

AGENDA

1st Ordinary Council Meeting

Tuesday 3 May 2022

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 19 April 2022 pages 10705 to 10713 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT

MAYORAL REPORT

1st Ordinary Council Meeting

AGENDA ITEM: 7.1
REPORT TITLE: Mayoral Update Report - April 2022
MEETING DATE: Tuesday 3 May 2022
AUTHOR: Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the recent activities of the Mayor, on behalf of Council.

KEY MESSAGES

- Gulwa Community Recording Studio Official Launch.
- Attended the below community events on behalf of Council:
 - Urban Jams
 - ANZAC Ceremony at Palmerston College
 - ANZAC Day Service at Memorial Park
 - Thailand Grand Festival
- Meeting with Ministers, Mayor's and MLA:
 - Meeting with Minister Eva Lawler
 - Mrs Lia Finocchiaro, Member for Drysdale
 - Ms Marie-Clare Boothby, Member for Spillett
 - Mr Mark Turner, Member for Blain
- Radio Interviews with NT News and ABC Radio.
- Palmerston Police Quarterly Catch Up.

RECOMMENDATION

THAT Report entitled Mayoral Update Report - April 2022 be received and noted.

DISCUSSION

ANZAC Day Service 2022

I would like to thank the Palmerston RSL Sub-branch for organising the commemorative services and march again this year. Anzac Day is an important event in our community as we remember all who served Australia and have sacrificed a lot through their service, and the families of veterans who are often not thought of. It was my pleasure to again inspect the parade with Captain Moses Raudina of the Royal Australian Navy, and it was fantastic to see many schools and community groups marching with current and former members of our defence force.

Gulwa Community Recording Studio Official Launch

On 12 April I had the honour of officially opening the Gulwa Community Recording Studio. This studio has been created to give community members an opportunity to showcase their skills and express themselves through all art forms. The official opening included a welcome to country and special blessing performed by Larrakia elder Bilawara Lee. The Larrakia name 'Gulwa' means 'sing to everyone'.



Local Government 2030 Cross Government Workshops

I was invited to participate on a panel discussion involving NTG agency representatives and local government, as work on the Local Government 2030 Strategy continues. These workshops are designed to identify what 'working well together' looks like between councils and the NTG with the aim of bringing together a shared set of principles to underpin working relationships between our sectors.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
25.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

- 11 PETITIONS
- 12 NOTICES OF MOTION
 - 12.1 Notices of Motion

12.1.1 Street Art Projects

COUNCIL MEETING DATE: 3 May 2022

TOPIC: STREET ART PROJECTS

BACKGROUND:

City of Palmerston Community Plan established the following elements central to our vision of “A Place for People”:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity
- In Palmerston, everyone belongs.
- In Palmerston, everyone is safe.

Community Plan Outcome 3 – In Palmerston we celebrate our cultures in way that values our diversity through fostering and promotion of arts and culture within our community.

The City of Palmerston strives to be inclusive, safe, and fun through a number of initiatives, including improving the amenity of our community by maintaining our public spaces. Unfortunately, occasionally these spaces are subject to acts of vandalism including graffiti. Council invests resources into an extensive graffiti removal and subsidy program, and while this work is important, it is equally important to provide a range of strategies to combat the issue, including engagement activities such as Street Art programs.

Street Art and murals have been shown to reduce incidents of graffiti by creating a sense of pride and belonging, through engaging people in creative projects using legal paint spaces such as walls, fences and bridges. The City of Palmerston over the last several years has and continues to strive to improve the lifestyle and well-being of our community in this creative space through a variety of programs including but not limited to:

- Palmerston Youth Festival – the International Women’s Crew, a collective of female street artists from all over the world, conducted workshops and live painting on the Recreation Centre walls at the finale event in 2019
- Urban Jams Project – Street art workshops were conducted at all Urban Jams events over the past two years
- International Women’s Day - two murals in the Palmerston CBD were painted in partnership with young people
- Armistice War Memorial – a mural was painted on the Council carpark underpass in partnership with NTG
- Palmerston Youth Centre opening - a mural was painted on the pumphouse at the Palmerston Pool in collaboration with YMCA, young people from the PYC and Larrakia Nation
- Palmerston College collaboration - a mural was painted in the Palmerston CBD in partnership with the Community Services class and NTG

Council recognises the importance of the social outcomes of such initiatives and has an opportunity to explore additional programs that complement and/or enhance the good work already undertaken by Council.

OBJECTIVE:

It is timely with the development of the City of Palmerston Creative Industries Plan, that Council considers its current Street Art programs and initiatives and looks for future opportunities.

City of Palmerston has an opportunity to further explore, promote and improve our existing Street Art engagement activities, creating a sense of belonging and pride in our municipality, reducing vandalism and building our vision of "A Place for People".

City of Palmerston has already identified two spaces that are unofficially used as legal paint spaces, being the underpass between the Council carpark and the waterpark, and the Skate Park. There is an opportunity to work in partnership with NTG and other organisations such as local businesses, to further expand these sites to include more legal paint spaces. These identified sites could then be used for further Street Art projects in partnership with local schools or Youth programs, or even as potential sites for the Darwin Street Art Festival which is looking to expand into more regional and remote locations. Funding is also available annually through Council's Community Benefit Scheme for activities that benefit the Palmerston Community, which could be used to assist with community-led projects of this nature.

The notice of motion is for a report to be prepared for the 1st Ordinary Meeting in September 2022, outlining current City of Palmerston programs and events that promote creative industries, particularly in Street Art, and identify potential opportunities to enhance or expand Council's current programs to promote Street Art projects and partnerships within the Palmerston municipality in alignment with the City of Palmerston Creative Industries Plan under development and other relevant local creative industries strategies.

NOTICE OF MOTION:

1. THAT the Notice of Motion entitled Street Art Projects be received and noted.
2. THAT a report be prepared for the 1st Ordinary Meeting in September 2022, outlining current City of Palmerston programs and events that promote creative industries, particularly in Street Art, and identify potential opportunities to enhance or expand Council's current programs to promote Street Art projects and partnerships within the Palmerston municipality in alignment with relevant local creative industries strategies.



Signature

Councillor Danielle Eveleigh

Print Name

03/05/2022

Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.

For office use only

A Place for People

Date Received

3 May 2022

Agenda meeting to be include

13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Draft Disability Inclusion and Access Plan - Consultation Extension
MEETING DATE:	Tuesday 3 May 2022
AUTHOR:	General Manager Community and Culture, Anna Ingram
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Cultural Diversity: In Palmerston we celebrate our cultures in a way that values our diversity.

PURPOSE

This Report seeks Council's approval to extend the public consultation period for the draft Disability Inclusion and Access Plan for an additional 60 days.

KEY MESSAGES

- Public consultation on the draft Disability Inclusion and Action Plan (DIAP) commenced on Wednesday 16 February, via online survey on the 'Have Your Say' page on the City of Palmerston website, face-to-face and phone interviews, focus groups and Council staff consultation.
- Valuable feedback was gathered on the draft DIAP, which highlighted that there is a clear need for further engagement with stakeholders on key issues arising from the previous consultation.
- A number of agencies have offered their support and networks to organise and access additional face to face consultations with key stakeholders.
- It is proposed that the current period of consultation be extended for an additional 60 days in order to ensure City of Palmerston is engaging meaningfully with all key stakeholders.
- The Northern Territory Government is concurrently undertaking public consultation and will soon release its *Northern Territory Disability Strategy 2022-2032* and Action Plan, which is currently in draft form. Extending the DIAP consultation will ensure alignment with this strategy.
- The consultation outcomes and final version of the Disability Inclusion and Access Plan for adoption will be presented to Council in August 2022.

RECOMMENDATION

1. THAT Report entitled Draft Disability Inclusion and Access Plan - Consultation Extension be received and noted.
2. THAT Council approves the extension of the public consultation period for the draft Disability Inclusion and Access Plan for an additional 60 days.
3. THAT Council endorses the presentation of the consultation outcomes with a final version of the Disability Inclusion and Access Plan for adoption at the 1st Ordinary Meeting in August 2022.

BACKGROUND

At the 2nd Ordinary Council Meeting of 15 February 2022, Council made the following decisions:

13.1.6 Draft Disability Inclusion and Access Plan

1. *THAT Report entitled Draft Disability Inclusion and Access Plan be received and noted.*
2. *THAT Council approves public consultation for a period of 60 days on the draft City of Palmerston Disability Inclusion and Access Plan as presented as Attachment 13.1.6.1 to Report entitled Draft Disability Inclusion and Access Plan before presentation of a final version of the plan with incorporated feedback from the community consultation to be presented to Council for adoption at the conclusion of the consultation period.*

CARRIED 10/206 – 15/02/2022

Public consultation on the draft Disability Inclusion and Action Plan (DIAP) commenced on Wednesday 16 February, via online survey on the 'Have Your Say' page on the City of Palmerston website, face-to-face and phone interviews, focus groups and staff consultation.

Interviews have been conducted with people with a disability as well as people with lived experience (family and carers), Council staff and key disability sector specialists. These included representatives from Physical Disability Australia (PDA), Australian Federation of Disability Organisations (AFDO), Lived Experience Network (mental health perspective), Helping People Achieve (HPA), and APM Communities – NDIS. A number of people included in the original consultation when drafting the document were no longer available, however alternative personnel from these agencies were identified for follow-up.

During the course of this period of consultation, valuable feedback was gathered on the draft DIAP, which highlighted that there is a clear need for further engagement with stakeholders on key issues arising from the consultation.

"Council needs a plan to be proud of, that truly reflects a commitment by Council to the residents of Palmerston with a disability to be included unconditionally in the community". President of Physical Disability Australia (PDA), Board Member Australian Federation of Disability Organisations (AFDO).

"Language matters - people with lived experience may be support workers, disability organisations, family members, but it is the people with disability who will give (Council) a true understanding of what is needed." Local Area Coordinator, APM Communities (NDIS).

The original draft of the Disability Inclusion and Access Plan was in large part extrapolated from consultations conducted as part of developing the Inclusive, Diverse and Accessible (IDA) Policy Framework. Significant efforts have been made to engage directly with people with disability as well as people with lived experience of disability in this second round of consultations, and feedback from disability agencies is that face to face collection of data as well as short and simple language is best.

DISCUSSION

A number of agencies have offered their support and networks to organise and access additional face to face consultations with key stakeholders. It is proposed that to facilitate this process, the current period of consultation be extended for a further 60 days. This will demonstrate the genuine interest and commitment the City of Palmerston has in engaging meaningfully with people with disability and people with lived experience of disability. This in turn will create a higher quality DIAP and ultimately better outcomes for people with disability in the City of Palmerston.

In addition, the Northern Territory Government is concurrently undertaking public consultation and will soon release its *Northern Territory Disability Strategy 2022-2032* and Action Plan, which is currently in draft form. NTG states this strategy will:

- show principles, a vision, goals, outcomes and priority areas for 2022-2032
- describe what people with disability in the Territory need to have a good life and to make an accessible and inclusive society where people with disability can reach their full potential
- tell us where we are now, what we want in the future, how we will achieve it; and how we will know if we have made a difference
- help government and community work together to make change
- show how the NT is fulfilling its:
 - obligations under the United Nations Convention on the Rights of People with Disability
 - commitment to Australia's Disability Strategy (ADS), released in late 2021

Extending the consultation period for City of Palmerston's draft DIAP will ensure Council's plan is contemporary and aligns with the broader NTG and national strategies.

To ensure the extended consultation period adequately captures the voices of all people with experience of a disability, council will facilitate a DIAP Steering Group comprising of disability sector specialists, the purpose being to:

- advise on best ways of ensuring participation in the DIAP consultation from people with disability and people with lived experience of disability;
- draw on the specialist professional networks and relationships of the group to advise on accessing this cohort;
- advise generally on the document language, format and accessibility

In addition, a new communication plan will be created as part of the overall revised project plan, in order to promote the consultation to a broader reach of people.

CONSULTATION PROCESS

The proposed timeline for an additional 60 days would take the consultation period to mid-June 2022. Including the writing and preparation of the revised DIAP document and design period following consultation, it is envisaged that the final version would be ready to be presented to Council at the 1st Ordinary Meeting in August 2022.

The following City of Palmerston staff were consulted in preparing this Report:

- Community Development Officer – Diversity and Inclusion

In preparing this Report, the following external parties were consulted:

- Matrix on Board Consulting

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

Consultation costs have been incorporated into Council adopted operational budget 21/22.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk to Council that the delay in delivery of the final DIAP may result in negative feedback from the community. However, this can be mitigated by communicating clearly to the community that Council

is committed to ensuring the process is robust enough for all voices to contribute to the plan, which will result in a better outcome for the community in the long term.

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

8 Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement & communication with stakeholders (internal and external to the City).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	LRCI Phase 2 - Update
MEETING DATE:	Tuesday 3 May 2022
AUTHOR:	General Manager of Infrastructure, Nadine Nilon
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with an update of the Phase 2 Local Roads and Community Infrastructure (LRCI) Program projects and recommends amendments to ensure the delivery of the projects.

KEY MESSAGES

- The Local Roads and Community Infrastructure (LRCI) funding from the Australian Government has been issued to date in three phases totalling \$2,516,257, with \$411,889 for Phase 1, \$1,280,590 for Phase 2 and \$823,778 for Phase 3.
- Eligible projects include those that involve the construction, maintenance and/or improvements to council-owned community and road assets, that are generally accessible by the public.
- Works have been completed for all Phase 1 Projects.
- Council has endorsed the Phase 3 projects, which are to be completed by 30 June 2023.
- This report considers prioritisation of Phase 2 projects, for which funding is due to be expended by 30 June 2022.

RECOMMENDATION

1. THAT Report entitled LRCI Phase 2 - Update be received and noted.
2. THAT Council approves the prioritisation of the Public Toilets, Dog Pound and Temple Terrace Reconstruction projects as the priority projects from LRCI Phase 2 to be delivered by 30 June 2022.

BACKGROUND

The Local Roads and Community Infrastructure (LRCI) Program is part of the Australian Government's \$1.8 billion boost for road and community projects through local governments across Australia. The LRCI Program supports local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies. This funding is designed to stimulate growth and create jobs in local communities following the impacts of COVID-19. City of Palmerston has been allocated \$2,516,527 over three phases.

Phase 1 of the LRCI program commenced in July 2020 with City of Palmerston allocated \$411,889 (GST exclusive) of funding for eligible projects. All Phase 1 projects are complete, including;

- Reggie Park – Pathway

- Palmerston Swimming & Rec Centre Carpark – Shade Structure
- Maurice Terrace (Bakewell) Dog Park
- Regional Park – Accessible Play Equipment Play

Phase 2 of the LRCI program provided Council with \$1,280,590 (GST exclusive) of additional funding for eligible projects. On 30 September 2021, an update was provided advising that Phase 1 and Phase 2 projects could have construction completion dates up until 30 June 2022. The Phase 2 projects are;

- Public Toilets – Joan Fejo Park and Marlow Lagoon (Dog Park)
- Dog Pound
- Playground Shading – Joan Fejo Park
- New Dog Park – Zuccoli
- Temple Terrace Road Reconstruction

In October 2021, a change was made to the program requirements to enable changes within or between approved projects to occur without formal variations being required. This includes movement of funds between approved projects within a phase, and extension of projects within the initial approved scope. However, no additional variations would be approved (such as new projects). This information was presented to Council at the 19 October 2021 Council Meeting.

In relation to the Phase 3 funding of \$823,778 that is available, Council endorsed the following Phase 3 projects, which are required to be completed by 30 June 2023;

- Accessible Play Infrastructure
- Lake Infrastructure and Amenity Renewal and Upgrade
- Playground Shade
- Road Floodway Indicators
- Durack Arts Centre Air-Conditioning and Solar
- Community Facility Bathroom Renewal

This report provides a summary of the progress of the Phase 2 projects and the recommended prioritisation of these projects to ensure the funding requirements are met and the projects can be delivered.

DISCUSSION

Since the last update in December 2021, there has been work progressed on each of the Phase 2 projects. There has been significant difficulty within the current market for consultants and contractors to obtain efficient deliverables and viable pricing from design consultants and contractors. This has significantly impacted the ability to effectively deliver all of the projects within Phase 2 of the LRCI program.

As the 30 June deadline is approaching, a review of all of the projects has occurred to determine the most effective delivery of these projects whilst meeting the program requirements.

In December 2021, 12% of the value of the projects (\$1.28m) had been spent, with one project completed, being the Playground Shading at Joan Fejo Park.

As of mid-April, 39% (approx. \$0.5m) of the value of the projects has been spent, with a further 14% committed, of which the majority is the Temple Terrace reconstruction works.

Due to the unforeseen delays and market impacts, the projects require re-focussing to enable the funding to be appropriately allocated and spent. This will have an impact on the projects delivered by 30 June.

A summary of each project and proposed next steps is provided below. As the Joan Fejo park playground shading is complete, a summary for this project is not provided below.

Public Toilets – Joan Fejo Park and Marlow Lagoon Reserve (Dog Park)

- Budget - \$450,000
- Current Actual Costs - \$370,128
- Remaining Funds - \$79,872

The toilets have been delivered and designs for installation completed. There were delays in the delivery due to COVID-19 impacts and then the commencement of the wet season.

Contractor availability of Council's current contractors, combined with the requirement for sub-contracted services (plumbing, electrical) that have limited availability in the current market, has resulted in delays in resolving the final installation program, with viable pricing, for the toilets. However, these are being worked through and there is confidence that the project can be delivered by 30 June 2022.

This is expected to result in an increase of costs. The savings (74,100) from the Joan Fejo Park project, which is completed, will be allocated to the toilets project. If additional funds are required, funding from the Dog Park project LRCI funds will be utilised to ensure this project is delivered (which will be discussed further in relation to that project).

- Revised Remaining Funds - \$153,972
- Revised Total Project Cost - \$524,100

Dog Pound Stage 2

- Budget - \$175,000 (in addition to \$166,655 for Stage 1 allocated by existing Council funds) – total budget is \$341,655 for Stage 1 and Stage 2.
- Current Actual Costs - \$69,200
- Remaining Funds (from total budget) - \$261,783

A tender for the design and construction of the first two stages of the Dog Pound occurred in mid-2021 and no tenderers were received through this procurement process. As a result, a procurement process occurred for the design of the project to be completed to enable a construction tender to be advertised.

The design is completed, and the tender was advertised, and closed 7 April, with tender assessment currently underway. However, due to market conditions, additional funding is likely to be required for this project. As the tender is not awarded at the time of writing this report, full details are not able to be provided, however if the project requires additional funds to complete Stage 1 and 2 of works, it is proposed to utilise savings from other capital projects (not LRCI related) and the Dog Park project funds if required. The timing of the tender is for 30 June delivery.

Temple Terrace Road Reconstruction

- Budget - \$155,590 (in addition to \$175,800 allocated by existing Council funds) – total project budget is \$331,390).
- No Actual Costs to date

The reconstruction of the first portion of Temple Terrace, from Chung Wah Terrace to Essington Avenue is scheduled to occur within the following month and will occur in conjunction with the finalisation of the Black Spot program road safety works being undertaken at the intersection. Depending on what is found as works occur and the existing surface is removed, the scope of the reconstruction may be increased, from which the Dog Park project funds will be used if required.

New Dog Park – Zuccoli

- LRCI Budget - \$350,000 (in addition to \$875,765 allocated by existing Council funds and NTG)
- Total project budget is \$1,225,765 for Stage 1 works including public toilet and temporary carpark).
- No Actual Costs to date (relating to LRCI)

The new dog park has been designed through the Zuccoli Master Plan works, with additional funding allocated as reported to Council at its meeting on 1 February 2022. The construction tender has been released to complete the first stage of the project.

Due to the complexity of the design and earthworks required, combined with the timing of the tender, it is unlikely that the works relating to the dog park will be completed by 30 June 2022 and the \$350,000 of LRCI funds fully expended within this timeframe. Therefore, it is proposed that the remaining projects (Dog Pound, Public Toilets and Temple Terrace) are given the priority for the LRCI funding for the remainder of this financial year, whilst the tender process for this project is underway. This also will enable any additional costs relating to these projects to be funded and the projects completed.

Following the tender process for the dog park, the final budget allocations will be determined, and if additional funds are required from the project, they will be allocated from savings this financial year's programs and offset with 2022-23 projects where appropriate and required. This will be reported in future updates to Council relating to this project.

Summary

As outlined above, due to market conditions and other unforeseen delays, it has been identified that funds may need to be reallocated within the existing approved LRCI Phase 2 projects to ensure their delivery, and the expenditure of funds by 30 June 2022. The majority of the projects are substantially progressed and are able to be delivered by 30 June 2022, with some additional funds being required. This is due to market conditions, but also the progression of the projects themselves through design and investigations leading to more detailed scopes of works, as the projects were initially high-level estimates at the time of their nomination.

Due to the relative progress of each project, it is recommended that Council notes the prioritisation of the Public Toilets, Dog Pound and Temple Terrace Road Reconstruction projects to be completed by 30 June 2022. This may result in the currently allocated grant funding for the Dog Park to be utilised if required.

The table below provides a snapshot of the status of each project.

Project	LRCI Project Funds	Actual Spend – April 2022	Status	Comment
Public Toilets: • Joan Fejo Park	\$450,000	\$370,128 (\$10,548 committed)	Installation scheduled	Toilets delivered and awaiting installation. Design complete.

• Marlow Lagoon Reserve (Dog Park)				Installation quotes being finalised.
Dog Pound Stage Two	\$175,000	\$69,200 (\$6,330 committed)	Tender Closed	Design completed. Tender assessment for construction underway.
Playground Shading – Joan Fejo Park	\$150,000	\$75,900	Project Complete	Savings to be reallocated to other Public Toilets Project
New Dog Park – Zuccoli/ Johnston	\$350,000	(\$6,072 committed)	Tender advertised	Works to be completed by 30 June 2022.
Temple Terrace – Road Reconstruction	\$155,590	(\$155,590 committed)	Tender awarded	Works contracted, scheduled for late April/May delivery.
	\$1,280,590	\$497,228 (\$178,540 committed)		

CONSULTATION PROCESS

The projects identified link to existing Community Plan and Council Strategies. Specific consultation will occur as relevant to each project.

POLICY IMPLICATIONS

There are no policy implications for this report, however the projects nominated support Council's strategic plans including the Community Plan, IDA Framework, Play Space Strategy, and Sustainability Strategy.

BUDGET AND RESOURCE IMPLICATIONS

As discussed within this report, all projects are funded through the LRCI program with any existing funding identified as relevant and allocated through Council's budget review process when required.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The market constraints have become a project risk to be overcome and have resulted in increased costs and time delays. This has led to the risk of the projects not being delivered within the required timeframe to meet the LRCI Program requirements, however this is being mitigated through the management of Council's capital works program and prioritisation of the Phase 2 projects as identified.

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Gulwa Community Recording Studio Update
MEETING DATE:	Tuesday 3 May 2022
AUTHOR:	Executive Officer - Strategic Projects, Francheska Gobel
APPROVER:	General Manager Community and Culture, Anna Ingram

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This Report seeks to update Council on the opening of the City of Palmerston "Gulwa" Community Recording Studio.

KEY MESSAGES

- Council continues to invest in arts and culture within Palmerston to give the community an opportunity to share their skills and express themselves through all art forms.
- City of Palmerston's new "Gulwa" Community Recording Studio has been completed and is now open.
- An official launch was held at the new venue on the evening of 12 April 2022 and included a Welcome to Country and special blessing from Larrakia Elder, Bilawara Lee.
- Public bookings were available from 13 April 2022, with the facility already generating lots of interest in the community and the arts industry.
- Council held a Community Open Day on 23 April 2022, which was open to the public and included a range of family friendly activities including a "Musical Storytime" and demonstration of the recording studio.
- At the time of writing this report, ten groups were booked in for inductions on Wednesday 27 April, and Wednesday 11 May, these groups will book the studio once the inductions are completed.
- Council is offering the facility to Community and Not For Profit organisations for \$10 per hour.

RECOMMENDATION

THAT Report entitled Gulwa Community Recording Studio Update be received and noted.

BACKGROUND

Council continues to invest in arts and culture within Palmerston to give the community, particularly young creatives, an opportunity to share their skills and express themselves through all art forms. Within the 2020/21 budget, Council approved capital funding towards a new Community Recording Studio within the City of Palmerston Library. A co-funding arrangement was established between Council and the Northern Territory Government via a Special Community Assistance and Local Government Grant (SCALE) for the construction and fit out, which commenced in 2021 and was completed in early 2022. The

council-run facility is the first-of-its-kind within the Northern Territory, and the inclusive multi-purpose space is fitted with state-of-the-art equipment that can be used for sound and video recording, mixing and production, broadcasting, skills training, and as an event space.

This report updates Council on the opening of the facility.

DISCUSSION

The Gulwa Community Recording Studio has been officially opened and is available for bookings.

Facility Overview

The highly anticipated purpose-built studio is located within the City of Palmerston Library. The studio offers equipment suitable from the novice artist right through to professionals and is available for individual or group hire as well as industry development initiatives.

The facility features a control room and live room with an intermediate airlock entrance. It contains standard recording, producing and mixing equipment and software, and hirers will be expected to provide their own additional equipment, including musical instruments.

Some of the equipment offered in the studio includes:

- Computer with audio interfaces, software and plug-ins
- Speakers/monitors and headphones
- Microphones and stands
- Cables and leads
- Other sound engineering infrastructure and equipment

Official Launch

On the evening of 12 April 2022, the City of Palmerston officially launched the Gulwa Community Recording Studio, with VIPs and around thirty invited guests and media in attendance.

Mayor Athina Pascoe-Bell officially opened the Recording Studio following a Welcome to Country and special blessing of the studio performed by Larrakia Elder Bilawara Lee. Signage for the Recording Studio was installed reflecting the Larrakia name "Gulwa" meaning "sing to everyone".

Bookings

Bookings are essential for hire and fees apply. A compulsory induction, which gives an overview of the studio and a mini training session on using the equipment must be completed prior to commencing bookings.

Bookings officially opened to the public from Wednesday 13 April 2022 with lots of interest generated and the studio proving highly popular already with a variety of community groups.



It has also attracted media attention, with feature stories on ABC News and social media channels.



Community Open Day

A Community Open Day was held on the morning of Saturday 23 April, where members of the public were invited to experience a demonstration of the new recording studio and its diverse range of offerings to local talent, artists, businesses and musical enthusiasts, along with a special "Musical Storytime" to mark the occasion.

Around fifty people attended the Open Day, and of these a number of people expressed interest in doing the induction.



At the time of writing this report, ten groups were booked in for inductions on Wednesday 27 April, and Wednesday 11 May. These groups were all in attendance at either the Official Launch or the Open Day and will book the studio once the inductions are completed.

CONSULTATION PROCESS

More detailed information about the facility, features, fees, and equipment can be found on Council's website <https://cityofpalmerston.checkfront.com/reserve>, along with details on how to book and user requirements.

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The budget for this project has been fully utilised and the total cost breakdown for the studio was as follows:

Total costs of construction and fit out was: \$380,000, funded as follows:

- City of Palmerston: \$330,000
- Northern Territory Special Community Assistance and Local Employment Grant (SCALE): \$50,000

Operational costs as well as generated income from fees and charges for the studio have been incorporated into Council's Draft 2022/2023 operational budget.

The Council has adopted the following fees and charges:

- A refundable deposit of \$200
- \$50 per hour for commercial and private individuals and organisations
- \$10 per hour for community and not for profit individuals and organisations

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Delays in the timeline of the project have presented a risk to Council that may have resulted in negative feedback from the community, however this has not happened to date, and any potential future feedback will be mitigated by the fact that the studio is now open and ready for bookings.

This Report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Deputy Chief Executive Quarterly Report January to March 2022
MEETING DATE:	Tuesday 3 May 2022
AUTHOR:	EA to Deputy Chief Executive Officer, Tree Gillam
APPROVER:	Deputy Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with the key activities undertaken by the Office of the Deputy Chief Executive Officer Directorate from January to March 2022.

KEY MESSAGES

The Office of the Deputy Chief Executive Officer Directorate provides a quarterly report of its activities and highlights.

- The Office of the Deputy CEO includes the functions of Media and Communications, People and Customer Experience, Safety and Wellbeing, Strategic Projects and Partnerships.
- Over the reporting period, Council sent out 10 Media Releases and received 66 pieces of earned media across the local network including print articles, radio and broadcast.
- Council attracted an additional 192 new followers on Facebook and 27 new followers on Instagram this quarter.
- Council is currently engaging the community on the Draft Disability Inclusion and Access Plan (DIAP) and reported on two other consultations from the previous quarter.
- Website visitation has been maintained this quarter with over 30,000 visitors to the site.
- Organic Social media reach for the quarter was 51,923 people and 26,856 for paid advertising.
- Several strategic projects have been actively worked towards for the reporting period including the Gray Community Hall opening, SWELL development, Zuccoli Community Hub Consultation and Dog Park, and the new Palmerston Community Recording Studio.
- Council is currently operating under its staffing budget.
- Over the past quarter Council has continued to invest in the professional development of our employees. 34 training activities and professional development opportunities have been undertaken by staff within the quarter.
- During this quarter we supported our people with the highest instances of COVID-19 infection and close contact since the onset of the pandemic.

RECOMMENDATION

THAT Report entitled Deputy Chief Executive Quarterly Report January to March 2022 be received and noted.

BACKGROUND

The Office of the Deputy CEO includes the functions of Media and Communications, People and Customer Experience including Safety and Wellbeing, and Strategic Projects.

Media and Communications

Council continues to engage, inform and educate the community on what is happening throughout the Municipality. The platforms we use to get our messaging out are social media, public relations, website, letters to the community and marketing campaigns. The information is open and transparent, and we continue to ensure we use inclusive language.

Strategic Projects

Council has worked towards the delivery of several strategic projects and initiatives within the Palmerston municipality. These projects are expected to have high impacts on delivering towards and improving community wellbeing and lifestyle and remain key deliverables of Council outputs. The historical development of these projects can be found within various Council reports, as outlined in the Strategic Projects section of this report.

People and Customer Experience

We continue to support the professional development, health, safety, and wellbeing of our people through various initiatives that are regularly reviewed for effectiveness.

Our Full Time Equivalents (FTE) continue to be managed within budget, and we recognise and celebrate the diversity of our workforce. These initiatives and activities support our aim to becoming an employer of choice.

DISCUSSION

The following provides a snapshot of activities in the Media and Communications team over the past quarter (January-March 2022)

Media and Communications

Community Engagement

City of Palmerston currently has one matter out for community consultation which is the Draft Disability Inclusion & Access Plan (DIAP) which is set to close on the 16 April 2022. The Draft DIAP meets the commitment in the IDA Framework to develop strategies and actions to achieve equity of access and inclusion in all areas of Council's responsibility for people living with a disability. As well as ensuring that Council meets both its obligations under anti-discrimination legislation and the expectations of the residents of Palmerston.

Recent completed consultations that were reported on in the last quarter included the Play Space Strategy and the Sustainability Strategy. Both strategies were endorsed by Council early in 2022 after community consultation during last quarter.

Social Media

Over this quarter, the City of Palmerston Facebook Social page organic reach was 51,923 with the paid reach being 26,856. Council attracted 192 new Facebook followers this quarter, making a total of 16,092 page followers.

A Place for People

City of Palmerston's Instagram page reached 8,182 people organically and currently has 1535 followers which is an increase of 27 from last quarter.

Organic Posts (term that means unpaid)

This quarter there were 50 organic posts created on City of Palmerston's Facebook page.

The top performing post was Home Composting Rebate Program. This post had a reach of 9,922 with 139 Likes and Reactions, 95 Comments and 40 shares. Results like this are generally attributed to any kind of monetary support provided by Council and when it aligns with something of importance to the community (in this case encouraging community to practice sustainable actions.)

This quarter there were 36 stories created on City of Palmerston's Instagram page.

Top 5 Organic Posts

	Reach	Likes and Reactions	Comments	Shares
Home Composting Rebate Program	9,922	139	95	40
Get Active Palmerston	6,859	106	68	13
Charging Station at Recreation Centre	6,041	111	9	8
Get Active March	6,039	30	23	11
Accessible Amenities	5,893	158	6	2

Social Media Campaign's (paid advertising)

During this quarter, 10 ad campaigns were run across our social channels targeting a large demographic. The total reach for these campaigns was 55,604 with an average of 5,560 reach per ad.

The top performing ad campaign was Get Active Palmerston (see example ad below) which ran from 28 Feb – 30 March.



This campaign reached 12,932 users across Facebook and Instagram.

Top 5 Ads

	Reach	Likes and Reactions	Link Clicks
Get Active – March Timetable	12,9333	44	549
my Palmerston	7,864	12	203
Hooked on Palmerston January	6,378	8	124
my Palmerston	6,117	14	275
Get Active Promo Video	5,828	13	237

Public Relations/Media

Council sent out 10 Media releases during the period and received 66 organic pieces of organic earned media including print articles, radio and broadcast. The coverage recorded a potential reach of 210k people with an estimated ASR (advertising sales rate) of \$1.4 million. The highest performing pieces of Public Relations were around the Municipal Boundary expansion, Lakes and the Composting rebate scheme.

The Mayor completed three 'Head Honcho' interviews on ABC with Adam Steer and in addition to these another four additional interviews across other segments on ABC and Mix 104.9 interviews. The Mayor also featured twice on Channel 9 for the PGA Golf Championships announcement with Minister Lawler and myPalmerston voucher scheme.

Website

Over 160 updates have been made to the website last quarter.

Your audience at a glance



User statistics are down .01% (317 total users) from the same period in 2021 and there is a 11 second difference in session duration. Pages per session and number of sessions per user have increase slightly. Most users have searched organically from 'google' (56%), 15% have come direct to the site, 7% have come through the free WiFi network and 4.45% have come via Facebook.

Devices People are Using



There is a definite increase in the amount of desktop users in comparison to the year prior (55.3%) however this may be due to more people working with home office set ups. There has also been a slight increase (2%) of new visitors to site.

The following provides a snapshot of activities in the Strategic Projects area over the past quarter (January-March 2022)

Strategic Projects

Council has focused on several strategic project initiatives over the last reporting period. The below table outlines strategic projects Council have reported on in the last quarter, all of which are currently being actively worked towards for community delivery:

Council Meeting Date	Strategic Project Title	Description
18 January 2022	Community Recording Studio	This Report sought to update Council on the City of Palmerston Community Recording Studio and recommended proposed trial fees and charges.
1 February 2022	Zuccoli Community Hub Dog Park	This Report sought Council's approval of the proposed staged delivery and funding arrangements of the Off Leash Dog Exercise Area at the Zuccoli Community Hub including site preparation.

15 February 2022	Zuccoli Community Hub Community Consultation	This Report sought to inform Council of the response to feedback on the Zuccoli Community Hub Master Plan design, gained from recent community consultation and seeks Council's approval of the resulting finalised Master Plan.
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Council have also been working towards the development and delivery of other strategic projects and initiatives including:

- Gray Community Hall formal opening on 31 January 2022
- Building Better Regions Fund, round 6 application, for the Zuccoli Community Hub new children's library and community hall development (yet to be awarded) and
- SWELL construction tender finalisation

The following provides a snapshot of activities in the People and Customer team over the past quarter (January-March 2022)

Our People

Our Local Staff

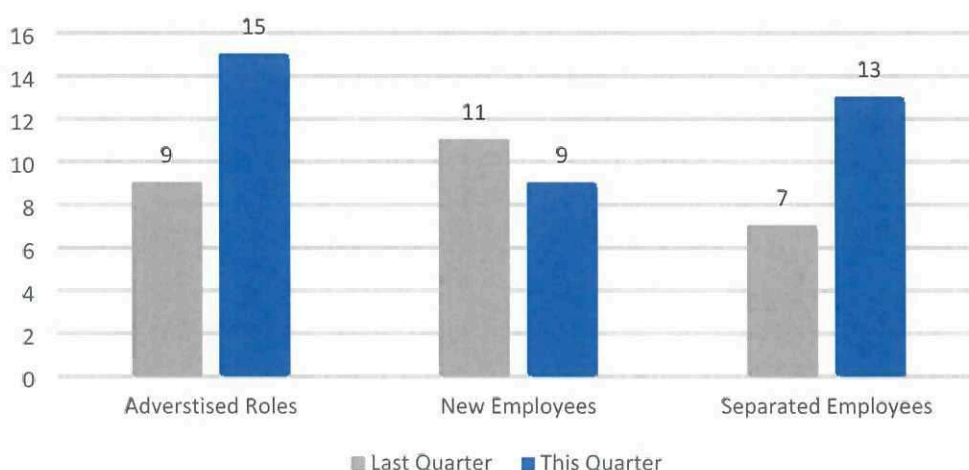
Council currently has a current approved Full Time Equivalent (FTE) of 91.55.

In the January to March quarter, we welcomed nine new employees to City of Palmerston, and we bid farewell to 13.

Council's headcount as of 31 March 2022 was 89 employees, comprising of full-time, part-time, casuals, and labour hire staff.

Recruitment of our People

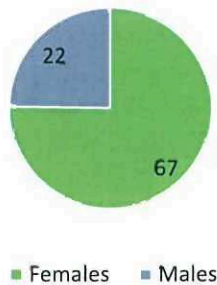
Personnel Movement Actions January - March 2022



Breakdown of Personnel Movement Actions across January to March 2022

The increase in advertised roles over this period was due to natural attrition as well as recruitment to some new key roles to support delivery of our Community Plan outcomes. Council's People and Customer team monitor separations and evaluate the movements. The main reasons for movements this quarter was staff moving interstate but other reasons include but are not limited to staff accepting promotions in other workplaces, and a lack of promotional opportunities available within Council (due to an incumbent already in the more senior role or the role not existing) requiring staff to look to move to another employer.

Gender Diversity



The diversity in gender is consistent across levels, with 83% of the Executive Leadership Team and 71% of the Senior Leadership Team female. No staff identify currently as non-binary.

Developing our People

Over the past quarter Council has continued to invest in the professional development of our employees. 34 training activities and professional development opportunities have been undertaken by staff within the quarter. This development included:

- Code of Conduct and Appropriate Workplace Behaviour
- Fire Warden Training
- FME Desktop Basics - Online
- Recruitment & Selection Panel Training
- Chief Fire Warden/Warden
- Truxor Verification of Competency
- Excavator Operations
- Cert II in Maritime Operations (Coxswain)
- Procurement Training
- First Aid and CPR
- Procurement Training
- ARCGis Introduction
- Supporting staff progression with higher education/post graduate qualifications
- Auslan Scholarship Program
- Leadership development Programs

Employee Wellbeing and Culture

On 21 March we celebrated Harmony Day and our employees took the opportunity to revel in our cultural diversity. Employees were encouraged to wear something orange and shared a food from around the world reflecting our cultural origins.

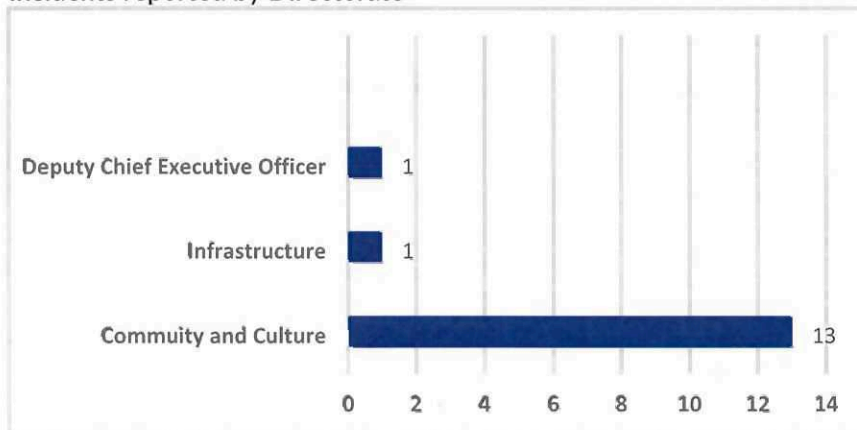


City of Palmerston Staff participating in a Harmony Day Lunch

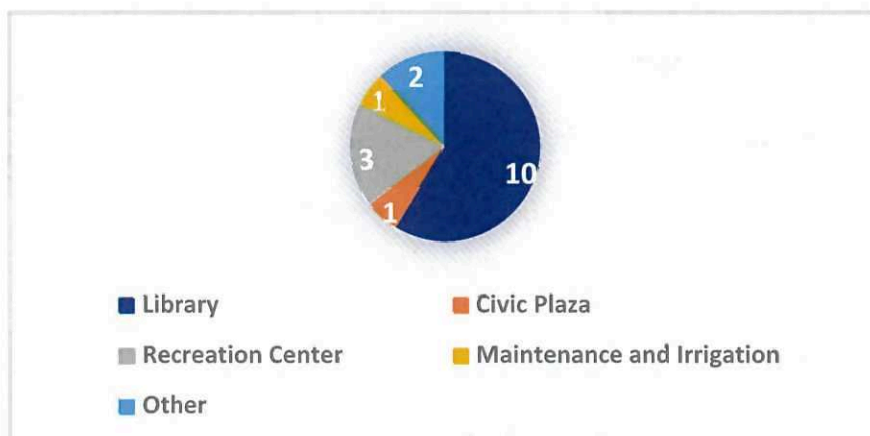
Employee Safety

The health, safety and wellbeing of our people continues to be a focus, with incidents recorded being related to anti-social behaviour or members of the public requiring medical attention in and around our facilities. There was a 32% reduction in reported incidents compared to the same period last year.

Incidents reported by Directorate



Incidents reported by Work Site



- 'Other' refers to incidents within City of Palmerston boundary
- 98% of incidents were related to members of the public

COVID-19 Response

We have continued to support our employees through the pandemic this quarter, with a significant rise (the highest since the onset of the pandemic) in case numbers and close contacts. We have ensured our employees do not come to work when unwell through personal and COVID leave provisions, however we have also provided them options for working from home when in isolation, provided they are feeling well.

Our Customer Experience

During the reporting period our Customer Experience Team (team of four) had 5928 interactions with our community, representing a 24% decrease from last quarter, which may be attributed to less people out and about in the community due to the pandemic. This is an average of 102 community interactions a day. 81% of enquires were fully resolved by the Customer Experience Team without requiring deferral to another team member.

Living our Customer Charter, we made it easy by being more accessible to the community. This involved having a presence at the Library and promoting cross skilling between team members in both areas. The team continued training our Regulatory Services Team on processing payment to enable dog releases to occur at the pound, saving our customers having to come to Civic Plaza. We also delivered training this quarter to administrative employees in processing basic customer transitions to provide back-up coverage for our contact points when required.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- People and Customer Manager
- Media and Communications Manager
- Executive Officer – Strategic Projects
- Customer Experience Advocate

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

There are no risk, legal and legislative implications relating to this Report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

A Place for People

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 17 May 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES

2nd Ordinary Council Meeting Tuesday 19 April 2022

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 19 April 2022 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Councillor Sarah Henderson (via audio-visual conferencing)
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Ben Giesecke
Councillor Damian Hale
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
Acting General Manager Infrastructure, Glen Collins
Director of Finance and Governance, Wati Kerta
Minute Secretary, Chloe Hayes

GALLERY

ABC News
Three members of staff

Initials: _____

COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.32pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT it be noted Councillor Garden will be on leave of absence as previously granted on 18 January 2022, for the period of 9 April to 27 April 2022 inclusive.

CARRIED 10/290 – 19/04/2022

3.3 Leave of Absence Request

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

1. THAT the leave of absence received from Councillor Eveleigh for 3 May to 6 May 2022 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Morrison for 28 April to 2 May 2022 inclusive be received and noted.

CARRIED 10/291 – 19/04/2022

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

1. THAT Council note the request for Audio/Audiovisual Conferencing received from Councillor Henderson on 19 April 2022 who will be physically prevented from attending a meeting due to ill health.
2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Eveleigh on 3 May 2022 who will be physically prevented from attending a meeting due to leave previously granted .

3. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Giesecke on 3 May 2022 who will be physically prevented from attending a meeting due to leave previously granted.

CARRIED 10/292 – 19/04/2022

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Moved: Councillor Morrison

Seconded: Councillor Eveleigh

THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 25.2.1 be received and noted.

CARRIED 10/293 – 19/04/2022

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Fraser

Seconded: Councillor Morrison

THAT the Minutes of the Council Meeting held on 5 April 2022 pages 10690 to 10699 be confirmed.

CARRIED 10/294 – 19/04/2022

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

Initials: _____

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Fraser
Seconded: Councillor Morrison

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
25.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so

Initials: _____

COUNCIL MINUTES

		much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.5	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/295 – 19/04/2022

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Expansion of Opening Hours - Civic Plaza

Moved: Councillor Fraser

Seconded: Councillor Hale

1. THAT Report entitled Expansion of Opening Hours - Civic Plaza be received and noted.
2. THAT Council endorses the change of opening hours at City of Palmerston's Civic Plaza to 7:30am to 5:30pm Monday to Friday, commencing 4 July 2022.
3. THAT a further report be presented to Council at the First Ordinary meeting of February 2023, outlining the impact of the changes of City of Palmerston Civic Plaza office hours detailing customer interaction statistics.

CARRIED 10/296 – 19/04/2022

13.1.2 Risk Management and Audit Committee Unconfirmed Minutes - 7 April 2022

Moved: Councillor Morrison

Seconded: Councillor Fraser

Initials: _____

1. THAT Report entitled Risk Management Audit Committee Unconfirmed Minutes - 7 April 2022 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.2.** to Report entitled Risk Management Audit Committee Unconfirmed Minutes - 7 April 2022 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 7 April 2022:
 - a) THAT the Risk Management and Audit Committee approve the change in date for the following:
 - i. Completion of the IT Disaster Recovery Plan and that a report be presented to the Risk Management and Audit Committee Meeting by July 2022.
 - ii. Risk Management and Audit Committee Workshop to be held by the end of April 2022.
 - b) THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan to be completed by July 2022.
 - c) THAT the Control Improvement Plan Register be updated to reflect:
 - i. The completion of the Asset Management Plan updates.
 - ii. The Asset Management Framework in accordance with ISO55001 to be completed by October 2022; and
 - iii. The Strategic Asset Management Plan to be completed by August 2022.
 - d) THAT Council notes that the outstanding actions must be completed as part of the preparation of the 2021-22 financial statements and that the Chief Executive Officer will provide a written update to the City of Palmerston External Auditor.
 - e) THAT a Risk Management and Audit Committee workshop be conducted for the end of April 2022.

CARRIED 10/297 - 19/04/2022

13.1.3 Palmerston Creative Industries Plan 2022-2027

Moved: Councillor Morrison
Seconded: Councillor Hale

1. THAT Report entitled Palmerston Creative Industries Plan 2022 - 2027 be received and noted.
2. THAT Council endorse the development of a draft Palmerston Creative Industries Plan 2022-2027 to be presented to Council at the Second Ordinary Meeting of August 2022 for consideration and endorsement to proceed with community wide public consultation.

CARRIED 10/298 - 19/04/2022

13.1.4 Community Benefit Scheme - Sponsorship Application Clubhouse Territory

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

1. THAT Report entitled Community Benefit Scheme - Sponsorship Application Clubhouse Territory be received and noted.
2. THAT Council approves three-year sponsorship for Clubhouse Territory of \$10,000 per year, for 2022, 2023 and 2024 to be funded from the Community Benefit Scheme as

detailed in Report entitled Community Benefit Scheme - Sponsorship - Clubhouse Territory.

CARRIED 10/299 - 19/04/2022

13.2 Receive and Note Reports

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT Council accept the tabled additional pages being pages 1-3 for **attachment 13.2.1.1**.

CARRIED 10/300 - 19/04/2022

13.2.1 Financial Report for the Month of March 2022

Moved: Councillor Morrison
Seconded: Councillor Deputy Mayor Henderson

THAT Report entitled Financial Report for the Month of March 2022 be received and noted.

CARRIED 10/301 - 19/04/2022

13.2.2 Community Benefit Scheme Update - April 2022

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT Report entitled Community Benefit Scheme Update - April 2022 be received and noted.

CARRIED 10/302 - 19/04/2022

13.2.3 Community and Culture Quarterly Report January to March 2022

Moved: Councillor Hale
Seconded: Councillor Fraser

THAT Report entitled Community and Culture Quarterly Report January to March 2022 be received and noted.

CARRIED 10/303 - 19/04/2022

13.2.4 Planning Scheme Amendment HESLUP

Moved: Councillor Morrison
Seconded: Councillor Eveleigh

THAT Report entitled Planning Scheme Amendment HESLUP be received and noted.

CARRIED 10/304 - 19/04/2022

14 INFORMATION AND CORRESPONDENCE

Initials: _____

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Moved: Councillor Morrison

Seconded: Councillor Eveleigh

THAT the verbal report received by Councillor Morrison regarding Tourism Top End AGM and General Meeting be received and noted.

CARRIED 10/305 – 19/04/2022

16 QUESTIONS BY MEMBERS

Moved: Councillor Eveleigh

Seconded: Councillor Morrison

1. THAT the question asked by Councillor Hale regarding the Recording Studio Bookings, be taken on notice by the CEO.
2. THAT the question asked by Councillor Eveleigh regarding the Community facility bookings, with response provided by CEO.

CARRIED 10/306 – 19/04/2022

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Hale

Seconded: Councillor Fraser

THAT the next Ordinary Meeting of Council be held on Tuesday, 3 May 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/307 – 19/04/2022

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser

Seconded: Councillor Eveleigh

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/308 – 19/04/2022

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT the meeting be adjourned for 15 minutes for media liaison.

CARRIED 10/309 – 19/04/2022

The meeting adjourned at 6.09pm.

Councillor Morrison left the meeting at 6.09pm.

The open section of the meeting closed at 6.09pm for the discussion of confidential matters.

The chair declared the meeting closed at 7.34pm.

Chair

Print Name

Date

Initials: