

CITY OF PALMERSTON

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on 3 November 2020 at 5:30pm.

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Tom Lewis
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Damian Hale (via Audio/Audiovisual Conferencing)
Alderman Sarah Henderson
Alderman Lucy Morrison (via Audio/Audiovisual Conferencing)
Alderman Mick Spick

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer/Director Lifestyle and
Community, Amelia Vellar
Director City Growth and Operations, Nadine Nilon
Finance Manager, Maxie Smith
Regulatory Services Manager, Jocelyn Cull
Communications Manager, Christine Joyce
IT & System Administrator, Michael Schultz
Minute Secretary, Ashlee Gaddes

GALLERY

ABC Reporter, Amy Culpitt

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:32pm.

Initials: 

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Moved: Alderman Hale

Seconded: Alderman Spick

THAT the leave of absence received from Alderman Hale for 2 November to 14 November 2020 inclusive be received and noted.

CARRIED 9/1351 - 03/11/2020

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Alderman Spick

Seconded: Alderman Garden

1. THAT the request for Audio/Audiovisual Conferencing received from Alderman Hale for the meeting held on 3 November 2020 be received and noted.
2. THAT the request for Audio/Audiovisual Conferencing received from Alderman Morrison for the meeting held on 3 November 2020 be received and noted.
3. THAT the request for Audio/Audiovisual Conferencing received from Alderman Spick for the meeting to be held on 17 November 2020 be received and noted.

CARRIED 9/1352 - 03/11/2020

Initials:



5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Alderman Spick
Seconded: Alderman Giesecke

THAT the Declaration of Interest received from Alderman Spick for Item 13.1.2 be received and noted.

CARRIED 9/1353 – 03/11/2020

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT the minutes of the Council Meeting held on 20 October 2020 pages 10239 to 10247, be confirmed.

CARRIED 9/1354 – 03/11/2020

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Mayoral Update Report - 3 November 2020

Moved: Mayor Pascoe-Bell
Seconded: Alderman Spick

THAT Report entitled Mayoral Update Report – 3 November 2020 be received and noted.

CARRIED 9/1355 – 03/11/2020

Initials:



8 DEPUTATIONS AND PRESENTATIONS

Nil.

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

27.1 Former Bunnings site Redevelopment and Marlow Lagoon Alcohol Exemption

Moved: Alderman Henderson

Seconded: Alderman Spick

1. THAT the question asked by Alderman Henderson regarding the former Bunnings site and potential redevelopment, and the response provided by the Mayor be received and noted.
2. THAT the question asked by Alderman Morrison regarding an update on Alcohol Exemption at Marlow Lagoon, and the response provided by the Chief Executive Officer be received and noted.
3. THAT these decisions be moved into Open Minutes 3 November 2020

CARRIED 9/1371 - 03/11/2020

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Nil.

11 PETITIONS

Nil.

Initials: 

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Palmerston Safe Communities Committee Unconfirmed Minutes - 8 October 2020

Moved: Alderman Hale
Seconded: Alderman Morrison

THAT Report entitled Palmerston Safe Communities Committee Unconfirmed Minutes - 8 October 2020 be received and noted.

CARRIED 9/1356 – 03/11/2020

Alderman Spick left the meeting at 5:41pm

13.1.2 Lifestyle and Community Quarterly Report - July to September 2020

Moved: Alderman Henderson
Seconded: Deputy Mayor Lewis

THAT Report entitled Lifestyle and Community Quarterly Report - July to September 2020 be received and noted.

CARRIED 9/1357 – 03/11/2020

Alderman Spick returned to the meeting at 5:46pm

3.2 Action Reports

13.2.1 First Quarter Budget Review 2020/21

Moved: Alderman Garden
Seconded: Alderman Henderson

1. THAT Report entitled First Quarter Budget Review 2020/21 be received and noted.
2. THAT Council adopts the First Quarter Budget Review 2020/21, pursuant to Section 128 (2) of the Local Government Act per **Attachment 13.2.1.1** of report entitled First Quarter Budget Review 2020/21.

Initials: 

3. THAT Council adopts the reserve movements for 2020/2021 of:

Transfer of \$2,933,689 from Reserves:

- \$1,547,245 from Working Capital Reserve:
 - \$996,050 for Financial Assistance Grants (FAA) received in advance
 - \$256,300 as Council's contribution to SCALE
 - \$208,895 funded from Third Quarter Budget Review 2019/20 savings for free CBD parking, free hall and other facility hire and COVID Commercial Rate Support
 - \$60,000 for "myPalmerston"
 - \$26,000 for Upgrade Switchboard (correction of amount omitted from original budget)
- \$1,197,123 for End of Year Capital Rollovers from Unexpended Capital Works Reserve, inclusive of:
 - \$265,337 for Smart Cities
 - \$245,927 for the LED Lighting Upgrade at the Library and Recreation Centre
 - \$151,665 for lighting Dark Spots
 - \$115,393 for renewals at the Palmerston Recreation Centre
 - \$100,000 for the modernisation of the Palmerston Library
 - \$81,273 for the renewals at the Palmerston Aquatic Centre
 - \$79,129 for renewals at the Archer Waste Management Facility
 - \$78,686 for the Mansfield Streetscaping Project
 - \$43,030 for renewals at the Dog Pound
 - \$19,683 for the Marlow Lagoon Dog Park
 - \$17,000 for the Power Upgrade at Frances Drive
- \$144,400 from Waste Management Reserve
 - \$100,000 for Waste Consulting and Landfill as a rollover from the 2019/20 year
 - \$24,400 for Waste Education Program as a rollover from the 2019/20 year
 - \$20,000 for Environmental Grants
- \$42,707 from Unexpended Grants Reserve for:
 - \$13,780 for Zuccoli Parade Landscaping
 - \$12,647 for Shared Pathways
 - \$8,280 for Urban Jams
 - \$8,000 for Youth Services & Resource Card
- \$2,213 from Developer Funds in Lieu of Construction (FILOC) Reserve to finalise a landscaping project in Rosebery.

Transfer of \$258,821 to Reserves:

- \$250,000 to Unexpended Grants Reserve for the deferred Youth Festival 2020.
- \$8,821 adjustment to the Waste Management Reserve.

as per **Attachment 13.2.1.2** of report entitled First Quarter Budget Review 2020/21

CARRIED 9/1358 - 03/11/2020

Initials:



13.2.2 Christmas in Palmerston 2020

Moved: Deputy Mayor Lewis
Seconded: Alderman Hale

1. THAT Report entitled Christmas in Palmerston 2020 be received and noted.
2. THAT Council approve the revised Christmas in Palmerston 2020 program that includes Christmas activation over multiple venues across Palmerston including Goyder Square, Frances Drive, Palmerston Swimming and Fitness Centre, Palmerston Recreation Centre, and Palmerston Library as detailed in report entitled Christmas in Palmerston 2020 with the addition of a Christmas tree lighting launch event.
3. THAT Council approve a variation to the 2020/2021 budget to increase the funding for Christmas events by \$75,000 funding by:
 - \$40,000 from savings within the 'On Frances' Event program, due to an event being deferred due to COVID-19.
 - The balance to be funded from savings to be identified from within the existing operating budgets, noting this change be reflected in the second quarter budget review.

CARRIED 9/1359 – 03/11/2020

Procedural Motion

Moved: Alderman Garden
Seconded: Alderman Spick

THAT pursuant to section 7(2) of the *Palmerston (Procedures for Meetings) By-Laws*, the 3 November 2020 Ordinary Council Meeting Order of Business be altered to consider item 13.2.6 prior to item 13.2.3.

CARRIED 9/1360 – 03/11/2020

13.2.6 Risk Management and Audit Committee Minutes - 27 October 2020

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

1. THAT Report entitled Risk Management and Audit Committee Minutes – 27 October 2020 be received and noted
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.2.6.1** to report entitled Risk Management and Audit Committee Meeting Minutes – 27 October 2020 be received and noted.

Initials: 

3. THAT Council endorse the recommendations from the Risk Management & Audit Committee meeting held on 27 October 2020:
 - (a) RMA9/0098 items from report entitled Draft Annual Financial Statements 2019/20:
THAT the Risk Management and Audit Committee recommend to the Council:
 - a. THAT the Committee deems the Draft Financial Statements for the year ended 30 June 2020 at **Attachment A** and the accompanying financial review at **Attachment B** to report entitled Draft Annual Financial Statements 2019/20 suitable for consideration by the Chief Executive Officer for certification and inclusion in the 2019/2020 Annual Report, with consideration of the committee's feedback.
 - (b) RMA9/0100 items from report entitled Risk Management and Audit Committee Schedule 2021:
THAT the Risk Management and Audit Committee recommend to the Council:
 1. THAT report entitled Risk Management and Audit Committee Schedule 2021 be received and noted.
 2. THAT the Committee adopts the proposed Risk Management and Audit Committee Schedule 2021 being:
 - Tuesday 23 February 2021
 - Tuesday 25 May 2021
 - Tuesday 27 July 2021
 - Wednesday 20 October 2021
 - (c) RMA9/0101 items from report entitled Strategic Risk Register Update October 2020:
THAT the Risk Management and Audit Committee recommend to the Council:
 1. THAT report entitled Strategic Risk Register Update October 2020 be received and noted.
 2. THAT the Control Improvement Plan being **Attachment A** be presented to Council for adoption and that Council's Strategic Risk Register be updated with the adopted Control Improvement Plan.
 3. THAT the Risk Management and Audit Committee be provided with an update including milestone dates at the February 2021 meeting.
 - (d) RMA9/0102 items from report entitled Asset Management Policy Review:
THAT the Risk Management and Audit Committee recommend to the Council:
 1. THAT report entitled Asset Management Policy Review be received and noted.
 2. THAT Council adopt the draft Asset Management Policy provided as **Attachment C** to this report entitled Asset Management Policy Review including removal of 4.3 Asset Management Priorities, title only.
4. THAT Council invite the Chair of the Risk Management and Audit Committee, Mr Iain Summers to attend the Council meeting of 17 November 2020 to thank him and ask the departing Chair to present an overview of his time as the Committee Chair.

CARRIED 9/1361 - 03/11/2020

Initials: 

13.2.3 Adoption of the City of Palmerston Annual Report 2019/20

Moved: Alderman Morrison
Seconded: Alderman Henderson

1. THAT Report entitled Adoption of the City of Palmerston Annual Report 2019/20 be received and noted.
2. THAT Council adopt the City of Palmerston Annual Report 2019/20 being **Attachment 13.2.3.1** to Report entitled Adoption of the City of Palmerston Annual Report 2019/20.
3. THAT Council note that in accordance with Section 199 of the *Local Government Act 2008*, the adopted City of Palmerston Annual Report 2019/20 will be provided to the Minister for Local Government, Housing and Community Development by 15 November 2020.

CARRIED 9/1362 – 03/11/2020

13.2.4 LGANT Call for Nominations - NT Heritage Council

Moved: Alderman Henderson
Seconded: Alderman Spick

1. THAT Report entitled LGANT Call for Nominations - NT Heritage Council be received and noted.
2. THAT Council submit a nomination to LGANT nominating Alderman Morrison to represent the interests of local government on the Northern Territory Heritage Council.

CARRIED 9/1363 – 03/11/2020

13.2.5 Council Policy Review EM01 - Elected Members

Moved: Alderman Giesecke
Seconded: Alderman Garden

1. THAT Report entitled Council Policy Review EM01 - *Elected Members* be received and noted.
2. THAT Council rescind Council Policy EM01 - *Elected Members* being **Attachment 13.2.5.1** to Report entitled Council Policy Review EM01 - *Elected Members*.

Initials: 

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1st Ordinary Council Meeting

3. THAT Council adopt policy Appointment of Deputy Mayor being **Attachment 13.2.5.2** to Report entitled Council Policy Review EM01 – *Elected Members* as a policy of Council.

CARRIED 9/1364 – 03/11/2020

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

16.1 Update Progress of Playgrounds Strategy

Moved: Alderman Hale

Seconded: Alderman Henderson

THAT the question asked by Alderman Hale regarding Update Progress of Playground Strategy, and the response provided by the Director City Growth and Operations be received and noted.

CARRIED 9/1365 – 03/11/2020

17 GENERAL BUSINESS

Nil.

Initials:



18 NEXT COUNCIL MEETING

Moved: Alderman Spick
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on 17 November 2020 at 5:30pm Palmerston Raiders Rugby League Club, Forrest Parade, Rosebery.

CARRIED 9/1366 – 03/11/2020

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Lewis
Seconded: Alderman Spick

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1367 – 03/11/2020

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Mayor Pascoe-Bell
Seconded: Alderman Spick

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/1368 – 03/11/2020

The meeting adjourned at 6:36 pm.

The open section of the meeting closed at 6:36 pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7:06 pm.

Initials: 

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Chair



Print Name



Date

Initials: _____