

AGENDA

2nd Ordinary Council Meeting

Tuesday 17 May 2022

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY.....	5
2	OPENING OF MEETING	5
3	APOLOGIES AND LEAVE OF ABSENCE.....	5
3.1	Apologies	5
3.2	Leave of Absence Previously Granted.....	5
3.3	Leave of Absence Request	5
4	REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING	5
5	DECLARATION OF INTEREST	5
5.1	Elected Members.....	5
5.2	Staff.....	5
6	CONFIRMATION OF MINUTES.....	5
6.1	Confirmation of Minutes	5
6.2	Business Arising from Previous Meeting	5
7	MAYORAL REPORT	5
8	DEPUTATIONS AND PRESENTATIONS.....	5
8.1	2022 Local Government Representation Committee.....	5
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)	5
10	CONFIDENTIAL ITEMS.....	5
10.1	Moving Confidential Items into Open	5
10.2	Moving Open Items into Confidential	5

10.3 Confidential Items	5
11 PETITIONS	6
12 NOTICES OF MOTION	6
13 OFFICER REPORTS	6
13.1 Action Reports.....	7
13.1.1 Third Quarter Budget Review 2021-22	7
13.1.2 Draft Communication Strategy 2022	15
13.2 Receive and Note Reports	26
13.2.1 Financial Report for the Month of April 2022.....	26
13.2.2 Community Benefit Scheme - Update May 2022	58
13.2.3 myPalmerston April Update	75
13.2.4 Palmerston Recreational Lake - Update	82
14 INFORMATION AND CORRESPONDENCE	89
14.1 Information	89
14.2 Correspondence	89
14.2.1 Recycling Infrastructure Grant Program.....	89
15 REPORT OF DELEGATES	91
16 QUESTIONS BY MEMBERS.....	91
17 GENERAL BUSINESS	91
18 NEXT ORDINARY COUNCIL MEETING	91
19 CLOSURE OF MEETING TO PUBLIC	91
20 ADJOURNMENT OF MEETING AND MEDIA LIAISON.....	91

- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 3 May 2022 pages 10719 to 10727 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT
- 8 DEPUTATIONS AND PRESENTATIONS
 - 8.1 2022 Local Government Representation Committee

THAT the presentation by Iain Loganathan, Commissioner from the Northern Territory Electoral Commission and Sean Holden, Chief Executive Officer from Local Government Association of the Northern Territory on behalf of the 2022 Local Government Representation Committee presenting 2022 Local Government Representation Reviews be received and noted.
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS
 - 10.1 Moving Confidential Items into Open
 - 10.2 Moving Open Items into Confidential
 - 10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Third Quarter Budget Review 2021-22
MEETING DATE:	Tuesday 17 May 2022
AUTHOR:	Director of Finance and Governance, Wati Kerta
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval for the Third Quarter Budget Review of the 2021/22 Budget

KEY MESSAGES

- Council's Third Quarter Budget Review is based on year-to-date results to 31 March 2022 and the movements result in no change to the overall service delivery.
- Council continues to deliver a balanced budget at the end of the Third Quarter Budget Review by considering cost savings, unanticipated income, and long-term benefits to our community.
- Operational Income to increase by \$96,360 mainly due to rental income and dog control infringements and fines received.
- Operational Expenditure to increase by \$96,360 mainly due to Pound management, animal rehoming and the youth service grant expense.
- Capital Income to decrease by \$3,669,665 mainly due to adjustment to swell.
- Capital expenditure decreased by \$3,608,665 mainly due to adjustment to swell.

RECOMMENDATION

1. THAT Report entitled Third Quarter Budget Review 2021-22 be received and noted.
2. THAT Council adopts the Third Quarter Budget Review 2021/22, pursuant to Division 4 (9) of the Local Government (General) Regulations 2021 as presented as **Attachment 13.1.1.1** to Report entitled Third Quarter Budget Review 2021-22.

BACKGROUND

Council adopted the 2021/22 Budget on 6 July 2021 as part of the 2021/22 Municipal Plan. In line with Section 9 Local Government (General) Regulations Council must review the budget twice a financial year however City of Palmerston undertakes three budget reviews per financial year. The budget reviews consider Council's current requirements against the Original Budget to ensure Council can deliver on the services outlined in the Municipal Plan 2021/22 and grant commitments made to funding bodies.

DISCUSSION

This Report includes the recommended Third Budget Review movements for Council's consideration. The movements outlined below do not result in a service delivery change to the community.

Operational Income

Operational Income to increase by \$96,360 in the Third Budget Review. The net movements resulted from:

- Increase of \$11,910 in Youth services to recognise the approved grant for the Palmy Skate jam and late skate program.
- Increase of \$23,150 in Animal management to recognise the surplus income received by council for Dog control infringements and fines.
- Increase of \$64,300 is related to an increase in rental income for council owned properties as a result of a market review.

Operational Expenditure

Operational Expenditure to increase by \$96,360 in the Third Budget Review. Council's total operating expenditure remains at \$41.6 Million. The net movements resulted from:

- Increase of \$11,910 in Youth services to cover the expense from the late skate program to be run by council as a result of the grant received.
- Increase of \$23,150 in Animal management for Pound management, animal rehoming and animal sterilisation. These costs will be covered by the surplus income received from dog control infringements.
- Increase of \$26,100 in Financial services to cover audit services and motor vehicle expenses. Budget increase will be funded by the rental income increase.
- Increase of \$15,000 in Director of Finance & Governance for professional services. Budget increase will be funded by the rental income increase.
- All other movements in operational expenditure including movements between Cost Centres, Departments and Directorates are detailed in **Attachment 13.1.1.2** and do not impact Council's overall budgeted expenditure.

Capital Funding

Capital Funding is a combination of capital grant income, transfers from reserves and external borrowings which will decrease by \$3,669,665 in the Third Budget Review to revised total capital funding budget of \$7.2 million.

The decrease is made up of the following net movements resulted from:

- Increase of \$110,300 in priority grant income received for animal holding pens.
- Increase of \$73,853 to recognise the NTG grant income for Forrest Parade and Flynn Circuit speed check signs, and transfer of construction of a pathway in Yarrawonga.
- Increase of \$146,182 due to additional income received from vehicle disposal.
- Decrease in 2021-22 due to the deferral of \$4 Million of the swell project to the following financial year 2022-2023. Noting that the funding arrangement for the SWELL project was revised due to the approval of the \$5 million Australian Government grant funding. Council will recognise \$1 million of capital grant income in 2021-2022 of the \$15 million budget, and the remaining balance will be used up in the 2022-2023 financial year and capital funding and expenditure recognised as follows.

Table 1: Swell Project

	Revised 3 rd Budget Review	
	2021-22	2022-23
Capital Expenditure	1,000,000	14,000,000

Grant Income	1,000,000	12,500,000
Loan		2,500,000

Capital Expenditure

Capital Expenditure to decrease equivalent to capital funding by \$3,669,665 in the Third Budget Review. Council's total capital expenditure budget will decrease to \$17.5 Million. The net movements resulted from:

- The decrease is largely due to the partial deferral of the SWELL project into 2022-23 as indicated in the capital funding section above. This is then off-set by the following increases.
- Increase of \$110,300 for animal holding pans. Expenses are covered by the priority grant received as stated under capital income.
- Increase of \$73,853 for speed check signs and pathways in Forrest Parade and Flynn Circuit speed check signs, and transfer of construction of a pathway in Yarrawonga.
- Increase of \$86,182 for fleet replacement program, funded from the additional proceeds from sale of vehicle, the remaining \$60,000 from the proceeds of sale of vehicle partially funded the dog pound project and ship mast project
- All other movements in capital expenditure are documented in **Attachment 13.1.1.2** and relate to movements within related capital projects

Previous Council Decisions

Council previously approved (Decision 10/184) the immediate movement from the Working Capital Reserves for preliminary site works and Stage 1 of the Off the Leash Dog Exercise Area of the Zuccoli Community Hub. This information is contained within the 3rd Budget review movements in **Attachment 13.1.1.1**

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Leadership Team
- Senior Leadership Team
- Budget Officers

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The budget and resource implications are detailed in body of this Report and the attachments.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

In accordance with Section 203 of the Local Government Act the Budget amendments will be published on Council's website, notified to the Agency and an advertisement will be placed in the NT News.

The recommended amendment to the budget does not impact the long-term financial plan. Therefore, Council is not required to amend the long-term financial plan in line with Section 9 (2) Local Government (General) Regulation.

This report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Revised Budget [13.1.1.1 - 3 pages]
2. Net Budget Movements V 2 [13.1.1.2 - 1 page]

COUNCIL AGENDA

Attachment 13.1.1.1

STATEMENT OF COMPREHENSIVE INCOME

31/03/2022

	Original Budget	1st Review Increase/ (Decrease) \$	2nd Review Increase/ (Decrease) \$	3rd Review Increase/ (Decrease) \$	Revised Annual Budget \$	YTD Actuals \$	YTD Committed \$	YTD Actual + Committed \$	% YTD Actual + Committed of Revised Annual budget
Operating Income									
Rates & Annual Charges	29,475,948	0	0	14,000	29,489,948	28,370,913	0	28,370,913	96.21%
Statutory Charges	140,450	0	0	23,150	163,600	101,333	0	101,333	61.94%
User Charges & Fees	687,637	0	0	61,300	748,937	701,966	0	701,966	93.73%
Interest & Investment Revenue	636,804	12,917	0	0	649,721	579,012	0	579,012	89.12%
Reimbursements	0	0	0	0	0	-125	0	-125	0.00%
Other Income	331,000	0	189,000	0	520,000	367,572	0	367,572	70.69%
Grants, Subsidies & Contributions	2,757,877	191,002	12,720	11,910	2,973,509	1,879,989	0	1,879,989	63.22%
Total Operating Income	34,029,716	203,919	201,720	110,360	34,545,715	32,000,660	0	32,000,660	92.63%
Operating Expenses									
Employee Costs	10,932,833	-95,102	0	-114,276	10,723,455	7,869,355	51,201	7,920,557	73.86%
Professional Services	1,935,074	-237,266	-76,500	25,700	1,647,008	906,465	400,715	1,307,180	79.37%
Auditor's Remuneration	35,000	0	0	12,000	47,000	33,264	0	33,264	70.77%
Operating Lease Rentals	22,423	0	0	4,200	26,623	13,401	6,945	20,346	76.42%
Energy	1,045,555	0	0	0	1,045,555	720,537	28,965	749,502	71.68%
Materials & Contractors	10,965,969	-104,080	-42,025	82,234	10,902,098	6,954,579	3,212,477	10,167,055	93.26%
Depreciation, Amortisation & Impairment	10,608,000	0	0	0	10,608,000	7,956,000	0	7,956,000	75.00%
Elected Members Expenses	391,511	0	500	0	392,011	238,188	0	238,188	60.76%
Legal Expenses	258,200	-22,500	0	4,500	240,200	171,407	54,801	226,207	94.17%
Water Charges	1,415,073	0	0	-66,860	1,348,213	679,424	0	679,424	50.39%
Telephone & Other Communication Charges	259,889	-7,800	0	0	252,089	196,851	49,683	246,534	97.80%
Community Grants	250,000	0	0	0	250,000	93,845	63,033	156,878	62.75%
Other Expenses	3,753,044	-47,500	56,224	162,862	3,924,630	2,971,731	693,686	3,665,417	93.40%
FILOC Internal Loan	227,316	0	0	0	227,316	239,571	0	239,571	105.39%
Borrowing Costs	39,585	0	0	0	39,585	75,791	0	75,791	2
Total Operating Expenses	42,139,472	-514,248	-61,801	110,360	41,673,783	29,120,408	4,561,505	33,681,913	80.82%
Net OPERATING SURPLUS / (DEFICIT)	-8,109,756	718,167	263,521	0	-7,128,068	2,880,253	-4,561,505	-1,681,252	

COUNCIL AGENDA

Attachment 13.1.1.1

STATEMENT OF COMPREHENSIVE INCOME

31/03/2022

	Original Budget	1st Review Increase/ (Decrease) \$	2nd Review Increase/ (Decrease) \$	3rd Review Increase/ (Decrease) \$	Revised Annual Budget \$	YTD Actuals \$	YTD Committed \$	YTD Actual + Committed \$	% YTD Actual + Committed of Revised Annual budget
Capital Income									
Net gain (loss) on disposal or revaluation of assets	50,000	0	0	146,182	196,182	196,182	0	196,182	100.00%
Developer Contributions	288,750	0	0	0	288,750	92,516	0	92,516	32.04%
Grants received	16,442,312	-5,913,098	0	-3,815,847	6,713,367	1,919,800	0	1,919,800	28.60%
Total Capital Income	16,781,062	-5,913,098	0	-3,669,665	7,198,299	2,208,497	-	2,208,497	30.68%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	8,671,306	-5,194,931	263,521	-3,669,665	70,231	5,088,750	-4,561,505	527,245	
Capital Expenses									
Land Purchase	0	0	0	-110,300	-110,300	0	0	0	0.00%
Asset Purchase	-3,724,693	-1,409,733	-45,871	-177,391	-5,357,687	-2,133,257	-1,528,289	-3,661,546	68.34%
Asset Upgrade	-16,665,356	1,533,828	-227,650	3,336,391	-12,022,787	-4,282,602	-4,967,044	-9,249,646	76.93%
Total Capital Expenses	-20,390,049	124,096	-273,521	3,048,700	-17,490,774	-6,415,860	-6,495,333	-12,911,192	73.82%
Less Non Cash Expenditure	-10,608,000	0	0	0	-10,608,000	-7,956,000	0	-7,956,000	75.00%
Net CAPITAL SURPLUS / (DEFICIT)	-1,110,743	-5,070,835	-10,000	-620,965	-6,812,543	6,628,891	-11,056,838	-4,427,947	
Borrowings	1,000,000	0	0	0	1,000,000	0	0	0	0.00%
Repayment of Borrowings	-234,634	0	0	0	-234,634	-115,943	0	-115,943	49.41%
Reserve Movement	345,377	5,070,835	10,000	620,965	6,047,177	0	0	0	0.00%
NET BUDGET SURPLUS / (DEFICIT)	0	0	0	0	0	6,512,947	-11,056,838	-4,543,891	

COUNCIL AGENDA

Attachment 13.1.1.1

STATEMENT OF RESERVES - Budget Movements 2022

OTHER RESERVES	Opening Balance \$ 01/07/2021	Original Budget 2022 to Reserves \$	Original Budget 2022 from Reserves \$	1st Review 2022 to Reserves \$	1st Review 2022 from Reserves \$	2nd Review 2022 to Reserves \$	2nd Review 2022 from Reserves \$	3rd Review 2022 to Reserves \$	3rd Review 2022 from Reserves \$	Balance at the EOY 2022 \$
Externally Restricted Reserves										
Unexpended Grants Reserve	212,956	250,000	(360,693)	-	(411,889)	-	-	-	-	(309,626)
Externally Restricted Reserves	212,956	250,000	(360,693)	-	(411,889)	-	-	-	-	(309,626)
Internally Restricted Reserves										
Election Expenses Reserve	150,000	-	(150,000)	-	-	-	-	-	-	-
Disaster Recovery Reserve	500,000	-	-	-	-	-	-	-	-	500,000
Unexpended Capital Works Reserve	4,589,920	-	-	-	(4,589,920)	-	-	-	-	(0)
Developer Funds In Lieu Of Construction	2,060,939	515,316	(300,000)	-	-	-	-	-	-	2,276,255
Waste Management Reserve	3,143,682	-	(700,000)	-	-	-	(10,000)	-	-	2,433,682
Asset Renewal Reserve	-	-	-	-	-	-	-	-	-	-
Major Initiatives Reserve	614,949	-	-	180,974	-	-	-	-	-	795,923
Internally Restricted Reserves	11,059,490	515,316	(1,150,000)	180,974	(4,589,920)	-	(10,000)	-	-	6,005,860
Unrestricted Reserves										
Working Capital Reserve	7,580,915	500,000	(100,000)	-	(250,000)	-	-	-	(620,965)	7,109,950
Unrestricted Reserves	7,580,915	500,000	(100,000)	-	(250,000)	-	-	-	(620,965)	7,109,950
Total Reserves	18,853,360	1,265,316	(1,610,693)	180,974	(5,251,809)	-	(10,000)	-	(620,965)	12,806,183

Reserve balances as at 01/07/2021 include 2020/21 year-end adjustments

COUNCIL AGENDA

Attachment 13.1.1.2

NET BUDGET MOVEMENTS

OPERATIONAL INCOME

Department	Operational Income	Movement
Youth services	Palmy Sk8 jam/ Late skate program grant	\$11,910.00
Animal management	Recognise income received from Dog control infringements	\$23,150.00
Waste management	Recognising Suplimentary bin income	\$14,000.00
Director of Finance & Governance	Recongising rental income increase	\$9,400.00
Library Services	Recongising rental income increase	\$9,900.00
Civic Centre	Recongising rental income increase	\$42,000.00
		\$110,360.00

OPERATIONAL EXPENSE

Department	Operational Expenditure	Movement
Youth Services	Palmy Sk8 jam/ Late skate program grant	\$11,910.00
Animal management	Increase budget for Pound management, Animal rehoming and Animal sterilisation through reduce wages and increase in dog control infringement income	\$55,726.00
Parking and Other Ranger services	Reduced wages budget to partially fund increase for Pound management, Animal rehoming and Animal sterilisation	-\$32,576.00
Customer Experience	Reduced wages budget to cover staff training costs	-\$50,000.00
People	Increased staff training budget	\$50,000.00
Community Development	Transferred office equipment budget to library services	-\$3,000.00
Library services	Increased Library equipment budget	\$3,000.00
Diversity And Inclusion	Increased budget for programs	\$5,000.00
Health and Wellbeing	Transferred program budget to cover Diversity & Inclusion programs	-\$5,000.00
Waste management	Pre-cyclone clean up costs covered by suplimentary bin income	\$14,000.00
Information Technology	Increased IT Consultants budget and Hardware purchase budget	\$60,000.00
Director of Infrastructure	Transferred Consultants budget for IT consulting and hardware purchase	-\$30,000.00
Open Space		-\$30,000.00
Roads & Transport	Transferring budget to cover cleaning costs at Durack centre	-\$11,000.00
Durack heights	Increase cleaning budget at centre	\$11,000.00
Financial services		\$26,100.00
Director of Finance & Governance		\$15,000.00
Records Management		\$4,200.00
Governance		\$4,500.00
Elected Members		\$7,000.00
Office of the CEO		\$4,500.00
		\$110,360.00

CAPITAL INCOME

Department	Capital Income	Movement
Animal management	Priority Grant income received for animal holding pans	\$110,300.00
Roads & Transport	Recognise grant income from NTG of Forest parade Fynn circuit	\$73,853.00
Financial services	Recognising extra income received from sale of vehicles	\$146,182.00
SWELL - PR6JECT	Partial deferral of capital expense resulting in corresponding deferral of recognition of capital grant income	-\$4,000,000.00
		-\$3,669,665.00

CAPITAL EXPENSE

Project	Capital Expenditure	Movement
21/22 Custom Animal Holding Pens (LG IP Grant)	Priority Grant income received for animal holding pans	\$110,300.00
21/22 3 Speed Check Signs on Forrest Parade		\$59,373.00
21/22 Path Rep - Yarrowonga (NTG Request)	Recognise expense for the grant received for Forest parade Fynn circuit	\$14,480.00
Fleet Purchases	Increased budget with surplus from vehicle disposal	\$86,182.00
Aquatic Centre Renewal	Reallocation to fund Dog pound project	-\$65,000.00
LRCI 2 (Partially Funded) - Dog Pound Renewal	Increased budget for dog pound from reallocation of other projects and \$43,545 from proceeds of sale of vehicle	\$365,000.00
Sustainability Programs (Solar Panels & LEDs etc)	Reallocation to fund Dog pound project	-\$16,455.00
Laneway Renewals	Reallocation to fund Dog pound project	-\$30,000.00
Depot Renewals	Reallocation to fund Dog pound project	-\$10,000.00
LRCI 2 - Zuccoli/Johnston Dog Park	Reallocation to fund Dog pound project	-\$200,000.00
Irrigation Refurbishment	Reallocation of budget to cover ship mast project	-\$66,295.00
21/22 Ship Mast RSL - Memorial Park	Budget increased with funds from irrigation refurbishment and \$16,455 from proceeds of sale of vehicles	\$82,750.00
Library Recording & Sound Studio	Increased budget with funds from library capital works	\$35,730.00
Library Building Capital Works	Transfer budget to recording studio	-\$35,730.00
LRCI 2 - Marlow Lagoon Exeloo	Increased budget with funds transfer from Stormwater renewals	\$37,050.00
Replace seating in Parks and Playgrounds	Increased budget with funds transfer from Playground shading	\$17,505.40
Stormwater Renewals & Upgrades	Transferred budget to cover exeloo costs	-\$44,913.65
LRCI 2 - Joan Fejo Exeloo	Increased budget with funds transfer from Playground shading	\$64,458.25
LRCI 2 - Joan Fejo Playground Shading	Transferred budget to cover exeloo costs	-\$74,100.00
SWELL - PR6JECT	Recognising partial deferral of the Swell project into 2022-23	-\$4,000,000.00
		-\$3,669,665.00

Reserves

Project	Reserve movement	Movement
		\$0.00

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Draft Communication Strategy 2022
MEETING DATE:	Tuesday 17 May 2022
AUTHOR:	Communications Manager, Becky Saywell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this Report is to present to Council the City of Palmerston Draft Communication Strategy 2022-23 and seek endorsement of Public Consultation for a period of 28 days.

KEY MESSAGES

- Communication is an essential service of City of Palmerston and the core connection between Council and the community.
- Information provided to the community must be relevant, accurate, timely and engaging.
- Council can divide its audience into three distinct groups which include: Palmerston Community, potential business and residents, and potential visitors.
- Our communication is strategically aligned with the core outcomes of the Community Plan, which represent 'Council's core communication pillars'.
- Council uses several communication tools to deliver messages to the right people and considers that our audience may prefer communication via different means.
- Council communicates information to inform, educate, provide opportunity and to acknowledge support.
- The Draft Communications Strategy aligns with Council's other core strategies and plans, but specifically to the Community Plan.
- The strategy presents what, how and why we communicate what we do.
- Marketing and communication strategies should be dynamic therefore Council will be consistently evaluating and improving tactics to deliver the best outcome for the community.
- The Communication Strategy is the overarching framework only and does not include specific information relating to other core communication strategies, policies, practices or guidelines.

RECOMMENDATION

1. THAT Report entitled Draft Communication Strategy 2022 be received and noted.
2. THAT Council endorse the Draft Communication Strategy, being **Attachment 13.1.2.1** to go out for Community Consultation for a period of 28 days.
3. THAT a report on the outcomes of the consultation and adoption of the draft Consultation Strategy will be presented to Council by the Second Ordinary Meeting in July 2022.

BACKGROUND

In the 2021 Community Satisfaction survey, one of the factors respondents rated Council's performance as 'poor' was communication. Establishing an improved strategic approach is now required given the growth in the community and the dynamic communication platforms available.

The Draft Communication Strategy has been developed to align with City of Palmerston's "A Place for People" where 'Communication' sits as one of the most important services that Council delivers to the community. City of Palmerston currently does not have a current Communications Strategy, therefore the need to implement one for the purpose of consistent, transparent and accurate information to the community is vital.

The strategy guides how we communicate with the community, whereby relevant, accurate, and engaging information is delivered in a timely manner across a variety of platforms. Communication comes in a variety of forms including marketing campaigns (newspaper ads, posters, social media and digital displays), website, community consultation, public relations, newsletters, articles, creative designs, branding, directional or informational signage, tenders, resident notices, speeches, emergency communication, publications, policies and video production.

It should be noted that most of the above forms of communication are currently being delivered by Council as effectively as possible. Over the past 12 months, Council has delivered over 18 marketing campaigns across community programs and events, and other Council Initiatives. In addition to this two of our larger marketing campaigns, Palmerston Youth Festival and Christmas in Wonderland (which saw a record number of people attending) were delivered. Council's social media following has increased by approximately 6.5% since this time last year, and Council has sent out an additional three media releases since this time, gaining some extra positive coverage for the community. Since this time last year, Council has introduced a substantial number of internal policies and procedures to improve the quality of communication for the community

It should also be noted that a Communication Strategy is the overarching strategy for all council communication and does not specifically refer to strategies around community engagement, social media, public relations. These will form separate strategies at a later stage and will align to the overarching Communication Strategy.

DISCUSSION

The Draft Communication Strategy is the first of many strategies that is related to delivering important information to the community. The Draft Communication Strategy will overarch all communication from Council and delivers a high-level strategic approach on who, what, how and why we communicate. It looks at key performance indicators and how Council will ensure we will deliver them.

Communication tools and tactics will be different depending on what the information is, who the audience is and how best to engage with that audience. We have identified the need to communicate messaging across several platforms to ensure we have delivered information to the wider community sufficiently and transparently.

There are currently several policies that are relevant to the Draft Communications Strategy including:

- City of Palmerston Media Policy
- City of Palmerston Community Consultation Policy
- City of Palmerston Code of Conduct

All three policies have been taken into consideration in the development of the strategy.

The Strategy will establish a clear purpose of how we deliver the information to the community and to ensure that each directorate is represented accurately across Council, meeting the overall core outcomes of the Community Plan.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Communications Support Officer
- Deputy Chief Executive Officer

In preparing this Report, the following external parties were consulted:

- Sprout Social (prepared draft Strategy)

It is envisaged that once the draft strategies are endorsed by Council, they will go out for community consultation for the minimum 28 days. City of Palmerston will promote the consultation of the Draft Communications Strategy on Council's website and social media platforms concurrently.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

Funding for this work has been identified within Council's 2021/22 operational budget. No additional funding is required.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Details the risk any decision made from this Report may relate to or explain why there is no risk. What legal information has been sourced to assist with a decision to be made from this Report.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

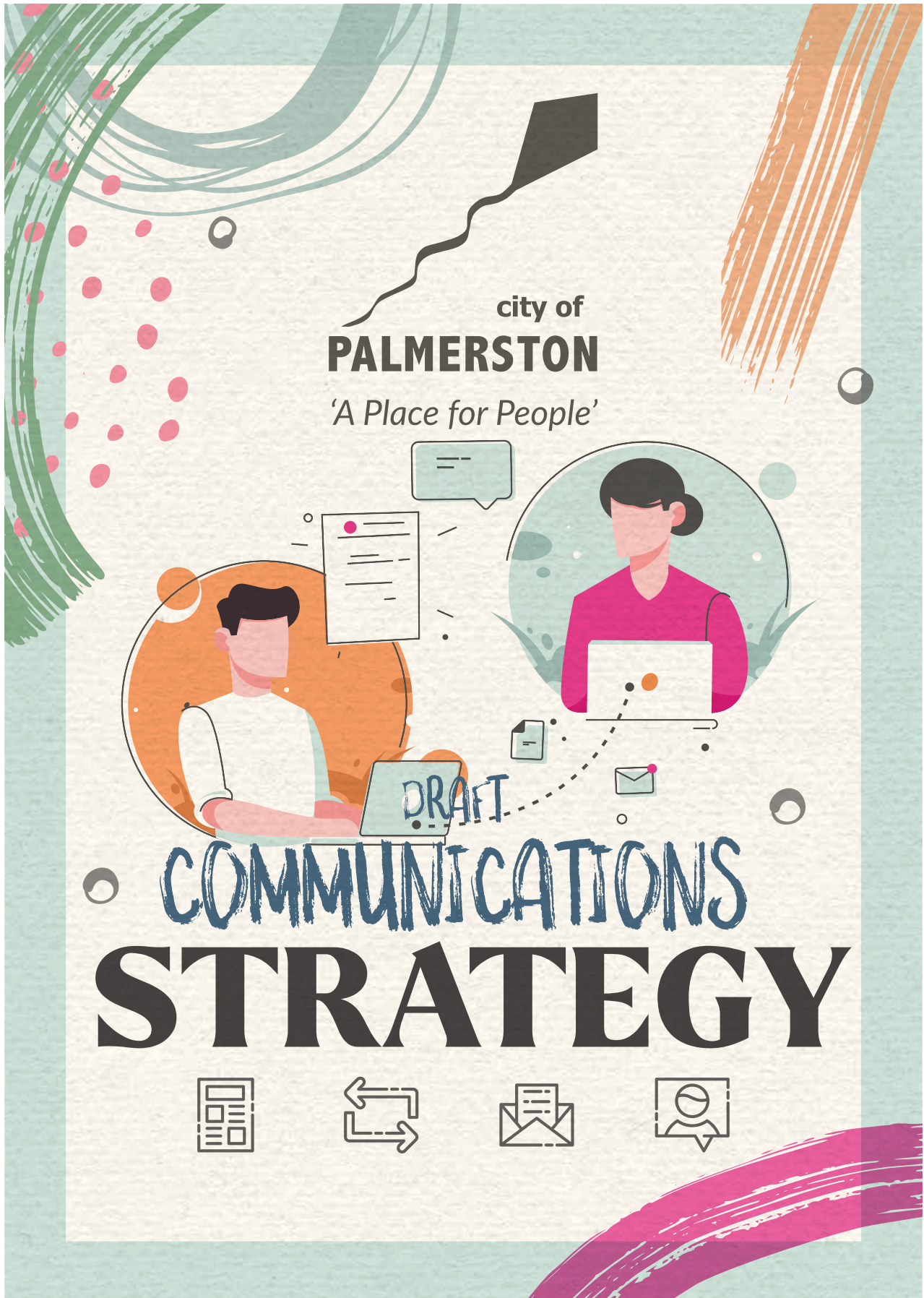
There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Draft Communication Strategy [13.1.2.1 - 8 pages]



ACKNOWLEDGEMENT OF COUNTRY

Council respectfully acknowledges the traditional owners of the land on which we meet - the Larrakia People - and pay respect to their elders, past, present and future.

City of Palmerston is committed to embracing diversity and eliminating all forms of discrimination within its facilities and welcomes all people regardless of sexual orientation, gender identity, ethnicity and/or faith.



SCOPE

Communications is an essential service of City of Palmerston and what connects Council and the community. The information available to the public must be relevant, accurate, timely, engaging and reliable as well as meet legal and governance obligations. Council needs to ensure they are proactively engaging with the community in a transparent way to achieve 'A Place for People'.

OBJECTIVES

Business	Media	Marketing
Family and community	Share of voice	Residential awareness
Vibrant Economy	Established presence	Community participation
Cultural diversity		
Future Focused		
Environmental sustainability		
Governance		

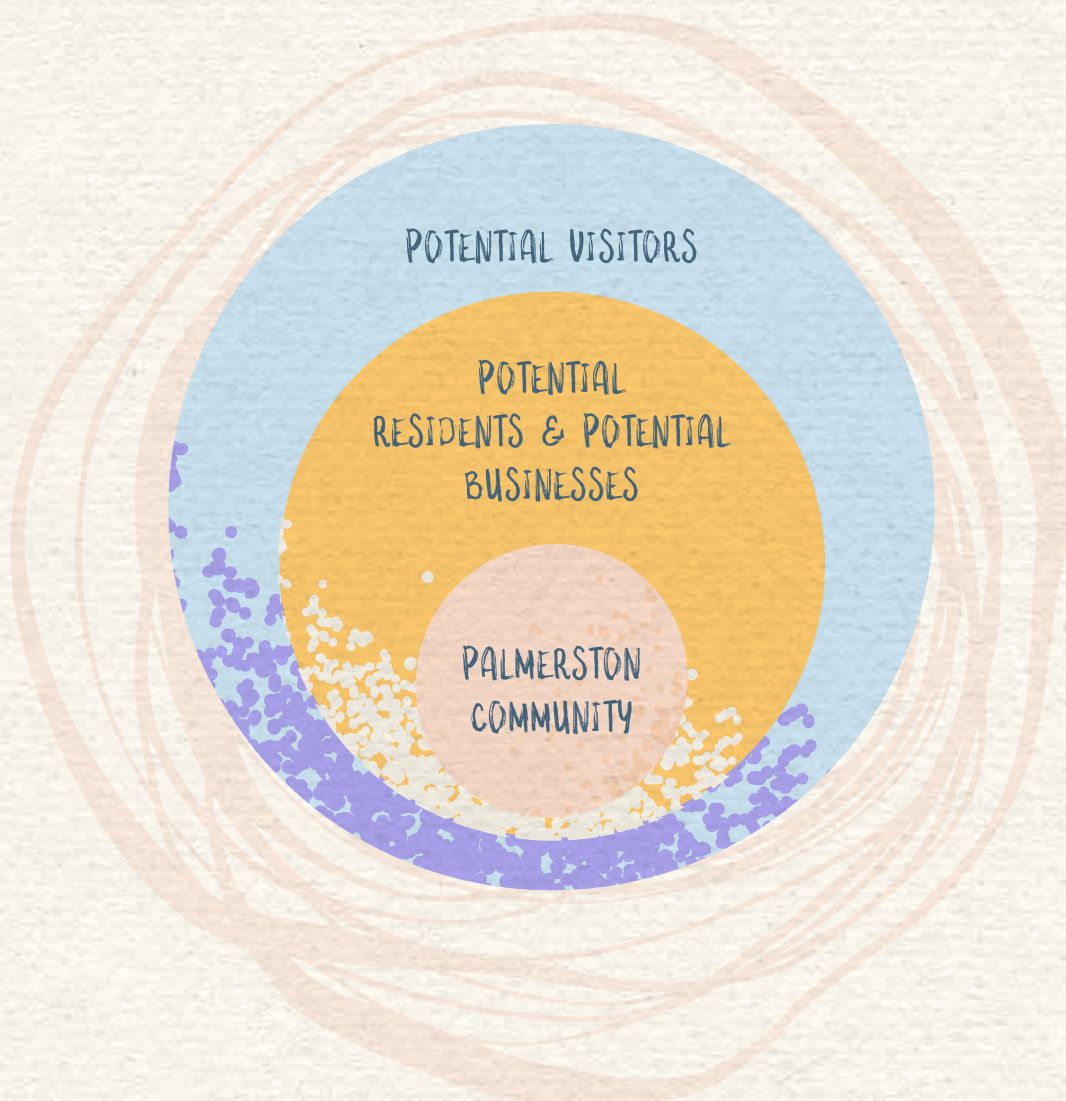
The communication strategy entails how our messaging is delivered across the community with consideration of people from a wide demographic, cultures and abilities, whilst supporting a vibrant economy with an environmental and future focussed goal. This means strategic approach is required in all marketing and communication plans, as well as ensuring Palmerston establishes a positive presence in the public media environment to promote the liveability of the community.

WHO?

The main and most important audience is the Palmerston Community, which is approximately 39,000 people. This is our target market, particularly when communicating an important occurrence that may directly affect them. For example, rate notices, dog registrations or rubbish collection. We also need to ensure they are aware of all the services available to them through Council including programs, grants, events and support.

Council also needs to consider three other important target markets, potential visitors, potential residents and potential businesses, which should all have a positive impact on economic growth.

As a growing and developing city, these audiences are considered in our strategic communications plans.



WHAT?

What Council communicates to the community stems from what each directorate establishes as their actions that will meet the core outcomes of the community plan which are;



FAMILY AND COMMUNITY:

Palmerston is a safe and family friendly community where everyone belongs



VIBRANT ECONOMY:

Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and to grow



CULTURAL DIVERSITY:

In Palmerston we celebrate our cultures in a way that values our diversity.



FUTURE FOCUSED:

Palmerston is an innovative city that sustains itself through the challenges of the future



ENVIRONMENTAL SUSTAINABILITY:

Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability



GOVERNANCE:

Council is trusted by the community and invests in things that the public value

Types of communication include:

Marketing campaigns, community consultation, public relations, newsletters, articles, creative designs, images, brand and logos, directional or informational signage, tenders, notices, speeches, emergency communication, publications and video production.

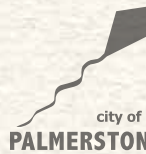
HOW?

How Council communicates information, depends on the subject, who the audience is, how to best engage with that audience (ie. Print, social, display etc), and what Council wants to achieve from it.



COMMUNICATION PLATFORMS THAT COUNCIL USE:

- Website
- Out of home displays (digital display board, signage, bus advertising, highway banners)
- Social media (Instagram, Facebook and LinkedIn)
- Broadcast (Television)
- Radio
- Digital display
- Print



LOOK AND FEEL

- Fun – stand out – recognisable
- Complementary
- Strong brand awareness
- Clear information
- Educate
- Professional



CONSISTENT AND RELIABLE INFORMATION

- Regular website updates
- Frequent social media posting
- Engagement with community (Community consultation & community sentiment survey)
- Positive presence in the media environment

Council will be looking at alternate ways to achieve continuously high standards of communication and awareness to the community through the identified platforms.

WHY?

Council communicates to inform, educate, provide opportunity, acknowledgement and to support.

All pieces of communication are strategically aligned in achieving Council's overall vision of 'A Place for People' and delivering on its missions and values. This is the why. City of Palmerston are delivering these messages to the community to achieve our overall vision.



Our commitment to the community is to ensure we deliver

- Genuine community communication
- a recognised and trusted brand
- effective communications
- innovative digital experience
- Promoting our city

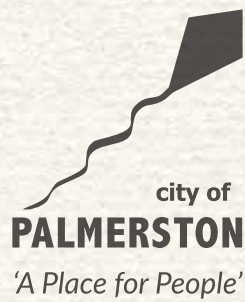
KEY PERFORMANCE INDICATORS AND QUALITY ASSURANCE METHODS

As a key commitment to the community, it's important that Council continuously evaluates performance to ensure we are delivering and improving. It is also vital that we put some quality assurance parameters in place so that our communication can be easily interpreted and meets the overall content quality by our diverse audiences.

KPI	Measurement/Quality assurance
Governance	Community survey sentiment score
Share of voice	Organic media exposure
Brand Awareness	Community Survey score
Established presence	Community survey awareness score

FUTURE FOCUS

Council will remain agile as we deliver a strategic communication strategy. The industry is dynamic and it's important that City of Palmerston remain relevant. As a result of this, the Communications strategy will be reviewed on a regular basis ensure we continue to increase awareness and engagement of the Palmerston community and potential broader audiences.



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COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Financial Report for the Month of April 2022
MEETING DATE:	Tuesday 17 May 2022
AUTHOR:	Accountant, Kylie Jones
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of the Report is to present to Council the Financial Report for April 2022.

KEY MESSAGES

- Council's Operating expenditure is tracking well to Budget with an overall 84% spent (including commitments) of the \$42 million Revised Annual Budget and 93% of the Year To Date (YTD) Budget.
- Capital income is at 22% and capital expenditure is at 62% against the Revised Annual Budget. Tenders are currently being finalised for some of the key projects and measures are in place to address areas of underspend. Nevertheless, some projects are underspent on expenditure as they rely on grant funding expected to be received this year for the SWELL project.
- \$1.9 million was paid out to Local Suppliers, representing 85% of the monthly creditor payments.
- Infringements outstanding as of 30 April 2022 is \$29K and which is a 15% decrease on last month. The outstanding amount relates to 320 infringements of which 135 infringements are unpaid from prior years.
- \$17K, made up of 19 debtors, are over 90 days. These debtors form 3.57% of all outstanding debtors. Council is actively following up on debts over 90 days and referring to debt collection agencies as appropriate.
- The City of Palmerston is tracking well with measures in place to address areas of underspend or reduced income in capital operation. A further Council review will be undertaken to recognise capital projects that will be required to rollover into the following financial year.

RECOMMENDATION

THAT Report entitled Financial Report for the Month of April 2022 be received and noted.

BACKGROUND

In accordance with Local Government (General) Regulations 2021 - Part 2 (Division 7), the proceeding month's Financial Report must be presented to Council. Accordingly, the commentary below and **Attachment 13.2.1.1** present the financial position of Council at the end of April 2022. The additional information provided in this Report includes payment and reporting obligations for insurance, Councillor expenses and Chief Executive Officer (CEO) certification.

In accordance with the Local Government Act 2019 and Local Government (General) Regulations, Council must be tabled with a report on variations to contracts that exceed 10% and public quotes which exceed a value of \$150,000. This Report includes all recorded variations for April 2022.

DISCUSSION

The information below is provided to assist with the terminology used throughout the Report:

- Revised Annual Budget is the total Budget per the municipal plan for the 2021/22 financial year plus all Budget review movements during the year. To date we have had 2 budget reviews.
- Year to date (YTD) Budget – is the budget equivalent from 1 July to the current reporting date. The expected benchmark for April 2022 would be 83% of the overall annual budget.
- Year to date (YTD) Actual – is the actual income and expenditure from 1 July to the current reporting date.

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	916,639	1,513,872	165%
Finance and Governance	23,204,327	22,081,905	95%
Community and Culture	1,760,581	1,280,073	73%
Infrastructure	8,553,808	8,892,044	104%
Total (City of Palmerston)	34,435,355	33,767,895	98%

- Total operating income is at 98% of the Revised Annual Budget and 102% of the YTD Budget as per attachment.
- \$1.1m in the Office of the Chief Executive relates to Federal Assistance Grant funding.
- \$403K in the Office of the Chief Executive relates to the My Palmerston voucher scheme. A budget review adjustment will be made in the upcoming review to increase the budget for this additional income.
- All other directorates are tracking well to Budget. The majority of the income for Finance and Governance is from Rates levied \$22 Million; Community and Culture from annual Public Library grant funding \$596K, Service Agreement \$135K (ended Dec 2021) and Dog registration \$264K; Infrastructure from Waste charge levied \$6.9 Million, Federal Assistance Grant funding \$1.4M and Odegaard rentals of \$334K.

Operating Expenditure

Description	Revised Annual Budget \$	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	-1,473,926	-1,247,682	85%
Finance and Governance	-13,846,037	-11,795,212	85%
Community and Culture	-7,798,012	-6,241,760	80%
Infrastructure	-18,445,448	-15,541,832	84%
Total (City of Palmerston)	-41,563,423	-34,826,486	84%

- Total operating expenditure is 84% of the Revised Annual Budget, including commitments and 93% of the YTD Budget, indicating we are on track.
- All directorate expenditures are tracking well and are falling within the expected 10th month benchmark of 83% (+/- 2%) against YTD budget.
- Highlights of expenditure per directorate are as follows: Office of the Chief Executive, includes \$187k for legal expenses and elected member expenses of \$567K which are explained under the Elected members expenses further in this report; Finance and Governance includes \$718K in Insurance, \$8.8 Million in Depreciation of assets and \$213K in professional services mainly spent towards the Community Satisfaction Survey, Annual review for investment property and Local economic plan; Community and Culture, \$210K Staff training, \$813K in community events such as Hooked on Palmerston, Youth festival, Geek Fest, Christmas wonderland, FlicNics, Halloween and Territory day; Infrastructure, \$6M on waste management, \$2.9 Million on Mowing, Vegetation management, landscaping and irrigation, \$880K on street lighting and street light maintenance.

Capital Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	500,000	500,000	100%
Finance and Governance	50,000	303,909	608%
Community and Culture	44,219	110,300	249%
Infrastructure	11,273,745	1,475,868	13%
Total (City of Palmerston)	10,867,964	2,390,077	22%

- Capital income is at 22% of the Revised Annual Budget and 29% of the YTD Budget. The majority relates to the milestone payment for Gray Community Hall Redevelopment and the 1st instalment of the FiberSense Smart Technology project. A funding of \$110K was received towards the Custom Animal Holding Pens as part of the Local Government Immediate Priority Grants for 2021-22, the budget in Community & Culture will be increased in the upcoming review.
- Finance and Governance is currently at 608% due to income generated from the sale of eleven vehicles.
- Infrastructure is currently only at 13% due to the following grants are yet to be received and recognised as income:

SWELL Project	\$5M
Pathways, Dark Spots and Tree Replacement Program. <i>The fund received is currently in grants liability and a portion of this will be recognised as income before year end which will increase the actuals. The recognition of income will depend on the expenditure of specific programs at year end</i>	\$1.9M
Partial funding from LRCI phase 1 and 2	\$1.1M
Road Reseal Program <i>works commenced 26 April and therefore council will recognise income at year end.</i>	\$1.1M
Developer funds in lieu of construction	\$196K

Archer Waste Facility <i>The funds received is currently in grants liability and a portion of this will be recognised as income before year end which will increase the actuals. The recognition of income will depend on the expenditure at year end.</i>	\$400K
---	--------

Capital Expenditure

Description	Revised Annual Budget \$	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	0	0	0%
Finance and Governance	-452,499	-815,036	180%
Community and Culture	-563,510	-445,510	79%
Infrastructure	-19,523,465	-11,374,614	58%
Total (City of Palmerston)	-20,539,474	-12,635,159	62%

- Capital expenditure including commitments is at 62% of the Revised Annual Budget with majority of the spend relating to fleet purchases, completion of Gray Community Hall Redevelopment, commencement of the FiberSense Smart Technology project, new pathways, street lighting upgrades and building renewal projects.
- Finance and Governance includes expenditure related to the purchase of 8 fleet vehicles and the Truxor Weed Harvester which is expected to arrive in mid-July. This area is at 180% due to the Weed Harvester budget. This budget will increase in the upcoming review.
- Community and Culture includes expenditure related to the Library Recording and Sound Studio which is officially open to public and the artwork sculpture at the newly renovated Gray Community Hall.
- Tenders are being finalised for some of the key capital projects such as the Swimming, Wellness, Events, Leisure, and Lifestyle (SWELL) project and the road reseal program.
- \$12.7M is the total year to date spend including \$5.9M commitments; the Revised Annual Budget of \$20.5M includes \$4.5M of capital projects carried forward from previous financial year and 1st & 2nd budget review movements.

Reserves

Reserve balances have been updated to reflect the closing balance of the audited Annual General Purpose Financial Statements 30 June 2021 in line with Council resolution 10/53 – 19/10/2021, plus budget review movements adopted in line with Council Resolution 10/106 – 16/11/2021 and 10/204 – 15/02/2022. Reserve balance as at 30 April 2022 is \$13.4M which is \$6M more than the anticipated budgeted reserve balance and this confirms City of Palmerston is financially sustainable in the long term. Below outlines the different reserves held by the Council:

Reserves per Council Policy 'Financial Reserves'

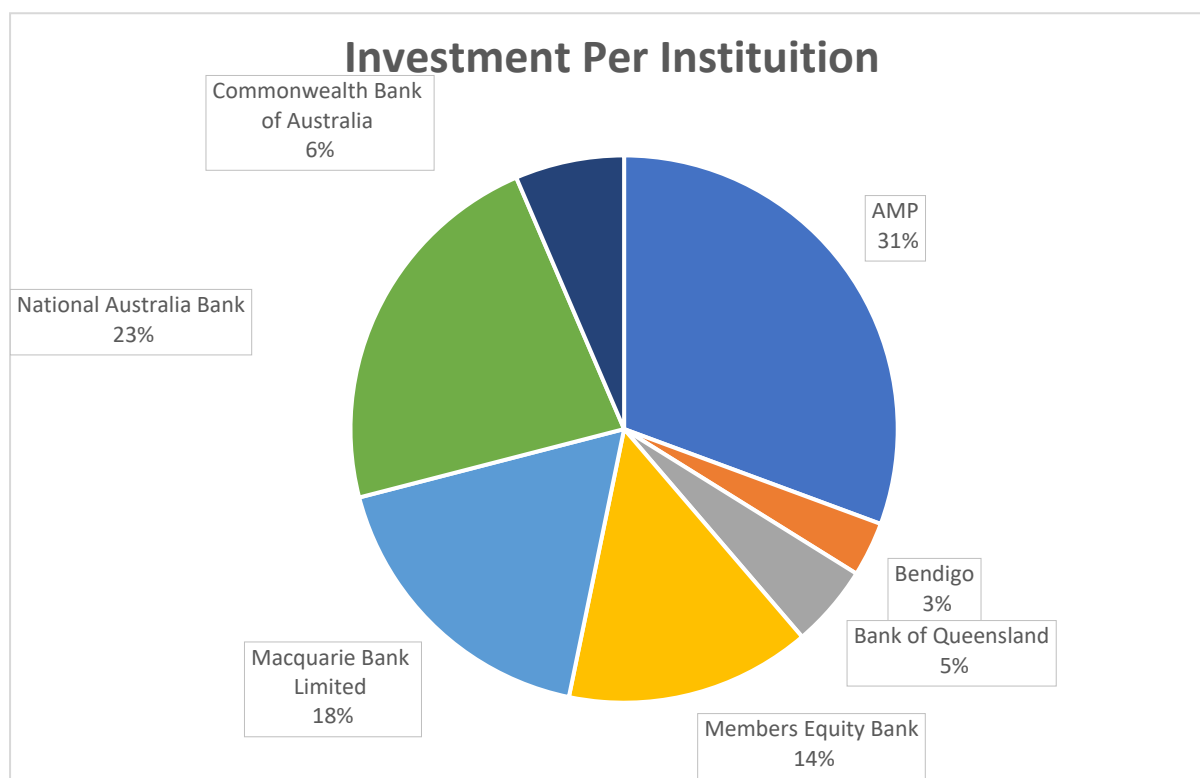
Externally restricted reserves- subject to legal requirements that govern the use of the funds. The reserve includes funds that have not been utilised for the purpose for which they were received, and an obligation or requirement to return funds to its contributor exist.

Internally restricted reserves- not subject to legal requirements governing the use of the funds. The reserve has been established for a specific internal purpose, however, if that purpose does not eventuate or Council changes its priorities the funding can be diverted to other purposes except for the waste management reserve. Funds in the waste management reserve cannot be used or allocated to any other purpose as it is restricted to waste management expenditure.

Unrestricted reserve - not subject to any legal obligations. The funds in this reserve are not currently allocated to a specific purpose.

Investments and Cash

- As of 30 April 2022, Council held \$31M in term deposits across seven separate financial institutions. The investment portfolio is compliant with Council Policy FIN06 Investments.
- Cash held by Council in the bank as of 30 April 2022 was \$4,156,554.44
- The breakup between institutions is:



Outstanding Rates

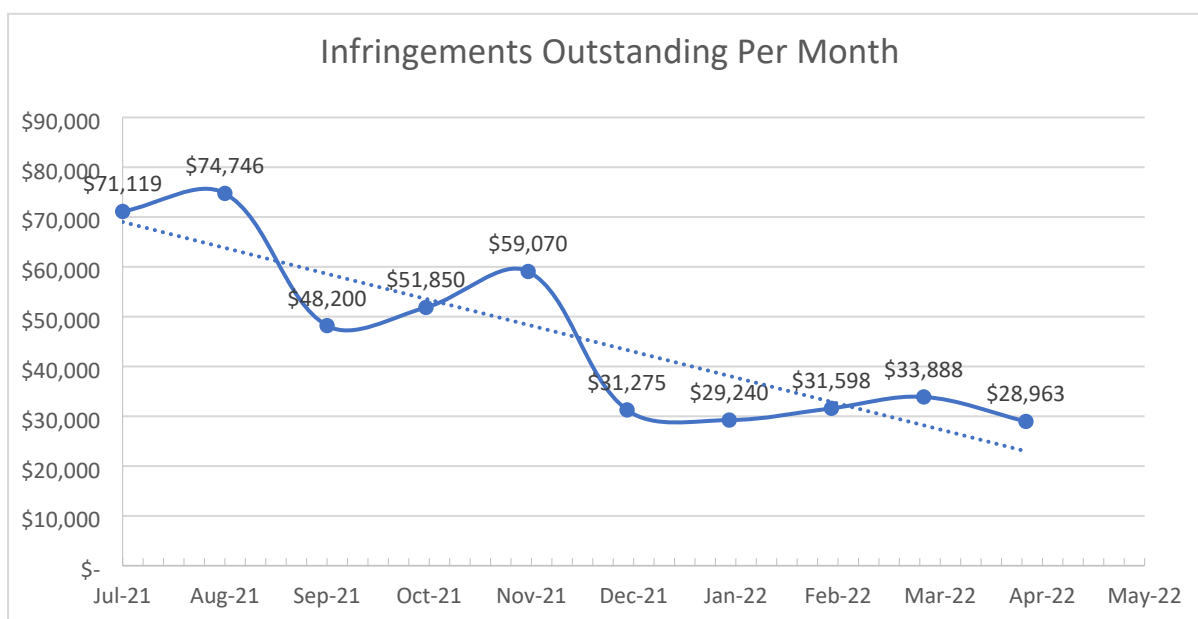
- Section 2.4 – Debtor Control Accounts, as presented as **Attachment 13.2.1.1**, reflects the number of properties overdue per financial year as well as the cumulative overdue amounts. Rates that stay overdue for more than three years qualify for the sale of land process under the Local Government Act 2019. Council places an overriding statutory charge on the property to start this process, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except a previously registered overriding statutory charge. Council currently holds overriding statutory charges over-all properties with overdue debt rated prior to 2017/18.
- Council's overdue rates for the 2021-22 Financial Year are currently worth \$1.5M from 2,779 properties as per **Attachment 13.2.1.1**
- Rates outstanding plus interest at the end of April 2022 were 6.97% of all levied rates for 2021-22 and previous years.

Elected Member Expenses

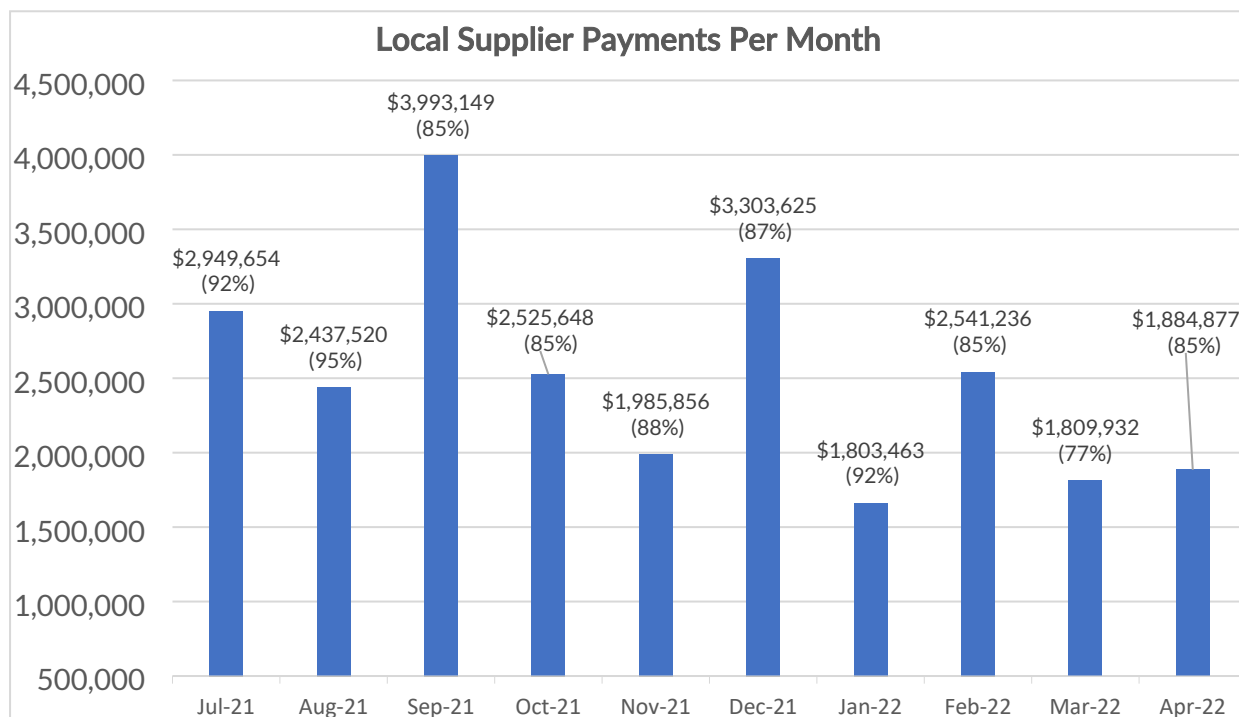
- Section 2.11 - Elected Member expenses summarise expenses or benefits related to Elected Members under Section 109 of the Local Government Act 2019 Section 109. Elected Members expenditure is currently at \$567K; \$247K relates to Elected Member allowances, and \$320K relates to election expenses, civic functions, and other administrative support.

Trade Debtors and Creditors

- 3.57% of all Debtors are over 90 days, amounting to \$16,955 and staff are actively following up on the outstanding debts. Staff are in the process of referring these debtors to the debt collectors and will consider creating a provision for doubtful debt by 30 June 2022.
- 63% of Infringements debtors are from 2021/22 (185 infringements); 26% from 2020/21 (60 Infringements), and the remaining 11% (75 infringements) are from prior years. Infringements outstanding pre 2021/22 will be further reviewed in line with Local Government Act 2019 and will be written off if required before 30 June 2022. Infringement's outstanding had seen a decline over the last few months; with a slight increase in the last month. The current outstanding balance is \$29k as of 30 April 2022. The graph below provides an overview of the infringements outstanding as tracked over the months since the start of the financial year.



- Animal Control has seen the most significant decline resulting in 60% decrease in the last 6 months due to active debt recovery in that period. Public place infringements have reduced by 40% and Parking and Traffic infringements by 5%
- 85% of the monthly creditor payments have been made to local suppliers. The table below provides an overview of the local supplier payments made this financial year:



Waste Charges

- The purpose of Section 2.8 - Waste Charges in **Attachment 13.2.1.1**, is to supply a YTD overview of Council's progress against its budgeted Waste Reserve movement.

Loans

- Council approved an internal loan for \$3.3M to fund Making the Switch in August 2018 (Council decision 9/0243), and an external loan for \$1.96M to fund the final stage of remediation works at the previous Archer Landfill site in 2018/19.
- The internal loan for Making the Switch has been drawn upon, with the corresponding figures shown in Section 2.10 - Council Loans of **Attachment 13.2.1.1**. The loan repayments as of April 2022 is \$239,571, and interest is \$54,548. The outstanding loan balance as of 30 April 2022 is \$2,502,34; the next repayment will be on 30 June 2022.
- The loan for Archer Landfill Rehabilitation of \$1.96M was drawn upon on 28 June 2019. The loan repayments as of April 2022 is \$175,231 and interest is \$30,549. The outstanding loan balance is \$1,275,797; the next repayment will be in May 2022. Details of the loan are provided in Section 2.10 - Council Loans of **Attachment 13.2.1.1**.

Tax and Insurance

- Council is compliant with payment and reporting all tax liabilities as outlined below.
- \$34,301 has been paid for Fringe Benefits Tax (FBT) to the Australian Tax Office (ATO) for the FBT Period January 2022 to March 2022. \$108,170 (YTD). The final instalment is due in May 2022 for the 2021/22 year end.
- \$1,971,768 has been paid to the ATO for Pay As You Go Tax (PAYG). In addition, Council has paid \$707,058 towards employee's superannuation YTD.
- The last Business Activity Statement was lodged on 21 April 2022 for the month ended 31 March 2022, and the GST refund was \$81,932

- The Council has all required insurances to manage the current risk exposure, payments have been made, and reporting is compliant with insurance requirements.

Contract Variations

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, a report on variations to contracts that exceed 10% and public quotes that exceed a value of \$150,000 must be published at first notice. Council has no contract variation in the month of April 2022.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Manager
- Senior Rates Officer

POLICY IMPLICATIONS

Investments are compliant with Council Policy *FIN06 Investments*.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

The *Local Government (General) Regulations 2021 - Part 2 (Division 7)* prescribes that:

Monthly financial reports to Council

1. The CEO must, in each month, give the Council a report setting out:
 - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and
 - b. The most recently adopted Revised Annual Budget; and
 - c. Details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted Revised Annual Budget
2. If a council does not hold a meeting in a particular month, the Report is to be laid before the council committee performing the Council's financial functions under regulation 19 for the particular month.
3. The Report must be accompanied by:
 - (a) a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:
 - (i) the internal controls implemented by the Council are appropriate; and
 - (ii) the Council's financial Report best reflects the financial affairs of the Council; or

With the monthly finance report being laid before Council, Council is adhering to legislative requirements and ensure ongoing monitoring of financial sustainability.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. April 2022 Financial Reports [13.2.1.1 - 23 pages]



Financial Management Reports

April 2022

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

TABLE OF CONTENTS

April 2022

SECTION 1 – EXECUTIVE SUMMARY	1.1	Certification By Chief Executive Officer
SECTION 2 – FINANCIAL RESULTS	1.2	Executive Summary
	2.1	Budget Summary Report
	2.2	Reserves Schedule
	2.3	Investments Management Report
	2.4	Debtor Control Accounts
	2.5	Financial Indicators
	2.6	Creditor Accounts Paid
	2.7	Creditor Accounts Outstanding
	2.8	Waste Charges
	2.9	Commercial Leases
	2.10	Council Loans
	2.11	Elected Member Allowances

Certification By Chief Executive Officer

I, Luccio Franco Ceracarelli, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- ❖ The internal controls implemented by Council are appropriate; and
- ❖ The Council's Financial Report for April 2022 best reflects the financial affairs of Council.



Luccio Franco Ceracarelli
Chief Executive Officer

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

1.2 - Executive Summary as at

30 April 2022

% of year passed

83%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Income									
Rates & Annual Charges	29,475,948	28,370,913	96%	0	0%	28,370,913	96%	29,466,448	96%
Statutory Charges	140,450	106,601	76%	0	0%	106,601	76%	117,038	91%
User Charges & Fees	687,637	746,807	109%	0	0%	746,807	109%	607,430	123%
Interest & Investment Revenue	649,721	604,805	93%	0	0%	604,805	93%	543,588	111%
Reimbursements	0	-125	0%	0	0%	-125	0%	0	0%
Other Income	520,000	367,602	71%	0	0%	367,602	71%	465,916	79%
Grants, Subsidies & Contributions	2,961,599	3,571,292	121%	0	0%	3,571,292	121%	1,804,268	198%
Operating Income	34,435,355	33,767,895	98%	0	0%	33,767,895	98%	33,004,688	102%
Operating Expenditure									
Employee Costs	-10,837,731	-8,560,268	79%	-32,458	0.3%	-8,592,726	79%	-9,052,137	95%
Professional Services	-1,621,308	-968,951	60%	-340,832	21%	-1,309,783	81%	-1,381,935	70%
Auditor's Remuneration	-35,000	-36,148	103%	0	0%	-36,148	103%	-29,168	124%
Operating Lease Rentals	-22,423	-13,401	60%	-8,753	39%	-22,154	99%	-18,685	72%
Utilities	-2,460,628	-1,524,036	62%	0	0%	-1,524,036	62%	-2,044,312	75%
Materials & Contractors	-10,819,864	-8,050,356	74%	-1,718,017	16%	-9,768,373	90%	-8,980,471	90%
Depreciation, Amortisation & Impairment	-10,608,000	-8,840,000	83%	0	0%	-8,840,000	83%	-8,840,000	100%
Elected Members Expenses	-392,011	-264,099	67%	0	0%	-264,099	67%	-326,756	81%
Legal Expenses	-235,700	-205,455	87%	-17,517	7%	-222,972	95%	-201,168	102%
Telephone & Other Communication Charges	-252,089	-201,712	80%	-37,907	15%	-239,619	95%	-218,825	92%
Donations, Sponsorships & Grants	-250,000	-98,345	39%	-23,111	9%	-121,456	49%	-216,662	45%
Software, Hardware, Stationery, Subscriptions	-1,175,461	-890,461	76%	-121,856	10%	-1,012,317	86%	-1,040,711	86%
Other Expenses	-2,080,686	-1,711,193	82%	-317,919	15%	-2,029,112	98%	-1,739,164	98%
Insurance	-505,621	-508,628	101%	-10,455	2%	-519,083	103%	-505,621	101%
FILOC Internal Loan	-227,316	-239,571	105%	0	0%	-239,571	105%	-170,487	141%
Borrowing Costs	-39,585	-85,097	215%	0	0%	-85,097	215%	-39,585	215%
Operating Expenditure	-41,563,423	-32,197,720	77%	-2,628,824	6%	-34,826,544	84%	-34,805,687	93%
OPERATING SURPLUS/(DEFICIT)	-7,128,068	1,570,175		-2,628,824		-1,058,649	15%	-1,800,999	-87%

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

1.2 - Executive Summary as at

30 April 2022

% of year passed

83%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Capital Income									
Net gain (loss) on disposal or revaluation of assets	50,000	303,909	608%	0	0%	303,909	608%	50,000	608%
Developer Contributions	288,750	92,516	32%	0	0%	92,516	32%	288,750	32%
Grants received	10,529,214	1,993,652	19%	0	0%	1,993,652	19%	-2,475,098	-81%
Capital Income	10,867,964	2,390,077	22%	0	0%	2,390,077	22%	-2,136,348	-112%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	3,739,897	3,960,252		-2,628,824		1,331,428	36%	-3,937,347	-101%
Capital Expenditure									
Asset Purchase	-5,180,297	-2,223,771	43%	-1,273,694	25%	-3,497,465	68%	-3,830,239	58%
Asset Upgrade	-15,359,178	-4,554,870	30%	-4,582,825	30%	-9,137,694	59%	-821,914	554%
Capital Expenditure	-20,539,474	-6,778,640	33%	-5,856,518	29%	-12,635,159	62%	-4,652,154	146%
Less Non-Cash Expenditure	-10,608,000	-8,840,000	83%	0	0%	-8,840,000	83%	-8,840,000	100%
NET CAPITAL SURPLUS/(DEFICIT)	-6,191,578	6,021,612		-8,485,343		-2,463,731	40%	250,500	2404%
Borrowings	1,000,000	0	0%	0	0%	0	0%	1,000,000	0%
Repayment of Borrowings	-234,634	-175,231	75%	0	0%	0	0%	-175,976	100%
Reserve Movement	5,426,212	0	0%	0	0%	0	0%	-5,426,212	0%
NET OPERATING SURPLUS/(DEFICIT)	0	5,846,381		-8,485,343		-2,463,731		-4,351,688	-134%


Approved by Finance Manager

Section 2 Financial Results

2.1 - Budget Summary Report as at

% of year passed

30 April 2022

83%

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	916,639	1,513,872	165.15%	404,616	374.15%
Office of the Chief Executive	916,639	1,513,872	165.15%	404,616	374.15%
Finance & Governance					
Governance	234,000	202,750	87%	234,000	87%
Director Finance & Governance	66,891	63,629	95%	55,742	114%
Financial Services	106,561	184,093	173%	83,456	221%
Rates	22,796,875	21,631,433	95%	22,767,009	95%
Finance & Governance	23,204,327	22,081,905	95%	23,140,207	95%
Community & Culture					
Events Promotion	2,000	2,000	100%	2,000	100%
Library Services	934,523	796,167	85%	879,127	91%
Senior Citizens	2,000	1,350	68%	2,000	68%
Youth Services	343,908	52,308	15%	343,908	15%
Animal Management	357,250	362,971	102%	332,102	109%
Parking & Other Ranger Services	120,900	65,278	54%	101,832	64%
Community & Culture	1,760,581	1,280,073	73%	1,660,969	77%

Section 2 Financial Results

2.1 - Budget Summary Report as at

% of year passed

30 April 2022

83%

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure					
Civic Centre	105,000	122,318	116%	87,500	140%
Driver Resource Centre	0	1,909	0.00%	0	0.00%
Gray Community Hall	0	582	0.00%	0	0.00%
Director Infrastructure	3,000	8,901	297%	2,500	356%
Private Works	35,070	34,635	99%	29,224	119%
Recreation Centre	0	3,599	0.00%	0	0.00%
Roads & Transport	1,094,905	1,404,973	128%	449,597	312%
Subdivisional Works	68,400	106,052	155%	57,002	186%
Waste Management	6,801,273	6,874,342	101%	6,801,273	101%
Odegard Drive Investment Property	446,160	334,620	75%	371,800	90%
Durack Heights Community Centre	0	114	0.00%	0	0.00%
Infrastructure	8,553,808	8,892,044	104%	7,798,896	114%
	34,435,355	33,767,895	98%	33,004,688	102%

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.1 - Budget Summary Report as at % of year passed

30 April 2022

83%

Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Elected Members	-541,081	-567,000	105%	-825	0%	-567,824	105%	-469,346	121%
Office of the CEO	-932,845	-661,491	71%	-18,367	2%	-679,858	73%	-791,191	84%
Office of the Chief Executive	-1,473,926	-1,228,490	83%	-19,192	1%	-1,247,682	85%	-1,260,537	97%
Finance & Governance									
Director Finance & Governance	-387,728	-332,748	86%	-2,006	1%	-334,754	86%	-319,726	104%
Records Management	-252,201	-201,764	80%	-16,301	6%	-218,065	86%	-208,499	97%
Financial Services	-11,665,541	-9,943,956	85%	-73,772	1%	-10,017,727	86%	-9,675,113	103%
Rates	-290,188	-174,185	60%	-1,303	0%	-175,488	60%	-287,574	61%
Governance	-1,250,379	-1,010,496	81%	-38,682	3%	-1,049,178	84%	-1,148,595	88%
Finance & Governance	-13,846,037	-11,663,148	84%	-132,064	1%	-11,795,212	85%	-11,639,507	100%
Community & Culture									
Arts & Culture	-86,000	-66,926	78%	-9,670	11%	-76,596	89%	-69,800	96%
Community Development	-1,252,109	-784,541	63%	-23,660	2%	-808,201	65%	-1,055,894	74%
Diversity and Inclusion Activities	-3,000	-200	7%	0	0%	-200	7%	-2,500	8%
Events Promotion	-496,435	-320,417	65%	-44,021	9%	-364,439	73%	-322,685	99%
Families & Children	-46,500	-30,883	66%	-15,109	32%	-45,992	99%	-39,416	78%
Health and Wellbeing Services	-36,500	-17,705	49%	-3,182	9%	-20,887	57%	-29,584	60%
Library Services	-1,735,003	-1,296,947	75%	-59,345	3%	-1,356,291	78%	-1,450,514	89%
Senior Citizens	-6,500	-5,080	78%	0	0%	-5,080	78%	-6,500	78%
Youth Services	-403,708	-342,173	85%	-61,777	15%	-403,951	100%	-399,542	86%
Director Community & Culture	-553,851	-448,602	81%	-8,870	2%	-457,472	83%	-460,723	97%
Safe Communities	-28,000	-16,245	58%	-3,704	13%	-19,949	71%	-22,836	71%
Customer Experience	-422,331	-296,083	70%	0	0%	-296,083	70%	-351,318	84%
People	-759,819	-671,415	88%	-138,466	18%	-809,881	107%	-635,681	106%
Public Relations and Communications	-776,469	-585,673	75%	-39,089	5%	-624,762	80%	-645,504	91%
Animal Management	-160,606	-147,626	92%	-19,370	12%	-166,995	104%	-133,006	111%
Parking & Other Ranger Services	-1,031,181	-781,862	76%	-3,118	0%	-784,980	76%	-868,410	90%
Community & Culture	-7,798,012	-5,812,378	75%	-429,382	6%	-6,241,760	80%	-6,493,913	90%

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.1 - Budget Summary Report as at

30 April 2022

% of year passed

83%

Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure									
Information Technology	-1,362,463	-1,058,757	78%	-160,348	12%	-1,219,105	89%	-1,212,144	87%
Aquatic Centre	-719,270	-512,376	71%	-134,989	19%	-647,365	90%	-598,475	86%
Archer Sports Club	-183	-105	57%	0	0%	-105	57%	-153	69%
Civic Centre	-413,517	-286,704	69%	-36,350	9%	-323,054	78%	-343,926	83%
Depot	-81,215	-52,305	64%	-10,532	13%	-62,837	77%	-67,236	78%
Driver Resource Centre	-19,244	-12,564	65%	-1,944	10%	-14,509	75%	-16,288	77%
Emergency Operations	-23,000	-6,454	28%	0	0%	-6,454	28%	-23,000	28%
Gray Community Hall	-42,712	-4,842	11%	-1,325	3%	-6,167	14%	-35,386	14%
Director Infrastructure	-741,916	-504,045	68%	-25,339	3%	-529,384	71%	-623,385	81%
Open Space	-5,221,440	-3,129,966	60%	-831,082	16%	-3,961,047	76%	-4,301,252	73%
Private Works	-96,346	-28,008	29%	0	0%	-28,008	29%	-80,460	35%
Recreation Centre	-279,773	-200,810	72%	-53,731	19%	-254,542	91%	-235,792	85%
Roads & Transport	-1,487,117	-906,271	61%	-138,346	9%	-1,044,617	70%	-1,228,443	74%
Stormwater Infrastructure	-160,000	-76,797	48%	-72,905	46%	-149,702	94%	-140,000	55%
Street Lighting	-1,028,316	-867,149	84%	-13,593	1%	-880,741	86%	-834,655	104%
Subdivisional Works	-20,000	-15,664	78%	0	0%	-15,664	78%	-20,000	78%
Waste Management	-6,463,124	-5,602,004	87%	-478,284	7%	-6,080,289	94%	-5,415,878	103%
Odegaard Drive Investment Property	-136,427	-92,016	67%	-5,040	4%	-97,056	71%	-111,635	82%
Durack Heights Community Centre	-29,785	-22,332	75%	-17,589	59%	-39,921	134%	-24,549	91%
CBD Car Parking	-60,600	-41,100	68%	-18,550	31%	-59,650	98%	-47,168	87%
Goyder Square	-59,000	-73,433	124%	-48,182	82%	-121,615	206%	-51,906	141%
Infrastructure	-18,445,448	-13,493,704	73%	-2,048,128	11%	-15,541,832	84%	-15,411,730	88%
	-41,563,423	-32,197,720	77%	-2,628,766	6%	-34,826,486	84%	-34,805,687	93%

Section 2 Financial Results

2.1 - Budget Summary Report as at % of year passed

30 April 2022
83%

Capital Income

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	500,000	500,000	100%	459,000	109%
Office of the Chief Executive	500,000	500,000	100%	459,000	109%
Finance & Governance					
Financial Services	50,000	303,909	608%	50,000	608%
Finance & Governance	50,000	303,909	608%	50,000	608%
Community & Culture					
Library Services	44,219	0	0%	44,219	0%
Animal Management	0	110,300	0.00%	0	0.00%
Community & Culture	44,219	110,300	249%	44,219	249%
Infrastructure					
Aquatic Centre	5,120,000	0	0%	-5,380,000	0%
Civic Centre	173,625	0	0%	173,625	0%
Gray Community Hall	1,310,779	1,309,500	100%	1,310,779	100%
Director Infrastructure	1,950,000	0	0%	318,000	0%
Open Space	836,106	0	0%	736,106	0%
Roads & Transport	1,194,485	73,852	6%	623,173	12%
Subdivisional Works	288,750	92,516	32%	288,750	32%
Waste Management	400,000	0	0%	240,000	0%
Infrastructure	11,273,745	1,475,868	13%	-1,689,567	-87%
Less Borrowings					
Loan	1,000,000	0	0%	1,000,000	0%
	10,867,964	2,390,077	21.99%	-2,136,348	-111.88%

Section 2
Financial Results

2.1 - Budget Summary Report as at

30 April 2022

% of year passed

83%

Capital Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Finance & Governance									
Financial Services	-452,499	-414,714	92%	-400,322	88%	-815,036	180.12%	-284,999	146%
Finance & Governance	-452,499	-414,714	92%	-400,322	88%	-815,036	180%	-284,999	146%
Community & Culture									
Library Services	-369,710	-240,136	65%	-138,800	38%	-378,936	102.50%	-275,491	87%
Director Community & Culture	-193,800	-36,618	19%	-29,956	15%	-66,574	34.35%	-121,400	30%
Community & Culture	-563,510	-276,754	49%	-168,755	30%	-445,510	79%	-396,891	70%
Infrastructure									
Information Technology	-1,670,000	-450,002	27%	-1,183,836	71%	-1,633,838	98%	-1,527,000	29%
Aquatic Centre	-5,220,000	-241,390	5%	-15,454	0%	-256,844	4.92%	6,825,000	-4%
Civic Centre	-465,835	-129,029	28%	-57,252	12%	-186,281	39.99%	-209,594	62%
Depot	-14,400	0	0%	0	0%	0	0.00%	-7,200	0%
Driver Resource Centre	-10,000	0	0%	-8,900	89%	-8,900	89.00%	-10,000	0%
Gray Community Hall	-1,687,986	-1,545,168	92%	-131,219	8%	-1,676,387	99.31%	-1,687,986	92%
Director Infrastructure	-1,223,146	-564,670	46%	-58,859	5%	-623,529	50.98%	-616,812	92%
Open Space	-3,083,255	-1,751,928	57%	-429,776	14%	-2,181,704	70.76%	-2,374,203	74%
Recreation Centre	-159,982	-42,450	27%	-19,867	12%	-62,317	38.95%	-94,244	45%
Roads & Transport	-3,620,590	-690,588	19%	-2,883,639	80%	-3,574,227	98.72%	-2,549,636	27%
Stormwater Infrastructure	-150,000	-19,747	13%	-66,780	45%	-86,527	57.68%	-56,667	35%
Street Lighting	-790,000	-367,035	46%	-348,019	44%	-715,054	90.51%	-717,650	51%
Subdivisional Works	-300,000	-160,342	53%	-54,617	18%	-214,959	71.65%	-256,000	63%
Waste Management	-1,100,000	-104,448	9%	-20,131	2%	-124,579	11.33%	-660,000	16%
Durack Heights Community Centre	-28,271	-20,377	72%	-9,091	32%	-29,468	104.23%	-28,271	72%
Infrastructure	-19,523,465	-6,087,172	31%	-5,287,441	27%	-11,374,614	58%	-3,970,264	153%
	-20,539,474	-6,778,640	33%	-5,856,518	29%	-12,635,159	62%	-4,652,154	146%

Section 2
Financial Results
2.2 Reserves Schedule

	Balance	TO RESERVES					FROM RESERVES					Balance
	as at	Original	Carry Forwards & Rollovers \$	Budget Reviews			Original	Carry Forwards & Rollovers \$	Budget Review			as at
	1/07/2021	Budget \$		1st Review \$	2nd Review \$	3rd Review \$	Budget \$		1st Review \$	2nd Review \$	3rd Review \$	30/06/2022
Externally Restricted Reserves												
Unexpended Grants Reserve	212,956	250,000	0	0	0	0	360,693	0	411,889	0	0	-309,626
	212,956	250,000	0	0	0	0	360,693	0	411,889	0	0	-309,626
Internally Restricted Reserves												
Election Expenses Reserve	150,000	0	0	0	0	0	150,000	0	0	0	0	0
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	0	0	500,000
Unexpended Capital Works Reserve	4,589,920	0	0	0	0	0	0	0	4,589,920	0	0	0
Developer Funds In Lieu Of Construction	2,060,939	515,316	0	0	0	0	300,000	0	0	0	0	2,276,255
Waste Management Reserve	3,143,682	0	0	0	0	0	700,000	0	0	10,000	0	2,433,682
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	614,949	0	0	180,974	0	0	0	0	0	0	0	795,923
	11,059,490	515,316	0	180,974	0	0	1,150,000	0	4,589,920	10,000	0	6,005,860
Unrestricted Reserves												
Working Capital Reserve	7,580,915	500,000	0	0	0	0	100,000	0	250,000	0	0	7,730,915
	7,580,915	500,000	0	0	0	0	100,000	0	250,000	0	0	7,730,915
Total Reserve Funds*	18,853,360	1,265,316	0	180,974	0	0	1,610,693	0	5,251,809	10,000	0	13,427,148


Approved by Finance Manager

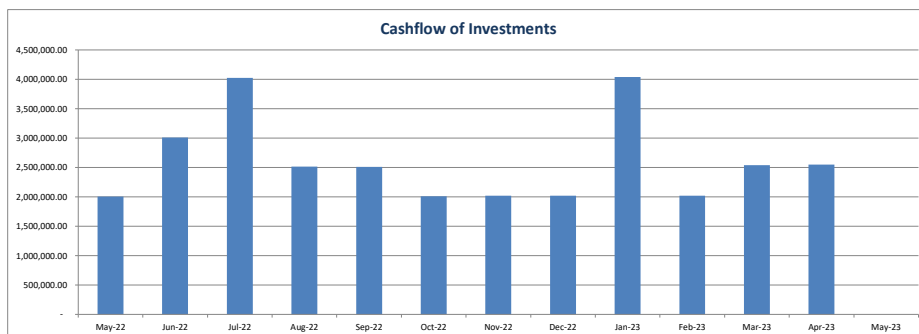
COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 30/04/2022

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	0.75%	July 6, 2022	67		
AMP	S&P A2	\$ 1,500,000.00	0.80%	August 24, 2022	116		
AMP	S&P A2	\$ 1,000,000.00	1.00%	November 23, 2022	207		
AMP	S&P A2	\$ 1,000,000.00	1.00%	December 21, 2022	235		
AMP	S&P A2	\$ 1,000,000.00	1.10%	January 25, 2023	270		
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 8, 2023	284		
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 22, 2023	298		
AMP	S&P A2	\$ 1,504,228.77	1.95%	April 5, 2023	340	\$ 9,504,228.77	30.64%
Bank of Queensland	S&P A2	\$ 1,508,788.36	0.41%	July 13, 2022	74	\$ 1,508,788.36	4.86%
Bendigo	S&P A2	\$ 1,000,000.00	1.95%	April 19, 2023	354	\$ 1,000,000.00	3.22%
Members Equity Bank	S&P A2	\$ 1,000,294.52	0.47%	June 29, 2022	60		
Members Equity Bank	S&P A2	\$ 1,500,000.00	0.43%	September 7, 2022	130		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.42%	October 5, 2022	158		
Members Equity Bank	S&P A2	\$ 1,001,687.67	0.67%	December 8, 2022	222		
Members Equity Bank	S&P A2		0.00%			\$ 4,501,982.19	14.51%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	September 21, 2022	144		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	October 19, 2022	172		
Macquarie Bank Limited	S&P A1	\$ 1,003,643.84	0.50%	November 9, 2022	193		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	1.80%	March 8, 2023	312		
Macquarie Bank Limited	S&P A1	\$ 1,500,000.00	1.80%	March 22, 2023	326	\$ 5,503,643.84	17.74%
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 4, 2022	4		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 18, 2022	18		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	June 1, 2022	32		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.33%	June 15, 2022	46		
National Australia Bank	S&P A1+	\$ 1,503,498.08	0.69%	January 11, 2023	256		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.92%	January 25, 2023	270	\$ 7,003,498.08	22.58%
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	July 27, 2022	88		
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	August 10, 2022	102	\$ 2,000,000.00	6.45%
TOTAL SHORT TERM INVESTMENT		\$ 31,022,148.03	Average Days to Maturity		177	100.00%	
% OF TOTAL INVESTMENT PORTFOLIO		A1 & A1+ (max 100%)	46.8%	A2 (max 60%)	53.2%	A3 (max 40%)	0%
Weighted Average Rate		0.83%	BBSW 90 Day Rate Benchmark		0.0677%		
GENERAL BANK FUNDS		\$ 4,156,554.44	Total Year To Date Budget Investment		-\$ 66,666.64		
TOTAL ALL FUNDS		\$ 35,178,702.47	Total Year to Date Investment Earnings		-\$ 95,550.21		



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 1%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,400,000	\$ 297,440	\$ 47,050	\$ 250,390	44.975


 Approved: Finance Manager

Section 2 Financial Results 30 April 2022

2.4 Debtor Control Accounts

SUNDRY DEBTORS:							
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	
	475,289.72	447,479.26	250.00	605.00	10,000.00	16,955.46	
	100.00%	94.15%	0.05%	0.13%	2.10%	3.57%	
RATES:							
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME				
Apr-22	\$2,193,121	\$1,201,182	6.97%				
Apr-21	\$2,024,429	\$983,165	6.60%				
TOTAL OVERDUE BY YEAR AND NUMBER OF PROPERTIES							
Year	Charged in 2021/2022	Charged in 2020/2021	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016
Overdue Amount	\$1,466,682	\$393,380	\$178,020	\$95,283	\$34,197	\$19,379	\$6,180
Cumulative Number Of Properties	2779	303	117	63	27	15	8
The overdue amount for 2021/22 is the September Rates plus interest charged on overdue rates and waste charges from prior years							
INFRINGEMENTS:			2021/22	2020/21	2019/20	2018/19	
Animal Infringements		19,628	12,478	6,700	450	0	
Public Places		1,350	1,215	135	0	0	
Parking Infringments		7,985	4,670	580	2,695	40	
Litter Infringements		0	0	0	0	0	
Signs		0	0	0	0	0	
Other Law and Order		0	0	0	0	0	
Net Balance on Infringement Debts		28,963.00	18,363.00	7,415.00	3,145.00	40.00	
		100.00%	63.40%	25.60%	10.86%	0.14%	
Nmber of Infringments		320.00	185.00	60.00	74.00	1.00	


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Section 2

Financial Results

2.5 - Financial Indicators

	Target	2022	2021	2020	2019
Operating Surplus Ratio					
Total Operating Surplus/Deficit	> 0.00%	-20.70%	-23.09%	-18.67%	25.50%
Total Operating Income					
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.					
Debt Service Ratio (External Loans)					
EBITDA	> 2	12.83	10.23	15.94	0.00
Net Debt Service Cost					
This ratio measures the availability of cash to service debt including interest, principal, and lease payments. Council's Net debt service ratio shows Council's debts (Annual principal repayment + interest) in relation to Council's Net income before Tax & Interest.					
Rate Coverage Percentage					
Rate Revenues	60% - 75%	65.85%	67.15%	66.30%	65.44%
Total Revenues					
This indicator shows the percentage of total revenue raised through rates income.					
Rates & Annual Charges Outstanding Percentage					
Rates & Annual Charges Outstanding	<5%	6.97%	6.60%	7.36%	5.20%
Rates & Annual Charges Collectible(Levied)					
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.					

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid April 2022

	Creditor Name	Creditor Payment Type	Amount \$
V02486	Macquarie Bank Limited	Investment	2,500,000.00
V01482	Bendigo and Adelaide Bank	Investment	1,000,000.00
639	Cleanaway Pty Ltd.	General Creditors	331,329.13
549	City of Darwin	General Creditors	261,986.68
V00295	Jacana Energy	Utilities	231,489.69
V01904	Veolia Environmental Service (Australia) Pty Ltd	General Creditors	184,257.92
2	Australian Taxation Office - PAYG	General Creditors	155,824.00
5104	JLM Contracting Services Pty Ltd	General Creditors	130,772.02
V00318	StatewideSuper Clearing House	Superannuation	101,737.08
V03451	M&J Builders Pty Ltd	General Creditors	55,928.06
V01755	Liquid Blu Pty Ltd	General Creditors	55,608.30
1607	Sterling NT Pty Ltd	General Creditors	55,062.94
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	43,555.31
V00368	iWater NT Pty Ltd	General Creditors	33,878.90
5651	Minter Ellison Lawyers	General Creditors	30,883.42
5615	EcOz Environmental Consulting	General Creditors	29,723.67
2587	Top End RACE	General Creditors	28,227.76
938	Nightcliff Electrical	General Creditors	27,709.30
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	General Creditors	25,080.06
47	Telstra Corporation Ltd	General Creditors	22,220.65
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	20,038.79
V02509	Harbour Software Pty Ltd	General Creditors	19,800.00
V00773	Akron Group NT Pty Ltd	General Creditors	18,769.10
V02104	Darwin Carpets & Vinyls Pty Ltd	General Creditors	18,368.68
V02369	Maher Raumteen Solicitors	General Creditors	17,600.00
V00694	Subscribe-Software Pty Ltd	General Creditors	16,394.40
V00599	Athina Pascoe-Bell	Elected Members	13,213.49
V03084	Various Creditors	Refunds & Reimbursements	13,108.20
V03745	a/b acoustics	General Creditors	12,732.60
5315	Adamant Property Services Pty Ltd	General Creditors	11,703.18
3880	PAWS Darwin Limited	General Creditors	11,382.66
V00250	Ward Keller	General Creditors	11,088.00
V03057	Covai Cafe	MyPalmerston	11,067.50
V03625	Red Appointments NT Pty Ltd	General Creditors	9,316.75
V03875	Power line supplies NT Pty Ltd T/as Electrical	General Creditors	8,936.93
36	Darwin Lock & Key	General Creditors	8,613.54
V03791	Mercer Marsh Benefits	General Creditors	7,416.25
V03113	Lakim Butcher	MyPalmerston	7,317.50
V03096	Driver Supermarket	MyPalmerston	6,957.50
V02162	RMI Security - Conigrave Pty Ltd	General Creditors	6,698.86
V03776	BUSINESS FUEL CARDS PTY LTD	General Creditors	6,624.75
V03222	Matrix on Board Training Pty Ltd	General Creditors	6,374.51
4007	The Ark Animal Hospital Pty Ltd	General Creditors	5,304.61
2336	Flick Anticimex Pty Ltd	General Creditors	5,263.40
3936	Arafura Tree Services and Consulting	General Creditors	5,170.00
V01584	Salary Packaging Australia	General Creditors	4,741.99
4963	Centratech Systems Pty Ltd	General Creditors	4,690.27
4561	Bendesigns	General Creditors	4,182.20
184	Clouston Associates	General Creditors	4,158.00
V00939	Defend Fire Services Pty Ltd	General Creditors	3,964.22
V00385	Automobile Association of Northern Territory -AANT	General Creditors	3,780.00
2977	Optic Security Group NT	General Creditors	3,558.36
V03908	Logi-Tech Pty Ltd	General Creditors	3,556.31
V01570	Sarah Louise Henderson	Elected Members	3,308.65
V01619	Merit Partners Pty Ltd	General Creditors	3,172.40
V03692	Lucid Consulting Engineers (NT) Pty Ltd	General Creditors	3,157.00
3879	Litchfield Council	General Creditors	2,847.33

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid April 2022

Creditor Name	Creditor Payment Type	Amount \$
V03085 Malones Butchery	MyPalmerston	2,830.00
3787 Total Event Services T/A Top End Sounds P/L	General Creditors	2,788.50
V02277 Mowbray Investments Pty Ltd - On The Menu Catering	General Creditors	2,740.30
V02604 James Bennett Pty Ltd	General Creditors	2,418.90
5640 Think Water - Winnellie & Virginia	General Creditors	2,387.22
V02002 Zimbabwe Darwin Community Association	Grants, Sponsorships, Donations & Prizes	2,350.00
V01420 CENTRELINK (PAYROLL)	General Creditors	2,328.09
V01572 Lucy Morrison	Elected Members	2,308.38
V03648 Mark Fraser	Elected Members	2,237.27
V01573 Amber Garden	Elected Members	2,215.05
V01579 Damian Hale	Elected Members	2,148.38
V01569 Benjamin Giesecke	Elected Members	2,053.38
V03901 Rosebery Minimart	MyPalmerston	2,040.00
V01936 Arjays Sales & Services Pty Ltd	General Creditors	2,008.59
V01664 BCA Engineers Pty Ltd	General Creditors	1,980.00
V03651 Danielle Eveleigh: (Main Account - BankSA)	Elected Members	1,837.27
3648 Mobile Locksmiths Australia Pty Ltd	General Creditors	1,694.00
V03319 Buggy Lane Balloons	General Creditors	1,685.00
V00682 Leigh Dyson Plumbing	General Creditors	1,650.00
4730 Sign City (NT) Pty Ltd	General Creditors	1,645.33
V02028 Jimmie Van Zyl Croeser - Lets Go Kids WA/NT	General Creditors	1,540.00
V01423 Fusion Exhibition & Hire Services	General Creditors	1,362.77
3829 Fairy Jill's Enchanted Entertainment	General Creditors	1,320.00
V01810 Jacana Energy - Payroll Deductions	General Creditors	1,245.00
V03463 Top End Landscaping	General Creditors	1,210.00
V03906 OPENVPN INC	General Creditors	1,200.00
V03727 Fleet Choice NT	General Creditors	1,159.00
V02038 Michael Maher - S.L.M	General Creditors	1,152.80
337 Mirrors Robes & Showerscreens Pty Ltd	General Creditors	1,148.00
5410 Majestix Media Pty Ltd	General Creditors	1,100.00
4737 D & L Plumbing & Gasfitting	General Creditors	1,032.90
V03314 Sine Group Pty Ltd	General Creditors	1,019.70
V01025 Susan Whyte	General Creditors	1,000.00
2394 Pola Seal Pty Ltd	General Creditors	920.00
V03259 Locklins Landscape Gardening	General Creditors	880.00
V03097 Ella Bache Palmerston	MyPalmerston	860.00
V01397 RSPCA Darwin	General Creditors	812.90
V01598 Social Playground Darwin	General Creditors	720.00
3683 Area9 IT Solutions	General Creditors	690.01
4398 Quality Indoor Plants Hire	General Creditors	673.95
V01375 RE & LG Waters	General Creditors	600.00
V02899 Bush to Beach Nature-Based Programs	General Creditors	600.00
V03850 Nutrien Ag Solutions	General Creditors	578.77
26 Viva Energy Australia Pty Ltd	General Creditors	568.77
5713 Clean Fun T/A Giggling Geckos Jumping Castle Hire	General Creditors	550.00
V02474 HMG - Heath Motor Group Pty Ltd (Isuzu)	General Creditors	548.38
V03880 Grey Bird Pty Ltd	MyPalmerston	532.50
4065 Southern Cross Protection Pty Ltd	General Creditors	528.21
V03835 DJ Dread	General Creditors	522.50
256 The Bookshop Darwin	General Creditors	511.00
2238 Hollands Print Solutions Pty Ltd	General Creditors	508.00
900 Palmerston Golf & Country Club Inc	General Creditors	507.50
V01916 Satellite City Smash Repairs -All In Solutions P/L	General Creditors	500.00
V02208 Beth Stripling	Grants, Sponsorships, Donations & Prizes	500.00
4528 Miranda's Armed Security Officers Pty	General Creditors	489.50
566 Stickers & Stuff	General Creditors	451.00
V03287 JUZ Promotions	General Creditors	450.00

SECTION 2 Financial Results

2.6 - Creditor Accounts Paid April 2022

Creditor Name	Creditor Payment Type	Amount \$
V02075 FL Pools Pty Ltd T/a Figleaf Pool Products	General Creditors	448.00
2199 SBA Office National	General Creditors	439.75
V03652 Danielle Eveleigh (\$400 Only - Bendigo Bank)	Elected Members	400.00
V03706 Alfiya Pocock	General Creditors	400.00
V03056 Cutterz and Minx Hair & Beauty	MyPalmerston	400.00
V02167 Sanity Music Stores Pty Ltd	General Creditors	393.84
V03596 Zesty Productions	General Creditors	390.00
V01613 Linda & Neil Pitts	General Creditors	344.77
4605 Top End Windscreens and Tinting Pty Ltd	MyPalmerston	315.00
272 City Wreckers	General Creditors	308.00
V00992 Top End Upholsterers & Motor Trimmers	General Creditors	308.00
V01065 Forever Fitness and Training - (AL & MN Dainty)	General Creditors	300.00
V01881 Shalom Kaa	General Creditors	300.00
V03862 Azadi	General Creditors	300.00
V03869 Alia Hair Room by Gaya	MyPalmerston	280.00
V03870 Pizza Overload	MyPalmerston	280.00
V01452 CrossFit Palmerston	General Creditors	275.00
30 Colemans Printing Pty Ltd	General Creditors	269.50
5387 Odd Job Bob - Darren John Fillmore	General Creditors	258.50
V03915 Georgina Bowden	General Creditors	250.00
V03917 Darwin & Districts Pipes & Drums	General Creditors	250.00
V03927 Jeremy Chin	General Creditors	250.00
V01836 Taelah Smith	Grants, Sponsorships, Donations & Prizes	250.00
V02355 Mikayla Baldwin (Parent: Annette Baldwin)	Grants, Sponsorships, Donations & Prizes	250.00
V01948 ScorpTec Computers -Scorpion Technology Unit Trust	General Creditors	245.00
V03328 Territory Weed Management Pty Ltd	General Creditors	242.00
V00994 Frangipani Farm	General Creditors	240.00
5611 Steelmans Tools and Industrial Supplies	General Creditors	207.90
V03503 Macondo Colombian Dance Group - Angela Rueda	General Creditors	200.00
V03918 Keltikka Performance Dance Company	General Creditors	200.00
V03922 Afros House Boys	General Creditors	200.00
V03771 Indian Cultural Society Darwin	Grants, Sponsorships, Donations & Prizes	200.00
V02364 Shipping Containers Leasing Pty Ltd	General Creditors	198.00
5435 Access Hardware (NT) Pty Ltd	General Creditors	181.50
V01143 Channel Nine Darwin (Territory Television Pty Ltd)	General Creditors	179.30
V00504 Department of The Chief Minister	General Creditors	165.00
V03106 Handi Restaurant	MyPalmerston	150.00
35 WINC Australia Pty Limited	General Creditors	143.65
V02285 Territory Native Plants	General Creditors	143.32
2186 Optus Billing Services Pty Ltd	General Creditors	120.00
V01203 Tyreright Palmerston	General Creditors	40.00

5,713,707.67

Percentage of this month's payments made to local suppliers
(excludes investments placed)

85%


Approved by: Manager Finance

SECTION 2

Financial Results

2.7 - Creditor Accounts Outstanding April 2022

Creditor No.	Creditor Name	Amount \$
V00318	StatewideSuper Clearing House	67,712.03
V01971	Signify Pty Ltd	19,883.05
V01664	BCA Engineers Pty Ltd	4,316.40
3648	Mobile Locksmiths Australia Pty Ltd	387.00
59	City of Palmerston-PLEASE PAY CASH	108.45
V03837	Christopher Ryan	11.99
4190	National Australia Bank	(20,023.52)
		72,395.40

Please note that all creditors are outstanding less than 30days

*Please note that National Australia Bank credit relates to payment made in advance of invoices being processed in the system.
Please note that all creditors are outstanding less than 30days*


Approved by: Manager Finance

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.8 - Waste Charges as at

30 April 2022

Waste Management

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Income									
Rates & Charges	6,801,273	6,874,342	101.07%	0	0.00%	6,874,342	101.07%	6,801,273	101%
Capital Grants Received	400,000	0	0.00%	0	0.00%	0	0.00%	240,000	0%
Income	7,201,273	6,874,342	95.46%	0	0.00%	6,874,342	95.46%	7,041,273	98%
Operating Expenditure									
Employee Costs	-640,533	-533,778	83.33%	0	0.00%	-533,778	83.33%	-533,778	100%
Professional Services	-40,000	-6,743	16.86%	-8,910	22.28%	-15,653	39.13%	-27,222	25%
Educational Resources	-80,000	-21,555	26.94%	0	0.00%	-21,555	26.94%	-66,666	32%
Grants / Donations/Contributions Paid	-30,000	-25,552	85.17%	0	0.00%	-25,552	85.17%	-26,666	96%
Utilities	-20,000	-4,972	24.86%	0	0.00%	-4,972	24.86%	-16,414	30%
Street Sweeping	-320,000	-216,746	67.73%	-86,202	26.94%	-302,948	94.67%	-266,668	81%
Litter Collection	-538,000	-280,160	52.07%	-281,325	52.29%	-561,485	104.37%	-448,336	62%
Domestic Bin Collection	-2,146,891	-1,989,903	92.69%	0	0.00%	-1,989,903	92.69%	-1,790,442	111%
Kerb Side Collections	-160,000	-198,838	124.27%	0	0.00%	-198,838	124.27%	-160,000	124%
Tip Recharge Domestic Bin collection	-858,169	-863,441	100.61%	0	0.00%	-863,441	100.61%	-715,141	121%
Transfer Station	-1,223,766	-1,026,794	83.90%	-99,985	8.17%	-1,126,779	92.07%	-1,019,810	101%
Loan Repayments	-39,585	-30,549	77.17%	0	0.00%	-30,549	77.17%	-39,585	77%
Tip Recharge Transfer Station	-366,180	-402,975	110.05%	-1,920	0.52%	-404,895	110.57%	-305,150	132%
Operating Expenditure	-6,463,124	-5,602,004	86.68%	-478,343	7.40%	-6,080,347	94.08%	-5,415,878	103%
Capital Expenditure									
Reserve Funded Capital Works	-1,100,000	-103,958	9.45%	-36,691	3.34%	-140,649	12.79%	-1,100,000	9.45%
Capital Expenditure	-1,100,000	-103,958	9.45%	-36,691	3.34%	-140,649	12.79%	-1,100,000	9%
Borrowings									
Repayments - Archer Loan Principal	-234,634	-175,231	74.68%	0	0.00%	-175,231	74.68%	0	
Borrowings	-234,634	-175,231	74.68%	0	0.00%	-175,231	74.68%	0	0.00%
Profit/(Loss)	-596,485	993,149		-515,033		478,116		525,396	


Approved by: Finance Manager

Section 2
Financial Results

2.9 - Commercial Leases as at

30 April 2022

Commercial Leases

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	Total YTD Actuals + Commitments \$	% YTD Actual + Committed	YTD Budget	% YTD Actuals of YTD Budget
Income									
Library Services	22,676	27,111	119.56%	0	0.00%	27,111	120%	18,896	143%
Director Finance & Governance	66,891	63,629	95.12%	0	0.00%	63,629	95%	55,742	114%
Civic Centre	105,000	122,318	116.49%	0	0.00%	122,318	116%	87,500	140%
Income	194,567	213,058	109.50%	0	0.00%	213,058	110%	162,138	131%
Expenditure									
Director Finance & Governance	-12,171	-13,394	110.05%	0	0.00%	-13,394	110%	55,742	-24%
Expenditure	-12,171	-13,394	110.05%	0	0.00%	-13,394	110%	55,742	-24%
Profit/(Loss)	182,396	199,664		0		199,664		217,880	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month



Approved by: Finance Manager

Section 2 Financial Results

2.10 - Council Loans

30 April 2022

Internal Loan - Making the Switch Balances

1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Loan Balance at 1/07/2021	2,824,233

Internal Loan - Making the Switch

Principal as of 1/7/2021	Principal Loan Repayments for 2021/22	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan balance as of 30/06/2022
2,824,233	321,849	239,571	70,309	54,548	2,502,384
	321,849	239,571	70,309	54,548	2,502,384

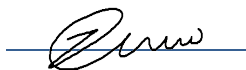
The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer.

External Loan - Archer Landfill Rehabilitation Balances	
Loan from NAB	1,960,000
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Repayments 2020/21	-228,285
Loan Balance at 1/07/2021	1,510,301

External Loan - Archer Landfill Rehabilitation

Principal as of 1/7/2021	Principal Loan Repaid as at 1/07/2021	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan balance as of 30/06/2022
1,510,301	234,504	175,231	39,585	30,549	1,275,797

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.



Section 2 Financial Results

2.11 - Elected Member Expenses

30 April 2022

Elected Members

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Expenditure									
Uniforms / Clothes Purchased	0	-995	0.00%	0	0.00%	-995	0.00%	0	0.00%
Mayoral Allowance	-87,636	-73,156	83.48%	0	0.00%	-73,156	83.48%	-73,030	100%
Mayoral Electoral Allowance	-23,066	-19,275	83.56%	0	0.00%	-19,275	83.56%	-19,220	100%
Mayoral Professional Dev Allowance	-3,753	-2,555	68.07%	0	0.00%	-2,555	68.07%	-3,127	82%
Deputy Mayoral Allowance	-32,405	-25,643	79.13%	0	0.00%	-25,643	79.13%	-27,003	95%
Deputy Mayoral Electoral Allowance	-5,768	-4,566	79.16%	0	0.00%	-4,566	79.16%	-4,808	95%
Elected Members Allowances	-94,570	-78,926	83.46%	0	0.00%	-78,926	83.46%	-78,810	100%
Elected Members Electoral Allowance	-34,606	-28,848	83.36%	0	0.00%	-28,848	83.36%	-28,838	100%
Elected Members Professional Dev Allowance	-26,272	0	0.00%	0	0.00%	0	0.00%	-21,892	0%
Elected Members Meeting Allowance	-63,049	-14,990	23.78%	0	0.00%	-14,990	23.78%	-52,540	29%
Information Technology Capital Entitlement	-5,486	-5,329	97.14%	0	0.00%	-5,329	97.14%	-5,154	103%
Communications Entitlement	-6,400	-4,140	64.68%	0	0.00%	-4,140	64.68%	-5,334	78%
Acting Mayor Allowance	-7,000	-5,282	75.46%	0	0.00%	-5,282	75.46%	-5,334	99%
Acting Mayor Electoral Allowance	-2,000	-1,390	69.51%	0	0.00%	-1,390	69.51%	-1,666	83%
Contractors	-101,680	-266,048	261.65%	0	0.00%	-266,048	261.65%	-101,680	262%
Stationery & Office Consumables	-1,000	-947	94.72%	0	0.00%	-947	94.72%	-916	103%
Printing & Photocopying Costs	-2,000	-674	33.68%	0	0.00%	-674	33.68%	-1,668	40%
Furniture & Equipment expensed	-1,390	-606	43.62%	0	0.00%	-606	43.62%	-1,158	52%
Other Expenses	-15,500	-10,606	68.43%	-379	2.44%	-10,985	70.87%	-14,250	74%
Food & Catering Costs	-10,500	-10,562	100.59%	-446	4.25%	-11,008	104.84%	-8,750	121%
Course Seminar & Conference Registration	-10,000	-12,116	121.16%	0	0.00%	-12,116	121.16%	-8,334	145%
Air Travel	-4,000	0	0.00%	0	0.00%	0	0.00%	-3,334	0%
Travel Accommodation	-2,000	0	0.00%	0	0.00%	0	0.00%	-1,666	0%
Travel Related Costs Other	-1,000	-347	34.65%	0	0.00%	-347	34.65%	-834	42%
Operating Expenditure	-541,081	-567,000	104.79%	-825	0.15%	-567,824	104.94%	-469,346	121%


Approved by: Finance Manager

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Community Benefit Scheme - Update May 2022
MEETING DATE:	Tuesday 17 May 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager, Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the Community Benefit Scheme 2021/22 applications to date highlighting requests received since the April 2022 update.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People".
- This year the Community Benefit Scheme has a 2021/2022 budget of \$230,000 for grants, donations, sponsorships, and scholarships. The Environmental Initiative Grant budget is \$20,000.
- Currently \$89,504 remains available for future projects and events.
- \$150,496 has been expended in the Community Benefit Scheme 2021/22 budget.
- There is \$10,000 remaining committed in this financial year for on-going sponsorship and \$18,131 is expended in the Environmental Initiative Grant budget.
- To date, City of Palmerston has received 42 Individual Representation Support applications, 20 sponsorship and grant applications, two multiyear applications and one in kind support for venue hire application.
- In this reporting period one grant Representation Support application for a team was received from 1st Palmerston Scouts and one grant application from Rally4Ever Tennis.
- One application, Zimbabwean Association provided a post report.
- Feedback and photos were provided by seven previous Individual Representation Support applicants.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme - Update May 2022 be received and noted.

BACKGROUND

City of Palmerston (CoP) provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support

assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

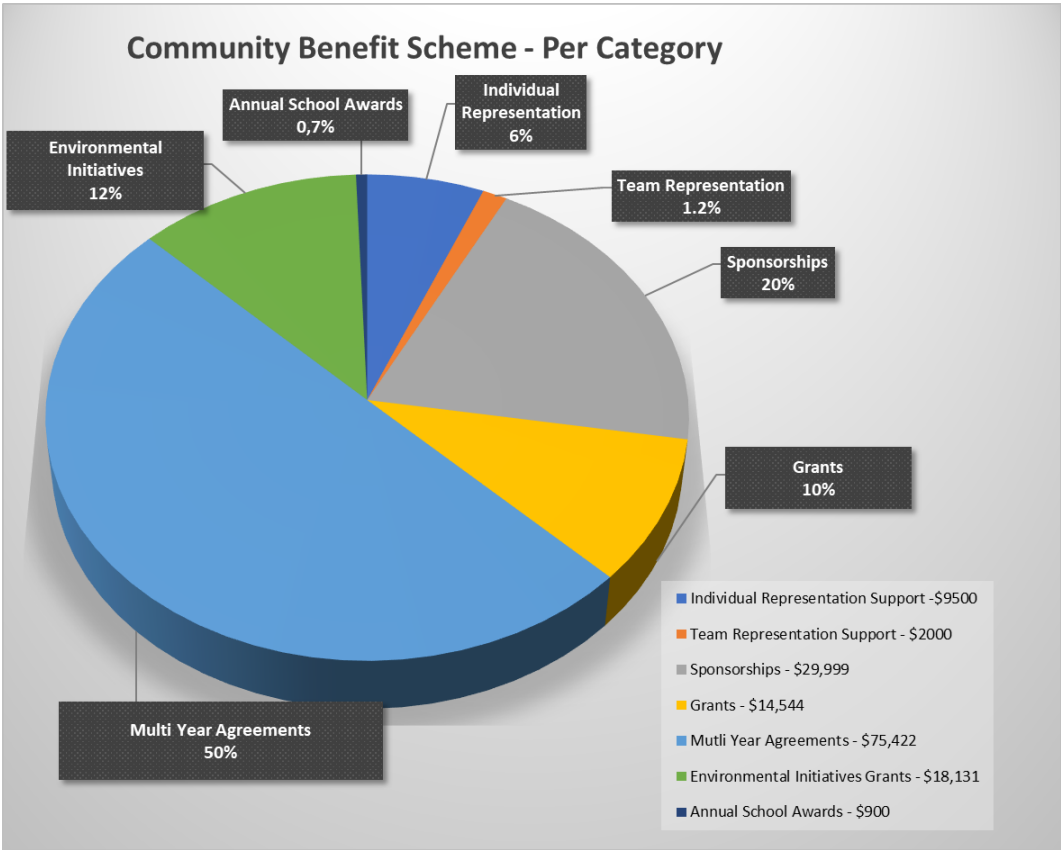
Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$89,504 remains available in CBS funding for future projects and events that benefit Palmerston in this financial year

DISCUSSION

To date this financial year, City of Palmerston has received 44 Individual Representation Support applications, 20 sponsorship and grant applications, two multiyear applications and one in kind support for venue hire application.

The below graph shows total CBS funding expended to date per category:



In this reporting period one team Representation Support application was received, as well as two grant applications which are under review.

The Zimbabwean Association notified CoP of a change to the location of their event due to venue availability. This event was scheduled to be hosted at the football ground at Gray, Palmerston, however maintenance works on the surface meant the event needed to be relocated to Marrara. The ZimPride Games are in their fifth year and featured eight teams competing in a friendly football competition.

The event attracted teams from Alice Springs, Congo Queens, Darwin Hoyee, Democratic Republic of Congo, and the Zimbabwe Legends, with over 120 participant and over 300 attendees. Feedback from the Zimbabwe Community Association included:

“Without the Council’s support and dedication to ensuring the success of our event – we would not be able to continue producing an event that has now become such an important and integral part of our community”



The Zimbabwe Darwin Community Association provided an event overview. **Attachment 13.2.2 1**



“Thanks again for supporting Taelah and helping her get to Hobart to represent the NT in the National Netball Championships”.

– Megan Smith

Taelah Smith

Jacob Rawlings competed at the Golf Australian Junior Amateur Open (AJAO), in Reynella SA, 5 - 8 April 2022

Jacob’s mother provided the following feedback: “Jacob has made his parents so proud. He didn’t make the final cut, but he placed 70th overall.”

Jacob Rawlings





Amber Sharp is a Palmerston resident selected to represent the Northern Territory at the 2022 Australian Tennis Clay court Championships – u14 Girls in Canberra, ACT, from 19 - 24 April.

Amber Sharp

Mikayla Baldwin represented Palmerston at the u18s National Hockey Championships in Cairns Qld from 11 - 14 April.

Mikayla's mother provided the following feedback: "I would like to thank Palmerston Council for supporting Mikayla and have attached a photo of her participating in the U18 Hockey Championships."



Mikayla Baldwin



Imogen Baldwin represented the Northern Territory at the FNQ Youth Football Cup in Cairns Queensland from 11 - 14 April 2022. Imogen's mother provided the following feedback: "We would like to thank Palmerston Council for supporting Imogen at the Youth Cup in Cairns"

Imogen Bailey

Holly Beath represented the Northern Territory at the Australian National Under 15 Hockey tournament, in Newcastle, NSW, 7 - 14 April 2022. Janelle Beath provided the following feedback: "Thank you for your funding assistance"



Holly Beath



Charlie Beath represented the Northern Territory in the Australian National Under 15 Hockey tournament, in Newcastle, NSW, 7 - 14 April 2022

Charlie Beath

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

Council Policy *FIN 18 Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme

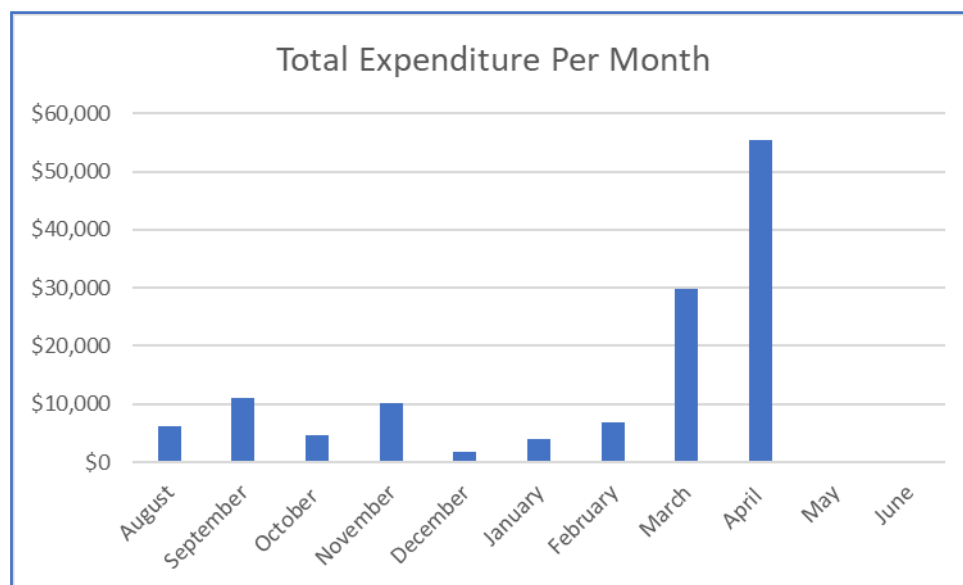
BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2021/2022 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000.

The EIG budget for the 2021/2022 fiscal year under CBS is \$20,000. Currently \$18,131 has been expended with \$1,869 remaining for new projects. The EIG budget is anticipated to be successfully expended as officers are working to identify eligible projects and community organisations.

Currently \$89,504 remains available for future projects and events.

Currently \$150,496 has been expended in the CBS budget, \$10,000 committed in this financial year for, one two-year and three three-year on-going sponsorship and \$18,131 is expended in the EIG budget.



Due to the launch of the new marketing for the CBS programs, there has been a significant increase in applications during March and April.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social, and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Community Benefit Scheme Update May 2022 [**13.2.2.1** - 6 pages]
2. 20220504 CBS ZimNT Games 2022 event report [**13.2.2.2** - 5 pages]

City of Palmerston Approved Community Benefit Scheme Applications						
Representation Support - Donation						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
21 May 2021	U12s 2021 School Sport NT Touch Championships (football) (boys) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
21 May 2021	U15s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
24 May 2021	U13s National Tennis Teams Event - Gold Coast Queensland		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
18 June 2021	U12s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
4 August 2021	NT U 14s Rugby Union - Toowoomba Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	

COUNCIL AGENDA

Attachment 13.2.2.1

5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00
12 August 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00
1 September 2021	North Queensland Athletics Championships		\$250.00	\$0.00	\$250.00
4 September 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00
22 October 2021	Queensland Nga Hau e Wha Māori Rugby League		\$250.00	\$0.00	\$250.00
18 November 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00
9 December 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00
18 January 2022	NT u16 Girls – Australian Junior Championships		\$250.00	\$0.00	\$0.00
3 February 2022	SA Track and Field Championships		\$250.00	\$0.00	\$250.00
2 February 2022	SA Track and Field Championships		\$250.00	\$0.00	\$250.00
8 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00
13 February 2022	Aust National Athletics		\$250.00	\$0.00	\$250.00
13 February 2022	Aust National Athletics		\$250.00	\$0.00	\$250.00
14 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00
15 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00
18 February 2022	Stawell Gift		\$250.00	\$0.00	\$250.00
2 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
2 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00

COUNCIL AGENDA Attachment 13.2.2.1

4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00
4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00
4 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
7 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
7 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
7 March 2022	National Netball Championships		\$250.00	\$0.00	\$250.00
19 March 2022	Australian Amateur Golf		\$250.00	\$0.00	\$250.00
21 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
21 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
23 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
28 March 2022	u14s Australian Claycourt Championships		\$250.00	\$0.00	\$250.00
Total Year to Date (YTD)			\$10,250.00	\$0.00	\$10,000.00
22 June 2021	Calisthenics GC Cali Dance Eisteddfod 30 July – 1 August 2021 – Helensvale, Gold Coast Qld	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00
23 June 2021	NT U 14 Cyclones Championships Basketball	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00
Total YTD - repaid to CoP			\$500.00	\$0.00	\$9,500.00
Sponsorships, Donations and Grants					
14 May 2021	IT equipment		\$12,539.00	\$0.00	\$11,599.00
23 June 2021	Education Clinic		\$2,000.00	\$0.00	\$2,000.00
4 August 2021	Australia v USA Women's Olympic Women's Football		\$500.00	\$0.00	\$500.00
18 September 2021	Equipment Resources		\$10,000.00	\$0.00	\$10,000.00
4 October 2021	Alterations to electrical outlets		\$4,044.00	\$0.00	\$4,044.00
3 November 2021	Support with Palmerston Home Game		\$2,000.00	\$0.00	\$2,000.00

COUNCIL AGENDA Attachment 13.2.2.1

23 November 2021	First Aid Training and Equipment		\$5,000.00	\$0.00	\$5,000.00
24 November 2021	Christmas Celebration		\$2,000.00	\$0.00	\$2,000.00
6 December 2021	NTFL - Sepsis Awareness		\$200.00	\$0.00	\$200.00
7 December 2021	NT Branch Conference		\$1,200.00	\$0.00	\$1,200.00
14 January 2022	Children's Event		\$2,000.00	\$0.00	\$0.00
5 January 2022	Travel to Championships		\$2,000.00	\$0.00	\$2,000.00
6 January 2022	Equipment Resources - compressor		\$2,000.00	\$0.00	\$2,000.00
17 January 2022	Youth Conference		\$5,000.00	\$0.00	\$0.00
1 February 2022	Coach Development		\$2,000.00	\$0.00	\$2,000.00
24 February 2022	Show event		\$10,000.00	\$0.00	\$0.00
15 March 2022	ZimNT Games		\$2,000.00	\$0.00	\$2,000.00
16 March 2022	Roll On - Skate Session		\$2,000.00	\$0.00	\$0.00
27 March 2022	Jamboree meet up		\$2,000.00	\$0.00	\$0.00
26 April 2022	Tennis sessions		\$470.00	\$0.00	\$0.00
Total Year to Date (YTD)			\$68,953.00	\$0.00	\$46,543.00
Multi Year Agreements					
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent
	RDA		\$30,000.00	\$0.00	\$0.00
15 March 2022	All abilities come and try sessions May 22, May 23, May 24	Clubhouse Territory	\$20,000.00	\$10,000.00	\$0.00
7 March 2022	Junior Rep Program	Palmerston Netball	\$10,000.00	\$0.00	\$10,000.00
2 year on going to be paid 2022	Cricket 365 x 2 years 16 March 2021 - 1 October 2022	Northern Territory Cricket Association	\$25,422.00	\$0.00	\$25,422.00
3 year on going to be paid 2022	Palmerston & Rural Seniors Fortnight x 3 years 1 January 2022 - 31 December 2024	Palmerston & Litchfield Seniors Association	\$20,000.00	\$0.00	\$20,000.00
3 year on going to be paid 2022	ANZAC Day Services x 3 years 1 January 2020 - 30 December 2022	RSL Palmerston Sub-branch	\$10,000.00	\$0.00	\$10,000.00

COUNCIL AGENDA

Attachment 13.2.2.1

3 year on going paid July 2021	Tiwi Fishing Program x 3 years 1 July 2020 - 30 June 2023	Reeling Veterans Inc.	\$10,000.00	\$0.00	\$10,000.00	
Committed			\$125,422.00	\$10,000.00	\$75,422.00	
Annual School Awards						
28 October 2021	Good Shepherd Lutheran College Palmerston		\$100.00		\$100.00	
28 October 2021	Gray Primary School		\$100.00		\$100.00	
28 October 2021	Palmerston Christian School		\$100.00		\$100.00	
1 November 2021	Moulden Primary School		\$100.00		\$100.00	
29 November 2021	Woodroffe Primary School		\$100.00		\$100.00	
29 November 2021	Bakewell Primary School		\$100.00		\$100.00	
29 November 2021	Forest Parade Primary School		\$100.00		\$100.00	
29 November 2021	Rosebery Primary School		\$100.00		\$100.00	
6 December 2021	Zuccoli Primary School		\$100.00		\$100.00	
			\$900.00	\$0.00	\$900.00	
Total Year to Date (YTD)			\$205,525.00	\$10,000.00	\$132,365.00	
Total Year To Date (YTD)		\$230,000.00		\$10,000.00	\$132,365.00	\$87,635.00
Environmental Initiatives Grants						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
3 July 2021	Community Garden Rebuild - Harvest Corner	Gray Community Garden Inc	\$16,131.00	\$0.00	\$16,131.00	
5 August 2021	Wildcare - Show bags	Wildcare	\$2,000.00	\$0.00	\$2,000.00	
Total Year to Date (YTD)		\$20,000.00	\$18,131.00	\$0.00	\$18,131.00	\$1,869.00

COUNCIL AGENDA

Attachment 13.2.2.1

Date	Activity		Amount Requested	Amount Committed	Amount Spent	Balance
Running Total		\$250,000.00		\$10,000.00	\$150,496.00	\$89,504.00
In Kind Support						
Date	Activity		Amount Requested	Amount Committed	Amount Spent	
14 February 2022	School Come and Try Sport Sessions		\$1,920.00	\$0.00	\$1,920.00	



Zimbabwe Darwin Community Association




ZimNT Games 2022

Date: 16 April 2022

Report: Event Overview

The Zimbabwean Darwin Community Association (ZDCA) was very proud to again host the ZimNT Games Soccer Tournament for the 4th year running. This event always brings not only Zimbabweans from across the Northern Territory together but also unites neighbouring Africans through this wonderful game. It has the ability to bring families and friends together for a time of celebration, fun and laughter and has become such a highly anticipated event within the community.

The 2022 Games were no different, this year we hosted over eight (8) teams comprising; Alice Springs, Congo Queens, Darwin Hoyee, Democratic Republic of Congo and the Zimbabwe Legends. Overall over 120 individuals participated in the games this year and the tournament's competitive nature and camaraderie shone through with this year's winnings going to the following individuals and teams. It was evident that all the teams had come prepared for a lovely day of friendly competition and fun:

-  Over 35s (Masters) – Alice Springs
-  Women's – Congo Queens
-  Open Boys – DR Congo

As this tournament continues to gain momentum and publicity, we had the pleasure of hosting notable officials, who have over the years followed and supported our games. As we continue to focus on facilitating and growing these games, ongoing support and recognition is welcomed and appreciated. Officials such as Hon. Lauren Moss, Luke Gosling OAM, MP - Parliament of Australia, Lia Finocchiaro Party leader of the Country Liberal Party and Tina McFarlane, Country Liberal Party candidate for Solomon attended the tournament and enjoyed the festive nature of the event. We are also very encouraged by the overwhelming support from Football Northern Territory who partnered with us in ensuring the games were successful and Akuna Springs who again came on board and generously supplied bottled water for all the players participating in the tournament.

This tournament has become such an important and anticipated fixture on our annual calendar as such we are always looking to improve on it to ensure that everyone who attends or participates has an enjoyable and memorable time. It is our hope that with the City of Palmerston's unwavering support and encouragement these games will continue to grow and positively influence not only the Palmerston community but infuse this cultural connectivity into the greater Darwin community as well.

Such events can never end without the 'breaking of bread' as per a well-known Zimbabwean proverb which says, "*Ukama igasva hunozadziswa nekudya*", which translates to "*relations are complete when you partake of a meal together*". As this year's tournament coincided with our Independence Day we saw it fitting to close off the games with a 'Welcome-Independence Celebratory Dinner' which we held at the Portuguese Timorese Cultural Club. As anticipated, it was a wonderful way to



Zimbabwe Darwin Community Association

wind down from the fun filled day. We prepared and catered for approximately 300 guests with a menu that proudly featured all our popular Zimbabwean dishes that would no doubt resonate with our Zimbabwean guests as well as excite our guests from other nationalities. Being a family friendly event and atmosphere, children of all ages were catered for and as always music was the order of the day. It's safe to say – once again, the Games achieved their purpose. A very fun community focused day was had by all and we look forward to hosting more and bigger games in the years to come.

Our sincere and heartfelt THANK YOU goes to the City of Palmerston Council for your unwavering support. As you are aware, preparations for this years' tournament were fraught with challenges which at one point threatened to overshadow the actual event. Without the Council's support and dedication to ensuring the success of our event – we would not be able to continue producing an event that has now become such an important and integral part of our community. It is our sincere hope that this relationship we've cultivated continues each year and that we nurture this wonderful event for the community as well as future generations. Long lasting friendships have been forged from this event, something we hope to continue.

For your enjoyment, below are some images we took on the day.



Official ZimNT Games 2022 Flyer



Zimbabwe Darwin Community Association



ZimNT Games Trophies



Aniel Jefferson – Darwin Hoyee Team



Zimbabwe Darwin Community Association



Darwin vs Alice Springs



Conrad Ngere – receiving the Masters
Runner-Up Winners Trophy



Veronica Shoniwa, ZDCA President



Zimbabwe Darwin Community Association



Yolanda Kanyai



Congo Queens Team

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	myPalmerston April Update
MEETING DATE:	Tuesday 17 May 2022
AUTHOR:	Communications Support Officer, Ashlee Haslop
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

PURPOSE

This report provides Council with an update on myPalmerston 2022, the local business voucher scheme.

KEY MESSAGES

- City of Palmerston has welcomed back the myPalmerston discount voucher scheme for 2022.
- A total funding pool of \$600,000 has been allocated and in partnership with the Northern Territory Government (NTG) and City of Palmerston, based on a 2:1 investment.
- The myPalmerston voucher scheme 2022 commenced 14 March 2022.
- As of 5 May 2022, the 2022 myPalmerston program has seen a total of 14,122 vouchers redeemed worth \$179,122, with a total transaction value of \$1,064,764.01.
- Within the month of April customers redeemed over \$103,157 in vouchers, with a total transaction value of \$611,520.60.
- Approximately 21% of redeemed vouchers have been used in retail, 30% in eating out, 26% in personal health and beauty, 22% in food retail, and 1% in entertainment.
- Larger valued vouchers (\$10 and \$20) were commonly redeemed in pubs, clubs and takeaway, with health and beauty closely following. The smaller valued vouchers (\$2.50 and \$5) were commonly redeemed in local pubs, clubs and takeaway businesses.
- On average, consumers are spending \$75 per transaction, with an average saving of \$12.68 by using the discount vouchers.
- Council continues to investigate in a significant marketing campaign of myPalmerston to promote using the voucher scheme and shopping in Palmerston.

RECOMMENDATION

THAT Report entitled myPalmerston April Update be received and noted.

BACKGROUND

On 1 February 2022, the Chief Minister of the Northern Territory wrote to Council with an offer for City of Palmerston (CoP) to deliver myPalmerston in 2022. The offer was for a two-for-one matching funding arrangement.

Throughout the COVID-19 pandemic, Council has supported the local economy and community including partnerships with the Northern Territory and Australian Governments through grant opportunities. The Community Plan identifies that; "When businesses thrive, families also thrive and our City becomes more liveable". myPalmerston is a leading example of Council and the Northern Territory Government supporting local business.

Council has worked with NTG on re-establishing the website and application for the program, as well as assisting with encouraging local businesses to get back on board for the 2022 scheme.

At the 2nd Ordinary Council Meeting in February 2022, Council resolved to accept the NTG offer and to participate.

13.1.3 myPalmerston 2022

1. *THAT Report entitled myPalmerston 2022 be received and noted.*
2. *THAT Council accepts the Northern Territory Government offer to partner in delivering myPalmerston 2022 as outlined in report entitled myPalmerston 2022, with the Northern Territory Government financial contribution being \$300,000 and City of Palmerston contribution being \$200,000.*
3. *THAT Council approves immediate funding of its contribution of \$200,000 towards myPalmerston 2022 being funded from 2021/2022 operational savings in wages and salaries (\$143,000) and Local Government Association of the Northern Territory membership fees (\$57,000).*
4. *THAT pursuant to Section 40(2)(a) of the Local Government Act 2019 Council hereby delegated to the Chief Executive Officer the power to negotiate and finalise the agreement for the City of Palmerston myPalmerston Local Business Voucher Program for 2022 as outlined in Report entitled myPalmerston 2022.*

CARRIED 10/203 – 15/02/2022

The myPalmerston 2022 voucher scheme, launched 14 March 2022, and will continue to run until the funding pool of \$600,000 is exhausted. Currently, 30% of the total funds have been redeemed.

DISCUSSION

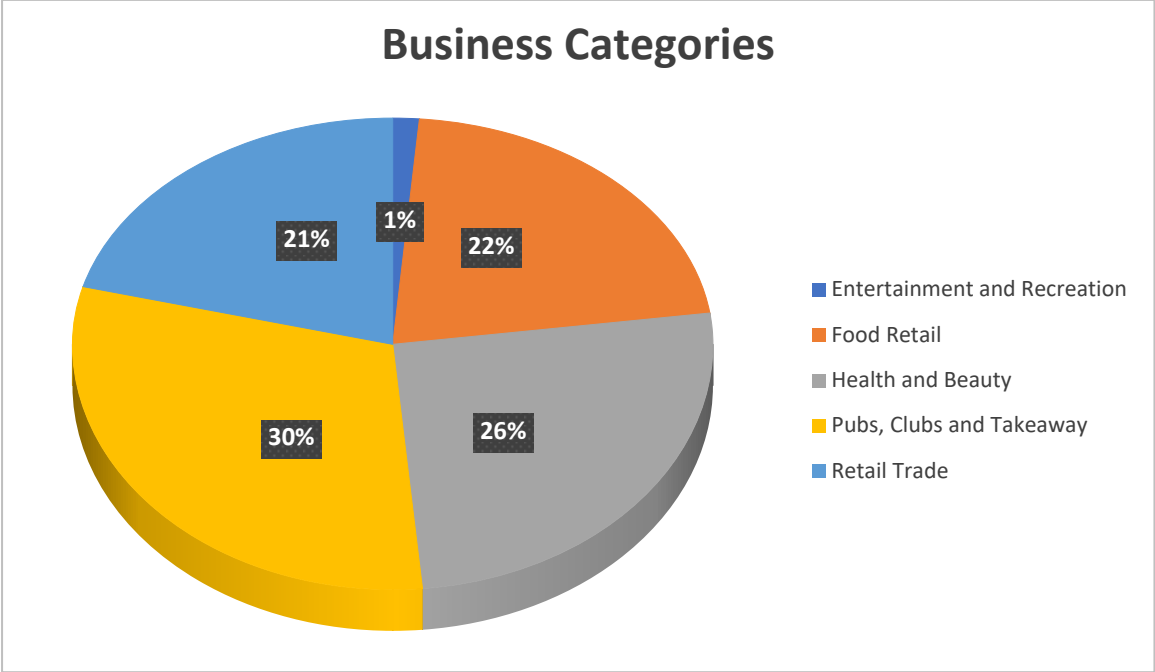
The 2022 myPalmerston Discount Voucher Scheme launched for business registrations on 1 March 2022, with customers being able to access \$600,000 worth of vouchers from 14 March 2022.

Since the launch of the 2022 myPalmerston, City of Palmerston has seen 90 local businesses actively participate in the scheme. This is equivalent to the number of business registrations from the 2020 myPalmerston rounds, which offered \$220,000 to our community members and visitors to the municipality.

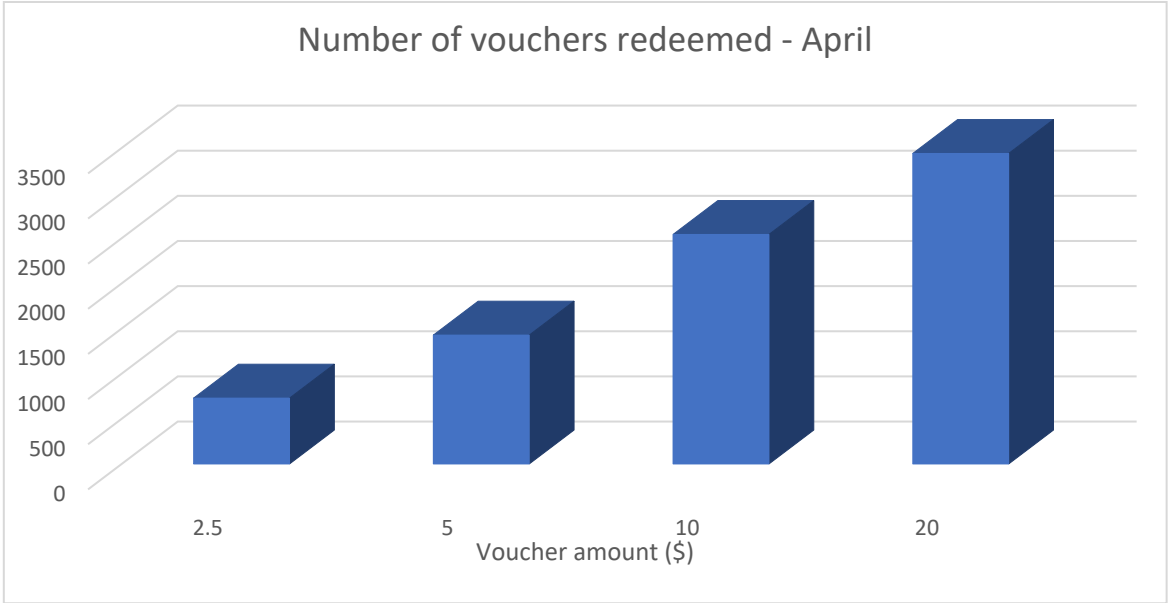
To date, a total of 5,475 customers have registered to the scheme, redeeming 14,122 discount vouchers worth a total of \$179,122. On average, customers are spending approximately \$75 per transaction, redeeming an average discount of \$12. When comparing these figures to those of 2020, we have experienced an increase of 10% spend, whilst the redemption value remains the same.

If this average spend trend is to continue, this could result in an injection of \$3,566,610 into our local economy.

The distribution of spend throughout the participating Palmerston businesses are grouped into a variety of categories as follows:



Retail includes all retail business selling goods or services redeemable under the scheme. This doesn't include *food retail*. *Eating out* includes cafes, pubs, clubs and restaurants whether customers are dining in or taking away. *Personal health and beauty* includes any beauty services, but also includes *entertainment*. *Food retail* includes businesses such as butchers, bakeries, and locally owned supermarkets.



Marketing Campaign

City of Palmerston has undertaken a phased marketing and communication approach to the campaign to encourage customers and businesses to register and continue to utilise the discount voucher scheme. This approach will allow the scheme to stay relevant and be at the forefront of consumer's minds. This is crucial as the 2022 scheme is anticipated to run for a longer period of time, as a result of the funding being significantly larger than past rounds.

Based on previous learnings and the current statistics, the campaign will include the following:

Phase Two: April to End of Campaign

Stakeholder Email	Additional creative assets supplied
Consumer Email	Link sent to survey for users to provide Council feedback
Cold Calling to Businesses	Council will be identifying the gaps in non-registered businesses and will be targeting these to visit. Feedback from customer experience as to businesses that may need some support
Social Media (Paid Campaign)	30 March – 20 April 21 April – 20 May
Social Media (Organic Posts)	Regular posting throughout entire campaign
Print Advert	15 April: Quarter page ad 29 April: Quarter page ad 6 May: Quarter page ad Further print to be advised
Digital Display Advert	Banner digital display ad on the Newscorp platform (running entire campaign) Facebook banner display
Out of Home Displays	(ie. Posters, floor decals, stickers) beginning 10 April
Organic PR:	Channel Nine, ABC, Hot 100



Facebook Banner Image

A Place for People



Posters For Shopfront Display



Floor Decal Installed in Shopping Centres



Back of Bus Advertising From 1 April 2022

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Communication Manager
- Customer Experience Team
- Finance Team
- Executive Manager, People & Customer

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The funding agreement for the program between Council and NTG has been signed with Council contributing \$200,000 and NTG \$402,500. NTG contribution consists of \$400,000 for the voucher redemption, and \$2,500 for the cost of the IP licence agreement with City of Darwin (who own the app/website altered to myPalmerston).

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council has implemented appropriate controls to ensure that fraudulent claims do not occur or are significantly minimised.

As part of the controls, Council engaged with Probitry Auditors, Merit Partners Chartered Accounts once again, to assist in business registrations, compliance checking and managing the program. Advice has also been sought from Ward Keller Lawyers.

These resources will remain in place until the 2022 vouchers have been expended.

The Independent Commissioner Against Corruption (ICAC) has powers relating to instances of improper, corrupt, and unsatisfactory conduct. Council will need to ensure compliance and appropriate measures are in place.

This Report addresses the following City of Palmerston Strategic Risks:

- 4 **Fails to effectively design and implement contemporary governance practices**
Context: Strong foundations to hold the City and Administration to account.
- 5 **Fails to make informed and timely decisions**
Context: Ensuring the City and Administration with decision making delegation have access to the right information, at the right time to make decisions on a timely basis.
- 7 **Fails to be agile to respond to opportunities and challenges**
Context: Ensuring the organisation is positioned to respond quickly to take up opportunities and respond to challenges both internally and externally.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.4
REPORT TITLE:	Palmerston Recreational Lake - Update
MEETING DATE:	Tuesday 17 May 2022
AUTHOR:	General Manager of Infrastructure, Nadine Nilon
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This Report provides Council with an update of the project planning activities for the Palmerston Recreational Lake project.

KEY MESSAGES

- Council has identified an opportunity for the development of a recreational lake in Palmerston, in the future suburb of Mitchell.
- The lake would provide several benefits to Palmerston and the surrounding regional community.
- The lake proposal has been provided to the NT Planning Commission to consider within the Holtze to Elizabeth River Subregional Land Use Plan, of which the gazettal advertising period has closed. The current document references the potential inclusion of a recreational lake in the Palmerston suburb of Mitchell.
- In March 2022, the Northern Territory Government announced that a return to service plan for Manton Dam would occur in conjunction with water treatment, meaning that it would not be restricted from the current recreational uses. Previously, it was indicated that recreational use of Manton Dam would cease with return to service, which was an opportunity that supported an alternative recreation lake.
- Preliminary research as part of project planning has occurred to inform a potential Gap Analysis and Pre-feasibility Study.
- Funding is required to prepare a Gap Analysis and Pre-feasibility Study, which is estimated to cost in the order of \$250,000, with no funding current identified.
- A project of this scale (\$150-\$200m estimated cost) would require partnerships with the Australian and Northern Territory Governments, Council, private industry, and most importantly significant community engagement, in addition to environmental assessment approvals.
- At this stage commitments for funding for the study or the lake have not been secured nor committed to by either Government.
- City of Palmerston has and will continue to advocate for this project and Council will be kept informed of any progress.

RECOMMENDATION

THAT Report entitled Palmerston Recreational Lake - Update be received and noted.

BACKGROUND

Council is committed to positioning itself as 'A Family City' of the Northern Territory and 'A Place for People'. Given our geographic location we function as a regional hub that is connected, inclusive, safe and a friendly place to live and work.

Council currently offers a wide range of services despite being bordered by the Elizabeth River and containing a number of small suburban lakes, there are limited opportunities in Palmerston or the regional area for recreational water activities.

Following a Council decision in October 2018, Council approached the Northern Territory Government regarding the proposal to construct a recreational lake in Palmerston. The provision of an alternative recreational lake has been considered to potential assist in future water security as well as provide water recreation closer to the population, opening opportunities which may not presently exist, including a significant boost to the local economy and region.

The potential opportunities and benefits identified are;

- Recreation / water sports
- Active and inactive leisure opportunities
- Environmental reserves
- Walking trails
- Family friendly environment
- Local job creation
- Economic uplift
- Tourism opportunities

13.1.6 Palmerston Recreation Lake

1. *THAT Report entitled Palmerston Recreation Lake be received and noted.*
2. *THAT the Project Plan for the Palmerston recreation Lake is developed, and advocacy continues, along with identification of other potential funding, to enable the Gap Analysis and Pre-feasibility Study to occur and that the Plan be completed by the end of April 2022.*
3. *THAT Council notes that the submission to NT Planning Commission in relation to the Holtze to Elizabeth River Subregional Land Use Plan continues commentary regarding the potential Palmerston Recreation Lake.*

CARRIED 10/107 – 16/11/2021

As outlined within the November report, the development of a recreation lake requires significant planning and preliminary work such as environmental impact assessments, feasibility study, design testing, capital, and operational financial modelling.

A project of this scale would require partnerships with the Australian and Northern Territory Governments, Council, private industry, and most importantly significant community engagement.

In addition, the land is currently owned by the Northern Territory Government (NTG) and would require their support to access and undertake planning on the site.

This report addresses the November 2021 Council decision and provides an update on progress to date relating to the recreational lake project.

DISCUSSION

Preliminary investigation and planning work has continued in relation to the recreational lake.

There have not been suitable opportunities to seek external funding to commence the formal reports, such as the Gap Analysis and Pre-Feasibility Study identified as being the key starting points. The sections below summarise the key elements that have been considered to date.

Location Overview

The location of the proposed lake was identified to be within the future suburb of Mitchell, bound by Mitchell Creek, Elizabeth River and Elrundie Avenue.

The relevant parcels of land identified are;

- 4252 – 983,500 sq m (98 ha)
- 4253 – 1,271,000 sq m (127 ha)

The potential size of the lake was initially scoped to be in the order of 100 hectares of surface water with associated adjacent open space, which would be close to half of the total area of the lots combined.

The image below provides an aerial image of the site and the proximity to the Elizabeth River (to the south) and Mitchell Creek (to the east). The future extension of Roystonea Avenue to Elrundie Avenue would provide the main access to the site, with a potential additional connection to Elrundie Avenue.



NT Planning Scheme and HESLUP

The land is zoned a combination of Future Development (FD), Conservation (CN) and Public Open Space (PS). The FD zoned area takes up the majority of both lots, and it's more detailed requirements are within the Palmerston Eastern Suburbs Area Plan. The PS zoned portion is in the north-east corner and the CN land is adjacent the lot boundary, providing a buffer to protect the mangroves.

The Palmerston Eastern Suburbs Area Plan (covering Zuccoli to Mitchell) provides the detail of the FD zoning, identifying the potential for rural lots, from 0.4 hectares to over 1 hectare in size. The Area Plan also refers to having limited use of the mangrove areas and drainage corridors to enhance conservation values of the area.

The NT Planning Commission is finalising the Holtze to Elizabeth River Subregional Land Use Plan (HESLUP), and Council has sought to ensure the potential opportunity for a recreational lake is identified within this plan. The HESLUP will provide land use planning guidance at the regional level and has identified the area of Mitchell West to be reviewed from the current Palmerston Eastern Suburbs Area Plan and incorporated into the broader Archer planning. The document advertised prior to Ministerial approval, has identified that future planning is required for the Mitchell area and identified the potential for a recreation lake to be considered, along with open space, rural residential, service commercial and/or light industry.

Manton Dam

As discussed in previous reports, Power and Water's Darwin Region Water Supply Strategy details its plan to balance water supply and demand. One likely option is returning Manton Dam to service. Discussions over the past few years have indicated that should Manton Dam return to service, it would no longer be available for recreation purposes. This is a trigger that would support the potential need for an alternative recreational lake.

However, in March 2022, the Northern Territory Government announced that a return to service plan for Manton Dam would occur in conjunction with water treatment, meaning that it would not be restricted from the current recreational uses.

Whilst this may change over time as the planning activities are completed, the previously identified opportunity to find an alternative due to Manton Dam being restricted is no longer required.

Environmental Considerations

A project of this scale has a broad range of environmental considerations, and the NTEPA process for environmental approval would be required. This includes investigations and consultation activities prior to a referral to the NTEPA, then the development and submission of an environmental impact assessment. This is a significant, and costly process. The full requirements of this process would be incorporated into the initial Gap Analysis and Pre-Feasibility Study stages, prior to proceeding further.

The impact of storm-surge and the predicted sea-level rises due to climate change would also provide additional factors and constraints to the development of the project. These impacts are considered manageable through design processes but may result in smaller lake volume(s) and/or greater construction costs. The constraints due to environmental factors, will be identified and address through the initial stages of the project.

Project Development

In conjunction with the considerations outlined within this report, there are a number of other reports, investigations and other activities to enable the project to first be assessed for its viability and then implemented. As this is a significant project, it would require a complex, long term process.

The key elements identified (some of which would occur consecutively with larger planning) are;

- Gap Analysis
- Financial Modelling
- Development Methodology
- Sustainability Strategy
- Environmental Notice of Intent
- Environmental Impact Statement
- Environmental Constraints Studies
- Heritage and Cultural Studies
- Land Suitability Assessment
- Social Impact Assessment
- Flora and Fauna Studies
- Water Modelling, including Quality
- Hydrogeological Assessment
- Geotechnical Assessment
- Planning Studies
- Terrain Modelling
- Water Sensitive Urban Design Scoping
- Storm Surge and Flood Assessment
- Transport Studies
- Waste Management
- Marine Assessments

Many of the above have analysis and studies required within them to enable the project to progress.

The cost of the development of a project of this scale and complexity is in the order of \$1-2 million, before detailed design and construction can be considered.

Next Steps

The relevant elements of the November 2021 Council decision have been completed, being;

- Project planning has occurred, alongside advocacy opportunities as relevant. However, there is no further work that can occur within funding being allocated to undertake the Gap Analysis and Pre-Feasibility Study.
- Council's submissions to the NT Planning Commission in relation to the Holtze to Elizabeth River Subregional Land Use Plan (HESLUP) included commentary regarding the potential Palmerston Recreation Lake, and the lake has been noted as a potential opportunity within the Mitchell West area of the current HESLUP.

As the Manton Dam is no longer likely to be closed for recreational use, the opportunity for the Mitchell location as the only regional recreational lake is not as clear. It is not considered that this means that there's not still a need for a recreational lake, however the scope and feasibility of the project would consider this change from a demand perspective.

The inclusion of the reference to the recreational lake within the final draft HESLUP, along with the proposal to review the relevant Area Plan relation to Mitchell, provides a strategic element of progressing the project as part of land use planning and development of the area. This enables strategic alignment should suitable opportunities arise to obtain funding to progress the Gap Analysis and Pre-Feasibility Study, along with any land suitability assessments that may be undertaken.

In summary, the project will continue through normal advocacy and land use planning processes, or as a required through a new trigger occurring that would instigate the investment into the next stages of the project. The next stages identified are the Gap Analysis and Pre-Feasibility Study which would require funding that will be sought should opportunities arise and would like require a portion of own source funding.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

A project of this scale requires significant pre-planning and consultation to occur both prior to, and before, its potential development. As such, a key part of the next steps identified is the preparation of a comprehensive community engagement plan.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

This report presents the required next steps for the project to commence, including the identification of funding. At this stage, there are no budget or resource implications relating to this report, however a commitment to the project by Council will likely be required to co-fund the next stages of planning activities. Budget considerations will be included within future reports as required.

The development of an initial Project Plan will be funded within existing budgets.

The total project is currently estimated to cost in the order of \$150 to \$200 million. Annual maintenance costs are also likely to be significant due to the size and scale of the infrastructure. This would start being determined through the pre-feasibility stage.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

This project is significant and has the potential to cost a lot to develop, with no guarantee of the outcome. Due to the nature of this project, a risk management plan will be developed to ensure potential risks are mitigated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The project will have significant environmental aspects to consider. These will be an essential part of the development of the project and the studies and approvals required.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

14.2.1 Recycling Infrastructure Grant Program

THAT correspondence dated 27 April 2022 entitled Recycling Infrastructure Grant Program from Minister for Environment, Eva Lawler, be received and noted.



MINISTER FOR ENVIRONMENT

Parliament House
State Square
Darwin NT 0800
minister.lawler@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5566
Facsimile: 08 8936 5616

Mr Luccio Cercarelli
Chief Executive Officer
City of Palmerston
PO Box 1
PALMERSTON NT 0835

Email: ceo@palmerston.nt.gov.au

Dear  Mr Cercarelli

The Australian Government and the Northern Territory Government have jointly contributed \$3.8 million in funding for a new recycling infrastructure grant program in the Northern Territory.

The Northern Territory Recycling Modernisation Fund will improve recycling outcomes by addressing critical infrastructure gaps in the Territory's waste management and resource recovery system. The grant program is a key element of the draft *NT Circular Economy Strategy 2022-27*, identifying economic opportunities from waste recovery, reuse and recycling.

The competitive grant program is open to the private sector, non-government organisations, and local government applicants, with matched funding available for eligible projects. Eligible projects will improve recovery, sorting, processing, reuse, recycling or remanufacturing of waste plastic, paper and cardboard, tyres or glass. All projects must be completed and operational by 30 June 2024.

Applications are open now and I encourage you to visit www.nt.gov.au/recycling-modernisation-fund for more details.

Yours sincerely



EVA LAWLER
27 APR 2022



A Place for People

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 7 June 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES

1st Ordinary Council Meeting **Tuesday 3 May 2022**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 3 May 2022 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Amber Garden
Councillor Danielle Eveleigh (*Via audio visual conferencing*)
Councillor Mark Fraser (*Via audio visual conferencing*)
Councillor Sarah Henderson (*via audio visual conferencing*)
Councillor Ben Giesecke (*Via audio visual conferencing*)
Councillor Damian Hale
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
General Manager Community and Culture, Anna Ingram
General Manager Infrastructure, Nadine Nilon
Director of Finance and Governance , Wati Kerta
Minute Secretary, Chloe Hayes

GALLERY

One member of the public
Two Members of Staff
ABC Darwin

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:32pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Councillor Fraser entered the meeting via audio visual at 5:32pm.

Moved: Deputy Mayor Garden
Seconded: Councillor Morrison

1. THAT it be noted Councillor Giesecke will be on leave of absence as previously granted on 1 March 2022, for the period of 22 April to 9 May 2022 inclusive.
2. THAT it be noted Councillor Fraser will be on leave of absence as previously granted on 5 April 2022, for the period of 2 May to 16 May 2022 inclusive.
3. THAT it be noted Councillor Eveleigh will be on leave of absence as previously granted on 19 April 2022, for the period of 3 May to 6 May 2022 inclusive.

CARRIED 10/318 – 3/05/2022

3.3 Leave of Absence Request

Moved: Councillor Hale
Seconded: Deputy Mayor Garden

1. THAT the leave of absence received from Councillor Henderson for 29 April to 9 May 2022 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 4 May to 6 May 2022 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 9 May to 16 May 2022 inclusive be received and noted.

CARRIED 10/319 – 3/05/2022

Initials: _____

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Morrison
Seconded: Councillor Hale

1. THAT Council note the request for Audio/Audiovisual Conferencing received from Councillor Fraser who will be physically prevented from attending a meeting due to a granted leave of absence, being a greater distance than 100km from the appointed place of meeting.
2. THAT Council note the request for Audio/Audiovisual Conferencing received from Councillor Henderson who will be physically prevented from attending a meeting due to a granted leave of absence, being a greater distance than 100km from the appointed place of meeting.

CARRIED 10/320 – 3/05/2022

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 22.1. and 22.2 be received and noted.

CARRIED 10/321 – 3/05/2022

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Morrison
Seconded: Councillor Hale

THAT the Minutes of the Council Meeting held on 19 April 2022 pages 10705 to 10713 be confirmed.

CARRIED 10/322 – 3/05/2022

6.2 Business Arising from Previous Meeting

Nil

Initials: _____

7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Garden

THAT Report entitled Mayoral Update Report - April 2022 be received and noted.

CARRIED 10/323 – 3/05/2022

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

25.1.1 Long Term Financial Plan 2022-32

Moved: Councillor Eveleigh
Seconded: Councillor Giesecke

1. THAT Council receive and note the tabled City of Palmerston Long Term Financial Plan 2022-32 to replace Attachment 25.1.1.1 with the amendment for inclusion of capital income and capital expenditure budget and forecast assumptions.
2. THAT Report entitled Long Term Financial Plan 2022-32 be received and noted.
3. THAT Council adopts the City of Palmerston draft Long Term Financial Plan 2022-2031 being Attachment 25.1.1.1 and Attachment 25.1.1.2 to Report entitled Long Term Financial Plan 2022-32 for 28 days consultation.
4. THAT Council be presented with the City of Palmerston draft Long Term Financial Plan 2022-2031, inclusive of the feedback from the public consultation for adoption at the 2nd Ordinary Council Meeting of June 2022.
5. THAT the decisions relating to Report entitled Long Term Financial Plan 2022-23 be moved into the Open Minutes at the time of the Municipal Plan and Budget 2022/23 Media Briefing on 5 May 2022.

CARRIED 10/336 – 3/05/2022

25.1.2 Municipal Plan 2022-23

Moved: Councillor Henderson
Seconded: Councillor Hale

1. THAT Council receive and note the tabled City of Palmerston draft Municipal Plan 2022-23 to replace Attachment 25.1.2.1.

Initials:

2. THAT Report entitled Municipal Plan 2022-23 be received and noted.
3. THAT Council adopts the City of Palmerston draft Municipal Plan and Budget 2022-23 at Attachment 25.1.2.1 contained in this report entitled Municipal Plan 2022-23 for 28 days public consultation.
4. THAT Council be presented with the City of Palmerston draft Municipal Plan and Budget 2022-23, inclusive of the feedback from the public consultation for adoption at the 2nd Ordinary Council Meeting of June 2022.
5. THAT the decisions relating to Report entitled Municipal Plan 2022-23 be moved into the Open Minutes at the time of the Municipal Plan and Budget 2022/23 Media Briefing on 5 May 2022.

CARRIED 10/337 – 3/05/2022

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Morrison
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be

Initials: _____

COUNCIL MINUTES

		likely to prejudice the interests of the council or some other person.
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CARRIED 10/324 – 3/05/2022

11 PETITIONS

Nil

12 NOTICES OF MOTION

12.1 Notices of Motion

Procedural Motion

Moved: Councillor Morrison
Seconded: Deputy Mayor Garden

THAT pursuant to the Palmerston (Procedures for Meetings) by-law 7 Council alter the order of business moving Item 12.1.1 entitled Notice of Motion - Street Art Projects to be considered following Item 17 entitled General Business.

CARRIED 10/325 – 3/05/2022

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Draft Disability Inclusion and Access Plan - Consultation Extension

Moved: Councillor Morrison
Seconded: Councillor Fraser

1. THAT Report entitled Draft Disability Inclusion and Access Plan - Consultation Extension be received and noted.
2. THAT Council approves the extension of the public consultation period for the draft Disability Inclusion and Access Plan for an additional 60 days.
3. THAT Council endorses the presentation of the consultation outcomes with a final version of the Disability Inclusion and Access Plan for adoption at the 1st Ordinary Meeting in August 2022.

CARRIED 10/326 – 3/05/2022

13.1.2 LRCI Phase 2 - Update

Moved: Councillor Morrison
Seconded: Councillor Henderson

Initials: _____

1. THAT Report entitled LRCI Phase 2 - Update be received and noted.
2. THAT Council approves the prioritisation of the Public Toilets, Dog Pound and Temple Terrace Reconstruction projects as the priority projects from LRCI Phase 2 to be delivered by 30 June 2022.

CARRIED 10/327 - 3/05/2022

13.2 Receive and Note Reports

13.2.1 Gulwa Community Recording Studio Update

Moved: Councillor Fraser
Seconded: Councillor Hale

THAT Report entitled Gulwa Community Recording Studio Update be received and noted.

CARRIED 10/328 - 3/05/2022

13.2.2 Deputy Chief Executive Quarterly Report January to March 2022

Moved: Councillor Morrison
Seconded: Deputy Mayor Garden

THAT Report entitled Deputy Chief Executive Quarterly Report January to March 2022 be received and noted.

CARRIED 10/329 - 3/05/2022

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

Nil

Initials: _____

12.1.1 Street Art Projects

Moved: Councillor Morrison
Seconded: Councillor Hale

1. THAT the Notice of Motion entitled Street Art Projects be received and noted.
2. THAT a report be prepared for the 1st Ordinary Meeting in September 2022, outlining current City of Palmerston programs and events that promote creative industries, particularly in Street Art, and identify potential opportunities to enhance or expand Council's current programs to promote Street Art projects and partnerships within the Palmerston municipality in alignment with relevant local creative industries strategies.

CARRIED 10/330 – 3/05/2022

18 NEXT ORDINARY COUNCIL MEETING

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 17 May 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/331 – 3/05/2022

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Councillor Morrison

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/332 – 3/05/2022

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Hale
Seconded: Councillor Henderson

THAT the meeting be adjourned for 15 minutes for media liaison.

CARRIED 10/333 – 3/05/2022

The meeting adjourned at 5:57pm.

The open section of the meeting closed at 6:10pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6:46pm.

Initials: _____



A Place for People

COUNCIL MINUTES

Chair

Print Name

Date

Initials: