

MINUTES

1st Ordinary Council Meeting Tuesday 2 November 2021

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 2 November 2021 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Sarah Henderson
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Amber Garden
Councillor Ben Giesecke
Councillor Damian Hale
Councillor Sarah Henderson
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer/Director Lifestyle and
Community, Amelia Vellar
Director City Growth and Operations, Nadine Nilon
Director Organisational Services, Silke Maynard
Governance and Strategy Manager, Manu Pillai
City Sustainability Manager, Peter Lander
Minute Secretary, Chloe Hayes

GALLERY

One member of the public

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Councillor Eveleigh

Seconded: Councillor Morrison

1. THAT the leave of absence received from Councillor Eveleigh for 3pm 10 November to 1pm 13 November 2021 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 8 November to 10 November 2021 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 15 November to 22 November 2021 inclusive be received and noted.

CARRIED 10/68- 2/11/2021

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Hale

Seconded: Councillor Fraser

THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Hale who will be physically prevented from attending a meeting on 16 November 2021 due to a granted leave of absence, being a greater distance than 100km from the appointed place of meeting

CARRIED 10/69 - 2/11/2021

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Mayor Pascoe-Bell
Seconded: Councillor Eveleigh

1. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 13.1.5 entitled Community Benefit Scheme - Grant Application - Palmerston Magpies Football Club be received and noted.
2. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 22.1 entitled Confirmation of Confidential Minutes be received and noted.
3. THAT the Declaration of Interest received from Councillor Morrison for Item 13.1.5 entitled Community Benefit Scheme - Grant Application - Palmerston Magpies Football Club be received and noted.

CARRIED 10/70 - 2/11/2021

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Henderson
Seconded: Councillor Garden

THAT the Minutes of the Council Meeting held on 19 October 2021 pages 10569 to 10579 be confirmed.

CARRIED 10/71 - 2/11/2021

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

23.1 Holtze and Elizabeth River Subregional Land Use Plan

Moved: Deputy Mayor Henderson

Seconded: Councillor Garden

1. THAT the confidential deputation/presentation by John-Paul MacDonagh, Senior Planner of Department of Infrastructure, Planning and Logistics be received and noted.
2. THAT the Council Decision relating to Agenda Item 23.1 be moved to the Open Minutes of the 2 November 2021 Council Meeting.

CARRIED 10/91 - 2/11/2021

25.2.1 Update on Rates Debt Recovery Status for Council

Moved: Councillor Garden

Seconded: Councillor Morrison

1. THAT Report entitled Update on Rates Debt Recovery Status for Council be received and noted.
2. THAT Council receives a Report for the Sale of Land for outstanding rates at the Ordinary Council Meeting of December 2021.
3. THAT Council decisions relating to Report entitled Update on Rates Debt Recovery Status for Council be moved to the Open Minutes of the 2 November 2021 Council Meeting.

CARRIED 10/92 - 2/11/2021

26.2.1 Local Government Association of the Northern Territory Response

Moved: Councillor Hale

Seconded: Councillor Eveleigh

1. THAT Council receive and note correspondence received on 1 October 2021 26.2.1 entitled Local Government Association of the Northern Territory Response.
2. THAT the Council decision relating to Agenda Item entitled Local Government Association of the Northern Territory Response be moved to the Open Minutes of the 2 November 2021 Council Meeting.

CARRIED 10/93 - 2/11/2021

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Eveleigh

Seconded: Councillor Garden

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Initials:



| Item | Confidential Category | Confidential Clause |
|--------|---|--|
| 23.1 | External Presentation Request | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. |
| 25.2.1 | Council Performance, Service Delivery and Budget Review | <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> |
| 26.2 | Review of Confidential Matters | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person. |

CARRIED 10/72 - 2/11/2021

11 PETITIONS

Nil

12 NOTICES OF MOTION

Initials:



12.1 Home Composting Rebate Program

Moved: Deputy Mayor Henderson
Seconded: Councillor Morrison

1. THAT the Notice of Motion entitled Home Composting Rebate Program be received and noted.
2. THAT a report be prepared regarding the Home Composting Rebate Program to identify potential funding sources, program details and other relevant consideration by the 2nd Ordinary Meeting in November 2021.

CARRIED 10/73- 2/11/2021

13 OFFICER REPORTS

13.1 Action Reports

Procedural Motion

Moved: Councillor Garden
Seconded: Deputy Mayor Henderson

1. THAT Council accept Late Item Report entitled Risk Management and Audit Committee Unconfirmed Minutes - 20 October 2021 that it be considered prior to item 13.1.1.

CARRIED 10/74 - 2/11/2021

13.1.0 Risk Management Audit Committee Unconfirmed Minutes - 20 October 2021

Moved: Councillor Garden
Seconded: Deputy Mayor Henderson

1. THAT Report entitled Risk Management and Audit Committee Unconfirmed Minutes - 20 October 2021 be received and noted.
2. THAT the unconfirmed Risk Management Audit Committee minutes provided as Attachment 13.2.3.1 to Report entitled Risk Management and Audit Committee Meeting Minutes - 20 October 2021 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 20 October 2021:
 - a) THAT the Risk Management and Audit Committee deems the draft financial statements for the year ended 30 June 2021 as presented as Attachment 16.1.12 to Report entitled Draft Annual Financial Statements 2020/21 suitable for consideration be the Chief Executive Officer for certification and inclusion in the 2020/2021 Annual Report.
 - b) THAT the Risk Management and Audit Committee adopts the proposed 2022 Committee Meeting scheduled being:
 - Tuesday 22 February 2022
 - Tuesday 24 May 2022
 - Tuesday 26 July 2022
 - Tuesday 25 October 2022

Initials: 

- c) THAT the completed control improvement actions are noted and be removed from the Control Improvement Plan presented as Attachment 9.1.2.2 to Report entitled Strategic Risk Assessment be updated with the adopted Control Improvement Plan including improvements identified by the Committee for future reporting including clarity around target risk levels, weaknesses identified and any future actions.
- d) THAT the updated Control Improvement Plan as presented as Attachment 9.1.2.2 to Report entitled Strategic Risk Assessment be presented as Attachment 9.1.2.1 to Report entitled Strategic Risk Assessment be updated with the adopted Control Improvement Plan including improvements identified by the Committee for future reporting including clarity around target risk levels, weaknesses identified and any future actions.
- e) THAT a further report be prepared detailing the process for the management of risks when internal audits are rescheduled or replace, and the reporting of progress against internal audit recommendations by the February 2022 Committee Meeting.

CARRIED 10/75 - 2/11/2021

13.1.1 Adoption of Annual Report 2020-21

Moved: Councillor Eveleigh
Seconded: Councillor Hale

- 1. THAT Report entitled Adoption of Annual Report 2020-21 be received and noted.
- 2. THAT Council adopt the City of Palmerston Annual Report 2020/21 being **Attachment 13.1.1.1** to Report entitled Adoption of the Annual Report 2020/21.
- 3. THAT Council note that in accordance with Section 199 of the Local Government Act 2008, the adopted City of Palmerston Annual Report 2020/21 will be provided to the Minister for Local Government before 15 November 2021.

CARRIED 10/76 - 2/11/2021

Councillor Giesecke entered the meeting at 5:48pm.

13.1.2 Immediate Priority Grants 2021-22

Moved: Councillor Hale
Seconded: Councillor Fraser

- 1. THAT Report entitled Immediate Priority Grants 2021-22 be received and noted.
- 2. THAT Council approve the following two projects including their indicative budget allocations for submission to the Northern Territory Government Immediate Priority Grant 2021-22 Program as detailed in Report entitled Immediate Priority Grants 2021-22:
 - a) Priority One - Dog Pound Upgrade Stage Three and Four
 - b) Priority Two - Regulatory Services Custom Animal Holding Pen Vehicle Conversions

CARRIED 10/77 - 2/11/2021

Initials: 

13.1.3 Council Policy Review - FIN03 Annual Financial Statements

Moved: Deputy Mayor Henderson
Seconded: Councillor Garden

1. THAT Report entitled Council Policy Review - FIN03 Annual Financial Statements be received and noted.
2. THAT Council Policy *FIN03 Annual Financial Statements* be rescinded as presented as **Attachment 13.1.3.1** to Council Report Council Policy Review - FIN03 Annual Financial Statements.

CARRIED 10/78 - 2/11/2021

13.1.4 Draft Play Space Strategy for Consultation

Moved: Councillor Eveleigh
Seconded: Councillor Hale

1. THAT Report entitled Draft Play Space Strategy be received and noted.
2. THAT Council endorse the Draft Palmerston Play Space Strategy for the purpose of a 21 day community consultation commencing in November 2021, being **Attachment 13.1.4.1** of Report entitled Draft Play Space Strategy.
3. THAT a Report on the outcomes of the community consultation regarding the Draft Palmerston Play Space Strategy be presented to Council no later than February 2022.

CARRIED 10/79 - 2/11/2021

Mayor Pascoe-Bell and Councillor Morrison declared a conflict of interest and left the meeting at 5:54pm.

Deputy Mayor Henderson took place of the Chair.

13.1.5 Community Benefit Scheme - Grant Application - Palmerston Magpies Football Club

Moved: Councillor Garden
Seconded: Councillor Eveleigh

1. THAT Report entitled Community Benefit Scheme - Grant Application - Palmerston Magpies Football Club be received and noted.
2. THAT Council approves the 2021/22 funding application from Palmerston Magpies Football Club for \$10,000 to provide resources to the football club and coaches to provide training equipment to enable Palmerston players to participate in community sport.

CARRIED 10/80 - 2/11/2021

Mayor Pascoe-Bell and Councillor Morrison returned to the meeting at 5:58pm.

Mayor Pascoe-Bell resumed place of the Chair.

Initials:



13.1.6 Community Benefit Scheme Variation to Agreement - Riding for the Disabled

Moved: Councillor Morrison
Seconded: Councillor Hale

1. THAT Report entitled Community Benefit Scheme Variation to Agreement - Riding for the Disabled be received and noted.
2. THAT Council approves the request for a variation from Riding for the Disabled to purchase a second hand Equissage Therapy Equipment at a cost of \$3,000, the purchase of a portable stable, \$3,740 to assist with safe recovery of the horses, with remaining, \$860 from the \$7,600 initially requested to be utilised to partially contribute to the purchase of an electronic lock gate which was included in the original approved March 2021 Community Benefit Scheme application.

CARRIED 10/81 - 2/11/2021

13.2 Receive and Note Reports

13.2.1 Cricket 365 - Northern Territory Cricket Sponsorship Update

Moved: Councillor Fraser
Seconded: Deputy Mayor Henderson

THAT Report entitled Cricket 365- Northern Territory Cricket Sponsorship Update be received and noted.

CARRIED 10/82- 2/11/2021

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

14.2.1 Northern Territory Grants Commission - End of Term Appointment

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Henderson

THAT correspondence received on 25 October 2021 14.2.1 entitled Northern Territory Grants Commission - End of Term Appointment be received and noted.

CARRIED 10/83 - 2/11/2021

14.2.2 Professional Development for Elected Members

Moved: Councillor Garden
Seconded: Councillor Eveleigh

1. THAT correspondence dated 13 October 2021 14.2.2 entitled Professional Development for Elected Members be received and noted.

Initials: 

2. THAT Council requests Stages 1 and 2 of the mandatory professional development required by the Local Government Act 2019 be undertaken by 30 June 2022 facilitated by the Department of the Chief Minister and Cabinet.

CARRIED 10/84 – 2/11/2021

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

17.1 Adopt a Lake

Moved: Councillor Morrison

Seconded: Deputy Mayor Henderson

THAT a report be prepared to consider opportunities for the community to participate in caring and maintaining for the Palmerston Lakes similar to an "Adopt a Park" program acknowledging salvinia is a declared and controlled weed, including consideration of types of activities, risk management, legislation and frequency by the First Ordinary Meeting in February 2022.

CARRIED 10/85 – 2/11/2021

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Garden

Seconded: Councillor Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 November 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/86 – 2/11/2021

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Henderson

Seconded: Councillor Eveleigh

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/87 – 2/11/2021

Councillor Morrison and Councillor Eveleigh left the meeting at 6:36pm.

Initials:



A Place for People

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Giesecke

Seconded: Councillor Fraser

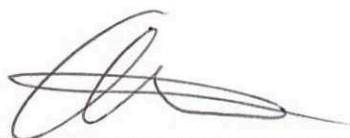
THAT the meeting be adjourned for 5 minutes.

CARRIED 10/88 - 2/11/2021

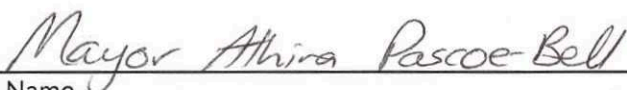
The meeting adjourned at 6.37pm.

The open section of the meeting closed at 6.39pm for the discussion of confidential matters.

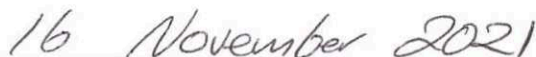
The Chair declared the meeting closed at 7.33pm.



Chair



Print Name



Date

Initials: _____