

AGENDA

1st Ordinary Council Meeting

Tuesday 6 July 2021

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Ordinary Council Meeting held on 15 June 2021 pages 10457 to 10473 be confirmed with the following amendments:

- The Minute Book Page Numbers be amended to 10463 to 10479.
- Item 13.2.3. Report entitled Adoption of the Municipal Plan and Budget 2021-22 Part 3 of Decision Number 9/1685 to read:

*THAT in accordance with Section 24(1) of the Local Government Act 2008, Council adopt the Draft Municipal Plan and Budget 2021/22 being **Attachment 13.2.3.1** as City of Palmerston Municipal Plan and Budget 2021/22.*

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items



A Place for People

COUNCIL AGENDA

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	City Growth and Operations Quarterly Report - April to June
MEETING DATE:	Tuesday 6 July 2021
AUTHOR:	Executive Assistant to Director, Cara Currie
APPROVER:	Director City Growth and Operations, Nadine Nilon

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

PURPOSE

This report summarises the key activities undertaken by City Growth and operations from April to June 2021.

KEY MESSAGES

- All capital works ceased on Sunday 26 June 2021 due to the Northern Territory entering a COVID lock down.
- Joan Fejo, George, and Bloodwood Park are all undergoing refurbishment this quarter.
- Gray Community Hall commenced with demolition completed.
- Council was successful in obtaining a Priority Infrastructure Grant for the redevelopment of the Archer Waste Management Facility, design works underway.
- Marlow Lagoon Dog Park is currently under development as part of a significant upgrade.
- Recording Studio stage 2 works awarded with works commenced.
- Consultation on Play Space Strategy undertaken.
- Lake management weed removal recommenced.
- The Central Palmerston Area Plan was adopted by the Northern Territory Government in April 2021.
- Tree Planting works are currently underway in Farrar, Bakewell and along Elrundie Avenue with an estimated 230 trees to be planted.
- *Student Voice, Positive Choice* (SVPC) Environmental Grant was approved. This is a Palmerston based program that looks to changing the current narrative around Palmerston's schools by empowering students to make positive decisions for their community.

RECOMMENDATION

THAT Report entitled City Growth and Operations Quarterly Report - April to June be received and noted.

BACKGROUND

City Growth and operations provide a quarterly report to Council on key activities undertaken during the quarter and further works underway for the next quarter.

DISCUSSION

Provide information to be discussed at the Council meeting in this section. Including possible options.

1. Family and Community

Objective 1.1: 'the wellbeing of our Community is a focus for all our work'.

Playground Projects

Joan Fejo Park

Works on the refurbishment of the Joan Fejo Park playground will be finalised this quarter. This playground was vandalised earlier in 2021 and required a complete replacement of all play equipment. Council took the opportunity to value add to the refurbishment of the playground by including an all-ability's piece of play equipment, 'The Wheelchair' Carousel. This carousel was funded under the Australian Government Local Roads and Communities Infrastructure (LCRI) grant and provides a safe space for those in wheelchairs to play. In addition, a further LRCI grant was utilised to shade the carousel for year-round access. The equipment is also suitable for older children (10 years plus) and will be a valuable addition to the park.

Future works are also planned for this area including the installation of shade structure over the older children play area, and tree planting for increased greening and shading of park. This is in addition to the public toilet that will be installed late 2021.



Main Playground Area Joan Fejo Park 'Wheelchair Carousel' Joan -Fejo Park

George Park

George Park playground refurbishment project progressed this quarter. Initial demolition and excavation works are complete. This refurbishment project will be finalised in July 2021.

Bloodwood Park

The replacement of soft fall at Bloodwood Park was awarded this quarter. The replacement sand will be certified soft fall river sand, provided by a local supplier, completely colour free and compliant with the impact attenuation requirements for the site. Works are scheduled for July 2021.

Maurice Dog Park

The new Maurice Dog Park development is now complete and open to the public. Since the last update, a new 2.5m wide pathway has been installed from the main entrance to the centre of the park where seating is available. Agility equipment and a dog drinking fountain have also been installed.

Marlow Dog Park

The Marlow Dog Park upgrade divides the dog park into four (4) primary areas.

1. Main Dog Area for all dogs
2. Small Dog Area for less than 15kg dogs
3. Quiet Dog Area
4. Time Out Area for less sociable dogs (previously called the naughty dog area)

The two images below show the Small Dog Area and Quiet Dog Area. All dog areas have had fencing and agility equipment installed with some final installation works to be conducted in July. A bore line was installed to service the dog park areas. Grass irrigation of approximately 1000m² has been installed to the Small Dog Area, Time Out Area and Main Dog area. Two tree water bubblers were installed in both the Time Out Area and Main Dog Area, as well as 34 water bubblers installed along the new and existing pathways within the Main Dog Area. Approximately 500m² of grass irrigation was installed at the lake edge where high dog traffic occurs in and out of the lake. Beautification works for the lake edge entrance is scheduled for July.

Approximately 200m of new pathway (2.5m wide) has been installed from the Main Dog Area to the playground area, connecting to existing pathways and improving connectivity and functionality of the park. This pathway connects with the Small Dog Area and Quiet Dog Area, where gates have been installed at the bottom sections to improve foot traffic flow of the dog areas. Sections of pathways will remain fenced off temporarily to allow grass time to establish on the batters. Removal of these fences will occur on an observation basis as grass is established.



Image of infrastructure in the Quiet Dog Area (front) and Small Dog Area (left).



Image of the Small Dog Area with new and rehabilitated agility equipment.

Graffiti, Vandalism and Litter Management

Council continued attending to the graffiti removals on public places last quarter and organised removal of approximately 127m² of graffiti from public facilities and infrastructure.

Council continues to service approximately 190 public litter bins throughout the municipality.

This quarter 6.3 tonnes of waste were recovered from public litter bins. The upcoming City of Palmerston Sustainability strategy recognises the need to increase recycling opportunities in public places and community events. Programs will be investigated in the new financial year around the inclusion of recycling bins for premier parks and all community events.

Large quantities of litter continue to be collected from Goyder Square and Palmerston's Central Business District over this quarter. Average daily pickups include, 9 large spirit bottles, 15 wine bottles, 7 wine casks and 25 beer cans.

Planning Responses

During the quarter there were 9 Planning Applications referred to Council, in which comments were provided. An additional 5 responses were provided to applications lodged during the previous quarter. Council officers also attended scheduled Development Consent Authority meetings. Development applications of significance included several subdivisions for residential development and associated open space in Zuccoli, as well as a proposed subdivision of community purpose lots from Crown Land to better reflect the land use needs of potential community groups.

From strategic planning perspective, the Central Palmerston Area Plan was adopted in April 2021, concluding several years of work. The Northern Territory Planning Commission developed the Area Plan through several stages of consultation with stakeholders, including Council. The Area Plan now sits within the strategic framework of the Planning Scheme to inform future development decisions within the City Centre area. Council officers also provided feedback to the Designing Better project as part of its Stage 2 Consultation. The aim of Designing Better project, led by the Northern Territory Planning Commission, is to deliver better design outcomes and encourage quality in the built form specifically for mixed use developments and commercial sites.

Recently commenced, is the development of the Palmerston Environs Subregional Land Use Plan. Stage 1 provided a discussion paper seeking feedback on the project. Overarching intent for the project is to support a strategy of maintaining a supply of serviced land for development and include consideration of strategic transport corridors, service infrastructure and environmental values.

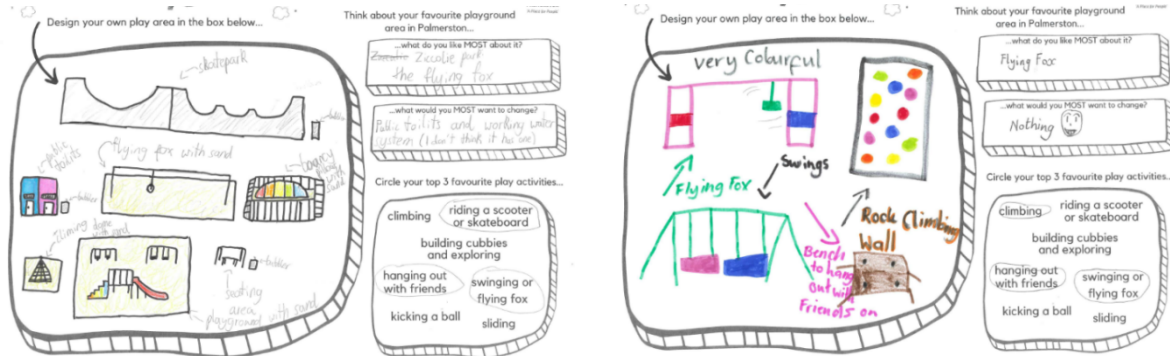
4. A Future Focus

Objective 4.2: 'Infrastructure is fit for purpose'

Play Space Strategy

Development of the Palmerston Playground and Play Space Strategy has been ongoing with significant background work now being finalised. Works involved an audit of existing Play Spaces and a review of the Palmerston Community profile and Strategic Context. It also included community consultation and engagement over May. Council officers set up stalls at Brekkie in the Park as well as Gateway Shopping Centre to speak with residents about their experiences and insights. An engagement survey was promoted through online channels and at Council facilities and events, providing an opportunity for further feedback to inform development of the strategy.

Schools were contacted, offering the chance to provide feedback through a task created to design their own play space and draw out specifically what children liked or wanted to change. Responses were received from classes at Sacred Heart Primary School and Gray Primary School. A summary of the engagement and background work to date will be provided in future reporting to Council.



Response from Sacred Heart Primary School Year 3/4 class

Next steps involve building upon work to date in the formation of design principles and the strategy's priorities and recommendations. A draft strategy is anticipated by the end of July at which point further consultation will occur.

Roads

Council continued working towards providing safe and serviceable road assets to the community. Major highlights of road activities carried out in this quarter are:

- Pothole repairs - Early intervention of potholes protects the assets and assists in road safety. This quarter's post wet season weather reduced the number of potholes as rain is a major factor in pothole formation. 22 potholes were repaired this quarter, a decrease of 142 from the previous quarter.
- Pavement repairs - Council undertook investigation and rectification of 3 different pavement failures in the suburbs of Driver & Gray. The nature and cause of these failures varied, including the weak subgrade localised under the asphalt, to washing of pavement materials through a faulty stormwater pipe and joints.
- Pavement Marking Works - Council undertook renewal of pavement markings in the suburbs of Bellamack, Rosebery, Gray and Gunn.

The following major roadworks are scheduled for next quarter:

- Blackspot Program - Council is expecting outcome of the black spot funding 2020-2021 application for the safety upgrade of Georgina Crescent & Callanan Road intersection plus Temple Terrace & Essington Avenue intersection.
- Annual Road Reseal Program - Assessment of submissions for road reseal tender is underway. Council will roll out the annual reseal program after this assessment.
- Reconstruction of Temple Terrace - Council will undertake reconstruction of Temple Terrace section from Chung Wah Terrace Roundabout to Essington Avenue intersection. Renewal of road sections will increase the lifespan of these roads and reduce the occurrence of potholes and thereby increase the safety of these roads for road users.
- Road safety works - Construction of splitter islands and associated line marking works will be undertaken on Belyuen Road to enhance safety on the road.

Pathways

All Council pathways have been inspected for defects and the data from all inspections have been analysed resulting in the identification of 114 major defects requiring rectification. These defects are the focus of a pathway repair program, to be completed next quarter. The identification of all major defects on all existing pathways provides confidence with the pathway program ensuring the safety of pedestrians utilising these pathways.



Major pathway works undertaken in this quarter include:

- Pathway installation between Golden Grove Park and Forrest Parade along Granites Drive. The new pathway provides connectivity to the Rosebery shops, park and bus stop.
- Pathway installation within the Marlow Lagoon Dog Park. This new pathway provides safe pedestrian connectivity to the multiple amenities within the dog park including the newly constructed dog *Marlow Lagoon Pathway* equipment and to the existing pathways along the lagoon itself.

Following pathway works are in progress:

- All ability access connectivity works to provide safe crossing and connect pathways on either side of Temple Terrace between Woodroffe Avenue and Kafcaloudes Crescent.
- Alignment correction works of wheelchair crossings along Temple Terrace at Woodroffe Avenue intersection, Kafcaloudes Crescent intersection, Tamarind Road Intersection and Baldwin Drive Intersection. The works will provide safe and all ability access at these crossings.
- Essington Avenue pathway upgrade between Dillon Circuit and Chung Wah Terrace as part of the pathway upgrade works to increase pedestrian safety and functionality.

Council is continually focusing on developing and classifying pathway priorities and programming to attend to the missing links in the networks.

As part of the pathway connectivity program, Council will be upgrading footpaths with the greatest demand, being in proximity to places such as schools, shopping centres, sporting facilities, parks, and public amenities.

As part of regular maintenance, damaged section of pathways within Durack, Bakewell, Gray, Moulden, Palmerston CBD and Yarrowonga were replaced to provide safe access to pedestrians all year around.

Driveways

The following driveway activities were undertaken this quarter:

- Council received 50 driveway plan pre-approval requests.
- Council received 28 driveway construction requests for Zuccoli which has all been constructed.
- Council has issued 12 "Work on Public Places-Driveway" permits for construction of driveway by builders.
- 2 Lots have been approved for re-imbursement for the driveway built by the property owners.

Stormwater

Council undertook works on stormwater infrastructure including open drains, underground pipe networks, pits and associated lakes and basins to address general maintenance, safety issues, flood mitigation and environmental issues.

The following major stormwater works were undertaken in this quarter:

- As part of stormwater management, the drain that runs along Terry Drive has been cleaned and referenced to improve stormwater flow and pedestrian safety.
- New concrete inverts along Flockhart Drive and Brumby Court, Marlow Lagoon.
- Stormwater pits along Driver Drain and Confalonieri Park Drain section have been upgraded to include surcharge pits and concrete lining to increase stormwater capacity and reduce hazards to nearby pedestrians.

Also in this quarter:

- Council received 21 Stormwater Plan Pre-Approval requests which have been approved.
- 22 lots have been issued stormwater clearance permits.

Planned Activities:

- Invert connection works in Turnstone Park to increase drainage during the wet season.

Lights

As continuation of Council's ongoing commitment to improve lighting and to enhance public safety for all road users, Council is preparing to undertake lighting improvement at Broadarrow Circuit Woodroffe, Davoren Circuit Moulden, Georgina Crescent/Callanan Road intersection Yarrowonga and Mannikan Court, Bakewell. Lighting design works are now complete and electrical design works are underway for these roads. The project will see improvement in the lighting levels and comply with Australian standards.

During this quarter, as part of maintenance, 65 light faults were attended by Council to repair.

Council Facilities

During the fourth quarter, scheduled and reactive maintenance works on all council buildings were carried out as normal. Highlights include:

- Air conditioning unit in Council Chambers has been replaced.
- Seven faulty LED lights in Recreation Centre stadium have been replaced.
- Mushroom structure in kids pool area at the Palmerston Swimming and Fitness Centre has been painted.
- Commenced works on Palmerston Library Recording Studio. The works are expected to be completed by late September.

Gray Community Hall



Gray Hall Demolition and Site Preparation

In this quarter, Gray Community Hall was demolished. Caution was exercised in demolition to accommodate for Harvest Corner and their garden needs, including relocating their equipment during demolition. McMahon Services have completed demolition and have handed over the site to M+J Builders who have prepared the ground for services installation and concrete foundations. In the next quarter, major steel and concrete components will be completed.

Planned Activities:

- Council has awarded contract for the replacement of one of the package units in Civic Plaza. The replacement work will be completed in July.
- Carpet installation will be undertaken in Community Rooms of Recreation Centre.
- Design works have been finalised for the solar shade structure for Civic Plaza carpark, including redesign following rock being found within footing locations.
- Procurement activity is underway for internal LED lights upgrade works in Recreation Centre and Library and installation of external RGB lights in Recreation Centre.
- Council advertised tender for the design and construction of Dog Pound upgrade. However, no tender submissions were received. Next quarter, procurement of this project will be progressed again.

5. Environment Sustainability

Objective 5.1: 'Palmerston is a cool, shaded, green City'

Tree Planting Program

Tree Planting works are currently underway in Farrar, Bakewell and along Elrundie Avenue with an estimated 230 trees to go in the ground. The capital work improvements at Marlow Lagoon Dog Park have included the addition of numerous trees including several Rain Trees (*Albizia samans*). Tree planting works have included fertilizer and tree bubbler irrigation to ensure that the trees will continue to thrive as they establish and ultimately become valuable shade trees for our municipality.



Image: Marlow Lagoon tree planting

Further tree planting works have been sent out for RFQ in Lindsay Park, Scenic Park, Haydon Park and Joan Fejo Park. Ground truthing works have continued in anticipation for a bumper tree planting year in 21/22.

Council's Approved Tree Species List is being reviewed and updated to provide greater choices and more comprehensive detail on species habit and location, in particular relation this is also incorporating indigenous plant use.

Objective 5.2: 'Encourage personal action and taking a leadership role'.

Environmental Initiatives Grant – Student Voice Positive Choice

Student Voice, Positive Choice (SVPC) is a Palmerston based program that looks to changing the current narrative around Palmerston's schools by empowering students to make positive decisions for their community. The aim is to channel student's energy into positive actions such as supporting charities, improving community services, and helping the less fortunate. Each year the collective schools involved in the program choose a focus, with the 2021 focus being to reduce waste and increase recycling.

SVPC have applied and been successful in obtaining \$7,178 (incl GST) in a *City of Palmerston Environmental Benefits* grant to assist with the program. They intend to use this funding to create educational bin stickers for the community, which will encourage and advocate improved recycling behaviours. In total approximately 5000 stickers will be developed under the initial stages of the program.

Council will assist the group with the design and promotion of the stickers. Previous examples of environmental recycling messages developed by Council can be found in the imagery below. Schools will also be encouraged to take up any waste education opportunities Council have on offer in our waste education program 2021/22.



Verge Assistance Program

The 2021 Dry Season Verge Assistance Program recommenced in May. This program is a follow-on from the successful inaugural Verge Assistance Program of 2020, which offered residents free soil and grass seed to establish turf on their verges. There were 320 outstanding applications from last season. An on-the-ground assessment was undertaken of each of these applications to determine their suitability for the program. The current iteration of the program involves the delivery of soil and seed that allows for establishment of verges, not remediation of already established verges. As such, based on visual inspections only 48 of the 320 applications, were deemed suitable for the program. Of the 48 applications, 29 residents have indicated that they would still like to continue with the program. Delivery of soil and seed for these applicants will commence in the coming weeks.

An investigation of the grant parameters will be undertaken for the 2021/22 program, with the potential to expanding the grant conditions to include water wise gardens, garden care vouchers, or top-dressing material for already established lawns.

Archer Waste Management Facility

In this quarter the following amounts of materials were collected and diverted at Archer Waste Management Facility (noting that the June monthly report was not available at time of reporting):

- 560 tonnes of general waste collected.
- 124 tonnes of recyclable materials.
- 240 tonnes of green waste converted.

These figures result in a diversion rate of 23% for the quarter (exclusive of mulch processed). This is comparable to the 22% diversion rate achieved at the same time last year.

Archer Waste Management Facility Redevelopment Project

Council was successful in obtaining a Priority Infrastructure Grant for the redevelopment of the Archer Waste Management Facility. The redevelopment will allow for the inclusion of best practice waste management infrastructure, to improve diversion capabilities and increase site safety. It is anticipated that the redesign of the suite will significantly increase the community's ability to separate and recycle their incoming waste.

Stage one will include the development of a covered 'push-pit area'. This waste disposal methodology allows for the safe handling, separation, and transport of large volumes of material, whilst providing a separation from the operational staff and the public.

Final concept designs for the redevelopment of the site have been received this quarter. A tender will be released in the coming weeks to award a contractor for the design and construct of the upgraded facility.

Domestic Kerbside

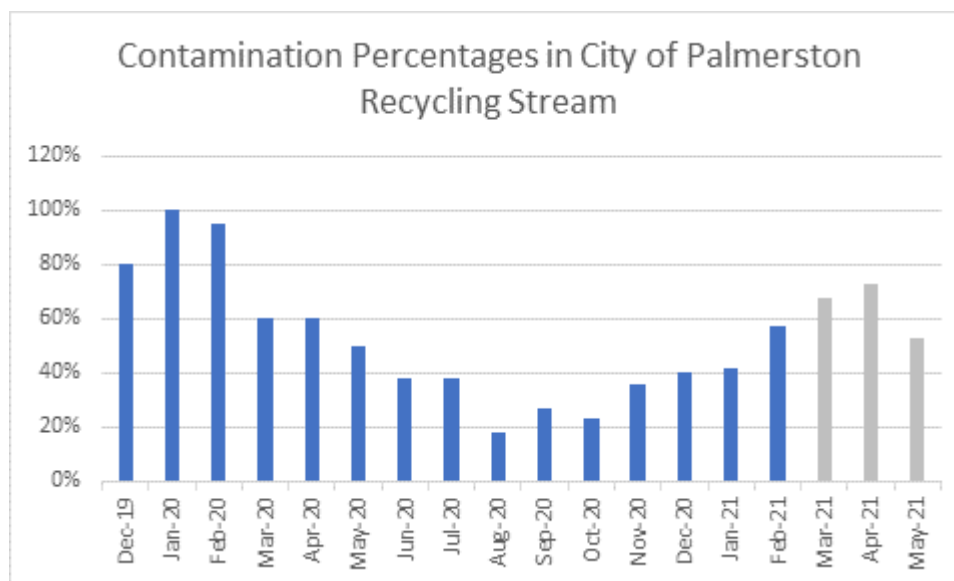
In this quarter the following amounts of material was collected in both our general waste recycling collections (noting that the June monthly report was not available at time of reporting).

- 1379 tonnes of general waste
- 237 tonnes of recycling.

Recycling and Contamination.

Contamination of recycling bin contents collected has steadily increased this quarter, with a high of 73% contamination reached in April. This figure demonstrates the power of education and advocacy, with contamination rates dropping to less than 20% during our "Take-the Pledge to Recycle" campaign.

Council will increase their waste education program in 2021/22 to bring back down the contamination rates and prevent incorrect and possibly dangerous recycling practices.



6 Governance

Objective 6.1: 'Ensure we have a leading governance model'

As of 23 June 2021, a total of 500 requests was received from members of the community for this quarter.

The last financial quarter has seen an increase in staffing resources for the Open Space team. The additional support has enabled the team to respond to Customer Request in a timely manner and has resulted in an increase in Customer Request resolutions.

Nature of Request	QRT 1	QRT 2	QRT3	QRT4
Irrigation	55	28	7	40
Litter	2	3	11	7
Public Places	47	80	135	110
Roads	24	22	28	26
Signs	8	4	7	7
Stormwater	6	9	20	3
Trees	64	125	78	53
Waste	224	252	322	249
General	1	2	3	5
Total Received	431	525	611	500
Total Completed	340	427	503	407

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- City Sustainability Officer
- City Operations Manager
- Executive Assistant to Director City Growth and Operations
- Civil Operations Team Leader
- Project Officers
- Technical Officer
- Asset Officers
- Open Space Lead
- Open Space Officers
- Facilities & Structures Coordinator

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

All programs are undertaken within the approved budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 6 Fails to create and deliver the strategic vision for the City
Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Activate Program Update
MEETING DATE:	Tuesday 6 July 2021
AUTHOR:	Community Service Lead, Tom Murphy
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

PURPOSE

This report seeks to inform Council of changes to the Activate program.

KEY MESSAGES

- Activate is a health and wellbeing initiative that Council has been running since 2010 in various formats.
- Overall, the program has been positive and over the years has engaged many members of the Palmerston community in healthy activities, whilst promoting local businesses and activating Palmerston's parks and outdoor spaces.
- A recently conducted review and evaluation of the program found that the original goals and objectives of the Activate program are no longer being achieved.
- The evaluation showed that the block style programming struggled to keep participants engaged.
- In addition, feedback from the fitness providers included concerns that many of the participants cease attending their regular scheduled classes with the providers and paying their fitness memberships throughout the Activate block, in order to take advantage of the cheaper option.
- It is proposed that the program is rebranded and re-invigorated to become 'Get Active, Palmerston', a trial program that will run from Monday 9 August 2021 until Sunday 21 November 2021.
- 'Get Active, Palmerston' will include a combination of low-cost and free sessions throughout the 15-weeks.
- The new program is aimed to address the concerns from the evaluation.
- Following the 15-week trial a further evaluation will be undertaken to determine the program's success and potential for ongoing delivery.
- The new program is intended to replace the existing Activate model to ensure the programs goals are met.

RECOMMENDATION

1. THAT Report entitled Activate Program Update be received and noted.

BACKGROUND

Activate is a health and wellbeing initiative that Council has been running since 2010 in various different formats. In its most recent iteration, the program is delivered in 8-week blocks. The program aims to offer residents a taste of a range of physical activities available in the community, with the original goal being to connect people with health and wellbeing providers and have them continue in the activity once the Activate program concludes.

DISCUSSION

Overall, the Activate program has been very positive and over the years has engaged many members of the Palmerston community in healthy activities, promoted local businesses and activated Palmerston's parks and outdoor spaces. However, a recently conducted review and evaluation of the program found that the original goals and objectives of the Activate program are no longer being achieved. A review of program data indicates that participation in the program remains low when compared to our population, and with the program running in its current 'block' format, participation historically decreases throughout each block. The maximum registrations for the current and previous block are highlighted below.

Block 3 – 2020 Registration vs Attendance								
Week	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Attendance	161	168	171	131	135	120	105	103
Registrations	154	166	169	174	176	177	177	177
Percentage	104%	101%	101%	75%	76%	67%	59%	58%
Block 1 – 2021 Registration vs Attendance								
Week	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Attendance	66	143	157	90	104	93	84	75
Registrations	130	137	146	146	148	148	149	149
Percentage	51%	104%	108%	62%	70%	63%	56%	50%

In addition, feedback from the fitness providers included concerns that many of the participants cease attending their regular scheduled classes with the providers and paying their fitness memberships throughout the Activate block, in order to take advantage of the cheaper option.

For example, in April 2021, reported attendance data from one of the providers highlighted that, of the 44 participants from the Saturday class:

- **13 (30%)** were new attendees in Activate
- **31 (70%)** were regular attendees in scheduled classes with the provider that moved over to Activate because it was cheaper.

Outside of Activate regular attendees with this provider pay \$10 per class for a casual session or \$7.50 per class if they purchase to a 10-class pass. This equates to a loss of revenue of \$232.50 (estimate) each week for the provider to be part of the Activate program.

Following the review and evaluation, Council is proposing to trial a new format and rebranding of the Activate program to 'Get Active, Palmerston'. 'Get Active, Palmerston' will be a 15-week trial program with a model that will continue to provide on-going and low-cost health and wellbeing options for the community, while more effectively supporting local businesses. The aim of Get Active, Palmerston is to attract new health and fitness businesses to the program, as well as increasing the level of community engagement in the program. It is proposed that the program move from free access (with a nominal

registration fee) to a low-cost fee for service model that aims to build community value of the program and allows the program to run for a longer period each year.

The programs key objectives include:

- Providing low cost and accessible health and wellbeing options for the community.
- Promote and enhance local fitness businesses.
- Provide opportunities for the community to build connections.
- Activate parks and Council facilities.
- Promote a healthy lifestyle.

Get Active, Palmerston will build on Council's Community Plan. It will provide a sustainable and quality focused framework that will ensure the program's future success and continued community uptake. Key changes from the traditional Activate program include:

- Free program registration instead of a one-off \$20 fee per block
- Participants will pay each fitness provider a low-cost price for each session directly, which is subsidised by Council.

	Activate (Current)	Get Active, Palmerston (Proposed)
Registration	Participants sign-up to each block (between 3 to 5 times per year historically)	Participants sign-up to the program once per year.
Time Frames	Three 8-Week Blocks in 2020	15 weeks (Pilot)
Cost for Participants	All sessions are free once the \$20 registration fee is paid or \$10 for seniors/concessions.	Participants pay a low-cost fee (maximum of \$5 per class) directly to the provider per session.
Cost to Council	Suppliers set their fees with Council fully subsidising the class. Costs to Council vary per class from \$50 to \$215 per class. Suppliers are required to pay for full venue hire (outside of free venue hire periods) if they are using a Council facility.	Council pays an equal nominal fee (\$50 per session) to all providers. OR Provides free venue hire of a Council Facility (based on availability & maximum of one hour per week) to run the low-cost session.
Promotion	Council promotes the program and businesses involved under the Activate brand during the Block periods.	Council promotes the program and businesses involved under the Get Active, Palmerston brand throughout the year.

A communication plan and marketing strategy is in development, to ensure the program is promoted to the whole of community, including programs specifically targeting youth, seniors, multicultural communities, and young families. Following the conclusion of the trial, Council officers will conduct a review of the program with both participants and businesses to measure its success and determine if the program should continue in this new format.



CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Community Development Officer
- Community Services Lead
- Executive Manager Community Services and Library

In preparing this report, the following external parties were consulted:

- Fitness businesses
- Activate participants – City of Palmerston community members

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Funding of \$30,000 for the Get Active, Palmerston program has been identified within Council's 2021/2022 operational budget. No additional funding is required.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

1 Fails to effectively regain the trust from all stakeholders.

Context: Council needs to be credible and trusted by those within and external to the Council.

There is a minimal reputational risk to Council in changing the model of the Activate program, as there may be a negative reaction from the community who are used to the current model of delivery. This risk will be mitigated by having a communication strategy and marketing campaign, ensuring that all stakeholders are aware of the changes and the intended outcomes for the Palmerston community and local businesses.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Community Work Order Operational Framework
MEETING DATE:	Tuesday 6 July 2021
AUTHOR:	Executive Manager Community and Library Services, Anna Ingram
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report seeks to inform Council of the City of Palmerston application to become a registered Community Work Provider under the provisions of the Community Work Order operational framework.

KEY MESSAGES

- In March 2021, City of Palmerston was approached by the Northern Territory Department of Territory Families, Housing and Communities to determine whether Council had the capacity to become a registered Community Work Provider under the provisions of their Community Work Order Operational Framework.
- The Community Work Order Program aims to tackle youth crime by supporting young people who have offended to get back on track and become productive members of the community. Young people between 10-17 years old can be sentenced to Community Work Orders.
- Under a Community Work Order, an approved project provides meaningful work for young people subject to community work obligations.
- Following discussions between City of Palmerston and Territory Families, it has been determined that Council has the capacity to become a registered organisation under the framework and could potentially provide suitable projects for young people in a number of areas of Council.
- Council already partners with the Northern Territory Government on a number of initiatives, supports local organisations to provide youth engagement activities, as well as providing many Council run youth activities and events resulting in an overall reduction in youth-related criminal activity in Palmerston.
- It is a measure of success in Council's Community Plan to have "Increased partnerships in place between the Council and other levels of government which seek to address crime."
- In becoming a Community Work Provider, Council would provide further benefit to the Palmerston community by becoming a proactive and positive part of initiatives within the Youth Justice System.

RECOMMENDATION

1. THAT Report entitled Community Work Order Operational Framework be received and noted.

2. THAT Council notes that City of Palmerston will be applying, to the Northern Territory Department of Territory Families, Housing and Communities, to become a registered Community Work Provider under the provisions of the Community Work Order Operational Framework.
3. THAT a progress report be presented to Council after a 12-month operational period, reviewing the City of Palmerston activities and outcomes as a Community Work Provider under the provisions of the Community Work Order Operational Framework and City of Palmerston Community Plan Outcomes.

BACKGROUND

In March 2021, City of Palmerston was approached by the Northern Territory Department of Territory Families, Housing and Communities to determine whether Council had the capacity to become a registered Community Work Provider under the provisions of their Community Work Order operational framework, **Attachment 13.2.1.1**

The Community Work Order Program aims to tackle youth crime by supporting young people who have committed criminal offences to get back on track and become productive members of the community. Community Work Orders ensure young people between 10-17 years old engaged in offending behaviours make amends by performing work that benefits the community, and in some cases, directly repair the harm and damage caused by their offending. Young people are sentenced to Community Work Orders by the Court. Territory Families, Housing and Communities (TFHC) supports young people to comply with their Order. Young people can be sentenced to Community Work Orders. Projects are varied but all must meet the eligibility and assessment criteria set out by TFHC. Options include cleaning graffiti, grounds maintenance, rubbish removal, conservation, community service support and land management.

DISCUSSION

Under a Community Work Order, an approved project provides meaningful work for young people subject to community work obligations. Community Youth Justice Officers (CYJO), Youth Outreach & Re-Engagement Officers (YOREOs) and Youth Justice Team Leaders actively engage with community organisations to increase the number of potential work opportunities. The organisations that are running approved projects have a right to specify a range of offences or type of young person they wish to exclude from working within their agency.

To be approved as a suitable Community Work Provider, organisations and projects must meet the following criteria:

- The work to be done will benefit the general community, or provide a restorative pathway for a young person to make amends for their offending;
- The work performed by young people must not directly or indirectly provide any benefit to Territory Families, to Territory Families officers or to project supervisors, unless the benefit was obtained only as a member or, and in common with members of, the community;
- The work must not be of a demeaning or degrading nature.

The outcome of each of these considerations must be documented on a centralised system (the Integrated Offender Management System (IOMS)) as part of the application for approval of the project. The project must provide a project supervisor who will be in attendance during the performance of the community work. This may include a CYJO or YOREO as an addition to the project supervisor if resources and availability permits.

The Community Work Order Operational Framework outlines further guidelines around the responsibilities of each stakeholder involved with the CWO, as well as consideration of working environment, risk, attendance, WHS, and the general process around the allocation of CWOs to a registered organisation.

Following discussions between City of Palmerston officers and a representative from Territory Families, it has been determined that Council does have the capacity to become a registered organisation under the framework, and could potentially provide suitable projects for young people in the following areas:

- Assisting with landscaping and general outdoor maintenance
- Graffiti or rubbish removal
- Other work as appropriate under the guidelines

To become registered as a Community Work Provider, Council will submit a Community Work Application to Territory Families. Council will only take on a Community Work Order if it has the capacity to do so and has appropriate projects available that meet the guidelines and criteria under the framework. CWOs would be assessed on a case-by-case basis in collaboration with the representative from Territory Families.

Council is committed to providing a safe and welcoming community that is a 'Place for People', and as such, already supports local organisations such as PaRBA, YMCA and others to provide meaningful youth engagement activities in Palmerston, as well as providing many Council run youth activities and events such as the upcoming Palmerston Youth Festival. In addition, City of Palmerston has partnered on a number of initiatives with the Northern Territory Government, including the Palmerston Youth Action Plan through the Breaking the Cycle of Crime in Palmerston Initiative, the development of the Palmerston Youth Drop-in Centre in Moulden and ongoing participation in the Local Youth Action Group. The result of these initiatives is that there has been a reduction in youth-related criminal activity in Palmerston, and many positive stories about young people in the Palmerston community have continued to emerge. Unfortunately, despite this important work, there are still a number of young people who continue to offend and as a result, pass through the Youth Justice System.

In becoming a Community Work Provider, Council would provide further benefit to the Palmerston community by becoming a proactive and positive part of initiatives within the Youth Justice System, assisting with the provision of appropriate pathways to get young people who have committed criminal offences back on track. In addition, this would demonstrate to members of the Palmerston community, who may have come into contact with youth-related crime, that Council is committed to ensuring criminal offences by young people are appropriately managed. It is also a measure of success in Council's Community Plan to have "Increased partnerships in place between the Council and other levels of government which seek to address crime."

With this in mind, it is recommended that Council approves the submission of an application to the Department of Territory Families, Housing and Communities to become a registered Community Work Provider under the provisions of their Community Work Order operational framework. It is further recommended that a progress report be presented to Council after a 12 month period to outline how the program is going and highlight any issues arising. This will help determine whether Council should remain in the program moving forward.

CONSULTATION PROCESS

In preparing this report, the following external parties were consulted:

- Director Community Youth Justice, Department of Territory Families, Housing and Communities

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Council staff will be required to supervise any young person assigned to City of Palmerston under a Community Work Order. Council has sufficient resources to cover this expectation and any administration necessary in Council's approved operating budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

1 Fails to effectively regain the trust from all stakeholders

Context: Council needs to be credible and trusted by those within and external to the Council.

There is a reputational risk to Council by assisting young people who have committed crimes in the Palmerston community. Council may be perceived to be putting the community at risk by taking on these young offenders. This risk would be mitigated by ensuring that Council is providing appropriate projects under the guidelines, and by creating a communications plan including FAQs to the community upon commencement of the registration.

Feedback from Territory Families indicates that there is a low take up of Community Work Orders as a sentencing option out of the youth justice system. Currently there are more Community Work Order Providers than the number of young people requiring workplaces to serve their orders in the Top End. There is a risk that despite agreeing to be a provider City of Palmerston may not be required, however staff view that the benefits of providing even one placement with meaningful work for a young person outweighs this risk.

The *Youth Justice Act* (the Act) provides the legislative provisions for the making of Community Work Orders (CWOs). The relevant legislation can be found in Part 6, Division 6 of the Act. The Act is supplemented by Youth Justice Regulations which specify the parameters which a Community Work Order must be undertaken within.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Community Work Order Operational Framework [13.2.1.1 - 5 pages]



Community Work Order Operational Framework

The *Youth Justice Act* (the Act) provides the legislative provisions for the making of Community Work Orders (CWOs). The relevant legislation can be found in Part 6, Division 6 of the Act. The Act is supplemented by Youth Justice Regulations which specify the parameters which a Community Work Order must be undertaken within.

CWOs may be made to reflect the public interest in ensuring that a person who commits an offence makes amends by performing unpaid work that is of benefit to the community.

Territory Families is responsible for the implementation, monitoring and coordination of community work approved projects, and the management of young people sentenced to orders requiring unpaid community work.

Approved Projects

Generally an approved project is run by a local business or organisation and provides meaningful work for young people subject to community work obligations. Community Youth Justice Officers (CYJO), Youth Outreach & Re-Engagement Officers (YOREOs) and Youth Justice Team Leaders should actively engage with community organisations to increase the number of potential work opportunities. All Community Work Projects must be approved by the relevant Director, who is the CEO's approved delegate, before a young person can be placed in the project and directed to perform community work.

Assessment of the Project

The organisations that are running approved projects have a right to specify a range of offences or type of young person they wish to exclude from working within their agency. The [CWO – Project Application](#) is completed to initiate a community work project assessment. The associated information should be entered into IOMS with sufficient detail for an appropriate level approval of a new application, or for a review process to be undertaken as required.

To be approved as a suitable Community Work Provider, organisations and projects must meet the following criteria:

- The work to be done will benefit the general community, or provide a restorative pathway for a young person to make amends for their offending;
- The work performed by young people must not directly or indirectly provide any benefit to Territory Families, to Territory Families officers or to project supervisors, unless the benefit was obtained only as a member or, and in common with members of, the community;
- The work must not be of a demeaning or degrading nature;

The outcome of each of these considerations must be documented on a centralised system (the integrated Offender Management System (IOMS)) as part of the application for approval of the project.

The project must provide a project supervisor who will be in attendance during the performance of the community work. This may include a CYJO or YOREO as an addition to the project supervisor, if resources and availability permits.

All direct supervisors of young people must have a Working with Children Clearance (ref [Care and Protection of Children Act](#)) and details of the registration number of all of the young person's supervisors must be recorded on the application. The site supervisor must meet all



relevant legislative requirements, and work with the Territory Families delegated officer to adhere to the appropriate standards including:

- ensuring the level of supervision is commensurate with the assessed risk, type of work and the ability of the young person to perform the tasks allocated;
- that the project provides all the necessary safety equipment, work tools, and machinery and that the young person is appropriately trained in the safe use of the equipment;
- that the project is responsible for completing a site specific induction, that will include all safety information, emergency exits, facilities location and general business expectations
- ensuring that a safe working environment is maintained at all times in accordance with the [Work Health & Safety Act](#) 'Duty of Care';
- completing and maintaining all required paperwork (e.g. time sheets, incident reports);

The Community Work provider will provide a completed application and supporting documents including proof of the above to enable the project to be approved by the Director and, the [CWO – Project Application](#) or [CWO – Project Review](#) should be explained in full by the relevant Territory Families Officer before it is completed and signed by the organization.

Assessment of Working Conditions

To ensure appropriate assessments are made prior to registering a community work approved project, Territory Families CYJOs, YOREOs or Team Leaders must ensure the conditions of the application form are clearly explained to the Community Work Provider, and the form is approved and signed by the relevant Territory Families Director.

Community Youth Justice Responsibility

Each young person is assigned a Territory Families CYJO. This officer is responsible for:

- The overall supervision of young people and administration of community work including entering hours into IOMS;
- Conducting an individual assessment as to the appropriateness of a particular project for each young person;
- Assigning and monitoring the young person's compliance with the community work aspect of the order, including attendance records, work attitude and conduct;
- Monitoring the community work order project and supervision provided to an individual young person;
- Where requested, undertaking a formal assessment of a Community Work Approved Project [CWO – Project Application](#) or [CWO – Project Review](#) which must be done at a minimum annually or when the need arises (e.g. significant changes to the project description);
- Reporting issues or problems with site supervisors or young person's performance on the work site to their line supervisor within TF; and
- Undertaking enforcement action including initiating a breach in respect of any non-compliance by a young person that has been discussed and approved by the Team Leader or work unit Manager.



Community Work Order Approved Projects

PROJECT SUPERVISOR'S RESPONSIBILITY

Each approved project must have a site supervisor available for the project, who is responsible for:

- Maintaining the [CW - Attendance Sheet](#) which is to be completed (signed by the young person and the site supervisor each day the young person performs duties at the work site). Attendance sheets must be submitted at the end of the work week;
- Assigning and supervising duties which are determined following an assessment of the individual's skills and ability;
- Providing ongoing advice to the relevant CYJO about the young person's progress, compliance with performing duties, challenges and successes;
- Immediately advising the relevant CYJO of any work related injuries and circumstances relating to incidents, including providing a completed incident report; and

YOUNG PERSON'S RESPONSIBILITY

The young person must:

- Adhere to all agreed conditions of the community work order, refer to the [Conditions for CW](#) forms;
- Sign the attendance sheet each day they perform unpaid work at the work site, or provide documentation (e.g. medical certificate) excusing their absence;
- ensure they are able to fulfil their responsibility complete their community work hours, and if they anticipate any difficulties in attending or concerns about the skills required to undertake the tasks, to raise the issues with both their assigned TF Officer and the sponsor organisation; and
- Ensure any concerns regarding the community work approved project, the project supervisor or work site are reported to their assigned TF officer as soon as practicable.

Monitoring Obligations

The assigned TF officer will monitor the young person's attendance and ensure weekly collateral checks (including contacts with the work site supervisors, collation of signed Attendance Sheets and other administrative documentation) are conducted and all records are maintained on IOMS.

Direction to Attend

The young person must be given a written [Direction to Attend](#) the work project, this should be completed by the young person's allocated CYJO. The direction must include the number of hours of work the young person must complete and in what time frame (e.g. 60 hrs of work within 2 months), where and when they are to report to work, and the name of their site supervisor. The assigned TF Officer must ensure that the young person understands their requirements and is able to sign the form indicating that they understand the commitment of a CWO and that instances of non-compliance may result in a breach of the Order. A copy of this form should be attached to IOMS under Offender Details->Attachments.

If there is any doubt about a young person's ability to understand English it is essential to arrange for an interpreter to assist. Contact the Aboriginal Interpreter Service to arrange for a suitable interpreter if necessary.



Entering Community Work Hours

On receipt of the weekly timesheet, the assigned TF Officer should check the document and ensure any errors or omissions are rectified as soon as possible. The hours worked by a young person must be entered through the Project File Window > File Contents > Work Records – highlight offender and select Record Hours.

Compliance – Failure to Attend and Recording Absences

A young person may have a valid reason for non-attendance on a scheduled work day that has been verified by production of a medical certificate or other supporting documentation. Youth Justice Regulation 14 states that;

- (2) *The youth must, within 72 hours after the time at which the youth was required to attend, give the CEO a certificate, signed by a medical practitioner, confirming the youth was medically unfit to perform work under the order at the time.*
- (3) *The CEO may allow further time for the youth to provide the certificate.*

The decision to approve an absence must be clearly documented and include relevant supporting documentation. If the young person cannot provide a valid reason for an absence, a formal [Written Caution](#) should be issued. The Written Caution provides supporting evidence for any future breach action.

The importance of 'immediacy' when dealing with non-compliance cannot be overstated. Best practice is for the young person to report to the delegated Territory Families Officer for an interview, during which the young person is given the opportunity to discuss the reasons for their non-compliance and strategies to address any concerns. The young person needs to understand that they are accountable for their actions while at the same time be encouraged to improve compliance through a focus on positive motivational techniques, rather than a punitive actions.

Workplace Incidents

As young people undertaking community work are deemed to be Territory Families employees. All workplace incidents (including injuries and near misses) must be reported by the project Supervisor in accordance with the [Work Health & Safety Act](#) and Territory Government policies and guidelines. If applicable, the site supervisor should direct the young person to attend a doctor and request a 'Workers Compensation Medical Certificate'.

Territory Families must meet the medical expenses in relation to a young person's workers compensation approved claim. The incident and claim must be discussed with the relevant regional manager. The Territory Families CYJO, YOREO or Team Leader or their manager must ensure that the program's project supervisor provides an incident report and, if applicable, a medical certificate and completed workers compensation claim form as soon as practicable.

All documentation must be provided to the relevant Director. In consultation with the regional manager and Director; consider whether the project itself (as opposed to the work site) should be subject to a [CWO – Project Review](#).

The young person must obtain a medical certificate that clears them to resume duties, prior to returning to work and will be considered unfit until such time.

If a young person is injured at work and cannot participate in the project as a result, they are to be credited for the hours they were scheduled to attend work under the order, until they are deemed fit to return to work by a medical practitioner.



Youth Justice Regulation 19 states the following;

19 Youth injured through work

- (1) *Subregulation (2) applies if a youth is, because of injury sustained through work performed under a community work order, unable to perform or complete work under the order that the youth would otherwise be expected to perform or complete.*
- (2) *The time that the youth might reasonably have been expected to spend on that work had the injury not occurred is counted as time worked by the youth under the order.*

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Revision of Long Term Financial Plan
MEETING DATE:	Tuesday 6 July 2021
AUTHOR:	Director Organisational Services, Silke Maynard
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council's adoption of the City of Palmerston's Long-Term Financial Plan 2022-2031 following adoption of a previous version at the Second Ordinary Council Meeting in June 2021.

KEY MESSAGES

- Council has prepared a 10-year Long-Term Financial Plan (LTFP), which exceeds the legislative requirements of a period of at least four financial years.
- The LTFP model uses a range of assumptions which KPMG assessed as functional.
- The LTFP is based on delivering current service levels into the future.
- The LTFP delivers capital spend of \$93.3 million over the course of the 10-year plan.
- The capital spend includes Projects initiatives of \$15 million for Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) and \$14.6 million for Where We Live Matters.
- The LTFP includes two loans totalling \$7.5 million to assist with funding Projects and retain reserve balances over the long term.
- Councils forecast shows continuous improvement in Council's Operating Results over the course of the LTFP.
- The council report, presented by staff, to the second ordinary meeting in June 2021 contained a previous version of the LTFP in error, which as a result was adopted by Council. The adopted version in June 2021 is not reflecting the recent Council resolution for the SWELL funding.
- The Draft LTFP published for community consultation was the correct document reflecting the intend to borrow up to \$5million for SWELL and therefore no further consultation is required.
- Council is required to rescind the original resolution and adopt the latest version to ensure the LTFP is reflective of Council's resolutions.

RECOMMENDATION

1. THAT Report entitled Revision of Long Term Financial Plan be received and noted.
2. THAT Council rescind resolution 9/1688 – 15/06/2021 relating to the approval of the Long Term Financial Plan 2022-2031.

3. THAT Council adopts **Attachment 13.2.2.1** to Report entitled Revision of Long Term Financial Plan as City of Palmerston's Long-Term Financial Plan 2022-2031.

BACKGROUND

At the 2nd Ordinary Council Meeting of 18 May 2021, Council made the following decisions:

Draft Long Term Financial Plan 2022-2031

1. THAT Report entitled Draft Long Term Financial Plan 2022-2031 be received and noted.
2. THAT Council notes the amended City of Palmerston draft Long Term Financial Plan 2022-2031 being Attachment 25.2.2.1 to Report entitled Draft Long Term Financial Plan 2022-2031 includes the drawing of up to \$5 million in loan for the Swimming, Wellness, Events, Leisure and Lifestyle project.
3. THAT Council adopts the City of Palmerston draft Long Term Financial Plan 2022-2031 being Attachment 25.2.2.1 to Report entitled Draft Long Term Financial Plan 2022-2031 for 15 days public consultation.
4. THAT the Council decisions relating to report entitled Draft Long Term Financial Plan 2022-2031 be moved into the 18 May 2021 Open Minutes.

CARRIED 9/1647 – 18/05/2021

The draft Long-Term Financial Plan 2022-2031 commenced 15 days public consultation on the 19 May 2021.

At the 2nd Ordinary Council Meeting of 15 June 2021, Council made the following decisions:

Adoption of Long – Term Financial Plan 2022-2031

1. THAT Report entitled Adoption of Long-Term Financial Plan 2022-2031 be received and noted.
2. THAT Council adopts Attachment 13.2.4.1 to Report entitled Adoption of Long-Term Financial Plan 2022-2031 as City of Palmerston's Long-Term Financial Plan 2022- 2031.

CARRIED 9/1688 – 15/06/2021

DISCUSSION

The LTFP presented by staff to Council at the Second Ordinary Meeting in June 2021 included an incorrect attachment. In an administrative error, staff presented a previous version and Council therefore adopted a LTFP that is not reflective of Council's resolutions around the funding of the SWELL project.

Council has consulted with the community on the correct version that included the \$5million loan for the SWELL project. The LTFP attached to this report is reflective of the document that Council consulted on with the community.

The Long-Term Financial Plan covers a ten-year period of 2021-2022 to 2030-2031. It is used to recognise Council's current and future financial capacity to continue delivering services, provide facilities and infrastructure to the community, while commencing new initiatives and projects to achieve the outcomes set out in Council's Community Plan.

The Long-Term Financial Plan includes:

- Planning assumptions used to develop the plan;
- Projected income and expenditure;
- Balance sheets;
- Cash flow statement; and
- Methods of monitoring financial performance.

Council utilises this ten-year financial forecast to quantify the available cash flow to fund financial sustainability, ensure Council can both fund its services and asset replacement and position itself for future opportunities.

Council is committed to long-term financial sustainability and intergenerational equity, where each generation 'pays their way,' rather than any generation 'living off their assets' and leaving it to future generations to address the issue of replacing worn out infrastructure without the necessary funds to do so.

Council is actively engaged in maintaining its reserves at appropriate levels and reducing its operating deficits. While COVID-19 has resulted in a minor impact on Council's long-term financial position, the organisation itself is strong and financially viable. Through prudent and responsible budgeting, planning and financial management, Council will be able to continue to build its Reserves, continue to deliver services to the community and replace and renew assets now and into the future, ensuring the same level of service and delivering outcomes set out in Council's Community Plan.

The attached Plan is reflecting the funding model for SWELL and is to be considered a sound financial model based on the most recent information available to Council. **Attachment 13.2.2.1.**

Council will need to rescind the original resolution from the Second Ordinary Meeting in June 2021 and adopt the attached version of the LTFP. Despite this administrative error Council remains legislative compliant with the *Local Government Act* requiring approval of the LTFP by 31 July 2021.

CONSULTATION PROCESS

While the *Local Government Act 2008* does not require consultation on the draft Long-Term Financial Plan, Council conducted 15 days of public consultation from 19 May 2021 following a media briefing with the Mayor.

During this time, the plan was publicly available on Council's website along the Draft Municipal Plan 2021-22. The Draft LTFP available for public comment was the correct version, reflecting Council's intent to borrow up to \$5 million for the SWELL project.

Public consultation on the Draft Long-Term Financial Plan resulted in no public submissions being received during the consultation period.

Consultation occurred on the correct version and therefore no further consultation is being recommended.

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team

POLICY IMPLICATIONS

There are no relevant restrictions on Council for rescinding of resolutions under the *Local Government Act* and the Palmerston (Procedures for Meetings) By-Laws 2003.

BUDGET AND RESOURCE IMPLICATIONS

The Long-Term Financial Plan models an improving operating financial position for the City of Palmerston over the planning period.

The Long-Term Financial Plan forecasts capital expenditure of \$93.3 million over the term of the Plan. As part of these works the Long-Term Financial Plan also anticipates that the Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) and 'Where We Live Matters' projects as well as other community focused projects will be undertaken resulting in an increase in capital expenditure in the 2021-22 to 2023-24 financial years.

It is anticipated that these projects will be undertaken in partnership with the Commonwealth and Northern Territory Governments. It is further expected that Council will need to establish an external loan of up to \$5 million over the 2021-22 and 2022-23 financial years and \$2.5 million in 2023-24 to fund a portion of the projects which will be paid back in full over a period of 20 years.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government Act 2008* requires Council to prepare and maintain a LTFP. The LTFP must cover a minimum period of four years, however, many of the decisions that Council makes have impacts that go well beyond this time horizon. City of Palmerston has developed a 10-year financial plan as it is important that stakeholders understand the financial implications arising from Council's decisions, and to ensure the financial sustainability of City of Palmerston.

Should Council not rescind the original resolution of the second ordinary meeting in June 2021 and adopt the corrected version as attached to this report, Council runs the risk of the LTFP not being reflective of Council's resolutions and intends. It may also be a risk that the application to borrow to the Minister for Local Government will not be approved. To manage this risk, the Chief Executive Officer has verbally advised the Department of Chief Minister and Cabinet of the administrative error and confirmed that the proposed process of rectification is appropriate.

This report addresses the following City of Palmerston Strategic Risks:

- 2 Be Sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the Council.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The delivery of the actions and projects within the Long-Term Financial Plan will improve the well-being of our community and deliver several improved environmental outcomes.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

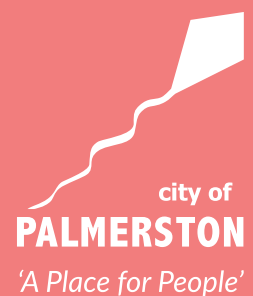
ATTACHMENTS

1. Long Term Financial Plan 2022-2031 Final Web [13.2.2.1 - 20 pages]



CITY OF PALMERSTON

LONG TERM FINANCIAL PLAN 2022-2031





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FOREWORD

City of Palmerston is pleased to present its Long Term Financial Plan for 2022 to 2031.

The financial modelling supporting the Long Term Financial Plan is used to forecast the Council's financial future over 10 years. The Plan is a tool which assists with decision making and problem solving, enabling decisions to be made on how to best achieve the Council's corporate objectives and asset management needs whilst considering its Long Term financial challenges.

The Long Term Financial Plan included in this document encompasses:

- Planning assumptions used to develop the Plan
- Projected income and expenditure
- Statement of financial position
- Statement of Cash flows
- Financial ratios

This Long Term Financial Plan has been prepared with the ongoing COVID-19 pandemic in mind. Council's measures taken in response to the COVID-19 pandemic remain having an impact on the operational income. With a zero-rate increase in the previous year and ongoing free community facility hire as well as free pool entrance and free parking, Council continues its commitment to the community. The decisions made in this Plan have been assessed for their long term impact. Whilst every effort has been made to eliminate uncertainty, the COVID-19 pandemic remains an element of unpredictability.

Council has been able to generate continued support from territory and federal governments with grant funding that supports the delivery on the Community Plan outcomes. This Long Term Financial Plan is forecasting the delivery of major projects, such as the Swimming Wellness Events Leisure Lifestyle (SWELL) project and the 'Where We Live Matters' project in Zuccoli.

Within this Plan Council is proposing to take up loans for up to \$7.5 million to fund the above-mentioned

projects. The financial capacity for Council is sound to service the loan and the methodology supports the inter-generational cost distribution. Meaning, that residents will bear the cost of the construction of the facilities as they utilise them. With this financing model, Council ensures that financial reserve balances remain healthy and continue to increase within the 10-year timeframe to ensure the cost of asset renewal can be met into the future as our City grows older.

Council's Long Term Financial Plan covers the period from 2021-22 to 2030-31. It recognises its current and future financial capacity to continue delivering quality services, provide facilities and infrastructure to the community while commencing new initiatives and projects to achieve the goals set out in the Community Plan.

The Long Term Financial Plan contains a core set of assumptions. These assumptions are based on CPI forecasts, interest rate expectations, employee award increases, estimated loan repayment schedules, and other special income and expenses which are discussed in more detail in this Plan.

Financial planning over a 10-year time horizon is difficult and relies on a variety of assumptions that will undoubtedly change during the period. The Long Term Financial Plan is therefore closely monitored, and regularly revised, to reflect these changing circumstances.

This Long Term Financial Plan has been prepared with the base year being 2020-21, based on the second revised 2020-21 annual budget.

The Long Term Financial Plan model and assumptions were provided to KPMG to provide advice on the succinctness of the model and assumptions used. Although no assurance or opinions can be issued under this type of engagement, the advice received was that KPMG were satisfied with the material functionality of the Plan.

The aims of Council's Long Term Financial Plan are to:

- Set out the assumptions upon which Council's financial plans and budgets have been structured.
- Identify some Key Performance Indicators upon which Council can benchmark its financial performance.
- Set the framework so that the impact of future policy decisions can be identified.
- Evaluate the impact of future scenarios upon Council's financial position.
- Provide a basis for future informed decision making.
- Identify issues which impact upon the financial sustainability of Council including known opportunities and threats.
- Achieve a balanced budget on a funding basis, acknowledging that continued service delivery and asset renewals are current priorities.

STATUTORY REQUIREMENTS

The *Local Government Act* requires Council to prepare and maintain a Long Term Financial Plan. The Plan must cover a minimum period of four years, however, many of the decisions that Council makes have impacts that go well beyond this time horizon. Council has developed a 10-year financial plan as it is important that stakeholders understand the financial implications arising from Council's decisions, and to ensure the financial sustainability of Council.



BACKGROUND

PALMERSTON

The second largest and fastest growing city in the Northern Territory, Palmerston is a regional hub with a promising future positioning itself as *The Family City of the Northern Territory* and *A Place for People*.

Palmerston boasts a multi-cultural and diverse population of more than 36,000 residents, with significant population growing each year supported by lifestyle options including multiple shopping centres, a PGA tournament standard golf course, land conservation areas, connected spaces, swimming and fitness centre, numerous schools and the recently opened Palmerston Regional Hospital, all of which support families who choose to call our City home.

With almost universal NBN coverage and a young, tech savvy population, Palmerston is becoming a hub for digital innovation through e-gaming, the Top End's annual GeekFest and regional collaboration delivering Smart City opportunities.

This rapid growth presents Council with the challenge of growing and renewing essential family friendly infrastructure for Palmerston and surrounding communities.

NORTHERN TERRITORY ECONOMY

All economic indicators are based on September 2020 assessments.

The Northern Territory economy is highly dependent on the government sector, mining and tourism. This dependence makes it highly prone to volatility, particularly once large capital projects wind down.

Deloitte Access Economics (DAE) forecasts the Territory economy to grow by an average of 1.1 per cent per annum over the next five years. DAE forecasts the national economy to grow by an average annual rate of 1.5 per cent over the five-year period.



DAE September quarter 2020 prepared for the Northern Territory Government, has forecast average growth in the following key economic indicators for the five years (2019-20 to 2023-24):

	Northern Territory	Australia
Economic Growth Forecast	3.4%	1.9%
Employment Growth Forecast	0.9%	0.5%
Population Growth Forecast	0.4%	0.9%
Consumer Price Index (CPI)	1.1%	1.5%



Council's Long Term Financial Plan will continue to deliver the current level of service and improve facilities for our community.

CURRENT FINANCIAL POSITION

The City of Palmerston is relatively young and is growing, both in terms of population and infrastructure with developers handing over millions of dollars' worth of infrastructure annually. As the infrastructure is relatively new, it only requires maintenance works to keep it in a satisfactory condition in the short to medium term. However, in future years considerable asset replacement will be required and this will represent a significant expense for the City. Council is working towards targets set in its asset management plans to ensure infrastructure stability long term.

Council continues to roll out significant innovative and progressive projects that are designed to enhance the amenity and liveability in the city, with projects ranging from new a Community Hub in Zuccoli ('Where We Live Matters') and a revitalisation of the Palmerston pool into the modern and exciting SWELL project as well as environmental initiatives such as greening the City of Palmerston. Work has been completed on the *Making the Switch* project. This project is a transformative project improving

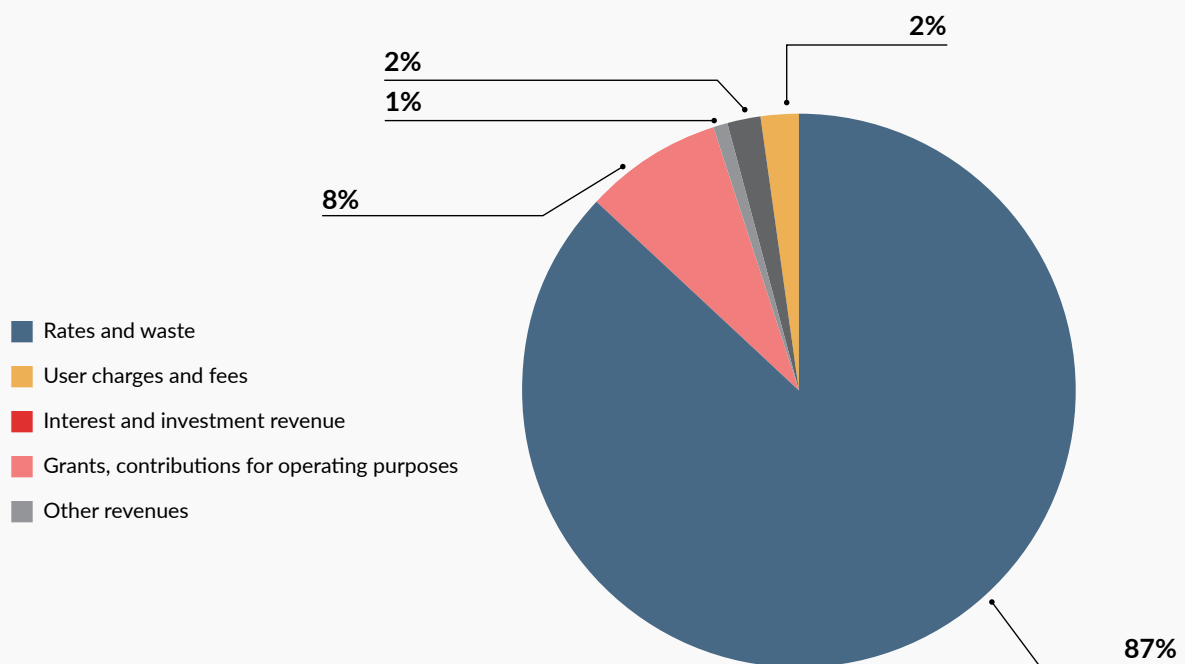
the public lighting quality in the City and reducing electricity use and consequently generating savings. This project is funded from an internal loan from reserves and as a self-funding project, the savings identified in electricity costs are repaid back into reserves with additional savings allocated to improving the quality of public lighting across Palmerston.

Council's reserves are adequate to continue ongoing operations without affecting service levels and Council will continue working with other levels of government to secure capital grants and will utilise loans to support works like SWELL and 'Where We Live Matters'.

Council currently derives nearly 87 per cent of its operational revenues through annual rates and charges. This provides Council with certainty and security over the bulk of its revenue base and is not overly reliant on factors outside of its control. Council does however need to identify other revenue sources and continue to lobby funding bodies for grants.



OPERATING REVENUE SOURCE BY TYPE 2021-22



MEASURING PERFORMANCE

Council will continue to report on and monitor its financial performance based on standard financial indicators.

These indicators include:

Operating Ratio

This measures the capacity of Council to contain its operating expenditure within its operating revenue allowing for asset renewals funded through depreciation. The benchmark for this ratio is greater than zero per cent.

Cash Expense Ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash-flow. The benchmark for this ratio is greater than three months.

Current Ratio

This ratio represents Council's ability to meet debt repayments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities. The minimum benchmark is greater than 1.5.

Rates Coverage Ratio

This ratio measures fiscal flexibility. It is the degree of reliance that Council places on external funding sources such as operating grants and contributions to fund its day-to-day operations. The benchmark for this ratio is between 60-75 per cent.

Debt Service Cover Ratio

This ratio measures the availability of operating cash to service debt including interest, principal, and lease payments. The benchmark for this ratio is greater than 2.

Interest Cover Ratio

This ratio indicates the extent to which Council can service its interest-bearing debt and take on additional borrowing. It measures the burden of the current interest expense upon Council's operating cash. The minimum benchmark for this ratio is greater than 4.

Sustainability Ratio

This ratio indicates the extent to which Council is forecasting to increase or replace the asset base of the Council. The minimum benchmark for this ratio is 1. Where a Council records a value higher than 1, this indicates the overall asset base is being replenished at a rate equal to, or higher than, the Council's consumption of assets. Where the sustainability ratio is less than one, the Council may have a deteriorating asset base.

Ratio	Benchmark	10-Year Average
Operating Ratio	>0%	-17%
Cash Expense Ratio	>3 months	5.2 months
Current Ratio	>1.5	2.6
Rates Coverage Ratio	60%-75%	95%
Debt Service Ratio	>2	8.5
Interest Cover Ratio	>4	33.1
Sustainability Ratio	<1	0.9

FUTURE FINANCIAL POSITION

The Long Term Financial Plan models an improving financial position for the City of Palmerston over the planning period considering the Rate Freeze in the budget for 2020-21 due to the COVID-19 pandemic and only a 2.4 per cent average increase and \$30 increase to the minimum rates in 2021-22.

The Plan predicts that the operating deficit of Council is reduced from a budget operating deficit in 2019-20 of \$4.8 million to an operating deficit of \$2.8 million in 2030-31. The Long Term Financial Plan allows for a gradual increase in revenues through rates at a modest increase of 3.3 per cent including an anticipated property growth of 0.6 per cent with maintaining existing service levels for the community, whilst also delivering on what the community has identified as outcomes in the Community Plan for Palmerston.

The Long Term Financial Plan anticipates that the *SWELL* and the 'Where We Live Matters' projects as well as other community focused projects will be undertaken resulting in an increase in capital expenditure in the 2021-22 to 2023-24 financial years. It is anticipated that these projects will be undertaken in partnership with the Commonwealth and Territory Government. Council will need to establish an external loan for \$5 million over the 2021-22 and 2022-23 financial years and \$2.5 million in 2023-24 to fund a portion of the projects which will be paid back in full over a period of 20 years.

Although an operational surplus will not be reached over the term of the Plan, additional cash will be generated each year. These funds have been allocated back to reserves throughout the life of the plan to take advantage of any unknown opportunities that may occur or to fund any unexpected expenses.



MAJOR INITIATIVES AND REPAIRS AND MAINTENANCE OF ASSETS

Over the term of the Long Term Financial Plan Council is planning to spend a total of \$93.3 million in capital works which will result in new and modern facilities for the Community.

As well as the replacements and renewals of assets that relate to infrastructure such as roads, pathways, parks, public lighting, buildings, stormwater and fleet ensuring that the assets within Palmerston remain in a satisfactory condition.

In the Long Term Financial Plan it is assumed that the service standards provided will not change and Council has consequently based its future repairs and maintenance estimations to remain consistent and has also provided for CPI increases throughout the term of the Plan in accordance with Councils asset management plans.

Furthermore, the Plan includes major initiatives in the form of the SWELL project with a cost of \$15 million over the 2021-22 and 2022-23 financial year, anticipated to be funded through capital grants and a Council loan of up to \$5 million. The second major initiative over seven financial years starting in 2021-22 is the project 'Where We Live Matters' creating a major community hub in Zuccoli at the total value of \$14.6 million, with a planned loan of up to \$2.5 million.

10 YEAR CAPITAL WORKS SCHEDULE

Asset	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	10 Year Total
Buildings	12,909,393	5,026,785	5,579,285	2,373,985	2,603,985	3,668,985	2,004,285	804,285	384,285	239,285	35,594,558
Parks and Reserves	3,380,000	1,522,000	1,256,000	1,290,000	1,074,000	1,108,000	1,142,000	1,176,000	1,206,000	1,236,000	14,390,000
Footpaths	934,000	937,249	940,074	792,915	805,774	818,649	831,542	844,453	857,382	870,330	8,632,367
Roads	1,611,656	1,532,483	1,595,858	1,862,151	1,931,508	2,004,083	2,080,038	2,159,539	2,237,766	2,319,905	19,334,987
Stormwater	150,000	170,000	180,000	190,000	200,000	210,000	220,000	230,000	240,000	2,040,000	2,040,000
Irrigation	390,000	300,000	310,000	320,000	330,000	340,000	350,000	360,000	370,000	380,000	3,350,000
Vehicles	335,000	355,000	355,000	355,000	355,000	355,000	355,000	355,000	360,000	360,000	3,560,000
Public Lighting	690,000	695,000	700,000	405,000	410,000	420,000	420,000	425,000	430,000	435,000	5,025,000
Furniture and Fittings	70,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,420,000
Totals	20,390,049	10,688,517	11,066,216	7,739,051	7,860,267	9,069,717	7,552,865	6,504,277	6,235,433	6,240,519	93,346,912

ASSUMPTIONS

This Long Term Financial Plan has been prepared on the basis that Council will continue to deliver the same level of service to the community as it is currently providing.

The Long Term Financial Plan also includes the following specific assumptions in relation to expected revenues and expenses.

GENERAL ASSUMPTIONS

Item	Budget Assumptions 2021-2022	Forecast Assumption 2023-2031	Comment
Residential Growth	0.6%	0.6%	City of Palmerston accommodation stocks grew by 3.3 per cent p.a. from 2006 to 2011, and 4.6 per cent p.a. from 2011 to 2016 according to the ABS. A conservative 0.6 per cent growth is included in this Plan. Although a recent increase in development has been recognised during the COVID-19 pandemic, it is unclear how sustainable this growth will be over the long-term.
CPI	1.1%	1.1%	Based on long-term forecast for CPI for the Northern Territory as per DAE (September 2020 release).

REVENUE ASSUMPTIONS

Item	Budget Assumptions 2021-2022	Forecast Assumption 2023-2031	Comment
Rate Increase	2.4%	3.3%	This is the required amount that Council will need to raise rates to ensure that the Council is sustainable and is able to renew its current asset base. Not including growth.
Waste Management Charge	Reduction by 1%	CPI	In 2021-22 Council decreases the general residential waste charge by \$10, supporting ratepayers during the ongoing COVID-19 pandemic. Beyond that, charges will increase in line with contractual increases and fees charged for the disposal of waste at Shoal Bay.
Statutory Charges	0.0%	0.0%	Whilst a By-Law review is underway for City of Palmerston statutory charges should only increase by the growth factor.
User Fees & Charges	CPI	CPI	All user fees and charges are expected to increase in-line with CPI.
Investment Interest	1%	1.5% - 2%	Interest is calculated on the forecast cash and investment balances reflecting stable investment rates.
Interest on Overdue Rates	8%	8%	Interest is calculated on the overdue outstanding rates balance.
Other Revenues	CPI	CPI	Other revenues consist of program fees and sundry income items.
Operating Grants	CPI	CPI	Operating grants include the financial assistance grant and the operating subsidy for the library from the Northern Territory Government.

EXPENSE ASSUMPTIONS

Item	Budget Assumptions 2020-2021	Forecast Assumption 2021-2030	Comment
Employee Benefits and On-costs	2.5%	2% - 2.5%	Employee costs increase in line with the enterprise agreement at 2 per cent, however between the years 2021-2022 to 2025-26 a further 0.5 per cent per annum is included to increase superannuation as per federal legislation.
Current Borrowing Costs	2.78%	2.78%	PAN Borrowing costs are fixed for the term of the loan.
Future Borrowing Costs	2.7%	2.7%	Conservative estimate noting that borrowing interest rates are currently well below average levels.
Materials, Contracts and other Expenses	CPI	CPI	Average increase anticipated.
Depreciation	N/A	N/A	Depreciation is based on current depreciation rates plus depreciation on gifted and constructed assets at an average useful life of 70 years across asset classes.

CAPITAL ASSUMPTIONS

Item	Budget Assumptions 2021-2022	Forecast Assumption 2023-2031	Comment
Capital Income	N/A	N/A	Included as detailed in the 10 years capital work program.
Capital Expenditure	N/A	N/A	Included as detailed in the 10 years capital work program.



LONG TERM FINANCIAL PLAN INCOME STATEMENT												
\$'000's	Actual	Actual	Revised Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations												
Revenue:												
Rates & annual charges	28,199	28,838	28,910	29,476	30,510	31,582	32,693	33,844	35,038	36,275	37,690	39,160
Rates	21,197	21,989	22,010	22,675	23,559	24,478	25,432	26,424	27,455	28,526	29,638	30,794
Waste	7,002	6,848	6,901	6,801	6,951	7,104	7,260	7,420	7,583	7,750	7,920	8,095
Statutory Charges	133	153	169	140	142	144	145	147	148	150	152	153
User charges & fees	1,299	910	660	688	695	703	711	718	726	734	742	751
Interest & investment revenue	1,189	1,039	993	637	622	632	616	641	623	612	618	635
Reimbursements	925	5	-	-	-	-	-	-	-	-	-	-
Other revenues	183	1,855	376	331	335	338	342	346	350	353	357	361
Grants & contributions for operating purposes	3,713	2,930	2,020	2,758	1,740	1,758	1,775	1,793	1,829	1,865	1,903	1,941
TOTAL INCOME FROM CONTINUING OPERATIONS	35,640	35,729	33,128	34,030	34,044	35,156	36,282	37,489	38,714	39,990	41,462	43,001
Expenses from Continuing Operations												
Employee benefits & costs	8,779	9,206	10,249	10,868	11,140	11,618	11,908	12,406	12,716	13,171	13,434	13,977
Borrowing costs	-	53	46	40	60	159	213	198	182	168	140	150
Materials, contracts and other expenses	20,333	21,576	20,000	20,619	20,846	21,075	21,307	21,541	21,778	22,018	22,260	22,505
Depreciation, amortisation & impairment	10,094	9,778	10,400	10,608	10,411	10,470	10,535	10,539	10,545	10,572	10,572	10,529
TOTAL EXPENSES FROM CONTINUING OPERATIONS	39,206	40,613	40,695	42,134	42,457	43,323	43,964	44,684	45,221	45,929	46,406	47,399
OPERATING RESULT FOR THE YEAR	(3,566)	(4,884)	(7,567)	(8,105)	(8,413)	(8,167)	(7,682)	(7,195)	(6,507)	(5,939)	(4,944)	(3,909)
Changes in Revaluation Surplus - I.P.P. & E	508	7,458	52	-	53	54	54	55	55	56	56	57
Adjustments (Compliance with Revised Accounting Standards)	(2,210)	(45)	(4,691)	(50)	-	-	-	-	-	-	-	-
Asset Disposal & Fair Value Adjustments	8,208	4,481	4,576	13,351	5,552	5,452	4,790	4,040	4,040	3,540	2,040	1,950
Amounts received specifically for new or upgraded assets	7,498	518	8,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Physical resources received free of charge												
TOTAL COMPREHENSIVE INCOME / (LOSS)	10,438	(299)	370	8,196	192	339	162	(101)	588	657	152	1,187
												2,232

LONG TERM FINANCIAL PLAN STATEMENT OF FINANCIAL POSITION													
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
Assets	Actual	Actual	Revised Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Current Assets:													
Cash & cash equivalents	23,925	17,422	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Investments	7,664	9,165	16,435	11,673	12,337	11,281	10,769	9,766	8,231	8,547	9,397	11,501	14,627
Receivables	2,013	2,073	2,073	2,154	2,238	2,326	2,416	2,510	2,608	2,710	2,816	2,925	3,039
Non-current assets classified as 'held for sale'	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CURRENT ASSETS	33,602	28,660	22,508	17,827	18,575	17,606	17,185	16,276	14,839	15,257	16,212	18,426	21,666
Non-Current Assets:													
Infrastructure, property, plant & equipment	548,294	554,098	565,626	578,408	581,685	585,281	585,485	585,807	587,332	587,313	586,245	584,928	583,640
Investment property	5,100	5,200	5,252	5,305	5,358	5,411	5,465	5,520	5,575	5,631	5,687	5,744	5,801
Work in progress	1,171	4,409	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS	554,565	563,707	570,878	583,713	587,043	590,692	590,950	591,327	592,907	592,944	591,933	590,672	589,442
TOTAL ASSETS	588,167	592,367	593,386	601,539	605,618	608,299	608,136	607,603	607,746	608,201	608,145	609,098	611,107
Liabilities													
Current Liabilities:													
Payables	4,139	4,326	4,369	4,413	4,457	4,502	4,547	4,592	4,638	4,684	4,731	4,779	4,826
Unearned Grant Income (AASB 1058)	-	4,955	1,035	-	-	-	-	-	-	-	-	-	-
Borrowings	221	228	235	241	287	457	567	583	322	331	359	349	359
Provisions	1,814	1,357	1,384	1,419	1,454	1,491	1,528	1,566	1,605	1,637	1,670	1,703	1,737
TOTAL CURRENT LIABILITIES	6,174	10,866	7,023	6,073	6,198	6,450	6,642	6,741	6,565	6,652	6,760	6,831	6,922
Non-Current Liabilities:													
Payables	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	1,739	1,510	1,276	2,035	5,748	7,790	7,223	6,659	6,318	5,988	5,629	5,280	4,921
Provisions	1,771	1,806	1,842	1,888	1,935	1,984	2,033	2,084	2,136	2,179	2,223	2,267	2,312
TOTAL NON-CURRENT LIABILITIES	3,510	3,316	3,118	3,923	7,683	9,774	9,257	8,744	8,455	8,167	7,851	7,547	7,234
TOTAL LIABILITIES	9,684	14,182	10,141	9,996	13,881	16,224	15,898	15,485	15,020	14,819	14,611	14,378	14,156
NET ASSETS	578,483	578,185	583,245	591,544	591,736	592,075	592,237	592,118	592,726	593,382	593,533	594,720	596,951
Equity													
Retained earnings/(accumulated deficit)	204,380	206,259	213,576	225,553	225,070	226,575	227,297	228,131	229,945	230,214	229,462	228,450	227,475
Other Reserves	27,428	17,794	15,485	11,754	12,377	11,157	10,544	9,935	8,824	8,605	9,452	11,595	14,743
Revaluation reserves	346,675	354,132	354,184	354,237	354,290	354,343	354,397	354,452	354,507	354,563	354,619	354,676	354,733
Council equity interest	578,483	578,185	583,245	591,544	591,736	592,075	592,237	592,118	592,726	593,382	593,533	594,720	596,951
TOTAL EQUITY	578,483	578,185	583,245	591,544	591,736	592,075	592,237	592,118	592,726	593,382	593,533	594,720	596,951

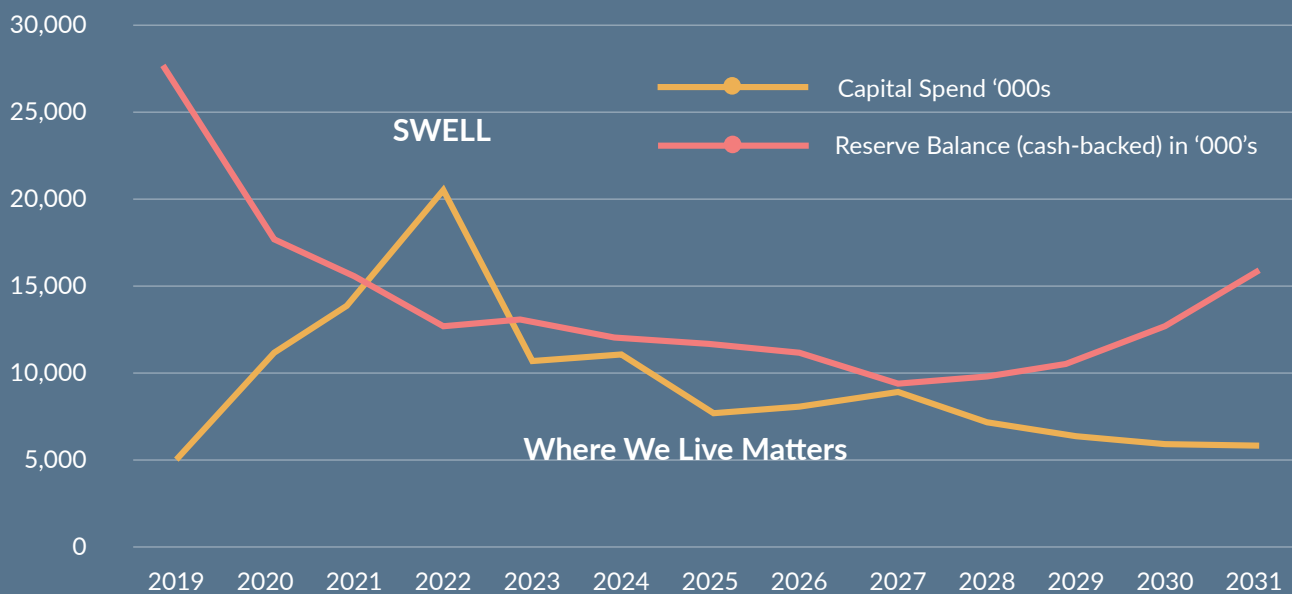
LONG TERM FINANCIAL PLAN STATEMENT OF CASH FLOWS

\$ '000

	Actual 2018-2019	Actual 2019-2020	Revised Budget 2020-2021	Budget 2021-2022	Forecast 2022-2023	Forecast 2023-2024	Forecast 2024-2025	Forecast 2025-2026	Forecast 2026-2027	Forecast 2027-2028	Forecast 2028-2029	Forecast 2029-2030	Forecast 2030-2031
Cash Flows from Operating Activities													
Receipts:													
Rates & annual charges	28,055	28,458	28,910	29,395	30,426	31,494	32,603	33,750	34,940	36,173	37,584	39,050	40,573
User charges & fees	1,429	920	829	828	837	846	856	865	875	884	894	904	914
Investment & interest revenue received	1,189	1,039	993	637	622	632	616	641	623	612	618	635	677
Grants & contributions	3,713	2,930	2,020	2,758	1,740	1,758	1,775	1,793	1,829	1,865	1,903	1,941	1,979
Bonds, deposits & retention amounts received	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	3,186	5,154	376	331	335	338	342	346	350	353	357	361	365
Payments:													
Employee benefits & costs	(8,396)	(9,407)	(10,186)	(10,787)	(11,057)	(11,533)	(11,822)	(12,317)	(12,625)	(13,076)	(13,588)	(14,162)	(14,807)
Materials, contracts & other expenses	(23,195)	(24,409)	(19,937)	(20,575)	(20,802)	(21,030)	(21,262)	(21,496)	(21,732)	(21,972)	(22,213)	(22,458)	(22,705)
Finance Payments	-	(53)	(46)	(40)	(60)	(159)	(213)	(198)	(182)	(168)	(150)	(135)	(121)
Bonds, deposits & retention amounts refunded	-	-	-	-	-	-	-	-	-	-	-	-	-
Other operating payments	-	-	-	-	-	-	-	-	-	-	-	-	-
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	5,981	4,632	2,939	2,547	2,041	2,345	2,895	3,384	4,078	4,651	5,445	6,658	7,745
Cash Flows from Investing Activities													
Receipts:													
Sale of investment securities	-	-	-	4,742	-	1,056	511	1,004	1,535	-	-	-	-
Sale of infrastructure, property, plant & equipment	187	42	-	-	-	-	-	-	-	-	-	-	-
Amounts specifically for new or upgraded assets	7,363	1,609	5,065	12,316	5,552	5,452	4,790	4,040	4,040	3,540	2,040	2,040	1,950
Payments:													
Purchase of investment securities	(3,164)	(1,501)	(7,270)	-	(664)	-	-	-	-	(316)	(850)	(2,104)	(3,126)
Purchase of infrastructure, property, plant & equipment	(5,002)	(11,031)	(13,928)	(20,390)	(10,689)	(11,066)	(7,739)	(7,860)	(9,070)	(7,553)	(6,504)	(6,235)	(6,241)
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(616)	(10,881)	(16,133)	(3,312)	(5,809)	(4,588)	(2,438)	(2,817)	(3,495)	(4,329)	(5,314)	(6,299)	(7,416)
Cash Flows from Financing Activities													
Receipts:													
Proceeds from bonds and deposits	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds from borrowings & advances	1,940	-	-	1,000	4,000	2,500	-	-	-	-	-	-	-
Payments:													
Repayment of borrowings & advances	(387)	(254)	(228)	(235)	(241)	(287)	(457)	(567)	(583)	(322)	(331)	(359)	(349)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	1,553	(254)	(228)	765	3,759	2,213	(457)	(567)	(583)	(322)	(331)	(359)	(349)
Plus: CASH & CASH EQUIVALENTS - beginning of year	16,142	23,925	17,422	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	6,938	(6,503)	(13,422)	-	-	-	-	-	-	-	-	-	-
Total CASH at Bank	23,080	17,422	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Plus: INVESTMENTS ON HAND - beginning of year	7,664	9,165	9,165	16,435	11,673	12,337	11,281	10,769	9,766	8,231	8,547	9,397	11,501
Increase/(Decrease) in investment securities	-	-	7,270	(4,742)	664	(1,056)	(511)	(1,004)	(1,535)	(316)	(850)	(2,104)	(3,126)
Total Investments on Hand	7,664	9,165	16,435	11,693	12,337	11,281	10,769	9,766	8,231	8,547	9,397	11,501	14,627
TOTAL CASH & CASH EQUIVALENTS & INVESTMENTS - end of year	30,744	26,587	20,435	15,673	16,337	15,281	14,769	13,766	12,231	12,547	13,397	15,501	18,627
NET INCREASE/(DECREASE) IN CASH, CASH EQUIVALENTS & INVESTMENTS	10,102	(5,002)	(6,152)	(4,762)	664	(1,056)	(511)	(1,004)	(1,535)	316	850	2,104	3,126

LONG TERM FINANCIAL PLAN FINANCIAL RATIOS													
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
	Actual	Actual	Revised Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Ratio This ratio measures Council's ability to contain operating expenditure within operating revenue Benchmark: Greater than 0%	-10%	-1.4%	-23%	-2.4%	-25%	-23%	-21%	-19%	-17%	-15%	-12%	-9%	-6%
Cash Expense Cover Ratio This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow Benchmark: Greater than 3.0 months	13.02	10.36	8.11	5.97	6.13	5.61	5.34	4.87	4.25	4.28	4.50	5.14	6.09
Current Ratio This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities Benchmark: Greater than 1.5	5.44	2.64	3.20	2.94	3.00	2.73	2.59	2.41	2.26	2.29	2.40	2.70	3.13
Own Revenue This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions Council's financial flexibility improves the higher the level of its own source revenue Benchmark: Greater than 65%-75%	90%	92%	94%	92%	95%	95%	95%	95%	95%	95%	95%	95%	95%
Debt Service Cover Ratio This ratio measures the availability of cash to service debt including interest, principal, and lease payments Benchmark: Greater than 2.0	16.87	15.94	10.34	9.13	6.64	5.16	4.25	4.37	5.28	9.45	11.95	13.05	15.83
Interest Cover Ratio This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash Benchmark: Greater than 4.0	N/A	92.14	61.58	63.24	33.43	14.47	13.38	16.90	22.20	27.52	40.09	44.26	55.15
Asset Sustainability Ratio This ratio indicates the extent to which Council is replacing its existing asset base with capital renewals of existing assets Benchmark: Greater than 1.0	0.50	1.13	1.34	1.92	1.03	1.06	0.73	0.75	0.86	0.71	0.62	0.59	0.59

CAPITAL SPENDING AND RESERVE MOVEMENTS 2019 - 2031



CONCLUSION

Financial sustainability is ensuring that Council is able to fund both its services and be able to fund asset replacement at the rate upon which they deteriorate. Council is committed to long-term financial sustainability and intergenerational equity, where each generation 'pays their way,' rather any generation 'living off their assets' and leaving it to future generations to address the issue of replacing worn out infrastructure without the necessary funds to do so.

Council is currently relatively low on un-restricted reserves and operating with continuous deficits. However, the organisation itself is strong and financially viable. Through prudent and responsible budgeting, planning and financial management the Council will be able to rebuild its reserves, continue to deliver quality services to the community and replace and renew assets now and into the future, ensuring the same level of service for each generation.

PUBLIC CONSULTATION

While the *Local Government Act* does not require Council to undertake public consultation of Long Term Financial Plan 2022-2031, Council welcomes community feedback of this important document.

City of Palmerston's draft Long Term Financial Plan 2022-2031 was available for public consultation online from Wednesday 19 May 2021, with the last day for submission being Thursday 3 June 2021.

The Plan was presented and approved at the 2nd Ordinary Council Meeting on Tuesday 15 June 2021.





Civic Plaza, 1 Chung Wah Terrace



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COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Hooked on Palmerston Catch and Release Competition
MEETING DATE:	Tuesday 6 July 2021
AUTHOR:	Community Development Officer - Children & Families, Safe Communities, Liz Middleton
APPROVER:	Deputy Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report seeks to inform Council on the program outcomes of the 'Hooked-on Palmerston' Catch and Release Fishing Competition, following its conclusion on 30 June 2021.

KEY MESSAGES

- The 'Hooked-on Palmerston' Catch and Release Fishing Competition was launched on 24 September 2020 and concluded on 30 June 2021 and is considered to have been well received by the community.
- The program has activated Palmerston's lakes and provided a free, family-friendly activity that aligns with Council's community wellbeing outcomes.
- 2349 registrations were received from 24 September 2020 to date.
- A total of 90 catches were submitted into the competition.
- \$5,950 was awarded in the form of vouchers to be spent within the Palmerston Municipality.
- A new competition with a recommended revised prize format and amended program timeframe is scheduled for launch in late September 2021.
- The amended program is designed to improve outcomes and interest in the program and to be more targeted.
- Limited number of additional tagged Barramundi will be released in Palmerston lakes in July 2021 to support the continuation of the competition.

RECOMMENDATION

1. THAT Report entitled Hooked on Palmerston Catch and Release Competition be received and noted.
2. THAT a report on the outcome of the 2021/2022 Hooked-On Palmerston Competition be presented following the conclusion of the program.

BACKGROUND

Following a Notice of Motion from Alderman Lucy Morrison at the 2nd Ordinary Council Meeting of 21 July 2020 Council made the following decision:

Palmerston Lakes – Catch and Release Fishing Competition

THAT a report be prepared for the second ordinary meeting in August 2020, outlining a proposal for a Catch and Release Fishing Competition within the City of Palmerston lakes to promote lifestyle, well-being, and health of our community.

CARRIED 9/1203 – 21/07/2020

At the 2nd Ordinary Council Meeting of 18 August 2020 Council made the following decision:

Proposal for a Catch and Release Fishing Competition within the City of Palmerston Lakes

1. *THAT Council approve the Palmerston Catch and Release Competition to be run from mid-September 2020 to June 2021 inclusive based on the information, terms and conditions of the competition outlined in the report entitled Proposal for a Catch and Release Fishing Competition within the City of Palmerston Lakes.*

2. *THAT Council receive a report to review the operation and participation in the Palmerston Catch and Release Competition at the 1st Ordinary Council Meeting to be held in February 2021.*

CARRIED 9/1245 – 18/08/2020

At the 1st Ordinary Council Meeting of 2 February 2021 Council made the following decision:

Catch and Release Fishing Competition Update February 2021

THAT Report entitled Catch and Release Fishing Competition Update February 2021 be received and noted.

CARRIED 9/1462 – 18/08/2021

DISCUSSION



Image: Julian Towel, December Winner

The 'Hooked-on Palmerston' Catch and Release Fishing Competition's is a Council initiative that was developed following a Notice of Motion from Alderman Lucy Morrison in July 2020. The goal of the program was to improve awareness of the lakes, encourage family outdoor activities and promote responsible fishing practices, as well as promote the lifestyle, well-being, and health of our community.

Overall, the competition has been a positive initiative, that has been well-received by the Palmerston Community. The extensive promotion of the TV and social media campaign has seen an increase in recreational fishing at the lakes. Since the competition launched on Thursday 24 September 2020, 2349 people have registered, and 90 catches of Barramundi (Barra) have been submitted. 69% of all Barra entered in the competition were caught at Durack Lakes with 29% caught at Sanctuary Lakes and 2% caught in Marlow Lagoon.

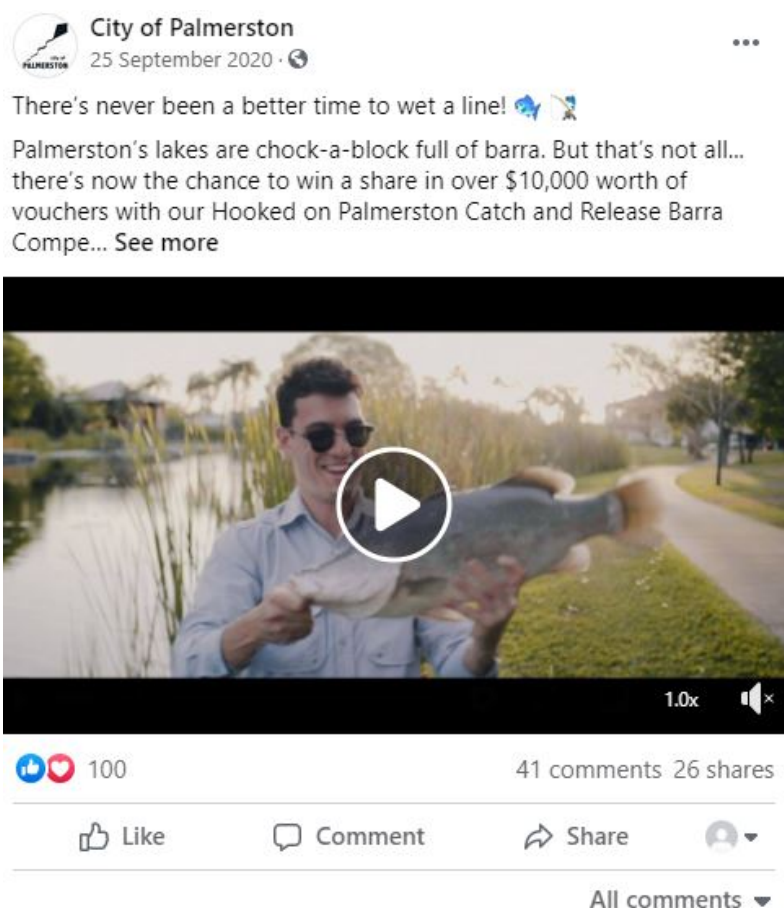


Image: Social Media post from 25 September 2020

Registration and Catch Statistics

Monthly Totals	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals
Registrations											
12 years and Under	179	147	32	65	161	26	14	109	9	1	743
13 to 17 years	56	60	15	34	59	6	8	29	3	0	270
18 years plus	307	250	59	153	302	56	42	152	8	7	1636
Monthly Registrations	542	457	106	252	522	88	64	290	20	8	2,349

Monthly Catch Statistics											
Tagged Barra											
12 years and Under	1	0	0	1	0	0	0	0	0	0	2
13 to 17 years	4	3	4	1	2	2	1	1	0	0	18
18 years plus	15	18	4	3	3	0	0	0	0	0	43
Non-Tagged Barra											
12 years and Under	0	0	1	1	1	0	0	1	0	0	4
13 to 17 years	1	0	2	1	2	2	1	5	0	0	14
18 years plus	0	2	2	2	0	1	2	0	0	0	9
Total Caught per month	21	23	13	9	8	5	4	7	0	0	90

Prize Statistics

Month	Total Value of Prizes Awarded	Number of prize recipients
September	\$550	4
October	\$670	6
November	\$600	5
December	\$1020	9
January	\$250	2
February	\$520	5
March	\$250	2
April	\$520	5
May	\$0	0
June	\$270	3
Major & Minor Draw	\$1300	2
Total	\$5950	41

The age category draw has meant that not all prizes available were awarded due to lack of entries in some categories. Several entries submitted were deemed ineligible for entry into the prize draws for not providing suitable photographs that included the measurements of the Barramundi. The one-off Metre-plus Barramundi prize received no entries and therefore was not awarded. The Major and Minor draws were drawn on the 5 July with one winner drawn from all eligible entries from both the tagged (Major prize) and non-tagged categories (Minor prize).

Future Competition

In the recently adopted 2021/2022 Municipal Plan and Budget, Council has committed to continuing the 'Hooked-on Palmerston' competition. However, following a review of the program by officers, it is being recommended that it be run slightly differently this year.

The Department of Primary Industry and Fisheries advised they have a limited number of additional Barra ready to be tagged and available for release in July 2021. The recommended format of the upcoming competition has considered the Barra stock quantity available for tagging and the required release periods due to the size of the Barra currently in the holding tanks.

The competition will launch in late September 2021 and run until January 2022 with a new format for awarding prizes. The competition prizes categories will be restructured to remove the monthly draw element and is designed to drive interest in the competition across the four and half months. These months are ideal for the competition period as they align with the October and December/January school holiday periods and will allow Council to continue to encourage younger Territorians along with their families to participate in the competition and engage in active recreation.

The prize structure will focus on randomly selected 'Lucky Tag Numbers' and participants who catch a Barra containing these numbers will be instant winners of a \$400 voucher. Should those tags not be caught in their respective month, the prize value will continue to double until claimed. *Example: If one or more of the five prizes is not claimed in October, the prize value will double to \$800 in November and continue to increase in \$400 increments until January 2022 until it reaches the maximum prize value of \$1,600.*

The five lucky tag numbers will be randomly selected each month from the tag numbers placed on the Barra to be released in July 2021 and the lucky tag numbers will change each month. Lucky Tags can only be claimed once and once claimed, the tag number it is no longer eligible to be resubmitted into the competition for prize.

The first five participants who catch a tagged barramundi (not a lucky tag number) and submit an eligible entry each month will be awarded a \$100 voucher. Entries from tagged fish from the Barra released in September 2020 in addition to the July release will be accepted for entry to this category. The total prize pool of \$10,000 will be available to win across the competition period.

Untagged barramundi caught during the competition period will not be eligible for entry into the upcoming competition.

Prizes will continue to be awarded in form of vouchers from businesses located in the Palmerston Municipality. The revised terms and conditions for the competition will be available on Council's website from September 2021.

Winners will be published in NT news, and City of Palmerston website and social media.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- City Sustainability Manager
- Community Services Lead
- Executive Manager Community and Library Services

In preparing this report, the following external parties were consulted:

- Department of Primary Industry & Resources (Darwin Aquaculture Centre)

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

A total of up to \$10,000 is required for prizes for the upcoming competition.

The 2021/2022 approved Budget contains funding for this program.

A total of \$5,950 was awarded in prizes from the 2020/2021 operating budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

2. Is not sustainable into the long-term

Context: Optimising the financial, social and environmental sustainability of the Council.

This risk is considered minimal as the competition is a relatively low-cost initiative to encourage community wellbeing, improve social outcomes and promote environmental sustainability outcomes in Palmerston.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Whilst there are no direct environment sustainability implications for this report the intent of the competition is around awareness of the lakes and the functions they perform as well as the broader understanding of catch and release fishing. Council is working with the Department of Primary Industry & Resources to ensure fish stocking of lakes is at an optimal level.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 20 July 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *Section 99(2) and 293(1) of the Local Government Act 2019 and Regulation 8 of the Local Government (Administration) Regulations 2008* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



COUNCIL MEETING MINUTES

TUESDAY, 15 JUNE 2021

CITY OF PALMERSTON

**Minutes of Council Meeting
held at Durack Community Art Centre
33 Packard Avenue, Durack
on Tuesday 15 June 2021 at 5:30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Amber Garden
Alderman Tom Lewis
Alderman Damien Hale – *Via Audiovisual conference*
Alderman Benjamin Giesecke
Alderman Sarah Henderson
Alderman Lucy Morrison
Alderman Mick Spick

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer/Director Lifestyle and
Community, Amelia Vellar
Director City Growth and Operations, Nadine Nilon
Governance and Strategy Manager, Manu Pillai
Executive Assistant to Chief Executive Officer, Jessie
Schaecken
Minute Secretary, Cara Currie
IT and Network Support Officer, Rhys Wicks
Communications Manager, Becky Saywell
Communications Officer, Catherine Einoder
Media Projects Anthony Grey

GALLERY

Allan McGill NT Planning
John-Paul MacDonagh Department of Infrastructure, Planning
and Logistics

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:34pm.

Initials: _____

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

THAT it be noted Alderman Hale will be on leave of absence previously granted on 2 June 2021, for the period of 4 June 2021, and 9 June 2021 for the period of 20 June 2021 inclusive.

CARRIED 9/1650 – 01/06/2021

3.3 Leave of Absence Request

Moved: Alderman Spick
Seconded: Alderman Lewis

1. THAT the leave of absence received from Alderman Spick for 16 June 2021 to 31 July 2021 inclusive be received and noted.
2. THAT the leave of absence received from Alderman Lewis for 29 June 2021 to 1 July 2021 inclusive be received and noted.

CARRIED 9/1677 – 15/06/2021

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Alderman Spick
Seconded: Alderman Morrison

THAT the request for Audio/Audiovisual Conferencing received from Alderman Spick for the meetings to be held on 6 July 2021 and 20 July 2021 be received and noted.

CARRIED 9/1678 – 15/06/2021

Initials: _____

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Garden

Seconded: Alderman Henderson

1. THAT the minutes of the Council Meeting held on Tuesday 1, June 2021 pages 10441 to 10452, be confirmed.
2. THAT the minutes of the Special Council Meeting held on 8 June 2021 pages 10457 to 10460 be confirmed.

CARRIED 9/1679 – 15/06/2021

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

Nil.

Alderman Hale left the meeting at 5.43pm

8 DEPUTATIONS AND PRESENTATIONS

8.1 Palmerston Environs Subregional Land Use Plan

Moved: Alderman Spick

Seconded: Alderman Giesecke

Alderman Hale returned to the meeting at 5.47pm

Initials: _____

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2nd Ordinary Council Meeting

THAT the presentation by Mr Allan McGill AM Member Northern Territory Planning Commission and John-Paul MacDonagh, Senior Planner Department of Infrastructure, Planning and Logistics on Palmerston Environs Subregional Land Use Plan be received and noted.

CARRIED 9/1680 – 15/06/2021

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil.

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT pursuant to *Section 65(2) of the Local Government Act* and *Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to section 65(2) of the Local Government Act 2008 and Regulation 8(c)(iv) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

CARRIED 9/1681 – 15/06/2021

Initials: _____

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Community Benefit Scheme Update – May 2021

Moved: Deputy Mayor Garden

Seconded: Alderman Henderson

THAT Report entitled Community Benefit Scheme Update – May 2021 be received and noted.

CARRIED 9/1682 – 15/06/2021

13.1.2 Financial Report – May 2021

Moved: Alderman Morrison

Seconded: Alderman Henderson

THAT Report entitled Financial Report – May 2021 be received and noted.

CARRIED 9/1683 – 15/06/2021

13.2 Action Reports

Procedural Motion

Moved: Deputy Mayor Garden

Seconded: Alderman Henderson

THAT pursuant to section 7(2) of the *Palmerston (Procedures for Meetings) By-Laws*, the 15 June 2021 Ordinary Council Meeting Order of Business be altered to consider item 13.2.3 prior to item 13.2.1.

CARRIED 9/1684 – 15/06/2021

Initials: _____

13.2.3 Adoption of the Municipal Plan and Budget 2021-22

Moved: Deputy Mayor Garden

Seconded: Alderman Henderson

1. THAT Report entitled Adoption of the Municipal Plan and Budget 2021/22 be received and noted.
2. THAT Council adopt the Elected Member Allowances for the 2021/22 financial year as outlined in the Draft Municipal Plan and Budget 2020/21 and set the Extra Meeting Allowance at \$160 per meeting, with conditions as set out in Council Policy *Elected Member Benefits and Support*.
3. THAT in accordance with Section 24(1) of the *Local Government Act 2008*, Council adopt the Draft Municipal Plan and Budget 2021/22 being **Attachment 13.2.5.1** as City of Palmerston Municipal Plan and Budget 2021/22.
4. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2021/22 to the Department of Chief Minister and Cabinet in accordance with Section 24(1) of the *Local Government Act 2008* before the 31 July 2021

CARRIED 9/1685 –15/06/2021

13.2.1 Declaration of Rates and Charges 2021/2022

Moved: Deputy Mayor Garden

Seconded: Alderman Spick

1. THAT Council accept tabled document Terms and Conditions for the Early Bird Draw as **Attachment 13.2.1.3** to Report entitled Declaration of Rates and Charges 2021/2022.
2. THAT Report entitled Declaration of Rates and Charges 2021/2022 be received and noted.
3. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 24(1) of the local Government (Accounting) regulations being **Attachment 13.2.1.1** be received and noted.
4. THAT in accordance with Section 149 of the *Local Government Act 2008 (Act)*, Council adopts the Unimproved Capital Value method as the basis for determining the assessed value of allotments within the Palmerston local government area (the Municipality).
5. THAT in accordance with Section 155 of the *Act* Council declares that it intends to raise, for general purposes by way of rates, an amount of \$22,617,675 which will

Initials: _____

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be raised by the application of differential valuation-based charges (differential rates) with differential minimum charges (minimum amounts) being payable in application of each of those differential rates for the financial year ending 30 June 2022.

6. THAT Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:
 - a) With respect to all rateable land within that part of the Municipality zoned R, RR (excluding RR properties located in the suburb of Marlow Lagoon), LR, LMR, MR, HR, CL, FD, PS, SP8, SP9 with a parcel area less than 10,000m², SP9 with a parcel area greater than 20,000m², SP10 and SP11 under the NT Planning Scheme, a differential rate of 0.611910% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,257.00 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - b) With respect to all rateable land within that part of the Municipality zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.502705% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,257.00 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - c) With respect to all rateable land within that part of the Municipality zoned GI and LI under the NT Planning Scheme, a differential rate of 0.490655% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,257 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the Act) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - d) With respect to all other rateable land within the Municipality, a differential rate of 0.736097% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,257 multiplied by:

Initials: _____

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2nd Ordinary Council Meeting

- i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the Act) on each allotment of land; or
 - ii) the number one,

whichever is greater.
- 7. In accordance with Section 157 of the Act, Council declares that to enable the provision of waste management services, it provides for the benefit of all residential land within the Municipality and the occupiers of such land, it intends to raise an amount of \$6,801,273 which will be raised by the application of a charge for the financial year ending 30 June 2022.
- 8. THAT Council declares the following charges in respect of waste management services it provides for the benefit of all residential land with the Palmerston local government area and the occupiers of such land. For the purposes of this recommendation, "residential dwelling" means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of the *Unit Titles Act* and the *Unit Title Schemes Act* and "residential land" means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling):
 - a) Council declares a charge of \$480 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to, each residential dwelling within the Municipality other than a residential dwelling as described in paragraph e) below. The services are:
 - i) for single dwellings and multiple dwellings with three dwellings per lot:
 - A. a kerbside general waste collection of two garbage collection visits per week with a maximum of one 120 litre mobile bin to be collected on each garbage collection visit:
 - and
 - B. a kerbside recycling collection service of one collection visit per fortnight with a maximum of one 240 litre mobile bin to be collected on each recycling collection visit.
 - ii) for multiple dwellings with four or more dwellings per lot:
 - A. a general waste collection service of four garbage collection visits per week with a maximum of one 240 litre mobile bin per four dwellings to be collected on each garbage collection visit: and
 - B. a recycling collection service of one collection visit per week with a maximum of one 240 litre mobile bin per two dwellings to be collected on each recycling collection visit.

In respect of the garbage and recycling collection services to these lots, a dedicated onsite waste and recycling bin storage enclosure must be provided by

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the occupiers of the lots in a form that complies with Council's requirements from time to time in respect of such enclosures:

- i) one pre-cyclone season hard waste collection as scheduled by Council.
 - ii) access to the Archer Waste Management Facility for the disposal of items accepted at the facility.
 - iii) maintenance and replacement of waste management infrastructure and facilities.
 - iv) waste reduction and environmental programs and projects.
 - v) public litter collection and Street sweeping.
- b) Council declares an additional charge of \$149 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph 7(a)i) in respect of that dwelling requests in writing and Council approves of an upgrade to the garbage collection service from a maximum of one 120 litre mobile bin to a maximum of one 240 litre mobile bin.
- c) Council declares an additional charge of \$250 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph 7(a)i)A in respect of that dwelling requests in writing and Council approves the provision of an additional general waste collection service of one or more additional 120 litre general waste mobile bins.
- d) Council declares an additional charge of \$110 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph 7(a)i)B in respect of that dwelling requests in writing and Council approves the provision of an additional recycling collection service of one or more additional 240 litre recycling mobile bins.
- e) Council declares a charge of \$240 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that meets the requirements of by-laws 26 and 27 of the *Palmerston (Public Places) By-laws* and other such requirements that Council may have from time to time in respect of such services. The services are:
 - i) one pre-cyclone season hard waste collection as scheduled by Council.
 - ii) access to the Archer Waste Management Facility for the disposal of items accepted at the facility.
 - iii) maintenance and replacement of waste management infrastructure and facilities.
 - iv) waste reduction and environmental programs and projects.
 - v) public litter collection & street sweeping.
9. THAT the relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 162 of the *Act* at the rate of 8% per annum and is to be calculated on a daily basis.

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10. THAT Rates and Charges declared under this declaration may be paid by four approximately equal instalments by the following dates, namely:
- First Instalment, 30 September 2021
 - Second Instalment, 30 November 2021
 - Third Instalment, 30 January 2022
 - Fourth Instalment 30 March 2022

Instalments falling due on a weekend or public holiday may be paid by the following business day without incurring a penalty.

11. THAT details of due dates and specified amounts will be listed on the relevant Notice of Rates and Charges.
12. THAT variations to those options for payment will be administered according to the conditions outlined on the front and reverse pages of the Notice of Rates and Charges.
13. THAT a ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.
14. THAT in accordance with Section 160 of the Act, a cash incentive of \$3,000 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2022, where payment in full is made on or before 30 September 2021.
15. THAT the incentive be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two successful recipients at \$1,500 each in accordance with the terms and conditions at **Attachment 13.2.1.3** to Report entitled Declaration of Rates and Charges 2021/22.
16. THAT Council note that in accordance with Section 158 of the Act, Council will publish the Declaration of Rates and Charges at **Attachment 13.2.1.2** to Report entitled Declaration of Rates and Charges 2021/22 with the amendment to the income raised through charges from \$6,932,099 to \$6,801,273 on its website and in the newspaper advising residents of the Rates and Charges for 2021/22.

CARRIED 9/1686 – 15/06/2021

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13.2.2 Fees and Charges 2021/2022

Moved: Alderman Morrison
Seconded: Alderman Henderson

1. THAT Report entitled Fees and Charges 2021/2022 be received and noted.
2. THAT Council endorse the Fees and Charges 2021-22 as presented at **Attachment 13.2.2.1** to Report entitled Fees and Charges 2021/22 to be effective from 1 July 2021.

CARRIED 9/1687 - 15/06/2021

13.2.4 Adoption of Long – Term Financial Plan 2022-2031

Moved: Alderman Morrison
Seconded: Deputy Mayor Garden

1. THAT Report entitled Adoption of Long-Term Financial Plan 2022-2031 be received and noted.
2. THAT Council adopts **Attachment 13.2.4.1** to Report entitled Adoption of Long-Term Financial Plan 2022-2031 as City of Palmerston's Long-Term Financial Plan 2022-2031.

CARRIED 9/1688 - 15/06/2021

13.2.5 Council Policy Review – Audio/Audiovisual Conferencing

Moved: Alderman Henderson
Seconded: Alderman Morrison

1. THAT Report entitled Council Policy Review - Audio/Audiovisual Conferencing be received and noted.
2. THAT Council adopt amended Council Policy Audio/Audiovisual Conferencing being **Attachment 13.2.5.3** to Report entitled Council Policy Review Audio/Audiovisual Conferencing to come into effect 1 July 2021.

CARRIED 9/1689 - 15/06/2021

Initials: _____

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13.2.6 Draft Council Policy – Elected Member Casual Vacancies

Moved: Alderman Spick
Seconded: Deputy Mayor Garden

1. THAT Report entitled Draft Council Policy - Elected Member Casual Vacancies be received and noted.
2. THAT Council adopt Elected Member Casual Vacancies being **Attachment 13.2.6.1** to Report entitled Draft Council Policy - Elected Member Casual Vacancies as a policy of Council to come into effect 1 July 2021.

CARRIED 9/1690 – 15/06/2021

13.2.7 Draft Council Policy – Human Resource Management Policy

Moved: Alderman Morrison
Seconded: Alderman Henderson

1. THAT Report entitled Draft Council Policy – Human Resource Management Policy be received and noted.
2. THAT Council endorses the Human Resource Management Policy as presented at **Attachment 13.2.7.1** to Report entitled Draft Council Policy - Human Resource Management Policy to come into effect on 1 July 2021.

CARRIED 9/1691 – 15/06/2021

13.2.8 Draft Council Policy – Shared Services

Moved: Alderman Lewis
Seconded: Alderman Henderson

1. THAT Report entitled Draft Council Policy – Shared Services be received and noted.
2. THAT Council adopt Shared Services being **Attachment 13.2.8.1** to Report entitled Draft Council Policy - Shared Services as a policy of Council to come into effect 1 July 2021.

CARRIED 9/1692 – 15/06/2021

Initials: _____

13.2.9 Delegations to the Chief Executive Officer

Moved: Alderman Henderson

Seconded: Alderman Morrison

1. THAT Report entitled Delegations to the Chief Executive Officer be received and noted.
2. THAT effective 1 July 2021 Council revoke all delegations to the Chief Executive Officer.
3. THAT effective 1 July 2021 pursuant to Section 40 of the *Local Government Act 2019* Council hereby delegates to the Chief Executive Officer its powers and functions set out in the schedule below, subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions:

4.

Section	Powers and functions
Section 183	Appointment of authorised persons
The powers and functions of the Council under the <i>Local Government Act 2019</i> including regulations and statutory instruments	All of the powers and functions of the Council that are able to be delegated, with the exception of the following: <ol style="list-style-type: none"> i. Section 40(4)(a), entering into transactions that are not arm's length if the transaction will provide a community benefit.

5. THAT effective 1 July 2021 pursuant to section 183 of the *Local Government Act 2019*, Council appoints Chief Executive Officer, Luccio Franco Cercarelli as an authorised person subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and unless earlier revoked, the appointment will cease and be deemed revoked upon the cessation of employment with City of Palmerston.
6. THAT effective 1 July 2021 pursuant to section 40 of the *Local Government Act 2019*, Council hereby delegates to the Chief Executive Officer, Luccio Franco Cercarelli the following financial delegations subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and approved budget

:

Section	Powers and functions
Section 40(3)(b)	The power to incur financial liabilities to the value of \$5,000,000
Section 40(3)(f)	The power to enter into a contract up to the threshold value of \$5,000,000
Section 40	Credit Card limit up to the value of \$5,000
Section 40	Unlimited value for the power of financial operations including but not limited to purchase, payment, cheque, and investment approvals.

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7. THAT effective 1 July 2021 pursuant to section 40 of the *Local Government Act 2019*, Council hereby delegates to the Chief Executive Officer, Luccio Franco Cercarelli the power and authority to exercise all powers of the Council under the *Palmerston By-Laws* set out in the schedule below, subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions:

8.

Palmerston By-Law	Powers and functions
i. Palmerston (Animal Management) By-Laws 1999	All of the powers and functions of the Council that are able to be delegated.
ii. Palmerston (Charges) By-Laws 1994	
iii. Palmerston (Procedures for Meetings) By-Laws	
iv. Palmerston (Public Places) By-Laws 2001	
v. Palmerston (Signs, Hoardings and Advertising) By-Laws	

9. THAT effective 1 July 2021 pursuant to Section 40 of the *Local Government Act 2019* and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, Council hereby delegates to the Chief Executive Officer its powers and functions as set out sections 66 of the *Local Government Act 2019*, by-law 71 of the *Palmerston (Public Places) By-Laws 2001* being the power to determine opening times of Council's offices and facilities and the opening times of the Library until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

10. THAT effective 1 July 2021 pursuant to Section 40 of the *Local Government Act 2019* and in light of Australian Government and Northern Territory Government requirements for the COVID-19 response, Council hereby delegates to the Chief Executive Officer the power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

CARRIED 9/1693 - 15/06/2021

13.2.10 Lease of Part of Lot 9543 - Common Seal

Moved: Deputy Mayor Garden

Seconded: Alderman Giesecke

1. THAT Report entitled Lease of Part of Lot 9543 - Common Seal be received and noted.
2. THAT Council endorse the lease extension for Part of Lot 9543 to the Northern Territory Government until March 2022, as per the conditions outlined in **Attachment 13.2.10.1** to Report entitled Lease of Part of Lot 9543 - Common Seal.
3. THAT pursuant to Section 26(2) of the *Local Government Act*, Council authorises the affixing of the common seal to the lease as presented as **Attachment 13.2.10.1** to Report entitled Lease of Part of Lot 9543 - Common Seal between the Northern

Initials:

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Territory Government or its representatives and City of Palmerston and that this be attested by the signatures of the Mayor and Chief Executive Officer.

CARRIED 9/1694 – 15/06/2021

13.2.11 Local Roads and Community Infrastructure Phase Three

Moved: Alderman Morrison

Seconded: Alderman Giesecke

1. THAT Report entitled Local Roads and Community Infrastructure Phase Three be received and noted.
2. THAT a report be presented to Council by December 2021 regarding the project nominations for Local Roads and Community Infrastructure Phase 3.

CARRIED 9/1695 – 15/06/2021

13.2.12 Palmerston Kite Drone Festival Sponsorship Request

Moved: Deputy Mayor Garden

Seconded: Alderman Spick

1. THAT Report entitled Palmerston Kite Drone Festival Sponsorship Request be received and noted.
2. THAT Council writes to the Nightcliff Arts Music and Culture Incorporated, to thank them for their presentation to Council and to advise that Council will not be providing sponsorship for the Palmerston Kite and Drone Festival in 2021/2022.

CARRIED 9/1696 – 15/06/2021

13.2.13 Palmerston Student Voice positive Choice Grant Application – Recycling Initiative

Moved: Alderman Henderson

Seconded: Alderman Morrison

1. THAT Report entitled Palmerston Student Voice positive Choice Grant Application – Recycling Initiative be received and noted.

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2. THAT Council approves the allocation of \$7178 (incl. GST) as an Environmental Initiative Grant to the Student Voice Positive Choice Committee for the development of a community waste education program.

CARRIED 9/1697 – 15/06/2021

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

16.1 Park Irrigation Suburb of Gray

Moved: Alderman Henderson

Seconded: Alderman Spick

THAT the question asked by Alderman Henderson regarding the operational irrigation in parks in the suburb of Gray and the question was taken on notice by the Director of City Growth and Operations.

CARRIED 9/1698 – 15/06/2021

17 GENERAL BUSINESS

Nil.

Initials: _____

18 NEXT COUNCIL MEETING

Moved: Alderman Spick
Seconded: Alderman Morrison

THAT the next Ordinary Meeting of Council be held on Tuesday 6 July 2021 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/1699 - 15/06/2021

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Spick
Seconded: Mayor Pascoe-Bell

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1700 - 15/06/2021

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

The open section of the meeting closed at 6:35 pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6:46 pm.

Chair

Print Name

Date

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