

# AGENDA

## 2nd Ordinary Council Meeting

### Tuesday 19 October 2021

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

#### **COVID-19 Statement of Commitment**

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



**LUCCIO CERCARELLI**  
CHIEF EXECUTIVE OFFICER

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*A Place for People*

- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
  - 3.1 Apologies
  - 3.2 Leave of Absence Previously Granted
  - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
  - 5.1 Elected Members
  - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
  - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 5 October 2021 pages 10554 to 10564 be confirmed.
  - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT



## MAYORAL REPORT

2nd Ordinary Council Meeting

**AGENDA ITEM:** 7.1  
**REPORT TITLE:** Mayoral Update Report - October 2021  
**MEETING DATE:** Tuesday 19 October 2021  
**AUTHOR:** Mayor, Athina Pascoe-Bell

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This report provides Council with a summary of the recent activities of the Mayor, on behalf of Council.

### KEY MESSAGES

- COVID-19 Lockdown for greater Darwin - August
- Launch of the Local Economic Plan
- The Inauguration of the Tenth Council.
- Attending community events on behalf of the Council.
- Attended Seniors day 2021 and met with Minister Moss.
- Welcoming the Community's newest Australians at the Citizenship Ceremony held at Sanctuary Lakes with guests The Hon. Eva Lawler, Mrs Lia Finocchiaro, Mr Mark Turner, Mr Luke Gosling and Councillor Fraser.
- Attended the Northern Territory Officer's Ball as a Guest.
- Radio interviews:
  - Hot 100 to speak about the Pre-Cyclone clean up.
  - ABC Darwin, Head Honcho Hotline.
  - Mix 104.9/Hot100 to speak about the Student Recycling Sticker Initiative.
  - Mix 104.9 to speak about Hooked on Palmerston Round 2, Tiverton Park and Zuccoli Community Hub.
- Attended and presented a Community Engagement Presentation at the Elected Member Symposium.
- SWELL Building Better Regions Fund Grant Announcements.
- Meeting with MLA:
  - Ms Marie-Clare Boothby, Member for Brennan
  - Mr Mark Turner, Member for Blain
  - Ms Eva Lawler, Member for Drysdale

### RECOMMENDATION

THAT Report entitled Mayoral Update Report - October 2021 be received and noted.

### DISCUSSION

#### COVID-19 Lockdown for greater Darwin – August

The August snap lockdown was a quick and effective control measure which fortunately only lasted a few days. The lockdown was rapid and I am pleased to report that no significant issues were reported. I would also like to thank the community and all staff for playing their part in keeping Palmerston safe.

## City of Palmerston launch of the Local Economic Plan

The Local Economic Plan was officially launched on 23 August at Asal's Café and Dessert Bar. Council will be working with local businesses and industry groups to develop Palmerston's economy and ensure there is work, vibrancy and a strong economy for our community. Asal's is just one example of business confidence and success in Palmerston, establishing their first store during 2020's COVID-19 pandemic and building their business into 3 stores in just 18 months.

## The Inauguration of the Tenth Council

On Tuesday 14 September the newly elected Tenth Council were officiated at the Inauguration of City of Palmerston. I am pleased to see the return of six previous Elected Members as well as welcoming our two newly Elected Members Councillors Eveleigh and Fraser. I look forward to seeing the growth and achievements over this next term. The event was personal and humble, surrounded by our family and friends with fantastic locally grown tropical flower arrangements and a harmonised quartet playing gently in the background.



## Seniors Day 2021

I was honoured to attend a number of Senior's Fortnight events, including the opening and closing ceremonies and the cruise. The Seniors Fortnight provides a wonderful opportunity for Palmerston and Litchfield Seniors to socialise and attend activities that they normally wouldn't have access to.

I also attended the City of Palmerston Senior's Day, where I hosted Minister Lauren Moss and Minister Eva Lawler. Thanks you to all the participants and those who organised activities on the day. I was particularly chuffed with the coaster that I was able to weave from lemongrass and twine. Thank you to Dimity Foster for teaching me a new skill.

## Citizenship Ceremony

On 17 September, we welcomed our conferees who came from Philippines, South Africa, Nigeria, China, Jordan, Venezuela, India, United Kingdom, South Korea, Greece, Indonesia, Denmark, Zimbabwe, Ireland, Vietnam, Bangladesh, Sweden and Pakistan who on this day, made their commitment in becoming Australian Citizens. We were honoured to have guests the Hon. Eva Lawler, Mrs Finocchiaro, Mr Mark Turner, Mr Luke Gosling and Councillor Fraser join us to present our conferees with their Australian citizenship Certificates as well as a gift including a native tree or shrub to watch bloom to mark the acquisition of their Australian Citizenship.

City of Palmerston embraces our multi-cultural community and welcomes and congratulates all conferees on becoming Australian Citizens.





### Elected Member Symposium

On 6 October, I present at the Local Government Elected Member Symposium on Community Engagement. I presented on several City of Palmerston projects where effective community engagement occurred, including our Community Plan, Tiverton Park, Animal Management by-laws and more. Feedback from elected members of other councils was positive and is a great reflection of the work that we have been doing in our community.

### SWELL – Building Better Regions Fund grant announcements

On Friday 8 October, I was very excited to announce that the City of Palmerston was successful in its bid for \$5M towards our pool redevelopment through the Building Better Regions Fund.

The funding for the \$15 million project is Tri-Government Partnership between the Australian Government, Northern Territory Government and City of Palmerston. Now that funding has been secured, I am looking forward to tenders being released prior to Christmas.

Thank you to both Senator McMahon and Minister Lawler for your continued support of this project.



### **POLICY IMPLICATIONS**

There are no policy implications for this report.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications relating to this report.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There are no risk, legal and legislative implications relating to this report.

### **ATTACHMENTS**

Nil



## 8 DEPUTATIONS AND PRESENTATIONS

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving Confidential Items into Open

### 10.2 Moving Open Items into Confidential

### 10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.1	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.

## 11 PETITIONS

## 12 NOTICES OF MOTION

### 12.1 Palmerston Recreation Lake

1. THAT Notice of Motion entitled Palmerston Recreation Lake be received and noted.
2. THAT a report be prepared regarding the Palmerston Recreational Lake including work undertaken to date, potential funding sources, potential preliminary studies and other relevant matters required to allow progression and advocacy for its funding and development by the 2<sup>nd</sup> Ordinary Meeting in November 2021.



## NOTICE OF MOTION

COUNCIL MEETING DATE: 19 October 2021  
TOPIC: Palmerston Recreation Lake

### BACKGROUND:

Council is committed to positioning itself as 'A Family City' of the Northern Territory and 'A Place for People'. Given our geographic location we function as a regional hub that is connected, inclusive, safe and a friendly place to live.

There are limited opportunities in Palmerston or the regional area for recreational water activities, aside from a number of small suburban lakes and accessibility to the Elizabeth River.

In 2018, I put up a Notice of Motion seeking to explore and develop the idea of a recreation lake in Palmerston. The concept was that such a lake could provide a number of benefits to Palmerston and the surrounding regional community, such as:

- Recreation / water sports
- Active and inactive leisure opportunities
- Environmental reserves
- Walking trails
- Family friendly environment
- Local job creation
- Economic uplift
- Tourism opportunities

The concept was supported and since that time the City of Palmerston has advocated for the initiative. It is acknowledged and encouraged that this idea needs to be tested with the community and further initial works conducted, such as pre-feasibility assessment, scope and purpose definition, high-level costing, master planning and other studies.

The potential location identified is in the future suburb of Mitchell. It is understood that this area has been identified as future residential development, namely rural residential allotments due to land and development constraints. The land is currently owned by the Northern Territory Government (NTG) and would require their support. A conceptual image is provided as **Attachment A**.

The lake could be in the order of 100 hectares of surface water, with the entire open space area and lake being enclosed by a fence.

A project of this scale would require partnerships with the Australian and Northern Territory Governments, Council, private industry and most importantly significant community engagement.

### OBJECTIVE:

The Palmerston Recreation Lake has been identified by the Council as one of its major project initiatives for investigation.

The development of a recreation lake requires significant preliminary work such as, environmental impact assessments, feasibility study, design testing, capital and operational financial modelling.



## NOTICE OF MOTION

It is important that Council undertake detailed preliminary works to better understand the project its benefits and challenges to better inform decision making and advocacy, and to progress the project forward.

This proposal will call on a report outlining how and what is required in the form of preliminary works and studies to better inform the Council and position itself to advocate the Australian and Northern Territory Governments. The information will also help progressing discussions with the community and other relevant stakeholders.

It is considered timely to call for such a report with a likely Australian Government Election in 2022 and the regional planning works underway by the Northern Territory Planning Commission with the Holtze to Elizabeth River Subregional Land Use Plan which includes this area of Mitchell.

In addition, the Territory Government is considering water infrastructure solutions for the Darwin Region. The Department of Industry, Tourism and Trade (DITT), in collaboration with the Australian Government, and Power and Water Corporation (Power and Water), are delivering a detailed business case, providing infrastructure options to meet the Darwin region's future water supply needs.

In February 2021, the Territory Government released the Preliminary Assessment. The report shows the water supply system in Darwin will need to be increased in the future to meet forecast social and economic growth. This means that over the long term, investment in new water supply infrastructure is needed. The same report also looked at potential solutions, and identified two short-listed options for further consideration:

Option 1: Adelaide River Off-stream Water Storage (AROWS) and Manton Dam Return to Service (RTS) which can provide water for a range of use over the next 50+ years; and

Option 2: Desalination and recycled water which can enable industry development in the short term (up to 10 years) at the proposed Middle Arm Sustainable Development Precinct.

(Source: <https://haveyoursay.nt.gov.au/darwin-region-future-water-supply>)

The potential conversion of Manton Dam, along with the Subregional Land Use planning provides a further possible driver and opportunity for the development and the need for Council to undertake further works to progress the Palmerston Recreation Lake Project.

### NOTICE OF MOTION:

1. That Notice of Motion entitled Palmerston Recreation Lake be received and noted.
2. THAT a report be prepared regarding the Palmerston Recreational Lake including work undertaken to date, potential funding sources, potential preliminary studies and other relevant matters required to allow progression and advocacy for its funding and development by the 2<sup>nd</sup> Ordinary Meeting in November 2021.

*DFHale*

Signature

Councillor Damian Hale

Print Name

12/10/2021

Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.



## NOTICE OF MOTION

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For office use only

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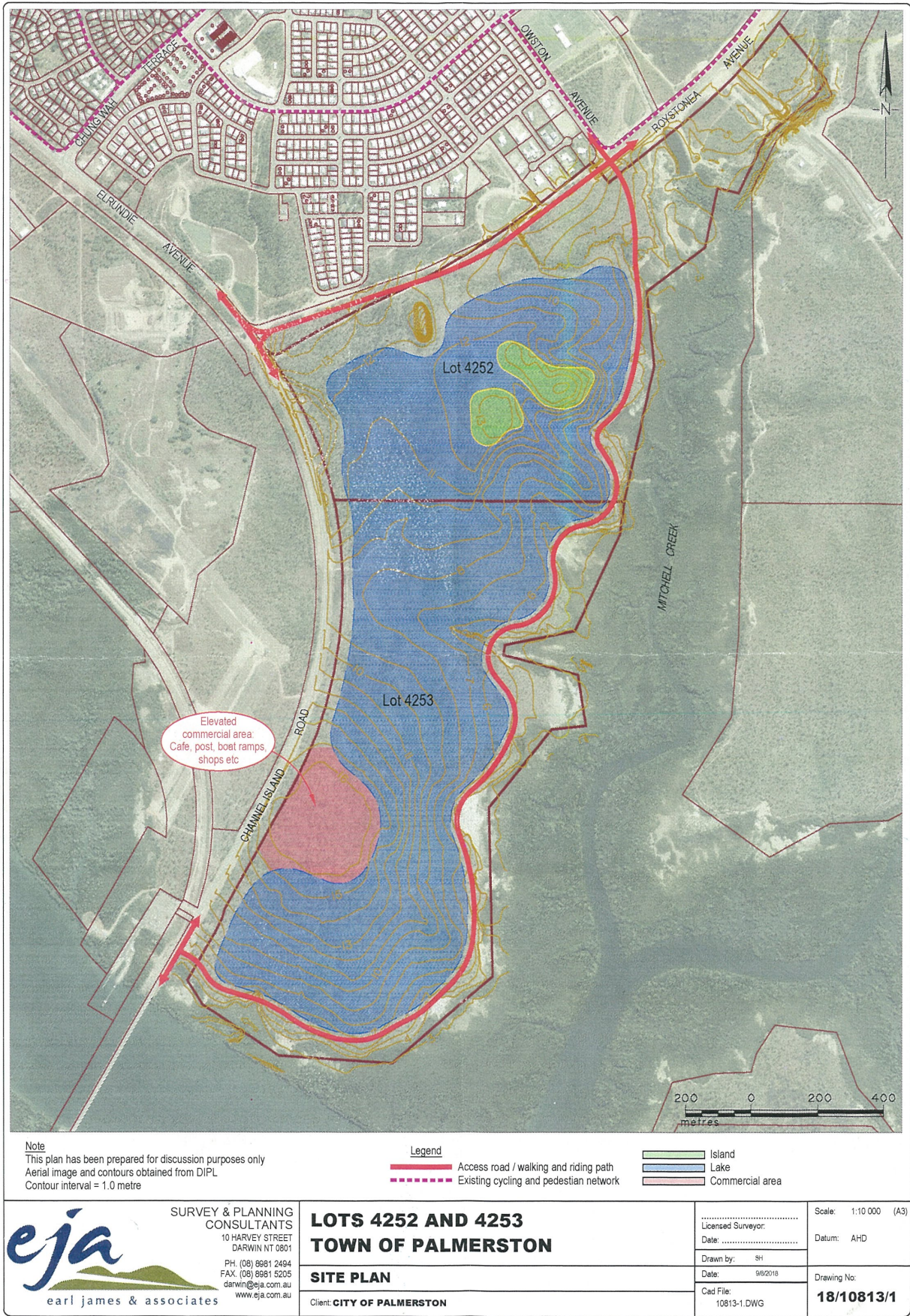
Date Received

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Agenda meeting to be included



ATTACHMENT A







*A Place for People*

## COUNCIL AGENDA

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### 13 OFFICER REPORTS

# COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.1
<b>REPORT TITLE:</b>	Implementation Strategy for Inclusive, Diverse and Accessible Policy Framework
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Executive Manager Community and Library Services, Anna Ingram
<b>APPROVER:</b>	Director Lifestyle and Community, Amelia Vellar

### COMMUNITY PLAN

Cultural Diversity: In Palmerston we celebrate our cultures in a way that values our diversity.

### PURPOSE

This report informs Council on the implementation actions of the Inclusive, Diverse and Accessible Policy Framework.

### KEY MESSAGES

- The Inclusive, Diverse and Accessible (IDA) Policy Framework was developed in response to a Notice of Motion which identified that City of Palmerston should continue to evolve to reflect the needs and make-up of its community, in order to be truly representative.
- Following a period of development including stakeholder engagement, drafting the document and community consultation, the final IDA Framework document was adopted by Council at the 2<sup>nd</sup> Ordinary Council Meeting of 20 July 2021.
- An implementation strategy is now being developed and includes recommended actions for embedding the IDA Framework into Council operations.
- A key recommendation is to form a City of Palmerston Inclusion, Diversity and Accessibility Advisory Committee.
- A draft Disability Inclusion and Access Plan is under development and will be the first plan sitting under the IDA Framework presented to Council in early 2022.
- Other actions include appointment of a new Community Development Officer role to undertake work around the IDA Framework, staff workshops to embed the IDA Framework within Council operations, and a communications plan for internal and external stakeholders.

### RECOMMENDATION

1. THAT Report entitled Implementation Strategy for Inclusive, Diverse and Accessible Policy Framework be received and noted.
2. THAT the draft Disability Inclusion and Access Plan be presented to Council by the 2nd Ordinary Meeting in February 2022.

## BACKGROUND

The Inclusive, Diverse and Accessible (IDA) Policy Framework was developed in response to a Notice of Motion (NOM) from Alderman Mick Spick at the 2<sup>nd</sup> Ordinary Council Meeting on 21 July 2020. In this NOM, it was identified that the City of Palmerston should continue to evolve to reflect the needs and make-up of its community, in order to be truly representative, noting that that inclusion, diversity, and accessibility refer not only to people with a physical or mental disability but cover a broad range of socially and economically diverse people. The NOM states that Council is: “committed to creating a community where all members of are given equal rights of access within the public domain and services by responding to needs across our community’s life course, encouraging independence, participation, and supporting a cohesive and inclusive society.”

Council at the 2<sup>nd</sup> Ordinary Council Meeting of 16 February 2021 made the following decisions:

### 13.2.1 Draft Inclusive, Diverse and Accessible Policy Framework

1. *THAT Report entitled Draft Inclusive, Diverse and Accessible Policy Framework be received and noted.*
2. *THAT Council adopts the Draft Inclusive, Diverse and Accessible Policy Framework being Attachment 13.2.1.1 for the purpose of Community Consultation for a minimum of 60 days, as detailed within Report entitled Draft Inclusive, Diverse and Accessible Policy Framework.*
3. *THAT a Report on the outcomes of Community Consultation regarding the Draft Inclusive, Diverse and Accessible Policy Framework be presented to Council following conclusion of the consultation period.*

***CARRIED 9/1486 – 16/02/2021***

Council at the 2<sup>nd</sup> Ordinary Council Meeting of 20 July 2021 made the following decisions:

### 13.2.1 Inclusive, Diverse and Accessible Policy Framework

1. *THAT Report entitled Inclusive, Diverse and Accessible Policy Framework be received and noted.*
2. *THAT Council adopts the City of Palmerston Inclusive, Diverse and Accessible Policy Framework being Attachment 13.2.1.1.*
3. *THAT a report outlining the strategy for implementation of the Inclusive, Diverse and Accessible Policy Framework be presented to Council by the Second Ordinary Meeting in October 2021.*
4. *THAT Council writes to all the community members and stakeholders that provided feedback to the Inclusive, Diverse and Accessible Policy Framework to thank them for their input.*

***CARRIED 9/1729 – 20/07/2021***

The IDA framework is structured around four key Principles which have been distilled from the consultations and represent four pillars for any work done in the areas of inclusion, diversity, and accessibility.

The Principles are Visible, Collaborative, Embedded and Always Improving. The principles have then been applied to categorise recommended actions in six different council areas of operation, or Domains: Civic Engagement, Community, Leisure and Social Participation, Economic Participation, Built and Natural Environment, Communication and Council Culture, Services and Operations.

Alignment with Council's Community Plan is embedded within the document. Further detail around the four key Principles and the Domains can be found within the Framework document. **Attachment 13.1.1.1.**

Supplementary plans relating to specific community cohorts will be developed in line with this framework, including:

- Disability Access and Inclusion Plan (currently under development)
- Reconciliation Action Plan
- Youth Inclusion Plan
- Families, Seniors and Children Plan

### DISCUSSION

Council is committed to building on the work we have already been doing to promote diversity and embed inclusion and accessibility across all areas. Some key areas identified as immediate priorities to implement the strategy include-

#### Inclusion, Diversity and Accessibility Advisory Committee

A key action for Council is to establish a City of Palmerston Inclusion, Diversity and Accessibility Advisory Committee. Staff will recommend that this be included in the Tenth Council's revised committees and network groups. Council will be presented with a recommendation for draft Terms of Reference, purpose, delegates, and an overall model that will inform further action plans moving forward. It is envisaged that representation on this committee would be sought from a range of service providers and community members who come from diverse backgrounds and lived experience. Progress against the IDA Framework (the implementation plan) will then be reported to Council through this Advisory Committee.

#### IDA Strategy Document Mapping

The IDA Framework will be expanded to include further supplementary plans that sit within the overall framework. Selection of members on the Inclusion, Diversity and Accessibility Advisory Committee will be key people with expertise or lived experience with the groups identified in these plans. These plans relate to specific areas of the Community Plan that require guiding documents, for example:

- Disability Inclusion and Access Plan (draft near completion)
- Reconciliation Action Plan
- Youth Inclusion Plan
- Families, Seniors and Children Plan

The development of guidelines, policies, checklists, and other resources will be necessary to ensure the implementation of the actions documented in the Framework.

The first of these plans to be further developed is the Disability Inclusion and Access Plan which is already in draft form. A draft will be presented to Council by the 2<sup>nd</sup> Ordinary meeting in February for approval to commence community consultation after some initial feedback from key stakeholders.

### **Resourcing**

To support the work arising from the adoption of the IDA Framework, a new Community Development Officer Role has been created within the Community Services Team (repurposing a vacant position), with a focus on Inclusion, Diversity and Accessibility. This role has already been recruited to and the Officer will facilitate the new IDA Committee (if supported), among their other tasks.

### **Staff Workshops**

In order to ensure the IDA Framework is fully embedded internally across all Council departments, a series of staff workshops will be rolled out by the end of the year, to increase awareness and give staff the opportunity to be involved in creating action plans that support the IDA Framework across their operational functions.

### **Communications Plan**

A comprehensive communications plan is currently in development to champion the IDA Framework both internally to staff and externally to the community, to ensure that the framework is visible and placed at the centre of Council's planning and operations, aligned to the outcomes of the Community Plan.

### **CONSULTATION PROCESS**

There was no consultation required during the preparation of this Report.

### **POLICY IMPLICATIONS**

The establishment of the City of Palmerston Inclusion, Diversity and Accessibility Advisory Committee as well as new Council policies may need to be created that underpin the Framework.

### **BUDGET AND RESOURCE IMPLICATIONS**

All costs associated with the Implementation Strategy will be covered by Council's adopted operational budget.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This Report addresses the following City of Palmerston Strategic Risks:

#### **6 Deliver the strategic vision for the City**

Context: Ensuring vision is delivered effectively and efficiently, and that progress is measurable & celebrated.

The IDA Framework is a large body of work that needs sensitivity and consideration in how it is implemented. The appointment of a new Community Development Officer role within Community Services ensures that Council is properly resourced to be able to deliver. The staff workshops will ensure that Council staff are aware of the document and can create actions to embed it within their operational processes. The communications plan will ensure that the IDA Framework is visible to the community and stakeholders.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.



## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

1. IDA Policy Framework [13.1.1.1 - 32 pages]



## ***Inclusive, Diverse & Accessible Policy Framework***



### Acknowledgement of Country

Council respectfully acknowledges the traditional owners of the land on which we meet – the Larrakia People – and pays respect to their elders, past present and future.



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### IMAGE CAPTIONS:

Cover – Wall mural by artists: Tony Lee, Sean Lee, Trent Lee, Palmerston Recreation Centre

Cover – Palmerston Multicultural Festival, 2021

P2-3 – NAIDOC Week Storytime, Palmerston Library, 2021

## Executive Summary

**In 2018, the City of Palmerston worked with the Palmerston community to develop a comprehensive Community Plan using a world-leading process of deliberative democracy. The Plan sets the course for Council's work for ten years based on priorities identified by the people of Palmerston.**

Central to all areas of the Community Plan are three key elements:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity.
- In Palmerston everyone belongs.
- In Palmerston everyone is safe.

The Community Plan contains objectives and strategies for the City of Palmerston across six Outcomes: Family and Community, Vibrant Economy, Cultural Diversity, Future Focused, Environmental Sustainability and Governance. Many of these relate directly and indirectly to showcasing Palmerston's diversity and to increasing inclusion and accessibility for people of all backgrounds, ages, abilities and circumstances.

The City of Palmerston is committed to creating a community where all members enjoy equal access within the public domains, services and programs as outlined in the Community Plan. While inclusion, diversity and accessibility are often referred to in the context of people with lived experience of disability, these principles apply to many different groups within society, including Aboriginal and/or Torres Strait Islander people; people from Culturally and Linguistically Diverse (CALD) backgrounds, including newly arrived refugees and migrants; people who identify as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+); older people, children and young people; people with a disability; people experiencing homelessness; people experiencing mental illness; people who are socio-economically disadvantaged and people experiencing gender inequality. It is for this reason that Council has commissioned an overarching Inclusive, Diverse and Accessible Framework (IDA Framework)

to ensure that Council is meeting the objectives of the Community Plan in a way that reflects, celebrates and includes the diverse people of Palmerston across all areas and will provide a consistent language and structure for future documents and plans.

Council has already been working in many areas, including:

- Considering accessibility requirements in all infrastructure and built environment planning (building development and upgrades, pathways, parks and playgrounds).
- Reviewing and considering accessibility requirements for online content and communications.
- Incorporating inclusive practices in corporate processes such as recruitment, procurement and communication (within legislative guidelines).
- Promotion and celebration of diversity and consideration of inclusion and accessibility for events and programs. Examples include Drag Queen and Bilingual Story Times, Harmony Day, NAIDOC and Pride events.
- Collaboration with and support for several active community networks and organisations including Seniors, Youth, Aboriginal and Torres Strait Islanders and Disability Organisations.

These important steps provide a strong foundation to support the key elements of our vision for Palmerston as a 'Place for People' – a welcoming, vibrant, family city that fosters diversity and unity, where everyone belongs and where everyone is safe.



# COUNCIL AGENDA

## Attachment 13.1.1.1

The IDA Framework was developed after wide ranging consultations with Palmerston residents, relevant community organisations and Council staff. Their input, supplemented by a review of information from national and international organisations has been distilled into four key principles – **Collaborative, Embedded, Visible and Always Improving.**

The principles were then used to group together key actions and ideas across six areas of local government business (Domains) – Civic Engagement, Community, Leisure and Social Participation, Economic Participation, Built and Natural Environment, Communication and Council Culture, Services and Operations.

Supplementary plans relating to specific community cohorts may be developed in line with this framework, including:

- Disability Access and Inclusion Plan
- Reconciliation Action Plan
- Youth Inclusion Plan
- Families, Seniors and Children Plan

The City of Palmerston would like to thank Matrix on Board Consulting who were commissioned to conduct the consultations and develop the IDA Framework.



School Holiday Program, 2020



Vogue Megaqueen, Palmerston Library, 2019

## Introduction

In 2018, the City of Palmerston worked with the Palmerston community to develop a comprehensive Community Plan using a world-leading process of deliberative democracy. The Plan sets the course for Council's work for ten years based on priorities identified by the people of Palmerston.

Central to all areas of the Community Plan are three key elements:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity.
- In Palmerston everyone belongs.
- In Palmerston everyone is safe.

The Community Plan contains objectives and strategies for the City of Palmerston across six Outcomes: Family and Community, Vibrant Economy, Cultural Diversity, Future Focused, Environmental Sustainability and Governance. Many of these relate directly and indirectly to showcasing Palmerston's diversity and to increasing inclusion and accessibility for people of all backgrounds, ages, abilities and circumstances. It is clear that the people of Palmerston are strongly committed to the ideal that every resident is able to participate in and contribute to their community.

### Objective 3.1: To celebrate our rich culture and diversity

*Develop a Culture and Diversity Plan which models how the city values and respects the diversity of the community. This plan builds and enriches our diversity, promotes unity, embraces culture and heals the past*

The IDA Framework will support the implementation of the many and varied actions from the Community Plan and provide a suite of resources for Council staff, volunteers, partners, stakeholders, community organisations, groups, local businesses and community members.

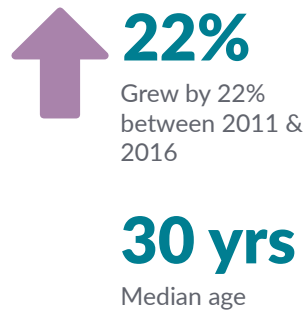
Council is committed to build on the work we have already been doing to promote diversity and embed inclusion and accessibility across all areas – from engagement with residents, through planning, service delivery, improving our built and natural environment, events and programs, communications, internal processes and advocacy. Council will continue to support and collaborate with other levels of government, community organisations and groups, businesses and industry to drive the development of the City of Palmerston as truly a 'Place for People'.



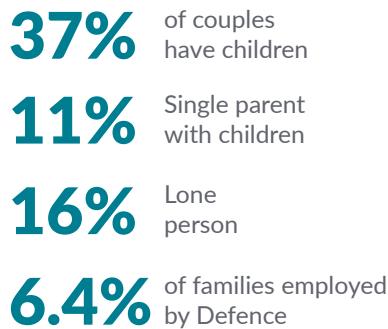


## Our Community<sup>1</sup>

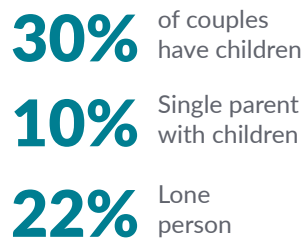
### Our People\*



#### Palmerston



#### Australia



#### LGBTQIA+\*



#### Palmerston



<sup>1</sup>Demographic information sourced from the Australian Bureau of Statistics 2016 Quick Stats data tables retrieved from [https://quickstats.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat/70104?opendocument](https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/70104?opendocument).  
2019 population data sourced from Australian Bureau of Statistics Regional Population Data Cube Release March 2020 retrieved from <https://www.abs.gov.au/statistics/people/population/regional-population/2018-19#northern-territory>





Aboriginal and Torres Strait Islander

Palmerston

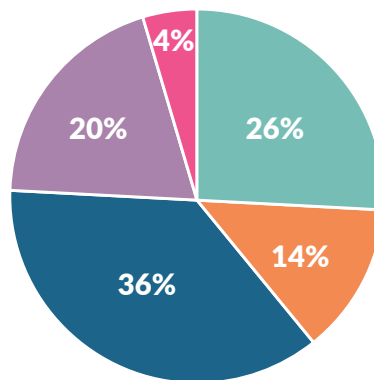
**11%**

Northern Territory

**26%**

Australia

**3%**



### Age groups

- 0-14 years
- 15-24 years
- 25-44 years
- 45-64 years
- 65+ years



### Employment sector

Palmerston

**12%**

Construction

**21%**

Public Administration and Safety

Australia

**8%**

Construction

**7%**

Public Administration and Safety



### Highest Educational Qualification

Palmerston

**28%**

Vocation

**14%**

Bachelor or higher

**37%**

None

Australia

**19%**

Vocation

**22%**

Bachelor or higher

**40%**

None

\* People living in the Palmerston Local Government Area

\* Estimated adult population 18 + years identifying as non-heterosexual





# Inclusion, Diversity & Accessibility

## What is Inclusion?

Inclusion is 'the act of enabling all groups of people within a society to have a sense of belonging and to be able to participate in community life. It is based on fundamental values of equity, equality, social justice and human rights'<sup>2</sup>. Inclusion occurs when all people feel valued and respected, are connected to their fellow citizens, have access to opportunities and resources and can contribute their perspectives and talents to improve their community.<sup>3</sup>

## What is Diversity?

Diversity encompasses all the differences between people including age, cultural background, abilities, gender, sexual orientation, and socio-economic background. Every resident of Palmerston has something unique and special to offer their families, friends, neighbours and the community as a whole. In embracing diversity, we recognise the strengths and contributions different backgrounds and beliefs can bring.

## What is Accessibility?

Accessibility means that everyone – no matter their age, abilities, background, gender or circumstances – has equal opportunities to participate in their community and to reach their goals and aspirations. Accessibility involves recognising and removing any barriers – physical or otherwise – that make it harder for some people than it is for others to give and receive information, attend events, participate in recreation and social activities, work, study or volunteer, receive services or otherwise be involved in all aspects of a good and satisfying life.

The City of Palmerston is committed to creating a community where all members enjoy equal access within the public domains, services and programs as outlined in the Community Plan. While inclusion, diversity and accessibility are often referred to in the context of people with lived experience of disability, these principles apply to many different groups within society, including Aboriginal and/or Torres Strait Islander people; people from Culturally and Linguistically Diverse (CALD) backgrounds, including newly arrived refugees and migrants; people who identify as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+); older people, children and young people; people with a disability; people experiencing homelessness; people experiencing mental illness; people who are socio-economically disadvantaged and people experiencing gender inequality.



Voices of Palmerston mural project, 2018

<sup>2</sup> Welcoming Cities Standards, <https://welcomingcities.org.au/>

<sup>3</sup> Diversity Council of Australia, Building inclusion: An Evidence Based Model of Inclusive Leadership  
<https://www.dca.org.au/research/project/building-inclusion-evidence-based-model-inclusive-leadership>

## How we will use the IDA Framework

The IDA Framework is intended to:

- Link the Community Plan to our commitment to inclusion, diversity and accessibility across all of Council
- Document the ideas, priorities, and suggestions provided by Palmerston community members in relation to inclusion, diversity and accessibility
- Provide Council staff, volunteers and stakeholders with ideas and a structure for incorporating inclusion, diversity and accessibility in work planning, implementation and reviews
- Serve as a collection of resources that can be used by Council for inspiration, guidance, professional development

Council will establish the **City of Palmerston Inclusion, Diversity and Accessibility Community Advisory Committee**. In establishing this Committee, Council will develop Terms of Reference to clearly define the purpose, delegates and model for the Committee that will support future planning

Following the establishment of the Committee, additional plans and documents may be developed in line with the Community Plan, including:

- Disability Inclusion and Access Plan (drafted and currently under review)
- Reconciliation Action Plan
- Youth Inclusion and Access Plan
- Families, Seniors and Children Plan

As a companion document to the Community Plan, the IDA Framework is a long term, overarching resource for Council. The recommended actions will be considered and built into existing work planning and budgeting processes over time. Some actions will clearly relate to one or more Council team's area of work while others will involve collaboration across teams.







International Women's Day, Driver Primary School, 2020

## The IDA Framework

The Framework is structured around four key **principles** distilled from the consultations and representing four pillars for any work done in the areas of inclusion, diversity and accessibility. The principles are Collaborative, Embedded, Visible and Always Improving.

These principles have then been applied to categorise actions in six different **domains**:

1. Civic Engagement – how we engage with the governance and leadership of our community.
2. Community, Leisure and Social Participation – how we learn, play, celebrate and grow together.
3. Economic Participation – our employment, entrepreneurship and business.
4. Built and Natural Environment – how we engage with indoor and outdoor facilities.
5. Communication – how we share information with Council and with each other.
6. Council Culture, Services and Operations – supporting Council staff and service delivery.

### Collaborative

Multiple perspective - including people with lived experience, technical experts, council staff and community organisations working together.

### Embedded

Inclusion, diversity and accessibility are incorporated in everything we do.

### Visible

Respect and celebration of diversity and supports for inclusion and accessibility is obvious and everywhere

## Palmerston: A Place for People

### Always Improving

We try new things, build on our successes and learn from our mistakes.

## Principles of the IDA Framework

# 1

### Principle 1: **Collaborative**

#### Collaborative means...

**that** the Council proactively engages with community organisations, groups and citizens, creating and supporting an active local network of expertise. This will increase opportunities for a wider range of people to be involved with their community, and will provide Council with a wealth of knowledge from which to draw.

**that** people with lived experience of exclusion and access barriers are at the heart of strategies to increase inclusion, diversity and accessibility in Palmerston. This will ensure that our actions are meaningful, relevant, practical and most importantly, effective.

**that** local businesses, organisations and individuals work together to develop and implement innovations to create an equitable, respectful and safe community for everyone. This will mean that Palmerston grows and improves as a socially cohesive community, with opportunities for every person, institution and organisation to engage and contribute in their own way.

“The dream is that initiatives and programs are driven by the people they seek to support.”

- Community Member



STEPS Dance group, Harmony Day, 2020

## 2 Principle 2: *Embedded*

### Embedded means...

**that** inclusion, diversity and accessibility are considered and applied consistently across all Council services, venues and activities. This will create an environment that is easy to navigate, understand, engage with and enjoy equally for all residents.

**that** all Council systems, policies, procedures, strategies and plans reflect the principles of accessibility, diversity and inclusion. This will support staff to fulfil Council's commitments, and ensure consistent application across all areas of Council operations.

**that** Council staff, volunteers, partners and stakeholders are supported to learn about and try new ways of doing things, and are celebrated for work that promotes a welcoming, safe, inclusive and accessible environment. This will contribute to a Council wide culture of embracing diversity, promote and highlight successes and encourage insight, professional development and increased knowledge and expertise.

“The City of Palmerston are doing really well – the culture and atmosphere is very welcoming and understanding, frontline staff are supportive and open to conversations – (Council) just need to tweak things and replicate.”

- Community Member

International Women's Day 2019





Palmerston Markets

### 3 Principle 3: **Visible**

#### **Visible means...**

**that** respect and celebration of our diversity is obvious and everywhere – through signage, artwork in public spaces, publications, exhibitions, statements, acknowledgements, awards community grants, programs and events. This will encourage us to learn about each other and about our history, accept and encourage different perspectives and build positive relationships and social capital.

**that** role models representing all types of Palmerston citizens are supported and promoted – from Elected Member to Council staff to community leaders and innovators. This will help people ‘see themselves’ as a part of their community and encourage civic participation, community engagement and leadership.

**that** accessibility accommodations are everywhere they can be, are easy to identify, find and use, and are a consistent part of the physical and social landscape of Palmerston. This will inspire and encourage people to participate in their community with a sense of belonging, safety and ease.

“I don’t see myself in many pictures, generally. I’m in a place where not many people see – in the LGBTIQ+ - especially since I have transitioned”

- Community Member



“Nowhere is as good as Palmerston! I think they have some awesome workers in there which suit the community, they are listening and they are putting lots of effort into this...they are working with the strengths of the community and pulling on these.”

- Community Member

## Principle 4:

# Always Improving

### Always Improving means...

**that** the Council actively tries new ways of doing things, celebrating and building on those that work and learning from those that don't. This will provide encouragement and momentum for a spirit of innovation across the community of Palmerston.

**that** the Council has an, accessible and proactive approach to obtaining and acting on feedback. This will ensure that actions taken are evidence based and informed by the people that are impacted and affected.

**that** Council routinely and regularly reviews and updates plans and strategies for improving inclusion, diversity and accessibility. This will ensure that growth, demographic changes, and advancements in best practice are identified and incorporated for the benefit of the Palmerston community.

'Tales to Tails' program, Palmerston Library, 2020



## Domains of the IDA Framework:

# 1. Civic Engagement

We all own the future of Palmerston and all people of Palmerston have the opportunity to contribute to their community. In Palmerston, every individual matters.

- City of Palmerston Community Plan

Civic engagement occurs when citizens of a society participate in planning, decision making and policy setting in matters which affect them. This can be participating in scheduled community consultations and deliberative democracy activities (such as those that led to the development of the Community Plan), being included in a community Advisory Committee or Network, providing feedback or complaints about specific issues or problems, or even becoming an Elected Member of Council. Social cohesion and strong communities grow when diverse people with different perspectives are actively and positively working together to create their community.

Examples of potential barriers and issues include<sup>4</sup>:

- lack of information and understanding of Council business and processes
- uncertainty that your voice will be heard, or that your perspective is useful
- authority figures and groups that are not representative of the community's population
- unwillingness to criticise or complain
- inconvenient time and/or place of activities
- lack of and/or uncertainty about availability of physical accessibility accommodations
- perception that 'this is boring' (eg Council Meetings)

## Principles in Action

This is what the Council can do to enable, support and increase civic engagement and participation for all Palmerston residents.

### 1. COLLABORATIVE

- Identify community groups and organisations and develop a communications strategy that includes a point of contact at Council.
- Establish a Community Advisory Committee that includes an Elected Member, Council Staff, Community organisations and individuals with lived experience of exclusion and lack of access.
- Work with relevant groups, organisations and individuals to develop specific plans and strategies including:
  - Disability Inclusion and Access Plan
  - Reconciliation Action Plan
  - Youth Inclusion Plan
  - Families, Seniors and Children Inclusion Plan.
- Provide information and support for diverse community cohorts in civic participation and leadership.

<sup>4</sup> These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.



Palmerston Multicultural Festival, 2021

## 2. EMBEDDED

- Develop Accessible Consultation and Accessible Meetings guidelines, building on work already commenced.
- Ensure Council staff have an easy to follow process to access local expertise and lived experience.
- Continue to implement Larrakia Protocols at all Council meetings and events.
- Build on existing consultation and civic engagement activities – eg Youth Forum, Seniors Week, International Day of People with Disability, Harmony Day, NAIDOC Week, PRIDE Week etc.
- Ensure that groups working with Council on wide ranging matters, such as Council's Committees, include diverse perspectives.

## 3. VISIBLE

- Continue to promote ways for individuals to participate in consultations, advisory committees, networks, and council elections, including information about available accessibility options.

- Commence a staged implementation of alternative and accessible formats for Council documents.
- Continue Council presence at community events to encourage informal feedback, and ensure that this feedback is captured and distributed.

## 4. ALWAYS IMPROVING

- Continue to regularly audit Council civic engagement activities for accessibility and inclusion – timing of activities, options to participate from home (eg Online Surveys, phone apps), access to interpreters, hearing loops, physical access and sensory environment of venues, and transport options.

Domains of the IDA Framework:

## 2. Community, Leisure & Social Participation

Our community has opportunities to celebrate, include, understand, learn and accept.

- City of Palmerston Community Plan

The City of Palmerston's annual program of events, celebrations and community programs are key strengths of Council. Consultation participants involved in developing this framework commended Council staffs' efforts to provide welcoming and accessible events, particularly at the Library, Recreation Centre and Swimming Pool. A diverse range of activities received positive feedback, including Drag Queen Storytelling, NAIDOC week celebrations, Palmerston Youth Festival, Christmas Wonderland, Youth Drop In Sports, and Brekkie in the Park. There are many opportunities to increase participation in these and other community, leisure and social events through the application of inclusion, diversity and accessibility principles.

Examples of potential barriers and issues include<sup>5</sup>:

- insufficient notice to arrange transport, carers and other logistics required to attend lack of information about accessibility options and accommodations
- uncertainty about the sensory environment – 'will it be overwhelming or overstimulating?'
- transport to and from events
- concerns about safety, particularly after dark
- timing of events – for example, people with disabilities may only be able to easily access carer support during weekday business hours
- physical and/or mobility issues
- perception that events are only for a certain group of people – for example, grandparents wishing to attend children's events may be uncertain that they are included

### Principles in Action

This is what the Council can do to enable, support and increase community, leisure and social participation for all Palmerston residents

#### 1. COLLABORATIVE

- Increase coordination of the Annual Calendar of events by collaborating with community organisations.
- Continue to support and promote events and activities run by community organisations, and assist organisers to expand accessibility and inclusion options.
- Support local businesses, organisations, facilities and venues to increase accessibility and inclusion.
- Provide grants and other support (such as free/low cost venues and equipment, promotion, access to networks, etc) for cultural groups to run activities to increase social participation and raise the profile of different groups within the community.

<sup>5</sup> These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.



### 2. EMBEDDED

- Develop Council Requirements and Guidelines for accessible and inclusive events and programs.
- Review Council events to increase accessibility and participation – for example, 'Quiet Times/Zones' or options for modified activities to suit different levels of physical abilities.
- Ensure outdoor events include appropriate facilities including accessible toilets and change rooms, 'Quiet Spaces', mobility and parking accommodations.

### 3. VISIBLE

- Continue to celebrate Palmerston's culture and heritage through art, exhibitions and education initiatives.
- Continue to create and promote accessibility options for participation in sports and physical recreation programs.
- Ensure that promotion of events and activities includes information about accessibility accommodations and facilities.
- Work towards providing information about events and activities in languages other than English, and accessible formats.

### 4. ALWAYS IMPROVING

- Implement consistent access and inclusion participant feedback mechanisms for all programs and events, with feedback discussed and actioned in collaboration with the IDA Advisory Committee.
- Reach out to community groups that are not participating in events and activities, to identify and address barriers.
- As part of existing processes, regularly review of Council activities and programs to ensure a balance of age groups are catered for, including young adults and youth, and opportunities for age groups to mix and mingle.
- Add to existing accessible equipment available for use at events and activities.

Baker Boy, Palmerston Youth Festival, 2019

Domains of the IDA Framework:

### 3. *Economic Participation*

When businesses thrive,  
families also thrive, and our  
city becomes more liveable.  
Jobs enable community  
members to set down roots –  
and this means that they are  
more likely to stay.

- City of Palmerston Community Plan

Economic participation is more than just jobs, it includes all of the ways people contribute to their local economy, including through employment, self-employment, career progression, enterprise development, education and training, and as consumers. Access enables community members from different backgrounds to set down roots and participate in creating new industries, social enterprises and businesses which increase the vibrancy and sustainability of a local economy.

Examples of potential barriers and issues include<sup>6</sup> :

- lack of work experience opportunities (particularly for youth, migrants and refugees)
- employer perceptions that support for employees of diverse backgrounds and abilities is difficult and/or costly
- lack of awareness of government, philanthropic and institution programs supporting increased employment, business development for particular populations
- insufficient knowledge, skills and/or access to expertise relating to employment, social enterprise and business start-up and management
- physical and sensory environments that do not cater for diverse accessibility needs
- fear and difficulty travelling on public transport to access a job

### *Principles in Action*

This is what the Council can do to enable, support and increase economic participation for all Palmerston residents

#### 1. COLLABORATIVE

- Continue to work with community organisations to support initiatives that help people of diverse backgrounds gain confidence and skills to find meaningful work.
- Work with community organisations to support entrepreneurs, micro-businesses and small business start-ups through business skills programs, mentoring initiatives and grants.
- Work with other levels of government and institutions (such as banks) to ensure programs supporting employment and business ownership are accessed by Palmerston citizens and businesses.
- Explore potential partnerships to provide employment pathways within Council – for example, disability, migrant and youth employment services and programs.

<sup>6</sup> These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.



Palmerston Markets

## 2. EMBEDDED

- Build on existing work to provide work experience, volunteer opportunities and apprenticeships in a way that removes barriers to employment.
- Review Council policies to address barriers to employment for people from different community groups, (within the bounds of merit-based recruitment and due process).
- Continue to implement and review Council procurement policies to prioritise local businesses and social enterprises that have diversity in employment and ownership (where feasible).

## 3. VISIBLE

- Develop programs to ensure Council workforce and volunteers reflect the diversity of our population (within the bounds of merit-based recruitment and due process).

- Ensure Council initiatives relating to workplace diversity, inclusion and accessibility are prominently promoted (eg Mental Health in the Workplace program).
- Promote opportunities for employment, business start-ups and participation in employment support programs.

## 4. ALWAYS IMPROVING

- Include employment diversity progress in Council reports.
- Review and replicate/scale up successful programs and initiatives.
- Regular consultation with local industry, businesses and education, training and community organisations to identify challenges and successes.

Domains of the IDA Framework:

## 4. Built & Natural Environment

Infrastructure is maintained and managed to meet community need and adopt innovative approaches.

- City of Palmerston Community Plan

This Domain includes buildings and facilities owned and managed by Council such as the Library, Recreation Centre and Swimming Pool, parks, playgrounds and outdoor spaces, transport, parking and pedestrian treatments, infrastructure projects, street and public space signage and artwork. Council works in partnership with the Northern Territory Government to create a city that has the infrastructure, buildings and outdoor space that meets the needs and aspirations of the Palmerston community. Several major developments and projects are currently underway, including SWELL, the revitalisation of Palmerston's Swimming and Fitness Centre, Gray Community Hall Redevelopment, improvements to Marlowe Lagoon Dog Park, improvements to the Library and the development of a Play Space strategy.

Examples of potential barriers and issues include<sup>7</sup>:

- limited accessible parking, including availability of reserved disability parking, covered parking and drop off and pick up zones
- absence of or poorly located and/or constructed access to buildings and outdoor spaces – including pathways, ramps, handrails, lifts and doors
- lack of appropriate indoor and outdoor furniture and fittings– for example, tables that accommodate wheelchairs and chairs that are easy to rise from
- signage that is confusing or hard to read for people with vision impairment or limited English literacy
- lack of and/or poorly designed accessible toilets, changing rooms and quiet spaces
- absence of physical representations of cultural history and heritage and diversity
- playground and other equipment that is inappropriate for older children and/or children with disabilities
- lack of shade in outdoor spaces

### Principles in Action

This is what the Council can do to increase the inclusiveness and accessibility of Palmerston's build and natural environment:

#### 1. COLLABORATIVE

- Prioritise collaboration with community members, businesses and organisations to review the Palmerston CBD with the view to creating a welcoming, accessible and inclusive hub for all the people of Palmerston.
- Continue to build effective partnerships with the Northern Territory Government with shared responsibility for the infrastructure and built environment of Palmerston.
- Include both people with lived experience of exclusion and lack of access and those with relevant professional expertise to review accessibility.
- Support local organisations and businesses to improve accessibility.
- Support and encourage local groups and organisations to achieve their goals for hubs and spaces for specific community groups.
- Continue the practice of wide community consultations on new developments and refurbishments.
- Continue to work with the Larrakia Nation and the Palmerston Indigenous Network (PIN) to install signage about Palmerston's Aboriginal and Torres Strait Islander history and culture.

<sup>7</sup> These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.



### 2. EMBEDDED

- Continue to ensure that development and redevelopment plans incorporate all relevant access standards and requirements, and incorporate Universal Design Principles.
- Require community venues to have strategies in place to minimise potential for sensory overload.

### 3. VISIBLE

- Continue plans to Increase accessibility supports (eg toilets, changing rooms, quiet spaces, ramps and lifts, parking and drop off zones).
- Increase public art and other visible symbols such as flags and signs that celebrate Palmerston's rich cultural heritage.
- Continue to ensure signage uses appropriate, respectful, appropriate and gender-neutral symbols, tactile markers and Simple English.

### 4. ALWAYS IMPROVING

- Identify temporary or ad hoc accessibility accommodations and develop strategies to upgrade and improve integration and functionality.
- Continue to increase shade in outdoor spaces.
- Continue to improve the availability of accessible parking options.
- In line with current strategies, continue to increase the number and location of accessible playground and outdoor equipment for all age groups.



Domains of the IDA Framework:  
**5. Communication**

Effective, inclusive and accessible communication will support and amplify the exciting and comprehensive actions Council will be undertaking to achieve the community's vision for Palmerston. This includes the Council website and social media, formal documents, written communications, face to face, online and telephone experiences, feedback and complaints, awareness and education initiatives and Council's approach to positive messaging about Palmerston.

Examples of potential barriers and issues include<sup>8</sup>:

- inability to access, or uncertainty about interpreters and translation services
- lack of alternative / accessible formats for written communications
- lack of options for non-verbal communication such as communication boards, Auslan or options using symbols rather than words
- lack of alternatives to online communications or services
- unclear or unavailable contact points for specific issues or topics – 'who do I talk to?'
- exclusive, inappropriate or outdated language or symbols
- misperception and stigma around specific community groups in Palmerston

(Council will) change the council feedback process into one of learning – complaints provide an opportunity to connect with the community... we are also committed to improving how we share information with our community. We will improve the connection between Council and the community and provide more timely and relevant news and updates...We will be exploring how we use social media more effectively to share information and engage with residents.

- City of Palmerston Community Plan

## Principles in Action

This is what the Council can do to increase the inclusiveness and accessibility of communication:

### 1. COLLABORATIVE

- Create a mutual communication strategy with community organisations.
- Work with community organisations and groups to provide citizens with information about Council activities.
- Seek guidance from people with lived experience to develop accessible communication strategies.
- Advocate to improve the availability of interpreters and translators, including increasing the number of Auslan interpreters.

<sup>8</sup> These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.



YouthX Forum, 2019

## 2. EMBEDDED

- Develop a plan to increase alignment with the Web Content Accessibility Guidelines.
- Continue and expand provision of alternatives to online services/communication for people who can't access the internet.
- Ensure Council staff receive training and information about how to access translation and interpreter services.
- Ensure communication plans include multiple, inclusive and accessible channels.
- Provide staff with guidelines for appropriate language, symbols and images.
- As capacity to do so grows, ensure Council Documents contain information about how alternative formats and/or translations may be obtained.

## 3. VISIBLE

- Continue to increase positive communication about inclusion and diversity.

- Continue to ensure imagery and language used by Council is respectful and representative of the diverse population of Palmerston.
- Provide and promote contact points for residents to communicate with Council – including information about accessibility options.
- Ensure the Council website includes prominent information about how to obtain information in different languages and formats.

## 4. ALWAYS IMPROVING

- Continue to improve the timeliness, availability and accessibility of information about Council activities both online and through newsletters, posters and advertising
- Implement current plans to develop a contemporary approach to Social Media in collaboration with community members, particularly the youth of Palmerston.
- Review Council feedback and complaints processes to include multiple channels, ease of access, response times and a process to invite community members to engage in consultation and issues resolution.



Domains of the IDA Framework:

## 6. Council, Culture, Services & Operations

Be effective – do what we are supposed to do, and deliver our Community Plan. Be accountable – open and transparent and also report back on our progress. Be courageous – try new solutions, take measured risks, adopt new technologies, be flexible and adaptable.

- City of Palmerston Community Plan

It is the role of Council to continually strive to co-create a community in collaboration with our residents. It is the people who work for and with Council and the internal systems that guide them which create an organisational culture which supports this aspiration. Provision of all Council services including permits, recycling and waste management, community grants, rates collection and environmental initiatives will incorporate principles of inclusion, diversity and accessibility to ensure equitable access and participation in all the City of Palmerston has to offer.

Examples of potential barriers and issues include<sup>9</sup>:

- staff unaware of internal information and resources relating to inclusion, diversity and accessibility – including lack of information regarding local contacts
- staff training is ad hoc, not current or difficult to access
- excellent work increasing inclusion, diversity and/or accessibility falls 'under the radar'
- staff and teams unaware of existing international, national, Territory and local programs and initiatives and therefore 'reinvent the wheel'
- small local organisations have limited resources lack capacity to apply for grants and funding
- Council services and initiatives (for example, recycling initiatives or applications for permits) are not always understood by residents with limited English, or who require information in accessible formats

### Principles in Action

This is what the Council can do to increase the inclusiveness, diversity and accessibility of culture, services and operations:

#### 1. COLLABORATIVE

- Work with the IDA Advisory Committee, community organisations and local people with lived experience to develop a comprehensive staff training program including topics such as cultural safety, disability awareness and inclusion, mental health first aid, gender inclusion, multicultural inclusion, accessible and inclusive communication and language, anti-discrimination laws and legislation, and intergenerational trauma.
- Continue to promote and encourage the use of Council facilities by community organisations.
- Bring together people with diverse perspectives to discuss, resolve issues, challenges and opportunities affecting the whole community – including safety, emergency planning, environmental sustainability – using current committees and networks as examples.
- Identify resources from community organisations and groups – local, Territory and National – and make these available at Council venues and on the Council website.

<sup>11</sup> These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.

### 2. EMBEDDED

- Implement a plan to ensure that online services meet Australian Government's Digital Service Standards Criteria.
- Create a central point for staff to find resources and information relating to inclusion, diversity and access.
- Ensure that staff have appropriate access to the IDA Advisory Committee and networks when planning services/initiatives.
- Incorporate access and inclusion requirements regarding in the Community Benefit Grants program guidelines, and keep the application process as simple as possible.
- Develop criteria for reporting within Council that includes relevant information about inclusion, diversity and accessibility.
- Continue the ongoing inclusion, diversity and accessibility review of protocols, processes and procedures.

### 3. VISIBLE

- Ensure that Council's commitment to diversity, inclusion and accessibility is widely promoted and advertised internally and externally.

- Consider recognition programs for innovations and exceptional work in promoting inclusion, diversity and accessibility.
- Ensure that the IDA Framework and Community Plan is widely disseminated, and used to report back to Community as planned.
- Identify and consider participating in recognised and relevant accreditation, benchmarks and standards such as Welcoming Cities, the Rainbow Tick, Age Friendly and Child Friendly Cities.

### 4. ALWAYS IMPROVING

- Continue to ensure all services provided and initiatives undertaken by City of Palmerston conduct reviews and identify areas for innovation and improvement.
- Seek feedback on application processes (for permits, grants, scholarships etc).
- Include questions relating to diversity, inclusion and access in staff surveys.

Warisan Budaya festival 2019



## Source list for Our Community statistics

[https://quickstats.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat/70104?opendocument](https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/70104?opendocument).

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# COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.2
<b>REPORT TITLE:</b>	End of Financial Year 2020/21 Reserve Allocation
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Finance Manager, Gayu Sivaraj
<b>APPROVER:</b>	Director of Organisational Services, Silke Maynard

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This Report seeks Council approval to allocate unspent funds from the 2020/21 budget to Council's reserve.

### KEY MESSAGES

- The Annual Financial Statements are nearing completion and the final reserve movements require a Council decision.
- Compliance with *Australian Accounting Standards Board (AASB) 1058 Income of Not-for-Profit Entities* has impacted on reserves due to grant funding with performance obligations being reflected in liabilities in the balance sheet.
- Anticipated reserve balance after third budget review was \$11.4 million. Actual reserve balance at year-end is \$18.8 million, representing an increase of \$7.4 million, mainly attributed to an increase in Capital Works Rollover Reserve, Waste Management Reserve and Working Capital Reserve.
- It is recommended that funds be allocated from the Working Capital Reserve in accordance with Council Policy *FIN19 Financial Reserve* and to ensure the total of all reserves do not exceed the net working capital held by Council.
- Recommended movement from Working Capital Reserve is \$1.96 million. \$1.7 million below the budgeted movement due to prepayment of Federal Assistance Grant Funding and a combination of underspends and cost savings across Council.

### RECOMMENDATION

1. THAT Report entitled End of Financial Year 2020/21 Reserve Allocation be received and noted.
2. THAT Council adopts the end of financial year reserve movements for 2020/21 of:

Transfers to Reserve:

- \$4,589,920 transfer to the Unexpended Capital Works Reserve.
- \$274,480 transfer to the Developer Contribution Reserve.
- \$1,001,404 transfer to the Waste Reserve.
- \$243,891 transfer to the Unexpended Grants Reserve to comply with AASB 1058.



Transfers from Reserve:

- \$1,965,311 transfer from the Working Capital Reserve.

### BACKGROUND

As a function of each budget review, Council allocates and draws funds to and from reserves as deemed fit throughout the financial year. Council also approves transfers to and from the reserves to fund capital projects that are rolled over and transfers unspent grants between financial years through reserves. These processes give an indicative balance of what the reserves will be at year end pending the end of financial year processes which are performed on an accrual basis as required by *Australian Accounting Standards*. In addition, Council's reserves are cash backed meaning all committed funds in financial reserves are funds available to Council in form of cash and cash equivalents and funds to be received from debtors.

### DISCUSSION

As part of the preparation of Financial Statements for 2020/21 end of year accruals, capitalisation of assets and other year-end transactions have occurred. As Council reserve balances are calculated based on net working capital, this calculation has also impacted on the reserve balances previously presented and adopted through budget reviews by Council.

Under AASB 1058 the timing of income recognition depends on whether a grant income transaction gives rise to a liability or other performance obligation, related to an asset (such as cash or another asset) received by an entity. Consequently, grant funding with performance obligations is reflected in liabilities instead of reserves. As of 30 June 2021, Council recognised \$9 million in grants liability and the increase in liability from 2019/20 (\$4.9 million) is partly due to the \$4 million grant received from the NT Government in late June 2021 for Greening, Cooling, Lighting, Pathways and other projects.

As per Council decision (Decision number 9/1749), the capital works rollover movements of \$4,589,920 as of 30 June 2021 has been transferred to unexpended capital reserves. The capital works rollover will be included in the First Budget Review in 2021/22 through drawing these funds from the financial reserves and including them for delivery in the 2021-22 capital works budget.

In line with Council's policy and to ensure that all financial reserve balances are available in cash or cash equivalents, Council calculates the value of working capital at the end of the financial year. For this purpose, Council subtracts the current liabilities (debt to be paid within the next 12 months) and the existing restricted financial reserves from the cash and cash equivalents and current debts owed to Council. The calculated working capital shows the amount that Council has available for future cost beyond the amounts restricted in financial reserves.

For the 2020-21 financial year the working capital calculation has identified \$1.74 million more in working capital than originally budgeted in the Third Budget Review. This increase in working capital is mainly due to \$1.2 million more in income received, mainly related to \$911K of Financial Assistance Grant funding received in advanced for 2021/22 in late June 2021 and \$0.5 million in underspends and cost savings across Council's overall expenditure budget of \$54.6 million.

Overall, reserve movements are better than budget expectations. The anticipated reserve balance after Third Budget Review was \$11.4 million. Actual reserve balance at year-end is \$18.8 million. The variance between budgeted reserve movements and actual recommended reserve movements is \$7.4M comprising:

- \$0.5 million less unexpended grants in reserves due to AASB 1058 recognition as liabilities.
- \$4.4 million more value in capital works rollovers in line with Council resolution 9/1749.
- \$0.4 million more in Developer Funds in lieu of construction due to internal loan repayments.
- \$1.3 million more in Waste Management Reserve due to operational savings and additional grant funding received.
- \$1.74 million more in Working Capital Reserve due to increase in grants received and underspends and savings across Council's expense budget.

The table below identifies the recommended movements for the 2020/21 financial year:

Reserves \$'000	Previous EOFY Balance \$'000	Final EOFY Balance \$'000	Movement	Reason for adjustment
Unexpended Grants	457	213	(244)	Compliant with AASB 1058 and show the movements between expended and unexpended operational grant income.
Unexpended Capital Works	2,597	4,590	1,993	Unexpended 2020/21 capital works to be completed in 2021/22 as per Council decision 9/1749.
Election Expenses	150	150	-	No transactions required. In line with policy the reserve balance shall not exceed \$150,000.
Disaster Recovery	500	500	-	No movements required. This reserve is maintained at or near \$500,000.
Developer Contributions	1,787	2,061	274	Includes internal loan repayment for Making the Switch project of \$314K and contributions received of \$230k. \$269K were spent on Driveways, Landscaping and Pathways.
Major Initiative	615	615	-	No movements required in line with approved budget.
Waste Management	2,142	3,143	1,001	Includes grant income received in late June 2021 of \$400K for Archer Waste Facility and profit generated through expenditure savings of \$601k.
Working Capital	9,546	7,581	(1,965)	This reserve has been adjusted to net working capital, calculated in line with Council policy ensuring Council is identifying all working capital in reserves for transparency.
<b>TOTAL</b>	<b>17,794</b>	<b>18,853</b>	<b>1,059</b>	

## CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

## POLICY IMPLICATIONS

All reserve movements require a decision of Council as per Council Policy FIN19 – Reserves.

### **BUDGET AND RESOURCE IMPLICATIONS**

The budget and resource implications are described in the body of this Report.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

#### **2 Fails to be sustainable into the long term**

Context: Optimising the financial, social and environmental sustainability of the City.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

Nil

# COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.3
<b>REPORT TITLE:</b>	SWELL October 2021 Update
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Director Lifestyle and Community, Amelia Vellar
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

### PURPOSE

The purpose of this report is to update Council on the Palmerston Swimming and Fitness Centre project known as SWELL. (Swimming, Wellness, Events, Leisure, Lifestyle).

### KEY MESSAGES

- City of Palmerston has developed the SWELL project to revitalise and renew an aging facility.
- The project cost is \$15 million, and Council has advocated for a funding partnership form the Australian Government and Northern Territory Government (NTG).
- City of Palmerston submitted a Building Better Roads Funding (BBRF) (Round 5) application seeking \$5 million.
- On Friday 8 October 2021, Senator McMahon on behalf of the Australian Government announced that the City of Palmerston's submission has been successful.
- NTG is the major funding partner with City of Palmerston funding the balance.
- City of Palmerston (CoP) recently received NTG approval for a loan for its financial contribution.
- With full funding now in place, SWELL is ready to proceed to tender and construction.
- Construction is expected to commence in early 2022 and be completed within 16 months.
- City of Palmerston has further committed to five years free entry to the aquatic components of the pool.

### RECOMMENDATION

1. THAT Report entitled SWELL October 2021 Update be received and noted.
2. THAT the Mayor write to Senator for the Northern Territory, Dr Sam McMahon and the Honorable Michael Gunner, Chief Minister of the Northern Territory, thanking them on behalf of the Palmerston Community for their support and efforts to deliver SWELL.

### BACKGROUND

CoP is revitalising the more than 30-year-old Palmerston Swimming and Fitness Centre into a family friendly and inclusive swimming and recreation destination for those living in Palmerston and surrounds.



The upgrades will include a purpose built learn to swim and wellness program pool, and family-friendly activity features for all ages and abilities, as well as an adventure play zone unlike any others in the Top End.

Key features of the proposal include:

- Refurbished 50m pool with compliant entry ramp and starting platforms that will improve accessibility for all members of the community.
- Dedicated warm water program pool will support increased physical activity for the community, improve aquatic safety school and cater to overall wellness needs.
- Toddlers zero depth and play pool, will promote physical activity through fun while providing an area for water familiarisation and exploration.
- Aquatic adventure play structure that will provide activity opportunity for youth, young adults and the young at heart, ensuring that there are facilities for all ages and social groups.
- New amenities will provide accessible and inclusive facilities, bringing the Centre in line with current contemporary approaches to provision of sanitary facilities.
- New Café that will provide a social hub and meeting place, increasing the sense of community as well as economic outcomes.
- Energy efficient, modern pool plant and equipment will provide operational efficiencies and water hygiene to contemporary standards.

CoP has been progressing the SWELL project to ensure it is ready to be delivered for the Palmerston and Regional Community.

Following the outcomes of the Community Consultation the designs were updated to include the approved consultation variations such as the significant increase in shade.

In accordance with Council's decision, an Australian Building Better Regions Funding submission was made and submitted, on time, on 12 March 2021. The submission is seeking \$5 million dollars from the Australian Government, with the balance of the funding being \$10 million, to be a funding partnership between NTG and Council.

At the 1<sup>st</sup> Ordinary Council Meeting on 6 April 2021 Council resolved:

### *13.2.1 SWELL Major Project Update Report*

1. *THAT Report entitled SWELL Major Project Update Report be received and noted.*
2. *THAT the Mayor write to all parties who provided letters of support advising that City of Palmerston has lodged its Building Better Regions Fund submission and thanking them for their support to date.*

**CARRIED 9/1558 – 06/04/2021**

An independent Economic and Social Impact Analysis Report has identified that:

Operationally, the SWELL Centre will generate in the order of:

- 350,000 annual visitations (this is an increase of over 300%)
- \$3.5 million in direct expenditure; and
- 20 direct on-going full-time-equivalent (FTE) jobs.

Major economic benefits to be generated as a result of the SWELL Centre are:

Approximately 39 construction jobs and 20 ongoing full-time equivalent operational jobs;

- Approximately 39 construction jobs;
- Total cost related benefits over ten years of \$75,229,195;
- Total economic and social benefits over ten years of \$156,417,883;
- Net present value of benefits of between \$99,402,136 and \$137,012,256;
- Net present value of costs of between \$47,249,320 and \$61,326,646; and
- Benefits Cost Ratio of between 2.1 to 2.23.

A range of social benefits will be generated from the SWELL Centre, including the following outcome types:

- Liveability;
- Social interaction and inclusion;
- Health; and
- Education.

Letters of support received from:

- The Honourable Michael Gunner, Chief Minister Northern Territory (NTG and CoP agreed on a singular letter approach for the BBRF submission, however it is noted, that ongoing support has been provided by Hon Eva Lawler MLA, Minister of Infrastructure, Planning and Logistics, Member for Drysdale).
- Senator Dr Sam McMahon, Senator for the Northern Territory
- Warren Snowden MP, Member for Lingiari
- Luke Gosling OAM MP, Member for Solomon
- Senator Malarndirri McCarthy, Senator for the Northern Territory
- Lia Finocchiaro MLA, Leader of the Opposition, Member for Spillett
- Marie-Clare Boothby MLA, Member for Brennan
- Regional Development Australia
- YMCA of the Northern Territory

The project has received ongoing support from all Palmerston MLA's.

SWELL is shovel ready and now that funding has been confirmed, public tenders for construction could be called within four weeks, providing a significant economic boost to the local economy. With a construction period of around 16 months.

This report provides Council with an update on SWELL and the BBRF application.

## **DISCUSSION**

On Friday 8 October 2021, Senator for the Northern Territory Dr Sam McMahon on behalf of the Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, the Hon Barnaby Joyce MP, announced that the City of Palmerston was successful in securing \$5 million from BBRF (Round 5).

The Senator stated that the Australian Governments investment will deliver better facilities and economic opportunities for the region.

The announcement combined with the existing commitment by the NTG as the major funding partner and the recent approval for council to borrow its financial commitment means that the construction of SWELL can now proceed.

The next steps for this transformational project are:

- Calling of public tenders prior to Christmas 2021.
- Finalisation and execution of the BBRF (Round5) funding agreement by February 2022.
- Awarding of construction contract in March 2022.
- Construction of SWELL commences April 2022.
- SWELL project construction fully completed by August 2023.

### **CONSULTATION PROCESS**

Community Consultation undertaken late last year, clearly indicated overwhelming community support for this project, with 79% of the respondents advising they like the entire concept, reasoning that the revitalisation is great for families, it is inclusive and user friendly. Those that like the whole concept believe that the revitalisation is an exciting prospect for those living in Palmerston and provides all ages with something to do. Several people suggested additions which have been considered and incorporated where appropriate.

A major initiative by CoP is to ensure accessibility to all members of our diverse community by providing free access to the facility for all. This has been included in the Long-Term Financial Plan (LTFP) and future budgets.

Council will continue to communicate regarding SWELL, and a specific Communications Plans will be developed for the construction phase of the project.

### **POLICY IMPLICATIONS**

There are no policy implications for this report.

### **BUDGET AND RESOURCE IMPLICATIONS**

The SWELL budget has been established at \$15 million. A tri-government partnership has been developed to fund the project as follows:

Northern Territory Government	\$7.5 million
Australian Government	\$5 million
City of Palmerston	\$2.5 million (with a loan approval of up to \$5million).

City of Palmerston would need to fund an additional expenditure should they be required.

City of Palmerston has funded advocacy and design works to date.

NTG recently advised City of Palmerston that its request to borrow funds for the project has been approved. A further report will be presented to Council finalising the term and conditions and preferred tender.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

### 6 Deliver the strategic vision for the City

Context: Ensuring a vision is delivered effectively and efficiently, and that progress is measurable & celebrated.

Community expectation is high, as evident from the consultation results, with 79% of respondents advising they like the concept. To ensure community expectations are met, it is important the project is delivered in a timely manner, with a suitably qualified construction contractor and resources, and communication is made progressively.

During construction, there will be periods that the public will not be able to access all elements of the Palmerston Swimming Pool. Council will work to deliver SWELL in stages, to minimise the impact on the community and ensuring access to all, be it restricted activities.

Given recent economic indicators in the NT with all projects, there is a risk that tender prices will exceed available funding. Should this occur, further direction will be sought from Council and options to proceed.

Council requires Ministerial approval to draw a loan.

City of Palmerston will not execute construction contracts until all funding agreements are fully executed and finalised.

There is a risk that the project commencement maybe delayed whilst finalisation and execution of funding agreement occurs. City of Palmerston will work closely with the Australian and Northern Territory Governments to minimise delays.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

The SWELL project has been designed with energy efficiency in mind which includes use of solar and more efficient filtration systems.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

Nil



# COUNCIL REPORT

### 2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.4
<b>REPORT TITLE:</b>	Energy Efficiency and Sustainability Grant - Partial Acquittal October 2021
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	City Operations Manager, Michael Taylor
<b>APPROVER:</b>	Director City Growth and Operations, Nadine Nilon

### COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

### PURPOSE

This Report seeks Council approval for the partial acquittal of Energy Efficiency and Sustainability Grant 2018-19 up to 13 October 2021.

### KEY MESSAGES

- City of Palmerston successfully applied for Energy Efficiency and Sustainability Grant (EESG) with the Northern Territory Government's Department of Local Government, Housing and Community Development (LGHCD) in April 2019 to upgrade internal lights to LED at the Palmerston Recreation Centre and Library.
- The total project cost was estimated to be \$252,910. Grant funding of \$126,455 was received, with grant conditions requiring Council to contribute a further \$126,455.
- The grant requires completion of the project by 30 June 2022 and partial acquittal is being sought to meet reporting requirements.
- A condition of the grant is for acquittals to be laid before Council.
- As of 13 October 2021, \$137,493.34 has been expended for upgrades of internal lightings in Palmerston Library and Recreation Centre. A further \$109,757.44 has been awarded to contractors for other lighting upgrades and is reflected as commitments in the financial figures.

### RECOMMENDATION

1. THAT Report entitled Energy Efficiency and Sustainability Grant - Partial Acquittal October 2021 be received and noted.
2. THAT Council approves the partial acquittal of the Energy Efficiency and Sustainability Grant 2018-19 as presented as **Attachment 13.1.4.1** to Report entitled Energy Efficiency and Sustainability Grant - Partial Acquittal October 2021 to the value of \$137,493.34 as of 13 October 2021, to upgrade internal lights of Palmerston Library and Palmerston Recreation Centre.

### BACKGROUND

At the 2<sup>nd</sup> Ordinary Council Meeting of 16 February 2021, Council made the following decisions.

### *Energy Efficiency and Sustainability Grant 2018- 19 Partial Acquittal*

1. THAT Report entitled *Energy Efficiency and Sustainability Grant 2018- 19 Partial Acquittal* be received and noted.
2. THAT Council approves the partial acquittal of the *Energy Efficiency and Sustainability Grant 2018- 19* to the value of \$70,331.27 as of 31 January 2021, to upgrade internal lights of Palmerston Library and Palmerston Recreation Centre.

*CARRIED 9/1488 – 16/02/2021*

In June 2019, Council was successful in its Energy Efficiency and Sustainability Grant 2018-19 application to upgrade internal lights of Palmerston Library and Palmerston Recreation Centre to LED lights. The objective is to improve experience for users, improve lighting levels of the buildings, reduce the energy consumption and reduce ongoing maintenance costs.

The total project cost was estimated to be \$252,910. Grant funding of \$126,455 was received, with grant conditions requiring Council to contribute project management/administration resources and a further \$126,455 to make up the total project budget of \$252,910.

This Report presents the partial acquittal of the project costs as of 13 October 2021, with financial figures shown in **Attachment 13.1.4.1**.

### **DISCUSSION**

Council is committed to achieving the grant purpose of reducing energy use and delivering beneficial outcomes to Council community facilities.

Both the Palmerston Recreation Centre and Library provide vital services to the community seven days a week and host numerous events throughout the year. LED upgrade of lights in Recreation Centre and Library will provide better experience for users, which include disadvantaged youths, young families, senior residents, and the wider community accessing programs and activities. The project will also result in cost savings on existing lighting energy consumption, and there will be additional cost savings from reduced maintenance requirements for LED lights.

Total cost for the project was estimated to be \$252,190. Stage 1 works resulted in expenditure of \$113,243 which included design, supply and installation of LED lighting in various parts of the Library and Recreation Centre. Expenditure of the remaining funds have been restricted due to extenuating circumstances including:

- Design considerations and challenges.
- COVID-19 restrictions.
- Significant global supply chain issues causing implication on delivery of specific materials resulting in lead times of 20+ weeks.

An extension to expend funds by 30 June 2022 was granted by the Department.

As of 13 October, Stage 2 works have been designed and awarded to contractors, with a total of \$109,757.44 committed. The aim is to complete Recreation Centre upgrades by December 2021. The remaining available budget of \$5,659.22 is set aside as contingency for any further challenges and will be expended by the due date.

The Report recommends Council's approval for the partial acquittal for funds expended by 13 October 2021, as outlined in **Attachment 13.1.4.1**.

### **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this Report:

- Director City Growth and Operations
- Projects and Facilities Coordinator

### **POLICY IMPLICATIONS**

There are no policy implications for this Report.

### **BUDGET AND RESOURCE IMPLICATIONS**

The total project cost is \$252,910. Grant funding is contributing \$126,455 and Council is contributing \$126,455 to make up the total project budget of \$252,910.

As of 13 October 2021, \$137,493.34 has been expended, with \$109,757.44 in commitments. Remaining budget is \$5,659.22 which must be expended by 30 June 2022.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

COVID-19 has presented challenges in delivery of the project and an extension of completion time has been sought and approved by the Department.

Works are to be completed by 30 June 2022, and current timeframes expect the Recreation Centre works to be completed in December 2021.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

The immediate and long- term benefits of the lighting upgrade include improved lighting and functionality, leading to increased security and safety, as well as the reduction in energy consumption, resulting in reduced carbon emissions.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

1. Acquittal - Energy Efficiency and Sustainability Grant 2018-2019 [13.1.4.1 - 3 pages]

**City of Palmerston**  
**2018-19 ACQUITTAL OF ENERGY EFFICIENCY AND SUSTAINABILITY GRANT**

Department of Local Government, Housing and Community Development File number: LGR2014/00187

**Purpose of Grant:** To upgrade interior lights to LED in the Palmerston Recreation Centre and Palmerston Library.

**Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No**  
(If no please provide an explanation with this acquittal)

**INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2020**

Energy Efficiency and Sustainability Grant	\$126 455
Council contribution	\$126 455
Total income	\$252 910

**Expenditure** (Specify accounts and attach copies of ledger entries)  
*An 'administration fee' is not to be apportioned to the grant for acquittal purposes.*

Total Expenditure by 13 October 2021	\$137,493.34
Surplus/(Deficit)	\$115,416.66 remaining budget

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Michael Taylor \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Laid before the Council at a meeting held on 19 / 10 / 2021 Copy of minutes attached.

CEO or CFO: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

**DEPARTMENTAL USE ONLY**

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to purpose: ☐ Yes ☐ No

Capital Works – Bought from Territory Enterprise: ☐ Yes ☐ No (If no has an explanation been provided: (☐ Yes ☐ No)

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: \$ \_\_\_\_\_

Date next acquittal due: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Prepared by: \_\_\_\_\_

Comments:

Donna Hadfield, Manager Grants Program \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_



# COUNCIL AGENDA

## Attachment 13.1.4.1

### ENERGY EFFICIENCY AND SUSTAINABILITY GRANT

#### PARTIAL ACQUITTAL - OCTOBER 2021

Year To Date (YTD) Actual Expenses														
Department Code	Cost centre Code	G/L Account No.	Project Code	Posting Date	Doc. Date	Doc. No	PO No.	Amount (exc)	Description	Invoice No.	Vendor No.	Vendor Name	Purchaser	Invoice Description
TECH009	707	4003	PRJ10233	6/12/2019	30/11/2019	PINV146007	PO125921	\$759.09	TENDER ADVERTISEMENT	53794949	V01612	News Corp Australia	SAMANTHA	News Corp - Advertising - November 2019
TECH008	707	4003	PRJ10233	8/09/2020	31/08/2020	PINV152949	PO130814	\$405.00	Lighting design for Library external entry	INV-1493	V02974	Rubidium Light Pty Ltd	ALEXD	PCC003 - Palmerston Library Entry 90% claim
TECH009	707	4003	PRJ10233	24/09/2020	31/08/2020	PINV153288	PO130475	\$2,400.00	Lighting design as per CoP specification	INV-1488	V02974	Rubidium Light Pty Ltd	TRAVISJ	Lighting design as per CoP specification
TECH008	707	4003	PRJ10233	6/10/2020	30/09/2020	PINV153471	PO130814	\$45.00	Lighting design for Library external entry	INV-1531	V02974	Rubidium Light Pty Ltd	ALEXD	Lighting design for Library external entry
TECH009	707	4003	PRJ10233	16/11/2020	29/10/2020	PINV154717	PO130574	\$2,100.00	Lighting design as per plans	VLLD-1017	V02980	V Lambda Pty Ltd	JITHINM	Lighting design as per plans
TECH008	707	4003	PRJ10233	18/11/2020	17/11/2020	PINV154765	PO131260	\$28,000.00	Supply and install lights at Rec Ctr as per RFQ	00001797	V01812	C R Campbell - Electrical and Data Contractors	ALEXD	Supply and install lights at Rec Ctr - claim 1
TECH008	707	4003	PRJ10233	18/11/2020	17/11/2020	PINV154766	PO131257	\$11,100.00	Supply and install lights at Library as per RFQ	00001798	V01812	C R Campbell - Electrical and Data Contractors	ALEXD	Supply and install lights at Library - claim 1
TECH009	707	4003	PRJ10233	11/01/2021	19/12/2020	PINV156073	PO131257	\$22,750.00	Supply and install lights at Library as per RFQ	00001817	V01812	C R Campbell - Electrical and Data Contractors	PAWANG	Supply and install lights at Library - claim 2
TECH009	707	4003	PRJ10233	11/01/2021	17/11/2020	PINV156075	PO131260	\$8,481.27	Supply and install lights at Rec Ctr as per RFQ	00001819	V01812	C R Campbell - Electrical and Data Contractors	PAWANG	Supply and install lights at Rec Ctr - Final Claim
TECH009	707	4003	PRJ10233	17/02/2021	17/01/2021	PINV156880	PO131257	\$30,639.00	Supply and install lights at Library as per RFQ	00001824	V01812	C R Campbell - Electrical and Data Contractors	PAWANG	Supply and install lights at Library - Final Claim
TECH009	707	4003	PRJ10233	17/02/2021	19/12/2020	PINV156881	PO131260	\$12,272.73	Supply and install lights at Rec Ctr as per RFQ	00001816	V01812	C R Campbell - Electrical and Data Contractors	PAWANG	Supply and install lights at Rec Ctr - Claim 2
TECH009	707	4003	PRJ10233	18/08/2021	18/08/2021	PINV161665	PO134687	\$18,541.25	Recreation Centre Lighting Improvement - Stage 2	7973	53	Eggins Electrical	PERO.PERIC	Rec centre lighting improvement - Stage 2 a
								<b>\$137,493.34</b>	<b>Total YTD Actual Expenses</b>					



A Place for People

# COUNCIL AGENDA Attachment 13.1.4.1 ENERGY EFFICIENCY AND SUSTAINABILITY GRANT

PARTIAL ACQUITTAL – OCTOBER 2021

## Year To Date (YTD) Commitments

PO No.	Amount (exc)	Description	Invoice No.	Vendor No.	Vendor Name	Purchaser
PO134687	\$67,344.55	Rec centre lighting improvement - Stage 2 as p RFQ	N/A	53	Eggins Electrical	PERO.PERIC
PO134774	\$33,627.89	internal RBG lighting component (items 1.3.1(a).	N/A	53	Eggins Electrical	PERO.PERIC
PO135381	\$1,800.00	Library RGB lighting design external	N/A	5410	Majestix Media Pty Ltd	PERO.PERIC
PO135675	\$6,985.00	Rec centre lighting improvement - Airfreight	N/A	53	Eggins Electrical	PERO.PERIC

**\$109,757.44** YTD Commitments

\$247,250.78 YTD Actuals + YTD Commitments

\$5,659.22 Budget remaining

# COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.5
<b>REPORT TITLE:</b>	Ninja Warrior Obstacle Course Update
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Director City Growth and Operations, Nadine Nilon
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

### PURPOSE

This Report provides Council with an update on the progression of the Ninja Warrior Obstacle Course project, with a recommended location for its installation.

### KEY MESSAGES

- Council resolved in November 2020 to include consideration for a Ninja Warrior Park (Ninja Warrior Obstacle Course) within the 2020/21 budget.
- Funding of \$250,000 is available for the project through a Northern Territory Government Funding Agreement for exercise equipment in Durack or Johnston.
- Locations for the Ninja Warrior Obstacle Course have been considered and Hobart Park in Johnston is the recommended location.
- Following confirmation of location, final project details will be scoped, and tenders advertised for works to commence in early 2022.

### RECOMMENDATION

1. THAT Report entitled Ninja Warrior Obstacle Course Update be received and noted.
2. THAT Council endorses the location of Hobart Park for the Ninja Warrior Obstacle Course.

### BACKGROUND

At the 2<sup>nd</sup> Ordinary Council Meeting in November 2020, following a Notice of Motion, Council resolved to;

#### *Palmerston Free Outdoor Ninja Warrior Course*

*THAT as part of the 2021/2022 budget deliberations, Council consider a new initiative for the development of a free outdoor ninja warrior course within a Palmerston Park.*

***CARRIED 9/1380 – 17/11/2020***

Funding for this project of \$250,000 has become available through a Northern Territory Government Capital Funding Agreement for exercise equipment to be constructed in Durack or Johnston and this funding is included within the 2021/22 Capital Works Program.

A Ninja Warrior Obstacle Course meets the requirements of being exercise equipment and this Report provides an update and explores options for its location.

## DISCUSSION

Council has been in the process of developing a Play Space Strategy, to better guide decision making around hierarchy, improvements and refurbishments. The draft Strategy is nearing completion for presentation to Council this year. In reviewing potential locations for the Ninja Warrior Obstacle Course, the work completed to date from the strategy has been used to assist in the decision-making process.

A number of sites across the municipality were identified as being able to potentially accommodate the Ninja Warrior Obstacle Course. These sites included Joan Fejo Park, Hobart Park and Widdup Park. Hobart Park (image below) was considered the most suitable location from these sites for a number of reasons, particularly its potential being a large site with off-street parking and not in close proximity to other locations with exercise equipment. In addition, this site meets the funding requirements of being in Durack or Johnston. It is also noted that Durack currently has exercise equipment located within Phoenix Park.



*Image: Hobart Park (2020)*

Therefore, it is recommended that Hobart Park is the site of the Ninja Warrior Obstacle Course. The incorporation of the Ninja Warrior Obstacle Course at this park may lead the park to meeting the



regional hierarchy, which would trigger the future consideration of public toilet facilities and increased servicing. This will be further reviewed in association with the Playground and Play Space Strategy, and future programs.

The available funds of \$250,000 are considered sufficient to design and install a Ninja Warrior Obstacle Course with rubber Softfall, with some minor additional infrastructure such as bench seating. Shading, lighting and landscaping would not be possible within the available budget and would need to be sourced from existing programs or included within future stages. An example of the type of product to be installed is included in the image below, noting that the design, equipment details and location will determine the final outcome. This type of equipment is designed for use by teenagers and adults.



*Image: Guyatt Park Warrior Course. Source: mustdobrisbane.com*

## Next Steps

Following confirmation of the location of the Ninja Warrior Obstacle Course, design and documentation for tender would commence, with the aim of construction commencing in early 2022 as soon as the weather and site conditions allow. Community consultation would occur at the stage a concept plan is developed to inform local residents of the plans and obtain feedback regarding design specifics and siting details.

## CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Urban and Environment Planner
- Open Space Lead

As discussed within the Report, community consultation would occur to inform local residents of the Ninja Warrior Obstacle Course at the concept design stage. This would enable feedback to be incorporated into final designs, such as specific equipment and siting (such as orientation and buffers).

## POLICY IMPLICATIONS

There are no policy implications for this Report.

### **BUDGET AND RESOURCE IMPLICATIONS**

A budget of \$250,000 (excluding GST) is available in 2021/22 for this project, funded by the Northern Territory Government through a Capital Funding Agreement. This budget is considered sufficient to construct the main equipment and Softfall, but a future stage of works is required to enable shading, lighting and landscaping, which would be in the order of \$250,000. Consideration of a public toilet facility may also be a future project for the site, which would cost in the order of \$250,000.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

**7 Fails to be agile to respond to growth opportunities**

Context: Ensuring the organisation is positioned to respond quickly to take up opportunities for growth both internally and externally.

There are no risk, legal and legislative implications relating to this Report.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

The final location of the Ninja Warrior Obstacle Course will consider environmental impacts, such as minimising bushland areas adjacent Hobart Park being impacted.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

Nil

# COUNCIL REPORT

## 2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.1
<b>REPORT TITLE:</b>	Lifestyle and Community Quarterly Report July to September 2021
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Executive Assistant to Director of Lifestyle and Community, Tree Gillam
<b>APPROVER:</b>	Director Lifestyle and Community, Amelia Vellar

### COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

### PURPOSE

This report provides Council with the key activities undertaken by the Lifestyle and Community and Communication and Media Departments in the July to September 2021 quarter.

### KEY MESSAGES

The Lifestyle and Community Department provides a quarterly report of its activities, some highlights include:

- The annual Palmerston Youth Festival attracted 5800 young people to a week of events in July, including the popular Geekfest Top End.
- City of Palmerston Library and Recreation Centre hosted events in celebration of NAIDOC Week.
- City of Palmerston once again held a stand at the Royal Darwin Show, winning two prizes for Best Government Stand and Best Overall Stand.
- New operator, Belgravia Leisure began their five-year operating contract at Palmerston Swimming and Fitness Centre on 1 July 2021.
- On 31 July, a relaunch event was held at the newly rebranded Durack Community Arts Centre.
- Get Active, Palmerston launched its new three-month program starting on the 9 August and running through to 21 November 2021.
- Positive Pets Palmerston, Ranger led dog walks, continue to be popular with Rangers facilitating fun, fitness focused walks for residents and their furry friends.
- Council attracted 2,300 new Facebook followers, making a total of 15,700 page followers.
- City of Palmerston Library launched the Footwear for Library Patrons this quarter, in recognition from staff that access to information is a human right and that it is important that everyone in our community can access the library.
- The Inauguration of the 10<sup>th</sup> City of Palmerston Council was held in the Recreation Centre on Tuesday 14 September 2012.

### RECOMMENDATION

THAT Report entitled Lifestyle and Community Quarterly Report July to September 2021 be received and noted.

### BACKGROUND

The Department of Lifestyle and Community provides a quarterly update to Council on key activities undertaken during the previous quarter. The Lifestyle and Community Directorate comprises of Community Services, Library Services, Regulatory Services and includes the Deputy Chief Executive Officers Directorate comprising of Communications and Media.

### DISCUSSION

Activities completed during July to September 2021 are detailed in **Attachment 13.2.1.1** with some highlights identified below:

#### Palmerston Youth Festival

City of Palmerston delivered the second Palmerston Youth Festival held between 10 - 16 July 2021, with sponsorship from the Northern Territory Government.

The Palmerston Youth Festival included seven events, (two major and five bespoke), over seven days and included seventeen competitions worth \$25,000 in prize money that was shared among 80 young people. Approximately 5800 young people participated in or attended events across the week, which were strong numbers given the impacts of COVID-19. The festival was very well received by the community.

The full detailed Palmerston Youth Festival report was presented to Council at the 1<sup>st</sup> Ordinary Meeting on 3 August 2021.

#### NAIDOC Week

To celebrate and honor NAIDOC Week, City of Palmerston Community and Library Services co-hosted NAIDOC week events in partnership with the Palmerston NAIDOC Committee.

The week began with a march from Goyder Square to Memorial Park with a Flag Raising Ceremony and BBQ, Storytime and arts and craft at the library, with the closing event, A Family Day being held at the Palmerston Swimming and Fitness Centre.

#### 70<sup>th</sup> Anniversary of the Royal Darwin Show

City of Palmerston attended the 70<sup>th</sup> anniversary of the Royal Darwin Show winning the BEST Government and BEST overall stand for their newly branded 'PalmerFun' stand.

Staff and elected members dressed in matching Hawaiian shirts delivered Storytime, street art displays, ranger station, art and craft activities, free giveaways including coffee, slushees, and plants, whilst interacting with the public.

#### Palmerston Swimming and Fitness Centre

On 1 July 2020, Belgravia Leisure took over the running of the Palmerston Swimming and Fitness Centre. Staff who wished to continue working at the Centre were invited to continue in their previous roles.

Throughout July, the initial focus was to settle in staff and work on returning health club members to the facility and reactivating the Group Fitness timetable. In August PSFC participated in the Get Active program and in September the new Centre Manager start with an immediate improvement for both staff and patrons having an on-site point of contact. The Centre also hosted the Aquafest event in partnership with RLSNT, for the closing of the Water Safety Week Activities.



### **Durack Arts Community Centre**

At the end of July, the Heights Durack was rebranded and relaunched with the new name Durack Community Arts Centre.

Events started at 4pm with live music, art and craft workshops, children's entertainment and Flicnics being at 7pm to complete a fun packed afternoon.

### **Get Active, Palmerston**

Get Active Palmerston is the rebranded Activate program. This new program was launched in August and will run until November 2021. This is a free to join program encompassing a mixture of wellbeing and fitness options.

A new timetable is made available each month and registrations remain open until the end of the block.

### **Positive Pets, Palmerston Ranger Led Dog Walks**

Once a fortnight on a Wednesday night, you can see one of our friendly Rangers out in the community facilitating fun fitness focused walks for Palmerston residents and their furry friends.

Walks have been held in Rosebery, Gray, Bellamack Moulden, and Bakewell with an average seven people walking around three kilometres per session.

### **Media**

During this quarter, eight ad campaigns were run, reaching 210,453 people with an average of 26.306 views per ad. Council's Facebook attracted 2,300 new followers during this quarter, making a total of 15,700 followers.

### **Footwear for Library Patrons**

City of Palmerston Library staff recognise that access to information is a human right and that it is important to ensure that everyone in our community can access the library whenever they have the need.

To access the library, patrons must have footwear. The Library has purchased several pair of thongs that can be given to patrons if they enter without shoes and staff use their discretion when giving the thongs out.

### **Inauguration of the City of Palmerston 10<sup>th</sup> Council**

The Inauguration of the 10<sup>th</sup> City of Palmerston Council was held on Wednesday 14 September at the City of Palmerston Recreation Centre, where the Mayor and the seven Councillors of the new Council were officially sworn in.

A small celebration was held after the ceremony where canapes were served and a string trio performed for the invited guests.

## **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this report:

- Community Services
- Library Services
- Regulatory Services
- Communications and Media

### **POLICY IMPLICATIONS**

There are no policy implications for this report.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications relating to this report.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

- 1 Be trusted as a Council  
Context: Achieving credibility & trust with majority of those within and external to the City.
- 4 Effectively design and implement contemporary governance practices  
Context: Strong foundations to hold the City and Administration to account.

What if any specific legislation needs to be taken into consideration in order to make an informed

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

1. Quarterly Report June September 2021 [13.2.1.1 - 36 pages]



## LIFESTYLE AND COMMUNITY

### QUARTERLY REPORT JULY - SEPTEMBER 2021

#### 1. Family and Community

Palmerston is a safe and family friendly community where everyone belongs.

##### 1.1 We focus on families.

###### School Holiday Program

The July School Holiday Program was partially cancelled due to the COVID19 lockdown, however once the lockdown was lifted, the following events went ahead:

- three new release movie screenings
- three art and craft workshops
- one animal encounter/education session and
- the Amazing Drumming Monkeys performance.



Printmaking Workshop with Janie Andrews



Paint and Create Art



Animal Education with Party Animals Darwin



The Amazing Drumming Monkeys



Gadgets and Games



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

All events were free of charge ensuring that all community members were able to attend high quality educational experiences during the school holidays. 360 people attended the 10 workshops/ events.

### Live at the Lake



In July Tahlia Forrest and Jon Davies performed at Sanctuary Lakes entertaining 71 people and in August Emily Penny and Scott Murphy, two well-known performers, performed at Durack Heights. Giggling Geckos supplied a jumping castle for the children, with 25 people attending.

The final Live at the Lake for 2021 dry season took place at Sanctuary Lakes in September with Daniel Jung and Bella Maree performing and 75 attendees supporting this event.

### Community enjoying Live at the Lake

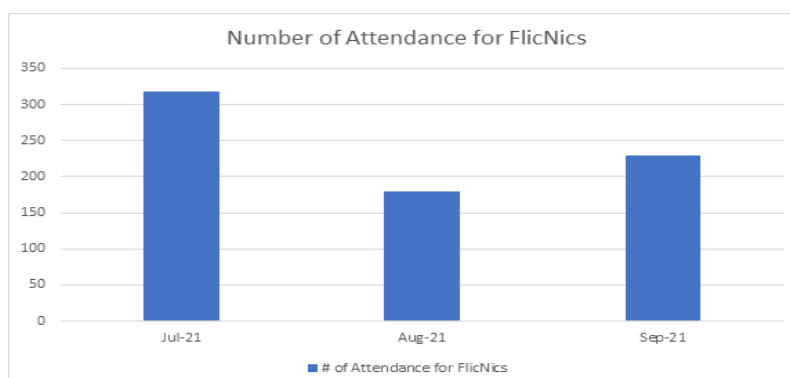
Participants including young families, children and some of our senior community took part bringing chairs and picnic blankets to enjoy live performances.

### FlicNics

Every Saturday evening from July until September, families gathered between Goyder Square, Sanctuary Lakes and Durack Community Arts Centre to enjoy a free outdoor movie under the stars.

A total of 318 people attended the three screenings in July, with a total of 180 attending the two screenings in August and 229 at the screening in September.

Two FlicNics sessions were cancelled due to COVID-19 outbreak lock down and one session due to the rescheduling of On Frances.



### Numbers of FlicNics attendees from July to Sept 2021





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### Rock on Frances



On Saturday 7 August 2021, the last On Frances event, 'Rock on Frances' was held. The street was closed for the event and decorated to showcase the rock n' roll theme. The event catered to Palmerston's young adults and families bringing them together to enjoy Korean chicken, yiros, fairy floss, popcorn, and live rock music by the Outfitz and supported by Eclipse.

800 people attended the event. Council worked in partnership with Palmerston Returned Services League who provided the Liquor Licence for the bar. The night proved to be very successful and was a safe and family friendly event.



### Brekkie in the Park

Two events were held during the quarter, one at Hobart Park, Johnston and the other at Sanctuary Lakes, Gunn. A third event was scheduled for 4 July; however, it was cancelled due to the June lockdown of the Darwin region.



Left: Palmerston Rovers Football Club Volunteers Right: Top End Critter petting zoo

Over 130 people attended on 15 August and over 200 on 5 September. A free breakfast was provided, and activities included a silent disco, jumping castle, and sand cards and cuddly critters



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

petting zoo. The council's Regulatory services team attended both events to offer free microchipping for all dogs and free registration to new dogs.

These events activate our public spaces with engaging and fun activities for Palmerston families in addition to building strong partnerships with community organisations including Palmerston Rovers Football Club, Palmerston and Regional Basketball Association and the Salvation Army.

### Palmerston Child and Families Services Forum

Community Service organisations working with children and families in Palmerston were invited to attend the *Palmerston Child and Families Services Forum*. The forum aimed to share knowledge, increase collaboration between organisations working with families in Palmerston and to share the voices of children and families living in our community. A NAPCAN representative presented information on Reframing Our Communication and how this can assist the sector to present information to families for improved engagement and support. The event was co-convened by Red Cross NT, Palmerston Child and Family Centre, Save the Children, FAST NT, and City of Palmerston. Due to the announcement of the August lockdown, the forum was disbanded after two hours, however it was reconvened in September to complete the session. 45 representatives from over 29 organisations participated in the two sessions.

### Darwin Show

City of Palmerston attended the 70<sup>th</sup> anniversary of the Royal Darwin Show this year with the rebranded and fresh look of 'PalmerFun'.



With staff and elected members all wearing matching colourful Hawaiian shirts, live 'Storytime' activities, street art display, ranger station, free coffee and slushies and loads more – there Council took out the BEST Government Stand and BEST Overall Stand awards.

**Council Staff working at the Show**

A lot of hard work from staff went into the planning of the stand, and thanks to those elected members who volunteered to attend the show.

**Staff working the Slushee Machine**







## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021



**Chief Minister, Minister Kirby and staff waiting for Storytime**

### Territory Day

Due to COVID 19 Territory Day was postponed from 1 July to 29 August. The evening was held at Goodline Oval, the home of the Raiders Rugby Club from 5 pm to 8 pm. 1500 people attended the fireworks display held at 7.30 pm. A local popular Jaxon De Santis performed in the run-up to the display of fireworks.



**Left to Right: Children witnessing fireworks, Staff assisting with COVID Check- ins, Children witnessing fireworks**



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### Aquafest

Aquafest is an initiative of the Royal Life Saving Society NT and is the closing event of Water Safety Week; an annual weeklong event that runs from 19 to 25 September. Water Safety Week encompasses a program of activities across the Darwin region to promote water safety awareness and education to children and families. Aquafest was held at the Palmerston Swimming and Fitness Centre with over 550 in attendance on Saturday 25 September from 10am to 1pm. Council supported the event activities including an interactive photobooth and inflatable overwater obstacle course.

### Australian Reading Hour Competition - September 2021

Australia Reading Hour is an important date in the literary calendar and celebrates the joy of reading. This year Palmerston Library Patrons were invited to enter a competition where they could nominate their favourite book for a chance to win a book pack including a library bag, promotional items, books and a bookshop voucher.



**Competition Winners Alexandra and Robin**

## 1.2 The wellbeing of our community is a focus for all of our work.

### Take Your Dog to Work Day

On Thursday 22 July, Council staff participated in the NT Government's 'Take Your Dog to Work Day' which was held in the grounds of Parliament House.

City of Palmerston attended with their friendly pooches in tow, who were also treated to a scrumptious pet-friendly morning tea.

Studies have shown that allowing pets in the workplace can significantly benefit employee mental health, particularly through the pet's ability to reduce stress levels. reminding employees that they need regular breaks, promoting a greater sense of well-being.



**City of Palmerston Staff**





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### Animal Management By-Laws Update

Following the extended period of community consultation for the *Palmerston (Animal Management) By-laws*, a workshop was held with Council to develop some guiding principles for the by-laws. Guiding principles are high-level statements that encompass community expectations in responsible pet ownership, community safety and enjoyment of local amenities and appropriate environmental stewardship and sustainability. The guiding principles will also form the drafting instructions issued to the office of Parliamentary Counsel.

At the 1<sup>st</sup> Ordinary Council Meeting on 3 August 2021, Council Members endorsed the following high-level principles:

- introduction of a range of new penalties for dog attacks and menaces.
- ability for a dangerous dog declaration and related control measures to be put in place.
- introduction of cat registration and licensing and associated conditions.
- compulsory microchipping for dogs and cats prior to registration.
- extension of animals at large offences to include cats.
- ability for Council to have the power to order the installation of a barking monitoring device.
- compulsory animal education attendance for nuisance barking.

Council staff have commenced work with the Local Government and Community function of the Department of Chief Minister and Cabinet to map out the process and timing for delivery of the animal management by-laws. Legal counsel is also assisting in the drafting process of by-law development.

### Pop Up Park

The second Pop Up Park was activated at Palmerston Recreation Centre on Hillson Street from 24/06/2021 – 15/07/2021. The Pop-Up Park was an initiative to utilise under used urban spaces and transform them into a temporary park activation for activities or relaxation purposes (both active and passive pursuits).

The Park was activated Monday to Saturday with an array of activities including, Storytime Sessions, Live@Lunch, Youth Activities, Baby Ballet, Zumba and Swing Dance, Circus Skills, Skateboarding, Street Art, Therapy Dogs and Animal Encounters. The space was also utilised as a part of the Palmerston Youth Festival.

The Park was impacted by COVID 19 as a casual contact site. The Park was closed due the lock down and this impacted on engagement once reopened. Over the three weeks 534 people attended and used the space during activations.

### Get Active, Palmerston

Get Active, Palmerston launched on 9 August and will run until 21 November. The program is a re-brand of Activate and provides community members access to a range of low-cost fitness options. Get Active is free to join and encompasses a mixture of wellbeing and fitness options including Pilates, boxing, Zumba, and the introduction of kid's sessions including mini-movers and baby ballet. A new timetable is made available each month and registrations remain open until the end of the block. 298 program registrations have been received to date.

### Orange Sky Laundry

The Orange Sky free laundry and shower service continues weekly outside of the Palmerston Recreation Centre. The service is coordinated by volunteers and operates from 8am until 10am each Tuesday. During July and August, 45 showers have been utilised and 48 loads of laundry.



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

These services are predominantly engaged by rough sleepers and Orange Sky volunteers work to engage with them to connect them to additional support services.

### Animal Education and Training

City of Palmerston is pleased to offer several dog training and education initiatives for residents within the municipality. Training provides many benefits to owners and the broader community including:

- enhanced safety for dogs, their family, neighbours and other animals;
- helping the animals know the difference between what is acceptable and unacceptable in the home;
- facilitates the development of a lasting relationship between the owner and their dog;
- assists when taking the dog out in public; and
- makes it easier for vets and other providers to work with a dog.



Our Regulatory Services team partners with many local providers who are leaders in animal education and training. In July, Council partnered with PAWS and held a workshop on pet first aid, which is fundamental to pet ownership. In August, the team again worked with PAWS to educate owners on managing and redirecting reactive dogs. These sessions were well received by attendees.

### Participants engaged in an animal education workshop

### Sara Storer Song Writing Workshop for Adult Learners Week



**Adult Learners attending the Sara Storer Song Writing Workshop**

Adult Learners Week is held annually to promote the many benefits and opportunities for learning within Australia. In celebration, City of Palmerston Library hosted a Song Writing Workshop with 21 Golden Guitar & ARIA winning artist Sara Storer. 21 adults attended the workshop at a cost of \$10pp.



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### International Literacy Day

City of Palmerston Library partnered with Department of Education NT on a competition where schools all over the NT were invited to send in a photo of students reading in their favourite places.

The winning schools were Humpty Doo, and Milingimbi School and Gray School.



**Humpty Doo Primary School**



**Milingimbi School**

### Footwear for Library Patrons - Ongoing

City of Palmerston Library Staff recognise that access to information is a human right and that it is important to ensure that everyone in our community can access the library whenever they have the need. As an alternative to asking community members to leave the library when they do not have footwear, The Library has purchased several thongs at a cost of \$1.50 each that can be given to the public if they enter without shoes. Staff have been asked to use their discretion when giving these out, thus far 33 sets of footwear have been given out, ensuring that 33 people have been able to attend the library who would have otherwise been unable to access library services.

### Dog Registrations – Annual Renewal and Microchipping

September marks the month for annual dog registration renewals for City of Palmerston and the other municipalities within the top end. In the lead-up to this, Council offered free microchipping and registration for new dogs to Palmerston at our Brekky in the Park events held by Council at Hobart Park in August and Gunn Lakes in early September. A sausage sizzle was also held at Strawbridge Park in Moulden in late September.



**Strawbridge Park in Moulden**

This incentive was very popular with our residents who responded favourably to the scheme and enjoyed good food and great company in a magnificent setting. Our Regulatory Services team was also on hand to answer questions about animal management requirements and animal education and training opportunities run by Council.

There are currently 3,156 dogs registered within the Municipality with 3,760 animals believed to be pending.



## LIFESTYLE AND COMMUNITY

### QUARTERLY REPORT JULY - SEPTEMBER 2021

#### Positive Pets Palmerston Ranger Led Dog Walks



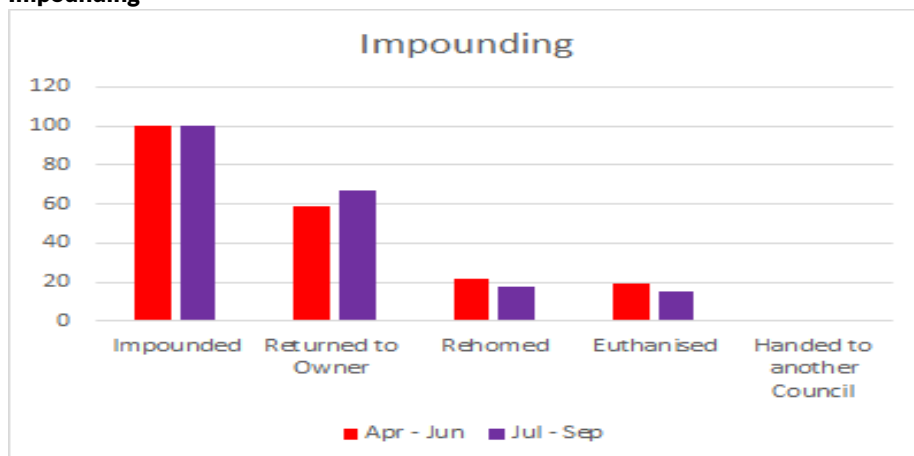
**Residents and their furry friends exploring Bellamack and its surrounds**

The awareness within our community and the popularity of Council's Ranger-led dog walks continues to grow. Every fortnight on a Wednesday evening, our Rangers facilitate fun and fitness-focused walks for our residents and their furry friends. Over the last quarter, walks have been held in Rosebery, Gray, Bellamack, Moulden and Bakewell. Participants have steadily increased at each event and now average around seven people and their dog/s. The walks are on average 3kms in length and are readily accessible to allow maximum inclusion for our residents.

The initiative provides easy access for residents to our regulatory services team, which provides education, training and feedback opportunities. The walks also showcase the natural beauty and impressive features of our municipality.

#### Animal Management

##### Impounding





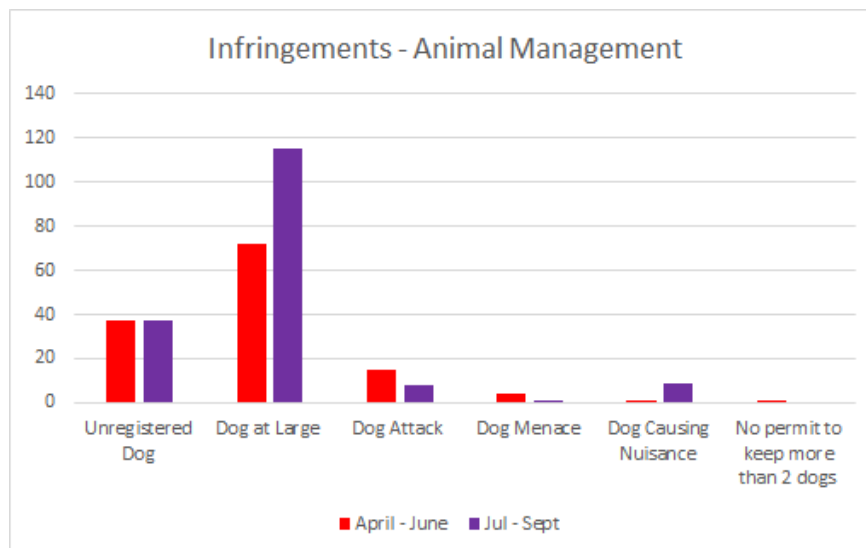


## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

From July to September 2021, 100 dogs were impounded with 67 returned to their owner and 18 placed with an animal rehoming organisation. The number of impounded dogs is relatively similar to that of the last quarter. 15 animals were euthanised in this period as they were destructive, injured, or diseased and could not be rehomed. No animals were handed to other Councils.

### Animal Infringements

There were 170 animal infringements issued in the last quarter which is an increase from the previous quarter of approximately 30 per cent. This is an increase across all categories, with stray and roaming dogs, dogs contained for collection and dog causing nuisance being the most apparent. The increase can be attributed to seasonal factors and events that are observed annually.



### Parking

Parking infringements have decreased dramatically over the months of July to September with a total of two infringements being issued for the last quarter. This decrease is directly attributable to the provision of free parking as well as the public's increased awareness of parking requirements and enhanced user compliance. Operational capacity has also influenced this area however patrols will increase over the next quarter.

Infringement Type - Rangers	Apr	May	Jun	Jul	Aug	Sep
Park Longer Than 4P	0	0	0	0	0	0
Fail to display Valid Pay & Display Ticket	56	11	0	1	0	0
Pay & Display Ticket Expired	4	0	0	0	0	0
Park Longer Than 1/4 P	0	3	0	0	0	0
Stop on Path, Dividing Strip, Nature Strip or Painted Island	0	1	0	1	0	0
Park Longer Than 1/2 P	0	0	0	0	0	0

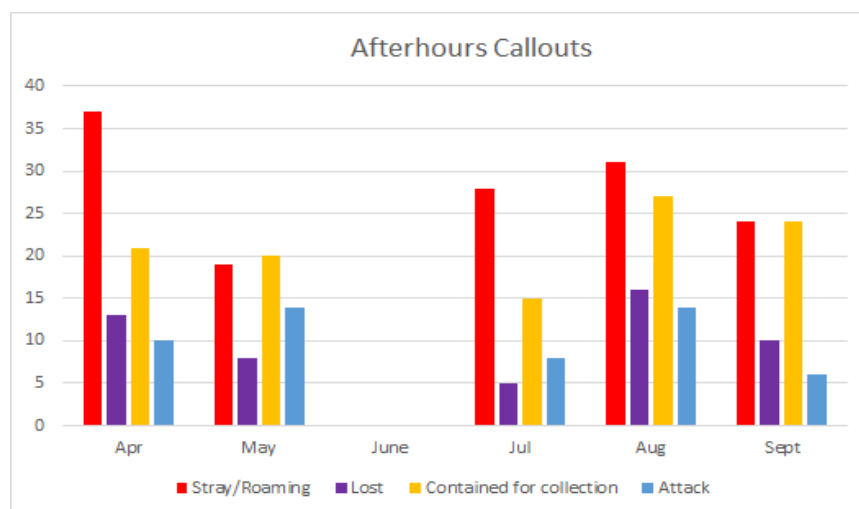
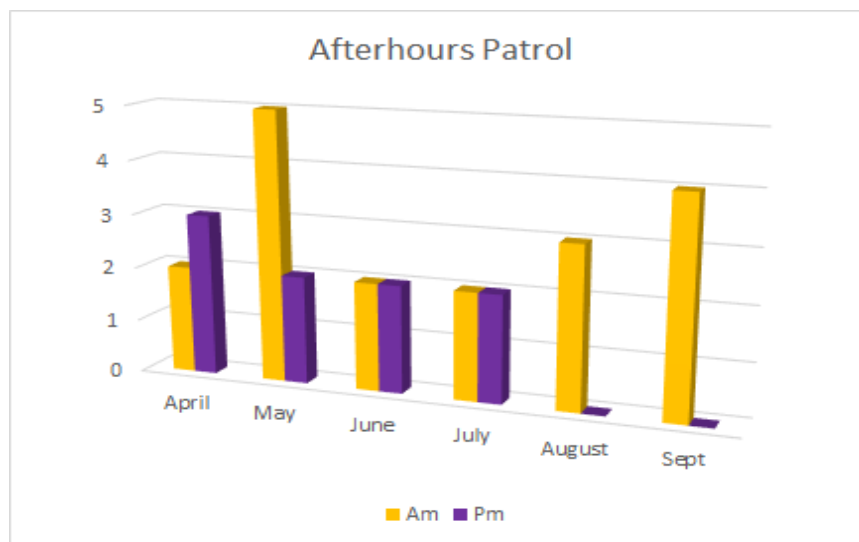


## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### Afterhours Patrol and Calls - Regulatory Services

There were 174 afterhours calls actioned by Regulatory Services in the last quarter. This number has increased by 32 calls or 22 per cent from the previous quarter. Seasonal weather factors and resulting lifestyle are thought to influence this. The most common reason for after hour calls was for capture of stray or roaming dogs, followed by dogs contained for collection, dog attacks and lost dogs. Other calls included barking dogs and general animal information and enquiries.

In this quarter, Regulatory Services conducted 11 after hours patrols; there were nine in the morning and two in the evening. The patrols focused on known problem areas such as illegal camp sites, dogs at large and dogs off leash. The overall number of patrols is down compared to last quarter due to a variance in operational resource allocation to meet regulatory needs.





## LIFESTYLE AND COMMUNITY

### QUARTERLY REPORT JULY - SEPTEMBER 2021

#### Overgrown Properties

Regulatory Services had a total of five reported overgrown properties over the last quarter of which three have been rectified.

There are 15 outstanding overgrown properties from the previous quarter; four have been issued with their first letter and five have been issued with their second letter. Infringements and Council directed block clearances and recoup of costs will be implemented where necessary.

## 2. Vibrant Economy

**Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and to grow.**

### 2.2 We encourage develop and support local business.

Children's Book Council of Australia (CBCA) Book Week Giveaways - Darwin Bookshop Vouchers,

Each year the Children's Book Council of Australia (CBCA) spends a week celebrating Australian books, authors, and illustrators.

This year in celebration the City of Palmerston Library read several of the nominated books during Storytime as well as giving out 30 x \$10 Darwin Bookshop Vouchers in an endeavor to support local business and encourage a love of literacy.



## 3. Cultural Diversity

**In Palmerston we celebrate our cultures in a way that values our diversity.**

### 3.1 To celebrate our rich culture and diversity

#### Recreation Centre

To celebrate and honor our First Australians, City of Palmerston Recreation Centre co-hosted NAIDOC week in partnership with Palmerston NAIDOC Committee.



NAIDOC Week March



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

The opening ceremony included a march through the Palmerston CBD, from Goyder Square to Memorial Park culminating in a Flag raising ceremony, speeches, entertainment, and BBQ. The march commenced at 10am, before winding up at the Memorial Park where the Flag Raising Ceremony was conducted.

Leslie Gordon gave a welcome to Country, followed by Mayor Athina Pascoe Bell and Serena Dalton delivering speeches to the crowds. Entertainment was provided by Didge player Les Huddleston and One Mob Dancers.

The week was marked by many events around Palmerston with a Luncheon organized for Palmerston and Rural Seniors at Rydges, with the City of Palmerston hosting the NAIDOC Family Day at the Palmerston Swimming and Fitness Centre.

### NAIDOC Week at the Library, 11-16 July 2021

In celebration of NAIDOC Week 2021, City of Palmerston Library hosted Dreamtime Storytime in collaboration with Dingo Cockatoo Aboriginal Culture, Witladla the Puppet show with Aunty June Mills and Artback NT, and finally an ochre painting workshop where young people were invited to collaborate on a group project which is now hanging in the library space, as well as creating their own masterpieces on individual canvases to take home. Approximately 60 children and young people attended NAIDOC events.



**Dreamtime Storytime**



**Dreamtime Storytime**





## LIFESTYLE AND COMMUNITY

### QUARTERLY REPORT JULY - SEPTEMBER 2021



**Dreamtime Storytime and OutBack Art NT**



**Artwork hanging in the Library**

#### Bilingual Storytime - Spanish Storytime with the Colombian Community of Darwin



City of Palmerston Library continues to offer Bilingual Storytime on a quarterly basis. Bilingual Storytime fosters a love of reading and celebrates the languages, culture and rich diversity that makes Palmerston unique. There were approximately 20 families in attendance.

**Library staff members reading to the community in multiple languages**



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021



**Macondo Dance Group performing at Bilingual Storytime**

### Seniors' Day 2021

Senior's Day was held on 15 September 2021, postponed from August 18 due to COVID-19 lockdown. Typically, Senior's Day is a day dedicated to celebrating Senior Territorians and acknowledge their continuing contributions to our community. Council was supported by the Northern Territory Government through the NT Seniors Month Grants. The program aims to provide an event that encourages seniors to live a healthy and active lifestyle and inspire them to try new activities and learn new skills.

This year's event saw attendance of around 90 seniors and a diverse array of 20 facilitators. The seniors were offered cooking demonstrations, information sessions with specialists from their fields, tai-chi and an assortment of physical activities, arts and crafts sessions, virtual reality and other entertainment and visits from Therapy dogs.

The event was attended by Minister Hon Lauren Moss and Mayor Athina Pascoe-Bell, amongst other dignitaries and the Mayor participated in many activities and delivered a speech over lunch.

Overall feedback received on the day was extremely positive and the seniors reported that the event was the most enjoyable event of the year.



**A Senior participating in a Virtual Reality session**



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### Seniors Day – Regulatory Services Presentation



Our Regulatory Services team was thrilled to present at Seniors Day. Rangers Nigel and Dave were on hand to speak with the group about animal management within the municipality and parking regulations and requirements.



The forum was an excellent opportunity for two-way information exchange, and our Rangers came away with some areas to investigate to enhance access and amenity for our council facilities. The team hopes to continue such conversations with further engagement opportunities in the future.

### Palmerston Youth Festival

City of Palmerston delivered the second Palmerston Youth Festival held between 10 - 16 July 2021, with sponsorship from the Northern Territory Government. The Palmerston Youth Festival (Festival) included seven events, (two major and five bespoke), over seven days and included seventeen competitions worth \$25,000 in prize money that was shared among 80 young people.

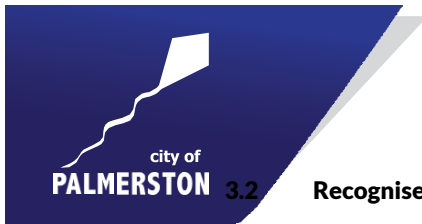
Approximately 5800 young people participated in or attended events across the week, which were strong numbers given the impacts of COVID 19. The festival was very well received by the community. The full detailed Palmerston Youth Festival report was presented to Council at the 1<sup>st</sup> Ordinary Meeting on 3<sup>rd</sup> August 2021.



### Geekfest Top End Opening 2021

**Her Honour the Honourable Vicki O'Halloran, Chief Minister Michael Gunner, Minister Eva Lawler, Minister Lauren Moss and Mayor Athina Pascoe-Bell.**





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

3.2

Recognise and support diversity through our partnerships and leadership.

### Citizenship Ceremony

Australian Citizenship Day was held on 17 September at Sanctuary Lakes, welcoming new Australians into our rich culture. 71 conferees from Philippines, South Africa, Nigeria, China, Jordan, Venezuela, India, United Kingdom, South Korea, Greece, Indonesia, Denmark, Zimbabwe, Ireland, Vietnam, Bangladesh, Sweden, and Pakistan made their commitment to becoming Australian Citizens.

Halpin Hart member of the Palmerston NAIDOC Committee assisted in handing out the certificates and gift bags. Doug and Prayer Corby entertained guest before and during the ceremony.



Mayor Athina Pascoe-Bell with the Ekpu Family

### 4.1 We support and foster innovation.

#### Online Writing Workshop with Phil Kettle



In collaboration with NT Writers Centre and City of Darwin Libraries as part of our commitment to the Young Territory Author Awards NT, City of Palmerston Library delivered an online writing workshop with award winning author of over 200 books, Phil Kettle. Nine young people attended this virtual event which was delivered free of charge.

Online events not only celebrate digital freedom but also provide an opportunity for those unable to physically attend the library or those who are not comfortable attending face to face workshops an opportunity to be involved.

**Phil Kettle Workshop Poster \*No photos were taken as this was an online event**

### Science Week

Science Week is Australia's annual celebration of Science and Technology. This year City of Palmerston Library partnered with Wicksees Educational Technology to offer several free activities to the people of Palmerston including Co Drones, Robotic Kits, Class VR and 3D Printing.



Trying out Class VR technology



The world of Robotics Kits





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### 4.2 Infrastructure is fit for purpose.

City of Palmerston facilities are utilised by multiple users from diverse backgrounds and interests.

#### Palmerston Swimming and Fitness Centre - SWELL



Belgravia Leisure began operating SWELL Palmerston on 1 July 2021 under contract from the City of Palmerston. The transition coincided with a snap lockdown due to COVID but allowed Belgravia to utilize the time for staff inductions and training, which was valuable.

The transition went smoothly, and Belgravia were pleased to welcome all staff that wished to continue working at the facility a role.

Clearer entry signage was installed, and work is being done with Council marketing department to freshen up the full entryway and make it more inviting.

Following the COVID closure in July and the one in August there was extended periods without the health club or group fitness operating but the community was quick to return to the pool as soon as lockdown lifted.

July was focused on settling in staff and working on returning health club members to the facility. Returning the Group Fitness timetable was imperative and certainly the return of the 'Fit for Life' classes was well received. A delayed event for NAIDOC week was held at the facility and a great connector for the local community.

In August SWELL Palmerston was a participating site in Get Active – a City of Palmerston initiative for encouraging the community to see activity as a key part of their daily life. This program fits well with our mantra of 'connecting community to leisure' and Belgravia were very happy to be involved

The new Centre Manager started in September and immediately it was noted the benefit of an on-site point of contact for the staff. The transitioned staff have all done a great job and the additional support and leadership has helped identify further improvements to increase the customer service and the community participation. School lessons and trainings were up during September and the first carnival was held since Belgravia began operations.



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

September saw SWELL Palmerston be the host site for Aquafest – the final event of RLSNT’s Water Safety week activities. This was a great community event and well attended throughout the day.

### Durack Community Arts Centre

On 31 July 2021, The Heights Durack was rebranded and relaunched from The Heights Durack to Durack Community Arts Centre.



**Relaunch of Durack Community Arts Centre**

The Relaunch was held from 4pm to 7pm and featured live music, art and craft workshops, children’s entertainment and Flicnics at the outdoor area after 7pm.



**Enjoying Arts and Craft at the Relaunch**

The Durack Community Arts Centre is Palmerston’s first purpose built multifunctional art space to foster the creative arts in Palmerston and features a spacious art room with steel benchtops, storage space and drying room and high ceilings with plenty of cross ventilation and natural lighting.

The building is surrounded by bright and spacious verandah areas with benches to allow outdoor seating.



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

There is a large, spacious community room with high ceilings, well equipped with plenty of fold up tables and seats. Both the areas have access to the verandah, small kitchenette and office area.



**Community Room at Durack Arts Centre**

Since its relaunch, Durack Art Centre is now home to a number of Palmerston artists who conduct affordable workshops as part of the activation program.

The venue has been widely popular and applauded as accessible, innovative, and meeting the community's need. There is much hope for the space to help develop a thriving art industry in the Greater Palmerston region.

### Palmerston Recreation Centre

The Recreation Centre groups this quarter, including new users such as Shaun Parker Dance Company, from Sydney and Ride the Night Train rehearsing for the Darwin Festival. Australian Bureau of Statistics used the Recreation Centre as a base to engage with people experiencing homelessness to complete their Census. The Recreation Centre and Palmerston Library foyers were open to members of the public as a central point for Census Field Officers to engage CALD clients and rough sleepers to ensure comprehensive data was collected in Palmerston for Census 2021.

The facility demonstrated its multipurpose use hosting events such as Geekfest, 3x3 National Basketball Championships, Rookie Cooks and Comedy Gold as part of the Palmerston Youth Festival, and later in the quarter the Inauguration of the 10<sup>th</sup> Council of Palmerston and Seniors Day 2021.



**Darwin Festival acts using Palmerston Recreation Centre for rehearsal space**





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021



**Inauguration of the 10th Council of Palmerston**

Community Room 2 received a facelift with the installation of new vinyl floor tiles, removing the compound rubber floor. The room is now more suitable for dance activities and has been heavily booked by dance and calisthenics groups who had previously relocated to other venues.



**Community Room 2 new compound rubber floor**

New user groups included Tai Chi classes, Taiwanese singalong sessions, Chinese fitness classes, Soldier On providing mental health support for ex-servicemen of the Defense forces, a Trivia night fundraiser and five birthday parties.

### Palmerston Recreation Centre Statistics

Palmerston Recreation Centre: Community Rooms July to September 2021

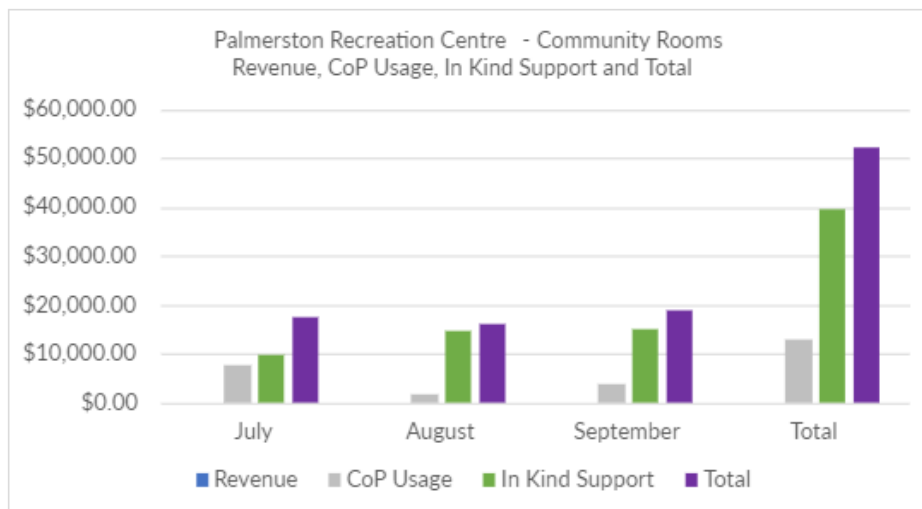
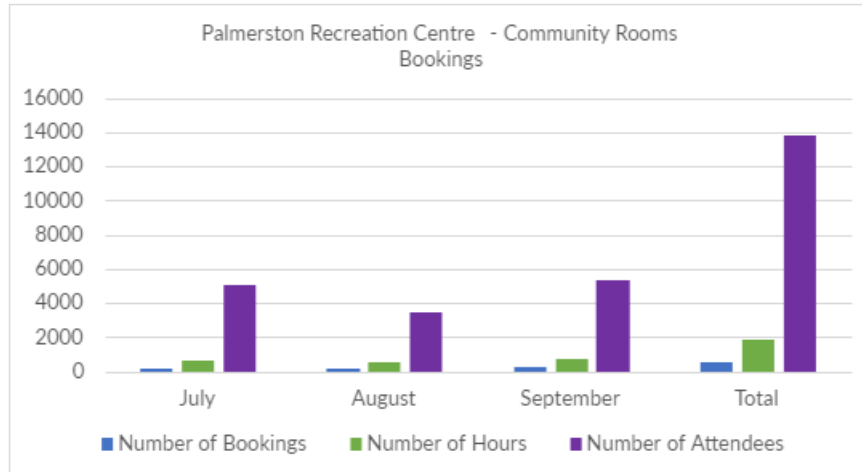
Month	July	August	September	Total
Number of Bookings	150	182	253	585
Number of Hours	632	524.5	700	1856.5
Number of Attendees	5028	3425	5347	13,800
In Kind Support	\$ 9,765.00	\$14,535.00	\$15,090.00	\$39,390.00
In House Usage	\$ 7,540.00	\$ 1,630.00	\$ 3,715.00	\$12,885.00
Total	\$17,305.00	\$16,165.00	\$18,805.00	\$52,275.00





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

Palmerston Recreation Centre: Graphs of Community Room bookings: July to September 2021



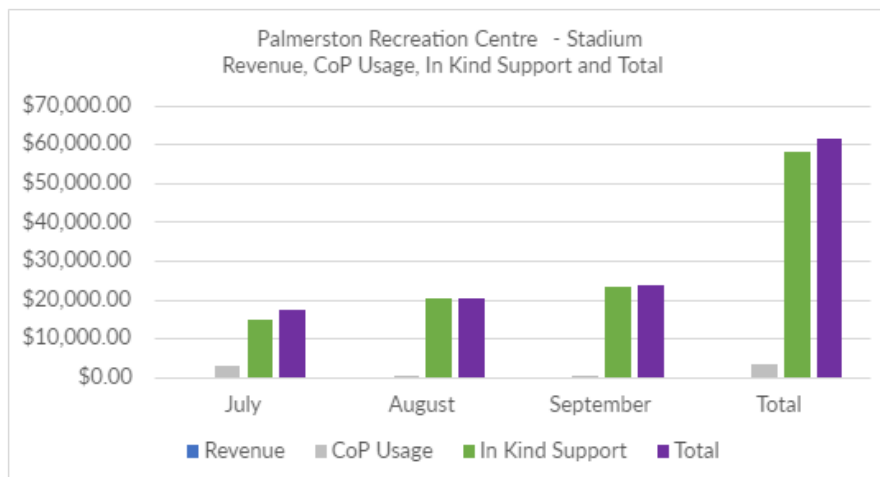
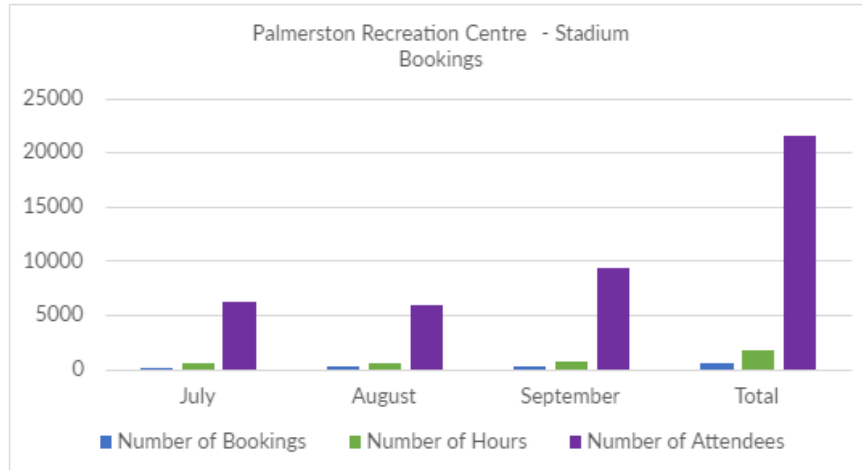
Palmerston Recreation Centre: Stadium July to September 2021

Month	July	August	September	Total
Number of Bookings	162	206	255	623
Number of Hours	514	544	683.5	1741.5
Number of Attendees	6194	5978	9372	21,544
In Kind Support	\$14,730.00	\$20,190.00	\$23,190.00	\$58,110.00
In House Usage	\$ 2,700.00	\$ 30.00	\$ 480.00	\$ 3,210.00
Total	\$17,430.00	\$20,220.00	\$23,670.00	\$61,320.00



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

Palmerston Recreation Centre: Graphs of Stadium bookings: July to September 2021



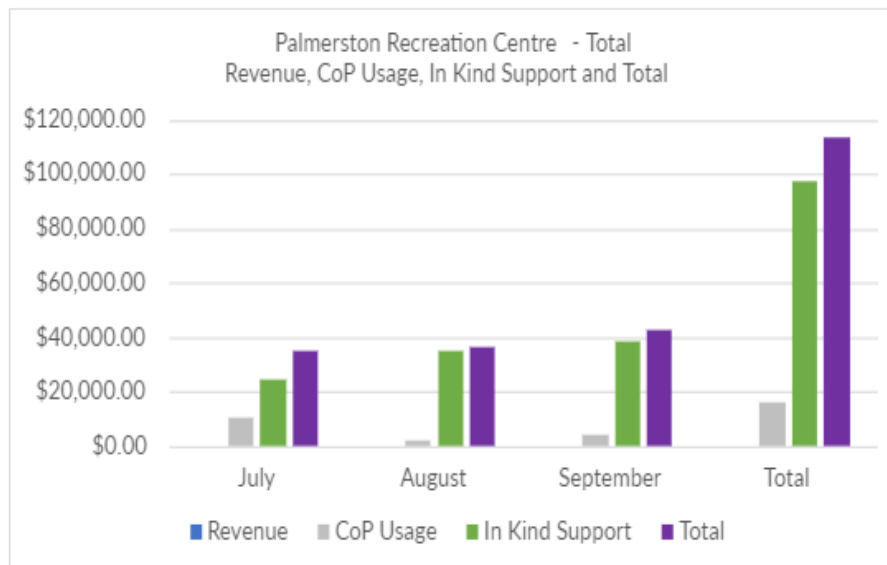
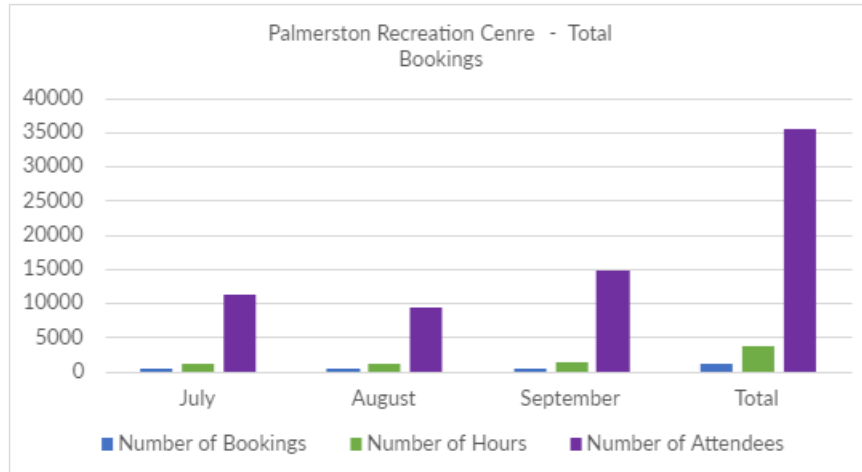
Palmerston Recreation Centre: Total July to September 2021

Month	July	August	September	Total
Number of Bookings	312	388	508	1208
Number of Hours	1146	1068.5	1383.5	3598
Number of Attendees	11,222	9403	14,719	35,344
In Kind Support	\$24,495.00	\$34,725.00	\$38,280.00	\$ 97,500.00
In House Usage	\$10,240.00	\$ 1,660.00	\$ 4,195.00	\$ 16,095.00
Total	\$34,735.00	\$36,385.00	\$42,475.00	\$113,595.00



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

Palmerston Recreation Centre: Graphs of Total bookings July to September 2021



Comparison of Palmerston Recreation Centre bookings July to September 2020 and July to September 2021

	July to September 2020	July to September 2021
Number of Bookings	1281	1208
Number of Hours	3563	3598
Number of Attendees	28,233	34,344
In Kind Support	\$81,640.00	\$97,500.00
In House Usage	\$ 5,505.00	\$16,095.00
Total	\$87,145.00	\$113,595.00



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### Comparison of all other facility statistics

	Percentage of Out of Hours Bookings	Percentage of Out of Hours Booked	Percentage of Out of Hours Attendees
Palmerston Recreation Centre	65.19%	66.06%	69.68%
Driver Family Resource Centre	58.08%	59.19%	58.55%
Durack Arts Centre	38.28%	45.70%	48.13%
Usage Rate	July	August	September
Palmerston Recreation Centre Community Rooms	48.43%	41.63%	51.85%
Palmerston Recreation Centre Stadium	77.88%	86.35%	75.94%
Palmerston Recreation Centre Total	59.92%	58.15%	61.49%
Driver Family Resource Centre	45.98%	69.29%	52.33%
Durack Arts Centre	27.13%	53.81%	27.83%
			Total
			47.42%
			79.52%
			59.97%
			55.67%
			35.96%

### Library Program Statistics

Programs/Services	Number	Attendances				
	Held	Pre School	School	Youth	Adults	Totals
Holiday	14	46	217	9	178	450
Gadget & Games	8	3	57	0	28	88
Digital Literacy	10	2	25	0	47	74
Story Time Sessions	20	402	0	0	401	803
Nursery Time	12	300	8	0	290	598
Outreach	10	191	7	0	81	279
Geek Squad	7	0	0	66	0	66
Code Club	11	0	107	39	21	167
Events	2	2	28	0	10	40
Author Visits	3	0	0	0	45	45
Orientations	0	0	0	0	0	0
Home Service	4	0	0	0	22	22
Totals	101	946	449	114	1123	2632

### Comparison

	January - March	April - June	July - September
Library visits	27,847	28,427	28,815
Library items borrowed	21,751	20,005	20,942
Hours on public PC's	3,192	2,600	2,660
Attendance at library programs	2,585	2,850	2,632
Library programs and events delivered	95	107	101





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### Library Community Room Bookings

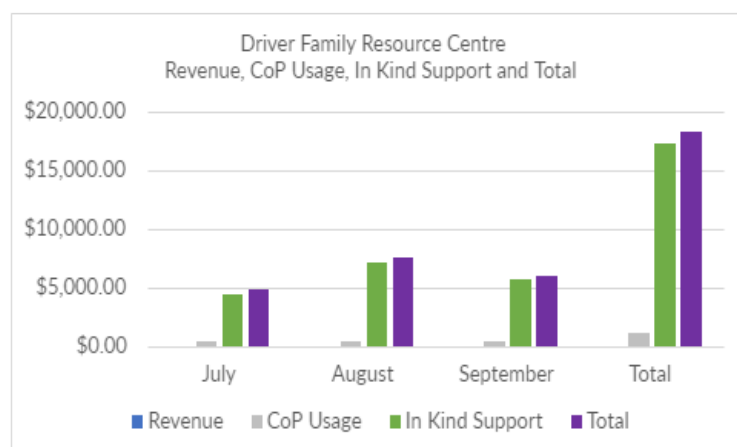
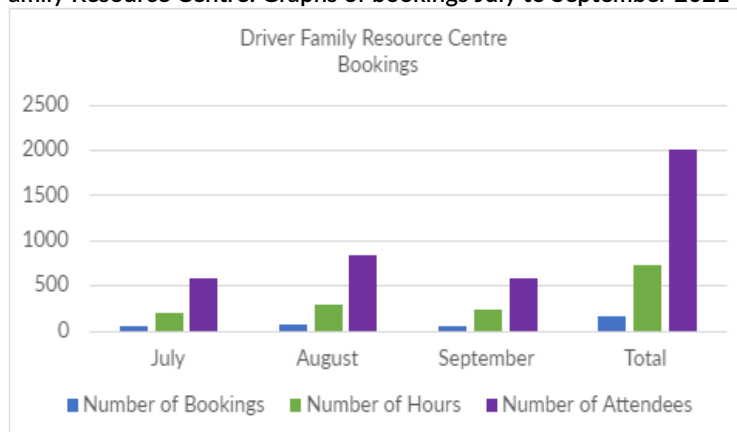
Month	July	August	September	Total
Number of Bookings	69	62	83	214
Number of Hours	245	199	226	670
Revenue	0	0	0	0
In Kind Support	\$3,790	\$3,220	\$3,900	\$10,910
Programs/Internal	\$2,270	\$1,200	\$1,030	\$4,500

### Community Halls Statistics

#### Driver Family Resource Centre: bookings July to September 2021

Month	July	August	September	Total
Number of Bookings	45	69	53	167
Number of Hours	200	291	235.5	726.5
Number of Attendees	587	837	581	2005
In Kind Support	\$4,440.00	\$7,080.00	\$5,700.00	\$17,220.00
In House Usage	\$ 320.00	\$ 400.00	\$ 320.00	\$ 1,040.00
Total	\$4,760.00	\$7,480.00	\$6,020.00	\$18,260.00

#### Driver Family Resource Centre: Graphs of bookings July to September 2021



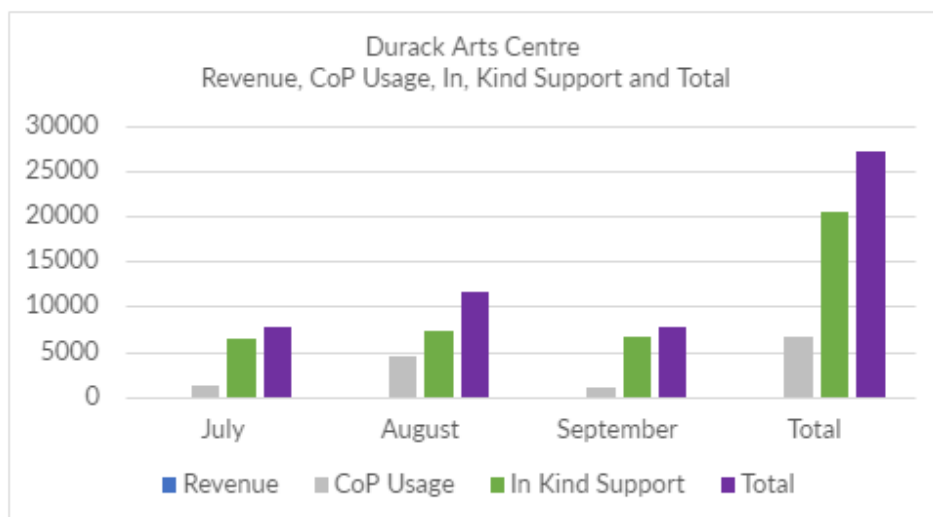
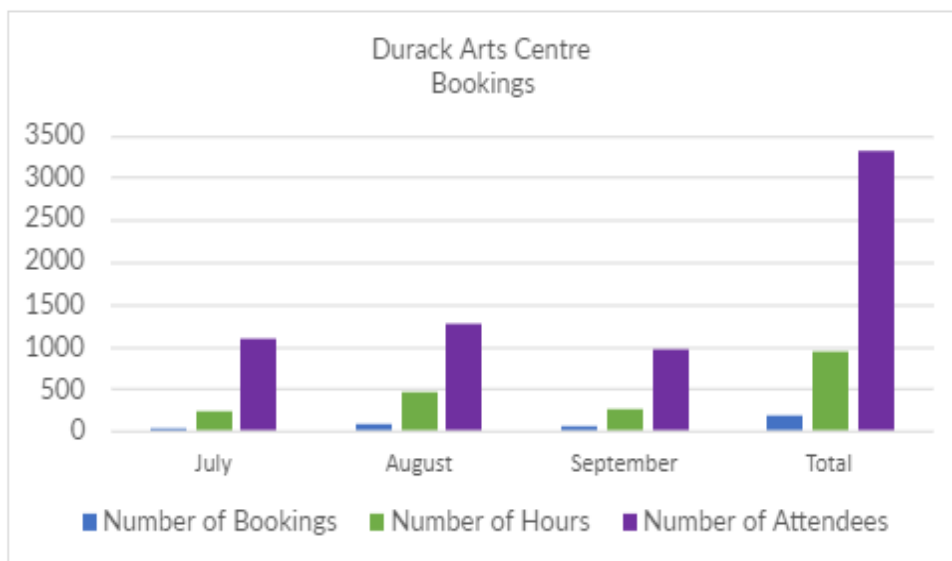


## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

Durack Community Arts Centre: bookings July to September 2021

Month	July	August	September	Total
Number of Bookings	39	86	67	192
Number of Hours	236	452	250.5	938.5
Number of Attendees	1095	1259	971	3325
In Kind Support	\$6,430.00	\$ 7,290.00	\$6,680.00	\$20,400.00
In House Usage	\$1,300.00	\$ 4,390.00	\$ 950.00	\$ 6,640.00
Total	\$7,730.00	\$11,680.00	\$7,630.00	\$27,040.00

Durack Community Arts Centre: Graphs of bookings July to September 2021





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

*"We have thoroughly enjoyed the opportunity to use the Durack Community Art Centre under the free initiative scheme. This has allowed us the opportunity to keep our classes at a more affordable price to allow people to attend on a more regular basis. The feedback on using the venue has been very positive, as it provides us a space to host our painting classes away from the general public, we usually host in pubs, cafes and restaurants.*

*We are so grateful for all the help and support in bringing creativity, relaxation and fun into people's lives."*

*"The free hire venue initiative provided by City of Palmerston for the Durack Community Arts Centre has been invaluable to me as an emerging artist. It has enabled me to have a space to develop my skills as well as a space to trial classes and to test the market for the future of art practice and development in the Palmerston area. Feedback from people who have either attended classes or met to "just" further our art practice has been extremely positive. The venue is centrally located and with new signage is easy to find. The views onto the lake are simply stunning especially early morning and early evening. I have recommended the venue to others as it is so easy to book and to use."*

### Media

#### Public Relations

84 pieces of organic media were garnered during the last quarter. Media included

- 13 pieces of online news garnered locally and interstate (9 interstate)
- 18 written articles in the newspaper (print)
- 3 pieces of broadcast
- 50 pieces mentions across FM and AM local radio
- 16 interviews with the Mayor and other nominated spokespeople

### Project: Palmerston Local Economic Plan

#### Marketing:

Printed hard copies of the Plan

- Facebook post, 25 August
- Media release, 25 August
- Media Launch 24 August
- Webpage created
- Classified advertisement adopting Plan

### Project: FiberSense

#### Marketing:

- Webpage creation
- Media release, 26 July
- Facebook post, 28 July

### Project: Zuccoli Community Hub

#### Marketing:

- Webpage creation
- Media Launch, August 3
- Facebook post, August 25



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

**Project: Marlow Lagoon Dog Park upgrades**

Marketing:

- Creating and installing new signage

**Project: National Tree Day**

Marketing:

- Newspaper advertisement 23 and 30 July
- Facebook post, 28 July and 1 August
- Media release, 29 July

-

**Project: Palmerston Pre-Cyclone Clean-up**

Marketing:

DL flyers sent to all households (01 September – 16 September)

- Facebook post, 3 and 15 September
- Facebook – mentions in posts 17 and 24 September
- Webpage update to include revised content and ArcGIS tracker
- Media release, 2 September
- NT News advertisements, 14 and 24 September
- Radio advertisement
- Facebook advertisement, 1-14 September

**Project: Sustainability Strategy**

Community Consultation: Opened on 24 September and will run until 15th October

Marketing:

- Facebook post, 24 September (boosted)
- Have Your Say Webpage
- Media release, TBA
- NT News advertisements – TBA

**Project: 2021 Local Government Elections**

- Creation of webpage
- Out of home advertising at local shopping centres
- Candidate information session NT News x 2
- Radio advertisement
- Certificates
- Lifestyle and Community presentation for Amelia Vellar
- Looping animatic display for inauguration
- Profile template for incoming Councillors
- Photographer





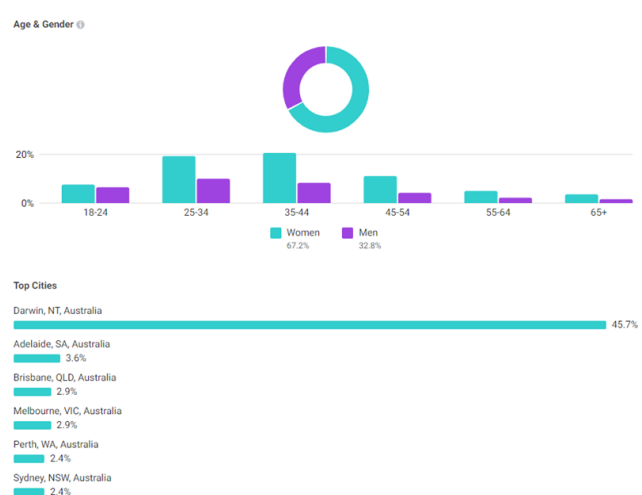
## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

### Social media

#### July-September

Over this quarter, the City of Palmerston Social pages organic reach was 122,377 with the paid reach being 93,808.

Council attracted 2.3K new followers, making a total of 15.7K page followers.



### Ads

During this quarter, eight ad campaigns were run across our social channels targeting a large demographic.

The total reach for these campaigns 210,452 with an average of 26,306 reach per ad.

The top performing ad campaign was '**Palmerston Youth Festival**' (see example ad below) which ran from 21 June - 9 July. This campaign reach hit 60,896 across Facebook and Instagram.

#### Breakdown of Ads

Hooked on Palmerston – ONGOING 9,711  
 School Holiday Program (Library) – 5,092  
 Pre-Cyclone Clean Up – 30,008  
 Durack Community Arts Centre Workshops – 16,606  
 Get Active, Palmerston – 53,845  
 Rock On Frances – 34,294  
 Youth Festival – 60,896

#### Organic Posts

This quarter there were 70 organic posts created on City of Palmerston's Facebook page. Combined, this gave us a total reach of 148,156 and 159,937 'interactions' with 8,201 link click throughs to our website.

The top performing post was the announcement of the Get Active, Palmerston health and wellbeing fitness program (see example below).

This post had a reach of 13.1K, with 161 Likes and Reactions, 101 Comments and 46 shares. (This is just from an organic post, which shows the level of interest our community has in the Health and Wellbeing section). Top Listed organic posts listed in table below. \*1



# City of Palmerston

August 5 - 6

## GET ACTIVE, PALMERSTON

👤 👤 👤 👤

👉

Our residents are excited to launch the 4-month trial, of our new community fitness program

👉

- Formerly known as Activate, the low-cost fitness program has had a face lift, but will still provide residents with a range of fitness classes, suitable for all ages and abilities!
- A new timetable will be released each month - be sure to check out what we have in store for August!

Visit our website to register for FREE: [palmerston.nt.gov.au/get-active-palmerston](http://palmerston.nt.gov.au/get-active-palmerston)



### TIMETABLE - AUGUST 2021

Get Active offers participants a range of free cost classes with a new timetable released each month.




	Class Name	Time	Cost	Bookings	Booking Contact Details	Locations
ADULT	4.15- 5.30, 30 August	Walking Group	5.30am - 7.00am	Free	8932 2474	Heads in the Garden at Caddis Restaurant, Dunedin
	4.15- 5.30, 30 August	Recreational Taijiquan	10.15am - 11.45am	Free	<a href="mailto:palmerston@palmerston.govt.nz">palmerston@palmerston.govt.nz</a>	Palmerston Learning and Arts Centre, 22 The Boulevard, Palmerston
	4.15- 5.30, 30 August	Recreational Taijiquan	1.00pm - 2.30pm	\$5 per session	Phone text Atarah on 0400 212 127	Good Shepherd Lutheran Church, Palmerston Central, Entry Avenue, Grafton
ADULT	10.15, 24, 31	Strength and Core	2.00pm - 3.00pm	\$5 per session	<a href="mailto:palmerston@palmerston.govt.nz">palmerston@palmerston.govt.nz</a>	South Canterbury Golf Club, 121 Harewood Road
	10.15, 24, 31	Strength and Core	3.15pm - 4.15pm	\$5 per session	8498 456 625	14 Green Road, Dunedin Palmerston North Primary School
	10.15, 24, 31	Strength and Core	4.30pm - 5.30pm	\$5 per session	Free	Heads in the Garden at Caddis Restaurant, Dunedin
ADULT	11.15, 20-24 August	Mountain Biking	9.00am - 10.00am	\$5 per session	8927 4499	Palmerston Learning and Arts Centre, 22 The Boulevard, Palmerston
	11.15, 20-24 August	Kapapa Haka	10.00am - 11.00am	\$5 per session	8497 560 or message on 0400 212 127	Palmerston Learning and Arts Centre, 22 The Boulevard, Palmerston
	11.15, 20-24 August	Recreational Taijiquan	1.00pm - 2.30pm	\$5 per session	<a href="mailto:palmerston@palmerston.govt.nz">palmerston@palmerston.govt.nz</a>	Woodville Primary School, Woodville Area
ADULT	12.15, 20-27 August	Ballet Barre	1.00pm - 2.00pm	\$5 per session	<a href="mailto:sarah@palmerston.govt.nz">sarah@palmerston.govt.nz</a>	Palmerston Recreation Centre, 22 The Boulevard, Palmerston
	12.15, 20-27 August	Ballet Barre	2.00pm - 3.00pm	\$5 per session	Message at 0400 212 127	Palmerston Recreation Centre, 22 The Boulevard, Palmerston
	12.15, 20-27 August	Cardio Pilates	6.00pm - 7.00pm	\$7 per session	<a href="mailto:palmerston@palmerston.govt.nz">palmerston@palmerston.govt.nz</a>	27 George Street, Palmerston
ADULT	1.15, 20-24 August	Cardio Pilates	7.00pm - 8.00pm	\$5 per session	<a href="mailto:palmerston@palmerston.govt.nz">palmerston@palmerston.govt.nz</a>	Palmerston Recreation Centre, 22 The Boulevard, Palmerston
	1.15, 20-24 August	Cardio Pilates	8.00pm - 9.00pm	\$5 per session	Phone text Atarah on 0400 212 127	Palmerston Recreation Centre, 22 The Boulevard, Palmerston
	1.15, 20-24 August	Cardio Pilates	9.00pm - 10.00pm	\$5 per session	<a href="mailto:palmerston@palmerston.govt.nz">palmerston@palmerston.govt.nz</a>	Palmerston Recreation Centre, 22 The Boulevard, Palmerston
ADULT	12.15, 20-24 August	Recreational Taijiquan	1.00pm - 2.30pm	Free	8932 2474	Heads in the Garden at Caddis Restaurant, Dunedin
	12.15, 20-24 August	Recreational Taijiquan	2.30pm - 4.00pm	Free	8932 2474	Heads in the Garden at Caddis Restaurant, Dunedin
	12.15, 20-24 August	Recreational Taijiquan	4.00pm - 5.30pm	Free	8932 2474	Heads in the Garden at Caddis Restaurant, Dunedin

\*Late cost and free sessions are available to registered program participants. Please complete a new time registration on Council's website.

For more information visit [palmerston.nt.gov.au](http://palmerston.nt.gov.au)

 71

 Like

 Comment

 Share




51 Comments 44 Shares



This quarter, five posts were boosted

During the period of 9 July – 16 July 2021, a total of 47 organic posts were made. The average reach for this content was 2929 with the highest reaching post being the announcement of Suburban Sounds line-up resulting in a 16.3K reach with 112 engagements.



Boost Again

**SUBURBAN SOUNDS**
**THIS FRIDAY we dance Palmer...**

July 13, 2021 at 5:00 PM  
 ID: 17668004500479

Interactions

112 Reactions

48 Comments

63 Shares

Overview

Performance

Paid Results

Feed Preview

### Performance

Reach

Total

16,268

Organic

10,826 (67%)

Paid

6,534 (33%)

Engagements

Reactions

112

Comments

48

Shares

63

View Details

Negative Interactions

Total

0

Unique

0

### Paid Results

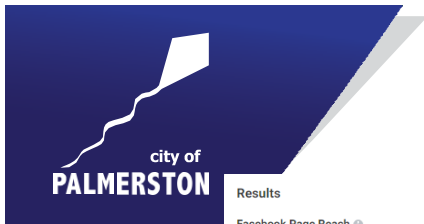
Times when this post has been boosted to reach more people.

Boost: Messages  
 July 13

Ad Completed

A\$250.00  
 Spent

View



# LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

## Results

Export

### Facebook Page Reach

51,671 ↓ 17.7%



## Ad Trends

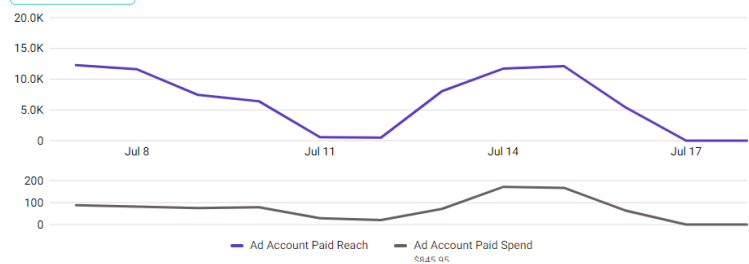
Export

### Paid Reach

45.2K ↑ 2.4%

### Paid Impressions

116.7K ↑ 91.8%





## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021



### 5. Environmental Sustainability

Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

#### 5.1 Reduce our footprint on the environment.

##### Reboot Your Loot

Reboot Your Loot was held on Saturday 28 August at Civic Centre car park from 8 am to 11 am. The event aims to encourage reuse, recycle pre-loved goods to a new home. It allows community members an opportunity to fundraise and provides a way for City of Palmerston to carry out waste education community engagement and create awareness around issues of illegal dumping.

**Stall holders presenting their stalls, ready for shoppers**







## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021



All registrations were made through a new system Eventbrite. Due to the renovation of the parking spaces at the Civic Centre, the number of stall owners was capped at 38 sellers. This event was one of the most successful Reboot Your Loot events with many shoppers attending to purchase recycled items.

### 6. Governance

**Council is trusted by the community and invests in things that the public value.**

#### 6.1 Ensure we have a leading governance model.

Inauguration of the 10<sup>th</sup> City of Palmerston Council



**The 10<sup>th</sup> City of Palmerston Council**

**Back Row: Ben Giesecke, Damian Hale, Amber Garden, Lucy Morrison, Mark Fraser**

**Front Row: Sarah Henderson, Mayor Athina Pascoe-Bell, Danielle Eveleigh**

The 10<sup>th</sup> City of Palmerston Council was officially sworn in, taking an Affirmation of Office at a small but significant ceremony held Tuesday 14 September at the Palmerston Recreation Centre.

The newly elected Mayor of Palmerston, Mayor Athina Pascoe-Bell was presented with the Mayoral robe and the Chain of Office, symbolic of her authority as a Mayor of the City of Palmerston.

The newly Elected Members, Councilors Danielle Eveleigh, Mark Fraser, Amber Garden, Ben Giesecke, Damian Hale, Sarah Henderson, and Lucy Morrison declared to lead the Council to fulfill duties of representing the people of Palmerston.



## LIFESTYLE AND COMMUNITY QUARTERLY REPORT JULY - SEPTEMBER 2021

The Welcome to Country was presented by Jeanneen McLennan. A string trio performed to invited guests before and after the Inauguration, with Rachel Wharam performing the Australian National Anthem.

Guests were invited to stay to celebrate the 10<sup>th</sup> City of Palmerston Council with canapés from Deebee's Catering in the foyer of the Palmerston Recreation Centre.

### **6.3 Healthy working partnerships.**

#### **Palmerston Safe Communities Committee**

Palmerston Safe Communities Committee (PSCC) works in partnership with Council and the NT Government, businesses, and the community to reduce and prevent injuries, accidents, and crime. The PSCC is committed to promoting the safety and wellbeing of Palmerston residents and visitors. One meeting was held during this quarter on Thursday 29 July and attended by 25 people, including 8 guests. A guest speaker from Association of Alcohol and other Drug Agencies NT (AADANT) shared information regarding Volatile Substance Use and the Authorised Persons training.

#### **Palmerston Kids Network**

Palmerston Kids Network (PKN) is a committed network of workers representing organisations who provide services and programs to children (up to twelve years old) and their families. One meeting was held during the quarter, Friday 13 August 2021 with seven attendees. Four members of the PKN have nominated to join the Palmerston Children's Week Event working group to support the planning of the event in October.

#### **Palmerston Youth Services Network**

Palmerston Youth Services Network (PARYS) The PARYS network provides a forum for workers in the youth sector to discuss local youth issues and develop strategies to deliver a range of services for Palmerston and rural young people in the 12-25 year age group.

Two meetings were held this quarter, Tuesday 27 July with 17 people attending, and again on Tuesday 7 September with 19 people attending. A special presentation from NTCOSS was provided, they shared their new community directory service and how to use it.

#### **Youth Media Team**

The Palmerston Youth Media Team continued to attend regular meetings during this quarter, to cover what's happening for young people in Palmerston.

The team attends local events and programs, creating good news stories and promotions to share across the CoP youth social media platforms.

The team held five meetings and supported promotions of the Palmerston Youth Festival. They supported the creation of the @YoPalmy E-Update which goes out the week prior to the school holidays.

The team is currently collaborating with local business Sound ED, to create a promotional video for youth to learn who offers youth employment in Palmerston and how they can apply for positions. This initiative was funded through CoP operational budget.

# COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.2
<b>REPORT TITLE:</b>	Community Satisfaction Survey 2021
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Director Organisational Services, Silke Maynard
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

## COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

## PURPOSE

This Report presents to Council the outcomes of the 2021 Community Satisfaction Survey.

## KEY MESSAGES

- The City of Palmerston conducts an annual Community Satisfaction Survey (Survey) of residents to understand community attitudes, perception and satisfaction with various facilities and services.
- The Survey aligns to the Community Plan and several key performance indicators.
- In 2021, the Survey was conducted during August with 616 residents participating, both online and over the phone.
- Results from the 2021 Survey showed that the overall Council performance rating has improved to 7.02/10 (up by 0.25 from 6.77 in 2020).
- The 2021 result is the highest level of satisfaction recorded since research commenced in 2012.
- In 2021, all six Key Outcome Areas of the Community Plan saw an increase in their performance compared to 2020 results.
- While not a traditional measure for Councils, the Net Promoter Score decreased to -6 being a 2-point change on the -4 score in 2020 but remains above the 2019 result of -9.
- The top three highest performing areas in 2021 included kerbside waste collection, providing library and library services to the community and providing and maintaining the Archer Waste Management Facility.
- The two most important issues for the community indicated in this year's Survey are crime/safety and addressing anti-social behaviour, and increasing business and employment.
- The community highlighted that Council's most important achievements were in the delivery of more green space and beautification, as well as the delivery of events and youth activities.
- Council has identified several existing or proposed initiatives designed to build on the delivery to community outcomes.

## RECOMMENDATION

THAT Report entitled Community Satisfaction Survey 2021 be received and noted.

## BACKGROUND

Council conducts the Community Satisfaction Survey each year to gain an understanding of the community's attitudes, perceptions and satisfaction of various facilities and services Council provides.

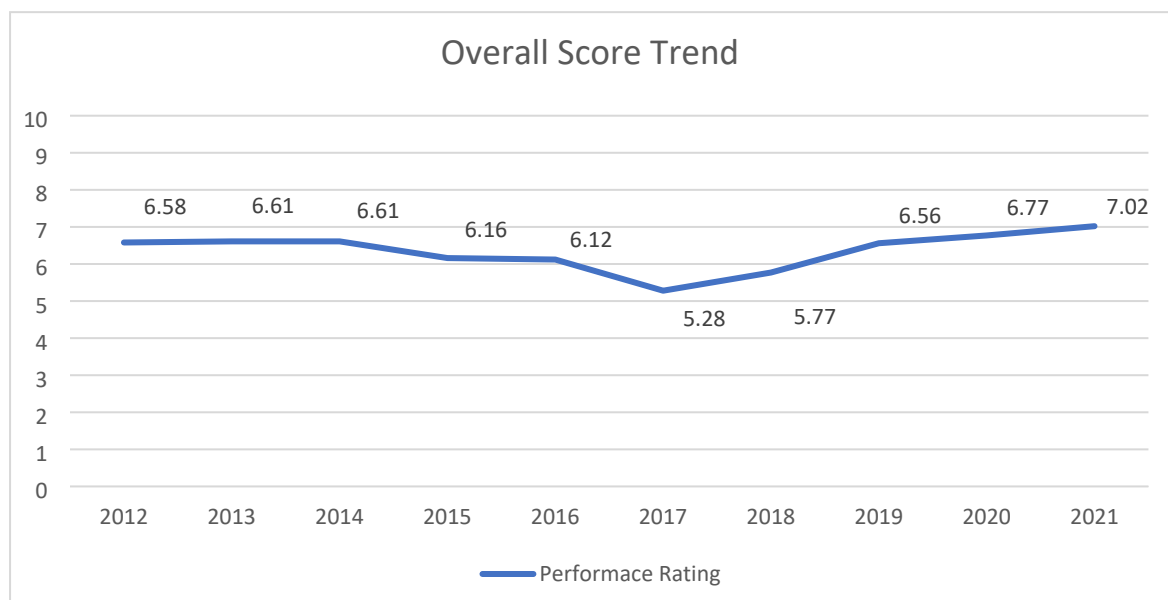
Council engaged external consultant Kantar to conduct the Survey, which was undertaken during August 2021 with a total of 616 participants, of which 603 were over the phone and 13 completed the online questionnaire.

600 survey responses are a statistically valid sample size based on Palmerston's population and extrapolation of the data the Survey represents the demographic of the community. This Report presents the findings from the 2021 Survey.

## DISCUSSION

The full City of Palmerston 2021 Community Survey Research Report is provided as **Attachment 13.2.2.1** to this Report.

The overall results for the 2021 Survey have recorded an increase in Council's performance rating score with the rating increasing to 7.02/10 compared to 6.77 from 2020. This is the highest overall score that has been recorded since the research commenced in 2012, with Council continuing on an upward projection since 2018, as per the below graph.



### Rating Scale for the Survey:

Very Good: 10-9

Good: 8-7

Neither 6-4

Poor 3-2

Very Poor 1-0

In addition to recording the highest overall performance score this year, all six of the Community Plan All Key Outcome Areas have also recorded an increase in performance, with the *Family and Community* outcome receiving the largest increase of 0.36 points compared to 2020:



Key Area	2019	2020	2021	Change
Family and Community	6.68	6.80	7.16	+ 0.36
Vibrant Economy	6.01	6.28	6.55	+ 0.27
Cultural diversity	7.04	7.21	7.50	+ 0.29
A Future Focus	6.70	6.84	7.02	+ 0.18
Environmental Sustainability	7.16	7.33	7.36	+ 0.03
Governance	6.01	6.17	6.52	+ 0.35
Net promoter score	-9	-4	-6	- 2
<b>Overall Performance</b>	<b>6.56 / 10</b>	<b>6.77 / 10</b>	<b>7.02 / 10</b>	<b>+ 0.25</b>

Rating Scale for the Survey:

Very Good: 10-9

Good: 8-7

Neither 6-4

Poor 3-2

Very Poor 1-0

The Net Promoter Score (NPS) is a standardise measure which represents how likely our residents are to recommend living in Palmerston and can range from -100 (100% detractors) to +100 (100% promoters), this year the NPS was -6, which is a 2-point decrease compared to the result in 2020. Although the NPS findings have shown a decrease, the 2021 result remains above the 2019 NPS of -9 and Council's performance has increased as shown above. The NPS is not part of the Key Outcome Areas of Council's Community Plan.

Each Key Outcome Area has a number of measurables within to score Council's performance. Over the six Key Outcome Areas there are a total of 35 measurables and 28 of these recorded increases, and seven recorded minor decreases (between 0.01 and 0.22) compared to 2020's results.

Of the 35 measurables two have scored over 8/10, nineteen are over 7/10, thirteen are over 6/10, and one at 5.9/10 being the lowest score received.

The measurables that received the greatest increase in 2021 include:

- Hosting enough quality community events (up 0.82 to a rating of 7.52),
- Accountability of Council (up 0.52 to a rating of 6.79),
- Providing and maintaining community halls (up 0.51 to a rating of 7.10),
- Promoting art and culture (up 0.51 to a rating of 7.07), and
- Flexibility of Council (up 0.49 to a rating of 6.49).

Measurables that recorded a decrease in 2021 include:

- Maintain lakes (down 0.22 to a rating of 6.93),
- Providing libraries and library services to the community (down 0.11 to a rating of 8.16),
- Maintaining parks and playgrounds (down 0.07 to a rating of 7.27),
- Kerbside waste collection (down 0.05 to a rating of 8.28),
- Maintaining roads (down 0.02 to a rating of 7.49), and

- Providing opportunities for recycle and re-use through the pre-cyclone clean up (down 0.01 to a rating of 7.76).

While these measurables recorded a decrease in scores, the overall scores of each measurable remains above a rating of 6/10, being good to very good, with the majority being above a score of 7/10.

Maintaining lakes received the largest decrease in performance compared to 2020, this is likely linked to the weed harvester machine being non-operational for several months impacting on the service levels resulting in a decrease in lake amenity. Council has actively managed this space with the weed harvester operating and the recently introduced weevils now showing results. Furthermore, Council has implemented the lake management plan with extended water testing and plans for increases in harvest activities.

Detailed Key Outcome Area results and further detail on the overall scores of this year's Survey have been compiled into a report by Kantar, and are presented in **Attachment 13.2.2.1** to this Report, with an overview of each area presented below.

## Family and Community

The overall score for Family and Community increased by 0.36-points to 7.16/10 compared to 2020, with hosting enough quality community events receiving the highest increase of 0.82-points from 2020 to a score of 7.52/10.

This Key Outcome Area has seen three other statistically significant increased measurables being:

- Providing and maintaining community halls (up 0.51 to a score of 7.10/10),
- Managing the Palmerston Recreation Centre (up 0.39 to a score of 7.41/10), and
- Advocating for the community in planning issues (up 0.39 to a score of 6.38/10).

Advocating for the community in planning issues remains the lowest scoring measurable in the Key Outcome Area with a rating of 6.38/10.

The only measurable within the Family and Community outcome area to receive a decrease was the maintaining of parks and playgrounds by 0.07 points and this decrease is not deemed statistically significant.

To maintain and build on these outcomes for the Community, in 2021/2022 Council will continue to implement numerous initiatives including but not limited to:

- Continuation of vibrant events, such as the *On Frances* series, Theatrical Nights, FlicNics program, *Live at the Lake*, Australia Day celebrations, Christmas activities in Goyder Square and throughout the municipality.
- Ongoing commitment to the ANZAC Day ceremony, Seniors Month and Children's week.
- Youth-friendly events with the Palmerston Youth Festival, celebrating NT Youth Week, *How to Adult* program and ongoing programs at the Recreation Centre.
- Delivery of the Swimming Wellness Events Leisure Lifestyle (SWELL) upgrades of the pool.
- Free access to SWELL until July 2026.
- Finalised refurbishment of Tiverton Park in Moulden with designs developed in collaboration with Moulden Primary School and other parks such as Phyllis Uren Park in Farrar.
- Development of the community led Play Space Strategy to guide investment in parks and play spaces are sustainable, equitable and meet the varying needs of the community.

- Council has been a key contributor to the NT Government City of Palmerston Area Plan ensuring the community's need is represented.
- Continue to strengthen communication and partnerships with Government and its agencies including NT Police, community groups, local businesses, and other sectors.
- Redevelopment of Gray Community Hall for \$1.9m, co-funded with the Australian Government.
- Relaunch and activation of Durack Community Arts Centre.
- Extended free community hall hire continuing from 2020 up to December 2021, with consideration in 2021 of future years.
- Delivery of *Project Where We Live Matters* with the development of the Zuccoli Community Hub, with a development lease over the NT Government land secured.
- Implementation of Council's Animal Management Plan and ongoing review of the Palmerston (Animal Management) By-Laws.

## Vibrant Economy

This Key Outcome Area continues to improve each year, with 2021 recording a 0.27-point increase compared to 2020, which is the same increase from 2019 to 2020 resulting in a score of 6.55/10 in 2021 compared to 6.28/10 in 2020.

Awareness of Council's slogan has decreased by 3% this year, however the Community's agreement that Palmerston is 'A Place for People' has increased by 0.03-points to 6.83/10.

Performance in supporting and attracting new and existing businesses received the largest increase in this Key Outcome Area, increasing by 0.43 points to 6.11/10, but it remains the lowest scoring measurable in this Key Outcome Area.

Council is currently working on the following projects and initiatives to maintain and build on outcomes for the Community, within the Vibrant Economy Key Outcome Area including:

- Launch of the Palmerston Local Economic Plan (PLEP) in late August 2021.
- Delivery of the PLEP has commenced with further identified actions to be implemented over the coming 12 months.
- Improving relationships with the business sector through a potential networking/ working group.
- Developing awareness campaign of business and industry opportunities and benefits in the City of Palmerston.
- Delivery of capital investment programs with over \$20.4m capital works in this year's budget.
- Making business easier with removing unnecessary 'red tape'.
- Continuation of free parking through Palmerston.
- No fees associated to Alfresco Dining within the municipality.
- Ongoing support for the Palmerston and Rural Markets Association.
- Ongoing sponsorship of community events attracting economic activities like the NT PGA Golf Tournament and 365 Cricket.
- Ongoing commitment to buy local with over 80% of contractor payments supporting the local economy in 2020-21.

## Cultural Diversity

Out of the four measurables within this Key Outcome Area, three recorded increases, with the largest being promoting art and culture with an increase of 0.51-points from 2020 to a score of 7.07/10. The other statically relevant increase of 0.45-points was recorded with the measurable supporting culturally diverse events increasing to a score of 7.59/10.

Providing library and library services to the community was the only measurable to record a decrease, declining by 0.11-points from 2020. Although this measurable recorded a decrease from 2020, it continues to be one of the highest ratings with a rate of 8.16/10.

To maintain and build on outcomes for the community, in 2021/2022 Council will continue or implement numerous initiatives including but not limited to:

- Implementation of the recently adopted Inclusive, Diversity and Accessibility Framework for Palmerston.
- Development of the Library Masterplan.
- Inclusion of a child/youth library for the Zuccoli Community Hub Masterplan.
- Events and programs to celebrate and acknowledge diversity, including:
  - Library programs such as Drag Queen and Bilingual Storytime,
  - Multicultural festival to celebrate all of Palmerston's cultural community,
  - Citizenship Ceremonies,
  - Pride Festival,
  - Harmony Day,
  - NAIDOC Week,
  - International Women's Day.
- Working with community service providers and NT Government to provide support for our rough sleepers.
- Actively supporting community groups through the Community Benefits Scheme with an increase in funding to a total value available of \$250,000 in 2021-22.
- Completion of a Community Recording Studio at the Palmerston Library.
- Ongoing support of arts and culture with the activation of the Durack Community Arts Centre and commissioned art works across the municipality.

## A Future Focus

A Future Focus is the largest Key Outcome Area, with 10 measurables included within the area. These are broken into two sub-sections being *Performance In* and *How*. From the 10 measurables, only one section recorded a minor decrease of 0.02-points, being maintaining roads, however this area is the highest scoring measurable of the Key Outcome Area, scoring an overall achievement of 7.49/10. The greatest improved area by 0.49-points was the flexibility of the City of Palmerston, now rating at 6.49/10.

To maintain and build on outcomes for the community, in 2021/2022 Council will continue or implement numerous initiatives including but not limited to:

- Investing in programs for maintaining, upgrading and installing new roads, pathways and drainage.
- Implementation of the FibreSense Technology project to provide data regarding usage and movements of vehicles and people to inform evidence-based decision making for infrastructure investment.
- Developing awareness campaign for doing business in Palmerston as part of the Palmerston Local Economic Plan.
- Delivery of shared path, greening the city and public lighting programs in partnership with the NT Government, expediting delivery of Council's 10-year capital program.
- Community Benefit Scheme Grants for eligible individuals and groups.
- Launching Council's Customer Charter, focusing on *Making it Easy* for customers and continuous improvement.
- Close working relationships with all developers to ensure infrastructure is delivered fit for purpose.
- Implementation of Sustainability Plans to ensure the future of the community.



- Delivery of increased self-cleaning public toilets at regional parks.
- Development of a new dog park as part of the Zuccoli Community Hub.
- Ongoing focus of sustainable and innovative measure of managing weeds.

### Environmental Sustainability

The 2021 Survey returned a result of 7.36/10 overall for Environmental Sustainability, with the highest performing measure being kerbside waste collection with a rating of 8.28/10 and the area with the greatest improvement was the increasing of shading and greening in the city. This measure increased by 0.20-points to 6.72/10 in 2021. Maintaining lakes received the largest decrease in scores from 7.15/10 in 2020 to 6.93/10 in 2021, with an overall decrease of 0.22-points.

To maintain and build on outcomes for the community, in 2021/2022 Council will continue or implement numerous initiatives including but not limited to:

- Implementation of Council's Lake Management Plan including increased water testing and public information on the status of lakes and planned work.
- Continuation of environmentally friendly solutions, such as the Salvinia Weevils combined with increased traditional methods such as weed harvesting with machinery.
- Development of Council's Sustainability Strategy.
- Ongoing greening and cooling of the City with over \$0.5 million investment in 2021-22.
- Weed management for Council land.
- Upgrading irrigation infrastructure for water efficiency.
- Annual pre-cyclone clean ups with online tracker for collection locations.
- Increase recycling through redesign of Archer Waste Management Facility.
- Using recycled paper for Council Publications and making more information digitally accessible.
- Training and education to encourage and enable recycling through the kerbside collection.

### Governance

The overall score for Governance also achieved an increase in 2021, increasing by 0.35-points compared to 2020 score to a total score of 6.52/10.

All four of the measurables within the Governance Key Outcome Area received an increase from the 2020 score, with the highest improved area being the accountability of the Council which increased by 0.52-points to a score of 6.79/10.

While all areas received improved scores, only one of the measurables scored under 6/10 being providing the community with opportunities to comment on Council's decision making and interact with Council, which scored 5.90/10. This has measure however has increased from a score of 5.71/10 in 2020.

To maintain and build on outcomes for the community, in 2021/2022 Council will continue or implement numerous initiatives including but not limited to:

- Further engagement to the community through social media platforms and the website.
- Increased involvement of the community in developing plans for the future, such as the Animal Management Plan and Play Space Strategy.
- Review of the delivery methods of consultation and timeframes to ensure members of the community can get involved.
- Review of more *Meet your Elected Members* events/opportunities.
- Council community presence through public events and *Council to the Community Meetings*.
- Maintaining focus on healthy working partnerships with all levels of government.

- Reviewing and improving all policies, registers and guidelines to ensure compliance and best practice is being achieved with introduction of the *Local Government Act 2019*.
- Ongoing training for staff on contemporary matters ensuring effective usage of resources.
- Development of a Digital Strategy to improve liveability in the city through accountable data-driven decision making.
- Future business improvements including Risk Management Plans, Procurement reviews, audits of programs, projects and initiatives.
- Establishment of Business Continuity Plans influenced by learnings from the COVID-19 pandemic response.

## Additional Findings

Other notable achievements recorded in this year's Survey include:

- 67% of the surveyed participants agree that Council is inclusive and has strong relationships with our indigenous community, a 29% increase compared to 2020.
- 42% of participants believe Council is doing a good job, and everything is perfect with no issues, and 12% believe there is room for improvement.
- The community has indicated that the most important issue to them is crime/ safety and addressing antisocial behaviour, with 47% rating this as their most important issue.
- The most significant achievement of the Council, according to 30% of participants, was the creation of more green spaces, followed by the range of events and entertainment at 12%.
- There was a 4% increase in the number of participants that agreed that Council has a long-term vision for the economy.
- The perception of Council being flexible increased 10% from the 2020 findings, to 57% in 2021.
- Accessibility of Elected members increase by 6% in 2021. With 18% of participants believing the Elected Members should be more accessible online via online forums and emails.
- Residents making contact with Council in 2021 has declined by 6% compared to 2020, with 31% of participants making contact with Council regarding a specific issue or concern.
- Of those that contacted Council, 62% rated the service as very good or good, which is a decrease of 4% from 2020.
- From those that contacted Council, 64% believe that Council made it is easy to interact with them. This was a new addition to the 2021 Survey.
- Council is currently over delivering on all methods of providing communications to the Community, except for emailing messages which is being under delivered. Participants have recorded that 11% currently receive emailed information, however 22% would prefer to receive emailed information.

Out of the above additional findings, Council is working on the implementation of the Customer Service Charter improving service delivery and ensuring we individualise the customer experience. Council will evaluate and investigate further sub surveys in the future especially in the area of communication to ensure we understand and deliver on our community's preferences.

## Localised Suburb Concerns

From the 616 participants in the 2021 Survey, 47% have raised crime/ safety and addressing antisocial behaviour overall as their most important issue. A breakdown of results between each suburb is presented on page 30 of **Attachment 13.2.2.1** to this Report.

It is to be noted that these results are only relevant to the surveyed participants and may not be statistically correct suburb.

The topmost important issues across the board were:

1. Crime/ safety and addressing antisocial behaviour, 49%.
2. No Issues, 15%.
3. Increasing business/ employability, 5%.
4. Cleanliness, 5%.
5. Maintaining/ increasing green spaces/ more parks / more dog parks, 3%.

It is noted that with some issues such as crime and safety, the primary responsibility is with NT Government departments and NT Police, however Council continues to advocate on behalf of the community and deliver important programs (for example lighting upgrades, additional youth activities) that will influence these issues.

Programs impacting the safety of our community that Council has already delivered on and continues to drive are:

- The management of laneways through the existing Council policy with Council currently considering the closure of two laneways within the Municipality.
- Investment in improved public lighting through the Dark Spot program with a commitment of over \$0.5 million in 2021-22.

The ongoing relationship with other levels of government and key organisations such as Larrakia Nation will contribute to improvements in the future.

## Conclusion

The results from the 2021 Survey will assist Council to ensure we are able to deliver things that matter to the public and make progress in those areas identified as key improvement areas.

Many actions committed to in the Municipal Plan for the 2021/2022 financial year will address some concerns identified in the Survey and further specific initiatives can be included in the budget deliberations for the 2022/2023 financial year.

## CONSULTATION PROCESS

The annual Survey is conducted by an external consultant, Kantar, and involved approximately 600 community members to complete a survey of specific questions to gain their feedback on Council and its performance, facilities and services. No community consultation is required on the research report issued by Kantar. Results will be communicated to the public through a Media Release, displaying results on the webpage and incorporating the results in the 2020/2021 Annual Report.

The following City of Palmerston staff were consulted in the preparation of this Report:

- Executive Leadership Team

## POLICY IMPLICATIONS

There are no policy implications for this Report.

## BUDGET AND RESOURCE IMPLICATIONS

The Survey is budgeted into Councils annual budgets each year, and the Survey was completed within those budgets. Provision has been made in the 2021/2022 Municipal Plan and Budget to fund the work being undertaken by Council as outlined in this Report. Some of these initiatives also receive funding

from the Federal and NT Governments. Where it is required, future funding will be sought as part of budget considerations in future years.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

With a population of approximately 39,000 a sample size of 600 participants provides a minor margin of error. This means Council can be confident that if it had asked the question of the entire population, the percentage level of response, would expect to be marginally different. This is considered a robust sample size and an acceptable margin of error for most government applications.

Council has a number of annual key performance measures which are measured via this Survey. The results are positive for the year and they will be reported with Council's Annual Report.

There is a risk that if Council does not continue with its initiatives and consider the results and use them to inform future decisions that the level of Community satisfaction may decline.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council  
Context: Achieving credibility & trust with majority of those within and external to the City.
- 3 Fails to attract, value, retain and develop the right people with the desired culture  
Context: Right people at right time and place with right skills, operating consistently in accordance with desired culture of Collaboration, Accountability, Respect and Valued.
- 6 Fails to deliver the strategic vision for the City  
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.
- 8 Fails to develop effective relationships and manage expectations of relevant parties  
Context: Engagement & communication with stakeholders (internal and external to the City).

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications from this Report, however several initiatives being undertaken by Council will reduce carbon emissions and create renewable energy.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

1. 2021 Community Survey Research Report [13.2.2.1 - 40 pages]



**KANTAR**

# City of Palmerston

## *2021 Community Survey Research Report*

Prepared by Sarah Zanker & Katelyn Kemp  
6 September 2021  
263406859



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# 1

## Executive summary

## The City of Palmerston's 2021 Community Survey.

### Background & Methodology

The City of Palmerston conducts an annual survey of residents to understand community attitudes, perceptions and satisfaction with various facilities and services.

The survey is conducted through a combination of telephone and online surveys. In 2021, the 15 minute telephone survey was conducted in August with 603 residents of the City of Palmerston. The survey was also made available online.

The total sample sizes achieved were as follows:

- Telephone sample n=603
- Online sample n=13

### Statistical significance

Statistically significant differences are meaningful differences in the data that are not attributed to chance (e.g. through sampling).

In this report, where there are results that are statistically significantly different from the previous year, they are noted with a green (increase) or red (decrease) arrow or text. Values without a green or red arrow or text are not statistically significantly different from the previous year.

Significant differences have been noted for the current year compared with the previous year.

### Rounding

Some charts may add up to between 99% and 101% due to rounding.

### Key findings

#### Overall performance

The results of the 2021 survey show that average Council performance has increased to 7.02 / 10 (up from 6.77 last year) and is at its highest level recorded since 2012.

#### Net Promoter Score

While not a traditional measure for councils, the net promoter score for residents of Palmerston in 2021 sits at -6 (out of a possible range of -100 to +100). This is a relatively good score when compared to a benchmark of -19 for three other Australian Councils, however is a slight decrease from last year.

#### Highest performing services

Consistent with the results achieved in 2020, the highest areas of performance included: kerbside waste collection; providing libraries and library services to the community; providing and maintaining the Archer waste management facility; providing opportunities for recycle and re-use through the pre-cyclone clean up; and supporting culturally diverse events.

#### Lowest performing services

On the other hand, the lowest areas of performance included: providing you with the opportunity to comment on Council's decision making and interact with Council; supporting and attracting new and existing businesses; advocating for the community in planning issues; supporting innovation in the business community; and promoting environmental sustainability.

#### Key issues

When asked explicitly what the most important issues are in the respondent's local area, the majority of respondents mentioned crime and safety issues.

Positively, when asked to consider Council's achievements over the past year, the most common response was Council's achievements in the area of delivering more green space.

In terms of communication, there is a gap in the proportion of respondents who currently receive emailed messages from Council and the proportion that would prefer this method of communication. Furthermore, when asked how council could be more accessible, the top method indicated by respondents was through internet/online forums and email.



## The 2021 Community Survey Results: At a glance.

Overall there have been some very promising improvements when it comes to Council's performance in 2021. In addition to making improvements in terms of average satisfaction overall, each of the 6 outcome areas have seen an increase in performance.

The areas that saw the greatest increases in 2021 include:

- Hosting enough quality community events (up 0.82)
- Accountability of Council (up 0.52)
- Providing and maintaining community halls (up 0.51)
- Promoting art and culture (e.g. public art, murals, paving etc.) (up 0.51)
- Flexibility of Council (up 0.49)

Areas that decreased in 2021 include:

- Maintaining Lakes (down 0.22)
- Providing libraries and library services to the community (down 0.11)
- Maintaining parks and playgrounds (down 0.07)
- Kerbside waste collection (down 0.05)
- Maintaining roads (down 0.02)
- Providing opportunities for recycle and re-use through the Pre-cyclone clean up (down 0.01)

Key Area	2019	2020	2021	Change
Family and Community	6.68	6.80	7.16	+ 0.36
Vibrant Economy	6.01	6.28	6.55	+ 0.27
Cultural diversity	7.04	7.21	7.50	+ 0.29
A Future Focus	6.70	6.84	7.02	+ 0.18
Environmental Sustainability	7.16	7.33	7.36	+ 0.03
Governance	6.01	6.17	6.52	+ 0.35
Net promoter score	-9	-4	-6	- 2
<b>Average Performance</b>	<b>6.56 / 10</b>	<b>6.77 / 10</b>	<b>7.02 / 10</b>	<b>+ 0.25</b>

## **2**

# **Background & methodology**



## Background, objectives and research methodology.

### **An important survey to understand the needs of the community and Council's performance.**

The City of Palmerston is home to over 36,000 residents and is the second largest and fastest growing city in the Northern Territory. In recent years, the City of Palmerston developed an updated community plan based around 6 key outcome areas:

- Family and community
- Vibrant Economy
- Cultural Diversity
- A Future Focus
- Environmental Sustainability
- Governance

Under each outcome sit a range of indicators to measure Council's progress against each. Many of these indicators are measured and tracked through Council's standard operating processes. However, others rely on the thoughts, perceptions and satisfaction levels of the community, which is measured through the annual community survey.

### **A consistent methodology to enable year on year tracking**

To meet the objectives of the research and gain a clear and representative picture of community perceptions and satisfaction, a 15 minute telephone survey was conducted from 4-19 August 2021 with 603 residents of the City of Palmerston. The survey was also made available online.

The total number of completes were as follows:

- Telephone sample n=603
- Online sample n=13

The sampling frame was designed to be representative of the City of Palmerston Community in terms of age and gender. To adjust for any shortfalls in the sampling, the data was weighted at an overall level to be in line with the population of Palmerston with regard to age and gender.

Telephone interviewing was conducted by ISO20252 accredited telephone research interviewers and residents were reassured that the research was in compliance with the Privacy Act.

# 3

## Key findings





## Family and community.

Overall, family and community performed relatively well with an overall average of 7.16 out of 10. This is an increase compared to the results achieved in 2020. The highest performing aspect of the measure was 'hosting enough quality community events' which averaged 7.52 and was a significant increase from 2020. This was followed by 'managing the Palmerston Recreation Centre', which averaged 7.41, also a significant increase from the previous year.

The poorest performing aspect related to Family and Community outcome area was 'advocating for the community in planning issues' which received an average score of 6.38 out of 10, the only Family and Community measure that scored less than 7 out of 10 on average this year.

Measure	Score 2019	Score 2020	Score 2021	Change
Managing Palmerston swimming & fitness centre	6.86	7.08	7.31	+ 0.23
Maintaining parks and playgrounds	7.26	7.34	7.27	- 0.07
Providing and maintaining community halls	6.80	6.59	7.10	+ 0.51
Managing the Palmerston Recreation Centre	6.69	7.02	7.41	+ 0.39
Hosting enough quality community events	6.78	6.70	7.52	+ 0.82
Advocating for the community in planning issues	5.76	5.99	6.38	+ 0.39
Providing animal management services	6.63	6.91	7.14	+ 0.23
<b>Overall:</b>	<b>6.67 / 10</b>	<b>6.80 / 10</b>	<b>7.16 / 10</b>	<b>+ 0.36</b>

## Vibrant economy.

Vibrant economy as an overall outcome saw an increase in 2021 of 0.27 – the same level of increase seen in 2020 – scoring 6.55 out of 10.

The Council's slogan, 'A place for people', received moderate awareness (40%), a slight decrease from last year. Despite this, residents agreed with the sentiment of the slogan with an average agreement score of 6.83 out of 10.

Other increases were observed in 2021 - that Council has a long-term vision for the Palmerston economy, and Council's performance in supporting and attracting new and existing businesses.

Measure		Score 2019	Score 2020	Score 2021	Change
Awareness of Council's slogan 'A place for people'		37%	43%	40%	- 3%
Agreement that:	Palmerston is 'A place for people'	6.83	6.80	6.83	+ 0.03
Agreement that:	Council has a long-term vision for Palmerston economy	5.95	6.37	6.70	+ 0.33
Performance in:	Supporting and attracting new and existing businesses	5.25	5.68	6.11	+ 0.43
Overall:		6.01 / 10	6.28 / 10	6.55 / 10	+ 0.27



### Cultural diversity.

In 2021, cultural diversity saw an increase in 3 out of 4 measures that make up this outcome area, the exception being providing libraries and library services to the community. This measure decreased from an average score of 8.27 in 2020 to 8.16 in 2021, however, it continues to be the strongest score in this outcome area.

The largest increase came from promoting art and culture (increasing 0.51) and supporting culturally diverse events (increasing 0.45).

Measure	Score 2019	Score 2020	Score 2021	Change
Supporting culturally diverse events	7.02	7.14	7.59	+ 0.45
Promoting art and culture (e.g. public art, murals, paving etc.)	6.28	6.56	7.07	+ 0.51
Providing libraries and library services to the community	8.20	8.27	8.16	- 0.11
Providing recognition and support for our indigenous and multicultural community	6.68	6.88	7.18	+ 0.30
<b>Overall:</b>	<b>7.04 / 10</b>	<b>7.21 / 10</b>	<b>7.50 / 10</b>	<b>+ 0.29</b>

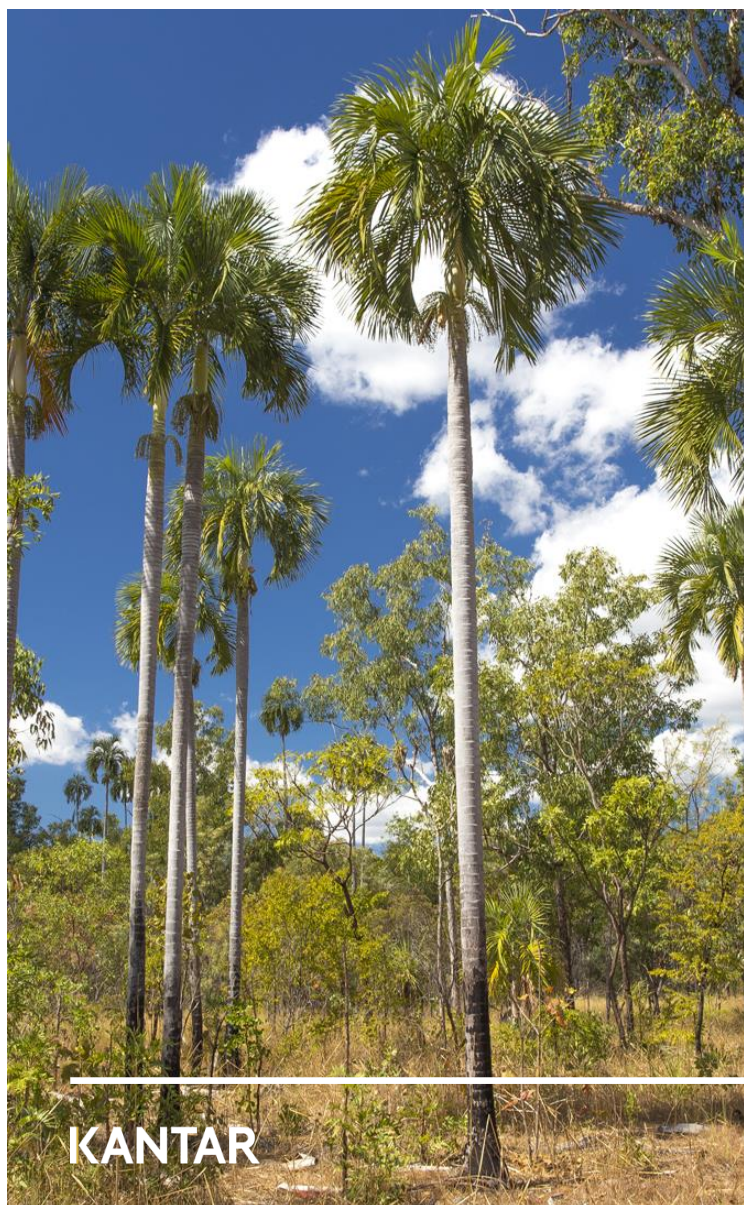


## A future focus.

In another very positive finding, all areas measured under outcome area 'A future focus' achieved increases in 2021 other than 'maintaining roads', which had a slight decrease of 0.02 from 2020 to 2021 and continues to be one of the highest performing areas. The greatest increase in this outcome area came from the flexibility of the City of Palmerston, increasing by 0.49 since 2020.

Measure		Score 2019	Score 2020	Score 2021	Change
<b>Performance in:</b>	Supporting innovation in the business community	5.65	6.04	6.38	+ 0.34
<b>How:</b>	Innovative is the City of Palmerston?	5.95	6.08	6.45	+ 0.37
	Flexible is the City of Palmerston?	5.89	6.00	6.49	+ 0.49
<b>Performance in:</b>	Ensuring roads built by developers are fit for purpose	7.10	7.22	7.38	+ 0.16
	Maintaining roads	7.31	7.51	7.49	- 0.02
	Ensuring footpaths built by developers are fit for purpose	7.07	7.17	7.30	+ 0.13
	Maintaining footpaths	6.95	6.99	7.06	+ 0.07
	Providing shared pathways	6.81	6.92	7.08	+ 0.16
	Maintaining shared pathways	6.88	7.00	7.07	+ 0.07
	Maintaining drainage facilities	7.37	7.44	7.46	+ 0.02
<b>Overall:</b>		<b>6.70 / 10</b>	<b>6.84 / 10</b>	<b>7.02 / 10</b>	+ 0.18



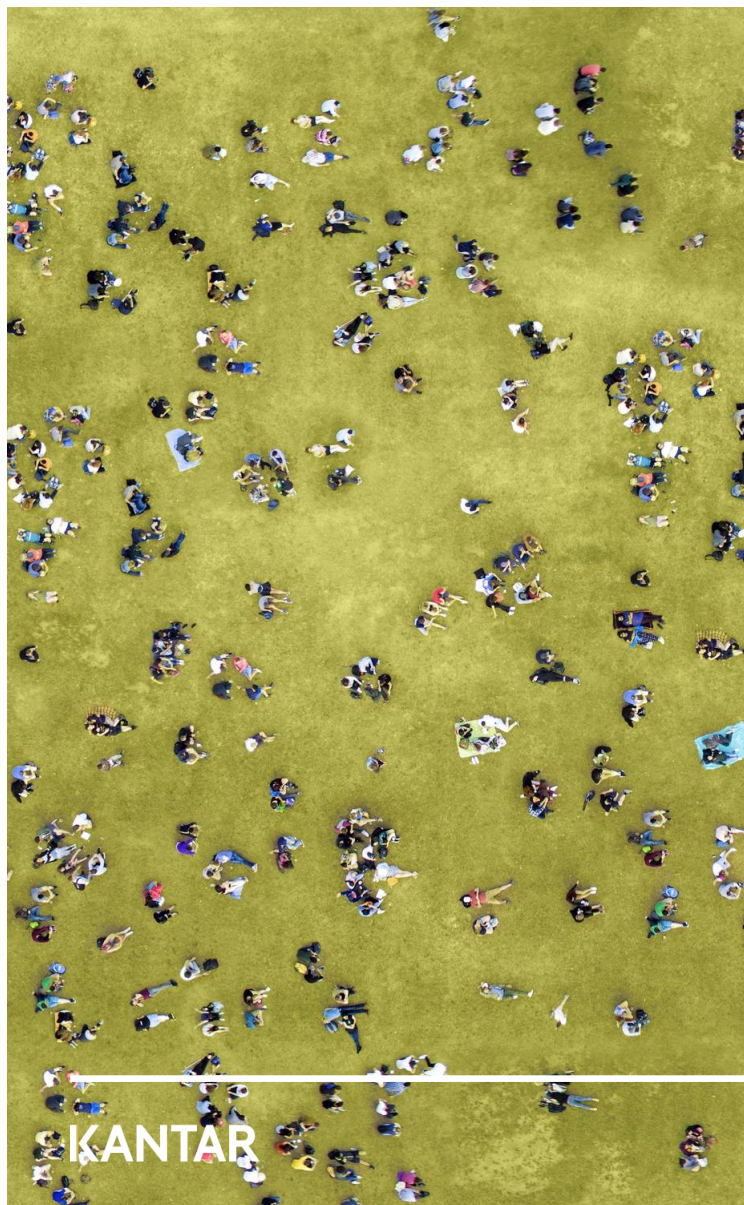


## Environmental sustainability.

Council also performed quite strongly in the outcome area of environmental sustainability. The highest performing area is kerbside waste collection, scoring 8.28 / 10 even though it saw a slight decrease in average score from 2020. Other decreases in performance were seen in maintaining lakes (down by 0.22) and providing opportunities for recycle and re-use through the pre-cyclone clean up (down by 0.01).

Larger increases were achieved in the areas of increasing shading and greening the city (up by 0.20), and promoting environmental sustainability (up by 0.17).

Measure	Score 2019	Score 2020	Score 2021	Change
Providing opportunities for recycle and re-use through the pre-cyclone clean up	7.56	7.77	7.76	- 0.01
Managing gardens and nature reserves	7.27	7.34	7.36	+ 0.02
Maintaining Lakes	7.12	7.15	6.93	- 0.22
Increasing shading and greening the city	6.27	6.52	6.72	+ 0.20
Kerbside waste collection	8.02	8.33	8.28	- 0.05
Providing & maintaining Archer Waste Management Facility	7.78	7.87	7.95	+ 0.08
Promoting environmental sustainability	6.07	6.36	6.53	+ 0.17
<b>Overall:</b>	<b>7.16 / 10</b>	<b>7.33 / 10</b>	<b>7.36 / 10</b>	<b>+ 0.03</b>



### Governance.

Governance received an increase in average score for all areas and an overall average of 6.52 out of 10, representing an increase of 0.35 since 2020. The highest performing measure in this outcome area was the accountability of council, which averaged 6.79 in 2021 (up by 0.52).

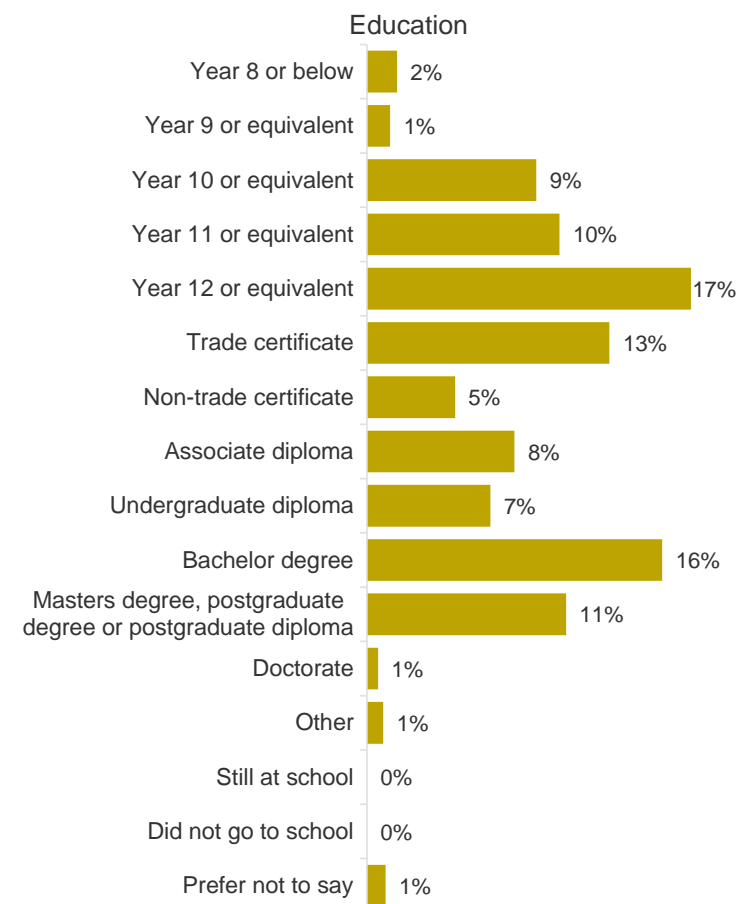
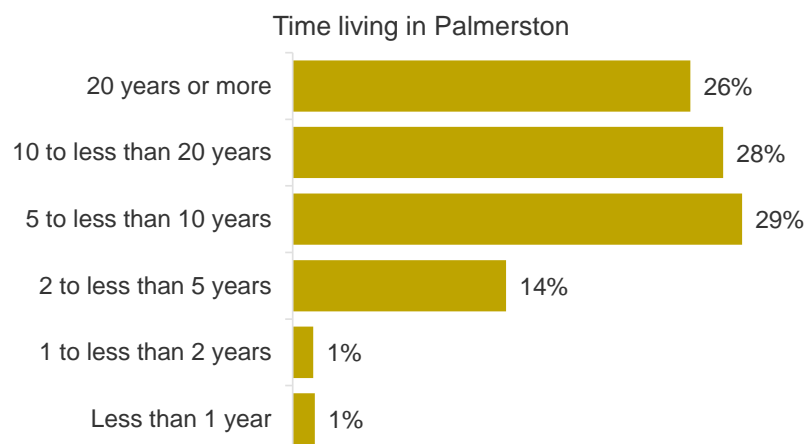
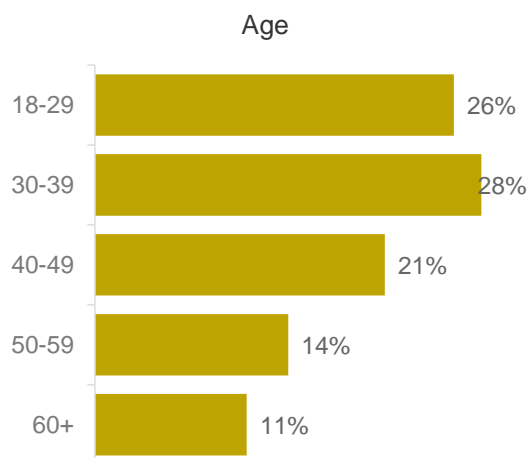
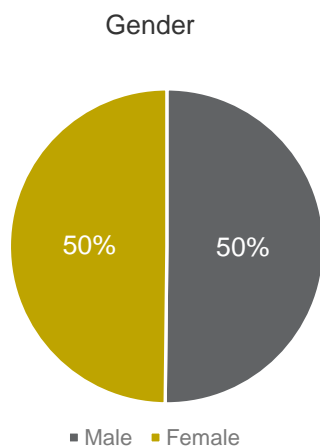
Providing residents the opportunity to comment on decision making and interact with council performed lowest in this outcome area, but showed an increase compared to 2020.

Measure		Score 2019	Score 2020	Score 2021	Change
<b>How:</b>	Accountable is the City of Palmerston Council?	6.13	6.27	6.79	+ 0.52
	Effective is the City of Palmerston Council?	6.22	6.41	6.68	+ 0.27
<b>Performance in:</b>	Providing you with the opportunity to comment on Council's decision making and interact with Council	5.63	5.71	5.90	+ 0.19
	Achieving funding and getting things done by working in partnership with government and the community	6.05	6.30	6.70	+ 0.40
<b>Overall:</b>		<b>6.01 / 10</b>	<b>6.17 / 10</b>	<b>6.52 / 10</b>	+ 0.35

# 4

## Results in detail

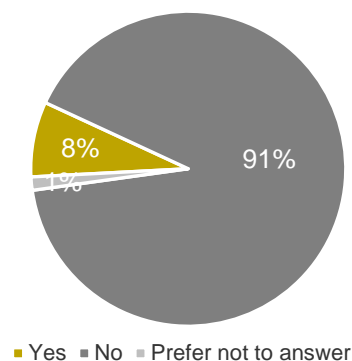
## Demographics.



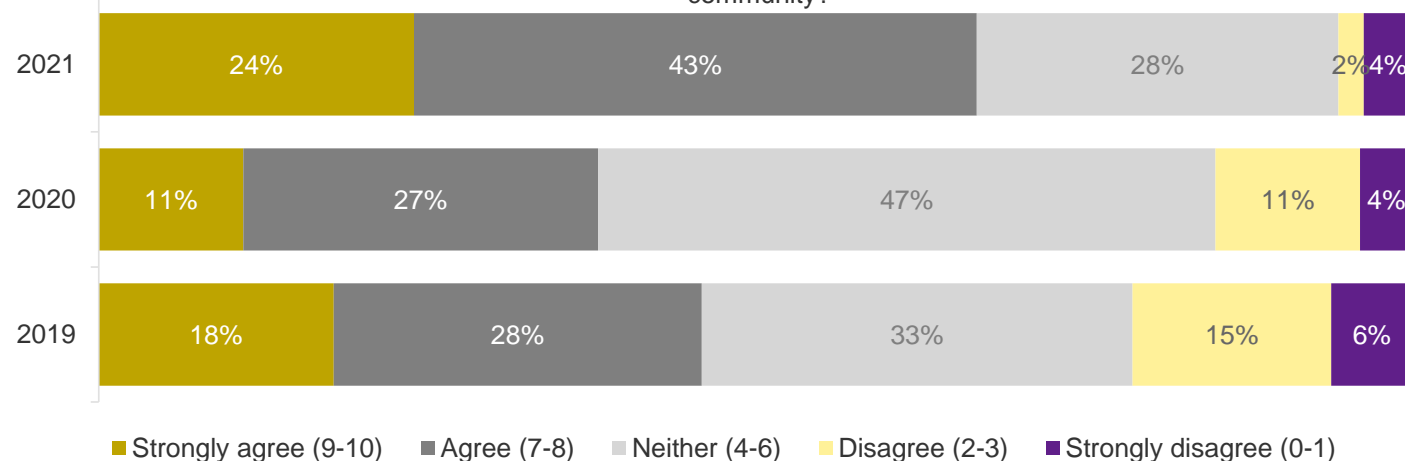


**8% of the total sample identified as Aboriginal or Torres Strait Islander, and of this group, 2 in 3 (67%) agree that Council is inclusive and has a strong relationship with their indigenous community, which is a significant increase (up 29%) since last year.**

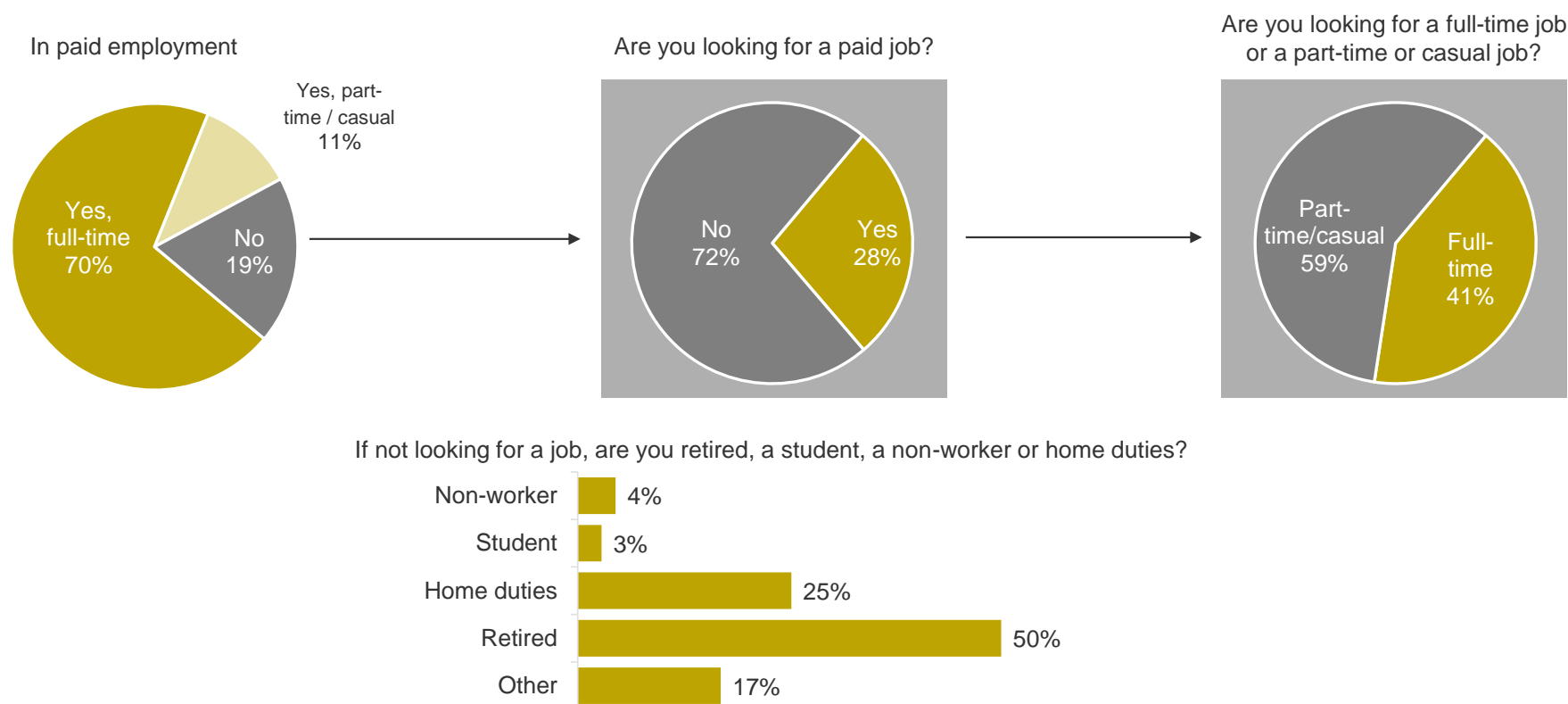
Do you identify as Aboriginal or Torres Strait Islander?



How much do you agree or disagree that council is inclusive and has a strong relationship with their indigenous community?

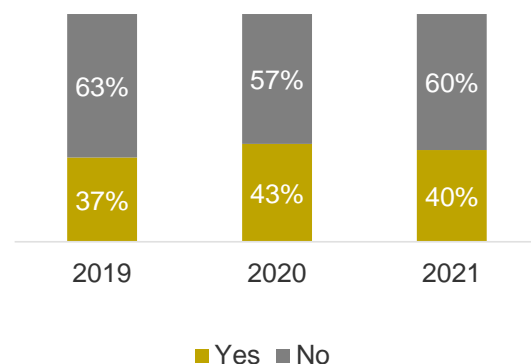


**70% of the community are in either full or part time employment, and among those not currently employed (19%), most are retired.**

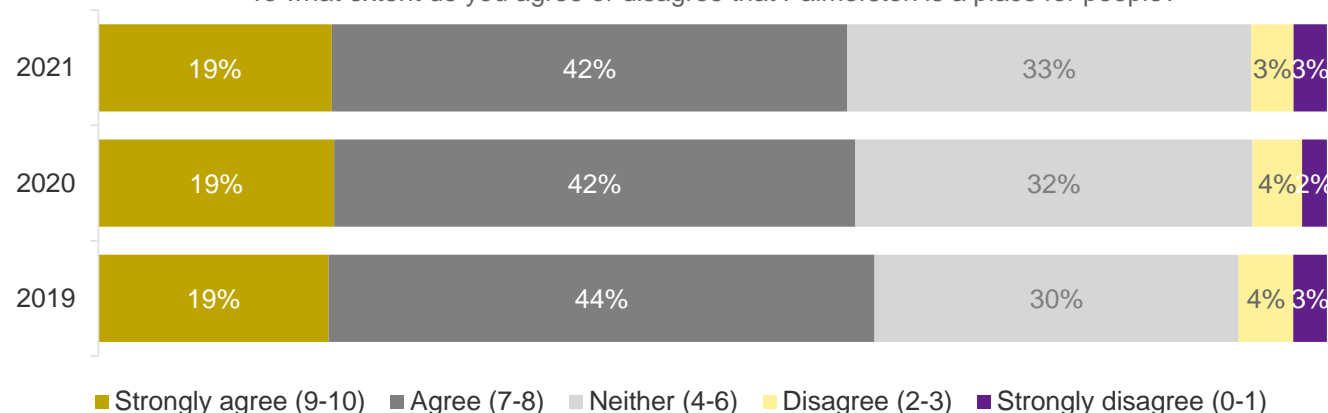


**Awareness of Council's slogan 'A place for people' has remained consistent in 2021 with 40% aware of the slogan. Belief in this statement was also consistent, with 61% agreeing that Palmerston is a place for people.**

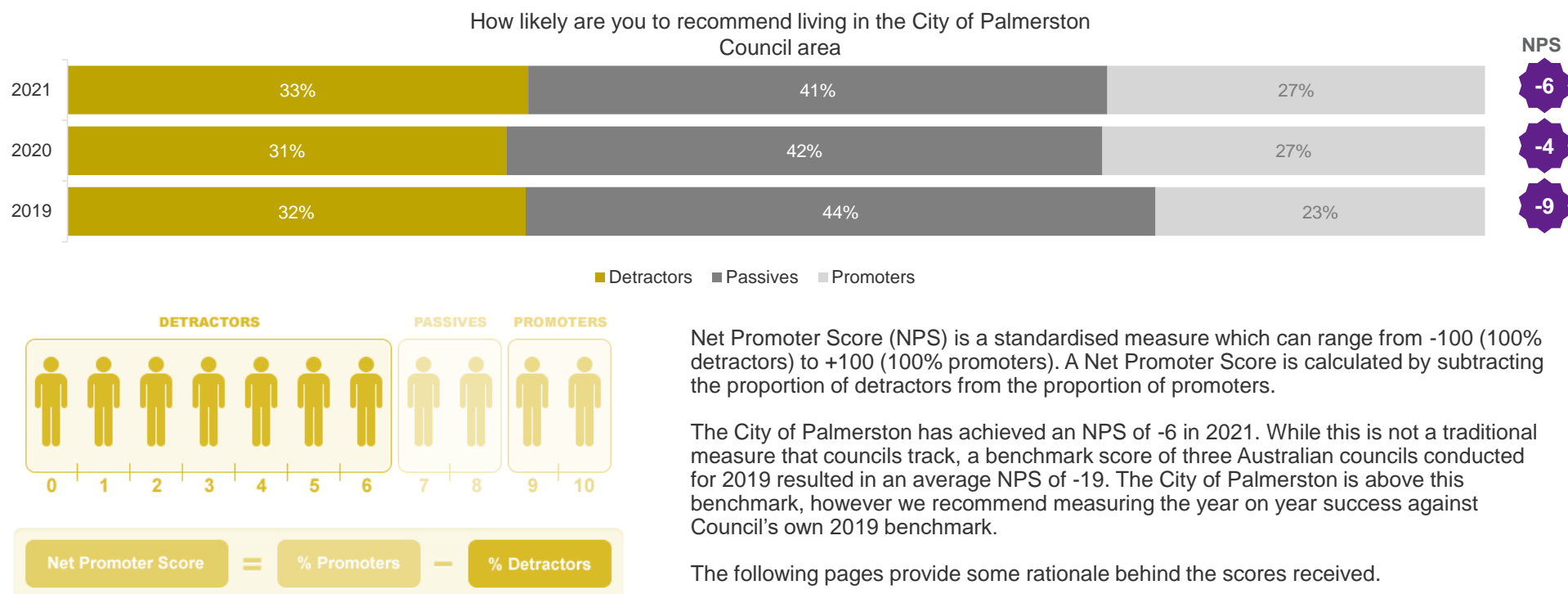
Are you aware of council's slogan 'A place for people'?



To what extent do you agree or disagree that Palmerston is a place for people?

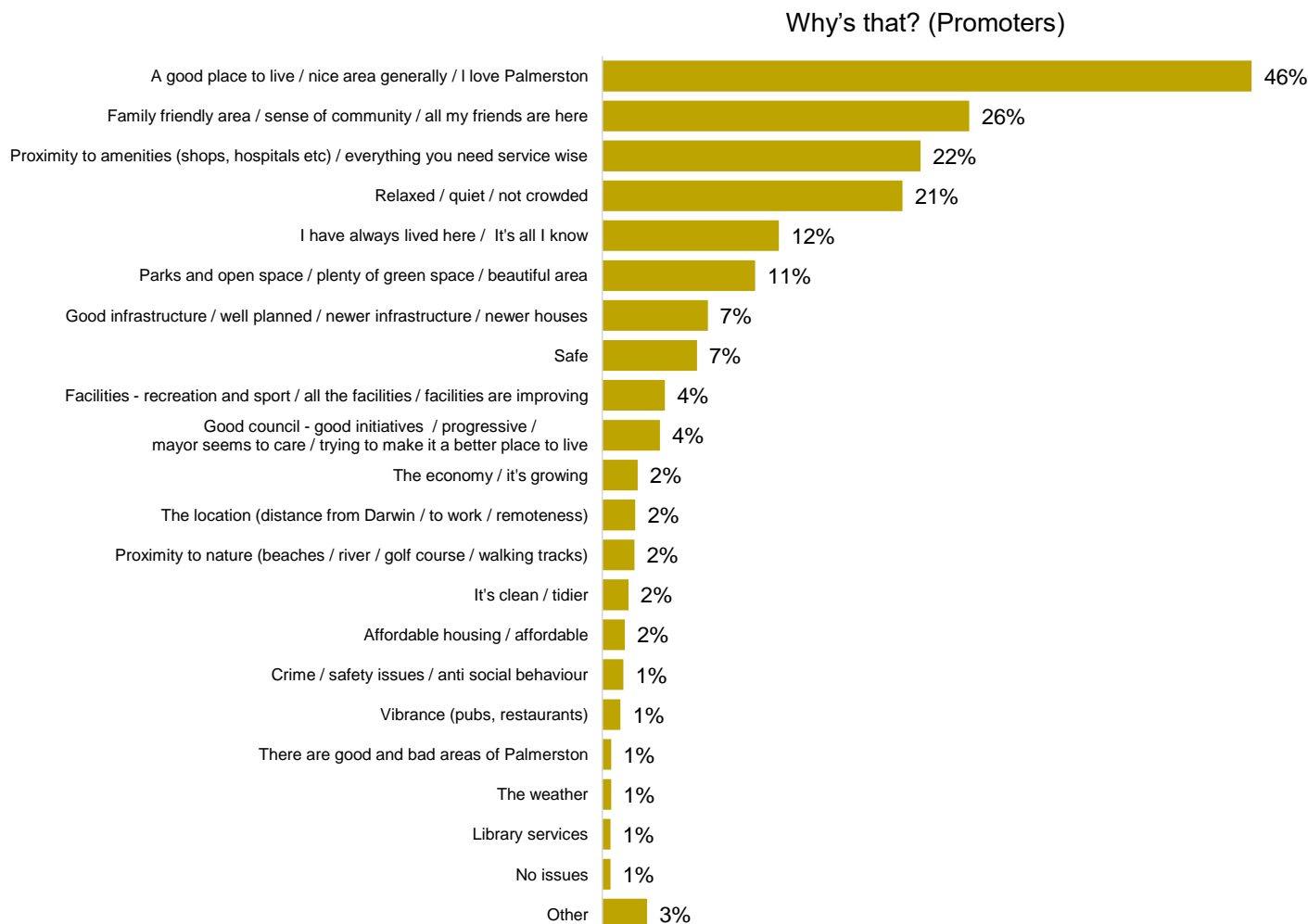


**In 2021 we saw a slight decrease in Council's Net Promoter Score. This was driven by a slight increase in the proportion of detractors and a slight decrease in the proportion of passives.**

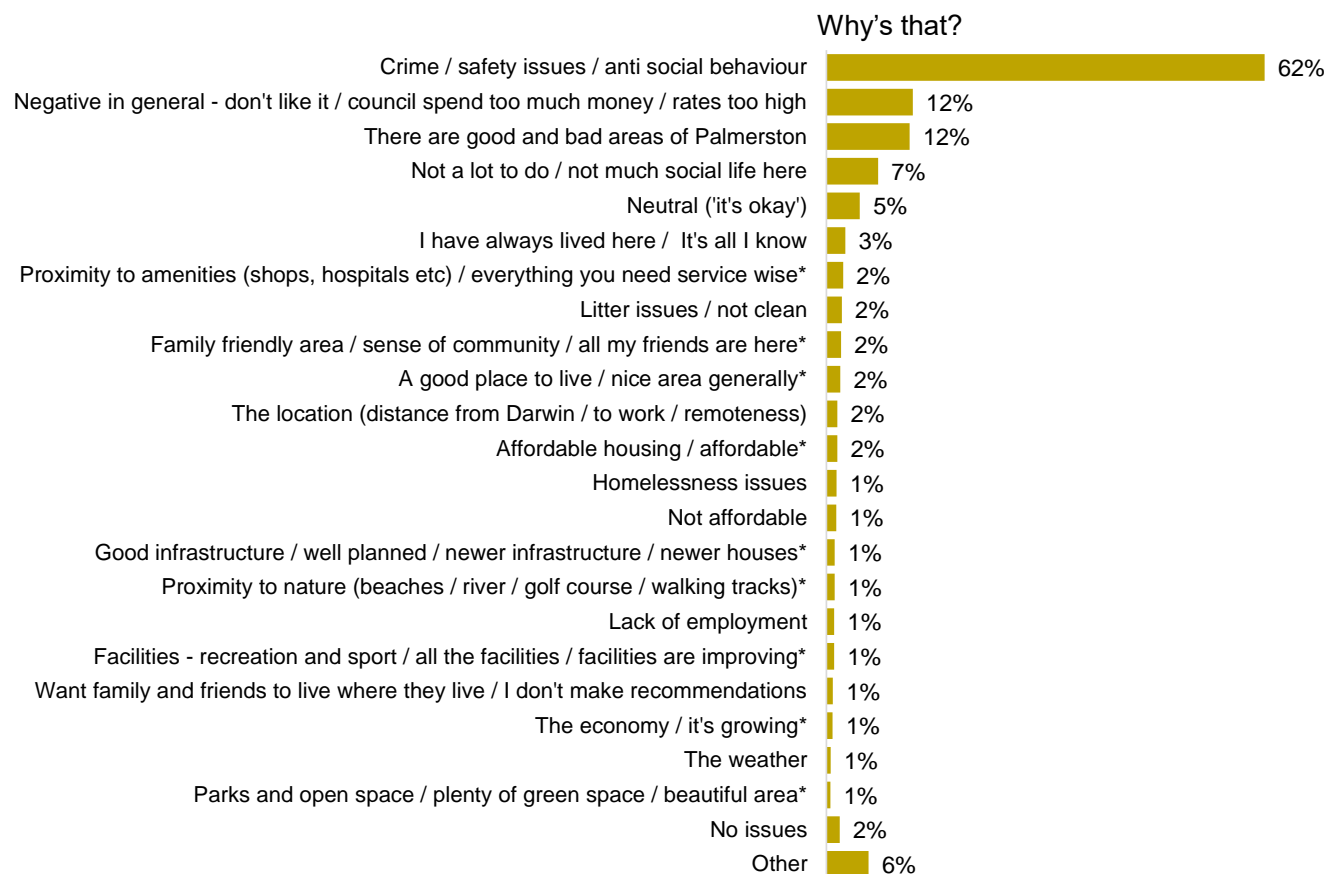




**Among promoters, the most common reasons for recommending the City of Palmerston as a place to live included: being a generally nice place to live; being a family friendly area; and proximity to amenities.**

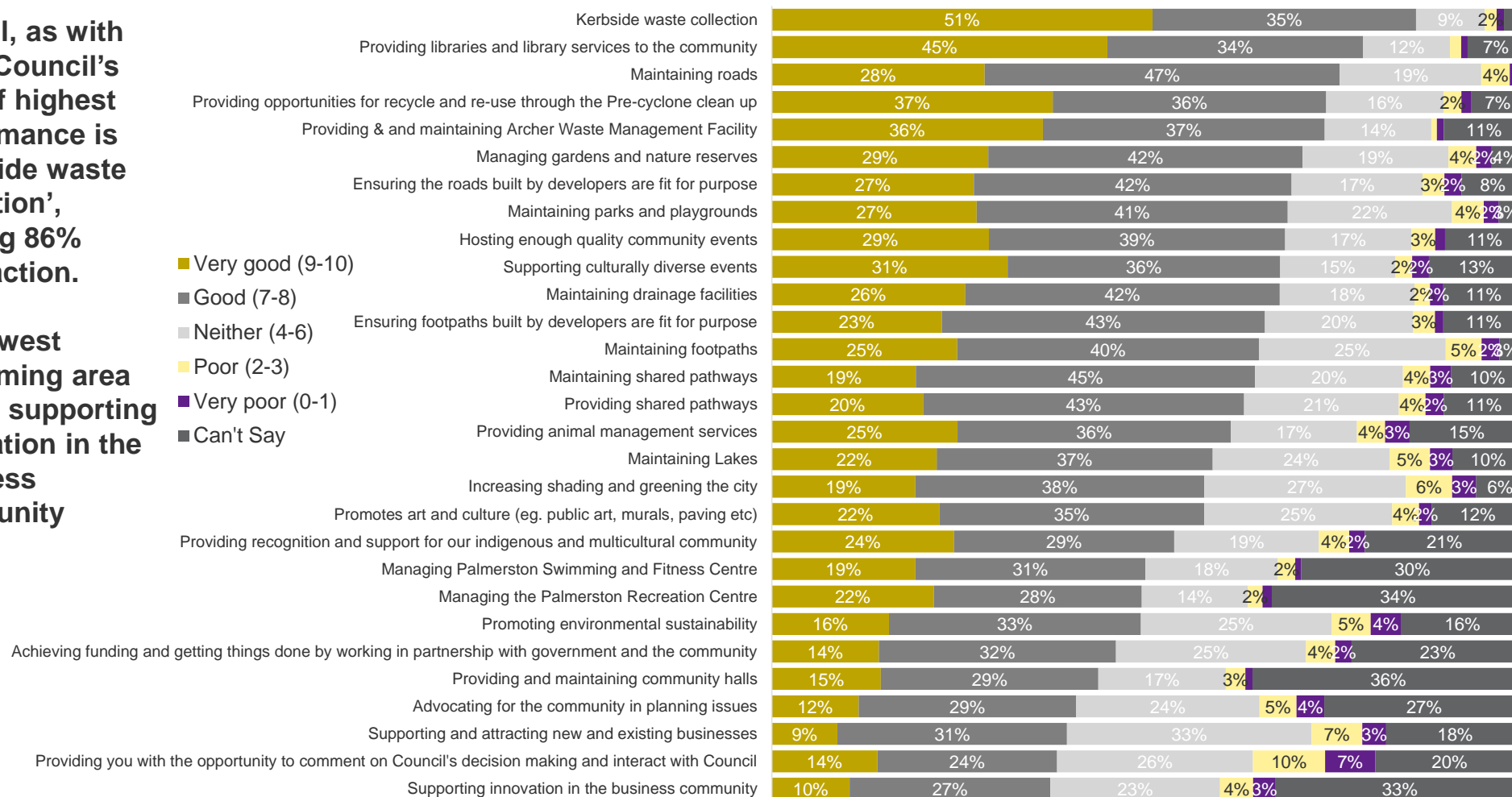


**Among detractors, the most common reason for providing a low likelihood to recommend score include crime and safety issues (62%). This is consistent with the findings from 2019 and 2020.**



Overall, as with 2020, Council's area of highest performance is 'kerbside waste collection', scoring 86% satisfaction.

The lowest performing area was in supporting innovation in the business community (37%).



**Council has seen significant improvements in terms of satisfaction across many areas in 2021 when compared with 2020.**

**The most significant increases were in: hosting enough quality community events; supporting cultural diversity; providing and maintaining community halls; and promoting art and culture.**

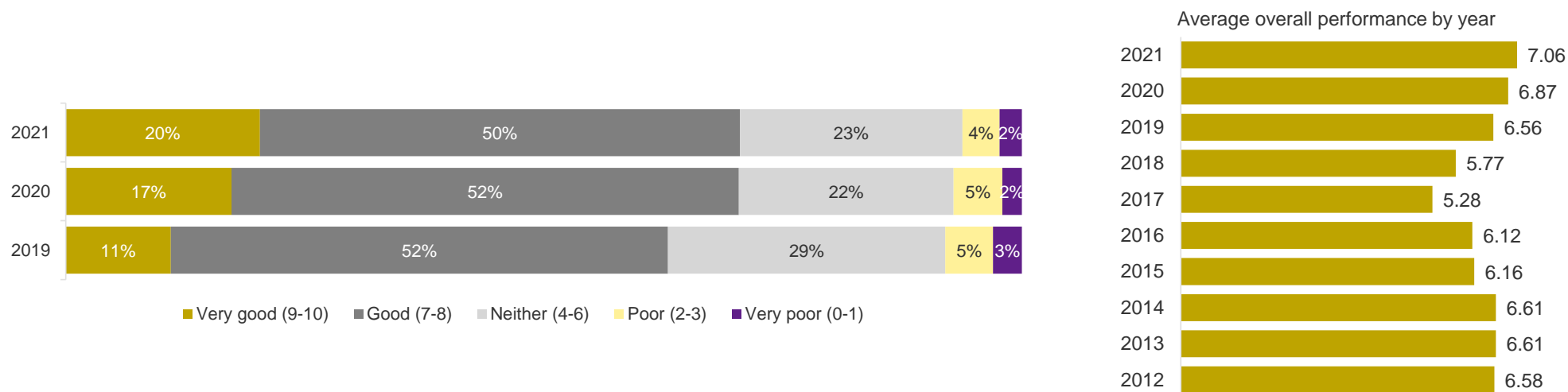
	2019	2020	2021	Change
Hosting enough quality community events	6.7	6.7	7.5	+ 0.8
Supporting culturally diverse events	7	7.1	7.6	+ 0.5
Providing and maintaining community halls	6.8	6.6	7.1	+ 0.5
Promotes art and culture (eg. public art, murals, paving etc)	6.3	6.6	7.1	+ 0.5
Managing the Palmerston Recreation Centre	6.7	7	7.4	+ 0.4
Achieving funding and getting things done by working in partnership with government and the community	6	6.3	6.7	+ 0.4
Supporting innovation in the business community	5.6	6	6.4	+ 0.4
Advocating for the community in planning issues	5.7	6	6.4	+ 0.4
Supporting and attracting new and existing businesses	5.2	5.7	6.1	+ 0.4
Providing recognition and support for our indigenous and multicultural community	6.7	6.9	7.2	+ 0.3
Ensuring the roads built by developers are fit for purpose	7.1	7.2	7.4	+ 0.2
Managing Palmerston Swimming and Fitness Centre	6.9	7.1	7.3	+ 0.2
Providing animal management services	6.6	6.9	7.1	+ 0.2
Providing shared pathways	6.8	6.9	7.1	+ 0.2
Increasing shading and greening the city	6.3	6.5	6.7	+ 0.2
Providing you with the opportunity to comment on Council's decision making and interact with Council	5.6	5.7	5.9	+ 0.2
Maintaining drainage facilities	7.4	7.4	7.5	+ 0.1
Managing gardens and nature reserves	7.3	7.3	7.4	+ 0.1
Ensuring footpaths built by developers are fit for purpose	7.1	7.2	7.3	+ 0.1
Maintaining shared pathways	6.9	7	7.1	+ 0.1
Maintaining footpaths	7	7	7.1	+ 0.1
Promoting environmental sustainability	6.1	6.4	6.5	+ 0.1
Kerbside waste collection	8	8.3	8.3	-
Providing & maintaining Archer Waste Management Facility	7.8	7.9	7.9	-
Providing opportunities for recycle and re-use through the Pre-cyclone clean up	7.6	7.8	7.8	-
Maintaining roads	7.3	7.5	7.5	-
Maintaining parks and playgrounds	7.3	7.3	7.3	-
Maintaining Lakes	7.1	7.1	6.9	- 0.2
Providing libraries and library services to the community	8.1	8.3	8.2	- 0.1



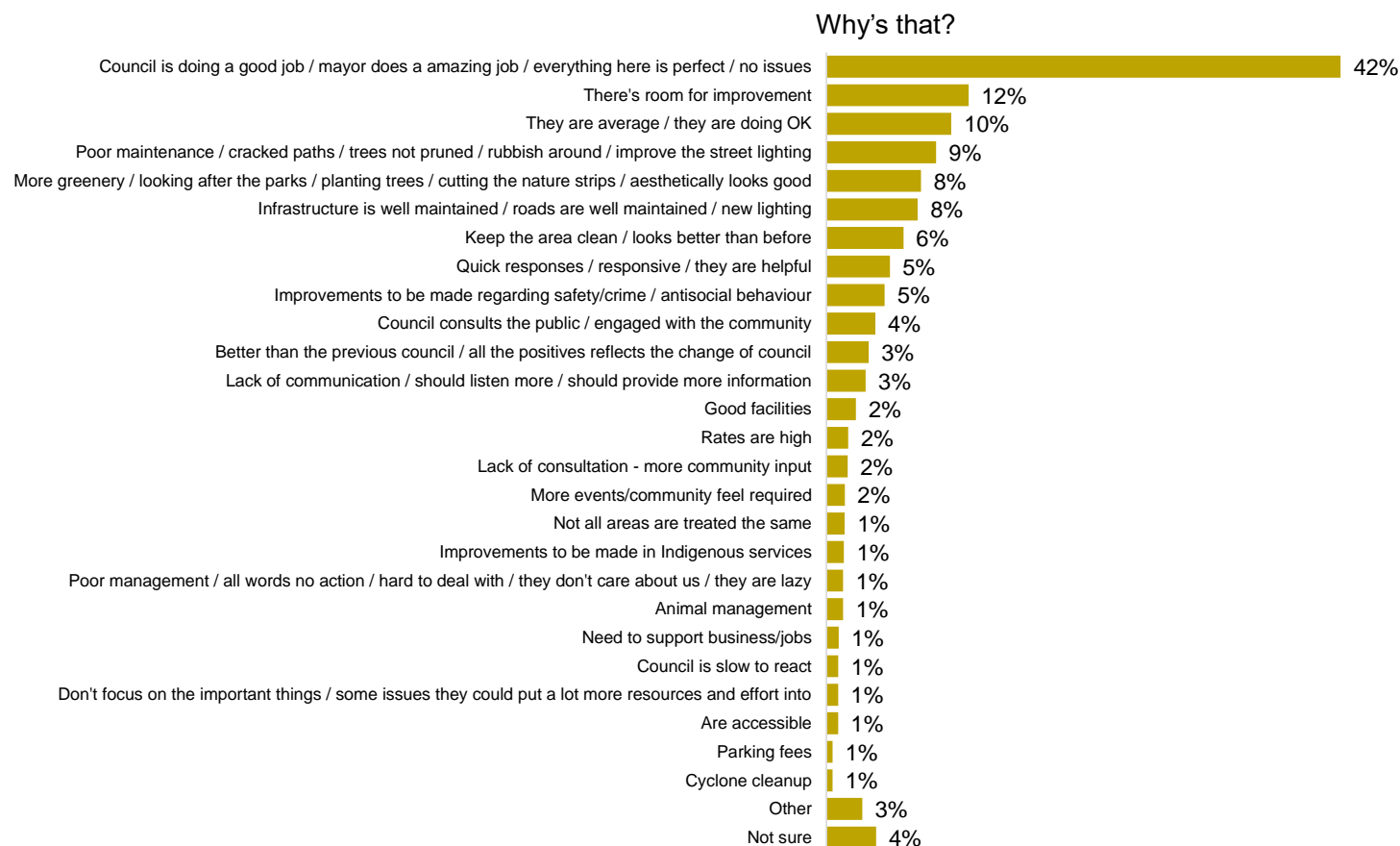
### Council's performance, over time, across each of the outcome areas.

		2019	2020	2021
<b>Vibrant economy</b>	Supporting and attracting new and existing businesses	5.2	5.7	6.1
<b>Governance</b>	Achieving funding and getting things done by working in partnership with government and the community	6.0	6.3	6.7
	Providing you with the opportunity to comment on Council's decision making and interact with Council	5.6	5.7	5.9
<b>Family and community</b>	Maintaining parks and playgrounds	7.3	7.3	7.3
	Managing the Palmerston Recreation Centre	6.7	7.0	7.4
	Providing and maintaining community halls	6.8	6.6	7.1
	Managing Palmerston Swimming and Fitness Centre	6.9	7.1	7.3
	Hosting enough quality community events	6.7	6.7	7.5
	Providing animal management services	6.6	6.9	7.1
	Advocating for the community in planning issues	5.7	6.0	6.4
<b>A future focus</b>	Maintaining drainage facilities	7.4	7.4	7.5
	Maintaining roads	7.3	7.5	7.5
	Ensuring footpaths built by developers are fit for purpose	7.1	7.2	7.3
	Ensuring the roads built by developers are fit for purpose	7.1	7.2	7.4
	Providing shared pathways	6.8	6.9	7.1
	Maintaining shared pathways	6.9	7.0	7.1
	Maintaining footpaths	7.0	7.0	7.1
	Supporting innovation in the business community	5.6	6.0	6.4
<b>Cultural diversity</b>	Providing libraries and library services to the community	8.1	8.3	8.2
	Supporting culturally diverse events	7.0	7.1	7.6
	Providing recognition and support for our indigenous and multicultural community	6.7	6.9	7.2
	Promotes art and culture (eg. public art, murals, paving etc)	6.3	6.6	7.1
<b>Environmental sustainability</b>	Kerbside waste collection	8.0	8.3	8.3
	Providing & and maintaining Archer Waste Management Facility	7.8	7.9	7.9
	Providing opportunities for recycle and re-use through the Pre-cyclone clean up	7.6	7.8	7.8
	Managing gardens and nature reserves	7.3	7.3	7.4
	Maintaining Lakes	7.1	7.1	6.9
	Increasing shading and greening the city	6.3	6.5	6.7
	Promoting environmental sustainability	6.1	6.4	6.5

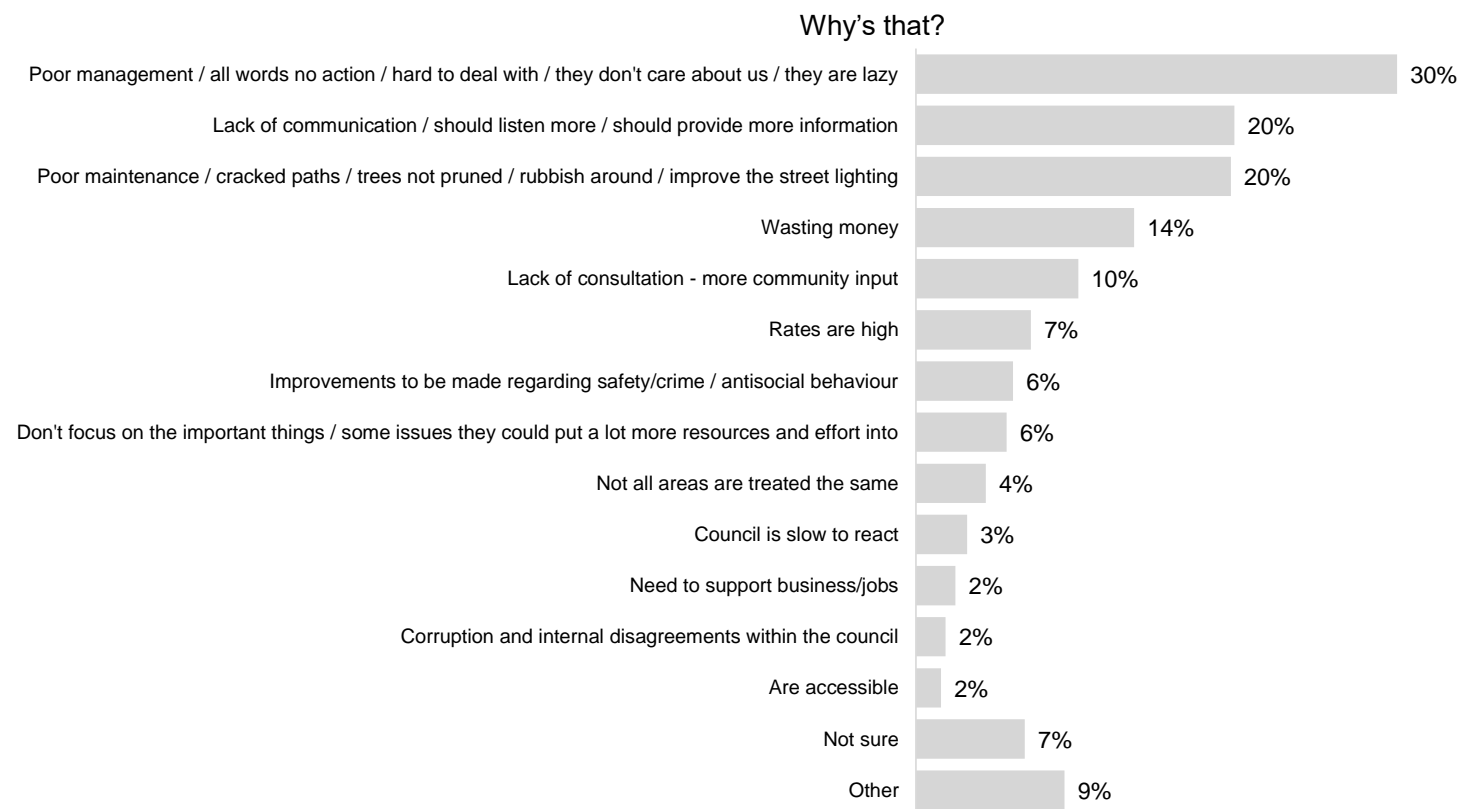
**This year, Council has recorded the highest overall performance rating achieved since the research commenced in 2012, building on the strong performance of 2020. In 2021, 70% of the community rated Council's overall performance as good or very good.**



When asked why people feel Council has performed well, the reactions are generally that Council are doing a good job, and that things in the area are perfect.

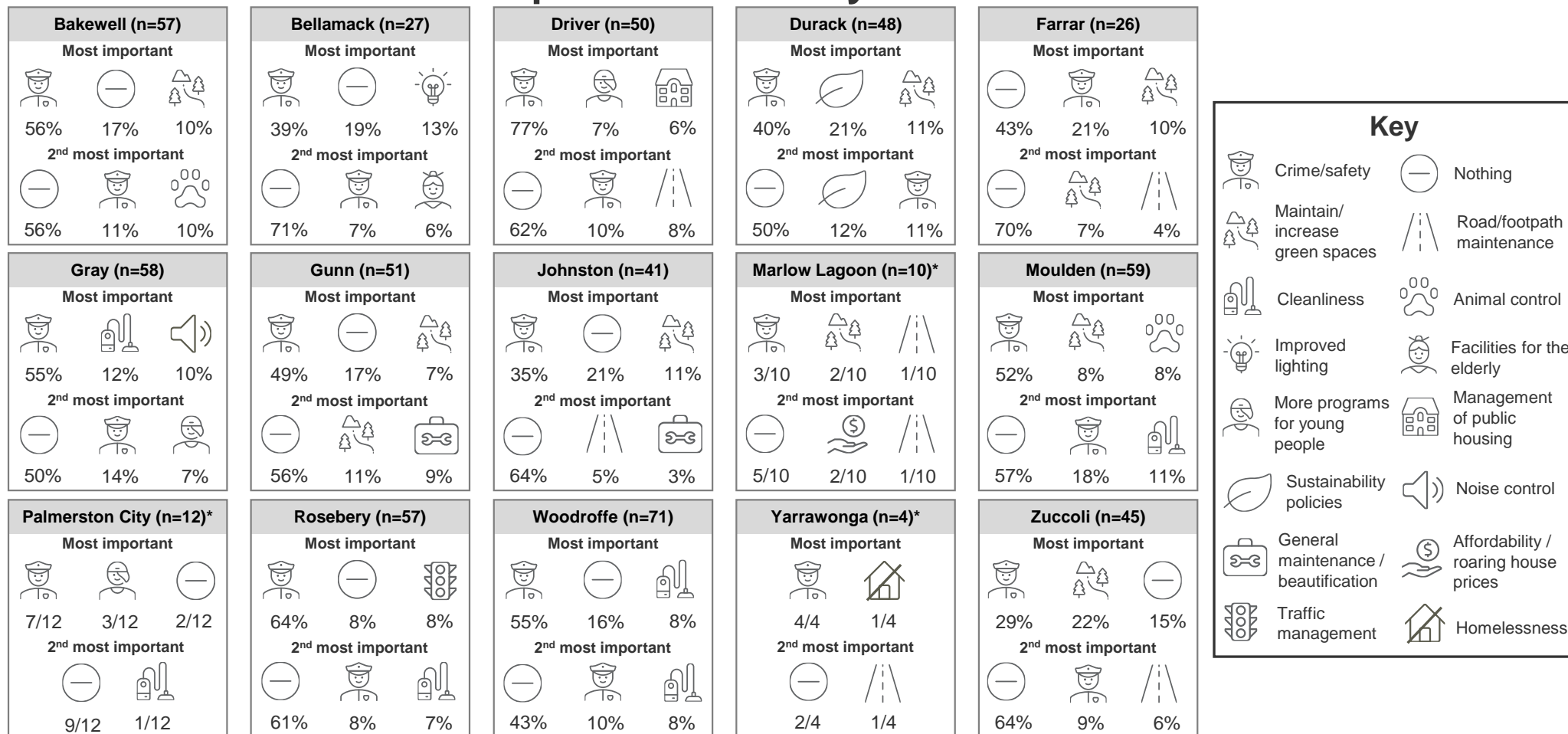


For those who rated Council's performance as 'poor' overall, the main reasons for this were poor management (30%), and a lack of communication from Council (20%).





## Most and second most important issues by suburb.



More broadly, the two most important issues for residents in the whole City of Palmerston area are:

1. Crime/safety and addressing antisocial behaviour; and
2. Increasing business and employability.

	Most	Second
Crime/Safety / antisocial behaviour / youth crime / more policing needed	47%	8%
No issues	15%	66%
Increasing business/employability	5%	3%
Cleanliness	5%	1%
Maintaining/increasing green spaces / more parks / more dog parks	3%	3%
Communication / consultation - need to talk to the people / let people know what is happening / more information	3%	1%
More community events	3%	1%
Additional infrastructure (e.g. shopping / restaurants )	3%	1%
Homelessness	2%	1%
Road/footpath maintenance	2%	3%
More programs for young people / more youth diversion programs	2%	2%
General maintenance	2%	1%
Sustainability policies / recycling / environmental issues	2%	1%
Traffic management - speeding / too much traffic / dangerous roads / badly designed roads / parking issues	1%	2%
Facilities for families	1%	0%
Affordability / roaring house rates / keeping the value of our rates down	1%	0%
Animal control	1%	1%
Management of public housing	1%	0%
Other	6%	7%
I don't know	3%	1%

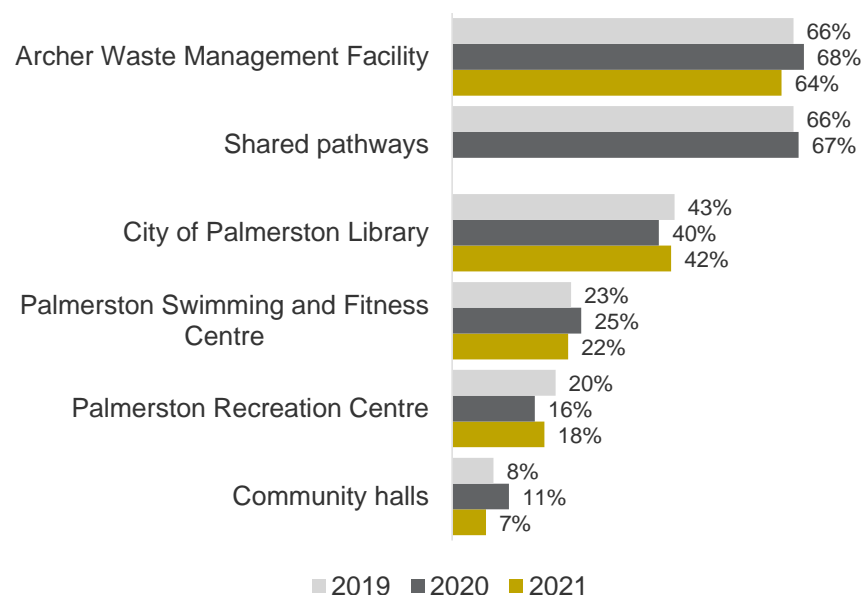
**From the perspective of the community, the most significant achievement of Council is the creation of more green spaces.**

**This is consistent with findings from 2020.**

**2 out of 3 respondents (67%) who provided a response for Council's most important achievement weren't sure about what other outcomes by Council were important to them.**

	Most important achievement	Other achievements
More green spaces ( beautifying the area /nature strip improvements / soil / trees / grass / improved the parks / pet friendly parks	30%	6%
Events - events and entertainment for the community / commitment to events / youth activities	12%	4%
Improved quality of roads/footpaths	9%	2%
Increasing the 'community feel'	8%	1%
Handled COVID well / keep the community safe during COVID / supported businesses	6%	
New infrastructure / New Grey Community Hall / new shopping center / new suburbs	5%	
Improving facilities / redeveloped the community hall / swimming pool	5%	1%
Cleanliness - (tidiness of streets / cleaning the lake )	5%	2%
General maintenance	4%	2%
Addressing crime (including building police station) (laneways)	4%	3%
I am not sure what the council have achieved	4%	67%
Consulting the public - (being more transparent / keeping their promises)	4%	2%
Sustainability policies ( solar panels / green energy)	3%	
The school	2%	
The markets	2%	1%
Increased lighting / LED lighting	2%	1%
Supporting businesses	2%	2%
Additional shade	2%	
Changing the council	2%	
Animal management	1%	
Lower rates / keeping rates to sensible level	1%	
Community grants / funding	1%	
Everything / doing a great job	1%	1%
Waste management	1%	1%
Reduced parking costs (free parking)	1%	
Hospital	1%	
Financial stability / fixing the budget from previous council	1%	
Services - youth programs / library services for the kids / social services		4%
Cyclone clean up management		1%
Other	8%	5%

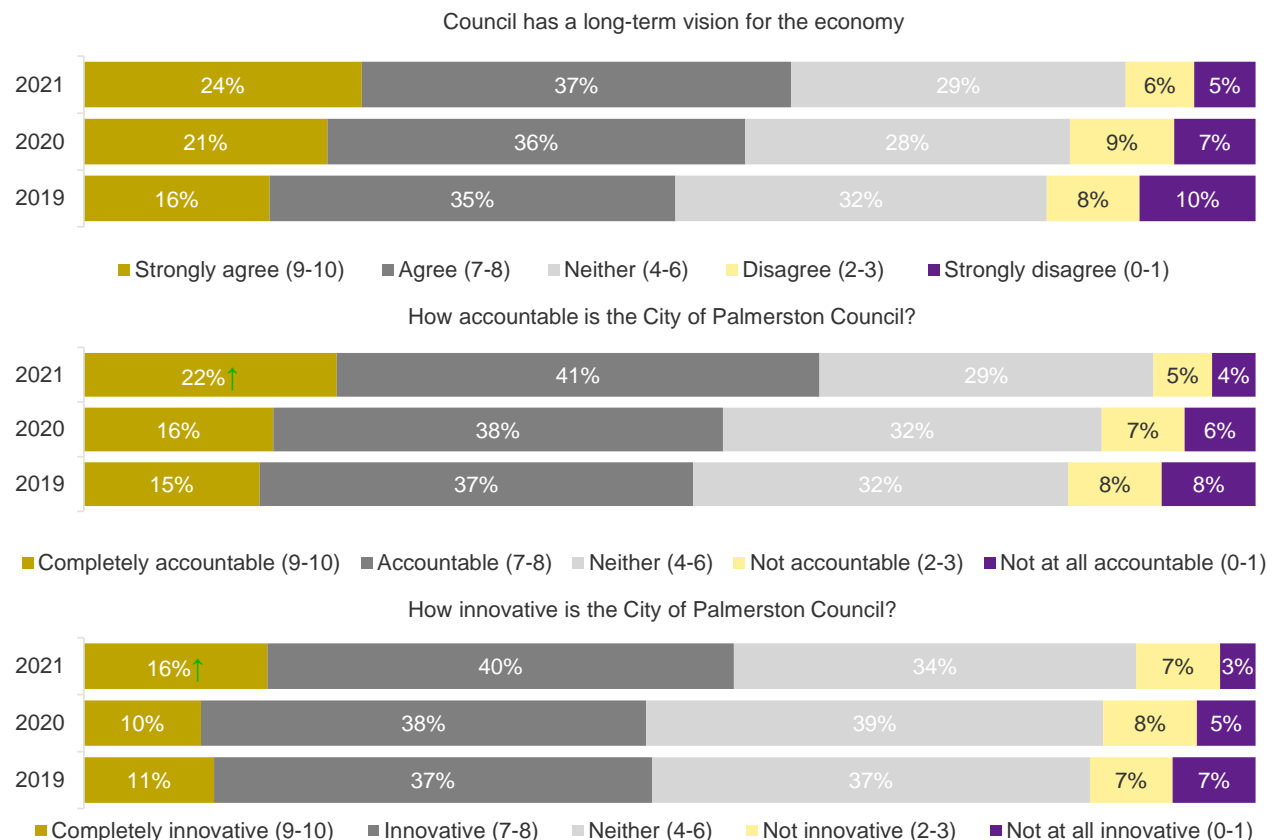
**Usage of Council facilities remained reasonably consistent in 2021 compared to 2019 and 2020, with the Archer Waste Management Facility among the top used (64%). Shared pathways was removed from the 2021 survey.**



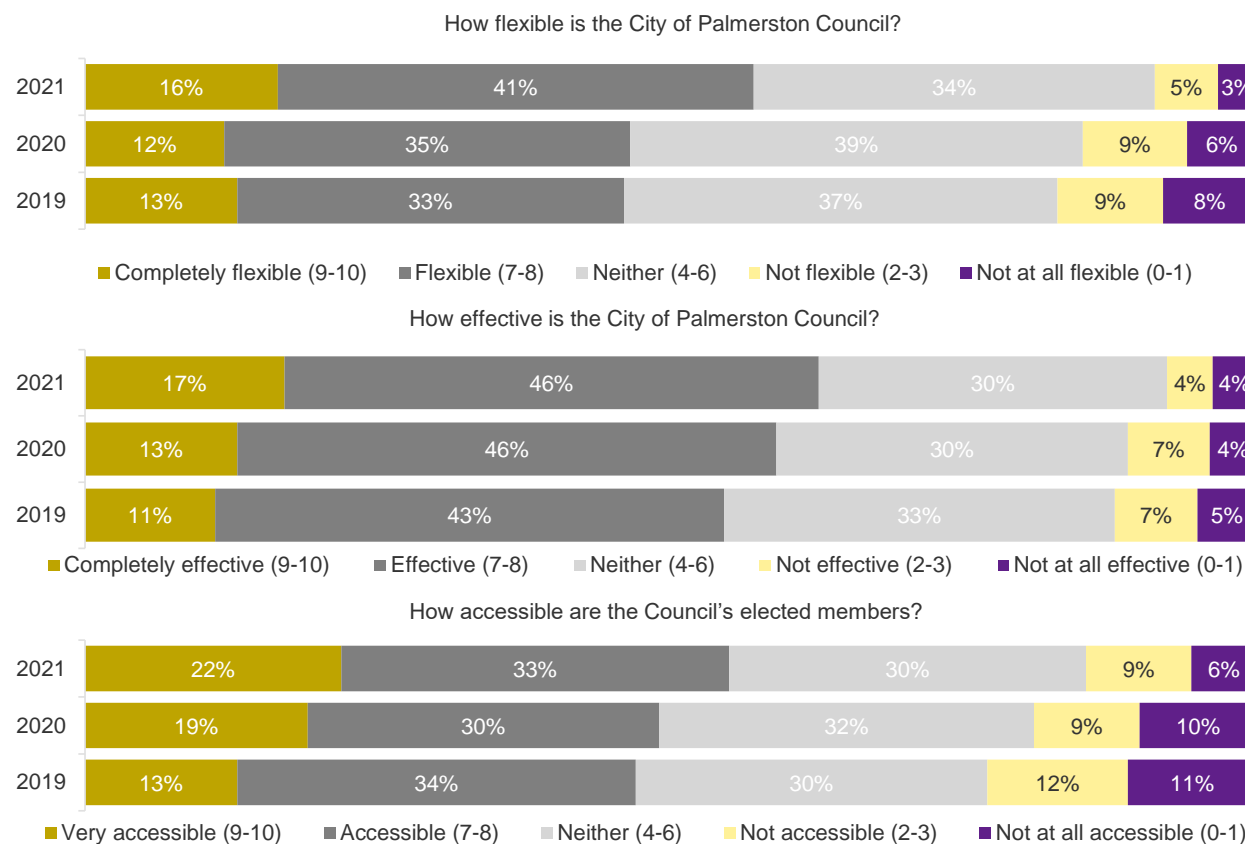


**In 2021, there was a slight increase in the proportion of the community who agree that Council has a long term vision for the economy.**

**Perceptions that Council is accountable and innovative also increased significantly in 2021.**

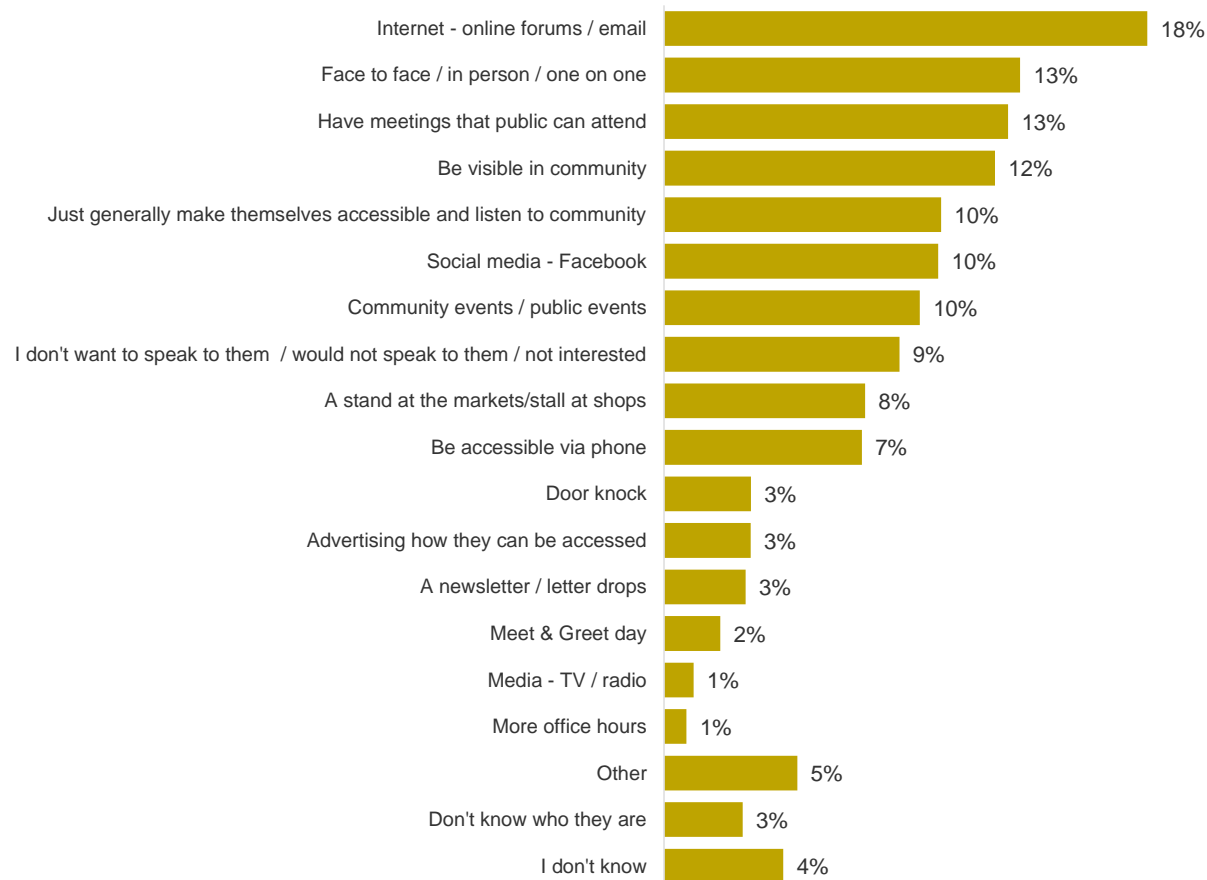


Similarly, there was a slight increase in perceptions that Council is flexible, effective and accessible when compared with 2020.

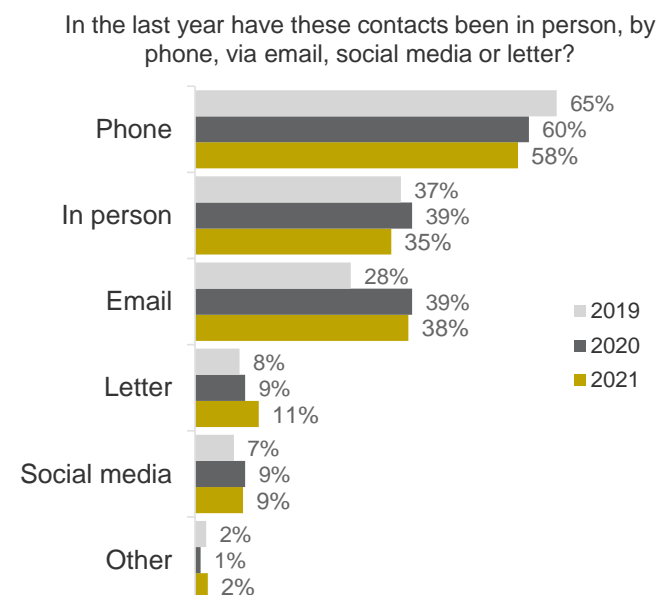
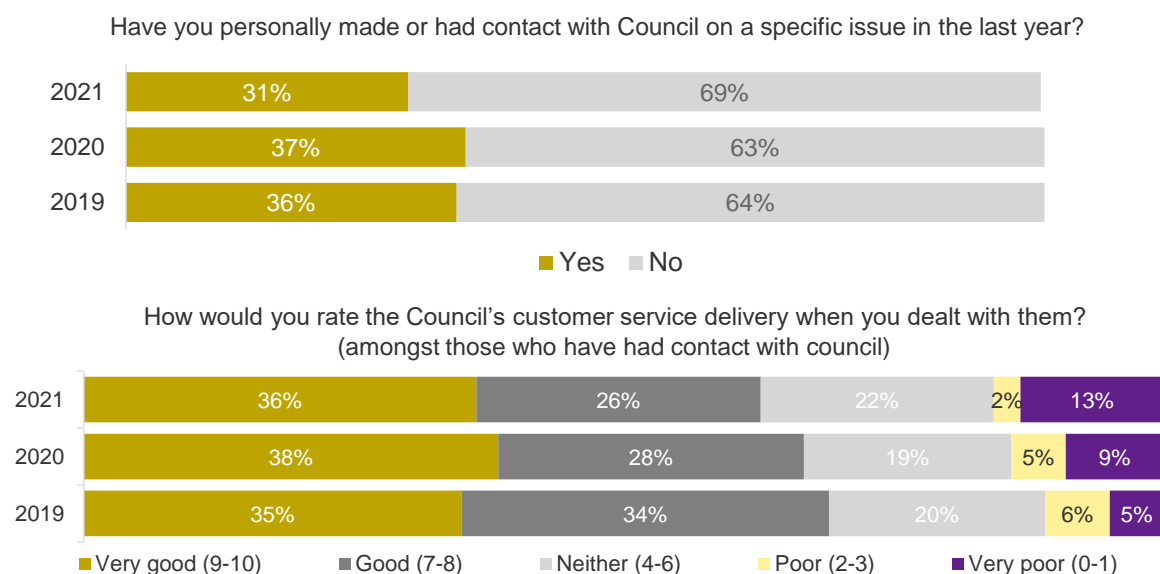


Those who indicated that Elected members are not accessible were asked how they could be more accessible.

The most common response in 2021 was online - through online forums and email (18%), followed by face to face interactions (13%). This is in line with the findings from 2020.

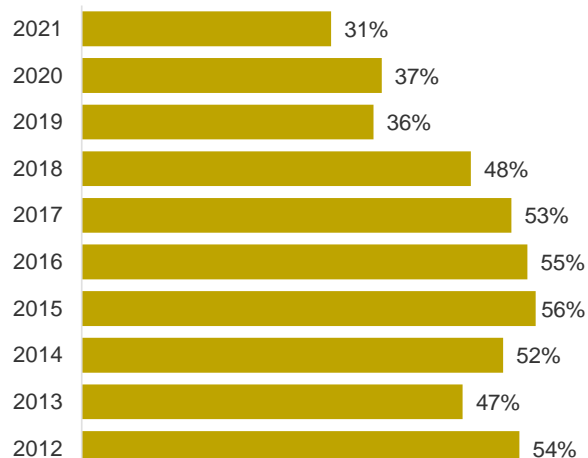


**There was a slight decrease in the proportion of people who have personally made contact with council in the past year (37% in 2020 and 31% in 2021). Generally, contact is made by phone (58%), and the majority of the community rate Council's customer service as very good or good (62%) - a slight decrease from last year.**



## Contact with Council is steadily decreasing over time, with 2021 recording the lowest levels of contact since the research began in 2012.

Have you personally made or had contact with Council on a specific issue in the last year?

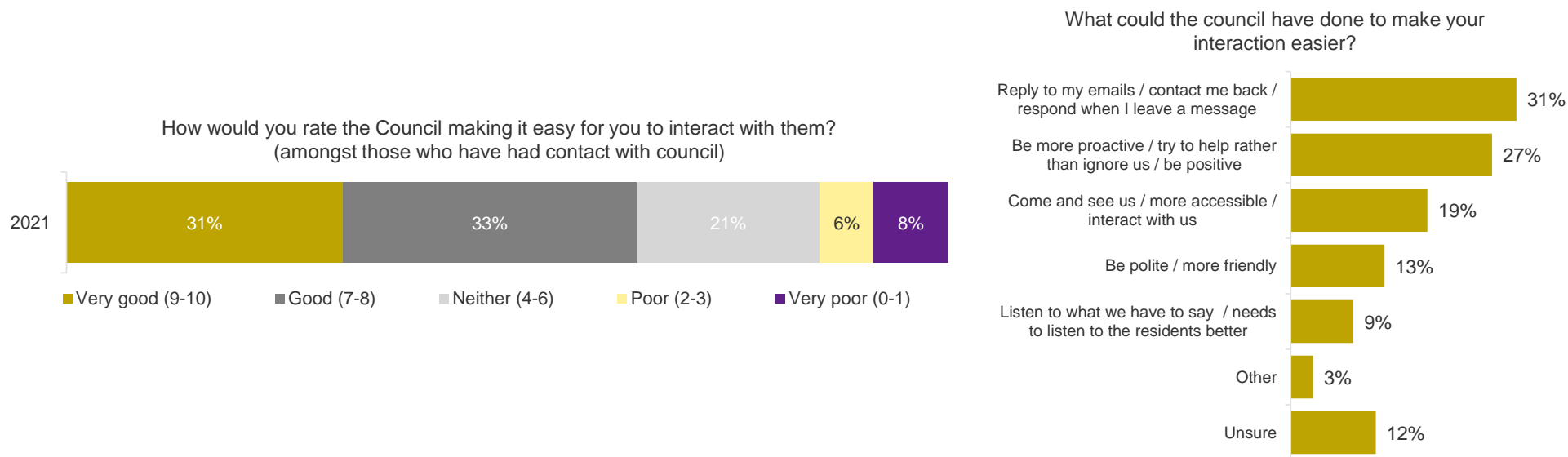


In the last year have these contacts been in person, by phone, via email, social media or letter?

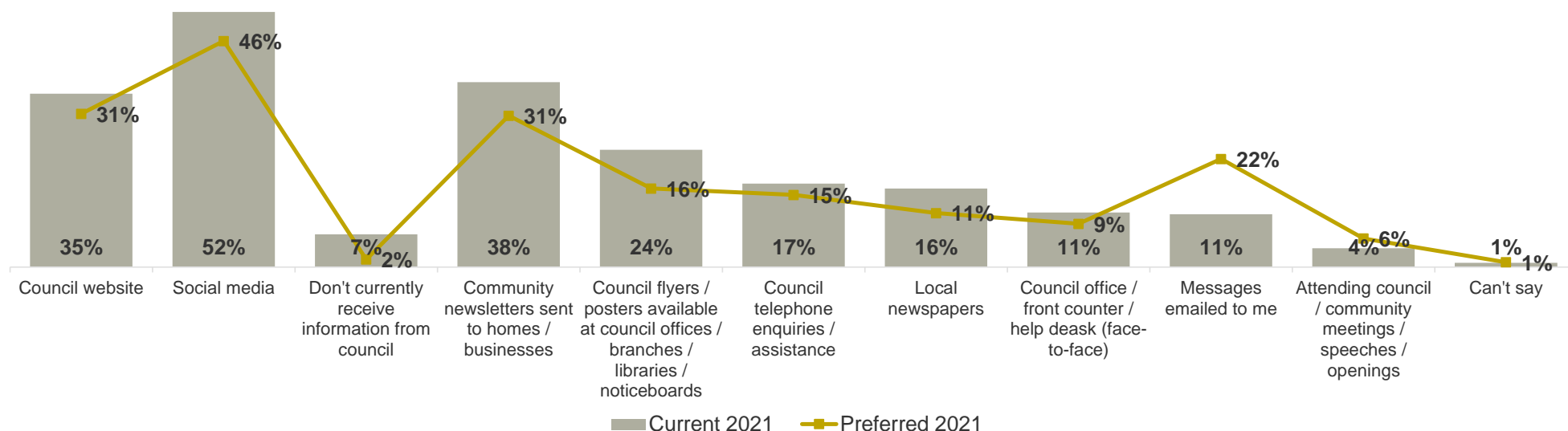
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Phone	58%	60%	65%	66%	63%	62%	65%	67%	65%	61%
In person	35%	39%	37%	45%	53%	41%	47%	48%	46%	49%
Email	38%	39%	28%	36%	29%	28%	35%	22%	18%	20%
Letter	11%	9%	8%	9%	7%	6%	11%	13%	10%	13%
Social media	9%	9%	7%	NA	NA	NA	NA	NA	NA	NA
Other	2%	1%	2%	0%	3%	2%	1%	1%	1%	0%



Of those who had contact with Council, most (64%) believe that Council make it easy to interact with them. For the small proportion of respondents who do not think that it is easy to interact with Council, they suggested that Council should improve their contact though responding to emails (31%), and through being more proactive (27%).



The chart below shows the gap between current methods of council communications and preferred methods. The areas of interest are where there are gaps in provision. For instance, 11% of residents have reported they currently have messages emailed to them, however 22% of residents would prefer this method of communication. Aside from this, the current experience generally meets community preferences.



**Council appears to be providing information to the community in the right channels, with the top two channels being Council's website and social media. There continues to be significant growth in the proportion of the community who use social media to interact with Council.**

How do you <b>currently</b> obtain information from Council?	2019	2020	2021	What would be your <b>preferred</b> way of obtaining information from council?	2019	2020	2021
Council Website	41%	43%	35%	Council Website	34%	39%	31%
Social media	22%	27%	52%	Social media	22%	31%	46%
Community newsletters sent to homes / businesses	16%	13%	38%	Community newsletters sent to homes / businesses	18%	16%	31%
Council flyers / posters available at council offices / branches / libraries / noticeboards	14%	11%	24%	Council flyers / posters available at council offices / branches / libraries / noticeboards	12%	12%	16%
Council telephone enquiries / assistance	10%	9%	17%	Council telephone enquiries / assistance	10%	11%	15%
Don't currently receive information from council	10%	16%	7%	Don't currently receive information from council	2%	1%	2%
Local newspapers	6%	7%	16%	Local newspapers	6%	5%	11%
Council offices / front counter / help desk (face-to-face)	6%	5%	11%	Council offices / front counter / help desk (face-to-face)	6%	7%	9%
Messages emailed to me	3%	5%	11%	Messages emailed to me	16%	18%	22%
Can't say how	3%	1%	1%	Can't say how	4%	1%	1%
Attending council / community meetings / speeches / openings	1%	2%	4%	Attending council / community meetings / speeches / openings	2%	4%	6%
Non-council initiated communication	-	-	8%	Non-council initiated communication	<1%	1%	4%
Other methods	7%	10%	10%	Other methods	4%	11%	8%

# COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.3
<b>REPORT TITLE:</b>	Community Benefit Scheme Update - October 2021
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Community Facilities Officer, Rachel Fosdick
<b>APPROVER:</b>	Director Lifestyle and Community, Amelia Vellar

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This report provides Council with a summary of the Community Benefit Scheme (CBS) 2021/2022 applications to date.

### KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People."
- The Community Benefit Scheme has \$230,000 available in the current financial year for grants, donations, sponsorships, and scholarships.
- The Environmental Initiative Grant budget is \$20,000.
- This month, Community Benefit Scheme grants have received requests for three representation support and two grant applications.
- Currently \$149,729 remains available in the Community Benefit Scheme budget and \$1,869 in the Environmental Initiative Grant budget for future projects and events.
- Two Community Benefit Scheme Community Workshops were held on Friday 8 October 2021.

### RECOMMENDATION

THAT Report entitled Community Benefit Scheme Update - October 2021 be received and noted.

### BACKGROUND

City of Palmerston (CoP) provides grant, donation and sponsorship funding to eligible community groups which offer activities, projects, and services that assist Council to deliver on its Community Plan outcomes and objectives and its ongoing plans to ensure that Palmerston continues to be 'A Place for People.'

Individuals and sporting teams are supported with funding to assist representation at local, and (when possible) interstate and international events and activities. Travel restrictions due to the COVID-19 pandemic have impacted the number of applications for this funding category this financial year. Flexibility around this issue will benefit our community and assist participation as and when opportunities allow.

Council initiatives such as the extension of free venue hire till 31 December 2021 negate the need for application for in-kind support for that purpose; if/when venue fees are reintroduced applications for

waived fees will also reoccur. Free parking in the city centre also benefits individuals and groups, especially around activities and community events at venues such as Palmerston Recreation Centre, Palmerston Library, Goyder Square and Civic Plaza.

Scholarships are available to eligible residents.

To date this financial year, City of Palmerston has received thirty-four applications across the CBS.

## **DISCUSSION**

### **Representation Support**

Three Individual Representation Support grant applications were received, two applications for Under 16 Australian Junior Championship Basketball to be held in Darwin, NT. This tournament was scheduled to be held in Perth, Western Australia but was relocated due to COVID-19 travel restrictions.



**Under 16 Australian Junior Championship Basketball team members**

One application was for an athlete attending the North Queensland Athletics Championships in Townsville, Queensland.

### **Grant Application**

One Community Benefit Scheme (CBS) grant application for a grant of \$10,000 has been received and one CBS grant application for \$500. Both applications are currently being processed.

All previous CBS applications can be found on the City of Palmerston website [here](#).

A copy of CoP approved Community Benefit Scheme Update October 2021 is provided as **Attachment 13.2.3.1**.

Two CBS community workshops were held on Friday 8 October 2021. The two-hour workshops explained the CBS program to participants, including eligibility criteria and the importance of aligning applications with the City of Palmerston Community Plan. The sessions also covered the key funding application requirements, defining the application project and articulating the benefit it will have for the community. Local facilitator Mintkey were engaged to support in the delivery of these sessions.

## **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this report:

- Executive Manager Community and Library Services
- Community Services Lead



## **POLICY IMPLICATIONS**

CBS is governed by Council Policy FIN18 Grants, Donations, Scholarships and Sponsorships.

## **BUDGET AND RESOURCE IMPLICATIONS**

The CBS budget for the 2021/2022 financial year for grants, donations, sponsorships, and scholarships is \$230,000.

Currently \$25,349 has been expended in the CBS budget, with an additional \$55,422 committed in this fiscal year for, one two year and three, three-year on-going sponsorships. Two previous Individual Representation Support grants of \$250 each (\$500) were withdrawn due to COVID19 travel restrictions, with the money being paid back to CoP leaving the final expenditure at \$24,849. Currently \$149,729 remains available for future projects and events.

The Environmental Initiative Grant (EIG) budget for the 2021/2022 financial year under CBS is \$20,000. Currently \$18,131 has been expended with \$1,869 remaining for new projects. The EIG budget is anticipated to be successfully expended as officers are working to identify eligible projects and community organisations.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Details the risk any decision made from this report may relate to or explain why there is no risk. What legal information has been sourced to assist with a decision to be made from this report.

This report addresses the following City of Palmerston Strategic Risks:

- 1 **Be trusted as a Council**  
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 **Be sustainable into the long term**  
Context: Optimising the financial, social and environmental sustainability of the City.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

1. 20211004 - Community Benefit Scheme - October Update [**13.2.3.1** - 2 pages]

# COUNCIL AGENDA

## Attachment 13.2.3.1

City of Palmerston Approved Community Benefit Scheme Applications							
Representation Support - Donation							
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance	Status
Total Year to Date (YTD)			\$2,500.00	\$0.00	\$2,500.00		
12 August 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00		1 October final paperwork received to complete application
1 September 2021	North Queensland Athletics Championships		\$250.00	\$0.00	\$250.00		4 October - In progress - awaiting financial payment to complete
4 September 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00		4 October - In progress - awaiting financial payment to complete
Total Year to Date (YTD)			\$3,250.00	\$0.00	\$3,250.00		
Total YTD - Repaid to CoP			\$500.00	\$0.00	\$2,750.00		
Sponsorships, Donations and Grants							
Total Year to Date (YTD)			\$13,039.00	\$0.00	\$12,099.00		
18 September 2021	Palmerston Football Club - Equipment		\$10,000.00	\$0.00	\$0.00		4 October - In progress
22 September 2021	Focusvue - Resources		\$500.00	\$0.00	\$0.00		4 October - awaiting further paperwork to process application
Total Year to Date (YTD)			\$23,539.00	\$0.00	\$12,099.00		
Multi Year Agreements							
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent		
2 year on going to be paid 2022	Cricket 365 x 2 years 16 March 2021 - 1 October 2022	Northern Territory Cricket Association	\$25,422.00	\$25,422.00	\$0.00		
3 year on going to be paid 2022	Palmerston & Rural Seniors Fortnight x 3 years 1 January 2022 - 31 December 2024	Palmerston & Litchfield Seniors Association	\$20,000.00	\$20,000.00	\$0.00		
3 year on going to be paid 2022	ANZAC Day Services x 3 years 1 January 2020 - 30 December 2022	RSL Palmerston Sub-branch	\$10,000.00	\$10,000.00	\$0.00		
3 year on going paid July 2021	Tiwi Fishing Program x 3 years 1 July 2020 - 30 June 2023	Reeling Veterans Inc.	\$10,000.00	\$0.00	\$10,000.00		
Committed			\$65,422.00	\$55,422.00	\$10,000.00		
Total Year to Date (YTD)			\$89,461.00	\$55,422.00	\$24,849.00		

## COUNCIL AGENDA Attachment 13.2.3.1

Total Year To Date (YTD)		\$230,000.00		\$55,422.00	\$24,849.00	\$149,729.00	
Environmental Initiatives Grants							
Date	Activity		Amount Requested	Amount Committed	Amount Spent	Balance	
Total Year to Date (YTD)		\$ 20,000.00	\$ 18,131.00	\$ -	\$ 18,131.00	\$ 1,869.00	
Date	Activity		Amount Requested	Amount Committed	Amount Spent	Balance	
Running Total		\$250,000.00		\$55,422.00	\$42,980.00	\$151,598.00	

# COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.4
<b>REPORT TITLE:</b>	Financial Report for the Month of September 2021
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Financial Accountant, Tinashe Gomo
<b>APPROVER:</b>	Director Organisational Services, Silke Maynard

### COMMUNITY PLAN

Governance: Council is trusted by the Community and invests in things that the public value.

### PURPOSE

The purpose of the Report is to present to Council the Financial Report for September 2021.

### KEY MESSAGES

- Opening reserve balances are unconfirmed pending completion of the Annual Financial Statements and associated audit.
- Council's Operating expenditures are at 29% spent (including commitments) of the Annual Budget, and 80% of the Year To Date (YTD) Budget.
- 85% of the monthly creditor payments have been made to local suppliers.
- 71% of Infringement Debtors are from prior years, and 89.57% of Debtors are over 60 days terms, with 90% of the value attributed to Pension Concessions payable by the NT Government.
- NT Grants Commission advised Council of the Federal Assistance Grants reconciliation for the 2021-22 year as well as the allocation of funding for 2021-22. An additional \$191,002 will be recognised in the first budget review.
- 4,063 properties have paid the full year's rates, and 7,220 Properties have paid for the 1<sup>st</sup> instalment (equaling 77% of all rateable properties). Rates outstanding plus interest at the end of September were 9.4% of all levied rates. This result is a 1.56% improvement from same time last year.
- Capital Works roll over will be recognised in at 1<sup>st</sup> Budget Review
- As part of the new *Local Government (General) Regulations 2021*, information about the age of debts by Council and tax responsibilities are included in this Report, as well as information about Councillor expenses and the Chief Executive Officer's (CEO) certification.

### RECOMMENDATION

THAT Report entitled Financial Report for the Month of September 2021 be received and noted.

### BACKGROUND

In accordance with *Local Government (General) Regulations 2021 - Part 2 (Division 7)*, the proceeding month's Financial Report must be presented to Council. Accordingly, the commentary below and **Attachment 13.2.4.1** present the financial position of Council at the end of September 2021. The additional information provided in this Report includes payment and reporting obligations for Insurance, Councillor expenses and CEO certification.

## DISCUSSION

### Operating Income

- Total operating income is at 86% of the Annual Budget and 91% of the Year to date (YTD) Budget.
- Office of the Chief Executive is unchanged from last month at 14.87% of the Annual Budget; all income received relates to the Federal Assistance Grant from the Commonwealth Government.
- Organisational Service is at 95% of the YTD Budget, with Rates levied at \$21.4M, \$56.8K received as Term Deposit interest and Lease income at \$17.6K.
- Lifestyle and Community is at 18% of Annual Budget and 27% of the YTD Budget. Animal management is at 44% of Annual Budget and 85% of the YTD Budget. Dog registration is at \$125.5K, Dog Impounding and Dog Control Infringements at \$30.7K.
- City Growth and Operations is at 85% of the Revised Budget and 94% of the YTD Budget. YTD income includes Federal Assistance Grant of \$153K; Waste Charge levied at \$6.8M and Subdivisional income of \$56K for Zuccoli development.

### Operating Expenditure

- Total operating expenditure is at 29% of the Annual Budget, inclusive of commitments and 80% of the YTD Budget.
- Office of the Chief Executive is at 50% of the Annual Budget. Governance is sitting at 127% due to the Insurance invoices. Historically Insurance was recorded under the Organisational Services department, and the Budget will be reallocated to this area as part of the First Budget Review to consolidate all insurance expenditures.
- Expenditure related to Elected Members YTD are \$60,396. This includes allowances as well as expenditures related to civic functions and administrative support. A detailed split is showing in section 2.11 of **Attachment 13.2.4.1**.
- Organisational Services is at 26% of Annual Budget and 85% of YTD Budget Senior Pension Rebates recorded against Rates for the 2022 financial year will offset the concession's income from the Northern Territory Government.
- Lifestyle and Community is at 29% of the Annual Budget and 87% of YTD Budget. Youth Services Budget is nearly fully expended due to the recent Youth Festival 2021. Events promotion is 307% of YTD Budget due to Darwin show expenses. Historically the Budget has been under Public Relations and Communications, and this budget will be moved to Events Promotion at 1<sup>st</sup> Budget review
- City Growth and Operations is at 28% of the Annual Budget, including commitments of \$1.8M and 63% of YTD Budget. \$1.2M in Waste Management is going towards Pre-cyclone clean-up, bin collection, and street sweeping. \$744K in Open Space for mowing, irrigation and tree maintenance.

### Capital Income

- Capital income is at 0.10% of the current Budget, which relates to the income from vehicle disposal.
- Anticipated grant income and rolled over grant funds will be brought forward during the First Budget review, as per Council resolution 9/1749 - 03/08/2021,

### Capital Expenditure

- Capital expenditure is at 27% of the Annual Budget, including commitments largely for the Gray Community Hall redevelopment and playground refurbishments.
- Capital expenditure on Library Services of \$315K has expenses and commitments for two projects, i.e., Library renovation and Library recording studio, included in the capital works rollover. Durack Heights Community Centre is at 163%, including commitments from the 2020-21 capital works rollovers (see council decision 9/1749 - 03/08/2021), Information Technology at 578% includes costs of the Fibre Sense project and the \$1.5M capital expense budget will be brought in through the

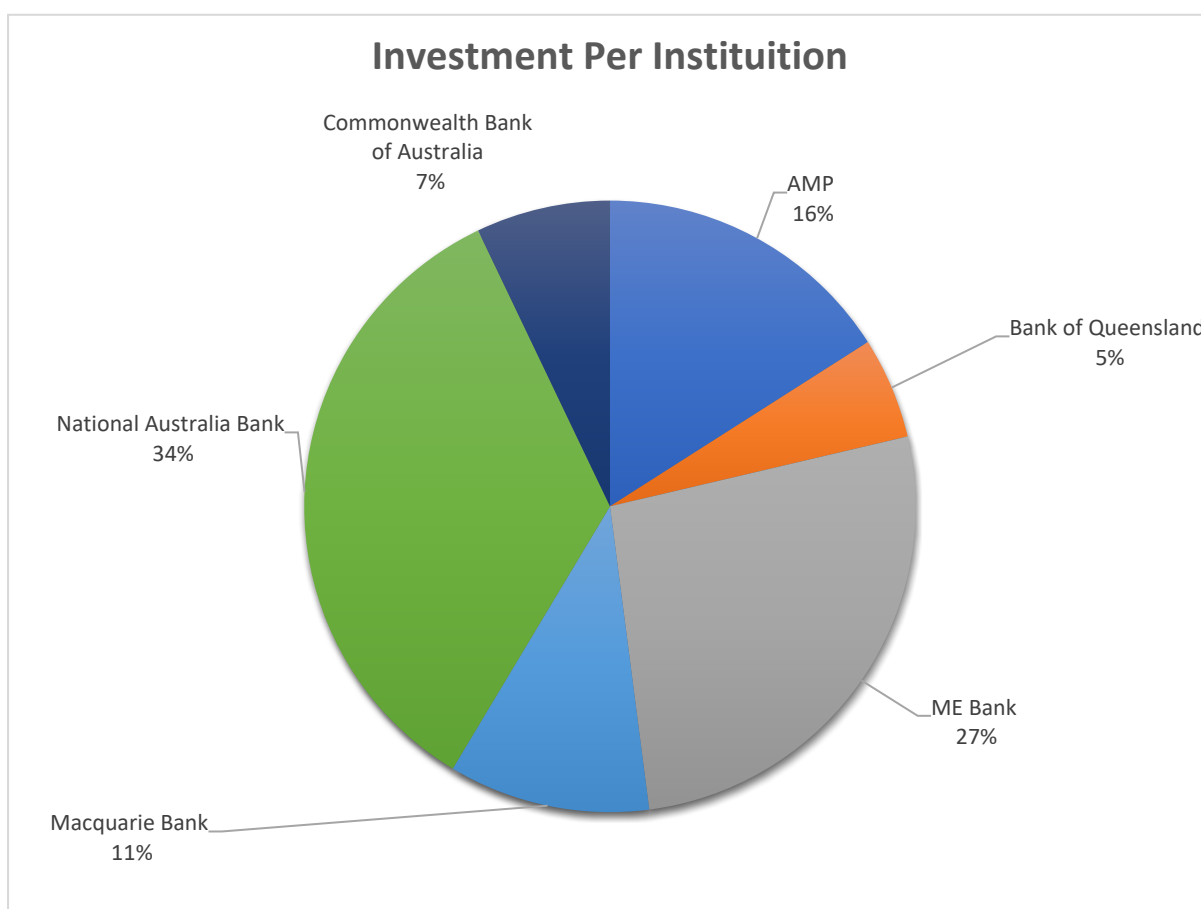


capital works rollover in the First Budget Review balancing the capital works budget with the movement of funds from financial reserves as per Council resolution (Decision number 9/1749). In addition, open space has works for the Tiverton park refurbishment and Marlow Lagoon pathways.

- The Capital Budget will increase once the unexpended capital works rollovers from 2020-21 are brought into the accounts at the First Budget review.

## Investments & Cash

- As of 30 September 2021, Council held \$28.009 million in term deposits across six separate financial institutions. The investment portfolio is compliant with Council Policy *FIN06 Investments*.
- Cash held by Council in the bank as of 30 September 2021 was \$5,123,696.
- The breakup between institutions is:



## Outstanding Rates

- Section 2.4 – Debtor Control Accounts, as presented as **Attachment 13.2.4.1**, reflects the number of properties overdue per financial year as well as the cumulative overdue amounts. Rates that stay overdue for more than three years qualify for the sale of land process under the *Local Government Act 2019*. Council places an overriding statutory charge on the property to start this process, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except a previously registered overriding statutory charge. Council currently holds overriding statutory charges over-all properties with overdue debt rated prior to 2017-18.

- Council's overdue rates are currently worth \$2.933 million from 4,321 properties, including outstanding amounts from 2014-15. Council will receive a detailed rates debt report in November 2021.
- The 1<sup>st</sup> instalment or full payment of the 2021-22 rates and charges were due on 30 September 2021. 4,063 properties have paid the full annual rates charge and 7,220 paid for the 1<sup>st</sup> instalment (equaling 77% or all rateable properties). Reminder letters were posted on the 6 October.
- The 2<sup>nd</sup> instalment is due on 30 November 2021, with instalment reminder notices being issued on 22 October 2021.
- Rates outstanding plus interest at the end of September were 9.4% of all levied rates. This result is a 1.56% improvement from last year's result.

## Elected Member Expenses

- Section 2.11 - Elected Member expenses summarise expenses or benefits related to Elected Members under the Local Government Act 2019 Section 109. Expenditure related to Elected Members YTD are \$60,396. This includes allowances as well as expenditures related to civic functions and administrative support

## Trade Debtors & Creditors

- 89.57% of all Debtors are over 60 days amounting to \$176,792, of which \$160,237 relates to rate concessions for this financial year to be recovered from the Northern Territory Government. 2.94% of Debtors are over 90 days, and Council is debt collecting through an external debt collection agency, and these relate to long grass slashing services.
- 28% of Infringements debtors are from 2021/22; 65% from 2020/21 and the remaining 7% is from prior years.
- 85% of the monthly creditor payments have been made to local suppliers. All outstanding creditors are less than 30 days.

## Waste Charges

The purpose of Section 2.8 - Waste Charges in **Attachment 13.2.4.1**, is to supply an YTD overview of Council's progress against its budgeted Waste Reserve movement. \$400K Capital grant income was received in late June 2021 and will be brought in as capital income in the First Budget Review.

## Loans

- Council approved an internal loan for \$3.3 million to fund Making the Switch in August 2018 (decision 9/0243) and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site in 2018-19.
- The internal loan for Making the Switch has been drawn upon, with the corresponding figures shown in **Attachment 13.2.4.1**, Section 2.10 - Council Loans. Total project costs for Making the Switch, exclusive of employee costs and interest incurred, is \$3,223,849 and total funds drawn from FILOC Reserve came to \$3,337,849. Interest on the loan is 2.6%. The loan repayments will be accounted for quarterly and the first repayment for the quarter is \$77,644, and interest is \$20,396. The outstanding loan balance as of 30 September 2021 is \$2,746,590.
- The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan commenced in November 2019 and occur quarterly. The current outstanding balance on this loan is \$1,510,301 as of 1 July 2021. The repayments are made quarterly, and the first repayment for the year is \$57,934, with interest paid of \$10,659. The outstanding loan balance after the 1<sup>st</sup> quarterly repayment is \$1,452,367. Details of the loan are provided in **Attachment 13.2.4.1**, Section 2.10 - Council Loans.

## Tax and Insurance

- Council is compliant with payment and reporting of all tax liabilities as outlined below.
- \$29,034 has been paid as the First Instalment for Fringe Benefits Tax (FBT) to the Australian Tax Office (ATO) for the FBT year 1 April 2021 to 31 March 2022. This is the first of four payments to be made. The next instalment is due in October for the period July to September 2021.
- \$658,282 has been paid to the ATO for Pay As You Go Tax (PAYG). In addition, Council has paid \$218,886 towards employee's superannuation YTD.
- The last Business Activity Statement was lodged on 20 September 2021 for the month ended 31 August 2021, and the GST refund was \$177,467.
- Council has all required insurances in place to manage the current risk exposure, payments have been made and reporting is compliant with insurance requirements.

## CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Manager

## POLICY IMPLICATIONS

Investments are compliant with Council Policy *FIN06 Investments*.

## BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

### 2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

The *Local Government (General) Regulations 2021 - Part 2 (Division 7)* prescribes that:

#### *Monthly financial reports to Council*

- (1) *The CEO must, in each month, give the Council a report setting out:*
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
  - b. The most recently adopted annual Budget; and*
  - c. Details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual Budget*
- (2) *If a council does not hold a meeting in a particular month, the Report is to be laid before the council committee performing the Council's financial functions under regulation 19 for the particular month.*
- (3) *The Report must be accompanied by:*
  - (a) a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:*
    - (i) the internal controls implemented by the Council are appropriate; and*
    - (ii) the Council's financial Report best reflects the financial affairs of the Council; or*

With the monthly finance report being laid before Council, Council is adhering to legislative requirements and ensure ongoing monitoring of financial sustainability.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environmental sustainability implications for this Report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We, the author and approving officer, declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

1. Monthly Finance Report - September 2021 [13.2.4.1 - 25 pages]



# Financial Management Reports

September 2021

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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September 2021

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## Certification By Chief Executive Officer

I, Luccio Franco Ceracarelli, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- ❖ The internal controls implemented by Council are appropriate; and
- ❖ The Council's Financial Report for September 2021 best reflects the financial affairs of Council.



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Luccio Franco Ceracarelli  
Chief Executive Officer

# COUNCIL AGENDA Attachment 13.2.4.1

## Section 2 Financial Results

1.2 - Executive Summary as at 30 September 2021  
% of year passed 25%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
<b>Operating Income</b>									
Rates & Annual Charges	29,475,948	28,258,920	96%	0	0%	28,258,920	96%	29,433,198	96%
Statutory Charges	140,450	22,695	16%	0	0%	22,695	16%	35,103	65%
User Charges & Fees	687,637	281,297	41%	0	0%	281,297	41%	267,233	105%
Interest & Investment Revenue	636,804	181,647	29%	0	0%	181,647	29%	159,201	114%
Reimbursements	0	0	0%	0	0%	0	0%	0	0%
Other Income	331,000	88,376	27%	0	0%	88,376	27%	82,749	107%
Grants, Subsidies & Contributions	2,757,877	321,044	12%	0	0%	321,044	12%	2,061,478	16%
<b>Operating Income</b>	<b>34,029,716</b>	<b>29,153,979</b>	<b>86%</b>	<b>0</b>	<b>0%</b>	<b>29,153,979</b>	<b>86%</b>	<b>32,038,962</b>	<b>91%</b>
<b>Operating Expenditure</b>									
Employee Costs	-10,932,833	-2,646,179	24%	-27,163	0.2%	-2,673,342	24%	-2,985,051	89%
Professional Services	-1,935,074	-283,299	15%	-200,611	10%	-483,910	25%	-662,988	43%
Auditor's Remuneration	-35,000	-197	1%	-13,878	40%	-14,075	40%	-8,751	2%
Operating Lease Rentals	-22,423	-3,962	18%	-5	0%	-3,967	18%	-5,604	71%
Energy	-1,045,555	-194,240	19%	0	0%	-194,240	19%	-261,398	74%
Materials & Contractors	-10,965,969	-1,644,297	15%	-1,800,553	16%	-3,444,849	31%	-2,964,813	55%
Depreciation, Amortisation & Impairment	-10,608,000	-2,652,000	25%	0	0%	-2,652,000	25%	-2,652,000	100%
Elected Members Expenses	-391,511	-60,396	15%	0	0%	-60,396	15%	-97,873	62%
Legal Expenses	-258,200	-80,164	31%	-23,445	9%	-103,609	40%	-102,801	78%
Water Charges	-1,415,073	-159,722	11%	0	0%	-159,722	11%	-353,761	45%
Telephone & Other Communication	-259,889	-126,237	49%	-73,454	28%	-199,691	77%	-117,554	107%
Community Grants	-250,000	-49,005	20%	0	0%	-49,005	20%	-99,995	49%
Other Expenses	-3,753,044	-1,566,831	42%	-314,742	8%	-1,881,574	50%	-1,371,463	114%
FILOC Internal Loan	-227,316	-77,644	34%	0	0%	-77,644	34%	-227,316	34%
Borrowing Costs	-39,585	-31,055	78%	0	0%	-31,055	78%	-10,583	293%
<b>Operating Expenditure</b>	<b>-42,139,472</b>	<b>-9,575,229</b>	<b>23%</b>	<b>-2,453,850</b>	<b>6%</b>	<b>-12,029,078</b>	<b>29%</b>	<b>-11,921,951</b>	<b>80%</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>-8,109,756</b>	<b>19,578,750</b>		<b>-2,453,850</b>		<b>17,124,901</b>	<b>-211%</b>	<b>20,117,010</b>	<b>97%</b>
<b>Capital Income</b>									
Net gain (loss) on disposal or revaluation of assets	50,000	17,273	35%	0	0%	17,273	35%	50,000	35%
Developer Contributions	288,750	0	0%	0	0%	0	0%	288,750	0%
Asset Income	0	0	0%	0	0%	0	0%	0	0%
Grants received	16,442,312	0	0%	0	0%	0	0%	16,442,312	0%
<b>Capital Income</b>	<b>16,781,062</b>	<b>17,273</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>17,273</b>	<b>0%</b>	<b>16,781,062</b>	<b>0%</b>

# COUNCIL AGENDA Attachment 13.2.4.1

## Section 2 Financial Results

1.2 - Executive Summary as at 30 September 2021  
% of year passed 25%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Net SURPLUS / (DEFICIT) transferred to Equity Statement	8,671,306	19,596,023		-2,453,850		17,142,173	198%	36,898,072	53%
<b>Capital Expenditure</b>									
Land Purchase	0	0	0%	0	0%	0	0%	0	0%
Asset Purchase	-3,559,693	-246,733	7%	-1,266,859	36%	-1,513,593	43%	0	0%
Asset Upgrade	-16,830,356	-1,591,460	9%	-2,395,597	14%	-3,987,058	24%	0	0%
<b>Capital Expenditure</b>	<b>-20,390,049</b>	<b>-1,838,194</b>	<b>9%</b>	<b>-3,662,456</b>	<b>18%</b>	<b>-5,500,650</b>	<b>27%</b>	<b>0</b>	<b>0%</b>
Less Non-Cash Expenditure	-10,608,000	-2,652,000	25%	0	0%	-2,652,000	25%	-2,652,000	100%
Plus Gifted Assets	0	0	0%	0	0%	0	0%	0	0%
<b>NET CAPITAL SURPLUS/(DEFICIT)</b>	<b>-1,110,743</b>	<b>20,409,829</b>		<b>-6,116,306</b>		<b>14,293,523</b>	<b>-1287%</b>	<b>39,550,072</b>	<b>52%</b>
Borrowings	1,000,000	0	0%	0	0%	0	0%	1,000,000	0%
Repayment of Borrowings	-234,634	-57,934	25%	0	0%	0	0%	-58,659	99%
Reserve Movement	345,377	0	0%	0	0%	0	0%	-345,377	0%
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>20,351,895</b>		<b>-6,116,306</b>		<b>14,293,523</b>		<b>40,146,037</b>	<b>51%</b>



11/10/2021

Approved by: Finance Manager

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at 30 September 2021 % of year passed 25%

#### Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
<b>Governance</b>					
Office of the CEO	819,236	121,805	14.87%	512,022	23.79%
Office of the Chief Executive	819,236	121,805	14.87%	512,022	23.79%
<b>Organisational Services</b>					
Director Organisational Services	66,891	17,595	26%	16,722	105%
Financial Services	138,644	62,157	45%	34,662	179%
Rates	22,796,875	21,456,154	94%	22,662,477	95%
<b>Organisational Services</b>	<b>23,002,410</b>	<b>21,535,906</b>	<b>94%</b>	<b>22,713,861</b>	<b>95%</b>
<b>Lifestyle &amp; Community Services</b>					
Events Promotion	2,000	-91	-5%	0	0.00%
Health and Wellbeing Services	0	250	0.00%	0	0.00%
Library Services	934,523	86,065	9%	685,241	13%
Senior Citizens	2,000	1,350	68%	2,000	68%
Youth Services	300,000	43,908	15%	300,000	15%
Animal Management	357,250	157,464	44%	184,626	85%
Parking & Other Ranger Services	120,900	18,834	16%	30,219	62%
<b>Lifestyle &amp; Community Services</b>	<b>1,716,673</b>	<b>307,780</b>	<b>18%</b>	<b>1,202,086</b>	<b>26%</b>
<b>City Growth &amp; Operations</b>					
Civic Centre	105,000	35,000	33%	26,250	133%
Driver Resource Centre	0	1,909	0.00%	0	0.00%



## Section 2 Financial Results

### 2.1 - Budget Summary Report as at 30 September 2021 % of year passed 25%

#### Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Director City Growth & Operations	3,000	0	0%	750	0%
Private Works	35,070	11,555	33%	8,766	132%
Roads & Transport	1,032,494	153,209	15%	645,309	24%
Subdivisional Works	68,400	44,552	65%	17,105	260%
Waste Management	6,801,273	6,830,723	100%	6,801,273	100%
Odegard Drive Investment Property	446,160	111,540	25%	111,540	100%
<b>City Growth &amp; Operations</b>	<b>8,491,397</b>	<b>7,188,488</b>	<b>85%</b>	<b>7,610,993</b>	<b>94%</b>
	<b>34,029,716</b>	<b>29,153,979</b>	<b>86%</b>	<b>32,038,962</b>	<b>91%</b>

### Section 2

### Financial Results

2.1 - Budget Summary Report as at 30 September 2021  
% of year passed 25%

#### Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
<b>Governance</b>									
Elected Members	-532,081	-66,132	12%	-1,370	0%	-67,501	13%	-209,277	32%
Office of the CEO	-1,014,947	-289,300	29%	-23,566	2%	-312,866	31%	-327,510	88%
Governance	-510,706	-651,096	127%	0	0%	-651,096	127%	-115,176	565%
Office of the Chief Executive	-2,057,734	-1,006,527	49%	-24,935	1%	-1,031,463	50%	-651,963	154%
<b>Organisational Services</b>									
Customer Services	-427,331	-101,411	24%	0	0%	-101,411	24%	-107,773	94%
Human Resources	-824,819	-185,108	22%	-44,446	5%	-229,554	28%	-265,615	70%
Information Technology	-1,492,463	-410,230	27%	-162,851	11%	-573,081	38%	-563,418	73%
Director Organisational Services	-594,994	-77,706	13%	-4,844	1%	-82,549	14%	-288,982	27%
Records Management	-262,201	-57,250	22%	-5	0%	-57,254	22%	-65,548	87%
Financial Services	-12,400,898	-2,948,176	24%	-82,366	1%	-3,030,542	24%	-3,094,712	95%
Rates	-290,188	-159,647	55%	0	0%	-159,647	55%	-238,415	67%
Organisational Services	-16,292,893	-3,939,527	24%	-294,511	2%	-4,234,039	26%	-4,624,463	85%
<b>Lifestyle &amp; Community Services</b>									
Arts & Culture	-96,000	-10,125	11%	-10,961	11%	-21,086	22%	-20,200	50%
Community Development	-1,252,109	-280,498	22%	-986	0%	-281,484	22%	-369,156	76%
Diversity and Inclusion Activities	-3,000	0	0%	0	0%	0	0%	-750	0%
Events Promotion	-496,435	-98,868	20%	-32,828	7%	-131,695	27%	-32,185	307%
Families & Children	-46,500	-2,005	4%	-3,365	7%	-5,370	12%	-3,123	64%
Health and Wellbeing Services	-41,500	-1,210	3%	-10,956	26%	-12,166	29%	-10,377	12%
Library Services	-1,740,003	-405,341	23%	-50,400	3%	-455,741	26%	-462,014	88%
Senior Citizens	-6,500	-4,113	63%	0	0%	-4,113	63%	-6,500	63%
Youth Services	-359,800	-288,028	80%	-50,054	14%	-338,082	94%	-321,802	90%
Director Lifestyle & Community	-553,851	-142,878	26%	-5,120	1%	-147,998	27%	-134,772	106%
Safe Communities	-28,000	-8,066	29%	-385	1%	-8,451	30%	-9,752	83%
Public Relations and Communications	-796,469	-163,797	21%	-32,782	4%	-196,579	25%	-205,118	80%
Animal Management	-165,606	-29,965	18%	-22,335	13%	-52,300	32%	-41,406	72%
Parking & Other Ranger Services	-1,036,181	-226,865	22%	-8,507	1%	-235,373	23%	-303,711	75%
Lifestyle & Community Services	-6,621,954	-1,661,759	25%	-228,678	3%	-1,890,438	29%	-1,920,866	87%
<b>City Growth &amp; Operations</b>									
Aquatic Centre	-719,270	-152,214	21%	-54,070	8%	-206,284	29%	-179,812	85%
Archer Sports Club	-183	-74	40%	0	0%	-74	40%	-48	154%
Civic Centre	-413,517	-76,457	18%	-51,894	13%	-128,352	31%	-104,264	73%
Depot	-81,215	-12,954	16%	-5,527	7%	-18,481	23%	-20,310	64%
Driver Resource Centre	-19,244	-5,681	30%	-2,526	13%	-8,207	43%	-6,690	85%
Emergency Operations	-13,000	-600	5%	-3,400	26%	-4,000	31%	0	0.00%

# COUNCIL AGENDA Attachment 13.2.4.1

## Section 2 Financial Results

2.1 - Budget Summary Report as at 30 September 2021  
% of year passed 25%

### Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Gray Community Hall	-42,712	-925	2%	-376	1%	-1,301	3%	-10,680	9%
Director City Growth & Operations	-751,916	-168,356	22%	-11,647	2%	-180,002	24%	-218,521	77%
Open Space	-5,207,756	-744,431	14%	-603,569	12%	-1,348,001	26%	-1,562,454	48%
Private Works	-96,346	0	0%	0	0%	0	0%	-24,857	0%
Recreation Centre	-279,773	-62,967	23%	-41,429	15%	-104,396	37%	-85,563	74%
Roads & Transport	-1,544,706	-259,090	17%	-172,335	11%	-431,425	28%	-380,666	68%
Stormwater Infrastructure	-185,000	-7,044	4%	-8,459	5%	-15,503	8%	-30,000	23%
Street Lighting	-1,048,316	-199,202	19%	-3,653	0%	-202,856	19%	-432,567	46%
Subdivisional Works	-20,000	-96	0%	0	0%	-96	0%	-20,000	0%
Waste Management	-6,453,124	-1,225,076	19%	-884,562	14%	-2,109,638	33%	-1,575,872	78%
Odegaard Drive Investment Property	-136,427	-22,986	17%	-8,164	6%	-31,150	23%	-34,107	67%
Durack Heights Community Centre	-29,785	-7,900	27%	-7,777	26%	-15,677	53%	-7,451	106%
CBD Car Parking	-80,600	-13,800	17%	-9,000	11%	-22,800	28%	-20,151	68%
Goyder Square	-44,000	-7,560	17%	-37,335	85%	-44,895	102%	-10,646	71%
<b>City Growth &amp; Operations</b>	<b>-17,166,890</b>	<b>-2,967,415</b>	<b>17%</b>	<b>-1,905,725</b>	<b>11%</b>	<b>-4,873,139</b>	<b>28%</b>	<b>-4,724,660</b>	<b>63%</b>
	-42,139,472	-9,575,229	23%	-2,453,850	6%	-12,029,078	29%	-11,921,951	80%

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at

% of year passed

30 September 2021

25%

#### Capital Income

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
<b>Governance</b>					
Office of the CEO	500,000	0	0%	500,000	0%
<b>Office of the Chief Executive</b>	<b>500,000</b>	<b>0</b>	<b>0%</b>	<b>500,000</b>	<b>0%</b>
<b>Organisational Services</b>					
Financial Services	50,000	17,273	35%	50,000	35%
<b>Organisational Services</b>	<b>50,000</b>	<b>17,273</b>	<b>35%</b>	<b>50,000</b>	<b>35%</b>
<b>Lifestyle &amp; Community Services</b>					
<b>Lifestyle &amp; Community Services</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>
<b>City Growth &amp; Operations</b>					
Aquatic Centre	12,000,000	0	0%	12,000,000	0%
Director City Growth & Operations	3,000,000	0	0%	3,000,000	0%
Open Space	250,000	0	0%	250,000	0%
Roads & Transport	1,292,312	0	0%	1,292,312	0%
Subdivisional Works	288,750	0	0%	288,750	0%
Waste Management	400,000	0	0%	400,000	0%
<b>City Growth &amp; Operations</b>	<b>17,231,062</b>	<b>0</b>	<b>0%</b>	<b>17,231,062</b>	<b>0%</b>
<b>Less Borrowings</b>					
<b>Loan</b>	<b>1,000,000</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0.00%</b>
	<b>16,781,062</b>	<b>17,273</b>	<b>0.10%</b>	<b>17,781,062</b>	<b>0.10%</b>

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at 30 September 2021


% of year passed 25%

#### Capital Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
<b>Governance</b>									
<b>Organisational Services</b>									
Information Technology	-70,000	-400,000	571%	-4,418	6%	-404,418	578%	0	0.00%
Director Organisational Services	0	0	0.00%	-31,558	0.00%	-31,558	0.00%	0	0.00%
Financial Services	-355,000	-31,558	9%	-69,360	20%	-100,917	28.43%	0	0.00%
<b>Organisational Services</b>	<b>-425,000</b>	<b>-431,558</b>	<b>102%</b>	<b>-105,335</b>	<b>25%</b>	<b>-536,893</b>	<b>126%</b>	<b>0</b>	<b>0.00%</b>
<b>Lifestyle &amp; Community Services</b>									
Library Services	-26,500	-154,661	584%	-161,183	608%	-315,844	1191.86%	0	0.00%
Director Lifestyle & Community	-80,000	-19,000	24%	-19,800	25%	-38,800	48.50%	0	0.00%
<b>Lifestyle &amp; Community Services</b>	<b>-106,500</b>	<b>-173,661</b>	<b>163%</b>	<b>-180,983</b>	<b>170%</b>	<b>-354,644</b>	<b>333%</b>	<b>0</b>	<b>0.00%</b>
<b>City Growth &amp; Operations</b>									
Aquatic Centre	-12,600,000	-9,873	0%	-2,332	0%	-12,205	0.10%	0	0.00%
Civic Centre	-85,000	-39,180	46%	0	0%	-39,180	46.09%	0	0.00%
Depot	-14,400	0	0%	0	0%	0	0.00%	0	0.00%
Driver Resource Centre	-10,000	0	0%	0	0%	0	0.00%	0	0.00%
Gray Community Hall	0	-405,696	0.00%	-1,201,293	0.00%	-1,606,989	0.00%	0	0.00%
Director City Growth & Operations	-1,110,693	-46,427	4%	-419,660	38%	-466,087	41.96%	0	0.00%
Open Space	-1,640,000	-541,754	33%	-1,002,510	61%	-1,544,264	94.16%	0	0.00%
Recreation Centre	-53,800	-28,244	52%	-718	1%	-28,962	53.83%	0	0.00%
Roads & Transport	-2,245,656	-72,599	3%	-209,940	9%	-282,539	12.58%	0	0.00%
Stormwater Infrastructure	-150,000	0	0%	0	0%	0	0.00%	0	0.00%
Street Lighting	-540,000	-12,830	2%	-440,482	82%	-453,312	83.95%	0	0.00%
Subdivisional Works	-300,000	-49,948	17%	-12,339	4%	-62,287	20.76%	0	0.00%
Waste Management	-1,100,000	-11,786	1%	-86,865	8%	-98,650	8.97%	0	0.00%
Durack Heights Community Centre	-9,000	-14,637	163%	0	0%	-14,637	162.64%	0	0.00%
<b>City Growth &amp; Operations</b>	<b>-19,858,549</b>	<b>-1,232,975</b>	<b>6%</b>	<b>-3,376,138</b>	<b>17%</b>	<b>-4,609,113</b>	<b>23%</b>	<b>0</b>	<b>0.00%</b>
	<b>-20,390,049</b>	<b>-1,838,194</b>	<b>9%</b>	<b>-3,662,456</b>	<b>18%</b>	<b>-5,500,650</b>	<b>27%</b>	<b>0</b>	<b>0.00%</b>
<b>* Capital Work Rollovers are not reflected in the report. They will come in as part of the 1st Budget Review</b>									



Section 2  
Financial Results  
2.2 Reserves Schedule

	Balance	TO RESERVES					FROM RESERVES					Balance
	as at	Original	Carry Forwards	Budget Reviews		Adopted	Original	Carry Forwards	Budget Review		Adopted	as at
	30/06/2021	Budget \$	& Rollovers \$	1st Review \$	2nd Review \$	Budget \$	Budget \$	& Rollovers \$	1st Review \$	2nd Review \$	Budget \$	30/06/2022
<b>Externally Restricted Reserves</b>												
Unexpended Grants Reserve	456,846	250,000	0	0	0	250,000	360,693	0	0	0	360,693	346,153
	<b>456,846</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>360,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>360,693</b>	<b>346,153</b>
<b>Internally Restricted Reserves</b>												
Election Expenses Reserve	150,000	0	0	0	0	0	150,000	0	0	0	150,000	0
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	0	0	500,000
Unexpended Capital Works Reserve	2,597,173	0	0	0	0	0	0	0	0	0	0	2,597,173
Developer Funds In Lieu Of Construction	1,786,459	515,316	0	0	0	515,316	300,000	0	0	0	300,000	2,001,775
Waste Management Reserve	2,142,278	0	0	0	0	0	700,000	0	0	0	700,000	1,442,278
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	614,949	0	0	0	0	0	0	0	0	0	0	614,949
	<b>7,790,859</b>	<b>515,316</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>515,316</b>	<b>1,150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,150,000</b>	<b>7,156,175</b>
<b>Unrestricted Reserves</b>												
Working Capital Reserve	9,546,226	500,000	0	0	0	500,000	100,000	0	0	0	100,000	9,946,226
	<b>9,546,226</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>9,946,226</b>
<b>Total Reserve Funds*</b>	<b>17,793,931</b>	<b>1,265,316</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,265,316</b>	<b>1,610,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,610,693</b>	<b>17,448,554</b>
The balances as at 30 June 2021 are as per the budget and these balances will change with the finalisation of the Annual Financial Statements for 2021 Financial Year.												
	 <div>11/10/2021</div> <div>Approved by: Finance Manager</div>											

### Section 2 Financial Results

#### 2.3 Investments Management Report

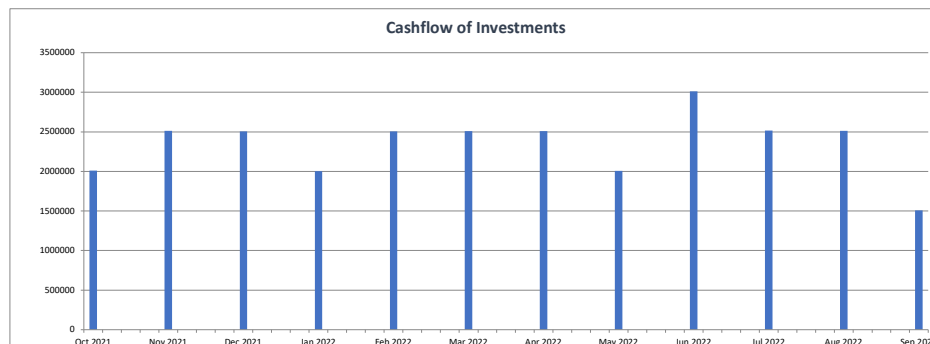
#### INVESTMENTS REPORT TO COUNCIL AS AT 30/09/2021

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	0.75%	November 3, 2021	34		
AMP	S&P A2	\$ 1,500,000.00	0.35%	April 20, 2022	202		
AMP	S&P A2	\$ 1,500,000.00	0.80%	August 24, 2022	328	\$ 4,500,000.00	16.07%
Bank of Queensland	S&P A2	\$ 1,508,788.36	0.41%	July 13, 2022	286	\$ 1,508,788.36	5.39%
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.40%	December 1, 2021	62		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	January 19, 2022	111		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	February 2, 2022	125		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	March 23, 2022	174		
Members Equity Bank	S&P A2	\$ 1,000,000.00	0.45%	April 6, 2022	188		
Members Equity Bank	S&P A2	\$ 1,000,294.52	0.47%	June 29, 2022	272		
Members Equity Bank	S&P A2	\$ 1,500,000.00	0.43%	September 7, 2022	342	\$ 7,500,294.52	26.78%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.70%	October 6, 2021	6		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.70%	October 20, 2021	20		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.50%	November 17, 2021	48	\$ 3,000,000.00	10.71%
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.32%	December 15, 2021	76		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.27%	January 5, 2022	97		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.32%	February 23, 2022	146		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.33%	March 9, 2022	160		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 4, 2022	216		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 18, 2022	230		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	June 1, 2022	244		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.33%	June 15, 2022	258	\$ 9,500,000.00	33.92%
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	July 27, 2022	300		
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	August 10, 2022	314	\$ 2,000,000.00	7.14%
TOTAL SHORT TERM INVESTMENT		\$ 28,009,089.67		Average Days to Maturity	177		100.00%

% OF TOTAL INVESTMENT PORTFOLIO	A1 & A1+ (max 100%)	51.8%	A2 (max 60%)	48.2%	A3 (max 40%)	0%	100%
Weighted Average Rate	0.45%	BBSW 90 Day Rate Benchmark			0.0196%		

GENERAL BANK FUNDS	\$ 5,123,696.46	Total Budget Investment Earnings	-\$ 21,771.00
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TOTAL ALL FUNDS	\$ 33,132,786.13	Year to Date Investment Earnings	-\$ 30,462.29
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#### PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 1%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,400,000	\$ 111,540	\$ 17,306	\$ 94,234	13,611

*[Signature]*


11/10/2021

Approved by: Finance Manager

Section 2  
Financial Results  
30 September 2021

2.4 Debtor Control Accounts

SUNDRY DEBTORS:								
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS		
	197,386.32	-	20,594.04	-	170,995.22	5,797.06		
	100.00%	0.00%	10.43%	0.00%	86.63%	2.94%		
RATES:								
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME					
Sep-21	\$2,933,339	\$248,901	9.40%					
Sep-20	\$3,321,164		10.96%					
TOTAL OVERDUE BY YEAR AND NUMBER OF PROPERTIES								
Year	Charged in 2021/2022	Charged in 2020/2021	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016	Charged in 2014/2015
Overdue Amount	\$1,682,370	\$732,036	\$275,648	\$151,848	\$56,409	\$27,773	\$7,250	\$5
Cumulative Number Of Properties	4092	1317	185	93	37	22	7	1
The overdue amount for 2021/22 is the September Rates plus interest charged on overdue rates and waste charges from prior years								
INFRINGEMENTS:			2021/22	2020/21	2019/20	2018/19		
Animal Infringements		42,395.00	11,535.00	30,410.00	450.00	-		
Public Places		2,025.00	1,890.00	135.00	-	-		
Parking Infringements		3,780.00	240.00	805.00	2,695.00	40.00		
Litter Infringements		0.00	-	-	-	-		
Signs		0.00	-	-	-	-		
Other Law and Order		0.00	-	-	-	-		
Net Balance on Infringement Debts		48,200.00	13,665.00	31,350.00	3,145.00	40.00		
			28.35%	65.04%	6.52%	0.08%		

  
11/10/2021  
Approved by: Finance Manager

## Section 2

### Financial Results

#### 2.5 - Financial Indicators

	Target	2022	2021	2020	2019
<b>Operating Surplus Ratio</b>					
Total Operating Surplus/Deficit	> 0.00%	-23.83%	-18.88%	-18.87%	-23.02%
Total Operating Income					
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.					
<b>Debt Service Ratio (External Loans)</b>					
EBITDA	> 2	9.25	10.23	15.94	16.87
Net Debt Service Cost					
This ratio measures the availability of cash to service debt including interest, principal, and lease payments. Council's Net debt service ratio shows Council's debts (Annual principal repayment + interest) in relation to Council's Net income before Tax & Interest.					
<b>Rate Coverage Percentage</b>					
Rate Revenues	60% - 75%	66.63%	65.22%	66.61%	63.87%
Total Revenues					
This indicator shows the percentage of total revenue raised through rates income.					
<b>Rates &amp; Annual Charges Outstanding Percentage</b>					
Rates & Annual Charges Outstanding	<5%	9.40%	4.13%	5.05%	3.88%
Rates & Annual Charges Collectible(Levied)					
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.					

## SECTION 2

### Financial Results

		2.6 - Creditor Accounts Paid	September 2021
Creditor Name	Creditor Payment Type	Amount \$	
5186 Members Equity Bank Limited	Investment	1,500,000.00	
479 Jardine Lloyd Thompson Pty Ltd	General Creditors	695,859.38	
V03553 Fiber Sense Operations Pty Ltd	General Creditors	440,000.00	
3438 NT Shade & Canvas Pty Ltd	General Creditors	404,077.85	
V03451 M & J Builders Pty Ltd	General Creditors	241,102.40	
549 City of Darwin	General Creditors	208,839.94	
54 Powerwater	Utilities	202,153.16	
2 Australian Taxation Office - PAYG	General Creditors	180,813.00	
V00295 Jacana Energy	Utilities	179,599.52	
V01904 Veolia Environmental Service (Australia) Pty Ltd	General Creditors	178,073.30	
639 Cleanaway Pty Ltd.	General Creditors	166,830.77	
V03073 Programmed Property Services	General Creditors	162,742.77	
5104 JLM Contracting Services Pty Ltd	General Creditors	134,676.07	
V00318 StatewideSuper Clearing House	Superannuation	121,947.78	
V00368 iWater NT Pty Ltd	General Creditors	113,743.37	
V03556 Belgravia Health & Leisure Group Pty Ltd	General Creditors	85,272.74	
4190 National Australia Bank	General Creditors	81,480.26	
1607 Sterling NT Pty Ltd	General Creditors	76,946.34	
2587 Top End RACE	General Creditors	72,356.55	
5651 Minter Ellison Lawyers	General Creditors	54,772.96	
V00773 Akron Group NT Pty Ltd	General Creditors	51,114.28	
5508 Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	48,869.46	
V02579 Human Synergistics Pty Ltd	General Creditors	38,466.61	
53 Eggins Electrical	General Creditors	36,047.59	
47 Telstra Corporation Ltd	General Creditors	25,936.25	
4538 Byrne Consultants	General Creditors	20,712.56	
V02814 Agon Environmental Pty Ltd	General Creditors	19,954.00	
V03255 Joanna del Nido	General Creditors	19,000.00	
V00682 Leigh Dyson Plumbing	General Creditors	18,154.00	
V03346 AKJ Services Pty Ltd	General Creditors	16,203.00	
V00842 Gray Community Garden Inc	Grants, Sponsorships, Donations & Prizes	16,131.00	
V01958 Ross Kourounis T/A Rossi Architects	General Creditors	14,740.00	
V01528 JKW Law Practice Pty Ltd	General Creditors	14,366.00	
5031 All Aspects Recruitment & HR Services	General Creditors	14,309.75	
V01612 News Corp Australia	General Creditors	14,233.47	
1581 NT Broadcasters Pty Ltd	General Creditors	13,948.00	
V00599 Athina Pascoe-Bell	Elected Members	13,270.72	
Various Vendors	Refunds & Reimbursements	12,920.73	
5615 EcOz Environmental Consulting	General Creditors	12,524.60	
V03299 Planning for Communities P/L - Trustee R&R Family	General Creditors	12,474.00	
399 St John Ambulance (NT) Incorporated	General Creditors	11,783.41	
938 Nightcliff Electrical	General Creditors	11,061.50	
V02708 SARB Management Group (Database Consultants)	General Creditors	10,926.30	
V00614 RTM - Dept. of the Attorney General and Justice	General Creditors	10,890.00	
1469 RTM - Police, Fire and Emergency	General Creditors	10,472.00	
V03463 Top End Landscaping	General Creditors	10,065.00	
V02162 RMI Security - Conigrave Pty Ltd	General Creditors	10,053.42	
48 Top End Line Markers Pty Ltd	General Creditors	9,900.00	
V01009 Australian Parking and Revenue Control Pty Limited	General Creditors	9,900.00	
V03425 CSS Services Pty Ltd ITF Corporate Strategic System	General Creditors	9,256.50	



# COUNCIL AGENDA

## Attachment 13.2.4.1

	Creditor Name	Creditor Payment Type	Amount \$
87	Industrial Power Sweeping Services Pty	General Creditors	9,003.50
3936	Arafura Tree Services and Consulting	General Creditors	7,998.00
V03363	Arccos Consulting Pty Ltd	General Creditors	7,947.50
V01134	Territory Technology Solutions Pty Ltd	General Creditors	7,876.00
4065	Southern Cross Protection Pty Ltd	General Creditors	7,348.30
V02009	Golder Associates Pty Ltd	General Creditors	7,188.50
V01584	Salary Packaging Australia	General Creditors	6,747.91
2977	Optic Security Group NT	General Creditors	6,706.01
V00931	Concort Pty Ltd T/A - Allabout Blinds	General Creditors	6,600.00
V00250	Ward Keller	General Creditors	6,336.00
3683	Area9 IT Solutions	General Creditors	6,307.99
V01664	BCA Engineers Pty Ltd	General Creditors	6,303.00
V01936	Arjays Sales & Services Pty Ltd	General Creditors	6,205.10
5640	Think Water - Winnellie & Virginia	General Creditors	5,739.10
V01143	Channel Nine Darwin (Territory Television Pty Ltd)	General Creditors	5,717.80
5254	True North	General Creditors	5,534.10
V02332	Bellridge Pty Limited	General Creditors	5,417.15
3787	Total Event Services T/A Top End Sounds P/L	General Creditors	5,291.00
1569	APRA AMCOS Pty Ltd trading as OneMusic Australia	General Creditors	5,151.38
5	Australia Post	General Creditors	4,942.47
26	Viva Energy Australia Pty Ltd	General Creditors	4,844.50
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	General Creditors	4,815.72
V01573	Amber Garden	Elected Members	4,720.28
V00377	Audio Technology NT Pty Ltd	General Creditors	4,437.29
V03176	FUJIFILM Business Innovation Australia Pty Ltd	General Creditors	4,119.50
V01118	Wilson Security Pty Ltd	General Creditors	3,969.73
V03461	Yarraman Territory	General Creditors	3,960.00
V03573	Useful Projects	General Creditors	3,960.00
V02312	Harris Kmon Solutions Pty Ltd	General Creditors	3,613.83
V03072	Larrakia Development Corporation	General Creditors	3,577.15
V02306	Well Done International Pty Ltd	General Creditors	3,476.11
V02277	Mowbray Investments Pty Ltd - On The Menu Catering	General Creditors	3,455.94
5272	Greville Fabrication Pty Ltd	General Creditors	3,377.00
V02563	Amcom Pty Ltd Acc no 68842	General Creditors	3,323.40
4912	Remote Area Tree Services Pty Ltd	General Creditors	3,322.00
2199	SBA Office National	General Creditors	3,122.40
V01829	Master Blaster High Pressure Cleaning	General Creditors	3,102.00
4513	Southern Cross Austereo Pty Ltd	General Creditors	3,095.40
V01570	Sarah Louise Henderson	Elected Members	3,040.26
4007	The Ark Animal Hospital Pty Ltd	General Creditors	2,834.71
251	Territory Party Hire	General Creditors	2,743.00
V00193	Amcom Pty Ltd Acc no CN5439	General Creditors	2,733.50
V01574	Dr Thomas A Lewis OAM	Elected Members	2,713.56
353	Otis	General Creditors	2,707.98
V01571	Michael Spick	Elected Members	2,683.25
2336	Flick Anticimex Pty Ltd	General Creditors	2,677.39
V01234	Mulga Security	General Creditors	2,666.40
4561	Bendesigns	General Creditors	2,648.80
V01579	Damian Hale	Elected Members	2,644.83
V01569	Benjamin Giesecke	Elected Members	2,638.59
566	Stickers & Stuff	General Creditors	2,559.00
V01572	Lucy Morrison	Elected Members	2,491.43
5611	Steelmans Tools and Industrial Supplies	General Creditors	2,466.04
V00992	Top End Upholsterers & Motor Trimmers	General Creditors	2,211.00
V02029	Server Room Specialists	General Creditors	2,211.00

# COUNCIL AGENDA

## Attachment 13.2.4.1

	Creditor Name	Creditor Payment Type	Amount \$
3099	Iron Mountain Australia Pty Ltd	General Creditors	2,209.11
V03308	Gundjeihmi Aboriginal Corporation	General Creditors	2,200.00
V03624	CaJo Bar and Kitchen	General Creditors	2,156.00
4679	iSentia Pty Ltd	General Creditors	2,031.26
5036	Dormakaba Aust P/L T/as Territory Door Services	General Creditors	2,002.00
V01260	Wildcare Inc	Grants, Sponsorships, Donations & Prizes	2,000.00
V01537	Ben's Tree Service Pty Ltd	General Creditors	1,980.00
3313	Zip Print	General Creditors	1,969.00
1580	The Exhibitionist	General Creditors	1,903.28
2130	TaxEd Pty Ltd	General Creditors	1,895.00
V01609	NT Recycling Solutions Pty Ltd - (NTRS)	General Creditors	1,888.13
V02317	Urban Place Designs Pty Ltd	General Creditors	1,880.00
V01615	Autopia Management Pty Limited	General Creditors	1,872.50
V01389	Darwin Argos Painting	General Creditors	1,870.00
V00939	Defend Fire Services Pty Ltd	General Creditors	1,677.84
V03349	Wicksees Educational Technology	General Creditors	1,653.30
V03259	Locklins Landscape Gardening	General Creditors	1,650.00
V03337	Northern Territory Cricket Association Inc	General Creditors	1,500.00
V00937	Albright Consulting Engineers	General Creditors	1,485.00
5676	Royal Wolf Trading Australia Pty Ltd	General Creditors	1,472.64
5410	Majestix Media Pty Ltd	General Creditors	1,452.00
V03557	Global Headquarters Pty Ltd	General Creditors	1,435.50
4483	Isubscribe Pty Ltd	General Creditors	1,415.96
V02369	Maher Raumteen Solicitors	General Creditors	1,320.00
V02216	Purharp Pty Ltd T/A Joyce Mayne AV/IT Darwin	General Creditors	1,270.00
V01420	CENTRELINK (PAYROLL)	General Creditors	1,246.42
4398	Quality Indoor Plants Hire	General Creditors	1,228.08
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	1,208.57
4737	D & L Plumbing & Gasfitting	General Creditors	1,196.80
V01106	Darwin Toilet Hire	General Creditors	1,188.00
V01694	NT Advertising and Distribution	General Creditors	1,114.30
123	Kerry's Automotive Group - KAP Motors Pty Ltd	General Creditors	1,098.70
V03600	CFO Business Associates	General Creditors	1,054.90
V00474	Lane Communications	General Creditors	1,035.47
V03574	The Procure Group Pty Ltd	General Creditors	1,029.60
V00555	Rydgas Palmerston	General Creditors	1,025.00
215	Employee Assistance Services NT Inc (EASA)	General Creditors	1,009.00
5525	Easyweb Digital Pty Ltd	General Creditors	990.00
V01785	M&S Mowing Plus	General Creditors	990.00
V03446	Build Up Stakeboarding	General Creditors	990.00
V00399	Palmerston and Regional Basketball Association	General Creditors	893.75
256	The Bookshop Darwin	General Creditors	883.39
V03362	Topend Events & Promotions Pty Ltd	General Creditors	880.00
V02964	NT Utopia Holdings P/L t/a Territory Instruments	General Creditors	858.00
V01810	Jacana Energy - Payroll Deductions	General Creditors	830.00
V02167	Sanity Music Stores Pty Ltd	General Creditors	829.26
V02232	Xavier Beaubois - Amazing Drumming Monkeys	General Creditors	825.00
V02578	Bannamesh	General Creditors	819.50
V02091	Microwise Australia - CouncilWise	General Creditors	800.00
V02364	Shipping Containers Leasing Pty Ltd	General Creditors	792.00
V02580	Bartlett Consulting	General Creditors	790.90
4029	Totally Workwear Palmerston	General Creditors	759.70
4735	Palmerston and Rural Party Hire	General Creditors	710.00
3189	Seek Limited	General Creditors	694.66
2965	KIK FM Pty Ltd	General Creditors	660.00


# COUNCIL AGENDA

## Attachment 13.2.4.1

Creditor Name	Creditor Payment Type	Amount \$
V00073 Off the Leash	General Creditors	660.00
V03499 Access Easy English Pty Ltd	General Creditors	660.00
3428 Bunnings Group Limited	General Creditors	651.15
3648 Mobile Locksmiths Australia Pty Ltd	General Creditors	599.50
913 Tyre and Auto Pty Ltd t/as mycar	General Creditors	588.78
1963 Western Australian Local Government	General Creditors	558.00
V02760 Finlay's Stone	General Creditors	554.50
3098 Roadshow Films Pty Ltd	General Creditors	550.00
4731 Yeni Redding	General Creditors	550.00
V01879 Fire and Safety Australia Pty Ltd	General Creditors	550.00
V02202 Lachlan Campbell	General Creditors	550.00
V02259 Animal Management Service Pty Ltd - AMS Products	General Creditors	548.35
V03293 Karunika Pamarathne	General Creditors	525.00
V00692 Yellow Rose Cleaning Service	General Creditors	485.00
4528 Miranda's Armed Security Officers Pty	General Creditors	478.50
V02036 Telefoniz Technology Group Pty Ltd T/A Azentro	General Creditors	478.50
3594 Comics NT	General Creditors	464.00
272 City Wreckers	General Creditors	462.00
2186 Optus Billing Services Pty Ltd	General Creditors	462.00
V03580 Keston Australia Pty Ltd	General Creditors	454.85
V01277 Express Studios	General Creditors	450.00
5713 Clean Fun T/A Giggling Geckos Jumping Castle Hire	General Creditors	440.00
V00711 Line Marking NT Pty Ltd	General Creditors	440.00
422 ALIA -Australian Library & Information Association	General Creditors	430.00
2505 Public Libraries Australia Ltd	General Creditors	395.00
2915 Territory Uniforms	General Creditors	393.96
V03368 Larrikin House Pty Ltd	General Creditors	367.50
V01850 Sam Eyles Refrigeration and Air Conditioning P/L	General Creditors	359.34
V03569 JB HI-FI Commercial	General Creditors	358.00
4744 Sue Little	General Creditors	350.00
V01475 BullAnt Security Pty Ltd	General Creditors	350.00
V01831 Jeanneen McLennan	General Creditors	350.00
V03274 Top End Critters	General Creditors	350.00
V02599 Freddy's Car Installations	General Creditors	340.00
4508 News 4 U	General Creditors	331.70
V03612 Tickled Pink Catering (Elefteria Nowlan)	General Creditors	315.00
V02889 Simply Crafts	Grants, Sponsorships, Donations & Prizes	310.00
V02166 Stephen Turner	General Creditors	262.50
V00343 MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	General Creditors	257.97
V02138 Fraser Brown (Parent: Fiona Brown)	Grants, Sponsorships, Donations & Prizes	250.00
V00157 McArthur Management Services (Vic) P/L	General Creditors	220.00
V01619 Merit Partners Pty Ltd	General Creditors	216.40
5686 Aussie Telecom Pty Limited	General Creditors	203.03
V01065 Forever Fitness and Training - (AL & MN Dainty)	General Creditors	200.00
V03480 Baby Ballet Darwin	General Creditors	200.00
3880 PAWS Darwin Limited	General Creditors	195.00
V01452 CrossFit Palmerston	General Creditors	165.00
35 WINC Australia Pty Limited	General Creditors	154.42
V00943 Rentokil Initial P/L - T/a NT Pest & Weed Control	General Creditors	154.00
V02075 FL Pools Pty Ltd T/a Figleaf Pool Products	General Creditors	154.00
V02035 Prayer Corby	General Creditors	150.00
V03373 Dhanvi Bhadwaj (Parent: Rajesh Bhargwaj)	Grants, Sponsorships, Donations & Prizes	125.00
V00334 Zumba with Adrijana	General Creditors	100.00
V00994 Frangipani Farm	General Creditors	100.00
V03469 Samantha Nicole Santos	General Creditors	100.00

# COUNCIL AGENDA

## Attachment 13.2.4.1

Creditor Name	Creditor Payment Type	Amount \$
V02244 Good Dog AAI	General Creditors	97.50
V00385 Automobile Association of Northern Territory -AANT	General Creditors	92.00
V00022 Officeworks	General Creditors	81.01
V02326 Darwin Popcorn Pty Ltd -Katja's Delicious Popcorn	General Creditors	60.00
V01387 William & Lindsey Morgan	General Creditors	50.00
V01938 Windcave Pty Limited	General Creditors	49.50
201 Spotless Facility Services Pty Ltd (T/A Ensign)	General Creditors	44.83
V00890 Laundryplus	General Creditors	35.00
V01746 AMP Bank Audits	General Creditors	25.00
		6,175,818.42
Percentage of this month's payments made to local suppliers (excludes investments placed)		85%
		
11/10/2021		
Approved by: Manager Finance		

### SECTION 2

#### Financial Results

2.7 - Creditor Accounts Outstanding		September 2021
Creditor No.	Creditor Name	Amount \$
2	Australian Taxation Office - PAYG	85,079.00
V02521	Darwin Commercial Construction and Maintenance Pty	32,620.52
V00368	iWater NT Pty Ltd	9,975.48
V00318	StatewideSuper Clearing House	8,418.22
V03346	AKJ Services Pty Ltd	7,143.40
V00614	RTM - Dept. of the Attorney General and Justice	5,500.00
3879	Litchfield Council	5,000.00
V01958	Ross Kourounis T/A Rossi Architects	4,385.15
V02025	Event Hospitality & Entertainment	3,897.50
V00773	Akron Group NT Pty Ltd	3,660.79
5254	True North	3,384.29
3787	Total Event Services T/A Top End Sounds P/L	3,216.40
V01584	Salary Packaging Australia	3,051.36
4912	Remote Area Tree Services Pty Ltd	2,640.00
V02317	Urban Place Designs Pty Ltd	2,500.00
V00250	Ward Keller	1,677.50
2977	Optic Security Group NT	1,086.69
V01537	Ben's Tree Service Pty Ltd	825.00
V02162	RMI Security - Conigrave Pty Ltd	764.28
V01598	Social Playground Darwin	720.00
566	Stickers & Stuff	713.00
V02329	Palmerston Rovers Football Club	600.00
V02075	FL Pools Pty Ltd T/a Figleaf Pool Products	594.00
V02277	Mowbray Investments Pty Ltd - On The Menu Catering	577.50
V01420	CENTRELINK (PAYROLL)	571.54
V00200	Red Earth Automotive Pty Ltd	553.00
V03644	2021 National Economic Development Conference	550.00
V03446	Build Up Stakeboarding	525.00
V01812	C R Campbell - Electrical and Data Contractors	511.50
V02347	Mint Key	506.00
V03006	FRM Refrigeration & Air Conditioning Pty Ltd	478.50
V01810	Jacana Energy - Payroll Deductions	415.00
2915	Territory Uniforms	332.46
3313	Zip Print	324.50
V00902	Coles Motors	307.50
V02918	Bodil Conroy	300.00
V03614	Sew & Tell NT	300.00
V03622	Sally's Plaster House	300.00
V03368	Larrikin House Pty Ltd	285.00
V01452	CrossFit Palmerston	275.00
V00022	Officeworks	269.52
4398	Quality Indoor Plants Hire	250.00
4029	Totally Workwear Palmerston	249.00
2199	SBA Office National	197.24
4737	D & L Plumbing & Gasfitting	184.80
V01691	Blackwoods	171.69
V00943	Rentokil Initial P/L - T/a NT Pest & Weed Control	154.00
V01936	Arjays Sales & Services Pty Ltd	77.00
V03549	Geeta Ram	45.00
V02330	Wilfred Kenneth Veal	25.00
4190	National Australia Bank	(38,553.72)
		157,634.61

Please note that the NAB credit relates to the Credit Card End of Month automatic Payment waiting for invoices to be enter after reconciliations are complete  
Please note that all creditors are outstanding less than 30days



11/10/2021

Approved by: Manager Finance



## Section 2 Financial Results

### 2.8 - Waste Charges as at

30 September 2021

#### Waste Management

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
<b>Income</b>									
Rates & Charges	6,801,273	6,829,951	100.42%	0	0.00%	6,829,951	100.42%	6,801,273	100%
Other Revenue	0	772	0.00%	0	0.00%	772	0.00%	0	0.00%
Capital Grants Received	400,000	0	0.00%	0	0.00%	0	0.00%	400,000	0%
<b>Income</b>	<b>7,201,273</b>	<b>6,830,723</b>	<b>94.85%</b>	<b>0</b>	<b>0.00%</b>	<b>6,830,723</b>	<b>94.85%</b>	<b>7,201,273</b>	<b>95%</b>
<b>Operating Expenditure</b>									
Employee Costs	-640,533	-106,756	16.67%	0	0.00%	-106,756	16.67%	-160,133	67%
Professional Services	-40,000	-38,410	96.03%	-10,374	25.94%	-48,784	121.96%	0	0.00%
Educational Resources	-80,000	0	0.00%	0	0.00%	0	0.00%	-19,998	0%
Grants / Donations/Contributions Paid	-20,000	-6,525	32.63%	0	0.00%	-6,525	32.63%	-4,998	131%
Utilities	-20,000	-1,103	5.52%	0	0.00%	-1,103	5.52%	-4,998	22%
Street Sweeping	-320,000	-9,185	2.87%	-78,620	24.57%	-87,805	27.44%	-80,001	11%
Litter Collection	-538,000	-72,360	13.45%	-151,749	28.21%	-224,109	41.66%	-134,502	54%
Domestic Bin Collection	-2,146,891	-450,219	20.97%	-400,154	18.64%	-850,372	39.61%	-548,628	82%
Kerb Side Collections	-160,000	-979	0.61%	-145,503	90.94%	-146,481	91.55%	0	0.00%
Tip Recharge Domestic Bin collection	-858,169	-206,409	24.05%	-66,482	7.75%	-272,891	31.80%	-214,543	96%
Transfer Station	-1,223,766	-243,440	19.89%	-960	0.08%	-244,399	19.97%	-305,943	80%
General Maintenance	0	0	0.00%	-727	0.00%	-727	0.00%	0	0.00%
Loan Repayments	-39,585	-10,659	26.93%	0	0.00%	-10,659	26.93%	-10,583	101%
Tip Recharge Transfer Station	-366,180	-79,031	21.58%	-29,994	8.19%	-109,025	29.77%	-91,545	86%
<b>Operating Expenditure</b>	<b>-6,453,124</b>	<b>-1,225,076</b>	<b>18.98%</b>	<b>-884,562</b>	<b>13.71%</b>	<b>-2,109,638</b>	<b>32.69%</b>	<b>-1,575,872</b>	<b>78%</b>
<b>Capital Expenditure</b>									
Reserve Funded Capital Works	-1,100,000	-11,287	1.03%	-87,574	7.96%	-98,862	8.99%	-1,100,000	1.03%
<b>Capital Expenditure</b>	<b>-1,100,000</b>	<b>-11,287</b>	<b>1.03%</b>	<b>-87,574</b>	<b>7.96%</b>	<b>-98,862</b>	<b>8.99%</b>	<b>-1,100,000</b>	<b>1%</b>
<b>Borrowings</b>									
Repayments - Archer Loan Principal	-234,634	-57,934	24.69%	0	0.00%	-57,934	24.69%	0	0.00%
<b>Borrowings</b>	<b>-234,634</b>	<b>-57,934</b>	<b>24.69%</b>	<b>0</b>	<b>0.00%</b>	<b>-57,934</b>	<b>24.69%</b>	<b>0</b>	<b>0.00%</b>
<b>Profit/(Loss)</b>	<b>-586,485</b>	<b>5,536,426</b>		<b>-972,137</b>		<b>4,564,290</b>		<b>4,525,401</b>	



11/10/2021

Approved by: Finance Manager

Section 2  
Financial Results

2.9 - Commercial Leases as at 30 September 2021

Commercial Leases

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	Total YTD Actuals + Commitments \$	% YTD Actual + Committed	YTD Budget	% YTD Actuals of YTD Budget
<b>Income</b>									
Library Services	22,676	8,091	35.68%	0	0.00%	8,091	36%	5,667	143%
Director Organisational Services	66,891	17,595	26.30%	0	0.00%	17,595	26%	16,722	105%
Civic Centre	105,000	35,000	33.33%	0	0.00%	35,000	33%	26,250	133%
<b>Income</b>	<b>194,567</b>	<b>60,686</b>	<b>31.19%</b>	<b>0</b>	<b>0.00%</b>	<b>60,686</b>	<b>31%</b>	<b>48,639</b>	<b>125%</b>
<b>Expenditure</b>									
Director Organisational Services	-193,145	-4,336	2.24%	-2,618	1.36%	-6,954	4%	16,722	-26%
<b>Expenditure</b>	<b>-193,145</b>	<b>-4,336</b>	<b>2.24%</b>	<b>-2,618</b>	<b>1.36%</b>	<b>-6,954</b>	<b>4%</b>	<b>16,722</b>	<b>-26%</b>
<b>Profit/(Loss)</b>	<b>1,422</b>	<b>56,350</b>		<b>-2,618</b>		<b>53,732</b>		<b>65,361</b>	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month



11/10/2021

Approved by: Finance Manager

## Section 2 Financial Results

### 2.10 - Council Loans

30 September 2021

#### Internal Loan - Making the Switch Balances

1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
<b>Project Cost taken from FILOC</b>	<b>3,337,849</b>
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
<b>Loan Balance at 1/07/2021</b>	<b>2,824,233</b>

#### Internal Loan - Making the Switch

Principal as of 1/7/2021	Principal Loan Repayments for 2021/22	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan balance as of 30/06/2022
2,824,233	321,849	77,644	70,309	20,396	2,502,384
	<b>321,849</b>	<b>77,644</b>	<b>70,309</b>	<b>20,396</b>	<b>2,502,384</b>

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer.

<b>External Loan - Archer Landfill Rehabilitation Balances</b>	
<b>Loan from NAB</b>	<b>1,960,000</b>
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
<b>Repayments 2020/21</b>	<b>-228,285</b>
Loan Balance at 1/07/2021	1,510,301

#### External Loan - Archer Landfill Rehabilitation

Principal as of 1/7/2021	Principal Loan Repaid as at 1/07/2021	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan balance as of 30/06/2022
1,510,301	234,504	57,934	39,585	10,659	1,275,797

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.



11/10/2021

Approved by: Finance Manager

## Section 2 Financial Results

### 2.11 - Elected Member Expenses

30 September 2021

#### Elected Members

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
<b>Operating Expenditure</b>									
Mayoral Allowance	-87,636	-17,933	20.46%	0	0.00%	-17,933	20.46%	-21,909	82%
Mayoral Electoral Allowance	-23,066	-4,741	20.55%	0	0.00%	-4,741	20.55%	-5,766	82%
Mayoral Professional Dev Allowance	-3,753	-1,277	34.04%	0	0.00%	-1,277	34.04%	-936	136%
Deputy Mayoral Allowance	-32,405	-6,644	20.50%	0	0.00%	-6,644	20.50%	-8,100	82%
Deputy Mayoral Electoral Allowance	-5,768	-1,185	20.54%	0	0.00%	-1,185	20.54%	-1,443	82%
Elected Members Allowances	-94,570	-19,510	20.63%	0	0.00%	-19,510	20.63%	-23,643	83%
Elected Members Electoral Allowance	-34,606	-7,107	20.54%	0	0.00%	-7,107	20.54%	-8,650	82%
Elected Members Professional Dev Allowance	-26,272	0	0.00%	0	0.00%	0	0.00%	-6,567	0%
Elected Members Meeting Allowance	-63,049	-1,070	1.70%	0	0.00%	-1,070	1.70%	-15,762	7%
Information Technology Capital Entitlement	-1,986	0	0.00%	0	0.00%	0	0.00%	-495	0%
Communications Entitlement	-6,400	-928	14.51%	0	0.00%	-928	14.51%	-1,602	58%
Acting Mayor Allowance	-10,000	0	0.00%	0	0.00%	0	0.00%	-2,502	0%
Acting Mayor Electoral Allowance	-2,000	0	0.00%	0	0.00%	0	0.00%	-498	0%
Course Seminar & Conference Registration	-10,000	0	0.00%	0	0.00%	0	0.00%	-2,502	0%
Air Travel	-4,000	0	0.00%	0	0.00%	0	0.00%	-1,002	0%
Travel Accommodation	-2,000	0	0.00%	0	0.00%	0	0.00%	-498	0%
Travel Related Costs Other	-1,000	0	0.00%	0	0.00%	0	0.00%	-252	0%
<b>Operating Expenditure</b>	<b>-408,511</b>	<b>-60,396</b>	<b>14.78%</b>	<b>0</b>	<b>0.00%</b>	<b>-60,396</b>	<b>14.78%</b>	<b>-102,127</b>	<b>59%</b>



11/10/2021

Approved by: Finance Manager

# COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.5
<b>REPORT TITLE:</b>	Local Roads and Community Infrastructure Update
<b>MEETING DATE:</b>	Tuesday 19 October 2021
<b>AUTHOR:</b>	Director City Growth and Operations, Nadine Nilon
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

### PURPOSE

This report provides Council with an update on the Local Roads and Community Infrastructure Funding projects.

### KEY MESSAGES

- The Local Roads and Community Infrastructure (LRCI) funding from the Australian Government has been issued to date in two phases; Phase 1 and Phase 2.
- Phase 3 of LRCI has been announced, however funding details have not been provided at this time.
- Works have been progressing with both Phase 1 and Phase 2 projects and are within current completion milestone dates and budgets.
- The Australian Government has announced this month that projects relating to Phase 1 and 2 can be completed up until 30 June 2022 and major project variations, such as a change of project, must be submitted by 31 October 2021.
- Phase 1 projects are;
  - Reggie Park upgrade – complete.
  - Maurice Terrace (Bakewell) Dog Park – complete.
  - Swimming Pool Car Park Shade Structure – programmed to commence late October.
  - Regional Park (Joan Fejo) Accessible Play Equipment – complete.
- Phase 2 projects are;
  - Public toilets at Joan Fejo and Marlow Lagoon parks – programmed for December installation.
  - Dog Pound Stage Two – new procurement process required.
  - Playground Shading Joan Fejo Park – initial scope of works complete.
  - New Dog Park Zuccoli – design underway.
  - Temple Terrace Road Reconstruction – new procurement process required.
- This Report provides an update relating to these projects.

### RECOMMENDATION

THAT Report entitled Local Roads and Community Infrastructure Update be received and noted.



## BACKGROUND

The Australian Government announced the LRCI program in 2020 with funding made available directly to Local Government for road and community infrastructure projects.

Phase 1 of the LRCI program commenced in July 2020 with City of Palmerston allocated \$411,889 (GST exclusive) of funding for eligible projects. The projects were initially required to be completed by 31 December 2021.

Phase 2 of the LRCI program provided Council with \$1,280,590 (GST exclusive) of additional funding for eligible projects, to be spent by 31 December 2021.

In total, this provided Council with \$1,692,479 of additional funds to be spent by 31 December 2021.

Council has been informed that Phase 3 funding of \$823,788 will be made available for projects from January 2022 to June 2023. The funding guidelines for this phase have not been published at the time of writing this Report, with a further report to be prepared on the recommended projects for this funding following the guidelines being published.

On 30 September 2021, an update was provided advising that Phase 1 and Phase 2 projects could have construction completion dates up until 30 June 2022 as per **Attachment 13.2.5.1**.

On 5 October 2021, a further update was provided enabling greater flexibility of variations. This change enables minor changes within approved projects to occur without formal variations being required. This includes movement of funds between approved projects within a phase, and extension of projects within the initial approved scope. However, this update also included the requirement for major changes requiring approval must be submitted by 31 October 2021.

This Report provides an update of the projects relevant to Phase 1 and Phase 2, with no major variations identified as being required.

## DISCUSSION

### Phase 1

Phase 1 projects, totalling \$411,889, were endorsed by Council on 4 August 2020.

The projects are listed below with an update on their current status. Overall these projects are 75% complete, with all funds committed and scheduled to reach completion by November 2021.

Project	Project Cost	Actual Spend	Status
Reggie Park – Pathway	\$91,889	\$88,611	Works complete, savings identified of \$3,278
Palmerston Swimming & Rec Centre Carpark – Shade Structure	\$120,000	\$10,477 (\$114,798 committed)	Design complete, construction procurement awarded and scheduled to commence late October 2021 and complete in November.
Maurice Terrace (Bakewell) Dog Park	\$150,000	\$168,371	Works complete. Final costs to be offset by savings in other projects.
Regional Park – Accessible Play Equipment Play	\$50,000	\$43,500	Works complete, savings identified of \$6,500.
	<b>\$411,889</b>	<b>\$310,959</b>	

## Phase 2

Phase 2 projects, totalling \$1,280,590, were endorsed by Council on 19 January 2021.

The projects are listed below with an update on their current status. The Phase 2 projects are 12% spent, and funds are 31% committed and spent. With the ability to complete construction by 30 June 2022, all projects will be completed within this timeframe.

Project	Project Cost	Actual Spend	Status
Public Toilets: <ul style="list-style-type: none"> <li>Joan Fejo Park</li> <li>Marlow Lagoon Reserve (Dog Park)</li> </ul>	\$450,000	\$80,060 (\$240,180 committed)	Exeloos scheduled for late November delivery, design and installation planning commenced.
Dog Pound Stage Two	\$175,000	\$1,375	Tender advertised in May, no submissions, new tender process required. Documentation under review.
Playground Shading – Joan Fejo Park	\$150,000	\$75,900	Shading works complete. Potential additional shading being reviewed, and potential savings to be reallocated to other project as required.
New Dog Park – Zuccoli/Johnston	\$350,000	\$0	Design underway.
Temple Terrace – Road Reconstruction	\$155,590	\$0	Tender closed without award. New tender process required.
	<b>\$1,280,590</b>	<b>\$157,335</b>	

## Summary

All projects within Phase 1 and Phase 2 are within the current guideline requirements for completion.

Any major changes to projects, such as a new project or project scope change, is required to be submitted to the Australian Government by 31 October 2021. It is not recommended to undertake any major changes to the existing Phase 1 and Phase 2 projects. Where there are variations between and within projects, this can be facilitated within the minor change provisions of the program.

A further report regarding Phase 3 projects will be presented to Council in December, which will include a further update on the Phase 1 and Phase 2 projects.

## **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this Report:

- Open Space Lead
- Acting City Sustainability Manager
- Manager City Operations
- Manager Finance

## **POLICY IMPLICATIONS**

There are no policy implications for this Report.

### **BUDGET AND RESOURCE IMPLICATIONS**

As discussed within this Report, all projects are funded through the LRCI program. Where additional funds are required, these will be offset by LRCI project savings and existing programs (if required). At this stage, approximately \$15,000 additional funds outside of the program(s) has been identified as being required for Phase 2 projects. This additional funding is available within existing programs.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

**7 Fails to be agile to respond to growth opportunities**

Context: Ensuring the organisation is positioned to respond quickly to take up opportunities for growth both internally and externally.

There are no risk, legal and legislative implications relating to this Report.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this Report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

1. LRCI - Phase 1 and Phase 2 Time Extension Update [13.2.5.1 - 1 page]



**The Hon Barnaby Joyce MP**

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**Deputy Prime Minister**  
**Minister for Infrastructure, Transport and Regional Development**  
**Leader of The Nationals**  
**Federal Member for New England**

Ref: MS21-001990

Dear LRCI Program partner

I am writing to you to inform you of an extension to the Eligible Construction Time Period for Local Roads and Community Infrastructure (LRCI) Program Phase 1 and Phase 2 projects.

Local governments are essential to supporting local communities and delivering priority projects and assisting with economic recovery. Under Phase 1 and Phase 2 of the LRCI Program, the Australian Government has provided funding for over 5,900 projects. The \$2.5 billion LRCI Program continues to assist local governments to deliver these priority projects, supporting local jobs, businesses and boosting the economy during COVID-19.

I understand the difficult and exceptional circumstances occurring in all local communities across Australia. To continue our support for local communities and help you navigate this difficult period and enable planning for the future, the Australian Government has extended the Eligible Construction Time Period. If required, all Phase 1 and Phase 2 approved projects may continue construction activity through to 30 June 2022.

My Department will provide you with further important information regarding this change. I expect that with this extension now in place that you will finalise your program of works and ensure that projects are delivered as quickly as possible.

I encourage you to engage with your Federal Member of Parliament on delivery of your priority projects. The requirement to notify your local member is included in the program guidelines, and is important so that the Australian Government is able to see first-hand the community benefits being created by these priority projects.

I look forward to continuing to work with you in supporting local communities and delivering priority local road and community infrastructure projects.

Yours sincerely

Barnaby Joyce MP

**14 INFORMATION AND CORRESPONDENCE**

**14.1 Information**

**14.2 Correspondence**

**15 REPORT OF DELEGATES**

**16 QUESTIONS BY MEMBERS**

**17 GENERAL BUSINESS**

**18 NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 November 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**19 CLOSURE OF MEETING TO PUBLIC**

THAT pursuant to *section 99(2) and 293(3)(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

**20 ADJOURNMENT OF MEETING AND MEDIA LIAISON**



# MINUTES

## Ordinary Council Meeting Tuesday 5 October 2021

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

## COUNCIL MINUTES

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Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 5 October 2021 at 5:30pm.

### PRESENT

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#### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Henderson  
Councillor Danielle Eveleigh  
Councillor Mark Fraser  
Councillor Amber Garden  
Councillor Ben Giesecke  
Councillor Damian Hale  
Councillor Lucy Morrison

#### STAFF

Chief Executive Officer, Luccio Cercarelli  
Deputy Chief Executive Officer/Director Lifestyle and  
Community, Amelia Vellar  
Director City Growth and Operations, Nadine Nilon  
Director Organisational Services, Silke Maynard  
Executive Assistant to CEO, Jessie Schaecken  
Minute Secretary, Chloe Hayes

#### GALLERY

Nil

Initials: \_\_\_\_\_

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

**2 OPENING OF MEETING**

The Chair declared the meeting open at 05:31 pm.

**3 APOLOGIES AND LEAVE OF ABSENCE**

**3.1 Apologies**

Nil

**3.2 Leave of Absence Previously Granted**

Nil

**3.3 Leave of Absence Request**

Moved: Councillor Eveleigh  
Seconded: Councillor Hale

1. THAT the leave of absence received from Councillor Eveleigh for 10 October to 15 October 2021 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 6 October to 7 October 2021 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 11 October to 13 October 2021 inclusive be received and noted.

**CARRIED 10/35 – 5/10/2021**

**4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING**

Nil

**5 DECLARATION OF INTEREST**

**5.1 Elected Members**

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Garden

THAT Mayor Pascoe-Bell declared a conflict relating to Item 22.1.

**CARRIED 10/22 – 5/10/2021**

**5.2 Staff**

Nil

Initials: \_\_\_\_\_

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Henderson

Seconded: Councillor Hale

THAT the Minutes of the Council Meeting held on Tuesday 21 September pages 10544 to 10551 be confirmed.

CARRIED 10/23 – 5/10/2021

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Nil

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

Initials: \_\_\_\_\_

### 13.1.1 Council Committee Membership

Moved: Councillor Morrison  
Seconded: Councillor Garden

1. THAT Report entitled Council Committee Membership be received and noted.

CARRIED 10/24 – 5/10/2021

Moved: Councillor Eveleigh  
Seconded: Councillor Morrison

2. THAT Council revoke all delegations to Administrative Review Committee.
3. THAT Council pursuant to section 40(2)(b) of the *Local Government Act 2019*, hereby delegate to the Administrative Review Committee the power to make recommendations to Council and decisions relating to undertaking internal reviews in accordance with Part 18.1 of the *Local Government Act 2019*.
4. THAT Council make the following appointments to the Administrative Review Committee:
  - i. THAT the Mayor, Deputy Mayor and Councillor Eveleigh be appointed to the Administrative Review Committee for the period 6 October 2021 to 30 June 2022.
  - ii. THAT the Mayor be appointed as Chair of the Administrative Review Committee for the Term of the 10th Council.
  - iii. THAT all other Councillors be appointed as alternate members to the Administrative Review Committee for the period 6 October 2021 to 30 June 2022.

CARRIED 10/25 – 5/10/2021

Moved: Deputy Mayor Henderson  
Seconded: Councillor Fraser

5. THAT Council revoke all delegations to Chief Executive Officer Performance Appraisal Committee.
6. THAT Council pursuant to section 40(2)(b) of the *Local Government Act 2019*, hereby delegate to the Chief Executive Officer Performance Appraisal Committee comprising of the Mayor, Deputy Mayor, Councillor, and independent facilitator appointed by mutual agreement between the Mayor and Chief Executive Officer the power to conduct and finalise the performance appraisal of the Chief Executive Officer and make recommendations to Council.
7. THAT Council note the Mayor and Deputy Mayor hold permanent positions on the Chief Executive Officer Performance Appraisal Committee pursuant to section 59(e) of the *Local Government Act 2019* and that the Mayor holds the position of Chairperson.

CARRIED 10/26 – 5/10/2021

Initials: \_\_\_\_\_



Moved: Deputy Mayor Henderson  
Seconded: Councillor Fraser

8. THAT Council make the following appointments to the Chief Executive Officer Performance Appraisal Committee:
- THAT Councillor Garden be appointed to the Chief Executive Officer Performance Appraisal Committee, for the period 6 October 2021 to 30 June 2022.
  - THAT all other Councillors be appointed as alternate members to the Chief Executive Officer Performance Appraisal Committee for the period 6 October 2021 to 30 June 2022.

CARRIED 10/27 – 5/10/2021

Moved: Councillor Garden  
Seconded: Deputy Mayor Henderson

9. THAT Council revoke all delegations to Risk Management and Audit Committee.
10. THAT Council pursuant to section 40(2)(b) of the *Local Government Act 2019*, hereby delegate to the Risk Management and Audit Committee the power to make recommendation to Council and decisions relating to Risk Management and Audit matters:
- Follow up on issues arising from internal and external audits.
  - The management of outstanding and completed audit issues register.
  - The receipt and acceptance of strategic and operational risk assessments.
  - Compliance by Council with proper standards of financial management.
  - Compliance by Council with Local Government Act Compliance Register and accounting standards.
11. THAT Council make the following appointments to the Risk Management and Audit Committee:
- THAT the Mayor, Councillor Henderson and Councillor Garden, be appointed to the Risk Management and Audit Committee for the period 6 October 2021 to 30 June 2022.
  - THAT Council note that the Chair of the Risk Management and Audit Committee is held by an Independent Member, appointed by the Council.
  - THAT all other Councillors be appointed as alternate members to the Risk Management and Audit Committee for the period 6 October 2021 to 30 June 2022.

CARRIED 10/28 – 5/10/2021

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Fraser

12. THAT the Mayor be appointed as Council's delegated representative and the Deputy Mayor as alternate member to the Top End Regional Organisation of Council (TOPROC) for the 10th Council term.

CARRIED 10/29 – 5/10/2021

Initials: \_\_\_\_\_

## COUNCIL MINUTES

Moved: Councillor Giesecke  
Seconded: Councillor Garden

13. THAT Councillor Fraser be appointed as Council's delegate to the Palmerston Regional Business Association (PRBA) with all other members appointed as alternate members for the period 6 October 2021 to 30 June 2022.

MOTION LOST

*Mayor Pascoe-Bell exercised the casting vote and declared the motion lost.*

Moved: Mayor Pascoe-Bell  
Seconded: Deputy Mayor Henderson

14. THAT Councillor Eveleigh be appointed as Council's delegate to the Palmerston Regional Business Association (PRBA) with all other members appointed as alternate members for the period 6 October 2021 to 30 June 2022.

CARRIED 10/30 – 5/10/2021

Moved: Councillor Hale  
Seconded: Councillor Garden

15. THAT Councillor Morrison be appointed as Council's representative to Tourism Top End with Councillor Henderson appointed as alternate member for the period 6 October 2021 to 30 June 2022.

CARRIED 10/31 – 5/10/2021

Moved: Councillor Eveleigh  
Seconded: Councillor Morrison

16. THAT Council not hold any advisory committee meetings until it has considered the outcome of the Committee review including the IDA framework and Palmerston Local Economic Plan in November 2021.

CARRIED 10/32 – 5/10/2021

### 13.1.2 Palmerston Division of the Development Consent Authority (DCA) - Representation

Moved: Councillor Morrison  
Seconded: Councillor Fraser

1. THAT Report entitled Palmerston Division of the Development Consent Authority (DCA) - Representation be received and noted.
2. THAT Council nominate Mayor Pascoe-Bell, Councillor Henderson, Councillor Giesecke and Councillor Fraser to the Minister for Infrastructure, Planning and Logistics for consideration or appointment to positions of Community Members of the Palmerston Division of the Development Consent Authority.

CARRIED 10/33– 5/10/2021

Initials: \_\_\_\_\_

## 13.1.3 Community Venue Hire Update – Free Initiative

Moved: Councillor Eveleigh  
Seconded: Councillor Garden

1. THAT Report entitled Community Venue Hire Update - Free Initiative be received and noted.
2. THAT a report on the outcomes from the external review regarding hire charges for Council facilities be presented to Council by the 2nd Ordinary meeting in November 2021.

CARRIED 10/34 – 5/10/2021

## 13.1.4 Tenth Council Review of Delegations

Moved: Deputy Mayor Henderson  
Seconded: Councillor Morrison

1. THAT Report entitled Tenth Council Review of Delegations be received and noted.
2. THAT effective 6 October 2021 Council revoke all delegations to the Chief Executive Officer.
3. THAT effective 6 October 2021 pursuant to Section 40 of the *Local Government Act 2019* Council hereby delegates to the Chief Executive Officer its powers and functions set out in the schedule below, subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions:

Section	Delegation
Section 183	Appointment of authorised persons
The powers and functions of the Council under the <i>Local Government Act 2019</i>	All of the powers and functions of the Council that are able to be delegated.

4. THAT effective 6 October 2021 pursuant to section 183 of the *Local Government Act 2019*, Council appoints Chief Executive Officer, Luccio Franco Cercarelli as an authorised person subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and unless earlier revoked, the appointment will cease and be deemed revoked upon the cessation of employment with City of Palmerston.
5. THAT effective 6 October 2021 pursuant to section 40 of the *Local Government Act 2019*, Council hereby delegates to the Chief Executive Officer the following financial delegations subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and budget approval:

Type	Amount
Credit Card	\$5,000
Purchase Order Approval	\$5,000,000

Initials: \_\_\_\_\_

## COUNCIL MINUTES

Payment Approval	Unlimited
Cheque signatory	Unlimited
Investment signatory	Unlimited

6. THAT effective 6 October 2021 pursuant to section 40 of the *Local Government Act 2019*, Council hereby delegates to the Chief Executive Officer the power and authority to exercise all powers of the Council under the *Palmerston (Animal Management) By-Laws 1999* excluding By-law 5(2) subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions.
7. THAT effective 6 October 2021 pursuant to Section 40 of the *Local Government Act 2019* and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, Council hereby delegates to the Chief Executive Officer its powers and functions as set out sections 66 of the *Local Government Act 2019*, by-law 71 of the *Palmerston (Public Places) By-Laws 2001* being the power to determine opening times of Council's offices and facilities and the opening times of the Library until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.
8. THAT effective 6 October 2021 pursuant to Section 40 of the *Local Government Act 2019* and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, Council hereby delegates to the Chief Executive Officer the power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

**CARRIED 10/21 – 5/10/2021**

### 13.1.5 Risk Management Audit Committee Unconfirmed Minutes – 10 August 2021

Moved: Councillor Garden  
Seconded: Deputy Mayor Henderson

1. THAT Report entitled Risk Management Audit Committee Unconfirmed Minutes - 10 August 2021 be received and noted.
2. THAT the unconfirmed Risk Management Audit Committee minutes provided as Attachment 13.2.4.1 to Report entitled Risk Management and Audit Committee Meeting Minutes – 10 August 2021 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 10 August 2021:
  - a. THAT the Risk Management and Audit Committee hold a planning workshop to consider how it will fulfill its responsibilities under the committee terms of reference on 23 November 2021 at 5:00pm.
  - b. THAT the Risk Management and Audit Committee recommend that Council endorse Attachment B to report number RMA/050 entitled Order of Business Review as its Order of Business to commence at its next Risk Management and Audit Committee

Initials: \_\_\_\_\_

## COUNCIL MINUTES

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Meeting with the addition that section 9 officers reports will reflect the key elements of the terms of reference reporting requirements.

- c. THAT Public Lighting, Land and Improvements, and Fleet Asset Management Plans presented in report entitled Asset Management Plan Update are endorsed for finalisation and implementation.

**CARRIED 10/36- 5/10/2021**

### 13.2 Receive and Note Reports

#### 13.2.1 Organisational Services Quarterly Report July – September 2021

Moved: Councillor Eveleigh  
Seconded: Councillor Hale

THAT Report entitled Organisational Services Quarterly Report July - September 2021 be received and noted.

**CARRIED 10/37 - 5/10/2021**

#### 13.2.2 City Growth and Operations Quarterly Report – April to June

Moved: Councillor Garden  
Seconded: Councillor Morrison

THAT report entitled City Growth and Operations Quarterly Report - April to June be received and noted.

**CARRIED 10/38 - 5/10/2021**

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

Nil

### 14.2 Correspondence

#### 14.2.2 Approval of Application to Borrow up to \$5 Million for SWELL

Moved: Councillor Garden  
Seconded: Deputy Mayor Henderson

THAT correspondence dated 29 September 2021 14.2.1 entitled Approval of Application to Borrow up to \$5 Million for SWELL be received and noted.

**CARRIED 10/39 - 5/10/2021**

Initials: \_\_\_\_\_



### 4.2.3 Patronage of Palmerston Magpies Football Club Inc.

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Hale

1. THAT correspondence received on 24 September 2021 14.2.3 entitled Patronage of Palmerston Magpies Football Club Inc. be received and noted.
2. THAT Council note the Mayor's acceptance as Patron of the Palmerston Magpies over the term of four years.

CARRIED 10/40 – 5/10/2021

### 15 REPORT OF DELEGATES

Nil

### 16 QUESTIONS BY MEMBERS

#### 16.1 Payments and Community Room

Moved: Deputy Mayor Henderson  
Seconded: Councillor Eveleigh

1. THAT the question asked by Deputy Mayor Henderson regarding Rates Notice difficulties with payment, and the response provided by the Chief Executive Officer be received and noted.
2. THAT the question asked by Deputy Mayor Henderson regarding Dog Registration Reminder, and the response provided by the Deputy Chief Executive Officer be received and noted.
3. THAT the question asked by Deputy Mayor Henderson regarding Second Community Room at Palmerston Pool Upgrade Timing, and response provided by the Deputy Chief Executive Officer be received and noted.

CARRIED 10/41 – 5/10/2021

#### 16.2 Forrest Parade School Speed Advisory Signs

Moved: Councillor Morrison  
Seconded: Deputy Mayor Henderson

THAT the question asked by Councillor Morrison regarding Forrest Parade School Speed Advisory Signs, and the questions be taken on notice by the Director of City Growth and Operations.

CARRIED 10/42 – 5/10/2021

### 17 GENERAL BUSINESS

Nil

Initials: \_\_\_\_\_

## COUNCIL MINUTES

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### 18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Eveleigh

Seconded: Councillor Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 October 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/43- 5/10/2021

### 19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Hale

Seconded: Councillor Giesecke

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/44- 5/10/2021

### 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 5.34pm for the discussion of confidential matters.

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Chair

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Print Name

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Date

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Initials: