

AGENDA

1st Ordinary Council Meeting

Tuesday 2 November 2021

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY	4
2	OPENING OF MEETING	4
3	APOLOGIES AND LEAVE OF ABSENCE.....	4
3.1	Apologies.....	4
3.2	Leave of Absence Previously Granted.....	4
3.3	Leave of Absence Request	4
4	REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING	4
5	DECLARATION OF INTEREST	4
5.1	Elected Members.....	4
5.2	Staff.....	4
6	CONFIRMATION OF MINUTES.....	4
6.1	Confirmation of Minutes	4
6.2	Business Arising from Previous Meeting	4
7	MAYORAL REPORT	4
8	DEPUTATIONS AND PRESENTATIONS.....	4
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS).....	4
10	CONFIDENTIAL ITEMS	4
10.1	Moving Confidential Items into Open	4
10.2	Moving Open Items into Confidential	4
10.3	Confidential Items	4
11	PETITIONS.....	5
12	NOTICES OF MOTION.....	5
12.1	Home Composting Rebate Program	5
13	OFFICER REPORTS	8

3 | 168

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 19 October 2021 pages 10569 to 10579 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act</i>

		2019 and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.2.5	Council Performance, Service Delivery and Budget Review	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p>
26.2	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

11 PETITIONS

12 NOTICES OF MOTION

12.1 Home Composting Rebate Program

1. THAT the Notice of Motion entitled Home Composting Rebate Program be received and noted.
2. THAT a report be prepared regarding the Home Composting Rebate Program to identify potential funding sources, program details and other relevant consideration by the 2nd Ordinary Meeting in November 2021.

COUNCIL MEETING DATE: 2 November 2021

TOPIC: *Home Composting Rebate Program*

BACKGROUND:

The City of Palmerston Community Plan contains six outcomes, with Environmental Sustainability being one of them. An objective for this outcome is to reduce our footprint on the environment through strategies such as;

- People are engaged and encouraged to adopt best practice sustainable and environmental practices.
- Increase educational and awareness raising initiatives that improve and expand community understanding of how they can have a lower environmental footprint.
- Provide opportunities for community to recycle, reuse or repair all type of waste.

The 2021 Community Survey reported that Council's promotion of environmental sustainability is 6.5, which is higher than the 2021 score of 6.4, but is the lowest score out of the environmental sustainability outcomes surveyed.

As food waste can contribute up to 40% of household waste, this material presents an opportunity for Council to support increased recycling at home. Currently, unless residents have home composting systems in place, this material is placed in kerbside waste collection bins and taken to landfill. As Council disposes over 8000 tonnes of waste to landfill each year, the volume of food waste could be around 3000 tonnes per year. If home composting was taken up by just 10% of over 13,000 residential households, this would divert hundreds of tonnes from landfill, reducing both waste to landfill and the cost of disposal.

To assist residents access and establish home composting systems and reduce food waste to landfill, a number of Council's across Australia are implementing Home Compost Rebate Programs. Rebate programs for the purchase of composting items improve the affordability of home composting and encourage increased participation, reducing waste to landfill and providing nutrient-rich material for use in home gardens.

Currently, organisations within the City of Palmerston can receive support for this type of environmental activity through Council's Environmental Initiative Grant, however there is no direct support for residents for home composting.

OBJECTIVE:

I am proposing that City of Palmerston implements a Home Compost Rebate Program, with up to \$50 per household being available from Council to assist in the purchase of home composting items.

To assist residents establish home composting, I am proposing that the rebate is available for the purchase of home composting bins and worm farms, with the exclusion of accessories such as compost tools and bench-top bins. The rebate would be provided following the presentation of a receipt to Council from the purchase of the relevant items from NT businesses. To ensure the program is accessible to all residents, the value of the rebate would be to the full value, up to \$50 (including GST).

Compost bins available for purchase range from \$45 to over \$200, so the rebate would offset the full price of cheaper options, and partial cost of more expensive items. Residents would be able to purchase one item per household and would need to provide proof of residence.

The reduction in waste to landfill will partially offset the cost of the rebate program. If each new household diverted just one tonne, there's a cost saving of \$103 per tonne for disposal, for a \$50 rebate.

This program can also support local businesses by having the rebate only apply to receipts presented for in-person purchases within the NT.

NOTICE OF MOTION:

1. THAT the Notice of Motion entitled Home Composting Rebate Program be received and noted.
2. THAT a report be prepared regarding the Home Composting Rebate Program to identify potential funding sources, program details and other relevant considerations by the 2nd Ordinary Meeting in November 2021.



Signature



Print Name



Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.

For office use only

Date Received:

To Council Meeting:



A Place for People

COUNCIL AGENDA

13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Adoption of Annual Report 2020-21
MEETING DATE:	Tuesday 2 November 2021
AUTHOR:	Governance and Strategy Manager, Manu C. Pillai
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides a summary of the City of Palmerston Annual Report 2020/21 to the Council.

KEY MESSAGES

- Council's Annual Report 2020/21 reports on Council's activities for the year, including the audited financial statements.
- The Annual Report 2020/21 (**Attachment 13.1.1.1**) is prepared in line with City of Palmerston's Community Plan.
- The Annual Report contains information required by Northern Territory *Local Government Act 2008* and other relevant legislations.
- As per *Local Government Act 2008*, the Annual Report must include a copy of the Council's audited financial statement and an assessment of the Council's performance against the objectives stated in the relevant municipal plan.
- The Community Plan Scorecard gives a summary of Council's activities in response to the objectives stated in the Municipal Plan for the year 2020/21.
- The 2020/21 community survey results show that Council performance has increased to 7.02/10 (up from 6.77 last year) and is at its highest level recorded since 2012.
- The Annual Report includes Council's unqualified audited financial statements.
- The Annual Report 2020/21 is presented to the Council for adoption.

RECOMMENDATION

1. THAT Report entitled Adoption of Annual Report 2020-21 be received and noted.
2. THAT Council adopt the City of Palmerston Annual Report 2020/21 being **13.1.1.1** to Report entitled Adoption of the Adoption of the Annual Report 2020/21.
3. THAT Council note that in accordance with Section 199 of the Local Government Act 2008, the adopted City of Palmerston Annual Report 2020/21 will be provided to the Minister for Local Government before 15 November 2021.

BACKGROUND

This report considers the City of Palmerston Annual Report 2020/21 for adoption.

At the 1st Ordinary Council Meeting of 3 November 2020 Council made the following decisions:

Moved: Alderman Morrison
Seconded: Alderman Henderson

1. THAT Report entitled Adoption of the City of Palmerston Annual Report 2019/20 be received and noted.
2. THAT Council adopt the City of Palmerston Annual Report 2019/20 being Attachment 13.2.3.1 to Report entitled Adoption of the City of Palmerston Annual Report 2019/20.
3. THAT Council note that in accordance with Section 199 of the Local Government Act 2008, the adopted City of Palmerston Annual Report 2019/20 will be provided to the Minister for Local Government, Housing and Community Development by 15 November 2020.

CARRIED 9/1362 – 03/11/2020

At the Risk Management and Audit Committee meeting of 20 October 2021 the Committee resolved:

Moved: Steve Bartlett
Seconded: Mayor Pascoe-Bell

1. THAT Report entitled Draft Annual Financial Statements 2020/21 be received and noted.
2. THAT the Risk Management and Audit Committee receive and note the external auditor's Audit Closing Report for the 2020/21 financial year as presented as **Attachment 16.1.1.3** to Report entitled Draft Annual Financial Statements 2020/21.

CARRIED – 20/10/2021

Moved: Steve Bartlett
Seconded: Councillor Garden

3. THAT the Risk Management and Audit Committee recommend to the Council:
 - a) THAT the Risk Management and Audit Committee deems the draft financial statements for the year ended 30 June 2021 as presented as **Attachment 16.1.1.1** and the accompanying financial review presented as **Attachment 16.1.1.2** to Report entitled Draft Annual Financial Statements 2020/21 suitable for consideration by the Chief Executive Officer for certification and inclusion in the 2020/2021 Annual Report.
4. THAT the Risk Management and Audit Committee resolves that the Committee's resolutions and **Attachment 16.1.1.1** and **Attachment 16.1.1.2** relating to Report entitled Draft Annual Financial Statements 2020/21 be moved to the open minutes of the 20 October 2021 meeting.

CARRIED – 20/10/2021

DISCUSSION

The *Local Government Act 2019* commenced from 1 July 2021. However, in accordance with Section 132 (1) of the *Local Government (General) Regulations 2021*, Part 14.1 of the former Act (*Local Government Act 2008*) applies to the first Annual Report a Council must give the Minister after the commencement.

Subsequently, Part 14.1 of the new Act (*Local Government Act 2019*) applies to the upcoming Annual Reports a Council must give to the Minister after the commencement. However, we have started applying some of these requirements to the Annual Report 2020/21, though they are not relevant for this year.

As per Part 14.1 of the *Local Government Act 2008*:

- A Council must, on or before 15 November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June.
- The report must include a copy of the Council's audited financial statement for the relevant financial year.
- The report must also contain an assessment of the Council's performance against the objectives stated in the relevant municipal, regional or shire plan (applying indicators of performance set in the plan), and, in the case of a regional Council, of the activities of any local authority within the Council's area.

Council's Annual Report 2020/21 (**Attachment 13.1.1.1**), contains a report on Council's activities throughout the year, including the audited financial statements. It provides an opportunity to inform the community of Council's achievements and financial position at the end of the financial year. The Annual Report 2020/21 aligns with City of Palmerston's Community Plan outcomes, which recognises the importance of valuing and investing to transform our City, as decided by the people of Palmerston. The six core outcomes of the Community Plan include:

- Family and Community
- Vibrant Economy
- Cultural Diversity
- A Future Focus
- Environmental Sustainability
- Governance.

The Annual Report is an indicator of the Council activities in accordance with the measures of success mentioned in the municipal plan for the corresponding financial year. The Annual Report 2020-21 identifies each measures of success listed in the Municipal Plan 2020/21 and Council's response to that. It also states the key achievements from the financial year and the planned projects moving forward. Some of our key highlights for the year 2020/21 are:

- \$1.2 million injected into the local economy through myPalmerston with over 90 registered businesses and more than 11,000 customers participating in the scheme
- \$9.4 million sourced in external grant funding
- spent over \$6 million on capital projects to support our local economy
- around 29,000 people attended over 90 community events hosted by council
- 10,093 people participated in library programs
- 15,600 followers on Facebook
- rangers microchipped 43 dogs and helped organise 42 animal sterilisations
- rangers returned 349 missing dogs to their owners
- planted 888 trees to cool and shade the city

- collected 12,217 tonnes of general waste and 1,382 tonnes of recyclable waste through kerbside waste collection
- achieved a 12% diversion rate for the total waste
- 71 abandoned vehicles were removed from verges in Palmerston
- upgrade of Marlow Lagoon Dog Park and new dog park establishment in Bakewell
- repaired 821 streetlights

The 2020/21 Community Survey (Survey) results are reflective of these achievements. The results of the Survey shows that Council performance has increased to 7.02/10 (up from 6.77 last year) and is at its highest level recorded since 2012. Overall, there have been some very promising improvements when it comes to Council's performance in 2021. In addition to making improvements in terms of average satisfaction overall, each of the six outcome areas have seen an increase in performance. A summary of the Community Survey result is as below:

Key Area	2019	2020	2021	Change
Family and Community	6.68	6.80	7.16	+ 0.36
Vibrant Economy	6.01	6.28	6.55	+ 0.27
Cultural diversity	7.04	7.21	7.50	+ 0.29
A Future Focus	6.70	6.84	7.02	+ 0.18
Environmental Sustainability	7.16	7.33	7.36	+ 0.03
Governance	6.01	6.17	6.52	+ 0.35
Net promoter score	-9	-4	-6	- 2
Average Performance	6.56 / 10	6.77 / 10	7.02 / 10	+ 0.25

The final part of the Annual Report 2020/21 contains the audited general-purpose financial statements.

Council will provide a copy of the adopted City of Palmerston Annual Report 2020/21 to the Minister for Local Government after it has been adopted, prior to November 15 in accordance with Section 199 of the *Local Government Act 2008*. Following delivery of the Annual Report to the Minister for Local Government the Annual Report 2020/21 will be available on Council's website. Council will also utilise social media to share the Annual Report 2020/21 to the community.

CONSULTATION PROCESS

As part of the preparation of the Annual Report 2020/21, numerous staff across Council provided content and reviewed the draft document.

A copy of the Annual Report 2020-21 was presented to the Risk Management and Audit Committee (RMAC) which was received and noted by the RMAC during the meeting on 20 October 2021.

A workshop was held with the Elected Members on Tuesday 26 October 2021, for feedback and comments on the draft Annual Report 2020-21.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 6 Fails to deliver the strategic vision for the City
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

As per Part 14.1 of the *Local Government Act 2008*:

- A Council must, on or before 15 November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June.
- The report must include a copy of the Council's audited financial statement for the relevant financial year.
- The report must also contain an assessment of the Council's performance against the objectives stated in the relevant municipal, regional or shire plan (applying indicators of performance set in the plan), and, in the case of a regional Council, of the activities of any local authority within the Council's area.

Failure to adopt the Annual Report in

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Co P Annual Report 2020-21 Draft Manu [13.1.1.1 - 66 pages]

city of
PALMERSTON

'A Place for People'

2020 - 21 ANNUAL REPORT

COUNCIL AGENDA

Attachment 13.1.1.1

CONTENTS

4	OUR VISION
6	OUR CITY
7	OUR YEAR 2020-21
8	COMMUNITY PLAN SCORECARD

12	MAYOR'S MESSAGE
13	CEO'S MESSAGE
14	OUR ELECTED MEMBERS
16	OUR STAFF

18 OUR OPPORTUNITIES AND CHALLENGES

17 COUNCIL'S RESPONSE TO COVID-19

22 OUR PERFORMANCE

24 FAMILY AND COMMUNITY

32 VIBRANT ECONOMY

40 CULTURAL DIVERSITY

46 A FUTURE FOCUS

52 ENVIRONMENTAL SUSTAINABILITY

58 GOVERNANCE

68 OUR COMMITMENT TO ENGAGE

72 OUR PEOPLE

78 GENERAL PURPOSE FINANCIAL STATEMENTS

COUNCIL RESPECTFULLY ACKNOWLEDGES

the Larrakia People; the traditional owners of the land and waters of the Palmerston Region, and pays respect to their Elders: past, present and future.

16 Mile Camp, Johnston

COUNCIL AGENDA

Attachment 13.1.1.1

COMMUNITY PLAN

OUTCOME	OBJECTIVES	MEASURES OF SUCCESS
1. Family and Community <i>Palmerston is a safe and family friendly community where everyone belongs.</i>	1.1 We focus on families 1.2 The wellbeing of our community is a focus for all of our work	More people attend Council events and engage in community activities Reduce crime and violence Increased partnerships to address crime Increased access to Council facilities and resources for community activities for all members of our community
2. Vibrant Economy <i>Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.</i>	2.1 Improve Palmerston's image 2.2 Palmerston's economic future is bright	People of Palmerston choose to shop local and retail shop spaces are full Palmerston's population is growing and employment rates increase More tourists visit Palmerston More funds available for Council to invest in the community There are more businesses located in Palmerston Council is committed to ensuring local businesses and industry receive the support they need to prosper
3. Cultural Diversity <i>In Palmerston we celebrate our cultures in a way that values our diversity.</i>	3.1 To celebrate our rich culture and diversity 3.2 Recognise and support diversity through our partnerships and leadership	Council consults with and includes the needs of people in its programs and planning Foster and promote arts and culture within our community and improve awareness of our local history
4. A Future Focus <i>Palmerston is an innovative city that can sustain itself through the challenges of the future.</i>	4.1 We support and foster innovation 4.2 Infrastructure is fit for purpose	Council consults with and includes the needs of people in its programs and planning Foster and promote arts and culture within our community and improve awareness of our local history
5. Environmental Sustainability <i>Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.</i>	5.1 Reduce our footprint on the environment 5.2 Palmerston is a cool, shaded green city 5.3 Encourage personal action and taking a leadership role	The amount of recycling increases and littering decreases Increase the areas shaded by trees Reduction in businesses using packaging and wrapping Improved performance in actively protecting and enhancing environmental assets and Council infrastructure while supporting local businesses and industry in sustainable land use Improved performance in committing to effective and responsible city planning that balances and meets residential and commercial needs in our community
6. Governance <i>Council is trusted by the community and invests in things that the public value.</i>	6.1 Ensure we have a leading governance model 6.2 Community is at the centre 6.3 Healthy working partnerships	Community are satisfied that Council values and encourages participation in Council activities and is committed to delivering the highest possible levels of service and community engagement Community are satisfied that Council is committed to ensuring its systems and processes support the organisation to deliver the best possible outcomes Community are satisfied that Council values its people and culture of our organisation and is committed to continuous improvement and innovation while seeking to reduce service costs through increased efficiency Community are satisfied that Council is showing corporate and social responsibility, ensuring the sustainability of Council assets and services and undertaking effective planning and reporting of Council performance to the community

Read more about our activities against each of these outcomes during the year 2020-21 in the section Community Plan Scorecard (pages 8-11).

OUR VISION

- 'A Place for People'.
- Palmerston is a welcoming vibrant family city that fosters diversity and unity.
- In Palmerston, everyone belongs.
- In Palmerston, everyone is safe.

City of Palmerston's Community Plan was developed in 2018 in partnership with members of the Palmerston community. It defines our vision and identifies six outcomes the community considers priorities for the next 10 years and how we will achieve them. It gives the Palmerston community and businesses certainty about what they can expect from Council over the next 10 years. We will work hard to achieve these long-term outcomes our community wants and expects.

The Community Plan recognises the importance of valuing and investing in the natural environment, balancing economic considerations and focussing on innovation to enable social transformation in our city. The outcomes have been identified to fulfil Council's vision of Palmerston being 'A Place for People'. Each outcome has objectives for Council to achieve and measures of success to track performance in achieving the results desired by the community.

Council reports its activities against each of these outcomes in its Annual Report 2020-21.

Fun at Reggie and Friends
Adopt a Park event

OUR CITY

City of Palmerston is the Northern Territory's youngest city, and is located 20 kilometres south-east of the Northern Territory's capital Darwin. Palmerston was established in 1980. It became a municipality in 1985 and was declared a city in 2000.

Palmerston has grown rapidly in a short period of time. In 2021, its population of almost 40,000 people live in 14 suburbs, which are bordered by two light industrial areas in Yarrowonga and Pinelands.



14
LAKES



\$64,885
MEDIAN PERSONAL INCOME



23,290
PEOPLE WORK IN PALMERSTON



30 YEARS
MEDIAN AGE OF



\$737 MILLION
MILLION IN TOTAL ASSETS VALUE



234.5KM
OF FOOTPATHS AND SHARED PATHS



OVER 25%
OF POPULATION AGED 0-14 YEARS



RESIDENTS REPRESENT
14%
OF THE NORTHERN TERRITORY POPULATION



39,032
RESIDENTS LIVE IN PALMERSTON



1,628
BUSINESSES REGISTERED IN PALMERSTON



50%
OF HOUSEHOLDS ARE FAMILIES WITH YOUNG CHILDREN



13,119
HOMES IN PALMERSTON



\$1.731 MILLION
GROSS REGIONAL PRODUCT



307 HA
OF OPEN SPACE PARKS AND GARDENS

OUR YEAR 2020-21 COUNCIL AGENDA Attachment 13.1.1.1



SOURCED \$9.4 MILLION
IN EXTERNAL GRANT FUNDING



AROUND 29,000
PEOPLE ATTENDED COMMUNITY EVENTS HOSTED BY COUNCIL



10,093
PEOPLE PARTICIPATED IN LIBRARY PROGRAMS



15,600
FACEBOOK FOLLOWERS



\$432,000
SPENT ON PATHWAY AND DRIVEWAY UPGRADES



OVER \$1.2M
INJECTED INTO THE LOCAL ECONOMY THROUGH MYPALMERSTON



RANGERS MICROCHIPPED
43 DOGS
AND HELPED ORGANISE 42 ANIMAL STERILISATIONS



RETURNED **349**
MISSING DOGS TO THEIR OWNERS



71
ABANDONED VEHICLES WERE REMOVED FROM VERGES



888
TREES PLANTED TO COOL AND SHADE THE CITY



UPGRADE
OF MARLOW LAGOON DOG PARK AND NEW DOG PARK IN BAKEWELL



ACHIEVED A **12%**
DIVERSION RATE FOR THE TOTAL WASTE



OVER \$6 MILLION
SPENT ON CAPITAL PROJECTS TO SUPPORT OUR LOCAL ECONOMY



821
STREETLIGHTS REPAIRED



COLLECTED 12,217
TONNES OF GENERAL WASTE AND 1,382 TONNES OF RECYCLABLE WASTE THROUGH KERBSIDE WASTE COLLECTION

COMMUNITY PLAN SCORECARD

FAMILY AND COMMUNITY

Measures of Success	Success	Highlights	Looking forward
<ul style="list-style-type: none"> An increase in the number of people attending Council events and engaging in community activities. Reduced crime rates – specifically a reduction in alcohol-fuelled violence. Increased partnerships in place between the Council and other levels of government which seek to address crime. Increased accessibility of Council facilities and resources for community activities for all members of our community 	<ul style="list-style-type: none"> ✓ More people attended the community events organised by Council. ✓ Council introduced restrictions at Marlow Lagoon Reserve banning alcohol consumption to prevent anti-social behaviour. ✓ Palmerston Safe Communities Committee (PSCC) worked in partnership with Council, the Northern Territory Government, businesses and the community to reduce and prevent crime rates in Palmerston. ✓ Upgrades were made to the facilities such as Recreation Centre, Community Hall, Libraries etc. for improved community access. ✓ Council worked on the first stage of upgrading the Marlow Lagoon Dog Park and had the official opening of the permanent off-leash dog park at Maurice Terrace in Bakewell. 	<ul style="list-style-type: none"> 13,649 people attended Christmas Wonderland event at the Goyder Square. 1,500 people attended the 'Ghostly Gatherings' Halloween event. Delivered 403 face-to-face library programs. 117,000 library visits. 146,000 library items loaned, including 55,000 e-Resources. \$124,950 in grants, donations and sponsorships were provided to support the community via the Community Benefit Scheme. Upgrade of Marlow Lagoon Dog Park and new dog park on Maurice Terrace, Bakewell. 	<ul style="list-style-type: none"> Development of the Zuccoli Dog Park. Reopening of the Gray Community Hall. New Recording Studio at the Palmerston Library. Improving dog park areas. Implementation of Palmerston (Animal Management) By-Laws.



VIBRANT ECONOMY

Measures of Success	Success	Highlights	Looking forward
<ul style="list-style-type: none"> The people of Palmerston choose to shop locally. Occupancy rates – retail shop spaces are full. Employment rates increase. The population of Palmerston is growing (families stay). More tourists visit Palmerston. There are more funds available for Council to invest in the community. There are more businesses located in Palmerston. Council is committed to supporting local businesses and industry in order to grow and prosper within our region. 	<ul style="list-style-type: none"> ✓ Supported local business through different campaigns such as myPalmerston. ✓ Upgraded Palmerston's streetscape and improved public open space. ✓ Provided free parking to support residents and local businesses. ✓ Council actively sought external grant funding to support community projects. ✓ Provided agile and innovative response to the COVID crisis by introducing a range of initiatives to ensure community and employee wellbeing and engagement. ✓ Provided grants, donations, in-kind support and sponsorship for local residents and businesses. 	<ul style="list-style-type: none"> Injected over \$1.2 million into the local economy through the myPalmerston initiative. 125 hectares of public open space (parks, road verges and drains) kept clean by Council contractors. Helped owners beautify 305 properties through the 'Long Grass' program. 71 abandoned vehicles were removed from verges in Palmerston. Local businesses sold food and drink to 2,500 people during the On Frances Series. Sourced \$9.4 million in government grant funding. 2,347 registrations for 'Hooked on Palmerston' competition, with \$10,650 in prizes. 	<ul style="list-style-type: none"> Planning for economic recovery Council will continue to work on the opportunities identified in the Palmerston Local Economic Plan to increase tourism, create opportunities with local growth industries and support local businesses.



CULTURAL DIVERSITY

Measures of Success	Success	Highlights	Looking forward
<ul style="list-style-type: none"> Council consults with and includes the needs of all people in its programs and planning using a mechanism it has agreed with those communities. Fostering and promotion of arts and culture within our community and the awareness and promotion of our local history is improved. 	<ul style="list-style-type: none"> Increased opportunities for the community to participate and contribute towards events that celebrate culture and diversity. Hosted events celebrating culture and diversity, including the Inaugural Multicultural Festival and Pride Festival events. 	<p>City of Palmerston hosted a number of events celebrating culture and diversity in 2020-21, including:</p> <ul style="list-style-type: none"> Bilingual, Drag Queen and First Nations Storytimes at the library International Women's Week events inaugural Pride Festival inaugural Multicultural Festival NAIDOC and Reconciliation Week events Harmony Day Seniors Day International Women's Week 24,000 views of Storytime online. 	<ul style="list-style-type: none"> Adoption of Council's first Inclusive, Diverse and Accessible Policy Framework which showcases Palmerston's diversity. The framework is designed to ensure inclusion and accessibility for people of all backgrounds, ages, abilities and circumstances are considered in everything Council does.



A FUTURE FOCUS

Measures of Success	Success	Highlights	Looking forward
<ul style="list-style-type: none"> Council consults with and includes the needs of people in its programs and planning Foster and promote arts and culture within our community and improve awareness of our local history 	<ul style="list-style-type: none"> Community consultations were made in developing Council strategies. Completed several major pathways works in 2020-21 to improve pedestrian safety and provide linkages to playgrounds, sporting facilities, parks and schools. Improved safety using Dark Spot Program and innovative technologies such as electronic speed limit signs. Upgrading the stormwater infrastructure and redevelopment of the waste management facility. 	<ul style="list-style-type: none"> Spent \$6 million on Capital Works Program to support our local economy. Successfully sourced funding for Dark Spot Program to improve safety on our roads. Wi-Fi is available at 11 access locations. Enabled 82,140 user sessions. Repaired 821 streetlights. 	<ul style="list-style-type: none"> Focus on sustainability Council will continue to develop its Sustainability Strategy to support its growing community and ensure our environment and liveability is protected and enhanced for current and future generations. Dark spot: Council will continue its Dark Spot program after funding was received from the Northern Territory Government under the SCALE program. More lighting will be upgraded in 2021-22. SWELL (Swimming, Wellness, Events, Leisure, Lifestyle). Gray Community Hall redevelopment. \$13.8M partnership for capital works with the Northern Territory Government's Special Community Assistance, Local Employment Grant and other grants.



ENVIRONMENTAL SUSTAINABILITY COUNCIL AGENDA Attachment 13.1.1.1

Measures of Success	Success	Highlights	Looking forward
<ul style="list-style-type: none"> The level of recycling/ proportion of rubbish recycled is increased. There is a decrease in littering. Increase the canopy coverage (percentage of areas shaded by trees). Reduction in businesses using packaging and wrapping. Performance in actively protecting and enhancing the environmental assets and infrastructure of the City of Palmerston, while supporting local businesses and industry in sustainable land use, is improved. Performance in committing to effective and responsible city planning which balances and meets residential and commercial needs in our community is improved. 	<ul style="list-style-type: none"> Increased the kerbside collection recycling rate by decreasing contamination. Stopped more waste from going into landfill. Planted more shade trees and improved green spaces across the city. Increased community satisfaction in the areas of improving shading and greening the city and promoting environmental sustainability. 	<ul style="list-style-type: none"> Planted 888 trees in 2020-21 through various projects. Completed Mansfield St Laneway upgrade project to change an unused city laneway into a pleasant, usable area. Weeds were mapped and treated improving the ecological sustainability of our natural areas. Lakes Management Plan was developed to manage the lakes in a coordinated and multifaceted approach. Collected 12,217 tonnes of general waste and 1,382 tonnes of recyclable waste through kerbside waste collection. Achieved a 12% diversion rate for the total waste. Funded the Student Voice, Positive Choice program to create educational bin stickers for the community. Verge Assistance Program offering free soil and grass seeds to residents. 145m² of free soil delivered to 45 residents. 	<ul style="list-style-type: none"> The Civic Plaza is set to generate up to 40% of its own annual electricity costs with plans to develop a new solar-generating shade structure over the car park area. Construction is expected to start in 2021-22. 'Take a Pledge' program to reduce their waste production and improve recycling. Implementation of the 'Preserving Urban Forest Policy'. Strategy to empower residents to consider alternatives to plastic containers for food and drinks. Upgrade to the Archer Waste Management Facility inclusive of a Priority Infrastructure Funding grant. Additional weed harvester vessel for weed management at the lakes. Completed updating our Sustainability Strategy to align with the Community Plan and guide future actions. Council to work with Palmerston Market stall holders to put in place a strategy to reduce the amount of single-use plastics at the markets.



GOVERNANCE

Measures of Success	Success	Highlights	Looking forward
<ul style="list-style-type: none"> Community are satisfied that Council values and encourages participation in Council activities by the community and is committed to delivering the highest possible levels of service and community engagement. Community are satisfied that Council is committed to ensuring that the systems and processes of Council support the organisation in delivering the best possible services to the community. Community are satisfied that Council values its people and the culture of our organisation. Council is committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency. Community are satisfied that Council is showing corporate and social responsibility, ensuring the sustainability of Council assets and services and undertaking effective planning and reporting of Council performance to the community. 	<ul style="list-style-type: none"> Conducted Community Plan Health Check through focused conversations to identify key improvements. The 2021 community survey showed significant improvements in the Council's performance and community satisfaction levels. Conducted Council meetings at community facilities to encourage public participation. Provided trainings to upskill all employees at Council. Reviewed Council policies to ensure compliance with the new legislations. 	<ul style="list-style-type: none"> Won National Planning Award for Council's Community Plan. Spent \$164,000 on training employees. Reviewed 15 Council policies and rescinded five policies. Introduced 11 new policies in accordance with the incoming legislations. Held 22 Ordinary Council Meetings. 	<ul style="list-style-type: none"> Expanding the municipal boundary to include unincorporated land to the north of Palmerston, including Wishart Business Precinct and Northcrest. Upcoming Council elections in August and welcoming the 10th Council onboard.



MAYOR'S MESSAGE

2020-21 was a year of uncertainty for all, yet City of Palmerston still managed to forge ahead and deliver some incredible projects. I am proud to support the release of the City of Palmerston 2020-21 Annual Report.

The future of Palmerston is looking bright with a variety of activities and projects coming to fruition, and many more planned for the future. From new land developments, park upgrades, sustainable thinking, and exciting business opportunities, there's nowhere else that I would rather be.

SWELL (Swimming, Wellness, Events, Leisure, Lifestyle) is set to transform the current Palmerston Swimming and Fitness Centre with proposed upgrades that are inclusive for our diverse community. The initial proposal went through community consultation, the management tender was awarded and has commenced, and now construction will begin in this next financial year. The proposed upgrades of the facility include a refurbished 50 metre pool with compliant entry ramp, an aquatic adventure play structure, additional heated program pool, new toddler play area, social hub, cafe and the introduction of more energy efficient pool plant equipment.

The Inclusive, Diverse and Accessible Policy Framework (IDA) was introduced to guide the future practice for increased community inclusion and representation across all facets of Council. The framework is a positive step forward in establishing precedence for our ever growing and diverse community.

Council delivered a successful voucher scheme, 'myPalmerston' to assist businesses during the height of COVID, which certainly had an impact on our businesses. The effects of COVID are still felt in our community, particularly those with loved ones down south. To top it off, Palmerston experienced our very first lockdown just as we ticked over the end of the financial year. The community banded together through this period and were able to avoid any community transmission which is important, particularly for our more vulnerable residents. It was also great to see the community members taking advantage of the extensions to 'free facility use hire', 'free

swimming pool entry, and 'free parking'. All of which will remain in place until at least the end of the calendar year.

An exciting piece of land was awarded to Council by the Northern Territory Government this year to secure a community 'hub' which is located within Zuccoli. The Community Hub will be delivered in stages over five years.

The COVID lockdowns in 2020 presented us with an opportunity to reimagine dog parks and it has been great to see the results with a new dog park opened in Bakewell and significant improvements made at Marlow Lagoon. The changes have been received extremely well by the community and it has been great to see dog owners utilising the different 'dog size' areas at Marlow Lagoon and making use of all the new equipment at both dog parks.

Palmerston really is 'A Place for People' and Council managed to deliver several events for community amongst the uncertainty of COVID. One of the stand out events for me was the Christmas Wonderland which was thoroughly enjoyed by many families, including my own. Along with the events, there was a variety of programs available to the community such as 'Hooked on Palmerston', 'Activate', and multiple creative classes at the relaunched Durack Community Arts Centre. All development programs set out to provide opportunities to residents, businesses, or both, and to assist in delivering for the economy.

I'm certainly looking forward to seeing what 2021-22 has in store for Palmerston. I am grateful for the opportunity to continue being Mayor and lead the Council towards what I envisage is a strong, economically viable and sustainable city that is 'A Place for People'.

Athina Pascoe-Bell, Mayor



CEO'S MESSAGE

After yet another challenging year, City of Palmerston continued to deliver positively to the overall economic and social value of our flourishing city. We have continued to make consistent improvements in our communication strategies across Federal and State levels as well as through local businesses, community groups and the general public.

Our community survey has resulted in considerable and promising improvements when it comes to Council's performance. City of Palmerston measures the success against these core principles of; Family and Community; Vibrant Economy; Cultural Diversity; Future Focused; Environmental Sustainability; and Governance. The results of the 2021 survey shows that on average Council's performance is at its highest level recorded since 2012. City of Palmerston achieved its highest score of 7.02 out of 10 for its overall performance rating of the survey. In addition to making improvements in terms of average satisfaction overall, each of the six outcome areas have seen an increase in performance.

As Palmerston continues to steadily grow, it brings an enormous responsibility to Council to ensure continued delivery of municipal services as well as responding and identifying any additional needs of the community.

In 2020-21, Council delivered capital work programs to the value of \$6.139 million, with a focus on supporting the local economy.

Council also increased its investment in infrastructure to elevate our deliverables to the community which included:

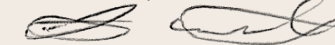
- installing Anytime Contactless Library vending machines which enables residents to access library resources at their leisure

and convenience

- initiating a Waste Education Program that provides key information on recycling and reducing waste to residents
- improved street lighting with further 'Dark Spots' initiatives where Council enhanced lighting in our city to improve amenity and safety
- completed the roll-out of Electronic Speed Limit Signs at schools throughout Palmerston to alert drivers to the 40km/h speed limit during school times to improve safety for the children
- continued to invest in 'Greening our city' by planting trees throughout suburbs to improve the environment, attractiveness and liveability of our city
- Council is also looking forward to seeing the outcome of the consultation of the Municipal Boundary Review which would see the unincorporated land of Wishart Business Precinct and Northcrest become part of Palmerston's Municipality. The final municipal boundary makes good planning sense and aligns with the Northern Territory Government's Planning for a Vibrant Future document, which states that the City should eventually grow to support more than 70,000 people. The consultation period ended on 30 June 2021.

I would like to extend a huge thankyou to our staff and Elected Members of the Ninth Council for their contribution and efforts throughout the year and look forward to continuing to deliver high standards of service to the community.

Luccio Cercarelli, Chief Executive Office



COUNCIL AGENDA

Attachment 13.1.1.1

OUR ELECTED MEMBERS

During 2020-21, the Ninth Council consisted of the Mayor and seven Aldermen, who represented the entire city (Palmerston does not have divisible wards). Residents elect their Council every four years, with the next election due on 28 August 2021. Council elects one Alderman to serve as Deputy Mayor for a term of five months at a time.



MAYOR
ATHINA PASCOE-BELL

Athina moved to Palmerston in 2004 with her husband, who was in the Australian Defence Force at the time. They bought their home in Marlow Lagoon a few months after arriving. Athina has two school-aged children and at year end was studying for her law degree. Before becoming mayor, Athina had an extensive career in the public service. She is focussed on the good governance of the Council and ensuring the right decisions are made at the right time.

After the Community Plan was created and implemented, Athina's focus moved to ensuring the Council delivers appropriate and timely services to the community. Athina strongly believes the way to solve issues in our community is by working together. To do this, she has built strong working relationships with both the Northern Territory and Australian Governments.



ALDERMAN
AMBER GARDEN

Amber moved to the NT from Queensland in 2003. She and her husband bought a property in Farrar in 2010. Amber has strong experience with Council processes, responsibilities, and governance after nine years as an HR manager in local government in the NT. Amber's more recent experience in commercial construction and maintenance gave her important skills to contribute to the City of Palmerston. Amber is dedicated to improving safety, accessibility, and communications with the community to make Palmerston a liveable city for all to enjoy. She's also actively involved in animal welfare as the Chair of the Palmerston Animal Management Advisory Committee and board member for RSPCA Darwin.

Deputy Mayor Term: 23 May 2020 to 23 October 2020

Deputy Mayor Term: 25 March 2021



ALDERMAN
BENJAMIN GIESECKE

Ben was born in Melbourne but grew up in Adelaide. He moved to the NT in 2004 to begin his career as a property professional after completing his Bachelor of Business (Property). Ben bought his first home in Moulden in 2005. He and his wife now live in Johnston. Ben previously worked for two of the largest national valuation firms. He is now with one of the big four banks. Ben has extensive experience in the real estate market across the NT and is also active in the local multicultural community.



ALDERMAN
DAMIAN HALE

Damian came to the NT in 1974 and has lived in Maningrida, Katherine, Darwin, and Palmerston. He now lives in Gunn with his partner, Maria. Damian was the Federal Member for Solomon from 2007 to 2010. He was also a member of the Australian Workers Union for almost nine years, resigning in March 2019. At year end, Damian was Operations Manager for a local Indigenous company, Sacred Business Services, and head coach of the NT Titans rugby league team.



ALDERMAN
SARAH HENDERSON

Sarah is a hardworking community advocate and businesswoman who has been an active member of the Palmerston community for three decades. With her husband, she has brought up five children in Palmerston, and now her grandchildren are being raised in the community. She has been involved in many Palmerston community groups over the years.



ALDERMAN
DR TOM LEWIS OAM

Tom is a teacher, author and war veteran. An NT resident for 30 years, Tom served with the Australian Defence Force in the Iraq War and now writes history books and teaches at a local high school. Tom lives in Durack. He is married with two daughters. In what spare time he has left, Tom enjoys playing tournament chess.

Deputy Mayor Term: 24 October 2020 to 24 March 2021



ALDERMAN
LUCY MORRISON

Lucy has lived in the NT since 2008, after moving to Palmerston from Queensland. She has more than 15 years' experience in the media industry and started her career as a print journalist working for newspapers both in the Northern Territory and Queensland. Lucy then steered her career into communications, public relations and media advising. Lucy is passionate about healthy living and enjoying an active lifestyle and wants to get more youth involved in sports and local activities in the community.



ALDERMAN
MICK SPICK

Mick has lived in the NT since 2006. During his 11-year career in the Australian Army, Mick and his wife, Hannah, bought their home in Driver in 2016. Mick works in Indigenous health as an education and training officer. He's also a member of the Palmerston RSL and Palmerston Raiders RLFC. Mick's aspirations for Palmerston are for it to be the most liveable, sustainable and inclusive city in the Northern Territory.

OUR STAFF

In line with the *Northern Territory Local Government Act 2008*, Council employs a Chief Executive Officer (CEO) and delegates responsibilities to carry out the day-to-day functions of Council. The CEO is responsible for the overall administration of Council and works closely with the elected members to ensure Council goals and objectives are met. The CEO is supported in his responsibilities by three directors who, with the CEO, form Council's Executive Leadership Team. Staff members operate under the CEO's direction across four areas: Office of the Chief Executive Officer, City Growth and Operations, Lifestyle and Community, and Organisational Services.

COUNCIL AGENDA Attachment 13.1.1.1

LUCCIO CERCARELLI CHIEF EXECUTIVE OFFICER

RESPONSIBILITIES INCLUDE:

- Office of the Mayor and Elected Members
- executive support
- Council meetings
- governance
- strategic planning
- partnerships
- risk management
- procurement.



NADINE NILON
DIRECTOR

CITY GROWTH AND OPERATIONS

Responsibilities include:

- stormwater drainage
- waste and environmental sustainability
- transport network
- parks and open space
- public lighting
- city planning
- infrastructure design and delivery
- emergency management
- smart cities
- city operations
- city assets.



AMELIA VELLAR
DEPUTY CHIEF EXECUTIVE OFFICER

DIRECTOR LIFESTYLE AND COMMUNITY

Responsibilities include:

- arts and culture
- placemaking
- recreation and leisure
- community events
- regulatory services
- libraries
- health and wellbeing
- community facilities
- community development
- local history and heritage
- marketing and communications.



SILKE MAYNARD
DIRECTOR

ORGANISATIONAL SERVICES

Responsibilities include:

- customer services
- human resources
- technology services
- property and commercial
- economic development and innovation
- financial management.

City of Palmerston
Civic Centre

OUR OPPORTUNITIES AND CHALLENGES

Palmerston is a young community, with a median age of 30 and many families. The second-largest city in the Northern Territory, Palmerston is a regional hub with a promising future.

Releasing of Salvinia Weevils into Palmerston lakes

Rapid population growth coupled with a young demographic presents Council with the challenge of growing and renewing essential family friendly infrastructure for Palmerston and surrounding communities.

Centrally located between the population centres of Darwin and its rural area, Palmerston is close to key industry growth sectors, including Defence and energy and minerals.

The city is near major health, education and transport infrastructure, such as the port and railway, a university campus and a new, modern hospital.

City of Palmerston continues to work to cater for the city's growth and demand on local infrastructure by delivering on the six outcomes of the Community Plan.

1. Family and Community
2. Vibrant Economy
3. Cultural Diversity
4. A Future Focus
5. Environmental Sustainability
6. Governance.

This gives Council the ability to tackle the challenges of governance, sustainability, decision making, relevance, efficiency and thereby engage meaningfully with its stakeholders.

Council embraces the opportunities to:

- maintain trust
- be sustainable
- attract and retain the right people for the right jobs
- make informed and timely decisions
- deliver the strategic vision for the city
- respond quickly to opportunities and challenges
- develop effective relationships with stakeholders
- respond to events that affect business continuity.

COUNCIL AGENDA Attachment 13.1.1.1

The challenge for the City of Palmerston is to ensure it remains sustainable and able to deliver the lifestyle aspirations of the community as well as contribute to the Territory's overall sustainability.

In 2020-21, the community identified the following challenges in Council's annual customer satisfaction survey:

- when asked what the most important issues are in the local area, more than half of respondents named crime and safety issues (47%)
- the two most important issues to the Palmerston community are crime/safety/antisocial behaviour and increasing business and employability
- in terms of communication, there is a gap in the proportion of respondents who currently receive emailed messages from Council and the proportion that would prefer this method of communication. Furthermore, when asked how Elected Members could be more accessible, the top method indicated by respondents was through internet/online forums and email
- a large portion of the respondents (46%) opted social media as the preferred way to obtain information from Council.

The survey identified our highest-performing services as:

- kerbside waste collection (8.28/10)
- providing libraries and library services to the community (8.16/10)
- providing and maintaining the Archer Waste Management Facility (7.95/10).

Our most significant achievements in 2020-21 were (% of total respondents):

- creating more green spaces (30%)
- events and entertainment for the community (12%)
- improved quality of roads/footpaths (9%).



COUNCIL'S RESPONSE TO COVID-19

City of Palmerston implemented a Business Continuity Plan to respond quickly as the global COVID-19 pandemic emerged as a challenge to operations and services.

City of Palmerston implemented a Business Continuity Plan to respond quickly as the global COVID-19 pandemic emerged as a challenge to operations and services.

Council immediately moved to ensure business continuity while supporting local businesses and residents during the pandemic.

We established the Executive Leadership Team (ELT) as the incident controllers who remained in continuous contact with the NT Government Department of the Chief Minister and Cabinet, Department of Health and other agencies as required.

Council was agile and innovative in its response to the COVID crisis by dynamically shifting environment and introducing a range of initiatives to ensure community and employee wellbeing and engagement.

As the pandemic progressed, Council continued to deliver its essential services and moved several customer services online.

Council's objectives were to work with its partners and stakeholders to:

- keep money flowing into the economy by fast-tracking capital works
- keep local businesses operating
- continue service delivery to the community (albeit in a different form)
- keep Territorians employed
- deliver community infrastructure
- deliver major projects
- prioritise the health and wellbeing of our community.

In line with Australian Government instructions, Council closed its facilities to the public, including the Palmerston Swimming and Fitness Centre, Civic Plaza, Library and Training rooms, the Recreation Centre and three Community Halls.

Once restrictions eased, staff members wore masks at work and maintained physical distancing to ensure joint safety and comply with government guidelines.

ENGAGING WITH THE COMMUNITY

Council used innovative technology to continue its operations and communication with the community and stakeholders during the pandemic. Council meetings were run online via Zoom conferencing, and we continued the online 'click and collect' borrowing service for Palmerston Library.

Initiatives to relieve financial pressure on residents included:

- waiving fees, interest, and charges for rates
- making it easier to apply for a financial hardship program for rates payment
- continued free entry to the Palmerston Swimming and Fitness Centre
- free car parking in the city centre
- free community facilities hire.

SUPPORTED LOCAL BUSINESS

With local businesses affected by closures due to COVID-19, Council worked quickly to help them keep operating and adapt to the changing environment.

Initiatives included:

- launching a Support Local campaign, advertising the names, contacts, and operating hours of Palmerston businesses
- opening a Liveable City Community Benefit Grant scheme to Palmerston businesses to alter their

COUNCIL AGENDA Attachment 13.1.1.1

business/business model in response to COVID-19

- extended our support to local businesses by continuing to pay earlier than 28 days
- retained contract workers for City of Palmerston projects and services
- myPalmerston local business voucher scheme to boost local spending in the Palmerston area.

We used the shutdowns as an opportunity to bring forward planned works on several facilities, including upgrades to the Recreation Centre, Swimming Pool and Fitness Centre, Library and Civic Plaza.

Council also fast tracked and helped fund seven major capital works projects through the Northern Territory Government's Special Community Assistance and Local Employment (SCALE) grant scheme.

Council used the funding support from Australian Government through the Local Roads and Community Infrastructure (LRCI) Program which helped to boost the economic recovery.

SUPPORTED EMPLOYEE WELLBEING

Council supported vulnerable employees to work from home through a revised working-from-home policy and made additional leave available for employees who needed it.



Paper & Pen
Newsagents Gateway



Instyle Hair and
Beauty, Palmerston

OUR PERFORMANCE

COMMUNITY SATISFACTION SURVEY

We conduct a community satisfaction survey each year to check in on Council's overall performance.

The survey allows us to monitor our performance and identify successful outcomes, community priorities and areas for improvement.

City of Palmerston developed an updated community plan based around six key outcome areas. The survey reports on the following six outcomes of the Community Plan, collecting detailed feedback on key services and priorities for the community:

- Family and Community
- Vibrant Economy
- Cultural Diversity
- A Future Focus
- Environmental Sustainability
- Governance

COUNCIL AGENDA

Attachment 13.1.1.1

Under each outcome sit a range of indicators to measure Council's progress against each of them. In 2020-21, the survey was done via phone and online with residents chosen to represent the community in terms of age and gender. The survey results are compared to those of previous years to track how Council is performing against the 14 objectives of the Community Plan.

The results of the 2021 survey show that average Council performance has increased to 7.02/10 (up from 6.77 last year) and is at its highest level recorded since 2012. Overall, there have been some very promising improvements when it comes to Council's performance in 2021. In addition to making improvements in terms of average satisfaction overall, each of the six outcome areas have seen an increase in performance:

Council achieved increased scores for performance in all six of its outcome areas

Key Area	2019	2020	2021	Change
Family and Community	6.68	6.80	7.16	⬆️ 0.36
Vibrant Economy	6.01	6.28	6.55	⬆️ 0.27
Cultural Diversity	7.04	7.21	7.50	⬆️ 0.29
A Future Focus	6.70	6.84	7.02	⬆️ 0.18
Environmental Sustainability	7.16	7.33	7.36	⬆️ 0.03
Governance	6.01	6.17	6.52	⬆️ 0.35
Net promoter score	-9	-4	-6	⬆️ -2
Overall performance	6.56 / 10	6.77 / 10	7.02/10	⬆️ 0.25

The areas with the biggest increases in performance in 2021 were:

- hosting enough quality community events (up 0.82)
- accountability of Council (up 0.52)
- providing and maintaining Community Halls (up 0.51)
- promoting art and culture (e.g. public art, murals, paving etc.) (up 0.51)
- flexibility of Council (up 0.49).

Areas that decreased in 2021 include:

- maintaining lakes (down 0.22)
- providing libraries and library services to the community (down 0.11)
- maintaining parks and playgrounds (down 0.07)
- kerbside waste collection (down 0.05)
- maintaining roads (down 0.02)
- providing opportunities for recycle and re-use through the pre-cyclone clean up (down 0.01).



LEFT: Children enjoying our On Frances event

FAMILY AND COMMUNITY

IN THIS SECTION

- We focus on families
- The wellbeing of our community is a focus for all of our work

“PALMERSTON IS A SAFE AND FAMILY FRIENDLY COMMUNITY WHERE EVERYONE BELONGS.”

The people of Palmerston are the heart of our community and the focus of everything we do at the City of Palmerston.

Our strategies to maintain a safe, friendly and family City that supports the wellbeing of our community include engaging people in fun activities and bringing our community together.

Christmas
Wonderland

COUNCIL AGENDA Attachment 13.1.1.1 MEASURES OF SUCCESS

In 2020-21, City of Palmerston increased the number of people enjoying Council events and services, including:



403

FACE-TO-FACE
LIBRARY PROGRAMS



117,000

LIBRARY VISITS



146,000

LIBRARY ITEMS LOANED,
INCLUDING 55,000
E-RESOURCES AND SERVICES



13,649

PEOPLE ATTENDED THE
CHRISTMAS WONDERLAND
EVENT AT GOYDER SQUARE



\$124,950

GRANTS, DONATIONS AND
SPONSORSHIPS PROVIDED TO
SUPPORT THE COMMUNITY VIA
THE COMMUNITY CONTRIBUTION
BENEFIT SCHEME.



1500

PEOPLE ATTENDED THE
'GHOSTLY GATHERINGS'
HALLOWEEN EVENT



UPGRADE

OF MARLOW LAGOON DOG PARK AND
NEW DOG PARK ESTABLISHMENT ON
MAURICE TERRACE, BAKEWELL.



ABOVE: Palmerston Family

WE FOCUS ON FAMILIES

Palmerston is a place that offers sanctuary and a sense of belonging. It engages young people, families and older Territorians.

BRINGING OUR COMMUNITY TOGETHER

In 2020-21, City of Palmerston hosted a more diverse range of community events that attracted more participants. The new Christmas in Wonderland event attracted 13,650 people in one week.

Other community events organised in 2020-21 were:

- On Frances Series
- inaugural Palmerston Pride Festival
- inaugural Multicultural Festival
- Sanctuary Sessions
- Shakespeare in the Park
- Brekkie in the Park
- FlicNics
- Positive Pets Palmerston Animal Education Workshops
- Paws, Parks and Ponds Walking Group.

CHRISTMAS IN PALMERSTON

Due to COVID-19 restrictions, Council redesigned Christmas celebrations in Palmerston in 2020. Activities were held across multiple locations, including the Palmerston Swimming and Fitness Centre, Palmerston Library, Goyder Square and Frances Drive, as well as pop-up carollers singing at various locations. Christmas in Palmerston featured

a Winter Wonderland in Goyder Square, which ran over the week leading up to Christmas. It had a train to take tours through the Wonderland and a number of interactive lighting displays. In 2020, the Goyder Square Christmas tree became the centrepiece for the Christmas in Palmerston celebrations and was lit on 18 December, with a virtual tree-lighting ceremony. A total of 13,649 people visited the Christmas Wonderland over the week, with around 1,800 people riding the train each night.

GHOSTLY GATHERINGS

City of Palmerston's Ghostly Gatherings was held in October as part of Halloween at Event Cinemas at the Gateway Shopping Centre. Council partnered with Event Cinemas and Gateway Management to host the event, which offered children's activities like trick or treat, a best-dressed competition with a silent roaming judge, dance at the silent disco and a hair-raising haunted house, along with three free movie screenings. The haunted house was run by Council's Palmerston Library program, Geek Squad. Fifteen Geek Squad participants volunteered their time to help set up and perform their characters throughout the haunted house, which 1,500 people attended.

COUNCIL AGENDA Attachment 13.1.1.1

Palmerston Libraries installed two 'Anytime Libraries' book vending machines at the Palmerston Swimming and Fitness Centre and the Zuccoli Plaza IGA. Each machine holds more than 300 items, which library patrons can borrow and return. New members can access the machines with an easy online sign-up process. This exciting initiative is a first for the NT and makes it more convenient for the community to access library items.

LIBRARY PROGRAMS

The library delivered 403 face-to-face library programs in 2020-21 that were attended by 10,093 people.

The programs were aimed at a range of people in the community, including older Territorians, youth, children, babies and parents, families and people who are culturally and linguistically diverse. The popular 'Drag Queen Storytimes' continued to be a big hit, as well as 'Bilingual Storytimes', which in 2020-21 were delivered in Mandarin, Bahasa Indonesian, German and Spanish. The library also hosted special storytimes for International Women's Day, Reconciliation Week and NAIDOC.

SHAKESPEARE IN THE PARK

TaiNTed Theatre Company performed four shows of 'The Taming of the Shrew' by William Shakespeare in May 2021 at Sanctuary Lakes. taiNTed Theatre Company is a local performing arts company run by Cat Hart and Tiny Rive. This was the first time taiNTed Theatre Company performed live shows for City of Palmerston. Running the performance over four nights was very successful, with some 460 people attending.

POP-UP PARKS

The Pop-Up Parks initiative was created to activate under-used urban spaces and transform them into a temporary park for activities and relaxing. In May 2021, a Pop-up Park was installed in the carpark behind the Palmerston Library. The three-week program of activities included Zumba aerobics, storytimes, live music and a live belly dancing performance. The initiative was part of Council's commitment to beautifying and activating our city and creating spaces that benefit residents' physical and mental wellbeing. More than 400 people attended activities throughout the program as well as people who just spent time relaxing in the space. The temporary park had a custom-made umbrella shade system with 200 umbrellas, temporary flooring to reduce the heat from the bitumen and picket fencing and artificial turf to beautify the space.

LEFT: NAIDOC Week
Storytime in the library

SWIMMING, WELLNESS, EVENTS, LEISURE, LIFESTYLE (SWELL)

The SWELL project was announced in September 2020 and open for community consultation from 16 September to 28 October. The SWELL master plan is part of Council's strategic vision to give Palmerston residents a contemporary, family friendly water and lifestyle precinct. The SWELL master plan includes a refurbished 50-metre pool with compliant entry ramp and starting platforms, a dedicated warm water program pool, a toddlers' zero depth and play pool, an aquatic adventure play structure, and new sanitary, accessibility and inclusivity facilities. The precinct will have a café to give residents a social hub and meeting area, and energy-efficient, modern pool equipment will provide operational efficiencies and water hygiene.

The Palmerston pool management and operations contract expired on 30 June 2021. City of Palmerston awarded the management and operations contract for the Palmerston Swimming and Fitness Centre to Belgravia Pty Ltd from 1 July 2021.

COMMUNITY BENEFIT SCHEME

City of Palmerston provided funding to people, businesses, community groups and organisations through the Community Benefit Scheme in 2020-21.

The scheme is available to eligible community groups, individuals, incorporated organisations and associations that offer activities, projects, services and events that benefit the Palmerston community. The scheme includes sponsorships, donations, grants and scholarships.

During the year, City of Palmerston supported 33 people, community groups, businesses and sporting organisations with a total of \$124,950 for activities in the community, including almost \$10,000 in environmental initiatives. 13 schools benefitted from the \$100 student community award.

The recipients were sporting groups, schools, individuals, not-for-profit groups and community support groups.



COUNCIL AGENDA Attachment 13.1.1.1

IMPROVING ANIMAL SAFETY AND WELLBEING

Pets are important members of the family, and Council continued our work towards improving animal wellbeing and safety across the community during 2020-21.

We introduced a number of initiatives to increase awareness about animal management and held animal education programs to educate pet owners about their responsibilities and how to keep their animals safe.

Council's Regulatory Services team were involved in a number of events last year, including Brekkie at the Park, Children's Week, Youth Week and other events to share information with dog owners about minimising barking, microchipping, registration, and canine behaviour and communication.

The Palmerston (Animal Management) By-Laws were also reviewed, with extensive community consultation. Council will work with the Office of Parliamentary Council to develop new by-laws.

The Palmerston Animal Management Advisory Committee continued to meet quarterly during the year.

Regulatory Services provides an after-hours call out service 7 days a week to help the community with animal management.

In 2020-21, rangers conducted 105 after hours patrols, reunited 349 missing dogs with their owners and rehomed 136 dogs.

Rangers microchipped 43 dogs and helped organise 42 animal sterilisations.

Council also worked on the first stage of upgrading the Marlow Lagoon Dog Park and the upgrade and official opening of the permanent off-leash dog park at Maurice Terrace in Bakewell.

COUNCIL AGENDA

Attachment 13.1.1.1

MAINTAINING PARKS AND PLAYGROUNDS

Joan Fejo and George Park

Refurbishments to playground equipment at Joan Fejo Park in Rosebery and George Park in Johnson were completed in 2020-21. These playgrounds were vandalised in early 2021 and play equipment needed a complete replacement. Council took the opportunity to value-add by including an all-abilities play equipment at Joan Fejo: the wheelchair carousel. This carousel was funded under the Australian Government Local Roads and Communities Infrastructure (LRCI) grant and provides a safe space for those in wheelchairs to play. The equipment is also suitable for older children (10 years plus) and is a valuable addition to the park. Further LRCI grant funding was also used to shade the newly installed carousel and the existing older children's play area, allowing for year-round access to play equipment. George Park was also refurbished during the year, with a new climbing frame suitable for all ages, including adult exercise. This equipment provides greater opportunities for active use of the park, improving the health and wellbeing of the community.

Tiverton and Phyllis Uren park upgrades

Landscape plans for the upgrade of Tiverton and Phyllis Uren parks were commissioned in 2020-21. They included upgrading the parks with new play equipment like an interactive climbing frame, a 20-metre flying fox, new garden beds and irrigation. The work for both parks was awarded to two local contractors, with all works to be completed by the end of 2021.

Maurice Terrace Dog Park

City of Palmerston opened a new dog exercise area on Maurice Terrace in Bakewell in 2020-21. The area has dog agility exercise equipment, a dog drinking fountain and a new walking path leading to extra seating. An eco-friendly car park was also constructed with grass cells, which reduced the 'heat sink' effects of a typical car park.

This dog park was installed after recognising a community need for more exercise areas for people with dogs. It supplements the current permanent dog park at Marlow Lagoon.

Marlow Lagoon Dog Park

Marlow Lagoon Dog Park was redeveloped in 2020-21 to increase capacity, incorporate innovative dog activity areas, improve functionality and diversify usability to cater for different dogs. The improvements were made to:

- help disperse dog activity across the park
- help distract dogs from a continued focus on play with other dogs
- provide areas where dogs can retreat, or where owners can take elderly or timid dogs
- help distract dogs from activity at the entry/exits
- expose dogs to a range of sensory and educational environments.

The park now has four areas: the main area for all dogs, an area just for small dogs (less than approximately 15kg), a 'quiet dog' area and a time-out area for less sociable dogs.

New fencing and dog agility exercise equipment were installed, and irrigation was upgraded to water the new turf and trees planted. An extra 200 metres of pathways now connect the existing main dog area with the other areas of the park.

ADVOCATING FOR THE COMMUNITY IN PLANNING ISSUES

During the year, Council received development applications for several subdivisions for residential development and associated open space in Zuccoli. City of Palmerston staff assessed these applications against NT Development Guidelines, ensuring open space assets, roads, footpaths, and services all meet the requirements of the Palmerston community.









The Central Palmerston Area Plan was also adopted in April 2021, concluding several years of work. The Northern Territory Planning Commission developed the area plan through several stages of consultation with stakeholders, including Council. The area plan now sits in the strategic framework of the NT Planning Scheme to inform future development decisions in Palmerston.

COMMUNITY SATISFACTION SURVEY RESULTS

Council's score on its performance with initiatives and services under the Community Plan outcome of Family and Community increased in 2020-21.

The highest performing aspect of the measure was 'hosting enough quality community events' followed by 'managing the Palmerston Recreation Centre'.

An area of improvement identified by the survey was advocating for the community in planning issues.

Measure	Score 2019	Score 2020	Score 2021	Change
Managing Palmerston Swimming and Fitness Centre	6.86	7.08	7.31	0.23 
Maintaining parks and playgrounds	7.26	7.34	7.27	-0.07 
Providing and maintaining community halls	6.80	6.59	7.10	0.51 
Managing the Palmerston Recreation Centre	6.69	7.02	7.41	0.39 
Hosting enough quality community events	6.78	6.70	7.52	0.82 
Advocating for the community in planning issues	5.76	5.99	6.38	0.39 
Providing animal management services	6.63	6.91	7.14	0.23 
Overall	6.67/10	6.80/10	7.16/10	0.36 

LOOKING FORWARD TO 2021-22

- Development of the Zuccoli Dog Park.
- Reopening of the Gray Community Hall.
- New Recording Studio at the Palmerston Library.
- Improving dog park areas – the Zuccoli and Surrounds Community Hub will include an off-leash dog park. A masterplan was completed for the project and community consultation will commence in 2021-22. The \$350,000 dog park will be among the first projects to get underway in the next financial year.
- Palmerston (Animal Management) By-Laws – these will be redrafted in 2021-22. Implementation will then take between 12 and 18 months.

VIBRANT ECONOMY

IN THIS SECTION

- Improve Palmerston's image
- Palmerston's economic future is bright

“ PALMERSTON IS A DESTINATION CITY FOR EMPLOYMENT, IT IS A PLACE WHERE BUSINESSES ARE ENCOURAGED TO SET UP AND GROW. ”

Our vibrant economy and business sector contribute in many positive ways to the people of Palmerston.

When businesses in Palmerston thrive, our families also thrive, and the number of jobs grow. This enables our community to set down roots and build our vibrant economy.

COUNCIL AGENDA Attachment 13.1.1.1 MEASURES OF SUCCESS

City of Palmerston supported local business, increased available funding and upgraded facilities to help attract locals and tourists to visit by:



\$9.4M

SOURCED IN GOVERNMENT GRANT FUNDING



305

PROPERTIES BEAUTIFIED THROUGH THE LONG GRASS PROGRAM



OVER \$1.2M

INJECTED INTO THE LOCAL ECONOMY THROUGH MYPALMERSTON



2347

REGISTRATIONS FOR 'HOOKED ON PALMERSTON' COMPETITION, WITH \$10,650 IN PRIZES AWARDED



125HA

OF PUBLIC OPEN SPACE (PARKS, ROAD VERGES AND DRAINS) MAINTAINED BY COUNCIL CONTRACTORS



2500

NUMBER OF PEOPLE THAT PURCHASED FOOD AND DRINK DURING THE ON FRANCES SERIES

COUNCIL AGENDA

Attachment 13.1.1.1

IMPROVE PALMERSTON'S IMAGE

We promote 'employ local' and 'buy local' where possible. Palmerston is committed to its 'buy local' criteria as part of its procurement assessment for projects and operation contracts.

Improving our city's image will attract new residents to grow our population and draw in tourists to visit Palmerston and contribute to our economy.

myPALMERSTON

The myPalmerston Scheme was an initiative to support local businesses by providing customer discount vouchers, subsidised by Council and the Northern Territory Government.

The myPalmerston scheme placed a high importance on providing support to local businesses, by encouraging frequent visits and spending through the delivery of discount vouchers to registered consumers.

City of Palmerston implemented this scheme to actively promote economic growth and stability within the Palmerston community during the challenging times experienced through the COVID-19 pandemic.

The myPalmerston scheme operated in late 2020 over three rounds across September, October and November, with each round offering discount vouchers to registered customers for use at participating Palmerston businesses.

The overall Scheme injected over \$1.2 million into the local economy over three rounds, with over 90 registered businesses and more than 11,000 customers participating in the scheme.

City of Palmerston thanks the Northern Territory Government for their partnership to deliver the successful myPalmerston Scheme.

BELOW: Next Level Gym, Rosebery



KEEPING THE CITY CLEAN

More than 125 hectares of parks and road verges were kept clean and free from litter by local contractors employed by Council in 2020-21.

As part of Council's management of overgrown vacant lots, contractors picked up litter, including palm fronds and dead vegetation, from vacant blocks and verges around the city.

As part of the Council's Verge Beautification Program 320 properties were identified as needing support to clean up and beautify their verges and vacant blocks.

By June 2021, Council had helped beautify and improve 305 of the properties in partnership with property owners and residents. A total of 71 abandoned vehicles were also removed from verges in Palmerston.

Part of the funding for this program was diverted to the Verge Beautification Assistance program as part of Council's response to COVID-19.

HOOKED ON PALMERSTON

The 'Hooked on Palmerston' Catch and Release Fishing Competition was introduced to encourage family outdoor activities and promote responsible fishing practices, embracing the Top End's fishing lifestyle in Palmerston's local lakes.

Palmerston's easily accessible and well-stocked lakes provided the perfect opportunity for all recreational fishers, from beginners to the avid angler, to participate in 'Hooked on Palmerston' for a chance to win a share of over \$10,000 in vouchers to spend at local businesses.

The competition was very successful, with 2347 total registrations, and the competition will run for a second time in 2021/22.

BELOW: Hooked on Palmerston catch and release barra competition



COUNCIL AGENDA

Attachment 13.1.1.1

CREATING JOBS FOR LOCALS

City of Palmerston continued to plan and roll out a range of programs and initiatives to create jobs for locals and improve the lifestyle of people living in Palmerston during 2020-21, including:

Tiverton, Phyllis Uren, Joan Fejo and George Park playground refurbishments

NT local contractors were awarded the refurbishment of play equipment and landscaped gardens for these parks. The projects, costing over \$1 million, resulted in the direct and indirect employment of 23 local people.

Marlow Lagoon and Bakewell dog parks

City of Palmerston engaged local contractors to upgrade Marlow Lagoon Dog Park and construct a new dog exercise area on Maurice Terrace, Bakewell. The project injected \$500,000 into the local workforce.

Sustainability program

NT local contractors were awarded the construction of a new shade structure at the Civic Centre, with solar panels to be installed on both the existing and newly constructed shade structures.

Gray Community Hall

Demolition and renewal works of Gray Community Hall was awarded to local contractors, with over \$1.9 million to be spent on the project.

Dog pound upgrade

At year end, designs were completed and installation scheduled for 2021-22.

Energy efficiency and sustainability project

Lighting upgrades to the Recreation Centre and Library were awarded to local contractors. This increased the efficiency of energy usage and reduced running costs.

Other initiatives creating jobs and boosting the local economy that are already underway and mentioned in this report include:

Community safety

Laneway treatment trials were developed and implemented.

Library Recording Studio

Awarded to local contractors.

Pathway connectivity

Continuously improving pathways across the city to maintain and increase access, safety and convenience for the community.

Greening and cooling the city

Maintain green spaces and plant more trees to cool and shade the city.

School zone safety improvements

Installing electronic speed limit signs at the Palmerston College (Tilston Avenue, Driver) and the Palmerston Christian School (Waler Road, Marlow Lagoon).

Community safety public lighting

Rolling out the Dark Spot program to improve lighting in parks and streets across the city.

Palmerston Aquatic Centre upgrades

Deliver a renewed facility to cater for the growing needs of the community and support out family city.

Projects fast tracked for local economy

- Two mobile library vending machines to create an Anytime Library and enable contactless borrowing of library items – contract awarded.
- Council supports local contractors with its Buy Local criteria that's embedded in procurement processes, maximising the chance of engaging local contractors. Created over 80% of Council payments to local contractors.

PALMERSTON'S ECONOMIC FUTURE IS BRIGHT

Palmerston has a long-term vision to build and encourage a sustainable economy.

As a growing city, we are sourcing other income streams, such as government grants and program funding, to make sure our local businesses and industry get the support they need to grow and prosper.

Our goal is to support residents and existing business as well as attract new businesses to Palmerston to grow our future economy.

BOOSTING OUR LOCAL ECONOMY

Council also applied for and received \$9.4 million in grant funding from the Northern Territory and Australian Governments.

Some of the key fundings received were for the following projects:

- \$4M from the NT Government for Greening, Cooling, Lighting and Pathways and other projects - expected to commence in 2021/22 financial year
- \$1.7M Federal Assistance grant for general purpose and roads
- \$957K from Federal Government for Local Roads and Community Infrastructure
- \$600K from the NT Government for Public Library
- \$483K from Federal Government for Smart Cities
- \$412K from Federal Government for Roads to Recovery

Council acknowledges the funding and support received from Australian and Northern Territory Governments which assisted us in achieving our goals for the 2020-21 financial year and enhance the overall development of Palmerston community.

The Community continues to make Palmerston 'A Place for People' and builds on the work Council started to deliver on our vision for our city's growth, sustainability, and liveability.

FINANCIAL RELIEF DURING COVID-19

In response to the hardship for Palmerston residents during the COVID-19 pandemic, Council made it simpler, faster and easier for ratepayers to seek financial relief and assistance.

We improved the process so ratepayers no longer needed to consult an independent financial councillor before submitting an application.

Interest, charges and fees on unpaid rate amounts were waived on application until the end of the financial year, and external recovery action for unpaid rates could be deferred.

Council offered to refund these fees for ratepayers whose rate balance was in credit to put money back into ratepayers' pockets when they needed it the most.

Council further granted rate concessions for eligible ratepayers, in accordance with the Council Policy on Rate Concession, to alleviate financial hardships.

FREE PARKING SUPPORTS LOCAL BUSINESS

Visitors to the city centre and local businesses increased after City of Palmerston decided to continue offering free parking arrangements.

Following a review of car parking use in the city centre, council developed a Palmerston City Centre Parking Study to meet the needs of the community and business owners to attract and retain customers and visitors.

Parking in the city during weekends and public holidays remained free. Council also extended the free timed parking to free all-day parking in the city area.

The free parking initiative was introduced to support local businesses in these challenging times and improve convenience for parking users, who no longer had to use ticketing machines or display a ticket.



LANEWAY REVAMP TO CONNECT CITY CENTRE

Palmerston's city centre is being transformed as part of an ongoing urban renewal program to support local business and improve the visitor and local experience.

The Mansfield Laneway Upgrade project was completed in 2020-21. This project saw the use of landscaping, irrigation and hydroseeding planting process to change a previously underused city laneway into a pleasant, usable area. The laneway now has landscaped gardens and seating. The adjacent block was turfed and access to cars was restricted.

COUNCIL AGENDA

Attachment 13.1.1.1

DEVELOPING A LOCAL ECONOMIC PLAN

In collaboration with the Northern Territory Government, Council has developed the first Palmerston Local Economic Plan. This 10-year-plan has been written to highlight key industries for growth, encouraging new businesses to set up and grow.

With more affordable rental options, a young growing population, close proximity to port and rail infrastructure, a strong defence presence, newly opened health precinct, and Charles Darwin University Campus. Palmerston is one of the Territories' fastest growing cities and is in a prime location and economic position to promote growth and opportunity for new business owners looking to set up new businesses and grow existing businesses.

With the new plan, City of Palmerston are encouraging more business growth in industry sectors including education, health, defence, agribusiness, and energy and minerals. Through the Local Economic Plan, City of Palmerston will support and advocate for more business and industry attraction and retention, short and long-term business development and innovation, as well as sustaining and growing its population to bolster the community and build a vibrant and thriving economy.






City of Palmerston will continue to monitor the progress of the plan and actively assess ways to attract new businesses and foster relationships with existing business owners – focusing on reducing red tape and making it easier to do business, enhancing safety with the use of smart technology, and creating local business networking and development services.

COMMUNITY SATISFACTION SURVEY RESULTS

Council's score on its performance with initiatives and services under the Community Plan outcome of Vibrant Economy increased in 2020-21.

The Council's best performing areas including having a long-term vision for the Palmerston economy and Council's performance in supporting and attracting new and existing businesses.

Survey results indicated that Council could improve on promoting awareness for its vision as 'A Place for People'.

Measure	Score 2019	Score 2020	Score 2021	Change
Awareness of Council's slogan 'A Place for People'	37%	43%	40%	-3% 
Agreement that: Palmerston is 'A Place for People'	6.83	6.80	6.83	0.03 
Agreement that: Council has a long-term vision for Palmerston economy	5.95	6.37	6.70	0.33 
Performance in: Supporting and attracting new and existing business	5.25	5.68	6.11	0.43 
Overall	6.01/10	6.28/10	6.55/10	0.27 

LOOKING FORWARD TO 2021-22

PLANNING FOR ECONOMIC RECOVERY

Council will continue to work on the opportunities identified in the Palmerston Local Economic Plan to increase tourism, create opportunities with local growth industries and support local businesses.

LEFT: Flowers by Elise, Palmerston

CULTURAL DIVERSITY

IN THIS SECTION

- To celebrate our rich culture and diversity
- Recognise and support diversity through our partnership and leadership

“
IN PALMERSTON,
WE CELEBRATE OUR
CULTURES IN A WAY
THAT VALUES OUR
DIVERSITY.”

.....
Our community is strong
and successful when we live
in harmony and tap into the
diverse mix of people and
cultures to enrich our lives.

COUNCIL AGENDA Attachment 13.1.1.1

MEASURES OF SUCCESS

Palmerston's rich mosaic of cultures and diversity was recognised by City of Palmerston by:



Hosted events
celebrating culture and
diversity, including the
inaugural Multicultural
Festival and Pride
Festival events



Bilingual, Drag Queen
and First Nations
Storytimes at the library



Hosted International
Women's Week events

TO CELEBRATE OUR RICH CULTURE AND DIVERSITY

With a focus on inclusion, the City of Palmerston delivers a range of services, events and activities to meet the needs of our culturally diverse people.

A PLACE FOR EVERYONE TO CELEBRATE

City of Palmerston hosted a number of events celebrating culture and diversity in 2020-21, including:

- inaugural Pride Festival
- inaugural Multicultural Festival
- NAIDOC and Reconciliation Week events
- Harmony Day
- Seniors Day
- International Women's Week.

PALMY PRIDE FESTIVAL

As part of the 'On Frances' Series, Council ran a Pride Festival. This all-day program of events included basketball matches, Drag Queen Storytime, community forums and a makeup demonstration, culminating in the 'Fab on Frances' spectacular street party, with entertainment provided by Drag Territory.

PALMERSTON SENIORS DAY

Council supports ongoing activities and events for Palmerston senior residents and annually as part of Seniors Month in August. The annual City of Palmerston Seniors Day 2020, held at the Palmerston Recreation Centre in August 2020. The program offered 'come and try' activities, both physical and relaxing recreation. The Recreation Centre was set up to allow physical spacing and for multiple activities to run concurrently. Each participant chose their own program based on their own interests.

DIVERSE LIBRARY PROGRAMS

City of Palmerston Library continued its diverse programming and hosted Bilingual Storytime sessions and Drag Queen Storytime as part of its inclusive approach to engaging the community, as well as special Storytimes for International Women's Day, Reconciliation Week and NAIDOC Week.

Four Bilingual Storytime sessions were delivered by local volunteers in Mandarin, Bahasa, German and Spanish for people who speak English as a second language.

Council celebrated the Rainbow Community by hosting four Drag Queen Storytimes with Ms Vogue, Ms Prawn Cracker Spice and Ms Ferocia, from our partners Drag Territory.



INTERNATIONAL WOMEN'S WEEK

In March 2021, the International Women's Day Council worked with community organisations STEPS Adult Migrant English Program, Larrakia Nation, Australia Day Council NT, Palmerston Child and Family Services and Palmerston and Regional Basketball Association (PaRBA) Level Up to host events to celebrate International Women's Week.

The week began with the launch of an art exhibition in the library and a special women's weaving circle hosted by Ms Norma Benger in the Palmerston Recreation Centre. A 'Storytime in the Sky' in the library was hosted by a female pilot and nurse from Careflight Top End. STEPS Education and Training coordinated a cultural fusion of fashion and food event featuring ladies from STEPS wearing cultural fashion, guest speakers, belly dancing and a huge community lunch. Her Honour the Administrator, the Honourable Vicki O'Halloran, attended the event, which was hosted by the Mayor of Palmerston, Athina Pascoe-Bell.

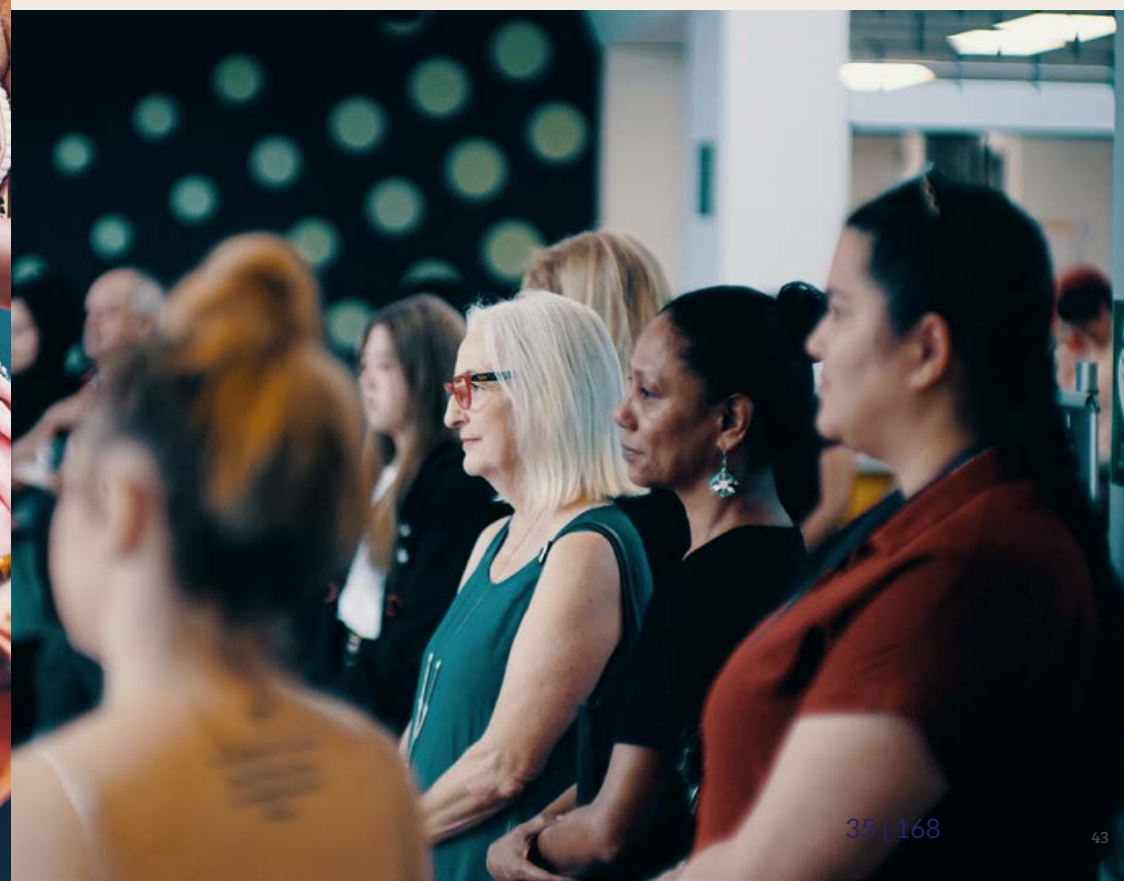
BELOW: International Womens Week event

COUNCIL AGENDA Attachment 13.1.11

PaRBA Level Up in partnership with Council, hosted a community gaming day as part of International Women's Week in March 2021. This event was targeted at young people and gave them the opportunity to play with and meet other gamers, share their thoughts and contribute to conversation about gaming culture.

The finale event as part of the International Women's Day was a community forum in the Palmerston Library, held in collaboration with the Australia Day Council NT. Melia Jean, Australia Day Council NT board member, hosted the event, with the following five inspirational speakers:

- 2018 NT Australian of the Year, Dr Bo Remenyi
- 2021 NT Local Hero, Reanna Sanders
- 2021 National Senior Australian of the Year, Dr Miriam-Rose Ungunmerr Baumann
- International coach, speaker, and consultant, Wendy Burns
- Paralympic gold medallist, Judith O'Hearn.



YOUTH X FORUM

The Youth X – Your Voice in Palmerston forum took place in September 2020 at the Palmerston Recreation Centre. Sixty-one year 10 students from Palmerston and Taminmin colleges came together to share their voice to help find solutions for youth issues in the Territory. The Youth X Forum is a platform for young adults in the community to have a voice and help improve and develop Palmerston and the Northern Territory.

The priorities identified by young people will feed into the review of Palmerston's current Youth Action Plan and the development of the priorities of the upcoming plan. Exploring ways to strengthen opportunities for young people to participate in decisions that affect them is an ongoing goal that will continue to be delivered by this group.

RECREATION CENTRE MURAL

Three local Indigenous artists designed a new mural on the exterior of the Recreation Centre during the year. The mural is called 'Gudangwa', meaning 'this place'. It shows that Palmerston is surrounded by swamp and other waterways. It has animal motifs and a wild passionfruit flower, symbolising growth and

environmental beauty in Palmerston. The mural has since had landscaping installed below the mural to further enhance the area. Feature lighting will also be installed as part of the project

RECOGNISE AND SUPPORT DIVERSITY THROUGH OUR PARTNERSHIP AND LEADERSHIP

City of Palmerston supports the community by providing and fostering leadership and including diverse views and perspectives in its programs, planning and decision-making. Council consults with and includes the needs of all people in planning its multicultural programs and events.

City of Palmerston proudly supports the Youth Drop-in Sports Program by giving Palmerston and Regional Basketball Association (PaRBA) free access to the Recreation Centre to run after-school and school holiday activities.

This vital service supports up to 100 participants every day on weekdays, or some 23,000 visits every year.

Feature lighting will also be installed as part of the project.

COUNCIL AGENDA

Attachment 13.1.1.1

COMMUNITY SATISFACTION SURVEY RESULTS

Council's score on its performance with initiatives and services under the Community Plan outcome of Culture and Diversity increased in 2020-21.

Three out of four measures of performance increased and the largest areas of improvement included Council's promotion of art and culture and supporting culturally diverse events.

Providing a diverse range of library services continued to be scored highly by the community though the measure decreased from an average score of 8.27 in 2020 to 8.16 in 2021.

Measure	Score 2019	Score 2020	Score 2021	Change
Supporting culturally diverse events	7.02	7.14	7.59	0.45 
Promoting art and culture (e.g. public art, murals, paving etc)	6.28	6.56	7.07	0.51 
Providing libraries and library services to the community	8.20	8.27	8.16	-0.11 
Providing recognition and support for our Indigenous and multicultural community	6.68	6.88	7.18	0.30 
Overall	7.04/10	7.21/10	7.50/10	0.29 

LOOKING FORWARD TO 2021-22

Adoption of Council's first Inclusive, Diverse and Accessible Policy Framework to showcase Palmerston's diversity and to increase inclusion and accessibility for people of all backgrounds, ages, abilities, and circumstances.

BELOW: International Mens Day

BELOW: Recreation Centre Mural by Larrakia artists Trent Lee, Sean Lee and Tony Lee



COUNCIL AGENDA

Attachment 13.1.1.1

MEASURES OF SUCCESS

City of Palmerston upgraded facilities and introduced innovative technology and initiatives to improve the lives of residents, such as:



SUCCESSFULLY SOURCED
FUNDING FOR

DARK SPOT PROGRAM

TO IMPROVE SAFETY
ON OUR ROADS



11

WI-FI ACCESS
STATIONS
AVAILABLE



\$6M

SPENT ON CAPITAL
WORKS PROGRAM TO
SUPPORT OUR LOCAL
ECONOMY



82,140

NUMBER OF WIFI USER
SESSIONS
(USERS LOGGING IN)



821

REPAIRED
STREET
LIGHTS

**“PALMERSTON IS AN
INNOVATIVE CITY
THAT CAN SUSTAIN
ITSELF THROUGH THE
CHALLENGES OF THE
FUTURE.”**

Our city is full of opportunities, and we are a leading regional community in the Northern Territory.

Palmerston is an inspirational city, and we model best practice in smart cities to save money, increase efficiencies and stay focused on the future. We have achieved this by introducing the most efficient, and innovative technologies.

A FUTURE FOCUS

IN THIS SECTION

- We support and foster innovation
- Infrastructure is fit for purpose

WE SUPPORT AND FOSTER INNOVATION

City of Palmerston shows by example how people and businesses can embrace change and innovate to improve outcomes for our city.

This year City of Palmerston upgraded its asset management system from its old on-premises server based Assetic myData to a new, more versatile Assetic cloud-based system.

Capabilities Assetic Cloud now offers users:

- flexibility and mobility in accessing and updating data
- improved workflows and clear delegation of responsibilities
- improved financial and asset reporting capabilities.



INFRASTRUCTURE IS FIT FOR PURPOSE

Council continues to work to forecast and respond to predictability of change by planning the best use of our human, built and natural resources. Our strategy is to continue to use innovation to adapt the use of our facilities and ensure they remain well suited and useful for the community.

MAINTAIN ROADS, FOOTPATHS, SHARED PATHWAYS AND DRAINAGE FACILITIES

City of Palmerston completed several major pathways works in 2020-21 to improve pedestrian safety and provide linkages to playgrounds, sporting facilities, parks and schools.

Pathway projects completed include:

New pathways

- Granites Drive, improving connectivity to the Rosebery shops, park and bus stop.
- Marlow Lagoon Dog Park, providing safe pedestrian connectivity to multiple amenities with the park.
- Maurice Terrace, connecting pathway networks and improving access to the new dog park.

Pathway upgrades

- Essington Avenue, to improve functionality and pedestrian safety.
- Long Park, providing connection to Lorna Lim Terrace.
- Flinders Park and Woodlake Boulevard, to provide safe access all year round.

All-ability upgrades

- Temple Terrace crossing between Woodroffe Avenue and Kafcaloudes Crescent.
- Alignment correction works of wheelchair crossings along Temple Terrace at Woodroffe Avenue intersection, Kafcaloudes Crescent intersection, Tamarind Road intersection and Baldwin Drive intersection.

PATHWAYS

A defect and condition assessment was carried out on all City of Palmerston's pathways, laneways and driveways assets. Temporary data collection staff were employed for the works, and all employees were based in the greater Darwin region. Two were long-term Palmerston residents. This opportunity gave staff their first experience in their chosen field of work, a source of work since leaving school or an opportunity to re-enter the workforce.

Staff were provided training and collected close to 24,000 individual data points across all 234.5 kilometres of pathways and 12,000 driveways owned by City of Palmerston. Condition ratings were also assigned to every pathway and driveway asset ensuring that optimised asset management practices can occur.

STORMWATER INFRASTRUCTURE

- New concrete inverts along Flockhart Drive and Brumby Court, Marlow Lagoon.
- Stormwater pits along Driver drain and Confalonieri Park drain section have been upgraded to include surcharge pits and concrete lining to increase stormwater capacity and reduce hazards to nearby pedestrians.

ELECTRONIC SPEED LIMIT SIGNS

Council is committed to improving the safety on our roads with a safer environment for motorists and residents. As part of the electronic speed limit signs rollout in 2020-21, council installed speed limit signs at the Palmerston College (Tilston Avenue, Driver) and the Palmerston Christian School (Waler Road, Marlow Lagoon).

DARK SPOT PROGRAM

Council's Dark Spot initiatives in 2020-21 included installation of new LED public lighting, increasing light coverage, addressing compliance requirements, and enhancing safety for all users of roads and parks.

The following areas were upgraded under the program during the year:

- Melastoma Drive
- Waterhouse Crescent
- Cornwallis Court
- Raffles Road
- Woodroffe drain.

Designs were completed for works in 2021-22 in these areas:

- Broadarrow Circuit
- Davoren Circuit
- Mannikan Court.



COUNCIL AGENDA Attachment 19.1.1.1

GRAY COMMUNITY HALL
The renovation of Gray Community Hall was awarded to local contractors in 2020-21. This important project will see a much-loved community facility upgraded to create a contemporary, versatile space that caters to a wider audience. Completion is scheduled for December 2021.

LIBRARY SOUND RECORDING STUDIO

Works commenced on Palmerston Library Recording Studio in 2020-21, with expected completion in November 2021. This new service for the community will be as a multipurpose space that can be used for sound/video recording, rehearsals, engagement programs and skills training.

ARCHER WASTE MANAGEMENT FACILITY

Council was awarded a Priority Infrastructure Grant to redevelop the Archer Waste Management Facility. The primary objective of the facility is to achieve maximum diversion of recyclable materials, reducing the amount of waste that ends up in landfill. The redevelopment will include best practice waste management infrastructure, to maximise diversion rates on-site and increase site safety for the community. The redesign will enhance functioning of the recyclables drop-off area to support and encourage better recycling behaviours. Concept designs for the redevelopment are completed, and a tender for the design and construction of stage one of the project will be released in 2021-22. This stage will include a covered 'push-pit' area, a waste disposal methodology that allows for the safe handling, separation and transport of large volumes of material. The Stage 1 works are expected to be completed through October 2021.

COUNCIL AGENDA Attachment 13.1.1.1

LOOKING FORWARD TO 2021-22

FOCUS ON SUSTAINABILITY

Council will continue to develop its updated Sustainability Strategy to support its growing community and ensure our environment and liveability is protected and enhanced for current and future generations. The community will be involved in providing feedback on their actions of sustainability and expectations of Council. Part of the Strategy will seek to engage with the community around components of environmental sustainability alongside building up more of our operational responses.

incorporate a refurbished 50m pool, warm water program pool, toddlers play pool, new pool plant, aquatic adventure play, refurbished amenities and café.

DARK SPOT

Council will continue its Lighting Dark Spot Program after funding was received from the Northern Territory Government under the SCALE program with more lighting to be upgraded in Driver, Gray, Marlow Lagoon, Rosebery and Woodroffe in 2020-21.

GRAY COMMUNITY HALL REDEVELOPMENT

City of Palmerston will be redeveloping Gray Community Hall to include multiple zones which allow for simultaneous bookings, both indoor and outdoor.

\$13.8M PARTNERSHIP

for capital works with the Northern Territory Government's Special Community Assistance, Local Employment Grant and other grants.

COMMUNITY SATISFACTION SURVEY RESULTS

There was an increase in Council's score on its performance with initiatives and services under the Community Plan outcome of A Future Focus in 2020-21.

The area with the highest performance score was maintaining roads. Area that experienced the biggest increase in performance was the flexibility of the City of Palmerston, increasing by 0.49 since 2020 which was identified as a challenge by the community in the previous year.

Measure		Score 2019	Score 2020	Score 2021	Change
Performance in:	Supporting innovation in the business community	5.65	6.04	6.38	0.34 
How:	Innovative is the City of Palmerston?	5.95	6.08	6.45	0.37 
	Flexible is the City of Palmerston?	5.89	6.00	6.49	0.49 
Performance in:	Ensuring roads built by developers are fit for purpose	7.10	7.22	7.38	0.16 
	Maintaining roads	7.31	7.51	7.49	-0.02 
	Ensuring footpaths built by developers are fit for purpose	7.07	7.17	7.30	0.13 
	Maintaining footpaths	6.95	6.99	7.06	0.07 
	Providing shared pathways	6.81	6.92	7.08	0.16 
	Maintaining shared pathways	6.88	7.00	7.07	0.07 
	Maintaining drainage facilities	7.37	7.44	7.46	0.02 
Overall:		6.70/10	6.84/10	7.02/10	0.18 



Rossi Architects present Gray Community Hall concepts with Mayor Athina Pascoe-Bell

ENVIRONMENTAL SUSTAINABILITY

IN THIS SECTION

- Reduce our footprint on the environment
- Palmerston is a cool, shaded green city
- Encourage personal action and taking a leadership role

“ PALMERSTON IS AN ENVIRONMENTALLY FRIENDLY, LIVEABLE CITY THAT PROMOTES RENEWABLE PRACTICES AND SUSTAINABILITY. ”

We know that our climate is changing and we need to live within our means in Palmerston.

Our environment is important and we need to protect and enhance our green spaces while supporting others to do the same.

Council is committed to effective and responsible city planning, which balances and meets the needs of our residents and businesses to improve our community.

Mitchell Creek discharges into the larger Elizabeth River. It is the natural drainage system for the Palmerston area east of the city centre.

COUNCIL AGENDA Attachment 13.1.1.1

City of Palmerston reduced the impact on our environment and supported residents to do the same and together we:



888

TREES PLANTED IN 2021-21 THROUGH VARIOUS PROJECTS



12,217

TONNES OF GENERAL WASTE COLLECTED AND 1,382 TONNES OF RECYCLABLE WASTE



12%

ACHIEVED DIVERSION RATE FOR THE TOTAL WASTE



WEEDS

WERE MAPPED AND TREATED IMPROVING THE ECOLOGICAL SUSTAINABILITY OF OUR NATURAL AREAS



145M³

OF FREE SOIL DELIVERED TO 45 RESIDENTS



FUNDED

THE STUDENT VOICE, POSITIVE CHOICE PROGRAM TO CREATE EDUCATIONAL BIN STICKERS FOR THE COMMUNITY

REDUCE OUR FOOTPRINT ON THE ENVIRONMENT

Council provided more opportunities to recycle and found ways to reduce costs and increase efficiencies to reduce the impact on our environment with a number of initiatives.

KERBSIDE WASTE AND ARCHER WASTE TRANSFER STATION

City of Palmerston continued to provide opportunities for residents to recycle and divert waste from landfill. Through the kerbside waste collection and the transfer station, residents produced the following waste in 2020-21:

- 12,217 tonnes of general waste
- 1,382 tonnes of recyclable waste (sent to recycling facilities for repurposing).

Overall, City of Palmerston residents achieved a 12% diversion rate for their waste. This included the recovery of:

- 132 tonnes of cardboard
- 504 tonnes of steel
- 5 tonnes of aluminium cans.
- 55 tonnes of batteries.

This diversion rate of 12% considers the contamination rates of domestic bins. Contamination is when non-recyclable material is put in the recycling bin. Contamination rates can be reduced through education initiatives such as the Student Voice, Positive Choice bin sticker program and recycling information provided in the waste services guide.

RECYCLE AND RE-USE THROUGH THE PRE-CYCLONE CLEAN UP

Palmerston's annual pre-cyclone clean-up resulted in the recovery of around 150 tonnes of general waste, 20 tonnes of metal scraps, 259 whitegoods units, 250 household appliances (microwaves, dishwashers and washing machines) and 138 units of e-waste (IT Equipment). In total, 28% of material recovered was diverted from general waste and sent to repurposing centres for recycling.

PALMERSTON IS A COOL, SHADED, GREEN CITY

As the climate changes, temperatures are rising and the need to cool down our city increases.

PLANTING MORE SHADE

City of Palmerston planted 888 trees in 2020-21 through various projects:

- SCALE funded plantings of mixed species along Elrondie avenue
- beautification works along Zuccoli Parade and Temple Terrace (as part of the liveable cities project)
- tree planting in Marlow Lagoon Dog Park as part of the refurbishment of the park.

These trees will provide shade, mitigate urban heats sinks and, once established, will cut 20,000 kg of carbon dioxide from the atmosphere every year.

MAINTAINING LAKES

The City of Palmerston has 14 man-made lakes and one natural water body, which are important ecological and aesthetic assets to the community. The City of Palmerston developed a Lakes Management Plan in 2020-21 to manage the lakes in a coordinated way. Lake management actions from the plan delivered on in 2020-21 include:

- installed surface fountains and lakebed aeration devices to improve water circulation and eventual water quality. The fountains have also significantly improved the amenity of the lakes
- released a biological control to fight the invasive salvinia weed throughout our lakes. The control was in the form of 4,000 salvinia weevils, an insect that feeds on and destroys the weed. The weevils have significantly reduced the plant biomass across Palmerston's lakes and will continue to be used in the fight against the weed.

MAINTAINING GARDENS AND NATURE RESERVES

Mansfield Garden

The Mansfield St Laneway upgrade project was completed in 2020-21. This project used landscaping, irrigation and hydroseeding planting process to change an unused city laneway into a pleasant, usable area. The laneway now has landscaped gardens and seating. The adjacent block was turfed and access to cars was restricted.

Natural area weed management

City of Palmerston took a proactive response to natural area weed control in 2020-21 with targeted programs for neem trees, candle bush, grader grass, gamba grass and mimosa. These are significant weeds that City of Palmerston must control under NT weeds legislation. In 2020-21, these weeds have been mapped and treated within road reserves, open space buffers and the disused Archer landfill site. This ongoing program will eventually eradicate the weeds in Council's open space areas, improving the ecological sustainability of our natural areas.

COUNCIL AGENDA Attachment 13.1.1.1

Releasing of Salvinia Weevils
into Palmerston lakes

COMMUNITY SATISFACTION SURVEY RESULTS

COUNCIL AGENDA

Attachment 13.1.1.1

Council's score on its performance with initiatives and services under the Community Plan outcome of Environmental Sustainability increased in 2020–21.

Kerbside waste collection remains the highest performing area though it saw a slight decrease in average score from last year. Larger increases were achieved in the areas of increasing shading and greening the city and promoting environmental sustainability.

Measure	Score 2019	Score 2020	Score 2021	Change
Providing opportunities for recycle and re-use through the pre-cyclone clean up	7.56	7.77	7.76	-0.01 (↓)
Managing gardens and nature reserves	7.27	7.34	7.36	0.02 (↑)
Maintaining lakes	7.12	7.15	6.93	-0.22 (↓)
Increasing shading and greening the city	6.27	6.52	6.72	0.20 (↑)
Kerbside waste collection	8.02	8.33	8.28	-0.05 (↓)
Providing and maintaining Archer Waste Management Facility	7.78	7.87	7.95	0.08 (↑)
Promoting environmental sustainability	6.07	6.36	6.53	0.17 (↑)
Overall	7.16/10	7.33/10	7.36/10	0.03 (↑)

LOOKING FORWARD TO 2021–22

SAVING MORE ENERGY

The Civic Plaza is set to generate up to 40% of its own annual electricity costs with plans to develop a new solar-generating shade structure over the car park area. Construction is expected to start in 2021–22.

PLEDGE TO RECYCLE MORE

City of Palmerston's 'Take a Pledge' program encourages residents to reduce their waste production and improve their recycling by rewarding them with incentives and prizes. Residents are given a 'Take a Pledge' sticker to put on their bin to raise awareness in their neighbourhood.

PRESERVING OUR EXISTING TREES

Implementation of the 'Preserving Urban Forest Policy' which sets clear guidelines on when trees can and can't be cut down on public land such as parks, public spaces and verges. The policy will apply to native vegetation or any type of tree in the Palmerston area.

REDUCE PACKAGING AND WRAPPING

Council to work with Palmerston Markets stall holders to put in place a strategy to reduce the amount of single-use plastics at the markets.

The strategy will consider different incentives and subsidies and empower residents to consider alternatives to plastic containers for food and drinks.

IMPROVING THE CITY'S WASTE MANAGEMENT

Redesign of the Archer Waste Management Facility to improve recycling opportunities for the community and maximize diversion rates. The site upgrades will also address design and traffic flows through the site to enhance safety and functionality.

LAKE MANAGEMENT

Council is set to purchase an additional weed harvester vessel to improve our weed management on the lakes. This will support wider implementation of the Lake management Plan already underway, and other Council initiatives such as the release of *Salvinia* Weevils into our lakes to combat weeds.

SUSTAINABILITY STRATEGY

Council is updating its Sustainability Strategy to support its growing community and ensure our environment and liveability is protected and enhanced for current and future generations. The strategy will align with community plan outcomes and support the continuation of projects that promote sustainable development.



Marlow Lagoon

ENCOURAGE PERSONAL ACTION AND TAKING A LEADERSHIP ROLE

City of Palmerston Waste Services Guide

In 2020–21, City of Palmerston developed a Waste Services Guide. The booklet has information on correct recycling practices for domestic bins and for recycling at the Archer Waste Management Facility.

Environmental Initiatives Grant – Student Voice, Positive Choice (SVPC)

The SVPC is a schools-based program encouraging students to make positive decisions for their community. In 2020–21, City of Palmerston funded the SVPC to create educational bin stickers for the community, which will encourage improved recycling behaviours. In total, approximately 5000 stickers will be developed and given to Palmerston families to put on their recycling bins.

Verge Assistance Program

The 2021 Dry Season Verge Assistance Program recommenced in May 2021. This program is a follow-on from the successful Verge Assistance Program of 2020, which offered residents free soil and grass seed to establish turf on their verges. In 2020–21, 45 residents were given soil and seed, equating to the delivery of 145m³ of top soil and 50kg of grass seed.

GOVERNANCE

IN THIS SECTION

- Ensure we have a leading governance model
- Community is at the centre
- Healthy Working Partnerships

“ COUNCIL IS TRUSTED BY THE COMMUNITY AND INVESTS IN THINGS THAT THE PUBLIC VALUE. ”

The City of Palmerston strives for continuous improvement to deliver the highest possible level of services to the community, recognising what the community values and valuing our employees.

COUNCIL AGENDA Attachment 13.1.1.1 MEASURES OF SUCCESS

Council is committed to being open, transparent, accountable and valued by our employees and partnerships in the community to provide best practice services and programs by:



**NATIONAL
PLANNING
AWARD**
FOR COUNCIL'S
COMMUNITY PLAN



\$164,000

SPENT ON TRAINING
OUR EMPLOYEES



15

NUMBER OF
REVIEWED POLICIES



61

FREE FLU SHOTS
PROVIDED TO STAFF



11

NEW POLICIES
INTRODUCED

COUNCIL AGENDA

Attachment 13.1.1.1

ENSURE WE HAVE A LEADING GOVERNANCE MODEL

In 2020-21, Council continued to work to be effective, accountable, and courageous in trying new solutions so it can adapt to its changing operating environment.

COUNCIL MEETINGS FOR THE COMMUNITY

Open to the public to attend, Ordinary Council Meetings are held in the Council Chambers (Civic Plaza, city centre) on the first and third Tuesday of every month at 5.30pm. Community members were given the opportunity to submit written questions to be answered during Council meetings, or the 30-minute public forum, an informal session for residents to speak with and raise ideas with elected members.

There were 22 Ordinary Council Meetings held and one Special Council Meeting held in 2020-21. Three Ordinary Meetings were held in community locations of the Community Arts Centre in Durack, Mother Teresa Catholic Primary School in Zuccoli and Palmerston Raiders Rugby League Club in Rosebery.

ELECTED MEMBERS ARE ACCOUNTABLE TO THE COMMUNITY

Council Meeting Attendance

Elected Members	Attended in person	Attended via Audiovisual conference	Total meetings attended out of 23 meetings held
Mayor Athina Pascoe-Bell	19	2	21
Alderman Amber Garden	21	-	21
Alderman Benjamin Giesecke	20	1	21
Alderman Damian Hale	16	4	20
Alderman Sarah Henderson	23	-	23
Alderman Dr Tom Lewis OAM	23	-	23
Alderman Lucy Morrison	20	2	22
Alderman Mick Spick	19	2	21

Workshops

Elected Members attended 16 workshops on various topics during 2020-21, including: Palmerston Local Economic Plan, Proposed Laneway Management Policy, Valuer General presentation, Community satisfaction survey 2020, Gray Community Hall, Draft annual report 2019-20, Draft Emergency Dashboard, Long Term Financial Plan (LTFP), Loans and Reserves and Budget 2021-22, Inclusive, Diverse and Accessible (IDA) Framework, Palmerston (Animal Management) By-Law review, Code of Conduct, Expenditure, Capital Works, LTFP and New Initiatives Budget 2021-22, Sustainability Strategy, Draft Budget 2021-22, Community Health Check, Municipal Plan and Animal Management and IDA Framework.

Professional Development for Elected Members

In accordance with Section 71 of the Local Government Act 2008 and the Local Government Guidelines 2: allowances for Council members, Council's Elected Members were entitled to a professional development allowance of up to \$3,753.17 (excl. GST) during the year to attend relevant conferences or training courses. The purpose of this allowance is to sustain a member's professional competence by keeping them informed of and able to comply with development in professional standards applicable to their role as a Council member.

Elected Members	Reason	Total
Mayor Athina Pascoe-Bell	Bachelor of Laws	\$3753.17
Alderman Benjamin Giesecke	Company Directors Course, Australian Institute of Company Directors	\$3753.17
Alderman Damian Hale	Diploma of Project Management	\$146.32

Confidential information

Council only considers matters in confidence that fall under the prescribed categories of the Local Government Regulations and retains this information until the reason no longer applies. In 2020-21, Council considered 48 confidential matters, with 42 of these Council decisions released to the public record.

The following table presents the number of confidential items against the prescribed categories as per the Local Government Regulations were applied:

Category	Number of items
8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual.	1
8(b) information about the personal circumstances of a resident or ratepayer.	
8(c) information that would, if publicly disclosed, be likely to:	
(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person	12
(ii) prejudice the maintenance or administration of the law	1
(iii) prejudice the security of the Council, its members or staff	2
(iv) prejudice the interests of the Council of some other person.	20
8(d) information subject to an obligation of confidentiality at law, or in equity.	
8(e) information provided to the Council on condition that it be kept confidential.	11
Items requiring the use of more than one Confidential Clause.	1
Total confidential matters considered in 2020-2021	48
Total confidential matters released in 2020-2021	42

A six monthly review is undertaken on Council's confidential items review list.



In 2020-21, Council introduced a Governance and Strategy division to manage our strategic and operational direction. The division's role is to promote Council's vision to meet community expectations, deliver organisational key performance indicators and maintain accountabilities in line with the Community Plan. It will also oversee procurement and tendering requirements and support the management of Council's contracting services.

Within the 2020-21 period, the Governance and Strategy division reviewed Council policies to ensure compliance with the legislation. New policies were introduced to ensure it meets the requirements of the Local Government Act 2019, which will come into effect from 1 July 2021.

CONTINUOUS POLICY IMPROVEMENT

Internal strategies and policies reviewed and implemented by Council in 2020-21 included:

Reviewed Council Policies

- Risk Management & Audit Committee Terms of Reference
- Rate Concession
- Alcohol Management
- Asset Management
- Public Benefit Concession for Commercial Ratepayers
- Security Payments
- Borrowing
- Caretaker
- Open Data
- Media
- Debt Collection
- Community Consultation
- Elected Member Allowances and Expenses
- Procurement
- Audio/Audiovisual Conferencing.

New Council Policies

- Preserving our Urban Forest
- Appointment of Deputy Mayor
- Laneway Management
- Lighting Up Palmerston
- Confidential Information
- Breach of Code of Conduct by Elected Member
- Gifts and Benefits for Elected Members
- Credit Card by CEO
- Elected Member Casual Vacancies
- Human Resource Management
- Shared Services.

Rescinded Council Policies

- Elected Members
- Access to Council and Committee Meetings and Confidential Minutes
- Code of Conduct for Elected Members
- Public Question Time
- Credit Card.

In 2020-21, Council reviewed its Strategic Risk Register, which was developed in consultation with KPMG. This register identifies and rates the major strategic risks to Council and controls that could be put in place to help mitigate them. It also sets the direction of internal audits to be undertaken. Council also reviewed its insurance strategy to enhance understanding of City of Palmerston's current insurance program and identify potential gaps or enhancements.

Council's Governance section rolled out several training opportunities for staff members to improve their knowledge in the area. Representatives from law firm Minter Ellison, Department of Chief Minister and Cabinet and the Independent Commission Against Corruption (ICAC) delivered training to staff on managing conflict of interests, legislation requirements and compliance.

Review of Palmerston (Animal Management) By-Laws

City of Palmerston undertook a review of its Animal Management By-Laws to better cater to the needs of our growing community and to reflect contemporary legislative standards. Feedback from the community was used to develop guiding principles for the drafting of new animal management by-laws. Topics considered were dog barking, dog attacks and menaces, dangerous dogs and nuisance animals.

Review of Council Area by NT Government

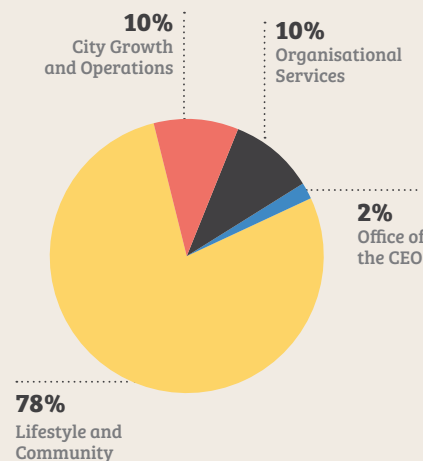
The Northern Territory Government is planning to expand the boundary of the City of Palmerston, to include unincorporated land to the north of Palmerston, including Wishart Business Precinct and Northcrest. The final municipal boundary makes good planning sense and aligns with the Northern Territory Government's Planning for a Vibrant Future document, which states that the city should eventually grow to support more than 70,000 people. Expanding the municipal boundary of our city fits within Council's and the region's vision for long term financial sustainability and growth. The public consultation was closed on 30 June 2021.

MANAGING EMPLOYEE SAFETY

Providing a safe workplace is a high priority for Council, which continues to monitor and respond to any safety incidents in the workplace to inform future policies and procedures.

Internal and external incidents were reported by employees, which mainly related to reports of external disruptive anti-social behaviour at or near Council facilities or members of the community requiring medical attention.

Percentage of incidents by Directorate



Directorate	Number of Incidents
Organisational Services	8
Lifestyle and Community	62
City Growth and Operations	8
Office of the CEO	2

Most incidents recorded, particularly within the Lifestyle and Community Services areas, relate to public disturbance and nuisance incidents within the Library and Recreation Centres where Council staff have provided support to community members and employees have not been directly impacted. There were no lost time injuries or workers compensation claims recorded this year.

COUNCIL AGENDA

Attachment 13.1.1.1

Worker's Compensation claims in 2020-21

Total New Claims	0
Existing Open Claims from FY19/20	2
Previous Year Claims Closed Out	1

ACCOUNTABLE TO THE PUBLIC

Members of the public who are unsatisfied with a matter that has been previously addressed by Council can seek further action through the Chief Executive Officer, Elected Members and the Mayor. Further action can also be taken through the office of the Northern Territory Ombudsman, which Council assists with and uses any requests to improve processes.

There were six Freedom of Information (FOI) requests to the City of Palmerston in 2020-21 under the Information Act.

FOI requests are a key component of transparent and open governance, and Council meets these requests as quickly as possible.

Members of the public can seek reviews of decisions made in response to FOI requests through Council and the Information Commissioner.

The total number of requests dealt with in 2020-21 are as below:

Category	Number of requests actioned
Access to personal information held by Council	0
Access to non-personal information held by Council	6 (5 new FOI requests; 1 carried over from 2019-20 financial year).

In addition, the Northern Territory Government has established the Independent Commissioner Against Corruption (ICAC) which is a specialist investigator with a focus on government corruption. ICAC provides the community another avenue for making reports to where it has concerns regarding Council.

COMMUNITY IS AT THE CENTRE

The community is at the centre of everything we do, and we ensure community members actively participate in all aspects of our business.

COMMUNITY HEALTH PLAN CHECK

Council engaged democracyCo in May 2021 to conduct a Health Check of our Community Plan to assist us to continue to provide our community with the best service possible. Members of our community participated in these workshops and shared their feedback and ideas relating to the Community Plan.

CUSTOMER SERVICE CHARTER

Council held customer service workshops for all employees to develop a Customer Service Charter, which identified the following commitments:

Make it easy

- We listen to our customers' individual needs and work to make interaction easy and efficient for our customers.
- We seek feedback and continually work on improving.
- We have a customer-centric culture.
- We strive to meet the changing needs of our customers.

Perform with pride

- We strive for excellence and best practice in everything we do.
- We take responsibility and seek suitable solutions.
- We communicate in an open, honest and transparent manner.
- We are confident in our responses to customers.
- We lead by example.

Listen, learn and act

- We actively seek and aim to understand customer feedback.
- We act and take ownership of customer transactions through to completion.
- We actively listen to our customers.

Evaluate and improve

- We review and evaluate our customer experience progress.
- We review and report internally on our staff satisfaction progress.
- We embrace change for continuous improvement opportunities.

The Customer Service Charter was developed around Council's vision of 'a place for people' to create a cultural shift in Council's approach to customer experience to ensure the customers' needs are at the forefront of all decision making and action.

INCLUSIVE, DIVERSE AND ACCESSIBLE POLICY FRAMEWORK

City of Palmerston has developed an Inclusive, Diverse and Accessible Policy Framework to guide future practices for increased community inclusion and representation across all facets of Council.

This was developed with input from local community organisations including Aboriginal and Torres Strait Islander organisations, disability groups, seniors, youth groups, parents, and migrants and refugees living in Palmerston.

The framework allows the ideas and priorities provided by Palmerston community members to be documented to continuously work towards creating a place of equal access in our public domains, services and programs.

COMMUNITY INPUT INTO DECISION MAKING

City of Palmerston values the advice and input from a range of voices in our community and supports a number of advisory groups and committees to provide advice directly to Council.

These include:

- Risk Management and Audit Committee (RMAC) is established as an advisory committee to the City of Palmerston pursuant to the Northern Territory Local Government Act and the Local Government (Accounting) Regulations with the key functions of:
 - a. To monitor and review the integrity of the Council's financial management
 - b. To monitor and review internal controls
 - c. To make recommendations to the Council about any matters to committee considers require the Council's consideration as a result of the committee's functions under (a) or (b).

COUNCIL AGENDA Attachment 13.1.1.1

- Palmerston Animal Management Advisory Committee (PAMAC) facilitates consultation and co-operation between Council and its stakeholders in the development of domestic animal management policy. In 2020-21, PAMAC considered several policy issues, including the introduction of a subsidised program for animal de-sexing, cat management education and extending community engagement.
- Palmerston Safe Communities Committee (PSCC) works in partnership with Council and the Northern Territory Government, businesses and the community to reduce and prevent injuries, accidents and crime in Palmerston. The PSCC is committed to promoting the safety and wellbeing of Palmerston residents and visitors.
- Palmerston Seniors Advisory Committee (PSAC) is an advisory committee to Council, providing advice and feedback about issues that affect Palmerston and rural seniors who access services, businesses, events and activities in Palmerston. The committee facilitates the Palmerston Seniors Forum each year in conjunction with Council staff.
- Palmerston Kids Network is a committed network of workers representing organisations who provide services and programs to children (0-12 years) and their families living in Palmerston.
- Palmerston and Rural Youth Services (PARYS) network provides a forum for workers in the youth sector to discuss local youth issues and develop strategies to deliver a range of services for Palmerston and rural young people (12-25 years).

BELOW: Students from Driver Primary School enjoying our International Womens Week event



HEALTHY WORKING PARTNERSHIPS

Council must be closely connected to the Palmerston community and work in partnership to deliver what is needed to support people's lives.

GRANT FUNDING

Council actively sought grant funding from Australian and Northern Territory Governments for the programs and services delivered to the Palmerston community. The funding received from the Australian and State government agencies assisted us in achieving our goals for the 2020-21 financial year and enhance the overall development.

TRAINING OUR STAFF TO BE THE BEST

City of Palmerston is committed to the continuous professional development and upskilling of our employees to support them in their roles as they deliver services and projects to the community.

All employees at the City of Palmerston undertook training during the 2020-21 year.

Council contributed approximately \$164,000 on training for our employees, which included:

- First Aid and Fire Warden renewals throughout the year
 - Contract Management and Procurement Training
 - Achieving Excellence in Recreation, Sport and Open Spaces Training
 - Acquisition Training
 - Park Inspection Training
 - Animal Management Training
 - Anti-Discrimination, Harassment and Bullying Training
 - Record Management Training
 - attendance at the Australia Day NT Conference
 - Payroll and Taxation Training
 - Writing Enhancement Course for approximately 20 employees to assist in Council Report Writing and general correspondence for the community.
 - Code of Conduct and Appropriate Workplace Behaviour for all employees in September 2020 when the new Code of Conduct was released
 - Internal Finance System Training
 - Crocodile Risk Management Courses for our outdoor workforce working around our lakes
 - Freedom of Information Training
 - Recruitment and Merit Selection Training
 - Project Management Training
 - Risk and Audit Training
 - WHS Committee Training.
- In addition to this a group of employees represented Council at the Local Government Management Challenge 2021 in Alice Springs. Council was also represented at the No Woman Left Behind Conference in March 2021 by some of our female staff.

SUPPORTING STAFF THROUGH COVID-19

Council continued to ensure our employee safety and wellbeing during the pandemic.

COVID-19 employee initiatives include:

- provided paid leave and flexible work arrangements for employees including casuals and contractors during lock down period in 2021
- provided flu immunisations free of charge to all employees with 61 employees and Elected Members taking the opportunity to get their flu shots in early April
- provided time during work hours for employees to obtain their COVID-19 vaccinations and made available flexible leave arrangements for staff recovering from vaccination reactions.

NATIONAL PLANNING AWARD FOR THE COMMUNITY PLAN

In partnership with DemocracyCo, Council stepped outside the usual approaches to community planning and trusted a group of 40 community members to create the Community Plan. City of Palmerston won the Planning Institute Australia President's Award 2021 for the development of its Community Plan.

Territory Day firework display

COUNCIL AGENDA Attachment 13.1.1.1

COMMUNITY SATISFACTION SURVEY RESULTS

There was an increase in Council's score on its performance with initiatives and services under the Community Plan outcome of Governance in 2020-21.

Council received its highest performance score for being effectively accountable to the community. Providing residents the opportunity to comment on decision making and interact with Council performed lowest in this outcome area, but showed an increase compared to 2020.

Measure		Score 2019	Score 2020	Score 2021	Change
How:	Accountable is the City of Palmerston Council?	6.13	6.27	6.79	0.52
	Effective is the City of Palmerston Council?	6.22	6.41	6.88	0.27
Performance in:	Providing you with the opportunity to comment on Council's decision making and interact with Council	5.63	5.71	5.90	0.19
	Achieving funding and getting things done by working in partnership with government and the community	6.05	6.30	6.70	0.40
Overall:		6.01/10	6.17/10	6.52/10	0.35

LOOKING FORWARD TO 2021-22

- Expanding the municipal boundary of to include unincorporated land to the north of Palmerston, including Wishart Business Precinct and Northcrest.
- Upcoming Council elections in August and welcoming the 10th Council onboard.

OUR COMMITMENT TO ENGAGE

IN THIS SECTION

- Involving our community

“ WE ARE COMMITTED TO WORKING ALONGSIDE OUR COMMUNITY IN PLANNING OUR CITY'S FUTURE. ”

Council has identified the value of community feedback and consultation and continues to involve residents in the challenges and opportunities we meet. Hearing views of the community gives Council a clearer direction for our future that is relevant to the people of Palmerston.

COUNCIL AGENDA Attachment 13.1.1.1 MEASURES OF SUCCESS

City of Palmerston improved the connection and engagement with the community with:



346,860

FACEBOOK REACH GREW 15.4% FROM THE PREVIOUS YEAR



15,600

NUMBER OF FACEBOOK FOLLOWERS. AN INCREASE OF 18.6% FROM THE PREVIOUS YEAR



49

MEDIA RELEASES SENT



80,000

NUMBER OF USERS OUR TOP THREE PERFORMING POSTS REACHED



6

NUMBER OF MAJOR PROJECT COMMUNITY CONSULTATIONS

COMMUNITY AWARENESS

City of Palmerston provides a strong voice on matters that are relevant to Palmerston and community members. This information is distributed through channels and platforms such as:

NT News advertisements and classifieds, television advertisements local radio including Hot 100, Mix 104.9, ABC Darwin, Territory FM and First Nations radio, Off-the-Leash magazine, LG In focus magazine and social media (Facebook, YouTube, Instagram and LinkedIn).

Paid media placements were arranged for the various events lead by the community services team and consisted of a 30-second television commercials, 15 and 30-second radio commercials, 30-second radio live-reads, press advertisements and digital display ads.

City of Palmerston used our own channels to display videos, events, programs, activities, initiatives and Council decisions

From the 49 media releases sent out in 2020–21, we received more than 720 mentions in mainstream media. The coverage recorded a potential reach of 2.3 million people, with an estimated ASR (advertising sales rate) of \$6.4 million. Data wasn't recorded from 1 July – 19 August 2020. The highest number of mentions was recorded in March and June 2021 at 108 and 167 respectively.

Council's website is continually updated throughout the year and provides an important resource for community on updates such as major project, local plans and strategies, regulatory services, community services updates and local events.

The website aims to always improve in the design for residents to ensure an efficient and effective user experience. Over half of Council website users access via their smart phones, which indicates the need to be mobile friendly.

The 2020 Community Satisfaction Survey showed 43% of our community obtained information from Council's website and 27% from Facebook.

ENGAGING WITH THE COMMUNITY

Engaging with the community on the future of Palmerston continues to be a priority for the City of Palmerston. And community 'had their say' on a number of matters.

Community consultations were extensive for 2020–21. The aim of consulting with the community is to test ideas and concepts and encourage feedback on different initiatives that can influence the lives of people and local business operations. Palmerston is 'A Place for People', and our community consultations are an effective way to ensure we continue to be.

PALMERFUN MAKES AN IMPACT

City of Palmerston had a stall at the 70th Royal Darwin Show in 2021. It certainly was 'A Place for People', with the stall packed full of visitors all day, every day. The new look 'PalmerFUN stall' wooed customers in with epic 'story time', free cool slushies, free coffee and heaps of kid-friendly activities.

The Mayor and Elected Members all attended the display over the three days and helped with the giveaway of our Yellow Brick Road free tree sapling.

For the 2021 event, City of Palmerston stole the show with first place for the best government stall and best overall stall for the show. A great achievement for the Council and residents.

COUNCIL CONSULTATION PROJECTS

Playground and Play Space Strategy

Council consulted the community to seek feedback on what our play and active recreation spaces in Palmerston would look like in the future. These spaces are an important part of our social and emotional and physical health of our community members.

Palmerston (Animal Management) By-Laws

City of Palmerston undertook a review of the current Animal Management By-Laws to better cater for the needs of our growing community to ensure they are reflective of contemporary legislative standards.

Inclusive, Diverse and Accessible Policy Framework

Council sought feedback on a draft policy framework which set out to guide future practices for increased community inclusion and representation across all facets of Council.

SWELL

City of Palmerston announced the proposed revitalisation of the Palmerston Pool and Fitness Centre. These upgrades will ensure Palmerston provides a range of aquatic and leisure facilities to our diverse community.

Marlow Lagoon Dog Park redevelopment

After a community petition, City of Palmerston completed a consultation that covered a number of upgrades set for the Marlow Lagoon dog park. These upgrades consisted of a separate 'small-dog' area, Lake edge improvements, education equipment, landscaping and sensory areas.

Gray Community Hall redevelopment

Gray Hall redevelopment went out for consultation to gain feedback on desired uses and improvements the community wanted to see. These included a function space, water re-use systems, solar water heating and improved kitchen facilities.

Bakewell Dog Park

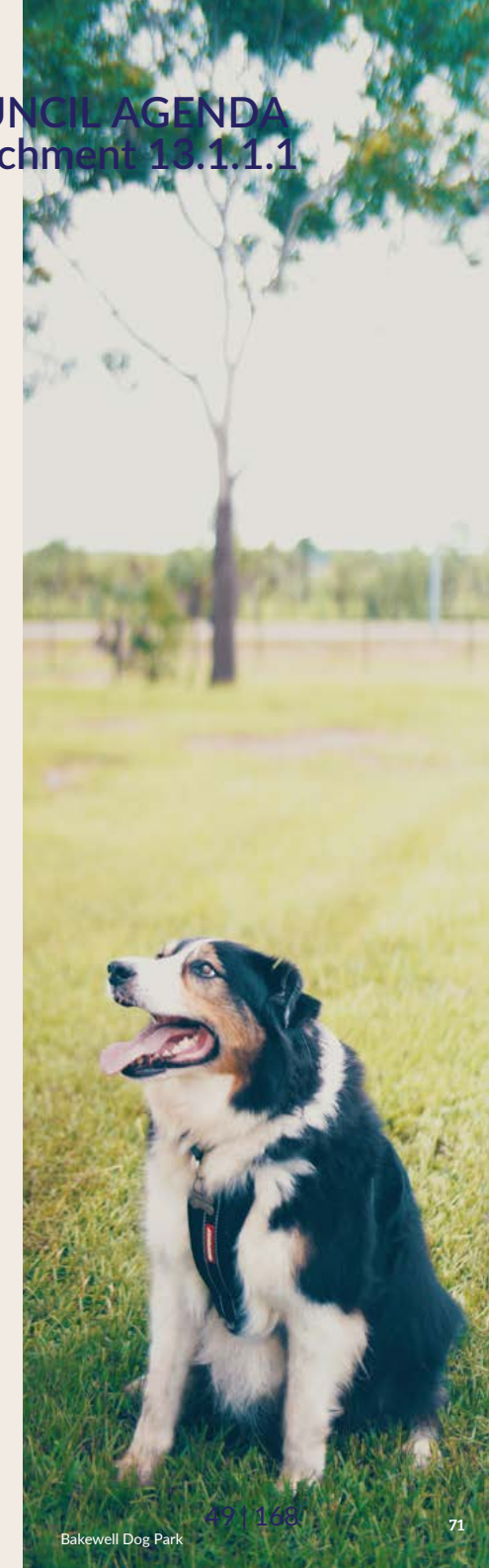
Council sought feedback from the community to consider converting the Maurice Terrace off-leash dog park from temporary to permanent. The park is now a permanent off-leash park, giving residents of Bakewell a place to allow their (well-behaved) dogs to roam free.

Draft Municipal Plan and Budget 2020–21

The draft plan went out for community consultation for one month, and all submissions were received at an ordinary Council meeting in July 2020.

Draft FIN02 Rating Policy

A draft policy went out for consultation about levying rates in a consistent, transparent and equitable manner for Palmerston homeowners.



OUR PEOPLE

IN THIS SECTION

- An employer of choice
- Create a diverse workforce
- Support staff wellbeing

EMPLOYER OF CHOICE

Council is an employer of choice, building a diverse and gender-balanced workforce.

Council continues to demonstrate its commitment to strengthening the experience and skillsets of our people through personal development and organisation-wide training initiatives.

These initiatives include:

- leadership and management training
- team-building activities
- enhancement of policies promoting development and training upskilling all staff on new work practices and policies
- continuous improvement of our workplace benefits packages, which offer employee support services such as health benefits, enhanced leave entitlements, flexible working arrangements and salary sacrifice options.

City of Palmerston finalised negotiation of the Enterprise Agreement 2020 in December 2020. The inclusion of a generous paid parental leave entitlement reaffirms Council's commitment to being an employer of choice.

Council successfully rolled out a new Code of Conduct in September 2020 and our Customer Charter in 2021.

COUNCIL AGENDA Attachment 13.1.1.1



101
LOCAL PEOPLE
EMPLOYED



18
EMPLOYEES BORN
OVERSEAS



65%
WORKFORCE IS
FEMALE



35%
WORKFORCE IS
MALE



67%
OF SENIOR LEADERSHIP
ROLES ARE FILLED BY
FEMALES

COUNCIL AGENDA

Attachment 13.1.1.1

OUR LOCAL STAFF

At 30 June 2021, City of Palmerston employed 101 local people as full-time, part-time and casual employees (headcount).

Council recruited 50 employees in 2020-21, and 35 employees left Council during the year.

DIVERSE WORKFORCE

Diversity and age of workforce as of 30 June 2021.

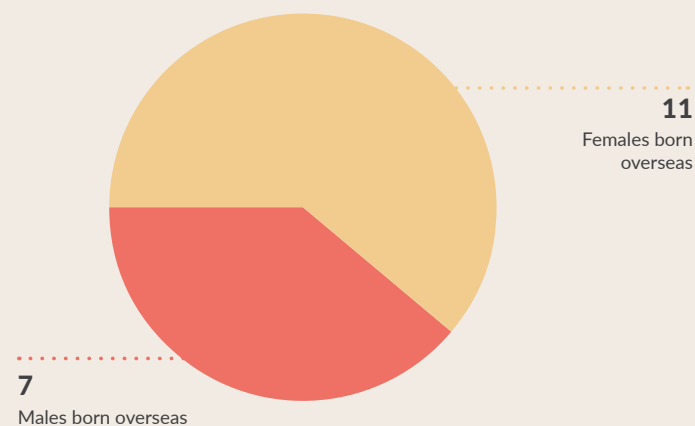
Diversity of Age and Gender of Workforce	Male	Female	Total (headcount)
18-24 years	5	2	7
25-29 years	3	8	11
30-34 years	6	13	19
35-39 years	4	14	18
40-44 years	5	9	14
45-49 years	5	8	13
50-54 years	4	4	8
55-59 years	3	2	5
60-64 years	1	2	3
65-70 years	1	2	3
70 + years	-	-	-
	37	64	101

SALARY BREAKDOWN AS OF 30 JUNE 2021

Employee by Salary	Male	Female	Total (headcount)
\$0 - \$67,048	1	5	6
\$67,049 - \$73,537	5	20	25
\$73,538 - \$80,048	6	10	16
\$80,049 - \$84,783	11	4	15
\$84,784 - \$92,068	2	10	12
\$92,069 - \$101,111	1	4	5
\$101,112 - \$110,640	5	1	6
\$110,641 - \$115,000	1	-	1
\$115,001 - \$130,000	3	5	8
\$130,001 - \$160,000	1	2	3
\$160,001 - \$200,000	-	2	2
\$200,000+	1	1	2
			101

*Please note that casual and part-time employees are assumed to work full-time hours.

NUMBER OF EMPLOYEES BORN OVERSEAS BY GENDER AS OF JUNE 2021



EMPLOYEE SATISFACTION SURVEY

Council conducted two employee satisfaction survey during 2020 -21 to gauge employees' feelings about working at City of Palmerston.

The surveys are aimed at identifying areas Council can continue to enhance the work environment and meet communication, recognition, resourcing and teamwork expectations of our employees.

The survey showed an increase in:

- communication among the workforce
- receiving recognition for doing good work
- having the tools and resources to do the job.

The overall score for Council was approximately five percent above the previous survey, and work continued around improving communication and recognition throughout the reporting period

EMPLOYEE WELLBEING

City of Palmerston supported several initiatives to improve employee wellbeing and connections through human resources engagement activities.

In 2020-21 these included:

CEO ROADSHOW, EMPLOYEE TOURS AND ENGAGEMENT

The CEO met with employees once each quarter at CEO Roadshows at the recreation centre and Civic Plaza. The CEO personally hosted all new employees on a 'City of Palmerston Tour', showing them the sites of Palmerston, Council properties, projects underway, Council facilities and providing a history of the suburbs.

The aim of the roadshows is for new employees to connect with their employer and learn more about the Palmerston community and projects underway.

PROGRESSION OF SENIOR LEADERSHIP TEAM

In February 2020, the senior leaders of the organisation established the Senior Leadership Team, a group comprising all department managers.

In 2020-21, this group continued to deliver organisation-wide projects, including development and implementation of the Customer Service Charter, completing leadership development training programs and working together to collaborate more effectively across the organisation.

R U OK? DAY IN 2020

With 2020 being a challenging year for everyone, it was more important than ever for us all to stay connected. Council promoted services offered to our employees and discussed R U OK? Day to raise awareness to mental health and wellbeing.

AUSTRALIA'S BIGGEST MORNING TEA

In June 2021, we supported the Cancer Council by holding Australia's Biggest Morning tea at the recreation centre. All employees were invited to attend, take part in baking and coin toss competitions to raise proceeds for this important charity, where we raised approximately \$100 for the cause.

INTERNATIONAL MEN'S HEALTH DAY

On 19 November 2020, the People and Customer, Community and Lifestyle teams and community groups coordinated a breakfast for all employees across City of Palmerston and community members. This was to reiterate the importance of the day and raise awareness of men's health. City of Palmerston employees joined community members for breakfast cooked by the students at Clontarf Foundation. Information packs were provided to attendees.

WORK EXPERIENCE

During 2020-21, City of Palmerston hosted two year 10 work experience students from Palmerston

COUNCIL AGENDA Attachment 13.1.1.1

Senior College and Mackillop College. Both students had the opportunity to spend one week at City of Palmerston and gain an insight into the daily operations of Council and how we service the community

We were joined at the end of June 2021 by Makayla, a year 10 Palmerston Senior College student, also completing a Certificate II in Business. Makayla spent most of her time with Customer Experience, and also spent time with the library team, Regulatory Services and Finance. Makayla was thrilled to meet library team members that she remembered from her childhood growing up in Palmerston.

In an appreciation letter written to elected members, Makayla said she 'learnt a lot of things that I didn't know about the Council and Palmerston itself - one thing being "road furniture" which I thought was pretty cool. I had a wonderful time and will definitely be recommending the Council as a great place to do work experience/ placement.'

LOCAL GOVERNMENT MANAGEMENT CHALLENGE, 2021

City of Palmerston was also represented at the Local Government Management Challenge held in Alice Springs in April 2021. The Management Challenge is a simulation-based team building, learning and networking program using real local government themes. Seven employees took part in the challenge, and we are proud of their achievement and representation of City of Palmerston at the challenge.



COUNCIL AGENDA

Attachment 13.1.1.1

2020-21 FINANCIAL PERFORMANCE REVIEW

In the 2020-21 financial year, City of Palmerston generated a total comprehensive income surplus of \$11.77 million. Total comprehensive income is inclusive of one-off items such as revaluation and fair value movements on assets, and non-recurring capital grants received as well as assets and contributions received free of charge from developers and the Northern Territory Government. After the removal of these items, Council ended the financial year with an operational deficit of \$6.88 million inclusive of depreciation. The original budget had an operating deficit of \$6.377 million.

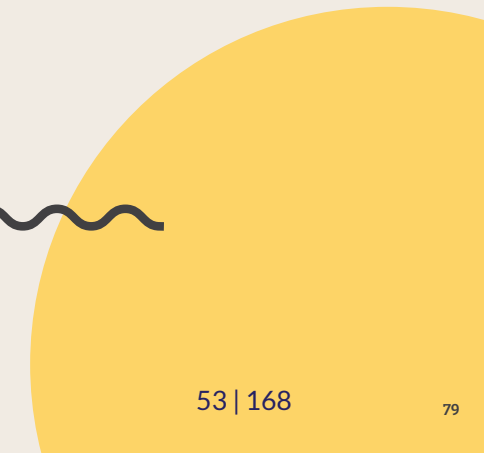
Description	2021 Actual	2021 Original Budget	% Change Budget to Actual
Total Operational Income (\$) '000	34,369	33,767	1.78%
Total Operational Expenses (\$) '000	41,252	40,144	2.76%
Operating Surplus / (Deficit) (\$) '000	(6,883)	(6,377)	7.93%

The variances between actuals and original budget are non-material being below 10%. The increase in operating income is contributed to increments in operating grants received and additional rates income from new subdivisions. The 2.76% increment in Operating Expenses are expenses for specific projects like myPalmerston that were considered through the budget review processes by Council during the year, as well as the Depreciation increasing to \$10.86 million due to nearly \$5.62 million of additions in asset values held by Council.

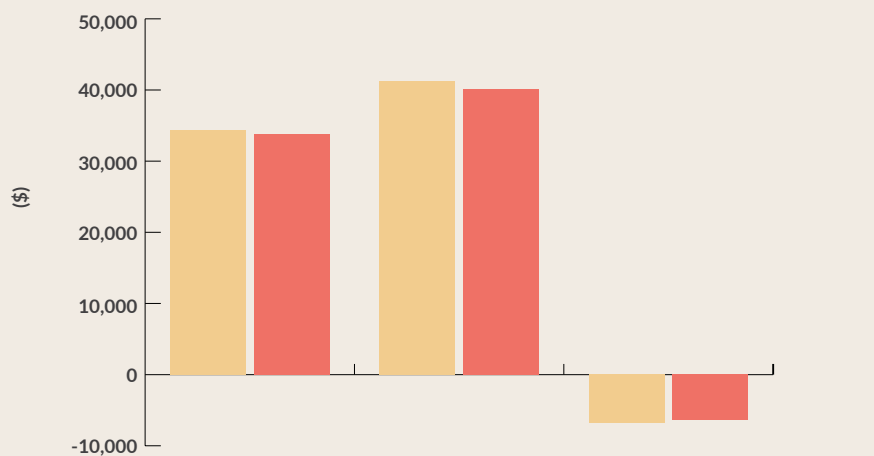
GENERAL PURPOSE FINANCIAL STATEMENTS

IN THIS SECTION

- 2020-21 financial statements review
- General purpose financial statements
- Statement of comprehensive income
- Statement of financial position
- Statement of changes in equity
- Statement of cash flows
- Notes to and forming part of the financial report



2020-2021 ACTUALS VS ORIGINAL BUDGET



Total Income	Total Operational Income (\$) ,000	Total Operational Expenses (\$) ,000	Operating Surplus/(Deficit) (\$) ,000
2020 Actual	34,369	41,252	(6,883)
2021 Original Budget	33,767	40,144	(6,377)

Operating Surplus/(Deficit) includes non-cash items like depreciation. Council remains compliant with legislation.

TOTAL INCOME

Total Income	2021 Actual	2021 Original Budget	% Change Budget to Actual
Rates and Annual Charges	29,340	28,880	1.59%
Statutory Charges	136	138	-1.45%
User Charges	759	807	-5.95%
Grants, Subsidies and Contributions	2,966	2,846	4.22%
Capital Grants	2,383	922	158.46%
Investment Income	722	993	-27.29%
Reimbursements and Other Revenue	446	102	337.25%
Total Income	36,752	34,688	5.95%

Changes of more than 10% are explained on next page

RATES AND ANNUAL CHARGES

Council continued to support ratepayers through the impact of the COVID-19 pandemic by not increasing rates and waste charges for 2020-21. Council further extended its support through rate relief measures for residential and commercial ratepayers. The slight increase in rates is because of increased property development beyond budget expectations.

GRANTS, SUBSIDIES AND CONTRIBUTIONS INCLUDING CAPITAL

Grant funding income inclusive of capital grants forms the largest variance to the budgeted income of approximately \$1.58 million. This occurred as Council initially did not budget for the additional funding received from the Commonwealth Government for the Local Road Community Infrastructure Program (LRCI) and other smaller grants from all levels of government. This funding was made available due to the impact of the COVID-19 pandemic and is being spent on projects over the 2020-21 and 2021-22 financial years.

The application of Accounting Standards AASB 1058 impacted the way that Council recognised particular capital purpose grants. The timing of

COUNCIL AGENDA
Attachment 13.1.1.1

income recognition depends on whether grant income transaction gives rise to a liability or other performance obligation, related to an asset (such as cash or another asset) received by an entity. Consequently, grant funding with performance obligations is reflected in liabilities and not recognised as income in the year it is received. As a result, Council recognised approximately \$4.4 million in grants liability in 2020-21 that comprises unbudgeted grant funding received for Greening, Cooling, Lighting, Pathways and other projects from the Territory Government to be spent in the 2021-22 financial year.

INVESTMENT INCOME

Investment income for the 2020-21 financial year was below the original budget primarily due to a drop of interest rates on the term deposits caused by market depression.

REIMBURSEMENTS AND OTHER REVENUE

During 2020-21 financial year, Council received income from several sources including shared service agreements as well as unbudgeted insurance recovery from public vandalism incidents that incurred additional cost at the same time.



COUNCIL AGENDA

Attachment 13.1.1.1

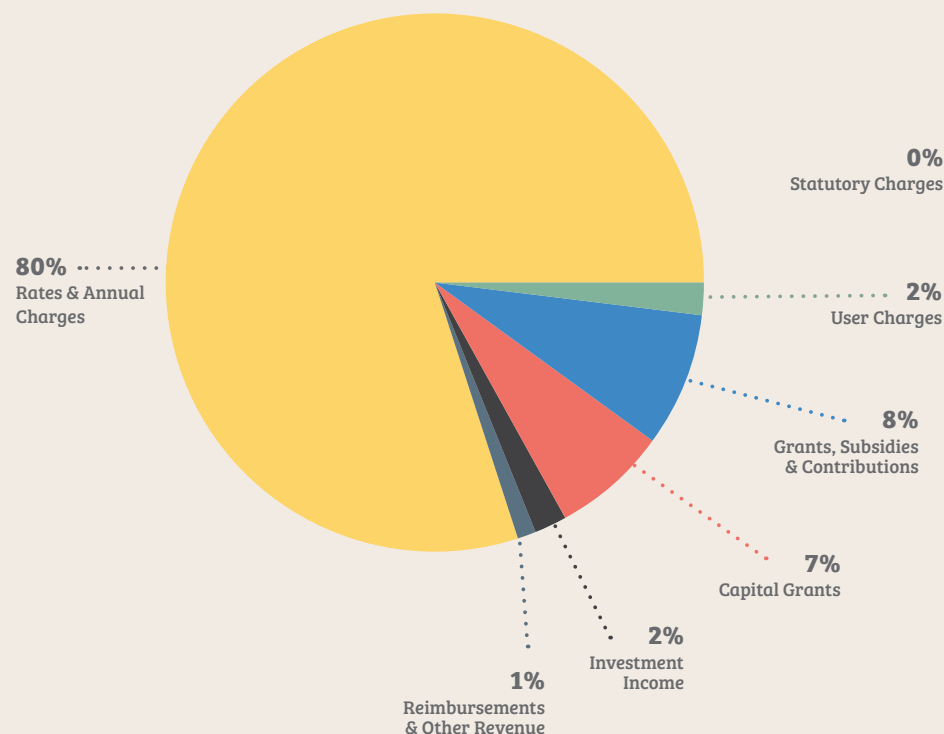
DEPRECIATION, AMORTISATION AND IMPAIRMENT

Depreciation, amortisation and impairment for 2020-21 is slightly above budget. This is mainly due to several projects that were completed as of 30 June 2021 that resulted in nearly \$5.62 million assets added during the financial year. As part of Council's five-year rolling revaluation cycle, Council engaged a certified independent valuer to do an assessment of fair value for footpaths and driveways. This assessment increased the valuation of these assets by \$14.18 million. The revaluation application date is 30 June 2021, any changes in fair value will be reflected in depreciated in following years.

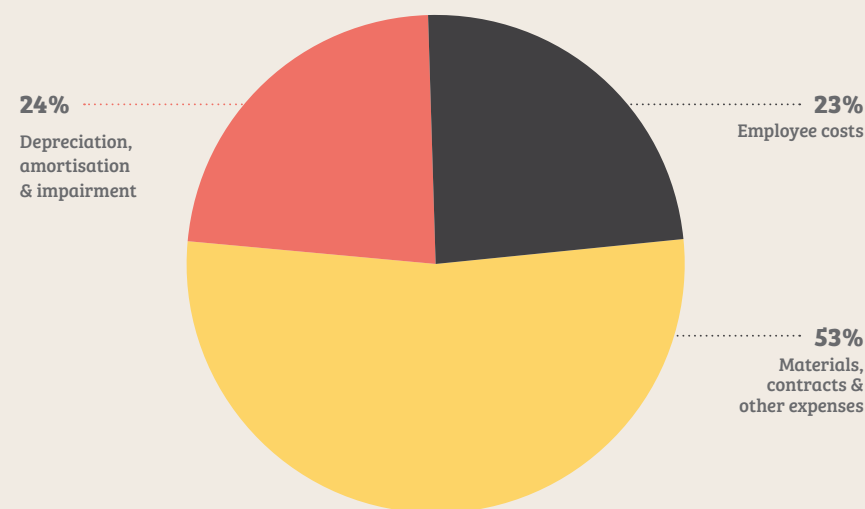
EXPENSES EXCLUDING DEPRECIATION, AMORTISATION AND IMPAIRMENT

Overall expenses for 2020-21 is in line with budget expectations. Employee costs are slightly below budget mainly due to some vacant positions periodically filled by staff hired through employment agencies (cost included under contracts) due to recruitment difficulties during the COVID-19 pandemic. Other increases under Materials, contracts and other expenses related to specific projects like the grant funded MyPalmerston economic support program and additional consultants cost for the progression of major projects, like the Swimming Wellness Events Leisure Lifestyle (SWELL) pool upgrades.

INCOME BY SOURCE



EXPENSES BY TYPE



EXPENSES

Description	2021 Actual	2020 Original Budget	% Change Budget to Actual
Employee costs	9,808	10,095	-2.84%
Materials, contracts and other expenses	20,579	19,649	4.73%
Depreciation, amortisation and impairment	10,865	10,400	4.47%
Total Expenses	41,252	40,144	2.76%

COUNCIL AGENDA

Attachment 13.1.1.1

EMPLOYEE LEAVE ENTITLEMENT PROVISION

The employee leave entitlement provision is established to recognise the value of both short and long-term leave (excluding sick leave) that has accrued, but that remains untaken as of 30 June each year. The provision recognises the fact that if an employee finishes with the organisation, there would be a financial cost as the employee would be entitled to receive payment for the untaken leave.

The below table identifies the trend that is occurring at City of Palmerston..

Year	Short Term (000's)	Long Term (000's)	Total (000's)	Percentage Increase
2016	696	504	1,200	
2017	960	393	1,353	12.75%
2018	1,036	396	1,432	5.84%
2019	1,345	423	1,768	23.46%
2020	1,260	377	1,637	-7.41%
2021	1,317	317	1,634	-0.18%

Although it is reasonable that there will usually be an increase in the value of the leave due to enterprise agreement increases and increase in numbers of employees, the entitlements in 2021 have decrease slightly compared to 2020. This can be attributed to Council managing staff leave proactively and some entitlements being paid out as staff completed their contract terms with Council. The short-term portion of the provision is backed by short term assets, including cash and cash equivalents, thereby ensuring that the organisation can pay short term entitlements as required.

The long-term provision represents long service leave accrued, but not yet available to the employee as they have not met the required number of years' service. However, as soon as the employee meets that requirement, the provision becomes a short-term provision and is short-term asset backed.

RESERVES

Council held \$18.85 million in reserves as of 30 June 2021 and this is \$3.1 million above the original budgeted reserve balance. The increase in capital works rollover, waste management reserve and working capital reserve were the main attributes to the increase in the reserve balance as of 30 June 2021.

The Unexpended Capital Works Reserve contains \$4.59 million for the finalisation of the 2020-21 capital programs in 2021-22 financial year whilst the Unexpended Grant Reserve is at \$0.2 million as a result of the application of Accounting Standard AASB 1058 where grant funding with performance obligations is reflected in liabilities instead of reserves.

The Waste Management Reserve is at \$3.14 million, which includes \$0.4 million grant received in late June 2021 for the Archer Waste Facility and \$0.6 million of profit generated through expenditure savings. Developer Funds in Lieu of Construction is at \$2.06 million and includes the internal loan repayment for the Making the Switch Project, contributions received from Developers and expenditure on Driveways, Pathways and landscaping for the 2020-21 financial year.

The Working Capital Reserve is at \$7.58 million, representing the cash available to Council to undertake its daily operations. In the original budget for 2020-21 Council estimated that working capital reserves would be \$5.63 million and the increase is mainly related to approximately \$1 million of Financial Assistance Grant funding received in advance for 2021-22 financial year in late June 2021, unspent capital works and cost savings across Council's budget.

The Council's reserve structure is in line with Council's Reserve which provides the community with greater clarity and transparency about the purpose of funds held by Council and the level of funds available to the Council for discretionary use.



GENERAL PURPOSE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

87 CHIEF EXECUTIVE OFFICER'S STATEMENT

PRIMARY FINANCIAL STATEMENTS

- 88 Statement of Comprehensive Income
- 89 Statement of Financial Position
- 90 Statement of Changes in Equity
- 91 Statement of Cash Flows

92 NOTES TO AND FORMING PART OF THE PRINCIPAL FINANCIAL STATEMENTS

127 INDEPENDANT AUDITOR'S REPORT

COUNCIL AGENDA Attachment 13.1.1.1

City of Palmerston

General Purpose Financial Statements
for the year ended 30 June 2021

Chief Executive Officer's Statement

Chief Executive Officer's Statement

I, Luccio Franco Ceracarelli, the Chief Executive Officer of City of Palmerston, hereby certify that the Annual Financial Statements:

- have been drawn up in accordance with the applicable Australian Accounting Standards, the *Local Government Act 2008* and the *Local Government (Accounting) Regulations* so as to present fairly the financial position of the Council and the results for the year ended 30 June 2021; and
- are in accordance with the accounting and other records of Council.



Luccio Franco Ceracarelli
CHIEF EXECUTIVE OFFICER

Date: 20 October 2021

COUNCIL AGENDA

Attachment 13.1.1.1

Financial Statements 2021

City of Palmerston

Financial Statements 2021

Statement of Comprehensive Income for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Income			
Rates	2a	29,340	28,840
Statutory Charges	2b	136	153
User Charges	2c	759	910
Grants, Subsidies and Contributions	2g	2,966	2,930
Investment Income	2d	722	1,039
Reimbursements	2e	3	5
Other income	2f	443	1,853
Total Income		34,369	35,730
Expenses			
Employee costs	3a	9,808	9,206
Materials, Contracts and Other Expenses	3b	20,533	21,576
Depreciation, Amortisation and Impairment	3c	10,865	9,777
Finance Costs	3d	46	53
Total Expenses		41,252	40,612
Operating Surplus / (Deficit)		(6,883)	(4,882)
Physical Resources Received Free of Charge	2i	3,327	518
Asset Disposal & Fair Value Adjustments	4	(1,238)	(45)
Amounts Received Specifically for New or Upgraded Assets	2g	2,383	4,481
Net Surplus / (Deficit)		(2,411)	72
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in Revaluation Surplus - I,PP&E	9a	14,184	7,457
Total Amounts which will not be reclassified subsequently to operating result		14,184	7,457
Total Other Comprehensive Income		14,184	7,457
Total Comprehensive Income		11,773	7,529

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

City of Palmerston

Statement of Financial Position as at 30 June 2021

\$ '000	Notes	2021	2020
ASSETS			
Current assets			
Cash & Cash Equivalent Assets	5a	10,844	17,422
Trade & Other Receivables	5b	2,378	2,073
Other Financial Assets (Investments)	5c	20,665	9,165
Total current assets		33,887	28,660
Non-current assets			
Other Non-Current Assets	6	4,024	4,409
Infrastructure, Property, Plant & Equipment	7	564,724	554,098
Investment Property	7b	5,400	5,200
Total non-current assets		574,148	563,707
TOTAL ASSETS		608,035	592,367
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	13,409	9,281
Borrowings	8b	235	228
Provisions	8c	1,390	1,357
Total Current Liabilities		15,034	10,866
Non-Current Liabilities			
Borrowings	8b	1,276	1,510
Provisions	8c	1,767	1,806
Total Non-Current Liabilities		3,043	3,316
TOTAL LIABILITIES		18,077	14,182
Net Assets		589,958	578,185
EQUITY			
Accumulated surplus		202,789	206,259
Asset revaluation reserves	9a	368,316	354,132
Other reserves	9b	18,853	17,794
Total Council Equity		589,958	578,185
Total Equity		589,958	578,185

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

City of Palmerston

Financial Statements 2021

Statement of Changes in Equity
for the year ended 30 June 2021

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Carrying amount
2021					
Balance at the end of previous reporting period		206,259	354,132	17,794	578,185
Restated opening balance		206,259	354,132	17,794	578,185
Net Surplus / (Deficit) for Year		(2,411)	–	–	(2,411)
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	–	14,184	–	14,184
Other comprehensive income		–	14,184	–	14,184
Total comprehensive income		(2,411)	14,184	–	11,773
Transfers between Reserves		(1,059)	–	1,059	–
Balance at the end of period		202,789	368,316	18,853	589,958
2020					
Balance at the end of previous reporting period		204,380	346,675	27,428	578,483
Adjustments (due to compliance with revised Accounting Standards) - not retrospective		(7,827)	–	–	(7,827)
Restated opening balance		196,553	346,675	27,428	570,656
Net Surplus / (Deficit) for Year		72	–	–	72
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	–	7,457	–	7,457
Other comprehensive income		–	7,457	–	7,457
Total comprehensive income		72	7,457	–	7,529
Transfers between Reserves		9,634	–	(9,634)	–
Balance at the end of period		206,259	354,132	17,794	578,185

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

City of Palmerston

Statement of Cash Flows
for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Cash flows from operating activities			
<u>Receipts</u>			
Rates		29,139	28,458
Statutory Charges		136	153
User Charges		823	920
Grants, Subsidies and Contributions (operating purpose)		2,966	2,930
Investment Receipts		722	1,039
Reimbursements		3	5
Other Receipts		2,709	4,996
<u>Payments</u>			
Payments to Employees		(9,730)	(9,407)
Payments for Materials, Contracts & Other Expenses		(23,006)	(24,409)
Finance Payments		(46)	(53)
Net cash provided by (or used in) Operating Activities	11b	3,716	4,632
Cash flows from investing activities			
Amounts Received Specifically for New/Upgraded Assets		6,488	1,609
Sale of Replaced Assets		205	39
Sale of Surplus Assets		–	3
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(745)	(5,520)
Expenditure on New/Upgraded Assets		(4,493)	(5,511)
Net Purchase of Investment Securities		(11,500)	(1,501)
Net cash provided (or used in) investing activities		(10,045)	(10,881)
Cash flows from financing activities			
<u>Payments</u>			
Repayments of Borrowings		(227)	(222)
Repayment of Bonds & Deposits		(22)	(32)
Net Cash provided by (or used in) Financing Activities		(249)	(254)
Net Increase (Decrease) in Cash Held		(6,578)	(6,503)
plus: Cash & Cash Equivalents at beginning of period		17,422	23,925
Cash and cash equivalents held at end of period	11a	10,844	17,422
Additional Information:			
plus: Investments on hand – end of year	5c	20,665	9,165
Total Cash, Cash Equivalents & Investments		31,509	26,587

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

COUNCIL AGENDA
Attachment 13.1.1.1

Financial Statements 2021

City of Palmerston

Financial Statements 2021

Notes to and forming part of the Principal Financial Statements
for the year ended 30 June 2021

Contents of the Notes accompanying the General Purpose Financial Statements

Note	Details	Page
1	Summary of Significant Accounting Policies	8
2	Income	15
3	Expenses	19
4	Asset Disposal & Fair Value Adjustments	20
5	Current Assets	21
6	Non-Current Assets	21
7	Infrastructure, Property, Plant & Equipment & Investment Property	22
8	Liabilities	27
9	Reserves	28
10	Assets Subject to Restrictions	29
11	Reconciliation to Statement of Cash Flows	30
12(a)	Functions	31
12(b)	Components of Functions	32
13	Financial Instruments	33
14	Capital Expenditure and Investment Property Commitments	36
15	Financial Indicators	37
16	Leases	38
17	Superannuation	39
18	Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet	40
19	Events after the Balance Sheet Date	40
20	Related Party Transactions	41

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation**1.1 Compliance with Australian Accounting Standards**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations, the requirements of the *Local Government Act 2008*, the Local Government (Accounting) Regulations and other relevant Northern Territory legislation.

Local Government Act 2019 came into effect from 1 July 2021 which will be applied in the preparation of general purpose financial report for 30 June 2022.

The financial report was authorised for issue on 20 October 2021.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(2) The Local Government Reporting Entity

City of Palmerston is incorporated under the *NT Local Government Act 2008* and has its principal place of business at 1 Chung Wah Terrace, Palmerston. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

(3) Income Recognition

Income is measured at the fair value of the consideration received or receivable. Revenue from contracts with customers is recognised when control of the goods or services are transferred to the customer at an amount that reflects the consideration to which the Council expects to be entitled in exchange for those goods and services. Performance obligations may be completed at a point in time or over time.

3.1 Grants

The Council recognises grant revenues under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that

COUNCIL AGENDA
Attachment 13.1.1.1

Financial Statements 2021

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

3.2 Rates Revenue

Rates revenue is recognised at the commencement of the rating period or, where earlier, upon receipt of the rates.

3.3 Non-cash contributions

Non-cash contributions with a value in excess of the recognition thresholds as stated in Note 1 – 6.2 are recognised as revenue and as non-current assets. Non-cash contributions below the thresholds are recorded as revenue and expenses. Physical assets contributed to Council by developers in the form of road works, stormwater and park equipment are recognised as revenue when the development becomes “on maintenance” (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. All non-cash contributions are recognised at the fair value of the contribution received on the date of acquisition.

3.4 Developer Charges

Developers also pay infrastructure charges for the construction of assets, such as roads and stormwater drainage. Infrastructure charges are recognised as income when received.

3.5 Rental income

Rental revenue from investment and other property is recognised as income on a periodic straight-line basis over the lease term.

3.6 Interest and dividends

Interest received from term deposits is accrued over the term of the investment. No dividends were received during the reporting period.

3.7 Sales revenue

Sale of goods is recognised when the significant risks and rewards of ownership are transferred to the buyer, generally when the customer has taken undisputed delivery of the goods.

3.8 Statutory and User Charges

Statutory and User Charges are recognised upon unconditional entitlement to the funds. Generally, this is upon lodgement of the relevant applications or documents, issuing of the infringement notice or when the service is provided.

(4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 2008. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Council does not hold any inventories.

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(6) Infrastructure, Property, Plant & Equipment
6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held “ready for use”. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Furniture & Equipment	\$5,000
Plant & Equipment	\$5,000
Buildings & Other Structures	\$5,000
Roads	\$10,000
Footpaths and Bicycle ways	\$5,000
Kerb and Gutter	\$5,000
Motor Vehicles	\$5,000
Irrigation	\$5,000
Intangible Assets	\$10,000
Stormwater Drainage	\$10,000
Land Improvement	\$10,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, as well as from an Engineering firm who undertook a review of the infrastructure assets in 2018. Extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture and Equipment	3 to 100 years
Motor Vehicles	5 to 10 years
Plant & Equipment	5 to 15 years

Building & Other Structures

Buildings	7.5 to 100 years
-----------	------------------

COUNCIL AGENDA
Attachment 13.1.1.1
Financial Statements 2021

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

Infrastructure

Roads – Earthworks	100 years
Roads – Pavement	35 to 100 years
Roads – Seal	10 to 60 years
Roads – Other	35 to 100 years
Footpaths and Bicycle ways	15 to 100 years
Kerb and Gutter	30 to 100 years
Driveways	15 to 100 years
Irrigation	25 to 30 years
Stormwater Drainage	60 to 100 years
Streetlights	75 to 100 years

Other Assets

Land Improvement	3 to 100 years
------------------	----------------

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

(7) Investment property

Investment property comprises land &/or buildings that are principally held for long-term rental yields, capital gains or both that is not occupied by Council.

Investment property is carried at fair value, representing an open-market value determined annually by external valuers.

Annual changes in the fair value of Investment Properties are recorded in the Income Statement as part of "Fair value adjustments".

Full valuations are carried out every year.

The last full valuation for Council's Investment Properties was dated 30/06/2021

(8) Payables**8.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 28 days after the month of invoice, but Council has extended its support to local businesses by continuing to pay earlier than 28 days. No interest is payable on these amounts

8.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(9) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

(10) Employee Benefits**10.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

10.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 17.

(11) Provisions for Reinstatement, Restoration and Rehabilitation

Council is in the final stages of taking remedial action regarding a pollution abatement notice over 240 Elrondie Avenue, Archer, NT. Costs associated with remedial action and after care management have been measured and recognised. After care management costs consist of a provision for thirty years potential monitoring. The provision is in accordance with AASB 137 – Provisions, Contingent Liabilities and Contingent Assets. The after-care management plan provision estimate has been discounted over the period and is reviewed annually.

(12) Leases

Council Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 16. In respect of finance leases, Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term

(13) Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues and expenses are recognised on a percentage of completion basis. Costs incurred in advance of a future claimed entitlement are classified as work in progress in inventory. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

COUNCIL AGENDA
Attachment 13.1.1.1

Financial Statements 2021

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(14) Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 18.

(15) GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(16) New accounting standards and UIG interpretations

The Council applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2020. New standards and amendments relevant to the Council are listed below. The Council has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity." The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Council.

Amendments to AASB 16 Covid-19 Related Rent Concessions

In 2020, the AASB issued AASB 2020-4, Amendments to AASBs - Covid-19-Related Rent Concessions. The amendments provide relief to lessees from applying AASB 16 guidance on lease modification accounting for rent concessions arising as a direct consequence of the Covid-19 pandemic. As a practical expedient, a lessee may elect not to assess whether a Covid-19 related rent concession from a lessor is a lease modification. A lessee that makes this election accounts for any change in lease payments resulting from the Covid-19 related rent concession the same way it would account for the change under IFRS 16, if the change were not a lease modification. The amendment applies to annual reporting periods beginning on or after 1 June 2020. This amendment had no impact on the consolidated financial statements of the Group.

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2021, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2022

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

Effective for NFP annual reporting periods beginning on or after 1 January 2023

- AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-Current and associated standards.

(17) Comparative Figures

AGENDA ORDINARY COUNCIL MEETING - 2 NOVEMBER 2021

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(18) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

COUNCIL AGENDA
Attachment 13.1.1.1

Financial Statements 2021

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 2. Income

\$ '000	2021	2020
(a) Rates		
General Rates		
Residential	18,905	18,763
Commercial	2,306	2,277
Industrial	947	923
Rates Received in Advance	245	—
Other	4	29
Total General Rates	22,407	21,992
Other Rates (Including Service Charges)		
Waste Management Service	6,933	6,848
Total Other Rates (Including Service Charges)	6,933	6,848
Total Rates	29,340	28,840

(b) Statutory Charges

Animal Registration Fees & Fines	67	33
Parking Fines / Expiation Fees	16	58
Other Licences, Fees & Fines	53	62
Total Statutory Charges	136	153

(c) User Charges

Parking Fees	—	126
Sundry	13	10
Developer Charges	64	10
Animal Control	63	51
Rent and Hire of Council Equipment	265	338
Library	37	27
Rate Searches and Dog Registrations	280	295
Licences and Permits	37	53
Total User Charges	759	910

(d) Investment Income

Interest on Investments		
- Banks & Other	162	490
- Interest on Overdue Rates and Charges	114	103
Investment Property Rental Income	446	446
Total Investment Income	722	1,039

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 2. Income (continued)

\$ '000	2021	2020
(e) Reimbursements		
Private Works	3	2
Other	—	3
Total Reimbursements	3	5
(f) Other income		
Insurance & Other Recoupments - Infrastructure, IPP&E	202	44
Sundry	241	1,809
Total Other income	443	1,853

(g) Grants, Subsidies, Contributions

Amounts Received Specifically for New or Upgraded Assets	2,383	4,481
Total Amounts Received Specifically for New or Upgraded Assets	2,383	4,481
Other Grants, Subsidies and Contributions	2,966	2,930
Total Other Grants, Subsidies and Contributions	2,966	2,930
Total Grants, Subsidies, Contributions	5,349	7,411

The functions to which these grants relate are shown in Note 12.

(i) Sources of grants

Commonwealth Government	1,466	865
Territory Government	3,629	6,495
Other	254	51
Total	5,349	7,411

COUNCIL AGENDA
Attachment 13.1.1.1

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 2. Income (continued)

\$ '000	2021	2020
---------	------	------

(h) Conditions over Grants & Contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

Unexpended at the close of the previous reporting period	5,411	9,064
--	-------	-------

Less:

Expended during the current period from grants received in previous reporting periods

Government Grants	(1,322)	(4,712)
Subtotal	(1,322)	(4,712)

Plus:

Amounts received in this reporting period but not yet expended in accordance with the conditions

Government Grants	5,274	1,059
Subtotal	5,274	1,059

Unexpended at the close of this reporting period	9,363	5,411
--	-------	-------

Net increase (decrease) in assets subject to conditions in the current reporting period	3,952	(3,653)
---	-------	---------

(i) Physical Resources Received Free of Charge

Land	–	215
Roads and Pavement	1,142	67
Stormwater Drainage	1,496	151
Street Lights	172	85
Footpaths, Cycleways and Driveways	282	–
Other - Gifted Assets	235	–
Total Physical Resources Received Free of Charge	3,327	518

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 2. Income (continued)

\$ '000	Opening Balance 1 July 2020	Movements Received/ Receivable	Expended	Closing Balance 30 June 2021
---------	--------------------------------	--------------------------------------	----------	---------------------------------

(j) Reconciliation of Government Grants

Grants (with discretion on use)

General Purpose (Untied)

Grants Commission Grant - General Purpose	–	839	(839)	–
Grants Commission Grant - Roads Funding	–	931	(931)	–
Subtotal	–	1,770	(1,770)	–

Specific Purpose (Recurrent)

Territory Road Asset Grants - Johnston/Zuccoli	128	–	(17)	111
Palmerston Youth Festival	300	–	(300)	–
Youth Music	8	55	(63)	–
Shared Pathways	12	–	(12)	–
Youth Services & Resource Card	8	–	(8)	–
Roads to Recovery	–	412	(310)	102
Public Library	–	601	(601)	–
Commercial Rates Replenishment	–	28	(28)	–
Get Online Week	–	1	(1)	–
myPalmerston Local Business Voucher Scheme	–	160	(160)	–
Palmerston Seniors Forum	–	2	(2)	–
King & Queen of the North	–	5	(5)	–
Australia Day	–	23	(23)	–
Archer Waste Management Facility	–	90	–	90
Subtotal	456	1,377	(1,530)	303

Total other grants	456	3,147	(3,300)	303
---------------------------	------------	--------------	----------------	------------

Grants Specifically for New/Upgraded Assets

Specific Purpose (Recurrent)

LED Upgrade Library & Recreation Centre	127	–	(125)	2
Street Lighting Improvements & Safety	300	–	(300)	–
Palmerston Aquatic Centre	2,500	–	–	2,500
Palmerston Youth Drop In & Emergency	1,034	–	–	1,034
Various Asset Improvements	250	150	(7)	393
SCALE Grant Program	744	–	(544)	200
Gray Community Hall	–	145	(145)	–
Smart Cities & Suburbs Program	–	483	(483)	–
Local Roads and Community Infrastructure Program 1	–	317	(301)	16
Local Roads and Community Infrastructure Program 2	–	640	(125)	515
Archer Waste Management Facility	–	400	–	400
Greening, Cooling, Lighting and Pathways	–	4,000	–	4,000
Bonson Terrace Blackspot	–	91	(91)	–
Total Grants Specifically for New/Upgraded Assets	4,955	6,226	(2,121)	9,060

(*) \$150,000 was received in 2020 Financial Year

COUNCIL AGENDA
Attachment 13.1.1.1

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 3. Expenses

\$ '000	Notes	2021	2020
(a) Employee costs			
Salaries and Wages		7,571	6,828
Employee Leave Expense		930	1,101
Superannuation - Defined Contribution Plan Contributions	17	812	784
Workers' Compensation Insurance		170	144
Other		325	349
Total Operating Employee Costs		9,808	9,206
Total Number of Employees (full time equivalent at end of reporting period)			
		101	88
(b) Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		45	35
- Other Auditors		76	52
Bad and Doubtful Debts		3	120
Elected Members' Expenses		319	317
Minimum Lease Payments		20	125
Subtotal - Prescribed Expenses		463	649
(ii) Other Materials, Contracts and Expenses			
Contractors		10,612	12,224
Energy		1,040	1,052
Legal Expenses		388	490
Professional Services		2,019	1,917
Sundry		6,011	5,244
Subtotal - Other Material, Contracts & Expenses		20,070	20,927
Total Materials, Contracts and Other Expenses		20,533	21,576

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 3. Expenses (continued)

\$ '000	2021	2020
(c) Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Land Improvements	650	763
Buildings & Other Structures	677	649
Infrastructure		
- Stormwater Drainage	3,106	3,101
- Roads and Pavement	3,218	2,648
- Kerbs and Guttering	247	265
- Footpaths, Cycleways & Driveways	1,102	809
- Water and Irrigation	608	605
- Street Lights	957	630
Plant & Equipment	27	40
Furniture & Fittings	80	68
Motor Vehicles	193	199
Subtotal	10,865	9,777
Total Depreciation, Amortisation and Impairment	10,865	9,777

(d) Finance Costs

Interest on Loans	46	53
Total Finance Costs	46	53

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	2021	2020
Infrastructure, Property, Plant & Equipment		
(i) Assets Renewed or Directly Replaced		
Proceeds from Disposal	205	39
Less: Carrying Amount of Assets Sold	(76)	(24)
Gain (Loss) on Disposal	129	15
(ii) Assets Surplus to Requirements		
Proceeds from Disposal	-	3
Less: Carrying Amount of Assets Sold	(1,567)	(163)
Gain (Loss) on Disposal	(1,567)	(160)
Fair Value Adjustments		
Investment Property - Fair Value Increase / (Decrease)	200	100
Total Fair Value Adjustments	200	100
Net Gain (Loss) on Disposal or Revaluation of Assets	(1,238)	(45)

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 5. Current Assets

\$ '000	2021	2020
(a) Cash & Cash Equivalent Assets		
Cash on Hand at Bank	3,344	8,422
Short Term Deposits & Bills, etc.	7,500	9,000
Total Cash & Cash Equivalent Assets	10,844	17,422

(b) Trade & Other Receivables

Rates - General & Other	1,665	1,464
Accrued Revenues	66	100
Debtors - General	75	41
GST Recoupment	404	226
Prepayments	98	180
Sundry	1	11
Animal Control	55	136
Parking and Traffic	14	161
Subtotal	2,378	2,319
Less: Expected Credit Losses	-	(246)
Total Trade & Other Receivables	2,378	2,073

(c) Other Financial Assets (Investments)

Term Deposits Over 90 Days	20,665	9,165
Total Other Financial Assets (Investments)	20,665	9,165

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13.

Note 6. Non-Current Assets

\$ '000	2021	2020
Other Non-Current Assets		
Other		
Capital Works-in-Progress	4,024	4,409
Total Other	4,024	4,409
Total Other Non-Current Assets	4,024	4,409

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property

(a) Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/06/20					Asset movements during the reporting period					as at 30/06/21				
		At Fair Value	Accumulated Depreciation	Carrying amount	Asset Additions New/Upgrade	Asset Disposals	WDV of Depreciable Assets	WIP Transfers	Adjustment s & Transfers	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	Accumulated Depreciation	Carrying amount		
Land - Community	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land - Other	3	134,438	-	134,438	-	-	-	-	-	-	-	134,438	-	134,438	-	-
Land Improvements	3	27,192	1,000	12,940	339	69	(69)	(650)	979	(4,664)	-	16,613	1,228	(8,897)	8,944	-
Buildings & Other Structures	3	28,561	1,288	19,806	-	127	(82)	(677)	34	-	-	29,849	46	(10,688)	19,207	-
Infrastructure																
- Stormwater Drainage	3	253,865	173	189,021	1,534	64	(22)	(3,106)	-	-	-	254,038	1,569	(68,115)	187,486	-
- Roads and Pavement	3	165,486	802	118,219	1,184	-	-	(3,218)	-	(14)	-	166,273	1,184	(51,286)	115,171	-
- Kerbs and Guttering	3	24,478	-	16,932	277	-	-	(247)	-	-	-	24,478	277	(7,793)	16,962	-
- Footpaths, Cycleways & Driveways	3	45,516	671	26,589	351	432	(764)	(1,102)	598	3,773	14,184	63,695	499	(20,132)	44,062	-
- Water and Irrigation	3	17,614	39	9,036	285	53	(69)	(608)	143	-	-	17,653	315	(9,128)	8,840	-
- Street Lights	3	25,149	2,725	26,250	867	-	(562)	(957)	920	905	-	28,882	1,787	(3,246)	26,422	-
Plant & Equipment	2	307	-	126	-	-	-	(27)	-	-	-	307	-	(207)	100	-
Furniture & Fittings	2	1,129	55	201	122	-	-	(80)	239	-	-	1,183	361	(1,064)	489	-
Motor Vehicles	3	1,088	133	540	333	-	(76)	(193)	-	-	-	1,204	-	(599)	605	-
Total Infrastructure, Property, Plant & Equipment		724,823	6,886	554,098	5,292	745	(1,644)	(10,865)	2,913	-	14,184	738,613	7,266	(181,155)	554,723	-
Comparatives		715,333	3,860	(170,899)	1,891	5,512	(186)	(9,777)	907	(3,154)	10,611	724,823	6,886	(177,611)	554,098	-

COUNCIL AGENDA
Attachment 13.1.1.1

Notes to the Financial Statements for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

(b) Investment Property

	as at 30/06/20				Asset movements during the reporting period				as at 30/06/21			
	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Asset Additions New / Upgrade	WIP Transfers	Revaluation Increments/ Decrements to P&L - Investment Properties (Note 4)		At Fair Value	At Cost	Accumulated Depreciation	Carrying amount
\$ '000												
Buildings & Structures	5,200	-	-	5,200	-	-	200		5,400	-	-	5,400
Total Investment Property	5,200	-	-	5,200	-	-	200		5,400	-	-	5,400
Comparatives	5,100	-	-	5,100	-	-	100		5,200	-	-	5,200

City of Palmerston

Notes to the Financial Statements for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

(c) Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Fair value hierarchy level 2 valuations - Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land - Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets - There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

Transfers between fair value hierarchy levels

In the course of revaluing Footpaths and Driveways, the nature of the inputs applied was reviewed in detail for each asset and where necessary, the asset reassigned to the appropriate fair value hierarchy level. Such transfers take effect as at the date of the revaluation.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

COUNCIL AGENDA Attachment 13.1.1.1

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2019
- Valuer: Australis Asset Advisory Group Pty Ltd

Land Improvements

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018
- Valuer: Asset Val Pty Ltd

Buildings & Other Structures

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2019
- Valuer: Australis Asset Advisory Group Pty Ltd

Infrastructure*Roads & Pavements*

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2020
- Valuer: Assetic Australia Pty Ltd

Kerbs and Guttering

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2020
- Valuer: Assetic Australia Pty Ltd

Footpaths, Cycleways and Driveways

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2021
- Valuer: Assetic Australia Pty Ltd

Stormwater Drainage

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018
- Valuer: Asset Val Pty Ltd

Water & Irrigation

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018.
- Valuer: Asset Val Pty Ltd

Street Lights

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018.
- Valuer: JLL Infrastructure Advisory Pty Ltd

Plant & Equipment

- Basis of valuation: Cost

Furniture & Fittings

- Basis of valuation: Cost

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

Motor Vehicles

- Basis of valuation: Cost

Investment Property

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2021.
- Valuer: Herron Todd White (Northern Territory) Pty Ltd

COUNCIL AGENDA
Attachment 13.1.1.1

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 8. Liabilities

\$ '000	2021	2021	2020	2020
	Current	Non Current	Current	Non Current
(a) Trade and Other Payables				
Unearned Grant Income	9,060	—	4,955	—
Goods & Services	1,986	—	516	—
Rent received in advance	34	—	37	—
Accrued Expenses - Employee Entitlements	331	—	233	—
Accrued Expenses - Other	1,544	—	3,064	—
Deposits, Retentions & Bonds	454	—	476	—
TOTAL Trade and Other Payables	13,409	—	9,281	—

(b) Borrowings

Loans	235	1,276	228	1,510
TOTAL Borrowings	235	1,276	228	1,510

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Employee Entitlements (including oncosts)	1,317	317	1,260	377
Future Reinstatement / Restoration, etc	73	1,450	97	1,429
TOTAL Provisions	1,390	1,767	1,357	1,806

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 9. Reserves

	as at 30/06/20				as at 30/06/21
\$ '000	Opening Balance	Increments (Decrements)	Transfers	Impairments	Closing Balance
(a) Asset Revaluation Reserve					
Land - Other	117,472	—	—	—	117,472
Land Improvements	135	—	—	—	135
Buildings & Other Structures	9,438	—	—	—	9,438
Infrastructure					
- Stormwater Drainage	138,967	—	—	—	138,967
- Roads and Pavement	64,407	—	—	—	64,407
- Kerbs and Guttering	3,576	—	—	—	3,576
- Footpaths, Cycleways & Driveways	9,244	14,184	—	—	23,428
- Water and Irrigation	6,358	—	—	—	6,358
- Water Infrastructure	4,464	—	—	—	4,464
Motor Vehicles	71	—	—	—	71
Total Asset Revaluation Reserve	354,132	14,184	—	—	368,316
Comparatives	346,675	7,457	—	—	354,132

	as at 30/06/20				as at 30/06/21
\$ '000	Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	Closing Balance
(b) Other Reserves					
Developer Funds Reserve	1,787	543	(269)	—	2,061
Unexpended Capital Works Reserve	2,597	4,590	(2,597)	—	4,590
Unexpended Grants and Contributions Reserve	457	412	(656)	—	213
Election Expenses Reserve	150	—	—	—	150
Disaster Recovery Reserve	500	—	—	—	500
Waste Management Reserve	2,142	1,001	—	—	3,143
Major Initiatives Reserve	615	—	—	—	615
Working Capital Reserve	9,546	—	(1,965)	—	7,581
Total Other Reserves	17,794	6,546	(5,487)	—	18,853
Comparatives	27,428	7,434	(17,068)	—	17,794

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Externally Restricted Reserves**Unexpended Grants and Contributions Reserve**

This reserve holds the balance of unexpended grants and contributions received from external contributors. The funds are held in this reserve until expensed in line with the funding conditions. External restrictions apply in line with the individual funding agreements.

AASB 1058 supersedes all the income recognition requirements relating to Council, previously in AASB 1004.

Under AASB 1058 the future timing of income recognition will depend on whether the transaction gives rise to a liability or other performance obligation related to an asset received by Council.

COUNCIL AGENDA
Attachment 13.1.1.1

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 9. Reserves (continued)

Internally Restricted Reserves

Election Expenses Reserve

This reserve shall be increased annually over the Council term. This reserve should not exceed \$150,000.

Disaster Recovery Reserve

This reserve shall be maintained at or near \$500,000. External funds received after the event for the purpose of disaster recovery shall be used to maintain the reserve on this level of funds.

Developer Funds Reserve

This reserve holds the balance of unexpended funds in lieu of construction received by developers.

Unexpended Capital Works Reserve

This reserve holds the balance of unexpended capital works funds that are requested to be carried forward to the following financial year.

Major Initiatives Reserve

This reserve will fund major initiatives for the future development of the City of Palmerston in line with identified major capital works, the Municipal Plan and the Long-Term Financial Plan. Specific initiatives must be identified, and funds are to be allocated to those.

Waste Management Reserve

This reserve holds funds for the direct and indirect expenditures for the rehabilitation of the Archer landfill and for development of the Archer transfer station to accommodate expected future requirements.

Unrestricted Reserves

Working Capital Reserve

This reserve holds funds that have not been allocated to a specific purpose.

Note 10. Assets Subject to Restrictions

\$ '000	2021	2020
---------	------	------

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

Cash & Financial Assets

Unexpended amounts received from Government	9,363	5,411
Total Cash & Financial Assets	9,363	5,411

Total Assets Subject to Externally Imposed Restrictions	9,363	5,411
--	--------------	--------------

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021COUNCIL AGENDA
Attachment 13.1.1.1

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2021	2020
---------	-------	------	------

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Cash Equivalent Assets	5	10,844	17,422
Balances per Statement of Cash Flows		10,844	17,422

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)	(2,411)	72
Non-Cash Items in Income Statements		
Depreciation, Amortisation & Impairment	10,865	9,777
Fair Value Adjustments	(200)	(100)
Non-Cash Asset Acquisitions	(3,327)	(518)
Grants for capital acquisitions treated as Investing Activity	(2,383)	(4,481)
Net (Gain) Loss on Disposals	1,438	145
	3,982	4,895
Add (Less): Changes in Net Current Assets		
Net (Increase)/Decrease in Receivables	(59)	(180)
Change in Allowances for Under-Recovery of Receivables	246	(120)
Net (Increase)/Decrease in Other Assets	(492)	240
Net Increase/(Decrease) in Trade & Other Payables	45	219
Net Increase/(Decrease) in Unpaid Employee Benefits	(3)	(131)
Net Increase/(Decrease) in Other Provisions	(3)	(291)
Net Cash provided by (or used in) operations	3,716	4,632

(c) Non-Cash Financing and Investing Activities

Acquisition of assets by means of:

Physical Resources Received Free of Charge	2i	3,327	518
Amounts recognised in Income Statement		3,327	518

Total Non-Cash Financing and Investing Activities	3,327	518
--	--------------	------------

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	100	100
------------------------	-----	-----

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 12(a). Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).																
	Notes	INCOME			EXPENSES			OPERATING SURPLUS (DEFICIT)			GRANTS INCLUDED IN INCOME			TOTAL ASSETS HELD (CURRENT & NON-CURRENT)		
		2021 Budget	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Actual	2020 Actual	
\$ '000																
Functions/Activities																
General Public Services		27,277	26,057	29,283	20,561	21,427	19,754	6,852	4,630	9,529	(3,896)	(2,954)	4,880	38,516	33,610	
Public Order and Safety		506	451	475	1,073	1,165	1,046	(567)	(714)	(571)	—	—	—	—	—	
Economic Affairs		1,935	2,192	2,237	3,226	3,036	4,599	(1,291)	(844)	(2,362)	(899)	(1,641)	1,548	365,167	350,966	
Environmental Protection		6,901	7,023	6,848	6,417	5,800	5,668	484	1,223	1,180	—	(90)	—	—	—	
Housing and Community Amenities		—	—	—	770	717	838	(770)	(717)	(838)	—	—	—	32,823	31,450	
Recreation, Culture and Religion		1,302	1,027	1,366	8,702	9,088	8,702	(7,400)	(8,061)	(7,336)	—	(662)	930	171,529	176,341	
Social Protection		2	2	2	21	19	5	(19)	(17)	(3)	—	(2)	2	—	—	
Other		—	—	—	—	—	—	—	—	—	—	—	4,430	—	—	
Total Functions/Activities		37,923	36,752	40,211	40,770	41,252	40,612	(2,711)	(4,500)	(401)	(4,795)	(5,349)	11,790	608,035	592,367	

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets and physical resources received free of charge.

City of Palmerston

Notes to the Financial Statements
for the year ended 30 June 2021

Note 12(b). Components of Functions

The activities relating to Council functions are as follows:

GENERAL PUBLIC SERVICES

General public services include administrative, legislative and executive affairs, financial and fiscal affairs, external affairs, governance and general services.

PUBLIC ORDER AND SAFETY

Animal control, enforcement of local government regulations and emergency services.

ECONOMIC AFFAIRS

General economic, industrial development, roads and other business undertakings.

ENVIRONMENTAL PROTECTION

Waste management; pollution reduction; protection of biodiversity and landscape; and best practice management of the natural environment.

HOUSING AND COMMUNITY AMENITIES

Street lighting and other community amenities.

RECREATION, CULTURE AND RELIGION

Public libraries, community centres, facilities and venues and other cultural services.

SOCIAL PROTECTION

Administration of social services and assistance delivered to seniors and diverse communities.

COUNCIL AGENDA
Attachment 13.1.1.1

Financial Statements 2021

City of Palmerston

Notes to the Financial Statements for the year ended 30 June 2021

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 0.25% and 0.75% (2020: 0.97% and 1.65%). Short term deposits have an average maturity of 181 days and an average interest rate of 0.46% (2020: 111 days and 1.36%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 9% (2020: 9%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Other Levels of Government

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

City of Palmerston

Notes to the Financial Statements for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

The Creditors terms have been reduced to 21 days this Financial year to assist Local businesses during COVID-19.

Carrying Amount:

Approximates fair value.

Liabilities - Interest Bearing Borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at a fixed rate of 2.78% per annum.

Carrying Amount:

Approximates fair value.

Liabilities - Leases

Accounting Policy:

Accounted for in accordance with AASB 16 as stated in Note 17.

COUNCIL AGENDA Attachment 13.1.1.1

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets					
2021					
Cash & Cash Equivalents	10,844	–	–	10,844	10,844
Receivables	211	–	–	211	2,378
Other Financial Assets	20,665	–	–	20,665	20,665
Total Financial Assets	31,720	–	–	31,720	33,887
Financial Liabilities					
Payables	4,315	–	–	4,315	13,409
Current Borrowings	235	–	–	235	235
Non-Current Borrowings	–	1,006	270	1,276	1,276
Total Financial Liabilities	4,550	1,006	270	5,826	14,920
2020					
Cash & Cash Equivalents	17,422	–	–	17,422	17,422
Receivables	203	–	–	203	2,073
Other Financial Assets	9,165	–	–	9,165	9,165
Total Financial Assets	26,790	–	–	26,790	28,660
Financial Liabilities					
Payables	4,289	–	–	4,289	9,281
Current Borrowings	228	–	–	228	228
Non-Current Borrowings	–	979	531	1,510	1,510
Total Financial Liabilities	4,517	979	531	6,027	11,019

The following interest rates were applicable to Council's Borrowings at balance date:

\$ '000	2021		2020	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	2.78%	1,511	2.78%	1,738
		1,511		1,738

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made in accordance with the Council's investment policy. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Capital Expenditure and Investment Property Commitments

\$ '000	2021	2020
(a) Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Other	3,466	4,409
	3,466	4,409

These expenditures are payable:

Not later than one year	3,466	4,409
	3,466	4,409

(b) Other Expenditure Commitments**Other non-capital expenditure commitments in relation to investment properties at the reporting date but not recognised in the financial statements as liabilities:**

Audit Services	–	28
Waste Management Services	3,063	6,127
Other Maintenance Contracts	166	514
Landscaping and Mowing	3,858	642
Civil Works	1,154	2,598
Other	2,158	891
	10,399	10,800

These expenditures are payable:

Not later than one year	5,571	5,935
Later than one year and not later than 5 years	4,828	4,865
	10,399	10,800

COUNCIL AGENDA
Attachment 13.1.1.1

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 15. Financial Indicators

\$ '000	Amounts 2021	Indicator 2021	Indicators 2020	Indicators 2019	Benchmark
1. Current Ratio					
Current Assets less Externally Restricted Assets	24,524	1.63	2.14	5.44	> 1.50
Current Liabilities	15,034				
2. Debt Service Ratio					
Net Debt Service Cost	274	0.8%	0.8%	0.0%	< 2.5%
Operating Revenue	34,369				
3. Rate Coverage Percentage					
Rate Revenues	22,407	60.97%	54.69%	48.34%	> 60.00%
Total Revenues	36,752				
4. Rates and Annual Charges Outstanding					
Rates & Annual Charges Outstanding	1,665	5.67%	5.08%	3.84%	< 5.00%
Rates & Annual Charges Collectible	29,340				

City of Palmerston

Financial Statements 2021

COUNCIL AGENDA
Attachment 13.1.1.1Notes to the Financial Statements
for the year ended 30 June 2021

Note 16. Leases

Council as a lessor

Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

(i) Investment Property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

\$ '000	2021	2020
Future minimum rentals receivable under non-cancellable operating leases as at 30 June, are as follows:		
Not later than one year	687	528
Later than one year and not later than 5 years	1,273	1,562
	1,960	2,090

(ii) Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	45	9
Later than one year and not later than 5 years	56	-
Later than 5 years	-	-
	101	9

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 17. Superannuation

The Council makes employer superannuation contributions in respect of its employees to the following schemes;

Statewide Super Scheme (under Local Government Superannuation Scheme)

Statewide Super receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.50% in 2020/21; 9.50% in 2019/20). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Contributions to Other Superannuation Schemes

The Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

City of Palmerston

Financial Statements 2021

COUNCIL AGENDA
Attachment 13.1.1.1Notes to the Financial Statements
for the year ended 30 June 2021

Note 18. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

Note 19. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2021, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is unaware of any material or significant subsequent events that should be adjusted or disclosed.

City of Palmerston

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 20. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The related parties of the Council include:

- the key management personnel (KMP) because they have authority and responsibility for planning, directing and controlling the activities of the Council directly; and
 - spouses, children and dependants who are close family members of the KMP and;
 - any entities controlled or jointly controlled by KMP or controlled or jointly controlled by their close family members.
- KMP's include CEO, Directors and Elected Members

\$ '000	2021	2020
The compensation paid to Key Management Personnel comprises:		
Salaries, Allowances and Other Short-Term Benefits	1,295	1,370
Total	1,295	1,370

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

i) Retirement Benefits

No retirement benefits have been made by the Council to KMP during the reporting year.

(ii) Loans to Responsible Persons

No loans have been made, guaranteed or secured by the Council to KMP during the reporting year.

(iii) Other Transactions

Other than the amount paid as taxpayers or residents (e.g. rates, swimming pool entry fees, etc.) no other transactions have been made with the KMP during the year.

City of Palmerston provides financial support to some not for profit organisations. Two of these organisations have an Elected Member on their current board. These financial arrangements existed prior to those board members becoming Elected Members, and the nature of those arrangements have remained unchanged.

(iv) Outstanding Amounts

As at 30 June 2021, there were no outstanding amounts receivable from the Council's KMP.



Independent audit report to the Chief Executive Officer of City of Palmerston

Opinion

We have audited the accompanying general purpose financial report of City of Palmerston ("the Council"), which comprises the statement of financial position as at 30 June 2021, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Chief Executive Officer's Statement.

In our opinion, the financial report of City of Palmerston is in accordance with the *Northern Territory Local Government Act*, including:

- giving a true and fair view of the financial position of City of Palmerston as at 30 June 2021 and of the Council's performance for the year ended on that date; and
- complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Local Government (Accounting) Regulations*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report.

We are independent of the Council in accordance with the ethical requirements of the *Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants* (the 'Code') that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Responsibility of the Chief Executive Officer and Those Charged with Governance for the Financial Report

The Chief Executive Officer of the Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Northern Territory Local Government Act* and for such internal control as the Chief Executive Officer determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Chief Executive Officer either intends to liquidate the Council or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

COUNCIL AGENDA Attachment 13.1.1.1

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

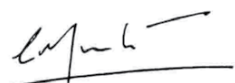
As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Chief Executive Officer.
- Conclude on the appropriateness of the Chief Executive Officer's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Chief Executive Officer and those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Merit Partners

Merit Partners

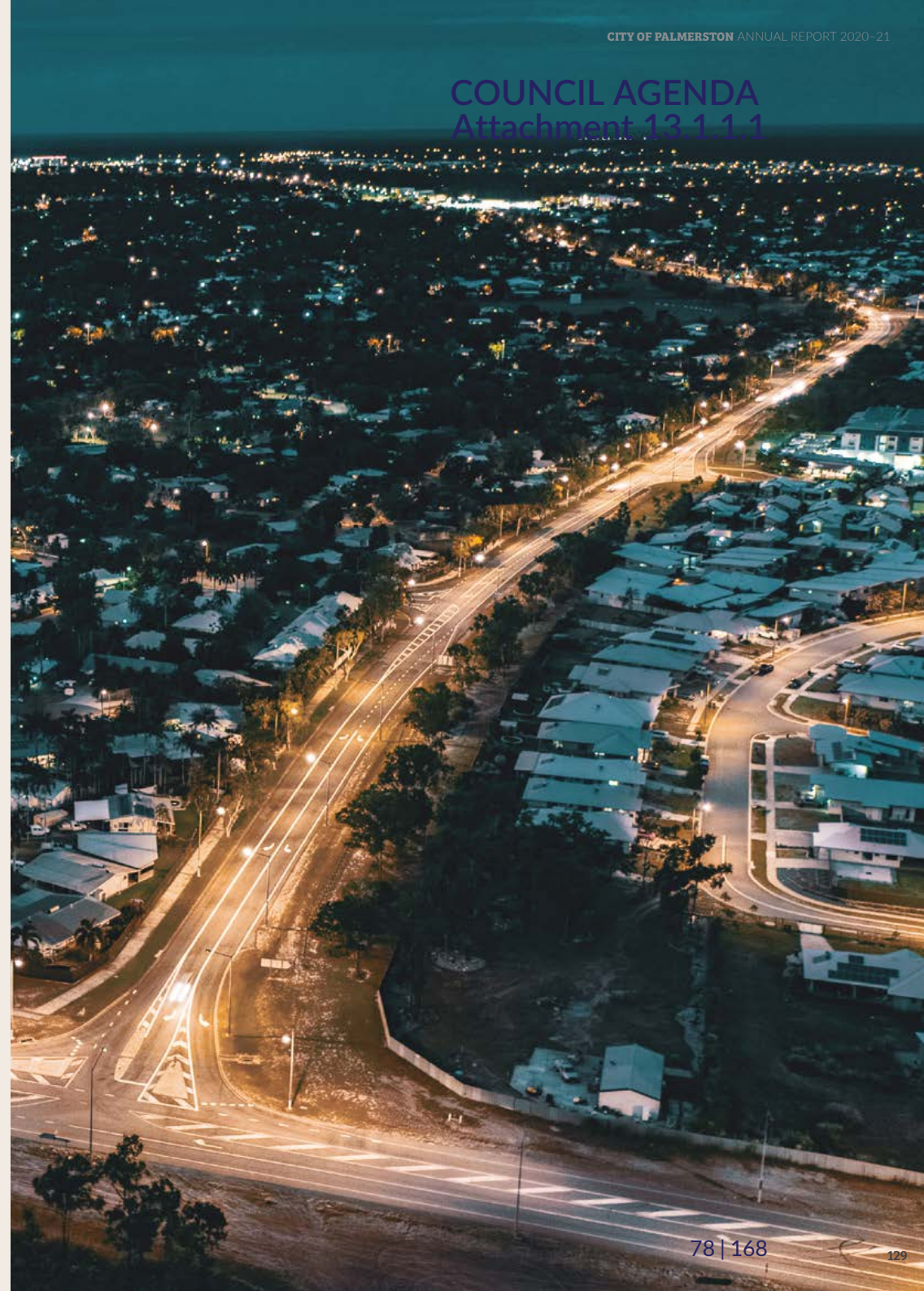


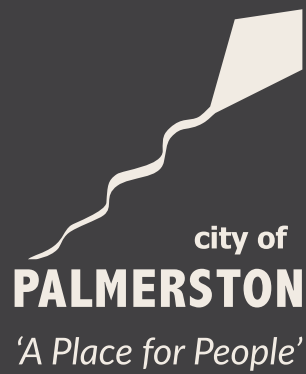
MunLi Chee
Director

DARWIN

20 October 2021

meritpartners.com.au





Civic Plaza,
1 Chung Wah Terrace



08 8935 9922



palmerston@palmerston.nt.gov.au
www.palmerston.nt.gov.au

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Immediate Priority Grants 2021-22
MEETING DATE:	Tuesday 2 November 2021
AUTHOR:	Governance Lead, Caroline Hocking
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to obtain Council approval for projects to be submitted as part of the Northern Territory Government, Immediate Priority Grants Program 2021-22.

KEY MESSAGES

- On 11 October 2021 the Northern Territory Government opened submissions to the Immediate Priority Grants 2021-22.
- The funding pool under this program is \$3.4 million and targeted to local governing bodies to boost amenity, community development and animal management projects.
- Only two opportunities can be submitted and must be prioritised.
- Closing date for submissions is 14 November 2021.
- Projects must be completed by June 2023.
- This report recommends that Council approve two submissions being the Dog Pound Upgrade Stage Three and Four (Priority One) and Regulatory Service Vehicle Custom Holding Pen Conversions (Priority Two).

RECOMMENDATION

1. THAT Report entitled Immediate Priority Grants 2021-22 be received and noted.
2. THAT Council approve the following two projects including their indicative budget allocations for submission to the Northern Territory Government Immediate Priority Grant 2021-22 Program as detailed in Report entitled Immediate Priority Grants 2021-22:
 - a) Priority One - Dog Pound Upgrade Stage Three and Four
 - b) Priority Two - Regulatory Services Custom Animal Holding Pen Vehicle Conversions

BACKGROUND

On 11 October 2021 Council received an invitation to apply for the Northern Territory Government, Immediate Priority Grants 2021-22 (IPG).

The Local Government IPG program is managed by the Department of the Chief Minister and Cabinet. The purpose of the program is to allow recognised local governing bodies and other incorporated organisations providing local government services the opportunity to apply for funding for local government infrastructure related projects that are designed to boost amenity and community development and animal management projects.

Up to two applications can be submitted and should be prioritised to assist in the assessment process. This report identifies two projects that fit the application criteria, being Stage Three and Four of the Dog Pound Upgrade and the upgrade of three regulatory services vehicles.

Earlier this year, Council received funding through the Australian Government Local Road and Community Infrastructure Program (LRCI) Phase 2 and allocated an amount of \$175,000 towards the first stages of upgrading the dog pound. Council also committed \$168,030 from its capital works budget providing a total amount of \$343,030 for Stage One and Stage Two of the project.

Under the IPG program conditions advise that applications for the purchase of vehicles will not be considered, however support animal management. Council has allocation within this financial year for fleet replacements.

DISCUSSION

There is \$3.4 million available under the 2021/2022 IPG program. Council can submit up to two projects which must be prioritised.

The objectives of the program are to:

- Support the Northern Territory Government's strategies and policies.
- Assist in the delivery of key strategic infrastructure projects outlined in annual plans or other corporate planning documents.
- Assist the improvement of community infrastructure.
- Assist in the delivery of key animal management outcomes outlined in the council's plans or other corporate planning documents.
- Provide eligible entities with opportunities to leverage additional funding to assist with immediate repairs and maintenance or on 'shovel-ready' infrastructure projects.
- Improve the quality and safety of eligible entities' community assets and infrastructure.
- Provide a potential source of additional funding to those non local government bodies that provide local government/municipal services (e.g. trustees of reserves, cemetery trusts and the Local Government Association of the Northern Territory (LGANT)).

The following provides a guide of the types of projects that would be eligible for approval, and is not an exhaustive list:

- Parks, playgrounds, sporting and recreational areas establishment/upgrades.
- Roadworks on council managed or controlled roads.
- Storm water management.
- Waste management sites establishment/upgrades.
- Plant and equipment to improve local government service delivery.
- Cemetery infrastructure establishment/upgrades.
- Community communications infrastructure establishment/upgrades.
- Council facilities repairs / maintenance (excludes council offices).

- Urgent and critical staff housing repairs / maintenance in regional and remote communities.
- Swimming pool repairs and maintenance.
- Animal Management programs (such as veterinary services)

Council staff have reviewed Council's Community Plan, Long Term Financial Plan (LTFP), Municipal Plan and project initiatives with consideration of IPG and its criteria resulting in the projects being recommended for submission as follows:

Dog Pound Upgrade – Stages Three and Four

The Palmerston Dog Pound was constructed over 20 years ago at the site of Council's depot facilities, at 60 Georgina Crescent, Yarrawonga. It was identified by Council that the facility requires an upgrade due to a range of issues, including:

- Animal welfare risks, with the site having limited facilities to segregate sick or aggressive dogs from each other;
- Operational functionality with limited weather protection; and
- Safety concerns for staff with the design being not suitable for the handling of aggressive dogs

During financial year 2020/2021 Council impounded 572 dogs, with 3,810 dogs registered and 1,997 pending registrations. It is recognised that with the current high rate of impounds, projected population growth rates, and the aging nature of the current infrastructure, this facility requires an upgrade as a priority.

Council is committed to providing quality animal management services to our community. The upgrade to the dog pound will improve animal management services, operations, safety, hygiene and animal welfare.

The upgrade of the dog pound will be undertaken in four stages to ensure the pound remains fully operational, with future stages to commence subject to the allocation of budget and funding.

Stage	Scope of Works
One and Two	<ul style="list-style-type: none"> • Finalisation of civil and structural designs of the dog kennels • Demolition of the existing awning in front of current dog pound • Upgrades to car parking and driveway areas • Construction of a portion of the new dog kennel building to create eight new internal kennels. • Slab drains and other underground infrastructure, plus the roof structure for Stage 3.
Three	<ul style="list-style-type: none"> • Internal and external works to the new dog kennel building to create ten additional internal kennels, four external kennels, four external kennels and one storeroom
Four	<ul style="list-style-type: none"> • Demolition of the existing dog kennel building (18 kennels). • An extension to the new dog kennel building to create 14 additional internal kennels with consideration of cat facilities.

Stage One and Two are approved. It is being recommended that Council submit the following funding arrangement for Stages Three and Four that identifies this as its number one priority for IPG:

Source	Amount (GST Exclusive)
City of Palmerston 2022/2023 Budget – Existing Identified in LTFP	\$250,000

NTG - IPG	\$450,000
Total	\$700,000

Regulatory Service Vehicle Custom Holding Pen Conversions

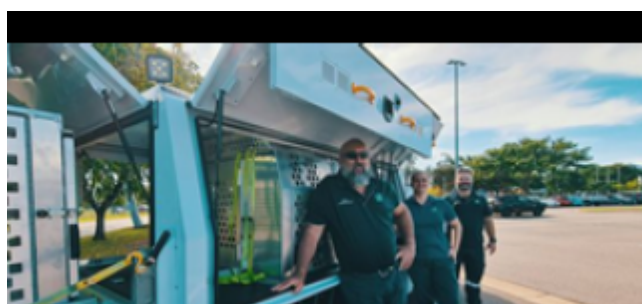
Council is committed to proactive initiatives to promote responsible animal management in the Palmerston area, as outlined in the City of Palmerston *Municipal Plan* and *Animal Management Plan*.

In addition to animal management services undertaken during business hours, City of Palmerston provides an after-hour call-out service seven days a week to help the community with animal management. In financial year 2020/2021, Regulatory Services conducted 105 after hours patrols, reuniting 349 missing dogs with their owners and rehomed 136 dogs.

All animals are entitled to a minimum level of care that provides for their welfare, health and safety. Council must ensure that animals are handled appropriately, are not abandoned, and not harmed by any confinement or restraint. This supports the *Animal Welfare Act 1999* and *Animal Welfare Regulations 2000* in the Northern Territory.

In April 2021 Council took delivery of its new Regulatory Services Vehicle which is the first of its kind in the Territory. The vehicle's animal holding pen has been built to ensure appropriate animal welfare and caters for local climatical conditions. The build is state of the art in design and was a collaborative project where the experience and knowledge of our animal management team was applied. The holding pens also improve OH&S for City of Palmerston staff.

Features include solar air vents and appropriate shelter for protection against the top end climate, cage lift supporting up to 300kg to ensure the safety of animal, personnel and more. Council continues to lead the way in catering for effective animal management controls and animal welfare and safety.



Council has committed to the changeover one new Regulatory Services Vehicle within the 2021/2022 financial year budget. Given the IPG does not support the purchase of vehicles, however, supports animal management it is recommended that Council commit to changeover the remaining two regulatory vehicles and apply for the three conversions of the animal holding pens through the IPG program. The conversions are estimated to last 8-12 years and can be transferred onto other vehicles as required and will remain an asset of the Council.

It is being recommended that Council submit the following funding arrangement that identifies this as its second priority for IPG:

Source	Amount (GST Exclusive)
City of Palmerston 2021/2022 Budget	\$90,000
NTG - IPG	\$162,580

Total	\$252,580
-------	-----------

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Director City Growth and Operations
- City Operations Manager
- Regulatory Services
- Executive Assistant Deputy Chief Executive Officer
- Executive Assistant City Growth and Operations

POLICY IMPLICATIONS

Council Policy Procurement recognises a minimum of 20% weighting to local content, the NTG requires 30% as part of any engagement. Council can accommodate the 30% as the policy states a minimum value to be used.

BUDGET AND RESOURCE IMPLICATIONS

The budget considerations have been detailed in the body of the Report.

Dog Pound Upgrade – Stages Three and Four

Council contribution of \$250,000 is identified in the LTFP for 2022/2023.

Regulatory Service Vehicle Custom Holding Pen Conversions

Council's budget accommodates fleet replacement and the replacement of three existing regulatory services vehicles can be accommodated within the existing budget.

A successful application will result in improved financial sustainability and expediated delivery of projects.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Projects must be completed no later than June 2023 and meet the IPU conditions and criteria. Officers confirm that they consider that this can be achieved for the nominated projects.

All conditions of the grant appear to be standard for such programs.

There is a risk should Council be unsuccessful in its applications. The upgrade of the dog pound is staged, subject to the allocation of budget and if funding is not sourced may take up to six years to complete.

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 7 Fails to be agile to respond to opportunities and challenges
Context: Ensuring the organisation is positioned to respond quickly to take up opportunities and respond to challenges both internally and externally.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The delivery of these projects will improve animal wellbeing, will enable City of Palmerston to continue to operate the service in a safe and effective manner and deliver a number of improved environmental outcomes.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	Council Policy Review - FIN03 Annual Financial Statements
MEETING DATE:	Tuesday 2 November 2021
AUTHOR:	EA to Director Organisational Services, Stoney Campbell
APPROVER:	Director Organisational Services, Silke Maynard

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report recommends rescinding Council Policy *FIN03 Annual Financial Statements* in line with Council's requirements under the *Local Government Act 2019*.

KEY MESSAGES

- Council Policy *FIN03 Annual Financial Statements* is due for review.
- Council Policy *FIN03 Annual Financial Statements* is no longer required, under the *Local Government Act 2019* (the Act), and staff recommend rescinding the Policy.
- Section 10.7 (207) of the Act stipulates that Annual Financial Statements are to be prepared in line with Australian Accounting Standards.
- The application of Australian Accounting Standards is described in Note 1 of the Annual Financial Statements to ensure transparency for the community.
- Internal procedures will be developed to ensure additional specific reporting requirements previously covered by the Policy are consistently applied.

RECOMMENDATION

1. THAT Report entitled Council Policy Review - FIN03 Annual Financial Statements be received and noted.
2. THAT Council Policy *FIN03 Annual Financial Statements* be rescinded as presented as **Attachment 13.1.3.1** to Council Report Council Policy Review - FIN03 Annual Financial Statements.

BACKGROUND

Council Policy *FIN03 Annual Financial Statements (Policy)* was last reviewed and endorsed at the Ordinary Council Meeting of January 2018 and is due for review.

DISCUSSION

City of Palmerston is committed to open and transparent financial reporting to the Community, in line with the *Australian Accounting Standards*, any requirements prescribed by legislation and any guidelines that the Minister may make.

Council has reviewed the *Policy* and found that as per the *Act* and advice received from the Department of Chief Minister and Cabinet, this *Policy* is no longer required under the *Act*.

Council will continue to abide by the guidelines set out in Section 10.7 of the *Act* relating to Annual Financial Statements. This section requires the development of Financial Statements in line with Australian Accounting Standards.

Internal policies and procedures will be developed to ensure reporting requirements are met and applied consistently.

Council's Annual Financial Statements also include the Summary of Significant Accounting Policies presented as Note 1 to the prepared Annual Financial Statements to confirm all of the policies that have been applied to the statements and guarantee public transparency.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Governance and Strategy Manager
- Finance Manager

In preparing this report, the following external parties were consulted:

- The Department of Chief Minister and Cabinet

POLICY IMPLICATIONS

If Council approves to rescind *the Policy*, Council will no longer have a Council Policy for *Annual Financial Statements*.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the City and Administration to account.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. FIN03 Annual Financial Statements Policy [13.1.3.1 - 3 pages]

FIN03

Name:	Annual Financial Statement		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Corporate Services		
Approval Date:	30/01/2018	Next Review Date:	1/01/2021
Records Number:	365958	Council Decision:	8/2994

1 PURPOSE

This policy provides the framework for the preparation and presentation of Council's general purpose financial statements.

2 PRINCIPLES

City of Palmerston is committed to open and transparent financial reporting to the Community, in line with generally accepted accounting principles, Australian Accounting Standards and any relevant legislation, regulations or ministerial guidelines.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Materiality	Defines the threshold or cut-off point after which financial information becomes relevant to the decision-making needs of the users.
Economic Life	The expected period of time during which an asset is useful to the average owner. The economic life of an asset could be different than the actual physical life of the asset.

4 POLICY STATEMENT

4.1 Basis of Accounting

The annual financial statements are to be prepared using generally accepted accounting principles and are to comply with the Australian Accounting Standards and any interpretations or pronouncements issued from the Australian Accounting Standards Board. They must also comply with the *Local Government Act*, the *Local Government (Accounting) Regulations* and any ministerial guidelines issued. If there is a conflict between the Australian Accounting Standards and applicable legislation, the legislative requirements will take precedence.

4.2 Significant Accounting Policies

Council's accounting policies are to be governed by the Australian Accounting Standards and relevant legislation. These policies are to be disclosed in Note 1 in the general purpose financial statement section of Council's annual report. The Risk Management and Audit Committee shall review and comment on Council's accounting policies when changes are made to either the Australian Accounting Standards or to Council's accounting policies.

4.3 Asset Accounting

In line with the principle of materiality, Council will only recognise assets with an economic life of greater than one year that are above a certain value in its financial asset register for financial reporting purposes.

FIN03

The thresholds for each class of assets are:

Land	No threshold. All items will be recognised.
Land Improvement	\$10,000
Stormwater Drainage	\$10,000
Roads & Pavement	\$10,000
Plant & Equipment	\$5,000
Furniture & Fittings (including IT)	\$5,000
Footpaths & Bicycle ways	\$5,000
Building & Other Structures	\$5,000
Kerb & Gutter	\$5,000
Motor Vehicles	\$5,000
Irrigation	\$5,000
Intangible assets	\$10,000

Council will maintain a register for attractive and portable assets. Attractive and portable assets are identified as assets that have limited economic life and individually do not meet the capitalisation threshold. However, collectively they account for a reasonable investment of Council's resources.

Council considers the following as attractive and portable assets:

- Laptop Computers
- iPads
- Mobile Phones

To ensure the security of these assets and compliance with Council policies, a stocktake will be undertaken annually on these assets.

Council officers will have the flexibility to gauge the exact useful life of assets using professional judgement and considering the intended use and the intensity of the use of the asset. As a guide, the useful life of asset classes will generally fall into the following ranges:

Land	Unlimited.
Land Improvement	20 to 50 years
Stormwater Drainage	50 to 100 years
Roads	
- Seal	10 to 20 years
- Pavement	30 to 60 years
- Formation/ Earthworks	100 to 200 years
Road furniture	20 to 40 years
Plant & Equipment	5 to 15 years
Furniture & Fittings (including IT)	2 to 10 years
Footpaths & Bicycle ways	30 to 50 years
Building & Other Structures	25 to 100 years
Kerb & Gutter	40 to 50 years
Motor Vehicles	3 to 8 years
Irrigation	20 to 30 years

FIN03

5 ASSOCIATED DOCUMENTS

- 5.1 Council's Annual Report
- 5.2 FIN08 Internal Controls
- 5.3 FIN09 Risk Management and Audit Committee

6 REFERENCES AND RELATED LEGISLATION

- 6.1 Australian Accounting Standards Board
- 6.2 *Local Government Act*
- 6.3 Local Government (Accounting) Regulations

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.4
REPORT TITLE:	Draft Play Space Strategy
MEETING DATE:	Tuesday 2 November 2021
AUTHOR:	Urban/Environment Planner, Damien Scalora
APPROVER:	Director City Growth and Operations, Nadine Nilon

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report presents the City of Palmerston's Draft Play Space Strategy to Council for adoption, providing background on its development, key elements of the strategy and advice on next steps of consultation.

KEY MESSAGES

- Following extensive community consultation in 2021, City of Palmerston's draft Play Space Strategy has now been developed for 21 days community consultation, starting in November 2021.
- Feedback will build on previous community engagement activities that were undertaken earlier in the year to inform the Strategy.
- The vision of the Strategy outlines that play is important part of community life in Palmerston, with a commitment to quality play spaces that are welcoming, creative and accessible to all and positively contribute to the liveability of the City.
- Through research and analysis, a number of guiding principles have been developed to help drive the vision statement and support implementation of the strategy through priority areas.
- From 2019/20 to 2021/22 Council has invested over \$2 million in the capital renewal and upgrade of play space areas, and approximately \$1.5 million per year in open space operations and maintenance.

RECOMMENDATION

1. THAT Report entitled Draft Play Space Strategy be received and noted.
2. THAT Council endorse the Draft Palmerston Play Space Strategy for the purpose of a 21 day community consultation commencing in November 2021, being **Attachment 13.1.4.1** of Report entitled Draft Play Space Strategy.
3. THAT a Report on the outcomes of the community consultation regarding the Draft Palmerston Play Space Strategy be presented to Council no later than February 2022.

BACKGROUND

Palmerston is home to over 60 sites containing playgrounds across the municipality, offering important points of social and community activation. These spaces activate our open space network, and provide opportunity for families, residents, and children to engage with the outdoors and natural landscapes

around Palmerston. As Palmerston contains a relatively young population, with a high proportion of families there is emphasis on the need for focused planning for these age brackets across the municipality.

Developing a Play Space Strategy was identified as an important resource for Council to guide playground investments, providing a coordinated and robust approach to planning for these spaces. Council invests annually in a Playground Refurbishment works program, to retain services levels and look for value adds to the existing network. Council places high importance on ensuring these spaces are designed to needs of the community, and this strategy enables a better understanding of these needs and provides a renewed focus on delivering diverse, attractive and functional play spaces.

Evolving how Council plans and delivers playgrounds and play spaces not only relates to community outcomes from an improved public realm; but extend to investments in children's developmental needs in Palmerston. Play is a critical part of growth and learning for children and supports learning of lifelong skills such as problem-solving, independence, creativity, and resilience. Enabling this to occur in local public spaces provides motivation for children to become active, extend themselves and socialise with others. Beyond the traditional notion of playground equipment these play spaces consisting of equipment, recreational equipment and natural landscape facilitate opportunities for young people and adults to socialise, exercise and play as well.

Development of the strategy has been ongoing this year, leveraging a range of background information now collated within the draft. At the below referenced meeting, an update was provided to Council on a key component of the strategy, being community engagement outcomes.

At the 2nd Ordinary Council Meeting of 17 August 2021 an update report was presented that included the engagement outcomes of the consultation undertaken in May and June 2021.

This consultation and engagement identified some clear messages and themes to consider in preparing the draft Play Space Strategy. It should be noted that while accessibility across age groups is a feature of the strategy, there was a clear absence of expressions for spaces catering for elderly play opportunities. Community feedback highlighted the following:

- Access to play spaces close to where people live is important.
- These spaces are important places for families and children to socialise.
- The high-quality play spaces are extensively used and highly valued.
- Expressed desire for more diverse play environments including nature-based play, challenging environments that teach managing risks and more active recreation spaces.
- Demand for more play experiences supporting older children.
- Children have different ideas to adults about what supports play.
- Perceptions that playgrounds in some established areas receive limited investments.

The Draft Strategy has been finalised and is presented to Council for endorsement to undergo community consultation. This consultation is the final stage of the strategy design, and any feedback will be reviewed and incorporated within the final strategy presented to Council. The following discussion provides some information on the formulation of the Strategy, and outlines intent for the consultation.

DISCUSSION

The draft vision of the Strategy states:

'Play is an important part of community life and the City of Palmerston is committed to providing a network of play spaces to enable children, young people and adults, and families to meet and socialise, be closer to nature and be active. Our quality play spaces will be welcoming, creative and accessible to all and positively contribute to the liveability of our City'.

Through research and analysis of existing play spaces, community profile and strategic priorities for Palmerston, a number of key issues and opportunities were identified. These have been distilled into the guiding principles which will help drive the vision statement above towards directing more technical elements of the strategy and implementation areas. Guiding Principles are:

1	<i>Importance of play</i> Investing in these spaces because it's important for our communities
2	<i>Play environments as community gathering spaces</i> Designing not only for play but for the community socialise
3	<i>Diverse & quality play spaces</i> Positive challenges and opportunities for risk taking, functional surrounding landscape
4	<i>Access for all</i> Accessed and enjoyed by all ages and abilities, and across all suburbs
5	<i>Community involvement and influence</i> Greater involvement and design to reflect our diverse community
6	<i>Engagement with nature</i> Nature based play promotion, and utilising surrounding landform
7	<i>Sustainability</i> Materials selection, renewal programming and responsive maintenance
8	<i>Partnering</i> Pursue co-location, partnering opportunities and greater collaboration in delivery

The vision statement and guiding principles inform much of the strategy moving forward, this includes key elements of a play space hierarchy and priority areas of action. These elements will support any guidelines informing Council's operational design requirements.



Hierarchy Category

Council has an existing hierarchy for playgrounds (local, major, regional), which reflects scale, proximity and target audience. Most playgrounds in Palmerston are currently designated as local, with a network comprising of the following:

The draft Strategy retains these categories, though now provides greater rationale through service parameters to guide future planning and investment in these spaces. An extract of the play space hierarchy is provided below however, the full breakdown of the hierarchy is provided within the strategy, which includes more information on features associated under each category.

Features	Play Space Classification		
	Local	Major	Regional
Setting	Local play spaces meet the needs of the local community, provide for passive recreation and have a minimum level of support amenities and facilities.	Major play spaces cater for a broader catchment, provide a range of play experiences, and are supported by adequate support amenities and facilities.	Regional play spaces are destination sites being large spaces with specially designed play spaces and play elements featuring a diversity of play opportunities and with extensive support amenities and facilities to meet the needs of large numbers of people arriving by car or public transport.
Play Elements	A playground feature, natural play element, and suitable for people of all abilities.	Several playground features, several natural play elements, facilities for active recreation, and suitable for people of all abilities.	Extensive playground features, extensive natural elements, facilities for active recreation, and suitable for people of all abilities.

Providing certainty and consistency on the expected service of these parks will enable opportunities to determine current gaps in services across playground network. As the strategy is being finalised, City of Palmerston will begin determining how the current network relates to the proposed playground hierarchy. Auditing of current service levels will support other safety audits and expressed design guidelines to inform future playground renewal programs.

City of Palmerston officers are also developing more tools to support promotion and community messaging of our open space assets. This includes our open data hub link to playgrounds and will be supported by illustrative and visually appealing maps highlighting playground locations by their classification. These will also be inserted into the final Strategy.

Priority Areas

There are five priority areas that have been identified through development of the strategy which will guide strategic actions for implementation of the strategy. Aligning with key principles and building upon the issues and opportunities that have been identified through foundational work, the priority areas are:

1. Implement the play space planning framework.
2. Increase the diversity and quality of play experiences and environments.

3. Increase community involvement and information.
4. Improve connectivity and linkages.
5. Improve maintenance and resourcing.

Design Guidelines

The Strategy outlines the role of design guidelines to provide direction for the design of new or redevelopment of existing play spaces. Whilst not part of the strategy, this operational document will be provided as a reference document to the strategy to inform future design briefs. These guidelines capture design principles and incorporate the high-level elements of the strategy into operational design outcomes.

Play Space Strategy – Summary document

To support community consultation and promoting the future use and outcomes associated with the strategy, a short summary document has been developed (**Attachment 13.1.4.2**). This provides a snapshot of the high-level concepts, issues and opportunities explored within the strategy, and illustrates indicative plans of what each category of play space looks like. This collateral will be used as primary driver of consultation, which refers interested parties back to full main document.

Upon endorsement from Council, the draft Strategy presented will go to community consultation for final feedback. This feedback will be reviewed, and modifications made as required before presenting a final Strategy to Council. The final strategy will be presented within a graphically designed document, reflective of Council's contemporary strategies and ensure the document remains live and readily referred through its implementation.

CONSULTATION PROCESS

Community engagement occurred through May and June 2021. This feedback has been captured within the strategy as an informing aspect alongside other foundational work. More specific or site-based feedback that was provided by the community, has also been retained by Council to identify ongoing maintenance requirements and future site renewal opportunities.

The proposed consultation for the draft Strategy will determine whether concerns or opportunities identified by the community are adequately captured in the Strategy. The Play Space Summary document will support the consultation process by providing a more succinct document for the community to review. A short survey will be drafted utilising this summary document, focusing on the guiding principles the frame feedback. These principles are more general and high-level allowing discussions without technical detail and understanding.

It is recommended that the draft Play Space Strategy be endorsed for the purpose of community consultation, which will be undertaken for period of 21 days from mid-November 2021 to early December 2021.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

Once developed, the Play Space Strategy will guide decisions on future Playground Capital Works program.

From 2019/20 to 2021/22 Council has invested over \$2 million in the capital renewal and upgrade of play space areas. This includes \$800,000 on the Tiverton Park playground refurbishment and upgrade, \$260,000 on Phyllis Uren Park, \$450,000 on toilet facilities in Marlow Lagoon and Joan Fejo and over

\$10,000 on accessible play and additional shade at Joan Fejo Park. Operationally, maintenance of parks and open spaces costs in the order of \$1.5 million per year. The above figures exclude irrigation and tree maintenance and capital projects.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The Strategy, once adopted, will be a high-level document that supports strategic approaches to future playground improvements. This will minimise risks of not meeting the needs of the community. Without the strategy, there is a risk of reduced effectiveness in playground delivery.

This Report addresses the following City of Palmerston Strategic Risks:

6 *Fails to create and deliver the strategic vision for the City*

Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The Strategy does include sustainable development approaches when considering how Council can support maintenance activity of the playground network and their surrounds as well as wider promotion of community access to outdoors and natural landscapes.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Draft Palmerston Play Space Strategy [13.1.4.1 - 21 pages]
2. Play Space Strategy Summary 2021 [13.1.4.2 - 11 pages]

City of Palmerston **DRAFT Play Space Strategy** **2021 - 2031**



Image: Bloodwood Park, Zuccoli

“As adults, we have the responsibility to provide FREEDOM, TIME and SPACE for our children to play freely every day, so they can make sense of the world in their own way, at their own pace.” Barb Champion, Executive Director – Play Australia

COUNCIL AGENDA

Attachment 13.1.4.1

Contents	Page No.
Definitions	2
Why a play space strategy	4
Strategy outline	5
How play spaces support community health and wellbeing	6
Council's strategic priorities	7
Palmerston community profile	8
How this will influence planning for play spaces in Palmerston	9
Existing play spaces in Palmerston	10
What do we know about them	10
What the community told us	11
Key issues and opportunities	15
The planning framework	16
Vision	16
Guiding principles	16
Play space hierarchy	17
Priority Areas	18

Acknowledgement of Country

Council respectfully acknowledges the traditional owners of the land on which we meet – the Larrakia People - and pay respect to their elders, past, present, and future. The Larrakia people are the traditional owners of the Darwin region.



Definitions

Amenities	Play spaces include amenities such as water bubblers, seating and other furniture, litter bins, shade structures, shelters, public toilets, BBQs, paths and paving, fencing, lighting, and other items. These elements are intended to add to the play experience for families and children and address risk and safety issues.
Active recreation	Active recreation refers to physical activity undertaken in leisure time and not part of structured competitive sport. This may include walking, running, bike riding, ball games, swimming, or gym/physical workouts. In park or open space settings, equipment or facilities that may support active recreation include tennis hit up walls, exercise stations and basketball half courts that may form part of a play space.
Inclusion and accessibility	<p>Inclusion is ‘the act of enabling all groups of people within a society to have a sense of belonging and to be able to participate in community life. It is based on fundamental values of equity, equality, social justice and human rights.’ Inclusion occurs when all people feel valued and respected, are connected to their fellow citizens, have access to opportunities and resources and can contribute their perspectives and talents to improve their community.¹</p> <p>Accessibility means that everyone – no matter their age, abilities, background, gender or circumstances – has equal opportunities to participate in their community and to reach their goals and aspirations. Accessibility involves recognising and removing any barriers – physical or otherwise – that make it harder for some people than it is for others to give and receive information, attend events, participate in recreation and social activities, work, study, or volunteer, receive services or otherwise be involved in all aspects of a good and satisfying life. ²</p> <p>In an inclusive and accessible play space:</p> <ul style="list-style-type: none"> • All elements of the play space are disability accessible including the play equipment or play elements, the amenities, and the paths of travel to the play space and within the play space. • All members of the community feel welcome, comfortable, and safe to use the play space. • The surrounding environment is welcoming and accessible. • Information about the play space is easily available.
Passive recreation	Passive recreation differs from active recreation in that it is less energetic and informal in nature, is pursued alone or with others, requires little if any equipment, and is undertaken primarily for its emotional and wellbeing benefits. Examples include playing with children in play or open spaces, walking, playing card games, picnicking and bush walking.
Play spaces and playgrounds	<p>The term playgrounds and play spaces are often used interchangeably. In this Strategy, the term play space refers to any purpose-built setting for children’s play. Play spaces are typically located in a park or open space area, and frequently include play equipment or ball courts, but they may also include or entirely consist of play elements such as trees, rocks and logs, sand, planting, mounding, or other natural or made elements provided for the purpose of play. Play spaces can include open grass areas, and may also include areas of planting, art works and landscape elements to provide a diversity of play experiences.</p> <p>The term playground is usually used to describe a public place designed to provide an environment predominantly for children that facilitates play. A playground may have</p>

¹ City of Palmerston, 2021, Inclusive, Diverse and Accessible Framework

² City of Palmerston, 2021, Inclusive, Diverse and Accessible Framework

COUNCIL AGENDA

Attachment 13.1.4.1

	traditional play equipment and infrastructure and complementary facilities in addition to landscaping. A playground may be located within a play space.
Play elements	Play elements include natural or constructed items such as boulders and logs, sand, planting, earth forming, sculptures and play equipment, which typically have other purposes and sources, but have been brought into a play space to support and enhance children's play.
Play equipment	Play equipment refers to purpose designed structures intended to support children's play. These may be custom-built items but are purpose-designed and built for children's physical, creative, imaginative, or social play. Play equipment aims to enable safe, engaging, interactive, challenging, and inclusive play opportunities.
Natural play or nature-based play	This refers to play which occurs in the natural environment. This type of play provides children with opportunities to explore and undertake imaginative play.
Softfall	This is an impact absorbing medium installed on the ground beneath play equipment that slows the falling child down over the greatest possible distance. Typical materials used are rubber surfacing and sand.

Why a play space strategy



Image: Sanctuary Lakes, Gunn

Play is a critical part of growth and learning for children, helping them to develop physically, emotionally, socially, and intellectually. It supports the learning of lifelong skills such as problem solving, independence, self-awareness, creativity, resilience, and the ability to deal with change. Play also provides important motivation for children to become active, extend themselves, and engage with others.³

Play spaces have a key role in supporting the health and wellbeing of the Palmerston community, providing important opportunities for children to play, to explore, and to learn. They are also important for young people and adults, providing spaces for socialising, exercise, active recreation, and play. As the primary provider of play spaces in Palmerston, Council has a strong interest in developing and maintaining inclusive, diverse, and quality play spaces. This Strategy outlines Council's commitment to providing play spaces which support and strengthen the health and wellbeing of the Palmerston community.

³ International Play Association, 1977 (reviewed 1989) Declaration of the Child's Right to Play

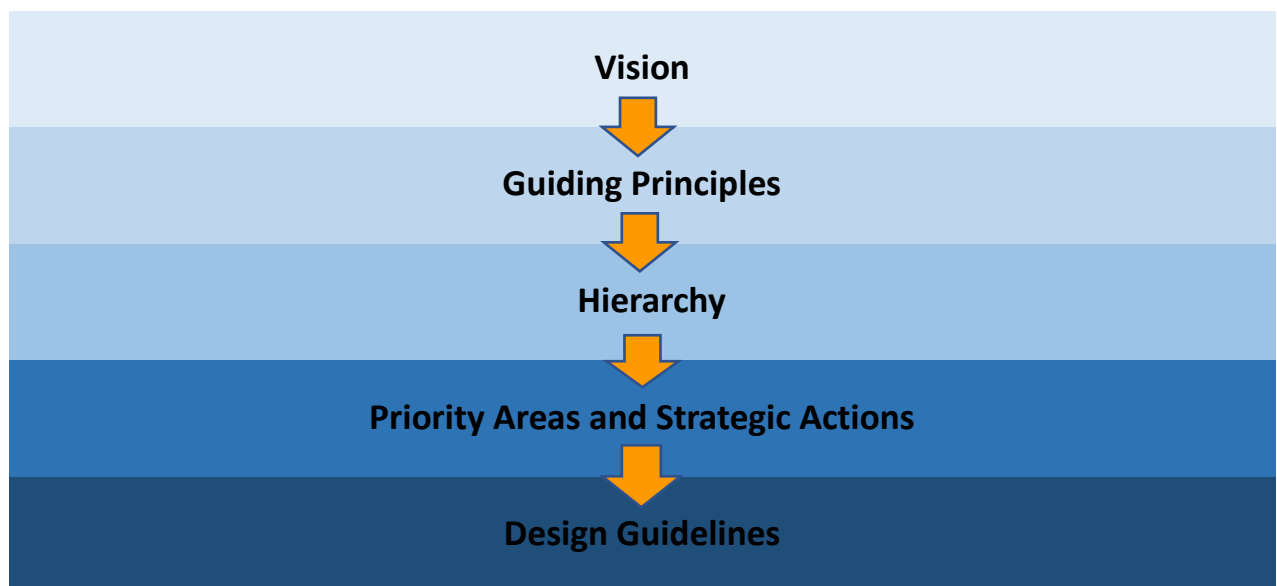
Strategy outline

The Play Space Strategy will guide Council's decision making and investment in play spaces over the next 10 years. It is underpinned by significant background research about:

- the value and benefits of play for children;
- the importance of play spaces for supporting physical activity and community connectedness;
- Council's existing strategic directions and priorities and how they will influence the Play space Strategy;
- the current and forecast demographic profile of the Palmerston community;
- an audit of existing playgrounds and play spaces in Palmerston; and
- the approach to playgrounds and play spaces taken by other local governments;
- community views and aspirations about playgrounds and play spaces in Palmerston, gathered through a program of consultation and engagement with the community.

In response to the research, the Strategy identifies a vision for play spaces in Palmerston, a hierarchy to help ensure the community has access to a diverse range of play settings and experiences across Palmerston, guiding principles to enable a strategic approach to the provision of play opportunities, and design standards to provide clear guidance for the design of new or redevelopment of existing play spaces.

In addition, a series of high levels recommendations have been outlined to direct Council's resources and decision making about play spaces in Palmerston for the next 10 years.



How play spaces support community health and wellbeing

Play spaces are important elements of community infrastructure, providing opportunities for personal development at all stages of childhood, as well as places for people of all ages and backgrounds to meet, socialise and be physically active.



Image: Bloodwood Park, Zuccoli

Children

Activities such as rocking, spinning and swinging are important in the development of balance, hearing and vision. Play has a critical role in aiding children to become independent adults as they learn to take risks and conquer challenges. It assists the development of creativity through imaginative play.

Increasingly natural play is being incorporated within play spaces. While playground equipment continues to be important, it is essential that children are able to explore natural environments and not be constrained by manufactured equipment. Providing playgrounds and open spaces which include purpose-built areas together with natural elements, gives children opportunities to explore and undertake imaginative play.⁴

Young people and adults

Older age groups including young people, adults and older adults share some common benefits with children from participation in play and recreation. Benefits include improved health and wellbeing from participating in physical activities, and benefits associated with social interaction from spending time with friends and family.

The whole community

Having opportunities to access public outdoor space and to build community connections are particularly important in higher density residential developments where families and individuals may have access to limited private outdoor play space. A public play space gives children an opportunity to play and develop skills they otherwise may not. Larger play spaces in parks and public places where complementary facilities are provided such as barbecues, shelters, toilets, picnic facilities, activities recreation or exercise equipment also cater for families and individuals with limited private facilities.

⁴ Play Australia, [Play Library](#) | [Play Australia](#)

Council's strategic priorities

The Play Space Strategy supports the directions and priorities of Council's key strategies including the Community Plan, Inclusive, Diverse and Accessible Framework, Community Infrastructure Plan, Palmerston Art Strategy, and Sustainability Strategy. The directions and priorities most relevant to the Play Space Strategy are:

A strategic and planned approach:	Council has a strategic and planned approach to guiding the development Palmerston. Playgrounds are vital community assets, and a planned approach including hierarchy and priorities will be consistent with the Council's overall approach to community infrastructure.
Responsive planning:	Council's planning recognises that Palmerston is a vibrant and culturally diverse community and seeks to respond to the ongoing residential development and the dynamic nature of Palmerston. Council recognises with continued population growth and young age profile there will be increasing demand for playgrounds and other recreation and sporting facilities.
Liveability:	Council's emphasis on families and liveability is best evidenced by priorities in the Community Plan. Council has a commitment to providing facilities and services to support families, collaborating with school and community groups, and ensuring access by community members to decision making.
Inclusion and equity:	While Council's commitment to principles of inclusion and equity is evident in all planning documents, it is most evident in the Inclusive, Diverse and Accessible Policy Framework. Implications for the Playground Strategy are a commitment to inclusion and the potential to include design elements that recognise and celebrate the community's indigenous history, cultural diversity and heritage.
Sustainability:	Responsible environmental management and a commitment to sustainability principles are clear priorities for Council, as is Council's commitment to ensuring community facilities are responsive to community needs and are fit for purpose. New infrastructure will be developed sustainably, minimise resource use, and meet ESD guidelines.
Creativity:	A commitment to the arts and creative endeavours is reflected in the Community Plan and reinforced in the Arts Strategy. This includes enhancing the character and identity of public spaces, public art initiatives and by incorporating creative design elements in infrastructure.

Palmerston community profile⁵

The Palmerston community is characterised by rapid population growth, a young age profile, pockets of disadvantage, many community members who identify as Aboriginal or Torres Strait Islander people, and increasing cultural diversity. Key features of the population are outlined below, along with information about how these will influence the development and operation of play spaces in Palmerston.

Rapidly growing population 39,032 to 50,508 between 2020 – 2031	Higher % of children and young people in Palmerston than in Darwin and Northern Territory
Highest population growth in Zuccoli notable growth in Farrar, Durrack, Yarrowonga / Palmerston City, and Johnston	Highest % of 0 – 9-year-olds live in Bellamack and Johnston followed by Rosebery, Zuccoli and Farrar
Zuccoli most likely to see a notable increase in children and teenagers followed by Farrar, Durack and possibly Yarrowonga / Palmerston City,	Highest % of 10 – 19-year-olds live in Moulden followed by Driver and Woodruffe
Higher disadvantage in Moulden and Gray but the wider Palmerston community is relatively advantaged	2.9 % of the community need help with their daily life due to disability
11.2% of the population identify as Aboriginal or Torres Strait Islander	Increasingly diverse population 20.2% born overseas in 2016, up from 15.2% in 2011.

⁵ Profile.id, RDA Northern Territory Community Profile. Accessed 29 June 2021: <http://profile.id.com.au/rda-northern-territory/> and ⁵; Northern Territory Government, Population Projections – 2019 release. Available online: [Population projections - Department of Treasury and Finance](#); City of Palmerston, Community Infrastructure Plan 2016 – 2026. Available online: [FINAL CoP Comm Infrastructure Plan 2016.pdf \(nt.gov.au\)](#); ABS, 2016 Census Quickstats. Accessed 29 June 2021: [QuickStats \(abs.gov.au\)](#); Australian Early Childhood Development Census, 2018. Accessed 29 June 2021: [Data explorer \(aedc.gov.au\)](#)

How this will influence planning for play spaces in Palmerston

- Population growth will drive **increased demand for play spaces**, particularly in **Zuccoli**, followed by **Farrar, Durack, Yarrowonga / Palmerston City**, and to a lesser extent Johnston.
- With a young age profile, **play spaces are needed across Palmerston**, not just in the communities experiencing the highest population growth. In addition, they need to support a diversity of age groups from toddlers and preschoolers to primary school aged children, teenagers and adults. This requires **diverse play spaces** including equipment-based playgrounds, nature-based play opportunities, active recreation facilities and spaces, exercise equipment, and supporting amenities.
- **Higher levels of disadvantage** suggest **investment in play spaces in Moulden and Gray** is particularly important with families and children having more limited capacity to pay to access facilities and programs, and less access to private transport. In particular **nature-based play** opportunities should be considered as a priority because of the strong links between nature-based play and positive developmental outcomes for children.
- **Play spaces should reflect the diversity and culture of the communities in which they are located**. With a high proportion people who identify as Aboriginal or Torres Strait Islander and an increasingly diverse community, there is opportunity to reflect this diversity more effectively in Palmerston's play spaces.

Existing play spaces in Palmerston



Image: Dunbar Park, Gray

**80 play spaces
across 63 parks**

48 local

9 major

3 regional

What do we know about them

- **Playgrounds and play spaces are generally distributed across the municipality** in all residential areas providing equitable access for residents.
- **While Council has a hierarchy for playgrounds** (local, major, regional) which reflects scale, proximity and target audience, **most playgrounds are designated as local** and there is an opportunity to clarify the rationale for the current designation and location of major and regional level playgrounds. Generally, local playgrounds have basic equipment, are in good condition, have shade from either trees or a structure, and having a neat appearance.

COUNCIL AGENDA Attachment 13.1.4.1

- **Access to playgrounds is generally good**, with many able to be accessed via a concrete footpath. In some instances, access is across a grassed area which is problematic for individuals with limited mobility or for wheeled items such as wheelchairs, prams, and mobility scooters. Lyndsey Park and Widdup Park have other access challenges. At Widdup Park, access is limited with only one access point via William Court, and there is poor visibility into the park. At Lyndsey Park, access is via an unsealed laneway which is subject to inundation for parts of the year.
- **There is a lack of play equipment that is universally accessible** / accessible for people of all abilities and this is something Council needs to address.
- **Many playgrounds in newer residential estates have immature vegetation** and limited natural shade. This will improve as vegetation matures which will also improve the character of the area.
- **Many playgrounds have shade structures installed above play equipment** and this has increased in recent years. The vast majority of play spaces have some shade available.
- **Playgrounds typically have rubberised softfall** installed with sand maintained in only a few locations.
- **Playgrounds predominantly contain manufactured equipment** with few offering more natural play elements. Sister Frederick Mangan Park, Digger Park and William Kirby are examples where planting and rocks have been used to add interest and expand play opportunities.
- **There are limited locations where play equipment or environments are suitable for adults.** Typically, this comprises the installation of fitness equipment in a park setting with limited complementary facilities being present.

What the community has told us

To help inform the development of the Play space Strategy the community was engaged through an online survey and community listening posts, and children from local primary schools shared information about what they like the most about their favourite playground, what they would like to change about the playground, their top three play activities and also designed their own playground.

157 surveys completed <ul style="list-style-type: none"> • 77% by females • Most aged 25 – 49 years • More than 50% from Zuccoli, Bellamack, Rosebery and Durack 	4 community listening posts <ul style="list-style-type: none"> • Brekkie in the Park • Gateway Shopping Centre (x 2) • Palmerston Library 	55 primary school children <ul style="list-style-type: none"> • Gray Primary School • Sacred Heart Primary School
--	---	--

It is important to have access to playgrounds and play spaces close to where people live. The main activities community members undertake when visiting playgrounds and play spaces are playing on the equipment, socialising, and exercising. Having access to spaces and environments which support these activities close to home is important to the community. The survey results indicate that proximity to home is one of the top two reasons why people visit a playground or play space.

Playgrounds and play spaces are an important place children and families spend time socialising. One of the top play activities children like to participate in at playgrounds is hanging out with their friends. For adults, one of the top activities they undertake when they visit playgrounds is socialising e.g. meeting friends or family.

High quality playgrounds and play spaces are extensively used and highly valued. Many people use playgrounds and play spaces once a week or more often, usually close to where they live. But they will travel to access high quality playgrounds and play spaces such as Sanctuary Lakes in Gunn, William Kirby Jones in Zuccoli and Marlow Lagoon. They select these playgrounds or play spaces because of the type of play equipment or play experience they offer.



Image: Sanctuary Lakes, Gunn

COUNCIL AGENDA Attachment 13.1.4.1

For the community, key features of high-quality playgrounds and play spaces are:

- Play and active recreation opportunities offer a range of play experiences and cater for a mix of age groups e.g. playgrounds, exercise equipment, basketball courts, large open spaces for informal play, walking / cycling paths, water play, places to walk or exercise dogs.
- The broader environment is inviting and adds to the play experience e.g. a natural setting, a lake or bushland environment.
- Amenities are readily available and high quality and include shade throughout the day, seating, picnic and BBQ facilities, toilets, and water bubblers.
- Equipment, amenities and spaces are well maintained and clean.
- Play experiences, supporting facilities and access ways are inclusive and accessible for all children and families. It feels like a welcoming and appealing place and is designed to support families and children of all abilities.
- People feel safe using the play space and surrounding areas. Aspects that help people to feel safe are having fencing around the play equipment, particularly to support young children and children with additional needs, lighting, there is little or no antisocial behaviour, materials elected reduce the risk of harm e.g. soft fall rather than sand.



Image: Redmond Park, Durack

The community has expressed a desire for Palmerston to offer more diverse play experiences and environments including:

- Nature-based play environments rather than predominantly off the shelf play equipment.
- Play experiences which challenge children and teach them to how to manage risk. The primary school aged children engaged through the consultation are looking for play experiences that allow them to have fun, try new things and take risks. They want to climb, to swing, to fly on a flying fox, and play in water.
- Incorporating creative design elements about local First Nations people and culture, and local flora and fauna.
- Offering more active recreation spaces such as basketball courts, skate facilities, water play, exercise equipment.

COUNCIL AGENDA

Attachment 13.1.4.1

Demand for play experiences that support older children. There is a perception that most of the playgrounds and play spaces in Palmerston cater for younger children with few available for children and teenagers aged 10 years or older. In contrast, some in the community have suggested they would like to see more play experiences for children under 2 years of age.



Image: Bloodwood Park flying fox

Children have some different ideas to adults about what supports play. Children want to see more sand in playgrounds whereas many adults expressed a strong desire for sand to be removed because of concerns about it being unsafe and dirty. Children are interested in softer surfaces and finishes identifying materials like soft pillows or matting used around trampolines whereas adults are more interested in materials such as rubberised soft fall. Adults have a stronger interest in amenities and the wider play environment, whereas children are more interested in play equipment or play experiences.

Perception that playgrounds in established areas of Palmerston receive limited investment.

Of particular concern to some members of the community are the condition of playgrounds and play spaces in Bellamack. Sites identified were Father Gerry Remie Park, Flynn Park and Bellamack Lakes.

The key things the community would like to be different about playgrounds and play spaces:

- **For children** priorities are flying foxes including having more, fixing existing ones and making them longer. Also important to change are slides and swings including bigger slides for bigger children.
- **For adults** the top priorities are the type of play equipment or play experience and the amenities available, followed by the quality and condition of the play equipment or play experience and the type of active recreation equipment e.g. half basketball court. Other aspects are maintenance of the equipment, amenities and surrounding environment.

Key issues and opportunities

The key issues and opportunities identified through the research and analysis of play spaces in Palmerston are:

- **The population growth projected in Palmerston will drive increased demand for playgrounds and play spaces**, particularly in Zuccoli, Farrar, Durack, Yarrawonga / Palmerston City, and Johnston. But with a young age profile, playgrounds and play spaces are needed throughout Palmerston.
- **Playgrounds and play spaces are valuable for the play experiences, the socialisation opportunities** they provide, and the overall **contribution to community health and wellbeing**.
- **A clearer hierarchy of playgrounds and play spaces is needed** to ensure a consistent and planned approach to investment and facility design, and allow a considered response to community requests for upgrades.
- **An increased focus is needed upon providing more accessible and inclusive play experiences** for children, teenagers and adults with a disability in Palmerston. Universally accessible play spaces, equipment, amenities, and paths of travel to spaces and equipment, are important for all playgrounds.
- **Consider incorporating a benchmark or commitment** to ensure all households have access to playgrounds or play spaces within a certain distance of their home
- **A need for more diverse play experiences** including nature-based play opportunities, play and active recreation experiences that appeal to older children, teenagers and adults, and creative elements that celebrate the diversity of local communities.
- **A focus upon improving the safety and perceptions of safety** for play spaces e.g. addressing poor sight lines, fencing play equipment, lighting, reducing antisocial behaviour, and materials selection.
- **Increasing Council's investment in the surrounding landscape and amenities** that support play spaces. There is extensive opportunity to improve the look, feel and experience by improving the planting and landscape surrounding playgrounds. This could assist with providing more shade and with incorporating nature play opportunities.
- **Increasing investment in playgrounds and play spaces in communities experiencing disadvantage** e.g. Moulden and Gray.
- **Improve Council and the community's understanding** of the extent of investment in playgrounds and play spaces in established suburbs.
- **Strengthen the connectivity between playgrounds and play spaces and other community infrastructure and activity centres.**
- **Strengthening the sustainability of playgrounds and play spaces.**
- **Improve the information available to the community about playgrounds and play spaces in Palmerston.** Ensuring the information responds to what families will be looking for is essential including making sure the information is up to date, providing clear information about the features, equipment, amenities, and accessibility, and providing photos and maps.

The planning framework

The planning framework has been developed to guide and support the City of Palmerston's decisions about the planning, design and provision of play spaces in Palmerston. The framework consists of a vision statement, guiding principles, hierarchy, and design principles. The design principles are provided in Appendix A.

Vision

Play is an important part of community life and the City of Palmerston is committed to providing a network of play spaces to enable children, young people, adults, and families to play, meet and socialise, be closer to nature and be active. Our quality play spaces will be welcoming, creative and accessible to all and positively contribute to the liveability of our City.

Guiding principles

1. **Importance of play:** We will invest in play spaces because play is critical to childhood development and to improving the health and wellbeing of our communities.
2. **Play environments as community gathering spaces:** We will design our play spaces not only for play, but also to provide spaces for our community to meet and socialise.
3. **Diverse and quality play spaces:** Our play spaces will provide diverse and quality play environments. Our play spaces will offer positive challenges and opportunities for risk taking. The surrounding landscape will make our play spaces easy and attractive to use.
4. **Access for all:** We will provide play opportunities that are inclusive and can be accessed and enjoyed by people of all ages and abilities. All members of our community will have access to play spaces consistent with the indicative catchments outlined in the hierarchy.
5. **Community involvement and influence:** Our community will be actively involved in designing play spaces, and our play spaces will be reflective of our diverse communities and cultures.
6. **Engagement with nature:** Nature play will be a core part of play spaces. We will utilise the surrounding landscape or landform in the design of play spaces to ensure unique and diverse play experiences.
7. **Sustainability:** We will ensure sustainable planning, development, and renewal of play spaces including materials selection, capital renewal program and responsive maintenance.
8. **Partnering:** We will pursue opportunities to co-locate, share, engage or partner with others to provide play environments with schools, the development industry and other institutions.

COUNCIL AGENDA

Attachment 13.1.4.1

Play space hierarchy

Features	Play space classification		
	Local	Major	Regional
Indicative catchment	Located within 500 metres of every resident.	Located within 2km of all residents.	Strategically located to provide access by bicycle, car or public transport by all residents.
Setting	Local play spaces meet the needs of the local community, provide for passive recreation and have a minimum level of support amenities and facilities.	Major play spaces cater for a broader catchment, provide a range of play experiences, and are supported by adequate support amenities and facilities.	Regional play spaces are destination sites being large spaces with specially designed play spaces and play elements featuring a diversity of play opportunities and with extensive support amenities and facilities to meet the needs of large numbers of people arriving by car or public transport.
Play elements	A playground feature, natural play element, and suitable for people of all abilities.	Several playground features, several natural play elements, facilities for active recreation, and suitable for people of all abilities.	Extensive playground features, extensive natural elements, facilities for active recreation, and suitable for people of all abilities.
Landscape and plantings	A well-maintained park setting including canopy trees for shade.	A well-maintained park setting including canopy trees for shade and additional plantings of interest.	A well-maintained park setting over a large area including canopy trees for shade and a mix of plantings.
Path of travel	Shared paths to playground.	Shared paths to playground and additional paths through park.	Shared paths to playground, additional paths through park and to connect with other open space or play areas.
Amenities			
Water bubblers	Yes	Yes	Yes
Seating	Yes	Additional	Extensive
Litter bins	Yes	Yes	Yes
Tables and chairs		Limited	Extensive
Shelter		Yes	Yes
Public toilets		Yes	Yes
BBQs		Yes	Yes
Bike racks		Yes	Yes

Priority areas

Priority Area		Strategic Actions
Priority Area 1	Implement the play space planning framework	Actively use the guiding principles and hierarchy in this Strategy alongside referenced design guidelines to guide the location, design, and development of new play spaces.
		<p>Complete an audit of all play spaces in Palmerston:</p> <ul style="list-style-type: none"> To identify where changes and improvements are required to deliver universally accessible play spaces, amenities and surrounding environments. To assess how they relate to the play space hierarchy. To identify opportunities for the rationalisation and sale of land. To identify where investment will be required to improve the provision and quality of play spaces across the network.
Priority Area 2	Increase the diversity and quality of play experiences and environments	Increase nature-based play opportunities in play spaces across the City of Palmerston.
		Assess the feasibility of establishing water play facilities in open space.
		Prepare and implement a program that will increase the provision of play opportunities for older children, teenagers, and adults including active recreation and exercise equipment.
		Prepare and implement a program of landscape upgrades to improve the quality of landscape settings and play space surrounds.
		Identify opportunities to incorporate creative elements into the design of play spaces
		Increase investment in play spaces in areas experiencing a high level of disadvantage to support community health and wellbeing.

COUNCIL AGENDA

Attachment 13.1.4.1

Priority Area		Strategic Actions
Priority Area 3	Increase community involvement and information.	Develop and document a process to guide Council and developers to actively involve the community in the design of play spaces.
		Identify opportunities to engage the community in the design of play spaces, ensuring the design reflects the local community in which it is located.
		Review and improve the information available to the community about play spaces in the City of Palmerston.
		Promote the network of play spaces using a range of media to increase awareness about the range of play opportunities available.
		Develop and implement a playground activation plan with a focus on regional, major and new or upgraded playgrounds.
Priority Area 4	Improve connectivity and linkages	Identify opportunities to improve the connectivity between play spaces and other community infrastructure or activity centres.
		Review path access to play spaces to enhance accessibility, provide connections to surrounding neighbourhoods, and other open space areas.
Priority Area 5	Improve maintenance and resourcing	Review maintenance arrangements for play spaces with a focus upon ensuring they are more responsive to community needs.
		Review and increase the level of resourcing for play space inspections, maintenance, and upgrades to deliver higher quality play spaces that are more sustainable and responsive to community needs and expectations.

Palmerston Play Space Strategy SUMMARY



COUNCIL AGENDA Attachment 13.1.4.2

'As adults, we have the responsibility to provide FREEDOM, TIME and SPACE for our children to play freely every day, so they can make sense of the world in their own way, at their own pace.'

Barb Champion, Executive Director - Play Australia



Why a Play Space Strategy

Play is a critical part of growth and learning for children, helping them to develop physically, emotionally, socially, and intellectually. It supports the learning of lifelong skills such as problem solving, independence, self-awareness, creativity, resilience, and the ability to deal with change.

Play spaces have a key role in supporting the health and wellbeing of the Palmerston community, providing important opportunities for children to play, to explore, and to learn. They are also important for young people and adults, providing spaces for socialising, exercise, active recreation, and play.



The Strategic Steps

Vision

Guiding Principles

Hierarchy

Priority Areas and Strategic Actions

Design Guidelines



Issues and opportunities

- A clear play-space hierarchy will provide the optimum distribution of play spaces across Palmerston.
- Improved connections between play spaces and other community places
- Improving the surrounding landscape and amenities for play spaces
- Ensuring play spaces are available for communities in need
- Community information about play spaces in Palmerston
- Sustainability embedded in the planning of play spaces
- Play spaces support community health and wellbeing
- Improved play space access for people of all abilities
- More natural, diverse and creative play experiences
- A focus on safety for play spaces
- Population growth

COUNCIL AGENDA Attachment 13.1.4.2



Vision

COUNCIL AGENDA Attachment 13.1.4.2

Play is an important part of community life and the City of Palmerston is committed to providing a network of play spaces to enable children, young people, adults, and families to play, meet and socialise, be closer to nature and be active. Our quality play spaces will be welcoming, creative and accessible to all, positively contributing to the liveability of our city.



Guiding Principles

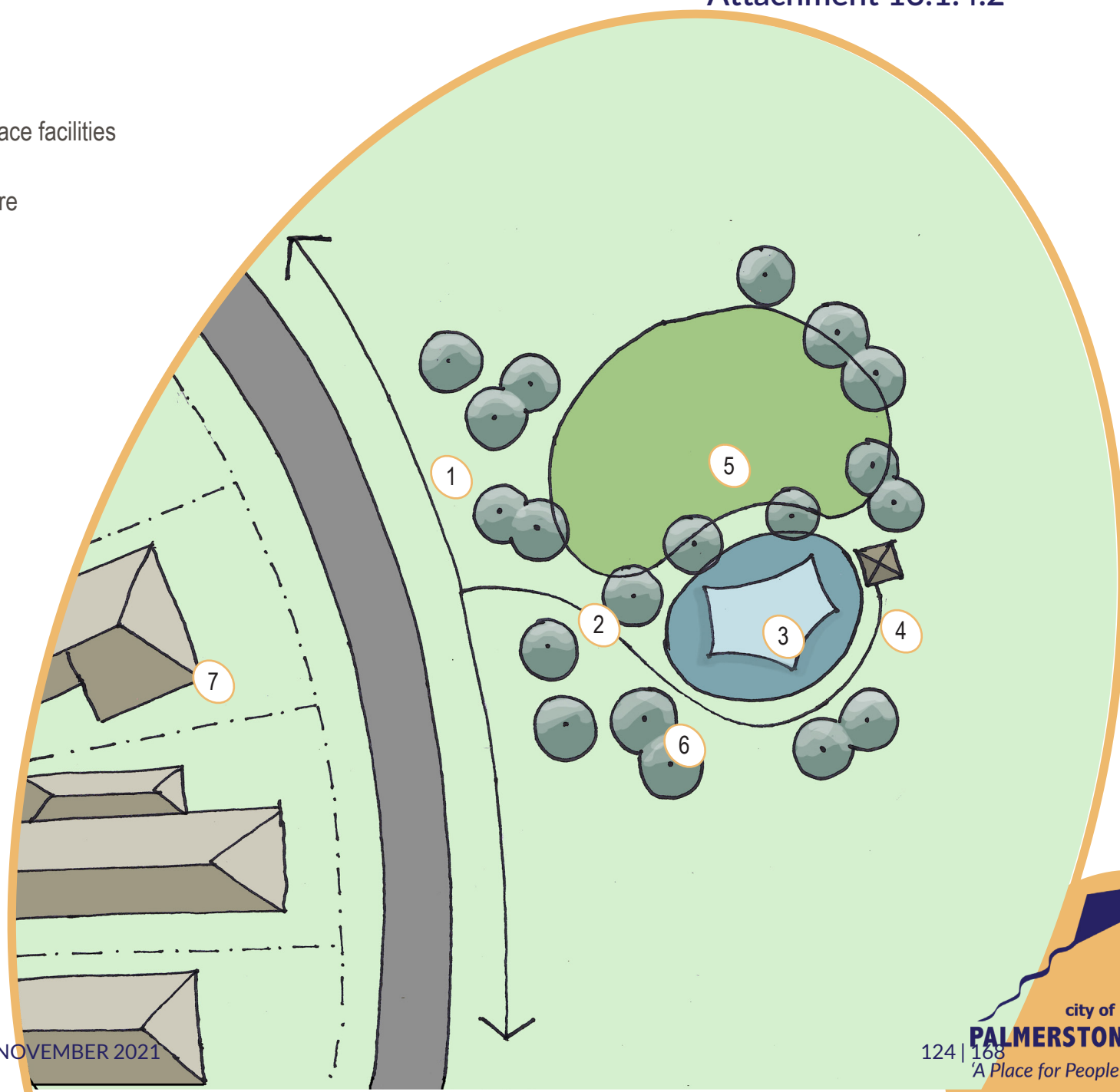
- Importance of Play
- Play environments as community gathering spaces
 - Diverse & quality play spaces
 - Access for all
 - Community involvement & influence
 - Engagement with nature
 - Sustainability
 - Partnering

Play Space Hierachy


Features	Play Space Classification		
	Local	Major	Regional
Indicative Catchment	Located within 500 metres of every resident.	Located within 2km of all residents.	Strategically located to provide access by bicycle, car or public transport by all residents.
Setting	Local play spaces meet the needs of the local community, provide for passive recreation and have a minimum level of support amenities and facilities.	Major play spaces cater for a broader catchment, provide a range of play experiences, and are supported by adequate support amenities and facilities.	Regional play spaces are destination sites being large spaces with specially designed play spaces and play elements featuring a diversity of play opportunities and with extensive support amenities and facilities to meet the needs of large numbers of people arriving by car or public transport.
Play Elements	A playground feature, natural play element, and suitable for people of all abilities.	Several playground features, several natural play elements, facilities for active recreation, and suitable for people of all abilities.	Extensive playground features, extensive natural elements, facilities for active recreation, and suitable for people of all abilities.
Landscape and plantings	A well-maintained park setting including canopy trees for shade.	A well-maintained park setting including canopy trees for shade and additional plantings of interest.	A well-maintained park setting over a large area including canopy trees for shade and a mix of plantings.
Path of travel	Shared paths to playground.	Shared paths to playground and additional paths through park.	Shared paths to playground, additional paths through park and to connect with other open space or play areas.
Amenities			
Water bubblers	Yes	Yes	Yes
Seating	Yes	Additional	Extensive
Litter bins	Yes	Yes	Yes
Tables and chairs		Limited	Extensive
Shelter		Yes	Yes
Public toilets		Yes	Yes
BBQs		Yes	Yes
Bike racks		Yes	Yes

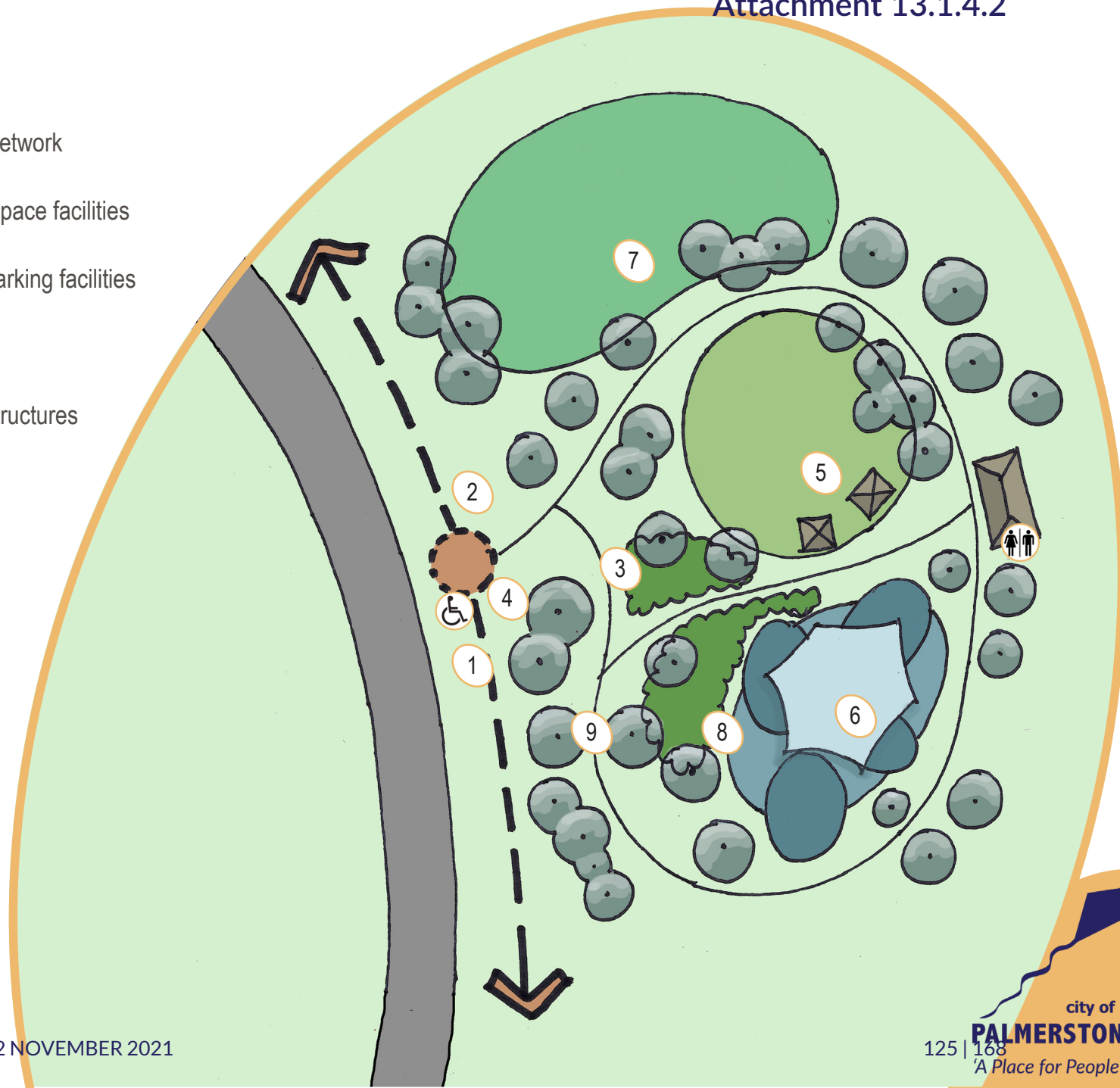
Play Space Hierarchy - local

- 1 Neighbourhood path network
- 2 Disabled accessible paths connecting play space facilities
- 3 Small inclusive playground with shade structure
- 4 Seating area
- 5 Dryland grass kickabout area
- 6 Large canopy shade trees
- 7 Residential houses overlooking play space





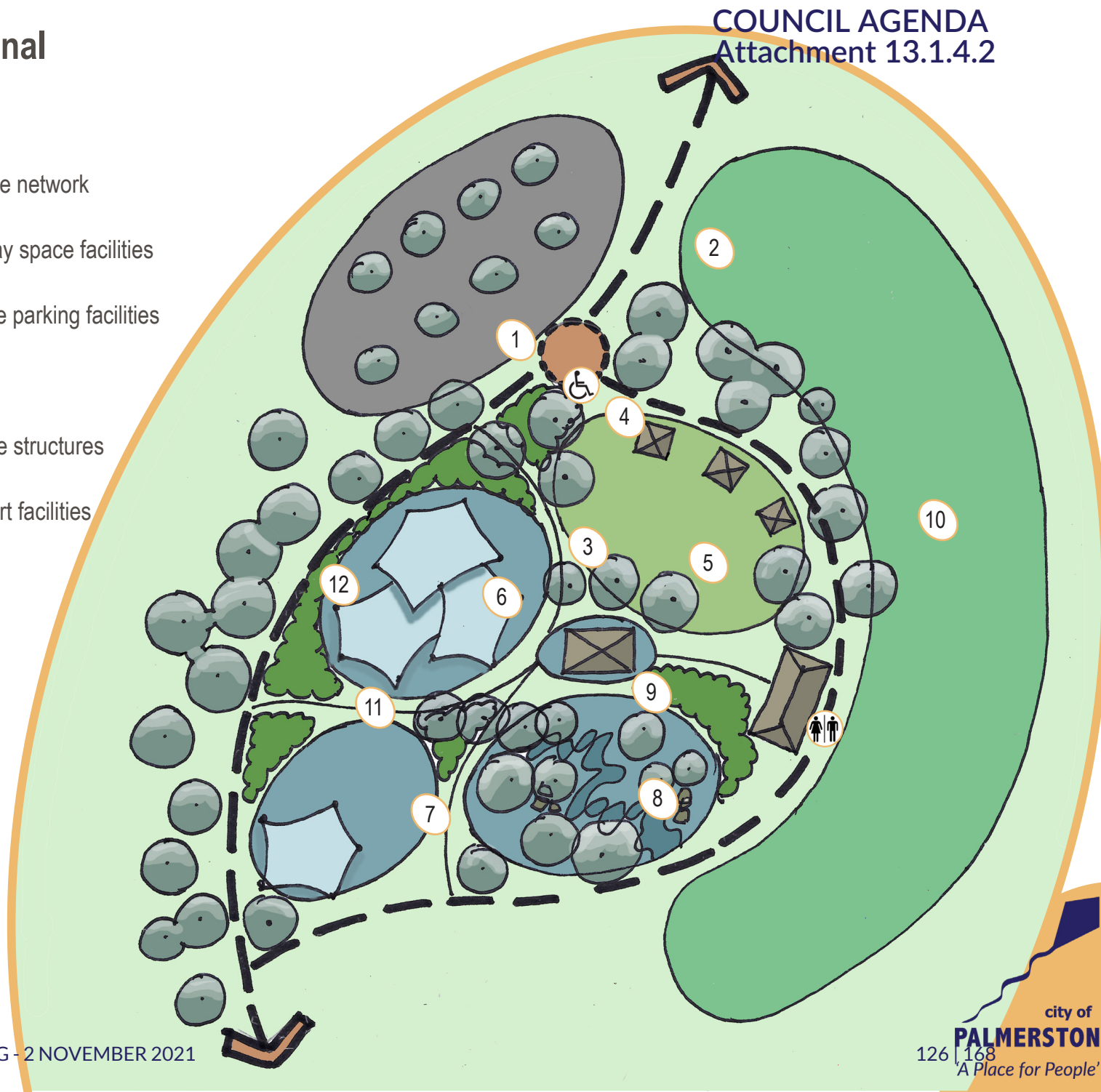
Play Space Hierarchy - major

- 1 On-street car parking
 - 2 Cycle path connected to the broader cycle network
 - 3 Disabled accessible paths connecting play space facilities
 - 4 Play space 'welcoming gateway' with bike parking facilities
 - 5 Picnic / BBQ area with shelters
 - 6 Multi-age inclusive playground with shade structures
 - 7 Irrigated grass kickabout area
 - 8 Integrated landscaping and gardens
 - 9 Large canopy shade trees
-  Disabled parking
 -  Toilet and change facilities



Play Space Hierarchy - regional

- 1 Car park with shade trees
 - 2 Cycle path connected to the broader cycle network
 - 3 Disabled accessible paths connecting play space facilities
 - 4 Play space 'welcoming gateway' with bike parking facilities
 - 5 Picnic / BBQ area with shelters
 - 6 Multi-age inclusive playground with shade structures
 - 7 Older age activity area, possible hardcourt facilities
 - 8 Nature based play and exploration area
 - 9 Central meeting area
 - 10 Irrigated grass kickabout area
 - 11 Integrated landscaping and gardens
 - 12 Large canopy shade trees
-  Disabled parking
 Toilet and change facilities

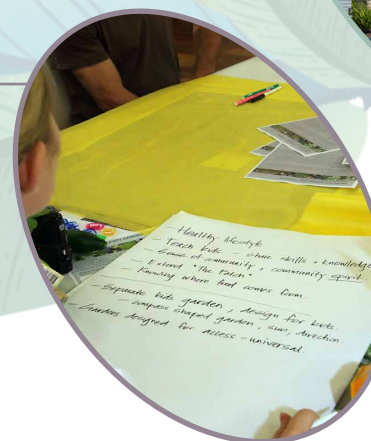


What we will focus on

- Increasing the diversity and quality of the play experiences and environments in Palmerston. Incorporate more nature-based play opportunities, more active recreation equipment like basketball half courts and exercise equipment and include creative elements.
- Making it easier for the community to find out about play spaces through better information and delivering activities and programs from play spaces
- Implementing the play space planning framework including the guiding principles, hierarchy and design guidelines
- Improving the connectivity and linkages between play spaces, open space, and other community infrastructure
- Increasing the resources directed towards maintaining and upgrading play spaces
- Increasing community involvement in the planning and design of play spaces.



COUNCIL AGENDA Attachment 13.1.4.2



For further information refer to the
Draft Play Space Strategy

COUNCIL AGENDA Attachment 13.1.4.2

To search for local parks in your area

<https://www.palmerston.nt.gov.au/live/facilities-recreation/recreation/parks-and-playgrounds>



COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.5
REPORT TITLE:	Community Benefit Scheme - Grant Application - Palmerston Magpies Football Club
MEETING DATE:	Tuesday 2 November 2021
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval for a Community Benefit Scheme (CBS) grant application from a local community organisation- the Palmerston Magpies Football Club.

KEY MESSAGES

- Council provides funding through Community Benefit Scheme (CBS) to eligible community groups and organisations.
- Palmerston Magpies Football Club is a local organisation and is the only AFL Club in Palmerston. The Club was founded in 1971 under the banner of Northern Darwin and relocated to Palmerston in 1995.
- Council has received a grant application of \$10,000 from Palmerston Magpies Football Club (PMFC) for a \$20,105 project, which the Club will be contributing the remaining funding.
- Council's *FIN18* policy requires all funding requests in excess of \$2,000 to be referred to Council with a recommendation.
- The Palmerston Magpies Football Club application meets all the requirements under the Council's CBS Policy.
- The report recommends Council approves this request, due to the potential benefits to the wellbeing of the participants, volunteers, staff and increase participation of the sport of AFL in the Palmerston community.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Grant Application - Palmerston Magpies Football Club be received and noted.
2. THAT Council approves the 2021/22 funding application from Palmerston Magpies Football Club for \$10,000 to provide resources to the football club and coaches to provide training equipment to enable Palmerston players to participate in community sport.

BACKGROUND

City of Palmerston provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the

Palmerston community.

CBS funding for organisations includes sponsorships, donations and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 policy requires all requests in excess of \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

As at the time of writing this report, \$149,729 remains available in CBS funding for future projects and events that benefit Palmerston in this financial year.

DISCUSSION

Council has received a grant application from a local organisation, PMFC for \$10,000 to provide equipment and resources to their junior players. The purpose of the grant is to provide key equipment for coaches in the upcoming season which will benefit all members of the organisation, who are Palmerston residents. PMFC has strong participation from players ranging from seven to forty years old and the club plays an integral role in providing health and wellbeing opportunities for the Palmerston community.

PMFC was founded in 1971 under the banner of North Darwin and relocated to Palmerston in 1995. The club has experienced immense success in recent years and has produced AFL players such as Aaron Davey, Trent Hentschel and Matthew Stokes.

PMFC's home ground is Cazalys Oval, located at Charles Darwin University Palmerston campus. The club's mission statement is to continue training local players from diverse backgrounds across the NT with the aim of enabling players to achieve success at the AFL level.

PMFC has had many decades producing positive outcomes for disengaged youth. This is due in part to supporting team members, by providing them additional equipment, uniforms, and transportation to equalise the inequity of accessing affordable equipment.

Key equipment is required to be replaced and is essential to providing coaches the necessary resources to be professional and effective in delivering community coaching. PMFC is committed to providing a positive sporting environment for its members.

Equipment requested includes;

20 x Keep Cold 35ltr Water Coolers with tap & handles

20 x Club Kit H/Duty Wheeled Trolley Bags with handles includes "PMFC & Division" logo embroidered/digitally printed

20 x Sherrin H/Duty Ball Carry Bags with strap

2 x Mini Electric 240v Compressors

5 x AFL Coaches Boards Super Deluxe 60 x 52 inc timer

8 x AFL Coaches Boards Pro Large 36 x 46 inc timer

1 x Madison AFL Deluxe Ruck Pad PP132

2 x Madison Senior Tackling Dummy PP220 (1525 x 459)

2 x Madison Super Club PP221 Tackling Dummy

3 x Madison Club Tackling Dummy PP222 (1200 X 355)
3 x Madison Mini Tackling Dummy PP224 (920 x 300)
45 x Sherrin Match Red/Yellow AFL Footballs size 5 (G)
30 x Sherrin Match Red/Yellow AFL Footballs size 4 (G)
35 x Sherrin Match Red/Yellow AFL Footballs size 3 (G)
10 x Sherrin Synthetic size 3 AFL Footballs

PMFC state that when players are provided with sufficient resources, equipment, uniforms of good quality, they not only take care of the equipment with pride, they take personal pride in using quality equipment because they feel elevated from disadvantage and therefore free to use their energy and focus on positive outcomes. When they "buy-into" their own success, they buy into a better future for themselves and for the club. Sufficient and appropriate equipment also ensures coaches are incentivised and able to draw out and develop the talent of individual players and the team. In the long term the club's team members gain positive life-skills through their teaching of and/or participation in group sport and when they feel included and equal to their peers, they are more likely to extend the learnings into their broader lives.

All documentation to meet the eligibility criteria for this application has been received by CoP staff.

The total cost for the project is \$20,105 with PMFC requesting City of Palmerston to contribute approximately 50%, equal to \$10,000.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy *FIN 18 Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2021/2022 financial year for grants, donations, sponsorships, and scholarships is \$230,000.

Currently \$25,349 has been expended in the CBS budget, with an additional \$55,422 committed in this financial year for, one two year and three, three-year on-going sponsorships. Currently \$149,729 remains available for future projects and events. This grant application to the value of \$10 000 will reduce this amount to \$139.729.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

1 Fails to effectively regain the trust from all stakeholders

Context: Council needs to be credible and trusted by those within and external to the Council.

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy FIN 18 Grants, Donations, Scholarships and Sponsorships.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

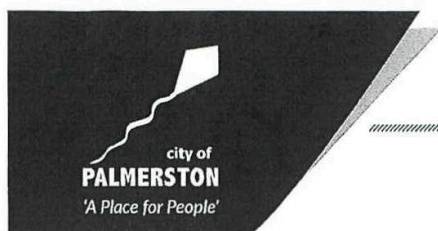
There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20211014 - CBS - Palmerston Magpies Football Club - Application [**13.1.5.1** - 4 pages]



APPLICATION FORM

GRANTS AND DONATIONS

REQUESTS IN EXCESS OF \$2000

Organisation Name: Palmerston Football Club
Contact Name: Carmine Rauseo
Position of Contact: Grants Officer
Telephone: _____ Mobile: 0421426831
Email: carmine@rauseogroup.com.au
Address: 12 Knox Court, Zuccoli NT 0832
Postal Address: PO Box 3063, PALMERSTON, NT, 0831
Account Name: Palmerston Football Club
Account Number: 169805165 BSB: 633-000
Amount Requested: \$10,000 ABN: 46859611625
Activity Name: Community AFL Activity Date: July - March
Location of Activity: Cazalys Ovals

☐ **Environmental Initiative** (Please tick if this request relates to an Environmental Initiative)

ATTACHED WRITTEN APPLICATION WHICH INCLUDES:

PLEASE ATTACH THE FOLLOWING DOCUMENTATION TO YOUR WRITTEN APPLICATION:

- ☒ Details of project, Detailed project budget, Evidence of alternate sources of funding to a minimum of 30% of project costs.
- ☒ Most recent audited financial statement (If application exceeds \$10,000)
- ☒ Proof of registration as Community, NFP or Incorporated body
- ☒ Contact details of Elected Office Holders
- ☒ Proof of appropriate insurance, certificate of currency
- ☒ Minuted details of your organisation's resolution to request funding

Please see overleaf for further information about Environmental Initiatives

Funding of this proposed activity/event/item will benefit the Palmerston Community, by:

Providing Further Resources to the Football Club and Coaches to provide training and Learning to boys and girls of all ages to participate in community sport.

and relates to the following goals and strategies in the City of Palmerston Community Plan:

Family & Community, Cultural Diversity

Signed:

Date: 18/09/2021

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

↑ In Person: Civic Plaza, 1 Chung Wah Terrace, Palmerston

✉ PO Box 1 Palmerston NT 0831

☎ 8935 9922

☎ 8935 9900

✉ palmerston@palmerston.nt.gov.au

The City of Palmerston complies with the Information Privacy Principles contained in the Information Act (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on www.palmerston.nt.gov.au.

CITY OF PALMERSTON - GRANTS REQUESTS EXCESS \$2000 APPLICATION / 1

Palmerston Council Grant Application;

Purpose that Grant will be used for:

Provide key equipment for coaches in the upcoming season that is required for all our members which is includes people from in the Palmerston Community of all different culture and backgrounds. We also have strong participations from all Boys and Girls of all different ages from 7 Years Old – 40 Years Old.

I have provided 2 quotes for key equipment that needs to be replaced or has not been afforded in previous seasons that is essential to providing our coaches with the necessary resources to be professional and effective in Community Coaching.

Total Request of Funding from Palmerston Grant Program – 10K

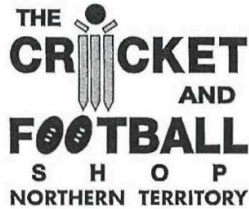
I have also included our Community Benefit Summary which is key to our “Mission” as being a Not For Profit Organisation that is essential for the Palmerston Community and meaningful in giving its members a positive sporting environment to be part of.

We as a club believe that our request Goals and Strategies of City of Palmerston Community Plan for;

Family & Community
Cultural Diversity

The total cost of the Project is \$20,105 but Palmerston Football Club will cover the cost of the remaining amount. We are asking for 50% contribution from Palmerston Council of \$10,000.

COUNCIL AGENDA Attachment 13.1.5.1



A.B.N.: 52 093 047 566

A.C.N.: 093 047 566

Quote

Invoice #: 00055496

Date: 10/09/2021

Your order #:

Palmerston Magpies Football Club
P O Box 3063
Palmerston
NT 0831

Description

Amount

20 x Keep Cold 35ltr Water Coolers with tap & handles @ \$135.00 ea	\$2,700.00
20 x Club Kit H/Duty Wheeled Trolley Bags with handles includes "PMFC & Division" logo embroidered/digitally printed in 1 position @ \$125.00 ea	\$2,500.00
20 x Sherrin H/Duty Ball Carry Bags with strap @ \$28.00 ea	\$560.00
2 x Mini Electric 240v Compressors @ \$199.00 ea	
5 x AFL Coaches Boards Super Deluxe 60 x 52 inc timer @ \$110.00 ea	\$550.00
8 x AFL Coaches Boards Pro Large 36 x 46 inc timer @ \$75.00 ea	\$600.00
1 x Madison AFL Deluxe Ruck Pad PP132 @ \$625.00 ea	\$625.00
2 x Madison Senior Tackling Dummy PP220 (1525 x 459) @ \$380.00 ea	\$760.00
2 x Madison Super Club PP221 Tackling Dummy @ \$295.00 ea	\$590.00
3 x Madison Club Tackling Dummy PP222 (1200 X 355) @ \$220.00 ea	\$660.00
3 x Madison Mini Tackling Dummy PP224 (920 x 300) @ \$170.00 ea	\$510.00
Att Shane Rust & Carmine	

Terms: Net 7	Freight: \$0.00
	GST: \$914.09
Direct Debit Details:	Total Inc GST: \$10,055.00
BSB: 105-185	Amount Applied: \$0.00
Account Number: 017 689 840	Balance Due: \$10,055.00
Account Name: Flesfadar P/L T/A The Cricket & Football Shop	

FLESFADAR PTY LTD T/A THE CRICKET & FOOTBALL SHOP

Unit 1/422 Stuart Highway Winnellie NT 0820
PO Box 37571 Winnellie NT 0821
Telephone: (08) 8947 4454 Mobile: 0414 507 024
Fax (08) 8947 3952 Email: sales@cfsgear.com.au



A.B.N.: 52 093 047 566

A.C.N.: 093 047 566

Quote

Invoice #: 00055483

Date: 10/09/2021

Your order #:

Palmerston Magpies Football Club
P O Box 3063
Palmerston
N T 0831

Description

Amount

45 x Sherrin Match Red/Yellow AFL Footballs size 5 (G) @ \$89.00 ea	\$4,005.00
30 x Sherrin Match Red/Yellow AFL Footballs size 4 (G) @ \$89.00 ea	\$2,670.00
35 x Sherrin Match Red/Yellow AFL Footballs size 3 (G) @ \$89.00 ea	\$3,115.00
10 x Sherrin Synthetic size 3 AFL Footballs @ \$26.00 ea	\$260.00
Att Shane Rust	
All the above Sherin Match are Game Balls	

Terms: Net 7	Freight: \$0.00
	GST: \$913.64
Direct Debit Details:	Total Inc GST: \$10,050.00
BSB: 105-185	Amount Applied: \$0.00
Account Number: 017 689 840	Balance Due: \$10,050.00
Account Name: Flesfadar P/L T/A The Cricket & Football Shop	

FLESFADAR PTY LTD T/A THE CRICKET & FOOTBALL SHOP

Unit 1/422 Stuart Highway Winnellie NT 0820
PO Box 37571 Winnellie NT 0821
Telephone: (08) 8947 4454 Mobile: 0414 507 024
Fax (08) 8947 3952 Email: sales@cfsgear.com.au

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.6
REPORT TITLE:	Community Benefit Scheme Variation to Agreement - Riding for the Disabled
MEETING DATE:	Tuesday 2 November 2021
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval for a variation to the agreed conditions of Funding for Riding for the Disabled (RDA) under the Community Benefit Scheme.

KEY MESSAGES

- Council provides funding through Community Benefit Scheme (CBS) to eligible community groups and organisations.
- At the 2nd Ordinary Council Meeting of 16 March 2021, Council approved a grant application from RDA of \$7,600 to improve access to their Centre and improve fencing of the outdoor arena. **Attachment 13.1.6.1,**
- RDA have submitted a request for a variation to Agreed Funding Conditions **Attachment 13.1.6.2** after further information regarding outdoor arena was received explaining the planned refurbishment could not be completed without significant additional expense.
- RDA are requesting a variation to their application to purchase a second hand Equissage Therapy Equipment at a cost of \$3,000, a portable stable, \$3740 to assist with safe recovery of the horses. With the remaining \$860 from the CBS Grant of \$7600 already received, being utilised to partially contribute to the purchase of an electronic lock gate which was included in the original application.
- Staff recommend that Council approve this variation request for Riding for the Disabled as the variation still meets the requirements under the CBS Policy and would benefit the Palmerston Community.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme Variation to Agreement - Riding for the Disabled be received and noted.
2. THAT Council approves the request for a variation from Riding for the Disabled to purchase a second hand Equissage Therapy Equipment at a cost of \$3,000, the purchase of a portable stable, \$3740 to assist with safe recovery of the horses, with remaining, \$860 from the \$7600 initially requested to be utilised to partially contribute to the purchase of an electronic lock gate which was included in the original approved March 2021 Community Benefit Scheme application.

BACKGROUND

RDA Equestrian Centre is situated on 40 acres in Marlow Lagoon, Palmerston, with a full size, sand - based undercover riding arena. This arena was recently fitted with a dust suppression system to improve rider, volunteer, staff, and horse wellbeing.

RDA currently have 10 horses individually trained by accredited coaches. Their programs cater for 60 riders with varied abilities, using two accredited coaches and a group of active volunteers. Program participants have diverse abilities and may be challenged by a wide range of issues including intellectual and learning disabilities, Down Syndrome, Autism Spectrum Disorder, Cerebral Palsy, physical impairments, depression, anxiety, and trauma.

In March 2021, Council received and approved a grant application from RDA for \$7,600 to improve access to their Centre and improve the grounds.

At the 2nd Ordinary Council Meeting of 16 March 2021, Council made the following decisions:

13.2.2 Community Benefit Scheme Grant Application – Riding for the Disabled in the Top End Inc.

1. *THAT Report entitled Community Benefit Scheme Grant Application - Riding for the Disabled in the Top End Inc. be received and noted.*
2. *THAT Council approves the 2020/2021 funding application from Riding for the Disabled in the Top End Inc. for \$7,600 to improve access to their centre and improve the outdoor arena, as per the application presented by Riding for the Disabled in the Top End Inc.*

CARRIED 9/1533 - 16/03/2021

The grant received was to be used to fit the current gate with a solar powered, code-operated electronic lock to facilitate community access and arena hire and refurbish the outdoor arena fencing and gates to increase capacity of the centre both for centre-run lessons and community hire. Suppliers for both services are local businesses.

The application addresses several areas in the Community Plan, particularly Objectives 1.1: We focus on families; 1.2: The wellbeing of our community is a focus for all of our work and Objective 3.2: Recognise and support diversity through our partnerships and leadership.

Since this application was approved RDA have received further information regarding the outdoor arena explaining the planned refurbishment could not be completed without significant additional expense.

DISCUSSION

RDA is a not-for-profit community organisation dedicated to providing opportunities for people of all abilities in the greater Darwin area.

Council received a request from RDA for a variation to their approved grant application.

After some further investigations regarding the outdoor arena refurbishment, it was brought to RDA's attention that for the arena to be fully functional, they would need to invest a significant amount to have

sand delivered. In the current climate relating to Covid-19, RDA are not able to carry out these works in the near future.

The variation RDA are proposing is to enable them to purchase:

- a second hand Equissage Therapy Equipment at a cost of \$3,000, to support animal welfare and the purchase of a portable stable,
- \$3740 to assist with safe recovery of the horses.
- The remaining, \$860 from the requested \$7600 would be utilised to partially contribute to the purchase of an electronic lock gate which was included in the original application.
- RDA would contribute \$3257 towards this project. (30% of the total cost as per *FIN18 Grants, Donations, Scholarships and Sponsorships*)

RDA have explained that they feel the Equissage equipment will be the best option for the Centre as this equipment will provide a more intense exercise for the horses who are ridden daily, but due to the nature of the riders with varied abilities this does not provide quality exercise for the horses plus the coach has limited time available to exercise the horses.

RDA also currently has an injured pony who is unable to exercise for two months, and this equipment would prevent serious muscle loss while he is recovering, while the purchase of a portable stable will provide a safe recovery space for injured horses.

As per Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships*, Clause 4.1.1, all requests for grants, donations and sponsorships must benefit the Palmerston Community, and must identify how the proposed activity/event/item relates to one or more of the objectives within the City of Palmerston Community Plan.

Council staff are recommending that the variation request is approved and confirm that this request meets the criteria set out in *FIN 18 Grants, Donations, Scholarships and Sponsorships*

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Community Facilities Officer
- Community Services Lead

POLICY IMPLICATIONS

Council Policy *FIN 18 Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme

BUDGET AND RESOURCE IMPLICATIONS

RDA has already received CBS funding and are not requesting any further funding from Council. If Council does not support the variation the funds to RDA will need to be returned to Council.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

Council is responsible for the efficient and sustainable management of the Community Benefit Scheme budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policy *FIN 18 Grants, Donations, Scholarships and Sponsorships*.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

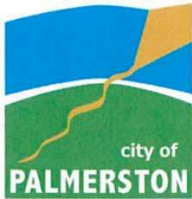
There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20210318 CBS Outcome Letter and Form - RDA [13.1.6.1 - 2 pages]
2. 20210916 Variation Letter RDA with Attachments [13.1.6.2 - 6 pages]



ID: 457331 - Al;tr

17 March 2021

Telephone
(08) 8935 9922

Facsimile
(08) 8935 9900

Email
palmerston@palmerston.nt.gov.au

Address
Civic Plaza
1 Chung Wah Terrace
Palmerston NT 0830

PO Box 1
Palmerston NT 0831

ABN 42 050 176 900

www.palmerston.nt.gov.au

Rachael Bowker
Acting President
Riding for the Disabled in the Top End Inc.
Via email: president@rdatopend.org.au cc tania.lesneuck@live.be

Dear Rachel

Community Benefit Scheme - Grant Application Outcome and Letter of Offer

I am pleased to inform you that your organisation, Riding for the Disabled in the Top End Inc., has been successful in its application for funding through Council's Community Benefit Scheme.

Council recognises the valuable role this organisation plays in the community and resolved at its 16 March 2021 meeting to offer a grant to the value of \$7,600 for the RDA Top End Centre upgrades detailed in your application.

If you would like to accept our offer for funding, please sign the attached conditions and acceptance of funding document which forms an attachment to this letter. Then return via email or post to the City of Palmerston. Please also provide an Invoice/Tax Invoice for \$7,600.

Please note that this grant will require acquittal to Council.

Once all signed documentation has been received, payment of \$7,600 will then be made to the account nominated on your application form and once processed, a remittance advice forwarded to you from our Finance Department.

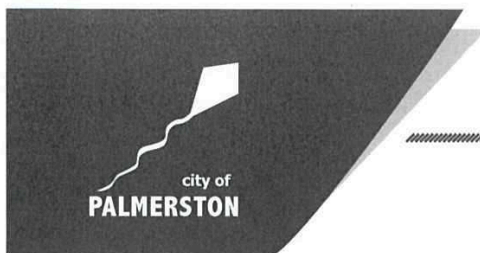
Council would appreciate photos of the organisation's activities and events during 2021 to use for promotion.

Please do not hesitate to contact Tess Riches if you have any further questions regarding your funding, on telephone number (08) 8935 9929 or via email at palmerston@palmerston.nt.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read "Anna Ingram".

Anna Ingram
Executive Manager Community and Library Services



AGREED CONDITIONS OF FUNDING

CONTACT DETAILS

Organisation Name: Riding for the Disabled in the Top End Inc.

Contact Name: Rachael Bowker

Position: Acting President

Contact Number: 0424884125

Name of Activity: RDATE Centre upgrades - gate access, arena

Date of Activity: 2021

Location of Activity: 38 Catalina Rd Marlow Lagoon

Below are the conditions of your funding. This offer of funding is subject to your organisation signing and agreeing to the conditions below and your compliance with the conditions and requirements outlined.

This agreement is made between the City of Palmerston and
Riding for the Disabled in the Top End Inc.

Amount awarded: \$ 7,600

Standard conditions of Funding:

- You must recognise the City of Palmerston on all promotional material including where applicable, advertising (*print/radio/television*), promotional material (*flyers/website/banners/programs*) as well as media releases/newspaper articles.
- The correct logo must be used and can be obtained by contacting the City of Palmerston via telephone (08) 8935 9922 or via email palmerston@palmerston.nt.gov.au
- You must permit City of Palmerston to attend your event and take photos and/or video recording. Council will seek permission from the individual/s photographed or recorded.

Special Conditions of Funding:

☐ I am authorised and agree to accept the terms of conditions of funding stated above on behalf of my organisation. Our organisation will provide evidence to support all conditions were met though the acquittal process outlined by the City of Palmerston.

Signed:

Date:

Name:

The City of Palmerston complies with the information Privacy Principles contained in the *Information Act* (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on www.palmerston.nt.gov.au.

Att.: Community Services

Regarding: Request for Variation for ID 457332 – Community Benefit Scheme

I am writing on behalf of Riding for the Disabled in the Top End to request a variation to our grant application.

The application consisted of 2 parts as followed:

	Electronic lock gate	Refurbish outdoor arena	Total Cost
	\$4,015	\$6,842	\$10,857
Funding sought from Palmerston City Council			\$7,600
30% Contribution from RDATE			\$3,257

After some further investigations in regard to the outdoor arena refurbishment it was brought to our attention that in order for the arena to be fully functional we would need to invest a significant amount to have sand delivered.

In the current climate relating to Covid-19 we are not in a position to carry out these works in the near future.

In light of this we would like to propose the following projects:

- Purchase of second hand Equissage Therapy Equipment \$3,000
 - o Offer local community member attached
 - o Quote new equipment attached for reference
 - o This equipment will support animal welfare. Our horses are ridden daily, however due to the nature of our riders with varied abilities this does not provide quality exercise for the horses. They require either more intense exercise or the use of this type of equipment. Due to our coach having limited time available to exercise the horse we feel the Equissage equipment is the best option for our centre. We currently also have an injured pony who is unable to exercise for 2 month and this equipment would prevent serious muscle loss while he is recovering.
- Purchase of recovery/portable stable \$3,740
 - o Quote attached
 - o A portable stable allows us to provide a safe recovery space when a horse is injured.

	Electronic lock gate	Purchases Variation	Total Cost
	\$4,015	\$3,000 \$3,740	\$10,857 Original application \$ 10,755 Variation
Funding sought from Palmerston City Council			\$7,600 Identical
30% Contribution from RDATE			\$3,257 Original application \$3,155 Variation



COUNCIL AGENDA Attachment 13.1.6.2

Riding for the Disabled in The Top End Inc.
PO Box 4185 Palmerston NT 0831
(08)8931 0093
president@rdatopend.org.au

We hope the City of Palmerston will be able to accommodate our request and appreciate the regular support provided.

Regards,

Tania Lesneuck
Chair Riding for the Disabled in the Top End
Mobile: 0424 884 125

Equissage Equipment

kate Todd <kitkatkil2@hotmail.co.uk>

Wed 8/25/2021 3:33 PM

To: President RDA Top End <president@rdatopend.org.au>

Good afternoon Tania,

As requested here are the details for the Equissage I have for sale,

I also added the description in for what the Equissage is used for.

Excellent condition, always stored correctly. Purchased new in July 2018 and used a few times a week for my older throughbred. For sale as no longer needed, I do not own the horse I bought it for anymore.

The Equissage CVT System is one of the safest forms of therapy available. Suitable for daily use it is a highly effective, non-aggressive and very safe and easy to use. Clinical studies have shown that CVT improves blood flow, relieves muscle/joint pain, assists with healing and improves joint mobility.

The Back Pad delivers a deep-tissue cycloidal massage to your entire horse.

Improve blood circulation, Relax muscles, Stimulate muscle tissue, Increase lymphatic drainage, Improve injury healing, Reduce muscle/joint pain, Improve joint mobility and Assists recovery

Comes with everything in pictures below, Inc all the demo/educational DVDs. Never used.

Paid new \$4,650.00

Asking \$3000



 Image



 Image



 Image


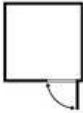
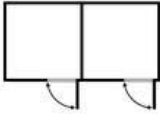
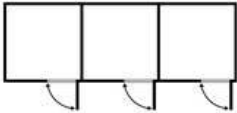
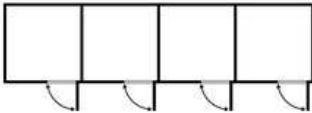
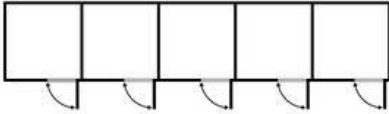
Contact,
Kate Todd
0478115814
kitkatkil2@hotmail.co.uk

If you need anything else just let me know,

Kind regards

Kate Todd

Get [Outlook for Android](#)

 PORTABLE HORSE STABLES PORTABLE HORSE STABLES PRICE GRID 2021		EXCL GST	GST	INCL GST	AVE/ STABLE INCL GST
1 Stable (3.6m) 	Side Panels 3 @ \$800 = \$2,400 Gate Panels 1 @ \$1,000 = \$1,000 \$3,400				
2 Stables (7.3m) 	Side Panels 5 @ \$800 = \$4,000 Gate Panels 2 @ \$1,000 = \$2,000 \$6,000				
3 Stables (11.0m) 	Side Panels 7 @ \$800 = \$5,600 Gate Panels 3 @ \$1,000 = \$3,000 \$8,600				
4 Stables (14.7m) 	Side Panels 9 @ \$800 = \$7,200 Gate Panels 4 @ \$1,000 = \$4,000 \$11,200				
5 Stables (18.4m) 	Side Panels 11 @ \$800 = \$8,800 Gate Panels 5 @ \$1,000 = \$5,000 \$13,800				
<i>* Prices are "Ex Tamworth" basis. Delivery can be easily arranged and prices discussed</i>					
Phone: (02) 67 668 265 Mobile: 0418 263 018 Email: sales@portablehorsestables.com.au Website: www.portablehorsestables.com.au Facebook: www.facebook.com/portablehorsestables					
HIGH QUALITY COST EFFECTIVE FLAT PACK SYSTEM					

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Cricket 365- Northern Territory Cricket Sponsorship Update
MEETING DATE:	Tuesday 2 November 2021
AUTHOR:	Executive Manager Community and Library Services, Anna Ingram
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks to update Council on the outcomes of the 2021 Cricket 365 competition, as well as plans for the 2022 competition for which City of Palmerston is a key partner.

KEY MESSAGES

- Cricket 365 was launched in 2021 by Northern Territory Cricket with the support of Cricket Australia and state cricket associations. The competition was staged over ten weeks.
- In addition to showcasing some of the best young cricketers from around the country, Cricket 365 played host to key Australian Cricket personnel.
- Key Partnership outcomes for Cricket 365 2021 the City of Palmerston specifically were identified as follows:
 - Six matches at Cazalys Arena on 20 June, 3, 4, 11, 18 & 25 July
 - Free coaching clinic at Palmerston Senior College 28 July
 - Free coaches forum at Rydges Palmerston 5 August
 - City of Palmerston recognition and promotion through livestream via venue signage and uniform branding
 - Recognition of City of Palmerston as a supporting partner through social media and marketing channels
 - Elected Members to toss the coin pre-match at all six matches
- Despite the challenges of interstate travel due to COVID-19, as well as a week-long NT lockdown in June/July, the competition successfully went ahead and many of the intended outcomes were achieved.
- It is noted that there were over one million total views of the livestream matches, from all over Australia as well as internationally, with an average of over 48,000 views per match, which is great exposure for City of Palmerston.
- City of Palmerston has previously committed sponsoring Cricket 365 for two years.

RECOMMENDATION

THAT Report entitled Cricket 365- Northern Territory Cricket Sponsorship Update be received and noted.

BACKGROUND

NT Cricket is the peak sporting body for cricket responsible for the promotion, control, and regulation of the sport for all people living in the Northern Territory. Their purpose is to unite and inspire our community through cricket, with an aspiration to make cricket Australia's favourite sport – a sport for all Australians.

The Chief Executive Officer of NT Cricket, Joel Morrison, met with Council officers in November 2020 to initially discuss a partnership opportunity with the City of Palmerston to deliver a new national high-performance cricket program called Cricket 365 which commenced in June 2021. The sponsorship opportunity was then presented to Council.

At the 2nd Ordinary Council Meeting of 16th February 2021, Council made the following decisions in confidential:

25.2.1 Northern Territory Cricket Sponsorship – Cricket 365

1. *THAT Report entitled Northern Territory Cricket Sponsorship – Cricket 365 be received and noted.*
2. *THAT Council approve Program Partnership with Northern Territory Cricket for Cricket 365 to the value of \$25,422 excluding GST per annum for two years commencing in 2021, as detailed in report entitled Northern Territory Cricket Sponsorship – Cricket 365.*
3. *THAT the Council Decisions relating to this report entitled Northern Territory Cricket Sponsorship – Cricket 365 be moved to the Open Minutes at the time of a related announcement from Northern Territory Cricket.*

CARRIED 9/1499 - 16/02/2021

DISCUSSION

Cricket 365 was launched in 2021 by NT Cricket with the support of Cricket Australia and state cricket associations. The competition was staged over 10 weeks, and consisted of three parts:

1. TIO Men's Strike League One Day Series
2. Chamber Top End Series
3. TIO Men's Strike League T20 Tournament

In addition to showcasing some of the best young cricketers from around the country, Cricket 365 played host to key Australian Cricket personnel.

Key Partnership outcomes for the City of Palmerston were identified as follows:

- Six matches at Cazalys Arena on 20 June, 3,4,11,18 & 25 July
- Free coaching clinic at Palmerston Senior College 28 July
- Free coaches forum at Rydges Palmerston 5 August
- City of Palmerston recognition and promotion through livestream via venue signage and uniform branding
- Recognition of City of Palmerston as a supporting partner through social media and marketing channels

- Opportunity for Elected Members to toss the coin pre-match at all six matches

Despite the challenges of interstate travel due to COVID-19, as well as a week-long NT lockdown in June/July, the competition successfully went ahead and many of the intended outcomes were achieved. While physical attendance was relatively low, with the total number of attendees being 1,149 over the competition and the highest number at one match being 279, it is noted that this was only the first year of a new initiative, and it is envisaged that physical attendance figures will grow over time as the competition becomes a regular fixture on the NT's calendar of events with more exposure.

Despite the low in person attendance, there were over 1 million total views of the livestream matches, from all over Australia as well as internationally, with an average of over 48,000 views per match, which is great exposure for City of Palmerston's brand.

More detailed information on the 2021 competition can be contained in the outcomes report titled "2021 Wrap Up", **Attachment 13.2.1.1**

Ongoing benefits to the City of Palmerston include:

- 50% of the TIO Strike League 50 Over Competition regular season matches are played in Palmerston (at Cazaly's Arena- Palmerston CDU oval) over a two-month period.
- The economic impact resulting from the Cricket 365 program will support the development of a vibrant Palmerston economy based on an average spend of \$191 per day,
- A predicted 30 interstate players in the Top End for three months will generate an economic return of \$521,430.
- Marketing and signage opportunities including a large fence sign currently at Cazaly's Arena; and
- Community development by supporting the delivery of activities such as junior coaching clinics, school visits and hospital visits.

CONSULTATION PROCESS

In preparing this report, the following external parties were consulted:

- Chief Executive Officer, NT Cricket

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

In partnering with NT Cricket in the Cricket 365 program Council committed to investing \$25,422 excluding GST per annum for two years.

Council staff identified savings and appropriate programs within its 2020/2021 operational budget which funded the first year of this sponsorship with an adjustment made at the third quarter budget review. The upcoming second year of sponsorship has been included in the 2021/2022 approved operational budget.

Officers recommended that Council partner for the initial two years to allow the competition to establish and will evaluate the value of the partnership following the second season.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 8 Fails to develop effective relationships and manage expectations of relevant parties
Context: Engagement & communication with stakeholders (internal and external to the City).

Due to COVID-19 international players were not able to participate in the 2021 season of Cricket 365 as anticipated there is a risk that this will again be the case for 2022. This lessens the economic impacts of Council's investment however successful delivery of the Cricket 365 delivered using domestic players still meets all other benefits to Council such as promoting a healthy lifestyle in Palmerston through sports and promoting Council's brand including through widely viewed televised games.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Cricket 365 Review - City of Palmerston [13.2.1.1 - 4 pages]



2021 WRAP UP





CRICKET 365 OVERVIEW

Cricket 365 was launched in 2021 by NT Cricket to enhance the development of players, coaches and match officials during winter; showcase emerging players seeking to play professional cricket to state teams and BBL clubs; and become a highly visible and marketable platform to promote cricket in the Top End.

With the support of Cricket Australia and state cricket associations, 69 of the best emerging cricketers from around Australia descended on Darwin and Palmerston from 20 June to 28 August.

Staged over 10 weeks, the Cricket 365 program consisted of three parts:

- 1) TIO Men's Strike League One Day Series;
- 2) Chamber NT Top End Series; and
- 3) TIO Men's Strike League T20 Tournament.

The players were evenly divided across four teams which took part in the TIO Strike League One Day Series & T20 Tournament, while top performing local players were selected to take on a Cricket Australia XI

team featuring a mix of Australian Under 19 and state contracted players during the best of three-match Chamber NT Top End Series.

In addition to showcasing some of the best young cricketers from around the country, Cricket 365 played host to key Australian Cricket personnel such as Australian Test Captain Tim Paine, master coach Greg Shipperd & Cricket Australia's Head of National Development Graham Manou.

COUNCIL AGENDA Attachment 13.2.1.1



Social Media



720,790 Facebook impressions
412,968 people reached on Facebook
25,310 engagements on Facebook
110,400 impressions on Twitter



Livestream



1,067,468 total views
583,056 total mins viewed
48,521 avg views per match
Largest match livestream: 404,299

405 DAYS WORTH OF CRICKET WATCHED!



Community Programs

14 development activities delivered
across Darwin, Palmerston & Katherine



Attendance

Total attendance: 1,149*
Highest attendance: 279

*Chamber NT Top End Series & TIO Strike League T20 only



Player State of Origin



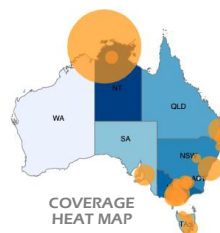
Commercial Partners



Media Coverage

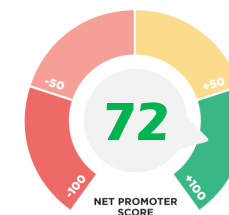
91 days of coverage
7.67m potential reach
\$2.18m ASR equivalent

Compiled by isentia



Net Promoter Score

Cricket 365 was a
world class run program
according to the players





KEY PARTNERSHIP OUTCOMES

- 6 matches at Cazalys Arena | 20 June; 3, 4, 11, 18 & 25 July
- Free entry to all matches at Cazalys Arena
- Opportunity for Elected Members to toss the coin pre-match at all 6 matches
- Free coaching clinic at Palmerston Senior College | 28th July
- Free coaches forum at Rydges Palmerston | 5th August
- City of Palmerston recognition and promotion through livestream via venue signage and uniform branding
- Recognition of City of Palmerston as a supporting partner through social media and marketing channels



14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

14.2.1 Northern Territory Grants Commission - End of Term Appointment

THAT correspondence received on 25 October 2021 14.2.1 entitled Northern Territory Grants Commission - End of Term Appointment be received and noted.



COUNCIL AGENDA Attachment 14.2.1.1

MINISTER FOR LOCAL GOVERNMENT

Parliament House
State Square
Darwin NT 0800
minister.paech@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5688

Ms Athina Pascoe-Bell
Mayor
City of Palmerston
PO Box 1
PALMERSTON NT 0831

Dear Ms Pascoe-Bell

Athina,

Ms Fay Miller formally resigned from Northern Territory Grants Commission on 24 September 2021. As your term of appointment aligns with the appointment of Ms Miller, your appointment has also ended on the same date.

I have written to the Local Government Association of the Northern Territory requesting they provide me with three nominations to fill the vacancy on the Commission.

You are able to seek re-appointment through the Local Government Association of the Northern Territory's nomination process.

Thank you for your contribution to the Northern Territory Grants Commission.

Yours sincerely

CHANSEY PAECH

14.2.2 Professional Development for Elected Members

1. THAT correspondence dated 13 October 2021 14.2.2 entitled Professional Development for Elected Members be received and noted.
2. THAT Council requests Stages 1 and 2 of the mandatory professional development required by the *Local Government Act 2019* be undertaken by 30 June 2022 facilitated by the Department of the Chief Minister and Cabinet.

E maree.delacey@nt.gov.au

13 October 2021

T 08 8999 8571

Mr Luccio Cercarelli
Chief Executive Officer
City of Palmerston
PO BOX 1
PALMERSTON NT 0831File reference
HCD2021/04142~001Dear Mr ~~Cercarelli~~ *Luccio***Professional Development for Elected Members**

The *Local Government Act 2019* (the Act) provides that all elected members of councils must complete approved professional development about the responsibilities of being a council member under the Act within twelve months of each general election.

The CEO of the Department of Chief Minister and Cabinet (CM&C) has approved Stage 1 of a set of courses developed to provide essential foundation knowledge to council members. The prioritisation of the areas of focus has been developed with a Steering Group comprising representatives from the Local Government Association of the Northern Territory (LGANT), Independent Commissioner Against Corruption (ICAC), nominated councils and the Industry Skills Advisory Council.

As discussed at the recent LGANT Symposium and the 2020 LGANT Conference, this first round of professional development is deliberately set as a baseline for all elected members. It is anticipated that future training courses will provide for different levels of professional development delivered through a range of methods and providers, and potentially for accreditation. This reflects that the Northern Territory's elected members come from diverse backgrounds, with a range of experience and knowledge to be shared from those who have been elected members for some time to the newly-elected members.

The essential courses are:

- Stage 1
 - Introduction to the Code of Conduct
 - Understanding conflicts of interests
 - Roles and responsibilities of council members
- Stage 2
 - Understanding local government
 - Council decision making and meeting procedures
 - Introduction to council finances.

COUNCIL AGENDA Attachment 14.2.2.1

It is envisaged that the courses will be delivered face to face with each council. The face-to-face delivery is intended to promote interaction, enable 'real life' examples to be discussed, enable more experienced members to share knowledge with newer members and enhance learning.

The content of the courses is fixed, in order to ensure all elected members receive consistent information. The timing of delivery is up to your council as long as both stages are completed by all elected members by August 2022.

Stage 1 will be delivered from late 2021 and Stage 2 from early 2022, depending on the timing that suits councils.

An information sheet on the delivery of this mandatory professional development is attached.

Officers from your CM&C regional office will be able to assist you with facilitation if needed, including assisting those councils who decide to organise their own facilitation to access the appropriate technology and course content. CM&C officers from Local Government and Regional Development will also request an invitation to the meeting to support discussion and ensure all councils receive consistent information about governance requirements and legislation. CM&C will also be able to take feedback to help inform the development of subsequent training packages.

CM&C is seeking information from your council about options for the timing for delivery of the courses that will suit your Council, with both stages to be completed by August 2022. We ask that you are flexible with dates as there are a limited number of CM&C officers available to support the delivery of the courses.

To assist in planning and supporting delivery of the courses, please complete the attached training delivery form and return to the CM&C by **29 October 2021** via localgovernment.cmc@nt.gov.au.

If you have any questions about local delivery of the courses, please do not hesitate to contact your regional CM&C Officer, Ms Michelle Walker, Regional Executive Officer, at michelle.walker@nt.gov.au. For technical information about the courses and the requirements under legislation please do not hesitate to contact Mr Brad Jolly, Director Legislation and Policy on 8999 8405 or email localgovernment.cmc@nt.gov.au.

Yours sincerely



Maree De Lacey
Executive Director
Local Government and Regional Development

Delivery of Professional Development

Information Sheet

Course content

There are six courses that will be rolled out to members to satisfy their professional development requirements under the *Local Government Act 2019*. These are:

- Introduction to the Code of Conduct
- Understanding conflicts of interests
- Roles and responsibilities of council members
- Understanding local government
- Council decision making and meeting procedures
- Introduction to council finances.

Each course will take approximately an hour to deliver and as such are grouped into two delivery stages:

- Stage 1: Introduction to the Code of Conduct; Understanding conflicts of interests; Roles and responsibilities of council members
- Stage 2: Understanding local government; Council decision making and meeting procedures; Introduction to council finances.

The courses have been developed through the NT Government MyLearning platform and can be delivered face-to-face. This may include instructor-led training, where council members are able to follow through the course on their own laptops during or after the delivery. Each course consists of a short video, lesson content, a quiz and an evaluation questionnaire. Councils may choose to incorporate additional information to support the lesson content that relates specifically to their Council.

On completion of the courses, participants will receive a certificate that will show that they have satisfied the professional development requirements. All elected members have to complete the approved courses within 12 months of election.

Facilitator

These courses can be delivered by either CM&C or a council facilitator.

Department facilitator

CM&C can provide a facilitator to present the courses to your Council. CM&C's facilitator will work with the council's representative to develop tailored supporting materials for each council to be used during the course.

Council facilitator

Council may nominate their own facilitator to deliver the courses.

The council facilitator will be provided access to the courses and CM&C will work with them in advance of the training to assist in using the MyLearning platform and go through the content.

A CM&C Officer will be available to support the face-to-face course delivery on the day.

Interpreter

If required, CM&C can work with the Council and the Aboriginal Interpreters Service (AIS) to book an interpreter.

Interpreters are subject to availability from AIS and will need to be briefed in advance of the session.

Quiz

As part of the courses, council members will be required to complete and pass a quiz. A pass mark for the quiz is 10 out of 10 and participants will receive a certificate upon completion of the course. Council members will receive guidance on each question and will have the opportunity to change their answers until they select the correct answer. Council members may also have multiple attempts at the quiz to ensure they receive a pass mark.

The quiz can be completed online or on paper on the day.

Councils may decide how this quiz is completed, e.g. as a group or individually.

IT Requirements

To successfully deliver these modules, the Council will need:

- computer and presentation screen
- internet connection
- laptops or tablets for each council member (if applicable).

Delivery of Professional Development

Plan for

Stage 1 course delivery

Delivery of courses: Introduction to the Code of Conduct, Roles and responsibilities of Council members, Understanding conflicts of interests

Facilitation Details:

Delivery date(s): <i>Please provide three options in order of preference</i>					
Facilitator:	<input type="checkbox"/> Council facilitated <input type="checkbox"/> CM&C facilitated				
Facilitator(s) Name: <i>If facilitated by council</i>			Facilitator(s) Phone:		
Facilitator(s) Email:			Facilitator(s) Location:		
Do you require an interpreter?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Booked:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Name:	

**Interpreters are subject to availability from the Aboriginal Interpreter Service (AIS).*

Participant Details:

Laptops/Tablets to be used?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
List of council members participating: <i>This information is necessary in order to enrol participants in the course</i>	Name	Email address	Phone number

Supporting materials:

Indicate if there are any further supporting materials you might need, (eg accompanying written materials, hard copy quiz documents, or PowerPoints) or feel free to talk to CM&C about your requirements.

Supporting materials	
----------------------	--

Stage 2 course delivery

Delivery of courses: Understanding local government, Introduction to council finances, council decision making and meeting procedures

Facilitation Details:

Delivery date(s): <i>Please provide three options in order of preference</i>					
Facilitator:	<input type="checkbox"/> Council facilitated <input type="checkbox"/> CM&C facilitated				
Facilitator(s) Name: <i>If facilitated by council</i>			Facilitator(s) Phone:		
Facilitator(s) Email:			Facilitator(s) Location:		
Do you require an interpreter?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Booked:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Name:	
<i>*Interpreters are subject to availability from the Aboriginal Interpreter Service (AIS).</i>					

Participant Details:

Laptops/Tablets to be used?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
List of council members participating: <i>This information is necessary in order to enrol participants in the course</i>	Name	Email address	Phone number

Supporting materials:

Indicate if there are any further supporting materials you might need, (e.g. accompanying written materials, hard copy quiz documents, or PowerPoints) or feel free to talk to CM&C about your requirements.

Supporting materials	
----------------------	--

Approval

_____ CEO Name Council Name Date: / /	_____ Maree De Lacey, Executive Director Department of Chief Minister and Cabinet Date: / /
--	--

A Place for People

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 November 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

COUNCIL MEETING MINUTES

TUESDAY, 19 OCTOBER 2021

MINUTES

2nd Ordinary Council Meeting Tuesday 19 October 2021

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 19 October 2021 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Sarah Henderson
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Amber Garden
Councillor Ben Giesecke
Councillor Damian Hale
Councillor Sarah Henderson
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer/Director Lifestyle and
Community, Amelia Vellar
Director City Growth and Operations, Nadine Nilon
Director Organisational Services, Silke Maynard
Minute Secretary, Chloe Hayes

GALLERY

Nil

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.32pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Deputy Mayor Henderson

Seconded: Councillor Eveleigh

1. THAT the leave of absence received from Councillor Morrison for 17 October to 18 October 2021 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Morrison for 3 November from 6:00pm to 10 November 2021 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 20 October to 21 October 2021 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Giesecke for 4 November to 9 November 2021 inclusive be received and noted.
5. THAT the leave of absence received from Councillor Fraser for 27 October to 28 October 2021 inclusive be received and noted.

CARRIED 10/48 - 19/10/2021

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Garden
Seconded: Councillor Morrison

THAT the Minutes of the Council Meeting held on 5 October 2021 pages 10554 to 10564 be confirmed.

CARRIED 10/49 – 19/10/2021

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell
Seconded: Councillor Eveleigh

THAT Report entitled Mayoral Update Report - October 2021 be received and noted.

CARRIED 10/50 – 19/10/2021

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

23.1 Middle Arm Sustainable Development Precinct

Moved: Councillor Eveleigh
Seconded: Councillor Hale

1. THAT the confidential presentation by Simon Flowers, Project Director and Alister Trier, Chief Executive Officer of Department of Infrastructure, Planning and Logistics be received and noted.
2. THAT the Council Decision relating to Agenda Item 23.1 be moved to the Open Minutes of the 19 October 2021 Council Meeting.

CARRIED 10/65 – 19/10/2021

10.1.1 Zuccoli Community Hub - Crown Lease Proposal Lot 13503

Moved: Alderman Hale

Seconded: Alderman Henderson

1. *THAT Report entitled Zuccoli Community Hub - Crown Lease Proposal Lot 13503 be received and noted.*
2. *THAT Council agrees to accept a Crown Lease Term (CLT) over an inductive area being **Attachment 25.2.1.2 and Attachment 25.2.1.4**, as detailed in report entitled Zuccoli Community Hub – Crown Lease Proposed Lot 13503.*
3. *THAT Council pursuant to Section 40 of the Local Government Act 2019, delegate to the Chief Executive Office the power to enter into a Crown Lease Term (CLT), finalising all terms and conditions, for the purpose of the development of the Zuccoli Community Hub, and management of part of Mitchell Creek, as identified in report entitled Zuccoli Community Hub – Crown Lease Proposed Lot 13503.*
4. *THAT this decision move to the Open Minutes on public notification of the Crown Lease Term offer by the Northern Territory Government.*

CARRIED 9/1452 – 19/01/2021

10.1.3 Northern Territory Cricket Sponsorship- Cricket 365

Moved: Alderman Morrison

Seconded: Mayor Pascoe-Bell

1. *THAT Report entitled Northern Territory Cricket Sponsorship- Cricket 365 be received and noted.*
2. *THAT Council approve Program Partnership with Northern Territory Cricket for Cricket 365 to the value of \$25,422 excluding GST per annum for two years commencing in 2021, as detailed in report entitled Northern Territory Cricket Sponsorship- Cricket 365.*
3. *THAT the Council Decisions relating to this report entitled Northern Territory Cricket Sponsorship - Cricket 365 be moved to the Open Minutes at the time of a related announcement from Northern Territory Cricket.*

CARRIED 9/1499 – 16/02/2021

10.1.4 10 Temple Terrace Planning Matter - Telstra Tower

Moved: Alderman Spick

Seconded: Alderman Hale

1. *THAT Report entitled 10 Temple Terrace Planning Matter - Telstra Tower be received and noted.*

2. *THAT Council proceed with the application to join as a party in relation to the matter of the appeal of Telstra for the Development Consent Authority's refusal of a Development Permit for a telecommunications tower to be located at 10 Temple Terrace.*
3. *THAT this decision be moved into Open following the NTCAT determination of the application from Council to join as a party.*

CARRIED 9/1549 – 16/03/2021

10.1.5 Grounds Maintenance Contract - Update

Moved: Deputy Mayor Garden
Seconded: Alderman Morrison

1. *THAT Report entitled Grounds Maintenance Contract - Update be received and noted.*
2. *THAT the Council Decisions relating to Report entitled Grounds Maintenance Contract - Update be moved to the Open Minutes on award of contract.*

CARRIED 9/1595 – 20/04/2021

10.1.6 Appointment of Independent Chair - Risk Management and Audit Committee

Moved: Deputy Mayor Garden
Seconded: Alderman Henderson

1. *THAT Report entitled Appointment of Independent Chair - Risk Management and Audit Committee be received and noted.*
2. *THAT Council appoint Ms Clare Milikins as the Independent Chair of the Risk Management and Audit Committee commencing 1 June 2021 for an initial term of two years.*
3. *THAT pursuant to section 32 of the Local Government Act 2008 Council hereby delegates to the Chief Executive Officer the power and authority to finalise and sign all documentation required for the appointment of Ms Clare Milikins as the Independent Chair to the Risk Management and Audit Committee.*
4. *THAT Council writes a letter to Mr Blackburn acknowledging his time and contribution as Interim Independent Chair to the Risk Management and Audit Committee.*
5. *THAT the Council Decisions relating to Report entitled Appointment of Independent Chair – Risk Management and Audit Committee be moved to the Open Minutes once the appointment of Independent Chair has been finalised.*

CARRIED 9/1646 – 18/05/2021

10.1.7 SWELL Management and Operations Contract

Moved: Alderman Lewis

COUNCIL MINUTES

Seconded: Deputy Mayor Garden

1. THAT Report entitled SWELL Management and Operations Contract be received and noted.
2. THAT Council endorse awarding the SWELL Management and Operations Contract for a period of five (5) years with free entry access to the aquatic components of the pool for the term of the contract with all other fees and charges to be determined annually.
3. THAT Council note Belgravia Pty Ltd as the preferred tenderer of the SWELL Management and Operations Contract at a total contract value of \$1,834,116 (GST exclusive) for a period of five years with the start date being 1 July 2021.
4. THAT the Council Decisions relating to Report Entitled SWELL Management and Operations Contract be moved to the Open Minutes on award of the contract.

CARRIED 9/1664 - 01/06/2021

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Garden

Seconded: Deputy Mayor Henderson

THAT pursuant to Section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(e) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.1	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(f) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.

CARRIED 10/50 - 19/10/2021

11 PETITIONS

Nil

12 NOTICES OF MOTION

12.1 Palmerston Recreation Lake

Moved: Councillor Hale
Seconded: Councillor Fraser

1. THAT Notice of Motion entitled Palmerston Recreation Lake be received and noted.
2. THAT a report be prepared regarding the Palmerston Recreational Lake including work undertaken to date, potential funding sources, potential preliminary studies and other relevant matters required to allow progression and advocacy for its funding and development by the 2nd Ordinary Meeting in November 2021.

CARRIED 10/51 - 19/10/2021

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Implementation Strategy for Inclusive, Diverse and Accessible Policy Framework

Moved: Councillor Eveleigh
Seconded: Councillor Morrison

1. THAT Report entitled Implementation Strategy for Inclusive, Diverse and Accessible Policy Framework be received and noted.
2. THAT the draft Disability Inclusion and Access Plan be presented to Council by the 2nd Ordinary Meeting in February 2022.

CARRIED 10/52 - 19/10/2021

13.1.2 End of Financial Year 2020/2021 Reserve Allocation

Moved: Councillor Garden
Seconded: Deputy Mayor Henderson

1. THAT Report entitled End of Financial Year 2020/21 Reserve Allocation be received and noted.
2. THAT Council adopts the end of financial year reserve movements for 2020/21 of:

Transfers to Reserve:

- \$4,589,920 transfer to the Unexpended Capital Works Reserve.
- \$274,480 transfer to the Developer Contribution Reserve.

- \$1,001,404 transfer to the Waste Reserve.
- \$243,891 transfer to the Unexpended Grants Reserve to comply with AASB 1058.

Transfers from Reserve:

- \$1,965,311 transfer from the Working Capital Reserve.

CARRIED 10/53– 19/10/2021

13.1.3 SWELL October 2021 Update

Moved: Councillor Fraser
Seconded: Councillor Hale

1. THAT Report entitled SWELL October 2021 Update be received and noted.
2. THAT the Mayor write to Senator for the Northern Territory, Dr Sam McMahon and the Honorable Michael Gunner, Chief Minister of the Northern Territory, thanking them on behalf of the Palmerston Community for their support and efforts to deliver Swimming Wellness Events Leisure Lifestyle

CARRIED 10/54 – 19/10/2021

13.1.4 Energy Efficiency and Sustainability Grant - Partial Acquittal October 2021

Moved: Councillor Eveleigh
Seconded: Councillor Garden

1. THAT Report entitled Energy Efficiency and Sustainability Grant - Partial Acquittal October 2021 be received and noted.
2. THAT Council approves the partial acquittal of the Energy Efficiency and Sustainability Grant 2018-19 as presented as **Attachment 13.1.4.1** to Report entitled Energy Efficiency and Sustainability Grant - Partial Acquittal October 2021 to the value of \$137,493.34 as of 13 October 2021, to upgrade internal lights of Palmerston Library and Palmerston Recreation Centre.

CARRIED 10/55 – 19/10/2021

13.1.5 Ninja Warrior Obstacle Course Update

Moved: Councillor Morrison
Seconded: Councillor Eveleigh

1. THAT Report entitled Ninja Warrior Obstacle Course Update be received and noted.
2. THAT Council endorses the location of Hobart Park for the Ninja Warrior Obstacle Course.
3. THAT the Ninja Warrior Obstacle Course tender includes the provision of shade over the course, with the construction of the shade subject to budget availability.

CARRIED 10/56– 19/10/2021

13.2 Receive and Note Reports

13.2.1 Lifestyle and Community Quarterly Report July to September 2021

Moved: Councillor Morrison

Seconded: Councillor Garden

THAT Report entitled Lifestyle and Community Quarterly Report July to September 2021 be received and noted.

CARRIED 10/57- 19/10/2021

13.2.2 Community Satisfaction Survey 2021

Moved: Councillor Morrison

Seconded: Deputy Mayor Henderson

THAT Report entitled Community Satisfaction Survey 2021 be received and noted.

CARRIED 10/58- 19/10/2021

13.2.3 Community Benefit Scheme Update - October 2021

Moved: Councillor Eveleigh

Seconded: Councillor Morrison

THAT Report entitled Community Benefit Scheme Update - October 2021 be received and noted.

CARRIED 10/59 - 19/10/2021

13.2.4 Financial Report for the Month of September 2021

Moved: Councillor Garden

Seconded: Deputy Mayor Henderson

THAT Report entitled Financial Report for the Month of September 2021 be received and noted.

CARRIED 10/60 - 19/10/2021

13.2.5 Local Roads and Community Infrastructure Update

Moved: Councillor Morrison

Seconded: Deputy Mayor Henderson

THAT Report entitled Local Roads and Community Infrastructure Update be received and noted.

CARRIED 10/61- 19/10/2021

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Garden

Seconded: Councillor Fraser

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 November 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/62- 19/10/2021

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Henderson

Seconded: Councillor Fraser

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/63- 19/10/2021

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.09pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7:42pm



A Place for People

COUNCIL MINUTES

Chair

Print Name

Date

UNCONFIRMED