

AGENDA

1st Ordinary Council Meeting

Tuesday 5 July 2022

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



NADINE NILON
ACTING CHIEF EXECUTIVE OFFICER

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- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 21 June 2022 pages 10765 to 10774 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT
- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS
- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Benefit Scheme - Sponsorship Application - Palmerston Rovers Football Club
MEETING DATE:	Tuesday 5 July 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager, Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval for a Community Benefit Scheme Multiyear Gold Level Sponsorship application from a local community sporting group, Palmerston Rovers Football Club.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People".
- This year the Community Benefit Scheme has a 2022/23 budget of \$230,000 for grants, donations, sponsorships, and scholarships. The Environmental Initiative Grant budget is \$20,000.
- Currently \$50,000 is committed in the 2022/2023 financial year for previously approved multi-year sponsorship. To date zero dollars have been expended in the 2022/23 Community Benefit Scheme budget with \$200,000 remaining available for future projects and events.
- Palmerston Rovers Football Club has a long history in Palmerston and has been operating in various forms since 1984. The club relocated to their current home ground at Gray Football grounds in 2012. The club has a clear vision, to develop and maintain a vibrant football culture in the Palmerston area.
- Palmerston Rovers Football Club is applying for a multiyear sponsorship agreement at Gold Level to the value of \$10,000 for 2022, 2023 and 2024.
- Previously in the 2021/2022 financial year, Palmerston Rovers Football Club have received \$500 towards showing an Olympic Event on a portable screen.
- Palmerston Rovers Football Club would acknowledge City of Palmerston in line with the club's Gold level sponsorship.
- Sponsorship funds would be utilised to purchase sporting equipment, awards for the wet-season competition and to provide affordable access to football and the club, with an aim to further increase female and Indigenous participation.
- The Palmerston Rovers Football Club application meets all the requirements under the Council's Community Benefit Scheme Policy.
- Officers recommend that Council supports the application from the Palmerston Rovers Football Club for a three-year agreement for \$10,000 Gold Level Sponsorship for 2022, 2023 and 2024.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Sponsorship Application - Palmerston Rovers Football Club be received and noted.
2. THAT Council approves the application from the Palmerston Rovers Football Club for a three-year agreement for \$10,000 Gold Level sponsorship per year to be funded from the Community Benefit Scheme as detailed in report entitled Community Benefit Scheme - Sponsorship Application - Palmerston Rovers Football Club.

BACKGROUND

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy FIN18 *Grants, Donations, Scholarships and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$200,000 remains available in CBS funding for future projects and events that benefit Palmerston within the 2022/2023 financial year.

DISCUSSION

Palmerston Rovers Football Club (PRFC) has a long history in Palmerston and has been operating in various forms since 1984. The club relocated to their current home ground at Gray Park, 30 Victoria Drive, Gray in 2012. The Club has a clear vision, to develop and maintain a vibrant football culture in the Palmerston area. PRFC has goals established to assist with achieving their mission.

- Providing affordable, accessible and inclusive participation for players
- Promoting active involvement for our community and hosting community events
- Strive to be an active member of the Palmerston community
- Efficient, transparent and effective policies and procedures
- Continue to develop a social, community-orientated club
- Strive to be a leader in the support and development of player pathways
- Strong focus on engagement, development and retention of coaches, players and volunteers.

PRFC is applying for a multiyear sponsorship agreement at Gold Level to the value of \$10,000 each year for 2022, 2023 and 2024.

PRFC would acknowledge City of Palmerston (CoP) in line with the clubs Gold level sponsorship **Attachment 13.1.1.1**, which includes logo on all playing strips and training shirts, signage at Gray Park and on club marquees, logo on merchandise and social media and invitations to attend sponsor days and presentation events. Additionally, CoP would be listed as the major sponsor for the PRFC wet-season competition held in February at Gray Park.

Sponsorship funds would be utilised to purchase sporting equipment, awards for the wet-season competition and to provide affordable access to football and the club, with an aim to further increase female and indigenous participation.

The club will continue to develop and grow and provide a place where people belong through football within Palmerston, creating an atmosphere where everyone of all cultural diversities can come together and enjoy the 'world game'.

The PRFC Executive Committee demonstrates the benefits of this sponsorship application to Palmerston through the following objectives of the Palmerston Community Plan:

- **Objective 2.1:** Improve Palmerston's image
PRFC have a vision to make Palmerston Rovers FC the club our community and surrounds go to sign-up for their children and themselves.
- **Objective 3.1:** To celebrate a rich culture and diversity.
PRFC are ensuring that diversity is not overlooked at the club and that all forms of involvement are encouraged. The club has held group events for different ethnic communities and have also welcomed another football club to share the field, recognising that they have facilities that would provide benefit to other clubs. PRFC are a Club that does not discriminate and are willing to work alongside the people in the community when given the opportunity.
- **Objective 6.2:** Community is the centre.
PRFC recognise that the Club is in the heart of the community and welcome all within the community to participate in any way they are willing. The club want to encourage community involvement not just parents and players. PRFC understand that the club is one of the originals in the league in Darwin, although changing the name a few times, the club has had many generations walk through in its time.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy FIN 18 *Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2022/23 financial year for grants, donations, sponsorships, and scholarships is \$230,000. The Environmental Initiative Grant budget is \$20,000. Currently \$50,000 is committed in this financial year for previously approved multi-year sponsorship. To date zero dollars have been expended in the 2022/23 Community Benefit Scheme budget with \$200,000 remaining available for future projects and events.

Officers recommend that Council supports the application from the Palmerston Rovers Football Club for a three-year agreement for \$10,000 Gold Level Sponsorship for 2022, 2023 and 2024.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy FIN18 *Grants, Donations, Scholarships and Sponsorships*.

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

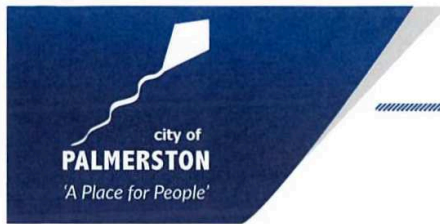
There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220622 - Community Benefit Scheme - Palmerston Rovers [13.1.1.1 - 6 pages]



APPLICATION FORM

SPONSORSHIP

REQUESTS OF ANY VALUE

Organisation Name: Palmerston Rovers Football Club Incorporated

Contact Name: Mel

Position of Contact: Registrar

Telephone:

Mobile: 0400235607

Email: registrar.prfc@gmail.com

Postal Address: PO Box 1670, Palmerston 0831

Residential Address: 30 Victoria Drive, Gray 0830

Account Name: Palmerston Rovers FC Inc.

Account Number: 466339030

BSB: 085949

Amount Requested: 10,000.00

ABN:

Activity Name: Palmerston Rovers Sponsors Activity Date: February till September

Location of Activity: 30 Victoria Drive, Gray 0830

ATTACHED WRITTEN APPLICATION WHICH INCLUDES:

- ☒ A copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits to City of Palmerston.

Funding of this proposed activity/event/item will benefit the Palmerston Community, by:

See attached letter

and relates to the following goals and strategies in the City of Palmerston Community Plan:

See attached letter

Mel
Garnham

Signed:

Digitally signed by Mel
Garnham
Date: 2022.01.19
11:22:35 +09'30'

Date: 19 Jan 2022

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

In Person: Civic Plaza, 1 Chung Wah Terrace, Palmerston

PO Box 1 Palmerston NT 0831

8935 9922

palmerston@palmerston.nt.gov.au

8935 9900

The City of Palmerston complies with the information Privacy Principles contained in the *Information Act* (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on www.palmerston.nt.gov.au.



Palmerston Rovers Football Club Incorporated
PO Box 1670
PALMERSTON NT 0831
ABN: 46 939 036 132
E-mail: info.prfc@gmail.com

Palmerston Rover Football Club Sponsorship Application

To the City of Palmerston Council members,

Firstly, Palmerston Rovers Football Club (PRFC), would like to thank the City of Palmerston (CoP) for their support throughout 2021. As a result, we were able to successfully host our wet-season competition and support our players thanks to your generosity through the Community Benefits Scheme – Sponsorship and Breakfast in the Park.

Palmerston Rovers Football Club, would like to reach out to the City of Palmerston to expand and extend your support by coming on board as a sponsor for the 2022, 2023 and 2024 seasons (please see attached flyer). If successful in our application and as we are applying for a total of \$10,000 per annum, the club would look to recognise CoP as a Gold sponsor and also listing CoP as the major sponsor for our wet-season competition held in February at Gray Oval.

Palmerston Rovers FC has been a long-standing part of the Palmerston sporting community. PRFC has been in operation under various names since 1984. Initially formed as Palmerston and Rural Districts Junior Soccer Club the club changed its name to Palmerston La-Faek in 1999. 2008 saw another name change to Palmerston Football Club where the management committee sort the construction of quality facilities, competitions, coaching and development pathways for football in the Palmerston region. These goals were achieved with the completion of the clubhouse in 2012 and becoming the largest club in the Greater Darwin region with quality pathways for all. The club was renamed in 2018 after merging with Darwin Rovers Football Club. This merger came about after the restructuring of the competition rules by the Football NT. It allowed the Darwin Rovers to continue within the competition by providing them with a women and junior team base as set out in the competition rules. As a result, it also allowed for Palmerston FC to compete competitively in the Premier League division by providing the quality and quantity of male players.

Our vision is ***to develop and maintain a vibrant football culture in the Palmerston area.***

PRFC's goals to meet this vision statement include;

- Providing affordable, accessible and inclusive participation for players
- Promoting active involvement for our community and hosting community events
- Strive to be an active member of the Palmerston community
- Efficient, transparent and effective policies and procedures
- Continue to develop a social, community-orientated club
- Strive to be a leader in the support and development of player pathways
- Strong focus on engagement, development and retention of coaches, players and volunteers

- Strive towards facility upgrade and maintenance strategies
- Ensure compliance with legal and policy-based responsibilities
- Develop an attractive business
- Ensure transparent committee management and leadership
- Active communication on a frequent basis through accessible and multiple means
- Foster strong and prosperous business and sponsorship relationships

We identify ourselves as an integral part of the Palmerston sporting community and given our location in the heart of Gray, we seek your contribution as we continue to support and provide an opportunity for all people to enjoy the game they love.

Our intended use for these sponsorship funds is dedicated to sporting equipment, awards for the wet-season competition and to provide affordable access to our game and club, with an aim to further increase female and indigenous participation. Through these efforts the club will continue to develop and grow and provide a place where people belong through football within Palmerston. By creating an atmosphere where everyone of all cultural diversities can come together and enjoy the 'world game'.

We are blessed to have some of the best football facilities in Darwin, but as you can imagine, this comes at a great expense to a volunteer-based not-for-profit organisation in this extremely difficult climate.

Funding this proposal will benefit the Palmerston Community, by:

Continuing to create community diversity and strive to provide an outlet for families, children and people of all ages, by making our game accessible and affordable for all to participate.

This relates to the following goals and strategies in the City of Palmerston Community Plan:

Objective 3.1: To celebrate our rich culture and diversity

We are ensuring that diversity is not overlooked at our club and that all forms of involvement is encouraged. Our club has held group events for different ethnic communities and have also welcomed another football codes to share our field recognising that we have facilities that would benefit them. We are a Club that does not discriminate and are willing to work alongside the people in our community when given the opportunity.

Objective 6.2: Community is the centre

We recognise that our Club is in the heart of the community and we welcome all within the community to participate in any way they are willing. Just like your objective we want to encourage community involvement not just parents and players. We also understand that our club is one of the originals in the league in Darwin, although changing our name a few times, our club has had many generations walk through its time.

Objective 2.1: Improve Palmerston's image

Just like your vision to make everything coming and going within Palmerston localised; we too have a vision to make Palmerston Rovers FC the club our community and surrounds go to sign-up for their children and themselves.

We strive to become a larger contender in the NT competition and become "The Community of Palmerston's Football Club" not just some club in Palmerston! We believe that if you live in Palmerston you play in Palmerston. PRFC want to target interests beyond the convenience for parents and be the club that is recognised within its community. There are many existing teams in the competition known by either their support or ethnicity that predominately run their clubs but PRFC wants to up-hold our name for all that was past, present and those who join in the future. If we can gather support from a major sponsor like yourselves, we can achieve this goal by making footprints together in our community.

These ideas are not limited to but limitless to an impending partnership between City of Palmerston and Palmerston Rovers Football Club.

Yours Sincerely,

Executive Committee
Palmerston Rovers FC



Palmerston Rovers FC

2022

Sponsorship Packages

Overall Club Sponsors

Benefits to the Sponsor	GOLD	SILVER	BRONZE
Logo on All Playing Strips			
Logo on Training Shirts			
Signage at Gray Oval			
Signage at Football Park			
Signage on Club Marquees			
Logo on Merchandise as and when produced			
Logo on PRFC Social Media			
Feature Article on Social Media			
Attendance at Sponsor event days at Gray Oval			
Attendance/Involvement in Presentations/Events			
Certificate of appreciation			
Cost of Sponsorship per annum for 3 years	\$10,000	\$5,000	\$3,000

Team/Playing Group Sponsors

Benefits to the Sponsor	Men's	Women's	Junior	MiniRoos
Logo on All playing strips				
Logo on Training Shirts				
Signage at Gray Oval				
Signage at Football Park				
Signage on Club Marquees				
Logo on PRFC Social Media				
Feature Article on Social Media				
Attendance at Sponsor event days at Gray Oval				
Attendance/Involvement in Presentations/Events				
Certificate of appreciation				
Cost of Sponsorship per annum for 3 years	\$4,000	\$3,000	\$2,500	\$3,500

Additional Opportunities to Support the Club

Benefits to the Sponsor – Based on 3 year term - per annum	Costs
Gray Oval Signage	\$350
Football Park Signage	\$550
Marquees – per side - one off costs	\$600
Training Shirts – all teams	\$1,000
Training Shirts – Senior Men's	\$400
Training Shirts – Senior Women's	\$300
Training Shirts – Juniors	\$350
Training Shirts – MiniRoos	\$400

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Community Benefit Scheme - Palmerston Raiders Football Club Sponsorship Application - Mayor's Cup
MEETING DATE:	Tuesday 5 July 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager of Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval for a Community Benefit Scheme (CBS) sponsorship application from a local community organisation the Palmerston Raiders Football Club to host the Mayor's Cup.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People".
- This year the Community Benefit Scheme has a 2022/23 budget of \$230,000 for grants, donations, sponsorships, and scholarships. The Environmental Initiative Grant budget is \$20,000.
- Currently \$50,000 is committed in the 2022/2023 financial year for previously approved multi-year sponsorship. To date zero dollars have been expended in the 2022/23 Community Benefit Scheme budget with \$200,000 remaining available for future projects and events.
- Palmerston Raiders Football Club is the home of Rugby League in the Palmerston region. It is affiliated with NRL NT and aims to encourage, educate, and promote the sport of rugby league and within the Palmerston geographical area.
- Council has received a sponsorship application of \$2,750 from Palmerston Raiders Football Club to host the Mayor's Cup.
- Council Policy FIN 18 *Grants, Donations, Scholarships and Sponsorships* requires all funding requests more than \$2000 to be referred to Council with a recommendation.
- The Palmerston Raiders Football Club application meets all the requirements under the Councils Community Benefit Scheme Policy.
- The Report recommends Council approves this request, due to the potential benefits to the wellbeing of the Palmerston community.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Palmerston Raiders Football Club Sponsorship Application - Mayor's Cup be received and noted.

2. THAT Council approves the 2022/2023 sponsorship application from Palmerston Raiders Football Club to host the Mayor's Cup for \$2,750 as detailed in the report entitled Community Benefit Scheme – Palmerston Raiders Football Club Sponsorship Application – Mayor's Cup.

BACKGROUND

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 policy requires all requests more than \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$200,000 remains available in CBS funding for future projects and events that benefit Palmerston in the 2022/2023 financial year.

DISCUSSION

Palmerston Raiders Football Club (PRFC) are a local Palmerston based Rugby League club with 30 teams and over 540 registered participants. They are a community based not for profit club with family values.

City of Palmerston have previously sponsored the Mayor's Cup in 2019, with the event cancelled in 2020 and 2021 due to COVID-19 restrictions. Council has received a sponsorship application with a request of \$2,750 from Palmerston Raiders Football Club to host the Mayor's Cup in 2022. There have not been any other requests from the club in relation to other sponsorship and the request meets the requirements of the Community Benefit Scheme Policy.



Image: 2019 Palmerston Mayor's Cup

The event will be held at Goodline Park, Palmerston on Saturday 23 July 2022 with a full day of Rugby League played between PRFC and Northern Sharks Rugby League Club.

City of Palmerston will be acknowledged with naming rights to the day and will be featured in 40 ads on radio station Mix104.9. Additional acknowledgement will be via social media platforms. During the event there will be a live broadcast from the football ground.

The winner of the Mayor's Cup will be awarded the trophy at the completion of the A grade game on the day.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

Council Policy *FIN 18 Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2022/23 financial year for grants, donations, sponsorships, and scholarships is \$230,000. The Environmental Initiative Grant budget is \$20,000. Currently \$50,000 is committed in this financial year for previously approved multi-year sponsorship. To date zero dollars have been committed for the 2022/23 Community Benefit Scheme budget with \$200,000 remaining available for future projects and events. Noting, there is one other request being presented to Council at this meeting.

Officers recommend that Council supports the sponsorship application from Palmerston Raiders Football Club to host the Mayor's Cup in 2022, for \$2,750.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy *FIN18 Grants, Donations, Scholarships and Sponsorships*.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

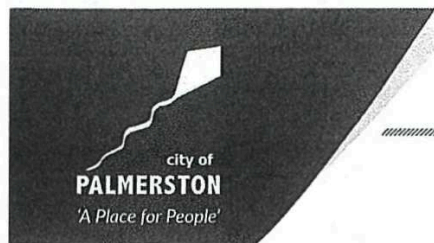
There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220623 - Community Benefit Scheme - Palmerston Raiders [13.1.2.1 - 4 pages]



APPLICATION FORM

SPONSORSHIP

REQUESTS OF ANY VALUE

Organisation Name: Palmerston Raiders Rugby League Football Club
Contact Name: Bessie Roach
Position of Contact: Treasurer
Telephone: _____ Mobile: 0423218731
Email: raiderssponsorship@outlook.com
Postal Address: Corner of Owsten Avenue and Forrest Parade, Rosebery NT 0832
Residential Address: PO Box 3379, Palmerston, NT, 0831
Account Name: Palmerston Raiders RLFC
Account Number: 2356938 BSB: 805050
Amount Requested: 2750 ABN: 32 896 141 040
Activity Name: _____ Activity Date: _____
Location of Activity: Goodline Oval, Roseberry Palmerston

ATTACHED WRITTEN APPLICATION WHICH INCLUDES:

- ☐ A copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits to City of Palmerston.

Funding of this proposed activity/event/item will benefit the Palmerston Community, by:

providing sufficient equipment for junior rugby league players to participate safely in the sport and encourage positive engagement in the community.

and relates to the following goals and strategies in the City of Palmerston Community Plan:

1. Family and Community, 2. Vibrant Economy and 3 Cultural Divercity.

Signed: _____

Date: 23/6/22

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

In Person: Civic Plaza, 1 Chung Wah Terrace, Palmerston

PO Box 1 Palmerston NT 0831

8935 9922

palmerston@palmerston.nt.gov.au

8935 9900

The City of Palmerston complies with the information Privacy Principles contained in the *Information Act* (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on www.palmerston.nt.gov.au.



Palmerston Raiders

Rugby League Football Club Inc.

www.palmerstonraiders.com

Postal PO Box 3379
Palmerston NT 0831
Tel 0410 471 511
Email info@palmerstonraiders.com
ABN 32896141040

To whom this may concern,

RE: Sponsorship of the 2022 Mayor's Cup

The Palmerston Rugby League Club seeks the City of Palmerston Council's consideration to again sponsor our 2022 Round 11 NRLNT fixture "The Mayor's Cup"

Palmerston Raiders have 30 teams and over 540 registered boys, girls, women and men playing for the club and we are planning to get even bigger in the future.

We are a community based, not for profit organisation, with family values and seek to build relationships with other community organisations, not for profits, Northern Territory and Federal agencies and of course the local council.

Previously sponsored by the City of Palmerston Council, the Mayor's Cup is a local derby between the two Palmerston clubs Sharks and Raiders.

Held on the 23 July 2022 it will be a full day of Rugby League with approximately 25 junior and seniors games played at the home ground of the Palmerston Raiders, Goodline Park.

This sponsorship will give your business the naming rights to the day and will be featured in 40 ads on the Radio mix 104.9 in the lead up as well as being advertised on all our social media platforms. On the day there will be a live Broadcast cast from 1pm-4pm with 6 spots are available for you to promote your business and involvement in the event.

We are also able to place your branding throughout the venue/field.

It is an amazing opportunity for Council to be involved at the grassroots level of Rugby League and the winner of the game will be presented The Mayor's Cup at the completion of the A grade game.

Thank you again for taking the time to consider our proposal

Regards

Bessie Roach
Treasurer
Palmerston Raiders RLFC

06 August 2021



Sportscover Australia Pty Ltd

A.C.N. 006 637 903
A.B.N. 43 006 637 903
AFS Licence No. 230914

CERTIFICATE OF CURRENCY

CERTIFICATE NO. 61666

This certificate confirms that the under mentioned policy is effective in accordance with the details shown.

Name of Insured: PALMERSTON RAIDERS FOOTBALL CLUB INC

Cover:
Public Liability: \$20,000,000 any one occurrence
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Professional Indemnity: Not Insured
Management Liability: Not Insured
(For The Business of Rugby League only)

Sport/Business: Rugby League

Excess: As per policy schedule.

Period of Insurance: 27/4/2022 to 27/4/2023

Underwriter: Certain Underwriters at Lloyd's

Policy Number: PMEL99/0123311

Counterparties: None

For full terms, conditions and exclusions please refer to Your Policy Wording version
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20/04/2022

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Entity name:

PALMERSTON RAIDERS RUGBY LEAGUE FOOTBALL CLUB

ABN status:

Active from 20 Jul 2010

Entity type:

[Other Incorporated Entity](#)

Goods & Services Tax (GST):

Registered from 01 Oct 2011

Main business location:

NT 0832

Trading name(s)

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PALMERSTON RAIDERS RUGBY LEAGUE FOOTBALL CLUB

20 Jul 2010

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	Strategic Risk Appetite Statement
MEETING DATE:	Tuesday 5 July 2022
AUTHOR:	Director Finance and Governance, Wati Kerta
APPROVER:	Acting Chief Executive Officer, Nadine Nilon

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.
Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council endorsement for the adoption of a Risk Appetite Statement.

KEY MESSAGES

- The Risk Appetite Statement considers both value creation (upside) and value preservation (downside) and is an integral part of Council's overall Risk Management Framework
- The Risk Appetite Statement is intrinsically linked to the objectives of Council's Community Plan and describes the amount of risk Council considers is acceptable to expose the organisation to, in the pursuit of its strategic vision and objectives
- A draft risk appetite statement was developed for discussion at the workshop. This was modified taking into consideration the feedback and is found at **Attachment 13.1.3.1**.
- The appetite statements are collection of statements against each community objective and are based on similar risk management frameworks used by other Councils in Australia.

RECOMMENDATION

1. THAT Report entitled Strategic Risk Appetite Statement be received and noted.
2. THAT Council endorses the Strategic Risk Appetite Statement at **Attachment 13.1.3.1** of the Report entitled Strategic Risk Appetite Statement
3. THAT Council notes that the next Strategic Risk Workshop be held on 21 July 2022.

BACKGROUND

The Risk Management Framework to manage Council's strategic risks was developed in 2020. This Framework included a Strategic Risk Register, Control Improvement Plan and Internal Audit Plan which have been reported to the Risk Management and Audit Committee (Committee) in previous meetings.

At the First Ordinary meeting of 2 November 2022, Council agreed the following

- 2 e) *THAT a further report be prepared detailing the process for the management of risks when internal audits are rescheduled or replace, and the reporting of progress against internal audit recommendations by the February 2022 Committee Meeting.*

Further to this at the 19 April 2022 Second Ordinary meeting Council agreed the following

2. *THAT a Risk Management and Audit Committee workshop be conducted for the end of April 2022.*

CARRIED 10/297 – 19/04/2022

A Risk Management workshop was held with the Risk Management and Audit Committee (Committee) on 28 April 2022, with the Committee and the Elected Members discussing the review of the Strategic Risk Register and understanding of Council's strategic risks to ensure that they represent Council's current risk profile.

The 28 April risk management workshop concluded that the following steps needed to be actioned.

- Through a workshop, develop a risk appetite which is amount of risk Council considers is acceptable to expose the organisation to, in the pursuit of its strategic vision and objectives.
- A revised strategic register will be presented to the Risk Management and Audit Committee (Committee) at a workshop to be held after the risk appetite workshop
- the register is to include opportunities that arise from some of the risks and to leverage on the positive achievements of Council.

The outcome was presented to the Committee meeting on 24 May 2022 and at the First Ordinary Council meeting of June 7, 2022, the following was agreed;

3. *THAT Council notes the confidential recommendation from the Risk Management and Audit Committee meeting held on 24 May 2022:*

a) THAT the Committee notes that a workshop to be held on 23 June 2022 for the presentation of a draft Council Risk Appetite Statement and revised strategic risk register for Council's approval.

4. *THAT Council amends workshop dates relating to Risk Management Audit Committee as follows:*

a) Council workshop relating to risk appetite be held on 23 June 2022.

b) That the workshop for the presentation of a Council risk appetite statement and draft revised strategic risk register be held between 11 July to 22 July 2022 subject to Risk Management Audit Committee members availability.

CARRIED 10/392 – 7/06/2022

This report provides the outcome of the workshop and proposed Risk Appetite Statement for Council's endorsement.

DISCUSSION

What is a Risk Appetite?

Risk appetite is the amount of risk Council considers is acceptable to expose the organisation to, in the pursuit of its strategic vision and objectives, and considers both value creation (upside) and value preservation (downside). The risk appetite incorporates the risk tolerance which is the specific maximum risk that Council is willing to take regarding each relevant risk. This is all contained in a Risk Appetite Statement (RAS).

The RAS is an integral part of Council's overall Risk Management Framework and should consider the following:

- fundamentally guides its risk culture and sets out boundaries on risk-taking activities. These boundaries are defined by principles and metrics, both quantitative and qualitative, which must be considered as a collective set and not in isolation;
- guides decision making to ensure major decisions are assessed through a prism of both opportunity and risk and carefully applying any trade-offs required;
- defines governance processes and disciplines to ensure adherence to all boundaries and underlying limits;
- commits Council to operate within its appetite and causes it to move quickly to address actions and circumstances that may take Council outside of it;
- is dynamic in nature, hence Council reviews it on a regular basis in conjunction with its corporate and strategic plans and business actions taken in changing macroeconomic environments; and
- applies across all parts of Council's operations.

Why is it important?

Documenting Council's risk appetite supports alignment between Council decision and Council risk appetite.

An important component of defining Council's risk appetite is to recognise that most risks cannot be eliminated entirely and that there is a 'trade off' between the level of risk on the one hand, and the actions required to reduce the risk. Council weighs up such trade-offs when assessing risks. It may be possible to reduce some risks from high to a very low level; however the cost to reduce the risk may outweigh the benefits.

There are certain risks to which Council is intolerant of, although it is recognised that incidents will take place that create exposures to these risks. At such times Council will take actions to address problems arising and establish processes and controls to minimise the chance of reoccurrence.

When risk appetite is not defined or used incorrectly, there will be:

- Less visibility regarding risk and risk taking and less accountability for decisions made
- Inefficient, inconsistent and uninformed decision making
- Increased risk of personal judgement and short-term decisions becoming a deciding factor
- Tendency towards developing a risk averse culture with pockets of risk-taking behaviour
- Inconsistency between risk appetite and policy

Responsibility of Elected Members (Council)

- Setting the risk appetite – balancing commercial, social and environmental factors
- Demonstrating consistent behaviour and decisions that is consistent with the risk appetite
- Being alert to key triggers that may justify a review and possible change to risk appetite
- Monitor reporting and being alert to performance against indicators that are outside tolerance
- Using the parameters to hold Council management accountable
- The Risk and Audit Committee reports to Council on the outcome of its monitoring and review of the performance, adequacy and operating effectiveness of the Council's Risk Management Framework, including the risk appetite

Decision making framework

A decision-making framework is required to help practically apply the risk appetite in decision making on an appropriate and consistent basis, as the appetite statements alone are not granular enough to help guide an organisation's decision making.

Council has a number of factors to consider and trade off when making decisions. These can include areas such as the decision's impact economic benefit; social benefit/liveability; environmental benefit; cultural mosaic; organisational culture; capability of our people; productivity; service delivery performance; public/employee safety; and fraud and misconduct.

These factors and their level of relevance need to be defined to help make decisions in line with the risk appetite. This decision-making process will be illustrated at the workshop.

Ongoing Assessment and Review

To ensure that Council's RAS remains relevant, practicable and is monitored and complied with on an ongoing basis, Council should review the risk appetite and risk tolerance levels at least annually and must incorporate into Council's business strategy and planning cycle.

The following trigger events will necessitate a review of Council's RAS:

- The occurrence of an event which has a material impact on the operation of the RAS;
- A material change in Council's structure; and/or
- A significant change in the strategic direction of Council.

Council has the responsibility to oversee a review of those risks with an inherent risk rating of High or above, that exceed Council's risk appetite and tolerances.

Risk Appetite Statement

The Council workshop, held on 23 June 2022, was used to develop the Risk Appetite Statement (RAS) presented at Attachment 13.1.3.1.

A key element used for the approach in the development of the RAS was that the words to be used within the RAS should align with the Community Plan and that there should be at least one RAS for each Community Outcome. A summary of the approach for the RAS developed for each Community Outcome is found below.

Family and Community - Council strives to make decisions that safeguard community wellbeing and won't make decisions that negatively impact wellbeing.

Vibrant Economy - Council has a high risk appetite for supporting the City's economy, growth and employment opportunities. There was further discussion around Council's role in supporting economic and employment growth which includes supporting initiatives that deliver employment enhance Palmerston as a destination.

Cultural Diversity - Council consults with and includes the needs of all people in its programs and planning using a mechanism which has been agreed with community. There is a strong desire to include fostering, acknowledging and recognising diversity and inclusion and that culture referred to people.

Future Focused - Council is proactive in adopting innovative approaches and technologies which are fit for purpose. Early adopters of proven technology for the betterment of the community.

Environmental Sustainability – Two statements were considered to be warranted in this space, where Council has a high appetite to making greener space, environmental sustainability and liveability but on the other aspect has zero tolerance for compromising the environment and impacting on community wellbeing and liveability.

Governance – This area also has two statements, one for a zero tolerance for legislative non-compliance and unacceptable behaviour such as fraud and misconduct. The second statement focusses on Council's commitment to high standards of professionalism through transparency and ethical behaviour in decision making.

The Risk Appetite Statement based on the workshop is presented at Attachment 13.1.3.1.

CONSULTATION PROCESS

A workshop was held on the 23 June 2022 with the Elected Members to discuss the Risk Appetite Statement(s)

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team

In preparing this report, the following external parties were consulted:

- KPMG Consultants

There was no community consultation required during the preparation of this report.

POLICY IMPLICATIONS

The Risk Appetite Statement will assist in reinforcing the key elements of the draft Risk Management policy and guidelines, which will be finalised after the next Strategic Risk Workshop.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The report focuses on risk management to guide Council's risk culture and sets out boundaries on risk-taking activities.

This Report addresses the following City of Palmerston Strategic Risks:

- 6 Fails to deliver the strategic vision for the City
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.
- 7 Fails to be agile to respond to opportunities and challenges
Context: Ensuring the organisation is positioned to respond quickly to take up opportunities and respond to challenges both internally and externally.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

As environmental sustainability is a strategic objective of Council, the risk appetite could provide guidance on decision making to ensure major decisions are assessed through a prism of both opportunity and risk and carefully applying any trade-offs which impact environmental sustainability.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Revised Risk Appetite Statement post Workshop 29062022 (1) [**13.1.3.1** - 1 page]

Community Objective – Risk Appetite Statement

Community Plan	Community Outcomes	Community Objectives	Risk Appetite Statements [Tolerance level]
1 Family & Community	Palmerston is a safe and family friendly community where everyone belongs.	1.1 We focus on Families 1.2 The wellbeing of our community is a focus for all our work	<ul style="list-style-type: none"> Compromising the wellbeing and liveability of the community [Zero]
2 Vibrant Economy	Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and to grow.	2.1 Improve Palmerston's image 2.2 Palmerston's economic future is bright	<ul style="list-style-type: none"> Support the City's economic growth and employment opportunities [High]
3 Cultural Diversity	In Palmerston we celebrate our cultures in a way that values our diversity.	3.1 To celebrate our rich culture and diversity 3.2 Recognise and support diversity through our partnerships and leadership	<ul style="list-style-type: none"> Fostering, acknowledging and recognising inclusion, diversity and access within the community [High]
4 Future Focused	Palmerston is an innovative city that sustains itself through the challenges of the future.	4.1 We support and foster innovation 4.2 Infrastructure is fit for purpose	<ul style="list-style-type: none"> Embrace proven innovation that supports the betterment of the community [Medium]
5 Environmental Sustainability	Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.	5.1 Reduce our footprint on the environment 5.2 Palmerston is a cool, shaded, green city 5.3 Encourage personal action and taking a leadership role	<ul style="list-style-type: none"> Support environmentally sustainable outcomes [High] Compromising the wellbeing and liveability of the community due to environment impact [Very low]
6 Governance	Council is trusted by the community and invests in things that the public value.	6.1 Ensure we have a leading governance model 6.2 Community is centre 6.3 Healthy working partnerships	<ul style="list-style-type: none"> Legislative non-compliance and unacceptable conduct [Zero] Embody transparent, moral and ethical decision making [High]

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.4
REPORT TITLE:	Community Recording Studio Fees and Charges 2022-2023
MEETING DATE:	Tuesday 5 July 2022
AUTHOR:	Finance Manager, Gayu Sivaraj
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council to adopt the fees for the 'Gulwa' Community Recording Studio from 1 July 2022 and include within the Fees and Charges 2022-2023.

KEY MESSAGES

- In the First Ordinary Council Meeting of 7 June 2022, Council adopted its Fees and Charges for 2022-23.
- Since the adoption on 7 June, it has been noted that the attachment to the Council report did not include the fees for the 'Gulwa' Community Recording Studio.
- Staff sought advice and received confirmation from the Department of Chief Minister to amend the adopted fees and charges to include the 'Gulwa' Community Recording Studio.
- All other fees and charges presented to Council on 7 June 2022 remain unchanged.
- The additional fees and charges will be effective from 1 July 2022.

RECOMMENDATION

1. THAT Report entitled Community Recording Studio Fees and Charges 2022-2023 be received and noted.
2. THAT Council approves the following fees and charges for the 'Gulwa' Community Recording Studio to be added to the Fees and Charges for 2022-2023, commencing from 1 July 2022:
 - Refundable deposit: \$200.
 - Hire rate for commercial and private individuals and organisations - \$50 per hour.
 - Hire rate for community and not-for-profit individuals and organisations - \$10 per hour.

BACKGROUND

Section 289 of the *Local Government Act 2019*, allows council to impose a fee to be charged for a service, by resolution.

At the 1st Ordinary Council Meeting of 7 June 2022 Council made the following decisions:

13.1.1 Fees and Charges 2022-2023

10/370

1. THAT Report entitled Fees and Charges 2022-2023 be received and noted.

2. *THAT Council adopts the Fees and Charges 2022-2023 at Attachment 13.1.1.1. to be effective from 1 July 2022.*

CARRIED 10/370 7/06/2022

Staff have now identified that the fees for the 'Gulwa' Community Recording Studio were not included in the Fees and Charges 2022-2023 attachment referenced in the decision above. This report recommends Council to adopt the amended Fees and Charges for 2022/2023 that now includes the fees and charges for the 'Gulwa' Community Recording Studio as per the **Attachment 13.1.4.1**.

DISCUSSION

The Fees and Charges for 2022/2023 financial year was reviewed and updated through Council's budget process with the total revenue from these services recognised in the budget for 2022/2023. Council adopted the fees and charges for 2022/2023 in the First Ordinary Council Meeting of 7 June 2022.

It was later identified that the fees for the Community Recording Studio were not included in the attachment to the Council report presented in the First Ordinary Council Meeting of 7 June 2022.

The below schedule presents the Fees for the Community Recording Studio for 2022/2023.

Community Recording Studio		
Description	Unit of Measure	2022- 2023
Business/Private	Per hour	\$50.00
Not for profit	Per hour	\$10.00
Booking Deposit - Refundable	Per Usage	\$200.00

The above fees and charges for the Community Recording Studio remains unchanged since Council first endorsed the fees for 2021/2022 (Decision Number 10/159 19/01/2022 and has been included in the budget for 2022/2023.

Staff consulted the Department of Chief Minister and Cabinet to seek confirmation in Council adopting the amended fees and charges with the inclusion of the Community Recording Studio. The Department advised that as per Section 289 of the *Local Government Act 2019*, Council may by resolution impose fees and charges at any time.

Subject to Council's decision to include the Community Recording Studio to the 2022/23 Fees and Charges, the booklet would be updated to include the relevant section.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Media and Communications
- General Manager of Community and Culture

In preparing this Report, the following external parties were consulted:

- Department of Chief Minister and Cabinet

POLICY IMPLICATIONS

The amended Fees and Charges are in line with all Council policies.

BUDGET AND RESOURCE IMPLICATIONS

The income relevant to the Community Recording Studio is included within the 2022-2023 Municipal Plan adopted by Council.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

Council is only able to impose the fees for the Community Recording Studio by resolution as per Section 289 of Local Government Act 2019.

Section 289 (1),(2)and (3) of the Local Government Act 2019, states 289 Fees for services

(1) A council may, by resolution, impose a fee to be charged for a service

(2) The amount of the fee may be fixed in revenue units, however the Council must show the equivalent dollar value in any publication of the fee on its website or any other material published by the Council

(3) Any service for which a fee is charged must be an optional service or a service provided on request

If the Fees and Charges inclusion for this facility were not to be approved, Council would not be able to receive the relevant income, and a reduction in the income would occur within the next budget review.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.5
REPORT TITLE:	Orange Sky CBD Service
MEETING DATE:	Tuesday 5 July 2022
AUTHOR:	Community Development Officer - Children & Families, Safe Communities, Laura Hardman
APPROVER:	General Manager Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks Council approval for Orange Sky to continue to offer their laundry and shower service outside of the Palmerston Recreation Centre on an ongoing basis, managed as part of Council's operational community service program.

KEY MESSAGES

- Orange Sky's Northern Territory Service launched in July 2018, providing a mobile laundry and shower services and conversation to people experiencing homelessness.
- Orange Sky volunteers focus on connecting with vulnerable members of the Palmerston community and connect them with other services to support their general wellbeing.
- Orange Sky has been operating outside of the Palmerston Recreation Centre since November 2020
- 310 washes and 191 shower services have been provided since the program's commencement.
- The Northern Territory has the highest rate of homelessness in Australia, twelve times the national average, and there is a demand for the service in the Palmerston region.
- The Orange Sky vehicle utilises Council power while it is on site at the Recreation Centre providing services. This is a minimal cost to City of Palmerston and is met within existing budgets.
- The City of Palmerston's partnership with Orange Sky firmly aligns with the Community Plan, Objective 1.2, which states that Council has strong partnerships and works in collaboration with those who provide social services to the community.
- Clontarf Boys Academy aligned their Community Services Program to provide a free breakfast at Palmerston Recreation Centre to Orange Sky users.
- It is recommended that due to a successful trial period over two years, Council approve the Orange Sky service to continue on an ongoing basis, at the Recreation Centre, managed as part of Council's operational community service program, incorporating normal evaluation and review processes.

RECOMMENDATION

1. THAT Report entitled Orange Sky CBD Service be received and noted.
2. THAT Council approve Orange Sky to continue to offer their laundry and shower service outside of the Palmerston Recreation Centre on an ongoing basis, managed as part of Council's operational community service program.

BACKGROUND

Orange Sky's Northern Territory Service launched in July 2018, providing free mobile laundry and shower services to people experiencing homelessness. Orange Sky services currently service several locations across the Greater Darwin region, including multiple locations across Casuarina, Stuart Park, Darwin City and Parap.

At the 1st Ordinary Council Meeting of 3 August 2021 Council made the following decisions:

13.2.5 Orange Sky CBD Service

1. THAT Report Number 9/1752 entitled Orange Sky CBD Services be received and noted.
2. THAT Council approve Orange Sky to continue to offer their laundry and shower service outside of the Recreation Centre for a further 12- month period.
3. THAT a report regarding the outcomes of the operation in Palmerston including a recommendation as to whether the service should continue beyond August 2022, be presented to Council at the First Ordinary meeting in July 2022.

9/1752 – 03/08/2021

This report provides an update on the past 12 months, as per item 3 of the above decision, and recommends continuation of the service at the Palmerston Recreation Centre.

DISCUSSION

The Northern Territory has the highest rate of homelessness in Australia, twelve times the national average, and there is a demand for the service in the Palmerston region. Orange Sky's Northern Territory Service launched in July 2018, providing free mobile laundry and shower services to people experiencing homelessness. Orange Sky volunteers focus on connecting with vulnerable members of the Palmerston community and connect them with other services to support their general wellbeing.



Orange Sky has been operating outside of the Palmerston Recreation Centre since November 2020. The current service runs at the rear of the Palmerston Recreation Centre, on the half basketball court, each Tuesday morning from 8am to 10am.

Orange Sky has provided 310 washes and 191 shower services since the program's commencement. The Orange Sky vehicle utilises Council power while it is on site at the Recreation Centre providing services. This is a minimal cost to City of Palmerston and is met within existing budgets.

Demand for the laundry service has largely remained consistent as shown in the Recreation Centre Monthly Shift Data with variations in usage of shower. This is a well utilised services as the laundry capacity is seven washes per week (average 28 washes per month).

Recreation Centre Monthly Service Usage	Shower	Laundry
August 2021	17	25
September 2021	10	22
October 2021	12	22
November 2021	5	21
December 2021	6	11
January 2022	New machine installation (No service)	
February 2022	11	21
March 2022	11	29
April 2022	3	17
May 2022	12	23
June 2022	8	3
	95	194

To date, Council has not received any complaints from local businesses regarding the service operating in this location. User feedback has been positive with one of the regular attendees commenting *"that it is good for long grasses, no waiting for the service, my once of week wash"*.

The Orange Sky service has had no impact on the Palmerston Recreation Centre operations.



The City of Palmerston's partnership with Orange Sky firmly aligns with the Community Plan, Objective 1.2, which states that Council has strong partnerships and works in collaboration with those who provide social services to the community

The sharing of information between Council staff and Orange Sky volunteers has enabled informal community welfare checks on regular attendees at the Palmerston Recreation Centre.

This initial collaboration with Orange Sky has expanded to include other local stakeholders. Once a fortnight as part of Clontarf Academy community service, students engage with attendees at the Orange Sky van by providing a breakfast of bacon and egg sandwiches on the verandah at the Palmerston Recreation Centre.

This has been a successful two-year trial with no adverse effect to the community or business and continued positive stakeholder engagement. If demand continues to grow, staff may investigate supporting Orange Sky to expand this service.

This service is important to members of our community and Orange Sky would like the service to continue an ongoing basis with yearly appraisal, that could occur at the operational level, similar to other programs and services supported by Council.

Therefore, it is recommended that due to the successful trial, Council approve the Orange Sky service to continue an ongoing basis, to be managed as part of Council's operational community service program, incorporating normal evaluation and review processes.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Community Services Team

In preparing this report, the following external parties were consulted:

- Orange Sky representatives

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The Orange Sky vehicle utilises Council power for the time it is providing services. This is a minimal cost to Council that is met within existing budgets.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

1 Fails to effectively regain the trust from all stakeholders Context: Council needs to credible and trusted by those within and external to the Council.

6 Fails to create and deliver the strategic vision for the City Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.

These risks will be mitigated by undertaking regular evaluation and review of the program as part of Council's operational management processes. Should the program no longer be feasible in its current form, it may be altered or ceased at any time with no cost to Council.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Infrastructure Quarterly Report - April -June 2022
MEETING DATE:	Tuesday 5 July 2022
AUTHOR:	Executive Assistant to General Manager, Cara Currie
APPROVER:	General Manager of Infrastructure, Nadine Nilon

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report summarises the key activities undertaken by Infrastructure in the April to June 2022 quarter.

KEY MESSAGES

- Council adopted the Palmerston Play Space Strategy that provides guidance for current renewal projects, including the planning of Hobart Parks Ninja Warrior Course and the installation of automated public toilets in Joan Fejo and Marlow Lagoon Parks.
- City of Palmerston received 13 planning applications for comment this reporting period.
- Fiber Sense restarted construction works in the Palmerston CBD and is scheduled to be completed by the end of June 2022 before moving into Bakewell.
- The Federal Black Spot Program is underway with both intersections - Georgina Crescent and Callanan Rd, Temple Terrace and Essington Ave being upgraded to improve safety.
- The HMAS IPSWICH ship mast was installed in Memorial Park.
- Construction works have commenced for the new dog pound facility at the Council Depot.
- The first stage of the new Zuccoli Hub - Dog Park has commenced construction.
- City of Palmerston has commenced a progressive trial using a selective aquatic herbicide to assist in the control of Salvinia in Durack Lakes 4 and 6.
- In recognition of the Queen Elizabeth II Platinum Jubilee, City of Palmerston commemorated the occasion with a tree planting ceremony, seeing 79 Native trees being planted.
- City of Palmerston currently have 35 applications for the 1st Round of the Verge Assistance Program.

RECOMMENDATION

THAT Report entitled Infrastructure Quarterly Report - April -June 2022 be received and noted.

BACKGROUND

Infrastructure provides a quarterly report to Council on key activities undertaken during the quarter and further works underway for the next quarter.

DISCUSSION

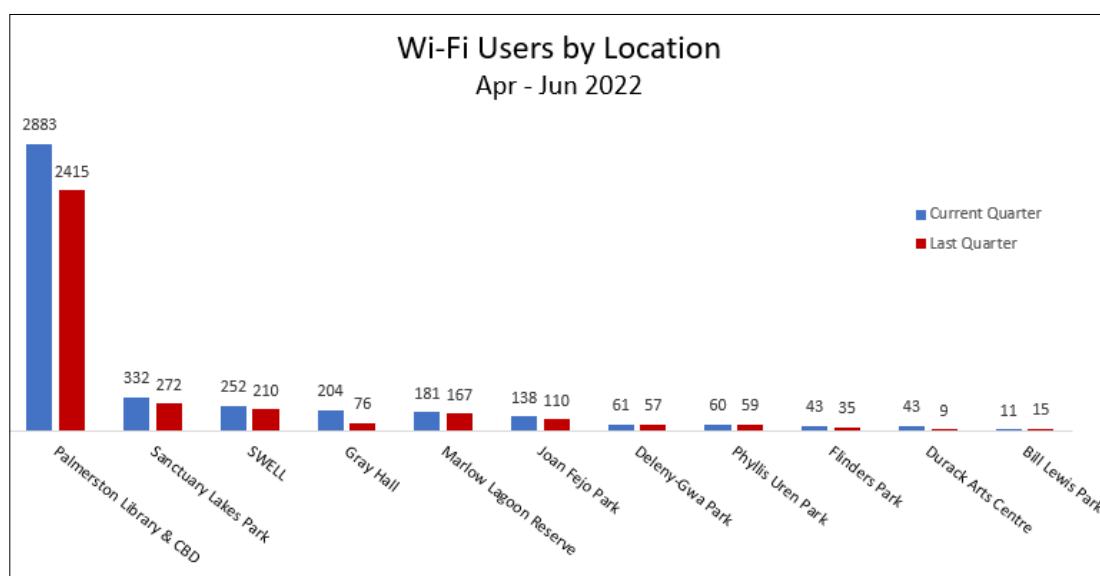
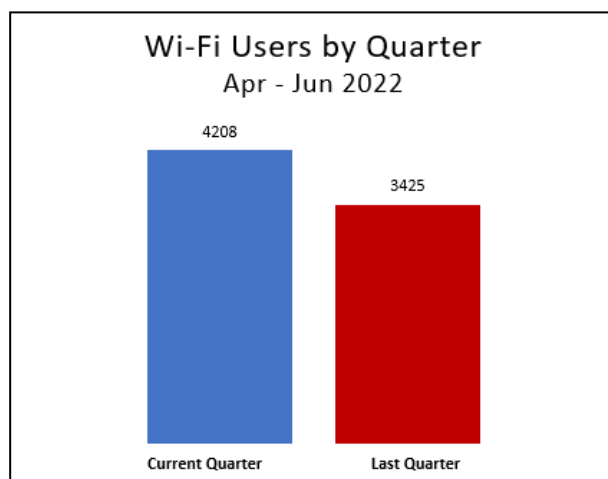
The activities and works undertaken for the quarter are aligned to the City of Palmerston's Community Plan six core outcomes and objectives, as below.

1. Family and Community

Objective 1.1 'We focus on families'

Public Wi-Fi

There was an increase in Wi-Fi usage recorded over the last quarter with all facilities and open space areas. This has coincided with the commencement of the dry season and an increase in the number of tourists visiting the Top End enjoying the cooler weather along with a number of public events.



Objective 1.2: 'the wellbeing of our community is a focus for all our work'.

Laneway Management - Cairn Court, Woodroffe Laneway Upgrade

This quarter has seen the completion of an upgrade to the Cairn Court Laneway. Approximately 60m of pathway was replaced, connecting Cairn Court and Chung Wah Terrace.



Cairn Court, Woodroffe

Palmerston Play Space Strategy

Council adopted the Palmerston Play Space Strategy to support a robust and consistent approach to planning of parks and play spaces across the Municipality. The Strategy will provide guidance for decision making and investment in play spaces over the next ten (10) years, including on the playground and open space capital works program.

The Strategy outlines a vision of quality play spaces which are welcoming, creative and accessible to all and contribute to the liveability of the city. Guiding principles drive direction of the strategy and inform several other key components including the Play Space hierarchy, priority areas, and design guidelines.

Current renewal projects, including planning at Hobart Park for the Ninja Warrior Course have considered the design guidelines in initial concept planning. Additionally, the installation of Exeloos to Joan Fejo and Marlow Lagoon Parks, discussed further elsewhere in this report, is aligned with the Play Space Strategy guidance.

An audit of Palmerston's Play Space's will be completed in the next quarter. The audit includes an assessment of actual Play space amenities against the amenities specified in the Play Space Strategy for Regional, Major and Local Play space classifications. The audit will inform gaps and hence priorities for amenity improvement.

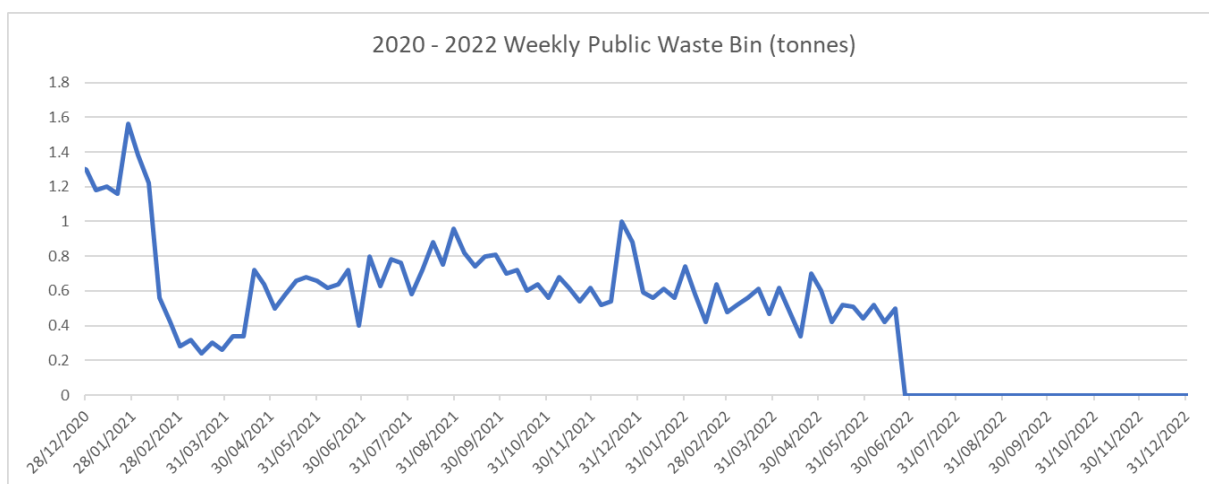
Graffiti, Vandalism and Litter Management

Council maintains a litter collection program including provision of public waste bins and routine and reactive litter collection processes, as well as street and pathway sweeping across the public space of the

municipality. The frequency for waste bin and litter collection services ranges from daily to weekly depending on the location.

Approximately 6.5 tonnes of waste were collected from Council public waste bins for the period 28 March to 20 June 2022. This compared to approximately 6.8 tonnes of waste collected from Council public waste bins for the previous quarter.

Weekly public waste bin collection (tonnes) for the 2020 to 2022 period is presented below.



Planning Responses

Council continued to contribute to Northern Territory planning processes, providing comments and submissions on both development and strategic planning matters. Thirteen planning applications were referred to City of Palmerston for comment for the reporting period.

In regard to strategic planning, Council provided a submission to the NT Planning Commission in response to Stage 3 consultation for HESLUP on the 12 April 2022. Stage 3 consultation included Statutory Exhibition of the draft HESLUP and the proposal to amend the NT Planning Scheme to include the HESLUP. The HESLUP will be a plan for the long-term, identifying and confirming strategic corridors, shaping the pattern of future land uses and guiding infrastructure servicing for the subregional area comprising the Greater 11 Mile, Greater Holtze, Virginia South-West, Archer and Mitchell West.

4. A Future Focus

Objective 4.1: 'We support and foster innovation'

Fiber Sense

In 2021 The Northern Territory Government and City of Palmerston entered into a partnership to deliver Fiber Sense technology within Palmerston and Tiger Brennan Drive. The data generated will inform Council to better plan for future growth and act on protecting its' infrastructure assets more efficiently. The data will assist Council when making informed decisions on pathway and roadway programming, wayfinding, greening the city and car-parking allocation. The works being undertaken will see Fiber Sense contractors cutting into the road surface to install the fibre optic cables, followed by sealing of the cut.

Fiber Sense restarted construction works in the Palmerston CBD on Tuesday 14 June 2022. The CBD works are scheduled to be completed by the end of June 2022, before transitioning into the installation along Chung Wah Terrace, Essington Avenue and in Bakewell, working throughout the dry season to achieve delivery of the remaining fibre network. The below map indicates the installation path of the fibre.

For further detail on the project please see: <https://palmerston.nt.gov.au/operations/major-projects/fibersense-technology>

Zuccoli - Private Development - Subdivisions:

Council issued Practical completion for the following Zuccoli Developments, this quarter:

- 2 Zuccoli Subdivisions comprising 67 residential lots and 2 parks:
 - MCG Stage 21.1 – Delivered by Territory Life Pty Ltd
 - 21 residential lots
 - 1 small park
 - Aspire Stage 3B – Delivered by the Costojic Group
 - 46 residential lots
 - 1 major park

MCG Stage 21.1 - Zuccoli – Small Park – Sandpaper Court



Aspire Stage 3B - Zuccoli – Major Park off Sundew Street



Objective 4.2: 'Infrastructure is fit for purpose'

Roads

Programmed works for underway this quarter include:

- Bitumen Reseal; and
- Asphalt Overlay Program

The program for 2022 will see sections, on approximately 25 roads, receive a new coat of bitumen or asphalt overlay. For more information or the full program please see <https://palmerston.nt.gov.au/operations/planning/upgrades-streets-and-roads>.



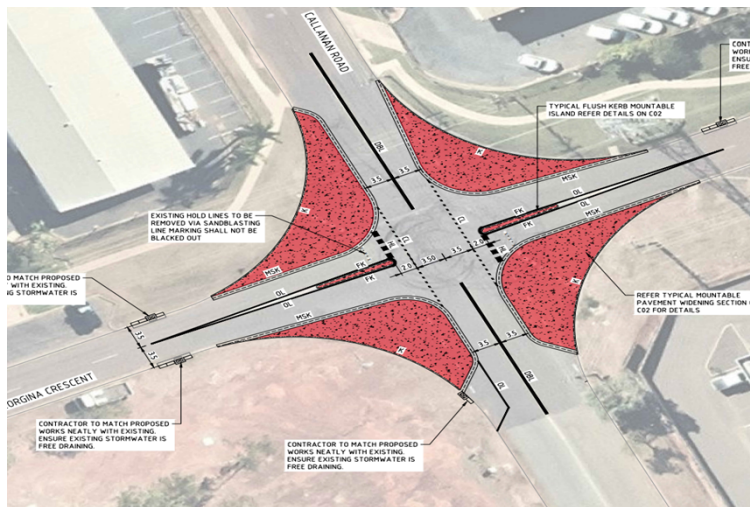
Negri Street, Bakewell – Reseal



Temple Tce / Waterhouse Cres Intersection – Asphalt

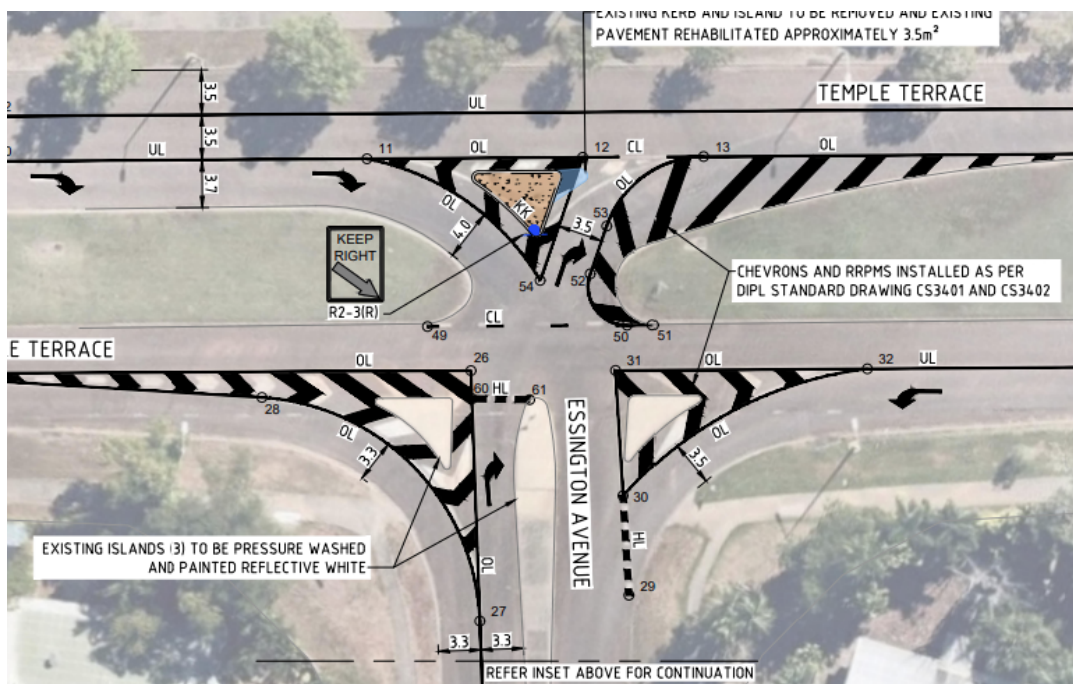
Federal Black Spot Program

The intersection of Georgina Crescent and Callanan Road is being upgraded to improve safety for road users. Works are expected to commence 29 June 2022 and be completed by mid-July 2022. The works will include the installation of mountable kerbs and painted chevrons on each corner of the intersection. The line marking works will narrow the road width and relocate the hold line towards the junction.



Intersection of Georgina Crescent and Callanan Road

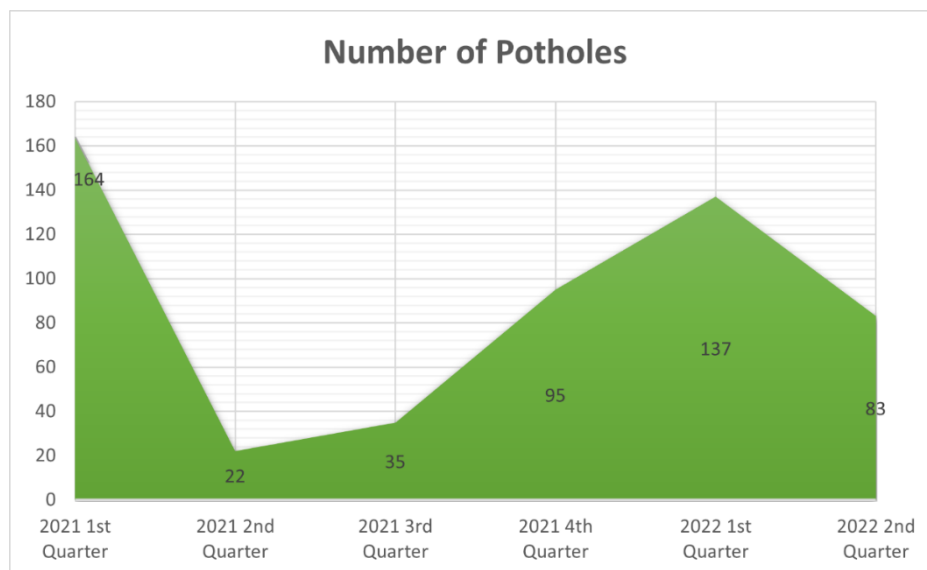
The intersection of Temple Terrace & Essington Avenue is being upgraded to improve safety for road users. Works include alteration of the seagull island to maximise sight distance. This also include resealing, line marking and future lighting improvements.



The intersection of Temple Terrace & Essington Avenue

Pothole Remediation

A total of 40 potholes were identified and repaired in this quarter, a decrease from the 98 potholes repaired last quarter. Potholes are an important indicator for road pavement functionality and pavement age. Council conducts proactive and reactive works to record and action potholes/road failures to maintain pavement durability and strength. The line graph below details the seasonal changes in pothole frequency, where the number of potholes is the maximum occurring during the over the wet season period (October – March).



Maintenance of Road Furniture Infrastructure

36 Separate signage works were actioned this quarter, mainly for damage resulting from vehicle impacts and vandalism. Road signage is crucial for maintaining a safe road environment. Other works undertaken include removal of graffiti from signs, removal and disposal of debris and rubbish management.

Pathways

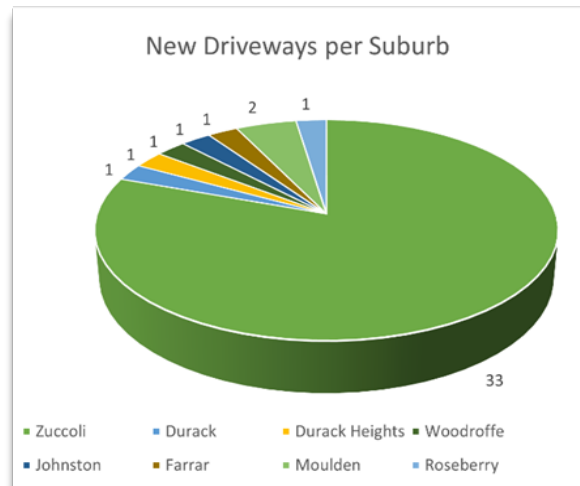
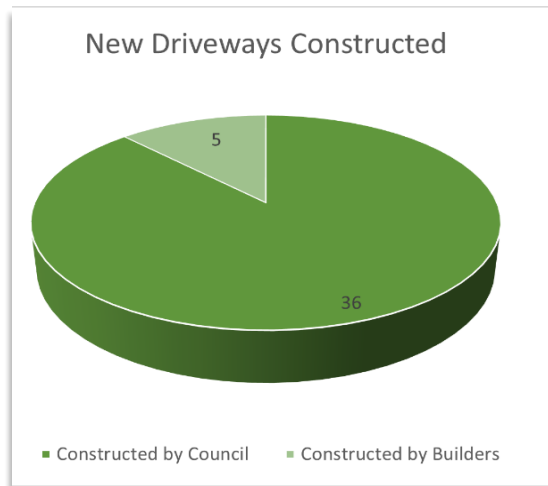
The program for pathways construction and renewal was completed this quarter. This has included the completion of pathways to improve accessibility to Tiverton and a new pathway on Toupein Rd from Temple Tce to Palmerston Council Depot. Concrete.

Driveways

Council undertook the following driveway activities this quarter:

- Council received, assessed and approved 25 driveway plan requests.
- Council replaced 3 driveways this quarter as part of maintenance and renewal activities: 2 in Moulden and 1 in Roseberry.

- Council received 33 driveway construction requests, out of which 29 were for Zuccoli and 1 each for Woodroffe, Durack, Durack Heights, and Johnston. The council's contractor has completed all the construction. Builders have constructed 4 driveways in Zuccoli and 1 driveway in Farrar.



A total of 41 new driveways have been constructed around the City of Palmerston this quarter

Stormwater

Council received and processed 20 stormwater plan pre-approval requests and 13 stormwater clearance requests for new houses. To manage increased wet season flows and reduce localised flooding, network inspections are being carried out for open drains, drainage easement and some pipe networks to ensure capacity.

Completed Lighting Projects

The lighting projects were initiated to enhance safety for road and public space users.

This quarter has seen the completion of the following Dark Spot lighting projects:

- President Park, Driver – Eight (8) new pathway lights were installed to improve lighting and the amenity of the park area and connections.
- Pollux Court & Woodroffe Avenue – 3 new streetlights were installed to upgrade the lighting at the intersection.
- Davoren Circuit, Moulden – 19 new streetlights installed to illuminate side court intersections including: Tiverton, Constance, Jane, De Mestre, McGuire, Manson and Birkett.

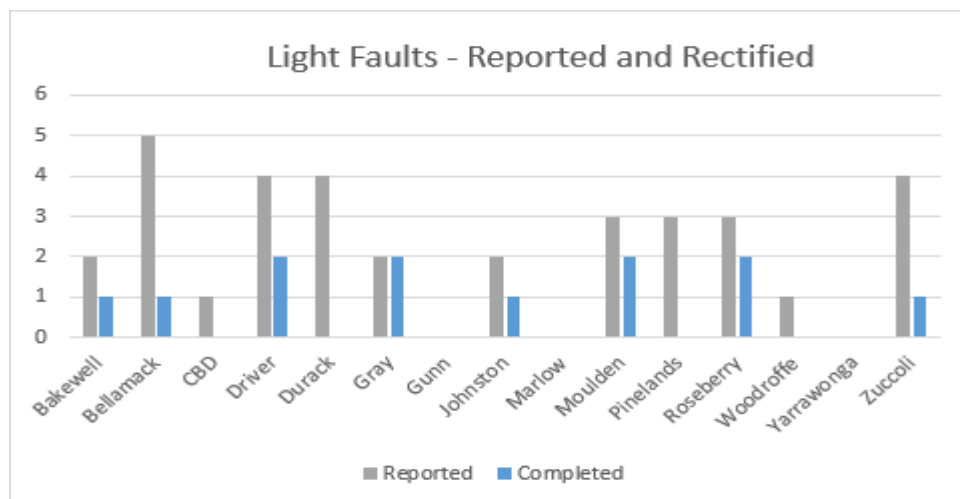


President Park, Driver

Light Fault Rectifications

For the period April 1 to June 29, 2022:

- 34 faulty lights were reported (0.6% of 5297 total lights in inventory)
- 12 have been fully repaired
- All 34 have been attended to by contractor
- Outstanding repairs are waiting for detailed traffic management or replacement luminaires.
- All works are scheduled
- Council is actively monitoring light faults, rectification timing and engaging with the contractor to initiate efficiency improvements to clear backlogs.



Current Lighting Projects:

The next Dark Spot project for lighting upgrade is for Broadarrow Circuit, Woodroffe. Works have started and are expected to be completed August 2022. The works include: the installation of 13 streetlights on Broadarrow Circuit, Woodroffe Ave, Centauri Court, and Rigel Court.

The HMAS IPSWICH ship mast was installed at memorial park, with lighting installed for early morning and evening viewing.

There is the option to raise flag(s). Potential future works in this area include signage/visitor information board which will be explored further with relevant stakeholders, including the RSL.



Memorial Park HMAS IPSWICH ship mast

Public Amenity Projects

Works commenced on the installation of fully automated public toilets at two parks, being:

- Joan Fejo Park, Rosebery
- Marlow Lagoon, in the dog park area

Works are scheduled for completion by 30th June 2022.



Exeloo - Joan Fejo Park

Council Buildings and Facilities

New Dog Pound Facility

Construction works have commenced June 2022 for the new Dog Pound Facility at the Council Depot. The new facility will provide a new parking area for users and 8 new kennels with improved security and animal play areas. The demolition of existing sheds has been completed and civil works are underway. Opening of the new facility is scheduled for late August 2022. The existing pound area will also remain open until future stages are completed.

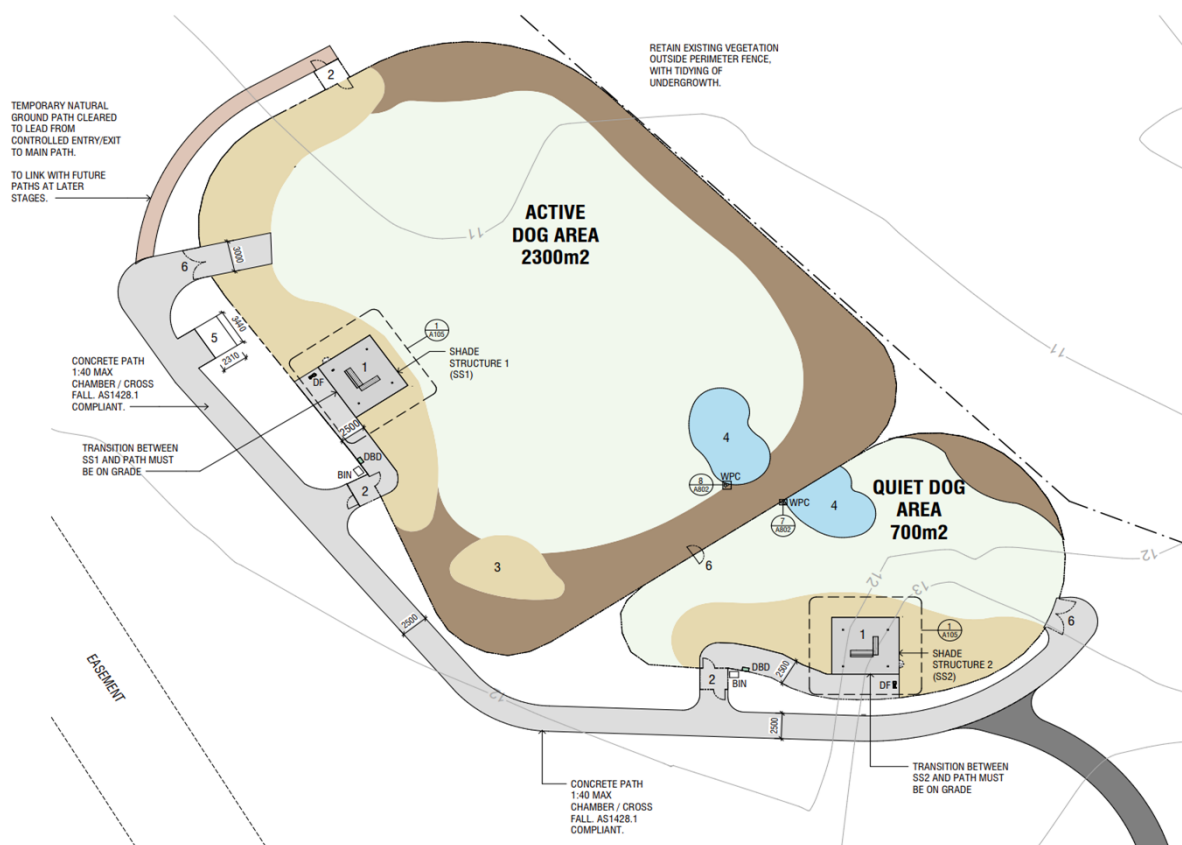


New Dog Pound Facility

Zuccoli Dog Park Facility

The new facility is located at the corner of Feathertop Cct and Tuckeroo Blvd, Zuccoli. The construction contract has been awarded and site works commenced in June 2022. The dog park is scheduled for completion and opening by the end of September 2022. The new facility, when complete, will provide the following:

- Fully fence perimeter with access gates
- Carpark facility
- Two dog activity areas
- Shade structures and concrete pathways
- Water play and dog activity equipment
- Public toilet



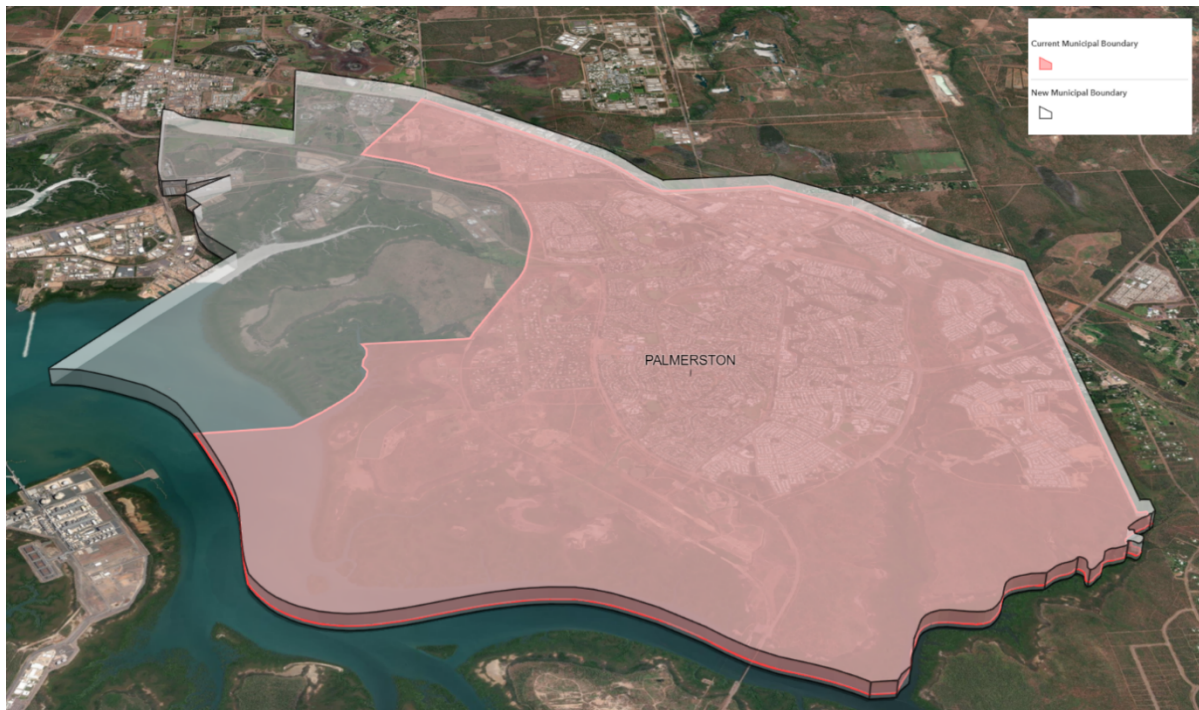
Site Layout



Zuccoli Dog Park Facility – Site Works

Asset Management

City of Palmerston will grow its area by 37% on 1 July with the new changes to the Municipal Boundary increasing from 56km² to 77km².



Municipal Boundary Changes – current boundary vs new boundary

With this comes the addition of 11 new roads adding 5.46 km of roads, increasing the roads managed by City of Palmerston by 2.4% from 225km to over 230km. Additionally these roads bring with them over 3km of underground stormwater infrastructure and an estimated 60 streetlights, increasing the asset inventory in these categories by 1.5% and 1.1% respectively.

- | | |
|--------------------|---------------------|
| • Angelina Road | • Fotiades Road |
| • Angliss Road | • Fowlestone Road |
| • Anictomatis Road | • Verrinder Road |
| • Bree Street | • Wedding Road |
| • Coffey Street | • Wongabilla Street |
| • Duffield Street | |

List of new roads under City of Palmerston management from July 1, 2022

5. Environment Sustainability Objective

5.1: Palmerston is a cool, shaded, green City

Objective 5.1: 'Reduce our footprint on the environment'

Sustainability Strategy 2022

The Strategy represents a continuation of Council's focus on progressing sustainable development in Palmerston. Supporting objectives under the Community Plan, the Strategy retains a focus on the environmental dimension of sustainability. It seeks to preserve our natural assets, reduce our collective impact and evolve our practices so that liveability and opportunities for future generations are not compromised.

- The Strategy defines four Themes as per below. Protecting our urban ecology and natural environment.
- Empowering and connecting our community.
- Future focused on efficiencies.
- Lead with purpose.

Themes then cascade into Priorities and subsequent Priorities cascade into Actions.

Progress continues to be achieved across various Themes, Priorities and Actions of the Sustainability Strategy and such progress is discussed elsewhere throughout this report. Examples of progress include but are not limited to:

- Improvements in lake management including progress against Lake Management Plan objectives.
- Tree planting, urban greening and urban heat mitigation, residential tree giveaways including community engagement and education.
- Waste management (continued promotion of the Home Compost Rebate Program and community waste education).
- Energy efficiency (solar power generation and electrical vehicle charging stations).

Further to the Sustainability Strategy Theme Protecting our urban ecology and natural environment and Priority Ecological Preservation, to increase Palmerston's biodiversity and urban ecology, City of Palmerston have carried out a series of plant giveaways to Palmerston residents at the Palmerston Markets, William Kirkby Jones Park and at various Palmerston events. To date 4500 native plants have been provided to Palmerston residents to be planted in their backyards.

Home Composting Rebate Program

For the Q2 2022 period this quarter, an additional 8 residents have successfully applied for the Home Composting Rebate and a total of 40 application approved since the commencement of the program in January 2022.

As part of ongoing promotion of the Home Composting Rebate Program, at the last Palmerston Markets of each month, Council has had a Compost Bin on display and have run a prize draw for Palmerston residents to win a Compost Bin. Council has also taken the Palmerston Markets opportunity to display signage marketing various Council initiatives. The signage features a QR Code directing residents to a "Council Initiatives" website page that provides information on the Home Composting Rebate Program, the Verge Assistance Program and the Residential Street Tree Program.

Contributing to Council's commitment to reduce waste to landfill, Civic Plaza staff have installed a Compost Bin within the Bush Tucker Garden adjacent Council offices. The bin was installed in late March 2022 and to date an estimated 25 kilograms of food scraps and compostable materials has been diverted to composting.

Solar Power Generation – Recreation Centre, Palmerston Library, Civic Centre & Gray Hall

Council maintains solar power generation facilities at the Civic Centre (94.4 KW installed solar system capacity installed 25/11/2021), Palmerston Library (99.6 KW installed solar system capacity installed 24/09/2018) and Palmerston Recreation Centre (81 KW installed solar system capacity installed 26/03/2019). The recently opened Gray Hall has also been equipped with a 7 KW solar system.

Quarterly and lifetime solar power generation, greenhouse gas savings and trees planted equivalent data are presented in the tables below. It is noted that system issues have been experienced which have impaired Civic and Recreation Centre Solar Performance during the reporting period and are currently being rectified. Live and recent information on the power generation is available on Council's website, at; <https://palmerston.nt.gov.au/operations/environment/councils-renewable-energy#library>

Quarterly Solar Power Generation (including GHG Savings and Trees Planted Equivalent)

Site	Electricity Generation (MWh)	Greenhouse Gas Savings (t CO ₂ -e)	Trees Planted Equivalent
Civic Plaza	8.53	4.78	64
Palmerston Library	29.57	16.56	662
Palmerston Recreation Centre	16.49	9.23	369
Gray Hall	0.104	0.058	2

Note: Solar power generation data above is for the period 1/04/2022 to 22/06/2022.

Lifetime Solar Power Generation (including GHG Savings and Trees Planted Equivalent)

Site	Electricity Generation (MWh)	Greenhouse Gas Savings (t CO ₂ -e)	Trees Planted Equivalent
Civic Plaza	30.35	17.0	680
Palmerston Library	461.1	278.1	5395
Palmerston Recreation Centre	264.1	159.2	3090
Gray Hall	0.16	0.1	4

Public Electric Vehicle Charger – Recreation Centre

The Palmerston Recreation Centre has two electric vehicle charging stations available for use. Monthly utilisation is presented below as at 22/06/2022.

2022 Palmerston Recreation Centre Electrical Vehicle Charging Utilisation

Month	Charge (kWh)
January	14.27
February	22.0
March	48.56
April	5.68
May	0.37
June	0
YTD	76.6

Utilisation of electrical vehicle chargers at the Palmerston Recreation Centre has decreased for the Q2 period compared to the previous quarter with no charging sessions occurring for the 1 to 22 June 2022 period. To increase awareness and utilisation CoP will review options and undertake action to increase public awareness of the charging facility

Weed Management

Salvinia Weed Management

Since the previous reporting period, weed harvesting of Lake 6 has been completed with 576 cubic metres being removed. Prior to the commencement of weed harvesting in Lake 6, Salvinia has completely smothered the lake surface and weed harvesting of Lake 6 took 3 months.

Harvesting in Lake 4 commenced in mid-June 2022 and culminated in the removal of 160 cubic metres of Salvinia being removed over the period of a week.

Harvesting has now commenced in Lake 1A, and it is anticipated that 2 weeks of harvesting will be required to clean this lake.

Following cleaning of Lake 1A the harvester will then move to Lake 1B and then the Basin Lake in Durack Heights.



Palmerston Lakes Map



Lake 6, southern end - before and after harvest photos



Lake 4 – “before harvest” and “after harvesting”

Summary of Q1 2022 Mechanical Weed Harvesting

LAKE	VEGETATION HARVESTED (Cubic metres)
Lake 6	576
Lake 4	186
Lake 1A	20 - ongoing

Further information on harvesting operations is updated regularly on Council’s website.

New Weed Harvester

A new Truxor weed harvester has been procured and is currently enroute from Sweden to Australia. Pending timely arrival in Sydney, clearance and release from Border Security, transport to the NT, NT trailer registration and Certificate of Operation, handover is expected in July 2022.

In preparation for the arrival of the new weed harvester, relevant staff have completed training and achieved competency in Coxswains, Excavator operation, Weed Harvester Operation and Crocodile Risk Management.

A new harvesting schedule comprising the operation of the two weed harvesters has been developed to co-ordinate staffing and efficient operation of the two weed harvesters to enable the harvesting schedule to get back on track. Long term, it is intended that a single harvester is used most of the time, with the second harvester providing a backup and additional operations in peak Salvinia growth times.

New Boat ramps / Weed Harvest Collection Points

In addition to the mechanical weed harvesting, additional boat ramps/harvest points have been constructed at Lake 6 and Lake 9 to expediate weed harvesting. At Lake 6, the existing northern ramp was extended to facilitate larger loads of vegetation and a new ramp constructed at the southern extremity. A new ramp on Lake 9 has been installed in the western extremity at the end of Luxmore Court in Durack.

At the time of reporting, a new ramp is also under construction in Lake 5 which will be completed prior to the end of Q2 2022.



Ramp extension Lake 6 (northern end).



New ramp Lake 9.

Salvinia weevils

After the cleaning of Lake 8 at the end of January 2022, additional Salvinia weevils were sourced to add into this lake as part of the integrated Salvinia weed control program. In early March 2022, a delivery of 3000 Salvinia weevils were received from the Djurrubu Rangers from Kakadu and these weevils were released into Lake 8 in four even batches, spread evenly around the lake's perimeter.

Foliar Herbicide Trial – Salvinia.

A progressive trial has commenced using a selective aquatic herbicide to assist in the control of Salvinia, in addition to the current controls comprising mechanical weed harvesting and biological control (Salvinia weevils).

The herbicide being trialled is Clipper. This herbicide is formulated and approved for the control of selective floating, emergent and submergent aquatic weeds and algae.

The first trial undertaken on the 8 June 2022 was intentionally small scale and targeted residual salvinia post mechanical harvesting on some edges in both Lake 4 and Lake 6. Additionally, a strip of Salvinia weed along the edge of the Basin Lake in Durack heights was also sprayed. Observations since the first time have confirmed a successful kill of spray Salvinia weed. It is noted that consequent to the first trial that the weed harvester will be directed to the Durack Heights Basin Lake to remove dead Salvinia weed.

A second trial was undertaken on the 20 June 2022. For this trial, the weed harvester returned to Lake 4 and Lake 6 to again clean the lakes to remove Salvinia regrowth. Following this, a full targeted spray for Salvinia weed was undertaken along the lake's accessible perimeter. CoP will continue to monitor and progress the trials.

The progressive trials are anticipated to demonstrate that selective aquatic herbicide can be safely used following lake weed harvesting when Salvinia biomass is minimal to further reduce the Salvinia weed and hence slow down re-infestation and smothering of lakes after weed harvesting.



Before spraying



After spraying (8 days duration)

Palmerston Lake Community Education and Engagement Day

A Palmerston Lake Community Education and Engagement Day is currently being planned and will be timed to coincide with the handover of the new weed harvester. Given the anticipated timing of new weed harvester handover, the Lake Community Education and Day is expected to be held in early August 2022.

Objective 5.2: Palmerston is a cool, shaded, green City

Tree Planting Program

On the 14 May 2022 City of Palmerston facilitated native tree planting for the 1st Palmerston Scout Troop at the Marlow Lagoon Indigenous Plant Use Garden. Working towards their Landcare badge, the Troop were provided guidance by a Council Officer on planting techniques and species use. In total the Troop contributed to the planting of 70 native “indigenous plant use” species.



1st Palmerston Scout Troop – Native Tree Planting for the Landcare Badge – 14 May 2022

In recognition of the Queen Elizabeth II Platinum Jubilee City, Palmerston commemorated the occasion with an official tree planting ceremony at Gray Community Hall on 4 June 2022. As part of the *Queen's Canopy Project*, the Tree Planting event was attended by Her Honour the Honourable Vicki O'Halloran AO, the City of Palmerston Mayor, Councillors and CEO as well as members of the community to mark the auspicious occasion. In total 27 native "indigenous plant use" trees were planted.



Community members planting at Gray Community Hall – Queen's Platinum Jubilee – 4 June 2022

In addition, City of Palmerston hosted a BBQ and Community Tree Planting event at Golden Grove Park on the afternoon of the 4 June 2022 to further commemorate the Platinum Jubilee where 52 trees were planted by community members.



Platinum Jubilee Community Tree Planting Event – Golden Grove Park, Rosebery – 4 June 2022

As part of Council's continuing commitments, City greening, and tree planting remains a focus activity for Council under the both the Community Plan and Sustainability Strategy 2022. Quarterly progress includes 185 trees planted across the following open spaces and road reserves:

- Roberts Park – Gray – 37 trees and shrubs.
- Aquatic Centre/Tilston Avenue – Gray – 20 trees and shrubs.
- Elrundie Avenue – Moulden – 16 trees.
- Turnstone Park - Rosebery – 14 trees.
- Ida Scott Park – Bakewell – 9 trees.
- Shearwater Park – Bakewell – 7 trees.
- Bridge Park – Rosebery – 6 trees.
- Maluka Drive - Tomkinson Street Roundabout - Gunn – 1 tree.
- Maluka Drive – Miller Court Roundabout - Gunn – 1 tree.
- Buscall Avenue – Maurice Terrace – Bakewell – 4 trees.
- Lambrick Avenue – Forrest Parade Roundabout – Bakewell – 4 trees.
- Marlow Lagoon Dog Park – 14 trees.
- Marlow Lagoon Entry Path – 9 trees.
- Prism Park – Woodroffe – 16 trees.
- Gwyn Park – Driver – 13 trees.
- Tiverton Park – Moulden – 13 trees.

Verge Assistance Program

The Verge Assistance Program takes place during the dry season months. Council received 35 applications this quarter that have been approved for topsoil and seed delivery. Residents will have an opportunity to access the program again in the first quarter of 2022/23. "Council Initiative" signage has been created to further promote the Program at facilities and events.

QTR 1 (JUL-SEPT 21)	QTR2 (OCT-DEC 21)	QTR3 (JAN-MAR 22)	QTR4 (APR-JUN 22)
51	0	0	35

Residential Tree Planting Program

The Residential Tree Planting Program is a year-round initiative. This quarter, 10 applications were received resulting in the planting of 29 residential street trees. "Council Initiative" signage has been created to further promote the Program at facilities and events.

QTR 1 (JUL-SEPT 21)	QTR2 (OCT-DEC 21)	QTR3 (JAN-MAR 22)	QTR4 (APR-JUN 22)
50	51	32	29

Objective 5.3: 'Encourage personal action and taking a leadership role'.

Archer Waste Transfer Facility (AWTF)

A comparative summary of AWTF waste volumes for the 1 April to 31 May 2021 and 2022 periods is presented in the table below (noting that the June 2022 data is not available at the time of reporting).

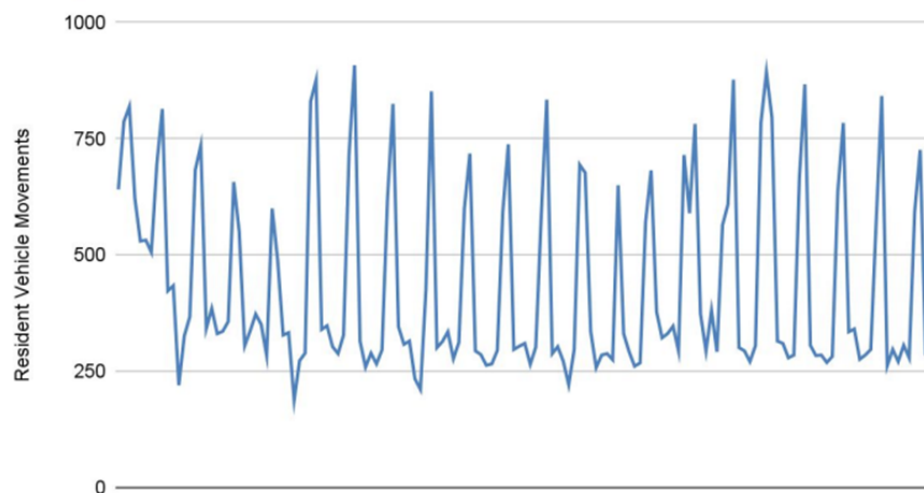
Waste Type	April – May 2021	April – May 2022
General Waste	560	296
Recyclable Material Collected	124	364
Green Waste Converted	240	0

A detailed monthly breakdown of recycling volumes for 2022 is presented below.

Recycling Volumes	Jan	Feb	Mar	Apr	May
Paper / Cardboard (t)	22.6	16.0	13.8	12.2	10.6
Steel / Metal (t)	73.4	51.4	47	38.3	36.5
Oil (L)	3400	2600	4100	3500	4000
Mixed Glass / Plastic / Aluminium (t)	133	58	93	89	166
Batteries (t)	4.68	6.90	6.68	5.57	5.69
Mulch Sold (cubic metres)	93	69	115	178	306

The AWTF daily vehicle movements for 2022 to date are presented graphically below. The long term trend reflects increased and demonstrate the significantly higher utilisation during weekends.

Daily Resident Vehicle Movements YTD



Domestic Kerbside

For the April to May 2022 period, the following quantities of materials were collected via kerbside waste services (noting that the June 2022 monthly report was not available at time of reporting).

- 197 tonnes co-mingled recycling collected.

- **1484** tonnes of general waste disposed of to landfill.

A comparative summary of kerbside waste collection for the Q2 2021 and Q2 2022 period is presented in the table below.

Waste Type	April - May 2021	April - May 2022
General Waste	1379	1484
Co-mingled Recycling	237	197

Kerbside waste collection for the comparative quarters shows an increase general waste and a decrease in co-mingled recycling. Of the 197 tonnes of recycling material recovered, approximately 154.5 tonnes were recovered via Material Recycling Facility and sent to re-purposing facilities. The balance of the other material was contaminated or not suitable for recycling and was disposed of as general waste.

To support improved utilisation of co-mingled waste recycling bins, Council has commenced work to improve public understanding of appropriate and in-appropriate recyclable items.

Looking forward Council also observes the opportunity to engage and work with schools to provide education on waste management including avoidance, re-use and recycling initiatives.

6 Governance

Objective 6.1: 'Ensure we have a leading governance model'

As of 21 June 2022, a total of 524 requests was received from members of the community for the quarter.

Nature of Request	QTR 1, 2021	QTR 2, 2021	QTR 3, 2022	QTR 4, 2022
Irrigation	45	23	8	17
Lighting	-	-	-	2
Litter	4	5	9	8
Public Places	77	98	119	85
Roads	24	40	53	32
Signs	7	15	7	7
Stormwater	11	13	9	8
Trees	75	137	113	62
Waste	292	289	262	303
General	7	6	1	0
Total Received	546	626	581	524
Total Completed	476	544	514	406

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- City Sustainability Manager
- Executive Manager Projects and Infrastructure Services
- Open Space Lead
- Open Space Officers
- Land Conservation Officer
- Private Works Engineer
- Asset Lead

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 6 Fails to deliver the strategic vision for the City
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Finance and Governance Quarterly Report April - June 2022
MEETING DATE:	Tuesday 5 July 2022
AUTHOR:	Finance Manager, Gayathri Sivaraj
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report summarises the key activities undertaken by the Finance and Governance Directorate during the April to June 2022 quarter.

KEY MESSAGES

- The April to June 2022 quarter recorded an additional 23 ratepayers registered to receive electronic notices, increasing the total number of ratepayers receiving notices digitally to 2,981, being 20.82% of all ratepayers.
- 24 new properties were added to our property portfolio in the quarter bringing the total rateable properties to 14,817.
- During the quarter, \$6.9 million was paid to vendors of which \$5.8 million (84%) was paid to local suppliers.
- The Municipal Plan 2022-2023 and the Long-Term Financial Plan 2023-2032 were adopted by council this quarter decision. Two Tenders were awarded this quarter, the Zuccoli Dog Park and the Dog Pound Facility.
- KPMG was appointed as external auditor for the City of Palmerston and is currently conducting the interim audit for 2021-2022.

RECOMMENDATION

THAT Report entitled Finance and Governance Quarterly Report April - June 2022 be received and noted.

BACKGROUND

Council is provided with a report on key activities undertaken by the Finance and Governance Directorate on a quarterly basis that aligns with the relevant Community Plan Outcomes.

DISCUSSION

Attachment 13.2.2.1 report provides the quarterly update on activities relating to the following Community Plan Outcomes:

- Community Plan Outcome 2: Vibrant Economy - Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

- Community Plan Outcome 5: Environmental Sustainability - Palmerston in an environmentally friendly, livable city that promotes renewable practices and sustainability
- Community Plan Outcome 6: Governance - Council is trusted by the community and invest in things that the public value.

Rates

The April to June 2022 quarter recorded an additional 23 ratepayers registered to receive their notices digitally, increasing the total number of ratepayers receiving notices digitally to 2,981, being 20.82% of all ratepayers

24 new properties were added to the City of Palmerston's property portfolio in this quarter, all from Zuccoli subdivision. 240 properties will be added at the start of the financial year as a result of the new boundary expansion.

Budgets

The Municipal Plan and the Long-term Financial Plan completed its 28 days consultation period on the 2 June 2022 and was adopted by Council on 21 June 2022.

Tenders

During the quarter, two tenders have been awarded. The Zuccoli Dog Park construction closed on 28 April 2022, and the Dog Pound facility tender closed on the 7 April 2022.

A public quotation of \$145,000 RFQ220008 for Christmas Wonderland will be published on 30 June 2022.

Accounts Payable

\$5.8 million has been paid to local suppliers between the period 1 April 2022 to 24 June 2022. This total makes up 84% of all creditor payments over the same period which amounted to \$6.9 million.

\$114,000 has been paid to vendors between the period 1 April 2022 to 24 June 2022 for the My Palmerston initiative, bringing the total to \$368,740 that has been paid out to Creditors from the start of the program to the time of writing this report. City of Palmerston currently has 137 Active businesses register under the My Palmerston initiative.

Freedom of Information

During the quarter, City of Palmerston received one Freedom of Information (FOI) request from the public and one application from the previous quarter has been closed and one application is still going through the appropriate processes. FOI's are an important component to the transparency of Councils work, and staff prioritise these requests to ensure all work is completed in according with the times frames set out by the *Information Act NT (2002)*.

External Audit

The External interim audit is underway. KPMG was appointed as the external auditors for the City of Palmerston for the next three years.

Governance

A workshop was held with Elected Members to develop Council's Risk Appetite Statement which will help inform the review of the Strategic Risk Register and Risk Management Framework. Continued cyclic

reviews of Council Policies is progressing, aligning with requirements of *the Local Government Act 2019*. There have been four governance policies put to Council in the April to June 2022 quarter.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance and Governance Staff

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.
- 6 Fails to deliver the strategic vision for the City
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. DFG Quarterly Report Template April to June 2022 [13.2.2.1 - 2 pages]



FINANCE AND GOVERNANCE

Quarterly Report – DATE

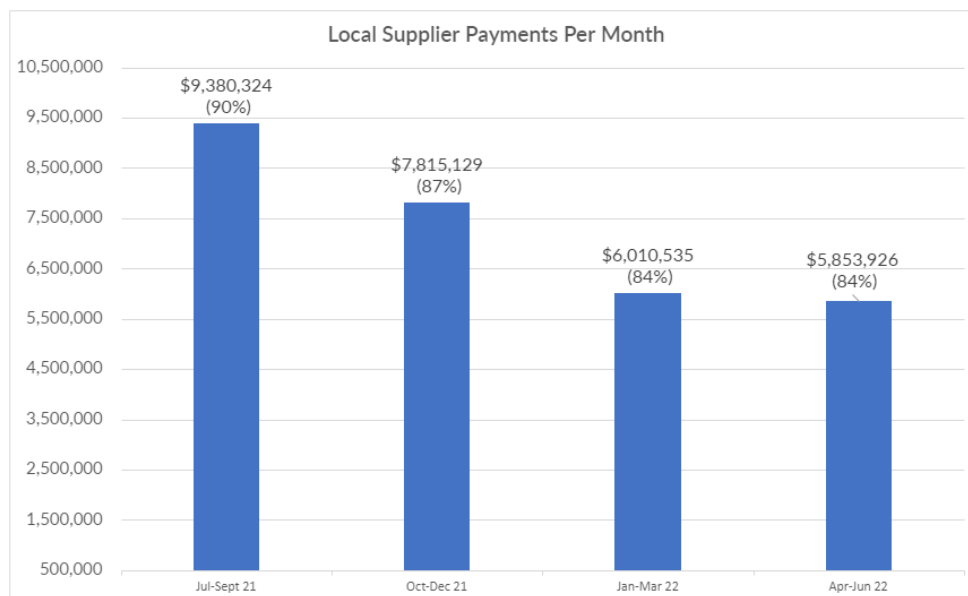
2. Community Plan Outcome: Vibrant Economy

Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

2.1. Accounts Payable

\$5.8 million has been paid to local suppliers between the period 1 April 2022 to 24 June 2022. This total makes up 84% of all creditor payments over the same period which amounted to \$6.9 million.

\$114,000 has been paid to vendors between the period 1 April 2022 to 24 June 2022 for the My Palmerston initiative, bringing the total to \$368,740 that has been paid out to Creditors from the start of the program to the time of writing this report. City of Palmerston currently has 137 Active businesses register under the My Palmerston initiative



5. Community Plan Outcome: Environmental Sustainability

Palmerston in an environmentally friendly, livable city that promotes renewable practices and sustainability

5.1. Online Rates Notices

23 ratepayers registered to receive their notices digitally, increasing the total number of ratepayers receiving electric notices to 2,981, being 20.82% of all ratepayers. City of Palmerston has actively promoted and encouraged ratepayers to sign up to receive their rates notices and reminders online via BPay View and EzyBill rather than paper statements



FINANCE AND GOVERNANCE

Quarterly Report – DATE

6. Community Plan Outcome: Governance

Council is trusted by the community and invest in things that the public value.

6.1. Rates

24 new properties were added to the City of Palmerston's property portfolio in this quarter, all from Zuccoli subdivision. 240 properties will be added at the start of the financial year as a result of the new boundary expansion.

6.2 Procurement & Tenders

During the quarter, two tenders have been awarded. The Zuccoli Dog Park construction which closed on 28 April 2022 was awarded to Sterling NT Pty Ltd for the value of \$1,410,927 and commenced on the 6th of June 2022. The Dog Pound facility tender for stage one which closed on the 7th of April 2022 was awarded to Scope Building NT Pty Ltd for the value of \$691,768 and commenced on the 16th of May 2022. In addition, A public quotation for Christmas Wonderland will be published on 30 June 2022.

6.3 Risk Management

Framework - A workshop was held to develop Council's Risk Appetite Statement which will help inform the review of the Strategic Risk Register and Risk Management Framework.

Controls - Continued cyclic reviews of Council Policies is progressing, aligning with requirements of the *Local Government Act 2019*. There has been four governance policies put to Council in the April to June 2022 quarter.

External Audits - KPMG was appointed as the external auditors for the City of Palmerston. The auditors commenced the interim audit for the 2021-2022 financial year in this quarter.

6.4 Budget

The Municipal Plan and the Long-term Financial Plan completed its 28 days consultation period on the 2 June 2022 and was adopted by Council on the 21st of June 2022.

6.5 Freedom of Information

City of Palmerston received one Freedom of Information request from the public and one application from the previous quarter has been closed and one application is still going through the appropriate processes. FOI's are an important component to the transparency of Councils work, and staff prioritise these requests to ensure all work is completed in according with the times frames set out by the Information Act NT (2002)

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 July 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

2nd Ordinary Council Meeting **Tuesday 21 June 2022**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COUNCIL MINUTES

Minutes of Council Meeting
held in Durack Community Arts Centre
33 Packard Avenue, Durack NT
on Tuesday 21 June 2022 at 5:30pm.

PRESENT

ELECTED MEMBERS Mayor Athina Pascoe-Bell (Chair)

Deputy Mayor Amber Garden
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Sarah Henderson
Councillor Ben Giesecke
Councillor Damian Hale
Councillor Lucy Morrison

STAFF Chief Executive Officer, Luccio Cercarelli
General Manager Community and Culture, Anna Ingram
General Manager Infrastructure, Nadine Nilon
Director of Finance and Governance, Wati Kerta
Minute Secretary, Chloe Hayes
Executive Support, Kristy Joyce

GALLERY Nil

Initials: _____



A Place for People

COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Councillor Eveleigh
Seconded: Councillor Morrison

1. THAT the leave of absence received from Councillor Danielle Eveleigh for 27 June to 30 June 2022 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Danielle Eveleigh for 2 July to 3 July 2022 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Danielle Eveleigh for 4 July to 8 July 2022 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Danielle Eveleigh for 14 July to 16 July 2022 inclusive be received and noted.
5. THAT the leave of absence received from Councillor Damian Hale for 30 June to 1 July 2022 inclusive be received and noted.
6. THAT the leave of absence received from Councillor Damian Hale for 3 July to 6 July 2022 inclusive be received and noted.
7. THAT the leave of absence received from Councillor Fraser for 21 June 2022 inclusive be received and noted.
8. THAT the leave of absence received from Councillor Giesecke for 14 July to 17 July 2022 inclusive be received and noted.

CARRIED 10/394 – 21/06/2022

Initials: _____



A Place for People

COUNCIL MINUTES

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Eveleigh
Seconded: Councillor Hale

1. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Danielle Eveleigh who will be physically prevented from attending a meeting for the 1st Ordinary Council Meeting held on 5 July 2022 due to being more than 100 kilometres from the distance of the meeting on that date.
2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Damian Hale who will be physically prevented from attending a meeting for the 1st Ordinary Council Meeting held on 5 July 2022 due to being more than 100 kilometres from the distance of the meeting on that date.

CARRIED 10/395 – 21/06/2022

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Councillor Giesecke
Seconded: Deputy Mayor Garden

THAT the Declaration of Interest received from Deputy Mayor Amber Garden and Councillor Benjamin Giesecke for Item 25.1.1, be received and noted.

CARRIED 10/396 – 21/06/2022

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

THAT the Declaration of Interest received from Deputy Mayor Amber Garden and Councillor Benjamin Giesecke for Item 22.1 and 22.2 be received and noted.

CARRIED 10/397 – 21/06/2022

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Eveleigh
Seconded: Councillor Morrison

1. THAT the Minutes of the Special Council Meeting held on 19 May 2022 pages 10744 to 10746 be confirmed.
2. THAT the Minutes of the Council Meeting held on 7 June 2022 pages 10750 to 10760 be confirmed.

CARRIED 10/397 – 21/06/2022

Initials: _____



COUNCIL MINUTES

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Moved: Deputy Mayor Garden
Seconded: Councillor Morrison

THAT Report entitled Mayoral Update Report - May 2022 be received and noted.

CARRIED 10/399 – 21/06/2022

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.1.1 Louw Group - Zuccoli Family Bistro

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

1. THAT the confidential Presentation by Hermanus Louw, Director at Louw Group on Zuccoli Family Bistro be received and noted.
2. THAT this item be moved to the open section of 21 June 2022 Council Meeting.

CARRIED 10/418 – 21/06/2022

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government</i>

Initials: _____

COUNCIL MINUTES

		Act 2019 and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.1	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED 10/400 – 21/06/2022

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Adoption of the Municipal Plan and Budget 2022-2023

Moved: Deputy Mayor Garden

Seconded: Councillor Eveleigh

1. THAT Report entitled Adoption of the Municipal Plan and Budget 2022-2023 be received and noted.
2. THAT Council adopt the Elected Member Allowance for the 2022-23 financial year as outlined in the Draft Municipal Plan and Budget 2022-23.
3. THAT in accordance with Section 35(1) of the *Local Government Act 2019* Council adopt the Draft Municipal Plan and Budget 2022-23 at **Attachment 13.1.1.1** to this report entitled Adoption of the Municipal Plan and Budget 2022-2023 that incorporates the commentaries and actions outlined in this report as City of Palmerston Municipal Plan and Budget 2022/23.

Initials: _____

COUNCIL MINUTES

4. THAT Council writes to the respondents acknowledging and thanking them for their feedback on the Municipal Plan and Budget 2022-23 and identified actions.
5. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2022-23 to the Department of Chief Minister and Cabinet in accordance with Section 35 (2) of the *Local Government Act 2019* before the 30 June 2022 with a copy also provided to the Minister for Local Government.

CARRIED 10/401 – 21/06/2022

13.1.2 Declaration of Rates and Charges 2022/2023

Moved: Councillor Henderson
Seconded: Councillor Morrison

1. THAT the Council adopt the tabled document as replacement for Attachment 13.1.2.3.
2. THAT Report entitled Declaration of Rates and Charges 2022/2023 be received and noted.
3. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 29(1) of the Local Government (Accounting) Regulations being **Attachment 13.1.2.1** be received and noted.
4. THAT Council receive and note changes to paragraph 6.a of the Declaration of Rates and Charges 2022/2023 at the replaced **Attachment 13.1.2.3** to Report entitled Declaration of Rates and Charges 2022/23
5. THAT Council adopt the Declaration of Rates and Charges under Section 237 of the *Local Government Act 2019* for 2022/2023 at the replaced **Attachment 13.1.2.3** to Report entitled Declaration of Rates and Charges 2022/2023
6. THAT Council note that in accordance with Section 241 of the Act, Council will publish the Declaration of Rates and Charges at **Attachment 13.1.2.3** to Report entitled Declaration of Rates and Charges 2022/2023 on its website and in the newspaper advising residents of the Rates and Charges for 2022/2023.
7. THAT Council note in accordance with Section 289 of the Act, Council will publish the optional bin charges in its Fees and Charges for 2022/2023.

CARRIED 10/402 – 21/06/2022

13.1.3 Adoption of Long-Term Financial Plan 2023-2032

Moved: Councillor Hale
Seconded: Deputy Mayor Garden

1. THAT Report entitled Adoption of Long-Term Financial Plan 2023-2032 be received and noted.
2. THAT Council adopts **Attachment 13.1.3.1** to Report entitled Adoption of Long-Term Financial Plan 2023-2032 as City of Palmerston's Long-Term Financial Plan 2023-2032.

CARRIED 10/403 – 21/06/2022

Initials: _____

COUNCIL MINUTES

13.1.4 Council Policy - Accountable Forms (Members and CEO)

Moved: Councillor Henderson

Seconded: Councillor Eveleigh

1. THAT Report entitled Council Policy - Accountable Forms (Members and CEO) be received and noted.
2. THAT Council adopts Council Policy - Accountable Forms (Members and CEO) being **Attachment 13.1.4.1** to report entitled Council Policy - Accountable Forms (Members and CEO).

CARRIED 10/404 - 21/06/2022

13.1.5 Council Policy - Gifts and Benefits policy (CEO)

Moved: Councillor Morrison

Seconded: Councillor Hale

1. THAT Report entitled Council Policy - Gifts and Benefits policy (CEO) be received and noted.
2. THAT Council adopt Council Policy Gifts and Benefits for Chief Executive Officer being **Attachment 13.1.5.1** to report entitled Council Policy - Gifts and Benefits policy (CEO) with the definition for Protocol Gift amended to 'means a gift or benefit given to the Chief Executive Officer for diplomatic, ceremonial or symbolic purposes that will not be sold or transferred (unless diplomatic, ceremonial or symbolic circumstances allow)'.

CARRIED 10/405 - 21/06/2022

13.1.6 Rating Policy and Concession Policy

Moved: Councillor Henderson

Seconded: Deputy Mayor Garden

1. THAT Report entitled Rating Policy and Concession Policy be received and noted.
2. THAT Council approve the *FIN02 Rating Policy* as presented as **Attachment 13.1.6.1** to Report entitled Rating Policy and Concession Policy
3. THAT Council approve a Rates Concession Workshop to be held in September 2022.
4. THAT Council approve and amend the due date for the *FIN17 Rates Concession Policy* from 30 June 2022 to 31 December 2022 (**Attachment 13.1.6.2**) and to be presented to Council at the First Ordinary Council Meeting of 6 December 2022.

CARRIED 10/406 - 21/06/2022

13.1.7 Energy Efficiency and Sustainability Grant Acquittal

Moved: Councillor Eveleigh

Seconded: Councillor Hale

1. THAT Report entitled Energy Efficiency and Sustainability Grant Acquittal be received and noted.

Initials: _____

COUNCIL MINUTES

2. THAT Council approves the acquittal of the Energy Efficiency and Sustainability Grant, **Attachment 13.1.7.1**, for the internal lights upgrade for the Palmerston Library and the Palmerston Recreational Centre.

CARRIED 10/407 – 21/06/2022

13.2 Receive and Note Reports

13.2.1 Financial Report for the Month of May 2022

Moved: Deputy Mayor Garden
Seconded: Councillor Eveleigh

THAT Report entitled Financial Report for the Month of May 2022 be received and noted.

CARRIED 10/408 – 21/06/2022

13.2.2 myPalmerston May Update

Moved: Councillor Hale
Seconded: Councillor Morrison

THAT Report entitled myPalmerston May Update be received and noted.

CARRIED 10/409 – 21/06/2022

13.2.3 Community Benefit Scheme - June 2022 Update

Moved: Councillor Morrison
Seconded: Deputy Mayor Garden

THAT report entitled Community Benefit Scheme - June 2022 Update be received and noted.

CARRIED 10/410 – 21/06/2022

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 Correspondence from Her Honour the Honourable Vicki O'Halloran AO

Moved: Councillor Eveleigh
Seconded: Councillor Henderson

THAT correspondence received from the Her Honour the Honourable Vicki O'Halloran AO Administrator of the Northern Territory dated 9 June 2022 be received and noted.

CARRIED 10/411 – 21/06/2022

14.2 Correspondence

Nil

Initials: _____

COUNCIL MINUTES

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Moved: Councillor Henderson
Seconded: Councillor Morrison

THAT the question asked by Councillor Henderson regarding progress on Durack Community Arts Centre air conditioning, and the response provided by the General Manager be received and noted.

CARRIED 10/412 – 21/06/2022

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Hale
Seconded: Deputy Mayor Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 5 July 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/413 – 21/06/2022

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Henderson
Seconded: Councillor Eveleigh

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/414 – 21/06/2022

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 10/415 – 21/06/2022

The meeting adjourned at 6:02pm.

Initials:



COUNCIL MINUTES

The open section of the meeting closed at 6:12pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7:33pm.

Chair

Print Name

Date

UNCONFIRMED