



AGENDA

2nd Ordinary Council Meeting

Tuesday 19 April 2022

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 5 April 2022 pages 10690 to 10699 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the

		receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
25.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.5	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Expansion of Opening Hours - Civic Plaza
MEETING DATE:	Tuesday 19 April 2022
AUTHOR:	People and Customer Manager, Emma Blight
APPROVER:	Deputy Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks approval from Council to extend the opening hours of Civic Plaza to 7:30 am to 5:30 pm Monday to Friday commencing 4 July 2022.

KEY MESSAGES

- At City of Palmerston, we place our community at the centre of all we do.
- City of Palmerston has multiple sites with the Civic Plaza providing the most face-to-face customer service options.
- Council is focused on improving our customer experience and increasing the opportunity for customers to engage with us.
- We are seeking to expand our opening hours of Civic Plaza to improve accessibility for our customers to allow for visiting the site before and after standard work hours.
- An increase in hours of operations between Monday to Friday is being proposed, resulting in an extra 5 hours per week Council at Civic Plaza is open to the public.
- The extension of hours will not result in an increase of hours worked by individual employees as rostering will stagger staff hours however, this change will increase the accessibility of Council services to our customers.
- Data will be collected on the impact of this service level improvement initiative and reported back to Council.

RECOMMENDATION

1. THAT Report entitled Expansion of Opening Hours - Civic Plaza be received and noted.
2. THAT Council endorses the change of opening hours at City of Palmerston's Civic Plaza to 7:30am to 5:30pm Monday to Friday, commencing 4 July 2022.
3. THAT a further report be presented to Council at the First Ordinary meeting of February 2023, outlining the impact of the changes of City of Palmerston Civic Plaza office hours including detailing customer interaction statistics.

BACKGROUND

At City of Palmerston, people are at the centre of all we do. It is our aim to ensure our customer service functions are accessible and customer friendly as possible. Current contact points for our customers are Civic Plaza, the Palmerston Library, the Recreation Centre, and the Pound.

Civic Plaza is currently open to the public from Monday to Friday 8am to 5pm. There are also customer contact points available at other locations beyond this. Library hours are currently Monday to Thursday, 9am to 6pm, Friday 10am to 8pm, Saturday, 10am to 1pm and Sunday 1pm to 4pm, whilst Recreation Centre opening hours are currently Monday to Friday, 8am to 5pm with casual employees working beyond this to provide services to users of the facility. The Pound is open from Monday to Friday, 8am to 5pm, with afterhours animal release available through the on-call staff member.

In 2021, City of Palmerston implemented our Customer Charter that identifies the pillars Council seeks to achieve in Customer Experience across the entire organisation. The Charter has seen improvements in staff sentiment towards our customer, and some improvements to our customer experience have been implemented since this time, including the ability to pay rates and animal registrations at the Library and the ability to pay for animal release at the Pound. To ensure we continue to meet our community's needs, we are seeking to extend the opening hours of Civic Plaza, increasing the opportunity for our community to engage with Council.

DISCUSSION

Office hours at Civic Plaza currently are Monday to Friday, 8am to 5pm. Recognising that many customers are required to be at work during these hours, the Customer Experience team collated some data regarding early morning and later afternoon transactions as well as analysing the afterhours call service. Whilst many of the calls experienced after hours were queries that could be answered the following day, it became apparent that opening earlier and closing later may assist some of our customer demographic, providing our community greater opportunity to engage with Council.

The 2021 Community Satisfaction survey indicated that phone contact was the most used method of communication with Council. If this change is endorsed phones will be operational with staff from all areas of Council available rather than just an afterhours service from 7.30am-5.30pm Monday to Friday providing a higher level of customer support.

Under the City of Palmerston Enterprise Agreement, the span of ordinary hours for the majority of staff is 6am to 6pm enabling the modified start and finish times to be quickly and easily implemented if approved. Two key areas that will be impacted outside of Customer Experience are the Rates team and Regulatory Services. For example, due to the volume and complexity of Rates queries, the Rates team will implement a new roster, providing coverage Monday to Friday from 7:30am to 5:30pm. To further support the range of services available to customer through the extended hours, Regulatory Services staff are also able to implement staggered start and finish times to enable coverage from Monday to Friday, 7:30am to 5:30pm with this supplemented by on call staff (Rangers) per current practise.

The extension of hours will not result in an increase of hours worked by individual employees as rostering will stagger staff hours however, this change will increase the accessibility of Council services to our customers.

The proposed date of effect will allow for continued appropriate internal consultation, external promotion and will allow time for changes to be made to facilities where times are advertised. IT will also be programmed based on hours.

With the increasing range of customer services (rates payments, dog registrations) now being provided by the Library (this was introduced in 2020), extending the opening hours of Civic Plaza would see most Council services being able to be provided to the community from Monday to Thursday, 7:30am to 6pm, Friday 7:30 am to 8pm, Saturday, 10am to 1pm and Sunday, 1pm to 4pm.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Senior Leadership Team
- Executive Leadership Team

A change management plan incorporating staff consultation has been implemented to ensure a smooth transition to any changes to hours (though all changes will be within the span of ordinary hours). This will continue to be rolled out if this recommendation is approved.

If approved, the expanded opening times as well as the range of services available at our facilities will be advertised to our community through our website, publications, and social media, as well as through updated signage.

A report will be provided back to Council after six months if approved which will highlight trends in access and any other relevant data obtained post implementation.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There will be minor budget implications relating to this Report in the additional costs incurred through running air-conditioning of buildings up to an hour per day.

There are no resource implications. Some team members will undergo a change in hours, with staggered start times to ensure coverage for the entire opening period, without being required to work additional hours. There are casual staff available to be called up to support absences and peak periods if required.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 8 Fails to develop effective relationships and manage expectations of relevant parties
Context: Engagement & communication with stakeholders (internal and external to the City).

The Local Government Act 2019 clause 4.3 Section 66 (2) states that 'A public office must be open to the public at reasonable times determined by the council'. The proposed change increases our access for the municipality and therefore does not contravene the requirements of the Act. As the extended hours fall

between the span of ordinary hours for affected employees in the Enterprise Agreement, there is minimal industrial risk associated with this matter.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are minor environment sustainability implications for this Report in the additional running of air conditioning half an hour per day.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Risk Management Audit Committee Unconfirmed Minutes - 7 April 2022
MEETING DATE:	Tuesday 19 April 2022
AUTHOR:	Executive Support, Chloe Hayes
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval of the recommendations from the Risk Management and Audit Committee meeting held on Thursday 7 April 2022.

KEY MESSAGES

- The Risk Management and Audit Committee (Committee) met on Thursday 7 April 2022.
- The Committee agenda is available for viewing on Council's website.

RECOMMENDATION

1. THAT Report entitled Risk Management Audit Committee Unconfirmed Minutes - 7 April 2022 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.2.** to Report entitled Risk Management Audit Committee Unconfirmed Minutes - 7 April 2022 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 7 April 2022:
 - a) THAT the Risk Management and Audit Committee approve the change in date for the following:
 - i. Completion of the IT Disaster Recovery Plan and that a report be presented to the Risk Management and Audit Committee Meeting by July 2022.
 - ii. Risk Management and Audit Committee Workshop to be held by the end of April 2022.
 - b) THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan to be completed by July 2022.
 - c) THAT the Control Improvement Plan Register be updated to reflect:
 - i. The completion of the Asset Management Plan updates.
 - ii. The Asset Management Framework in accordance with ISO55001 to be completed by October 2022; and
 - iii. The Strategic Asset Management Plan to be completed by August 2022.

- d) THAT Council notes that the outstanding actions must be completed as part of the preparation of the 2021-22 financial statements and that the Chief Executive Officer will provide a written update to the City of Palmerston External Auditor.
- e) THAT a Risk Management and Audit Committee workshop be conducted for the end of April 2022.

BACKGROUND

The Risk Management and Audit Committee (RAMC) is responsible for overseeing the responsibilities of corporate governance, particularly maintaining adequate internal controls over the revenue, expenditure, and assets control of the Council.

DISCUSSION

The RMAC Committee meeting was held on Thursday 7 April 2022 with the unconfirmed minutes provided at **Attachment 13.1.2.1**.

The RMAC Agenda and reports are available for viewing on Council's website.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

The Strategic Risk Register and its review is in accordance with the recent adopted Council Policy *FIN09 – Risk Management & Audit Committee*.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the Council and Administration to account with clear and transparent performance reporting.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

- 1. Risk Management and Audit Committee - 7 April 2022 - UNCONFIRMED Minutes [13.1.2.1 - 7 pages]



MINUTES

Risk Management and Audit Committee **Tuesday 7 April 2022**

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

'A Place for People'



A Place for People

COUNCIL AGENDA Attachment 13.1.2.1 COMMITTEE MINUTES

Minutes of Risk Management and Audit Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Thursday 7 April 2022 at 5:30pm.

PRESENT

COMMITTEE MEMBERS

Clare Milikins, Independent Member (Chair)
Steve Bartlett, Independent Member
Mayor Athina Pascoe-Bell
Deputy Mayor Sarah Henderson
Councillor Amber Garden

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
General Manager Community Culture, Anna Ingram
Acting General Manager Infrastructure, Glenn Collins
Director Governance Finance, Wati Kerta
Minute Secretary, Chloe Hayes

GALLERY

KPMG Senior Consultant, Chris Wie

Initials: _____



A Place for People

COUNCIL AGENDA Attachment 13.1.2.1 COMMITTEE MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:07pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

THAT the Minutes of the Council Meeting held on 20 October 2021 pages 170 to 175 be confirmed.

CARRIED RMA10/14 – 77/04/2022

Initials: _____



A Place for People

COUNCIL AGENDA Attachment 13.1.2.1 COMMITTEE MINUTES

6.2 Business Arising from Previous Meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving Confidential Items into Open

Nil

8.2 Moving Open Items into Confidential

Nil

8.3 Confidential Items

Nil

9 OFFICER REPORTS

9.1 Action Reports

9.1.1 Action Report - April 2022

Moved: Steve Bartlett
Seconded: Mayor Pascoe-Bell

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report entitled Action Report - April 2022 be received and noted.
2. THAT the Risk Management and Audit Committee approve the change in date for the following:
 - a) Completion of the IT Disaster Recovery Plan and that a report be presented to the Risk Management Committee Meeting by July 2022.
 - b) Risk Management and Audit Committee Workshop to be held by the end of April 2022.

CARRIED RMA10/15 - 7/04/2022

9.1.2 IT Disaster Recovery Plan Update

Moved: Councillor Garden
Seconded: Mayor Pascoe-Bell

THAT the Risk Management and Audit Committee recommend to the Council:

Initials: _____

1. THAT Report entitled IT Disaster Recovery Plan Update be received and noted.
2. THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan to be completed by July 2022.

CARRIED RMA10/16 – 77/04/2022

9.1.3 Strategic Asset Management Plan Update

Moved: Steve Bartlett
Seconded: Councillor Garden

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report entitled Strategic Asset Management Plan Update be received and noted.
2. THAT the Control Improvement Plan Register be updated to reflect:
 - a) The completion of the Asset Management Plan updates
 - b) The Asset Management Framework in accordance with ISO55001 to be completed by October 2022; and
 - c) The Strategic Asset Management Plan to be completed by August 2022.

CARRIED RMA10/17 – 77/04/2022

9.1.4 Management Response to External Audit Observations 2021

Moved: Mayor Pascoe-Bell
Seconded: Steve Bartlett

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report entitled Management Response to External Audit Observations 2021 be received and noted.
2. THAT Council notes that the outstanding actions must be completed as part of the preparation of the 2021-22 financial statements and that the Chief Executive Officer will provide a written update to the City of Palmerston External Auditor.

CARRIED RMA10/18 – 77/04/2022

Deputy Mayor Henderson entered the meeting at 5:17 pm.

9.1.5 Update Strategic Risk Review

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Henderson

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report entitled Update Strategic Risk Review be received and noted.

Initials: _____

2. THAT a Risk Management and Audit Committee workshop be conducted for the end of April 2022.

CARRIED RMA10/19 – 77/04/2022

9.2 Receive and Note Reports

9.2.1 Insurance Program Review

Moved: Steve Bartlett
Seconded: Deputy Mayor Henderson

THAT the Risk Management and Audit Committee recommend to the Council:

THAT Report entitled Insurance Program Review be received and noted.

CARRIED RMA10/20 – 77/04/2022

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 24 May 2022 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED RMA10/21 – 77/04/2022

Initials: _____



A Place for People

COUNCIL AGENDA Attachment 13.1.2.1 COMMITTEE MINUTES

13 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED RMA10/22 – 77/04/2022

The Chair declared the meeting closed at 6:03pm.

Chair

Print Name

Date

Initials:

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	Palmerston Creative Industries Plan 2022 - 2027
MEETING DATE:	Tuesday 19 April 2022
AUTHOR:	Community Development Officer Art and Culture, Kyle Walmsley
APPROVER:	General Manager Community and Culture, Anna Ingram

COMMUNITY PLAN

Cultural Diversity: In Palmerston we celebrate our cultures in a way that values our diversity.

PURPOSE

This Report seeks Council's endorsement of the development of a draft Palmerston Creative Industries Plan 2022-2027.

KEY MESSAGES

- At City of Palmerston, arts and cultural activities are recognised as a valuable part of our vibrant and diverse community, contributing to a flourishing, innovative and cohesive community.
- The fostering and promotion of arts, culture and local history within the community is identified as a measure of success in Outcome Area 3 – Cultural Diversity in the Community Plan.
- Although City of Palmerston's current Arts Strategy 2016-2021 expired in July 2021, a wide range of creative activities have continued to be facilitated and delivered by Council.
- City of Palmerston is now presented with an opportunity to shape a framework and action plan for creative activities within our community that align to the Community Plan and other key documents such as the Northern Territory Government's Creative Industries Strategy 2020-2024.
- The City of Palmerston by developing the Palmerston Creative Industries Plan will create a framework for arts, culture and the creative industries in our region for the next five years.
- The Palmerston Creative Industries Plan will gain input from the community, industry, and stakeholder groups, and will clearly outline the current situation, opportunities and challenges for City of Palmerston, alongside strategic priorities and an action plan that addresses them.
- A draft five-year Palmerston Creative Industries Plan 2022-2027 will be developed and presented to Council in August 2022 for consideration and endorsement of a period of community wide public consultation for a minimum 30 days.

RECOMMENDATION

1. THAT Report entitled Palmerston Creative Industries Plan 2022 - 2027 be received and noted.
2. THAT Council endorse the development of a draft Palmerston Creative Industries Plan 2022-2027 to be presented to Council at the Second Ordinary Meeting of August 2022 for consideration and endorsement to proceed with community wide public consultation.

BACKGROUND

City of Palmerston's vision is "A Place for People", where arts and cultural activities are recognised as a valuable part of our vibrant and diverse community, contributing to a flourishing, innovative and cohesive city. In Council's Community Plan, a Measure of Success in Outcome Area 3 – Cultural Diversity is as follows:

- *Fostering and promotion of arts and culture within our community and the awareness and promotion of our local history is improved.*

Although City of Palmerston's current Arts Strategy 2016-2021 expired in July 2021, a wide range of creative activities have continued to be facilitated and delivered by Council. Some of the work that City of Palmerston has already been undertaking in the creative industries include:

- Key public art pieces such as "Gudangwa" mural at the Recreation Centre, by artists Shaun Lee, Trent Lee & Tony Lee and the "Fleeting" sculptural artwork installed at the new Gray Community Hall by artist Joanna Del Nido.
- Performance-based events such as the Live at the Lake series and Theatrical Nights at Sanctuary Lakes including most recently, "The Taming of the Shrew" by Tainted Theatre.
- Key cultural community celebrations such as Palmerston Youth Festival, NAIDOC Week, Harmony Day, International Women's Week, Pride Festival and Multicultural Festival.
- Workshop facilitation in the Durack Community Arts Centre showcasing a range of different art and craft-based activities.
- Community-based art exhibitions in Council facilities.
- Library collection, programs and events promoting lifelong learning throughout the year.

In addition, the April 2022 launch of Palmerston's new "Gulwa" Community Recording Studio, the first of its kind in the Northern Territory, will present further opportunities for Council to support musical development and other recording projects within the Palmerston community.

In 2017 the Northern Territory Government (NTG) identified the Creative Industries as a developing sector in our economy under the Economic Development Framework (EDF) with the potential to grow and contribute to innovative economies and communities. In 2020 NTG released its Creative Industries Strategy 2020-2024, which is a key guiding document for alignment with Palmerston's new Creative Industries Plan. In addition, in 2019, NTG released the 10 Year Museums Master Plan which includes specific references to proposed arts outcomes for Palmerston.

These key publications, as well as current academic research informs us that arts and culture are essential to the wellbeing of a community and a city. City of Palmerston's own Community Plan, which was developed by the community further demonstrates that arts and culture are valued and are considered a priority for the people of Palmerston. Art celebrates the histories, stories and landscapes of our regions, including the rich cultural heritage of our First Nations people, and is integral to the creation of liveable regions, thriving, healthy communities and sustainable social and economic growth.

City of Palmerston is now presented with an opportunity to shape a framework and action plan for the next five years for creative activities within our community.

For the purposes of background research and stakeholder consultation, definitions of what the Creative Industries encompass have been grouped as follows:

- Visual arts and crafts
- Screen, radio and broadcast

- Advertising
- Museums
- Architecture
- Performing Arts
- Fashion
- Digital Design
- Literature and Print Media
- Festivals
- Music Composition and Publishing
- Libraries and Archives

DISCUSSION

City of Palmerston will develop the Creative Industries Plan as a framework for arts, culture and the creative industries in our region for the next five years. It will provide an action plan to guide Council in making timely decisions regarding financial and human resource investments for the development of all forms of arts, culture and heritage, as well as the broader cultural engagement and enrichment of community life.

A thriving artistic community has multiple tiers of arts engagement including practising professional artists, opportunities for hobbyists and recreational participants, as well as embedded arts experiences throughout Council's events, projects and infrastructure and design. Interwoven through these tiers is the recognition, involvement and celebration of the rich cultural heritage of our First Nations peoples.

In initial scoping of the Creative Industries sector, it is observed that Palmerston's arts and creative activities often draw on Darwin-based organisations and creatives. This may be due to the lack of visibility of Palmerston based artists, arts and cultural organisations, and formalised networks. Establishing a Creative Industries Plan will create opportunities for Palmerston to identify and draw on the local community to create its own distinct artistic voice. This will complement and connect with existing activities and festivals in Darwin and the rural areas, sharing resources where appropriate and at the same time offering distinct points of difference in the cultural landscape that are unique to Palmerston.

The key objective in engaging stakeholders to assist with creating the Palmerston Creative Industries Plan, is to create the framework and action plan by:

- Understanding the current state of the arts and culture in Palmerston.
- Conducting a community audit of existing and potential cultural facilities and identify cultural needs and priorities.
- Determining existing needs of the various arts sectors within the community and develop strategies and priorities to meet those needs.
- Determining how arts opportunities can best be carried out in the City and outlining the roles and responsibilities of various stakeholders to ensure effective use of existing resources.
- Creating a vision for the future of arts and culture in Palmerston as a road map to becoming a cultural city.
- Increasing the awareness and understanding of the benefits of the arts within the community.

It is being recommended that Council endorse the development of a draft Creative Industries Plan 2022-2027 for the purpose of community wide public consultation.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team

City of Palmerston staff will engage consultants to assist with reviewing and undertaking the draft development and the stakeholder engagement for this project.

Once the draft document has been produced, it will be presented to Council for consideration in August 2022, and endorsement of community wide public consultation on the draft for a minimum period of 30 days before presentation of a final version.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Funding for this work has been identified within Council's 2021/2022 operational budget. No additional funding is required.

Development of the Creative Industries Plan 2022-2027 will assist the local Palmerston arts community to grow, which will bring added economic benefit to the Palmerston Community, as more arts-based activities are developed and run locally. It will also allow Palmerston to potentially attract more arts-based external funding grants into these future projects.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Failure to develop a Creative Industries Plan 2022-2027 may limit opportunities for delivering on outcomes identified in the Community Plan and attracting external funding grants into Palmerston. Council may be criticised by the community should it not deliver on these outcomes.

The previous Arts Strategy 2016 – 2021 has expired and therefore there is a risk that Council is undertaking projects not aligned to an overall plan. This is currently being managed through projects and activities as outlined in this report, however the proposed plan will provide more guidance based on Council's priorities and direction towards arts and cultural activities.

This report addresses the following City of Palmerston Strategic Risks:

- 6 Fails to deliver the strategic vision for the City
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



A Place for People

COUNCIL AGENDA

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.4
REPORT TITLE:	Community Benefit Scheme - Sponsorship Application Clubhouse Territory
MEETING DATE:	Tuesday 19 April 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager, Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval for a Community Benefit Scheme sponsorship application from a local community organisation, Clubhouse Territory.

KEY MESSAGES

- Council provides funding through Community Benefit Scheme to eligible community groups and organisations.
- Council has received a multiyear sponsorship application from Clubhouse Territory (CHT) requesting \$20,000 per year for 2022, 2023, 2024.
- Council's FIN18 Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.
- CHT is an incorporated, local, not-for-profit organisation, specialising in a range of community fundraisers, events and projects.
- CHT's sponsorship application meets all the requirements under the Council's Community Benefit Scheme policy.
- CHT is seeking to run a six week All-abilities Come-n-try program each year over three years, with an estimated 250 participants across the six weeks, and an estimated 12 participating sports and not-for-profit groups.
- CHT has been running these types of events successfully in Darwin and is looking to expand their events into Palmerston to further support the Palmerston and Rural community.
- CHT have already successfully run a 'Be-Inclusive' Games event earlier this year in the Palmerston Recreation Centre with around 250 participants and would like to continue offering similar activities to further support the Palmerston community.
- The sponsorship would enable CHT to provide free, inclusive sports and activities in Palmerston over a three-year period.
- CHT's application aligns with Council's Inclusive, Diverse and Accessible Policy Framework, by supporting people with all abilities to be involved and engaged in sporting activities.
- CHT has provided four sponsorship level options of Major - \$20,000, Gold - \$15,000, Silver - \$10,000 and Bronze - \$5,000.

- Officers recommend that Council supports the application at the Silver Sponsorship level of \$10,000 for the three years, which is on par with similar sporting organisations that have recently received multiyear sponsorship funding.
- CHT is committed to displaying the City of Palmerston branding appropriately as demonstrated in the attached sponsorship proposal and will provide a report to Council each year on participation and other outcomes.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Sponsorship Application Clubhouse Territory be received and noted.
2. THAT Council approves three-year sponsorship for Clubhouse Territory of \$10,000 per year, for 2022, 2023 and 2024 to be funded from the Community Benefit Scheme as detailed in Report entitled Community Benefit Scheme – Sponsorship – Clubhouse Territory.

BACKGROUND

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$97,635 remains available in CBS funding for future projects and events that benefit Palmerston in this financial year.

Council has received a multiyear sponsorship application from local organisation Clubhouse Territory (CHT) requesting \$20,000 per year for 2022, 2023 and 2024.

Established in 2013 CHT aims to deliver a range of projects and initiatives within the five key themes of sports participation, the arts, health, education and social inclusion. The broad objectives of the Clubhouse Project are to: increase participation & involvement in sport, create a greater sense of health & wellbeing, build access & inclusion for people with disabilities, improve self-worth & sense of achievement, provide training & employment, create a sense of community, provide support & education encourage and establish collaborations & partnerships.

DISCUSSION

CHT is seeking to run a six week All-abilities Come-n-try program each year over three years, with an estimated 250 participants across the six weeks and an estimated 12 participating sports and not-for-profit groups. The program will be free to attend, and the identified target audience will be:

- Families and residents from across the Palmerston and Rural area
- Families with young people who have a disability
- Local community groups and organisation

CHT has been running similar events successfully in Darwin at the Territory Netball Stadium and is keen to expand their program into the Palmerston region to further benefit the families of Palmerston and the Rural area. In speaking to previous participants and sporting organisations, CHT has identified that having the opportunity for children to come and try different sports in the one location allows children who lack confidence to participate and find a sport they enjoy. Therefore, the six-week All-abilities come-n-try program was developed from direct feedback from stakeholders. In addition to the come-n-try programs, CHT also runs “Be-inclusive Games” events, one of which was held at the Palmerston Recreation Centre in January 2022, with around 250 participants and positive feedback was received about this event.



Image: Participants at ‘Be-Inclusive’ Games

CHT in their application outlines the following proposed benefits to the Palmerston Community:

- Free, inclusive sports and activities for anyone, of any age or ability
- Engaging and fun activities available to Palmerston families who can all attend the sessions together as a family
- Promotes belonging and inclusivity among the community
- Provides opportunities for people with a disability to engage in a local, active program
- Provides a support network opportunity to families and careers of people with a disability
- It provides an activity to people from all financial demographics
- Help to create a greater sense of health and wellbeing among the community

These proposed benefits meet the Principles of the City of Palmerston Inclusive, Diverse and Accessible (IDA) Policy Framework, which guides future practises for increased community inclusion and representation across all facets of Council. The IDA Framework Principles allow the ideas and priorities of the Palmerston community to be considered, in continuously working towards creating a place of equal access within our public domains, services and programs. The CHT’s application specifically meets the IDA principle of Collaboration; to support local businesses, organisations, facilities and venues to increase accessibility and inclusion.

In their application, CHT has provided four sponsorship level options of Major - \$20,000, Gold - \$15,000, Silver - \$10,000 and Bronze - \$5,000. CHT has requested the Major Sponsorship option of \$20,000 from City of Palmerston and receives sponsorship funding from a range of other organisations. Officers recommend the Silver Sponsorship option of \$10,000 per year, as this is on par with sponsorship funding provided to other similar sporting organisations under the Community Benefit Scheme, such as the

recently approved sponsorship for Palmerston Netball Association NT. Organisations who have been awarded CBS sponsorship funding in 2021/22 have demonstrated a similar level of benefit to the Palmerston community as CHT, with similar participant numbers.

CHT is committed to displaying the City of Palmerston branding appropriately including acknowledgement as a Clubhouse Territory Sponsor in media releases including radio advertising, social media, newsletters, and staff email signatures. The sponsorship acknowledgment includes the CoP logo on the CHT website and signage. CHT would also provide a report to Council each year outlining participant numbers and other outcomes.

CONSULTATION PROCESS

Clubhouse Territory has been consulted in the preparation of this report and has indicated that the activities would still proceed without City of Palmerston's sponsorship funding, however they would be appreciative of any level of funding to assist with their costs.

POLICY IMPLICATIONS

Council Policy *FIN 18 Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2021/2022 financial year for grants, donations, sponsorships, and scholarships is \$230,000. Currently \$97,635 remains available for future projects and events. This grant application as a Major Sponsorship to the value of \$20,000 would reduce this amount to \$77,635. Silver Sponsorship (recommended) would reduce the amount to \$87,635. Currently \$86,943 has been expended in the CBS budget, with an additional \$45,422 committed in his financial year for other two-year and three-year on-going sponsorships.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy FIN18 Grants, Donations, Scholarships and Sponsorships.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

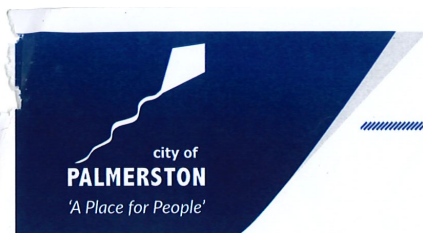
There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220315 - CBS - Application form - sponsorship - Clubhouse Territory [**13.1.4.1** - 1 page]
2. 20220315 - CBS - Clubhouse Territory - Sponsorship Proposal [**13.1.4.2** - 8 pages]



APPLICATION FORM

SPONSORSHIP

REQUESTS OF ANY VALUE

Organisation Name: CLUBHOUSE TERRITORY
Contact Name: DEB JONES
Position of Contact: DIRECTOR
Telephone: 0417857166 Mobile: 0417 857 166
Email: director@clubhouseterritory.org.au
Postal Address: PO Box 1186, Nightcliff, NT 0814
Residential Address: 18 Bauhinia St, Nightcliff NT
Account Name: Clubhouse Territory Inc.
Account Number: 182652131 BSB: 633-000
Amount Requested: \$20,000 p/a ABN: 66 913 524 828
Activity Name: Clubhouse Project All- Activity Date: July 2022 - June 2025.
Location of Activity: PALMERSTON RECREATION CENTRE
Abilities Come-n-Try.

ATTACHED WRITTEN APPLICATION WHICH INCLUDES:

- ☒ A copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits to City of Palmerston.

Funding of this proposed activity/event/item will benefit the Palmerston Community, by:

please see attached Sponsorship proposal

and relates to the following goals and strategies in the City of Palmerston Community Plan:

please see attached Sponsorship proposal

Signed:

Date: 15/03/2022.

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

In Person: Civic Plaza, 1 Chung Wah Terrace, Palmerston

PO Box 1 Palmerston NT 0831

8935 9922

palmerston@palmerston.nt.gov.au

8935 9900

The City of Palmerston complies with the information Privacy Principles contained in the *Information Act* (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on www.palmerston.nt.gov.au.

CLUBHOUSE TERRITORY SPONSORSHIP PROPOSAL



Prepared for

City of Palmerston
Grants, Donations, Scholarships
and Sponsorships

From

Deb Jones
Director
Clubhouse Territory Inc.





ABOUT US

Clubhouse Territory is an incorporated, local, not-for-profit organisation, specialising in a range of community fundraisers, events and projects.

We have created bespoke, highly regarded programs that promote and educate the community on inclusion, which include The Be-Inclusive Games, A Day in the Life Workshops and now, the All-Abilities Come-n-Try program.

VISION

To make every sport inclusive of people of all ages and abilities.

MISSION

To provide regular opportunities for people of all ages and abilities to participate in customised events and projects that build a happier, healthier and more inclusive community.

OUR TEAM

DEB JONES
Founder & Director

JAYNE PARKIN
Executive Officer

KATE ANDERSON
Administration & Project Officer

CHT BOARD
Andrew Green | Juanita Gay | Tina Sacca

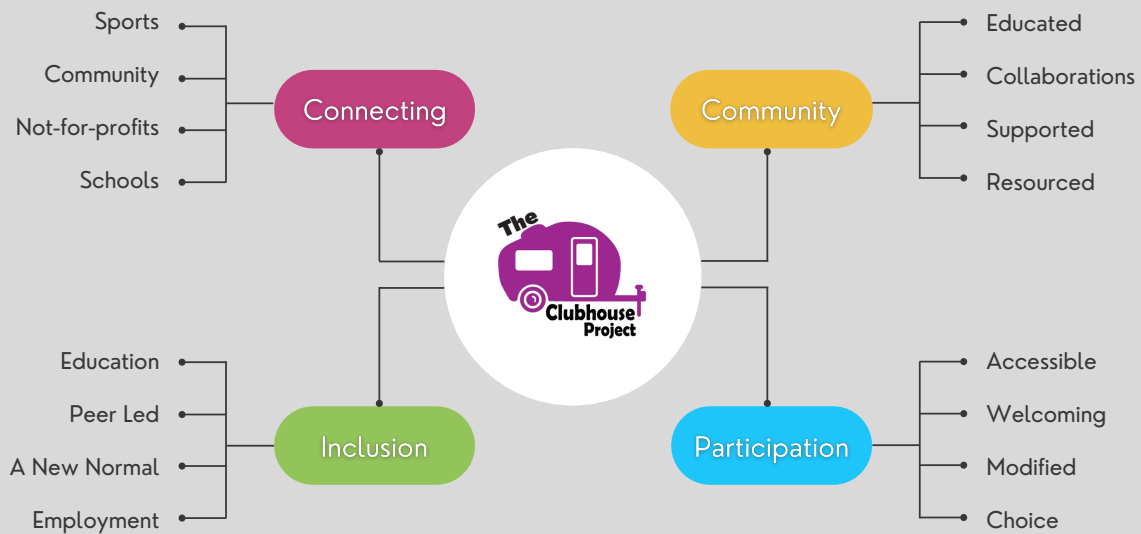
We believe every person, regardless of age or ability, should have the opportunity to participate in any sport.



WHAT WE DO

The broad objectives of the Clubhouse Project are to:

- increase participation & involvement in sport
- create a greater sense of health & wellbeing
- build access & inclusion for people with disabilities
- improve self-worth & sense of achievement
- provide training & employment
- create a sense of community
- provide support & education
- encourage & establish collaborations & partnerships





OUR PROGRAM

PROGRAM OBJECTIVE

To provide a collaborative approach to regular and accessible come-n-try sessions to people of all ages and abilities, with a special focus on people with a disability.

WHY IS THIS PROGRAM NEEDED?

While speaking with sporting organisations about the success of their all-ability come-n-try sessions, they expressed the difficulties they faced in attracting participants to their sessions. They also expressed that the time and money put into marketing and running these sessions could be considerable without any real return.

In a recent survey sent to our Be-Inclusive Games School Holiday Program attendees, parents provided us with feedback that one of the best things about the Be-Inclusive Games was the ability for their children to be able to try multiple sports in the one location, especially if their child/ren lacked confidence.

It is through this feedback that we have developed the 6-week All-Abilities Come-n-try program.



We have gained a commitment from the following sports & organisations to our program:

- Athletics NT
- Darwin Basketball Association
- Bowlabilities
- Cricket NT
- Darwin Table Tennis Association
- Football NT
- Golf Australia
- Hockey NT
- PaRBA
- NRL NT | NRL Wheelchair
- Tennis NT
- Top End Zumba Crew
- Touch Football NT
- Squash NT
- YMCA
- and many more...

BENEFIT TO CITY OF PALMERSTON & THE PALMERSTON COMMUNITY

Our project helps to meet the objectives of the CoP_Community Plan in the following areas.
Family and Community

Objective 1.1: - We focus on families

- A Palmerston Family and People Plan is developed in partnership with the community. It includes strategies for all types of people and families in Palmerston.
- Engaging and fun activities are available for Palmerston's' families:
 - A hub for children and young people – which offers a sanctuary and promotes belonging; and
 - Support and places to gather for parents, single people and the elderly.

It provides the following benefits to the Palmerston Community:

- FREE, inclusive sports and activities for anyone, of any age or ability
- Engaging and fun activities available to Palmerston families who can all attend the sessions together as a family
- Promotes belonging and inclusivity among the community
- Provides opportunities for people with a disability to engage in a local, active, program
- Provides a support network opportunity to families and carers of people with a disability
- It provides an activity to people from all financial demographics
- Help to create a greater sense of health and wellbeing among the community





CLUBHOUSE TERRITORY MAJOR SPONSOR \$20,000

- Acknowledgement as a Clubhouse Territory Major Sponsor in media releases including radio advertising, Facebook, Website, quarterly newsletter, team email signatures and associated media networks
- A complimentary full-colour advertisement on the Clubhouse Territory website
- Corporate logo featured on all promotional material, for your nominated events &/or projects
- The sponsor may provide corporate signage to be displayed in key locations in and around the venue for their nominated events &/or projects
- Invitations to Clubhouse Territory events for sponsor and sponsor members
- Speech opportunity at nominated events for sponsor elected members
- Recognition on Clubhouse Territory Website & Facebook page
- Certificate of Appreciation

TARGET AUDIENCE

Estimated 250 attendees across the 6 weeks and an estimated 12 participating sports and not-for-profits.

Attendees will include:

- Families and residents from across the Palmerston and Rural area
- Families with young people who have a disability
- Local community groups and organisations

We look
forward to
working with
you.



Sponsorship Packages

Clubhouse Project sponsorship packages will include but are not limited to:

Major Sponsor – \$20,000



- Acknowledgement as a Clubhouse Territory Major Sponsor in media releases including radio advertising, Facebook, Website, quarterly newsletter, team email signatures and associated media networks
- A complimentary full-colour advertisement on the Clubhouse Territory website
- Corporate logo featured on all promotional material, for your nominated events &/or projects
- The sponsor may provide corporate signage to be displayed in key locations in and around the venue for their nominated events &/or projects
- Invitations to Clubhouse Territory events for sponsor and sponsor members
- Speech opportunity at nominated events for sponsor elected members
- Recognition on Clubhouse Territory Website & Facebook page
- Certificate of Appreciation

Gold Sponsor – \$15,000



- Acknowledgement as a Clubhouse Territory Gold Sponsor on Facebook, Website, quarterly newsletter, team email signatures, and associated media networks
- A complimentary full-colour half-page equivalent advertisement on the Clubhouse Territory website
- Corporate logo featured on all promotional material, for your nominated event &/or project
- The sponsor may provide corporate signage to be displayed in key locations in and around the venue for their nominated events &/or projects
- Invitations to Clubhouse Territory events for sponsor and sponsor members
- Recognition on Clubhouse Territory Website & Facebook page
- Certificate of Appreciation

Silver Sponsor – \$10,000



- Acknowledgement as a Clubhouse Territory Silver Sponsor on Facebook, Website, quarterly newsletter, and associated media networks
- Corporate logo featured on all promotional material, for your nominated event &/or project
- Recognition on Clubhouse Territory Website & Facebook page
- Certificate of Appreciation

Bronze Sponsor – \$5,000



- Acknowledgement as a Clubhouse Territory Bronze Sponsor
- Corporate logo featured on all promotional material, for your nominated event &/or project
- Recognition on Clubhouse Territory Website/Facebook page
- Certificate of Appreciation



Strategic Plan

Strategic Mission

To provide regular opportunities for people of all ages and abilities to participate in customised events and projects that build a happier, healthier and more inclusive community.

Elements

Objectives

Initiatives

Inclusion

- Increase participation and involvement in sport
- Build access and inclusion for people with disabilities
- Establish sustainable inclusive practices in schools

Community

- Create a greater sense of health and wellbeing
- Improve self-worth and sense of achievement
- Create a sense of community
- Encourage and establish collaborations and partnerships

Education

- Provide support and education to enable sports and the community to increase their social awareness and inclusivity practices

Employment

- Provide training, volunteer and employment opportunities to individuals
- Gain commitment to a collaborative approach from the Clubhouse Collective

- Host 6 week ongoing inclusive come-n-try program in collaboration with other sports
- Gain commitment from schools to our student driven inclusive event training program
- Continue to run the Be-Inclusive Games
- Community Fun Day every school holidays
- Hold the first THINK BIG – Charity Cup Challenge

- Increase the frequency of event collaborations between local community and government organisations and departments in areas such as mental health, disability, student support programs and services, health and be-active programs and local sporting organisations
- Increase attendance at local community events and programs
- Continue to support other not-for-profits and community groups through our existing services

- Commence the student driven inclusive event training program
- Provide education and training to sporting staff and members around the modification of programs and environments to promote inclusivity
- Increase the frequency of sport focussed and interactive disability awareness training for school aged children and corporate teams (A Day in the Life Workshops)

- Provide training opportunities to individuals through one-on-one support, mentorship, informal and formal training avenues
- Provide volunteering opportunities in the areas of sport and administration through our workforce project
- Provide employment opportunities to individuals through our workforce project
- Provide mental health support to address barriers to employment

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Financial Report for the Month of March 2022
MEETING DATE:	Tuesday 19 April 2022
AUTHOR:	Accountant, Kylie Jones
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of the Report is to present to Council the Financial Report for March 2022.

KEY MESSAGES

- Council's Operating expenditure is tracking well to Budget with an overall 76% spent (including commitments) of the \$42 million Revised Annual Budget and 93% of the Year To Date (YTD) Budget.
- Capital income is at 20% and capital expenditure is at 45% against the Revised Annual Budget. Tenders are currently being finalised for some of the key projects and measures are in place to address areas of underspend. Nevertheless, some projects are underspent on expenditure as they rely on grant funding expected to be received this year for the SWELL project.
- \$1.8 million was paid out to Local Suppliers, representing 77% of the monthly creditor payments.
- Infringements outstanding as of 31 March 2022 is \$34K and which is an 7% increase on last month. The outstanding amount relates to 408 infringements of which 135 infringements are unpaid from prior years.
- \$17K, made up of 19 debtors, are over 90 days. These debtors form 2.82% of all outstanding debtors. Council is actively following up on debts over 90 days and referring to debt collection agencies.
- The City of Palmerston is tracking well with measures in place to address areas of underspend or reduced income in capital operation. A further review will be undertaken to recognise capital projects that will be required to rollover into the following financial year.

RECOMMENDATION

THAT Report entitled Financial Report for the Month of March 2022 be received and noted.

BACKGROUND

In accordance with Local Government (General) Regulations 2021 - Part 2 (Division 7), the proceeding month's Financial Report must be presented to Council. Accordingly, the commentary below and **Attachment 13.2.1.1** present the financial position of Council at the end of March 2022. The additional information provided in this Report includes payment and reporting obligations for insurance, Councillor expenses and Chief Executive Officer (CEO) certification.

In accordance with the Local Government Act 2019 and Local Government (General) Regulations, Council must be tabled with a report on variations to contracts that exceed 10% and public quotes which exceed a value of \$150,000. This Report includes all recorded variations for March 2022.

DISCUSSION

The information below is provided to assist with the terminology used throughout the Report:

- Revised Annual Budget is the total Budget per the municipal plan for the 2021/22 financial year plus all Budget review movements during the year. To date we have had 2 budget reviews.
- Year to date (YTD) Budget – is the budget equivalent from 1 July to the current reporting date. The expected benchmark for March 2022 would be 75% of the overall annual budget.
- Year to date (YTD) Actual – is the actual income and expenditure from 1 July to the current reporting date.

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	916,639	767,915	84%
Finance and Governance	23,204,327	22,046,804	95%
Community and Culture	1,760,581	1,260,329	72%
Infrastructure	8,553,808	7,925,613	93%
Total (City of Palmerston)	34,435,355	32,000,660	93%

- Total operating income is at 93% of the Revised Annual Budget and 97% of the YTD Budget as per attachment.
- All other directorates are tracking well to Budget. The majority of the income for Finance and Governance is from Rates levied \$22 Million; Community and Culture from annual Public Library grant funding \$596K, Service Agreement \$135K and Dog registration \$195K; Infrastructure from Waste charge levied \$6.9 Million, Federal Assistance Grant funding \$460K and Odegaard rentals of \$334K.
- \$365K in the Office of the Chief Executive relates to Federal Assistance Grant funding. The difference from the Budget is the remaining of Federal Assistance grant expected to be received towards the end of the year.
- \$403K in the Office of the Chief Executive relates to the My Palmerston voucher scheme. A budget review adjustment will be made in the upcoming review to increase the budget for this additional income.

Operating Expenditure

Description	Revised Annual Budget \$	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	-1,473,926	-1,135,616	77%
Finance and Governance	-13,846,037	-10,750,394	78%
Community and Culture	-7,798,012	-5,781,071	74%
Infrastructure	-18,445,448	-13,915,303	75%
Total (City of Palmerston)	-41,563,423	-31,582,385	76%

- Total operating expenditure is 76% of the Revised Annual Budget, including commitments and 93% of the YTD Budget, indicating we are on track.
- All directorate expenditures are tracking well and are falling within the expected 3rd Quarter benchmark of 75% (+/- 2%) against YTD budget Highlights of expenditure per directorate are as follows: Office of the Chief Executive, includes \$165k for legal expenses and elected member expenses of \$540K which are explained under the Elected members expenses further in this report; Finance and Governance includes \$718K in Insurance, \$8 Million in Depreciation of assets and \$160K in professional services mainly spent towards the Community Satisfaction Survey, Annual review for investment property and Local economic plan; Community and Culture, \$213K Staff training, \$787K in community events such as Hooked on Palmerston, Youth festival, Geek Fest, Christmas wonderland, FlicNics, Halloween and Territory day; Infrastructure, \$4.6 Million on waste management, \$2.9 Million on Mowing, Vegetation management, landscaping and irrigation, \$799K on street lighting and street light maintenance.

Capital Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	500,000	500,000	100%
Finance and Governance	50,000	196,182	392%
Community and Culture	44,219	110,300	249%
Infrastructure	11,273,745	1,402,016	12%
Total (City of Palmerston)	10,867,964	2,208,497	20%

- Capital income is at 20% of the Revised Annual Budget and 62% of the YTD Budget. The majority relates to the milestone payment for Gray Community Hall Redevelopment and the 1st instalment of the FiberSense Smart Technology project. A funding of \$110K was received towards the Custom Animal Holding Pens as part of the Local Government Immediate Priority Grants for 2021-22, the budget in Community & Culture will be increased in the upcoming review. Infrastructure is currently only at 12% due to the following grants are yet to be received and recognised as income:

SWELL Project	\$5M
Pathways, Dark Spots and Tree Replacement Program. <i>The fund received is currently in grants liability and a portion of this will be recognised as income before year end which will increase the actuals. The recognition of income will depend on the expenditure of specific programs at year end</i>	\$1.9M
Partial funding from LRCI phase 1 and 2	\$1.1M
Road Reseal Program <i>works will commence this month and therefore recognition of income at year end.</i>	\$1.1M
Developer funds in lieu of construction	\$196K
Archer Waste Facility <i>The funds received is currently in grants liability and a portion of this will be recognised as income before year end which will increase the actuals. The recognition of income will depend on the expenditure at year end.</i>	\$400K

Capital Expenditure

Description	Revised Annual Budget \$	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	0	0	0%
Finance and Governance	-452,499	-815,036	180%
Community and Culture	-563,510	-443,179	79%
Infrastructure	-19,523,465	-8,096,321	41%
Total (City of Palmerston)	-20,539,474	-9,354,536	45%

- Capital expenditure including commitments is at 45% of the Revised Annual Budget with majority of the spend relating to fleet purchases, completion of Gray Community Hall Redevelopment, installation of the FiberSense Smart Technology project and aircon, solar panels concept plans at Durack Community Arts Centre.
- Finance and Governance includes expenditure related to fleet purchases including the Truxor Weed Harvester which is expected to arrive in mid-July. This area is at 180% due to the Weed Harvester budget. This budget will increase in the upcoming review.
- Community and Culture includes expenditure related to the Library Recording and Sound Studio which will officially open to public next month and the artwork sculpture at the newly renovated Gray Community Hall.
- Infrastructure expenditure is related to some major projects such as the Civic Plaza Carpark Shade with Solar Panel installation, purchase of three (3) units of electric vehicle chargers, both under the Sustainability Program; Exelooos at Marlow Lagoon & Joan Fejo which will be installed before end of year and Tree Planting and Replacement Program, currently at 34% against the \$500K annual budget. This program includes projects that are still underway such as in Dunbar Park, Marlow Lagoon and Owston Avenue.
- Tenders are being finalised for some of the key capital projects such as the Swimming, Wellness, Events, Leisure, and Lifestyle (SWELL) project and the road reseal program.
- \$9.3M is the total year to date spend including commitments; the Revised Annual Budget of \$20.5M includes projects carried forward from previous financial year and 1st & 2nd budget review movements.

Reserves

Reserve balances have been updated to reflect the closing balance of the audited Annual General Purpose Financial Statements 30 June 2021 in line with Council resolution 10/53 – 19/10/2021, plus budget review movements adopted in line with Council Resolution 10/106 – 16/11/2021. Reserve balance as at 31 March 2022 is \$13.4M which is \$2M more than the anticipated budgeted reserve balance and this confirms City of Palmerston is financially sustainable in the long term. Below outlines the different reserves held by the Council:

Reserves per Council Policy 'Financial Reserves'

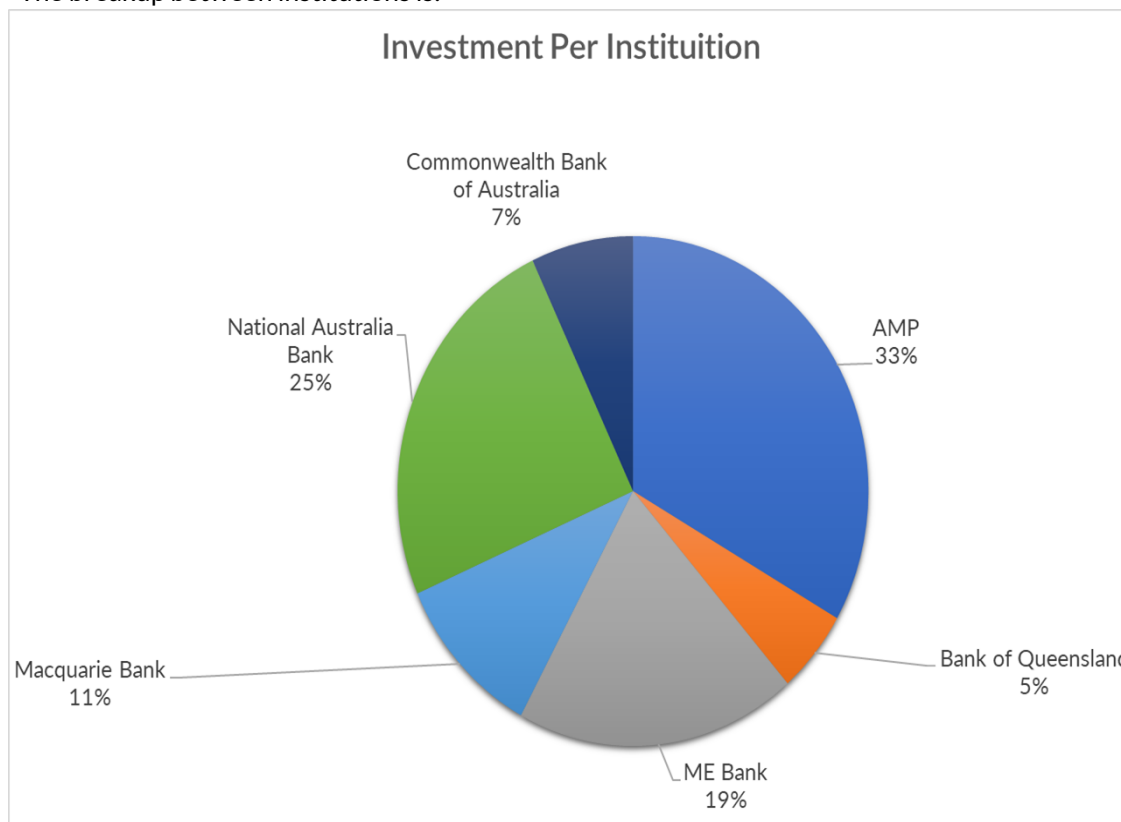
Externally restricted reserves- subject to legal requirements that govern the use of the funds. The reserve includes funds that have not been utilised for the purpose for which they were received, and an obligation or requirement to return funds to its contributor exist.

Internally restricted reserves- not subject to legal requirements governing the use of the funds. The reserve has been established for a specific internal purpose, however, if that purpose does not eventuate or Council changes its priorities the funding can be diverted to other purposes except for the waste management reserve. Funds in the waste management reserve cannot be used or allocated to any other purpose as it is restricted to waste management expenditure.

Unrestricted reserve - not subject to any legal obligations. The funds in this reserve are not currently allocated to a specific purpose.

Investments and Cash

- As of 31 March 2022, Council held \$28.5M in term deposits across six separate financial institutions. The investment portfolio is compliant with Council Policy FIN06 Investments.
- Cash held by Council in the bank as of 31 March 2022 was \$6,037,930.71
- The breakup between institutions is:



Outstanding Rates

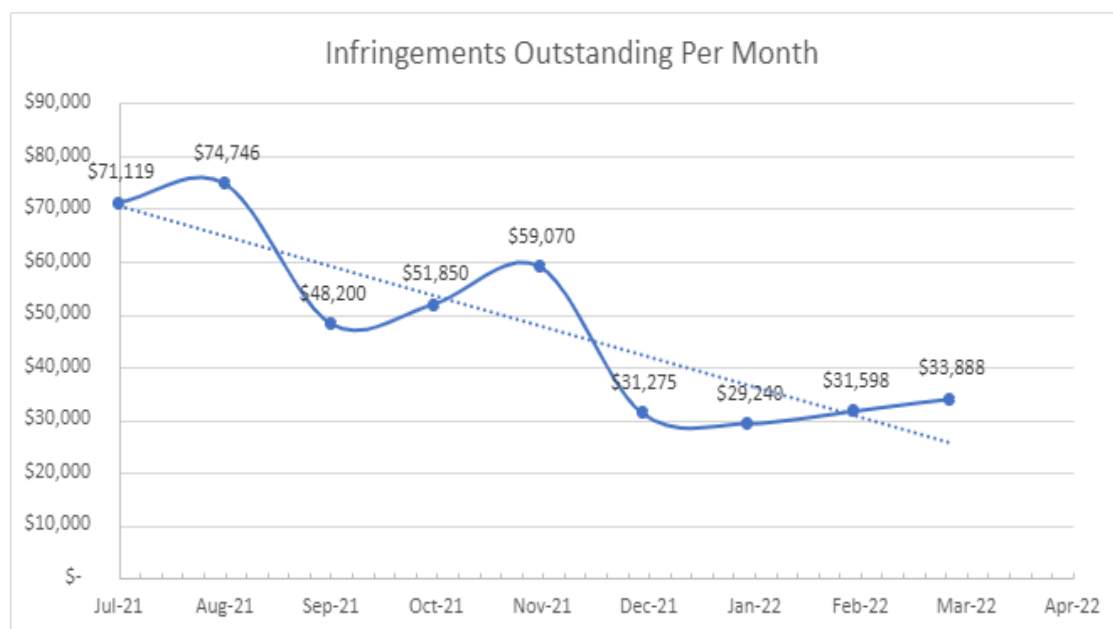
- Section 2.4 – Debtor Control Accounts, as presented as **Attachment 13.2.1.1**, reflects the number of properties overdue per financial year as well as the cumulative overdue amounts. Rates that stay overdue for more than three years qualify for the sale of land process under the Local Government Act 2019. Council places an overriding statutory charge on the property to start this process, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except a previously registered overriding statutory charge. Council currently holds overriding statutory charges over-all properties with overdue debt rated prior to 2017/18.
- Council's overdue rates for the 2021-22 Financial Year are currently worth \$2.3M from 3,394 properties as per **Attachment 13.2.1.1**
- Rates outstanding plus interest at the end of March 2022 were 9.96% of all levied rates for 2021-22 and previous years.

Elected Member Expenses

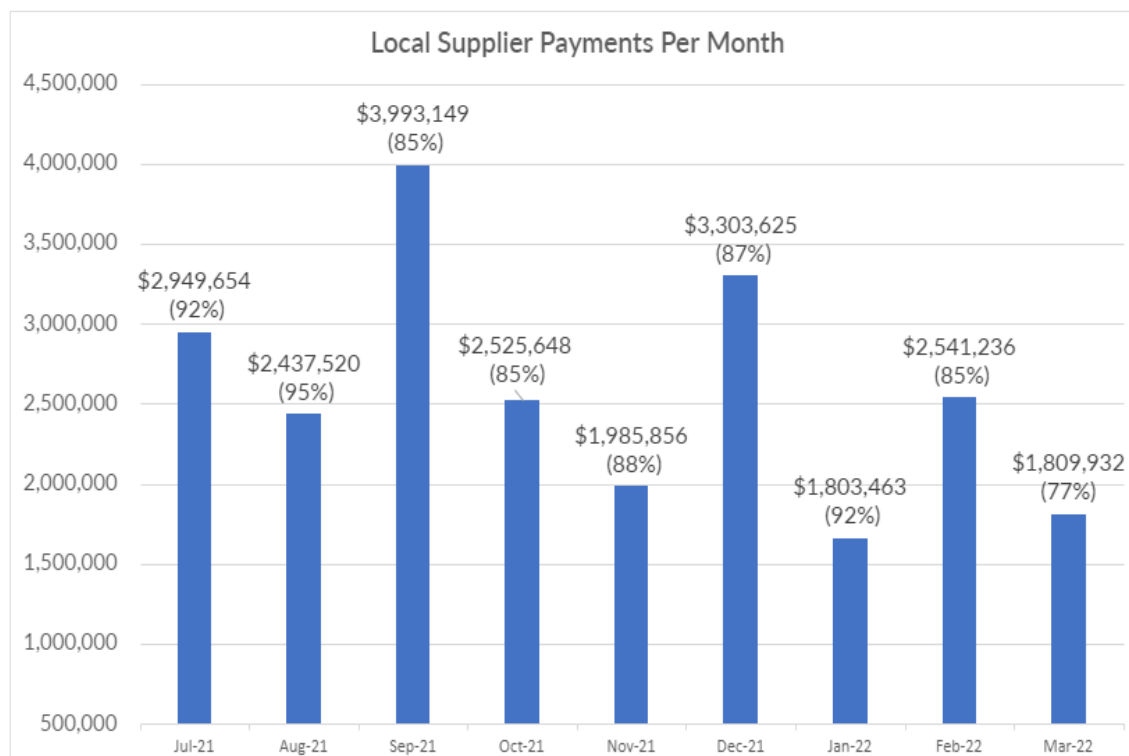
- Section 2.11 - Elected Member expenses summarise expenses or benefits related to Elected Members under Section 109 of the Local Government Act 2019 Section 109. Elected Members expenditure is currently at \$540K; \$222K relates to Elected Member allowances, and \$318K relates to election expenses, civic functions, and other administrative support.

Trade Debtors and Creditors

- 2.82% of all Debtors are over 90 days, amounting to \$16,955 and staff are actively following up on the outstanding debts. Staff are in the process of referring these debtors to the debt collectors and will consider writing of the debt if required before 30 June 2022.
- \$554K is expected to be received in April in relation to Development Bonds.
- 69% of Infringements debtors are from 2021/22 (270 infringements); 22% from 2020/21 (60 Infringements), and the remaining 9% (75 infringements) are from prior years. Infringements outstanding pre 2021/22 will be further reviewed in line with Local Government Act 2019 and will be written off if required before 30 June 2022. Infringement's outstanding had seen a decline over the last few months; with a slight increase in the last month. The current outstanding balance is \$34k as of 31 March 2022. The graph below provides an overview of the infringements outstanding as tracked over the months since the start of the financial year.
- Animal Control has seen the most significant decline resulting in 51% decrease in the last 6 months due to active debt recovery in that period. Whereas Parking and Traffic infringements has seen an incline of outstanding debts resulting in a 208% increase over the last 6 months, this is a result of higher enforcement presence in the CBD



- 77% of the monthly creditor payments have been made to local suppliers. The table below provides an overview of the local supplier payments made this financial year:



Waste Charges

- The purpose of Section 2.8 - Waste Charges in **Attachment 13.2.1.1**, is to supply a YTD overview of Council's progress against its budgeted Waste Reserve movement.

Loans

- Council approved an internal loan for \$3.3M to fund Making the Switch in August 2018 (Council decision 9/0243), and an external loan for \$1.96M to fund the final stage of remediation works at the previous Archer Landfill site in 2018/19.
- The internal loan for Making the Switch has been drawn upon, with the corresponding figures shown in Section 2.10 - Council Loans of **Attachment 13.2.1.1**. The loan repayments as of March 2022 is \$239,571, and interest is \$54,548. The outstanding loan balance as of 31 March 2022 is \$2,584,662; the next repayment will be on 30 June 2022.
- The loan for Archer Landfill Rehabilitation of \$1.96M was drawn upon on 28 June 2019. The loan repayments as of March 2022 is \$115,943 and interest is \$21,243. The outstanding loan balance is \$1,394,358; the next repayment will be in April 2022. Details of the loan are provided in Section 2.10 - Council Loans of **Attachment 13.2.1.1**.

Tax and Insurance

- Council is compliant with payment and reporting all tax liabilities as outlined below.
- \$34,301 has been paid for Fringe Benefits Tax (FBT) to the Australian Tax Office (ATO) for the FBT Period October 2021 to December 2021. \$102,903 (YTD). The next instalment is due in April 2022 for the March quarter.
- \$1,736,805 has been paid to the ATO for Pay As You Go Tax (PAYG). In addition, Council has paid \$646,406 towards employee's superannuation YTD.
- The last Business Activity Statement was lodged on 21 March 2022 for the month ended 28 February 2022, and the GST refund was \$226,147

- The Council has all required insurances to manage the current risk exposure, payments have been made, and reporting is compliant with insurance requirements.

Contract Variations

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, a report on variations to contracts that exceed 10% and public quotes that exceed a value of \$150,000 must be published at first notice. Council has no contract variation in the month of March 2022.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Manager
- Senior Procurement Advisor

POLICY IMPLICATIONS

Investments are compliant with Council Policy *FIN06 Investments*.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social, and environmental sustainability of the City.

The *Local Government (General) Regulations 2021 - Part 2 (Division 7)* prescribes that:

Monthly financial reports to Council

- (1) *The CEO must, in each month, give the Council a report setting out:*
 - a. *The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
 - b. *The most recently adopted Revised Annual Budget; and*
 - c. *Details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted Revised Annual Budget*
- (2) *If a council does not hold a meeting in a particular month, the Report is to be laid before the council committee performing the Council's financial functions under regulation 19 for the particular month.*
- (3) *The Report must be accompanied by:*
 - (a) *a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:*
 - (i) *the internal controls implemented by the Council are appropriate; and*
 - (ii) *the Council's financial Report best reflects the financial affairs of the Council; or*

With the monthly finance report being laid before Council, Council is adhering to legislative requirements and ensure ongoing monitoring of financial sustainability.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Financial Report - March 2022 [13.2.1.1 - 22 pages]



Financial Management Reports

March 2022

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

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	2.4	Debtor Control Accounts
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	2.7	Creditor Accounts Outstanding
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	2.10	Council Loans
	2.11	Elected Member Allowances

Certification By Chief Executive Officer

I, Luccio Franco Ceracarelli, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- ❖ The internal controls implemented by Council are appropriate; and
- ❖ The Council's Financial Report for March 2022 best reflects the financial affairs of Council.



Luccio Franco Ceracarelli
Chief Executive Officer

COUNCIL AGENDA

Attachment 13.2.1.1

Section 2 Financial Results

1.2 - Executive Summary as at

31 March 2022

% of year passed

75%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Income									
Rates & Annual Charges	29,475,948	28,370,913	96%	0	0%	28,370,913	96%	29,461,698	96%
Statutory Charges	140,450	101,333	72%	0	0%	101,333	72%	105,332	96%
User Charges & Fees	687,637	701,966	102%	0	0%	701,966	102%	567,685	124%
Interest & Investment Revenue	649,721	579,012	89%	0	0%	579,012	89%	490,521	118%
Reimbursements	0	-125	0%	0	0%	-125	0%	0	0%
Other Income	520,000	367,572	71%	0	0%	367,572	71%	439,416	84%
Grants, Subsidies & Contributions	2,961,599	1,879,989	63%	0	0%	1,879,989	63%	1,804,268	104%
Operating Income	34,435,355	32,000,660	93%	0	0%	32,000,660	93%	32,868,920	97%
Operating Expenditure									
Employee Costs	-10,837,731	-7,869,355	73%	-63,739	0.6%	-7,933,094	73%	-8,200,055	96%
Professional Services	-1,621,308	-906,465	56%	-343,516	21%	-1,249,981	77%	-1,283,013	71%
Auditor's Remuneration	-35,000	-33,264	95%	-2,884	8%	-36,148	103%	-26,252	127%
Operating Lease Rentals	-22,423	-13,401	60%	-12,574	56%	-25,975	116%	-16,816	80%
Utilities	-2,460,628	-1,399,961	57%	0	0%	-1,399,961	57%	-1,845,473	76%
Materials & Contractors	-10,819,864	-6,954,579	64%	-1,525,169	14%	-8,479,747	78%	-8,027,777	87%
Depreciation, Amortisation & Impairment	-10,608,000	-7,956,000	75%	0	0%	-7,956,000	75%	-7,956,000	100%
Elected Members Expenses	-392,011	-238,188	61%	0	0%	-238,188	61%	-294,129	81%
Legal Expenses	-235,700	-171,407	73%	-38,335	16%	-209,741	89%	-183,902	93%
Telephone & Other Communication Charges	-252,089	-196,851	78%	-37,907	15%	-234,758	93%	-203,058	97%
Donations, Sponsorships & Grants	-250,000	-93,845	38%	-20,000	8%	-113,845	46%	-199,995	47%
Software, Hardware, Stationery, Subscriptions	-1,175,461	-854,885	73%	-113,019	10%	-967,903	82%	-923,282	93%
Other Expenses	-2,080,686	-1,608,673	77%	-304,835	15%	-1,913,507	92%	-1,588,614	101%
Insurance	-505,621	-508,173	101%	0	0%	-508,173	101%	-505,621	101%
FILOC Internal Loan	-227,316	-239,571	105%	0	0%	-239,571	105%	-170,487	141%
Borrowing Costs	-39,585	-75,791	191%	0	0%	-75,791	191%	-30,332	250%
Operating Expenditure	-41,563,423	-29,120,408	70%	-2,461,977	6%	-31,582,385	76%	-31,454,806	93%
OPERATING SURPLUS/(DEFICIT)	-7,128,068	2,880,253		-2,461,977		418,276	-6%	1,414,115	204%

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

1.2 - Executive Summary as at

31 March 2022

% of year passed

75%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Capital Income									
Net gain (loss) on disposal or revaluation of assets	50,000	196,182	392%	0	0%	196,182	392%	50,000	392%
Developer Contributions	288,750	92,516	32%	0	0%	92,516	32%	288,750	32%
Grants received	10,529,214	1,919,800	18%	0	0%	1,919,800	18%	-3,882,098	-49%
Capital Income	10,867,964	2,208,497	20%	0	0%	2,208,497	20%	-3,543,348	-62%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	3,739,897	5,088,750		-2,461,977		2,626,773	70%	-2,129,233	-239%
Capital Expenditure									
Asset Purchase	-5,180,297	-2,133,257	41%	-1,059,703	20%	-3,192,961	62%	-2,970,555	72%
Asset Upgrade	-15,359,178	-4,282,602	28%	-1,878,973	12%	-6,161,576	40%	1,489,493	-288%
Capital Expenditure	-20,539,474	-6,415,860	31%	-2,938,676	14%	-9,354,536	46%	-1,481,061	433%
Less Non-Cash Expenditure	-10,608,000	-7,956,000	75%	0	0%	-7,956,000	75%	-7,956,000	100%
NET CAPITAL SURPLUS/(DEFICIT)	-6,191,578	6,628,891		-5,400,653		1,228,237	-20%	4,345,706	153%
Borrowings	1,000,000	0	0%	0	0%	0	0%	1,000,000	0%
Repayment of Borrowings	-234,634	-115,943	49%	0	0%	0	0%	-175,976	66%
Reserve Movement	5,426,212	0	0%	0	0%	0	0%	-5,426,212	0%
NET OPERATING SURPLUS/(DEFICIT)	0	6,512,947		-5,400,653		1,228,237		-256,482	-2539%



Approved by: Finance Manager

Section 2 Financial Results

2.1 - Budget Summary Report as at

31 March 2022

% of year passed

75%

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	916,639	767,915	83.78%	404,616	189.79%
Office of the Chief Executive	916,639	767,915	83.78%	404,616	189.79%
Finance & Governance					
Governance	234,000	202,750	87%	234,000	87%
Director Finance & Governance	66,891	57,650	86%	50,167	115%
Financial Services	106,561	170,099	160%	71,903	237%
Rates	22,796,875	21,616,304	95%	22,752,076	95%
Finance & Governance	23,204,327	22,046,804	95%	23,108,146	95%
Community & Culture					
Events Promotion	2,000	2,000	100%	2,000	100%
Library Services	934,523	789,172	84%	851,429	93%
Senior Citizens	2,000	1,350	68%	2,000	68%
Youth Services	343,908	52,308	15%	343,908	15%
Animal Management	357,250	352,589	99%	319,889	110%
Parking & Other Ranger Services	120,900	62,910	52%	92,840	68%
Community & Culture	1,760,581	1,260,329	72%	1,612,066	78%

Section 2 Financial Results

2.1 - Budget Summary Report as at

% of year passed

31 March 2022

75%

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure					
Civic Centre	105,000	109,945	105%	78,750	140%
Driver Resource Centre	0	1,909	0.00%	0	0.00%
Gray Community Hall	0	400	0.00%	0	0.00%
Director Infrastructure	3,000	7,086	236%	2,250	315%
Private Works	35,070	30,405	87%	26,301	116%
Recreation Centre	0	1,114	0.00%	0	0.00%
Roads & Transport	1,094,905	459,627	42%	449,597	102%
Subdivisional Works	68,400	106,052	155%	51,301	207%
Waste Management	6,801,273	6,874,342	101%	6,801,273	101%
Odegard Drive Investment Property	446,160	334,620	75%	334,620	100%
Durack Heights Community Centre	0	114	0.00%	0	0.00%
Infrastructure	8,553,808	7,925,613	93%	7,744,092	102%
	34,435,355	32,000,660	93%	32,868,920	97%

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.1 - Budget Summary Report as at

31 March 2022

% of year passed

75%

Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Elected Members	-541,081	-540,486	100%	-652	0%	-541,138	100%	-433,479	125%
Office of the CEO	-932,845	-566,893	61%	-27,585	3%	-594,478	64%	-720,364	79%
Office of the Chief Executive	-1,473,926	-1,107,379	75%	-28,236	2%	-1,135,616	77%	-1,153,843	96%
Finance & Governance									
Director Finance & Governance	-387,728	-313,488	81%	-2,065	1%	-315,553	81%	-285,724	110%
Records Management	-252,201	-195,564	78%	-17,378	7%	-212,943	84%	-186,648	105%
Financial Services	-11,665,541	-8,910,588	76%	-105,042	1%	-9,015,630	77%	-8,720,301	102%
Rates	-290,188	-174,185	60%	-1,303	0%	-175,488	60%	-286,267	61%
Governance	-1,250,379	-997,826	80%	-32,955	3%	-1,030,780	82%	-1,110,204	90%
Finance & Governance	-13,846,037	-10,591,650	76%	-158,744	1%	-10,750,394	78%	-10,589,143	100%
Community & Culture									
Arts & Culture	-86,000	-55,138	64%	-18,805	22%	-73,942	86%	-65,600	84%
Community Development	-1,252,109	-719,756	57%	-20,428	2%	-740,183	59%	-957,788	75%
Diversity and Inclusion Activities	-3,000	-200	7%	0	0%	-200	7%	-2,250	9%
Events Promotion	-496,435	-317,034	64%	-26,787	5%	-343,821	69%	-279,685	113%
Families & Children	-46,500	-18,702	40%	-17,414	37%	-36,116	78%	-18,374	102%
Health and Wellbeing Services	-36,500	-15,905	44%	-3,482	10%	-19,387	53%	-26,126	61%
Library Services	-1,735,003	-1,201,534	69%	-65,465	4%	-1,266,999	73%	-1,309,008	92%
Senior Citizens	-6,500	-5,080	78%	0	0%	-5,080	78%	-6,500	78%
Youth Services	-403,708	-339,564	84%	-27,892	7%	-367,456	91%	-381,709	89%
Director Community & Culture	-553,851	-408,205	74%	-8,870	2%	-417,075	75%	-414,158	99%
Safe Communities	-28,000	-16,245	58%	-720	3%	-16,965	61%	-22,254	73%
Customer Experience	-422,331	-269,968	64%	0	0%	-269,968	64%	-315,812	85%
People	-759,819	-627,558	83%	-124,391	16%	-751,949	99%	-579,712	108%
Public Relations and Communications	-776,469	-549,159	71%	-33,169	4%	-582,328	75%	-580,020	95%
Animal Management	-160,606	-143,987	90%	-23,641	15%	-167,628	104%	-119,205	121%
Parking & Other Ranger Services	-1,031,181	-720,114	70%	-1,860	0%	-721,974	70%	-787,024	91%
Community & Culture	-7,798,012	-5,408,149	69%	-372,923	5%	-5,781,071	74%	-5,865,226	92%

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.1 - Budget Summary Report as at

31 March 2022

% of year passed

75%

Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure									
Information Technology	-1,362,463	-997,705	73%	-164,235	12%	-1,161,940	85%	-1,087,574	92%
Aquatic Centre	-719,270	-485,603	68%	-137,777	19%	-623,380	87%	-539,450	90%
Archer Sports Club	-183	-105	57%	0	0%	-105	57%	-138	76%
Civic Centre	-413,517	-271,342	66%	-29,882	7%	-301,224	73%	-310,432	87%
Depot	-81,215	-49,136	61%	-12,100	15%	-61,236	75%	-60,914	81%
Driver Resource Centre	-19,244	-11,718	61%	-2,397	12%	-14,116	73%	-15,060	78%
Emergency Operations	-23,000	-6,454	28%	-455	2%	-6,909	30%	-23,000	28%
Gray Community Hall	-42,712	-3,147	7%	-1,598	4%	-4,745	11%	-32,038	10%
Director Infrastructure	-741,916	-466,302	63%	-52,094	7%	-518,396	70%	-564,119	83%
Open Space	-5,221,440	-2,921,536	56%	-447,379	9%	-3,368,915	65%	-3,859,512	76%
Private Works	-96,346	-28,008	29%	0	0%	-28,008	29%	-72,516	39%
Recreation Centre	-279,773	-180,522	65%	-69,510	25%	-250,032	89%	-215,033	84%
Roads & Transport	-1,487,117	-866,130	58%	-147,493	10%	-1,013,622	68%	-1,054,105	82%
Stormwater Infrastructure	-160,000	-75,898	47%	-23,804	15%	-99,702	62%	-130,000	58%
Street Lighting	-1,028,316	-798,602	78%	-33,128	3%	-831,730	81%	-766,239	104%
Subdivisional Works	-20,000	-15,664	78%	0	0%	-15,664	78%	-20,000	78%
Waste Management	-6,463,124	-4,609,638	71%	-679,146	11%	-5,288,784	82%	-4,882,987	94%
Odegaard Drive Investment Property	-136,427	-90,951	67%	-925	1%	-91,877	67%	-102,322	89%
Durack Heights Community Centre	-29,785	-20,966	70%	-17,894	60%	-38,860	130%	-22,343	94%
CBD Car Parking	-60,600	-41,100	68%	-18,550	31%	-59,650	98%	-40,452	102%
Goyder Square	-59,000	-72,701	123%	-63,706	108%	-136,408	231%	-48,359	150%
Infrastructure	-18,445,448	-12,013,229	65%	-1,902,074	10%	-13,915,303	75%	-13,846,593	87%
	-41,563,423	-29,120,408	70%	-2,461,977	6%	-31,582,385	76%	-31,454,806	93%

Section 2 Financial Results

2.1 - Budget Summary Report as at % of year passed

31 March 2022
75%

Capital Income

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	500,000	500,000	100%	459,000	109%
Office of the Chief Executive	500,000	500,000	100%	459,000	109%
Finance & Governance					
Financial Services	50,000	196,182	392%	50,000	392%
Finance & Governance	50,000	196,182	392%	50,000	392%
Community & Culture					
Library Services	44,219	0	0%	44,219	0%
Animal Management	0	110,300	0.00%	0	0.00%
Community & Culture	44,219	110,300	249%	44,219	249%

Section 2 Financial Results

2.1 - Budget Summary Report as at % of year passed

31 March 2022
75%

Capital Income

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure					
Aquatic Centre	5,120,000	0	0%	-5,880,000	0%
Civic Centre	173,625	0	0%	173,625	0%
Gray Community Hall	1,310,779	1,309,500	100%	1,310,779	100%
Director Infrastructure	1,950,000	0	0%	22,000	0%
Open Space	836,106	0	0%	626,106	0%
Roads & Transport	1,194,485	0	0%	202,173	0%
Subdivisional Works	288,750	92,516	32%	288,750	32%
Waste Management	400,000	0	0%	160,000	0%
Infrastructure	11,273,745	1,402,016	12%	-3,096,567	-45%
Less Borrowings					
Loan	1,000,000	0	0%	1,000,000	0%
	10,867,964	2,208,497	20.32%	-3,543,348	-62.33%

Section 2

Financial Results

2.1 - Budget Summary Report as at

31 March 2022

% of year passed

75%

Capital Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Finance & Governance									
Financial Services	-452,499	-414,714	92%	-400,322	88%	-815,036	180.12%	-234,999	176%
Finance & Governance	-452,499	-414,714	92%	-400,322	88%	-815,036	180%	-234,999	176%
Community & Culture									
Library Services	-369,710	-222,173	60%	-156,763	42%	-378,936	102.50%	-245,491	91%
Director Community & Culture	-193,800	-36,618	19%	-27,625	14%	-64,244	33.15%	-49,000	75%
Community & Culture	-563,510	-258,791	46%	-184,389	33%	-443,179	79%	-294,491	88%
Infrastructure									
Information Technology	-1,670,000	-450,002	27%	-1,183,836	71%	-1,633,838	98%	-1,527,000	29%
Aquatic Centre	-5,220,000	-190,837	4%	-12,152	0%	-202,989	3.89%	7,370,000	-3%
Civic Centre	-465,835	-129,029	28%	-6,330	1%	-135,359	29.06%	-164,594	78%
Depot	-14,400	0	0%	0	0%	0	0.00%	0	0.00%
Driver Resource Centre	-10,000	0	0%	-8,900	89%	-8,900	89.00%	-10,000	0%
Gray Community Hall	-1,687,986	-1,545,168	92%	-131,219	8%	-1,676,387	99.31%	-1,653,793	93%
Director Infrastructure	-1,223,146	-546,667	45%	-68,943	6%	-615,609	50.33%	-345,453	158%
Open Space	-3,083,255	-1,653,630	54%	-227,661	7%	-1,881,291	61.02%	-1,991,654	83%
Recreation Centre	-159,982	-42,450	27%	-17,665	11%	-60,115	37.58%	-61,244	69%
Roads & Transport	-3,620,590	-556,864	15%	-222,150	6%	-779,013	21.52%	-1,159,787	48%
Stormwater Infrastructure	-150,000	-19,747	13%	0	0%	-19,747	13.16%	-10,000	197%
Street Lighting	-790,000	-334,063	42%	-380,005	48%	-714,068	90.39%	-695,775	48%
Subdivisional Works	-300,000	-151,945	51%	-63,015	21%	-214,959	71.65%	-234,000	65%
Waste Management	-1,100,000	-104,448	9%	-20,131	2%	-124,579	11.33%	-440,000	24%
Durack Heights Community Centre	-28,271	-17,507	62%	-11,961	42%	-29,468	104.23%	-28,271	62%
Infrastructure	-19,523,465	-5,742,355	29%	-2,353,966	12%	-8,096,321	41%	-951,571	603%
	-20,539,474	-6,415,860	31%	-2,938,676	14%	-9,354,536	46%	-1,481,061	433%

Section 2
Financial Results
2.2 Reserves Schedule

	Balance	TO RESERVES				FROM RESERVES				Balance
	as at	Original	Budget Reviews			Original	Budget Review			as at
	1/07/2021	Budget \$	1st Review \$	2nd Review \$	3rd Review \$	Budget \$	1st Review \$	2nd Review \$	3rd Review \$	30/06/2022
Externally Restricted Reserves										
Unexpended Grants Reserve*	212,956	250,000	0	0	0	360,693	411,889	0	0	-309,626
	212,956	250,000	0	0	0	360,693	411,889	0	0	-309,626
Internally Restricted Reserves										
Election Expenses Reserve	150,000	0	0	0	0	150,000	0	0	0	0
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	500,000
Unexpended Capital Works Reserve	4,589,920	0	0	0	0	0	4,589,920	0	0	0
Developer Funds In Lieu Of Construction	2,060,939	515,316	0	0	0	300,000	0	0	0	2,276,255
Waste Management Reserve	3,143,682	0	0	0	0	700,000	0	10,000	0	2,433,682
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	614,949	0	180,974	0	0	0	0	0	0	795,923
	11,059,490	515,316	180,974	0	0	1,150,000	4,589,920	10,000	0	6,005,860
Unrestricted Reserves										
Working Capital Reserve	7,580,915	500,000	0	0	0	100,000	250,000	0	0	7,730,915
	7,580,915	500,000	0	0	0	100,000	250,000	0	0	7,730,915
Total Reserve Funds	18,853,360	1,265,316	180,974	0	0	1,610,693	5,251,809	10,000	0	13,427,148

* Pending journal to clear the balance to Nil


Approved by: Finance Manager

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/03/2022

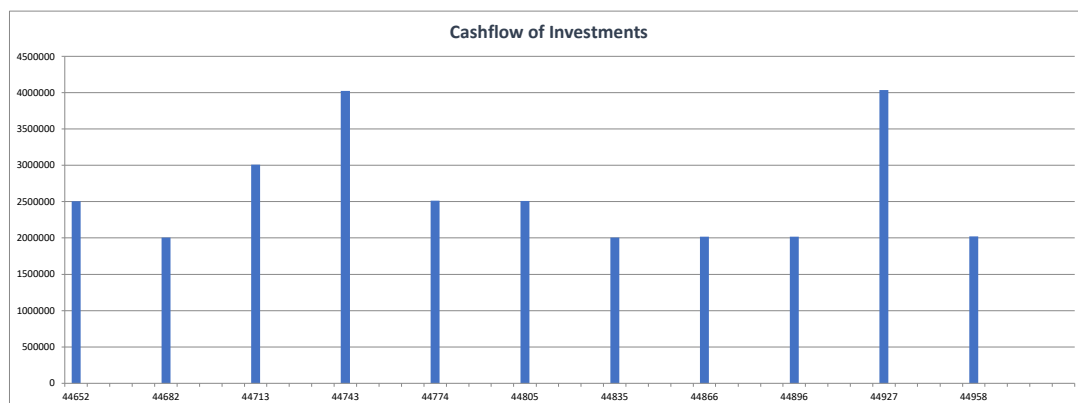
COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	0.35%	April 20, 2022	20		
AMP	S&P A2	\$ 1,500,000.00	0.75%	July 6, 2022	97		
AMP	S&P A2	\$ 1,500,000.00	0.80%	August 24, 2022	146		
AMP	S&P A2	\$ 1,000,000.00	1.00%	November 23, 2022	237		
AMP	S&P A2	\$ 1,000,000.00	1.00%	December 21, 2022	265		
AMP	S&P A2	\$ 1,000,000.00	1.10%	January 25, 2023	300		
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 8, 2023	314		
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 22, 2023	328	\$ 9,500,000.00	33.31%
Bank of Queensland	S&P A2	\$ 1,508,788.36	0.41%	July 13, 2022	104	\$ 1,508,788.36	5.29%
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	April 6, 2022	6		
Members Equity Bank	S&P A2	\$ 1,000,294.52	0.47%	June 29, 2022	90		
Members Equity Bank	S&P A2	\$ 1,500,000.00	0.43%	September 7, 2022	160		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.42%	October 5, 2022	188		
Members Equity Bank	S&P A2	\$ 1,001,687.67	0.67%	December 8, 2022	252	\$ 5,501,982.19	19.29%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	September 21, 2022	174		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	October 19, 2022	202		
Macquarie Bank Limited	S&P A1	\$ 1,003,643.84	0.50%	November 9, 2022	223	\$ 3,003,643.84	10.53%
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 4, 2022	34		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 18, 2022	48		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	June 1, 2022	62		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.33%	June 15, 2022	76		
National Australia Bank	S&P A1+	\$ 1,503,498.08	0.69%	January 11, 2023	286		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.95%	January 25, 2023	300	\$ 7,003,498.08	24.56%
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	July 27, 2022	118		
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	August 10, 2022	132	\$ 2,000,000.00	7.01%
TOTAL SHORT TERM INVESTMENT		\$ 28,517,919.26		Average Days to Maturity	166		100.00%

% OF TOTAL INVESTMENT PORTFOLIO	A1 & A1+ (max 100%)	42.1%	A2 (max 60%)	57.9%	A3 (max 40%)	0%	100%
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Weighted Average Rate	0.61%	BBSW 90 Day Rate Benchmark	0.23%
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GENERAL BANK FUNDS	\$ 6,073,930.71	Total Year To Date Budget Investment	-\$ 74,999.97
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TOTAL ALL FUNDS	\$ 34,591,849.97	Total Year To Date Investment Earnings	-\$ 105,781.46
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PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 1%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,400,000	\$ 334,620	\$ 48,672	\$ 285,948	40,537

[Signature]

Approved by: Finance Manager

Section 2 Financial Results 31 March 2022

2.4 Debtor Control Accounts

SUNDRY DEBTORS:							
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	
	601,722.45	3,850.00	569,761.99	1,155.00	10,000.00	16,955.46	
	100.00%	0.64%	94.69%	0.19%	1.66%	2.82%	

RATES:			
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME
Mar-22	\$3,132,984	\$914,992	9.96%
Mar-21	\$3,258,165	\$734,449	10.62%

TOTAL OVERDUE BY YEAR AND NUMBER OF PROPERTIES							
Year	Charged in 2021/2022	Charged in 2020/2021	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016
Overdue Amount	\$2,347,958	\$427,071	\$193,682	\$108,064	\$39,003	\$12,641	\$4,565
Cumulative Number Of Properties	3394	334	128	68	29	12	4

The overdue amount for 2021/22 is the September Rates plus interest charged on overdue rates and waste charges from prior years

INFRINGEMENTS:						
	2021/22	2020/21	2019/20	2018/19		
Animal Infringements	21,268	14,118	6,700	450	0	
Public Places	1,350	1,215	135	0	0	
Parking Infringments	11,270	7,955	580	2,695	40	
Litter Infringements	0	0	0	0	0	
Signs	0	0	0	0	0	
Other Law and Order	0	0	0	0	0	
Net Balance on Infringement Debts	33,888.00	23,288.00	7,415.00	3,145.00	40.00	
	100.00%	68.72%	21.88%	9.28%	0.12%	
Nmber of Infringments	405.00	270.00	60.00	74.00	1.00	


Approved by: Finance Manager

Section 2

Financial Results

2.5 - Financial Indicators

	Target	2022	2021	2020	2019
Operating Surplus Ratio					
Total Operating Surplus/Deficit	> 0.00%	-20.70%	-23.09%	-18.67%	25.50%
Total Operating Income					
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.					
Debt Service Ratio (External Loans)					
EBITDA	> 2	12.83	10.23	15.94	0.00
Net Debt Service Cost					
This ratio measures the availability of cash to service debt including interest, principal, and lease payments. Council's Net debt service ratio shows Council's debts (Annual principal repayment + interest) in relation to Council's Net income before Tax & Interest.					
Rate Coverage Percentage					
Rate Revenues	60% - 75%	65.85%	67.15%	66.30%	65.44%
Total Revenues					
This indicator shows the percentage of total revenue raised through rates income.					
Rates & Annual Charges Outstanding Percentage					
Rates & Annual Charges Outstanding	<5%	10.84%	11.28%	33.14%	23.77%
Rates & Annual Charges Collectible(Levied)					
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.					

SECTION 2 Financial Results

2.6 - Creditor Accounts Paid March 2022

Creditor Name	Creditor Payment Type	Amount \$
V03755 Tesla Motor Australia Pty Ltd	General Creditors	124,050.00
V00318 StatewideSuper Clearing House	Superannuation	71,696.71
5142 Australian Catchment Management Pty Ltd	General Creditors	66,237.42
V03553 Fiber Sense Operations Pty Ltd	General Creditors	42,919.80
V03556 Belgravia Health & Leisure Group Pty Ltd	General Creditors	42,636.37
V00122 Exeloo Pty Ltd	General Creditors	34,786.40
V02579 Human Synergistics Pty Ltd	General Creditors	33,583.33
V03036 Azility	General Creditors	15,400.00
5525 Easyweb Digital Pty Ltd	General Creditors	14,049.20
V01789 Next Energy Lighting Pty Ltd	General Creditors	12,870.00
V01913 OrangeTek	General Creditors	10,725.00
V01009 Australian Parking and Revenue Control Pty Limited	General Creditors	8,085.00
V01503 LG Solutions Pty Ltd	General Creditors	7,436.00
V00157 McArthur Management Services (Vic) P/L	General Creditors	6,847.50
1470 Local Government Professionals Australia	General Creditors	6,325.00
V01584 Salary Packaging Australia	General Creditors	6,127.65
26 Viva Energy Australia Pty Ltd	General Creditors	5,707.87
V02563 Amcom Pty Ltd Acc no 68842	General Creditors	3,210.24
4963 Centratch Systems Pty Ltd	General Creditors	3,177.77
V00474 Lane Communications	General Creditors	2,977.35
V00193 Amcom Pty Ltd Acc no CN5439	General Creditors	2,733.50
V02980 V Lambda Pty Ltd	General Creditors	2,695.00
V02709 Micro Products Australia	General Creditors	2,332.00
V03816 Apscan	General Creditors	2,071.59
V03214 Russell Kennedy	General Creditors	2,055.90
V02167 Sanity Music Stores Pty Ltd	General Creditors	2,024.05
4679 iSentia Pty Ltd	General Creditors	1,696.86
V01420 CENTRELINK (PAYROLL)	General Creditors	1,552.06
V01549 We're The Glue Pty Ltd	General Creditors	1,514.92
4221 Institute of Public Works Engineering - IPWEA	General Creditors	1,430.00
639 Cleanaway Pty Ltd.	General Creditors	1,276.30
V03431 Monsterball Amusements	General Creditors	995.00
V03776 BUSINESS FUEL CARDS PTY LTD	General Creditors	598.27
V03176 FUJIFILM Business Innovation Australia Pty Ltd	General Creditors	546.70
2130 TaxEd Pty Ltd	General Creditors	286.00
V01938 Windcave Pty Limited	General Creditors	49.50
5508 Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	40.04
V02545 Amazon Web Services Inc	General Creditors	2.02

2,352,680.06

Percentage of this month's payments made to local suppliers
(excludes investments placed)

77%



Approved by: Manager Finance

SECTION 2

Financial Results

2.7 - Creditor Accounts Outstanding March 2022

Creditor No.	Creditor Name	Amount \$
639	Cleanaway Pty Ltd.	164,853.58
V00318	StatewideSuper Clearing House	101,737.08
5651	Minter Ellison Lawyers	20,963.93
V02104	Darwin Carpets & Vinyls Pty Ltd	18,368.68
V00368	iWater NT Pty Ltd	17,407.50
3880	PAWS Darwin Limited	11,382.66
V00773	Akron Group NT Pty Ltd	5,445.23
2336	Flick Anticimex Pty Ltd	5,263.40
184	Clouston Associates	4,158.00
5315	Adamant Property Services Pty Ltd	4,153.33
V00939	Defend Fire Services Pty Ltd	3,287.55
4007	The Ark Animal Hospital Pty Ltd	2,715.00
V03625	Red Appointments NT Pty Ltd	2,628.56
3936	Arafura Tree Services and Consulting	2,530.00
V02604	James Bennett Pty Ltd	2,418.90
2587	Top End RACE	1,254.00
V03906	OPENVPN INC	1,200.00
5410	Majestix Media Pty Ltd	1,100.00
2977	Optic Security Group NT	1,091.65
V01420	CENTRELINK (PAYROLL)	776.03
337	Mirrors Robes & Showerscreens Pty Ltd	763.00
3683	Area9 IT Solutions	690.01
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	573.40
V02474	HMG - Heath Motor Group Pty Ltd (Isuzu)	548.38
256	The Bookshop Darwin	511.00
2238	Hollands Print Solutions Pty Ltd	508.00
V01810	Jacana Energy - Payroll Deductions	415.00
V03596	Zesty Productions	390.00
3648	Mobile Locksmiths Australia Pty Ltd	387.00
4605	Top End Windscreens and Tinting Pty Ltd	315.00
272	City Wreckers	308.00
V02075	FL Pools Pty Ltd T/a Figleaf Pool Products	269.00
5387	Odd Job Bob - Darren John Fillmore	258.50
V03858	Adrianne Furlan	250.00
V03706	Alfiya Pocock	200.00
5435	Access Hardware (NT) Pty Ltd	181.50
4737	D & L Plumbing & Gasfitting	165.00
4561	Bendesigns	121.00
V02167	Sanity Music Stores Pty Ltd	92.92
35	WINC Australia Pty Limited	56.61
V01203	Tyreright Palmerston	40.00
V03837	Christopher Ryan	11.99
4190	National Australia Bank	(34,092.80)
		345,697.59

Please note that all creditors are outstanding less than 30days

Please note that all creditors are outstanding less than 30days

Please note that the NAB credit relates to the Credit Card End of Month automatic Payment waiting for invoices to be entered after reconciliations are completed



Approved by: Manager Finance

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.8 - Waste Charges as at

31 March 2022

Waste Management

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Income									
Rates & Charges	6,801,273	6,857,371	100.82%	0	0.00%	6,857,371	100.82%	6,801,273	101%
Capital Grants Received	400,000	0	0.00%	0	0.00%	0	0.00%	56,000	0%
Income	7,201,273	6,857,371	95.22%	0	0.00%	6,857,371	95.22%	6,857,273	100%
Operating Expenditure									
Employee Costs	-640,533	-320,267	50.00%	0	0.00%	-320,267	50.00%	-320,267	100%
Professional Services	-40,000	-34,063	85.16%	-14,970	37.43%	-49,033	122.58%	-12,778	267%
Educational Resources	-80,000	-21,555	26.94%	0	0.00%	-21,555	26.94%	-39,998	54%
Grants / Donations/Contributions Paid	-20,000	-24,656	123.28%	0	0.00%	-24,656	123.28%	-9,998	247%
Utilities	-20,000	-3,967	19.83%	0	0.00%	-3,967	19.83%	-9,996	40%
Street Sweeping	-320,000	-91,219	28.51%	-113,393	35.44%	-204,612	63.94%	-160,002	57%
Litter Collection	-538,000	-194,140	36.09%	-111,478	20.72%	-305,617	56.81%	-269,004	72%
Domestic Bin Collection	-2,146,891	-938,279	43.70%	-94,669	4.41%	-1,032,948	48.11%	-1,090,442	86%
Kerb Side Collections	-160,000	-198,838	124.27%	-1,320	0.82%	-200,158	125.10%	-160,000	124%
Tip Recharge Domestic Bin collection	-858,169	-399,774	46.58%	-71,667	8.35%	-471,442	54.94%	-429,085	93%
Transfer Station	-1,223,766	-493,949	40.36%	-96,507	7.89%	-590,457	48.25%	-611,886	81%
Loan Repayments	-39,585	-21,243	53.67%	0	0.00%	-21,243	53.67%	-21,092	101%
Tip Recharge Transfer Station	-366,180	-179,847	49.11%	-31,131	8.50%	-210,979	57.62%	-183,090	98%
Operating Expenditure	-6,453,124	-2,921,798	45.28%	-535,135	8.29%	-3,456,933	53.57%	-3,317,638	88%
Capital Expenditure									
Reserve Funded Capital Works	-1,100,000	-79,556	7.23%	-48,324	4.39%	-127,880	11.63%	-1,100,000	7.23%
Capital Expenditure	-1,100,000	-79,556	7.23%	-48,324	4.39%	-127,880	11.63%	-1,100,000	7%
Borrowings									
Repayments - Archer Loan Principal	-234,634	-115,943	49.41%	0	0.00%	-115,943	49.41%	0	
Borrowings	-234,634	-115,943	49.41%	0	0.00%	-115,943	49.41%	0	0.00%
Profit/(Loss)	-586,485	3,740,074		-583,459		3,156,614		2,439,636	


Approved by: Finance Manager

Section 2
Financial Results

2.9 - Commercial Leases as at 31 March 2022

Commercial Leases

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	Total YTD Actuals + Commitments \$	% YTD Actual + Committed	YTD Budget	% YTD Actuals of YTD Budget
Income									
Library Services	22,676	24,394	107.58%	0	0.00%	24,394	108%	17,006	143%
Director Finance & Governance	66,891	57,650	86.19%	0	0.00%	57,650	86%	50,167	115%
Civic Centre	105,000	109,945	104.71%	0	0.00%	109,945	105%	78,750	140%
Income	194,567	191,989	98.68%	0	0.00%	191,989	99%	145,923	132%
Expenditure									
Director Finance & Governance	-12,171	-12,592	103.46%	0	0.00%	-12,592	103%	50,167	-25%
Expenditure	-12,171	-12,592	103.46%	0	0.00%	-12,592	103%	50,167	-25%
Profit/(Loss)	182,396	179,397		0		179,397		196,090	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month


Approved by Finance Manager

Section 2 Financial Results

2.11 - Elected Member Expenses

31 March 2022

Elected Members

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Expenditure									
Uniforms / Clothes Purchased	0	-995	0.00%	0	0.00%	-995	0.00%	0	0.00%
Mayoral Allowance	-87,636	-65,713	74.98%	0	0.00%	-65,713	74.98%	-65,727	100%
Mayoral Electoral Allowance	-23,066	-17,316	75.07%	0	0.00%	-17,316	75.07%	-17,298	100%
Mayoral Professional Dev Allowance	-3,753	-2,555	68.07%	0	0.00%	-2,555	68.07%	-2,814	91%
Deputy Mayoral Allowance	-32,405	-22,891	70.64%	0	0.00%	-22,891	70.64%	-24,302	94%
Deputy Mayoral Electoral Allowance	-5,768	-4,076	70.67%	0	0.00%	-4,076	70.67%	-4,328	94%
Elected Members Allowances	-94,570	-70,894	74.96%	0	0.00%	-70,894	74.96%	-70,929	100%
Elected Members Electoral Allowance	-34,606	-25,909	74.87%	0	0.00%	-25,909	74.87%	-25,954	100%
Elected Members Professional Dev Allowance	-26,272	0	0.00%	0	0.00%	0	0.00%	-19,702	0%
Elected Members Meeting Allowance	-63,049	-13,070	20.73%	0	0.00%	-13,070	20.73%	-47,286	28%
Information Technology Capital Entitlement	-5,486	-5,329	97.14%	0	0.00%	-5,329	97.14%	-4,988	107%
Communications Entitlement	-6,400	-3,764	58.80%	0	0.00%	-3,764	58.80%	-4,801	78%
Acting Mayor Allowance	-7,000	-5,282	75.46%	0	0.00%	-5,282	75.46%	-4,501	117%
Acting Mayor Electoral Allowance	-2,000	-1,390	69.51%	0	0.00%	-1,390	69.51%	-1,499	93%
Contractors	-101,680	-266,048	261.65%	0	0.00%	-266,048	261.65%	-101,680	262%
Stationery & Office Consumables	-1,000	-840	83.99%	0	0.00%	-840	83.99%	-874	96%
Printing & Photocopying Costs	-2,000	-674	33.68%	0	0.00%	-674	33.68%	-1,502	45%
Furniture & Equipment expensed	-1,390	-606	43.62%	0	0.00%	-606	43.62%	-1,042	58%
Other Expenses	-15,500	-10,606	68.43%	-379	2.44%	-10,985	70.87%	-13,625	78%
Food & Catering Costs	-10,500	-10,066	95.87%	-273	2.60%	-10,339	98.47%	-7,875	128%
Course Seminar & Conference Registration	-10,000	-12,116	121.16%	0	0.00%	-12,116	121.16%	-7,501	162%
Air Travel	-4,000	0	0.00%	0	0.00%	0	0.00%	-3,001	0%
Travel Accommodation	-2,000	0	0.00%	0	0.00%	0	0.00%	-1,499	0%
Travel Related Costs Other	-1,000	-347	34.65%	0	0.00%	-347	34.65%	-751	46%
Operating Expenditure	-541,081	-540,486	99.89%	-652	0.12%	-541,138	100.01%	-433,479	125%



Approved by: Finance Manager

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Community Benefit Scheme Update - April 2022
MEETING DATE:	Tuesday 19 April 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager, Community and Culture, Anna Ingram

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the Community Benefit Scheme 2021/22 applications to date highlighting requests received since the March 2022 update.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People".
- This year the Community Benefit Scheme has a 2021/2022 budget of \$230,000 for grants, donations, sponsorships, and scholarships. The Environmental Initiative Grant budget is \$20,000.
- Currently \$97,635 remains available for future projects and events.
- \$86,943 has been expended in the Community Benefit Scheme 2021/22 budget.
- There is \$45,422 committed in this financial year for on-going sponsorship and \$18,131 is expended in the Environmental Initiative Grant budget.
- To date this financial year, City of Palmerston has received 42 Individual Representation Support applications, 18 sponsorship and grant applications, 2 multiyear applications and one in kind support for venue hire application.
- In this reporting period 15 Individual Representation Support applications have been received, two sponsorship applications, one from Palmerston Netball Association and one from the Zimbabwean Community, and one in kind support application for venue hire was received from Top End Regional Sport Education.
- Previous CBS recipient Palmerston Golf Association has rescheduled the postponed 2021 NT PGA Championship from 16 – 19 September 2021 until May 2022.
- Council commenced its new marketing campaign to for the Community Benefit Scheme.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme Update - April 2022 be received and noted.

BACKGROUND

CoP provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$98,385 remains available in CBS funding for future projects and events that benefit Palmerston in this financial year

DISCUSSION

A copy of City of Palmerston approved Community Benefit Scheme Applications April 2022 Update is provided as **Attachment 13.2.2.1** to this Report.

City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People".

This year CBS has a 2021/2022 budget of \$230,000 for grants, donations, sponsorships, and scholarships. The Environmental Initiative Grant (EIG) budget is \$20,000.

Currently \$97,635 remains available for future projects and events, \$86,943 has been expended, \$45,422 has been committed for on-going sponsorship and \$18,131 is expended in the EIG budget.

Individual Representation Support (IRS)

With the gradual easing of COVID19 travel restrictions across Australia there has been an increase in representation opportunities for Palmerston residents to compete in tournament and championships in a diverse range of sports and represent Palmerston and the Northern Territory. The following 15 IRS applications were received from Palmerston residents:

Five applications to attend the National Hockey Championships in Cairns, Queensland, and Newcastle NSW respectively. Three young people were competing in the u18s competition and four in the u15s competition from 6 to 14 April 2022.

Four applications for competitors to attend the FNQ Youth Cup – Soccer Championships in Cairns, Queensland from 9 to 14 April 2022.

Two applications to the Australian National Athletics Championships in, Sydney, NSW from 26 March to 3 April 2022. One applicant as an Official and one applicant as a participant.

One application to attend the prestigious Stawell Gift in Stawell, Victoria as a Coach for a Northern Territory athlete.

One application to 2022 National Netball Championships in Tasmania

One application to the Australian Amateur Golf in Reynella, SA

One application for the Australian Clay Court Tennis championships in Canberra, ACT

Sponsorship

Two sponsorship applications were received this quarter from the following groups:

Palmerston Netball Association were successful in their 3-year sponsorship of \$10,000 per year.

Palmerston Netball Association (PNA) is the home of netball in the Palmerston region. It is affiliated with Netball Australia and Netball Northern Territory, and aims to encourage, educate and promote the sport

of netball and good fellowship within the Palmerston geographical area. Currently five affiliated netball clubs, comprising approximately 60 teams and 600 athletes aged 8 and above, play netball on a weekly basis from March to September in the Dry Season competition on Monday and Tuesday evenings. It is estimated that more than 1,000 individuals are connected to the local netball community.

Specifically, the sponsorship would be used to support representation of Palmerston at the annual NT Netball Championships in 2022, 2023 and 2024 which will be held at the Marrara netball stadium. At least six teams of netball athletes, coaches, managers and umpires will travel to Marrara over the weekend of 24 – 26 June 2022 to represent Palmerston in the 2022 NT Netball Championships.

The Zimbabwean Community once again were successful in their sponsorship application of \$2,000 for the ZimPride NT Games. The ZimNT Games will be held in Palmerston on 16 April 2022 at the Gray Football ground. The tournament will feature eight teams from different cultural backgrounds. The Zim Pride Soccer Tournament won the City of Palmerston Australia Day - Community Event of the Year 2022. The event attracts over 300 people and is a highlight of cultural diversity in Palmerston.

In Kind Support

Council approved one in kind support application from Top End Regional Sport Education to the value of \$1920 to host four Come and Try sessions in Palmerston.

Top End Region Sport Education (TERSE) are a delivery agent for the NT Department of Education.

TERSE receives limited funding through Department of Education for this program as most events take place on school grounds. The Palmerston Recreation Centre provides an attractive option as it is the only venue in Palmerston which is air conditioned and has two full size courts side by side enabling the events to encourage many participants. Equally the location close to the Palmerston bus depot offers schools the opportunity to utilise the public bus system further keeping costs to residents affordable.

TERSE requested in kind support for one 3x3 basketball interschool day, two volleyball days and one badminton day. This includes inviting all schools in the Palmerston region from Primary Schools (4-6), Middle Schools (7-9) and Senior Schools (10-12). Previously hundreds of students have been in attendance over the course of the 4 days. TERSE provide this opportunity to all schools and follow up to ensure quality attendance.




Image: School students participating in interschool sports day

The ambition of TERSE is to contribute to every young Territorians success at school and resilience in life through:

- being physically active every day;
- receiving quality physical education all year every year;
- engaging in sport regularly; and
- having access to a sport related pathway

Palmerston Golf Association

IN 2018, Council approved a three-year sponsorship with Palmerston Golf Association for the NT PGA Championship, which was due to expire in 2020. Due to COVID the 2020 and 2021 Championships were both cancelled, with the last of the three-year sponsorship rescheduled Championship taking place from 5 – 8 May 2022.



Northern Territory PGA Championship

14 March at 07:59 · 🌐

...

It's Back....Finally
NTPGA returns to the Top End this May
 The Territory's most prestigious golf event, with \$150,000 in prize money up for grabs, returns to the Palmerston Golf & Country Club from 5-8 May this year. The Tailor-Made Building Services Northern Territory PGA Championship (NTPGA) will see professional golfers from all over Australia travel to the Top End to test their skill.

One of a few events able to go ahead in 2020, the tournament was postponed in 2021 due to COVID-related travel restrictions affecting a majority of competitors. The NT PGA has remained on the schedule for the 2021/2022 PGA Tour of Australasia season, and the May event is the delayed 2021 event.

The NTPGA is supported by the Northern Territory Government through the Northern Territory Major Events Company & the City of Palmerston. It is free for spectators to attend.

"Since 2016 the NTPGA has seen some of the country's most talented golfers battle it out, offering Territorians the chance to see a slew of professional sportsmen and women in action. After a successful outing in 2020 it's great to see the event return in 2022.

Feedback

This month Council received the following feedback from a parent of children who received individual representational support funding.

Thank you for approving the representative application for both of my children. Representing the NT in sport is costly and I appreciate the City of Palmerston is able to provide the community with these grants as they certainly help Palmerston families.

Marketing of CBS

During this month, Council launched the new marketing for the CBS program with a new look, updated website, and increased promotion through the NT News, and promotion to include prominent placement on the rear of a public bus.

The new imagery represents the inspirational initiatives that grassroots organisations develop in Palmerston with "a helping hand" from Council.



CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Communications Manager

POLICY IMPLICATIONS

Council Policy *FIN 18 Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme

BUDGET AND RESOURCE IMPLICATIONS

- The CBS budget for the 2021/2022 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000.
- The EIG budget for the 2021/2022 fiscal year under CBS is \$20,000. Currently \$18,131 has been expended with \$1,869 remaining for new projects. The EIG budget is anticipated to be successfully expended as officers are working to identify eligible projects and community organisations.
- Currently \$97,635 remains available for future projects and events
- Currently \$86,943 has been expended in the CBS budget, \$45,422 committed in this financial year for, one two-year and three three-year on-going sponsorship and \$18,131 is expended in the EIG budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term.
Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Community Benefit Scheme Update - April 2022 [13.2.2.1 - 4 pages]

COUNCIL AGENDA Attachment 13.2.2.1

City of Palmerston Approved Community Benefit Scheme Applications						
Representation Support - Donation						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
21 May 2021	U12s 2021 School Sport NT Touch Championships (football) (boys) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
21 May 2021	U15s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
24 May 2021	U13s National Tennis Teams Event - Gold Coast Queensland		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
18 June 2021	U12s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
4 August 2021	NT U 14s Rugby Union - Toowoomba Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
12 August 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00	
1 September 2021	North Queensland Athletics Championships		\$250.00	\$0.00	\$250.00	
4 September 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00	
22 October 2021	Queensland Nga Hau e Wha Māori Rugby League		\$250.00	\$0.00	\$250.00	
18 November 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00	

COUNCIL AGENDA Attachment 13.2.2.1

9 December 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00
18 January 2022	NT u16 Girls – Australian Junior Championships		\$250.00	\$0.00	\$0.00
3 February 2022	SA Track and Field Championships		\$250.00	\$0.00	\$250.00
2 February 2022	SA Track and Field Championships		\$250.00	\$0.00	\$250.00
8 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00
13 February 2022	Aust National Athletics		\$250.00	\$0.00	\$250.00
13 February 2022	Aust National Athletics		\$250.00	\$0.00	\$250.00
14 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00
15 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00
18 February 2022	Stawell Gift		\$250.00	\$0.00	\$250.00
2 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
2 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00
4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00
4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00
4 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
7 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
7 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
7 March 2022	National Netball Championships		\$250.00	\$0.00	\$250.00
19 March 2022	Aust Amateur Golf		\$250.00	\$0.00	\$250.00
21 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
21 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
23 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
28 March 2022	u14s Australian Claycourt Championships		\$250.00	\$0.00	\$250.00
Total Year to Date (YTD)			\$10,250.00	\$0.00	\$10,000.00
22 June 2021	Calisthenics GC Cali Dance Eisteddfod 30 July – 1 August 2021 – Helensvale, Gold Coast Qld	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00

COUNCIL AGENDA

Attachment 13.2.2.1

23 June 2021	NT U 14 Cyclones Championships Basketball	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00
Total YTD - repaid to CoP			\$500.00	\$0.00	\$9,500.00
Sponsorships, Donations and Grants					
14 May 2021	IT equipment		\$12,539.00	\$0.00	\$11,599.00
23 June 2021	Education Clinic		\$2,000.00	\$0.00	\$2,000.00
4 August 2021	Aus v USA Women's Olympic Women's Football		\$500.00	\$0.00	\$500.00
18 September 2021	Equipment Resources		\$10,000.00	\$0.00	\$10,000.00
4 October 2021	Alterations to electrical outlets		\$4,044.00	\$0.00	\$4,044.00
3 November 2021	Support with Palmerston Home Game		\$2,000.00	\$0.00	\$2,000.00
23 November 2021	First Aid Training and Equipment		\$5,000.00	\$0.00	\$5,000.00
24 November 2021	Christmas Celebration		\$2,000.00	\$0.00	\$2,000.00
6 December 2021	NTFL - Sepsis Awareness		\$200.00	\$0.00	\$200.00
7 December 2021	NT Branch Conference		\$1,200.00	\$0.00	\$1,200.00
14 January 2022	Children's Event		\$2,000.00	\$0.00	\$0.00
5 January 2022	Travel to Championships		\$2,000.00	\$0.00	\$2,000.00
6 January 2022	Equipment Resources - compressor		\$2,000.00	\$0.00	\$2,000.00
17 January 2022	Youth Conference		\$5,000.00	\$0.00	\$0.00
1 February 2022	Coach Development		\$2,000.00	\$0.00	\$2,000.00
24 February 2022	Show event		\$10,000.00	\$0.00	\$0.00
15 March 2022	ZimNT Games		\$2,000.00	\$0.00	\$2,000.00
16 March 2022	Roll On - Skate Session		\$2,000.00	\$0.00	\$0.00
27 March 2022	Jamboree meet up		\$2,000.00	\$0.00	\$0.00
Total Year to Date (YTD)			\$68,483.00	\$0.00	\$46,543.00
Multi Year Agreements					
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent
	RDA		\$30,000.00	\$0.00	\$0.00
15 March 2022	All abilities come and try sessions		\$20,000.00	\$0.00	\$0.00
7 March 2022	Junior Rep Program		\$10,000.00	\$0.00	\$10,000.00
2 year on going to be paid 2022	Cricket 365 x 2 years 16 March 2021 - 1 October 2022	Northern Territory Cricket Association	\$25,422.00	\$25,422.00	\$0.00
3 year on going to be paid 2022	Palmerston & Rural Seniors Fortnight x 3 years 1 January 2022 - 31 December 2024	Palmerston & Litchfield Seniors Association	\$20,000.00	\$20,000.00	\$0.00

COUNCIL AGENDA Attachment 13.2.2.1

3 year on going to be paid 2022	ANZAC Day Services x 3 years 1 January 2020 - 30 December 2022	RSL Palmerston Sub-branch	\$10,000.00	\$0.00	\$10,000.00	
3 year on going paid July 2021	Tiwi Fishing Program x 3 years 1 July 2020 - 30 June 2023	Reeling Veterans Inc.	\$10,000.00	\$0.00	\$10,000.00	
Committed			\$125,422.00	\$45,422.00	\$30,000.00	
Annual School Awards						
28 October 2021	Good Shepherd Lutheran College Palmerston		\$100.00		\$100.00	
28 October 2021	Gray Primary School		\$100.00		\$100.00	
28 October 2021	Palmerston Christian School		\$100.00		\$100.00	
1 November 2021	Moulden Primary School		\$100.00		\$100.00	
29 November 2021	Woodroffe Primary School		\$100.00		\$100.00	
29 November 2021	Bakewell Primary School		\$100.00		\$100.00	
29 November 2021	Forest Parade Primary School		\$100.00		\$100.00	
29 November 2021	Rosebery Primary School		\$100.00		\$100.00	
6 December 2021	Zuccoli Primary School		\$100.00		\$100.00	
			\$900.00	\$0.00	\$900.00	
Total Year to Date (YTD)			\$205,055.00	\$45,422.00	\$86,943.00	
Total Year To Date (YTD)		\$230,000.00		\$45,422.00	\$86,943.00	\$97,635.00
Environmental Initiatives Grants						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
3 July 2021	Community Garden Rebuild – Harvest Corner	Gray Commnity Gar	\$16,131.00	\$0.00	\$16,131.00	
5 August 2021	Wildcare - Show bags	Wildcare	\$2,000.00	\$0.00	\$2,000.00	
Total Year to Date (YTD)		\$20,000.00	\$18,131.00	\$0.00	\$18,131.00	\$1,869.00
Date	Activity		Amount Requested	Amount Committed	Amount Spent	Balance
Running Total		\$250,000.00		\$45,422.00	\$105,074.00	\$99,504.00
InKind Support						
Date	Activity		Amount Requested	Amount Committed	Amount Spent	
14-February-2022	School Come and Try sport sessions		\$1,920.00	\$0.00	\$1,920.00	\$99,504.00

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Community and Culture Quarterly Report January to March 2022
MEETING DATE:	Tuesday 19 April 2022
AUTHOR:	EA to Deputy Chief Executive Officer, Tree Gillam
APPROVER:	General Manager Community and Culture, Anna Ingram

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with the key activities undertaken by the Community and Culture Directorate in the January to March 2022 quarter.

KEY MESSAGES

- The Community and Culture Directorate provides a quarterly report of its activities, with highlights included in this report.
- The Australia Day Awards Presentation was held on 26 January 2021 alongside the Australia Day Flag Raising and Citizenship Ceremony, with the following three winners being announced:
 - Citizen of the Year: Veronika Matipira
 - Young Citizen of the Year: Isabelle (Izzy) Craven
 - Community Event of the Year: ZIMPRDE – Zimbabwean Community
- Council, in partnership with local community groups and the Australia Day Council, hosted a week of events in celebration of International Women's Day.
- For Harmony Day 2022, Council worked alongside a collective of 13 individuals and organisations from across Palmerston to deliver a full day of workshops and events.
- Two Urban Jams Youth Events were held this quarter with 355 young people attending over the two events.
- In partnership with Melaleuca, Royal Life Saving Society NT and Belgravia Leisure, City of Palmerston continues to deliver a Free Migrant Swimming Program to Palmerston residents.
- Regulatory Services participated in a range of community animal education and stakeholder support activities.

RECOMMENDATION

THAT Report entitled Community and Culture Quarterly Report January to March 2022 be received and noted.

BACKGROUND

The Directorate of Community and Culture provides a quarterly update to Council on key activities undertaken during the previous quarter. The Community and Culture Directorate comprises of Community Services, Library Services, and Regulatory Services.

DISCUSSION

Activities completed during January to March 2022 quarter are detailed in **Attachment 13.2.3.1** with some highlights identified below:

Australia Day

The Australia Day Flag Raising and Citizenship Ceremony was held at the Palmerston Recreation Centre on Wednesday 26 January 2022 from 1.00pm - 3.00pm. This special event attracted approximately 350 guests. The Ceremony incorporated the Australian Defence Force Tri Service who performed the raising of the Australian National Flag as Shalom Kaa sang the Australian National Anthem. Entertainment was provided by the Jon Davis and Tilley, the small horse. 36 new Australians affirmed their commitment to Australia and received their Citizenship Certificates. The conferees came from all over the world. In addition, the Australia Day Awards were presented including the Palmerston Citizen of the Year Veronica Matipira, the Palmerston Young Citizen of the Year Isabelle Craven, and the Palmerston Community Event of the Year ZimPride.

International Women's Day (IWD)

To celebrate IWD, City of Palmerston along with partners, held a week-long program of events from 8 March - 12 March. The events honoured the achievements of women both past and present and brought attendees together to raise awareness about gender equality. Events included;

International Women's Week (IWD) and 'Women of Palmerston' Portrait Exhibition Launch, Women's Weaving Circle with Norma Benger and local Aboriginal Artists who taught attendees how to weave in the traditional Aboriginal style. IWD Cultural Fusion of Fashion & Food, featured dance performances, cultural fashion, guest speakers and a lunch of multicultural dishes prepared by the STEPS students. IWD Women in Gaming Afternoon was hosted by the young people of Level Up Esports. The IWD Community Forum #BreakTheBias, included an afternoon of interesting and inspiring conversation held at the Palmerston Library.

Harmony Day

On March 21, 2022, Council worked alongside a collective of 13 individuals and organisations from across Palmerston to deliver a full day of workshops and events.

The day of celebrations commenced Welcome to Country, Didge Performance with a launch where 50 students from across Palmerston and Darwin (Student Voice Positive Choice - SVPC) launched a song they had composed called stronger together. Thelma White from the Zimbabwean Association shared her Story of Migration, finally the SVPC launched their Hearts of Kindness project where community members were invited to share an uplifting message which was attached to a 'Wall of Kindness'.

A Multicultural Morning Tea in partnership with STEPS was held at the Palmerston Library showcasing traditional morning tea foods from around the world and a Larrakia Cross Cultural Workshop in partnership with Larrakia Nation. In addition, there was all abilities Drop-in basketball and soccer in partnership with Litchfield Football Club and PaRBA. Celebrations finished with a 'Cultural Showcase' where Community Groups and individuals were invited to showcase their traditional dress and/ or perform. The cultures represented were: Irish, Zimbabwean, Somalian, Indian, Papua New Guinean, Persian, Slavic, Congolese, Colombian, Chinese, Japanese and Russian. This event was the first to be facilitated by 'Vibrant Diverse Cultures' an up-and-coming Palmerston based organisation supporting vulnerable people within the community. 80 individuals registered to attend the event with more than 40 individuals performing

Urban Jams

Urban Jams is hosted by the City of Palmerston at the Palmerston Recreation one Friday a month. The events encourage young people to connect with service providers in Palmerston including, Clinic 34,

Young Carers and Catholic Care DAISY program. Youth Organisations, programs and services are invited to have information stalls at the event to consult, inform and engage with young people. Two Urban Jams Youth Events were held this quarter with 355 young people attending over the two events. Young people engaged activities including sports and fitness, dance, music, art, gaming development, VR, esports, self-care, pamper room and culture. Free meals were provided and Larrakia Nation youth bus provides transport home.

Migrant Swimming Program

In partnership with Melaleuca, Royal Life Saving Society NT and Belgravia Leisure, City of Palmerston continues to deliver a Free Migrant Swimming Program to Palmerston residents. The first round was delivered exclusively to female migrants. In the spirit of inclusivity this round has been opened to people of all genders. A number of refugees who have recently arrived in the Northern Territory have participated in the second round of this program. Both sessions were fully booked with 12 individuals completing the program.

Community Animal Education Activities

The \$10.00 Desexing scheme, to-date has allocated 114 animals with access to low-cost desexing services. During this quarter, Council also recommenced the community dog walk program with three walks being held in Rosebery, Durack and Gray.

Stakeholder Support

On 7 March, Council Rangers supported Animal Management in Rural and Remote Indigenous Communities (AMRRIC) with direct education and community engagement at Palmerston Indigenous Village. A total of 37 animals were provided with tick treatment (collars, spot-on and oral medications). The purpose of these supportive in-kind veterinary treatment programs is to assist with education around registrations and the ehrlichiosis tick-borne virus present within Palmerston Indigenous Village. Rangers have also supported RSPCA at several community facing events recently including 'National Puppy Day' at Bunnings Palmerston, this attracted the attention of an estimated 35 amount of community members who entered a draw to win one of the 'Puppy Treats Goodie Bags' provided by Council

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Community Services
- Library Services
- Regulatory Services

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Community and Culture Quarterly Report January March 2022 [13.2.3.1 - 30 pages]



COMMUNITY AND CULTURE

QUARTERLY REPORT/JANUARY TO MARCH 2022

1. Family and Community

Palmerston is a safe and family friendly community where everyone belongs.

1.1 We focus on families.

Change Tables in toilets at the Palmerston Recreation Centre
In response to community requests City of Palmerston recently installed additional baby changing tables at the Palmerston Recreation Centre. In line with the *Inclusive, Diverse and Accessible Policy Framework* this helps us to ensure that families with parents from all genders are accommodated and that nobody misses out on nappy duties!



Recreation Centre visitors

January School Holiday Program

School holiday programs in January saw City of Palmerston facilitate 18 events in the Palmerston Library. Workshops were hosted by Zesty Productions, Tip Top Circus, NT Art Storms and Animal Encounters NT. Sessions were well attended with 420 attendees in total. A highlight of the program was a very super workshop with Zesty Productions that had a special guest appearance from the NT Police, Fire and Emergency services.



Special guests at the Palmerston Library

Writing Workshops with Natalie Sprite

Two adult writing workshops were hosted by City of Palmerston with local author, Natalie Sprite, which were attended by 20 Palmerston residents. One workshop titled 'Straw into Gold', focused on learning how to edit your stories and the other was 'Write a Complete Story in 2.5 hours. This workshop allowed participants to complete the session with a second draft of a story.



COMMUNITY AND CULTURE

QUARTERLY REPORT/JANUARY TO MARCH 2022

1.2 The well-being of our community is a focus for all of our work.

Be Inclusive Games

Palmerston Recreation Centre was utilised by Clubhouse Territory to host the 2022 Be Inclusive Games Come and Try event. Traditionally held in Darwin the event was relocated to Palmerston due to the Free Venue Hire Initiative. The event is a free community fun day for come and try sessions with sports, activity providers and community groups who offer inclusion and all abilities programs. The event was attended by Mayor Athina Pascoe-Bell who presented Clubhouse Territory volunteers with medals for recognition for their service. Community groups participating included NRL NT, Golf NT, YMCA, PaRBA, Level Up Esports and Tip Top Circus. City of Palmerston hosted an activity station utilising recently purchased sporting equipment with an inclusion and sensory focus. Community Room 1 was utilised a low sensory space to enable participants who may have chosen to withdraw to a quiet place of safety. Approximately 250 people attended the event which was held over four hours.



**Mayor Athina Pascoe-Bell
presenting medals to volunteers**

Community Venue Hire – Free Initiative

The Community Venue Hire – Free Initiative extension until 30 June 2023, has been well received amongst user groups of all Council facilities. However, charges still apply to private/ business users. This has had minimal impact on these business with two small businesses making no adjustments to their bookings and will be continuing as they were prior to and during the free venue hire period, one small business has amended their bookings to utilise more cost-effective time slots and locations and another small business has consolidated classes to minimize costs. One small business has cancelled several bookings, mainly due to the impact of COVID19 decreasing class numbers making the classes less cost effective.

A badminton booking who utilise the Palmerston Recreation Centre during this free initiative shared their excitement at the news of the extension with the following feedback: *"Thank you again for accommodating our booking. Our group will endeavor to continue the sport across all skill levels and keep doing it covid safe"*.



Badminton players celebrating free venue hire at the Recreation Centre



COMMUNITY AND CULTURE

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Palmerston and Regional Basketball Association who utilise the stadium for a junior basketball program have sent through the following feedback:

"On behalf of Palmerston and Regional Basketball Association (PaRBA), can I please pass on our sincere appreciation to the City of Palmerston (COP) for the extension of the free community venue hire initiative.

As a local community-based organisation who delivers programs, of a basketball, and social nature we could not operate without the support of others, and the COP has always been amazing in their support of us, and all community groups.

The certainty provided by this decision allows us to continue to grow, and provide extended services to local families, and the community, working towards the mutual outcomes contained in the COP Community Plan.

On behalf of the entire PaRBA community, thank you".



Junior Basketball Participants

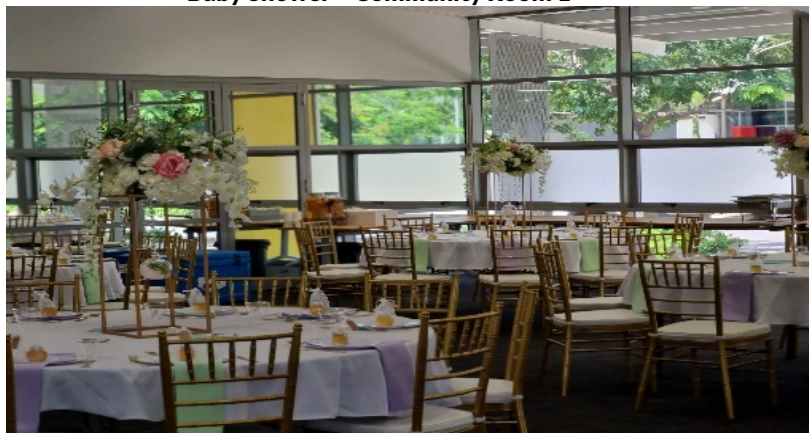
Palmerston Recreation Centre

The Palmerston Recreation Centre hosted 12 birthday parties baby showers, events and functions in the current quarter.



Birthday Party - Community Room 1

Baby Shower – Community Room 1





COMMUNITY AND CULTURE

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Gray Community Hall

Gray Community Hall reopened with a flourish of activity with returning and new users enjoying the new facility. The Palmerston seniors' groups, 50 Plus Club, Busy Bees Bingo and Palmerston Line Dancing returned to the hall after the refurbishment period.

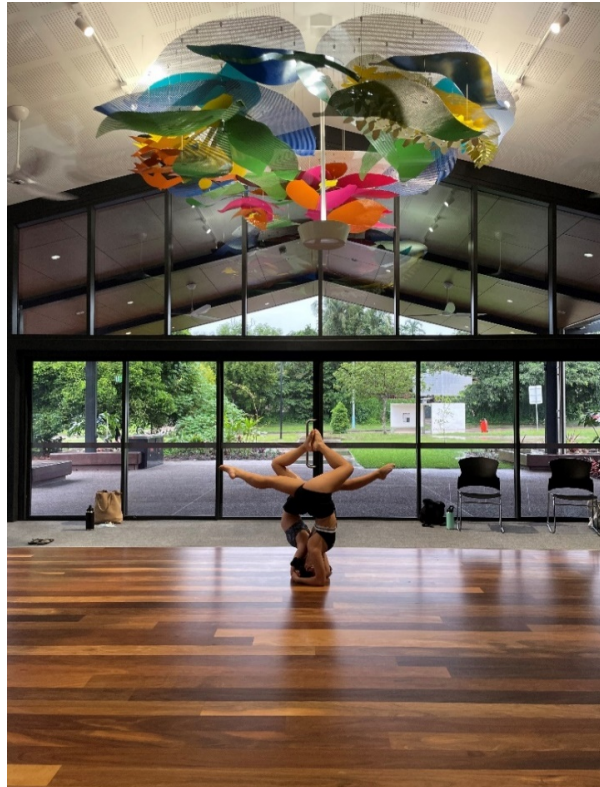
The hall has seen several large functions held in the quarter including Telugu New Year and dance groups including the Columbian social dancers, Palmerston Line Dancers and Top End Calisthenics. The flooring in the main hall has been well received.



50 Plus Club



Telugu New Year



Top End Calisthenics



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Youth Drop in Sports

Youth Drop in Sports is a three-way partnership program between City of Palmerston, Territory Families and Palmerston and Regional Basketball Association (PaRBA). The program operates out of the Palmerston Recreation Centre five days a week, 50 weeks of the year providing a place for young people to be safe, healthy and active.

PaRBA has been fortunate to receive funding to employ a Referral Officer under the Youth Drop-in Sports program.



PaRBA and headspace Staff

PaRBA has collaborated with *headspace* to create a monthly in-house 3x3 friendly competition. Youth Drop in Sports has supported *headspace* to build relations with Palmerston youth so they can help to design the new facility opening in Palmerston CBD in late 2022. The program rewards positive choices and good behaviour and the new Referral Officer position enables young people in need of advocacy and connection to services to receive the advice on site.

"The young people love when this mob drop in, they bring a great attitude, a competition, and heaps of free gear!" - headspace

Youth Action Plan Launch

The second Palmerston Youth Action Plan has been developed by the newly established Palmerston Youth Rep Group and the Palmerston Youth Local Action Group. Members of this group include the City of Palmerston, Northern Territory Government Departments; community members; NGO's, nominated representative from Palmerston and Rural Youth Services Network (PaRYS) and the Palmerston Indigenous Network (PIN).

This plan provides a 'road map' to identify the goals and importantly the actions that will be progressed in the next two years.

Consultations with young people confirmed the key messages in the plan are clear; young people in Palmerston want opportunities to have a say in issues that impact them and to have access to activities and safe spaces in the community. Strengthening wellbeing services and support as well as having opportunities to learn "how to adult" were key directions from young people that shaped this second youth action plan.

Young people also provided positive feedback about what was happening, "Look around, there's so much happening here. This is the best place to be in Palmerston at the moment. I can't think of what other activities would be needed, just more of this." - young person at Urban Jam event.



Palmerston Young Citizen of the Year Isabelle Craven with VIP's, Youth NT, Territory Families and Youth Round Table Members

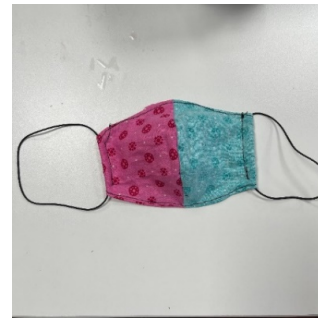




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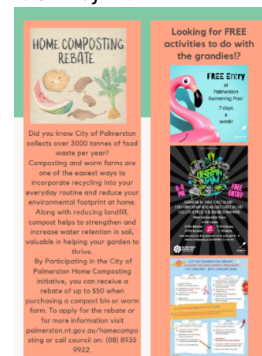
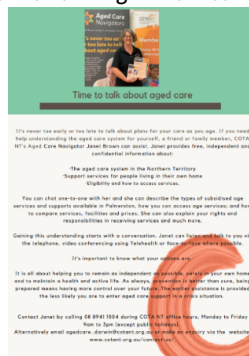
Geek Squad is a collective of young people who meet at the Palmerston Library on Thursdays to discuss all things Geek and to watch Anime, play Dungeons and Dragons and connect with other like-minded teens. The Squad have taken to sewing this quarter, with a lot of masks being made to practice skills in preparation for Cosplay at the upcoming Geekfest NT happening in July in Palmerston CBD.



Sewing with the Geek Squad

Grey Goss

City of Palmerston's Quarterly Seniors Newsletter 'Grey Goss' has undergone an overhaul; it has a new look and feel and some new content including articles from local community groups and organisations in addition to Council updates. The first issue for 2022 included an article by Darwin Community Legal Services regarding free advocacy services for seniors in the Palmerston area. More than 200 hard copies were distributed in addition to it being published on the COP website and via email. Feedback received from Neville Driver, Vice President PLSA: "Grey Goss looked good with the colour through it. I found it entertaining and the stories informative. Great job!"



Palmerston Swimming and Fitness Centre - SWELL

The pool continues to offer free entry ensuring access for the whole community, and offers swimming lessons, fitness classes and more. They have also implemented \$0 start-up fee gym memberships for the community.

Palmerston Youth Local Drug Action Team (LDAT)

The Palmerston LDAT has been working closely with the City of Palmerston to collaborate with young people on the Positive Palmerston project. Young people from Palmerston are close to completing the LDAT Project and the young people have worked very hard to create an array of assets that support and raise awareness to youth health/wellbeing/drug and alcohol harm minimisation. Corrugated Iron were engaged to supply young actors who have supported the filming of the Positive Palmerston Story, a resource that will be used to educate young people and



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the wider community of all the opportunities, places, programs, and activities available for young people in Palmerston.



Youth Actors working on the filming with North Australia Media

FebFit – Palmerston Shopping Centre

Palmerston Shopping Centre held their annual event FebFit, City of Palmerston had a stall to promote their events and programs with a focus on their health and wellbeing program 'Get Active'. This event was also used as an opportunity to promote the Community Benefit Scheme and build relationships with all the sporting organisation that held stores.



Council Staff promoting Get Active Program

International Women's Week

City of Palmerston worked alongside a collective of representatives from nine community groups, organisations, and government departments to deliver a week of inspiring programs and happenings.

Starting with a photography exhibition where young Tiwi Woman Sharna Warlipinni who lives with cerebral palsy and is passionate about photography and videography supported by Tiani (Support worker) and James (professional photographer/ videographer) to take photos of women in the community who are leaders, game changes, migrants

as well as individuals who "break the bias" through inclusion, diversity, education, empowerment, and kindness. Photographs were displayed in an Exhibition at the Palmerston Recreation Centre.

Approximately 80 people attended the launch with more than 200 others viewing the exhibition throughout the week. Post evaluation all individuals photographed will be sent an electronic copy of their portrait.





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Sharna Warlipinni at the IWD Launch

Other events during this week included: a Women's Weaving Circle with First Nations Woman Norma Benger, in partnership with the Palmerston Child and Family Centre, Fusion of Fashion and Food where attendees were able to enjoy food from more than 14 countries, local women showcasing their traditional dress and listening to some inspiring speakers in partnership with STEPS, a Storytime at Palmerston Library with Amy Hetherington, an IWD Women in Gaming Afternoon including t-shirt making, gaming and celebration of female pioneers in the gaming world in Partnership with Level-Up Esports. The week ended with an IWD Community Forum in Partnership with Australia Day Council NT held in the library and as part of Urban Jams a Pamper party was held where young people were invited to participate in self-care activities free of charge in a safe supportive environment in partnership with Anglicare and Zesty Productions.



Cultural Dance fusion performance for IWD



STEPS students at the Food and Fashion Fusion



**Storytime with Amy Hetherington
Neighbour Day**



Paige Horrigan



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Neighbour Day is held nationally on Sunday 27th March and celebrated its 20-year anniversary this year.

Palmerston residents were given the opportunity to connect with their neighbours and community through the distribution of "Connecting Palmerston Communities" cards.



Get Active

Block 1 for Get active continues into April and May, with February and March being a success offering a variety of programs for fitness levels, age and abilities. Over one hundred free and \$5 classes are available to the community during this time. Currently 382 members are registered to the Get Active program.



Ur Fitness DJ - Get Active Session

Orange Sky

Orange Sky has had a successful start to 2022 with their weekly visits to the Recreation Centre.

Orange Sky is a national organisation who provide a platform for everyday Australians to connect through a regular laundry and shower service. The focus is on creating a safe, positive, and supportive environment for people who are too often ignored or who feel disconnected from the community. Volunteers are not social workers or experts on homelessness - they are empathetic listeners and great conversationalists.

	Loads of washing	Shower usage
January	Service cancelled	
February	21	11
March	17	7



Orange Sky at the Palmerston Recreation Centre

Regulatory Services CRs

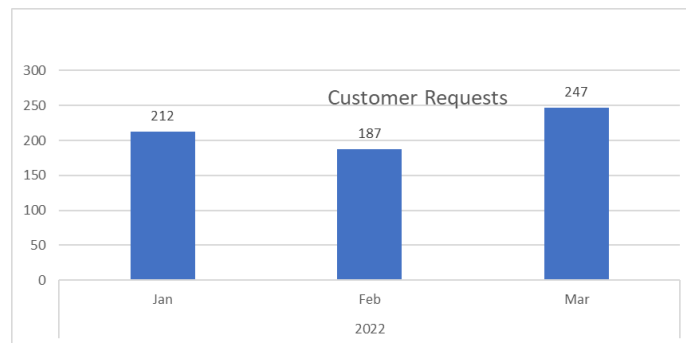
A total of 646 CRs were allocated to Regulatory Services during the quarter. Notably, 41% of the CRs created are in response to dogs at large, followed by 12% for untidy allotments. The remaining



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CRs are made up of nuisance barking, dog attacks, unowned animals, dog causing nuisance, dog menace, general regulatory enquiries, additional animal license, abandoned vehicles, cat management, parking, signage, and noise (e.g. rooster) complaints.



Total Customer Requests Received for Regulatory Service

After-Hour Service

The total afterhours calls received within the quarter was 174 calls. Of these calls, 60% were for dogs contained for collection, 27% for dogs at large, 8% for dog attacks and a further 5% for collection of dead or injured dogs or nuisance barking concerns.

Untidy Allotments

The total reported untidy allotments during January to March was 68 properties, which reflects an increase of 66% in the total number of reported untidy allotments from the previous quarter. From the 68 reported properties, a total of 35% have been resolved by home occupier/owner compliance.

Parking and Abandoned Vehicles

City of Palmerston received a total of 54 reports of abandoned vehicles within the community. Of the 54, 51 have been resolved by either towing, infringements, or owner compliance. 309 parking infringements were issued over the current reporting quarter. 66% of infringements were issued due to failure to display a valid display ticket of infringements.

Parking Education

In response to community concerns, Rangers have completed a series of parking education sessions at schools. To date, the targeted school parking education campaign has been rolled out at the primary schools within Durack, Moulden, Driver, Gray, Bakewell, Palmerston Christian School, and Woodroffe. Notably, Bakewell Primary School has the highest number of parking offences and community concerns include parking on yellow lines, driving over roundabouts and parking on nature strips.

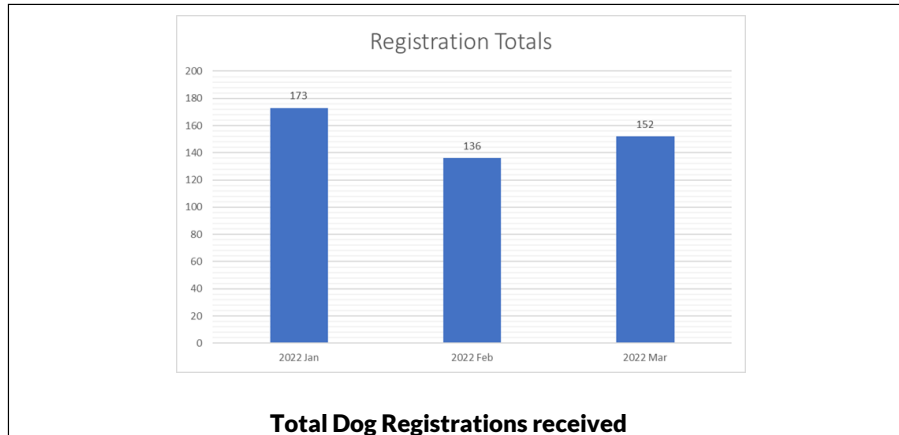
Dog Registration

Currently, Council has a total of 5714 dogs registered within the Palmerston municipality. In comparison with the previous reporting figures, Council has seen an increase of 8% in total registered dogs within the community, this can be attributed to positive Ranger interactions, marking and community engagement (particularly the desexing program) and targeted communications.



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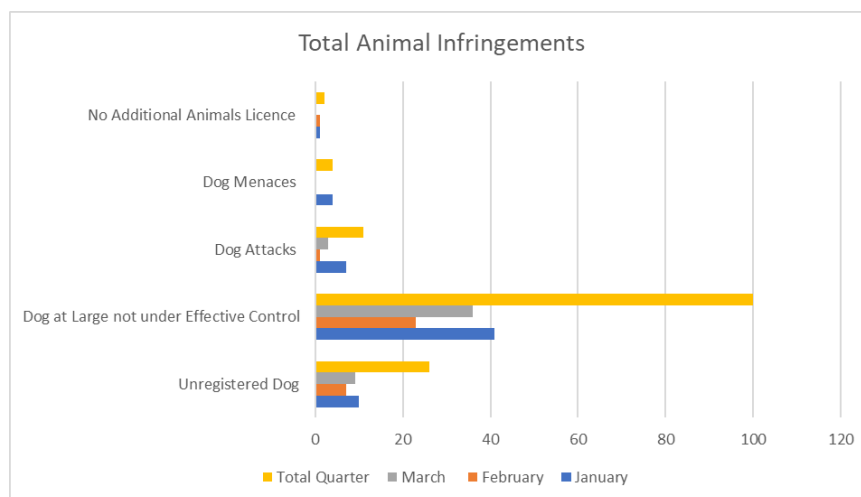


Impounding

During the quarter, a total of 133 dogs have been impounded, which is a decrease of 25 dogs from the previous quarter. 52% of dogs impounded have been returned home and a further 28% rehomed. 8% were euthanised and 12% surrendered to Council.

Animal Related Infringements

During the quarter there were a total of 201 infringements for animal related offences which represents an increase of 12% of total infringements. The highest number of infringements issued for the quarter were for dogs at large, followed by unregistered dogs, dog attack/menaces and not having a license for additional animals.



3. Cultural Diversity

In Palmerston we celebrate our cultures in a way that values our diversity.

3.1 To celebrate our rich culture and diversity

International Mother Languages Day

This year City of Palmerston celebrated International Mother Languages Day in line with our



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commitment to increasing visibility, as outlined in the Inclusive, Diverse and Accessible Framework.



Palmerston Staff members sharing their language and culture for COP's International Mother Languages Day Social Media campaign

STEPS and Islamic Society

Council staff have been working alongside both STEPS and the Islamic Society Palmerston (ISP) on a variety of projects in 2022. Recently ISP contacted City of Palmerston seeking an English Teacher for their students to learn and practice English. Council was able to connect ISP with STEPS Palmerston who are now working together with young members of the Islamic Society to develop their English conversation skills on a regular basis

Migrant Swimming Program

City of Palmerston continues to work alongside Melaleuca, Royal Life Saving Society NT and Belgravia to deliver a Free Migrant Swimming Program to Palmerston residents. The first round was delivered exclusively to female migrants. In the spirit of inclusivity this round has been opened to people of all genders. A number of refugees who have recently arrived in Darwin have participated in the second round of this program. Both sessions were fully booked with 12 individuals completing the program.



Migrant swimming program participants

Harmony Day

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The day of celebrations commenced Welcome to Country, Didge Performance with a launch where 50 students from across Palmerston and Darwin (Student Voice Positive Choice - SVPC) launched a song they had composed called 'Stronger Together'.



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Thelma White from the Zimbabwean Association shared her Story of Migration, finally the SVPC launched their Hearts of Kindness project where community members were invited to share an uplifting message which was attached to a 'Wall of Kindness'.

Welcome to Country



SVPC launching their Wall of Kindness



Next was a Multicultural Morning Tea in partnership with STEPS at the Palmerston Library showcasing traditional morning tea foods from around the world and a multicultural music Larrakia Cross Cultural Workshop in partnership with Larrakia Nation. In addition, there was all abilities Drop-in basketball and soccer in partnership with Litchfield Football Club and PaRBA. Celebrations finished with a 'Cultural Showcase' where Community Groups and individuals were invited to showcase their traditional dress and/ or perform. The cultures represented were: Irish, Zimbabwean, Somalian, Indian, Papua New Guinean, Persian, Slavic, Congolese, Colombian, Chinese, Japanese and Russian. This event was the first to be facilitated by 'Vibrant Diverse Cultures' an up-and-coming Palmerston based organisation supporting vulnerable people within the community. 80 individuals registered to attend the event with more than 40 individuals performing.



Colombian and Zimbabwean performers and Guests at the Harmony Day Cultural Showcase

Urban Jams Events

Two Urban Jams Youth Events were held this quarter with 355 young people attending over the two events. Young people engaged activities including sports and fitness, dance, music, art,



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gaming development, VR, esports, self-care, pamper room and culture. Urban Jams offers young people the opportunity to speak to services providers and hang out with mentors and mates. Everyone enjoys a free dinner and Larrakia Nation youth bus offers a ride home.



Carers NT with our Youth Volunteers and a young participant playing in our creative space with Zesty Productions.

City of Palmerston partners with a number of community organisations for the event including Palmerston and Regional Basketball Association, Level Up Esports, Larrakia Nation, Zesty Productions, Larrikin Interactive, Express Studios and Mulga Security.

3.2 Recognise and support diversity through our partnerships and leadership.

'The A Team' Darwin

Council have been working alongside The A Team Darwin, a group of neurodiverse young people, on a variety of projects to support their skill development, including in house interviews (not for sharing or publication) opportunities for debate and learning about City of Palmerston and how local government works. The A Team have provided valuable feedback and insights into what Council are doing well, in regard to supporting individuals living with intellectual and neurological disabilities and what areas, through the eyes of individuals with lived experience need consideration and improvements.



A Team members present the Palmerston Recreation Centre Team with an award

Breakout Spaces at Events and Programs

City of Palmerston has been exploring the option of a 'Breakout Space' for individuals with Autism, sensory processing issues or anyone else who may become overwhelmed during programs, events or in group settings. This was trialled during the International Women's Day Launch and was used by three neurodiverse individuals with sensory processing issues, two breastfeeding parents, a young person experiencing anxiety and a young family. Staff will



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continue to explore ways of including sensory safe spaces in our programs and events moving forward.

Sensory/inclusion equipment available at the Palmerston Recreation Centre In 2020 equipment was purchased by COP to be used by groups and organisations supporting individuals of diverse abilities. This equipment is now being used regularly by groups including Helping People Achieve (HPA), Clubhouse Territory and Headspace. These groups in addition to local NDIS activity providers are utilising the venue, under the free venue hire initiative to provide accessible and inclusive activities in Palmerston.

Community Animal Education Activities

Dog and Cat Desexing Initiative

The \$10.00 Desexing scheme, to-date has allocated 114 animals with access to low-cost desexing services. Of these animals, 86 are dogs and 28 are cats, of the 86 dogs 64% were already registered within the City of Palmerston and an additional 36% were registered to have access to the program. A further 17 animals have been provided to an overflow booking sheet and will be allocated a veterinary booking during April 2022. Council Officers are looking forward to scheduling upcoming veterinary desexing programs.

Community Dog Walks

During this quarter, Council recommenced the community dog walk program with three walks being held in Rosebery, Durack and Gray.



Flinders Park Durack

The community dog walks continue to provide the community with access to Rangers, animal management information and by-law enquiries. The walks have been scheduled within the annual animal education planning throughout the municipality.



Participants cooling off



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Australia Day 26 January 2022

Australia Day Flag Raising and Citizenship Ceremony was held at the Palmerston Recreation Centre on Wednesday 26 January 2022 from 1.00pm - 3.00pm. This special event attracted approximately 350 guests.

The Ceremony incorporated the Australian Defence Force Tri Service who performed the raising of the Australian National Flag as Shalom Kaa sang the Australian National Anthem. Entertainment was provided by the Jon Davis and Tilley, the small horse.



36 new Australians affirmed their commitment to Australia and received their Citizenship Certificates. The conferees came from Ghana, Bangladesh, Philippines, United Kingdom, Zimbabwe, Nepal, India, Ireland, Vietnam, Syrian Arab Republic, Sudan, Cyprus, Ukraine, Sri Lanka, Canada, Thailand, Nigeria and Papua New Guinea.

Seven Student Citizen Awards were presented by the Chief Minister of the Northern Territory -Michael Gunner and a Board Member of the Australia Day Council - Ms Kym Cairns. Students attended from Girraween Primary School, Good Shepherd Lutheran College, Driver Primary School, and Palmerston Christian

Mayor Pascoe- Bell with new Citizens School

Palmerston Citizens of the Year Winner 2022

The Honourable Vicki O'Halloran the Administrator of the Northern Territory, and the Mayor of Palmerston Mrs Athina Pascoe-Bell, presented the Young/Citizen of the Year and Community Event awards. These awards were presented to local achievers for their outstanding contribution to our community and are a major feature of our Australia Day Ceremony.

Palmerston Citizen of the Year: Veronica Matipira

Veronica has been an exemplary role model to many women within the Zimbabwean community and shows amazing leadership skills since 2016. Veronica mentor's women through organising presentations on Mental Health and self-care issues. She is always on the go and ready to lend a hand and organise the Zimbabwean Community in Palmerston and Darwin.



Citizen of the Year - Veronica Matipira



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Young Citizen of the Year: Isabelle (Izzy) Craven



Izzy is a valued member of the Youth Media team supporting the development of the Youth Employment and Training Pathway. She is also a volunteer at Urban Jams a youth event and is on the working group of the Palmerston Youth Festival. Izzy is a strong role model in the municipality of Palmerston.

Young Citizen of the Year – Isabelle Craven

Community Event of the Year Awards: ZimPride – Zimbabwean Community



Community Event of the Year – ZimPride

The Zimbabwean community organise the annual ZimPride soccer event which sees community members from Palmerston, Darwin, Alice Springs, and Katherine come together to play their favourite sport. This event brings the community together and forges many bonds and friendships.

Citizenship Ceremony – 18 March 2022



A Citizenship Ceremony was held at the Recreation Centre on Friday 18 March at 1 pm.

Nineteen new Australians affirmed their commitment to Australia receiving their citizenship certificates. The conferees came from Greece, Canada, United Kingdom, Iran, Singapore, Germany, Colombia, and India.



Keya & Taraalikabaten Patel

Rhys Harman and Samantha Campbell



COMMUNITY AND CULTURE

QUARTERLY REPORT/JANUARY TO MARCH 2022

4. Future Focus

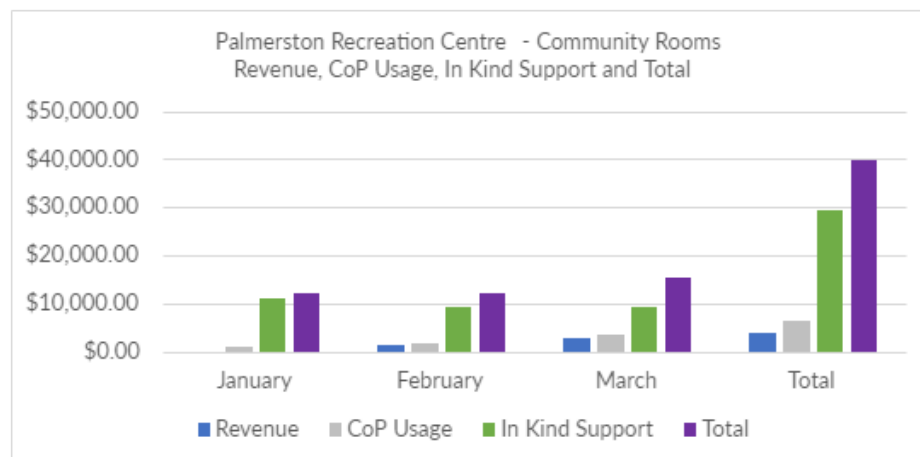
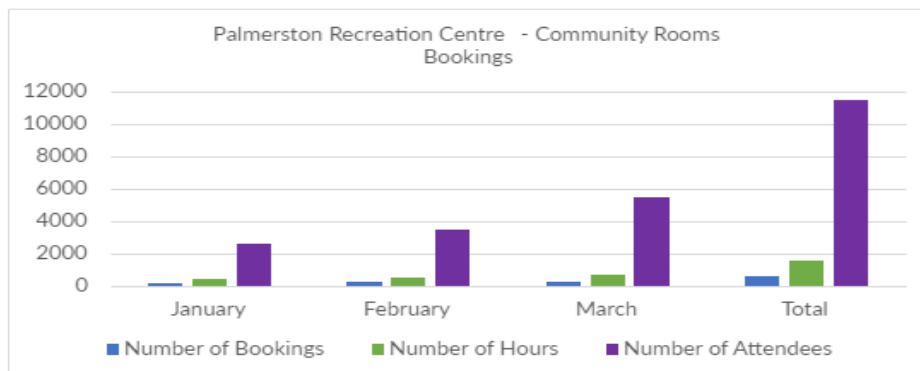
Palmerston is an innovative city that sustains itself through the challenges of the future.

4.1 Infrastructure is fit for purpose.

Palmerston Recreation Centre

Palmerston Recreation Centre: Community Rooms January to March 2022

Month	January	February	March	Total
Number of Bookings	142	209.5	263	614.5
Number of Hours	404	521.5	636.5	1,562
Number of Attendees	2,589	3,412	5,412	11,413
In Kind Support	\$10,955	\$9,215	\$9,295	\$29,465
CoP Usage	\$1,060	\$1,700	\$3,555	\$6,315
Revenue	NIL	1,380	2,630	\$4,010
Total	\$12,015	\$12,295	\$15,480	\$39,790





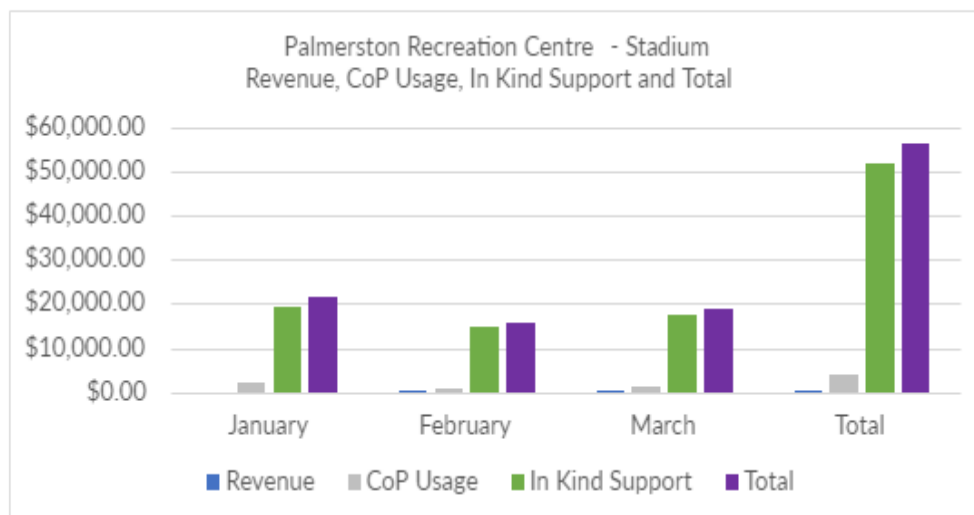
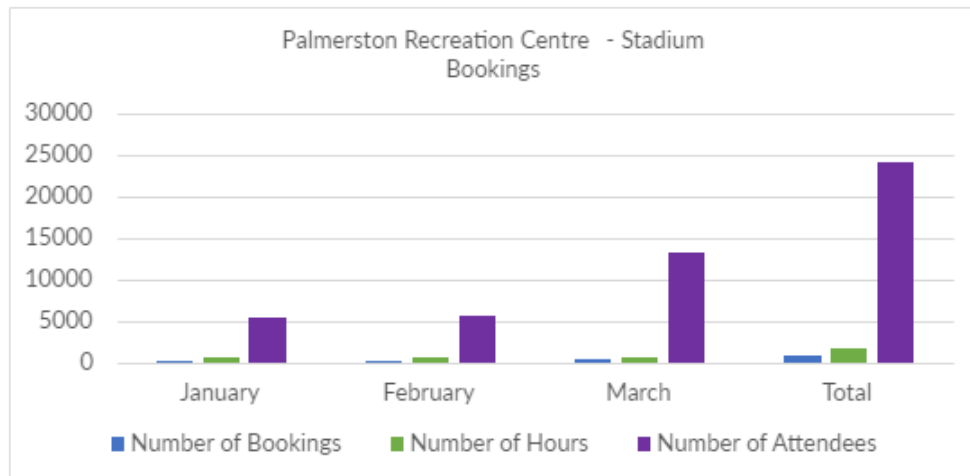
COMMUNITY AND CULTURE

QUARTERLY REPORT/JANUARY TO MARCH 2022

Palmerston Recreation Centre: Stadium January to March 2022

Month	January	February	March	Total
Number of Bookings	207	225	272	704
Number of Hours	576	523.4	641.5	1740.9
Number of Attendees	5375	5575	13,204	24154
In Kind Support	\$19,395	\$14,877	\$17,340	\$51,612
CoP Usage	\$2,160	\$825	\$1,110	\$4,095
Revenue	NIL	\$60	\$300	\$360
Total	\$21,555	\$15,792	\$18,750	\$56,067

Palmerston Recreation Centre: Graphs of Stadium bookings: January to March 2022



Palmerston Recreation Centre: Total January to March 2022

Month	January	February	March	Total
Number of Bookings	349	434.5	535	1318.5
Number of Hours	980	1044.9	1278	3302.9

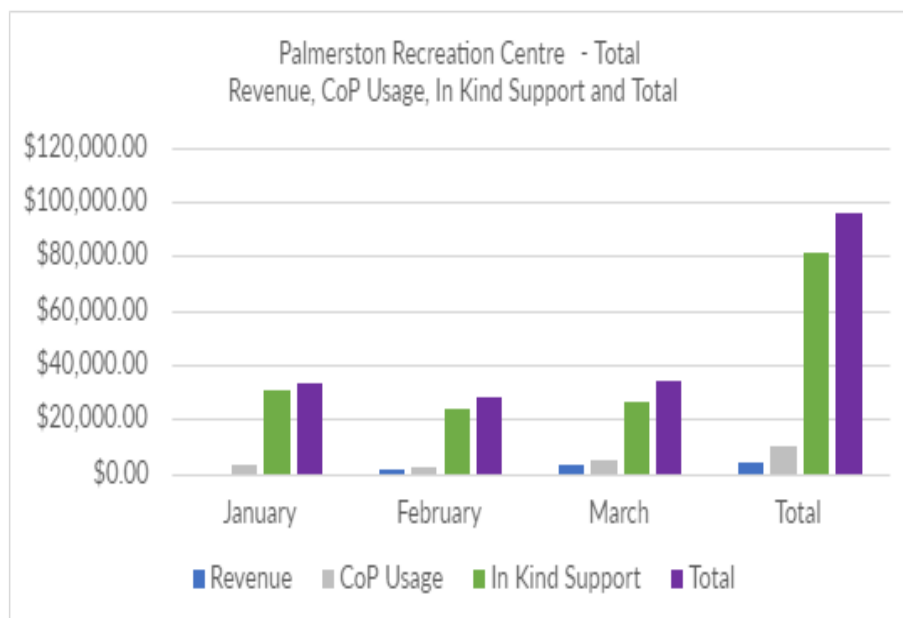
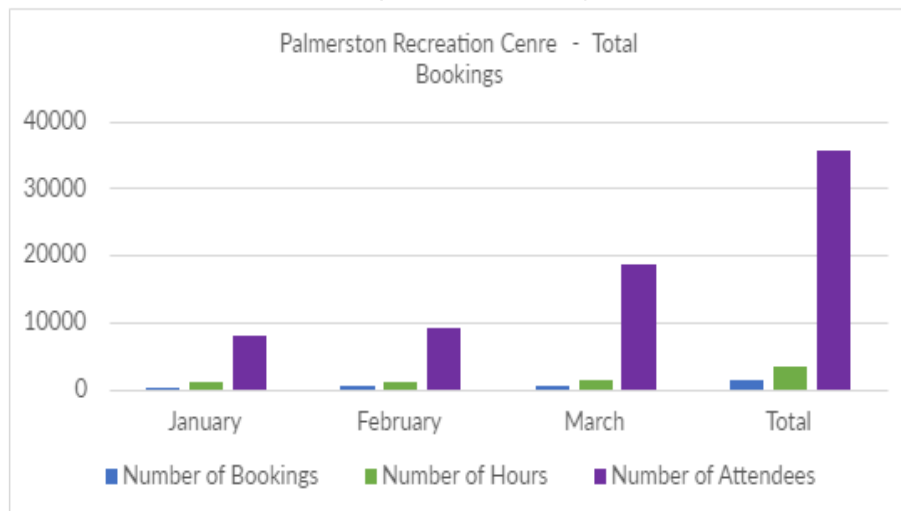


COMMUNITY AND CULTURE

QUARTERLY REPORT/JANUARY TO MARCH 2022

Month	January	February	March	Total
Number of Attendees	7964	8987	18,616	35567
In Kind Support	\$30,350.00	\$24,092.00	\$26,635.00	\$81,077.00
CoP Usage	\$3,220.00	\$2,525.00	\$4,665.00	\$10,410.00
Revenue	NIL	\$1,440.00	\$2,930.00	\$4,370.00
Total	\$33,570.00	\$28,057.00	\$34,230.00	\$95,857.00

Palmerston Recreation Centre: Graphs of Total January to March 2022





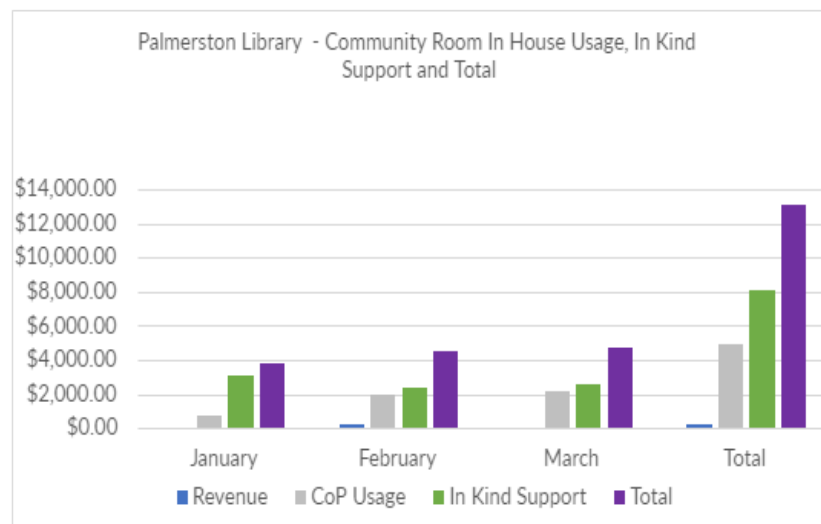
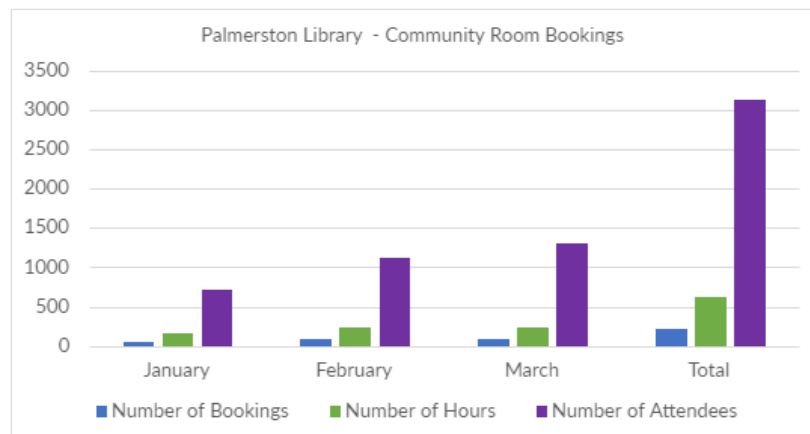
COMMUNITY AND CULTURE

QUARTERLY REPORT/JANUARY TO MARCH 2022

Comparison of Palmerston Recreation Centre bookings
January to March 2021 and January to March 2022

	January to March 2021	January to March 2022
Number of Bookings	1476	1318.5
Number of Hours	3980	3302.9
Number of Attendees	37762	35567
In Kind Support	\$105,885.00	\$81,077.00
CoP Usage	\$16,540.00	\$10,410.00
Revenue	\$0.00	\$4,370.00
Total	\$122,245.00	\$98,857.00

Palmerston Library Community Room: Graph of Bookings: January to March 2022





COMMUNITY AND CULTURE

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	Percentage of Out of Hours Bookings	Percentage of Out of Hours Booked	Percentage of Out of Hours Attendees
Palmerston Recreation Centre	58.13%	63.90%	61.72%
Gray Community Hall	50.00%	49.77%	43.00%
Driver Family Resource Centre	41.23%	41.39%	42.32%
Durack Community Arts Centre	64.38%	76.01%	56.33%
Palmerston Library*	49.77%	47.73%	55.08%

*Palmerston Library opening hours are calculated based on their actual opening hours. All other venues are assumed 8am - 5pm as their opening hours.

Over 20,000 people attend the Palmerston Recreation Centre outside business hours

Over 1,500 people attend the Palmerston Library outside opening hours

Palmerston Library: Community Room Bookings Statistics January to March 2022

Month	January	February	March	Total
Number of Bookings	43	81	95	219
Number of Hours	156.5	227	243	626.5
Number of Attendees	713	1,120	1,295	3,128
In Kind Support	\$3,110	\$2,360	\$2,580	\$8,050
CoP Usage	\$730	\$1,980	\$2,170	\$4,880
Revenue	NIL	\$200	NIL	\$200
Total	\$3,840	\$4,540	\$4,750	\$13,130

Comparison of Library Community Room Bookings January to March 2021 and January to March 2022

	January to March 2021	January to March 2022
Number of Bookings	229	219
Number of Hours	615	626.5
In Kind Support	\$9,730	\$8,050.00
CoP Usage	\$4,120	\$4,880.00
Revenue	\$0.00	\$200.00
Total	\$13,850	\$13,130.00

Library Statistics Comparison

	Jul - Sep 2021	Oct - Dec 2021	Jan - Mar 2022
Library visits	28,815	32,560	29,416
Library items borrowed	20,942	18,329	18,283
Hours on public PC's	2,660	3,788	3,461
Attendance at library programs	2,632	2,356	1,986
Library programs and events delivered	101	98	81



COMMUNITY AND CULTURE

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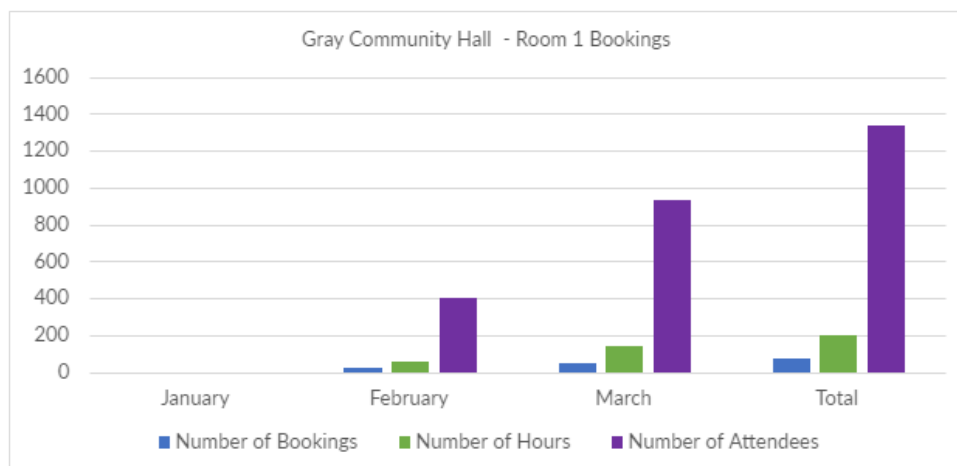
Library Program Statistics

Programs/Services	Number	Attendances				
	Held	Pre School	School	Youth	Adults	Totals
Holiday	18	37	218	2	163	420
Gadget & Games	8	9	80	0	50	139
Digital Literacy	8	0	0	0	21	21
Storytime	17	430	0	0	288	718
Nurserytime	4	74	0	0	130	204
Outreach	0	0	0	0	0	0
Geek Squad	8	0	0	94	1	95
Code Club	8	0	159	8	24	191
Events	4	0	0	1	152	153
Home Service	6	0	0	0	45	45
Totals	81	550	457	105	874	1986

Gray Community Hall: Function Room Bookings Statistics January to March 2022

Month	January	February	March	Total
Number of Bookings	0	22	49	71
Number of Hours	0	60.5	138	198.5
Number of Attendees	0	404	933	1,337
In Kind Support	NIL	\$1,070	\$2,010	\$3,080
CoP Usage	NIL	\$100	\$610	\$710
Revenue	NIL	NIL	NIL	\$280.00
Total	NIL	\$1,170	\$2,900	\$4,070

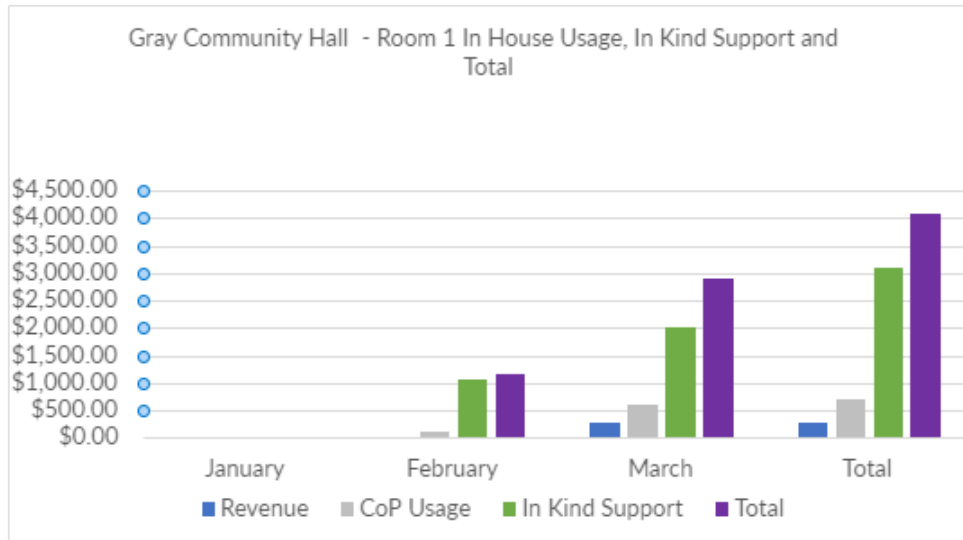
Gray Community Hall Function Room: Graph of Bookings: January to March 2022





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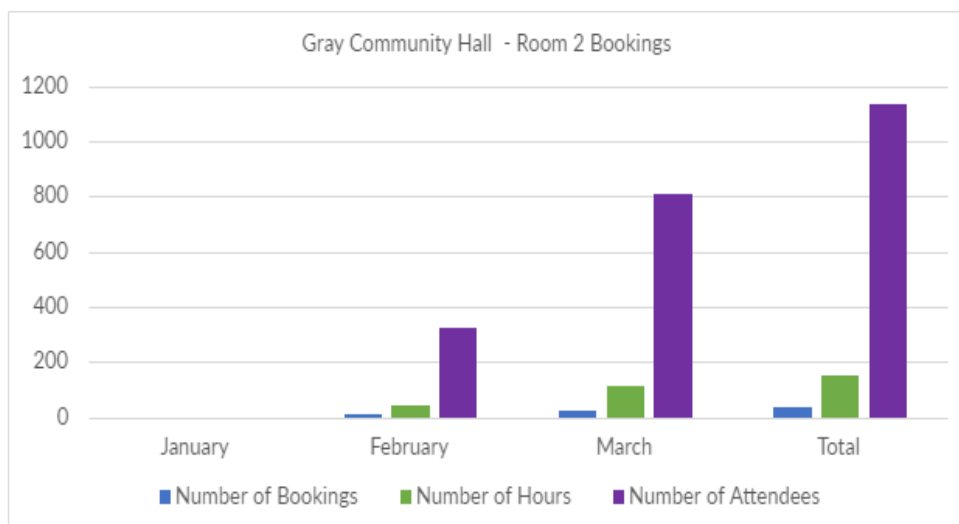
QUARTERLY REPORT/JANUARY TO MARCH 2022



Gray Community Hall: Meeting Room Bookings Statistics January to March 2022

Month	January	February	March	Total
Number of Bookings	0	12	25	37
Number of Hours	0	43.05	110	153.05
Number of Attendees	0	326	808	1134
In Kind Support	NIL	NIL	\$1,460	\$1,460
CoP Usage	NIL	NIL	\$195	\$195
Revenue	NIL	NIL	NIL	NIL
Total	NIL	NIL	\$1,655	\$1,655

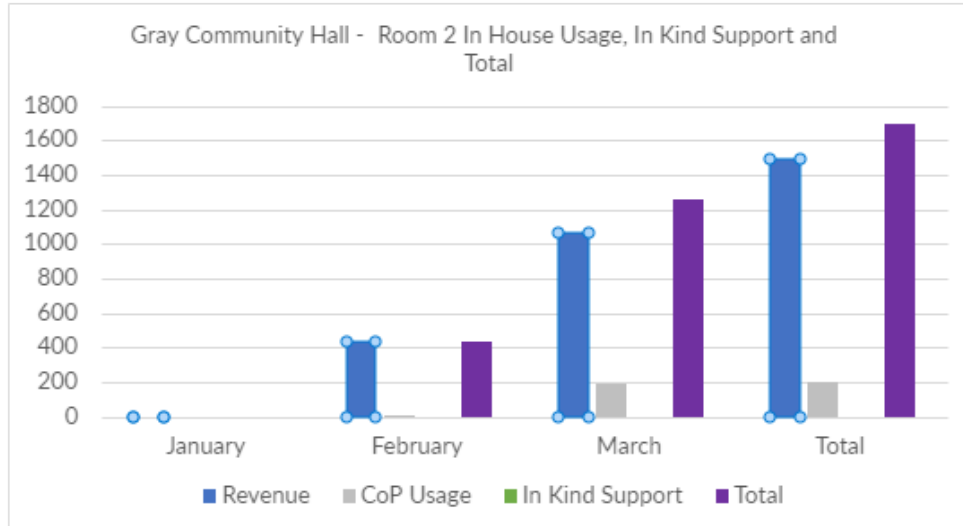
Gray Community Hall Meeting Room: Graph of Bookings: January to March 2022





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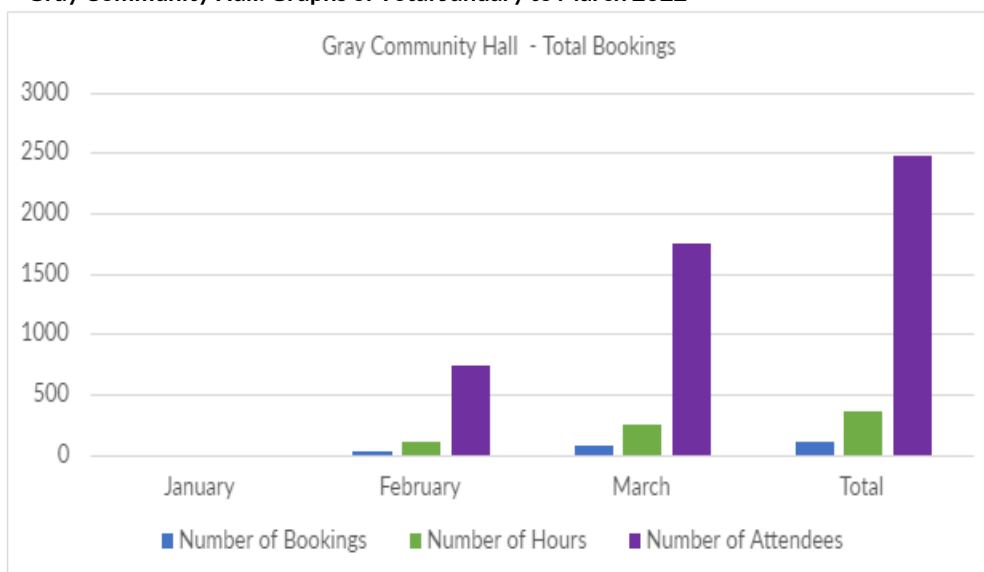
QUARTERLY REPORT/JANUARY TO MARCH 2022



Gray Community Hall: Total January to March 2022

Month	January	February	March	Total
Number of Bookings	0	34	74	108
Number of Hours	0	103.55	248	351.55
Number of Attendees	0	730	1,741	2,471
In Kind Support	NIL	\$1,070	\$3,470	\$4,540
CoP Usage	NIL	\$100	\$805	\$905
Revenue	NIL	NIL	\$280	\$280
Total	NIL	\$1,170	\$4,555	\$5,725

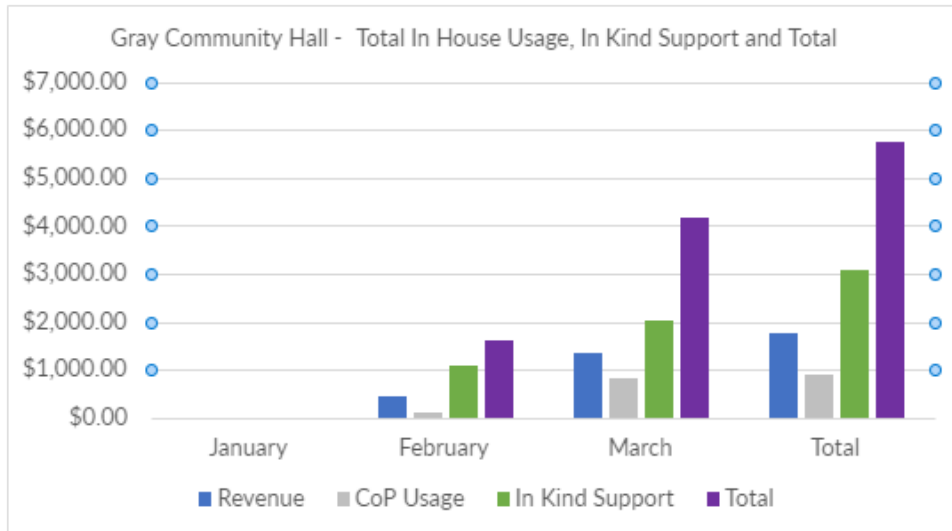
Gray Community Hall: Graphs of Total January to March 2022





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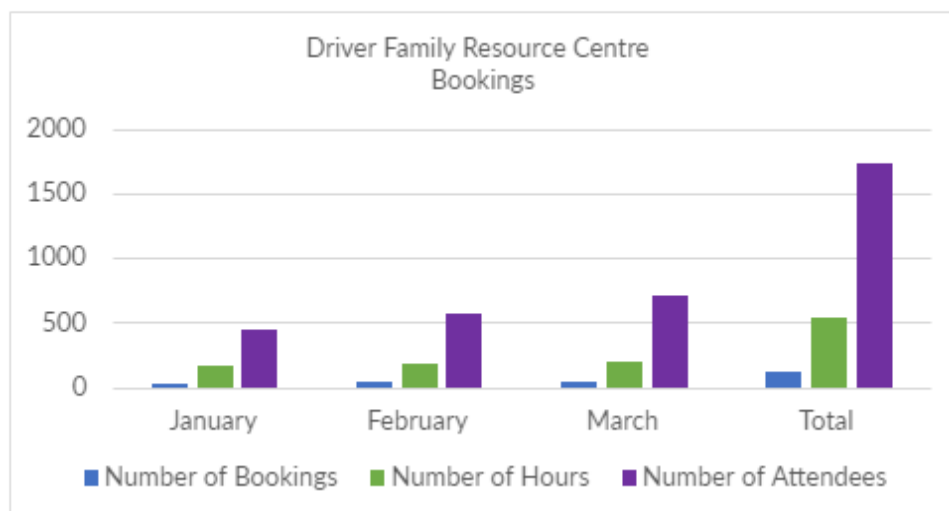
QUARTERLY REPORT/JANUARY TO MARCH 2022



Community Halls Bookings Statistics
Driver Family Resource Centre: Bookings January to March 2022

Month	January	February	March	Total
Number of Bookings	32	38	44	114
Number of Hours	164	176	194	534
Number of Attendees	440	570	715	1,725
In Kind Support	\$3,280	\$3,520	\$3,880	\$10,680
CoP Usage	NIL	NIL	NIL	NIL
Revenue	NIL	NIL	NIL	NIL
Total	\$3,280	\$3,520	\$3,880	\$10,680

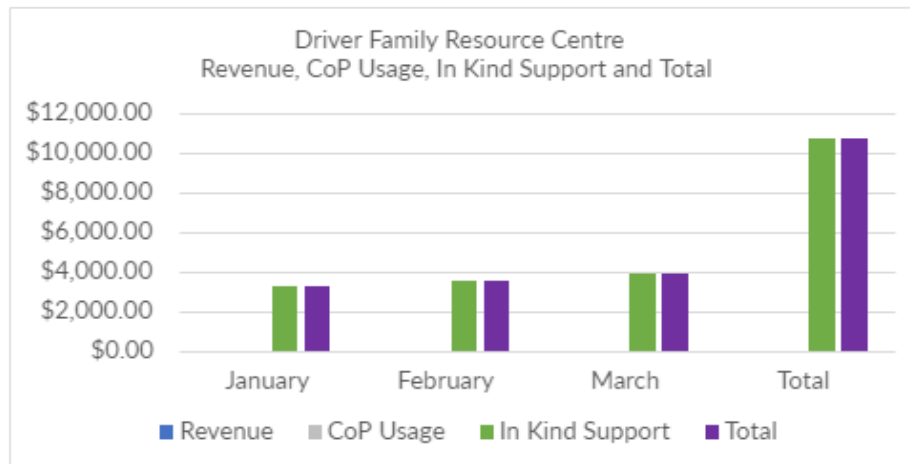
Driver Family Resource Centre: Graphs of Bookings January to March 2022





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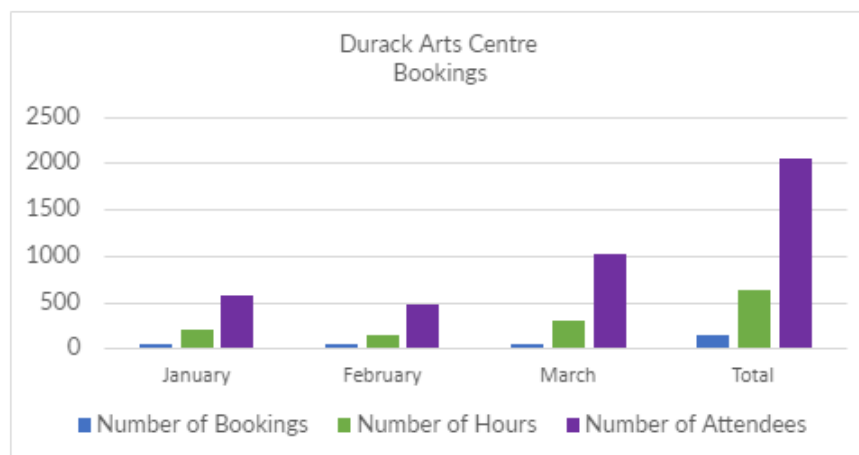
QUARTERLY REPORT/JANUARY TO MARCH 2022



Durack Community Arts Centre: Bookings January to March 2022

Month	January	February	March	Total
Number of Bookings	49	37	50	136
Number of Hours	195	136	300	631
Number of Attendees	566	466	1008	2040
In Kind Support	\$4,840	\$2,720	\$3,346	\$6,060
CoP Usage	\$390	\$580	\$2,440	\$3,410
Revenue	NIL	NIL	\$160	\$160
Total	\$5,230	\$3,300	\$6,060	\$14,590

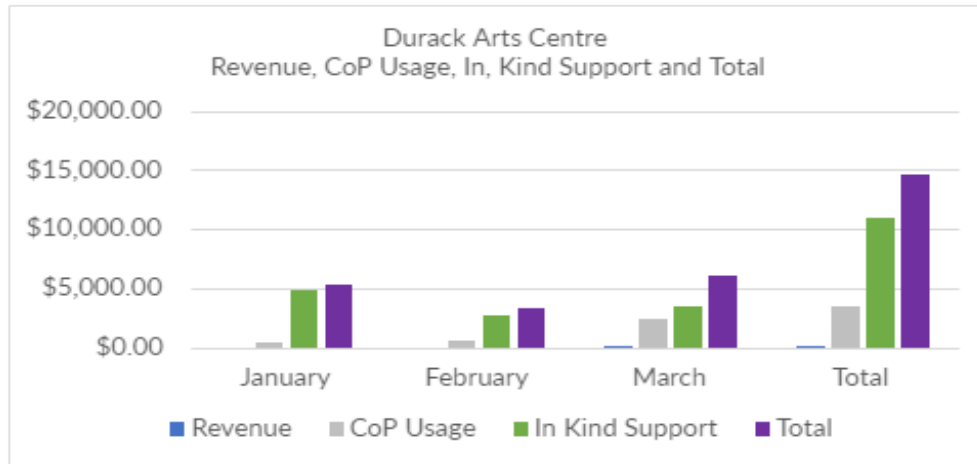
Durack Community Art Centre: Graphs of Bookings January to March 2022





COMMUNITY AND CULTURE

QUARTERLY REPORT/JANUARY TO MARCH 2022



6. Governance

Council is trusted by the community and invests in things that the public value

6.2 Community is at the centre.

Pound Management

From February, Council Rangers have been operating from the Pound/Council Depot Office. An on-call Ranger can facilitate customers transactions at the pound on collection animals. Having rangers allocated at the Pound during business hours is proving to be effective for a more streamline customer service process of impounding animals, returning animals home and direct daily oversight of animals being held in Council's care and control.

The direct oversight of the Pound has ensured Council is providing higher animal welfare management practices. The Rangers have now implemented kennel cards, to ensure communication between Rangers, Contactors and additional staff is not being missed. The kennel cards capture feeding requirements, medication and any behavioural notes including aggression providing better direct management and care elements for the dog while they are in our care. Officers have completed an internal review of better pound animal management practices including implementing best practice feeding techniques, cleaning chemicals, and direct external tick treatment as required and ensuring each animal is provided with a bed while being held at the pound.

6.2 Healthy working partnerships.

Animal Education Stakeholder Support

Rangers have supported RSPCA at several community facing events, including "National Puppy Day" at Bunnings Palmerston attracted the attention of an estimated 35 amount of community members who entered a draw to win one of the 'Puppy Treats Goodie Bags' provided by Council.



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Ranger David Hoy at RSPCA free Microchipping Event

Additionally, Rangers attended a series of two free microchipping events facilitated by RSPCA. These community events provide a great positive community engagement for animal owners and Council Rangers.

Council Rangers supported Animal Management in Rural and Remote Indigenous Communities (AMRRIC) with direct education and community engagement at Palmerston Indigenous Village. A total of 37 animals were provided with tick treatment (collars, spot-on and oral medications). The purpose of these supportive in-kind veterinary treatment programs is to assist with education around registrations and the ehrlichiosis tick-borne virus present within Palmerston Indigenous Village.



Ranger Jaimie Hansford with AMRRIC in Palmerston Indigenous Village

Public Places Patrols

In February, Council Rangers with Northern Territory Police and Larrakia Nation attended areas of high concern of congregation, anti-social behavior and rough sleeping including the Hub, Tomm Price Park, Francis Drive, Hilton Street and the Palmerston CBD including Goyder Square. No anti-social behavior was witnessed however, further targeted stakeholder engagement activities are to be scheduled in the future.

During March, Council Rangers completed foot patrols through areas of concerns with rough sleepers and high population of litter and pollution. These areas included the CBD, Goyder Square, Palmerston Water Tower, Recreation Centre and the NTG Carpark. Over the reported period, Rangers spoke to an estimated 45 people (mostly were noted as rough sleepers) regarding various by-law offences including rubbish pollution and illegal camping.

Additionally, it was reported to Council, that the Moulden Swimming Pool area where Aunties Free Feeds meet on a Sunday night, was creating a large amount of rubbish within the carpark and



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surrounding areas. Rangers attended over two weekend periods and noted between 60-80 people in attendance.

Palmerston Kids Network

Palmerston Kids Network (PKN) is a committed network of workers representing organisations who provide services and programs to children (up to twelve years old) and their families. There was one PKN meeting held this quarter in March. Staff promoted many of its programs and events to the group.

Palmerston and Rural Youth Services (PARYS) Network

PARYS network began the year with our annual RESET session hosted by Amy Hetherington. Space is created to energize and excite our local youth workers to what 2022 might offer. 25 people participated and valued the session.



Participants of the PARYS Network RESET Session

In March 2022, 20 members attended the PARYS Network Meeting, with a special presentation from Charles Darwin University who shared the progress of the 'my Territory Connections' survey.

Youth Media Team

The Youth Media Team met seven times this quarter with the focus being to plan for 2022. The team received Photography and Media Training from James Courtney a freelance consultant working in communications and technology for over twenty years. Part of their plans for 2022 include using the new Community Recording Studio to elevate youth voices in Palmerston.

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.4
REPORT TITLE:	Planning Scheme Amendment HESLUP
MEETING DATE:	Tuesday 19 April 2022
AUTHOR:	City Sustainability Manager, Peter Lander
APPROVER:	Acting General Manager of Infrastructure, Glen Collins

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This Report provides an update to Council on the Holtze to Elizabeth River Subregional Land Use Plan (HESLUP) and the NT Planning Commission's proposal to the NT Planning Scheme to include HESLUP.

KEY MESSAGES

- The HESLUP will be a plan for the long-term, identifying and confirming strategic corridors, shaping the pattern of future land uses and guiding infrastructure servicing for the subregional area comprising the Greater 11 Mile, Greater Holtze, Virginia South-West, Archer and Mitchell West.
 - City of Palmerston (CoP) previously made submissions to Stage 1 and Stage 2 consultation phases on the 25 June 2021 and 3 November 2021 respectively and feedback has been considered by the Planning Commission to refine the draft HESLUP.
 - The NT Planning Commission is now considering whether to include the HESLUP in the NT Planning Scheme (2020) as policy and is seeking public comment under Stage 3 consultation.
 - Stage 3 consultation closed 15 April 2022 and includes Statutory Exhibition of the draft HESLUP and the proposal to amend the NT Planning Scheme to include the HESLUP.
 - CoP lodged a submission under Stage 3 consultation on the 12 April 2022 supporting the proposal
- Attachment 13.2.4.1**

RECOMMENDATION

THAT Report entitled Planning Scheme Amendment HESLUP be received and noted.

BACKGROUND

The HESLUP will be a plan for the long-term, identifying and confirming strategic corridors, shaping the pattern of future land uses and guiding infrastructure servicing for the subregional area comprising the Greater 11 Mile, Greater Holtze, Virginia South-West, Archer and Mitchell West.

Stage two consultation for the HESLUP has concluded and feedback has been considered by the Planning Commission to refine the draft HESLUP. The NT Planning Commission is now considering whether to include the Holtze to Elizabeth Subregional Land Use Plan (HESLUP) in the NT Planning Scheme (2020) as policy and is seeking public comment. This is a statutory process under the *Planning Act 1999*.

Statutory Exhibition of the draft HESLUP and the proposal to amend the NT Planning Scheme is the third of a three-stage process. The Minister for Infrastructure, Planning and Logistics considers submissions when considering whether to amend the NT Planning Scheme to include the HESLUP.

The HESLUP sits under the Darwin Regional Land Use Plan in guiding planning for the wider Palmerston region. These documents also inform preparation of more detailed area plans, which are expected to continue to develop under direction of the HESLUP focus areas. Notably, the Central Palmerston Area Plan (CPAP) was also adopted this year, with the document positioned under the proposed Subregional Plan within the NT Planning hierarchy, acting in conjunction with other area plans to guide land use planning in the region.

City of Palmerston has previously provided formal submissions to the NT Planning Commission relevant to Stage 1 and 2 consultation phases which the NT Planning Commission has considered to inform the draft HESLUP.

This report provides Council with an update and advice on Stage 3 submission.

DISCUSSION

The draft HESLUP supports long term planning in the region of Palmerston and adjacent land within Litchfield. Both areas play an important role in the Greater Darwin Region and will account for increasing proportions of the Greater Darwin population. Given this growth, providing local lifestyle and work opportunities becomes increasingly important. Coordinated land use planning across the region will best facilitate outcomes across the two jurisdictions amongst significant levels of change. Importantly, the HESLUP has strongly considered community and placed much of its feedback within the current draft document.

In balancing social and economic needs, the natural environment must also be considered, crucially the HESLUP recognises this as an asset for the study area. This relates to both natural amenity and biodiversity and how it relates to constraints and opportunities. Connections to the natural environment are important for the existing community of Palmerston and its surrounds, supporting local opportunities to Council's open space networks.

The HESLUP is broken down by two major parts which frame the plan. Part 2 groups discussions by themes to draw attention to opportunities and challenges for land use planning within the subregion. The HESLUP builds in planning principles and objectives relevant to each of these themes, guiding future directions or necessary next steps for investigation. These themes are presented below:

- Natural Environment.
- Demographics, Growth and Demand.
- Movement and Transport.
- Social Infrastructure.
- Service Infrastructure.

Detailed information builds upon the abovementioned themes, through four focus areas that are identified within physical boundaries. Each of these focus areas contain specific local issues that required more detailed investigation and planning. These four areas are:

- Greater 11 Mile.
- Greater Holtze.
- Virginia South West.
- Archer and Mitchell West.

Key aspects of the final draft HESLUP include:

- Identification of areas for future growth and development;
- Opportunities to protect the environment and recreational value, including the remnant pine forest at Howard Springs North for open space and recreational activities;
- Relocation option of the rail network and Darwin Passenger Rail Terminal to better support industry development; and
- Corridors for main roads, including identifying and preserving corridors out to Gylde Point and South to Weddell as required.

Council previously provided submissions under Stage 1 and Stage 2 consultation phases and submission narratives are reproduced below.

Stage 1 City of Palmerston Submission

The submission by City of Palmerston dated 25 June 2021 provided comment on the discussion paper presented during Stage 1 of the project. The following explores how each of these topic areas raised by City of Palmerston are reflected within the current draft HESLUP.

Archer Focus area

The former Archer Sporting Complex owned by Council, identifies a proposed change of use to industry. This aligns with the immediate surroundings also identified for industrial and service commercial uses. The intent behind this is based around land capability, with industrial and some commercial uses less sensitive to constraints of moderate water logging and exposure to biting insects. Current land use assessments identify that industry land is oversupplied. However, the HESLUP notes future demand for industrial land is likely subject to ongoing work by Department of Infrastructure, Planning and Logistics (DIPL) to accommodate expansion of strategic industries.

Eco-tourism

Eco-tourism opportunities are facilitated throughout the plan, stemming back to recognition in the HESLUP of the natural environment as important asset, with high opportunity. This generally relates to environmental areas outside of the Palmerston boundaries, though linkages to corridors within Palmerston and future project potential is noted. Key areas under the HESLUP identify active recreation opportunities in Howard Springs, envisioned to facilitate active recreation opportunities of regional benefit.

Road Corridors

Under the planning theme of Movement and Transport, the Strategic Transport Network Map contained in Figure 8 of the HESLUP identifies future reconfigured intersections throughout the subregion. The draft HESLUP identifies the intersection of Roystonea Avenue to Elrundie Avenue and the future Weddell Freeway as requiring reconfiguration of roads, which will better support growing employment to the south, specifically as Middle Arm develops. It also identifies potential to alter usage of Elrundie Avenue.

Darwin Passenger Rail Terminal

Relocation of the Darwin Passenger Rail Terminal will be informed by progress on a potential rail network expansion investigation also occurring. The draft HESLUP retains a potential site for the Darwin Passenger Rail Terminal south of Tiger Brennan Drive, with an alternate site located further south within Archer. Sites have differing constraints around access and other environmental considerations, notably, biting insects presenting greater issues to land in the south of Archer.

Other considerations should also include how the relocation would best stimulate surrounding development. It is for these reasons that relocation of the passenger terminal within the municipality is supported by City of Palmerston, enabling potential business and lifestyle opportunities. Relocating the terminal would benefit the current arrangement by allowing development of place that contributes to sense of arrival, and improved visitor experience, instead of the current termination at East Arm. Council continues to promote the relocation of the rail terminal within Palmerston, reiterating support and alignment with current local economic efforts within the Stage 2 submission.

Stage 2 City of Palmerston Submission

The submission by City of Palmerston dated 3 November 2021 in response to Stage 2 of the HESLUP project outlined support for coordination between jurisdictions on land use planning and points out the need for complementary activity to be central to considerations. The submission also highlights the relationship of the draft HESLUP to existing local economic efforts, underscored by the Palmerston Local Economic Plan.

As part of this concept of complementary activity, the submission highlighted the role of Central Palmerston at the primary activity centre. This stems from its designation within the Darwin Regional Land Use Plan, and recent work contained in the Central Palmerston Area Plan which talks to primacy of centre of diverse activity.

While land use planning recognises this role within strategic documents, City of Palmerston should continue to increase efforts to support surrounding growth and enhance appeal of its primary central activity center. This will enable the city to be best placed to capitalize on growth opportunities that come from new demands and support the existing and growth communities. Given its capacity for higher end commercial development, the City Centre crucially needs to get this right to avoid further conflicts stemming from establishing retail and other uses that drag necessary critical masses out and impact public realm opportunities. Conversely, balance needs to be given to allow local centers to develop to support local needs and identify how connections between centers, such as Bakewell, can be enhanced.

Social Infrastructure is featured within the submission given the role of Palmerston in providing such facilities or existing and growth communities. The Palmerston Local Economic Plan lists delivery and enhancement of social and community infrastructure as critical to enable continued business development and attract and retain a capable workforce. Advocating in this respect ensures such a threat is mitigated, particularly where factors are outside of the direct control of Council and the Palmerston community.

Future regional level infrastructure identified in the HESLUP will also benefit Palmerston residents, creating a more diverse network that caters for subregional demand. Area plans, which fall under subregional plans within the NT Planning Hierarchy, will facilitate planning for these facilities. While the HESLUP embeds use of the Regional Social Infrastructure Assessment for these area plans, its suggested that consideration extends to other area plans as well. Practically this is seen where the Central Palmerston Area Plan outlines an art and cultural facility located within Central Palmerston. Location in other areas, void of existing transport networks and intent for higher commercial development would impact on the role such facility presents for the region.

The submission also outlined the preliminary investigations and continued advocacy that is occurring in relation to the Palmerston Recreational Lake in Mitchell. The HESLUP identifies the location Council has identified as an investigation area, with potential for industry and rural residential uses. It is requested that the draft HESLUP identifies the potential for recreational lake in Mitchell and advises of future discussions necessary beyond preliminary studies. The proposed location addresses growing needs for

lifestyle attractions for workforce attraction and retention. Positioning such an attraction in proximity to existing populations and activity centres allows the surroundings to develop, affording wider local economic benefits.

The Palmerston Recreation Lake and relocation of the Darwin passenger rail terminal were discussed in the Stage 2 submission alongside the Palmerston Local Economic Plan. Drawing parallels between the two plans ensures that strategic considerations align, and best supports these projects as they develop. References to Local Economic Plan were also made when discussing education and training, noting the existing Palmerston university campus and growing need that stems from population characteristics.

The Stage 2 submission was provided to NT Planning Commission in response to the ongoing development of the HESLUP. Feedback from Stage 2 was used by the Planning Commission to finalise a draft Subregional Plan to undergo final Stage 3 consultation before adoption within the Planning Scheme occurs.

Stage 3 City of Palmerston Submission

For Stage 3 consultation of the HESLUP project, CoP lodged the attached submission supporting the proposal on the 12 April 2022 presented in **Attachment 13.2.4.1**.

The submission welcomes the HESLUP facilitating greater coordination across the two jurisdictions as it relates to land use planning. The submission also highlights the relevance of the Palmerston Community Plan and the supporting Palmerston Local Economic Plan 2021-2031, and Sustainability Strategy 2022, which direct activity under dimensions of sustainable development, focussed on enhancing the liveability of the region for current and future generations. Additionally, the submission also raises matters relating to mapping discrepancies, complementary development and activity, Archer and Mitchell West Focus Area and future project scoping which are summarised below.

Mapping discrepancies

The HESLUP does not result or propose to alter local boundaries. However, figures in the HESLUP outlining extent of the subregional plan in relation to local government areas should be updated to reflect recent municipal boundary changes. These changes will in effect result in the currently unincorporated areas of Tivendale, Wishart and Elrundie Area becoming part of the City of Palmerston municipality.

Complementary development and activity

Council previously raised that future area plans, and activity centre planning should promote outcomes that are complementary. The HESLUP guides future development of area plans, enabled through planning principles and objectives. Of relevance to Planning Principle 11, Council retains previous comments that future area plans for new urban areas should ensure they consider existing area plans and activity centres as part of this future analysis. This consideration extends to social infrastructure, to avoid duplication and development that contradicts adjoining areas growth.

Council reiterates the above from previous comments submitted to the NT Planning Commission, and while not incorporated explicitly in the HESLUP it should remain part of future project scopes.

Archer and Mitchell West Focus Area

Council notes its willingness to be involved in future projects relating to land use scoping opportunities, particularly where contained within the municipality and where project concepts have been previously promoted. This is notable for land use development for example around the former Archer Sporting

Complex. Council also notes ongoing engagement in determining sites for relocation of the Darwin Passenger Rail Terminal currently identified for Tivendale or at an alternative site within Archer.

Future project scoping

Council is supportive of the potential for a regional conservation strategy, which seeks to retain and improve natural value areas. Further engagement with City of Palmerston and Litchfield in developing of such strategy, with Council developing its on environmental plans will allow for integration and potential to utilise existing resources. Identification of future green networks will also benefit from consideration of the development interface with these areas and may benefit from consideration as part of environmental strategy recommendations.

CONSULTATION PROCESS

The Report and attached Stage 3 Submission relates to consultation undertaken by the NT Planning Commission on the amendment of the NT Planning Scheme (2020) to include HESLUP.

Council has not undertaken consultation in preparation of its submission to the Stage 3 consultation however it is noted that Council received a submission from an interested resident regarding the future environmental protection of Mitchell and Brooking Creek areas. Council is not the administering body for relevant statutory process or HESLUP Stage 3 consultation however the submission narrative is aligned with Theme 1 Protecting our urban ecology and natural environment and Theme 2 Empowering and connecting our community under the Sustainability Strategy 2022.

Submissions to NT Planning Commission on the proposed Planning Scheme Amendment can be made until Friday 15 April 2022.

The Minister for Infrastructure, Planning and Logistics will consider submissions when considering whether to amend the NT Planning Scheme.

POLICY IMPLICATIONS

The HESLUP once adopted will guide future coordination of land use planning and will influence existing and future detailed area plans that will influence land use development in Palmerston.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

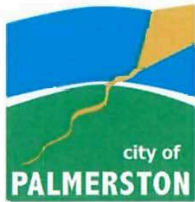
COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

A Place for People

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220412 - CoP HESLUP Stage 3 - 497348 [13.2.4.1 - 2 pages]



ID: 497348 - NN:ds

12 April 2022

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Director Lands Planning
Department of Infrastructure Planning and Logistics
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DARWIN NT 0801

e: planning.ntg@nt.gov.au

Dear Sir/Madam

Proposal to amend the NT Planning Scheme 2020 to include the Holtze to Elizabeth River Subregional Land Use Plan

The City of Palmerston (Council) appreciates the opportunity to provide comment on the proposed planning scheme amendment relating to the Holtze to Elizabeth River Subregional Land Use Plan (HESLUP).

City of Palmerston welcomes the document facilitating greater coordination across the two jurisdictions as it relates to land use planning. The below comments emphasise the need for continued coordination between area plans that will develop under this subregional plan.

The Palmerston Community Plan directs Council activity and programs. Under this plan more detailed plans have recently been adopted. Of relevance to outcomes under the HESLUP is the Palmerston Local Economic Plan 2021-2031, and Sustainability Strategy 2022. Both documents direct activity under dimensions of sustainable development, focused on enhancing the liveability of the region for current and future generations.

Council officers have reviewed HESLUP amendment explanatory document. Please note that this submission will be tabled at the next Council meeting on 19 April 2022. Should any further comments be received, an amended response will be submitted.

Please be advised that Council **supports** the inclusion of the HESLUP as part of the proposed planning scheme amendment, raising the following comments for consideration of future strategic planning.

Mapping discrepancies

It is recognised that the HESLUP does not result or propose to alter local boundaries. However, figures in the HESLUP outlining extent of the subregional plan in relation to local government areas should be updated to reflect recent municipal boundary changes. These changes will in effect result in the currently unincorporated areas of Tivendale, Wishart and Elrondie Area becoming part of the City of Palmerston municipality.

Complementary development and activity

Council previously raised that future area plans, and activity centre planning should promote outcomes that are complementary. The HESLUP guides future development of area plans, enabled through planning principles and objectives. Of relevance to Planning Principle 11, Council retains previous comments that future area plans for new urban areas should ensure they consider existing area plans and activity centres as part of this future analysis. This consideration extends to social infrastructure, to avoid duplication and development that contradicts adjoining areas growth.

Council reiterates the above from previous comments submitted to the NT Planning Commission, and while not incorporated explicitly in the HESLUP it should remain part of future project scopes.

Archer and Mitchell West Focus Area

Council looks forward to being involved in future projects relating to land use scoping opportunities, particularly where contained within the municipality and where project concepts have been previously promoted. This is notable for land use development around the former Archer Sporting Complex. Council also notes ongoing engagement in determining sites for relocation of the Darwin Passenger Rail Terminal currently identified for Tivendale or at an alternative site within Archer.

Future project scoping

Council is supportive of the potential for a regional conservation strategy, which seeks to retain and improve natural value areas. Further engagement with City of Palmerston and Litchfield in developing of such strategy, with Council developing its on environmental plans will allow for integration and potential to utilise existing resources. Identification of future green networks will also benefit from consideration of the development interface with these areas, and may benefit from consideration as part of environmental strategy recommendations.

Should you wish to discuss the above further, please contact Peter Lander, either by email: peter.lander@palmerston.nt.gov.au or phone (08) 8935 9987.

Yours sincerely


Glen Collins
Acting General Manager Infrastructure

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 3 May 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES

1st Ordinary Council Meeting **Tuesday 5 April 2022**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 4 April 2022 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Sarah Henderson
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Amber Garden
Councillor Ben Giesecke
Councillor Damian Hale
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
General Manager Community and Culture, Anna Ingram
Director of Finance and Governance, Wati Kerta
Minute Secretary, Chloe Hayes

GALLERY

Three members of staff
ABC News

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Councillor Fraser

Seconded: Deputy Mayor Henderson

1. THAT the leave of absence received from Councillor Hale for 6 April to 8 April 2022 inclusive be received and noted.
2. THAT the leave of absence received from Mayor Pascoe-Bell for 15 April to 18 April 2022 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Fraser for 2 May to 16 May 2022 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Hale for 12 May to 16 May 2022 inclusive be received and noted.

CARRIED 10/260 – 5/04/2022

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

Initials: _____

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Garden
Seconded: Councillor Eveleigh

THAT the Minutes of the Council Meeting held on 15 March 2022 pages 10674 to 10686 be confirmed.

CARRIED 10/261 – 5/04/2022

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

7.1 Mayoral Update Report - March 2022

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

THAT Report entitled Mayoral Update Report - March 2022 be received and noted.

CARRIED 10/262 – 5/04/2022

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

10.2 Moving Open Items into Confidential

Nil

Initials: _____

10.3 Confidential Items

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.1.2	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.1.3	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.5	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to

Initials: _____

COUNCIL MINUTES

		information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.6	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/263 – 5/04/2022

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Appointment of Deputy Mayor April 2022 to November 2022

Moved: Deputy Mayor Henderson
Seconded: Councillor Hale

1. THAT Report entitled Appointment of Deputy Mayor April 2022 to November 2022 be received and noted.
2. THAT Council appoint Councillor Garden as Deputy Mayor for a period of 207 days in accordance with Council Policy, Appointment of Deputy Mayor, commencing 18 April 2022 to 11 November 2022 (Inclusive).

CARRIED 10/264 – 5/04/2022

13.1.2 Policy Review - Confidential Information

Moved: Councillor Morrison
Seconded: Councillor Garden

1. THAT Report entitled Policy Review - Confidential Information be received and noted.
2. THAT Council endorses City of Palmerston Policy – Confidential Information being **Attachment 13.1.2.1** to report entitled Policy Review - Confidential Information.

CARRIED 10/265 – 5/04/2022

Initials: _____

13.1.3 Policy Review - Outdoor Dining

Moved: Deputy Mayor Henderson
Seconded: Councillor Fraser

1. THAT Report entitled Policy Review - Outdoor Dining be received and noted.
2. THAT Council endorses City of Palmerston Policy - Outdoor Dining being **Attachment 13.1.4.3** to Report entitled Policy Review - Outdoor Dining.

CARRIED 10/266 – 5/04/2022

13.1.4 Policy Review - Lighting Up Palmerston

Moved: Councillor Morrison
Seconded: Deputy Mayor Henderson

1. THAT Report entitled Policy Review- Lighting Up Palmerston be received and noted.
2. THAT Council adopt amended Council Policy *Lighting Up Palmerston* being **Attachment 13.1.5.3** to come into effect immediately.

CARRIED 10/267 – 5/04/2022

13.1.5 Community Benefit Scheme - Palmerston Netball Association

Moved: Councillor Hale
Seconded: Councillor Garden

1. THAT Report entitled Community Benefit Scheme - Palmerston Netball Association be received and noted.
2. THAT Council approves the 2021/22 three-year funding proposal from Palmerston Netball Association for \$10,000 per annum as detailed in the report entitled Community Benefit Scheme - Palmerston Netball Association.

CARRIED 10/268 – 5/04/2022

13.1.6 Community Benefit Scheme - Sponsorship Application - Freds Pass Rural Show and Youth Conference 2022

Moved: Councillor Eveleigh
Seconded: Councillor Morrison

1. THAT Report entitled Community Benefit Scheme - Sponsorship Application - Freds Pass Rural Show and Youth Conference 2022 be received and noted.

2. THAT Council does not support a request for sponsorship from the Freds Pass Rural Show as detailed in Report entitled Community Benefit Scheme - Sponsorship Application - Freds Pass Rural Show and Youth Conference 2022.
3. THAT Council does not support a request for sponsorship from the Ironbark Aboriginal Corporation as detailed in Report entitled Community Benefit Scheme - Sponsorship Application - Freds Pass Rural Show and Youth Conference 2022.

CARRIED 10/269 – 5/04/2022

13.2 Receive and Note Reports

13.2.1 Infrastructure Quarterly Report - January - March 2022

Moved: Deputy Mayor Henderson
Seconded: Councillor Hale

THAT Report entitled Infrastructure Quarterly Report - January - March 2022 be received and noted.

CARRIED 10/270 – 5/04/2022

13.2.2 Finance and Governance January to March 2022 Quarterly Report

Moved: Councillor Garden
Seconded: Councillor Giesecke

THAT Report entitled Finance and Governance January to March 2022 Quarterly Report be received and noted.

CARRIED 10/271 – 5/04/2022

13.2.3 myPalmerston March Update

Moved: Councillor Eveleigh
Seconded: Councillor Hale

THAT report entitled myPalmerston March Update be received and noted.

CARRIED 10/272 – 5/04/2022

13.2.4 Zuccoli Crown Lease and Community Hub Master Plan Update

Moved: Councillor Eveleigh
Seconded: Councillor Morrison

THAT Report entitled Zuccoli Crown Lease and Community Hub Master Plan Update be received and noted.

CARRIED 10/273 – 5/04/2022

Initials: _____

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

14.2.2 Public Exhibition - Holtze to Elizabeth River Subregional Land Use Plan

Moved: Councillor Garden
Seconded: Councillor Fraser

THAT correspondence dated 15 March 2022 entitled Public Exhibition - Holtze to Elizabeth River Subregional Land Use Plan received from Minister for Infrastructure, Planning and Logistics, Eva Lawler, be received and noted.

CARRIED 10/274 - 5/04/2022

14.2.3 \$5 Million Capital Grant - Swimming, Wellness, Events, Leisure, Lifestyle (SWELL) Project

Moved: Deputy Mayor Henderson
Seconded: Councillor Fraser

THAT correspondence dated 22 March 2022 entitled \$5 Million Capital Grant - Swimming, Wellness, Events, Leisure, Lifestyle (SWELL) Project received from Minister for Local Government, Chansey Paech, be received and noted.

CARRIED 10/275 - 5/04/2022

14.2.4 Local Government Amendment (Remuneration) Bill 2022

Moved: Councillor Morrison
Seconded: Councillor Garden

1. THAT correspondence received on 24 March 2022 entitled Local Government Amendment (Remuneration) Bill 2022 received from Minister for Local Government, Chansey Paech, be received and noted.
2. THAT the Mayor write to Senator the Hon. Jane Hume regarding concerns relating to the lack of superannuation for Elected Members of Local Government.

CARRIED 10/276 - 5/04/2022

15 REPORT OF DELEGATES

Nil

Initials: _____

16 QUESTIONS BY MEMBERS

Moved: Deputy Mayor Henderson
Seconded: Councillor Hale

THAT the question asked by Deputy Mayor Henderson regarding natural shading of seating at Marlow Lagoon, and the response provided by the Chief Executive Officer be received and noted .

CARRIED 10/277 – 5/04/2022

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Eveleigh
Seconded: Councillor Giesecke

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 April 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/278 – 5/04/2022

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/279 – 5/04/2022

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Garden
Seconded: Councillor Morrison

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 10/280 – 5/04/2022

The meeting adjourned at 6:13pm

The open section of the meeting closed at 6.30pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6.46pm.

Initials: _____



A Place for People

COUNCIL MINUTES

Chair

Print Name

Date

Initials: