

AGENDA

1st Ordinary Council Meeting

Tuesday 18 January 2022

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY.....	5
2	OPENING OF MEETING	5
3	APOLOGIES AND LEAVE OF ABSENCE.....	5
3.1	Apologies	5
3.2	Leave of Absence Previously Granted.....	5
3.3	Leave of Absence Request	5
4	REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING	5
5	DECLARATION OF INTEREST	5
5.1	Elected Members.....	5
5.2	Staff.....	5
6	CONFIRMATION OF MINUTES.....	5
6.1	Confirmation of Minutes	5
6.2	Business Arising from Previous Meeting	5
7	MAYORAL REPORT	5
8	DEPUTATIONS AND PRESENTATIONS.....	5
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)	5
10	CONFIDENTIAL ITEMS	5
10.1	Moving Confidential Items into Open	5
10.2	Moving Open Items into Confidential	5
10.3	Confidential Items	5

11 PETITIONS.....	6
12 NOTICES OF MOTION.....	6
13 OFFICER REPORTS	6
13.1 Action Reports.....	7
13.1.1 Community Venue Hire Fees Review.....	7
13.1.2 Council to the Community Meetings 2022.....	26
13.1.3 Community Recording Studio Update	29
13.2 Receive and Note Reports	34
13.2.1 Infrastructure October-December Quarterly Report.....	34
13.2.2 Public Places Litter Services Standards	52
13.2.3 Community and Culture Quarterly Report October to December 2021.....	57
13.2.4 Community Benefit Scheme - January 2022 Update.....	100
13.2.5 Financial Report for the Month of December 2021.....	108
14 INFORMATION AND CORRESPONDENCE	140
14.1 Information.....	140
14.2 Correspondence.....	140
14.2.1 Local Government Immediate Priority Grant Approval.....	140
14.2.2 Local Government Immediate Priority Grant Unsuccessful	142
15 REPORT OF DELEGATES.....	144
16 QUESTIONS BY MEMBERS	144
17 GENERAL BUSINESS.....	144
18 NEXT ORDINARY COUNCIL MEETING	144



city of
PALMERSTON

A Place for People

COUNCIL AGENDA

19 CLOSURE OF MEETING TO PUBLIC.....144

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON144

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 14 December 2021 pages 10611 to 10621 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.1.2	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
26.2.1	Personal Information	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Venue Hire Fees Review
MEETING DATE:	Tuesday 18 January 2022
AUTHOR:	General Manager Community and Culture, Amelia Vellar
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report presents to Council findings of a review of Council owned Community Venue Hire fees with recommendations for Council's consideration.

KEY MESSAGES

- Community facilities play an essential role in supporting Council's vision of "A Place for People" by providing built spaces for community-based events that contribute to sustainability and well-being.
- Council has multiple community venues and rooms available for hire by the community.
- Council is committed to increasing accessibility of Council facilities and resources for community activities for all members of our community.
- In response to COVID-19, Council introduced City of Palmerston Venue Hire – Free Initiative which is considered a success with usage and diversity of usage increasing significantly whilst delivering a range of community benefits.
- Increased usage has resulted in the subsidy costs actually reducing and Council assets reaching their potential and desired usage.
- City of Palmerston's previous hire fees were not based on a cost recovery formula and their basis is unclear, in addition Council waived the fees for numerous community groups.
- The fees were considered a barrier to delivery to many community-based activities by groups that were paying.
- City of Palmerston has undertaken a review of its Community Venue Hire with consideration of the existing initiative and potential future fees.
- Consideration was given to commercial venues available within the city to ensure an appropriate balance between community needs versus economic development.
- It is being recommended that Council continue its Community Venue Hire – Free Initiative for non-commercial users until 30 June 2023.
- Consideration of this initiative will strengthen Council's commitment to being "A Place for People" and the community's well-being and complement other free initiatives such as the Swimming, Wellness, Events, Lifestyle, Leisure (SWELL) entry, city centre car parking, as well as numerous community events and outdoor dining.

RECOMMENDATION

1. THAT Report entitled Community Venue Hire Fees Review be received and noted.
2. THAT Council endorses the continuation of its Community Venue Hire – Free Initiative until 30 June 2023 being council venues to be hired by users free of charge with the exemption that private/ business use to be charged as per City of Palmerston's published Fees and Charges for the following venues:
 - Palmerston Recreation Centre;
 - Durack Community Arts Centre;
 - Driver Resource Centre;
 - Palmerston Library Community Room; and
 - Gray Community Hall.
3. THAT the Community Venue Hire – Free Initiative be reviewed as part of the development of City of Palmerston's 2023/2024 Fees and Charges.

BACKGROUND

The City of Palmerston is committed to achieving its vision for Palmerston as "A Place for People".

Council has introduced a number of free initiatives within the community to deliver the vision and ensure accessibility for all. These have included but not limited to, SWELL entry fees, City centre car parking, numerous community events and outdoor dining.

Community facilities play an essential role in supporting the vision by providing built spaces for community-based events and programs that contribute to the liveability and cohesion of the Palmerston community.

The City of Palmerston provides a number of venues, which are accessed by the community for various purposes, ranging from commercial activities and private functions to individual hire and hire by not-for-profit community groups to deliver community-based activities.

Management of community use, including hire conditions and fees charged, has varied over the years. In the absence of a formal position, hire and use conditions have been reactive and not based on a consistent approach. As a result, there has been a range of arrangements in place, both formal and informal, and in some cases, "legacy" agreements have not been reflective of contemporary circumstances.

One of the measures of success identified in the City of Palmerston Community Plan is increased accessibility of Council facilities and resources for community activities for all members of our community.

In 2020, driven by the impact of the COVID-19 Pandemic, Council recognised a need to ensure community access to its venues so that activities and events that enhance well-being and social inclusion could continue or commence without additional financial burden. Council resolved to remove fees for facility hire, introducing free hire, initially as a trial in June 2020, and later extended to 30 June 2021 and then 31 December 2021.

The free hire arrangement has ensured continued access to facilities during the challenging COVID-19 period. It has led to a significant increase in the number of bookings and the introduction of a wide variety of new and diverse activities with additional user groups utilising the community space.

In this context it was considered timely that a review be undertaken to consider how to progress with a focus on equitable access and maximising community outcomes and well-being.

City of Palmerston has undertaken a review in conjunction with the Otium Planning Group – Sport and Leisure. Otium Group is a specialist consulting group that provides services in planning, facility development, management and funding for the support, recreation and leisure industries throughout Australia, New Zealand and Asia Pacific. (Source: Otium Group's Website, 2022).

This Report provides a summary of the review findings and makes recommendations for Council's consideration.

DISCUSSION

Council recognised the need to review the success of its "free use" initiative, against its previous approach to fees and charges and to develop a venue hire fee structure moving forward. It's important that any new future approach considers:

- The significant community health and wellbeing benefit arising from the current "free-use" initiative through increased activation of the community assets and increased availability of activities.
- The cost to Council of providing In-Kind support by way of free or subsidised venue hire and the potential impacts on future budget.
- The best way to achieve a balance between community outcomes and sustainable asset management. The aim is to ensure that venues are accessible, and that community benefit is maximised while balancing sustainable and practical asset management.

The review and scope of this Report only covers five of City of Palmerston's existing facilities (other facilities such as SWELL are subject to separate decisions) being:

- Palmerston Recreation Centre;
- Durack Community Arts Centre;
- Driver Resource Centre;
- Palmerston Library Community Room; and
- Gray Community Hall.

Council's community venues, offer spaces to accommodate a broad range of programs and services for the Palmerston community. The venues are critical community infrastructure providing meeting spaces, social, educational, and recreational activities, sporting space, health, information and support services.

Outside of the Driver Resource Centre, the facilities are relatively new and provide a range of opportunities at each. The Palmerston Recreation Centre offers the most variety of use options, including access to two indoor sports courts. The Durack Community Arts Centre is designed and programmed to promote creative industries in Palmerston. The Gray Community Hall is the newest facility being recently redeveloped to increase usable space and modernise the facility.

All Council community facilities are currently managed through an online booking system managed by Council staff detailing the available facilities including open spaces. Prior to the free use initiative, City

of Palmerston Fees and Charges for the venues which were in place, are provided as **Attachment 13.1.1.1** to this Report.

Bookings are categorised into the following types:

- Business;
- Government City of Palmerston;
- Individual User;
- Not For Profit;
- Other (such as one-off bookings); and
- Religious Bookings.

Since the introduction of free use of the Council's community venues, there has been a significant increase in the use of the venues. Bookings increased by 57% across all venues for the period 2018/19 to 2020/21, and for some venues the increase was substantially higher, particularly the Driver Resource Centre (increasing from 125 hours booked in 2018/19 to 2,499.5 hours in 2020/21) and Durack Community Arts Centre (increasing from 674.5 hours booked in 2018/19 to 1,492 hours in 2020/21).

This increase was due primarily to the free use initiative. The booked hours nearly doubled as a proportion of booked capacity across the network of available spaces. An additional 9,320 (approximately) hours of use was enabled. The operating cost of the five facilities for 2020/2021 was \$357,666, meaning that in total the 22,265 hours of use cost \$16.06 per hour, if no revenue was received.

The most significant increase was at the Palmerston Recreation Centre, where the pre-Covid bookings accounted for 26.2% of available hours; however, when fees were waived, bookings accounted for 48.3% of available hours. The table below details the percentage of available hours booked at each centre prior to and with the waiver of fees.

The below table shows the Pre and Post Program bookings:

Centre	Bookings (% of available hours) (prior to "free use") 2018-19	Bookings (% of available hours) (with free hire) 2020-2021
Palmerston Recreation Centre	26.2%	48.3%
Durack Community Arts Centre	5.7%	12.5%
Driver Family Resource Centre	22.8%	42.0%
Palmerston Library Community Room	28.1%	41.5%
Total	21.43%	44.71%

Note: Gray Community Hall was closed for redevelopment in April 2020 and there was no available data for comparison.

It is important to note that the capacity of each bookable space is calculated by dividing the booked hours by the available hours of each bookable space. This is based on advice that the current available hours were 119 hours per week (6am – 11pm). In the table below the centres are assumed to be "open" for 50 weeks a year to account for some down time due to maintenance or closures.

The reality of community use of facilities is that there are peak times which experience higher demand - these include weekday afternoons and weekends. In effect, bookings could be split into peak (3pm-9pm weekdays and 8am-10pm weekends) and off-peak hours.

Having access to “peak” hours is the key issue for many community groups and underpins the unmet demand expressed by groups. So while a facility might show it is booked for 40 or 50% of available hours – caution should be exercised in assuming this indicates available capacity, as available capacity may be for “off-peak” hours only.

Attachment 13.1.1.2 to this Report provides detailed usage of the facilities over the past three financial years booking capacity.

There was also an increase in the number of out of hours bookings, and the average length of bookings, again in particular, at the Palmerston Recreation Centre.

Council’s initial analysis of the free use initiative highlighted that due to the increased demand, there were over 50 bookings unable to be accommodated, 16 bookings relocated to alternative venues, and a number of long-term user groups unable to expand their programming as there was insufficient capacity within the venue to do so. This is most likely due to the lack of available hours during peak times. Staff advice is that current requests for bookings of the Palmerston Recreation Centre are consistently for timeslots between 5pm and 8pm.

The data indicates that community take-up of the free use initiative has been strongly supported, with significant increases in the number and frequency of programs that are being offered to the community (as well as increased casual and individual bookings). It is important to note that a small proportion of the increase is due to the closure of the Gray Community Hall for redevelopment and transfer of those uses to other facilities.

A summary of aggregated booking data, revenue data and In-Kind Support data for all venues is shown below. It shows that:

- Council provided \$412,955 in “In-Kind” support during 2020/21 (i.e. predominantly waived fees). In 2018/19 the “In-Kind” support totalled \$36,645.
- There have been significant increases in the number of user groups using the venues, the number of bookings per year, and the number of hours booked per year since the introduction of free hire.
- The reintroduction of fees may suppress bookings. Based on the difference between revenue in 2018/19 and 2020/21 the reduction in revenue was only \$131,015. The free access/ fee waiver initiative has stimulated a significant increase in use but, what is unclear, is how much of this use would remain with a reintroduction of fees.

The below table outlines the aggregated bookings, revenue and In-Kind support data across all venues:

	No. User Groups	No. Bookings per year	No. Hours booked per year	No. Attendees per year	In-Kind Support per year	Revenue per year	CoP Usage per year
2018-2019	426	3,790	11,440.5	Not Tracked	\$36,645	\$161,875	\$74,165
2019-2020	444	3,364	11,113.5	Not Tracked	\$59,010	\$128,015	\$78,835
2020-2021	665	7,188	20,760	185,117	\$412,955 ⁷	\$30,860	\$76,375
TOTAL (for 3 years)	1,535	14,342	43,314	185,117	\$508,610	\$320,750	\$229,375
Percentage Increase 2018/19 to 2020/21	56%	90%	81%	N/A	1027%	-81%	3%
Post-Covid proportion of Total	43%	50%	48%	N/A	81%	10%	33%

The operating position of the venues can be calculated by comparing operating income against operating expenditure. Based on the increased use of the venues since the introduction of the free-hire initiative, all of the centres would be operating at a profit if the previous charges were reinstated (with the exception of Gray Community Hall, which would be operating at break even, based on 2019/20 use). The operating costs are generalised for the venues (excluding staffing and depreciation). This data was used to estimate the cost per hour booked (i.e., the amount it costs the council to operate the facility against booked hours of use). The cost per hour of use ranges from approximately \$6 to \$23. Based on pre-COVID-19 bookings, the cost per hour booked ranged from \$29 to \$131. Driver Resource Centre's fluctuation in hours booked is the outlier in both examples, showing a range of \$6 to \$131 per hour booked. More generally, across Council's network of community halls, the average cost per hour booked is between \$21 to \$31. This analysis could be the basis for determining a future fees and charges model.

A challenge with the free initiative and the increase demand is the management of the facilities in such a way that ensures equitable access to as many community groups as possible. The free initiative has demonstrated the variety of groups delivery community-activities requiring space. This is and will be managed at an operational level ensuring no one group has exclusive or extensive usage of any facility during 'peak times' and that as many groups as possible are provided with equal access.

A range of community and social benefits have been realised through the City of Palmerston's implementation of the free use initiative triggered by the COVID-19 pandemic. This included significantly increased use and the support of programs and events that not only improved health and wellbeing of the local community but also could have assisted the local economy to become more resilient.

The review identified that the 22,265 hours of use in 2020/21 cost around \$16 per hour to provide. In effect if use declines substantially the operating costs do not decline in direct relation and the cost of subsidy would go up. In 1208/19 when hire fees were being charged the cost per hour of use equated to \$31.26.

Any policy framework for community facilities should consider the return that the Council, and more importantly the community, receive for the annual investment in maintaining and operating the facilities. This return is not just revenue, it is the social, health and economic benefits that accrue from a well-used and vibrant community hall, arts centre, or community centre.

Given the success of the fee initiative, social benefits to the Community and the review, it is being recommended that Council continue with this initiative until 30 June 2023, with commercial charges remaining in place as per the current initiative.

It is further recommended that as part of the development of the 2023/2024 Fees and Charges and draft budget, that the initiative be further reviewed with consideration of the balance of sustainable asset management, supporting community use and fostering social benefits at that time.

Summary

Council's strategic frameworks illustrate in strong commitment to its vision of "A Place for People" and social outcomes.

In considering fees, a focus should be on community benefits, equity of access, support of local economic development, Community Plan objectives and positive discrimination for areas of social needs.

Consideration should always be given to the balance between operating at cost recovery and social benefits.

Options

Option One – Continue Free Initiative (Recommended)

This option is that Council continues with the free initiative until 30 June 2023 at which time it be further reviewed. Operational costs and revenue will be managed as they currently are within the existing budget process.

It is considered that the initiative is highly successful and delivering social outcomes for the Community. COVID-19 and community resilience challenges still exist, and this initiative will assist.

The usage and variety of user groups has significantly increased and is expected to be maintained.

Option Two – Re-introduce Fees and Charges (Not Recommended)

This option would see fees for hire for all user groups re-introduced as of 1 July 2022.

Fees would be developed as part of the 2022/23 budget process and take into consideration the following pricing principles:

- Pricing of hire or access will consider cost of provision, affordability for community user groups, and budget circumstances. The pricing structure will be built around a base cost per hour.
- The set base fee should take into consideration:
 - Building maintenance;
 - Equipment;
 - Insurances;
 - Utilities;
 - Security; and
 - Depreciation.
- Percentage of cost recovery desired by Council.

- Hire/use fees will be influenced by the benefit to the community, with less overall benefit recovering a greater proportion of costs. In other words, different types of use or user groups may qualify for varying levels of subsidy.
- While all users are required to pay, council may establish grants, community funds or other funding to reduce or waive fees based on current programs, strategies, and policy priorities.
- Individual fees for each space or centre may vary according to the cost of provision.

By commencing on 1 July 2022, this will provide sufficient time to notify all user groups and allow them, where needed, to find alternative facilities or adjust community programs.

There is a risk that Council will not realise anticipated income based on the history of In-Kind support previously provided when fees were in place.

The re-introduction of fees at this point may result in a reduction in the usage of Council facilities and the variety of user groups but this does not mean a proportion reduction in operating costs.

The benefits of a user pay system (over subsidised) is that management of potential user groups is easier as it is influenced by ability to pay, however this may disadvantage a number of user groups.

CONSULTATION PROCESS

Should Council continue its free hire initiative, this will be communicated on a regular basis to the community. If fees were re-introduced, Council will need to determine a date and inform the community and user groups.

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Community and Library Services
- Community Facilities Officer

The following external parties were consulted in preparing this Report:

- Otium Group

POLICY IMPLICATIONS

If Council endorses the recommendations outlined within this Report, an internal administrative policy to manage access in line with Council's strategic outcomes will be developed and implemented.

The purpose of this internal administrative policy is to:

- Outline the guiding principles for managing access to Community Facilities for community activities, events, and programs.
- Ensure that the management of, and community access to, community facilities meets the City's strategic objectives identified in the City of Palmerston Community Plan and Municipal Plan.
- Ensure alignment with relevant Council policies and frameworks such as the Inclusive Diversity Accessibility Framework, and Asset Management Plan.
- Achieve a community program and asset balance that ensures the Palmerston community can access affordable programs and activities that support community interaction and social wellbeing.
- Ensure Council can responsibly and sustainably manage community facility assets.

BUDGET AND RESOURCE IMPLICATIONS

The external review costs have been managed under existing operational budgets, and the recommended changes to the Fees and Charges for facilities will be included in budget preparations for the forthcoming financial years.

The Venue Hire – Free Initiative has resulted in increased usage of the facilities which will marginally increase operational costs, however the initiative has resulted in the subsidy cost per hour decreasing from 2018/19 to 2020/21 from between \$29 and \$131 to \$6 to \$23 respectively.

Council will need to continue to monitor the impact on capacity and asset management costs to ensure these are adequately identified and addressed. This will occur as part of ongoing annual budget development. If free initiative is continued, this will be funded through Council's general revenue generated via rates across the entire community, similar to other operations such as the library, city centre car parking and SWELL. These costs can be considered social responsibility obligations to ensure services are available equitably for all members of our community.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

With the continuation of free venue hire, Council will be able to support the community and improve community outcomes and well-being.

There is a risk that extending the free hire initiative will make it more difficult to re-introduce fees and charges at a future time. That said, COVID-19 continues to impact the well-being of our community and initiatives such as these result in improving community outcomes.

By retaining commercial, business and private hire charges, Council mitigates impact on private/commercial operators in this space. The free initiative caters for those community groups generally unable to pay hire fees. It is however likely that some commercial operators may be dissatisfied however this has not been a significant issue to date.

In ensuring facilities or 'peak-times' do not become exclusive and equity for all users there is a risk that user groups become disgruntled. This will need to be managed through a consistent approach and the fact that facilities are provided at no cost. Ultimately Council could manage this issue by the introduction of a charging system with potentially higher user charges for 'peak-times'.

This Report addresses the following City of Palmerston Strategic Risks:

8 Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement and communication with stakeholders (internal and external to the Council).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Adopted Venue Hire Fees and Charges 2021/22 [13.1.1.1 - 3 pages]
2. Usage by Venue and User Groups 2018/19 to 2020/21 [13.1.1.2 - 6 pages]

Community Facilities

Gray Community Hall

		2021/22	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning + GST	incl. GST

Driver Family Resource Centre

		2021/22	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning + GST	incl. GST

Durack Heights Community Centre per Classroom

		2021/22	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning + GST	incl. GST

Community Facilities cont...

Library Community Room (incl. Kitchenette)

Private/Business

Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST

Not-for-profit

Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST

Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	At cost of cleaning + GST	incl. GST

Recreation Centre - Community Room 1

Private/Business

Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST

Not-for-profit

Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST

Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning + GST	incl. GST

Recreation Centre - Community Room 2

Private/Business

Rent	per day	\$300.00	incl. GST
Rent	per hour	\$60.00	incl. GST

Not-for-profit

Rent	per day	\$150.00	incl. GST
Rent	per hour	\$30.00	incl. GST

Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	At cost of cleaning + GST	incl. GST

Community Facilities cont...

Recreation Centre Stadium Hire - Hourly Rate		2021/22	GST
Private/Business			
Rent	per court	\$60.00	incl. GST
Lights	per court	\$40.00	incl. GST
Airconditioning	per court	\$45.00	incl. GST
Not-for-profit			
Rent	per court	\$30.00	incl. GST
Lights	per court	\$25.00	incl. GST
Airconditioning	per court	\$30.00	incl. GST
Stadium lights are required prior to 7am and after 6pm			

Recreation Centre Seating		2021/22	GST
Stadium Seating Hire	single unit	\$300.00	incl. GST
Stadium Seating Hire	3 units	\$600.00	incl. GST
Stadium Seating Hire	6 units	\$800.00	incl. GST

Community BBQ Trailer		2021/22	GST
Available for use by members of the community, local organisations and groups			
Rent	per usage	Free ✓	
Booking Deposit - Refundable	per usage	\$200.00	GST Free



Community Venue Hire Review

Usage by Venue and User Groups 2018/19 to 2020/21

A Place for People

Palmerston Recreation Centre

The data shows that:

- There was a 65% increase in hours booked overall between 2018/19 and 2020/21
- The largest increase was in individual bookings, which increased by 718% from 2018/19 to 2020/21
- Bookings by not-for-profit groups also increased substantially (115% increase) since 2018/19
- Business and other bookings increased by 72% and 70% respectively
- There was a decline in government and religious bookings (-26% and -15% respectively)².

Table 3: Palmerston Recreation Centre Venue Usage 2019 to 2021

Category	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	% Change (hrs booked) 2018/19 to 2020/21
Year	2020-2021			2019-2020			2018-2019			
Palmerston Recreation Centre										
Business	14	356	636.5	21	104	139.5	13	262	370.5	72%
Government	19	177	386	22	73	173	31	118	524.5	-26%
City of Palmerston	26	456	1616.5	124	347	2083	102	420	1576.5	3%
Individual User	55	429	1047.5	28	58	158.5	24	48	128	718%
Not For Profit	98	2502	6695	82	1307	2988	80	1500	3121	115%
Other	15	24	112	26	39	69.5	23	23	66	70%
Religious Bookings	17	280	999	12	183	812	11	251	1171.5	-15%
Total	244*	4224*	11492.5*	315	2111	6423.5	284	2622	6958	65%
*11 user groups accounting for 446 bookings and 1160 hours moved from Gray Hall.										

Further breakdown of Palmerston Recreation Centre data to illustrate differences between sporting and community use is provided in the table and figure below. It shows that:

- Sporting use (i.e., use of the Stadium) accounted for a quarter (25%) of total bookings in 2020/2021, increasing from 17% of total bookings in 2018/2019.
- The number of user groups³ booking the stadium has increased by 159% since 2018/2019 indicating a strong response to the free use initiative.
- The majority of stadium bookings are for basketball (2020/21 data). This includes various types of basketball activities, such as club / team basketball, casual individual / small group basketball users, and programs coordinated by community / service groups (e.g., NDIS, 'Hoops for Health').
- City of Palmerston youth programs and events accounted for 23% of bookings in 2020/21.

² The decline in use by these groups was mostly the result of active management by Council prioritising community based uses.

³ User groups can include casual hires by individuals not just sporting clubs or associations.



Community Venue Hire Review

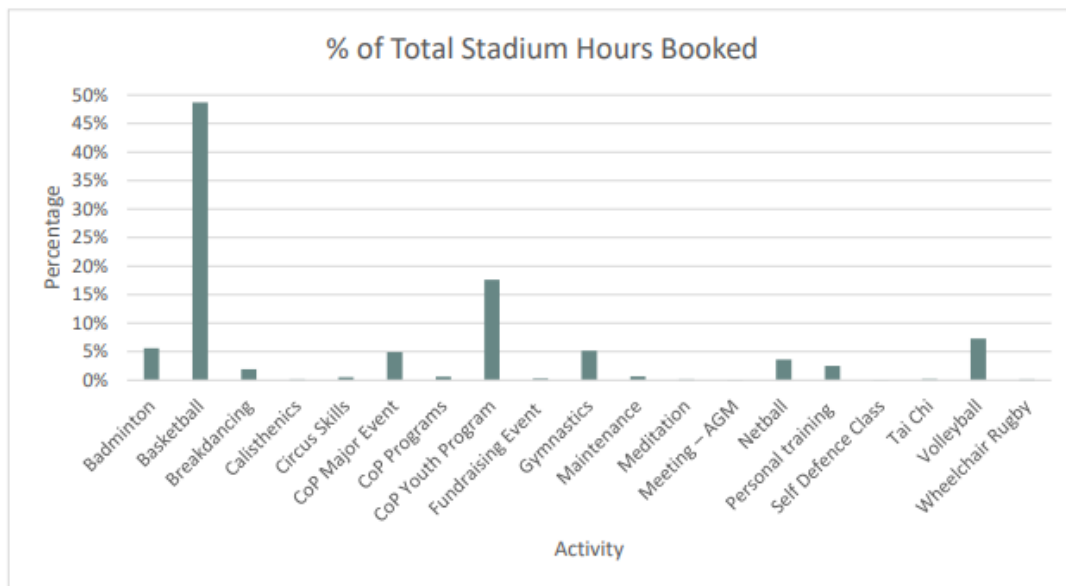
Usage by Venue and User Groups 2018/19 to 2020/21

Table 4: Palmerston Recreation Centre User Group Bookings by Space 2018 to 2021

Space	No. User Groups	% of Total User Group Bookings	No. User Groups	% of Total User Group Bookings	No. User Groups	% of Total User Group Bookings	Change 2018/19 to 2020/21
	2020-2021		2019-2020		2018-2019		
Stadium	127	25%	58	18%	49	17%	159%
Community Room 1	178	35%	117	37%	96	34%	85%
Community Room 2	138	27%	99	31%	92	32%	50%
Conference Room	60	12%	41	13%	48	17%	25%
Total*	503	100%	315	100%	285	100%	76%

* Differences in totals between Table 3 and Table 4 are a result of different recording methods for City of Palmerston use introduced in July 2020.

Figure 1: Breakdown of Palmerston Centre Stadium bookings by activity type (2020/2021)





A Place for People

Community Venue Hire Review

Usage by Venue and User Groups 2018/19 to 2020/21

Driver Resource Centre

The data shows that:

- There was a substantial increase in use between 2018/19 and 2020/21⁴.
- Substantial increases were seen across all booking categories except government, individual users and one-off bookings (where “no bookings” were recorded).
- Increases for Business and City of Palmerston are indicated as NA given that they are increasing from zero bookings in 2018/19.

⁴ New staff positions increased promotion and use of the facility.

Table 5: Driver Resource Centre Venue Usage 2018 to 2021

Category	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	% Change 2018/19 to 2020/21
Year	2020-2021			2019-2020			2018-2019			
Driver Resource Centre										
Business	1	80	335	0	0	0	0	0	0	NA
Government	0	0	0	0	0	0	0	0	0	-
City of Palmerston	3	25	98.5	1	2	28	0	0	0	NA
Individual User	0	0	0	0	0	0	0	0	0	-
Not For Profit	9	344	1287	5	228	986.5	6	13	51	2424%
Other	0	0	0	0	0	0	0	0	0	0
Religious Bookings	3	162	776	2	58	344.5	2	22	74	949%
Total	16*	611*	2496.5*	8	288	1359	8	35	125	1897%
*4 user groups accounting for 209 bookings and 683 hours moved from Gray Hall.										



Community Venue Hire Review

Usage by Venue and User Groups 2018/19 to 2020/21

A Place for People

Durack Community Arts Centre

The data shows that:

- There was an overall increase in bookings between 2018/19 and 2020/21 of 121%⁵.
- There was a substantial increase in individual users (1,235% increase) over this period
- Increases for Business and Not-for-Profit bookings are indicated as NA, given that they are increasing from zero bookings in 2018/19.

⁵ A new Community Development Officer position worked with community groups to increase use.

Table 6: Durack Community Arts Centre Venue Usage 2019 to 2021

Category	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	% Change 2018/19 to 2020/21
Year	2020-2021			2019-2020			2018-2019			
Durack Community Arts Centre										
Business	2	102	529.5	1	1	3.5	0	0	0	NA
Government	0	0	0	1	3	16.5	0	0	0	0
City of Palmerston	19	66	432.5	6	51	165	5	51	644.5	-33%
Individual User	6	73	400.5	0	0	0	1	9	30	1235%
Not For Profit	6	21	129.5	0	0	0	0	0	0	NA
Other	0	0	0	0	0	0	0	0	0	0
Religious Bookings	0	0	0	0	0	0	0	0	0	0
Total	33	262	1492	8	55	185	6	60	674.5	121%



A Place for People

Community Venue Hire Review

Usage by Venue and User Groups 2018/19 to 2020/21

Palmerston Library Community Room

The data shows that:

- There was an overall increase in bookings between 2018/19 and 2020/21 of 26%.
- The largest increase was in Government bookings (336% increase), followed by Not-for-Profit groups (224% increase).
- Bookings by individual users also increase significantly (85%).
- There were small declines in religious and business bookings (-13% and -3% respectively).

Table 7: Palmerston Library Community Room Venue Usage 2019 to 2021

Category	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	% Change 2018/19 to 2020/21
Year	2020-2021			2019-2020			2018-2019			
Palmerston Library Community Room										
Business	5	69	125.5	3	19	54.5	13	65	129	-3%
Government	3	44	196	4	7	33	4	20	45	336%
City of Palmerston	26	278	927	22	201	967.5	13	180	949.5	-2%
Individual User	47	99	271.5	20	26	76.5	35	52	146.5	85%
Not For Profit	27	194	483.5	8	77	156	6	53	149	224%
Other	0	0	0	0	0	0	0	0	0	0
Religious Bookings	5	187	466.5	6	155	381.5	5	187	535	-13%
Total	113	871	2470	63	485	1669	76	557	1954	26%



A Place for People

Community Venue Hire Review

Usage by Venue and User Groups 2018/19 to 2020/21

Gray Hall

Due to the redevelopment⁶ of Gray Hall, users have been relocated to other venues. It is therefore not possible to determine the impact of the free use initiative on the use of Gray Hall.

Table 8: Gray Hall Venue Usage 2019 to 2021

Category	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked	User Groups	No. of Bookings	No. of Hours Booked
Year	2020-2021			2019-2020 ⁶			2018-2019		
Gray Hall									
Business	15 user groups relocated during closure of Gray Hall			2	23	47	3	66	107
Government				1	4	14	2	2	6.5
City of Palmerston				4	23	140	9	31	170
Individual User				26	39	151.5	24	60	150
Not For Profit	Individual users and one-off bookings were not relocated.			15	293	955	11	303	1045
Other				-	-	-	-	-	-
Religious Bookings				2	41	200.5	2	52	240.5
Total				50	423	1508	51	514	1719

⁶ Gray Hall was closed for three months during 2019/20.

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Council to the Community Meetings 2022
MEETING DATE:	Tuesday 18 January 2022
AUTHOR:	Executive Assistant to Chief Executive Officer, Jessie Schaecken
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval to continue Council to the Community meetings due to the successful outcomes and positive feedback from previous years and to encourage community engagement.

KEY MESSAGES

- Previous years 2018, 2019, 2020 and 2021 a number of Council meetings including the pre-meeting Public forum were held as Council to the Community meetings.
- Members of the public attended and feedback was favourable.
- It is recommended Council continue Council to the Community Meetings throughout 2022 ensuring any Covid-19 requirements and Chief Health Officer directions are adhered too.
- It is recommended that these meetings be held in March 2022, June 2022 and September 2022

RECOMMENDATION

1. THAT Report entitled Council to the Community Meetings 2022 be received and noted.
2. THAT Council approve the continuation of the Council to the Community Meetings including the pre-meeting public forum, in 2022 as a part of the Ordinary Meeting Calendar, for the following Ordinary Meetings:
 - 2nd Ordinary Meeting 15 March 2022
 - 2nd Ordinary Meeting 21 June 2022
 - 2nd Ordinary Meeting 20 September 2022

BACKGROUND

The Palmerston Community have several different ways to participate in Ordinary Council Meetings and engage with their Elected Members. Ordinary Council Meetings are held in Council Chambers at the Civic Plaza, City Centre on the first and third Tuesday of every month.

It is normal practice for only one meeting to be held during the months of January and December each year due to school and Christmas holidays. Ordinary Meetings are preceded by a 30-minute public forum where the community can discuss any issue with Council in an informal environment.

At the Council meeting 19 May 2020 Council made the following decision.

13.2.1 Council to the Community Meetings 2020-21

1. THAT Report entitled Council to the Community Meetings 2020-21 be received and noted.
2. THAT Council approve the continuation of the Community Meetings in 2020-21 as part of its Ordinary Meeting Calendar, for the following Ordinary Meetings:
 - 2nd Ordinary Meeting 15 September 2020
 - 2nd Ordinary Meeting 17 November 2020
 - 2nd Ordinary Meeting 16 March 2021.

CARRIED 9/1123 – 19/05/2020

15 September 2020 was held at Mother Teresa Catholic Primary School, Zuccoli with 1 member of the public in attendance, 17 November 2020 was held at the Raiders Rugby League Club with 3 members of the public in attendance and the 16 March 2021 was not taken to the community, rather the Second Ordinary Meeting, 15 June 2021 was the most recent meeting held in Community as this was just prior to the Local Government Election 2021 and was conducted at the Durack Community Arts Centre. Unfortunately, there was no members of the public that attended.

This report seeks the 10th Council direction on Council to the Community meetings for 2022.

DISCUSSION

For the past few years (2018, 2019, 2020 and 2021) Council has taken a small number of meetings to varying facilities within the Community with varying success.

To encourage Community transparency and accessibility, the surrounding suburb will be notified of the Council to the Community meeting by way of letterbox drop, social media posts, radio interviews, on Council website and other appropriate measures.

Locations will be determined by staff closer to events with consideration of factors such as but not limited to:

- Availability and suitability of facilities
- Distribution within a variety of suburbs
- Matters under consideration which may affect a particular area
- Distance from Civic Centre, Chambers
- Catchment area

The locations will form part of the Council decision regarding time and location of the next meeting as part of our normal process at the relevant time.

Examples of suggested venues could include the SWELL Facilities, Moulden Primary School, Gray Community Hall, Palmerston Raiders Club in Rosebery, Zuccoli Primary School and or Mother Teresa Catholic Primary School. The facilities will need to be assessed for suitability taking into consideration technology support, accessibility and Covid-19 requirements.

During the 9th Council a suggestion was raised about the potential for having a Council Meeting outdoors (Goyder Square and Sanctuary Lakes possibilities). This has been considered and is not suggested at this

time due to factors such as cost of meeting operational requirements. In addition to Council to the Community meetings makes itself available to the community through various methods such as:

- Direct Councillor contact (numbers, emails available on website etc..)
- Elected Member activities, Community BBQs
- At Council events e.g. Brekkie in the Park, Youth Festival
- Elected Member Social media.
- Other events within the community

Given COVID-19 restrictions and any ongoing impacts to meetings in the short term it is recommended that the above dates and locations may be subject to change. If required the Council will be informed

CONSULTATION PROCESS

Leading up to a Community Council meeting City of Palmerston will undertake communications to inform the community such as social media, neighbourhood/suburb letter drops and website.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are minimal costs with the meetings as all equipment is provided by Council at the venue, and Council predominantly used social media and low-cost channels to publicise the meetings. This approach is recommended for the three proposed meetings this coming year, so there are minimal additional costs to Council from having meetings in the community.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The purpose of the Council to community meetings is to make the meetings more accessible to members of the community by holding the meeting closer to them. Members of the public attendance has varied significantly. Traditionally members of the public attend meetings if there is a matter that directly impacts them. Council's Community satisfaction results show the majority of the community is satisfied with the decisions and the direction of Council with the highest scored since 2012.

To ensure ongoing accessibility and timeliness for the Community, Elected Members also provide a wide range of opportunities to be contacted or engaged with by the community.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	Community Recording Studio Update
MEETING DATE:	Tuesday 18 January 2022
AUTHOR:	Executive Manager Community and Library Services, Anna Ingram
APPROVER:	General Manager of Community and Culture, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This Report seeks to update Council on the City of Palmerston Community Recording Studio and recommends proposed trial fees and charges.

KEY MESSAGES

- Council approved the delivery of a Community Recording Studio as a part of the City of Palmerston Library.
- The Community Recording Studio is a multifunctional facility, with potential uses including music recording, mixing and production, podcast recording, broadcasting, video production, and as a rehearsal, workshop and event space.
- The project is jointly funded by City of Palmerston (CoP) and the Northern Territory Government with an estimated construction and fit out value of \$380,000.00
- The building contract was awarded to local builders, Darwin Commercial Construction and Maintenance Pty Ltd (DCCM) in 2021.
- The technical fit out was awarded to local company DreamTech Pty Ltd in 2021.
- The Community Recording Studio is now nearing completion and it is timely for Council to consider fees and charges for use of the studio upon opening within this Quarter.
- It is recommended that Council introduce fees and charges for the Community Recording Studio.
- City of Palmerston have been consulting with Larrakia Nation representatives seeking endorsement for a Larrakia name for the Community Recording Studio, as part of Council's Inclusive, Diverse and Accessible Strategy.
- An official launch of the studio will occur on completion of construction and fit out.

RECOMMENDATION

1. THAT Report entitled Community Recording Studio Update be received and noted.
2. THAT Council approves the following fees and charges for the Community Recording Studio for 2021/2022 being:
 - Refundable deposit: \$200.
 - Hire rate for commercial and private individuals and organisations - \$50 per hour.
 - Hire rate for community and not-for-profit individuals and organisations - \$10 per hour.

3. THAT Council approves the proposed Larrakia name, **Gulwa**, meaning “to sing to everyone” as the official name for the City of Palmerston Community Recording Studio upon final endorsement from Larrakia Nation.

BACKGROUND

Council approved, capital funding in the 2020/21 budget for a new Community Recording Studio to be built in the City of Palmerston Library. This project was co-funded by a Special Community Assistance and Local Employment Grant (SCALE) from the Northern Territory Government.

This Council Community facility is the first of its kind within the Northern Territory.

The building contract was awarded to local builders, Darwin Commercial Construction and Maintenance Pty Ltd (DCCM) in 2021, with technical fit out awarded to local company DreamTech Pty Ltd.

The Community Recording Studio is now nearing completion and is due to open within this Quarter and therefore, it is timely to consider naming and proposed fees and charge for users.

DISCUSSION

Facility Details

The Community Recording Studio has been designed and built as a community facility, comprising of a recording/rehearsal room and a control booth, with an airlock between the two rooms and the library space to create further sound isolation. It contains carpeted flooring and high-quality acoustic treatment throughout. The studio is multifunctional, with potential uses including music recording, mixing and production, podcast recording, broadcasting, video production, and as a rehearsal, workshop and event space.

Equipment of a standard expected in a community studio includes:

- Computer and Audio Interfaces and software,
- Speakers/monitors and headphones,
- Microphones and stands,
- Cables and leads, and
- Other sound engineering infrastructure and equipment.

Not included are musical instruments, and hirers will be expected to provide their own additional equipment. An access ramp has been installed at The Boulevard entrance to facilitate the loading in and out of musical equipment for the convenience of hirers.

Facility Management

The Recording Studio will be operationally managed by library staff, and the proposed process and fee structure is based on the research into similar facilities in Australia.

Hirers wishing to book the studio must first complete an induction, which will be a mandatory requirement prior to booking the recording studio and will be run by a suitable technician engaged by Council. The induction will cover the fundamental operation of the Community Recording Studio. It will not cover recording and mixing techniques but simply provides the basic knowledge to get started in the studio.

Bookings will be managed via Council's online booking system.

Proposed Fees and Charges

The Community Venue Hire Fees Review report currently being presented to Council recommends that Council continues the free venue hire initiative for the following facilities:

- Palmerston Recreation Centre;
- Durack Community Arts Centre;
- Driver Resource Centre;
- Palmerston Library Community Room; and
- Gray Community Hall.

However, there are complexities around resourcing and managing the Community Recording Studio and the associated costs involved with equipment maintenance and replacement as well as technician fees. Therefore, it is recommended that the studio fees and charges be considered separately to Council's other multi-use facilities.

It is recommended that the proposed fees and charges be approved until 30 June 2022, and included in Council's annual fees and charges review prior to the 2022/23 financial year. The proposed fees and charges are based on research into other similar library-based recording studios around Australia, and comparing their rates and services offered. The income generated is intended to offset the ongoing management and maintenance costs for the studio. The proposed fees and charges are as follows:

- Refundable deposit (must be paid in order to secure the booking): \$200.
- Proposed rate for commercial and private individuals and organisations - \$50 per hour.
- Proposed rate for community and not-for-profit individuals and organisations - \$10 per hour.

The proposed refundable deposit will encourage hirers take due care of the access FOB, facility and equipment, and will ensure that Council is able to recoup some of the cost of property and equipment damage from hirers, should this occur. The proposed community/not-for-profit rate will ensure that the studio is affordable, while at the same time requiring a financial commitment from hirers for use of the equipment. For example, a local Darwin-based community rehearsal space charges \$25 for a 3-hour session, however it is a smaller space with less equipment provided. Council will be providing more flexible options for the Community Recording Studio, therefore, \$10 per hour is a comparable rate. The proposed commercial/private rate ensures that local businesses are considered and not unfairly disadvantaged, supporting local economic development. For example, a local Palmerston-based commercial recording studio charges a casual rate of \$70 per hour, however this price includes provision of an audio engineer to run the sessions. Council will not be providing this service for the Community Recording Studio, therefore \$50 per hour is a comparable rate. Given the reduced rates for community and not for profits, waivers for these hirers will not be considered, however it is envisaged that Council will also facilitate and run its own programs and events in the space.

Given the uniqueness of these facilities the fees and charges will assist with management and operations. Over time as usage and cost are better understood Council can review its fees and charges based on the information.

Facility Name

Officers have been consulting with Larrakia Nation representatives, seeking endorsement for a Larrakia name for the Community Recording Studio, as part of Council's Inclusive, Diverse and Accessible Strategy. The proposed name requested to be endorsed by Larrakia Nation is **Gulwa**, meaning "to sing to everyone". It is recommended that this name be approved by Council, and if approval is granted by

Larrakia Nation and Council, the name will be painted onto the wall next to the entrance door of the Community Recording Studio prior to the launch event.



Image: Community Recording Studio External Signage

CONSULTATION PROCESS

An official launch event will be scheduled once an appropriate date is selected, working around other important launch dates planned within the Quarter, such as the opening of Gray Hall and potential contract award of SWELL. Invitations will be extended to appropriate Council and NTG representatives, as well as relevant arts industry personnel to attend,

The facility will be advertised on Council's website and social media platforms, as well as through print and other media. A detailed communications plan is being developed to assist with promotion of the facility.

The following City of Palmerston staff were consulted in preparing this Report:

- General Manager Community & Culture
- Communications Manager

The following external parties were consulted in preparing this Report:

- Larrakia Nation

POLICY IMPLICATIONS

An internal administrative policy is being created to assist with the management of the facility, and detailed Terms and Conditions of use are in development.

BUDGET AND RESOURCE IMPLICATIONS

The total cost of construction and fit out is \$380,000 funded as follows:

- City of Palmerston \$330,000
- Northern Territory Special Community Assistance and Local Employment Grant (SCALE) \$50,000

Operational costs associated with the management of the facility, including equipment maintenance and technician fees, will be offset by the proposed fees and charges, should they be approved by Council.

Additional operational funding will need to be included in the 2022/23 library budget to cover any additional costs for equipment maintenance and technician fees, should the proposed fees and charges not be approved by Council.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

8 Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement & communication with stakeholders (internal and external to the City).

There is a risk to Council that the implementation of fees and charges may be criticised or perceived as a barrier. This risk will be mitigated by the recommendation to the proposed fees and charges for a period of operation. The fees and charges can also be reviewed and adjusted by Council at any time.

There is also a risk in ensuring that the facility is appropriately managed and cared for by hirers. This will be mitigated by having comprehensive Terms and Conditions of use accepted by hirers, as well as a mandatory induction with a suitable technician and a refundable deposit required prior to booking the facility.

Hirers wishing to book the studio must accept the Terms and Conditions of Use. These are currently in development and will include standard and specific clauses such as definitions, hours of operation, payment options, technical support options, responsibilities of hirers and Council, and consequences of property and equipment damage. Legal advice will be sought on the Terms and Conditions before implementation.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The solar panels installed on the library will ensure the additional cost of electricity to the facility is minimised.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Infrastructure October-December Quarterly Report
MEETING DATE:	Tuesday 18 January 2022
AUTHOR:	Executive Assistant to General Manager, Cara Currie
APPROVER:	Director City Growth and Operations, Nadine Nilon

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

PURPOSE

This Report summarises the key activities undertaken by Infrastructure in the October to December 2021 quarter.

KEY MESSAGES

The Infrastructure Directorate provides a quarterly report of its activities, some highlights include:

- Public WiFi usage has recorded a decrease in usage during the quarter, due to a reduction of events in public WiFi areas due to the wet season commencing.
- Tiverton Park Playground and Phyllis Uren Playground both received major refurbishments during this quarter.
- A new shade structure has been erected at Civic Plaza, fitted with a 94.4 kW solar system to assist Council's energy consumption, reduce emissions and save on electricity costs.
- The cumulative 2021 annual production of the Civic Plaza, Library and Recreation Centre solar power systems is 250.7 MWh or equivalent to the saving of 151.4 t CO₂ and 6941 trees.
- A total of 1,496 cubic meters of Salvinia Weed has been harvested from the Palmerston Lakes since re-commencement on 17 May 2021.
- The annual pre-cyclone clean-up was conducted during September and October, with a total of 274 tonnes of waste and recycling materials collected. Recyclable materials made up 44%, or 120 tonnes of the collected waste.

RECOMMENDATION

THAT Report entitled Infrastructure October-December Quarterly Report be received and noted.

BACKGROUND

During November 2021, City of Palmerston reviewed and updated the Organisation Structure, resulting in some departments being moved into different directorates, and new directorate titles being issued.

The Directorate of Infrastructure provides a quarterly update to Council on key activities undertaken during the previous quarter. The Infrastructure Directorate comprises of City Operations, City Assets, Information Technology and City Sustainability.

DISCUSSION

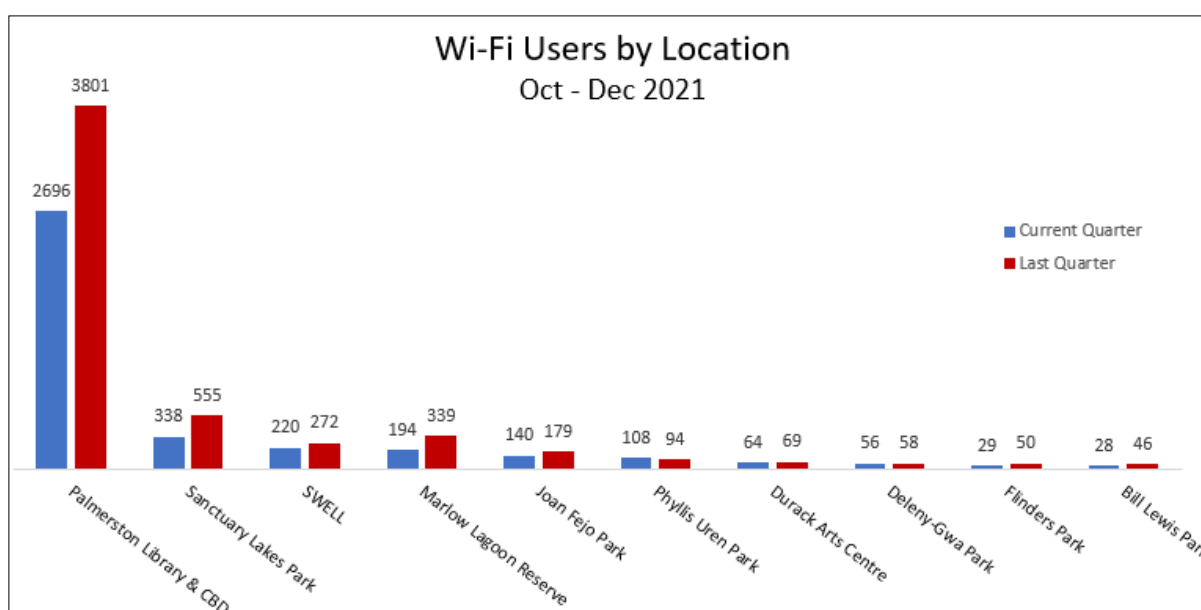
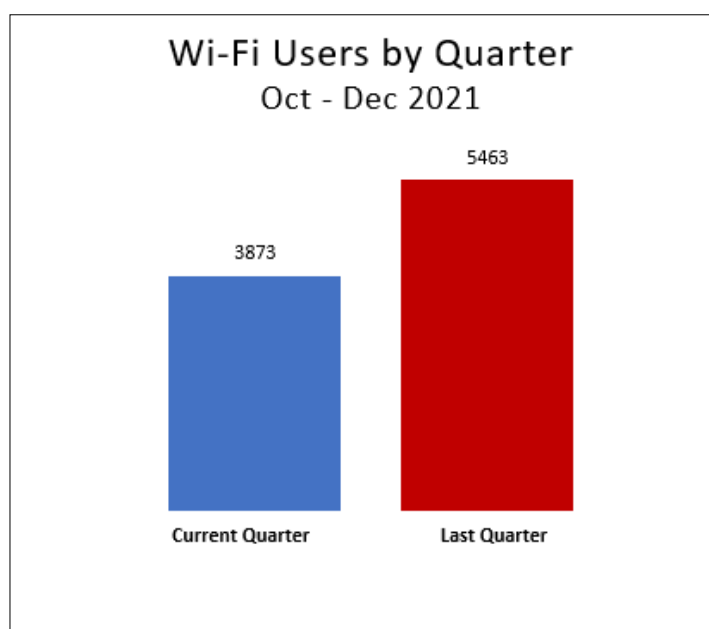
The activities and works undertaken for the quarter are aligned to City of Palmerston's Community Plan six core outcomes and objectives, as below.

1. Family and Community

Objective 1.1 'We focus on families'

Public Wi-Fi

There was a significant decrease in Wi-Fi usage over the last quarter. This has coincided with the transition into the build-up and wet seasons, a reduction in the number of public events occurring in our public spaces and reduced foot traffic.



Bloodwood Park Softfall

The original Softfall sand at Bloodwood Park contained excessive clay fines and consequently children playing in the sand were becoming excessively dirty. This has now been replaced with a non-staining sand. The popular slide was temporarily closed whilst a section of the slide was replaced owing to wear and tear.

Objective 1.2: 'the wellbeing of our Community is a focus for all our work'.

Ninja Warrior Obstacle Course

Through funding of \$250,000 being available for a Ninja Warrior Obstacle Course (Project) through a Northern Territory Government (NTG) funding agreement, locations for the course were considered and assessed, and Hobart Park in Johnston was selected as the preferred location. The Project includes components and findings from the Draft Play Space Strategy (to be finalised by February 2022) to ensure the wider park aligns with Council direction and integrates within the existing park area.

Design and siting of the course is underway, which includes consideration for screening, amenity, site function and engagement with surrounding neighbours. Following this a tender for design and construct of the ninja course will occur, which will include shading over the course.

Joan Fejo and Marlow Lagoon Amenity Project

Prefabricated modular Exeloo toilet facilities for Joan Fejo Park and Marlow Lagoon Dog Park arrived in December 2021, with installation works scheduled early next quarter. The toilet facilities will improve usability and visitor experiences for two of Palmerston's regional parks.

Graffiti, Vandalism and Litter Management

249 square metres of graffiti has been removed from our open space areas since October 2021. This quarter saw an increase in tree vandalism with one single incident seeing 23 young trees vandalised along Temple Terrace and having to be replaced. In the quarter to date the Open Space team managed 269 general residential tree enquiries to resolution.

Laneway Management

In response to laneway closure requests for Castor Court, Woodroffe and Bailey Circuit, Driver, during this quarter data and relevant information was prepared in accordance with the Laneway Management Policy for Councils consideration.

Following Council decisions, climbing mitigation measures for Castor Court are being investigated and scheduled for implementation early next quarter. Storm water modelling for Bailey Circuit has been awarded to a specialist consultant, to inform details around flooding events, overland flow path of the laneway, and potential engineering or management measures that may be possible to enable closure without impacting on the stormwater system. Repairs to gates and removal of graffiti have been completed as they are reported.

Tiverton Park Playground Refurbishment Project

The refurbishment of the Tiverton playground and surrounding park was completed in late October 2021 with official opening having taken place on the 18 December 2021. To reflect the contribution to the playground design, the Moulden Primary School student design work has been embossed on to the shade posts.



Image: Student design on shade posts

Phyllis Uren Playground Refurbishment Project

Phyllis Uren playground and landscaping was completed in November 2021 and the park is now open to the public. The new playground equipment incorporates a mixture of both junior and senior play equipment and integration into the landscaped areas.



Image: Phyllis Uren playground and landscaping

Planning Responses

Council continued to contribute to Territory Planning processes, providing advice as the Local Authority on nine development applications over the quarter. Council was also represented at several Development Consent Authority (DCA) meetings.

The draft Holtze to Elizabeth River Subregional Land Use Plan, developed by the Northern Territory (NT) Planning Commission underwent consultation. The NT Planning Commission presented at the First Ordinary Council meeting of 2 November 2021, outlining components of the plan. In response, City of Palmerston provided a submission on a number of aspects, building upon the discussion paper produced earlier in 2021. Once finalised, the document will be important in ensuring greater coordination across Palmerston and Litchfield jurisdictions as it relates to land use planning, particularly as neighbouring development in Holtze commences.

Storm Event - 20 December 2021

On the afternoon of the 20 December 2021 a storm with sustained wind gusts of 70-80kmph struck Palmerston resulting in tree loss. As the storm abated, Council Officers deployed throughout the municipality and organised contractors to carry out priority road and path clearance works immediately. 78 separate high priority tree works were actioned and resolved within 48 hrs after the storm.

4. A Future Focus

Objective 4.2: 'Infrastructure is fit for purpose'

Roads

Programmed works for 2021-22 include:

- Bitumen Reseal; and
- Asphalt Overlay Program.

Council issued 123 separate work orders for road maintenance this quarter with 114 being completed by the contractor. These works included:

- Maintenance of signage infrastructure - 37 separate signage works were issued and actioned this quarter. Road signage is vital in providing motorist required information and maintaining a safe road environment.
- Pothole Remediation – A total of 47 potholes were identified and repaired in this quarter, an increase from the 12 potholes repaired last quarter.



Images: Pinelands repair works to be done under the Asphalt Overlay Program

Pathways

Pathway works programmed for 2021-22 include:

- Tiverton Park; and
- Toupein Rd From Temple Tce to Palmerston Council Depot.

Council is continually developing and classifying pathway priorities and programming to improve pathway connectivity and encourage pedestrian activity. As part of the pathway connectivity program, Council is upgrading footpaths with the greatest demand, being in proximity to places such as schools, shopping centres, sporting facilities, parks, and public amenities.

Completed major pathway works this quarter include:

- Zenith Circuit, Woodroffe - A 1.5m pathway has been constructed on the inside loop of Zenith Circuit, as per map below.



- Civic Centre - A new pathway that connects to an existing pathway at the entrance to the Civic Centre.



Image: New pathway at Civic Plaza entrance.

Lights

Programmed works for 2021-22 include:

- President Park, Driver; and
- Broadarrow Circuit, Woodroffe.

The capital works Dark Spot program continued this quarter, with the aim to improve lighting and to enhance public safety for all road and public space users. All dark spot works are designed to achieve relevant lighting compliance for the area.

During the last quarter, the following works occurred:

- Davoren Circuit, Moulden (19 new streetlights) – 85% completed.

Light maintenance works during this quarter included 49 light defects being attended by Council to investigate and repair. A breakdown of the lights investigated in which suburbs is provided below:

- 30 in Durack;
- Seven in Driver;
- Four in the CBD;
- Three in Bellamack;
- Three in Durack Height;
- One in Gunn; and
- One in Bakewell.

Council Buildings and Facilities

Programmed works for 2021-22 include:

- Carpet renewal in the Mayor's office and Council Chambers, Civic Plaza; and
- Aircon upgrade in the right-wing of the Durack Community Centre.

During this quarter, scheduled and reactive maintenance works on all Council buildings were carried out as normal. Some of the works included:

- Replacement of 27 x Highbay lights in the Recreation Centre Stadium.
- Roof and gutter cleaning in Council buildings.
- Various repair works across Council buildings.

Driveways

Council undertook the following driveway activities this quarter:

- Staff received 119 driveway plan pre-approval requests.
- Staff received 40 driveway construction requests, out of which 37 were for Zuccoli, two for Johnston and one for Bellamack. A Council contractor has completed all the construction.
- One driveway was built by the builder.
- This adds up to a total of 41 driveway constructed around the City of Palmerston.

Stormwater

Council received and processed 95 stormwater plan pre-approval requests and 44 stormwater clearance requests for new houses.

Easement systems are a vital community service that assists in preventing unsafe conditions and property damage from heavy rain events. Council is engaging property owners with stormwater easements within their properties to notify them of maintenance requirements, explain the functionality of the local system, and offer Council assistance, should it be needed.

In preparation for the wet season, Council undertook stormwater removal works of weed/silt/dirt from several pits. In addition, five damaged pits were reinstated, and three are in progress.

Library Recording Studio

Works on Palmerston Library Recording Studio reached practical completion on 21 November 2021. The remaining works involve acoustic testing and internal equipment fit out.



Image: Internal fit out of the Palmerston Library Recording Studio

5. Environment Sustainability

Objective 5.1: 'Reduce our footprint on the environment'

Sustainability Strategy

The draft Sustainability Strategy was presented to the Community, undergoing consultation through October 2021. Community feedback was supportive of the strategy, highlighting sustainable practices existing within the community, the role of Council and what priorities are important. The draft is currently being finalised to be presented to Council in February 2022.

Weed Management

Salvinia (*Salvinia molesta*) - Durack Lakes

The weed harvester continues to be utilised 6 days per week to clean Salvinia from the Palmerston Lakes. The harvester cleaned 257 cubic metres of Salvinia from Lake 5 and the cleaning process took four weeks to complete.



Images: Lake 5 before Salvinia Removal



Images: Lake 5 after Salvinia Removal

The harvester is currently cleaning Lake 8 and has so far removed 480 cubic metres as of 15 December 2021. At this time, the harvester had cleaned approximately 50% of the Lake 8 surface. Once Lake 8 is completed, an additional 3,000 Salvinia Weevils will be released into this lake to mitigate Salvinia growth.



Images: Lake 8 prior to and during the cleaning process.

After the completion of cleaning in Lake 8, the harvester is scheduled to clean lakes 7A, 7B and 7C and then Lake 6, Lake 4 and the Basin Lake in Durack Heights. As previously reported, as lakes are cleaned, additional Weevils will be released to mitigate *Salvinia* growth

A breakdown of *Salvinia* removed from the Palmerston Lakes since the re-commencement of weed harvesting on the 17 May 2022 is provided below:

<i>Lake</i>	<i>Salvinia Removed</i>
Durack Lake 1A and 1B	132 cubic metres
Durack Lake 5	257 cubic metres
Durack Lake 6	54 cubic metres
Durack Lake 7	51 cubic metres
Durack Lake 8	480 cubic metres
Durack Lake 9	390 cubic metres
Sanctuary Lake A	24 cubic metres
Sanctuary Lake B	78 cubic metres
Sanctuary Lake C	30 cubic metres
Total <i>Salvinia</i> Weed Removed	1,496 cubic metres

The new weed harvester is expected delivered and commissioned in Q3 2022. Additional staff have received the required certification to operate the harvester and will commence training on the equipment in the next quarter.

Gamba Grass (*Andropogon gayanus*)

Given the onset of the 2021/2022 wet season Gamba grass is actively growing and control via weed spraying has commenced. Marlow Lagoon bushland areas has been treated for gamba grass and additional spraying is planned for the late wet season. Weed spraying of the decommissioned Archer Landfill site is planned and again additional spraying is planned for the later in the wet season.

Woody Weeds

The Woody Weeds Neem (*Azadirachta indica*) and African Mahogany (*Khaya senegalensis*) have been known to occur at Marlow Lagoon and were treated during Q4 2021. Follow up woody weed surveillance and treatment will be undertaken in the future to treat new germinations.

The Woody Weeds at Archer landfill include Neem trees (*Azadirachta indica*), Candle Bush (*Senna alata*), Mimosa (*Mimosa pigra*), African Mahogany (*Khaya senegalensis*), and Coffee Bush (*Leucaena leucocephala*). All Woody Weeds on site have been treated however in the case of Neem such treatment is ongoing due to its extensive abundance. Again, follow up Woody Weed surveillance and treatment will be undertaken in the future to treat new germinations.

Marlow Lagoon Indigenous Plant Use Tree Planting

An area of degraded vegetation at Marlow Lagoon was selected for tree planting or greening. In the planning phase an opportunity was identified to exclusively use native plant species used by Larrakia peoples for tens of thousands of years. Substantial research was undertaken to inform the species list and then the required plants were ordered from a local supplier three to four months in advance to ensure availability.

The planting was set up "for success" with permanent irrigation and mulch having been installed prior to planting. Water crystals and fertiliser tablets were also used in the planting.

A City of Palmerston office tree planting day was held to resource the tree planting and was enthusiastically attended by a many Council staff.



Images: Tree Planting with Staff at Marlow Lagoon

Once the planting has matured, it is planned to incorporate all planted genus and species into a QR Code and create a virtual tour that advises the viewer what each plant is, it's traditional use(s) and significance to the Larrakia people.

An official opening is planned in the dry season of 2022 and it is hoped that signage with a Larrakia name for this place will be gifted to City of Palmerston from Larrakia Nation. It is anticipated in the future that this planting can expanded and be a feature of Marlow Lagoon. It does represent a fantastic learning and tourism opportunity in the future for the City of Palmerston community.

Civic Centre Car Park Solar Shade Structure

The Civic Centre Solar Shade Structure was completed this quarter, providing sheltered car parks and solar power generation that offsets energy consumption from the Civic Centre. The solar installation includes 94.4 kW installed solar system capacity. Simulation results estimate the annual energy production to be 159 MWh, which would save 96 tonnes of CO₂ emissions and be the equivalent to 4,402 trees planted. Images of the finished structure are below.





Images: Completed Shade Structure with Solar Panels at Civic Plaza

Solar Power Generation

The Civic Centre Car Park (94.4 KW installed solar system capacity) solar install generated 1.9 MWh of power for 2021 since commissioning on 25 November 2021, saving 1.14 tonnes of CO₂ emissions and the equivalent of 1.1 trees.

The Palmerston Library (99.6 KW installed solar system capacity) solar install generated 138.9 MWh of power in 2021 compared to 127 MWh in 2020, saving 83.9 tonnes of CO₂ emissions and the equivalent of 3,845 trees. For the quarter, 36.1 MWh of power was generated compared to 36 MWh in the October to December 2020 quarter.

The Palmerston Recreation Centre (81 KW installed solar system capacity) solar install generated 109.9 MWh of power in 2021 compared to 91.1 MWh in 2020, saving 66.4 tonnes of CO₂ emissions and the equivalent of 3,043 trees. For the quarter, 23.8 MWh of power was generated compared to 31.6 MWh in the October to December 2020 quarter.

Objective 5.2: Palmerston is a cool, shaded, green City

SWELL Carpark Shade

The car park shade at SWELL was completed in December 2021. The structure provides a shaded area for parking and is suitable for solar panels to be installed in the future. The design is also able to be replicated throughout the carpark.



Image: SWELL Carpark Shade

Tree Planting Program

As part of Council's continuing commitment to increase urban canopy cover throughout Palmerston, two tree planting projects have commenced at Roberts Park and McAulay Park with over 50 trees to go into the ground as well as the installation of durable irrigation to ensure long term watering to new and existing trees at both parks.

Additionally, McAulay Park will see the installation of turf irrigation to cover over 600sqm of turf area. The newly irrigated area will better serve to activate the park into the future.



Image: McAuley Park New Planting Layout



Image: Roberts Park – New Planting Layout

Verge Assistance Program and Residential Tree Planting Program

The final pre-wet season round of the Verge Assistance Program was delivered in September 2021 and overall, 51 property verges benefited from the scheme with a total of 144 cubic metres of topsoil being delivered. The Program will recommence at the start of the dry season 2022 with several residents already putting their requests in for the next scheme.

A total of 12 residential tree planting requests were received and actioned over the quarter resulting in the planting of 51 native trees on residential verges throughout the municipality.

Objective 5.3: 'Encourage personal action and taking a leadership role'.

Archer Waste Management Facility (AWMF)

Access records show that 38,838 residential vehicle movements through the AWMF for the quarter or an average of 431 residential vehicle movements per day for the period. Total residential vehicle movements through AWMF for 2021 were 128,699.

The following waste volumes have been reported for the AWMF for the quarter.

Waste Type	Quantity
General Waste (t)	747
Recyclable Materials (t) (volume excludes waste oil recycled)	182
Green Waste Processed to Mulch (m3)	1,000
Green Waste Sold (m3)	437

For the Q4 2020 period, 646.5 tonnes of general waste and 122.2 tonnes of recyclable materials were received at AWMF. Hence for the Q4 2021 period increases in both general waste and recyclable materials have been recorded.

A breakdown of recyclable waste received and dispatched to re-purposing facilities by waste type and volume for the Q4 2021 period is presented below.

Recyclable Waste Type	Quantity
Paper / Cardboard (t)	44.2
Steel / Metal (t)	120
Batteries (t)	17.6
Recyclable containers (Glass / Plastic / Aluminium) (t)	0.156
Waste oil (L)	6.1

Domestic Kerbside

The following waste volumes have been reported for Domestic Kerbside waste collection for Q4 2022.

Waste Type	Quantity (tonnes)
Kerbside General Waste	2463
Kerbside Recyclable Waste	375

Of the 375 tonnes of recycling material collected and then processing in a local Material Recovery Facility (MRF), approximately 209 tonnes were recovered and dispatched to repurposing facilities. The remaining 166 tonnes was contaminated or not recyclable and subsequently disposed of to landfill.

Pre-Cyclone Clean up

The annual pre-cyclone clean-up was undertaken over September and October 2021, with the collection this year splitting the municipality into four zones. In total it took 28 days to collect across the zones, which were staggered to reduce amount of time waste was on verges. The total volumes collected were:

Waste Type	Quantity (tonnes)
General Waste	154
Recycling*	120
Total Material Collected	274

*Recycling tonnage included 60 tonnes of scrap metal, and 8.8 tonnes of whitegoods/appliances.

Compared to 2020 there was an increase in the total material collected and this increase is largely represented by an increase in the amount of recyclable material collected this year.

6. Governance

Objective 6.1: 'Ensure we have a leading governance model'

As of 23 December 2021, a total of 626 requests was received from members of the community for the quarter.

Nature of Request	QRT 3, 2020	QRT4, 2020	QTR 1, 2021	QTR 2, 2021
Irrigation	7	40	45	23
Litter	11	7	4	5
Public Places	135	110	77	98
Roads	28	26	24	40
Signs	7	7	7	15
Stormwater	20	3	11	13
Trees	78	53	75	137
Waste	322	249	292	289
General	3	5	7	6
Total Received	611	500	546	626
Total Completed	503	407	476	544

Asset Revaluation

Based on the asset revaluation schedule which ensures Council comply with relevant accounting standards meant that the asset classes of Footpath and Driveways as well as Public Lighting were due for revaluation in 2021. While the Footpath and Driveway, along with Public Lighting revaluation process began prior to this quarter the final revaluation report and summary for the two asset classes were completed this period. The revaluation included all Footpaths in road reserves and open spaces, as well as all Driveways and Public Lighting under Councils management.

The continual revaluation schedule where different asset classes are valued each year allows Council to periodically assess asset useful lives, asset condition and ensure that asset data is as accurate as possible at the given time of revaluation. This meant that the Footpath and Driveway revaluation was supported by a comprehensive condition assessment and data verification exercise which was completed in earlier in February 2021.

The Public Lighting asset class also underwent a desktop data verified process before its revaluation which was completed prior to Christmas.

In addition, work commenced during this period on data verification and condition assessment activities for both Land Improvement assets as well as Stormwater asset with the upcoming revaluation of these asset classes scheduled for 2022.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- City Operations Manager
- Acting City Assets Manager
- Information Technology Manager
- City Sustainability Manager
- Civil Operations Lead

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.

There are no risk, legal and legislative implications relating to this Report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Public Places Litter Services Standards
MEETING DATE:	Tuesday 18 January 2022
AUTHOR:	Manager City Sustainability, Peter Lander
APPROVER:	General Manager Infrastructure, Nadine Nilon

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

PURPOSE

The purpose of this Report is to inform Council of current service level standards regarding the management of public litter on Council land and if relevant identify any opportunities of improved service level and public awareness.

KEY MESSAGES

- Council maintains a litter management system comprising of public waste bins, routine litter collections, street and path sweeping and reactive litter collections.
- The current public waste bin and routine litter collection standards regarding the management of public litter on Council land are considered cost and outcome effective and suitably contribute to Environmental Sustainability.
- Instances of excessive litter do occur from time to time but are infrequent and where such instances are observed or reported to Council, action is readily undertaken to collect the litter, and this response is considered appropriate.
- Council is active in public waste reduction, litter awareness and engagement and examples include the Keep Australia Beautiful program, Annual Cyclone Clean-Up, Home Composting Rebate Program and school engagement programs.
- The proposed draft Sustainability Strategy includes engagement and public awareness for waste initiatives including education campaigns including partnering with schools, recycling behaviours and banning of single-use plastic at Council events.
- Opportunities arising from the implementation of the Sustainability Strategy are relevant and appropriate for delivering improving public awareness and waste management including litter and recycling.

RECOMMENDATION

THAT Report entitled Public Places Litter Services Standards be received and noted.

BACKGROUND

At the 2nd Ordinary Council Meeting of 21 September 2021 Council made the following decision:

Public Places Litter Service Standards

THAT a report is prepared to document current service level standards regarding the management of public litter on Council land and to identify any opportunities of improved service level and public awareness.

CARRIED 10/12 – 21/09/2021

This report discusses the current service levels of public litter collection throughout the municipality and potential opportunities for improved service levels and public awareness.

DISCUSSION

Litter is any kind of waste that has been disposed of in an improper way at undesirable locations. Depending on the type of litter, litter has potential to cause harm to people, wildlife, water quality, public amenity and block waterways. Causes of littering are variable and may include but are not limited to laziness, carelessness, lack of awareness or education, pack behaviour, social norm or tolerance to littering, belief that clean-up of litter will be undertaken by others, anti-social behaviour and not enough waste receptacles.

In the context of the City of Palmerston, litter may occur at the following Council lands:

- City Business District (CBD) (including Goyder Square and surrounding open space).
- Roads and street ways including verges and pathways.
- Parks.
- Laneways, shopping precincts and bus stops.
- Waterways or drains.
- Natural bush reserves.

Council primarily manages litter via provision of public waste bins and routine and reactive litter collection processes, as well as street and pathway sweeping.

Waste bins are installed at locations where people are reasonably anticipated to congregate including the CBD and parks. Council maintains the following waste bin and service frequency at these locations:

- CBD – Daily bin service.
- Regional Parks (Sanctuary Lakes, Marlow Lagoon and Joan Fejo) – Daily bin service.
- Laneways, shopping precincts and bus stops – Daily bin service.
- Major and local parks – Twice weekly bin service.
- Smart Bins (Various locations) – Weekly bin service.

Routine litter collection includes inspection and collection of litter at a specified frequency to maintain the public amenity of Council lands. To achieve this Council maintains the following litter collection frequency:

- CBD - Daily litter collection.
- Regional parks – Daily litter collection.
- Major and local parks – Weekly litter collection.
- Council roads and street ways including verges with no active frontage - Weekly litter collection.
- Laneways – Weekly litter collection.
- Waterways or drains – Weekly litter collection.
- Natural bush reserves – Weekly litter collection.

Street sweeping is undertaken the following locations and frequency:

- Palmerston CBD (Pathways, roads and car parks) - Weekly.
- Sub arterial and primary collector roads – Quarterly.
- Local and Industrial Roads – Every four months.
- Pathways – shared pathways (outside CBD) - Monthly.
- Pathways – footpaths (outside CBD) - Every four months.
- Laneways – On instruction.
- Regional parks – Car parks – Weekly.
- Palmerston Swimming and Fitness Centre (SWELL) - Monthly.
- Community Halls / Facilities – Quarterly.

Reactive litter collection relies on a person observing un-acceptable litter on Council land and reporting an observation or Customer Request to Council for action. Such a person is commonly a Council employee, Council contractor or a member of the public. In such instances, Council undertakes litter collection to address the issue.

For Palmerston, reactive litter collections occur from time to time however a review of Customer Request data does not indicate a trend of excessive reactive litter collections (e.g. multiple Customer Request's having been made at any location between routine litter collections) that would warrant a change or increase in routine litter collection frequency. The data shows Customer Requests for litter range from four to 11 requests per quarterly period. In many instances where reactive litter collection occurs, causal factors may be assumed to be related to belief that clean-up of litter will be undertaken by others and/or anti-social behaviour. This assumption is based on the composition of waste materials commonly subject to reactive litter collections (eg. discarded alcohol containers) and unfortunately such waste is commonly discarded carelessly in close proximity to public waste bins.

Council regards the current proactive (waste bin) and routine litter collection standards regarding the management of public litter on Council land to be effective and not warrant increased service standards. In the instance litter observed and reported to Council as a Customer Request, immediate action is undertaken to collect the litter and this reactive litter collection response is appropriate.

It is considered that the current (proactive) waste bin and routine litter collection standards regarding the management of public litter on Council land are effective. Any opportunities to increase service levels of litter collection, or access to public bins, are unlikely to have a material impact on reducing litter but would however incur increased cost. From time to time, litter that adversely impacts public amenity is observed and reported to Council and Council appropriately manages reactive litter collection.

Council is active in generating awareness and engaging the wider public with respect to litter and waste management. For example, Council is actively involved in and promotes the Keep Australia Beautiful, NT Anti-Litter Campaign (Do The Right Thing) and school engagement programs.

Council maintains an annual Pre-Cyclone Clean-Up campaign that has a high level of participation for City of Palmerston residents. This is in addition to the ongoing free access to Palmerston residents for waste disposal at the Archer Waste Transfer Station, which assists in the prevention of illegal dumping.

A Home Composting Rebate Program commenced in January 2022 encouraging residents to reduce and compost organic waste for the benefit of plants and gardens.

Looking forward, Council is finalising its Sustainability Strategy to be presented in February 2022. As outlined in the draft Strategy, there are a number of opportunities relating to waste and recycling,

interacting with elements of community education, behaviours and services. Whilst the discussion above identifies that current service standards are effective, wider actions under the Strategy will guide ongoing waste initiatives and developments that may be more apt for focused initiatives on community attitudes and behaviours. This includes recycling behaviours, waste education campaigns including partnering with schools and banning of single-use plastic at Council events. These opportunities arising from the Sustainability Strategy are relevant and appropriate for delivering improving public awareness and waste management including litter and recycling.

In addition the Annual Community Satisfaction Survey undertaken in 2021 reinforces that the community are satisfied with the level of services being delivered with the relevant areas scoring as follows:

- Maintaining Parks and Playgrounds – 7.27/10
- Maintaining Gardens and Nature Reserves – 7.36/10
- Promoting Environmental Sustainability – 6.53/10

The community did not identify the 'service level of cleanliness and litter collection as a signification issue to be addressed by Council.

Levels of service and broad community expectations will continue to be monitored, however the current levels of service provided by the City of Palmerston are considered cost and outcome effective and suitably contribute to the Environmental Sustainability objective under the Community Plan.

It is noted that there are occasions where Council receives Customer Requests relating to the observation of litter on Northern Territory Government (NTG) Crown Land and in such instances, Council will report the issue to the NTG and work in partnership to resolve the issue where appropriate.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Communications Manager
- Regulatory Services Manager
- Open Space Lead
- Open Space Officers

Additionally, contractors who perform mowing, landscaping and litter collection on Council lands were also consulted.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

Council currently spends an estimated \$1.1M annually on public waste bin collection, scheduled litter collection, reactive litter collection, street sweeping, pre-cyclone season clean-up and waste education. This spend excludes kerbside waste collection and Archer Waste Transfer Station waste management costs.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

It is critical to find an appropriate balance on service levels to deliver outcomes as well as long term sustainability across economic, social and environmental impacts.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Depending on the type of litter, litter has potential to cause harm to people, wildlife, water quality, public amenity and block waterways. Council has an accountability to maintain effective litter prevention and collection on Council lands to deliver the Community Plan Environmental Sustainability objective.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Community and Culture Quarterly Report October to December 2021
MEETING DATE:	Tuesday 18 January 2022
AUTHOR:	Acting EA to General Manager Community and Culture, Stoney Campbell
APPROVER:	General Manager Community and Culture, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with the key activities undertaken by the Community and Culture Directorate in the October to December 2021 quarter.

KEY MESSAGES

The Community and Culture Directorate provides a quarterly report of its activities, some highlights include:

- A dual citizenship Ceremony was held in November, with the events welcoming a total of 131 new Australians into our community.
- In collaboration with Melaleuca Australia, STEPS Australia, Royal Life Saving and Belgravia SWELL, City of Palmerston commenced a free six-week Migrant women's swimming program.
- Three Urban Jams events were held of this quarter, resulting in 533 young people attending over the three events.
- Christmas Wonderland welcomed 13,964 attendees over the eight-day period that it was open to the public. Two of the nights were cancelled due to severe weather conditions.
- A new neighbourhood initiative encouraging the community to participate in the Christmas celebrations was launched this year- City of Palmerston Community Christmas Lights. A total of 23 Palmerston residents entered the competition and voting took place from 8 to 19 December, with a total of 652 votes.
- To support Council's Inclusive, Diverse and Accessible Framework, the Recreation Centre has now introduced a footwear program supplying low-cost footwear to community members to be able to access the Recreation Centre and other facilities.
- Public tenders for the Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) project were opened in December. This exciting project is a collaboration between City of Palmerston, Northern Territory Government and Australian Government.
- Palmerston Children's Week welcomed over 580 children and families with a range of free activities.
- \$10 desex December program was delivered as part of animal education and responsible pet ownership. Significant interest was received, with 67 animals desexed to date and a further 72 animals on a 'wait list'.

RECOMMENDATION

THAT Report entitled Community and Culture Quarterly Report October to December 2021 be received and noted.

BACKGROUND

During November 2021, City of Palmerston reviewed and updated the Organisation Structure, resulting in some departments being moved into different directorates, and new directorate titles being issued.

The Directorate of Community and Culture provides a quarterly update to Council on key activities undertaken during the previous quarter. The Community and Culture Directorate comprises of Community Services, Library Services, and Regulatory Services.

DISCUSSION

Activities completed during October to December 2021 quarter are detailed in **Attachment 13.2.3.1** with some highlights identified below:

Citizenship Ceremony

A dual Citizenship Ceremony was held on 10 November 2021 at the Palmerston Recreation Centre to welcome 131 new Australians into our community. There were over 100 guests in attendance to witness conferees receive their Australian Citizenship and certificates. The conferees attending the November Ceremony represented over 30 different countries and cultures and are now a part of Palmerston's diverse cultural community.

Migrant Women's Swimming Program

To further support Council's Inclusive, Diverse and Accessible Framework, City of Palmerston run a six-week swimming program at the Palmerston Pool in collaboration with Melaleuca Australia, STEPS Australia, Royal Life Saving and Belgravia SWELL. This program provided support and training to migrant women to gain safety and confidence in and around the water. The program was attended by 16 women and has gained extensive interest from others in the community.

Christmas in Palmerston

From the success of the 2020 Christmas Wonderland, Council hosted the event again this year over an eight-day period from 5 pm to 9:30 pm running from 17 to 24 December 2021. Due to severe weather events during the eight-day period, two of the evening events were required to be cancelled due to safety concerns of attendees. The Christmas Wonderland event welcomed 13,964 attendees over the operational six evenings, recording an increase of 315 attendees in comparison to 2020, even with two evenings being cancelled.

Community Christmas Light Competition

As a new neighbourhood initiative encouraging the community to participate in the Christmas celebrations, City of Palmerston hosted a new Community Christmas Lights Competition. Three prizes were awarded, including two registration prizes, awarded via a random draw and a People's Choice Award, awarded via an electronic voting process. Registrations were open for Palmerston residents from 17 November and extended to midnight 6 December.

A total of 23 Palmerston residents entered the competition and voting took place from 8 to 19 December, with a total of 652 votes. The People's Choice prize was awarded to 26 Bowrey Crescent, Farrar taking

home \$2,000. The two Mayor's random draw prizes of \$500.00 were awarded to 15 Stint Court, Bakewell and 16 Follington Street, Zuccoli.

Footwear at the Palmerston Recreation Centre

Following on from the Palmerston Library's successful introduction of providing free footwear to community members to provide equal accessibility opportunities to all community members, the Palmerston Recreation Centre has now adopted the initiative. The Recreation Centre now has thongs available for purchase at \$1.50 per pair and supports Councils Inclusive, Diverse and Accessible Policy Framework and provides an equal opportunity for all community members to be able to access the Library, Recreation Centre and other facilities.

Palmerston Children's Week Event

Council, with the support of a volunteer working group comprised of representatives from local community service organisations coordinated Palmerston Children's Week Event on Tuesday 26 October 2021. Children's Week is a national celebration that runs from 23 to 31 October. The event welcomed over 580 children and families with a range of free activities on offer for children while strongly focusing on connecting social services to community members. 25 organisations hosted information stalls and free entertainment included animal petting zoo, jumping castles and face painting, with an increase of over 200 people attending from the previous year.

\$10 Desex December Program

The greater Palmerston community has experienced an influx of abandoned, stray or unowned animals. Currently, all shelters, pounds and rehoming organisations within the Northern Territory are operating beyond capacity. With limited rehoming services available, many of these animals are likely to be euthanised through no fault of their own. In the 2020/21 financial year, a total of 538 dogs were impounded by Council. Of these individual dogs, 35 per cent were rehomed or euthanised. Accordingly, there appears to be a significant 'disposal' rate of dogs within the Palmerston community.

To date, 67 animals have undergone de-sexing through the scheme at the subsidised rate of \$10 for the procedure. Of these animals, 50 were dogs and 17 were cats; with 67 per cent already registered and 33 per cent registered specifically to benefit through the program. A further 72 animals have been 'wait listed' for the scheme and will undergo desexing with a local veterinarian in the first quarter of 2022.

Further information, including a breakdown of suburb allocations for the program is provided within **Attachment 13.2.3.1**.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Community Services
- Library Services
- Regulatory Services

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

There are no legal and legislative implications relating to this Report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Quarterly Report October to December 2021 [13.2.3.1 - 39 pages]



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

1. Family and Community

Palmerston is a safe and family friendly community where everyone belongs.

1.1 We focus on families.

Palmerston Children's Week Event

Council, with the support of a volunteer working group comprised of representatives from local community service organisations coordinated Palmerston Children's Week Event on Tuesday 26 October 2021. Children's Week is a national celebration that runs from 23 to 31 October. The event welcomed over 580 children and families with a range of free activities on offer for children while strongly focusing on connecting social services to community members. 25 organisations hosted information stalls and free entertainment included animal petting zoo, jumping castles and face painting, with an increase of over 200 people attending from the previous year.



Images: Left - Aerial View of Children's Week Event. Right - Top End Critters Animal Zoo Activity.

School Holiday Program

The second week of the September/October School Holiday Program was in the first week in October. Activities included the movie *Raya & The Last Dragon*, Beaded Creatures presented by Janie Andrews, Nature Collage Sun Catchers presented by Bush to Beach Nature-Based Programs and a Japanese Origami session by Sachi Hirayama. The final session was an interactive drumming session with Saltwater Samba. There was a total attendance of 104 children and 49 adults. This program is aimed at primary school aged children between ages 5-12 years.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Image: Beaded Creatures craft session



Image: Origami Paper Cranes

Halloween Scavenger Hunt

A Halloween Scavenger Hunt took place in the library on Sunday 31 October. The community was invited to come into the library, pick up a scavenger sheet and walk through the library space to find all the spooky hidden images. This encouraged the community to have fun but also to familiarise themselves with the different library sections. Participants went into the draw to win prizes and 34 people participated.



Images: Left - Halloween Scavenger Hunt Entry sheets and box. Right - Participants Kyra, Amara & Lauren



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Ghostly Gatherings

Ghostly Gatherings was held for the second year running on 30 and 31 October from 9am to 4pm in partnership with Event Cinemas. In comparison with 2020 and 2021, the foot traffic into Gateway increased by 29%. The activities include face-painting, VR Experience, and roving characters. 2,260 people visited Events Cinemas to view the Haunted House in the V-Max Lounge area. 23 Geek Squad volunteers from the Palmerston Library program donned their creepy theme outfits to rove in character inside the Haunted House. Three free spooky films were screened for different age groups; "Hotel Transylvania 1", "Hocus Pocus" and "Halloween Kills".



Image: Haunted House display

This year the community had the opportunity to enter the Best Dressed Competition by posing at the selfie station and uploading their images to #palmyghost21 to their social media accounts. Three prizes were allocated to win \$100 and two double passes for the best dressed.



Image: Geek Squad Volunteers



Image: The Eldred Family

Community Christmas Light Competition

As a new neighbourhood initiative encouraging the community to participate in the Christmas celebrations, City of Palmerston hosted a new Community Christmas Lights Competition. Three prizes were awarded, including two registration prizes, awarded via a random draw and a People's Choice Award, awarded via an electronic voting process. Registrations were open for Palmerston residents from 17 November and extended to midnight 6 December.

A total of 23 Palmerston residents entered the competition and voting took place from 8 to 19 December, with a total of 652 votes. The People's Choice prize was awarded to 26 Bowrey Crescent, Farrar taking home \$2,000. The two Mayor's random draw prizes of \$500.00 were awarded to 15 Stint Court, Bakewell and 16 Follington Street, Zuccoli.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Image: People's Choice Award, 26 Bowrey Crescent



Image: Mayor's Random Draw Winner, 16 Follington Street



Image: Mayor's Random Draw Winner, 15 Stint Court

Palmerston Christmas Wonderland

Palmerston Christmas Wonderland was delivered again in 2021 after attracting 13,649 people in 2020. This year the spectacular ran from Friday 17 December to Friday 24 December from 5 pm to 9:30 pm, with free entry for everyone to attend, and featuring many of the popular items as well as some new interactive elements to ensure a fresh and unique experience was delivered to the community. The Christmas train, snow machines and Santa's House once again proved to be popular. Food and drink options were available for people waiting in line, and carols were performed by performers, France is Burning, Linda Masters, Kim Koole, Two Left Feet and Christy Jacobs. Entertainment was also provided by Hyper the Clown, Tip Top Circus Entertainment and Zest Productions.

Two nights were cancelled due to inclement weather and the condition of the grounds at Goyder Square. The total number of attendees for 2021 was 13,964.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Total number of people in attendance:

Friday 17 December	1,416
Saturday 18 December	2,569
Sunday 19 December	1,803
Monday 20 December	Cancelled – weather affected
Tuesday 21 December	2,271
Wednesday 22 December	2,567
Thursday 23 December	3,338
Friday 24 December	Cancelled – weather affected



Images: Christmas Wonderland Display and attendees

Christmas Storytime

For the final Storytime of the year, a Christmas Storytime session was held on Thursday 16 December at 10am. All patrons were encouraged to dress up in their Christmas best. Library Programs staff dressed up as Elves and a staff member from Regulatory Services dressed up as Santa. It was a very festive morning with Christmas songs and books sung and read. The children received candy canes and had the opportunity to take their photo with Santa, with over 220 people in attendance.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Images: Left – Council Staff dressed up for Christmas Storytime. Above – Nadine, Mali and Nigel participating in the Christmas Storytime dress up.

Christmas Craft Week

During the lead up to Christmas and after the school break started the library had a week of Christmas Craft provided by Zesty Productions and movie screening sessions. The 'Lil' Elves Workshop Crafting Extravaganza sessions were extremely popular with some families attending multiple days. The total number of attendees were 124 children and 67 adults. The Auxiliary Police attended our sessions to engage with the community and to build good relationships between the community and the police.



Image: Participants making craft



Image: Police Auxiliary Sue Sears with Head Elf Jingle Bell (Danielle Aquilina)



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Image: Head Elf Jingle Bell with participants



Image: Ugly Christmas sweater craft

1.2 The wellbeing of our community is a focus for all of our work.

How to Adult

Our third round of 'How to Adult' took place over the October School Holidays at the Palmerston Library. City of Palmerston collaborated with the following organisations, Zesty Productions, headspace Darwin, Somerville, Louise Ellen Kaiser, Anglicare NT and YouthWorX NT to provide nine young people and six support adults with the most updated information and skills on how to become an adult successfully.

This round allowed young people to attend sessions that interested them, rather than signing up for the full program. This change allowed a young person who lives in Dundee and goes to school in Katherine to travel in and participate in the session that would support her to prepare for moving out of home once she finished school.



Image: How to Adult Presenters



Image: Young Person from Dundee with Presenters



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Image: Family Photo at the Good Grub Session



Image: Group Photo cooking with Nutritionist Louise Ellen Kaiser

Good Dog Storytime

During Storytime on Thursday 18 November, therapy dogs Quinton and Sugar from Good Dogs - Animal Assisted Interventions Therapy Dog Services participated in our session, with over 50 people attending. Books about Therapy dogs were read during the session and Quinton dressed up to match one of the songs. Having the therapy dogs attend the library has a positive impact on our patrons. Children, parents, and other library patrons on the day enjoyed spending time with the dogs.



Image: Library staff with Quinton at Good Dog Storytime



Image: Attendees at Good Dog Storytime



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Pipes and Drains Campaign



Image: Pipes and Drains Promotional Poster

Council has again supported the Royal Life Saving Society NT's 'Stay Out of Pipes and Drains' safety awareness campaign to remind all Territorians of the dangers of swimming or playing in pipes and drains during the wet season. The campaign urges parents to talk to their children about water safety, and to use safe swimming locations, in addition to a public awareness campaign that includes transport advertising, TVC, social media competition and banners and signage displayed at Aquatic facilities. The Campaign officially launched on 1 December 2021.

Get Active, Palmerston

Get Active, Palmerston is a 15-week health and wellbeing program that focuses on meeting Council's objectives to focus and improve the wellbeing of our community by providing low cost and free fitness options for Palmerston residents and visitors. The program ran from Monday 9 August and concluded on Sunday 21 November. A total of 390 people registered for the program, which is an increase of 161% from the previous Activate block.

Weekly participation in classes was less than 50% registered participants however feedback and registration numbers have indicated that the introduction of the low-cost classes did not impact on interest or engagement in the program. The timetable included a range of classes catering to different abilities such as Zumba, Pilates, Kanga-training, CrossFit and HIIT and Baby Ballet. As part of the changes to the program, Get Active was made available to children 16 years and under.

The following feedback was received from a parent:

"Loved the program! We used it for our toddler and liked how each month had a great activity for toddlers that did not clash with each other. We attended Baby Ballet and Mini Movers and would love to do both again next year as part of the program! Thank you!"

The program will return in 2022 following the same Get Active, Palmerston format.

Hooked on Palmerston

Hooked on Palmerston is a catch and release fishing competition sponsored by the City of Palmerston and through collaboration with the Department of Industry, Tourism and Trade's Fisheries Department.

The competition is run between October 2021 and January 2022 over four months. The prize vouchers will be purchased from Palmerston businesses and help local businesses in the greater Palmerston area. Following on the recommendations from the evaluations of the competition in 2020-21, the competition was modified to remove the draws and allow the first five eligible submissions to win a \$250 voucher. Every month one lucky tag number will be released to the public and the participant who catches the lucky tag Barramundi wins a \$1,000 voucher prize. Should those specified tag not be caught in the specific month or the submission is ineligible, the prize value will add on for the next month's lucky number and so on and so forth, until claimed or the prize amount reaches the maximum of \$4,000.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

As of the 7 December 2021, there have been nine prizes given away, all of them of \$250 value and there has been 790 registrations for the competition.



Image: Some of the Hooked on Palmerston winners

Palmerston Youth Local Drug and Action Team (LDAT) - Positive Palmerston Project

Five young people have joined the LDAT to deliver their Positive Palmerston Project. The aim of the project is to work with young people to create creative resources to encourage young people to engage with life in a happy and healthy way.

Young people worked with Danielle Aquilina over eight weeks to develop their ideas and continued to work on those assets over the Christmas break. The LDAT will regroup early next year to plan the launch of the Positive Palmerston at our Youth Week - Urban Jams. The LDAT is lead by the Palmerston and Regional Basketball Association and supported by several local organisations including City of Palmerston. The Youth Media Team will support the creation of a Positive Palmerston Video that will highlight all the local opportunities for young people to be engaged in healthy activities and space.

Orange Sky Laundry

The Orange Sky free laundry and shower service continues to operate weekly outside of the Palmerston Recreation Centre from 8am until 10am each Tuesday. During October, November and December 2021, 16 showers were utilised and 38 loads of laundry completed. The Recreation Centre service is one of two services provided in Palmerston by Orange Sky and is staffed completely by volunteers.

Footwear at the Palmerston Recreation Centre

Following the success of the roll-out of thongs being provided to library patrons who enter the library without footwear, Palmerston Recreation Centre staff are also trialling the distribution of thongs to members of the public who enter the premises without footwear to ensure that members of the public are able to access the Recreation Centre if and as required. This initiative will have a trial period to determine if accessibility to the Recreation Centre is improved. Staff have been asked to use their discretion when giving out thongs in respect of the recipients. Thongs are purchased at a cost of \$1.50 per pair. This project links directly to the Inclusive, Diverse and Accessible Policy Framework in that it diminishes a barrier to inclusion and accessibility to City of Palmerston buildings and services.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Light Up Palmerston

To assist our community with spreading awareness within Palmerston, community groups and organisations can now request to light up various Council infrastructure to highlight special events, causes and days of significance, including lighting up the iconic Palmerston Water Tower.

Requests for consideration include:

Significant local and regional events;

Historic events; and

Events of city, state, national or international significance.



Image: Palmerston Water Tower Lit up Red for Dyslexia

Recently the City of Palmerston lit up the Palmerston Water Tower for "Light it Up Red for Dyslexia" from 7 to 13 October 2021.

"The Territory Remembers", was another Light Up Palmerston project supported by City of Palmerston, with the Palmerston Water Tower lit up by Northern Lights and funded by Defence and Veterans Engagement unit within the Department of Industry, Tourism and Trade. The "Lights of Remembrance" a semi-travelling cinema that brings the history to life with moving photos and powerful symbols of ADF travelled to Palmerston, Darwin, Katherine, and Alice Springs.



Image: Palmerston Water Tower Lit up Blue for the Lights of Remembrance.

The Palmerston Water Tower was also lit up in 2021 for significant days such as RUOK Day, Anzac Day, World Scleroderma Day, and Census Day. Organisations such as the Australasian Mastocytosis Society, No More Campaign, Haemochromatosis Society, Endometriosis Society, Thalassaemia and Sickle Cell Australia utilised the Light Up Palmerston program to promote awareness of their cause. Applications are online and ongoing and community organisations are encouraged to apply for 2022.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Storm Phobia Workshop

In November, Council engaged Hannah from Pawsitive K9 Behaviour to facilitate a workshop for Palmerston animal owners for dogs that display anxious behaviour during storms. Council staff have observed that the large influx of animal management jobs occurring annually this time of year are directly attributed to dogs at-large during wet season storms. Council assists with resolving this issue by supporting animal owners with no-cost opportunities to engage with animal behaviorists to better understand their dog's behaviour. 14 Palmerston animal owners attended the storm phobia workshop.

Animal Management Education and Support

\$10 Desex December Program

The greater Palmerston community has experienced an influx of abandoned, stray or unowned animals. Currently, all shelters, pounds and rehoming organisations within the Northern Territory are operating beyond capacity. With limited rehoming services available, many of these animals are likely to be euthanised through no fault of their own. In the 2020/21 financial year, a total of 538 dogs were impounded by Council. Of these individual dogs, 35 per cent were rehomed or euthanised. Accordingly, there appears to be a significant 'disposal' rate of dogs within the Palmerston community.



The Desex December program sought to 'interrupt' the cycle that unsupported animal owners face through the financial impediment of desexing and resultant unplanned or unwanted litters. Supported desexing programs break the chain of where in the best-case scenario, the animals are rehomed or euthanised.

Council's supported desexing scheme generated significant public interest and was promoted heavily via social media; there were 110 Facebook shares and 89 positive engagements. The campaign was so popular that other local government areas are under pressure to provide a similar service within their own jurisdictions.

To date, 67 animals have undergone de-sexing through the scheme at the subsidised rate of \$10 for the procedure. Of these animals, 50 were dogs and 17 were cats; with 67 per cent already registered and 33 per cent registered specifically to benefit through the program. A further 72 animals have been 'wait listed' for the scheme and will undergo desexing with a local veterinarian in the first quarter of 2022.

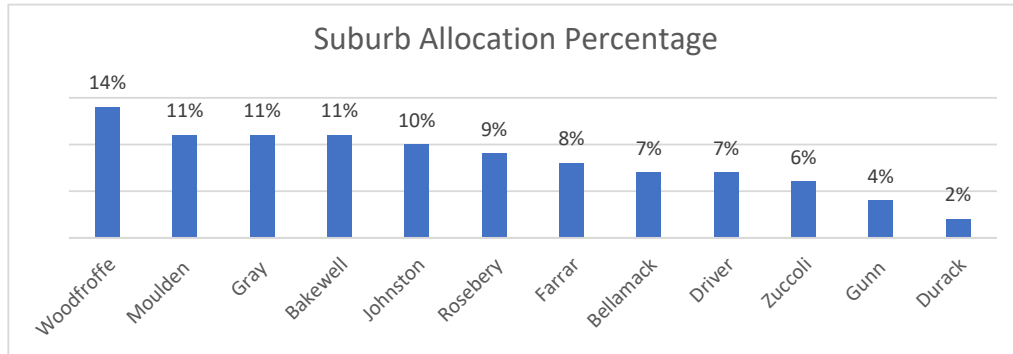
Application conditions applied to the bookings and priority was given to previously identified owners with limited financial means.

A breakdown of suburb allocation for the scheme is detailed below.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Dog Walking Group

In the last quarter, City of Palmerston completed a series of five community group dog walks each within a different municipal location including Bakewell, Farrar, Woodroffe, Zuccoli and Johnston. A total of 26 people and 24 dogs attended these events. The dog walking group always receives positive community feedback and allows participating rangers to offer advice and guidance on animal ownership, dogs in public places and any by-law enquiries.

Animal Management Regulation

Animal Management By-Law Review

Council staff have completed drafting instructions for the new animal management by-laws. Content was informed by the guiding principles developed through the community consultation process. The drafting instructions will be reviewed by the Department of Chief Minister and Cabinet and the Office of Parliamentary Council in conjunction with Council to finalise and implement the new animal management by-laws. The process can take 12-18 months to complete in its entirety.

Council's website has also been updated to inform community members about the outcomes of the community consultation and resultant progress on the formal by-law review and update process.

Dog Registration

At the end of the current quarter 5,372 dogs are registered with the municipality of Palmerston. Since September 2021, two renewal notices have been sent out to the address of outstanding dog registrations. A text message reminder was also sent out in August 2021. Additionally, Council staff have worked through the pending registration list with a current total of 1,420 pending dog registrations. Through targeted Council communications from November 2021, 212 registrations have been processed with 33 payments made, 104 being delisted, deceased, or relocated and 75 owners have committed to pay at a later date. 1,420 registrations are still currently pending for processing. This registration audit will continue throughout the year.

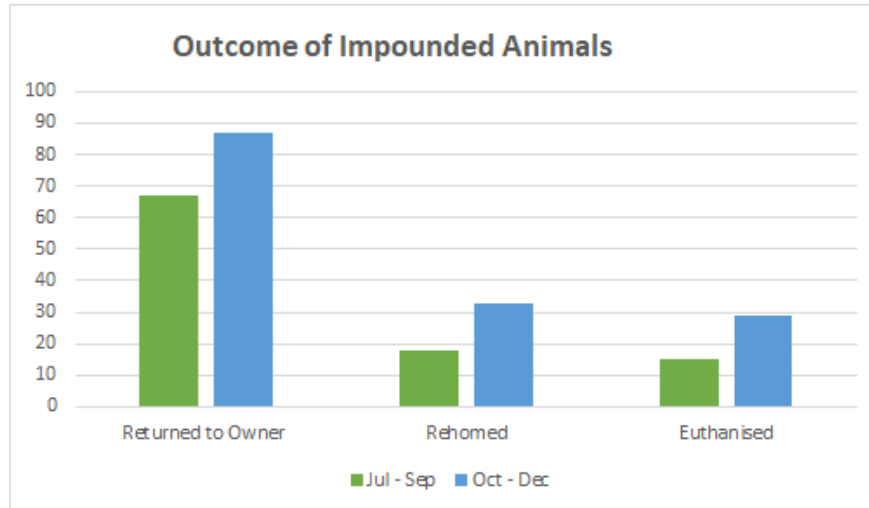
Impounding

Over this quarter, a total of 154 dogs have been impounded, in contrast with 149 dogs for the last quarter. Detailed below are the outcomes of impounded animals with the current financial year and past two reporting periods. Currently, 58 per cent of animals impounded have been returned to owners; a further 22 per cent were provided to a rehoming organisation and a final 20 per cent were humanely euthanised.

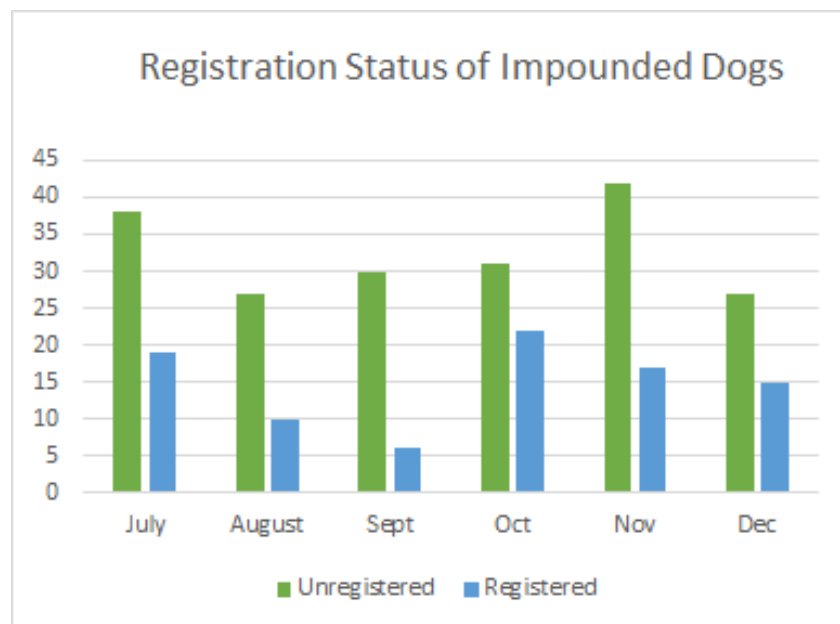


LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



The registration status of impounded dogs continues to provide confirmation of lack of registration compliance with a total of 65 per cent of impounded animal not holding a current registration.



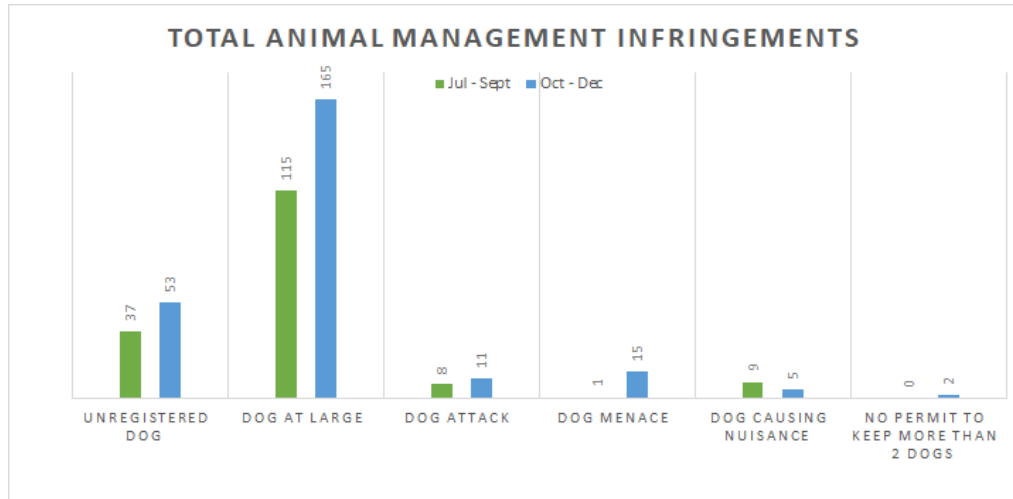
Animal Related Infringements

During this quarter there were a total of 251 infringements issued for animal related offences. In comparison to the previous quarter, there has been a 32 per cent increase of infringements issued to community members. As depicted below, the higher level of infringements are attributed to most infringement categories; the most notable being dog at large and dog menace.



LIFESTYLE AND COMMUNITY

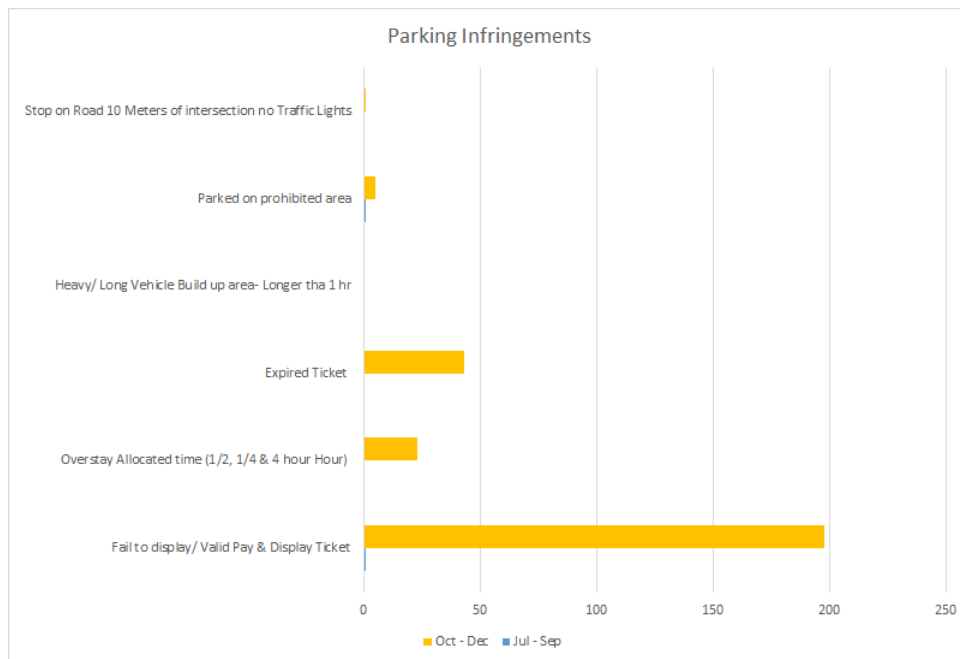
QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Regulatory Services – Public Places, Parking and Abandoned Vehicles

Parking

270 individual parking infringements were issued for parking violations in the last quarter. The highest number of infringements were for failure to display a valid parking ticket. As depicted below, this is a 98 per cent increase in the number of parking infringements issued in the same category for the last period. This increase in infringements is attributed to an expansion in the number of traffic patrols undertaken by our regulatory services staff for this period in comparison to the last period.



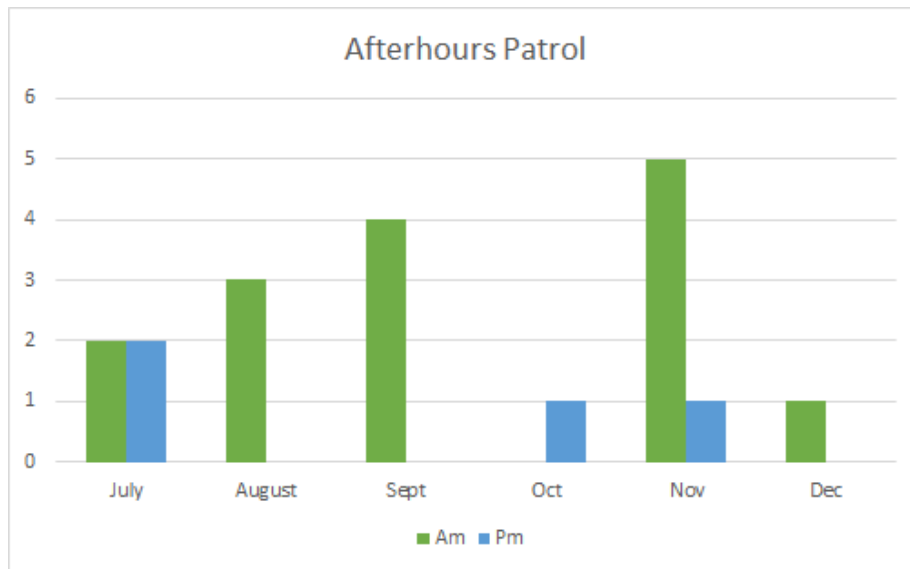


LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

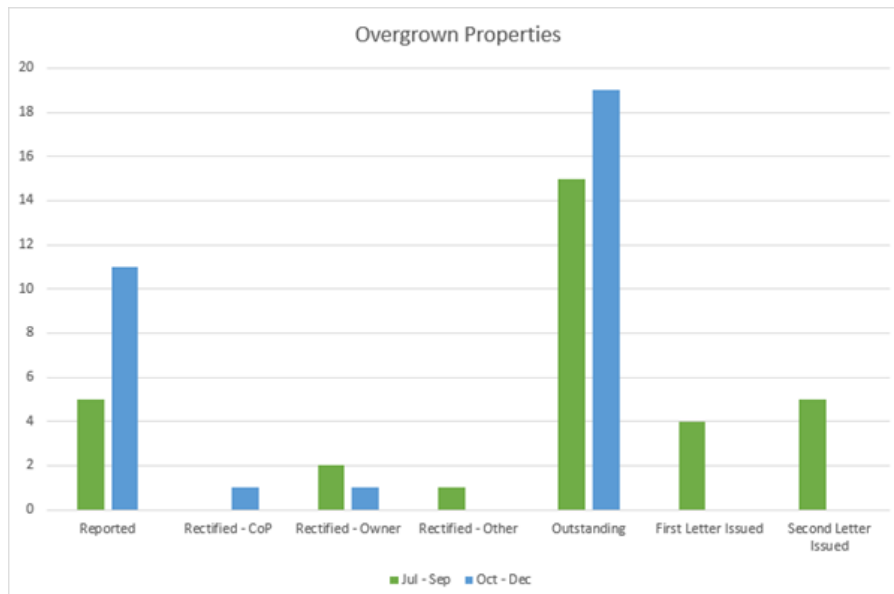
Afterhours Patrols and Calls

The total number of afterhours calls received this quarter is 191. From the customer call outs, a total of 35 after-hours patrols were conducted in areas of concern or high complaint.



Overgrown Properties

Currently Regulatory Services are reviewing our Overgrown Property Procedure and will have a more comprehensive report for this section in the next reporting quarter.





LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

2. Cultural Diversity

In Palmerston we celebrate our cultures in a way that values our diversity.

2.1 To celebrate our rich culture and diversity

Bilingual Storytime

There were two Bilingual Storytime sessions held during this quarter. The first was a Japanese Storytime with local Japanese Lady Sachi Harayama. The session was held on Thursday 28 October 2021 and had a total attendance of 24 children and 19 adults. The second session was a Brazilian Portuguese Storytime with Filipe from Saltwater Samba. The session was held on Tuesday 30 November 2021 and had a total attendance of 36 children and 29 adults.



Image: Sachi Harayama and Nadine Chambers at the Japanese Storytime



Image: Filipe Castilhos & Germano Bernardino at the Brazilian Portuguese Storytime

Drag Queen Storytime (DQST)

DQST was held twice during this quarter. The first session was held on Saturday 30 October 2021 and had a Halloween theme. The Drag Queens dressed up in accordance with Halloween and read and sang spooky related books and songs. The total number of attendees was 27 children and 28 adults.

The second DQST was a Christmas special and was held on Saturday 18 December 2021. The Drag Queens once again looked their sparkly best and read and sang Christmas books and songs. The total number of attendees were 43 children and 37 adults.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Image: Halloween Drag Queen Storytime



Image: Christmas Drag Queen Storytime

Acknowledgment of Country and Statement of Inclusion and Diversity



Image: Acknowledgment of Country and Statement of Inclusion and Diversity on City of Palmerston's website.

Council has recently added an Acknowledgment of Country and Statement of Inclusion and Diversity to the City of Palmerston website.

This is an opportunity for Council to show respect for Traditional Owners and the continuing connection of Aboriginal and Torres Strait Islander peoples to Country, in particular the Larrakia People, this statement was formed with guidance from Larrakia Nation.

Our Inclusion and Diversity statement illustrates our organisations commitment to fostering a welcoming community that celebrates differences.

This initiative aligns directly with Principle 3 Visible "...respect and celebration of our diversity is obvious and everywhere & Principle 4 "... Council actively tries new ways of doing things, celebrating, and building on those that work and learning from those that don't", of the Inclusive, Diverse and Accessible Policy Framework.

International Men's Day

International Men's Day gives our community the opportunity to work together towards the day's six key objectives, which apply equally to all males irrespective of their age, ability, social background, legal status, race, beliefs, sexual orientation or gender identity.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

This is our third year supporting local organisations to form a working group to provide a community event acknowledging and supporting the day. Our community Breakfast saw 120 community members join us. Thanks to STEPS for cooking/supplying breakfast and Foodbank for the drinks. Thanks to Danila Dilba, YouthWorX NT, CatholicCare NT/No More and headspace Darwin for having stalls. This event supported Outcome 1 - Objective 1.1, 1.2 and Outcome 3 - Objective 3.1, 3.2 and Outcome 6 - Objective 6.3 of our Community Plan.



Images above: International Men's Day Community Breakfast



Images:: International Men's Day Community Breakfast Staff Engagement

Urban Jams

City of Palmerston delivered three Urban Jams events with 533 young people attending. Attendees enjoyed a variety of activities including: Sports, Music, Dance, Street Art, Cultural Activities, Esports, Video Game Development and VR Experiences. Shoutout to the following local services, B Part of it NT, Clinic 34, Carers NT, A Place For Plastic and Indigenous Allied Health Australia, for holding stalls and building relationships with young people in our community.

A special highlight was our Joint Christmas Party with PaRBA and Larrakia Nation. This demonstrated community connection and strong relationships between services. Young people loved the Christmas Roast and the Christmas Gift Making and Wrapping Room, which ensured all



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

children got the opportunity to give a gift to loved ones. Donations were collected by Larrakia Nation and Foodbank.



Image: Christmas Dinner



Image: Foodbank Donation



Image: Group Photo with partners and special guests

2.2 Recognise and support diversity through our partnerships and leadership.

Clontarf Gala Day

The Clontarf Foundation exists to improve the education, discipline, life skills, self-esteem and employment prospects of young Aboriginal and Torres Strait Islander men and by doing so equips them to participate more meaningfully in society.

Palmerston Clontarf Foundation basketball Gala Day was held in the Palmerston Recreation Centre in October 2021 to bring participants in from Clontarf Academies from across the Top End. 100 players attended and played basketball throughout the day. City of Palmerston supported Clontarf through the free venue hire initiative allowing young indigenous men the opportunity to come together their cultural heritage through sport.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Image: Palmerston Clontarf Academy Gala Day Palmerston Recreation Centre

Citizenship Ceremony

A double Citizenship Ceremony was held on 10 November at the Recreation Centre to celebrate new Australians into our rich culture and the diversity of the community. 131 new Australians affirmed their commitment to Australia with over 100 guests witnessing the conferees receiving their citizenship certificates. The conferees came from India, United Kingdom, Philippines, Italy, Nepal, China, Ireland, Thailand, New Zealand, Congo, Boswana, Vietnam, Nigeria, Germany, Syria, Indonesia, Lebanon, Zimbabwe, Philippines, Netherlands, Sri Lanka, Bangladesh, Malaysia, Zambia, Hong Kong, Ghana, Colombia, Fiji, France, Nepal, Mauritius, Jordan, Germany and Syrian Arab Republic.

NT Australian of the Year 2022 NT Local Hero and 2021 City of Palmerston Citizen of the Year, Rebecca Forrest and City of Palmerston Young Citizen of the Year 2021, Paige Horrigan assisted during the ceremony handing out the certificates and the gift bags. Libby Abdo performed before each ceremony and sang the National Anthem.



Image: Oi Ling Chang and family



Image: Francis Mpia and family

Palmy Youth Rep Group

City of Palmerston have been ongoing members of the Palmerston Youth Local Action Group. Working with other key stakeholders, this group has delivered majority of the actions from the first Palmerston Youth Action Plan and is currently developing the next iteration of the plan. Specific projects and working groups the City of Palmerston have delivered include the Palmerston Youth Festival, Urban Jams, partnering on in the Youth X Forum, funding and working



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

in partnerships with the Youth Media Team to create the Youth Employment Video, working with Palmerston College students to create the Youth Info Map, hosting and promoting a range of youth related information on the City of Palmerston social media platforms.

Following on from this, City of Palmerston are a key stakeholder with the YMCA and Northern Territory Government in establishing the new Palmerston Youth Rep Group. An outcome of the Palmerston Youth – Local Action Group, this group is comprised of young people who are working together to improve outcomes for young people. The group has met twice and has provided direction and feedback about the development of the second Palmerston Youth Action Plan. Key priorities for this group include continuing the great activities provided with some ideas about how to add to these. Safety in public places and opportunities to have a voice and be young leaders were also identified as key goals and actions in the upcoming plan. The second Palmerston Youth Action Plan will be launched in January 2022.

Migrant Women's Swimming Program

City of Palmerston in collaboration with Melaleuca Australia, STEPS Australia, Royal Life Saving and Belgravia SWELL commenced a free six-week Migrant Women's Swimming Program. The program was an opportunity for strong collaborative partnerships between the partners. The program was to run over six weeks and the students were batched into beginners and intermediate levels.

To ensure that there is consistency, RLSA allocated the same swim trainer with extensive experience working with migrant clients. Melaleuca Australia have previously hosted the Swim Survive program in Casuarina that catered to migrant children and assisted the City of Palmerston through the planning and transporting their clients interested in the sessions. STEPS Australia support their clients with transport assistance. City of Palmerston worked with SWELL Belgravia and hired the pool lanes for the sessions. There has been extensive interest in the program and requests to support and run the program on an ongoing basis. The program this time supported 16 women in building their confidence and safety around the water.



Image: Migrant swimming program



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

3. Future Focus

Palmerston is an innovative city that sustains itself through the challenges of the future.

3.1 We support and foster innovation.

Creative Digital Program

City of Palmerston collaborated with Larrikin Interactive, Level Up Esports and Purple Cookie to create three exciting opportunities for anyone interested in Video Game Development or Twitch Streaming. The Program provided an excellent stepping stone for those looking at a career in video game development. The Program included a two-day session titled "Want to learn about the Game Development Industry?" Program with 16 participants, one-day Twitch Streaming workshop with 14 participants and a nine-week Game Development program with 15 participants. The Program was booked out and highlighted a community interest in career opportunities in the video game development industry. With Australia offering major tax cuts for video game developers in 2021, City of Palmerston is leading the way in the Northern Territory by offering these programs to young creatives.



Image: Purple Cookie Twitch Streaming Workshop

Youth Employment Video

City of Palmerston is committed to supporting young people in all areas of life by connecting them to current and relevant information. Recently the Youth Media Team worked with SoundED to develop an Employment and Training Pathways video. The video resources include information about local organisations that hire young people, how to apply for their jobs, where you can get help to get job-ready, local training organisations and great advice on what you could be studying. The resources were distributed to all local high schools, to all of the organisations involved in the project and shared across our youth social media platforms. The resources can also be found on council's website.

Geek Culture Collective (GCC) becomes an Incorporated Association

City of Palmerston coordinated a working group made up of local experts in all areas of Geek Culture including but not limited to: Esports, Cosplay, Table Top Gaming, Video Game Development, Anime, Re-enactment and Historic Role Play. The GCC supported and were a key element in delivering the Geekfest Top End 2021. Another major outcome of forming this group is that they have just formed the first NT Association to be the peak advocate for all the local groups and businesses delivering Geek related opportunities



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

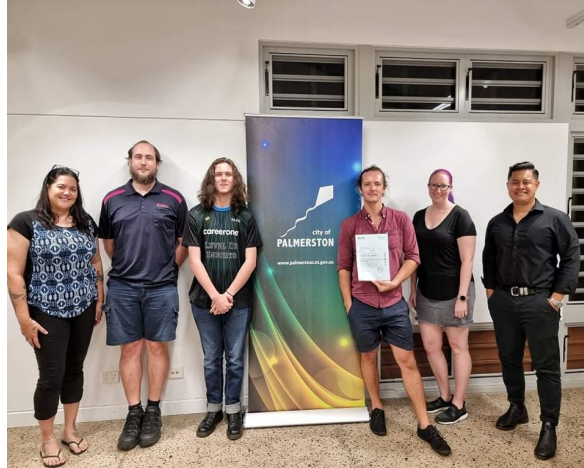


Image: GCC celebrating receiving with Certificate of Incorporation.

Innovation Zone

On 7 and 8 December, Paige from the Youth Media Team attended the Inaugural Innovation Zone. Youth Change Agents held an incredible interactive festival of innovation, entrepreneurship, and STEM (Science, Technology, Engineering, and Mathematics) for young people. Across the two days over 300 young people participated in the event from all over the NT, and some attended remotely. The Innovation Zone provided young people the opportunity to develop their skillsets for a range of technologically reliant careers, right here in the NT. The event held a range of exhibitors consisting of A Place for Plastic which is an organisation committed to helping the environment, Palmerston Library's Code Club, NT Farmers, Young Engineers Australia, Menzies Health Lab, Charles Darwin University, and much more. There was also a drone flying competition held in cohesion with Engineers Australia and INPEX.

The event held a range of workshops throughout both days, one of which was run by Palmerston's Level Up Esports, and their session focused on showing young people the esports industry through interactive activities that got everyone engaged and having a great time.

"I enjoyed the session because it was fun and interactive, I got to figure things out myself in a practical way" - Young person from Palmerston.

Minister Paul Kirby MLA attended and said "that events like today are critical in providing opportunities to young people and to keep the bright young minds in the NT. By encouraging young people to get into STEM, it ensures the future of the NT is excellent."



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Images: Level up Esports



Image: Students engaged with VR



Image: Paige Horrigan covering the event on behalf of the Palmerston Youth Media Team

3.2 Infrastructure is Fit for Purpose

Recently the City of Palmerston installed a device charging station in the Palmerston Recreation Centre. This was well received by members of the community who appreciated the convenience and accessibility of the equipment.

With many families affected by the recent COVID-19 situation in Katherine, the Recreation Centre has seen an increase in people attending the building for showers, access to toilets and cold water. The recent inclusion of the charging station has allowed families to maintain contact through this period.

Durack Community Arts Centre Activation Program

Since the launch of the newly renovated purpose-built arts centre, City of Palmerston launched an activation program to revitalise the space. The primary objective of the program was to promote and utilise the purpose-built Centre as an Arts Hub to further support the creative arts industry in the Greater Palmerston region. The program sought to make art affordable, support local artists and businesses to thrive in Palmerston.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

The City of Palmerston collaborated with seven Palmerston based artists to facilitate workshops over an eight-week period. The City of Palmerston subsidised the sessions with a subsidy for the facilitators for every session they conducted. The subsidy contributed to reduction of the user fees, as intended to make art more accessible for all parts of our community and scaffolded grassroots artists with guaranteed income for every session. There have been 210 bookings through online booking platforms.



Image: Ceramics painting workshop



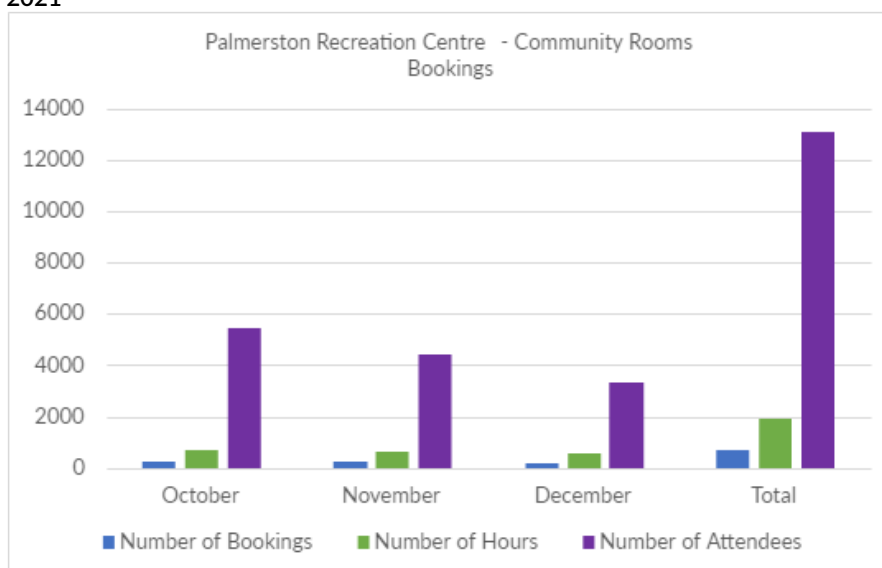
Image: Jewellery making workshop

Palmerston Recreation Centre Statistics

Palmerston Recreation Centre: Community Rooms October to December 2021

Month	October	November	December	Total
Number of Bookings	251	233	184	668
Number of Hours	707.5	655	540	1902.5
Number of Attendees	5409	4393	3299	13,101
In Kind Support	\$19,800.00	\$18,565.00	\$14,310.00	\$52,675.00
CoP Usage	\$ 2,925.00	\$ 2,340.00	\$ 1,390.00	\$ 6,655.00
Total	\$22,725.00	\$20,905.00	\$15,700.00	\$59,330.00

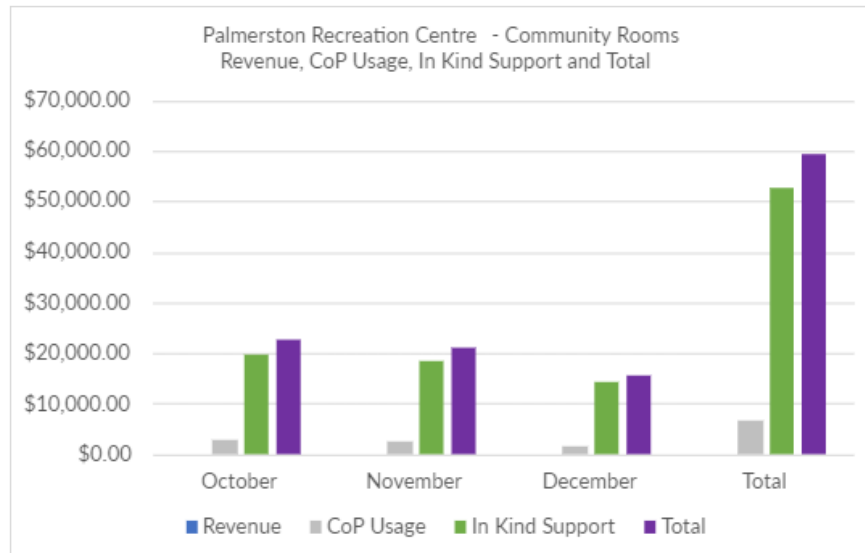
Palmerston Recreation Centre: Graphs of Community Room bookings: October to December 2021





LIFESTYLE AND COMMUNITY

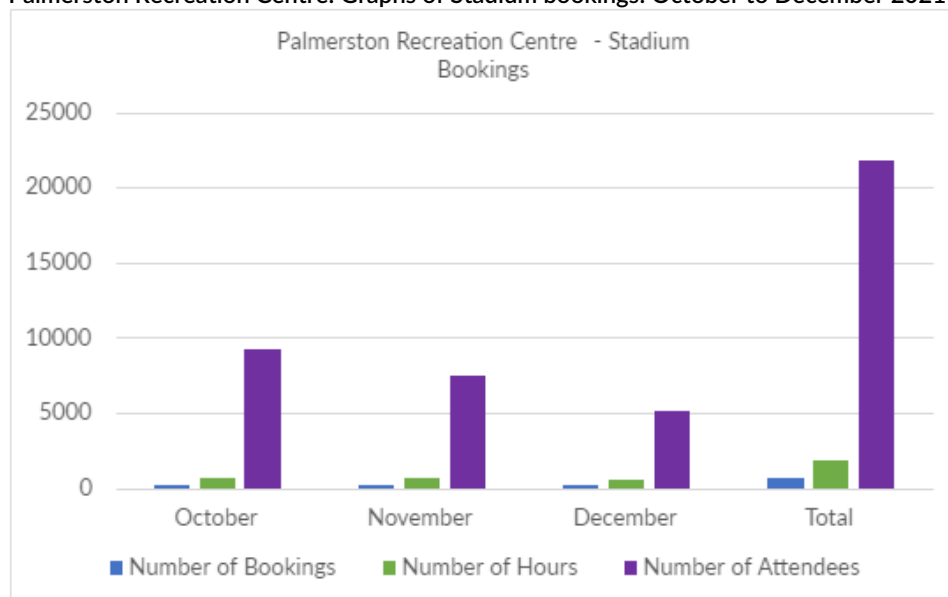
QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Palmerston Recreation Centre: Stadium October to December 2021

Month	October	November	December	Total
Number of Bookings	257	246	188	691
Number of Hours	717.5	627.5	518	1863
Number of Attendees	9286	7427	5130	21,843
In Kind Support	\$25,065.00	\$23,115.00	\$19,095.00	\$67,275.00
CoP Usage	\$ 1,590.00	\$ 1,155.00	\$ 750.00	\$ 3,495.00
Total	\$26,655.00	\$24,270.00	\$19,845.00	\$70,770.00

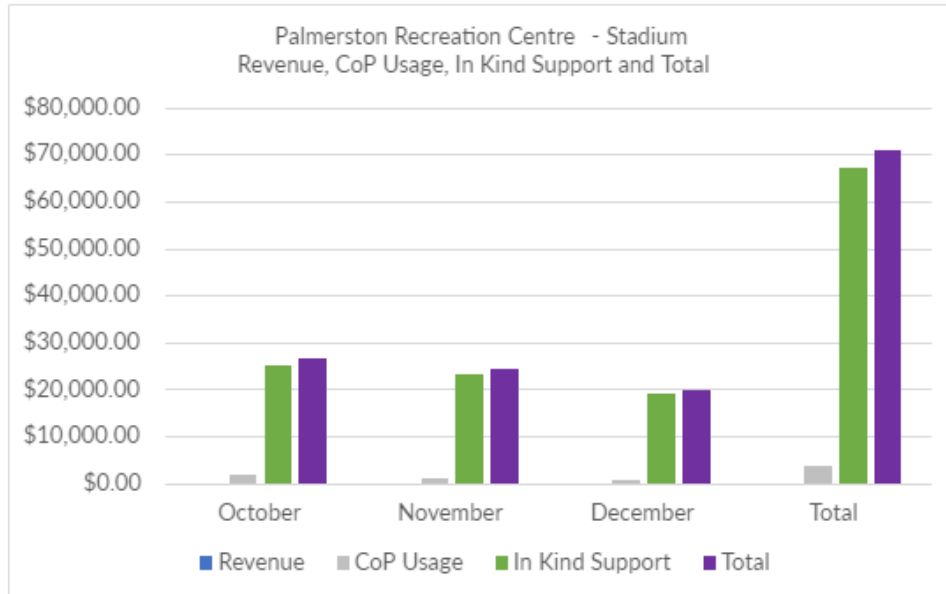
Palmerston Recreation Centre: Graphs of Stadium bookings: October to December 2021





LIFESTYLE AND COMMUNITY

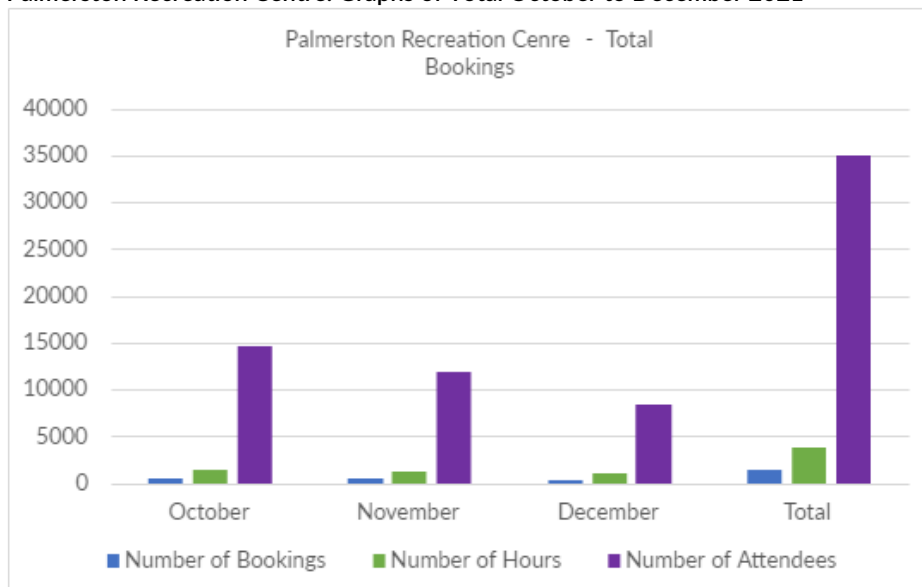
QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Palmerston Recreation Centre: Total October to December 2021

Month	October	November	December	Total
Number of Bookings	508	479	372	1359
Number of Hours	1425	1282.5	1058	3765.5
Number of Attendees	14,695	11,820	8,429	34,944
In Kind Support	\$44,865.00	\$41,680.00	\$33,405.00	\$119,950.00
CoP Usage	\$ 4,515.00	\$ 3,495.00	\$ 2,140.00	\$ 10,150.00
Total	\$49,380.00	\$45,175.00	\$35,545.00	\$130,100.00

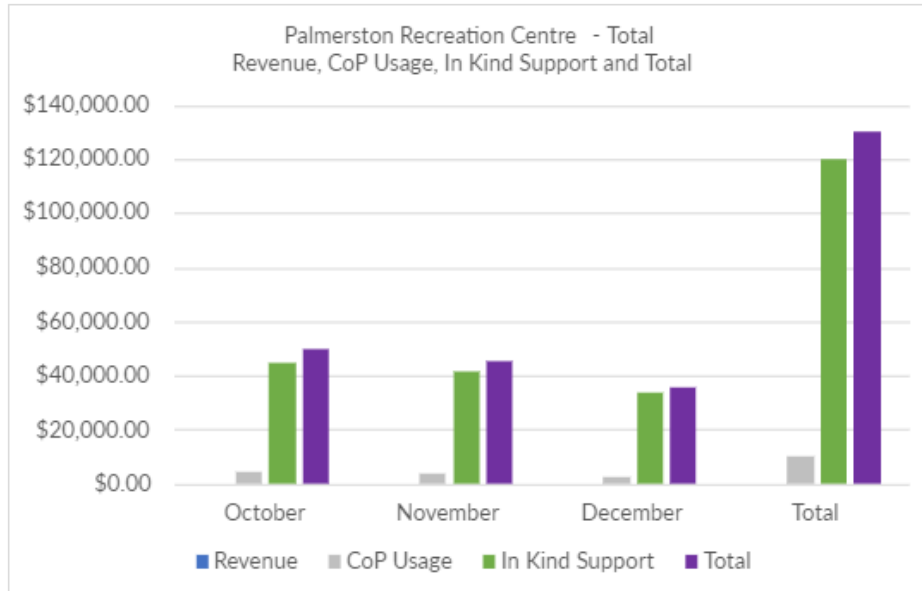
Palmerston Recreation Centre: Graphs of Total October to December 2021





LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Comparison of Palmerston Recreation Centre bookings October to December 2020 and October to December 2021

	October to December 2020	October to December 2021
Number of Bookings	1176	1359
Number of Hours	3052.5	3765.5
Number of Attendees	36,168	34,944
In Kind Support	\$80,885.00	\$119,950.00
CoP Usage	\$ 8,365.00	\$ 10,150.00
Total	\$89,250.00	\$130,100.00

Comparison of all other Facility Statistics

	Percentage of Out of Hours Bookings	Percentage of Out of Hours Booked	Percentage of Out of Hours Attendees
Palmerston Recreation Centre	55.85%	59.91%	56.89%
Driver Family Resource Centre	52.99%	45.53%	53.40%
Durack Community Arts Centre	52.76%	60.06%	62.40%
Palmerston Library*	55.40%	53.47%	60.80%

*Palmerston Library opening hours are calculated based on their actual opening hours. All other venues are assumed 8am - 5pm as their opening hours.

Over 20,000 people attend the Palmerston Recreation Centre outside business hours.
Over 2,000 people attend the Palmerston Library outside opening hours.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Usage Rates

	October	November	December	Total
Palmerston Recreation Centre – Community Rooms	54.21%	51.98%	52.17%	52.85%
Palmerston Recreation Centre – Stadium	82.47%	99.60%	75.07%	85.07%
Palmerston Recreation Centre - Total	74.51%	69.80%	61.33%	68.78%
Driver Family Resource Centre	47.59%	44.76%	51.01%	47.58%
Durack Community Arts Centre	32.93%	22.74%	24.78%	27.02%
Palmerston Library	64.44%	59.17%	49.13%	58.92%

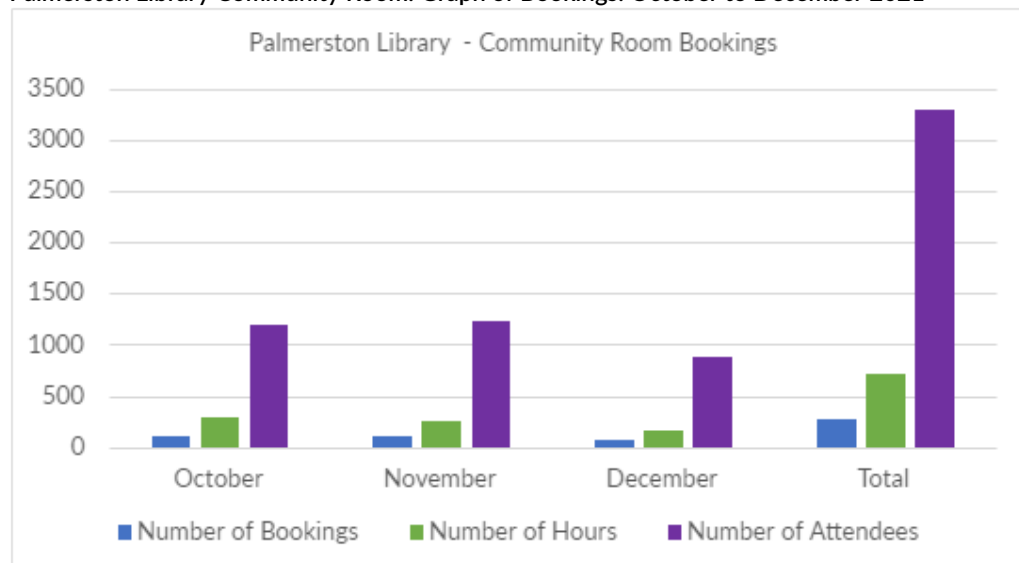
Palmerston Library: Community Room Bookings Statistics October to December 2021

Month	October	November	December	Total
Number of Bookings	112	101	65	278
Number of Hours	289	248.5	169.5	707
Number of Attendees	1199	1227	870	3,296
In Kind Support	\$5,780.00	\$5,720.00	\$3,380.00	\$14,880.00
CoP Usage	\$1,830.00	\$ 940.00	\$ 720.00	\$ 3,490.00
Total	\$7,610.00	\$6,660.00	\$4,100.00	\$18,370.00

Comparison of Library Community Room bookings October to December 2020 and October to December 2021

	October to December 2020	October to December 2021
Number of Bookings	160	278
Number of Hours	459	707
Number of Attendees	N/A Tracked Differently	3,296
In Kind Support	\$4,580.00	\$14,880.00
CoP Usage	\$2,690.00	\$ 3,490.00
Total	\$7,270.00	\$18,370.00

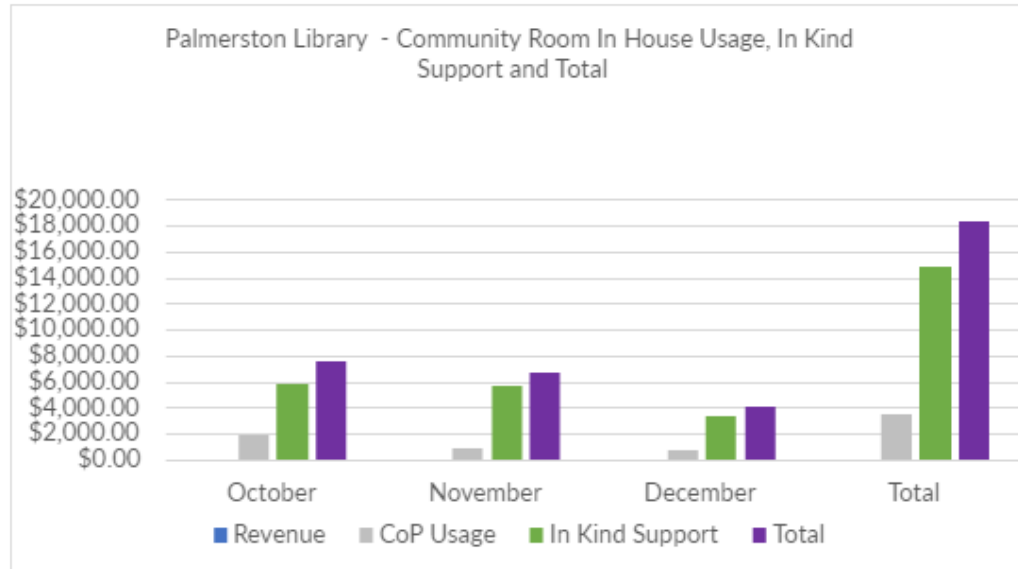
Palmerston Library Community Room: Graph of Bookings: October to December 2021





LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Library Programs Statistics

Library Programs Statistics						
Programs/Services	Number	Attendances				
	Held	Early Years	Primary	Youth	Adults	Totals
Children Holiday	10	32	196	0	116	344
Youth Holiday	11	0	0	0	54	54
Gadgets & Games	10	5	72	0	55	132
Otaku	5	0	0	0	12	12
Story Time Sessions	20	634	0	0	545	1179
Nursery Time	10	161	11	0	177	349
Youth Events	1	0	0	9	6	15
Outreach	2	59	0	0	10	69
Geek Squad	11	0	0	115	1	116
Code Club	8	0	141	2	32	175
Events	1	27	4	0	28	59
Adult Events	0	0	0	0	0	0
Author Visits	0	0	0	0	0	0
Orientations	0	0	0	0	0	0
Totals	89	918	424	126	1036	2504

Comparison Library Statistics

	April-June	July-September	October-December
Library visits	28,427	28,815	32,560
Library items borrowed	20,005	20,942	24,610
Hours on public PCs	2,600	2,660	2,788
Attendance at library programs	2,850	2,632	2,504
Library programs and events delivered	107	101	89



LIFESTYLE AND COMMUNITY

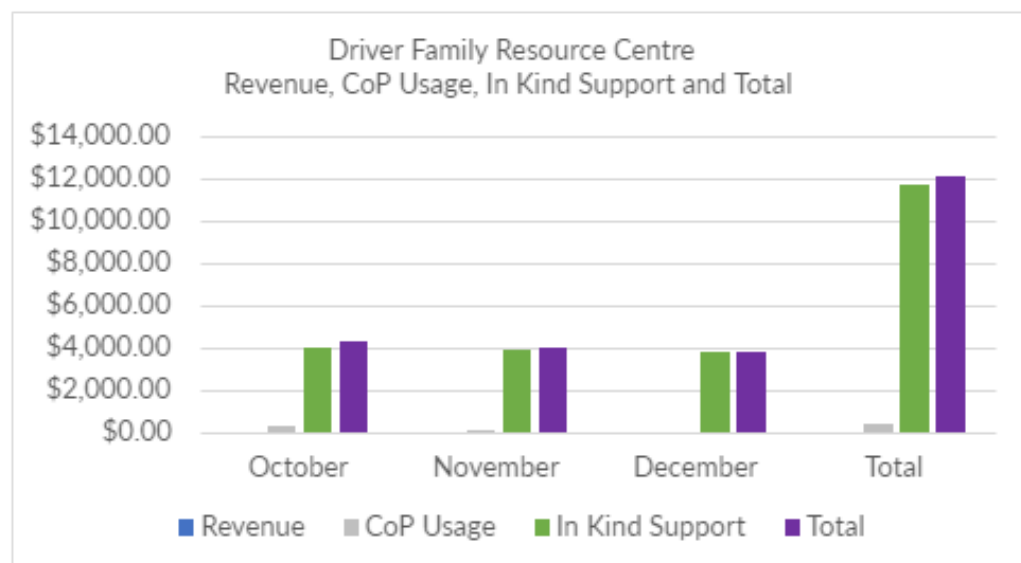
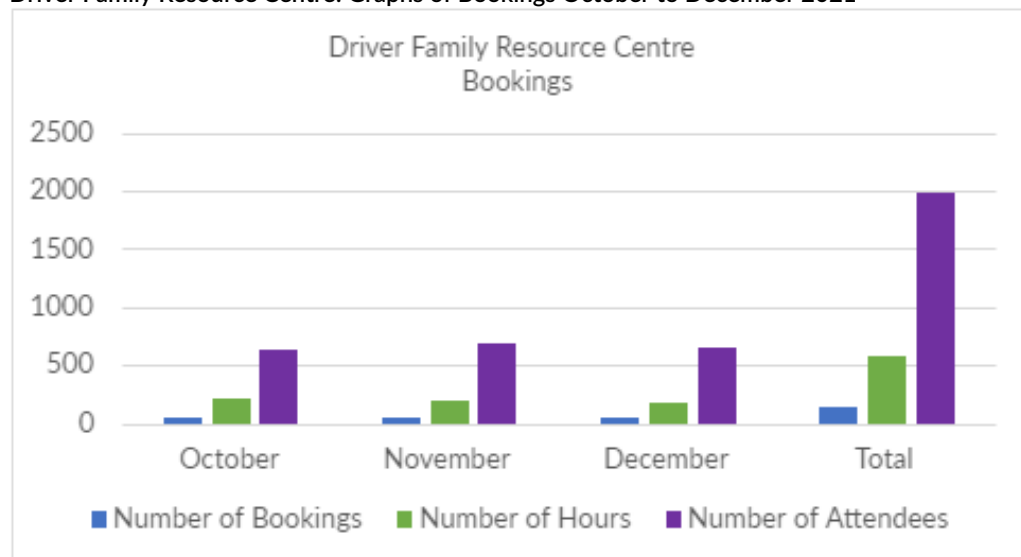
QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Community Halls Bookings Statistics

Driver Family Resource Centre: Bookings October to December 2021

Month	October	November	December	Total
Number of Bookings	44	46	44	134
Number of Hours	207	188	176	571
Number of Attendees	635	690	660	1985
In Kind Support	\$3,980.00	\$3,920.00	\$3,760.00	\$11,660.00
CoP Usage	\$ 320.00	\$ 80.00	\$0.00	\$ 400.00
Total	\$4,300.00	\$4,000.00	\$3,760.00	\$12,060.00

Driver Family Resource Centre: Graphs of Bookings October to December 2021





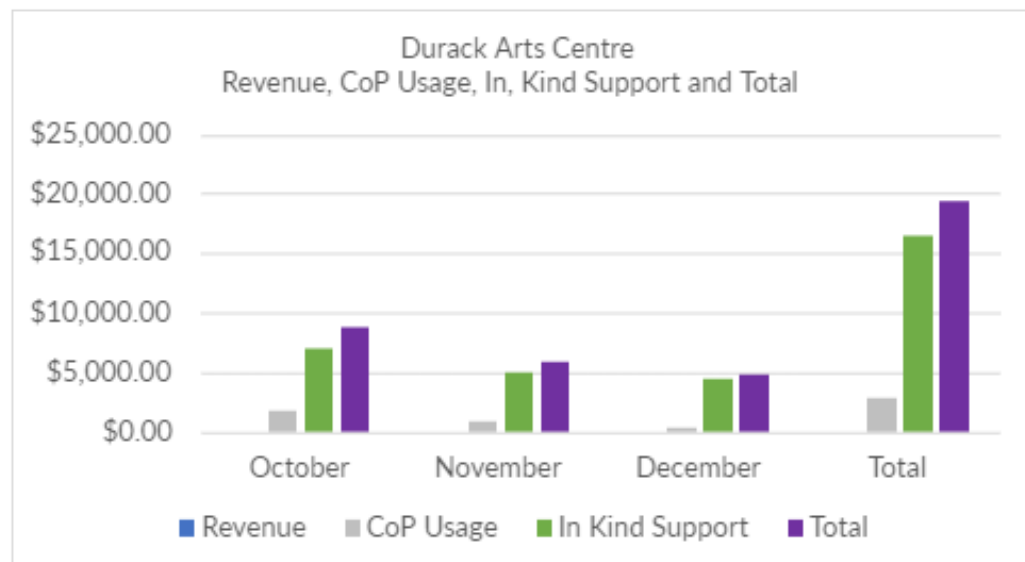
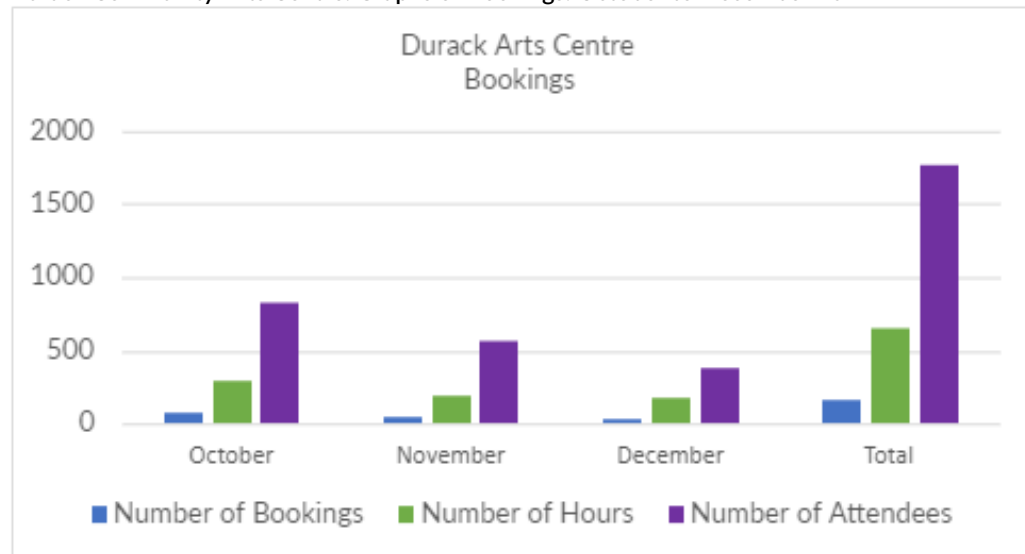
LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Durack Community Arts Centre: Bookings October to December 2021

Month	October	November	December	Total
Number of Bookings	76	50	37	163
Number of Hours	286.5	191	171	648.5
Number of Attendees	819	566	381	1766
In Kind Support	\$6,980.00	\$5,020.00	\$4,520.00	\$16,520.00
CoP Usage	\$1,700.00	\$ 8,30.00	\$ 240.00	\$ 2,770.00
Total	\$8,680.00	\$5,850.00	\$4,760.00	\$19,290.00

Durack Community Arts Centre: Graphs of Bookings: October to December 2021





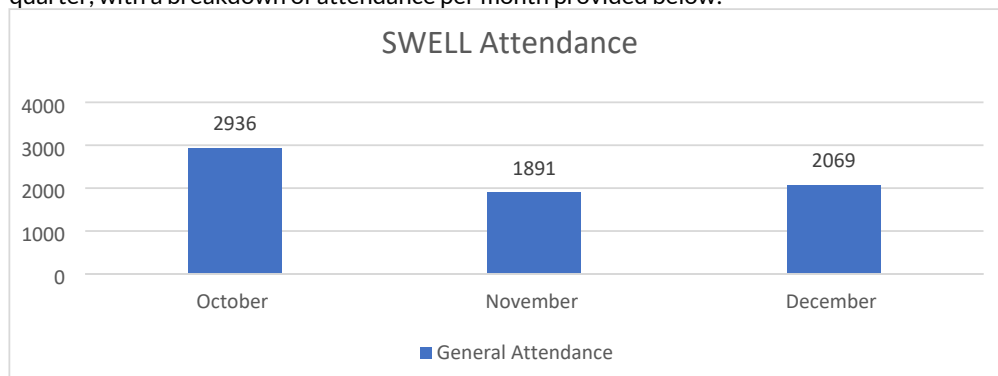
LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

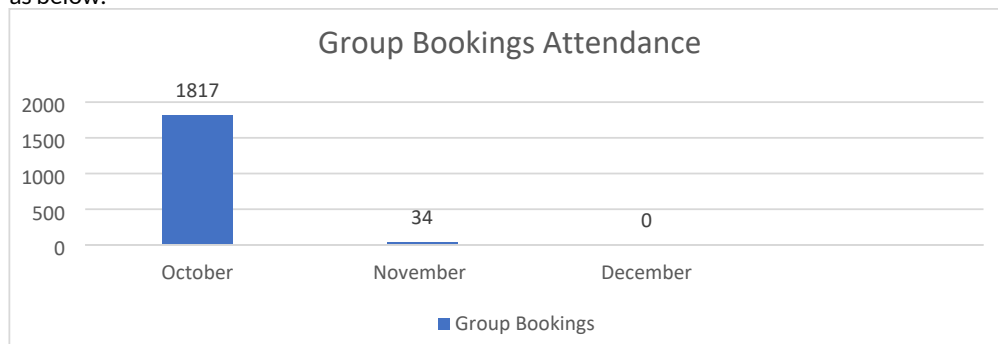
Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) Usage

The SWELL facility is currently being operated externally to Council by Belgravia Leisure. Belgravia provides a monthly report on the operations of the facility, including attendance numbers and events to Council staff. Below is an overview of the attendance and operations at SWELL during the October to December 2021 quarter.

The SWELL facility recorded over 6,896 attendees during the October to December 2021 quarter, with a breakdown of attendance per month provided below:



While this quarter held no major events, however there was some private bookings at the facility, which recorded an additional 1,851 attendances over the quarter, broken down into the months as below:



SWELL currently has a number of activities and fitness programs available to the community including a gym, with group classes, Swim School and general aquatics access. Belgravia have been working to increase the attendance in the group fitness classes, Belgravia is focusing on social media communications to inform the community of these classes and increase awareness and attendance numbers.

During this quarter, the SWELL Construction Tender was also opened to the public for submissions. This Tender is for the construction of the new SWELL facility, with work due to commence during 2022.

4. Governance

Council is trusted by the community and invests in things that the public value.

4.1 Ensure we have a leading governance model.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Professional Development - Asset Based Community Development

Community Development Officer's have been undertaking professional development in Asset Based Community Development. Asset Based Community Development (ABCD) is a globally adopted approach that recognises and builds on the strengths, gifts, talents and resources of individuals and communities to create strong, inclusive and sustainable communities. The strengths of Palmerston community have been highlighted and a community directory of local not-for-profit organisations has been created.

Training was provided by local facilitator Useful Projects and held at the Durack Community Art Centre and was provided to six staff members on two occasions.

4.2 Community is at the centre.

Youth Drop in Sports

The Youth Drop-in Sports (YDIS) program is a three-way partnership between City of Palmerston Northern Territory Government and Palmerston and Regional Basketball Association. This program has been operating from the Palmerston Recreation Centre since April 2017. This quarter saw the inclusion of the new Youth Drop In Gaming sessions to increase the young people's accessibility to STEM resources. The addition to weekday sessions of a Referral Officer has allowed young people to access Palmerston based services as required. Community Engagement included visits from Headspace, the Youth Outreach and Re-Engagement Team and Mission Beat Outreach Team.

YDIS aligns with Council's Community Plan and meets Objective 1.1 by engaging and offering fun activities which are available for Palmerston's families and is a hub for young people which offers sanctuary and promotes belonging. The YDIS program continues to have strong engagement with young people and averages 150 youth on a Friday night. Family Feed Fridays have become a regular event with Palmerston families engaging with the program and joining in with the cooking and sports activities. The young people are actively involved in the menu planning on a weekly basis and are now actively managing the budget for food and enjoy being involved in the process.

Mentors engage through sport, art, cooking, gaming and board game activities and young people feel safe and supported to have difficult conversations in the space as required or equally just drop in, hang out and have fun with their friends. The free City of Palmerston Wi-Fi is an essential service for young people to stay up to date on information, especially COVID-19 updates, with many young people reporting a lack of access to the internet in the home and away from school.

Feedback from Aliyah 11 years, stated *"It feels safe but in a fun way"*.

The current quarter October to December 2021 saw over 3,000 young people attend the space, with an increase in female participants aged 9-17 years old.

4.3 Healthy working partnerships.

Palmerston Kids Network (PKN)

PKN is a committed network of workers representing organisations who provide services and programs to children (up to 12 years old) and their families. Two meetings were held during the quarter, Monday 11 October 2021 with 11 attendees and Friday 26 November 2021 with 10 attendees. The October meeting welcomed a guest speaker from YMCA to share information about services available to people experiencing domestic or family violence and shared referral forms.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Palmerston and Rural Youth Services Network (PARYS)

PARYS is a committed network of workers representing organisations who provide services and programs to youth and their families. Three meetings were held this quarter with 77 participants. The aim of this network is to support connection between services and youth organisations to support the sharing of information and provides an opportunity to build relationships and collaboration on projects and events for Palmerston. Given our transit population it is very important for youth works to have an opportunity to connect and learn about our community. Other highlights include supporting the coordination of Youth Outreach Programs during lockdowns, discussed training needs for 2022 and had a special presentation from SARC Sexual assault referral centres, they updated us on how to access and refer young people to local services.

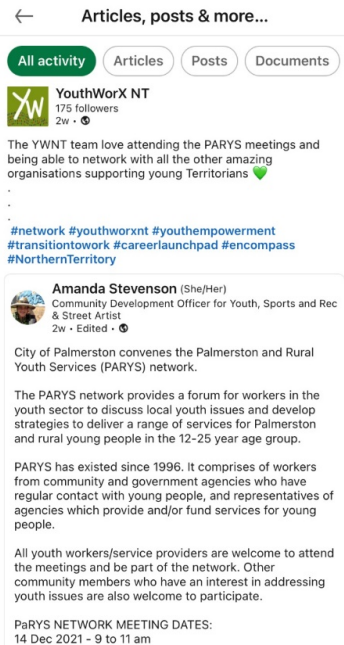
YouthWorX NT recently gave feedback that their team loves attending the meeting and being able to network with all the amazing organisations involved. (see post below).





LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Community Benefit Scheme (CBS) Workshops

City of Palmerston increased the Community Benefit Scheme in the 2020/21 financial year to the amount of \$250,000, and hosted an information session and grant writing workshops to create a streamlined information distribution to all stakeholders and assist the community to appropriately access funding. The workshops were facilitated by Mint Key Consultant Sally Clayton who encouraged the participants to identify innovative programs that aligned with the City of Palmerston Community Plan. Participants were led through the grant writing process and application steps. The workshops were attended by 28 participants and the feedback was overwhelmingly positive with 82% of the attendees rating the workshops four or above, out of five. The workshops have achieved the outcome of assisting community members and organisations to build strong applications and partnerships with the City of Palmerston to deliver our Community Plan.

Palmerston and Rural Regions School Sports (PARRS)

The Palmerston Recreation Centre hosted the PARRS Gala Days for Table Tennis, Volleyball, High School Basketball and Primary School 3x3 Basketball this quarter. With over 100 participants at each session the centre was a hive of activity for each event. Young people represented each school in the Palmerston and Rural catchment area and competed. This event was affected by COVID-19 lockdown restrictions and was rescheduled which impacted registration numbers.

The events are popular in the school sports calendar and the Recreation Centre multi sports facility is an ideal location to host large events with local schools attending and encouraging participation in further sporting pathways.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021



Image: Palmerston and Rural Regions School Sports

Palmerston Recreation Centre User Groups NT Bromeliad Society

The annual Bromeliad NT plant sale was held in December at the Palmerston Recreation Centre with over 60 people attending.

The group have utilised the space for four years annually with members of the community enjoying the space and commenting on the versatility of the centre.



Image: NT Bromeliad Society – Plant Sale

50 Plus Club

City of Palmerston has assisted the 50 Plus Club on a weekly basis with trolleys to enable transport of supplies and equipment for sessions, assistance for participants with disabilities and increased the positive relationship with our Seniors groups. 50 Plus Club celebrated the end of a successful 2021 at the Palmerston Recreation Centre.



Image: 50 Plus Club Members



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT OCTOBER TO DECEMBER 2021

Cultural Gatherings

Palmerston Recreation Centre has been utilised by multiple groups for new and diverse activities such as Singalong Sessions, Taiwanese Language and cultural sharing sessions, and a Zimbabwean Welcome to Baby party.



Image: Zimbabwean Welcome to Baby Celebration

General Use by Community

The Recreation Centre has been utilised by people experiencing homelessness as a place to sit and enjoy the air conditioning, free Wi-Fi and access to toilets and showers.

With an influx of people displaced with COVID-19 restrictions in Katherine, Robinson River and Ali Curung the space has become a community check in space with residents from all communities checking in with each other and sharing information and updates.



There has been a targeted increase in multi sports accessing the venue with an increase in badminton and volleyball usage.

Zumba classes, and fitness sessions have been conducted in the stadium during the off season of volleyball and basketball competitions. Futsal NT has been approached regarding Palmerston based sessions and competition.

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.4
REPORT TITLE:	Community Benefit Scheme - January 2022 Update
MEETING DATE:	Tuesday 18 January 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager of Community and Culture, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the Community Benefit Scheme (CBS) 2021/22 applications to date.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People".
- This year the Community Benefit Scheme (CBS) has a 2021/2022 budget of \$230,000 for grants, donations, sponsorships, and scholarships.
- The Environmental Initiative Grant (EIG) budget is \$20,000.
- Currently \$51,443 has been expended in the CBS budget, \$55,422 committed in this financial year for on-going sponsorship and \$18,131 is expended in the EIG budget.
- Currently \$123,135 remains available for future projects and events.
- To date this financial year, City of Palmerston has supported 42 individuals or groups through the program.
- Two sponsorship applications were received. One application was received from Riding for the Disabled (RDA) to support meeting the key objectives in the RDA strategic plan, and a sponsorship application was received from the Institute of Public Works Engineering Australasia Queensland (IPWEWQ).
- One grant application was received from T for Thomas to support raising the profile of sepsis in the Palmerston community.
- One Individual Representation Support application was received for travel to Adelaide, South Australia for Follow Your Dreams National Dance Competition.
- The Indian Cultural Society received \$2,000 to host a Christmas event and provided feedback and photos.
- Annual School Awards letters have been sent to 15 Palmerston schools. To date nine schools have responded with an acceptance.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme - January 2022 Update be received and noted.

BACKGROUND

Palmerston provides grant, donation and sponsorship funding to eligible community groups which offer activities, projects, and services that assist Council to deliver on its Community Plan outcomes and objectives and its ongoing plans to ensure that Palmerston continues to be 'A Place for People.'

Council initiatives such as the extension of free venue hire till 31 December 2021 negate the need for application for in-kind support for that purpose, if/when venue fees are reintroduced applications for waived fees will also reoccur. Free parking in the city centre also benefits individuals and groups, especially around activities and community events at venues such as Palmerston Recreation Centre, Palmerston Library, Goyder Square and Civic Plaza.

DISCUSSION

A copy of City of Palmerston Approved CBS Applications January 2022 Update is provided as **Attachment 13.2.4.1** to this Report.

Sponsorship

One sponsorship application was received from Riding for the Disabled to support meeting the key objectives in the RDA Strategic Plan 2021-2024. A particular focus is on building the Associations long term capacity by diversifying income streams to achieve long term financial sustainability, developing the Association's facilities and assets, investing in coaches and volunteers, and increasing the diversity of programs offered to meet client needs. Staff are working with the organisation to finalise the application to meet all criteria.

A sponsorship application was received from the Institute of Public Works Engineering Australasia Queensland (IPWEAQ). City of Palmerston approved \$1,200 in sponsorship funding to the IPWEAQ to assist with the Northern Territory Branch Conference to be held at Rydges Palmerston on 31 May to 1 June 2022. City of Palmerston recognises the valuable role IPWEAQ plays in the public works sector and the benefits the Northern Territory Branch Conference will provide to the Palmerston community.

Grants and Donations

One grant application was received for \$200 from the T for Thomas organisation. T for Thomas Inc is a Darwin based not-for-profit charity that was established after sporty and healthy teenager Thomas Snell passed away from the condition in 2017. T for Thomas's volunteers work tirelessly in the community raising the profile of sepsis, a condition that kills more Australians than breast or prostate cancer. NTFL sepsis awareness event that will be held at Southern Districts Crocs Football Club on Saturday 11 December, the round will feature NTFL games SDFC Crocs vs Palmerston Magpies.

One Individual Representation Support application was received for travel to Adelaide, South Australia for Follow Your Dreams National Dance Competition. Mia Chan competed in Darwin and placed first in her competition ensuring she is eligible to represent Palmerston in Adelaide, South Australia from 10 to 16 January 2022.

The Indian Cultural Society received \$2,000 to host a Christmas event and provided feedback and photos.

"We would once again like to thank Palmerston Council for supporting the Indian community to get together and celebrate Christmas and End of Year at Rydges Palmerston."

(As you'll see from the FB screenshot, many members very really pleased... Best Christmas) - Anshul Kaul



Fredricks Andrade is 🎉 feeling festive with **Madhu Dasgupta** and **6 others** at **Rydges Palmerston**

14 hrs · Facebook for Android · 🧑

Best Christmas Get together organised by ICS 2021 Committee. #Gratitude #goodefforts #FestiveSeason #multiculturalgettogether #ChristmasAroundTheCorner #CarolSinging Thanks to the organising Committee and special thanks to @AnshulKaul for putting up a great event...



👍❤️ You, Madhu Dasgupta and 24 others 2 comments

❤️ Love

💬 Comment

➡️ Send

Image: Facebook post screenshot



Image: Santa and Child at the Event



Images: Attendees of The Indian Cultural Society Christmas Party

Annual School Awards

Zuccoli Primary School presented their Annual School Award to student Aaliyah Cowan which was presented on Tuesday 14 December 2021 by Mayor Athina Pascoe-Bell.

Good Shepherd Lutheran College held their Annual School Awards on Wednesday 1 December 2021 and invited Mayor Athina Pascoe-Bell to present the award to outstanding student Kaiah Hosking.



Image: Mayor Athina Pascoe-Bell and Good Shepherd Lutheran College Student, Kaiah Hosking

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Community and Library Services

POLICY IMPLICATIONS

Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2021/2022 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000.

The EIG budget for the 2021/2022 fiscal year under CBS is \$20,000. Currently \$18,131 has been expended with \$1,869 remaining for new projects.

The EIG budget is anticipated to be successfully expended as officers are working to identify eligible projects and community organisations.

Currently \$51,443 has been expended in the CBS budget, \$55,422 committed in this financial year for, one two year and three three-year on-going sponsorship and \$18,131 is expended in the EIG budget.

Currently \$123,135 remains available for future projects and events.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20211221 - Community Benefit Scheme - January Update [13.2.4.1 - 3 pages]

City of Palmerston Approved Community Benefit Scheme Applications						
Representation Support - Donation						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
21 May 2021	U12s 2021 School Sport NT Touch Championships (football) (boys) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
21 May 2021	U15s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
24 May 2021	U13s National Tennis Teams Event - Gold Coast Queensland		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
18 June 2021	U12s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
4 August 2021	NT U 14s Rugby Union - Toowoomba Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
12 August 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00	
1 September 2021	North Queensland Athletics Championships		\$250.00	\$0.00	\$250.00	
4 September 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00	
22 October 2021	Queensland Nga Hau e Wha Māori Rugby League		\$250.00	\$0.00	\$250.00	

COUNCIL AGENDA Attachment 13.2.4.1

18 November 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00	
9 December 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00	
Total Year to Date (YTD)			\$4,500.00	\$0.00	\$4,500.00	
22 June 2021	Calisthenics GC Cali Dance Eisteddfod 30 July – 1 August 2021 – Helensvale, Gold Coast Qld	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00	
23 June 2021	NT U 14 Cyclones Championships Basketball	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00	
Total YTD - repaid to CoP			\$500.00	\$0.00	\$4,000.00	
Sponsorships, Donations and Grants						
14 May 2021	IT equipment		\$12,539.00	\$0.00	\$11,599.00	
4 August 2021	Sporting event		\$500.00	\$0.00	\$500.00	
18 September 2021	Equipment Resources		\$10,000.00		\$10,000.00	
4 October 2021	Alterations to electrical outlets		\$4,044.00		\$4,044.00	
3 November 2021	Sporting event		\$2,000.00		\$2,000.00	
23 November 2021	First Aid Training and Equipment		\$5,000.00		\$5,000.00	
24 November 2021	Christmas Celebration		\$2,000.00		\$2,000.00	
6 December 2021	NTFL - Sepsis Awareness		\$200.00	\$0.00	\$200.00	
7 December 2021	NT Branch Conference		\$1,200.00	\$0.00	\$1,200.00	
Total Year to Date (YTD)			\$37,483.00	\$0.00	\$36,543.00	
Multi Year Agreements						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	
2 year on going to be paid 2022	Cricket 365 x 2 years 16 March 2021 - 1 October 2022	Northern Territory Cricket Association	\$25,422.00	\$25,422.00	\$0.00	
3 year on going to be paid 2022	Palmerston & Rural Seniors Fortnight x 3 years 1 January 2022 - 31 December 2024	Palmerston & Litchfield Seniors Association	\$20,000.00	\$20,000.00	\$0.00	
3 year on going to be paid 2022	ANZAC Day Services x 3 years 1 January 2020 - 30 December 2022	RSL Palmerston Sub-branch	\$10,000.00	\$10,000.00	\$0.00	

COUNCIL AGENDA Attachment 13.2.4.1

3 year on going paid July 2021	Tiwi Fishing Program x 3 years 1 July 2020 - 30 June 2023	Reeling Veterans Inc.	\$10,000.00	\$0.00	\$10,000.00	
Committed			\$65,422.00	\$55,422.00	\$10,000.00	
Annual School Awards						
28 October 2021	Good Shepherd Lutheran College Palmerston		\$100.00		\$100.00	
28 October 2021	Gray Primary School		\$100.00		\$100.00	
28 October 2021	Palmerston Christian School		\$100.00		\$100.00	
1 November 2021	Moulden Primary School		\$100.00		\$100.00	
29 November 2021	Woodroffe Primary School		\$100.00		\$100.00	
29 November 2021	Bakewell Primary School		\$100.00		\$100.00	
29 November 2021	Forest Parade Primary School		\$100.00		\$100.00	
29 November 2021	Rosebery Primary School		\$100.00		\$100.00	
6 December 2021	Zuccoli Primary School		\$100.00		\$100.00	
			\$900.00	\$0.00	\$900.00	
Total Year to Date (YTD)			\$104,305.00	\$55,422.00	\$51,443.00	\$123,135.00
Total Year To Date (YTD)		\$230,000.00		\$55,422.00	\$51,443.00	
Environmental Initiatives Grants						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
3 July 2021	Community Garden Rebuild – Harvest Corner	Gray Commnity Gar	\$16,131.00	\$0.00	\$16,131.00	
5 August 2021	Wildcare - Show bags	Wildcare	\$2,000.00	\$0.00	\$2,000.00	
Total Year to Date (YTD)		\$20,000.00	\$18,131.00	\$0.00	\$18,131.00	\$1,869.00
Date	Activity		Amount Requested	Amount Committed	Amount Spent	Balance
Running Total		\$250,000.00		\$55,422.00	\$69,574.00	\$125,004.00

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.5
REPORT TITLE:	Financial Report for the Month of December 2021
MEETING DATE:	Tuesday 18 January 2022
AUTHOR:	Financial Accountant, Tinashe Gomo
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of the Report is to present to Council the Financial Report for December 2021.

KEY MESSAGES

- Council's Operating expenditure is tracking well to budget with an overall 53% spent (including commitments) of the \$41 million Revised Annual Budget and 89% of the Year To Date (YTD) Budget.
- Capital income and expenditure are at 11% and 31%, respectively, against the Revised Annual Budgets. Measures are in place to deliver budgeted capital programs as planned. Nevertheless, some projects are underspent on expenditure as they rely on grant funding expected to be received this year. Some major initiatives include the \$20 million SWELL project, \$1.1 million Archer waste management facility, FiberSense and the Road Reconstruction program.
- \$3.3 million was paid out to Local Suppliers, making 87% of the monthly creditor payments.
- 371 infringements are outstanding, amounting to \$31K, with 139 infringements unpaid from prior years.
- \$13.6K, made up of 21 debtors, are over 60 days. These debtors constitute 18.16% of all outstanding debtors. Council is actively following up on debts over 60 days.
- The City of Palmerston is tracking well for the 1st half of the year with measures in place to address areas of underspend or reduced income.

RECOMMENDATION

THAT Report entitled Financial Report for the Month of December 2021 be received and noted.

BACKGROUND

In accordance with *Local Government (General) Regulations 2021 - Part 2 (Division 7)*, the proceeding month's Financial Report must be presented to Council. Accordingly, the commentary below and **Attachment 13.2.5.1** present the financial position of Council at the end of December 2021. The additional information provided in this Report includes payment and reporting obligations for insurance, Councillor expenses and Chief Executive Officer (CEO) certification.

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, Council must be tabled with a report on variations to contracts that exceed 10% and public quotes which exceed

a value of \$150,000. This Report includes all recorded variations for the period from 1 July 2021 until 31 December 2021.

DISCUSSION

The information below is provided to assist with the terminology used throughout the Report:

- Revised Annual Budget is the total budget per the municipal plan for the 2021/22 financial year and includes all Budget review movements.
- Year to date (YTD) Budget – is the budget equivalent from 1 July to the current reporting date.
- Year to date (YTD) Actual – is the actual income and expenditure from 1 July to the current reporting date.

Operating Income

- Total operating income is at 90% of the Revised Annual Budget and 96% of the Year to date (YTD) Budget.
- \$243K in the Office of the Chief Executive relates to Federal Assistance Grant funding, which makes up 26.14% of the Revised Annual Budget.
- Finance & Governance is at 95% of the Revised Annual Budget. Levied Rates make up most of the income, followed by \$189K in insurance income from the vandalised parks last year. In addition, \$111K in financial services is from interest income, and \$37K from rental income for the Director of Finance and Governance.
- Community and Culture is at 67% of the Revised Annual Budget. In addition, \$596K is for the Annual Public Library Grant from the Northern Territory (NT) Government, \$151K relates to the Library Service Agreement and rental income from The Nook, and \$301K is from animal management.
- Infrastructure is at 88% of the Revised Annual Budget. Most of the income is from the waste charges levied at the start of the year. In addition, \$296K in rental income comes from the Civic Plaza and 48 Odegaard Drive investment property; and \$306K is from the Federal Assistance Grants.

Operating Expenditure

- Total operating expenditure is 53% of the Revised Annual Budget, inclusive of commitments and 89% of the YTD Budget.
- Office of the CEO is at 59% of the Revised Annual Budget. The \$47K commitment in the Office of the CEO includes \$20K for legal advice on Animal Management By-Laws. Elected Members expenditure is currently at \$449K; over \$250K relates to election expenses, civic functions, and other administrative support. A detailed split is showing in Section 2.11 of **Attachment 13.2.5.1**.
- Finance and Governance is at 53% of the Revised Annual Budget, including commitments. The 93K commitment in financial services includes costs for Assetic; Cloud-based assets management system, truxor repairs. Actual expense in financial services primarily relates to depreciation. Governance includes the annual insurance costs for Council. Director of Finance and Governance actuals include \$63K for the Community Satisfaction Survey and the Palmerston Local Economic Plan.
- Community and Culture is at 51% of the Revised Annual Budget. In addition, \$144K has been spent on staff training from the \$420K in the people and customer department. The majority of the invoices for the Christmas Wonderland have been received and are reflected in the actual expense of \$138K in Events Promotion.
- Infrastructure is at 53% of the Revised Annual Budget, including commitments. The commitment in waste is predominantly for Kerbside and Domestic Bin Collections and street sweeping. Open Space Commitment is mostly mowing; and tree maintenance Request for Quotation (RFQ) and Lake monitoring.

Capital Income

- Capital income is at 10.88% of the Revised Annual Budget and 25.76% of the YTD Budget. The majority relates to the milestone payment for Gray Community Hall Development and the 1st instalment of the Fibersense Smart Technology project, the rest is related to proceeds from sale of four vehicles. To date the Council is still waiting for some grant funds to be received, including the Building Better Region Funding (BBRF) for the Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) project.

Capital Expenditure

- Capital expenditure including commitments, is at 31% of the Revised Annual Budget; with majority of the spend relating to Gray Community Hall Development, Tiverton Park playground and pathway works.
- Finance and Governance is at 53% of the Revised Annual Budget, this expenditure is related to five fleet purchases.
- Community and Culture is at 75% of the Revised Annual Budget, this expenditure is related to the art work sculpture at the Gray Community Hall and the Library Recording and Sound Studio which is awaiting for an occupancy certificate.
- Infrastructure is at 30% of the Revised Annual Budget, projects that have been completed are Civic Plaza Solar Shade and Civic Plaza Air Conditioning. The door access control at the Durack Community Arts Centre is at 72% of the Revised Annual Budget. Streetlighting is at 62% of the Revised Annual Budget which includes various programs under the Public Lighting Upgrade/Dark Spots project. Open Space is at 55% of the Revised Annual Budget which have completed works such as the landscaping in Temple Terrace as part of the Greening and Cooling the City Liveability project and other Tree Replacement Programs.
- \$6.4M is the total year to date on actuals and commitments on capital projects. The Revised Annual Budget of \$20.2M includes projects carried forward from previous financial year and 1st budget review movements.

Reserves

Reserve balances have been updated to reflect the closing balance of the audited Annual General Purpose Financial Statements 30 June 2021 in line with Council resolution 10/53 – 19/10/2021, plus the 1st budget review movements adopted in line with Council Resolution 10/106 – 16/11/2021. Reserve balance as at 31 December 2021 is \$13.4M which is \$2M more than the anticipated budgeted reserve balance and this confirms City of Palmerston is financially sustainable in the long term. Below outlines the different reserves held by the Council:

Reserves per Council Policy 'Financial Reserves'

Externally restricted reserves- subject to legal requirements that govern the use of the funds. The reserve includes funds that have not been utilised for the purpose for which they were received, and an obligation or requirement to return funds to its contributor exist.

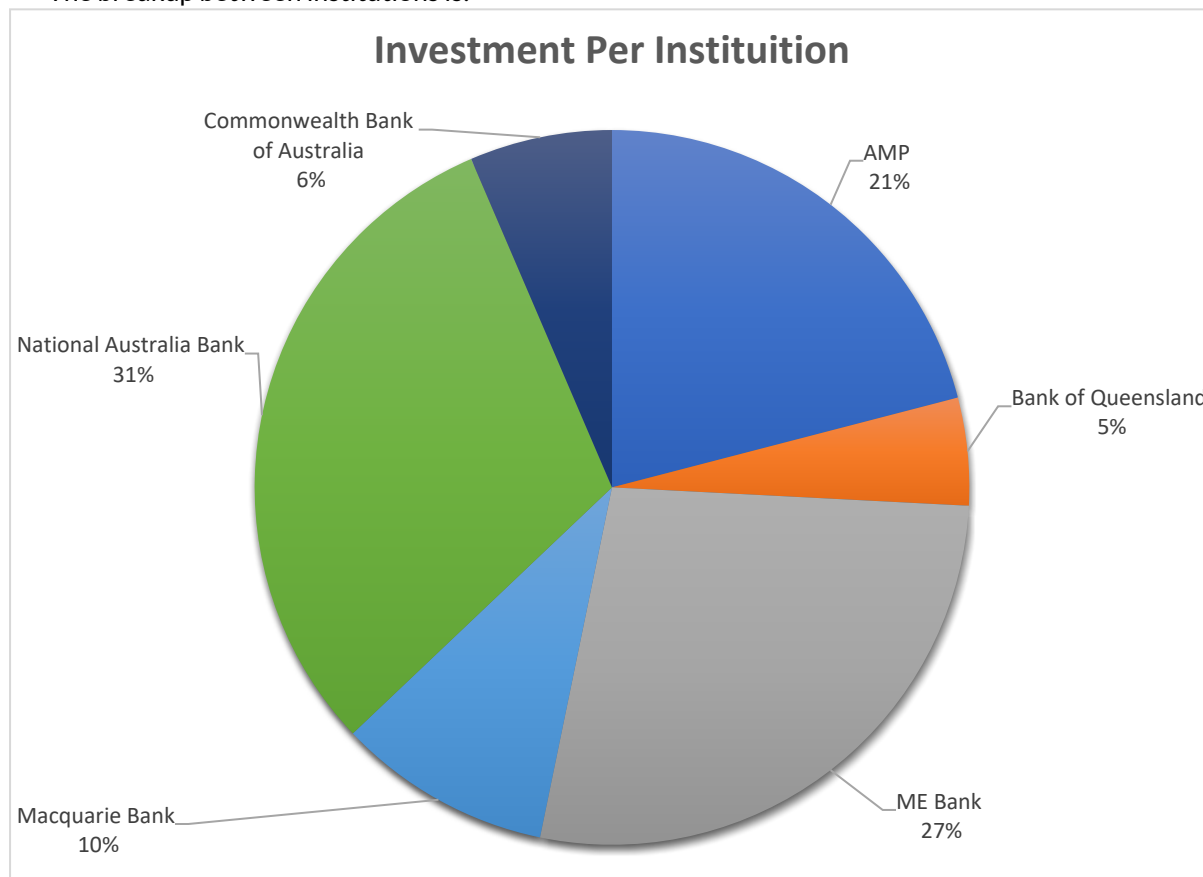
Internally restricted reserves- not subject to legal requirements governing the use of the funds. The reserve has been established for a specific internal purpose, however, if that purpose does not eventuate or Council changes its priorities the funding can be diverted to other purposes except for the waste management reserve. Funds in the waste management reserve cannot be used or allocated to any other purpose as it is restricted to waste management expenditure.

Unrestricted reserve - not subject to any legal obligations. The funds in this reserve are not currently allocated to a specific purpose.

Investments and Cash

- As of 31 December 2021, Council held \$31.018M in term deposits across six separate financial institutions. The investment portfolio is compliant with Council Policy *FIN06 Investments*.

- Cash held by Council in the bank as of 31 December 2021 was \$2,541,309.
- The breakup between institutions is:



Outstanding Rates

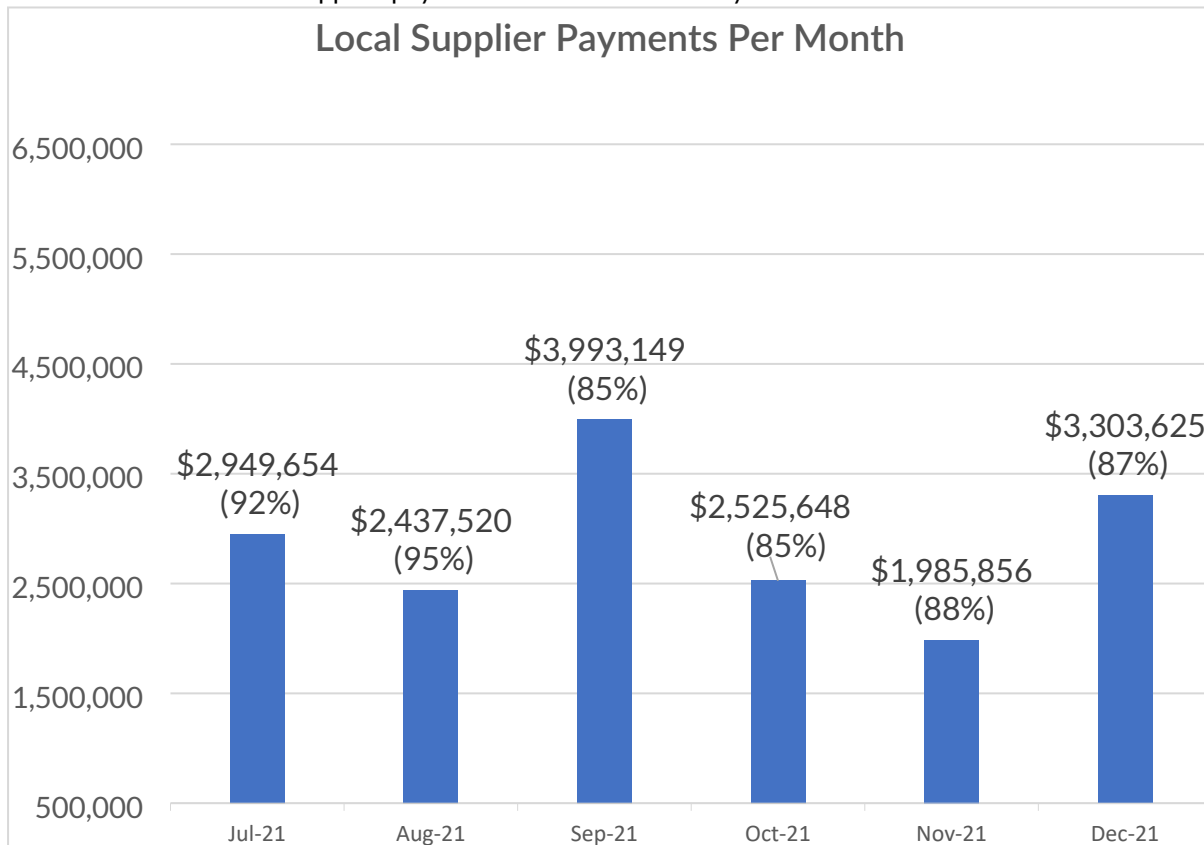
- Section 2.4 – Debtor Control Accounts, as presented as **Attachment 13.2.5.1**, reflects the number of properties overdue per financial year as well as the cumulative overdue amounts. Rates that stay overdue for more than three years qualify for the sale of land process under the *Local Government Act 2019*. Council places an overriding statutory charge on the property to start this process, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except a previously registered overriding statutory charge. Council currently holds overriding statutory charges over-all properties with overdue debt rated prior to 2017/18.
- Council's overdue rates are currently worth \$1.884M from 2,278 properties, including outstanding amounts from 2015/16.
- Rates outstanding plus interest at the end of December 2021 were 6.02% of all levied rates.
- The 3rd instalment reminder notice was issued at the end of December 2021 for payment on 30 January 2022.

Elected Member Expenses

- Section 2.11 - Elected Member expenses summarise expenses or benefits related to Elected Members under Section 109 of the *Local Government Act 2019* Section 109. Elected Members expenditure is currently at \$449K; \$150K relates to Elected Member allowances, and over \$250K relates to election expenses, civic functions, and other administrative support.

Trade Debtors and Creditors

- 18.16% of all Debtors are over 60 days, amounting to \$13,604.
- 64% of Infringements debtors are from 2021/22 (232 infringements); 26% from 2020/21 (64 Infringements), and the remaining 10% (75 infringements) are from prior years.
- 87% of the monthly creditor payments have been made to local suppliers. The table below provides an overview of the local supplier payments made this financial year:



Waste Charges

The purpose of Section 2.8 - Waste Charges in **Attachment 13.2.5.1**, is to supply a YTD overview of Council's progress against its budgeted Waste Reserve movement.

Loans

- Council approved an internal loan for \$3.3M to fund Making the Switch in August 2018 (Council decision 9/0243), and an external loan for \$1.96M to fund the final stage of remediation works at the previous Archer Landfill site in 2018/19.
- The internal loan for Making the Switch has been drawn upon, with the corresponding figures shown in Section 2.10 - Council Loans of **Attachment 13.2.5.1**. The loan repayments as of December 2021 is \$158,849, and interest is \$37,230. The outstanding loan balance as of 31 December 2021 is \$2,665,383; the next repayment will be on 31 March 2022.
- The loan for Archer Landfill Rehabilitation of \$1.96M was drawn upon on 28 June 2019. The loan repayments as of December 2021 is \$115,943 and interest is \$21,243. The outstanding loan balance is \$1,394,358; the next repayment will be on 31 March 2022. Details of the loan are provided in Section 2.10 - Council Loans of **Attachment 13.2.5.1**.

Tax and Insurance

- Council is compliant with payment and reporting all tax liabilities as outlined below.

- \$39,568 has been paid for Fringe Benefits Tax (FBT) to the Australian Tax Office (ATO) for the FBT Period July 2021 to September 2021. The next instalment is due in January 2022 for October to December 2021.
- \$1,178,847 has been paid to the ATO for Pay As You Go Tax (PAYG). In addition, Council has paid \$424,582 towards employee's superannuation YTD.
- The last Business Activity Statement was lodged on 22 December 2021 for the month ended 30 November 2021, and the GST refund was \$206,910.

The Council has all required insurances to manage the current risk exposure, payments have been made, and reporting is compliant with insurance requirements.

Contract Variations

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, a report on variations to contracts that exceed 10% and public quotes which exceed a value of \$150,000 must be published at first notice. At the First Ordinary Council Meeting in December 2021, Council was presented with variations to contracts as of November 2021.

In December 2021, the two contracts listed below met the criteria as stipulated by the Local Government Act:

Contract # (Variation)	Contract Details	Supplier	Original Value	Increased Value (Total)	Total % Increase	New Total Value	Reason for Variation
CONTRACTS							
TS2018-06	Archer Waste Management Facility Operations	Veolia	\$3,043,704	\$1,014,568	33.33	\$4,058,272	Extension of Contract for an additional 12 months
TS2016-13	Supply, Installation & Maintenance of Car Parking Meters	APARC Pty Ltd	\$414,765	\$54,000	13.02	\$468,765	Extension of maintenance & monitoring of existing meters

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Manager
- Senior Procurement Advisor
- Operational Accountant

POLICY IMPLICATIONS

Investments are compliant with Council Policy *FIN06 Investments*.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

The Local Government (General) Regulations 2021 - Part 2 (Division 7) prescribes that:

Monthly financial reports to Council

- (1) *The CEO must, in each month, give the Council a report setting out:*
 - a. *The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
 - b. *The most recently adopted Revised Annual Budget; and*
 - c. *Details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted Revised Annual Budget*
- (2) *If a council does not hold a meeting in a particular month, the Report is to be laid before the council committee performing the Council's financial functions under regulation 19 for the particular month.*
- (3) *The Report must be accompanied by:*
 - (a) *a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:*
 - (i) *the internal controls implemented by the Council are appropriate; and*
 - (ii) *the Council's financial Report best reflects the financial affairs of the Council; or*

With the monthly finance report being laid before Council, Council is adhering to legislative requirements and ensure ongoing monitoring of financial sustainability.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Monthly Financial Report December 2021 [13.2.5.1 - 25 pages]



Financial Management Reports

December 2021

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

TABLE OF CONTENTS

December 2021

SECTION 1 – EXECUTIVE SUMMARY	1.1	Certification By Chief Executive Officer
SECTION 2 – FINANCIAL RESULTS	1.2	Executive Summary
	2.1	Budget Summary Report
	2.2	Reserves Schedule
	2.3	Investments Management Report
	2.4	Debtor Control Accounts
	2.5	Financial Indicators
	2.6	Creditor Accounts Paid
	2.7	Creditor Accounts Outstanding
	2.8	Waste Charges
	2.9	Commercial Leases
	2.10	Council Loans
	2.11	Elected Member Allowances

Certification By Chief Executive Officer

I, Luccio Franco Ceracarelli, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- ❖ The internal controls implemented by Council are appropriate; and
- ❖ The Council's Financial Report for December 2021 best reflects the financial affairs of Council.



Luccio Franco Ceracarelli
Chief Executive Officer

COUNCIL AGENDA

Attachment 13.2.5.1

Section 2

Financial Results

1.2 - Executive Summary as at

31 December 2021

% of year passed

50%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Income									
Rates & Annual Charges	29,475,948	28,270,894	96%	0	0%	28,270,894	96%	29,447,448	96%
Statutory Charges	140,450	60,737	43%	0	0%	60,737	43%	70,214	87%
User Charges & Fees	687,637	508,296	74%	0	0%	508,296	74%	440,567	115%
Interest & Investment Revenue	649,721	373,269	57%	0	0%	373,269	57%	331,319	113%
Other Income	331,000	364,401	110%	0	0%	364,401	110%	165,498	220%
Grants, Subsidies & Contributions	2,948,879	1,192,075	40%	0	0%	1,192,075	40%	1,558,081	77%
Operating Income	34,233,635	30,769,671	90%	0	0%	30,769,671	90%	32,013,127	96%
Operating Expenditure									
Employee Costs	-10,837,731	-5,047,789	47%	-26,079	0.2%	-5,073,868	47%	-5,556,377	91%
Professional Services	-1,697,808	-642,636	38%	-254,859	15%	-897,495	53%	-909,041	71%
Auditor's Remuneration	-35,000	-26,349	75%	0	0%	-26,349	75%	-17,502	151%
Operating Lease Rentals	-22,423	-7,793	35%	-18,182	81%	-25,975	116%	-11,209	70%
Utilities	-2,460,628	-1,031,229	42%	0	0%	-1,031,229	42%	-1,230,318	84%
Materials & Contractors	-10,861,889	-4,175,071	38%	-1,800,407	17%	-5,975,478	55%	-5,590,286	75%
Depreciation, Amortisation & Impairment	-10,608,000	-5,304,000	50%	0	0%	-5,304,000	50%	-5,304,000	100%
Elected Members Expenses	-391,511	-160,441	41%	0	0%	-160,441	41%	-195,749	82%
Legal Expenses	-235,700	-116,414	49%	-50,257	21%	-166,671	71%	-132,102	88%
Telephone & Other Communication Charges	-252,089	-165,890	66%	-75,969	30%	-241,859	96%	-155,857	106%
Donations, Sponsorships & Grants	-250,000	-67,845	27%	0	0%	-67,845	27%	-149,994	45%
Software, Hardware, Stationery, Subscriptions	-1,185,345	-637,102	54%	-106,952	9%	-744,054	63%	-707,514	90%
Other Expenses	-2,014,578	-1,243,312	62%	-269,077	13%	-1,512,390	75%	-1,163,846	107%
Insurance	-505,621	-498,173	99%	0	0%	-498,173	99%	-505,621	99%
FILOC Internal Loan	-227,316	-158,849	70%	0	0%	-158,849	70%	-113,658	140%
Borrowing Costs	-39,585	-58,473	148%	0	0%	-58,473	148%	-21,092	277%
Operating Expenditure	-41,625,224	-19,341,367	46%	-2,601,782	6%	-21,943,149	53%	-21,764,166	89%
OPERATING SURPLUS/(DEFICIT)	-7,391,589	11,428,304		-2,601,782		8,826,522	-119%	10,248,961	112%

COUNCIL AGENDA

Attachment 13.2.5.1

Section 2

Financial Results

1.2 - Executive Summary as at

31 December 2021

% of year passed

50%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Capital Income									
Net gain (loss) on disposal or revaluation of assets	50,000	100,955	202%	0	0%	100,955	202%	50,000	202%
Developer Contributions	288,750	0	0%	0	0%	0	0%	288,750	0%
Grants received	10,529,214	1,082,000	10%	0	0%	1,082,000	10%	-4,931,598	-22%
Capital Income	10,867,964	1,182,955	11%	0	0%	1,182,955	11%	-4,592,848	-26%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	3,476,376	12,611,258		-2,601,782		10,009,477	288%	5,656,114	223%
Capital Expenditure									
Asset Purchase	-5,018,002	-1,447,739	29%	-631,405	13%	-2,079,144	41%	-1,848,283	78%
Asset Upgrade	-15,247,952	-2,925,102	19%	-1,362,178	9%	-4,287,280	28%	3,529,826	-83%
Capital Expenditure	-20,265,953	-4,372,841	22%	-1,993,582	10%	-6,366,424	31%	1,681,542	-260%
Less Non-Cash Expenditure	-10,608,000	-5,304,000	50%	0	0%	-5,304,000	50%	-5,304,000	100%
NET CAPITAL SURPLUS/(DEFICIT)	-6,181,578	13,542,417		-4,595,364		8,947,053	-145%	12,641,656	107%
Borrowings	1,000,000	0	0%	0	0%	0	0%	1,000,000	0%
Repayment of Borrowings	-234,634	-115,943	49%	0	0%	0	0%	-117,317	99%
Reserve Movement	5,416,212	0	0%	0	0%	0	0%	-5,416,212	0%
NET OPERATING SURPLUS/(DEFICIT)	0	13,426,474		-4,595,364		8,947,053		8,108,127	166%



10/01/2022

Approved by: Finance Manager

Section 2 Financial Results

2.1 - Budget Summary Report as at

% of year passed

31 December 2021

50%

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	932,118	243,610	26.14%	317,690	76.68%
Office of the Chief Executive	932,118	243,610	26.14%	317,690	76.68%
Finance & Governance					
Governance	45,000	199,760	444%	45,000	444%
Director Finance & Governance	66,891	37,157	56%	33,444	111%
Financial Services	106,561	111,073	104%	37,241	298%
Rates	22,796,875	21,485,158	94%	22,707,277	95%
Finance & Governance	23,015,327	21,833,148	95%	22,822,962	96%
Community & Culture					
Events Promotion	2,000	0	0%	0	0.00%
Library Services	934,523	769,732	82%	768,335	100%
Senior Citizens	2,000	1,350	68%	2,000	68%
Youth Services	300,000	43,908	15%	300,000	15%
Animal Management	357,250	301,186	84%	275,363	109%
Parking & Other Ranger Services	120,900	41,877	35%	60,444	69%
Community & Culture	1,716,673	1,158,053	67%	1,406,142	82%

Section 2 Financial Results

2.1 - Budget Summary Report as at % of year passed

31 December 2021
50%

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure					
Civic Centre	105,000	72,826	69%	52,500	139%
Driver Resource Centre	0	1,909	0.00%	0	0.00%
Director Infrastructure	3,000	7,086	236%	1,500	472%
Private Works	35,070	21,620	62%	17,532	123%
Roads & Transport	1,110,614	306,418	28%	336,244	91%
Subdivisional Works	68,400	44,552	65%	34,204	130%
Waste Management	6,801,273	6,857,371	101%	6,801,273	101%
Odegard Drive Investment Property	446,160	223,080	50%	223,080	100%
Infrastructure	8,569,517	7,534,861	88%	7,466,333	101%
	34,233,635	30,769,671	90%	32,013,127	96%

COUNCIL AGENDA

Attachment 13.2.5.1

Section 2

Financial Results

2.1 - Budget Summary Report as at 31 December 2021
 % of year passed 50%

Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Elected Members	-532,081	-449,080	84%	-379	0%	-449,458	84%	-316,877	142%
Office of the CEO	-941,845	-376,212	40%	-47,287	5%	-423,499	45%	-491,885	76%
Office of the Chief Executive	-1,473,926	-825,291	56%	-47,666	3%	-872,957	59%	-808,762	102%
Finance & Governance									
Director Finance & Governance	-387,728	-214,233	55%	-1,169	0%	-215,402	56%	-183,721	117%
Records Management	-252,201	-115,632	46%	-21,770	9%	-137,402	54%	-121,096	95%
Financial Services	-11,639,225	-5,920,628	51%	-92,768	1%	-6,013,396	52%	-5,701,461	104%
Rates	-290,188	-168,752	58%	-1,624	1%	-170,376	59%	-242,342	70%
Governance	-1,250,379	-843,564	67%	0	0%	-843,564	67%	-995,026	85%
Finance & Governance	-13,819,721	-7,262,808	53%	-117,332	1%	-7,380,140	53%	-7,243,646	100%
Community & Culture									
Arts & Culture	-86,000	-30,744	36%	-18,540	22%	-49,284	57%	-37,400	82%
Community Development	-1,252,109	-479,508	38%	-2,504	0%	-482,012	38%	-663,471	72%
Diversity and Inclusion Activities	-3,000	0	0%	0	0%	0	0%	-1,500	0%
Events Promotion	-496,435	-219,949	44%	-33,835	7%	-253,784	51%	-164,935	133%
Families & Children	-46,500	-12,147	26%	-12,155	26%	-24,302	52%	-15,248	80%
Health and Wellbeing Services	-36,500	-12,895	35%	-1,967	5%	-14,862	41%	-15,752	82%
Library Services	-1,735,003	-800,853	46%	-60,978	4%	-861,831	50%	-883,011	91%
Senior Citizens	-6,500	-5,080	78%	0	0%	-5,080	78%	-6,500	78%
Youth Services	-359,800	-324,307	90%	-22,948	6%	-347,256	97%	-331,802	98%
Director Community & Culture	-553,851	-269,586	49%	-726	0%	-270,312	49%	-274,465	98%
Safe Communities	-28,000	-16,025	57%	0	0%	-16,025	57%	-17,504	92%
Customer Experience	-422,331	-187,050	44%	0	0%	-187,050	44%	-209,292	89%
People	-759,819	-420,532	55%	-34,452	5%	-454,984	60%	-378,596	111%
Public Relations and Communications	-776,469	-357,269	46%	-40,576	5%	-397,845	51%	-381,568	94%
Animal Management	-160,606	-90,269	56%	-13,123	8%	-103,393	64%	-77,806	116%
Parking & Other Ranger Services	-1,031,181	-450,305	44%	-6,918	1%	-457,223	44%	-542,867	83%
Community & Culture	-7,754,104	-3,676,519	47%	-248,723	3%	-3,925,242	51%	-4,001,718	92%

COUNCIL AGENDA

Attachment 13.2.5.1

Section 2

Financial Results

2.1 - Budget Summary Report as at 31 December 2021
 % of year passed 50%

Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure									
Information Technology	-1,462,463	-741,354	51%	-149,105	10%	-890,459	61%	-933,046	79%
Aquatic Centre	-719,270	-342,987	48%	-82,886	12%	-425,874	59%	-359,630	95%
Archer Sports Club	-183	-105	57%	0	0%	-105	57%	-93	113%
Civic Centre	-413,517	-160,953	39%	-69,369	17%	-230,322	56%	-207,349	78%
Depot	-81,215	-31,304	39%	-13,127	16%	-44,431	55%	-40,613	77%
Driver Resource Centre	-19,244	-8,490	44%	-2,661	14%	-11,151	58%	-10,876	78%
Emergency Operations	-23,000	-4,000	17%	0	0%	-4,000	17%	-22,000	18%
Gray Community Hall	-42,712	-1,571	4%	-686	2%	-2,257	5%	-21,360	7%
Director Infrastructure	-741,916	-228,509	31%	-13,004	2%	-241,513	33%	-386,320	59%
Open Space	-5,247,756	-1,856,255	35%	-652,858	12%	-2,509,113	48%	-2,750,894	67%
Private Works	-96,346	-15,191	16%	0	0%	-15,191	16%	-48,687	31%
Recreation Centre	-279,773	-109,063	39%	-60,779	22%	-169,842	61%	-150,297	73%
Roads & Transport	-1,502,826	-515,094	34%	-274,350	18%	-789,444	53%	-701,801	73%
Stormwater Infrastructure	-160,000	-28,596	18%	-61,702	39%	-90,299	56%	-95,000	30%
Street Lighting	-1,028,316	-463,687	45%	-90,148	9%	-553,835	54%	-504,160	92%
Subdivisional Works	-20,000	-15,300	77%	0	0%	-15,300	77%	-20,000	77%
Waste Management	-6,453,124	-2,921,798	45%	-535,135	8%	-3,456,933	54%	-3,317,638	88%
Odegaard Drive Investment Property	-136,427	-71,997	53%	-3,062	2%	-75,059	55%	-68,215	106%
Durack Heights Community Centre	-29,785	-11,120	37%	-10,741	36%	-21,861	73%	-14,899	75%
CBD Car Parking	-60,600	-27,600	46%	-45,000	74%	-72,600	120%	-20,302	136%
Goyder Square	-59,000	-21,776	37%	-123,446	209%	-145,222	246%	-36,860	59%
Infrastructure	-18,577,473	-7,576,749	41%	-2,188,061	12%	-9,764,810	53%	-9,710,040	78%
	-41,625,224	-19,341,367	46%	-2,601,782	6%	-21,943,149	53%	-21,764,166	89%

Section 2 Financial Results

2.1 - Budget Summary Report as at

31 December 2021

% of year passed

50%

Capital Income

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	500,000	500,000	100%	309,000	162%
Office of the Chief Executive	500,000	500,000	100%	309,000	162%
Finance & Governance					
Financial Services	50,000	100,955	202%	50,000	202%
Finance & Governance	50,000	100,955	202%	50,000	202%
Community & Culture					
Library Services	44,219	0	0%	44,219	0%
Community & Culture	44,219	0	0%	44,219	0%
Infrastructure					
Aquatic Centre	5,120,000	0	0%	-5,880,000	0%
Civic Centre	173,625	0	0%	173,625	0%
Gray Community Hall	1,310,779	582,000	44%	1,310,779	44%
Director Infrastructure	1,950,000	0	0%	-498,500	0%
Open Space	836,106	0	0%	586,106	0%
Roads & Transport	1,194,485	0	0%	-32,827	0%
Subdivisional Works	288,750	0	0%	288,750	0%
Waste Management	400,000	0	0%	56,000	0%
Infrastructure	11,273,745	582,000	5%	-3,996,067	-15%
Less Borrowings					
Loan	1,000,000	0	0%	1,000,000	0%
	10,867,964	1,182,955	10.88%	-4,592,848	-25.76%

COUNCIL AGENDA

Attachment 13.2.5.1

Section 2

Financial Results

2.1 - Budget Summary Report as at 31 December 2021

% of year passed

50%

Capital Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Finance & Governance									
Financial Services	-452,499	-204,571	45%	-37,154	8%	-241,725	53.42%	-134,999	152%
Finance & Governance	-452,499	-204,571	45%	-37,154	8%	-241,725	53%	-134,999	152%
Community & Culture									
Library Services	-369,710	-183,270	50%	-194,453	53%	-377,722	102.17%	-211,761	87%
Director Community & Culture	-193,800	-19,000	10%	-25,294	13%	-44,294	22.86%	-19,000	100%
Community & Culture	-563,510	-202,270	36%	-219,747	39%	-422,016	75%	-230,761	88%
Infrastructure									
Information Technology	-1,570,000	-401,698	26%	-7,140	0%	-408,838	26%	-937,000	43%
Aquatic Centre	-5,220,000	-117,688	2%	-11,402	0%	-129,090	2.47%	7,380,000	-2%
Civic Centre	-465,835	-43,130	9%	-48,094	10%	-91,223	19.58%	-39,180	110%
Depot	-14,400	0	0%	0	0%	0	0.00%	0	0.00%
Driver Resource Centre	-10,000	0	0%	0	0%	0	0.00%	-5,000	0%
Gray Community Hall	-1,687,986	-766,200	45%	-843,666	50%	-1,609,866	95.37%	-1,429,237	54%
Director Infrastructure	-1,223,146	-426,900	35%	-85,543	7%	-512,443	41.90%	-205,453	208%
Open Space	-2,909,734	-1,396,620	48%	-216,314	7%	-1,612,934	55.43%	-1,487,120	94%
Recreation Centre	-159,982	-28,244	18%	-3,000	2%	-31,244	19.53%	-28,244	100%
Roads & Transport	-3,620,590	-508,415	14%	-40,863	1%	-549,278	15.17%	-436,330	117%
Stormwater Infrastructure	-150,000	0	0%	-19,747	13%	-19,747	13.16%	-10,000	0%
Street Lighting	-790,000	-82,972	11%	-403,262	51%	-486,234	61.55%	-393,900	21%
Subdivisional Works	-300,000	-96,580	32%	-23,018	8%	-119,598	39.87%	-168,000	57%
Waste Management	-1,100,000	-80,046	7%	-31,765	3%	-111,810	10.16%	-164,963	49%
Durack Heights Community Centre	-28,271	-17,507	62%	-2,870	10%	-20,377	72.08%	-28,271	62%
Infrastructure	-19,249,944	-3,966,001	21%	-1,736,682	9%	-5,702,683	30%	2,047,302	-194%
	-20,265,953	-4,372,841	22%	-1,993,582	10%	-6,366,424	31%	1,681,542	-260%

Section 2
Financial Results
2.2 Reserves Schedule

	Balance	TO RESERVES				FROM RESERVES				Balance
	as at	Original	Carry Forwards & Rollovers \$	Budget Reviews		Original	Carry Forwards & Rollovers \$	Budget Review		as at
	1/07/2021	Budget \$		1st Review \$	2nd Review \$	Budget \$		1st Review \$	2nd Review \$	30/06/2022
Externally Restricted Reserves										
Unexpended Grants Reserve	212,956	250,000	0	0	0	360,693	0	411,889	0	-309,626
	212,956	250,000	0	0	0	360,693	0	411,889	0	-309,626
Internally Restricted Reserves										
Election Expenses Reserve	150,000	0	0	0	0	150,000	0	0	0	0
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	500,000
Unexpended Capital Works Reserve	4,589,920	0	0	0	0	0	0	4,589,920	0	0
Developer Funds In Lieu Of Construction	2,060,939	515,316	0	0	0	300,000	0	0	0	2,276,255
Waste Management Reserve	3,143,682	0	0	0	0	700,000	0	0	0	2,443,682
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	614,949	0	0	180,974	0	0	0	0	0	795,923
	11,059,490	515,316	0	180,974	0	1,150,000	0	4,589,920	0	6,015,860
Unrestricted Reserves										
Working Capital Reserve	7,580,915	500,000	0	0	0	100,000	0	250,000	0	7,730,915
	7,580,915	500,000	0	0	0	100,000	0	250,000	0	7,730,915
Total Reserve Funds	18,853,360	1,265,316	0	180,974	0	1,610,693	0	5,251,809	0	13,437,148



10/01/2022

Approved by: Finance Manager

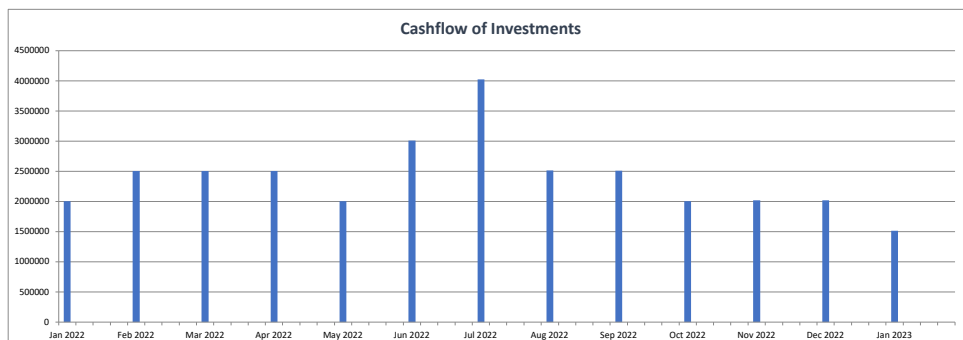
Section 2 Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/12/2021

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	0.35%	April 20, 2022	110		
AMP	S&P A2	\$ 1,500,000.00	0.75%	July 6, 2022	187		
AMP	S&P A2	\$ 1,500,000.00	0.80%	August 24, 2022	236		
AMP	S&P A2	\$ 1,000,000.00	1.00%	November 23, 2022	327		
AMP	S&P A2	\$ 1,000,000.00	1.00%	December 21, 2022	355	\$ 6,500,000.00	20.96%
Bank of Queensland	S&P A2	\$ 1,508,788.36	0.41%	July 13, 2022	194	\$ 1,508,788.36	4.86%
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	January 19, 2022	19		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	February 2, 2022	33		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	March 23, 2022	82		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	April 6, 2022	96		
Members Equity Bank	S&P A2	\$ 1,000,294.52	0.47%	June 29, 2022	180		
Members Equity Bank	S&P A2	\$ 1,500,000.00	0.43%	September 7, 2022	250		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.42%	October 5, 2022	278		
Members Equity Bank	S&P A2	\$ 1,001,687.67	0.67%	December 8, 2022	342	\$ 8,501,982.19	27.41%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	September 21, 2022	264		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	October 19, 2022	292		
Macquarie Bank Limited	S&P A1	\$ 1,003,643.84	0.50%	November 9, 2022	313	\$ 3,003,643.84	9.68%
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.27%	January 5, 2022	5		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.32%	February 23, 2022	54		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.33%	March 9, 2022	68		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 4, 2022	124		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 18, 2022	138		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	June 1, 2022	152		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.33%	June 15, 2022	166		
National Australia Bank	S&P A1+	\$ 1,503,498.08	0.69%	January 11, 2023	376	\$ 9,503,498.08	30.64%
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	July 27, 2022	208		
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	August 10, 2022	222	\$ 2,000,000.00	6.45%

TOTAL SHORT TERM INVESTMENT		\$ 31,017,919.26		Average Days to Maturity	188		100.00%
% OF TOTAL INVESTMENT PORTFOLIO	A1 & A1+ (max 100%)	46.8%	A2 (max 60%)	53.2%	A3 (max 40%)	0%	100%
Weighted Average Rate	0.49%	BBSW 90 Day Rate Benchmark		0.0677%			
GENERAL BANK FUNDS	\$ 2,541,309.16	Total Year To Date Budget Investment		-\$ 49,999.99			
TOTAL ALL FUNDS	\$ 33,559,228.42	Total Year to Date Investment Earnings		-\$ 65,041.42			



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 1%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,400,000	\$ 223,080	\$ 35,153	\$ 187,927	27.222

[Signature]

10/01/2022

Approved by: Finance Manager

Section 2
Financial Results

2.4 Debtor Control Accounts

31 December 2021

SUNDRY DEBTORS:							
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	
	74,910.08	27,500.00	28,147.75	5,658.00	650.00	12,954.33	
	100.00%	36.71%	37.58%	7.55%	0.87%	17.29%	

RATES:			
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME
Dec-21	\$1,884,432	\$475,932	6.02%
Dec-20	\$1,559,856		5.11%

TOTAL OVERDUE BY YEAR AND NUMBER OF PROPERTIES							
Year	Charged in 2021/2022	Charged in 2020/2021	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016
Overdue Amount	\$987,911	\$506,288	\$210,241	\$113,670	\$41,742	\$18,297	\$6,283
Cumulative Number Of Properties	2278	448	141	71	28	16	5

The overdue amount for 2021/22 is the September Rates plus interest charged on overdue rates and waste charges from prior years

INFRINGEMENTS:						
	2021/22	2020/21	2019/20	2018/19		
Animal Infringements	18,595	10,860	7,285	450	0	
Public Places	1,215	1,080	135	0	0	
Parking Infringements	11,465	8,150	580	2,695	40	
Litter Infringements	0	0	0	0	0	
Signs	0	0	0	0	0	
Other Law and Order	0	0	0	0	0	
Net Balance on Infringement Debts	31,275.00	20,090.00	8,000.00	3,145.00	40.00	
	100.00%	64.24%	25.58%	10.06%	0.13%	
Nmber of Infringments	371.00	232.00	64.00	74.00	1.00	

10/01/2022

Approved by: Finance Manager

Section 2

Financial Results

2.5 - Financial Indicators

	Target	2022	2021	2020	2019
Operating Surplus Ratio					
Total Operating Surplus/Deficit	> 0.00%	-21.59%	-18.88%	-18.87%	-23.02%
Total Operating Income					
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.					
Debt Service Ratio (External Loans)					
EBITDA	> 2	11.87	10.23	15.94	16.87
Net Debt Service Cost					
This ratio measures the availability of cash to service debt including interest, principal, and lease payments. Council's Net debt service ratio shows Council's debts (Annual principal repayment + interest) in relation to Council's Net income before Tax & Interest.					
Rate Coverage Percentage					
Rate Revenues	60% - 75%	66.24%	65.22%	66.61%	63.87%
Total Revenues					
This indicator shows the percentage of total revenue raised through rates income.					
Rates & Annual Charges Outstanding Percentage					
Rates & Annual Charges Outstanding	<5%	6.02%	4.13%	5.05%	3.88%
Rates & Annual Charges Collectible(Levied)					
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.					

SECTION 2

Financial Results

		2.6 - Creditor Accounts Paid	December 2021
	Creditor Name	Creditor Payment Type	Amount \$
5186	Members Equity Bank Limited	Investment	1,001,687.67
4256	AMP Bank	Investment	1,000,000.00
639	Cleanaway Pty Ltd.	General Creditors	330,344.14
V03223	Solar Energy Management Group Australia Pty Ltd	General Creditors	325,859.85
2	Australian Taxation Office - PAYG	General Creditors	264,803.00
V03451	M&J Builders Pty Ltd	General Creditors	263,638.94
V00122	Exeloo Pty Ltd	General Creditors	226,111.60
5104	JLM Contracting Services Pty Ltd	General Creditors	221,147.60
54	Powerwater	Utilities	201,112.38
V01904	Veolia Environmental Service (Australia) Pty Ltd	General Creditors	184,272.63
V00295	Jacana Energy	Utilities	176,834.76
3787	Total Event Services T/A Top End Sounds P/L	General Creditors	159,500.00
V03073	Programmed Property Services	General Creditors	114,480.59
V02521	Darwin Commercial Construction and Maintenance Pty	General Creditors	111,501.25
549	City of Darwin	General Creditors	108,248.88
V03453	Hardy Landscaping (NT) Pt Ltd	General Creditors	103,770.35
V00773	Akron Group NT Pty Ltd	General Creditors	81,677.48
V00318	StatewideSuper Clearing House	Superannuation	78,260.52
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	45,303.15
V03556	Belgravia Health & Leisure Group Pty Ltd	General Creditors	43,461.37
1607	Sterling NT Pty Ltd	General Creditors	42,219.79
4190	National Australia Bank	General Creditors	40,763.76
2587	Top End RACE	General Creditors	36,000.25
3438	NT Shade & Canvas Pty Ltd	General Creditors	34,418.45
V01982	Telensa Systems Pty Ltd	General Creditors	28,050.00
47	Telstra Corporation Ltd	General Creditors	27,088.64
938	Nightcliff Electrical	General Creditors	27,024.00
87	Industrial Power Sweeping Services Pty	General Creditors	20,192.50
V00368	iWater NT Pty Ltd	General Creditors	20,026.60
V01410	Preferred Training Networks P/L	General Creditors	19,360.00
3936	Arafura Tree Services and Consulting	General Creditors	19,283.00
V03625	Red Appointments NT Pty Ltd	General Creditors	15,524.52
5031	All Aspects Recruitment & HR Services	General Creditors	15,355.06
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	14,221.19
V01748	FE Technologies Pty Ltd	General Creditors	14,157.00
3880	PAWS Darwin Limited	General Creditors	11,707.66
V02579	Human Synergistics Pty Ltd	General Creditors	11,287.65
479	Jardine Lloyd Thompson Pty Ltd	General Creditors	11,000.00
V00599	Athina Pascoe-Bell	Elected Members	10,375.80
V02369	Maher Raumteen Solicitors	General Creditors	10,313.40
V03463	Top End Landscaping	General Creditors	10,010.00
V01991	Various Creditors	Refunds & Reimbursements	9,951.55
V03363	Arcos Consulting Pty Ltd	General Creditors	9,702.00
444	Ms Techy Masero	General Creditors	9,350.00
5254	True North	General Creditors	8,809.63
V03346	AKJ Services Pty Ltd	General Creditors	7,645.00
2199	SBA Office National	General Creditors	7,564.21
V02093	Light Source Solutions	General Creditors	7,496.50
5417	Institute of Public Works Engineering	General Creditors	6,820.00
V01619	Merit Partners Pty Ltd	General Creditors	6,715.50

SECTION 2

Financial Results

		2.6 - Creditor Accounts Paid	December 2021
Creditor Name	Creditor Payment Type	Amount \$	
V00120 Royal Life Saving Society (NT)	General Creditors	6,600.00	
V00157 McArthur Management Services (Vic) P/L	General Creditors	6,600.00	
V01936 Arjays Sales & Services Pty Ltd	General Creditors	6,425.10	
V03569 JB HI-FI Commercial	General Creditors	6,362.00	
V01584 Salary Packaging Australia	General Creditors	6,102.72	
26 Viva Energy Australia Pty Ltd	General Creditors	6,014.78	
V01590 MSKK Pty Ltd T/A Trojon Contractors	General Creditors	5,500.00	
5615 EcOz Environmental Consulting	General Creditors	5,456.00	
V01612 News Corp Australia	General Creditors	5,026.12	
V01009 Australian Parking and Revenue Control Pty Limited	General Creditors	4,950.00	
V03685 Peel Valentine Whitehead Partners Pty Ltd	General Creditors	4,950.00	
3683 Area9 IT Solutions	General Creditors	4,839.87	
5651 Minter Ellison Lawyers	General Creditors	4,722.83	
V03724 CyberCX Pty Ltd	General Creditors	4,707.68	
2977 Optic Security Group NT	General Creditors	4,674.98	
V02029 Server Room Specialists	General Creditors	4,180.00	
3099 Iron Mountain Australia Pty Ltd	General Creditors	4,153.67	
V03176 FUJIFILM Business Innovation Australia Pty Ltd	General Creditors	4,119.50	
5188 Palmerston Men's Shed	General Creditors	4,044.00	
V01664 BCA Engineers Pty Ltd	General Creditors	3,971.00	
V03707 Dash Media Pty Limited	General Creditors	3,960.00	
V02285 Territory Native Plants	General Creditors	3,904.66	
V00555 Rydges Palmerston	General Creditors	3,490.00	
V01593 Mercer Consulting (Australia) Pty Ltd	General Creditors	3,267.00	
V03425 CSS Services Pty Ltd ITF Corporate Strategic System	General Creditors	3,267.00	
V02563 Amcom Pty Ltd Acc no 68842	General Creditors	3,242.71	
V01486 Brainium Labs Pty Ltd	General Creditors	3,220.00	
V01570 Sarah Louise Henderson	Elected Members	3,204.07	
V02162 RMI Security - Conigrave Pty Ltd	General Creditors	3,128.51	
V03394 Larrikin Interactive Pty Ltd	General Creditors	3,000.00	
3313 Zip Print	General Creditors	2,915.00	
V00592 Dreamedia	General Creditors	2,915.00	
353 Otis	General Creditors	2,825.10	
V00617 Mojo Collective Pty Ltd	General Creditors	2,805.00	
V00193 Amcom Pty Ltd Acc no CN5439	General Creditors	2,733.50	
2336 Flick Anticimex Pty Ltd	General Creditors	2,640.95	
4007 The Ark Animal Hospital Pty Ltd	General Creditors	2,542.46	
V01573 Amber Garden	Elected Members	2,476.07	
V03336 Jo Robertson Pty Ltd ATF t/a Communicate NT	General Creditors	2,464.01	
V00399 Palmerston and Regional Basketball Association	General Creditors	2,405.00	
3594 Comics NT	General Creditors	2,398.00	
V01572 Lucy Morrison	Elected Members	2,316.07	
V01569 Benjamin Giesecke	Elected Members	2,314.40	
V01579 Damian Hale	Elected Members	2,314.40	
5131 Core Traffic Control Pty Ltd	General Creditors	2,244.00	
V00682 Leigh Dyson Plumbing	General Creditors	2,099.00	
V03719 Local Government NSW	General Creditors	2,090.00	
V00614 RTM - Dept. of the Attorney General and Justice	General Creditors	2,002.00	
V03757 Carleen Mitchell	Grants, Sponsorships, Donations & Prizes	2,000.00	
90 Local Government Association of the NT (LGANT)	General Creditors	1,980.00	

SECTION 2

Financial Results

		2.6 - Creditor Accounts Paid	December 2021
Creditor Name	Creditor Payment Type	Amount \$	
V03651 Danielle Eveleigh: (Main Account - BankSA)	Elected Members	1,938.29	
V03648 Mark Fraser	Elected Members	1,769.40	
256 The Bookshop Darwin	General Creditors	1,767.73	
2064 Larrakia Nation Aboriginal Corporation	General Creditors	1,750.00	
V03694 Anna Goat t/a Silver Goat	General Creditors	1,633.50	
4730 Sign City (NT) Pty Ltd	General Creditors	1,567.50	
V02306 Well Done International Pty Ltd	General Creditors	1,565.08	
V01420 CENTRELINK (PAYROLL)	General Creditors	1,552.06	
2965 KIK FM Pty Ltd	General Creditors	1,430.00	
53 Eggins Electrical	General Creditors	1,372.26	
V02167 Sanity Music Stores Pty Ltd	General Creditors	1,287.99	
2238 Hollands Print Solutions Pty Ltd	General Creditors	1,228.00	
V03727 Fleet Choice NT	General Creditors	1,159.00	
1469 RTM - Police, Fire and Emergency	General Creditors	1,145.00	
5410 Majestix Media Pty Ltd	General Creditors	1,144.00	
V00271 NTIT (Fuji Xerox Business Centre NT)	General Creditors	1,089.86	
V02599 Freddy's Car Installations	General Creditors	1,065.00	
V03684 Territory Traffic Surveys	General Creditors	1,000.00	
V03703 Kcreativ	General Creditors	1,000.00	
V01537 Ben's Tree Service Pty Ltd	General Creditors	935.00	
V01716 Bentley McGuinness Media Pty Ltd	General Creditors	900.00	
V03021 Tritanta Fitness NT	General Creditors	900.00	
4679 iSentia Pty Ltd	General Creditors	871.42	
5611 Steelmans Tools and Industrial Supplies	General Creditors	854.00	
V01076 DJ's Peak Fitness	General Creditors	850.00	
V03020 Ur Fitness DJ	General Creditors	850.00	
V01810 Jacana Energy - Payroll Deductions	General Creditors	830.00	
V01397 RSPCA Darwin	General Creditors	814.95	
V01277 Express Studios	General Creditors	800.00	
4482 Harvey Norman AV/IT Superstore Darwin	General Creditors	729.00	
435 Palmerston Regional Business Assoc (PRBA)	General Creditors	700.00	
V03259 Locklins Landscape Gardening	General Creditors	682.00	
48 Top End Line Markers Pty Ltd	General Creditors	666.60	
V01234 Mulga Security	General Creditors	666.60	
V01691 Blackwoods	General Creditors	635.51	
112 Beaurepaires	General Creditors	634.28	
4561 Bendesigns	General Creditors	631.40	
V00542 Industry Health Solutions	General Creditors	627.00	
399 St John Ambulance (NT) Incorporated	General Creditors	603.46	
5163 Lindsay & Linda Masters - Eclipse	General Creditors	600.00	
V03623 Palmerston Hobby Ceramics	General Creditors	600.00	
18 Integrated Land Information System	General Creditors	535.20	
V00200 Red Earth Automotive Pty Ltd	General Creditors	531.25	
4528 Miranda's Armed Security Officers Pty	General Creditors	506.00	
5036 Dormakaba Aust P/L T/as Territory Door Services	General Creditors	506.00	
2186 Optus Billing Services Pty Ltd	General Creditors	505.00	
V03748 Brendan Pringle	Grants, Sponsorships, Donations & Prizes	500.00	
V03756 A Lawlor	Grants, Sponsorships, Donations & Prizes	500.00	
3829 Fairy Jill's Enchanted Entertainment	General Creditors	495.00	
V03228 Next Level Gym	General Creditors	495.00	

SECTION 2

Financial Results

		2.6 - Creditor Accounts Paid	December 2021
Creditor Name	Creditor Payment Type	Amount \$	
V02277 Mowbray Investments Pty Ltd - On The Menu Catering	General Creditors	464.10	
2915 Territory Uniforms	General Creditors	454.38	
35 WINC Australia Pty Limited	General Creditors	452.85	
V00354 Elders Real Estate Palmerston	General Creditors	434.00	
V03728 Tutt Bryant Heavy Lift & Shift	General Creditors	429.00	
4398 Quality Indoor Plants Hire	General Creditors	426.23	
1580 The Exhibitionist	General Creditors	412.50	
2103 Australia Day Council NT Inc (Darwin)	General Creditors	400.00	
V03652 Danielle Eveleigh (\$400 Only - Bendigo Bank)	Elected Members	400.00	
V00831 Powerfunk Records Pty Ltd.	General Creditors	396.00	
V03690 Clickstarter	General Creditors	396.00	
4141 Stancan Design - eprint	General Creditors	390.00	
V03368 Larrikin House Pty Ltd	General Creditors	375.00	
V03612 Tickled Pink Catering (Elefteria Nowlan)	General Creditors	375.00	
V00943 Rentokil Initial P/L - T/a NT Pest & Weed Control	General Creditors	371.00	
V03626 CouncilJobs Holdings Pty. Ltd atf K&T Family Trust	General Creditors	335.50	
V03596 Zesty Productions	General Creditors	335.00	
4508 News 4 U	General Creditors	326.20	
V02474 HMG - Heath Motor Group Pty Ltd (Isuzu)	General Creditors	318.79	
272 City Wreckers	General Creditors	308.00	
V03657 WEST ARNHAM REGIONAL COUNCIL	General Creditors	302.50	
V00022 Officeworks	General Creditors	266.45	
V01948 Scorptec Computers -Scorpion Technology Unit Trust	General Creditors	255.00	
V03706 Alfiya Pocock	General Creditors	250.00	
4065 Southern Cross Protection Pty Ltd	General Creditors	231.20	
V01452 CrossFit Palmerston	General Creditors	220.00	
V03262 WOW Wipes	General Creditors	217.80	
V00939 Defend Fire Services Pty Ltd	General Creditors	200.00	
V02115 Elizabeth Abdoo (Libby)	General Creditors	200.00	
V01812 C R Campbell - Electrical and Data Contractors	General Creditors	198.00	
5676 Royal Wolf Trading Australia Pty Ltd	General Creditors	191.82	
566 Stickers & Stuff	General Creditors	170.00	
3428 Bunnings Group Limited	General Creditors	156.50	
V02075 FL Pools Pty Ltd T/a Figleaf Pool Products	General Creditors	154.00	
V01065 Forever Fitness and Training - (AL & MN Dainty)	General Creditors	150.00	
V01434 Jessica Watson	General Creditors	150.00	
V02379 Paint and Create Darwin	General Creditors	150.00	
V03613 Sands of Time Designs	General Creditors	150.00	
5315 Adamant Property Services Pty Ltd	General Creditors	138.33	
V00782 Arieta Namakadre	General Creditors	125.00	
V00966 Veronica Hodges	General Creditors	125.00	
V01809 APM	General Creditors	125.00	
V00075 Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	121.77	
36 Darwin Lock & Key	General Creditors	110.00	
5435 Access Hardware (NT) Pty Ltd	General Creditors	110.00	
V03035 Darwin Mobile Detailers	General Creditors	110.00	
1625 Precision Engraving	General Creditors	100.25	
2093 Sacred Heart Primary School	Grants, Sponsorships, Donations & Prizes	100.00	
895 Bakewell Primary School	Grants, Sponsorships, Donations & Prizes	100.00	
853 Woodroffe Primary School	General Creditors	100.00	

SECTION 2
Financial Results

2.6 - Creditor Accounts Paid December 2021

Creditor Name	Creditor Payment Type	Amount \$
V01030 Forrest Parade School	General Creditors	100.00
3648 Mobile Locksmiths Australia Pty Ltd	General Creditors	88.00
3788 HPA Incorporated	General Creditors	60.00
4871 Reface Industries	General Creditors	40.75
V01257 Tiffany Brown	General Creditors	23.00
		5,800,523.24
Percentage of this month's payments made to local suppliers (excludes investments placed)		87%



10/01/2022

Approved by: Manager Finance

SECTION 2 Financial Results

2.7 - Creditor Accounts Outstanding December 2021

Creditor No.	Creditor Name	Amount \$
V03692	Lucid Consulting Engineers (NT) Pty Ltd	3,157.00
938	Nightcliff Electrical	1,042.30
4737	D & L Plumbing & Gasfitting	1,036.20
V00882	Darwin Photography Professionals	420.00
4561	Bendesigns	412.50
5122	NT Electrical Group	165.00
5036	Dormakaba Aust P/L T/as Territory Door Services	132.00
V03735	Shenayah Ellis	125.00
V03736	Michelle Petty	71.00
V03733	Robyn P Allen	50.00
5676	Royal Wolf Trading Australia Pty Ltd	(191.82)
5640	Think Water - Winnellie & Virginia	(9,248.72)
4190	National Australia Bank	(16,522.19)
		(19,351.73)

Please note that the Think Water & Royal Wolf credits relates to a Credit Note issued by Supplier to be offset against future invoices
Please note that the NAB credit relates to the Credit Card End of Month automatic Payment waiting for invoices to be entered after reconciliations are complete
Please note that all creditors are outstanding less than 30days



10/01/2022

Approved by: Manager Finance

COUNCIL AGENDA Attachment 13.2.5.1

Section 2

Financial Results

2.8 - Waste Charges as at

31 December 2021

Waste Management

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Income									
Rates & Charges	6,801,273	6,857,371	100.82%	0	0.00%	6,857,371	100.82%	6,801,273	101%
Capital Grants Received	400,000	0	0.00%	0	0.00%	0	0.00%	56,000	0%
Income	7,201,273	6,857,371	95.22%	0	0.00%	6,857,371	95.22%	6,857,273	100%
Operating Expenditure									
Employee Costs	-640,533	-320,267	50.00%	0	0.00%	-320,267	50.00%	-320,267	100%
Professional Services	-40,000	-34,063	85.16%	-14,970	37.43%	-49,033	122.58%	-12,778	267%
Educational Resources	-80,000	-21,555	26.94%	0	0.00%	-21,555	26.94%	-39,998	54%
Grants / Donations/Contributions Paid	-20,000	-24,656	123.28%	0	0.00%	-24,656	123.28%	-9,998	247%
Utilities	-20,000	-3,967	19.83%	0	0.00%	-3,967	19.83%	-9,996	40%
Street Sweeping	-320,000	-91,219	28.51%	-113,393	35.44%	-204,612	63.94%	-160,002	57%
Litter Collection	-538,000	-194,140	36.09%	-111,478	20.72%	-305,617	56.81%	-269,004	72%
Domestic Bin Collection	-2,146,891	-938,279	43.70%	-94,669	4.41%	-1,032,948	48.11%	-1,090,442	86%
Kerb Side Collections	-160,000	-198,838	124.27%	-1,320	0.82%	-200,158	125.10%	-160,000	124%
Tip Recharge Domestic Bin collection	-858,169	-399,774	46.58%	-71,667	8.35%	-471,442	54.94%	-429,085	93%
Transfer Station	-1,223,766	-493,949	40.36%	-96,507	7.89%	-590,457	48.25%	-611,886	81%
Loan Repayments	-39,585	-21,243	53.67%	0	0.00%	-21,243	53.67%	-21,092	101%
Tip Recharge Transfer Station	-366,180	-179,847	49.11%	-31,131	8.50%	-210,979	57.62%	-183,090	98%
Operating Expenditure	-6,453,124	-2,921,798	45.28%	-535,135	8.29%	-3,456,933	53.57%	-3,317,638	88%
Capital Expenditure									
Reserve Funded Capital Works	-1,100,000	-79,556	7.23%	-48,324	4.39%	-127,880	11.63%	-1,100,000	7.23%
Capital Expenditure	-1,100,000	-79,556	7.23%	-48,324	4.39%	-127,880	11.63%	-1,100,000	7%
Borrowings									
Repayments - Archer Loan Principal	-234,634	-115,943	49.41%	0	0.00%	-115,943	49.41%	0	
Borrowings	-234,634	-115,943	49.41%	0	0.00%	-115,943	49.41%	0	0.00%
Profit/(Loss)	-586,485	3,740,074		-583,459		3,156,614		2,439,636	



10/01/2022

Approved by: Finance Manager

COUNCIL AGENDA
Attachment 13.2.5.1
Section 2

Financial Results

2.9 - Commercial Leases as at 31 December 2021

Commercial Leases

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	Total YTD Actuals + Commitments \$	% YTD Actual + Committed	YTD Budget	% YTD Actuals of YTD Budget
Income									
Library Services	22,676	16,243	71.63%	0	0.00%	16,243	72%	11,336	143%
Director Finance & Governance	66,891	37,157	55.55%	0	0.00%	37,157	56%	33,444	111%
Civic Centre	105,000	72,826	69.36%	0	0.00%	72,826	69%	52,500	139%
Income	194,567	126,225	64.87%	0	0.00%	126,225	65%	97,280	130%
Expenditure									
Director Finance & Governance	-12,171	-8,679	71.31%	-378	3.11%	-9,057	74%	33,444	-26%
Expenditure	-12,171	-8,679	71.31%	-378	3.11%	-9,057	74%	33,444	-26%
Profit/(Loss)	182,396	117,546		-378		117,168		130,724	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month



10/01/2022

Approved by: Finance Manager

Section 2 Financial Results

2.10 - Council Loans

31 December 2021

Internal Loan - Making the Switch Balances

1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Loan Balance at 1/07/2021	2,824,233

Internal Loan - Making the Switch

Principal as of 1/7/2021	Principal Loan Repayments for 2021/22	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan balance as of 30/06/2022
2,824,233	321,849	158,849	70,309	37,230	2,502,384
	321,849	158,849	70,309	37,230	2,502,384

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer.

External Loan - Archer Landfill Rehabilitation Balances	
Loan from NAB	1,960,000
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Repayments 2020/21	-228,285
Loan Balance at 1/07/2021	1,510,301

External Loan - Archer Landfill Rehabilitation

Principal as of 1/7/2021	Principal Loan Repaid as at 1/07/2021	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan balance as of 30/06/2022
1,510,301	234,504	115,943	39,585	21,243	1,275,797

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.



10/01/2022

COUNCIL AGENDA

Attachment 13.2.5.1

Section 2

Financial Results

2.11 - Elected Member Expenses

31 December 2021

Elected Members

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Expenditure									
Uniforms / Clothes Purchased	0	-1,079	0.00%	0	0.00%	-1,079	0.00%	0	0.00%
Mayoral Allowance	-87,636	-44,104	50.33%	0	0.00%	-44,104	50.33%	-43,818	101%
Mayoral Electoral Allowance	-23,066	-11,629	50.41%	0	0.00%	-11,629	50.41%	-11,532	101%
Mayoral Professional Dev Allowance	-3,753	-2,555	68.07%	0	0.00%	-2,555	68.07%	-1,875	136%
Deputy Mayoral Allowance	-32,405	-15,611	48.17%	0	0.00%	-15,611	48.17%	-16,200	96%
Deputy Mayoral Electoral Allowance	-5,768	-2,781	48.21%	0	0.00%	-2,781	48.21%	-2,886	96%
Elected Members Allowances	-94,570	-48,182	50.95%	0	0.00%	-48,182	50.95%	-47,286	102%
Elected Members Electoral Allowance	-34,606	-17,598	50.85%	0	0.00%	-17,598	50.85%	-17,302	102%
Elected Members Professional Dev Allowance	-26,272	0	0.00%	0	0.00%	0	0.00%	-13,134	0%
Elected Members Meeting Allowance	-63,049	-10,350	16.42%	0	0.00%	-10,350	16.42%	-31,524	33%
Information Technology Capital Entitlement	-1,986	-5,329	268.33%	0	0.00%	-5,329	268.33%	-990	538%
Communications Entitlement	-6,400	-2,303	35.99%	0	0.00%	-2,303	35.99%	-3,202	72%
Acting Mayor Allowance	-10,000	0	0.00%	0	0.00%	0	0.00%	-5,002	0%
Acting Mayor Electoral Allowance	-2,000	0	0.00%	0	0.00%	0	0.00%	-998	0%
Contractors	-101,680	-256,048	251.82%	0	0.00%	-256,048	251.82%	-101,680	252%
Stationery & Office Consumables	-500	-710	141.98%	0	0.00%	-710	141.98%	-248	286%
Printing & Photocopying Costs	-2,000	-674	33.68%	0	0.00%	-674	33.68%	-1,002	67%
Furniture & Equipment expensed	-1,390	-390	28.06%	0	0.00%	-390	28.06%	-694	56%
Other Expenses	-7,500	-9,569	127.58%	-379	5.05%	-9,947	132.63%	-3,750	255%
Food & Catering Costs	-10,500	-7,708	73.41%	0	0.00%	-7,708	73.41%	-5,250	147%
Course Seminar & Conference Registration	-10,000	-12,116	121.16%	0	0.00%	-12,116	121.16%	-5,002	242%
Air Travel	-4,000	0	0.00%	0	0.00%	0	0.00%	-2,002	0%
Travel Accommodation	-2,000	0	0.00%	0	0.00%	0	0.00%	-998	0%
Travel Related Costs Other	-1,000	-347	34.65%	0	0.00%	-347	34.65%	-502	69%
Operating Expenditure	-532,081	-449,080	84.40%	-379	0.07%	-449,458	84.47%	-316,877	142%


Approved by: Finance Manager

10/01/2022

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

14.2.1 Local Government Immediate Priority Grant Approval

THAT correspondence from the Minister for Local Government received on 6 January 2021 entitled Local Government Immediate Priority Grant Approval be received and noted.

COUNCIL AGENDA Attachment 14.2.1.1



MINISTER FOR LOCAL GOVERNMENT

Parliament House
State Square
Darwin NT 0800
minister.paech@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5688

Mr Luccio Cercarelli
Chief Executive Officer
City of Palmerston
PO Box 1
PALMERSTON NT 0831

Dear Mr Cercarelli

Luccio,

Thank you for the funding applications submitted for the Local Government Immediate Priority Grants for 2021-22.

I am pleased to advise that I have approved the following Local Government Immediate Priority Grant to your council:

- \$110 300 – towards the upgrade of two service vehicles with custom animal holding pens. The upgrade includes: air vents, shelter from the weather and cage lifting support.

Your council will receive further correspondence from the Department of the Chief Minister and Cabinet regarding payment of this grant.

Yours sincerely

A handwritten signature in blue ink, appearing to be "CP", written over the words "Yours sincerely".

CHANSEY PAECH



14.2.2 Local Government Immediate Priority Grant Unsuccessful

THAT correspondence from the Department of The Chief Minister and Cabinet received on 13 January 2022 entitled Local Government Immediate Priority Grant Unsuccessful be received and noted.

COUNCIL AGENDA

Attachment 14.2.2.1



Department of
**THE CHIEF MINISTER AND
CABINET**

Mezzanine Floor, Highway House
Palmerston NT 0830

Postal address
GPO Box 4369
Darwin NT 0801

E: michelle.walker@nt.gov.au

T: 08 8999 8347

File reference: 2021/271-14~6

12 January 2022

Mr Luccio Cercarelli
Chief Executive Officer
City of Palmerston
PO Box 1
PALMERSTON NT 0831
Via email: luccio.cercarelli@palmerston.nt.gov.au

Dear Mr Cercarelli

RE: Local Government Immediate Priority Grant 2021-22

I am writing in relation to the application submitted for consideration in the 2021-22 Local Government Immediate Priority Grant program.

Please be advised the application outlined below has been unsuccessful:

- \$450 000 – towards the stage 3 and 4 upgrade of the Palmerston Dog Pound to address capacity issues, and a separate area for aggressive dogs.

A formal invitation to participate in the 2022-23 Local Government Priority Immediate Priority Grant program will be sent when the next funding round opens.

Please note that previously unsuccessful submissions will not be re-considered in future grant rounds. Applications are to be submitted through GrantsNT once the grant round is open and your council receives an invitation to apply.

If you have any queries regarding the Local Government Immediate Priority Grant processes please contact Donna Hadfield on 8999 8820 or email at lg.grants@nt.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read "mwalker".

MICHELLE WALKER
Regional Executive Director
Darwin, Palmerston and Litchfield Regional Network Group

A Place for People

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 1 February 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES

1st Ordinary Council Meeting Tuesday 14 December 2021

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 14 December 2021 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Sarah Henderson
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Amber Garden
Councillor Ben Giesecke
Councillor Damian Hale
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer/General Manager
Community and Culture, Amelia Vellar
General Manager Infrastructure, Nadine Nilon
People and Customer Manager, Emma Blight
Executive Officer - Strategic Projects, Francheska Gobel
City Operations Manager, Michael Taylor
Private Works Engineer, Wesley Zhang
Minute Secretary, Chloe Hayes

GALLERY

One member of the public
Member for Blain, Mark Turner

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Deputy Mayor Henderson
Seconded: Councillor Eveleigh

1. THAT the leave of absence received from Mayor Pascoe-Bell for 26 December 2021 to 16 January 2022 inclusive be received and noted.
2. THAT the leave of absence received from Deputy Mayor Henderson for 21 December 2021 to 8 January 2022 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Eveleigh for 3 January to 5 January 2022 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Giesecke for 27 January to 30 January 2022 inclusive be received and noted.

CARRIED 10/123 – 14/12/2021

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

Initials: _____

5.2 Staff

Moved: Councillor Eveleigh
Seconded: Councillor Garden

THAT the Declaration of Interest received from Chief Executive Officer for Item 25.1.3 be received and noted.

CARRIED 10/124 – 14/12/2021

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Garden
Seconded: Councillor Hale

THAT the Minutes of the Council Meeting held on 16 November 2021 pages 10597 to 10606 be confirmed with the following amendments:

- The recommendations from Item 13.1.2 entitled Laneway Closure Request - Castor Court be removed.

CARRIED 10/125 – 14/12/2021

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Henderson

THAT Report entitled Mayoral Update Report - December 2021 be received and noted.

CARRIED 10/126 – 14/12/2021

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

Initials: _____

COUNCIL MINUTES

10.1 Moving Confidential Items into Open

Nil

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Garden
Seconded: Councillor Eveleigh

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
24.1	Government Relations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.1	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.2	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.1.3	Council Committee Recommendation	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or

Initials: _____

COUNCIL MINUTES

		both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
--	--	---

CARRIED 10/127 – 14/12/2021

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Laneway Closure - Castor Court Additional Information

Moved: Deputy Mayor Henderson

Seconded: Councillor Eveleigh

1. THAT Report entitled Laneway Closure - Castor Court Additional Information be received and noted.
2. THAT Council retrieves Report entitled Laneway Closure Request – Castor Court from the table and that this be the next item of consideration in the agenda.

CARRIED 10/128 – 14/12/2021

Laneway Closure Request - Castor Court

Moved: Mayor Pascoe-Bell

Seconded: Councillor Garden

1. THAT Report entitled Laneway Closure Request - Castor Court be received and noted.
2. THAT Council declines the Castor Court laneway closure request due to the laneway not meeting the required closure requirements of Council's Laneway Management Policy.
3. THAT the night-time closure of the Castor Court laneway continue for a further 12 months, with a review no later than December 2022 with modifications to be undertaken to the gates to mitigate climbing within 3 months.

CARRIED 10/129 – 14/12/2021

13.1.2 Laneway Treatment Review

Initials: _____

Moved: Deputy Mayor Henderson
Seconded: Councillor Fraser

1. THAT Report entitled Laneway Treatment Review be received and noted.
2. THAT Council approve the continuation of the existing eleven temporary part time laneway closures and six full time closures for a twelve month period, with a report to be prepared for Council by December 2022 following the further assessment of laneways as discussed within this report.
3. THAT Council write to adjacent landowners of temporarily closed laneways advising of the continuation of closures.

CARRIED 10/130 – 14/12/2021

13.1.3 Zuccoli Community Hub Community Consultation

Moved: Councillor Hale
Seconded: Councillor Eveleigh

1. THAT Report entitled Zuccoli Community Hub Community Consultation be received and noted.
2. THAT a draft final Masterplan which takes into consideration the community consultation outcomes be developed and presented to Council in February 2022.

CARRIED 10/131 – 14/12/2021

13.1.4 No More Campaign - United Nations 16 Days of Activism Against Gender-Based Violence

Moved: Councillor Morrison
Seconded: Councillor Eveleigh

1. THAT Report entitled No More Campaign - United Nations 16 Days of Activism Against Gender-Based Violence be received and noted.
2. THAT Council endorse official support from City of Palmerston for the *No More Campaign* and all associated actions to raise awareness and reduce domestic and family violence.

CARRIED 10/132 – 14/12/2021

13.1.5 Community Benefit Scheme - Sponsorship - Palmerston Cricket Club

Moved: Councillor Hale
Seconded: Councillor Garden

1. THAT Report entitled Community Benefit Scheme - Sponsorship - Palmerston Cricket Club be received and noted.

Initials: _____

2. THAT Council approves the \$5,000 Platinum and Corporate Sponsorship Proposal from the Palmerston Cricket Club to be funded from the Community Benefit Scheme as detailed in Report entitled Community Benefit Scheme - Sponsorship - Palmerston Cricket Club.

CARRIED 10/133 – 14/12/2021

13.1.6 2021 Palmerston Local Government Election - Outcomes

Moved: Councillor Garden
Seconded: Councillor Eveleigh

1. THAT Report entitled 2021 Palmerston Local Government Election - Outcomes be received and noted.
2. THAT Council advise the Northern Territory Electoral Commission that Council will not be undertaking non-voting follow up action following the 2021 City of Palmerston Local Government Election.

CARRIED 10/134 – 14/12/2021

13.1.7 Local Roads and Community Infrastructure Phase Three

Moved: Councillor Garden
Seconded: Deputy Mayor Henderson

1. THAT Report entitled Local Roads and Community Infrastructure Phase Three be received and noted.
2. THAT Council approve the following projects for Phase 3 of the Australian Government Local Road and Community Infrastructure Program, as outlined within the report with a total allocation of \$823,778;
 - Accessible Play Infrastructure
 - Lake Infrastructure and Amenity Renewal and Upgrade
 - Playground Shade
 - Road Floodway Indicators
 - Durack Arts Centre Air-Conditioning and Solar
 - Community Facility Bathroom Renewal

CARRIED 10/135 – 14/12/2021

13.1.8 Preparing Australian Communities for Projects of Local Significance - Grant Request

Moved: Councillor Eveleigh
Seconded: Councillor Morrison

1. THAT Report entitled Preparing Australian Communities for Projects of Local Significance - Grant Request be received and noted.
2. THAT Council approve the submission of an application for a grant under the Australian Government Preparing Australia Program to co-fund the installation of back-up

Initials: _____

emergency power generation to the Palmerston Recreation Centre and the Palmerston Library with Council's contribution to be funded from the Working Capital Reserve.

3. THAT Council approve the movement of \$200,000 from the Working Capital Reserve subject to a successful City of Palmerston, preparing Australian Communities Program, application.

CARRIED 10/136 – 14/12/2021

13.1.9 Neighbourhood Programs

Moved: Councillor Morrison
Seconded: Councillor Fraser

1. THAT Report entitled Neighbourhood Programs be received and noted.
2. THAT Council refer the 1,000 Play Streets initiative to the 2022/23 Draft Budget process for consideration.

CARRIED 10/137 – 14/12/2021

13.2 Receive and Note Reports

13.2.1 Financial Report for the Month of November 2021

Moved: Councillor Garden
Seconded: Councillor Fraser

THAT Report entitled Financial Report for the Month of November 2021 be received and noted.

CARRIED 10/138 – 14/12/2021

13.2.2 City of Palmerston - Community Benefit Scheme - December Update

Moved: Councillor Morrison
Seconded: Deputy Mayor Henderson

THAT Report entitled City of Palmerston - Community Benefit Scheme - December Update be received and noted.

CARRIED 10/139 – 14/12/2021

13.2.3 Gray Community Hall Project Update

Moved: Councillor Fraser
Seconded: Deputy Mayor Henderson

THAT Report entitled Gray Community Hall Project Update be received and noted.

CARRIED 10/140 – 14/12/2021

Initials: _____

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

14.2.1 Charges

Moved: Councillor Garden
Seconded: Councillor Fraser

THAT correspondence received from the Department of the Chief Minister and Cabinet dated 20 May 2021 entitled Charges be received and noted.

CARRIED 10/141 – 14/12/2021

14.2.2 Disaster Recovery Funding Arrangements

Moved: Deputy Mayor Henderson
Seconded: Councillor Fraser

THAT correspondence received from the Department of the Chief Minister and Cabinet dated 4 November 2021 entitled Disaster Recovery Funding Arrangements be received and noted.

CARRIED 10/142 – 14/12/2021

14.2.3 Appointment of Members for Development Consent Authority

Moved: Councillor Eveleigh
Seconded: Councillor Garden

THAT correspondence received from the Department for Infrastructure, Planning and Logistics dated 29 November 2021 entitled Appointment of Members for Development Consent Authority be received and noted.

CARRIED 10/143 – 14/12/2021

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

Initials: _____

COUNCIL MINUTES

17.1 Acting Mayor

Moved: Councillor Giesecke
Seconded: Councillor Garden

THAT Councillor Giesecke be Acting Mayor for period 26 December 2021 to 8 January 2022 inclusive, as Mayor and Deputy Mayor are on leave.

CARRIED 10/144 – 14/12/2021

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Garden
Seconded: Deputy Mayor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 18 January 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/145 – 14/12/2021

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Deputy Mayor Henderson

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/146 – 14/12/2021

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Deputy Mayor Henderson
Seconded: Councillor Garden

THAT the meeting be adjourned for 10 minutes.

CARRIED 10/147 – 14/12/2021

The meeting adjourned at 6.52pm.

The open section of the meeting closed at 6:58pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7:43pm.

Initials: _____



A Place for People

COUNCIL MINUTES

Chair

Print Name

Date

Initials: