

## CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 2 June 2020 at 5:30pm.**

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### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Amber Garden  
Alderman Benjamin Giesecke  
Alderman Damian Hale  
Alderman Sarah Henderson  
Alderman Tom Lewis  
Alderman Lucy Morrison  
Alderman Mick Spick

### STAFF

Chief Executive Officer, Luccio Cercarelli  
Director City Growth and Operations, Nadine Nilon  
Director Lifestyle and Community, Amelia Vellar  
Director Organisational Services, Richard Iap  
Communications Media and Marketing Lead, Samantha Abdic  
Media Project Officer, Anthony Grey  
IT Systems and Network Administrator, Michael Schultz  
Minute Secretary, Alexandra Briley

LIVE STREAMING VIEWERS    17 live stream viewers

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## 1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

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## 2 OPENING OF MEETING

The Chair declared the meeting open at 5:32pm.

Initials: \_\_\_\_\_

## **3** APOLOGIES AND LEAVE OF ABSENCE

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### 3.1 Apologies

Nil.

### 3.2 Leave of Absence Previously Granted

Moved: Deputy Mayor Garden

Seconded: Alderman Giesecke

THAT Council note that Deputy Mayor Garden has withdrawn the leave of absence previously granted for the period 13 September to 18 September 2020.

CARRIED 9/1133 - 02/06/2020

### 3.3 Leave of Absence Request

Moved: Deputy Mayor Garden

Seconded: Alderman Morrison

1. THAT the leave of absence received from Deputy Mayor Garden for 19 December 2020 to 3 January 2021 inclusive be received and noted.
2. THAT the leave of absence received from Alderman Hale from 6 June to 8 June 2020 inclusive be received and noted.

CARRIED 9/1134 - 02/06/2020

## **4** REQUEST FOR TELECONFERENCING

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Nil.

## **5** DECLARATION OF INTEREST

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### 5.1 Elected Members

Nil.

### 5.2 Staff

Nil.

Initials: \_\_\_\_\_

## 6 CONFIRMATION OF MINUTES

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### 6.1 Confirmation of Minutes

Moved: Alderman Spick  
Seconded: Deputy Mayor Garden

THAT the minutes of the Council Meeting held on Tuesday, 19 May 2020 pages 10091 to 10098, be confirmed.

CARRIED 9/1135 – 02/06/2020

### 6.2 Business Arising from Previous Meeting

Nil.

## 7 MAYORAL REPORT

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### 7.1 Mayoral Update Report - May 2020

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Morrison

1. THAT Report entitled Mayoral Update Report - May 2020 be received and noted.
2. THAT Council express its thanks and appreciation to all involved in the Sunrise Virtual A-Z tour of Australia showcasing Palmerston.

CARRIED 9/1136 – 02/06/2020

## 8 DEPUTATIONS AND PRESENTATIONS

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Nil.

## 9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

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Nil.

## 10 CONFIDENTIAL ITEMS

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### 10.1 Moving Confidential Items into Open

Nil.

Initials: \_\_\_\_\_

**10.2 Moving Open Items into Confidential**

Nil.

**10.3 Confidential Items**

Moved: Deputy Mayor Garden  
Seconded: Alderman Henderson

THAT pursuant to *Section 65(2) of the Local Government Act* and *Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.1.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
	8(d)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(d) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

**CARRIED 9/1137 – 02/06/2020**

Initials: \_\_\_\_\_

## 11 PETITIONS

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### 11.1 Reduced Hours of Late Night Lighting - Deleny Gwa Park, Rivergrass Circuit

Moved: Alderman Spick  
Seconded: Alderman Hale

1. THAT the Petition entitled Reduced Hours of Late Night Lighting - Deleny Gwa Park, Rivergrass Circuit tabled by Alderman Spick be received and noted.
2. THAT a Council Report be prepared to consider Petition entitled Reduced Hours of Late Night Lighting - Deleny Gwa Park, Rivergrass Circuit to the second Ordinary meeting in August 2020.

CARRIED 9/1138 - 02/06/2020

## 12 NOTICES OF MOTION

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Nil.

## 13 OFFICERS REPORTS

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### 13.1 Receive and Note Reports

#### 13.1.1 *Prójects* – Smart Cities Update Report June 2020

Moved: Deputy Mayor Garden  
Seconded: Alderman Giesecke

THAT Report entitled *Prójects* – Smart Cities Update Report June 2020 be received and noted.

CARRIED 9/1139 - 02/06/2020

#### 13.1.2 *Prójects* – Making the Switch, Final Update June 2020

Moved: Alderman Lewis  
Seconded: Alderman Hale

THAT Report entitled *Prójects* – Making the Switch, Final Update June 2020 be received and noted.

CARRIED 9/1140 - 02/06/2020

Initials: \_\_\_\_\_

### 13.1.3 Palmerston Local Economic Plan - Update June 2020

Moved: Alderman Morrison  
Seconded: Deputy Mayor Garden

THAT Report entitled Palmerston Local Economic Plan - Update June 2020 be received and noted.

CARRIED 9/1141 – 02/06/2020

## 13.2 Action Reports

### 13.2.1 Appointment of Committee Representation 2020/2021

Moved: Alderman Spick  
Seconded: Alderman Giesecke

1. THAT Report entitled Appointment of Committee Representation 2020/2021 be received and noted.
2. THAT Council notes all delegations to the Administrative Review Committee remain unchanged from 1 May 2018:

*THAT effect 1 May 2018 Council, pursuant to Section 32(2)(b) of the Local Government Act, hereby delegates to the Administrative Review Committee the power to make recommendations to Council and decisions relating to undertaking internal reviews in accordance with Part 18.1 of the Local Government Act.*

3. THAT Council make the following appointments to the Administrative Review Committee:
  - i. THAT the Mayor, Alderman Spick and Alderman Giesecke, be appointed to the Administrative Review Committee for the period 1 July 2020 to 28 August 2021.
  - ii. THAT the Mayor be appointed as Chair of the Administrative Review Committee for the period 1 July 2020 to 28 August 2021.
  - iii. THAT all other Elected Members be appointed as alternatives to the Administrative Review Committee for the period 1 July 2020 to 30 June 2021.
4. THAT Council notes all delegations to the Chief Executive Officer Performance Appraisal Committee remain unchanged from 5 June 2019:

*THAT effective 5 June 2019 Council, pursuant to Section 32(2)(b) of the Local Government Act, hereby delegates to the Chief Executive Officer Performance Appraisal Committee, comprising of Mayor, Deputy Mayor, Alderman and independent facilitator, appointed by*

Initials: \_\_\_\_\_

**13.2.1 Appointment of Committee Representation 2020/2021 (continued)**

*the Council the power to conduct and finalise the performance appraisal of the Chief Executive Officer and make recommendations to Council.*

5. THAT Council make the following appointment to the Chief Executive Officer Performance Appraisal Committee:

- i. THAT Alderman Spick be appointed to the Chief Executive Officer Performance Appraisal Committee, for the period 1 July 2020 to 28 August 2021.
- ii. THAT the Mayor be appointed as Chair of the Chief Executive Officer Performance Appraisal Committee for the period 1 July 2020 to 28 August 2021.
- iii. THAT all other Elected Members be appointed as alternatives to the Chief Executive Officer Performance Appraisal Committee for the period 1 July 2020 to 28 August 2021.

6. THAT Council notes all delegations to the Risk Management and Audit Committee remain unchanged from 1 May 2018:

*THAT effect 1 May 2018 Council, pursuant to Section 32(2)(b) of the Local Government Act hereby delegates to the Risk Management and Audit Committee the power to make recommendation to Council and decisions relating to Risk Management and Audit matters:*

- *Follow up on issues arising from internal and external audits.*
- *The management of outstanding and completed audit issues register.*
- *The receipt and acceptance of strategic and operational risk assessments.*
- *Compliance by Council with proper standards of financial management.*
- *Compliance by Council with Local Government Act Compliance Register and accounting standards.*

7. THAT Council make the following appointment to the Risk Management and Audit Committee:

- a. THAT the Mayor, Alderman Garden and Alderman Henderson, be appointed to the Risk Management and Audit Committee for the period 1 July 2020 to 28 August 2021.
- b. THAT Council note that the Chair of the Risk Management and Audit Committee is held by an Independent Member, appointed by the Council.
- c. THAT all other Elected Members be appointed as alternatives to the Risk Management and Audit Committee for the period 1 July 2020 to 28 August 2021.

8. THAT Council note the Mayor is Ex-Officio Member of all Council Advisory Committees for the term of the ninth Council.

Initials: \_\_\_\_\_

**13.2.1 Appointment of Committee Representation 2020/2021 (continued)**

9. THAT Council make the following appointments to the City of Palmerston Advisory Committees, noting that the Advisory Committees have no delegated authority:

**a. Palmerston Seniors Advisory Committee**

- i. THAT Alderman Henderson and Alderman Morrison be appointed to the Palmerston Seniors Advisory Committee for the period 1 July 2020 to 28 August 2021.
- ii. THAT Alderman Henderson be appointed as Chair of the Palmerston Seniors Advisory Committee for the period 1 July 2020 to 28 August 2021.
- iii. THAT Alderman Hale be appointed as alternate member to the Palmerston Seniors Advisory Committee for the period 1 July 2020 to 28 August 2021.

**b. Palmerston Safe Communities Committee**

- i. THAT Alderman Hale and Alderman Morrison be appointed to the Palmerston Safe Communities Committee for the period 1 July 2020 to 28 August 2021.
- ii. THAT Alderman Hale be appointed as Chair of the Palmerston Safe Communities Committee for the period 1 July 2020 to 28 August 2021.
- iii. THAT Alderman Henderson be appointed as alternate member to the Palmerston Safe Communities Committee for the period 1 July 2020 to 28 August 2021.

**c. Palmerston Animal Management Advisory Committee**

- i. THAT Alderman Garden and Alderman Henderson be appointed to the Palmerston Animal Management Advisory Committee for the period 1 July 2020 to 28 August 2021.
- ii. THAT Alderman Garden be appointed as Chair of the Palmerston Animal Management Advisory Committee for the period 1 July 2020 to 28 August 2021.
- iii. THAT Alderman Morrison be appointed as alternate member to the Palmerston Animal Management Advisory Committee for the period 1 July 2020 to 28 August 2021.

Initials: \_\_\_\_\_



13.2.1 Appointment of Committee Representation 2020/2021 (continued)

10. Palmerston Australia Day Awards Selection Panel

THAT Council note the Mayor and Deputy Mayor are appointed as Council's representatives on the Palmerston Australia Day Awards Selection Panel for the ninth Council term.

11. THAT Council appoint or nominate to the following External Organisations and/or Committees:

a. Local Government Association of the Northern Territory (LGANT)

- i. THAT Council note that the Mayor is appointed as Council's delegated representative under clauses 3 and 7 of the *Local Government Association of the Northern Territory (LGANT) Constitution*, to represent Council at meetings of the Association for the ninth Council term.
- ii. THAT Council appoint Alderman Henderson as its delegated representative under clauses 3 and 7.1 of the *Local Government Association of the Northern Territory (LGANT) Constitution*, to represent Council at meetings of the Association for the period 1 July 2020 to 28 August 2021.
- iii. THAT Council appoint Alderman Morrison as its alternative delegate under clauses 3 and 7.1 of the *Local Government Association of the Northern Territory (LGANT) Constitution*, to represent Council at meetings of the Association for the period 1 July 2020 to 28 August 2021.

b. Top End Regional Organisation of Council (TOPROC)

THAT Council note that the Mayor is appointed as Council's delegated representative and the Deputy Mayor as alternate member to the Top End Regional Organisation of Council (TOPROC) for the ninth Council term.

c. Palmerston Regional Business Association (PRBA)

- i. THAT Alderman Giesecke be appointed as Council's delegate to the Palmerston Regional Business Association (PRBA) for the period 1 July 2020 to 28 August 2021.
- ii. THAT all other Elected Members be appointed as alternatives to the Palmerston Regional Business Association (PRBA) for the period 1 July 2020 to 28 August 2021.

d. Tourism Top End

THAT Alderman Henderson be appointed as Council's representative to Tourism Top End for the period 1 July 2020 to 28 August 2021.

**CARRIED 9/1142 – 02/06/2020**

Initials: \_\_\_\_\_

## 13.2.2 Review of Council Policy *REG01 Outdoor Dining*

Moved: Alderman Hale  
Seconded: Alderman Henderson

1. THAT Report entitled Review of Council Policy *REG01 Outdoor Dining* be received and noted.
2. THAT Council notes that Council Policy *REG01 Outdoor Dining* at **Attachment 13.2.2.1** to Report entitled Review of Council Policy *REG01 Outdoor Dining* has been reviewed and remains unchanged.
3. THAT Council notes that the next review of the Council Policy *REG01 Outdoor Dining* will occur after the Local Government elections to be held in 2021 wherein the new Council will determine the appropriate date for the review of its policies.

CARRIED 9/1143 – 02/06/2020

## 13.2.3 Fees and Charges 2020/21

Moved: Deputy Mayor Garden  
Seconded: Alderman Morrison

1. THAT Report entitled Fees and Charges 2020/21 be received and noted.
2. THAT Council adopt Fees and Charges 2020/21 being **Attachment 13.2.3.1** to Report entitled draft Fees and Charges 2020/21 to be effective as of 1 July 2020.

CARRIED 9/1144 – 02/06/2020

## 13.2.4 Driver Family Resource Centre Lease

Moved: Alderman Spick  
Seconded: Alderman Henderson

1. THAT Report entitled Driver Family Resource Centre Lease be received and noted.
2. THAT Council approve the extension of Red Cross Australia's existing lease of Driver Family Resource Centre by one year, to end 30 June 2021.

CARRIED 9/1145 – 02/06/2020

Initials: \_\_\_\_\_

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1st Ordinary Council Meeting

13.2.5 Recreation Centre In-Kind Support for Youth Activities in Palmerston

Moved: Deputy Mayor Garden

Seconded: Alderman Henderson

1. THAT Report entitled Recreation Centre In-Kind Support for Youth Activities in Palmerston be received and noted.
2. THAT Council approve continued in-kind support for after school and school holiday youth activities, providing the Palmerston Recreation Centre Stadium including lights and air conditioning at no cost, until 30 June 2022 and that Council will continue to work in collaboration with the Northern Territory Government to support these activities.

CARRIED 9/1146 – 02/06/2020

## 14 INFORMATION AND CORRESPONDENCE

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14.1 Information

Nil.

14.2 Correspondence

Nil.

## 15 REPORT OF DELEGATES

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15.1 Tourism Top End Meeting

Moved: Alderman Henderson

Seconded: Alderman Spick

THAT the verbal report received by Alderman Henderson regarding Tourism Top End Meeting be received and noted.

CARRIED 9/1147 – 02/06/2020

## 16 QUESTIONS BY MEMBERS

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Nil.

Initials: \_\_\_\_\_

## 17 GENERAL BUSINESS

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### 17.1 Review Exemption for the Consumption of Alcohol – Marlow Lagoon Reserve

Moved: Alderman Henderson  
Seconded: Alderman Lewis

1. That a report be prepared undertaking a review of the exemption for the consumption of alcohol at Marlow Lagoon Reserve with consideration of management of anti-social behaviour, impacts to the community and approved exemption areas for the municipality by the 2<sup>nd</sup> Ordinary Meeting in October 2020.
2. That Council seek relevant approvals for the implementation of a temporary full restriction on the consumption of alcohol at the Marlow Lagoon Reserve for a period of up to four months commencing as soon as possible.

CARRIED 9/1148 – 02/06/2020

## 18 NEXT COUNCIL MEETING

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Moved: Alderman Lewis  
Seconded: Alderman Giesecke

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 June 2020 at 5:30pm in the Council Chambers, due to COVID-19 social distancing restrictions members of the public can view the meeting via live streaming from the Council website <https://www.palmerston.nt.gov.au>.

CARRIED 9/1149 – 02/06/2020

## 19 CLOSURE OF MEETING TO PUBLIC

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Moved: Deputy Mayor Garden  
Seconded: Alderman Hale

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1150 – 02/06/2020

Initials: \_\_\_\_\_

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

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Moved: Alderman Hale  
Seconded: Alderman Henderson

THAT the meeting be adjourned for 15 minutes for media liaison.

CARRIED 9/1151 - 02/06/2020

The meeting adjourned at 6:25pm.

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Chair

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Print Name

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Date

Initials:

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