Peter Lander
<b>APPROVER:</b>	General Manager of Infrastructure, Nadine Nilon

### COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

### PURPOSE

This Report seeks Council decision to inform the location of a proposed new basketball half-court facility within the Municipality.

### KEY MESSAGES

- City of Palmerston is committed to providing and maintaining a network of play spaces that appeal to and enable people of all ages and abilities in our community to play, socialise and be active outdoors.
- It has been identified that the construction of a new outdoor basketball facility can further enhance play experiences.
- Potential sites were reviewed with consideration of the Play Space Strategy, with the most suitable sites being identified as the regional parks of Marlow Lagoon Recreation Reserve or Sanctuary Lakes.
- The locations were presented to Council at the 6 December 2022 Council Meeting, which were endorsed subject to consultation with key stakeholders including youth groups and community members that have requested facilities.
- A stakeholder consultation session was held Wednesday 15 March 2023 at the Palmerston Recreation Centre adjacent the indoor basketball courts, aligning with youth activities and other stakeholders were also invited.
- Respondents overwhelmingly identified Marlow Lagoon as the preferred location for proposed outdoor basketball half-court.
- The consultation also identified the interest of having a covered shelter over the court and shower amenities.
- Once the selected location is endorsed by Council, public notification will inform directly affected residents of the design specific to orientation and anticipated works program.
- The anticipated cost of constructing an outdoor basketball half-court is \$100,000 and is funded within existing programs.
- It is recommended that Council endorse Marlow Lagoon as the selected site for construction of a new outdoor basketball half-court.

### RECOMMENDATION

1. THAT Report entitled Basketball Half-Court be received and noted.
2. THAT Council endorse site selection for the construction of a new outdoor basketball half-court at Marlow Lagoon, with the design of the court supporting the future inclusion of shade, lighting, other court sports and supporting amenities.

### BACKGROUND

Council manages parks and play spaces under the Play Space Strategy 2022 and is committed to providing and maintaining a network of play spaces that appeal to and enable people of all ages and abilities in our community to play, socialise and be active outdoors.

Community consultation undertaken in 2021, as part of the development of the Play Space Strategy, identified priority areas for strategic action. Priority areas reflect a desire for additional shade, more inclusive and diverse play experiences and improved amenities.

Having regard to the Play Space Strategy and the context above, it has been identified that the construction of a new outdoor basketball facility can further enhance play experiences.

At the 1st Ordinary Council Meeting of 6 December 2022 Council was presented with an overview of half-court facilities across the municipality, and potential options for the location of a new half-court. At this meeting, Council made the following decision:

#### *13.1.3 Basketball Half-Court*

1. *THAT Report entitled Basketball Half-Court be received and noted.*
2. *THAT Council support the location of a new half-court basketball court being at either Marlow Lagoon Recreation Reserve or Sanctuary Lakes, for the purpose of stakeholder consultation, but also noting that other locations identified during consultation are to be considered.*
3. *THAT a further report be prepared for Council by March 2023 advising of the outcomes of stakeholder consultation and recommended location for construction of the basketball half-court or a multi-sport court and associated costs.*

*CARRIED 10/643 – 6/12/2022*

This report provides the feedback following stakeholder consultation to enable an informed decision for determining the suitable location for the outdoor basketball half-court.

### DISCUSSION

#### Site Selection Overview

As identified within the December Council report, the regional parks that did not currently have court facilities were identified as the most suitable locations and were the focus of stakeholder consultation, noting that other locations were to be considered if raised by the community. These parks were Marlow Lagoon Recreation Reserve, and Sanctuary Lakes. Council's third regional park, Joan Fejo, has a basketball half-court, and in total Council manages seven outdoor half-court basketball facilities and one quarter-court facility. New half-court facilities are also planned for Zuccoli Community Hub, SWELL and potentially at a future Regional Park in Durack Heights.

The consideration of Marlow Lagoon Recreation Reserve and Sanctuary Lakes as potential sites are explained further below.

### Marlow Lagoon

Marlow Lagoon Recreation Reserve measures approximately 45 hectares. The site has significant areas which are currently undeveloped that may accommodate an outdoor basketball half-court. Marlow Lagoon Recreation Reserve currently has limited active play opportunities for youth and/or adults.

Locating the new facility adjacent the first carpark would improve the amenity at the entry to one of CoP's premier parks. The location also has the benefit of increasing passive surveillance. The proposed site is approximately 15m from an internal access road. Construction would have limited environmental impact on the area and require minimal tree removal. The site also features appropriate separation from the nearest residential dwellings and is most unlikely to pose a noise nuisance.

### Sanctuary Lakes

Sanctuary Lakes measures approximately 5 hectares. Sanctuary Lakes also has limited active play opportunities for youth and/or adults. The site is nestled in amongst a quiet residential area and comprises extensive constructed landscape features and natural plantings. The area which most lends itself to this type of development is situated approximately 25m from neighbouring properties.

It could be anticipated that neighbouring residents would request Council install some type of noise abatement treatment with the change from passive nature-based recreation to sporting type activation of the space. The proximity of residential dwellings to the proposed site for an installation of this type may risk noise nuisance and complaints. Construction would require tree removal and it is anticipated that significant bulk fill will be required to ensure the site is stable and not subject to seasonal inundation.

### Consultation

Community consultation sought feedback on the preferred location for an outdoor basketball half-court. A targeted information session for key stakeholders was held 3pm-5pm Wednesday 15 March 2023 at the Palmerston Recreation Centre. The timing and location of the session was geared to capture participation by youth by capitalising on Palmerston Youth Drop-in Sports programme attendance.

Residents that had approached Council in the last couple of years as having an interest in a half-court and the parks infrastructure renewal space, along with several stakeholder groups, were also contacted and invited to participate.

At the session, Council proposed a number of questions to attendees, broken down as follows:

- Preferred Location - Marlow Lagoon or Sanctuary Lakes
- Nominate an Alternative Location
- Multi-Sport Options - hockey, volleyball, netball, cricket, soccer, tennis, other
- Options for Value Added Inclusion – shade, all-weather shelter, lighting, lockers, other.
- Accessibility – improvements to accessibility / connectivity
- Safety Concerns

There were approximately 60 responses, which provided valuable information as questions were qualitative, allowing wider information to be drawn.

### Consultation outcomes

A summary of the Consultation results is discussed below, consolidating community views in relation to the above questions. Further detail is provided in the consultation section of this report.

- Respondents overwhelmingly identified Marlow Lagoon as the preferred location for proposed outdoor basketball half-court.
- No alternative sites were nominated.
- A key gap or point of difference that approximately half of the respondents identified, was that an all-weather shelter is a desired value-added inclusion.
- Value-adds such as lighting, shade and other amenities were also considered as being desired, but not at the level of the all-weather shelter.
- When considering multi-sport options, 10 Respondents specifically requested a legal paint space, with soccer being the only other sport identified by these stakeholders.
- Broadly, feedback reiterated Marlow Lagoon was viewed as a safe space with dimensions and the potential to support further similar activation.
- One respondent suggested wheelchair basketball, and this was verbally supported by numerous other respondents. There are no specific court amendments required to cater for this activity and accessible paths and connections to parking will be provided.
- Age range for the 60 participating respondents was estimated between 8 years and 40 years.

### Next steps

Following Council endorsement of Marlow Lagoon as the selected location, further consultation will involve engagement with nearby residents, potential user groups and the broader public. This process is anticipated to be undertaken concurrent with procurement process, but prior to construction commencement.

This consultation will also provide additional stakeholder perspective and ensure design achieves optimal inclusion and visitation. Industry contribution will also be sought to determine appropriate dimensions and establish economic feasibility where value-added inclusions are supported.

The additional options requested of the shade structure over the court, lighting, additional amenities and legal paint space will be considered and incorporated as future options for the design to be implemented in future programs. Multi-sport options will also be considered in the construction of the court and incorporated where viable.

Following consultation and final construction details, the outdoor basketball half-court will be constructed in the 2023 dry season.

### **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this report:

- City Sustainability Manager
- Community Services Team

The consultation approach at the session was to encourage the targeted youth audience to contribute via verbal interaction with direction for an easy physical representation rather than a language-based survey. It was decided to use maps with stickers for the participants to demonstrate their preference visually. The raw data collection is provided in **Attachment 13.1.2.1**.

As discussed within this report, consultation will occur to notify nearby residents, and interested stakeholders in the details of the location and design elements.

## **POLICY IMPLICATIONS**

There are no policy implications for this Report. CoP Play Space Strategy informed the consideration of a suitable location. IDA principles guided development of this report to ensure the process and outcome is collaborative and equitable.

## **BUDGET AND RESOURCE IMPLICATIONS**

The anticipated cost of constructing a basketball half-court is \$100,000 and is funded within existing programs.

The 2022/23 Capital Works Budget includes provision for Parks Infrastructure Renewals for the purpose of maintaining and enhancing play spaces and to increase active recreation and exercise opportunities.

Future programs will consider the incorporation of the additional works including lighting, shade structure, other court sport infrastructure and supporting amenities.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

### **7 Fails to be agile to respond to opportunities and challenges**

Context: Ensuring the organisation is positioned to respond quickly to take up opportunities and respond to challenges both internally and externally.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

The process for site selection of the basketball half-court shall consider potential environmental and social impacts such as avoidance or minimising of tree removal and consideration of proximity to local residential dwellings having regard to noise nuisance.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

1. Basketball Half- Court Consultation outcomes [13.1.2.1 - 3 pages]



Location of Basketball Half-Court recommended by Youth at Marlow Lagoon:

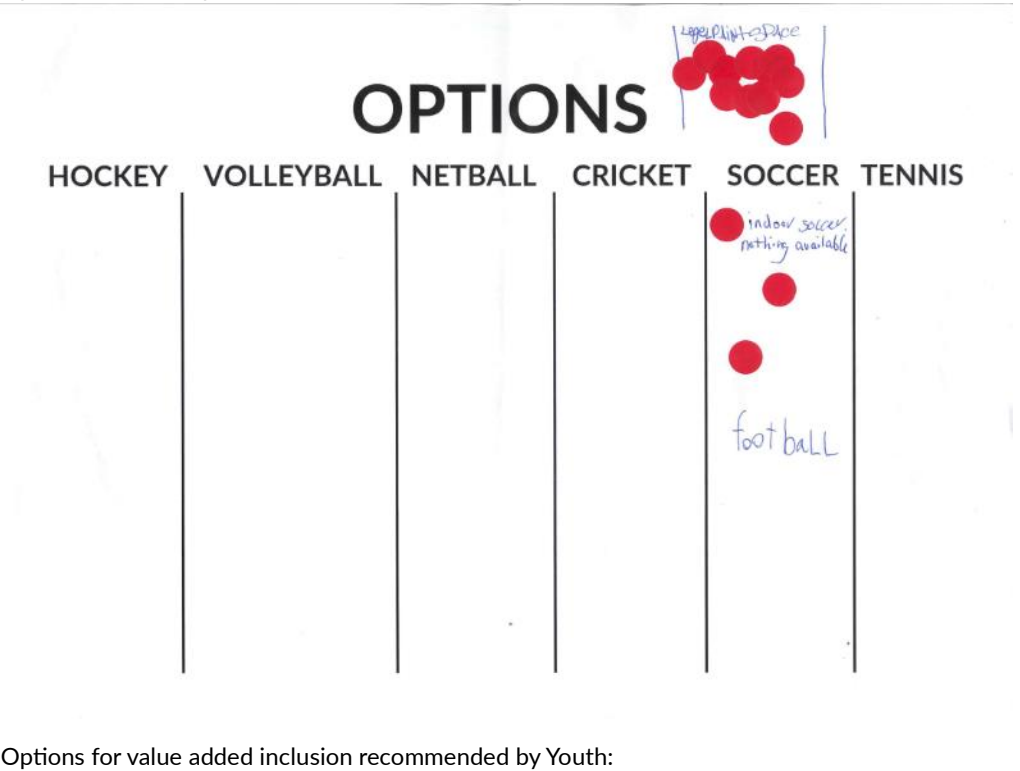


Location of Basketball Half-Court recommended by Youth at Sanctuary Lakes:

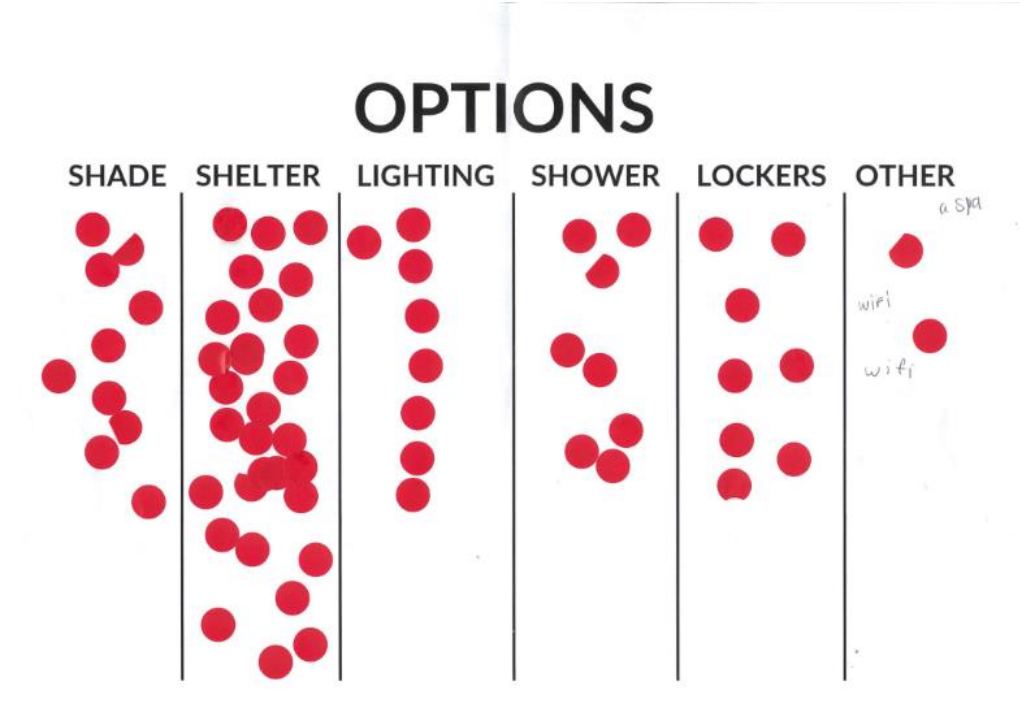




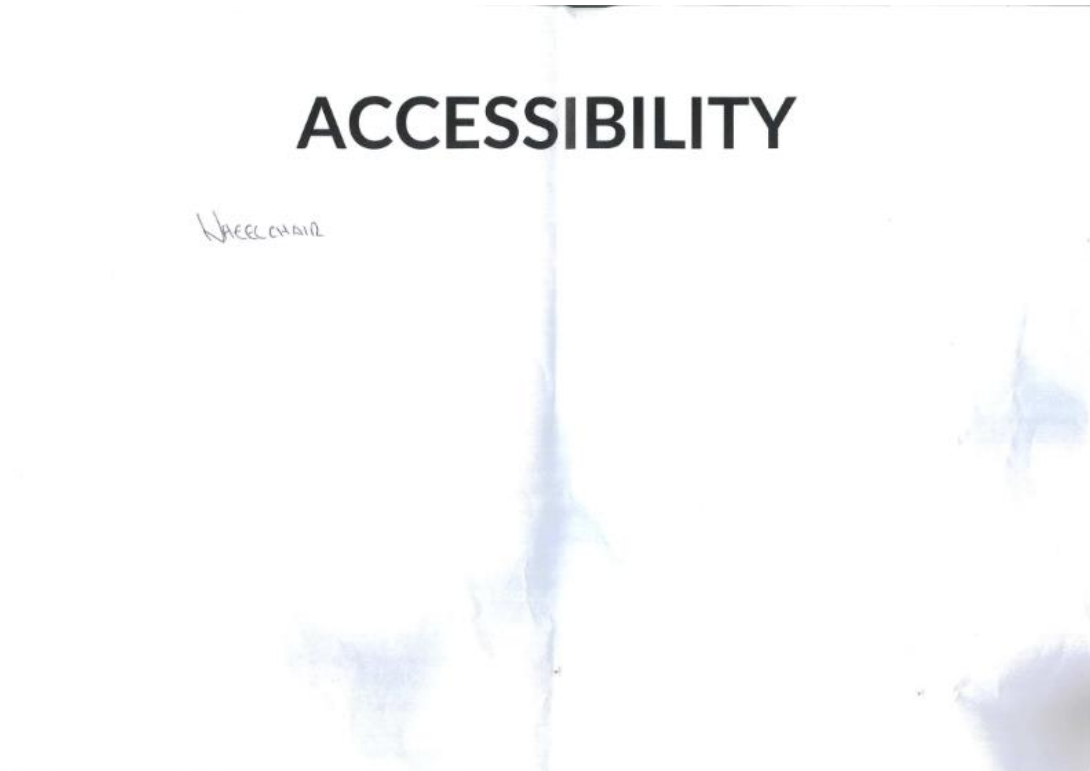
Options for Multi-sport facilities recommended by Youth:



Options for value added inclusion recommended by Youth:



Accessibility options suggested by Youth:



## COUNCIL REPORT

1st Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.3
<b>REPORT TITLE:</b>	Community Benefit Scheme - Palmerston Golf and Country Club Northern Territory PGA Championship Sponsorship Application
<b>MEETING DATE:</b>	Tuesday 4 April 2023
<b>AUTHOR:</b>	EA to Deputy Chief Executive Officer, Tree Gillam
<b>APPROVER:</b>	Deputy Chief Executive Officer, Amelia Vellar

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This Report seeks Council approval for a Community Benefit Scheme Sponsorship application from Palmerston Golf and Country Club to host the Northern Territory PGA Championship in Palmerston for the next three years being 2023, 2024 and 2025.

### KEY MESSAGES

- Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations.
- Council has received a sponsorship application from Palmerston Golf and Country Club (PGCC) requesting a three-year Sponsorship of \$30,000 per year from Council as one of two Major Sponsors, (the second being the Northern Territory Major Events Company) representing a total value of \$90,000 to host the Northern Territory PGA Championships being held in Palmerston **Attachment 13.1.3.1**.
- The Northern Territory PGA is a key event on the PGA Australasian golfing calendar and is hosted on an 18-hole golf course spread over the Palmerston suburbs of Driver and Durack.
- PGCC has successfully staged the six-day Northern Territory PGA Championship since 2016 and has received sponsorship from Council since its inception. The event attracts many participants and golf followers across the six days who spend and stay locally in Palmerston.
- This annual sporting event delivers a wide variety of community benefits including community engagement, development of golf as a recreational activity in the region, estimated \$1.6 million economic benefits to local businesses through accommodation and incidental spending.
- As a major sponsor, Council will be involved in a range of marketing and event activities prior to and during the event.
- Officers recommend that Council supports the application from PGCC for a three-year agreement for \$30,000 per year Major Sponsor, for 2023/2024, 2024/2025 and 2025/2026, representing a total value of \$90,000.
- PGCC's request could be met from this current budget as over \$110,000 remains available in CBS funding this financial year.

### RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Palmerston Golf and Country Club Northern Territory PGA Championship Sponsorship Application be received and noted.

2. THAT Council approves a three-year Community Benefit Scheme Sponsorship application from Palmerston Golf and Country Club of \$30,000 per year for 2023/2024, 2024/2025 and 2025/2026, a total value of \$90,000 as outlined in attachment **13.1.3.1** to Report entitled Community Benefit Scheme - Palmerston Golf and Country Club Northern Territory PGA Championship Sponsorship Application to host the Northern Territory PGA Championships in Palmerston, to be funded from the Community Benefit Scheme.

### **BACKGROUND**

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations to deliver activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with Representation Support also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council's Grants, Donations and Sponsorships Policy provides governance of the Community Benefit Scheme. Council's policy requires all requests over \$2,000 to be referred by the Chief Executive Officer to Council with a recommendation. At the time of drafting this Report \$112,588 remains available in CBS funding for future projects and events that benefit Palmerston in this budget year.

City of Palmerston is one of two Major Sponsors, of the Palmerston Golf and Country Club (PGCC) Northern Territory PGA Championship, the second being the Northern Territory Major Events Company with Tailor-made Building Services holding the naming rights sponsorship.

The PGCC has been funded through Council's Community Benefit Scheme since 2018 when Council authorised an agreement for sponsorship, followed by a three-year sponsorship of \$30,000 per year for each of the budget years 2018/2019, 2019/2020 and 2020/2021.

The 2016 and 2017 Northern Territory PGA championships were also supported by Council though not through a formal sponsorship arrangement.

At the 2<sup>nd</sup> Ordinary Council Meeting of 13 March 2018 Council made the following decisions:

#### ***13.1.1 Financial Support – Cazaly's Palmerston Club, Northern Territory PGA Championship***

1. THAT Report Number 8/1426 entitled Financial Support Cazaly's Palmerston Club, Northern Territory PGA championship be received and noted.
2. THAT Council approve sponsorship to Cazaly's Palmerston Club to the value of \$30,000 to support the 2018 Northern Territory PGA Championship to be held at the Palmerston Golf Club.
3. THAT the Cazaly's Palmerston Club request for a three (3) year sponsorship agreement be referred to the 2018/2019 Municipal Plan budget development for consideration by the 9th Council.

***CARRIED 8/3001 – 30/01/2018***

This report seeks Council approval of a three-year major CBS Sponsorship application from Palmerston Golf and Country Club of \$30,000 per year for 2023/2024, 2024/2025 and 2025/2026 to host the Northern Territory PGA Championships in Palmerston, to be funded from the Community Benefit Scheme.

## DISCUSSION

Due to COVID-19 the 2021 tournament was cancelled and rescheduled in May 2022, with no impact on the 2021/2022 budget.

The event ran across six days as follows:

- Day one a school/indigenous clinic, a junior clinic, a junior pro-am, and a ladies clinic
- Day two was the extremely popular pro-am. This event enables the sponsors to play golf with a real golf professional and enjoy the hospitality of the Palmerston Golf and Country Club
- Days three to six were the days of the PGA tournament

The event is organised and operated by members of the PGA and the Management, staff and volunteers from the PGCC and the Palmerston Golf Club.

In 2022 it was estimated that there were approximately 500 attendees per day with 1000 people attending on the final day. Visitors were from interstate, Katherine, Darwin, rural areas and many caravanners, taking the opportunity to watch high profile, professional golfers.

**Path to Palmerston Competition:** create a greater presence of the tournament within the Top End and Australian Golfing sporting events calendar with the Path to Palmerston qualifying competition, open to all golf clubs in the Northern Territory. The winning male and female competitors will then be invited to compete in the Championship Pro-Am, a prestigious event for any Territory golfer.

**Junior Pro-AM Competition:** Junior golfers will be given an opportunity of a lifetime through structured junior clinics with professional golfers who will coach and play games culminating in an opportunity for 25-40 juniors to play the tournament course prior to the Championship at the Junior Pro-Am.

**Indigenous Engagement Clinics:** Opportunity for indigenous youth engagement through golfing clinics to learn techniques for putting, driving, and chipping.

## The 2022 Tailor-made Building Services NT PGA Championship Winner - Austin Bautista



Sydney's' Austin Bautista triumphed at the NT PGA Championship at Palmerston Golf and Country Club Northern Territory with a back-nine birdie blitz and a record setting seven stroke triumph.

**Minister Eva Lawler, Councillor Amber Garden, Minister Kate Worden, NT PGA Champion Austin Bautista, GM PGCCNT, Matthew Hewer and Ray Sommerville, Major Sponsor Director Tailor-made Building Services**





**Ladies Clinic**



**Pro-Am**



**Clontarf and Stars Association Indigenous Engagement Clinics**



**Junior Pro Am and Clinic**



**2022 NT PGA Junior Challenge Winners  
Rochelle, Jason and Izabella**

PGCC acquitted the previous MOU, outlining the benefit to the Palmerston Community which has been provided as **Attachment 13.1.3.2** and **Attachment 13.1.3.3**.

Council has received a request for a multiyear Sponsorship application from PGCC requesting \$30,000 per year for three years being 2023/2024, 2024/2025 and 2025/2026. Three years has to date been the usual multi-year agreement that Council has entered into, both with PGCC and other similar sporting organisations. This period allows Council to continue to re-assess the agreement within a changing environment, as well as within the context of any additional Sponsorship requests Council may receive.

This annual PGA championship is the most prestigious golfing event held in the Northern Territory and has grown to encompass a wide variety of outcomes for Palmerston including:

- Community engagement through active participation in programs
- Volunteering and spectating
- Development of golf as a recreational activity in the region
- Economic benefits to local businesses through accommodation, vehicle hire, food and beverage and other incidental purchases
- Raising the profile of Palmerston as a tourist destination

The Club is working to raise the profile of the event with an integral aspect of the event being the marketing of City of Palmerston as a golfing destination.

The non-ticketed event draws over 120 competitors from far and wide and broken down as follows:

- Minimum of 95 Professionals for the PGA Tour of Australia using established exemption categories
- 15 Tournament invitations including available international players
- Six State/National Amateur representatives (four from Golf Australia and two from Golf NT) and
- Four NT State PGA players

The PGCC is working to get the event televised from 2023 on Fox Sports, Sky Sports into New Zealand as well as streamed on Kayo for the first time capturing the many golfers internationally and nationally and to increase the attendance drastically and raising the profile of this key Palmerston event.

As outlined in PGCC's submission, this annual sporting event delivers a wide variety of community benefits including community engagement, development of golf as a recreational activity in the region, estimated \$1.6 million economic benefits to local businesses through accommodation and incidental spending. As a major sponsor, Council will have an opportunity to be involved in a range of marketing and event activities prior to and during the event.

Given the clear benefit to Council sponsoring this permit event, officers recommend that Council supports the application from PGCC for a three-year agreement for \$30,000 per year as an event Major Sponsor, for 2023/2024, 2024/2025 and 2025/2026.

### **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this report:

- Community Services Manager
- Community Facilities Officer

The following external parties were consulted in preparing this report:

- General Manager, Palmerston Golf and Country Club

### **POLICY IMPLICATIONS**

Council Policy *Grants, Donations and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

## **BUDGET AND RESOURCE IMPLICATIONS**

The CBS budget for the 2022/23 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000. \$120,912 has been expended for projects which will benefit the Palmerston community with \$109,088 remaining in the Community Benefit Scheme 2022/23 budget for future projects and events,

This annual sporting event delivers a wide variety of outcomes including community engagement, development of golf as a recreational activity in the region, \$1.6 million economic benefits to local businesses through accommodation and incidental spending and raising the profile of Palmerston as a tourist destination as outlined in the City of Palmerston Local Economic Plan 2021-2031.

If successful, payments to be received by 30 April of the relevant budget year on receipt of an invoice sufficiently prior. Please note that the event, Northern Territory PGA Championships, is run in August annually, so payment is in the preceding budget year.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

### **1 Fails to be trusted as a Council**

Context: Achieving credibility & trust with majority of those within and external to the City.

### **2 Fails to be sustainable into the long term**

Context: Optimising the financial, social and environmental sustainability of the City.

If successful with this funding application the Palmerston Golf and Country Club will enter a Memorandum of Understanding (MOU) with Council, which sets out all obligations of both the PGCC Committee and Council, in return for the agreed funding. The MOU will be executed by the Chief Executive Officer.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

1. 20230320 - PGA Application and Eligibility Paperwork [13.1.3.1 - 5 pages]
2. Acquittal NTPGA 2021 (played 5 - 8 May 2022) [13.1.3.2 - 10 pages]
3. NTPGA COMMUNITY BENEFIT (played 5 - 8 May 2022) [13.1.3.3 - 8 pages]





## APPLICATION FORM

### SPONSORSHIP

### REQUESTS OF ANY VALUE

Organisation Name: Palmerston Golf and Country Club Northern Territory  
Contact Name: Matthew Hower  
Position of Contact: General Manager  
Telephone: 08935 9925 Mobile: 0451 899955  
Email: gm@cazalysnt.com.au  
Postal Address: PO Box 1975, Palmerston NT 0831  
Residential Address: Cnr University Ave & Dwyer Circuit, Palmerston NT 0830  
Account Name: Palmerston Golf & Country Club INC  
Account Number: 470330100 BSB: 013991  
Amount Requested: 30000 per year (3 Years) ABN: 46487354131  
Activity Name: NTPGA Championship 2023 Activity Date: August 2023, 2024, 2025  
Location of Activity: Palmerston Golf Club

#### ATTACHED WRITTEN APPLICATION WHICH INCLUDES:

- ☒ A copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits to City of Palmerston.

Funding of this proposed activity/event/item will benefit the Palmerston Community, by:

~~Attached in previous letter~~

and relates to the following goals and strategies in the City of Palmerston Community Plan:

~~number 2~~

Signed: **Matthew Hower**

Digitally signed by Matthew Hower  
DN: cn=Matthew Hower, gn=Matthew Hower, c=AU, Australia, e=gm@cazalysnt.com.au  
Reason: I am the author of this document  
Location:  
Date: 2023-02-23 13:51+09:30

Date: 23/2/23

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

In Person: Civic Plaza, 1 Chung Wah Terrace, Palmerston

PO Box 1 Palmerston NT 0831 8935 9922

[palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au) 8935 9900

The City of Palmerston complies with the information Privacy Principles contained in the Information Act (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on [www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au).



Thursday, 2 February 2023

**Luccio Cercarelli**  
**CEO**  
**City of Palmerston**  
Email: [Luccio.Cercarelli@palmerston.nt.gov.au](mailto:Luccio.Cercarelli@palmerston.nt.gov.au)

Dear Luccio,

The Palmerston Golf & Country Club has very successfully staged the Northern Territory PGA Championship since 2016, The PGA of Australia and the Palmerston Golf & Country Club are planning to continue to host the Northern Territory's most elite golf tournament, for many years to come. The tournament is an integral part of the ISPS Honda PGA Tour of Australasia schedule.

The Club's vision is to enhance the PGA tournament for both the sponsors and the community each year. The Club is working to raise the profile of event and create a greater presence of the tournament within the Top End and Australian Golfing sporting events calendar.

The Club's key strategies include the promotion of the game of golf to players across all ages, to deliver a range of coaching sessions and opportunities for the community and players and deliver an international sporting event for the Territory. An integral aspect of the event will be the marketing of the City of Palmerston as a golfing destination.

A major component of the Northern Territory PGA Championship is the involvement of the greater Northern Territory golfing fraternity. This will be achieved through the "Path to Palmerston" competition. Each Golf Club in the Northern Territory will hold a "Path to Palmerston" qualifying event. The winners of both the male and female competitions receive an invitation to compete in the Championship Pro-Am, a prestigious event for any Territory golfer.

Junior golfers from across the Northern Territory will be provided with an opportunity of a lifetime. Through a structured Junior clinic with professional golfers, they will be coached and play games with golfing experts. Then the Junior Golfers will play the tournament course prior to the Championship at the Junior Pro Am. Approximately 25-40 Juniors will compete in the event. This opportunity will no doubt inspire the next generation of Northern Territory golfers.

During the PGA event more than 155 amateurs, including sponsors and guests compete in the Championship Pro-Am on the Wednesday of the Tournament week. Playing in a team



**PALMERSTON  
GOLF & COUNTRY CLUB**  
— NORTHERN TERRITORY —

competition, this event provides the Tournament's key stakeholders an opportunity to play alongside the country's finest golf professionals, in a relaxed and light-hearted environment.

This event cannot be held without the support of major sponsors such as the City of Palmerston. The City of Palmerston is the second largest sponsor/supporter of the event (After the Major Events Company). The City of Palmerston has been involved in the event from the very beginning. With this in mind, we are writing to you today to request that you extend your support for the next three years at the same amount of \$30,000 per year.

As a major sponsor the City of Palmerston will have the opportunity to be involved a range of marketing and event activities prior to and during the event. The Palmerston PGA is a key event on the PGA Australasian golfing calendar and as such attracts a large number of participants and golf followers across the seven days who spend and stay locally.

The Club seeks your long term sponsorship to ensure Palmerston can continue to host this important sporting event.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew Hewer', is written over a light blue rectangular background.

Matthew Hewer  
General Manager



Monday, 20 March 2023

**Luccio Cercarelli**  
CEO  
**City of Palmerston**  
Email: [luccio.cercarelli@palmerston.nt.gov.au](mailto:luccio.cercarelli@palmerston.nt.gov.au)

Re: NTPGA 2023,2024, 2025 Sponsorship

Dear Luccio,  
I would like to outline some of the deliverables for the City of Palmerston as a major sponsor of the 2023-25 NTPGA (inclusive).

For the \$30,000 per year sponsorship, City of Palmerston will receive the following acknowledgements & benefits outlined in the submission below. These include:

- Use of City of Palmerston's logo on all print (posters) and electronic media and promotions
- Use of Council's logo on the national PGA website that promotes the event
- Use of Council's logo on the official scoreboard
- Use of Council's logo on PGA Online newsletter promoting the event, with readership distribution of 45,000
- Use of Council's logo on all newspaper advertisements and local television where applicable
- Mention of City of Palmerston on all radio adverts, including outside broadcast (Mix-FM)
- Identification of City of Palmerston on PGA social media platforms as an event sponsor
- Use of Council's logo on banners and all collateral associated with the event during the event
- Use of Council's logo on media related to junior clinics, women's clinics and other community engagement activities.
- We aim to have this year's event televised on Fox Sports, Sky Sports into New Zealand as well as streamed on Kayo for the first time, if this occurs we will acknowledge the City of Palmerston as our "broadcast partner"
- City of Palmerston will be an automatic hole sponsor of 2 out of 18 holes with signage at these additional locations.
- City of Palmerston will receive 2 teams of 3 people entered into the Pro-am event held on the Wednesday, with included buggy hire, food & beverage and event polo shirts and caps.





**PALMERSTON  
GOLF & COUNTRY CLUB**  
— NORTHERN TERRITORY —

- City of Palmerston will receive 6 tickets to the sponsors event on the Saturday night of the event. (most likely a harbour cruise with food & beverage & live entertainment
- City of Palmerston will receive 6 tickets to the sponsor's VIP area with included food & beverage on the final day of play & presentation (Sunday)
- The mayor (or her representative) will be invited to say a few words on both the Saturday night & Sunday event.

Luccio, please do not hesitate to call me if you require more information.

Yours sincerely,

Matthew Hewer (08) 8932 2681  
Palmerston Golf & Country Club



## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



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### Funding Acquittal 2021

#### 1 Background history

This is the sixth time this event has been held at the Palmerston Golf and Country Club (PGCC). The inaugural event was held in 2016, with the most recent event held in May 2022- (this was the COVID delayed 2021 event).

The once-a-year PGA championship is the most prestigious golfing event held in the NT. The PGA Tour of Australasia's sanction is the official authorisation and **endorsement from The PGA of Australia**. This sanction allows the Top End region the opportunity to stage a professional golf tournament that is included in an international golfing schedule.

The PGA **Seal of Approval** enables the Northern Territory to market the Top End region and adds further diversity and prestige to the events calendar. This event provides a significant economic impact across a range of sectors including, accommodation, vehicle hire, food and beverage whilst providing an opportunity for golfers at all levels, to improve their skills and knowledge of the sport. The tournament receives **Official World Golf Ranking points**, along with the Champion receiving the opportunity to participate in a number of Australia's most prestigious tournaments, including the Australian Open and PGA Championship.

The Players also compete for DP World Tour Card positions and positions on the Order of Merit. The Tailor-made NT PGA Championship forms part of the ISPS HANDA PGA Tour of Australasia season.

#### 2 Information on the current event

The event ran across six days.

On Day One, the following events were hosted - a school/indigenous clinic, a junior clinic, a junior pro-am, and a lady's clinic.

On Day 2 was the very popular pro-am. This event enables the sponsors to play golf with a real golf pro and enjoy the hospitality of the Palmerston Golf and Country Club.

Days three to six are the days of the PGA tournament.

The event is organised and operated by members of the PGA and the Management, staff and volunteers from the PGCC and the Palmerston Golf Club.

The 2021 tournament was delayed by COVID and hence was, held 5-8 May 2022 instead of the third week in August.

The venue was fantastic, and the golf course was in top condition, as evidenced by the winner shooting a course record of 10 under par on the second day of play, shooting a tournament equalling record of 20 under par.

## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



### 3 Assessment of the overall success

The championship was deemed an overwhelming success by the Tournaments Director of Australasia, Nick Dastey.

#### 3.1 Event delivery review

Extent of achievement of the projected tasks:

- All of the peripheral events of the week were successfully held, including the indigenous/school clinic, with golf pros being involved, the Junior clinic and the junior pro-am, with juniors from multiple clubs attending, the Ladies clinic, the main pro-am with over 215 pros and sponsors involved, the “closest to the pin” competition, the main event itself, the sponsors “Championship Dinner” and the Sponsor’s function, held at the 19<sup>th</sup> hole on the final day of play.
- Golf Australia NT also was involved with the event, holding the NTPGA junior Challenge
- Overall operational success – execution was seamless with no issues.
  - Risk and Safety – zero issues
  - COVID-19 – zero issues

#### 3.2 Review

Any areas that were addressed or need to be addressed in the future – **not that we are aware of.**

### 4 Northern Territory Major Events Company (NTMEC) funding

#### 4.1 Summary

Summary of expenditure of NTMEC funding – these funds were a major contribution to the prize money which is needed to attract top rate golfers and their support team to the Northern Territory.

#### 4.2 How did NTMEC funding grow the event?

Every year the standard of golf and participants keeps improving, attracting players from around Australia as well as a number of international players.

#### 4.3 How was contribution of NTMEC funding publically acknowledged?

All the advertising in the print media, on Television, in radio advertising and promotions, on the PGCC social media, in PGA social media and during the numerous speeches made during the PGA event. Plus, there was a range of Northern Territory Government signage displayed during the six-day event.

## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



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### 5 Event outcomes

#### 5.1 Attendance

Though counts are difficult to undertake, indications from a range of PGA personnel and our management indicate an of attendance – approx. 500 people per day, increasing to 1000 on the final day.

#### 5.2 How many unique attendees were there in total?

The PGA event is a community non-ticketed event. People who attend come from far and wide, with visitors from interstate, Katherine, Darwin, the rural area and many caravanners taking the opportunity to watch high profile professional golfers during the four days of competition.

#### 5.3 Attendee demographic profile/s

The event attracted people of all ages and back grounds, from children who were both participants and observers in the clinics to the wide range of both male and female adults of all ages.

#### 5.4 Anything to be addressed in the future regarding attendance?

The PGA and the PGCC know there were an improvement in overall numbers to the event. Given the open nature of the Golf Course and the community around the golf course, many people come and watch just a section of the game which is near to where they live. In addition, many people come for several hours to all day every day. The PGA and the PGCC continues promoted the event through a wide range of media.

It is hoped that if there are any future PGA events, they can be televised capturing the many golfers across Australia and potential on mainstream sporting stations. Television is the one medium which would increase attendance dramatically as well as growing the profile of the Northern Territory as a sporting mecca.

### 6 Financials Review

#### 6.1 Budget vs actuals

The PGCC budgeted to break even, and the preliminary numbers indicate that the Club made a \$5,000 loss.

#### 6.2 Ticket sales summary - prices, numbers

Due to the PGA being a community event on a public golf course it is a non ticketed free event.

#### 6.3 Assess the financial outcomes of the event

As stated earlier we budget to break event and cover all expenses. However, a \$5,000 loss resulted. The figures are still reasonable and much of the potential expenses where off set through the substantial volunteer labour work force.

## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



### 6.4 Was a commercially viable Event delivered

Given the public and free nature of the event, the PGA and the PGCC were able to ensure that this year's PGA was financially viable. Much of the thanks for this needs also to be shared with the NT Government, Club's many great sponsors and volunteers.

### 6.5 Impact on financial planning for a future event

The PGA event has an emphasis on the promotion and development of the game of golf, in addition to promoting the NT.

The PGA has indicated that they are interested in televising the PGA internationally and nationally. Unfortunately, this is way beyond the Club's capability and the capability of our many small sponsors.

### 6.6 How will profits be used?

If after final the final expenses are paid, there is a profit, the balance will be re-invested in the Club's junior golf program.

### 6.7 Is a reduction in NTMEC funds possible for next year?

As indicated the PGCC made an initial loss on the event. To hold an event such as this requires additional not less support. Whether PGA comes back to the Northern Territory will depend on three key inputs being: -

- The ability to continually attract sponsorship at a level that will enable an attractive prize pool for both the Australian and potential International (Asia) Golfers
- The ability to televise the event to both the Domestic and internal audience and the ability to cost the cost of that activity – this is a PGA desirable.
- Attracting additional volunteers as our current cohort of volunteers is aging.

## 7 Economic benefit

### 7.1 Report against agreed measures identified in formal agreement

The PGCC has reviewed all the agreed milestones, and all have been achieved.

## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



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### 8 Sponsorship review

#### 8.1 Sponsorship structure

- Major sponsors – NT Major Events and the City of Palmerston
- Naming Rights sponsor – Tailor-made building Services

#### Official Partner

- Carlton United Breweries

#### Minor Sponsors –

- Arafura Catering
- Channel 9
- MIX FM
- Cleanaway
- NT Keno
- Johnny Cool Air-conditioning
- Da Silva-Hebron Lawyers
- SEM solar
- Innovative office Furniture
- Castle Real Estate
- DNP
- Asian United
- AKC
- AM cranes
- Tutt Bryant
- NT Retail
- Diageo (spirit company)
- Sunoxi Solar
- Top End Greenkeeping
- Aristocrat Technologies
- AJ Gallagher
- Max Gaming
- Think Water
- The Bottle-O
- Coke
- Reward Supplies
- Air North
- Rydges Hotel



## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



- NT News
- Fuji (printers)
- Asahi Beverages
- Kennards Hire
- Treasury Estates Wines
- Winnellie Hotel

### 8.2 Sponsorship position for future events

All of the PGA's and PGCC sponsors have indicated a keen interest in future events.

### 8.3 Sponsorship strategy for the project long-term

The PGCC will continue to engage with businesses that support the development of golf in the Northern Territory.

## 9 Tourism

### 9.1 How many unique, interstate visitors travelled for the event as their primary purpose?

Due to the community nature of the event and there being no admissions fee only **anecdotal** information is available. In talking with visitors there were interstate people at the event as to the numbers there is no accurate method of determining the actual number.

### 9.2 Accommodation analysis

Again, many of the people who attended the event were a mixture of locals, intrastate and interstate visitors including caravaners and participants and their support teams. In past years several hotels in the Palmerston area have indicated that they were at capacity due to the influxes of visitors at that time. It is also known that a number of the teams stay in Darwin based properties.

### 9.3 Outline any tour packages available and the uptake of these.

There are no tour packages associated with the PGA. The PGCC has worked with Rydges Palmerston over the past two years and does attract golfers through **tour packages**. This is primarily as a result of the Palmerston course being designated as a PGA tour quality course.

## 10 Social and cultural assessment

### 10.1 How did the event build the skills of Territorians?

There were a number of specialist clinics with local schools, indigenous junior golfers and interested students, and the register junior players. These clinics presented a special opportunity for many to gain instruction from Professional Players. For many this was a great experience which will lead to an improvement in their skills, knowledge and enthusiasm. This was particularly important for our

## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



Junior Golfers who play at Club level and will improve their competitiveness not only in the Northern Territory but when they go interstate to represent the Northern Territory.

The Clinics also gave Professional Golfers the opportunity to mix with enthusiastic children who represent a true cross section of the Northern Territory cultural makeup.

In addition to these clinics there was a lady's clinic which enabled both beginner and proficient players to improve their sporting skills and knowledge about the competitive aspect of the game. May of those who participated play at competition Club level across the Northern Territory.

The PGA and PGCC sponsors had the opportunity to play partnering with the professional in the pro-am competition. During the competition Sponsors were coached on how to improve their skills and knowledge of the finer points of the game.

### 10.2 How did the event demonstrate a positive social impact?

For those who took the opportunity to participate in the clinics and to watch the PGA it provides a unique opportunity to watch some of the best golfers in Australia and the emerging golfers from overseas. For many it provides an opportunity to discuss sport, to engage in sport and to believe that they too could one day play in a PGA.

Any sports event that provides an opportunity for people to leave their homes, socialise with others and watch sport is positive.

### 10.3 Did the event celebrate cultural diversity?

Darwin is a melting pot of nationalities and has a strong indigenous population. Both players and the audience had the opportunity to experience a high-level sporting event in their back yard. Being a free event ensured that people from all cultural backgrounds could come, enjoy and experience the event in a non-judgemental environment.

### 10.4 How did the event build a sense of identity in the community?

The PGA event is one of the very few national and international events held in Palmerston and in the Top End. Events such as this make our community believe that the Top End is capable of holding high level events in a professional manner which equals that of other large states. Events such as this make the community proud of their capabilities.

## 11 Community engagement

### 11.1 Scale of the activities that facilitated local participation

As stated previously a wide range of clinics for schools, Indigenous children, our junior golfers and our women were organised and held. In addition to these events was the important Pro-am event for sponsors and their guests. All of these events encouraged local participation.

### 11.2 What was the level of interest and support from Territorians?

The PGA event drew participants and interest from people from all of the Darwin, Palmerston, Rural, Katherine and other golf clubs to view the PGA professional playing at the highest level. This is a unique and special opportunity for anyone involved in the sport of Golf and other sports.

## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



Involvement of local volunteers to stage the event, which is essential enabled 20 club volunteers and 20 volunteers from the US Marine corp to have a high level of involvement with the Professional golfers and their support teams.

### 12 Volunteer benefits

#### 12.1 Number of volunteers involved in the event (new and existing figures if available)

There were 20 volunteers who assisted with the operation of the PGA event at Palmerston. In addition to these 20 volunteers there were 20 US marines who assisted with much of the day-to-day activities.

In addition to this a number of our staff gave of their time free to be involved with the event.

#### 12.2 Total number of hours contributed by volunteers (before and during the event) –

Given the number of people involved in the set up prior to the event, in the clinics, assisting the Professional Golfers the volunteer hours are between 1,500 to 1,600 hours.

#### 12.3 Demographic profile of volunteers e.g., gender/age/ethnicity/place or region of residence

Ages varied from those who were in there early 20's to those who are over 70 years old. There were predominately local with the addition assistance from the US marines.

#### 12.4 How were volunteers rewarded or acknowledged?

The volunteers are acknowledged in a range of the promotions undertaken, each volunteer is presented with Free PGA shirts and hats. In addition, the Club provides meals and beverages. There important assistance is also acknowledged at the Palmerston Golf Club meetings.

### 13 National exposure assessment

#### 13.1 Summarise the national exposure benefits to the Northern Territory

The PGA is the only sporting event held in the NT that attracts international players and international ranking points.

The previous winners of this event including 2020 local winner Aaron Pike has gone on to play in the British Open, and the US tour as a direct result of winning the NTPGA. For emerging players this is an important event internationally.

As the event has evolved more international players are interested in participating.

## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



### 13.2 Positive promotion of the Northern Territory locally and nationally

There is coverage through the PGA website, newsletters and other mediums of the event. The PGA in Palmerston is reported on Australia wide.

The PGCC in conjunction with the PGA has put a proposal to the NT major Events company to have the event televised both nationally and internationally.

### 13.3 Media analysis

Analysis of the coverage and value of all domestic media exposure of the event

### 13.4 What international media exposure was received?

The event received no international formal coverage. The coverage that does exist is through the PGA circuit and through the professional golfers' network.

### 13.5 What were the numbers and types of national media that attended the event?

Currently there is no national media coverage apart from PGA promoting the event within the Golf Sporting sector. The event was covered by the local Channel 9 News, the NT News, and local radio stations.

### 13.6 Outcomes of the national exposure

Print Media - The event attracted three full page editorials, plus numerous articles in the sports section of the NT News. The NT News does have National coverage through their on-line subscriptions

Television - a total of 323 x 30 second ads across the Nine network, in addition to two interviews on the news sports section.

Radio – 105 x 30 second commercials, live announcer mentions in lead up to event, plus live interviews with players on two radio stations during the week of the event.

Internet – PGA EDMs sent nationally.

Facebook ad campaigns run across NTPGA pages and PGCC Palmerston Face book page.

Palmerston Golf Club Website and Face book pages which are accessed by followers across the country.

## 14 Outstanding legal or financial claims

Please report if there are any known outstanding legal or financial claims by or disputes with another person in relation to the event

**There are no legal claims.**

## Event Development Funding Acquittal – Tailor-made Building Services NTPGA 2021.



### 15 Conclusion

#### 15.1 Is the event likely to be held in the future?

There is a desire by the PGCC, its members and the sponsor to support the event again. Whether or not it is held again depends on securing funding for prize money and for coverage on national TV media.

#### 15.2 How did this event provide opportunities for the Northern Territory Government to deliver positive outcomes?

The PGA event delivers another national sporting event for the Northern Territory and its people. PGA believes there is the potential opportunity for future TV deals which could expose and promote the Northern Territory both nationally and internationally to New Zealand and Southeast Asia. This PGA event provides the opportunity to hold the most prestigious golf event at the highest level of competition in Australia. The PGA event drives expenditure in the Palmerston and Darwin regions for local businesses, with the return on investment far outweighing the grant contribution.

#### 15.3 Is a reduction in NTMEC funds possible for next year?

A reduction in funding makes the event unviable.

### 16 Key recommendations

PGCC recommends that in an endeavour to hold future PGAs in Palmerston that the Club meets with NTMEC, to discuss locking in a multi-year deal to secure the future of the event and take steps to ensure that the event is televised nationally and achieves international coverage in New Zealand and throughout southeast Asia.

### 17 Photos & Video

Please send through at least 10 hi-resolution images and video for NTMEC to use to market your event in the future or to promote future rounds of the event funding program. Images and footage must be pre-approved, royalty free, for NTMEC to use worldwide in perpetuity.

**Sent separately to Scott Healey**

### 18 Detailed statement of expenditure

Please submit a detailed statement of expenditure (please note receipts and invoices may be requested).

If awarded funding exceeding \$50 000 per year, independently audited financial statements to be provided after 30 June in the year of the funding period as per the funding agreement Clause 9.

**Sent separately to Scott Healey**

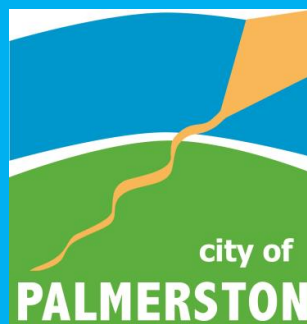


# PGA NT

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## CHAMPIONSHIP

***Tailor-made***  
**Building Services**



2021 NTPGA Community Benefit

## Social & Community Impact

By far the most significant benefactor of the Tailor-made Building Services Northern Territory PGA Championship is the Palmerston Community and the surrounding region. The week long event acts as a valuable motivator and spectacle for the public, volunteer and corporate arena.

The PGA has worked closely with many of the Local and Territory authorities and media outlets to build sustainable relationships and programs for the tournament.

In working with local media and sponsors we have created significant awareness for the event and community across all mediums.

In working with local and intrastate sponsors we have generated and returned significant funds to the Palmerston community through food, beverage and accommodation.

The Tailor-made Building Services Northern Territory PGA Championship remains on trend to meet its long term vision of being a significant golfing spectacle for the Northern Territory, one which continues to attract a broad media interest and tourism attendance.



## Economic Analysis

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The 2021 Tailor-made Building Services Northern Territory PGA Championship will have an entry list of 120 competitors. 114 Professionals and 6 Amateurs will roughly make up the field.

Based on previous years, we estimate that the following percentages will make up the representation of the final field composition;

Northern Territory – 8%

Queensland – 19%

Victoria – 25%

New South Wales – 30%

Western Australia – 6%

South Australia – 8%

Tasmania – 4%

## Economic Analysis Continued

The figures below are indicative of the competitors, officials, caddies, families and friends that we predict will attend the Northern Territory PGA Championship.

	Competitors	Locals	Intra State Visitors	Path to Palmerston	Inter State Visitors	International	Totals
Visiting Specifically	120	5000	150	10	250	n/a	5530
Average Daily Spend	\$287	\$35	\$329	\$235	\$502	n/a	
Average Length of Stay	7 Days	n/a	7 Days	3 Days	7 Days	n/a	
Totals	241,080	175,000	345,450	7,050	878,500	n/a	
Grand Total	\$1,647,080						

## Economic Analysis Continued

Local Suppliers to the NT PGA		
COMPANY		\$ SPEND
Illume Marketing	Illume Marketing is a Northern Territory business that has been operating for a number of years. Chad and his team provided invaluable assistance to us in delivering the event this year.	\$10,000
News Limited	NT News has been serving the people of the Northern Territory for more than 60 years . The NT News reaches more than 64,000 people each day & employs 110 staff. NT News, media partner for the NT PGA.	\$15,000
Channel 9	Founded in 1971, Channel 9 Darwin has 42 employees and supplied advertising for the NT PGA.	\$5,000.00
Sealink Northern Territory	Sealink took all of the sponsors out for a fantastic harbour cruise including a stop on the famous Darwin Harbour sand bar	\$14,200
CUB, Lion, Coke, ALM	Suppliers of all beverages throughout the tournament.	\$15,000
Sporte Leisure	Supplier of all tournament shirts & caps for volunteers and pro-am players at the NT PGA.	\$10,000
Entertainment	Local musicians supplied entertainment throughout the tournament. A mix of DJs & soloists were employed for various events.	\$2,200
Mix 104.9FM	Part of the 100% Australian family-owned Grant Broadcasters radio network	\$5,800
Karen Sheldon Catering	Catering for the Saturday Night Event	(above in Sealink cost)
Speedline Designs	Speedline Designs is a local printing company that provided all the banners and signage for the NT PGA.	\$1,300
Sub Total		\$78,500



## Economic Analysis Continued

### Local Suppliers to the NT PGA Cont'd

COMPANY		\$ SPENT
Territory Party Hire	A Territory owned and operated business with over 30 years of combined industry experience employing 12 staff. Suppliers of marquees & furniture for the NT PGA.	\$2,500
Colemans Printing	Colemans Printing is a local printing company that provided all the banners and signage for the NT PGA.	\$1,000
Top End Greenkeeping	Consultancy for course beautification to PGA Standard	\$5,000.00
Kennards Hire	Family owned & operated business since 2006 employing 9 staff.	\$15,000
Wolf Container Hire	Supplied refrigerated container	\$1,500
Darwin Ice	Ice Supplies	\$500
PRLX	TV commercial production	\$1,500
St John Ambulance	Supplied on-site volunteer first aid officers for the length of the tournament.	\$600.00
Taylah Somerville Photography	Event Photographer	\$2,000
L.O.F.T. Club Car	Supplier of additional golf carts to the Palmerston Golf Course for the NT PGA.	\$2,000
Curbys Trophies	Family owned business operating in Darwin for the past 17 years, supplier of winner & perpetual trophies for the NT PGA	\$1,000
<b>Grand Total</b>		<b>\$111,000</b>

## Event Partners

The 2021 Tailor-made Building Services Northern Territory PGA Championship has a host of partners to the Championship, each playing a pivotal role in the overall success of the event.

Treasury Wines

Coca Cola

Bundaberg Rum

Air-North

SEM Solar

Arafura Catering

De Silva Hebron

The Bottlo

CUB

Channel 9 Darwin

Kennards Hire

Rydges Palmerston

Top End Greenkeeping

Aristocrat

Cazalys Palmerston Club

NT News

Arthur J Gallagher

Cleanaway

Innovative Office Furniture

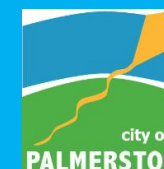
Peroni Beer

Mix –FM

Johnny Cool Air Conditioning

Asian United Food Services

AM Cranes





Contact  
Matthew Hewer  
General Manager  
Palmerston Golf & Country Club  
Phone: 08 8932 8688 Mobile: 0401 85 99 55  
Email: gm@cazalysnt.com.au



The image features a large silhouette of a golfer in mid-swing against a sunset sky. Below the golfer, there is a semi-transparent grey box containing contact information. To the right of the contact information is a black box containing three logos: 'caddies @ Palmerston Golf Course', 'CAZALYS PALMERSTON CLUB Making a Difference', and 'PALMERSTON GOLF COURSE'. The bottom of the slide has a blue and orange horizontal bar.

# COUNCIL REPORT

1st Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.4
<b>REPORT TITLE:</b>	2023 Facing North Delegation
<b>MEETING DATE:</b>	Tuesday 4 April 2023
<b>AUTHOR:</b>	Executive Assistant to CEO, Kate Roberts
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This Report seeks Council endorsement for City of Palmerston representation at the 2023 Facing North event in Canberra on 2 August 2023.

### KEY MESSAGES

- Facing North is a collaborative arrangement between the Darwin Major Business Group Incorporated (DMBG) and the Northern Territory Government to promote the Territory's economic interest.
- The event is held in Canberra at Australian Parliament House and show cases Darwin and the Territory as a sophisticated, professional modern and diverse economy with real opportunities whilst providing a unique occasion to connect with key government and business decision-makers.
- The program comprises of three (3) events highlighting the Territory's strategic, economic, commercial, and cultural capacity.
- The collaboration demonstrates how Territory business, industry, traditional owners, and government work together to accelerate the development of the Northern Territory.
- The Palmerston community has identified a Vibrant Economy as one of the key outcomes in the Community Plan.
- Whilst in Canberra the Mayor will seek opportunities with Ministers and Shadow Ministers, as appropriate, to advocate on behalf of the Palmerston community and to further develop funding partnerships.
- Attendance at the 2023 Facing North event is subject to submission of an Expression of Interest (EOI) and approval process by the Darwin Major Business Group Incorporated (DMBG) and the Northern Territory Government.
- It is being recommended that the Mayor attend to represent the City of Palmerston, to promote and understand opportunities for Palmerston including its Palmerston Local Economic Plan and partnership with the Northern Territory Government on the Palmerston and Litchfield Economic Growth Committee.

### RECOMMENDATION

1. THAT Report entitled 2023 Facing North Delegation be received and noted.
2. THAT Council endorse Mayor Pascoe-Bell or her representative's, attendance at the 2023 Facing North event in Canberra, being held 2 August 2023; subject to submission of an Expression of Interest

(EOI) and approval process by the Darwin Major Business Group Incorporated (DMBG) and the Northern Territory Government.

### **BACKGROUND**

Facing North is a collaborative arrangement between the Darwin Major Business Group Incorporated (DMBG) and the Northern Territory Government. The event, held in Canberra at Australian Parliament House, showcases Darwin and the Territory as a sophisticated, professional, modern and diverse economy with real opportunities whilst providing a unique occasion to connect with key government and business decision-makers.

The inaugural event was held in September 2017 and following its success, Facing North was held annually from 2017 to 2019 prior to the global pandemic. Following a three-year hiatus, Facing North will be held in Canberra in 2023.

The collaboration demonstrates how Territory business, industry and government work together to accelerate the development of the Northern Territory. The main objectives of Facing North are to:

- demonstrate the business, economic and social credentials and objectives of the Territory to Federal Parliamentarians, Australian Government decision makers and peak industry bodies.
- forge key relationships and new business contacts for the future business and economic benefit of the Territory.
- demonstrate how Territory business, industry and the NT Government work together to accelerate the development of the Territory.
- showcase the capacity and breadth of Territory businesses and the enormous potential the Territory has to offer.

The Mayor and Chief Executive Officer attended in 2018 and 2019, and it is recommended that Council be represented again at the event this year.

### **DISCUSSION**

Facing North will be held on Wednesday 2 August 2023. The program comprises of three events:

#### **Facing North Forum**

Plenary program with facilitated panel discussions and presentations to provide an overview of the Territory's strategic, economic, commercial, and cultural capabilities.

#### **Great Hall Reception and Showcase**

Exhibition and cocktail reception in the Great Hall, Australian Parliament House, showcasing Territory industry, products and produce.

#### **Post event networking function**

Post program opportunity for attendees to continue to connect and network with other delegates.

Attendees of Facing North include:

- Federal Senators and Members of Parliament
- NT Government Minister's and Members of Parliament
- Australian Government decision makers
- National industry associations and peak bodies
- Key NT business and industry representatives and influencers
- National and local media

Business and industry delegates interested in attending Facing North 2023 in Canberra, are encouraged to submit an Expression of Interest (EOI). Acceptance of delegate EOIs will be based on the business and industry partner's ability to meet the following criteria:

- Business / industry activity supports the aim of Facing North to showcase the Territory's sophisticated, professional, modern and diverse economy.
- Business / industry partner is relevant to the economic growth or advancement of the Territory.

Accepted EOIs will be notified via email and provided with a link to complete the registration process. Delegate participation is not confirmed until full payment is made.

Full delegate participation includes entry to the Facing North Forum, entry to the Great Hall Reception and Showcase and entry to the post event networking function. Full delegates have the opportunity to purchase additional tickets to the Great Hall Reception and Showcase to extend an invitation to relevant key stakeholders or business associates (on application and subject to approval, limited tickets available).

City of Palmerston is committed to attracting and supporting businesses and development within our municipality.

City of Palmerston is the Northern Territory's second largest and fastest growing City and it is therefore important that the Council continually advocates for its community including economic and social developments. The Facing North collaboration demonstrates how Territory business, industry, traditional owners and government work together to accelerate the development of the Northern Territory.

Attendance aligns with three of Council's six core outcomes from the Community Plan being a "Vibrant Economy", "Future Focused" and "Governance", as well as the Palmerston Local Economic Plan strategy of "facilitating business networking and business development services and assistance". It is recommended that Council take every opportunity to raise the City's profile and maximise opportunities for support in delivering outcomes and economic growth for the community.

It is being recommended that the Mayor attend to represent the City of Palmerston, to promote and understand opportunities for Palmerston including its Palmerston Local Economic Plan and partnership with the Northern Territory Government on the Palmerston and Litchfield Economic Growth Committee. All Elected Members are welcome to attend should they wish (pending approval by Facing North).

Whilst in Canberra the Mayor will seek opportunities with Ministers and Shadow Ministers, as appropriate, to advocate on behalf of the Palmerston community and to further develop funding partnerships.

It is noted that the Chief Executive Officer will also attend.

## **CONSULTATION PROCESS**

There was no consultation required during the preparation of this Report.

## **POLICY IMPLICATIONS**

There are no policy implications for this Report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Mayor and any other Elected Members wishing to attend the 2023 Facing North event will be accompanied by the Chief Executive Officer and/or Deputy Chief Executive Officer.

To attend the conference the cost is estimated to be approximately \$4000 per person, which includes flexible flights, accommodation, event costs (entry) and incidentals.



The cost will be accommodated from within the existing operating budget.

Developing partnerships with the Australian Government and promoting Palmerston and Northern Australia will enhance potential funding opportunities for Council.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Failure to participate in such events may result in City of Palmerston missing opportunities for our community and development of Palmerston's Economic Plan. Attendance aligns with three of Council's six core outcomes from the Community Plan being a "Vibrant Economy", "Future Focused" and "Governance", as well as the Palmerston Local Economic Plan strategy of "facilitating business networking and business development services and assistance".

Attendance at the 2023 Facing North event is subject to submission of an Expression of Interest (EOI) and approval process by the Darwin Major Business Group Incorporated (DMBG) and the Northern Territory Government.

This Report addresses the following City of Palmerston Strategic Risks:

#### **1 Fails to be trusted as a Council**

Context: Achieving credibility & trust with majority of those within and external to the City.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

Nil

# COUNCIL REPORT

1st Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.1
<b>REPORT TITLE:</b>	Infrastructure Quarterly Report January to March 2023
<b>MEETING DATE:</b>	Tuesday 4 April 2023
<b>AUTHOR:</b>	Executive Assistant to General Manager Infrastructure, Chloe Hayes
<b>APPROVER:</b>	General Manager of Infrastructure, Nadine Nilon

## COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

## PURPOSE

This Report summarises the key activities undertaken by Infrastructure in the January to March 2023 quarter.

## KEY MESSAGES

- Current laneway closures are being continued with further consultation and investigations to occur over the next 12 months.
- A targeted information session was held in relation to the basketball half-court location. Respondents overwhelmingly identified Marlow Lagoon as the preferred location.
- Council has progressively cleared and is now maintaining all lakes with at least 90 - 95% open water. Since the acquisition of the new Truxor in August 2022, over 3600 cubic metres of salvinia and other vegetation have been removed from the Palmerston Lakes.
- Weed control has commenced in Gunn Escarpment targeting infestations of Gamba and Mission grass along with other environmental weeds.
- This quarter saw 136 new plants installed within road reserve landscaped areas improving visual amenity and species diversity along Lambrick Avenue in Rosebery and Owston Avenue.

## RECOMMENDATION

THAT Report entitled Infrastructure Quarterly Report January to March 2023 be received and noted.

## BACKGROUND

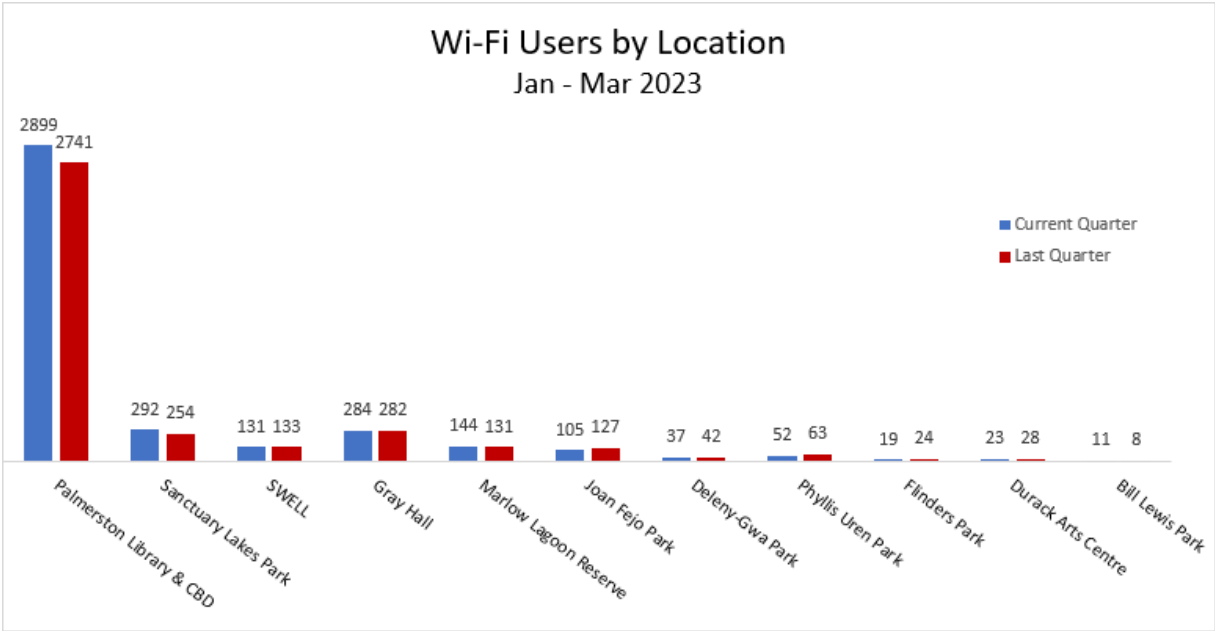
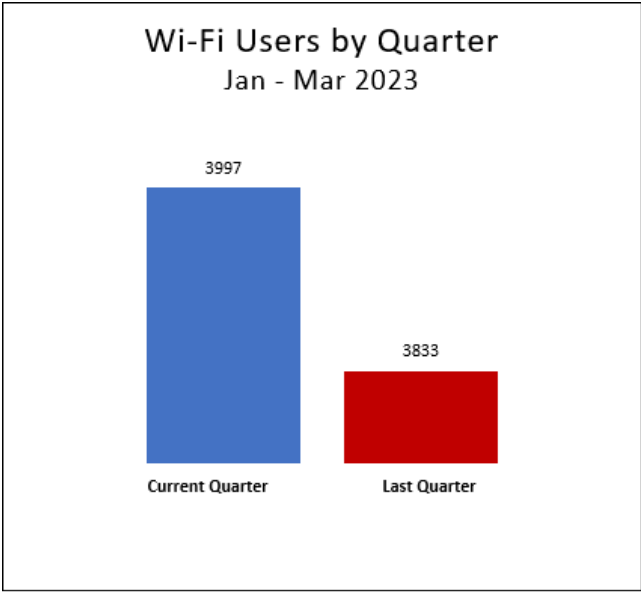
Infrastructure provides a quarterly report to Council on key activities undertaken during the quarter and further works underway for the next quarter.

## DISCUSSION

1. **Family and Community**  
**Objective 1.1 'We focus on families'**

Public Wi-Fi

There was an increase in Public Wi-Fi usage recorded across Palmerston Library and the CBD area over the last quarter and a minor decrease in open space areas. This coincides with increased outdoor temperatures and frequent thunderstorms during the Wet Season.



**Objective 1.2: ‘the wellbeing of our community is a focus for all our work’.**

Laneway Management

Current laneway closures are being continued with further consultation and investigations to occur over the next 12 months.

An assessment of the Broadarrow Laneway was undertaken, and a preliminary report was presented to the Council Meeting on 7 March 2023, with the final assessment report to be presented to Council in April 2023. The report will provide recommendations as to the future trafficability of the laneway.

## Play Space Strategy

City of Palmerston (CoP) undertook an audit of all local, major, and regional playgrounds against the features and amenities identified within Council's Play Space Strategy in September 2022. Audit findings are to be used to inform playground improvements including maintenance and capital spend to progressively achieve conformance with the Play Space Strategy.

Some focal areas emerging from the audit include:

- Identification of locations for replacement of sand with Softfall in play spaces to facilitate inclusion and all ability access.
- Identification of prioritisation of shade over play spaces.
- Provision of all ability paths to provide access to play spaces but also access within play spaces.
- Provision of potable water (including all abilities access).
- Provision of bike parking facilities generally across all major playgrounds.

Having regard to the audit findings, for the 2022/2023 financial year the following capital improvements are planned to be undertaken to improve conformance with the Play Space Strategy:

Capital Program	Project	Allocated Funds (\$)	Grant Funding	Status
Park Infrastructure Renewal	Hobart Park Ninja Obstacle Course	379,647	NTG \$250k	Tender Awarded. Construction to commence in May and expected completion in June 2023.
Park Infrastructure Renewal	Sister Frederick Mangan (Wall Re-furbishment)	39,353	N/A	Completed, with defect repairs to occur
Park Infrastructure Renewal	Half-Court Basketball Court (community consultation to inform site selection)	110,000	N/A	Targeted consultation to inform site selection completed. Works to occur mid 2023
Park infrastructure	Joan Fejo Water Bubbler	5,000	N/A	In progress. Expected completion in March 2023.
Accessible Play Equipment	Sister Frederick Mangan (new basket swing, rubber softfall and shade)	90,000	N/A	Planning underway. Expected completion in June 2023.
Accessible Play Equipment	Bike Racks (Joan Fejo & Bill Lewis Parks)	6,000	N/A	In progress. Expected completion in March 2023.
Accessible Play Equipment	Marlow Lagoon All Ability Swing Soft Fall	60,000	LRCI R3 (Aus Gov) \$60k	RFQ to be released in March 2023. Expected completion in June 2023.
Accessible Play Equipment	All Ability Access and Gates	50,000	LRCI R3 (Aus Gov)	Commenced. Expected completion in June 2023.

Capital Program	Project	Allocated Funds (\$)	Grant Funding	Status
	(Marlow Lagoon, Dillion, Tracy Parks & William Kirby Jones Park)		\$60k	
Accessible Play Equipment	All Ability Play Equipment (Willing Park softfall upgrade and all abilities play element)	40,000	LRCI R3 (Aus Gov) \$40k	Not commenced. Expected completion in June 2023.
Shade Structure	Shade Structure (Marlow Lagoon All Ability Swing)	90,000	LRCI R3 (Aus Gov) \$90k	Drafting RFQ. Expected completion in June 2023.
Shade Structure	Shadforth Park	20,000	LRCI R3 (Aus Gov) \$20k	Drafting RFQ. Expected completion in June 2023.
Shade Structure	Dillion Park	40,000	LRCI R3 (Aus Gov) \$40k	Drafting RFQ. Expected completion in June 2023.

## Outdoor Basketball Half-Court

Council is committed to providing and maintaining a network of play spaces that appeal to and enable people of all ages and abilities in our community to play, socialise and be active outdoors. In this regard, it has been identified that the construction of a new outdoor basketball facility can further enhance play experiences.

At the Ordinary Council Meeting held on 6 December 2022, Council resolved to support the location of the new half-court basketball or multi-sport facility. Two preferred sites were identified. These sites are Marlow Lagoon Recreation Reserve and Sanctuary Lakes.

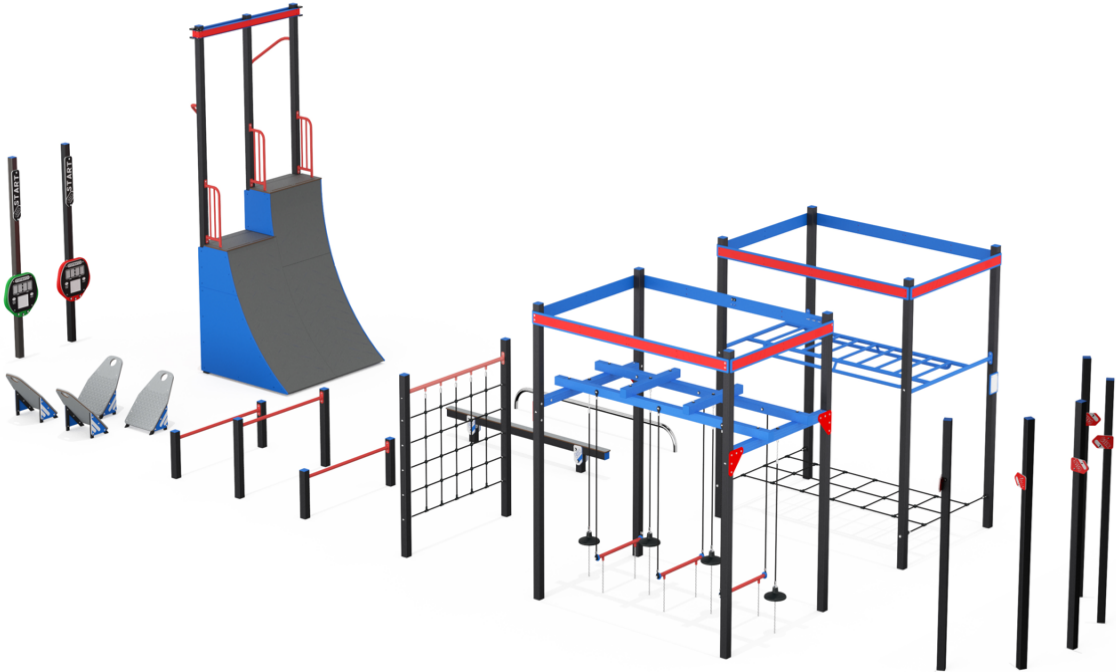
A targeted information session was held 3pm-5pm Wednesday 15 March 2023 at the Palmerston Recreation Centre adjacent the indoor basketball courts. Respondents overwhelmingly identified Marlow Lagoon as the preferred location for the proposed outdoor basketball half-court.

Once a selected location is endorsed by Council, public notification will inform directly affected residents of the design specific to orientation and anticipated works program. It is anticipated construction can commence in the 2023 Dry Season.

## Ninja Obstacle Course (Hobart Park)

A Ninja Obstacle Course is planned to be constructed in Hobart Park to provide for enhanced and more challenging play experiences. The tender for the Hobart Park Ninja Obstacle Course was awarded in December 2022. Construction is planned to commence in May and is expected to be completed in June 2023.

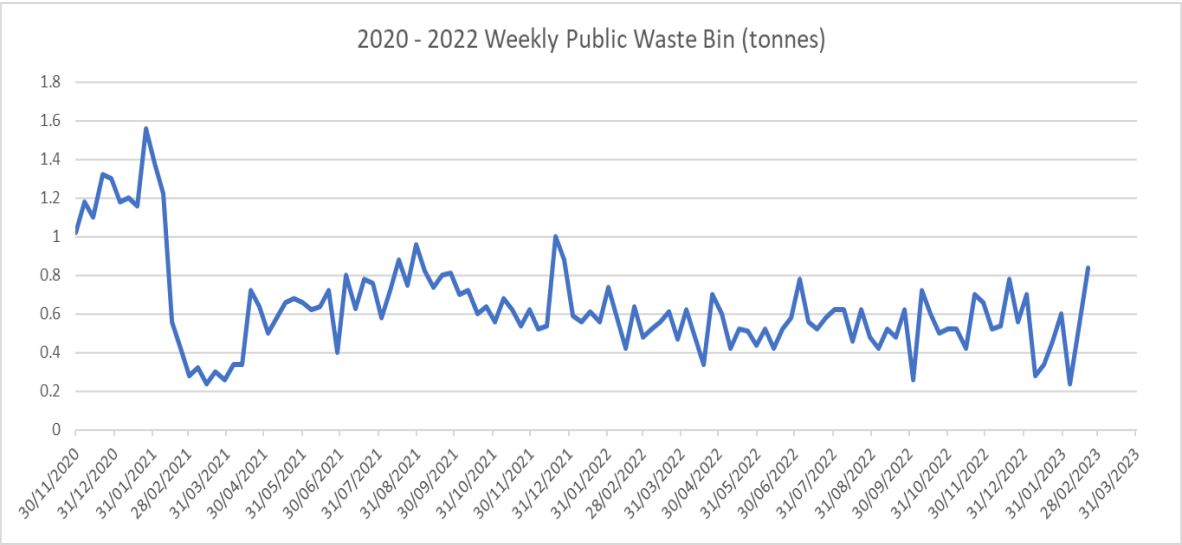
A 3D conceptual image illustrating the play elements is presented below.



Litter Management

Approximately 7.04 tonnes of waste were collected from Council public waste bins for the period 28 November 2022 to 26 February 2023.

Weekly public waste bin collection (tonnes) for the 2020 to 2023 period is presented below.



Planning Responses

Seven planning applications were referred to Council for comment during the reporting period with six responses provided at the time of reporting.



## 4. A Future Focus

### Objective 4.1: 'We support and foster innovation'

#### FiberSense

FiberSense uses underground fibre optic cables and state-of-the-art technology to detect vibrations from machinery, cars, pedestrians and more. The vibrations are converted into data that CoP will be able to use for planning and improvements to the city. With this level of detail, Council can better plan for future growth and make improvements so that Palmerston continues to be a 'Place for People' by being safe, welcoming, and livable.

A total of 60km of fiber optic cable has been laid throughout Palmerston CBD and Tiger Brennan Drive. To date, FiberSense has completed 100% of the cable installation and splicing for the project within the road network. Council is continuing to work with FiberSense to implement the Pilot Program and bring to life the real world benefits of the service to the community.

#### Zuccoli - Private Development - Subdivisions:

Development of Zuccoli is continuing at a rapid pace. Construction of Zuccoli Village Development Phase 3.7 was completed, and practical completion certificate was issued. This stage released 50 residential properties to the market and finalised the connection of Follington Street.

### Objective 4.2: 'Infrastructure is fit for purpose'.

#### Potholes

A total of 126 potholes were inspected this quarter. 96 have been completed with 30 still in progress. Other works undertaken include the removal of graffiti from signs, laneways, footpath, and other road surfaces.

#### Signage

This quarter 80 road signs were identified as requiring repair works. The major causes are damage from motor vehicle impacts and vandalism. Repair works on 60 signs have been completed and 20 were still in progress at the time of writing this report.

#### Pathways

This quarter 73 pathway locations were identified as requiring repair works. 38 pathway works have been completed and 35 are in progress. The maintenance of our pathways is important for the safety of all pedestrians. Works undertaken include the replacement of cracked panels, investigation and filling up of sinkholes underneath the footpath, and the replacement of missing pit lids, bollards, and fences.

#### Completed Pathway Projects

This quarter has seen the completion of the following pathway projects and the full expenditure of the new pathway program budget for 2022-23.

- New Pathways:
  - Tulagi Road near Bunnings
  - Stone Park Moulden
  - Pastry Wilson Park Farrar
  - Lagoon Dog Park, Marlow Lagoon
  - Stone Park Moulden
  - President Park Driver

- Pathway Replacements:
  - Kentia Grove Durack
  - Joan Fejo Park
  - Planning continues in developing the 2023-24 pathway program.

## Driveways

Council undertook the following driveway activities this quarter:

- Received and approved 19 driveways plans for Zuccoli.
- Received 29 driveway construction requests for Zuccoli. 22 have been constructed with the remaining 7 to be completed by end of April.
- A further 4 driveways (3 in Zuccoli and 1 in Woodroffe) have been completed by private works (with permits).

## Stormwater

Stormwater network maintenance this quarter consisted of the replacement of damaged stormwater pits lids and the removal of debris from drains. To manage increased wet season flows and reduce localised flooding, network inspections are being carried out for open drains, drainage easements, and pipe networks to ensure capacity. The inspections identified 41 sections of the stormwater network that required repairs. Repair works to 17 of these sections have been completed and repairs to the remaining 24 sections are in progress. Further to the above, Council received 23 stormwater clearance requests, issued 15 connection approvals and approved 15 stormwater designs for house connections in Zuccoli.

### January – March 2023 Summary

Issue Category (Adjusted)	Job Status							
	Open	Issued to Contractor	In Progress	To monitor Issue	Scheduled - Capital Works	Scheduled - Maintenance	Completed	Total
Graffiti	0	2	0	0	0	1	3	6
Pathways	6	13	9	5	2	0	38	73
Potholes	2	5	15	0	1	7	96	126
Other road issues (Litter, damaged fence, kerb, line-marking)	2	4	4	0	0	3	5	18
Signs	1	11	8	0	0	0	60	80
Stormwater	1	8	6	2	0	0	24	41
<b>Total</b>	<b>12</b>	<b>43</b>	<b>42</b>	<b>7</b>	<b>3</b>	<b>11</b>	<b>226</b>	<b>344</b>

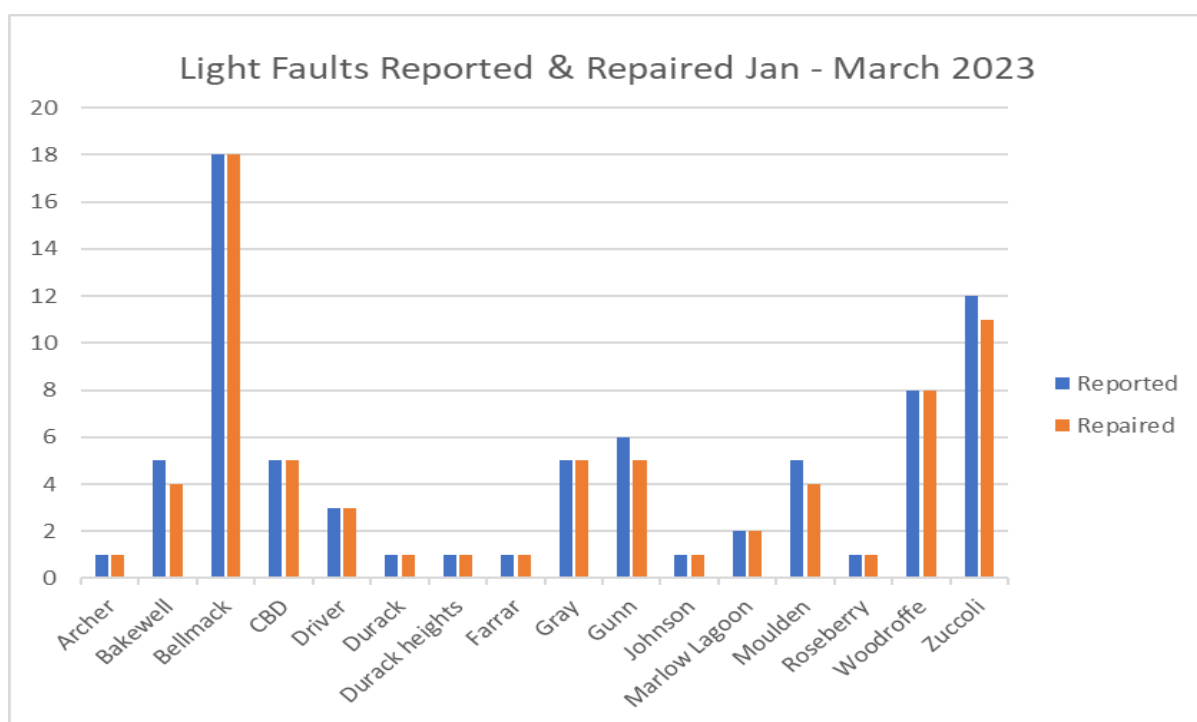
## Lights

Dark Spot lighting projects underway for the period 1 January to 13 March 2023:

- 9 new streetlights throughout Turnstone Park. Project is 100% complete.
- 14 new streetlights along Mannikan Court, Bakewell. Project is 99% complete (final documentation to be submitted and final connection by PWC)

Light Fault Rectifications for the period 1 January to 13 March 2023:

- 75 light faults were reported (approx. 1.4% of 5391 total lights in inventory);
- 71 faults have been rectified completely;
- Works are continuing to rectify the remaining 4 faults;
- Council is continuing to undertake scheduled night inspections, rectification of luminaires to be completed under schedule; and
- 99.45% of streetlights were working as at 13 March 2023.



## Council Buildings and Facilities

### SWELL

The SWELL project is Palmerston's largest infrastructure project to date and is set to transform the current aging Palmerston Swimming and Fitness Centre into an aquatic and leisure precinct including a refurbished 50m pool with improved accessibility, heated program pool, an adventure play zone, warm water pool, half basketball court, events area, upgraded amenities and plenty of shade.

Construction works commenced 22 August 2022 and is currently on schedule to be completed by November 2023.



*Aerial capture of SWELL*

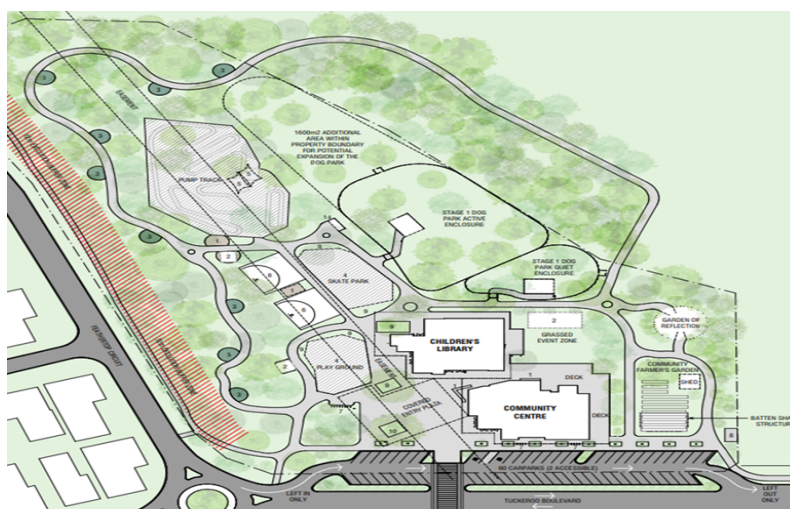
#### SWELL Precinct – Hall 2 and Gym Refurbishment

Design for the refurbishment of Hall 2 and the Gym have been completed. The refurbishment is intended to create a more usable community space that provides open connectivity between Hall 2 and the Gym. The tender for this project is anticipated to be released in April 2023.

#### Zuccoli Community Hub – Stages

The Master Plan for the Zuccoli and surrounds Community Hub, incorporates an off-leash dog park, walking trails, a skate park and pump track, a playground, children's boutique library, community centre and a garden of reflection. The project has an estimated cost of \$20 million and is anticipated to be delivered over a 5-year period, commencing in 2022.

The Community Hub will be delivered in stages, the first stage being the Dog Park and the second stage will be the Skate Park and Pump Track. The design tender for open space elements of the site, including the Skate Park and Pump Track, is anticipated to be finalised by the end of June 2023.



*Project Site Plan*

#### Zuccoli Dog Park – Stage 1

The Master Plan for the Zuccoli and Surrounds Community Hub, will incorporate an off-leash dog park, walking trails, a skate park and pump track, a playground, children's boutique library, community centre



and a garden of reflection. Stage 1 is under construction and consists of a dog park with two fenced dog play areas with water play, public toilet, and temporary car parking.

Due to inclement weather, it is anticipated the dog activity park will be completed in April 2023 and Exeloo installation will be constructed in the dry season.



*Aerial capture of Zuccoli Dog Park*

## New Dog Pound Facility

Construction was completed for the new Dog Pound Facility at the Council Operations Centre and is currently being prepared for operational use. The new facility will provide a new parking area for users and 8 new kennels with improved security and animal play areas. The existing pound area will also remain open until future stages are completed.



*Council Operations Centre Dog Pound Facility*

## Library Toilet Refurbishment

The refurbishment of the Palmerston Library public bathrooms is nearing works commencement. The design has been finalised and the building permit has been issued. The request for quotation has been advertised and it is anticipated the works contract will be finalised by the end of March 2023. Works are expected to start mid-April and be completed by June 2023.

## Driver Community Centre

The Driver Resource Centre was constructed in the mid 1980's as a Childcare Facility co-located with the adjacent Driver Primary School. The Centre no longer meets the needs of the Community and requires replacement. The design contract to undertake a needs assessment and preliminary design for a replacement centre has been awarded. The design is anticipated to be completed and construction commenced in the 2023 – 2024 period.

## Durack Community Arts Centre

The Durack Community Art Centre was constructed to provide support to artists and creative enterprises. It is Palmerston's first and only purpose build art and culture space to date. The Centre consists of two halls, only one being airconditioned. The design of the air conditioning system for the second hall has been completed and includes provisions for a building management system, solar power and a backup genset. The Request for Quotation was released and the closing date is 30/03/2023. It is anticipated that works will commence end of April and be completed by the end of June, 2023.

## **5. Environment Sustainability**

### **Objective 5.1: 'Reduce our footprint on the environment'**

#### Lake Weed Management

Salvinia weed is a threat to Council's Lake management requirements and community expectations of the lakes including but not limited to amenity and aesthetic values for residents living near the lakes, habitat for wildlife and recreational fishing. Salvinia weed management has been of the highest lake management priority for Council over the past 12 plus months. Recent Salvinia weed management improvements over the past 12 months include:

- Construction of additional new boat ramps (in lakes 5,6 and 9).
- Adoption of the selective aquatic herbicide (Clipper) in April 2022 for Salvinia weed control.
- Procurement and operation of the new second weed harvester (commenced operation 2 August 2022).

These improvements have materially improved Salvinia weed management and at the time of reporting Council has progressively cleared and is now maintaining all lakes with at least 90 - 95% open water. Since the acquisition of the new Truxor in August 2022, over 3600 cubic metres of salvinia and other vegetation have been removed from the Palmerston Lakes.



*Lake 7C, "Before" and "After" manual salvinia removal and herbicide spraying*



## Lake Management Update Q3 - 2023

Lake	Salvinia harvested for quarter (Cubic Metres)	Salvinia Lake Condition
Lake 1A	N/A	●
Lake 1B	N/A	●
Lake 3	N/A	●
Lake 4	N/A	●
Lake 5	306	●
Lake 6	N/A	●
Lake 7A	N/A	●
Lake 7B	N/A	●
Lake 7C	212	●
Lake 8	N/A	●
Lake 9	N/A	●
Lake 10A	N/A	●
Lake 10B	N/A	●
Basin Lake	N/A	●
Sanctuary Lake A (Top Lake)	N/A	N/A
Sanctuary Lake B (Middle Lake)	N/A	●
Sanctuary Lake C (Bottom Lake)	N/A	●
Marlow Lagoon	N/A	●

Note:

- Represents 90+ % Open water surface
- Represents 70 – 90 % Open water surface
- Represents 0-70 % Open water surface
- NA - Represents no Salvinia weed present in lake

Further information on harvesting operations is updated regularly on Council's website at <https://palmerston.nt.gov.au/operations/environment/reserves-and-waterways/palmerston-lakes>.

Salvinia weed was detected in Marlow Lagoon in March 2023. The detection was confined to the south and southwest areas of the main lake only. The mode of spread is not known but may be related to human activities such as movement of plant material on fishing equipment. Targeted spraying and ongoing follow up surveys are being carried out as a priority with the aim of preventing establishment and achieving eradication from Marlow Lagoon.

To mitigate the potential spread of Salvinia within and beyond the Palmerston lakes, Council's community engagement strategy moving forward will focus on school age children. This will include offering lake education sessions to local schools (including display of a Truxor weed harvester).

The Palmerston lakes also host declared or environmental weeds, other than Salvinia. These weeds are also targeted for control and include but are not limited to:

- Olive Hymenachne.
- Limnophilia sessiliflora.
- Para grass.
- Humidicola grass.

## Terrestrial Weed Management

Weed control activities are carried out across the municipality, including but not limited to Marlow Lagoon, Archer Waste Management Facility (including closed landfill) and Gunn Escarpment.

Weed control has also been completed at Marlow Lagoon. Species targeted included Gamba, Mission and Thatch grass, Hyptis and Prickly other environmental weeds. Fire breaks at Marlow lagoon are routinely mowed on a fortnightly frequency subject to competent or suitably dry ground conditions.

At the Archer Waste Management Facility spraying of Gamba and Mission grass has been undertaken for the purpose of asset protection and to mitigate weed seed spread. Spraying of the closed Archer Landfill site has been undertaken and remains in progress targeting Gamba grass, Mission grass, Grader grass and other environmental weeds. Fire breaks at the Archer Waste Management Facility are routinely mowed on a fortnightly frequency subject to competent or suitably dry ground conditions.

The islands at Sanctuary Lakes are scheduled for weed control in early April. Weeds to be treated include Mission grass and exotic vines.

For the Gunn Escarpment, an integrated weed and fire management approach is embraced. This approach is taken having regard to its large size, biodiversity and conservation significance and asset protection for adjoining residential dwellings. Works undertaken in the Gunn Escarpment include weed spraying targeting Gamba and Mission grass and maintenance including mowing and slashing of fire breaks. Asset protection burns are being planned to be undertaken in the Gunn Escarpment and are expected to be undertaken in May.

## Solar Power Generation – Recreation Centre, Palmerston Library, Civic Centre & Gray

Council maintains the solar generation systems at four facilities. Live and recent solar power generation information is available on Council's website at: <https://palmerston.nt.gov.au/operations/environment/councils-renewable-energy#library>

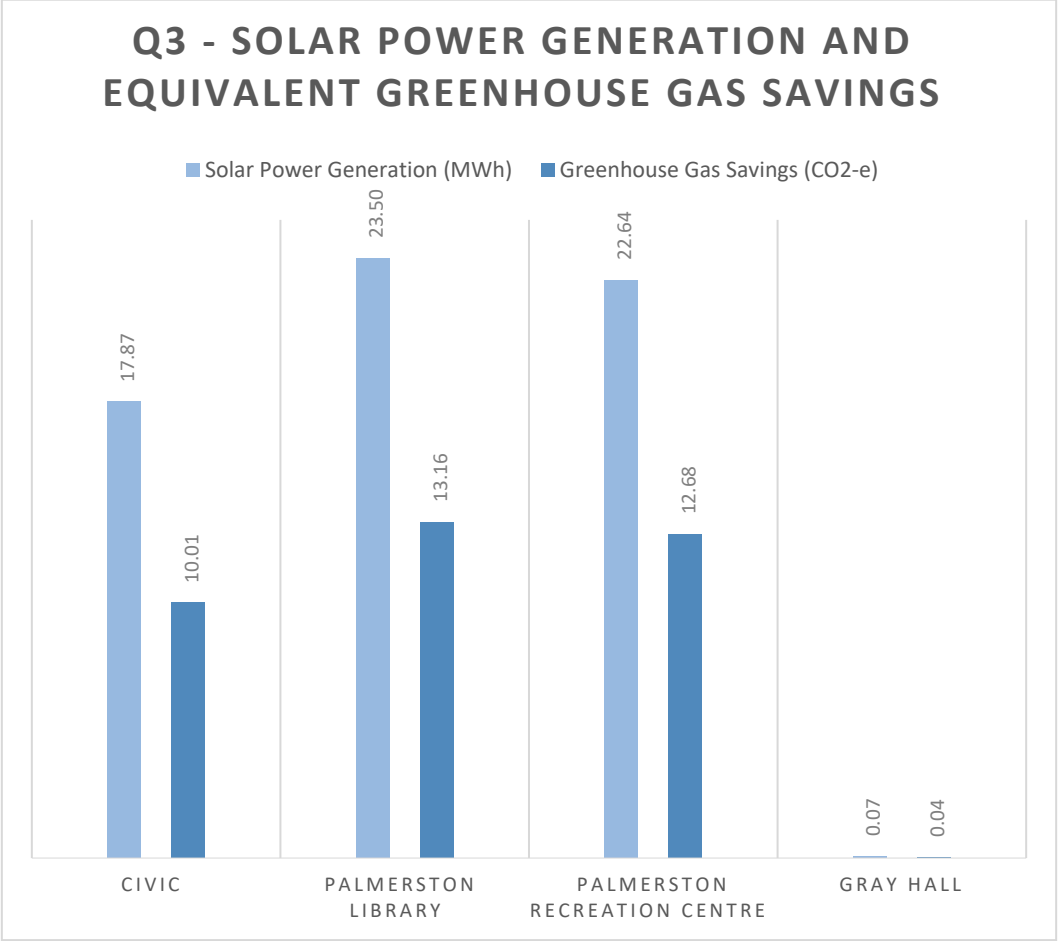
This quarter Council has seen the successful installation of solar analytics software across all sites to improve consistency in monitoring solar output and providing real time alerts for any system faults. Solar analytics software provides valuable data insights that can inform future decision-making and help Council optimise renewable energy usage.

Quarterly solar power generation, greenhouse gas savings and trees planted equivalent data are presented in the tables below.

Quarterly Solar Power Generation (including GHG Savings and Trees Planted Equivalent)

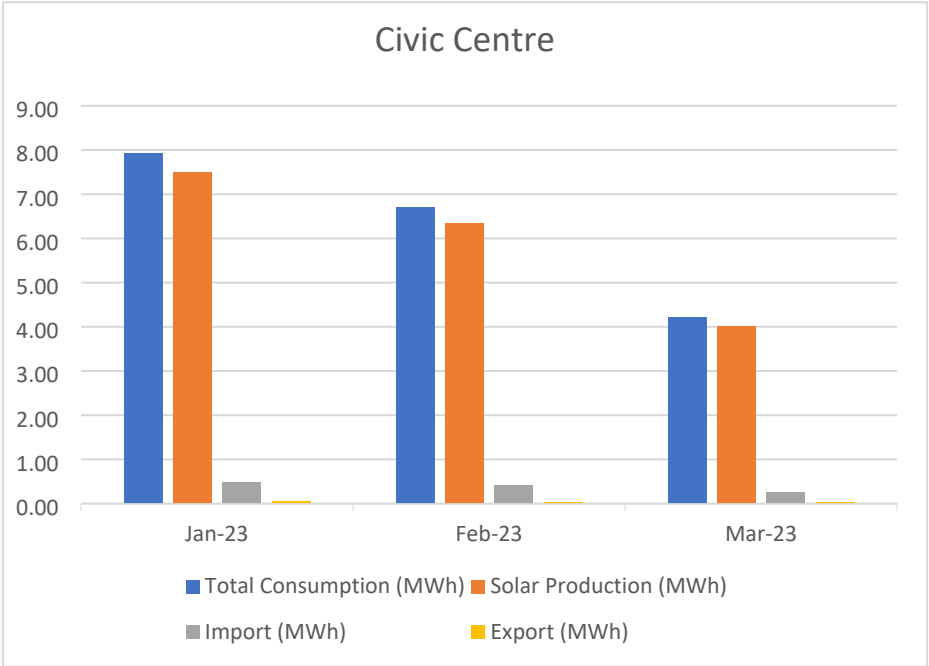
Site	Generation Capacity (kW)	Solar Power Generation (MWh)	Greenhouse Gas Savings (CO2-e)	Trees Planted Equivalent
Civic	99.6	17.87	10.0	400
Palmerston Library	81	23.50	13.2	526
Palmerston Recreation Centre	94.4	22.64	12.7	507
Gray Hall	7	0.07	0.04	2

*Note: Data is current to 16 March 2023.*

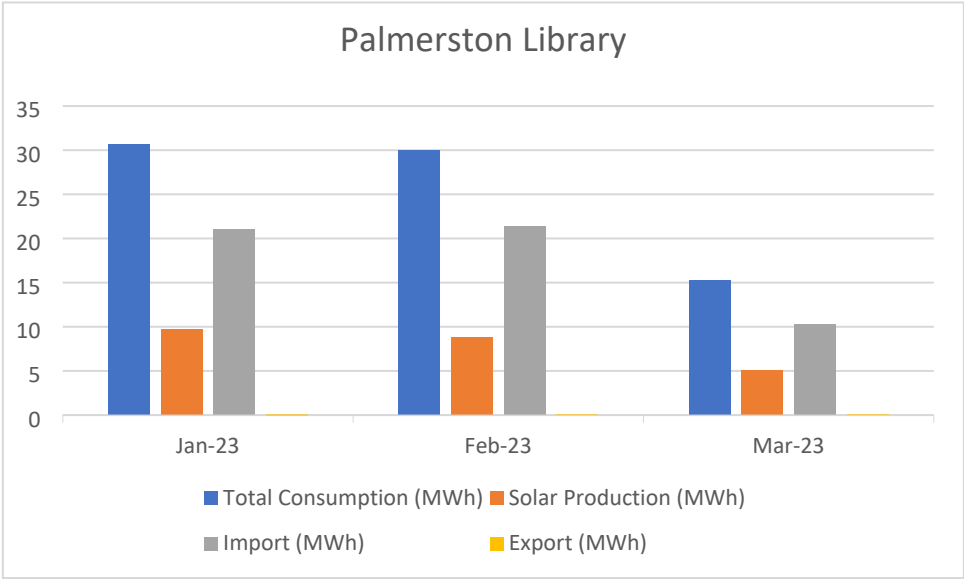


*Note: Data is current to 16 March 2023.*

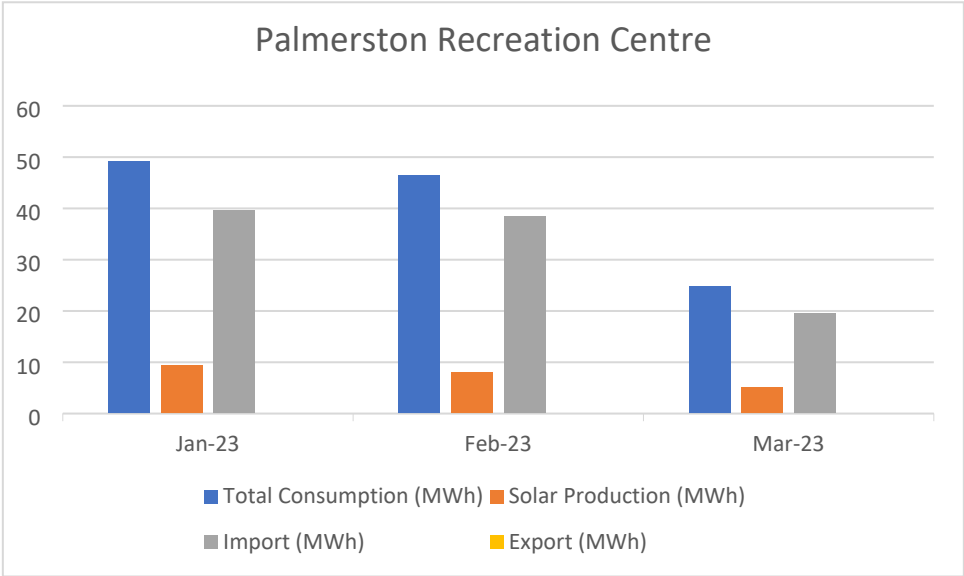
The charts below represent the ratio of electricity generated by solar and electricity imported against the total electricity consumption. It is noted that Gray Community Hall is not currently set up to export excess power generated. Council is currently working with Power and Water to gain permission to export back to the grid.



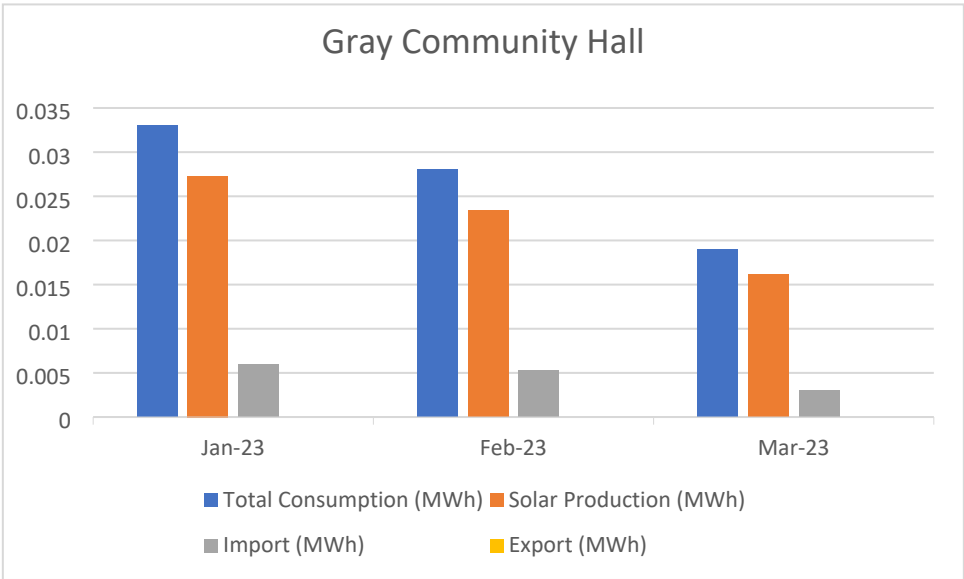
*Note: Data is current to 16 March 2023.*



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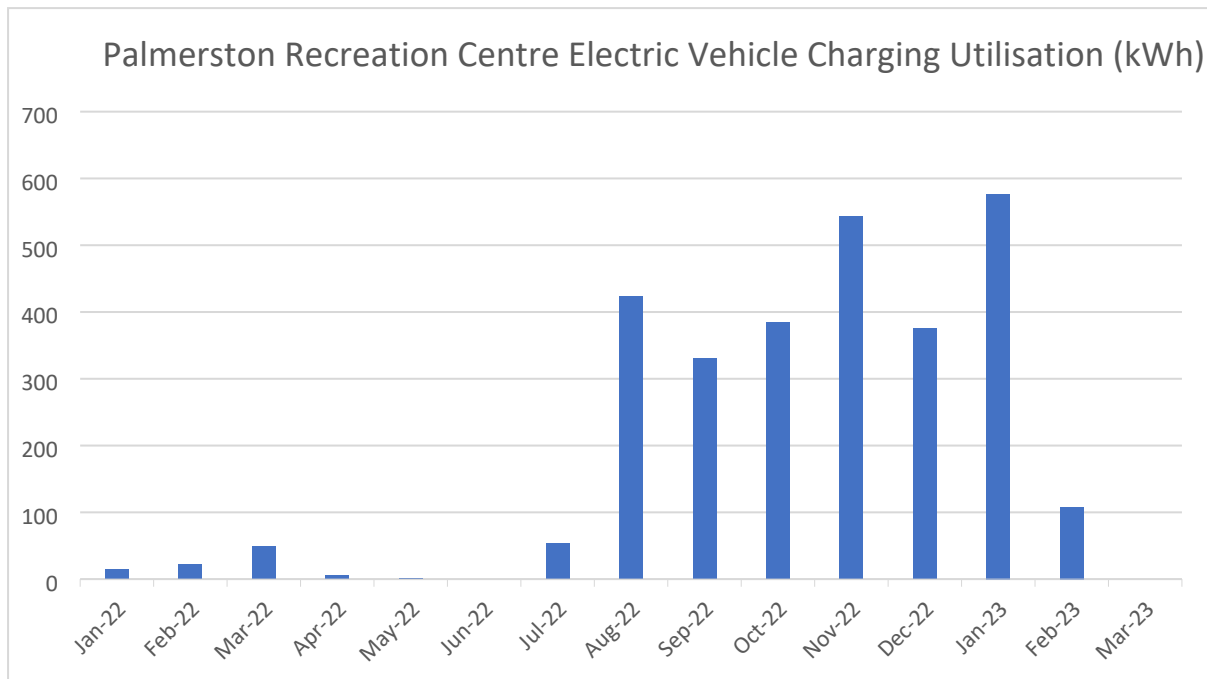
*Note: Data is current to 16 March 2023.*

**Electric Vehicle Chargers – Recreation Centre**

The Recreation Centre has two electric vehicle charging stations available for public use. An audit was conducted of websites and apps mapping electric vehicle charging stations and efforts made to ensure Council’s chargers were mapped accurately and appropriately branded. Monthly utilisation for the Recreation Centre electric vehicle charging station is presented below, as at 16 March 2023.

## 2023 Palmerston Recreation Centre Electrical Vehicle Charging Utilisation

Month	Charge (kWh)
January	576.6
February	107.9
March	0
YTD	684.5



*Note: Data is current to 16 March 2023.*

### Earth Hour 2023

Council took part in Earth Hour 2023 on 25 March. Earth Hour is an annual event that encourages individuals, communities, and businesses to turn off non-essential lights and electronics between 8:30-9:30PM to raise awareness of climate change and show support for a sustainable future.

This year's participation aligns with sections 1.1 Ecological Preservation and 2.1 Engaged with Sustainability of Council's Sustainability Strategy by increasing focus on and promoting sustainable living practices and environmental awareness throughout the municipality. This broadly includes educational seminars, workshops, and community events focused on topics such as recycling, composting, waste reduction, reducing energy consumption and environmental conservation.

### Home Composting Rebate Program

The Home Composting Rebate has been promoted this quarter and will continue at the Palmerston Markets in the next quarter. Additionally, "Council Initiatives" signage is displayed across multiple Council facilities to increase awareness of the Program.

As of 16 March 2023, Council received nine applications under the Home Composting Rebate Program in the quarter (compared to 18 applications received in the previous quarter). The total number of applications for the life of the Program is 70.



Period	QTR 1 (JULY – SEPT 22)	QTR 2 (OCT – DEC 22)	QTR 3 (JAN – MAR 23)	QTR 4 (APR – JUN 23)
New Applications	10	18	9	-
Total Applications for Life of Scheme	43	61	70	-

## Objective 5.2: Palmerston is a cool, shaded, green City

### Verge Assistance Program

The Verge Assistance Program takes place during the dry season months. This quarter, as of 15 March 2023, four applications have been approved for topsoil and/or seed delivery. Residents will have an opportunity to access the program again in the next quarter. “Council Initiatives” signage is displayed across multiple Council facilities to increase awareness of the Program.

TOTAL FY 21/22	QTR 1 (JULY – SEPT 22)	QTR 2 (OCT – DEC 22)	QTR 3 (JAN – MAR 23)	QTR 4 (APR – JUN 23)
86	35	5	4	-

### Residential Tree Planting Program

The Residential Tree Planting Program is a year-round initiative. Residents are positively utilising the website to access information in requesting trees to be planted on their verge. So far this quarter (data correct as of 24/03/2023), 13 applications were received resulting in the planting of 26 residential street trees. “Council Initiatives” signage is displayed across multiple Council facilities to increase awareness of the Program.

TOTAL FY 21/22	QTR 1 (JULY – SEPT 22)	QTR 2 (OCT – DEC 22)	QTR 3 (JAN – MAR 23)	QTR 4 (APR – JUN 23)
162	33	93	26	-

### Urban Greening and Cooling

A healthy Urban Forest plays a critical role in maintaining the health and liveability of Palmerston. Our Urban Forest Strategy is to continue to undertake tree planting projects throughout the municipality to assist in cooling the city.

This quarter saw 136 new plants installed within road reserve landscaped areas improving visual amenity and species diversity along Lambrick Avenue in Rosebery and Owston Avenue. Tree planting within the road reserve of Owston Avenue has been completed this quarter with 98 new trees of a variety of species were selected and planted.

Lambrick Avenue is currently receiving further tree planting to enhance the natural area at the rear of the properties on Flametree Circuit, Rosebery.

TOTAL FY 21/22	QTR 1 (JULY – SEPT 22)	QTR 2 (OCT – DEC 22)	QTR 3 (JAN – MAR 23)	QTR 4 (APR – JUN 23)
924	27	90	136	-

Tree planting works were also awarded for Sabal Park / Woodlake Boulevard in this quarter. The works include planting of 89 new trees and mulching and fertilising of 21 existing trees. Tree planting is scheduled to commenced in April 2023.

Tree planting requests for quote (RFQs) planned to be released prior to the end of this quarter include:

- Beaumont / Strawbridge Parks (including pathways).
- Gray Drain Pedestrian Linkage.

### **Objective 5.3: 'Encourage personal action and taking a leadership role'.**

#### Education and Waste Education

To align with Theme 2 of the Sustainability Strategy, Empowering and Connecting Our Community, Council is working towards strengthening community engagement and education around waste diversion and minimisation. To support this, Council has purchased a Plastic Free July 2023 membership. The resources that are a part of this membership can be used throughout the year to promote waste minimisation and moving away from problematic and single use plastics. These resources will be shared between different departments in Council for a range of uses and activities. They can also be shared to local schools and other organisations to support their own education initiatives. Plastic Free July resources will also be able to inform future education material developed by Council.

This work carries over into 2.3 Sustainable Events, where action is being taken to implement a ban on Single Use Plastics from events held on council land. NT, a government funded not-for-profit that works with local food and beverages businesses to support vendors in this transition. Signage is also being developed to be displayed at the Palmerston Markets, reminding vendors and attendees of transition. A program that is being developed alongside this is to turn old Event banners into re-useable bags that will be handed out on Market days.

There are currently plans in place to provide free community workshops on recycling and waste minimisation. The first of these was held on the 18<sup>th</sup> of March with a special Library Storytime being held on Global Recycling Day. This focused on educating children and parents on what can be recycled in Palmerston. Further workshops are planned for the next quarter.

The Waste Calendars are in the final planning phase and will go out to residents in the next quarter. To follow on from this, Council will be printing stickers showing people what can and cannot be recycled. The latter is in efforts to reduce contamination in Kerbside comingled recycling bins. These stickers will be handed out at Customer Experience, community events and Palmerston markets.

#### Archer Waste Management Facility

The following volumes of waste have been collected from the Archer Waste Management Facility for the period 1 January to 05 March 2023:

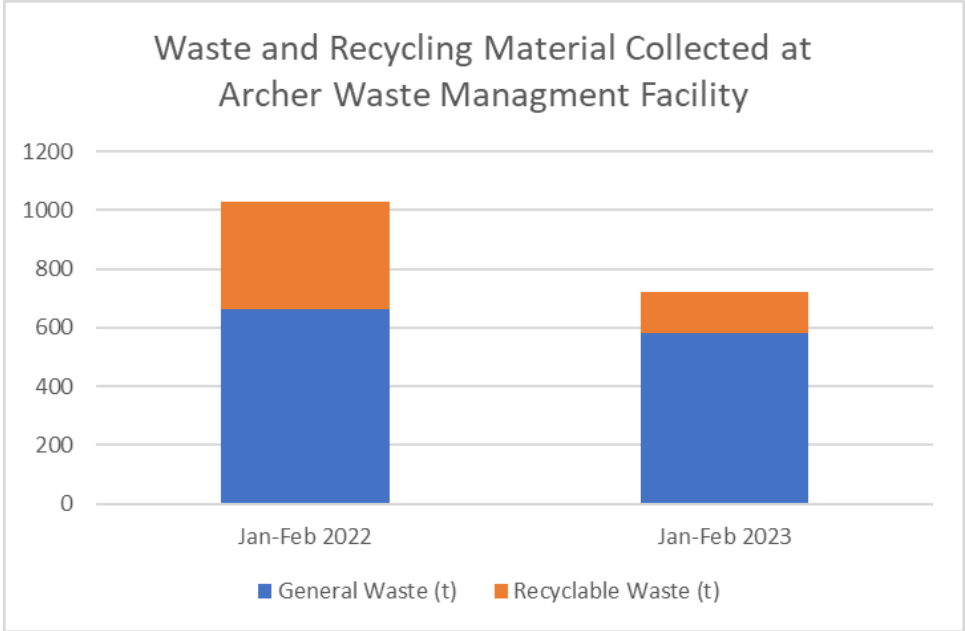
- 636 tonnes of general waste collected
- 144 tonnes of recyclable materials recovered (excludes waste oil)
- 110 cubic metres of mulched green waste sold this quarter

Recyclable waste collected and sent to re-purposing / facilities included:

- 32.1 tonnes of paper
- 102 tonnes of steel
- 9.0 tonnes of batteries

It is noted that co-mingled / plastic / aluminium waste recycling data for the months January and February 2023 were not available at the time of reporting. In comparison, 191 tonnes of co-mingled glass / plastic / aluminium waste were recycled for the same period in 2022. Consequently, the graph presented below,

which only displays paper, steel and battery recyclable waste, but does not include co-mingled glass / plastic / aluminium waste, for the January and February 2023 period, shows a comparative false reduction in recyclable waste for the period.



*Note: Data is current to 5 March 2023.*

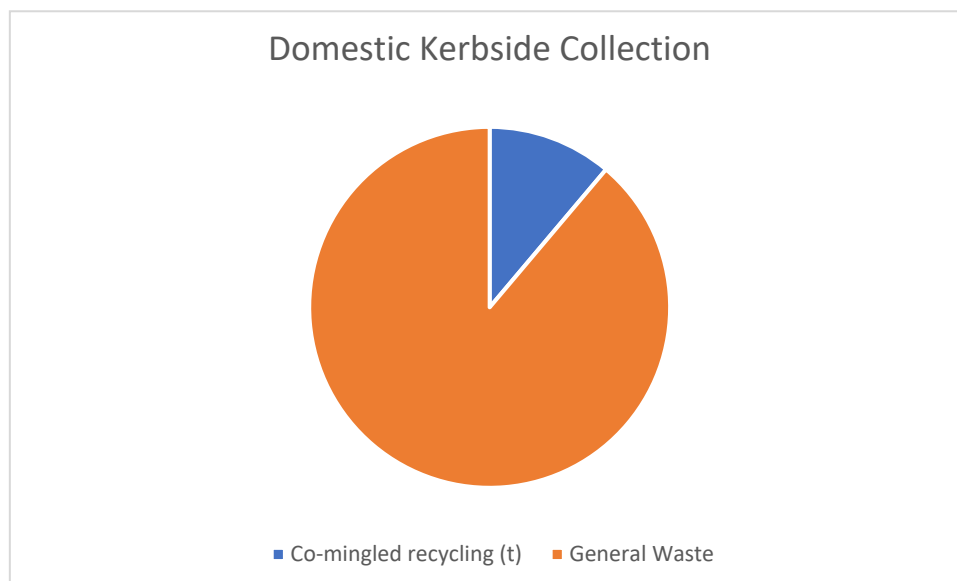
The planned upgrades of Archer Waste Management Facility combined with planned community engagement and education waste initiatives are expected to increase waste diversion rates.

Processing of green waste into mulch has commenced this quarter (however green waste processed to mulch volumes were not available at the time of reporting).

Domestic Kerbside

For the January to February 2023 period, the following quantities of materials were collected via kerbside waste services (noting that the March data is current to 16 March 2023).

- 228.9 tonnes co-mingled recycling collected
- 1822 tonnes of general waste disposed of to landfill



*Note: Data is current to 16 March 2023.*

Of the 172.2 tonnes of recycling material recovered in January and February, 84.3 tonnes were recovered via Material Recycling Facility and sent to re-purposing facilities (note the recovery rate for March was not available at the time of writing this report, thus March data is excluded from the above). The balance of the other material was contaminated or not suitable for recycling and disposed of as general waste.

## 6. Governance

### Objective 6.1: 'Ensure we have a leading governance model'

As of 23 March 2023, a total of 518 requests was received from members of the community for the quarter.

Nature of Request	QTR 4, 2022	QTR 1, 2023	QTR 2, 2023	QTR 3, 2023
Irrigation	17	65	20	10
Laneways	X	X	4	15
Lighting	2	7	11	0
Litter	8	18	19	0
Public Places	85	18	105	149
Roads	32	37	49	126
Signs	7	8	13	32
Stormwater	8	6	19	27
Trees	62	71	134	134
Waste	303	237	303 (13)	25
General	0	0	6	0
Total Received	524	231	<b>675</b>	518
Total Completed	406	145	<b>417</b>	376
Total Outstanding	118	86	<b>258</b>	142
Total Completed from Previous Quarter	54	73	<b>159</b>	190
Overall completed	460	218	<b>576</b>	566

### **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this report:

- IT & Assets Manager
- City Sustainability Manager
- Executive Manager Projects and Infrastructure Services
- Open Space Lead
- Open Space Officers
- Land Conservation Officer
- Environment Officer
- Private Works Engineer

### **POLICY IMPLICATIONS**

There are no policy implications for this Report.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications relating to this Report.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

- 6 Fails to deliver the strategic vision for the City  
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

Nil

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

### 14.2 Correspondence

#### **14.2.1 Local Government Immediate Priority Grant Approval**

THAT correspondence dated 20 March 2023 14.2.1 entitled Local Government Immediate Priority Grant Approval be received and noted.



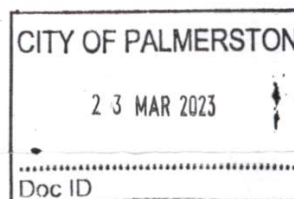


MINISTER FOR LOCAL GOVERNMENT

Parliament House  
State Square  
Darwin NT 0800  
minister.paech@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5688

Mr Luccio Cercarelli  
Chief Executive Officer  
City of Palmerston  
PO Box 1  
PALMERSTON NT 0831



Dear Mr Cercarelli

*Luccio,*

Thank you for the funding applications submitted for the Local Government Immediate Priority Grants for 2022-23.

I am pleased to advise that I have approved the following Local Government Immediate Priority Grant to your council:

- \$250 000 – towards the Zuccollo Community Hub – Stage 2 (Recreation and Sporting Space); and
- \$200 000 – towards the Palmerston Fitness Centre and Youth Centre roof replacement and solar installation.

Your council will receive further correspondence from the Department of the Chief Minister and Cabinet regarding payment of this grant.

Yours sincerely

CHANSEY PAECH

20 MAR 2023



*A Place for People*

**15 REPORT OF DELEGATES**

**16 QUESTIONS BY MEMBERS**

**17 GENERAL BUSINESS**

**18 NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 18 April 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**19 CLOSURE OF MEETING TO PUBLIC**

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

**20 ADJOURNMENT OF MEETING AND MEDIA LIAISON**



## MINUTES

### 2nd Ordinary Council Meeting Tuesday 21 March 2023

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

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COUNCIL MINUTES

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 21 March 2023 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Councillor Danielle Eveleigh  
Councillor Mark Fraser (via Audio-Visual)  
Councillor Damian Hale  
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Luccio Cercarelli  
Deputy Chief Executive Officer, Amelia Vellar  
General Manager Community and Culture, Anna Ingram  
General Manager Infrastructure, Nadine Nilon  
Director of Finance and Governance, Wati Kerta  
Minute Secretary, Jodi Holden

GALLERY

One member of the public  
Six members of staff



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## COUNCIL MINUTES

### 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

### 2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

### 3 APOLOGIES AND LEAVE OF ABSENCE

#### 3.1 Apologies

Moved: Councillor Eveleigh  
Seconded: Councillor Henderson

1. THAT the apology received from Councillor Giesecke for 21 March 2023 be received and noted.

CARRIED 10/741 – 21/03/2023

#### 3.2 Leave of Absence Previously Granted

*THAT it be noted Deputy Mayor Morrison will be on leave of absence as previously granted on 7 February 2023, for the period 4 March to 28 March 2023 inclusive.*

*THAT it be noted Councillor Garden will be on leave of absence as previously granted on 7 March 2023, for the period 21 March to 23 March 2023 inclusive.*

#### 3.3 Leave of Absence Request

Nil

### 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Henderson  
Seconded: Councillor Hale

1. THAT Council notes that Councillor Fraser is attending via Audio/Audiovisual Conferencing who will be physically prevented from attending and approval has been granted by the Chief Executive Officer in accordance with the City of Palmerston Audio/Audiovisual Conferencing policy.

CARRIED 10/742 – 21/03/2023

### 5 DECLARATION OF INTEREST

#### 5.1 Elected Members

Nil



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## COUNCIL MINUTES

### 5.2 Staff

Nil

## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of Minutes

Moved: Councillor Eveleigh  
Seconded: Councillor Henderson

THAT the Minutes of the Council Meeting held on 7 March 2023 pages 10964 to 10971 be confirmed.

CARRIED 10/743 – 21/03/2023

### 6.2 Business Arising from Previous Meeting

Nil

## 7 MAYORAL REPORT

Nil

## 8 DEPUTATIONS AND PRESENTATIONS

Nil

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving Confidential Items into Open

Nil

### 10.2 Moving Open Items into Confidential

Nil

### 10.3 Confidential Items

Moved: Councillor Hale  
Seconded: Councillor Eveleigh

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
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### COUNCIL MINUTES

25.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.2	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.5	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.6	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.
25.1.7	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a



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## COUNCIL MINUTES

		motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
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CARRIED 10/744 – 21/03/2023

### 11 PETITIONS

Nil

### 12 NOTICES OF MOTION

Nil

### 13 OFFICER REPORTS

#### 13.1 Action Reports

##### 13.1.1 Domestic Tyre Disposal

Moved: Councillor Henderson  
Seconded: Councillor Eveleigh

1. THAT Report entitled Domestic Tyre Disposal be received and noted.
2. THAT Council proceed with Option One as outlined within this report entitled Domestic Tyre Storage at Archer Waste Transfer Facility which is to continue with the current state of managing waste tyres within the City of Palmerston, while actively advocating for and pursuing alternative options to improve the situation.

CARRIED 10/745 – 21/03/2023

##### 13.1.2 Review of Council Policy - Privacy

Moved: Councillor Eveleigh  
Seconded: Councillor Hale

1. THAT Report entitled Review of Council Policy - Privacy be received and noted.
2. THAT Council endorse the amended Privacy Policy being **Attachment 13.1.2.3** to report entitled Review of Council Policy - Privacy.

CARRIED 10/746 – 21/03/2023

##### 13.1.3 Risk Management and Audit Committee Minutes - 28 February 2023

Moved: Councillor Henderson  
Seconded: Councillor Eveleigh

1. THAT Report entitled Risk Management and Audit Committee Minutes - 28 February 2023 be received and noted.



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## COUNCIL MINUTES

2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.1.3.1** to report entitled Risk Management and Audit Committee Minutes - 28 February 2023 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 28 February 2023, being:
  - a) THAT the RMAC recommend to the Council that an internal audit recommendations action register is provided to future RMAC agendas.

CARRIED 10/747 – 21/03/2023

### 13.1.4 Second Quarterly Budget Review 2022-23

Moved: Councillor Hale  
Seconded: Councillor Eveleigh

1. THAT Report entitled Second Quarterly Budget Review 2022-23 be received and noted.
2. THAT Council adopts the Second Quarter Budget Review 2022-23, pursuant to Division 4 (9) of the *Local Government (General) Regulations 2021* as presented in *Table 1: Summary of Budget Movements* contained in the Report entitled Second Quarterly Budget Review 2022-23.

CARRIED 10/748 – 21/03/2023

### 13.2 Receive and Note Reports

#### 13.2.1 Lake Management Plan Update

Moved: Councillor Henderson  
Seconded: Councillor Eveleigh

THAT Report entitled Lake Management Plan Update be received and noted.

CARRIED 10/749 – 21/03/2023

#### 13.2.2 Major Capital Projects March 2023 Update

Moved: Councillor Eveleigh  
Seconded: Councillor Henderson

THAT Report entitled Major Capital Projects March 2023 Update be received and noted.

CARRIED 10/750 – 21/03/2023

#### 13.2.3 Community Benefit Scheme - February Update 2023

Moved: Councillor Eveleigh  
Seconded: Councillor Henderson



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## COUNCIL MINUTES

THAT Report entitled Community Benefit Scheme - February Update 2023 be received and noted.

CARRIED 10/751 – 21/03/2023

### 13.2.4 Finance Report for the Month of February 2023

Moved: Councillor Hale  
Seconded: Councillor Henderson

THAT Report entitled Finance Report for the Month of February 2023 be received and noted.

CARRIED 10/752 – 21/03/2023

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

Nil

### 14.2 Correspondence

#### 14.2.1 Social Media Information Sheet and Guide for Council Members

Moved: Councillor Eveleigh  
Seconded: Councillor Henderson

THAT correspondence dated 15 March 2023 14.2.1 entitled Social Media Information Sheet and Guide for Council Members be received and noted.

CARRIED 10/753 – 21/03/2023

## 15 REPORT OF DELEGATES

Nil

## 16 QUESTIONS BY MEMBERS

### 16.1 Workmanship - Flynn Circuit

Moved: Councillor Fraser  
Seconded: Councillor Henderson

THAT the question from Councilor Fraser regarding the quality of workmanship of work at the park on Flynn Circuit and the response from the CEO be received and noted.

CARRIED 10/754 – 21/03/2023

## 17 GENERAL BUSINESS

### 17.1 Alcohol Management Workshop

Moved: Councillor Henderson



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## COUNCIL MINUTES

Seconded: Councillor Fraser

THAT Council request a workshop to consider concerns regarding alcohol management in our community including consideration of actions to address the issue, and how to advocate for these with the Northern Territory Government to be held as soon as possible.

CARRIED 10/755 – 21/03/2023

### 17.2 Abandoned Vehicles

Moved: Councillor Eveleigh

Seconded: Councillor Fraser

THAT Council request a report regarding processes related to abandoned vehicles in Palmerston including recent statistics by the second ordinary Council meeting in April 2023.

CARRIED 10/756 – 21/03/2023

### 18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Hale

Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 April 2023 at 5:30pm at Gray Community Hall, corner of Essington Avenue and Victoria Drive, Palmerston.

CARRIED 10/757 – 21/03/2023

### 19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Eveleigh

Seconded: Councillor Fraser

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/758 – 21/03/2023

### 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Eveleigh

Seconded: Councillor Henderson

THAT the meeting be adjourned for ten minutes.

CARRIED 10/759 – 21/03/2023

The meeting adjourned at 6.40pm.

The open section of the meeting closed at 6.40pm for the discussion of confidential matters.



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COUNCIL MINUTES

The Chair declared the meeting closed at 7.26pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

UNCONFIRMED