

AGENDA

2nd Ordinary Council Meeting

Tuesday 19 May 2020

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30pm. Due to COVID-19 social distancing restrictions, members of the public can view the meeting via live streaming from the Council website <https://www.palmerston.nt.gov.au>.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 5 May 2020 pages 10076 to 10086 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to *Section 65(2) of the Local Government Act* and *Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items

25.1.1 Confidentiality

8(c)(iv) This item is considered 'Confidential' pursuant to *Section 65(2) of the Local Government Act* and 8(c)(iv) of the *Local Government (Administration) Regulations*, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

8(d) This item is considered 'Confidential' pursuant to *Section 65(2) of the Local Government Act* and 8(d) of the *Local Government (Administration) Regulations*, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

13.1 Receive and Note Reports

13.1.1 Community Benefit Scheme Update May 2020

13.1.2 Financial Report for the Month of April 2020

13.2 Action Reports

13.2.1 Council to the Community Meetings 2020-21

13.2.2 City of Palmerston 'Roadmap to the New Normal'

13.2.3 Special Community Assistance and Local Employment Grant Offer 2019-20

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Benefit Scheme Update May 2020
MEETING DATE:	Tuesday 19 May 2020
AUTHOR:	Community Services Officer, Tess Riches
APPROVER:	Director of Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2019/2020 Financial Year applications processed to date.

KEY MESSAGES

- Council has provided, to date, a total of \$99,329 in grants, scholarships, sponsorships, and donations, including representation support, from the 2019/2020 fund. **Attachment 13.1.1.1**
- A balance of \$50,671 remains in the Community Benefit Scheme, and \$5,000 remains available for Graffiti Removal grants.
- Temporary amendment of Policy in response to COVID-19 has enabled fast processing of CBS applications, with the Chief Executive Officer having the ability to consider applications up to the value of \$5,000.
- Five applications have been received in response to the Special Projects – COVID 19 Response initiative and are under review.
- Two Grant applications have been received since the previous report, both have been approved.
- One Scholarship application has been received and is under review.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme Update May 2020 be received and noted.

BACKGROUND

Council's Community Benefit Scheme (CBS) exists to support the community with activities, events and opportunities that provide benefit to a wide range of people, including residents and the wider community.

Funding categories are Grants, Donations, Sponsorships, Scholarships and currently a short-term Special Project – COVID-19 Response.

Council is proactive in its approaches and methodologies; reacting to the economic and societal challenges of COVID-19 by temporary modification of the *FIN18 Grants, Donations, Scholarships and Sponsorships Policy* to extend its funding base:

At the 1st Ordinary Council Meeting of 7 April 2020 Council made the following decisions:

13.2.2 Community Benefit Scheme April 2020 Update

1. THAT Report entitled Community Benefit Scheme April 2020 Update be received and noted.
2. THAT Council endorse amended Council Policy FIN18 Grants, Donations, Scholarships, and Sponsorships Attachment 13.2.2.2 to the Report entitled Community Benefit Scheme April 2020 Update, to remain in place until 30 June 2020 in response to COVID-19.

CARRIED 9/1064 – 07/04/2020

DISCUSSION

In addition to the provision of the Special Project – COVID-19 Response, Council's temporary amendments include allowing the Chief Executive Officer to consider applications (other than Scholarships) up to the value of \$5,000 and community groups that have been successful with funding this financial year are eligible to reapply for additional funding.

These modifications have attracted several new CBS applications, including requests from businesses (previously excluded).

Successful applications for Grants include:

- Touch Football NT received \$4,310 to provide Junior Touch Football in Palmerston.
- Palmerston and Regional Basketball Association received \$4,979 to enable Level Up Esports to provide a range of innovative programs to Palmerston Youth.

Five applications for Special Projects - COVID-19 Response have been received so far, to the value of \$20,086.08, and are currently under review. Most of the applications are for improvements in small businesses including fitness, construction, and wellbeing services.

One scholarship application has been received, with a value of \$437.90 (textbook purchase) and is currently under review.

CONSULTATION PROCESS

The Community Benefit Scheme, including the short-term amendments and extra support in response to the pandemic, has been promoted via the Mayor's Radio Talk, on Council's Website and via various networks.

POLICY IMPLICATIONS

FIN18 – Grants, Donations, Sponsorships and Scholarships.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2019/2020 financial year, including the \$20,000 Environmental Initiatives addition, is \$150,000.

At the time of writing \$50,671 remains unexpended. \$99,329 has been awarded to eligible applicants.
Attachment 13.1.1.1

It is possible that funds may be returned to the budget, if successfully funded events are not able to be rescheduled due to the pandemic restrictions.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

1 Fails to effectively regain the trust from all stakeholders

Context: Council needs to be credible and trusted by those within and external to the Council.

2 Is not sustainable into the long term

Context: Optimising the financial, social, and environmental sustainability of the Council.

There is a risk that funds may be awarded to non-eligible businesses however all due diligence is being applied to assess eligibility.

There is a risk that further cancellation of already-funded events and activities may occur because of prolonged COVID-19 restrictions around travel and social distancing.

Returned and Services League (RSL) Palmerston Sub-Branch received \$10,000 to support the ANZAC Day Services, which could not be held. Instead, that funding is planned to support alternative events such as Remembrance Day 2020. Council worked with RSL Palmerston Sub-Branch to deliver ANZAC Day commemorative activities including the Poppies for Palmerston initiative, providing beautiful poppy decals to install on past and present Defence Forces personnel's driveways, further supporting the Palmerston ANZAC Day Driveway Tribute.

The Northern Territory PGA Championship, a PGA-sanctioned golf tournament held at Palmerston Golf Course, may be pushed back to early 2021. Disbursement of funds is being held back, at the applicant's request, until confirmation of arrangements. This organisation has a three-year funding arrangement in place; this is the second scheduled payment. If the Championship is cancelled or deferred to late 2021, Council may elect to extend the agreement by one year, effectively skipping the 2020 funding.

There remain two opposing risks of not expending all available funds by end of June 2020, and conversely, depleting all funds before the end of June 2020.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. City of Palmerston Approved Community Benefit Scheme Applications, May 2020 Update
[13.1.1.1 - 6 pages]

City of Palmerston Approved Community Benefit Scheme Applications, May 2020 Update
(Correct to 8 May 2020)

Representation Support

Date	Activity	Applicant	Amount Requested	Amount Approved
01.07.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
01.07.2019	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 16 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
10.07.2019	Individual	Resident: Jack Newton International Sub-Junior Classic golf: 30 September - 4 October 2019: Hunter Valley	\$250	\$250
10.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$250
15.07.2019	Individual	Resident: Under 12 School Sports NT Netball Championship: 14-20 September 2019: Canberra	\$250	\$250
18.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
23.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$250
23.07.2019	Individual	Resident: Under 12 Girls Basketball Championships: 10-16 August 2019: Bendigo	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
23.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong	\$250	\$250

24.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong	\$250	\$250
24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1st November 2019: Canberra	\$250	\$250
24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
29.07.2019	Individual	Resident: Ironman World Championships: 12 October 2019: Hawaii	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
01.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
07.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 18-21 September 2019: Kawana Waters	\$250	\$250
07.08.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
11.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
23.08.2019	Individual	Resident: Under 17 Girls Basketball Championships: 15-20 September 2019: Cairns	\$250	\$250
26.08.2019	Individual	Resident: Combined Cross Country: 23-26 August 2019: Wollongong	\$250	\$250
26.08.2019	Individual	Resident: Under 12 Boys Basketball Championships: 15-20 September 2019: Cairns	\$250	\$250
26.08.2019	Team	Team: Gymnastics Australia National Clubs Carnival WAG Level 5: 26-27 September 2019: Gold Coast	\$750	\$750
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters	\$250	\$250
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters	\$250	\$250
28.08.2019	Individual	Resident: Australian Junior Athletics National Championships: 18-23 September 2019: Darwin	\$250	\$250

28.08.2019	Individual	Resident: Under 14 Girls Basketball Championships:30 September - 5 October 2019: Ballarat, Victoria	\$250	\$250
29.08.2019	Individual	Resident: Gymnastics Australia National Clubs Carnival WAG Level 6: 26-27 September 2019: Gold Coast	\$250	\$250
29.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
05.09.2019	Individual	Resident: School Sport Touch football NT Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
10.09.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
13.09.2019	Individual	Resident: Australian All Schools Athletics Championships: 6-8 December 2019: Perth	\$250	\$250
24.09.2019	Individual	Resident: NT U14 Girls Indigenous Basketball Championships: 15-20 December 2019: Cairns	\$250	\$250
9.10.2019	Individual	Resident: NT 2019 Senior Sides Series (Lawn Bowls) Competition: 19-24 October: Ettalong	\$250	\$250
11.10.2019	Individual	Resident: SingaCup (soccer) NT representation: 2-3 November 2019: Singapore	\$250	\$250
17.10.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
17.10.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
18.10.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
18.10.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
11.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
12.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14-18 December 2019: Brisbane	\$250	\$250
13.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14 - 18 December 2019 Brisbane	\$250	\$250
13.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14 - 18 December 2019 Brisbane	\$250	\$250

25.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
25.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
03.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
03.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
05.12.2019	Team	Paul Pearson Cup and Golf Clinic: 12-16 January 2020: Alice Springs	\$2,000	\$2,000
13.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
Representation Individual Support			\$15,500	\$15,500

Sponsorships, Donations and Grants

Date Received	Activity	Applicant	Amount Requested	Amount Received
3 year Sponsorship	PGA Golf Championships	Cazalys Palmerston (agreement concludes 2020/2021)	\$30,000	\$30,000
3 year Sponsorship	Palmerston & Rural Seniors Fortnight	Palmerston & Litchfield Seniors Committee (agreement concludes 2020/2021)	\$18,000	\$18,000
05.07.2019	Special Children's Christmas Party	AM Media (Special Children's Christmas Party): 14 December 2019: Darwin Convention Centre	\$1,100	\$1,100
30.07.2019	Veterinary Assistance	Wildcare Incorporated	\$2,000	\$2,000
06.08.2019	Walk 2 Remember	Sids and Kids NT	\$2,000	\$2,000
19.08.2019	Wheelchair Rugby League	NT Wheelchair Rugby League	\$340	\$340
30.09.2019	Christmas Bash 2019	Palmerston 50+ Club	\$1,000	\$1,000

3 Year Sponsorship	ANZAC Day Services	RSL Palmerston Subbranch	\$10,000	\$10,000
27.11.2019	Town Communities Holiday Event	Amity Community Services Inc.	\$2,000	\$2,000
18.12.2019	Chicken, Worm and Aquaculture Supplies	Gray Community Garden Inc.	\$1,100	\$1,100
26.11.2019	International Women's Day Walk 2020	United Nations Association of Australia NT Division	\$2,000	\$1,000
8.01.2020	Walking Off the War Within 2020	Walking Off the War Within	\$2,000	\$1,000
25.02.2020	Specialist saddle and hay feeders	Riding for the Disabled in the Top End	\$2,000	\$2,000
13.02.2020	Open Court Session	Tennis NT	\$2,000	\$2,000
30.04.2020	Junior Touch Football in Palmerston	Touch Football NT	\$4,310	\$4,310
01.05.2020	Level Up Esports to provide a range of innovative programs to Palmerston Youth	Palmerston and Regional Basketball Association	\$4,979	\$4,979
Sponsorships, Donations and Grants			\$84,829	\$82,829

Annual School Awards

Date Received	School	Amount Requested	Amount Received
03.09.2019	Woodroffe Primary School	\$100	\$100
16.09.2019	Mackillop Catholic College	\$100	\$100
16.09.2019	Forrest Parade School	\$100	\$100
24.09.2019	Gray Primary School	\$100	\$100
16.09.2019	Rosebery Primary School	\$100	\$100

16.09.2019	Bakewell Primary School	\$100	\$100
16.09.2019	Mother Teresa Catholic Primary School	\$100	\$100
20.09.2019	Driver Primary School	\$100	\$100
27.09.2019	Palmerston Christian School	\$100	\$100
09.10.2019	Moulden Park School	\$100	\$100
City of Palmerston Community Service Award		\$1,000	\$1,000

Community Benefit Scheme 2019/2020

	Budget	YTD	Balance
Grants/Donations/Sponsorships/ Scholarships Paid (Budget includes \$20,000 addition to support COVID-19 recovery)	\$150,000	\$ 99,329	\$ 50,671

In-Kind Support

Date Received	Activity	Applicant	Amount Requested	Amount Received
01.07.2019	Recreation Centre Venue Hire	Senior Indoor Croquet Club	\$500	\$500
19.08.2019	Recreation Centre Venue Hire	NT Wheelchair Rugby League	\$160	\$160
26.11.2019	Recreation Centre Venue Hire	Palmerston and Rural Regions School Sport	\$2,000	\$2,000
23.01.2020	Gray Hall Venue Hire	Top End Ballroom	\$500	\$500
In-Kind Support			\$3,160	\$3,160

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Financial Report for the Month of April 2020
MEETING DATE:	Tuesday 19 May 2020
AUTHOR:	Manager Finance, Maxie Smith
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of April 2020.

KEY MESSAGES

- Operating Income and Expenditure overall are in-line with budget expectations and cashflows.
- Capital Expenditure inclusive of commitments is at 88%, these expenditures are in-line with budget expectations.
- The Financial Report for the Month of April 2020 is inclusive of the amendments made at the Third Budget Review 2019/20 adopted by Council at the first Ordinary Meeting 5 May 2020.
- Due to COVID-19 activities Council's investments in April 2020 are marginally outside of policy, however this will be rectified in May 2020.

RECOMMENDATION

THAT Report entitled Financial Report for the Month of April 2020 be received and noted.

BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of April 2020.

DISCUSSION

Monthly cashflows for income and expenses have been updated and are recorded in the report. This information details when income or expenses are expected to happen throughout the year with consideration of seasonality and appropriate timing of works. This allows for improved reporting for Elected Members and budget management for Council Officers.

Operating Income

- Total operating income is at 95% of the current budget.
- Rates & annual charges income is currently at 96% due to the total amount of rates for 2019/2020 being levied in August 2019, with a reduction of 1% from the previous month due to an increase in budget submitted at the Third Budget Review 2019/20. Rates income should achieve 100% at year end when final adjustments are made in conjunction with the annual financials.

- Car parking income is marginally over budget by \$7,041, however with further COVID-19 refunds expected to be provided to permit holders over the coming two months this should realign income received closer to the original budget.
- All other operating income items are generally tracking as expected at this point in the financial year.

Operating Expenditure

- Total operating expenditure is at 83% of the budget inclusive of commitments.
- Water charges are currently 72% of budget. Due to the timing of the billing cycle fluctuations are expected to occur continually throughout the financial year.
- All other operating expenditure is in-line with budget expectations.

Capital Income

- Capital Income is at 63% of current budget.
- Council is expecting to receive over \$1,000,000 in capital grants over the duration of the financial year, of which \$445,000 has been received with the remaining \$555,000 to be received from the Federal Government upon completion of the *Smart Cities* project.

Capital Expenditure

- Capital Expenditure is at 88% for the year including commitments raised in-line with budget expectations. Of this, 67% has been fully expended, with the remaining 21% committed against projects.

Loans

Council approved an internal loan for \$3.65 million to fund *Making the Switch* and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site.

The internal loan for *Making the Switch* has been drawn upon, with the corresponding figures shown in section 2.10 Council Loans. As at the end of April \$3,329,789 of the loan has been expended, with \$45,336 of internal interest accrued. As energy savings from the project are realised, a portion will be allocated to the repayment of the loan, with the remainder allocated to improving the public lighting network as previously approved. At the Second Budget Review 2019/20 savings of \$200,000 in streetlighting maintenance were transferred into reserves as first instalment repayment towards the internal loan for *Making the Switch*.

The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan commenced in October 2019 and will occur quarterly. Details of the loan are provided in, section 2.10 Council Loans.

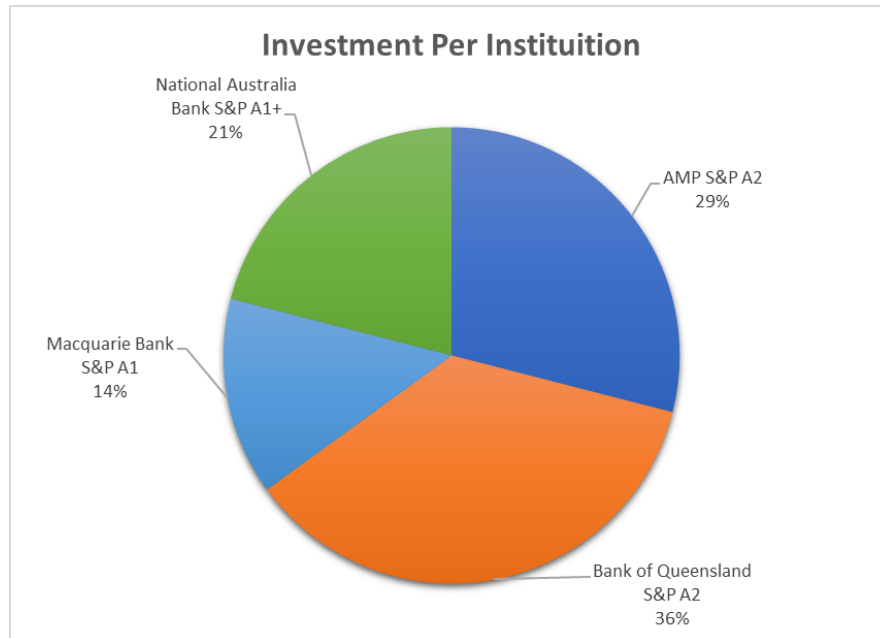
Investments

As at 30 April 2020 Council held a total of \$21.164 million in term deposits in four separate financial institutions. As a result of COVID-19 council is retaining a higher cash-at-bank balance than normal (currently \$9.732 million) to provide ready access to funds for shortened payment terms and an increase in economic activity. Due to this decision Council's current investment portfolio is not compliant with Council Policy *FIN06 Investments* for the month of April 2020.

Under Council Policy *FIN06 Investments* the maximum amount of funds permitted to be invested with institutions rated A2/BBB+ or equivalent is 60% of total funds invested. Council's current portfolio has 64% of total funds invested in this category, with the remaining 34% placed in the higher category of A1/AAA-.

Future Council investments in May 2020 will ensure that Council's investment portfolio will return to a compliant standing and in-line with Council's *FIN06 Investments* policy.

The breakup between the institutions is:



Outstanding Rates

Council's overdue rates are currently worth \$2.113 million or 7.36% of total rates levied for the 2019/2020 financial year, which is higher than last year's result of 5.2%. The final rates instalment was due on 30 March 2020 and as a result the overdue rates will continue to decrease over the remainder of this financial year. An increase in overdue rates compared to last year is inevitable due to COVID-19, and Council acting to support ratepayers through rate relief measures.

In accordance with Council Policy *FIN17 Rate Concession* as adopted by Council on 7 April 2020 requests for interest remissions have been received from ratepayers experiencing payment difficulties from the current crisis. To date 144 applications for COVID-19 relief have been approved for interest waiver. Interest waiver currently amounts to approximately \$1,456 to 30 June 2020.

In addition, interest waivers have been applied to 181 properties where the ratepayer has entered a payment arrangement and has a current overdue balance. Full payment will be received by 30 June in most cases. Interest waivers amount to approximately \$2,868 to 30 June 2020.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy *FIN06 - Investments*. Investments are not currently compliant with policy.

BUDGET AND RESOURCE IMPLICATIONS

Budget or resource implications as reflected in the report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

The *Local Government (Accounting) Regulations* prescribes that:

18 Financial Reports to Council

1. *The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:*
 - a. *The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;*
 - b. *The forecast income and expenditure for the whole of the financial year.*
2. *The report must include:*
 - a. *Details of all cash investments held by the Council (including any money held in trust);*
 - b. *A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;*
 - c. *Other information required by the Council.*

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Monthly Financial Report April 2020 [13.1.2.1 - 21 pages]

Financial Management Reports

April 2020

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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April 2020

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1.1 Executive Summary

SECTION 2 – FINANCIAL RESULTS

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2.2 Reserves Schedule

2.3 Investments Management Report

2.4 Debtor Control Accounts

2.5 Financial Indicators

2.6 Creditor Accounts Paid

2.7 Creditor Accounts Outstanding

2.8 Waste Charges

2.9 Commercial Leases

2.10 Council Loans

Section 2

Financial Results

1.1 - Executive Summary as at

30 April 2020

% of year passed

83%

	Revised Budget \$	YTD Actual \$	% Utilised Actuals	YTD Committed \$	% Utilised Committed	Budget Forecast \$
Operating Income						
Rates & Annual Charges	28,831,922	27,667,753	96%	0	0%	28,831,922
Statutory Charges	144,100	146,944	102%	0	0%	144,100
User Charges & Fees	882,756	858,762	97%	0	0%	882,756
Interest & Investment Revenue	965,160	916,836	95%	0	0%	965,160
Reimbursements	2,614	2,775	106%	0	0%	2,614
Other Income	300,200	237,688	79%	0	0%	300,200
Grants, Subsidies & Contributions	1,881,427	1,645,596	87%	0	0%	1,881,427
Operating Income	33,008,179	31,476,354	95%	0	0%	33,008,179
Operating Expenditure						
Employee Costs	-9,561,981	-7,837,409	82%	-2,697	0%	-9,561,981
Professional Services	-1,922,600	-1,235,819	64%	-433,192	23%	-1,922,600
Auditor's Remuneration	-35,000	-4,736	14%	0	0%	-35,000
Operating Lease Rentals	-82,100	-76,574	93%	-5,057	6%	-82,100
Energy	-1,094,457	-836,702	76%	0	0%	-1,094,457
Materials & Contractors	-10,651,981	-7,037,629	66%	-2,121,844	20%	-10,651,981
Depreciation, Amortisation & Impairment	-10,034,021	-8,361,680	83%	0	0%	-10,034,021
Elected Members Expenses	-327,686	-238,971	73%	0	0%	-327,686
Legal Expenses	-499,120	-387,598	78%	-11,500	2%	-499,120
Water Charges	-1,298,844	-941,422	72%	12	0%	-1,298,844
Telephone & Other Communication Charges	-265,484	-235,388	89%	-13,195	5%	-265,484
Community Grants	-130,000	-57,258	44%	-30,000	23%	-130,000
Other Expenses	-3,280,872	-2,663,896	81%	-291,881	9%	-3,280,872
Borrowing Costs	-52,804	-40,584	77%	0	0%	-52,804
Operating Expenditure	-39,236,950	-29,955,668	76%	-2,909,354	7%	-39,236,950
OPERATING SURPLUS/(DEFICIT)	-6,228,771	1,520,685		-2,909,354		-6,228,771
Capital Income			0			
Net gain (loss) on disposal or revaluation of assets	41,489	41,489	100%	0	0%	41,489
Developer Contributions	45,000	42,006	93%	0	0%	45,000
Asset Income	0	0	0%	0	0%	0
Grants received	1,420,000	864,841	61%	0	0%	1,420,000
Capital Income	1,506,489	948,336	63%	0	0%	1,506,489
Net SURPLUS / (DEFICIT) transferred to Equity Statement	-4,722,282	2,469,021		-2,909,354		-4,722,282
Capital Expenditure						
Land Purchase	0	0	0%	0	0%	0
Asset Purchase	-6,022,010	-3,560,830	59%	-1,797,119	30%	-6,022,010
Asset Upgrade	-9,338,626	-6,696,829	72%	-1,449,049	16%	-9,338,626
Capital Expenditure	-15,360,636	-10,257,658	67%	-3,246,168	21%	-15,360,636
Less Non-Cash Expenditure	-10,034,021	-8,361,680	83%	0	0%	-10,034,021
Plus Gifted Assets	0	0	0%	0	0%	0
NET CAPITAL SURPLUS/(DEFICIT)	-10,048,897	573,043		-6,155,522		-10,048,897
Borrowings	0	0	0%	0	0%	0
Repayment of Borrowings	-209,000	-165,581	79%	0	0%	-209,000
Reserve Movement	10,257,897	0	0%	0	0%	10,257,897
NET OPERATING SURPLUS/(DEFICIT)	0	407,462		-6,155,522		0

Approved by: Manager Finance

Attachment 13.1.2.1
Section 2
Financial Results

2.1 - Budget Summary Report as at

30 April 2020

% of year passed
Cashflowed Estimate of Budget YTD

83%
95%

Operating Income

	Revised Budget \$	YTD Actuals \$	%
Governance			
Office of the CEO	404,876	303,782	75.03%
Governance	404,876	303,782	75.03%
Organisational Services			
Human Resources	0	173	0.00%
Director Organisational Services	65,976	58,802	89.13%
Organisational Services	65,976	58,974	89.39%
Finance			
Financial Services	478,400	472,740	98.82%
Rates	22,080,132	20,916,764	94.73%
Finance	22,558,532	21,389,503	94.82%
Arts & Culture	11,000	11,000	100.00%
Events Promotion	9,614	9,614	100.00%
Health and Wellbeing Services	5,080	5,080	100.00%
Library Services	956,900	882,335	92.21%
Senior Citizens	1,500	1,500	100.00%
Youth Services	300,000	300,000	100.00%
Animal Management	331,300	329,423	99.43%
Parking & Other Ranger Services	120,500	119,057	98.80%
Lifestyle & Community Services	1,735,894	1,658,009	95.51%
City Growth & Operations			
Civic Centre	143,230	129,141	90.16%
Driver Resource Centre	8,600	8,560	99.53%
Gray Community Hall	11,200	11,178	99.81%
Director City Growth & Operations	0	757	0.00%
Private Works	41,720	47,250	113.26%
Recreation Centre	66,000	66,334	100.51%
Roads & Transport	547,351	411,311	75.15%
Subdivisional Works	10,000	9,581	95.81%
Waste Management	6,845,990	6,847,238	100.02%
Odegaard Drive Investment Property	446,160	405,600	90.91%
Durack Heights Community Centre	2,650	2,758	104.08%
CBD Car Parking	120,000	127,041	105.87%
City Growth & Operations	8,242,901	8,066,749	97.86%
	33,008,179	31,477,017	95.36%

Attachment 13.1.2.1
Section 2
Financial Results
30 April 2020

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD

83%
60%

Capital Income

	Revised Budget \$	YTD Actuals \$	%
Organisational Services			
Information Technology	1,000,000	444,841	44.48%
Organisational Services	1,000,000	444,841	44.48%
Finance			
Financial Services	41,489	41,489	100.00%
Finance	41,489	41,489	100.00%
City Growth & Operations			
Roads & Transport	420,000	420,000	100.00%
Subdivisional Works	45,000	42,006	93.35%
City Growth & Operations	465,000	462,006	99.36%
	1,506,489	948,336	62.95%

2.1 - Budget Summary Report as at

30 April 2020

% of year passed
Cashflowed Estimate of Budget YTD

83%
85%

Operating Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
Governance						
Elected Members	-358,186	-257,649	71.93%	-9,751	2.72%	-267,400
Office of the CEO	-1,064,913	-880,116	82.65%	-1,500	0.14%	-881,616
Governance	-1,423,099	-1,137,766	79.95%	-11,251	0.79%	-1,149,016
Organisational Services						
Customer Services	-322,704	-264,199	81.87%	0	0.00%	-264,199
Human Resources	-844,199	-687,002	81.38%	-35,291	4.18%	-722,293
Information Technology	-1,164,529	-1,019,803	87.57%	-49,179	4.22%	-1,068,982
Director Organisational Services	-502,031	-317,567	63.26%	-11,644	2.32%	-329,211
Records Management	-280,280	-234,472	83.66%	-13,707	4.89%	-248,179
Public Relations and Communications	-605,837	-428,058	70.66%	-65,421	10.80%	-493,479
Organisational Services	-3,719,580	-2,951,100	79.34%	-175,241	4.71%	-3,126,342
Finance						
Financial Services	-12,245,551	-10,214,892	83.42%	-9,568	0.08%	-10,224,460
Rates	-330,208	-241,887	73.25%	-87,256	26.42%	-329,143
Finance	-12,575,759	-10,456,779	83.15%	-96,824	0.77%	-10,553,603
Lifestyle & Community Services						
Arts & Culture	-81,480	-58,426	71.71%	-2,788	3.42%	-61,213
Community Development	-946,301	-711,086	75.14%	-31,874	3.37%	-742,960
Events Promotion	-345,828	-249,686	72.20%	-28,922	8.36%	-278,608
Families & Children	-19,100	-5,398	28.26%	0	0.00%	-5,398
Health and Wellbeing Services	-55,000	-32,197	58.54%	-3,923	7.13%	-36,120
Library Services	-1,804,046	-1,333,486	73.92%	-77,071	4.27%	-1,410,557
Senior Citizens	-6,500	-5,171	79.56%	0	0.00%	-5,171
Youth Services	-392,210	-361,590	92.19%	-37,855	9.65%	-399,445
Director Lifestyle & Community	-485,901	-393,827	81.05%	-4,683	0.96%	-398,510
Animal Management	-167,000	-102,092	61.13%	-49,341	29.55%	-151,433
Parking & Other Ranger Services	-865,597	-712,050	82.26%	-4,496	0.52%	-716,546
Lifestyle & Community Services	-5,168,964	-3,965,010	76.71%	-187,116	3.62%	-3,337,984
City Growth & Operations						
Aquatic Centre	-590,634	-444,704	75.29%	-100,862	17.08%	-545,566
Archer Sports Club	-256	-185	72.22%	0	0.00%	-185
Civic Centre	-405,901	-308,283	75.95%	-41,016	10.10%	-349,299
Depot	-69,673	-46,366	66.55%	-9,036	12.97%	-55,403
Driver Resource Centre	-18,700	-10,716	57.30%	-3,461	18.51%	-14,177
Emergency Operations	-74,256	-38,099	51.31%	-81,914	110.31%	-120,013
Gray Community Hall	-58,067	-37,487	64.56%	-7,818	13.46%	-45,305
Director City Growth & Operations	-384,968	-324,351	84.25%	-74,190	19.27%	-398,541
Open Space	-4,540,769	-3,179,114	70.01%	-280,488	6.18%	-3,459,603
Private Works	-94,812	-77,259	81.49%	0	0.00%	-77,259
Recreation Centre	-243,423	-159,432	65.50%	-32,041	13.16%	-191,472
Roads & Transport	-2,412,774	-1,544,387	64.01%	-448,663	18.60%	-1,993,050
Stormwater Infrastructure	-225,000	-174,875	77.72%	-15,780	7.01%	-190,655
Street Lighting	-840,000	-740,167	88.12%	-1,769	0.21%	-741,936
Subdivisional Works	0	-56	0.00%	-177	0.00%	-233
Waste Management	-6,064,293	-4,127,810	68.07%	-1,250,708	20.62%	-5,378,519
Odegaard Drive Investment Property	-131,206	-110,866	84.50%	-605	0.46%	-111,471
Durack Heights Community Centre	-22,720	-12,378	54.48%	-2,230	9.82%	-14,608
CBD Car Parking	-141,597	-101,299	71.54%	-23,931	16.90%	-125,230
Goyder Square	-30,500	-7,178	23.54%	-2,785	9.13%	-9,963
City Growth & Operations	-16,349,548	-11,445,014	70.00%	-2,377,474	14.54%	-13,822,488
	-39,236,950	-29,955,668	76.35%	-2,847,906	7.26%	-31,989,432

Financial Results

2.1 - Budget Summary Report as at

30 April 2020

% of year passed
Cashflowed Estimate of Budget YTD

83%
85%

Capital Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
Organisational Services						
Information Technology	-2,443,050	-1,672,418	68.46%	-551,866	22.59%	-2,224,284
Organisational Services	-2,443,050	-1,672,418	68.46%	-551,866	22.59%	-2,224,284
Finance						
Financial Services	-133,074	-102,761	77.22%	-30,313	22.78%	-133,074
Finance	-133,074	-102,761	77.22%	-30,313	22.78%	-133,074
Health and Wellbeing Services	-7,678	-5,728	74.60%	0	0.00%	-5,728
Library Services	-126,750	0	0.00%	-26,750	21.10%	-26,750
Lifestyle & Community Services	-134,428	-5,728	4.26%	-26,750	19.90%	-32,478
City Growth & Operations						
Aquatic Centre	-1,478,516	-1,383,457	93.57%	-9,060	0.61%	-1,392,517
Civic Centre	-247,435	-199,633	80.68%	-68,808	27.81%	-268,441
Depot	-120,882	-69,663	57.63%	-5,925	4.90%	-75,588
Driver Resource Centre	-10,000	-4,600	46.00%	0	0.00%	-4,600
Director City Growth & Operations	-361,299	-124,066	34.34%	-9,933	2.75%	-133,999
Open Space	-1,635,449	-850,793	52.02%	-682,764	41.75%	-1,533,557
Recreation Centre	-275,000	-81,119	29.50%	-37,515	13.64%	-118,634
Roads & Transport	-3,619,349	-2,038,818	56.33%	-1,205,942	33.32%	-3,244,760
Stormwater Infrastructure	-124,096	-43,275	34.87%	-80,328	64.73%	-123,603
Street Lighting	-3,633,529	-2,949,975	81.19%	-471,639	12.98%	-3,421,614
Subdivisional Works	-467,000	-375,362	80.38%	-8,695	1.86%	-384,057
Waste Management	-677,530	-355,991	52.54%	-56,630	8.36%	-412,621
City Growth & Operations	-12,650,084	-8,476,751	67.01%	-2,637,239	20.85%	-11,113,990
	-15,360,636	-10,257,658	66.78%	-3,246,168	21.13%	-13,503,826

Section 2

Financial Results

2.2 Reserves Schedule

	Balance as at 1/07/2019	TO RESERVES						FROM RESERVES						Balance as at 30/06/2020
		Original Budget \$	Carry Forwards & Rollovers \$	Budget Reviews 1st Review \$	2nd Review \$	3rd Review \$	Adopted Budget \$	Original Budget \$	Carry Forwards & Rollovers \$	Budget Review 1st Review \$	2nd Review \$	3rd Review \$	Adopted Budget \$	
Externally Restricted Reserves														
Unexpended Grants Reserve	9,063,501	0	0	0	250,000	50,000	300,000	350,000	2,920,793	400,000	1,258,345	0	4,929,138	4,434,364
	9,063,501	0	0	0	250,000	50,000	300,000	350,000	2,920,793	400,000	1,258,345	0	4,929,138	4,434,364
Internally Restricted Reserves														
Election Expenses Reserve	150,000	0	0	0	0	0	0	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	36,900	0	0	36,900	463,100
Unexpended Capital Works Reserve	1,195,255	0	0	0	0	1,400,050	1,400,050	0	1,195,255	0	0	0	1,195,255	1,400,050
Developer Funds In Lieu Of Construction	5,099,661	500,000	0	0	200,000	0	700,000	2,439,000	0	567,000	400,000	715,000	4,121,000	1,678,661
Waste Management Reserve	1,582,545	135,000	0	187,000	0	0	322,000	0	0	0	0	100,000	100,000	1,804,545
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	865,949	0	0	0	0	0	0	0	0	201,000	50,000	0	251,000	614,949
	9,393,410	635,000	0	187,000	200,000	1,400,050	2,422,050	2,439,000	1,195,255	804,900	450,000	815,000	5,704,155	6,111,305
Unrestricted Reserves														
Working Capital Reserve	8,971,837	219,038	0	0	0	300,309	519,347	1,270,000	300,000	1,296,002	0	0	2,866,002	6,625,183
	8,971,837	219,038	0	0	0	300,309	519,347	1,270,000	300,000	1,296,002	0	0	2,866,002	6,625,183
Total Reserve Funds*	27,428,748	854,038	0	187,000	450,000	1,750,359	3,241,397	4,059,000	4,416,048	2,500,902	1,708,345	815,000	13,499,295	17,170,851

*Reserve balances dated at 01/07/2019 are inclusive of the year end adjustments made on 30/06/2019, and are per the Annual Report 2018/19 (Report No. 9/0336) and audited financial statements


 Approved by: Manager Finance

Section 2

Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 30/04/2020

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	1.70%	May 20, 2020	20		
AMP	S&P A2	\$ 1,500,000.00	1.80%	June 10, 2020	41		
AMP	S&P A2	\$ 1,500,000.00	1.65%	July 15, 2020	76		
AMP	S&P A2	\$ 1,500,000.00	1.65%	August 26, 2020	118	\$ 6,000,000.00	28.35%
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	June 17, 2020	48		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.53%	July 1, 2020	62		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	July 29, 2020	90		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	August 12, 2020	104		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.53%	November 4, 2020	188	\$ 7,500,000.00	35.44%
Macquarie	S&P A1	\$ 1,500,000.00	1.60%	May 20, 2020	20		
Macquarie	S&P A1	\$ 1,500,000.00	1.65%	December 16, 2020	230	\$ 3,000,000.00	14.17%
National Australia Bank	S&P A1+	\$ 7,644.10	0.29%				
National Australia Bank	S&P A1+	\$ 156,993.53	0.29%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.64%	May 6, 2020	6		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.59%	May 20, 2020	20		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.56%	June 3, 2020	34	\$ 4,664,637.63	22.04%

TOTAL SHORT TERM INVESTMENT	\$ 21,164,644.42	Average Days to Maturity	76
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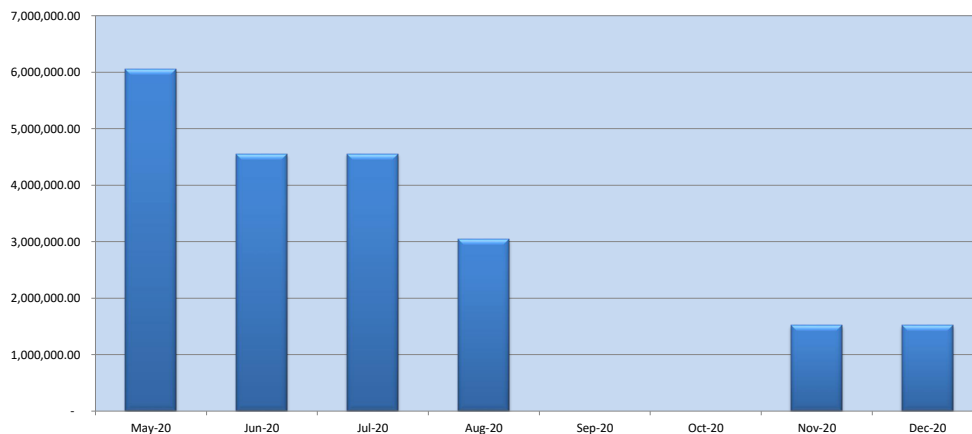
% OF TOTAL INVESTMENT PORTFOLIO	A1 (max 100%) 36%	A2/P2 (max 60%) 64%	A3 (max 40%) 0%	100%
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Weighted Average Rate	1.62%	BBSW 90 Day Rate Benchmark	0.98%
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GENERAL BANK FUNDS	\$ 9,732,901.72	Total Budget Investment - \$ 400,000.00 Earnings
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TOTAL ALL FUNDS	\$ 30,897,546.14	Year to Date Investment - \$ 399,017.10 Earnings
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Cashflow of Investments



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,100,000	\$ 405,600	\$ 110,866	\$ 294,734	127,849

Approved by: Manager Finance

Section 2

Financial Results

30 April 2020

2.4 Debtor Control Accounts

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	69,105.04	55,649.11	3,641.30	(240.18)	2,068.00	7,986.81
RATES:						
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME			
Apr-20	\$2,113,951	\$793,073	7.36%			
Apr-19	\$1,456,249		5.20%			
TOTAL OVERDUE \$	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged Prior to 2016/2017	
\$2,113,951	\$1,615,272	\$325,811	\$114,936	\$43,569	\$14,363	
INFRINGEMENTS:			\$			
Animal Infringements			132,303.66			
Public Places			9,902.00			
Parking Infringments			170,731.23			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>313,811.89</u>			



Approved by: Manager Finance

Section 2

Financial Results

2.5 - Financial Indicators

	Target	2020	2019	2018	2017	2016	2015
Operating Surplus Ratio							
Total Operating Surplus/Deficit	0.00%	-18.87%	-23.02%	-26.12%	-5.16%	-39.40%	-20.18%
Total Operating Income							
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.							
Debt Service Ratio (External Loans)							
Net Debt Service Cost	<5%	0.76%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue							
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income.							
Rate Coverage Percentage							
Rate Revenues	60%-75%	66.61%	63.87%	61.38%	59.25%	60.02%	61.53%
Total Revenues							
This indicator shows the percentage of total revenue raised through rates income.							
Rates & Annual Charges Outstanding Percentage							
Rates & Annual Charges Outstanding	<5%	7.36%	3.88%	3.47%	3.57%	3.16%	3.47%
Rates & Annual Charges Collectible							
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.							

SECTION 2


Financial Results

		2.6 - Creditor Accounts Paid	April 2020
	Creditor Name	Creditor Payment Type	Amount \$
712	Paradise Landscaping (NT) Pty Ltd	General Creditors	246,769.28
3438	NT Shade & Canvas Pty Ltd	General Creditors	197,967.00
549	City of Darwin	General Creditors	179,671.35
5104	JLM Contracting Services Pty Ltd	General Creditors	177,560.53
639	Cleanaway Pty Ltd.	General Creditors	163,648.76
2	Australian Taxation Office - PAYG	General Creditors	155,502.00
V02488	Form and Light Pty Ltd	General Creditors	140,248.80
1607	Sterling NT Pty Ltd	General Creditors	129,912.90
V00773	Akron Group NT Pty Ltd	General Creditors	115,964.92
V00318	StatewideSuper Clearing House	Superannuation	107,942.11
V01718	Arnhem Nursery	General Creditors	106,752.36
V02378	Espec NT Pty Ltd as trustee for The Espec Trust	General Creditors	99,459.80
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	60,790.18
2587	Top End RACE	General Creditors	38,332.58
798	YMCA of the Northern Territory	General Creditors	34,146.80
V01755	Liquid Blu Pty Ltd	General Creditors	33,660.00
3936	Arafura Tree Services and Consulting	General Creditors	32,142.00
V02143	Smart City Solutions Pty Ltd	General Creditors	31,771.30
5676	Royal Wolf Trading Australia Pty Ltd	General Creditors	31,185.00
87	Industrial Power Sweeping Services Pty	General Creditors	30,373.67
V00295	Jacana Energy	Utilities	30,086.14
46	Downer EDI Works Pty Ltd	General Creditors	28,927.47
3683	Area9 IT Solutions	General Creditors	25,818.13
5254	True North	General Creditors	24,799.23
V00228	Outback Tree Service	General Creditors	23,864.50
4660	Assetic Australia Pty Ltd	General Creditors	23,100.00
V02594	Otium Planning Group Pty Ltd	General Creditors	21,032.00
V01629	Smarter Technology Solutions	General Creditors	20,806.50
938	Nightcliff Electrical	General Creditors	19,984.50
V02579	Human Synergistics Pty Ltd	General Creditors	17,680.76
V01643	KPMG	General Creditors	14,754.30
V01009	Australian Parking and Revenue Control Pty Limited	General Creditors	14,590.42
4190	National Australia Bank	General Creditors	14,342.06
V02291	Phoenix Resilience Pty Ltd	General Creditors	14,190.00
47	Telstra Corporation Ltd	General Creditors	13,709.87
V02245	Peter Adamovsky	General Creditors	10,615.00
V00813	Middys - Middendorp Electric Co Pty Ltd	General Creditors	10,445.56
5315	Adamant Property Services Pty Ltd	General Creditors	9,264.83
V00599	Athina Pascoe-Bell	Elected Members	9,179.24
V00368	iWater NT	General Creditors	9,084.90
V00284	Wheeler Books	General Creditors	8,611.15
V01785	M&S Mowing Plus	General Creditors	7,909.00
5641	Northern Planning Consultants Pty Ltd	General Creditors	7,788.00
V02564	United Air Conditioning and Mechanical Services Pt	General Creditors	7,652.70
V00157	McArthur Management Services (Vic) P/L	General Creditors	7,452.64
V01389	Darwin Argos Painting	General Creditors	7,150.00
V02563	Amcom Pty Ltd Acc no 68842	General Creditors	6,159.98
V02162	RMI Security - Conigrave Pty Ltd	General Creditors	6,024.68
V02369	Maher Raumteen Solicitors	General Creditors	5,959.25
V01134	Territory Technology Solutions Pty Ltd	General Creditors	5,951.00
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	5,891.87
V01948	Scorptec Computers -Scorpion Technology Unit Trust	General Creditors	5,884.00
V02558	Queensland University of Technology	General Creditors	5,550.00
4561	Bendesigns	General Creditors	4,978.60
V02751	Suzanne McIntosh	Refunds & Reimbursements	4,800.00
256	The Bookshop Darwin	General Creditors	4,441.88
V02272	Plants Direct NT	General Creditors	4,426.18
V02534	Water Dynamics Pty Limited	General Creditors	4,400.00
V00271	Fuji Xerox Business Centre NT	General Creditors	4,395.15
5615	EcOz Environmental Consulting	General Creditors	4,343.02
4065	Southern Cross Protection Pty Ltd	General Creditors	4,241.76
V00250	Ward Keller	General Creditors	4,240.50
V01590	MSKK Pty Ltd T/A Trojon Contractors	General Creditors	4,120.60

Creditor Name	Creditor Payment Type	Amount \$
V02306 Well Done International Pty Ltd	General Creditors	4,088.04
V02577 Zeritas Pty Ltd T/A LMH Consulting Group	General Creditors	3,960.00
V01584 Salary Packaging Australia	General Creditors	3,939.00
V01812 C R Campbell - Electrical and Data Contractors	General Creditors	3,875.30
V01615 Autopia Management Pty Limited	General Creditors	3,729.12
V01335 Accidental Health & Safety Brisbane South & NT	General Creditors	3,644.44
V02622 R W & I G Nankervis	Refunds & Reimbursements	3,641.00
V02578 Bannamesh	General Creditors	3,465.00
3971 Pipeline Renovations Pty Ltd trading as RenoFLO	General Creditors	3,339.12
V02312 Harris Kmon Solutions Pty Ltd	General Creditors	3,338.50
V01572 Lucy Morrison	Elected Members	3,231.92
V01593 Mercer Consulting (Australia) Pty Ltd	General Creditors	3,190.00
22 Norsign Pty Ltd	General Creditors	3,014.53
274 CSG Business Solutions (NT) Pty Ltd	General Creditors	2,899.07
V02576 Red Gum Performance Group Pty Ltd	General Creditors	2,887.50
V02526 QNR Services Pty Ltd	General Creditors	2,860.00
V00193 Amcom Pty Ltd Acc no CN5439	General Creditors	2,733.50
5357 Amiable Communications - Amy	General Creditors	2,640.00
V01570 Sarah Louise Henderson	Elected Members	2,488.18
V02216 Joyce Mayne AV/IT Darwin	General Creditors	2,435.00
V02160 Drag Territory	General Creditors	2,400.00
4737 D & L Plumbing & Gasfitting	General Creditors	2,370.50
V01573 Amber Garden	Elected Members	2,301.85
V02712 Grant Hardwick & Melanie Meng	Refunds & Reimbursements	2,286.47
2977 Security & Technology Services P/L	General Creditors	2,271.28
V01571 Michael Spick	Elected Members	2,235.18
V02104 Darwin Carpets & Vinyls Pty Ltd	General Creditors	2,200.00
V02595 Herron Todd White (Nothorn Territory) Pty Ltd	General Creditors	2,200.00
V02604 James Bennett Pty Ltd	General Creditors	2,198.90
V02748 S H & D Denner	Refunds & Reimbursements	2,167.00
V01569 Benjamin Giesecke	Elected Members	2,151.85
V01579 Damian Hale	Elected Members	2,085.18
V02043 Lumitex Ltd	General Creditors	2,026.97
V00505 Riding for the Disabled Top End Inc	Grants, Sponsorships, Donations & Prizes	2,000.00
V02714 Rachel Helen Fleming	Refunds & Reimbursements	2,000.00
V02756 Krisco Contracting	Refunds & Reimbursements	2,000.00
V01936 Arjays Sales & Services Pty Ltd	General Creditors	1,890.90
V01574 Dr Thomas A Lewis OAM	Elected Members	1,851.85
V02731 Josephine Crawshaw	Refunds & Reimbursements	1,791.97
2336 Flick Anticimex Pty Ltd	General Creditors	1,767.59
V02167 Sanity Music Stores Pty Ltd	General Creditors	1,765.62
3099 Iron Mountain Australia Pty Ltd	General Creditors	1,700.67
V02543 Karen Brown Fine Art	General Creditors	1,650.00
53 Eggins Electrical	General Creditors	1,607.10
V00939 Defend Fire Services Pty Ltd	General Creditors	1,517.68
V02715 Delfin & Josephine Ramos	Refunds & Reimbursements	1,500.00
V02617 Almost Anything Audio	General Creditors	1,494.00
1580 The Exhibitionist	General Creditors	1,492.70
V02742 Mary Mills	Refunds & Reimbursements	1,480.00
V02732 K Clark & K Cole	Refunds & Reimbursements	1,400.00
V02497 Barrier Group Pty Ltd	General Creditors	1,390.40
V00542 Industry Health Solutions	General Creditors	1,330.00
V01750 Extreme Marquees Pty Ltd	General Creditors	1,318.64
4482 Harvey Norman AV/IT Superstore Darwin	General Creditors	1,230.00
V02750 Sibangilizwe & Fadzai Sibanda	Refunds & Reimbursements	1,183.00
V02619 Amy Shaw and Eugene Rebsdorf	Refunds & Reimbursements	1,176.00
V02735 M D & S M Barnes	Refunds & Reimbursements	1,169.49
V02752 Thapana Kraisang	Refunds & Reimbursements	1,161.79
3313 Zip Print	General Creditors	1,144.00
272 City Wreckers	General Creditors	1,122.00
V01810 Jacana Energy - Payroll Deductions	General Creditors	1,120.00
1469 RTM - Police, Fire and Emergency	General Creditors	1,118.00
V01888 May Wogandt	Refunds & Reimbursements	1,100.00
V02736 Monique Lemon	Refunds & Reimbursements	1,100.00
4398 Quality Indoor Plants Hire	General Creditors	1,057.98
V02745 Rebecca Wallington	Refunds & Reimbursements	1,002.95
V00943 Rentokil Initial P/L - T/a NT Pest & Weed Control	General Creditors	1,001.00
V00775 Ramesh Jeffery	Refunds & Reimbursements	1,000.00

	Creditor Name	Creditor Payment Type	Amount \$
V02734	Malcolm Fuge	Refunds & Reimbursements	1,000.00
V02737	Nathan Mayo	Refunds & Reimbursements	1,000.00
V02740	Colette Thorne	Refunds & Reimbursements	1,000.00
V02755	Virginia & Shannon Chemielewski	Refunds & Reimbursements	1,000.00
V01420	CENTRELINK (PAYROLL)	General Creditors	987.98
V02683	Edon Bell	Refunds & Reimbursements	960.00
48	Top End Line Markers Pty Ltd	General Creditors	950.40
V01694	NT Advertising and Distribution	General Creditors	942.15
V02733	Kim Martin	Refunds & Reimbursements	900.00
V02561	Mirrors Robes & Showerscreens Pty Ltd	General Creditors	891.00
V00781	Vanguard Homes	Refunds & Reimbursements	858.00
4029	Totally Workwear Palmerston	General Creditors	853.60
V02728	Alfonzin Savage & Jody Mummery	Refunds & Reimbursements	850.00
V02753	Vangie Ceniza	Refunds & Reimbursements	845.00
V00101	Bellamack Pty Ltd	Refunds & Reimbursements	840.00
4679	iSentia Pty Ltd	General Creditors	833.80
V01627	Michael D'Lemos	Refunds & Reimbursements	824.73
V02529	Zelos Health	General Creditors	800.00
4871	Reface Industries	General Creditors	797.41
V01232	Mark D Blackburn	General Creditors	790.90
V02580	Bartlett Consulting	General Creditors	790.90
215	Employee Assistance Services NT Inc (EASA)	General Creditors	789.88
5435	Access Hardware (NT) Pty Ltd	General Creditors	761.97
V02743	Mitchelle Jeggo	Refunds & Reimbursements	660.00
V02741	George L Mathews	Refunds & Reimbursements	647.05
2199	SBA Office National	General Creditors	625.55
V02364	Shipping Containers Leasing Pty Ltd	General Creditors	613.80
V02565	Chidanpee Cultural Enterprises	General Creditors	600.00
V02730	Cassie & Steven Hutton	Refunds & Reimbursements	600.00
4513	Southern Cross Austereo Pty Ltd	General Creditors	595.10
V01143	Channel Nine Darwin (Territory Television Pty Ltd)	General Creditors	594.00
V02749	Shelagh Leonard	Refunds & Reimbursements	590.00
V00682	Leigh Dyson Plumbing	General Creditors	539.00
V00200	Red Earth Automotive Pty Ltd	General Creditors	528.00
4528	Miranda's Armed Security Officers Pty	General Creditors	525.80
V02685	Melinda Williams	Refunds & Reimbursements	500.00
V02726	H H Nurslanis & E R Pratiasi	Refunds & Reimbursements	500.00
289	Bolinda Publishing Pty Ltd	General Creditors	496.49
V01608	Anthony Cendo	Refunds & Reimbursements	490.00
V00379	Merchandising Libraries	General Creditors	488.40
V02075	FL Pools Pty Ltd T/a Figleaf Pool Products	General Creditors	484.00
V02727	A M Walter	Refunds & Reimbursements	480.00
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	General Creditors	468.64
V02623	Nathan Fanning	Refunds & Reimbursements	441.00
V02729	Bun Thong	Refunds & Reimbursements	434.00
V02618	Eileen Milliken - Advanced Residential	Refunds & Reimbursements	429.00
V02684	Avelina Nicol	Refunds & Reimbursements	429.00
V01324	Leighs Catering	General Creditors	411.62
V02621	Humty Doo Community & Child Care Centre Inc	Refunds & Reimbursements	400.00
V02746	Reece & Janelle Carrier	Refunds & Reimbursements	400.00
V02474	HMG - Heath Motor Group Pty Ltd	General Creditors	384.00
V02592	Erandi Weerachandra	Refunds & Reimbursements	356.19
V02744	Rafael Aristotle Rizaldo	Refunds & Reimbursements	356.00
V01577	Wendy M Endenburg	Refunds & Reimbursements	350.00
V01065	Forever Fitness and Training - (AL & MN Dainty)	General Creditors	340.00
V02747	Robyn Drake	Refunds & Reimbursements	334.35
35	WINC Australia Pty Limited	General Creditors	322.73
3189	Seek Limited	General Creditors	313.50
V02739	Kimberley North	Refunds & Reimbursements	311.30
4891	CH Pty Limited T/a Piperight Services	General Creditors	310.20
V00860	Costojic Pty Ltd	General Creditors	307.00
V02301	Armaguard	General Creditors	287.10
4007	Ark Animal Hospital Pty Ltd	General Creditors	275.00
4508	News 4 U	General Creditors	258.00
V01465	Parks and Leisure Australia	Refunds & Reimbursements	250.00
V00332	Stacie Selwood T/a Hyper The Clown	General Creditors	240.00
V02624	Adam Cottier	Refunds & Reimbursements	217.26
V02632	Brian & Dominique Lynch	Refunds & Reimbursements	217.26

Creditor Name	Creditor Payment Type	Amount \$
V02530 Portner Press Publishing Pty Ltd	General Creditors	194.00
V02710 Angela Steele	Refunds & Reimbursements	190.00
2915 Territory Uniforms	General Creditors	185.78
5 Australia Post	General Creditors	172.85
2186 Optus Billing Services Pty Ltd	General Creditors	170.00
V02599 Freddy's Car Installations	General Creditors	165.00
V01769 Snows Run (NT) Pty Ltd T/as Territory Green Waste	General Creditors	155.00
2394 Pola Seal Pty Ltd	General Creditors	150.00
V01659 Elizabeth Middleton	Refunds & Reimbursements	150.00
V02763 Caroline Hocking	Refunds & Reimbursements	149.00
V02357 Amanda Stevenson	Refunds & Reimbursements	126.58
610 Data Centre Services (DCS)	General Creditors	121.23
V01856 The Landscape Studio	General Creditors	120.00
V02738 Euseblus Ishepai	Refunds & Reimbursements	113.00
V02671 Michael Petrelis	Refunds & Reimbursements	108.98
V00185 Brooke Prince	Refunds & Reimbursements	108.63
V00306 Charisse Gallagher	Refunds & Reimbursements	108.63
V00602 Lee Savage	Refunds & Reimbursements	108.63
V01002 Stacey Towan	Refunds & Reimbursements	108.63
V02626 Allan Russ	Refunds & Reimbursements	108.63
V02631 Annie Butler	Refunds & Reimbursements	108.63
V02633 Bronwyn Pain	Refunds & Reimbursements	108.63
V02634 Carly Holman	Refunds & Reimbursements	108.63
V02636 Caroline Green	Refunds & Reimbursements	108.63
V02637 Caroline Hallen	Refunds & Reimbursements	108.63
V02638 Wendy York	Refunds & Reimbursements	108.63
V02640 Veronica Hartree	Refunds & Reimbursements	108.63
V02641 Tim Bond	Refunds & Reimbursements	108.63
V02643 Susan Jane Williams	Refunds & Reimbursements	108.63
V02645 Christopher Truscott	Refunds & Reimbursements	108.63
V02647 Cynthia Loganathan	Refunds & Reimbursements	108.63
V02650 Stacey Hawkings	Refunds & Reimbursements	108.63
V02652 Sonia Bochow	Refunds & Reimbursements	108.63
V02653 Deborah Mullin	Refunds & Reimbursements	108.63
V02654 Silva Lai	Refunds & Reimbursements	108.63
V02655 Seda Ertuna	Refunds & Reimbursements	108.63
V02657 Gary Willis	Refunds & Reimbursements	108.63
V02658 Ralf Koberstein	Refunds & Reimbursements	108.63
V02659 Petrina Hayward	Refunds & Reimbursements	108.63
V02660 Hayden Lowe	Refunds & Reimbursements	108.63
V02661 Peter Waugh	Refunds & Reimbursements	108.63
V02662 Kara Maclean	Refunds & Reimbursements	108.63
V02663 Paige Richter	Refunds & Reimbursements	108.63
V02665 Kimberly Gilson	Refunds & Reimbursements	108.63
V02666 Lara Hamley	Refunds & Reimbursements	108.63
V02669 Michelle Franklin	Refunds & Reimbursements	108.63
V02670 Liza Schenkel	Refunds & Reimbursements	108.63
V02672 Lucy Robinson	Refunds & Reimbursements	108.63
V02673 Megan Koulouvi	Refunds & Reimbursements	108.63
V02676 Maria Estela Diaz Staines	Refunds & Reimbursements	108.63
V02677 Mardi Miles	Refunds & Reimbursements	108.63
V02687 Sue Rae	Refunds & Reimbursements	108.63
V02690 Roni Opden	Refunds & Reimbursements	108.63
V02691 Nicole Lyons	Refunds & Reimbursements	108.63
V02692 Nicki Hanssen	Refunds & Reimbursements	108.63
V02694 Kylie Walford	Refunds & Reimbursements	108.63
V02697 Ian Smith	Refunds & Reimbursements	108.63
V02699 Eucharía Georgía Daby	Refunds & Reimbursements	108.63
V02701 Daniel Walsh	Refunds & Reimbursements	108.63
V02702 Cielo Alvaran	Refunds & Reimbursements	108.63
V02705 Carly Watson	Refunds & Reimbursements	108.63
V02706 Angela Estbergs	Refunds & Reimbursements	108.63
V02707 Adrian Logie	Refunds & Reimbursements	108.63
V02718 Nadine Chambers	Refunds & Reimbursements	108.63
V02720 Natasha Curyer	Refunds & Reimbursements	108.63
V02722 Nichole George	Refunds & Reimbursements	108.63
V02724 Penny Renc	Refunds & Reimbursements	108.63
V02754 Michelle Uniacke	Refunds & Reimbursements	108.63

Creditor Name	Creditor Payment Type	Amount \$
V02757 James Brohier	Refunds & Reimbursements	108.63
V02758 Jerry Kuo	Refunds & Reimbursements	108.63
V02649 Daniel Henry Steel	Refunds & Reimbursements	100.98
V01938 Windcave Pty Limited	General Creditors	99.00
V02625 Ajish Avira	Refunds & Reimbursements	97.92
V02630 Anna Piera	Refunds & Reimbursements	97.92
V02646 Susan Cooper	Refunds & Reimbursements	97.92
V00474 Lane Communications	General Creditors	97.33
201 Spotless Facility Services Pty Ltd (T/A Ensign)	General Creditors	96.84
5387 Odd Job Bob - Darren John Fillmore	General Creditors	93.50
V02644 Chirawat Scott	Refunds & Reimbursements	90.27
V02700 Danielle Channing (Meehl)	Refunds & Reimbursements	88.74
V00202 YACCA GOLD P/L T/A Central Business Equipment	General Creditors	87.45
V02629 Andrew Wilkinson	Refunds & Reimbursements	85.68
V01054 Kate Patten	Refunds & Reimbursements	82.62
V02648 Sue Cunningham	Refunds & Reimbursements	79.56
V02667 Nathaniel Hunt	Refunds & Reimbursements	74.97
V02723 Trish Grimshaw	Refunds & Reimbursements	67.32
V02596 Dharmendra Patel	Refunds & Reimbursements	60.00
V02759 Bruce Roggiro	Refunds & Reimbursements	60.00
V02762 Angela Kilgour	Refunds & Reimbursements	59.67
V02335 Renee van der Poel	Refunds & Reimbursements	58.14
V02675 Pam Lawrence	Refunds & Reimbursements	58.14
V02688 Skye Frost	Refunds & Reimbursements	58.14
V02664 Kelly Fong	Refunds & Reimbursements	55.08
V00733 Nicole Carter	Refunds & Reimbursements	52.02
V02698 Germano Bernardino	Refunds & Reimbursements	52.02
V02721 Richard Underhill	Refunds & Reimbursements	52.02
V02620 Angelina Marshall	Refunds & Reimbursements	50.00
V02628 Andrew Mortimer	Refunds & Reimbursements	47.43
V02642 Thomas Price	Refunds & Reimbursements	47.43
V02651 Davina Isaac	Refunds & Reimbursements	47.43
V02703 Christopher Collins	Refunds & Reimbursements	47.43
V02711 Cassandra Marie Krensel	Refunds & Reimbursements	45.00
V02686 Veronica Jagst	Refunds & Reimbursements	41.31
V02719 Melissa Moss	Refunds & Reimbursements	41.31
V02717 Herui Zhu	Refunds & Reimbursements	35.19
V02627 Amy Cooper	Refunds & Reimbursements	32.13
V02635 Yvette Wilkes	Refunds & Reimbursements	32.13
V02689 Sami Ozbebek	Refunds & Reimbursements	32.13
V02695 Julie Thurston	Refunds & Reimbursements	32.13
V02656 Emily Hartley	Refunds & Reimbursements	26.01
V00804 Chanelle Prance	Refunds & Reimbursements	24.48
V02696 Josefa Tchong	Refunds & Reimbursements	21.42
4703 Ms N Stokes	Refunds & Reimbursements	19.89
V02639 Cathriona Watson	Refunds & Reimbursements	19.89
V02704 Carmel Pedersen	Refunds & Reimbursements	19.89
V02713 Lara Hoslein	Refunds & Reimbursements	18.00
V02680 Kaitlyn Ther	Refunds & Reimbursements	16.83
V02761 Bev McGregor	Refunds & Reimbursements	16.83
V02668 Lily Knight	Refunds & Reimbursements	15.00
V02674 Marika Billsborrow	Refunds & Reimbursements	13.77
V02693 Margaret Broadbent	Refunds & Reimbursements	10.71
		2,797,049.59
Percentage of this month's payments made to local suppliers (excludes investments placed)		79%
		
Approved by: Manager Finance		

SECTION 2

Financial Results

2.7 - Creditor Accounts Outstanding April 2020

Creditor No.	Creditor Name	Amount \$
2977	Security & Technology Services P/L	131,493.51
2	Australian Taxation Office - PAYG	100,468.00
V02591	The Urban Institute Pty Ltd	80,081.77
54	Powerwater	68,874.36
V00318	StatewideSuper Clearing House	67,541.97
V00773	Akron Group NT Pty Ltd	62,686.19
V02488	Form and Light Pty Ltd	46,656.83
938	Nightcliff Electrical	43,525.51
5104	JLM Contracting Services Pty Ltd	35,854.75
1607	Sterling NT Pty Ltd	22,215.97
2587	Top End RACE	14,043.20
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	8,164.18
5508	Open Systems Technology Pty Ltd - CouncilFirst	7,284.75
V00860	Costojic Pty Ltd	5,537.00
V01785	M&S Mowing Plus	5,192.00
26	Viva Energy Australia Ltd	4,350.80
4561	Bendesigns	4,208.60
V02678	Territory Sanitisation Pty Ltd	3,866.50
V02772	Ma Suzette Co & Frederick Co	3,000.00
V02781	Warrick Denney Baldwin	3,000.00
V02789	G K & K A Lambert	3,000.00
53	Eggins Electrical	2,860.00
V00939	Defend Fire Services Pty Ltd	2,720.85
V02777	Quyen Do	2,574.00
V02773	Paul McMillan	2,310.45
V01549	We're The Glue Pty Ltd	2,003.76
V01735	Anna Daye	2,000.00
V02779	A G & R L Morrison	2,000.00
V02790	Christopher Karklin & Tina Joyce	2,000.00
V02809	Jeremy Hallam	2,000.00
V01584	Salary Packaging Australia	1,969.50
V02764	Alex Benjamin Reed	1,900.00
V01615	Autopia Management Pty Limited	1,864.56
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	1,703.34
V01991	Mark Kirby	1,500.00
V02771	Michelle Allison & Gaven Bourke	1,483.00
V02783	Tanya Murphy	1,471.80
V00368	iWater NT	1,453.30
V02796	Tamika Chin	1,289.00
V02802	Constadinos Kourounis	1,239.00
V01812	C R Campbell - Electrical and Data Contractors	1,212.00
V02785	Kerrin Knight	1,200.00
V01397	RSPCA Darwin	1,170.00
V02765	Christopher Dunn	1,063.54
V02767	Daniel Rhodes	1,000.00
V02768	Elenor Nelly Riley	1,000.00
V02787	Helen M Newcombe	1,000.00
V02788	Helen Louise Beilby	1,000.00
V02801	Regina Ebere Okpiaifo	1,000.00
V00682	Leigh Dyson Plumbing	975.00
V00134	About Homes NT Pty Ltd	840.00
V01609	NT Recycling Solutions Pty Ltd - (NTRS)	838.48
V01076	DJ's Peak Fitness	800.00
V01517	Australia Wide Taxation & Payroll Training	790.00

Creditor No.	Creditor Name	Amount \$
V02786	J K Antognoni P/L	614.00
V02795	Tina Fluri	570.00
V01810	Jacana Energy - Payroll Deductions	530.00
V02806	George, Prodromos, Antonios Pilatos	507.88
V02769	Mark Poole	500.00
V02803	Mr Pene Kaiwai	500.00
3648	Mobile Locksmiths Australia Pty Ltd	483.50
V02808	Lindsay Collin Major	482.00
V02807	Matthew Bochow	469.00
V00258	Real Estate Central	460.34
V02782	Thi Hue Do	460.00
V02805	Mr Michael Nichols	454.00
V01420	CENTRELINK (PAYROLL)	451.49
V02770	Matthew Millard	429.00
V02804	Enrique & Shery Catayong	400.00
V02015	Darwin Mazda	384.55
V02766	Damien Daby	370.00
47	Telstra Corporation Ltd	353.75
V00200	Red Earth Automotive Pty Ltd	346.39
V02778	5 McCourt Road Yarrawonga Pty Ltd	306.00
V02798	Shellagh Day	300.00
V02800	Seraiah Smith	297.74
2199	SBA Office National	288.00
V00153	Ereberta Padre	264.28
V02784	Satpinder Singh Daroch	221.09
22	Norsign Pty Ltd	206.25
5126	Rosebery Primary School	200.00
V02794	Parent's Choice Family Day Care	125.00
V02780	Daryl Dane Villamanca	123.93
V02791	Courtney Anderson	87.21
V02792	James Helman	79.56
3788	HPA Incorporated	60.00
V02763	Caroline Hocking	52.02
V02797	Meghan Norrington	50.00
V02799	Amy Rich & Tim Rich	30.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	24.21
		782,758.66
	 Approved by: Manager Finance	

Section 2

Financial Results

2.8 - Waste Charges as at 30 April 2020

Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Income					
Rates & Charges	6,845,990	6,847,238	0	6,847,238	100.02%
Income	6,845,990	6,847,238	0	6,847,238	100.02%
Operating Expenditure					
Employee Costs	-840,533	-700,440	0	-700,440	83.33%
Office Administration Expenditure	0	-422	0	-422	0.00%
Professional Services	-220,000	-50,560	-50,195	-100,755	45.80%
Educational Resources	-10,000	-10,095	0	-10,095	100.95%
Utilities	-14,293	-5,167	0	-5,167	36.15%
Street Sweeping	-320,000	-226,174	-31,046	-257,220	80.38%
Litter Collection	-264,306	-151,044	-22,142	-173,186	65.52%
Domestic Bin Collection	-2,052,992	-1,466,228	-559,431	-2,025,659	98.67%
Waste Removal	0	-2,700	0	-2,700	0.00%
Slashing of Long Grass	-55,000	-24,300	-1,313	-25,613	46.57%
Sundry Expenses	0	0	-135	-135	0.00%
Kerb Side Collections	-105,000	-97,853	0	-97,853	93.19%
Tip Recharge Domestic Bin collection	-670,000	-506,265	-165,000	-671,265	100.19%
Transfer Station	-1,101,705	-598,518	-321,697	-920,215	83.53%
Loan Repayments	-52,804	-40,584	0	-40,584	76.86%
Tip Recharge Transfer Station	-357,660	-247,461	-96,000	-343,461	96.03%
Landfill Site	0	0	-3,750	-3,750	0.00%
Operating Expenditure	-6,064,293	-4,127,810	-1,250,708	-5,378,519	88.69%
Capital Expenditure					
Waste Management Capital Works	-622,770	-355,991	-56,630	-412,621	66.26%
Transfers to/from Unepended Capital Works Reserve	372,770				
Capital Expenditure	-250,000	-355,991	-56,630	-412,621	165.05%
Borrowings					
Repayments - Archer Loan Principal	-209,000	-165,581	0	-165,581	79.23%
Borrowings	-209,000	-165,581	0	-165,581	79.23%
Profit/(Loss)	322,697	2,197,856	-1,307,338	890,518	



Approved by: Manager Finance

Section 2

Financial Results

30 April 2020

2.9 - Commercial Leases as at Commercial Leases

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Income					
Library Services	32,000	23,574	0	23,574	73.67%
Director Organisational Services	65,976	58,802	0	58,802	89.13%
Civic Centre	143,230	129,141	0	129,141	90.16%
Income	241,206	211,517	0	211,517	87.69%
Expenditure					
Director Organisational Services	-13,600	-10,858	0	-10,858	79.84%
Expenditure	-13,600	-10,858	0	-10,858	79.84%
Profit/(Loss)	227,606	200,659	0	200,659	

Library Services includes lease held by Mosko's Market

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month



Approved by: Manager Finance

Section 2

Financial Results

30 April 2020

2.10 - Council Loans

Making the Switch Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Expenditure					
LED Lighting PR6JECT-3 Making the Switch	2,823,529	2,712,979	13,211	2,726,191	96.55%
Expenditure	2,823,529	2,712,979	13,211	2,726,191	96.55%

The current revised budget of \$2,823,529 includes an internal loan draw down of \$2,000,000 at the original budget, and a further \$660,000 drawn down at the third review 2019/20. The remaining \$163,529 has been rolled over as unexpended capital works from the 2018/19 financial year.

Internal Loan - Making the Switch Expenditure

	Internal Loan \$	Expended from Loan \$	Interest on Loan \$	Total \$	% Utilised
Expenditure					
LED Lighting PR6JECT-3 Making the Switch	3,300,000	3,189,451	44,944	3,234,395	98.01%
Public Lighting Officer	114,000	95,000	392	95,392	83.68%
Expenditure	3,414,000	3,284,451	45,336	3,329,786	97.53%

The above costs relating to the internal loan are over the life of the project to date, including the expenditure from the 2018/19 financial year. The interest rate is fixed at 2.60% for the duration of the loan.

Internal Loan - Making the Switch Repayments

	Internal Loan \$	Principal Repayments \$	Interest Payments \$	Total \$	Outstanding Balance \$
Expenditure					
Making the Switch	3,414,000	200,000	-	200,000	3,214,000
	3,414,000	200,000	-	200,000	3,214,000

External Loan - Archer Landfill Rehabilitation

	External Loan \$	Principal Repayments \$	Interest Payments \$	Total \$	Outstanding Balance \$
Expenditure					
Archer Landfill Rehabilitation	1,960,000	165,581	40,584	206,165	1,794,419
	1,960,000	165,581	40,584	206,165	1,794,419

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2018 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan.



Approved by: Manager Finance

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Council to the Community Meetings 2020-21
MEETING DATE:	Tuesday 19 May 2020
AUTHOR:	Director Organisational Services, Richard Iap
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval to continue Council to the Community Meetings due to the successful outcomes and positive feedback from previous meetings.

KEY MESSAGES

- In 2018, 2019 and 2020 Council undertook a number of Council to the Community Meetings.
- Members of the public attended the majority of the meetings, and feedback was favourable.
- It is recommended that Council continue Council to the Community Meetings in 2020/2021 ensuring any COVID-19 requirements are adhered to.
- It is recommended that these meetings would be held in September 2020, November 2020 and March 2021.

RECOMMENDATION

1. THAT Report entitled Council to the Community Meetings 2020-21 be received and noted.
2. THAT Council approve the continuation of the Council to the Community Meetings in 2020-21 as part of its Ordinary Meeting Calendar, for the following Ordinary Meetings:
 - 2nd Ordinary Meeting 15 September 2020
 - 2nd Ordinary Meeting 17 November 2020
 - 2nd Ordinary Meeting 16 March 2021.

BACKGROUND

The Palmerston community have several different ways to participate in Ordinary Council Meetings and engage with their Elected Members. Ordinary Council Meetings are held in Council Chambers at the Civic Plaza, City Centre on the first and third Tuesday of every month.

It is normal practice for only one meeting to be held during the months of January and December each year due to school and Christmas holidays. Ordinary Meetings are preceded by a 30-minute public forum where the community can discuss any issue with Council in an informal environment. Members of the community also can lodge written questions to be answered in Council meetings in accordance with *MEE03 Public Question Time*.

Normally all Council meetings are open to the public to attend view from the public gallery. This has been amended during COVID-19.

More recently, due to the COVID-19 pandemic, Council has started to stream its Ordinary Meetings for public viewing via the YouTube through the Internet. Viewings have ranged from four to eight public viewers for meetings.

At the 2nd Ordinary Council Meeting of 16 April 2019 Council made the following decisions:

13.2.1 Review of Council to the Communities Meetings Trial **9/0193**

1. *THAT Report Number 9/0193 entitled Review of Council to the Community Meetings Trial be received and noted.*
2. *THAT Council approve the following Council to the Community Meetings:*
 - *First Ordinary Meeting on 5 August 2019;*
 - *Second Ordinary Meeting on 19 November 2019; and*
 - *First Ordinary Meeting on 3 March 2020, to be held in suburban locations around Palmerston.*

CARRIED 9/0584 - 16/04/2019

This report seeks approval from Council to continue the Community Meetings in 2020/2021.

DISCUSSION

Over the period of 2018, 2019 and 2020 Council has undertaken number of Council to the Community Meetings. The intention of taking Council meetings to the community was to provide easier access for residents to attend meetings. After the success of the trial of community meetings in November 2018 and March 2019, Council approved the continuation of these meetings, preceded by the public forum, and were held on the following dates and locations:

- First Ordinary Meeting on 6 August 2019 at Palmerston Swimming and Fitness Centre, Moulden;
- Second Ordinary Meeting on 19 November 2019 at Palmerston Raiders Club, Rosebery; and
- First Ordinary on 3 March 2020 at Gray Community Hall, Gray.

Unfortunately, at the meeting on 6 August 2019 at the Palmerston Swimming and Fitness Centre in Moulden, there were no members of the public in attendance.

The meeting held on 19 November 2019 at the Palmerston Raiders Club in Rosebery was attended by five members of the public including an Alderman from Litchfield Council and a staff member from the Department of Local Government and Housing.

Council staff will continue to select locations in different suburbs of Palmerston and advise Elected Members of the locations with sufficient notice prior to the meeting.

Given COVID-19 restrictions and any ongoing impacts to meetings in the short term it is recommended that the first Council to the Community Meeting be held in September 2020 to provide a buffer as COVID-19 restrictions begin to ease.

The report recommends the following dates for Council to the Community Meetings in 2020–21:

- 2nd Ordinary Meeting 15 September 2020
- 2nd Ordinary Meeting 17 November 2020
- 2nd Ordinary Meeting 16 March 2020.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report. Council will promote these meetings through social media, newspaper advertising, radio interviews and on Council's website.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are minimal costs with the meetings as all equipment is provided by Council at the venue, and Council predominantly used social media and low-cost channels to publicise the meetings. This approach is recommended for the three proposed meetings this coming financial year, so there are minimal additional costs to Council from having meetings in the community.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Site selection will need to ensure that Council is able to hold Confidential Meetings in an appropriate space.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	City of Palmerston 'Roadmap to the New Normal'
MEETING DATE:	Tuesday 19 May 2020
AUTHOR:	Director of Lifestyle and Community, Amelia Vellar
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This report is to inform on Council response to the Northern Territory Government's 'Roadmap to the New Normal', released by the Chief Minister on Thursday 30 April 2020.

KEY MESSAGES

- Council aims to be responsive and deliver as many services to the Palmerston community as safely possible as soon as possible in these COVID-19 times.
- On Thursday 30 April 2020, Chief Minister Michael Gunner announced the Northern Territory's plan to ease COVID-19 restrictions entitled 'Roadmap to the New Normal'.
- The Roadmap is broken into 3 stages.
- Stage 1 began on Friday 1 May 2020 from 12 Noon and included re-opening the Palmerston Swimming and Fitness Centre's pool, as well as parks, lakes, reserves, and playgrounds throughout the municipality.
- The Palmerston pool reopened with increased patronage and remains free for all users.
- Stage 2 begins on Friday 15 May 2020 from 12 Noon and includes re-opening Civic Plaza, libraries and the Palmerston Swimming and Fitness Centre gym.
- Council will be setting up temporary off leash dog exercise areas from Stage 2 in Bakewell and Gray.
- Stage 3 begins on Friday 5 June 2020 from 12 Noon and includes re-opening all other council facilities including the Recreation Centre, and Community Facilities.
- Gray Community Hall will not re-open as major expansion works renovations are anticipated to commence shortly subject to the finalisation of an Australian Government funding commitment.
- Existing bookings for Gray Community Hall will be moved to other Council community facilities.
- Fees for all are facilities recommended to be waived for a period of three months.
- At Stage 3, some physical community events, programs, and activities will recommence, adhering to the Key Principles.
- At Stage 3, all other council business previously restricted will recommence.
- All day car parking fees are recommended to be waived for the first three months of the new financial year to assist businesses in the Palmerston CBD.

RECOMMENDATION

1. THAT Report entitled City of Palmerston 'Roadmap to the New Normal' be received and noted.
2. THAT Council approve three months free venue hire from 1 July to 30 September 2020, at the Palmerston Recreation Centre's community rooms and stadium, the Palmerston Library's Community and Training Room, Driver Resource Centre, and Durack Arts Centre as part of the 2020/2021 Budget in response to COVID-19 to assist the community.
3. THAT Council approve the continuation of all-day free car parking in the Palmerston city centre until 30 September 2020 as part of the 2020/2021 Budget to assist the community and stimulate the Palmerston economy.

BACKGROUND

On Thursday 30 April 2020, Chief Minister Michael Gunner announced the Northern Territory's plan to ease COVID-19 restrictions entitled 'Roadmap to the New Normal'. This plan outlines a timeline for various businesses, organisations, and activities to re-open across the Northern Territory and is broken into three stages. **Attachment 13.2.2.1**

Stage 1 began Friday 1 May at 12 Noon

Stage 2 begins Friday 15 May at 12 Noon

Stage 3 begins Friday 5 June at 12 Noon

Council has already responded to the ease of restrictions in Stage 1 by re-opening the Palmerston Swimming and Fitness Centre's pool continuing to provide the community with free entry. Parks, lakes, reserves, and playgrounds throughout the municipality also reopened. Movement to Stages 2 and 3 are dependent on the community's adherence to the Key Principles outlined by the NT Government that include personal and community responsibility, physical distancing, and hygiene principles.

Stages 2 and 3, if they go ahead, will have implications for the City of Palmerston and the reopening of key business areas.

DISCUSSION

The following details Council's operational response to the NTG's Roadmap to the New Normal.

Stage 1

The Palmerston Pool – Free Swimming

The Palmerston Swimming and Fitness Centre's pool was re-opened on Friday 1 May from 12 Noon. Entry to the pool continues to be free for all customers.

Pool users were significantly increased from the same weekend last year (338 compared with 185).

Palmerston Pool staff were briefed on the points below:

- Ensuring 1.5m Social distance is maintain within lap swimmers at all time (except for family living together).
- Encourage all users to have a rinse before entering the pool as per signage.
- Cleaning of benches change rooms must happen at every rotation (30 minutes max).
- Use positive language to educate our users on restrictions.
- Keep head counts to ensure we are within the user limits.

During the closedown period and before the facility re-opened the following took place:

- Pressure clean of the entrance, the floor around reception and the toddler pool.
- High pressure cleans of tiles in both outdoor bathrooms.
- Scrubbing pool edge, diving blocks and pool hoist.
- Mowing the grass.
- Fixing of tiles.
- Replacing shower heads.
- Painting of reception area.
- Marking floor around reception and change room to provide users where they need to stand to keep the 1.5m social distancing limit.
- Put up signs around the centre to inform users of the limit of swimmers per lane and in the centre.
- Some showers and basins have been put out of use to comply with the 1.5m social distancing limit.
- EFTPOS only sign has been put up.

Parks, lakes, reserves, and playgrounds

Parks, lakes, reserves, and playgrounds throughout the municipality were re-opened on Friday 1 May from 12 Noon for group leisure activities such as fishing, picnics, and outdoor physical activity.

Staff removed the 'closed' and 'do not use' signs and the padlocks and chains from the fenced playgrounds.

Where the social distancing signs were attached to the barrier fencing, those signs have been attached to the equipment.

Stage 2- 15 May 2020

Council will reopen the City of Palmerston Library and Civic Plaza Friday 15 May at 12 Noon.

City of Palmerston Library

The City of Palmerston Library will re-open on Friday 15 May at 12 Noon.

A COVID-19 Safety Checklist for community businesses and organisations has been completed as per NT Government requirements.

- Increase in library opening hours:

At the 1st Ordinary Meeting of Council on Tuesday 3 March 2020, Council resolved to increase Library opening hours from 20 April 2020 to:

Monday-Thursday	9am - 6pm
Friday	10am - 8pm
Saturday	10am - 1pm
Sunday	1pm - 4pm
Closed Public Holidays	

Due to the COVID-19 library closure on 26 March 2020, these new opening hours did not come into effect as planned, however they will be in place upon reopening on Friday 15 May 2020 from 12 Noon.

Computer use and visitor numbers:

- Maximum 100 people in the library and 18 people in the library foyer – this will be managed using the people counter software at regular intervals during the day.

- Social distancing and hygiene practices must be adhered to when visiting the library.
- Extra cleaning will take place during library opening hours.
- Computer use will be offered in 30 minute sessions, with five computers available for public use to adhere with social distancing requirements.
- Library Community and Training rooms will be unavailable for public use/ hire until Friday 5 June from 12 Noon (see **Stage 3** discussion below).

Programs and services:

- Library programs recommencing from Friday 15 May are Code Club, Palmerston Otaku, Digital Literacy and Gadgets and Games.
- Storytime, Nurserytime, Outreach programs and Geek Squad will be reviewed closer to Stage 3 and may recommence from Friday 5 June.
- All programs will be conducted in accordance with NT Government recommendations regarding participant numbers and social distancing requirements.
- Storytime Online will continue until further notice, Tuesdays, and Thursdays at 10am.
- Home Service and Inter-Library Loans will continue as normal.

Upon re-opening, the library will also commence offering council customer service during opening hours, including assisting customers with enquiries, payments of rates, dog registrations and infringements.

The Taminmin Community Library will re-open on Friday 15 May at 12 Noon with limited programs and similar restrictions to the Palmerston library.

Civic Plaza

Face to Face customer services will be again available from the friendly team at Civic Plaza in Council's main administration building on Friday 15 May at 12 Noon.

The Palmerston Swimming and Fitness Centre Gym

Council will reopen the Palmerston Swimming and Fitness Centre's gym on Friday 15 May at 12 Noon with limited programs and some restrictions. Classes are now capped at 20 people and users are to maintain 1.5m social distancing.

Temporary Off Leash Dog Exercise Areas

Council will be setting up temporary off leash dog exercise areas opening in line with Stage 2 on 15 May 2020. These walk-up areas will give easier access for dog owners and their furry friends to get a workout while adhering to social distancing requirements in addition to the popular Marlow's Lagoon Dog Park.

The trial locations are:

Maurice Park in Bakewell.

Temple Terrace in Gray (An open space section)

Council Rangers will be patrolling these areas and there will be temporary fencing in place.

Stage 3

Community Events and Programs

Council will recommence some physical events, programs, and activities from Friday 5 June 2020.

A COVID-19 Safety Checklist for community businesses and organisations has been completed as per NT Government requirements.

A COVID-19 Safety Checklist for sport and active recreation organisations has been completed as per NT Government requirements.

All physical events, programs and activities will require the following:

- Ensure max number for venue is not exceeded.
- Cleaner on site if required.
- Printed signage at event regarding hand washing and social distancing.
- Pre-event education on Website/Facebook/Flyers about social distancing requirements and hygiene.
- Hand sanitiser available on entry.
- Staff on site to police social distancing.

The following events will recommence over the next few months:

Event	Dates	Location	Size	Recommendation/Requirements
FlicNics	Commence weekly from Saturday 6 June	Goyder Square	100 – 200	Event to proceed with the following: <ul style="list-style-type: none"> • Entry and Exit: Security to count attendee numbers • Library toilets open for use • No food stalls
Brekkie in the Park	May – September (monthly)	Parks in Palmerston	50 – 200	May and June events remain cancelled, July event under review August and September events possible with the following: <ul style="list-style-type: none"> • Individual portions of food/drink • No family activities (minimise shared high touch surfaces) • Hire toilets
Activate	Block 2 beginning 1 June	Schools, Gyms, Council spaces	Varies	Block 2 to proceed as normal. All suppliers must follow all requirements set by NTG and have a COVID-19 SAFETY PLAN
Sanctuary Sessions	Commence from 5 June	Sanctuary Lakes	200	Event to proceed with the following: <ul style="list-style-type: none"> • Additional toilets • No food or drink van • Security onsite to assist with crowd control
Reboot Your Loot	August	Civic Car Park/ Palmerston Pool	300	August event to proceed with the following: <ul style="list-style-type: none"> • Reduce the number of stall holders for better spacing • Limits for number of people at any one stall at one time. • No coffee/food stall holders • Entry and Exit with security to count attendee numbers • Hire Toilets

				<ul style="list-style-type: none"> All stall holders educated in COVID-19 Safety requirements prior to event
Creative Art Classes - Durack Arts Centre with Tactile Arts	Commence from 5 June	Lakes Art Centre	20	Event to proceed with the following: <ul style="list-style-type: none"> Pre-booked attendance Spaces cleaned before and after each event
Adventures in the Garden	Commence from 5 June	Harvest Corner	10-15	Event to proceed with the following: <ul style="list-style-type: none"> Pre-booked attendance
Art Journal Project Exhibition Opening	August/September - TBC	Library/ Rec Centre/ Durack Heights - TBC	100	Event to proceed with the following: <ul style="list-style-type: none"> Pre-booked attendance

In addition to the physical events, programs and activities listed above, several online and creative at home projects will continue, particularly in the Youth space, including the following:

- ART JAM – creative webinars and journal project
- Australian Esport League workshops and tournaments
- Tik Tok Challenges
- Urban Jams - virtual dance classes, anime meetups and music production workshops
- Live in the Lounge with the following performers booked for further sessions:

16 May	Max Fredericks	7 – 9 pm
30 May	Eclipse Duo	4 – 5 pm
13 June	Scott Murphy	1 – 2.30 pm
27 June	Phoebe & Kevin	6 – 7 pm

Other signature events such as the On Frances Series will be considered depending on the timing of further easing or ending of restrictions.

Council Facilities

All other council facilities will re-open on Friday 5 June from 12 Noon, including the Recreation Centre, and Community Facilities.

User numbers for community facilities are currently restricted to the following:

Facility	Maximum Number of People per Room
Driver Resource Centre	15 people
Durack Heights Arts Centre	10 people
Library Community Room	18 people
Library Training Room	10 people
Palmerston Recreation Centre Stadium	100 people
Community Room 1	30 people

Community Room 2	45 people
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Gray Community Hall

Gray Community Hall will not re-open as major expansion works renovations are anticipated to commence shortly subject to the finalisation of an Australian Government funding commitment. In early April, the Mayor was verbally informed by Senator Sam McMahon that Council's application to confirm its funding had reached the final administrative stage and that it was only awaiting the Deputy Prime Minister's signature. Given this commitment staff have continued with detailing the designs and have commenced some preliminary investigative work of the site including surveying and Geotechnical investigation. An update report on the project will come to Council in June.

Council will accommodate existing bookings in other Council community facilities. This is aimed at minimizing the disruption to user groups during the facility expansion by not requiring them to move twice.

Free Venue Hire

Council is offering a three-month free use of community facilities from the beginning of the financial year.

Free Parking

Council continue to support business in Palmerston by offering free all-day car parking. The Free Parking without display of ticket strategy has been implemented since March to prevent the manual use of the pay stations. Staff recommend that Council continue offering this for the first three-months of the new financial year. Council Rangers will continue to regulate instances and overstay in short stay parks to ensure turn over as has been identified as a concern for local businesses.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

Library Staff

Community Services Staff

Director Organisational Services

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

All budget implications have been considered within Council's normal budget review process. No venue hires or car parking income has been budgeted for in the first quarter in the Draft 2020/2021 budget allowing Council to offer venues free of charge for this period to assist users still affected by COVID-19.

In agreement with the Department of the Chief Minister, funding for the Palmerston Youth Festival has been rolled over from 2020 to 2023, changing the three year agreement to commencing in 2021.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

1. Fails to effectively regain the trust from all stakeholders

Context: Council needs to be credible and trusted by those within and external to the Council.

2. Is not sustainable into the long term

Context: Optimising the financial, social, and environmental sustainability of the Council.

5. Fails to make informed and timely decisions

Context: Ensuring the council and Administration with decision making delegation have access to the right information, at the right time as context to making its decisions on a timely basis.

8. Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement and communication with stakeholder (internal and external to the Council).

There are possible risks relating to non-adherence by the public to the NTG's COVID-19 Key Principles.

As far as is practicable, staff will ensure measures are in place to minimise this risk, including planning for and practicing the appropriate social distancing and hygiene requirements.

Legislative implications are related to compliance requirements as follows:

Fines can be issued by Police or Environmental Health Officers for failing to abide by the Chief Health Officer Directions issued under section 56 of the Public and Environmental Health Act 2011.

This includes failing to comply with quarantine requirements, breaching a bio security checkpoint or failing to follow any other public health direction.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

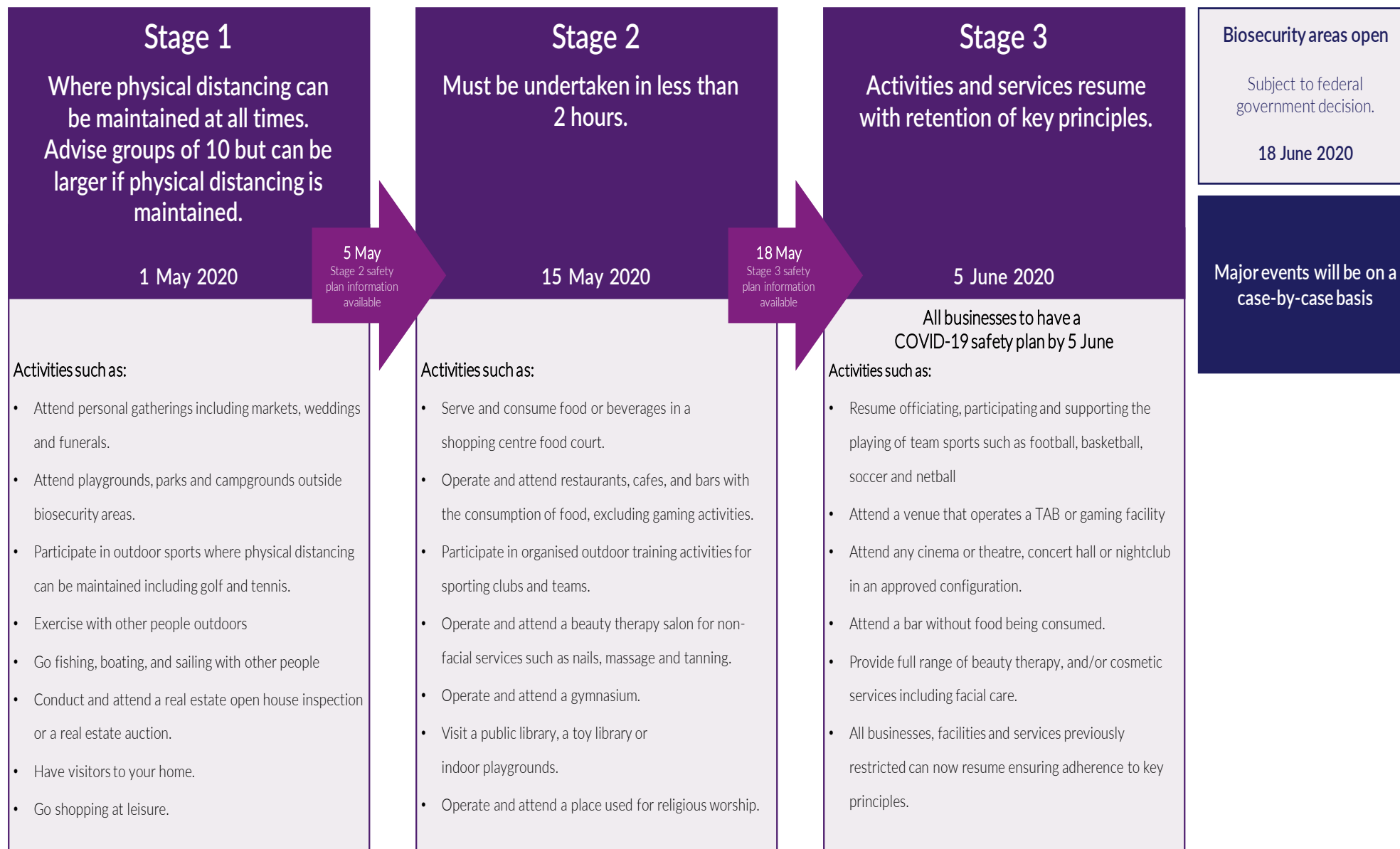
ATTACHMENTS

1. Roadmap [13.2.2.1 - 1 page]

Roadmap to the new normal

Staged approach to COVID-19

This roadmap to the new normal is based on principles for personal responsibility, physical distancing, and hygiene, which are derived from the best available evidence and advice, applied in the context of the NT.



COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Special Community Assistance and Local Employment Grant Offer 2019-20
MEETING DATE:	Tuesday 19 May 2020
AUTHOR:	Chief Executive Officer, Luccio Cercarelli
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council's acceptance of the Northern Territory Government (NTG) Special Community Assistance and Local Employment (SCALE) Grant Offer 2019-20 including all associated conditions and approval of Palmerston SCALE projects to be delivered.

KEY MESSAGES

- NTG has provided support to the Local Government Sector to assist with Council's efforts to respond to the impacts of COVID-19 in our communities and or businesses.
- A \$7.1 million SCALE Grant Program has been provided to the local government sector.
- Council has been offered \$743,700 under the SCALE Grants Program (offer).
- The offer is subject to various conditions including Council adopting the "Public Benefit Concessions Policy for Commercial Ratepayers" and nominated projects to be completed by the 30 September 2020.
- It is being recommended that Council adopt the policy and accept the offer.
- Council staff have identified a number of projects that deliver the objectives of the SCALE program and improve outcomes for our community.
- It is also being recommended that Council continue its partnership with the NTG by topping up the grant to \$1 million so that we can deliver for the community in these unprecedented times, improving well-being outcomes and continuing our various COVID-19 initiatives.

RECOMMENDATION

1. THAT Report entitled Special Community Assistance and Local Employment Grant Offer 2019-20 be received and noted.
2. THAT Council adopt FIN17(a) Public Benefit Concessions Policy for Commercial Ratepayers being **Attachment 13.2.3.2** to Report entitled Special Community Assistance and Local Employment Grant Offer 2019-20 and that the policy be reviewed by 30 December 2020.
3. THAT Council accepts the Northern Territory Government Special Community Assistance and Local Employment Grant Offer 2019-20 of \$743,700 as described in Report entitled Special Community Assistance and Local Employment Grant Offer 2019-20.

4. THAT Council provide additional funding of \$256,300 to the Northern Territory Government Special Community Assistance and Local Employment Grant Offer to deliver a total of \$1 million of projects as part of Council's COVID-19 response in supporting the community and businesses and that this funding be drawn from the Working Capital Reserve.
5. THAT Council approve the following projects to be delivered under the Special Community Assistance and Local Employment Grant Offer partnership with Northern Territory Government:

Project	Estimated Cost
Temple Terrace Landscape Upgrading Moulden/Woodroffe	\$250,000
Urban Forrest – Tree Planting	\$125,000
Environmental Water Quality – Lake Aerators	\$120,000
Anytime Contactless Library	\$150,000
Recreation Centre Renewals	\$155,000
Dark Spot – Upgrade Public Lighting	\$150,000
Library – Music Recording Studio and Live Stream Storytime Technology	\$50,000
Total	\$1,000,000

BACKGROUND

COVID-19 is challenging the way in which all of us live our daily lives and do business.

Council has been adapting services and developing practise and programs to assist our community through these times.

The Chief Minister, The Honourable Michael Gunner MLA wrote to Council on 8 April 2020 advising of the development of a Business Hardship Package and seeking support from Council regarding commercial rates. This correspondence was presented at the Second Ordinary meeting of Council in April 2020 where Council resolved:

Business Hardship Package

1. THAT Council receive and note correspondence received from the Chief Minister dated 8 April 2020 being Item 14.2.1 entitled Business Hardship Package.
2. THAT a report be prepared on correspondence dated 8 April 2020 entitled Business Hardship Package on how a proposal would work for Council.

CARRIED 9/1086 – 21/04/2020

On 23 April 2020 the Minister for Local Government, Housing and Community Development, The Honourable Gerald McCarthy MLA, announced a one off \$7.1 million SCALE program to support the local government sector.

The Minister wrote to Council on 28 April advising of this and other government initiatives to support the sector and our communities. This correspondence was presented at Council's first ordinary meeting in May 2020 where Council resolved:

Local Government Assistance Package

THAT the correspondence dated 28 April 2020 from the Minister for Local Government, Housing and Community Development being Item 14.2.2 entitled Local Government Assistance Package be received and noted.

CARRIED 9/1107 - 05/05/2020

Council's Chief Executive Officer has now received a SCALE Grant Offer 2019-20 from the Department of Local Government, Housing and Community Development (DLGHCD) including all associated conditions.

DISCUSSION

The Department has written to the Chief Executive Officer regarding the SCALE grant offer 2019-20 **Attachment 13.2.3.1.**

The offer to the City of Palmerston is a one-off grant totalling \$743,700. There are associated conditions to the grant. Payment of funding under the SCALE program is contingent on Council resolving to adopt the NTG "Public Benefit Concessions Policy for Commercial Ratepayers" (Policy) as its own.

Draft Policy

The Chief Minister identified in his correspondence on the 8 April 2020 a desire to partner with the local government sector to assist commercial ratepayers experiencing hardship due to COVID-19.

The Department in liaison with the local government sector has developed a policy designed to ensure that there is a consistent approach by Councils for commercial ratepayers experiencing financial hardship due to COVID-19.

The Policy, **Attachment 13.2.3.2** has been reviewed and is supported for adoption by staff. This policy will complement Council's recently amended existing Policy *FIN17 Rate Concession* and provides further assistance to the Palmerston business community, supports local employment and economic stimulus.

It should be noted that DLGHCD have advised that they have made a minor administrative amendment to the draft policy since issued. The change being the term Relief Package to Business Hardship Package. This does not change the intent or purpose and is reflected in **Attachment 13.2.3.2.**

Council has been working with Government and a simplified administrative process has been developed whereby the Department of Trade, Business and Innovation will provide appropriate certifications for eligible commercial ratepayers further streamlining the process and ensuring consistency.

It is difficult to determine the exact number of potential claims, however it has been estimated that this policy could impact Council's budget in the order of magnitude of \$100,000.

In 2019-20 the commercial rates associated with the draft policy was approximately \$3.2 million. The estimated waiver amount of \$100,000 for a financial year quarter represents an estimate that 12.5% of businesses will be eligible. As a way of comparison commercial rates still outstanding for 2019-20 after the final instalment was due in March is 5.34% of the total commercial and industrial rates value.

It is recommended that this is able to be and would be funded via Council's reserves namely the Working Capital Reserve.

It is being recommended that Council adopt the policy and that the policy be reviewed by 30 December 2020.

SCALE Grant Offer

Council has been offered \$743,700 by the DLGHCD under the SCALE program. Based on Council's current Long Term Financial Plan, this represents an additional potential capital spend into our community of 12%.

The program is one-off funding designed to support business continuity, job creation, retention and other community initiatives directly related to COVID-19.

The objectives of the program as described by Government are to:

- Support the employment of Territorians.
- Encourage and facilitate partnerships between councils, the Northern Territory Government, Australian Government, business and community sectors to create effective locally-based responses to and recovery from COVID-19.
- Assist in the continued delivery of local government essential services.
- Assist to improve sanitation in council areas and of council assets and infrastructure.
- Assist with engaging local communities in activities that are in accord with the latest COVID-19 government announcements and directives.
- Assist with providing messaging and signage in council areas regarding COVID-19.

The funding must be expended by 30 September 2020.

The SCALE program is in keeping with positive initiatives and programs already being implemented by Council in response to COVID-19.

There is an opportunity for Council to supplement the SCALE offer and partner with NTG to deliver \$1 million of initiatives. This funding mix is similar to recent Special Purpose Grants received and will result in greater outcomes for the Palmerston community and further strengthen Council's commitment to the community in this time of need.

Council's contribution would be \$256,300. This funding would be drawn from the Working Capital Reserve. It is considered that this investment would not have a significant adverse impact on our long-term financial sustainability but could deliver significant benefits to the community at this difficult time.

It is being recommended Council accept the NTG SCALE Grant Offer 2019-20 and advise the Government it will partner with the initiative for its community by providing additional funding to deliver a total of \$1 million of initiatives in Palmerston.

SCALE Projects

Since its election in April 2018 this Council has been developing and delivering a suite of projects designed specifically to enhance the well-being of the Palmerston community.

A number of projects have been staged due to funding limitations, the SCALE funding provides a significant opportunity to expediate the delivery, whilst addressing the objectives of the grant.

Staff have identified a number of projects that are part of Council's delivery of the Community Plan, meet grant criteria and can be delivered by the 30 September 2020.

A number of the projects are scalable meaning they can be adjusted to ensure expenditure is within the \$1 million.

Many of the projects complement or extend scope of existing Council programs being delivered.

Council direction is sought on the projects to be delivered. The following are recommended by staff:

Project	Estimated Cost	Scalable	Meets Criteria	Comments
Temple Terrace Landscape Upgrading Moulden/Woodroffe	\$250,000	YES	YES	This project commenced in 2019/20 and contains a number of stages. Funding will expediate delivery.
Urban Forrest – Tree Planting	\$125,000	YES	YES	Since 2018 Council has increased its Urban Forrest Tree Planting Program, planting over 1,000 in two years. This is an ongoing program and the funding will complement existing budgets and allow for additional tree planting.
Environmental Water Quality – Lake Aerators	\$120,000	YES	YES	Council manages a number of lakes. Aeration of lakes will assist in ensuring a balanced eco-system given our environment conditions. This funding would expediate the program.
Anytime Contactless Library	\$150,000	YES	YES	This will reimagine library services providing two contactless mobile library vending machines for the suburbs, for items such as books and DVD's. This would make accessing library services easier. It is intended to place one at the Palmerston Pool and another in the suburb of Zuccoli or Johnston.

Recreation Centre Renewal				Council has been undertaking required annual renewal works on the Recreation Centre. The Centre is a major community asset and the works are designed to maintain and enhance the facility for all users.
	\$155,000	YES	YES	
Dark Spot – Upgrade Public Lighting				Council has committed to a ten year program to upgrade public lighting for safety and security. This funding will expediate the project delivery.
	\$150,000	YES	YES	
Library – Music Recording Studio and Live Steam Storytime Technology				The Palmerston Library is highly valued to the community. During COVID-19 we were the first Council in the NT to run an online Storytime which is a huge success. Council has also identified the need to expand library services for the community by provision of a music recording studio. This funding will assist in contributing and introduction of these services ensuring we meet community needs and remain a contemporary library. Funding will supplement existing budget.
	\$50,000	YES	YES	
Total	\$1,000,000			

Council will apply a 30% weighting to its Buy Local criteria in line with the Government's Grant Offer requirements. It is noted that in 2019-20 over 90% of Council's expenditure was with local contractors and/or suppliers.

CONSULTATION PROCESS

Projects have been selected on the basis that they are existing or do not require extensive community consultation to ensure they can be expected and delivered by 30 September 2020.

The community will be informed of the projects as they are delivered as per our normal processes. A number of the projects are existing programs already being delivered and well received by the community.

The draft Policy is not being recommended for consultation as it is a requirement of Government to be implemented as drafted. It is noted the DLGHCD did engage with the local government sector.

The following City of Palmerston staff were consulted in preparing this report:

- Acting Director City Growth and Operations

- Director Organisational Services
- Director Lifestyle and Community
- Finance Manager

In preparing this report, the following external parties were consulted:

- Department of Local Government, Housing and Community Development

POLICY IMPLICATIONS

Draft Policy FIN17(a) Public Benefit Concessions Policy for Commercial Ratepayers will be reviewed by 30 December 2020 as it is only intended to address COVID-19 and a specific period.

FIN04 Procurement Policy identifies a local supplier criterion weighting of at least 20% for the purpose of value for a Palmerston local development and value adding. In procuring of projects under the SCALE grant, this will be established at 30% to comply with grant conditions. This is in line with Council policy.

BUDGET AND RESOURCE IMPLICATIONS

The NTG has offered Council \$743,700 as a one-off SCALE Grant Offer for 2019-20. Council must absorb any costs above the grant value.

It is being recommended Council partner to the initiative and contribute \$256,300 bringing the COVID-19 initiative for Palmerston to \$1 million.

Council's contribution would be drawn from the Working Capital Reserve. The reserve contains sufficient funds and impact on Council's long term sustainability is marginal.

If Council adopts the draft policy, the impact to rates income is estimated to be in the order of \$100,000 based on information to date. Council will be informed of the impact in the monthly finance reports. It is recommended that this concession will be funded from reserves to minimise impact on the 2020/21 budget.

The injection of \$1 million into our local economy and commercial rates concessions will support businesses, deliver community well-being and benefits, and stimulate the local economy.

A number of the projects are existing programs being delivered over long periods. The SCALE funding will assist to expediate delivery.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

In order to receive the SCALE Grant Offer 2019-20 Council must adopt the "Public Benefit Concessions Policy for Commercial Ratepayers" and conform with all associate grant conditions.

Projects must be completed by 30 September 2020. Projects have been recommended on this basis.

Council will need to provide certification of expenditure of the SCALE grant, this is similar to the process for Special Purpose Grants.

Updates on concession will be provided to Council within the monthly financial reports, to ensure Council is informed on concessions granted.

Council staff considered the terms and conditions to be achievable and Council can comply. Should Council adopt the draft policy and accept the grant, the Chief Executive Officer will enter into the grant under its terms and conditions.

The grant must be accepted by 29 May 2020.

Council has two existing Special Purpose Grants being:

- Shared Paths – Walk, Cycle and Scoot to School
- LED Lighting Conversion at Library and Recreation Centre

Both of these projects are progressing and will be spent. An update will be provided to the DLGHCD.

This report addresses the following City of Palmerston Strategic Risks:

2 Is not sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the Council.

7 Fails to be agile to respond to growth opportunities

Context: Ensuring the organisation is positioned to respond quickly to take up opportunities for growth both internally and externally.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The delivery of the projects will improve the well-being of our community and deliver a number of improved environmental outcomes.

The projects will deliver improved liveability and water quality outcomes.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Letter - SCALE Grant Offer 2019-20 [**13.2.3.1** - 10 pages]
2. Draft Council Policy - FIN17(a) Public Benefit Concessions Policy for Commercial Ratepayers [**13.2.3.2** - 2 pages]



Department of
**LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT**

Level 1 RCG Centre
47 Mitchell Street
Darwin NT 0800

Postal address
GPO Box 4621
DARWIN NT 0801

E lg.grants@nt.gov.au

T 08 8999 8045

File reference
LGR2014/00187

30 April 2020

Mr Luccio Cercarelli
Chief Executive Officer
City of Palmerston
PO BOX 1
PALMERSTON NT 0831

Luccio
Dear Mr Cercarelli

Re: Special Community Assistance and Local Employment Grant Offer 2019-20

On 23 April 2020, the Minister for Local Government, Housing and Community Development, the Hon Gerald McCarthy MLA, announced the establishment of a one-off \$7.1 million Special Community Assistance and Local Employment (SCALE) program in 2019-20 to support the local government sector to manage the impact of the COVID-19 pandemic.

Following the Minister's announcement, I am pleased to offer the City of Palmerston a one-off grant totalling \$743 700 under the newly established SCALE program. Funding guidelines for this program are attached for your information (Attachment A). Payment of funding under the SCALE program is contingent on your council resolving to adopt the attached "Public Benefit Concessions Policy for Commercial Ratepayers" (Attachment B). Your council's adoption of this policy will ensure that there is a consistent approach by councils for commercial ratepayers experiencing financial hardship.

If your council has been awarded funding under either the Special Purpose Grant (SPG) and/or Strategic Local Government Infrastructure Fund (SIF) programs, your council is expected to deliver the approved project for which this funding was offered. Where there are surplus funds remaining on completion of the funded projects, your council can repurpose these funds for expenditure under the SCALE program.

Repurposing Special Purpose Grants and Strategic Local Government Infrastructure Grants

If your council chooses to repurpose surplus funding under the SPG or SIF programs to the SCALE program, the attached template will need to be submitted to lg.grants@nt.gov.au by 30 June 2020. Upon receipt of this information, the original value of the SPG or SIF grant will be reduced by the repurposed amount and added to the total value of the SCALE grant. The remaining value of the SPG and SIF grants are to be acquitted as per the original grant funding agreement. The value of the SCALE program to be acquitted will need to include both the original amount of the grant and all repurposed amounts.

Special Community Assistance and Local Employment Grant Offer 2019-20

All SPG and SIF funding repurposed to under the SCALE program will fall under the requirements of the SCALE funding guidelines, SCALE funding terms and conditions, and will need to be acquitted under that program. Please note all SCALE funding is to be fully expended by 30 September 2020. Failure to do so may result in unspent funds being requested to be repaid. However the Department will consider requests for an extension of time to complete already-started projects on a case by case basis.

This offer is to be accepted on the conditions in the attached acceptance form. Completed acceptance forms should be returned to lg.grants@nt.gov.au by 29 May 2020. Expenditure under the SCALE program is to be certified in GrantsNT, including confirming purchases have been procured in accord with the Northern Territory Buy Local Plan as far as possible.

The 2019-20 Special Purpose Grants and Strategic Local Government Infrastructure Funds will not be proceeding as these grant programs have been repurposed to provide councils with essential financial support to assist with the COVID-19 pandemic.

Should you have any queries in relation to the SCALE program or GrantsNT, please contact Donna Hadfield, Manager Grants Program, on 8999 8820. For queries on the "Public Benefit Concessions Policy for Commercial Ratepayers", please contact Ethan Redshaw, Manager Legislation and Policy on 8995 5107.

I take this opportunity to acknowledge your council's efforts in keeping the Territory's communities safe, and look forward to continue working in collaboration with your council during and beyond these challenging times.

Yours sincerely



MAREE DE LACEY
Executive Director
Local Government and Community Development



Department of
LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT

City of Palmerston

Manager Grants Program
Sustainability and Compliance Branch
Department of Local Government and Community Development
GPO Box 4621
DARWIN NT 0801

Dear Sir/Madam

RE: ACCEPTANCE OF ONE-OFF SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT GRANT FOR 2019-20

On behalf of the City of Palmerston the offer of a one-off Special Community Assistance and Local Employment (SCALE) grant for \$743 700 is accepted under the following terms and conditions.

- (a) Manage and expend the SCALE grant in accordance with the *Local Government Act 2008* and the *Local Government (Accounting) Regulations 2008*.
- (b) Resolve to adopt and apply the "Public Benefit Concessions Policy for Commercial Ratepayers" in relation to waiving and deferring rates for commercial ratepayers based on hardship in 2019-20 and 2020-21.
- (c) Purchase services funded under this agreement on the requirements of the Northern Territory Government's Buy Local policy, unless it can be proven through a competitive process that there is no suitable Territory enterprise able to supply the service.
- (d) Place the SCALE grant in a **trust account** according to details in GrantsNT.
- (e) Only use the SCALE grant in accordance to the SCALE funding guidelines to support business continuity and community initiatives to help manage the impact of COVID-19.
- (f) Absorb any costs above \$743 700.
- (g) Acknowledge funding from the Northern Territory Government for initiatives delivered under this program.
- (h) Certify the grant expenditure as at 30 September 2020 using a statement titled "SCALE Certification Statement" (accessed from GrantsNT) and table the certification at a council meeting.
- (i) Provide a copy of the council minutes (at which the certification was considered) and the certification to the Department by 15 December 2020.
- (j) Fully expend the SCALE grant by 30 September 2020, or seek prior approval from the Department for an extension to this due date.
- (k) Return unspent funds, as requested by the Department, by the specified due date.

Yours faithfully

CEO
/ /20__

CFO
/ /20__

Special Community Assistance and Local Employment Grant Offer 2019-20

CERTIFICATION OF LOCAL GOVERNMENT SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT PROGRAM (SCALE) 2019-20

File number: LGR2014/00187

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 SEPTEMBER 2020

SCALE Grant 2019-20 \$743 700

Add - repurposed unspent/uncommitted SPG & SIF \$ _____

Total Income \$ _____

Total Expenditure \$ _____

Surplus / (Deficit) \$ _____

We certify that the City of Palmerston:

- Spent the SCALE grant in accordance with,
 - the SCALE funding guidelines; Yes ☐ No ☐
 - the *Local Government Act 2008* and the *Local Government (Accounting) Regulations 2008*; and Yes ☐ No ☐
 - the Northern Territory Government's "Buy Local" policy. Yes ☐ No ☐
- Resolved to adopt and apply the "Public Benefit Concessions Policy for Commercial Ratepayers" in relation to waiving and deferring rates for commercial ratepayers based on hardship in 2019-20 and 2020-21. Yes ☐ No ☐

Certification report prepared by...../...../2020

List of projects completed under the program

- Project Name/Description \$ _____
- Project Name/Description \$ _____
- Project Name/Description \$ _____
- Project Name/Description \$ _____
- Project Name/Description \$ _____

Laid before the Council at a meeting (held/to be held on)/...../2020

Copy of minutes attached (Yes/TBA)

CEO or CFO

...../...../2020

DEPARTMENTAL USE ONLY

Grant amount correct: Yes ☐ No ☐

Added unspent/uncommitted SPG & SIF funds confirms with 30 June 2020 details Yes ☐ No ☐

Expenditure conforms to guidelines: Yes ☐ No ☐

Balance of funds to be spent: \$ _____

Date of next certification/...../2020

CERTIFICATION ACCEPTED Yes ☐ No ☐

Omor Sharif – Grants and Rates Officer/...../2020

Donna Hadfield – Manager Grants Program/...../2020

Funding Guidelines

Special Community Assistance and Local Employment Program

Purpose

The Local Government Special Community Assistance and Local Employment (SCALE) program is managed by the Department of Local Government, Housing and Community Development. The program provides one-off funding to local government councils to support business continuity, job creation and retention and other community initiatives directly related to COVID-19.

Objectives

The objectives of the program are to:

- Support the employment of Territorians.
- Encourage and facilitate partnerships between councils, the Northern Territory Government, Australian Government, business and community sectors to create effective locally-based responses to and recovery from COVID-19.
- Assist in the continued delivery of local government essential services.
- Assist to improve sanitation in council areas and of council assets and infrastructure.
- Assist with engaging local communities in activities that are in accord with the latest COVID-19 government announcements and directives.
- Assist with providing messaging and signage in council areas regarding COVID-19.

Councils are encouraged to partner with local businesses, other councils and LGANT, and other spheres of government to develop effective and innovative locally-based initiatives that strengthen their communities' protection and recovery from COVID-19.

Eligibility

This program is available to Northern Territory local government councils that meet the following criteria:

- Must be a recognised local governing body established under the *Local Government Act 2008*.
- Certify council will resolve to adopt and apply the "Public Benefit Concessions Policy for Commercial Ratepayers" in relation to waiving and deferring rates for commercial ratepayers based on hardship in 2019-20 and 2020-21.

Funding

- The total funding pool is \$7.1 million.
- The SCALE funding will be paid in 2019-20.
- The funding is only payable to municipal, regional and shire councils.

Repurposing Local Authority Project Funding

- Where a regional council has unspent and uncommitted funding under the Local Authority Project Funding (LAPF), this funding may be repurposed to the SCALE program and spent on initiatives in local authority communities, with an intention of expenditure by 30 September 2020, unless approval is granted by the Department.
- Where regional councils choose to redirect LAPF funds into the SCALE program, details of the unspent and uncommitted funding is to be provided to the Department by 30 June 2020.

Note: Where the two year time limit for expenditure under the LAPF program expires on 30 June 2020, councils are encouraged to repurpose funds to the SCALE program. The Department will be exercising the clause in the LAPF funding agreement, regarding the requirement for councils to fully spend funds within two years. The balance of all unspent funds will be requested to be repaid unless approval has been granted by the Department to extend the 30 June 2020 due date.

Repurposing Special Purpose Grants (SPG) and the Strategic Local Government Infrastructure Fund (SIF)

- The balance of unspent and uncommitted funding under either the SPG or SIF programs may be retained by council and repurposed to the SCALE program.
- By 30 June 2020 councils are to report to the Department details of the balance of unspent and uncommitted funding under the SPG and SIF programs to be repurposed to the SCALE program.

Expenditure requirements

- Regional councils must allocate a component of this funding to each of its local authority communities.
- Local authorities' input is to be sought from each local authority on the kinds of initiatives to be delivered in each local authority area. If it is not possible to convene local authority meetings, input from locally-based local authority members is to be obtained where possible.
- Municipal and shire councils are to ensure funding is spent within their respective council areas.

Buy Local requirements

The grant supports the development of business and industry in the Northern Territory and support for **Territory enterprises**.

When using the funds to acquire goods and services, councils are encouraged to acquire those goods and services from a Territory enterprise, unless it can be proven through a competitive process that:

- there are no Territory enterprises willing or able to provide the good or service; or
- the Territory enterprise did not provide best value for money.

A Territory enterprise must satisfy all three elements of the definition:

- Operating in the NT – the enterprise is currently engaged in productive activities (for example, production of goods or delivery of services) within the NT.
- Significant permanent presence – the enterprise maintains an office, manufacturing facilities or other permanent base within the NT.
- Employing NT residents – the enterprise employs Territorians. An enterprise which relies exclusively on transient, interstate / international labour or a fly-in, fly-out workforce will not satisfy this element.

Further information on this condition can be found at:

- nt.gov.au/community/community-grants-and-volunteers/community-grants/about-capital-grants
- nt.gov.au/_data/assets/pdf_file/0004/537700/buy-local-plan.pdf

Examples of acceptable purposes for expenditure

The following non-exhaustive list provides examples of the types of expenditure that would be eligible as the expenditure has a connection to COVID-19 measures:

- Assist with employment costs of Territorians to ensure the continued delivery of local government essential services, and / or local job creation / retention.
- To stimulate local economies.
- To purchase materials or equipment to support local government business continuity (e.g. video conferencing equipment to assist with convening meetings).
- To meet the cost of additional cleaning, disinfecting and sanitising of council communal places (this can include the purchasing of cleaning equipment and products from local suppliers).
- To establish washing, sanitising stations or other cleaning facilities for the local community.
- To raise and promote public awareness of COVID-19 in council facilities, ensuring information is consistent with the most up to date Northern Territory Government information.
- To undertake innovative initiatives to engage community members in socially appropriate health and wellbeing activities (e.g. free Wi-Fi or video broadcasting of story times, or online competitions).
- To create and place signage in council areas reminding community members to follow COVID-19 government announcements and advice such as personal distancing and washing of hands regularly.
- To support community-based COVID-19 protection and recovery initiatives.

Examples of unacceptable purposes for expenditure

- Payment of employment or other operating costs already covered under another grant program.
- Reimbursement of costs already incurred by council.
- The purchase of vehicles (passenger carrying / recreational vehicles – 4WDs, troop carriers, utes, buses, quad bikes, etc.).

Process for payment

Local government councils will receive a Letter of Offer from the Department.

The letter will comprise the total grant amount offered and conditions of the grant funding. Councils will need to return the signed acceptance form to the Department of Local Government, Housing and Community Development.

Funds management

- The SCALE grant funding must be fully expended by 30 September 2020. However, councils may request the Department for an extension to this timeframe. Each request will be considered on a case-by-case basis by the Department.
- The balance of unspent funds is to be returned to the Department.
- Funding from the Northern Territory Government must be acknowledged in initiatives delivered under this program.
- The acquittal requirement will require a certification statement that provides information about initiatives undertaken with the funding. Regional councils are to also report on the amount allocated to each local authority area and the types of activities funding was spent on.
- A certification statement is to be laid before a council meeting. A copy of the minutes is to be provided to the Department.
- All projects are to be procured in accordance with the *Local Government Act 2008*, *Local Government (Accounting) Regulations 2008* and the Northern Territory Government "Buy Local" policy, if applicable.

Contact details

If you require further information, please contact:

Donna Hadfield
Manager Grants Program
08 8999 8820

Omor Robin
Grants Officer
08 8999 8576

Email: lg.grants@nt.gov.au

Public benefit concessions policy for commercial ratepayers

Resolution date and reference:	[Insert date and reference to council resolution]
Records number:	[Insert record number]

1. Purpose

This public benefit concessions policy seeks to advance the following purposes under the *Local Government Act 2008*:

- (a) securing the proper development of council's area (section 167(1)(a)); and
- (b) promoting community health or welfare (section 167(1)(e)).

2. Definitions

Appropriate rent relief means that the landlord has negotiated in good faith with their tenant for rent relief in line with the Code of Conduct, agreed to by National Cabinet.

Commercial ratepayer means a ratepayer for an allotment that is not classed as residential under council's assessment record (section 152).

COVID-19 pandemic period means the period (or reasonable subsequent recovery period) in accordance with the Code of Conduct, agreed to by National Cabinet.

Eligible business means a business that is eligible under the Relief Package, which is aligned with the Commonwealth Government's JobKeeper programme.

Hardship Register means the register of eligible businesses that are assessed as meeting the requirements of the Relief Package.

Relief Package means the Jobs Rescue and Recovery Plan's Business Relief Support Package.

3. Eligibility criteria

A commercial ratepayer is eligible for rate concessions on an allotment if the ratepayer has a rates liability on the allotment for 2019-20 and / or 2020-21 and is:

- (a) an eligible business that has business premises on the allotment; or
- (b) a landlord that has provided appropriate rent relief to a tenant that is an eligible business that has business premises on the allotment.

4. Rate concessions

On application by an eligible commercial ratepayer, the council will grant the following for each qualifying allotment:

- (a) for ratepayers who have paid their 2019-20 rates in full – a refund in part of rates paid for 2019-20 (issued as a grant from the council to the ratepayer); or
- (b) a waiver in part of rates owing for 2019-20 (with any excess rate waiver amount provided as a waiver in part of rates for 2020-21); or
- (c) a waiver in part of rates for 2020-21.

In addition, for all qualifying allotments, the council will grant a deferment of the obligation to pay rates declared for 2020-21 until 1 January 2021.

The total amount available under (a), (b) or (c) is to be equal to a three-month waiver on annual rates for the allotment in accordance with council's declaration of rates for 2019-20.

Public benefit concessions policy

For new allotments, the rate waiver amount under (c) is to be calculated proportionately based on what the allotment would have been rated if it were included in council's declaration of rates for 2019-20.

5. Applications

Applicants must demonstrate eligibility by providing information that meets the requirements of the terms and conditions of the Relief Package or the eligibility criteria under this policy.

Rate concessions under this policy are to be granted to an eligible commercial ratepayer either:

- (a) on council's own initiative, based on an application to the Hardship Register; or
- (b) on application by the commercial ratepayer to the council.

Name:	Public Benefit Concession Policy for Commercial Ratepayers		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Chief Executive Officer		
Approval Date:	[Approval Date]	Next Review Date:	30/12/2020
Records Number:		Council Decision:	

1 PURPOSE

This public benefit concessions policy seeks to advance the following purposes under the *Local Government Act 2008*:

- (a) securing the proper development of council's area (section 167(1)(a)); and
- (b) promoting community health or welfare (section 167(1)(e)).

2 DEFINITIONS

Appropriate rent relief means that the landlord has negotiated in good faith with their tenant for rent relief in line with the Code of Conduct, agreed to by National Cabinet.

Business Hardship Package means the Jobs Rescue and Recovery Plan's Business Hardship Package.

Commercial ratepayer means a ratepayer for an allotment that is not classed as residential under council's assessment record (section 152).

COVID-19 pandemic period means the period (or reasonable subsequent recovery period) in accordance with the Code of Conduct, agreed to by National Cabinet.

Eligible business means a business that is eligible under the Business Hardship Package, which is aligned with the Commonwealth Government's JobKeeper programme.

Hardship Register means the register of eligible businesses that are assessed as meeting the requirements of the Business Hardship Package.

3 ELIGIBILITY CRITERIA

A commercial ratepayer is eligible for rate concessions on an allotment if the ratepayer has a rates liability on the allotment for 2019-20 and / or 2020-21 and is:

- (a) an eligible business that has business premises on the allotment; or
- (b) a landlord that has provided appropriate rent relief to a tenant that is an eligible business that has business premises on the allotment.

4 RATE CONCESSIONS

On application by an eligible commercial ratepayer, the council will grant the following for each qualifying allotment:

- (a) for ratepayers who have paid their 2019-20 rates in full – a refund in part of rates paid for 2019-20 (issued as a grant from the council to the ratepayer); or
- (b) a waiver in part of rates owing for 2019-20 (with any excess rate waiver amount provided as a waiver in part of rates for 2020-21); or

(c) a waiver in part of rates for 2020-21.

In addition, for all qualifying allotments, the council will grant a deferment of the obligation to pay rates declared for 2020-21 until 1 January 2021.

The total amount available under (a), (b) or (c) is to be equal to a three-month waiver on annual rates for the allotment in accordance with council's declaration of rates for 2019-20.

For new allotments, the rate waiver amount under (c) is to be calculated proportionately based on what the allotment would have been rated if it were included in council's declaration of rates for 2019-20.

5 APPLICATIONS

Applicants must demonstrate eligibility by providing information that meets the requirements of the terms and conditions of the Business Hardship Package or the eligibility criteria under this policy.

Rate concessions under this policy are to be granted to an eligible commercial ratepayer either:

- (a) on council's own initiative, based on an application to the Hardship Register; or
- (b) on application by the commercial ratepayer to the council.

6 ASSOCIATED DOCUMENTS

- 6.1 *FIN17 Rate Concession*
- 6.2 *FIN04 Procurement*

7 REFERENCES AND RELATED LEGISLATION

- 7.1 *Local Government Act 2008*

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 June 2020 at 5:30pm in the Council Chambers. Due to COVID-19 social distancing restrictions, members of the public can view the meeting via live streaming from the Council website <https://www.palmerston.nt.gov.au>.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

COUNCIL MEETING MINUTES

TUESDAY, 5 MAY 2020

CITY OF PALMERSTON

Minutes of Council Meeting

held via video conference

live streaming from the Council website <https://www.palmerston.nt.gov.au>

on Tuesday 5 May 2020 at 5:30pm.

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Lucy Morrison
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Damian Hale
Alderman Sarah Henderson
Alderman Tom Lewis
Alderman Mick Spick

STAFF

Chief Executive Officer, Luccio Cercarelli
Director Lifestyle and Community, Amelia Vellar
Director Organisational Services, Richard Iap
Acting Director City Growth and Operations, Alex Douglas
Minute Secretary, Alexandra Briley

LIVE STREAMING VIEWERS

Four live stream viewers

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

Initials:

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Nil.

4 REQUEST FOR TELECONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Hale
Seconded: Alderman Spick

THAT the minutes of the Council Meeting held on Tuesday, 21 April 2020 pages 10063 to 10072, be confirmed.

CARRIED 9/1097 – 05/05/2020

6.2 Business Arising from Previous Meeting

Nil.

Initials: _____

7 MAYORAL REPORT

7.1 Mayoral Update Report - 5 May 2020

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

THAT Report entitled Mayoral Update Report – 5 May 2020 be received and noted.

CARRIED 9/1098 – 05/05/2020

8 DEPUTATIONS AND PRESENTATIONS

Nil.

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

9.1 Cat Park

Moved: Alderman Lewis
Seconded: Alderman Garden

THAT the following public question from Raymond Terrance of Gunn and response regarding Cat Park as tabled and read out be received and noted.

Question: Would it be feasible to discuss the idea of a cat type park or sanctuary on section of Fish River Park that is on the other side of the playground?

The Chief Executive Officer provided the following response:

Answer: Thank you for your query regarding the possibility of a cat park/sanctuary at the park located at Fish River Way, Gunn.

As you may be aware, Council manages open space such as parks and performs a range of functions relating to the management and responsible keeping of domestic pets in our municipality.

Within the purview of local government, City of Palmerston regulates the control of domestic animals in public places (e.g. dogs to be on a leash and restrictions on when dogs can be in parks or reserves) and has a dedicated dog park for dogs to socialise and exercise. Unlike domesticated dogs there are other factors to consider in terms of the socialisation of cats due to their territorial nature, threats to their safety and to the safety of native wildlife.

Initials: _____

Cats are solitary and prefer to roam on their own and not with groups of cats. If they are raised in a home with no contact with other cats they may react strongly to another cat in their territory.

Unfortunately domestic cats that go outside (including to socialise in a park) face a lot of dangers. Outdoor cats are more exposed to catching infectious diseases from other cats especially through fighting such and can be infected with fleas, ticks, and other parasites. They are at increased risk of being hit by vehicles and attacked by other cats, dogs, or wildlife.

Cats (domestic or feral) are known to be prolific and efficient hunters. They have caused the extinction of some ground-dwelling birds and small to medium-sized mammals. Cats have been identified as a key threat to the survival of several native species by the federal government and for this reason Council aims to educate the public on keeping domestic cats within the confines of their property. Being a responsible cat owner can save precious native wildlife.

It is acknowledged cats can be wonderful companions for individuals or families in our community, however due to their behaviours and personality traits as mentioned, a cat park within our municipality is not considered feasible.

CARRIED 9/1099 – 05/05/2020

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Moved: Alderman Garden
Seconded: Alderman Hale

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following confidential items:

Initials: _____

ITEM	REGULATION	REASON
25.2.1	8(c)(iii)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and 8(c)(iii) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
25.2.2	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

CARRIED 9/1100 – 05/05/2020

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Organisational Services Department Quarterly Report January to March 2020

Moved: Deputy Mayor Morrison

Seconded: Alderman Henderson

THAT Report entitled Organisational Services Department Quarterly Report January to March 2020 be received and noted.

CARRIED 9/1101 – 05/05/2020

Initials: _____

13.2 Action Reports

13.2.1 Risk Management and Audit Committee Meeting Minutes – 25 February 2020

Moved: Alderman Garden

Seconded: Alderman Spick

1. THAT Report entitled Risk Management and Audit Committee Meeting Minutes – 25 February 2020 be received and noted.
2. THAT Council receive and note the Unconfirmed Risk Management and Audit Committee Minutes being **Attachment 13.2.1.1** to Report entitled Risk Management and Audit Committee Meeting Minutes – 25 February 2020.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee Meeting held on 25 February 2020:
 - a. The following items from Report Number 9RMA/022:
 - (i) THAT Report Number 9RMA/022 entitled Action Report be received and noted.
 - (ii) THAT a report outlining the details and linkages of a 3 year internal audit plan to the strategic and operational risk register be presented to the next committee meeting.
 - (iii) THAT the Committee requests that at its next meeting a workshop be included to cover:
 - o Terms of Reference
 - o Strategic Risk Register
 - o Risk Management and internal audit framework
 - b. The following items from Report Number 9RMA/021:
 - (i) THAT Report Number 9RMA/021 entitled Asset Management Plan Update be received and noted.
 - (ii) THAT a further report be submitted to the Risk Management and Audit Committee to consider the final drafts of the Asset Management Plans for Stormwater Drainage, Pathways and Transport (Roads) by the 30 June 2020 with reference to the Strategic Risk Register.
 - c. The following items from Report Number 9RMA/023:
 - (i) THAT Report Number 9RMA/023 entitled Management of Outstanding Infringements be received and noted.
 - (ii) THAT item 9RMA/018 be noted as completed and removed from the action report.

Initials: _____

13.2.1 Risk Management and Audit Committee Meeting Minutes – 25 February 2020
(continued)

- d. The following item from External Audit:
 - (i) THAT based on the performance of Merit Partners the Risk Management and Audit Committee recommends to Council the option to extend the appointment of Merit Partners for the 2019/20 year.
- e. The following items from Report C9RMA/020:
 - (i) THAT Report Number C9/RMA020 entitled Information Technology Security Update on Outstanding Action Items be received and noted.
 - (ii) THAT outstanding issue RMA/0126 – Review of and update of IT permissions to modules within the financial systems be transferred to the completed actions items register.
 - (iii) THAT Mobile Device Management Software Platform Implementation be added to the Risk Management and Audit Outstanding Action Items register with a completion date of 31 December 2020.
 - (iv) THAT the IT Policy review and Development Schedule including completion dates be provided to the 26 May Meeting.
 - (v) THAT this decision be moved to the open session.
- 4. THAT Council note that the next meeting that was to be held on 26 May 2020 was cancelled due to COVID-19 and is being rescheduled to late June 2020.

CARRIED 9/1102 – 05/05/2020

13.2.2 Draft Policy Preserving Our Urban Forest

Moved: Alderman Giesecke
Seconded: Alderman Lewis

- 1. THAT Report entitled Draft Policy Preserving Our Urban Forest be received and noted.
- 2. THAT Council adopt the Draft *Policy Preserving Our Urban Forest* at **Attachment 13.2.2.1** to Report entitled Draft Policy Preserving Our Urban Forest for the purposes of 21 days public consultation with a report on consultation outcomes presented to the first Ordinary Council Meeting in July 2020.

CARRIED 9/1103 – 05/05/2020

Initials: _____

13.2.3 Adoption Draft *FIN02 - Rating Policy*

Moved: Alderman Garden
Seconded: Deputy Mayor Morrison

1. THAT Report entitled Adoption Draft *FIN02 - Rating Policy* be received and noted.
2. THAT Council adopts *FIN02 - Rating Policy* **Attachment 13.2.3.2** as a policy of Council.

CARRIED 9/1104 – 05/05/2020

13.2.4 Third Quarter Budget Review 2019/20

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

1. THAT Report entitled Third Quarter Budget Review 2019/20 be received and noted.
2. THAT Council adopts the Third Quarter Budget Review 2019/20, pursuant to Section 128 (2) of *Local Government Act* per **Attachment 13.2.4.1** of report entitled Third Quarter Budget Review 2019/20.
3. THAT Council adopts the reserve movements for 2019/20 of:
 - i. Transfer from Reserve:
 - \$715,000 from Developer Funds in Lieu of Construction Reserve
 - \$100,000 from Waste Management Reserve for Waste Strategy
 - ii. Transfer to Reserve
 - \$1,400,050.08 to Unexpended Capital Works Reserve inclusive of:
 - \$305,750.91 for Playground Refurbishments
 - \$300,000.00 for Sustainability Programs
 - \$178,415.26 for Fleet Replacements
 - \$150,000.00 for Mitchell Creek Escarpment Feasibility Study
 - \$100,000.00 for Archer Waste Management Facility Renewals
 - \$97,930.50 for continued works on Marlow Lagoon Pathways
 - \$97,206.00 for Archer Landfill Site Rehabilitation
 - \$91,747.41 for the second stage of the *Liveable Cities* program
 - \$80,000.00 for the commission of Public Art
 - \$300,309.15 to Working Capital Reserve
 - \$50,000.00 to Unexpended Grants Reserve

as per **Attachment 13.2.4.2** of report entitled Third Quarter Budget Review 2019/20.

Initials: _____

13.2.4 Third Quarter Budget Review 2019/20 (continued)

4. THAT Council adopts reserve movements as at 1 July 2020 of \$1,400,050.08 from Unexpended Capital Works Reserve to allow delivery and completion of 2019/20 Capital Works Program.

CARRIED 9/1105 – 05/05/2020

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

14.2.1 Financial Relief for Sporting Organisations

Moved: Alderman Lewis
Seconded: Alderman Spick

THAT the correspondence dated 24 April 2020 from the Minister for Tourism, Sport and Culture being Item 14.2.1 entitled Financial Relief for Sporting Organisations be received and noted.

CARRIED 9/1106 – 05/05/2020

14.2.2 Local Government Assistance Package

Moved: Alderman Hale
Seconded: Alderman Garden

THAT the correspondence dated 28 April 2020 from the Minister for Local Government, Housing and Community Development being Item 14.2.2 entitled Local Government Assistance Package be received and noted.

CARRIED 9/1107 – 05/05/2020

Initials: _____

15 REPORT OF DELEGATES

15.1 Tourism Top End Meeting

Moved: Alderman Henderson
Seconded: Alderman Spick

THAT the verbal report received by Alderman Henderson regarding Tourism Top End Meeting be received and noted.

CARRIED 9/1108 – 05/05/2020

16 QUESTIONS BY MEMBERS

16.1 Lake 9 Durack Fish Kill

Moved: Deputy Mayor Morrison
Seconded: Alderman Spick

THAT the question asked by Deputy Mayor Morrison regarding Lake 9 Durack Fish Kill and the response provided by the Acting Director City Growth and Operations be received and noted.

CARRIED 9/1109 – 05/05/2020

17 GENERAL BUSINESS

Nil.

18 NEXT COUNCIL MEETING

Moved: Alderman Hale
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 May 2020 at 5:30pm in the Council Chambers, due to COVID-19 social distancing restrictions, members of the public can view the meeting via live streaming from the Council website <https://www.palmerston.nt.gov.au>.

CARRIED 9/1110 – 05/05/2020

Initials: _____

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Lewis
Seconded: Alderman Henderson

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1111 - 05/05/2020

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Spick
Seconded: Alderman Garden

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/1112 - 05/05/2020

The meeting adjourned at 6:13pm.

The Chair declared the meeting closed at 6:34 pm

Chair

Print Name

Date

Initials:
