

AGENDA

1st Ordinary Council Meeting

Tuesday 6 September 2022


The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



WATI KERTA
ACTING CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 16 August 2022 pages 10818 to 10824 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

MAYORAL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	7.1
REPORT TITLE:	Mayoral Update Report - August 2022
MEETING DATE:	Tuesday 6 September 2022
AUTHOR:	Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of recent activities of the Mayor, on behalf of Council.

KEY MESSAGES

- SWELL Pool Party, Goodbye to the old Pool!
- Seniors Week 2022 various events.
- 2022 Master Builders NT Excellence in Building & Construction Awards – Gray Community Hall and its builders won a total of four awards.
- Attended the below Community Events on behalf of Council:
 - Morning tea with Valmai Dempsey, 2022 Senior Australian of the Year
 - 2022 NT Employer Support Awards
 - Vietnamese Seniors Event
 - Seniors Fortnight Opening
 - Reception at Government House in recognition of Homelessness Week
 - Seniors Darwin Harbour Cruise and Lunch
 - Seniors Fortnight Closing Ceremony
 - INPEX Australia Stakeholder Function
 - Opening of Territory Kids Early Learning Centre in Gunn
 - Nepalese Community Teej Festival
 - Launch of the Grow Well Live Well Wellbeing report on Palmerston Youth
 - Vietnam Veterans Day at Reg Hillier House
- Meeting with Ministers, Mayor's and MLA's:
 - Minister Eva Lawler
 - Mayor Doug Bardon, Litchfield Mayor
 - Mr Mark Turner, Member for Blain
- Radio interviews with ABC Darwin, Mix 104.9.
- Attendance at a meeting with Chief Minister, Minister Worden and all Northern Territory Local Government Mayors and Presidents regarding anti-social behaviour.
- Meetings with
 - Department of Home Affairs
 - Ruth Palmer from the Property Council NT
 - Clontarf Academy

RECOMMENDATION

THAT Report entitled Mayoral Update Report - August 2022 be received and noted.

DISCUSSION

SWELL Pool Party

To say farewell to the old pool, I attended the Palmerston Pool Party with many community members young and old. It was a party for the community to join us in farewelling the old pool, to make way for the new and improved SWELL pool. The event was well attended by the Community. Everyone seemed to have a splashing good time. There were lots of fun to be had, including water rackety (like a jumping castle/obstacle course but on water), ice cream eating by the bucketloads, basketball, face painting, a live mermaid, and of course, lots of swimming. We loved celebrating the life of the old pool, and I am excited to see the new pool develop and become a new fixture in the community of Palmerston.



The Community enjoying the last swim in the pool before we start improvements and upgrades

Seniors Fortnight 2022

Seniors Fortnight 2022 started with the opening event at Woodroffe Primary School on 7 August, where I was honoured to open the fortnight of events with a speech. The fortnight then had a range of activities



across the NT, with City of Palmerston holding a seniors day event at the Recreation Centre on 17 August from 9am to 3pm. The day included activities, learning about native plants, creating Aboriginal art, making your own coffee coasters to Drag Queen Bingo. Fun and merriment was had by all, with special mention for the return of the roast dinner lunch a treat for all. The day was a lot of fun, and it was fantastic to catch up with some of our senior residents.

Left: Seniors enjoying the activities, food and connection at the Palmerston Recreation Centre

The fortnight culminated with a closing ceremony at the Village Green in Humpty Doo. It was fantastic to join in so many activities and catch up with residents of Palmerston and Litchfield. It was fantastic to see the fortnight shared across Darwin, Palmerston and nearby Rural areas.

Master Builders NT Excellence in Building & Construction Awards

I was fortunate to attend the Master Builders NT Awards on 20 August, along with a number of elected members where Gray Community Hall was featured in a number of award categories. M & J Builders won not one, but two awards - the Best Commercial/Industrial construction under \$5 million, and the Best Entertainment and Recreation Facility.

Subcontractors, Northern Trade Solutions (NT) Pty Ltd, also won two awards for their work on the hall.

With the support of the Australian Government, and our construction partnership with M & J Builders, we have been very proud to deliver this fantastic facility to the people of Palmerston and are very pleased that the facility resulted in so many awards.

**Right: Award Winners M & J Builders
with one of their awards**



Northern Territory Anti-Social Behaviour Meeting

On 24 August 2020, I, along with most Local Government Mayors and Presidents and LGANT attend an Anti-Social Behaviour Meeting hosted by the Chief Minister and attended by Minister Worden.

The meeting covered:

- Summary of Local Government issues
- Northern Territory Government role
- Local Government role
- Next Steps

The meeting attendees agreed that we all have a role in addressing Anti-Social Behaviour issues in our communities and local involvement and engagement would improve outcomes.

A further meeting will be held in November 2022 to follow up.

INPEX Australia Stakeholder Function

I was honoured to be invited to the INPEX Australia Stakeholder Function on 23 August, where I met and spoke with INPEX Australia's President Director Mr Hitoshi Okawa about INPEX's future plans for their Ichthys LNG plant. Mr Okawa described Palmerston as INPEX's second home, with many of their 600 employees choosing to live in Palmerston.

Vietnamese Seniors Event

I was delighted to be invited to the Vietnamese Seniors Event by the Australian Vietnamese Family Association (AVFA). AVFA is a newly formed community group focusing on Vietnamese families in our community.

Their Senior's Day event was held in the Recreation Centre and included a number of activities, food and games.



**Left: Practicing eye exercises with the
Vietnamese seniors.**

Visit to Alice Springs and Barkley Councils

In late August I and the CEO as part of strengthening relationships and learning from each other visited the Alice Springs and Barkley Councils.

The Mayors showcased the work that each council is doing in areas of youth, recreation, governance, and other local government areas. This was a great opportunity to share information and experiences and see projects in action.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.1	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.2	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual. This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.

		This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.
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- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Review of Delegations
MEETING DATE:	Tuesday 6 September 2022
AUTHOR:	Chief Executive Officer, Luccio Cercarelli
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council to clarify and update Councils delegated process of functions to the Chief Executive Officer (CEO) in accordance with the *Local Government Act 2019*.

KEY MESSAGES

- In accordance with the *Local Government Act 2019 (The Act)* Council reviewed the CEO's delegations on 5 October 2021 Ordinary Council Meeting.
- The CEO holds the delegated powers and functions of the Council under *The Act* to allow the Council to operate in an efficient, effective and responsive manner for the Palmerston Community.
- There are some powers and functions that could be delegated by the Council in accordance with *The Act*.
- At 1st Ordinary Council Meeting on 5 October 2021, two emerging delegations provided the CEO the power to act in response to COVID-19. A recommendation to revoke these delegations are now being sought.
- At 1st Ordinary Council Meeting on 5 October 2021, the Council delegations to the CEO set the contract threshold at \$5,000,000. It is being recommended that language be amended to improve clarity. This does not alter the threshold value or delegation.
- This report is not proposing any new powers or functions to the delegations to the CEO but improves language (clarity) and removes two emerging delegations no longer determined as a requirement.

RECOMMENDATION

1. THAT Report entitled Review of Delegations be received and noted.
2. THAT effective 7 September 2022 Council revoke the following delegations to the Chief Executive Officer:
 - a) THAT effective 6 October 2021 pursuant to section 40 of the *Local Government Act 2019*, Council hereby delegates to the Chief Executive Officer the following financial delegations subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and budget approval:

Type	Amount
Credit Card	\$5,000
Purchase Order Approval	\$5,000,000
Payment Approval	Unlimited
Cheque signatory	Unlimited
Investment signatory	Unlimited

- b) THAT effective 6 October 2021 pursuant to Section 40 of the *Local Government Act 2019* and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, Council hereby delegates to the Chief Executive Officer its powers and functions as set out sections 66 of the *Local Government Act 2019*, by-law 71 of the *Palmerston (Public Places) By-Laws 2001* being the power to determine opening times of Council's offices and facilities and the opening times of the Library until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.
- c) THAT effective 1 July 2021 pursuant to Section 40 of the *Local Government Act 2019* and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, Council hereby delegates to the Chief Executive Officer the power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.
3. THAT effective 7 September 2022 pursuant to section 40 of the *Local Government Act 2019*, Council hereby delegates to the Chief Executive Officer the following financial delegations subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and budget approval:

Type	Amount
Credit Card	\$5,000
Purchase approval and contract threshold	\$5,000,000
Payment approval	Unlimited
Cheque signatory	Unlimited
Investment signatory	Unlimited

BACKGROUND

On the 1st Ordinary Council Meeting of 5 October 2021 Council made the following decisions:

13.1.4 Tenth Council Review of Delegations

1. THAT Report entitled *Tenth Council Review of Delegations* be received and noted.
2. THAT effective 6 October 2021 Council revoke all delegations to the Chief Executive Officer.
3. THAT effective 6 October 2021 pursuant to Section 40 of the *Local Government Act 2019* Council hereby delegates to the Chief Executive Officer its powers and functions set out

in the schedule below, subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions:

<i>Section</i>	<i>Delegation</i>
Section 183	Appointment of authorised persons
The powers and functions of the Council under the Local Government Act 2019	All of the powers and functions of the Council that are able to be delegated.

4. THAT effective 6 October 2021 pursuant to section 183 of the Local Government Act 2019, Council appoints Chief Executive Officer, Luccio Franco Cercarelli as an authorised person subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and unless earlier revoked, the appointment will cease and be deemed revoked upon the cessation of employment with City of Palmerston.
5. THAT effective 6 October 2021 pursuant to section 40 of the Local Government Act 2019, Council hereby delegates to the Chief Executive Officer the following financial delegations subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and budget approval:

<i>Type</i>	<i>Amount</i>
Credit Card	\$5,000
Purchase Order Approval	\$5,000,000
Payment Approval	Unlimited
Cheque signatory	Unlimited
Investment signatory	Unlimited

6. THAT effective 6 October 2021 pursuant to section 40 of the Local Government Act 2019, Council hereby delegates to the Chief Executive Officer the power and authority to exercise all powers of the Council under the Palmerston (Animal Management) By-Laws 1999 excluding By-law 5(2) subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions.
7. THAT effective 6 October 2021 pursuant to Section 40 of the Local Government Act 2019 and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, Council hereby delegates to the Chief Executive Officer its powers and functions as set out sections 66 of the Local Government Act 2019, by-law 71 of the Palmerston (Public Places) By-Laws 2001 being the power to determine opening times of Council's offices and facilities and the opening times of the Library until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.
8. THAT effective 6 October 2021 pursuant to Section 40 of the Local Government Act 2019 and in light of Australian Government and Northern Territory Government requirements for the

COVID-19 response, Council hereby delegates to the Chief Executive Officer the power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

CARRIED 10/35 – 5/10/2021

A review of delegations by the CEO has identified some recommended changes as outlined in this report.

DISCUSSION

Delegations by Council in accordance with *The Act* allows the Council administration to operate in an efficient, effective, and responsive manner for the Palmerston Community.

There are some powers and functions that cannot be delegated by Council. The delegations currently held considers and reflects this, by only authorising the powers and functions that can be delegated under *The Act*.

A review of delegations has identified that the two emerging delegations provided to the CEO the power to act in response to COVID-19 can now be revoked.

It is now considered that the COVID-19 emerging component has now ended, and the delegations are no longer required, and it is being recommended that they be revoked.

Furthermore, the intention of the delegation was to establish a threshold of \$5,000,000 for the CEO ie CEO cannot award contracts greater than \$5,000,000. It is being recommended a minor amendment to language as this would provide further clarity on intent. It is being recommended that minor amendment to existing wording of purchase order approval to read purchase approval and contract threshold with the limit of \$5,000,000 remaining unchanged to the original endorsed, Council delegation.

This amendment does not change the intent or delegation endorsed at the 1st Ordinary Council Meeting on 5 October 2021.

There are no new powers or functions being proposed. It is being recommended that the delegations made by Council to the CEO will ensure that the CEO can continue to act on behalf of the Council in an effective and efficient manner.

CONSULTATION PROCESS

Public consultation is not required. Delegations are made by Council, are at Council discretion and authorised by resolutions of the Council.

In the recent review of Council's delegations in June 2021 to reflect the Local Government Act 2019, the Department of the Chief Minister and Cabinet were consulted to ensure Council's compliance with the new legislative requirements under *The Act* and Regulations.

POLICY IMPLICATIONS

Delegated authority is to be undertaken in compliance with all Council Policies.

BUDGET AND RESOURCE IMPLICATIONS

The CEO's financial delegations are unlimited on the condition it is within budget. The CEO cannot let a tender unless it is equal to or less than \$5 million.

The delegations made by the CEO to Council staff contain financial delegations for the purpose of community benefit expenditure on goods and services.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Under section 40(1) and (2)(a) *The Act*, a council may delegate its powers and functions to the CEO. There are certain delegations that cannot be delegated by the Council, those that require a Council Decision and others such as declaring rates.

The intent of existing delegations is a threshold of \$5million by undertaking the minor amendment to language used, it provides clarity and improved alignment to language in the Act.

Council can only act in two ways, by resolution or through others acting on its behalf. By not delegating powers and functions to the CEO, Council will be at risk of not being able to undertake effective administration of the Council in a timely manner.

Council must revoke all delegations prior to authorising delegations.

Under the *Local Government (General) Regulations* the CEO keeps and maintains a register of all powers and functions delegated by Council to the CEO and a register of delegations by the CEO to staff.

This Report addresses the following City of Palmerston Strategic Risks:

- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.
- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the City and Administration to account.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

I the author and approving officer declare that I do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Palmerston Local Economic Plan Progress Update
MEETING DATE:	Tuesday 6 September 2022
AUTHOR:	Director Finance and Governance, Wati Kerta
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

PURPOSE

This Report seeks to provide Council with an update on the progress of implementing the Palmerston Economic Plan.

KEY MESSAGES

- In partnership with the Northern Territory Government (NTG), Council has developed the Palmerston Local Economic Plan (PLEP) reflecting the NT Economic Development Framework.
- The PLEP is underpinned by the Community Plan Outcome: Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.
- The PLEP contains short-term, medium term and long-term action plans. This report provides a summary update on the short-term action items.
- Once the Vibrant Economy Advisory Committee convenes, the action plans will be reassessed and reprioritised.
- The PLEP aligns with the NTG's Territory Economic Reconstruction Commission report.

RECOMMENDATION

THAT Report entitled Palmerston Local Economic Plan Progress Update be received and noted.

BACKGROUND

Council's Community Satisfaction surveys identified that the Palmerston community highly rated the importance of encouraging and supporting local businesses. However, the surveys also indicated that the community would like to see Council do more to promote Palmerston and grow the local economy.

Economic health and prosperity are widely recognised as vital pillars supporting a successful and prosperous community. This view is shared by the City of Palmerston (CoP) and community, as highlighted in the Palmerston Community Plan, which states '*When businesses thrive, families also thrive, and our city becomes more liveable*'.

As a result, Council developed the PLEP to assist its decision making. The PLEP was based on the Northern Territory Economic Development Framework, which was prepared by the NTG and commits to an economic development plan and priority projects that realise local aspirations for Palmerston. Council developed the PLEP in partnership with NTG to avoid duplication and to share resources.

At the 2nd Ordinary Council Meeting of 20 July 2021, Council made the following decision:

Palmerston Local Economic Plan

1. *THAT report entitled Palmerston Local Economic Plan be received and noted.*
2. *THAT Council endorse the Palmerston Local Economic Plan 2021-31 for its public release being Attachment 25.2.2.1 to Report entitled Palmerston Local Economic Plan.*
3. *THAT a progress report on the implementation of the Palmerston Local Economic Plan be provided to Council within 12 months of the public launch.*
4. *THAT the Council decisions relating to Report entitled Palmerston Local Economic Plan be moved into the Open Minutes following the launch of the Palmerston Local Economic Plan 2021-31.*

CARRIED 9/1736 – 20/07/2021

The process of implementation has now commenced, and this report provides Council with an update on the delivery of the PLEP.

DISCUSSION

The PLEP was developed to support and grow the Palmerston economy over a ten year period, and includes short, medium, and long-term actions to stimulate, actively develop and sustain the Palmerston economy. All actions are designed to be delivered in collaboration with the NTG and business community. The short-term action plan for the PLEP are listed below:

Advisory Committee

- Establish an advisory committee comprised of Council, NTG, local business and community members to inform a response to COVID-19.
- On establishment of a committee these and all actions will be reviewed and prioritised to reflect any changes in environment.

Business and Industry attraction and retention

- Seek expression of interest from ICT, Creative and Tourism industry representatives, and business to research strategic opportunities for industry development in Palmerston.
- Undertake a survey of businesses in Palmerston to confirm challenges, strengths, and priority business support services to inform a 12 month plan for business support.
- Develop an awareness campaign of business and industry opportunities and benefits in the CoP.
- Incentivise commercial rental offerings in the CoP.

Population attraction and retention

- Develop a suite of communications and marketing materials to showcase Palmerston and promote a unique selling proposition for residents.

- Invest in tree planting, verge maintenance and further development of green corridors in Palmerston.

Fostering business development and innovation

- Bring forward capital investment programs planned for the CoP.
- Complete an audit of regulations in the CoP that impact business development and remove unnecessary regulation.
- Host a round table meeting of industry leaders to discuss business needs, priorities, and immediate actions to be delivering in Palmerston to support industry development.

Summary Update

The Vibrant Economy Advisory Committee has been established and once convened the short-term, medium term and long-term action plans will be reviewed and reprioritised to reflect any changes in environment. This will be reported back to Council.

Discussions with key stakeholders have commenced, with meetings held to date with Department of Chief Minister and Cabinet and various business associations such as Chamber of Commerce and Property Council. The actions relating to Business and Industry attraction and retention such as

- Seek expression of interest from ICT, Creative and Tourism industry representatives, and business to research strategic opportunities for industry development in Palmerston and
- undertake a survey of businesses in Palmerston to confirm challenges, strengths, and priority business support services

have been actioned at the regional level by the Northern Territory Government (NTG) and captured in the Infrastructure Plan (including digital) and the Greater Darwin Region Destination Management Plan. The Department of Chief Minister and Cabinet have advised that plan for the local level should be captured in a Regional Growth Plan, which incorporates Palmerston and Litchfield.

Council is committed to supporting the local economy, in 2021-22 financial year 87% of Council expenditure was paid to local suppliers. Council is committed to spending over \$93 million on capital works over 10 years as outlined in Council's Long Term Financial Plan 2022-31, which will assist in injecting funds into the economy.

CONSULTATION PROCESS

The Director of Finance and Governance has met with the Department of Chief Ministers and Cabinet to advise of the advertised positions and have discussed the economic development activities for the region.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

Council has committed to a resource, co-funded by the NTG, the position will work with internal and external stakeholders to draw all the economic development activities together. The position has been advertised, unfortunately with the current employment market the position remains unfilled.

Council will partner closely with the Northern Territory Government and Business Associations to continue with progressing the PLEP actions in parallel with the continued recruitment process.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	SWELL Update
MEETING DATE:	Tuesday 6 September 2022
AUTHOR:	Executive Manager Projects and Infrastructure Services, Karl Hell
APPROVER:	Acting General Manager Infrastructure, Peter Lander

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.
Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

The purpose of this Report is to update Council on the Palmerston Swimming and Fitness Centre project known as SWELL. (Swimming, Wellness, Events, Leisure, Lifestyle).

KEY MESSAGES

- SWELL is City of Palmerston's largest infrastructure project to date and is set to transform the current Palmerston Swimming and Fitness Centre into a state-of-the-art leisure hub right in the heart of Palmerston.
- The project cost is \$19.4 million with funding being provided by Australia Government of \$5 million from Building Better Regions Fund (BBRF) grant, Northern Territory Government of \$7.5 million and remaining \$6.9 million being provided by City of Palmerston.
- The tender for construction and redevelopment of the facility has been awarded to local Northern Territory company Jaytex Construction with an announcement made in July 2022.
- City of Palmerston hosted a free SWELL Pool Party for the community to farewell the current pool on 13 August 2022.
- Palmerston Pool closed to the public on 20 August 2022.
- Construction works commenced 22 August 2022. The Gym and Youth Centre will remain operational during construction. The project is scheduled to be completed by November 2023.
- City of Palmerston has further committed to free entry to the aquatic components of the pool until June 2026.

RECOMMENDATION

THAT Report entitled SWELL Update be received and noted.

BACKGROUND

SWELL is the most significant and largest project for Council to date, delivering a new leisure hub for our community. City of Palmerston (CoP) is revitalising the 30-year-old Palmerston Swimming and Fitness Centre into a family friendly, inclusive swimming and recreation destination for those living in Palmerston and surrounds.

The upgrades will include a purpose built learn to swim and wellness program pool and family-friendly activity features for all ages and abilities, as well as an adventure play zone unlike any others in the Top End.

Key features of the project include:

- Revised 50m pool with compliant entry ramp and starting platforms that will improve accessibility for all members of the community
- Dedicated warm water program pool will support increased physical activity for the community, improve aquatic safety school and cater to overall wellness needs
- Toddlers zero depth and play pool, will promote physical activity through fun while providing an area for water familiarisation and exploration
- First of its kind in the NT – Aquatic adventure harnessed play structure that will provide activity opportunity for youth, young adults and the young at heart, ensuring that there are facilities for all ages and social groups
- Events area, basketball half court, shade structures and feature landscaping
- New amenities will provide accessible and inclusive facilities, bringing the Centre in line with current contemporary approaches to provision of sanitary facilities
- Energy efficient, modern pool plant and equipment will provide operational efficiencies and water hygiene to contemporary standards
- A new café venue that will provide a social hub and meeting place, increasing the sense of community as well as economic outcomes. (staged)
- Enclosure of existing kiosk dining area with glazing to provide indoor dining in an airconditioned environment with panoramic views of the facility. The enclosed area will also provide for sporting retail. (staged)

City of Palmerston (CoP) has been progressing the SWELL project to ensure it is ready to be delivered for the Palmerston Community by November 2023.

This report provides Council with an update on progress of the SWELL project.

DISCUSSION

In July 2022 the contract was awarded to Local NT company Jaytex Construction, with Minister Lawler, Federal Member Solomon, Mr. Luke Gosling, Mayor Athina Pascoe – Bell, and Neil Daffen (Jaytex) in attendance at the project launch event (pictured below).



Palmerston Pool closed to the public on 20 August 2002.

Construction works commenced 22 August 2022. The Gym and Youth Centre will remain operational during construction. The project is scheduled to be completed:

- Segregation of the Youth Centre, kiosk and Gym from the construction site so to maintain their operations
- Tree removal/site clearing works
- Draining of the pools
- Demolition and removal of the shade structure and pump house

Pools are being drained:



Shade structure and pool pump house demolition:



Tree removal:



Site works look ahead - September 2022:

- Demolition works continuing – Amenities, kiosk dining area, plantroom, leisure pool and shade structures
- Removal of redundant underground services
- Removal of waste material from site

The project is currently on schedule.

CONSULTATION PROCESS

City of Palmerston hosted a free SWELL Pool Party for the community to farewell the current pool on 13 August 2022.

The event was well attended by the community.

Communication and marketing plan for the construction phase has been developed and is being implemented.

The community and other stakeholders will be informed on the project and its progress through the following forums:

- Project Website: palmerston.nt.gov.au.swell
- SWELL construction fact sheet and newsletter
- Media releases and community notifications
- Social media updates
- Project signage
- Functions and events

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager People and Customer
- Communications Manager

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

Funding for the project of \$19.4 million has been provided by:

- Australian Government - Australian Building Better Regions Fund: \$5 million
- Northern Territory Government: \$7.5 million
- City of Palmerston: \$6.9 million

Expenditure and variations to date is as follows (GST Exclusive):

Contract Value:	\$19,400,00
Approved Variations:	\$0
Total Contract Value:	\$19,400,00

Progress Claims to date:	\$0
Contract Balance:	\$19,400,00

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that failure to deliver the project in the time specified may result in community dissatisfaction. At this stage of the project no delays have been identified. Council will receive regular reports on progress of construction and timeframes as will the community and relevant stakeholders.

This Report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The benefits of the project are numerous, including enhancing the amenity of the local area; providing greater health and lifestyle choices; increasing social diversion and youth engagement, local employment opportunities; and reducing the effects of heat and climate.

The facility will feature energy efficient, modern pool plant and equipment and shade features that will reduce environmental impacts and improve sustainability.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Pre Cyclone Clean Up
MEETING DATE:	Tuesday 6 September 2022
AUTHOR:	City Sustainability Manager, Peter Lander
APPROVER:	General Manager of Infrastructure, Nadine Nilon

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

PURPOSE

This Report seeks to inform Council of City of Palmerston's Pre-Cyclone Clean Up 2022.

KEY MESSAGES

- City of Palmerston's annual free Pre-Cyclone Clean Up is scheduled to occur from Monday 26 September to Friday 21 October 2022.
- The Pre-Cyclone Clean Up aims to reduce loose materials and rubbish in the Municipality that may cause damage if we were impacted by a cyclone.
- The methodology used for the Pre-Cyclone Clean Up is aimed to maximise re-use, resource recovery and recycling and minimise general waste disposal to landfill.
- Promotion of the Pre-Cyclone Clean Up 2022 commences in earnest the 1 September 2022 and includes distribution of flyers to residents, newspaper and radio ads, social media and the display of signage at key locations including Civic Centre, the Library, Recreation Centre and Archer Waste Transfer Facility.
- In 2021 City of Palmerston collected 277 tonnes of waste comprising of 156 tonnes of general waste and 121 tonnes of recyclable waste from the Pre-Cyclone clean up.

RECOMMENDATION

THAT Report entitled Pre Cyclone Clean Up be received and noted.

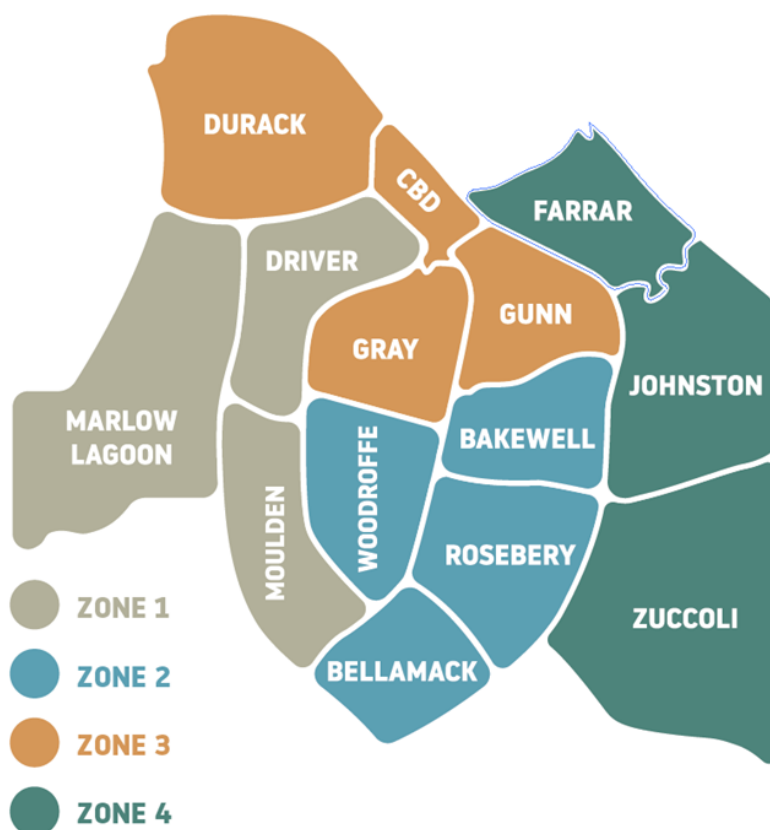
BACKGROUND

The Australian tropical cyclone season runs from 1 November to 30 April each year. Tropical cyclones are dangerous and can be very destructive. Loose materials and rubbish may be entrained by cyclones and subsequently impact and damage structures including residential buildings. To mitigate this risk, City of Palmerston (CoP) conducts a free hard rubbish collection service every year to assist residents to prepare for the cyclone season.

DISCUSSION

City of Palmerston's Pre-Cyclone Clean Up comprises hard waste collection undertaken via four zones represented in Figure 1 below.

Figure 1 – Pre-Cyclone Clean Up Zones



For each zone, the weekend dates nominated for residents to place hard waste on the verge are:

- Zone 1: 24 – 25 September 2022
- Zone 2: 1 – 2 October 2022
- Zone 3: 8 – 9 October 2022
- Zone 4: 15 – 16 October 2022

With hard waste collection undertaken after each weekend.

For the 2022 Pre-Cyclone Clean Up, CoP will liaise with the Palmerston Indigenous Village (PIV) to scope an effective methodology as well as dates for the collection of hard waste materials. This methodology may include for example the provision of general waste and recyclable skip bins.

CoP notes that items to be collected include:

- Household quantities of white goods
- Air conditioners
- Steel
- Bicycles
- Furniture
- Household building materials
- Other general hard waste

Collection is to be undertaken such that one truck will collect recyclable (for example white goods, air conditioners, steel etc.) and/or re-usable materials (for example bicycles or furniture in good serviceable condition) and a separate truck will remove general waste for disposal to Shoal Bay Waste Facility.

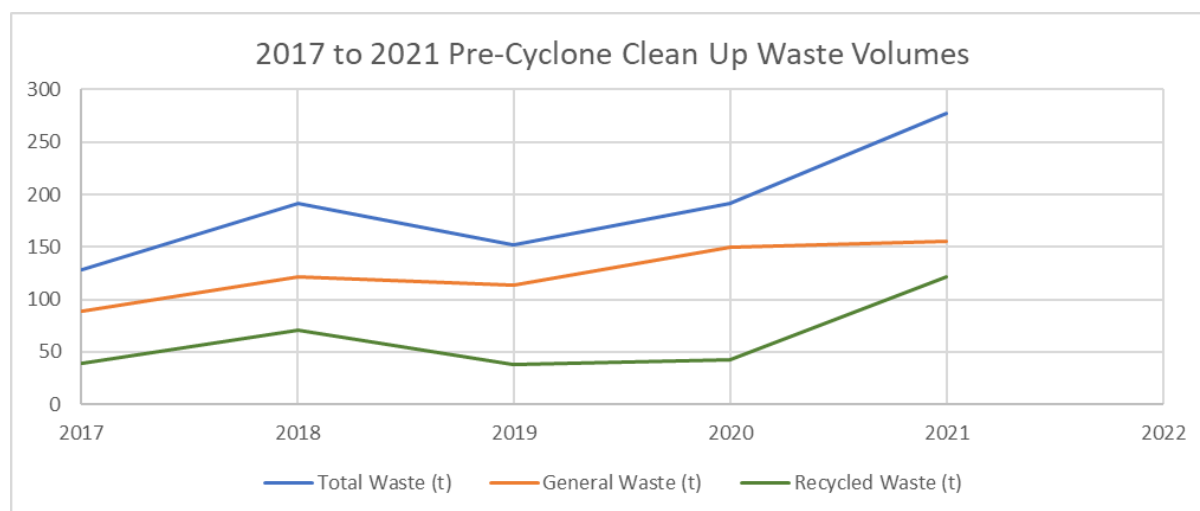
CoP further notes items that will not be collected include:

- green, domestic, and commercial waste
- gas bottles
- car parts
- vehicle bodies
- tyres
- paint, oils, chemicals, or other hazardous waste

To ensure inclusive participation of the wider community, provision has been made to support residents who are senior or have mobility limitations. Such eligible residents are asked to contact CoP at least one week prior to their zone's collection to arrange assisted collection.

For the 2021 Pre-Cyclone Clean Up, 277 tonnes of waste were collected comprising 156 tonnes of general waste and 121 tonnes of recyclable or re-usable waste. Graph 1 below illustrates the trend in Pre-Cyclone Clean Up by waste type since 2017. With exception to 2019, the graph shows a trend of increased quantities of waste collected via the Pre-Cyclone Clean Up as is reasonably expected given population growth. Further the graph shows that in 2021 the highest level of recovery of recyclable waste was achieved when 44% of the recovered waste was recycled.

Graph 1 – Pre-Cyclone Clean Up Waste Volumes 2017 to 2021



CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Communications Officer
- Infrastructure Administration Assistant

Promotion of the Pre-Cyclone Clean Up 2022 commences in earnest the 1 September 2022 and includes distribution of flyers to residents, newspaper and radio ads, social media and the display of signage at key locations including Civic Centre, the Library, Recreation Centre and Archer Waste Transfer Facility.

The flyers will provide all relevant information including: dates for collection by zone, guidance on accepted and non-accepted waste types, and instruction on how to access assistance.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

CoP has budget provision in the order of \$225,000 for the Pre-Cyclone Clean Up in 2022.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Considering the current market conditions and workforce labour shortage there is a risk that suppliers may not submit an offer or offer may be above the budget. To mitigate this risk for the 2022 Pre-Cyclone, Clean Up, CoP has released individual RFQ's for each of the four zones anticipating that smaller scale work programs may be more attractive to potential suppliers can be for all or one zone.

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social, and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

As previously reported, the methodology adopted for Pre-Cyclone Clean Up is structured to maximise re-use, resource recovery and recycling and minimise general waste disposal to landfill.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.4
REPORT TITLE:	Zuccoli Community Hub Stage 1 Regional Dog Park and Headworks Update
MEETING DATE:	Tuesday 6 September 2022
AUTHOR:	Executive Manager Projects and Infrastructure Services, Karl Hell
APPROVER:	Acting General Manager of Infrastructure, Peter Lander

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with an update on the Zuccoli Community Hub Stage 1 Regional Dog Park development.

KEY MESSAGES

- In March 2022, Council received a Crown Lease for Lot 13503 and Lot 15612 (A) Zuccoli from the NT Government for developing the Community Hub. The overall cost of the Zuccoli Community Hub is estimated to be \$20 million and will be delivered over a five-year period.
- Stage one of the Zuccoli Community Hub includes the regional Dog Park and headworks for the site.
- The contract for Stage one was awarded to local Northern Territory company Sterling NT Pty.
- The contract price for stage one is \$1,282,661.45.
- Construction of the Zuccoli Community Hub, Stage 1 Regional Dog Park commenced in June 2022.

RECOMMENDATION

THAT Report entitled Zuccoli Community Hub Stage 1 Regional Dog Park and Headworks Update be received and noted.

BACKGROUND

In March 2022, Council received a Crown Lease for Lot 13503 and Lot 15612 (A) Zuccoli from the NT Government for developing the Community Hub. The overall cost of the Zuccoli Community Hub is estimated to be \$20 million and is hoped to be delivered over a five-year period subject to funding.

The Zuccoli Community Hub will be developed in stages. It will provide significant community and recreation infrastructure to improve the lifestyle and wellbeing of the Palmerston community.

The Community Hub was consulted on with the community in 2021. It will incorporate a variety of elements including walking trails, skate park and pump track, regional playground, regional dog park, children's boutique library, community centre, community garden, basketball play, exercise equipment, events spaces and a garden of reflection.

The contract for stage one was awarded to Local Northern Territory company Sterling NT Pty.

The contract price for stage one is \$1,282,661.45.

The first stage of the project started in June 2022 with construction of the new Regional Dog Park and site headworks.

This report provides Council with an update on progress.

DISCUSSION

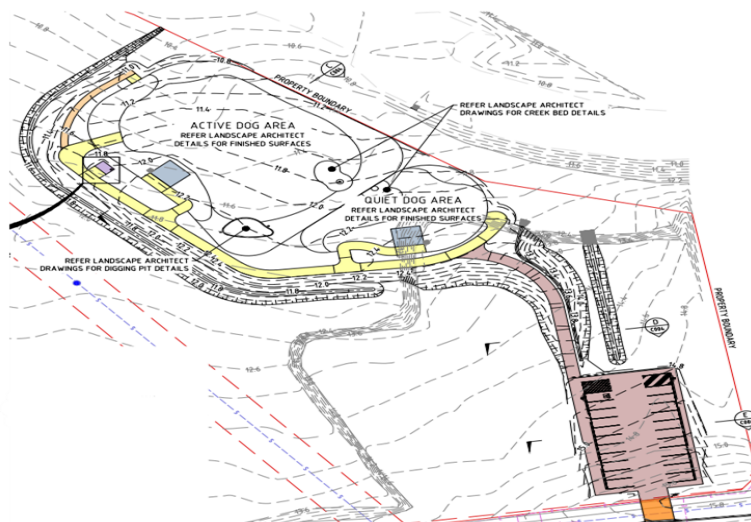
The project was launched in June 2022 with Minister Lawler, Member for Lingiari Marion Scrymgour, Mayor Athina Pascoe-Bell and Deputy Mayor Amber Garden in attendance.



With construction of the first stage of the project also commencing in June 2022.

This includes a fully fenced perimeter with access gates, carpark, two dog activity areas, water play and dog activity equipment, shade structures, pathways, a public toilet and associated headworks for the site.

Timing and delivery of further stages of the dog park specifically will be subject to funding and consideration in the master plan for additional works on the dog park including expanded areas, more dog play and lighting.



Construction is well underway with several elements having been completed and others being constructed concurrently.

Since the commencement of construction on the June 2022, the following site works have commenced and / or been completed August 2022:

- Site clearing
- Civil and earth works
- Installation of water main
- Construction of concrete paving, light poles, shade structures, water play areas and car park.



Water Main installed



Concrete Paving, light poles and shade structures



Concrete Paving, light poles and shade structures:



Water play area



Water play area



Carpark

Over the coming months it is anticipated the following will occur:

- Concrete works, paths, slabs
- Shade structures and hydraulic works
- Park lighting and electrical works
- Water play areas
- Landscaping and fencing
- Water play equipment installation
- Carpark
- Handover of dog play areas
- Exeloo installation
- Project Completion

The project timeframes anticipate the completion of the dog play areas by the end of November 2022.

Due to supply timeframes the Exeloo installation anticipated completion date is March 2023.

CONSULTATION PROCESS

Planning will commence shortly regarding an official launch and opening of stage 1 of the Zuccoli Community Hub.

The following City of Palmerston staff were consulted in preparing this Report:

- Director Finance and Governance
- Acting General Manager Infrastructure
- General Manager Community and Culture
- Executive Manager People and Customer

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The estimated cost of the Zuccoli Community Hub is in the order of \$20 million. The project has been scheduled to be delivered over five years and is subject to funding.

Council will continue to advocate for external funding to support delivery of the Zuccoli Community Hub.

The construction contract for Zuccoli Regional Dog Park project has been let at a cost of \$1,282,661.45 (GST exclusive) including preliminary site works which will be utilised by other elements of the Zuccoli Community Hub.

The Regional Dog Park has received funding allocation of \$350,000 from Australian Government LRCI Program, as well as previously received \$250,000 from the Northern Territory Government (NTG). Council has committed to fund the balance of the Regional Dog Park project.

Project Financials:

Project financial details are presented below (GST exclusive):

- Contract: \$1,282,661.45
- Total Variations: \$12,287.92 - 0.95% of total contract
- Total Contract Value: \$1,294,949.37
- Progress claims to date: \$630,919.14
- Contract balance: \$664,030.23

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that Council will be unable to secure further external funding therefore effecting the delivery of the project and resulting dissatisfaction in the community. This risk is being mitigated by the project being able to be further staged over a longer timeframe and ongoing strong advocacy by council of both Australian and Territory Governments.

This Report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Sustainability considerations have been considered in the designs. The design incorporates energy and water efficient plant and equipment that will provide operational efficiencies and water hygiene to contemporary standards.

The project overall includes retention of significant vegetation and establishment of new vegetation.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

14.2.1 Recreation Centre In-Kind Support for Youth Activities in Palmerston

THAT correspondence received from Lisa Lock, Chairperson of the Palmerston and Regional Basketball Association dated 8 August 2022 entitled Recreation Centre In-Kind Support for Youth Activities in Palmerston be received and noted.

COUNCIL AGENDA Attachment 14.2.1.1



Palmerston and Regional Basketball Association
PO Box 2019
Palmerston NT 0832
www.parba.tidyhq.com

8 August 2022
Her Worship the Mayor
City of Pamerston
PO Box 1
Palmerston NT 0831

Dear Ms Pascoe-Bell

Recreation Centre In-Kind Support for Youth Activities in Palmerston.

Thank you for your correspondence of 20 July 2022 confirming use of the Palmerston Recreation Centre as in-kind support to Palmerston and Regional Basketball Association (PaRBA). This support including stadium, lights, aircon and Community Room 1 ensures that Youth Drop In Sports (YDIS) can deliver after school and school holiday youth activities in the Palmerston Recreation Centre from 1 July 2022 until 30 June 2026.

PaRBA is excited to be continuing our partnership with City of Palmerston and the Northern Territory Government in helping us deliver continuous support and assistance for youth in the Palmerston area in a fun and safe environment.

Should you have any queries please do not hesitate to contact myself or PaRBA Program Manager Lance Godwin by email eo@parba.org.

Yours sincerely

Lisa Lock

chairperson@parba.org

0416 294623

14.2.2 Blackspot Program 2022-23 Funding

THAT correspondence received from Andrew Kirkman, Chief Executive Department of Infrastructure, Planning and Logistics dated 25 August 2023 entitled Black Spot Program 2022-23 Funding be received and noted.



Department of
INFRASTRUCTURE PLANNING AND LOGISTICS

Chief Executive
Level 5 Energy House
18-20 Cavenagh Street
DARWIN NT 0801

Postal Address
GPO Box 1680
DARWIN NT 0801

T 08 8924 7029
E andrew.kirkman@nt.gov.au

File Reference
DDPI2010/4170-02-
0134~0003

Mr Luccio Cercarelli
Chief Executive Officer
City of Palmerston
PO Box 1
Palmerston NT 0831

luccio.cercarelli@palmerston.nt.gov.au

Luccio
Dear Mr Cercarelli

Re: Black Spot Program 2022-23 funding

I am writing to advise you that the Australian Government has approved the Northern Territory Black Spot Program 2022-23. Further, I am pleased to advise you that the funding of \$125,000 incl GST has been approved for the road safety improvement works on Emery Ave in Gray.

It is a requirement that approved Australian Government Black Spot projects must comply with the Australian Government Black Spot Notes of Administration and Signage Guidelines.

This information is available at https://investment.infrastructure.gov.au/files/notes_on_administration/notes-on-administration-january-2021.pdf. In accordance with the Notes of Administration this project should be completed in the 2022-23 financial year and the funding should also be claimed prior to end of this financial year.

For appropriate management of this project and the funding, my Department will send you an agreement for your signature.

I look forward to successful completion of this important road safety project.

Yours sincerely

A handwritten signature in blue ink, appearing to read "AK", written over a light blue horizontal line.

Andrew Kirkman
Chief Executive

25 August 22

14.2.3 Notification of Acceptance into the Prescribed Corporation Panel Pool

THAT correspondence received from Jocelyn Cull, Local Government Association of the Northern Territory dated 31 August 2022 entitled Notification of Acceptance into the Prescribed Corporation Panel Pool be received and noted.

Chloe Hayes

From: Chloe Hayes
Sent: Thursday, 1 September 2022 12:41 PM
To: Chloe Hayes
Subject: FW: Notification of Acceptance into the Prescribed Corporation Panel Pool
Attachments: 2022-07-20 PC LGANT Administered Disciplinary Panel v4.pdf

From: Jocelyn Cull <jocelyn.cull@lgant.asn.au>
Sent: Wednesday, August 31, 2022 1:23:37 PM
To: Amber Garden <councillor.garden@palmerston.nt.gov.au>
Subject: Notification of Acceptance into the Prescribed Corporation Panel Pool

Dear Amber,

Congratulations on your nomination and subsequent endorsement to the Prescribed Corporation Panel (PCP) Pool for local government in the Northern Territory.

I am pleased to advise you that the LGANT Executive officially approved your nomination at its meeting on Wednesday 24 August.

For your convenience, I have attached the most recent version of the Code of Conduct Charter which provides information on how the entity works, administrative matters and the pathway by which complaints are considered.

Training and further information on complaints handling will be provided to you later in the year.

Please also be advised that in my role as secretariat, I am the main point of contact for the PCP.

If you have any questions or require additional information, please do not hesitate to contact me.

Yours sincerely
Jocelyn



Jocelyn Cull | Senior Governance Advisor
Local Government Association of the Northern Territory
t: (08) 8944 9674
e: jocelyn.cull@lgant.asn.au | w: www.lgant.asn.au
21 Parap Road, Parap NT 0820 | PO Box 2017, Parap NT 0804

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"LGANT acknowledges and respects all Larrakia people both past and present. We are committed to working together with the Larrakia and all other Aboriginal people to care for this land and seas for our shared future across the NT".

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A Place for People

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 20 September 2022 at 5:30pm at, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

1st Ordinary Council Meeting **Tuesday 16 August 2022**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COUNCIL AGENDA Attachment 24.1.1

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 16 August 2022 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Amber Garden
Councillor Mark Fraser
Councillor Sarah Henderson
Councillor Ben Giesecke (*via audiovisual*)
Councillor Damian Hale

STAFF

Chief Executive Officer, Luccio Cercarelli
Acting General Manager Infrastructure, Peter Lander
Director of Finance and Governance , Wati Kerta
Minute Secretary, Chloe Hayes
Executive Assistant to General Manager of Infrastructure,
Cara Currie

GALLERY

Three members of staff

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 AUGUST 2022

10818



A Place for People

COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

THAT it be noted Councillor Morrison will be on leave of absence as previously granted on 19 July 2022, for the period of 12 August to 30 August 2022 inclusive.

CARRIED 10/481 – 16/08/2022

3.3 Leave of Absence Request

Moved: Councillor Fraser
Seconded: Councillor Henderson

1. THAT the leave of absence received from Councillor Hale for 17 August to 22 August 2022 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Eveleigh for 5 August to 19 August inclusive be received and noted.

CARRIED 10/482 – 16/08/2022

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Fraser
Seconded: Deputy Mayor Garden

THAT Council note the request for Audio/Audiovisual Conferencing received from Councillor Giesecke who will be physically prevented from attending a meeting due to being a greater distance than 100km from the place of meeting.

CARRIED 10/483 – 16/08/2022

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

Initials: _____



A Place for People

COUNCIL MINUTES

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT the Minutes of the Council Meeting held on 2 August 2022 pages 10802 to 10813 be confirmed.

CARRIED 10/484 – 16/08/2022

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Deputy Mayor Garden
Seconded: Councillor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 AUGUST 2022

10820

COUNCIL MINUTES

Item	Confidential Category	Confidential Clause
25.1.1	Legal Advice	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p>
25.1.2	Council Committee Recommendations	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p>

CARRIED 10/485 - 16/08/2022

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

Initials:

MINUTES ORDINARY COUNCIL MEETING - 16 AUGUST 2022

10821

COUNCIL MINUTES

13.1 Action Reports

13.1.1 Social Media Strategy Consultation Outcomes

Moved: Councillor Fraser
Seconded: Deputy Mayor Garden

1. THAT Report entitled Social Media Strategy Consultation Outcomes be received and noted.
2. THAT Council adopts the Social Media Strategy, as presented as **Attachment 13.1.1.1** to report entitled Social Media Strategy Consultation Outcomes.
3. THAT a Social Media Policy be developed and presented to Council by the second ordinary meeting in September 2022.

CARRIED 10/486 – 16/08/2022

13.1.2 Animal Management By-Laws Update

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

THAT Report entitled Animal Management By-Laws Update be received and noted.

CARRIED 10/487 – 16/08/2022

13.1.3 Financial Report for the Month of July 2022

Moved: Councillor Hale
Seconded: Councillor Henderson

1. THAT Report entitled Financial Report for the Month of July 2022 be received and noted.
2. THAT Council adopts a financial reporting threshold of \$150,000 per individual capital project for the purposes of the quarterly report on major capital projects expenditure.

CARRIED 10/488 – 16/08/2022

13.1.4 Risk Management and Audit Committee Minutes - 26 July 2022

Moved: Councillor Hale
Seconded: Councillor Henderson

1. THAT the Council adopt the tabled document as replacement for Attachment 13.1.4.1.
2. THAT Report entitled Risk Management and Audit Committee Minutes - 26 July 2022 be received and noted.

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 AUGUST 2022

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COUNCIL MINUTES

3. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.1.4.1** to report entitled Risk Management and Audit Committee Meeting Minutes – 26 July 2022 be received and noted.
4. THAT Council endorse the recommendations from the Risk Management & Audit Committee meeting held on 26 July 2022:
 - a. THAT a report is presented to the Risk Management and Audit Committee in relation to the ERP implementation project including risk identification and timing by the 25 October 2022 Risk Management and Audit Committee meeting.
 - b. THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan is complete.
 - c. THAT Attachment 9.1.3.1 presented in the Report entitled Strategic Asset Management Plan is adopted.
 - d. THAT Control Improvement Plan Register be updated to reflect the completion of the Strategic Asset Management Plan.

CARRIED 10/489 – 16/08/2022

13.2 Receive and Note Reports

13.2.1 Community Benefit Scheme Update July 2022

Moved: Deputy Mayor Garden
Seconded: Councillor Hale

THAT Report entitled Community Benefit Scheme Update July 2022 be received and noted.

CARRIED 10/490 – 16/08/2022

13.2.2 myPalmerston July update

Moved: Councillor Fraser
Seconded: Deputy Mayor Garden

THAT Report entitled myPalmerston July update be received and noted.

CARRIED 10/491 – 16/08/2022

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

Initials: _____

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A Place for People

COUNCIL AGENDA Attachment 24.1.1

COUNCIL MINUTES

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Hale
Seconded: Councillor Fraser

THAT the next Ordinary Meeting of Council be held on Tuesday, 6 September 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/492 – 16/08/2022

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Garden
Seconded: Councillor Fraser

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/493 – 16/08/2022

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The Chair declared the meeting closed at 6.37pm.

Chair

Print Name

Date

Initials:

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