

# MINUTES

## **1st Ordinary Council Meeting Tuesday 2 August 2022**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 2 August 2022 at 5:30pm.

## PRESENT

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### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Amber Garden  
Councillor Mark Fraser  
Councillor Sarah Henderson  
Councillor Ben Giesecke  
Councillor Damian Hale  
Councillor Lucy Morrison

### STAFF

Chief Executive Officer, Luccio Cercarelli  
General Manager Community and Culture, Anna Ingram  
General Manager Infrastructure, Nadine Nilon  
Director of Finance and Governance , Wati Kerta  
Minute Secretary, Chloe Hayes

### GALLERY

Nil

1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

2 OPENING OF MEETING

The Chair declared the meeting open at 5:32.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Morrison  
Seconded: Councillor Fraser

THAT the apology received from Councillor Eveleigh for 2 August 2022 be received and noted.

CARRIED 10/459 – 2/08/2022

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Councillor Giesecke  
Seconded: Councillor Fraser

1. THAT the leave of absence received from Councillor Hale for 3 August to 4 August 2022 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 8 September to 17 September 2022 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Giesecke for 4 November to 7 November 2022 inclusive be received and noted.

CARRIED 10/460 – 2/08/2022

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

Initials: 



### 5.1 Elected Members

Moved: Deputy Mayor Garden  
Seconded: Councillor Fraser

1. THAT the Declaration of Interest received from Deputy Mayor Garden for Item 25.1.1 be received and noted.
2. THAT the Declaration of Interest received from Councillor Giesecke for Item 25.1.1 be received and noted.

CARRIED 10/461 – 2/08/2022

### 5.2 Staff

Moved: Deputy Mayor Garden  
Seconded: Councillor Henderson

THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 25.1.1 be received and noted.

CARRIED 10/462 – 2/08/2022

## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of Minutes

Moved: Councillor Henderson  
Seconded: Councillor Fraser

THAT the Minutes of the Council Meeting held on 19 July 2022 pages 10790 to 10798 be confirmed.

CARRIED 10/463 – 2/08/2022

### 6.2 Business Arising from Previous Meeting

Nil

## 7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell  
Seconded: Deputy Mayor Garden

THAT Report entitled Mayoral Update Report - July 2022 be received and noted.

CARRIED 10/464 – 2/08/2022

## 8 DEPUTATIONS AND PRESENTATIONS

Nil

Initials:



## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving Confidential Items into Open

#### 10.1.1 Confidentiality Review List - 24 February 2022 to 19 July 2022

Moved: Councillor Henderson

Seconded: Councillor Hale

1. THAT Report entitled Confidentiality Review List - 24 February 2022 to 19 July 2022 be received and noted.
2. THAT the following 10 Council Decisions be moved to the 2 August 2022 Open Minutes:

No	Decision Number	Meeting Date	Item/Type	Title
1.	10/214	15/2/2022	25.1.1 Report	Rates Debt Recovery - Sale of Land - February Update
2.	10/216	15/2/2022	26.2.1 Report	Local Government Representation of the Northern Territory Government Committees Response
3.	10/283	5/4/2022	25.1.1 Report	Appointment of External Auditor
4.	10/286	5/4/2022	25.1.4 Report	Draft 2022-23 Capital Budget - Workshop 2
5.	10/287	5/4/2022	25.1.5 Report	Draft 2022-23 Operational Budget
6.	10/288	5/4/2022	25.1.6 Report	Operational New Initiatives 2022-23
7.	10/313	19/4/2022	25.1.2 Report	Draft 2022-23 Consolidated Budget
8.	10/314	19/4/2022	25.1.3 Report	Draft Financial Reserves 2022-23
9.	10/316	19/4/2022	25.1.5 Report	Long Term Financial Plan 2023-2032 assumptions
10.	10/392	7/6/2022	25.1.2 Report	Risk Management Audit Committee Unconfirmed Minutes - 24 May 2022

CARRIED 10/479 - 2/08/2022

## Rates Debt Recovery – Sale of Land – February Update

1. THAT Report entitled Rates Debt Recovery – Sale of Land – February Update be received and noted.
2. THAT a Council Workshop on the Sale of Land process occur on 16 February 2022 with a final report being presented to Council no later than the Second Ordinary Council Meeting of 15 March 2022.

CARRIED 10/214 – 15/02/2022

## Local Government Representation of the Northern Territory Government Committees Response

THAT Council received and note 26.2.1 entitled Local Government Representation of Northern Territory Government Committees Response.

CARRIED 10/216 – 15/02/2022

## Appointment of External Auditor

1. THAT Report entitled Appointment of External Auditor be received and noted.
2. THAT Council approves the appointment of KPMG as its external auditor for a period of three financial years from 1 July 2021 to 30 June 2024.

CARRIED 10/283 – 5/04/2022

## Draft 2022-23 Capital Budget – Workshop 2

1. THAT Report entitled Draft 2022-23 Capital Budget - Workshop 2 be received and noted.
2. THAT Council approves that the draft capital budget 2022/2023 be prepared as detailed in Report entitled Draft 2022-23 Capital Budget - Workshop 2.

CARRIED 10/286 – 5/04/2022

## Draft 2022-23 Operational Budget

1. THAT Report entitled Draft 2022-23 Operational Budget be received and noted.
2. THAT Council approves that the draft operating budget 2022/2023 be prepared as detailed in Report entitled Draft 2022-23 Operational Budget.

CARRIED 10/287 – 5/04/2022

## Operational New Initiatives 2022-23

1. THAT Report entitled Operational New Initiatives 2022-23 be received and noted.
2. THAT Council note the inclusion of the Elected Member Initiatives into existing programs as stated in Table 1: Elected Member New Initiatives, contained within this report entitled Operational New Initiatives 2022-23 to be included in the 2022-23 Draft Budget development.



## COUNCIL MINUTES

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3. THAT Council endorse the inclusion of the new initiatives identified in Table 2: Council Staff New Initiatives within this report entitled Operational New Initiatives 2022-23, to be included in the 2022-23 Draft Budget development.
4. THAT Council endorse the inclusion of the new initiatives identified in Table 3: Staff New Initiatives within the report entitled Operational New Initiatives 2022-23, to be included into the 2023-2032 Long-Term Financial Plan development

CARRIED 10/288 – 5/04/2022

### Draft 2022-23 Consolidated Budget

1. THAT Report entitled Draft 2022-23 Consolidated Budget be received and noted.
2. THAT Council approve the Draft Consolidated Budget 2022/23 be prepared as detailed in Report entitled Draft 2022-23 Consolidated Budget.

CARRIED 10/313 – 19/04/2022

### Draft Financial Reserves 2022-23

1. THAT Report entitled Draft Financial Reserves 2022-23 be received and noted.
2. THAT Council endorse the inclusion of the Reserve Movements as identified in Table 1: Reserve Movements for 2022-23 within this report entitled Draft Financial Reserves 2022-23, to be included in the consolidated 2022-23 budget development.

CARRIED 10/314 – 19/04/2022

### Long Term Financial Plan 2023-2032 assumptions

1. THAT Report entitled Long Term Financial Plan 2023-2032 Assumptions be received and noted.
2. THAT Council endorse the inclusion of the Long-Term Financial Plan Assumptions identified in Table 1: Assumptions within this report entitled Long Term Financial Plan 2023-2032 Assumptions, to be included in the 2023-2032 Long Term Financial Plan development.
3. THAT Council endorse the inclusion of the new initiatives identified in Table 2: New Initiatives Long Term Financial Plan within this report entitled Long Term Financial Plan 2023-2032 Assumptions, to be included in the 2023-32 Long Term Financial Plan development.

CARRIED 10/316 – 19/04/2022

Risk Management Audit Committee Unconfirmed Minutes – 24 May 2022

Initials: 

1. THAT Report entitled Risk Management Audit Committee Confidential Unconfirmed Minutes - 24 May 2022 be received and noted.
2. THAT the confidential unconfirmed Risk Management and Audit Committee minutes provided at Attachment 25.1.2.1 to Report entitled Risk Management Audit Committee Confidential Unconfirmed Minutes - 24 May 2022 be received and noted.
3. THAT Council notes the confidential recommendation from the Risk Management and Audit Committee meeting held on 24 May 2022:
  - a) THAT the Committee notes that a workshop to be held on 23 June 2022 for the presentation of a draft Council Risk Appetite Statement and revised strategic risk register for Council's approval.
4. THAT Council amends workshop dates relating to Risk Management Audit Committee as follows:
  - a) Council workshop relating to risk appetite be held on 23 June 2022.
  - b) That the workshop for the presentation of a Council risk appetite statement and draft revised strategic risk register be held between 11 July to 22 July 2022 subject to Risk Management Audit Committee members availability.

CARRIED 10/392 - 7/06/2022

## 10.2 Moving Open Items into Confidential

Nil

## 10.3 Confidential Items

Moved: Councillor Fraser  
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

Initials:





		This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(e) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
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CARRIED 10/465 – 2/08/2022

## 11 PETITIONS

Nil

## 12 NOTICES OF MOTION

### 12.1 Submission to the Exposure Draft Anti-Discrimination Amendment Bill

Moved: Mayor Pascoe-Bell  
Seconded: Deputy Mayor Garden

1. THAT Notice of Motion entitled Submission to the Exposure Draft Anti-Discrimination Amendment Bill be received and noted.
2. THAT Council endorses the letter at Attachment 12.1.1 of Notice of Motion entitled Submission to the Exposure Draft Anti-Discrimination Amendment Bill, as their submission to the Draft Anti-Discrimination Amendment Bill 2022.

CARRIED 10/466 – 2/08/2022

## 13 OFFICER REPORTS

### 13.1 Action Reports

#### 13.1.1 Community Survey 2022

Moved: Councillor Henderson  
Seconded: Councillor Morrison

1. THAT Report entitled Community Survey 2022 be received and noted.
2. THAT a report be prepared for the 2nd Ordinary Council Meeting in October 2022 providing the results of the Community Satisfaction Survey 2022 including the resulting initiatives and actions from the Community Satisfaction Survey 2022.

CARRIED 10/467 – 2/08/2022

Initials: 

### 13.1.2 Council Committee Membership

Moved: Councillor Henderson  
Seconded: Deputy Mayor Garden

1. THAT Report entitled Council Committee Membership be received and noted.
2. THAT Council make the following appointments to the Administrative Review Committee:
  - I. THAT the Deputy Mayor and Councillor Morrison be appointed to the Administrative Review Committee for the period of 3 August 2022 to 30 June 2023.
  - II. THAT all other Councillors be appointed as alternate members to the Administrative Review Committee for the period of 3 August 2022 to 30 June 2023.

CARRIED 10/468 - 2/08/2022

Moved: Councillor Fraser  
Seconded: Deputy Mayor Garden

3. THAT Council make the following appointments to the Chief Executive Officer Performance Appraisal Committee:
  - I. THAT the Mayor, Councillor Henderson and Councillor Garden be appointed to the Chief Executive Officer Performance Appraisal Committee for the period of 3 August 2022 to 30 June 2023.
  - II. THAT all other Councillors be appointed as alternate members to the Chief Executive Officer Performance Appraisal Committee for the period of 3 August 2022 to 30 June 2023.

CARRIED 10/469 - 2/08/2022

Moved: Councillor Morrison  
Seconded: Councillor Fraser

4. THAT Council make the following appointments to the Risk Management and Audit Committee:
  - I. THAT the Mayor, Councillor Garden and Councillor Henderson, be appointed to the Risk management and Audit Committee for the period of 3 August 2022 to 30 June 2023.
  - II. THAT Council note that the Chair of the Risk Management and Audit Committee is held by an Independent Member, appointed by the Council.
  - III. THAT all other Councillors be appointed as alternate members to the Risk Management and Audit Committee for the period of 3 August 2022 to 30 June 2023.

CARRIED 10/470 - 2/08/2022

Initials: 

Moved: Councillor Fraser  
Seconded: Councillor Giesecke

5. THAT Council appoint or nominate to the following External Organisations and/or Committees:
- I. THAT Councillor Fraser be appointed as Council's delegate to the Palmerston Regional Business Association (PRBA) with all other members appointed as alternate members for the period of 3 August 2022 to 30 June 2023.
  - II. THAT Councillor Morrison be appointed as Council's representative to Tourism Top End with all other members appointed as alternate members for the period of 3 August 2022 to 30 June 2023.

CARRIED 10/471 - 2/08/2022

### 13.1.3 Land Development Committee Nomination

Moved: Councillor Fraser  
Seconded: Deputy Mayor Garden

- 1. THAT Report entitled Land Development Committee Nomination be received and noted.
- 2. THAT Council endorse the Chief Executive Officer, Luccio Cercarelli, as its nomination to the Northern Territory Government Land Development Committee.

CARRIED 10/472 - 2/08/2022

### 13.1.4 2022 Palmerston Youth Festival

Moved: Councillor Fraser  
Seconded: Councillor Morrison

- 1. THAT Report entitled 2022 Palmerston Youth Festival be received and noted.
- 2. THAT the Mayor writes to Chief Minister thanking the Northern Territory Government for their funding to date and request further funding to deliver the Palmerston Youth Festival beyond 2023 as outlined in report entitled 2022 Palmerston Youth Festival.

CARRIED 10/473 - 2/08/2022

## 13.2 Receive and Note Reports

### 13.2.1 Office of the Deputy Chief Executive Officer Quarterly Report April to June 2022

Moved: Councillor Henderson  
Seconded: Councillor Morrison



THAT Report entitled Office of the Deputy Chief Executive Officer Quarterly Report April to June 2022 be received and noted.

CARRIED 10/474 - 2/08/2022

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

17.1 Condolences on the passing of Palmerston's first Mayor Michael Ting

Moved: Mayor Pascoe-Bell

Seconded: Councillor Henderson

THAT the City of Palmerston records its regret at the death on 30 July 2022 of Michael Ting, the first Mayor of Palmerston, who served the community from 1985 to 1987 and extend our heartfelt condolences to his wife Lily, daughters Kristina and Melinda, their family and friends.

CARRIED 10/475 - 2/08/2022

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Henderson

Seconded: Councillor Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 August 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/476 - 2/08/2022

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser  
Seconded: Deputy Mayor Garden

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/477 – 2/08/2022

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The Chair declared the meeting closed at 6:14pm.

  
\_\_\_\_\_  
Chair

*Mayor Pascoe-Bell*  
\_\_\_\_\_  
Print Name

*16/08/2022*  
\_\_\_\_\_  
Date