

# AGENDA

## 2nd Ordinary Council Meeting

### Tuesday 16 June 2020

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30pm. Due to COVID-19 social distancing restrictions, members of the public can view the meeting via live streaming from the Council website <https://www.palmerston.nt.gov.au>.



**LUCCIO CERCARELLI**  
CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 2 June 2020 pages 10102 to 10114 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT



- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

#### 10.1 Moving Confidential Items into Open

#### 10.2 Moving Open Items into Confidential

#### 10.3 Confidential Items

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items

Item	Confidentiality
23.1	8(e) This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
23.2	8(e) This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
25.2.1	8(e) This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

#### 13.1 Receive and Note Reports

- 13.1.1 Community Benefit Scheme June 2020 Update
- 13.1.2 Financial Report for the Month of May 2020

#### 13.2 Action Reports

- 13.2.1 Trial of Laneway Treatments - Update June 2020
- 13.2.2 Review of Council Policy MEE04 Teleconferencing
- 13.2.3 Off Leash Dog Exercise Area - Maurice Terrace Park, Bakewell
- 13.2.4 Review of Emergency Delegation

## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.1
<b>REPORT TITLE:</b>	Community Benefit Scheme June 2020 Update
<b>MEETING DATE:</b>	16 June 2020
<b>AUTHOR:</b>	Community Services Officer, Tess Riches
<b>APPROVER:</b>	Director of Lifestyle and Community, Amelia Vellar

### COMMUNITY PLAN

Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This report presents a summary of the Community Benefit Scheme funding applications received and approved to date this financial year.

### KEY MESSAGES

- Council's Community Benefit Scheme (CBS) is intended to assist and support the provision of events, activities and programs that add benefit the Palmerston community.
- The traditional CBS categories and eligibility criteria of funding have been extended to provide extensive benefits to the community; by allowing businesses to apply, and to allow previously successful community groups to apply again in this financial year. \$20,000 additional CBS funding has been provided by absorbing the Environmental Initiative Grant funding for 2019/2020.
- Council has provided to date a total of \$121,381.43 in grants scholarships sponsorships and donations including representation support, from the 2019/2020 fund.
- A balance of \$28,618.57 remains in the Community Benefit Scheme and \$5,000 remains available for graffiti removal grants.
- Fifteen complete applications from local businesses have been received in response to the COVID-19 Response Special Project initiative: five have been approved, one rejected and nine are under review.
- One scholarship application has been approved.
- Three sponsorship applications have been approved.
- One grant application has been approved.
- Funds from two successful applications have been retained in the CBS due to COVID-19 related cancellations.

### RECOMMENDATION

THAT Report entitled Community Benefit Scheme June 2020 Update be received and noted.

## BACKGROUND

Council's Community Benefit Scheme (CBS) exists to support the Palmerston community with activities, events and opportunities that provide benefit to a wide range of people, including residents and the wider community. Funding categories are Grants, Donations, Sponsorships, Scholarships and currently a short-term Special Project COVID-19 Response which finishes at the end of June 2020. Council amended the *FIN18 Grants, Donations, Scholarships and Sponsorships* Policy to enable efficient use of all available funds to allow Council to best support our community's recovery from the economic and societal impacts of the pandemic.

At the 1st Ordinary Meeting of 7 April 2020 Council made the following decisions:

### *13.2.2 Community Benefit Scheme April 2020 Update*

1. THAT Report entitled *Community Benefit Scheme April 2020 Update* be received and ~~noted~~.
2. THAT Council endorse amended Policy *FIN18 Grants Donations Scholarships and Sponsorships Attachment 13.2.2.2 to the Report entitled Community Benefit Scheme April 2020 Update*, to remain in place until 30 June 2020 in response to COVID-19.

*CARRIED 9/1064 - 07/04/2020*

## DISCUSSION

In addition to the provision of the Special Project COVID-19 Response, Council's temporary amendments include allowing the Chief Executive Officer to consider applications up to the value of \$5,000 and allowing community groups that have been successful with funding this year to be eligible to reapply for additional funding.

These amended conditions have attracted several new CBS applications, including requests from small businesses, including self-employed contractors and tradespeople. Requests include support for improvements to the home workplace or business site; repairs, updates, and upgrades to tools and/or equipment; first aid equipment; development of new marketing initiatives and rebranding; and biodegradable food packaging to meet hygiene requirements and environmental objectives.

Fifteen complete applications for special projects COVID-19 response have been received so far. Nine applications are currently under review. These applications are for improvements in small businesses including hygiene materials and improved/upgraded equipment, marketing initiatives and upgrades to the workplace.

In consideration of all applications Council has attempted to balance an understanding of how the pandemic restrictions and regulations have impacted each applicant, how the funding might be applied to ameliorate those impacts, fair and transparent allocation of resources and a determination to support Palmerston and regional economies by 'buying local'.

The five successful Special Project COVID-19 Response applications are:

The Ark Animal Hospital:	pet vaccination program:	\$5,000
Wired Up Electrical Service:	partial funding of marketing initiative:	\$1,302
Hire for Baby NT:	partial funding of business development initiatives:	\$467.50
Fresh Delights@:	partial funding of tables and chairs:	\$1,200
Food'll Do Catering:	partial funding of biodegradable food packaging:	\$5,000

One scholarship application has been approved with a value of \$437.90, to allow the applicant to purchase textbooks to support his studies.

Three applications for sponsorship have been approved:

Palmerston Raiders Rugby League Club has been awarded \$4,759.03 to upgrade the club's outdoor function area and install outdoor gym equipment.

Islamic Society of Palmerston Inc. received \$5,000 to assist with securing their community facility due to ongoing vandalism.

Top End Motocross Club has been awarded \$3,187.82 to install First Aid Room equipment at their facility.

One grant of \$400 was awarded to Simply Crafts, to enable the group to purchase a storage cupboard for use in the Recreation Centre while the Gray Community Hall is closed for redevelopment.

Council expects to receive applications in the new financial year from the successful applicants Walking Off the War Within and Tennis NT, who were unable to run their planned activities, and hence funds (although allocated) were not disbursed.

The summary table attached includes variance of GST and in-kind-support components of funding, and the removal of previously successful funding that could not progress due to cancellation of the events.

## CONSULTATION PROCESS

The Community Benefit Scheme, including the short-term amendments and extra support in response to the pandemic, has been promoted by the Mayor's radio talk, on Council's website and via various networks.

## POLICY IMPLICATIONS

*Policy FIN18 Grants, Donations, Scholarships and Sponsorships*

## BUDGET AND RESOURCE IMPLICATIONS

The Community Benefit Scheme budget for the 2019-2020 financial year, including the \$20,000 Environmental Initiatives addition is \$150,000.

At the time of writing \$28,618.57 remains unexpended and \$121,381.43 has been awarded to eligible applicants. **Attachment 13.1.1.1**

It is likely that all available funds will be expended in this financial year due to the success of the Special Project.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders

Context: Council needs to be credible and trusted by those within and external to the Council.

- 2 Is not sustainable into the long term

Context: Optimising the financial, social, and environmental sustainability of the Council.

5 Fails to make informed and timely decisions

Context: Ensuring the Council and Administration with decision making delegation have access to the right information, at the right time as context to making its decisions on a timely basis.

Risks relating to the misuse of funding via the Special Project COVID-19 Response funding are being mitigated by various business registration checks and a thorough acquittal process.

There is a risk that further cancellation of funded events and activities may occur because of prolonged restrictions around travel and social distancing, however the organisers of the NT PGA Championship (PGA sanctioned golf tournament) held at Palmerston Golf Course advise they anticipate being able to proceed during October. Disbursements of funds has occurred in anticipation of further developments. This organisation has a three-year funding arrangement in place; this is the second scheduled payment.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

One COVID-19 Response Special Project application has positive environmental outcomes in the use of biodegradable single-use containers for food packaging.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

1. Community Benefit Scheme - June 2020 Update [**13.1.1.1** - 8 pages]

City of Palmerston Approved Community Benefit Scheme Applications, June 2020 Update  
(Correct to 10 June 2020)

**Representation Support**

Date	Activity	Applicant	Amount Requested	Amount Approved
01.07.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
01.07.2019	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 16 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
10.07.2019	Individual	Resident: Jack Newton International Sub-Junior Classic golf: 30 September - 4 October 2019: Hunter Valley	\$250	\$250
10.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$250
15.07.2019	Individual	Resident: Under 12 School Sports NT Netball Championship: 14-20 September 2019: Canberra	\$250	\$250
18.07.2019	Individual	Resident: Under12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
23.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$250
23.07.2019	Individual	Resident: Under 12 Girls Basketball Championships: 10-16 August 2019: Bendigo	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
23.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong	\$250	\$250
24.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong	\$250	\$250

24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1st November 2019: Canberra	\$250	\$250
24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
29.07.2019	Individual	Resident: Ironman World Championships: 12 October 2019: Hawaii	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
01.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
07.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 18-21 September 2019: Kawana Waters	\$250	\$250
07.08.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
11.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
23.08.2019	Individual	Resident: Under 17 Girls Basketball Championships: 15-20 September 2019: Cairns	\$250	\$250
26.08.2019	Individual	Resident: Combined Cross Country: 23-26 August 2019: Wollongong	\$250	\$250
26.08.2019	Individual	Resident: Under 12 Boys Basketball Championships: 15-20 September 2019: Cairns	\$250	\$250
26.08.2019	Team	Team: Gymnastics Australia National Clubs Carnival WAG Level 5: 26-27 September 2019: Gold Coast	\$750	\$750
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters	\$250	\$250
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters	\$250	\$250
28.08.2019	Individual	Resident: Australian Junior Athletics National Championships: 18-23 September 2019: Darwin	\$250	\$250
28.08.2019	Individual	Resident: Under 14 Girls Basketball Championships: 30 September - 5 October 2019: Ballarat, Victoria	\$250	\$250



29.08.2019	Individual	Resident: Gymnastics Australia National Clubs Carnival WAG Level 6: 26-27 September 2019: Gold Coast	\$250	\$250
29.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
05.09.2019	Individual	Resident: School Sport Touch football NT Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
10.09.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
13.09.2019	Individual	Resident: Australian All Schools Athletics Championships: 6-8 December 2019: Perth	\$250	\$250
24.09.2019	Individual	Resident: NT U14 Girls Indigenous Basketball Championships: 15-20 December 2019: Cairns	\$250	\$250
9.10.2019	Individual	Resident: NT 2019 Senior Sides Series (Lawn Bowls) Competition: 19-24 October: Ettalong	\$250	\$250
11.10.2019	Individual	Resident: SingaCup (soccer) NT representation: 2-3 November 2019: Singapore	\$250	\$250
17.10.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
17.10.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
18.10.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
18.10.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
11.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
12.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14-18 December 2019: Brisbane	\$250	\$250
13.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14 - 18 December 2019 Brisbane	\$250	\$250
13.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14 - 18 December 2019 Brisbane	\$250	\$250
25.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250

25.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
03.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
03.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
05.12.2019	Team	Paul Pearson Cup and Golf Clinic: 12-16 January 2020: Alice Springs	\$2,000	\$2,000
13.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
<b>Representation Individual Support</b>			<b>\$15,500</b>	<b>\$15,500</b>

### Sponsorships, Donations and Grants

<b>Date Received</b>	<b>Activity</b>	<b>Applicant</b>	<b>Amount Requested</b>	<b>Amount Received</b>
3 year Sponsorship	PGA Golf Championships	Cazalys Palmerston (agreement concludes 2020/2021)	\$30,000	\$30,000
3 year Sponsorship	Palmerston & Rural Seniors Fortnight	Palmerston & Litchfield Seniors Committee (agreement concludes 2020/2021)	\$18,000	\$18,000
05.07.2019	Special Children's Christmas Party	AM Media (Special Children's Christmas Party): 14 December 2019: Darwin Convention Centre	\$1,100	\$1,000
30.07.2019	Veterinary Assistance	Wildcare Incorporated	\$2,000	\$2,000
06.08.2019	Walk 2 Remember	Sids and Kids NT	\$2,000	\$1,818.18
19.08.2019	Wheelchair Rugby League	NT Wheelchair Rugby League	\$340	\$340
30.09.2019	Christmas Bash 2019	Palmerston 50+ Club	\$1,000	\$1,000
3 Year Sponsorship	ANZAC Day Services	RSL Palmerston Subbranch	\$10,000	\$10,000

**Attachment 13.1.1.1**

6.11.2019	2019 Student Awards	Charles Darwin University	\$500	\$500
27.11.2019	Town Communities Holiday Event	Amity Community Services Inc.	\$2,000	\$2,000
18.12.2019	Chicken, Worm and Aquaculture Supplies	Gray Community Garden Inc.	\$1,100	\$1,100
26.11.2019	International Women's Day Walk 2020	United Nations Association of Australia NT Division	\$2,000	\$1,000
8.01.2020	Walking Off the War Within 2020	Walking Off the War Within (event cancelled)	\$2,000	\$0
25.02.2020	Specialist saddle and hay feeders	Riding for the Disabled in the Top End	\$2,000	\$2,000
13.02.2020	Open Court Session	Tennis NT (event cancelled)	\$2,000	\$0
30.04.2020	Junior Touch Football in Palmerston	Touch Football NT	\$4,310	\$4,310
01.05.2020	Level Up Esports to provide a range of innovative programs to Palmerston Youth	Palmerston and Regional Basketball Association (part in-kind)	\$4,979	\$3,059.00
11.5.2020	Upgrade outdoor function area and outdoor gym equipment	Palmerston Raiders Rugby League Club	\$4,759.03	\$4,759.03
18.05.2020	Vandalism repairs	Islamic Society of Palmerston Inc.	\$5,000	\$5,000
29.05.2020	First aid Room equipment	Top End Motocross Club	\$3,187.82	\$3,187.82
3.06.2020	Storage cupboard	Simply Crafts	\$400	\$400
<b>Sponsorships, Donations and Grants</b>			<b>\$98,676</b>	<b>\$91,474.03</b>

### Special Project – COVID-19 Response (Businesses)

Date Received	Activity	Applicant	Amount Requested	Amount Received
05.05.20	Development of marketing initiatives and purchase equipment	Wired Up Electrical Services	\$4,802.08	\$1,302
05.05.20	Purchase additional tables and chairs, refrigerator	Fresh Delights@	\$4,739.79	\$1,200
13.05.2020	various purchases – inc. hygiene products	Hire for Baby NT	\$5,000	\$467.50
19.05.2020	Community event – free cat/dog vaccination, basic care	The Ark Animal Hospital	\$5,000	\$5,000
30.05.2020	Biodegradable packaging	Mowbray investments (Food'll Do Catering)	\$5,000	\$5,000
<b>Special Project – COVID-19 Response</b>			<b>\$24,541.87</b>	<b>\$12,969.50</b>

### Scholarships

Date Received	School	Amount Requested	Amount Received
01.07.2020	Resident: Bachelor of Business; WBUS01, Charles Darwin University - Book fees only	\$437.90	\$437.90
<b>Scholarships</b>		<b>\$437.90</b>	<b>\$437.90</b>

## Annual School Awards

Date Received	School	Amount Requested	Amount Received
03.09.2019	Woodroffe Primary School	\$100	\$100
16.09.2019	Mackillop Catholic College	\$100	\$100
16.09.2019	Forrest Parade School	\$100	\$100
24.09.2019	Gray Primary School	\$100	\$100
16.09.2019	Rosebery Primary School	\$100	\$100
16.09.2019	Bakewell Primary School	\$100	\$100
16.09.2019	Mother Teresa Catholic Primary School	\$100	\$100
20.09.2019	Driver Primary School	\$100	\$100
27.09.2019	Palmerston Christian School	\$100	\$100
09.10.2019	Moulden Park School	\$100	\$100
<b>City of Palmerston Community Service Award</b>		<b>\$1,000</b>	<b>\$1,000</b>

## Community Benefit Scheme 2019/2020

	Budget	YTD	Balance
<b>Grants/Donations/Sponsorships/ Scholarships Paid</b> (Budget includes \$20,000 addition to support COVID-19 recovery)	<b>\$150,000</b>	<b>\$121,381.43</b>	<b>\$28,618.57</b>

### In-Kind Support

Date Received	Activity	Applicant	Amount Requested	Amount Received
01.07.2019	Recreation Centre Venue Hire	Senior Indoor Croquet Club	\$500	\$500
19.08.2019	Recreation Centre Venue Hire	NT Wheelchair Rugby League	\$160	\$160
26.11.2019	Recreation Centre Venue Hire	Palmerston and Rural Regions School Sport	\$2,000	\$2,000
23.01.2020	Hall Venue Hire	Top End Ballroom	\$500	\$500
01.05.2020	Level Up Esports	Palmerston and Regional Basketball Association (part in-kind)	\$1,920	\$1,920
<b>In-Kind Support</b>			<b>\$5,080</b>	<b>\$5,080</b>

## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.2
<b>REPORT TITLE:</b>	Financial Report for the Month of May 2020
<b>MEETING DATE:</b>	Tuesday 16 June 2020
<b>AUTHOR:</b>	Manager Finance, Maxie Smith
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of May 2020.

### KEY MESSAGES

- Operating Income and Expenditure overall are in-line with expectations and cashflows.
- Capital Expenditure inclusive of commitments is at 91%, these expenditures are in-line with budget expectations.
- Council has received operational grants of \$998k, and capital grants of \$743k during the month of May 2020. The \$998k is due to the early payment of annual financial assistance grants for 2020/21 and will be managed through the year-end process, and the \$743k is for the receipt of Special Community Assistance and Local Employment (SCALE) funding.

### RECOMMENDATION

THAT Report entitled Financial Report for the Month of May 2020 be received and noted.

### BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of May 2020.

### DISCUSSION

Monthly cashflows for income and expenses have been updated and are recorded in the report. This information details when income or expenses are expected to happen throughout the year with consideration of seasonality and appropriate timing of works. This allows for improved reporting for Elected Members and budget management for Council Officers.

#### Operating Income

- Total Operating Income is at 100% of the current budget.
- Rates & Annual Charges income is currently at 96% due to the total amount of rates for 2019/2020 being levied in August 2019. Rates income should achieve 100% at year end when final adjustments are made in conjunction with the annual financials.



- Grants, Subsidies and Contributions are over budget by \$998,853 due to the early payment of Council's Financial Assistance Grants for 2020/21. Departmental budgets affected by this are Office of the CEO and Roads & Transport. Advance income received for these grants will be managed through the year-end process.
- Interest & Investment Revenue is over budget by \$28,231 or 3% of budget.
- Carparking Income is marginally over budget by \$7,637, however with further COVID-19 refunds expected to be provided to permit holders over the coming month this should realign income received closer to the original budget.
- All other operating income items are generally tracking as expected at this point in the financial year.

## Operating Expenditure

- Total Operating Expenditure is at 89% of the budget inclusive of commitments.
- Water Charges are currently 72% of budget. Due to the timing of the billing cycle fluctuations are expected to occur continually throughout the financial year
- A small overspend has occurred against Operating Lease Rentals due to an unexpected expense of approximately \$32,500.
- All other operating expenditure is in-line with budget expectations.

## Capital Income

- Capital Income is at 112% of current budget.
- Council is expecting to receive over \$1,000,000 in capital grants over the duration of the financial year, of which \$445,000 has been received with the remaining \$555,000 to be received from the Federal Government upon completion of the *Smart Cities* project.
- The Northern Territory Government Capital Grant for the SCALE program in the amount of \$743,700 has been received. Staff are currently in the process of actioning the projects as addressed in Council Report 13.2.3 Special Community Assistance and Local Employment Grant Offer 2019-20 – CARRIED 9/1125 – 19/05/2020
- All other Capital Income items are in line with expectations.

## Capital Expenditure

- Capital Expenditure is at 91% for the year including commitments raised in-line with budget expectations. Of this, 76% has been fully expended, with the remaining 15% committed against projects.

## Loans

Council approved an internal loan for \$3.65 million to fund *Making the Switch* and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site.

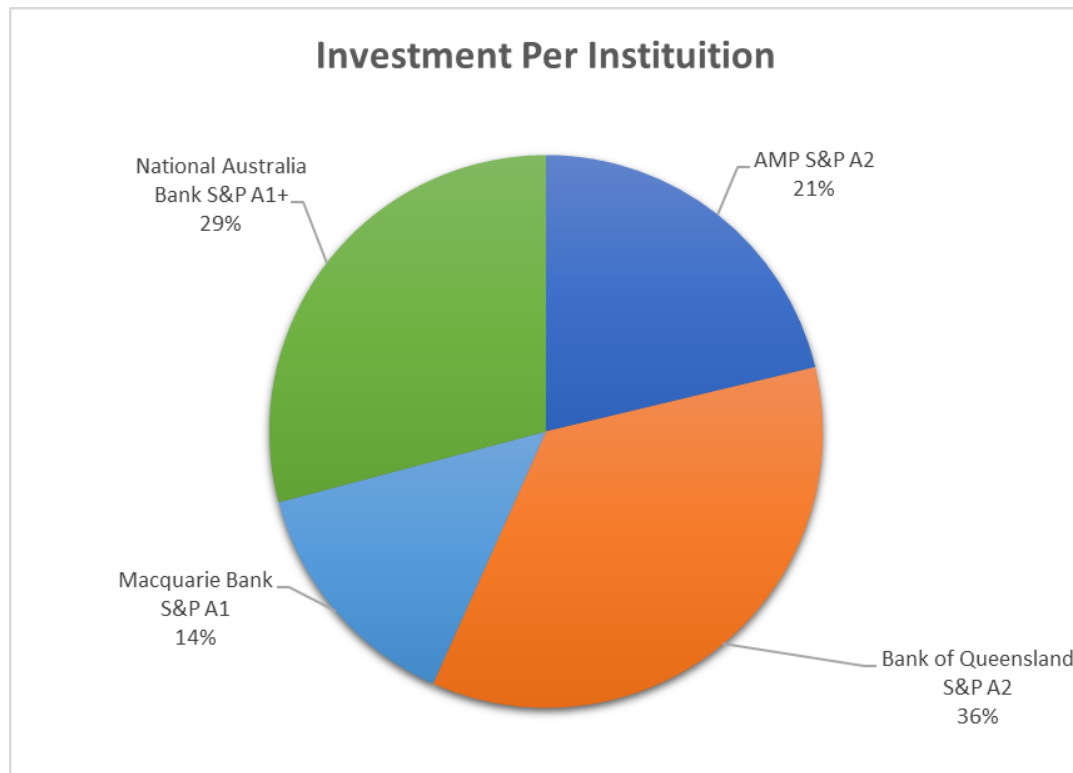
The internal loan for *Making the Switch* has been drawn upon, with the corresponding figures shown in section 2.10 Council Loans. As at the end of May \$3,416,289 of the loan has been expended, with \$52,141 of internal interest accrued. As energy savings from the project are realised, a portion will be allocated to the repayment of the loan, with the remainder allocated to improving the public lighting network as previously approved. At the Second Budget Review 2019/20 savings of \$200,000 in streetlighting maintenance were transferred into reserves as first instalment repayment towards the internal loan for *Making the Switch*.

The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan commenced in October 2019 and will occur quarterly. Details of the loan are provided in section 2.10 Council Loans.

## Investments

As at 31 May 2020 Council held a total of \$21.164 million in term deposits across four separate financial institutions. The investment portfolio is compliant with policy.

The breakup between institutions is:



## Outstanding Rates

Council's overdue rates are currently worth \$1.839 million or 6.40% of total rates levied for the 2019/2020 financial year, which is higher than last year's result of 4.24%. The final rates instalment was due on 30 March 2020 and as a result the overdue rates will continue to decrease over the remainder of this financial year. An increase in overdue rates compared to last year is inevitable due to COVID-19, and Council is acting to support ratepayers through rate relief measures.

In accordance with Council Policy *FIN17 Rate Concession* as adopted by Council on 7 April 2020 requests for interest remissions have been received from ratepayers experiencing payment difficulties from the current crisis. To date there are 156 active applications for COVID-19 relief, and these properties have been approved for interest waiver. Interest waiver currently amounts to approximately \$1,257 to 30 June 2020.

In addition, interest waivers have been applied to 129 properties where the ratepayer has entered a payment arrangement and has a current overdue balance. Full payment will be received by 30 June in most cases. Interest waivers amount to approximately \$1,846 to 30 June 2020.

No rates concessions have yet been received under Council's recently adopted *FIN17 (a) Rate Concession Policy*.

## **CONSULTATION PROCESS**

There was no consultation required during the preparation of this report.

## **POLICY IMPLICATIONS**

Council Policy *FIN06 - Investments*. Investments are compliant with policy.

## **BUDGET AND RESOURCE IMPLICATIONS**

Budget or resource implications as reflected in the report.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

The *Local Government (Accounting) Regulations* prescribes that:

*18 Financial Reports to Council*

1. *The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:*
  - a. *The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;*
  - b. *The forecast income and expenditure for the whole of the financial year.*
2. *The report must include:*
  - a. *Details of all cash investments held by the Council (including any money held in trust);*
  - b. *A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;*
  - c. *Other information required by the Council.*

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

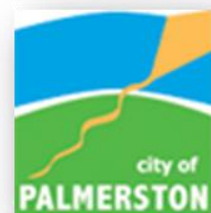
## **ATTACHMENTS**

1. Financial Management Report May 2020 [13.1.2.1 - 20 pages]

# Financial Management Reports

May 2020

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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May 2020

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2.10 Council Loans

## Section 2 Financial Results

### 1.1 - Executive Summary as at

31 May 2020

% of year passed

92%

	Revised Budget \$	YTD Actual \$	% Utilised Actuals	YTD Committed \$	% Utilised Committed	Budget Forecast \$
<b>Operating Income</b>						
Rates & Annual Charges	28,831,922	27,680,029	96%	0	0%	28,831,922
Statutory Charges	144,100	148,954	103%	0	0%	144,100
User Charges & Fees	882,756	891,179	101%	0	0%	882,756
Interest & Investment Revenue	965,160	993,391	103%	0	0%	965,160
Reimbursements	2,614	2,775	106%	0	0%	2,614
Other Income	300,200	273,544	91%	0	0%	300,200
Grants, Subsidies & Contributions	1,881,427	2,880,280	153%	0	0%	1,881,427
<b>Operating Income</b>	<b>33,008,179</b>	<b>32,870,151</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>33,008,179</b>
<b>Operating Expenditure</b>						
Employee Costs	-9,561,981	-8,438,201	88%	-1,792	0%	-9,561,981
Professional Services	-1,922,600	-1,337,329	70%	-279,585	15%	-1,922,600
Auditor's Remuneration	-35,000	-4,736	14%	0	0%	-35,000
Operating Lease Rentals	-82,100	-110,836	135%	-3,308	4%	-82,100
Energy	-1,094,457	-935,256	85%	0	0%	-1,094,457
Materials & Contractors	-10,651,981	-8,295,551	78%	-1,526,123	14%	-10,651,981
Depreciation, Amortisation & Impairment	-10,034,021	-9,197,848	92%	0	0%	-10,034,021
Elected Members Expenses	-327,686	-266,185	81%	0	0%	-327,686
Legal Expenses	-499,120	-401,978	81%	-9,500	2%	-499,120
Water Charges	-1,298,844	-941,422	72%	0	0%	-1,298,844
Telephone & Other Communication Charges	-265,484	-242,700	91%	-4,813	2%	-265,484
Community Grants	-130,000	-65,065	50%	0	0%	-130,000
Other Expenses	-3,280,872	-2,869,869	87%	-199,855	6%	-3,280,872
Borrowing Costs	-52,804	-40,584	77%	0	0%	-52,804
<b>Operating Expenditure</b>	<b>-39,236,950</b>	<b>-33,147,561</b>	<b>84%</b>	<b>-2,024,977</b>	<b>5%</b>	<b>-39,236,950</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>-6,228,771</b>	<b>-277,409</b>		<b>-2,024,977</b>		<b>-6,228,771</b>
<b>Capital Income</b>						
Net gain (loss) on disposal or revaluation of assets	41,489	41,489	100%	0	0%	41,489
Developer Contributions	45,000	42,006	93%	0	0%	45,000
Asset Income	0	0	0%	0	0%	0
Grants received	1,420,000	1,608,541	113%	0	0%	1,420,000
<b>Capital Income</b>	<b>1,506,489</b>	<b>1,692,036</b>	<b>112%</b>	<b>0</b>	<b>0%</b>	<b>1,506,489</b>
<b>Net SURPLUS / (DEFICIT) transferred to Equity Statement</b>	<b>-4,722,282</b>	<b>1,414,626</b>		<b>-2,024,977</b>		<b>-4,722,282</b>
<b>Capital Expenditure</b>						
Land Purchase	0	0	0%	0	0%	0
Asset Purchase	-6,022,010	-4,180,026	69%	-1,450,806	24%	-6,022,010
Asset Upgrade	-9,338,626	-7,532,012	81%	-833,770	9%	-9,338,626
<b>Capital Expenditure</b>	<b>-15,360,636</b>	<b>-11,712,038</b>	<b>76%</b>	<b>-2,284,576</b>	<b>15%</b>	<b>-15,360,636</b>
Less Non-Cash Expenditure	-10,034,021	-9,197,848	92%	0	0%	-10,034,021
Plus Gifted Assets	0	0	0%	0	0%	0
<b>NET CAPITAL SURPLUS/(DEFICIT)</b>	<b>-10,048,897</b>	<b>-1,099,563</b>		<b>-4,309,553</b>		<b>-10,048,897</b>
Borrowings	0	0	0%	0	0%	0
Repayment of Borrowings	-209,000	-165,581	79%	0	0%	-209,000
Reserve Movement	10,257,897	0	0%	0	0%	10,257,897
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>-1,265,144</b>		<b>-4,309,553</b>		<b>0</b>

Approved by: Manager Finance



## Section 2

### Financial Results

#### 31 May 2020

#### 2.1 - Budget Summary Report as at

% of year passed  
Cashflowed Estimate of Budget YTD

92%  
96%

#### Operating Income

	Revised Budget \$	YTD Actuals \$	%
<b>Governance</b>			
Office of the CEO	404,876	819,664	202.45%
<b>Governance</b>	<b>404,876</b>	<b>819,664</b>	<b>202.45%</b>
<b>Organisational Services</b>			
Human Resources	0	173	0.00%
Director Organisational Services	65,976	65,799	99.73%
<b>Organisational Services</b>	<b>65,976</b>	<b>65,971</b>	<b>99.99%</b>
<b>Finance</b>			
Financial Services	478,400	513,064	107.25%
Rates	22,080,132	20,941,968	94.85%
<b>Finance</b>	<b>22,558,532</b>	<b>21,455,033</b>	<b>95.11%</b>
Arts & Culture	11,000	11,000	100.00%
Events Promotion	9,614	9,614	100.00%
Health and Wellbeing Services	5,080	5,080	100.00%
Library Services	956,900	906,410	94.72%
Senior Citizens	1,500	1,500	100.00%
Youth Services	300,000	300,000	100.00%
Animal Management	331,300	339,051	102.34%
Parking & Other Ranger Services	120,500	119,302	99.01%
<b>Lifestyle &amp; Community Services</b>	<b>1,735,894</b>	<b>1,691,957</b>	<b>97.47%</b>
<b>City Growth &amp; Operations</b>			
Civic Centre	143,230	140,808	98.31%
Driver Resource Centre	8,600	8,560	99.53%
Gray Community Hall	11,200	10,715	95.67%
Director City Growth & Operations	0	757	0.00%
Private Works	41,720	49,805	119.38%
Recreation Centre	66,000	66,261	100.40%
Roads & Transport	547,351	1,130,351	206.51%
Subdivisional Works	10,000	9,581	95.81%
Waste Management	6,845,990	6,848,178	100.03%
Odegaard Drive Investment Property	446,160	442,780	99.24%
Durack Heights Community Centre	2,650	2,758	104.08%
CBD Car Parking	120,000	127,637	106.36%
<b>City Growth &amp; Operations</b>	<b>8,242,901</b>	<b>8,838,190</b>	<b>107.22%</b>
	<b>33,008,179</b>	<b>32,870,815</b>	<b>99.58%</b>



## Section 2

### Financial Results

#### 31 May 2020

#### 2.1 - Budget Summary Report as at

% of year passed  
Cashflowed Estimate of Budget YTD

92%

80%

#### Capital Income

	Revised Budget \$	YTD Actuals \$	%
<b>Organisational Services</b>			
Information Technology	1,000,000	444,841	44.48%
<b>Organisational Services</b>	<b>1,000,000</b>	<b>444,841</b>	<b>44.48%</b>
<b>Finance</b>			
Financial Services	41,489	41,489	100.00%
<b>Finance</b>	<b>41,489</b>	<b>41,489</b>	<b>100.00%</b>
<b>City Growth &amp; Operations</b>			
Director City Growth & Operations	0	743,700	0.00%
Roads & Transport	420,000	420,000	100.00%
Subdivisional Works	45,000	42,006	93.35%
<b>City Growth &amp; Operations</b>	<b>465,000</b>	<b>1,205,706</b>	<b>259.29%</b>
	<b>1,506,489</b>	<b>1,692,036</b>	<b>112.32%</b>

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at

31 May 2020

% of year passed  
Cashflowed Estimate of Budget YTD

92%  
93%

#### Operating Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
<b>Governance</b>						
Elected Members	-358,186	-292,073	81.54%	-4,892	1.37%	-296,965
Office of the CEO	-1,064,913	-924,045	86.77%	-7,000	0.66%	-931,045
<b>Governance</b>	<b>-1,423,099</b>	<b>-1,216,118</b>	<b>85.46%</b>	<b>-11,892</b>	<b>0.84%</b>	<b>-1,228,010</b>
<b>Organisational Services</b>						
Customer Services	-322,704	-288,833	89.50%	0	0.00%	-288,833
Human Resources	-844,199	-745,562	88.32%	-24,499	2.90%	-770,062
Information Technology	-1,164,529	-1,115,553	95.79%	-32,210	2.77%	-1,147,762
Director Organisational Services	-502,031	-345,705	68.86%	-7,518	1.50%	-353,224
Records Management	-280,280	-252,482	90.08%	-3,308	1.18%	-255,790
Public Relations and Communications	-605,837	-477,180	78.76%	-41,635	6.87%	-518,815
<b>Organisational Services</b>	<b>-3,719,580</b>	<b>-3,225,315</b>	<b>86.71%</b>	<b>-109,170</b>	<b>2.94%</b>	<b>-3,334,485</b>
<b>Finance</b>						
Financial Services	-12,245,551	-11,140,480	90.98%	-8,887	0.07%	-11,149,366
Rates	-330,208	-241,915	73.26%	-87,256	26.42%	-329,171
<b>Finance</b>	<b>-12,575,759</b>	<b>-11,382,395</b>	<b>90.51%</b>	<b>-96,143</b>	<b>0.76%</b>	<b>-11,478,537</b>
<b>Lifestyle &amp; Community Services</b>						
Arts & Culture	-81,480	-60,883	74.72%	-523	0.64%	-61,406
Community Development	-946,301	-717,308	75.80%	-1,139	0.12%	-718,447
Events Promotion	-345,828	-261,571	75.64%	-28,283	8.18%	-289,854
Families & Children	-19,100	-5,398	28.26%	0	0.00%	-5,398
Health and Wellbeing Services	-55,000	-33,550	61.00%	-8,825	16.05%	-42,375
Library Services	-1,804,046	-1,484,821	82.31%	-49,812	2.76%	-1,534,633
Senior Citizens	-6,500	-5,175	79.62%	0	0.00%	-5,175
Youth Services	-392,210	-384,811	98.11%	-21,645	5.52%	-406,456
Director Lifestyle & Community	-485,901	-419,520	86.34%	-18,195	3.74%	-437,715
Animal Management	-167,000	-133,382	79.87%	-27,672	16.57%	-161,054
Parking & Other Ranger Services	-865,597	-777,770	89.85%	-1,671	0.19%	-779,440
<b>Lifestyle &amp; Community Services</b>	<b>-5,168,964</b>	<b>-4,284,189</b>	<b>82.88%</b>	<b>-128,422</b>	<b>2.48%</b>	<b>-3,501,460</b>
<b>City Growth &amp; Operations</b>						
Aquatic Centre	-590,634	-505,514	85.59%	-7,521	1.27%	-513,035
Archer Sports Club	-256	-208	81.13%	0	0.00%	-208
Civic Centre	-405,901	-366,468	90.29%	-34,921	8.60%	-401,388
Depot	-69,673	-51,540	73.97%	-9,052	12.99%	-60,591
Driver Resource Centre	-18,700	-12,481	66.74%	-2,409	12.88%	-14,890
Emergency Operations	-74,256	-73,525	99.02%	-68,065	91.66%	-141,590
Gray Community Hall	-58,067	-44,800	77.15%	-3,410	5.87%	-48,210
Director City Growth & Operations	-384,968	-326,870	84.91%	-54,903	14.26%	-381,773
Open Space	-4,540,769	-3,538,021	77.92%	-258,523	5.69%	-3,796,544
Private Works	-94,812	-84,123	88.73%	0	0.00%	-84,123
Recreation Centre	-243,423	-175,252	71.99%	-28,721	11.80%	-203,973
Roads & Transport	-2,412,774	-1,807,234	74.90%	-374,568	15.52%	-2,181,801
Stormwater Infrastructure	-225,000	-196,043	87.13%	-13,518	6.01%	-209,561
Street Lighting	-840,000	-789,472	93.98%	-19,834	2.36%	-809,306
Subdivisional Works	0	-56	0.00%	0	0.00%	-56
Waste Management	-6,064,293	-4,819,396	79.47%	-750,371	12.37%	-5,569,768
Odegaard Drive Investment Property	-131,206	-116,982	89.16%	-4,592	3.50%	-121,574
Durack Heights Community Centre	-22,720	-13,676	60.19%	-2,455	10.81%	-16,131
CBD Car Parking	-141,597	-101,314	71.55%	-5,631	3.98%	-106,945
Goyder Square	-30,500	-16,571	54.33%	-2,785	9.13%	-19,355
<b>City Growth &amp; Operations</b>	<b>-16,349,548</b>	<b>-13,039,544</b>	<b>79.75%</b>	<b>-1,641,278</b>	<b>10.04%</b>	<b>-14,680,822</b>
	<b>-39,236,950</b>	<b>-33,147,561</b>	<b>84.48%</b>	<b>-1,986,905</b>	<b>5.06%</b>	<b>-34,223,314</b>

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at

31 May 2020

% of year passed  
Cashflowed Estimate of Budget YTD

92%  
90%

#### Capital Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
<b>Organisational Services</b>						
Information Technology	-2,443,050	-1,899,171	77.74%	-263,585	10.79%	-2,162,756
<b>Organisational Services</b>	<b>-2,443,050</b>	<b>-1,899,171</b>	<b>77.74%</b>	<b>-263,585</b>	<b>10.79%</b>	<b>-2,162,756</b>
<b>Finance</b>						
Financial Services	-133,074	-133,074	100.00%	-1,650	1.24%	-134,724
<b>Finance</b>	<b>-133,074</b>	<b>-133,074</b>	<b>100.00%</b>	<b>-1,650</b>	<b>1.24%</b>	<b>-134,724</b>
Health and Wellbeing Services	-7,678	-5,728	74.60%	0	0.00%	-5,728
Library Services	-126,750	-26,750	21.10%	0	0.00%	-26,750
<b>Lifestyle &amp; Community Services</b>	<b>-134,428</b>	<b>-32,478</b>	<b>24.16%</b>	<b>0</b>	<b>0.00%</b>	<b>-32,478</b>
<b>City Growth &amp; Operations</b>						
Aquatic Centre	-1,478,516	-1,383,457	93.57%	-9,060	0.61%	-1,392,517
Civic Centre	-247,435	-209,389	84.62%	-82,965	33.53%	-292,354
Depot	-120,882	-74,592	61.71%	0	0.00%	-74,592
Driver Resource Centre	-10,000	-12,030	120.30%	0	0.00%	-12,030
Director City Growth & Operations	-361,299	-124,066	34.34%	0	0.00%	-124,066
Open Space	-1,635,449	-1,042,465	63.74%	-407,545	24.92%	-1,450,010
Recreation Centre	-275,000	-126,543	46.02%	-20,286	7.38%	-146,829
Roads & Transport	-3,619,349	-2,654,035	73.33%	-657,866	18.18%	-3,311,901
Stormwater Infrastructure	-124,096	-43,275	34.87%	-80,328	64.73%	-123,603
Street Lighting	-3,633,529	-3,127,915	86.08%	-657,207	18.09%	-3,785,122
Subdivisional Works	-467,000	-382,467	81.90%	-6,713	1.44%	-389,180
Waste Management	-677,530	-467,078	68.94%	-97,371	14.37%	-564,449
<b>City Growth &amp; Operations</b>	<b>-12,650,084</b>	<b>-9,647,310</b>	<b>76.26%</b>	<b>-2,019,341</b>	<b>15.96%</b>	<b>-11,666,651</b>
	<b>-15,360,636</b>	<b>-11,712,033</b>	<b>76.25%</b>	<b>-2,284,576</b>	<b>14.87%</b>	<b>-13,996,609</b>


## Section 2

### Financial Results

#### 2.2 Reserves Schedule

	Balance as at 1/07/2019	TO RESERVES						FROM RESERVES						Balance as at 30/06/2020
		Original Budget \$	Carry Forwards & Rollovers \$	Budget Reviews			Adopted Budget \$	Original Budget \$	Carry Forwards & Rollovers \$	Budget Review			Adopted Budget \$	
				1st Review \$	2nd Review \$	3rd Review \$				1st Review \$	2nd Review \$	3rd Review \$		
<b>Externally Restricted Reserves</b>														
Unexpended Grants Reserve	9,063,501	0	0	0	250,000	50,000	300,000	350,000	2,920,793	400,000	1,258,345	0	4,929,138	4,434,364
	9,063,501	0	0	0	250,000	50,000	300,000	350,000	2,920,793	400,000	1,258,345	0	4,929,138	4,434,364
<b>Internally Restricted Reserves</b>														
Election Expenses Reserve	150,000	0	0	0	0	0	0	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	36,900	0	0	36,900	463,100
Unexpended Capital Works Reserve	1,195,255	0	0	0	0	1,400,050	1,400,050	0	1,195,255	0	0	0	1,195,255	1,400,050
Developer Funds In Lieu Of Construction	5,099,661	500,000	0	0	200,000	0	700,000	2,439,000	0	567,000	400,000	715,000	4,121,000	1,678,661
Waste Management Reserve	1,582,545	135,000	0	187,000	0	0	322,000	0	0	0	0	100,000	100,000	1,804,545
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	865,949	0	0	0	0	0	0	0	0	201,000	50,000	0	251,000	614,949
	9,393,410	635,000	0	187,000	200,000	1,400,050	2,422,050	2,439,000	1,195,255	804,900	450,000	815,000	5,704,155	6,111,305
<b>Unrestricted Reserves</b>														
Working Capital Reserve	8,971,837	219,038	0	0	0	300,309	519,347	1,270,000	300,000	1,296,002	0	0	2,866,002	6,625,183
	8,971,837	219,038	0	0	0	300,309	519,347	1,270,000	300,000	1,296,002	0	0	2,866,002	6,625,183
<b>Total Reserve Funds*</b>	<b>27,428,748</b>	<b>854,038</b>	<b>0</b>	<b>187,000</b>	<b>450,000</b>	<b>1,750,359</b>	<b>3,241,397</b>	<b>4,059,000</b>	<b>4,416,048</b>	<b>2,500,902</b>	<b>1,708,345</b>	<b>815,000</b>	<b>13,499,295</b>	<b>17,170,851</b>

\*Reserve balances dated at 01/07/2019 are inclusive of the year end adjustments made on 30/06/2019, and are per the Annual Report 2018/19 (Report No. 9/0336) and audited financial statements

  
 Approved by: Manager Finance



## Section 2

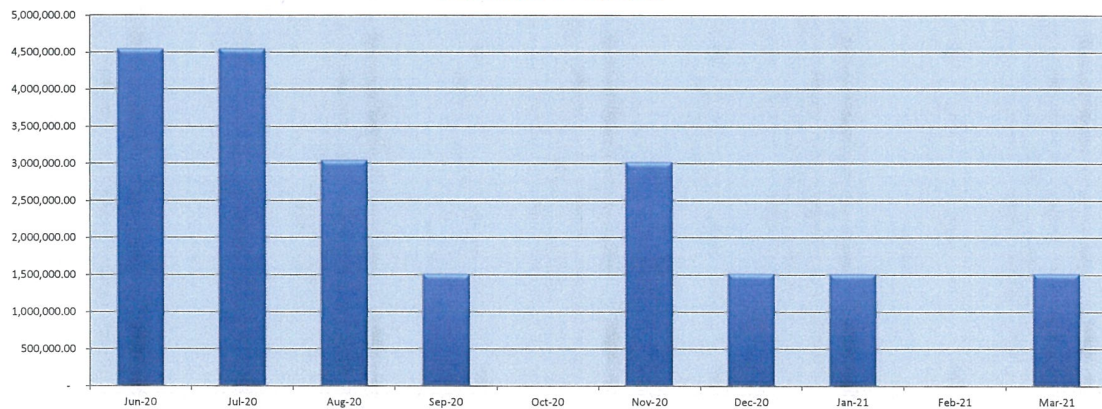
## Financial Results

## 2.3 Investments Management Report

## INVESTMENTS REPORT TO COUNCIL AS AT 31/05/2020

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	1.80%	June 10, 2020	10		
AMP	S&P A2	\$ 1,500,000.00	1.60%	July 15, 2020	45		
AMP	S&P A2	\$ 1,500,000.00	1.65%	August 26, 2020	87	\$ 4,500,000.00	21.26%
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	June 17, 2020	17		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.53%	July 1, 2020	31		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	July 29, 2020	59		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	August 12, 2020	73		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.53%	November 4, 2020	157	\$ 7,500,000.00	35.44%
Macquarie	S&P A1	\$ 1,500,000.00	0.95%	September 23, 2020	115		
Macquarie	S&P A1	\$ 1,500,000.00	1.65%	December 16, 2020	199	\$ 3,000,000.00	14.17%
National Australia Bank	S&P A1+	\$ 7,645.92	0.28%				
National Australia Bank	S&P A1+	\$ 157,030.95	0.28%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.56%	June 3, 2020	3		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.97%	November 18, 2020	171		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.98%	January 13, 2021	227		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.00%	March 10, 2021	283	\$ 6,164,676.87	29.13%
TOTAL SHORT TERM INVESTMENT		\$ 21,164,683.66	Average Days to Maturity		106		
% OF TOTAL INVESTMENT PORTFOLIO		A1 (max 100%) 43%	A2/P2 (max 60%) 57%	A3 (max 40%) 0%		100%	
Weighted Average Rate		1.43%	BBSW 90 Day Rate Benchmark		0.95%		
GENERAL BANK FUNDS		\$ 7,656,414.24	Total Budget Investment - \$		400,000.00 Earnings		
TOTAL ALL FUNDS		\$ 28,821,097.90	Year to Date Investment - \$		426,237.99 Earnings		

Cashflow of Investments



## PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,100,000	\$ 442,780	\$ 117,115	\$ 325,665	140,844


 Approved by: Acting Executive Manager Finance

## Section 2 Financial Results

### 2.4 Debtor Control Accounts

31 May 2020

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	1,769,427.93	1,767,231.50	868.00	731.30	(240.18)	837.31
RATES:						
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME			
May-20	\$1,839,873	\$967,711	6.40%			
May-19	\$1,189,546		4.24%			
TOTAL OVERDUE \$	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged Prior to 2016/2017	
\$1,839,873	\$1,386,650	\$295,271	\$101,382	\$42,207	\$14,363	
INFRINGEMENTS:						
			\$			
Animal Infringements			133,268.66			
Public Places			9,902.00			
Parking Infringements			169,681.23			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>313,726.89</u>			


  
Approved by: Manager Finance

## Section 2

### Financial Results

#### 2.5 - Financial Indicators

	Target	2020	2019	2018	2017	2016	2015
<b>Operating Surplus Ratio</b>							
Total Operating Surplus/Deficit	0.00%	-18.87%	-23.02%	-26.12%	-5.16%	-39.40%	-20.18%
Total Operating Income							
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.							
<b>Debt Service Ratio (External Loans)</b>							
Net Debt Service Cost	<5%	0.76%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue							
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income.							
<b>Rate Coverage Percentage</b>							
Rate Revenues	60%-75%	66.61%	63.87%	61.38%	59.25%	60.02%	61.53%
Total Revenues							
This indicator shows the percentage of total revenue raised through rates income.							
<b>Rates &amp; Annual Charges Outstanding Percentage</b>							
Rates & Annual Charges Outstanding	<5%	6.40%	3.88%	3.47%	3.57%	3.16%	3.47%
Rates & Annual Charges Collectible							
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.							



## SECTION 2

### Financial Results


		2.6 - Creditor Accounts Paid	May 2020
	Creditor Name	Creditor Payment Type	Amount \$
5023	National Australia Bank	Investment	4,500,000.00
712	Paradise Landscaping (NT) Pty Ltd	General Creditors	518,073.07
V01904	Veolia Environmental Service (Australia) Pty Ltd	General Creditors	279,182.29
2	Australian Taxation Office - PAYG	General Creditors	247,819.00
46	Downer EDI Works Pty Ltd	General Creditors	243,749.64
V02591	(Ull) The Urban Institute Pty Ltd	General Creditors	240,245.30
5104	JLM Contracting Services Pty Ltd	General Creditors	225,337.31
639	Cleanaway Pty Ltd.	General Creditors	205,534.87
V00773	Akron Group NT Pty Ltd	General Creditors	184,611.52
1607	Sterling NT Pty Ltd	General Creditors	161,611.75
2977	Security & Technology Services P/L	General Creditors	142,470.96
2587	Top End RACE	General Creditors	134,403.33
V00318	StatewideSuper Clearing House	Superannuation	133,827.06
549	City of Darwin	General Creditors	103,182.56
V00848	Aldebaran Contracting Pty Ltd	General Creditors	100,320.00
54	Powerwater	Utilities	99,818.51
V01718	Arnhem Nursery	General Creditors	66,162.36
V01590	MSKK Pty Ltd T/A Trojon Contractors	General Creditors	65,286.32
V01982	Telensa Systems Pty Ltd	General Creditors	59,070.00
V00295	Jacana Energy	Utilities	55,574.66
V02488	Form and Light Pty Ltd	General Creditors	49,797.91
48	Top End Line Markers Pty Ltd	General Creditors	46,799.50
938	Nightcliff Electrical	General Creditors	46,765.49
798	YMCA of the Northern Territory	General Creditors	44,655.29
V00719	AIA Australia Limited	General Creditors	40,000.00
5525	Easyweb Digital Pty Ltd	General Creditors	38,956.23
185	Bridge Toyota	General Creditors	33,169.68
V02559	Solutions Managed Pty Ltd	General Creditors	31,625.00
V01389	Darwin Argos Painting	General Creditors	29,175.90
V00368	iWater NT	General Creditors	28,818.35
V02534	Water Dynamics Pty Limited	General Creditors	27,892.90
87	Industrial Power Sweeping Services Pty	General Creditors	27,675.78
3880	PAWS Darwin Limited	General Creditors	25,769.20
V02104	Darwin Carpets & Vinyls Pty Ltd	General Creditors	24,530.00
4190	National Australia Bank	General Creditors	22,709.94
V02605	QIT Plus Pty Ltd	General Creditors	20,900.00
2199	SBA Office National	General Creditors	20,717.72
V02540	KESAB Environmental Solutions	General Creditors	20,460.00
V00377	Audio Technology NT Pty Ltd	General Creditors	19,773.66
5254	True North	General Creditors	18,062.69
V00582	Ezko Property Services (Aust) Pty Ltd	General Creditors	16,768.09
V02579	Human Synergistics Pty Ltd	General Creditors	16,500.00
V01785	M&S Mowing Plus	General Creditors	16,335.00
V02378	Espec NT Pty Ltd as trustee for The Espec Trust	General Creditors	15,421.96
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	14,648.50
5036	Dormakaba Aust P/L T/as Territory Door Services	General Creditors	13,418.26
V01936	Arjays Sales & Services Pty Ltd	General Creditors	12,290.69
V02542	Roadside Services and Solutions Pty Ltd	General Creditors	11,906.24
V01932	Auspole Products	General Creditors	11,869.00
V02681	Nalija Pty Ltd trading as Total Safety Solutions	General Creditors	11,685.18
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	General Creditors	11,592.68
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	11,406.78
V02760	Finlay's Stone	General Creditors	11,120.12
V00010	Rural Garden Supplies	General Creditors	10,836.96
V01592	Sage Constructions Pty Ltd	General Creditors	10,464.26
3936	Arafura Tree Services and Consulting	General Creditors	9,955.00
V02245	Peter Adamovsky	General Creditors	9,955.00
V00599	Athina Pascoe-Bell	Elected Members	9,577.24
479	Jardine Lloyd Thompson Pty Ltd	General Creditors	9,076.22
V00939	Defend Fire Services Pty Ltd	General Creditors	9,011.61
V01612	News Corp Australia	General Creditors	8,834.32
V00813	Middys - Middendorp Electric Co Pty Ltd	General Creditors	8,802.49

	Creditor Name	Creditor Payment Type	Amount \$
4561	Bendesigns	General Creditors	8,449.10
4730	Sign City (NT) Pty Ltd	General Creditors	8,426.00
V00343	MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	General Creditors	8,365.50
V02815	D M & T L Shean	Refunds & Reimbursements	8,343.00
26	Viva Energy Australia Ltd	General Creditors	8,244.88
V02432	E3 Pro Pty Ltd	General Creditors	7,597.00
V02679	Critical Hit Entertainment Pty Ltd	General Creditors	7,040.00
V02863	Daniel Brant	Refunds & Reimbursements	7,000.00
V00250	Ward Keller	General Creditors	6,855.20
V01486	Brainium Labs Pty Ltd	General Creditors	6,600.00
2238	Hollands Print Solutions Pty Ltd	General Creditors	6,290.01
V02774	Insight Networks Pty Ltd (Evolution Australia)	General Creditors	6,154.50
V01584	Salary Packaging Australia	General Creditors	5,908.50
V02678	Territory Sanitisation Pty Ltd	General Creditors	5,877.85
V01615	Autopia Management Pty Limited	General Creditors	5,733.50
V02219	George H Lilley Regalia	General Creditors	5,588.80
V00860	Costojic Pty Ltd	General Creditors	5,537.00
V02521	Darwin Commercial Construction and Maintenance Pty	General Creditors	5,183.67
V02512	DMAK Plumbing & Gas Fitting Pty Ltd	General Creditors	5,060.00
256	The Bookshop Darwin	General Creditors	5,050.47
V02562	Hub Australasia Pty Ltd	General Creditors	4,987.40
422	ALIA -Australian Library & Information Association	General Creditors	4,880.00
V01812	C R Campbell - Electrical and Data Contractors	General Creditors	4,649.50
V02295	ADG Engineers (Aust) Pty Ltd	General Creditors	4,515.50
V00682	Leigh Dyson Plumbing	General Creditors	4,458.70
V01569	Benjamin Giesecke	Elected Members	4,362.29
53	Eggins Electrical	General Creditors	4,345.00
5760	Touch Football Australia	Grants, Sponsorships, Donations & Prizes	4,310.00
4977	Masterplan	General Creditors	4,282.20
V00271	Fuji Xerox Business Centre NT	General Creditors	4,260.71
V01717	Alawa Plumbing Pty Ltd	General Creditors	4,202.00
V02561	Mirrors Robes & Showerscreens Pty Ltd	General Creditors	4,184.00
V02818	Sinead & Grant Bowen	Refunds & Reimbursements	4,000.00
V02855	David M Shepherd	Refunds & Reimbursements	4,000.00
V00385	Automobile Association of Northern Territory -AANT	General Creditors	3,920.00
617	Barnyard Trading	General Creditors	3,847.24
5651	Minter Ellison Lawyers	General Creditors	3,815.00
V02858	Rui Pereira	Refunds & Reimbursements	3,801.45
V01444	Top End Joinery Pty Ltd	General Creditors	3,740.00
V00399	Palmerston and Regional Basketball Association	General Creditors	3,718.57
4007	Ark Animal Hospital Pty Ltd	General Creditors	3,461.51
V02511	GTG Irrigation & Landscaping Pty Ltd	General Creditors	3,418.25
V02254	Darwin Toplock Pty Ltd T/a Toplock NT	General Creditors	3,190.99
V01572	Lucy Morrison	Elected Members	3,165.25
4120	EnvisionWare Pty Ltd	General Creditors	3,120.70
V02563	Amcom Pty Ltd Acc no 68842	General Creditors	3,104.48
4513	Southern Cross Austereo Pty Ltd	General Creditors	3,076.70
V02772	Ma Suzette Co & Frederick Co	Refunds & Reimbursements	3,000.00
V02781	Warrick Denney Baldwin	Refunds & Reimbursements	3,000.00
V02789	G K & K A Lambert	Refunds & Reimbursements	3,000.00
V02824	Megan Ann Brown	Refunds & Reimbursements	3,000.00
V02842	T D & R L Martin	Refunds & Reimbursements	3,000.00
V01143	Channel Nine Darwin (Territory Television Pty Ltd)	General Creditors	2,994.20
V00228	Outback Tree Service	General Creditors	2,970.00
V02028	Jimmie Van Zyl Croeser - Lets Go Kids WA/NT	General Creditors	2,915.00
274	CSG Business Solutions (NT) Pty Ltd	General Creditors	2,908.75
V00193	Amcom Pty Ltd Acc no CN5439	General Creditors	2,733.50
V00756	Susan Watts	Refunds & Reimbursements	2,600.00
V02777	Quyen Do	Refunds & Reimbursements	2,574.00
V02828	The New Sunbuild No 2 PL atf Sunners Family Trust	Refunds & Reimbursements	2,565.40
V00134	About Homes NT Pty Ltd	Refunds & Reimbursements	2,520.00
566	Stickers & Stuff	General Creditors	2,445.00
V02773	Paul McMillan	Refunds & Reimbursements	2,310.45
V01570	Sarah Louise Henderson	Elected Members	2,235.18
V01549	We're The Glue Pty Ltd	General Creditors	2,003.76
V01573	Amber Garden	Elected Members	2,001.85
V01574	Dr Thomas A Lewis OAM	Elected Members	2,001.85

Creditor Name	Creditor Payment Type	Amount \$
V01735 Anna Daye	Refunds & Reimbursements	2,000.00
V02779 A G & R L Morrison	Refunds & Reimbursements	2,000.00
V02790 Christopher Karklin & Tina Joyce	Refunds & Reimbursements	2,000.00
V02809 Jeremy Hallam	Refunds & Reimbursements	2,000.00
V02838 Annette J Perriam	Refunds & Reimbursements	2,000.00
V02839 J A & S M Du Plessis	Refunds & Reimbursements	2,000.00
V02311 NTBS Consulting Engineers Pty Ltd	General Creditors	1,980.00
V01571 Michael Spick	Elected Members	1,935.18
V01579 Damian Hale	Elected Members	1,935.18
V00315 HWL Ebsworth Lawyers	General Creditors	1,930.50
V02764 Alex Benjamin Reed	Refunds & Reimbursements	1,900.00
2009 The Big Mower (NT) Pty Ltd	General Creditors	1,842.50
5 Australia Post	General Creditors	1,794.61
2336 Flick Anticimex Pty Ltd	General Creditors	1,776.21
3099 Iron Mountain Australia Pty Ltd	General Creditors	1,648.44
V02865 Maria C & Edwin C Elambo	Refunds & Reimbursements	1,600.00
V02822 M Jeevanial & D Kumar	Refunds & Reimbursements	1,578.00
2915 Territory Uniforms	General Creditors	1,546.60
V01991 Mark Kirby	Refunds & Reimbursements	1,500.00
V02238 Foodbank Northern Territory	Grants, Sponsorships, Donations & Prizes	1,500.00
V02768 Elenor Nelly Riley	Refunds & Reimbursements	1,500.00
V02871 Nell Gloria Todd	Refunds & Reimbursements	1,500.00
V02771 Michelle Allison & Gaven Bourke	Refunds & Reimbursements	1,483.00
V02783 Tanya Murphy	Refunds & Reimbursements	1,471.80
V02306 Well Done International Pty Ltd	General Creditors	1,420.87
V02866 Cheree Freer	Refunds & Reimbursements	1,400.00
V01810 Jacana Energy - Payroll Deductions	General Creditors	1,390.00
3438 NT Shade & Canvas Pty Ltd	General Creditors	1,375.00
4065 Southern Cross Protection Pty Ltd	General Creditors	1,365.83
V01420 CENTRELINK (PAYROLL)	General Creditors	1,354.47
571 Animal Care Equip & Service Pty Ltd	General Creditors	1,292.98
V02796 Tamika Chin	Refunds & Reimbursements	1,289.00
V01694 NT Advertising and Distribution	General Creditors	1,285.90
4737 D & L Plumbing & Gasfitting	General Creditors	1,273.80
35 WINC Australia Pty Limited	General Creditors	1,246.04
V02802 Constadinos Kourounis	Refunds & Reimbursements	1,239.00
V02364 Shipping Containers Leasing Pty Ltd	General Creditors	1,207.80
4952 Earthworks Training and Assessment	General Creditors	1,200.00
V02785 Kerrin Knight	Refunds & Reimbursements	1,200.00
V00284 Wheelers Books	General Creditors	1,195.97
V01134 Territory Technology Solutions Pty Ltd	General Creditors	1,188.00
V01397 RSPCA Darwin	General Creditors	1,170.00
253 Territory FM 104.1 Darwin - CDU	General Creditors	1,169.30
V02831 A & S Fuyana	Refunds & Reimbursements	1,160.00
V02167 Sanity Music Stores Pty Ltd	General Creditors	1,150.38
5387 Odd Job Bob - Darren John Fillmore	General Creditors	1,097.80
5315 Adamant Property Services Pty Ltd	General Creditors	1,097.70
V00279 CAM Interiors	General Creditors	1,067.00
V02765 Christopher Dunn	Refunds & Reimbursements	1,063.54
V00828 Iain Summers	General Creditors	1,054.90
V01826 Tick of Approval Pty Ltd	General Creditors	1,045.00
V02767 Daniel Rhodes	Refunds & Reimbursements	1,000.00
V02787 Helen M Newcombe	Refunds & Reimbursements	1,000.00
V02788 Helen Louise Beilby	Refunds & Reimbursements	1,000.00
V02801 Regina Ebere Okpiaifo	Refunds & Reimbursements	1,000.00
V02816 Emma Hilton	Refunds & Reimbursements	1,000.00
V02819 Hayden Wood	Refunds & Reimbursements	1,000.00
V02846 D R Tonkin , L K Curtis	Refunds & Reimbursements	1,000.00
V02851 Chainmesh Supplies Pty Ltd	Refunds & Reimbursements	1,000.00
5435 Access Hardware (NT) Pty Ltd	General Creditors	995.23
V01361 Shane Nankivell	General Creditors	960.00
V02834 Delean Holtze	Refunds & Reimbursements	927.26
V02447 Jessica Goegan	Refunds & Reimbursements	910.00
V02832 David and Tara Mitchell	Refunds & Reimbursements	900.00
V00101 Bellamack Pty Ltd	Refunds & Reimbursements	840.00
V01609 NT Recycling Solutions Pty Ltd - (NTRS)	General Creditors	838.48
5676 Royal Wolf Trading Australia Pty Ltd	General Creditors	835.19



	Creditor Name	Creditor Payment Type	Amount \$
4679	iSentia Pty Ltd	General Creditors	833.80
V01076	DJ's Peak Fitness	General Creditors	800.00
V01517	Australia Wide Taxation & Payroll Training	General Creditors	790.00
V00200	Red Earth Automotive Pty Ltd	General Creditors	760.34
V01673	Groove Vitality (Kelly Hayes)	General Creditors	720.00
V02709	Micro Products Australia	General Creditors	675.00
3189	Seek Limited	General Creditors	627.00
3504	Raeco International Pty Ltd	General Creditors	615.85
V02786	J K Antognoni P/L	Refunds & Reimbursements	614.00
V02143	Smart City Solutions Pty Ltd	General Creditors	610.50
5122	NT Electrical Group	General Creditors	605.00
5417	Institute of Public Works Engineering	General Creditors	605.00
123	Kerry's Automotive Group - KAP Motors Pty Ltd	General Creditors	593.00
4029	Totally Workwear Palmerston	General Creditors	570.00
V02795	Tina Fluri	Refunds & Reimbursements	570.00
V02859	D J Ellery & Loriele Chapman	Refunds & Reimbursements	567.82
3098	Roadshow Films Pty Ltd	General Creditors	550.00
V02837	Maxi Music Room Pty Ltd	General Creditors	550.00
V01765	Patrick Tshuma	Refunds & Reimbursements	533.00
4398	Quality Indoor Plants Hire	General Creditors	528.99
V02601	Health for Life (M & J Overell)	General Creditors	520.00
3428	Bunnings Group Limited	General Creditors	508.04
V02806	George, Prodromos, Antonios Pilatos	Refunds & Reimbursements	507.88
V02769	Mark Poole	Refunds & Reimbursements	500.00
V02803	Mr Pene Kaiwai	Refunds & Reimbursements	500.00
V02813	S E Crosby & R M Doherty	Refunds & Reimbursements	500.00
V02820	Janet Kay LePoidevin	Refunds & Reimbursements	500.00
V02821	Kieran Toner	Refunds & Reimbursements	500.00
V02848	James S Shaw	Refunds & Reimbursements	500.00
3829	Fairy Jill's Enchanted Entertainment	General Creditors	495.00
V02870	Gavin Corby and Sarah Figg	Refunds & Reimbursements	488.00
3648	Mobile Locksmiths Australia Pty Ltd	General Creditors	483.50
V02808	Lindsay Collin Major	Refunds & Reimbursements	482.00
V00351	Charles Darwin University	General Creditors	476.00
V02807	Matthew Bochow	Refunds & Reimbursements	469.00
V00258	Real Estate Central	Refunds & Reimbursements	460.34
V02782	Thi Hue Do	Refunds & Reimbursements	460.00
V02805	Mr Michael Nichols	Refunds & Reimbursements	454.00
V02850	J C Apresto	Refunds & Reimbursements	447.00
V02829	Joshaz Trust	General Creditors	440.00
5011	A&J Communications	General Creditors	439.56
V02856	Kelly McKenzie-Campbell	Grants, Sponsorships, Donations & Prizes	437.90
V02823	Lawrence Fava	Refunds & Reimbursements	434.00
V02835	C S & S A Sommer	Refunds & Reimbursements	430.00
V02770	Matthew Millard	Refunds & Reimbursements	429.00
V02845	Tara Louise Booth	Refunds & Reimbursements	426.47
V00943	Rentokil Initial P/L - T/a NT Pest & Weed Control	General Creditors	407.00
59	City of Palmerston	General Creditors	403.13
22	Norsign Pty Ltd	General Creditors	400.43
V02804	Enrique & Shery Catayong	Refunds & Reimbursements	400.00
V02841	Michael Nibbs	Refunds & Reimbursements	400.00
V01619	Merit Partners Pty Ltd	General Creditors	396.55
215	Employee Assistance Services NT Inc (EASA)	General Creditors	394.94
V02015	Darwin Mazda	General Creditors	384.55
V02766	Damien Daby	Refunds & Reimbursements	370.00
47	Telstra Corporation Ltd	General Creditors	353.75
V02827	N and S R Ravenswood	Refunds & Reimbursements	350.00
4912	Remote Area Tree Services Pty Ltd	General Creditors	330.00
V02043	Lumitex Ltd	General Creditors	323.40
V02825	Mona-Liza Geronimo	Refunds & Reimbursements	316.97
V02847	Kay O Valder	Refunds & Reimbursements	307.91
V02778	S McCourt Road Yarrawonga Pty Ltd	Refunds & Reimbursements	306.00
3788	HPA Incorporated	General Creditors	300.00
V02798	Shellagh Day	Refunds & Reimbursements	300.00
V02830	Simon Anderson	Refunds & Reimbursements	300.00
V02800	Seraiah Smith	Refunds & Reimbursements	297.74
V02826	R J M and S L Cooper	Refunds & Reimbursements	295.34

Creditor Name	Creditor Payment Type	Amount \$
V02857 SLS Builders	Refunds & Reimbursements	295.00
V00153 Ereberta Padre	Refunds & Reimbursements	264.28
V02812 CJ Consulting – HR Solutions Pty Ltd	General Creditors	253.00
3313 Zip Print	General Creditors	242.00
V02784 Satpinder Singh Daroch	Refunds & Reimbursements	221.09
V00614 RTM - Dept. of the Attorney General and Justice	General Creditors	220.00
V02843 Top Gear (Aust) Pty Ltd	Refunds & Reimbursements	205.00
V00694 Subscribe-Software Pty Ltd	General Creditors	200.70
5126 Rosebery Primary School	Refunds & Reimbursements	200.00
5509 Balloon Twisting Services - Sonia Bochow	General Creditors	200.00
V01879 Fire and Safety Australia Pty Ltd	General Creditors	195.00
V00542 Industry Health Solutions	General Creditors	190.00
V01274 Darwin Production Services	General Creditors	180.00
289 Bolinda Publishing Pty Ltd	General Creditors	172.26
2186 Optus Billing Services Pty Ltd	General Creditors	170.00
V02869 Tamsten Pty Ltd T/A Palmerston Veterinary Hospital	General Creditors	155.00
272 City Wreckers	General Creditors	154.00
V00889 Paul W Lewis T/a Scanner Angel OZ	General Creditors	150.00
V02849 A Z M & P Saleh	Refunds & Reimbursements	148.76
4528 Miranda's Armed Security Officers Pty	General Creditors	132.00
V02244 Good Dog AAI	General Creditors	130.00
V02725 Kaitlyn Pratten-Darwin Physie	Refunds & Reimbursements	125.00
V02794 Parent's Choice Family Day Care	Refunds & Reimbursements	125.00
V02780 Daryl Dane Villamanca	Refunds & Reimbursements	123.93
V02793 Lynelle Young	Refunds & Reimbursements	115.00
V02068 Admedia Australia Pty Ltd	General Creditors	110.00
V02868 Helena Buckland	Refunds & Reimbursements	108.63
V02840 Luke Dempsey	Refunds & Reimbursements	105.95
201 Spotless Facility Services Pty Ltd (T/A Ensign)	General Creditors	96.84
V02791 Courtney Anderson	Refunds & Reimbursements	87.21
V02792 James Helman	Refunds & Reimbursements	79.56
5611 Steelmans Tools and Industrial Supplies	General Creditors	78.00
V02864 Michelle Ormsby	Refunds & Reimbursements	66.00
V02568 Pro-Am Australia	General Creditors	62.70
V02566 Lorri Dransfield	Refunds & Reimbursements	58.14
V02862 Tracey Foster	Refunds & Reimbursements	56.61
V02763 Caroline Hocking	Refunds & Reimbursements	52.02
V00781 Vanguard Homes	Refunds & Reimbursements	51.00
V02612 Kate Hender	Refunds & Reimbursements	50.00
V02797 Meghan Norrington	Refunds & Reimbursements	50.00
V02836 Julian Bishop	Refunds & Reimbursements	50.00
V02867 Michaela Wilson	Refunds & Reimbursements	50.00
V01938 Windcave Pty Limited	General Creditors	49.50
V01475 BullAnt Security Pty Ltd	General Creditors	41.34
V01769 Snows Run (NT) Pty Ltd T/as Territory Green Waste	General Creditors	40.00
V02860 Kerry Boman	Refunds & Reimbursements	40.00
V02810 Koyo	General Creditors	39.90
4482 Harvey Norman AV/IT Superstore Darwin	General Creditors	36.00
V02799 Amy Rich & Tim Rich	Refunds & Reimbursements	30.00
18 Integrated Land Information System	General Creditors	28.40
V02301 Armaguard	General Creditors	15.95
V02833 Kristy Joyce	Refunds & Reimbursements	14.99
V02545 Amazon Web Services Inc	General Creditors	3.60
		9,068,005.23
Percentage of this month's payments made to local suppliers (excludes investments placed)		82%
 Approved by: Manager Finance		

## SECTION 2

### Financial Results

#### 2.7 - Creditor Accounts Outstanding May 2020

Creditor No.	Creditor Name	Amount \$
V00228	Outback Tree Service	18,040.00
V00773	Akron Group NT Pty Ltd	8,391.00
V02340	Litchfield Green Waste Recyclers	2,640.00
3936	Arafura Tree Services and Consulting	2,354.00
V01812	C R Campbell - Electrical and Data Contractors	1,430.00
5315	Adamant Property Services Pty Ltd	654.50
256	The Bookshop Darwin	622.33
87	Industrial Power Sweeping Services Pty	616.00
V01694	NT Advertising and Distribution	492.80
938	Nightcliff Electrical	480.50
2587	Top End RACE	379.50
V01829	Master Blaster High Pressure Cleaning	341.00
2977	Security & Technology Services P/L	286.00
V02075	FL Pools Pty Ltd T/a Figleaf Pool Products	231.00
V02167	Sanity Music Stores Pty Ltd	134.53
3788	HPA Incorporated	35.00
5508	Open Systems Technology Pty Ltd - CouncilFirst	(5,478.90)
		31,649.26



Approved by: Manager Finance



## Section 2 Financial Results

2.8 - Waste Charges as at

31 May 2020

### Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Income</b>					
Rates & Charges	6,845,990	6,848,178	0	6,848,178	100.03%
<b>Income</b>	<b>6,845,990</b>	<b>6,848,178</b>	<b>0</b>	<b>6,848,178</b>	<b>100.03%</b>
<b>Operating Expenditure</b>					
Employee Costs	-840,533	-770,484	0	-770,484	91.67%
Office Administration Expenditure	0	-422	0	-422	0.00%
Professional Services	-220,000	-69,260	-50,195	-119,455	54.30%
Educational Resources	-10,000	-10,261	0	-10,261	102.61%
Utilities	-14,293	-5,494	0	-5,494	38.44%
Street Sweeping	-320,000	-251,824	-60,816	-312,640	97.70%
Litter Collection	-264,306	-184,729	-7,083	-191,812	72.57%
Domestic Bin Collection	-2,052,992	-1,652,790	-354,000	-2,006,790	97.75%
Waste Removal	0	0	-1,080	-1,080	0.00%
Slashing of Long Grass	-55,000	-34,430	-1,313	-35,743	64.99%
Sundry Expenses	0	0	-135	-135	0.00%
Kerb Side Collections	-105,000	-98,990	0	-98,990	94.28%
Tip Recharge Domestic Bin collection	-670,000	-568,329	-110,000	-678,329	101.24%
Transfer Station	-1,101,705	-852,601	-98,000	-950,601	86.28%
Loan Repayments	-52,804	-40,584	0	-40,584	76.86%
Tip Recharge Transfer Station	-357,660	-279,200	-64,000	-343,200	95.96%
Landfill Site	0	0	-3,750	-3,750	0.00%
<b>Operating Expenditure</b>	<b>-6,064,293</b>	<b>-4,819,396</b>	<b>-750,371</b>	<b>-5,569,768</b>	<b>91.85%</b>
<b>Capital Expenditure</b>					
Waste Disposal Capital Works	-622,770	-467,078	-97,371	-564,449	90.64%
Transfers to/from Unepended Capital Works Reserve	372,770				
<b>Capital Expenditure</b>	<b>-250,000</b>	<b>-467,078</b>	<b>-97,371</b>	<b>-564,449</b>	<b>225.78%</b>
<b>Borrowings</b>					
Repayments - Archer Loan Principal	-209,000	-165,581	0	-165,581	79.23%
<b>Borrowings</b>	<b>-209,000</b>	<b>-165,581</b>	<b>0</b>	<b>-165,581</b>	<b>79.23%</b>
<b>Profit/(Loss)</b>	<b>322,697</b>	<b>1,396,123</b>	<b>-847,742</b>	<b>548,381</b>	

Approved by: Manager Finance

## Section 2 Financial Results

### 2.9 - Commercial Leases as at Commercial Leases

31 May 2020

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Income</b>					
Library Services	32,000	23,574	0	23,574	73.67%
Director Organisational Services	65,976	65,799	0	65,799	99.73%
Civic Centre	143,230	140,808	0	140,808	98.31%
<b>Income</b>	<b>241,206</b>	<b>230,181</b>	<b>0</b>	<b>230,181</b>	<b>95.43%</b>
<b>Expenditure</b>					
Director Organisational Services	-13,600	-11,507	0	-11,507	84.61%
<b>Expenditure</b>	<b>-13,600</b>	<b>-11,507</b>	<b>0</b>	<b>-11,507</b>	<b>84.61%</b>
<b>Profit/(Loss)</b>	<b>227,606</b>	<b>218,673</b>	<b>0</b>	<b>218,673</b>	

Library Services includes lease held by Mosko's Market

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month



Approved by: Manager Finance



## Section 2 Financial Results

### 2.10 - Council Loans

31 May 2020

#### Making the Switch Expenditure 2019/20

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Expenditure</b>					
LED Lighting PR6JECT-3 Making the Switch	2,823,529	2,782,743	51,693	2,834,436	100.39%
<b>Expenditure</b>	<b>2,823,529</b>	<b>2,782,743</b>	<b>51,693</b>	<b>2,834,436</b>	<b>100.39%</b>

The current revised budget of \$2,823,529 includes an internal loan draw down of \$2,000,000 at the original budget, and a further \$660,000 drawn down at the third review 2019/20. The remaining \$163,529 has been rolled over as unexpended capital works from the 2018/19 financial year.

#### Internal Loan - Making the Switch Expenditure

	Internal Loan \$	Expended from Loan \$	Interest on Loan \$	Total \$	% Utilised
<b>Expenditure</b>					
LED Lighting PR6JECT-3 Making the Switch	3,300,000	3,259,215	52,141	3,311,356	100.34%
Public Lighting Officer	114,000	104,500	434	104,934	92.05%
<b>Expenditure</b>	<b>3,414,000</b>	<b>3,363,715</b>	<b>52,575</b>	<b>3,416,289</b>	<b>100.07%</b>

The above costs relating to the internal loan are over the life of the project to date, including the expenditure from the 2018/19 financial year. The interest rate is fixed at 2.60% for the duration of the loan.

#### Internal Loan - Making the Switch Repayments

	Internal Loan \$	Principal Repayments \$	Interest Payments \$	Total \$	Outstanding Balance \$
<b>Expenditure</b>					
Making the Switch	3,414,000	200,000	-	200,000	3,214,000
	<b>3,414,000</b>	<b>200,000</b>	<b>-</b>	<b>200,000</b>	<b>3,214,000</b>

#### External Loan - Archer Landfill Rehabilitation

	External Loan \$	Principal Repayments \$	Interest Payments \$	Total \$	Outstanding Balance \$
<b>Expenditure</b>					
Archer Landfill Rehabilitation	1,960,000	165,581	40,584	206,165	1,794,419
	<b>1,960,000</b>	<b>165,581</b>	<b>40,584</b>	<b>206,165</b>	<b>1,794,419</b>

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2018 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan.

  
Approved by: Manager Finance

## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.1
<b>REPORT TITLE:</b>	Trial of Laneway Treatments - Update June 2020
<b>MEETING DATE:</b>	16 June 2020
<b>AUTHOR:</b>	Manager Projects, Alex Douglas
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

### PURPOSE

The purpose of this report is to provide an update to Council on the progress of the Trial of Laneway Treatments and recommend that a Laneway Management Policy is developed prior to further treatment of laneways.

### KEY MESSAGES

- In 2019, Council instigated a series of treatments of 12 laneways and then subsequently added a further nine in March 2020.
- Treatments include single or combinations of lighting, motorbike chicanes, and night-time or temporary full-time closures.
- Advice has been received on the process and likely costs to undertake permanent closures.
- Advice from NT Police has been sought to provide post-treatment crime statistics in the vicinity of the latest treatments.
- This report includes an assessment of the three laneways identified at the 2<sup>nd</sup> Ordinary Council Meeting in March 2020 for possible treatments.
- A draft Laneway Management Policy is recommended to be developed for the 2<sup>nd</sup> Ordinary Council Meeting to be held in August 2020 for Council's consideration prior to community consultation.
- This report recommends the deferral of further laneway closures and changes to current laneway treatments until the Laneway Management Policy is in place.

### RECOMMENDATION

1. THAT Report entitled Trial of Laneway Treatments - Update June 2020 be received and noted.
2. THAT a report be prepared for the 2<sup>nd</sup> Ordinary Council Meeting to be held in August 2020 to consider a draft Laneway Management Policy including but not limited to the following principals:
  - a. Determination of distinction between pathways linking to parks, and pathways within road reserves,
  - b. Case by case approach to closures,
  - c. Categorisation of laneways based on function and purpose,
  - d. Criteria for considering permanent closures,
  - e. Criteria for retention or disposal of the closed 'road reserve', and

- f. Apportionment of costs for permanent closure and disposal (where applicable).
3. THAT Council approve the current treatments at the following laneways continue, and are reviewed no later than the 2<sup>nd</sup> Ordinary Council Meeting to be held in November 2020:
  - a. Bonson Tce to Staghorn Ct, Moulden,
  - b. Staghorn Ct to Gumnut Way, Moulden,
  - c. Staghorn Ct to Livistona Park, Moulden,
  - d. Gumnut Way to Livistona Park, Moulden,
  - e. Livistona park to Melastoma Drv, Moulden,
  - f. Priest Cct to Emery Ave, Gray,
  - g. Helio Ct to Sibbald Park, Woodroffe,
  - h. Altair Ct to Capella Ct, Woodroffe,
  - i. Castor Court to Temple Terrace, Woodroffe,
  - j. Capella Court to Temple Terrace, Woodroffe,
  - k. Zenith Circuit to Star Ct, Woodroffe,
  - l. Sibbald Crescent to Gunter Cct, Woodroffe,
  - m. Sextant Court to Harrison Cct, Woodroffe,
  - n. Bailey Circuit to President Park, Driver,
  - o. Tilston Avenue to Caladium Ct, Moulden; and
  - p. Strawbridge Crescent to Chung Wah Terrace crossed with Cobham Court to Lockwood Court, Moulden.
4. THAT Council defer implementation of any new laneway treatments prior to the development of Laneway Management Policy, including:
  - a. Cycas Ct to Temple Terrace, Moulden,
  - b. Kafcaloudes Cres to Schombacher Cct, Moulden,
  - c. Baldwin Drv to Azimuth Ct, Woodroffe, and
  - d. Hannibal Cres to Temple Terrace, Gray.

## BACKGROUND

At the 2<sup>nd</sup> Ordinary Council Meeting of 17 March 2020 Council made the following decisions:

### *13.2.2 Trial of Laneway Treatments - Update March 2020*

*Moved: Alderman Garden*  
*Seconded: Alderman Henderson*

1. THAT Report entitled *Trial of Laneway Treatments - Update March 2020* be received and noted.
2. THAT Council undertake community and the stakeholder consultation regarding the permanent full-time closures of the following laneways:
  - Politis Court to Strawbridge Crescent, Moulden
  - Politis Court to Strawbridge Park, Moulden
 and that these laneways remain as temporary full-time closure in the interim.

3. THAT Council continue with or implement the following laneway treatments for a period of six months, with an update report to the 2<sup>nd</sup> Ordinary Council Meeting in November 2020:

	Laneway	Treatment
1	Bonson Terrace to Staghorn Court, Moulden	Temporary full-time closure and lighting upgrade
2	Staghorn Court to Gumnut Way, Moulden	Temporary full-time closure and lighting upgrade with motion sensor and motorbike treatment
3	Staghorn Court to Livistona Park, Moulden	Temporary full-time closure, including maintaining lighting upgrade with motion sensor
4	Gumnut Way to Livistona Park, Moulden	Temporary full-time closure, including maintaining lighting upgrade with motion sensor
5	Livistona Park to Melastoma Drive, Moulden	Temporary full-time closure, lighting upgrade with motion sensor
6	Priest Circuit to Emery Avenue, Gray	Temporary night-time closure, lighting upgrade with motion sensor (between the hours of no earlier than 9:00pm and no later than 6:30am)
7	Helio Court to Sibbald Park, Woodroffe	Temporary night-time closure (between the hours of no earlier than 9:00pm and no later than 6:30am)
8	Altair Court to Capella Court, Woodroffe	Temporary night-time closure (between the hours of no earlier than 9:00pm and no later than 6:30am)
9	Priest Circuit to Phineaus Court, Gray	Lighting upgrade
10	Manson Court to Bonson Terrace, Moulden	Lighting upgrade

*CARRIED 9/1037 - 17/03/2020*

*Moved: Alderman Henderson*

*Seconded: Alderman Garden*

4. THAT Council implement temporary night time closures, between the hours no earlier than 9:00pm and no later than 6:30am for the following laneways:

1. Castor Court to Temple Terrace, Woodroffe;
2. Capella Court to Temple Terrace, Woodroffe;
3. Zenith Circuit to Star Court, Woodroffe;
4. Sibbald Crescent to Gunter Circuit, Woodroffe;
5. Sextant Court to Harrison Circuit, Woodroffe;
6. Bailey Circuit to President Park, Driver;
7. Tilston Avenue to Caladium Court, Moulden; and
8. Strawbridge Crescent to Chung Wah Terrace crossed with Cobham Court to Lockwood Court, Moulden.

With a report outlining the evidence based approach outcomes for treatments to be presented to the 2<sup>nd</sup> Ordinary Meeting in June 2020.

**CARRIED 9/1038 – 17/03/2020**

*Moved: Alderman Henderson*

*Seconded: Alderman Garden*

5. THAT Council include the following laneways in its assessment for potential treatments and that they be included in the report to the 2<sup>nd</sup> Ordinary Meeting in June 2020:

1. Cycas Court to Temple Terrace, Moulden;
2. Kafcaloudes Crescent to Schombacher Circuit, Moulden; and
3. Baldwin Drive to Azimuth Court, Woodroffe.

**CARRIED 9/1039 – 17/03/2020**

## DISCUSSION

Since early 2019 Council has sought to trial various treatments within laneways with a view to ultimately determining a policy on how laneways should be managed in the long term. From an initial approach involving a combination of the installation of lighting and gates for night-time closures the last ten months has seen an increasing number of laneways under treatment and typically with either night-time or full-time closures.

This report covers the following topics:

- A. Proposed permanent closure of two laneways (as nominated at 17 March meeting);
- B. Evaluation of new laneway treatments (as adopted at 17 March meeting);
- C. Evaluation of three new laneway locations (as nominated at 17 March meeting)
- D. Comments received on laneways from 18 March to 5 June;



- E. Assessment of NT Local Government laneway policies
- F. Current and potential future costs of trial treatments
- G. Proposed Policy development framework

A. PROPOSED PERMANENT CLOSURE OF TWO LANEWAYS:

Discussion with a local planning consultant to map out the processes and likely costs of permanent closure of the two laneways nominated by Council has commenced. With the recommendations as presented in this report, Council may choose to review their previous decision at the 2<sup>nd</sup> Ordinary Council Meeting in August 2020.

In terms of the process involved, the following provides the minimum steps:

- a) Council publishes a notice in a newspaper circulating in the council area plus on website that written submissions are open for a period of 28 days,
- b) Provide details of the proposal and documents for public inspection at the Council Office and City of Palmerston Library,
- c) Write to service providers where existing services are present seeking comment on creation of easements (this can be instigated at time of survey however recommended to occur sooner)
- d) Council reviews submissions and determines whether to seek closure,
- e) Submission (inclusive of any written submissions) to Ministers seeking consent for closure (Minister for Transport and Minister for Local Government),
- f) If approved for closure, survey of land undertaken to create new lot.

Following these steps, the 'ex-laneway' will become a separate, fenced lot, with easements to relevant service authorities as required.

Without a policy to guide how the laneways are managed, it is in effect the same as current arrangements of laneways with temporary full-time closures.

Council has discussed this process with Alice Springs Town Council who have a Closing of Laneways Policy and associated process for closure. Their experience is that the process from commencement to conclusion, where the closed portion of road reserve is amalgamated into adjoining properties, can take up to two years. A recent closure of road reserve within Palmerston extended over 12 months.

B. EVIDENCE BASED ASSESSMENT OF IMPLEMENTED LANEWAY TREATMENTS FOR NEW LOCATIONS:

The assessment of the laneways that were added to the list of trial sites at the 17 March meeting is dependent on information being provided by the NT Police. This information has been sought and has not been available for this report. The laneway treatments (night-time closures) were completed by late April, and the ability to compare pre- and post-treatment is limited due to short post-treatment timeframes.

In the absence of the information at the time of finalising this report, the ability to provide a definitive and evidence-based outline on how the treatments have impacted on anti-social and crime statistics, is not possible. Anecdotal experience is that there may be a reduction in activity followed by a transference of crime away from the location of the laneway but still within the street. The extent to which this occurs will depend on several factors such as the home base of the perpetrators and permeability of the road network and parks/reserves.

C. AN ASSESSMENT OF THE THREE LANEWAYS LISTED IN THE 17 MARCH COUNCIL RESOLUTION:

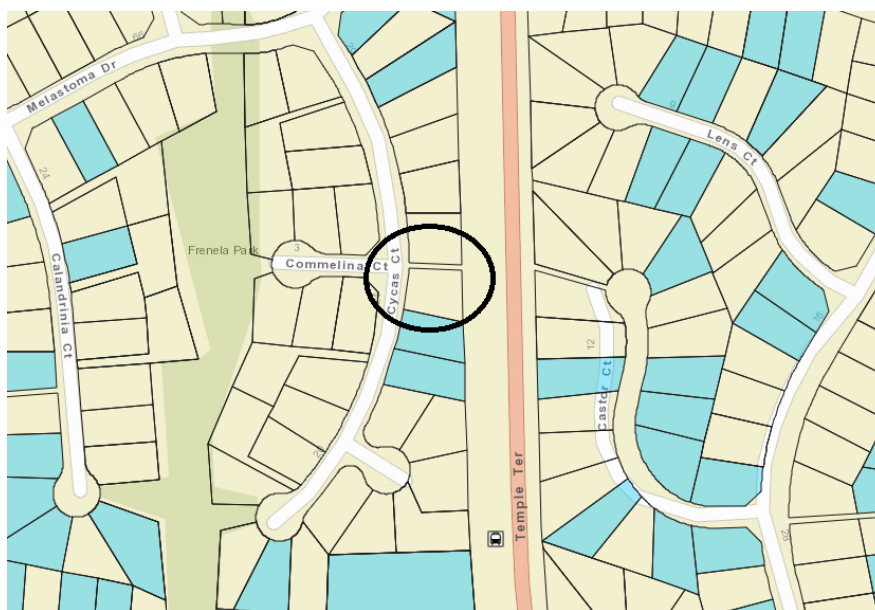
Laneway profiles are summarised below, with further information provided as **Attachment 13.2.1.1**, for the three laneways identified.

- Cycas Court to Temple Terrace, Moulden

Item	Comment
Description and Asset ID	Cycas Court to Temple Tce – TPA00324
Nearest laneway treatment	Temple Tce to Castor Ct – east of Temple Tce, approx. 40m
General	The laneway is opposite another laneway on Temple Terrace that was included in the most recent round of trials (Castor Ct to Temple Terrace). Advice from past information on crime statistics does not highlight this location.
Lighting	None in laneway - a recent approach to the abutting residents on laneway lighting yielded a 50% response with a rejection of the proposal.
Public transport	<p>As with the Castor Ct to Temple Terrace, the laneway provides one of few pedestrian connections from the area west to Temple Terrace. Use of the Bus Stop (Route #70) south of the laneway could have negative impact should temporary full-time closure be considered by Council. This was the case in discussions with a resident on Castor Ct prior to the implementation of the night-time closure at that laneway.</p> <p>The No. 70 bus route operates in this section of Temple Terrace with the current timetable indicating between 6:12am and 9:39pm (Mon – Fri), and 6:17am and 10:37pm (Sat). Sundays and Public Holidays start and finish inside the Saturday timetable hours.</p> <p>If the laneway had full-time closure the added distance from the Cycas Ct end of the laneway to the nearest bus stop would increase from 190m to 590m.</p>
Pathways	No paths in Cycas Ct. Paths in Melastoma Drv, Temple Tce and Frenela Park (south end of Cycas Ct)
Services	2 – power, and water
Shops	Not applicable
Schools	Not applicable
Recorded comments	<p>Previous crime statistics indicates some activity in the vicinity of the laneway; however it is low compared to other locations where some form of closure has been implemented.</p> <p>Four complaints regarding anti-social behaviour and property (fence) damage have been reported between November 2019 and June 2020.</p>



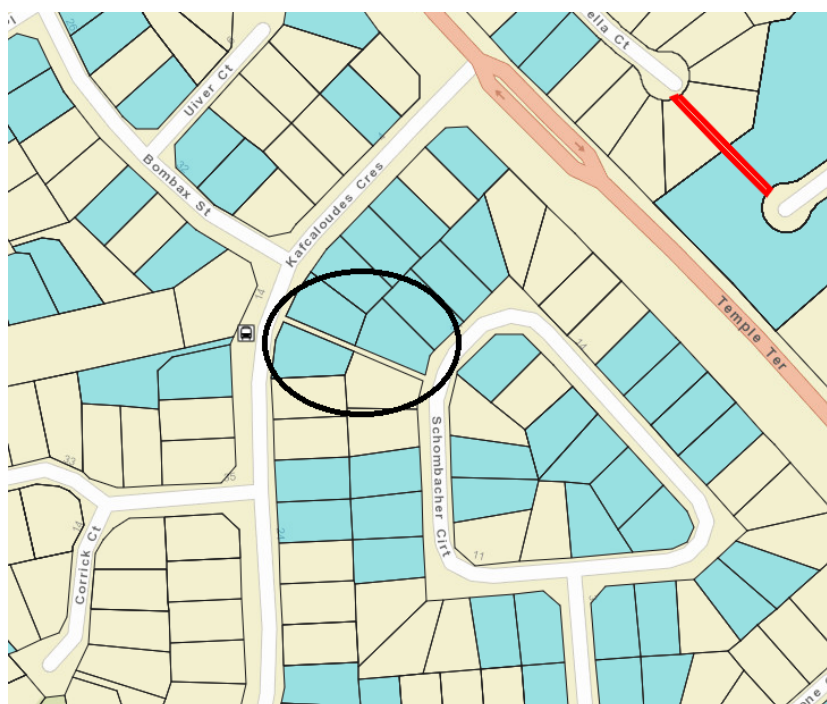
Closure timing	Should a part time closure be considered, the closure hours should reflect the timing of the bus schedule to be closed no earlier than 10pm and opened no later than 6am.
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- Kafcaloudes Crescent to Schombacher Circuit, Moulden

Item	Comment
Description and Asset ID	Kafcaloudes Crescent to Schombacher Circuit – TPA00321
Nearest laneway treatment	Not applicable
General	The laneway provides the only pedestrian connection to Kafcaloudes Cres from this area of the suburb. Use of the Bus Stop (Route #70) on Kafcaloudes Cres would be impacted were a temporary full-time closure be considered by Council.
Lighting	None in laneway
Public transport	<p>The No. 70 bus route operates on Kafcaloudes Cres with the current timetable indicating between 6:12am and 9:39pm (Mon – Fri), and 6:17am and 10:37pm (Sat). Sundays and Public Holidays start and finish inside the Saturday timetable hours.</p> <p>If the laneway had full-time closure the added distance from the Schombacher Cct end of the laneway to the nearest bus stop would increase from 110m to 510m.</p>
Pathways	No paths in Schombacher Cct. Paths in Strawbridge Cres. and Kafcaloudes Cres.
Services	4 – power, water, stormwater and Telstra
Shops	440m from Schombacher end of laneway via Kafcaloudes Cres to Moulden Shops; alternate route via Schombacher Cres to Moulden shops is 550m

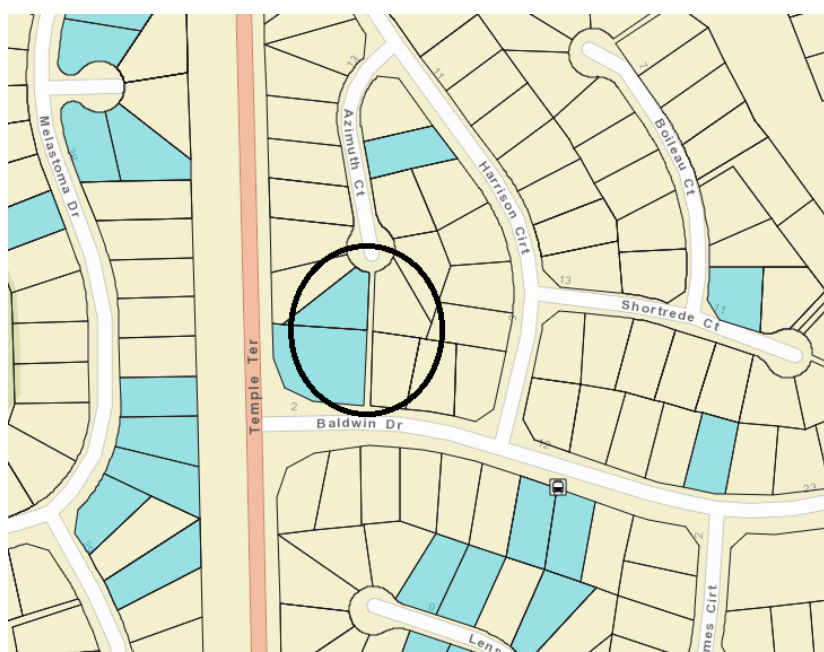
Schools	Not applicable
Recorded comments	<p>Previous crime statistics indicate activity to the south of the laneway on Schombacher Cct, however not in the immediate vicinity of the laneway.</p> <p>Three complaints have been received regarding anti-social and criminal behaviour <u>in the vicinity of the laneway between June 2019 and May 2020.</u></p>
Closure timing	Should a part time closure be considered, the closure hours should reflect the timing of the bus schedule to be closed no earlier than 10pm and opened no later than 6am.



- Baldwin Drive to Azimuth Court, Woodroffe

Item	Comment
Description and Asset ID	Baldwin Drv to Azimuth Ct – TPA00355
Nearest laneway treatment	Not applicable
General	The laneway does not provide a significant pedestrian connector within this location, although it may provide a link to the Bus Stop (Route #71) on Baldwin Drv.
Lighting	None in laneway

Public transport	<p>The No. 71 bus route operates on Baldwin Drv with the current timetable indicating between 6:10am and 9:37pm (Mon – Fri), and 6:15am and 10:35pm (Sat). Sundays and Public Holidays start and finish inside the Saturday timetable hours.</p> <p>If the laneway had full-time closure the added distance from the Azimuth Ct end of the laneway to the nearest bus stop would increase from 170m to 380m.</p>
Pathways	There are no constructed paths in Azimuth Ct. There are paths on Harrison Cct and Baldwin Drv.
Services	2 -power and Telstra
Shops	400m from Azimuth Ct end of laneway via Baldwin Drv to Woodroffe Shops; alternate route via Azimuth Ct, Harrison Cct and Baldwin Drv to Woodroffe Shops is 590m.
Schools	Not applicable
Recorded comments	<p>Previous crime statistics indicates some activity in the vicinity of the laneway; however it is low compared to other locations where some form of closure has been implemented.</p> <p>There appears to be no records of complaints received regarding this laneway.</p>
Closure timing	Should a part time closure be considered, the closure hours should reflect the timing of the bus schedule to be closed no earlier than 10pm and opened no later than 6am



Any proposed treatment for each of the three laneways, based on past decisions and indicative anti-social and crime statistics, would be for the installation of gates and instigate temporary night-time closures at a capital cost of \$18,000 and security costs of \$14,200 per annum.

No treatment trials are recommended prior to Council developing a policy to manage laneways. This will prevent the occurrence of treatments without an understanding of the intended outcome other than short term modification of anti-social behaviour and crime patterns.

## D. COMMENTS/FEEDBACK RECEIVED BETWEEN 18 MARCH 2020 AND JUNE 2020:

Since the 17 March Ordinary Council Meeting there have been several requests/comments received from residents. The locations and summary of comments is provided in Table 1.

The actions relating to improving infrastructure within open laneways are recommended as safety measures. As discussed within this report, it is not recommended to undertake temporary closure (full-time or night-time) of new laneways prior to the implementation of a Laneway Management Policy. The laneways listed below would be further reviewed following the implementation of a policy.

**Table 1**

Item	Location	Comment	Action
a	Harrison Circuit to Temple Terrace, Woodroffe	One complaint received in June 2020 regarding motorbike/s using the laneway.	Re-design of motorbike chicanes to improve effectiveness and minimise risk of use in scaling abutting fences. Install motorbike chicane at each end of laneway.
b	Hannibal Crescent to Temple Terrace, Gray	Eight complaints have been received between July 2018 and May 2020. The complaints refer to anti-social and criminal behaviour in the vicinity of the laneway.	Additional lighting has been installed. Full-time closure is not supported as accessibility to the shopping centre and CBD would be severely compromised.
c	Priest Circuit to Emery Crescent, Gray	One complaint received regards the negative impact on accessibility following the closure.	No action
d	Melastoma Drive to Livistona Park, Moulden	One request received to extend closure from night-time to full-time; and comment on motorbike chicane providing access to climb fence when laneway open.	Replace existing motorbike chicanes with new design.
e	Politis Court to Strawbridge Crescent, Moulden	One complaint received regards the negative impact on accessibility following the full-time closure.	No action
f	Staghorn Court to Bonson Terrace, Moulden	One compliment received regards full-time closure	No action
g	Staghorn Court to Livistona Park, Moulden	One compliment received regards full-time closure	No action
h	Caladium Court to Tilston Avenue, Moulden	One complaint regards use of laneway by motorbikes; and request to extend night-time closure to full-time.	Install motorbike chicanes. Note: the installation of lights within this laneway has been deferred with implementation

			of night-time closures.
i	Rilstone Court to Temple Terrace, Moulden	One compliment received regards full-time closure of Politis Court to Strawbridge Crescent and general comment that all laneways be permanently closed.	No action
j	Sibbald Court to Helio Court, Woodroffe	One complaint regards use of laneway by motorbikes; and request to extend night-time closure to full-time.	Install motorbike chicane.
k	Wye Court to Alidade Crescent, Woodroffe	One query received following the closure of laneways within the vicinity and whether other options had been considered in lieu of closures.	No action
l	Harrison Circuit to Prism Court, Woodroffe	One request for closure of the laneway due to crime and anti-social behaviour.	No action. The 'laneway' is part of Prism Park and would have significant impact on access to and from the nearby schools. The access way is approximately 8 metres wide
m	Widdup Crescent to Widdup Park, Driver	One request for laneway closure due to incidents of criminal behaviour over a 6 month period.	Previous crime statistics do not indicate activity in this location.
n	Staghorn Court to Gumnut Way	One request seeking ongoing full-time closure	No action

Each of the correspondents have been acknowledged and advised that the comments would be considered. The next report on laneways that would consider treatments is due to be considered in November 2020, subject to Council's consideration of the recommendations contained in this report.

In addition to the above, in May a light was installed in the Dillon Circuit to Chung Wah Terrace laneway in Gray.

## E. ASSESSMENT OF NT LOCAL GOVERNMENT LANEWAY POLICIES

There are five Municipal Councils, including the City of Palmerston, within the Northern Territory. The other four Councils were considered the most relevant in determining the use of policies to manage laneways.

The following table details the status of laneway policies:

Council	Policy Status	Comment
City of Darwin	Yes, current policy that retains open laneways, (called Walkways).	Fenced closures have been used in some instances. The current policy objective is to keep laneways open.
Alice Springs Town Council	Yes, current policy for Closing of Residential Laneways.	Policy sets out criteria for laneway closure applications and the costs are borne by the abutting landowners.
Katherine Town Council	No	A review of past Council Agendas shows that the Council has considered and permanently

		closed laneways together with night-time closures.
Litchfield Council	No	Litchfield Council does not typically have laneways for the purpose of pedestrian access.

The Alice Springs Town Council policy has been referred to on several occasions by residents during community meetings on laneways. Within the Northern Territory, it would appear that this is the only policy that addresses the process by which laneways are evaluated for possible closure and the financial commitment required by the landowners.

## F. CURRENT AND POTENTIAL FUTURE COSTS OF TRIAL TREATMENTS:

The implementation of trials for the total of 21 laneways to the end of June 2020 have cost approximately \$450,000. This includes the resurfacing of the Caladium Court to Tilston Avenue that was agreed during initial discussions with those affected residents.

On the basis that the laneway treatments remain as is, the estimated cost based on the 13 laneways with night-time closures for 2020/21 is \$62,300.

The typical cost to implement treatments at a laneway site is:

- Supply and install gates – \$6,000.
- cost per annum of night-time closure per laneway (single lot length) - \$3,600, and
- cost per annum of night-time closure per laneway (double lot length) - \$5,300.

The installation of lighting, where a laneway does not have a proposed partial or full closure varies according to the length:

- With two abutting properties, a single light located mid-way may be adequate - \$10,000.
- With four abutting properties at least two lights may be required - \$18,000.

## G. PROPOSED POLICY DEVELOPMENT AND FRAMEWORK

Council has not yet adopted a policy for the management of laneways other than they are considered a component of the pathway network and in some instances provide overland flow paths for stormwater.

Utility providers such as Power and Water Corporation and telecommunication companies have also used the laneways to interconnect services within road reserves.

Council instigated a trial of laneway treatments in early 2019 with a view to assess the effectiveness of several options, including lighting, motorbike chicanes and gates for partial closures, to address anti-social and criminal behaviour. The aim has been that these treatments would allow Council to develop a policy to guide the future management of all laneways.

Comments/feedback received following night-time and full-time closures has generally been positive in that the abutting properties have experienced a reduction in anti-social and criminal behaviour. The degree of reduction has varied but has not necessarily ceased within the street/neighbourhood.



The challenge in preparing a policy for laneways is to appropriately articulate the intended outcome. The closure of laneways can affect the levels of crime and anti-social behaviour however social engineering simply through closures will likely fail long term.

Council has consistently held the view that the addressing of anti-social and criminal behaviour requires the collaboration of government agencies and the willingness of the community to change patterns of behaviour. Framing a policy on laneways to address this, as stated above, is unlikely to succeed on its own, as Council does not have the authority to make government policy needed to cause change of this nature.

On that basis, the development and framework for a policy on laneway management should incorporate the process of an objective assessment of a laneway to determine its value to the community, both now and into the future, as a component of pedestrian and cycling movements.

The approach taken by Alice Springs Town Council reflects that anti-social and criminal behaviour can be a reality for residents within the vicinity of laneways, however there will be circumstances where the closure of a laneway negatively impacts on broad a section of the neighbourhood. It is in these circumstances where attention could be focussed on identifying local factors and options to respond to the issues faced by the residents.

The outline for a proposed policy includes:

- a. Determination of distinction between pathways linking to parks, and pathways within road reserves,

A number of pathways that are considered to laneways are actually located within the Crown Land parcel that is the park or reserve. The process to close these pathways is different from a laneway that is a continuation of the road reserve.

Council may choose to include or not include these paths within future closure assessment.

- b. Blanket or case by case approach to closures,

Council may determine that the purpose of laneways, other than where it serves as an overland flow path for stormwater, is redundant and that irrespective of proximity to facilities these should be closed.

Where a case by case approach is preferred the criteria by which the location is evaluated is very important. The evaluation process should include statistical information regards anti-social behaviour and crime.

- c. Categorisation of laneways based on function and purpose,

A functional hierarchy for laneways can be developed, using criteria similar to those used by Alice Springs Town Council where the proximity of the laneway to schools, shops, parks, bus routes, stormwater determines its classification. Laneways with a calculated level of importance will not be closed.



The work in developing laneway profiles is substantially completed based on observation of the physical aspects. Commentary from government agencies (NT Police, Territory Housing etc) has not been yet complied and may not be relevant in certain circumstances.

d. Criteria for considering permanent closures,

There are potentially three scenarios that would occur in considering a laneway for closure, namely:

- i. No closure - laneway is required to provide accessibility to schools, shops and other social infrastructure,
- ii. Possible closure – laneway may be important due to proximity to facilities, but reasonable alternate routes are available, and
- iii. Closure – laneway serves no significant purpose in the locality.

Other than managing expectations of applicants the more complex assessment will likely be where the laneway is neither obvious for closure or not. A structure around the weighting of statistical information from Police, community support (or lack of) together with the applicants will need to be mapped within the policy.

e. Criteria for retention or disposal of the closed 'road reserve',

The retention of isolated parcels of Crown Land is not ideal as it does not diminish issues such as maintenance (litter, weeds, leaf litter etc) where the lot serves no other purpose, such as overland flow for stormwater or access to underground services. Initial complications with contractors maintaining the temporary full-time closures has highlighted the need to address these basic requirements.

f. Apportionment of costs for permanent closure and disposal (where applicable).

Council will need to determine how costs may be apportioned where a laneway is to be permanently closed.

Options may include:

- Permanent closure does not involve disposal of the land as an asset – Council meets full cost of closure and ongoing maintenance costs.
- Permanent closure with disposal to abutting property owners:
  - Council meets all costs of closure and charges for land value based on percentage apportioned.
  - Council shares cost of closure and charges for land based on percentage apportioned.
  - Council shares cost of closure and waives the land value.
  - Applicants meet all costs of closure with or without the cost of the land included.

Where the abutting land owner is the Northern Territory Government (Territory Housing) other options may arise and will require discussion with the Northern Territory Government.

As stated elsewhere in this report, Council embarked on a trial of treatments to determine applicability of those treatments to various circumstances. The question is the amount of time required to 'ground truth' those treatments and what is the future direction for the management of laneways.

## **Next steps:**

As was identified in the report to Council on 17 March 2020, the completion of a detailed analysis of all laneways is required and is underway. The structure of the analysis methodology requires commentary from NT Police and Territory Housing and is currently being finalised.

Developing a policy for Council's consideration, prior to community consultation, would provide the community with a clear policy of Council on the management of laneways, and enable an improved, more objective process than currently is available.

Costs are a significant factor to be considered in relation to policy outcomes (or laneway closure decisions), as it is likely at some point that the cost of implementation and recurring costs will exceed the ability of the Council to continue the treatments without compromising other priorities within the community. For example, should a decision be made that would involve another 20 sites for night-time closures and respective, capital and recurrent costs would be \$120,000 and \$90-100,000 per annum.

The recommendations provided to Council for consideration are aimed to advance the development of a policy based on agreed framework of elements to consider. The proposed timeframe for the 2<sup>nd</sup> Ordinary Council Meeting in August 2020 is achievable and intended to allow Council to move forward on laneway management beyond the present approach. Following the draft Laneway Management Policy, community consultation would be required prior to adoption. This would then allow for the current laneways to be assessed against the Policy for presentation to Council in November.

In summary, the proposed timeframes are:

- August 2020 – draft Laneway Management Policy presented to Council
- September 2020 – consultation on draft Laneway Management Policy
- October 2020 – Laneway Management Policy presented to Council for adoption
- November 2020 – final assessment of current laneways in accordance with Laneway Management Policy

## **CONSULTATION PROCESS**

The consultation undertaken by Council to date was outlined in the report considered on 17 March 2020.

The following City of Palmerston staff were consulted in preparing this report:

- Director City Growth and Operations

In preparing this report, the following external parties were consulted:

- Alice Springs Town Council

No community or other consultation has been undertaken in the preparation of this report. However future consultation will be required on the proposed policy as recommended for consideration at the 2<sup>nd</sup> Ordinary Council Meeting in August 2020.

## **POLICY IMPLICATIONS**

There are no current policy implications for this report.

As outlined in the report to Council there are few local government policies regarding the management of laneways within the Northern Territory.

The current policy adopted by the Darwin City Council essentially aims to keep open the walkway (laneway) network. This is interpreted as closure is a last resort measure.

The Alice Springs Town Council is discussed elsewhere in this report.

A laneway policy was and remains an objective of Council and there is considered to be sufficient background information available to assist Council in considering what that policy should be to guide future laneway management.

## **BUDGET AND RESOURCE IMPLICATIONS**

The anticipated expenditure on laneway treatments and associated activities by 30 June 2020 is estimated to be \$450,000 across two financial years.

The continuance of existing night-time closures for 2020/21 is estimated at \$62,300, against a draft budget allocation of \$100,000.

Based on the experience of Alice Springs Town Council the cost to implement a permanent closure of a laneway is between \$12,000 and \$15,000. This cost is borne by the abutting landowners. Were Council to accept this cost and there were successful applications to close 30 of the 117 laneways, the potential cost is between \$360,000 to \$450,000 or approximately 1.5% to 2% of annual rate revenue.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

As reported to the 17 March 2020 Ordinary Council Meeting, achieving a balance between addressing anti-social behaviour through laneway treatments such as closure and continuing to provide connectivity across the city is important.

There may be an expectation that laneway closures will resolve the crime issues versus being considered a preventative measure.

Having a robust approach to Council decisions regarding laneway treatments that is evidence based, considers community feedback and complies with legislative requirements such as Ministerial approvals means that decisions about individual laneways can take time and as such give rise to community dissatisfaction. To assist in managing community dissatisfaction, a communication strategy has been implemented to keep community members informed as to Council's progress in this important work. A specific 'laneways' email address has been established, which is monitored daily. Regular updates are also provided on Council's website.

Council will be required to confirm with all relevant legislation.

There is the potential that service authorities will not support sale of land or closure

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders  
Context: Council needs to be credible and trusted by those within and external to the Council.
- 2 Is not sustainable into the long term  
Context: Optimising the financial, social and environmental sustainability of the Council.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

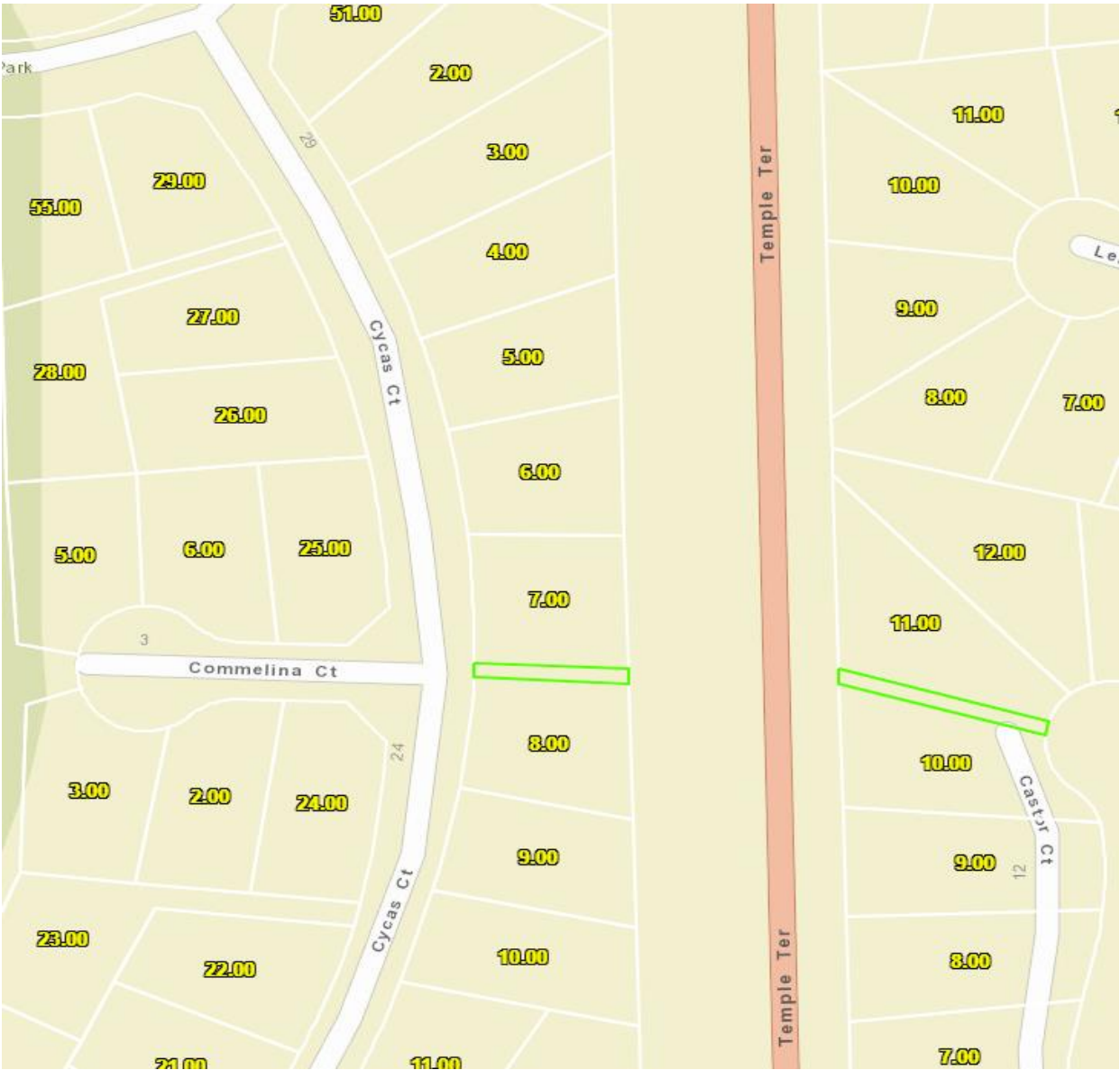
1. Laneway Profiles [**13.2.1.1** - 9 pages]

<b>Location:</b>	Cycas Ct to Temple Tce				
<b>Purpose:</b>	Access between Cycas Ct/Commelina Ct to Temple Tce				
<b>Utilisation:</b>					
<b>Description:</b>	<b>Length</b>	30			
	<b>Area</b>	90			
	<b>Gradient</b>	1% from middle out to both ends			
	<b>Surface drainage</b>	Flat			
	<b>General Description</b>	Good,			
	<b>Gates</b>	None			
	<b>Lighting</b>	Streetlight on Cycas Ct 05026			
	<b>Bollards/Obstacles</b>	3x1.25m fence on Temple Tce side			
	<b>CCTV</b>	None			
	<b>Vegetation in Laneway</b>	None			
<b>Vegetation abutting Laneway</b>	Overhanging vegetation from properties				
<b>Constructed materials and infrastructure:</b>	<b>Laneway</b>	<b>Material and condition</b>	Asphalt	Good condition, no kerb	
	<b>Property 1</b>	<b>Fence type, height and condition</b>	Chain mesh without rails, posts at 3.2m	1.5 for half, 2m for half	Average, bulging in most sections
	<b>Property 2</b>	<b>Fence type, height and condition</b>	Colour bond panel fence on steel frame, concrete rate wall, posts at 1.3m	2.2	Good, no damage
	<b>Property 3</b>	<b>Fence type, height and condition</b>	0	0	0
	<b>Property 4</b>	<b>Fence type, height and condition</b>	0	0	0
<b>Maintenance schedule:</b>					
<b>Asset No. / Asset Class</b>	TPA00324				
<b>Services</b>	PWC water	PWC power	0		
<b>Adjoining residences - Street Address and Tenure</b>	<b>Property 1, Tenure</b>	7 Cycas Ct	Private		
	<b>Property 2, Tenure</b>	8 Cycas	Private		
	<b>Property 3, Tenure</b>	0			
	<b>Property 4, Tenure</b>	0			
<b>Nature of surrounding area (within 250m radius):</b>					
<b>NTG comment / observations</b>					
<b>Resident feedback</b>	1 resident; P/T closure				







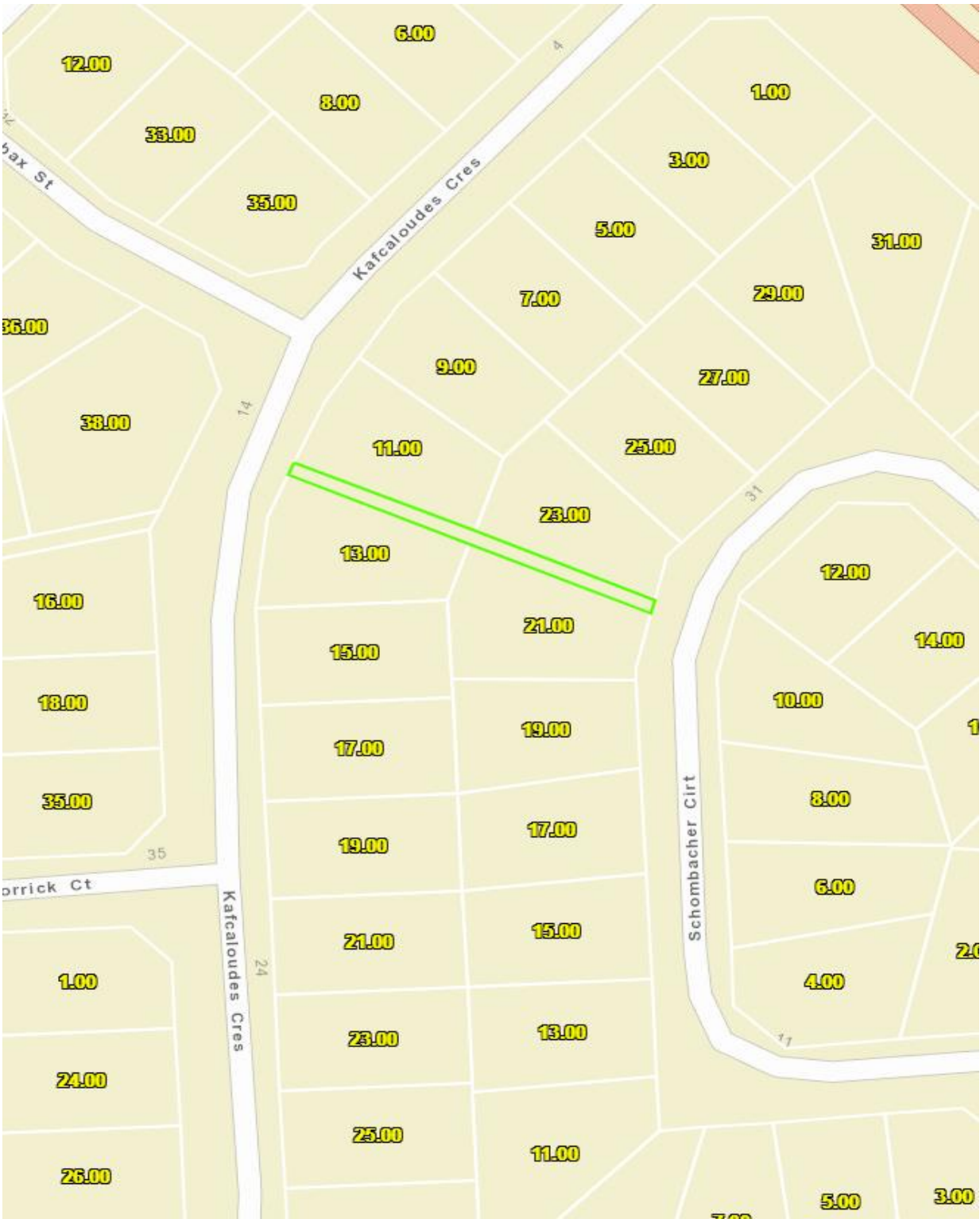


<b>Location:</b>	Kafcaloudes Cres to Schombacher Cct Moulden				
<b>Purpose:</b>	Access between Schombacher Cct and Kafcaloudes Cres with bus stop and unnamed park				
<b>Utilisation:</b>					
<b>Description:</b>	<b>Length</b>	78			
	<b>Area</b>	234			
	<b>Gradient</b>	1-2% grade to Kafcaloudes Cres			
	<b>Surface drainage</b>	No consistent measurements			
	<b>General Description</b>	Average, pavement damage, rubbish in laneway			
	<b>Gates</b>	None			
	<b>Lighting</b>	Streetlight on Schombacher Circuit 05433.			
	<b>Bollards/Obstacles</b>	2x90mm steel Bollard and 9mx1.3m fence on Kafcaloudes Cres			
	<b>CCTV</b>	None			
	<b>Vegetation in Laneway</b>	Minor weeds and grass			
<b>Vegetation abutting Laneway</b>	Overhanging vegetation from properties				
<b>Constructed materials and infrastructure:</b>	<b>Laneway</b>	<b>Material and condition</b>	Asphalt	Average, cracks throughout, deformation from tree roots,	
	<b>Property 1</b>	<b>Fence type, height and condition</b>	Chain mesh without rails, posts at 3.2m	1.8m	Fair, post on a small lean
	<b>Property 2</b>	<b>Fence type, height and condition</b>	Chain mesh with rails top and bottom, posts at 3m	2m	Average, posts on a lean
	<b>Property 3</b>	<b>Fence type, height and condition</b>	Chain mesh without rails, posts at 3m	1.8m	Fair, post on small lean
	<b>Property 4</b>	<b>Fence type, height and condition</b>	Chain mesh without rails, posts at 3m	1.8m	Good, no damage
<b>Maintenance schedule:</b>					
<b>Asset No. / Asset Class</b>	TPA00321				
<b>Services</b>	Storm water	PWC power and water	Telstra		
<b>Adjoining residences - Street Address and Tenure</b>	<b>Property 1, Tenure</b>	11 Kafcaloudes Cres	Public		
	<b>Property 2, Tenure</b>	13 Kafcaloudes Cres	Public		
	<b>Property 3, Tenure</b>	21 Schombacher Cct	Private		
	<b>Property 4, Tenure</b>	23 Schombacher Cct	Public		
<b>Nature of surrounding area (within 250m radius):</b>					
<b>NTG comment / observations</b>					
<b>Resident feedback</b>	1 resident; F/T closure				







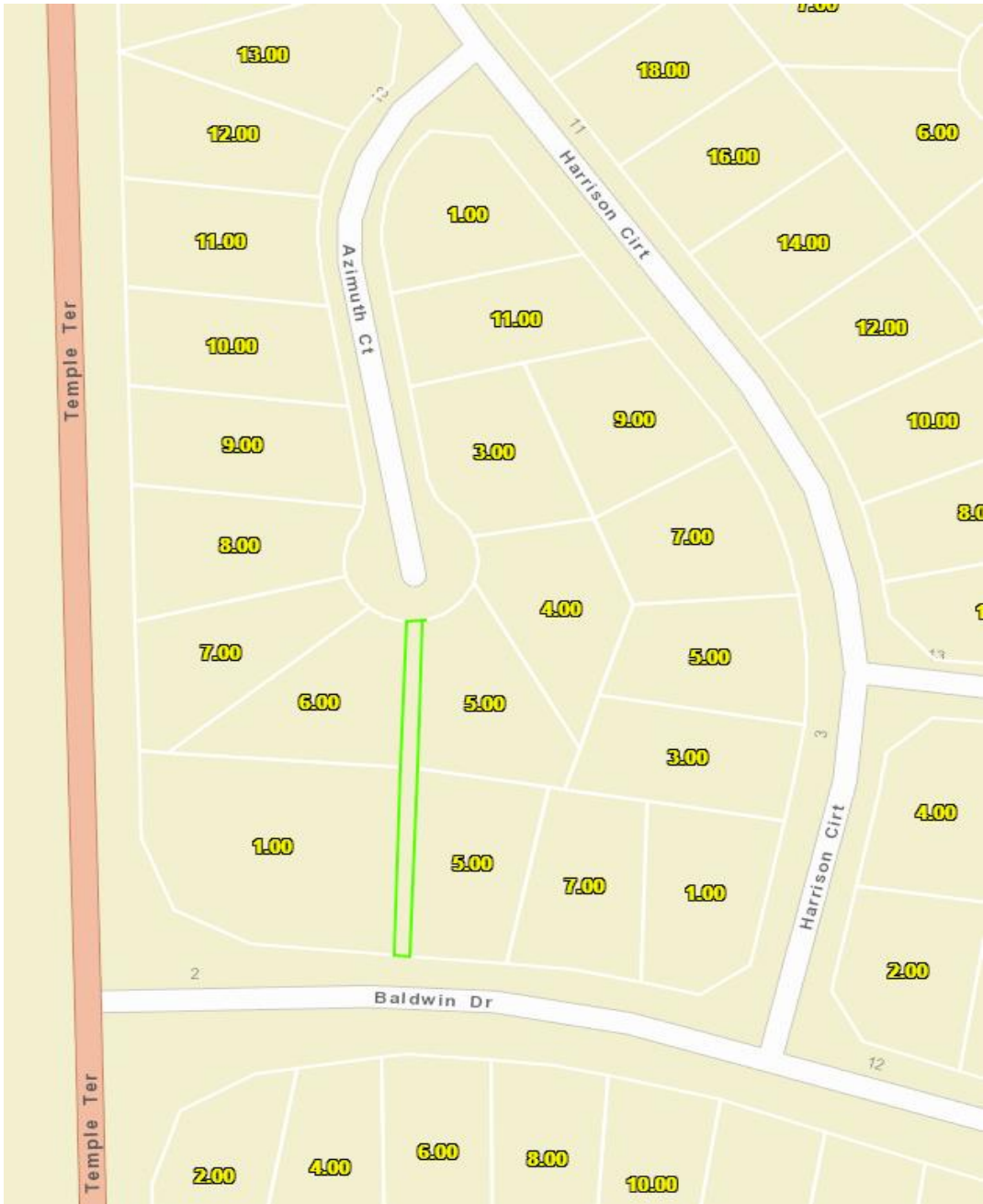


Location:	Baldwin Dr to Azimuth Ct				
Purpose:	Access between Baldwin Dr and Azimuth Ct				
Utilisation:					
Description:	Length	72			
	Area	216			
	Gradient	0.6-2.5% grade to Baldwin			
	Surface drainage	Flat			
	General Description	Good, overhanging vegetation and green waste.			
	Gates	None			
	Lighting	1x streetlight at Azimuth Ct 04013			
	Bollards/Obstacles	1x 90mm steel bollard at Azimuth Ct, 2 x 1.5 m hoop barriers at Baldwin			
	CCTV	None			
	Vegetation in Laneway	Weed growing along properties, and green waste			
Vegetation abutting Laneway	Overhanging vegetation from properties				
Constructed materials and infrastructure:	Laneway	Material and condition	Concrete	Good condition	
	Property 1	Fence type, height and condition	Chain mesh without rails, posts at 3.2m. And colour bond on steel frame	1.8 and 1.6m for colour bond	Good, no damage
	Property 2	Fence type, height and condition	Chain mesh without rails, posts at 3.1m	1.9m	Good, 2 sections pushing out
	Property 3	Fence type, height and condition	Chain mesh without rails, posts at 3m	1.8m	Good, no damage
	Property 4	Fence type, height and condition	Chain mesh without rails, posts at 2.6m	1.8m	Average, fence bulging 3 sections, 3 posts bent, 1 footing lose from ground.
Maintenance schedule:					
Asset No. / Asset Class	TPA00355				
Services	PWC power	Telstra	0		
Adjoining residences - Street Address and Tenure	Property 1, Tenure	1 Baldwin dr	Public		
	Property 2, Tenure	5 Baldwin dr	Private		
	Property 3, Tenure	5 Azimuth Ct	Private		
	Property 4, Tenure	6 Azimuth Ct	Public		
Nature of surrounding area (within 250m radius):					
NTG comment / observations					
Resident feedback					









## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.2
<b>REPORT TITLE:</b>	Review of Council Policy MEE04 Teleconferencing
<b>MEETING DATE:</b>	Tuesday 16 June 2020
<b>AUTHOR:</b>	Director Organisational Services, Richard Iap
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This report seeks Council approval of the updated Council Policy MEE04 Teleconferencing, for Elected Members to teleconferencing for Council meetings are workshops.

### KEY MESSAGES

- Council Policy MEE04 Teleconferencing is due for review.
- Local Government Act 2008 permits audio and/or audiovisual conferencing by Elected Members where authorised by Council Policy.
- The Council Chamber has recently undergone upgrades to facilitate both audio and audiovisual conferencing under Council's Smart Cities project.
- Due to COVID-19, Council Elected Members were attending Council Meeting using video conferencing, with the public viewing via live streaming.
- The updated policy has been retitled to Audio/Audiovisual Conferencing and includes minor modifications for clarity on the use of the audio/audiovisual technology when Elected Members are on a Leave of Absence and/or physically unable to attend Council meetings.
- The Council agenda and minutes template will be updated from 'Request for Teleconferencing' to 'Request for Audio/Audiovisual Conferencing'.

### RECOMMENDATION

1. THAT Report entitled Review of Council Policy MEE04 Teleconferencing be received and noted.
2. THAT Council endorse amended Council Policy Audio/Audiovisual Conferencing being **Attachment 13.2.2.2** to Report entitled Review of Council Policy MEE04 Teleconferencing.

### BACKGROUND

At the Ordinary Council Meeting of 17 April 2018 Council resolved:

#### *Teleconferencing Report*

*THAT a report be prepared regarding a process for Elected Members on leave of absence being able to attend Council meetings via teleconferencing for the 2<sup>nd</sup> Ordinary Meeting of Council in May 2018.*

**CARRIED 9/0019 – 17/04/2018**

At the Ordinary Council Meeting of 15 May 2018 Council resolved:

***Audio/Audio-Visual Conferencing at Council Meetings by Elected Members***

1. THAT Report Number 9/0024 entitled *Audio/Audio-Visual Conferencing at Council Meetings by Elected Members* be received and noted.

**CARRIED 9/0065 – 15/05/2018**

2. THAT Council adopt draft Council Policy MEE04 - *Audio/Audio-Visual Conferencing at Council Meetings by Elected Members* being Attachment A to Report Number 9/0024 entitled *Audio/Audio-Visual Conferencing at Council Meetings by Elected Members* including amendments to the title and access to teleconferencing and administrative adjustments, as Council Policy.

3. THAT Council amend the Order of Business at its Ordinary Council meetings to include Request for Teleconferencing immediately following Section Three entitled *Apologies and Leave of Absence*.

**CARRIED 9/0066 – 15/05/2018**

## **DISCUSSION**

Council staff have updated Council Policy MEE04 *Teleconferencing* (Attachment 13.2.2.1) that authorises Elected Members to participate in Council meetings and workshops utilising audio/audiovisual technology.

In accordance with Section 61(4)(a) of the *Local Government Act 2008*, the Council, with prior permission, will allow Elected Members to attend Ordinary and Special Council Meetings and Workshops by means of audio and/or video conferencing system and they will be considered as physically present with the same rights and responsibilities as Elected Members at the meeting location.

Elected Members may apply for audio/audiovisual conferencing at the time as seeking a Leave of Absence or should unforeseen circumstances arise.

Audio/audiovisual conferencing can occur where:

- The Elected Member has received a Leave of Absence;
- The Elected Member is within Australia but greater than 100km from the meeting location; or
- The Elected Member is physically prevented from attending due to illness or injury regardless of location; and
- The Elected Member is not the Chair of the meeting.

Council has recently upgraded technology in Council Chambers, as part of its *Projects – Smart Cities*, to facilitate both audio and audiovisual conferencing. Council has also recently conducted Council Meeting via video conferencing on the Zoom platform while COVID-19 social distancing requirements were in place.

In the case of a secret ballot, the Elected Members will provide their vote in confidence to the Chief Executive Officer who will place it into the ballot box. Elected Members may not be able to view

presentations being made at the meeting however will be provided with copies of presentations electronically.

## CONSULTATION PROCESS

The benefits of this policy are that it enables greater participation by Elected Members which improves decision making and community representation.

Public consultation is not required due to minor amendments being recommended.

## POLICY IMPLICATIONS

If Council endorse the amendments, **Attachment 13.2.2.2** Audio/Audiovisual Conferencing will become a policy of Council.

## BUDGET AND RESOURCE IMPLICATIONS

There are no further budget or resource implications relating to this report.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Section 61(4) of the *Local Government Act 2008* permits Elected Members who are not physically present at a meeting of Council to participate by way of audio or other audio-visual.

A member who is not physically present at a meeting of a council is taken to be present at the meeting if:

- a) "the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with council policy; and
- b) communication is established by means of the conferencing system, at or around the commencement of the meeting, between the member and the members present at the place appointed for the meeting; and
- c) the member has the same or substantially the same opportunity to participate in debate, and to register an opinion on question arising for decision as if the member were physically present at the meeting."

Policy Audio/Audiovisual Conferencing will continue Elected Members to participate in Council meetings when not physically present, consistent with Section 61(4) of the *Local Government Act 2008*.

This report addresses the following City of Palmerston Strategic Risks:

1. **Fails to effectively regain the trust from all stakeholders**  
Context: Council needs to be credible and trusted by those within and external to the Council.
2. **Fails to create and deliver the strategic vision for the City**  
Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.

## ENVIRONMENT SUSTAINABILITY IMPLICATIONS

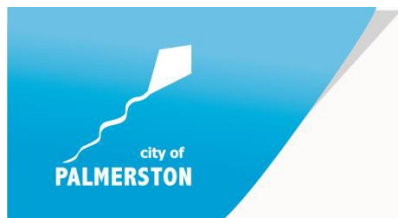
There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

1. Council Policy - MEE04 Teleconferencing Policy [**13.2.2.1** - 2 pages]
2. Amended Council Policy - Audio/Audiovisual Conferencing [**13.2.2.2** - 2 pages]



# POLICY

MEE04

Name:	Teleconferencing		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Corporate Services		
Approval Date:	15/05/2018	Next Review Date:	1/04/2020
Records Number:	365928	Council Decision:	9/0066

## 1 PURPOSE

The purpose of this policy is to facilitate access and participation in Council Meetings and workshops by permitting Elected Members to participate by way of teleconferencing subject to conditions.

## 2 PRINCIPLES

The principles of this policy are to provide greater access to Council meetings by Elected Members in a clear, transparent framework for the effective conduct of the business and governing of Council. Effective meetings are a fundamental requirement of good governance.

## 3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Appointed Place of Meeting	The place determined by Council for Ordinary and Special Meetings to be held. This is usually Civic Plaza, 1 Chung Wah Terrace, Palmerston, however Council may change this by resolution.
Teleconferencing	The technology systems or similar in use by the Council at the time to facilitate Elected Member participation.

## 4 POLICY STATEMENT

- 4.1 Elected Members are required to seek prior approval to use teleconferencing. Prior approval is to be sought at the time of requesting a Leave of Absence. Elected Members may also seek leave of the Council to attend a meeting via teleconferencing on short notice should unforeseen circumstances arise.
- 4.2 Elected Members are entitled to teleconferencing for Ordinary and Special Council Meetings and Council workshops if they have received a Leave of Absence, are greater than 100km from Council's appointed place of meeting but within Australia or physically prevented from attending.
- 4.3 A member attending via teleconferencing cannot chair the meeting or workshop. If the Mayor is attending by teleconferencing, then Council must by resolution appoint a member physically present as the presiding member being the Deputy Mayor in the first instance or another member if the Deputy Mayor is unable to preside.
- 4.4 Elected Members will be connected to the teleconferencing system prior to the commencement of the Open Council meeting.
- 4.5 Elected Members will be entitled to participate as if they were physically present at the meeting.
- 4.6 In the case of secret ballots, the Elected Member will provide their vote to the Chief Executive Officer in confidence, who will then place it into the ballot box.



## MEE04

- 4.7 Elected Members will not be able to view presentations being made at the meeting, however will be provided with copies of the presentation electronically.
- 4.8 If Council is unable to accommodate an Elected Member's request to teleconference, the Elected Member will be advised in advance of the meeting.

### 5 ASSOCIATED DOCUMENTS

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- 5.1 Leave of Absence Form

### 6 REFERENCES AND RELATED LEGISLATION

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- 6.1 Local Government Act
- 6.2 Palmerston (Procedures for Meetings) By-Laws

Name:	Audio/Audiovisual Conferencing		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Organisational Services		
Approval Date:	16/06/2020	Next Review Date:	16/06/2022
Records Number:		Council Decision:	

## 1 PURPOSE

The purpose of this policy is to facilitate access and participation in Council Meetings and workshops by permitting Elected Members to participate by way of **audio/audiovisual conferencing** subject to conditions.

## 2 PRINCIPLES

The principles of this policy are to provide greater access to Council meetings by Elected Members in a clear, transparent framework for the effective conduct of the business and governing of Council. Effective meetings are a fundamental requirement of good governance.

## 3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Appointed Place of Meeting	The place determined by Council for Ordinary and Special Meetings to be held. <b>This is usually Civic Plaza, 1 Chung Wah Terrace, Palmerston, however Council may change this by resolution.</b>
<b>Audio/Audiovisual Conferencing</b>	The technology systems or similar in use by the Council at the time to facilitate Elected Member participation. <b>The system will provide access to the meeting using audio or audiovisual attendance.</b>

## 4 POLICY STATEMENT

- 4.1 Elected Members are required to seek prior approval to use **audio/audiovisual conferencing**. Prior approval is to be sought at the time of requesting a Leave of Absence. Elected Members may also seek leave of the Council to attend a meeting via **audio/audiovisual conferencing** on short notice should unforeseen circumstances arise.
- 4.2 Elected Members are entitled to audio/audiovisual conferencing for Ordinary and Special Council Meetings and Council workshops if they have received a Leave of Absence, are greater than 100km from Council's appointed place of meeting but within Australia or physically prevented from attending.
- 4.3 A member attending via **audio/audiovisual conferencing** cannot chair a meeting or workshop. If the Mayor is attending by audio/audiovisual conferencing, then Council must by resolution appoint a member physically present as the presiding member being the Deputy Mayor in the first instance or another member if the Deputy Mayor is unable to preside.
- 4.4 Elected Members will be connected to the **audio/audiovisual conferencing** system prior to the commencement of the Open Council meeting.
- 4.5 Elected Members will be entitled to participate as if they were physically present at the meeting.
- 4.6 In the case of secret ballots, the Elected Member will provide their vote to the Chief Executive Officer in confidence, who will then place it into the ballot box.

- 4.7 Elected Members **may** not be able to view presentations being made at the meeting, however will be provided with copies of the presentation electronically, **if available**.
- 4.8 If Council is unable to accommodate an Elected Member's request to **audio/audiovisual conference** the Elected Member will be advised in advance of the meeting.

## **5 ASSOCIATED DOCUMENTS**

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- 5.1 Leave of Absence Form

## **6 REFERENCES AND RELATED LEGISLATION**

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- 6.1 *Local Government Act* **2008**
- 6.2 *Palmerston (Procedures for Meetings) By-Laws*

## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.3
<b>REPORT TITLE:</b>	Off Leash Dog Exercise Area - Maurice Terrace Park, Bakewell
<b>MEETING DATE:</b>	Tuesday 16 June 2020
<b>AUTHOR:</b>	Director of Lifestyle and Community, Amelia Vellar
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

### PURPOSE

This report seeks Council approval to commence community consultation to gauge the communities support for converting the Maurice Terrace Park temporary off leash dog exercise area into a permanent off leash dog exercise area.

### KEY MESSAGES

- Council has identified that the City requires additional dog exercise areas within the Municipality.
- City of Palmerston has over 5600 registered dogs.
- City of Palmerston has one off leash dog exercise area located at Marlow's Lagoon, all other areas of the municipality dogs must be on leads.
- In response to COVID-19 Council implemented two additional temporary off leash dog exercise areas.
- The Maurice Terrace Park temporary off leash dog exercise area has been popular with dog owners since it opened in May 2020 as evidenced by feedback to Council's Animal Education Officer.
- Council staff recommend commencing community consultation to gauge the community's desire to convert this area at Maurice Terrace Park to a permanent off leash dog exercise area.

### RECOMMENDATION

1. THAT Report entitled Off Leash Dog Exercise Area - Maurice Terrace Park, Bakewell be received and noted.
2. THAT Council commence community consultation to gauge the communities support of converting an area of Maurice Terrace Park, Bakewell to a permanent off leash dog exercise area, with a report on the outcomes of the consultation to be presented to Council at the First Ordinary Meeting in September 2020.
3. THAT a further report be presented to Council outlining options for a future dog park in the Johnston/Zuccoli area by the Second Ordinary Meeting in November 2020.

## BACKGROUND

Australia has one of the highest rates of pet ownership in the world with 36% of households owning a dog (Australian Companion Animal Council, 2010). Although dog ownership is common in Australia, it's becoming more difficult for people to own dogs in urban areas. Some factors that may be directly related to this difficulty may include higher density living, changing lifestyles, and lack of animal education around responsible dog ownership.

The City of Palmerston has over 171 hectares of open space parks and gardens. In 2019, there were over 5,600 dogs registered in the Palmerston Municipality and yet just one, permanent off leash dog exercise area is currently available for residents to exercise their dogs which is located at Marlow's Lagoon. Council has identified that the City requires additional dog exercise areas within the Municipality particularly in the densely populated suburbs of Johnson and Zuccoli.

Pets play an important part in our lives. Research shows that pets can help improve a person's mental and physical health, reduce the effects of stress, facilitate social interaction between people and build a sense of community (Australian Companion Animal Council, 2010; Petcare Information and Advisory Service, 2012). As more dogs are joining families in urban areas, off-leash dog exercise areas are growing in popularity and demand.

There are benefits of people and the community in having off-leash dog exercise areas-

### Benefits for People and the Community

- Outlet for dog owners to socialise
- Social wellbeing and mental health
- Promoting responsible dog ownership
- Affordable Recreation Option
- Resting place for travelling community

Although there are many benefits to more dog exercise areas, there are also risks and issues that need to be considered when developing an off-leash dog exercise area.

### Local impacts

Communities may fear impact on the local amenity of their neighbourhood including:

- Potential noise and odour problems
- Parking congestion in residential streets
- Dogs off-leash when walking to and from the dog park
- Potential environmental and wildlife impacts.
- Health impacts from diseases being passed from dog to dog in a confined area.


Good planning, design and management can help reduce some of the risks.

The opportunity to experience a setting devoted to dog and human activity, where dogs can play can counteracts the boredom of experienced by pets and lack of contact with other dogs. This can reduce the tendency for barking when dogs are under-exercised, and their owners are absent. Socialising dogs at an early age can reduce canine aggression and lead to new friendships and more personable interaction with other people by dog owners.



## DISCUSSION

In response to COVID-19 Council implemented two temporary off leash dog exercise areas to reduce numbers at the Marlow Lagoon Dog Park to help promote dog exercise options that allowed adequate social distancing. The two off leash dog exercise areas trialled were Maurice Park, Bakewell, and a section of Open Space along Temple Terrace in Gray.




City of Palmerston  
May 11 at 5:32 PM · 🌐

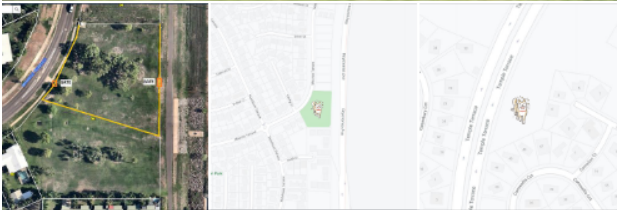
Coming Soon!!!  
Temporary off leash dog exercise areas

Council as part of its return to a new normal road map will be setting up temporary off leash dog exercise areas. These walk-up areas will give easier access for owners and their furry friends to get a workout while adhering to social distancing requirements.

The trial locations are:  
Maurice Park in Bakewell.  
Temple Terrace in Gray (An open space section)

Council Rangers will be patrolling these areas and there will be temporary fencing in place.  
Stay tuned - launch date coming soon.





9,243  
People Reached

620  
Engagements

Boost Post

👍❤️ 44

42 Comments 23 Shares

Council's Animal Education Officer has been in attendance at both the Maurice Park and Temple Terrace temporary off leash dog exercise area on four occasions (2 x morning, 2 x evening) since they opened by way of a pop up stall to answer questions on animal education and other council matters. Compared with the other off leash dog exercise area, Maurice Park seems to have higher utilisation and seems popular with residents.

Council's Animal Education Officer offered visitors feedback forms to fill in. Feedback from Bakewell residents included-

*"A great place to give off leash freedom for my dog to socialise with other dogs. Very nice and close."*

*"Great place for a permanent dog park."*

*"It's a great way for people to socialise with neighbours. This space has been underutilised in the past and this is a perfect use for this space. Please make it a permanent facility."*

*"Close to home, safe with the fence, good for exercise."*

*"It's great to have a dog park other than Marlow's Lagoon."*

*"It is close to home. My dog is familiar with the area."*

*"Close to home, safe with the fence, good for exercise".*

*"Keep this park open."*

Noted points for improvement included access to water, improved parking, and more presence by Council Rangers.

Given this initial positive feedback Council staff recommend gauging support for a permanent off leash area at Maurice Park, Bakewell containing minimal dog park infrastructure, some dog agility equipment, fencing, water, bins and poo bags and dispensers.

Further engagement with the community is essential. This will help to determine the level of acceptance for an off-leash dog exercise area and the likely benefits it may bring to the community. Any proposed changes to the park, as an open space and recreation asset will be designed in line with Council's Vision of a Place for People.

It is being recommended that the future ongoing use of the Temple Terrace temporary off leash area be reviewed following outcomes of consultation on Maurice Park.

Council announced the opening of the two temporary off leash dog exercise areas via social media posts on the 11 May 2020.

It is now proposed that Council undertake community consultation to gauge the communities support for converting the Maurice Terrace Park temporary off leash dog exercise area into a permanent off leash dog exercise area. This community consultation is envisioned to take place over four to eight weeks with key stake holders in the area including Bakewell residents, dog owners using the temporary off leash dog exercise area and other interested parties.

## **CONSULTATION PROCESS**

The following City of Palmerston staff were consulted in preparing this report:

- Rangers Services team

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

Whilst gauging the communities to desire for a permanent off leash dog exercise area at Maurice Park Council staff will also seek to estimate the cost of formalising the area including:

### **Core infrastructure**

- Perimeter fencing of the off-leash area
- Entry gates/ doggy airlock (2 gates per entry)
- Pathways
- Ground surfaces and Landscaping

### **Essential amenities**

- Drinking water (including plumbing & drainage)
- Bins and poo bag dispensers
- Seating
- Limited dog equipment

Subject to community consultation this will be further developed for Council's consideration.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

### **6 Fails to create and deliver the strategic vision for the City**

Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.

Failure by Council to acknowledge the need for additional dog exercise areas may exasperate barking that occurs when dogs are under-exercised which may lead to less amenity for residents the city.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

Currently the Maurice Terrace Park temporary off leash dog exercise area is designed as a "walk-up" dog exercise area to encourage people and their dogs to exercise and because the park is not designed for car parking.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

Nil

## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.4
<b>REPORT TITLE:</b>	Review of Emergency Delegation
<b>MEETING DATE:</b>	Tuesday 16 June 2020
<b>AUTHOR:</b>	Executive Assistant to Chief Executive Officer, Caroline Hocking
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

The purpose of this report is to review the Emergency Delegations made to the Chief Executive Officer during the COVID-19 pandemic.

### KEY MESSAGES

- Council put in place measures to be responsive to the COVID-19 pandemic to deliver as many services to the Palmerston community as safely as possible.
- On 17 March 2020 Council made two Emergency Delegations to the Chief Executive Officer in light of Australian Government and Northern Territory Government (NTG) requirements for the COVID-19 response.
- The Chief Minister announced on 30 April 2020 the Northern Territory's plan to ease COVID-19 restrictions entitled 'Roadmap to the New Normal' set out in three stages, with its final stage commencing from 5 June 2020.
- The Northern Territory is now in its third stage of the 'New Normal' and a review has been undertaken of its Emergency Delegations made to the Chief Executive Officer.
- It is being recommended that Emergency Delegation '*power to determine opening times of Council's offices and facilities and the opening times of the Library*' be rescinded given that Council facilities are in operation.
- It is being recommended that Emergency Delegation '*power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement*' remains in place and reviewed at the Second Ordinary Council meeting in August 2020.
- Should any changes occur a report will be presented to Council.
- All other delegations remain unchanged.

### RECOMMENDATION

1. THAT Report entitled Review of Emergency Delegation be received and noted.
2. THAT Part one of Council Decision 9/1046 entitled Emergency Delegation to the Chief Executive Officer be rescinded:

- i. THAT pursuant to Section 32 of the Local Government Act, and in light of Australian Government and Northern Territory Government requirements for the Coronavirus response, Council hereby delegates to the Chief Executive Officer its powers and functions as set out sections 47 of the Local Government Act 2008 (NT), by-law 71 of the Palmerston (Public Places) By-Laws 2001 (NT) being the power to determine opening times of Council's offices and facilities and the opening times of the Library until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.
3. THAT Part two of Council Decision 9/1046 entitled Emergency Delegation to the Chief Executive Officer be reviewed at the Second Ordinary Council Meeting in August 2020:
  - ii. THAT pursuant to Section 32 of the Local Government Act, and in light of Australian Government and Northern Territory Government requirements for the Coronavirus response, Council hereby delegates to the Chief Executive Officer the power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

## BACKGROUND

At its Council meeting held on 17 March 2020, Council resolved:

### *Emergency Delegation to the Chief Executive Officer*

1. THAT pursuant to Section 32 of the Local Government Act, and in light of Australian Government and Northern Territory Government requirements for the Coronavirus response, Council hereby delegates to the Chief Executive Officer its powers and functions as set out sections 47 of the Local Government Act 2008 (NT), by-law 71 of the Palmerston (Public Places) By-Laws 2001 (NT) being the power to determine opening times of Council's offices and facilities and the opening times of the Library until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.
2. THAT pursuant to Section 32 of the Local Government Act, and in light of Australian Government and Northern Territory Government requirements for the Coronavirus response, Council hereby delegates to the Chief Executive Officer the power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement until such time as the Australian Government or Northern Territory Government have declared the emergency has ended.

**CARRIED 9/1046 - 17/03/2020**

During the COVID-19 pandemic, Council responded in accordance with requirements set out by the Australian and Northern Territory Government's.

The Chief Minister announced on 30 April 2020 the Northern Territory's plan to ease COVID-19 restrictions entitled 'Roadmap to the New Normal' set out in three stages, with its last stage 'Activities and services resume with retention of key principles' commencing from 5 June 2020.



## DISCUSSION

Council put in place measures to be responsive to the COVID-19 pandemic to deliver as many services to the Palmerston community as safely as possible. As part of this process two Emergency Delegations were made to the Chief Executive Officer.

A review has been undertaken of the Emergency Delegations with the following recommendations:

Delegation (i) *'power to determine opening times of Council's offices and facilities and the opening times of the Library'*

Given that Council facilities are now in operation, Delegation (i) is no longer required and a recommendation to rescind is being made.

Delegation (ii) *'power to cancel or amend programs, service levels, budgeted council events and third party events held on council property under license, permit, or any other agreement'*

On 5 June 2020 Council recommenced some physical events, programs and activities, however restrictions are still in place and to ensure Council maintains flexible to respond to changes it is being recommend that Delegation (ii) remain and be reviewed at the Second Ordinary Council meeting in August 2020.

All other delegations will remain unchanged.

## CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

## POLICY IMPLICATIONS

There are no policy implications for this report.

## BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The rescission of Emergency Delegation (i) has no risk, legal or legislative implication.

Delegation (ii) is pursuant to Section 32 of the ~~the~~ Local Government Act 2008.

Should any future change occur that requires a review of delegation, a report will be presented to Council.

This report addresses the following City of Palmerston Strategic Risks:

### 5 Fails to make informed and timely decisions

Context: Ensuring the council and Administration with decision making delegation have access to the right information, at the right time as context to making its decisions on a timely basis.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

Nil

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

### 14.2 Correspondence

#### **14.2.1 Resignation to Contest 2020 Legislative Assembly Elections**

THAT the correspondence dated 4 June 2020 from the Department of Local Government, Housing and community Development being Item 14.2.1 entitled Resignation to Contest 2020 Legislative Assembly Elections be received and noted.

4 June 2020

Mr Luccio Cercarelli  
Chief Executive Officer  
City of Palmerston  
PO BOX 1  
PALMERSTON NT 0831  
Via: [luccio.cercarelli@palmerston.nt.gov.au](mailto:luccio.cercarelli@palmerston.nt.gov.au)

Dear  Mr Cercarelli

Re: Resignation to contest 2020 Legislative Assembly elections

The 2020 Legislative Assembly elections will be held on Saturday 22 August 2020 and some council members, local authority members, council committee members or council staff members may decide to contest these elections. The election timetable published by the Northern Territory Electoral Commission is attached.

It is important to note that, pursuant to section 21(1) of the *Northern Territory (Self-Government) Act 1978* (Cth), a person will not be qualified to be a candidate for election as a member of the Legislative Assembly if, at or after the date the person nominates, the person holds an office or appointment under a law of the Commonwealth, a State or a Territory and is entitled, in respect of the office or appointment, to any remuneration or allowance.

The section 21(1) disqualification rule captures council members, local authority members, paid council committee members and council staff members. For this reason, it is essential that a council member, local authority member, paid council committee member or council staff member no longer hold that position when they nominate for the Legislative Assembly elections.

### 1. Council members

The relevant sections of the *Local Government Act 2008* and relevant dates are as follows:

Section 39(6) provides that if a council member:

- resigns as a member to stand for election, with the resignation taking effect from no more than 28 days before the closing day for nominations;
- is not elected; and
- applies to the council chief executive officer to be reinstated within seven days after the result of the election is known

then the former member is reinstated as a member of the council.

Section 39(3) of the *Local Government Act 2008* provides that a council member's resignation must be given to the council chief executive officer in writing and a member can resign with up to 14 days' notice. If a resignation does not indicate a particular day, it is effective immediately. A resignation cannot be withdrawn.

Nominations close at 12pm on Thursday 6 August 2020. For a council member's resignation to enable them to nominate as a Legislative Assembly candidate and be eligible for reinstatement as a council member if they are not elected, the resignation must take effect:

- after 12pm on Thursday 9 July 2020; and
- before the member nominates for the Legislative Assembly elections.

The election result is to be declared on Monday 7 September 2020, meaning that if a former member is not elected, they must apply to the council chief executive officer to be reinstated by no later than Monday 14 September 2020.

## **2. Local authority members**

A local authority member must resign in writing from the local authority before they nominate with the Northern Territory Electoral Commission for the Legislative Assembly election.

If a person resigns as a local authority member and is not elected to the Legislative Assembly, the person may nominate to again be a member of the local authority. It will then be a matter for the council to consider whether to reappoint the former member to the local authority.

## **3. Paid council committee members**

A paid council committee member must resign in writing from the council committee before they nominate with the Northern Territory Electoral Commission for the Legislative Assembly election.

If a person resigns as a council committee member and is not elected to the Legislative Assembly, the person may seek to again be a member of the committee. It will be a matter for the council to decide whether to reappoint the former member to the council committee.

## **4. Council staff members**

Section 110(1) of the *Local Government Act 2008* provides that if a council staff member:

- resigns as a staff member to stand for election, with the resignation taking effect from no more than 28 days before the closing day for nominations;
- is not elected; and
- applies to the council CEO to be reinstated within 7 days after the result of the election is known

then the former staff member must be reinstated to their former position or an equivalent position.



Nominations close at 12pm on Thursday 6 August 2020. For a staff member's resignation to enable them to not be disqualified as a Legislative Assembly candidate and be eligible for reinstatement as a staff member if they are not elected, the resignation must take effect:

- after 12pm on Thursday 9 July 2020; and
- before the staff member nominates for the Legislative Assembly elections.

The election result is to be declared on Monday 7 September 2020, meaning that if a former staff member is not elected, they must apply to the council CEO to be reinstated by no later than Monday 14 September 2020.

## 5. Multiple roles

If a person has more than one of the above roles, for example, a person is a council staff member and a local authority member, the person must resign from all of the roles before nominating for the Legislative Assembly election.

## 6. Election date

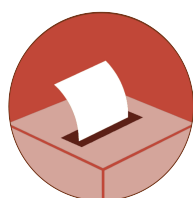
Please note that if the date of the Legislative Assembly election is altered, this could result in dates mentioned within this letter changing. A change to the election date would be publicly announced by the Northern Territory Electoral Commission, including on the Commission's website.

Should you have any further enquiries on the above, please contact Mr Hugh King, Manager Legislation and Policy, on 08 8995 5118 or via [hugh.king@nt.gov.au](mailto:hugh.king@nt.gov.au)

Yours sincerely



Maree De Lacey  
Executive Director  
Local Government and Community Development



Date	Time	
Thursday 30 July		Issue of the writ Nominations open
Friday 31 July	5:00 pm	Electoral roll closes
Thursday 6 August	12:00 noon	Nominations close
	TBC	Declaration of nominations, draw for position on ballot papers
Monday 10 August		Postal vote mail-out commences Early voting commences Mobile voting commences
Tuesday 18 August	5:00 pm	Overseas postal voting despatches cease
Thursday 20 August	5:00 pm	All postal voting despatches cease
Friday 21 August	6:00 pm	Early voting ceases
<b>Saturday 22 August</b>		<b>Election day</b>
	8:00 am	Election day voting commences
	6:00 pm	Election day voting ceases Mobile voting ceases Primary counts of ordinary, postal and early votes commence
Monday 24 August	9:00 am	Declaration vote verification checks, commence recheck of all counts Primary counts of accepted declaration votes, further postal counts
Friday 4 September	12:00 noon	Deadline for receipt of postal votes Final counts of postal votes commence Distribution of preferences
Monday 7 September	TBC	Declaration of the election result
TBC	TBC	Return of the writ

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 7 July 2020 at 5:30pm in the Council Chambers, due to COVID-19 social distancing restrictions members of the public can view the meeting via live streaming from the Council website <https://www.palmerston.nt.gov.au>

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



# **COUNCIL MEETING MINUTES**

## **TUESDAY, 2 JUNE 2020**

## CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 2 June 2020 at 5:30pm.**

### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Amber Garden  
Alderman Benjamin Giesecke  
Alderman Damian Hale  
Alderman Sarah Henderson  
Alderman Tom Lewis  
Alderman Lucy Morrison  
Alderman Mick Spick

### STAFF

Chief Executive Officer, Luccio Cercarelli  
Director City Growth and Operations, Nadine Nilon  
Director Lifestyle and Community, Amelia Vellar  
Director Organisational Services, Richard Iap  
Communications Media and Marketing Lead, Samantha Abdic  
Media Project Officer, Anthony Grey  
IT Systems and Network Administrator, Michael Schultz  
Minute Secretary, Alexandra Briley

LIVE STREAMING VIEWERS 17 live stream viewers

## 1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5:32pm.

Initials: \_\_\_\_\_



## **3** APOLOGIES AND LEAVE OF ABSENCE

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### 3.1 Apologies

Nil.

### 3.2 Leave of Absence Previously Granted

Moved: Deputy Mayor Garden

Seconded: Alderman Giesecke

THAT Council note that Deputy Mayor Garden has withdrawn the leave of absence previously granted for the period 13 September to 18 September 2020.

CARRIED 9/1133 - 02/06/2020

### 3.3 Leave of Absence Request

Moved: Deputy Mayor Garden

Seconded: Alderman Morrison

1. THAT the leave of absence received from Deputy Mayor Garden for 19 December 2020 to 3 January 2021 inclusive be received and noted.
2. THAT the leave of absence received from Alderman Hale from 6 June to 8 June 2020 inclusive be received and noted.

CARRIED 9/1134 - 02/06/2020

## **4** REQUEST FOR TELECONFERENCING

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Nil.

## **5** DECLARATION OF INTEREST

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### 5.1 Elected Members

Nil.

### 5.2 Staff

Nil.

Initials: \_\_\_\_\_

## 6 CONFIRMATION OF MINUTES

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### 6.1 Confirmation of Minutes

Moved: Alderman Spick  
Seconded: Deputy Mayor Garden

THAT the minutes of the Council Meeting held on Tuesday, 19 May 2020 pages 10091 to 10098, be confirmed.

CARRIED 9/1135 – 02/06/2020

### 6.2 Business Arising from Previous Meeting

Nil.

## 7 MAYORAL REPORT

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### 7.1 Mayoral Update Report - May 2020

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Morrison

1. THAT Report entitled Mayoral Update Report - May 2020 be received and noted.
2. THAT Council express its thanks and appreciation to all involved in the Sunrise Virtual A-Z tour of Australia showcasing Palmerston.

CARRIED 9/1136 – 02/06/2020

## 8 DEPUTATIONS AND PRESENTATIONS

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Nil.

## 9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

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Nil.

## 10 CONFIDENTIAL ITEMS

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### 10.1 Moving Confidential Items into Open

Nil.

Initials: \_\_\_\_\_

## 10.2 Moving Open Items into Confidential

Nil.

## 10.3 Confidential Items

Moved: Deputy Mayor Garden  
Seconded: Alderman Henderson

THAT pursuant to *Section 65(2) of the Local Government Act* and *Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.1.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
	8(d)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(d) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

CARRIED 9/1137 – 02/06/2020

Initials: \_\_\_\_\_

## 11 PETITIONS

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### 11.1 Reduced Hours of Late Night Lighting - Deleny Gwa Park, Rivergrass Circuit

Moved: Alderman Spick  
Seconded: Alderman Hale

1. THAT the Petition entitled Reduced Hours of Late Night Lighting - Deleny Gwa Park, Rivergrass Circuit tabled by Alderman Spick be received and noted.
2. THAT a Council Report be prepared to consider Petition entitled Reduced Hours of Late Night Lighting - Deleny Gwa Park, Rivergrass Circuit to the second Ordinary meeting in August 2020.

CARRIED 9/1138 - 02/06/2020

## 12 NOTICES OF MOTION

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Nil.

## 13 OFFICERS REPORTS

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### 13.1 Receive and Note Reports

#### 13.1.1 *Prójects* – Smart Cities Update Report June 2020

Moved: Deputy Mayor Garden  
Seconded: Alderman Giesecke

THAT Report entitled *Prójects* – Smart Cities Update Report June 2020 be received and noted.

CARRIED 9/1139 - 02/06/2020

#### 13.1.2 *Prójects* – Making the Switch, Final Update June 2020

Moved: Alderman Lewis  
Seconded: Alderman Hale

THAT Report entitled *Prójects* – Making the Switch, Final Update June 2020 be received and noted.

CARRIED 9/1140 - 02/06/2020

Initials: \_\_\_\_\_

## 13.1.3 Palmerston Local Economic Plan - Update June 2020

Moved: Alderman Morrison  
Seconded: Deputy Mayor Garden

THAT Report entitled Palmerston Local Economic Plan - Update June 2020 be received and noted.

CARRIED 9/1141 - 02/06/2020

## 13.2 Action Reports

### 13.2.1 Appointment of Committee Representation 2020/2021

Moved: Alderman Spick  
Seconded: Alderman Giesecke

1. THAT Report entitled Appointment of Committee Representation 2020/2021 be received and noted.
2. THAT Council notes all delegations to the Administrative Review Committee remain unchanged from 1 May 2018:

*THAT effect 1 May 2018 Council, pursuant to Section 32(2)(b) of the Local Government Act, hereby delegates to the Administrative Review Committee the power to make recommendations to Council and decisions relating to undertaking internal reviews in accordance with Part 18.1 of the Local Government Act.*

3. THAT Council make the following appointments to the Administrative Review Committee:
  - i. THAT the Mayor, Alderman Spick and Alderman Giesecke, be appointed to the Administrative Review Committee for the period 1 July 2020 to 28 August 2021.
  - ii. THAT the Mayor be appointed as Chair of the Administrative Review Committee for the period 1 July 2020 to 28 August 2021.
  - iii. THAT all other Elected Members be appointed as alternatives to the Administrative Review Committee for the period 1 July 2020 to 30 June 2021.
4. THAT Council notes all delegations to the Chief Executive Officer Performance Appraisal Committee remain unchanged from 5 June 2019:

*THAT effective 5 June 2019 Council, pursuant to Section 32(2)(b) of the Local Government Act, hereby delegates to the Chief Executive Officer Performance Appraisal Committee, comprising of Mayor, Deputy Mayor, Alderman and independent facilitator, appointed by*

Initials: \_\_\_\_\_



## 13.2.1 Appointment of Committee Representation 2020/2021 (continued)

*the Council the power to conduct and finalise the performance appraisal of the Chief Executive Officer and make recommendations to Council.*

5. THAT Council make the following appointment to the Chief Executive Officer Performance Appraisal Committee:

- i. THAT Alderman Spick be appointed to the Chief Executive Officer Performance Appraisal Committee, for the period 1 July 2020 to 28 August 2021.
- ii. THAT the Mayor be appointed as Chair of the Chief Executive Officer Performance Appraisal Committee for the period 1 July 2020 to 28 August 2021.
- iii. THAT all other Elected Members be appointed as alternatives to the Chief Executive Officer Performance Appraisal Committee for the period 1 July 2020 to 28 August 2021.

6. THAT Council notes all delegations to the Risk Management and Audit Committee remain unchanged from 1 May 2018:

*THAT effect 1 May 2018 Council, pursuant to Section 32(2)(b) of the Local Government Act hereby delegates to the Risk Management and Audit Committee the power to make recommendation to Council and decisions relating to Risk Management and Audit matters:*

- *Follow up on issues arising from internal and external audits.*
- *The management of outstanding and completed audit issues register.*
- *The receipt and acceptance of strategic and operational risk assessments.*
- *Compliance by Council with proper standards of financial management.*
- *Compliance by Council with Local Government Act Compliance Register and accounting standards.*

7. THAT Council make the following appointment to the Risk Management and Audit Committee:

- a. THAT the Mayor, Alderman Garden and Alderman Henderson, be appointed to the Risk Management and Audit Committee for the period 1 July 2020 to 28 August 2021.
- b. THAT Council note that the Chair of the Risk Management and Audit Committee is held by an Independent Member, appointed by the Council.
- c. THAT all other Elected Members be appointed as alternatives to the Risk Management and Audit Committee for the period 1 July 2020 to 28 August 2021.

8. THAT Council note the Mayor is Ex-Officio Member of all Council Advisory Committees for the term of the ninth Council.

Initials: \_\_\_\_\_

**13.2.1 Appointment of Committee Representation 2020/2021 (continued)**

9. THAT Council make the following appointments to the City of Palmerston Advisory Committees, noting that the Advisory Committees have no delegated authority:

**a. Palmerston Seniors Advisory Committee**

- i. THAT Alderman Henderson and Alderman Morrison be appointed to the Palmerston Seniors Advisory Committee for the period 1 July 2020 to 28 August 2021.
- ii. THAT Alderman Henderson be appointed as Chair of the Palmerston Seniors Advisory Committee for the period 1 July 2020 to 28 August 2021.
- iii. THAT Alderman Hale be appointed as alternate member to the Palmerston Seniors Advisory Committee for the period 1 July 2020 to 28 August 2021.

**b. Palmerston Safe Communities Committee**

- i. THAT Alderman Hale and Alderman Morrison be appointed to the Palmerston Safe Communities Committee for the period 1 July 2020 to 28 August 2021.
- ii. THAT Alderman Hale be appointed as Chair of the Palmerston Safe Communities Committee for the period 1 July 2020 to 28 August 2021.
- iii. THAT Alderman Henderson be appointed as alternate member to the Palmerston Safe Communities Committee for the period 1 July 2020 to 28 August 2021.

**c. Palmerston Animal Management Advisory Committee**

- i. THAT Alderman Garden and Alderman Henderson be appointed to the Palmerston Animal Management Advisory Committee for the period 1 July 2020 to 28 August 2021.
- ii. THAT Alderman Garden be appointed as Chair of the Palmerston Animal Management Advisory Committee for the period 1 July 2020 to 28 August 2021.
- iii. THAT Alderman Morrison be appointed as alternate member to the Palmerston Animal Management Advisory Committee for the period 1 July 2020 to 28 August 2021.

Initials: \_\_\_\_\_

13.2.1 Appointment of Committee Representation 2020/2021 (continued)

10. Palmerston Australia Day Awards Selection Panel

THAT Council note the Mayor and Deputy Mayor are appointed as Council's representatives on the Palmerston Australia Day Awards Selection Panel for the ninth Council term.

11. THAT Council appoint or nominate to the following External Organisations and/or Committees:

a. Local Government Association of the Northern Territory (LGANT)

- i. THAT Council note that the Mayor is appointed as Council's delegated representative under clauses 3 and 7 of the *Local Government Association of the Northern Territory (LGANT) Constitution*, to represent Council at meetings of the Association for the ninth Council term.
- ii. THAT Council appoint Alderman Henderson as its delegated representative under clauses 3 and 7.1 of the *Local Government Association of the Northern Territory (LGANT) Constitution*, to represent Council at meetings of the Association for the period 1 July 2020 to 28 August 2021.
- iii. THAT Council appoint Alderman Morrison as its alternative delegate under clauses 3 and 7.1 of the *Local Government Association of the Northern Territory (LGANT) Constitution*, to represent Council at meetings of the Association for the period 1 July 2020 to 28 August 2021.

b. Top End Regional Organisation of Council (TOPROC)

THAT Council note that the Mayor is appointed as Council's delegated representative and the Deputy Mayor as alternate member to the Top End Regional Organisation of Council (TOPROC) for the ninth Council term.

c. Palmerston Regional Business Association (PRBA)

- i. THAT Alderman Giesecke be appointed as Council's delegate to the Palmerston Regional Business Association (PRBA) for the period 1 July 2020 to 28 August 2021.
- ii. THAT all other Elected Members be appointed as alternatives to the Palmerston Regional Business Association (PRBA) for the period 1 July 2020 to 28 August 2021.

d. Tourism Top End

THAT Alderman Henderson be appointed as Council's representative to Tourism Top End for the period 1 July 2020 to 28 August 2021.

**CARRIED 9/1142 - 02/06/2020**

Initials: \_\_\_\_\_

## 13.2.2 Review of Council Policy REG01 Outdoor Dining

Moved: Alderman Hale  
Seconded: Alderman Henderson

1. THAT Report entitled Review of Council Policy REG01 Outdoor Dining be received and noted.
2. THAT Council notes that Council Policy REG01 Outdoor Dining at **Attachment 13.2.2.1** to Report entitled Review of Council Policy REG01 Outdoor Dining has been reviewed and remains unchanged.
3. THAT Council notes that the next review of the Council Policy REG01 Outdoor Dining will occur after the Local Government elections to be held in 2021 wherein the new Council will determine the appropriate date for the review of its policies.

CARRIED 9/1143 – 02/06/2020

## 13.2.3 Fees and Charges 2020/21

Moved: Deputy Mayor Garden  
Seconded: Alderman Morrison

1. THAT Report entitled Fees and Charges 2020/21 be received and noted.
2. THAT Council adopt Fees and Charges 2020/21 being **Attachment 13.2.3.1** to Report entitled draft Fees and Charges 2020/21 to be effective as of 1 July 2020.

CARRIED 9/1144 – 02/06/2020

## 13.2.4 Driver Family Resource Centre Lease

Moved: Alderman Spick  
Seconded: Alderman Henderson

1. THAT Report entitled Driver Family Resource Centre Lease be received and noted.
2. THAT Council approve the extension of Red Cross Australia's existing lease of Driver Family Resource Centre by one year, to end 30 June 2021.

CARRIED 9/1145 – 02/06/2020

Initials: \_\_\_\_\_

## 13.2.5 Recreation Centre In-Kind Support for Youth Activities in Palmerston

Moved: Deputy Mayor Garden

Seconded: Alderman Henderson

1. THAT Report entitled Recreation Centre In-Kind Support for Youth Activities in Palmerston be received and noted.
2. THAT Council approve continued in-kind support for after school and school holiday youth activities, providing the Palmerston Recreation Centre Stadium including lights and air conditioning at no cost, until 30 June 2022 and that Council will continue to work in collaboration with the Northern Territory Government to support these activities.

CARRIED 9/1146 – 02/06/2020

## 14 INFORMATION AND CORRESPONDENCE

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### 14.1 Information

Nil.

### 14.2 Correspondence

Nil.

## 15 REPORT OF DELEGATES

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### 15.1 Tourism Top End Meeting

Moved: Alderman Henderson

Seconded: Alderman Spick

THAT the verbal report received by Alderman Henderson regarding Tourism Top End Meeting be received and noted.

CARRIED 9/1147 – 02/06/2020

## 16 QUESTIONS BY MEMBERS

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Nil.

Initials: \_\_\_\_\_



## 17 GENERAL BUSINESS

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### 17.1 Review Exemption for the Consumption of Alcohol – Marlow Lagoon Reserve

Moved: Alderman Henderson  
Seconded: Alderman Lewis

1. That a report be prepared undertaking a review of the exemption for the consumption of alcohol at Marlow Lagoon Reserve with consideration of management of anti-social behaviour, impacts to the community and approved exemption areas for the municipality by the 2<sup>nd</sup> Ordinary Meeting in October 2020.
2. That Council seek relevant approvals for the implementation of a temporary full restriction on the consumption of alcohol at the Marlow Lagoon Reserve for a period of up to four months commencing as soon as possible.

CARRIED 9/1148 – 02/06/2020

## 18 NEXT COUNCIL MEETING

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Moved: Alderman Lewis  
Seconded: Alderman Giesecke

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 June 2020 at 5:30pm in the Council Chambers, due to COVID-19 social distancing restrictions members of the public can view the meeting via live streaming from the Council website <https://www.palmerston.nt.gov.au>.

CARRIED 9/1149 – 02/06/2020

## 19 CLOSURE OF MEETING TO PUBLIC

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Moved: Deputy Mayor Garden  
Seconded: Alderman Hale

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1150 – 02/06/2020

Initials: \_\_\_\_\_

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

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Moved: Alderman Hale  
Seconded: Alderman Henderson

THAT the meeting be adjourned for 15 minutes for media liaison.

CARRIED 9/1151 - 02/06/2020

The meeting adjourned at 6:25pm.

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Chair

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Print Name

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Date

Initials:

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