

AGENDA

1st Ordinary Council Meeting

Tuesday 4 August 2020

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 21 July 2020 pages 10146 to 10161 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

MAYORAL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	7.1
REPORT TITLE:	Mayoral Update Report - 4 August 2020
MEETING DATE:	Tuesday 4 August 2020
AUTHOR:	Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides Council with a summary of some recent activities, including initiatives and response to the COVID-19 challenges.

KEY MESSAGES

- Thank you to Deputy Mayor Amber Garden for her time as Acting Mayor for period 27 June to 20 July 2020.
- Palmerston and Litchfield Regional Reconstruction Committee update.
- The Chief Executive Officer attended the Local Government 2030 Steering Group meeting on my behalf on 10 July 2020.
- Inspected the Youth Drop In Centre with the Chief Minister prior to its opening.
- The Palmerston Markets have recommended as of 12 June 2020, with a COVID-19 plan and compliance in place.
- Council sponsored and presented the main prize at the Pandamonia Art Exhibition. Selected pieces from the exhibition can be viewed at the Palmerston Library from 28 July to 11 August 2020.

RECOMMENDATION

THAT Report entitled Mayoral Update Report - 4 August 2020 be received and noted.

DISCUSSION

Acting Mayor

I would like to take this opportunity to thank Deputy Mayor Amber Garden for her time as Acting Mayor whilst I had been on leave for the period 27 June to 20 July 2020. The break allowed my family and I to spend time together and spend tourism dollars around the Barkly, Alice Springs, Central Desert and MacDonnell regions over the school holidays.

Palmerston and Litchfield Regional Reconstruction Committee

On 22 May the Chief Minister announced the establishment of the Territory Economic Reconstruction Committee (the Commission), tasked with providing independent recommendations on what is needed to rebound the Territory economy off the back of COVID-19.

The Chief Minister made direct appointments and appointed myself as co-chair, along with Maree Bredhauer, Mayor of Litchfield, to the Palmerston and Litchfield Regional Reconstruction Committee (PLRRC).

The PLRRC provides integral opportunity to feed into and collaborate with the Territory Economic Reconstruction Commission and Team Territory in the recovery, rebuild and rebound stages for the Territory following the impacts of the COVID-19 Pandemic.

The Committee is meeting twice a week to discuss the following matters:

- Regional Reconstruction Committee Governance
- Territory Economic Reconstruction Commission Governance
- Palmerston and Litchfield Economic Overview
- Major Projects
- Future Opportunities

Local Government Strategy 2030

In my absence the Chief Executive Officer attended Local Government 2030 Streeting Group meeting on 10 July 2020 where the following matters were considered:

- Overview of the Strategy
- Perspectives, Vision and Purpose
- Objective
- Finalisation of the Terms of Reference
- Milestones and next steps

Since my return I have provided feedback on a potential vision, as requested by the Department.

Youth Drop In Centre

It was great to be able to inspect the Youth Drop in Centre at the Swimming and Fitness Centre with the Chief Minister, just prior to its opening. The facility has recently been refurbished and was open in time for the commencement of the school holidays. It is a safe and inclusive space for young people in Palmerston and provides Territory Families with an opportunity to engage with youth at risk.

Palmerston Markets

It is great that the Palmerston Markets have started up again, with the first market taking place on Friday 12 June. Council has a COVID-19 plan and compliance in place. The Elected Member stall will be available the last Friday of each month.

Pandamonia Art Exhibition

The COVID-19 crises has affected many in our local community, including the arts and entertainment industry. It is important that we continue to support our local creators who contribute to the Territory's rich culture and tell our stories.

Council sponsored the main prize. Alderman Spick attended the Opening Night on 3 July 2020 presenting the First Prize winner with a cheque for \$2,000.

An exhibition of selected works will be on display at the City of Palmerston Library from 28 July to 11 August 2020.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Nil

8 DEPUTATIONS AND PRESENTATIONS

8.1 Policies and Commitments

Presentation by Leader of Territory Alliance, Terry Mills

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to *Section 65(2) of the Local Government Act* and *Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items

Item	Confidentiality
25.1.1	<p>8(d) This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act 2008</i> and 8(d) of the <i>Local Government (Administration) Regulations</i>, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p> <p>8(c)(iv) This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act 2008</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i>, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.</p>

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Resumption of Council Advisory Committees
MEETING DATE:	Tuesday 4 August 2020
AUTHOR:	Executive Manager Community and Library Services, Anna Ingram
APPROVER:	Deputy Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report updates Council on the planned resumption and revised schedule for Council's Advisory Committee meetings.

KEY MESSAGES

- The *Local Government Act* provides Council with authority to delegate its powers and functions.
- Council at its Second Ordinary Meeting held in March 2020 provided Emergency Delegation to the Chief Executive Officer in response to COVID-19.
- The Chief Executive Officer under the Emergency Delegation suspended all advisory committee meetings in late March 2020.
- With most restrictions now lifted, it is being recommended that Council Advisory Committee meetings resume, following implementation of appropriate COVID-19 safety plans.
- A new schedule for the Advisory Committees has been created for the remainder of the year, commencing August 2020.
- A further schedule will be reviewed towards the end of the year.
- Council appointments to these Committees were designated at the First Ordinary Council Meeting held on 2 June 2020 and these appointments will remain unchanged upon resumption of the meetings.

RECOMMENDATION

THAT Report entitled Resumption of Council Advisory Committees be received and noted.

BACKGROUND

At its Council meeting held on 17 March 2020, Council resolved:

Emergency Delegation to the Chief Executive Officer

1. THAT pursuant to Section 32 of the *Local Government Act*, and in light of Australian Government and Northern Territory Government requirements for the Coronavirus response, Council hereby delegates to the Chief Executive Officer its powers and functions as set out sections 47 of the *Local Government Act 2008 (NT)*, by-law 71 of the *Palmerston (Public Places) By-Laws 2001 (NT)* being

the power to determine opening times of Council's offices and facilities and the opening times of the Library until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

2. *THAT pursuant to Section 32 of the Local Government Act, and in light of Australian Government and Northern Territory Government requirements for the Coronavirus response, Council hereby delegates to the Chief Executive Officer the power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.*

CARRIED 9/1046 – 17/03/2020

In late March 2020, the Chief Executive Officer under his emergency delegations suspended all Council Advisory Committee meetings due to the restrictions imposed by the Northern Territory Government as a result of the COVID-19 pandemic, in line with the medical advice at the time.

The Advisory Committees that were suspended were:

- Palmerston Seniors Advisory Committee (PSAC), last meeting held on 3 February 2020
- Palmerston Safe Communities Committee (PSCC), last meeting held on 6 February 2020
- Palmerston Animal Management Advisory Committee (PAMAC), last meeting held on 27 November 2019
- Risk Management and Audit Committee (RMAC), The Risk Management and Audit Committee has already recommenced with meetings held on 30 June and 28 July 2020.

Council's advisory network groups such as Palmerston And Rural Youth Services (PARYS), and Palmerston Kids Network (PKN) were also suspended, however both were moved online via Zoom meetings. Two meetings for PKN, and three meetings for PARYS were held in this format during the shut-down period. Following the lifting of restrictions, these groups will now move back to face-to-face meetings with appropriate COVID related safety measures in place.

The Chief Executive Officer approved the recommencement of the Risk Management and Audit Committee in late June for a meeting that was held with all appropriate COVID-19 related measures in place. All other committees remained suspended.

Council Appointments to the Committees (representation by Elected Members) were designated at the First Ordinary Council Meeting 2 June 2020, these appointments will continue unchanged upon the resumption of the meetings.

DISCUSSION

Following a review of COVID-19 safety plans and requirements Council's Advisory Committee meetings will resume in August 2020, noting that not all committees will meet in August. The dates for these meetings are based on the terms of reference for each committee and the period of closure of meetings. The schedule of meetings will be as follows:

Palmerston Seniors Advisory Committee (PSAC):

Monday 21 September 2020, 12pm – 2pm

Monday 23 November 2020, 12pm - 2pm

Palmerston Animal Management Advisory Committee (PAMAC):

Wednesday 26 August 2020 at 5pm

Wednesday 7 October 2020, at 5pm

Palmerston Safe Communities Committee (PSCC):

Thursday 27 August 2020, 1:30pm - 3pm

Thursday 8 October 2020, 1:30pm – 3pm

Thursday 26 November, 1:30pm - 3pm

Risk Management and Audit Committee (RMAC)

Tuesday 25 August, 5pm-7pm

Tuesday 27 October, 5-7pm

Formal invites will be sent to all existing committee members.

A further schedule for Advisory Committees will be reviewed again prior to end of year, with an update report to Council.

CONSULTATION PROCESS

There was no consultation required for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Any costs associate with membership or events are accommodated within existing budgets.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government Act 2008 section 32* provides Council with authority to delegate its powers.

Council at its Second Ordinary Meeting held in March 2020 provided Emergency Delegation to the Chief Executive Officer in response to COVID-19.

A Council Committee is subject to control and direction by the Council.

This report addresses the following City of Palmerston Strategic Risks:

8 Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement and communication with stakeholders (internal and external to the Council).

Council will mitigate this risk by providing clear and timely communication to all stakeholders regarding the revised schedule.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Taminmin Community Library Shared Service - Extension
MEETING DATE:	Tuesday 4 August 2020
AUTHOR:	Executive Manager Community and Library Services, Anna Ingram
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This report seeks to inform Council of the proposed ongoing arrangements regarding library shared services between the City of Palmerston and Litchfield Council.

KEY MESSAGES

- The City of Palmerston has been providing a shared service arrangement with Litchfield Council for the provision of shared services at the Taminmin Community Library since 1 January 2019 and is set to expire on 31 December 2020.
- Litchfield Council has again sought further assistance from the City of Palmerston, in the provision of the service for a further 12 months until 31 December 2021, in order to continue consistency in growth and improvement to the service.
- The Chief Executive Officers of each Council have been progressing this arrangement given its operational nature.
- Litchfield Council appreciates the library services the City of Palmerston have provided to date and notes the many successes to be celebrated.
- Arrangement has worked effectively for both Councils and it is intended to continue until 31 December 2021.

RECOMMENDATION

1. THAT Report entitled Taminmin Community Library Shared Service - Extension be received and noted.
2. THAT Council note that the City of Palmerston will provide library staff and management oversight for Taminmin Community Library as a fee for service arrangement for a further fixed term of 12 months commencing 1 January 2021 until 31 December 2021 as part of a regional collaboration and shared service arrangement.

BACKGROUND

The City of Palmerston entered into a Shared Service arrangement with Litchfield Council for the provision of staff and management oversight for the library service, beginning until 31 December 2019. In September 2019 Litchfield Council requested an extension of this agreement for a further 12 months until 31 December 2020.

At the 1st Ordinary Council Meeting 3 September 2019, Council resolved the following:

10.1.1 Library Services – Taminmin Community Library Shared Service Extension C9/0302

1. *THAT Report Number C9/0302 entitled Library Services – Taminmin Community Library Shared Service Extension be received and noted.*
2. *THAT Council note that the City of Palmerston will be providing branch staff and management oversight for the public library service at Taminmin Community Library as a fee for service for a further fixed term of 12 months, commencing 1 January 2020 as part of regional collaboration and shared services.*
3. *THAT Council notes the provision of an additional four (4) City of Palmerston limited tenure full time equivalents for a 12-month period, to provide the library service to Litchfield Council and that positions will be fully funded by Litchfield Council.*
4. *THAT Council notes the intention to review the current staffing structure and provide appropriate staff in accordance with the review, and that these positions will be fully funded by Litchfield Council and may effect the number of limited tenure full time employees for the 12 months required until 31 December 2020.*
5. *THAT Council Decisions relating to Report Number C9/0302 entitled Library Services – Taminmin Community Library Shared Service Extension be moved to the Open Minutes on 3 September 2019.*

CARRIED 9/0815 – 03/09/2019

Litchfield Council CEO has now written to request a further extension of the arrangement for a further 12 months until 31 December 2021,

DISCUSSION

The City of Palmerston continues to collaborate with other Councils in developing shared service arrangements for the benefit of the respective communities.

The City of Palmerston has been in a shared service arrangement with Litchfield Council since 1 January 2019. The shared service model is based on City of Palmerston providing staff and related expertise. Litchfield Council remain responsible for the library furniture, hardware, software, all ICT communications, complaints handling, the cost to replace and improve the library collection and all other costs including staff amenities.

During the past six months since the 2019/20 agreement extension, the following outcomes have been achieved:

- Completed staffing review and restructure
- Effective COVID-19 response to continue providing library services, such as Click and Collect, Online Memberships, Online Storytime and craft sessions and purchase of additional online resource Storybox Library
- Continued improvements to the library collection and record data on the Library Management System
- Comprehensive review of the Litchfield Local History Collection commenced
- Purchase of new digital technologies including gaming console and devices for programs

- Additional programs such as Digital Literacy classes for Seniors and extra School Holiday Program activities
- Training of new library staff in cataloguing and program delivery
- Increased staff movement between Palmerston Library and Taminmin Community Library, allowing further staff development opportunities for both libraries
- Shared casual staff pool for both libraries
- Continued savings of approximately \$40,000 on City of Palmerston Library Manager's salary, to be diverted into capital projects in the City of Palmerston Library to improve existing service to the Palmerston community within existing budget allocations. This is considered the "fee for service".

The library services arrangement with Litchfield Council continues to deliver several strategic advantages and opportunities including:

- Development of a strong collaborative partnership with Litchfield Council.
- Demonstrates to Australian and Territory Governments that Council is able and willing to foster partnerships in the interest of the community and broader region.
- Develop and implement a shared-service model at the Local Government level to attract possible support and funding from other levels of government (on hold due to COVID-19)
- Benefit to both City of Palmerston and Litchfield community in delivering consistency of service. At present many community members have membership with both libraries, e.g. approximately 18% of City of Palmerston Library members reside in the Litchfield area.
- Professional development opportunities for City of Palmerston and Litchfield Council staff to upskill and expand experience across two council services.

By considering this extension mid-year, both Councils have certainty and are able to plan for next calendar year.

Given the success of the last 18 months, with beneficial outcomes for both Councils and the community and Council's request, the City of Palmerston will continue the shared services agreement to provide Library Services at Taminmin, on behalf of Litchfield Council until 31 December 2021.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Library Supervisor – Taminmin Community Library

In preparing this report, the following external parties were consulted:

- Director of Corporate and Community Services, Litchfield Council

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

\$270,000 allocation for a 12-month period from Litchfield Council for the provision of staff and management oversight.

City of Palmerston is able to deliver the services under the agreement for the amount identified.

City of Palmerston has a total of three limited tenure staff on site.

All operational costs remain the responsibility of Litchfield Council.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council can enter such arrangements with Litchfield Council as specified within the *Local Government Act*.

The *Local Government Act 2008, Section 14 (1)* states:

14 Operations outside area

(1) A council may provide services outside its own area but cannot exercise its regulatory powers outside its own area except:

- (a) by mutual agreement with the council in whose area the powers are to be exercised; or
- (b) if the powers are to be exercised outside council areas –with the Minister's consent

A service agreement will be developed and entered into by the CEO's of each Council within their delegations.

This report addresses the following City of Palmerston Strategic Risks:

8 Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement and communication with stakeholders (internal and external to the Council).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Local Roads and Community Infrastructure Program Offer
MEETING DATE:	Tuesday 4 August 2020
AUTHOR:	Chief Executive Officer, Luccio Cercarelli
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to present to Council of an offer by the Australian Government for Local Roads and Community Infrastructure funding and present projects for consideration.

KEY MESSAGES

- On 22 May 2020, the Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program (LRCI Program).
- City of Palmerston has been offered \$411,889 (excluding GST).
- The program is designed to support Councils to deliver priority local road and community infrastructure projects.
- Funding allocations have been calculated in a similar way to how Roads to Recovery and the road component of Financial Assistance Grants work.
- The Chief Executive Officer has accepted the offer and projects must be submitted to the Australian Government for approval.
- The following projects are being recommend for submission:
 - Maurice Terrace Of Leash Dog Park;
 - Landscaping and Artificial Shade over Parking Bays – Palmerston Swimming and Fitness Centre;
 - Accessible for all play equipment in a Regional Park; and
 - Upgrade open space infrastructure, Reggie Park, Gunn.
- All works under the offer, are to be completed by 30 June 2021 and meet eligibility criteria including they cannot be projects that are already funded.

RECOMMENDATION

1. THAT Report entitled Local Roads and Community Infrastructure Program Offer be received and noted.
2. THAT Council approve the following projects including their budget allocations to be delivered under the Australian Government Local Road and Community Infrastructure Program Grant of \$411,889 (GST exclusive):
 - Maurice Terrace of Leash Dog Park;
 - Landscaping and Artificial Shade over Parking Bays – Palmerston Swimming and Fitness Centre;

- Accessible for all play equipment in a Regional Park; and
- Upgrade open space infrastructure, Reggie Park, Gunn.

BACKGROUND

On 22 May 2020, the Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program (LCRI Program).

The LCRI Program is part of the Government's \$1.8 billion boost for road and community projects through local governments across Australia. The program will support local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies. This funding will stimulate growth and create jobs in local communities following the impacts of COVID-19.

Council received a letter of offer (**Attachment 13.2.2.1**) and a grant agreement on 3 July 2020.

The allocation to the City of Palmerston under the LCRI Program is \$411,889 (GST exclusive).

The acceptance and signing of the grant agreement needed to occur by the 31 July 2020. The CEO has accepted the offer and signed the grant agreement.

The LCRI Program will run from 1 July 2020 to 31 December 2021, with projects required to be physically completed by 30 June 2021.

The grant is being administered by the Department of Infrastructure, Transport, Regional Development and Community Department.

Council now needs to nominate projects to be completed under the grant agreement.

This report recommends a number of projects for Council's consideration.

DISCUSSION

The LCRI Program aims to assist a community led recovery from COVID-19 by supporting local jobs, businesses and procurement. It is expected that councils will use local businesses and workforces to deliver projects under the LCRI Program where possible to ensure stimulus funding flows into local communities.

The scope of the LCRI Program supports a broad range of eligible projects so communities can fund the infrastructure that they need, support businesses and create employment opportunities across their communities.

Councils can choose which projects to nominate for funding under the LCRI Program, according to priorities for the local community.

Similar to the Roads to Recovery Program, the Department will assess nominated projects against the eligibility requirements in the Program Guidelines.

Projects will be approved as long as all eligibility requirements are met.

Eligible local road projects are projects that can either be for roads or community infrastructure. The requirements for roads are that the project involves the construction or maintenance of roads managed

by local governments and projects supporting improved road safety outcomes are encouraged. In relation to community infrastructure, eligible projects are those that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public. In addition, the projects must be in addition to current programs this year.

Staff have identified a number of projects that are part of Council's delivery of the Community Plan, meet grant criteria and can be delivered by the 30 June 2021.

The identified potential projects are in keeping with the positive initiatives and programs already being implemented by Council

The projects are scalable meaning they can be adjusted to ensure the expenditure of the grant allocation.

Council direction is sought on the projects to be delivered. The following is being recommended by staff:

Project	Estimated Cost	Meets Criteria	Project Description
Maurice Terrace Off Leash Dog Park	\$150,000	Yes	Attachment 13.2.2.2
Landscaping and Artificial Shade over Parking Bays - Palmerston Swimming and Fitness Centre;	\$120,000	Yes	Attachment 13.2.2.3
Accessible for all Play Equipment in a Regional Park	\$ 50,000	Yes	Attachment 13.2.2.4
Upgrade Open Space Infrastructure Reggie Park, Gunn	\$ 91,889	Yes	Attachment 13.2.2.5
TOTAL (GST exclusive)	\$411,889		

CONSULTATION PROCESS

Projects have been selected on the basis they are topical within the community and Council, asset management need, able to be delivered in timeframes, meet grant criteria and Community Plan and LTFP needs.

The Community will be informed of the projects as they are delivered as per our normal processes.

Project signage and media will also occur in line with the requirements of the grant agreement.

The following City of Palmerston staff were consulted in preparing this report:

- Director Lifestyle and Community
- Director City Growth and Operations

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The Australian Government has offered Council \$411,889 as a grant under its LRCI Program.

Funding allocations for the LRCI Program have been calculated in a similar way to how the roads to recovery Program and the road component of the financial assistance grants works.

Council must absorb any costs above the grant value and overheads such as staff time, project management and any additional delivery costs.

This injection of \$411,889 in addition to Councils own budget spend will support businesses deliver community well-being and benefits. stimulate the local economy and assist to expediate the deliverability of projects.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The Grant Agreement with the Department is considered to contain normal and expected terms and conditions. This agreement has been executed by the CEO.

Council staff consider the terms and conditions to be achievable and Council can comply.

The grant needed to be executed by 31 July 2020.

Projects can be nominated at any time but must be completed by 30 June 2021.

This report addresses the following City of Palmerston Strategic Risks:

2 Is not sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the Council.

7 Fails to be agile to respond to growth opportunities

Context: Ensuring the organisation is positioned to respond quickly to take up opportunities for growth both internally and externally.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The delivery of the projects will improve the well-being of our community and deliver a number of improved environmental outcomes.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

I the author and approving officer declare that I do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. NT Palmerston - Letter of Offer [**13.2.1.1** - 1 page]
2. Maurice Terrace Off Leash Dog Park [**13.2.1.2** - 1 page]
3. Landscaping and Artificial Shade over Parking Bays Palmerston Swimming and Fitness [**13.2.1.3** - 1 page]
4. Accessible for all Play Equipment in a Regional Park [**13.2.1.4** - 1 page]
5. Upgrade Open Space Infrastructure Reggie Park Gunn [**13.2.1.5** - 1 page]



THE HON MICHAEL MCCORMACK MP

Deputy Prime Minister
Minister for Infrastructure, Transport and
Regional Development

THE HON MARK COULTON MP

Minister for Regional Health, Regional
Communications and Local Government

Ref: MS20-000934

Mayor Athina Pascoe-Bell
City Of Palmerston
PO Box 1
PALMERSTON NT 0831

Dear Mayor

Letter of Offer – Local Roads and Community Infrastructure Program

We are writing to offer you, City Of Palmerston ABN 42 050 176 900, an Australian Government Grant under the Local Roads and Community Infrastructure (LRCI) Program.

The offer is for a grant of \$411,889 total, excluding GST, (the 'Grant') to undertake the Grant Activity as set out in the attached Grant Agreement.

The LRCI Program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement. It is expected councils, where possible, will use local businesses and workforces to deliver projects under the LRCI Program to ensure stimulus funding flows into local communities. Program guidelines are included with this letter and can also be accessed through the Department's website at www.investment.infrastructure.gov.au/lrci.

To accept this offer in relation to the Grant, please sign the attached Grant Agreement and send or email a scanned copy to IIP@infrastructure.gov.au by 31 July 2020, otherwise this offer will lapse. A legally binding agreement will be created once the Grant Agreement has also been signed by the Commonwealth, represented by the Department of Infrastructure, Transport, Regional Development and Communications ABN 86 267 354 017.

In agreeing to and signing the Grant Agreement, you confirm that you have read and understood the Program Guidelines and Grant Agreement.

Yours sincerely

MICHAEL MCCORMACK

MARK COULTON

Enc

Maurice Terrace Off Leash Dog Park

City of Palmerston has over 6000 registered dogs.

City of Palmerston has one off leash dog exercise area located at Marlow Lagoon, all other areas of the municipality dogs must be on leads.

In response to COVID-19 Council implemented two additional temporary off leash dog exercise areas.

The Maurice Terrace Park temporary off leash dog exercise area has been popular with dog owners since it opened in May 2020 as evidenced by feedback.

As a result of a report to Council in June 2020, Council has commenced community consultation to gauge the community's desire to convert this area at Maurice Terrace Park to a permanent of leash dog exercise area.

Noted points for improvement included access to water, improved parking, and more presence by Council Rangers.

It is envisaged that the dog park would contain minimal dog park infrastructure, some dog agility equipment, fencing, water, bins and poo bags and dispensers. Parking requires careful consideration as it is likely to be an identified need.

This project is currently unfunded and the use of the LRCI Program grant will allow its expediated delivery if endorsed by the community and Council to proceed.

Landscaping and Artificial Shade over Parking Bays – Palmerston Swimming and Fitness Centre

The City of Palmerston has a vision to improve the environmental outcomes and the liveability of its Community.

The Council has a significant medium-term project to upgrade the extremely popular Palmerston Pool.

The LRCI Program will allow Council to immediately install landscaping and artificial shade as Stage 1 of its ongoing program to shade the parking long-term.

The car park is currently a significant urban heat island and does not provide community or environmental outcomes.

The installations of landscaping and artificial shade will:

- Reduce temperatures
- Improve amenities
- Improve flexibility and availability of the area for community event users
- Improve environmental outcomes
- Provide some weather protection for users

The project is currently unfunded and would need to be delivered in stages.

The artificial shade structures will be designed and constructed ready to accommodate a PV system when the redevelopment of the Pool occurs, reducing energy consumption and greenhouse gas omissions.

Accessible for All Play Equipment in a Regional Park

Palmerston boasts over 100 parks scattered throughout the city, with a variety of modern facilities including playground equipment, BBQs and recreational facilities.

Playgrounds help children get the physical exercise they need to stay healthy, and it helps them develop critical cognitive, emotional, and social skills. Every child deserves the chance to learn, have fun and create joyful memories on the playground.

By making playgrounds inclusive and accessible for all it solves this problem because children of all abilities can play together. Parks and playground equipment should not limit or segregate children. Inclusive playgrounds encourage play, which leads to a mutual understanding, friendships, and a true feeling of community.

The Palmerston Community Plan focuses on elements such as:

- Palmerston is welcoming vibrant family city that fosters diversity and unity.
- In Palmerston, everyone belongs.

The provision of accessible for all play grounds elements builds, on Council's vision of Palmerston A Place for People.

This project will see accessible and inclusive equipment placed within one of our regional parks to compliment and improve on the existing experience.

The LRCI Program will assist in expediting this initiative.

Upgrade Open Space Infrastructure Reggie Park, Gunn

Reggie Park is located within the residential suburb of Gunn and contains a number of significant art pieces associated with the locally developed book Reggie and Friends Adopt-A-Park written by Anndella Bond and illustrated by Stewart Boyd (1995). The book was published by the City of Palmerston and this year celebrates its 25th anniversary.

Named after "Reggie" the Red-winged Parrot, the mascot for the Adopt-A-Park Scheme where parks in Palmerston were looked after by whichever group or individual (usually residents in the neighbouring area) adopts that particular park. Reggie the Red-winged Parrot and his friends were the brainchild of the Palmerston community resulting from extensive community consultation and a competition involving all schools in Palmerston.

The park contains both natural bushland and formalised landscaped areas and is brought to life by the characters from the book. The park was officially named in 1999.

The park contains a variety of infrastructure from pavilion, BBQ, connected pathways and art/play pieces and represents a part of the Palmerston's community history.

The infrastructure is aged requiring updating and renewal. This project will see infrastructure renewed and brought to a level that allows accessibility for all encourages further use of this open space and renewal of community infrastructure.

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 18 August 2020 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

COUNCIL MEETING MINUTES

TUESDAY, 21 JULY 2020

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 21 July 2020 at 5.30 pm**

ELECTED MEMBERS	Mayor Athina Pascoe-Bell (Chair) Alderman Benjamin Giesecke Alderman Damian Hale Alderman Sarah Henderson Alderman Tom Lewis Alderman Lucy Morrison Alderman Mick Spick
STAFF	Chief Executive Officer, Luccio Cercarelli Deputy Chief Executive Officer and Director Lifestyle and Community, Amelia Vellar Director City Growth and Operations, Nadine Nilon Director Organisational Services, Richard Iap Finance Manager, Maxie Smith Accountant, Brooke Prince Media Project Officer, Anthony Grey Minute Secretary, Tree Malyan
GALLERY	1 member of the public in the gallery Chief Minister, Hon Michael Gunner MLA Minister for Infrastructure, Planning and Logistics, Hon Eva Lawler MLA Member for Brennan, Tony Sievers Aide to Chief Minister, Cameron Angus Labor Candidate for Spillett, Tristan Sloan Labor Candidate for Blain, Mark Turner ABC Journalist, Sowaibah Hanifie

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present, and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

Alderman Morrison entered the meeting at 5.34pm

Initials: _____

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Alderman Spick
Seconded: Alderman Giesecke

THAT the apology received from Deputy Mayor Garden for 21 July 2020 be received and noted.

CARRIED 9/1197 – 21/07/2020

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Moved: Alderman Hale
Seconded: Alderman Giesecke

THAT the leave of absence received from Alderman Hale for 22 July to 22 July 2020 inclusive be received and noted.

THAT the leave of absence received from Alderman Hale for 4 August to 5 August 2020 inclusive be received and noted.

CARRIED 9/1198 – 21/07/2020

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Alderman Hale
Seconded: Alderman Spick

THAT the request for Audio/Audiovisual Conferencing received from Alderman Hale for the meeting to be held on 4 August 2020 be received and noted.

CARRIED 9/1199 – 21/07/2020

Initials: _____

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Henderson

Seconded: Alderman Giesecke

THAT the minutes of the Council Meeting held on Tuesday, 7 July 2020 pages 10134 to 10140, be confirmed.

CARRIED 9/1200 - 21/07/2020

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

Nil.

8 DEPUTATIONS AND PRESENTATIONS

8.1. Presentation by Chief Minister of the Northern Territory

Moved: Alderman Spick

Seconded: Alderman Henderson

THAT item 8.1 entitled Presentation by the Chief Minister be moved into the Confidential session of the Council Meeting held on 21 July 2020 due to the item being considered 'confidential' pursuant to Section 65(2) of the *Local Government Act 2008* and 8(e) of the *Local Government (Administration) Regulations*:

Initials: _____

8(e) *Local Government (Administration) Regulations*, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.

CARRIED 9/1201 – 21/07/2020

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

8.1 Presentation by the Chief Minister of the Northern Territory

Moved: Alderman Giesecke
Seconded: Alderman Hale

1. THAT the confidential presentation by the Hon Michael Gunner MLA, Chief Minister of the Northern Territory be received and noted.
2. THAT the Council Decisions relating to the presentation by the Hon Michael Gunner MLA, Chief Minister of the Northern Territory, be moved to the 21 July 2020 Open Minutes.

CARRIED 9/1222 – 21/07/2020

25.2.1 Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020

Moved: Alderman Morrison
Seconded: Alderman Henderson

1. THAT Report entitled Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020 be received and noted.
2. THAT the unconfirmed Confidential Risk Management and Audit Committee Minutes being **Attachment 25.2.1.1** to Report entitled Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020 be received and noted.

Initials: _____

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2nd Ordinary Council Meeting

25.2.1 Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020 (continued)

3. THAT the Council Decisions relating to Report entitled Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020 be moved to the 21 July 2020 Open Minutes.

CARRIED 9/1223 – 2107/07/2020

10.2 Moving Open Items into Confidential

8.1 Presentation by the Chief Minister of the Northern Territory

10.3 Confidential Items

Moved: Alderman Henderson
Seconded: Alderman Hale

THAT pursuant to *Section 65(2) of the Local Government Act* and *Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.2.1	8(c)(iii)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act 2008</i> and 8(c)(iii) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

CARRIED 9/1202 – 21/07/2020

11 PETITIONS

Nil.

Initials: _____

12 NOTICES OF MOTION

12.1 Palmerston Lakes – Catch and Release Fishing Competition

Moved: Alderman Morrison
Seconded: Alderman Spick

THAT a report be prepared for the second ordinary meeting in August 2020, outlining a proposal for a Catch and Release Fishing Competition within the City of Palmerston lakes to promote lifestyle, well-being, and health of our community.

CARRIED 9/1203 – 21/07/2020

12.2 Inclusive, Diverse and Accessible Public Domain and Programs

Moved: Alderman Spick
Seconded: Alderman Hale

THAT Council investigates and develops an Inclusive, Diverse and Accessible Policy Framework for its public domain and programs, that includes a review and update of Council's Disability Access Strategy (2016), consideration of key elements of the Community Plan, engagement of key stakeholders and ensuring it is modern, contemporary and reflective of our community with the outcomes to be presented to the Second Ordinary Meeting November 2020.

CARRIED 9/1204– 21/07/202

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Lifestyle and Community Quarterly Report – April to June 2020

Moved: Alderman Henderson
Seconded: Alderman Morrison

THAT Report entitled Lifestyle and Community Quarterly Report – April to June 2020 be received and noted.

CARRIED 9/1205– 21/07/2020

Initials: _____

Minute Book Page 10152
2nd Ordinary Council Meeting

13.1.2 Constitutional Review Finalisation

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Report entitled Constitutional Review Finalisation be received and noted.

CARRIED 9/1206- 21/07/2020

13.1.3 Financial Report for the Month of June 2020

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Report entitled Financial Report for the Month of June 2020 be received and noted.

CARRIED 9/1207 - 21/07/2020

13.1.4 Community Benefit Scheme July 2020 Update

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Report entitled Community Benefit Scheme July 2020 Update be received and noted.

CARRIED 9/1208- 21/07/2020

13.2 Action Reports

13.2.1 Declaration of Rates and Charges 2020/21

Moved: Alderman Morrison
Seconded: Alderman Henderson

1. THAT entitled Declaration of Rates and Charges 2020/21 be received and noted.
2. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 24(1) of the *Local Government (Accounting) Regulations* being Attachment 13.2.1.1 be received and noted.

Initials: _____

13.2.1 Declaration of Rates and Charges 2020/21 (continued)

3. THAT in accordance with Section 149 of the *Local Government Act 2008*, Council adopts the Unimproved Capital Value method as the basis for determining the assessed value of allotments within the Palmerston local government area (the Municipality).
4. THAT in accordance with Section 155 of the *Local Government Act 2008* Council declares that it intends to raise, for general purposes by way of rates, an amount of \$21,855,998 which will be raised by the application of differential valuation-based charges (differential rates) with differential minimum charges (minimum amounts) being payable in application of each of those differential rates for the financial year ending 30 June 2021.
5. THAT Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:
 - a) With respect to all rateable land within that part of the Municipality zoned R, RR (excluding RR properties located in the suburb of Marlow Lagoon), SD, MD, MR, HR, CL, FD, PS, SP8, SP9 with a parcel area less than 10,000m², SP9 with a parcel area greater than 20,000m², SP10 and SP11 under the NT Planning Scheme, a differential rate of 0.530022% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) *Local Government Act 2008*) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - b) With respect to all rateable land within that part of the Municipality zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.411615% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act 2008*) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - c) With respect to all rateable land within that part of the Municipality zoned GI and LI under the NT Planning Scheme, a differential rate of 0.443029% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227 multiplied by:

Initials: _____

13.2.1 Declaration of Rates and Charges 2020/21 (continued)

- i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act 2008*) on each allotment of land; or
 - ii) the number one,

whichever is greater.
- d) With respect to all other rateable land within the Municipality, a differential rate of 0.767487% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act 2008*) on each allotment of land; or
 - ii) the number one,

whichever is greater.
- 6. THAT in accordance with Section 157 of the *Local Government Act 2008*, Council declares that to assist it in meeting the costs of the waste management services it provides for the benefit of all residential land within the Municipality and the occupiers of such land, it intends to raise an amount of \$6,857,590 which will be raised by the application of a charge for the financial year ending 30 June 2021.
- 7. THAT Council declares the following charges in respect of waste management services it provides for the benefit of all residential land with the Palmerston local government area and the occupiers of such land. For the purposes of this recommendation, "residential dwelling" means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of the *Unit Titles Act* and the *Unit Title Schemes Act* and "residential land" means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling):
 - a) Council declares a charge of \$490 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to, each residential dwelling within the Municipality other than a residential dwelling as described in paragraph c) below. The services are:
 - i) for single dwellings and multiple dwellings with three dwellings per lot:
 - a kerbside general waste collection of two garbage collection visits per week with a maximum of one 120 litre mobile bin to be collected on each garbage collection visit: and
 - a kerbside recycling collection service of one collection visit per fortnight with a maximum of one 240 litre mobile bin to be collected on each recycling collection visit.

Initials: _____

13.2.1 Declaration of Rates and Charges 2020/21 (continued)

- ii) for multiple dwellings with four or more dwellings per lot:
 - a general waste collection service of four garbage collection visits per week with a maximum of one 240 litre mobile bin per four dwellings to be collected on each garbage collection visit: and
 - a recycling collection service of one collection visit per week with a maximum of one 240 litre mobile bin per two dwellings to be collected on each recycling collection visit.

In respect of the garbage and recycling collection services to these lots, a dedicated onsite waste and recycling bin storage enclosure must be provided by the occupiers of the lots in a form that complies with Council's requirements from time to time in respect of such enclosures.

- iii) one pre-cyclone season hard waste collection visit.
 - iv) access to and maintenance of a waste disposal facility.
 - v) public litter collection & street sweeping.
- b) Council declares an additional charge of \$149 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph 4(a) in respect of that dwelling requests in writing and Council approves of an upgrade to the garbage collection service from a maximum of one 120 litre mobile bin to a maximum of one 240 litre mobile bin.
- c) Council declares an additional charge of \$490 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph (a) in respect of that dwelling requests in writing and Council approves the provision of an additional:
- i) weekly kerbside general waste collection service with a maximum of one additional 120 litre mobile bin to be collected on each garbage collection visit: and
 - ii) fortnightly recycling collection service with a maximum of one additional 240 litre mobile bin to be collected on each recycling collection visit.
- d) Council declares a charge of \$240 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that meets the requirements of by-laws 26 and 27 of the *Palmerston (Public Places) By-laws* and other such requirements that Council may have from time to time in respect of such services. The services are:
- i) one pre-cyclone season hard waste collection visit.
 - ii) access to and maintenance of a waste disposal facility.
 - iii) public litter collection & street sweeping.

Initials: _____

13.2.1 Declaration of Rates and Charges 2020/21 (continued)

8. THAT the relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 162 of the *Local Government Act 2008* at the rate of 9% per annum and is to be calculated on a daily basis.
9. THAT Rates and Charges declared under this declaration may be paid by four approximately equal instalments by the following dates, namely:
 - First Instalment, 30 September 2020
 - Second Instalment, 30 November 2020
 - Third Instalment, 30 January 2021
 - Fourth Instalment 30 March 2021

Instalments falling due on a weekend or public holiday may be paid by the following business day without incurring a penalty.

10. THAT details of due dates and specified amounts will be listed on the relevant Notice of Rates and Charges.
11. THAT variations to those options for payment will be administered according to the conditions outlined on the front and reverse pages of the Notice of Rates and Charges.
12. THAT a ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.
13. THAT in accordance with Section 160 of the *Local Government Act 2008*, a cash incentive of \$3,000 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2021, where payment in full is made on or before 30 September 2020.
14. THAT the incentive be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two successful recipients at \$1,500 each in accordance with the terms and conditions at Attachment 13.2.1.2 to Report entitled Declaration of Rates and Charges 2020/21.
15. THAT Council note that in accordance with Section 158 of the *Local Government Act 2008*, Council will publish the Declaration of Rates and Charges at Attachment 13.2.1.3 to report entitled Declaration of Rates and Charges 2020/21 on its website and in the newspaper advising residents of the Rates and Charges for 2020/21.

CARRIED 9/1209 – 21/07/2020

Initials: _____

13.2.2 Adoption of the Municipal Plan and Budget 2020/21

Moved: Alderman Henderson

Seconded: Alderman Hale

1. THAT Report entitled Adoption of the Municipal Plan and Budget 2020/21 be received and noted.
2. THAT Council adopt the Elected Member Allowances for the 2020/21 financial year as outlined in the Draft Municipal Plan and Budget 2020/21 and set the Extra Meeting Allowance at \$150 per meeting, with conditions as set out in Council Policy EM02 - Elected Member Benefits and Support.
3. THAT in accordance with Section 24(1) of the *Local Government Act 2008*, Council adopt the Draft Municipal Plan and Budget 2020/21 being Attachment 13.2.2.2 as City of Palmerston Municipal Plan and Budget 2020/21.
4. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2020/21 to the Department of Local Government, Housing, and Community Development in accordance with Section 24(1) of the *Local Government Act 2008* by the 31 July 2020.

CARRIED 9/1210 - 21/07/2020

13.2.3 Adoption of Long-Term Financial Plan 2021-2030

Moved: Alderman Hale

Seconded: Alderman Henderson

1. THAT Report entitled Adoption of Long-Term Financial Plan 2021-2030 be received and noted.
2. THAT Council adopts the Draft Long-Term Financial Plan 2021-2030 being Attachment 13.2.3.1 Adoption of Long-Term Financial Plan 2021-2030 as the City of Palmerston Long-Term Financial Plan 2021-2030.

CARRIED 9/1211 - 21/07/2020

Initials: _____

Minute Book Page 10158
2nd Ordinary Council Meeting

13.2.4 Community Satisfaction Survey 2020

Moved: Alderman Lewis

Seconded: Alderman Spick

1. THAT Report entitled Community Satisfaction Survey 2020 be received and noted.
2. THAT Council approve the free text questions as detailed in the Community Satisfaction Survey 2020 report, and approve the amendment of the free text question "How could Elected members be more accessible?" to be "How would you like to engage with Elected Members of the Council?"
3. THAT a report be prepared for the 2nd Ordinary Council Meeting in October 2020 on the results of the Community Satisfaction Survey 2020 including the resulting initiatives and actions from the Community Satisfaction Survey 2020.

CARRIED 9/1212 - 21/07/2020

13.2.5 Nominations for Local Government Association of the Northern Territory Executive Board

Moved: Mayor Pascoe-Bell

Seconded: Alderman Henderson

1. THAT Report entitled Nominations for Local Government Association of the Northern Territory Executive Board be received and noted.
2. THAT Council nominate Mayor Pascoe-Bell as a candidate for President of the Local Government Association of the Northern Territory.
3. THAT Council nominate Alderman Henderson as a candidate for Vice-President (Municipal) of the Local Government Association of the Northern Territory.
4. THAT Council nominate Alderman Henderson as a candidate for Executive Member (Municipal) of the Local Government Association of the Northern Territory.

CARRIED 9/1213 - 21/07/2020

Initials: _____

13.2.6 Risk Management and Audit Committee Meeting Minutes – 30 June 2020

Moved: Alderman Morrison

Seconded: Alderman Giesecke

1. THAT Report entitled Risk Management and Audit Committee Meeting Minutes – 30 June 2020 be received and noted.
2. THAT Council receive and note the Unconfirmed Risk Management and Audit Committee Minutes being **Attachment 13.2.6.1** to Report entitled Risk Management and Audit Committee Meeting Minutes – 30 June 2020.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee Meeting held on 30 June 2020:
 - a. The following items from Report entitled Risk Management and Audit Committee Terms of Reference Review 2020:
 - i) THAT Report entitled Risk Management and Audit Committee Terms of Reference Review 2020 be received and noted.
 - ii) THAT a draft Council Policy FIN09 – Risk Management and Audit Committee, be developed incorporating feedback and comments by the Risk Management and Audit Committee to the next Risk Management and Audit Committee meeting in July 2020 for presentation.
 - b. The following items from Report entitled Strategic Risk Register Review 2020:
 - i) THAT Report entitled Strategic Risk Register Review 2020 be received and noted.
 - ii) THAT item number 9.2 entitled Strategic Risk Register Review 2020 lay on the table to allow for further review and be brought back to a Special Risk Management and Audit Committee Meeting in August 2020 for consideration.
 - c. The following items from Report entitled Strategic Internal Audit Plan 2021-2023:
 - i) THAT Report entitled Strategic Internal Audit Plan 2021-2023 be received and noted.
 - ii) THAT the Strategic Internal Audit Plan 2021-2023 be updated and presented to Council at its Second Ordinary July 2020 Meeting as amended by the Risk Management and Audit Committee including Asset Management Plans moving to 3rd quarter year 1 and inclusion of Strategic Risk 3 in year 2.

CARRIED 9/1214 – 21/07/2020

Initials: _____

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

14.2.1 Local Government Association of the Northern Territory (LGANT) Call for Policy and Action Motions

Moved: Alderman Giesecke
Seconded: Alderman Henderson

1. THAT correspondence dated 2 July 2020 entitled Local Government Association of the Northern Territory (LGANT) Call for Policy and Action Motions be received and noted.
2. THAT Council forward to the Chief Executive Officer any proposed LGANT Policy or Action Motions by Friday 14 August 2020 for development and inclusion into a Council report for the first Ordinary Meeting in September 2020.

CARRIED 9/1215- 21/07/2020

15 REPORT OF DELEGATES

15.1 Palmerston Regional Business Association Welcome Back Event

Moved: Alderman Giesecke
Seconded: Alderman Spick

THAT the verbal report received by Alderman Giesecke regarding the Palmerston Regional Business Association Welcome Back Event be received and noted.

CARRIED 9/1216 - 21/07/2020

16 QUESTIONS BY MEMBERS

Nil.

17 GENERAL BUSINESS

Nil.

Initials: _____

18 NEXT COUNCIL MEETING

Moved: Alderman Spick
Seconded: Alderman Morrison

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 August 2020 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston and be open to the public subject to social distancing restrictions.

CARRIED 9/1217- 21/07/2020

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Lewis
Seconded: Alderman Morrison

THAT pursuant to Section 65(2) of the *Local Government Act 2008* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1218 - 21/07/2020

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Hale
Seconded: Alderman Spick

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/1219- 21/07/2020

The meeting adjourned at 6:18pm.

The open section of the meeting closed at 6:18pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7:45 pm.

Chair

Print Name

Date

Initials: