

AGENDA

2nd Ordinary Council Meeting

Tuesday 15 September 2020

The Ordinary Meeting of the City of Palmerston will be held in the School Chapel, Mother Teresa Primary School, Mother Teresa Primary School, 16 Ginger Road, Zuccoli commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 1 September 2020 pages 1097 to 10208 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

Nil.

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items

Item	Confidentiality
25.2.1	<i>8(a) information about the employment of an individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</i>

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Benefit Scheme September Update
MEETING DATE:	Tuesday 15 September 2020
AUTHOR:	Community Services Officer, Tess Riches
APPROVER:	Executive Manager Community and Library Services, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report Provides Council with a summary of the Community Benefit Scheme (CBS) 2020/2021 successful applications to date.

KEY MESSAGES

- Council actively supports a wide range of beneficial outcomes for the community by funding applications from eligible individuals, groups, and organisations, via the CBS.
- To date Council has provided a total of \$72,400 in grants, scholarships, sponsorships, and donations in 2020/ 2021, with \$57,600 remaining unexpended.
- One three-year sponsorship application from Reeling Veterans has been successful in the period.
- Acquittals of COVID-19 Special Response grants continue.
- All Palmerston schools have been contacted to offer funding for the annual City of Palmerston Community Services Award. To date four schools have accepted this offer.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme September Update be received and noted.

BACKGROUND

City of Palmerston budgets each year to provide a program of community funding that is available to eligible community groups, individuals, incorporated associations, and organisations offering activities, projects, services, and events to benefit the Palmerston community. The CBS includes sponsorships, donations (including representation support), grants and scholarships and in-kind support complements and extends the reach of the CBS. Eligibility criteria applies to all applicants and applications.

DISCUSSION

The 2020/2021 CBS budget is \$130,000 and Council may enter into multi-year agreements for funding. As of the beginning of this financial year there are three such funding arrangements in place totalling \$60,000. Pre-allocated funding has been awarded to Cazaly's Palmerston Golf Club for \$30,000, Litchfield Seniors Association for \$20,000 and the RSL Palmerston Subbranch for \$10,000. Council has

also recently approved a new three-year agreement for the Reeling Veterans Inc. for an annual sponsorship of \$10,000.

City of Palmerston has written to all Palmerston schools advising of the available Community Services Award initiative. Four Palmerston schools have accepted offers for funding for the annual City of Palmerston Community Services Award and these schools have been encouraged to invite an Elected Member to award the prize.

A successful in-kind support request for waived venue hire fees to the value of \$500 was received from Tumbledown Tots Playgroup.

A copy of the City of Palmerston Approved Community Benefit Scheme Applications, August 2020 Update has been included as **Attachment 13.1.1.1**.

COVID-19 Special Grants

During the previous financial year, 17 businesses received funding to ameliorate the effects of the pandemic on our local economy. A requirement of this funding was the provision of proof of expenditure on the activity/project supported. Seven applicants have provided this evidence and received funding. Communication with the remaining businesses continues to ensure the appropriate acquittal of funds received.

CONSULTATION PROCESS

Council continues to promote the CBS funding program to the community via various methods. Successful applicants are posted to the Council website and, where appropriate, media releases will be circulated. The completed list of 2019/2020 Successful Applicants and funding details were added to Council's website.

Successful businesses that were awarded Special Project funding in the previous financial year continue to be communicated with regarding acquittals.

All Palmerston schools have been offered funding for annual Community Services Awards to students.

All local sporting clubs and organisations have been contacted regarding availability of, and eligibility for, CBS funding.

A new CBS flyer is in development with a view to promoting the funding scheme in the newspaper and directly to potential applicants as opportunities arise.

POLICY IMPLICATIONS

Council Policy FIN18 *Grants, Donations, Sponsorships and Scholarships*

BUDGET AND RESOURCE IMPLICATIONS

The budget for the 2020/2021 financial year grants, donations, sponsorships, and scholarships is \$130,000. Currently \$72,400 has been awarded with \$57,600 remaining unexpended.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders
Context: Council needs to be credible and trusted by those within and external to the Council.
- 2 Is not sustainable into the long term
Context: Optimising the financial, social, and environmental sustainability of the Council.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. City of Palmerston Approved Community Benefit Scheme Applications, August 2020 Update
[13.1.1.1 - 3 pages]

City of Palmerston Approved Community Benefit Scheme Applications, August 2020 Update
(Correct to 1 September 2020)

Representation Support

Date	Activity	Applicant	Amount Requested	Amount Approved
Representation Individual Support				

Sponsorships, Donations and Grants

Date Received	Activity	Applicant	Amount Requested	Amount Received
3 year Sponsorship	PGA Golf Championships	Cazalys Palmerston (agreement concludes 2020/2021)	\$30,000	\$30,000
3 year Sponsorship	Palmerston & Rural Seniors Fortnight	Palmerston & Litchfield Seniors Committee (agreement concludes 2020/2021)	\$20,000	\$20,000
3 Year Sponsorship	ANZAC Day Services	RSL Palmerston Subbranch	\$10,000	\$10,000
13.02.2020	Open Court Session	Tennis NT (event reinstated after cancelled due to COVID-19)	\$2,000	\$2,000
16.07.2020 3 year Sponsorship	Tiwi Fishing Program	Reeling Veterans Inc.	\$10,000	\$10,000
Sponsorships, Donations and Grants			\$72,000	\$72,000

Scholarships

Date Received	Applicant	Amount Requested	Amount Received
Scholarships			

Annual School Awards

Date Received	School	Amount Requested	Amount Received
27.08.20	Forrest Parade School	\$100	\$100
27.08.20	Good Shepherd Lutheran College Palmerston Campus	\$100	\$100
27.08.20	Rosebery Primary School	\$100	\$100
31.08.20	Woodroffe Primary School	\$100	\$100
City of Palmerston Community Service Award		\$400	\$400

Community Benefit Scheme 2019/2020

	Budget	YTD	Balance
Grants/Donations/Sponsorships/ Scholarships Paid (Budget includes \$20,000 addition to support Special Project)	\$130,000	\$72,400	\$57,600

In-Kind Support

Date Received	Activity	Applicant	Amount Requested	Amount Received
01.07.2020	Recreation Centre Venue Hire	Seniors Indoor Croquet Club	\$500	\$500
14.08.2020	Driver Family Resource Centre Venue Hire	Tumbledown Tots Playgroup	\$500	\$500
In-Kind Support			\$1,000	\$1,000

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Financial Report for the Month of August 2020
MEETING DATE:	Tuesday 15 September 2020
AUTHOR:	Manager Finance, Maxie Smith
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of August 2020.

KEY MESSAGES

- Rates for the Financial Year have been raised in line with Budget.
- Operating Income and Expenditure overall are in-line with expectations and cashflows.
- Opening reserve balances are unconfirmed pending the completion of the Annual Financial Statements and associated audit.
- Capital Expenditure is showing as 27% of budget for the year inclusive of commitments. These expenses are inclusive of SCALE projects which are due for completion by 30 September 2020.
- Unexpended Capital Works established at Third Budget Review 2020 in the amount of \$1,400,050 has been included in Capital Expenditure for works scheduled for completion or commencement after 1 July 2020.

RECOMMENDATION

THAT Report entitled Financial Report for the Month of August 2020 be received and noted.

BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of August 2020.

DISCUSSION

Monthly cashflows for income and expenses have been updated and are recorded in the report.

Operating Income

- Total Operating Income is at 84% of the current budget.
- Rates & Annual Charges income is currently at 96% for the financial year with rates levied in full during the month of August 2020.
- Council received a part pre-payment of the 2020/21 Financial Assistance Grant in June 2020. An adjustment will be made at the 1st Quarter Budget Review to reflect this.

- Other Income is exceeding expectations due to insurance reimbursements and will be adjusted at the 1st Quarter Budget Review.
- All other operating income items are generally tracking as expected at this point in the financial year.

Operating Expenditure

- Total Operating Expenditure is at 17% of the budget inclusive of commitments.
- All operating expenditure lines are in-line with budget expectations.

Capital Income

- Capital Income is at 0% of current budget.
- Council is expecting to receive over \$830,000 in capital grants over the duration of the financial year.
- All other Capital Income items are in line with expectations.

Capital Expenditure

- Capital Expenditure is at 27% for the year including commitments raised in-line with budget expectations. Of this, 6% has been fully expended.
- The actuals and commitments raised are inclusive of the SCALE projects which are due for completion by 30 September 2020.
- A transfer from Unexpended Capital Works Reserve of \$1,400,050 has been included into Capital Expenditure for works scheduled for completion or commencement after 1 July 2020.
- A small number of capital projects are being finalised from the previous financial year, and a report to roll these budgets over will be presented to Council later.

Loans

Council approved an internal loan for \$3.65 million to fund *Making the Switch* and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site.

The internal loan for *Making the Switch* has been drawn upon, with the corresponding figures shown in section 2.10 Council Loans.

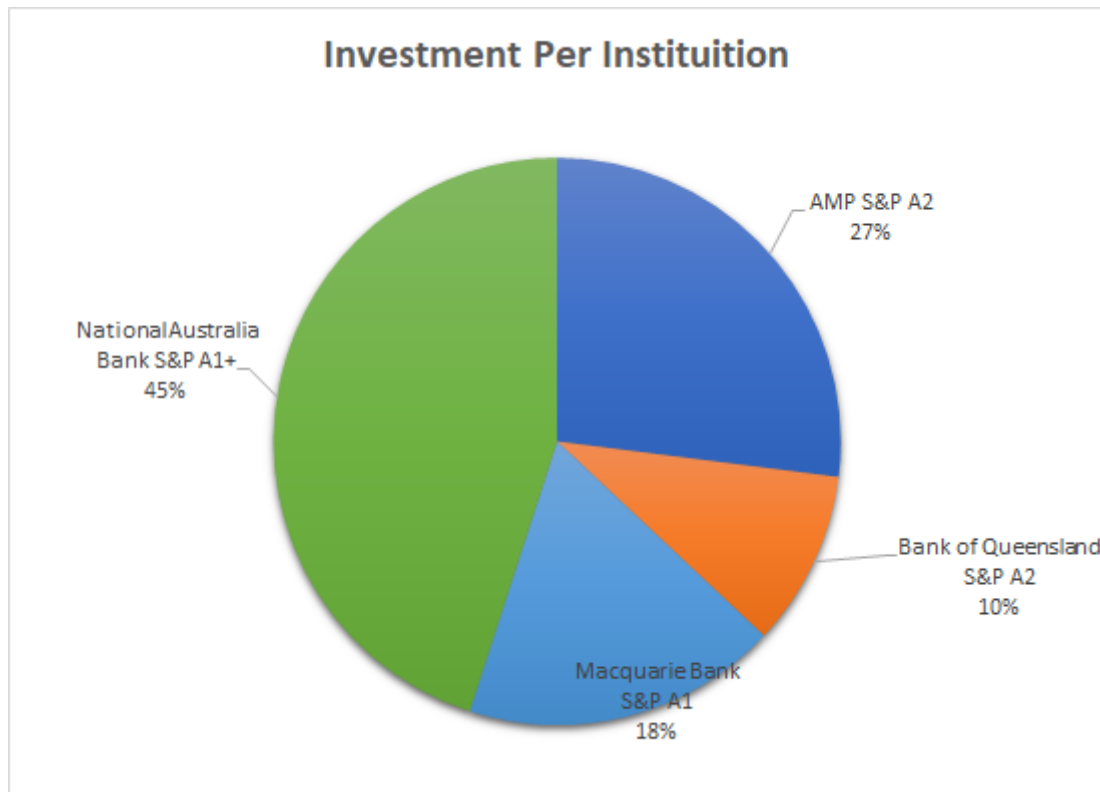
Total project costs for *Making the Switch*, exclusive of employee costs for the public lighting officer and interest incurred is \$3,223,849. Interest accrued to date is \$78,952, and Council commenced repayments in the 2019/20 financial year with an instalment of \$200,000 processed in conjunction with the Second Budget Review 2019/20. As energy savings from the project are realised, a portion will be allocated to the repayment of the loan, with the remainder allocated to improving the public lighting network as previously approved.

The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan commenced in October 2019 and will occur quarterly. The current outstanding balance on this loan is \$1,738,353. Details of the loan are provided in section 2.10 Council Loans.

Investments

As at 30 June 2020 Council held a total of \$16.664 million in term deposits across four separate financial institutions. The investment portfolio is compliant with Council Policy.

The breakup between institutions is:



Outstanding Rates

Council's overdue rates are currently worth \$1.188 million or 4.13% of total rates levied for the 2020/2021 financial year. Rates for the Financial Year have been raised in line with Budget. The increase in outstanding rates compared to prior years is mainly due to COVID-19, and Council is acting to support ratepayers through rate relief measures.

One commercial rates concession has been approved under Council's recently adopted FIN17a with additional applications in progress.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy *FIN06 – Investments*. Investments are compliant with policy.

BUDGET AND RESOURCE IMPLICATIONS

Budget or resource implications are reflected in the body of the report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

2 Be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the Council.

The *Local Government (Accounting) Regulations* prescribes that:

18 Financial Reports to Council

1. *The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:*
 - a. *The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month.*
 - b. *The forecast income and expenditure for the whole of the financial year.*
2. *The report must include:*
 - a. *Details of all cash investments held by the Council (including any money held in trust).*
 - b. *A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts.*
 - c. *Other information required by the Council.*

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Monthly Financial Report August 2020 signed [13.1.2.1 - 19 pages]

Financial Management Reports

August 2020

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

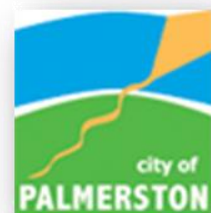


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2.5 Financial Indicators

2.6 Creditor Accounts Paid

2.7 Creditor Accounts Outstanding

2.8 Waste Charges

2.9 Commercial Leases

2.10 Council Loans

Section 2

Financial Results

1.1 - Executive Summary as at

31 August 2020

% of year passed

17%

	Revised Budget \$	YTD Actual \$	% Utilised Actuals	YTD Committed \$	% Utilised Committed	Budget Forecast \$
Operating Income						
Rates & Annual Charges	28,879,788	27,787,745	96%	0	0%	28,879,788
Statutory Charges	138,450	8,100	6%	0	0%	138,450
User Charges & Fees	807,062	116,986	14%	0	0%	807,062
Interest & Investment Revenue	993,160	155,223	16%	0	0%	993,160
Reimbursements	0	0	0%	0	0%	0
Other Income	101,625	101,887	100%	0	0%	101,625
Grants, Subsidies & Contributions	2,846,524	216,588	8%	0	0%	2,846,524
Operating Income	33,766,609	28,386,530	84%	0	0%	33,766,609
Operating Expenditure						
Employee Costs	-10,164,650	-1,304,652	13%	-13,960	0%	-10,164,650
Professional Services	-1,642,676	-199,232	12%	-368,813	22%	-1,642,676
Auditor's Remuneration	-35,000	0	0%	0	0%	-35,000
Operating Lease Rentals	-46,000	-1,522	3%	-20,900	45%	-46,000
Energy	-1,255,557	-121,303	10%	0	0%	-1,255,557
Materials & Contractors	-10,703,905	-794,637	7%	-966,394	9%	-10,703,905
Depreciation, Amortisation & Impairment	-10,400,000	-1,733,334	17%	0	0%	-10,400,000
Elected Members Expenses	-385,771	-29,448	8%	0	0%	-385,771
Legal Expenses	-242,200	-81,005	33%	-11,087	5%	-242,200
Water Charges	-1,333,095	-8,848	1%	0	0%	-1,333,095
Telephone & Other Communication Charges	-237,828	-33,851	14%	-31,594	13%	-237,828
Community Grants	-130,000	-2,300	2%	-57,273	44%	-130,000
Other Expenses	-3,520,633	-874,291	25%	-200,212	6%	-3,520,633
Borrowing Costs	-46,000	0	0%	0	0%	-46,000
Operating Expenditure	-40,143,315	-5,184,424	13%	-1,670,233	4%	-40,143,315
OPERATING SURPLUS/(DEFICIT)	-6,376,706	23,202,106		-1,670,233		-6,376,706
Capital Income			0			
Net gain (loss) on disposal or revaluation of assets	50,000	169	0%	46,364	93%	50,000
Developer Contributions	42,000	0	0%	0	0%	42,000
Asset Income	0	0	0%	0	0%	0
Grants received	1,573,700	0	0%	0	0%	1,573,700
Capital Income	1,665,700	169	0%	46,364	3%	1,665,700
Net SURPLUS / (DEFICIT) transferred to Equity Statement	-4,711,006	23,202,275		-1,623,869		-4,711,006
Capital Expenditure						
Land Purchase	0	0	0%	0	0%	0
Asset Purchase	-3,430,163	-361,957	11%	-1,331,379	39%	-3,430,163
Asset Upgrade	-5,109,387	-111,195	2%	-452,397	9%	-5,109,387
Capital Expenditure	-8,539,550	-473,152	6%	-1,783,776	21%	-8,539,550
Less Non-Cash Expenditure	-10,400,000	-1,733,334	17%	0	0%	-10,400,000
Plus Gifted Assets	0	0	0%	0	0%	0
NET CAPITAL SURPLUS/(DEFICIT)	-2,850,556	24,462,457		-3,407,645		-2,850,556
Borrowings	0	0	0%	0	0%	0
Repayment of Borrowings	-228,223	0	0%	0	0%	-228,223
Reserve Movement	3,078,779	0	0%	0	0%	3,078,779
NET OPERATING SURPLUS/(DEFICIT)	0	24,462,457		-3,407,645		0



Approved by: Manager Finance

2.1 - Budget Summary Report as at

31 August 2020

% of year passed
 Cashflowed Estimate of Budget YTD

17%

91%

Operating Income

	Revised Budget \$	YTD Actuals \$	%
Governance			
Office of the CEO	814,393	102,330	12.57%
Governance	814,393	102,330	12.57%
Organisational Services			
Director Organisational Services	50,012	18,351	36.69%
Organisational Services	50,012	18,351	36.69%
Finance			
Financial Services	450,000	81,669	18.15%
Rates	22,144,398	20,908,655	94.42%
Finance	22,594,398	20,990,323	92.90%
Events Promotion	45,000	0	0.00%
Library Services	789,826	65,336	8.27%
Senior Citizens	1,500	2,000	133.33%
Youth Services	355,067	0	0.00%
Animal Management	337,250	36,074	10.70%
Parking & Other Ranger Services	124,200	5,115	4.12%
Lifestyle & Community Services	1,652,843	108,525	6.57%
City Growth & Operations			
Civic Centre	104,999	35,000	33.33%
Driver Resource Centre	7,500	3,818	50.91%
Director City Growth & Operations	0	302	0.00%
Private Works	24,750	5,065	20.46%
Recreation Centre	64,500	145	0.23%
Roads & Transport	1,021,364	112,258	10.99%
Subdivisional Works	7,500	0	0.00%
Waste Management	6,857,590	6,894,514	100.54%
Odegard Drive Investment Property	446,160	111,540	25.00%
Durack Heights Community Centre	600	4,358	726.35%
CBD Car Parking	120,000	0	0.00%
City Growth & Operations	8,654,963	7,167,001	82.81%
	33,766,609	28,386,530	84.07%

Attachment 13.1.2.1
Section 2
Financial Results
31 August 2020

2.1 - Budget Summary Report as at

% of year passed
 Cashflowed Estimate of Budget YTD

17%
 0%

Capital Income

	Revised Budget \$	YTD Actuals \$	%
Governance			
Office of the CEO	743,700	0	0.00%
Governance	743,700	0	0.00%
Finance			
Financial Services	50,000	169	0.34%
Finance	50,000	169	0.34%
City Growth & Operations			
Director City Growth & Operations	125,000	0	0.00%
Roads & Transport	705,000	0	0.00%
Subdivisional Works	42,000	0	0.00%
City Growth & Operations	872,000	0	0.00%
	1,665,700	169	0.01%

Financial Results

2.1 - Budget Summary Report as at

31 August 2020

% of year passed
Cashflowed Estimate of Budget YTD

17%
12%

Capital Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
Organisational Services						
Information Technology	-165,000	-38,454	23.31%	-126,385	76.60%	-164,839
Organisational Services	-165,000	-38,454	23.31%	-126,385	76.60%	-164,839
Finance						
Financial Services	-713,415	0	0.00%	-66,669	9.35%	-66,669
Finance	-713,415	0	0.00%	-66,669	9.35%	-66,669
Arts & Culture	-85,000	0	0.00%	0	0.00%	0
Library Services	-430,000	-112,065	26.06%	-126,537	29.43%	-238,603
Director Lifestyle & Community	-80,000	0	0.00%	0	0.00%	0
Lifestyle & Community Services	-595,000	-112,065	18.83%	-126,537	21.27%	-238,603
City Growth & Operations						
Aquatic Centre	-100,000	-17,395	17.40%	-28,369	28.37%	-45,765
Civic Centre	-85,000	0	0.00%	-8,795	10.35%	-8,795
Depot	-289,000	0	0.00%	0	0.00%	0
Driver Resource Centre	-20,000	0	0.00%	0	0.00%	0
Gray Community Hall	-25,000	0	0.00%	-10,874	43.50%	-10,874
Director City Growth & Operations	-550,000	0	0.00%	-47,085	8.56%	-47,085
Open Space	-2,403,929	-33,207	1.38%	-633,692	26.36%	-666,899
Recreation Centre	-395,000	-27,455	6.95%	-108,102	27.37%	-135,557
Roads & Transport	-2,046,000	-9,462	0.46%	-52,957	2.59%	-62,418
Stormwater Infrastructure	-150,000	0	0.00%	-39,116	26.08%	-39,116
Street Lighting	-440,000	-173,414	39.41%	-439,221	99.82%	-612,635
Subdivisional Works	-300,000	-20,497	6.83%	-89,000	29.67%	-109,497
Waste Management	-197,206	-41,203	20.89%	-6,972	3.54%	-48,175
Durack Heights Community Centre	-65,000	0	0.00%	0	0.00%	0
City Growth & Operations	-7,066,135	-322,633	4.57%	-1,464,184	20.72%	-1,786,817
	-8,539,550	-473,152	5.54%	-1,783,776	20.89%	-2,256,928

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD17%
18%

Operating Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
Governance						
Elected Members	-424,771	-30,200	7.11%	-4,465	1.05%	-34,665
Office of the CEO	-1,113,260	-195,462	17.56%	0	0.00%	-195,462
Governance	-1,538,031	-225,662	14.67%	-4,465	0.29%	-230,127
Organisational Services						
Customer Services	-315,294	-39,795	12.62%	0	0.00%	-39,795
Human Resources	-749,048	-82,846	11.06%	-27,555	3.68%	-110,401
Information Technology	-1,039,699	-161,940	15.58%	-78,267	7.53%	-240,207
Director Organisational Services	-443,321	-52,517	11.85%	-141,169	31.84%	-193,686
Records Management	-267,861	-20,477	7.64%	-20,900	7.80%	-41,377
Public Relations and Communications	-639,759	-45,456	7.11%	-41,401	6.47%	-86,858
Organisational Services	-3,454,982	-403,031	11.67%	-309,292	8.95%	-712,323
Finance						
Financial Services	-12,669,805	-2,428,315	19.17%	-9,417	0.07%	-2,437,732
Rates	-374,700	-247,947	66.17%	-9,498	2.53%	-257,445
Finance	-13,044,505	-2,676,262	20.52%	-18,916	0.15%	-2,695,178
Lifestyle & Community Services						
Arts & Culture	-102,000	-3,329	3.26%	-8,701	8.53%	-12,030
Community Development	-883,980	-91,574	10.36%	-57,273	6.48%	-148,847
Disabled Services	-3,000	0	0.00%	0	0.00%	0
Events Promotion	-380,000	-13,542	3.56%	-15,803	4.16%	-29,346
Families & Children	-27,000	-344	1.27%	-4,055	15.02%	-4,399
Health and Wellbeing Services	-66,140	-7,902	11.95%	-1,596	2.41%	-9,498
Library Services	-1,753,154	-227,925	13.00%	-107,204	6.11%	-335,129
Senior Citizens	-6,500	-3,661	56.32%	-325	5.00%	-3,986
Youth Services	-486,068	-1,128	0.23%	-14,988	3.08%	-16,116
Director Lifestyle & Community	-523,401	-42,225	8.07%	-2,670	0.51%	-44,895
Safe Communities	-47,500	-3,551	7.48%	-14,100	29.68%	-17,651
Animal Management	-166,000	-16,946	10.21%	-26,765	16.12%	-43,711
Parking & Other Ranger Services	-887,753	-104,562	11.78%	-1,033	0.12%	-105,596
Lifestyle & Community Services	-5,332,495	-516,690	9.69%	-212,616	3.99%	-604,246
City Growth & Operations						
Aquatic Centre	-750,134	-60,510	8.07%	-30,609	4.08%	-91,119
Archer Sports Club	-256	0	0.00%	0	0.00%	0
Civic Centre	-392,963	-34,926	8.89%	-46,485	11.83%	-81,411
Depot	-71,623	-9,509	13.28%	-16,962	23.68%	-26,471
Driver Resource Centre	-13,250	-4,250	32.08%	-6,626	50.00%	-10,876
Emergency Operations	-30,000	-8,554	28.51%	-23,290	77.63%	-31,843
Gray Community Hall	-43,067	-2,620	6.08%	-4,841	11.24%	-7,461
Director City Growth & Operations	-586,162	-78,020	13.31%	-104,917	17.90%	-182,937
Open Space	-4,649,433	-319,481	6.87%	-365,892	7.87%	-685,373
Private Works	-91,373	-11,641	12.74%	0	0.00%	-11,641
Recreation Centre	-253,653	-20,917	8.25%	-38,717	15.26%	-59,634
Roads & Transport	-2,254,926	-144,680	6.42%	-144,789	6.42%	-289,469
Stormwater Infrastructure	-245,000	-6,682	2.73%	-24,153	9.86%	-30,835
Street Lighting	-770,000	-98,146	12.75%	-3,621	0.47%	-101,767
Waste Management	-6,232,526	-527,744	8.47%	-237,205	3.81%	-764,949
Odegaard Drive Investment Property	-141,407	-18,071	12.78%	-10,935	7.73%	-29,006
Durack Heights Community Centre	-22,220	-2,000	9.00%	-6,296	28.33%	-8,295
CBD Car Parking	-144,308	-8,850	6.13%	0	0.00%	-8,850
Goyder Square	-81,000	-6,179	7.63%	-2,957	3.65%	-9,136
City Growth & Operations	-16,773,302	-1,362,780	8.12%	-1,068,295	6.37%	-2,431,075
	-40,143,315	-5,184,424	12.91%	-1,613,583	4.02%	-6,672,948

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Financial Results

2.2 Reserves Schedule

	Balance as at 30/06/2020	Original Budget \$	TO RESERVES Carry Forwards & Rollovers \$	Adopted Budget \$	Original Budget \$	FROM RESERVES Carry Forwards & Rollovers \$	Adopted Budget \$	Balance as at 30/06/2021
Externally Restricted Reserves								
Unexpended Grants Reserve	4,434,364	300,000	0	300,000	250,000	0	250,000	4,484,364
	4,434,364	300,000	0	300,000	250,000	0	250,000	4,484,364
Internally Restricted Reserves								
Election Expenses Reserve	150,000	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	463,100	0	0	0	0	0	0	463,100
Unexpended Capital Works Reserve	1,400,050	0	0	0	0	1,400,050	1,400,050	0
Developer Funds In Lieu Of Construction	1,678,661	162,730	0	162,730	516,000	0	516,000	1,325,391
Waste Management Reserve	1,804,545	68,020	0	68,020	190,000	0	190,000	1,682,565
Asset Renewal Reserve	0	0	0	0	0	0	0	0
Major Initiatives Reserve	614,949	0	0	0	0	0	0	614,949
	6,111,305	230,750	0	230,750	706,000	1,400,050	2,106,050	4,236,005
Unrestricted Reserves								
Working Capital Reserve	6,625,183	0	0	0	997,179	256,300	1,253,479	5,371,704
	6,625,183	0	0	0	997,179	256,300	1,253,479	5,371,704
Total Reserve Funds*	17,170,851	530,750	0	530,750	1,953,179	1,656,350	3,609,529	14,092,072

*Opening balance of reserves will change once the annual financial statements for 2019/20 have been finalised


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Section 2

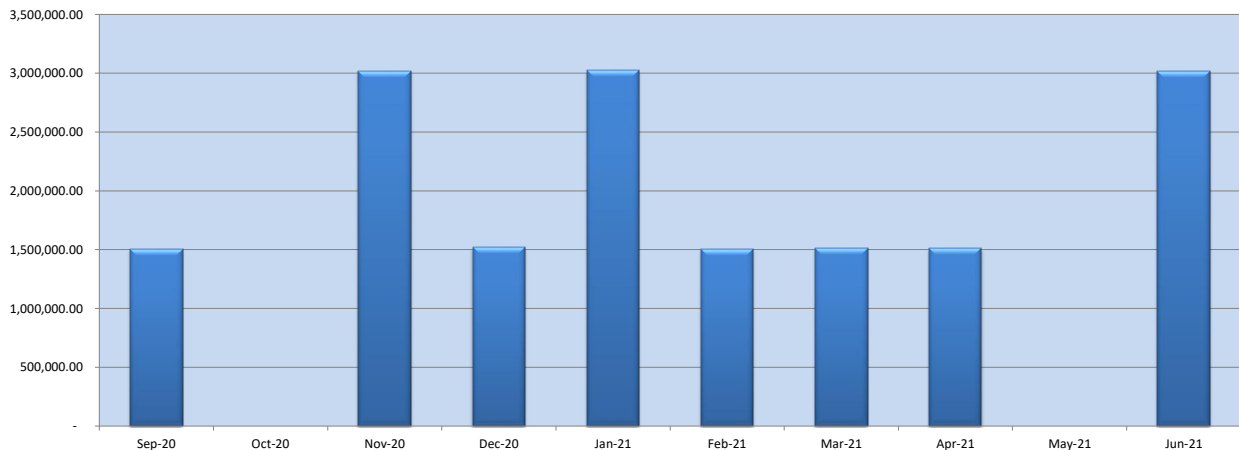
Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/08/2020

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	1.65%	January 27, 2021	149		
AMP	S&P A2	\$ 1,500,000.00	101.65%	April 21, 2021	233		
AMP	S&P A2	\$ 1,500,000.00	201.65%	June 30, 2021	303	\$ 4,500,000.00	27.00%
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.53%	November 4, 2020	65	\$ 1,500,000.00	9.00%
Macquarie	S&P A1	\$ 1,500,000.00	0.95%	September 23, 2020	23		
Macquarie	S&P A1	\$ 1,500,000.00	1.65%	December 16, 2020	107	\$ 3,000,000.00	18.00%
National Australia Bank	S&P A1+	\$ 7,651.81	0.31%				
National Australia Bank	S&P A1+	\$ 157,152.30	0.31%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.97%	November 18, 2020	79		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.98%	January 13, 2021	135		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.70%	February 24, 2021	177		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.00%	March 10, 2021	191		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.75%	June 2, 2021	275	\$ 7,664,804.11	45.99%
TOTAL SHORT TERM INVESTMENT		\$ 16,664,810.90		Average Days to Maturity	158		
% OF TOTAL INVESTMENT PORTFOLIO		A1 (max 100%) 64%	A2/P2 (max 60%) 36%	A3 (max 40%) 0%			100%
Weighted Average Rate		28.22%	BBSW 90 Day Rate Benchmark		0.95%		
GENERAL BANK FUNDS		\$ 6,443,219.04		Total Budget	-\$ 400,000.00		
				Investment Earnings			
TOTAL ALL FUNDS		\$ 23,108,029.94		Year to Date Investment	-\$ 30,821.60		
				Earnings			

Cashflow of Investments



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARITIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,100,000	\$ 111,540	\$ 18,071	\$ 93,469	25,989



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Section 2

Financial Results

31 August 2020

2.4 Debtor Control Accounts

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	44,093.75	28,994.16	6,459.00	9,367.48	(100.00)	(626.89)
RATES:						
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME			
Aug-20	\$1,188,986	\$135,687	4.13%			
Aug-19	\$889,762		3.11%			
TOTAL OVERDUE \$	Charged in 2020/2021	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged Prior to 2017/2018	
\$1,188,986	\$14,853	\$775,972	\$255,774	\$88,326	\$54,060	
INFRINGEMENTS:			\$			
Animal Infringements			137,700.66			
Public Places			9,767.00			
Parking Infringments			158,074.15			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>306,416.81</u>			


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Section 2

Financial Results

2.5 - Financial Indicators

	Target	2021	2020	2019	2018	2017	2016
Operating Surplus Ratio							
Total Operating Surplus/Deficit	0.00%	-18.88%	-18.87	-23.02%	-26.12%	-5.16%	-39.40%
Total Operating Income							
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.							
Debt Service Ratio (External Loans)							
Net Debt Service Cost	<5%	0.77%	0.76%	0:00%	0:00%	0:00%	0:00%
Operating Revenue							
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income.							
Rate Coverage Percentage							
Rate Revenues	60%-75%	65.22%	66.61%	63.87%	61.38%	59.25%	60.02%
Total Revenues							
This indicator shows the percentage of total revenue raised through rates income.							
Rates & Annual Charges Outstanding Percentage							
Rates & Annual Charges Outstanding	<5%	4.13%	5.05%	3.88%	3.47%	3.57%	3.16%
Rates & Annual Charges Collectible							
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.							

Council's final 2020 ratios for operating surplus, debt service ratio and rate coverage will be updated upon completion of the audited financial statements and the Annual Report 2019/20.


SECTION 2

Financial Results

		2.6 - Creditor Accounts Paid	August 2020
	Creditor Name	Creditor Payment Type	Amount \$
4256	AMP Bank	Investment	3,000,000.00
5023	National Australia Bank	Investment	3,000,000.00
2587	Top End RACE	General Creditors	202,442.57
639	Cleanaway Pty Ltd.	General Creditors	184,894.54
2	Australian Taxation Office - PAYG	General Creditors	158,710.00
549	City of Darwin	General Creditors	95,883.81
V01904	Veolia Environmental Service (Australia) Pty Ltd	General Creditors	89,657.35
1607	Sterling NT Pty Ltd	General Creditors	82,374.91
54	Powerwater	Utilities	79,918.34
V01088	RTM - Dept of Infrastructure, Planning & Logistics	General Creditors	76,974.00
5651	Minter Ellison Lawyers	General Creditors	75,734.31
90	Local Government Association of the NT (LGANT)	General Creditors	62,456.56
5122	NT Electrical Group	General Creditors	48,029.30
798	YMCA of the Northern Territory	General Creditors	47,509.35
712	Paradise Landscaping (NT) Pty Ltd	General Creditors	45,753.64
2977	Security & Technology Services P/L	General Creditors	44,203.30
3683	Area9 IT Solutions	General Creditors	41,088.87
V00773	Akron Group NT Pty Ltd	General Creditors	39,071.15
V00295	Jacana Energy	Utilities	37,572.62
5031	All Aspects Recruitment & HR Services	General Creditors	37,263.48
V02534	Water Dynamics Pty Limited	General Creditors	35,118.62
V02600	Specialised Solutions Pty Ltd	General Creditors	34,760.00
V01421	Shaun Lee	General Creditors	30,200.00
V02942	Aerometrex Limited	General Creditors	28,600.00
5104	JLM Contracting Services Pty Ltd	General Creditors	28,491.33
V00582	Ezko Property Services (Aust) Pty Ltd	General Creditors	28,085.99
87	Industrial Power Sweeping Services Pty	General Creditors	27,983.34
V01643	KPMG	General Creditors	20,900.06
938	Nightcliff Electrical	General Creditors	20,840.30
V00855	ESRI Australia	General Creditors	19,954.00
V02579	Human Synergistics Pty Ltd	General Creditors	16,500.00
4190	National Australia Bank	General Creditors	14,433.70
V01629	Smarter Technology Solutions	General Creditors	13,942.50
4912	Remote Area Tree Services Pty Ltd	General Creditors	11,499.54
47	Telstra Corporation Ltd	General Creditors	11,384.59
3880	PAWS Darwin Limited	General Creditors	10,629.80
V01835	Deloitte Private Pty Ltd	General Creditors	10,470.00
1469	RTM - Police, Fire and Emergency	General Creditors	10,221.20
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	9,987.09
V01009	Australian Parking and Revenue Control Pty Limited	General Creditors	9,735.00
V00599	Athina Pascoe-Bell	Elected Members	9,571.93
V02760	Finlay's Stone	General Creditors	9,335.00
V00228	Outback Tree Service	General Creditors	7,788.00
V01573	Amber Garden	Elected Members	7,282.85
V00368	iWater NT	General Creditors	7,224.50
3936	Arafura Tree Services and Consulting	General Creditors	6,985.00
V00545	Earl James & Associates	General Creditors	6,490.00
V01592	Sage Constructions Pty Ltd	General Creditors	6,422.00
V00343	MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	General Creditors	6,288.13
V01971	Signify Pty Ltd	General Creditors	6,044.50
184	Clouston Associates	General Creditors	5,940.00
V02332	Bellridge Pty Limited	General Creditors	5,569.74
V00939	Defend Fire Services Pty Ltd	General Creditors	5,542.97
26	Viva Energy Australia Ltd	General Creditors	5,488.70
V00157	McArthur Management Services (Vic) P/L	General Creditors	4,989.60
V00614	RTM - Dept. of the Attorney General and Justice	General Creditors	4,840.00
5615	EcOz Environmental Consulting	General Creditors	4,628.80
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	4,552.23
3313	Zip Print	General Creditors	4,460.50
V00271	Fuji Xerox Business Centre NT	General Creditors	4,260.71

	Creditor Name	Creditor Payment Type	Amount \$
4029	Totally Workwear Palmerston	General Creditors	4,158.00
V00682	Leigh Dyson Plumbing	General Creditors	4,128.30
1569	APRA AMCOS Pty Ltd trading as OneMusic Australia	General Creditors	4,120.63
V01584	Salary Packaging Australia	General Creditors	4,066.14
2336	Flick Anticimex Pty Ltd	General Creditors	4,053.93
V00250	Ward Keller	General Creditors	4,042.50
5254	True North	General Creditors	3,936.76
4065	Southern Cross Protection Pty Ltd	General Creditors	3,925.96
V01118	Wilson Security Pty Ltd	General Creditors	3,854.12
V02104	Darwin Carpets & Vinyls Pty Ltd	General Creditors	3,850.00
V02167	Sanity Music Stores Pty Ltd	General Creditors	3,268.11
V02563	Amcom Pty Ltd Acc no 68842	General Creditors	3,215.24
V02277	Mowbray Investments Pty Ltd - Food'll do Catering	General Creditors	3,168.00
V01192	Easy Glass Services	General Creditors	3,157.00
V02162	RMI Security - Conigrave Pty Ltd	General Creditors	3,064.89
274	CSG Business Solutions (NT) Pty Ltd	General Creditors	2,950.47
53	Eggins Electrical	General Creditors	2,890.25
V02229	Studio B Designs	General Creditors	2,827.00
V00193	Amcom Pty Ltd Acc no CN5439	General Creditors	2,733.50
V02340	Litchfield Green Waste Recyclers	General Creditors	2,640.00
2199	SBA Office National	General Creditors	2,586.76
V02895	Hodgkison Pty Ltd	General Creditors	2,318.80
V01615	Autopia Management Pty Limited	General Creditors	2,310.32
4007	Ark Animal Hospital Pty Ltd	General Creditors	2,262.24
2965	KIK FM Pty Ltd	General Creditors	2,190.70
4561	Bendesigns	General Creditors	2,099.90
617	Barneyard Trading	General Creditors	2,019.05
256	The Bookshop Darwin	General Creditors	2,003.34
V00917	AD & MM Gepp	Refunds & Reimbursements	2,000.00
V01570	Sarah Louise Henderson	Elected Members	1,978.38
V01572	Lucy Morrison	Elected Members	1,961.72
V00860	Costojic Pty Ltd	General Creditors	1,960.00
V01569	Benjamin Giesecke	Elected Members	1,895.05
V01574	Dr Thomas A Lewis OAM	Elected Members	1,895.05
5036	Dormakaba Aust P/L T/as Territory Door Services	General Creditors	1,869.55
V02935	Learning with Technologies Pty Ltd	General Creditors	1,859.00
V01571	Michael Spick	Elected Members	1,828.38
V01579	Damian Hale	Elected Members	1,828.38
V00475	Outback Batteries	General Creditors	1,750.00
V02966	Kullaru Pty Ltd	General Creditors	1,716.00
V00073	Off the Leash	General Creditors	1,683.00
3099	Iron Mountain Australia Pty Ltd	General Creditors	1,674.72
3098	Roadshow Films Pty Ltd	General Creditors	1,650.00
3438	NT Shade & Canvas Pty Ltd	General Creditors	1,650.00
V02306	Well Done International Pty Ltd	General Creditors	1,597.20
V02976	Belinda Mayo	Refunds & Reimbursements	1,580.00
V01694	NT Advertising and Distribution	General Creditors	1,524.60
4737	D & L Plumbing & Gasfitting	General Creditors	1,399.20
1874	Ulverscroft Large Print Books Limited	General Creditors	1,354.04
V01829	Master Blaster High Pressure Cleaning	General Creditors	1,265.00
V02994	Tamara Dries-Cherrie	Refunds & Reimbursements	1,260.00
5	Australia Post	General Creditors	1,231.38
V02364	Shipping Containers Leasing Pty Ltd	General Creditors	1,227.60
V02038	Michael Maher - S.L.M	General Creditors	1,177.00
V00943	Rentokil Initial P/L - T/a NT Pest & Weed Control	General Creditors	1,166.00
4871	Reface Industries	General Creditors	1,125.26
V01106	Darwin Toilet Hire	General Creditors	1,100.00
422	ALIA -Australian Library & Information Association	General Creditors	1,076.00
V00828	Iain Summers	General Creditors	1,054.90
V02285	Territory Native Plants	General Creditors	1,003.20
V01234	Mulga Security	General Creditors	999.90
V01948	ScorpTec Computers -Scorpion Technology Unit Trust	General Creditors	976.00
V02160	Drag Territory	General Creditors	900.00
V01810	Jacana Energy - Payroll Deductions	General Creditors	860.00
V01420	CENTRELINK (PAYROLL)	General Creditors	841.44

	Creditor Name	Creditor Payment Type	Amount \$
4679	iSentia Pty Ltd	General Creditors	833.80
V01232	Mark D Blackburn	General Creditors	790.90
V02580	Bartlett Consulting	General Creditors	790.90
V01936	Arjays Sales & Services Pty Ltd	General Creditors	786.50
5713	Clean Fun T/A Giggling Geckos Jumping Castle Hire	General Creditors	770.00
V01785	M&S Mowing Plus	General Creditors	748.00
V02993	Ashlee Gaddes	Refunds & Reimbursements	721.37
5611	Steelmans Tools and Industrial Supplies	General Creditors	719.80
4735	Palmerston and Rural Party Hire	General Creditors	660.00
943	Territory Asset Management Services	General Creditors	660.00
4398	Quality Indoor Plants Hire	General Creditors	652.49
48	Top End Line Markers Pty Ltd	General Creditors	647.90
V00931	Concor Pty Ltd T/A - Allabout Blinds	General Creditors	640.00
3428	Bunnings Group Limited	General Creditors	605.32
V00099	Palmerston Lions	General Creditors	600.00
V00399	Palmerston and Regional Basketball Association	General Creditors	600.00
V02953	Fuyana Youth Support	General Creditors	575.00
4528	Miranda's Armed Security Officers Pty	General Creditors	570.90
V01849	Stadium Sports Surfaces SA/NT Pty Ltd	General Creditors	554.84
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	General Creditors	525.70
V02902	Katie Grimshaw T/a Mamma Healing	General Creditors	510.00
V02511	GTG Irrigation & Landscaping Pty Ltd	General Creditors	501.60
2238	Hollands Print Solutions Pty Ltd	General Creditors	475.00
36	Darwin Lock & Key	General Creditors	471.64
V00730	The Burning Circus	General Creditors	460.00
5676	Royal Wolf Trading Australia Pty Ltd	General Creditors	450.19
V02975	Denise Governor	Refunds & Reimbursements	441.00
V00284	Wheelers Books	General Creditors	408.26
V02143	Smart City Solutions Pty Ltd	General Creditors	407.00
V02601	Health for Life (M & J Overell)	General Creditors	400.00
3594	Comics NT	General Creditors	397.74
2505	Public Libraries Australia Ltd	General Creditors	395.00
185	Bridge Toyota	General Creditors	387.73
V01691	Blackwoods	General Creditors	387.14
V02991	Bill Davies Signs	General Creditors	346.50
V02542	Roadside Services and Solutions Pty Ltd	General Creditors	330.00
4508	News 4 U	General Creditors	320.10
3189	Seek Limited	General Creditors	313.50
V02075	FL Pools Pty Ltd T/a Fingleaf Pool Products	General Creditors	311.50
272	City Wreckers	General Creditors	308.00
V00787	Naomi Lacey	General Creditors	230.00
V02986	Allianz Australia Insurance Limited	Refunds & Reimbursements	226.72
V02259	Animal Management Service Pty Ltd - AMS Products	General Creditors	224.95
V00112	Saysha L Ham	General Creditors	200.00
V02688	Skye Frost	Refunds & Reimbursements	190.99
V00351	Charles Darwin University	General Creditors	170.00
V01241	Brennan Electorate Office	Refunds & Reimbursements	150.00
V02894	Sue Pratt	Refunds & Reimbursements	150.00
V02973	Abraham Mbemap	Refunds & Reimbursements	150.00
V02983	ABC Radio Darwin	Refunds & Reimbursements	150.00
V00279	CAM Interiors	General Creditors	132.00
35	WINC Australia Pty Limited	General Creditors	128.00
V02073	Holistic Health Services NT	General Creditors	125.00
V02573	Elite Strata Management NT - Unit Plan 2009/27	Refunds & Reimbursements	125.00
V02990	Emma Butterfield	Refunds & Reimbursements	125.00
2394	Pola Seal Pty Ltd	General Creditors	121.00
V00445	C & C Brannelly	Refunds & Reimbursements	120.00
V02988	Studiosiv -Joel Chris	General Creditors	120.00
V02977	Myfanwy Powell T/a Jamealah Bellydancers	General Creditors	110.00
V00902	Coles Motors	General Creditors	100.00
V01844	Mother Teresa Catholic Primary School	Grants, Sponsorships, Donations & Prizes	100.00
V02589	Aisha Hayashi	Refunds & Reimbursements	100.00
59	City of Palmerston	General Creditors	80.00
V00994	Frangipani Farm	General Creditors	80.00
1270	SIDS and Kids Northern Territory	Refunds & Reimbursements	60.00

Creditor Name	Creditor Payment Type	Amount \$
V02970 Mia Christophersen	Refunds & Reimbursements	60.00
V02971 Hayley Currington	Refunds & Reimbursements	60.00
V02984 Narelle Stephens	Refunds & Reimbursements	60.00
V02987 Riann Fairweather	Refunds & Reimbursements	60.00
V02969 Georgia James	Refunds & Reimbursements	50.00
V02972 Carolyn Atkinson	Refunds & Reimbursements	50.00
V02978 Abby Cockburn	Refunds & Reimbursements	50.00
V02979 Jeff Graham	Refunds & Reimbursements	50.00
V02982 Carli Cameron	Refunds & Reimbursements	50.00
V02985 Cameron Nyberg	Refunds & Reimbursements	50.00
V01938 Windcave Pty Limited	General Creditors	49.50
V02995 Anthony McDevitt	Refunds & Reimbursements	35.00
V02545 Amazon Web Services Inc	General Creditors	2.15
		8,134,310.81
Percentage of this month's payments made to local suppliers (excludes investments placed)		88%
		
Approved by: Manager Finance		

SECTION 2

Financial Results

2.7 - Creditor Accounts Outstanding August 2020

Creditor No.	Creditor Name	Amount \$
4912	Remote Area Tree Services Pty Ltd	16,500.00
V00773	Akron Group NT Pty Ltd	11,788.45
V00318	StatewideSuper Clearing House	11,397.13
V02579	Human Synergistics Pty Ltd	11,000.00
V00474	Lane Communications	6,523.63
V02534	Water Dynamics Pty Limited	4,400.00
V00271	Fuji Xerox Business Centre NT	4,356.94
V01619	Merit Partners Pty Ltd	4,232.80
5104	JLM Contracting Services Pty Ltd	4,025.01
V01118	Wilson Security Pty Ltd	3,854.12
274	CSG Business Solutions (NT) Pty Ltd	3,405.53
V02162	RMI Security - Conigrave Pty Ltd	2,748.63
4007	Ark Animal Hospital Pty Ltd	2,039.02
V01584	Salary Packaging Australia	2,033.07
V01812	C R Campbell - Electrical and Data Contractors	1,861.20
V02998	Samuel McKenzie	1,562.30
3438	NT Shade & Canvas Pty Ltd	1,320.00
V01389	Darwin Argos Painting	990.00
V00295	Jacana Energy	720.38
V00664	Approved Real Estate	651.78
V01288	William Harris	600.00
3936	Arafura Tree Services and Consulting	440.00
V00228	Outback Tree Service	440.00
2186	Optus Billing Services Pty Ltd	330.00
272	City Wreckers	308.00
2977	Security & Technology Services P/L	220.00
V00542	Industry Health Solutions	209.00
3834	Good Shepherd Lutheran College	100.00
5126	Rosebery Primary School	100.00
V01030	Forrest Parade School	100.00
		98,256.99



Approved by: Manager Finance

Section 2

Financial Results

2.8 - Waste Charges as at 31 August 2020

Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Income					
Rates & Charges	6,857,590	6,894,514	0	6,894,514	100.54%
Income	6,857,590	6,894,514	0	6,894,514	100.54%
Operating Expenditure					
Employee Costs	-840,533	-140,092	0	-140,092	16.67%
Professional Services	-151,500	-3,200	-48,733	-51,933	34.28%
Educational Resources	0	-800	0	-800	0.00%
Utilities	-14,293	0	0	0	0.00%
Street Sweeping	-320,000	-25,579	-50,370	-75,949	23.73%
Litter Collection	-520,000	-16,860	-48,786	-65,646	12.62%
Domestic Bin Collection	-2,205,200	-166,596	0	-166,596	7.55%
Waste Removal	0	0	-1,080	-1,080	0.00%
Slashing of Long Grass	0	-4,020	-1,313	-5,333	0.00%
Community Programs & Events	-10,000	0	0	0	0.00%
Kerb Side Collections	-110,000	-1,924	-86,923	-88,847	80.77%
Tip Recharge Domestic Bin collection	-755,000	-62,020	0	-62,020	8.21%
Transfer Station	-1,150,000	-81,507	0	-81,507	7.09%
Loan Repayments	-46,000	0	0	0	0.00%
Tip Recharge Transfer Station	-440,000	-25,147	0	-25,147	5.72%
Operating Expenditure	-6,562,526	-527,744	-237,205	-764,949	11.66%
Capital Expenditure					
Waste Disposal Capital Works	-377,206	-41,203	-6,972	-48,175	12.77%
Capital Expenditure	-377,206	-41,203	-6,972	-48,175	12.77%
Borrowings					
Repayments - Archer Loan Principal	-228,223	0	0	0	0.00%
Borrowings	-228,223	0	0	0	0.00%
Profit/(Loss)	-310,365	6,325,566	-244,177	6,081,389	



Approved by: Manager Finance

Section 2

Financial Results

31 August 2020

2.9 - Commercial Leases as at Commercial Leases

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Income					
Library Services	22,676	13,036	0	13,036	57.49%
Director Organisational Services	50,012	18,351	0	18,351	36.69%
Civic Centre	104,999	35,000	0	35,000	33.33%
Income	177,687	66,387	0	66,387	37.36%
Expenditure					
Director Organisational Services	-24,000	-8,694	0	-8,694	36.22%
Expenditure	-24,000	-8,694	0	-8,694	36.22%
Profit/(Loss)	153,687	57,693	0	57,693	

Library Services includes lease held by Mosko's Market

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month



Approved by: Manager Finance

Section 2

Financial Results

31 August 2020

2.10 - Council Loans

Internal Loan - Making the Switch Expenditure

	Internal Loan \$	Expended from Loan \$	Interest on Loan \$	Total \$
Expenditure				
LED Lighting PR6JECT-3 Making the Switch	3,223,849	3,223,849	78,414	3,302,263
Public Lighting Officer 2019/20	114,000	114,000	474	114,474
Public Lighting Officer 2020/21	116,000	19,333	64	19,397
Expenditure	3,453,849	3,357,182	78,952	3,436,134

The above costs relating to the internal loan are over the life of the project to date, including the expenditure from the 2018/19 and 2019/20 financial years. The interest rate is fixed at 2.60% for the duration of the loan.

The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer and interest incurred.

Internal Loan - Making the Switch Repayments

	Internal Loan \$	Prior Year Repayments \$	Current Year Repayments \$	Total \$	Outstanding Balance \$
Expenditure					
Making the Switch	3,436,134	200,000	0	200,000	3,236,134
	3,436,134	200,000	-	200,000	3,236,134

External Loan - Archer Landfill Rehabilitation

	External Loan \$	Principal Repayments \$	Interest Payments \$	Total \$	Outstanding Balance \$
Expenditure					
Archer Landfill Rehabilitation	1,960,000	221,647	53,110	274,758	1,738,353
	1,960,000	221,647	53,110	274,758	1,738,353

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2018 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan.



Approved by: Manager Finance

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Risk Management and Audit Committee Minutes - 25 August 2020
MEETING DATE:	Tuesday 15 September 2020
AUTHOR:	EA to Deputy Chief Executive Officer, Jessica Eves
APPROVER:	Director Organisational Services, Richard Iap

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval of the recommendations from the Risk Management and Audit Committee meeting held on Tuesday 25 August 2020.

KEY MESSAGES

- The Risk Management and Audit Committee (Committee) met on Tuesday 25 August 2020.
- The Committee reviewed the updated Strategic Risk Register.
- The Committee recommends the Strategic Risk Register including the control improvement plans and risk maturity roadmap, be presented to Council including feedback and comments from the Risk Management and Audit Committee with completed amendments.
- The Committee recommend a review of the Strategic Risk Register be undertaken every twelve months and be presented to the Risk Management and Audit Committee at its February meeting.
- The Committees recommended amendments have been included in the Strategic Risk Register being presented to Council.
- The agenda and reports for the open session are available on the Council's website.
- This report recommends Council receive and note the Risk Management and Audit Committee Meeting Minutes held 25 August 2020.
- This report recommends Council endorse the Strategic Risk Register (2020).

RECOMMENDATION

1. THAT Report entitled Risk Management and Audit Committee Minutes - 25 August 2020 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.2.1.1** to report entitled Risk Management and Audit Committee Meeting Minutes – 25 August 2020 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management & Audit Committee meeting held on 25 August 2020:
 - a. The following items from report entitled Strategic Risk Register Review – August 2020:

- THAT report entitled Strategic Risk Register Review - August 2020 be received and noted.
 - THAT the Strategic Risk Register including the control improvement plans and risk maturity roadmap, be presented to Council including feedback and comments from the Risk Management and Audit Committee with the following amendments:
 - Amend risk two net risk consequence moderate and likelihood possible with addition of associated controls, and control rating some weaknesses.
 - Timeframes and assignment of risk leads be provided at the October 2020 Risk Management and Audit Committee meeting.
 - THAT a review of the Strategic Risk Register be undertaken every twelve months and be presented to the Risk Management and Audit Committee at its February meeting.
4. THAT Council endorse the Strategic Risk Register being **Attachment 13.2.1.2** to report entitled Risk Management and Audit Committee Meeting Minutes – 25 August 2020.

BACKGROUND

The Risk Management and Audit Committee (the Committee) is responsible for overseeing the responsibilities of corporate governance, particularly maintaining adequate internal controls over the revenue, expenditure, and assets of the Council.

Council's Strategic Risk Register was first adopted on 21 May 2019. The Committee has reviewed the Strategic Risk Register at the Risk Management and Audit Committee meeting on 25 August 2020.

At the 2nd Ordinary Council meeting on 21 May 2019, Council made the following decisions:

13.2.1 Strategic Risk Register

Dave Howie, Managing Partner of KPMG provided Council with a briefing on item 13.2.1

1. THAT Report Number 9/0223 entitled Strategic Risk Register be received and noted.
2. THAT Council endorse the eight strategic risks listed in the Strategic Risk Register at Attachment A to Report Number 9/0223 entitled Strategic Risk Register.
3. THAT an annual report on the operation of the Strategic Risk Register, including any recommended changes to the Strategic Risks be provided to Council by 30th June each year.

CARRIED 9/0627 – 21/05/2019

DISCUSSION

The Risk Management and Audit Committee meeting was held Tuesday 25 August 2020 with the unconfirmed minutes provided at **Attachment 13.2.1.1**.

Council's Strategic Risk Register was first adopted on 21 May 2019, the Committee reviewed the updated Strategic Risk Register prepared by Council staff in conjunction with KPMG. KPMG were in attendance to assist with any questions and to take onboard feedback from the Committee.

The Committee recommended that the Strategic Risk Register including the control improvement plans and risk maturity roadmap (**Attachment 13.2.1.2**), be presented to Council including feedback and comments from the Risk Management and Audit Committee with the following amendments:

1. Amend risk two net risk consequence moderate and likelihood possible with addition of associated controls, and control rating some weaknesses.
2. Timeframes and assignment of risk leads be provided at the October 2020 Risk Management and Audit Committee meeting.

Amendment 1. has been completed in **Attachment 13.2.1.2** refer to page 11 & 15.

Amendment 2. will be prepared and presented to the Risk Management and Audit Committee meeting in October 2020.

It was recommended by the Committee that a review of the Strategic Risk Register be undertaken every twelve months and be presented to the Risk Management and Audit Committee at its February meeting.

CONSULTATION PROCESS

In preparing this report the following external parties were consulted:

- KPMG

POLICY IMPLICATIONS

The Strategic Risk Register and its review is accordance with the recent adopted Council Policy *FIN09 – Risk Management & Audit Committee*.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the Council and Administration to account with clear and transparent performance reporting.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Risk Management and Audit Committee - Unconfirmed Open Minutes - 25 August 2020 [**13.2.1.1** - 5 pages]
2. Strategic Risk Register - August 2020 Update [**13.2.1.2** - 30 pages]

RISK MANAGEMENT & AUDIT COMMITTEE

MINUTES

Minute Book Page 139

CITY OF PALMERSTON

**Minutes of Risk Management & Audit Committee Meeting
held in Council Chambers
1 Chung Wah Terrace, Civic Plaza, Palmerston
on Tuesday 25 August 2020 at 5:00pm**

COMMITTEE MEMBERS

Iain Summers, Independent Member (Chair)
Mark Blackburn, Independent Member
Steve Bartlett, Independent Member
Mayor Athina Pascoe-Bell
Alderman Sarah Henderson

STAFF

Chief Executive Officer, Luccio Cercarelli
Director Organisational Services, Richard Iap
Director City Growth and Operations, Nadine Nilon
Finance Manager, Maxie Smith
Minute Secretary, Jessica Eves

GALLERY

KPMG Partner, David Howie
KPMG Associate Director, Rachel Wilson

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:00pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Alderman Henderson
Seconded: Mayor Pascoe-Bell

THAT the apology received from Deputy Mayor Amber Garden for 25 August 2020 be received and noted.

CARRIED RMA9/0085 – 25/08/2020

Initials: _____

RISK MANAGEMENT & AUDIT COMMITTEE

MINUTES

Minute Book Page 140

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil

4.2 Staff

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Alderman Henderson

Seconded: Mr Mark Blackburn

THAT the minutes of the Risk Management & Audit Committee Meeting held on Tuesday, 28 July 2020 pages 131 to 138, be confirmed.

CARRIED RMA9/0086 – 25/08/2020

5.2 Business Arising from Previous Minutes

Nil

6 CONFIDENTIAL ITEMS

6.1 Moving Confidential Items into Open

Nil

Initials: _____

RISK MANAGEMENT & AUDIT COMMITTEE

MINUTES

Minute Book Page 141

6.2 Moving Open Items into Confidential

Nil

6.3 Confidential Items

Nil

7 WORK PLAN

Nil

8 FINANCIAL REPORTING

Nil

9 INTERNAL CONTROLS AND RISK MANAGEMENT

9.1 Strategic Risk Register Review – August 2020

Moved: Mr Steve Bartlett
Seconded: Mayor Pascoe-Bell

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT report entitled Strategic Risk Register Review - August 2020 be received and noted.
2. THAT the Strategic Risk Register including the control improvement plans and risk maturity roadmap, be presented to Council including feedback and comments from the Risk Management and Audit Committee with the following amendments:
 - Amend risk two net risk consequence moderate and likelihood possible with addition of associated controls, and control rating some weaknesses.
 - Timeframes and assignment of risk leads be provided at the October 2020 Risk Management and Audit Committee meeting.
3. THAT a review of the Strategic Risk Register be undertaken every twelve months and be presented to the Risk Management and Audit Committee at its February meeting.

CARRIED RMA9/0087 – 25/08/2020

10 WHISTLE BLOWING

Nil

Initials:

RISK MANAGEMENT & AUDIT COMMITTEE

MINUTES

Minute Book Page 142

11 INTERNAL AUDIT

Nil

12 EXTERNAL AUDIT

Nil

13 INFORMATION AND CORRESPONDENCE

Nil

14 OTHER BUSINESS

Nil

15 NEXT MEETING

Moved: Mr Mark Blackburn
Seconded: Mayor Pascoe-Bell

THAT the next meeting for the Risk Management and Audit Committee be held on Tuesday, 27 October 2020 at 5.00pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston and be open to the public subject to social distancing restrictions.

CARRIED RMA9/0088 – 25/08/2020

16 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

CARRIED RMA9/0089 – 25/08/2020

Initials: _____



RISK MANAGEMENT & AUDIT COMMITTEE

MINUTES

Minute Book Page 143

17 ADJOURNMENT OF MEETING

The open section of the meeting adjourned at 5:58pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6:00pm.

Chair

Print Name

Date

Initials:



City of Palmerston

Risk Management Update

August 2020





Private and confidential

City of Palmerston

Audit Committee

KPMG: Facilitation of Strategic Risk Review

The City of Palmerston (the City) commenced its journey to contemporise its approach to risk management in 2018 as it exited statutory management. This journey commenced with a refreshed risk policy and strategic risk review which resulted in a strategic risk profile presented to Council in February 2019.

On completion of its Community Plan in 2019 and consistent with contemporary practice, the City recently refreshed its strategic risk register to reflect the current state internal controls and external environment.

KPMG were engaged by the City to facilitate this process and this pack presents the outcomes from this engagement and is presented to the City's Audit Committee for feedback.

Concluding Comments

The following is brought to your attention from the completion of this engagement:

- The Strategic Risk profile was reviewed and updated after consultation with the Executive Leadership Team.
- Nine strategic risks were identified, noting:
 - One new risk was identified, triggered by COVID-19, being 'Appropriately responding to material events impacting business continuity'. This was allocated an inherent risk rating of 'Critical', net risk of 'Medium' and an identified target risk of 'Low 4'.
 - Risk number one was changed from a focus on 'regaining' trust to one that is targeted on 'maintaining' the trust of the majority of internal and external stakeholders.
 - Risk number seven was changed by removing the reference to 'growth' opportunities as it was appreciated that opportunity goes beyond just growth

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- Inherent Risk Ratings: 6 Critical, 1 High and 2 Medium. There was no change in these ratings from February 2019 other than the addition of the new risk.
- Net Risk Ratings: 6 Medium and 3 Low with risks one and three already meeting target risk appetite. Risk number one changed, reducing from Medium 1 to Low 4 due to implementation of new controls noted. Risk number two changed, increasing from Low 4 to Medium 1.
- Target Risk Ratings: 9 Low with three risks (1, 7 and 8) are already rated at their target risk level. A summary of the transition from February 2019 to August 2020 is set out in section 'Strategic risks at a glance' of this report.

Next steps

- Further control improvements have been identified. Each improvement opportunity has been assessed against a framework to determine what affect, if any, it has on the net risk rating, the cost to implement and also the timing/complexity to implement. Refer **Appendix D** of this pack for the framework and assessment. Identified control improvements, if implemented effectively, will bring all risks down to their target risk ratings.
- A Risk Maturity Road Map has been developed to outline the risk journey for the City over the next 16 months and this is presented in **Appendix C** of this pack.

Regards

Dave Howie
Partner

1. Strategic Risk Context:

It is important to reinforce why applying a contemporary and fit for purpose strategic risk framework is important to the City.



City of Palmerston: Risk Management

Why is risk management important to the City of Palmerston?

The term 'risk management' is used often in contemporary governance discussions. So how does 'risk management' fit into an organisation?

- Quite simply, 'risk' and more precisely 'risk management' is pervasive across all parts of the organisation. Everything an organisation does brings with it some level of risk, and with that, it usually brings some form or consequence to the organisation that requires effort to manage. That consequence could be financial or non-financial (such as brand damage).
- Risk management is not about constraining the business from taking risk, but instead it is a framework and tool available to management and the elected Council members, to inform them in the decision making process – that is, it allows you to make a decision 'with your eyes wide open' and understanding and more importantly accepting the risk, if any, that a decision can bring.
- Whilst risk management can be applied to all areas and processes within an organisation, contemporary management practice sees risk management first and foremost focussed on the risks at a strategic level – that is, what are the events that can threaten your organisation from achieving its strategic outcomes outline in the City's Community Plan.
- Importantly, risk management not only focuses on managing the downside of risk but allows organisations to identify and respond to the upside opportunities arising from risks.
- Risk management activities is everyone's responsibility...all Council staff and elected Council members have a role in managing risk and this is typically through a mix of:
 - being proactive to identify current and emerging risks
 - designing and executing internal controls and processes to ensure they are always relevant and fit-for-purpose to helping mitigate the risk and its consequences from occurring
 - leading by example with a culture of risk awareness and ensuring the Council is doing the right thing.

City of Palmerston: Risk Management

How to use this Risk Management document?

This document summarises the outcomes of the City's processes undertaken in June 2020, to consider what are the key things (referred to as strategic risks) that could stop the City from achieving its six key outcomes outlined in the Community Plan.

For each strategic risk, the key things the City is doing to stop the risk and its consequences occurring (referred to as internal controls), are outlined together with other things (referred to as improvement opportunities) the City are not currently doing, that could be implemented to further enhance its management of the strategic risks.

All people at the City should familiarise itself with these key strategic risks and importantly understand what role you play in managing the strategic risk by virtue of your role in implementing with the internal control or the improvement opportunities identified.

This document complements and connects closely with other key strategic and planning documents, rather than being a stand alone document. Importantly, it is designed to be a living document, continuously referred to and reported on through various governance forums of the City.

It is also a key document that helps inform where the City's internal audit resources are allocated each year, as the City needs to ensure that, the internal controls in place to manage the strategic risks, are tested regularly to ensure they are operating in accordance with how they were designed.

Critically however, whilst this document is a key part of the City's strategic risk management framework, the end target and purpose of strategic risk management is for risk management principles to be embedded in the DNA of its people and part of business as usual.

All staff are encouraged to discuss this document with their senior leaders to help move the City towards a more mature risk aware culture.

City of Palmerston: What is Strategic Risk Management?

Strategy:

Sets the intended direction of the organisation

Strategic Risks:

Uncertainties and opportunities that can stop you adopting or executing the strategy

Strategic Risk Management:

Your organisations response to the uncertainties and opportunities

The intent of implementing strategic risk management, other than to help the City of Palmerston to contribute towards achieving strategic success, is to create an organisation that:

- *is risk aware;*
- *manages risks proactively rather than reactively;*
- *considers optimising upside or risk, not just the downside;*
- *understands the risk appetite parameters set by the governing body;*
- *consistently assesses risk; and*
- *informs decisions rather than constraining innovation.*

City of Palmerston's Community Plan Outcomes are:





2. Strategic Risks at a glance

It is important to view the risks, and their respective ratings, from a portfolio basis to inform how well the City is managing its risks



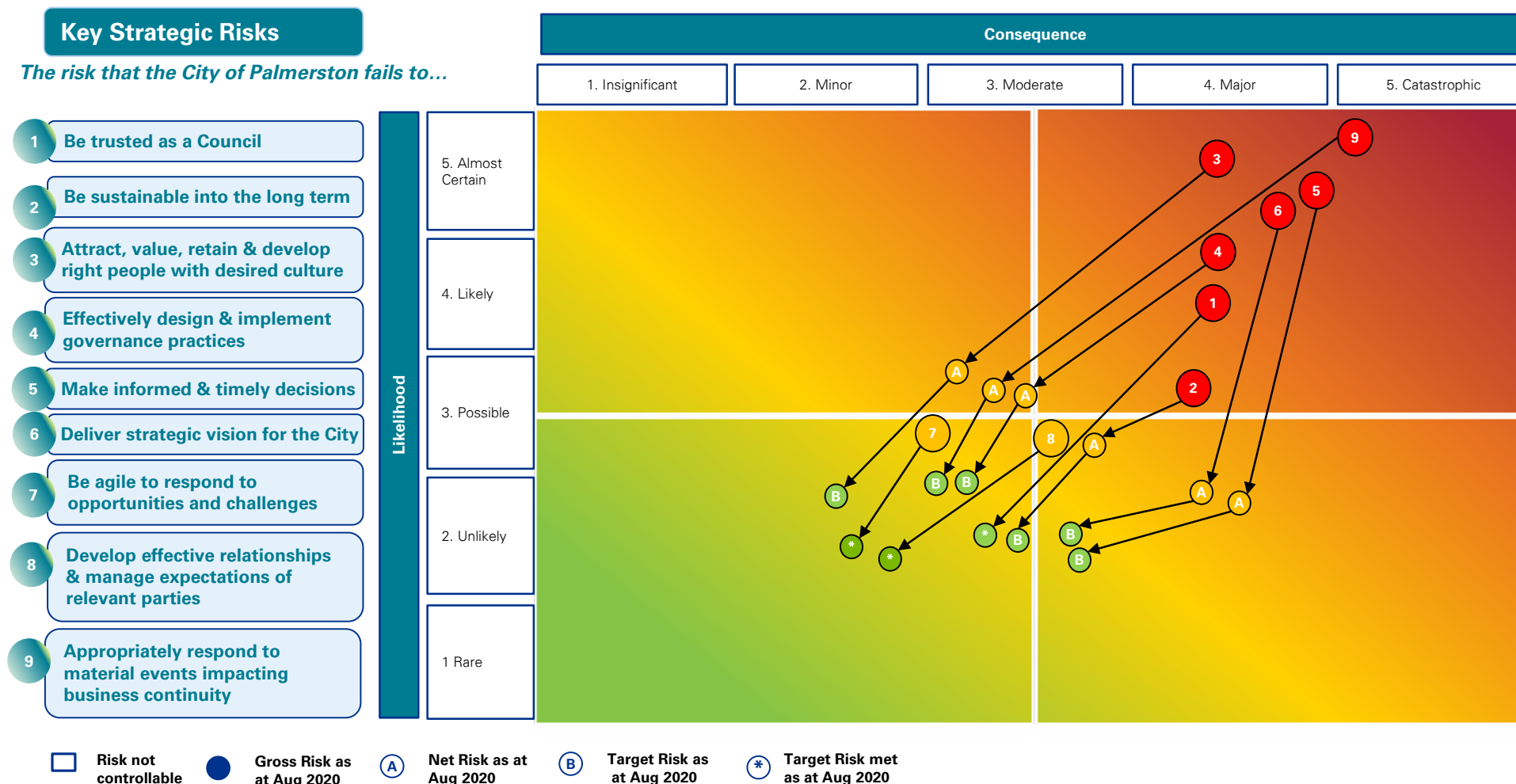
City of Palmerston: Strategic Risks & their linkage to the City's Community Plan

The risk that the City of Palmerston fails to...		Community Plan Outcomes of the City...	Governance	Vibrant Economy	Cultural Diversity	Future Focus	Environmental Sustainability	Family & Community
1	Be trusted as a Council Context: Achieving credibility & trust with majority of those within and external to the City.		●	●	●	●	●	●
2	Be sustainable into the long term Context: Optimising the financial, social and environmental sustainability of the City.			●		●	●	
3	Attract, value, retain and develop the right people with the desired culture Context: Right people at right time and place with right skills, operating consistently in accordance with the desired culture of Collaboration, Accountability, Respect and Valued		●	●	●	●	●	●
4	Effectively design and implement contemporary governance practices Context: Strong foundations to hold the City and Administration to account.		●					
5	Make informed and timely decisions Context: Ensuring the City and Administration with decision making delegation have access to the right information at the right time to make decisions on a timely basis.		●			●		
6	Deliver the strategic vision for the City Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.		●			●		
7	Be agile to respond to opportunities and challenges Context: Ensuring the organisation is positioned to respond quickly to take up opportunities and respond to challenges both internally and externally.		●			●		
8	Develop effective relationships and manage expectations of relevant parties Context: Engagement & communication with stakeholders (internal & external to the City).		●		●			●
9	Appropriately respond to material events impacting business continuity Context: Having the right response frameworks in place to manage business continuity.		●					

 Key and primary direct linkage to strategic risk
  Secondary, less direct, linkage to strategic risk

City of Palmerston: Strategic Risk at a glance - August 2020

Gross Risk vs Net Risk vs Target Risk














3. Strategic Risks...the Journey illustrated

It is important to reflect on what the City has done and how the risk environment has changed since the last risk register illustrated



The transition of the strategic risk profile between February 2019 to August 2020...

Risk	Transition Comments	Inherent Risk	Control Improvements Noted	Net Risk	Future Control Improvements	Net Risk Predicted after Control Improvements	Target Risk
1. Be trusted as a Council	Nature of risk changed from a focus on 'regaining' trust to 'maintaining' trust	Critical 1 Consequence – Major Likelihood – Likely 	New controls completed include: • Rating Strategy and Policy • Freedom of Information procedure • Community satisfaction survey • Committee structure • Investment in Cultural Transformation Program • Customer service standards review (in progress) Improvement to existing controls: • Significant investment in engagement with key and broader stakeholders • Further internal cultural development including surveys	Low 4 Consequence – Moderate Likelihood – Unlikely  Changed from Medium 1 to Low 4 due to implementation of new controls noted.			 Net risk already at target
2. Be sustainable into the long term	No change to the nature of the risk	High 1 Consequence – Major Likelihood – Possible 	New controls completed include: • Asset Management Plans (Pathways, Transport - Roads, Stormwater Drainage) • Rating Strategy and Policy • Street light program implemented Improvement to existing controls: • Investment in long term financial plan • Investment in long term asset plan	Medium 1 Consequence – Moderate Likelihood – Possible 	Further controls planned: • Completion of Asset Management Plans for remaining key asset classes (Remaining key asset classes - Land & Improvement, Parks & reserves, Buildings, Pathways, Sporting Reserves & Facilities, and Public Lighting)	Net risk rating will meet target risk by reducing likelihood from possible to unlikely.	Low 4 Consequence – Moderate Likelihood – Unlikely
3. Attract, value, retain and develop right people with desired culture	No change to the nature of the risk	Critical 2 Consequence – Major Likelihood – Almost Certain 	New controls completed include: • Capability Framework (in progress) • Investment in Cultural Transformation Program Improvement to existing controls: • Further internal cultural development including surveys • Reviewed Code of Conduct	Medium 1 Consequence – Moderate Likelihood – Possible 	Further controls planned: • Review underway of all HR policies to contemporise including recruitment, performance management, learning and development	Net risk rating will meet target risk by reducing likelihood from possible to unlikely.	Low 4 Consequence – Moderate Likelihood – Unlikely
4. Effectively design and implement governance practices	No change to the nature of the risk	Critical 1 Consequence – Major Likelihood – Likely 	New controls completed include: • Policy review schedule • Senior Leadership Team (SLT) meetings	Medium 1 Consequence – Moderate Likelihood – Possible 	Further controls planned: • Formal Compliance Framework • Update Governance Policy Framework and processes to incorporate changes in the LGA effective July 2021	Net risk rating will meet target risk by reducing likelihood from possible to unlikely.	Low 4 Consequence – Moderate Likelihood – Unlikely



No Change in risk rating between Feb 2019 to Aug 2020

















Increase in risk rating between Feb 2019 to Aug 2020



Decrease in risk rating between Feb 2019 to Aug 2020

The transition of the strategic risk profile between February 2019 to August 2020...

Risk	Transition Comments	Inherent Risk	Control Improvements Noted	Net Risk	Future Control Improvements	Net Risk Predicted after Control Improvements	Target Risk
5. Make informed and timely decisions	No change to the nature of the risk	Critical 3 Consequence – Catastrophic Likelihood – Almost Certain 	Nil	Medium 1 Consequence – Major Likelihood – Unlikely 	Further controls planned: • Evidence based decision making framework – incl data capture, tools, reporting	Net risk rating will meet target risk by reducing consequence from major to moderate.	Low 4 Consequence – Moderate Likelihood – Unlikely
6. Deliver the strategic vision for the City	No change to the nature of the risk	Critical 1 Consequence – Major Likelihood – Likely 	New controls completed include: • Rating Strategy and Policy • Asset Management Plans • Palmerston Economic Development Plan (in progress) Improvement to existing controls: • Investment in long term financial plan	Medium 1 Consequence – Major Likelihood – Unlikely 	Further controls planned: • Projects delivery • Municipal Boundary review • Influence the Palmerston Central Area Plan (NTG)	Net risk rating will meet target risk by reducing consequence from major to moderate.	Low 4 Consequence – Moderate Likelihood – Unlikely
7. Agile to respond to opportunities	The reference to 'growth' opportunities was removed as it was appreciated that opportunity goes beyond just growth	Medium 1 Consequence – Moderate Likelihood – Possible 	New controls completed include: • Reserve Policy Improvement to existing controls: • Investment in long term financial plan • Municipal Plan and budget delivery	Low 3 Consequence – Minor Likelihood – Unlikely 	  	Net risk already at target	
8. Effectively develop relationships and manage expectations of relevant parties	No change to the nature of the risk	Medium 1 Consequence – Moderate Likelihood – Possible 	New controls completed include: • Investment in Cultural Transformation Program Improvement to existing controls: • Further internal cultural development including surveys • Improved relationships with stakeholders	Low 3 Consequence – Minor Likelihood – Unlikely 	  	Net risk already at target	
9. Appropriately respond to material events impacting business continuity	New risk added due to COVID19	Critical 1 Consequence – Catastrophic Likelihood – Possible New risk	N/A new risk	Medium 1 Consequence – Moderate Likelihood – Possible New risk	Further controls planned: • Review and update BCPs • Disaster Recovery Plan (DRP) • Post Implementation Review of COVID-19	Net risk rating will meet target risk by reducing likelihood from possible to unlikely.	Low 4 Consequence – Moderate Likelihood – Unlikely



No Change in risk rating between Feb 2019 to Aug 2020



Increase in risk rating between Feb 2019 to Aug 2020

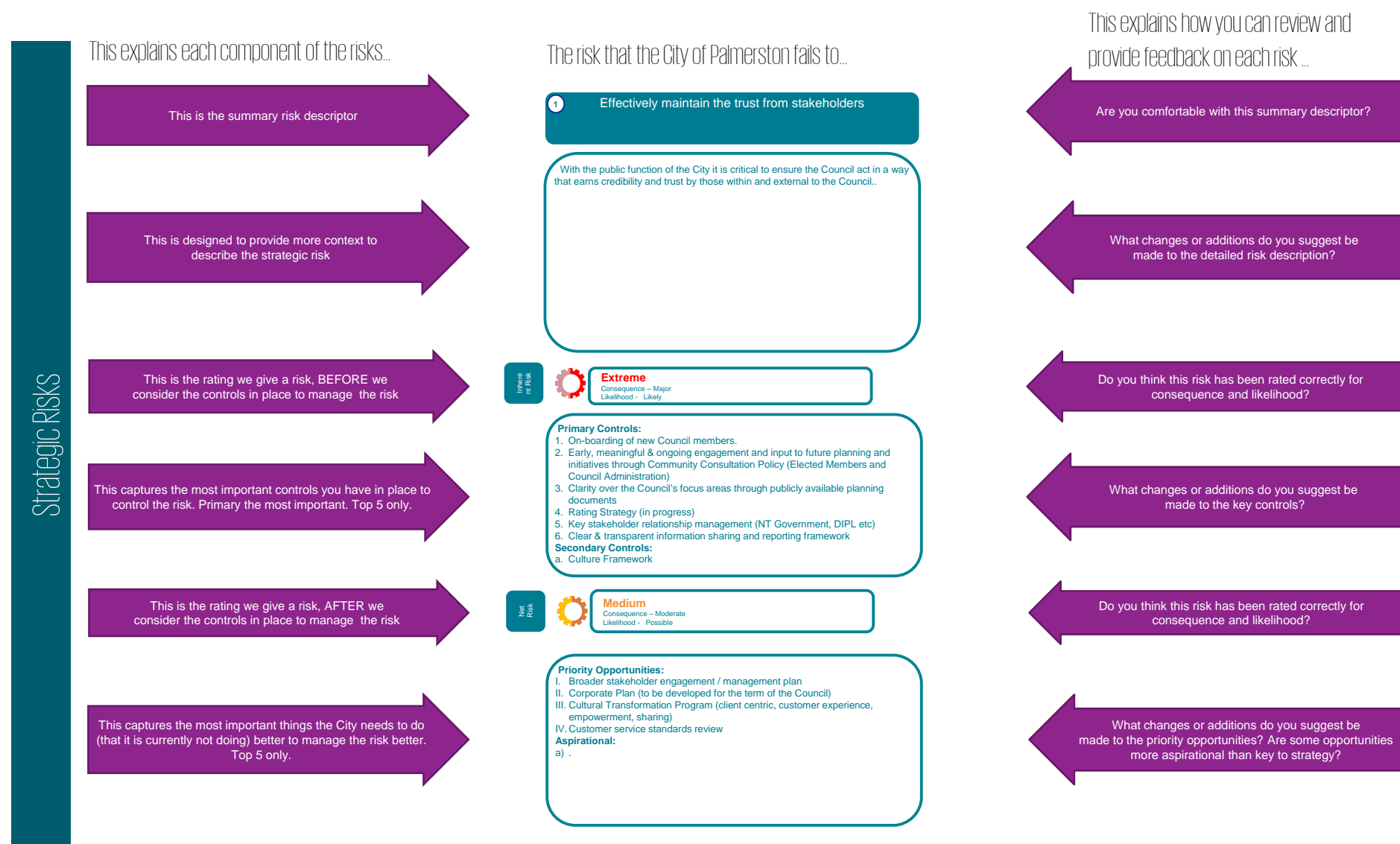


Decrease in risk rating between Feb 2019 to Aug 2020

4. Detailed Strategic Risks



Your guide to understanding the risk profile...



The risk that the City of Palmerston fails to...

Note: Red text indicates changes since February 2019 Strategic Risk Register

Strategic Risks

The risk context for the City

Inherent Risk Rating













Control ability

Key Controls in place to mitigate the risk

Net Risk Rating

Priority opportunities to mitigate risk

Target Risk Rating

1	2	3	4
Be trusted as a Council	Be sustainable into the long term	Attract, value, retain & develop right people with desired culture	Effectively design & implement governance practices
With the public function of the City it is critical to ensure the Council act in a way that earns credibility and trust by the majority of those within and external (eg Ratepayers, NT Government and DIPL) to the Council.	The governing of the City of Palmerston requires integrated strategic and financial planning to ensure long term financial, social and environmental sustainability and achievement of Council's vision over the long term.	With the functions of the City still being resource intensive, the potential impacts of disruption (technology, climate change etc), it is critical to ensure there is the right people at the right time and place with the right skills, operating consistently in accordance with the desired culture of Collaboration, Accountability, Respect and Valued	Strong, yet fit for purpose, foundations to hold the Council and Administration to account with clear and transparent performance reporting and Monitoring.
Risk Lead: Luccio Cercarelli – Chief Executive Officer	Risk Lead: Maxie Smith – Finance Manager	Risk Lead: Richard Iap – Director Organisational Services	Risk Lead: Luccio Cercarelli – Chief Executive Officer
 Critical 1 Consequence – Major Likelihood – Likely	 High 1 Consequence – Major Likelihood – Possible	 Critical 2 Consequence – Major Likelihood – Almost Certain	 Critical 1 Consequence – Major Likelihood – Likely
Mainly Controllable	Controllable	Controllable	Controllable
Primary Controls: <ol style="list-style-type: none"> On-boarding (Staff and Elected Members) Public Consultation Policy (Elected Members and Council Administration) Publicly available planning documents Rating Strategy and Policy Stakeholder relationship management Clear & transparent information sharing and reporting framework Complaints handling policies and procedures Freedom of Information procedure Secondary Controls: <ol style="list-style-type: none"> Culture Framework including surveys (internal) Cultural Transformation Program (values, client centric, customer experience, empowerment, sharing) (in progress) Customer service standards review (in progress) Community satisfaction survey Committee structure 	Primary Controls: <ol style="list-style-type: none"> Ten year long term financial plan (rolling plan) Municipal Plan Long term asset plan Community Plan Asset Management Plans (Pathways, Transport - Roads, Stormwater Drainage) Reserve Policy Secondary Controls: <ol style="list-style-type: none"> Rating Strategy and Policy 	Primary Controls: <ol style="list-style-type: none"> Culture Framework including surveys (internal) Organisational Development (structure review & implementation) ongoing HR Policy Framework including Code of Conduct Training and development budget Employer of Choice Program Capability Framework (in progress) Cultural Transformation Program (values, client centric, customer experience, empowerment, sharing) (in progress) Secondary Controls: <ol style="list-style-type: none"> Employee assistance program Position descriptions Annual performance / development reviews 	Primary Controls: <ol style="list-style-type: none"> Governance Policy Framework and review schedule Council meetings Committee Structure: Risk Management and Audit Committee Open & Public Reporting and Consultation Community Advisory Committees/Networks Strategic Risk Framework Secondary Controls: <ol style="list-style-type: none"> Internal Audit/External Audit Executive Leadership Team (ELT) meetings & accountability Senior Leadership Team (SLT) meetings
Control Effectiveness: Satisfactory	Control Effectiveness: Some Weaknesses	Control Effectiveness: Some Weaknesses	Control Effectiveness: Some Weaknesses
 Low 4 Consequence – Moderate Likelihood – Unlikely	 Medium 1 Consequence – Moderate Likelihood – Possible	 Medium 1 Consequence – Moderate Likelihood – Possible	 Medium 1 Consequence – Moderate Likelihood – Possible
Priority Opportunities: <ol style="list-style-type: none"> Not required – net risk at target Aspirational: <ol style="list-style-type: none"> Nil 	Priority Opportunities: <ol style="list-style-type: none"> Asset Management Plans (Remaining key asset classes - Land and Improvement, Parks and reserves, Buildings, Pathways, Sporting Reserves and Facilities, and Public Lighting) Aspirational: <ol style="list-style-type: none"> Nil 	Priority Opportunities: <ol style="list-style-type: none"> Review underway of all HR policies to contemporise including recruitment, perf management, learning and development Aspirational: <ol style="list-style-type: none"> Communication and branding strategy 	Priority Opportunities: <ol style="list-style-type: none"> Formal Compliance Framework Update Governance Policy Framework and processes to incorporate changes in the LGA effective July 2021 Aspirational: <ol style="list-style-type: none"> Nil
 Low 4 [At Target]	 Low 4 Consequence – Moderate Likelihood – Unlikely	 Low 4 Consequence – Moderate Likelihood – Unlikely	 Low 4 Consequence – Moderate Likelihood – Unlikely

The risk that the City of Palmerston fails to...

Note: Red text indicates changes since February 2019 Strategic Risk Register

Strategic Risks	The risk context for the City				
	5	6	7	8	9
The risk context for the City	Make informed and timely decisions	Deliver the strategic vision for the City	Agile to respond to opportunities	Effectively develop relationships and manage expectations of relevant parties	Appropriately respond to material events impacting business continuity
	Ensuring the Council and Administration with decision making delegation have access to the right information, at the right time as context to making its decisions on a timely basis.	Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.	With the functions of the City still being resource intensive, the potential impacts of disruption (technology, climate change etc), it is critical to ensure there is the right people at the right time and place with the right skills, operating consistently in accordance with the desired culture of Collaboration, Accountability, Respect and Valued	Engagement and communication with stakeholders (internal and external to the Council).	Strong frameworks in place for the City to: understand its key role in whole of NT response respond to and recover from both internal (eg IT event, fraud, misconduct) or external (eg Cyclone, Cyber attack, major media exposure, Pandemic) event.
Inherent Risk Rating	Critical 3 Consequence – Major Likelihood – Almost Certain	Critical 1 Consequence – Major Likelihood – Likely	Medium 1 Consequence – Moderate Likelihood – Possible	Medium 1 Consequence – Moderate Likelihood – Possible	Critical 1 Consequence – Catastrophic Likelihood – Possible
	Controllable	Controllable	Controllable	Mainly Controllable	Controllable
Key Controls in place to mitigate the risk	Primary Controls: <ol style="list-style-type: none"> 1. Reporting protocols. 2. Decision papers 3. Delegations framework 4. Policy Framework 5. Casting Vote Policy 6. Legislative requirements – compliance (reporting) 7. On-boarding of new Council members and ongoing professional development Secondary Controls:	Primary Controls: <ol style="list-style-type: none"> 1. Publicly available planning documents 2. Community Advisory Committees/Networks 3. Performance Reporting Framework – Internal and External 4. Quarterly reporting from each directorate 5. Operational Structure and Capability (Organisation Knowledge – Create and Deliver) 6. Municipal Plan and budget delivery 7. Ten year long term financial plan (rolling plan) Secondary Controls: <ol style="list-style-type: none"> a. Rating Strategy and Policy b. Asset Management Plans c. Palmerston Economic Development Plan (in progress) 	Primary Controls: <ol style="list-style-type: none"> 1. Palmerston Economic Development Plan (in progress) 2. Community Plan 3. Shelf Ready Projects/ Prjects delivery 4. TOPROC / Regional and Inter-governmental Collaboration 5. Org development and culture 6. Delegations Framework 7. Reserve Policy Secondary Controls: <ol style="list-style-type: none"> a. Municipal Plan and budget delivery b. Ten year long term financial plan (rolling plan) 	Primary Controls: <ol style="list-style-type: none"> 1. TOPROC / Regional and Inter-governmental Collaboration 2. Culture Framework including surveys (internal) 3. Community Advisory Committees/Networks 4. Customer satisfaction survey 5. Community Communications 6. KPIs 7. Complaints handling policies and procedures 8. Cultural Transformation Program (values, client centric, customer experience, empowerment, sharing) (in progress) Secondary Controls:	Primary Controls: <ol style="list-style-type: none"> 1. Data System for emergency management, communications and information 2. Cyclone Management Plan 3. Knowledge of NTG Disaster Recovery and the role of City of Palmerston 4. Business Continuity Plans 5. Insurance Secondary Controls: <ol style="list-style-type: none"> a. Media Policy / Communications subject matter expertise b. HR Policies e.g WFH c. Guardian (Incident Management System) d. IT Security Framework (including cyber)
	Control Effectiveness: Some Weaknesses	Control Effectiveness: Some Weaknesses	Control Effectiveness: Satisfactory	Control Effectiveness: Satisfactory	Control Effectiveness: Some Weaknesses
Net Risk Rating	Medium 1 Consequence – Major Likelihood – Unlikely	Medium 1 Consequence – Major Likelihood – Unlikely	Low 3 Consequence – Minor Likelihood – Unlikely	Low 3 Consequence – Minor Likelihood – Unlikely	Medium 1 Consequence – Moderate Likelihood – Possible
	Priority Opportunities: I. Evidence based decision making framework – incl data capture, tools, reporting Aspirational:	Priority Opportunities: I. Projects delivery II. Municipal Boundary review III. Influence the Palmerston Central Area Plan (NTG) Aspirational:	Priority Opportunities: I. Not required – net risk at target Aspirational: a) Nil	Priority Opportunities: I. Not required – net risk at target Aspirational: a) Nil	Priority Opportunities: I. Review and update BCPs II. Disaster Recovery Plan (DRP) III. Post Implementation Review of COVID-19 Aspirational:
Target Risk Rating	Low 4 Consequence – Moderate Likelihood – Unlikely	Low 4 Consequence – Moderate Likelihood – Unlikely	Low 3 [At Target]	Low 3 [At Target]	Low 4 Consequence – Moderate Likelihood – Unlikely




















Appendix A:

How strategic risks are rated



City of Palmerston: Strategic Risk Rating Framework

The consequence of risk is measured as follows...

		Consequence Category				
		Immaterial	Minor	Moderate	Major	Catastrophic
Consequence Factors	Strategic Vision	Failure to achieve minor elements of Strategic Vision due to impacts outside of Council control.	Failure to achieve multiple minor elements of Strategic Vision with no justification 	Failure to achieve a major element of Strategic Vision with no justification  	Failure to achieve multiple major elements of Strategic Vision with no justification. 	Failure to achieve any progress towards the Strategic Vision of the day with no justification. Intervention by Minister.
	Financial, Regulatory, Environmental	Minor regulatory breach. Direct loss of up to \$100,000.	Multiple minor or moderate regulatory breach. Direct loss of \$100k to \$1 million.	Multiple moderate or major regulatory breach. Direct loss of \$1-10 million. 	Multiple major regulatory breach. Direct loss of \$10-25 million. Council found indirectly responsible in Coroner's Report. 	Large Scale class action. Direct loss >\$25 million. Council found directly responsible in Coroner's Report.
	Reputation	Individual complaints. Temporary adverse NT media / social media.	Isolated damaging, negative and temporary NT media/social media coverage that is manageable with some management effort.  	Moderately damaging, negative and prolonged NT or nationwide media/social media coverage that is sustainable with significant management effort.   	Materially damaging & prolonged NT or nationwide media/social media coverage leading to intervention by Minister (Statutory Mgt).  	Intervention of Minister leading to loss of licence to operate as a Local Government organisation.
	People & Culture	Isolated people, safety and culture matters manageable with additional ELT effort with no lost time injury (LTI)	Minor gaps in achieving desired culture and temporary staff morale issues. High staff turnover or loss of some key employees. Isolated incidents with LTI < 30 days 	Material gaps in achieving desired culture (but not pervasive) & prolonged staff morale issues. Multiple key employee departures. Multiple incidents with LTI 30 < 90 days 	Material gaps in achieving desired culture that is pervasive across the Council. Multiple incidents with LTI > 90 days 	Death to one or more persons.
	Political & Change	NTG Policy change with financial impact up to \$100k.	NTG Policy change with financial impact \$100k to \$1 million.	NTG Policy change with financial impact \$1million to \$10million. Externally funded programs discontinued. Council in private conflict with Territory/Federal agencies or departments.  	NTG decision with financial impact between \$10million to \$25 million. Externally funded programs cease early. Council drawn into high profile Territory/Federal issues. Council Dismissed.	NTG decision with financial impact >\$25 million. Intervention by Minister. Council causes high profile Territory/Federal issues. 
	Business Continuity	Loss of Council infrastructure or failure of some IT systems with minimal operational impacts which can be readily rectified < 1 day. No data loss.	Loss of Council infrastructure or failure of key IT systems with operational impacts which can be rectified 1 < 5 days. No data loss.	Loss of critical Council infrastructure or failure of multiple key IT systems with operational impacts which can be rectified 5 < 15 days. Some non-key data loss.	Loss of multiple critical Council infrastructure at same time < 60 days or failure of multiple key IT systems with operational impacts which can be rectified > 15 days. Loss of key data.	Loss of multiple critical Council infrastructure at same time for > 60 days or failure of all key IT systems with loss of all historical data.

City of Palmerston: Strategic Risk Rating Framework

The likelihood of risk is measured as follows...

Likelihood rating	Indicative frequency (expected to occur)
Almost certain	Almost certain to occur in most circumstances. Less than a year or more frequently
Likely	Likely to occur frequently. Once a year
Possible	Possible and likely to occur at some time. Once every 3 years
Unlikely	Unlikely to occur but could happen. Once every 10 years
Rare	May occur but only in rare and exceptional circumstances. Once every 20 years

The risk rating is determined by combining likelihood and consequence as follows...

Likelihood	Consequence				
	Insignificant	Minor	Moderate	Major	Catastrophic
Almost certain	Medium 1	High 1	Critical 1	Critical 2	Critical 3
Likely	Low 4	Medium 1	High 1	Critical 1	Critical 2
Possible	Low 3	Low 4	Medium 1	High 1	Critical 1
Unlikely	Low 2	Low 3	Low 4	Medium 1	High 1
Rare	Low 1	Low 2	Low 3	Low 4	Medium 1

The control effectiveness rating helps to determine the net risk rating and is determined as follows...

Control is understood to mean Anything which comprises those elements of an organisation (including its resources, systems, processes, culture, structure and tasks) that, taken together, support people in the achievement of the organisation's objectives. The following three levels are used to rate control effectiveness:

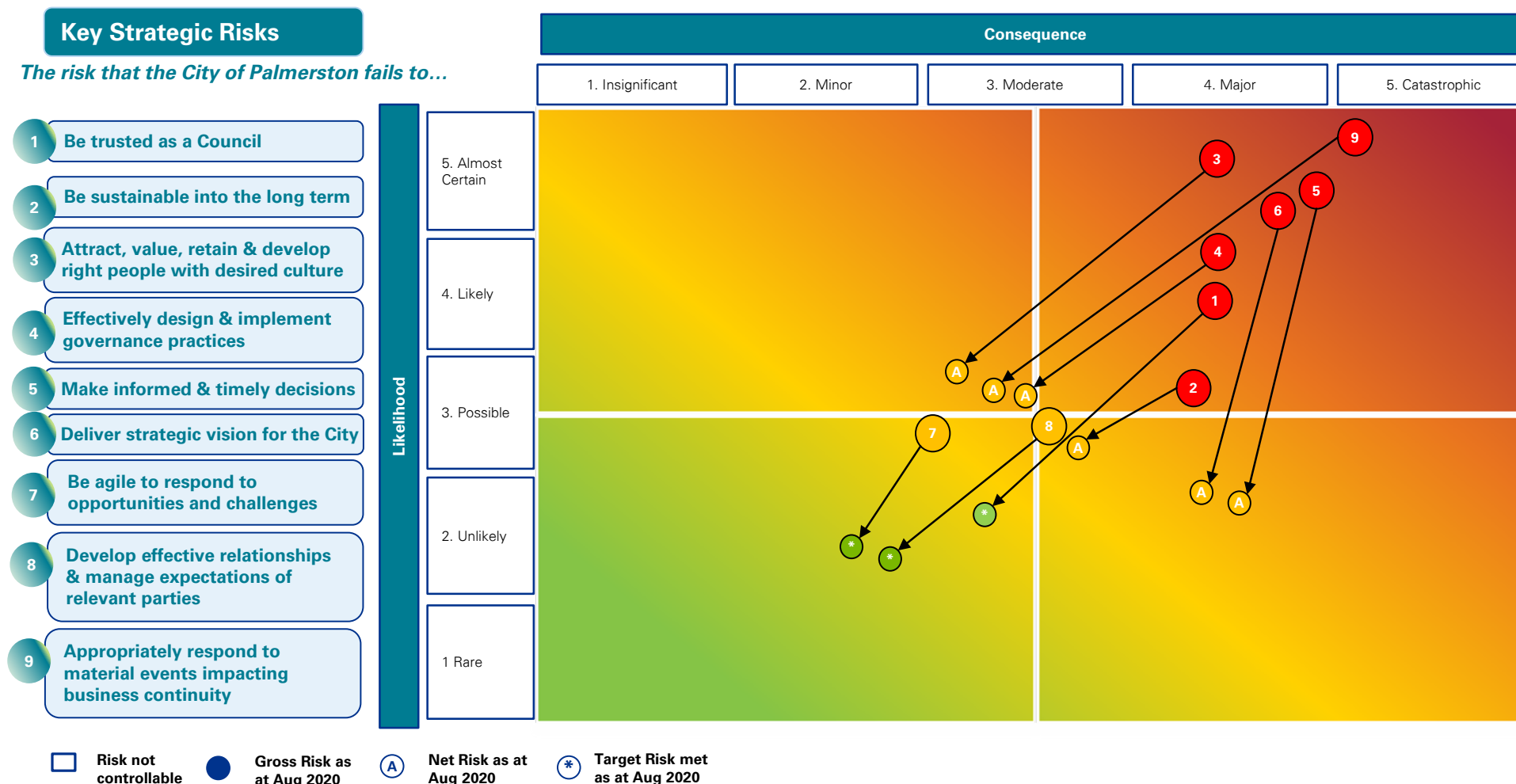
Satisfactory	Controls are strong and operating properly, providing a reasonable level of assurance that objectives are being achieved.
Some weaknesses	Some control weaknesses / inefficiencies have been identified. Although these are not considered to present a serious risk exposure, improvements are required to provide a reasonable assurance that objectives will be achieved.
Weak	Controls do not meet an acceptable standard, as many weaknesses/inefficiencies exist. Controls do not provide reasonable assurance that objectives will be achieved.

Appendix B: Strategic Risk Heat Maps



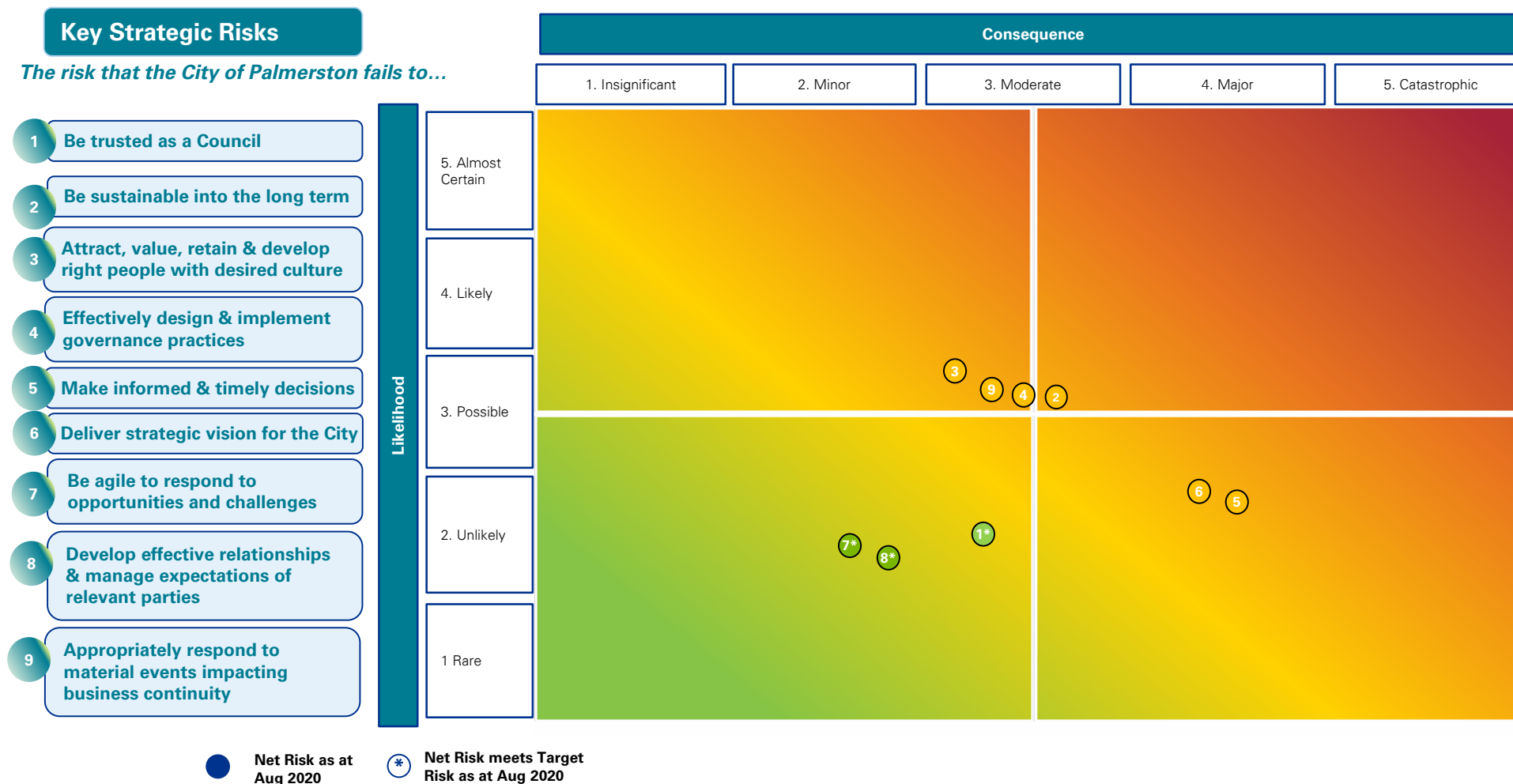
City of Palmerston: Strategic Risk at a glance - August 2020

Gross Risk vs Net Risk



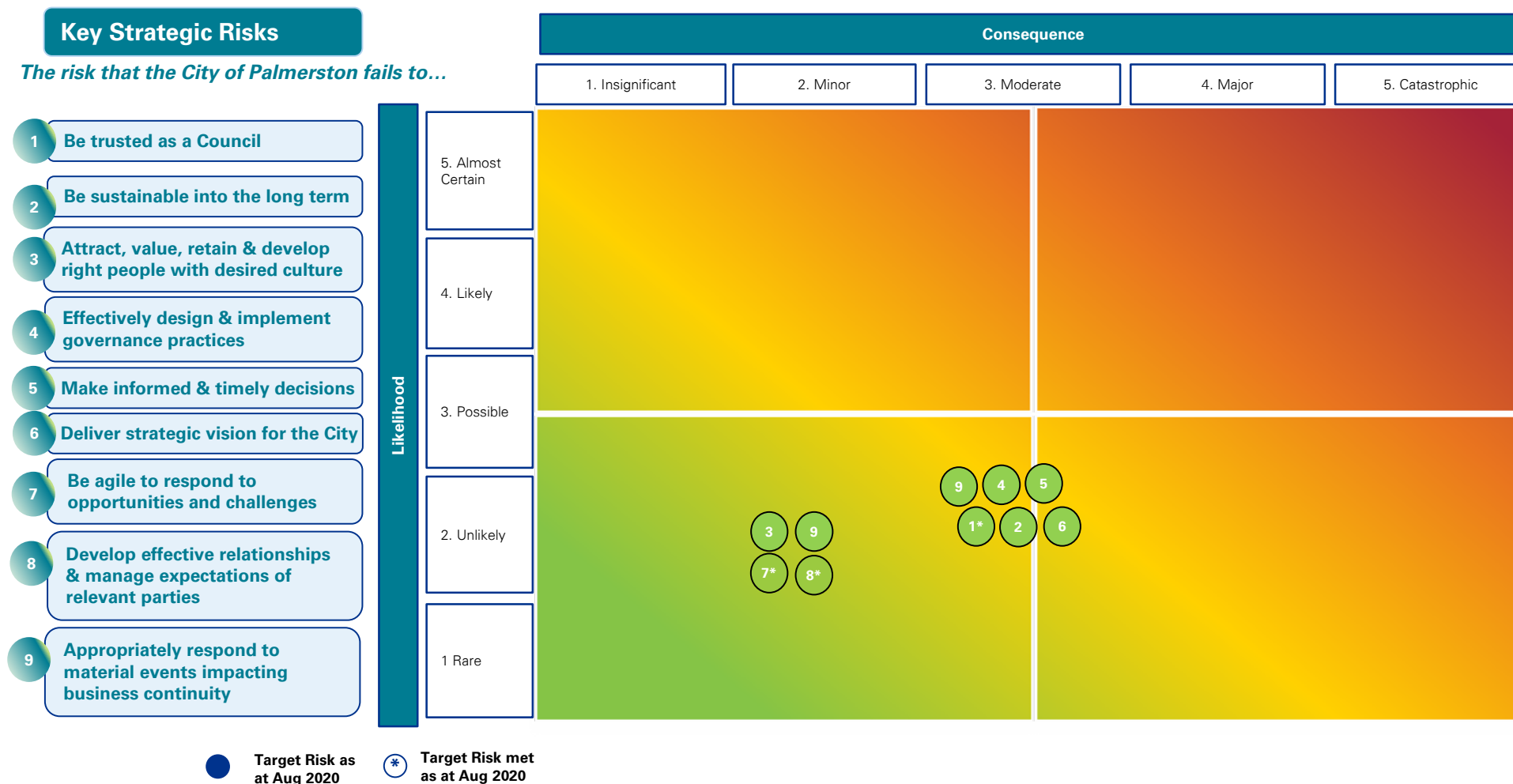
City of Palmerston: Strategic Risk at a glance - August 2020

Net Risk



City of Palmerston: Strategic Risk at a glance - August 2020

Target Risk



Appendix C:

Strategic Risk Maturity Road Map

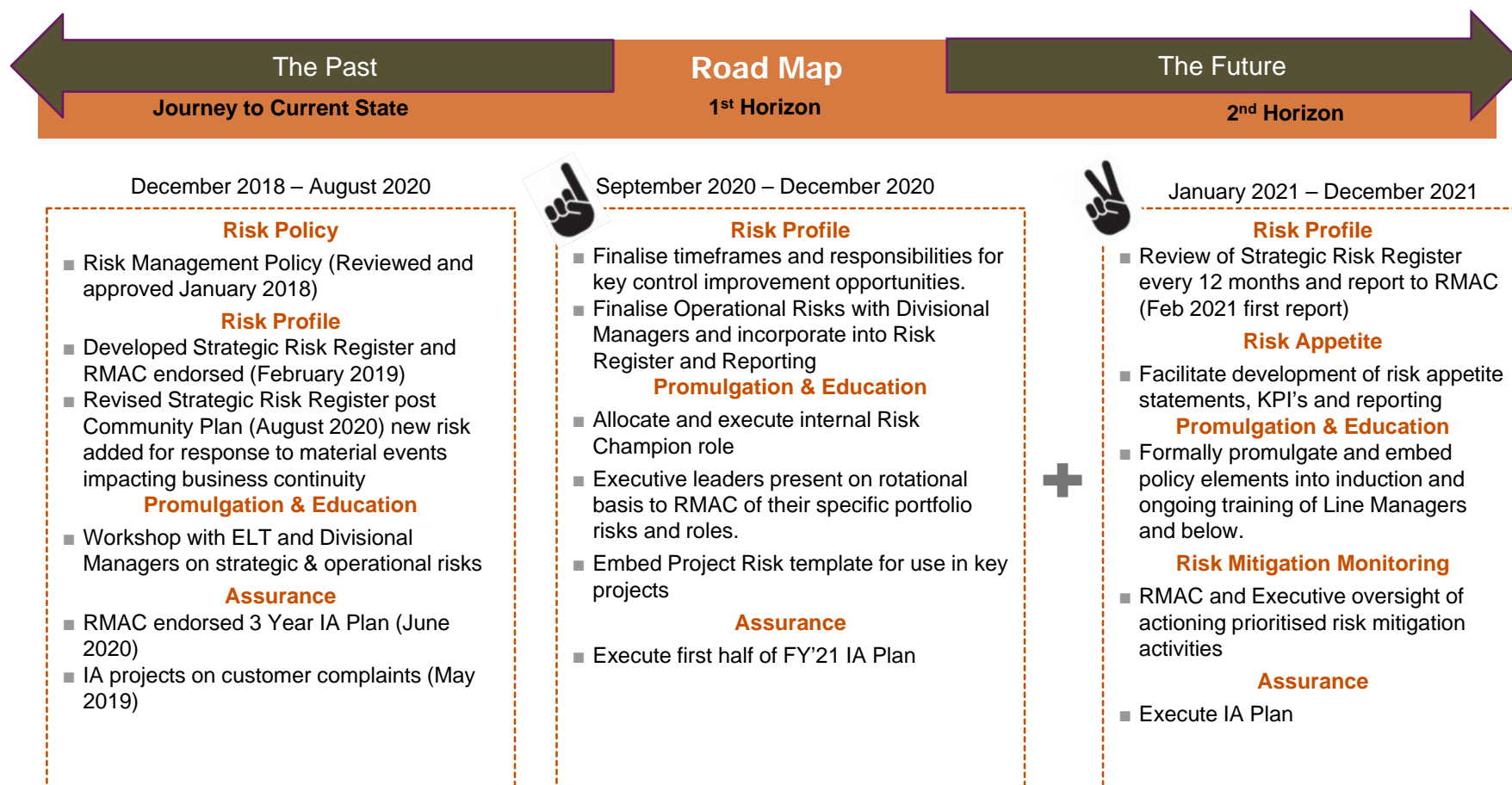
This outlines the planned future activity to mature the City's strategic risk framework



City of Palmerston Risk Maturity Road Map

The following outlines proposed road map for further maturity of the City's Risk Management Framework

Risk Management Framework



Appendix D:









Additional Controls Analysis

Before the City commits to additional controls to manage risk, it is prudent to assess each opportunity against a framework to determine what affect, if any, it has on the net risk rating, the cost to implement and also the timing/complexity to implement. This helps to optimise the allocation of scarce resoures.









City of Palmerston Control Improvement Plan

The following outlines proposed investment in control improvements related to the City's strategic risks




Strategic Risk That the City fails to...	Control Improvement Opportunity	Impact on Strategic Risk	Cost to Implement	Time & Complexity to Implement
1. Be trusted as a Council Current Risk Rating: <i>Gross:</i> Critical 1 <i>Net:</i> Low 4 <i>Target:</i> Low 4 At target , therefore as long as controls continue to operate effectively, no further controls required to meet target risk.	Not applicable – Net risk already at target risk			
2. Be sustainable into the long term Current Risk Rating: <i>Gross:</i> High 1 <i>Net:</i> Low 4 <i>Target:</i> Low 4 To achieve target, either: • Likelihood reduce from 'possible' to 'unlikely'; or • Consequence reduce from 'moderate' to 'minor'	Complete further Asset Management Plans for key asset categories	 		
3. Attract, value, retain & develop right people with desired culture Current Risk Rating: <i>Gross:</i> Critical 2 <i>Net:</i> Medium 1 <i>Target:</i> Low 4 To achieve target, either: • Likelihood reduce from 'possible' to 'unlikely'; or • Consequence reduce from 'moderate' to 'minor'	Review underway of all HR policies to contemporise including recruitment, performance management, learning and development	 		

Framework to assess priority of control improvement opportunities




Impact on Strategic Risk

-  Individually, on its own, will reduce 'likelihood' down a category
-  Individually, on its own, will reduce 'consequence' down a category
-  Individually, on its own, can help to reduce 'likelihood'
-  Individually, on its own, can help to reduce 'consequence'
-  Individually not expected to reduce 'likelihood' at all
-  Individually not expected to reduce 'consequence' at all

Cost to Implement

-  Individually expected to cost <\$5,000 to implement and minimal cost to maintain
-  Individually expected to cost \$5,000 > \$50,000 to implement and acceptable cost to maintain
-  Individually expected to cost > \$100,000 to implement and will need annual budget consideration to maintain

Time & Complexity to Implement

-  Individually expected to be relatively straightforward and quick (<1 month) to implement
-  Individually expected to involve some complexity and time (1month > 3 months) to implement
-  Individually expected to involve a high level of complexity and time (> 3 months) to implement

City of Palmerston Control Improvement Plan

The following outlines proposed investment in control improvements related to the City's strategic risks

Strategic Risk That the City fails to...	Control Improvement Opportunity	Impact on Strategic Risk	Cost to Implement	Time & Complexity to Implement
4. Effectively design & implement governance practices Current Risk Rating: Gross: Critical 1 Net: Medium 1 Target: Low 4 To achieve target, either: • Likelihood reduce from 'possible' to 'unlikely'; or • Consequence reduce from 'moderate' to 'minor'	Update Governance Policy Framework & processes to incorporate changes in the LGA effective July 2021	L C	\$	M
	Formal Compliance Framework	L C	\$	M
5. Make informed & timely decisions Current Risk Rating: Gross: Critical 3 Net: Medium 1 Target: Low 4 To achieve target, either: • Likelihood reduce from 'unlikely' to 'rare'; or • Consequence reduce from 'major' to 'moderate'	Evidence based decision making framework – incl data capture, tools, reporting	L C	\$	H
6. Deliver strategic vision for the City Current Risk Rating: Gross: Critical 1 Net: Medium 1 Target: Low 4 To achieve target, either: • Likelihood reduce from 'unlikely' to 'rare'; or • Consequence reduce from 'major' to 'moderate'	Projects Delivery	L C	\$	M
	Municipal Boundary review delivery	L C	\$	H
	Influence the Palmerston Central Area Plan (NTG)	L C	\$	M

Framework to assess priority of control improvement opportunities

Impact on Strategic Risk

- L** Individually, on its own, will reduce 'likelihood' down a category
- C** Individually, on its own, will reduce 'consequence' down a category
- L** Individually, on its own, can help to reduce 'likelihood'
- C** Individually, on its own, can help to reduce 'consequence'
- L** Individually not expected to reduce 'likelihood' at all
- C** Individually not expected to reduce 'consequence' at all

Cost to Implement

- \$** Individually expected to cost <\$5,000 to implement and minimal cost to maintain
- \$** Individually expected to cost \$5,000 > \$50,000 to implement and acceptable cost to maintain
- \$** Individually expected to cost > \$100,000 to implement and will need annual budget consideration to maintain

Time & Complexity to Implement

- L** Individually expected to be relatively straightforward and quick (<1 month) to implement
- M** Individually expected to involve some complexity and time (1month > 3 months) to implement
- H** Individually expected to involve a high level of complexity and time (> 3 months) to implement

City of Palmerston Control Improvement Plan

The following outlines proposed investment in control improvements related to the City's strategic risks

Strategic Risk That the City fails to...	Control Improvement Opportunity	Impact on Strategic Risk	Cost to Implement	Time & Complexity to Implement
7. Be agile to respond to opportunities and challenges Current Risk Rating: Gross: Medium 1 Net: Low 3 Target: Low 3 At target , therefore as long as controls continue to operate effectively, no further controls required to meet target risk.	Not applicable – Net risk already at target risk			
8. Effectively develop relationships & manage expectations of relevant parties Current Risk Rating: Gross: Medium 1 Net: Low 3 Target: Low 3 At target , therefore as long as controls continue to operate effectively, no further controls required to meet target risk.	Not applicable – Net risk already at target risk			
9. Appropriately respond to material events impacting business continuity Current Risk Rating: Gross: Critical 1 Net: Medium 1 Target: Low 4 To achieve target, either: • Likelihood reduce from 'possible' to 'unlikely'; or • Consequence reduce from 'moderate' to 'minor'	Review and update BCP's	L C	\$	H
	Disaster Recovery Plan (DRP)	L C	\$	H
	Cyber Insurance	L C	\$	L
	Post Implementation Review of COVID-19	L C	\$	L

Framework to assess priority of control improvement opportunities

Impact on Strategic Risk

- Individually, on its own, will reduce 'likelihood' down a category
- Individually, on its own, will reduce 'consequence' down a category
- Individually, on its own, can help to reduce 'likelihood'
- Individually, on its own, can help to reduce 'consequence'
- Individually not expected to reduce 'likelihood' at all
- Individually not expected to reduce 'consequence' at all

Cost to Implement

- Individually expected to cost <\$5,000 to implement and minimal cost to maintain
- Individually expected to cost \$5,000 > \$50,000 to implement and acceptable cost to maintain
- Individually expected to cost > \$100,000 to implement and will need annual budget consideration to maintain

Time & Complexity to Implement

- Individually expected to be relatively straightforward and quick (<1 month) to implement
- Individually expected to involve some complexity and time (1month > 3 months) to implement
- Individually expected to involve a high level of complexity and time (> 3 months) to implement

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COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Palmerston Animal Management Advisory Committee Meeting Minutes – 26 August 2020
MEETING DATE:	Tuesday 15 September 2020
AUTHOR:	EA to Deputy Chief Executive Officer, Jessica Eves
APPROVER:	Deputy Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides Council with the unconfirmed minutes of the Palmerston Animal Management Advisory Committee and seeks Council approval of the recommendations from the meeting held on Wednesday 26 August 2020.

KEY MESSAGES

- The Palmerston Animal Management Advisory Committee met on Wednesday 26 August 2020 for the first time since COVID-19 restrictions were introduced.
- The minutes of the Palmerston Animal Management Advisory Committee Meeting held on Wednesday 27 November 2019 were confirmed.
- The Committee accepted the resignation of committee member Michelle Walker.
- The Committee supported the Off Leash Dog Exercise Area at Maurice Terrace Park, Bakewell and provided some feedback which was presented to Council in a separate report.
- Terms of Reference regarding frequency were considered and Palmerston Animal Management Advisory Committee recommends that Council approve the requested change to the frequency of the Palmerston Animal Management Advisory Committee meetings from bi-monthly to quarterly.
- The Committee requested an update to the Animal Management By-Laws.
- The Committee has requested an update on animal management including the de-sexing program, be provided at the next Committee meeting.
- The agenda and reports for the open session are available on the Council's website.

RECOMMENDATION

1. THAT Report entitled Palmerston Animal Management Advisory Committee Meeting Minutes – 26 August 2020 be received and noted.
2. THAT the unconfirmed Palmerston Animal Management Advisory Committee minutes provided as **Attachment 13.2.3.1** to Palmerston Animal Management Advisory Committee Meeting Minutes – 26 August 2020 be received and noted
3. THAT Council endorse the recommendations from the Palmerston Animal Management Advisory Committee meeting held on 26 August 2020:

- a. THAT Report Number PAMAC9/029:
 - THAT Report Number PAMAC9/029 entitled Dog Pound Upgrade be received and noted.
- b. The following items from Report Number PAMAC9/030:
 - THAT Report Number PAMAC9/030 entitled Off Leash Dog Exercise Area – Maurice Terrace Park, Bakewell to be received and noted.
 - THAT the Palmerston Animal Management Advisory Committee supports the Maurice Terrace Dog Park, Bakewell Off leash dog exercise area with the following feedback;
 - Double Gates
 - Good neighbour fencing instead of shade cloth
 - The Council considers a small/quiet dog area at future locations
- c. The following items from Report Number PAMAC9/031:
 - THAT Report Number PAMAC9/031 entitled Amendment to Palmerston Animal Management Advisory Committee Terms of Reference be received and noted.
 - THAT Council approve the changes to the frequency of committee meeting, amended in the Palmerston Animal Management Advisory Committee Terms of Reference highlighted at Attachment B to Report Number PAMAC9/031 entitled Amendment to Palmerston Animal Management Advisory Committee Terms of Reference.

BACKGROUND

The Palmerston Animal Management Advisory Committee is an advisory committee to Council consisting of Elected Members, staff, community representatives and stakeholders to further enhance and promote responsible animal management in the Palmerston municipality.

DISCUSSION

The Palmerston Animal Management Advisory Committee was held Wednesday 26 August 2020 with the unconfirmed minutes provided at **Attachment 13.2.2.1**.

Items considered by the committee during this meeting included:

- Resignation of committee member Michelle Walker
- Dog Pound Upgrade
- Off Leash Dog Exercise Area at Maurice Terrace Park, Bakewell
- Amendment to Palmerston Animal Management Advisory Committee Terms of Reference

The Committee thanked and accepted the resignation of Committee member Michelle Walker.

The Committee were provided with a receive and note report for the upgrade of Palmerston Dog Pound. An upgrade of the pound has been designed, which can be carried out over three or more stages and will ultimately deliver a safer, more functional pound facility for Council that meets future requirements.

Currently Maurice Terrace Park, Bakewell is being used as a temporary dog park. Community consultation has occurred to gauge support for it to be transformed into a permanent dog park. PAMAC supported the proposal with minor feedback, which was presented back to Council in the Committee's report. Council's 1st Ordinary Meeting on 1 September 2020 Council endorsed the recommendations to convert to a permanent dog park.

The frequency of the PAMAC meetings was considered by the Committee and it was determined that the Committee meets too frequently resulting in higher demands on staff and committee members leading to inability to function effectively.

A change to the frequency of meetings is recommended moving from every six weeks to quarterly with the ability to call additional meetings as required.

CONSULTATION PROCESS

Nil

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the Council and Administration to account with clear and transparent performance reporting.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Palmerston Animal Management Advisory Committee Meeting Unconfirmed Open Minutes – 26 August 2020 [13.2.2.1 - 6 pages]

PALMERSTON ANIMAL MANAGEMENT ADVISORY COMMITTEE MEETING MINUTES

WEDNESDAY, 26 AUGUST 2020

CITY OF PALMERSTON

**Minutes of Palmerston Animal Management Advisory Committee Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Wednesday 26 August 2020 at 5:00pm.**

COMMITTEE MEMBERS

Deputy Mayor Amber Garden (Chair)
Mayor Athina Pascoe-Bell
Alderman Sarah Henderson
Resident Andrea Ruske
Resident Jill Pascoe
RSPCA Danny Moore
Department Housing NT, Rebecca Newman

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer/Director Lifestyle and
Community, Amelia Vellar
Regulatory Services Lead, Jeffrey Borella
Acting Senior Ranger, Stuart Cook
Animal Education Officer, Lynelle Young
Minute Secretary, Kristy Litster

GALLERY

1 members of the public
True North, Penny Baxter

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:04pm.

3 APOLOGIES**3.1 Apologies**

Moved: Jill Pascoe
Seconded: Mayor Athina Pascoe-Bell

THAT the apology received from Katrina Stafford for 26 August 2020 be received and noted.

CARRIED PAMAC9/0180 – 26/08/2020

Initials: _____

A Place for People

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Nil.

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil.

4.2 Staff

Nil.

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Alderman Sarah Henderson
Seconded: Mayor Athina Pascoe-Bell

THAT the minutes of the Palmerston Animal Management Advisory Committee Meeting held on Wednesday, 27 November 2019 pages 106 to 110, be confirmed.

CARRIED PAMAC9/0181 – 26/08/2020

6 CORRESPONDENCE

6.1 Resignation of Michelle Walker

Moved: Jill Pascoe
Seconded: Mayor Athina Pascoe-Bell

THAT Correspondence dated 16 April 2020 entitled Resignation of Michelle Walker be received and noted.

CARRIED PAMAC9/0182 – 26/08/2020

Initials: _____

7 OFFICER REPORTS

Danny Moore entered Chambers at 5:13pm

7.1 Receive and Note Reports**7.1.1 Dog Pound Upgrade****PAMAC9/029**

Moved: Mayor Athina Pascoe-Bell
Seconded: Alderman Sarah Henderson

THAT the Palmerston Animal Management Advisory Committee recommend to the Council:

THAT Report Number PAMAC9/029 entitled Dog Pound Upgrade be received and noted.

CARRIED PAMAC9/0183 - 26/08/2020**7.1.2 Off Leash Dog Exercise Area – Maurice Terrace Park, Bakewell PAMAC9/030**

Moved: Danny Moore
Seconded: Rebecca Newman

THAT the Palmerston Animal Management Advisory Committee recommend to the Council:

1. THAT Report Number PAMAC9/030 entitled Off Leash Dog Exercise Area – Maurice Terrace Park, Bakewell to be received and noted.
2. THAT the Palmerston Animal Management Advisory Committee supports the Maurice Terrace Dog Park, Bakewell Off leash dog exercise area with the following feedback;
 - Double Gates
 - Good neighbour fencing instead of shade cloth
 - The Council considers a small/quiet dog area at future locations

CARRIED PAMAC9/0184 - 26/08/2020

Initials: _____

ADVISORY COMMITTEE MINUTES

Minute Book Page 114

7.2 Action Reports

7.2.1 Amendment to Palmerston Animal Management Advisory Committee Terms of Reference PAMAC9/031

Moved: Mayor Athina Pascoe-Bell

Seconded: Danny Moore

THAT the Palmerston Animal Management Advisory Committee recommend to the Council:

1. THAT Report Number PAMAC9/031 entitled Amendment to Palmerston Animal Management Advisory Committee Terms of Reference be received and noted.
2. THAT Council approve the changes to the frequency of committee meeting, amended in the Palmerston Animal Management Advisory Committee Terms of Reference highlighted at **Attachment B** to Report Number PAMAC9/031 entitled Amendment to Palmerston Animal Management Advisory Committee Terms of Reference.

CARRIED PAMAC9/0185 – 26/08/2020

8 OTHER BUSINESS

8.1 Request for Animal Management By-Law update

Moved: Danny Moore

Seconded: Jill Pascoe

THAT an Animal Management By-Law update to include the process and timelines be provided at the next committee meeting.

CARRIED PAMAC9/0186 – 26/08/2020

8.2 Request an update on Animal Management including the Desexing Program

Moved: Andrea Ruske

Seconded: Rebecca Newma

THAT an update on Animal Management including the Desexing Program be provided at the next committee meeting.

CARRIED PAMAC9/0187 – 26/08/2020

Initials: _____

ADVISORY COMMITTEE MINUTES

Minute Book Page 115

9 NEXT MEETING

Moved: Jill Pascoe
Seconded: Danny Moore

THAT the next meeting for the Palmerston Animal Management Advisory Committee be held on Wednesday 25 November 2020 at 5:00pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED PAMAC9/0188 – 26/08/2020

10 CLOSURE OF MEETING

Moved: Mayor Athina Pascoe-Bell
Seconded: Jill Pascoe

THAT the Palmerston Animal Management Advisory Committee meeting, held in the Council Chambers, Civic Plaza, Palmerston on Wednesday, 26 August 2020 closed at 6:04pm

CARRIED PAMAC9/0189 – 26/08/2020

Chair

Print Name

Date

Initials:

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Community Venue Hire - Free Initiative
MEETING DATE:	Tuesday 15 September 2020
AUTHOR:	EA to Director Lifestyle and Community, Stoney Dethmore
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report provides Council with an update on the use of Council venues following the approval to offer free venue hire in response to the COVID-19 Pandemic and also seeks Council approval to continue to offer free hire of Council venues until 30 June 2021.

KEY MESSAGES

- As part of Council's COVID-19 response, Council approved free venue hire at specific Council venues from 5 June to 30 September 2020.
- The Palmerston Recreation Centre and Durack Community Centre Arts Room have seen an increase in use during this period.
- Council has seen an increase in the number and make up of new users during this period.
- A measure of success in regard to achieving City of Palmerston's key outcome one, "Family and Community" is an increased accessibility of Council facilities and resources for community activities for all members of our community.
- COVID-19 continues to present challenges.
- Gray Community Hall remains closed due to the planned renewal and reconstruction of the facility.
- Extending free venue hire would result in a reduction of \$97,725.00 of budgeted expected income to be received from the hire of venue fees.
- Given the ongoing impacts of COVID-19 and the success of this initiative, it is being recommended to that free venue hire be continued from 1 October 2020 to 30 June 2021.

RECOMMENDATION

1. THAT Report entitled Community Venue Hire - Free Initiative be received and noted.
2. THAT Council continue to offer free hire of Council venues from 1 October 2020 to 30 June 2021 inclusive, at the Palmerston Recreation Centre's community rooms and stadium, the Palmerston Library's Community and Training Room, Driver Resource Centre, and Durack Arts Centre in response to COVID-19 to assist the community.
3. THAT the cost of extending free venue hire be included in the 1st Quarter Budget Review.

BACKGROUND

Council recognises the impact of COVID-19 pandemic on the Palmerston community and in response to the pandemic Council approved free venue hire until 30 September 2020 to support the community.

At the 2nd Ordinary Meeting of 19 May 2020, Council made the following decisions:

13.2.2 City of Palmerston 'Roadmap to the New Normal'

2. THAT Council approve free venue hire from 5 June to 30 September 2020, at the Palmerston Recreation Centre's community rooms and stadium, the Palmerston Library's Community and Training Room, Driver Resource Centre, and Durack Arts Centre and this be reflected as part of the 2020/2021 Budget in response to COVID-19 to assist the community.

CARRIED 9/1124 - 19/05/2020

A review of this initiative has been undertaken.

DISCUSSION

The impact of COVID-19 is ongoing within the Northern Territory and Council continues to deliver and consider a number of initiatives to support the Palmerston community.

Community venues are provided for the purposes of well-being including social, sporting, charitable, cultural, education and entertainment functions. Social contact and maintaining routines can be supportive for our mental health and well-being and whilst we are still experiencing the economic and social impacts of COVID-19 it is considered appropriate for Council to continue free venue hire to support the Palmerston community.

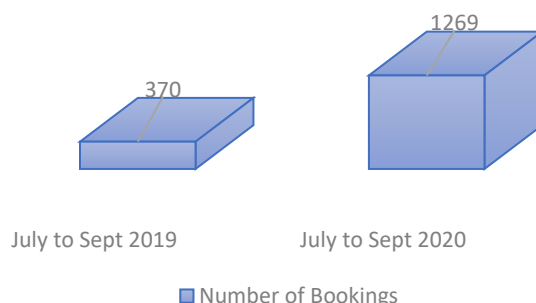
A measure of success in regard to achieving City of Palmerston's key outcome one: "Family and Community" is an increased accessibility of Council facilities and resources for community activities for all members of our community."

The decision to provide free hire of Council venues from 1 October 2020 to 30 June 2021 has seen an increase to the number of our makeup of new and community group usage and a substantial increase in community use across the Palmerston municipality.

Palmerston Recreation Centre

The Palmerston Recreation Centre has seen a 343% increase in usage from the July to September quarter of 2019 to the July to September quarter of 2020. This includes bookings that have been relocated from Gray Community Hall due to the current refurbishment project, which is reflected in the above increase.

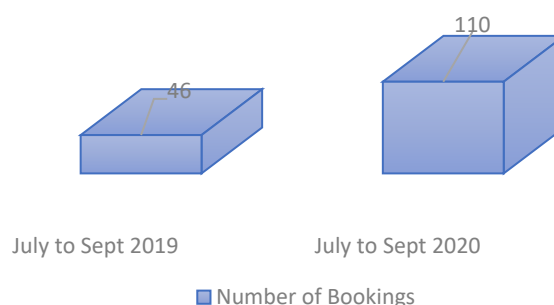
Palmerston Recreation Centre



Durack Community Centre

Durack Community Centre Art Rooms has recorded a booking increase of 139% during the free venue period. This includes events and programs run directly by City of Palmerston, and external users and groups. Between City of Palmerston, and private providers, the amount of art workshops and events has increased significantly to keep the community busy in this time of change.

Durack Community Centre



User Groups

The Library's Community and Training rooms along with the Driver Resource Centre have seen a decrease in usage during the free venue hire period. However, this was a direct result of the room sizes and the COVID-19 social distancing restrictions that have been implemented by the Northern Territory Government. The maximising of available space is important during this period to assist community groups whilst the Gray Community Hall is rebuilt.

The new community groups accessing Council venues represent a wide range of the Palmerston community, all ranging in ages and cultural backgrounds. By way of example, the Zimbabwean Association have commenced regular African Zumba classes in the Community Rooms and a Saturday netball tournament in the stadium. Coordinator Thelma said:

"Thank you so much for the help and support to the Zimbabwean ladies' group. It was so refreshing seeing all these beautiful women and girls put life on hold for an hour and just have fun. We have now received growing interest from more ladies wanting to join"



The free venues period has encouraged new customers to commence bookings, along with encouraging ongoing users to increase their bookings. City of Palmerston have also organised several activities and events to provide further access to art workshops for the community to assist both local artists and instructors, as well as the general community.

There are approximately 140 different user groups utilising Council's community facilities during the July to September quarter.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Extending free venue hire would result in an expected reduction of \$97,725.00 of income received from hire of venue fees. If approved, this will be included within the 1st Quarter Budget Review.

The free hire initiative will end on 30 June 2021 and Council will review this initiative as part of the 2021/2022 budget deliberations.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The re-introduction of fees, given the uncertain ongoing impacts of COVID-19 may result in community well-being activities not being able to be achieved successfully. It may also adversely impact on the sustainability of user groups.

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders

Context: Council needs to be credible and trusted by those within and external to the Council.

6 Fails to create and deliver the strategic vision for the City

Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.

8 Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement and communication with stakeholders (internal and external to the Council).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.4
REPORT TITLE:	Draft Laneway Management Policy
MEETING DATE:	Tuesday 15 September 2020
AUTHOR:	Manager Projects, Alex Douglas
APPROVER:	Director City Growth and Operations, Nadine Nilon

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report seeks the approval, in principle, of Council to adopt a draft Laneway Management Policy for the purposes of community consultation.

KEY MESSAGES

- Council instigated a series of treatment trials in 2019. Currently there are 21 laneways with some form of treatment in place.
- Currently there are seven laneways with temporary full-time closure, twelve laneways with night-time closures and two undergoing a proposed closure process.
- Community consultation is underway for the possible permanent closure of two laneways off Politis Court, Moulden.
- A policy is required to guide the decision making regarding the current laneways under trial and the responses to future requests for laneway closures.
- The implementation of trials has evolved to be a mix of temporary, part-time or full-time closures with no assessment methodology of effectiveness other than the monitoring of police statistics and anecdotal information.
- Research has indicated that there is no standard approach by authorities to laneways.
- The draft Laneway Management Policy (Policy) aims to engage with relevant government agencies to address anti-social behaviour before considering permanent closures.
- The draft Laneway Management Policy sets out criteria required for Council to assess a laneway, including a financial contribution from abutting landowners should a laneway be considered for permanent closure.

RECOMMENDATION

1. THAT Report entitled Draft Laneway Management Policy be received and noted.
2. THAT Council adopt, in principle the Draft Laneway Management Policy noted as **Attachment 13.2.4.1** to the report entitled Draft Laneway Management Policy for the purposes of community consultation for a period of 28 days.

3. THAT a report be presented to the 2nd Ordinary Council Meeting in November 2020 on the results of the consultation.

BACKGROUND

At the 2nd Ordinary Council Meeting of 16 June 2020 Council made the following decision to progress the development of laneway policy:

13.2.1 *Trial of Laneway Treatments - Update June 2020* 9/1165

2. THAT a report be prepared for the 2nd Ordinary Council Meeting to be held in August 2020 to consider a draft Laneway Management Policy including but not limited to the following principles:

- a. Determination of distinction between pathways linking to parks, and pathways within road reserves,
- b. Case by case approach to closures including consideration of an evidence-based approach,
- c. Categorisation of laneways based on function and purpose,
- d. Criteria for considering permanent closures,
- e. Criteria for retention or disposal of the closed 'road reserve', and
- f. Apportionment of costs for permanent closure and disposal (where applicable).

CARRIED 9/1165 – 16/06/2020

At the 2nd Ordinary Council Meeting held on 18 August 2020 Council made the following decision:

13.2.3 *Proposed Laneway Management Policy* 9/1247

1. THAT Report entitled Proposed Laneway Management Policy be received and noted.
2. THAT Council refer the draft Laneway Management Policy to a workshop to be held on Thursday 3 September 2020 with a report to Council on a final draft policy to be presented to the 2nd Ordinary Meeting in September 2020 for the purpose of community consultation.

CARRIED 9/1247– 18/08/2020

The draft Policy has been prepared based on the above principles and is provided as **Attachment 13.2.4.1.**

A flow chart has been prepared based on the draft Policy as an executive summary level outline of the proposed process and is provided as **Attachment 13.2.4.2.**

Council has previously indicated the need for an evidence-based approach and the preparation of the draft policy has sought to give direction as to how requests for treatments (particularly closures) should be assessed. In reviewing the use of an evidence-based approach, this report includes discussion and recommendations regarding what constitutes a threshold level for action by Council.

DISCUSSION

Council has resolved to continue with current laneway treatments through to the 2nd Ordinary Council Meeting to be held in November 2020 and no change to that decision is considered within this report.

As advised in the report to Council at the 2nd Ordinary Council Meeting held on 16 June 2020 and 18 August 2020 there only two Northern Territory Municipal Councils with current policies regarding laneways. One policy is aimed at retaining laneways (City of Darwin) and the other is supportive of laneway closures in residential areas (Alice Springs Town Council).

Whilst there are differing views on the merits of laneways based on current neighbourhood planning principles, there is a general acknowledgement that the laneway itself is not the source of anti-social and criminal behaviour. This view is supported by the information available to Council within the Police statistics.

The draft Policy has been structured to include the principles outlined in the 16 June 2020 Council decision, and are described in detail as follows:

a. Determination of distinction between pathways linking to parks, and pathways within road reserves:

The main purpose in determining the land tenure is to address the legislated requirements should a permanent closure be pursued. For the purposes of the Policy, laneways will be defined as either:

- Public Open Space (POS) laneway, where the laneway is included within the land title for the public open space; or
- Street Access laneway, where the laneway is located within a continuation of the road reserve.

The requirements are very different, with the closure of a laneway within a road reserve requiring the more rigorous and procedural steps that includes consent from two Ministers and may not be successful. Where a laneway is contained within portion of a park or open space, the process for closure can be initiated through conventional land subdivision however the criteria for determining closure are the same for either 'Public Open Space' or 'Street Access' laneways.

A number of the laneways are contained within a public open space allotment. Connectivity to parks may be viewed differently to laneways that are continuations of road reserves.

The Alice Springs Town Council does not consider the closure of laneways that are contained within a park allotment. The Politis Court to Strawbridge Park laneway is an example of this scenario.

The draft Policy does not differentiate the 'land tenure' and is aimed at addressing the underlying anti-social behaviour issues and how they may be addressed.

b. Case by case approach to closures including consideration of an evidence-based approach:

The draft Policy incorporates the principle of an 'evidence-based' approach and is developed on the principle that the first option is to assess the scale and address the cause of the anti-social behaviour, not the closure of a laneway.

The collation of information to be provided to Council includes:

- Police statistics, for a minimum three-month period.
- Information from relevant government agencies and non-government organisations providing housing and social services.
- Use of CCTV equipment to measure laneway usage over a minimum three-week period.
- A survey of residents within the immediate vicinity of the laneway

It is noted that there is no rule that determines the relationship of data to real, or perceived, anti-social behaviour issues relating to the laneway. Each laneway requires an individual approach and assessment.

The information provides Council a means to determine the level of the anti-social behaviour, any patterns that may be present and to engage with relevant government agencies and non-government organisations to advocate for responses that may address the cause of the behaviour.

The draft Policy states:

4.2.3 Consideration by Council

Where the above requirements and information have been completed Council will consider the appropriate action to be taken. The options that Council may consider are:

- a) *Decline the request.*

Where a request has been declined Council will not consider a further request within twelve months unless there is a demonstrable and significant change in circumstances based on the original request.

- b) *Request relevant government agencies and non-government organisations to provide responses to address the cause of the anti-social behaviour.*

Where the information indicates that a targeted strategy may assist in addressing the cause of the anti-social behaviour Council will advocate for responses from the relevant government agencies and non-government organisations.

- c) *Consider a treatment commensurate with the identified issues.*

Where treatment does not involve trialling part-time closures, the treatment may be permanent. Where the Council approves the trialling of a part-time closure, the closures will occur for a maximum period of twelve months (from implementation).

4.2.4 Review by Council

Where Council has approved a trial treatment or facilitated a response by relevant government agencies and non-government organisations the following review periods will apply:

- i. *Request relevant government agencies and non-government organisations to provide responses to address the cause of the anti-social behaviour.*

Council will review the effectiveness of the responses no sooner than six months from implementation.

Where the responses have not achieved a positive outcome however the expectation is that the strategy/response may deliver reduced incidents of anti-social behaviour, the Council may defer a decision on the laneway for a further six-month period.

At the conclusion of the initial six months or after twelve months where there is no demonstrable reduction in anti-social behaviour the Council may consider permanent closure of the laneway subject to the required criteria being met.

ii. *Consider a treatment commensurate with the identified issues.*

Where the Council approves the trialling of a night-time closure, the closures will occur for a maximum period of twelve months (from implementation) before the effectiveness of the trial is assessed. During the trial the laneway use, and other relevant information will be collected.

Subject to the information collected, Council may choose to cease the treatment or extend the treatment for further period not exceeding twelve months.

c. *Categorisation of laneways based on function and purpose:*

Categorisation of laneways provides an indication of the connectivity impact a laneway provides to the community. This assessment provides information that can be assessed to understand the potential impact of closure on the community.

Alice Springs Town Council have developed a methodology over time to include in the assessment:

- the additional distance that pedestrians may be required to walk to shops, schools and other locations with the laneway closed, and
- the number of properties considered to be directly affected by a laneway closure which is used to determine a notional factor for pedestrian/user numbers.

Using the formula to calculate a numerical value, the result/score is used such that the lower the number the lower the assessed importance. The calculation does not dictate whether Council should or should not pursue closure of a laneway however it provides a comparative value. The formula has been used across several of our laneway trial locations and is considered to provide a useful tool for assessing the impact of a proposed laneway closure.

The score is used to assess the importance of the laneway whereby:

- i. Score range 0 to 9.9 – laneway is considered of low importance due to reasonable alternate routes available.
- ii. Score range 10 to 19.9 – laneway is considered of moderate importance with the length of alternate routes being problematic in some instances.
- iii. Score range 20+ – laneway is considered of high importance and temporary full time or permanent closure would impact to an unacceptable degree on pedestrian movement.

A significant function of a number of laneways is to provide an overland flow path for stormwater during high rainfall events. This flow path is provided to mitigate potential inundation of private property and road reserves. Where a laneway provides this function, the laneway will not be considered for closure.

d. *Criteria for considering permanent closures:*

Laneways form an important link in the connectivity of the neighbourhood.

The permanent closure of a laneway is considered to be the last option available and where it is considered appropriate, the objective is for the land to be amalgamated with the abutting properties so that the land does not become a 'stranded asset' with ongoing maintenance issues.

In reality the disposal of a closed laneway can only be to the abutting landowners, and the whole of the laneway must be assigned in principle prior to commencing the process for permanent closure.

In addition, the cost to undertake a permanent closure may range from \$10,000 to \$12,000 based on the experience of the Alice Springs Town Council. The costs include publishing public notices, licensed surveyor, Titles Office fees, and development applications. These costs do not include Council staff resources.

The abutting property owners are considered the primary beneficiaries of a closed laneway however Council may be unlikely to seek the full reimbursement of these costs from these landowners. What is considered reasonable is that the abutting landowners contribute a portion of the costs.

The draft Policy requires the abutting landowners to communicate with each other and agree to certain conditions prior to Council considering a request to close a laneway.

The draft policy states:

4.2.1 Landowner application to close a laneway

For Council to assess a laneway an application form must be completed by all abutting property owners. The form will include the following:

- a) Reason for requesting closure of the laneway e.g. anti-social behaviour associated with use of the laneway*
- b) Details of incidents reported to NT Police providing dates and times,*
- c) Period of occupancy of the property,*
- d) Acknowledgment that a financial contribution will be paid to Council on request prior to instigation of a permanent closure where Council determines closure is possible,*
- e) Acknowledgement that payment to Council is required for the portion of the closed laneway that may be amalgamated with their property prior, to undertaking the permanent closure following Ministerial consent for permanent closure (where required).*

Where Crown Land abuts the laneway, Council will liaise with the relevant agency regards the application to close the laneway. This will remove the expectation of private landowners in liaising or negotiating with the relevant agency. Council is not expected to obtain the consent of the agency to a laneway closure; rather to advise the agency and seek comment.

This information would then require staff to implement the collection of evidence and data for referral to Council.

The draft Policy states:

4.3 Criteria for permanent closure of a laneway

Council may seek the permanent closure of a laneway where the following criteria are satisfied:

- i. *The laneway does not provide an overland stormwater flow path; and*
- ii. *The laneway category is rated a Low or Medium; and*
- iii. *Agreement with abutting landowners ensures that the whole of the laneway will be disposed of through amalgamation with the abutting properties; and*
- iv. *The abutting landowners have acknowledged and agreed to the contribution to costs for the closure of the laneway and the payment for the portion of closed laneway (inclusive of easements where applicable) to be amalgamated with their property; and*
- v. *The laneway use is less than 30 movements per day*

The number of movements per day may vary over time as more accurate information is collected through the use of CCTV cameras.

e. Criteria for retention or disposal of the closed 'road reserve':

Council will not seek the permanent closure of a laneway without an agreed method of disposal to abutting property owners. The retention of a closed road reserve does not serve the long term need of the community where an asset is effectively stranded, with no community benefit and ongoing maintenance costs (weed control, litter removal etc.).

f. Apportionment of costs for permanent closure and disposal (where applicable):

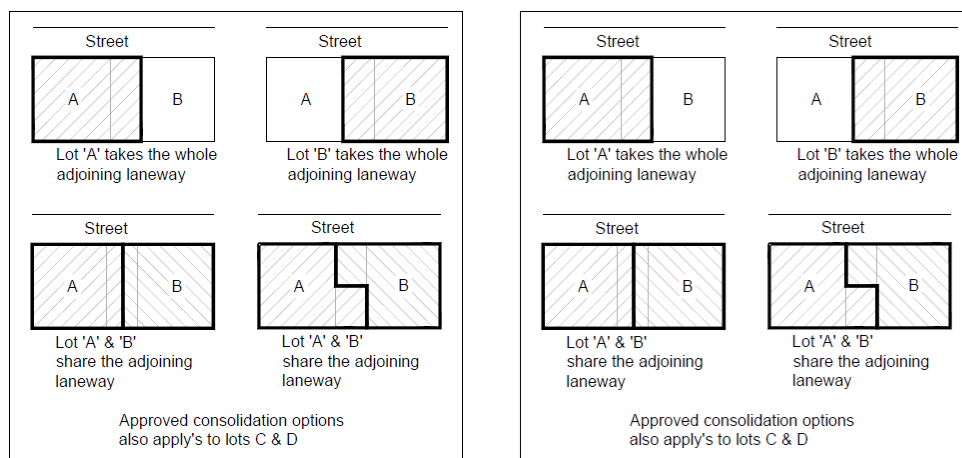
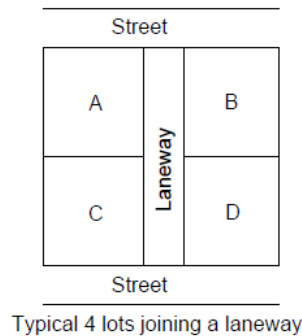
The anticipated cost for a permanent closure comprises:

- publication of public notices,
- initial survey and Titles Office costs to create the laneway as a separate lot together with registration of easements,
- survey and development application costs to subdivide the lot, where disposal is proposed,
- Government Gazette publication costs (Street Access laneways).

Indicative costs vary between \$10,000 and \$12,000 for the completed closure and arrangements for disposal and amalgamation of the closed portions.

The majority of laneways will have at least one underground service, and the need for a service easement. With the standard width of laneways at approximately three metres, an easement width will typically be three metres hence where services are present an easement will occupy the full width of the existing width of the laneway.

Where a laneway is considered suitable for closure, Council will need to determine the agreement of the abutting owners as to how the land will be divided. Discussions with Power and Water Corporation's property management section indicate that they will not accept linear splitting of easements. Examples of acceptable configurations are as follows:



There are three options available to Council when considering the cost of a permanent closure:

- The full cost is borne by the abutting landowners,
- The Council, on behalf of the community, bears the full cost,
- The abutting landowners bear a portion of the cost.

There is no doubt that where a laneway is closed there will be a benefit to the abutting landowners. However, where a laneway is proposed for closure based on the draft Policy, it will be as a result of broader community issues such that Council may reasonably be expected to assist with addressing.

It is recommended within the draft Policy that abutting landowners would contribute \$500 each towards the cost of a permanent closure, where permanent closure may be considered appropriate. This would amount to a maximum of \$2,000 paid upfront, which is between 17% and 25% of the total estimated cost. This acknowledges that meeting the full cost of transfer may be beyond the capacity of individual property owners.

The value of the land to be amalgamated with the abutting properties and the resultant cost to owners has been researched. The method used by the Northern Territory Government when disposing of portions of Crown Land to abutting property owners is:

- The Unimproved Capital Value (UCV) of the land (before amalgamation) is determined.
- The UCV of the whole lot (original plus portion of closed laneway) is calculated.
- The difference between the two values is the amount paid by the respective landowner.

This method is considered fair and equitable and ensures that Council's asset disposal is transparent and accountable.

SUMMARY:

The draft Policy is framed to require an evidence-based approach when Council is requested to consider a laneway closure, in addition to assessing existing laneway treatments and their effectiveness.

The draft Policy requires:

- Written applications from all abutting landowners outlining the issues and related information,
- a commitment from landowners to make a financial contribution towards closure costs,
- a commitment from landowners to purchase the closed laneway and amalgamate the land with their properties,
- an assessment of the anti-social behaviour and responses that may be undertaken by government agencies and non-government organisations,
- an assessment of the laneway for usage, significance, and services, and
- a maximum timeframe and review for trial treatments (where applicable).

The draft Policy, when adopted, will be open to public submissions, for a proposed 28 day period, and submissions will be reviewed and provided to Council by the 2nd Ordinary Council Meeting to be held in November 2020.

The draft Policy does not specify a response time between the receipt of the applications and consideration by Council. In order to acquire the required information such as discussions with government agencies, obtaining police statistics and use of a CCTV camera, staff consider that a report could be submitted to Council twelve weeks from receipt of the applications.

Staff consider that nominating a response time is important however it should reasonably reflect that each application will have different characteristics and vary in complexity when collating the required information. This timeframe will be included in the operational guideline to be prepared once a policy is adopted.

A complete review of all existing laneway treatments and any current requests will be undertaken based on the draft Policy as by that time information on usage of laneways with existing night-time closures will have been completed through use of the CCTV cameras.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Director City Growth and Operations

In preparing this report, the following external parties were consulted:

- Power and Water Corporation in relation to easement requirements,
- Licensed valuer

POLICY IMPLICATIONS

The draft Laneway Management Policy, once adopted, would be open for community consultation for a period of 28 days with advertising via print, social media and Council's website in accordance with the COMM003 Community Consultation Policy.

Whilst not part of the proposed policy, an operational guideline will be prepared, based on the adopted policy, to set out the processes and steps required. A flow chart has been prepared to provide an executive level summary of the Policy and process.

BUDGET AND RESOURCE IMPLICATIONS

The 2020/21 Budget includes an allocation of \$100,000 for laneway treatment trials. As advised in the report entitled Trial of Laneway Treatments – Update June 2020 (continued) at the 2nd Ordinary Council Meeting held on 16 June 2020, the current laneway treatments would require approximately \$62,000 to meet operating costs, primarily associated with part time closures.

The Policy requires a financial contribution from abutting landowners where a laneway is considered for permanent closure, including payment for land acquired from the closed laneway.

The cost of the process to permanently close a laneway comprises costs of advertising, licensed surveys, Titles Office and development fees. The total cost may range from \$10,000 to \$12,000.

Excluding the sale of the land, the anticipated contribution from abutting landowners would cover up to 25% of closure costs.

The balance would be funded from the adopted budget. Due to the timeframe associated with a permanent closure (up to two years), the costs would be incurred over several financial years.

The management of the draft Policy would be accommodated within existing staff resources and anticipated budgets however the number of applications that may be received is unknown. Where required, staff may seek additional capacity and financial resources from Council to meet Council and the community's expectations.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders
Context: Council needs to be credible and trusted by those within and external to the Council.
- 2 Is not sustainable into the long term
Context: Optimising the financial, social, and environmental sustainability of the Council.

The permanent closure of laneways require compliance with the provisions of:

- *Local Government Act 2008*
- *Local Government Act (Administration) regulations 2008*
- *Local Government Act (NT) Guidelines (Disposal of Property)*

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Policy Draft Laneway Management Policy Z9OK [13.2.4.1 - 5 pages]
2. Laneway Management Policy Flow Chart [HLGN] [13.2.4.2 - 1 page]

Policy Code:			
Name:	Laneway Management Policy		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director City Growth and Operations		
Approval Date:	[Approval Date]	Next Review Date:	[Next Review]
Records Number:		Policy Code:	[Policy Code]

1 PURPOSE

The purpose of this policy is to:

- preserve the network of laneways within the City, and
- guide decision making where a request to implement some form of treatment or closure of a laneway is received.

2 PRINCIPLES

The principles that apply to the management of laneways are:

- Council recognises the purpose and function that laneways were created and where practicable will retain laneways as a component of the pathway network
- Council will advocate for the engagement of all relevant government agencies that may impact on social behaviour issues and influence community responses and views
- The occurrence of anti-social and criminal behaviour is a community issue that may not be practical to address by laneway treatments or closures
- The implementation of temporary laneway treatments should not exceed twelve months without being reviewed by Council to assess effectiveness and costs
- A laneway that provides an overland stormwater flow path will not be considered for permanent closure
- Council recognizes that community expectations over time may change and that there will be different views within the community at any one time
- Wherever possible Council will seek to respond to the broad interests of the community when determining any treatment or closure of a laneway
- The permanent closure of a laneway within the road reserve requires the consent of the Minister for Local Government and the Minister responsible for the *Control of Roads Act*

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Public Open Space (POS) Access Laneway	A laneway connecting a street to POS, and the land comprising the laneway is within the surveyed lot forming the POS
Street Access Laneway	A laneway connecting two streets and the land is a continuation of the road reserve
Laneway Category	A method to calculate the significance of the laneway based on the level of disruption to active transport activities and overland stormwater movement
Permanent Laneway Treatment	A modification of a laneway intended to remain in place for greater than twelve months that may include: <ul style="list-style-type: none"> • Bicycle chicane/s, • Lighting. Permanent closure is not a form of laneway treatment.
Temporary Part Time Closure	Typically involves daily closing of a laneway with locked gates typically between the hours of 9:00pm and 6:30am with the duration of the daily closing as determined by Council with a maximum period of twelve months. The time of closure will be assessed to suit the circumstances of the laneway.
Temporary Full Time Closure	The closure of the laneway with locked gates with the duration of closure as determined by Council with a maximum period of twelve months.
Permanent Closure	The closing of a laneway by the creation of a new lot that is defined by the boundaries of the abutting properties with the intent to dispose of the lot and consolidate into abutting properties
Active Transport	Relates to physical activity undertaken as a means of transport. It includes travel by foot, bicycle, motorised scooters, and non-motorised vehicles.
Relevant Government Agencies	NT Police Force, Territory Housing, Territory Families, and other agencies involved with the provision of social services
Public Utility Easement (Linear or Transverse)	An easement established in the interest of a public utility provider for the purpose of protecting an underground service/s located within (linear) or across (transverse) a laneway
Overland Stormwater Flow Path	Several laneways provide severe rainfall (1:100 yr) event overland flow paths to mitigate the risk of property inundation

4 POLICY STATEMENT

4.1 Rationale

- 4.1.1 The retention of laneways to enable active transport options is Council's preferred option.
- 4.1.2 Where social issues associated with anti-social or criminal activity are occurring within the vicinity of a laneway the initial response is to engage with relevant government agencies to identify reactive and proactive intervention options, prior to considering the use of laneway treatments.
- 4.1.3 The permanent closure of a laneway will be considered by Council in special circumstances where the closure of the laneway does not unreasonably impact on active transport options within the vicinity of the laneway. The impact assessment includes several information sources outlined in the Policy.

4.2 Laneway Application and Assessment Requirements

- 4.2.1 Landowner application to close a laneway
For Council to assess a laneway an application form must be completed by all abutting property owners. The form will include the following:
 - a) Reason for requesting closure of the laneway e.g. anti-social behaviour associated with use of the laneway
 - b) Details of incidents reported to NT Police providing dates and times
 - c) Period of occupancy of the property
 - d) Acknowledgment that a financial contribution will be paid to Council on request prior to instigation of a permanent closure where Council determines closure is possible
 - e) Acknowledgement that payment to Council is required for the portion of the closed laneway that may be amalgamated with their property prior, to undertaking the permanent closure following Ministerial consent for permanent closure (where required).

NOTE: Where an abutting property owner is the Northern Territory Government, Council will liaise directly with the relevant agency.

4.2.2 Information to be collected for report to Council

- 4.2.2.1 Where the completed application forms have been received from all property owners, Council will undertake the following actions:
 - a) Request information from NT Police relating to the vicinity of the laneway covering the most recent quarterly reporting period
 - b) Survey a minimum 20 properties within the immediate vicinity of the laneway
 - c) Install a CCTV camera at one end of the laneway for a period of not less than three weeks to obtain laneway usage data
 - d) Request information from relevant government agencies and non-government organisations on local issues
 - e) Calculate the Laneway Category using the approved methodology
 - f) Assess the laneway in respect of stormwater function
 - g) Obtain information on underground services within the laneway.

4.2.3 Consideration by Council

4.2.3.1 Where the above requirements and information have been completed Council will consider the appropriate action to be taken. The options that Council may consider are:

- a) Decline the request;
Where a request has been declined Council will not consider a further request within twelve months unless there is a demonstrable and significant change in circumstances from the original request.
- b) Request relevant government agencies and non-government organisations to provide responses to address the cause of the anti-social behaviour;
- c) Where the information indicates that a targeted strategy may assist in addressing the cause of the anti-social behaviour Council will advocate for responses from the relevant government agencies and non-government organisations.
- d) Consider a treatment commensurate with the identified issues;
- e) Where treatment does not involve trialling part-time closures, the treatment may be permanent. Where the Council approves the trialling of a part-time closure, the closures will occur for a maximum period of twelve months (from implementation).

4.2.4 Review by Council

4.2.4.1 Where Council has approved a trial treatment or facilitated a response by relevant government agencies and non-government organisations the following review periods will apply:

- a) Request relevant government agencies and non-government organisations to provide responses to address the cause of the anti-social behaviour.

4.2.4.2 Council will review the effectiveness of the responses no sooner than six months from implementation.

4.2.4.3 Where the responses have not achieved a positive outcome however the expectation is that the strategy/response may deliver reduced incidents of anti-social behaviour, the Council may defer a decision on the laneway for a further six month period.

4.2.4.4 At the conclusion of the initial six months or after twelve months where there is no demonstrable reduction in anti-social behaviour Council may consider permanent closure of the laneway subject to the required criteria being met.

- b) Consider a treatment commensurate with the identified issues;

Where the Council approves the trialling of a night-time closure, the closures will occur for a maximum period of twelve months (from implementation) before the effectiveness of the trial is assessed. During the trial the laneway use, and other relevant information will be collected.

4.2.4.5 Subject to the information collected, Council may choose to cease the treatment or extend the treatment for further period not exceeding twelve months.

4.3 Criteria for permanent closure of a laneway

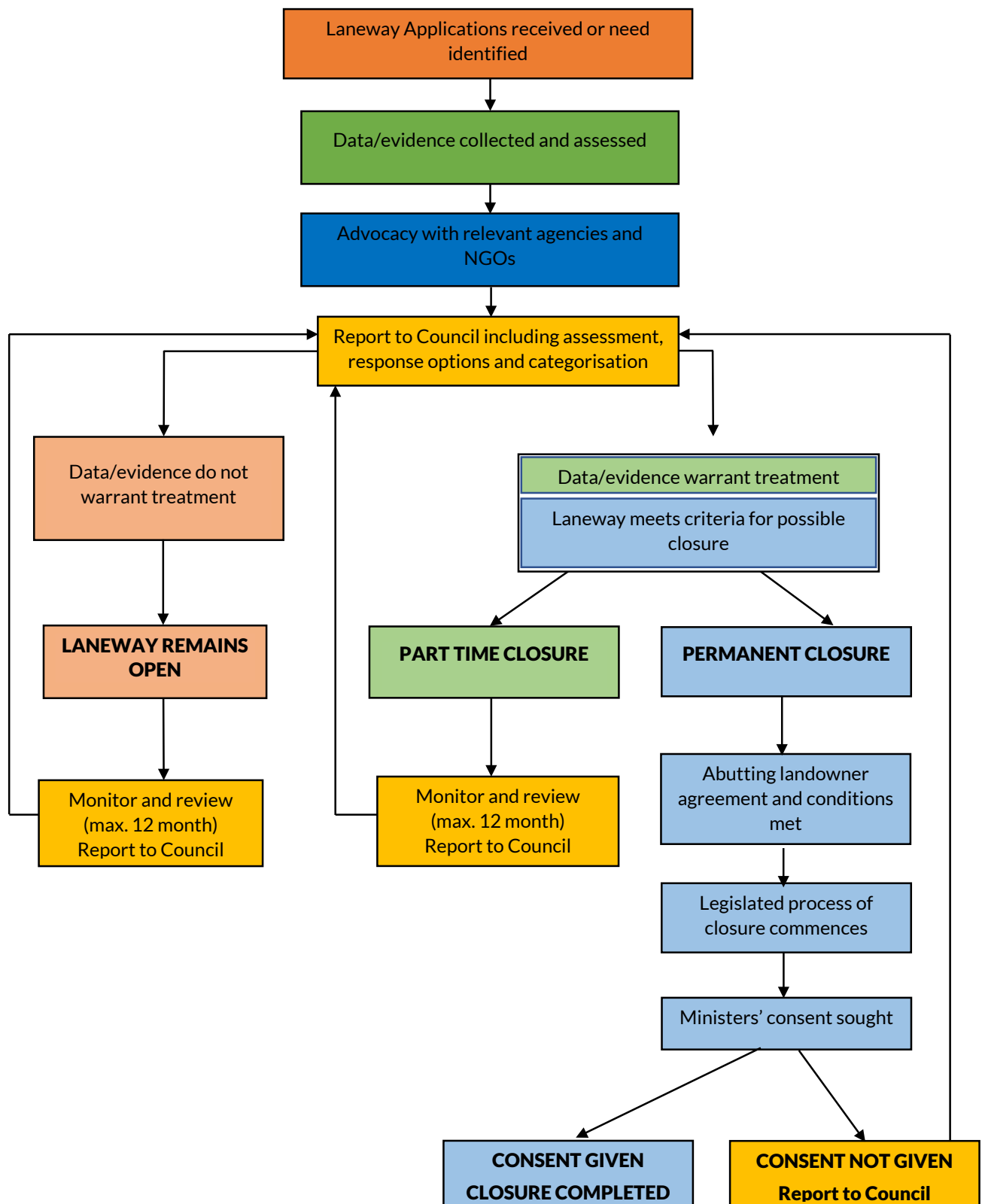
- 4.3.1 Council may seek the permanent closure of a laneway where the following criteria are satisfied:
- a) The laneway does not provide an overland stormwater flow path; and
 - b) The Laneway Category is rated a Low or Medium; and
 - c) Agreement with abutting landowners ensures that the whole of the laneway will be disposed of through amalgamation with the abutting properties; and
 - d) The abutting landowners have acknowledged and agreed to the contribution to costs for the closure of the laneway and the payment for the portion of closed laneway (inclusive of easements where applicable) to be amalgamated with their property; and
 - e) The laneway use is less than 30 movements per day.
- 4.4 **Landowner contribution and purchase of land**
- 4.4.1 The cost to undertake the permanent closure of a laneway is between \$10,000 and \$12,000 and comprises survey, land titles and development costs.
- 4.4.2 Council will require each abutting landowner to contribute \$500 towards these costs. Payment will be required prior to instigating public consultation for the proposed closure.
- 4.4.3 Where a landowner has agreed to amalgamate a portion of the closed laneway with their property, the value of the closed portion will be calculated as follows:
- The value of the original property will be determined,
 - The combined (original plus portion of laneway) property will be calculated,
 - The amount to be paid will be the difference between the two values.
- 4.4.4 The values will be determined by a licensed valuer and subject to review by the Valuer General where required.

5 ASSOCIATED DOCUMENTS

- 5.1 City of Palmerston Laneway Classification Guidelines

6 REFERENCES AND RELATED LEGISLATION

- 6.1 *Local Government Act 2008*
 6.2 *Local Government Act (Administration) Regulations 2008*
 6.3 *Local Government Act (NT) 2008 Guidelines (Disposal of Property)*



COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.5
REPORT TITLE:	Palmerston Safe Communities Committee Unconfirmed Minutes 27 August 2020
MEETING DATE:	Tuesday 15 September 2020
AUTHOR:	Community Development Officer - Children & Families, Safe Communities, Liz Middleton
APPROVER:	Director Lifestyle & Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report presents to Council the unconfirmed minutes from the Palmerston Safe Communities Committee held on Thursday 27 August 2020.

KEY MESSAGES

- Palmerston Safe Communities Committee met on 27 August 2020.
- The minutes of the Palmerston Safe Communities Committee meeting held on 6 February 2020 were confirmed.
- Palmerston Safe Communities Committee supports Council to run a private screening of the film 'In My Blood It Runs'.
- The Committee recommended Council investigate education programs for rock throwing for Palmerston Youth, and provide an update at the next Committee meeting.
- The Committee requested a member from the Palmerston Youth Centre provide an update on the facility at the next Committee meeting.
- The agenda and minutes for the open session are available on the Council's website.

RECOMMENDATION

1. THAT Report entitled Palmerston Safe Communities Committee Unconfirmed Minutes 27 August 2020 be received and noted.
2. THAT Council receive and note the unconfirmed Palmerston Safe Communities Committee minutes provided as **Attachment 13.2.5.1** to Palmerston Safe Communities Committee Unconfirmed Minutes 27 August 2020.
3. THAT Council endorses the investigation of how it can support the opportunity and possible partnerships for the delivery of the play 'The Stones' for Palmerston College students.

BACKGROUND

Palmerston Safe Communities Committee works in partnership with Council, the Northern Territory Government, businesses, community service organisations and the community. The core Committee

objectives are to reduce and prevent injuries, accidents, and crime in the Palmerston Municipality. The Committee meets bi-monthly and comprises of representatives from over 30 organisations.

At the 2nd Ordinary in March 2020, all Council Advisory Committee meetings were suspended due to the restrictions imposed as a result of COVID-19 Public Health Directions. The Palmerston Safe Communities Committee re-commenced on Thursday 27 August since the last meeting held on Thursday 6 February 2020.

DISCUSSION

The Palmerston Safe Communities Committee meeting was held on 27 August 2020 with unconfirmed Minutes provided at **Attachment 13.2.5.1**.

Items considered by the Committee during this meeting included:

- Screening of the film “In My Blood It Runs”
- Transport Activity Plan regarding Palmerston public transport services
- Supporting the performance of “The Stones”
- Stakeholder operations during COVID-19 restrictions

The Committee discussed outstanding actions from the Palmerston Safe Communities Committee meeting held on Thursday 6 February 2020. Stakeholders updated the Committee on how they have adapted their operations since the introduction of COVID-19 restrictions.

Discussion arose around the incidents of rock throwing at public buses that have occurred, with over 82 buses hit since December 2019. The Palmerston Safe Communities Committee were supportive of the suggestion for Council to investigate bringing the play ‘The Stones’ to the Territory to be performed at Palmerston schools. The play addresses risk taking behaviour, youth crime and punishment and in turn evokes engaging discussions with young people about consequences of their actions.

The Department of Chief Minister Youth Programs Officer is currently working on a Youth Forum being held in Palmerston on Monday 14 September 2020, called ‘Youth X - Your Voice in Palmerston’. The newly implemented Palmerston Youth Space (PYC) was also discussed following a question from Alderman Henderson regarding transportation of young people after the centre closes each night.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The costs associated with providing the movie screening for the committee members of ‘In My Blood It Runs’ will be funded from within the adopted budget.

If Council supports the initiative of The Stones performance, Council will investigate costs associated and opportunities for partnerships for delivery.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Palmerston Safer Communities Committee Unconfirmed Minutes 27 August 2020 [13.2.5.1 - 7 pages]



PALMERSTON SAFE COMMUNITIES

COMMITTEE MINUTES

Minute Book Page 8

CITY OF PALMERSTON

**Minutes of Palmerston Safe Communities Committee Meeting
held in Community Room 1
Palmerston Recreation Centre, Palmerston
on Thursday 27 August 2020 at 1:30pm.**

COMMITTEE MEMBERS

Alderman Damian Hale, City of Palmerston (Chair)
Alderman Lucy Morrison, City of Palmerston
Alderman Sarah Henderson, City of Palmerston
Dave Russell, Territory Families
Matt Majid, Department of the Chief Minister
Merg Mikaelian, Licencing NT
Amanda Foord, NT Fire & Rescue Services
Colin Majid, Buslink
Ross Robertson, Buslink
Mel Roomes, Road Safety Branch
Yianna Paterakis, Catholic Care NT
Michael Maclean, Police CCTV
Sally Weir, Department of Chief Minister
Renate Dwyer, Victims of Crime NT
Serena Dalton, Grassroots Action Palmerston

STAFF

Amelia Vellar, Deputy Chief Executive Officer/Director
Lifestyle and Community
Liz Middleton, Community Services Lead (Minute Secretary)

GALLERY

Marie-Clare Boothby, Candidate for Brennan, CLP
Nicola Coalter, Amity Community Services Inc

1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People
– and pay my respects to their elders, past, present, and future.*

2 OPENING OF MEETING

The Chair declared the meeting open at 1:36pm.

Initials:



PALMERSTON SAFE COMMUNITIES

COMMITTEE MINUTES

Minute Book Page 9

3 APOLOGIES

3.1 Apologies

Mayor Athina Pascoe-Bell, City of Palmerston
 Deputy Mayor Amber Garden, City of Palmerston
 Anna Ingram, City of Palmerston
 Nathan Finn, NT Police, Fire & Emergency Services
 Shalom Kaa, Department of Infrastructure, Planning and Logistics
 Louise Ogden, Territory Families
 Alana Chapman, Territory Families
 Robert Cartmill, NT Police, Fire & Emergency Services
 Rachel Fosdick, Local Drug Action Team
 Rosalind Clarke, Create Foundation
 David Boustead, Department of Chief Minister
 Linda Spencer, Catholic Care
 Kirsty Sayers-Hunt, Hon Warren Snowdon MP Representative
 Jesse Heinrich, Northern Territory Government

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil

4.2 Staff

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Serena Dalton
 Seconded: Merg Mikaelian

THAT the minutes of the Palmerston Safe Communities Committee Meeting held on Thursday, 6 February 2020 pages 1 to 7 be confirmed.

CARRIED

Initials:

PALMERSTON SAFE COMMUNITIES

COMMITTEE MINUTES

Minute Book Page 10

6 CORRESPONDENCE

Nil

7 CONFIDENTIAL ITEMS

7.1 Moving Confidential Items into Open

Nil

8 OFFICER REPORTS

8.1 Action Report & Receive and Note Reports

8.1.1 Action Report

Moved: Renate Dwyer
Seconded: Alderman Morrison

THAT the Palmerston Safe Communities Committee recommend to the Council:

1. THAT Council organises a private online screening of the film 'In My Blood It Runs' for the members of the Palmerston Safe Communities Committee.
2. THAT the 'Transport Activity Plan' remains on the action report for further investigation and discussion with Department of Infrastructure, Planning and Logistics (DIPL).

CARRIED

8.1.2 Palmerston Kids Network Update

Moved: Ross Robertson
Seconded: Merg Mikaelian

THAT Report entitled Palmerston Kids Network Update be received and noted.

CARRIED

Initials:



PALMERSTON SAFE COMMUNITIES

COMMITTEE MINUTES

Minute Book Page 11

8.1.3 Palmerston and Rural Youth Services Update

Moved: Alderman Morrison

Seconded: Serena Dalton

THAT Report entitled Palmerston and Rural Youth Services Update be received and noted.

CARRIED

8.1.4 Palmerston Seniors Advisory Committee Update

Moved: Alderman Henderson

Seconded: Serena Dalton

THAT Report entitled Palmerston Seniors Advisory Committee Update be received and noted.

CARRIED

9 OTHER BUSINESS

9.1 Stakeholder Updates

9.1.2 Grassroots Action Palmerston (GAP), Serena Dalton

GAP has commenced a youth engagement pilot program which connects youth with local builders to support them to gain trade-based skills with a view to assist them to gain future employment. The program is funded by Territory Families and has been running for 5 weeks.

9.1.3 Catholic Care NT, Yianna Paterakis

Since the last meeting in February staff have noted a reduction in anti-social behaviour at their Palmerston office. COVID-19 has had an impact on staffing (which has meant some staff are relocating out of the Northern Territory). Since the start of COVID-19 Catholic Care have also seen an increase in waiting lists for clients.

Initials:

PALMERSTON SAFE COMMUNITIES

COMMITTEE MINUTES

Minute Book Page 12

9.1.4 Victims of Crime NT, Renate Dwyer

It was noted that since the last meeting, the occurrence of crime had changed, noting that many people had been working from home and thereby reducing the number of empty homes during the day.

9.1.5 Amity Community Services, Nicola Coalter

Amity will be focusing on increasing information about gambling and the effects of gambling within the community.

9.1.6 Buslink, Ross Robertson & Colin Majid

Colin Majid has taken over from Alfie May as the Community Engagement Officer for Buslink. Rock throwing is key concern for Buslink with 82 buses hit since December 2019. They are working on training drivers to work with kids to assist with de-escalating some instances of rock throwing. They are also working on providing education programs for young people. They have been working with the Palmerston Senior College and are doing in-school presentations.

9.1.6.1 "The Stones"

In response to Rock Throwing an update will be provided back to the committee on how it can support a performance of the Shock Therapy Productions play called "The Stones" at school in Palmerston, update to be provided to Palmerston Safe Communities Committee on Thursday 8 October 2020.

9.1.7 Licencing NT, Merg Mikaelian

Many of the Licensing Inspection Officers were seconded to Department of Health to assist with COVID-19 Inspections and check points. Since the reopening of venues in June, the unit has received noise complaints regarding 20 venues throughout the greater Darwin region. They are also currently focusing on the Banned Drinker Register compliance and the selling of alcohol to people placed on the register.

9.1.8 NT Police – CCTV, Michael McLean

There is currently one mobile camera available for use within Palmerston as the other camera is being used at the Howards Springs COVID-19 Quarantine Facility. Committee members were also reminded that all incidents should be immediately reported by phone to 131 444 so CCTV can be viewed in real-time and police can be dispatched.

Initials:



PALMERSTON SAFE COMMUNITIES

COMMITTEE MINUTES

Minute Book Page 13

9.1.9 Territory Families, Dave Russell

COVID-19 had impacts on the delivery of outreach services offered by the Youth Outreach and Re-Engagement Team (YORET). Staff worked at home and in the office to ensure physical distancing could be maintained.

The YORET have also established a Youth Hub at the former Palmerston Police Station site at the rear of the Goyder Building. They are offering programs at the site and will be looking at holding an open day for services with more details to come in the coming weeks.

9.1.10 Department of Chief Minister, Sally Weir

Many of the programs that are provided as part of the Palmerston Youth Activity Grants had to be reworked during the COVID-19 restrictions. Sally is currently working on executing the goals set out in the Palmerston Youth Action Plan. One of the projects includes working with 40 youth from Taminmin College and 40 youth from Palmerston College at the Youth X - Your Voice in Palmerston. Preparation has also commenced for the term 3 School Holiday Program and a calendar of events is being produced.

9.1.11 Road Safety Branch (DIPL), Mel Roomes

School programs ceased during COVID-19 and staff were redeployed to assist with COVID-19 inspections and checks. They had a positive response from the Road Safety Grants and will be announcing the recipients shortly. They are also working on a bicycle education program with Bakewell Primary School.

9.1.12 NT Fire & Rescue Services, Amanda Foord

The Bushfire Home and Property Survival Guide has been launched with copies available to committee members to share and distribute.

9.1.13 Department of Chief Minister, Matt Majid

Matt would like to commend Ali Brady from the Moulden Park Primary School about the positive community achievement that has occurred following the implementation of the Walking School Bus for families living in Moulden.

9.1.14 Candidate for Brennan - Country Liberal Party, Marie-Clare Boothby

Marie-Clare door-knocked thousands of residents over the past few months and stated the feedback that she received from residents was largely around youth crime. The ongoing impact that break ins, either at their home or in the surrounding areas has had a negative impact on their mental health and how secure they feel in their homes.

Initials:



PALMERSTON SAFE COMMUNITIES

COMMITTEE MINUTES

Minute Book Page 14

9.1.15 City of Palmerston, Amelia Vellar

The City of Palmerston Rangers in conjunction with Larrakia Nation and NT Police conducted a joint effort to connect with Rough Sleepers in Palmerston after the lifting of COVID-19 boarder restrictions in remote communities.

9.1.16 City of Palmerston, Alderman Sarah Henderson

Alderman Henderson asked about the new Palmerston Youth Centre and how young people were transported following the closure of the centre each night. Sally Weir from Department of Chief Minister confirmed that young people are transported home by a free bus service operated by Larrakia Nation. A representative from the Palmerston Youth Centre will be invited to provide an update to the Palmerston Safe Communities Committee on the facility on Thursday 8 October 2020.

10 NEXT MEETING

The next meeting for the Palmerston Safe Communities Committee will be held on Thursday 8 October 2020 at 1:30pm in Community Room 2, Palmerston Recreation Centre, 11 The Boulevard, Palmerston.

11 CLOSURE OF MEETING

The Palmerston Safe Communities Committee meeting, held in Community Room 1, Palmerston Recreation Centre, 11 The Boulevard, Palmerston on Thursday 27 August 2020 closed at 2:38pm.

Chair

Print Name

Date

Initials

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 6 October 2020 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

COUNCIL MEETING MINUTES

TUESDAY, 1 September 2020

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
On Tuesday 1 September 2020 at 5:30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Amber Garden
Alderman Damian Hale
Alderman Sarah Henderson
Alderman Tom Lewis
Alderman Mick Spick

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer/Director Lifestyle and
Community, Amelia Vellar
Director City Growth and Operations, Nadine Nilon
Director Organisational Services, Richard Iap
Communications Officer, Samantha Abdic
Executive Assistant to Chief Executive Officer, Tree Malyan
Executive Assistant to Director Lifestyle and Community,
Stoney Dethmore
Minute Secretary, Ashlee Gaddes

GALLERY

Sowaibah Hanifie, ABC
Three members of the public

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

Initials: _____

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Alderman Hale
Seconded: Alderman Spick

1. THAT the apology received from Alderman Morrison for 1 September 2020 be received and noted.
2. THAT the apology received from Alderman Giesecke for 1 September 2020 be received and noted.

CARRIED 9/1262 - 01/09/2020

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Moved: Alderman Hale
Seconded: Alderman Henderson

THAT the leave of absence received from Alderman Morrison for 3 September to 4 September 2020 inclusive be received and noted.

CARRIED 9/1263 - 01/09/2020

4 REQUEST FOR AUDIO /AUDIOVISUAL CONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Alderman Spick
Seconded: Alderman Henderson

THAT the Declaration of Interest received from Alderman Spick for Item 13.2.5 Community Benefits Scheme- Reeling Veterans to be received and noted.

Initials: _____

CARRIED 9/1264 – 01/09/2020

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Garden
Seconded: Alderman Hale

THAT the minutes of the Council Meeting held on Tuesday 18 August 2020 pages 10175 to 10191, be confirmed.

CARRIED 9/1265 – 01/09/2020

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Mayoral Update Report - 1 September 2020

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Garden

THAT report entitled Mayoral Update Report- 1 September 2020 be received and noted.

CARRIED 9/1266 – 01/09/2020

8 DEPUTATIONS AND PRESENTATIONS

Nil.

Initials: _____

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

9.1 Public Questions

Moved: Alderman Hale
Seconded: Deputy Mayor Garden

THAT the following public question from Linda Hyland of 21 Rivergrass Circuit, Zuccoli and response regarding 13.2.6 - Reduced Hours of Late-Night Lighting - Deleny Gwa, Rivergrass Circuit as tabled and read out be received and noted.

Question 1: *I am a resident of Rivergrass Circuit, who lives directly opposite the Deleny Gwa Park and who was never informed prior to purchase and submitting plans that the park would be available to the public 24 hrs. a day and that noisy areas and equipment would be located so close to my front bedroom. Could Council please inform me of which office (s) in the Council will follow up my specific concern and suggestions?*

The Chief Executive Officer provided the following response:

Response: I refer to your question to Council asking if we could please inform you of which officer in Council will follow up on your specific concerns and suggestions regarding Deleny Gwa Park. I can advise you the person to contact would be Director City Growth and Operations, Nadine Nilon on nadine.nilon@palmerston.nt.gov.au or (08) 8935 9951.

Question2: *The report 'Reduced Hours of Late Night Lighting- Deleny Gwa Park, Rivergrass Circuit' (as Agenda Item 13.2.6 for 1st Ordinary Council Meeting on 1/9/2020) may not be an appropriate, accurate and considered response to the experiences and concerns of those who signed the petition, and thus can member/s (and/ or staff) of Council facilitate an opportunity for residents to make suggestions as to 'How council could make a great park even greater ' or Council take other actions that will at least show empathy for residents' concerns?*

The Chief Executive Officer provided the following response:

Response: I refer to your Question for Council received on 31 August 2020 in relation to Agenda Item 13.2.6 - Reduced Hours of Late Night Lighting - Deleny Gwa Park, Rivergrass Circuit, regarding the opportunity for residents to discuss with Council suggestions in relation to the park.

The petition has been previous tabled at a Council meeting on 2 June and is being considered at the Council Meeting tonight, Tuesday 1 September 2020.

Initials: _____

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The officers report addresses the specific request within the petition being:

We therefore ask Palmerston City Council to:

"Undertake written and verbal consultation with affected residents with the view to significantly reduce the hours that Deleny-Gwa (Rivergrass) Park is lit at night".

At the meeting, Council will consider options in relation to the reducing the hours of lighting raised by the petition.

The outcome of Councils decision will be provided to the petition organiser.

Members of the community are encouraged too and can at any time raise ideas and suggestions with the Council. In relation to any residents who have ideas or suggestions they can raise these with the City of Palmerston by email at Palmerston@palmerston.nt.gov.au or on 89359955. The City of Palmerston will provide responses to any matters or ideas raised.

CARRIED 9/1267 - 01/09/2020

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil.

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Moved: Alderman Lewis
Seconded: Alderman Hale

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.2.1	8(c)(i)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its

Initials: _____

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		<i>meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</i>
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CARRIED 9/1268 – 01/09/2020

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Draft Budget Timetable 2021/2022

Moved: Alderman Hale
Seconded: Deputy Mayor Garden

THAT Report entitled Draft Budget Timetable 2021/2022 be received and noted.

CARRIED 9/1269 – 01/09/2020

13.1.2 Sustainability Strategy Review and Waste Education Update

Moved: Alderman Spick
Seconded: Deputy Mayor Garden

THAT Report entitled Sustainability Strategy Review and Waste Education Update be received and noted.

CARRIED 9/1270 – 01/09/2020

Initials: _____

13.2 Action Reports

13.2.1 Local Government Association of the Northern Territory Call for Policy and Action Motions November 2020

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

1. THAT Report entitled Local Government Association of the Northern Territory Call for Policy and Action Motions November 2020 be received and noted.
2. THAT Council endorse Action Motion 5G Access Rights and Responsibilities to be submitted to the Local Government Association of the Northern Territory for consideration at its General Meeting in November 2020 being **Attachment 13.2.1.1** to Report entitled Local Government Association of the Northern Territory Call for Policy and Action Motions November 2020.

CARRIED 9/1271 – 01/09/2020

13.2.2 Strategic Internal Audit Plan 2021-2023 – Recommendation Three

Moved: Deputy Mayor Garden
Seconded: Alderman Hale

1. THAT Report entitled Strategic Internal Audit Plan 2021- 2023 – Recommendation Three be received and noted.
2. THAT Council endorse an annual review of the Strategic Internal Audit 2021-2023 be undertaken and presented by the Risk Management and Audit Committee to ensure effective and appropriate risk management oversight for Council.

CARRIED 9/1272 – 01/09/2020

13.2.3 Appointment of Deputy Mayor October 2020 to March 2021

Moved: Alderman Hale
Seconded: Alderman Henderson

1. THAT Report entitled Appointment of Deputy Mayor October 2020 to March 2021 be received and noted.
2. THAT Council appoint Alderman Lewis as Deputy Mayor for a period of five months in accordance with Council Policy EM01 Elected Members, commencing 24 October 2020 to 24 March 2021 (inclusive).

Initials: _____

CARRIED 9/1273 – 01/09/2020

13.2.4 Preserving our Urban Forest Policy

Moved: Alderman Henderson
Seconded: Alderman Spick

1. THAT Report entitled Preserving our Urban Forest Policy be received and noted.
2. THAT Council adopt draft Preserving Our Urban Forest Policy being **Attachment 13.2.4.1** to Report entitled Preserving our Urban Forest Policy as a policy of Council.

CARRIED 9/1274 – 01/09/2020

Alderman Spick left the meeting at 5:49pm

13.2.5 Community Benefit Scheme Sponsorship Application – Reeling Veterans

Moved: Deputy Mayor Garden
Seconded: Alderman Hale

1. THAT Report entitled Community Benefit Scheme Sponsorship Application – Reeling Veterans be received and noted.
2. THAT Council approves a three-year sponsorship agreement from the Community Benefit Scheme for Reeling Veterans Inc. of \$10,000 per annum to support the annual Tiwi Trip as detailed within Report entitled Community Benefits Scheme Sponsorship Application – Reeling Veterans.

CARRIED 9/1275 – 01/09/2020

Alderman Spick returned to the meeting at 5:51pm

13.2.6 Reduced Hours of Late-Night Lighting – Deleny Gwa Park, Rivergrass Circuit

Moved: Alderman Spick
Seconded: Alderman Hale

1. THAT Report entitled Reduced Hours of Late-Night Lighting – Deleny Gwa Park, Rivergrass Circuit be received and noted.
2. That Council write to the petition organiser acknowledging the petition and advising that, following a review of the lighting and associated issues, there will be no change to existing lighting with the exception of changing the gazebo lighting to a warmer

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and potentially lower wattage luminaire and therefore no consultation will be undertaken regarding the petition.

CARRIED 9/1276 – 01/09/2020

13.2.7 Free Parking Update

Moved: Deputy Mayor Garden

Seconded: Alderman Henderson

1. THAT Report entitled Free Parking Update be received and noted.
2. THAT Council approve the continuation of all-day free car parking in the Palmerston city centre until 30 June 2021.
3. THAT the cost of extending free parking is included at the 1st Quarter Budget Review for 2020/2021.
4. THAT the medium to long term future of paid parking be considered as part of the 2020 annual review of the City of Palmerston Parking Strategy.

CARRIED 9/1277 – 01/09/2020

13.2.8 Off Leash Dog Exercise Area - Maurice Terrace Park, Bakewell

Moved: Alderman Spick

Seconded: Alderman Hale

1. THAT Report entitled Off Leash Dog Exercise Area – Maurice Terrace Park, Bakewell be received and noted.
2. THAT Council approve the development of Maurice Terrace Park, Bakewell to include a permanent off leash dog exercise area outlined within report entitled Off Leash Dog Exercise Area Maurice Terrace Park, Bakewell.

CARRIED 9/1278 – 01/09/2020

Initials: _____

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13.2.9 Marlow Lagoon Dog Park Update – August 2020

Moved: Deputy Mayor Garden
Seconded: Alderman Henderson

1. THAT Report entitled Marlow Lagoon Dog Park Update – August 2020 be received and noted.
2. THAT Council receive and note the recommencement of community consultation to gauge the community's support for Marlow Lagoon Dog Park Improvements with a report on the outcomes of the consultation to be presented to the Council at the 2nd Ordinary Meeting in November 2020.

CARRIED 9/1279 – 01/09/2020

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

15.1 Tourism Top End

Moved: Alderman Henderson
Seconded: Alderman Spick

THAT the verbal report received by Alderman Henderson regarding Tourism Top End meeting held on 25 August 2020 be received and noted.

CARRIED 9/1280 – 01/09/2020

16 QUESTIONS BY MEMBERS

Nil.

Initials: _____

17 GENERAL BUSINESS

17.1 Director of Organisational Services, Richard Iap

Moved: Mayor Pascoe-Bell
Seconded: Alderman Lewis

THAT Council thank and acknowledges the contribution made by Director Organisational Services, Richard Iap in the past two years to the Palmerston Community and wish him all the best in the future.

CARRIED 9/1281 – 01/09/2020

18 NEXT COUNCIL MEETING

Moved: Alderman Hale
Seconded: Deputy Mayor Garden

THAT the next Ordinary Meeting of Council be held on 15 September 2020 at 5:30pm at Mother Teresa Catholic Primary School Chapel, 16 Ginger Road, Zuccoli.

CARRIED 9/1282 – 01/09/2020

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Garden
Seconded: Alderman Hale

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1283 – 01/09/2020

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

Initials: _____

The Chair declared the meeting closed at 6:21 pm.

Chair

Print Name

Date

UNCONFIRMED

Initials: