

AGENDA

2nd Ordinary Council Meeting

Tuesday 16 August 2022

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 12:00 AM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



WATI KERTA
ACTING CHIEF EXECUTIVE OFFICER

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY.....	4
2	OPENING OF MEETING	4
3	APOLOGIES AND LEAVE OF ABSENCE.....	4
3.1	Apologies	4
3.2	Leave of Absence Previously Granted.....	4
3.3	Leave of Absence Request	4
4	REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING	4
5	DECLARATION OF INTEREST	4
5.1	Elected Members.....	4
5.2	Staff.....	4
6	CONFIRMATION OF MINUTES.....	4
6.1	Confirmation of Minutes	4
6.2	Business Arising from Previous Meeting	4
7	MAYORAL REPORT	4
8	DEPUTATIONS AND PRESENTATIONS.....	4
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)	4
10	CONFIDENTIAL ITEMS	4
10.1	Moving Confidential Items into Open	4
10.2	Moving Open Items into Confidential	4
10.3	Confidential Items	4

11 PETITIONS.....	5
12 NOTICES OF MOTION.....	5
13 OFFICER REPORTS	5
13.1 Action Reports.....	6
13.1.1 Social Media Strategy Consultation Outcomes.....	6
13.1.2 Animal Management By-Laws Update.....	14
13.1.3 Financial Report for the Month of July 2022	17
13.1.4 Risk Management and Audit Committee Minutes - 26 July 2022	54
13.2 Receive and Note Reports	63
13.2.1 Community Benefit Scheme Update July 2022.....	63
13.2.2 myPalmerston July update.....	74
14 INFORMATION AND CORRESPONDENCE	80
14.1 Information	80
14.2 Correspondence	80
15 REPORT OF DELEGATES.....	80
16 QUESTIONS BY MEMBERS.....	80
17 GENERAL BUSINESS	80
18 NEXT ORDINARY COUNCIL MEETING.....	80
19 CLOSURE OF MEETING TO PUBLIC	80
20 ADJOURNMENT OF MEETING AND MEDIA LIAISON.....	80

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 2 August 2022 pages 10802 to 10813 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the

		<p>receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p>
25.1.2	Council Committee Recommendations	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p>

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Social Media Strategy Consultation Outcomes
MEETING DATE:	Tuesday 16 August 2022
AUTHOR:	Communications Manager, Becky Saywell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval to adopt the City of Palmerston Social Media Strategy, following consultation on the draft Strategy in June and July 2022.

KEY MESSAGES

- Communication is an essential service of City of Palmerston (CoP) and the core connection between CoP and the community, with the 2021 Community Survey identifying that 46% of people would prefer to receive communication from City of Palmerston via social media.
- The Draft Social Media Strategy (*Strategy*) presents our approach to interacting and engaging through social media.
- The Strategy will sit alongside the Communication Strategy and work in conjunction with other communication strategies such as Public Relations, and Community Engagement.
- Council was presented a Draft Social Media Strategy at the 1st Ordinary Meeting in June 2022 and community consultation on the Strategy followed from 23 June until 21 July 2022.
- Feedback was received via the website from a local digital solutions expert with a number of considerations which are detailed below in the discussion.

RECOMMENDATION

1. THAT Report entitled Social Media Strategy Consultation Outcomes be received and noted.
2. THAT Council adopts the Social Media Strategy, as presented as Attachment xx to report entitled Social Media Strategy Consultation Outcomes.
3. THAT a Social Media Policy be developed and presented to Council by the second ordinary meeting in September 2022.

BACKGROUND

Social Media is an important communication tool for Council. The Strategy was developed to align with the City of Palmerston Community Plan, and to contribute to our overall vision of “A Place for People”, where *Communication* sits as one of the most important services that Council delivers to the community.

In the most recent Community Survey, 46% of respondents indicated they would prefer to receive communication from us via social media.

At the 1st Ordinary Council meeting in June 2022, Council made the following decisions:

13.1.5. Draft Social Media Strategy 2022

- 1. THAT Report entitled Draft Social Media Strategy 2022 be received and noted.*
- 2. THAT Council endorses the Draft Social Media Strategy, being Attachment 13.1.5.1 to go out for Community Consultation for a period of 28 days and that a report on the outcomes and adoption of the draft will be presented to Council by the Second Ordinary Meeting in August 2022 with the amendment to clarify wording regarding monitoring of social media platforms not occurring 24 hours 7 days a week.*

CARRIED 10/375 -7/06/2022

DISCUSSION

Consultation on the Strategy was open from 23 June to 21 July 2022. The feedback was encouraged via Council's website and LinkedIn. Council received feedback via the website on the 21 July 2022 from a digital solutions expert which included a variety of comments across the entire document.

Under objectives, response time to direct messages has been amended to be within two business days, not 48 hours. Align creative with messaging, has been amended to 'Align creative with messaging and destination' as it's important that the social post is consistent with the 'click through' destination page on the website.

Under City of Palmerston Audience, a statement regarding audience insight and feedback will also *inform change* for Council, has been added.

Under Language and Tone of Voice, Council have altered this information to be more relevant to the public and in line with the previous section relating to moderation of social media.

City of Palmerston has identified improvements to grammar, language, and layout; none of which has impacted the intention of the Strategy.

CONSULTATION PROCESS

Consultation on the Draft Social Media Strategy occurred from 23 June to 21 July 2022, with promotion on Council's Have Your Say page, featuring on the home page of the website. Feedback was also invited through LinkedIn.

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager People and Customer

POLICY IMPLICATIONS

There are no policy implications for this Report currently. A draft Social Media Policy is under development and this Strategy will support and align with that.

If adopted, this will become a Strategy of Council.

BUDGET AND RESOURCE IMPLICATIONS

Funding for this work has been identified within Council's 2022/23 operational budget. No additional funding is required.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Details the risk any decision made from this Report may relate to or explain why there is no risk. What legal information has been sourced to assist with a decision to be made from this Report.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 6 Fails to deliver the strategic vision for the City
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.
- 8 Fails to develop effective relationships and manage expectations of relevant parties
Context: Engagement & communication with stakeholders (internal and external to the City).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 1092653 Co P Social Media Strategy Draft v 7 [13.1.1.1 - 5 pages]

city of
PALMERSTON

'A Place for People'



STRATEGY



ACKNOWLEDGEMENT OF COUNTRY

Council respectfully acknowledges the traditional owners of the land on which we meet - the Larrakia People - and pay respect to their elders, past, present and future.

SCOPE

Council's social media platforms are multi-disciplinary and the content within each platform needs to **connect**, **inform** and **educate**. Social media is a vital business and communication tool used for all teams across the organisation. The aim is for our messaging to create cut through within this landscape and offer a platform where the Palmerston community can learn and ask questions about what Council is doing.

OBJECTIVES

Create content that is engaging, informative and has purpose

Actively respond to direct messages within 2 business days.

Create opportunities for more community or 'influencer' engagements

Frequent posting and engagement across all channels

Trial new tactics

Align creative with messaging and destination

CURRENT AUSTRALIAN SOCIAL MEDIA CLIMATE

According to GENROE (*June 2022, Social Media Statistics for Australia*), Australians are avid consumers of social media, with younger people at a higher usage rate. In Australia, we now have 20.5 million active social media users (equates to 79.9% of the Australian population), with Facebook and YouTube tied as the most popular social media platform. 98% of social media users, consume social media via a mobile device and spend on average 1 hr 48 minutes per day. 52% of Australians use social media as a source of news, and 32% of Australians use social media when looking for information about a brand.

According to Palmerston's most recent community survey (2021), 46% of people would prefer to receive communication via social media.

79.9%

of the Australian population are active social media users

46%

of Palmerston residents would prefer to receive communications via social media

COUNCIL AGENDA Attachment 13.1.1.1

CITY OF PALMERSTON AUDIENCE

The people that follow Council's social media pages are the heroes. They determine what is good, what is interesting and more importantly what is not good or not interesting. Engagement via Council's social media platforms will provide insights to make future decisions. Council's primary social media channels are Facebook, Instagram and LinkedIn.

Current demographics of our followers are between the ages of 25 – 54, with predominantly people who identify as women, at 67%. On Instagram, gender identifier is the same with a slightly lower age bracket from 25 – 44. Council also has subsidiary social accounts that provide updates to our Youth audience, and Library audience. These are much more niche however attract similar demographic splits (on a smaller scale).

Social media acts as a 'live' conversation between Council and the community. It is the intention of Council, to use social media as a convenient way to communicate direct to the community in a timely and transparent way.

Council acknowledges that not everyone uses social media, or chooses to follow Council's social media channels, therefore will continue to use other traditional forms of communication such as print advertising in newspapers.



Our followers are between the ages of

25 - 54

67%

identify as women



Instagram followers are between the ages of

25 - 44

SOCIAL MEDIA CONTENT

All communication via Council's social media pages needs to;



CONNECT

To connect with the community content needs to be transparent and trustworthy. Council will consider correspondence via social media as equivalent to an email or phone call.



INFORM

To ensure the community remains informed on what is happening in the community, content needs to be timely, relevant as well as accessible and consistent in other formats (online/website)



EDUCATE

To ensure the community understands the 'what', 'who', 'how' and 'why', we need to provide accurate and evidenced based information that is clear and concise.

The Social Media Strategy aligns with the core outcomes of the Community Plan, which essentially maps out our 'Content Pillars'. All posts, images, stories and reels will link back to one or more of these content pillars.

- Family and Community
- Vibrant Economy
- Cultural Diversity
- Future Focused
- Environmental Sustainability and
- Governance

INCREASING REACH AND AWARENESS

City of Palmerston will be utilising social media at an increased capacity, to encourage more engagement, which will result in an increase in clear communication reaching our residents. The algorithms within Facebook and Instagram are often changing therefore constant review is required to ensure Council is across best practice. Currently Council has approximately 20,000 followers across our social media channels, Council aims to increase followers by 15% by 2023. Council hope to achieve this by actioning some of the following trends and tactics.

TRENDS AND TACTICS

Understanding who the audience is for each platform is vital in being able to increase reach and awareness. Council will be identifying appropriate platforms, based on the subject, content pillars, audience and what we want to achieve. Other tactics that may be used include;

- Instagram stories and reels and Facebook stories are examples of content that has become more popular over recent times. Video is key. It is a short form piece of content that is engaging and can get a message across in an effective way.
- Maintain and encourage the use of instant messaging as a Customer Experience tool. This is a very quick and effective way to answer the questions of the community and to gain trust, in a convenient way.
- Engage more local advocates or content creators to increase the amount of 'user-generated content'. This isn't a new trend, but a new tactic for City of Palmerston that could have strong impacts across our social accounts.
- Increase in our own engagement with other social media pages. Being more active on others social accounts will contribute to brand awareness, trust and is best practice when it comes to social media. Priorities in this instance will be our Mayor and Elected Members, Ministers, Local groups and associations that we support as well as other partner pages.
- Use trending images relevant to the audience you are speaking to – ie. What is going viral? Styles of reels. Memes. Etc






MODERATING SOCIAL MEDIA

Council acknowledges that social media is a 24hr source of information. It is important to moderate social media platforms and Council intends to do this during business hours, with informal monitoring and moderating performed outside of these hours. Council will monitor all sponsored advertisements and organic posts. Comments will remain live unless under specific circumstances where there are hurtful or racial comments OR during an emergency.

Council will encourage residents to contact them directly with any private issues that may not be appropriate in such a visible platform.

Type of content and suggested placements

		
@cityofpalmerston	@cityofpalmerston	@cityofpalmerston
Sponsored ads for events	Sponsored ads for events	Tenders
Sponsored ads for programs	Sponsored ads for programs	Career opportunities
Opening and closing hours	High quality pics of an event	Council meeting actions
Service interruptions	'in-situ' event videos/images	Community consultations
Road Closures/works advise	Images of programs	Council initiatives/programs
Emergency information	Recognising days of importance	Emergency information
Recognising days of importance		Council Publications
Animal education information		Council Partnerships
Educational information		Council By-Laws
Community consultations		Major projects
Council By-Laws		
Major projects		
Council meeting actions		

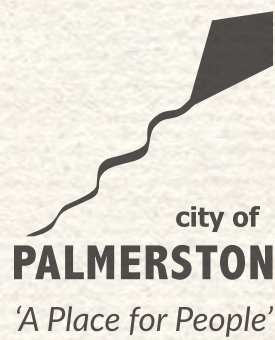


COUNCIL AGENDA Attachment 13.1.1.1 LANGUAGE AND TONE OF VOICE

When considering our audience and the type of information we are communicating, we will use a variety of tones and lanuages. Some tones of voice will include;



- Facebook and Instagram originated from a 'social platform' therefore casual and personalised language will be used.
- LinkedIn originated from a business networking platform, therefore tones will be skewed to represent Council in a more professional manner.
- Council will ensure that internal references will be avoided throughout any text across all platforms.
- No slang or acronyms will be used, unless otherwise explained, and no obscure references.
- Where appropriate, the use of emojis will be included within text.
- All social media will be inclusive and culturally appropriate, showing support and kindness to the diverse and multi-cultural community of Palmerston.
- City of Palmerston will maintain a safe, open and transparent social media space for the community to have a say.



Civic Plaza,
1 Chung Wah Terrace



08 8935 9922



palmerston@palmerston.nt.gov.au
www.palmerston.nt.gov.au



@cityofpalmerston



@cityofpalmerston



@cityofpalmerston

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Animal Management By-Laws Update
MEETING DATE:	Tuesday 16 August 2022
AUTHOR:	Acting Regulatory Services Manager, Angie Heriot
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report provides an update on the drafting of the Palmerston Animal Management By-Laws.

KEY MESSAGES

- The City of Palmerston current Animal Management By-Laws were enacted in 1999 and have had no significant content change since their enactment.
- An update of the current Animal Management By-Laws to meet community expectations has been identified by Council as a priority action.
- Council has undertaken a process of community consultation where the community was asked their opinions on the various elements of the Palmerston Animal Management By-laws review.
- The findings from the community consultation have guided the initial drafting of the By-Laws by the Office of the Parliamentary Counsel.
- Officers have received the initial Animal Management By-law draft from the Office of Parliamentary Counsel.
- Further work is required to finalise the draft at which stage it will be presented to Council for their consideration.

RECOMMENDATION

THAT Report entitled Animal Management By-Laws Update be received and noted.

BACKGROUND

City of Palmerston is committed to providing quality animal management services to our community. From March 2021, Council completed an intensive 60-day community consultation process, the findings from the community consultation process were assessed and provided as a framework for the revision of the current Palmerston Animal Management By-Laws.

At the 1st Ordinary Council Meeting of 3 August 2021, Council endorsed the following recommendations:

Animal Management By-Laws Review Update – July 2021

1. THAT Report entitled Animal Management By-Laws Review Update – July 2021 be received and noted.

2. *THAT Council in accordance with section 40(2) of the Local Government Act 2019 delegates power to the Chief Executive Officer to finalise drafting instructions for changes to the Palmerston (Animal Management) By-Laws as detailed in the report entitled Animal Management By-Laws Review update.*

CARRIED 9/1750 – 03/08/2021

This report updates Council on progress of developing the new Animal Management By-Laws.

DISCUSSION

In July 2022, Council received the first draft of the Palmerston Animal Management By-Laws from Parliamentary Counsel. A key point of difference of the updated By-Laws have been driven by the overwhelming support of Community feedback, the current draft includes the provisions of:

- The introduction of a range of new penalties for dog attacks and menace incidents
- The ability for a dangerous dog declaration and associated provisions
- Nuisance animal including dogs, cats and poultry
- Licence provisions to own more multiple animals
- The introduction of cat registration
- Compulsory microchipping for dogs and cats
- Containment and effective control definitions
- At large offence to include cats
- Ability to provide conditions of registration for example, compulsory animal education attendance for nuisance barking.

Since being provided with the initial draft further considerations have been applied as an outcome of occurrence of recent animal issues being dealt with. The additional drafting amendment will include the conditions of immediate and emergency seizures of dangerous dogs including considerations of private property.

Council staff are continuing to work with Parliamentary Counsel on the preliminary draft to ensure specific and effective wording, reviewing several amendments to ensure Council are certain the By-Laws will best-reflect what Council and the Palmerston community requires.

Once the By-Law draft has been refined and finalised, Council will be presented with a report for consideration of the draft and consideration of next steps. Officers are anticipating this will be presented before the end of the year.

CONSULTATION PROCESS

There was no requirement on consultation for this report.

POLICY IMPLICATIONS

There are no policy implications for this report, however once the Animal Management By-Laws are formalised, new policy and procedures will need to be created to reflect the new By-Laws and direct Council on animal management education, regulation, and compliance.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget and resource implication for this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Since 2018, Council has been a strong advocate for Uniform Companion Animal Legislation, due to several key legislative requirements that are unable to be resolved in Council By-Laws. Council will continue to advocate with an intent to resolve cross-jurisdictional issues best addressed by uniform territory-based legislation.

4 Fails to effectively design and implement contemporary governance practices

Context: Strong foundations to hold the City and Administration to account.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no legal and legislative implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	Financial Report for the Month of July 2022
MEETING DATE:	Tuesday 16 August 2022
AUTHOR:	Financial Accountant, Tinashe Gomo
APPROVER:	Director of Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this Report is to present to Council the Financial Report for July 2022.

KEY MESSAGES

- The month-end figures for July are representative of the month's expenditure.
- The Department of Chief Minister and Cabinet issued the monthly finance report guidelines in accordance with Regulation 17 of *Local Government (General) Regulations 2021*. The prescribed format is mandatory from the month following Council's first budget review in the 2022-23 financial year, which is after September 2022.
- City of Palmerston has chosen to early adopt the prescribed format except for the balance sheet in July 2022 to ensure the Council is familiar with the new finance report layout going forward.
- The opening Balance Sheet account balances are yet to be finalised, pending the completion the external audit and therefore the Balance Sheet is not included in this report.
- Council resolution is sought to adopt a financial reporting threshold of \$150,000 per individual capital project for quarterly major projects reporting as per the *Local Government (General) Regulations 2021*.
- The Capital Expenditure budget includes Council approved rolled over projects of \$8M as per council decision 10/446 which increased the total capital budget from \$27M to \$35M.
- Council is in the final stages of levying rates for 2022/23, with the last properties yet to be levied are for the new boundary expansion suburbs.
- Infringements outstanding as of 31 July 2022 are \$41K and which is a 23% increase from last month. The outstanding amount relates to 446 infringements of which 377 infringements are unpaid from before 30 June 2022.
- 98% of Trade debtors outstanding as of 31 July are over 90 days, this is largely due to a \$444K invoice for the Developer Funds in Lieu of Construction (FILOC) that was outstanding as of 31 July. The FILOC has since been settled through a Bank Guarantee and the invoice has been cancelled. For the remaining debt a provision will be drawn as part of the end of the financial year process and will be referred to the debt collection agencies as appropriate.
- \$6.59 million was paid to local suppliers in July, this makes up 91% of all suppliers paid in the month.

RECOMMENDATION

1. THAT Report entitled Financial Report for the Month of July 2022 be received and noted.
2. THAT Council adopts a financial reporting threshold of \$150,000 per individual project for the purposes of the quarterly report on major capital projects expenditure.

BACKGROUND

In accordance with *Local Government (General) Regulations 2021* - Part 2 (Division 7), the proceeding month's Financial Report must be presented to Council. Accordingly, the commentary below and **Attachment 13.1.3.1** present the financial position of the Council at the end of July 2022. The additional information provided in this report includes payment and reporting obligations for insurance, Councillor expenses and Chief Executive Officer (CEO) certification.

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, Council must be tabled with a report on variations to contracts that exceed 10% and public quotes which exceed a value of \$150,000. This report includes a commentary on any recorded variations for July 2022.

The Department of Chief Minister and Cabinet issued the monthly finance report guidelines in accordance with Regulation 17 of *Local Government (General) Regulations 2021*. The prescribed format is mandatory from the month following Council's first budget review in the 2022-23 financial year, which is after September 2022. City of Palmerston has chosen to early adopt the prescribed format except for the balance sheet in July 2022 to ensure the Council is familiar with the new finance report layout going forward.

DISCUSSION

The information below is provided to assist with the terminology used throughout the Report:

- Annual Budget is the Budget per the municipal plan for the 2022/23 financial year.
- Year to date (YTD) Budget – is the budget equivalent from 1 July to the current reporting date. The expected benchmark for July 2022 would be 8% of the overall annual budget.
- Year to date (YTD) Actual – is the actual income and expenditure from 1 July to the current reporting date.

Budget by Directorate

Operating Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	916,639	0	0%
Deputy Chief Executive	0	0	0%
Finance and Governance	24,783,288	23,494,614	95%
Community and Culture	1,474,201	37,833	3%
Infrastructure	8,816,809	6,951,883	79%
Total (City of Palmerston)	35,990,937	30,484,417	85%

- Total operating income is at 85% of the Annual Budget. Council is in the final stages of levying rates for 2022/23, with the last properties yet to be levied are for the new boundary expansion suburbs
- Community and Culture has received \$5K from the recording studio to date, the rest are Animal, Parking and Public place infringements.
- The majority of the income received in Infrastructure is from Waste Charges levied.

Operating Expenditure

Description	Annual Budget \$	YTD Actual + Commitments	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	1,489,783	157,051	11%
Deputy Chief Executive	2,347,149	324,767	14%
Finance and Governance	14,055,873	2,033,402	14%
Community and Culture	5,538,010	635,107	12%
Infrastructure	19,338,996	2,301,308	12%
Total (City of Palmerston)	42,769,810	5,451,634	13%

- Total operating expenditure is at 13% actual spent on the Annual Budget and 92% spent on the year-to-date budget (as shown in the attachment).
- Office of the Chief Executive, includes \$42K myPalmerston vouchers, \$24K for Legal costs and the balance is for Elected member allowances and Employee costs.
- Deputy Chief Executive includes costs for the Darwin show and employment costs.
- Major expenses in Finance and Governance are from Insurance of \$760K and Depreciation of \$900K.
- Community and Culture, expenditure is primarily Youth festival and employment costs
- Infrastructure expenditure includes \$673K for waste management, \$755K for Mowing and vegetation management and \$328K for software licences.

Capital Income

Description	Revised Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	0	0	0%
Deputy Chief Executive	0	0	0%
Finance and Governance	0	0	0%
Community and Culture	304,519	0	0%
Infrastructure	21,736,762	0	0%
Total (City of Palmerston)	22,041,282	0	0%

- The Revised Annual Budget includes \$2.6M of grant income rolled over from 2021-22 financial year as per Council decision 10/446. Of the remaining \$19.4M of budgeted capital income, \$17.26M relates to the following projects that Council is yet to receive and/or recognise as income:

Capital Project	Total Grant Income	Grant income received	Grant income yet to be received
SWELL Project	\$11.5M	\$6.5M from the Northern Territory Government (\$1M of \$7.5M included in the rollover)	\$5M from Federal Government
Zuccoli Community Hub	\$2.8M	0	\$2.8M
LRCI Phase 3 funding	\$824K	0	\$824K
FiberSense Technology	\$500K	0	\$500K
Roads to Recovery Funds 2022/23	\$412K	0	\$412K
PSFC Secondary Space Upgrade	\$330K	0	\$330K
Other projects	\$898K	\$750K	\$148K
Total	\$17.26M	\$7.25M	\$10M

Capital Expenditure

Description	Annual Budget \$	YTD Actual + Commitments	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	0	0	0
Deputy Chief Executive	0	0	0
Finance and Governance	0	0	0%
Community and Culture	580,713	0	0%
Infrastructure	34,498,282	1,951,995	6%
Total (City of Palmerston)	35,078,995	1,951,995	6%

- The Revised Annual Budget includes capital projects valued at \$8M rolled over from 2021-22 financial year as per Council decision 10/446 which increased the overall capital budget for 2022-23 to \$35M.
- The actual spend as of 31 July do not include the final 2021/22 year-end accrual reversal transactions related to projects that were complete in 2021/22.
- Of the \$1.9M of actual spend plus commitments, \$1.6M relate to projects that rolled over from 2021/22 financial year. This includes expenditure for; Zuccoli Dog Park \$965K, and Road reseal \$600K.

Reserves

The Reserve balance as of 31 July 2022 is \$10.75M and does not include the actual reserve movements for 2021-22. An adjustment for the actual reserve movements will occur as part of the 30 June 2022 end-

of-year processes. A supplementary report on financial reserve movements will be presented to Council prior to finalising the 2021-22 Annual Financial Statements.

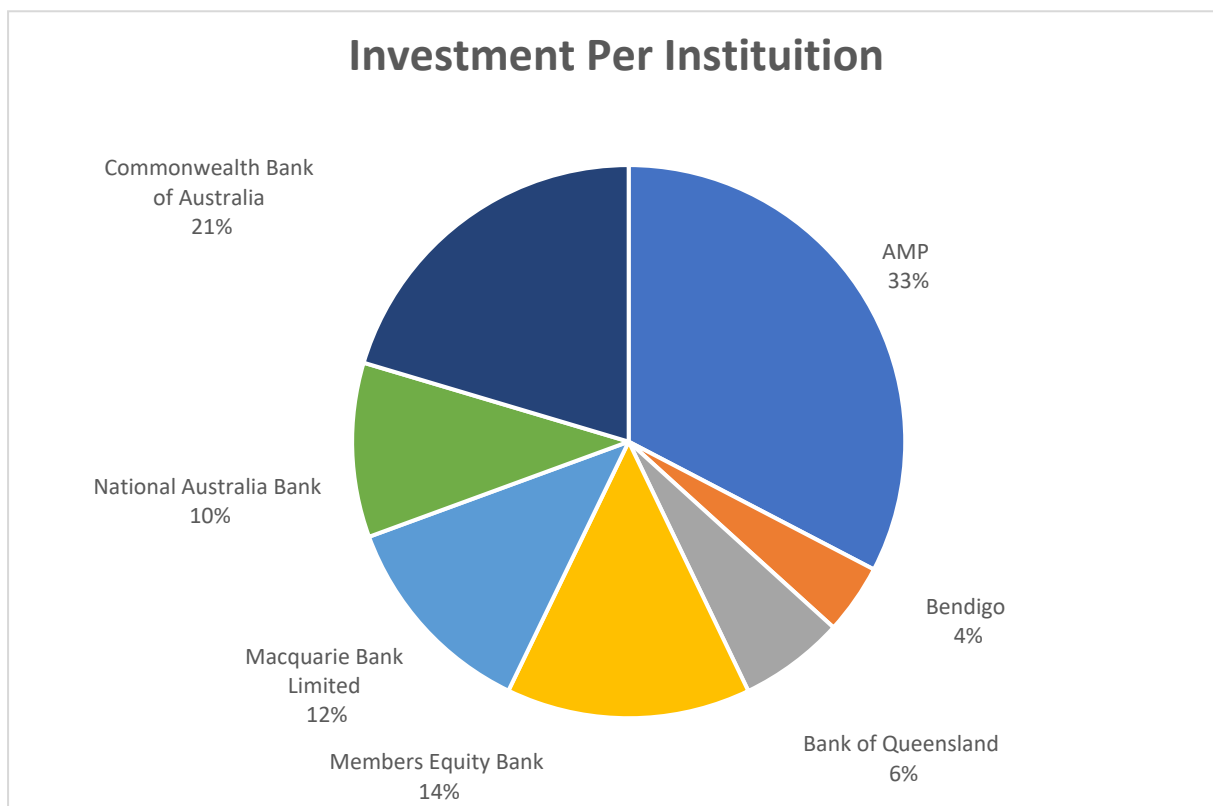
Below outlines the different reserves held by the Council:

Reserves per Council Policy 'Financial Reserves'	
1. Externally restricted reserves- subject to legal requirements that govern the use of the funds. The reserve includes funds that have not been utilised for the purpose for which they were received, and an obligation or requirement to return funds to its contributor exists.	
Unexpended Grants Reserve	Nil
2. Internally restricted reserves- not subject to legal requirements governing the use of the funds. The reserve has been established for a specific internal purpose, however, if that purpose does not eventuate or Council changes its priorities the funding can be diverted to other purposes except for the waste management reserve. Funds in the waste management reserve cannot be used or allocated to any other purpose as it is restricted to waste management expenditure.	
Election Expenses Reserve	Nil
Disaster Recovery Reserve	\$500,000
Unexpended capital works reserve	Nil
Developer Funds in lieu of construction	\$1,901,255
Waste management reserve	\$1,933,682
Asset Renewal Reserve	Nil
Major Initiatives Reserve	\$795,923
3. Unrestricted reserve - not subject to any legal obligations. The funds in this reserve are not currently allocated to a specific purpose.	
Working Capital Reserve	\$5,622,190

2.3 Investments Management Report and Cash Balance

- As of 31 July 2022, Council held \$24M in term deposits across seven separate financial institutions. The investment portfolio is compliant with Council Policy FIN06 Investments.
- Cash held by Council in the bank as of 31 July 2022 was \$7,617,929. This balance is high as council is holding on to \$5 million in preparation to make the 1st instalment for the SWELL project when the contractor advises.
- The breakup between institutions is:

Investment Per Institution



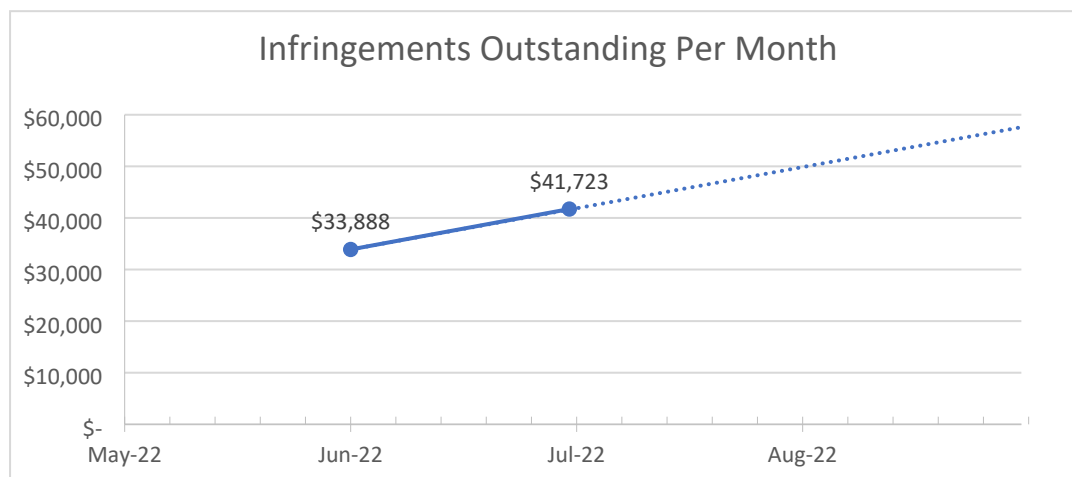
2.4 Debtors

- Section 2.4 – Debtor Control Accounts, as presented as **Attachment 13.1.3.1**, shows both outstanding rates and unpaid infringement notices
- Outstanding rates debt reflects the number of properties overdue per financial year as well as the cumulative overdue amounts and also identifies the unpaid infringement notices
- Council's overdue rates for as of July 2022 are currently worth \$1.69M from 4339 properties as per **Attachment 13.1.3.1**.
- Rates notices for 2022/23 will be issued in August 2022.
- Council is in the final stages of levying Rates for 2022/23, with the last properties yet to be levied are for the new boundary expansion suburbs.
- Council has commenced legal action through NT Civil and Administrative Tribunal to improve debt collection. Council may place an overriding statutory charge on the property where there is an outstanding rate debt owing which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except for a previously registered overriding statutory charge. Council currently holds overriding statutory charges overall properties with overdue debt rated prior to 2017/18. Rates that stay overdue for more than three years qualify for the sale of land process under the Local Government Act 2019.

2.4 Debtors - Infringements

- 98% of all Trade Debtors are over 90 days, amounting to \$462,339.72. Please note \$444,000 related to an invoice raised for developer FILOC. As council received a Bank Guarantee from the developer, this invoice was cancelled in August..

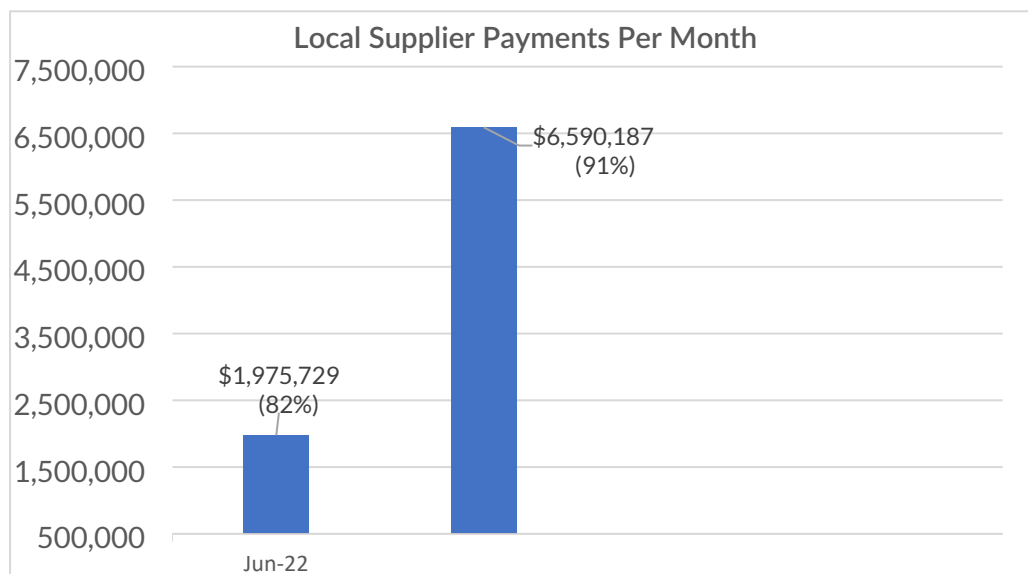
- 12% of Infringements debtors are from July 2022 (69 infringements); 64% from 2021/22 (247 Infringements), and the remaining 24% (130 infringements) are from infringements outstanding pre-2020/21. All debts are being reviewed in line with the Local Government Act 2019 and a provision for doubtful debts will be made as part of the end-of-year transactions for 2021-22. Once the provision is drawn, the debts will reviewed for collectability and if required will be written off through Council resolution.



- There has been a 23% (\$7,835) increase in infringements issued from last month. Parking/ Traffic infringements have seen the biggest percentage increase from last month with 38% (\$3,230), Public place infringements have not seen any movement and Animal control infringements have increased by 19% (\$4,605) from last month.

2.6 to 2.7 Trade Creditors

Creditors Paid in July amounted to \$7,241,963 and 91% (\$6,590,187) of these creditors' payments were paid to Local suppliers.



2.8 Waste Charges

- The purpose of Section 2.8 - Waste Charges in **Attachment 13.1.3.1**, is to supply a YTD overview of the Council's progress against its budgeted Waste Reserve movement.

2.10 Loans

- Council approved an internal loan for \$3.3M to fund Making the Switch in August 2018 (Council decision 9/0243), and an external loan for \$1.96M to fund the final stage of remediation works at the previous Archer Landfill site in 2018/19. The corresponding figures for both loans are shown in Section 2.10 - Council Loans of **Attachment 13.1.3.1**.

2.11 Elected Member Expenses

- Section 2.11 - Elected Member expenses summarise expenses or benefits related to Elected Members under Section 109 of the Local Government Act 2019. Elected Members' expenditure is currently at \$26K which all relates to Elected Member allowances.

Elected Members & CEO Credit Card Transactions

- The prescribed financial reporting format requires the credit card transaction of the Elected Members and the CEO
- There were no credit card transactions for July 2022.

Tax and Insurance

- Council is compliant with payment and reporting all tax liabilities as outlined below.
- Council is anticipating an FBT refund of \$32K for the FBT year ended 31 March 2022. The next FBT payment is for the period June to September 2022 which will be paid in October 2022.
- \$169,544 has been paid to the ATO for Pay As You Go Tax (PAYG). In addition, Council has paid \$65,930 towards employee's superannuation YTD.

- The last Business Activity Statement was lodged on 21 July 2022 for the month ended 30 June 2022, and the GST refund was \$417,812
- Council has all required insurances to manage the current risk exposure, payments have been made, and reporting is compliant with insurance requirements.

Contract Variations

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, a report on variations to contracts that exceed 10% and public quotes that exceed a value of \$150,000 must be published at first notice. Council had no contract variations in July 2022.

Major Capital Projects – Quarterly Finance Report

As per the Guidelines issued by the Department of Chief Minister and Cabinet, the prescribed quarterly report on major capital projects expenditure requires Council to adopt a financial reporting threshold by resolution. It is recommended Council adopt a threshold of \$150,000 per individual capital project for the quarterly reporting purposes. It must be noted that the Council is not limited to report on capital projects within the Council's prescribed threshold as additional capital projects can be included as Council requires e.g., a project of significant public interest.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Team
- Procurement Support Officer

The following external parties were consulted in preparing this Report:

- Department of Chief Minister and Cabinet

POLICY IMPLICATIONS

Investments are compliant with Council Policy *FIN06 Investments*.

BUDGET AND RESOURCE IMPLICATIONS

This Report provides an overview of the budget and resource implications

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

The *Local Government (General) Regulations 2021 - Part 2 (Division 7)* prescribes that:

Monthly financial reports to Council

1. The CEO must, in each month, give the Council a report setting out:

- a. *The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
 - b. *The most recently adopted Revised Annual Budget; and*
 - c. *Details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted Revised Annual Budget*
2. *If a council does not hold a meeting in a particular month, the Report is to be laid before the council committee performing the Council's financial functions under regulation 19 for the particular month.*
3. *The Report must be accompanied by:*
 - (a) *a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:*
 - (i) *the internal controls implemented by the Council are appropriate; and*
 - (ii) *the Council's financial Report best reflects the financial affairs of the Council; or*

With the monthly finance report being laid before Council, Council is adhering to legislative requirements and ensuring ongoing monitoring of financial sustainability.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environmental sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. July 2022 consolidated Financial Report_-_signed [13.1.3.1 - 27 pages]



Financial Management Reports

July 2022

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

TABLE OF CONTENTS

July 2022

SECTION 1 – EXECUTIVE SUMMARY	1.1	Certification By Chief Executive Officer
SECTION 2 – FINANCIAL RESULTS	1.2	Executive Summary
	1.3	Capital Expenditure & Funding
	2.1	Budget Summary Report by Directorate
	2.2	Reserves Schedule
	2.3	Investments Management Report
	2.4	Debtor Control Accounts
	2.5	Creditor Accounts Paid
	2.6	Creditor Accounts Outstanding
	2.7	Waste Charges
	2.8	Commercial Leases
	2.9	Council Loans
	2.10	Elected Member Expenses

Certification By Chief Executive Officer

I, Wati Ketut Kerta, the Acting Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- ❖ The internal controls implemented by Council are appropriate; and
- ❖ The Council's Financial Report for July 2022 best reflects the financial affairs of Council.



Wati Ketut Kerta
Acting Chief Executive Officer

COUNCIL AGENDA

Attachment 13.1.3.1

Section 2

Financial Results

1.2 - Executive Summary as at 31 July 2022

% of year passed 8%

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Income									
Rates	24,291,464	23,430,758	96%	0	0%	23,430,758	96%	24,291,464	96%
Charge	6,818,686	6,891,840	101%	0	0%	6,891,840	101%	6,818,686	101%
Fees & Charges	926,773	54,717	6%	0	0%	54,717	6%	139,859	39%
Grants, Subsidies & Contributions	3,106,704	2,000	0%	0	0%	2,000	0%	406,667	0%
Interest & Investment Revenue	713,580	94,011	13%	0	0%	94,011	13%	145,060	65%
Other Income	133,730	11,091	8%	0	0%	11,091	8%	78,954	14%
Operating Income	35,990,937	30,484,417	85%	0	0%	30,484,417	85%	31,880,689	96%
Operating Expenditure									
Employee Costs	-11,243,215	-935,943	8%	-79,273	0.7%	-1,015,216	9%	-981,097	95%
Materials & Contractors	-10,992,461	-905,611	8%	-697,477	6%	-1,603,088	15%	-996,071	91%
Depreciation, Amortisation & Impairment	-10,792,916	-899,410	8%	0	0%	-899,410	8%	-899,410	100%
Elected Members Allowances	-393,511	-24,902	6%	0	0%	-24,902	6%	-37,171	67%
Elected Members Expenses	-38,550	-635	2%	0	0%	-635	2%	-6,576	10%
Professional Services	-1,472,205	-143,007	10%	-25,917	2%	-168,923	11%	-305,689	47%
Auditor's Remuneration	-46,080	0	0%	0	0%	0	0%	0	0%
Bad and Doubtful Debts	0	0	0%	0	0%	0	0%	0	0%
Utilities	-2,510,190	-94,936	4%	0	0%	-94,936	4%	-565,973	17%
Legal Expenses	-235,700	-25,141	11%	-3,400	1%	-28,541	12%	-30,558	82%
Telephone & Other Communication Charges	-255,360	-64,987	25%	-76,562	30%	-141,549	55%	-20,895	311%
Donations, Sponsorships & Grants	-260,000	-5,220	2%	0	0%	-5,220	2%	-21,667	24%
Software, Hardware, Stationery, Subscriptions	-1,288,984	-122,910	10%	-50,586	4%	-173,496	13%	-240,069	51%
Insurance	-568,318	-585,253	103%	0	0%	-585,253	103%	-47,360	1236%
Borrowing Costs	-518,733	0	0%	0	0%	0	0%	-13,901	0%
Other Expenses	-2,153,586	-511,799	24%	-198,665	9%	-710,464	33%	-535,461	96%
Operating Expenditure	-42,769,810	-4,319,753	10%	-1,131,881	3%	-5,451,634	13%	-4,701,897	92%
OPERATING SURPLUS/(DEFICIT)	-6,778,872	26,164,664		-1,131,881		25,032,783		27,178,792	
Capital Income									
Net gain (loss) on disposal or revaluation of assets	120,000	0	0%	0	0%	0	0%	0	0%
Developer Contributions	200,000	0	0%	0	0%	0	0%	0	0%
Asset Income	1,879,000	0	0%	0	0%	0	0%	0	0%
Grants received	19,842,282	0	0%	0	0%	0	0%	0	0%
Capital Income	22,041,282	0	0%	0	0%	0	0%	0	0%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	15,262,409	26,164,664		-1,131,881		25,032,783		27,178,792	

COUNCIL AGENDA Attachment 13.1.3.1

Section 2

Financial Results

1.2 - Executive Summary as at 31 July 2022

% of year passed 8%

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Capital Expenditure									
Land Purchase	0	0	0%	0	0%	0	0%	0	0%
Asset Purchase	-15,400,140	-399,558	3%	-1,081,582	7%	-1,481,140	10%	0	0%
Asset Upgrade	-19,678,856	-470,856	2%	0	0%	-470,856	2%	0	0%
Capital Expenditure	-35,078,995	-870,414	2%	-1,081,582	3%	-1,951,995	6%	0	0%
Less Non-Cash Expenditure	-10,792,916	-899,410	8%	0	0%	-899,410	8%	-899,410	100%
Plus Gifted Assets	1,879,000	0	0%	0	0%	0	0%	0	0%
NET CAPITAL SURPLUS/(DEFICIT)	-10,992,670	26,193,660		-2,213,462		23,980,197		28,078,202	
Borrowings	3,500,000	0	0%	0	0%	0	0%	0	0%
Less Repayment of Borrowings	-374,943	0	0%	0	0%	0	0%	0	0%
Reserve Movement	7,777,614	0	0%	0	0%	0	0%	0	0%
NET OPERATING SURPLUS/(DEFICIT)	0	26,193,660		-2,213,462		23,980,197		28,078,202	



10/8/2022

Approved by: Finance Manager

Section 2 Financial Results

1.3 - Capital Expenditure & Funding

31 July 2022

CAPITAL EXPENDITURE	Annual Budget	Actuals	Commitments	Actuals + Commitments	YTD Budget
Land & Buildings	\$23,843,827	\$10,429	\$0	\$10,429	\$0
Infrastructure (including roads, footpaths, park furniture)	\$9,860,596	\$716,308	\$1,081,582	\$1,797,889	\$0
Fleet	\$624,572	\$143,677	\$0	\$143,677	\$0
Other Assets (including furniture & office equip)	\$750,000	\$0	\$0	\$0	\$0
TOTAL CAPITAL EXPENDITURE	\$35,078,995	\$870,414	\$1,081,582	\$1,951,995	\$0
TOTAL CAPITAL EXPENDITURE FUNDED BY:					
Operating Income	\$4,046,861	\$0	\$0	\$0	\$3,926,861
Capital Grants	\$19,842,282	\$0	\$0	\$0	\$0
Transfers from Cash Reserves	\$7,777,614	\$0	\$0	\$0	\$0
Borrowings	\$3,412,240	\$0	\$0	\$0	\$0
TOTAL CAPITAL EXPENDITURE FUNDING	\$35,078,995	\$0	\$0	\$0	\$3,926,861



10/8/2022

Approved by: Finance Manager

Section 2 Financial Results

2.1 - Budget Summary Report By Directorate as at 31 July 2022 % of year passed 8%

Operating Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	916,639	0	0%	0	0%
Office of the Chief Executive	916,639	0	0%	0	0%
Deputy Chief Executive					
Deputy Chief Executive	0	0	0%	0	0%
Finance & Governance					
Governance	50,000	0	0%	0	0%
Director Finance & Governance	149,205	6,452	4%	12,434	52%
Financial Services	168,420	31,635	19%	8,880	356%
Rates	24,415,664	23,456,614	96%	24,415,664	96%
Finance & Governance	24,783,288	23,494,701	95%	24,436,978	96%
Community & Culture					
Events Promotion	2,000	0	0%	0	0%
Health and Wellbeing Services	0	2,985	0%	0	0%
Library Services	700,153	11,391	2%	22,260	51%
Senior Citizens	2,048	2,000	98%	0	0%
Youth Services	300,000	0	0%	300,000	0%
Animal Management	349,000	13,489	4%	27,865	48%
Parking & Other Ranger Services	121,000	7,968	7%	27,224	29%
Community & Culture	1,474,201	37,833	3%	377,349	10%

Section 2 Financial Results

2.1 - Budget Summary Report By Directorate as at 31 July 2022 % of year passed 8%

Operating Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure					
Civic Centre	151,150	12,373	8%	12,596	98%
Driver Resource Centre	3,818	0	0%	0	0%
Gray Community Hall	0	-16	0%	0	0%
Director Infrastructure	100,000	0	0%	100,000	0%
Private Works	31,360	2,223	7%	2,171	102%
Recreation Centre	0	236	0%	0	0%
Roads & Transport	1,094,905	0	0%	0	0%
Subdivisional Works	100,000	0	0%	25,000	0%
Waste Management	6,889,416	6,899,886	100%	6,889,416	100%
Odegard Drive Investment Property	446,160	37,180	8%	37,180	100%
Infrastructure	8,816,809	6,951,883	79%	7,066,363	98%
	35,990,937	30,484,417	85%	31,880,689	96%

Section 2 Financial Results

2.1 - Budget Summary Report By Directorate as at 31 July 2022 % of year passed 8%

Operating Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Councillors	-432,061	-25,538	6%	0	0%	-25,538	6%	-43,747	58%
Office of the CEO	-1,057,722	-128,113	12%	-3,400	0%	-131,513	12%	-160,539	80%
Office of the Chief Executive	-1,489,783	-153,651	10%	-3,400	0%	-157,051	11%	-204,286	75%
Deputy Chief Executive									
Deputy Chief Executive Officer	-236,901	0	0%	0	0%	0	0%	-19,742	0%
Customer Experience	-348,351	-19,879	6%	0	0%	-19,879	6%	-29,029	68%
People	-987,911	-75,948	8%	-53,458	5%	-129,407	13%	-129,329	59%
Public Relations and Communications	-773,985	-59,772	8%	-115,709	15%	-175,481	23%	-102,019	59%
Deputy Chief Executive	-2,347,149	-155,600	7%	-169,167	7%	-324,767	14%	-280,119	56%
Finance & Governance									
Director Finance & Governance	-530,147	-27,446	5%	-8,751	2%	-36,197	7%	-58,836	47%
Records Management	-360,791	-16,995	5%	0	0%	-16,995	5%	-30,066	57%
Financial Services	-11,922,105	-1,024,093	9%	-15,725	0%	-1,039,818	9%	-1,002,296	102%
Rates	-75,700	-161,075	213%	-1,928	3%	-163,003	215%	-18,808	856%
Governance	-1,167,130	-777,389	67%	0	0%	-777,389	67%	-115,594	673%
Finance & Governance	-14,055,873	-2,006,998	14%	-26,404	0%	-2,033,402	14%	-1,225,600	164%
Community & Culture									
Arts & Culture	-77,824	-25	0%	0	0%	-25	0%	-5,024	1%
Community Development	-1,209,313	-70,104	6%	-3,922	0%	-74,026	6%	-102,227	69%
Diversity and Inclusion Activities	-38,072	-3,152	8%	-422	1%	-3,574	9%	-10,000	32%
Events Promotion	-521,080	-60,477	12%	-15,176	3%	-75,653	15%	-50,783	119%
Families & Children	-47,616	-9,352	20%	0	0%	-9,352	20%	-2,392	391%
Health and Wellbeing Services	-42,496	0	0%	-5,527	13%	-5,527	13%	-10,469	0%
Library Services	-1,689,908	-105,289	6%	-17,536	1%	-122,825	7%	-144,091	73%
Senior Citizens	-6,656	0	0%	0	0%	0	0%	-300	0%
Youth Services	-420,280	-172,049	41%	-45,555	11%	-217,604	52%	-307,797	56%
Director Community & Culture	-327,929	-39,925	12%	0	0%	-39,925	12%	-32,827	122%
Safe Communities	-20,480	-827	4%	-1,410	7%	-2,237	11%	-3,750	22%
Animal Management	-168,650	-16,748	10%	-2,757	2%	-19,506	12%	-25,096	67%
Parking & Other Ranger Services	-967,705	-62,972	7%	-1,880	0%	-64,852	7%	-91,021	69%
Community & Culture	-5,538,010	-540,922	10%	-94,185	2%	-635,107	11%	-785,777	69%

COUNCIL AGENDA Attachment 13.1.3.1

Section 2 Financial Results

2.1 - Budget Summary Report By Directorate as at 31 July 2022

% of year passed 8%

Operating Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure									
Information Technology	-1,588,218	-196,802	12%	-131,954	8%	-328,756	21%	-287,501	68%
Aquatic Centre	-650,927	-39,800	6%	-7,735	1%	-47,535	7%	-83,545	48%
Civic Centre	-290,448	-17,460	6%	-11,837	4%	-29,297	10%	-40,201	43%
Depot	-80,418	-17,340	22%	-471	1%	-17,811	22%	-10,219	170%
Driver Resource Centre	-21,292	-901	4%	-161	1%	-1,062	5%	-2,201	41%
Emergency Operations	-10,240	0	0%	0	0%	0	0%	-570	0%
Gray Community Hall	-57,067	-2,858	5%	-306	1%	-3,163	6%	-5,102	56%
Director Infrastructure	-575,583	-38,313	7%	-14,266	2%	-52,579	9%	-62,957	61%
Open Space	-5,224,803	-476,705	9%	-279,158	5%	-755,863	14%	-594,443	80%
Private Works	-100,793	0	0%	0	0%	0	0%	-8,399	0%
Recreation Centre	-277,447	-4,723	2%	-12,674	5%	-17,397	6%	-29,235	16%
Roads & Transport	-1,734,026	-88,031	5%	-184,281	11%	-272,313	16%	-263,191	33%
Stormwater Infrastructure	-167,087	-219	0%	-36,950	22%	-37,169	22%	-13,924	2%
Street Lighting	-1,148,897	-43,166	4%	-1,740	0%	-44,906	4%	-170,916	25%
Subdivisional Works	-20,000	-364	2%	0	0%	-364	2%	-5,000	7%
Waste Management	-6,736,226	-518,267	8%	-154,924	2%	-673,191	10%	-572,852	90%
Odegaard Drive Investment Property	-131,149	-5,408	4%	0	0%	-5,408	4%	-10,929	49%
Durack Heights Community Centre	-24,808	-869	4%	-1,030	4%	-1,899	8%	-2,926	30%
CBD Car Parking	-62,054	-1,734	3%	0	0%	-1,734	3%	-5,171	34%
Goyder Square	-223,056	-6,534	3%	-698	0%	-7,232	3%	-18,961	34%
Fleet	-214,455	-3,088	1%	-540	0%	-3,628	2%	-17,871	17%
Infrastructure	-19,338,996	-1,462,583	8%	-838,725	4%	-2,301,308	12%	-2,206,116	66%
	-42,769,810	-4,319,753	10%	-1,131,881	3%	-5,451,634	13%	-4,701,897	92%

Section 2
Financial Results

2.1 - Budget Summary Report By Directorate as at 31 July 2022
% of year passed 8%

Capital Income

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the Chief Executive	0	0	0%	0	0%
Deputy Chief Executive					
Deputy Chief Executive	0	0	0%	0	0%
Finance & Governance					
Finance & Governance	0	0	0%	0	0%
Community & Culture					
Library Services	194,219	0	0%	0	0%
Animal Management	110,300	0	0%	0	0%
Community & Culture	304,519	0	0%	0	0%
Infrastructure					
Information Technology	500,000	0	0%	0	0%
Aquatic Centre	12,656,079	0	0%	0	0%
Director Infrastructure	5,485,892	0	0%	0	0%
Open Space	1,251,248	0	0%	0	0%
Roads & Transport	848,800	0	0%	0	0%
Street Lighting	250,000	0	0%	0	0%
Subdivisional Works	200,000	0	0%	0	0%
Waste Management	274,743	0	0%	0	0%
Durack Heights Community Centre	150,000	0	0%	0	0%
Fleet	120,000	0	0%	0	0%
Infrastructure	21,736,762	0	0%	0	0%
	22,041,282	0	0%	0	0%

Section 2

Financial Results

2.1 - Budget Summary Report By Directorate as at 31 July 2022

% of year passed 8%

Capital Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Office of the Chief Executive	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Deputy Chief Executive									
Deputy Chief Executive	0	0	0%	0	0%	0	0%	0	0%
Finance & Governance									
Finance & Governance	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Community & Culture									
Arts & Culture	-10,000	0	0%	0	0%	0	0	0	0%
Library Services	-313,812	0	0%	0	0%	0	0.00%	0	0%
Director Community & Culture	-146,601	0	0%	0	0%	0	0.00%	0	0%
Animal Management	-110,300	0	0%	0	0%	0	0	0	0%
Community & Culture	-580,713	0	0%	0	0%	0	0%	0	0.00%
Infrastructure									
Information Technology	-2,395,184	0	0%	0	0%	0	0%	0	0%
Aquatic Centre	-15,306,787	-3,227	0%	0	0%	-3,227	0.02%	0	0%
Civic Centre	-562,225	-927	0%	0	0%	-927	0.16%	0	0%
Depot	-19,400	-1,947	10%	0	0%	-1,947	10.04%	0	0%
Driver Resource Centre	-160,000	0	0%	0	0%	0	0.00%	0	0%
Gray Community Hall	-45,591	0	0%	0	0%	0	0.00%	0	0%
Director Infrastructure	-5,392,760	0	0%	-965,048	18%	-965,048	17.90%	0	0%
Open Space	-3,113,492	-227,488	7%	-8,000	0%	-235,488	7.56%	0	0%
Recreation Centre	-153,392	-727	0%	0	0%	-727	0.47%	0	0%
Roads & Transport	-4,182,086	-492,420	12%	-108,534	3%	-600,954	14.37%	0	0%
Stormwater Infrastructure	-174,000	0	0%	0	0%	0	0.00%	0	0%
Street Lighting	-735,000	0	0%	0	0%	0	0.00%	0	0%
Waste Management	-1,474,743	0	0%	0	0%	0	0.00%	0	0%
Durack Heights Community Centre	-159,050	0	0%	0	0%	0	0.00%	0	0%
Fleet	-624,572	-143,677	23%	0	0%	-143,677	23.00%	0	0%
Infrastructure	-34,498,282	-870,414	3%	-1,081,582	3%	-1,951,995	6%	0	0.00%
	-35,078,995	-870,414	2%	-1,081,582	3%	-1,951,995	6%	0	0.00%

COUNCIL AGENDA Attachment 13.1.3.1

Section 2 Financial Results 2.2 Reserves Schedule

	Balance	TO RESERVES						FROM RESERVES						Balance
	as at	Original	Carry Forwards & Rollovers \$	Budget Reviews			Original	Carry Forwards & Rollovers \$	Budget Review			as at		
	1/07/2022	Budget \$		1st Review \$	2nd Review \$	3rd Review \$	Budget \$		1st Review \$	2nd Review \$	3rd Review \$			
Externally Restricted Reserves														
Unexpended Grants Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Internally Restricted Reserves														
Election Expenses Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	0	0	0	500,000	0
Unexpended Capital Works Reserve	5,414,854	0	0	0	0	0	0	5,414,854	0	0	0	0	0	0
Developer Funds In Lieu Of Construction	2,276,255	0	0	0	0	0	375,000	0	0	0	0	0	1,901,255	0
Waste Management Reserve	2,433,682	0	0	0	0	0	500,000	0	0	0	0	0	1,933,682	0
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	795,923	0	0	0	0	0	0	0	0	0	0	0	795,923	0
	11,420,713	0	0	0	0	0	875,000	5,414,854	0	0	0	0	5,130,860	0
Unrestricted Reserves														
Working Capital Reserve	7,109,950	0	0	0	0	0	1,487,760	0	0	0	0	0	5,622,190	0
	7,109,950	0	0	0	0	0	1,487,760	0	0	0	0	0	5,622,190	0
Total Reserve Funds*	18,530,663	0	0	0	0	0	2,362,760	5,414,854	0	0	0	0	10,753,049	0



10/08/2022

Approved By: Finance Manager

Section 2

Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT31/07/2022

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY	
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%	
AMP	S&P A2	\$ 1,500,000.00	0.80%	August 24, 2022	24	\$ 8,004,228.77	32.65%	
AMP	S&P A2	\$ 1,000,000.00	1.00%	November 23, 2022	115			
AMP	S&P A2	\$ 1,000,000.00	1.00%	December 21, 2022	143			
AMP	S&P A2	\$ 1,000,000.00	1.10%	January 25, 2023	178			
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 8, 2023	192			
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 22, 2023	206			
AMP	S&P A2	\$ 1,504,228.77	1.95%	April 5, 2023	248			
Bank of Queensland	S&P A2	\$ 1,508,788.36	0.41%	July 31, 2022	0	\$ 1,508,788.36	6.15%	
Bendigo	S&P A2	\$1,000,000.00	1.95%	April 19, 2023	262	\$1,000,000.00	4.08%	
Members Equity Bank	S&P A2	\$1,500,000.00	0.43%	September 7, 2022	38	\$3,501,687.67	14.28%	
Members Equity Bank	S&P A2	\$1,000,000.00	0.42%	October 5, 2022	66			
Members Equity Bank	S&P A2	\$1,001,687.67	0.67%	December 8, 2022	130			
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	September 21, 2022	52	\$ 3,003,643.84	12.25%	
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	October 19, 2022	80			
Macquarie Bank Limited	S&P A1	\$ 1,003,643.84	0.50%	November 9, 2022	101			
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.33%	January 11, 2023	164	\$ 2,500,000.00	10.20%	
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.95%	January 25, 2023	178			
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	July 31, 2022	0	\$ 5,000,000.00	20.39%	
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	August 10, 2022	10			
Commonwealth Bank of Australia	S&P A1+	\$ 3,000,000.00	2.94%	May 24, 2023	297			
TOTAL SHORT TERM INVESTMENT		\$ 24,518,355.43	Average Days to Maturity		104	100.00%		
% OF TOTAL INVESTMENT PORTFOLIO		A1 & A1+ (max 100%) 42.8%	A2 (max 60%) 57.2%	A3 (max 40%) 0%	100%			
Weighted Average Rate		0.72%	BBSW 90 Day Rate Benchmark		1.8316%			
GENERAL BANK FUNDS		\$ 7,617,929.48	Total Year To Date Budget Investment		-\$ 8,333.33			
TOTAL ALL FUNDS		\$ 32,136,284.91	Total Year to Date Investment Earnings		-\$ 22,331.34			

Cashflow of Investments

PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 13.5%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,400,000	\$ 37,180	\$ 5,408	\$ 31,772	38,984

10/08/2022

Approved by Finance Manager

Section 2
Financial Results

2.4 Debtor Control Accounts

31 July 2022

SUNDRY DEBTORS:							
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	
	471,947.62	-	8,957.90	650.00	-	462,339.72	
	100%	0%	2%	0%	0%	98%	
RATES:							
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME				
Jul-22	\$1,691,831	\$208,302	5.25%				
Jul-21	\$1,534,273	\$134,262	4.92%				
TOTAL OVERDUE BY YEAR AND NUMBER OF PROPE							
Year	2022 Charged in 2021/2022	2021 Charged in 2020/2021	2020 Charged in 2019/2020	2019 Charged in 2018/2019	2018 Charged in 2017/2018	2017 Charged in 2016/2017	2016 Charged in 2015/2016
Overdue Amount	\$1,035,829	\$376,572	\$166,251	\$79,432	\$21,710	\$8,944	\$3,093
Cumulative Number Of Properties	4339	296	106	58	18	6	3
The overdue amount for 2021/22 is the September Rates plus interest charged on overdue rates and waste charges from prior years							
INFRINGEMENTS:							
			2022/23	2021/22	2020/21	2019/20	2018/19
Animal Infringements		28,693	3,310	18,873	6,060	450	0
Public Places		1,350	0	1,215	135	0	0
Parking Infringements		11,680	1,856	6,549	540	2,695	40
Litter Infringements		0	0	0	0	0	0
Signs		0	0	0	0	0	0
Other Law and Order		0	0	0	0	0	0
Net Balance on Infringement Debts		41,723.00	5,166.00	26,637.00	6,735.00	3,145.00	40.00
		100%	12%	64%	16%	8%	0%
Nmber of Infringments		446.00	69.00	247.00	55.00	74.00	1.00



10/08/2022

Approved by: Finance Manager

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid July 2022

Creditor Name	Creditor Payment Type	Amount \$
V03200 Fulton Hogan Industries Pty Ltd	General Creditors	1,552,655.40
479 JLT Risk Solutions Pty Ltd	General Creditors	810,115.24
V03073 Programmed Property Services	General Creditors	672,034.31
5104 JLM Contracting Services Pty Ltd	General Creditors	395,786.00
V04024 Scope Building NT Pty Ltd	General Creditors	224,292.09
639 Cleanaway Pty Ltd.	General Creditors	207,699.03
V01904 Veolia Environmental Service (Australia) Pty Ltd	General Creditors	200,008.02
2 Australian Taxation Office - PAYG	General Creditors	169,554.00
2587 Top End RACE	General Creditors	144,553.49
1607 Sterling NT Pty Ltd	General Creditors	135,343.59
3936 Arafura Tree Services and Consulting	General Creditors	127,594.70
V03451 M&J Builders Pty Ltd	General Creditors	120,603.36
549 City of Darwin	General Creditors	107,278.62
185 Bridge Toyota	General Creditors	91,760.76
V00682 Leigh Dyson Plumbing	General Creditors	89,732.80
V00773 Akron Group NT Pty Ltd	General Creditors	79,503.92
V00295 Jacana Energy	Utilities	69,831.30
V04150 Swarming Drones Pty Ltd	General Creditors	68,420.00
V00368 iWater NT Pty Ltd	General Creditors	67,445.62
54 Powerwater	Utilities	67,317.00
5142 Australian Catchment Management Pty Ltd	General Creditors	66,237.42
V00318 QuickSuper Clearing House	Superannuation	65,678.38
5508 Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	62,797.66
5525 Easyweb Digital Pty Ltd	General Creditors	62,725.88
V01860 Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	62,213.88
V02162 RMI Security - Conigrave Pty Ltd	General Creditors	61,349.21
V02432 E3 Pro Pty Ltd	General Creditors	46,200.00
V01088 RTM - Dept of Infrastructure, Planning & Logistics	General Creditors	41,929.51
4660 Brightly Software Australia Pty Ltd	General Creditors	38,929.00
V02579 Human Synergistics Pty Ltd	General Creditors	37,092.35
V03101 Golden Nails & Beauty Palmerston	MyPalmerston	35,952.50
V00855 ESRI Australia	General Creditors	33,769.99
48 Top End Line Markers Pty Ltd	General Creditors	33,492.36
4963 Centratech Systems Pty Ltd	General Creditors	32,484.91
V03556 Belgravia Health & Leisure Group Pty Ltd	General Creditors	32,483.09
V03975 ArborWork Tree Services Pty Ltd	General Creditors	31,858.75
4538 Byrne Consultants	General Creditors	31,639.30
V03495 Blackadder Associates Pty Limited	General Creditors	29,888.37
V03638 North Landscapes Pty Ltd	General Creditors	28,179.25
V03337 Northern Territory Cricket Association Inc	General Creditors	27,964.20
V04072 Atomic Search Pty Ltd	General Creditors	26,244.14
87 Industrial Power Sweeping Services Pty	General Creditors	25,475.65
V01643 KPMG	General Creditors	24,193.13
3880 PAWS Darwin Limited	General Creditors	23,870.32
47 Telstra Corporation Ltd	General Creditors	22,356.25
V04041 Experience Rova Pty Ltd	General Creditors	22,000.00
V01537 Ben's Tree Service Pty Ltd	General Creditors	21,923.00
V01755 Liquid Blu Pty Ltd	General Creditors	21,430.33
V02285 Territory Native Plants	General Creditors	21,007.53

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid July 2022

Creditor Name	Creditor Payment Type	Amount \$
V03625 Red Appointments NT Pty Ltd	General Creditors	20,804.87
3787 Total Event Services T/A Top End Sounds P/L	General Creditors	20,752.60
V03940 Build Up Skateboarding Pty Ltd	General Creditors	19,833.00
3438 NT Shade & Canvas Pty Ltd	General Creditors	18,652.70
V02009 Golder Associates Pty Ltd	General Creditors	17,492.75
V02605 QIT Plus Pty Ltd	General Creditors	14,300.00
V00711 Line Marking NT Pty Ltd	General Creditors	13,244.00
V03057 Covai Cafe	MyPalmerston	11,972.50
5651 Minter Ellison Lawyers	General Creditors	11,769.07
V01423 Fusion Exhibition & Hire Services	General Creditors	11,557.43
3486 Gold Medal Services (NT) Pty Ltd	General Creditors	11,408.32
V01234 Mulga Security	General Creditors	11,176.30
53 Eggins Electrical	General Creditors	11,137.29
V04018 Clubhouse Territory Inc	General Creditors	11,000.00
V00599 Athina Pascoe-Bell	Elected Members	10,386.90
V00250 Ward Keller	General Creditors	10,132.10
V03346 AKJ Services Pty Ltd	General Creditors	10,047.40
V03227 Palmerston Netball Association Inc	Grants, Sponsorships, Donations & Prizes	10,000.00
5254 True North	General Creditors	9,887.52
V03096 Driver Supermarket	MyPalmerston	9,840.00
V03948 Houspect Australia Pty Ltd	General Creditors	9,735.00
V02491 HydroPlan	General Creditors	9,724.00
V01017 AssetVal Pty Ltd	General Creditors	9,680.00
V03919 One Diversified (Aust) Pty Ltd	General Creditors	9,165.00
V00443 Forecast Machinery	General Creditors	9,111.61
5410 Majestix Media Pty Ltd	General Creditors	8,920.70
566 Stickers & Stuff	General Creditors	8,853.00
V04075 Cunnington Rosse Town Planning & Consulting	General Creditors	8,536.00
V04029 Sewer Equipment Company (Australia)	General Creditors	8,415.00
V04120 HERO Productions	General Creditors	8,250.00
V03176 FUJIFILM Business Innovation Australia Pty Ltd	General Creditors	8,239.00
5640 Think Water - Winnellie & Virginia	General Creditors	7,980.11
VARIOUS CREDITORS	Refunds & Reimbursements	7,969.94
V03363 Arccos Consulting Pty Ltd	General Creditors	7,700.00
V03973 AANT Salary Packaging	General Creditors	7,328.24
V03085 Malones Butchery	MyPalmerston	7,232.50
V04056 Pit Stop Recharge Pty Ltd	General Creditors	7,100.00
5414 Nitro Software, Inc.	General Creditors	6,930.00
V00399 Palmerston & Regional Basketball Assoc (PARBA)	General Creditors	6,900.00
V04057 Village Sounds	General Creditors	6,600.00
V03990 Ecotreat Solutions NT	General Creditors	6,248.00
2199 SBA Office National	General Creditors	6,166.19
V01801 Pumptech NT	General Creditors	6,062.00
V01800 Regional Development Australia Northern Territory	General Creditors	6,050.00
V01573 Amber Garden	Elected Members	5,985.98
4561 Bendesigns	General Creditors	5,736.50
353 Otis	General Creditors	5,650.20
18 Integrated Land Information System	General Creditors	5,629.73
V03113 Lakim Butcher	MyPalmerston	5,617.50

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid July 2022

Creditor Name		Creditor Payment Type	Amount \$
3313	Zip Print	General Creditors	5,450.50
V01118	Wilson Security Pty Ltd	General Creditors	5,293.00
V02369	Maher Raumteen Solicitors	General Creditors	5,115.00
V00939	Defend Fire Services Pty Ltd	General Creditors	5,090.10
4007	The Ark Animal Hospital Pty Ltd	General Creditors	4,971.62
V03685	Peel Valentine Whitehead Partners Pty Ltd	General Creditors	4,950.00
2294	Modern Teaching Aids Pty Ltd	General Creditors	4,883.71
V01612	News Corp Australia	General Creditors	4,797.84
V00582	Ezko Property Services (Aust) Pty Ltd	General Creditors	4,614.50
V00377	Audio Technology NT Pty Ltd	General Creditors	4,378.53
V01664	BCA Engineers Pty Ltd	General Creditors	4,316.40
V03665	Bilske Investments Pty Ltd T/A Outback Pest Co	General Creditors	4,180.00
V01716	Bentley McGuinness Media Pty Ltd	General Creditors	4,150.00
V01584	Salary Packaging Australia	General Creditors	4,024.80
V03881	Ceylon Cove	MyPalmerston	3,925.00
V03901	Rosebery Minimart	MyPalmerston	3,925.00
V03992	Booktopia Pty Ltd	General Creditors	3,838.19
V00730	Tip Top Circus Entertainment	General Creditors	3,800.00
V03120	Bodybar	MyPalmerston	3,680.00
V03758	Higgins Coatings	General Creditors	3,648.70
256	The Bookshop Darwin	General Creditors	3,557.86
V03984	UNIDATA Pty Ltd	General Creditors	3,516.50
337	Mirrors Robes & Showerscreens Pty Ltd	General Creditors	3,396.60
V00475	Outback Batteries Pty Ltd	General Creditors	3,164.90
4735	Palmerston and Rural Party Hire	General Creditors	3,127.50
V03123	Silk Laser Clinics	MyPalmerston	3,062.50
5272	Greville Fabrication Pty Ltd	General Creditors	3,018.40
V03888	Primal Bar and Grill	MyPalmerston	2,950.00
V03920	Blooms The Chemist Bakewell	MyPalmerston	2,857.50
938	Nightcliff Electrical	General Creditors	2,750.00
V00607	DKJ projects. architecture Pty Ltd	General Creditors	2,750.00
V04139	Palmerston Raiders Football Club – Mayor's Cup	Grants, Sponsorships, Donations & Prizes	2,750.00
V00193	Amcom Pty Ltd Acc no CN5439	General Creditors	2,733.50
V02216	Purharp Pty Ltd T/A Joyce Mayne AV/IT Darwin	General Creditors	2,708.00
V01593	Mercer Consulting (Australia) Pty Ltd	General Creditors	2,695.00
V04039	Economic Development Australia Limited	General Creditors	2,521.20
V04025	Joel Moreta	General Creditors	2,500.00
4065	Southern Cross Protection Pty Ltd	General Creditors	2,489.00
V03119	Rainmaker Cafe	MyPalmerston	2,442.50
4737	D & L Plumbing & Gasfitting	General Creditors	2,376.00
194	Jtagz Pty Ltd	General Creditors	2,370.50
5315	Adamant Property Services Pty Ltd	General Creditors	2,365.00
V03903	Lenards Palmerston	MyPalmerston	2,332.50
V00315	HWL Ebsworth Lawyers	General Creditors	2,326.50
V00702	YMCA of the Northern Territory Community Services	General Creditors	2,281.40
3099	Iron Mountain Australia Pty Ltd	General Creditors	2,262.73
V02014	Campaign Edge Sprout Pty Ltd	General Creditors	2,211.00
4730	Sign City (NT) Pty Ltd	General Creditors	2,190.10
2238	Hollands Print Solutions Pty Ltd	General Creditors	2,176.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid July 2022

Creditor Name	Creditor Payment Type	Amount \$
V01570 Sarah Louise Henderson	Elected Members	2,089.40
V02594 Otium Planning Group Pty Ltd	General Creditors	2,068.00
V01572 Lucy Morrison	Elected Members	2,011.38
V03648 Mark Fraser	Elected Members	2,006.86
3788 HPA Incorporated	General Creditors	2,000.00
V01598 Social Playground Darwin	General Creditors	2,000.00
V04108 Vibrant Diverse Cultures Inc	General Creditors	2,000.00
V04107 Ednas Property Maintenance Services Pty Ltd	General Creditors	1,978.90
V01569 Benjamin Giesecke	Elected Members	1,971.90
V03064 Ballantynes Fish and Chips	MyPalmerston	1,912.50
V01009 Australian Parking and Revenue Control Pty Limited	General Creditors	1,907.57
2130 TaxEd Pty Ltd	General Creditors	1,870.00
V01579 Damian Hale	Elected Members	1,865.56
V04047 Sarah Rose Reuben	General Creditors	1,790.00
399 St John Ambulance (NT) Incorporated	General Creditors	1,781.77
V01656 TAFE Queensland North	General Creditors	1,776.00
V02306 Well Done International Pty Ltd	General Creditors	1,745.59
V01486 Brainium Labs Pty Ltd	General Creditors	1,700.00
V04001 The Youth Mill Pty Ltd - atf the Margaret Lim	General Creditors	1,650.00
V03651 Danielle Eveleigh: (Main Account - BankSA)	Elected Members	1,632.68
2977 Optic Security Group NT	General Creditors	1,626.76
4303 Curby's Trophies	General Creditors	1,620.00
V02038 Michael Maher - S.L.M	General Creditors	1,585.10
V01161 Medimobile Pty Ltd	General Creditors	1,559.80
3647 Plastic Card Customization	General Creditors	1,536.11
4398 Quality Indoor Plants Hire	General Creditors	1,521.28
V01420 CENTRELINK (PAYROLL)	General Creditors	1,502.44
376 Jackson's Drawing Supplies	General Creditors	1,500.00
V00542 Industry Health Solutions	General Creditors	1,463.00
V01663 Jape Furnishing Superstore	General Creditors	1,442.00
V00099 Palmerston Lions NT	General Creditors	1,400.00
5 Australia Post	General Creditors	1,381.99
3683 Area9 IT Solutions	General Creditors	1,364.00
V03131 Palmerston Golf & Country Club	MyPalmerston	1,355.00
35 WINC Australia Pty Limited	General Creditors	1,313.49
V03703 Kcreativ	General Creditors	1,250.00
V02681 Nalija Pty Ltd trading as Total Safety Solutions	General Creditors	1,219.68
215 Employee Assistance Services NT Inc (EASA)	General Creditors	1,210.80
3594 Comics NT	General Creditors	1,184.00
2186 Optus Billing Services Pty Ltd	General Creditors	1,170.00
1469 RTM - Police, Fire and Emergency	General Creditors	1,145.00
V02694 Kylie Walford	Grants, Sponsorships, Donations & Prizes	1,126.00
5615 EcOz Environmental Consulting	General Creditors	1,113.20
1442 Cazalys Palmerston Club	MyPalmerston	1,112.50
V01397 RSPCA Darwin	General Creditors	1,105.00
3098 Roadshow Films Pty Ltd	General Creditors	1,100.00
V01694 NT Advertising and Distribution	General Creditors	1,078.00
V03612 Tickled Pink Catering (Elefteria Nowlan)	General Creditors	1,076.00
V00271 NTIT (Fuji Xerox Business Centre NT)	General Creditors	1,029.22

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid July 2022

Creditor Name	Creditor Payment Type	Amount \$
V01528 JKW Law Practice Pty Ltd	General Creditors	990.00
V02379 Paint and Create Darwin	General Creditors	990.00
V03097 Ella Bache Palmerston	MyPalmerston	975.00
V02167 Sanity Music Stores Pty Ltd	General Creditors	956.81
5713 Clean Fun T/A Giggling Geckos Jumping Castle Hire	General Creditors	880.00
3504 Raeco International Pty Ltd	General Creditors	860.90
272 City Wreckers	General Creditors	858.00
V04064 Made Concepts Pty Ltd	General Creditors	850.00
V04037 Denise Quall	General Creditors	846.00
V01810 Jacana Energy - Payroll Deductions	General Creditors	830.00
4744 Sue Little	General Creditors	800.00
V02966 Kullaru Pty Ltd	General Creditors	792.00
V01255 CMO Trading Pty Ltd T/a Acromat	General Creditors	789.70
V01106 Darwin Toilet Hire	General Creditors	770.00
V01256 Melanie Gray	General Creditors	770.00
V04019 Joshua Spring	General Creditors	750.00
V03557 Global Headquarters Pty Ltd	General Creditors	737.00
5611 Steelmans Tools and Industrial Supplies	General Creditors	713.50
V03999 Scott Gooding	General Creditors	700.00
30 Colemans Printing Pty Ltd	General Creditors	673.20
V01850 Sam Eyles Refrigeration and Air Conditioning P/L	General Creditors	672.87
3235 Records & Information Management Professionals Aus	General Creditors	640.00
V03056 Cutterz and Minx Hair & Beauty	MyPalmerston	625.00
V02075 FL Pools Pty Ltd T/a Figleaf Pool Products	General Creditors	616.00
V02015 Darwin Mazda	General Creditors	608.00
V03035 Darwin Mobile Detailers	General Creditors	600.00
5435 Access Hardware (NT) Pty Ltd	General Creditors	550.55
3442 Chung Wah Society Inc.	General Creditors	550.00
V03259 Locklins Landscape Gardening	General Creditors	550.00
V02335 Renee van der Poel	Grants, Sponsorships, Donations & Prizes	543.34
V02869 Tamsten Pty Ltd T/A Palmerston Veterinary Hospital	General Creditors	540.00
V01691 Blackwoods	General Creditors	518.01
V03746 Kim Koole Music	General Creditors	500.00
V03991 PHLtheBeat	General Creditors	500.00
V00902 Coles Motors	General Creditors	493.40
59 City of Palmerston-PLEASE PAY CASH	General Creditors	493.25
V04027 Nicks Cuisine Catering	General Creditors	493.00
V00692 Yellow Rose Cleaning Service	General Creditors	485.00
V04106 RALLY4EVER	Grants, Sponsorships, Donations & Prizes	470.00
4528 Miranda's Armed Security Officers Pty	General Creditors	462.00
V03870 Pizza Overload	MyPalmerston	460.00
V03039 The Playshack Indoor Play Centre & Cafe	MyPalmerston	422.50
V04101 Himanshu Rai	Grants, Sponsorships, Donations & Prizes	418.25
V03652 Danielle Eveleigh (\$400 Only - Bendigo Bank)	Elected Members	400.00
V03998 Messy Bubs Darwin	General Creditors	400.00
237 National Flags	General Creditors	396.00
2009 The Big Mower (NT) Pty Ltd	General Creditors	379.00
V03319 Buggy Lane Balloons	General Creditors	372.50
3829 Fairy Jill's Enchanted Entertainment	General Creditors	363.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid July 2022

Creditor Name	Creditor Payment Type	Amount \$
V01785 M&S Mowing Plus	General Creditors	363.00
2394 Pola Seal Pty Ltd	General Creditors	340.00
4508 News 4 U	General Creditors	339.40
V04069 Quantum Library Supplies	General Creditors	325.00
V03971 Darwin Catering Company	General Creditors	305.00
3648 Mobile Locksmiths Australia Pty Ltd	General Creditors	302.50
V03596 Zesty Productions	General Creditors	302.50
V03869 Alia Hair Room by Gaya	MyPalmerston	300.00
2915 Territory Uniforms	General Creditors	299.76
1568 Battery World Darwin Pty Ltd	General Creditors	294.00
V04042 Spork Salad Creations	General Creditors	287.42
V00651 Palmerston Superclinic Pharmacy PTY LTD	General Creditors	275.00
5036 Dormakaba Aust P/L T/as Territory Door Services	General Creditors	253.00
V03834 Tabellarius Pty LTD	General Creditors	250.00
V03976 Luva Cuppa	General Creditors	250.00
V04026 Eagle Photography	General Creditors	250.00
V02138 Fraser Brown (Parent: Fiona Brown)	Grants, Sponsorships, Donations & Prizes	250.00
V02207 Jayla Thorne (Parent: Jaye Ah Mat)	Grants, Sponsorships, Donations & Prizes	250.00
V02209 Meighan Barker (Parent: James Barker)	Grants, Sponsorships, Donations & Prizes	250.00
V02212 Kye Ryan (Parent: Nicole Miller)	Grants, Sponsorships, Donations & Prizes	250.00
V02225 Aaliyah Mukhlis (Parent: Kiani Anderson)	Grants, Sponsorships, Donations & Prizes	250.00
V04081 Taylem Sario	Grants, Sponsorships, Donations & Prizes	250.00
V04085 Rohan Cram	Grants, Sponsorships, Donations & Prizes	250.00
V04086 Ethan Mow	Grants, Sponsorships, Donations & Prizes	250.00
V04109 Mariama Little	Grants, Sponsorships, Donations & Prizes	250.00
V04110 Karen Manton	Grants, Sponsorships, Donations & Prizes	250.00
V04111 Ethan van Gelderen	Grants, Sponsorships, Donations & Prizes	250.00
V04112 Ryan Straube	Grants, Sponsorships, Donations & Prizes	250.00
V04137 Sophie Hancock	Grants, Sponsorships, Donations & Prizes	250.00
V04138 Cooper Rudd	Grants, Sponsorships, Donations & Prizes	250.00
V00075 Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	243.54
V02332 Bellridge Pty Limited	General Creditors	242.44
V04052 Interactcard Pty Ltd	General Creditors	231.00
V03949 Christie Audio Productions	General Creditors	210.00
V03186 Troppo Pool Shop	MyPalmerston	202.50
V00619 Sarah Little	General Creditors	200.00
V04003 Darwin School of Ballet	General Creditors	200.00
V04049 Melissa Johnson	General Creditors	200.00
V02364 Shipping Containers Leasing Pty Ltd	General Creditors	198.00
V04097 Cynthia Forteza	General Creditors	197.69
4029 Totally Workwear Palmerston	General Creditors	178.00
V03262 WOW Wipes	General Creditors	168.58
V03706 Alfiya Pocock	General Creditors	150.00
1094 Gray Primary School	Grants, Sponsorships, Donations & Prizes	150.00
V03387 Skylah Rea (Parent: Stacey Rea)	Grants, Sponsorships, Donations & Prizes	150.00
V03292 Blume Designs	General Creditors	132.00
V03447 Cheena Ignacio	Grants, Sponsorships, Donations & Prizes	125.00
V02068 Admedia Australia Pty Ltd	General Creditors	110.00
V04043 Eve Lynch - Favourite Child Productions	General Creditors	100.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid July 2022

Creditor Name	Creditor Payment Type	Amount \$
V00555 Rydges Palmerston	General Creditors	84.00
V04113 Angie Heriot	General Creditors	83.28
V01936 Arjays Sales & Services Pty Ltd	General Creditors	82.50
V03569 JB HI-FI Commercial	General Creditors	82.00
V01540 Reg Bobcat Hire	General Creditors	60.00
V01717 Alawa Plumbing Pty Ltd	General Creditors	60.00
V03025 The Cupcake Field	General Creditors	55.00
2336 Flick Anticimex Pty Ltd	General Creditors	53.13
V01938 Windcave Pty Limited	General Creditors	49.50
36 Darwin Lock & Key	General Creditors	38.50
V00890 Laundryplus	General Creditors	35.00
3428 Bunnings Group Limited	General Creditors	26.51
V02545 Amazon Web Services Inc	General Creditors	4.06

7,241,963.21

Percentage of this month's payments made to local suppliers
(excludes investments placed)

91%



10/8/2022

Approved by: Manager Finance

SECTION 2

Financial Results

2.6 - Creditor Accounts Outstanding		July 2022
Creditor No.	Creditor Name	Amount \$
V00318	QuickSuper Clearing House	72,368.61
V01936	Arjays Sales & Services Pty Ltd	2,833.66
256	The Bookshop Darwin	1,152.43
V02579	Human Synergistics Pty Ltd	1,094.65
2587	Top End RACE	528.00
3313	Zip Print	242.00
V02254	Darwin Toplock Pty Ltd T/a Toplock NT	202.50
2294	Modern Teaching Aids Pty Ltd	69.14
V03993	Vibin Events - Reuben Peepe	(5,500.00)
		72,990.99

Please note that the Vibin Event credit is a payment awaiting an invoice to be matched off in the system. This has been done in August

Please note that all creditors are outstanding less than 30days



10/8/2022

Approved By: Manager Finance

COUNCIL AGENDA Attachment 13.1.3.1

Section 2 Financial Results

2.7 - Waste Charges as at 31 July 2022

Waste Management

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Income									
Rates & Charges	6,818,686	6,891,840	101%	0	0%	6,891,840	101%	6,818,686	101%
Other Revenue	70,730	8,046	11%	0	0%	8,046	11%	70,730	11%
Income	6,889,416	6,899,886	100%	0	0%	6,899,886	100%	6,889,416	100%
Operating Expenditure									
Employee Costs	-640,533	-53,378	8%	0	0%	-53,378	8%	-53,378	100%
Professional Services	-41,480	-1,012	2%	0	0%	-1,012	2%	-3,457	29%
Educational Resources	-50,000	0	0%	-1,526	3%	-1,526	3%	-4,167	0%
Grants / Donations/Contributions Paid	-30,000	-195	1%	0	0%	-195	1%	-2,500	8%
Utilities	-12,000	-1,969	16%	0	0%	-1,969	16%	-2,042	96%
Street Sweeping	-332,000	-23,160	7%	-75,455	23%	-98,614	30%	-27,667	84%
Litter Collection	-588,000	-70,314	12%	-77,716	13%	-148,030	25%	-53,886	130%
Domestic Bin Collection	-2,192,668	-187,013	9%	-227	0%	-187,239	9%	-182,722	102%
Kerb Side Collections	-226,797	0	0%	0	0%	0	0%	-18,900	0%
Tip Recharge Domestic Bin collection	-924,371	-65,165	7%	0	0%	-65,165	7%	-77,031	85%
Transfer Station	-1,299,851	-82,819	6%	0	0%	-82,819	6%	-108,321	76%
Loan Repayments	-33,423	0	0%	0	0%	0	0%	-8,356	0%
Tip Recharge Transfer Station	-365,103	-33,243	9%	0	0%	-33,243	9%	-30,425	109%
Operating Expenditure	-6,736,226	-518,267	8%	-154,924	2%	-673,191	10%	-572,852	90%
Capital Expenditure									
Reserve Funded Capital Works	-274,743	0	0%	0	0%	0	0%	-974,743	0.00%
Capital Expenditure	-274,743	0	0%	0	0%	0	0%	-974,743	0%
Borrowings									
Repayments - Archer Loan Principal	374,943	0	0%	0	0%	0	0%	0	
Borrowings	374,943	0	0%	0	0%	0	0%	0	0.00%
Profit/(Loss)	253,390	6,381,619		-154,924		6,226,695		5,341,822	


Approved by: Finance Manager

10/8/2022

COUNCIL AGENDA Attachment 13.1.3.1

Section 2 Financial Results

2.8 - Commercial Leases as at 31 July 2022

Commercial Leases

	Annual Budget	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	Total YTD Actuals + Commitments \$	% YTD Actual + Committed	YTD Budget	% YTD Actuals of YTD Budget
	\$								
Income									
Library Services	33,388	2,673	8%	0	0%	2,673	8%	8,347	32%
Director Finance & Governance	69,205	6,452	9%	0	0%	6,452	9%	5,767	112%
Civic Centre	151,150	12,373	8%	0	0%	12,373	8%	12,596	98%
Income	253,742	21,498	8%	0	0%	21,498	8%	26,710	80%
Expenditure									
Director Finance & Governance	-12,463	-857	7%	0	0%	-857	7%	5,767	-15%
Expenditure	-12,463	-857	7%	0	0%	-857	7%	5,767	-15%
Profit/(Loss)	241,279	20,641		0		20,641		32,477	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Finance & Governance includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Finance & Governance each month

 10/8/2022
Approved by: Finance Manager

COUNCIL AGENDA Attachment 13.1.3.1

Section 2 Financial Results

2.9 - Council Loans

31 July 2022

Internal Loan - Making the Switch Balances	
1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Repayments 2021/22	(321,849)
Loan Balance at 1/07/2022	2,502,385

Internal Loan - Making the Switch					
Principal as of 1/7/2022	Principal Loan Repayments for 2022/23	Principal Loan Repayments YTD	Interest for 2022/23	Interest YTD	Loan balance as of 30/06/2023
2,502,385	330,299	0	61,859	0	2,172,085
	330,299	-	61,859	-	2,172,085

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer.

External Loan - Archer Landfill Rehabilitation Balances	
Loan from NAB	1,960,000
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Repayments 2020/21	(228,285)
Repayments 2021/22	(234,504)
Loan Balance at 1/07/2022	1,275,797

External Loan - Archer Landfill Rehabilitation					
Principal as of 1/7/2022	Principal Loan Repayment For 2022/2023	Principal Loan Repayments YTD	Interest for 2022/2023	Interest YTD	Loan balance as of 30/06/2023
1,275,797	374,943	-	8,356	-	900,854

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.



10/8/2022

Approved by: Finance Manager

COUNCIL AGENDA Attachment 13.1.3.1

Section 2 Financial Results

2.10 - Elected Member Expenses 31 July 2022

Elected Members

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Expenditure									
Mayoral Allowance	-87,636	-7,443	8.49%	0	0.00%	-7,443	8.49%	-7,303	102%
Mayoral Electoral Allowance	-23,066	-1,959	8.49%	0	0.00%	-1,959	8.49%	-1,922	102%
Mayoral Professional Dev Allowance	-3,753	-1,288	34.32%	0	0.00%	-1,288	34.32%	-313	412%
Deputy Mayoral Allowance	-32,405	-2,752	8.49%	0	0.00%	-2,752	8.49%	-2,700	102%
Deputy Mayoral Electoral Allowance	-5,768	-490	8.49%	0	0.00%	-490	8.49%	-481	102%
Elected Members Allowances	-94,570	-8,031	8.49%	0	0.00%	-8,031	8.49%	-7,881	102%
Elected Members Electoral Allowance	-34,606	-2,939	8.49%	0	0.00%	-2,939	8.49%	-2,884	102%
Elected Members Professional Dev Allowance	-26,272	0	0.00%	0	0.00%	0	0.00%	-6,568	0%
Elected Members Meeting Allowance	-63,049	0	0.00%	0	0.00%	0	0.00%	-5,254	0%
Information Technology Capital Entitlement	-1,986	0	0.00%	0	0.00%	0	0.00%	-166	0%
Communications Entitlement	-6,400	0	0.00%	0	0.00%	0	0.00%	-533	0%
Acting Mayor Allowance	-11,000	0	0.00%	0	0.00%	0	0.00%	-917	0%
Acting Mayor Electoral Allowance	-3,000	0	0.00%	0	0.00%	0	0.00%	-250	0%
Advertising	0	-290	0%	0	0%	-290	0%	0	0%
Stationery & Office Consumables	-500	0	0.00%	0	0.00%	0	0.00%	-42	0%
Printing & Photocopying Costs	-2,000	0	0.00%	0	0.00%	0	0.00%	-167	0%
Furniture & Equipment expensed	-1,390	0	0.00%	0	0.00%	0	0.00%	-348	0%
Other Expenses	-7,620	0	0.00%	0	0.00%	0	0.00%	-1,052	0%
Food & Catering Costs	-10,752	-345	3.21%	0	0.00%	-345	3.21%	-896	39%
Course Seminar & Conference Registration	-10,240	0	0.00%	0	0.00%	0	0.00%	-2,560	0%
Air Travel	-3,000	0	0.00%	0	0.00%	0	0.00%	-750	0%
Travel Accommodation	-2,048	0	0.00%	0	0.00%	0	0.00%	-512	0%
Travel Related Costs Other	-1,000	0	0.00%	0	0.00%	0	0.00%	-250	0%
Operating Expenditure	-432,061	-25,538	5.91%	0	0.00%	-25,538	5.91%	-43,747	58%



Approved by: Finance Manager

10/8/2022

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.4
REPORT TITLE:	Risk Management and Audit Committee Minutes - 26 July 2022
MEETING DATE:	Tuesday 16 August 2022
AUTHOR:	Executive Support, Kristy Joyce
APPROVER:	Acting Chief Executive Officer, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval of the recommendations from the Risk Management and Audit Committee meeting held on Tuesday 26 July 2022.

KEY MESSAGES

- The Risk Management and Audit Committee met on Tuesday 26 July 2022.
- The Committee reviewed the Action Reports – Action Report July 2022, IT Disaster Recovery Plan and Strategic Asset Management Plan.
- The Committee received the Receive and Note Report – Asset Management Plan Annual Update.

RECOMMENDATION

1. THAT Report entitled Risk Management and Audit Committee Minutes - 26 July 2022 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.1.4.1** to report entitled Risk Management and Audit Committee Meeting Minutes – 26 July 2022 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management & Audit Committee meeting held on 26 July 2022:
 - a. THAT a report is presented to the Risk Management and Audit Committee in relation to the ERP implementation project including risk identification and timing by the 25 October 2022 Risk Management and Audit Committee meeting.
 - b. THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan is complete.
 - c. THAT Attachment 9.1.3.1 presented in the Report entitled Strategic Asset Management Plan is adopted.

- d. THAT Control Improvement Plan Register be updated to reflect the completion of the Strategic Asset Management Plan.

BACKGROUND

The Risk Management and Audit Committee (the Committee) is responsible for overseeing the responsibilities of corporate governance, particularly maintaining adequate internal controls over the revenue, expenditure, and assets of the Council.

DISCUSSION

The RMAC Committee meeting was held on Tuesday 26 July 2022 with the unconfirmed minutes provided at **Attachment 13.1.4.1**.

The next RMAC Committee meeting is scheduled to be held on Tuesday 25 October 2022.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications from this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the Council and Administration to account with clear and transparent performance reporting.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220726 - UNCONFIRMED MINUTES - Risk Management and Audit Committee Meeting - 26 July 2022 [13.1.4.1 - 7 pages]



MINUTES

Risk Management and Audit Committee **Tuesday 26 July 2022**

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

'A Place for People'



A Place for People

COMMITTEE MINUTES

PRESENT

COMMITTEE MEMBERS	Clare Milikins, Independent Member (Chair)
	Steve Bartlett, Independent Member
	Mayor Athina Pascoe-Bell
	Deputy Mayor Amber Garden
	Councillor Sarah Henderson
	Councillor Mark Fraser
STAFF	Chief Executive Officer, Luccio Cercarelli
	General Manager Infrastructure, Nadine Nilon
	Director Finance and Governance, Wati Kerta
	Minute Secretary, Kristy Joyce
GALLERY	Three members of staff

Initials: _____



A Place for People

COMMITTEE MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

Mayor Athina Pascoe-Bell left the meeting at 5:07pm.

The Chair declared the meeting open at 5:07pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

Mayor Pascoe-Bell returned to the meeting at 5:13pm.

5.2 Staff

Nil

Mayor Athina Pascoe-Bell left the meeting at 5:23pm.

Initials: _____

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 26 JULY 2022

197



COMMITTEE MINUTES

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Garden
Seconded: Steve Bartlett

THAT the Minutes of the Risk Management and Audit Committee Meeting held on 24 May 2022 pages 188 to 192 be confirmed.

CARRIED RMA10/35 - 26/07/2022

6.2 Business Arising from Previous Meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving Confidential Items into Open

Nil

8.2 Moving Open Items into Confidential

Nil

8.3 Confidential Items

Moved: Steve Bartlett
Seconded: Deputy Mayor Garden

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
16.1.1	Review of audit findings	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
16.2.1	Review of confidential matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local</i>

Initials: _____



A Place for People

COMMITTEE MINUTES

		Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
--	--	--

CARRIED RMA10/36 – 26/07/2022

9 OFFICER REPORTS

9.1 Action Reports

Mayor Pascoe-Bell left the meeting at 5:23pm.

9.1.1 Action Report - July 2022

Moved: Councillor Henderson
Seconded: Steve Bartlett

1. THAT Report entitled Action Report - July 2022 be received and noted.
2. THAT recommendation made to Council that a report is presented to the Risk Management and Audit Committee in relation to the ERP implementation project including risk identification and timing by the 25 October 2022 Risk Management and Audit Committee meeting.

CARRIED RMA10/37 – 26/07/2022

9.1.1 IT Disaster Recovery Plan

Moved: Steve Bartlett
Seconded: Councillor Henderson

1. THAT Report entitled IT Disaster Recovery Plan be received and noted.
2. THAT the Risk Management and Audit Committee recommend to the Council:
 - a. THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan is complete.

CARRIED RMA10/38 – 26/07/2022

9.1.2 Strategic Asset Management Plan

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

1. THAT Report entitled Strategic Asset Management Plan Update be received and noted.
2. THAT the Risk Management and Audit Committee recommend to the Council:

Initials: _____

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 26 JULY 2022

199



A Place for People

COMMITTEE MINUTES

- a. THAT **Attachment 9.1.3.1** presented in the Report entitled Strategic Asset Management Plan is adopted.
- b. THAT Control Improvement Plan Register be updated to reflect the completion of the Strategic Asset Management Plan.

CARRIED RMA10/39 – 26/07/2022

9.2 Receive and Note Reports

9.2.2 Asset Management Plan Annual Update

Moved: Steve Bartlett
Seconded: Deputy Mayor Garden

THAT Report entitled Asset Management Plan Implementation Progress – August 2022 be received and noted.

CARRIED RMA10/40 – 26/07/2022

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Steve Bartlett
Seconded: Councillor Henderson

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 25 October 2022 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED RMA10/41 – 26/07/2022

13 CLOSURE OF MEETING TO PUBLIC

Moved: Steve Bartlett
Seconded: Deputy Mayor Garden

THAT pursuant to section 99(2) and 293(3)(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED RMA10/42 – 26/07/2022

Initials: _____

MINUTES RISK MANAGEMENT AND AUDIT COMMITTEE MEETING - 26 JULY 2022

200



A Place for People

COMMITTEE MINUTES

The Chair declared the meeting closed at 5:52pm.

Chair

Print Name

Date

Initials:

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Community Benefit Scheme Update July 2022
MEETING DATE:	Tuesday 16 August 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the Community Benefit Scheme 2022/23 applications to date highlighting requests received since the June 2022 update.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People."
- This year the Community Benefit Scheme has a 2022/2023 budget of \$230,000 for grants, donations, sponsorships, and scholarships and the Environmental Initiative Grant budget is \$20,000.
- \$7,900 has been expended and \$60,000 committed in this financial year for on-going sponsorship in the Community Benefit Scheme 2022/23 budget. \$162,100 available for future projects and events.
- Zero dollars have been expended in the Environmental Initiative Grant budget with \$20,000 remaining to be expended.
- To date, City of Palmerston has received 19 Representation Support applications.
- One application was received from Palmerston Raiders Football Club to support the Palmerston Mayor's Cup held in July 2022 at Goodline Park.
- One application was received from Amber NT to support a "Walk to Remember" event.
- One multiyear application was received from Palmerston Rovers Football Club to assist the Club with increasing participation numbers.
- One scholarship application was received from a Palmerston resident to support their enrolment at the Queensland University of Technology.
- Photos were received from Reeling Veterans prior to the payment of the third and final payment in the three-year Sponsorship agreement.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme Update July 2022 be received and noted.

BACKGROUND

City of Palmerston (CoP) provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$182,100 remains available in total CBS funding for future projects and events that benefit Palmerston in this financial year.

DISCUSSION

To date this financial year, CoP has received 19 Individual Representation Support applications, five Sponsorship and Grant applications.

Two Individual Representation Support (IRS) applications were received from residents to represent the Palmerston Netball Association at the NT Links Netball tournament. One application did not meet the eligibility criteria due to being submitted after the event and the other application was successful to the amount of \$150. This amount was less than the usual \$250 allocated IRS but covered the amount of the tournament costs for the applicant.

Two IRS applications were submitted for Palmerston residents to attend the Australian Secondary Schools Rugby League tournament in Brisbane, Queensland.

One application was received for representation of the Northern Territory at the u16s Australian Junior Championships in Basketball in Perth, Western Australia.

One application was received for a resident to attend the Showcase National Dance Championships on the Gold Coast in January 2023.

Four applications were received for the Southern States Rugby Union Tournament in Canberra, ACT. Two female and two male applicants were successful in their applications.

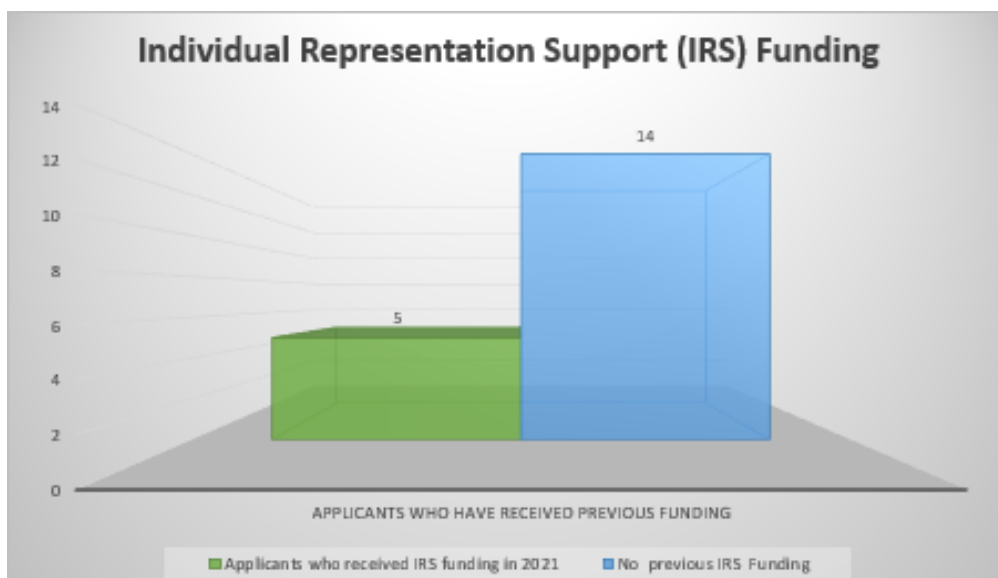
One applicant attended the u15s Australian Team Championships in the sport of tennis on the Gold Coast, Queensland.

Four applications were received for three participants and one coach to attend the AJJC - Aust National Championships for Jiu Jitsu in Melbourne, Victoria.

Two applications were received for the Youth Touch Football Championships on the Sunshine Coast, Queensland.

One application was received for the u12s Top End Region AFL carnival at Marrara, Northern Territory.

One application was received for a Palmerston resident to attend the u17s Titans Rugby League tournament in Townsville, Queensland.



There has been a noticeable increase in new applicants for individual representation support this year compared to last year. 14 new applicants applied for support. Council officers believe word of mouth, continuous improvement to processing time, networking, and lifting of Covid restrictions for interstate sport travel, has contributed to the increase.

Council Officers have requested feedback and photos from all recipients of IRS CBS funding. Feedback has been received from the below successful applicants.

Feedback provided by Karen Manton.

Thank you for the Community Benefit Scheme offer of \$250 to support my representation at the AUSTA conference in Melbourne, where I gave a paper about the community ensemble Stringlines.

The paper was a success, and I was able to make many valuable connections with people, learn new techniques, strategies, and skills, and give people an insight into the Stringlines community music ensemble. I think we put in a good representation for a community music example in the NT, (including Palmerston and regional participants. People were pleased to hear what we are doing and are keen to visit and share more with Stringlines.



Karen Manton



Ethan van Gelderan and Nathan O'Sullivan attended the Australian Secondary Schools for Rugby League in Brisbane, Queensland and both had a very successful event.

"Ethan had a wonderful time- and did Palmerston proud!" - Ben van Gelderan
"We thank the Council for the approval and support" - Nathan O'Sullivan



Ethan van Gelderan attending the ASSRI u18s National Championships in Redcliffe Qld



Nathan O'Sullivan attending the ASSRI u18s National Championships in Redcliffe Qld

Lincoln Pratt attended the U15 National Teams Tennis Championships on the Gold Coast and thanked CoP for its support with his participation.

Skylah Rea attended the NT Links Netball tournament at the Marrara Netball stadium and represented the Palmerston Netball Association in June 2022.

Mariama Little and Meighan Barker travelled to Canberra, ACT in July to represent the Northern Territory at the Southern States Rugby Tournament.



Lincoln Pratt - Aust Tennis Nationals



Skylah Rea - Palmerston Netball



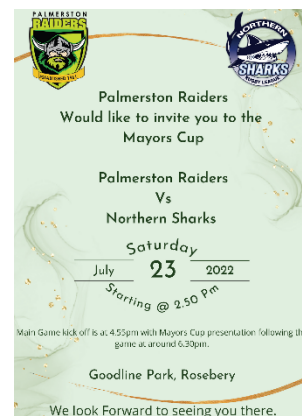
Mariama Little - Southern States Rugby



Meighan Barker - Southern States Rugby

One CBS application was received from Palmerston Raiders Football Club to support the Palmerston Mayor's Cup held in July 2022 at Goodline Park. Palmerston Raiders Football Club (PRFC) were recent recipients of CBS sponsorship and invited the Mayor of Palmerston, Athina Pascoe-Bell to attend. Councillor Damien Hale attended the event to assist with formalities and proceedings on the Mayor's behalf.

Palmerston Raiders Football Club (PRFC) are a local Palmerston based Rugby League club with 30 teams and over 540 registered participants. They are a community based not for profit club with family values. City of Palmerston have sponsored the Mayor's Cup in 2019, with the event cancelled in 2020 and 2021 due to Covid19 restrictions. The event was held at Goodline Park, Palmerston on Saturday 23 July 2022 with a full day of Rugby League played between PRFC and Northern Sharks Rugby League Club.



City of Palmerston were acknowledged with naming rights to the day and featured in radio ads and social media platforms. During the event there was a live broadcast from the football ground. The winner of the Mayor's Cup was awarded a trophy at the completion of the A grade game on the day.

One CBS application was received from Amber NT to support a "Walk to Remember" event at Sanctuary Lakes. Amber NT is a local organisation, previously known as Sids and Kids, who sought funding to support their annual Walk to Remember. They have traditionally held the event in Palmerston. The event this year was held on Sunday 31st July and was the final event for Bereaved Parents Awareness Month.

This was a Reflection Event for anyone impacted by the loss of a child to remember those babies and children who are held in their hearts and not in their arms. There was children's entertainment and a free Bacon and Egg breakfast, as well as a photographer on site to provide memorable photos free of charge to participants. The walk around the Lakes commenced at 10.00 followed by a poem reading, reflection time and a bubble release. The City of Palmerston was acknowledged with logo placement on flyers, social media posts, website, and speeches.

One CBS multiyear application was received from Palmerston Rovers Football Club to assist the Club with increasing participation numbers. Palmerston Rovers Football Club (PRFC) is a local sporting organisation with a long history in Palmerston. The club has been a previous recipient of CBS funding and has acquitted funds and acknowledged CoP accordingly.

The PRFC vision is to develop and maintain a vibrant football culture in the Palmerston area and will do this by providing affordable, accessible, and inclusive participation for players, promoting active community involvement and hosting community events. The PRFC identifies as an integral part of the Palmerston sporting community and is located in the heart of Gray.

The Sponsorship funds will be used to purchase sporting equipment, awards for the wet-season competition and to provide affordable access to football and the club, with an aim to further increase female and indigenous participation. PRFC has provided details of the Gold Level sponsorship package to the value of \$10,000 and provided details of how CoP will be acknowledged.

One CBS scholarship application was received from a Palmerston resident to support their enrolment at the Queensland University of Technology. This application remains under Confidential and is currently undergoing assessment.

Reeling Veterans (RV) are a community group who provide mental health support for veterans through a fishing programs. Reeling Veterans enter the final year of a three multi year agreement with CoP. CoP sponsor an extended trip to Tiwi Islands which provides a welcoming environment for all veterans and their family. These trips provide one on one help to be put into place through welfare and support networks. RV have reported an increase in female participation for the event. Photos were received from Reeling Veterans prior to the payment of the third and final payment in the three-year Sponsorship agreement.



Reeling Veterans

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

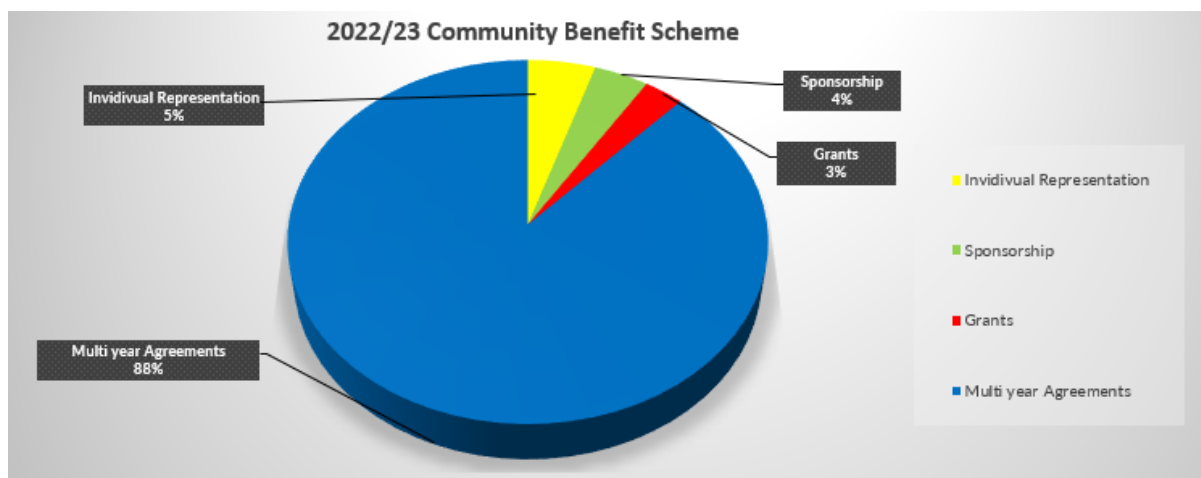
Council Policy FIN 18 *Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

This year the Community Benefit Scheme has a 2022/2023 budget of \$230,000 for grants, donations, sponsorships, and scholarships and the Environmental Initiative Grant budget is \$20,000.

\$7,900 has been expended and \$60,000 committed in this financial year for on-going sponsorship in the Community Benefit Scheme 2022/23 budget. \$162,100 is available for future projects and events.

Zero dollars have been expended in the Environmental Initiative Grant budget with \$20,000 remaining to be expended. The EIG budget is anticipated to be successfully expended as officers are working to identify eligible projects and community organisations.



RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social, and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220805 CBS Financial Tracking July update [13.2.1.2 - 4 pages]

City of Palmerston Approved Community Benefit Scheme Applications						
Representation Support - Donation						
	Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
1	29 June 2022	Aust Secondary Schools - Rugby League	250.00	0.00	250.00	
2	30 June 2022	NT Links Netball	150.00	0.00	0.00	
3	23 June 2022	NT Links Netball	150.00	0.00	150.00	
4	1 July 2022	u16s Aust Junior Championships - Basketball	250.00	0.00	250.00	
5	1 July 2022	Aust Secondary Schools - Rugby League	250.00	0.00	250.00	
6	1 July 2022	Showcase National Dance Championships	250.00	0.00	0.00	
7	1 July 2022	Southern States Tournament - Rugby	250.00	0.00	250.00	
8	1 July 2022	Southern States Tournament - Rugby	250.00	0.00	250.00	
9	1 July 2022	Southern States Tournament - Rugby	250.00	0.00	250.00	
10	1 July 2022	u15s Aust Team Championships - Tennis	250.00	0.00	250.00	
11	6 July 2022	Southern States Tournament - Rugby	250.00	0.00	250.00	
12	13 July 2022	u17s Titans Rugby League	250.00	0.00	250.00	
13	14 July 2022	Youth Touch Football Championships	250.00	0.00	250.00	
14	15 July 2022	AJJC - Aust National Championships - Jiu Jitsu	250.00	0.00	0.00	
15	15 July 2022	AJJC - Aust National Championships - Jiu Jitsu	250.00	0.00	0.00	
16	15 July 2022	AJJC - Aust National Championships - Jiu Jitsu	250.00	0.00	0.00	
17	15 July 2022	AJJC - Aust National Championships - Jiu Jitsu	250.00	0.00	0.00	
18	15 July 2022	Youth Touch Football Championships	250.00	0.00	250.00	
19	20 July 2022	u12 Top End Region - AFL	250.00	0.00	250.00	

COUNCIL AGENDA Attachment 13.2.1.2

	Total Year to Date (YTD)		4,550.00	0.00	3,150.00	
	Team Representation Support					
	Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
	Total Year to Date (YTD)					
	Sponsorships					
	Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
1	1 July 2022	Palmerston Mayor's Cup	2,750.00	0.00	2,750.00	
	Total Year to Date (YTD)		2,750.00	0.00	2,750.00	
	Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
	Grants					
1	15 June 2022	Building and Diversifying	49,400.00	0.00	0.00	
2	28 June 2022	Walk to Remember	2,000.00	0.00	2,000.00	
3	30 June 2022	Morbid Curiosity	2,000.00	0.00	0.00	
4	17 July 2022	Lit Larvae	2,000.00	0.00	0.00	
	3 August 2022	ATSI Children's Day	2,000.00	0.00	0.00	
	3 August 2022	Membership	2,000.00	0.00	0.00	
	3 August 2022	Membership	2,000.00	0.00	0.00	
	4 August 2022	Books For Children	2,000.00	0.00	0.00	

COUNCIL AGENDA Attachment 13.2.1.2

	Total Year to Date (YTD)		63,400.00	0.00	2,000.00	
	Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
	Scholarships					
1	9 June 2022	Batchelor of Education/ Creative Art	10,000.00	0.00	0.00	
	Total Year to Date (YTD)		10,000.00	0.00	0.00	
	Multi Year Agreements					
	Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
		All abilities come and try sessions May 22, May 23, May 24	20,000.00	10,000.00	0.00	
		Junior Rep Program May 22, May 23, May 24	10,000.00	10,000.00	0.00	
		Palmerston & Rural Seniors Fortnight x 3 years 1 January 2022 - 31 December 2024	20,000.00	20,000.00	0.00	
		Tiwi Fishing Program x 3 years 1 July 20, 1 July 21, 1 July 22	10,000.00	10,000.00	0.00	
		Participation program	10,000.00	10,000.00	0.00	
	Committed		70,000.00	60,000.00	0.00	
	Annual School Awards					
	Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
			0.00	0.00	0.00	

COUNCIL AGENDA Attachment 13.2.1.2

	Total Year to Date (YTD)		0.00	0.00	0.00	
			80,764.00	60,000.00	7,900.00	
	230000			60,000.00	7,900.00	162,100.00
	Environmental Initiatives Grants - \$20,000					
	Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
	12-Jul-22	Darwin Harbour Clean Up	5,000.00	0.00	0.00	
	Total Year to Date (YTD)		5,000.00	0.00	0.00	
		\$20,000	5,000.00	0.00	0.00	20,000.00

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	myPalmerston July update
MEETING DATE:	Tuesday 16 August 2022
AUTHOR:	Communications Support Officer, Ashlee Haslop
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

PURPOSE

This Report provides Council with an update on myPalmerston 2022, the local business voucher scheme for the month of June.

KEY MESSAGES

- City of Palmerston has welcomed back the myPalmerston discount voucher scheme for 2022.
- A total funding pool of \$600,000 was allocated in partnership with the Northern Territory Government (NTG) and City of Palmerston, based on a 2:1 investment.
- The myPalmerston voucher scheme 2022 commenced 14 March 2022.
- As of 2 August 2022, the 2022 myPalmerston program has seen a total of 42,459 vouchers redeemed worth \$547,120, with a total transaction value of \$3,227,442.08.
- Within the month of July customers redeemed over \$140,980.00 in vouchers, with a total transaction value of \$792,563.65.
- Approximately 24% of redeemed vouchers have been used in retail, 28% in eating out, 30% in personal health and beauty, 16% in food retail, and 2% in entertainment.
- Larger valued vouchers (\$10 and \$20) were commonly redeemed in pubs, clubs and takeaway, with health and beauty closely following. The smaller valued vouchers (\$2.50 and \$5) were commonly redeemed in local pubs, clubs and takeaway businesses.
- On average, consumers are spending \$74.85 per transaction, with an average saving of \$13.21 by using the discount vouchers.
- Council continues to implement a marketing campaign of myPalmerston to promote the voucher scheme and shopping in Palmerston.

RECOMMENDATION

THAT Report entitled myPalmerston July update be received and noted.

BACKGROUND

On 1 February 2022, the Chief Minister of the Northern Territory wrote to Council with an offer for City of Palmerston (CoP) to deliver myPalmerston in 2022. The offer was for a two-for-one matching funding arrangement.

Throughout the COVID-19 pandemic, Council has supported the local economy and community including partnerships with the Northern Territory and Australian Governments through grant opportunities. The Community Plan identifies that; "When businesses thrive, families also thrive and our City becomes more liveable". myPalmerston is a leading example of Council and the Northern Territory Government supporting local business.

Council worked with the NTG on re-establishing the previous website and application process, as well as assisting with encouraging local businesses to get back on board for the 2022 scheme.

At the 2nd Ordinary Council Meeting in February 2022, Council resolved to accept the NTG offer and to participate.

myPalmerston 2022

- 1. THAT Report entitled myPalmerston 2022 be received and noted.*
- 2. THAT Council accepts the Northern Territory Government offer to partner in delivering myPalmerston 2022 as outlined in report entitled myPalmerston 2022, with the Northern Territory Government financial contribution being \$300,000 and City of Palmerston contribution being \$200,000.*
- 3. THAT Council approves immediate funding of its contribution of \$200,000 towards myPalmerston 2022 being funded from 2021/2022 operational savings in wages and salaries (\$143,000) and Local Government Association of the Northern Territory membership fees (\$57,000).*
- 4. THAT pursuant to Section 40(2)(a) of the Local Government Act 2019 Council hereby delegated to the Chief Executive Officer the power to negotiate and finalise the agreement for the City of Palmerston myPalmerston Local Business Voucher Program for 2022 as outlined in Report entitled myPalmerston 2022.*

CARRIED 10/203 – 15/02/2022

DISCUSSION

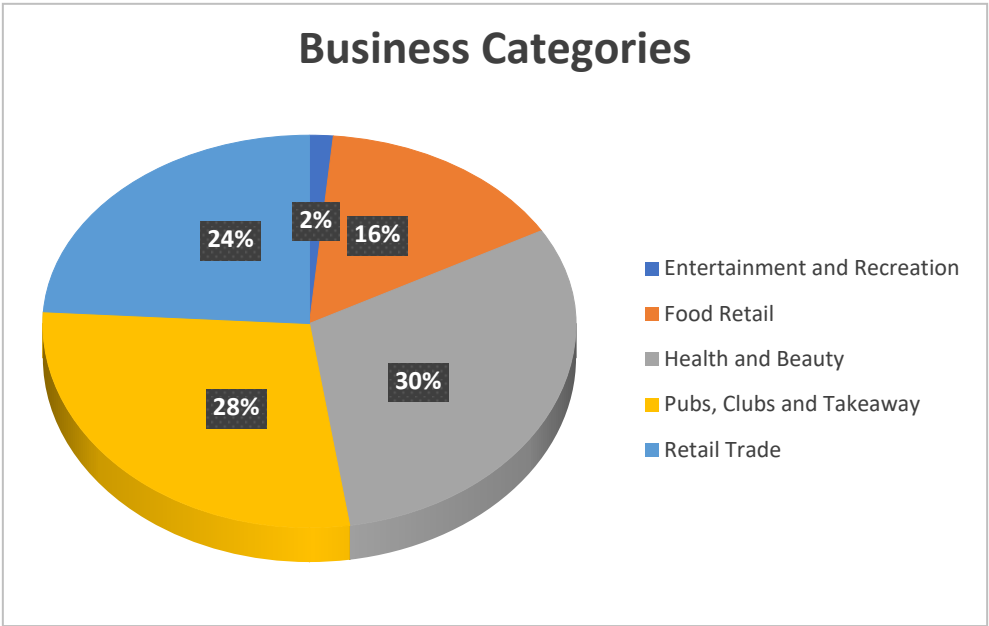
The 2022 myPalmerston Discount Voucher Scheme launched for business registrations on 1 March 2022, with customers being able to access \$600,000 worth of vouchers from 14 March 2022. The initiative will run until the funding pool of \$600,000 is exhausted. Currently, 91% of the total funds have been redeemed.

Since the launch of the 2022 myPalmerston, City of Palmerston has seen 95 local businesses actively participate in the scheme. This is equivalent to the number of business registrations from the 2020 myPalmerston rounds, which offered \$220,000 to our community members and visitors to the municipality.

As of 2 August 2022, a total of 6,281 customers had registered to the scheme, redeeming 42,459 discount vouchers worth a total \$547,120. On average, customers are spending approximately \$75.85 per transaction, redeeming an average discount of \$13.21. When comparing these figures to those of 2020, we have experienced an increase of 10% per spend, whilst the redemption value remains the same.

If this average spend trend is to continue, this could result in an injection of \$6,733,933 into our local economy.

The distribution of spend throughout the participating Palmerston businesses is grouped into a variety of categories as follows:

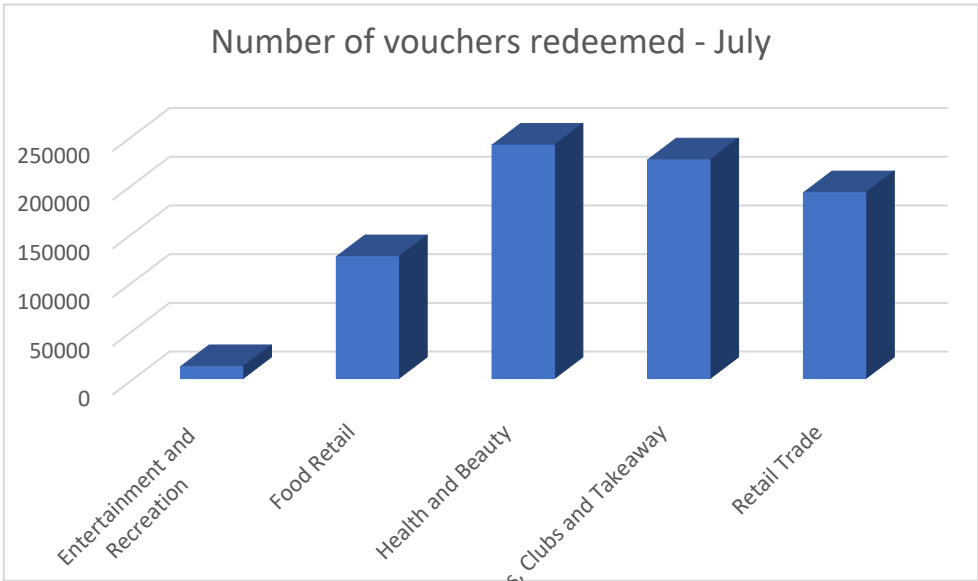


Retail trade includes all retail business selling goods or services redeemable under the scheme. This doesn't include *food retail*.

Pubs, clubs and takeaway includes cafes, pubs, clubs and restaurants whether customers are dining in or taking away.

Health and beauty includes any beauty services.

Entertainment and Recreation includes accommodation, amusement and other recreational activities. *Food retail* includes businesses such as butchers, bakeries, and locally owned supermarkets.



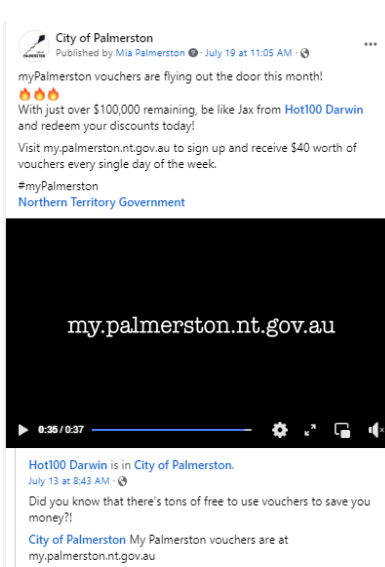
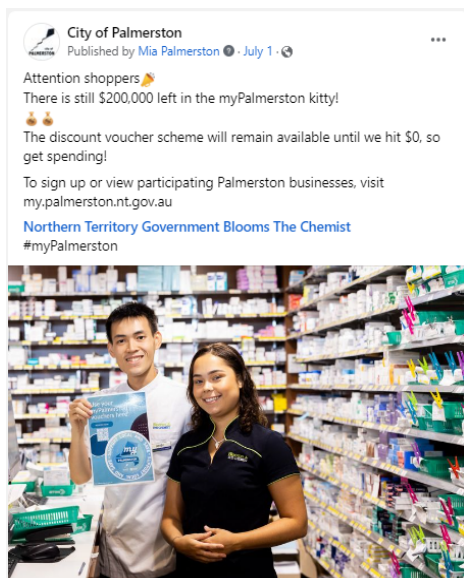
Marketing Campaign

City of Palmerston has undertaken a phased marketing and communication approach to the campaign to encourage customers and businesses to register and continue to utilise the discount voucher scheme. This approach will allow the initiative to stay relevant and be at the forefront of consumers' minds. This has proven to be beneficial as we are now in the fifth month of the scheme.

The marketing campaign has been optimised towards what is performing best across the various platforms. The following is an outline of the campaign.

Phase Two: May to End of Campaign

July Marketing	
Media Buy	Marketing campaign including radio ads, social media and digital display ads targeting a large demographic that have been to or visiting the Palmerston region. Start Date: 6 June, End date: 30 July 2022. The Facebook advert generated 817,187 impressions for the month of July, With 3.1k clicks through to the website. From the month of June, impressions have increased by 85.6% and clicks Increased by 97%. The impressions and clicks across Facebook is skewed towards the younger demographic (25-34) whilst the engagement is being favoured by the older demographic (65+). The carousel advert of the three images below, provided the most traffic with 431,628 impressions, however the static advert had 1,874 clicks.
Social Media (organic posts)	Friday 1 July – total reach 1,865, 12 engagements Tuesday 19 July – total reach 872, 18 engagements As a part of the media buy, Hot 100 created a social media video and shared across their platform.
Print Advert	No print this month due to Palmerston Youth Festival.
Website	10,765 website visits
August Marketing	
Social Media (Organic Posts)	3 August 15 August 31 August
Print Advert	Saturday 20 August NT News
Digital Display Advert	Facebook banner display
Out of Home Displays	Posters, floor decals, stickers
Registered user promotional email	Send to all registered customers by 31 August if scheme has ended
Registered business email	Send to all registered businesses by 31 August if scheme has ended



Facebook Organic Posts



Facebook Campaign

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Communication Manager
- Customer Experience Team
- Finance Team

- Executive Manager, People & Customer

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The funding agreement for the program between Council and NTG has been signed with Council contributing \$200,000 and NTG \$402,500. NTG contribution consists of \$400,000 for the voucher redemption, and \$2,500 for the cost of the IP licence agreement with City of Darwin (who own the app/website altered to myPalmerston).

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council has implemented appropriate controls to ensure that fraudulent claims do not occur or are significantly minimised.

As part of the controls, Council engaged with Probit Auditors, Merit Partners Chartered Accounts once again, to assist in business registrations, compliance checking and managing the program. Advice has also been sought from Ward Keller Lawyers.

These resources will remain in place until the 2022 vouchers have been expended.

The Independent Commissioner Against Corruption (ICAC) has powers relating to instances of improper, corrupt, and unsatisfactory conduct. Council will need to ensure compliance and appropriate measures are in place.

This Report addresses the following City of Palmerston Strategic Risks:

- 4 **Fails to effectively design and implement contemporary governance practices**
Context: Strong foundations to hold the City and Administration to account.
- 5 **Fails to make informed and timely decisions**
Context: Ensuring the City and Administration with decision making delegation have access to the right information, at the right time to make decisions on a timely basis.
- 7 **Fails to be agile to respond to opportunities and challenges**
Context: Ensuring the organisation is positioned to respond quickly to take up opportunities and respond to challenges both internally and externally.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We, the author and approving officer, declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

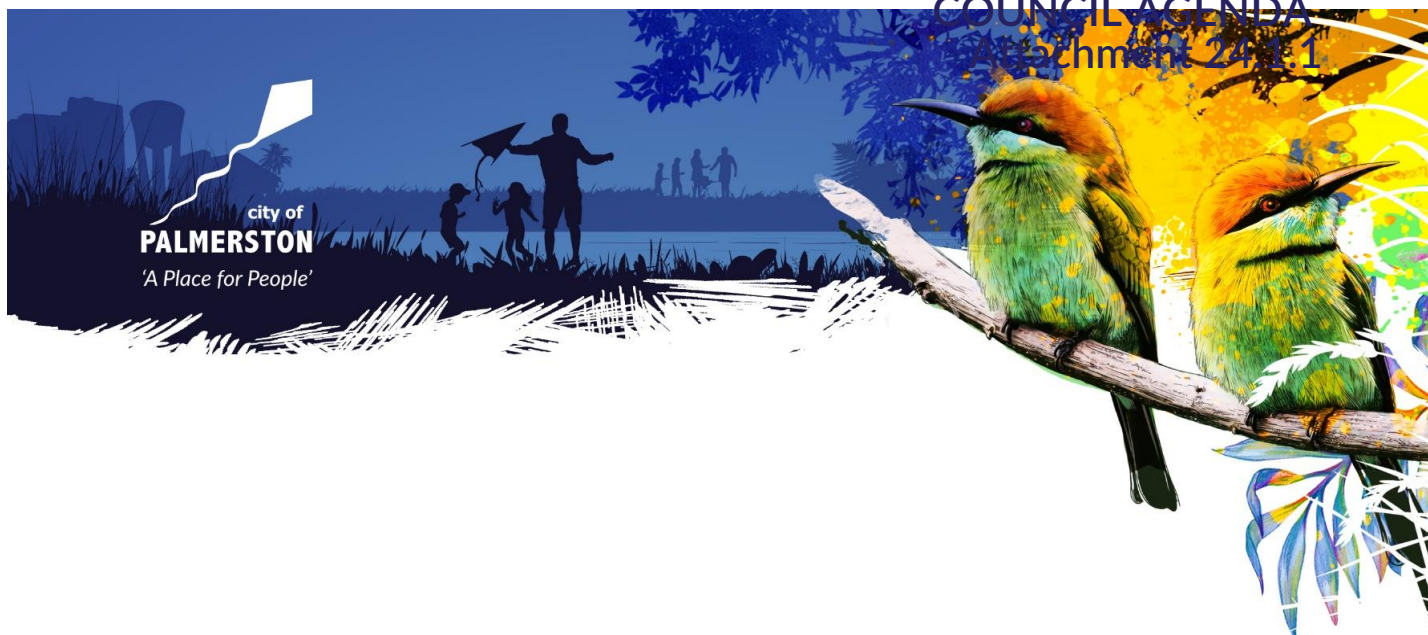
18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 6 September 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

1st Ordinary Council Meeting Tuesday 2 August 2022

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 2 August 2022 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Amber Garden
Councillor Mark Fraser
Councillor Sarah Henderson
Councillor Ben Giesecke
Councillor Damian Hale
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
General Manager Community and Culture, Anna Ingram
General Manager Infrastructure, Nadine Nilon
Director of Finance and Governance, Wati Kerta
Minute Secretary, Chloe Hayes

GALLERY

Nil



A Place for People

COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:32.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Morrison
Seconded: Councillor Fraser

THAT the apology received from Councillor Eveleigh for 2 August 2022 be received and noted.

CARRIED 10/459 – 2/08/2022

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Councillor Giesecke
Seconded: Councillor Fraser

1. THAT the leave of absence received from Councillor Hale for 3 August to 4 August 2022 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 8 September to 17 September 2022 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Giesecke for 4 November to 7 November 2022 inclusive be received and noted.

CARRIED 10/460 – 2/08/2022

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST



A Place for People

COUNCIL MINUTES

5.1 Elected Members

Moved: Deputy Mayor Garden
Seconded: Councillor Fraser

1. THAT the Declaration of Interest received from Deputy Mayor Garden for Item 25.1.1 be received and noted.
2. THAT the Declaration of Interest received from Councillor Giesecke for Item 25.1.1 be received and noted.

CARRIED 10/461 – 2/08/2022

5.2 Staff

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 25.1.1 be received and noted.

CARRIED 10/462 – 2/08/2022

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Henderson
Seconded: Councillor Fraser

THAT the Minutes of the Council Meeting held on 19 July 2022 pages 10790 to 10798 be confirmed.

CARRIED 10/463 – 2/08/2022

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Garden

THAT Report entitled Mayoral Update Report - July 2022 be received and noted.

CARRIED 10/464 – 2/08/2022

8 DEPUTATIONS AND PRESENTATIONS

Nil

COUNCIL MINUTES

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.1.1 Confidentiality Review List - 24 February 2022 to 19 July 2022

Moved: Councillor Henderson
Seconded: Councillor Hale

1. THAT Report entitled Confidentiality Review List - 24 February 2022 to 19 July 2022 be received and noted.
2. THAT the following 10 Council Decisions be moved to the 2 August 2022 Open Minutes:

No	Decision Number	Meeting Date	Item/Type	Title
1.	10/214	15/2/2022	25.1.1 Report	Rates Debt Recovery - Sale of Land - February Update
2.	10/216	15/2/2022	26.2.1 Report	Local Government Representation of the Northern Territory Government Committees Response
3.	10/283	5/4/2022	25.1.1 Report	Appointment of External Auditor
4.	10/286	5/4/2022	25.1.4 Report	Draft 2022-23 Capital Budget - Workshop 2
5.	10/287	5/4/2022	25.1.5 Report	Draft 2022-23 Operational Budget
6.	10/288	5/4/2022	25.1.6 Report	Operational New Initiatives 2022-23
7.	10/313	19/4/2022	25.1.2 Report	Draft 2022-23 Consolidated Budget
8.	10/314	19/4/2022	25.1.3 Report	Draft Financial Reserves 2022-23
9.	10/316	19/4/2022	25.1.5 Report	Long Term Financial Plan 2023-2032 assumptions
10.	10/392	7/6/2022	25.1.2 Report	Risk Management Audit Committee Unconfirmed Minutes - 24 May 2022

CARRIED 10/479 - 2/08/2022

COUNCIL MINUTES

Rates Debt Recovery – Sale of Land – February Update

1. THAT Report entitled Rates Debt Recovery – Sale of Land – February Update be received and noted.
2. THAT a Council Workshop on the Sale of Land process occur on 16 February 2022 with a final report being presented to Council no later than the Second Ordinary Council Meeting of 15 March 2022.

CARRIED 10/214 – 15/02/2022

Local Government Representation of the Northern Territory Government Committees Response

THAT Council received and note 26.2.1 entitled Local Government Representation of Northern Territory Government Committees Response.

CARRIED 10/216 – 15/02/2022

Appointment of External Auditor

1. THAT Report entitled Appointment of External Auditor be received and noted.
2. THAT Council approves the appointment of KPMG as its external auditor for a period of three financial years from 1 July 2021 to 30 June 2024.

CARRIED 10/283 – 5/04/2022

Draft 2022-23 Capital Budget – Workshop 2

1. THAT Report entitled Draft 2022-23 Capital Budget - Workshop 2 be received and noted.
2. THAT Council approves that the draft capital budget 2022/2023 be prepared as detailed in Report entitled Draft 2022-23 Capital Budget - Workshop 2.

CARRIED 10/286 – 5/04/2022

Draft 2022-23 Operational Budget

1. THAT Report entitled Draft 2022-23 Operational Budget be received and noted.
2. THAT Council approves that the draft operating budget 2022/2023 be prepared as detailed in Report entitled Draft 2022-23 Operational Budget.

CARRIED 10/287 – 5/04/2022

Operational New Initiatives 2022-23

1. THAT Report entitled Operational New Initiatives 2022-23 be received and noted.
2. THAT Council note the inclusion of the Elected Member Initiatives into existing programs as stated in Table 1: Elected Member New Initiatives, contained within this report entitled Operational New Initiatives 2022-23 to be included in the 2022-23 Draft Budget development.

COUNCIL MINUTES

3. THAT Council endorse the inclusion of the new initiatives identified in Table 2: Council Staff New Initiatives within this report entitled Operational New Initiatives 2022-23, to be included in the 2022-23 Draft Budget development.
4. THAT Council endorse the inclusion of the new initiatives identified in Table 3: Staff New Initiatives within the report entitled Operational New Initiatives 2022-23, to be included into the 2023-2032 Long-Term Financial Plan development

CARRIED 10/288 – 5/04/2022

Draft 2022-23 Consolidated Budget

1. THAT Report entitled Draft 2022-23 Consolidated Budget be received and noted.
2. THAT Council approve the Draft Consolidated Budget 2022/23 be prepared as detailed in Report entitled Draft 2022-23 Consolidated Budget.

CARRIED 10/313 – 19/04/2022

Draft Financial Reserves 2022-23

1. THAT Report entitled Draft Financial Reserves 2022-23 be received and noted.
2. THAT Council endorse the inclusion of the Reserve Movements as identified in Table 1: Reserve Movements for 2022-23 within this report entitled Draft Financial Reserves 2022-23, to be included in the consolidated 2022-23 budget development.

CARRIED 10/314 – 19/04/2022

Long Term Financial Plan 2023-2032 assumptions

1. THAT Report entitled Long Term Financial Plan 2023-2032 Assumptions be received and noted.
2. THAT Council endorse the inclusion of the Long-Term Financial Plan Assumptions identified in Table 1: Assumptions within this report entitled Long Term Financial Plan 2023-2032 Assumptions, to be included in the 2023-2032 Long Term Financial Plan development.
3. THAT Council endorse the inclusion of the new initiatives identified in Table 2: New Initiatives Long Term Financial Plan within this report entitled Long Term Financial Plan 2023-2032 Assumptions, to be included in the 2023-32 Long Term Financial Plan development.

CARRIED 10/316 – 19/04/2022

Risk Management Audit Committee Unconfirmed Minutes – 24 May 2022

COUNCIL MINUTES

1. THAT Report entitled Risk Management Audit Committee Confidential Unconfirmed Minutes - 24 May 2022 be received and noted.
2. THAT the confidential unconfirmed Risk Management and Audit Committee minutes provided at Attachment 25.1.2.1 to Report entitled Risk Management Audit Committee Confidential Unconfirmed Minutes - 24 May 2022 be received and noted.
3. THAT Council notes the confidential recommendation from the Risk Management and Audit Committee meeting held on 24 May 2022:
 - a) THAT the Committee notes that a workshop to be held on 23 June 2022 for the presentation of a draft Council Risk Appetite Statement and revised strategic risk register for Council's approval.
4. THAT Council amends workshop dates relating to Risk Management Audit Committee as follows:
 - a) Council workshop relating to risk appetite be held on 23 June 2022.
 - b) That the workshop for the presentation of a Council risk appetite statement and draft revised strategic risk register be held between 11 July to 22 July 2022 subject to Risk Management Audit Committee members availability.

CARRIED 10/392 – 7/06/2022

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

COUNCIL MINUTES

		This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(e) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
--	--	--

CARRIED 10/465 – 2/08/2022

11 PETITIONS

Nil

12 NOTICES OF MOTION

12.1 Submission to the Exposure Draft Anti-Discrimination Amendment Bill

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Garden

1. THAT Notice of Motion entitled Submission to the Exposure Draft Anti-Discrimination Amendment Bill be received and noted.
2. THAT Council endorses the letter at Attachment 12.1.1 of Notice of Motion entitled Submission to the Exposure Draft Anti-Discrimination Amendment Bill, as their submission to the Draft Anti-Discrimination Amendment Bill 2022.

CARRIED 10/466 – 2/08/2022

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Community Survey 2022

Moved: Councillor Henderson
Seconded: Councillor Morrison

1. THAT Report entitled Community Survey 2022 be received and noted.
2. THAT a report be prepared for the 2nd Ordinary Council Meeting in October 2022 providing the results of the Community Satisfaction Survey 2022 including the resulting initiatives and actions from the Community Satisfaction Survey 2022.

CARRIED 10/467 – 2/08/2022

COUNCIL MINUTES

13.1.2 Council Committee Membership

Moved: Councillor Henderson
Seconded: Deputy Mayor Garden

1. THAT Report entitled Council Committee Membership be received and noted.
2. THAT Council make the following appointments to the Administrative Review Committee:
 - I. THAT the Deputy Mayor and Councillor Morrison be appointed to the Administrative Review Committee for the period of 3 August 2022 to 30 June 2023.
 - II. THAT all other Councillors be appointed as alternate members to the Administrative Review Committee for the period of 3 August 2022 to 30 June 2023.

CARRIED 10/468 – 2/08/2022

Moved: Councillor Fraser
Seconded: Deputy Mayor Garden

3. THAT Council make the following appointments to the Chief Executive Officer Performance Appraisal Committee:
 - I. THAT the Mayor, Councillor Henderson and Councillor Garden be appointed to the Chief Executive Officer Performance Appraisal Committee for the period of 3 August 2022 to 30 June 2023.
 - II. THAT all other Councillors be appointed as alternate members to the Chief Executive Officer Performance Appraisal Committee for the period of 3 August 2022 to 30 June 2023.

CARRIED 10/469 – 2/08/2022

Moved: Councillor Morrison
Seconded: Councillor Fraser

4. THAT Council make the following appointments to the Risk Management and Audit Committee:
 - I. THAT the Mayor, Councillor Garden and Councillor Henderson, be appointed to the Risk management and Audit Committee for the period of 3 August 2022 to 30 June 2023.
 - II. THAT Council note that the Chair of the Risk Management and Audit Committee is held by an Independent Member, appointed by the Council.
 - III. THAT all other Councillors be appointed as alternate members to the Risk Management and Audit Committee for the period of 3 August 2022 to 30 June 2023.

CARRIED 10/470 – 2/08/2022

COUNCIL MINUTES

Moved: Councillor Fraser
Seconded: Councillor Giesecke

5. THAT Council appoint or nominate to the following External Organisations and/or Committees:
- I. THAT Councillor Fraser be appointed as Council's delegate to the Palmerston Regional Business Association (PRBA) with all other members appointed as alternate members for the period of 3 August 2022 to 30 June 2023.
 - II. THAT Councillor Morrison be appointed as Council's representative to Tourism Top End with all other members appointed as alternate members for the period of 3 August 2022 to 30 June 2023.

CARRIED 10/471 – 2/08/2022

13.1.3 Land Development Committee Nomination

Moved: Councillor Fraser
Seconded: Deputy Mayor Garden

- 1. THAT Report entitled Land Development Committee Nomination be received and noted.
- 2. THAT Council endorse the Chief Executive Officer, Luccio Cercarelli, as its nomination to the Northern Territory Government Land Development Committee.

CARRIED 10/472 – 2/08/2022

13.1.4 2022 Palmerston Youth Festival

Moved: Councillor Fraser
Seconded: Councillor Morrison

- 1. THAT Report entitled 2022 Palmerston Youth Festival be received and noted.
- 2. THAT the Mayor writes to Chief Minister thanking the Northern Territory Government for their funding to date and request further funding to deliver the Palmerston Youth Festival beyond 2023 as outlined in report entitled 2022 Palmerston Youth Festival.

CARRIED 10/473 – 2/08/2022

13.2 Receive and Note Reports

13.2.1 Office of the Deputy Chief Executive Officer Quarterly Report April to June 2022

Moved: Councillor Henderson
Seconded: Councillor Morrison

COUNCIL MINUTES

THAT Report entitled Office of the Deputy Chief Executive Officer Quarterly Report April to June 2022 be received and noted.

CARRIED 10/474 – 2/08/2022

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

17.1 Condolences on the passing of Palmerston's first Mayor Michael Ting

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT the City of Palmerston records its regret at the death on 30 July 2022 of Michael Ting, the first Mayor of Palmerston, who served the community from 1985 to 1987 and extend our heartfelt condolences to his wife Lily, daughters Kristina and Melinda, their family and friends.

CARRIED 10/475 – 2/08/2022

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Henderson
Seconded: Councillor Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 August 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/476 – 2/08/2022



A Place for People

COUNCIL MINUTES

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Deputy Mayor Garden

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/477 – 2/08/2022

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The Chair declared the meeting closed at 6:14pm.

Chair

Print Name

Date

UNCONFIRMED