

# AGENDA 1st Ordinary Council Meeting Tuesday 14 December 2021

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

#### **COVID-19 Statement of Commitment**

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles





# TABLE OF CONTENT

1	ACK	(NOWLEDGEMENT OF COUNTRY	5
2	OPE	ENING OF MEETING	5
3	APC	DLOGIES AND LEAVE OF ABSENCE	5
	3.1	Apologies	5
	3.2	Leave of Absence Previously Granted	5
	3.3	Leave of Absence Request	5
4	REC	QUEST FOR AUDIO/AUDIOVISUAL CONFERENCING	5
5	DEC	CLARATION OF INTEREST	5
	5.1	Elected Members	5
	5.2	Staff	5
6	COI	NFIRMATION OF MINUTES	5
	6.1	Confirmation of Minutes	5
	6.2	Business Arising from Previous Meeting	5
7	MA	YORAL REPORT	5
	7.1	Mayoral Update Report - December 2021	6
8	DEF	PUTATIONS AND PRESENTATIONS	9
9	PUE	BLIC QUESTION TIME (WRITTEN SUBMISSIONS)	9
10	COI	NFIDENTIAL ITEMS	9
	10.1	Moving Confidential Items into Open	9
	10.2	Moving Open Items into Confidential	9



10.3 Confidential Items	9
11 PETITIONS	10
12 NOTICES OF MOTION	10
13 OFFICER REPORTS	10
13.1 Action Reports	11
13.1.1 Laneway Closure - Castor Court Additional Information	11
13.1.2 Laneway Treatment Review	17
13.1.3 Zuccoli Community Hub Community Consultation	25
13.1.4 No More Campaign - United Nations 16 Days of Activism Against Gender-B	Based
Violence	40
13.1.5 Community Benefit Scheme - Sponsorship - Palmerston Cricket Club	47
13.1.6 2021 Palmerston Local Government Election - Outcomes	54
13.1.7 Local Roads and Community Infrastructure Phase Three	59
13.1.8 Preparing Australian Communities for Projects of Local Significance - Grant	Request.64
13.1.9 Neighbourhood Programs	68
13.2 Receive and Note Reports	114
13.2.1 Financial Report for the Month of November 2021	114
13.2.2 City of Palmerston - Community Benefit Scheme - December Update	145
13.2.3 Gray Community Hall Project Update	152
14 INFORMATION AND CORRESPONDENCE	158
14.1 Information	158
14.2 Correspondence	158



14.2.1 Charges	158
14.2.2 Disaster Recovery Funding Arrangements	161
14.2.3 Appointment of Members for Development Consent Authority	166
15 REPORT OF DELEGATES	168
16 QUESTIONS BY MEMBERS	168
17 GENERAL BUSINESS	168
18 NEXT ORDINARY COUNCIL MEETING	168
19 CLOSURE OF MEETING TO PUBLIC	168
20 ADJOURNMENT OF MEETING AND MEDIA LIAISON	168



- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
  - 3.1 Apologies
  - 3.2 Leave of Absence Previously Granted
  - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
  - 5.1 Elected Members
  - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
  - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 16 November 2021 pages 10597 to 10606 be confirmed with the following amendments:

- The recommendations from Item 13.1.2 entitled Laneway Closure Request Castor Court be removed.
- 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT



## MAYORAL REPORT

1st Ordinary Council Meeting

AGENDA ITEM: 7.1

**REPORT TITLE:** Mayoral Update Report - December 2021

MEETING DATE:Tuesday 14 December 2021AUTHOR:Mayor, Athina Pascoe-Bell

#### **COMMUNITY PLAN**

Governance: Council is trusted by the community and invests in things that the public value.

#### **PURPOSE**

This report provides Council with a summary of the recent activities of the Mayor, on behalf of Council.

#### **KEY MESSAGES**

- \$100,000 Recreational Fishing Grant awarded for the Palmerston Lakes Water Quality Improvement Project from Minister Kirby.
- Gray Community Hall Sneak Peek.
- Elected Member and Staff Christmas Breakfast.
- Attended the Diwali 2021 Celebrations.
- Attended the 2021 Northern Territory Learning Commission end of year celebration.
- Attended the Palmerston Ballet School End of Year Concert.
- 2021 Senior Years Presentation Awards Event at Mackillop Catholic College.

#### **RECOMMENDATION**

1. THAT Report entitled Mayoral Update Report - December 2021 be received and noted.

#### DISCUSSION

#### Recreational Fishing Grant Awarded to City of Palmerston

On 4 December City of Palmerston were awarded \$100,000 in Recreational Fishing Grants for the Palmerston Lakes Water Quality Improvement project. This funding will be used to install additional aerators in Palmerston lakes to assist with improving water quality. The program aligns with the Palmerston Lakes Management Plan.





#### **Gray Community Hall Sneak Peek**

On 5 November community members attended a tour of the Gray Community Hall and were the first in the community to see and stand inside the 'under construction' Community Hall space. I attended alongside Deputy Mayor Henderson and Councillor Fraser. It was fantastic to see the community members taking interest in our local projects. Gray Community Hall will offer an open space for community members and groups to hire for events and functions and is a much-loved home to a number of community groups.







#### **POLICY IMPLICATIONS**

There are no policy implications for this report.

#### **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications relating to this report.

#### RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

#### **ATTACHMENTS**

Nil



- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS
  - 10.1 Moving Confidential Items into Open
  - 10.2 Moving Open Items into Confidential
  - 10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
24.1	Government Relations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.1	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.2	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.1.3	Council Committee Recommendation	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.



- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS



# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.1.1

REPORT TITLE: Laneway Closure - Castor Court Additional Information

**MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** City Operations Manager, Michael Taylor **APPROVER:** Chief Executive Officer, Luccio Cercarelli

#### **COMMUNITY PLAN**

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

#### **PURPOSE**

This Report provides Council with additional information relating to Laneway Closure Request - Castor Court as requested.

#### **KEY MESSAGES**

- At the 2nd Ordinary Meeting of November 2021, the report entitled Laneway Closure Request -Castor Court was laid on the table due to further information requested relating to the public consultation of residents and review of distances to services relating to the laneway categorisation.
- Council conducted a letter drop to 24 properties most likely to use the laneway, providing the option of completing the survey by phone call, email response or during a scheduled door knocking exercise.
- Of the 16 responses received, 50% supported the closure, 31% were against the closure and 19% provided a neutral stance.
- The eight (8) responses supporting the closure stated they rarely use the laneway and have experienced anti-social behaviour in the past that they consider is attributed to through traffic from the laneway.
- The five (5) responses against the closure generally used the laneway frequently, providing various examples of uses.
- Further information relating to the laneway category calculation has been provided within this report.
- This report provides additional information which should be considered in conjunction with the original report, to enable the November report to be retrieved from the table and considered at this meeting.

#### **RECOMMENDATION**

- 1. THAT Report entitled Laneway Closure Castor Court Additional Information be received and noted.
- 2. THAT Council retrieves Report entitled Laneway Closure Request Castor Court from the table and that this be the next item of consideration in the agenda.



#### BACKGROUND

At the 2<sup>nd</sup> Ordinary Council Meeting of 16 November 2021 Council made the following decisions:

#### Procedural Motion

Moved: Deputy Mayor Henderson Seconded: Councillor Eveleigh

THAT item number 13.1.2 Report entitled Laneway closure request Castor Court lay on the table subject to further information regarding distance to alternative services in Woodroffe, consideration of category and further public consultation with residents of Castor Court and a further report by 14 December 2021.

CARRIED 10/102 - 16/11/2021

#### 13.1.2 Laneway Closure Request - Castor Court

- 1. THAT Report entitled Laneway Closure Request Castor Court be received and noted.
- 2. THAT Council declines the Castor Court laneway closure request due to the laneway not meeting the required closure requirements of Council's Laneway Management Policy.
- 3. THAT the night-time closure of the Castor Court laneway continues for a further 12 months, with a review no later than December 2022.
- 4. THAT the Mayor write to the relevant Minister(s) in relation to anti-social behaviour and potential multi-agency approach to address reported issues in Castor Court, Woodroffe.

This report presents the additional information requested for Council's consideration and recommends the original and associated report be retrieved and considered at the meeting.

#### **DISCUSSION**

The report entitled Laneway closure request Castor Court was laid on the table subject to further information regarding distance to alternative services in Woodroffe, consideration of category and further public consultation with residents of Castor Court. This information has been obtained and is provided below.

#### **Immediate Vicinity Survey**

Section 4.2.2.1 (b) of the Laneway Management Policy (the Policy) requires a minimum of 20 properties within the vicinity of the laneway to be surveyed.

The initial report included feedback received from nine (9) properties that were contacted via phone. A further 14 properties were contact with available details with no response, however due to the lockdown, the scheduled doorknocking didn't occur prior the report being presented to Council. This initial survey provided mixed views of a potential permanent closure, with five (5) properties supporting the closure, two (2) properties against the closure and two (2) with a neutral stance.

Following the report being laid on the table, to ensure all residents had the opportunity to provide feedback, Council conducted letter drops on 18 November 2021 to 24 properties most likely to use the



laneway, providing the option of completing the survey by phone call, email response or during a scheduled door-knocking exercise on 29 November 2021. Feedback was received through 16 responses, with three (3) by email, four (4) by phone and nine (9) through doorknocking. The doorknocking occurred after 4:30pm to increase the chance of residents being available.

Table 1 below shows a summary of the potential laneway closure responses.

	Support the closure	Against the closure	Neutral stance	
Number of responses	8	5	3	
Percentage	50%	31%	19%	

Table 1 - Survey (as at 6/12/2021)

The eight (8) responses supporting the closure stated they rarely use the laneway and have experienced anti-social behaviour in the past that they consider is attributed to through traffic from the laneway.

It is unknown if this was in reference to the time previous to Council implementing night time closures or in the recent past.

The three (3) neutral responses acknowledged that the night-time closure had a positive impact and one user advised they used the laneway 3-4 times per week.

The five (5) responses against the closure generally used the laneway frequently, providing various examples of uses. Two responses stated they use the laneway to access nearby schools, two responses stated they use the laneway to access the bus stop and four responses reported witnessing multiple people using the laneway with mobility issues (i.e. mobility scooters and elderly).

#### **Laneway Category**

Section 4.2.2.1(e) of the Policy requires the Laneway Category to be calculated in accordance with the approved methodology. This calculation is designed to quantify the impact of closing the laneway with respect to pedestrians having to travel further to desired destinations (i.e., schools, bus stops, shops, parks, medical facilities).

Table 2 below shows the three possible categories and the associated score ranges. Section 4.3.1(b) of the Policy requires a laneway to be Category Low or Medium to be considered for permanent closure.

Category	Score Range		
Low	0 - 9		
Medium	10 - 19.9		
High	20+		

Table 2 - Laneway Categories

The initial calculation of the category was as per Table 3 below, with a score of 30.06 (High). Further detail has been included below regarding the calculation. The calculation is based on the highest calculated additional distance that would need to be travelled if the laneway was closed. The education and shopping facilities used are those for the suburb of the laneway, with a description provided where required.

Factor Type	Score	Comments
Education 0		No impact to access Woodroffe School



Bus Stop	16	Bus Stop 474 on Temple Terrace (heading towards the		
		City Centre) – 580m		
Shop	0	No impact to access Woodroffe Shops		
Park	0	No impact to access Tracy Park (or other Woodroffe		
		Parks)		
Other	8	Access to Temple Terrace to cross into Moulden to		
		access childcare, high school, shared path etc - 500m+		
Highest Single Factor (HSF)	16			
All Other Factors (AOF)	8			
Pedestrian Volume Factor	1.67	20 Properties within Bailey Circuit		
(PVF)				

Table 3 – Laneway Category (as per November 2021 report)

The calculation is [HSF + 0.25(AOF)] x PVF = SCORE, with the above calculation being; [16 + 0.25(8)] x 1.67 = 30.06

It has been requested that there was further review of the category calculation. There are multiple ways in which the calculation could occur, however in this instance, the outcome remains the same.

For example, if the AOF was zero (0), the score would be  $[16 + 0.25(0)] \times 1.67 = 26.72$ , which is within the high category.

Following the survey, the relevant uses of the laneway could be further verified in terms of potential impact on users. This is discussed further within each section below.

#### **Bus Stop**

Bus stop 474 on Temple Terrace is the stop to access the bus routes into the Palmerston City Centre, going past the High School, with route number 70 utilising this stop. Route 71 can be accessed on Baldwin Drive at bus stop 443 which goes into the Palmerston City Centre also, however this route is longer to get to the City Centre. Bus stop 443 is 360m from the end of the cul de sac utilising the laneway, or 540m from same location utilising James Circuit. The distances are approximately reverse from the start of Castor Court.

In terms of time comparison, the following are indicative timeframes to get to, and from Castor Court to the Palmerston City Centre;

- Route 71 (bus stop 443, Baldwin Drive) 18 minutes to City Centre, 16 minutes from City Centre.
- Route70 (bus stop 474, Temple Terrace) 17 minutes to City Centre, 15 minutes from City Centre.

During the consultation process, the survey results indicated that at least two residents use the laneway to catch the bus. Therefore, the calculation utilising the 580m is considered appropriate.

#### **Education**

The survey confirmed two properties use the laneway to access schools, with one specifying Moulden Primary School, currently around 890m away from the laneway, but were the laneway to be closed, this commute distance would increase by approximately 405m. Goodstart Early Learning and Palmerston College are other potential education services that would be impacted if the laneway was closed.

However, as there is no impact on the access to the Woodroffe Primary school, this has not been included as an education score. These locations have been considered with the other factors.

#### **Park**

Access to parks within Woodroffe would not be impacted by a closure of the Castor Court Laneway.



However, Tiverton Park is the closest regional playground for the area and is an 840m walk from the Castor Court cul de sac (not utilising the Moulden laneways). Should the laneway close, there would be a distance of 1270m. an increase of 430m.

For the purposes of the category calculation, this has not been included within the assessment.

#### Shops

Closing the laneway would not impact access to Woodroffe shops.

#### Other factors

The access to Temple Terrace to gain access into the City Centre (by foot/bike etc), access to the High School, and other amenities within Moulden have been considered within this calculation. To access Temple Terrace from Castor Court ranges from 400m or more depending on the starting point and destination.

Another factor is the use of the laneway by users with mobility aids, these are not able to be specifically factored into the calculation, but it is considered appropriate to ensure that the potential impact of the closure considers these users.

#### Summary

As provided above, additional information has been included for Council's consideration in relation to the survey and laneway categorisation. This information should be read in conjunction with the original report.

The information provided to date is based on the Policy and associated processes required. Considering the original report and this additional new information the original recommendation of the Officers remains unchanged. However, if a decision was made to not consider the laneway a high category, it is recommended that a further review of this methodology occurs to enable a consistent process to be utilised for future decision making.

#### **CONSULTATION PROCESS**

The consultation relevant to this report have been included within the discussion section. Surveys were distributed to over 24 properties, with 16 responses received.

The following City of Palmerston staff were consulted in preparing this report:

Private Works Engineer

Following the decision of Council, the applicant and other residents contacted throughout the survey would be contacted and advised of the outcome.

Should Council determine to close the laneway, or progress the process, further consultation would be required including letters and signage at the laneway.

#### **POLICY IMPLICATIONS**

This Report is in accordance with Council's Laneway Management Policy, Laneway Policy Guide and Laneway Policy Fact Sheet.

#### **BUDGET AND RESOURCE IMPLICATIONS**

As outlined in the original report, there is an ongoing cost to part time closure, which is in the order of \$6,000 per year. These costs are funded, and able to be funded, through current operations budgets.



#### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

6. Fails to create and deliver the strategic vision for the City Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.

The Laneway Management Policy outlines the purposes of preserving the network of laneways within the City and guiding decisions to ensure vital functions of laneways are taken into account when considering treatment options. Section 4.3 of the Policy outlines required criteria for permanent closure of a laneway. If a laneway treatment was to occur that does not conform to Section 4.3 of the Policy, there is the risk that this may be considered not in line with the Laneway Management Policy and principles in which the policy is based on.

There is risk that the Inclusive, Diverse & Accessible Policy Framework approach of providing accessibility to all the Palmerston community may be compromised if the laneway was closed.

#### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

#### COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

#### **ATTACHMENTS**

Nil



# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.1.2

**REPORT TITLE:** Laneway Treatment Review **MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** General Manager of Infrastructure, Nadine Nilon

**APPROVER:** Chief Executive Officer, Luccio Cercarelli

#### **COMMUNITY PLAN**

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

#### **PURPOSE**

This report seeks Council approval to continue the temporary full-time and night-time closure of laneways currently receiving closure as a treatment.

#### **KEY MESSAGES**

- In November 2020, Council adopted its Laneway Management Policy.
- Since this time, two requests have been received to close the laneways of Bailey Circuit, Driver and Castor Court, Woodroffe. These laneways are both closed at night-time.
- Politis Court to Strawbridge Crescent laneway closure process is underway with land valuations received and consultation with residents being undertaken.
- Out of Council's 117 laneways, there are 11 laneways currently closed part time (at night) and six closed full time as part of temporary closures.
- The categories of laneways with a current closure have been assessed, with five laneways assessed to be within the high category and therefore not meeting the category requirement of the Laneway Management Policy for potential permanent closure.
- Preliminary stormwater reviews have occurred on the closed laneways, with four laneways being considered to be possible or likely to have overland stormwater flow and therefore don't meet the stormwater requirement of the Laneway Management Policy for potential closure.
- This report presents the assessment that has occurred to date and recommends the current closures continue whilst further investigations and consultation occurs.

#### **RECOMMENDATION**

- 1. THAT Report entitled Laneway Treatment Review be received and noted.
- 2. THAT Council approve the continuation of the existing eleven temporary part time laneway closures and six full time closures for a twelve month period, with a report to be prepared for Council by December 2022 following the further assessment of laneways as discussed within this report.
- 3. THAT Council write to adjacent landowners of temporarily closed laneways advising of the continuation of closures.



#### **BACKGROUND**

In November 2020, Council adopted its Laneway Management Policy. This Policy is aimed at ensuring a consistent, evidence-based approach is undertaken in regard to laneways management, particularly in relation to request for closures.

The Council decisions over the past two years (in addition to the decision above) relating to these laneways are listed below for information.

Report Name	Date & Decision No.	Decision			
Request for Laneway Closure - Politis Court and Strawbridge Crescent	7 May 2019 9/0607	2. THAT Council advise the petition author that it will continue with the night-time closure trial for the laneway between Politis Court and Strawbridge Crescent to support a evidence based assessment.			
Trial of Laneway Treatments – Update September 2019	17 September 2019 09/0828	<ul> <li>4. THAT Council continue the existing trial of night-time closure for the following laneways (as detailed in Report Number 9/0304 entitled Trial of Laneway Treatments - Update September 2019) as well as trial the temporary full-time closure of the laneways subject to the outcomes of additional community consultation (to be conducted during October 2019) indicating support for the closure: <ol> <li>Politis Court to Strawbridge Park</li> <li>Politis Court to Strawbridge Crescent</li> </ol> </li> </ul>			
Trial of Laneway Treatments – Update November 2019	19 November 2019 9/0914	3. THAT Council endorse implementing trial full-time closures of the following laneways which are already in Council's trial laneway program:  3. Politis Court to Strawbridge Park, Moulden  4. Politis Court to Strawbridge Crescent, Moulden			
Trial of Laneway Treatments - Update March 2020	17 March 2020 9/1037	<ol> <li>THAT Council undertake community and the stakeholder consultation regarding the permanent full-time closures of the following laneways:         <ol> <li>Politis Court to Strawbridge Crescent, Moulden</li> <li>Politis Court to Strawbridge Park, Moulden and that these laneways remain as temporary full-time closure in the interim.</li> </ol> </li> </ol>			
Laneway Management Policy Consultation Outcomes	17 November 2020 9/1385	2. THAT Council, having reviewed and considered the submissions received, adopt the Laneway Management Policy Consultation Outcomes being Attachment 13.2.3.3 to the report entitled Review of Submissions on the Draft Laneway Management Policy.			
		3. THAT Council approve the continuation of existing temporary part time laneway closures and full time closures for a twelve month period, with a report to be prepared for Council by December 2021, as outlined in the report entitled Review of Submission on the Draft Laneway Management Policy.			
		4. THAT Council notes the pending laneway closure requests will now be progressed in accordance with the Laneway			



		Management Policy, as outlined in the report entitled Review of Submission on the Draft Laneway Management Policy, being the following laneways:  • Schombacher Circuit to Kafcaloudes Crescent, Moulden,  • Cycas Court to Temple Terrace, Moulden,  • Azimuth Court to Baldwin Avenue, Woodroffe, and  • Hannibal Crescent to Temple Terrace, Gray.
		<ul> <li>THAT Council approve the continuation of full-time laneway closure process, including consultation with adjacent landowners relating to the process and purchase requirement for closure, with a further report provided to Council by February 2021, in relation to the following laneways:         <ul> <li>Politis Court to Strawbridge Crescent, Moulden, and</li> <li>Politis Court to Strawbridge Park, Moulden</li> </ul> </li> </ul>
		6. THAT Council write to all submitters thanking them for their submissions and advising of Council's decision regarding the Draft Laneway Management Policy.
Laneway Update	18 May 2021 9/1639	2. THAT Council notes the continuation of the permanent closure process for the Politis Court to Strawbridge Crescent laneway, with land valuation, negotiation with land owners and community consultation to occur.
		3. THAT Council cease the permanent closure process of the Politis Court to Strawbridge Park laneway, with any future request required to follow the Laneway Management Policy, with a continuation of the temporary full time closure until a further review occurs in conjunction with all temporary laneway closures.

Prior to and during the development of the Policy, Council assessed individual requests for laneway closures as they arose. There are 117 laneways in City of Palmerston with 17 of those laneways currently receiving some form of temporary closure. Politis Court to Strawbridge Park has been added to the list following the May 2021 decision. These are listed below.

Temporary part time (night-time) closure;

- Priest Circuit to Emery Avenue, Gray
- Helio Court to Sibbald Park, Woodroffe
- Altair Court to Capella Court, Woodroffe
- Castor Court to Temple Terrace, Woodroffe
- Capella Court to Temple Terrace, Woodroffe
- Zenith Circuit to Star Court, Woodroffe
- Sibbald Crescent to Gunter Circuit, Woodroffe
- Sextant Court to Harrison Circuit, Woodroffe
- Bailey Circuit to President Park, Driver
- Tilston Avenue to Caladium Court, Moulden
- Strawbridge Crescent to Chung Wah Terrace crossed with Cobham Court to Lockwood Court, Moulden



Temporary full time closure;

- Bonson Terrace to Staghorn Court, Moulden
- Staghorn Court to Gumnut Way, Moulden
- Staghorn Court to Livistona Park, Moulden
- Gumnut Way to Livistona Park, Moulden
- Livistona Park to Melastoma Drive, Moulden
- Politis Court to Strawbridge Park, Moulden

Since its adoption, there's been two requests to close laneways in accordance with the Policy. This has been for Bailey Circuit, Driver, and Castor Court, Woodroffe, which are both subject to temporary night-time closures. No other formal requests for closure have been submitted to Council, however, information has been provided to residents querying the process of other possible submissions.

The closure of Politis Court to Strawbridge Crescent is progressing and being reported to Council separately.

This report provides an update on the status of the current treatments and recommendation of activities for the next 12 months.

#### **DISCUSSION**

To enable the consideration of long-term options for temporarily closed laneways (full and part time), data has been collated in accordance with the Policy

For a laneway to be considered for permanent closure, the Laneway Management Policy (4.3) requires the following to be satisfied:

- a. The laneway does not provide an overland stormwater flow path; and
- b. The Laneway Category is rated a Low or Medium; and
- c. Agreement with abutting landowners ensures that the whole of the laneway will be disposed of through amalgamation with the abutting properties; and
- d. The abutting landowners have acknowledged and agreed to the contribution to costs for the closure of the laneway and the payment for the portion of closed laneway (inclusive of easements where applicable) to be amalgamated with their property; and
- e. The laneway use is less than 30 movements per day.

The Policy requires the information to be gathered following receipt of a closure request:

- a. **NT Police Information** Request information from NT Police relating to the vicinity of the laneway covering the most recent quarterly reporting period.
- b. **Immediate Vicinity Survey** Survey a minimum 20 properties within the immediate vicinity of the laneway.
- c. Laneway Usage Install a CCTV camera at one end of the laneway for a period of not less than three weeks to obtain laneway usage data.
- d. **Agency Engagement** Request information from relevant government agencies and non-government organisations on local issues.
- e. Laneway Category Calculate the Laneway Category using the approved methodology.
- f. Stormwater Function Assess the laneway in respect of stormwater function.
- g. Underground Services Obtain information on underground services within the laneway.



There are several elements of the information and criteria that would be best collected at the time of a closure request, such as the surveys and agency engagement. The usage survey through CCTV suitability would depend on the time since the last survey and would not be able to occur for the temporary full-time closed laneways.

However, to assist Council to consider the potential long-term treatments of these laneways, preliminary laneway category and stormwater function assessments can occur. This assessment enables further investigation requirements to be identified and provides an insight into where laneways may, or may not, be able to be closed in accordance with the Policy.

The stormwater assessment is based on technical officer knowledge of the likelihood of the laneway providing function as an overland flow path during a rainfall event, including Q100, and therefore being a constraint to permanent closure. This occurred through a combination of desktop review of drawings and site inspections. No detailed stormwater modelling has occurred which may be required in some instances should a permanent closure be requested. The assessment categories are based on the following:

- Very unlikely laneway is not at the ground level or contains infrastructure that would require it to have an overland flow of stormwater.
- Unlikely laneway is not considered to act as an overland flow path, however the levels and infrastructure within the laneway would need to be confirmed.
- Possible the laneway is in a location and/or contains infrastructure than may result in it being an overland flow path in a significant rainfall event.
- Likely the laneway is likely to act as a critical part of the stormwater network for overland flows in significant rainfall events.

The laneway category calculation is designed to quantify the impact of closing the laneway with respect to pedestrians having to travel further to desired destinations (i.e. schools, bus stops, shops, parks, medical facilities etc.). Laneway categories derived from the calculations are:

- High the Policy outlines that these laneways would not be closed given the extended distances residents and pedestrians would be required to travel to reach desired destinations.
- Medium whilst allowed within the Policy for closure, these would require close consideration of reasons for closure given the increased distances residents and pedestrians would be required to travel to reach desired destinations.
- Low would still require consideration for closure although the impact on residents or pedestrian distance travelled to desired destinations would be minimal.

The preliminary assessment of the laneway category calculation and the stormwater constraints of the 17 laneways currently receiving some form of temporary closure are included within Table 1 below.

Table 1 - Laneway category and stormwater constraint assessment – closed laneways

Laneway	Closure Type	Category	Likelihood of Stormwater Constraint
Priest Circuit to Emery Avenue	Part time	High	Very unlikely
Helio Court to Sibbald Park	Part time	Low	Unlikely
Altair Court to Capella Court	Part time	Low	Unlikely
Castor Court to Temple Terrace	Part time	High	Very unlikely
Capella Court to Temple Terrace	Part time	Low	Unlikely



Zenith Circuit to Star Court	Part time	Low	Possible
Sibbald Crescent to Gunter Circuit	Part time	High	Very unlikely
Sextant Court to Harrison Circuit	Part time	Low	Very unlikely
Bailey Circuit to President Park	Part time	Medium	Likely
Tilston Avenue to Caladium Court	Part time	High	Very unlikely
Strawbridge Cr to Chung Wah Tce crossed with Cobham Ct to Lockwood Ct	Part time	High	Possible
Bonson Terrace to Staghorn Court	Full time	Medium	Very unlikely
Staghorn Court to Gumnut Way	Full time	Medium	Very unlikely
Staghorn Court to Livistona Park	Full time	Low	Possible
Gumnut Way to Livistona Park	Full time	Low	Very unlikely
Livistona Park to Melastoma Drive	Full time	Low	Very unlikely
Politis Court to Strawbridge Park	Full time	Low	Very unlikely

The four laneways that had not received treatment but had commenced assessment at the time of the Policy implementation are also included for reference in Table 2 below as they were specifically considered within the November 2020 report to Council.

Table 2 - Laneway category and stormwater constraint assessment

Laneway	Category	Likelihood of Stormwater Constraint
Schombacher Circuit to Kafcaloudes Crescent	High	Likely
Cycas Court to Temple Terrace	High	Very unlikely
Azimuth Court to Baldwin Avenue	Medium	Very unlikely
Hannibal Crescent to Temple Terrace	High	Very Unlikely

#### Summary

Since the adoption of the Laneway Management Policy in November 2020, only two (2) of the vicinity surveys, CCTV surveys, and agency consultation have not occurred due to requests not being received for closure at this time, the information gathered is not intended to provide an indication for a decision of whether a laneway should, or shouldn't, be closed. As outlined above, the assessments provide an indication of further investigations and potential long term considerations for the laneways with temporary closure.

The preliminary assessment of laneways currently with a temporary closure is summarised below.

#### Laneway Category:

- Five of the 17 (29%) laneways are categorised as "High". Distances to desired destinations for pedestrians and residents are significantly extended if closure occurs.
- Three of the 17 (18%) laneways are categorised as "Medium". Pedestrians and residents will experience moderate increased travel distances if closure occurs.
- Nine of the 17 (53%) laneways are categorised as "Low". Pedestrians and residents can continue to access desired destinations with minimal impact on travel distances.



#### Stormwater Constraints:

- Ten out of the 17 (59%) laneways were found to be "Very Unlikely" to act as an overland flow in a significant rainfall event.
- Three out of the 17 (18%) laneways were found to be "Unlikely" to provide overland flow in a significant rainfall event.
- Three out of the 17 (18%) laneways were found to have "Possible" overland flow function during a significant rainfall event.
- One out of the 17 (5%) laneways were found to be "Likely" to provide overland flow during a significant rainfall event.

#### Next steps

To ensure the review process of current temporary laneway closures continues it is recommended that the next steps occur to provide Council with appropriate treatment options going forward.

As identified through the assessment, further investigation is required to provide a definitive conclusion on potential long term treatment options for the temporary closed laneways. For a closure to be made permanent, this would also include the relevant consultation, surveys and usage reviews (where possible).

Laneways that are not receiving any form of treatment (100 laneways) will progressively be assessed for categorisation and stormwater constraints over the next year. This information, along with the closed laneways will then be available as a starting point should future closure requests be received. There is no further action recommended for laneways not currently closed or subject to a formal closure request, including the four laneways without closure discussed within this report.

Laneways identified as having "Possible" stormwater impacts will be further investigated to determine whether the stormwater flows result in a constraint that would not enable the laneway to be permanently closed. Bailey Circuit has a decision for further investigation currently. The stormwater investigations will determine the requirement for the laneway to accommodate overland stormwater flows in any storm event, including a Q100 (significant event).

The laneways requiring further stormwater investigated are:

- Staghorn Court to Livistona Park
- Zenith Circuit to Star Court, Woodroffe
- Strawbridge Cr to Chung Wah Tce crossed with Cobham Ct to Lockwood Ct, Moulden

The laneways with a "High" category will require further investigations to understand their usage. These laneways are all part time closures so there is the ability to consult with residents and review/undertake CCTV footage to determine the volume of usage. This information will be presented to Council once complete for further determination of whether a permanent laneway closure would be possible in accordance with the Policy. This may also identify where longer term, part time closure arrangements as they are (potentially) not suitable for permanent closure.

The laneways with "Low" and "Medium" categories will not be assessed as a priority, however a request for closure would trigger further investigation and consultation in accordance with the Policy.

Options for alternative treatment of temporary long term, full time closures will also be investigated over the next 12 months. This would consider treatment options for laneways that are currently temporarily



closed, are not constrained by Policy closure requirements, and have not received formal closure requests.

Over the next 12 months, the recommendation is to continue with the current temporary closures so further investigation and consultation can occur.

#### **CONSULTATION PROCESS**

It is recommended that owners and residents adjacent to laneways with continuing closures are written to in relation to the continuation of the current closures. Further consultation will occur with relevant residents within the vicinity of laneways as identified, including when closure requests are received.

The following City of Palmerston staff were consulted in preparing this report:

- City Assets Manager
- Private Works Engineer
- Development Lead

#### **POLICY IMPLICATIONS**

There are no policy implications for this report. This report follows Councils Laneway Management Policy and Guideline.

#### **BUDGET AND RESOURCE IMPLICATIONS**

The cost of ongoing night-time closures is in the order of \$5,000 per year per laneway with a night-time closure, which is approximately \$55,000 for. These costs are funded, and able to be funded, through current operations budgets.

#### RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

To mitigate risks against the loss of any stormwater function associated with any potential full-time closures of laneways it is advised that City of Palmerston undertake further investigations into the function of stormwater at each individual site. This information will provide informed decision making and mitigate against associated risks when deciding the future treatment of current temporary closed laneways.

This report addresses the following City of Palmerston Strategic Risks:

2 Is not sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the Council.

#### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

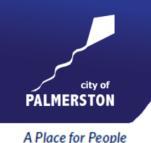
There are no environment sustainability implications for this report.

#### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

#### **ATTACHMENTS**

Nil



# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.1.3

**REPORT TITLE:** Zuccoli Community Hub Community Consultation

**MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** Executive Officer - Strategic Projects, Francheska Gobel **APPROVER:** General Manager Community and Culture, Amelia Vellar

#### **COMMUNITY PLAN**

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

#### **PURPOSE**

The purpose of this Report is to update Council on community consultation feedback on the *Prójects – Where We Live Matters - Zuccoli Community Hub* project.

#### **KEY MESSAGES**

- In 2018, Where We Live Matters Zuccoli Community Hub was established by Council as a key initiative of Prójects and aligns to the Community Plan.
- The identified site, Crown Land Lot 13503 and Lot 15612 (A) being in Tuckeroo Boulevard, Zuccoli, has been secured by City of Palmerston, after a period of public process by Northern Territory Government (NTG) which closed in April 2021.
- The Community Hub development, will be created utilising good social planning practice, aims to provide over 10,000 people new social infrastructure not seen in the municipality of Palmerston.
- Council commenced a five-week community consultation from 7 October 2021 to 15 November 2021.
- A total of 288 feedback responses were received, with a majority of survey responses received from an online survey (153).
- Top three essential features of the proposed community hub were voted as Mitchell Creek walking trails, café spaces and fenced dog park (followed closely by the skate park).
- Other recommended community suggestions include more shade, water play for children and dogs, basketball courts, solar powered lighting, well maintained gardens, high tech community room and adequate security.
- Overall feedback about the proposed community hub was positive with stakeholders and the wider community excited about the new recreational space and potential the proposal has to invigorate and activate the area.
- There was clear support for the proposed facility in being family friendly and community orientated and including protection of Mitchell Creek (natural environment).
- Under the conditions of the Crown Land lease the City of Palmerston is required to present to the Minister for Infrastructure, Planning and Logistics a finalised Masterplan. This will occur once Council considers community consultation outcomes and endorses the final draft Masterplan.
- The community consultation outcomes will now be considered in detail, and where appropriate, incorporated into a final draft of the Masterplan that will be presented to Council for consideration in February 2022.



#### **RECOMMENDATION**

- 1. THAT Report entitled Zuccoli Community Hub Community Consultation be received and noted.
- 2. THAT a draft final Masterplan which takes into consideration the community consultation outcomes be developed and presented to Council in February 2022.

#### **BACKGROUND**

*Prójects* was created in 2018 by Council and comprises a suite of strategic projects including *Where We Live Matters – Zuccoli Community Hub.* 

As of July 2020, Council identified potential land within Zuccoli and made an application to the Northern Territory Government (NTG) for a grant of Crown Lease Term (CLT).

A period of public advertising and feedback commenced on Friday 26 March 2021 by the Department of Infrastructure, Planning and Logistics (DIPL), regarding Councils application for a grant of Crown land for the purpose of a community hub and maintaining the Mitchell Creek corridor. Public comment was open until 16 April 2021.

At the 2<sup>nd</sup> Ordinary Council meeting held on 15 June 2021, Council resolved the following decisions in Council Report titled Zuccoli Community Hub Update:

#### Zuccoli Community Hub Update

- 1. THAT Report entitled Zuccoli Community Hub Update be received and noted.
- 2. THAT pursuant to Section 26(2) of the Local Government Act, Council authorises the affixing of the common seal to the lease of Crown Land over Lot 13503 and Lot 15612(A), Town of Palmerston. Common Seal between the Northern Territory Government or its representatives and City of Palmerston and that this be attested by the signatures of the Mayor and Chief Executive Officer.
- 3. THAT Council endorse the concept Master Plan being attachment 25.2.1.4, for the purpose of Community Consultation.
- 4. THAT Council endorse the Zuccoli Community Hub for a submission to the Australian Government Building Better Regions Fund (BBRF) Round 6 for a value of \$7.5 million being:
  - Australian Government

\$ 5 million

• City of Palmerston may include other external funding partners

\$ 2.5 million

- 5. THAT a Report on the outcomes of the community consultation and the resulting finalised Masterplan, for presentation to the Minister for Infrastructure, Planning and Logistics, be presented to Council following the conclusion of the consultation period.
- 6. THAT the decisions relating to the report Zuccoli Community Hub Community Consultation be moved into the open minutes following a related media announcement.

CARRIED 9/1702 - 15/06/2021



Following Government's public consultation period Council secured the Crown Land Lot (CLT) 13503 and Lot 15612 (A) of approximately 46.95 hectares within Zuccoli.

A revised Master Plan for the site was developed, and community consultation by Council commenced 7 October - 15 November 2021. This Report outlines the approach and findings from the community consultation period.

The proposed Zuccoli Community Hub Master Plan, as presented as **Attachment 13.1.3.1** to this Report, is part of Councils strategic vision to provide Palmerston residents an exciting multipurpose community hub, and much needed social infrastructure for the broader community.

Once fully developed, the Master Plan proposes the community hub to be diverse and inclusive, catering to families and residents of the Palmerston community. It includes a variety of facilities and infrastructure, such as a new dog park and boutique children's library.

It is proposed the community hub will be developed in stages and delivers a range of social, economic and health benefits.

Key features of the proposal include:

- Dog off-leash exercise area (dog park).
- Walking trails.
- Skate Park.
- Pump track.
- Boutique children's library.
- Café space.
- Community Hall.
- Community events space (undercover and outdoors).
- Garden of reflection.
- Playground.

The precinct elements will be finalised based on community feedback and the revised Masterplan which will come back to Council in early 2022.

#### DISCUSSION

Community engagement was announced August 2021 with a media event involving the Mayor and Minister Lawler to raise awareness of the proposal and start generating excitement in the community. Community consultation could not occur during the 2021 City of Palmerston Local Government Election period in accordance with Council Policy. As such a soft launch involving media occurred in October 2021, to announce the start of consultation and encouraging the community to be involved. Social media posts were created to raise general awareness and excitement about the proposed redevelopment.

Post-election, the five-week Zuccoli Community Hub community consultation period commenced 7 October 2021 and was originally scheduled to end on 12 November 2021. Due to the Greater Darwin COVID-19 lockout impacting stakeholder meetings and community door knocks, the consultation period was extended 3 days, closing 15 November 2021.

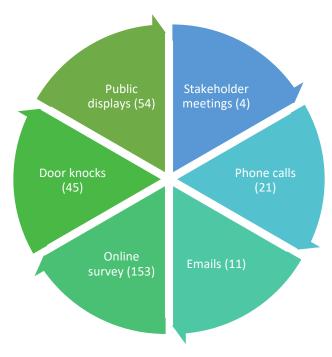
The following engagement tools and tactics were used:

- Fact sheet Attachment 13.1.3.2
- Website content.
- Fly through impression video.
- Online survey.



- Letterbox drop of factsheet.
- Media event.
- Media release X 2.
- Social media posts on City of Palmerston platforms.
- Stakeholder calls and emails.
- Stakeholder meetings.
- Door knocks.
- Local community public display stands X 4.

Feedback was received in the following ways:



A total of 288 feedback responses were received, with a majority of survey responses received from an online survey (153).

Constructive feedback was provided by stakeholders and the community across most facilities. Recurring themes included the security of the facility, particularly in relation to the skatepark, the availability of shade and protection of the environment and Mitchell Creek area.

Of the online survey results, a breakdown is provided as detailed below.

64 per cent of respondents like the whole concept. It was clear that survey respondents particularly support the facility being family friendly and community orientated in nature. There was also a significant amount of people that value the natural environment and the maintenance as part of the wider proposal.

30 per cent (46 respondents) of respondents liked parts of the concept but not others. The reasoning for liking some parts and not others were varied however the skate park was the predominate reason. Of the 46 of respondents that like some but not all of the concept, 16 respondents (equating to approximately 11 per cent of the total survey respondents) feel that the skate park or pump track will attract antisocial behaviour and pose security risks to nearby suburbs. The café space is concerning for some respondents who feel this would be better placed in a commercial space and remain separate from Council.



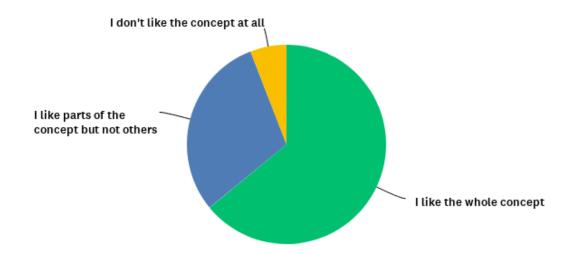
6 per cent (or 9 respondents) indicated that they did not like the concept at all. The main reason for this was the perceived impact to bushland (Mitchell Creek) and thoughts that the hub could attract antisocial behaviour and become a security hazard.

Of the survey respondents, 47 per cent of people would utilise the hub weekly, 26 per cent would utilise the hub daily. A further 11 per cent would use the hub facilities each fortnight with 8 per cent using the facilities each month.

42 per cent said they would access the community hub via car and 41 per cent said they would access the community hub by walking. 16 per cent said they would ride a bike to the community hub. Less than 1 per cent said they would travel via public transport to access the hub. This information as well as information received throughout the survey show that parking and good walking paths to the hub will be an important factor in the final concept.

#### The proposed community hub concept

64 per cent of respondents like the whole concept. It was clear from that survey respondents particularly support the facility being family friendly and community orientated in nature. There was also a significant amount of people that value the natural environment and the maintenance as part of the wider proposal.



The top three essential features of the proposed community hub were voted as:

- 1. Mitchell Creek walking trails.
- 2. Café spaces.
- 3. Fenced dog park (Followed closely by the skate park).

Other suggestions for inclusion to the community hub included:

- more shade (all components of proposal including dog park).
- water play (both for small children and for dogs as part of the dog park).
- basketball court.



- lighting including solar powered lighting.
- landscaping well maintained gardens and grassed areas.
- high tech community rooms.
- Security

#### **Other Findings**

Overall feedback about the proposed community hub was positive with stakeholders and the wider community excited about the new recreational space and potential the proposal has to invigorate the area. Some general thoughts/constructive feedback was provided by stakeholders and the community across the proposed facilities and reoccurring themes included:

	es and reoccurring themes included:
Project Progression	The community would like to see the project progress and saw the proposal as a
	way to uplifting the area.  The dog park received overwhelming positive feedback from all stakeholders and
Dog Park	community members. Some concerns were raised over any water shared water
	sources to ensure they don't spread disease, but overall the community is excited
	to see the feature go ahead.
Shade	Shade was a concern for the community in relation the appropriateness of the
Silaue	shared cloths, the lack of trees and shaded space in areas like the dog park and the
	overall loss of the trees as any new trees would be too junior to provide adequate
	shade.
Security	Security was a reoccurring concern from stakeholders and community members,
	that the hub would attract more antisocial behaviour to the community. Some
	locals expressed concern over recent criminal activity at the Zuccoli plaza and the
	likelihood of it happening at the Community Hub. Concerns over the security of
	the skate park and pump track were also raised.
Mitchell Creek	Protecting the Mitchell Creek corridor was of high concern for the community and
maintenance and	was supported through all stages of the consultation. Community members raised
walking trails	concerns with the ongoing preservation and maintenance of the natural
	environment, such as weed management and environmental impacts from the
	development. Incorporating cultural and history elements into walking trails was
	suggested.
Skate Park	The skate park received some mixed feedback, however most of comments were
	positive. Families, young people and the skating community are excited about this
	new space. Some concerns were raised over the skate parks potential to attract
Pump track	antisocial behaviour.  The community and stakeholders were generally excited about the pump track
Fullip track	and the potential recreational activity it provided for families and community
	groups in the area, however like the skate park, some concerns were raised over
	the skate parks potential to attract antisocial behaviour.
Community	The community garden received mixed feedback with some thinking it was not a
Garden	good idea and would become messy and unkept, and others were excited about
	the facility, and thought it was a good idea and would like to see some tropical and
	local foods involved.
Programs and	There was a mixed response to the types of programs and events community
events	members would like to see at the community hub. Of those that responded to the
	survey, the majority of respondents would like to see family fun days and
	community run workshops and events. However, all suggested programs or events
	were highly rated with respondents able to choose more than one option. Other
	$suggestions\ included\ markets, play groups\ for\ kids, community\ garden, utilising\ the$
	community room/s for clubs such as tai chi and scouts, movies, and fitness



	programs. Concern from one stakeholder regarded competing events and would
Children's library	appreciate opportunities to collaborate.  Zuccoli residents and stakeholders were supportive of a local library in the hub, as the closest library is currently in Palmerston CBD. This would relieve travel time and provide residents with a closer alternative.
Playground	The community was supportive of the playground, with families excited for a new space that would allow their children to have fun and let out energy. Some community members brought up the opportunity to include a water play area for kids considering the heat. One community member mentioned the noise playgrounds produce and their potential to attract antisocial behaviour, and recommended measure be in place to mitigate these issues. Sensory elements were suggested for children with special needs and remains an element missing in our community.
Community spaces	The community spaces attracted support from the community, however one community member who ran community programs did not want to pay to use them as their programs were free for the community. One respondent wanted dance/performing centre for local dance groups.
Café Space	The café space was supported by the community with community members excited about another space to gather and relax. Some community members were concerned over a council run café detracting from local businesses and suggested a more collaborative approach with local food trucks or other local businesses.
Parking	Several residents raised concerns over parking, especially in peak times such as weekends, and in early morning and evenings. Zuccoli has very narrow streets and there is already an issue with parking in the area.

#### **Next Steps**

- Council staff will consider, in detail, all feedback received and determine treatment.
- The current Masterplan will then be revised where necessary with consideration of the community consultation.
- A final draft Masterplan and assessment of feedback received will be presented back to Council for endorsement in February 2022.
- Following Council endorsement of the final draft Masterplan it will be presented to the Northern Territory Minister for Infrastructure, Planning and Logistics.
- Following Council's endorsement of the final Masterplan, City of Palmerston will undertake communication to inform the community of progress and, where details provided, community members who provided feedback during the consultation.

#### **CONSULTATION PROCESS**

#### **Stakeholders**

The key stakeholders who were engaged for this project were Palmerston community groups, general community, surrounding businesses, sports and recreational groups and government representatives. The following table outlines each of the stakeholder groups and the method of communication and engagement. This included phone calls, emails, face-to-face meetings and a letterbox drop. The public and media were notified via media releases, social media and static displays.

Stakeholder	Emailed sheet	fact	Phone call	Meeting	Letterbox drop	
Northern Territory Government and Australia Government						



	1	ı	1			
Department of Infrastructure,	•					
Planning and Logistics						
Dept of Environment, Parks	•					
and Water Security						
Dept of Territory Families,	•					
Housing and Communities						
Development Consent	•					
Authority						
Member for Blain	•					
		1				
Member for Brennan						
Member for Spillett	•					
Minister for Infrastructure,	•					
Planning and Logistics						
NT Police Fire and Emergency	•					
Services (NTPFES)						
Senator for the Northern	•					
Territory						
Networks and Community Grou	ıps					
Palmerston Kids Network	•					
Palmerston Senior Advisory	•					
Group						
Palmerston Youth Services	•					
Network						
Youth Inspiring Palmerston	•					
Community Organisations and	•					
Groups						
NTCOSS	•					
Simply Craft	•					
Touched by Olivia	•					
Zuccoli Aspire	•	•				
Senior Groups						
Council of the Aging (COTA)		•				
Palmerston 50+ Club		1				
Probus Club Darwin	•					
		l	l			
KidSafeNT	Youth and Young Children					
Playgroup Association NT	•					
The Y Palmerston Youth	•	+	_			
	•		•			
Sporting and Recreation	I		I			
BMX NT	•	•	 			
Darwin Bushwalking Club	•	•				
Disability Sports NT	•	•				
DORC Darwin off road Cycling	•	•				
club		-				
Satellite City BMX Club	•	•				
School Sports NT	•	•				
Skateboarding NT	•	•				
Total Recreation NT	•	•				



Dog Interest Groups					
Darwin Animal Rescue Group	•				
Dogs NT (Breeders Directory)	•				
Environment Groups					
Environment Centre NT	•				
Friends of Mitchell Creek Catchment Landcare Group	•	•	•		
Landcare NT	•				
Schools					
Forrest Parade Primary	•				
Mother Theresa ELC	•			•	
Mother Theresa Catholic School	•				
SEDA NT	•				
Zuccoli Primary School	•			•	
Stakeholder Businesses					
Dough Boyz Pizza Takeout		•			
F45 Training Palmerston		•			
Outback Aircon		•			
Zuccoli IGA/ Celebrations		•			
Zuccoli Plaza	•	•	•		

#### **Local Community- Door Knocks**

Two door knocks were conducted in the streets around the proposed development site in Zuccoli. Across both events, True North and a representative from City of Palmerston knocked on 73 houses and spoke to 45 members of the community, including representatives from the two schools in the area.

#### **Public Display Stands**

There were four public displays held at local markets and shopping centres during the consultation period. A total of 54 people attended and provided feedback, including a mix of Zuccoli residents, young families and seniors. The public displays were held with a representative from True North and City of Palmerston on the following dates and locations:

- Palmerston Markets, Friday 15 October, 5-8pm,
- Gateway Shopping Centre, Friday 22 October, 4-8pm,
- Zuccoli Plaza, Wednesday 27 October, 3-6pm, and
- Coolalinga Central, Sunday 31 October, 10am 1pm.

#### **Stakeholder Meetings**

Meetings were held with four key stakeholder groups to provide information about the project and seek their input and feedback. A number of stakeholder groups provided feedback via written submissions. All the stakeholder groups were supportive of overall project and the proposed facilities.

#### **Online Survey**

An online survey was used to collect feedback from a cross section of the Palmerston community including those living in suburbs close to the proposed hub and those living further away in other local government areas. The community was encouraged to provide feedback online through numerous Facebook posts linked to the survey and website, as well as at community stands and via the factsheets.



#### **Phone Calls and Emails**

Feedback was received from 12 people/organisations via phone and email from 12 community members and one stakeholder. A further 20 outgoing phone calls were made to key stakeholders including local businesses, community groups and local sports and recreation clubs, to incite further feedback. Feedback received via phone and email remained mostly positive and supports comments gained via other engagement methods. The major point of feedback from the community members centred around the skate park and pump track, particularly ensuring they were both designed properly to suit all skill levels and support the competitive skating and BMX community in Palmerston, and around security in managing any potential anti-social behaviour.

#### Online Social Posts and Webpage Analytics

Three social media posts were made reminding the community to provide their feedback on the proposal during the consultation period. In total, 9,139 individuals were reached across all three Facebook posts. The posts generated a combined 53 reactions/likes, nine shares, and 682 engagements (clicks on links).

At the time of this Report, there have been 1,143 Council website page visits relating to the Zuccoli Community Hub project, with an average of four minutes spent on the webpage.



There is only one week left of public consultation on the proposed Zuccoli and Surrounds Community Hub.

This is your last chance to provide your feedback on the proposal and share your thoughts with us!

Have you say via email at feedback@truenorthcomm.com.au, phone us on 8981 6445 or complete the survey at https://bit.ly/2Z4m194

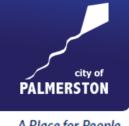


Image: Social Media Post for Public Consultation

#### **Survey Demographics**

A total of 153 people completed the online survey. Of the 153 respondents 63 per cent live in a suburb close to Zuccoli (Zuccoli, Rosebery, Bakewell, Gunn, Johnston) with 18 per cent residing in other Palmerston suburbs including Moulden, Marlow Lagoon, Palmerston City and Durack. 11 per cent of respondents live within the Darwin LGA. One respondent resides within the Litchfield LGA. Remaining respondents did not identify a postcode.

The majority of respondents were aged in their 30's and 40's. The youngest respondent was 13 and the oldest 64 years of age.



In preparing this Report the following external parties were consulted:

• True North Strategic Communications

#### **POLICY IMPLICATIONS**

There are no policy implications for this Report.

#### **BUDGET AND RESOURCE IMPLICATIONS**

The estimated cost of the Zuccoli Community Hub is \$20 million. The project has been scheduled to be delivered over five years subject to funding.

Council's Long Term Financial Plan contains a Council funding commitment of \$2.5 million. In addition, Council has recently committed \$350,000 of Australian Government Local Roads and Community Infrastructure money for the delivery of the regional dog park. A recent revision of delivery dates has changed the project delivery from November 2021 to by 30 June 2022. A report outlining the dog park project will be presented to Council in January 2022.

The Australian Government has announced BBRF Round 6 and is expected to open to the public in the second half of 2021. Council has approved an application value for up to \$5 million.

Council will continue to advocate for external funding.

Prior to any development Council approval will be sought for the works and funding.

#### RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council advocacy for funding significantly improves if Council secures the land an demonstrates its collaboration and partnership approach.

As the project develops, further work will be required regarding, financial modelling, risks, legal and legislative requirements, so that all issues are understood and considered prior to any final investment decisions on each element.

This consultation shows there is high support for the project from the community which will result in high community expectations for the project. Failure to secure funding and delivery may result in community dissatisfaction. In mitigating risks, engagement will identify the need for funding, in addition Council is proactively seeking funding. This positive community will assist in securing funding.

Council will not be able to accommodate all requests received throughout the consultation process and may therefore result in some community members feeling unheard. It is important Council detail sound reasoning behind a final design and inclusion list, to reduce community concern and increase acceptance.

This Report addresses the following City of Palmerston Strategic Risks:

- 6 Fails to deliver the strategic vision for the City Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.
- Fails to develop effective relationships and manage expectations of relevant parties



Context: Engagement & communication with stakeholders (internal and external to the City).

#### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

The preservation of Mitchell Creek corridor, along with adequate walking trails was a significant focus area through the consultation process. 'Providing walking trails' came in as number one of the top three essential features of the Community Hub development. This proposed element has proven highly desirable and a close focus of the community and should receive close attention through its design and delivery to ensure it meets community expectations.

#### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

#### **ATTACHMENTS**

- 1. R A 20-121 Master Plan Zuccoli Community Hub [13.1.3.1 1 page]
- 2. Zuccoli and Surrounds Community Hub Factsheet [13.1.3.2 2 pages]





#### LEGEND

BENCH SEATING		1
BENCH SEATING UNDER SHA	DE STRUCTURE	2
GYM STATION		3
LARGE SHADE STRUCTURE		4
SHADE SAILS		5
BASKETBALL HALF COURT		6
BIKE RACKS		7
SUB STATION		8
GARDEN BEDS		9
ROOF CUT OUT FOR A TREE		10
WATER PLAY		11
DOG PARK CONTROLLED EN	ΓRY	12
SAND / DIGGING PLAY		13
TOILET BLOCK		14
DENOTES FENCING		
BOUNDARY LINE		_
EASEMENT LINE		
MAIN ROOF LINE OVER		
SHADE STRUCTURE (ROOF LINE OVER)		
EXCLUSION BUFFER ZONE		//,

MASTER PLAN 1:1 0 0 @ A1, 1:2 0 0 @ A3

ROSSIARCHITECTS | ZUCCOLI COMMUNITY HUB PRECINCT

| CITY OF PALMERSTON

LOT 13503 TUCKEROO BOULEVARD, ZUCCOLI, NT

ISSUED FOR INFORMATION

MASTER PLAN | RA20-121 | 01/10/21 | SK01 |



# **Zuccoli and surrounds Community Hub**

- Relaxation, recreation, and collaboration

City of Palmerston wants to hear from you about the proposed multipurpose community hub servicing the Zuccoli community and surrounding Palmerston suburbs.

The Zuccoli and surrounds Community Hub will bring a wide range of fun, versatile and purpose-built facilities all in one place to create a space where residents of the area can come together to relax, connect and share experiences.

**Background** 

Zuccoli is the fastest growing suburb in the municipality. To continue servicing the growing community, City of Palmerston is developing an exciting multipurpose community hub.

The project is set to be completed over a five-year period and will be done progressively. The initial development will include an off-leash dog park, new amenities and a temporary carpark, which will commence in 2021.

The remaining proposed facilities included in the final plans will undergo community consultation. There is currently limited facilities, parks or public use areas in Zuccoli and surrounds, and the community hub plans to fill this gap. It is suggested the hub will include;

# TO COMMENCE IN 2021

A fenced dog park to allow your pooch some leash-free fun in a safe location



New accessible and inclusive toilet amenities

# PROPOSED CONCEPT UP FOR CONSULTATION

Walking trails through native bushland providing an area to reconnect with nature and learn from the local environment

Fun and functional skate park and pump track for all ages



Community engagement will be open from Thursday 7 October to Friday 12 November

# COUNCIL AGENDA Attachment 13.1.3.2



Boutique children's library for local children to come together and share in learning and creativity

New space for community groups to meet and connect





New playground to provide physical fun for local children

Community area for local groups to gather, collaborate and share experiences

Garden of reflection for some quiet down time away from the hustle and bustle of everyday life.

The wider portion of the land grant includes the Mitchell Creek corridor – home to numerous species of plants and animals, and a valuable natural resource. City of Palmerston intends to maintain and contribute to the natural environment of Mitchell Creek.





# Have your say

The City of Palmerston would like to hear from local residents and community groups, as well as businesses and key stakeholders about the upcoming elements of the proposed development.



# Provide your feedback

Email: feedback@truenorthcomm.com.au

Phone: 8981 6445

**Survey:** https://www.surveymonkey.com/r/zuccolicommunityhub **Public display:** For dates, times and locations of public displays please visit www.palmerston.nt.gov.au/zuccolicommunityhub

Community engagement will be open from Thursday 7 October to Friday 12 November



# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.1.4

**REPORT TITLE:** No More Campaign - United Nations 16 Days of Activism Against

Gender-Based Violence

**MEETING DATE:** 14 December 2021

**AUTHOR:** General Manager Community and Culture, Amelia Vellar

**APPROVER:** Chief Executive Officer, Luccio Cercarelli

#### **COMMUNITY PLAN**

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

# **PURPOSE**

This Report seeks Council endorsement for City of Palmerston to officially support the *No More Campaign* and all associated actions to raise awareness and reduce domestic and family violence.

#### **KEY MESSAGES**

- The No More Campaign raises awareness around family violence, placing the responsibility of reducing family violence on men, the most common perpetrators, with an aim to create a future free from family violence.
- According to the Northern Territory (NT) Police statistics, domestic violence related assault was up 61.83% for Palmerston in September 2021 compared to the same time last year.
- Charlie King the founder of the *No More Campaign* met with the Mayor and General Manager Community and Culture (GMCC) in early November to request City of Palmerston's support.
- City of Palmerston and the *No More Campaign* have partnered previously in the Harmony Day Football Festivals, that ran from 2015 to 2017.
- The *No More Campaign* is used as an organising strategy by individuals and organisations around the world to call for the prevention and elimination of violence against women and girls.
- A request was made for the Mayor to attend the Casuarina Activation Day on Friday 10 December at Casuarina Square, which she accepted.
- A submission was received and accepted from the No More Campaign to light up the Palmerston Goyder Square Water Tower orange, from 25 November to 10 December 2021, raising awareness of the United Nations 16 Days of Activism Against Gender-Based Violence.
- With Councils support, City of Palmerston can further work with the No More Campaign team to implement the available toolkits and resources both internally and where appropriate with the community.

#### **RECOMMENDATION**

- 1. THAT Report entitled No More Campaign United Nations 16 Days of Activism Against Gender-Based Violence be received and noted.
- 2. THAT Council endorse official support from City of Palmerston for the *No More Campaign* and all associated actions to raise awareness and reduce domestic and family violence.



#### **BACKGROUND**

The *No More Campaign* (Campaign) began in 2006 and was consolidated in 2008 by founder Charlie King who had visited remote Indigenous communities in the Northern Territory to discuss family violence.

Charlie saw that some men had very strong opinions on how men should care and look after their family in a positive way. Charlie saw the challenge as figuring out how to empower the men to see a peaceful change.

The key theme of the Campaign is placing the responsibility of reducing family violence on men, the most common perpetrators. Central to the program is the respect of women. While men may have the power to be destructive, they have an equal power to care and look after their families. The reduction of family violence needs men to stand up, as individuals and a group, and take ownership for finding a solution.

City of Palmerston and the *No More Campaign* have partnered previously in the Harmony Day Football Festivals, that ran from 2015 to 2017 as part City of Palmerston's commitment to be a Refugee Welcome Zone where Council celebrated Harmony Day by holding a community event that involved the input and support from different community groups and sectors.

The global theme for this year's 16 Days of Activism against Gender-Based Violence, which ran from 25 November to 10 December 2021, is "Orange the world: End violence against women now!"

According to NT Police statistics, domestic violence related assault was up 61.83% for Palmerston in September 2021 compared to the same time last year.

## **DISCUSSION**

The Campaign has garnered support from all levels of government, and the wider public, with awareness of the Campaign growing through increasing engagement with the sporting community. Charlie's appearance on Q and A also provided significant coverage of the campaign on the national stage, with a personal recording of support from former Prime Minister Tony Abbot.

Charlie King and the Campaign team has requested City of Palmerston's ongoing support of the *No More Campaign* via:

- Promotion of the United Nations 16 Days of Activism Against Gender-Based Violence, which runs from 25 November to 10 December 2021 this year. This was highlighted by Council this year by lighting up the Palmerston Goyder Square Water Tower orange for the period.
- Attendance by the Mayor at the Activation Day held on Friday 10 December 2021 in Casuarina Square at the Christmas Tree, to show the City's support for the campaign (the Mayor has attended in previous years also). At the time of writing this Report the Mayor was scheduled to attend.
- Consideration of signage in public space within the municipality that highlights strategies to end family violence.
- Participation from the Mayor at media opportunities promoting the cause.
- Education sessions with Council staff around the family violence, the available toolkits and action plan.

Further information regarding the Campaign and importance of Linking Up with organisations and members of the community is presented as **Attachment 13.1.4.1** to this Report. If Council endorses to partner with the *No More Campaign*, Council will receive public recognition on the stand against family violence.

City of Palmerston Elected Members are leaders in the community and as such are encouraged to put their support behind saying "No More" to domestic violence in our community. By partnering and



supporting this Campaign, Council will be able to further promote services available to the Community who may be affected by family violence and provide confidence in the community that Council is working towards improving safety throughout the municipality.

With Council recently developing and endorsing the Inclusive, Diverse and Accessible Framework (Framework), supporting this Campaign would have a positive impact on the work outlined within the Framework and continue to support Palmerston being a family friendly and safe place to live and work.

# **CONSULTATION PROCESS**

There was no consultation required during the preparation of this Report.

## **POLICY IMPLICATIONS**

One of Councils Community Plan core outcomes is Family and Community: Palmerston is a safe and family friendly community where everyone belongs and supporting this Campaign will provide support and awareness of challenges some of our community members might face.

## **BUDGET AND RESOURCE IMPLICATIONS**

Budget and resource implications relating to this Report will be accommodated out of approved operational budgets.

# **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

Fails to be trusted as a Council Context: Achieving credibility & trust with majority of those within and external to the City.

As an all-inclusive community, it is essential that Council is able to provide and promote services available to all members of our community. As a family community that is continuing to grow, supporting this Campaign will ensure Palmerston is able to support our community through a range of challenges and continue to provide a safe community where everyone belongs.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

# **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

# **ATTACHMENTS**

1. NO MORE Campaign [13.1.4.1 - 4 pages]





NO MORE works with the community to reduce domestic and family violence across the Northern Territory. We do this through raising awareness of the issues of gender based violence and making social change by changing community attitudes and norms and promoting positive, equal and respectful relationships.

## THE NO MORE STORY

**NO MORE** was founded by Charlie King in 2006 after meeting with Indigenous men in communities all over the Northern Territory.

He talked with men about how they could champion changing men's attitudes about women and violence. Charlie noticed two statements that were repeated by all the Elders:



"NO MORE" and "ALL MEN SHOULD LINK UP."

**"NO MORE"** is used as a strong call to bring an end to something: **"STOP IT NOW, NO MORE."** 

This is why "NO MORE" is our call to action.

"The challenge is for all Australians to stand up and say NO MORE to domestic and family violence. We need everyone to get involved. That's why we link arms. To show a united stance against domestic and family violence and that together we can make a difference."

Charlie King, NO MORE Founder



# THE IMPORTANCE OF PARTNERS

We cannot achieve our goals alone and that's why we "LINK UP" with all parts of community; men, women, boys, girls, individuals and organisations. Together we can make the biggest difference.

Our goal is to identify champions of change who we can support to mobilise their own circle of influence. The more people we can educate and bring awareness to, the closer we get to eliminating domestic and family violence.

## WHO WE PARTNER WITH

- Sporting Organisations
- Aboriginal Communities
- Community Groups
- Government (including Police, Corrections and Regional Councils)
- Social Services Providers
- Schools
- Individuals
- Businesses
- Media

"We are the problem. We are the solution." - Ned Hargraves, Warlpiri Elder

# **WORKING TOGETHER**

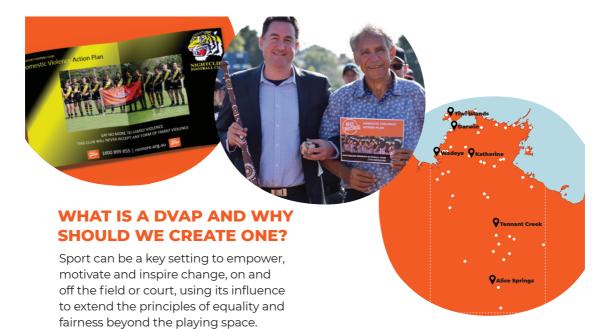
The best way to work together is for us to be guided by what will work for you. We encourage new ideas that will get the whole community behind activities that raise awareness, educate and lead to increased safety in our communities, urban and remote.

# Part of the second seco

# **HOW WE CAN WORK WITH YOU**

- Developing a Domestic Violence Action Plan with you
- Attending your sport and community events to share our message
- Working with men's and women's groups in remote communities
- Delivering education and information workshops
- Developing NT specific resources with you





# WHERE WE WORK

We have NO MORE staff across the Northern Territory and a footprint in many remote communities.

We also partner with individuals and organisations nationally and internationally to spread the NO MORE message.

# **HOW YOU CAN GET INVOLVED**

The creation of a DOMESTIC VIOLENCE ACTION PLAN (DVAP) is a way for sporting

groups to demonstrate their commitment to reducing domestic and family violence.

organisations, businesses and other

A DVAP helps to formalise intentions

bringing about change.

and outline the goals and strategies for

To find out how we can LINK UP with you, your organisation or your community to reduce domestic and family violence in the Territory call or email us. You can also see what we have been doing with others and what resources are available to you on our website and social media pages.

# **COUNSELLING AND SUPPORT**

CatholicCare NT can provide support and advice for domestic and family violence including counselling, men's behaviour change, mental health issues, alcohol and substance abuse, parenting, finance and housing.

Call 1800 899 855 during business hours for free and confidential advice.

can rece ess ess danning basiness realister receand communitation advise

1800 899 855NOMORE.ORG.AU





# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.1.5

**REPORT TITLE:** Community Benefit Scheme - Sponsorship - Palmerston Cricket

Club

**MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** Community Facilities Officer, Rachel Fosdick

**APPROVER:** General Manager Community and Culture, Amelia Vellar

#### **COMMUNITY PLAN**

Governance: Council is trusted by the community and invests in things that the public value.

# **PURPOSE**

This Report seeks Council approval for a Community Benefit Scheme sponsorship application from a local community organisation, the Palmerston Cricket Club.

#### **KEY MESSAGES**

- Council provides funding through Community Benefit Scheme (CBS) to eligible community groups and organisations.
- Council has received a sponsorship application from the Palmerston Cricket Club (PCC) requesting \$5,000.
- Council's FIN18 policy requires all funding requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.
- At the proposed sponsorship level of Platinum and Corporate, PCC would arrange for City of Palmerston (CoP) signage to be installed on the fence line of the main playing oval at Woodroffe and additional acknowledgements.
- The sponsorship would also enable Palmerston Cricket Club to purchase first aid equipment and provide training to Club coaches and managers.
- The Palmerston Cricket Club sponsorship application meets all the requirements under the Council's CBS policy.
- The Report recommends Council approves this request, due to the benefits to the wellbeing of the participants and volunteers with the provision of lifesaving first aid equipment as well as Council supporting a local sporting club.

# **RECOMMENDATION**

- 1. THAT Report entitled Community Benefit Scheme Sponsorship Palmerston Cricket Club be received and noted.
- 2. THAT Council approves the \$5,000 Platinum and Corporate Sponsorship Proposal from the Palmerston Cricket Club to be funded from the Community Benefit Scheme as detailed in Report entitled Community Benefit Scheme Sponsorship Palmerston Cricket Club.



#### **BACKGROUND**

CoP provides funding through the CBS to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy FIN18 Grants, Donations, Scholarships and Sponsorships provides governance of the Community Benefit Scheme. Council's FIN18 Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$132,535.00 remains available in CBS funding for future projects and events that benefit Palmerston in this financial year.

# **DISCUSSION**

Council has received a Platinum and Corporate sponsorship application from a local organisation, PCC for \$5,000.

PCC is a competitive community club based in Woodroffe, Palmerston. Participating annually in the Darwin and Districts Cricket Competition, PCC consistently provides high quality cricket pathways for players of all ages. PCC have a commitment to junior development and the ongoing pursuit of building sustainable and competitive opportunities for women in cricket.

In 2020, the Club fielded multiple teams in grand finals, including the Premier Grade side. The success across age groups resulted in receiving the "Champion Club 2020" and "Spirit of Cricket" awards at the end of season Darwin and Districts Cricket awards presentations.

PCC had similar success in 2021 with multiple teams proceeding through to grand finals. Participant numbers continue to grow, with over one hundred family groups represented in the Club, providing teams at all levels of junior, senior and women's competitions. The Club has a strong volunteering culture, and actively encourage social events throughout the year. The clubhouse and grounds in Woodroffe Avenue continue to be a focal point for these activities.

PCC management committee has committed to start the 2022 season with a focus on player safety and first aid. To this end, they are seeking to use this sponsorship financial support to:

- Purchase an Automatic External Defibrillator (AED);
- Ensure each team has a first aid kit;
- Purchase a stretcher for the clubhouse; and
- Conduct a training session prior to season commencement for team coaches and managers being focused on sports injury first aid, CPR and AED use.

PCC would be pleased to acknowledge the role of CoP in sponsoring the club for this upgrade to first aid equipment and training. PCC commit to recognise this important contribution to the health and wellbeing of Palmerston players and families.



At the proposed sponsorship level of Platinum, PCC would arrange for CoP signage to be installed on the fence line of the main playing oval at Woodroffe. PCC recognise sponsors regularly in presentations at Club events and in social media.

Acknowledgement opportunities include:

- A ceremony to handover the AED.
- An invitation to attend the preseason first aid training session.
- Invitation for City of Palmerston representatives to attend the PCC preseason Sign On Day and Season Launch at Cazalys Club.
- Invitation to attend the Annual Sponsors Day Match held mid-season at the PCC home ground in Woodroffe.
- Invitation to attend junior training day BBQs.
- Acknowledgement stickers placed on the AED and first aid kits acknowledging sponsorship from CoP.

#### **CONSULTATION PROCESS**

There was no consultation required during the preparation of this Report.

#### **POLICY IMPLICATIONS**

Council Policy FIN 18 Grants, Donations, Scholarships and Sponsorships provides governance and outlines the support that is available through the Community Benefit Scheme.

#### **BUDGET AND RESOURCE IMPLICATIONS**

The CBS budget for the 2021/2022 financial year for grants, donations, sponsorships, and scholarships is \$230,000.

Currently \$42,043 has been expended in the CBS budget, with an additional \$55,422 committed in his financial year for, one, two year and three three-year on-going sponsorships. Currently \$132,535 remains available for future projects and events. This grant application to the value of \$5,000 will reduce this amount to \$127,535.

## **RISK. LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term Context: Optimising the financial, social and environmental sustainability of the City.

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy FIN18 Grants, Donations, Scholarships and Sponsorships.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.



# COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

# **ATTACHMENTS**

1. 20211209 - CBS - PCC - Sponsorship proposal [13.1.5.1 - 3 pages]



# Introduction

The Palmerston Cricket Club (PCC) is a competitive community club based in Woodroffe, Palmerston.

Participating annually in the Darwin and Districts Cricket Competition, the PCC consistently provides high quality cricket pathways for players of all ages. We are especially proud of our commitment to junior development and the ongoing pursuit of building sustainable and competitive opportunities for women in cricket.

In 2020, the PCC fielded multiple teams in Grand Finals, including our Premier Grade side. Our success across age groups resulted in receiving the "Champion Club 2020" and "Spirit of Cricket" awards at the end of season Darwin and Districts Cricket awards presentations. We had similar success in 2021 with multiple teams proceeding through to Grand Finals.

Our numbers continue to grow, with over one hundred family groups represented in the club. We provide teams at all levels of junior, senior and women's competitions. We have a strong volunteering culture, and actively encourage social events throughout the year. The clubhouse and grounds in Woodroffe Avenue continue to be a focal point for these activities.

# Palmerston City Council Proposal

The PCC management committee has committed to start the 2022 season with a focus on player safety and first aid. To this end, we are seeking financial support to:

- Purchase an Automatic External Defibrillator (AED)
- · Ensure each team has a first aid kit
- Purchase a stretcher for the clubhouse
- Conduct a training session prior to season commencement for team coaches and managers; focussed on sports injury first aid, CPR and AED use

PCC would be pleased to acknowledge the role of CoP in sponsoring the club for this upgrade to our first aid equipment and training. We would be happy to facilitate photo opportunities to recognise this important contribution to the health and well being of our Palmerston players and families.

# Value

PCC has surveyed several vendors for the supply of equipment and training and is confident we can achieve what we need for close to \$5000.00. We would be happy to either receive a sponsorship of \$5000; or fully acquit our expenditure with evidence.

# Traditional Sponsorships

PCC has multiple corporate sponsors on a graduated table as follows:

Bronze \$500,

Silver \$1000

Gold \$1500

Platinum and Corporate - by negotiation

At the proposed sponsorship level; we would arrange for City of Palmerston signage to be installed on the fenceline of the main playing oval at Woodroffe.

We also recognise our sponsors regularly in presentations at Club events and in social media.



# Summary

The PCC is a successful example of a community organization providing quality sporting opportunities to players young and old. Each year we strive to improve the training and playing conditions for members. For the 2022 season, we kindly request that Palmerston City Council consider this sponsorship request such that we can improve our first aid and injury response capability.

# **Rachel Fosdick**

Subject:

FW: City of Palmerston - Community Benefit Scheme Application - Palmerston Cricket Club

From: Palmerston Treasurer

Sent: Tuesday, 30 November 2021 6:00 PM

To: Community Benefit Scheme

Subject: Re: City of Palmerston - Community Benefit Scheme Application - Palmerston Cricket Club

- Small ceremony and photo shoot with Committee members to 'handover' the AED
- Welcome and thankyou when we conduct our pre-season firstaid training session (likely to involve about twenty of our members representing all teams from junior - premier grade)
- Welcome and thankyou at a preseason sign-on event. Currently we are considering a senior season 'launch' event at Cazalys Club in late Feb/early March 22
- Attendance at our annual sponsor's day match. This will be held mid-season at a one-day match at our home ground in Woodroffe.
- Attendance for a welcome at any of our regular junior training sessions. Monday & Wednesday
  afternoons we typically have 50 or more children training plus their parents in attendance so it's a
  good crowd. Every second Wednesday we do a BBQ after training and speeches and visitors are
  very welcome!

Signage for the AED would be no problems; and we can usually arrange a sponsor sign on the oval fencing for approx \$400. The other normal attributes of Platinum sponsorship involve some merchandise including hat/shirt.

Cheers

Luke McMahon
Secretary, Palmerston Cricket Club
(m) 0400 518 122
(e) palmerstoncricketclub@outlook.com

57 Woodroffe Ave, Woodroffe, Palmerston NT 0830





# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.1.6

**REPORT TITLE:** 2021 Palmerston Local Government Election - Outcomes

**MEETING DATE:** Tuesday 14 December 2021

AUTHOR: Chief Executive Officer, Luccio Cercarelli APPROVER: Chief Executive Officer, Luccio Cercarelli

#### **COMMUNITY PLAN**

Governance: Council is trusted by the community and invests in things that the public value.

# **PURPOSE**

The purpose of this report is to present Council with information regarding voter participation and seek direction regarding the pursuit of non-voters fines.

## **KEY MESSAGES**

- The Northern Territory Electoral Commission (NTEC) conducted the 2021 City of Palmerston election.
- City of Palmerston voters were again provided the option to vote early.
- At close of the 2021 electoral roll there was a total of 22,413 electors enrolled for the City of Palmerston.
- A total number of 13,924 electors voted with 8,489 identified as failing to vote following consideration of factors the number of non-voters was revised to 7,489.
- Voting in Local Government elections is compulsory in the Northern Territory (NT).
- The current fine for failing to vote without a valid excuse is \$25.
- The estimated cost for the Northern Territory Electoral Commission to pursue non-voters is \$38,020.97 (GST exclusive).
- Based on experience in the region on previous elections it is likely Council would only receive an estimated \$19,000.
- This report seeks Council Direction on action regarding non-voters.

# **RECOMMENDATION**

- 1. THAT Report entitled 2021 Palmerston Local Government Election Outcomes be received and noted.
- 2. THAT Council advise the Northern Territory Electoral Commission that Council will not be undertaking non-voting follow up action following the 2021 City of Palmerston Local Government Election.



#### **BACKGROUND**

The City of Palmerston Local Government Election was held in August 2021.

The NTEC entered into a service level agreement with the City of Palmerston to deliver the 2021 election.

The election was conducted and the 10<sup>th</sup> City of Palmerston Council was declared on 13 September 2021.

A total of 22,413 Palmerston residents were eligible to vote however 8,489 failed to vote. This number was revised down to 7,489 following removal of electors in the following categories:

- Reasonable excuse.
- Applied for postal vote/rejected postal vote.

This report seeks Council clarification on whether to pursue non-voters in the 2021 Palmerston Local Government Election.

## **DISCUSSION**

Leading up to the election and as part of our service agreement NTEC undertook a public awareness campaign, which included enrolment and voting information (early and election day) disseminated across social media, television, radio, print and digital platforms.

Early voting services were provided at various locations including Darwin.

Voting in Local Government elections in the Northern Territory is compulsory without a valid and sufficient reason.

Approximately 7,489 or 33% of electors were identified as failing to vote in the 2021 City of Palmerston election. Generic information regarding non-voter profile is provided at **Attachment 13.1.8.1**.

The NTEC is able to extend their service to undertake non-voting follow up action with instruction from the Council. The decision to pursue voters who have failed to vote is the Council's.

New legislative changes to the Local Government Act 2019 (NT) included changes to the prescribed amount for offences against section 142(3). This has meant that the amount payable for electors who failed to vote is \$25 reduced from \$50 in 2018.

NTEC can is instructed by Council pursue non-voters.

Following the 2018 Local Government elections the City of Palmerston Council resolved to pursue non-voters.

The considerations in pursuing non-voters are:

- It is compulsory to vote; and
- Pursuing non-voters will raise awareness and could encourage greater voting participation at the next election.
- There is benefit to the Community.



If Council elects to pursue non-voters Council may receive negative feedback from those affected. The community may perceive this action as intended to generate income versus an attempt to raise awareness.

The NTEC will take into consideration any valid reasons presented by electors for not voting and where valid reasons are provided that the penalty not be pursued.

It is considered that Local Government and the City of Palmerston would gain more by working with the NTEC to better understand why residents choose not to vote and focus on an education campaign for the next election. Staff have commenced these conversations with NTEC and will progress this.

The 2017 NT Council Election report identified that approximately 9.5% of non-voters paid the prescribed amount in the Darwin, Palmerston and Litchfield region.

In 2018 City of Palmerston Election approximately 9.6% of non-voters paid the prescribed penalty.

NTEC have advised the cost to pursue non-voters is approximately \$38,020.97 (GST inclusive). Therefore, in considering past percentage of non-voters who pay the figures for 2021 would likely be:

Cost to pursue:	\$38,029.97
Likely payment:	\$18,722.50
(10% of 4789 non-voters at \$25 each)	
Loss:	\$19,298.47

If Council was to pursue non-voters it is likely to cost the community approximately \$19,000:

The benefit to the community to pursue non-voters is not considered to have merit. It is being recommended that Council not pursue non-voters in the 2021 Palmerston Local Government Elections.

That Council work with the NTEC to better understand why residents in its community do not vote, look to further improve education and voter participation.

# **CONSULTATION PROCESS**

There was no consultation required during the preparation of this report.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

# **BUDGET AND RESOURCE IMPLICATIONS**

The NTEC has advised that the estimated cost to pursue the 7,489 non-voters would be in the order of \$21,000 (GST exclusive).

The fine for not voting is \$25.

Based on historic information Council is likely to incur a loss of approximately \$19,000 if it pursues non-voters.

# **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

If Council elects to pursue non-voters at a potential financial loss to the community it may be critical.



The Local Government Act 2019 (NT) reduced the prescribed penalty from \$50 to \$25.

The decision to pursue non-voters is one of the Council.

# **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

# **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

# **ATTACHMENTS**

1. City of Palmerston Non Voter locality and age [13.1.6.1 - 1 page]

City of Palmerston Local Government Election, 2021, Non-Voter Demographics

BAKEWELL   156	City of Palmerston - Male				
BAKEWELL  BAKEWELL  BAKEWELL  BELLAMACK  126  114  28  127  DURACK  137  225  72  11  DURACK  177  248  73  FARRAR  64  94  21  176  GARY  176  GARY  176  GUNN  106  178  49  9  JOHNSTON  59  82  11  MARLOW LAGOON  7  16  13  MOULDEN  PALMERSTON CITY  7  PALMERSTON INDIGENOUS VLG  3  9  11  PINELANDS  4  6  ROSEBERY  177  254  62  17  WOODROFFE  183  207  91  21  22  24  24  24  24  25  17  36  36  31  32  4  51  51  61  61  7  ARCHER  BAKEWELL  94  152  58  16  17  ARCHER  BAKEWELL  94  152  158  169  ARCHER  BAKEWELL  94  152  58  160  17  ARCHER  BAKEWELL  94  152  58  161  17  ARCHER  11  BAKEWELL  94  152  58  161  17  ARCHER  129  146  56  DURACK  117  85  16  11  ARCHER  129  146  56  DURACK  117  183  44  11  11  11  11  11  11  11  11  1	-	18 - 29	30 - 49	50 - 69	70+
BAKEWELL   156		3	10	8	1
DRIVER   137   225   72   13	BAKEWELL	156	183	81	14
DURACK	BELLAMACK	126	114	28	12
FARRAR 64 94 21 12 13 13 14 15 15 16 17 15 15 16 17 15 15 16 17 15 15 16 17 15 15 16 17 15 15 16 17 15 15 16 17 15 15 16 17 15 15 16 17 15 15 16 17 15 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 15 16 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 16 17 17 17 17 17 17 18 17 17 18 17 17 18 17 18 18 18 18 18 18 18 18 18 18 18 18 18	DRIVER	137	225	72	13
GRAY	DURACK	177	248	73	7
GUNN   106	FARRAR	64	94	21	11
JOHNSTON   59   82	GRAY	176	247	125	30
MARLOW LAGOON         7         16         13           MOULDEN         192         250         122         20           PALMERSTON CITY         7         4         1           PALMERSTON INDIGENOUS VLG         3         9         11           PINELANDS         4         6         6           ROSEBERY         177         254         62         1*           WOODROFFE         183         207         91         20           YARRAWONGA         3         4         2           ZUCCOLI         63         103         20         6           TOTAL         1636         2231         798         17           City of Palmerston - Female         1         1         2           Locality         18 - 29         30 - 49         50 - 69         70 +           ARCHER         1         1         2           BAKEWELL         94         152         3         1         1           BELLAMACK         117         85         16         1           DURACK         121         183         44         10           FARRAR         52         55         23         9 <td>GUNN</td> <td>106</td> <td>178</td> <td>49</td> <td>9</td>	GUNN	106	178	49	9
MOULDEN	JOHNSTON	59	82	11	3
PALMERSTON CITY         7         4         1           PALMERSTON INDIGENOUS VLG         3         9         11           PINELANDS         4         6           ROSEBERY         177         254         62         1           WOODROFFE         183         207         91         20           YARRAWONGA         3         4         2           ZUCCOLI         63         103         20         6           TOTAL         1636         2231         798         177           City of Palmerston - Female         1         1         1         1           Locality         18 - 29         30 - 49         50 - 69         70 +         70 +           ARCHER         1	MARLOW LAGOON	7	16	13	3
PALMERSTON INDIGENOUS VLG	MOULDEN	192	250	122	20
PINELANDS  ROSEBERY  ROSEBERY  177 254 62 11  WOODROFFE  183 207 91 26  YARRAWONGA  3 4 2  ZUCCOLI  63 103 20 64  TOTAL  1636 2231 798 17  City of Palmerston - Female  Locality  18 - 29 30 - 49 50 - 69 70 +  ARCHER  BAKEWELL  94 152 58 16  BELLAMACK  117 85 16 11  DRIVER  129 146 56  DURACK  121 183 44 11  FARRAR  52 55 23 9  GRAY  162 198 99 33  GUNN  85 111 31 66  JOHNSTON  51 47 12 68  MARLOW LAGOON  6 5 7 68  MOULDEN  MOULDEN  MOULDEN  161 214 80 25  PALMERSTON CITY  PALMERSTON INDIGENOUS VLG  2 8 3  PINELANDS  1 1 2  YARRAWONGA  1 1 2  ZUCCOLI  49 70 13 56  LOCALITY  10 12 1633 589 155  City of Palmerston - Undisclosed or non-binary  Locality  18 - 29 30 - 49 50 - 69 70 +	PALMERSTON CITY	7	4	1	
ROSEBERY	PALMERSTON INDIGENOUS VLG	3	9	11	1
WOODROFFE         183         207         91         20           YARRAWONGA         3         4         3         4         3           ZUCCOLI         63         103         20         4         3         4         4         17         3         4         4         17         3         4         4         17         3         4         4         1         4         4         1         4         4         1         4         4         1         4         4         1         4         4         1         1         4	PINELANDS		4	6	
YARRAWONGA         3         4         2UCCOLI         63         103         20         63         103         20         64         70         64         177         778         177         178         178         178         178         178         178         178         178         178         178         178         178         178 <td>ROSEBERY</td> <td>177</td> <td>254</td> <td>62</td> <td>17</td>	ROSEBERY	177	254	62	17
ZUCCOLI         63         103         20         4           TOTAL         1636         2231         798         173           City of Palmerston - Female         0         0         70+           Locality         18 - 29         30 - 49         50 - 69         70+           ARCHER         1         1         1           BAKEWELL         94         152         58         10           BELLAMACK         117         85         16         11           DRIVER         129         146         56         12           DURACK         121         183         44         10           FARRAR         52         55         23         9           GUNN         85         111         31         0           JOHNSTON         51         47         12         1           MARLOW LAGOON         6         5         7         3           MOULDEN         161         214         80         2!           PALMERSTON CITY         2         3         3           PALMERSTON INDIGENOUS VLG         2         8         3           PINELANDS         1         1	WOODROFFE	183	207	91	26
TOTAL 1636 2231 798 177  City of Palmerston - Female  Locality 18 - 29 30 - 49 50 - 69 70 +  ARCHER 1 1  BAKEWELL 94 152 58 16  DRIVER 129 146 56  DURACK 121 183 44 10  FARRAR 52 55 23 99  GUNN 85 111 31 00  JOHNSTON 51 47 12  MARLOW LAGOON 6 5 7  MOULDEN 161 214 80 29  PALMERSTON CITY 2 3 9  PALMERSTON INDIGENOUS VLG 2 8 3  FOSEBERY 106 173 56 11  VARRAWONGA 1 1 2  ZUCCOLI 49 70 13  TOTAL 1276 1633 589 155  City of Palmerston - Undisclosed or non-binary  Locality 18 - 29 30 - 49 50 - 69 70 +	YARRAWONGA		3	4	1
City of Palmerston - Female         Image: City of Palmerston - Female         Image: City of Palmerston - Female         Image: City of Palmerston - Undisclosed or non-binary         Image: City of Palmerston -	ZUCCOLI	63	103	20	4
Locality	TOTAL	1636	2231	798	172
Locality					
ARCHER  BAKEWELL  BAKEWELL  BELLAMACK  DRIVER  117  BS  16  18  DURACK  121  BAREAR  122  BAREAR  121  BAREAR	City of Palmerston - Female				
ARCHER  BAKEWELL  BAKEWELL  BELLAMACK  117  BS  16  18  DRIVER  129  146  56  DURACK  121  183  44  10  FARRAR  52  55  23  GRAY  162  198  99  3: GUNN  85  111  31  6  JOHNSTON  51  47  12  MARLOW LAGOON  6  5  7  MOULDEN  PALMERSTON CITY  PALMERSTON INDIGENOUS VLG  PALMERSTON INDIGENOUS VLG  ROSEBERY  106  173  56  17  WOODROFFE  131  172  81  147  147  151  167  167  167  167  167  167  16	Locality				
BAKEWELL 94 152 58 16  BELLAMACK 117 85 16 11  DRIVER 129 146 56  DURACK 121 183 44 10  FARRAR 52 55 23 9  GRAY 162 198 99 3:  GUNN 85 111 31 6  JOHNSTON 51 47 12 12  MARLOW LAGOON 6 5 7 3  MOULDEN 161 214 80 2!  PALMERSTON CITY 2 3 2  PALMERSTON INDIGENOUS VLG 2 8 3  PINELANDS 1 1 1  ROSEBERY 106 173 56 12  WOODROFFE 131 172 81 14  YARRAWONGA 1 2  ZUCCOLI 49 70 13 3  TOTAL 1276 1633 589 153  City of Palmerston - Undisclosed or non-binary  Locality 18 - 29 30 - 49 50 - 69 70+		6	10		2
BELLAMACK       117       85       16       11         DRIVER       129       146       56       12         DURACK       121       183       44       10         FARRAR       52       55       23       9         GRAY       162       198       99       3         GUNN       85       111       31       0         JOHNSTON       51       47       12       12         MARLOW LAGOON       6       5       7       3         MOULDEN       161       214       80       25         PALMERSTON CITY       2       3       3         PALMERSTON INDIGENOUS VLG       2       8       3         PINELANDS       1       1       1         ROSEBERY       106       173       56       1         WOODROFFE       131       172       81       14         YARRAWONGA       1       2       2         ZUCCOLI       49       70       13       3         TOTAL       1276       1633       589       15         City of Palmerston - Undisclosed or non-binary       1       1       1       1					
DRIVER       129       146       56         DURACK       121       183       44       10         FARRAR       52       55       23       9         GRAY       162       198       99       3:         GUNN       85       111       31       6         JOHNSTON       51       47       12       12         MARLOW LAGOON       6       5       7       3         MOULDEN       161       214       80       2!         PALMERSTON CITY       2       3       3         PALMERSTON INDIGENOUS VLG       2       8       3         PINELANDS       1       1       1         ROSEBERY       106       173       56       1:         WOODROFFE       131       172       81       14         YARRAWONGA       1       2       2         ZUCCOLI       49       70       13       3         TOTAL       1276       1633       589       15         City of Palmerston - Undisclosed or non-binary       1       1       1       1       1       1       1       1       1       1       1       1 </td <td></td> <td></td> <td></td> <td></td> <td>16</td>					16
DURACK       121       183       44       10         FARRAR       52       55       23       9         GRAY       162       198       99       3         GUNN       85       111       31       0         JOHNSTON       51       47       12       1         MARLOW LAGOON       6       5       7       3         MOULDEN       161       214       80       2!         PALMERSTON CITY       2       3       3         PINELANDS       1       1       1         ROSEBERY       106       173       56       1         WOODROFFE       131       172       81       14         YARRAWONGA       1       2       2         ZUCCOLI       49       70       13       3         TOTAL       1276       1633       589       15         City of Palmerston - Undisclosed or non-binary       1       1       1         Locality       18 - 29       30 - 49       50 - 69       70 +					15
FARRAR       52       55       23       9         GRAY       162       198       99       3         GUNN       85       111       31       6         JOHNSTON       51       47       12       3         MARLOW LAGOON       6       5       7       3         MOULDEN       161       214       80       25         PALMERSTON CITY       2       3       3         PINELANDS       1       1       1         ROSEBERY       106       173       56       13         WOODROFFE       131       172       81       14         YARRAWONGA       1       2       2         ZUCCOLI       49       70       13       3         TOTAL       1276       1633       589       15         City of Palmerston - Undisclosed or non-binary       1       1       1       1         Locality       18 - 29       30 - 49       50 - 69       70 +					7
GRAY GUNN B5 G					10
GUNN       85       111       31       6         JOHNSTON       51       47       12       3         MARLOW LAGOON       6       5       7       3         MOULDEN       161       214       80       25         PALMERSTON CITY       2       3       3         PALMERSTON INDIGENOUS VLG       2       8       3         PINELANDS       1       1       1         ROSEBERY       106       173       56       1         WOODROFFE       131       172       81       14         YARRAWONGA       1       2       2         ZUCCOLI       49       70       13       3         TOTAL       1276       1633       589       153         City of Palmerston - Undisclosed or non-binary       1 <td< td=""><td></td><td></td><td></td><td></td><td>9</td></td<>					9
JOHNSTON   51   47   12   12   13   14   12   15   14   12   15   15   14   15   15   15   15   15					
MARLOW LAGOON       6       5       7       3         MOULDEN       161       214       80       2!         PALMERSTON CITY       2       3       3         PINELANDS       2       8       3         PINELANDS       1       1       1         ROSEBERY       106       173       56       12         WOODROFFE       131       172       81       14         YARRAWONGA       1       2       2         ZUCCOLI       49       70       13       3         TOTAL       1276       1633       589       153         City of Palmerston - Undisclosed or non-binary       50 - 69       70 +					6
MOULDEN         161         214         80         25           PALMERSTON CITY         2         3         3           PALMERSTON INDIGENOUS VLG         2         8         3           PINELANDS         1         1         1           ROSEBERY         106         173         56         1           WOODROFFE         131         172         81         14           YARRAWONGA         1         2         2           ZUCCOLI         49         70         13         3           TOTAL         1276         1633         589         153           City of Palmerston - Undisclosed or non-binary         Locality         18 - 29         30 - 49         50 - 69         70+					
PALMERSTON CITY         2         3           PALMERSTON INDIGENOUS VLG         2         8         3           PINELANDS         1         1         1           ROSEBERY         106         173         56         1:           WOODROFFE         131         172         81         14           YARRAWONGA         1         2         2           ZUCCOLI         49         70         13         3           TOTAL         1276         1633         589         153           City of Palmerston - Undisclosed or non-binary         1					
PALMERSTON INDIGENOUS VLG         2         8         3           PINELANDS         1         1           ROSEBERY         106         173         56         13           WOODROFFE         131         172         81         14           YARRAWONGA         1         2         2           ZUCCOLI         49         70         13         3           TOTAL         1276         1633         589         153           City of Palmerston - Undisclosed or non-binary         1				80	25
PINELANDS       1       1         ROSEBERY       106       173       56       13         WOODROFFE       131       172       81       14         YARRAWONGA       1       2       2         ZUCCOLI       49       70       13       3         TOTAL       1276       1633       589       153         City of Palmerston - Undisclosed or non-binary       50       69       70+				2	
ROSEBERY         106         173         56         13           WOODROFFE         131         172         81         14           YARRAWONGA         1         2         2           ZUCCOLI         49         70         13         3           TOTAL         1276         1633         589         153           City of Palmerston - Undisclosed or non-binary         Locality         18 - 29         30 - 49         50 - 69         70+					
WOODROFFE         131         172         81         14           YARRAWONGA         1         2         2           ZUCCOLI         49         70         13         3           TOTAL         1276         1633         589         153           City of Palmerston - Undisclosed or non-binary         50 - 69         70+				56	11
YARRAWONGA         1         2           ZUCCOLI         49         70         13           TOTAL         1276         1633         589         153           City of Palmerston - Undisclosed or non-binary         Locality         18 - 29         30 - 49         50 - 69         70+					14
ZUCCOLI       49       70       13       3         TOTAL       1276       1633       589       153         City of Palmerston - Undisclosed or non-binary       Locality       18 - 29       30 - 49       50 - 69       70+			1/2		14
TOTAL         1276         1633         589         153           City of Palmerston - Undisclosed or non-binary         Locality         18 - 29         30 - 49         50 - 69         70+			70		3
City of Palmerston - Undisclosed or non-binary  Locality  18 - 29 30 - 49 50 - 69 70+					153
Locality 18 - 29 30 - 49 50 - 69 70+	TOTAL	12/0	1033	369	133
Locality 18 - 29 30 - 49 50 - 69 70+	City of Palmerston - Undisclosed or non-binary				
·			30 - 49	50 - 69	70+
MOULDEN	MOULDEN				0
					0



# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.1.7

**REPORT TITLE:** Local Roads and Community Infrastructure Phase Three

**MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** General Manager of Infrastructure, Nadine Nilon

**APPROVER:** Chief Executive Officer, Luccio Cercarelli

#### **COMMUNITY PLAN**

Governance: Council is trusted by the community and invests in things that the public value.

# **PURPOSE**

The purpose of this report is to present to Council the information regarding the Australian Government Local Roads and Community Infrastructure Phase Three funding allocation and recommended projects.

# **KEY MESSAGES**

- The Local Roads and Community Infrastructure (LRCI) funding from the Australian Government has been issued to date in two phases: Phase 1 and Phase 2.
- Phase 3 of LRCI has been announced, with Council allocated \$823,778 in program funding.
- Eligible projects include those that involve the construction, maintenance and/or improvements to council-owned community and road assets, that are generally accessible by the public.
- Works have been progressing with both Phase 1 and Phase 2 projects and are within current completion milestone dates and budgets.
- Phase 3 projects can commence from 3 January 2022, with final project nominations required by 30 June 2022, and completion of projects by 30 June 2023.
- This Report proposes the allocation funding for Phase 3 of the LRCI Program for play infrastructure, building upgrades, floodway indicators and lake infrastructure.

## **RECOMMENDATION**

- 1. THAT Report entitled Local Roads and Community Infrastructure Phase Three be received and noted.
- 2. THAT Council approve the following projects for Phase 3 of the Australian Government Local Road and Community Infrastructure Program, as outlined within the report with a total allocation of \$823,778;
  - Accessible Play Infrastructure
  - Lake Infrastructure and Amenity Renewal and Upgrade
  - Playground Shade
  - Road Floodway Indicators
  - Durack Arts Centre Air-Conditioning and Solar
  - Community Facility Bathroom Renewal



#### **BACKGROUND**

The Local Roads and Community Infrastructure (LRCI) Program is part of the Australian Government's \$1.8 billion boost for road and community projects through local governments across Australia. The LRCI Program supports local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies. This funding is designed to stimulate growth and create jobs in local communities following the impacts of COVID-19.

Phase 1 of the LRCI program commenced in July 2020 with City of Palmerston allocated \$411,889 (GST exclusive) of funding for eligible projects. Phase 2 of the LRCI program provided Council with \$1,280,590 (GST exclusive) of additional funding for eligible projects. On 30 September 2021, an update was provided advising that Phase 1 and Phase 2 projects could have construction completion dates up until 30 June 2022.

On 5 October 2021, a further update was provided enabling greater flexibility of variations. This change enables minor changes within approved projects to occur without formal variations being required. This includes movement of funds between approved projects within a phase, and extension of projects within the initial approved scope. The period for amending these projects beyond minor variations has now passed. This information was presented to Council at the 19 October 2021 Council Meeting.

Council was advised in June 2021 of the upcoming Phase 3 program and has now been formally informed, with the relevant guidelines, that funding of \$823,778 will be made available for projects from January 2022 to June 2023.

# **DISCUSSION**

Projects funded through Phase 1 or 2 are either complete or scheduled for completion by 20 June 2023 as required by the funding conditions. An update of these projects is included in the tables below.

Table 3 - Phase 1 Project Status

Project	Project Cost	Actual Spend	Status	Comment
Reggie Park – Pathway	\$91,889	\$88,611	Works complete	Savings identified of \$3,278 to offset other projects.
Palmerston Swimming & Rec Centre Carpark – Shade Structure	\$120,000	\$10,477 (\$114,798 committed)	Works commenced	Works to be completed by mid December.
Maurice Terrace (Bakewell) Dog Park	\$150,000	\$168,371	Works complete	Works complete. Final costs to be offset by savings in other projects.
Regional Park – Accessible Play Equipment Play	\$50,000	\$43,500	Works complete	Savings identified of \$6,500 to offset other projects.
	\$411,889	\$310,959		



Table 4 - Phase 2 Project Status

Project	Project Cost	Actual Spend	Status	Comment
Public Toilets:      Joan Fejo Park     Marlow Lagoon Reserve     (Dog Park)	\$450,000	\$80,060 (\$270,460 committed)	Project commenced	Exeloos in transit, design and installation planning commenced.
Dog Pound Stage Two	\$175,000	\$1,375	Design underway	Works to be completed by 30 June 2022.
Playground Shading – Joan Fejo Park	\$150,000	\$75,900	Shading works complete	Savings to be reallocated to other project(s) within Phase 2 as required.
New Dog Park – Zuccoli/ Johnston	\$350,000	\$0	Design underway	Works to be completed by 30 June 2022.
Temple Terrace – Road Reconstruction	\$155,590	\$0	Tender documentation underway	Works to be completed by 30 June 2022.
	\$1,280,590	\$157,335		

# Phase 3

Phase 3 of the LRCI Program results in Council receiving an allocation of \$823,778. The guidelines allow for works to commence from 3 January 2022, with completion by 30 June 2023. The submission of projects to the full allocated amount is required by 30 June 2022.

Project eligibility is consistent with the previous LRCI funding, where funds can be allocated to projects involving construction, maintenance and/or improvements to council-owned assets. This can include;

- Roads projects such as construction or maintenance of roads, traffic signs, signals, street lighting, bridges, related facilities or roads and sidewalk maintenance.
- Road projects supporting improved road safety outcomes are encouraged.
- Community infrastructure that is generally accessible to the public, such as parks, playgrounds, footpaths and roads.
- Community infrastructure that improves accessibility, visual amenity and/or safety are also eligible, such as pathways, CCTV, community facility improvements, landscaping improvements, shelters and park facilities, art, playgrounds, noise mitigation and carparks.

The funding does not require co-contribution; however, it cannot be used to undertake projects that would have been otherwise planned with own funding or that have other funds available.



The projects listed within the table below have been identified as they meet the relevant funding criteria and link with Council's strategies, and Community Plan. The estimated funding is provided as indicative only and will be adjusted between the projects as relevant to meet the desired outcomes as the projects are further scoped and designed and delivered.

Table 5 - Phase 3 Proposed Projects

Proposed Projects	Detail/Comments	Est. Funding	Est. Completion
Accessible Play Infrastructure	The draft Play Space Strategy identifies a strategic action as identifying opportunities to upgrade sites in relation to accessibility (after assessment undertaken). This would be additional to the renewal and upgrade program and would specifically focus on accessible play options and play space accessibility.	\$150,000	June 2023
Lake Infrastructure and Amenity Renewal and Upgrade	Council's lake management plan identifies the improvement of sediment basins and vegetation surrounding a number of lakes. There have also been increasing defects reported of bridges that are used to view and access the lakes and surrounding pathways. This funding would reestablish sediment basins, vegetation and replace damaged bridge(s) that currently receive reactive repairs.	\$150,000	June 2023
Durack Arts Centre Air-Conditioning and Solar	Installation of solar panels on the Durack Arts Centre, and air-conditioning of the community art space. There is approximately \$8,000 remaining in the capital budget this year, which is being utilised for design and preparation works, with no further funding allocated to the project.	\$150,000	October 2022
Community Facility Bathroom Renewal	Renewal of community facility bathrooms. The main project would be the Library public bathroom renewal where the existing budget of approximately \$60,000 is not sufficient to complete the works to achieve the desired compliance and IDA outcomes. Further works will occur where possible on other bathrooms at community facilities.	\$150,000	December 2022
Playground Shade	Shade over playgrounds and associated infrastructure has been raised through consultation of Council's Play Space Strategy. Existing playground renewal programs are intended for renewal of existing infrastructure with upgrades where relevant and with available funds. This would enable the construction of new shade structures over additional play equipment at 2-3 locations.	\$150,000	December 2022
Roads – Floodway indicators	Electronic flood level indicators and electronic signage to the floodways over Bombax Street, Moulden and James Circuit, Woodroffe. This	\$73,778	June 2023



would enable real-time monitoring of water levels, with automatic road closures.		
	\$823,778	

With the exception of projects currently in planning such as the Durack Arts Centre air conditioner and the bathroom renewal at the Library, the works for each project will commence in 2022/23 financial year to enable the Phase 1 and Phase 2 projects to be completed.

## **CONSULTATION PROCESS**

The projects identified link to existing Community Plan and Council Strategies. Specific consultation will occur as relevant to each project.

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team
- Civil Operations Lead
- Projects Coordinator

# **POLICY IMPLICATIONS**

There are no policy implications for this report, however the projects nominated support Council's strategic plans including the Community Plan, IDA Framework, Play Space Strategy (draft), and Sustainability Strategy (draft).

# **BUDGET AND RESOURCE IMPLICATIONS**

As discussed within this report, all projects are funded through the LRCI program with any existing funding identified as relevant. Phase 3 will provide \$823,778 of unexpected funding into Council's budget over 2021/2022 and 2022/2023. This funding will have a positive impact for the Palmerston Community. Phase three requires that recipients maintain their overall capital expenditure to be at or above 2021-22 capital spending level.

The additional funding does increase the project management requirements for Council. This will be considered within the 2022/23 budget as relevant.

# RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

# **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

# **ATTACHMENTS**

Nil



# 717 lace for reopie

# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.1.8

**REPORT TITLE:** Preparing Australian Communities for Projects of Local Significance

- Grant Request

**MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** City Sustainability Manager, Peter Lander **APPROVER:** General Manager Infrastructure, Nadine Nilon

#### **COMMUNITY PLAN**

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

# **PURPOSE**

This report seeks Council approval to apply for a grant under the Australian Government Preparing Australia Program to co-fund installation of back-up emergency power generation to the Palmerston Recreation Centre and the Palmerston Library.

# **KEY MESSAGES**

- Council has been advised of Australian Government grant funding available under the Preparing Australia Program for projects that improve the resilience of communities associated with large-scale natural hazards such as tropical cyclones.
- As part of business continuity and emergency response planning, Council has identified an opportunity to install back-up emergency power generation to the Palmerston Recreation Centre and the Palmerston Library.
- These facilities provide services, activities and functions that support Council services, and if
  interrupted would result in undesirable and/or unacceptable consequences to the community and
  Council. These facilities could provide for an alternative location(s) in event of the loss or disruption
  to Civic Plaza and provide refuge and/or relief to the community during and/or post an emergency
  event.
- The total preliminary cost to provide back-up emergency power generation to the Palmerston Recreation Centre and the Palmerston Library is \$400,000 (Exc. GST).
- Grant eligibility criteria relevant to this initiative requires a 50% contribution of capital funding, which would be \$200,000 (Exc. GST).
- It is recommended that Council apply for funding through the Australian Government Preparing Australian Communities for Projects of Local Significance program for emergency power generator(s) to the Palmerston Recreation Centre and Library, with a total project value of \$400,000, funded by up to \$200,000 from the asset replacement reserve if successful.

#### RECOMMENDATION

- 1. THAT Report entitled Preparing Australian Communities for Projects of Local Significance Grant Request be received and noted.
- 2. THAT Council approve the submission of an application for a grant under the Australian Government Preparing Australia Program to co-fund the installation of back-up emergency power generation to



the Palmerston Recreation Centre and the Palmerston Library with Council's contribution to be funded from the Working Capital Reserve.

3. THAT Council approve the movement of \$200,000 from the Working Capital Reserve subject to a successful City of Palmerston, preparing Australian Communities Program, application.

#### **BACKGROUND**

The Australian Government has announced funding for projects that improve the resilience of communities associated with large-scale natural hazards under the Preparing Australia Program. The Program is open to applications for projects around Australia however priority will be given to projects that will improve resilience of communities against bushfires, flood, and tropical cyclones.

As part of business continuity and emergency response planning Council has identified an opportunity to install back-up emergency power generation to the Palmerston Recreation Centre and the Palmerston Library. This was previously applied for funding through the NT Priority Infrastructure Fund in 2020, but was unsuccessful, with the Archer Waste Transfer Station Project being the successful City of Palmerston (CoP) project at that time.

CoP recognises an opportunity to apply for a grant under the Preparing Australia Program to co-fund the provision of emergency power generation to the Palmerston Recreation Centre and the Palmerston Library and the benefits the project would deliver.

This report seeks Council's consideration and endorsement for a submission and associated funding.

#### **DISCUSSION**

The Australian Government Preparing Australian Communities – Local Stream Program provides locally identified and locally led projects with funding to improve the resilience of communities against natural hazards.

This current, Round 1 focus is on projects that will improve the resilience of communities against bushfires, flood, and tropical cyclones. Notable grant eligibility criteria include:

- Infrastructure projects that are \$100,000 and over require a 50% cash or in-kind contribution.
- Projects must be completed by 31 March 2025.

The City of Palmerston Business Continuity Plan (BCP) identifies that Palmerston Recreation Centre and the Palmerston Library provide services, activities and functions that, if interrupted, would result in undesirable and/or unacceptable consequences to the community and Council. Additionally, the BCP identifies the Palmerston Recreation Centre and the Palmerston Library as having capacity to provide for an alternative work location(s) in event of the loss or disruption to Civic Plaza but also the capacity to potentially provide refuge and/or relief to the community during and/or post an emergency event.

A preliminary scope and cost estimate to evaluate emergency power generation for the Palmerston Recreation Centre and the Palmerston Library has been undertaken. The option provision of back-up power generation at each the Palmerston Recreation Centre and the Palmerston Library for full load demand has been identified as the preferred solution. This would enable full access of the facilities, particularly in the event of an emergency. The estimate indicates that the Palmerston Recreation Centre would require a 275kVA generator and cost in the order of \$220,000 (Ex. GST) and the Palmerston Library would require a 165kVA generator and cost in the order of \$180,000 (Ex. GST). Further work will



also occur to determine if battery storage options for the current solar power on the facilities is a feasible alternative, or support, to the generators.

The identified opportunity of the installation of back-up emergency power generation to the Palmerston Recreation Centre and the Palmerston Library, aligns with the program focus and conforms with grant eligibility criteria.

The applications for funding close 6 January 2021, with an announcement of the funding expected in April 2021. Applications over \$100,000 require a 50% co-contribution and Council must identify funding source prior to submission for good governance. The recommended Council contribution would be identified as being drawn from the Working Capital Reserve. If successful Council could review the source of its contribution at that time and could consider general revenue in 2022/2023 budget in use of identified savings / surplus. If successful, a further report will be prepared.

If Council is successful, the project is required to be complete by 31 March 2025, however the intent will be to have the tenders prepared and advertised early to enable installation and commissioning prior to the 2022/23 Cyclone Season.

# **CONSULTATION PROCESS**

There was no consultation required during the preparation of this report.

# **POLICY IMPLICATIONS**

There are no policy implications for this report.

# **BUDGET AND RESOURCE IMPLICATIONS**

The total preliminary cost to provide back-up emergency power generation to the Palmerston Recreation Centre and the Palmerston Library is \$400,000 (Exc. GST).

Grant eligibility criteria requires that infrastructure projects that are \$100,000 and over have a 50% cash or in-kind contribution. Therefore, under this grant eligibility criteria Council would be required to fund \$20,000 (Exc. GST). It is recommended that if announced within the 2021/22 financial year, that the \$200,000 is withdrawn from the Working Capital Reserve, unless other funds are available and identified at that time. The current balance of the Working Capital Reserve is \$7,730,915.

# **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

9 Appropriately respond to material events impacting business continuity Context: Having the right response frameworks in place to manage business continuity.

The installation of back-up emergency power generation to the Palmerston Recreation Centre and the Palmerston Library would have a net positive impact on business continuity risk and Council's emergency management capability. The project mitigates the potential impairment of these facilities due to power outage and hence preservation of mission critical services the facilities provide to the community. Additionally, the BCP identifies that the facilities have capacity to provide for an alternative work location(s) in event of the loss or disruption to Civic Plaza and capacity to provide refuge and/or relief to the community during and/or post an emergency event.

#### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**



There are no environment sustainability implications for this report.

# **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

# **ATTACHMENTS**

Nil



# **COUNCIL REPORT**

1st Ordinary Council Meeting

**AGENDA ITEM:** 13.1.9

**REPORT TITLE: Neighbourhood Programs MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** Community Development Officer - Children & Families, Safe

Communities, Liz Middleton

**APPROVER:** General Manager Community and Culture, Amelia Vellar

#### **COMMUNITY PLAN**

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

# **PURPOSE**

This Report provides Council with an overview of the existing events and programs while identifying additional opportunities to expand the City's current programs to focus on connecting and recognising neighbours and the wider community.

# **KEY MESSAGES**

- Councils play a key role across Australian communities to assist the community to increase social connection and wellbeing.
- Council has coordinated 48 free events open to the whole community in 2021 in addition to three significant neighbourhood programs to promote wellbeing and creativity.
- Council's Library holds weekly programs throughout the year to support residents to connect with others and gain valuable life skills.
- City of Palmerston commenced supporting Neighbour Day in 2016 and our involvement has evolved each year with different initiatives to recognise and support the day including Council events, partnering with local organisations to support them to facilitate events and promotion on social media.
- Neighbour Day falls on Sunday 27 March 2022 and will be promoted in the lead up to and on the day to encourage individuals and organisations to host locally led celebrations.
- · A suggested enhancement to the City of Palmerston's current program to promote lifestyle, wellbeing, sense of belong and health of our community could be the introduction of the '1,000 Play Streets' initiative.
- 1,000 Play Streets is an initiative implemented in other parts of Australia to promote community lead participation in grassroots events on neighbourhood streets and or local parks.
- Council staff recommend referral of this new initiative to the 2022/23 budget to further enhance and complement Council's existing neighbourhood programs.

#### RECOMMENDATION

- 1. THAT Report entitled Neighbourhood Programs be received and noted.
- 2. THAT Council refer the 1,000 Play Streets initiative to the 2022/23 Draft Budget process for consideration.



#### **BACKGROUND**

Councillor Lucy Morrison presented a Notice of Motion on 3 August 2021 to Council to recommend the City reviews its current programs and initiatives and to look for future opportunities to further enhance the sense of community.

At the 1st Ordinary Council Meeting on 3 August 2021 Council made the following decisions:

# Connecting Community - Neighbourhood Programs

THAT a report be prepared for the ordinary meeting in December 2021, outlining current City of Palmerston programs and events that promote connecting neighbours and community, and identify potential opportunities to enhance or expand Council's current programs to promote lifestyle, well-being, sense of belonging, and health of our community with a focus on our local neighbourhoods.

#### CARRIED 9/1745 - 03/08/2021

Councils play a key role across Australian communities to assist the community to increase social connection and wellbeing. City of Palmerston is a family city that fosters diversity and unity. Each of our suburbs have unique identities, individual strengths, and priorities. Council strives to support the wellbeing and social connectedness of residents living in our community by facilitating a range of events and programs throughout the year to meet our Community Plan outcomes. Council coordinated public events are open to all community members and staff work to continually improve the attendance and engagement in our events and programs.

# **DISCUSSION**

The following list of events and programs were delivered in 2021 with Christmas Wonderland due to commence on 17 December 2021. The current City of Palmerston programs and events aim promote connecting neighbours and the community.

#### **Council Community Events**

Description	Location	Frequency
Brekkie in the Park		,
Free event encourages residents to discover local parks and helps the community live healthy and active lifestyles while building social connections.	Various parks within residential suburbs.	Five events in a calendar year: May, June, July, August, and September.
Flicnics		
Free family friendly outdoor movie night.	Three rotating venues:     Goyder Square,     Palmerston CBD (Central Business District)     Sanctuary Lakes, Gunn     Durack Heights     Community Centre lawn	14 events in a calendar year: May, June, July, August, and September.
Palmerston Multicultural Festival		
The event celebrates Palmerston's rich and diverse cultural community.	Goyder Square, Palmerston CBD.	One per year: June.



On Frances				
Street Party with free entertainment	Frances Drive, Palmerston	Three events per year:		
(including Pride Festival).	CBD.	April, May, and August.		
Reboot Your Loot				
Free community car boot sale.	Palmerston CBD.	Two events per year:		
		June, and August.		
Live at the Lake				
Free outdoor community event with	Two rotating venues:	Five events per year:		
live music.	Sanctuary Lakes, Gunn.	May, June, July, August, and		
	Durack Heights	September.		
	Community Art Centre			
	lawn.			
Harmony Day	Palmerston CBD.	Once now veem		
A free community event with cultural presentations, morning tea, cooking	Paimerston CBD.	Once per year: March.		
demonstrations and dance		iviai cii.		
workshops.				
International Women's Day	I.			
A week-long program of events with	Various locations within the	Various locations within the		
free events to empower, inspire and	Palmerston CBD.	Palmerston CBD.		
recognise women. Events include				
community art exhibition, Storytime,				
Fashion and Food event and forum				
with guest speakers.				
Palmerston Youth Festival				
A week-long program of events	Various locations within the	Once per year:		
including two major events, Geekfest	Palmerston.	July.		
Top End and Suburban Sounds				
Concert. The event aims to build				
connections and celebrate the				
achievements of young people				
Hoppy Easter Family Day  A free family friendly event held on	Palmerston CBD.	0,000,000,000,000		
Easter Saturday with themed	Paimerston CBD.	Once per year: April.		
activities and entertainment.		Aprili.		
Ghostly Gatherings	I	I.		
A free Halloween event with trick or	Yarrawonga.	Once per year:		
treat and free scary movies.		October.		
Palmerston Children's Week				
Free morning of activities and	Palmerston CBD.	Once per year:		
information for Palmerston parents.		October.		
Christmas Wonderland				
A free event with eight nights of	Palmerston CBD.	Once per year:		
Christmas themed entertainment.		December.		
International Men's Day				
Community breakfast to celebrate the	Palmerston CBD.	Once per year:		
men in our community.		November.		



## **Council Programs and Facilities**

Program	Location	Frequency				
Hooked on Palmerston	Hooked on Palmerston					
Recreational fishing competition	Marlow Lagoon	Round Two of a 4-month program				
aims to improve participation of	Durack Lakes	October, November, December,				
active recreation and awareness of	Sanctuary Lakes	January.				
local lakes.						
Get Active, Palmerston						
A 15-week community health and	Multiple locations across	Two blocks per year:				
wellbeing program designed to	Palmerston.	August to November & March to				
boost mental and physical wellbeing		June.				
and encourage social connection.						
Creative Arts Program						
An eight-week creative arts program	Durack Heights.	Two 8-week blocks per year.				
with a range of low-cost creative art						
classes. The program is offered twice						
per year.						
Council Library Programs						
Storytime, National Simultaneous	Library, Palmerston CBD.	Year round.				
Story Time Event, Geek Squad and	Library, rainiciston CDD.	real round.				
Computer Literacy programs and						
Drag Queen Storytime.						
Community BBQ Trailer						
The Community BBQ Trailer is free	Available for hire within the	Year round.				
and available for use by members of	municipality.					
the community, local organisations,						
and groups to support activities and						
programs that directly benefit						
residents of the City of Palmerston.						

# **Location of Events**

Many Council events are held in the Central Business District of Palmerston due to the availability of inbuilt amenities such as power, lighting, and running water and toilets. Accessing these inbuilt amenities reduces the cost to Council to facilitate events and avoids hiring costs thus reducing the overall cost to run Council events. Council officers will look to further expand the locations of the Flicnics program and will investigate positioning select Flicnics sessions at local parks within the suburbs such as Moulden, Driver and Zuccoli as a trial in 2022.

# **Neighbour Day**

City of Palmerston commenced supporting Neighbour Day in 2016 and our involvement has evolved each year with different initiatives to recognise and support the day including Council events, partnering with local organisations to support them to facilitate events and promotion on social media.

Neighbour Day falls on 27 March 2022 and aims to support sustainable relationships across communities while helping to address loneliness across the nation. Currently, Council coordinates and supports two significant events in March each year, International Women's Day, a week-long celebration of events held



across Palmerston and Harmony Day with significant resources directed in supporting these local events. Council will continue to support Neighbour Day through the following initiatives to encourage grassroots community-led participation in the event:

- Promote Neighbour Day on Council's social media channels in the lead up to, and on the day to
  encourage coordination and preparation of community-led celebrations.
- Provide information on Council's website with links to the official Neighbour Day website for further information and support to coordinate an event or activity.
- Print Neighbour Day Calling Cards to distribute in Council facilities including the Civic Centre, Library, Recreation Centre for residents to use to help introductions.

# **Play Streets Initiative**

A suggested enhancement to the City of Palmerston's current program to promote lifestyle, well-being, sense of belong and health of our community could be the introduction of the '1,000 Play Streets' initiative.

The program is an initiative by Play Australia to empower Australian communities to reclaim their quiet residential streets as places to connect and play and to improve the health and wellbeing of individuals and communities. An outline of the program is available at **Attachment 13.1.2.1**.

A *Play Street* is a quiet residential street where neighbours of all ages connect and play together, normally lasting for two to three hours. They are not large-scale community events, and are designed for neighbours, and ideally coordinated by the residents themselves with less than 100 attendees. Play Street hosts provide leadership and capacity building opportunities within communities and are responsible for the coordination for their street with equipment and administrative support from Council.

Prior to implementation of the initiative within the municipality, the following items would need to be considered:

- Traffic Management, including any relevant legislation.
- Public Liability Insurance implications.
- Applicable costs to Council to support and promote the initiative.
- Guidelines for coordination of items to support community events such as signage, play equipment and consumables.
- Management of COVID-19 safety for small scale events.

A positive outcome of the implementation of Play Streets would be that the community is able to connect, build confidence and capacity to organise other play activities and engagements within their suburbs. Officers will further investigate the perceived benefits, risks, and costs associated with implementing the program to be included in the 2022/23 budget.

# **CONSULTATION PROCESS**

The following staff were consulted in preparing this Report:

- Executive Manager Community and Library Services
- Community Events Coordinator
- Community Facilities Officer

# **POLICY IMPLICATIONS**

There are no policy implications for this Report.



A Place for People

#### **BUDGET AND RESOURCE IMPLICATIONS**

The 1,000 Playstreets program requires further investigation to further understand the total cost to Council to facilitate per financial year. Officers contacted other participating 1,000 Playstreet Council's who estimated the cost at around \$3000 for two to three events. Given this, it is being recommended a trial of the initiative be referred to the 2022/23 Draft Budget.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

2. Is not sustainable into the long-term

Context: Optimising the financial, social, and environmental sustainability of the Council.

This risk to implement 1,000 Play Streets is moderate, and costs and legal requirements will need to be considered while balancing the need to encourage community wellbeing and improve social outcomes in Palmerston. The abovementioned risks are addressed through the investigation of this program.

#### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

1. 1,000 Play Streets Toolkit [13.1.9.1 - 40 pages]





**1000 Play Streets is a movement** championed by Play Australia powered by Sport Australia inspired by Playing Out, UK



This is a Play Australia publication co-authored by: Gavin Fairbrother, Physical Activity Consultant Kieran Brophy, Play Australia; and Dr Erica Randle, Centre for Sport and Social Impact, La Trobe University © August 2021

PlayAustralia.org.au

Disclaimer: Whilst every reasonable effort has been made to ensure that this document is correct at the time of publication, Play Australia, disclaims any and all liability to any person in respect of anything or the consequences of anything done or omitted, to be done in reliance or upon the whole or any part of this document.



## Our road to get here

1000 Play Streets is movement for all Australians championed by Play Australia and powered by the Australian Government and Sport Australia, through the Move It AUS Participation Grant program.

We also recognise the support of the South Australian Government under Game On to further expand this resource and build our focus on connecting to our hard-to-reach communities.

The movement builds on the amazing groundwork of various street play projects around Australia, including CoDesign Studio's community-led Play Streets in VIC, the Opal Sunday Street Play project in SA, and the Rae Street Play Street in WA.

This resource has been developed with the help of six Local Governments from QLD, WA, VIC & SA alongside community organisations, volunteers and communities, who trialled 23 Play Street gatherings between September 2019-April 2021 and provided invaluable feedback to inform this resource.

We also thank the Centre for Sport & Social Impact, La Trobe University who supported our research and evaluation.

Lastly, we're grateful to receive inspiration and insights from our global neighbour in Playing Out, who initiated the world-wide resident led street play phenomenon in 2009 and have successfully scaled the movement to over 1000 street communities in the UK.

We thank you all for your diverse and thoughtful contributions.































## Some words of welcome



**Barb Champion** *Executive Director – Play Australia* 

We are excited to promote the 1000 Play Streets movement for all Australians, to open quiet residential streets as places to connect and play, so we can embed play as a part of everyone's daily life and create improved play conditions for our children.

We hope Local Governments around Australia find our toolkit inspiring and useful in supporting their communities to get involved.

Importantly I extend our thanks to the many hundreds of people who have supported this movement thus far.



**Senator the Hon Richard Colbeck** *Federal Minister for Sport* 

The Morrison Government and Sport Australia recognise the importance of 1000 Play Streets to get more Australians connected and moving across our communities.

Through the Move It AUS Participation Grants Program, we are proud supporters of 1000 Play Streets and celebrate the launch of the toolkit for Local Governments.

As a nation we must do everything possible to encourage physical activity and community connection.



### The Hon Corey Wingard

South Australian Minister for Recreation, Sport and Racing and Minister for Infrastructure and Transport

The South Australian government is proud to be partnering with Play Australia and saying Game On to bringing quiet residential roads to life through the 1000 Play Streets movement.

1000 Play Streets will see more communities connecting and children of all ages having fun and getting physically active – key objectives of the Marshall Government's Game On initiative.

We encourage local governments in SA to contact Play Australia to get involved in this wonderful program. Together, lets open our streets for play!





Alice Ferguson and Ingrid Skeels Co-Directors – Playing Out CIC

Playing Out has scaled the resident led play streets movement from one road to over 1000 street communities across the UK over the past 10 years.

We know from experience that the success of play streets hinges on valuing the needs and involvement of children and residents in making them happen.

Play streets are an important step towards safer streets and other longer-term changes that children need us to make so they can play out every day. We celebrate the growth of the movement in Australia and are proud to be Play Australia's Global Neighbour.



05





## Introduction

1000 Play Streets is a movement for Australians to reclaim their quiet residential streets as places for neighbours of all ages to connect and play regularly, and to ultimately improve the health and wellbeing of individuals and communities.

Children need to play outside every day to support healthy development, which means they need access to local outdoor spaces every day for play.

In Australia we have some of the best playgrounds and parks in the world that support children and families to be active, however if children don't live next door to these kinds of spaces, they can often be reliant on a parent/guardian for transport, and this can be problematic.

Today, in many suburban communities around Australia, outdoor spaces for play are limited due to lack of adequate green space in easy walking distance from home and shrinking backyards.

Interestingly, it has been reported that our Australian backyards today are less than a third of the size of backyards in the 1980s, and we are seeing more children residing in apartments and units than ever before, as our density of living increases.

Due to population growth and increases in living density, we are also seeing cars taking over our roads, both in terms of numbers of vehicles and the way streets are now seen as 'just for driving' rather than the shared spaces of years gone by. This means we now have a generation of parents who fear for their child's safety even on the quietest of residential roads, to the extent that children will be kept inside to keep them as safe as possible.

Overlay that with other parental fears over safety outdoors – including potential injuries, 'stranger danger' and going against current parenting social norms, equals a generation of children with less opportunity to go outside and play. Add in the rise of technology in homes and our children now spend far too much time sitting inside on screens.





In combination, these factors are having dire impacts on the health and wellbeing of our children, in fact experts are worried that with the rise of sedentary lifestyles and higher rates of obesity, we will have a generation of children who are facing a shorter life expectancy than their parents.

### And the evidence for action is clear when we consider...



Do you need more evidence for action? Take a look at the outcomes of our national 1000 Play Streets pilot.



Download our evidence review "How Play Streets supports the development of physical literacy in children."

The way Australians used to play is changing, and not for the better, with 73% of adults saying they played on the street when they were young compared to only 24% of their kids

Australians have a problem with their physical health with 1 in 4 children (2-17 years) and 2 in 3 adults being overweight or obese (AIHW, 2019)

And our communities are disconnected and our mental wellbeing is suffering with 1 in 3 people having no neighbours they see or hear from monthly, and nearly 1 in 2 people having no neighbours they can call for help (APS, 2018)

Play Australia is seeking to turn this tide by leading the 1000 Play Streets movement, recognising that in days gone by, children played on residential streets regularly which contributed to more active lifestyles and better relationships with neighbours.

This is WHY the movement is so important – to improve the health and wellbeing of Australian children and communities.



Empowering Australian communities to reclaim their quiet residential streets as places to connect and play



(Planet Ark 2011)

This toolkit is specifically designed to provide planning advice (prompts and templates) to Australian Local Governments who are interested in using temporary street closures for Play Streets and who are seeking to build the capacity of their local communities to get involved.

**Included in this resource** are a series of case studies across a range of different states and neighbourhoods, so there is no need for you to re-invent the wheel.

# So what is a Play Street?

A Play Street is a simple concept, it is a quiet residential street where neighbours of all ages connect and play together, normally lasting 2-3 hours.

**IMPORTANT** – Play Streets are not large-scale community events, they are small-scale gatherings for neighbours, ideally coordinated by residents themselves.

10



## Our Principles

1000 Play Streets is underpinned by the following six principles – all of which are inter-connected and essential factors to support local street play.



#### **CONNECTIONS ARE KEY**

Forming quality connections between neighbours is so important to bring people together and create places where people look out for one another and help each other ...which means Play Streets are much easier to organise.



#### **LET THE CHILDREN PLAY**

Fostering quality play experiences for children to support their healthy development is an essential aspect of Play Streets. We must allow children the freedom, time and space to play their way.



#### **LEAD FROM THE STREET**

Local resident Play Street Hosts play a critical role in connecting with neighbours and leading Play Streets- including helping to define WHAT their Play Street looks like and HOW they meet the local needs of neighbours.



#### **HELP THOSE WHO NEED IT**

We must always support equity of opportunity for all interested communities in Australia to become involved in Play Streets, which means offering additional help for those who need it.



#### **BALANCE SAFETY ALWAYS**

This means ensuring the safety of children and communities at all times when using streets as shared spaces. Safety is everyone's responsibility.

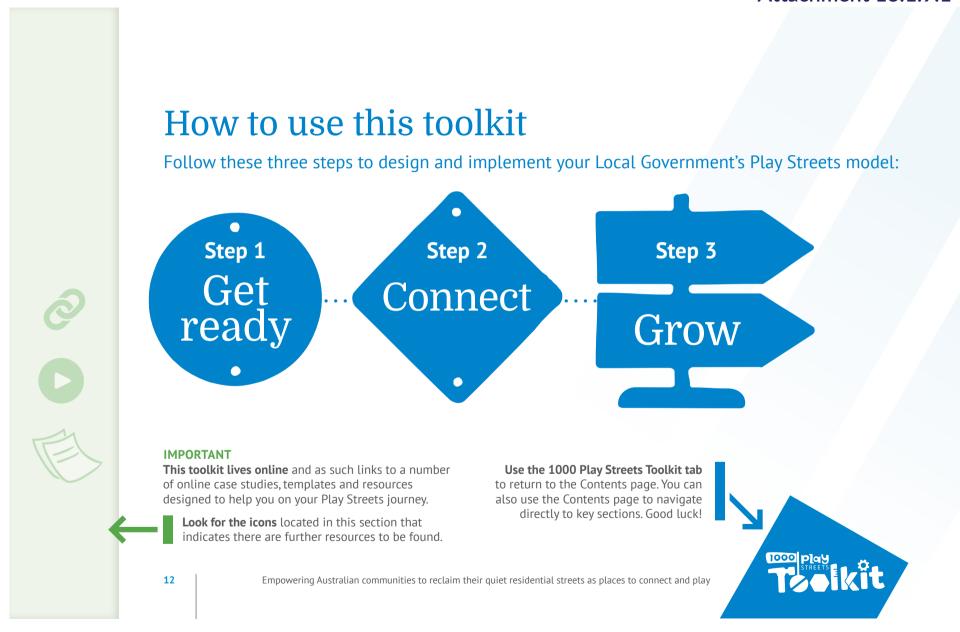


#### **BUILD ON LOCAL SUPPORTS**

Lastly, it's important to identify existing opportunities to help fast-track or improve local efforts to organise and sustain Play Streets. This could be an existing policy, program, partnership or resource.



11







This section is about planning, building internal relationship and working together to review relevant documents so you can:

- Be clear on what you want to achieve with Play Streets and how it aligns to your strategic plan; and
- Know where the existing resources, policy and procedural supports and gaps are within your Local Government.

Once these key foundations are set, you're well placed to tailor an approach to make it as easy as possible for your communities to get involved in Play Streets.









Here are some questions to help you

define your big

picture goals.



## to work together

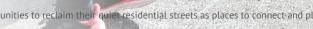
It's best to engage early and ongoing with your relevant Local Government colleagues – including traffic management and control; risk management; volunteer management; community engagement; community development; place activation and marketing.

You can formalise your approach by establishing a Play Streets working group or embed Play Streets into an existing relevant working group. And don't forget that informal chats can be a powerful approach to engage your internal people as well.

We recommend you also invite senior staff, elected members, and key staff to Play Streets gatherings in your Local Government. It's a great way to showcase the many benefits of a temporary street closure:

- Supporting children to play;
- Supporting social connection amongst neighbours; and
- Influencing a more balanced approach to risk management.

Empowering Australian communities to reclaim their quiet residential streets as places to connect and play





Do you need a Terms of Reference template for your internal working group? Here's one to get you started.





## for impact

Do you want Play Streets to be a catalyst for improving social connection and play in your most disadvantaged streets and neighbourhoods?

This is an important decision because it will guide your approach to community engagement, promotion, and support.

Research shows those most likely to be isolated and inactive live in disadvantaged neighbourhoods.

We also know if you improve the quality of local streets and parks, combined with activities to encourage social and physical activity, you can improve the wellbeing of residents.

Align your activity to your Local Government's strategic commitment to equity. This will ensure you have the necessary resources to support your communities to thrive in the long-term. As we recognise that building trust and community capacity within neighbourhoods takes time.



CASE STUDY
Read more about
how two different
Local Governments
embraced two
very different
approaches
toward Play
Streets to benefit
their respective
communities.

Empowering Australian communities to reclaim their quiet residential streets as places to connect and play



# to make it easy for communities

The best Local Government policies and procedures go beyond compliance and place local needs at the centre of all your decision-making. This is all about making it as easy as possible for local residents to get involved and feel empowered, by having a balanced approach to risk management.

It is important you develop easy-to-follow guidelines and support for residents – including:

- Clear parameters on suitable streets, activities, and times.
- A simple application process with a short approval time frame.
- A customer focussed contact person who is easily available to take enquiries, provide support and coordinate liaison within your Local Government. This person will go the extra mile to build the confidence and capability of residents to host a successful Play Streets event.
- ✓ A simple planning checklist for local Play Street Hosts in the lead up and on the day.
- A clear process internally so new Local Government staff can follow the system you have created, which includes how your Local Government organises traffic and risk management planning, traffic control and public liability.



Do want to see an example of a simple Play Streets Application Form? Check this out.





We recommend you start by reviewing your existing policies. For example, you may find your Local Government has an existing Street Party Policy and those procedures can be adapted for Play Streets.

Keep in mind 1000 Play Streets is about building community connection and play on quiet residential streets. These are not major events and therefore require a "keep it simple" approach to risk, traffic & event management to ensure Play Street Hosts are inspired to get involved, rather than overwhelmed by red tape.

# Neighbour Support

Generally speaking temporary street closures will require neighbour support for the closure before permit requests are approved. Some Local Governments require proof of this support.



Here's a 'Neighbour Support Register' that may be useful for your communities.





## Traffic Management

Play Streets are only suitable on quiet local streets. This means streets with:

- ✓ 1000 cars or less per day.
- Minimal through traffic.
- Not on a bus or commercial route.
- An easy alternate route provided.
- No road or footpath works scheduled at time of the Play Street.

## **Traffic Control**

Legislation requires a suitably accredited person(s) to implement a Local Government's traffic management plan and supervise the temporary street closures. There are three models of traffic control for you to consider:

- 1 Local Government staff are responsible for all traffic control.
- 2 Local Government staff are responsible for delivering traffic control signage, whilst residents trained in basic traffic control are responsible for set up and pack up of sign as per the Local Government's traffic management plan.
- 3 Local Government outsources traffic management and control to a third-party traffic management company.

1000 Play Streets is about learning how we better share our streets, so for all models, we recommend that if a resident living within the temporary street closure needs to use their car, they should be able to do so. However, they will need to drive at walking pace, guided by a Traffic Marshall.

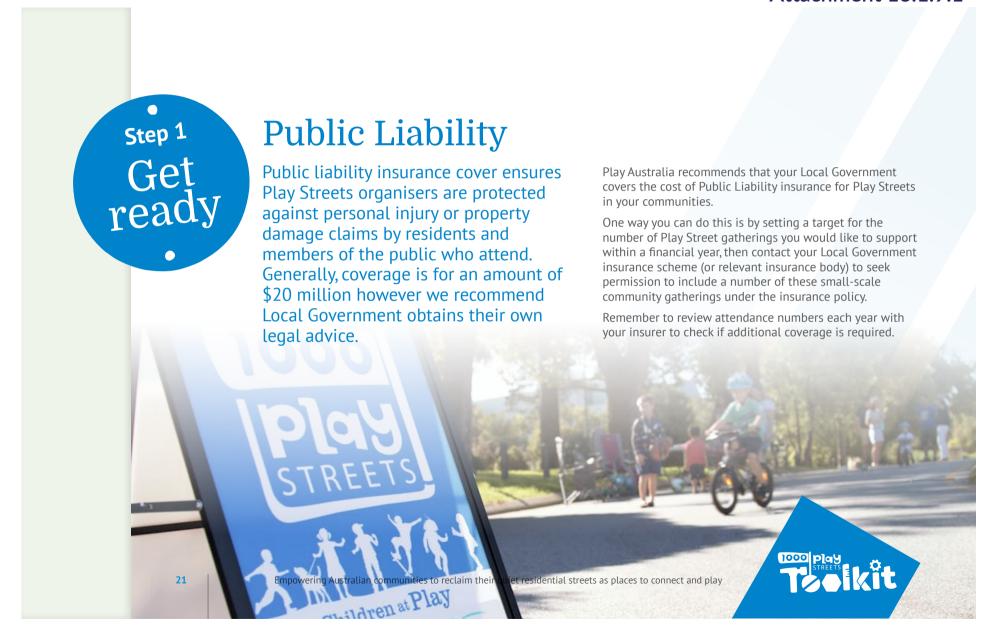


Looking for more information and examples of traffic management plans. Click here.



CASE STUDY Hear how Local Governments in our national pilots handled traffic control.







## Risk Benefit Assessment

When considering risk in the context of street play (or any play for that matter) there are positive implications to risky situations and risk-taking, especially when it comes to our children's healthy development. Risk-taking is an essential component of play and supports children's learning, builds self-confidence, and contributes to their overall resilience.

Play Streets are not risk free, and participants need to be aware that they are responsible for the behaviour and safety of themselves and their children. This includes respect towards other people and their property.

Cars and disgruntled residents are the main factors to consider in your safety and risk assessment planning. Generally, how these factors are controlled are dealt with in your approaches toward traffic management, traffic control and neighbour engagement.



Here's an example risk assessment template to help Local Governments and Play Street Hosts.





## Play Streets Register

A register of who attends (including children) is recommended for each Play Street gathering.

This is a great way for your Local Government to build a network of Play Street supporters, to help further increase local support PLUS the register will be useful for follow up interviews or surveys when evaluating your Play Streets strategy and for photo/filming permissions.

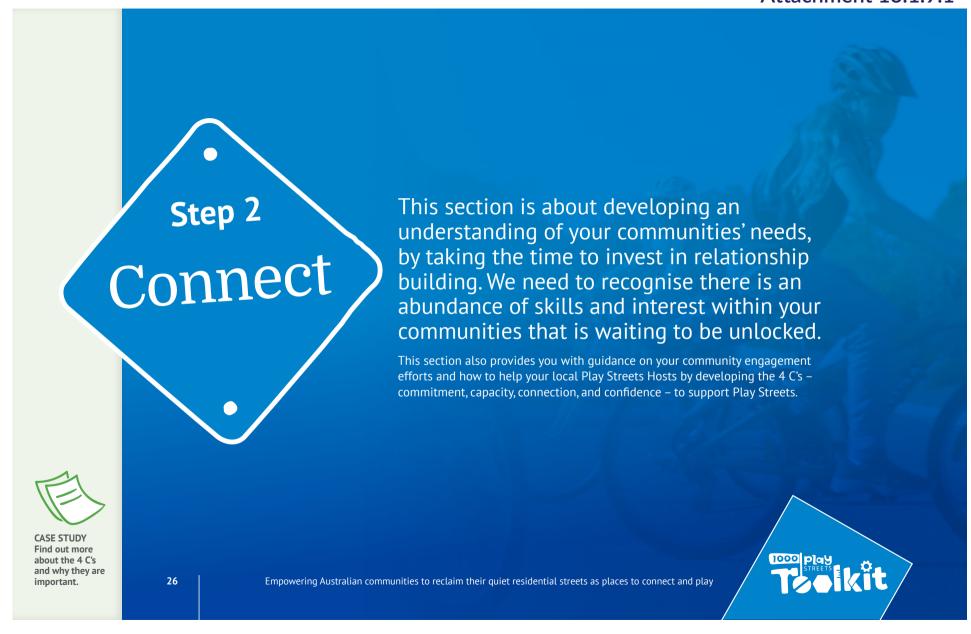
We also recommend that you check your State/Territory regulations for compliance with COVID rules for public activities and communicate these through early promotion and on the day of your Play Street.



See an example Play Streets Register with some ideas about how you could embed your evaluation approach.









# with Play Street Hosts

Play Street Hosts are so important to provide leadership within communities involved in Play Streets. There are many ways you can recruit Hosts – including mainstream and targeted recruitment.

#### A MAINSTREAM RECRUITMENT APPROACH

1000 Play Streets is a national campaign led by Play Australia and is part of a growing international movement. As awareness of the campaign increases, you may get enquiries from residents.

If you are already supporting 1000 Play Streets and looking to recruit Play Street Hosts, we recommend you talk to your Marketing team. Other Local Governments have found their Facebook page is an effective way to promote and generate strong community interest.

### A TARGETED RECRUITMENT APPROACH - WHERE IS THE GREATEST NEED?

The reality for many parents, grandparents, and care givers, particularly those living in our more disadvantaged communities, is that through no fault of their own, they experience additional barriers to achieving positive health and wellbeing. This is a common story in our communities.

Now imagine these parents as the Play Street Hosts who will thrive with Local Government support. Remembering it's likely they will not respond to mainstream promotion, and it will take time to build their trust and confidence.



CASE STUDY Take time to understand the touch points that can make or break the experience of your Play Street Host.



Check out some example social media posts here that have supported Host (and street) recruitment.





# with Play Street Hosts continued

### HOW DO YOU IDENTIFY AND CONNECT WITH YOUR TARGETED COMMUNITIES?

There are a number of ways to do this - including:

- Talking to your Local Government colleagues about where the need is greatest.
- Reviewing local demographic data. Where is the greatest concentration of families and children in low socio-economic neighbourhoods?
- Talking to local leaders in your community centres, library services, children centres, playgroups, kindergartens, and primary schools to support targeted engagement. They will already have rich insights and relationships that you can build on.

In our experiences, the best results come from when Local Government staff visit communities, rather than expecting communities to come to the Council Office.



CASE STUDY
Read how Local
Governments in
our pilot connected
with targeted
communities – for
further advice and
inspiration





and support Play Street Hosts

Once you have your potential contacts, your next step is to sound out their readiness to take on a Play Street Host role and what support your Local Government can provide. Think about it as a long-term investment in building community commitment, capacity, connection, and confidence.

Through effective relationship building you will soon get a sense of how much support they need – for example you may need to help them with;

- Street and neighbourhood engagement.
- ✓ Play Street Planning.
- Creating a welcoming environment at their Play Streets.

Remember to make it as easy as possible for your Play Street Hosts to thrive in delivering their own Play Streets.



checklists you can use for your Play Street Hosts to support planning and action.

Empowering Australian communities to reclaim their quiet residential streets as places to connect and play

TSO KIT



## with neighbours

Taking time to connect with neighbours in a meaningful way early, can often save time and hurdles later. It's also fun to get neighbours involved in the planning and can help build the confidence of Play Street Hosts.

Door knocking or holding a street meeting is a great way to get started. This can be a big step for some, so think about what mentoring role your Local Government can provide.

By taking the time to support Play Street Hosts to consult with their neighbours you will get a strong sense of whether there is widespread support on the street and what further support they require.

Go the extra mile to build the commitment, capacity, connection, and confidence of your Play Street Hosts.



Check out our video on how Play Streets supports healthy communities.

Empowering Australian communities to reclaim their quiet reside

TSOKIT



## and PLAY!

One of the best features of Play Streets is that it creates an engaging environment for spontaneous fun, socialisation between neighbours and play for all.

Children have an innate ability to create their own play using their imaginations and through the cues of others. Importantly, these types of opportunities are vital for their wellbeing, in often over-scheduled and over-structured lifestyles.

### Just remember when supporting Play Streets:

- Make time for unstructured play, where children are free to engage in activities as they choose. The ideal play is led by children on their street and is only supported by adults as needed.
- Children and families are encouraged to bring their own street play gear. Popular items are bikes, scooters, chalk, skipping ropes, bats & balls. However, don't forget about nature's loose parts, being sticks, rocks, leaves and dirt – it all adds to the fun!
- · Encourage creative play or pretend play.
- Support physical fitness and fundamental movement skills by giving children space and equipment to; run, jump, hop, balance, throw or ride/scoot.

- You can also facilitate fun and inclusive minor games (with few rules) led by adults or children that can further promote play. These can be great ice breakers (particularly for adults) to get people interacting and talking.
- Your Local Government may also consider investing in a Play Streets kit ...but keep it simple, as Play Streets should be easily replicable, not festival events with jumping castles or costly entertainment.

Furthermore, we recommend that there is an obvious social gathering area to ensure all residents, regardless of whether they have children, feel welcome to join in Play Streets.

Having a welcoming registration table, chairs, tea and coffee station are important elements to signal that "this is a space for all".

Have fun!



healthy children.







This section is about taking the time to review your original plan and de-brief on the 1000 Play Streets gatherings in your communities as part of your continuous improvement approach.

It is an important process and can include:

- ✓ Thanking others for their effort and support.
- Celebrating & promoting success.
- Listening to a diversity of experiences and perspectives.
- Reporting numbers and stories.
- Re-planning your next Play Streets.

Ideally your review involves listening to the views of your communities. This should include children, families and other residents involved, your Local Government colleagues and key contacts within supporting community organisations.

It's also about taking the time to report to your senior management and elected members.

Remember, the success of 1000 Play Streets in your Local Government can be a catalyst for more sustained changes to your local streets, to make them more liveable and child friendly.

33





## Grow



It is important when investing in these kinds of community interventions that we take time to tell the story of our successes and learnings along the way, so they are not lost.

How you tell your story and the evidence you provide will depend on your available resources (time and budget). Involving a university researcher is a terrific way to give you an independent perspective on your work and build useful case studies for future reference.

If this is not possible, we recommend you go back to your Step 1 plan and reflect on progress:

- What changes were you hoping to see in your communities?
- What changes were you hoping to see in your Local Government system?
- Did you achieve those changes?
- What evidence do you have to validate your review?

Talk to participating children, families, residents, Play Street Hosts, Local Government staff and elected members, for a rich diversity of perspectives.

It is an extremely rewarding part of your work that can inform your next phase of planning. The best environment to get honest feedback is away from the office – it's amazing what you can learn when you listen to others over a cup of tea or coffee.

Think about a positive line of questioning that encourages celebration of success, a collegiate approach to recognising mistakes and learning from them, as part of a continuous improvement approach.



CASE STUDY

Read La Trobe

University's report on Play Streets in

Hectorville SA, for ideas on how you

tell your story.

Do you need further support? Try our action research prompts to help develop your own review approach.





# Grow

# the good

1000 Play Streets is designed to build the health and wellbeing of communities, however as we've discovered through the pilots, there can be a mix of both intended and unintended outcomes.

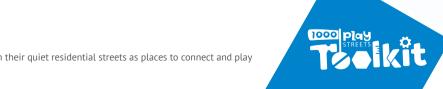
What we do know is that many good things can start from a Play Street - for example:

- Communities may feel more connected to each other through their participation in Play Streets. In practice this may mean neighbours make more eye contact and say hello to each other in the neighbourhood.
- Play Street Hosts may feel more confident to coordinate more Play Street gatherings or others may step up into volunteer roles.
- Residents may shift attitudes toward being more supportive of children's play in the streets and view quiet residential streets as a space to be shared.
- Play Streets may be a catalyst for motivating children, families and neighbours to informally connect and play together outside - in and around their streets or broader community.

It is important Local Government recognises the good (whatever it is) and takes steps to nurture these positive shifts in behaviour, particularly when working with targeted communities.



**CASE STUDY** Are you adopting a targeted community approach for Play Streets? If yes, please read this important key learning from our national pilot.



Empowering Australian communities to reclaim their quiet residential streets as places to connect and play





# system change

As stated at the start of this toolkit, ideally your big picture goals combine direct improvements to your community's wellbeing alongside improvements to your Local Government System; including developing a collaborative internal culture that unlocks people-centred policymaking, for improved community outcomes.

Take time to review your initial goals for system change – were you seeking to influence culture, infrastructure, policies, procedures or something else?

As part of your review process, it's important to talk to key staff in your Local Government to understand what worked well and what you would do differently next time.

It's also vital to place your communities at the centre of your review process, to effectively assess how changes to your Local Government system have improved conditions for children, volunteers, families and broader residents.

- How easy is it for residents to lead 1000 Play Streets in your Local Government?
- What evidence do you have?
- Are your senior managers and elected members more supportive of temporary street closures to encourage community development?

- Is there a clear alignment to your Local Government strategic plan? ...and is it documented?
- How have you safe-guarded your Play Streets model to ensure you're not dependant on a single staff member?

System change can be difficult however it needs to be a priority if we are ever going to improve practices and create stronger Local Government levers for sustainable impact.



Empowering Australian communities to reclaim their quiet residential streets as places to connect and play





# Grow

# the movement

Play Australia invites Local Governments across Australia to join the 1000 Play Streets movement and help empower communities to reclaim their quiet residential street as places for neighbours of all ages to connect and play.

If you believe children, families, neighbours, pedestrians, bike riders and motorists should be given equal priority on our quiet residential streets – to share these important community spaces in a safe and respectful manner, so more children can play outside every day – then we welcome your involvement in the movement.

Become an official Local Government Supporter today by following these three simple steps:

- 1 Download this FREE guide and use today!
- 2 Register for your 1000 Play Streets Local Government Supporter Pack.

### **READ MORE**

3 Promote the movement to your Local Government networks and communities.



Remember to tag Play Australia and use **#1000PlayStreets** when promoting Play Streets on your favourite social media platforms.

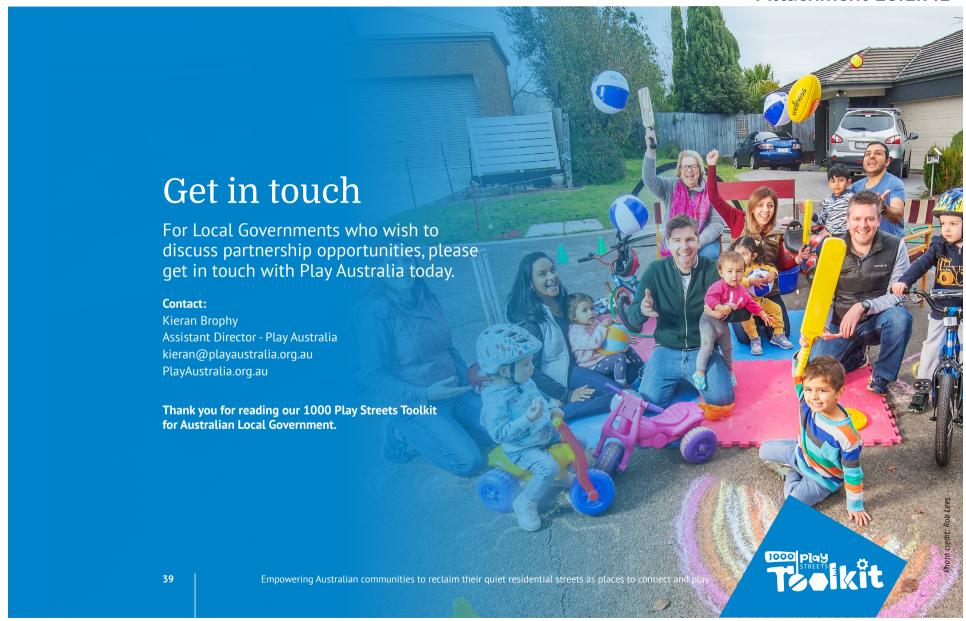
**Note:** if you are sharing pictures or videos, please make sure you have permission before posting content



Do you have a question about 1000 Play Streets? Read our Frequently Asked Questions for more information.

Empowering Australian communities to reclaim their quiet residential streets as places to connect and play









PO Box 2060 North Melbourne 3051 Email: info@playaustralia.org.au ABN 5401 5468 405 PlayAustralia.org.au





# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.2.1

**REPORT TITLE:** Financial Report for the Month of November 2021

**MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** Financial Accountant, Tinashe Gomo **APPROVER:** Chief Executive Officer, Luccio Cercarelli

### **COMMUNITY PLAN**

Governance: Council is trusted by the community and invests in things that the public value.

#### **PURPOSE**

The purpose of the Report is to present to Council the Financial Report for November 2021.

#### **KEY MESSAGES**

- Reserve balances have been updated with the adopted 1<sup>st</sup> budget review movements (Decision 10/106 16/11/2021).
- Council's Operating expenditures are at 46% spent (including commitments) of the Revised Annual Budget and 88% of the Year To Date (YTD) Budget.
- 88% of the monthly creditor payments have been made to local suppliers, with a table provided within this Report to show the trend this financial year.
- There is currently a total of 571 infringements outstanding for payment to Council, with 312 of those making up 56.93% of Infringement Debtors prior to the 2021/22 financial year.
- \$13.5K made up of 20 debtors are over 60 days. These debtors constitute 1.22% of all outstanding debtors. Council is actively following up on debts over 60 days.
- To date, capital income and expenditure are at 11% and 30%, respectively against the Revised Annual Budgets.
- The First Budget Review movements as per Council decision (10/106 16/11/2021) has been processed in the November 2021 financial report.
- Since 1 July 2021, four contracts varied greater than 10% of their original value, and one public quotation has exceeded a value of over \$150,000.

### **RECOMMENDATION**

THAT Report entitled Financial Report for the Month of November 2021 be received and noted.

### **BACKGROUND**

In accordance with *Local Government (General) Regulations 2021 - Part 2 (Division 7)*, the proceeding month's Financial Report must be presented to Council. Accordingly, the commentary below and **Attachment 13.2.1.1** present the financial position of Council at the end of November 2021. The additional information provided in this Report includes payment and reporting obligations for Insurance, Councillor expenses and CEO certification.



In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, Council must be tabled with a report on variations to contracts that exceed 10% and public quotes which exceed a value of \$150,000. This report includes all recorded variations for the period from 1 July 2021 until 1 December 2021.

### **DISCUSSION**

The information below is provided to assist with the terminology used throughout the report

- Revised Annual Budget is the total budget per the municipal plan for the 2021/22 financial year and includes all Budget review movements.
- Year to date (YTD) Budget is the budget equivalent from 1 July to the current reporting date.
- Year to date (YTD) Actual is the actual income and expenditure from 1 July to the current reporting date.

### **Operating Income**

- Total operating income is at 89% of the Revised Annual Budget and 97% of the Year to date (YTD) Budget.
- \$243K in the Office of the Chief Executive relates to Federal Assistance Grant funding for Quarters 1 and 2, which makes up 26.14% of the Revised Annual Budget.
- Finance & Governance is at 95% of the Revised Annual Budget. Levied Rates make up most of the income, followed by \$189K in insurance income from the vandalised parks last year. \$53K in Financial services is from Term Deposits and bank interest income.
- Community & Culture is at 64% of the Revised Annual Budget. In addition, \$596K is for the Annual Public Library Grant from the NT Government, \$128K relates to the Library Service Agreement and rental income from The Nook, and \$277K is from animal management.
- Infrastructure is at 87% of the Revised Annual Budget. Most of the income is from the Waste charge levied at the start of the year. In addition, \$258K in rental income comes from the Civic Plaza and Odegaard; and \$306K is from the Federal Assistance Grants.

### **Operating Expenditure**

- Total operating expenditure is 46% of the Revised Annual Budget, inclusive of commitments and 88% of the YTD Budget.
- Office of the Chief Executive is at 52% of the Revised Annual Budget. Elected Members expenditure is currently at \$407K; over \$250K relates to election expenses, civic functions, and other administrational support. A detailed split is showing in section 2.11 of **Attachment 13.2.1.1**.
- Finance & Governance is at 46% of the Revised Annual Budget, including commitments. The commitment in Financial services includes \$44k for Assetic; Cloud-based assets management system. Director of Finance & Governance costs are primarily consultant fees for the Community Satisfaction Survey and The Economic Plan.
- Community & Culture is at 44% of the Revised Annual Budget. In addition, \$113K has been spent on staff training from the \$360K in the People department. \$148K in Public relations and communication was spent on advertising for events including Hooked on Palmerston, Rock on Francis, FlicNics, Youth Festival, Halloween and Territory day. The commitment in Events Promotion includes \$148K for the Christmas Wonderland event this year.
- Infrastructure is at 46% of the Revised Annual Budget, including commitments. The commitment in waste is predominantly for Kerbside and Domestic Bin Collections and street sweeping for December and January. Open Space Commitment is mostly mowing for December and January; and tree maintenance.



### **Capital Income**

- Capital income is at 10.51% of the Revised Annual Budget. The majority relates to the grant income
  for Gray Community Hall Development milestone payment and the 1st instalment of
  the Fibersense Smart Technology project.
- \$31K Additional Federal Assistance Grants (Roads & General Purpose) for 2021/22 financial year have been received this month.

### **Capital Expenditure**

- Capital expenditure is at 30% of the Revised Annual Budget; with majority of the spend relating to Gray Community Hall redevelopment, Tiverton Park playground, library recording studio, Durack Heights Community Centre and fleet purchases.
- Community and Culture is at 118% of the YTD budget mainly due to the Library recording studio.
- Infrastructure is at 72% of the Revised Annual Budget, some projects in this department that are complete are Civic Plaza Solar Shade and Civic Plaza Air Conditioning. Director of Infrastructure is at 28% of the Revised Annual Budget and includes spend on recreation centre lighting and Civic solar shade. The YTD budget includes a First Budget Review adjustment for the Bellamack Lakes that has resulted in a reduction to the YTD budget by \$300K. Subdivisional Works is at 113% of the YTD budget due to the ongoing commitment. Other projects in this area such as Public Lighting Upgrade/Dark Spots Program is at 59%, mainly for Davoren Circuit in Moulden & Broadarrow Court in Woodroofe.
- The door access control at Durack Community Arts centre is almost completed.
- \$6M is the total year to date on actuals and commitments on capital projects. The revised budget of \$20.2 million includes projects carried forward from previous financial year and 1<sup>st</sup> budget review movements.

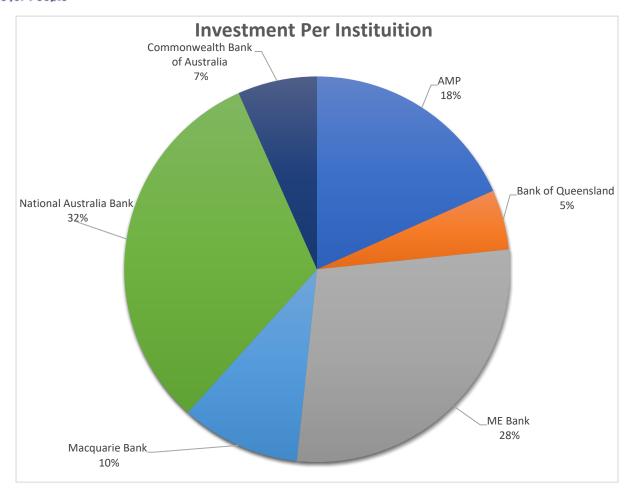
### Reserves

Reserve balances have been updated to reflect the closing balance of the audited Annual General Purpose Financial Statements 30 June 2021 in line with Council resolution 10/53 - 19/10/2021, plus the  $1^{\rm st}$  Budget review movements adopted in line with Council Resolution 10/106 - 16/11/2021. In addition, only the working capital funds reserve is an unrestricted reserve. All other funds are restricted in line with Council's policy.

### **Investments & Cash**

- As of 30 November 2021, Council held \$30.012 million in term deposits across six separate financial institutions. The investment portfolio is compliant with Council Policy FINO6 Investments.
- Cash held by Council in the bank as of 30 November 2021 was \$4,755,306.83.
- The breakup between institutions is:





### **Outstanding Rates**

- Section 2.4 Debtor Control Accounts, as presented as **Attachment 13.2.1.1**, reflects the number of properties overdue per financial year as well as the cumulative overdue amounts. Rates that stay overdue for more than three years qualify for the sale of land process under the *Local* Government *Act 2019*. Council places an overriding statutory charge on the property to start this process, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except a previously registered overriding statutory charge. Council currently holds overriding statutory charges over-all properties with overdue debt rated prior to 2017-18.
- Council's overdue rates are currently worth \$3.014 million from 3820 properties, including outstanding amounts from 2014-15, this increase from last month is a timing difference as 2<sup>nd</sup> Rates instalment have become due as of 30 November 2021.
- Rates outstanding plus interest at the end of November were 9.64% of all levied rates.
- The 3<sup>rd</sup> instalment reminder notice will be issued at the end of December 2021 for payment on 30 January 2022.

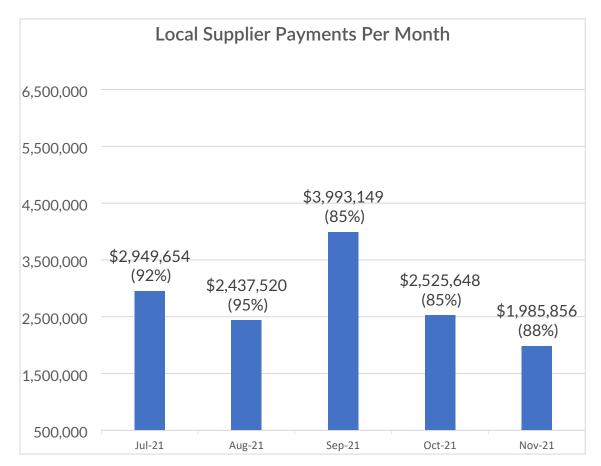
### **Elected Member Expenses**

• Section 2.11 - Elected Member expenses summarise expenses or benefits related to Elected Members under the *Local Government Act 2019* Section 109. Elected Members expenditure is currently at \$407K; \$126K relates to Elected Member allowances, and over \$250K relates to election expenses, civic functions, and other administrational support.



#### **Trade Debtors & Creditors**

- 1.22% of all Debtors are 60 days and over, amounting to \$13,513.
- Debtors of less than 60 days include a \$582,000 milestone payment from the Department of Infrastructure for the Gray Hall Development project and \$500,000 from the Department of Corporate and Digital Development for the Fibersense project that was received in December.
- 43.07% of Infringements debtors are from 2021/22 (259 infringements); 51.54% from 2020/21 (237 Infringements), and the remaining 5.39% (75 infringements) is from prior years.
- 88% of the monthly creditor payments have been made to local suppliers. The table below provides an overview of the local supplier payments made this financial year:
- The two largest creditors for the month are outstanding over 30 days as of 30 November, however, they have been paid in the 1<sup>st</sup> pay run of December. The remaining creditors outstanding are less than 30 days.



### **Waste Charges**

The purpose of Section 2.8 - Waste Charges in **Attachment 13.2.1.1**, is to supply a YTD overview of Council's progress against its budgeted Waste Reserve movement.

### Loans

- Council approved an internal loan for \$3.3 million to fund Making the Switch in August 2018 (decision 9/0243), and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site in 2018-19.
- The internal loan for Making the Switch has been drawn upon, with the corresponding figures shown in **Attachment 13.2.1.1**, Section 2.10 Council Loans. Total project costs for Making the Switch,



exclusive of employee costs and interest incurred, is \$3,223,849 and total funds drawn from FILOC Reserve came to \$3,337,849. Interest on the loan is 2.6%. The loan repayments will be accounted for quarterly and the first repayment for the quarter is \$77,644, and interest is \$20,396. The outstanding loan balance as of 30 November 2021 is \$2,746,590; the next repayment will be on 31 December 2021.

• The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan commenced in November 2019 and occur quarterly. The current outstanding balance on this loan is \$1,510,301 as of 1 July 2021. The repayments are made quarterly, and the first repayment for the year is \$57,934, with interest paid of \$10,659. The outstanding loan balance after the 1st quarterly repayment is \$1,452,367. Details of the loan are provided in **Attachment 13.2.1.1**, Section 2.10 - Council Loans.

### Tax and Insurance

- Council is compliant with payment and reporting all tax liabilities as outlined below.
- \$39,568 has been paid for Fringe Benefits Tax (FBT) to the Australian Tax Office (ATO) for the FBT Period July 2021 to September 2021. The next instalment is due in January 2022 for November to December 2021.
- \$1,002,167 has been paid to the ATO for Pay As You Go Tax (PAYG). In addition, Council has paid \$354,811 towards employee's superannuation YTD.
- The last Business Activity Statement was lodged on 22 November 2021 for the month ended 31 October 2021, and the GST refund was \$197,952.

The Council has all required insurances to manage the current risk exposure, payments have been made, and reporting is compliant with insurance requirements.

### **Contract Variations**

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, Council must be tabled with a report on variations to contracts that exceed 10% and public quotes which exceed a value of \$150,000. Since 1 July 2021, four contracts varied greater than 10% of their original value, and one public quotation has exceeded a value of over \$150,000. The list of contract variations from 1 July 2021 until 30 November 2021 are as below:

Contract # (Variation)	Contract Details	Supplier	Original Value	Increased Value (Total)	Total % Increase	New Total Value	Reason for Variation		
			CONTR	CONTRACTS					
TS2020-20 (02)	Tiverton Park & Phyllis Uren Park Refurbishment	NT Shade & Canvas Pty Ltd	\$659,887.00	\$121,690.00	18.44	\$781,577.00	Additional Softfall and concreting works.		
TS2020-20 (03)	Tiverton Park & Phyllis Uren Park Refurbishment	NT Shade & Canvas Pty Ltd	\$659,887.00* (As per the initial contract)	\$40,850.00	24.63	\$822,427.00	Additional shade structures.		
TS2020-08 (01)	Design & Construction of Solar Structure	SEM Group	\$362,649.08	\$45,595.00	12.57	\$408,244.08	Additional rock excavation and design requirements.		
TS2020-08 (02)	Design & Construction of Solar Structure	SEM Group	\$362,649.08* (As per the	\$8,380.00	14.88	\$416,624.08	Additional excavation works for foundation.		



			initial contract)				
			PUBLIC Q	UOTES			
RFQ210030	Pre-Cyclone Cleanup	VTG Waste & Recycling	\$142,160.80	\$43,973.26	30.93	\$186,134.06	Provision for additional services.

<sup>\*</sup>Contracts TS2020-20 and TS2020-08 had two variations which are listed in the table accordingly. The second variation New Total Value is the sum of the Original Value plus both Increased Values.

### **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Manager
- Governance and Strategy Manager
- Operational Accountant

#### **POLICY IMPLICATIONS**

Investments are compliant with Council Policy FINO6 Investments.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications relating to this Report.

### RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

The Local Government (General) Regulations 2021 - Part 2 (Division 7) prescribes that:

Monthly financial reports to Council

- (1) The CEO must, in each month, give the Council a report setting out:
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and
  - b. The most recently adopted Revised Annual Budget; and
  - c. Details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted Revised Annual Budget
- (2) If a council does not hold a meeting in a particular month, the Report is to be laid before the council committee performing the Council's financial functions under regulation 19 for the particular month.
- (3) The Report must be accompanied by:
  - (a) a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:
    - (i) the internal controls implemented by the Council are appropriate; and
    - (ii) the Council's financial Report best reflects the financial affairs of the Council; or



With the monthly finance report being laid before Council, Council is adhering to legislative requirements and ensure ongoing monitoring of financial sustainability.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

### COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

1. Monthly Financial Report November 2021 [13.2.1.1 - 23 pages]



# Financial Management Reports

November 2021

- 1. Executive Summary
- 2. Financial Results

# **TABLE OF CONTENTS**

2.11 Elected Member Allowances

November 2021

SECTION 1 – EXECUTIVE SUMMARY	1.1	Certification By Chief Executive Officer
SECTION 2 – FINANCIAL RESULTS	1.2	Executive Summary
	2.1	Budget Summary Report
	2.2	Reserves Schedule
	2.3	Investments Management Report
	2.4	Debtor Control Accounts
	2.5	Financial Indicators
	2.6	Creditor Accounts Paid
	2.7	Creditor Accounts Outstanding
	2.8	Waste Charges
	2.9	Commercial Leases
	2.10	Council Loans

# Certification By Chief Executive Officer

I, Luccio Franco Ceracarelli, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- \* The internal controls implemented by Council are appropriate; and
- The Council's Financial Report for November 2021 best reflects the financial affairs of Council.

85

Luccio Franco Cercarelli Chief Executive Officer

### Section 2 **Financial Results**

1.2 - Executive Summary as at 30 November 2021

% of year passed

42%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Income									
Rates & Annual Charges	29,475,948	28,270,894	96%	0	0%	28,270,894	96%	29,442,698	96%
Statutory Charges	140,450	43,841	31%	0	0%	43,841	31%	58,509	75%
User Charges & Fees	687,637	461,551	67%	0	0%	461,551	67%	396,264	116%
Interest & Investment Revenue	649,721	296,860	46%	0	0%	296,860	46%	278,252	107%
Other Income	331,000	329,812	100%	0	0%	329,812	100%	137,915	239%
Grants, Subsidies & Contributions	2,948,879	1,192,075	40%	0	0%	1,192,075	40%	1,326,615	90%
Operating Income	34,233,635	30,595,034	89%	0	о%	30,595,034	89%	31,640,253	97%
Operating Expenditure									
Employee Costs	-10,837,731	-4,246,463	39%	-40,459	0.4%	-4,286,922	40%	-4,622,864	92%
Professional Services	-1,697,808	-555,195	33%	-273,283	16%	-828,478	49%	-684,862	81%
Auditor's Remuneration	-35,000	-11,494	33%	-5,000	14%	-16,494	47%	-14,585	79%
Operating Lease Rentals	-22,423	-3,962	18%	0	0%	-3,962	18%	-9,340	42%
Utilities	-2,460,628	-756,044	31%	0	0%	-756,044	31%	-1,031,478	73%
Materials & Contractors	-10,861,889	-3,549,007	33%	-2,027,259	19%	-5,576,266	51%	-4,756,756	75%
Depreciation, Amortisation & Impairment	-10,608,000	-4,420,000	42%	0	0%	-4,420,000	42%	-4,420,000	100%
Elected Members Expenses	-391,511	-133,332	34%	0	0%	-133,332	34%	-163,124	82%
Legal Expenses	-235,700	-101,701	43%	-40,093	17%	-141,793	60%	-114,835	89%
Telephone & Other Communication				-					
Charges	-252,089	-147,322	58%	-80,403	32%	-227,725	90%	-140,490	105%
Donations, Sponsorships & Grants	-250,000	-63,169	25%	0	0%	-63,169	25%	-133,327	47%
Software, Hardware, Stationery,									
Subscriptions	-1,185,345	-523,762	44%	-120,682	10%	-644,445	54%	-599,219	87%
Other Expenses	-2,014,578	-1,000,599	50%	-353,185	18%	-1,353,784	67%	-1,019,081	98%
Insurance	-505,621	-488,173	97%	-10,000	2%	-498,173	99%	-505,621	97%
FILOC Internal Loan	-227,316	-77,644	34%	0	0%	-77,644	34%	-56,829	137%
Borrowing Costs	-39,585	-31,055	78%	0	0%	-31,055	78%	-21,092	147%
Operating Expenditure	-41,625,224	-16,108,923	39%	-2,950,364	7%	-19,059,286	46%	-18,293,503	88%
OPERATING SURPLUS/(DEFICIT)	-7,391,589	14,486,111		-2,950,364		11,535,748	-156%	13,346,750	109%

### Section 2 **Financial Results**

1.2 - Executive Summary as at 30 November 2021

% of year passed

42%

Description	Revised	YTD Actual \$	% YTD Actuals	YTD	% Committed	YTD Actual +	% YTD Actual +	YTD Budget	% YTD Actuals of
•	<b>Annual Budget</b>		of Annual	Committed \$	of Annual	Committed \$	Committed of		YTD Budget
	\$		Budget		Budget		Annual budget		
	·		Ü		J		Ü		
Capital Income									
Net gain (loss) on disposal or revaluation									
of assets	50,000	59,818	120%	0	0%	59 <b>,</b> 818	120%	50,000	120%
Developer Contributions	288,750	0	0%	0	0%	0	0%	288,750	0%
Grants received	10,529,214	1,082,000	10%	0	0%	1,082,000	10%	-5,248,431	-21%
Capital Income	10,867,964	1,141,818	11%	0	о%	1,141,818	11%	-4,909,681	-23%
Net SURPLUS / (DEFICIT) transferred to	3,476,376	15,627,930		2 050 264		42 677 566	365%	9 427 060	185%
Equity Statement	3,4/0,3/0	15,027,930		-2,950,364		12,677,566	305/	8,437,069	105/6
Capital Expenditure									
Asset Purchase	-5,018,002	-905,079	18%	-1,050,583	21%	-1,955,662	39%	-996,331	91%
Asset Upgrade	-15,247,952	-2,656,385	17%	-1,465,959	10%	-4,122,343	27%	4,482,461	-59%
Capital Expenditure	-20,265,953	-3,561,464	18%	-2,516,541	12%	-6,078,005	30%	3,486,129	-102%
Less Non-Cash Expenditure	-10,608,000	-4,420,000	42%	0	0%	-4,420,000	42%	-4,420,000	100%
NET CAPITAL SURPLUS/(DEFICIT)	-6,181,578	16,486,466		-5,466,905		11,019,561	-178%	16,343,198	101%
Borrowings	1,000,000	0	0%	0	0%	0	0%	1,000,000	0%
Repayment of Borrowings	-234,634	-57,934	25%	0	0%	0	0%	-58,659	99%
Reserve Movement	5,416,212	0	0%	0	0%	0	0%	-5,416,212	0%
NET OPERATING SURPLUS/(DEFICIT)	0	16,428,531		-5,466,905		11,019,561		11,868,327	138%

8/12/2021

# Section 2 Financial Results

2.1 - Budget Summary Report as at

30 November 2021

% of year passed

42%

# **Operating Income**

	<u> </u>	8			
Description	Revised Annual	YTD Actuals \$	% YTD Actuals	YTD Budget	% YTD Actuals
	Budget \$		of Annual		of YTD Budget
			Budget		
Office of the Chief Executive					
Office of the CEO	932,118	243,610	26.14%	215,286	113.16%
Office of the Chief Executive	932,118	243,610	26.14%	215,286	113.16%
Finance & Governance					
Governance	45,000	193,917	431%	45,000	431%
Director Finance & Governance	66,891	29,480	44%	27 <b>,</b> 870	106%
Financial Services	106,561	81,350	76%	25 <b>,</b> 687	317%
Rates	22,796,875	21,471,953	94%	22,692,344	95%
Finance & Governance	23,015,327	21,776,700	95%	22,790,901	96%
Community & Culture					
Events Promotion	2,000	0	0%	0	0.00%
Library Services	934,523	741,358	79%	740,637	100%
Senior Citizens	2,000	1,350	68%	2,000	68%
Youth Services	300,000	43,908	15%	300,000	15%
Animal Management	357,250	277,615	78%	258,591	107%
Parking & Other Ranger Services	120,900	27,500	23%	50,368	55%
Community & Culture	1,716,673	1,091,731	64%	1,351,596	81%

# Section 2 Financial Results

2.1 - Budget Summary Report as at

30 November 2021

% of year passed

42%

# **Operating Income**

Description	Revised Annual	YTD Actuals \$	% YTD Actuals	YTD Budget	% YTD Actuals
	Budget \$		of Annual		of YTD Budget
			Budget		
Infrastructure					
Civic Centre	105,000	60,453	58%	43,750	138%
Driver Resource Centre	0	1,909	0.00%	0	0.00%
Director Infrastructure	3,000	0	0%	1,250	0%
Private Works	35,070	19,305	55%	14,610	132%
Roads & Transport	1,110,614	306,418	28%	207,182	148%
Subdivisional Works	68,400	44,552	65%	28,505	156%
Waste Management	6,801,273	6,864,456	101%	6,801,273	101%
Odegaard Drive Investment Property	446,160	185,900	42%	185,900	100%
Infrastructure	8,569,517	7,482,993	87%	7,282,470	103%
	34,233,635	30,595,034	89%	31,640,253	97%

## Section 2 Financial Results

2.1 - Budget Summary Report as at

30 November 2021

% of year passed

42%

### **Operating Expenditure**

			Operating t	xpenditure					
	Revised	YTD Actuals \$	% YTD Actuals	YTD	% Committed	YTD Actual +	% YTD Actual +	YTD Budget	% YTD Actuals
	<b>Annual Budget</b>		of Annual	Committed \$	of Annual	Committed \$	Committed of		of YTD Budget
	ė		Budget		Budget		Annual budget		o zauget
Office of the Chief Executive	7		Duuget		Duuget		Ailliuai Duuget		
Elected Members	533.004	405 906	76%		0.07	10( 00(	76%	-281,011	4 4 4 9/
Office of the CEO	-532,081	-405,896		-1,010	0%	-406,906			144%
Office of the Chief Executive	-941,845	-323,711	34%	-40,123	4%	-363,833	39%	-421,059	77%
Finance & Governance	-1,473,926	-729,607	50%	-41,133	3%	-770,740	52%	-702,070	104%
	-00	.06 .0-	- 00/		- 0/	.06	- 00/		0/
Director Finance & Governance	-387,728	-186,183	48%	-1,063	0%	-187,246	-	-149,720	124%
Records Management	-252,201	-97,197	39%	-589	0%	-97,786	39%	-99,246	98%
Financial Services	-11,639,225	-4,967,186	43%	-108,250	1%	-5,075,436		-4,664,304	106%
Rates	-290,188	-168,752	58%	0	0%	-168,752		-241,033	70%
Governance	-1,250,379	-767,668	61%	-10,000	1%	-777,668		-956,633	80%
Finance & Governance	-13,819,721	-6,186,986	45%	-119,902	1%	-6,306,888	46%	-6,110,937	101%
Community & Culture									
Arts & Culture	-86,000	-20,514	24%	-30,625	36%	-51,139	59%	-26,400	78%
Community Development	-1,252,109	-404,992	32%	-2,403	0%	-407,395	33%	-565,366	72%
Diversity and Inclusion Activities	-3,000	0	0%	0	0%	0	0%	-1,250	0%
Events Promotion	-496,435	-91,379	18%	-180,881	36%	-272,261	55%	-104,935	87%
Families & Children	-46,500	-11,738	25%	0	0%	-11,738	25%	-14,206	83%
Health and Wellbeing Services	-36,500	-5,345	15%	-4,617	13%	-9,962	27%	-12,294	43%
Library Services	-1,735,003	-678,508	39%	-59,408	3%	-737,916	43%	-741,504	92%
Senior Citizens	-6,500	-5,080	78%	0	0%	-5,080	78%	-6,500	78%
Youth Services	-359,800	-316,964	88%	-28,495	8%	-345,459	96%	-326,969	97%
Director Community & Culture	-553,851	-231,309	42%	-688	0%	-231,997	42%	-227,901	101%
Safe Communities	-28,000	-10,025	36%	0	0%	-10,025	36%	-16,920	59%
Customer Experience	-422,331	-158,024	37%	0	0%	-158,024	37%	-173,786	91%
People	-759,819	-323,375	43%	-42,517	6%	-365,892	48%	-305,422	106%
Public Relations and Communications	-776,469	-292,464	38%	-41,974	5%	-334,438	43%	-316,084	93%
Animal Management	-160,606	-76,227	47%	-17,804	11%	-94,031	59%	-64,007	119%
Parking & Other Ranger Services	-1,031,181	-367,286	36%	-12,201	1%	-379,487		-461,481	80%
Community & Culture	-7,754,104	-2,993,233	39%	-421,614	5%	-3,414,847	44%	-3,365,025	89%

# Section 2 Financial Results

2.1 - Budget Summary Report as at

30 November 2021

% of year passed

42%

### **Operating Expenditure**

			Operating i	Experiulture					
	Revised	YTD Actuals \$	% YTD Actuals	YTD	% Committed	YTD Actual +	% YTD Actual +	YTD Budget	% YTD Actuals
	<b>Annual Budget</b>		of Annual	Committed \$	of Annual	Committed \$	Committed of		of YTD Budget
	\$		Budget		Budget		Annual budget		
Infrastructure									
Information Technology	-1,462,463	-605,377	41%	-182,742	12%	-788,119	54%	-708,459	85%
Aquatic Centre	-719,270	-275,664	38%	-123,532	17%	-399,196	56%	-300,605	92%
Archer Sports Club	-183	-105	57%	0	0%	-105	57%	-78	134%
Civic Centre	-413,517	-137,288	33%	-53,668	13%	-190,956	46%	-173,294	79%
Depot	-81,215	-24,364	30%	-16,260	20%	-40,624	50%	-34,291	71%
Driver Resource Centre	-19,244	-7,467	39%	-2,099	11%	-9,566	50%	-9,148	82%
Emergency Operations	-23,000	-4,000	17%	-54	0%	-4,054	18%	-21,000	19%
Gray Community Hall	-42,712	-1,571	4%	0	0%	-1,571	4%	-18,010	9%
Director Infrastructure	-741,916	-181,628	24%	-11,814	2%	-193,442	26%	-327,054	56%
Open Space	-5,247,756	-1,513,770	29%	-575,302	11%	-2,089,072	40%	-2,376,484	64%
Private Works	-96,346	0	0%	0	0%	0	0%	-40,744	0%
Recreation Centre	-279,773	-101,948	36%	-50,705	18%	-152,654	55%	-129,540	79%
Roads & Transport	-1,502,826	-397,748	26%	-211,854	14%	-609,602	41%	-597,462	67%
Stormwater Infrastructure	-160,000	-18,653	12%	-53,645	34%	-72,298	45%	-75,000	25%
Street Lighting	-1,028,316	-308,311	30%	-66,570	6%	-374,881	36%	-378,914	81%
Subdivisional Works	-20,000	-14,772	74%	0	0%	-14,772	74%	-20,000	74%
Waste Management	-6,453,124	-2,504,457	39%	-903,628	14%	-3,408,085	53%	-2,787,185	90%
Odegaard Drive Investment Property	-136,427	-57,952	42%	-3,062	2%	-61,014	45%	-58,901	98%
Durack Heights Community Centre	-29,785	-9,411	32%	-10,963	37%	-20,374	68%	-12,692	74%
CBD Car Parking	-60,600	-23,100	38%	-58,200	96%	-81,300	134%	-13,585	170%
Goyder Square	-59,000	-11,510	20%	-43,615	74%	-55,125	93%	-33,027	35%
Infrastructure	-18,577,473	-6,199,097	33%	-2,367,715	13%	-8,566,812	46%	-8,115,472	76%
	-41,625,224	-16,108,923	39%	-2,950,364	7%	-19,059,286	46%	-18,293,503	88%

# Section 2 Financial Results

% of year passed

# 2.1 - Budget Summary Report as at

30 November 2021

42%

**Capital Income** 

	Capitai	income			
	Revised Annual Budget	YTD Actuals \$	% YTD Actuals	YTD Budget	% YTD Actuals
	\$		of Annual		of YTD Budget
			Budget		
Office of the Chief Executive					
Office of the CEO	500,000	500,000	100%	205,667	243%
Office of the Chief Executive	500,000	500,000	100%	205,667	243%
Finance & Governance					
Financial Services	50,000	59,818	120%	50,000	120%
Finance & Governance	50,000	59,818	120%	50,000	120%
Community & Culture					
Library Services	44,219	0	o%	44,219	0%
Community & Culture	44,219	0	о%	44,219	0%
Infrastructure					
Aquatic Centre	5,120,000	0	0%	-5,880,000	0%
Civic Centre	173,625	0	0%	173,625	0%
Gray Community Hall	1,310,779	582,000	44%	1,310,779	44%
Director Infrastructure	1,950,000	0	0%	-676,000	0%
Open Space	836,106	0	0%	586,106	0%
Roads & Transport	1,194,485	0	0%	-32,827	0%
Subdivisional Works	288,750	0	0%	288 <b>,</b> 750	0%
Waste Management	400,000	0	0%	20,000	0%
Infrastructure	11,273,745	582,000	5%	-4,209,567	-14%
Less Borrowings					
Loan	1,000,000	0	о%	1,000,000	0%
	10,867,964	1,141,818	10.51%	-4,909,681	-23.26%

# Section 2 Financial Results

2.1 - Budget Summary Report as at

30 November 2021

% of year passed

42%

### **Capital Expenditure**

			Capitai	Experiareare					
	Revised	YTD Actuals \$	% YTD Actuals	YTD	% Committed	YTD Actual +	% YTD Actual +	YTD Budget	% YTD Actuals
	Annual Budget		of Annual	Committed \$	of Annual	Committed \$	Committed of		of YTD Budget
	\$		Budget		Budget		Annual budget		
Office of the Chief Executive			J		J		J		
Finance & Governance									
Financial Services	-452,499	-203,330	45%	-968	0%	-204,298	45.15%	-84,999	239%
Finance & Governance	-452,499	-203,330	45%	-968	0%	-204,298	45%	-84,999	239%
Community & Culture									
Library Services	-369,710	-183,270	50%	-183,791	50%	-367,061	99.28%	-153,000	120%
Director Community & Culture	-193,800	-19,000	10%	-22,723	12%	-41,723	21.53%	-19,000	100%
Community & Culture	-563,510	-202,270	36%	-206,514	37%	-408,784	73%	-172,000	118%
Infrastructure									
Information Technology	-1,570,000	-401,698	26%	0	0%	-401,698	26%	-617,000	65%
Aquatic Centre	-5,220,000	-16,323	0%	-150	0%	-16,473	0.32%	7,380,000	0%
Civic Centre	-465,835	-43,130	9%	-69,164	15%	-112,293	24.11%	-39,180	110%
Depot	-14,400	0	0%	0	0%	0	0.00%	0	0.00%
Driver Resource Centre	-10,000	0	0%	0	0%	0	0.00%	0	0.00%
Gray Community Hall	-1,687,986	-766,200	45%	-847,928	50%	-1,614,129	95.62%	-1,009,237	76%
Director Infrastructure	-1,223,146	-346,407	28%	-110,628	9%	-457,035	37.37%	-62,453	555%
Open Space	-2,909,734	-1,039,286	36%	-516,771	18%	-1,556,057	53.48%	-1,052,432	99%
Recreation Centre	-159,982	-28,244	18%	-3,000	2%	-31,244	19.53%	-28,244	100%
Roads & Transport	-3,620,590	-349,433	10%	-194,116	5%	-543,549	15.01%	-419,826	83%
Stormwater Infrastructure	-150,000	0	0%	0	0%	0	0.00%	-10,000	0%
Street Lighting	-790,000	-22,920	3%	-441,757	56%	-464,677	58.82%	-249,900	9%
Subdivisional Works	-300,000	-76,623	26%	-43,107	14%	-119,730	39.91%	-68,000	113%
Waste Management	-1,100,000	-50,963	5%	-76,697	7%	-127,660	11.61%	-65,963	77%
Durack Heights Community Centre	-28,271	-14,637	52%	-5,740	20%	-20,377	72.08%	-14,637	100%
Infrastructure	-19,249,944	-3,155,864	16%	-2,309,059	12%	-5,464,923	28%	3,743,128	-84%
	-20,265,953	-3,561,464	18%	-2,516,541	12%	-6,078,005	30%	3,486,129	-102%

# Section 2 Financial Results 2.2 Reserves Schedule

Externally Restricted Reserves

Unexpended Grants Reserve

Internally Restricted Reserves

Election Expenses Reserve
Disaster Recovery Reserve
Unexpended Capital Works Reserve
Developer Funds In Lieu Of Construction
Waste Management Reserve
Asset Renewal Reserve
Major Initiatives Reserve

Unrestricted Reserves

Working Capital Reserve

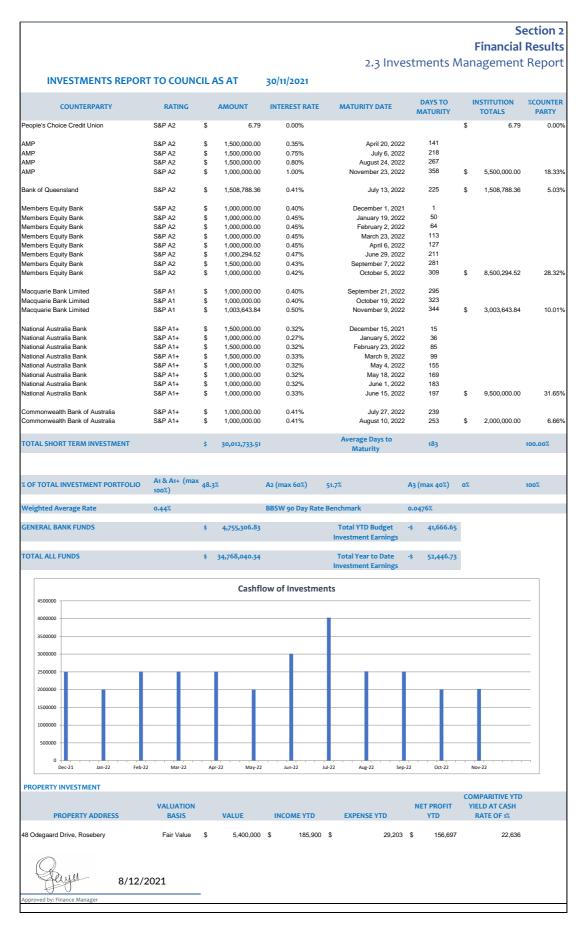
Total Reserve Funds\*

Г	Balance			TO RESERVES			FROM RESERVES					Balance
İ	as at	Original		Budget	Reviews	Adopted	Original		Budget		Adopted	as at
	1/07/2021	Budget \$	Carry Forwards & Rollovers \$	1st Review \$	2nd Review \$	Budget \$	Budget \$	Carry Forwards & Rollovers \$	1st Review \$	2nd Review \$	Budget \$	30/06/2022
	212,956	250,000	0	0	0	250,000	360,693	0	411,889	0	772,582	-309,626
	212,956	250,000	0	0	0	250,000	360,693	0	411,889	0	772,582	-309,626
	150,000	0	0	0	0	0	150,000	0	0	0	150,000	0
	500,000	0	0	0	0	0	0	0	0	0	0	500,000
	4,589,920	0	0	0	0	0	0	0	4,589,920	0	4,589,920	0
	2,060,939	515,316	0	0	0	515,316	300,000	0	0	0	300,000	2,276,255
	3,143,682	0	0	0	0	0	700,000	0	0	0	700,000	2,443,682
	0	0	0	0	0	0	0	0	0	0	0	0
	614,949	0	0	180,974	0	180,974	0	0	0	0	0	795,923
	11,059,490	515,316	0	180,974	0	696,290	1,150,000	0	4,589,920	0	5,739,920	6,015,860
	7,580,915	500,000	0	0	0	500,000	100,000	0	250,000	0	350,000	7,730,915
	7,580,915	500,000	0	0	0	500,000	100,000	0	250,000	0	350,000	7,730,915
	·					·			·			
	18,853,360	1,265,316	0	180,974	0	1,446,290	1,610,693	0	5,251,809	0	6,862,502	13,437,148

Paya

8/12/2021

Approved by: Finance Manager



Page 10 of 20

## Section 2 Financial Results 30 November 2021

### 2.4 Debtor Control Accounts

	BALANCE	CURRENT	30 DAYS		90 DAYS	OVER 90 DAYS			
	1,111,082.32	514,618.37 46.32%	582,950.00 52.47%	2,100.00	- 0.00%	11,413.95	\$		
RATES:									
REPORT MONTH		OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME					
Nov-21		\$3,014,268	\$383,549	9.64%					
Nov-20		\$2,792,431		9.17%					
TOTAL OVERDUE BY YEAR AND NUM	MBER OF PROPE	RTIES							
Year		Charged in 2021/2022	Charged in 2020/2021	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016	Charged in 2014/2015
Overdue Amount		\$1,948,310	\$578,583	\$246,530	\$145,402	\$61,556	\$26,632	\$7,250	\$5
		3820 ates plus interest	charged on over	due rates and wa	86 ste charges from	43 prior years	22	7	1
The overdue amount for 2021/22 is th							2018/19	7	1
Cumulative Number Of Properties The overdue amount for 2021/22 is th  NERINGEMENTS: Animal Infringements				due rates and wa	ste charges from	prior years		7	1
The overdue amount for 2021/22 is the NFRINGEMENTS: Animal Infringements			charged on over	due rates and wa 2021/22 18,525.00	ste charges from 2020/21	prior years 2019/20		7	1
The overdue amount for 2021/22 is the			charged on over 48,630.00	2021/22 18,525.00 5,025.00	2020/21 29,655.00	prior years 2019/20		7	1
The overdue amount for 2021/22 is the NFRINGEMENTS: Animal Infringements Public Places			charged on over 48,630.00 5,680.00	due rates and wa 2021/22 18,525.00 5,025.00 1,890.00	2020/21 29,655.00 655.00	2019/20 450.00	2018/19	7	1
NFRINGEMENTS: Animal Infringements Public Places Parking Infringements			48,630.00 5,680.00 4,760.00	due rates and wa 2021/22 18,525.00 5,025.00 1,890.00	2020/21 29,655.00 655.00	2019/20 450.00	2018/19	7	1
NFRINGEMENTS: Animal Infringements Public Places Parking Infringements Litter Infringements			48,630.00 5,680.00 4,760.00	2021/22 18,525.00 5,025.00 1,890.00	2020/21 29,655.00 655.00	2019/20 450.00	2018/19	7	1
NFRINGEMENTS: Animal Infringements Public Places Parking Infringements			48,630.00 5,680.00 4,760.00	due rates and wa 2021/22 18,525.00 5,025.00 1,890.00	2020/21 29,655.00 655.00	2019/20 450.00	2018/19	_	1

Approved by: Finance Manager

8/12/2021

# Section 2 Financial Results

# 2.5 - Financial Indicators

	Target	2022	2021	2020	2019
Operating Surplus Ratio					
Total Operating Surplus/Deficit	> 0.00%	-21.59%	-18.88%	-18.87%	-23.02%
Total Operating Income					

This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.

Debt Service Ratio (External Loans)					
EBITDA	> 2	11.87	10.23	15.94	16.87
Net Debt Service Cost					

This ratio measures the availability of cash to service debt including interest, principal, and lease payments. Council's Net debt service ratio shows Council's debts (Annual principal repayment + interest) in relation to Council's Net income before Tax & Interest.

Rate Coverage Percentage					
Rate Revenues	60% - 75%	66.24%	65.22%	66.61%	63.87%
Total Revenues					
This indicator shows the percentage of to	stal revenue raised thr	ough rates inc	ome		

Rates & Annual Charges Outstanding Percentage					
Rates & Annual Charges Outstanding	<5%	9.64%	4.13%	5.05%	3.88%
Rates & Annual Charges Collectible(Levied)					

This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.

		S	ECTION 2
		Financi	al Results
		2.6 - Creditor Accounts Paid	November 202
	Creditor Name	Creditor Payment Type	Amount \$
4256	AMP Bank	Investment	1,000,000.0
	Programmed Property Services	General Creditors	232,344.8
	VTG Waste & Recycling Pty Ltd	General Creditors	213,092.3
639	Cleanaway Pty Ltd.	General Creditors	206,009.3
3438	NT Shade & Canvas Pty Ltd	General Creditors	115,593.5
5104	JLM Contracting Services Pty Ltd	General Creditors	108,047.2
	Hardy Landscaping (NT) Pt Ltd	General Creditors	100,000.0
2	Australian Taxation Office - PAYG	General Creditors	84,453.0
L85	Bridge Toyota	General Creditors	73,895.4
	Red Earth Automotive Pty Ltd	General Creditors	72,826.8
	iWater NT Pty Ltd	General Creditors	65,788.3
	Jacana Energy	Utilities	60,602.1
54	Powerwater	Utilities	42,845.3
	Costojic Pty Ltd	General Creditors	40,950.0
/00582	Ezko Property Services (Aust) Pty Ltd	General Creditors	37,950.9
L607	Sterling NT Pty Ltd	General Creditors	33,908.4
/03698	Dreamtech Audio Visual Pty Ltd	General Creditors	28,169.2
/00773	Akron Group NT Pty Ltd	General Creditors	22,824.6
190	National Australia Bank	General Creditors	21,556.9
37	Industrial Power Sweeping Services Pty	General Creditors	17,763.3
936	Arafura Tree Services and Consulting	General Creditors	16,485.7
031	All Aspects Recruitment & HR Services	General Creditors	15,568.5
5	Australia Post	General Creditors	15,462.4
615	EcOz Environmental Consulting	General Creditors	14,470.5
/01860	Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	12,785.0
/01619	Merit Partners Pty Ltd	General Creditors	12,567.7
3683	Area9 IT Solutions	General Creditors	12,442.1
3880	PAWS Darwin Limited	General Creditors	11,772.6
179	Jardine Lloyd Thompson Pty Ltd	General Creditors	11,286.2
/01269	Palmerston Magpies Football Club	Grants, Sponsorships, Donations & Prizes	11,000.0
/03625	Red Appointments NT Pty Ltd	General Creditors	10,860.3
	Athina Pascoe-Bell	Elected Members	9,930.9
315	Adamant Property Services Pty Ltd	General Creditors	9,708.0
/01540	Reg Bobcat Hire	General Creditors	8,800.0
	Water Dynamics Pty Limited	General Creditors	8,580.0
	Arccos Consulting Pty Ltd	General Creditors	7,947.5
	Top End Hydraulic Services P/L T/A Forecast Machin	General Creditors	7,882.8
2199	SBA Office National	General Creditors	7,807.4
	Top End Landscaping	General Creditors	7,370.0
3787	Total Event Services T/A Top End Sounds P/L	General Creditors	7,177.5
	DKJ projects. architecture Pty Ltd	General Creditors	6,600.0
	Ben's Tree Service Pty Ltd	General Creditors	6,325.0
	AKJ Services Pty Ltd	General Creditors	6,187.5
	Salary Packaging Australia	General Creditors	6,102.7
	Sounded	General Creditors	5,566.0
1561	Bendesigns	General Creditors	5,554.4
	BCA Engineers Pty Ltd	General Creditors  General Creditors	5,489.0
	Larrikin Interactive Pty Ltd	General Creditors  General Creditors	•
	,	General Creditors  General Creditors	5,300.0 5 122.0
1007 5254	The Ark Animal Hospital Pty Ltd True North	General Creditors  General Creditors	5,133.0 4,633.2
	THE INDICATE	General Cleurois	4 0 3 3 7

Page 13 of 20

	Creditor Name	Creditor Payment Type	Amount \$
53	Eggins Electrical	General Creditors	4,244.9
	Wilson Security Pty Ltd	General Creditors	3,969.7
38	Nightcliff Electrical	General Creditors	3,797.6
	Arjays Sales & Services Pty Ltd	General Creditors	3,740.0
065	Southern Cross Protection Pty Ltd	Elected Members	3,435.8
977	Optic Security Group NT	General Creditors	3,434.9
.581	NT Broadcasters Pty Ltd	General Creditors	3,308.2
	NTIT (Fuji Xerox Business Centre NT)	General Creditors	3,205.8
	RMI Security - Conigrave Pty Ltd	General Creditors	2,922.3
	Centrenorth Australia-Camping World Darwin	General Creditors	2,905.5
131	Core Traffic Control Pty Ltd	General Creditors	2,816.0
336	Flick Anticimex Pty Ltd	General Creditors	2,640.9
	Urban Place Designs Pty Ltd	General Creditors	2,500.0
	Normist Pty Ltd T/A Darwin Bolt Supplies	General Creditors	2,496.0
	Leigh Dyson Plumbing	General Creditors	2,420.0
	Agon Environmental Pty Ltd	General Creditors	2,417.8
	Amber Garden	Elected Members	2,375.0
	Lucy Morrison	Elected Members	2,215.0
	Damian Hale	Elected Members	2,213.3
	Various Creditors	Refunds & Reimbursements	2,139.6
.580	The Exhibitionist	General Creditors	2,112.0
03648	Mark Fraser	Elected Members	2,077.2
/00022	Officeworks	General Creditors	2,073.9
	Benjamin Giesecke	Elected Members	2,053.3
02312	Harris Kmon Solutions Pty Ltd	General Creditors	2,007.5
03651	Danielle Eveleigh: (Main Account - BankSA)	Elected Members	1,937.2
01812	C R Campbell - Electrical and Data Contractors	General Creditors	1,936.0
313	Zip Print	General Creditors	1,864.5
/03259	Locklins Landscape Gardening	General Creditors	1,760.0
879	Litchfield Council	General Creditors	1,733.0
036	Dormakaba Aust P/L T/as Territory Door Services	General Creditors	1,720.2
611	Steelmans Tools and Industrial Supplies	General Creditors	1,548.4
/00399	Palmerston and Regional Basketball Association	General Creditors	1,505.0
/03614	Sew & Tell NT	General Creditors	1,500.0
737	D & L Plumbing & Gasfitting	General Creditors	1,428.9
/02599	Freddy's Car Installations	General Creditors	1,360.0
666	Stickers & Stuff	General Creditors	1,299.0
587	Top End RACE	General Creditors	1,254.0
15	Employee Assistance Services NT Inc (EASA)	General Creditors	1,197.9
398	Quality Indoor Plants Hire	General Creditors	1,072.1
.12	Beaurepaires	General Creditors	997.9
/03379	Healthy Living NT	General Creditors	990.0
02075	FL Pools Pty Ltd T/a Figleaf Pool Products	General Creditors	969.0
/00327	Tammy's Fitness Training	General Creditors	950.0
03185	Pawsitive K9 Behaviour	General Creditors	907.5
00270	Janie Andrews (Artist and Designer)	General Creditors	900.0
02160	Drag Territory	General Creditors	900.0
03316	Carly Brown	General Creditors	900.0
7	Telstra Corporation Ltd	General Creditors	887.3
01810	Jacana Energy - Payroll Deductions	General Creditors	830.0
02277	Mowbray Investments Pty Ltd - On The Menu Catering	General Creditors	814.4
01277	Express Studios	General Creditors	800.0
	Saltwater Samba Inc	General Creditors	800.0
	Bartlett Consulting	General Creditors	790.9
	Zesty Productions	General Creditors	750.0
	Sally's Plaster House	General Creditors	750.0
435	Access Hardware (NT) Pty Ltd	General Creditors	748.9

Page 14 of 20

	Creditor Name	Creditor Payment Type	Amount \$
V01906	Darwin Automotive Pty Ltd (Darwin Motor Group)	General Creditors	716.30
	North Landscapes Pty Ltd	General Creditors	692.12
35	WINC Australia Pty Limited	General Creditors	690.53
	Paint and Create Darwin	General Creditors	600.00
	Bodil Conroy	General Creditors	600.00
	Sands of Time Designs	General Creditors	600.00
	CaJo Bar and Kitchen	General Creditors	600.00
4528	Miranda's Armed Security Officers Pty	General Creditors	506.00
	Mulga Security	General Creditors	499.95
256	The Bookshop Darwin	General Creditors	497.26
5410	Majestix Media Pty Ltd	General Creditors	484.00
2009	The Big Mower (NT) Pty Ltd	General Creditors	483.25
	Territory Native Plants	General Creditors	451.00
2915	Territory Uniforms	General Creditors	439.18
	Darwin Mazda	General Creditors	417.60
	A J Livingstone Investments Pty Ltd	General Creditors	400.00
4141	Stancan Design - eprint	General Creditors	396.00
V02364	Shipping Containers Leasing Pty Ltd	General Creditors	396.00
	Defend Fire Services Pty Ltd	General Creditors	382.26
4508	News 4 U	General Creditors	331.20
V01452	CrossFit Palmerston	General Creditors	330.00
V03035	Darwin Mobile Detailers	General Creditors	330.00
V03652	Danielle Eveleigh (\$300 Only - Bendigo Bank)	Elected Members	300.00
59	City of Palmerston-PLEASE PAY CASH	General Creditors	282.75
399	St John Ambulance (NT) Incorporated	General Creditors	265.00
V01397	RSPCA Darwin	General Creditors	260.00
V03006	FRM Refrigeration & Air Conditioning Pty Ltd	General Creditors	255.20
5387	Odd Job Bob - Darren John Fillmore	General Creditors	251.63
V01065	Forever Fitness and Training - (AL & MN Dainty)	General Creditors	250.00
V02074	Markus Tumuls	General Creditors	250.00
V00542	Industry Health Solutions	General Creditors	209.00
V01324	Leighs Catering	General Creditors	165.00
V00010	Rural Garden Supplies-Please use V03683	General Creditors	156.00
272	City Wreckers	General Creditors	154.00
V03583	Emily Penny	General Creditors	150.00
V00964	HD Enterprises Pty Ltd T/a HD Pumps	General Creditors	142.00
V02244	Good Dog AAI	General Creditors	135.00
V00197	Anglicare NT	General Creditors	125.00
V01258	Top End Mental Health Consumer Organisation	General Creditors	125.00
5471	Palmerston Christian School	Grants, Sponsorships, Donations & Prizes	100.00
637	Moulden School Council	Grants, Sponsorships, Donations & Prizes	100.00
V03213	Paige Horrigan	Grants, Sponsorships, Donations & Prizes	75.00
V00902	Coles Motors	General Creditors	50.00
V02410	Peter Brady	General Creditors	50.00
			2 250 054 25
			3,256,654.25
	Percentage of this month's payments made to local suppliers		88%
	(excludes investments placed)		
	8/12/2021		
	Approved by: Manager Finance		
	, ,		

Page 15 of 20

#### **SECTION 2 Financial Results** 2.7 - Creditor Accounts Outstanding November 2021 Creditor No. Creditor Name Amount \$ V03451 M & J Builders Pty Ltd 263,638.94 V03223 Solar Energy Management Group Australia Pty Ltd 237,316.99 938 Nightcliff Electrical 675.00 V00682 Leigh Dyson Plumbing 405.00 V01537 Ben's Tree Service Pty Ltd 275.00 V00773 Akron Group NT Pty Ltd 212.92 2587 Top End RACE 160.05 V03680 Michael Harvey 52.50 V03700 Krystal Commandeur 50.00 5640 Think Water - Winnellie & Virginia (9,248.72) 493,537.68 $Please \ note that \ the \ Think \ Water \ credit \ relates \ to \ a \ Credit \ Note \ is sued \ by \ Supplier \ to \ be \ offset \ against \ future \ invoices$ Please note M&J Builders and Solar Energy are over 30 days, but have been paid in 1st payrun in December 8/12/2021 Approved by: Manager Finance

## Section 2 Financial Results

2.8 - Waste Charges as at

30 November 2021

### **Waste Management**

			***************************************	ite Mariageri	10110				
	Revised	YTD Actuals \$	% YTD Actuals	Commitment \$	% Committed	YTD Actuals +	% YTD Actual +	YTD Budget	% YTD Actuals
	Annual		of Annual		of Annual	Commitments	Committed of Annual		of YTD Budget
	Budget \$		Budget		Budget	Ś	budget		
	- Juaget +		- augut		-augut	т	222621		
Income									
Rates & Charges	6,801,273	6,857,371	100.82%	0	0.00%	6,857,371	100.82%	6,801,273	101%
Other Revenue	0,001,2/3	7,086	0.00%	0	0.00%		0.00%	0,001,2/3	
Capital Grants Received	400,000	7,080	0.00%	0	0.00%	7,000	0.00%	20,000	
Income		6,864,456		0	0.00%	6,864,456	95.32%	6,821,273	101%
Operating Expenditure	7,201,273	0,004,450	95.32%	U	0.00%	0,004,450	95-32%	0,021,2/3	101/6
Employee Costs	-640,533	-266,889	41.67%	0	0.00%	-266,889	41.67%	-266,889	100%
Professional Services	-40,000	-55,618	139.04%	_	64.68%	-81,488	203.72%	-12,778	435%
Educational Resources	-80,000	0	0.00%	25,070	0.00%	0.,,400	0.00%	-33,331	0%
Grants / Donations/Contributions Paid	-20,000	-24,656	123.28%	0	0.00%	-24,656	123.28%	-8,331	296%
Utilities	-20,000	-3,308	16.54%	0	0.00%	-3,308	16.54%	-8,580	
Street Sweeping	-320,000	-91,044	28.45%	-113,568	35.49%	-204,612	63.94%	-133,335	
Litter Collection	-538,000	-134,677	25.03%	-95,444	17.74%	-230,121	42.77%	-224,170	
Domestic Bin Collection	-2,146,891	-861,129	40.11%	-394,982	18.40%	-1,256,111	58.51%	-898,628	
Kerb Side Collections	-160,000	-198,838	124.27%	-1,320	0.82%	-200,158	125.10%	-160,000	124%
Tip Recharge Domestic Bin collection	-858,169		39.14%	-65,165	7.59%	-401,091	46.74%	-357,571	94%
Transfer Station	-1,223,766		33.37%	-174,037	14.22%	-582,387	47.59%	-509,905	80%
Loan Repayments	-39,585	-10,659	26.93%	0	0.00%	-10,659	26.93%	-21,092	51%
Tip Recharge Transfer Station	-366,180	-113,362	30.96%	-33,243	9.08%	-146,605	40.04%	-152,575	74%
Operating Expenditure	-6,453,124	-2,504,457	38.81%	-903,628	14.00%	-3,408,085	52.81%	-2,787,185	90%
Capital Expenditure									
Reserve Funded Capital Works	-1,100,000	-50,963	4.63%	-76,917	6.99%	-127,880	11.63%	-1,100,000	4.63%
Capital Expenditure	-1,100,000	-50,963	4.63%	-76,917	6.99%	-127,880	11.63%	-1,100,000	5%
Borrowings									
Repayments - Archer Loan Principal	-234,634	-57,934	24.69%	0	0.00%	-57,934	24.69%	0	
Borrowings	-234,634	-57,934	24.69%	0	0.00%	-57,934	24.69%	0	0.00%
Profit/(Loss)	-586,485	4,251,102		-980,545		3,270,557		2,934,088	

Sayu 8/12/2021

# Section 2 Financial Results

2.9 - Commercial Leases as at 30 No

30 November 2021

### **Commercial Leases**

	Revised	YTD Actuals \$	% YTD Actuals	Commitment \$	% Committed	Total YTD	% YTD Actual +	YTD Budget	% YTD Actuals
	<b>Annual Budget</b>		of Annual		of Annual	Actuals +	Committed		of YTD Budget
	\$		Budget		Budget	Commitments			
						\$			
Income									
Library Services	22,676	13,496	59.52%	0	0.00%	13,496	60%	9,446	143%
Director Finance & Governance	66,891	29,480	44.07%	0	0.00%	29,480	44%	27,870	106%
Civic Centre	105,000	60,453	57.57%	0	0.00%	60,453	58%	43,750	138%
Income	194,567	103,429	53.16%	0	0.00%	103,429	53%	81,066	128%
Expenditure									
Director Finance & Governance	-12,171	-7,688	63.17%	-378	3.11%	-8,066	66%	27,870	-28%
Expenditure	-12,171	-7,688	63.17%	-378	3.11%	-8,066	66%	27,870	-28%
Profit/(Loss)	182,396	95,741		-378		95,362		108,936	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month

8/12/2021

Approved by: Finance Manager

### Section 2 Financial Results

2.10 - Council Loans

30 November 2021

### Internal Loan - Making the Switch Balances

1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Reapyments 2020/21	(313,615)
Loan Balance at 1/07/2021	2,824,233

### Internal Loan - Making the Switch

Principal as of 1/7/2021	Principal Loan Repayments for 2021/22	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan blance as of 30/06/2022
2,824,233	321,849	77,644	70,309	20,396	2,502,384
	321,849	77,644	70,309	20,396	2,502,384

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer.

External Loan - Archer Landfill Rehabilitation Balances	
Loan from NAB	1,960,000
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Reapyments 2020/21	-228,285
Loan Balance at 1/07/2021	1,510,301

### External Loan - Archer Landfill Rehabilitation

Principal as of 1/7/2021	Principal Loan Repaid as at 1/07/2021	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan blance as of 30/06/2022			
1,510,301	234,504	57,934	39,585	10,659	1,275,797			

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.

8/12/2021

Page 19 of 20

### Section 2 Financial Results

### 2.11 - Elected Member Expenses

30 November 2021

### **Elected Members**

	Revised	YTD Actuals \$	% YTD Actuals	Commitment \$	% Committed	YTD Actuals +	% YTD Actual +	YTD Budget	% YTD Actuals
	Annual Budget		of Annual		of Annual	Commitments	Committed of Annual		of YTD Budget
	, and a second		Budget		Budget	,	budget		or ris suage
	7		buuget		buuget	7	budget		
Operating Expenditure									
Uniforms / Clothes Purchased		005	0.00%		0.00%	005	0.00%	0	0.00%
	9= 6=6	-995		0		,,,			101%
Mayoral Allowance Mayoral Electoral Allowance	-87,636	-36,901	42.11%	0	0.00%	2 / 2	42.11%	-36,515	
-,	-23,066	-9,733	42.20%	0	0.00%	,,,,,,	42.20%	-9,610	101%
Mayoral Professional Dev Allowance	-3,753	-1,277	34.04%	0	0.00%	, , , ,	34.04%	-1,562	82%
Deputy Mayoral Allowance	-32,405	-12,947	39.95%	0	0.00%	7517	39.95%	-13,500	96%
Deputy Mayoral Electoral Allowance	-5,768	-2,307	39.99%	0	0.00%	12 1	39.99%	-2,405	96%
Elected Members Allowances	-94,570	-40,409	42.73%	0	0.00%	-40,409	42.73%	-39,405	103%
Elected Members Electoral Allowance	-34,606	-14,754	42.64%	0	0.00%	-14,754	42.64%	-14,418	102%
Elected Members Professional Dev Allowance	-26,272	0	0.00%	0	0.00%	0	0.00%	-10,945	0%
Elected Members Meeting Allowance	-63,049	-7,790	12.36%	0	0.00%	-7,790	12.36%	-26,270	30%
Information Technology Capital Entitlement	-1,986	-5,329	268.33%	0	0.00%	-5,329	268.33%	-825	646%
Communications Entitlement	-6,400	-1,885	29.45%	0	0.00%	-1,885	29.45%	-2,669	71%
Acting Mayor Allowance	-10,000	0	0.00%	0	0.00%	0	0.00%	-4,169	0%
Acting Mayor Electoral Allowance	-2,000	0	0.00%	0	0.00%	0	0.00%	-831	0%
Contractors	-101,680	-256,048	251.82%	0	0.00%	-256,048	251.82%	-101,680	252%
Stationery & Office Consumables	-500	-686	137.23%	0	0.00%	-686	137.23%	-206	333%
Printing & Photocopying Costs	-2,000	-674	33.68%	0	0.00%	-674	33.68%	-835	81%
Furniture & Equipment expensed	-1,390	-390	28.06%	0	0.00%	-390	28.06%	-578	67%
Other Expenses	-7,500	-9,149	121.98%	-799	10.65%	-9,947	132.63%	-3,125	293%
Food & Catering Costs	-10,500	-3,849	36.65%	-211	2.01%		38.67%	-4,375	88%
Course Seminar & Conference Registration	-10,000	-427	4.27%	0	0.00%	-427	4.27%	-4,169	10%
Air Travel	-4,000		0.00%	0	0.00%		0.00%	-1,669	0%
Travel Accommodation	-2,000	0	0.00%	0	0.00%	0	0.00%	-831	0%
Travel Related Costs Other	-1,000	-347	34.65%	0	0.00%	-347	34.65%	-419	83%
Operating Expenditure	-532,081	-405,896	76.28%	-1,010	0.19%	-406,906	76.47%	-281,011	144%

Feyer 8/12/2021

Approved by: Finance Manage



# COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM: 13.2.2

**REPORT TITLE:** City of Palmerston - Community Benefit Scheme - December

Update

**MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** Community Facilities Officer, Rachel Fosdick

**APPROVER:** General Manager Community and Culture, Amelia Vellar

#### **COMMUNITY PLAN**

Governance: Council is trusted by the community and invests in things that the public value.

## **PURPOSE**

This Report provides Council with a summary of the Community Benefit Scheme (CBS) 2021/22 applications to date.

### **KEY MESSAGES**

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People".
- This year the Community Benefit Scheme (CBS) had a 2021/2022 budget of \$230,000 for grants, donations, sponsorships, and scholarships.
- The Environmental Initiative Grant (EIG) budget is \$20,000.
- Currently \$42,693 has been expended in the CBS budget, \$55,422 committed in this financial year for on-going sponsorship and \$18,131 is expended in the EIG budget.
- Currently \$131,885 remains available for future projects and events.
- To date this financial year, City of Palmerston has received thirty-eight applications
- One Individual Representation Support application was received for travel to Adelaide, South Australia for Follow Your Dreams National Dance Competition.
- One application was received from Palmerston Cricket Club to purchase first aid resources and provide first aid training to volunteers.
- One application was received from the Indian Cultural society to organise a Christmas event in Palmerston.
- Annual School Awards letters have been sent to 15 Palmerston schools. To date eight schools have responded with an acceptance.
- Palmerston Volunteer Centre, St John Ambulance Australia NT provided a photo of the resources purchased with CBS funds.

# **RECOMMENDATION**

THAT Report entitled City of Palmerston - Community Benefit Scheme - December Update be received and noted.



#### **BACKGROUND**

Palmerston provides grant, donation and sponsorship funding to eligible community groups which offer activities, projects, and services that assist Council to deliver on its Community Plan outcomes and objectives and its ongoing plans to ensure that Palmerston continues to be 'A Place for People.'

Council initiatives such as the extension of free venue hire till 31 December 2021 negate the need for application for in-kind support for that purpose, if/when venue fees are reintroduced applications for waived fees will also reoccur. Free parking in the city centre also benefits individuals and groups, especially around activities and community events at venues such as Palmerston Recreation Centre, Palmerston Library, Goyder Square and Civic Plaza.

# **DISCUSSION**

A copy of City of Palmerston Approved CBS Applications December 2021 Update is provided as **Attachment 13.2.2.1**.

# **Individual Representation Support**

One Individual Representation Support application was received for travel to Adelaide, South Australia for Follow Your Dreams National Dance Competition. Chelsi Cunningham competed in the Darwin Follow Your Dreams Dance competition in Darwin in September 2021 (and placed First, two Seconds, two Thirds and two Fourths). These results qualified her for the national competitions in January 2022. Chelsi is hoping to perform five dances at this competition. The funding support from City of Palmerston will assist in paying for the flights to attend the competition.

# Sponsorship

The Palmerston Cricket Club (PCC) is a competitive community club based in Woodroffe, Palmerston. Participating annually in the Darwin and Districts Cricket competition the PCC consistently provides high quality cricket pathways for players of all ages. PCC is especially proud of their commitment to junior development and the ongoing pursuit of building sustainable and competitive opportunities for women in cricket.

PCC management committee has committed to start the 2022 season with a focus on player safety and first aid. To this end, they are seeking financial support to:

- Purchase an Automatic External Defibrillator (AED);
- Ensure each team has a first aid kit;
- Purchase a stretcher for the clubhouse; and
- Conduct a training session prior to season commencement for team coaches and managers being focused on sports injury first aid, CPR and AED use.

At the proposed sponsorship level of Platinum and Corporate, PCC would arrange for CoP signage to be installed on the fence line of the main playing oval at Woodroffe. PCC recognise sponsors regularly in presentations at Club events and in social media.

## **Grants and Donations**

One application was received from the Indian Cultural society to organise a Christmas event in Palmerston for \$2,000. Respecting and celebrating the multicultural and secular nature of the Indian diaspora in Greater Darwin, ICS not only organises Hindu events, but also events that are important for Indians who follow other religions. Organising this year's Christmas and New Year event in Palmerston will promote an increase in the number of people engaging in community activities in the City of Palmerston.



ICS recognises that the City of Palmerston aims to create a vibrant family city that fosters unity and celebrates different cultures in a way that values our diversity. Therefore, ICS would like to seek support from the Council to run this year's Christmas and New Year celebration. This funding activity will also give both, ICS and the Council to work together to support and celebrate and recognize the rich culture and diversity the Indian community brings to the region.

# **Annual School Awards**

Annual School Awards letters have been sent to 15 Palmerston schools. To date eight schools have responded with an acceptance. The funds are utilised in a variety of ways by different schools.

Rosebery Primary School provided the following feedback: "This award will be given at our end of year awards assembly to the Rosebery Primary School Turtle Turners Skipping Group. They will receive the \$100 to purchase new skipping ropes for next year. The Turtle Turners have displayed outstanding commitment and resilience within the community outside of school hours. We thank the City of Palmerston for their donation to this community service award."

Woodroffe Primary School advised they will utilise the funds to provide one student an Academic Award for Outstanding Literacy and Numeracy. Bakewell Primary School, Good Shepherd Lutheran College, Palmerston campus and Moulden Primary Schools awarded a book to a student displaying community service. Forrest Parade Primary School has invited City of Palmerston councillors to the Awards Ceremony hosted at the school. Palmerston Christian College present the City of Palmerston Community Service award to Student Representative Council member who has shown great community spirit and service during the year.

St John Ambulance Australia NT were awarded \$11,599 in sponsorship funding at the First Ordinary Meeting on 3 August 2021 to purchase Information Technology equipment to support adult volunteers and youth cadets. City of Palmerston was acknowledged in the St Johns newsletter with the attached photo.



Image: St John Ambulance with their new IT equipment.

# **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this Report:



Executive Manager Community and Library Services

#### **POLICY IMPLICATIONS**

Council Policy FIN18 Grants, Donations, Scholarships and Sponsorships provides governance and outlines the support that is available through the Community Benefit Scheme

#### **BUDGET AND RESOURCE IMPLICATIONS**

The CBS budget for the 2021/2022 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000.

The EIG budget for the 2021/2022 fiscal year under CBS is \$20,000. Currently \$18,131 has been expended with \$1,869 remaining for new projects.

The EIG budget is anticipated to be successfully expended as officers are working to identify eligible projects and community organisations.

Currently \$42,693 has been expended in the CBS budget, \$55,422 committed in this financial year for, one two year and three three-year on-going sponsorship and \$18,131 is expended in the EIG budget.

Currently \$131,885 remains available for future projects and events.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

- Fails to be trusted as a Council Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term Context: Optimising the financial, social and environmental sustainability of the City.

# **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

# **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

# **ATTACHMENTS**

1. City of Palmerston Approved CBS Applications December 2021 Update [13.2.2.1 - 3 pages]

# COUNCIL AGENDA Attachment 13.2.2.1

Representation Support - Donation						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
	UIA2-2024 C-b Cu ant NIT Toursh Change and in-					
21 May 2021	U12s 2021 School Sport NT Touch Championships (football) (boys) - Kawana Waters, Sunshine Coast, OLD		\$250.00	\$0.00	\$250.00	
21 May 2021	U15s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, OLD		\$250.00	\$0.00	\$250.00	
24 May 2021	U13s National Tennis Teams Event - Gold Coast Queensland		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
18 June 2021	U12s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, OLD		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships - Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
4 August 2021	NT U 14s Rugby Union - Toowoomba Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
12 August 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00	
1 September 2021	North Queensland Athletics Championships		\$250.00	\$0.00	\$250.00	
4 September 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00	
22 October 2021	Queensland Nga Hau e Wha Māori Rugby League		\$250.00	\$0.00	\$250.00	

# COUNCIL AGENDA Attachment 13.2.2.1

18 November 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00
Total Year to Date (YTI	D)		\$4,250.00	\$0.00	\$4,250.00
22 June 2021	Calisthenics GC Cali Dance Eisteddfod 30 July – 1 August 2021 – Helensvale, Gold Coast Qld	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00
23 June 2021	NT U 14 Cyclones Championships Basketball	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00
Total YTD - repaid to CoP			\$500.00	\$0.00	\$3,750.00
Sponsorships, Donation	ns and Grants				
14 May 2021	IT equipment		\$12,539.00	\$0.00	\$11,599.00
4 August 2021	Sporting event		\$500.00	\$0.00	\$500.00
18 September 2021	Equipment Resources		\$10,000.00		\$10,000.00
4 October 2021	Alterations to electrical outlets		\$4,044.00		\$4,044.00
3 November 2021	Sporting event		\$2,000.00		\$2,000.00
23 November 2021	First Aid Training and Equipment		\$5,000.00		\$0.00
24 November 2021	Christmas Celebration		\$2,000.00		\$0.00
Total Year to Date (YTI	D)		\$36,083.00	\$0.00	\$28,143.00
Multi Year Agreements					
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent
2 year on going to be paid 2022	Cricket 365 x 2 years 16 March 2021 - 1 October 2022	Northern Territory Cricket Association	\$25,422.00	\$25,422.00	\$0.00
3 year on going to be paid 2022	Palmerston & Rural Seniors Fortnight x 3 years 1 January 2022 - 31 December 2024	Palmerston & Litchfield Seniors Association	\$20,000.00	\$20,000.00	\$0.00
3 year on going to be paid 2022	ANZAC Day Services x 3 years 1 January 2020 - 30 December 2022	RSL Palmerston Sub-branch	\$10,000.00	\$10,000.00	\$0.00
3 year on going paid July 2021	Tiwi Fishing Program x 3 years 1 July 2020 - 30 June 2023	Reeling Veterans Inc.	\$10,000.00	\$0.00	\$10,000.00
	,		\$65,422.00	\$55,422.00	\$10,000.00

# COUNCIL AGENDA Attachment 13.2.2.1

Annual School Awards						
28 October 2021	Good Shepherd Lutheran College Palmerston		\$100.00		\$100.00	
28 October 2021	Gray Primary School		\$100.00		\$100.00	
28 October 2021	Palmerston Christian School		\$100.00		\$100.00	
1 November 2021	Moulden Primary School		\$100.00		\$100.00	
29 November 2021	Woodroffe Primary School		\$100.00		\$100.00	
29 November 2021	Bakewell Primary School		\$100.00		\$100.00	
29 November 2021	Forest Parade Primary School		\$100.00		\$100.00	
29 November 2021	Rosebery Primary School		\$100.00		\$100.00	
			\$800.00	\$0.00	\$800.00	
Total Year to Date (YTD	))		\$102,805.00	\$55,422.00	\$42,693.00	
Total Year To Date (YTD)		\$230,000.00		\$55,422.00	\$42,693.00	\$131,885.00
Environmental Initiative	es Grants					
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
3 July 2021	Community Garden Rebuild - Harvest Corner	Gray Commnity Ga	\$16,131.00	\$0.00	\$16,131.00	
5 August 2021	Wildcare - Show bags	Wildcare	\$2,000.00	\$0.00	\$2,000.00	
Total Year to Date (YTD)		\$20,000.00	\$18,131.00	\$0.00	\$18,131.00	\$1,869.00
Date	Activity		Amount Requested	Amount Committed	Amount Spent	Balance
Running Total		\$250,000.00		\$55,422.00	\$60,824.00	\$133,754.00



# **COUNCIL REPORT**

1st Ordinary Council Meeting

AGENDA ITEM: 13.2.3

**REPORT TITLE:** Gray Community Hall Project Update

**MEETING DATE:** Tuesday 14 December 2021

**AUTHOR:** General Manager Community and Culture, Amelia Vellar

**APPROVER:** Chief Executive Officer, Luccio Cercarelli

#### **COMMUNITY PLAN**

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

### **PURPOSE**

The purpose of this Report is to update Council on the Gray Community Hall redevelopment project.

#### **KEY MESSAGES**

- The Gray Community Hall is located on the corner of Essington Avenue and Victoria Drive, in the Palmerston suburb of Gray.
- Until it's closure for redevelopment, Gray Community Hall was Council's most highly utilised community facility.
- Council has signed an agreement with the Australian Government for the delivery of the new hall, with Australian Government funding of \$1.455 million.
- The build will achieve a larger, modern Gray Community Hall with more flexibility within the spaces for users.
- Demolition of the existing building occurred in May 2021 with construction works commencing late June 2021.
- The project is now over 80% complete.
- There have been some delays to the project due to ongoing COVID-19 impacts which have been mitigated where possible, with the building works remaining on track for completion by the end of December and final commissioning, landscaping and art work installation to occur before an official opening at the end of January 2022.
- The entire project from demolition to completion will have occurred within a 9-month period.

# **RECOMMENDATION**

THAT Report entitled Gray Community Hall Project Update be received and noted.

# **BACKGROUND**

After Council lobbied the Northern Territory and Australian Government's in 2019 for funding towards an expansion of Gray Community Hall, Council received written confirmation in June 2020 from Australian Government Deputy Prime Minister approving funding of \$1.455 million (GST exclusive), via the Community Development Grants programme.

The redevelopment of Gray Community Hall is taking place in its original location, at the corner of Essington Avenue and Victoria Drive, in the Palmerston suburb of Gray.



As Council's most frequently hired facility, it was crucial the upgrade also integrated community feedback on proposed designs. Council undertook community consultation to gauge feedback, and after investigating costs and feasibility.

In October 2020 following community consultation, Council endorsed the final design elements for tender, with a further review of storage options raised during the consultation to occur. In January 2021, Council endorsed design plan amendments relating to the storage options, which included an addition of user stage space to be including in the design, with an estimated cost of \$50,000 (GST exclusive).

The redevelopment of Gray Community Hall, will bring versatile and contemporary features including:

- A main indoor function space.
- A secondary indoor function space.
- Improved kitchen facilities.
- Veranda space with high ceiling fans.
- Internal access-compliant toilets.
- An outdoor toilet accessible to those visiting the community space.
- Solar PV on the roof.
- · LED lighting.
- Air-conditioning.
- Storage facility with individual storage lockers.
- Incorporation of Harvest Corner facilities and garden space.

The tender process on the final design occurred over early in 2021, and on 20 April 2021, Council endorsed the allocation of funding for the tendered scope of works as \$2 million, consisting of \$1.455 million from the Australian Government and \$545,000 of Council funds and reserves.

Demolition of the existing building occurred in May 2021, by McMahon Services. M&J Builders, a local, indigenous owned company were awarded the contract in May, with commencement of works in June 2021.

This report provides an update on the project to date.

# **DISCUSSION**

The build has been progressing at a good rate and is now over 80% completed.

The official facility opening with our major funding partner, the Australian Government, has been scheduled to occur at the end of January 2022. A major art piece has been commissioned and will be installed by mid-January 2022.

Several variations to the project have occurred due to value-add improvements and unforeseen issues. These are being funded from approved project contingency funds and existing Council approved program budgets. The variations include the following major elements:

- Upgraded Building Management System, which will be the basis of system types applied to all Council facilities. This will allow efficient operations and management of the facility;
- Upgraded irrigation; and
- Additional elements to accommodate the art piece.

There have been some delays to the project due to ongoing COVID-19 impacts on material availability and lockdowns. These delays have been mitigated as much as possible, with the building works remaining



on track for completion by the end of December 2021. The landscaping works, BMS commissioning and art installation will occur in January, in time for the official opening at the end of January. The entire project from demolition to completion will have occurred within a 9-month period.



Photograph 1: Front Facia and Verandah





Photograph 2: Inside of Hall



Photograph 3: Front Verandah



#### **CONSULTATION PROCESS**

City of Palmerston continues to liaise with the Australian Government as required.

An official opening with the Australian Government is being scheduled for the end of January 2022.

The following City of Palmerston staff were consulted in preparing this Report:

- General Manager Infrastructure
- Executive Officer Strategic Projects
- Private Works Engineer

# **POLICY IMPLICATIONS**

There are no policy implications for this Report.

### **BUDGET AND RESOURCE IMPLICATIONS**

Council approved a budget variation for the endorsed, tendered scope of the redevelopment of Gray Community Hall of \$2 million (excl GST), consisting of \$1.455 million from the Australian Government and \$545,000 from the City of Palmerston project re-allocation and reserves. The build price was \$1.83 million plus contingencies. The Council funded component was incorporated into the revised 2020/21 budget.

The total cost of variations to the project to date is \$152,174 representing less than 8% of the \$2 million project budget. Funding of variations will be via approved project funds and existing approved 2021/2022 Council budget programs.

# **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council Context: Achieving credibility & trust with majority of those within and external to the City.
- 8 Fails to develop effective relationships and manage expectations of relevant parties Context: Engagement & communication with stakeholders (internal and external to the City).

As we approach the opening of the new facility, management of bookings needs to be carefully considered due to the potential for some previous users having expectations of existing rights". City of Palmerston has noticed a greater demand and variety of new user groups using our facilities since introducing free hire. This facility was built to accommodate use by the broader community.

Management of bookings and use of limited available storage by user groups will be managed with the intent to best address the broad need of all users.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**



We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

# **ATTACHMENTS**

Nil



- 14 INFORMATION AND CORRESPONDENCE
  - 14.1 Information
  - 14.2 Correspondence

# **14.2.1** Charges

THAT correspondence received from the Department of the Chief Minister and Cabinet dated 20 May 2021 entitled Charges be received and noted.

# COUNCIL AGENDA Attachment 14.2.1.1



Department of THE CHIEF MINISTER AND CABINET

Level 1, RCG Centre 47 Mitchell Street Darwin NT 0801

> Postal address GPO Box 4621 Darwin NT 0801

E maree.delacey@nt.gov.au

T0889998573

File reference HCD2021/00033-1

20 May 2021

Mr Luccio Cercarelli Chief Executive Officer City of Palmerston PO BOX 1 PALMERSTON NT 0831 luccio.cercarelli@palmerston.nt.gov.au



### Re: Charges

It has come to the Department's attention that some councils may have mistakenly granted some concessions on charges. We have made direct contact with those councils who we understand may have done so.

I am writing to provide the same guidance on this matter to all councils, consistent with our usual practice where we become aware of an issue for more than one council.

Councils impose charges for services such as waste management.

Under the *Local Government Act* 2008 (2008 Act) there is broad scope for granting concessions on rates. The 2008 Act does not permit any concessions to be granted on charges. This rule is continued by the *Local Government Act* 2019, which commences on 1 July 2021.

While the rules for charges are less flexible, the overall rules for rates, charges and fees for service provide ample flexibility for granting concessions or making payments optional.

For the above reasons, it is important that councils carefully structure the monetary amounts of:

- rates, for which concessions can be granted;
- charges, for which concessions are not permitted; and
- fees for service, which are optional.

While rates and charges legislation is complex and we understand the concessions were granted in error, it is important that councils comply with the relevant legislation and not grant any concessions on charges in the future.

Should your Council require any assistance in structuring its rates, charges or fees for service for future years, the Department would be glad to provide assistance.

Page 1 of 2 nt.gov.au

# COUNCIL AGENDA Attachment 14.2.1.1

It would be appreciated if this letter could be tabled at your next council meeting. If you have any queries please do not hesitate to contact Mr Hugh King, Manager Legislation and Policy, on 8995 5118 or at <a href="https://hugh.king@nt.gov.au">hugh.king@nt.gov.au</a>.

Yours sincerely

Maree De Lacey Executive Director

Local Government and Community Development

Page 2 of 2 nt.gov.au



# 14.2.2 Disaster Recovery Funding Arrangements

THAT correspondence received from the Department of the Chief Minister and Cabinet dated 4 November 2021 entitled Disaster Recovery Funding Arrangements be received and noted.

# COUNCIL AGENDA Attachment 14.2.2.1



Department of THE CHIEF MINISTER AND CABINET

Level 1 Goyder Centre 25 Chung Wah Terrace Palmerston NT 0830

> Postal address GPO Box 4369 Darwin NT 0801

E michelle.walker@nt.gov.au

T08 8999 8347

Mr Luccio Cercarelli
Chief Executive Officer
City of Palmerston
PO Box 1
PALMERSTON NT 0831
Via email: luccio.cercarelli@palmerston.nt.gov.au

4 November 2021

File reference 2021/271-14~5

Lugero,

Dear Mr Cercarelli

**RE: Disaster Recovery Funding Arrangements** 

With the wet season approaching, it is timely to remind your council of the Disaster Recovery Funding Arrangements (DRFA) that came into force in November 2018.

The DRFA is a Commonwealth Government funding scheme to assist with unplanned relief and recovery costs experienced by state and territory governments as a result of a natural disaster. The agreement between the Commonwealth Government, states and territories includes a principle of cost sharing.

Whilst local government councils do not receive direct funding from the Commonwealth Government under the DRFA, actual and planned expenditure by councils that meet DRFA eligibility criteria are included in the Northern Territory Government's claim.

As part of the cost sharing principle, councils are required to make a 25 per cent financial contribution of their eligible DRFA expenditure associated with activities specific to counter disaster operations, and restoring essential public assets that are eligible under DRFA claims.

Council's co-contributions are capped up to a cumulative value in any financial year of:

- \$25 000 for shire councils;
- \$100 000 for regional councils; and
- \$400 000 for municipal councils.

Where financial hardship prevents a council from making this contribution, they can request consideration of a reduced amount.

Councils are funded for disaster related events by the Department of the Chief Minister and Cabinet (CM&C), for only those types of expenditure that qualify for funding under the DRFA. The level of funding provided to councils is considered on a case by case basis and is subject to CM&C's budget capacity.

Page 1 of 4 nt.gov.au

# COUNCIL AGENDA Attachment 14.2.2.1

A council asset damaged by an eligible disaster must meet the Commonwealth Government's definition of an "essential public asset" under the DRFA to be considered for financial assistance from CM&C. The DRFA defines essential public asset as those assets, which are "an integral part of state and territory infrastructure and normal functioning of a community".

The cost of repairs to an essential public asset covered under an insurance arrangement do not qualify for funding under the DRFA, and there are strict evidential requirements around the predisaster, post disaster condition of assets and the quality of completed works.

When an event occurs and it is declared an eligible event under the DRFA, it may enable the reimbursement of partial costs for the following activities of councils:

- counter disaster operations for the protection of the general public in which expenses have been incurred by councils immediately or within days of the event; and
- the reconstruction of essential public assets. For local government councils this refers to
  assets that are not insurable and usually pertains to roads. Activities under the
  reconstruction of essential public assets can include emergency works, immediate
  reconstruction works and essential public asset reconstruction works.

To assist your council, provided at Attachment A, is a high level summary of a council's responsibilities under the DRFA guidelines in relation to road damage. While other categories of council assets would also meet the definition of an essential public asset under the DRFA, in most instances, repairs for such assets would typically be covered under an insurance arrangement.

It is recommended your council familiarises itself with the published "Disaster recovery funding – Guidelines" and associated templates available on CM&C's website at <a href="https://cmc.nt.gov.au/supporting-government/local-government/local-government-funding/disaster-recovery-funding-arrangement">https://cmc.nt.gov.au/supporting-government/local-government/local-government-funding/disaster-recovery-funding-arrangement</a>. Council will need to follow these guidelines and submit the required templates when preparing or submitting claims under the DRFA.

Please do not hesitate to contact the local government grants unit by e-mail at <a href="mailto:lg.grants@nt.gov.au">lg.grants@nt.gov.au</a> if you have any queries about the Disaster Recovery Funding Arrangements.

Yours sincerely

Regional Executive Director

Darwin, Palmerston and Litchfield Regional Network Group

Page 2 of 4

nt.gov.au

# ATTACHMENT A

# Summary of Councils' Responsibilities under the Disaster Recovery Funding Arrangements

If council submits a claim under the Disaster Recovery Funding Arrangements (DRFA), they are responsible for providing:

 A damage assessment which must be conducted or verified by a 'suitably qualified professional', for every road asset that was directly damaged by the event.

Damage assessments will not be accepted unless all areas of damage to the road asset are supported by evidence of the pre-disaster and post-disaster condition of the road asset and evidence that the damage was directly caused by the event. Any evidence older than four years will not be accepted.

The damage assessment must provide the following:-

- the exact location of the road asset;
- all road assets meet the DRFA definition of an 'essential public asset';
- for every essential public asset included in a claim, the presence and quality of the supporting evidence clearly shows:
  - o pre-disaster condition;
  - o post-disaster condition; and
  - o the connection between the damage and the event has been assessed and recorded.

The quality of evidence required to demonstrate a road has been directly damaged by an eligible event is paramount before a council's claim is considered. If the evidence is not provided or is not available the claim will not be progressed. Therefore councils need to ensure they have pre-existing evidence of their roads which is no more than four years old. Such evidence includes satellite images, photos which are date stamped and include longitude and latitude coordinates, videos, maintenance records and inspection/certification reports.

It is recommended councils consider recording all information in electronic format that will greatly assist in identifying roads and current user location with references. Use of an app which can apply a watermark, is date stamped, accommodates additional comments and has GPS positioning stamped on it are very useful attributes that will ensure integrity of information.

For post disaster and completed works evidence requirements, the Commonwealth and the auditors expect that similar data is to be obtained following the event, by either the response and recovery workers, contractors or inspectors.

• An **outline of the pre-disaster function of every essential public asset** within a claim, according to the Essential Public Asset Function Framework described in the DRFA determination.

This requires a council to outline the pre-disaster function of the road asset according to the framework outlined in the DRFA determination. The framework includes providing details on the category, type, capacity, layout and materials the road is made of. This also requires council to confirm that each road asset within a claim is an essential public asset within the meaning of the DRFA determination. Road surfaces, road widths and associated road furniture can only be reconstructed to their pre-disaster capacity, layout and materials, unless there are different engineering standards applicable at the time.

Page 3 of 4 nt.gov.au

# COUNCIL AGENDA Attachment 14.2.2.2

• Cost estimates for all reconstruction work must be verified by an engineer or appropriately qualified quantity surveyor.

The verifying engineer or quantity surveyor is not necessarily responsible for preparing the cost estimates, but they must provide written assurance that the information provided in the cost estimates is accurate and meets all the requirements of the DRFA determination.

Page 4 of 4

nt.gov.au



# 14.2.3 Appointment of Members for Development Consent Authority

THAT correspondence received from the Department for Infrastructure, Planning and Logistics dated 29 November 2021 entitled Appointment of Members for Development Consent Authority be received and noted.

# COUNCIL AGENDA Attachment 14.2.3.1



# MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House State Square Darwin NT 0800 minister.lawler@nt.gov.au GPO Box 3146 Darwin NT 0801 Telephone: 08 8936 5566 Facsimile: 08 8936 5609

Mr Luccio Cercarelli Chief Executive Officer City of Palmerston PO Box 1 PALMERSTON NT 0831

Email: <u>luccio.cercarelli@palmerston.nt.gov.au</u>

Dear Mr Cercarelli

Pursuant to section 89(1)(a) of the *Planning Act 1999*, I am pleased to advise that I have appointed Mayor Athina Pascoe-Bell and Councillor Sarah Henderson as members, and pursuant to section 89(1)(b) of the *Planning Act 1999*, I have appointed Councillor Ben Giesecke as the alternate member of the Palmerston Division of the Development Consent Authority in accordance with City of Palmerston's nominations.

Their terms of appointment will commence on 4 December 2021 for a period of two years.

Please note, it is the responsibility of Council to notify its unsuccessful nominee.

Yours sincerely

**29** NOV 2021





- 15 REPORT OF DELEGATES
- 16 QUESTIONS BY MEMBERS
- 17 GENERAL BUSINESS
- 18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 18 January 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



# **2nd Ordinary Council Meeting Tuesday 16 November 2021**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

# **COUNCIL MINUTES**

### A Place for People

Minutes of Council Meeting held in Council Chambers Civic Plaza, 1 Chung Wah Terrace, Palmerston on Tuesday 16 November 2021 at 5:30pm.

# PRESENT

ELECTED MEMBERS Mayor Athina Pascoe-Bell (Chair)

Deputy Mayor Sarah Henderson Councillor Danielle Eveleigh Councillor Mark Fraser Councillor Amber Garden Councillor Ben Giesecke

Councillor Lucy Morrison

STAFF Chief Executive Officer, Luccio Cercarelli

Deputy Chief Executive Officer/Director Lifestyle and

Community, Amelia Vellar

Director City Growth and Operations, Nadine Nilon Director Organisational Services, Silke Maynard

Minute Secretary, Jessie Schaecken City Sustainability Manager, Peter Lander

City Assets Manager, Jarrad Crawley

Communications Manager, Becky Saywell Urban/Environment Planner, Damien Scalora

Private Works Engineer, Wesley Zhang

Executive Assistant to DCGO, Cara Currie

GALLERY Six Members of the public

Member for Blain, Mark Turner

# **COUNCIL MINUTES**

#### A Place for People

# 1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

#### 2 OPENING OF MEETING

The Chair declared the meeting open at 5:33pm.

# 3 APOLOGIES AND LEAVE OF ABSENCE

# 3.1 Apologies

Moved: Councillor Garden Seconded: Councillor Fraser

THAT the apology received from Councillor Hale for 16 November 2021 be received and noted.

CARRIED 10/95 - 16/11/2021

# 3.2 Leave of Absence Previously Granted

Nil

# 3.3 Leave of Absence Request

Moved: Councillor Eveleigh Seconded: Councillor Morrison

THAT the leave of absence received from Councillor Eveleigh for 26 November to 28 November 2021 inclusive be received and noted.

CARRIED 10/96 - 16/11/2021

# 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

# 5 DECLARATION OF INTEREST

# 5.1 Elected Members

Moved: Mayor Pascoe-Bell Seconded: Councillor Fraser

- 1. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 13.1.4 be received and noted.
- 2. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 25.1.2 be received and noted.

CARRIED 10/97 - 16/11/2021

# 5.2 Staff

Nil

# **COUNCIL MINUTES**



#### A Place for People

### 6 CONFIRMATION OF MINUTES

#### 6.1 Confirmation of Minutes

Moved: Deputy Mayor Henderson

Seconded: Councillor Morrison

THAT the Minutes of the Council Meeting held on 2 November 2021 pages 10583 to 10593 be confirmed.

CARRIED 10/98 - 16/11/2021

6.2 Business Arising from Previous Meeting

Nil

### 7 MAYORAL REPORT

7.1 Mayoral Update Report - November 2021

Moved: Mayor Pascoe-Bell Seconded: Councillor Eveleigh

THAT Report entitled Mayoral Update Report - November 2021 be received and noted.

CARRIED 10/99 - 16/11/2021

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

- 10 CONFIDENTIAL ITEMS
  - 10.1 Moving Confidential Items into Open
  - 25.1.1 Request for Rates Exemption Venture Housing

Moved: Deputy Mayor Henderson

Seconded: Councillor Giesecke

- 1. THAT Report entitled Request for Rates Exemption Venture Housing be received and noted.
- 2. THAT the Council decisions relating to Report entitled Request for Rates Exemption Venture Housing be moved to the Open Minutes of the 2<sup>nd</sup> Ordinary Council Meeting of 16 November 2021.

CARRIED 10/119 - 16/11/2021

10.2 Moving Open Items into Confidential

Nil

# **COUNCIL MINUTES**

# A Place for People

10.3 Confidential Items

Moved: Councillor Garden Seconded: Councillor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act* 2019 and section 51(1) of the *Local Government (General) Regulations* 2021 the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(e) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.1	Rate Concession Assessment	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.2	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(f) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.

CARRIED 10/100 - 16/11/2021

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Review of Policy - FIN17(a) Public Benefit Concession for Commercial Ratepayers

Moved: Councillor Garden Seconded: Councillor Eveleigh

# **COUNCIL MINUTES**

#### A Place for People

- 1. THAT Report entitled Review of Policy FIN17(a) Public Benefit Concession for Commercial Ratepayers be received and noted.
- 2. THAT Council Policy FIN17(a) Public Benefits Concessions for Commercial Ratepayers be rescinded as presented as **Attachment 13.1.1.1** to Report entitled Review of Policy FIN17(a) Public Benefit Concession for Commercial Ratepayers.

CARRIED 10/101 - 16/11/2021

#### **Procedural Motion**

Moved: Deputy Mayor Henderson

Seconded: Councillor Eveleigh

THAT item number 13.1.2 Report entitled Laneway closure request Castor Court lay on the table subject to further information regarding distance to alternative services in Woodroffe, consideration of category and further public consultation with residents of Castor Court and a further report by 14 December 2021.

CARRIED 10/102 - 16/11/2021

# 13.1.2 Laneway Closure Request - Castor Court

- 1. THAT Report entitled Laneway Closure Request Castor Court be received and noted.
- 2. THAT Council declines the Castor Court laneway closure request due to the laneway not meeting the required closure requirements of Council's *Laneway Management Policy*.
- 3. THAT the night-time closure of the Castor Court laneway continues for a further 12 months, with a review no later than December 2022.
- 4. THAT the Mayor write to the relevant Minister(s) in relation to anti-social behaviour and potential multi-agency approach to address reported issues in Castor Court, Woodroffe.

# 13.1.3 Laneway Closure Request - Bailey Circuit

Moved: Councillor Eveleigh Seconded: Deputy Mayor Henderson

- 1. THAT Report entitled Laneway Closure Request Bailey Circuit be received and noted.
- 2. THAT the Mayor write to the relevant Minister(s) in relation to anti-social behaviour and potential multi-agency approach to address reported issues in Bailey Circuit, Driver.

CARRIED 10/103 - 16/11/2021

Moved: Councillor Eveleigh Seconded: Councillor Garden

3. THAT the night-time closure of the Bailey Circuit laneway continues for a further 12 months, with a further review no later than December 2022 and that a flood modelling

# **COUNCIL MINUTES**

A Place for People

study with regard to closure and a review of current night time closure hours by 15 February 2022.

CARRIED 10/104 - 16/11/2021

Mayor Pascoe-Bell declared a conflict of interest and left the meeting at 6:09pm.

Deputy Mayor Henderson took place of the Chair. 13.1.4 Community Benefit Scheme - Men's Shed Palmerston Inc

Moved: Councillor Morrison Seconded: Councillor Eveleigh

- 1. THAT Report entitled Community Benefit Scheme Men's Shed Palmerston Inc be received and noted.
- 2. THAT Council approves the 2021/22 funding application from Palmerston Men's Shed Inc, for \$4044 (including GST) to upgrade the electrical infrastructure in Council's Depot Shed 3 being utilised for their program.

CARRIED 10/105 - 16/11/2021

Mayor Pascoe-Bell returned to the meeting at 6:10pm and resumed place of the chair.

13.1.5 First Quarter Budget Review 2021-22

Moved: Councillor Morrison
Seconded: Deputy Mayor Henderson

- 1. THAT Report entitled First Quarter Budget Review 2021-22 be received and noted.
- 2. THAT Council adopts the First Quarter Budget Review 2021/22, pursuant to Division 4 (8) of the *Local Government (General) Regulations 2021* as presented as **Attachment 13.1.5.1** to Report entitled First Quarter Budget Review 2021-22.
- 3. THAT Council approves the recommendation for the Federal Assistance Roads Grant of \$78,120 to be used for operational expenditure for Laneway Management and \$112,882 General Assistance Grant towards for provision of shade for the Ninja Warrior Obstacle Course Project.
- THAT Council approves an ongoing Full Time Equivalent position for a Land Conservation role.
- 5. THAT Council approves an additional \$250,000 to deliver one and a half years' worth of the Public Lighting upgrade program in 2021/22, expediting improvements delivered to the community.
- 6. THAT Council adopts the reserve movements for 2021/22 of:

Transfer of \$5,251,809 from Reserves:

- \$4,589,920 for Capital Works Rollovers from Unexpended Capital Works Reserve, inclusive of:
  - \$1,500,000 for FibreSense Technology

# **COUNCIL MINUTES**

#### A Place for People

- \$603,495 for Road Reseal program.
- \$412,452 for Sustainability Program (Solar Panels and LED Civic Car Park).
- \$250,752 for Gray Community Hall extension.
- \$246,424 for Park refurbishment play equipment.
- \$206,761 for Library recording and sound studio.
- \$180,000 for Road reconstruction.
- \$168,030 for Dog Pound renewal.
- \$124,920 for Irrigation refurbishment.
- \$119,472 for LED Lighting Rec and Library.
- \$113,800 for Artwork Sculpture.
- \$106,182 for Recreation Centre.
- \$97,499 for Fleet purchases.
- \$64,545 for New Pathways.
- \$55,190 for Liveable Cities.
- \$52,500 for Replacement of Softfall Parks.
- \$50,000 for Mitchell Creek Escarpment Feasibility Study.
- \$50,000 for Library Masterplan.
- \$42,230 for Library Building capital works.
- \$41,712 for Marlow Lagoon pathway renewals.
- \$39,180 for Civic Centre Air Conditioning.
- \$23,496 for Road Traffic calming and pedestrian safety.
- \$22,008 for All Ability Access.
- \$19,271 for Durack Community Centre Door Access Systems.
- \$411,889 from Unexpended Grants Reserve for Roads to Recovery.
- \$250,000 from Working Capital Reserve to expediate the Public Lighting Program.

Transfer to the Major Initiative Reserves:

• \$180,974 to fund future borrowing costs for the development of the Zuccoli Community Hub.

As per **Attachment 13.1.5.1** to Report entitled First Quarter Budget Review 2021-22.

CARRIED 10/106 - 16/11/2021

### 13.1.6 Palmerston Recreation Lake

Moved: Councillor Eveleigh
Seconded: Deputy Mayor Henderson

- 1. THAT Report entitled Palmerston Recreation Lake be received and noted.
- 2. THAT the Project Plan for the Palmerston recreation Lake is developed, and advocacy continues, along with identification of other potential funding, to enable the Gap Analysis and Pre-feasibility Study to occur and that the Plan be completed by the end of April 2022.
- 3. THAT Council notes that the submission to NT Planning Commission in relation to the Holtze to Elizabeth River Subregional Land Use Plan continues commentary regarding the potential Palmerston Recreation Lake.

CARRIED 10/107 - 16/11/2021

# 13.1.7 Sustainability Strategy

Moved: Councillor Morrison Seconded: Councillor Garden

# **COUNCIL MINUTES**

#### A Place for People

- 1. THAT Report entitled Draft Sustainability Strategy Consultation Feedback be received and noted.
- 2. THAT a Report on the final Sustainability Strategy be presented to Council in February 2022.

CARRIED 10/108 - 16/11/2021

# 13.1.8 Home Composting Rebate Program

Moved: Deputy Mayor Henderson Seconded: Councillor Morrison

- 1. THAT Report entitled Home Composting Rebate Program be received and noted.
- 2. THAT Council approve the Home Composting Rebate Program, with a rebate value of up to \$50 (including GST) for commencement in January 2022.
- 3. THAT Council adopts an immediate reserve movement of \$10,000 from the Waste Management Reserve to fund the Home Composting Rebate Program.

CARRIED 10/109 - 16/11/2021

# 13.1.9 Holtze-Elizabeth River Sub regional Land Use Plan Stage Two Consultation

Moved: Councillor Fraser Seconded: Councillor Morrison

- 1. THAT Report entitled Holtze-Elizabeth River Sub regional Land Use Plan Stage Two Consultation be received and noted.
- 2. THAT Council notes **Attachment 13.1.9.1** to this Report entitled Draft Holtze to Elizabeth River Subregional Land Use Plan, as Council's submission to Stage 2 of the Holtze to Elizabeth River Subregional Land Use Plan.

CARRIED 10/110 - 16/11/2021

# 13.2 Receive and Note Reports

## 13.2.1 Community Benefit Scheme November Update 2021

Moved: Councillor Garden Seconded: Councillor Fraser

THAT Report entitled Community Benefit Scheme November Update 2021 be received and noted.

CARRIED 10/111 - 16/11/2021

# **COUNCIL MINUTES**

#### A Place for People

# 13.2.2 Financial Report for the Month of October 2021

Moved: Councillor Morrison Seconded: Councillor Eveleigh

THAT Report entitled Financial Report for the Month of October 2021 be received and noted.

CARRIED 10/112 - 16/11/2021

13.2.3 Christmas in Palmerston 2021

Moved: Councillor Eveleigh Seconded: Councillor Fraser

THAT Report entitled Christmas in Palmerston 2021 be received and noted.

CARRIED 10/113 - 16/11/2021

# 14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Eveleigh Seconded: Councillor Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 14 December 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/114 - 16/11/2021

# **COUNCIL MINUTES**

# A Place for People

# 19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Garden Seconded: Councillor Fraser

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/115 - 16/11/2021

# 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Councillor Eveleigh left the meeting 6:24pm.

Moved: Councillor Morrison
Seconded: Deputy Mayor Henderson

THAT the meeting be adjourned for five minutes.

CARRIED 10/116 - 16/11/2021

The meeting adjourned at 6:25pm

The open section of the meeting closed at 6:29pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7:10pm.

Chair			
Print Name			
Date			