

# **AGENDA**

## **2nd Ordinary Council Meeting**

### **Tuesday 17 March 2020**

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.



**LUCCIO CERCARELLI**  
**CHIEF EXECUTIVE OFFICER**

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

5.1 Elected Members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 3 March 2020 pages 10022 to 10031 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

Nil

## 8 DEPUTATIONS AND PRESENTATIONS

### 8.1 Local Government Regulations and Guidelines

Presentation by the Department of Local Government, Housing and Community Development

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving Confidential Items into Open

### 10.2 Moving Open Items into Confidential

### 10.3 Confidential Items

THAT pursuant to *Section 65(2) of the Local Government Act* and *Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items.

ITEM	REGULATION	REASON
25.2.1	8(e)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(e) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.

## 11 PETITIONS

## 12 NOTICES OF MOTION

## 13 OFFICER REPORTS

### 13.1 Receive and Note Report

13.1.1 Community Benefit Scheme March 2020 Update

13.1.2 Financial Report for the Month of February 2020

13.1.3 Review and Update of City of Palmerston Sustainability Strategy 2013-2018

### 13.2 Action Reports

13.2.1 Uniform Companion Animal Legislation in the Northern Territory – Discussion Paper

13.2.2 Trial of Laneway Treatments - Update March 2020

## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.1
<b>REPORT TITLE:</b>	Community Benefit Scheme March 2020 Update
<b>MEETING DATE:</b>	17/3/2020
<b>AUTHOR:</b>	Community Services Officer, Tess Riches
<b>APPROVER:</b>	Director of Lifestyle and Community, Amelia Vellar

### COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.  
Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2019/2020 Financial Year applications processed to date.

### KEY MESSAGES

- Council has provided to date, a total of \$86,040 in grants, scholarships, sponsorships and donations, including representation support, from the 2019/2020 fund.
- At the time of writing this report, no budget had been expended for the purposes of either the Environmental Initiative or the Graffiti Removal initiatives.
- A balance of \$43,960 remains in the Community Benefit Scheme, \$20,000 in the Environmental Initiative and \$5,000 in the Graffiti Removal initiative for 2019/2020.
- Council processed applications totalling \$7,113. Currently a total of \$4,863 remain under consideration.
- No applications for in-kind support were received.

### RECOMMENDATION

THAT Report entitled Community Benefit Scheme March 2020 Update be received and noted.

### BACKGROUND

City of Palmerston Community Benefit Scheme (CBS) provides funding in the form of sponsorships, grants and donations to eligible community groups offering activities, projects and services that benefit the Palmerston community; or are representing our City, Territory or Nation (representation support).

Funding may also be awarded to eligible individuals for the purposes of scholarships or a donation for representation support. Each Palmerston school is offered a donation of \$100 annually to support an award for Community Service to one or more of its students.

Community Benefit Scheme funding assists Council to deliver on Palmerston's vision of 'A Place for People'.

In the 2019/2020 budget \$130,000 was allocated to the CBS fund for community grants, donations, sponsorships and scholarships. In addition: Environmental Initiatives (to a cumulative value of \$20,000) are allocated from the waste budget, and Graffiti Removal grants (up to \$500 per instance), are sourced from Council's current operational graffiti removal budget.

Funding applications are accepted year-round and the scheme is promoted at every opportunity. Successful applicants agree to acknowledge Council's support and provide images that may be used to promote the funding scheme. Images have been used in Facebook posts and previous Council reports promoting CBS.

## **DISCUSSION**

To date, Council has awarded \$86,040 of funding. February applications for processing include:

- one application for representation support
- one application for a scholarship and
- four applications for sponsorships/grants/donations

To date, one application has been successful. One application was unsuccessful, and four applications continue to be considered.

The successful applicant, Walking Off the War Within 2020 received sponsorship to the value of \$1,000 to assist the annual community walk event to promote awareness of Mental Health. Although this event takes place in the Darwin Municipality, it is expected that Palmerston residents will be interested and participate, partly due to the high number of Defence Families that help make up our community, and the development of this event from a Defence support perspective.

An incorrect amount of funding was tabulated for the second instalment of the three-year funding agreement for The Palmerston and Litchfield Seniors Association, and the new totals reflect the correction.

No applications for in-kind support in the form of waived or reduced Council venue hire were received in February.

The balance of the Community Benefit Scheme budget rests at \$43,960.

In 2019/2020 council is providing opportunities for various funding programs to the total value of \$150,000. This does not include in-kind support.

A table listing all funding applications processed to end of February 2020 for 2019/2020 is provided as **Attachment 13.1.1.1.**

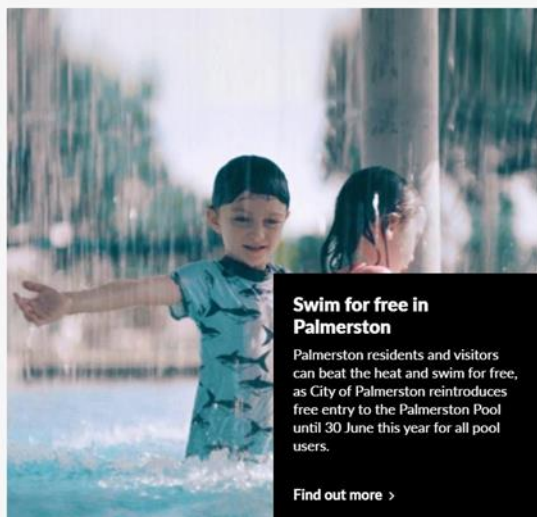
## **CONSULTATION PROCESS**

Council will continue to promote all funding opportunities to the community, via various methods including advertising on the City of Palmerston Website, Facebook and presentations at various City of Palmerston committee and network meetings. Successful applicants will be posted on our website and, where appropriate media releases will be circulated.

- In February the Environmental Initiative funding was highlighted on the fourth rates instalment notice, which was sent to 9,532 homeowners.
- During February the CBS was scheduled to be promoted via Mayor' Radio Notes; however, these were postponed during February and the CBS will next be promoted by this means in March.
- During February the CBS was promoted on Council's webpage homepage with a link to further information.



## WHAT'S HAPPENING



### Marlow Lagoon Dog Park Improvements

Council has developed a Concept Plan for potential improvements to the Marlow Lagoon Dog Park. The Marlow Lagoon Dog Park Consultation is open for seven weeks, closing on Friday 24 April 2020.

[Find out more >](#)



### Community Benefit Scheme

Council actively supports initiatives which benefit the community, and provides support by way of grants, donations, scholarships and sponsorships. Applications can be made at any time throughout the financial year.

[Find out more >](#)

## POLICY IMPLICATIONS

Council Policy FIN18 Grants, Donations, Sponsorships and Scholarships

## BUDGET AND RESOURCE IMPLICATIONS

The Community Benefit Scheme budget for the 2019/2020 Financial Year is \$130,000. At the time of writing this report Council has awarded \$86,040 and \$43,960 remains unexpended.

Requests under consideration total \$4,863.

A total of \$20,000 remains in the Environmental Initiative and \$5,000 in the Graffiti Removal initiative.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders.  
Context: Council needs to be credible and trusted by those within and external to the Council.
- 2 Is not sustainable into the long term.  
Context: Optimising the financial, social and environmental sustainability of the Council.

## ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

## COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## ATTACHMENTS

1. Community Benefit Scheme - March 2020 Update [13.1.1.1 - 6 pages]



## City of Palmerston Approved Community Benefit Scheme Applications - March Update 2020

**Representation Support**

<b>Date</b>	<b>Activity</b>	<b>Applicant</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
01.07.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
01.07.2019	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 16 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
10.07.2019	Individual	Resident: Jack Newton International Sub-Junior Classic golf: 30 September - 4 October 2019: Hunter Valley	\$250	\$250
10.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$250
15.07.2019	Individual	Resident: Under 12 School Sports NT Netball Championship: 14-20 September 2019: Canberra	\$250	\$250
18.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
23.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$250
23.07.2019	Individual	Resident: Under 12 Girls Basketball Championships: 10-16 August 2019: Bendigo	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
23.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong	\$250	\$250
24.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong	\$250	\$250

24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1st November 2019: Canberra	\$250	\$250
24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
29.07.2019	Individual	Resident: Ironman World Championships: 12 October 2019: Hawaii	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
01.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
07.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 18-21 September 2019: Kawana Waters	\$250	\$250
07.08.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
11.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
23.08.2019	Individual	Resident: Under 17 Girls Basketball Championships: 15-20 September 2019: Cairns	\$250	\$250
26.08.2019	Individual	Resident: Combined Cross Country: 23-26 August 2019: Wollongong	\$250	\$250
26.08.2019	Individual	Resident: Under 12 Boys Basketball Championships: 15-20 September 2019: Cairns	\$250	\$250
26.08.2019	Team	Team: Gymnastics Australia National Clubs Carnival WAG Level 5: 26-27 September 2019: Gold Coast	\$750	\$750
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters	\$250	\$250
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters	\$250	\$250
28.08.2019	Individual	Resident: Australian Junior Athletics National Championships: 18-23 September 2019: Darwin	\$250	\$250
28.08.2019	Individual	Resident: Under 14 Girls Basketball Championships: 30 September - 5 October 2019: Ballarat, Victoria	\$250	\$250

29.08.2019	Individual	Resident: Gymnastics Australia National Clubs Carnival WAG Level 6: 26-27 September 2019: Gold Coast	\$250	\$250
29.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
05.09.2019	Individual	Resident: School Sport Touch football NT Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
10.09.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
13.09.2019	Individual	Resident: Australian All Schools Athletics Championships: 6-8 December 2019: Perth	\$250	\$250
24.09.2019	Individual	Resident: NT U14 Girls Indigenous Basketball Championships: 15-20 December 2019: Cairns	\$250	\$250
9.10.2019	Individual	Resident: NT 2019 Senior Sides Series (Lawn Bowls) Competition: 19-24 October: Ettalong	\$250	\$250
11.10.2019	Individual	Resident: SingaCup (soccer) NT representation: 2-3 November 2019: Singapore	\$250	\$250
17.10.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
17.10.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
18.10.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
18.10.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
11.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
12.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14-18 December 2019: Brisbane	\$250	\$250
13.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14 – 18 December 2019 Brisbane	\$250	\$250
13.11.2019	Individual	Resident: 2019 Queensland Junior Teams Carnival (tennis): 14 – 18 December 2019 Brisbane	\$250	\$250
25.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250

25.11.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
03.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
03.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
05.12.2019	Team	Paul Pearson Cup and Golf Clinic: 12-16 January 2020: Alice Springs	\$2,000	\$2,000
13.12.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
<b>Representation Individual Support</b>			<b>\$15,500</b>	<b>\$15,500</b>

### Sponsorships, Donations and Grants

Date Received	Activity	Applicant	Amount Requested	Amount Received
3 year Sponsorship	PGA Golf Championships	Cazalys Palmerston (agreement concludes 2020/2021)	\$30,000	\$30,000
3 year Sponsorship	Palmerston & Rural Seniors Fortnight	Palmerston & Litchfield Seniors Committee (agreement concludes 2020/2021)	\$18,000	\$18,000
05.07.2019	Special Children's Christmas Party	AM Media (Special Children's Christmas Party): 14 December 2019: Darwin Convention Centre	\$1,100	\$1,100
30.07.2019	Veterinary Assistance	Wildcare Incorporated	\$2,000	\$2,000
06.08.2019	Walk 2 Remember	Sids and Kids NT	\$2,000	\$2,000
19.08.2019	Wheelchair Rugby League	NT Wheelchair Rugby League	\$340	\$340
30.09.2019	Christmas Bash 2019	Palmerston 50+ Club	\$1,000	\$1,000
3 Year Sponsorship	ANZAC Day Services	RSL Palmerston Subbranch	\$10,000	\$10,000

27.11.2019	Town Communities Holiday Event	Amity Community Services Inc.	\$2,000	\$2,000
18.12.2019	Chicken, Worm and Aquaculture Supplies	Gray Community Garden Inc.	\$1,100	\$1,100
26.11.2019	International Women's Day Walk 2020	United Nations Association of Australia NT Division	\$2,000	\$1,000
8.01.2020	Walking Off the War Within 2020	Walking Off the War Within	\$2,000	\$1,000
<b>Sponsorships and Grants</b>			<b>\$71,540</b>	<b>\$69,540</b>

### Annual School Awards

Date Received	School	Amount Requested	Amount Received
03.09.2019	Woodroffe Primary School	\$100	\$100
16.09.2019	Mackillop Catholic College	\$100	\$100
16.09.2019	Forrest Parade School	\$100	\$100
24.09.2019	Gray Primary School	\$100	\$100
16.09.2019	Rosebery Primary School	\$100	\$100
16.09.2019	Bakewell Primary School	\$100	\$100
16.09.2019	Mother Teresa Catholic Primary School	\$100	\$100
20.09.2019	Driver Primary School	\$100	\$100
27.09.2019	Palmerston Christian School	\$100	\$100
09.10.2019	Moulden Park School	\$100	\$100
<b>City of Palmerston Community Service Award</b>		<b>\$1,000</b>	<b>\$1,000</b>

## Community Benefit Scheme 2019/2020

	Budget	YTD	Balance
Grants/Donations/Sponsorships/ Scholarships Paid	\$130,000	\$86,040	\$43,960

### In-Kind Support

Date Received	Activity	Applicant	Amount Requested	Amount Received
01.07.2019	Recreation Centre Venue Hire	Senior Indoor Croquet Club	\$500	\$500
19.08.2019	Recreation Centre Venue Hire	NT Wheelchair Rugby League	\$160	\$160
26.11.2019	Recreation Centre Venue Hire	Palmerston and Rural Regions School Sport	\$2,000	\$2,000
23.01.2020	Gray Hall Venue Hire	Top End Ballroom	\$500	\$500
<b>In-Kind Support</b>			<b>\$3,160</b>	<b>\$3,160</b>



## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.2
<b>REPORT TITLE:</b>	Financial Report for the Month of February 2020
<b>MEETING DATE:</b>	Tuesday 17 March 2020
<b>AUTHOR:</b>	Acting Chief Financial Officer, Maxie Smith
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of February 2020.

### KEY MESSAGES

- Overall, Operating Income and Expenditure are in-line with budget expectations and cashflows.
- Capital Expenditure inclusive of commitments is at 64%, these expenditures are in-line with budget expectations.

### RECOMMENDATION

THAT Report entitled Financial Report for the Month of February 2020 be received and noted.

### BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of February 2020.

### DISCUSSION

Monthly cashflows for income and expenses have been updated and are recorded in the report. This information details when income or expenses are expected to happen throughout the year with consideration of seasonality and appropriate timing of works. This allows for improved reporting for Elected Members and budget management for Council Officers.

#### Operating Income

- Total Operating Income is at 93% of the current budget.
- Rates & Annual Charges Income is currently at 97% due to the total amount of rates for 2019/2020 being levied in August 2019.
- All other Operating Income items are generally tracking as expected at this point in the financial year.

## Operating Expenditure

- Total Operating Expenditure is at 73% of the budget inclusive of commitments.
- Water Charges are currently 54% of budget. Due to the timing of the billing cycle fluctuations are expected to occur continually throughout the financial year.
- The recent accounting software upgrade has caused some timing issues with purchase orders for example within waste management expenditure areas. These are being resolved and utilisation should reflect normally by the end of March.
- All other Operating Expenditure is in-line with budget expectations.

## Capital Income

- Capital Income is currently 40% of current budget.
- Council is expecting to receive \$1,000,000 in capital grants over the duration of the financial year.

## Capital Expenditure

- Capital Expenditure is at 64% for the year including commitments raised in-line with budget expectations.

## Loans

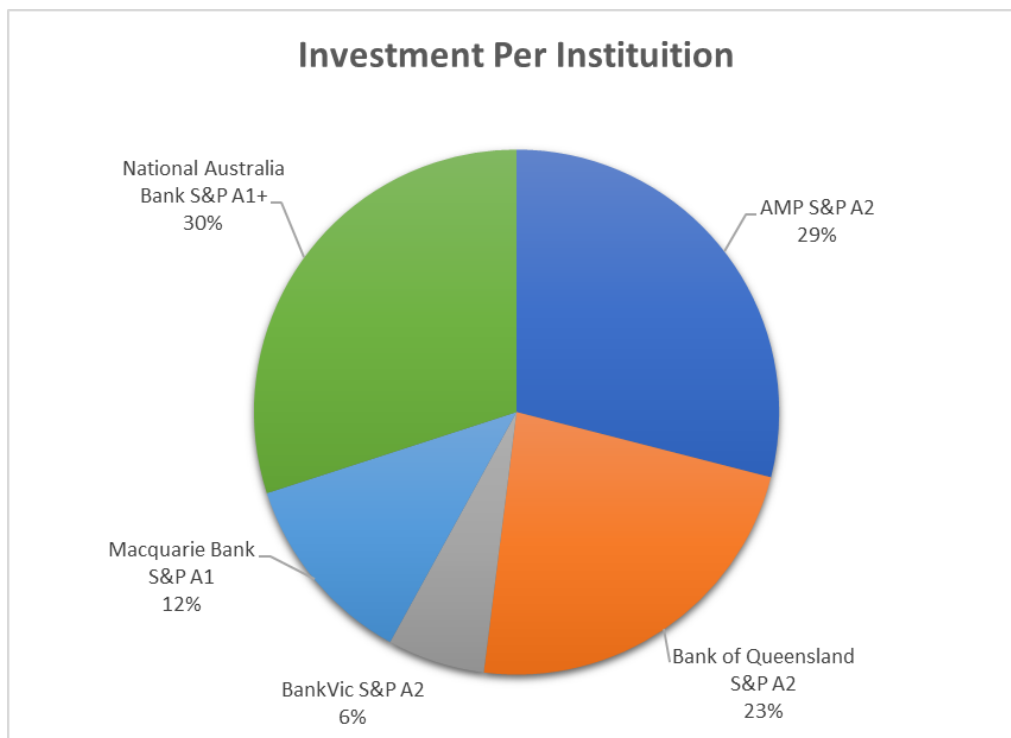
Council approved an internal loan for \$3.675 million to fund *Making the Switch* and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site.

The internal loan for *Making the Switch* has been drawn upon, with the corresponding figures shown in **13.1.2.1**, section 2.10 Council Loans. As at the end of February, \$2,983,820 of the loan has been drawn down, with \$31,085 of internal interest accrued. As energy savings from the project are realised, a portion will be allocated to the repayment of the loan, with the remainder allocated to improving the public lighting network as previously approved. A comprehensive review of this project will also be undertaken as part of the third budget review process at the end of March 2020.

The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan commenced in October 2019 and will occur quarterly. Details of the loan are provided in **13.1.2.1**, section 2.10 Council Loans.

## Investments

As at 31 January 2020, Council held a total of \$25,664,531.28 in term deposits in five separate financial institutions. The breakup between the institutions is:



### Outstanding Rates

Council's overdue rates are currently worth \$1,609,049 or 5.60% of total rates levied for the 2019/2020 financial year, which is marginally higher than last year's result of 5.03%. This figure is expected to fluctuate with rates instalment 4 due in March 2020.

### **CONSULTATION PROCESS**

There was no consultation required during the preparation of this report.

### **POLICY IMPLICATIONS**

Council Policy *FIN06 - Investments*. Investments are compliant with policy.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications relating to this report.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This report addresses the following City of Palmerston Strategic Risks:

The *Local Government (Accounting) Regulations* prescribes that:

#### *18 Financial Reports to Council*

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
  - b. The forecast income and expenditure for the whole of the financial year.

2. *The report must include:*
  - a. *Details of all cash investments held by the Council (including any money held in trust);*
  - b. *A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;*
  - c. *Other information required by the Council.*

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

1. Monthly Financial Report - February 2020 Signed [13.1.2.1 - 19 pages]

# Financial Management Reports

February 2020

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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February 2020

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2.3 Investments Management Report

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2.5 Financial Indicators

2.6 Creditor Accounts Paid

2.7 Creditor Accounts Outstanding

2.8 Waste Charges

2.9 Commercial Leases

2.10 Council Loans



## Section 2

### Financial Results

#### 1.1 - Executive Summary as at 29 February 2020

% of year passed

67%

	Revised Budget \$	YTD Actual \$	% Utilised Actuals	YTD Committed \$	% Utilised Committed	Budget Forecast \$
<b>Operating Income</b>						
Rates & Annual Charges	28,636,493	27,649,280	97%	0	0%	28,636,493
Statutory Charges	148,200	132,489	89%	0	0%	148,200
User Charges & Fees	1,054,006	775,451	74%	84	0%	1,054,006
Interest & Investment Revenue	983,160	724,341	74%	0	0%	983,160
Reimbursements	1,614	2,775	172%	0	0%	1,614
Other Income	298,900	150,277	50%	0	0%	298,900
Grants, Subsidies & Contributions	1,881,427	1,345,576	72%	0	0%	1,881,427
<b>Operating Income</b>	<b>33,003,800</b>	<b>30,780,189</b>	<b>93%</b>	<b>84</b>	<b>0%</b>	<b>33,003,800</b>
<b>Operating Expenditure</b>						
Employee Costs	-9,757,324	-6,133,062	63%	-35,536	0%	-9,757,324
Professional Services	-1,584,700	-959,154	61%	-517,221	33%	-1,584,700
Auditor's Remuneration	-35,000	-4,736	14%	0	0%	-35,000
Operating Lease Rentals	-107,100	-71,761	67%	-9,083	8%	-107,100
Energy	-1,207,057	-727,932	60%	0	0%	-1,207,057
Materials & Contractors	-10,653,807	-5,486,670	51%	-3,363,001	32%	-10,653,807
Depreciation, Amortisation & Impairment	-10,034,021	-6,689,344	67%	0	0%	-10,034,021
Elected Members Expenses	-347,686	-186,055	54%	0	0%	-347,686
Legal Expenses	-413,600	-361,330	87%	-99,218	24%	-413,600
Water Charges	-1,296,844	-701,745	54%	0	0%	-1,296,844
Telephone & Other Communication Charges	-227,484	-189,605	83%	-20,185	9%	-227,484
Community Grants	-130,000	-37,258	29%	-30,000	23%	-130,000
Other Expenses	-3,278,047	-2,176,370	66%	-504,214	15%	-3,278,047
Borrowing Costs	-92,200	-27,810	30%	0	0%	-92,200
<b>Operating Expenditure</b>	<b>-39,164,869</b>	<b>-23,752,830</b>	<b>61%</b>	<b>-4,578,457</b>	<b>12%</b>	<b>-39,164,869</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>-6,161,069</b>	<b>7,027,359</b>		<b>-4,578,373</b>		<b>-6,161,069</b>
<b>Capital Income</b>			<b>0</b>			
Net gain (loss) on disposal or revaluation of assets	41,489	41,489	100%	0	0%	41,489
Developer Contributions	100,000	42,006	42%	0	0%	100,000
Asset Income	0	0	0%	0	0%	0
Grants received	1,411,887	532,426	38%	0	0%	1,411,887
<b>Capital Income</b>	<b>1,553,376</b>	<b>615,921</b>	<b>40%</b>	<b>0</b>	<b>0%</b>	<b>1,553,376</b>
<b>Net SURPLUS / (DEFICIT) transferred to Equity Statement</b>	<b>-4,607,693</b>	<b>7,643,279</b>		<b>-4,578,373</b>		<b>-4,607,693</b>
<b>Capital Expenditure</b>						
Land Purchase	0	0	0%	0	0%	0
Asset Purchase	-6,985,065	-2,158,572	31%	-993,162	14%	-6,985,065
Asset Upgrade	-9,425,519	-5,769,093	61%	-1,550,463	16%	-9,425,519
<b>Capital Expenditure</b>	<b>-16,410,584</b>	<b>-7,927,666</b>	<b>48%</b>	<b>-2,543,624</b>	<b>15%</b>	<b>-16,410,584</b>
Less Non-Cash Expenditure	-10,034,021	-6,689,344	67%	0	0%	-10,034,021
Plus Gifted Assets	0	0	0%	0	0%	0
<b>NET CAPITAL SURPLUS/(DEFICIT)</b>	<b>-10,984,256</b>	<b>6,404,958</b>		<b>-7,121,997</b>		<b>-10,984,256</b>
Borrowings	0	0	0%	0	0%	0
Repayment of Borrowings	-209,000	-109,762	53%	0	0%	-209,000
Reserve Movement	11,193,256	0	0%	0	0%	11,193,256
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>6,295,196</b>		<b>-7,121,997</b>		<b>0</b>

Approved by: Acting Chief Financial Officer

## Financial Results

29 February 2020

## 2.1 - Budget Summary Report as at

% of year passed  
Cashflowed Estimate of Budget YTD

67%

94%

## Operating Income

	Revised Budget \$	YTD Actuals \$	%
<b>Governance</b>			
Office of the CEO	404,876	303,782	75.03%
<b>Governance</b>	<b>404,876</b>	<b>303,782</b>	<b>75.03%</b>
<b>Organisational Services</b>			
Human Resources	0	173	0.00%
Director Organisational Services	65,976	49,758	75.42%
<b>Organisational Services</b>	<b>65,976</b>	<b>49,930</b>	<b>75.68%</b>
<b>Finance</b>			
Financial Services	477,400	349,335	73.17%
Rates	21,942,613	20,877,124	95.14%
<b>Finance</b>	<b>22,420,013</b>	<b>21,226,460</b>	<b>94.68%</b>
Arts & Culture	11,000	11,000	100.00%
Events Promotion	9,614	9,614	100.00%
Health and Wellbeing Services	0	4,720	0.00%
Library Services	983,600	809,369	82.29%
Senior Citizens	1,500	1,500	100.00%
Youth Services	300,000	0	0.00%
Animal Management	346,000	311,616	90.06%
Parking & Other Ranger Services	126,200	108,592	86.05%
<b>Lifestyle &amp; Community Services</b>	<b>1,777,914</b>	<b>1,256,412</b>	<b>70.67%</b>
<b>City Growth &amp; Operations</b>			
Civic Centre	143,230	105,808	73.87%
Driver Resource Centre	17,000	7,288	42.87%
Gray Community Hall	17,000	9,692	57.01%
Director City Growth & Operations	0	757	0.00%
Private Works	68,000	38,935	57.26%
Recreation Centre	120,000	53,470	44.56%
Roads & Transport	547,351	411,311	75.15%
Subdivisional Works	50,000	9,581	19.16%
Waste Management	6,806,080	6,842,819	100.54%
Odegaard Drive Investment Property	446,160	334,620	75.00%
Durack Heights Community Centre	200	2,395	1197.30%
CBD Car Parking	120,000	126,929	105.77%
<b>City Growth &amp; Operations</b>	<b>8,335,021</b>	<b>7,943,605</b>	<b>95.30%</b>
	<b>33,003,800</b>	<b>30,780,189</b>	<b>93.26%</b>

## Financial Results

29 February 2020

## 2.1 - Budget Summary Report as at

% of year passed

67%

Cashflowed Estimate of Budget YTD

40%

## Capital Income

	Revised Budget \$	YTD Actuals \$	%
<b>Organisational Services</b>			
Information Technology	1,000,000	120,539	12.05%
<b>Organisational Services</b>	<b>1,000,000</b>	<b>120,539</b>	<b>12.05%</b>
<b>Finance</b>			
Financial Services	41,489	41,489	100.00%
<b>Finance</b>	<b>41,489</b>	<b>41,489</b>	<b>100.00%</b>
<b>City Growth &amp; Operations</b>			
Roads & Transport	411,887	411,887	100.00%
Subdivisional Works	100,000	42,006	42.01%
<b>City Growth &amp; Operations</b>	<b>511,887</b>	<b>453,893</b>	<b>88.67%</b>
	<b>1,553,376</b>	<b>615,921</b>	<b>39.65%</b>

29 February 2020

## 2.1 - Budget Summary Report as at

% of year passed  
Cashflowed Estimate of Budget YTD

67%

63%

## Operating Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
<b>Governance</b>						
Elected Members	-380,686	-203,692	53.51%	-8,153	2.14%	-211,845
Office of the CEO	-954,794	-780,301	81.72%	-31,400	3.29%	-811,701
<b>Governance</b>	<b>-1,335,480</b>	<b>-983,993</b>	<b>73.68%</b>	<b>-39,553</b>	<b>2.96%</b>	<b>-1,023,546</b>
<b>Organisational Services</b>						
Customer Services	-238,637	-202,370	84.80%	-729	0.31%	-203,099
Human Resources	-793,835	-551,303	69.45%	-89,806	11.31%	-641,109
Information Technology	-1,226,077	-959,586	78.26%	-94,230	7.69%	-1,053,815
Director Organisational Services	-469,000	-249,483	53.19%	-12,760	2.72%	-262,244
Records Management	-264,501	-182,979	69.18%	-52,737	19.94%	-235,717
Public Relations and Communications	-469,121	-348,786	74.35%	-34,349	7.32%	-383,135
<b>Organisational Services</b>	<b>-3,461,171</b>	<b>-2,494,507</b>	<b>72.07%</b>	<b>-284,611</b>	<b>8.22%</b>	<b>-2,779,118</b>
<b>Finance</b>						
Financial Services	-12,159,768	-7,900,216	64.97%	-244,271	2.01%	-8,144,487
Rates	-390,788	-225,426	57.68%	-145,163	37.15%	-370,588
<b>Finance</b>	<b>-12,550,556</b>	<b>-8,125,642</b>	<b>64.74%</b>	<b>-389,433</b>	<b>3.10%</b>	<b>-8,515,075</b>
<b>Lifestyle &amp; Community Services</b>						
Arts & Culture	-81,480	-57,249	70.26%	-2,455	3.01%	-59,704
Community Development	-835,434	-548,497	65.65%	-32,182	3.85%	-580,679
Disabled Services	-3,000	0	0.00%	0	0.00%	0
Events Promotion	-385,114	-235,035	61.03%	-45,501	11.81%	-280,536
Families & Children	-19,100	-5,398	28.26%	0	0.00%	-5,398
Health and Wellbeing Services	-55,000	-26,138	47.52%	-9,017	16.39%	-35,155
Library Services	-1,873,771	-1,034,211	55.19%	-53,133	2.84%	-1,087,344
Senior Citizens	-6,500	-5,171	79.56%	0	0.00%	-5,171
Youth Services	-427,566	-359,031	83.97%	-13,315	3.11%	-372,345
Director Lifestyle & Community	-507,846	-238,403	46.94%	-1,248	0.25%	-239,651
Animal Management	-152,000	-97,487	64.14%	-36,123	23.77%	-133,611
Parking & Other Ranger Services	-823,781	-566,364	68.75%	-4,902	0.60%	-571,265
<b>Lifestyle &amp; Community Services</b>	<b>-5,170,593</b>	<b>-3,172,983</b>	<b>61.37%</b>	<b>-156,850</b>	<b>3.03%</b>	<b>-2,665,982</b>
<b>City Growth &amp; Operations</b>						
Aquatic Centre	-630,134	-358,157	56.84%	-167,361	26.56%	-525,518
Archer Sports Club	-256	-161	62.92%	0	0.00%	-161
Civic Centre	-399,243	-239,714	60.04%	-23,067	5.78%	-262,781
Depot	-71,273	-35,542	49.87%	-5,922	8.31%	-41,464
Driver Resource Centre	-25,500	-9,283	36.40%	-2,750	10.79%	-12,033
Emergency Operations	-38,800	-8,968	23.11%	-29,300	75.52%	-38,268
Gray Community Hall	-53,067	-32,166	60.61%	-2,184	4.12%	-34,349
Director City Growth & Operations	-561,157	-332,302	59.22%	-62,076	11.06%	-394,377
Open Space	-4,590,116	-2,512,019	54.73%	-419,089	9.13%	-2,931,108
Private Works	-91,816	-60,099	65.46%	0	0.00%	-60,099
Recreation Centre	-257,623	-142,084	55.15%	-25,696	9.97%	-167,780
Roads & Transport	-2,339,178	-1,131,029	48.35%	-167,870	7.18%	-1,298,899
Stormwater Infrastructure	-295,000	-106,297	36.03%	-27,682	9.38%	-133,979
Street Lighting	-1,020,000	-580,577	56.92%	-30,020	2.94%	-610,597
Subdivisional Works	0	-56	0.00%	0	0.00%	-56
Waste Management	-5,924,383	-3,243,965	54.76%	-2,635,402	44.48%	-5,879,367
Odegaard Drive Investment Property	-140,206	-85,874	61.25%	-1,429	1.02%	-87,303
Durack Heights Community Centre	-24,220	-10,835	44.73%	-1,900	7.84%	-12,735
CBD Car Parking	-123,097	-79,411	64.51%	-34,619	28.12%	-114,030
Goyder Square	-62,000	-6,793	10.96%	-511	0.82%	-7,304
<b>City Growth &amp; Operations</b>	<b>-16,647,069</b>	<b>-8,975,333</b>	<b>53.92%</b>	<b>-3,636,876</b>	<b>21.85%</b>	<b>-12,612,209</b>
	<b>-39,164,869</b>	<b>-23,752,458</b>	<b>60.65%</b>	<b>-4,507,323</b>	<b>11.51%</b>	<b>-27,595,930</b>

2.1 - Budget Summary Report as at

29 February 2020

% of year passed  
Cashflowed Estimate of Budget YTD

67%  
76%

Capital Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
<b>Organisational Services</b>						
Information Technology	-2,443,050	-1,108,725	45.38%	-383,983	15.72%	-1,492,708
<b>Organisational Services</b>	<b>-2,443,050</b>	<b>-1,108,725</b>	<b>45.38%</b>	<b>-383,983</b>	<b>15.72%</b>	<b>-1,492,708</b>
<b>Finance</b>						
Financial Services	-341,489	-102,761	30.09%	-30,313	8.88%	-133,074
<b>Finance</b>	<b>-341,489</b>	<b>-102,761</b>	<b>30.09%</b>	<b>-30,313</b>	<b>8.88%</b>	<b>-133,074</b>
Health and Wellbeing Services	-9,000	-5,728	63.65%	0	0.00%	-5,728
Library Services	-125,000	0	0.00%	-26,750	21.40%	-26,750
Director Lifestyle & Community	-80,000	0	0.00%	0	0.00%	0
<b>Lifestyle &amp; Community Services</b>	<b>-214,000</b>	<b>-5,728</b>	<b>2.68%</b>	<b>-26,750</b>	<b>12.50%</b>	<b>-32,478</b>
<b>City Growth &amp; Operations</b>						
Aquatic Centre	-1,478,516	-1,279,937	86.57%	-21,400	1.45%	-1,301,337
Civic Centre	-230,000	-90,899	39.52%	-147,134	63.97%	-238,033
Depot	-143,000	-42,165	29.49%	-11,755	8.22%	-53,920
Driver Resource Centre	-10,000	-4,600	46.00%	0	0.00%	-4,600
Gray Community Hall	-26,000	0	0.00%	0	0.00%	0
Director City Growth & Operations	-696,905	-119,666	17.17%	-14,333	2.06%	-133,999
Open Space	-2,395,605	-528,666	22.07%	-256,145	10.69%	-784,811
Recreation Centre	-275,000	-79,119	28.77%	0	0.00%	-79,119
Roads & Transport	-3,531,754	-1,355,250	38.37%	-1,173,608	33.23%	-2,528,858
Stormwater Infrastructure	-170,000	-19,507	11.47%	-103,187	60.70%	-122,694
Street Lighting	-3,013,529	-2,554,544	84.77%	-321,677	10.67%	-2,876,221
Subdivisional Works	-567,000	-315,144	55.58%	-6,776	1.20%	-321,920
Waste Management	-874,736	-321,330	36.73%	-2,492	0.28%	-323,822
<b>City Growth &amp; Operations</b>	<b>-13,412,045</b>	<b>-6,710,825</b>	<b>50.04%</b>	<b>-2,058,508</b>	<b>15.35%</b>	<b>-8,769,332</b>
	<b>-16,410,584</b>	<b>-7,928,038</b>	<b>48.31%</b>	<b>-2,499,554</b>	<b>15.23%</b>	<b>-10,427,593</b>

## Section 2

### Financial Results

#### 2.2 Reserves Schedule

	Balance as at 1/07/2019	TO RESERVES					FROM RESERVES					Balance as at 30/06/2020
		Original Budget \$	Carry Forwards & Rollovers \$	Budget Reviews 1st Review \$	2nd Review \$	Adopted Budget \$	Original Budget \$	Carry Forwards & Rollovers \$	Budget Review 1st Review \$	2nd Review \$	Adopted Budget \$	
<b>Externally Restricted Reserves</b>												
Unexpended Grants Reserve	9,063,501	0	0	0	250,000	250,000	350,000	2,920,793	400,000	1,258,345	4,929,138	4,384,364
	<b>9,063,501</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>350,000</b>	<b>2,920,793</b>	<b>400,000</b>	<b>1,258,345</b>	<b>4,929,138</b>	<b>4,384,364</b>
<b>Internally Restricted Reserves</b>												
Election Expenses Reserve	150,000	0	0	0	0	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	36,900	0	36,900	463,100
Unexpended Capital Works Reserve	1,195,255	0	0	0	0	0	0	1,195,255	0	0	1,195,255	0
Developer Funds In Lieu Of Construction	5,099,661	500,000	0	0	200,000	700,000	2,439,000	0	567,000	400,000	3,406,000	2,393,661
Waste Management Reserve	1,582,545	135,000	0	187,000	0	322,000	0	0	0	0	0	1,904,545
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	865,949	0	0	0	0	0	0	0	201,000	50,000	251,000	614,949
	<b>9,393,410</b>	<b>635,000</b>	<b>0</b>	<b>187,000</b>	<b>200,000</b>	<b>1,022,000</b>	<b>2,439,000</b>	<b>1,195,255</b>	<b>804,900</b>	<b>450,000</b>	<b>4,889,155</b>	<b>5,526,255</b>
<b>Unrestricted Reserves</b>												
Working Capital Reserve	8,971,837	219,038	0	0	0	219,038	1,270,000	300,000	1,296,002	0	2,866,002	6,324,873
	<b>8,971,837</b>	<b>219,038</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>219,038</b>	<b>1,270,000</b>	<b>300,000</b>	<b>1,296,002</b>	<b>0</b>	<b>2,866,002</b>	<b>6,324,873</b>
<b>Total Reserve Funds*</b>	<b>27,428,748</b>	<b>854,038</b>	<b>0</b>	<b>187,000</b>	<b>450,000</b>	<b>1,491,038</b>	<b>4,059,000</b>	<b>4,416,048</b>	<b>2,500,902</b>	<b>1,708,345</b>	<b>12,684,295</b>	<b>16,235,492</b>

\*Reserve balances dated at 01/07/2019 are inclusive of the year end adjustments made on 30/06/2019, and are per the Annual Report 2018/19 (Report No. 9/0336) and audited financial statements

  
 Approved by: Acting Chief Financial Officer



## Section 2

## Financial Results

## 2.3 Investments Management Report

## INVESTMENTS REPORT TO COUNCIL AS AT 29/02/2020

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	2.20%	April 22, 2020	53		
AMP	S&P A2	\$ 1,500,000.00	1.70%	May 20, 2020	81		
AMP	S&P A2	\$ 1,500,000.00	1.60%	July 15, 2020	137		
AMP	S&P A2	\$ 1,500,000.00	1.65%	August 26, 2020	179		
AMP	S&P A2	\$ 1,500,000.00	1.80%	June 10, 2020	102	\$ 7,500,000.00	29.22%
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	June 17, 2020	109		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	July 29, 2020	151		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	August 12, 2020	165		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.53%	July 1, 2020	123	\$ 6,000,000.00	23.38%
BankVic	S&P A2	\$ 1,500,000.00	2.05%	March 25, 2020	25	\$ 1,500,000.00	5.84%
Macquarie	S&P A1	\$ 1,500,000.00	1.60%	April 22, 2020	53		
Macquarie	S&P A1	\$ 1,500,000.00	1.60%	May 20, 2020	81	\$ 3,000,000.00	11.69%
National Australia Bank	S&P A1+	\$ 7,638.86	0.55%				
National Australia Bank	S&P A1+	\$ 156,885.63	0.55%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.67%	March 11, 2020	11		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.65%	April 8, 2020	39		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.64%	May 6, 2020	67		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.56%	June 3, 2020	95		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.59%	May 20, 2020	81	\$ 7,664,524.49	29.86%

TOTAL SHORT TERM INVESTMENT	\$ 25,664,531.28	Average Days to Maturity	91
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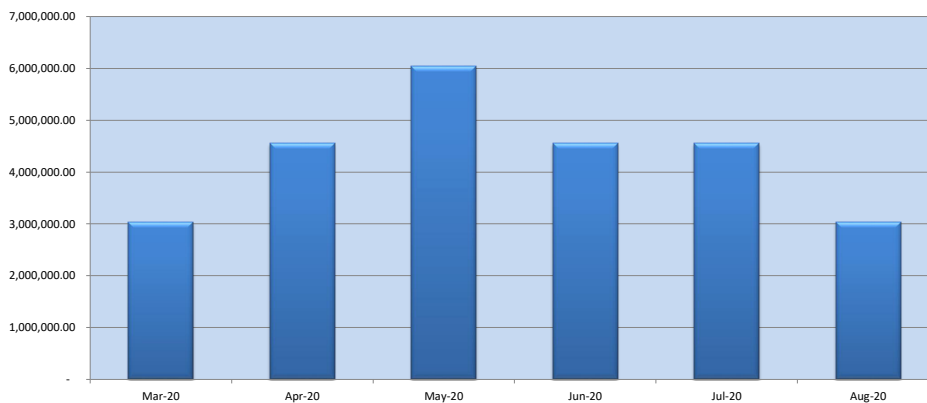
% OF TOTAL INVESTMENT PORTFOLIO	A1 (max 100%) 41%	A2/P2 (max 60%) 59%	A3 (max 40%) 0%	100%
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Weighted Average Rate	1.68%	BBSW 90 Day Rate Benchmark	0.81%
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GENERAL BANK FUNDS	\$ 8,636,978.22	Total Budget Investment Earnings	-\$ 400,000.00
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TOTAL ALL FUNDS	\$ 34,301,509.50	Year to Date Investment Earnings	-\$ 298,290.94
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Cashflow of Investments



## PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,100,000	\$ 334,620	\$ 85,999	\$ 248,621	102,279

Approved by:  Acting Chief Financial Officer

## Section 2

### Financial Results

29 February 2020

#### 2.4 Debtor Control Accounts

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	80,909.96	42,907.15	3,063.00	30,065.50	1,060.00	3,814.31
RATES:						
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME			
Feb-20	\$1,609,049	\$543,355	5.60%			
Feb-19	\$1,407,368		5.03%			
TOTAL OVERDUE \$	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged Prior to 2016/2017	
\$1,609,049	\$1,049,751	\$374,831	\$124,260	\$45,771	\$14,438	
INFRINGEMENTS:						
			\$			
Animal Infringements			128,218.66			
Public Places			9,867.00			
Parking Infringements			168,441.23			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>307,401.89</u>			



Approved by: Acting Chief Financial Officer

## Section 2

### Financial Results

#### 2.5 - Financial Indicators

	Target	2020	2019	2018	2017	2016	2015
<b>Operating Surplus Ratio</b>							
Total Operating Surplus/Deficit	0.00%	-18.67%	-23.02%	-26.12%	-5.16%	-39.40%	-20.18%
Total Operating Income							
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.							
<b>Debt Service Ratio (External Loans)</b>							
Net Debt Service Cost	<5%	0.87%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue							
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income.							
<b>Rate Coverage Percentage</b>							
Rate Revenues	60%-75%	66.15%	63.87%	61.38%	59.25%	60.02%	61.53%
Total Revenues							
This indicator shows the percentage of total revenue raised through rates income.							
<b>Rates &amp; Annual Charges Outstanding Percentage</b>							
Rates & Annual Charges Outstanding	<5%	24.24%	3.88%	3.47%	3.57%	3.16%	3.47%
Rates & Annual Charges Collectible							
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.							

## SECTION 2

### Financial Results


2.6 - Creditor Accounts Paid February 2020

Creditor Name	Creditor Payment Type	Amount \$
V01088 RTM - Dept of Infrastructure, Planning & Logistics	General Creditors	1,065,636.36
639 Cleanaway Pty Ltd.	General Creditors	209,095.01
V00318 StatewideSuper Clearing House	Superannuation	147,976.48
549 City of Darwin	General Creditors	141,073.56
V02378 Espec NT Pty Ltd as trustee for The Espec Trust	General Creditors	117,405.95
5651 Minter Ellison Lawyers	General Creditors	107,901.61
2977 Security & Technology Services P/L	General Creditors	93,927.85
V02521 Darwin Commercial Construction and Maintenance Pty	General Creditors	84,230.24
2 Australian Taxation Office - PAYG	General Creditors	77,482.00
V01718 Arnhem Nursery	General Creditors	74,448.00
5104 JLM Contracting Services Pty Ltd	General Creditors	74,373.05
V00295 Jacana Energy	Utilities	62,222.83
798 YMCA of the Northern Territory	General Creditors	55,804.80
54 Powerwater	Utilities	49,626.02
3936 Arafura Tree Services and Consulting	General Creditors	46,629.00
5508 Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	43,494.41
712 Paradise Landscaping (NT) Pty Ltd	General Creditors	42,957.17
1607 Sterling NT Pty Ltd	General Creditors	39,094.91
5525 Easyweb Digital Pty Ltd	General Creditors	38,956.23
V00228 Outback Tree Service	General Creditors	31,801.00
V00476 Water Dynamics (NT) Pty Limited	General Creditors	26,867.03
938 Nightcliff Electrical	General Creditors	25,056.34
4190 National Australia Bank	General Creditors	22,839.48
47 Telstra Corporation Ltd	General Creditors	22,148.57
V02534 Water Dynamics Pty Limited	General Creditors	16,671.49
3880 PAWS Darwin Limited	General Creditors	16,504.80
V00582 Ezko Property Services (Aust) Pty Ltd	General Creditors	16,442.49
V01619 Merit Partners Pty Ltd	General Creditors	16,153.50
V01913 OrangeTek	General Creditors	15,900.50
V01009 Australian Parking and Revenue Control Pty Limited	General Creditors	15,510.00
V00250 Ward Keller	General Creditors	13,228.60
V01643 KPMG	General Creditors	13,127.40
V02426 Goldspar Australia Pty Ltd	General Creditors	13,079.00
V01629 Smarter Technology Solutions	General Creditors	12,870.00
V02491 Hydro-Plan Pty Ltd	General Creditors	12,705.00
V00051 C L Rowe & Associates	General Creditors	11,880.00
V00368 iWater NT	General Creditors	11,706.42
V01134 Territory Technology Solutions Pty Ltd	General Creditors	11,143.84
V02412 Leadsun Australia Pty Ltd	General Creditors	11,000.00
V00773 Akron Group NT Pty Ltd	General Creditors	10,287.30
V00435 Palmerston RSL	Grants, Sponsorships, Donations & Prizes	10,000.00
V00157 McArthur Management Services (Vic) P/L	General Creditors	9,900.00
V00271 Fuji Xerox Business Centre NT	General Creditors	9,251.92
V00599 Athina Pascoe-Bell	Elected Members	9,179.24
53 Eggins Electrical	General Creditors	8,541.50
V01612 News Corp Australia	General Creditors	8,161.36
V02245 Peter Adamovsky	General Creditors	8,030.00
2965 KIK FM Pty Ltd	General Creditors	7,393.35
V01860 Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	7,257.33
V01899 Framelock Structures Pty Ltd	General Creditors	6,040.65
V00193 Amcom Pty Ltd Acc no CN5439	General Creditors	5,771.56
V02162 RMI Security - Conigrave Pty Ltd	General Creditors	5,470.97
4065 Southern Cross Protection Pty Ltd	General Creditors	5,383.13
V01785 M&S Mowing Plus	General Creditors	5,379.00
V01572 Lucy Morrison	Elected Members	5,276.37
V02566 Lorri Dransfield	Refunds & Reimbursements	5,000.00
V00860 Costojic Pty Ltd	General Creditors	4,981.00
V02311 NTBS Consulting Engineers Pty Ltd	General Creditors	4,774.00
3438 NT Shade & Canvas Pty Ltd	General Creditors	4,521.00
26 Viva Energy Australia Ltd	General Creditors	4,502.27

	Creditor Name	Creditor Payment Type	Amount \$
V01615	Autopia Management Pty Limited	General Creditors	3,729.12
5122	NT Electrical Group	General Creditors	3,696.00
V01143	Channel Nine Darwin (Territory Television Pty Ltd)	General Creditors	3,561.80
V00939	Defend Fire Services Pty Ltd	General Creditors	3,456.75
4513	Southern Cross Austereo Pty Ltd	General Creditors	3,278.00
V02312	Harris Kmon Solutions Pty Ltd	General Creditors	3,212.00
V00388	Darwin Metal Industries	General Creditors	3,168.00
V01584	Salary Packaging Australia	General Creditors	3,147.38
V02277	Mowbray Investments Pty Ltd - Food'll do Catering	General Creditors	2,744.00
V01932	Auspole Products	General Creditors	2,684.00
274	CSG Business Solutions (NT) Pty Ltd	General Creditors	2,541.61
V02009	Golder Associates Pty Ltd	General Creditors	2,502.50
3313	Zip Print	General Creditors	2,491.50
1581	NT Broadcasters Pty Ltd	General Creditors	2,378.20
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	General Creditors	2,359.50
2199	SBA Office National	General Creditors	2,201.82
4538	Byrne Consultants	General Creditors	2,013.00
V02538	NT Junior Golf Clinic	Grants, Sponsorships, Donations & Prizes	2,000.00
256	The Bookshop Darwin	General Creditors	1,964.75
V01570	Sarah Louise Henderson	Elected Members	1,935.18
V01573	Amber Garden	Elected Members	1,851.85
V01574	Dr Thomas A Lewis OAM	Elected Members	1,851.85
V01812	C R Campbell - Electrical and Data Contractors	General Creditors	1,848.00
3099	Iron Mountain Australia Pty Ltd	General Creditors	1,818.83
V00475	Outback Batteries	General Creditors	1,796.20
V01569	Benjamin Giesecke	Elected Members	1,785.18
V01571	Michael Spick	Elected Members	1,785.18
V01579	Damian Hale	Elected Members	1,785.18
V02504	Signal Advantage Pty Ltd	General Creditors	1,758.35
V02520	Core Electronics Pty Ltd	General Creditors	1,729.54
2336	Flick Anticimex Pty Ltd	General Creditors	1,698.52
4679	iSentia Pty Ltd	General Creditors	1,667.60
V02043	Lumitex Ltd	General Creditors	1,621.00
4007	Ark Animal Hospital Pty Ltd	General Creditors	1,606.67
V02306	Well Done International Pty Ltd	General Creditors	1,577.95
V00855	ESRI Australia	General Creditors	1,557.93
V00284	Wheelers Books	General Creditors	1,365.30
V02343	Barry.Nilsson. - BN Law Limited	General Creditors	1,268.30
4561	Bendesigns	General Creditors	1,234.20
5036	Dormakaba Aust P/L T/as Territory Door Services	General Creditors	1,193.29
V00101	Bellamack Pty Ltd	Refunds & Reimbursements	1,147.00
V02533	Halkitis Bros PTY LTD	General Creditors	1,144.00
V01810	Jacana Energy - Payroll Deductions	General Creditors	1,120.00
2587	Top End RACE	General Creditors	1,101.14
V00842	Gray Community Garden Inc	Grants, Sponsorships, Donations & Prizes	1,100.00
272	City Wreckers	General Creditors	1,078.00
V01420	CENTRELINK (PAYROLL)	General Creditors	1,072.98
V00943	Rentokil Initial P/L - T/a NT Pest & Weed Control	General Creditors	1,060.40
V01516	United Nations Association of Australia NT Div	Grants, Sponsorships, Donations & Prizes	1,000.00
V02513	The Darwin City Brass Band Association Inc	General Creditors	1,000.00
V00694	Subscribe-Software Pty Ltd	General Creditors	959.70
3428	Bunnings Group Limited	General Creditors	912.98
5357	Amiable Communications - Amy	General Creditors	880.00
337	Darwin Glass (NT) Pty Ltd	General Creditors	878.00
V00164	1spatial Australia Pty Limited	General Creditors	858.00
V02549	Shannon Wild	Refunds & Reimbursements	857.74
35	WINC Australia Pty Limited	General Creditors	854.34
V00279	CAM Interiors	General Creditors	803.00
4871	Reface Industries	General Creditors	786.40
V01590	MSKK Pty Ltd T/A Trojon Contractors	General Creditors	748.00
5387	Odd Job Bob - Darren John Fillmore	General Creditors	711.43
2009	The Big Mower (NT) Pty Ltd	General Creditors	692.55
87	Industrial Power Sweeping Services Pty	General Creditors	687.50
3787	Total Event Services T/A Top End Sounds P/L	General Creditors	640.20
V00334	Zumba with Adrijana	General Creditors	640.00
V00474	Lane Communications	General Creditors	637.82

	Creditor Name	Creditor Payment Type	Amount \$
3504	Raeco International Pty Ltd	General Creditors	610.47
V01639	Nigel Wilson	Refunds & Reimbursements	600.00
V00902	Coles Motors	General Creditors	587.00
V02015	Darwin Mazda	General Creditors	585.00
V02364	Shipping Containers Leasing Pty Ltd	General Creditors	565.40
V01124	Insignia Pty Ltd	General Creditors	543.71
4528	Miranda's Armed Security Officers Pty	General Creditors	537.90
3442	Chung Wah Society Inc.	General Creditors	528.00
V00399	Palmerston and Regional Basketball Association	General Creditors	500.00
V01389	Darwin Argos Painting	General Creditors	495.00
V01944	Marie Patricia Tonks	Refunds & Reimbursements	491.22
V02402	George's Tech Repairs	General Creditors	482.90
4737	D & L Plumbing & Gasfitting	General Creditors	473.00
2064	Larrakia Nation Aboriginal Corporation	General Creditors	450.00
V02535	Colliers International NT	General Creditors	447.00
V00664	Approved Real Estate	Refunds & Reimbursements	429.00
V02532	Brian & Pimprapa Gawler	Refunds & Reimbursements	429.00
V02537	PR and CM Garton	Refunds & Reimbursements	429.00
V02511	GTG Irrigation & Landscaping Pty Ltd	General Creditors	423.50
422	ALIA -Australian Library & Information Association	General Creditors	415.00
V00246	Cohera-Tech Pty Ltd	General Creditors	410.00
V00710	G M Shaw	Refunds & Reimbursements	400.00
4508	News 4 U	General Creditors	391.85
V00787	Naomi Lacey	General Creditors	390.00
48	Top End Line Markers Pty Ltd	General Creditors	379.50
123	Kerry's Automotive Group - KAP Motors Pty Ltd	General Creditors	366.95
V02235	Marlon Daquigan	Refunds & Reimbursements	365.00
V00200	Red Earth Automotive Pty Ltd	General Creditors	350.25
V01234	Mulga Security	General Creditors	333.30
V01850	Sam Eyles Refrigeration and Air Conditioning P/L	General Creditors	330.00
V00073	Off the Leash	General Creditors	319.00
V01831	Jeanneen McLennan	General Creditors	300.00
3098	Roadshow Films Pty Ltd	General Creditors	291.50
V01131	Richard Howe	Refunds & Reimbursements	274.00
1386	Pitney Bowes Australia Pty Ltd	General Creditors	273.90
4398	Quality Indoor Plants Hire	General Creditors	250.00
V01890	Cathy Applegate	General Creditors	250.00
V02539	Thomas Smith (Parent: Tess Smith)	Grants, Sponsorships, Donations & Prizes	250.00
V02547	Ania Tait	General Creditors	250.00
5435	Access Hardware (NT) Pty Ltd	General Creditors	242.00
V01022	Quality Plumbing & Building Contractors Pty Ltd	General Creditors	242.00
5640	Think Water - Winnellie & Virginia	General Creditors	240.30
V02068	Admedia Australia Pty Ltd	General Creditors	220.00
V02143	Smart City Solutions Pty Ltd	General Creditors	203.50
4744	Sue Little	General Creditors	200.00
2915	Territory Uniforms	General Creditors	189.39
3788	HPA Incorporated	General Creditors	180.00
5011	A&J Communications	General Creditors	176.00
112	Beaurepairs	General Creditors	170.16
2186	Optus Billing Services Pty Ltd	General Creditors	170.00
V02548	MG and MJ Dark	Refunds & Reimbursements	160.00
V02075	FL Pools Pty Ltd T/a Fingleaf Pool Products	General Creditors	154.00
V02530	Portner Press Publishing Pty Ltd	General Creditors	154.00
V02551	Jo Jo's Fitness	Refunds & Reimbursements	150.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	General Creditors	145.26
V02285	Territory Native Plants	General Creditors	137.50
2238	Hollands Print Solutions Pty Ltd	General Creditors	135.34
V02167	Sanity Music Stores Pty Ltd	General Creditors	125.04
V00019	Basketball Northern Territory	Refunds & Reimbursements	125.00
V01287	STEPS Group Australia	Refunds & Reimbursements	125.00
V02528	Cailan Anderson	Refunds & Reimbursements	125.00
V02531	Chantel Holloway	Refunds & Reimbursements	125.00
V02536	Jeremy Mcleod	Refunds & Reimbursements	125.00
V02556	Daniel Robins	Refunds & Reimbursements	125.00
V02557	Jun Yagong	Refunds & Reimbursements	125.00
435	Palmerston Regional Business Assoc (PRBA)	General Creditors	110.00



Creditor Name		Creditor Payment Type	Amount \$
5611	Steelmans Tools and Industrial Supplies	General Creditors	104.00
5	Australia Post	General Creditors	84.20
V00994	Frangipani Farm	General Creditors	80.00
V02554	Hayley Bunker	Refunds & Reimbursements	66.00
V02434	Kym Yeoward	Refunds & Reimbursements	50.00
V02553	Catherin Stedman	Refunds & Reimbursements	50.00
V02570	Mathew S James	Refunds & Reimbursements	50.00
4120	EnvisionWare Pty Ltd	General Creditors	49.50
V02541	Nathan Marshall	Refunds & Reimbursements	45.00
V02560	Ashleigh Littlejohn	Refunds & Reimbursements	45.00
V02555	Nicolle Wait	Refunds & Reimbursements	42.00
5757	Rutledge Engineering (Aust) Pty Ltd	General Creditors	35.20
18	Integrated Land Information System	General Creditors	28.40
V02550	Amanda Louise Kolovs	Refunds & Reimbursements	25.00
V02552	Benjamin Joyce	Refunds & Reimbursements	21.00
V02571	Adam Hall	Refunds & Reimbursements	21.00
			3,186,683.24
Percentage of this month's payments made to local suppliers (excludes investments placed)			86%
			
Approved by: Acting Chief Financial Officer			

## SECTION 2

### Financial Results

#### 2.7 - Creditor Accounts Outstanding February 2020

Creditor No.	Creditor Name	Amount \$
3438	NT Shade & Canvas Pty Ltd	44,904.20
V01913	OrangeTek	32,994.00
V00773	Akron Group NT Pty Ltd	32,567.98
V01134	Territory Technology Solutions Pty Ltd	14,168.84
V02534	Water Dynamics Pty Limited	13,913.39
3936	Arafura Tree Services and Consulting	11,704.00
V02497	Barrier Group Pty Ltd	9,416.00
V00368	iWater NT	7,920.00
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	6,952.00
V00614	RTM - Dept. of the Attorney General and Justice	5,698.00
V02561	Mirrors Robes & Showerscreens Pty Ltd	4,673.00
V01335	Accidental Health & Safety Brisbane South & NT	4,357.31
V02386	One Touch Property Maintenance	4,319.90
V01718	Arnhem Nursery	4,158.00
V02043	Lumitex Ltd	3,186.41
3313	Zip Print	2,348.50
V00582	Ezko Property Services (Aust) Pty Ltd	2,035.00
V02511	GTG Irrigation & Landscaping Pty Ltd	1,630.75
V00200	Red Earth Automotive Pty Ltd	1,453.75
53	Eggins Electrical	1,237.56
5036	Dormakaba Aust P/L T/as Territory Door Services	1,078.00
V00681	NT Controls & Automation Pty Ltd	920.55
V02364	Shipping Containers Leasing Pty Ltd	794.20
4871	Reface Industries	786.40
2587	Top End RACE	649.55
3189	Seek Limited	599.50
4482	Harvey Norman AV/IT Superstore Darwin	595.00
4561	Bendesigns	588.45
2977	Security & Technology Services P/L	583.00
4398	Quality Indoor Plants Hire	528.99
V00873	Australia Day Council of SA	478.00
3879	Litchfield Council	474.65
272	City Wreckers	462.00
4737	D & L Plumbing & Gasfitting	462.00
2199	SBA Office National	432.99
938	Nightcliff Electrical	410.00
V02529	Zelos Health	400.00
943	Territory Asset Management Services	330.00
V01812	C R Campbell - Electrical and Data Contractors	242.00
V02259	Animal Management Service Pty Ltd - AMS Products	224.95
35	WINC Australia Pty Limited	166.76
V00992	Top End Upholsterers & Motor Trimmers	161.50
3648	Mobile Locksmiths Australia Pty Ltd	154.00
V01022	Quality Plumbing & Building Contractors Pty Ltd	132.00
V00202	YACCA GOLD P/L T/A Central Business Equipment	126.50
V02569	Healthscope Independence Services	125.00
V00939	Defend Fire Services Pty Ltd	100.00
V02167	Sanity Music Stores Pty Ltd	75.71
112	Beaurepaires	66.44
201	Spotless Facility Services Pty Ltd (T/A Ensign)	48.42
V00890	Laundryplus	36.00
639	Cleanaway Pty Ltd.	33.31
		221,904.46

  
 Approved by: Acting Chief Financial Officer

## Section 2

### Financial Results

#### 2.8 - Waste Charges as at 29 February 2020

##### Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Income</b>					
Rates & Charges	6,806,080	6,842,819	0	6,842,819	100.54%
<b>Income</b>	<b>6,806,080</b>	<b>6,842,819</b>	<b>0</b>	<b>6,842,819</b>	<b>100.54%</b>
<b>Operating Expenditure</b>					
Employee Costs	-840,533	-560,352	0	-560,352	66.67%
Professional Services	-80,000	-38,796	-29,251	-68,047	85.06%
Educational Resources	-100,000	-5,100	-56,600	-61,700	61.70%
Utilities	-14,293	-4,166	0	-4,166	29.15%
Street Sweeping	-320,000	-126,302	-209,004	-335,306	104.78%
Litter Collection	-190,000	-114,008	-2,270	-116,278	61.20%
Domestic Bin Collection	-2,052,992	-1,167,129	-1,070,221	-2,237,351	108.98%
Sundry Expenses	0	0	-135	-135	0.00%
Kerb Side Collections	-105,000	-97,853	0	-97,853	93.19%
Tip Recharge Domestic Bin collection	-670,000	-392,975	-410,618	-803,593	119.94%
Transfer Station	-1,101,705	-512,939	-596,977	-1,109,916	100.75%
Loan Repayments	-92,200	-27,810	0	-27,810	30.16%
Tip Recharge Transfer Station	-357,660	-196,537	-260,325	-456,862	127.74%
<b>Operating Expenditure</b>	<b>-5,924,383</b>	<b>-3,243,965</b>	<b>-2,635,402</b>	<b>-5,879,367</b>	<b>99.24%</b>
<b>Capital Expenditure</b>					
Waste Management Capital Works	-350,000	-321,330	-2,492	-323,822	92.52%
<b>Capital Expenditure</b>	<b>-350,000</b>	<b>-321,330</b>	<b>-2,492</b>	<b>-323,822</b>	<b>92.52%</b>
<b>Borrowings</b>					
Repayments - Archer Loan Principal	-209,000	-109,762	0	-109,762	52.52%
<b>Borrowings</b>	<b>-209,000</b>	<b>-109,762</b>	<b>0</b>	<b>-109,762</b>	<b>52.52%</b>
<b>Profit/(Loss)</b>	<b>322,697</b>	<b>3,167,762</b>	<b>-2,637,894</b>	<b>529,868</b>	



Approved by: Acting Chief Financial Officer

## Section 2

### Financial Results

#### 2.9 - Commercial Leases as at 29 February 2020

##### Commercial Leases

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Income</b>					
Library Services	32,000	21,009	0	21,009	65.65%
Director Organisational Services	65,976	49,758	0	49,758	75.42%
Civic Centre	143,230	105,808	0	105,808	73.87%
<b>Income</b>	<b>241,206</b>	<b>176,575</b>	<b>0</b>	<b>176,575</b>	<b>73.21%</b>
<b>Expenditure</b>					
Director Organisational Services	-9,600	-10,051	0	-10,051	104.70%
<b>Expenditure</b>	<b>-9,600</b>	<b>-10,051</b>	<b>0</b>	<b>-10,051</b>	<b>104.70%</b>
<b>Profit/(Loss)</b>	<b>231,606</b>	<b>166,524</b>	<b>0</b>	<b>166,524</b>	

Library Services includes lease held by Mosko's Market

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month



Approved by: Acting Chief Financial Officer

## Section 2

### Financial Results

29 February 2020

#### 2.10 - Council Loans

##### Making the Switch Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Expenditure</b>					
LED Lighting PR6JECT-3 Making the Switch	2,163,529	2,507,349	181,229	2,688,577	124.27%
<b>Expenditure</b>	<b>2,163,529</b>	<b>2,507,349</b>	<b>181,229</b>	<b>2,688,577</b>	<b>124.27%</b>

The current budget for Making the Switch is \$2,000,000 drawn down from the internal loan. This is in addition to the \$640,000 drawn down in the 2018/19 financial year.

##### Internal Loan - Making the Switch

	Internal Loan \$	Expended from Loan \$	Interest on Loan \$	Total \$	% Utilised
<b>Expenditure</b>					
LED Lighting PR6JECT-3 Making the Switch	2,640,000	2,983,820	31,085	3,014,905	114.20%
<b>Expenditure</b>	<b>2,640,000</b>	<b>2,983,820</b>	<b>31,085</b>	<b>3,014,905</b>	<b>114.20%</b>

The above costs relating to the internal loan are over the life of the project to date, including the expenditure from the 2018/19 financial year.

##### External Loan - Archer Landfill Rehabilitation

	External Loan \$	Principal Repayments \$	Interest Payments \$	Total \$	Outstanding Balance \$
<b>Expenditure</b>					
Archer Landfill Rehabilitation	1,960,000	109,762	27,810	137,571	1,850,238
	<b>1,960,000</b>	<b>109,762</b>	<b>27,810</b>	<b>137,571</b>	<b>1,850,238</b>

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2018 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan.



Approved by: Acting Chief Financial Officer

## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.1.3
<b>REPORT TITLE:</b>	Review and Update of City of Palmerston Sustainability Strategy 2013-2018
<b>MEETING DATE:</b>	Tuesday 17 March 2020
<b>AUTHOR:</b>	City Sustainability Manager, Katie O'Neill
<b>APPROVER:</b>	Director of City Growth and Operations, Kathy Jarrett

### COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

### PURPOSE

This report seeks to inform Council of the upcoming review and update of City of Palmerston Sustainability Strategy 2013-2018.

### KEY MESSAGES

- Council is committed to ensuring that environmental sustainability is embedded into operational practices and strategic planning.
- In 2013, City of Palmerston Sustainability Strategy 2013-2018 was adopted by the 8<sup>th</sup> Council. The Strategy outlined key objectives, targets and actions for the implementation of sustainability initiatives.
- City of Palmerston Sustainability Strategy 2013-2018 had an environmental focus, with limited consideration of other areas of sustainability (economic and social).
- City of Palmerston Sustainability Strategy 2013-2018 also lacked baseline data, clear measurable targets and strategic links to Council plans and strategies.
- City of Palmerston Sustainability Strategy 2013-2018 is now up for review. A new framework is proposed which will consider emerging sustainability issues, determine priority outcomes and enable effective engagement with internal and external stakeholders.
- Council is considering the use of an independent expert to monitor and report on resource use within Council facilities as a means of gathering baseline data for the Strategy.
- It is also proposed that a workshop with Elected Members and a broader community engagement program be undertaken to determine sustainability objectives and actions for the Strategy.

### RECOMMENDATION

THAT Report entitled Review and Update of City of Palmerston Sustainability Strategy 2013-2018 be received and noted.

### BACKGROUND

Sustainability can be defined as the ability to maintain healthy environmental, social and economic systems in balance, indefinitely, on a global and local scale. The spheres of sustainability (environment,

community and economy) are closely linked. The health and well-being of the local environment strongly influences the community and local economy (see below).



*Diagram 1. The Linkages Between the Local Environment, the Community and the Local Economy.*

In 2013, City of Palmerston Sustainability Strategy 2013-2018 was adopted by the 8<sup>th</sup> Council. Since its inception in 2013, there have been changing global environmental, social, economic and cultural factors that impact on how local communities live, work and interact. Not all recommended actions in the strategy were relevant or feasible. As such, it provided little direction for the strategic implementation of sustainability initiatives.

High level strategic direction is within Council's adopted Community Plan, which currently contains key sustainability outcomes such as environmental sustainability, a vibrant economy, a future focused community and cultural diversity. Once achieved these outcomes will improve the sustainability of Council operations and the living practices of the Palmerston community.

In addition, Council has in recent years undertaken many initiatives that have sustainable outcomes, including:

- The replacement of street and public lights with smart LED luminaries.
- Installation of solar photovoltaic systems on key public buildings.
- The initiation of the Smart Cities Project, which uses technology to contribute to community safety and more liveability. This includes the use of 'smart waste bins' and environmental sensors.
- The management of the Archer Waste Management Facility, providing greater opportunities for waste diversion from landfill.
- Waste education initiatives to improve recycling practices, reduce contamination of recycled waste streams and reduce the amount of waste to landfill.
- The use of recycled content products in public open space (such as bollards made from recycled materials).
- A tree replacement program that will see the planting of up to 600 trees in the 2019/20 financial year.

These programs have resulted in improved environmental, social and economic benefits. For example, the planting of 600 trees will provide much needed shade for the community as well as sequestering up to 15 tonnes of carbon dioxide from the atmosphere annually. The waste education program will reduce waste to landfill and improve public amenity by targeting litter hotspots.

## DISCUSSION

### *What is a Sustainability Strategy and why do we need one?*

Australia is one of the highest resource consuming nations on Earth, which has been linked back to resource intensive lifestyles of big houses, long travel distances and significant amounts of household waste generation. Introducing sustainable living practices into the community has a whole range of obvious benefits for the environment. There are also a range of personal benefits, such as; saving money; improved health; greater connections within the community; and increased knowledge and skills.

For Council the introduction of sustainable practices into operations not only meets Community Plan objectives but can also result in significant cost savings. The introduction of a solar photovoltaic structure at City of Palmerston Library has saved Council approximately \$56,000 in power costs since installation in September 2018. Increasing waste diversion from landfill by 100 tonnes annually can save Council approximately \$10,000 in tip charges.

In order to ensure that these actions are undertaken in a coordinated and prioritised manner a new Sustainability Strategy will be developed. An updated strategy will allow for the consideration of emerging sustainability issues and thinking, will prioritise outcomes, focus investment, and enable effective engagement with internal and external stakeholders.

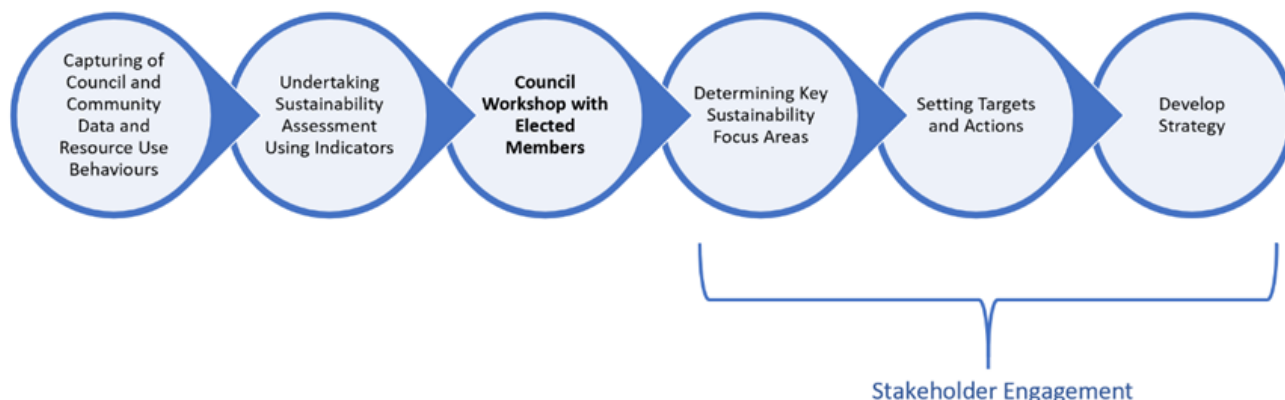
While City of Palmerston Sustainability Strategy 2013-2018 aimed to incorporate the broader objectives of sustainability (i.e. Environmental, Economic, Cultural and Social), the focus was predominantly on environmental sustainability. In order to have a sustainable community, all areas of sustainability should be given equal consideration. In addition, actions within the strategy were based around Council operations and the impact they have on the community. Ideally, a sustainability strategy will have actions that empower residents to make sustainable living choices.

Additionally, the 2013 Sustainability Strategy lacked clear measurable outcomes and baseline data by which these outcomes can be assessed.

### *Review of the Strategy*

In order to update the Strategy and address some of the shortcomings of the original plan, a proposed methodology for the review is stepped out in **Diagram 2** (below). The key to the development of the plan will be to work closely with Elected Members and community groups to determine focus areas, objectives and the associated actions for implementation. This is proposed to be undertaken through an Elected Members workshop and a stakeholder engagement strategy for the wider community. While the roles and responsibilities of different stakeholders vary, a sustainable society with a healthier environment is only achievable through community buy-in.





*Diagram 2. Steps to the Review of the Strategy*

## **Determining Current Resource and Consumption Patterns**

In order to prioritise sustainability outcomes, there is the need to determine current resource use within City of Palmerston (including in Council operations). This includes water and energy consumption, waste diversion, acreage of open space managed, current irrigation practices, energy efficient building practices and the use of green transport options.

To determine consumption patterns within Council operations, data will be collected for all Council facilities. Consideration is being undertaken into the use of an independent expert, Azility, (formerly Planet Footprint) who will work directly with utilities and staff to collect, monitor and present graphical information on Council's current water and electricity use.

Additional information on the community's use of resources will be gathered through census data and the engagement with service providers, government organisations and community groups.

Information on resource consumption can then be used as baseline data to lead discussions at the Elected Members workshop.

## **Timeframe for Implementation**

It is anticipated that the engagement of a consultant to collate, assess and report on Council's consumption data will occur in March 2020. This will be an on-going contract, with trends in resource use tracked to determine methods of reduction and conservation. An indicative timeframe for development of the Strategy is listed below.

	March	April	May	June	July	August	Sept.	Oct.	Nov.
<i>Data Collection and Reporting by Independent Data Management Expert.</i>									
<i>Internal Sustainability Reference Group to Determine Leading Indicators of Sustainability</i>									
<i>Sustainability Assessment of Council Operations.</i>									
<i>Sustainability Assessment of the Broader Community.</i>									
<i>Council Workshop to Determine Priority Outcomes, Preferred Actions and Pragmatic Targets.</i>									
<i>Community Stakeholder Engagement</i>									
<i>Draft Strategy 2020 -2025 Development</i>									
<i>Draft Strategy Presented to Council.</i>									

## CONSULTATION PROCESS

A Stakeholder Engagement Plan will be drafted for the development of the Strategy. Ideally, objectives, actions and targets within the Strategy will be developed by and/or endorsed by the community.

## POLICY IMPLICATIONS

The development of this Strategy will have implications on Council Policies, with actions within the Strategy designed to guide Council operations towards sustainable practices.

## BUDGET AND RESOURCE IMPLICATIONS

Costs associated with data collection will be accommodated within the existing approved Municipal Plan and Budget 2019/2020.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Section 12 of the *Local Government Act, 2008*, states that one of the functions of a council is to manage and develop council facilities and services in its area in a sustainable way.

Section 13 of the *Local Government Act, 2008*, states that one of the objectives of a council is to seek to ensure a proper emphasis on environmentally sustainable development within its area and a proper balance between economic, social, environmental and cultural considerations.

This report addresses the following City of Palmerston Strategic Risks:

**2 Is not sustainable into the long term**

Context: Optimising the financial, social and environmental sustainability of the Council.

**6 Fails to create and deliver the strategic vision for the City**

Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

This project aligns with key environmental objectives that are contained within the Community Plan. It ensures that Council is responsibility planning for the sustainable future of the City by living within our means to prepare for a changing future.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

Nil

## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.1
<b>REPORT TITLE:</b>	Uniform Companion Animal Legislation in the Northern Territory - Discussion Paper
<b>MEETING DATE:</b>	Tuesday 17 March 2020
<b>AUTHOR:</b>	Director Lifestyle and Community, Amelia Vellar
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

### PURPOSE

This report presents a draft submission supporting the introduction of the Uniform Companion Animal Legislation in the Northern Territory (UCAL NT) - Discussion Paper.

### KEY MESSAGES

- In 2018 City of Palmerston proposed a motion to Local Government Association of the Northern Territory (LGANT) for the introduction of uniform Northern Territory animal management laws.
- The City of Palmerston motion was supported by LGANT members.
- The Northern Territory Government (NTG) released for public comment the Discussion Paper – Uniform Companion Animal Management Legislation.
- Feedback from Palmerston Animal Management Advisory Committee (PAMAC) members was sought to inform Council's submission.
- This report presents a draft submission supporting the introduction of the Uniform Companion Animal Legislation in the Northern Territory (UCAL NT) - Discussion Paper.

### RECOMMENDATION

1. THAT Report entitled Uniform Companion Animal Legislation in the Northern Territory - Discussion Paper be received and noted.
2. THAT Council endorse **Attachment 13.2.1.4** to Report entitled Uniform Companion Animal Legislation in the Northern Territory - Discussion Paper as its submission to the Northern Territory Government.

### BACKGROUND

Currently, local governments in the Northern Territory have their own legislative arrangements for animal management, in particular dog registration, ownership requirements and management of dog attacks. These rules differ between jurisdictions and make consistency and cooperation between local governments difficult. There is also no consistent management of dangerous dogs. A recent example saw a dog which attacked another dog and a woman relocated from Palmerston to Litchfield and then

interstate following a court decision, however there was no mechanism for sharing information on the history of the dog. In that case, Council staff from Palmerston advised staff from Litchfield, however this will not be possible in all cases as dog relocations may not be known to the local government the dog has left.

A number of states like Queensland, South Australia and Western Australia have uniform legislation on animal management. The *Animal Management (Cats and Dogs) Act (Qld) 2008*, *Dog and Cat Management Act (SA) 1995* and the *Dog Act (WA) 1976* have been established to achieve several objectives including:

- consolidating requirements
- protecting the environment
- providing for the identification of dogs
- providing for the registration of dogs
- providing for the effective management of regulated dogs; and
- promoting the responsible ownership of dogs

This is achieved through placing several uniform requirements on local governments which also include the requirement to record and share information.

The aim of such legislation is to improve animal management in the Northern Territory and to improve consistency of legislation across Council's.

In September 2018, Council endorsed a motion to LGANT regarding uniform Northern Territory Animal Management Laws, **Attachment 13.2.1.2**.

The Top End Regional Organisation of Council (TOPROC) also endorsed advocacy for uniform Northern Territory legislation on animal management.

At the LGANT meeting in November 2018 member Councils endorsed the City of Palmerston motion.

The NTG has recently released its UCAL NT discussion paper and is seeking submissions by 28 March 2020.

At the Palmerston Animal Management Advisory Committee Meeting of 27 November 2019, the Committee made the following decisions:

*Discussion Paper – Uniform Companion Animal Management Legislation*

**PAMAC9/026**

1. *THAT Report Number PAMAC9/026 entitled Discussion Paper – Uniform Companion Animal Management Legislation be received and noted.*
2. *THAT Palmerston Animal Management Advisory Committee members provide any feedback on the Northern Territory Government Discussion Paper – Uniform Companion Animal Legislation to the City of Palmerston Chief Executive Officer by 31 January 2020.*

**CARRIED PAMAC9/0176 – 27/11/2019**

This report presents feedback received from PAMAC members and recommends a submission to the NTG for Council consideration.

## DISCUSSION

The Discussion Paper has been developed by the NTG to inform and generate feedback about Territory-wide Companion Animal Legislation. The paper relates to management and control issues only as welfare matters are regulated by the *Animal Welfare Act 1999*.

The City of Palmerston currently has by-laws for the management of animals, these are currently under review.

The Discussion Paper identified several questions which were designed to guide discussion and consideration of issues. However, it was identified that parties may wish and can raise issues not covered in the Discussion Paper or by the questions. The questions with the paper were:

Question 1: Do you support the current arrangements where local government councils make dog and cat management by-laws and/or policies that are specific and suitable for local needs, circumstances and resources?

Question 2: If not, what are the problems or issues with the current arrangements?

Question 3: Can those problems or issues identified under Question 2 be addressed other than introducing Territory-wide companion animal legislation? If so, how?

Question 4: How would Territory-wide companion animal legislation solve those problems or issues identified under Question 2?

Question 5: Of the four models that could be adopted if Territory-wide companion animal legislation was to be introduced, which model do you prefer and why?

Question 6: Can you think of any other models which may be appropriate for the Northern Territory?

Question 7: If Territory-wide companion animal legislation was to be introduced, should registration of dogs/cats be mandatory?

Question 8: If Territory-wide companion animal legislation was to be introduced, should microchipping of dogs/cats be mandatory?

Question 9: If Territory-wide companion animal legislation was to be introduced, what matters should be regulated?

Submissions are being invited from the Local Government sector and the public and conclude on 28 March 2020.

To assist and inform any submission made by Council, comments and feedback were sought from PAMAC members regarding the Discussion Paper, the identified questions and any other matter considered relevant for consideration of any Council submission. The answers have been collated, **Attachment 13.2.1.3.**

A submission has been drafted in response for Council consideration. The submission strongly supports the introduction of UCAL NT legislation and raises a number of issues including:

- The Northern Territory is the only jurisdiction in Australia not to have such legislation. Council does not perceive barriers to such legislation and believe that the Territory and Local Governments can work collaboratively to deliver improved outcomes for the Community.
- Under current practice, local governments in the Northern Territory have their own legislative arrangements for animal management, in particular dog registration, ownership requirements and management of dog attacks. These rules differ between jurisdictions and make consistency and co-operation between local governments difficult. There is also no consistent management of dangerous dogs or mechanism for outlawing breeds in the Northern Territory. A recent example saw a dog which attacked another dog and a woman relocated from Palmerston to Litchfield following a court decision, however there was no mechanism for sharing information on the history of the dog. In that case, Council staff from Palmerston advised staff from Litchfield, however this will not be possible in all cases as dog relocations may not be known to the local government the dog has left.
- Council's will still have the responsibility to develop, administer and enforce relevant legislation in their respective communities. This allows specific community issues to be addressed.
- Council notes that both the Local Government Association of the Northern Territory (LGANT) and Top End Regional Organisation of Councils (TOPROC) have endorsed advocacy for this form of legislation.
- It should be noted that Palmerston, Litchfield and Darwin Councils have agreed to streamline a number of animal management issues, namely relating to dog registrations. This process relies on the willingness of Councils.
- The City of Palmerston does not currently actively manage cat issues within the municipality. The Council is currently undertaking a review of its 'Animal Management By-laws' and as part of this review consideration will be given to implementation of cat management into the future. This will include community consultation.  
The UCAL NT may address cat management issues and Council supports a consist approach across the NT in this area.
- Council does not believe the current structure is suitable to meet communities needs into the future and is of the view that the legislation will better position (animal management) responses and bring the Territory into line with the rest of Australia.
- In reviewing the Discussion Paper, Council considers that Model 2 being Local Government Councils having primary responsibility for enforcement and administration of the legislation is most appropriate.
- This model will provide Councils with flexibility to manage the legislation to suit specific community needs. Councils will be held accountable for the administration by their community.
- Council acknowledges that introduction of this legislation may present challenges for some Councils in particular regional areas, however this may be overcome by the ability to introduce declared enforcement area to be determined by the Councils. **Attachment 13.2.1.4.**



## CONSULTATION PROCESS

PAMAC members were consulted, with feedback forwarded to the Chief Executive Officer. **Attachment 13.2.1.3.** The draft response has not been presented to a PAMAC meeting as their next scheduled meeting is 25 March 2020. Any final submissions will be presented to PAMAC for their information PAMAC is an Advisory committee.

The NTG Discussion Paper submissions period concludes on 28 March 2020. This is the last Ordinary Meeting prior to that date.

## POLICY IMPLICATIONS

Should Government introduce Territory-wide legislation, Council may need to consider policies.

## BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

City of Palmerston currently has the *Palmerston (Animal Management) By-laws*. These by-laws are currently under review by Council. Council does not currently manage cat relate issues. If a UCAL is applied, Council may have to manage cats. The management of cats will form part of Councils By-laws review.

The Discussion Paper provides commenting regarding legislation.

Failure to provide a submission may result in poor outcomes for the Palmerston Community.

This report addresses the following City of Palmerston Strategic Risks:

### 1 Fails to effectively regain the trust from all stakeholders

*Context:* Council needs to be credible and trusted by those within and external to the Council.

## ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

## COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## ATTACHMENTS

1. Uniform Companion Animal Legislation in the NT Discussion Paper [13.2.1.1 - 13 pages]
2. City of Palmerston Endorsed - Motion [13.2.1.2 - 2 pages]
3. PAMAC feedback to Discussion Paper [13.2.1.3 - 4 pages]
4. City Of Palmerston - Proposed Letter of Comment [13.2.1.4 - 3 pages]



# Uniform Companion Animal Legislation in the Northern Territory

## Discussion Paper



Please submit written comments to:

**Mail:** Local Government and Community Development  
Department of Local Government, Housing and Community Development  
GPO Box 4621, Darwin NT 0801

**Email:** [LGLaw.DLGHCD@nt.gov.au](mailto:LGLaw.DLGHCD@nt.gov.au)

**Submissions close on 28 March 2020.**

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## 1. Introduction

Since 1991, local government councils in the Northern Territory have been able to make their own by-laws and rules about companion animal management without a mandatory scheme applicable to all councils.

The management and control of dogs in the Territory was formerly regulated by the *Dog Act 1980* (the Act). This Act included:

- the requirements to register all dogs and for dogs to wear tags during the period of registration;
- licensing of premises where more than two dogs were to be kept;
- sterilisation of dogs;
- establishment of pounds;
- seizing, impounding and release or destruction of dogs; and
- the appointment of registrars, inspectors and pound managers.

The Act allowed local government councils to make rules (by-laws) in relation to:

- the management of pounds they established;
- the form and type of dog-tag that was to be worn by a registered dog ordinarily kept in their local areas;
- the manner in which sterilised dogs were to be marked; and
- the declaration of any area of vacant Crown land within their council areas as a public place for the purposes of the Act.

Of note, a local government council did not have the power to appoint a registrar unless it had established a pound. In practice, the Act only applied to urbanised areas of the Territory.

The Act was repealed in 1991 by the *Dog Act Repeal Act* (the Repeal Act). In the second reading speech for this legislation, it was noted that an Inter-Governmental Rationalisation of Functions Working Party had made recommendations as to which level of government was best suited to perform certain administrative functions of government to achieve 'maximum public economy and efficiency'. The rationalisation and passing of functions to local government during the 1990s was agreed between the Northern Territory Government and Local Governments and was not confined to divesting physical assets such as roads and parklands. It included resolving the administrative overlap and duplication with regard to dog control and management. According to the second reading speech, the *Dog Act 1980* was repealed because the *Local Government Act 1985*, while empowering councils to make by-laws, required that those by-laws not conflict with Northern Territory legislation. Therefore, there was no need for specific Northern Territory legislation. The Repeal Act removed barriers which prevented councils bringing in the measures they saw as necessary to manage dogs within their boundaries.

The repeal of the *Dog Act 1980* was requested by the then Darwin City Council and Palmerston Town Council. Those councils indicated their preference for stronger controls than those that were available at the time under the Act. Alice Springs Town Council also supported the repeal.

After repeal of the *Dog Act 1980*, dog by-laws were enacted in 1992 for the Alice Springs Town Council, Borroloola Community Government Council, Darwin City Council, Jabiru Town Council, Katherine Town Council, Mataranka Community Government Council, Palmerston Town Council, Pine Creek Community Government Council, Tennant Creek Town Council and Timber Creek Community Government Council. The then Litchfield Shire Council, with its then rural constituency, decided not to enact by-laws for dog control. The Litchfield Council Rural Dog Management By-laws commenced in March 2011.

It is worth noting that Part X of the *Law Reform (Miscellaneous Provisions) Act 1956* was introduced as part of the repeal of the *Dog Act 1980*. The Part provides that a dog owner is responsible for any actions of his or her dog which cause loss, damage or injury, that there is a prima facie defence for a person who kills or injures a dog if it is attacking them or another person or an animal or bird in the person's care and that a dog may lawfully be put down if it is so diseased or injured that it is humane to do so.

During the November 2018 Local Government Association of the Northern Territory (LGANT) general meeting, a resolution was passed that LGANT lobby the Northern Territory Government to introduce uniform domestic animal management legislation in the Northern Territory. In February 2019, Mr Damien Ryan, President of LGANT wrote to the Minister for Local Government, Housing and Community Development on this matter.

This paper has been developed to inform and generate feedback about Territory-wide Companion Animal legislation. The issues and questions identified in this discussion paper are provided as a guide. You are invited to address these issues and questions, as well as any other matter related to the management and control of companion animals in the Northern Territory.

Of note, the focus of this paper is the management and control of companion animals. Animal welfare matters are regulated by the *Animal Welfare Act 1999* and are outside the scope of this paper.

## 2. Companion Animal Legislation in the Northern Territory

The Northern Territory does not have Territory-wide Companion Animal legislation. However, section 188 of the *Local Government Act 2008* gives local government councils the power to make by-laws. Northern Territory local government councils which have dog management by-laws include:

- (i) Alice Springs Town Council;
- (ii) City of Darwin;
- (iii) City of Palmerston;
- (iv) Coomalie Community Government Council;
- (v) Katherine Town Council;
- (vi) Litchfield Council; and
- (vii) Tiwi Islands Regional Council.

The East Arnhem Regional Council, Roper Gulf Regional Council and Wagait Shire Council are in the process of making dog management by-laws for their respective council areas.

Central Desert Regional Council has resolved to develop a policy on dog management and control. The council believes that this will better suit the needs of the council and its communities.

Dog management by-laws for councils are usually similar but are drafted to suit each council's locally specific circumstances.

Cat management by-laws are also in place in the Alice Springs Town Council and City of Darwin council areas. In addition, East Arnhem Regional Council has begun reviewing a proposal to introduce new cat management by-laws.

The current arrangements provide local government councils with flexibility to make by-laws or adopt policies that suit their local areas, circumstances and resource constraints.

Apart from council by-laws, some Territory laws cover aspects of animal management. Section 75A of the *Summary Offences Act 1923* provides that the owner of a dog that attacks or menaces a person or animal is guilty of an offence. Also, a person who entices a dog to attack or menace a person or animal is guilty of an offence.

The same section provides that a member of the police force may seize, impound or destroy a dog that they believe has or may cause serious injury to a person or animal, and can enter any land to do so.

Section 32 of the *Law Reform (Miscellaneous Provisions) Act 1956* provides that the owner of a dog is liable for any loss, damage or injury as a result of the actions of the dog. Section 33 of that Act provides defences for killing or injuring a dog, such as where a person believes on reasonable grounds that they are about to be attacked by a dog.

Section 10 of the *Animal Welfare Act 1999* provides for offences of cruelty to animals and section 22 of that Act provides that if a vet is of the opinion that an animal is so severely injured, diseased or in such a poor physical condition that it is cruel to keep it alive, the vet may put it down.

Across the Territory there are different historical influences that affect the relationship between people and dogs. Aboriginal people have lived alongside dogs as companions for thousands of years. There are many communities in regional areas where dog ownership has never been regulated. It would be rare to see a dog on a leash in an Aboriginal community.

Issues for regional communities include prioritisation of resources, lack of infrastructure such as fences and pounds, lack of familiarity with registration practices and the availability and affordability of veterinary assistance.

### 3. Companion Animal Legislation in other Australian Jurisdictions

All other jurisdictions have state-level companion animal legislation which primarily regulates the management of dogs and cats. In the Australian Capital Territory, New South Wales, Queensland, South Australia and Victoria, the regulations are contained in one piece of legislation while Western Australia and Tasmania have separate pieces of legislation for the management and control of dogs and cats.

Of note, the New South Wales *Companion Animals Act 1998* defines companion animal to include a dog, cat and any other animal prescribed by regulations as a companion animal. Currently, there is no other prescribed animal in the *Companion Animals Regulation 2018* (NSW). In addition, the Victorian *Domestic Animals Act 1994* regulates pet shops as well as the sale of caged birds.

Local government councils in South Australia, Tasmania and Western Australia are primarily responsible for the administration and enforcement of state animal management legislation.

In the more densely populated states of New South Wales, Queensland and Victoria, the administration and enforcement responsibilities are shared between the relevant State departments and councils. In these States, councils have the administrative functions relating to identification, registration and control (in general) of dogs and cats, whereas there is a sharing of enforcement responsibility in relation to declaring and registering dangerous dogs and dogs of restricted breeds as well as seizure of dogs and cats.

In New South Wales, Tasmania and Western Australia, the Minister responsible for local government is responsible for Companion Animal legislation. In Queensland, Companion Animal legislation is the administrative responsibility of the Minister for Agricultural Industry Development and Fisheries; in South Australia, the Minister for Environment and Water; and in Victoria, the Minister for Agriculture. The Australian Capital Territory does not have local government councils and the equivalent legislation is the administrative responsibility of the Minister for City Services.



## 4. Consideration of Territory-wide Companion Animal Legislation

The introduction and implementation of any legislation, including companion animal legislation, usually confers duties, obligations and responsibilities on people and organisations. In these cases, the duties, obligations and responsibilities would mainly fall on local government councils. The Territory Government may also have disciplinary and/or enforcement responsibilities against a council which is not carrying out its duties, obligations or responsibilities under the legislation.

Section 188 of the *Local Government Act 2008* gives local government councils the power to make by-laws. The by-laws can be on any matter councils may wish to regulate, subject to the by-laws meeting certain principles including avoiding duplication of, or overlap with, other Territory legislation and not imposing unreasonable burdens on the community.

Currently, there are seven local government councils which have dog or cat management by-laws and three other councils are in the process of introducing new dog or cat management by-laws within their respective council areas. The remaining seven councils do not have any companion animal management by-laws.

The Department of Local Government, Housing and Community Development (the Department) currently provides on-going support to councils (free of charge) in the preparation of drafting instructions for the Office of the Parliamentary Counsel. The Department also assists councils through the drafting process. Amongst other things, this helps to promote consistency of by-laws across the Northern Territory.

In April 2018, the Top End Regional Organisation of Councils (TOPROC), wrote to the Minister for Local Government, Housing and Community Development seeking support from the Department to work together to develop common by-laws for all the TOPROC member councils to create consistency throughout the region. TOPROC is a group of six local government councils which surround the Darwin harbour, namely; Belyuen Community Government Council, City of Darwin, City of Palmerston, Coomalie Community Government Council, Litchfield Council and Wagait Shire Council. The Department continues to work with these councils towards harmonising by-laws.

While the local government sector has requested the introduction of Territory-wide companion animal legislation, it is unclear what the problems are with the current arrangements. The *Dog Act Repeal Act* was introduced because it was determined that control of companion animal management sits with local government because it provides greater flexibility to suit local areas, circumstances and resource constraints. In addition, it may be challenging to draft Territory-wide legislation that caters for all the different circumstances, particularly between urban and regional councils.

**Question 1: Do you support the current arrangements where local government councils make dog and cat management by-laws and/or policies that are specific and suitable for local needs, circumstances and resources?**

**Question 2: If not, what are the problems or issues with the current arrangements?**

**Question 3: Can those problems or issues identified under Question 2 be addressed other than introducing Territory-wide companion animal legislation? If so, how?**

**Question 4: How would Territory-wide companion animal legislation solve the problems or issues identified under Question 2?**

#### 4.1. Model for Territory-wide Companion Animal Legislation

There are four models that could be adopted in the Northern Territory if companion animal legislation was to be introduced. These are:

- (1) Amendments to existing Territory Government legislation such as the *Local Government Act 2008* to require local government councils to have policies for dog and cat management, policies in relation to dangerous dogs and a requirement to notify other councils if a council is aware of the movement of a dangerous dog outside of its council area to another council area.

This retains the flexibility for councils to administer animal management in a way that suits their local areas, circumstances and resource constraints, while having basic requirements in uniform legislation. However, there may be inconsistencies between councils as different councils will adopt different policies on dangerous dogs and companion animal management.

- (2) Local government councils having primary responsibility for the administration and enforcement of the legislation, similar to Western Australia, South Australia and Tasmania.

This would provide councils with some flexibility to administer the law in a way that suits their local areas, circumstances and resource constraints. However, there may be inconsistencies between councils in regards to enforcement of the legislation depending on the approach adopted by each council.

- (3) Shared responsibilities between the Northern Territory Government and local government councils, with councils having the administrative functions relating to identification, registration and control (in general) of dogs and cats and a sharing of enforcement responsibility in relation to declaring dangerous dogs, dog attacks, nuisance dogs and cats and registering or restricting breeds of dogs.

This approach treats dog and cat management as a shared responsibility between the Territory Government and local government councils. However, there is potential for overlap and duplication of enforcement responsibilities between the two levels of government.

- (4) The Northern Territory Government being responsible for the administration and enforcement of the legislation.

This approach ensures uniformity in dog and cat management and control. However, it removes the flexibility for councils to choose to make by-laws that suit their unique circumstances.

**Question 5: Of the four models that could be adopted if Territory-wide companion animal legislation was to be introduced, which model do you prefer and why?**

## Question 6: Can you think of any other models which may be appropriate for the Northern Territory?

### 4.2. Resourcing of Territory-wide Companion Animal Legislation

Barkly Regional Council, Belyuen Community Government Council, Central Desert Regional Council, MacDonnell Regional Council, Victoria Daly Regional Council, West Arnhem Regional Council and West Daly Regional Council do not have council wide dog management and control by-laws. For other councils that currently have dog and cat management by-laws and those that are considering introduction of by-laws, their resourcing strengths and abilities differ.

If Territory-wide companion animal legislation is introduced, the model adopted for such legislation will have resource implications. For example, the companion animal legislation may, among other things, require the level of government responsible for administration and enforcement of the legislation to:

- have adequate authorised officers to register animals, license premises and carry out routine inspections;
- establish and maintain pounds as well as administer the procedures for seizing, impounding and releasing or destructing impounded animals; and
- prosecute breaches of the legislation.

### 4.3. Scope of Territory-wide Companion Animal Legislation

In other Australian jurisdictions, companion animal legislation generally requires that dogs and cats be registered. The registration of dogs and/or cats has resource implications for the public and the local government sector. It is possible to have a system which does not require registration. For example, legislation could simply require that all dogs/cats be microchipped, or require a collar and tag with the owner's contact details.

A microchip is a permanent method of electronic identification. The chip itself is very small (about the size of a grain of rice) and is implanted subcutaneously (just under the skin) between the shoulder blades at the back of an animal's neck. Each chip has a unique number that is detected using a microchip scanner. The microchip number is recorded on a microchip database registry with details about the animal and owner. Should an animal wander or become lost, animal shelters and local government councils can scan the animal for a microchip and contact the owner via the database.

Another option would be for the legislation to be at a less prescriptive level, not requiring individual identification of animals. It might provide only for certain offences in relation to ownership of dogs.

## Question 7: If Territory-wide companion animal legislation was to be introduced, should registration of dogs/cats be mandatory?

## Question 8: If Territory-wide companion animal legislation was to be introduced, should microchipping of dogs/cats be mandatory?

The *Dog Act 1980* contained provisions relating to the registration of dogs; the requirement for dogs to wear tags during the period of registration; licensing of premises where more than two dogs were to be kept; sterilisation of dogs; establishment of pounds; seizing, impounding and release or destruction of dogs; and the appointment of registrars, inspectors and pound managers.

In other Australian jurisdictions, the equivalent companion animal legislations have provisions relating to:

- registration of companion animals;
- licensing of premises where more than two companion animals are to be kept;
- sterilisation of companion animals;
- containment or confinement of companion animals within the property in which they are kept;
- disqualification of a person from owning or being in charge or control of a dog;
- restrictions or prohibition of certain breeds of dogs;
- declaration of restricted/prohibited areas for companion animals;
- exemptions for assistance animals;
- declaration of dangerous dogs (as a result of attacking or menacing a person or another animal);
- liability for injury or death caused by a dog;
- declaration of dog exercise or training areas;
- commercial breeding of companion animals;
- seizure, impounding and release or destruction of companion animals;
- sale and transfer of ownership of companion animals;
- keeping of greyhounds;
- regulation of implanters of microchips;
- boarding of companion animals;
- fostering of companion animals; and
- management fund for companion animals (sourced from a proportion of fees such as registration and licensing fees, received by councils).

While there may be merit in having the above topics included in companion animal laws or by-laws, it may be prudent to consider the applicability of each topic to the unique circumstances of the relevant area of the Territory.

For example, in remote and regional areas, it is not unusual to find properties that do not have any fencing, yet dogs are kept at such properties. In some cases, the occupiers of the properties might rent, rather than own the property, and might not be in a position to fence the property.

Consideration would need to be given as to whether a requirement to contain dogs would adversely affect Territorians who own dogs in remote and regional areas. Another example would be a requirement to contain cats. Cats are usually agile and not easily contained unless significant resources are used to confine the property and space in which the cat is kept.

**Question 9: If Territory-wide companion animal legislation was to be introduced, what matters should be regulated?**

## 5. Call for Submissions

Submissions are invited from the local government sector and the public on the proposal for the introduction of uniform companion animal legislation in the Northern Territory and any related matters.

### 5.1. Questions for Consideration

Questions included in this Discussion Paper, and listed below for convenience. These questions are designed to generate discussion and consideration of issues. You may also wish to raise matters not canvassed in the Discussion Paper and this would be appreciated.

- Question 1:** Do you support the current arrangements where local government councils make dog and cat management by-laws and/or policies that are specific and suitable for local needs, circumstances and resources?
- Question 2:** If not, what are the problems or issues with the current arrangements?
- Question 3:** Can those problems or issues identified under Question 2 be addressed other than introducing Territory-wide companion animal legislation? If so, how?
- Question 4:** How would Territory-wide companion animal legislation solve those problems or issues identified under Question 2?
- Question 5:** Of the four models that could be adopted if Territory-wide companion animal legislation was to be introduced, which model do you prefer and why?
- Question 6:** Can you think of any other models which may be appropriate for the Northern Territory?
- Question 7:** If Territory-wide companion animal legislation was to be introduced, should registration of dogs/cats be mandatory?
- Question 8:** If Territory-wide companion animal legislation was to be introduced, should microchipping of dogs/cats be mandatory?
- Question 9:** If Territory-wide companion animal legislation was to be introduced, what matters should be regulated?

### 5.2. How to make a Submission

Written submissions can be sent by post or email to:

**Mail:** Local Government and Community Development  
Department of Local Government, Housing and Community Development  
GPO Box 4621, Darwin NT 0801

**Email:** [LGLaw.DLGHCD@nt.gov.au](mailto:LGLaw.DLGHCD@nt.gov.au)

### 5.3. Closing date for Submissions

The closing date for submissions is 28 March 2020.

## LGANT CALL FOR POLICY AND 'ACTION' MOTIONS



### About this document

The purpose of this document is for it to be used as a template for member councils to submit motions to LGANT on issues so they can be considered for adoption as LGANT policy or as actions for LGANT to do at either the April or November General meetings each year or the monthly Executive meetings. The timeframes for submitting motions are ten days before an Executive meeting and six weeks for a General meeting (General meeting agenda has to be submitted 28 days before a meeting and Executive meeting agenda six days before a meeting). Motions can be submitted at any time and will be put to the first available meeting depending on when they are received.

LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

### Title: **Uniform Animal Management Laws**

#### **1. *What is your Motion?***

THAT LGANT lobby the Northern Territory Government to introduce Northern Territory uniform animal management legislation.

#### **2. *How is the motion relevant to Northern Territory Local Government?***

Animal management is the responsibility of local government in the Northern Territory, however unlike other states, there is no uniform legislation providing guidance and consistency between local government areas.

#### **3. *What are your key points in support of your motion?***

Under current practice, local governments in the Northern Territory have their own legislative arrangements for animal management, in particular dog registration, ownership requirements and management of dog attacks. These rules differ between jurisdictions and make consistency and co-operation between local governments difficult. There is also no consistent management of dangerous dogs or mechanism for outlawing breeds in the Northern Territory. A recent example saw a dog which attacked another dog and a woman relocated from Palmerston to Litchfield following a court decision, however there was no mechanism for sharing information on the history of the dog. In that case, Council staff from Palmerston advised staff from Litchfield, however this will not be possible in all cases as dog relocations may not be known to the local government the dog has left.

Several states like Queensland, South Australia and Western Australia have uniform legislation on animal management. The *Animal Management (Cats and Dogs) Act (Qld) 2008*, *Dog and Cat Management Act (SA) 1995* and the *Dog Act (WA) 1976*,

including relevant regulations, have been established to achieve several objectives including:

- consolidating requirements;
- protecting the environment;
- providing for the identification of dogs;
- providing for the registration of dogs;
- providing for the effective management of regulated dogs; and
- promoting the responsible ownership of dogs.

This is achieved through placing several uniform requirements on local governments which also include to record and share information.

Each Council has the responsibility to administer and enforce the relevant legislation within their communities.

The Top End Regional Organisation of Councils (TOPROC) has also endorsed advocacy for uniform NT legislation on animal management at their most recent meeting.

The aim of introducing Territory legislation is to improve animal management in the Northern Territory and consistency of legislation across local government in the Northern Territory.

The City of Palmerston is therefore calling on LGANT to lobby the Northern Territory Government for uniform animal management legislation which exists in other states. Councils will then model their by-laws, processes and procedures on these by-laws to ensure consistency between jurisdictions. This legislative framework could also allow for the creation of a Territory-wide database on information concerning dogs, managed through microchipping records, which could be shared between local governments and could then ultimately be used as part of a national information sharing framework.

4. ***Is there a Council Resolution in support of this motion?*** ☐ Yes ☐ No
5. ***Should the motion be LGANT policy?*** ☐ Yes ☐ No
6. ***Contact Information***

Council: City of Palmerston

Name: Luccio Cercarelli

Telephone: 08 8935 9902

Email: [luccio.cercarelli@palmerston.nt.gov.au](mailto:luccio.cercarelli@palmerston.nt.gov.au)



## Palmerston Animal Management Committee Discussion Paper Feedback

### Palmerston Animal Management Committee feedback to the Northern Territory Governments Discussion Paper – Uniform Companion Animal Management Legislation.

**Question 1: Do you support the current arrangements where local government councils make dog and cat management by-laws and/or policies that are specific and suitable for local needs, circumstances and resources?**

No

I don't think enough is being done regarding cats and cat related problems e.g. hunting and killing wildlife

Yes, I think that from a community responsibility aspect it is good governance, however when there is no legislation covering incidents or issues that occur in areas outside those regulated government areas it is a concern. How do we deal with it?

It would be more appropriate for councils such as Darwin, Palmerston, Katherine, Alice Springs and Litchfield (and possible others in close proximity) to have uniform by-laws as people do move between the councils to live and it make sense if people understood that the same animal management occurred across these councils. For example, able to take your dog off a lead in Darwin but not Palmerston. Registering your cat in Darwin but not Palmerston or Litchfield. It would also be a great education piece whereby if any Ranger was anywhere in the vicinity of all Councils (say Jeff happened to be in Darwin for the day) and they could educate an owner that had their dog off a lead as opposed to ringing a Ranger from that jurisdiction.

**Question 2: If not, what are the problems or issues with the current arrangements?**

- There is a lack of consistency across municipal boundaries, the Top End, between Darwin, Palmerston and Litchfield.
- It is incredibly tedious to change by-laws, with numerous councils having to wait for time with Parliamentary Council in order to progress their by-law reforms.
- We have insufficient measures for dealing with unregulated breeding of dogs and cats.
- It is too time consuming to deal with dangerous dogs or dogs that have attacked people and we require stronger laws for removing and destroying these animals.
- There are no requirements
- There are no provisions for other nuisance domestic animals, such as poultry, pet pigs, buffalo, etc. These can cause neighbourhood disturbances but there are no provisions for council to deal with these animals and the nuisances they cause such as smell, noise, attacking people.

There are way too many stray cats and more needs to be done.

A) compulsory sterilisation needs to be enforced

B) escape proof yards for cats

C) restricted numbers of cats per household



## Palmerston Animal Management Committee Discussion Paper Feedback

D) compulsory microchipping of cats
E) Stray cats found without microchips to be euthanised if not claimed within 56 hours
As mentioned above, there may need be legislation created to cover those areas that aren't regulated while considering what already exists. Community safety needs to be managed effectively.
Different rates for registration, different laws for dogs (or even animals) off lead, different laws for how many animals you can keep before needing a licence, all councils working together and having one number people all relating to animal management concerns after hours and weekends and any Ranger could assist across the Council areas, inconsistency with cat management, the messages being communicated to owners is the same across Council areas instead of the current situation whereby they are all different, infringements are the same across all Council areas and how you treat incidents and declared/dangerous animals.

<b>Question 3: Can those problems or issues identified under Question 2 be addressed other than introducing Territory-wide companion animal legislation? If so, how?</b>
Sure, each council could have by-laws, but this is not presently working well.
No, I'd like to see the laws re cats introduced Territory-wide. Cats are responsible for the decimation of many of our unique wildlife daily.
It may be possible if the territory wide legislation has an allowance to create subordinate laws under the overarching act which councils could use to administer.
I do not believe that you will be able to achieve Territory-wide companion animal legislation - regional Councils will not be able to adhere or even have the resources to educate / infringe animals (nor do they want to). Therefore, I believe that the legislation (or uniform animal management by-laws) should be for 'main' Councils (Darwin, Palmerston, Litchfield, Katherine, Alice Springs and possibly around if they choose to).

<b>Question 4: How would Territory-wide companion animal legislation solve those problems or issues identified under Question 2?</b>
The laws can be introduced once and then applied consistently for municipal councils, or as required by shire councils.
There are way too many stray cats and more needs to be done. A) compulsory sterilisation needs to be enforced B) escape proof yards for cats C) restricted numbers of cats per household D) compulsory microchipping of cats E) Stray cats found without microchips to be euthanised if not claimed within 56 hours

## Palmerston Animal Management Committee Discussion Paper Feedback

Already mentioned.

If you had the legislation or uniform by-laws as described in Question 3 above, it would mean that the communication to owners is the same no matter where they are or if they move to another council area. Having different ways of doing things even when you are moving 20 mins down the road is confusing and you can appreciate why owners get upset with being infringed or having their dog impounded/declared etc because the by-laws are different and so are the fines.

**Question 5: Of the four models that could be adopted if Territory-wide companion animal legislation was to be introduced, which model do you prefer and why?**

Model 2 with Local Government administering the legislation. As mentioned, it gives flexibility for each council to implement the enforcement according to their needs.

-

Model 2 looks like an efficient approach to the problem with some shared responsibility. Model 3 could also work bearing in mind about duplicating legislation as a possible issue.

-

**Question 6: Can you think of any other models which may be appropriate for the Northern Territory?**

-

**Question 7: If Territory-wide companion animal legislation was to be introduced, should registration of dogs/cats be mandatory?**

I believe there is scope for regional councils to have designated areas for enforcement, such as within town boundaries, where registration would be mandatory. The designated area could be established and revoked by council resolution. This would then allow regional councils to adequately manage domestic animal issues within a town or community boundary if necessary but not have to apply it across vast areas where it is not necessary. Municipal Councils should not have the option to declare a designated area.

Yes

## Palmerston Animal Management Committee Discussion Paper Feedback

Yes, I think that would be a good initiative, the legislation may include regulation of pet shops, breeders etc where animals that are sold or given to new owners are microchipped and recorded on a database made accessible to the competent authorities.

If legislation/uniform by-laws across main Councils was introduced, yes dogs and cats should be registered and mandatory for people residing in these Council areas.

### **Question 8: If Territory-wide companion animal legislation was to be introduced, should microchipping of dogs/cats be mandatory?**

Yes, microchipping should be mandatory. It's cheap, can be done during first vaccinations and is there for the life of the dog/cat.

Yes

Yes, as mentioned above, once you have a database or registry it assists with effective management of companion animals.

Same as question 7, microchipping is mandatory, means that your pet can be returned to you rather than them being either rehomed or even destroyed because the owners cannot be found (and a pet's life is no more because of poor ownership).

### **Question 9: If Territory-wide companion animal legislation was to be introduced, what matters should be regulated? Submissions are being invited from the Local Government sector and the public and conclude on 28 March 2020.**

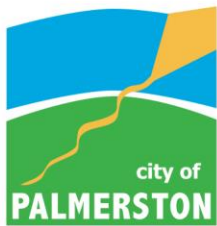
I acknowledge that there are some areas that regional councils may not be able to implement, however I still believe this can be managed by regional councils by declaring an enforcement area, when they require to do so. For example, a regional council may decide to require registration and containment within a designated area/boundary of a town or community, while leaving the remaining council area unenforced.

Cats should be regulated across the NT and contained. They cause significant problems in our environment. However, if this is not appealing to all councils for some aspects, like registration, this can be on an "Opt-in" basis. Microchipping should be mandatory in order to identify cats that have owners, even if registration is not mandatory. Councils should be able to trap and destroy cats, particularly if owners cannot be identified.

-

Managing dangerous dogs and their movement between municipalities, nuisance dogs and cats, pounds, seizure and destruction of savage dogs, controlling cat numbers/colonies. There is no current NT legislation that relates to the regulation of animal rehoming agencies/shelters.

Given my responses above, the regulation should be with the Councils, but they need to work together in the first instance to put in place standardised by-laws, fees and registration. Do not believe it should be regulated by NTG.



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10 March 2020

Local Government and Community Development  
Department of Local Government, Housing and Community Development  
GPO Box 4621  
DARWIN NT 0831

Email: [LGLaw.DLGHCD@nt.gov.au](mailto:LGLaw.DLGHCD@nt.gov.au)

Dear Sir/Madam

### Uniform Companion Animal Legislation in the Northern Territory

Thank you for the opportunity to comment on the Uniform Companion Animal Legislation in the Northern Territory (UCAL NT) Discussion Paper.

Council strongly supports the introduction of this type of legislation to assist in delivering contemporary and consistent animal management of animals across Australia.

The Northern Territory is the only jurisdiction in Australia not to have such legislation. Council does not perceive barriers to such legislation and believe that the Territory and Local Governments can work collaboratively to deliver improved outcomes for the Community.

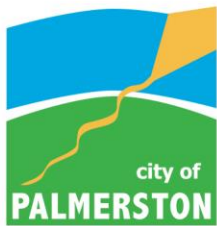
Under current practice, local governments in the Northern Territory have their own legislative arrangements for animal management, in particular dog registration, ownership requirements and management of dog attacks. These rules differ between jurisdictions and make consistency and co-operation between local governments difficult. There is also no consistent management of dangerous dogs or mechanism for outlawing breeds in the Northern Territory. A recent example saw a dog which attacked another dog and a woman relocated from Palmerston to Litchfield following a court decision, however there was no mechanism for sharing information on the history of the dog. In that case, Council staff from Palmerston advised staff from Litchfield, however this will not be possible in all cases as dog relocations may not be known to the local government the dog has left.

Several states like Queensland, South Australia and Western Australia have uniform legislation on animal management. The Animal Management (Cats and Dogs) Act (Qld) 2008, Dog and Cat Management Act (SA) 1995 and the Dog Act (WA) 1976, including relevant regulations, have been established to achieve several objectives including:

- consolidating requirements;
- protecting the environment;
- providing for the identification of dogs;
- providing for the registration of dogs;
- providing for the effective management of regulated dogs; and
- promoting the responsible ownership of dogs.

This is achieved through placing several uniform requirements on local governments which also include to record and share information.

Council's will still hold the responsibility to develop, administer and enforce relevant legislation in their respective communities. This allows specific community issues to be addressed.



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Council notes that both the Local Government Association of the Northern Territory (LGANT) and Top End Regional Organisation of Councils (TOPROC) have endorsed advocacy for this form of legislation.

It should be noted that Palmerston, Litchfield and Darwin Councils have agreed to streamline a number of animal management issues, namely relating to dog registrations. This process relies on the willingness of Councils.

Council does not believe the current structure is suitable to meet communities needs into the future and is of the view that the legislation will better position responses and bring the Territory into line with the rest of Australia.

In reviewing the Discussion Paper, Council considers that Model 2 being Local Government Councils having primary responsibility for enforcement and administration of the legislation is most appropriate.

This model will provide Councils with flexibility to manage the legislation to suit specific community needs. Councils will be held accountable for the administration by their community.

Council acknowledges that introduction of this legislation may present challenges for some Councils in particular regional areas, however this may be overcome by the ability to introduce declared enforcement area to be determined by the Councils.

Council acknowledges that this is a compliance issue requiring further consultation of the community, however considers this to be an important issue that needs to be addressed.

We thank the Northern Territory Government for preparing the Discussion Paper and encourage the Government to endorse the introduction of UCAL NT legislation in the Northern Territory.

Council looks forward to working with Government on this important matter.

Should you wish to discuss Council's comments further, please contact me on (08) 8935 9902 or via [luccio.cercarelli@palmerston.nt.gov.au](mailto:luccio.cercarelli@palmerston.nt.gov.au).

Regards

Luccio Cercarelli  
Chief Executive Officer

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## COUNCIL REPORT

2nd Ordinary Council Meeting

<b>AGENDA ITEM:</b>	13.2.2
<b>REPORT TITLE:</b>	Trial of Laneway Treatments - Update March 2020
<b>MEETING DATE:</b>	17/3/2020
<b>AUTHOR:</b>	Chief Executive Officer, Luccio Cercarelli
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

### COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

### PURPOSE

The purpose of this report is to provide an update to Council on the progress of the Laneways Treatment Trial.

### KEY MESSAGES

- In 2019, Council resolved to trial a series of treatments across 12 laneways, seeking to address instances of anti-social behaviour.
- The treatments included lighting, hooped bollards to stop motorbikes, night-time only and full closures.
- Community consultation was undertaken to seek the views of residents about the effectiveness of the treatments.
- A report on the outcome of the trials was expected to be presented by 17 March 2020.
- In addition to community consultation, extensive data has and continues to be gathered about all 117 laneways.
- Work is continuing on; collection and interpretation of data including consultation with community, NT Police, Government agencies, and infrastructure and crime statistics.
- This report recommends continuing with existing trials, seeking permanent full-time closure of two laneways and exploring treatments to an additional eight laneways.

### RECOMMENDATION

1. THAT Report entitled Trial of Laneway Treatments - Update March 2020 be received and noted.
2. THAT Council undertake community and the stakeholder consultation regarding the permanent full-time closures of the following laneways:
  - Politis Court to Strawbridge Crescent, Moulden
  - Politis Court to Strawbridge Park, Moulden

and that these laneways remain as temporary full-time closure in the interim.

3. THAT Council continue with or implement the following laneway treatments for a period of six months, with an update report to the 2<sup>nd</sup> Ordinary Council Meeting in November 2020:

	Laneway	Treatment
1	Bonson Terrace to Staghorn Court, Moulden	Temporary full-time closure and lighting upgrade
2	Staghorn Court to Gumnut Way, Moulden	Temporary full-time closure and lighting upgrade with motion sensor and motorbike treatment plus
3	Staghorn Court to Livistona Park, Moulden	Temporary full-time closure, including maintaining lighting upgrade with motion sensor
4	Gumnut Way to Livistona Park, Moulden	Temporary full-time closure, including maintaining lighting upgrade with motion sensor
5	Livistona Park to Melastoma Drive, Moulden	Temporary full-time closure, lighting upgrade with motion sensor
6	Priest Circuit to Emery Avenue, Gray	Temporary night-time closure, lighting upgrade with motion sensor (between the hours of no earlier than 9:00pm and no later than 6:30am)
7	Helio Court to Sibbald Park, Woodroffe	Temporary night-time closure (between the hours of no earlier than 9:00pm and no later than 6:30am)
8	Altair Court to Capella Court, Woodroffe	Temporary night-time closure (between the hours of no earlier than 9:00pm and no later than 6:30am)
9	Priest Circuit to Phineas Court, Gray	Lighting upgrade
10	Manson Court to Bonson Terrace, Moulden	Lighting upgrade

4. THAT a report be prepared for the 2<sup>nd</sup> Ordinary Meeting in June 2020, assessing potential laneway treatments, including options for closure, for the following laneways:

1. Castor Court to Temple Terrace, Woodroffe;
2. Capella Court to Temple Terrace, Woodroffe;
3. Zenith Circuit to Star Court, Woodroffe;
4. Sibbald Crescent to Gunter Circuit, Woodroffe;
5. Sextant Court to Harrison Circuit, Woodroffe;
6. Bailey Circuit to President Park, Driver;
7. Tilston Avenue to Caladium Court, Moulden; and
8. Strawbridge Crescent to Chung Wah Terrace crossed with Cobham Court to Lockwood Court, Moulden.

## BACKGROUND

There are 117 laneways in the City of Palmerston municipality that connect residents to nearby facilities and services such as parks, shops, schools, bus stops and other amenities. In recent years, there has been a reported increase in anti-social behavior in some laneways in Palmerston. Council has been receiving complaints and feedback from nearby residents who have experienced break-ins and disturbances, with a number of residents calling for laneway closures.

In response to these complaints and feedback, Council began trialing different treatments in 11 laneways across Moulden, Gray and Woodroffe in early 2019. Spatial mapping was used to identify the laneways



most suitable for the trial based on a combination of lighting assessments, police reports, resident feedback and site inspections.

During the trial, community consultation has been undertaken and based on feedback received as well as several incidents occurring whilst implementing the treatments, some of the laneways had additional treatments installed i.e. temporary night-time or full-time closure. An additional laneway was also included in the trial, bringing the total number of laneways in the trial to 12.

At its January 2020 Ordinary meeting, Council resolved:

***City Growth and Operations Quarterly Report October – December 2019 - 9/0355***

1. *THAT Report Number 9/0355 entitled City Growth and Operations Quarterly Report October – December 2019 be received and noted.*
2. *THAT the current treatment in place at the laneway between Bonson Terrace to Staghorn Court, Moulden as resolved by Council on 19 November 2019 (being temporary night-time closure) be extended to a temporary full-time closure, and that this extended trial treatment be reviewed with the outcomes being presented to the Second Ordinary Meeting in March 2020.*

**CARRIED 9/0960 – 21/01/2020**

At its November 2019, 2<sup>nd</sup> Ordinary meeting, Council resolved:

***Trial of Laneway Treatments – Update November 2019 - 9/0344***

1. *THAT Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019 be received and noted.*
2. *THAT Council endorse implementing trial night-time closures (between the hours of no earlier than 9.00pm and no later than 6.30am) of the following laneways which are already in Council's trial laneway program:*
  - *Gumnut Way to Livistona Park, Moulden*
  - *Livistona Park to Melastoma Drive, Moulden*
  - *Staghorn Court to Livistona Park, Moulden*
  - *Staghorn Court to Gumnut Way, Moulden*
  - *Priest Circuit to Emery Avenue, Gray*
3. *THAT Council endorse implementing trial full-time closures of the following laneways which are already in Council's trial laneway program:*
  - *Politis Court to Strawbridge Park, Moulden*
  - *Politis Court to Strawbridge Crescent, Moulden*
4. *THAT Council endorse implementing trial night-time closures (between the hours of no earlier than 9.00pm and no later than 6.30am) of the following laneways which have been identified through consultation and other evidence (identified in Report No. 9/0344 Trial of Laneway Treatments –*

Update November 2019) as being locations that may benefit from such treatment to address antisocial behaviour:

- Bonson Terrace to Staghorn Court, Moulden
- Altair Court to Capella Court, Woodroffe

5. THAT a further report on the outcomes of the trial of temporary night-time and full-time laneway closures be presented to the Second Ordinary Meeting in March 2020 as detailed in Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019.
6. THAT Council notes the identification and assessment of additional laneways for consideration as to the application of trial treatments is currently underway and that the outcomes will be presented to Council at the Second Ordinary Meeting held in March 2020 as identified In Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019.

**CARRIED 9/0914 – 19/11/2019**

The current treatments being applied to the twelve laneways are as follows:

	Laneway	Treatment
1	Bonson Terrace to Staghorn Court, Moulden	Temporary full-time closure and lighting upgrade
2	Staghorn Court to Gumnut Way, Moulden	Temporary full-time closure and lighting upgrade with motion sensor and motorbike treatment plus
3	Staghorn Court to Livistona Park, Moulden	Temporary full-time closure, including maintaining lighting upgrade with motion sensor
4	Gumnut Way to Livistona Park, Moulden	Temporary full-time closure, including maintaining lighting upgrade with motion sensor
5	Livistona Park to Melastoma Drive, Moulden	Temporary full-time closure, lighting upgrade with motion sensor (between the hours of no earlier than 9:00pm and no later than 6:30am)
6	Priest Circuit to Emery Avenue, Gray	Temporary night-time closure, lighting upgrade with motion sensor
7	Helio Court to Sibbald Park, Woodroffe	Temporary night-time closure (between the hours of no earlier than 9:00pm and no later than 6:30am)
8	Altair Court to Capella Court, Woodroffe	Temporary night-time closure (between the hours of no earlier than 9:00pm and no later than 6:30am)
9	Priest Circuit to Phineas Court, Gray	Lighting upgrade
10	Manson Court to Bonson Terrace, Moulden	Lighting upgrade

This report is an initial response to a decision of Council requesting a report on the outcomes of the trial of temporary night-time and full-time laneway closures.

## DISCUSSION

The City of Palmerston continued consultation with the Palmerston community about the Laneway Treatment Trial from 14 February 2019 to 6 March 2020.

The trial included three separate stages of consultation that went a total of 24 weeks overall, including:

- Stage 1 consultation, February – March 2019 (3 weeks)
- Stage 2 consultation, August 2019 (3 weeks)
- Stage 3 pre-implementation consultation, October to November 2019 (3 weeks)
- Stage 3 post-implementation consultation, November 2019 to early March 2020.

A total of 571 interactions were recorded with stakeholders during the three stages of consultation through a variety of methods, including email, phone, letterbox drops, doorknocks, discussion kiosks, community meetings and laneway stations.

The last consultation was a community meeting held on 5 March 2020 at 5:30pm at the Palmerston Recreation Centre. Approximately 40 people were in attendance.

Council continues to also engage with various Government agencies including relevant Government Ministers and the NT Police.

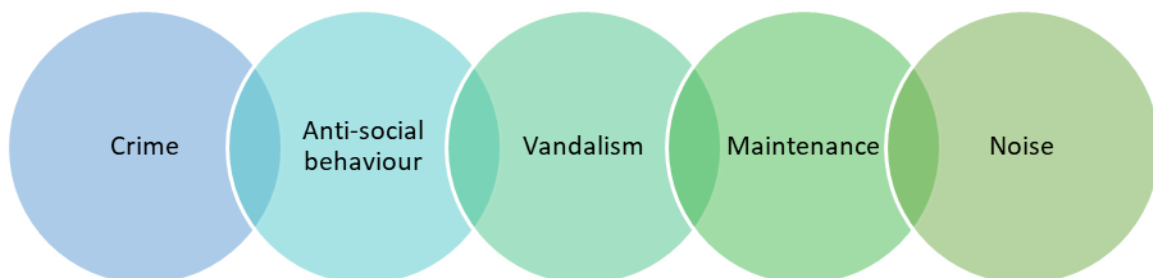
In addition to the community consultation, Council is in a process of evidence gathering which includes crime heat maps, connectivity, infrastructure, community facilities and other issues.

Council is also in the process of reviewing any potential impediments that may affect permanent or temporary closure of all 117 laneways in our care, such as stormwater requirements, power, water, sewer and telecommunication infrastructure running through laneways. These may hinder attempts to sell the laneway land to the adjacent properties. Service authorities will need to consent to easement and/or the installation of gates where permanent access to pits, valves and junction infrastructure is required. Council will not fully understand any associated issues, until a formal approach is made to the service authorities with particulars of any closure. Given that any single laneway may have multiple services, the difficulty may be obtaining concurrent agreement from all service providers.

As we move forward, it is expected that we will begin to make these approaches to service authorities in order to request permanent closures from the relevant Ministers.

All this information will assist Council to make informed evidence based decisions regarding this complex matter.

The issues that have been identified from the consultation process regarding behaviours, that can be applied across the municipality in relation to laneways are as follows:



## Next Steps

Based on information to date, it is being recommended that Council undertake the following:

### **Council Finalise Data Collection and Assessment**

This is a large body of work over the entire municipality and requires input from various external agencies

It is important to complete this work to allow Council to make informed decisions relating to the 117 laneways.

Work has commenced and is progressing but will require more time to be completed.

### **Current Trial Laneways**

Feedback needs to be considered in conjunction with relevant data to ensure informed decisions. This work is progressing at present for consideration of how to move forward.

In considering the feedback which identified that the preferred treatment identified was full-time closures followed by night-time closures.

It is being recommended that Council pilot the permanent closure of two laneways currently under trial with temporary full-time closures being:

- Politis Court to Strawbridge Park, Moulden
- Politis Court to Strawbridge Crescent, Moulden

Initial evidence indicates that the closures at these particular laneways have had a positive impact on reported crime. This is being further reviewed.

A review of infrastructure indicates that the laneway from Politis Court to Strawberry Park contains one service and the laneway from Politis Court to Strawbridge Crescent contains three services.

The recorded level of complaint and consultation from residents in the catchment indicates that the closure is not objected to at this time.

Based on this initial data, it is considered that these two laneways will provide a suitable pilot for implementation of permanent closures.

This pilot will provide Council the opportunity to test the permanent closure process and inform future decision moving forward. The commencement of this process will be a consultation period informing of the permanent closure, including the community and service authorities. Following this period, Council will be informed of the outcomes and consideration of a formal submission to the Minister for permanent closure.

In relation to the other trial laneways, it is being recommended that Council continue with or implement the following treatments for a further period of six months whilst assessments are finalised. The pilot

process of permanent closure is undertaken and Council determines its policy position moving forward on treatment of laneways.

	Laneways	Stage 1 and 2 Treatment	Stage 3 Treatment / Current	Recommended Treatment
1	Bonson Terrace to Staghorn Court, Moulden	Lighting upgrade	Temporary full-time closure	Temporary full-time closure and lighting upgrade
2	Staghorn Court to Gumnut Way, Moulden	Lighting upgrade with motion sensor and motorbike treatment	Temporary full-time closure	Temporary full-time closure and lighting upgrade with motion sensor and motorbike treatment plus
3	Staghorn Court to Livistona Park, Moulden	Lighting upgrade with motion sensor	Temporary full-time closure	Temporary full-time closure, including maintaining lighting upgrade with motion sensor
4	Gumnut Way to Livistona Park, Moulden	Lighting upgrade with motion sensor and motorbike treatment	Temporary full-time closure	Temporary full-time closure, including maintaining lighting upgrade with motion sensor
5	Livistona Park to Melastoma Drive, Moulden	Lighting upgrade with motion sensor and motorbike treatment	Temporary full-time closure	Temporary full-time closure, lighting upgrade with motion sensor
6	Priest Circuit to Emery Avenue, Gray	Lighting upgrade with motion sensor	Temporary night-time closure	Temporary night-time closure, lighting upgrade with motion sensor (between the hours of no earlier than 9:00pm and no later than 6:30am)
7	Helio Court to Sibbald Park, Woodroffe	Temporary night-time closure	No change to Stage 1 and 2 treatment	Temporary night-time closure (between the hours of no earlier than 9:00pm and no later than 6:30am)
8	Altair Court to Capella Court, Woodroffe		Temporary night-time closure	Temporary night-time closure (between the hours of no earlier than 9:00pm and no later than 6:30am)
9	Priest Circuit to Phineas Court, Gray	Lighting upgrade	No change to Stage 1 and 2 treatment	Lighting upgrade
10	Manson Court to Bonson Terrace, Moulden	Lighting upgrade	No change to Stage 1 and 2 treatment	Lighting upgrade

Since the beginning of the trials, Council has been actively reviewing treatments and amended based on information and outcomes. Of the 12 laneways the recommendations are supported.

The outcomes will see two laneways commence permanent closure process, five laneways with temporary full-time closure, three with night-time closure and two with lighting upgrades.

## **Future Assessments**

During the consultation period, a number of laneways were raised as potentially requiring treatment. These laneways are currently being assessed and it is proposed that a report will be presented to Council at the 2<sup>nd</sup> Ordinary meeting in June 2020. The laneways being assessed for potential treatments, including possible closures, are:

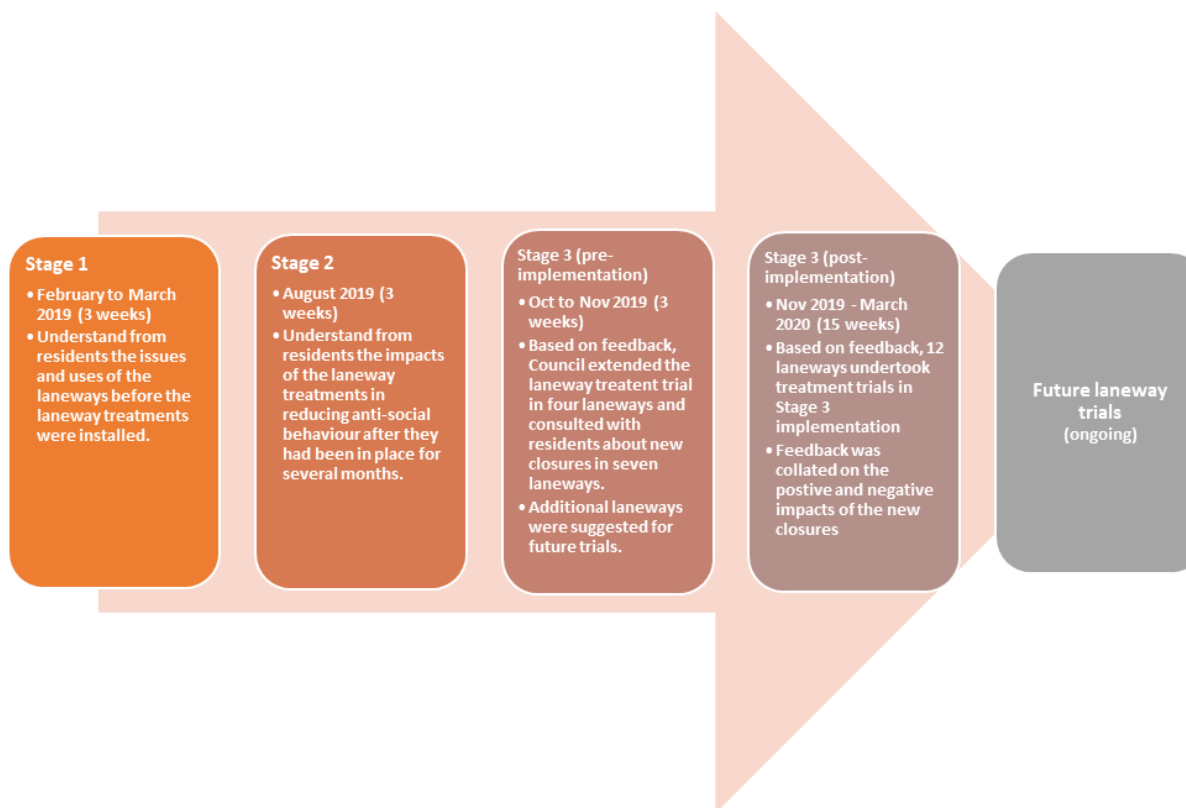
1. Castor Court to Temple Terrace, Woodroffe;
2. Capella Court to Temple Terrace, Woodroffe;
3. Zenith Circuit to Star Court, Woodroffe;
4. Sibbald Crescent to Gunter Circuit, Woodroffe;
5. Sextant Court to Harrison Circuit, Woodroffe;
6. Bailey Circuit to President Park, Driver;
7. Tilston Avenue to Caladium Court, Moulden; and
8. Strawbridge Crescent to Chung Wah Terrace crossed with Cobham Court to Lockwood Court, Moulden.

## **CONSULTATION PROCESS**

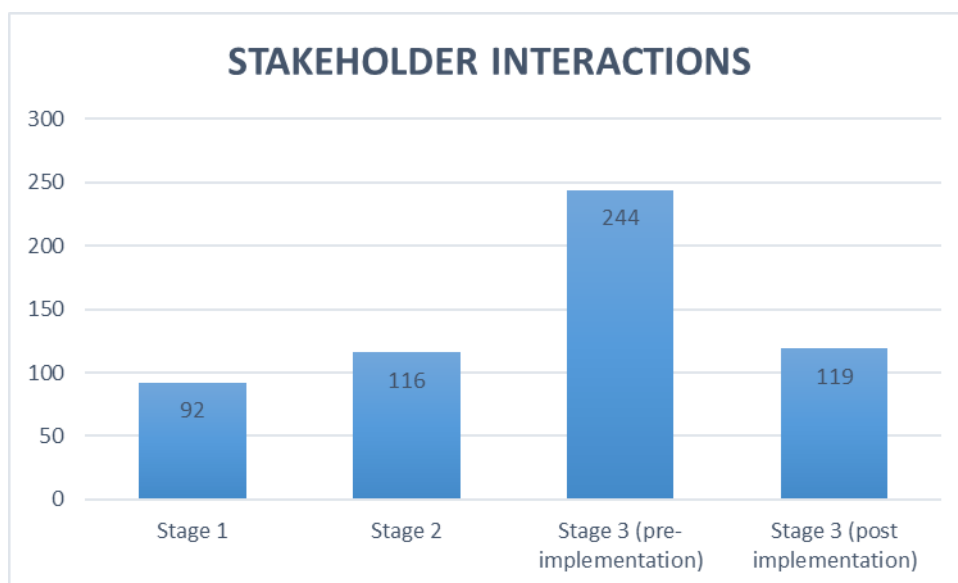
The aim of the laneway trial consultation has been to consult with residents and key stakeholders near the 12 trial laneways and across Palmerston to gather baseline data and understand how laneways are currently used and potential impacts of the trial improvements.

Staff are still assessing and finalising the outcomes of the consultation, but can as an initial stage advise as follows:

The consultation has involved an expert engagement consultant and the process has been as follows:



A total of 571 interactions were recorded with a number of stakeholders during the three stages of consultation through a variety of methods, including email, phone, letterbox drops, doorknocks, discussion kiosks, community meetings and laneway stations. It is acknowledged there are multiple interactions from the same stakeholders within these figures.





Council's engagement experts True North have advised some of their findings as follows:

Feedback was received by a mix of residents who lived near laneways included in the trial as well as laneways outside of the trial.

During the consultation for the laneway treatment trial, key insights and findings emerged:

#### *Pre-implementation (October – November 2019)*

- The most engaged people in the laneway trial consultations were:
  - people who lived next to or close to a laneway in the trial and who was experiencing issues
  - people who owned their own homes and lived near a laneway.
- Most people who provided feedback supported the night-time closures and full-time closures of the specific laneways.
- Several residents were happy to see Council staff and elected members being actively involved in the consultation.
- The night-time closure was a popular option among residents based on the belief that people wouldn't genuinely use the laneways at night and they could be open for people to access bus stops, schools and services during the day.
- A large number of residents commented that all or most of the laneways needed to be closed across Palmerston or in specific suburbs. There were 92 interactions with stakeholders where they asked for Council to close all laneways across Palmerston or specific suburbs.

#### *Post-implementation (November 2019 to early March 2020)*

- People reported a decrease in anti-social behaviour in the areas around the laneways that trialled the full-time and night-time closures.
- Full-time closures were considered more effective.
- Residents reported an increased feeling of safety and reduced night-time disturbances such as dogs barking.
- Several residents reported that the night-time closures caused increased activity in the laneways during the day and motorbikes were still using the laneways.
- People were also climbing over the gates and the fences of adjoining properties.
- Residents who lived near laneways outside of the trial, particularly in Moulden, reported an increase in anti-social behaviour and crime as a result of the trial laneway closures.
- A small number of people did not support the closures as they believed it disadvantaged people who were doing the right thing and did not deal with the core issue of anti-social behaviour and crime in the community.
- There was strong feedback identifying the need for a multi-agency approach involving Northern Territory Government departments such as Housing, Families and Police as well as Council in addressing anti-social behaviour and crime.

## **POLICY IMPLICATIONS**

Council has previously had policies relating to laneways and laneway closures. Council may seek to permanently or temporarily close laneways where these are defined as road reserves. However, prior to taking such an approach several matters need to be considered such as:

1. Will Council take a blanket approach to closures.



2. Is there a hierarchy of laneways within the city from essential to non-essential which may influence treatment.
3. Under what conditions and basis would Council determine to implement a closure.
4. Does the laneway form part of Council's stormwater management infrastructure.
5. Are services contained within the laneway.
6. Ministerial approval will be required for full time closures.
7. Will Council retain the land or sell the land. If selling land what process.
8. Who should and will bare any essential costs.

The data referenced with the report will assist in Council's consideration of these matters.

Examples of policies in other Northern Territory Councils are:

- City of Darwin, *Walkways Policy* viewed at:  
<https://www.darwin.nt.gov.au/live/parking-roads/streets-roads/walkways>
- Alice Springs Town Council, *Closing of Residential Laneways Policy* viewed at:  
<https://alicesprings.nt.gov.au/governance/documents/policies>

It is noted that the Alice Springs Town Council's *Closing of Residential Laneways Policy* requires a request for permanent closure will only be considered if:

- (a) *sufficient adjoining landowners have agreed to acquire proportionally the whole of the land constituting the laneway; and*
- (b) *Council has received a deposit of \$4,000 (or as otherwise determined by Council) to be applied towards fees and costs for permanently closing the laneway and its subdivision into separate parcels of land*

*Alice Springs Town Council will consider a request to close a laneway but only after consultation with surrounding residents and receipt of a report from Director Technical Services. In considering the request, Council will have regard to the following laneway categories:*

- *Category A – regarded as essential laneways that would either impose a significant access impact on the community if closed or laneways that are designed as stormwater overflows.*
- *Category B – of less strategic value than essential laneways and may be considered for closure in some circumstances.*
- *Category C – regarded as non-essential laneways that may be closed without significant access impact on the community.*

## **BUDGET AND RESOURCE IMPLICATIONS**

Council commenced this laneway trial in October 2018 with a total budget of \$300,000.

In 2018/2019, expenditure incurred including the cost of the treatments and community consultation was \$217,429 demonstrating that the trial was delivered within budget.

In 2019/2020, a budget of \$282,571 has been allocated with expenditure to date being \$139,000 primarily for community consultation, gates, security contractors, and signage.

Costs associated with a program of future laneway treatments will be detailed in the next report to Council.

In considering future and ongoing closures Council will need to determine a policy position on sale of land and who would bare any associated costs.

It is noted that this is provided for information only and City of Palmerston future policy should reflect our community and *Community Plan*.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Achieving a balance between addressing anti-social behaviour through laneway treatments such as closure and continuing to provide connectivity across the city is important.

There may be an expectation that laneway closures will resolve the crime issues versus being considered a preventative measure.

Having a robust approach to Council decisions regarding laneway treatments that is evidence based, considers community feedback and complies with legislative requirements such as Ministerial approvals means that decisions about individual laneways can take time and as such give rise to community dissatisfaction. To assist in managing community dissatisfaction, a communication strategy has been implemented to keep community members informed as to Council's progress in this important work. A specific 'laneways' email address has been established, which is monitored daily. Regular updates are also provided on Council's website.

Council will be required to confirm with all relevant legislation.

There is the potential that service authorities will not support sale of land or closure.

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders  
Context: Council needs to be credible and trusted by those within and external to the Council.
- 2 Is not sustainable into the long term  
Context: Optimising the financial, social and environmental sustainability of the Council.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

1. Detailed Resolutions Passed by Council - Laneway Treatment Trial [13.2.2.1 - 6 pages]

The following is a summary of the meeting dates and Report Numbers considered by Council in relation to the Laneways Treatment Trial.

### 11.1 Trial of Laneway Treatments

Moved: Alderman Henderson  
Seconded: Alderman Buhr

1. THAT the petition presented by Alderman Henderson on behalf of Clifton Walton regarding the Trial of Laneway Treatments be tabled at the 1<sup>st</sup> Ordinary Council Meeting of October 2018.
2. THAT Council receives and notes the petition and considers it as part of Report Number 9/0091 entitled Trial of Laneway Treatments within the 1<sup>st</sup> Ordinary Council Meeting of October 2018.

CARRIED 9/0297 - 02/10/2018

### 13.1.1 Trial of Laneway Treatments

9/0091

Moved: Alderman Henderson  
Seconded: Alderman Hale

1. THAT Report Number 9/0091 entitled Trial of Laneway Treatments be received and noted.
2. THAT Council endorse implementing trial laneway treatments as identified in Report Number 9/0091 entitled Trial of Laneway Treatments and summarised as follows:

Laneway Location	Suburb	Summary of Trial Details
Six (6) laneways that connect Bonson Terrace, Staghorn Court, Gumnut Way and Melastoma Drive	Moulden	<ul style="list-style-type: none"> <li>- Laneway lighting upgrades</li> <li>- Crime Prevention Through Environment Design (CPTED) Assessment</li> </ul>
Two (2) laneways that connect Politis Court and Strawbridge Crescent	Moulden	<ul style="list-style-type: none"> <li>- Laneway closure trial</li> <li>- Consultation to occur</li> <li>- Consultation and Technical assessment to inform closure type</li> </ul>
One (1) laneway that occurs at Helio Court Cul-de-sac head	Woodroffe	<ul style="list-style-type: none"> <li>- Laneway closure trial</li> <li>- Consultation to occur</li> <li>- Consultation and Technical assessment to inform closure type</li> </ul>
Phineaus Court and Priest Circuit	Gray	<ul style="list-style-type: none"> <li>- Laneway lighting upgrades</li> <li>- Crime Prevention Through Environment Design (CPTED) Assessment</li> </ul>

3. *THAT a report outlining the outcomes and findings of the Trial Laneway Treatments be presented to Council at the 2<sup>nd</sup> Ordinary Meeting in June 2019.*

**CARRIED 9/0301 – 02/10/2018**

**13.2.4 Request for Closure of Sextant Court to Harrison Circuit Laneway 9/0131**

**Moved: Deputy Mayor Spick**

**Seconded: Alderman Buhr**

1. *THAT Report Number 9/0131 entitled Request for Closure of Sextant Court to Harrison Circuit Laneway be received and noted.*
2. *THAT Council not close the laneway to the north of 5 Sextant Court and 34 Harrison Circuit and review the treatment of this laneway following the outcomes of the laneway treatment trials, and advise the petition author of this decision.*

**CARRIED 9/0410 – 11/12/2018**

**11.1 Closure of Laneway – Politis Court to Strawberry Crescent Laneway**

**Moved: Deputy Mayor Henderson**

**Seconded: Alderman Spick**

1. *THAT the petition received from Mr C Walton regarding the proposed night time only Closure of the Politis Court to Strawberry Crescent Laneway be tabled at the Council Meeting held on Tuesday, 2 April 2019.*
2. *THAT Council receives and notes the petition received 30 March 2019 by Mr C Walton regarding the proposed night time only Closure of the Politis Court to Strawberry Crescent Laneway.*
3. *THAT a report be presented to the first Ordinary meeting of Council in May 2019 regarding the proposed night time only Closure of the Politis Court to Strawberry Crescent Laneway.*

**CARRIED 9/0557 – 02/04/2019**

**13.2.3 Trial of Laneway Treatments – Update April 2019 9/0205**

**Moved: Deputy Mayor Henderson**

**Seconded: Alderman Spick**

1. *THAT Report Number 9/0205 entitled Trial of Laneway Treatments - Update April 2019 be received and noted.*

2. *THAT a report outlining the outcomes and findings of the Trial Laneway Treatments be presented to Council at the 2nd Ordinary Meeting in September 2019.*

**CARRIED 9/0561 – 02/04/2019**

**13.2.3 Request for Laneway Closure - Politis Court and Strawbridge Crescent 9/0219**

**Moved:** Deputy Mayor Henderson

**Seconded:** Alderman Giesecke

1. *THAT Report Number 9/0219 entitled Request for Laneway Closure – Politis Court and Strawbridge Crescent be received and noted.*
2. *THAT Council advise the petition author that it will continue with the night-time closure trial for the laneway between Politis Court and Strawbridge Crescent to support an evidence based assessment.*

**CARRIED 9/0607 – 07/05/2019**

**13.2.3 Trial of Laneway Treatments – Update September 2019 9/0304**

**Moved:** Alderman Henderson

**Seconded:** Alderman Morrison

1. *THAT Report Number 9/0304 entitled Trial of Laneway Treatments – Update September 2019 be received and noted.*

**CARRIED 9/0826 – 17/09/2019**

**Moved:** Alderman Henderson

**Seconded:** Alderman Garden

2. *THAT Council continue with the existing trial for the laneways as follows and as detailed within Report Number 9/0304 entitled Trial of Laneway Treatments – Update September 2019:*
  - *Helio Court to Sibbald Park*
  - *Priest Circuit to Phineaus Court*
  - *Bonson Terrace to Staghorn Court*
  - *Manson Court to Bonson Terrace*

**CARRIED 9/0827 – 17/09/2019**

Moved: Alderman Henderson  
Seconded: Alderman Spick

3. THAT Council continue the existing trial of treatments for the following laneways (as detailed in Report Number 9/0304 entitled Trial of Laneway Treatments – Update September 2019) as well as undertake consultation during October 2019 for a trial on temporary night-time closure of the below laneways and report the outcome of the consultation back to Council at the Second Ordinary Meeting in November 2019:

- Gumnut Way to Livistona Park
- Livistona Park to Melastoma Drive
- Staghorn Court to Livistona Park
- Staghorn Court to Gumnut Way
- Priest Circuit to Emery Avenue

**CARRIED 9/0828 – 17/09/2019**

Moved: Alderman Spick  
Seconded: Alderman Henderson

4. THAT Council continue the existing trial of night-time closure for the following laneways (as detailed in Report Number 9/0304 entitled Trial of Laneway Treatments – Update September 2019) as well as trial the temporary full-time closure of the laneways subject to the outcomes of additional community consultation (to be conducted during October 2019) indicating support for the closure:

- Politis Court to Strawbridge Park
- Politis Court to Strawbridge Crescent

**CARRIED 9/0829 – 17/09/2019**

Moved: Alderman Garden  
Seconded: Alderman Henderson

5. THAT a report be presented to Council at the Second Ordinary Meeting in March 2020 detailing the outcomes of the further trial as outlined within Report Number 9/0304 entitled Trial of Laneway Treatments – Update September 2019 including a draft policy to guide decision making on laneway treatments including the option of closures.

**CARRIED 9/0830 – 17/09/2019**

13.2.2 Trial of Laneway Treatments – Update November 2019

9/0344

Moved: Alderman Garden

Seconded: Alderman Morrison

1. THAT Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019 be received and noted.
2. THAT Council endorse implementing trial night-time closures (between the hours of no earlier than 9.00pm and no later than 6.30am) of the following laneways which are already in Council's trial laneway program:
  - Gumnut Way to Livistona Park, Moulden
  - Livistona Park to Melastoma Drive, Moulden
  - Staghorn Court to Livistona Park, Moulden
  - Staghorn Court to Gumnut Way, Moulden
  - Priest Circuit to Emery Avenue, Gray
3. THAT Council endorse implementing trial full-time closures of the following laneways which are already in Council's trial laneway program:
  - Politis Court to Strawbridge Park, Moulden
  - Politis Court to Strawbridge Crescent, Moulden
4. THAT Council endorse implementing trial night-time closures (between the hours of no earlier than 9.00pm and no later than 6.30am) of the following laneways which have been identified through consultation and other evidence (identified in Report No. 9/0344 Trial of Laneway Treatments – Update November 2019) as being locations that may benefit from such treatment to address antisocial behaviour:
  - Bonson Terrace to Staghorn Court, Moulden
  - Altair Court to Capella Court, Woodroffe
5. THAT a further report on the outcomes of the trial of temporary night-time and full-time laneway closures be presented to the Second Ordinary Meeting in March 2020 as detailed in Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019.
6. THAT Council notes the identification and assessment of additional laneways for consideration as to the application of trial treatments is currently underway and that the outcomes will be presented to Council at the Second Ordinary Meeting held in March 2020 as identified In Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019.

CARRIED 9/0914 – 19/11/2019

**13.2.1 City Growth and Operations Quarterly Report October – December  
2019**

**9/0355**

**Moved: Alderman Garden**

**Seconded: Alderman Spick**

1. *THAT Report Number 9/0355 entitled City Growth and Operations Quarterly Report October – December 2019 be received and noted.*
2. *THAT the current treatment in place at the laneway between Bonson Terrace to Staghorn Court, Moulden as resolved by Council on 19 November 2019 (being temporary night-time closure) be extended to a temporary full-time closure, and that this extended trial treatment be reviewed with the outcomes being presented to the Second Ordinary Meeting in March 2020.*

**CARRIED 9/0960 – 21/01/2020**



**14 INFORMATION AND CORRESPONDENCE**

**14.1 Information**

**14.2 Correspondence**

**15 REPORT OF DELEGATES**

**16 QUESTIONS BY MEMBERS**

**17 GENERAL BUSINESS**

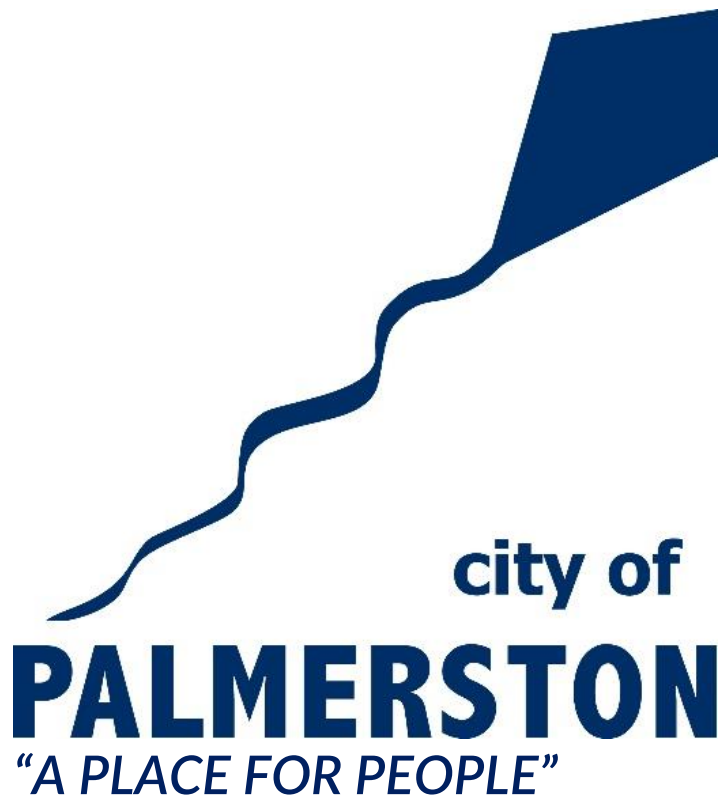
**18 NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 7 April 2020 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**19 CLOSURE OF MEETING TO PUBLIC**

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

**20 ADJOURNMENT OF MEETING AND MEDIA LIAISON**



# **COUNCIL MEETING MINUTES**

**TUESDAY, 3 MARCH 2020**

## CITY OF PALMERSTON

**Minutes of Council Meeting**  
**held in Gray Community Hall**  
**Corner Essington Avenue and Victoria Drive, Gray**  
**on Tuesday 3 March 2020 at 5:30pm.**

ELECTED MEMBERS	Mayor Athina Pascoe-Bell (Chair)
	Deputy Mayor Lucy Morrison
	Alderman Amber Garden
	Alderman Benjamin Giesecke
	Alderman Damian Hale
	Alderman Sarah Henderson
	Alderman Tom Lewis
	Alderman Mick Spick
STAFF	Chief Executive Officer, Luccio Cercarelli
	Director City Growth and Operations, Kathy Jarrett
	Director Organisational Services, Richard Iap
	Communications Media and Marketing Lead, Samantha Abdic
Minute Secretary, Lorri Dransfield	
GALLERY	Two members of the public

### 1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

### 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

### 3 APOLOGIES AND LEAVE OF ABSENCE

#### 3.1 Apologies

Nil.

#### 3.2 Leave of Absence Previously Granted

Nil.

Initials: \_\_\_\_\_

3.3 Leave of Absence Request

Nil.

## 4 REQUEST FOR TELECONFERENCING

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Nil.

## 5 DECLARATION OF INTEREST

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5.1 Elected Members

Nil.

5.2 Staff

Nil.

## 6 CONFIRMATION OF MINUTES

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6.1 Confirmation of Minutes

Moved: Alderman Garden  
Seconded: Alderman Giesecke

THAT the Minutes of the Council Meeting held on 18 February 2020 pages 10010 to 10017 be confirmed with the following amendment:

*THAT Part 2 of Item 13.2.1 entitled Community Benefit Scheme Sponsorship Application – No Woman Left Behind Conference on Minute Book Page 10015 be removed.*

CARRIED 9/1010 – 03/03/2020

6.2 Business Arising from Previous Meeting

Nil.

Initials: \_\_\_\_\_

## 7 MAYORAL REPORT

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7.1 Mayoral Update Report - January/February 2020 M9/017

Moved: Mayor Pascoe-Bell  
Seconded: Deputy Mayor Morrison

THAT Report Number M9/017 entitled Mayoral Update Report - January/February 2020 be received and noted.

CARRIED 9/1011- 03/03/2020

## 8 DEPUTATIONS AND PRESENTATIONS

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Nil.

## 9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

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Nil.

## 10 CONFIDENTIAL ITEMS

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10.1 Moving Confidential Items into Open

Nil.

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Moved: Alderman Henderson  
Seconded: Alderman Garden

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

Initials: \_\_\_\_\_

## 10.3 Confidential Items (continued)

ITEM	REGULATION	REASON
25.2.2	8(e)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and 8(e) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.

CARRIED 9/1012 – 03/03/2020

## 11 PETITIONS

Nil.

## 12 NOTICES OF MOTION

### 12.1 Australian Local Government Association, National General Assembly June 2020 – Motion

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Garden

THAT Council endorse the motion to the Australian Local Government Association, National General Assembly, June 2020 regarding reliable telecommunications for remote and regional areas in Australia being **Attachment A** to the Notice of Motion entitled Australian Local Government Association, National General Assembly June 2020 – Motion.

CARRIED 9/1013 – 03/03/2020

## 13 OFFICERS REPORTS

### 13.1 Receive and Note Reports

#### 13.1.1 Palmerston Seniors Advisory Committee Update February 2020 9/0377

Moved: Alderman Henderson  
Seconded: Deputy Mayor Morrison

THAT Report Number 9/0377 entitled Palmerston Seniors Advisory Committee Update February 2020 be received and noted.

CARRIED 9/1014 – 03/03/2020

Initials: \_\_\_\_\_

**Minute Book Page 10026**  
**1st Ordinary Council Meeting**

13.1.2 Palmerston Safe Communities Committee February 2020 Minutes 9/0378

Moved: Alderman Hale  
Seconded: Alderman Spick

THAT Report Number 9/0378 entitled Palmerston Safe Communities Committee February 2020 Minutes be received and noted.

CARRIED 9/1015 - 03/03/2020

13.1.3 Verge Beautification Assistance Program 9/0380

Moved: Alderman Garden  
Seconded: Alderman Henderson

THAT Report Number 9/0380 entitled Verge Beautification Assistance Program be received and noted.

CARRIED 9/1016 - 03/03/2020

13.1.4 *Prójects* - Making the Switch, Update March 2020 9/0384

Moved: Alderman Hale  
Seconded: Mayor Pascoe-Bell

THAT Report Number 9/0384 entitled *Prójects* - Making the Switch, Update March 2020 be received and noted.

CARRIED 9/1017 - 03/03/2020

13.1.5 *Prójects* - Smart Cities Update Report March 2020 9/0386

Moved: Deputy Mayor Morrison  
Seconded: Alderman Henderson

THAT Report Number 9/0386 entitled *Prójects* - Smart Cities Update Report March 2020 be received and noted.

CARRIED 9/1018 - 03/03/2020

Initials: \_\_\_\_\_

## 13.2 Action Reports

### 13.2.1 Review of Council Policy AD05 *Recognition of Service to the Community*

9/0146

Moved: Alderman Spick  
Seconded: Deputy Mayor Morrison

1. THAT Report Number 9/0146 entitled Review of Council Policy AD05 *Recognition of Service to the Community* be received and noted.
2. THAT Council endorse amended Council Policy AD05 *Recognition of Service to the Community* at **Attachment A** to Report Number 9/0146 entitled Review of Council Policy AD05 *Recognition of Service to the Community*.

CARRIED 9/1019 – 03/03/2020

### 13.2.2 City of Palmerston Library Service Level Increases

9/0365

Moved: Deputy Mayor Morrison  
Seconded: Alderman Henderson

1. THAT Report Number C9/0365 titled Increased Library Service Levels be received and noted.
2. THAT Council approve the following change to City of Palmerston's library opening days and hours commencing 20 April 2020:  
Monday-Thursday 9am - 6pm  
Friday 10am - 8pm  
Saturday 10am - 1pm  
Sunday 1pm - 4pm  
Closed Public Holidays

CARRIED 9/1020 – 03/03/2020

### 13.2.3 Free Pool Entry – Palmerston Swimming and Fitness Centre

9/0371

Moved: Alderman Henderson  
Seconded: Deputy Mayor Morrison

1. THAT Report Number 9/0371 entitled Free Pool Entry – Palmerston Swimming and Fitness Centre be received and noted.

Initials: \_\_\_\_\_



13.2.3 Free Pool Entry – Palmerston Swimming and Fitness Centre  
(continued)

9/0371

2. THAT Council provide free entry for all pool users of the Palmerston Swimming and Fitness Centre as of 4 March 2020 removing any applicable entry fees for all pool users.

CARRIED 9/1021– 03/03/2020

13.2.4 Second Quarter Budget Review 2019/20

9/0387

Moved: Deputy Mayor Morrison  
Seconded: Alderman Garden

1. THAT Report Number 9/0387 entitled Second Quarter Budget Review 2019/20 be received and noted.
2. THAT Council adopts the Second Quarter Budget Review 2019/20, pursuant to Section 128 (2) of *Local Government Act* per **Attachment A** of Report Number 9/0387 entitled Second Quarter Budget Review 2019/20.
3. THAT Council adopts the reserve movements for 2019/20 of:
  - i. Transfer from Reserve
    - \$1,258,345.15 transferred from Unexpended Grants Reserve;
    - \$400,000 transferred from Funds in Lieu of Construction Reserve;
    - \$50,000 transferred from Major Initiatives Reserve;
  - ii. Transfer to Reserve
    - \$250,000 transferred to Unexpended Grants Reserve;
    - \$200,000 transferred to Funds in Lieu of Construction Reserve;

as per **Attachment B** of Report Number 9/0387 entitled Second Quarter Budget Review 2019/20.

CARRIED 9/1022 – 03/03/2020

Initials: \_\_\_\_\_

13.2.5 Department of Local Government, Housing and Community Development  
Grant Acquittals - Special Purpose Grants 2018/19 9/0385

Moved: Alderman Garden  
Seconded: Deputy Mayor Morrison

1. THAT the amended Grant Acquittal - Special Purpose Grants 2018/19 be tabled and replace **Attachment A** to Report Number 9/0385 entitled Department of Local Government, Housing and Community Development Grant Acquittals - Special Purpose Grants 2018/19.
2. THAT Report Number 9/0385 entitled Department of Local Government, Housing and Community Development Grants Acquittals - Special Purpose Grants be received and noted.
3. THAT Council approve Department of Local Government, Housing and Community Development Grant Acquittals - Special Purpose Grants 2018/19 towards providing a range of server room and power upgrades to the City of Palmerston's building to assist with business continuity during severe weather or other conditions.

CARRIED 9/1023 - 03/03/2020

13.2.6 FIN02 - Draft Rating Policy 9/0383

Moved: Alderman Garden  
Seconded: Alderman Hale

1. THAT Report Number 9/0383 entitled FIN02 - Draft Rating Policy be received and noted.
2. THAT Council adopt FIN02 - Rating Policy at **Attachment A** to Report Number 9/0383 entitled FIN02 - Draft Rating Policy for the purposes of 21 days public consultation.
3. THAT a further report with the outcomes of the public consultation, along with any recommended changes to the draft FIN02 - Rating Policy, be presented to the first Ordinary Council Meeting by end of May 2020.

CARRIED 9/1024 - 03/03/2020

Initials: \_\_\_\_\_

## 14 INFORMATION AND CORRESPONDENCE

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### 14.1 Information

Nil.

### 14.2 Correspondence

#### 14.2.1 Appointment of Member to the Northern Territory Grants Commission

Moved: Deputy Mayor Morrison  
Seconded: Alderman Garden

THAT Council receive and note correspondence received from Minister for Local Government, Housing and Community Development dated 19 February 2020 being Item 14.2.1 entitled Appointment of Member to the Northern Territory Grants Commission.

CARRIED 9/1025 - 03/03/2020

## 15 REPORT OF DELEGATES

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Nil.

## 16 QUESTIONS BY MEMBERS

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Nil.

## 17 GENERAL BUSINESS

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### 17.1 Abandoned Shopping Trolleys

Moved: Alderman Hale  
Seconded: Alderman Spick

THAT the Chief Executive Officer write to Woolworths and Coles expressing concern regarding a number of shopping trolleys being abandoned in the Palmerston municipality and seeking commitment to collection and removal of the trolleys in a timely manner.

CARRIED 9/1026 - 03/03/2020

Initials: \_\_\_\_\_

## 18 NEXT COUNCIL MEETING

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Moved: Alderman Giesecke  
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 17 March 2020 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/1027 - 03/03/2020

## 19 CLOSURE OF MEETING TO PUBLIC

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Moved: Alderman Hale  
Seconded: Alderman Spick

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1028 - 03/03/2020

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

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*The open section of the meeting closed at 6.34pm for the discussion of confidential matters.*

*Alderman Hale left the meeting at 6.34pm.*

*The Chair declared the meeting closed at 6.59pm.*



Athina Pascoe-Bell  
MAYOR

Date: