

1st ORDINARY COUNCIL MEETING

NOTICE OF MEETING

TUESDAY, 5 NOVEMBER 2019

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston commencing at 5.30pm.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY	Page 1
2	OPENING OF MEETING	Page 1
3	APOLOGIES AND LEAVE OF ABSENCE	Page 1
4	REQUEST FOR TELECONFERENCE	Page 1
5	DECLARATION OF INTEREST	Page 1
6	CONFIRMATION OF MINUTES	Page 1
7	MAYORAL REPORT	
	7.1 Mayoral Update Report – September and October 2019	Page 2
8	DEPUTATIONS AND PRESENTATIONS	
	8.1 Moulden Playground Presentation by Moulden Primary School	Page 5
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)	Page 5
10	CONFIDENTIAL ITEMS	Page 5
11	PETITIONS	Page 5
12	NOTICES OF MOTION	Page 5
13	OFFICER REPORTS	
	13.1 Receive and Note Reports	
	13.1.1 2019 Pre-Cyclone Clean Up	Page 7
	13.1.2 <i>Prójects</i> - Smart Cities Update Report November 2019	Page 12
	13.2 Action Reports	
	13.2.1 Review of Council Policy <i>FIN18 Grants, Donations, Scholarships and Sponsorships</i>	Page 23
	13.2.2 Risk Management and Audit Committee Meeting Minutes – 22 October 2019	Page 37
	13.2.3 End of Financial Year 2018/19 Reserve Allocation	Page 45
	13.2.4 Adoption of the City of Palmerston Annual Report 2018/19	Page 48
14	INFORMATION AND CORRESPONDENCE	
	14.1 Information	
	14.1.1 LGANT Draft Executive Minutes – 21 October 2019	Page 149
15	REPORT OF DELEGATES	Page 157
16	QUESTIONS BY MEMBERS	Page 157
17	GENERAL BUSINESS	Page 157
18	NEXT ORDINARY COUNCIL MEETING	Page 157
19	CLOSURE OF MEETING TO PUBLIC	Page 157
20	ADJOURNMENT OF MEETING AND MEDIA LIAISON	Page 157

1st Ordinary Council Meeting

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 15 October 2019 pages 9915 to 9925 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

7.1 Mayoral Update Report – September and October 2019

M9/015

AGENDA ITEM:	7.1
REPORT TITLE:	Mayoral Update Report – September and October 2019
REPORT NUMBER:	M9/015
MEETING DATE:	8/10/2019
AUTHOR:	Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides a highlight summary of some recent activities.

KEY MESSAGES

- General collaboration with Australian and Northern Territory Governments.
- Exploring opportunities for funding.
- Strengthening collaborations with Australian Local Governments.
- Attendance at various activities and services in Palmerston.

RECOMMENDATION

THAT Report Number M9/015 entitled Mayoral Update Report – September and October 2019 be received and noted.

DISCUSSION

Investiture Ceremony at Government House

I attended the Investiture Ceremony at Government House for Northern Territory residents who had received awards in the 2018 Australia Day Honours and Awards list, the August 2018 and March 2019 Bravery Commendations lists, and the 2019 Queen's Birthday Honours and Awards which included three Palmerston residents.

The purpose of the Order of Australia is to recognise, by national honour, those who have made outstanding contributions that benefit their communities, and ultimately our country.

Social Policy Scrutiny Committee

The Chief Executive Officer (CEO), Executive Manager Finance and I attended the Social Policy Scrutiny Committee public hearings into the Burial and Cremation Bill 2019, and the public briefing on the Local Government Bill. The CEO made representation to the Committee regarding Council's submission to the Burial and Cremation Bill, which has since been withdrawn.

Facing North and Meetings

The CEO and I attended Facing North 2019 held in Canberra in early September. The event showcases the Territory as a sophisticated, professional, modern and diverse community with real business opportunities, whilst providing a unique occasion to connect with key government and business decision makers.

We also took the opportunity to connect, discuss and promote Palmerston with a variety of people including:

- Deputy Prime Minister
- Shadow Minister Transport and Infrastructure
- Shadow Minister for Cities and Urban Infrastructure
- Regional Australian Institute

Launch of new Tourism Top End Brand

“Different in Every Sense” was the tagline announced by Tourism NT at its launch, which I attended. Coinciding with the launch of this new brand is a refreshed logo, retaining the iconic brolga – a highly recognisable NT asset with more than 20 years of brand equity. The updated logo is simpler and cleaner and features the brolga in front of an orange sunset, finished with a new Arafura Blue font.

Meeting with Ministers

The CEO and I met with the Honourable Gerry McCarthy this month to provide an update and tour of the city and our current projects. Discussions were held in relation to working in collaboration with the Northern Territory Government to progress these projects in the future.

We met with the Honourable Dale Wakefield MLA, to follow up and discuss Palmerston projects relating to youth and families and provided an update on current projects.

Additionally, I met with Ministers Lawler, Wakefield and McCarthy regarding the laneway trials.

Rosebery Primary School Assembly

The school took part in the Shared Paths – Walk, Cycle or Scoot to School project was run by Council, utilising an NT Government grant. The project was designed to encourage partnerships between schools and their school community to work towards safer and more active school travel in Palmerston. The program empowers families to take an active travel option to and from school at least once a week. I attended the assembly to present an award to Ms Organ’s Year 4 class with the most active trips to school.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

There are no attachments for this report.

8 DEPUTATIONS AND PRESENTATIONS

- 8.1 Moulden Playground
Presentation by Moulden Primary School

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)**10 CONFIDENTIAL ITEMS**

- 10.1 Moving Confidential Items into Open
10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items.

ITEM	REGULATION	REASON
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(c)(iii)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iii) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
25.2.3	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed
25.2.4	8(e)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.

11 PETITIONS**12 NOTICES OF MOTION**

13 OFFICER REPORTS

13.1 Receive and Note Reports

13.1.1	2019 Pre-Cyclone Clean Up	9/0331
13.1.2	<i>Prójects</i> - Smart Cities Update Report November 2019	9/0335

AGENDA ITEM:	13.1.1
REPORT TITLE:	2019 Pre-Cyclone Clean Up
REPORT NUMBER:	9/0331
MEETING DATE:	5/11/2019
AUTHOR:	Executive Assistant to Director City Growth and Operations, Natasha Curyer
APPROVER:	Director City Growth and Operations, Kathy Jarrett

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

PURPOSE

This report seeks to inform Council of the results from the annual Pre-Cyclone Clean Up for 2019.

KEY MESSAGES

- The 2019 Pre-Cyclone Clean Up is presenting as the second highest waste tonnages recorded in the last five years with a total of 152 tonnes collected of which 34% was recycled. The highest being 192 tonnes in 2018.
- The suburb of Moulden presented the highest general waste tonnages of the first-round suburbs being 18 tonnes.
- The suburb of Rosebery presented the highest general waste tonnages of the second-round suburbs being 9 tonnes.
- Overall this year's Pre-Cyclone Clean Up is considered a success given the volume of waste collected compared to previous years.

RECOMMENDATION

THAT Report Number 9/0331 entitled 2019 Pre-Cyclone Clean Up be received and noted.

BACKGROUND

Each year Council holds a Pre-Cyclone Clean Up for residents to place hard waste on the verge for collection in preparation for the upcoming cyclone season. As part of this service, two collection rounds are held.

In the first-round, residents of Durack, Marlow Lagoon, Woodroffe, Moulden, Gray and Driver were asked to place their items on the verge on the weekend of 7 and 8 September 2019 with collection commencing from 9 September 2019.

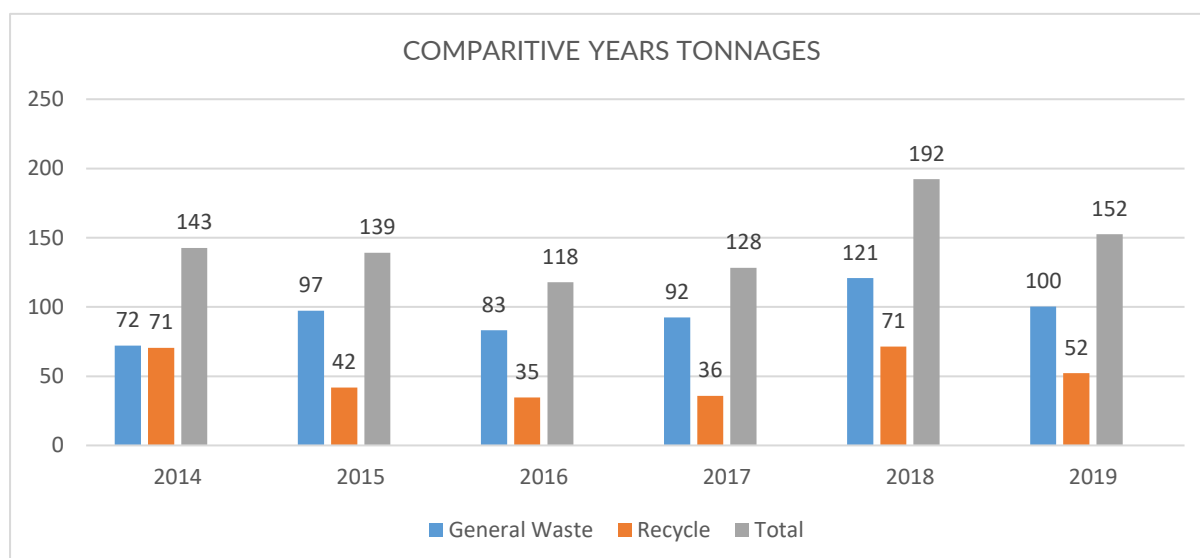
The second-round for residents of Gunn, Farrar, Johnston, Bakewell, Bellamack, Rosebery and Zuccoli were asked to place their items on the verge on the 5 and 6 October 2019 with collection commencing from 7 October 2019.

In addition to round 1 and round 2, for the first time Council also collected items from new residents residing at the Boulevard Plaza within the City Centre on the weekend of 26 and 27 October 2019. These items were collected at 12noon and 6pm on 26 and 27 October to ensure pre-cyclone clean up services were provided to residents whilst at the same time maintaining the amenity of the CBD.

DISCUSSION

The 2019 Pre-Cyclone Clean Up presented the second highest waste tonnages recorded in the last five years with a total of 152 tonnes collected and 34% recycled. The previous highest total recorded was in 2018 where 192 tonnes were collected and 37% recycled.

The graph below titled Comparative Years Tonnages outlines general waste, recycle waste and total tonnages collected since 2013.



The below tables show the amount of general waste collected in round 1 and round 2 per suburb, as well as, the total tonnages of recyclables collected for round 1 and round 2. However, breakdown of recyclables tonnages across the suburbs is not available for 2019.

ROUND 1

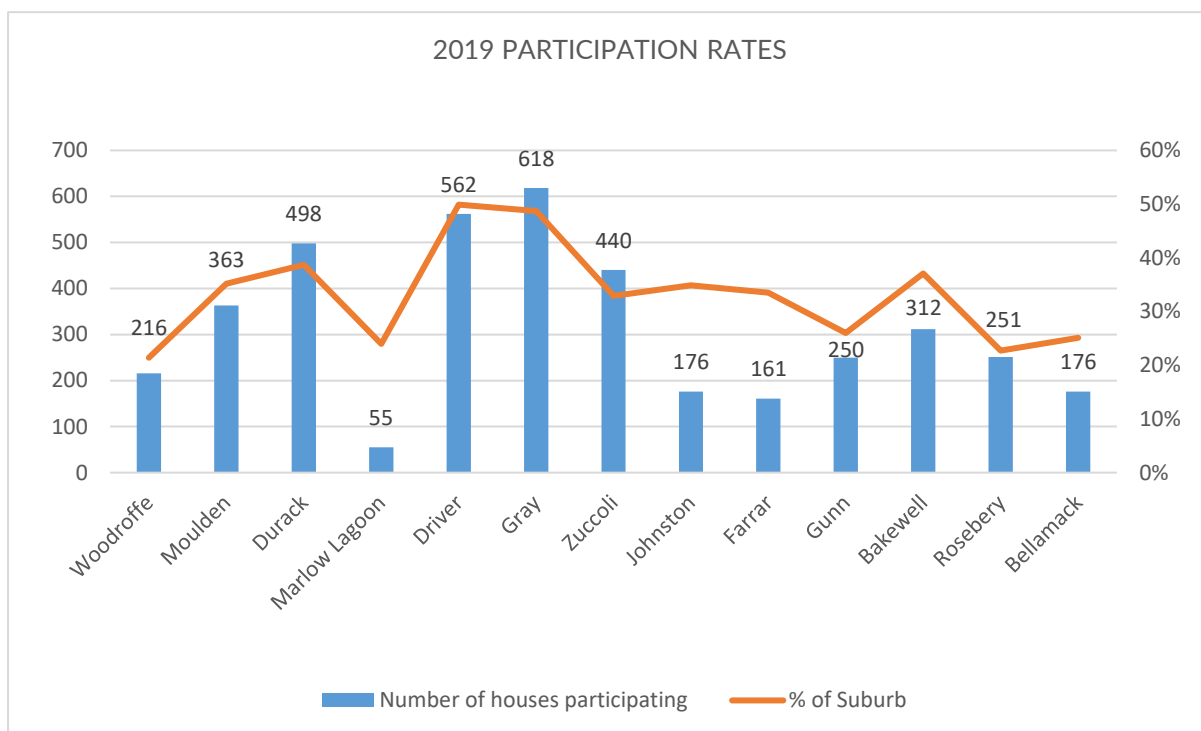
Suburb	General Waste (tonnes)	Recyclables (tonnes)
Durack	8.54	
Marlow Lagoon	2.88	
Driver	8.14	
Gray	12.84	
Moulden	18.46	
Woodroffe	10.44	
Total	61.3	7.54

ROUND 2

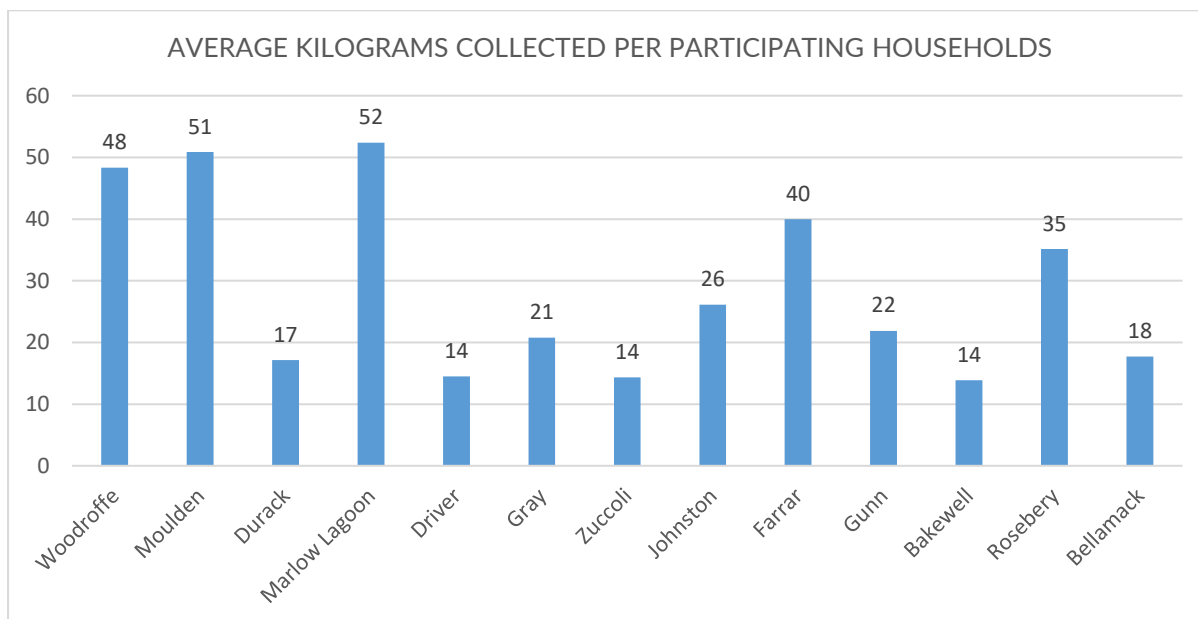
Suburb	General Waste (tonnes)	Recyclables (tonnes)
Farrar	6.44	
Gunn	5.47	
Bakewell	4.32	
Rosebery	8.82	
Johnston	4.6	
Bellamack	3.12	
Zuccoli	6.32	
Total	39.09	44.56

Of the 14,080 households who were able to participate in the 2019 clean-up, 4,078 households placed items out for collection. This is a significant increase in comparison to 2018 where almost 2,000 households placed items out for collection, with Driver and Gray having the highest participation percentage.

The graph below titled 2019 Participation Rates separates the number of houses per suburb who took part in the clean-up and the percentage of participation per suburb.



In addition to the percent of participating households, data was collected on the average kilograms collected per participating household by suburb for general waste. The below graph titled Average Kilograms Collected Per Participating Household shows that although the total quantity collected from Marlow Lagoon was one of the lower tonnages per suburb, the quantity produced per participating household was significantly greater. In comparison, whilst Driver shows 562 participating households, the average household waste was lower than average.



CONSULTATION PROCESS

Residents are informed about what waste is able to be collected when they are notified about the clean-up. This information is provided through a range of mediums listed below:

- City wide letter box drop
- Mayors radio programs
- Facebook
- Website
- NT News
- Goyder Square TV

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The estimated cost \$105,000 for the clean-up is included in the current operational waste budget.

The total cost of the clean-up is not available at the time of writing this report, due to invoices not yet being received from the contractor.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

This year over 52 tonnes of materials were diverted from landfill.

Since 2013 a total of 371 tonnes have been recycled as part of the Pre-Cyclone Clean Up. This represents approximately 37% of the total tonnages collected for the same period.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.1.2
REPORT TITLE:	<i>Prójects</i> - Smart Cities Update Report November 2019
REPORT NUMBER:	9/0335
MEETING DATE:	5/11/2019
AUTHOR:	Acting Executive Manager Organisational Services, Richard Iap
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This report summarises the key activities undertaken by Organisational Services from April to August 2019.

KEY MESSAGES

- The first phase of Wi-Fi expansion and upgrades have been completed ahead of schedule.
- The second phase of Wi-Fi expansion and upgrades for parks and open spaces is due for completion in October 2019.
- Data analytics and trends are under review for the smart compacting bins with operational efficiencies and observations feeding into future procurement planning for waste collection contracts.
- The Requests for Quote (RFQ) for smart waste sensors has been awarded and are due to be rolled out in identified locations in November 2019.
- Engagement with NT Police, Fire and Emergency Services (NTPFS) has continued in relation to Closed-Circuit Television (CCTV) initiatives in Palmerston including additions and upgrades to Police network.
- Engagement with Charles Darwin University (CDU) has commenced on water quality analysis planning in relation Palmerston public lakes and weed management.
- Council is still on track to deploy weather and environmental sensors in the Palmerston City Centre and suburban parks.
- Procurement activities are underway with the smart city platform and open data systems.

RECOMMENDATION

THAT Report Number 9/0335 entitled *Prójects* – Smart Cities Update Report November 2019 be received and noted.

BACKGROUND

The Australian Government Smart Cities and Suburbs Program is supporting the delivery of innovative smart city projects that improve the liveability, productivity and sustainability of cities and towns across Australia.

In May 2018, the Minister for Urban Infrastructure and Cities, The Hon Paul Fletcher MP, announced the opening of a second round of the Program, with around \$22 million of funding available through a competitive grant process. Round two encouraged applications for collaborative projects, led by local government which apply innovative technology solutions to urban challenges, delivering economic, social and environmental benefits.

At the 2nd Confidential Meeting of 19 June 2018, Council made the following decisions:

25.2.1 City of Palmerston Smart Cities and Suburbs Program Application

C9/0033

THAT Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application be received and noted.

1. THAT Council approve an application to the second round of the Smart Cities and Suburbs Program up to \$2 million, consisting of financial contributions as follows:

- \$1 million from the Australian Government
- \$500,000 from the Northern Territory Government
- \$500,000 from the City of Palmerston

As outlined in Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application.

2. THAT Council, pursuant to Section 32 (2) of the Local Government Act (as amended), hereby delegates to the Chief Executive Officer, the power to finalise and make an application to the second round of the Australian Government's Smart Cities and Suburbs Program as outlined in Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application.
3. THAT a further report be prepared on the final funding model and formal agreement should the City of Palmerston Smart Cities and Suburbs Program application be successful.
4. THAT this decision and report be moved into open on 3 July 2018.

CARRIED 9/0125 – 19/06/2018

In November 2018, the Australian Government announced Council was successful in its Smart Cities and Suburbs Program – Round 2, receiving \$1 million towards the \$2 million project.

At the 1st Ordinary Meeting of 5 February 2019, Council made the following decisions:

13.1.1 Próject-Smart Cities Update

9/0152

1. THAT Report Number 9/0152 entitled Próject-Smart Cities Update be received and noted.
2. THAT Council confirms acceptance of the Australian and Northern Territory Governments grant funding for the delivery of the City of Palmerston Smart Cities and Suburbs Program.

CARRIED 9/0459-05/02/2019

Two additional reports were provided to the Council on 16 April and 3 September 2019 to receive and note updates on the progress of Prójects – Smart Cities.

Council's submission to the Australian Government demonstrated an understanding for the smart city solutions that could be incorporated into a trial program to address our urban challenges and improve the community's liveability.

The target outcomes of this project are in line with Council's Digital Strategy:

- Safe and Sound – “Deliver A Safer Community” (public safety and crime reduction, through CCTV, sensors and smart lighting);
- Connect and Enable – “Not Connected Is Not an Option” (minimising resource consumption, improving public services and green spaces); and
- Interact and Engage – “Facilitate Better Outcomes for The Community” (Open Data: accountability, transparency and innovation enablement).

The identified outcomes of the project are to:

- Reduce crime and antisocial behaviour, through smart technology (such as CCTV and smart LED technologies) to deter and provide support to policing entities;
- To continue to build on our existing Crime Prevention Through Environmental Design principles to address better lighting in crime hotspots, to provide a deterrent for criminal behaviour and to provide better visibility to police;
- Contribute to sustainability and environmental resources by monitoring, optimising and enhancing service delivery for water resources;
- Enhance community services through the delivery of more effective and efficient services;
- Enhance engagement with the community through online services, electronic forms, apps and data availability;
- Improve waste management service delivery through effective and efficient monitoring and collection;
- Establish an open data portal publication catalogue and enable regional innovation opportunities;
- Extend transparency and accountability of Council business to the community through open data; and
- Enhance community engagement through a smart city platform, open data portal and engagement opportunities throughout the program.

Council staff have finalised the grant agreement with both the Australian and Territory Governments.

Standard government funding agreements conditions are in place and include media and communication management, project milestones, audit requirements, funding schedule and project period. The Australian Government requires that this program be completed by May 2020.

This report provides Council with an update on *Prójects* – Smart Cities as of November 2019.

DISCUSSION

A considerable amount of work has taken place in recent months on the Smart Cities project. Smart Cities Project delivery timeframes are provided at **Attachment A**.

Smart Waste

Procurement of the Smart Waste Sensors has been finalised with Council awarding Smart City Solutions. Council is awaiting delivery and installation of the sensors, which will be completed by the end of November 2019. These smart waste sensors will give Council visibility over waste needs of its high profile parks as identified with the following parks:

- Haydon Park, Durack;
- Flinders Park, Durack;
- Sanctuary Lakes, Gunn;
- Hobart Park, Johnston;

- Marlow Lagoon Recreation Area, Marlow Lagoon;
- Tiverton Park, Moulden.
- Goyder Square and City Centre areas, Palmerston City;
- Joan Fejo Park, Roseberry;
- Woodroffe Park, Woodroffe; and
- William Kirkby Jones Memorial Park, Zuccoli.

These locations have been identified with the City Growth and Operations Team to ensure the sensors give visibility of diverse usage areas. The smart waste sensors which sit inside similarly to Council smart compacting bins, will be used to provide usage data. This data will be used to inform Council decision making on collection schedules and the over usage of waste bins in the City.



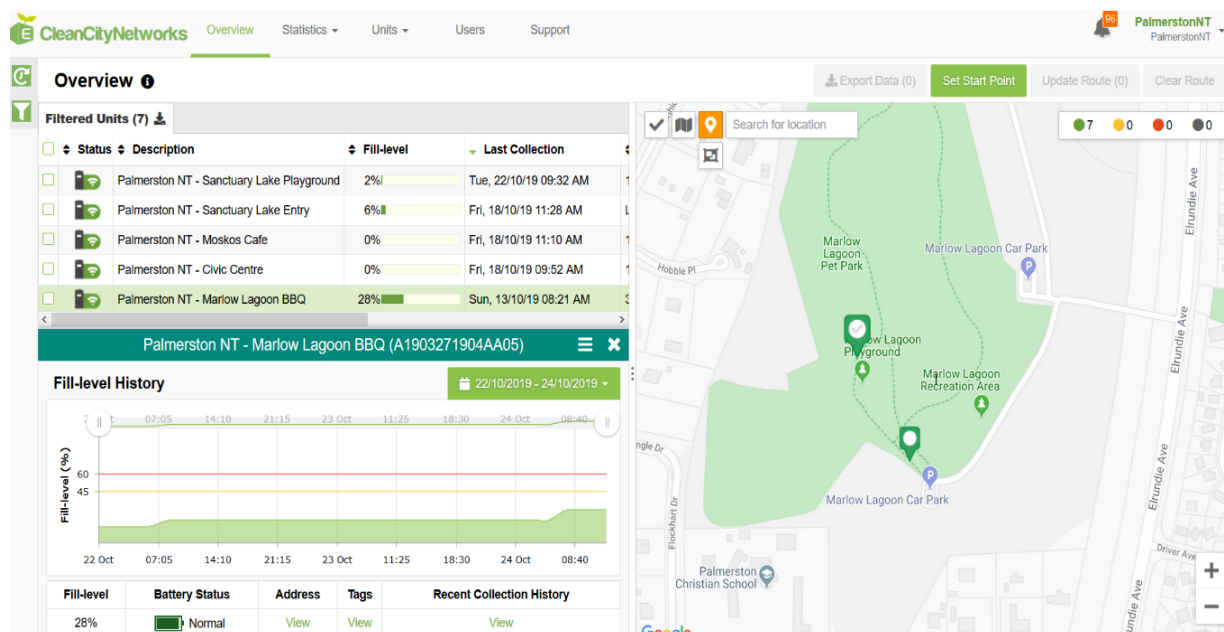
Smart bin sensor



Smart compacting bin in Marlow Lagoon

The Smart Compacting Bins which were installed earlier in the project are now delivering new data insights into waste volumes, trends and collection patterns.

Council staff have put in place an assessment on the management of the waste collected in the bins to ensure insect and odour effects are minimised. These have included the installation of odour pads and changing the collection of bins to a more regular collection period. To date, the bins will need collection due to odour and types of waste, well before they reach full capacity (largely due to our climate and the types of waste disposed of in the parks). Council is working to ensure that the most efficient collection schedule can be identified, with consideration to the waste type, volume and collection needs.



Smart bin and waste sensor management platform interface

Internet Connectivity

The Public Wi-Fi expansion and upgrades has continued since the first stage in the City Centre was been completed. The second stage of upgrades have now been completed in October 2019.

High speed free public Wi-Fi networks have been installed in the following locations:

- Marlow Lagoon Recreation Area, Marlow Lagoon (completed in September);
- Marlow Lagoon Dog Park Area, Marlow Lagoon;
- Sanctuary Lakes, Gunn;
- Phyllis Uren Park, Farrar;
- Joan Fejo Park, Rosebery; and
- Deleny GWA Park, Zuccoli

Council have also designed new smart city Wi-Fi wraps that has be applied to the hardware cabinets as part of the installation works.



Wi-Fi hardware cabinet wrapped in Smart City branding

Closed Circuit Television (CCTV)

Engagement with the NTPFS has continued regarding CCTV and public safety installations and upgrades based on data including antisocial behaviour hotspots for the Smart Cities project. This has included working with the CCTV System Administrator and the Police Superintendent Palmerston Division to identify Council owned buildings and assets which are suitable for CCTV installation to improve coverage in the Palmerston area and to identify. The system will form part of the existing Police network and be updated by Northern Territory Police not Council.

The installation of the new CCTV cameras and upgrades are due to commence with the finalisation of the NT Police requirements. Council's Smart Cities project has been designed from the beginning to not utilised facial recognition or systems where the data is not anonymised. The implementation of new and upgrades of cameras will be completed in February 2020.

Smart Lighting

Public and amenity lighting upgrades part of the Smart Cities Program is designed to run in support of the Council's 'Making the Switch' smart controlled LED project. The Smart Cities lighting portion of the project is focussed on smart technology lighting improvements for Sanctuary Lakes, Goyder Square and Francis Drive. The Council will be trialling lighting smart components that will allow control overs lighting levels, coloured lighting and smart light poles with expandable modules.

Weather and Environmental Sensors

Council is finalising the procurement of weather and environmental sensors. These sensors will be used to collect weather and environmental data that will be feed to Council's future smart cities platform. These weather and environmental sensors will collect temperature, humidity, matter and sound level data. This

data will assist Council decision making process around climate change initiatives and the liveability of our City.



Image of an environmental sensor

Council had also had engagement with stakeholders around the environmental elements of the program. In the past two months there has been three key engagement activities with the Department of Primary Industry and Resources (DPIR), Department of Environment and Natural Resources (DENR) and Charles Darwin University (CDU).

Engagement with CDU has commenced with regards to public lakes and weed management studies (water quality analysis planning). The project team met with CDU to discuss how Council can collaborate with both the University and its students to understand the data collected and ensure that the data will also support research requirements.

Engagement with the NT EPA has also commenced with regards to environmental monitoring and water management activities within the program. They have expressed an interest in receiving Council's smart city data under open data or data sharing agreements. The program is now looking at water management as the next item to be addressed and is considering bore monitoring and lake water levels as an item to be addressed. We have consulted with DENR and DPIR Aquatic Health units to collaborate on water management.

Reporting

In August 2019, Council's submitted its Smart Cities milestone progress report to the Australian Federal Government, Department of Industry, Innovation and Science. On the 28 October 2019, Council received notification from the Department that the report has been assessed and approved.

Further project updates will be presented as required, with a Smart Cities update report to be presented to Council by the end of January 2020.

CONSULTATION PROCESS

has commenced media and social media posts, advising of the project and its commitment. Council has also sought approval from the Smart Cities and Suburbs grant team, to have a pre-approved template for further releases to align with our grant conditions.

Smart Cities October Advisory Committee was not held due to a number of stakeholders being unavailable. Council provided a written update and presentation to advisory members in the absence of a bi-monthly meeting to continue engagement and collaboration. Several working groups (public safety and environmental elements of the program) continued with smaller collaborative meetings.

In preparing this report the following external parties were contacted:

- Smarter Technology Solutions (STS)

POLICY IMPLICATIONS

There are no budget or resource implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

The total cost of this program is \$2 million (GST exclusive).

Funding from the Australian and Territory Governments has been secured.

Council has previously approved to seek grant funding from the Australian and Territory Governments.

The funding partnership comprises:

- Australian Government \$1 million (Received \$72500 in May 2019 and is paid in arrears once milestones and progress are approved)
- Northern Territory Government \$500,000 (Received in full)
- City of Palmerston \$500,000 (Budgeted in Council's adopted Municipal Plan and Budget 2019/20)

Council has placed \$500,000 into its reserves to fund its contribution to this project. No loan funding is required. The program is fully funded and able to proceed.

To date Council has expended \$406,599 on the project, however a significant portion is pending procurement for the CCTV components of the program.

The provision of smart technologies should result in operational efficiencies and improved services to the community.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

With all large projects there are project management risks as part of delivery, these will be identified, and mitigation measures put in place as the project progresses. The use of probity and specialist consultants will also assist to mitigate risks.

Council staff have engaged a probity auditor and a specialist consultant to advise and assist with delivery. Merit Partners have been appointed as the probity auditors for this project, to ensure compliance of any procurement processes undertaken and have been consulted throughout the program.

Funding agreements with the Australian and Northern Territory Governments have been entered into. Council staff are responsible for ensuring that all grant agreement conditions are conformed with, including milestones and budget alignment.

Council will need to consider privacy matters to ensure they are adequately addressed prior to releasing any open data.

Parties may seek to converse with Elected Members or staff in relation to procurement of related products and services. To ensure good governance and compliance, Elected Members and staff must be aware of probity obligations. Any such approaches should be directed and reported to the Chief Executive Officer, including details of what occurred, and the party involved.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

As part of delivering *Próject* – Smart Cities, the project will include environmental monitors and waste compacting bins across the municipality.

The scope of these will contribute to improved environmental outcomes and monitoring for Council by providing environmental monitoring data and find efficiencies in waste collection services.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: City of Palmerston Smart Cities Project Timetable

Smart Cities Project Timetable

Project Item	Expected Completion Date
Establishment of management and probity framework plans.	Completed April 2019
Establishment of the Smart Cities Advisory Committee	Completed May 2019
Installation of Smart Waste Bins <ul style="list-style-type: none"> Marlow Lagoon Recreation Park Sanctuary Lakes Goyder Square Civic Plaza 	Completed July 2019
Submission of the first Smart Cities Milestone Report	Completed July 2019
Smart LED Lights CBD	Commenced with installation of smart controlled LED post top lights December 2019
Installation of Public Wi-Fi <ul style="list-style-type: none"> Frances Drive Marlow Lagoon Recreation Park/BBQ Area Phyllis Uren Park Marlow Lagoon Dog Park Area Joan Fejo Park Deleny GWA Park Sanctuary Lakes Park Further upgrades to CBD 	Completed June 2019 Completed September 2019 October 2019 October 2019 October 2019 October 2019 October 2019 November 2019
Installation of Smart Waste Sensors	November 2019
Carparking payment app PayStay	January 2020
Installation of Environmental Sensors	December 2019 (pushed back from October 2019 due to 2 nd round of RFQ's due to non compliant responses)
Procurement of Smart Data Platform	December 2019
Smart precinct upgrade of Sanctuary Lakes <ul style="list-style-type: none"> CCTV Smart lighting poles Smart lighting luminaries Playground area lighting Public Wi-Fi Carparking monitoring devices 	February 2020
Design and installation of additional and upgrades of CCTV Cameras.	February 2020
Open data platform and central data hub	February 2020
School Hackathon	March 2020
Installation and API data customisation of Smart Cities Platform	April 2020
Finalisation of funding agreement requirements	May 2020

13 OFFICER REPORTS

13.2 Action Reports

13.2.1	Review of Council Policy <i>FIN18 Grants, Donations, Scholarships and Sponsorships</i>	9/0290
13.2.2	Risk Management and Audit Committee Meeting Minutes – 22 October 2019	9/0333
13.2.3	End of Financial Year 2018/19 Reserve Allocation	9/0339
13.2.4	Adoption of the City of Palmerston Annual Report 2018/19	9/0336

AGENDA ITEM:	13.2.1
REPORT TITLE:	Review of Council Policy <i>FIN18 Grants, Donations, Scholarships and Sponsorships</i>
REPORT NUMBER:	9/0290
MEETING DATE:	5/11/2019
AUTHOR:	Director City Growth and Operations, Kathy Jarrett Acting Director Lifestyle and Community, Amelia Vellar
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

The purpose of this report is for Council to consider the adoption of an amended version of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* to ensure the policy reflects the suite of grants available to City of Palmerston residents, groups, and business.

KEY MESSAGES

- Since the last review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships (FIN18)* in November 2018, Council has made additional funding available for activities which provide a community benefit in the areas of environmental initiatives and graffiti removal. The availability of these grants has now been incorporated within Council's Policy *FIN18*.
- Other recommended changes to *FIN18* improve the application process.
- It is being recommended that the amount available for teams has been increased from \$750 to \$2,000 to ensure funding levels provide a benefit and to simplify the application process.

RECOMMENDATION

1. THAT Report Number 9/0290 entitled Review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* be received and noted.
2. THAT Council adopt amended City of Palmerston Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* being **Attachment B** to report number 9/0290 entitled Review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships*.

BACKGROUND

Council has undertaken a review of *FIN18* to include funding support made available by Council for environmental initiatives that was included as part of the 2018/19 budget and graffiti removal as per the following decision of Council:

THAT Council establish a Graffiti Busting Grant Fund to commence from 1 July 2019 with the following conditions:

- \$5,000 total fund;
- \$500 per instance;
- community groups can access funding; and
- conditions, including consent of property owner, to be determined.

CARRIED 9/0631 – 21/05/2019

A review of FIN18 has been undertaken to reflect new grants and clarify issues.

DISCUSSION

As part of the review of FIN18, changes are recommended to include the funding support recently made available by Council for environmental initiatives and graffiti removal. Other changes have been made to the Policy to improve the application process including ensuring alignment with the Community Plan. **Attachment A** provides a copy of FIN18 with tracked changes for ease of reference and **Attachment B** is the final formatted amended Policy being recommended for adoption by Council.

Primary Changes include:

- **Added a definition of Representation**
A definition has been added to provide greater clarity on eligibility for Representation Support, which requires a person/team to be based in City of Palmerston and to be advocating, speaking, competing or acting in a way that represents Palmerston, Northern Territory or Australia.
- **Allowed Applications by Commercial Entities**
Allowed applications by commercial entities in association with Environmental Grants or for an Expression of Interest for Special Projects in Palmerston.
- **Re-ordered Clauses**
Clause 4.1.7 has been moved to be captured within the Responsibilities of the Chief Executive Officer section.
- **Removal of a requirement to submit the most recent audited financials of the applicant**
The requirement to provide audited financials for applications greater than \$500 but less than \$10,000 has been removed to simplify access to grant and donation applications given many small organisations are not required to prepare audited financial statements. However, if audited financial statements are available, a copy of the most recent statements may be sought as part of the application process.
- **Include Ability for Teams to Apply**
Since the introduction of the Representation Support category to the FIN18 policy in November 2018 Council has received over 40 individual applications. In that same time, Council has received few applications from Teams. To encourage greater uptake of the offer by Palmerston based teams, or groups of Palmerston individuals on a team, the proposed policy change creates an incentive to apply as a team rather than submitting multiple individual player applications, through increasing the

funding available for team applications (to the equivalent of eight team members). The total amount has been increased to up to \$2,000. This change simplifies the application process for players and teams through the preparation and processing of a single team application as opposed to individual player applications.

- **Retrospective requests for funding**

An additional criterion has been included to facilitate applications being received prior to events or activities rather than retrospective applications being received.

- **Environmental initiatives**

A new section has been included to promote funding opportunities for projects which will support environmental sustainability. Initiatives supported under this program may include but are not limited to:

- Waste reduction strategies (reducing non-recyclables or single-use containers)
- Water or energy efficiency opportunities (e.g. swapping out lighting for LED)
- Rehabilitation of the environment (native planting / litter collection)

Whilst funding applications under this category will mainly be considered in the same manner as other Community Benefit Scheme (CBS) funding provided by Council, there will be an opportunity for commercial entities to request grant funding where the commercial entity contributes at least 50% of the project cost and demonstrates the environmental and community benefit of the proposal.

- **Graffiti Removal**

Graffiti Removal has been included as a category for grant funding to promote access to funding for graffiti removal. This was previously considered generically in *FIN18* under the Grant funding component.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Manager Community Services
- Community Services Officer (CBS administration)
- Executive Manager Finance

POLICY IMPLICATIONS

The improvements to Council Policy *FIN18* recommended in this report will build on the community outcomes achieved by the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

Funding under the Community Benefit Scheme is allocated for the 2019/2020 financial year and will not be affected by the policy changes. This fund has been increased from last financial year to include an additional \$20,000 being made available for environmental initiatives. An amount of \$5,000 for graffiti removal is also available in Council's operational graffiti removal budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

No risks have been identified with the proposed changes to Council Policy *FIN18*.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The changes to the policy will better promote Council's support towards sustainability, through the funding available under this policy for projects which support sustainable environmental outcomes.

Further promotion of the availability of grant funding for environmental initiatives will be undertaken through Council's website, social media, newspapers and radio.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Tracked changes - Draft City of Palmerston Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* with recommended changes.

Attachment B: Draft City of Palmerston Policy *FIN18 Grants, Donations, Scholarships and Sponsorships*.

Name:	Grants, Donations, Scholarships and Sponsorships		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Lifestyle and Community		
Approval Date:	5/11/2018	Next Review Date:	5/10/2023
Records Number:	365973	Council Decision:	To be inserted

1 PURPOSE

Council actively supports initiatives which benefit the community. This Policy provides governance and outlines the ~~method by support~~ which ~~is support is provided available~~ by way of grants, donations, scholarships and sponsorships.

2 PRINCIPLES

Council is committed to the principles of open and transparent government, as well as ensuring Council is financially sustainable.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Grant	Where Council provides financial or in-kind support to a community organisation carrying out a project or activity benefitting the community, and where the organisation may need to acquit funds provided. GST is not applicable. Council is recognised for its contribution.
Donation	Where Council provides financial or in-kind support to a community organisation carrying out a project, activity, or purchase of material goods. Acquittal of funds is not required. GST is not applicable. Council is recognised for its contribution.
Sponsorship	Where Council provides financial or in-kind support to a community activity or event, and where Council is widely identified as a sponsor of the event as per details in the Agreed Conditions of Funding. Acquittal of funds is not required. GST is applicable.
Scholarship	Where Council provides financial support for education or an educational activity. Acquittal of funds is not required. GST is applicable. Council is recognised for its contribution.
<u>Representation</u>	<u>The action of speaking, competing or acting on behalf of Palmerston, Northern Territory or Australia as part of a team, a community group or as an individual in a sporting or other challenge where the nominated individual is based in Palmerston. Representation Support is a form of Donation.</u>

4 POLICY STATEMENT

4.1 Criteria for all categories of Grants, Donations and Sponsorships from Council

~~4.1.1~~ All grants, donations and sponsorships must benefit the Palmerston Community, and applications must identify how the proposed activity/event/item relates to one or

~~more of the objectives within the City of Palmerston Community Plan, the goals and strategies in the Municipal Plan.~~

4.1.1

4.1.2 Each application must include a completed Community Benefit Scheme Application Form ~~of the appropriate Category.~~

4.1.3 Community groups, incorporations and not for profit organisations are eligible to apply for grants, donations and sponsorships.

4.1.4 Applications by commercial entities will not be considered except ~~for as outlined in Clause 4.6.1 of this Policy or in the circumstance of an Expression of Interest for Special Projects in Palmerston.~~ in the incidence of an Expression of Interest for Special Projects in Palmerston.

4.1.5 Applications by individuals will not be considered except for Scholarships and for the purpose of Palmerston, Northern Territory or Australian representation.

4.1.6 Financial support will be restricted to one successful application per financial year.

~~4.1.7 A report detailing decisions made regarding requests will be tabled in full Council meeting each month.~~

~~4.1.8~~ 4.1.7 A funding agreement prepared by Council, outlining conditions, must be signed by the successful applicant and returned to City of Palmerston prior to disbursement of funds.

4.2 Grants and Donation Requests

4.2.1 Category 1 – Grant and Donation Requests for \$500 or less

4.2.1.1 Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.

4.2.2 Category 2 – Grant and Donation Requests for between \$501 and \$2,000

4.2.2.1 Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.

4.2.2.2 The organisation provides their details including ~~most recent audited financials,~~ ~~proof of~~ appropriate registration as an incorporated community group or not-for-profit organisation, applicable insurance details, contact details of elected office holders and minuted details of the organisation's resolution to request funding.

4.2.2.3 A letter of application which details the project, event, or material need, and drawing links between the benefit of the project and the City of Palmerston Community Plan, written by someone within the organisation holding an elected office must be submitted along with the completed Community Benefit Scheme Application Form.

4.2.3 Category 3 – Grant and Donation Requests in excess of \$2,000

4.2.3.1 All requests must comply with requirements set out in ~~4.2.1 and~~ 4.2.2 above.

4.2.3.2 In addition, the organisation must submit a project brief including the projected budget.

4.2.3.3 Evidence of alternate sources of funding, to a minimum of 30% of the project costs, must be provided.

4.2.3.4 If the grant application is for funds greater than \$10,000, then the organisation is to provide its most recent audited financials.

4.2.3.4⁵ A full acquittal of funds is required for grants but is not required for donations.

4.3 Sponsorship

- 4.3.1 The organisation must submit a copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits.
- 4.3.2 The organisation is responsible for the appropriate display of Council's branding, as deemed appropriate by the Chief Executive Officer or Council.
- 4.3.3 The organisation must permit Council to attend the funded event/program for the purpose of taking photos and/or video recording. Council will seek permission from the individual/s photographed or recorded.
- 4.3.4 Where recurring annual sponsorship is agreed upon, the organisation must comply with criteria set out in the Agreement, and Council must resolve to provide the recurring funding.
- 4.3.5 No acquittal is required.

4.4 Scholarships

- 4.4.1 Individuals are eligible to apply for scholarships.
- 4.4.2 Applicant must be a resident of Palmerston.
- 4.4.3 Applicant must be an Australian Citizen or holder of an Australian Permanent Resident Visa.
- 4.4.4 Applicant must be undertaking study or be enrolled in an accredited tertiary educational institution or training provider delivering qualifications adhering to the Australian Quality Training Framework.
- 4.4.5 Applicant must be enrolled full time or part time for the duration of the Scholarship.
- 4.4.6 If successful, a Scholarship Agreement will be developed with each applicant and include scholarship value, scholarship duration, ongoing eligibility and other obligations and conditions.
- 4.4.7 A scholarship may be terminated if the recipient ceases to meet the eligibility criteria, withdraws from his/her course or if the recipient breaches any conditions of the Scholarship Agreement.

4.5 Representation Support

Council may decide to support individuals and teams [based in City of Palmerston and](#) representing Palmerston, Northern Territory or Australia in sporting and other challenges, activities and events within the Northern Territory, interstate and internationally.

- 4.5.1 Funding will be from the Community Benefits Scheme allocation and considered a donation.
- 4.5.2 Pre-determined amounts of support will be available for Individuals and Teams. ~~Where a team application is successful, a member of that team is ineligible to also apply as an individual.~~
- 4.5.3 Individuals may apply for \$250 to assist their representation. All team members may apply individually however, where an individual is successful, that individual is ineligible to receive additional funding as part of a team application.
- 4.5.4 Teams may apply for \$250 per competing team member, up to the total value of \$2,000 to assist team representation. A list of competing team members is to be included with the team application. Where a team application is successful, a member of that team is ineligible to also apply as an individual. ~~\$750 to assist their representation.~~
- ~~4.5.5~~ Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.
- ~~4.5.5~~ 4.5.6 Applications must be submitted prior to the event and dates of travel. Retrospective applications will not be eligible.

~~4.5.6~~~~4.5.7~~ Application for representation funding will be via ~~Grants/Donation~~ Application, where the applicant meets eligibility.

~~4.5.7~~~~4.5.8~~ Representation eligibility criteria:

~~4.5.7.1~~~~4.5.8.1~~ Individuals must be Palmerston residents; or

~~4.5.7.2~~~~4.5.8.2~~ Teams must be Palmerston-based.

~~4.5.8~~~~4.5.9~~ Supporting documentation must include evidence of competition/activity/event participation.

4.6 Environmental Initiatives

Subject to the conditions provided for in 4.1 and 4.2 of this policy, Council will support environmental initiatives up to a cumulative total of \$20,000 per annum, where there is a demonstrated improvement that can be achieved in the environment as a result of the project/initiative. These initiatives may include, but are not limited to:

- Waste reduction strategies (reducing non-recyclables or single use containers)
- Water or energy efficiency opportunities
- Rehabilitation of the environment (native planting / litter collection)

4.6.1 Exclusive to the requirements provided for in 4.1, grant funding will be available to commercial entities per environmental project/initiative, per year, subject to 50% to the cost of the project being matched by the applicant.

4.6.2 Written justification for the initiative must be provided, detailing the environmental benefit which will be delivered as a result of the project, and aligned with the outcomes of the City of Palmerston Community Plan.

4.7 Graffiti Removal

Council will support initiatives for graffiti removal with grant funding. This grant funding is exclusive of the conditions provided under 4.1 and 4.2 of this policy. Funding will be granted subject to the following conditions:

4.7.1 This grant funding will be restricted to an amount of \$500 per request and is accessible by community groups only.

4.7.2 The Graffiti Removal Grant Form has been submitted and includes supporting evidence as detailed in the form. This includes providing evidence of owner's consent to undertake the graffiti removal from a proposed location.

4.7.3 The funds must be acquitted, and evidence of the graffiti removal provided to Council upon completion of the project.

4.68 Special Projects

Council may elect to offer and promote Special Projects Expressions of Interest to encourage applications for financial support for various initiatives.

~~4.8.1~~ ~~4.6.1~~ —These may be short-term or long-term projects and will be offered as determined by Council Decision, including maximum value of and length of time of offer.

~~4.8.2~~ ~~4.6.2~~ —Funding for Special Projects will be from the Community Benefits Scheme.

~~4.8.3~~ ~~4.6.3~~ —Application for these Special Projects will be via Expression of Interest, where the applicant meets eligibility as specified per Special Project criteria.

~~4.8.4~~ ~~4.6.4~~ —Special Project criteria may differ from 4.2 in that:

~~4.68.4.1~~ Successful funding through the Community Benefit Scheme does not preclude successful Special Projects funding.

~~4.68.4.2~~ Expressions of Interest may be accepted from businesses and individuals if there is clear community benefit.

4.79 Annual School Awards

Council will provide the sum of \$100 annually to all schools within the municipality for the purpose of a "City of Palmerston Community Service Award", to be awarded at the time and under the criteria deemed fit by the recipient school. Schools will be invited in July to apply for the funding by submitting details requested. Only schools responding to invitations as requested will be awarded funding.

4.810 Where Criteria are not met

Where a request for a Grant, Donation, Scholarship or Sponsorship is made which does not comply with the criteria outlined above and is deemed to have merit by the Chief Executive Officer, the request will be referred, with recommendation, to Council for consideration and determination.

4.911 Responsibilities of the Chief Executive Officer

4.911.1 All requests under \$2,000 are at the discretion of the Chief Executive Officer, with the exception of scholarship applications.

4.911.2 Requests in excess of \$2,000 and all scholarship applications are to be referred by the Chief Executive Officer to Council with a recommendation.

4.911.3 The Chief Executive Officer is required to maintain a register of all grants, donations, scholarships and sponsorships made under delegation.

4.911.4 Where a request for a Grant, Donation, Scholarship or Sponsorship is made which does not comply with the criteria outlined above and is deemed to have merit by the Chief Executive Officer, the request will be referred, with recommendation to Council for consideration and determination.

4.11.5 A report detailing decisions made regarding Community Benefit Scheme funding requests will be tabled in full Council meeting each month.

5 ASSOCIATED DOCUMENTS

5.1 Application forms will be available on Council's website

6 REFERENCES AND RELATED LEGISLATION

Name:	Grants, Donations, Scholarships and Sponsorships		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Lifestyle and Community		
Approval Date:	5/11/2019	Next Review Date:	5/11/2023
Records Number:	365973	Council Decision:	To be inserted

1 PURPOSE

Council actively supports initiatives which benefit the community. This Policy provides governance and outlines the support which is available by way of grants, donations, scholarships and sponsorships.

2 PRINCIPLES

Council is committed to the principles of open and transparent government, as well as ensuring Council is financially sustainable.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

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Representation	The action of speaking, competing or acting on behalf of Palmerston, Northern Territory or Australia as part of a team, a community group or as an individual in a sporting or other challenge where the nominated individual is based in Palmerston. Representation Support is a form of Donation.

4 POLICY STATEMENT

4.1 Criteria for all categories of Grants, Donations and Sponsorships from Council

- 4.1.1 All grants, donations and sponsorships must benefit the Palmerston Community, and applications must identify how the proposed activity/event/item relates to one or more of the objectives within the City of Palmerston Community Plan.

FIN18

- 4.1.2 Each application must include a completed Community Benefit Scheme Application Form of the appropriate Category.
- 4.1.3 Community groups, incorporations and not for profit organisations are eligible to apply for grants, donations and sponsorships.
- 4.1.4 Applications by commercial entities will not be considered except for as outlined in Clause 4.6.1 of this Policy or in the circumstance of an Expression of Interest for Special Projects in Palmerston.
- 4.1.5 Applications by individuals will not be considered except for Scholarships and for the purpose of Palmerston, Northern Territory or Australian representation.
- 4.1.6 Financial support will be restricted to one successful application per financial year.
- 4.1.7 A funding agreement prepared by Council, outlining conditions, must be signed by the successful applicant and returned to City of Palmerston prior to disbursement of funds.

- 4.2 **Grants and Donation Requests**
 - 4.2.1 Category 1 – Grant and Donation Requests for \$500 or less
 - 4.2.1.1 Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.
 - 4.2.2 Category 2 – Grant and Donation Requests for between \$501 and \$2,000
 - 4.2.2.1 Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.
 - 4.2.2.2 The organisation provides their details including appropriate registration as an incorporated community group or not-for-profit organisation, applicable insurance details, contact details of elected office holders and minuted details of the organisation's resolution to request funding.
 - 4.2.2.3 A letter of application which details the project, event, or material need, and drawing links between the benefit of the project and the City of Palmerston Community Plan, written by someone within the organisation holding an elected office must be submitted along with the completed Community Benefit Scheme Application Form.
 - 4.2.3 Category 3 – Grant and Donation Requests in excess of \$2,000
 - 4.2.3.1 All requests must comply with requirements set out in 4.2.2 above.
 - 4.2.3.2 In addition, the organisation must submit a project brief including the projected budget.
 - 4.2.3.3 Evidence of alternate sources of funding, to a minimum of 30% of the project costs, must be provided.
 - 4.2.3.4 If the grant application is for funds greater than \$10,000, then the organisation is to provide its most recent audited financials.
 - 4.2.3.5 A full acquittal of funds is required for grants but is not required for donations.

- 4.3 **Sponsorship**
 - 4.3.1 The organisation must submit a copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits.
 - 4.3.2 The organisation is responsible for the appropriate display of Council's branding, as deemed appropriate by the Chief Executive Officer or Council.
 - 4.3.3 The organisation must permit Council to attend the funded event/program for the purpose of taking photos and/or video recording. Council will seek permission from the individual/s photographed or recorded.

- 4.3.4 Where recurring annual sponsorship is agreed upon, the organisation must comply with criteria set out in the Agreement, and Council must resolve to provide the recurring funding.
- 4.3.5 No acquittal is required.

4.4 Scholarships

- 4.4.1 Individuals are eligible to apply for scholarships.
- 4.4.2 Applicant must be a resident of Palmerston.
- 4.4.3 Applicant must be an Australian Citizen or holder of an Australian Permanent Resident Visa.
- 4.4.4 Applicant must be undertaking study or be enrolled in an accredited tertiary educational institution or training provider delivering qualifications adhering to the Australian Quality Training Framework.
- 4.4.5 Applicant must be enrolled full time or part time for the duration of the Scholarship.
- 4.4.6 If successful, a Scholarship Agreement will be developed with each applicant and include scholarship value, scholarship duration, ongoing eligibility and other obligations and conditions.
- 4.4.7 A scholarship may be terminated if the recipient ceases to meet the eligibility criteria, withdraws from his/her course or if the recipient breaches any conditions of the Scholarship Agreement.

4.5 Representation Support

Council may decide to support individuals and teams based in City of Palmerston and representing Palmerston, Northern Territory or Australia in sporting and other challenges, activities and events within the Northern Territory, interstate and internationally.

- 4.5.1 Funding will be from the Community Benefits Scheme allocation and considered a donation.
- 4.5.2 Pre-determined amounts of support will be available for Individuals and Teams.
- 4.5.3 Individuals may apply for \$250 to assist their representation. All team members may apply individually however, where an individual is successful, that individual is ineligible to receive additional funding as part of a team application.
- 4.5.4 Teams may apply for \$250 per competing team member, up to the total value of \$2,000 to assist team representation. A list of competing team members is to be included with the team application. Where a team application is successful, a member of that team is ineligible to also apply as an individual.
- 4.5.5 Requests are to be made in writing, with description of purpose and need of financial or in-kind support and must fulfil all criteria in 4.1 above.
- 4.5.6 Applications must be submitted prior to the event and dates of travel. Retrospective applications will not be eligible.
- 4.5.7 Application for representation funding will be via Application, where the applicant meets eligibility.
- 4.5.8 Representation eligibility criteria:
 - 4.5.8.1 Individuals must be Palmerston residents; or
 - 4.5.8.2 Teams must be Palmerston-based.
- 4.5.9 Supporting documentation must include evidence of competition/activity/event participation.

4.6 Environmental Initiatives

Subject to the conditions provided for in 4.1 and 4.2 of this policy, Council will support environmental initiatives up to a cumulative total of \$20,000 per annum, where there is a

demonstrated improvement that can be achieved in the environment as a result of the project/initiative. These initiatives may include, but are not limited to:

- Waste reduction strategies (reducing non-recyclables or single use containers)
- Water or energy efficiency opportunities
- Rehabilitation of the environment (native planting / litter collection)

4.6.1 Exclusive to the requirements provided for in 4.1, grant funding will be available to commercial entities per environmental project/initiative, per year, subject to 50% to the cost of the project being matched by the applicant.

4.6.2 Written justification for the initiative must be provided, detailing the environmental benefit which will be delivered as a result of the project, and aligned with the outcomes of the City of Palmerston Community Plan.

4.7 Graffiti Removal

Council will support initiatives for graffiti removal with grant funding. This grant funding is exclusive of the conditions provided under 4.1 and 4.2 of this policy. Funding will be granted subject to the following conditions:

4.7.1 This grant funding will be restricted to an amount of \$500 per request and is accessible by community groups only.

4.7.2 The Graffiti Removal Grant Form has been submitted and includes supporting evidence as detailed in the form. This includes providing evidence of owner's consent to undertake the graffiti removal from a proposed location.

4.7.3 The funds must be acquitted, and evidence of the graffiti removal provided to Council upon completion of the project.

4.8 Special Projects

Council may elect to offer and promote Special Projects Expressions of Interest to encourage applications for financial support for various initiatives.

4.8.1 These may be short-term or long-term projects and will be offered as determined by Council Decision, including maximum value of and length of time of offer.

4.8.2 Funding for Special Projects will be from the Community Benefits Scheme.

4.8.3 Application for these Special Projects will be via Expression of Interest, where the applicant meets eligibility as specified per Special Project criteria.

4.8.4 Special Project criteria may differ from 4.2 in that:

4.8.4.1 Successful funding through the Community Benefit Scheme does not preclude successful Special Projects funding.

4.8.4.2 Expressions of Interest may be accepted from businesses and individuals if there is clear community benefit.

4.9 Annual School Awards

Council will provide the sum of \$100 annually to all schools within the municipality for the purpose of a "City of Palmerston Community Service Award", to be awarded at the time and under the criteria deemed fit by the recipient school. Schools will be invited in July to apply for the funding by submitting details requested. Only schools responding to invitations as requested will be awarded funding.

4.10 Where Criteria are not met

Where a request for a Grant, Donation, Scholarship or Sponsorship is made which does not comply with the criteria outlined above and is deemed to have merit by the Chief Executive

FIN18

Officer, the request will be referred, with recommendation, to Council for consideration and determination.

4.11 Responsibilities of the Chief Executive Officer

- 4.11.1 All requests under \$2,000 are at the discretion of the Chief Executive Officer, with the exception of scholarship applications.
- 4.11.2 Requests in excess of \$2,000 and all scholarship applications are to be referred by the Chief Executive Officer to Council with a recommendation.
- 4.11.3 The Chief Executive Officer is required to maintain a register of all grants, donations, scholarships and sponsorships made under delegation.
- 4.11.4 Where a request for a Grant, Donation, Scholarship or Sponsorship is made which does not comply with the criteria outlined above and is deemed to have merit by the Chief Executive Officer, the request will be referred, with recommendation to Council for consideration and determination.
- 4.11.5 A report detailing decisions made regarding Community Benefit Scheme funding requests will be tabled in full Council meeting each month.

5 ASSOCIATED DOCUMENTS

- 5.1 Application forms will be available on Council's website

6 REFERENCES AND RELATED LEGISLATION

AGENDA ITEM:	13.2.2
REPORT TITLE:	Risk Management and Audit Committee Meeting Minutes – 22 October 2019
REPORT NUMBER:	9/0333
MEETING DATE:	5/11/2019
AUTHOR:	Executive Manager Finance, Shane Nankivell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval of the recommendations from the Risk Management and Audit Committee Meeting held on 22 October 2019.

KEY MESSAGES

- The Risk Management and Audit Committee met on 22 October 2019.
- The Committee considered the Draft Annual Financial Statements.
- Council has received an unqualified audit opinion for the 2018/19 Financial Statements.
- The Committee deemed the statements suitable for CEO signature and thanked the Council staff for the favourable audit outcome and timely preparation of the statements.

RECOMMENDATION

1. THAT Report Number 9/0333 entitled Risk Management and Audit Committee Meeting Minutes – 22 October 2019 be received and noted.
2. THAT Council receive and note the unconfirmed Risk Management and Audit Committee Minutes being **Attachment A** to Report Number 9/0333 entitled Risk Management and Audit Committee Meeting Minutes – 22 October 2019.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee Meeting held on 22 October 2019:
 - a. The following items from Report Number 9RMA/017:
 - THAT Report Number 9RMA/017 entitled Action Report be received and noted.
 - THAT the following item be removed from the Action Report:
 - RMA9/0040 – Payroll training and leave entitlements narrative.
 - b. The following items from Report Number 9RMA/018:
 - THAT Report Number 9RMA/018 entitled Draft Annual Financial Statements 2018/19 be received and noted.
 - THAT the Committee deems the draft financial statements for the year ended 30 June 2019 at **Attachment A** and the accompanying financial review at **Attachment B** to Report Number

9RMA/018 entitled Draft Annual Financial Statements 2018/2019 suitable for consideration by the Chief Executive Officer for certification and inclusion in the 2018/2019 Annual Report, to include minor amendments and feedback provided by the Committee to the Management Team.

- THAT the Committee receives and notes the tabled Draft Audit Closing Report to the Council, year ended 30 June 2019, received from Merit Partners.
- THAT the Committee congratulates the Finance Team for the favourable audit report and timely preparation of the financial statements.

c. The following item from Other Business:

- THAT complaints handling policies and procedures be identified as part of the Strategic Risk Register update to be presented at the 25 February 2020 meeting.

BACKGROUND

The Risk Management and Audit Committee (the Committee) is responsible for overseeing the responsibilities of corporate governance, particularly maintaining adequate internal controls over the revenue, expenditure and assets of the Council.

DISCUSSION

The Risk Management and Audit Committee held a meeting on Tuesday 22 October 2019. The unconfirmed Minutes are at **Attachment A**. Two items were discussed by the Committee during the open session of the meeting:

- Action Report; and
- Draft Annual Financial Statements 2018/19.

As part of better practice, the Draft Annual Financial Statements were presented to the Committee. The Committee interrogates and reviews the financial statements prior the CEO signing the declaration stating that to the best of his knowledge the statements are a true and accurate reflection of Council's financial position, and that they were prepared according to relevant accounting standards and legislation.

Some minor amendments were recommended by the Committee that were also endorsed by Council's external auditors Merit Partners, who were also present at the meeting.

Council received an unqualified audit report, and the Committee thanked the finance team for the favourable audit report and timely preparation of the financial statements.

CONSULTATION PROCESS

The Risk and Audit Committee agenda is available on Council's website.

POLICY IMPLICATIONS

The Draft Annual Financial Statements were presented to the Committee in line with *FIN09 Risk Management and Audit Committee*.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The Council received an unqualified audit opinion for the 2018/19 financial statements.

The CEO must certify and include the financial statements in the 2018/19 Annual Report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Unconfirmed Risk Management and Audit Committee Minutes – 22 October 2019

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

Minute Book Page 107

CITY OF PALMERSTON

**Minutes of Risk Management and Audit Committee Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Tuesday 22 October 2019 at 5.02pm.**

COMMITTEE MEMBERS	Iain Summers (Chair) Mayor Athina Pascoe-Bell Alderman Amber Garden Alderman Sarah Henderson
STAFF	Chief Executive Officer, Luccio Cercarelli Executive Manager Finance, Shane Nankivell Financial Controller, Maxie Smith Systems and Network Administrator, Mark Bradbury Minute Secretary, Alyce Breed
GALLERY	MunLi Chee, Merit Partners Amy Britton, Merit Partners

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.02pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence

Nil.

3.3 Leave of Absence Request

Nil.

Initials: _____

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

Minute Book Page 108

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil.

4.2 Staff

Nil.

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

THAT the minutes of the Risk Management and Audit Committee Meeting held on Tuesday, 25 June 2019 pages 100 to 104, be confirmed.

CARRIED 9RMA/0042 – 22/10/2019

5.2 Business Arising from Previous Meeting

Nil.

6 WORK PLAN

6.1 Action Report

9RMA/017

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

1. THAT Report Number 9RMA/017 entitled Action Report be received and noted.
2. THAT the following item be removed from the Action Report:
 - RMA9/0040 – Payroll training and leave entitlement narrative.

CARRIED 9RMA/0043 – 22/10/2019

Initials: _____

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

Minute Book Page 109

7 FINANCIAL REPORTING

7.1 Draft Annual Financial Statements 2018/19

9RMA/018

Moved: Alderman Henderson

Seconded: Mayor Pascoe-Bell

1. THAT Report Number 9RMA/018 entitled Draft Annual Financial Statements 2018/19 be received and noted.
2. THAT the Committee deems the draft financial statements for the year ended 30 June 2019 at **Attachment A** and the accompanying financial review at **Attachment B** to Report Number 9RMA/018 entitled Draft Annual Financial Statements 2018/2019 suitable for consideration by the Chief Executive Officer for certification and inclusion in the 2018/2019 Annual Report, to include minor amendments and feedback provided by the Committee to the Management Team.
3. THAT the Committee receives and notes the tabled Draft Audit Closing Report to the Council, year ended 30 June 2019, received from Merit Partners.
4. THAT the Committee congratulates the Finance Team for the favourable audit report and timely preparation of the financial statements.

CARRIED 9RMA/0044 - 22/10/2019

8 INTERNAL CONTROLS AND RISK MANAGEMENT

Nil.

9 WHISTLE BLOWING

Nil.

10 INTERNAL AUDIT

Nil.

11 EXTERNAL AUDIT

Nil.

The Financial Controller, MunLi Chee and Amy Britton of Merit Partners, left Chambers at 6.20pm.

Initials: _____

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

Minute Book Page 110

12 CONFIDENTIAL ITEMS

12.1 Confidential Items

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
20.1	8(c)(iii)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act</i> and 8(c)(iii) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

CARRIED 9RMA/0045 - 22/10/2019

12.2 Moving Open Items into Confidential

Nil.

12.3 Moving Confidential Items into Open

18.1 Information Technology Security Update on Outstanding Action Items C9RMA/019

1. THAT Report Number C9RMA/019 entitled Information Technology Security Update on Outstanding Action Items be received and noted.
2. THAT the IT Policy Review and Development Schedule including completion dates be provided to the 25 February 2020 meeting.
3. THAT a further update regarding the design and implementation of Council's IT disaster recovery plan be provided to the 25 February 2020 meeting.
4. THAT the decisions move to the open session.

CARRIED 9RMA/0050 - 22/10/2019

13 INFORMATION AND CORRESPONDENCE

Nil.

Initials: _____

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

Minute Book Page 111

14 OTHER BUSINESS

14.1 Complaints Handling Policy

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

THAT complaints handling policies and procedures be identified as part of the Strategic Risk Register update to be presented at the 25 February 2020 meeting.

CARRIED 9RMA/0046 – 22/10/2019

15 NEXT COMMITTEE MEETING

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

THAT the next Risk Management and Audit Committee meeting be held on Tuesday 25 February 2020.

CARRIED 9RMA/0047 – 22/10/2019

16 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

CARRIED 9RMA/0048 – 22/10/2019

Iain Summers
CHAIR
Date:

AGENDA ITEM:	13.2.3
REPORT TITLE:	End of Financial Year 2018/19 Reserve Allocation
REPORT NUMBER:	9/0339
MEETING DATE:	5/11/2019
AUTHOR:	Executive Manager Finance, Shane Nankivell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval to allocate surplus 2018/19 funds to reserve.

KEY MESSAGES

- The Annual Financial Statements have been finalised and there are additional funds to be allocated to reserves.
- Reserves have improved favourably by \$3.282 million compared to previous expectations.
- The majority of these funds is being recommended to allocate to the Working Capital Reserve until a specific purpose is identified.
- All reserve movements require a Council decision.

RECOMMENDATION

1. THAT Report Number 9/0334 entitled End of Financial Year 2018/19 Reserve Allocation be received and noted.
2. THAT Council adopts the end of financial year reserve movements for 2018/19 of:

Transfers to Reserve:

- \$60,000 transferred to the Developer Contribution Reserve.
- \$1,060,000 transferred to the Waste Reserve.
- \$2,162,000 transferred to the Working Capital Reserve.

BACKGROUND

As a function of each Quarterly Budget Review, Council allocates and draws funds to and from reserves as deemed fit throughout the financial year. Council also approves transfers to and from the reserves to fund capital projects that are rolled over and transfers unspent grants between financial years through reserves. These processes give an indicative balance of what the reserves will be at year end pending the end of financial year processes which are performed on an accrual basis as required by Australian Accounting Standards.

DISCUSSION

The Annual Financial Statements have been recently completed. As part of this process, end of year accruals, capitalisation of assets and other year-end transactions have occurred. As Council reserve balances are calculated based on net working capital, these transactions have impacted on the reserve balances previously presented and adopted by Council.

Overall, the reserves have improved favourably by \$3.282 million compared to expectations. The table below identifies the recommended adjustments from to the budgeted reserve balances and the reasons for those adjustments.

Reserves \$'000	Previous EOFY Balance	Final EOFY Balance	Movement	Reason for adjustment
Unexpended Grants	9,064	9,064	-	
Unexpended Capital Works	1,195	1,195	-	
Election Expenses	150	150	-	
Disaster Recovery	500	500	-	
Developer Contributions	5,040	5,100	60	Contributions received were slightly higher than anticipated.
Major Initiative	866	866	-	
Asset Renewal Reserve	-	-	-	
Waste Management	522	1,582	1,060	Due to the timing of the loan drawdown in 2018/19, Council managed to delay approximately \$310,000 in loan repayments and interest. Furthermore, approximately \$315,000 of savings was recognised as part of the change of contract for the transfer station, and finally the remainder relates to funds to be rolled to finalise the rehabilitation works at the Archer Landfill site.
Working Capital	6,809	8,971	2,162	Council received a part prepayment of the 2019/20 Financial Assistance Grant in June for \$874,000. This will need to be drawn from reserves at the first review to fund the reduction in income for the 2019/20 budget. The remaining \$1.2 million relates predominately to the reduction in the current provision. As this provision decreases the funds transfer back into working capital.
TOTAL	24,146	27,428	3,282	

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

All reserve movements require a decision of Council as per Council Policy *FIN19 – Reserves*.

BUDGET AND RESOURCE IMPLICATIONS

The budget and resource implications are described in the body of this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.2.4
REPORT TITLE:	Adoption of the City of Palmerston Annual Report 2018/19
REPORT NUMBER:	9/0336
MEETING DATE:	5/11/2019
AUTHOR:	Acting Executive Manager Organisational Services, Richard Iap
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council adoption of the City of Palmerston Annual Report 2018/19.

KEY MESSAGES

- Council's Annual Report 2018/19 contains a comprehensive report on Council's activities throughout the year, including audited financial statements.
- The Annual Report 2018/19 has been prepared in line with the recently adopted Community Plan.
- This year saw Council:
 - The development and adoption of the Community Plan;
 - Plant 513 trees throughout the municipality;
 - \$29.2 million being spent locally in the Northern Territory;
 - Creation of 365 free carparks to encourage greater visitation and activation of the City Centre;
 - \$2 million secured from the Australian Federal and Northern Territory Governments for Smart Cities;
 - Welcomed 144,337 visitors to the Palmerston Library with 167 events, programs and activities held;
 - Provided \$103,000 through grants, donations, scholarships and sponsorships to 25 community groups; and
 - 10397 public Wi-Fi connections in the City Centre.
- The Annual Report contains information required by Northern Territory Local Government and relevant legislation.
- Council is required to provide a copy of the Annual Report 2018/19 to the Minister for Local Government, Housing and Community Development by 15 November 2019.

RECOMMENDATION

1. THAT Report Number 9/0336 entitled Adoption of the City of Palmerston Annual Report 2018/19 be received and noted.
2. THAT Council adopt the City of Palmerston Annual Report 2018/19 being **Attachment A** to Report Number 9/0336 entitled Adoption of the City of Palmerston Annual Report 2018/19.

3. THAT Council note that in accordance with Section 199 of the *Local Government Act*, the adopted City of Palmerston Annual Report 2018/19 will be provided to the Minister for Local Government, Housing and Community Development by 15 November 2019.

BACKGROUND

At the 1st Ordinary Council Meeting of 6 November 2018 Council made the following decisions:

13.2.4 Adoption of the Draft City of Palmerston Annual Report 2017/18 9/0107

1. THAT Report Number 9/0107 entitled *Adoption of the Draft City of Palmerston Annual Report 2017/18* be received and noted.
2. THAT Council adopt the City of Palmerston Annual Report 2017/18 being **Attachment A** to Report Number 9/0107 entitled *Adoption of the Draft City of Palmerston Annual Report 2017/18*.
3. THAT Council note that in accordance with Section 199 of the *Local Government Act*, the adopted City of Palmerston Annual Report 2017/18 will be provided to the Minister for Housing and Community Development by 15 November 2018.

CARRIED 9/0338 – 06/11/2018

This report considers the City of Palmerston Annual Report 2018/19 for adoption.

DISCUSSION

Council's Annual Report 2018/19 contains a comprehensive report on Council's activities throughout the year, including audited financial statements. It provides an opportunity to inform the community of Council's achievements and financial position at the end of the financial year.

Part of Council's development of the Annual Report 2019/19, the opportunity was taken to redesign the look and feel of the report in keeping with Palmerston's younger community. This included research of other Council's Annual Reports and their report layout.

The new structure of the Annual Report 2018/19 has been amended to reflect the Community Plan outcomes, which recognises the importance of valuing and investing to transform our City, as decided by the people of Palmerston.

The six core outcomes of the Community Plan include:

- Family and Community;
- Vibrant Economy;
- Cultural Diversity;
- A Future Focus;
- Environmental Sustainability; and
- Governance.

Each part provides the details of Council's achievements and how we are measuring success in implementing the Community Plan for our community.

The Annual Report commences with a welcome message, an introduction to the enhanced design layout of the Annual Report and messages from the Mayor and Chief Executive Officer. An infographic snapshot of Council's 2018/19 year is included before transitioning to "Measuring Our Performance" area of the recently adopted Community Plan.

The final part of the Annual Report 2018/19 contains the audited general-purpose financial statements. Council's unqualified audited financial statements were presented to Council Risk Management and Audit committee on 22 October 2019 and was deemed suitable for consideration and signing by the Chief Executive Officer was adoption.

Under Section 199(3) of the *Local Government Act*, the Annual Report must also contain an assessment of Council's performance against the objectives stated in the Municipal Plan. These are assessed through the Community Satisfaction Survey. The format of the survey was changed to assess Council's performance against the Community Plan to implement a simpler scoring methodology and allow for more detailed feedback.

Scores are now shown in a scale of zero to ten. There was an increase in the majority of performance areas, with 63% of residents indicating Council has performed 'good' or 'very good'.

Focal points for the 2018/19 year include:

- 65,707 visitors to the Palmerston Recreation Centre through facility bookings;
- 260 public lights upgraded to smart controlled LED lights;
- 652 streetlights being repaired;
- 1311 tonnes of kerbside waste recycled;
- 7917 tonnes of kerbside waste collected;
- 5721 cubic metres of green waste processed;
- 167 events, programs and activities;
- Introduction of pop-up dining and edible pocket gardens to Palmerston;
- 5kms of roads and carparks being resealed;
- An increase of 931 residents to Palmerston;
- Collaboration with over 50 community groups to bring events and activities to Palmerston;
- 198,415 visits to Council's website;
- 137 animal infringements and 624 impound notices issued;
- 72% of dogs residing in Palmerston are microchipped; and
- 95 employees, 36 being male and 59 being female.

Council will provide a copy of the adopted City of Palmerston Annual Report 2018/19 to the Minister for Local Government, Housing and Community Development after it has been adopted, prior to November 15 in accordance with Section 199 of the *Local Government Act*.

Following delivery of the Annual Report to the Minister for Local Government, Housing and Community Development, the Annual Report 2018/19 will be available on Council's website in an enhanced interactive format. Council will also utilise social media to promote links to Council adopted Annual Report 2018/19 to the community.

CONSULTATION PROCESS

As the Annual Report is providing a summary of Council's activities and financial statements for the previous financial year, public consultation is not required.

As part of the preparation of the Annual Report 2018/19, numerous staff across Council provided content and reviewed the draft document. A draft version was also provided to Elected Members for their review prior to the report being presented to Council.

A draft Annual Report was also provided to the Department of Local Government, Housing and Community Development to seek advice on the compliancy of the document, with advice being received that the key requirements of Section 199(3) of the *Local Government Act 2008* were successfully met.

Council will be promoting the Annual Report after it has been adopted and provided to the Minister for Local Government, Housing and Community Development. This will include an enhanced interactive version being provided on Council's website and social media posts.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The Annual Report had been developed and contains information to comply with the relevant legislations and regulations.

To comply with Section 199 of the *Local Government Act*, Council is required to provide the Minister for Local Government, Housing and Community Development a copy of the adopted City of Palmerston Annual Report 2018/19 by 15 November 2019.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report, however a number of initiatives undertaken during the 2018/19 financial year are and will continue to provide ongoing positive environmental outcomes.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: City of Palmerston Annual Report 2018/19

2018
2019



ANNUAL
REPORT.



CITY OF PALMERSTON RESPECTFULLY ACKNOWLEDGE THE TRADITIONAL OWNERS OF THE LAND AND WATERS OF THE PALMERSTON REGION, THE LARRAKIA PEOPLE AND PAY OUR RESPECTS TO THEIR ELDERS PAST, PRESENT AND FUTURE.



WELCOME	4
CITY PROFILE	5
MESSAGE FROM THE MAYOR	6
MESSAGE FROM THE CHIEF EXECUTIVE OFFICER	7
ELECTED MEMBERS	8
OUR STAFF	9
OUR YEAR	10
MEASURING OUR PERFORMANCE	12
FAMILY AND COMMUNITY	13
VIBRANT ECONOMY	16
CULTURAL DIVERSITY	22
A FUTURE FOCUS	28
ENVIRONMENTAL SUSTAINABILITY	34
GOVERNANCE	38
FINANCIAL STATEMENTS	48



WELCOME TO CITY OF PALMERSTON

2018 2019

ANNUAL REPORT

City of Palmerston's vision is to create 'A Place for People', where we focus on our strengths to ensure our City thrives into the future.

Our community is at the centre of everything we do. In achieving this we contribute to the vision where:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity;
- In Palmerston, everyone belongs; and
- In Palmerston, everyone feels safe.

Our vision recognises the importance of valuing and investing in the natural environment, balancing economic imperatives and focusing on innovation to enable social transformation in our City.

The Community Plan defines the vision and identifies priorities for Council, shaped by the community members who were directly involved in its development. It provides certainty for the community, businesses and individuals alike; providing a sense of what they

can expect from Council over the next ten years. As a Council, we want to ensure we are working towards the long-term outcomes that our community wants and expects.

This Annual Report provides our stakeholders, customers and our community with an overview of projects and programs invested in, and implemented by, the City of Palmerston throughout the year. It is informed by the Municipal Plan and Budget 2018/19 and outcomes set out in our Community Plan:

- Family and Community
- Vibrant Economy
- Cultural Diversity
- Future Focused
- Environmental Sustainability
- Governance



37,862

POPULATION



1,521

BUSINESSES



30

MEDIAN AGE



2ND

LARGEST CITY
IN THE NT



52KM²

LAND AREA



232KM

OF FOOTPATHS AND
SHARED PATHWAYS



14

LAKES



171HA

OF OPEN SPACE PARKS
AND GARDENS



57

PLAYGROUNDS

An online version of the City of Palmerston
2018/19 Annual Report can be viewed and
downloaded at www.palmerston.nt.gov.au
To request a copy, please contact:
Customer Service
(Monday - Friday 8.00am - 5.00pm)
1 Chung Wah Tce PALMERSTON NT 0830
T 8935 9922

MESSAGE FROM THE MAYOR

On behalf of the City of Palmerston, I am pleased to present the Annual Report for 2018/19. It has been an exciting year for Palmerston. I am proud to be involved with the growth that has occurred over the past 12 months; seeing our city's vision of Palmerston as 'A Place for People' come to life.

A focus for this Council has been to engage with our community at every opportunity. A highlight of these efforts was the development and adoption of our Community Plan, which sets the foundation for all that we do. Having the community help write the plan ensures that when Council makes decisions, we are responding to the priorities and needs of our community, based on what is important to them.

In addition to the adoption of the Community Plan, we have continued to hold public forums before each ordinary Council meeting, providing an informal session for residents to ask questions and raise ideas with the Elected Members. We have run a monthly stall at the Palmerston Markets and initiated several consultation projects, including hosting community meetings within our suburbs to encourage active community participation in providing feedback. In a first for Council, we also engaged volunteer-based community reference groups to address Palmerston's future in terms of rating methods and the priorities Council should focus on.

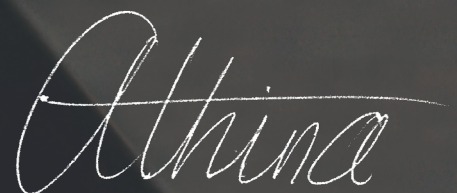
I would like to take this opportunity to thank both the Australian Federal Government and Northern Territory Government for their financial support of various projects throughout the year. Palmerston's continual growth can be attributed to our strong working partnerships.

To support Council-initiated projects, we secured \$1 million in funding from the Australian Federal Government and \$500,000 from the Northern Territory Government for a series of Smart City initiatives to improve and increase safety, waste management and information sharing for the community. An additional \$100,000 from the Northern Territory Government was also secured for the roll-out of Electronic Speed Limit Signs at local schools to improve road crossing safety.

With our growing population and diverse cultural backgrounds, we value the importance of providing opportunities for all members of our community. This year we delivered 167 events, programs and activities, encouraging social participation, activating public spaces, promoting economic growth by attracting visitors to our city, and providing a variety of entertainment for Palmerston residents.

Through our Community Benefit Scheme, Council was able to assist community groups, organisations and sporting clubs to facilitate and share their events with the community by contributing over \$114,000 to their initiatives throughout the year. A new category for Representational Support assisted 37 Palmerston individuals in achieving their sporting aspirations.

Finally, I would like to acknowledge the support and hard work of the Elected Members, Council's Chief Executive Officer and Executive Leadership Team, as well as our enthusiastic staff for their commitment and dedication in making Palmerston 'A Place for People'. I look forward to what is sure to be another great year as Palmerston continues to grow.



Athina Pascoe-Bell
Mayor

MESSAGE FROM THE CHIEF EXECUTIVE OFFICER

Over the past year Elected Members and Council staff have worked closely to deliver the six key outcomes of the City of Palmerston Community Plan - Family and Community, Vibrant Economy, Cultural Diversity, A Future Focus, Environmental Sustainability and Governance. In achieving this we contribute to the vision where:

- » Palmerston is a welcoming vibrant family city that fosters diversity and unity;
- » In Palmerston, everyone belongs; and
- » In Palmerston, everyone feels safe.

Our city's growth has driven us to look at new and innovative ways to ensure we are a modern and progressive Palmerston that meets the needs of our residents now and in the future. Palmerston is delivering a customer focus with people at the centre of all we do.

Supporting this growth as a future focused city, and in line with our Community Plan is Pr6jects - a multi-million-dollar portfolio of major projects. A highlight of this has been Making the Switch, a \$3.65 million project to replace outdated lighting technology with smart LEDs across the city. Works commenced in one of our city's older suburbs of Moulden during the year, improving lighting quality and reliability in residential streets, on our footpaths and in our parks, and overall safety in Palmerston. The project will also provide a reduction in maintenance and energy costs resulting in significant savings and is expected to be completed in early 2020.

Given the size and scale of Local Government in the Northern Territory there are numerous advantages with Councils working collaboratively and developing shared services, including opportunities to manage costs and attract appropriate staff whilst improving on services to our respective communities.

A successful collective-shared procurement project was the purchase of a smart lighting control system between neighbouring Councils of Palmerston, Darwin and Litchfield. Works on several joint initiatives continue such as the Thorak Regional Cemetery and Regional Emergency Waste Management Facility with the Northern Territory Government.

In early 2019, City of Palmerston and Litchfield Council commenced a shared services arrangement which saw City of Palmerston operate the Taminmin Library on behalf of Litchfield Council. This arrangement presented several financial and social advantages for both Councils whilst also benefiting Palmerston and Litchfield residents, many of whom hold memberships with both libraries.

This arrangement has allowed for professional development and shared program opportunities for staff and a reduction in overall operational costs, which have been used to improve existing services at the City of Palmerston Library.

City of Palmerston has continued developing and strengthening its relationship with the Northern Territory Government, resulting in several additional projects and partnerships to improve the liveability of our city.

Collaborative approaches demonstrate Council is able and willing to foster partnerships in the best interest of the broader community, leading to further opportunities to attract possible support and funding from other tiers of Government.

On behalf of City of Palmerston, I would like to thank our key stakeholders, both the Australian Federal and Northern Territory Governments, businesses, organisations and our community for their significant contributions to ensure Palmerston is 'A Place for People'. I also acknowledge and am grateful for the vision, direction and support from our Elected Members and the dedication of our employees.

I am proud of the work we have achieved in delivering major projects throughout the year, whilst maintaining our core business services; ensuring Council consistently operates with a focus on continuous improvement, sustainability and innovation. I invite the community to explore City of Palmerston's Annual Report to capture these significant outcomes achieved by Council.



Luccio Cercarelli
Chief Executive Officer




ELECTED MEMBERS

The 9th Council consists of the Mayor and seven Alderman who represent the entire city (Palmerston does not have divisible wards). Residents elect their Council every four years, with the next election due on 28 August 2021. At the Ordinary Council Meeting held on 17 April 2018, Council resolved to rotate the Deputy Mayor position every five months.



MAYOR
ATHINA PASCOE-BELL

Athina moved to Palmerston in 2004 with her husband, who was in the Defence Force at the time, and bought their home in Marlow Lagoon just a few months after arriving. She is the mother of two primary school aged children and is currently studying towards a law degree.

Prior to becoming Mayor, Athina had an extensive career in the public service and is focused on the good governance of the Council and ensuring that the right decisions are made at the right time.



ALDERMAN
AMBER GARDEN

Amber moved to the Territory from Queensland in 2003, and with her ever-supportive husband purchased a property in Farrar in 2010. She is familiar with Council meeting processes, financial reporting and requirements under the Local Government Act, due to her background in local government administration, having worked in local government for over nine years.



ALDERMAN
BENJAMIN GIESECKE

Benjamin was born in Melbourne and grew up in Adelaide and is now centered in Palmerston, buying his first home in Moulden in 2005. He quickly found that most of his valuation work was in and around Palmerston. As a valuer, he has one of those fortunate jobs where he gets to be invited into people's homes and is able to meet a lot of people.



ALDERMAN
DAMIAN HALE

Damian came to the Northern Territory in 1974 and has lived in Maningrida, Katherine, Darwin and Palmerston. He currently lives in the suburb of Gunn with his partner. Damian was the former Federal Member for Solomon from 2007-2010. After almost nine years Damian resigned from the Australian Workers Union in March 2019.

DEPUTY MAYOR: APRIL 18 - SEPT 18



ALDERMAN
SARAH HENDERSON

Sarah is a hardworking community advocate and business woman who has been an active member of the Palmerston community for three decades. With her husband, she has brought up five children in Palmerston and now her grandchildren are being raised in this community. She has been actively involved in many different Palmerston community groups over the years.

DEPUTY MAYOR: FEB 19 - JULY 19



ALDERMAN
DR TOM LEWIS OAM

Tom is a teacher, author and war veteran. A Northern Territory resident for 30 years, Tom served with the Australian Defence Force in the Iraq War, and now writes history books and teaches at a local high school.

Tom lives in Durack, with his wife and two daughters. In what spare time he has left he enjoys playing tournament chess.



ALDERMAN
LUCY MORRISON

Lucy has lived in the Northern Territory since 2008, after moving to Palmerston from Queensland. She has more than 10 years' experience in the media industry, and started her career as a print journalist working for newspapers both in the Northern Territory and Queensland.

Lucy then steered her career into communications, public relations and media advising.



ALDERMAN
MICK SPICK

Mick Spick moved into the Palmerston area in 2006 when posting to 1st Brigade, whilst in the Australian Army. Mick currently lives in Driver and works for Danila Dilba Health Service as the Education and Training Officer. Mick has previously served with the Australian Army from 2006-2017 and in that time served in Afghanistan.

DEPUTY MAYOR: SEPT 18 - FEB 19

OUR STAFF



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

As per the Northern Territory *Local Government Act*, Council employs a Chief Executive Officer (CEO) and delegates responsibilities to carry out the day to day functions of Council. The CEO is responsible for the overall administration of Council and works closely with the Elected Members to ensure Council goals and objectives are met. Staff members operate under the CEO's direction across six key areas: Office of the Chief Executive, Lifestyle and Community, Governance and Regulatory Services, City Growth and Operations, Organisational Services and Finance.



AMELIA VELLAR
(ACTING) DIRECTOR

LIFESTYLE AND COMMUNITY

RESPONSIBILITIES INCLUDE:

- Arts, Culture, Recreation and Leisure
- Community Events
- Local History and Heritage
- Libraries
- Palmerston Recreation Centre
- Community Halls
- Community Development
- Community Outreach
- Palmerston Swimming and Fitness Centre



CHRIS KELLY
DIRECTOR

GOVERNANCE AND REGULATORY SERVICES

RESPONSIBILITIES INCLUDE:

- Governance
- Regulatory Services
- Animal Management
- Council Owned Properties
- Economic Development
- Procurement
- Risk Management
- Internal Audit
- Insurance
- Fleet
- Strategic Planning



KATHY JARRETT
DIRECTOR

CITY GROWTH AND OPERATIONS

RESPONSIBILITIES INCLUDE:

- Stormwater Drainage
- Environmental Management
- Transport Network
- Parks and Open Space Management
- Public Lighting
- Waste Management
- City Planning
- City Parking



RICHARD IAP
(ACTING) EXECUTIVE MANAGER

ORGANISATIONAL SERVICES

RESPONSIBILITIES INCLUDE:

- Human Resources
- Safety
- Organisational Development
- Customer Services
- Information Technology
- Records Management
- Media and Community Engagement
- Smart Cities



SHANE NANKIVELL
EXECUTIVE MANAGER FINANCE

FINANCE

RESPONSIBILITIES INCLUDE:

- Financial Management
- External Audit
- Payroll

OUR YEAR



\$39 MILLION
TOTAL EXPENDITURE



\$719 MILLION
TOTAL INFRASTRUCTURE



365
FREE CARPARKS TO
ENCOURAGE GREATER
VISITATION AND ACTIVATION
OF THE CITY CENTRE



65,707
VISITORS TO PALMERSTON
RECREATION CENTRE
(FACILITY BOOKINGS)



652
STREETLIGHTS
REPAIRED



7,917t
KERBSIDE WASTE
COLLECTED



1,311t
KERBSIDE
WASTE RECYCLED



5,721m³
GREEN WASTE
PROCESSED



513
TREES
PLANTED



167

**EVENTS, PROGRAMS
AND ACTIVITIES**



\$114,586

**IN GRANTS, DONATIONS AND
SPONSORSHIPS TO SUPPORT
THE COMMUNITY**



5,654

REGISTERED DOGS



455

**LIBRARY PROGRAMS AND
EVENTS**



INTRODUCED

POP-UP DINING



4,700

**PUBLIC LIGHTS TO BE
REPLACED WITH ENERGY
EFFICIENT LEDES**



INTRODUCED

**EDIBLE POCKET GARDENS
TO PALMERSTON**



15

**ELECTRONIC SPEED LIMIT
SIGNS INSTALLED AT NINE
LOCAL SCHOOLS TO IMPROVE
ROAD CROSSING SAFETY**



5km

**ROADS AND CARPARKS
RESEALED**

MEASURING OUR PERFORMANCE

Each year, Council undertakes a Community Satisfaction Survey to determine the overall performance of Council. In 2019 the survey was undertaken in June, with 601 residents participating by telephone (578) or taking the online survey (23).

This year the survey format was improved to assess Council's performance against its recently adopted Community Plan, implement a simpler scoring methodology, and allow for more detailed feedback.

Council received an overall score of 6.56 out of 10, an improvement from the previous year's score of 5.77 out of 10. Council's ratings across the 14 Community Plan objectives are outlined below.

2018/19 PERFORMANCE TABLE

	COMMUNITY PLAN OBJECTIVES	SCORE
1.1	We focus on families	6.88
1.2	The wellbeing of our community is a focus for all of our work	6.19
2.1	Improve Palmerston's image	6.83
2.2	Palmerston's economic future is bright	5.60
3.1	To celebrate our rich culture and diversity	7.17
3.2	Recognise and support diversity through partnerships and leadership	6.68
4.1	We foster and support innovation	5.83
4.2	Infrastructure is fit for purpose	7.07
5.1	Reduce our footprint on the environment	7.56
5.2	Palmerston is a cool, shaded, green city	6.89
5.3	Encourage personal action and taking a leadership role	7.29
6.1	Ensure we have a leading governance model	6.18
6.2	Community is at the centre	5.63
6.3	Healthy working partnerships	6.05
	OVERALL	6.56

When asked the question how Council has performed, 63 percent of residents indicated Council has performed 'good' or 'very good'.



FAMILY AND COMMUNITY

IN THIS SECTION

WE FOCUS ON FAMILIES
THE WELLBEING OF OUR COMMUNITY
IS A FOCUS FOR ALL OF OUR WORK

MEASURES OF SUCCESS

PALMERSTON IS A SAFE AND FRIENDLY COMMUNITY WHERE EVERYONE BELONGS.



\$2 MILLION

TOWARDS SMART CITIES INITIATIVES TO INCREASE AMENITY AND SAFETY



144,337

VISITORS TO PALMERSTON LIBRARY



22,000

YOUTH DROP-IN SPORTS PARTICIPANTS



\$160,321

IN-KIND SUPPORT FUNDING GIVEN IN COUNCIL FACILITY HIRE



167

EVENTS, PROGRAMS AND ACTIVITIES

WE FOCUS ON FAMILIES

Council is committed to providing the community with a range of opportunities to participate in engaging and fun activities.

SANCTUARY SESSIONS is a series of five family-friendly music events held across the dry season at Sanctuary Lakes. These relaxed outdoor gigs shared acoustic music from talented local artists in Palmerston, with over 1500 people attending throughout the year.

Council's free outdoor movie program **FLICNICS** is held on each Saturday night during the dry season at Goyder Square. The line-up of films caters to Palmerston's diverse community, showcasing everything from comedies to popular animated

movies for the kids. The event grows in popularity each season with over 2,700 families attending the 22 movie nights held this year.

Our **BREKKIE IN THE PARK** series encourages a healthy lifestyle by providing the community opportunities to explore local parks around Palmerston with their family and pets. Furthermore it fosters a safe community vibe and a place for attendees to connect with their neighbours. Great entertainment such as yoga, sport demonstrations, petting

zoo and even a photo booth are some of the activities you can expect, plus the bonus of a community organisation providing a free healthy breakfast. Council Rangers attended a Brekkie at Joan Fejo Park providing free microchipping and registrations to new dogs to Palmerston.

Music is an important part of life for most young people. Recognising a lack of appropriate all-age performance venues for youth and bands in Palmerston, Council applied for, and was successful in securing \$50,000 of funding through the Northern Territory Palmerston Youth Activities Grant Program to produce the **PALMERSTON YOUTH MUSIC PROJECT**. Created along with local organisations, the program facilitated opportunities for young people to be involved in creative and cultural music pursuits outside of school hours.

Many **SCHOOL HOLIDAY PROGRAMS** were offered by City of Palmerston Lifestyle and Community teams, allowing families to participate in a wide range of fun, recreational activities that promote community wellbeing and social inclusion. Programs included the popular Pool Party, hosted jointly with the YMCA at the Palmerston Swimming and Fitness Centre, with over 600 adults and children attending. Themed Palmerston Library programs included Halloween and Easter; and wellbeing sessions to get children aged 3-16 years moving with **ACTIVATE KIDS**.

City of Palmerston library's **FRILLIES CLUB** continued to grow, with over 1,000 registered children during the year. The program encourages recreational reading outside of school hours. For every 10 books read, members go into the draw to win monthly prizes.

THE WELLBEING OF OUR COMMUNITY IS A FOCUS FOR ALL OF OUR WORK

Council's strong partnerships in the community ensure residents and visitors are provided with services and events to assist with delivering their aspirations about Palmerston. Council appreciates the support of Palmerston's volunteer networks in delivering these outcomes.

The 2018 Palmerston **SENIORS FORUM**, held at Cazaly's Palmerston Club over one day, provided information to the seniors from community representatives. The event is a great opportunity for seniors to contribute ideas for action to the Palmerston Seniors Advisory Committee, where Council Officers are tasked with actions to improve the community.

City of Palmerston Library began a new outreach program this year. The **INCURSIONS** program involved visiting a range of organisations in Palmerston to raise awareness of the library and encourage a love of reading and learning to children and families in the early years sector. A total of 21 locations were visited which included Storytime and short robotics sessions. Due to the program's success the library will continue the sessions in the future.

Our **HOME LIBRARY SERVICE** team, consisting of library staff and community volunteers, deliver and return library items to Palmerston residents who are unable to visit the library. Offering short or long-term solutions, this service meets individual needs while providing valuable social contact. This year the service completed 20 visits to 14 patrons, delivering a total of 856 loans.

Council continued to offer its free health and fitness program **ACTIVATE**, which is designed to provide participants with a taste of the physical activity options available in the community. The program ran for 45 weeks, with over 1300 people registered to participate in the wide range of activities provided by over 20 local fitness suppliers.

Council offers **EQUIPMENT HIRE**, such as a mobile BBQ, imagination playground, movie trailer and a smoothie bike for the community to hire to support local events, programs and activities. Through this initiative 78 bookings were supported

in 2018/19. Details on the equipment available for your next community event can be found on Council's website.

Council engages with local artists to work with students of the **PALMERSTON RE-ENGAGEMENT CENTRE** in an art program designed to beautify our community with public murals. Students increase their interest in different art mediums and develop their techniques through workshops. Students from the 2018 workshop went on to assist the commissioned artist in the painting of a beautiful, positive-message themed mural on the rear wall of the Palmerston Library for all to enjoy.

Council continued its financial contributions to the **PIPES AND DRAINS CAMPAIGN** for 2018/19. The joint initiative between City of Palmerston, City of Darwin, the Northern Territory Government and Royal Life Saving NT - Water Safety Unit, raises water safety awareness through community media campaigns. The funding provided is exclusively for campaign promotions within the Palmerston and Darwin region, educating children and young adults that pipes and drains are highly dangerous during the wet season.

The 2018 **WATER SAFETY WEEK** was also supported, in conjunction with the YMCA, by providing Royal Life Saving NT access to the Palmerston Swimming and Fitness Centre for the Aquafest event which promotes water safety.

Council also developed and progressed with the trial of treatments to 11 **LANEWAYS** across three Palmerston suburbs to assess if the measures will help discourage anti social behavior in those areas. The trails are ongoing and are being monitored. The findings will help inform Council's future decisions about laneway treatments that are in the best interest of the whole community.

VIBRANT ECONOMY

IN THIS SECTION

IMPROVE PALMERSTON'S IMAGE

PALMERSTON'S ECONOMIC FUTURE IS BRIGHT

MEASURES OF SUCCESS

PALMERSTON IS A DESTINATION CITY FOR EMPLOYMENT, IT IS A PLACE WHERE BUSINESSES ARE ENCOURAGED TO SET UP AND GROW.



931

**INCREASE IN
POPULATION**



15%

**OF THE NORTHERN TERRITORY
POPULATION LIVES IN
PALMERSTON**



1,521

BUSINESSES



365

**FREE CARPARKS CREATED TO
ENCOURAGE GREATER VISITATION AND
ACTIVATION OF THE CITY CENTRE**



ATTRACT

**VISITORS TO OUR CITY BY SUPPORTING:
NORTHERN TERRITORY PGA CHAMPIONSHIP
CITY OF PALMERSTON SENIORS FORTNIGHT
2019 BMXA BAD BOY NATIONAL SERIES
ZIMPRIDE NATIONAL FOOTBALL EVENT**



133

**NEW RATEABLE
PROPERTIES CREATED**



IMPROVE PALMERSTON'S IMAGE

Council is committed to ensuring that Palmerston remains 'A Place for People'. Whilst Council will continue to enhance the image and brand of Palmerston, 68 percent of residents agree that Palmerston is 'A Place for People'. As a significant employer and investor, Council will continue to ensure that it supports local businesses.

Council makes every effort to utilise local suppliers with **PROCUREMENT** processes to ensure local businesses and industries are best placed to participate in quotations and tenders. Council's 20 percent local supplier criteria weighting has been applied to ensure value for Palmerston, resulting in 92 percent of Council's expenditure occurring in the region and \$29.2 million being spent in the Northern Territory.

Council seeks tender submissions for various activities to achieve the best outcome for the Palmerston community. As at 30 June 2019, Council awarded 15 tenders (table below). Council also provided ongoing procurement training to staff and commenced a review of procedures and policies to ensure fairness, consistency, transparency and value for money.

In 2018/19 Council undertook a review of parking in the City Centre. This resulted in the development of a **CARPARKING STRATEGY**, which aims to improve the management of parking and attracts visitors to the City Centre to support local businesses. This included the expansion of free parking in timed spaces. These new initiatives were implemented from 1 July 2019 and will be reviewed regularly to assess whether these changes are meeting the needs of the City Centre.

GOYDER SQUARE TV is a large format screen used to communicate with and attracts residents and visitors to Palmerston's City Centre. Events such as FlicNics, which attract people into the City Centre, has seen a 65 percent increase from the previous year. The TV is also available for businesses and organisations to promote community projects and programs.

City of Palmerston dedicated Facebook pages (Council, Palmerston Youth, Activate and City of Palmerston Library) highlight local events, programs and services, consultations and community messages. This year Council joined **INSTAGRAM** - @cityofpalmerston - to promote Palmerston's unique environment and lifestyle. A Palmerston Youth instagram page - @yopalmy - was also created to target youth in Palmerston.

CONTRACT	AWARDED TO	AMOUNT	ACTUAL SPEND 2018/19
Archer Landfill Rehabilitation Stage 3 (NT)	Aldebaran Contracting Pty Ltd	\$1,774,080.00	\$1,673,760.00
Management of Archer Waste Management Facility (NT)	Veolia Environmental Services Pty Ltd	\$1,101,705.01	\$594,033.96
Domestic Waste and Recycling Services (NT)	Cleanaway Pty Ltd	\$1,917,982.00	-
City of Palmerston Irrigation Refurbishment (NT)	Delta Water NT Pty Ltd	\$212,250.00	\$182,028.01
City of Palmerston Public Lighting LED Luminaire Supply	MULTIPLE	\$1,340,593.75	\$129,355.52
	<i>Light Source Solutions</i>		
	<i>Orangetek</i>		
	<i>Phillips</i>		
City of Palmerston Installation of LED Luminaires and Associated Equipment (NT)	ESPEC	\$614,503.28	\$28,582.88
Design and Construction of Photovoltaic Systems at Palmerston Recreation Centre (NT)	NC Electrical and Airconditioning	\$95,925.00	\$95,924.99
Playground Refurbishment Various Locations	NT Shade and Canvas Pty Ltd	\$180,000.00	-
Supply and Installation of Shade Sails (NT)	NT Shade and Canvas Pty Ltd	\$123,290.00	\$123,290.00
Reseal Various Roads 2018-2019 (NT)	Downer EDI Works Pty Ltd	\$751,351.00	\$910,872.88
Install LED Street Lights and Poles for Laneways (NT)	NT Electrical Group	\$134,913.00	\$146,958.00

TOTAL SPEND IN THE NT: \$3,755,450.72





PALMERSTON'S ECONOMIC FUTURE IS BRIGHT

Despite challenging economic times, Palmerston continues to be a bright light for the Northern Territory, recording growth in its population. Council has provided support to the local economy through progression of long-term planning and support of key events that attract visitors.

In partnership with the Northern Territory Government, Council is building a long-term vision for the Palmerston economy. Council has undertaken consultation to inform preparation of the **PALMERSTON LOCAL ECONOMIC DEVELOPMENT PLAN**. This consisted of an online survey, pop-up stalls in local shopping centres and targeted engagement of Palmerston's retail and industrial areas. Responses focused on social infrastructure and investment as a tool for supporting the economy including: improving public safety and crime; retail and lifestyle services and supplies; available and affordable housing; and transport and investment in infrastructure. In the coming year Council will finalise and implement this plan. This process will include further community consultation prior to adoption of the plan.

Council continued to ensure the involvement in **CITY PLANNING** decision-making by reviewing and providing comment on behalf of the community to the Northern Territory Government on 53 development applications. One of the main development applications reviewed was the proposed Youth Justice Centre, with Council's comments focused towards ensuring business activity was supported as well as considering community amenity and safety.

Council continues to engage and develop sound working relationships with developers undertaking subdivisions and new building projects in Palmerston. By providing comment

and input, Council is achieving compliance as per our requirements and reaching better quality of amenity and infrastructure within our City.

Despite a reduction in the overall population of the Northern Territory, Council saw growth in its population with 133 new rateable properties created.

Palmerston again hosted the **NORTHERN TERRITORY PGA CHAMPIONSHIP**, with Council supporting as a sponsor. The four-day golfing tournament, associated activities and media coverage generates an estimated \$1.5 million in local economy benefits from visiting competitors, officials, family and friends and enhances the profile of Palmerston.

Council continued to support the **SATELLITE CITY BMX CLUB**, this year enhancing the facility's carpark to further improve the quality of this venue. The improvements supported the facilities growing needs. Following the success of the previous year, the club hosted the fourth round of the 2019 BMX Bad Boy National Series with 148 riders and their supporters visiting Palmerston.

CULTURAL DIVERSITY

IN THIS SECTION

TO CELEBRATE OUR RICH CULTURE AND DIVERSITY

RECOGNISE AND SUPPORT DIVERSITY THROUGH
OUR PARTNERSHIPS AND LEADERSHIP

MEASURES OF SUCCESS

IN PALMERSTON WE CELEBRATE OUR CULTURES
IN A WAY THAT VALUES OUR DIVERSITY.



Hosted **FOUR CITIZENSHIP CEREMONIES** welcoming 190 conferees from 29 countries as new Australian Citizens to Palmerston.



280 ATTENDEES at an outdoor performance of A Midsummer Night's Dream.



Over **\$103,000** awarded across 25 community groups and organisations hosting events, programs and activities which have benefited the Palmerston community.

A donation of **\$100** each was provided to 15 Palmerston schools as a contribution to their annual Community Awards.



Collaborated with over **50 COMMUNITY GROUPS** to bring events and activities to Palmerston.



TO CELEBRATE OUR RICH CULTURE AND DIVERSITY

Palmerston is an incredibly diverse community, with over 31 percent of residents identifying as Indigenous or born overseas. Palmerston celebrates this diversity by hosting and supporting a mix of cultural events throughout the year that promote inclusion, understanding and acceptance.

The **2019 PALMERSTON AUSTRALIA DAY AWARDS** were presented as part of Council's annual Australia Day Ceremony. The ceremony includes the traditional flag raising and citizenship ceremony, along with the awarding of Palmerston's citizens and event of the year. The winners for 2019 were Peta Preo as Citizen of the Year, Denique Stewart for Young Citizen of the Year and Come Walk with Me NT for Community Event of the Year.

STEPS AMEP and the Multicultural Association of the NT partnered with the City of Palmerston Library for a **REFUGEE WEEK STORYTIME**. Approximately 80 attendees helped celebrate the week, learning about challenges refugees face through storytelling and song. Refugee Week is Australia's peak annual activity to inform the public about refugees and celebrate positive contributions made by refugees to Australian society. It is a unique opportunity for us all to experience and celebrate the rich diversity of refugee communities through theatre, music, dance, film and other events which take place all over Australia.

City of Palmerston Library hosted **DRAG QUEEN STORYTIME** as part of our commitment to providing opportunities for all people, including children, to access information and participate in activities that represent and celebrate them and their families. Council partnered with Drag Territory to bring to the community a Storytime with a twist, hosting the first Drag Queen Storytime in the Northern Territory. Over 100 attendees were welcomed by Drag Territory's Vogue and

Ferocia, who entertained the crowd by reading books and encouraged dancing to all who attended.

As part of **REMEMBRANCE DAY IN PALMERSTON**, Council finalised the funding agreement with the Northern Territory Government for up to \$10,000 towards initiatives which supported the Centenary of Armistice events in Palmerston. In collaboration with Palmerston Returned Service League and Northern Territory Government, Council contributed to a temporary Memorial Wall, filled with handmade poppies by the community; painting the Palmerston Armistice Mural in Memorial Park; street banners along Chung Wah Terrace and The Boulevard; and a Remembrance Ceremony at Memorial Park with official proceedings by the Mayor and Elected Members.

Council hosted its annual **CAROLS** event in the Palmerston Recreation Centre for the 2018 festive season. This community celebration attracted school participation and local solo performers with approximately 900 people attending. The event also provided the opportunity for local community groups to fundraise for their clubs by selling glowsticks to the public. This year saw the introduction of food and craft stalls and children's activities and performers. The magic of Christmas was enhanced with the popular Santa's Grotto, giving children the opportunity to let Santa know their Christmas wish and to have their photo taken. Following the Carols, the lights on the **CITY'S CHRISTMAS TREE** in Goyder Square were turned on for the season by the Mayor.





RECOGNISE AND SUPPORT DIVERSITY THROUGH OUR PARTNERSHIPS AND LEADERSHIP

Council continues to work with the community by providing funding and support to promote diversity in our community. Several events were held this year that recognise that every individual matters.

Council worked alongside the Palmerston NAIDOC Committee to support events throughout **NAIDOC WEEK**. The 2018 theme of 'Because of Her, We Can!' was reflected in a wide range of activities including the first ever Palmerston NAIDOC March. Council supported this event with arranging street closures and traffic management, park approvals and a flag raising. Being involved in the committee was a great opportunity to strengthen relationships between Council, local organisations and community leaders.

A series of local events were held leading up to 2019 **INTERNATIONAL WOMEN'S DAY** in Palmerston. The collaborations between businesses, organisations, community groups and Council was something to be proud of. The events held were Women's Art Exhibition Launch and Morning Tea, Women's Pancake Breakfast, Conversation - Gender, Equity and the Family, Introduction to Women's Self Defence, Seminar - Self Development Coaching, and Yarn Up! Yarning Circles and BBQ.

INTERNATIONAL DAY OF PEOPLE WITH DISABILITY is a United Nations sanctioned day that is celebrated annually, aiming to increase public awareness, understanding and acceptance of people with disability and to celebrate their achievements and contributions. With support by Council, the Palmerston Regional Basketball Association (PaRBA) facilitated a week of Youth Drop-In Sports sessions. A variety

of activities were held aimed at challenging perceptions of disabilities, with wheelchair use and skills development as well as an exciting game of wheelchair basketball with Palmerston Senior College students.

ANTI-POVERTY WEEK is a national week where all Australians are encouraged to organise or take part in an activity aiming to highlight or overcome issues of poverty and hardship. The Council for Aboriginal Alcohol Program Services coordinated an Anti-Poverty Week Steering Committee for Darwin and Palmerston to organise events and campaigns within the region, which resulted in a locally generated campaign 'Walk in My Shoes'. Local organisations displayed shoe trees for people to both donate and take shoes, with 15 sets of shoes donated at the Palmerston Recreation Centre. Council also supported an Anti-Poverty Week event 'The Big Cook Up' hosted by Mission Australia at TEMHCO.

Council hosted two **COMMUNITY DINNERS** throughout the year, with the first celebrating International Migrants Day and the second to consult on ways to celebrate Harmony Day. A space in the Recreation Centre was set up and decorated where anyone and everyone were invited to bring along a plate to share with others. Both dinners were well attended with over 50 community members from different cultural backgrounds to each event.



Following discussion with a formed 'Harmony Day Collective' group, the idea emerged to host a community 'bring a plate' dinner for this year's **PALMERSTON IN HARMONY** day event. Up to 200 people attended on the day and enjoyed a friendly afternoon at the Palmerston Recreation Centre. Council contracted a choreographer, a choirmaster and a videographer to teach and film the song and dance by members of the community who took part, finishing with a feast provided by a range of multicultural groups.

Council led a Children's Week Working Group, consisting of volunteers and representatives from the numerous organisations including members of the Palmerston Kids Network, to hold the Palmerston **CHILDREN'S WEEK EVENT**. Held in the Palmerston Recreation Centre, 31 stakeholders held interactive stalls for people with children between 0-5 years old. Over 580 adults and children attended within the two-hour event period which included a range of free entertainment.

The **YOUTH DROP-IN SPORTS** program held at the Palmerston Recreation Centre, aims to provide a positive, fun and safe environment for young people of all backgrounds to participate in no cost sport and active recreation. This program is a joint initiative between Council, the Northern Territory Government and PaRBA. The partnership delivers an after-school sports program on weekdays throughout the year, including school holidays. Council supported over 210 Youth Drop-in Sports sessions during the past year, facilitating over 22,000 participations in the program by young people.

Council actively supports initiatives which benefit the Palmerston community through its **COMMUNITY BENEFIT SCHEME**. Funds are allocated annually to provide financial

support by way of grants, donations, scholarships and sponsorships. Council awarded \$114,586 to community groups, organisations and sporting individuals during 2018/19.

In November 2018, Council reviewed the *FIN18 Grants, Donations, Scholarships and Sponsorships* policy to include a provision for introduction of a new category of funding support. A category for representational support was approved to support individuals and teams representing Palmerston, Northern Territory or Australia in sporting and other challenges, activities and events within the Northern Territory, interstate and internationally. At 30 June 2019, 37 Palmerston individuals were supported with funding.

Over \$103,000 was awarded across 25 community groups and organisations hosting events, programs and activities which have benefited the Palmerston community. Two in-kind support grants were provided to two organisations to support the venue hire for their activities. A donation of \$100 each was provided to 15 Palmerston schools as a contribution to their annual Community Awards.

In 2016 Council resolved to fund The Palmerston and Rural Seniors Committee from the Community Benefit Scheme to support the 2016, 2017 and 2018 Seniors Fortnight program of activities. This year was the final of three years covered by the current Memorandum of Understanding. Funding of \$12,000 each year supported a range of activities offered to Palmerston and Rural Seniors. The two-week program included a range of activities with 1,340 seniors taking part. This year Council made the decision to continue to support this event until 2021.

A FUTURE FOCUS



IN THIS SECTION

WE SUPPORT AND FOSTER INNOVATION
INFRASTRUCTURE IS FIT FOR PURPOSE

MEASURES OF SUCCESS

PALMERSTON IS AN INNOVATIVE CITY THAT CAN SUSTAIN ITSELF THROUGH THE CHALLENGES OF THE FUTURE.



2,536

**PALMERSTON RECREATION
CENTRE BOOKINGS**



10,397

**PUBLIC WI-FI
DOWNLOADS**



815

**MULTIPURPOSE COMMUNITY
FACILITY BOOKINGS**

(THE HEIGHTS, DURAK COMMUNITY CENTRE, GRAY
COMMUNITY HALL, DRIVER RESOURCE CENTRE)

SECURED FUNDING FOR COUNCIL'S SMART CITIES PROJECT:



\$1 MILLION

**FUNDING SECURED FROM THE AUSTRALIAN FEDERAL
GOVERNMENT SMART CITIES AND SUBURBS PROGRAM**

\$500,000

**FUNDING SECURED FROM THE NORTHERN TERRITORY
GOVERNMENT**

\$500,000

FUNDING COMMITTED BY CITY OF PALMERSTON



WE SUPPORT AND FOSTER INNOVATION

Building on Palmerston's tech savvy community and the Digital Strategy, Council enables social value through technology which is critical for the future of Palmerston. This technology is also responsive to the evolving needs of our community.

Outlined in Council's *Prójects* document, **SMART CITIES** focuses on using smart technology to make our community safer and more liveable. The collaborative three government tier program will address overcoming Palmerston's growth challenges and capturing innovative opportunities, with a focus on crime and antisocial behaviour; delivering more efficient community-based services; providing greater transparency and accountability and contribute to a more sustainable Palmerston. A Palmerston City that is Bigger, Better and Smarter.

Since February 2019 much of the work has been in establishing management plans, including project schedule, budget and planning activities. Council has established a framework with probity auditors and defined the program success criteria, including align Smart City program with the community.

A collaborative approach by Council and a working advisory group will determine the goals and outcomes of the project. The Smart Cities project is due to be completed in May 2020.

In 2018/19, Council upgraded its **PUBLIC WI-FI** service at Goyder Square, Library, Recreation Centre, Arts Centre and Civic Plaza. Access is now available 24 hours a day, seven days a week, with faster download speeds and simpler connectivity options for users. The upgrade also improved content filtering and security to protect users and prevent any malicious acts or misuse of internet services. Council also implemented a 'splash page' for users connecting to Wi-Fi.

Palmerston was the first stop on NASA's visit to the Northern Territory as part of its Australia-wide **SEARCHING FOR THE WORLDS BEYOND OUR SOLAR SYSTEM** tour for National Science Week. Council proudly hosted NASA scientists for two free community presentations, with a dedicated session for 500 Palmerston school students. A great range of positive

feedback was received from residents pleased that Council was able to provide the opportunity for the Palmerston community to engage with NASA scientists.

The **TAMINMIN LIBRARY REFURBISHMENT** is a shared service arrangement where City of Palmerston Library has staffed the Taminmin Community Library for Litchfield Council. Taminmin Community Library is a small multipurpose library situated on the grounds of Taminmin College, which services both the school and the Litchfield Community. Since taking on a contract to staff this library, library staff have been working to make significant improvements to the layout, collection and programs, as well as assisting with moving stock for the library refurbishment.

Our library launched its **'BE CONNECTED'** program, an Australian Government initiative committed to increasing the digital confidence, skills and safety of older Australians. Library staff continue to support participants in the 'Be Connected' program through its drop-in computer classes. The digital literacy sessions continue to grow in popularity among the senior members of our community.

RADIO FREQUENCY IDENTIFICATION (RFID) was installed at the Palmerston Library this year. All 33,000 items in the library collection were individually tagged in preparation for the installation of self-loan stations and smart gates. RFID greatly enhances the user experience for patrons, and leads to greater operational efficiencies and brings modern technology to our library. The self-loan stations reduce checkout times and allow staff to focus on patrons other needs.





INFRASTRUCTURE IS FIT FOR PURPOSE

Council is committed to maintaining and developing all our assets to ensure they are sustainable for future generations.

Annual reseal works forms a major part of Council's Capital Works projects. **ROAD** reseal works are undertaken as a preventative maintenance solution to protect underlying pavement of ageing roads, thereby extending the life of the road as well as enhancing safety and comfort for road users.

An upgraded **PATHWAY** at Marlow Lagoon Recreation Reserve was undertaken during the year to provide all-year access from the pet park carpark to the lakes, playground and toilet facilities.

The new pathway was raised to address previous flooding problems during the wet season. Other works which occurred at the Recreation Reserve included the replacement of the old timber bridge with a new box culvert and access gate, providing safe access through the park all year.

Several pathways and culverts throughout the municipality were upgraded to provide all ability access year-round to schools, businesses and parks. Some pathways would flood during and after storm events making it unsafe for pathway users, which has resulted in a focus by Council to upgrade assets to make access available and safe to residents year-round.

An initiative of Council saw electronic speed limit signs installed at nine school crossings, supporting positive change in road and **PUBLIC SAFETY**, while educating road users about school zone speed limits. These signs detect vehicle speed and advise motorists to slow down if speeding.

Research has shown that the signs have a lasting impact on vehicle speeds with studies identifying a reduction in vehicle speeds. Further signs will be installed in 2019/20 with the

intent to ensure all school zones across Palmerston have the benefit of such traffic control devices.

Council's 171 hectares of **OPEN SPACE** provides many different opportunities for Palmerston residents to live and make healthy lifestyle choices. Partly funded by a Commonwealth Government's Stronger Communities Grant, an outdoor basketball half-court was constructed at Joan Fejo Park in Rosebery.

New playground equipment was replaced in Pretty Park and Woodroffe Park. Irrigation systems were also refurbished in sections of Lambrick Avenue and Buscall Avenue to help in the greening of our city. Ongoing routine works in our parks and gardens involved:

- » Park safety inspections: 894
- » Play equipment safety inspections: 1293
- » Irrigation system repairs: 544



14,508m²
ROADS RESURFACED



227
POTHoles REPAIRED



Reinvigoration of areas must consider more than just the green element factors such as economic and cultural opportunities. It must also focus on creating safe precincts to facilitate liveable communities.

MAKING THE SWITCH will see 4,700 street and public lights throughout Palmerston replaced with smart LED luminaires as part of Council's Accelerated Smart LED Street and Public Lighting Replacement Program.

This replacement program has the potential to be a transformational project for the city by reducing power expenditure and improving liveability.

Smart controls will also be fitted, allowing Council to manage public lighting in real time, notifying Council of faults, providing maintenance data and are able to be remotely dimmed or brightened. After associated costs, the project will provide savings in the magnitude of \$2.59 million over 12 years, which will be utilised to improve lighting in the city.

Council has committed a total of \$3.65 million to the project. Council has awarded contracts to the delivery of this project to the estimated value of \$3 million.

Installation works commenced in April 2019, with older suburbs being the highest priority: Moulden, Bellamack, Driver, Gray, Rosebery, Woodroffe and the Palmerston CBD.

Council has several facilities available for community hire to support events, activities and programs. Council also offers in-kind support to users of its community facilities.

The **PALMERSTON RECREATION CENTRE** facilities are frequently used for meetings, activities, events and private bookings. The facility received several upgrades during the year, including refurbishment of the stadium floor with \$40,000 through the Sport Australia's Move It Aus-Community

Sport Infrastructure grant. The refurbishment has improved the stadium floor allowing for additional sporting activities and is of a suitable standard to host NT Titles games and matches.

» Bookings: 2,536

» In-kind support internal: \$37,782

» In-kind support external: \$72,436

THE HEIGHTS, DURACK COMMUNITY CENTRE provides a practical workspace for performing and visual artists. A range of features, both fixed and mobile, support practitioners to encourage cultural growth, social interaction, creativity and participation in the arts. Users include practicing and emerging artists, community groups and individuals.

» Bookings: 112

» In-kind support external: \$8,005

GRAY COMMUNITY HALL continues to support the community with several long-term bookings and one-off celebratory bookings. Air-conditioning improvements were made and LED lighting was installed to illuminate the carpark.

» Bookings: 563

» In-kind support external: \$25,112

DRIVER RESOURCE CENTRE has long-term bookings across six days, and a growing base of one-off users. This facility is well suited for groups of children.

» Bookings: 140

» In-kind support external: \$54,768

ENVIRONMENTAL SUSTAINABILITY

IN THIS SECTION

REDUCE OUR FOOTPRINT ON THE ENVIRONMENT

PALMERSTON IS A COOL, SHADED, GREEN CITY

ENCOURAGE PERSONAL ACTION AND TAKING A
LEADERSHIP ROLE

MEASURES OF SUCCESS

PALMERSTON IS AN ENVIRONMENTALLY FRIENDLY, LIVEABLE CITY THAT PROMOTES RENEWABLE PRACTICES AND SUSTAINABILITY.



7,917t

**KERBSIDE WASTE
COLLECTED**



1,311t

**KERBSIDE
WASTE RECYCLED**



5,721m³

**GREEN WASTE
PROCESSED**



\$3.65 MILLION

**COMMITTED TO UPGRADE
TO ENVIRONMENTALLY
SUITABLE PUBLIC LIGHTS**

REDUCE OUR FOOTPRINT ON THE ENVIRONMENT

Council continues to deliver services and infrastructure that will reduce Council's impact on the environment.

New solar photovoltaic systems were installed at the City of Palmerston Library and Palmerston Recreation Centre during 2018/19. These systems have exceeded expectations by providing close to 40 percent of the Library and Recreation Centre's electricity requirements. New LED lighting was also installed in the stadium of the Recreation Centre, helping to further reduce Council's **ENERGY** consumption. This is not only a great environmental outcome, but also an effective way for Council to reduce running costs.

A total of 260 public lights were upgraded to energy efficient **LED LIGHTS** as a part of Council's 'Making the Switch' project. These works reduced power consumption by approximately 50 percent compared to old technology. The project to replace all 4,700 public lights throughout the entire municipality is expected to be completed by January 2020.

Palmerston continues to work with the Northern Territory Government and other major stake holders to improve **WATER MANAGEMENT** by developing a Sustainable Groundwater Aquifer Management Plan. This ensures the integrity and longevity of the Palmerston Aquifers. A total of 1,040 barramundi fingerlings were released in the lakes

of Durack and Gunn, with Council introducing recreational fishing in all its owned and managed water reserves. Having fish in our waters is a good way to support the ecology that in turn provides a connection to nature and promotes an active lifestyle for our residents.

Two **REBOOT YOUR LOOT** car boot sales were held during the year which allowed residents, community groups and schools an opportunity to fundraise through the sale of their unwanted second-hand items and recycled craft items. The event provided Council a way to carry out important waste reduction community education.

RECYCLING WEEK was celebrated by Council with the release of a home-spun video that aimed to assist residents to identify which waste items can be recycled and ensure these are deposited correctly into the appropriate bin. A joint effort between Council staff and helpful community members, the video is presented in a simple visual format with both spoken and written words in a variety of our local languages. The video is played regularly on the Goyder Square TV and is available to view on our website.



PALMERSTON IS A COOL, SHADED, GREEN CITY

Council is committed to increasing its urban forest to mitigate the impacts of our warm climate.

A total of \$300,000 was provided towards **TREE PLANTING** initiatives, not only making a significant contribution to Council's objective of greening our city but more importantly to the Palmerston community's wellbeing. From these funds, a total of 513 plantings were achieved within parks, gardens, recreational areas, and along the verges and median strips of both major arterial roads and residential roads. The number of trees planted was more than double the 244 trees planted in 2017/18, demonstrating Council's commitment to Palmerston being a cool, shaded, green city.

In addition to tree plantings, other shade structures installed during the year include the installation of shade sails at Phoenix, Eric Asche, Walter, Bowman and Tiverton Parks. A total of 20 large planter boxes were placed within the CBD to provide more colour and improve amenity. The planter boxes have a variety of trees in them and can be moved around to different areas when desired.

During the year Council introduced **EDIBLE POCKET GARDENS** to Palmerston. Edible Pocket Gardens are a free range style of garden where residents can nominate to use a small section of their local park or reserve to plant edible plants. The pocket gardens are not fenced, nor do they have

garden beds, but are planted amongst the existing landscape. The produce is accessible to the whole community and not owned by the resident/group who tends to it. Edible Pocket Gardens are a great way of increasing the amount of fresh produce freely available to the community, without going through the formalities of a community garden. The first pocket garden was installed in Strawbridge Park in Moulden.

PARKS WEEK highlights the vital role parks play in creating liveable cities, thriving communities and promoting community wellbeing. This year, Council celebrated by adorning a tree with over 100 colourful ribbons filled with wishes, hopes or a friendly tip from community members. The tree was located outside of the Palmerston Recreation Centre and was displayed for the duration of Parks Week.

Council's **LONG GRASS** program has expanded to operate year-round. It has the objective of removing overgrown vegetation from properties to improve amenity, safety and reduce the occurrence of pests. Council undertook long grass audits on less than two percent of properties (occupied and unoccupied). This indicates a good level of compliance. Council has also undertaken verge maintenance to ensure regulation and safety, particularly where it obscures traffic.

ENCOURAGE PERSONAL ACTION AND TAKING A LEADERSHIP ROLE

During 2018/19 Council entered into new contracts for its **WASTE MANAGEMENT** services, awarding Veolia for its Archer Waste Management Facility operations and Cleanaway for kerbside waste collection services.

- » Recyclables collected at Archer Waste Management Facility: 2,803.2 tonnes (paper, cardboard, steel, metal, oil, electronics)
- » 695 individual items such as fridges, washing machines, push-bikes, televisions
- » Stolen bins reported and replaced: 194

The 2018 **PRE-CYCLONE CLEAN UP** presented the highest waste tonnages recorded for this type of clean up, with a total of 192.26 tonnes collected from almost 2,000 households. Of this waste, 37 percent was able to be recycled. This represented an impressive 50 percent increase in the overall collected waste tonnage from 2017/18 as well as the amount of recyclable material - a great outcome for our community.

Council will continue the rollout of its environmental initiatives including solar, LED lighting, waste education and greening our City during 2019/20 reflecting Council's commitment to being financially and environmentally sustainable.

GOVERNANCE

IN THIS SECTION :

ENSURE WE HAVE A LEADING GOVERNANCE MODEL

COMMUNITY IS AT THE CENTRE

HEALTHY WORKING PARTNERSHIPS

MEASURES OF SUCCESS

COUNCIL IS TRUSTED BY THE COMMUNITY AND INVESTS IN THINGS THAT THE PUBLIC VALUE.



62%
FEMALE WORKFORCE

38%
MALE WORKFORCE



ANIMAL EDUCATION

HOSTED TWO EVENTS WITH OVER 80 FREE REGISTRATIONS

(PALMERSTON INDIGENOUS VILLAGE DOG HEALTH DAY AND BREKKIE IN THE PARK EVENT AT JOAN FEJO PARK)



COMMUNITY STALLS

HOSTED FOUR STALLS TO PROVIDE INFORMATION ON COUNCIL SERVICES

(ROYAL DARWIN SHOW, DEFENCE FORCE EXPO, DARWIN LIFE EXPO, FRED'S PASS RURAL SHOW)



ENSURE WE HAVE A LEADING GOVERNANCE MODEL

Council continued to improve the way we **COMMUNICATE** with our community in 2018/19.

The communication of Council's projects was delivered across multiple channels, with a focus on Council's website and social media platforms. Results of the 2018 Community Satisfaction Survey showed 41 percent of our community obtained information from our website and 22 percent from Facebook.

Council's responsive, mobile-friendly website is regularly modified and maintained, hosting latest news, project updates, general Council information, achievements and future events in Palmerston.

The year saw Council build its online engagement presence to provide residents and stakeholders with more options, to submit meaningful feedback and engage in Council decision making processes. Council held 14 public consultations through its online 'Have Your Say' section.

Engagement options for residents included providing comments, registering for participation in working groups and submitting surveys. 'Have Your Say' complements in-person engagement methods; it provides an accessible resource where Council can display project information and directly gain community insights.

The website underwent further improvements in April 2019 to create a more user-friendly environment. A prominent information section to showcase current projects and programs was introduced, along with a new, modern 'virtual experience' design to suit our community demographics. Updates to the search results functionality lets customers and staff source and access required information faster and easier than previously.

Website visitation remained consistent, with 198,415 visits; while our social media platforms saw growth during the last 12 months with a 10 percent increase in Facebook followers and the introduction of an Instagram page.

Council has received positive comments from residents on the information provided and frequency of posts; this feedback has confirmed that Facebook engagement with the community is a vital communication tool. Instagram has allowed Council to share and promote Palmerston's unique environment, lifestyle and brand 'A Place for People'.

Council continues to explore additional relevant and inspiring social media approaches, as well as continuously improve Council's website to meet customer requirements.

Council continuously reviews and maintains a suite of **POLICIES** which are designed to be simple statements of how our organisation intends to conduct its services, actions and business. They provide a set of guiding principles to help with decision making. It is the Elected Members role to weigh Council matters and decide upon policies which Council officers will then administer.

AS AT 30 JUNE 2019, COUNCIL APPLIED THE FOLLOWING POLICIES:

- | | |
|--|---|
| ■ AM01 Asset Management | ■ FIN17 Rate Concession |
| ■ AD01 Privacy | ■ FIN18 Grants, Donations, Scholarships and Sponsorships |
| ■ AD02 Media | ■ FIN19 Reserve |
| ■ AD03 Alcohol Management | ■ FIN20 Borrowing |
| ■ AD04 Lease of Council Property | ■ FIN21 Debt Collection |
| ■ AD05 Recognition of Service to the Community | ■ FIN23 Credit Card |
| ■ AD06 Open Data | ■ FIN 27 Related Party Disclosure |
| ■ COMM003 Community Consultation | ■ FIN 29 Security Payments |
| ■ COMM004 Edible Pocket Garden | ■ MEE01 Access to Council and Committee Meetings and Confidential Minutes |
| ■ CC01 Code of Conduct Elected Members | ■ MEE03 Public Question Time |
| ■ EM01 Elected Members | ■ MEE04 Teleconferencing |
| ■ EM02 Elected Members Benefits and Support | ■ REG01 Outdoor Dining |
| ■ EM04 Caretaker | |
| ■ EM05 Political Involvement in Council Events | |
| ■ FIN01 Fraud and Corruption | |
| ■ FIN03 Annual Financial Statement | |
| ■ FIN04 Procurement | |
| ■ FIN06 Investments | |
| ■ FIN09 Risk Management and Audit Committee | |



POLICIES REVIEWED



**NEW POLICIES
INTRODUCED**

Council manages an increasing amount of **RECORDS**, both generated internally and received from external sources. Council continues to work on the maintenance and disposal of documents in accordance with the 2018 Retention and Disposal Schedule as set out by the Northern Territory Archives. Internally, paperless processes were implemented,

which allowed the sharing of information to be more efficient and maximises workflow efforts. Council will continue to look for ways to optimise its record keeping system to improve efficiency as the volumes of transactions increase due to growth in our community, including providing staff with ongoing system training.



COMMUNITY IS AT THE CENTRE

Council's focus has been to engage with our community at every opportunity and encourage participation in Council's decision-making process.

Open to the public to attend, Ordinary Council Meetings are held in Council Chambers (Civic Plaza, City Centre) on the first and third Tuesday of every month, commencing at 5.30pm. Community members are able to submit written questions to be answered during Council meetings (in accordance with Council Policy *MEE03 Public Question Time*) or they may attend a 30-minute public forum, an informal session for residents, to speak with and raise ideas with Elected Members from 5:00pm.

Council sought to involve the full diversity of Palmerston residents and ensures they were engaged through several different tools, approaches and processes that best meet their needs.

To encourage feedback and active community participation, three Ordinary Meetings were held in community locations across Palmerston, and Elected Members continued to host a monthly stall at the Palmerston Markets.

Council continued to advertise and provide public consultation to ensure the community has every opportunity to participate. This included forming volunteer-based community reference groups, a first for Council, to address Palmerston's future in terms of rating methods and the priorities Council should focus on.

A highlight of these consultation efforts was the presentation of the Community Plan, which sets a vision and priorities for

Council, by members of the People's Forum who were directly involved in its development. Having the community write the plan ensures that when Council makes decisions, Council is responding to the priorities and needs of the Palmerston community.

Council continues to look for opportunities to enhance the **CUSTOMER SERVICE EXPERIENCE** for our community. An initiative to achieve this saw Council relocate its customer service area to the ground floor of its office building at Civic Plaza, providing a contemporary and improved accessibility area for the community to interact with Council staff.

Business hours were extended from 8.00am to 5.00pm, Monday to Friday, at all Council operated buildings to provide greater accessibility to Council services. The automated switchboard was removed to provide a personal first point of contact for those who contact Council by telephone.

» Approximately 29,000 telephone calls were received by Council teams in 2018/19.

To provide additional convenience, the implementation of Ezybill, which delivers rates notices directly by email was introduced, allowing rates notices to be accessible on any electronic device. Ratepayers can simply visit Council's website to sign up for Ezybill. Further acceptance of online payment options has resulted in an increase of 5.8 percent of payments being processed online. Of the 88,706 Council payments made,



10,058 were processed by staff over the phone or in person. Council also made the decision to commence SMS rate notice reminders from 1 July 2019.

Council continued its proactive approach to achieving the objective of maintaining a safe, secure and amenable environment for the Palmerston community, with an ongoing focus on compliance, responsible **ANIMAL MANAGEMENT EDUCATION** and **ENFORCEMENT**.

A proactive approach to increase the rate of microchipping dogs within the community was implemented through animal awareness days, registration concessions and promotional signage.

» 72 percent of registered dogs are now microchipped, an increase of two percent from the previous year.

Registrations remained consistent, with 5,654 registered dogs this year and 5,696 dogs the previous year. To increase registration rates, Council collaborated with Top End Regional Organisation of Council to streamline animal management requirements across the local government areas. From 2019/20 Palmerston, Darwin, Litchfield and Coomalie will have the same annual registration renewal date of 1 September. This is to support reciprocal registration and enable joint marketing of shared key messages to increase impact. Reciprocal registration builds on uniform registration dates by allowing dog owners to transfer registration between

local governments free of charge for the balance of that registration year. This incentivises dog owners to register and then the dog is on record with the new council. This has a community benefit of increasing the information shared between councils, allowing more accurate sharing of data, and improves dangerous dog tracking in the absence of uniform animal management legislation. Litchfield and Palmerston have commenced reciprocal registration.

Council Rangers issued 137 animal infringements and 624 impound notices this year, a consistent total to the previous year. Animal offences include unregistered dogs, exceeding maximum allowable number of dogs and dogs causing nuisance.

Regular parking patrols were undertaken to ensure compliance with parking regulation and safety.

» 1,122 parking infringements were issued, prominently in the City Centre.

Other infringements issued were in response to suburban safety and amenity issues, such as parking over driveways, blocked footpaths and double parking. Infringement numbers have reduced since the introduction of parking meters. Further education and community engagement will occur in the coming year as part of the implementation of the Parking Strategy.



ELECTED MEMBER ACCOUNTABILITY TO THE COMMUNITY

COUNCIL MEETING ATTENDANCE

ELECTED MEMBER	ATTENDED
Mayor Athina Pascoe-Bell	20
Alderman Amber Garden	20
Alderman Benjamin Giesecke	19
Alderman Damian Hale	20
Alderman Sarah Henderson	22
Alderman Dr Tom Lewis OAM	19
Alderman Lucy Morrison	22
Alderman Mick Spick	22

22 

ORDINARY COUNCIL MEETINGS

PROFESSIONAL DEVELOPMENT FOR ELECTED MEMBERS

In accordance with Section 71 of the *Local Government Act* and the General Instruction for Elected Member Allowances, Council Elected Members may access an allowance of \$3,653.68 each annually to attend appropriate and relevant conferences or training courses which sustain a member's professional competence by keeping them informed of and able to comply with, development in professional standards applicable to their role as a Council member.

ELECTED MEMBER	REASON	TOTAL
Mayor Athina Pascoe-Bell	Environmental and Planning Law Contracts	\$2,688.00
Alderman Amber Garden	2019 World Business Forum	\$3,135.27
Alderman Benjamin Giesecke	Presentation and Communication Skills Seminar Master of Business Administration	\$3,653.68
Alderman Damian Hale	Diploma of Project Management	\$3,653.68
Alderman Mick Spick	Diploma of Leadership and Management	\$1,850.00



218 

COUNCIL REPORTS CONSIDERED

- » 180 open reports
- » 38 confidential reports

18 

WORKSHOPS HELD

Periodically, discussions and decisions made by Council are done in sessions closed to the public, as required by the *Local Government Act* and associated Regulations. Council is committed to ensuring there are time limits placed on confidential matters and that wherever possible these decisions are brought into the open and accessible by the public.

During the last financial year, Council considered 218 reports of which 38 were confidential. The following chart shows the number of confidential items and the reasons they were confidential:

NUMBER OF CONFIDENTIAL ITEMS

8(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual	2
8(b) information about the personal circumstances of a resident or ratepayer;	5
8(c) information that would, if publicly disclosed, be likely to:	
(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.	6
(ii) prejudice the maintenance or administration of the law.	1
(iii) prejudice the security of the council, its members or staff.	1
(iv) prejudice the interests of the council of some other person.	21
8(d) information subject to an obligation of confidentiality at law, or in equity.	6
8(e) information provided to the council on condition that it be kept confidential.	3

*Seven Confidential item required the use of more than one Confidential Clause.



HEALTHY WORKING PARTNERSHIPS

Council remains committed to workforce development and continuous improvement. Without a skilled and dedicated workforce, Council would not be able to meet its commitments to the community and deliver effective and efficient services.

As at 30 June 2019, Council employed 95 people, with a full-time equivalent of 82.53. Our workforce headcount per employment type was:

EMPLOYEE POSITION TYPE BY GENDER

	MALE	FEMALE
Ongoing	29	46
Fixed Term	6	5
Casual	1	8
Total	36	59

RECRUITMENT

New FTE's Council approved new FTE's	6
Existing FTE's Replaced or Backfilled	11
Taminmin Library Service Agreement shared services	5

Council continued to invest in the professional training and development of staff, as well as ongoing measurement of communication, resources and expectations of staff.

TRAINING IN 2018/19

Executive	14
Finance	10
Human Resources	8
IT and Records	3
Library Services	20
Lifestyle and Community	24
Maintenance / Irrigation	1
Open Space	1
Procurement	1
Ranger Services	7
Technical Operations	4
TOTAL	93



21

**EMPLOYEES BORN
OVERSEAS FROM
16 COUNTRIES**

Creating a positive culture that values continuous learning and development remained a focus for Council. Life surveys were conducted in November/December 2018, with 68 percent completion, and May/June 2019, with 77 percent completion, to measure staff satisfaction. Action plans were developed to address the areas of improvement indicated in the survey. The health and wellbeing of Council employees is supported by access to health programs and the provision of counselling services.

Council values the advice and input from our community and runs a number of advisory groups that provide advice directly to the Council. These include:

PALMERSTON ANIMAL MANAGEMENT ADVISORY COMMITTEE (PAMAC) facilitates consultation and co-operation between Council and its stakeholders in the development of domestic animal management policy. This year PAMAC considered several policy issues including the introduction of a subsidised program for animal de-sexing, cat management education and extending community engagement.

PALMERSTON SAFE COMMUNITIES COMMITTEE (PSCC) works in partnership with Council and the Northern Territory Government, businesses and the community to reduce and prevent injuries, accidents and crime in Palmerston. The PSCC is committed to promoting the safety and wellbeing of Palmerston residents and visitors.

PALMERSTON KIDS NETWORK (PKN) is a committed network of workers representing organisations who provide services and programs to children (0-12 years) and their families living in Palmerston.

YOUTH INSPIRING PALMERSTON (YIP) consists of youth from Palmerston. YIP keeps Council informed on issues that are significant and important to young people in Palmerston.

PALMERSTON SENIORS ADVISORY COMMITTEE (PSAC) is an advisory committee to Council, providing advice and feedback in relation to issues that affect Palmerston and rural seniors who access services, businesses, events and activities in Palmerston. The committee facilitates the Palmerston Senior's Forum each year in conjunction with Council staff.

PALMERSTON AND RURAL YOUTH SERVICES (PARYS) network provides a forum for workers in the youth sector to discuss local youth issues and develop strategies to deliver a range of services for Palmerston and rural young people (12-25 years).

Providing a safe workplace is a high priority for Council, which continues to stress the importance of work health and safety amongst staff. The **WORK HEALTH AND SAFETY** committee, consisting of Council staff, meets on a regular basis and involves employees from a variety of business units. Council places a high value on the safety of staff and monitors and responds to safety incidents to ensure any learnings inform future policy and processes.

A total of 51 incidents and accidents occurred in 2018/19. Many of these incidents relate to abuse of staff and public nuisance. In response to these incidents, Council has increased security coverage in Council facilities and provided training for staff on dealing with confrontational situations. Council also provides support and counselling services to all staff.

0 FAIR WORK INCIDENTS

Members of the public who are unsatisfied with a matter that has been previously addressed by Council are able to seek further action through the Chief Executive Officer in the first instance. Alternatively they may contact the Mayor and/or Elected Members. Council also has a formal administrative review process of certain Council decisions.

0 DECISIONS REVIEWED

Further action can be requested through the office of the Northern Territory **OMBUDSMAN**. Council assists with these requests and considers any findings to improve our processes.

1 REQUESTS HANDLED FROM THE NORTHERN TERRITORY OMBUDSMAN

FREEDOM OF INFORMATION (FOI) requests and are a key component of transparent and open governance. Where requests are not in conflict with privacy principles protecting other members of the community or other exemptions found in the *Information Act*, these requests are met as quickly as possible. Members of the public can seek reviews of decisions made in response to FOI requests through Council and the Information Commissioner. The following table shows the total number of requests dealt with in 2018/19:

CATEGORY	REQUESTS ACTIONED
Access to personal information held by Council	0
Access to other information held by Council	8

In 2018/19, the Northern Territory Government established the office of the Independent Commissioner Against Corruption.

GENERAL PURPOSE FINANCIAL STATEMENTS

IN THIS SECTION

2018/19 FINANCIAL STATEMENTS REVIEW
GENERAL PURPOSE FINANCIAL STATEMENTS
STATEMENT OF COMPREHENSIVE INCOME
STATEMENT OF FINANCIAL POSITION
STATEMENT OF CHANGES IN EQUITY
STATEMENT OF CASH FLOWS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

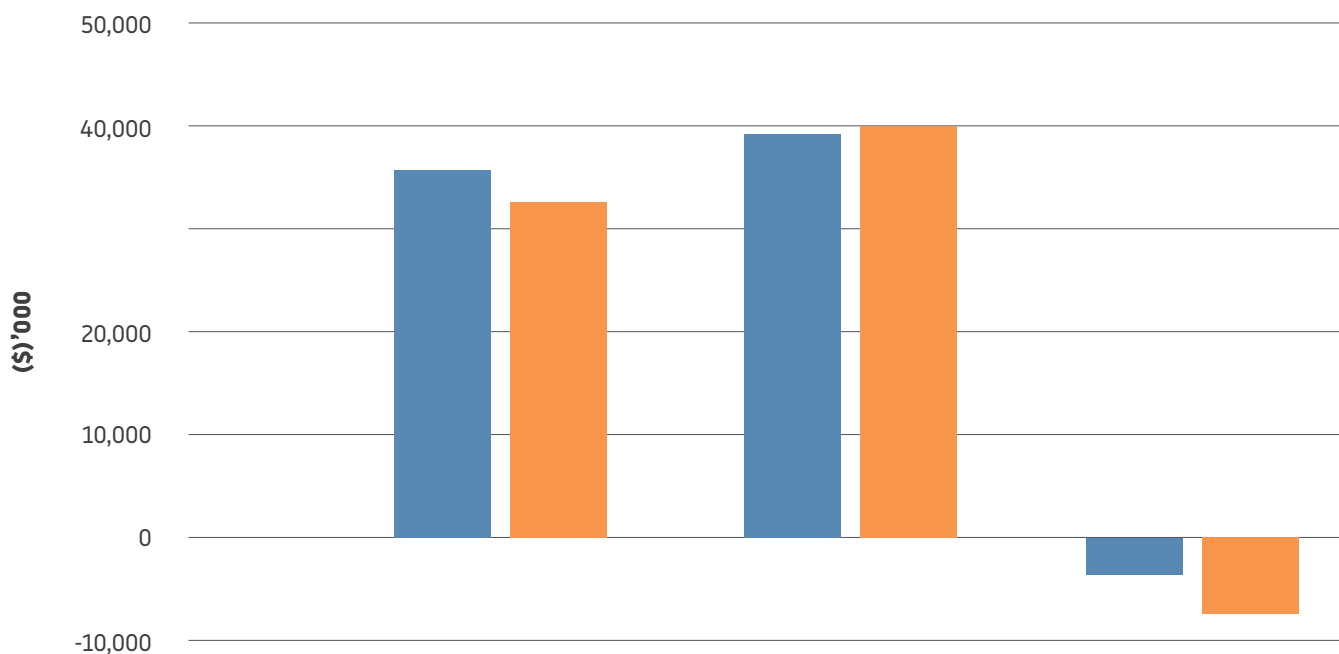
2018/19 FINANCIAL PERFORMANCE REVIEW

In the 2018/19 financial year, City of Palmerston generated a total comprehensive income surplus of \$10.438 million. Total comprehensive income is inclusive of one-off items such as revaluation and fair value movements on assets, non-recurring capital grants received as well as assets and contributions received free of charge from developers and the Northern Territory Government. Once these items are removed Council ended the financial year with an operational deficit of \$3.566 million inclusive of depreciation. This is an improvement over the original budget for 2018/19 where Council expected to generate an operational deficit of \$7.428 million.

In late June 2019, Council received a payment through the National Disaster Relief and Recovery Arrangement fund for \$866,000 representing a reimbursement for a portion of the clean-up costs from Cyclone Marcus that hit Palmerston in March 2018. Council also received a part payment of its 2019/20 Financial Assistant Grant allocation in advance in June 2019. Depreciation was also lower than expected being only \$10.1 million compared to the expected amount of \$11.5 million. All other material variances were explained in detail in the Budget Reviews for the 2018-19 financial year which are publicly available on Council's website.

Description	2019 Actual	2019 Original Budget	% Change Budget to Actual
Total Operational Income (\$) ,000	35,642	32,533	9.56%
Total Operational Expenses (\$) ,000	39,208	39,961	-1.88%
Operating Surplus / (Deficit) (\$) ,000	(3,566)	(7,428)	-51.99%

2018-2019 ACTUALS VS ORIGINAL BUDGET



	TOTAL OPERATIONAL INCOME (\$),000	TOTAL OPERATIONAL EXPENSES (\$),000	OPERATING SURPLUS / (DEFICIT) (\$),000
■ 2019 Actual	35,642	39,208	(3,566)
■ 2019 Original Budget	32,533	39,961	(7,428)

INCOME

Total Income	2019 - Actual	2019 - Original Budget	% Change Budget to Actual
Rates & Annual Charges	28,199	27,687	1.85%
Statutory Charges	133	166	-19.88%
User Charges	1,300	1,432	-9.22%
Grants, Subsidies & Contributions	3,713	2,283	62.64%
Capital Grants	8,208	728	1,027.47%
Investment Income	1,189	963	23.47%
Reimbursements & Other Revenue	1,108	0	
Total Income	43,850	33,259	31.84%

Changes of more than 10% are explained below

STATUTORY CHARGES

The reduction in statutory charges for the 2018/19 financial year compared to the original budget is related exclusively to a reduction in car parking fines issued. This result also represents a decrease of \$45,000 in car parking fines compared to the 2017/18 financial year. Council is unaware of a leading cause for the reduction except for a change in parking behaviour of motorists resulting in less fines being issued. It is likely that parking fines will continue to decrease into the future as Council has as at 1 July 2019 provided free parking in timed car parks that were previously pay and display. The reduction in parking fines in 2018/19 was recognised as part of the budget review process.

GRANTS, SUBSIDIES & CONTRIBUTIONS INCLUDING CAPITAL

Grant Funding income inclusive of capital grants forms the largest variance to budgeted income of approximately \$8.915 million. This occurred as Council only originally budgeted to receive the recurring Financial Assistance Grant provided through the Northern Territory Government with Commonwealth Government funds, the Roads to Recovery capital grant from the Commonwealth Government, payments from developers in lieu of construction and finally the Library Grant received from the Northern Territory Government. However, throughout the financial year Council was successful in applying for and receiving a considerable amount of extra grant funding from the Northern Territory Government relating to predominately capital projects. The details of each grant received is provided in Note 2 (j) in the attached financial statements. Council also received a part prepayment of the 2019/20 Financial Assistance Grant in June 2019. As most of this grant funding was received in late June 2019, it was not reflected in the revised budget but included in the Financial Analysis for the 2018/19 financial year.

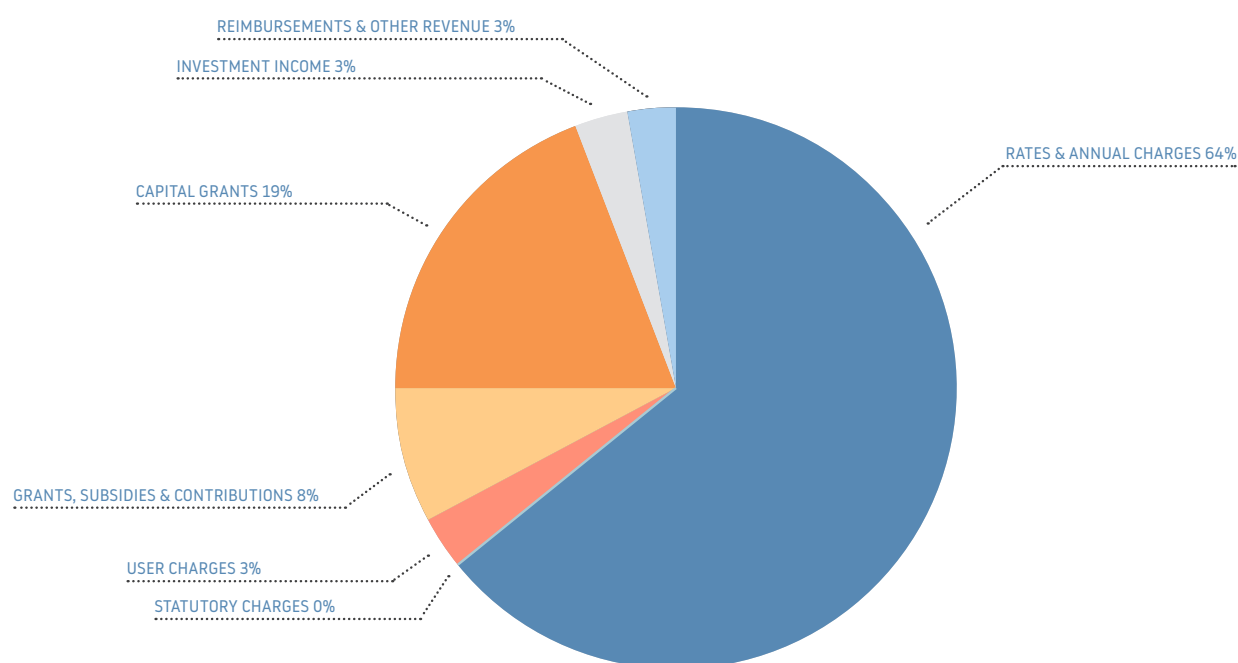
INVESTMENT INCOME

Investment income for the 2018/19 financial year was above the original budget by 23 percent or \$226,000. This variance was primarily due to actual cashflow improvements compared to budget due to the timing of capital projects being undertaken. This allowed Council to invest the funds into term deposits for longer periods. Additionally, the interest rates received throughout the year on term deposits were generally higher than originally anticipated. Adjustments for these improvements were made as part of the budget review process.

REIMBURSEMENTS & OTHER REVENUE

During the 2017/18 financial year, Cyclone Marcus hit the City of Palmerston. The cost to Council for the recovery and clean up was approximately \$3 million. Council, through the Northern Territory Government applied for reimbursement for claimable elements of the cost through the National Disaster Recovery and Relief Arrangements (NDRRA). In late June 2019, Council received a reimbursement of approximately \$866,000 representing the claimable portion of the recovery efforts. An original budget was not provided for this claim as at the time of preparing the original budget it was unknown what the quantum and timing of any potential claim would be. The remaining variance on this item relates to insurance recoveries on vandalised and damaged park and play equipment.

INCOME BY SOURCE



EXPENSES

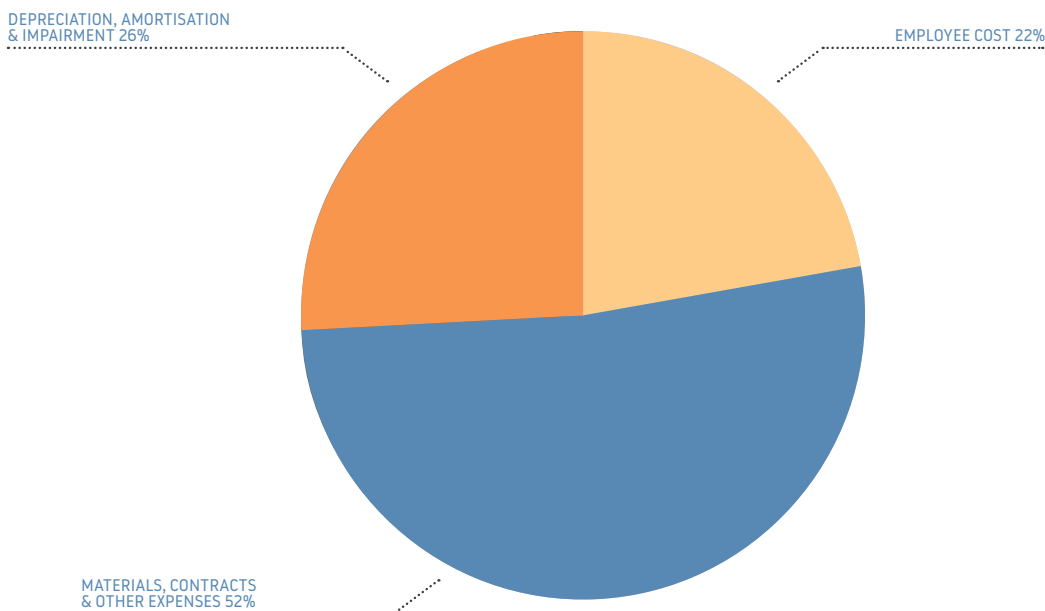
Description	2019 - Actual	2019 - Original Budget	% Change Budget to Actual
Employee costs	8,779	8,672	1.23%
Materials, contracts & other expenses	20,335	19,789	2.76%
Depreciation, amortisation & impairment	10,094	11,500	-12.23%
Total Expenses	39,208	39,961	-1.88%

Changes of more than 10% are explained below

DEPRECIATION, AMORTISATION AND IMPAIRMENT

The only material variance in relation to expenses between the original budget and actuals for the 2018/19 financial year was depreciation, amortisation and impairment. After the development of the original budget for 2018/19, Council engaged an engineer to do an assessment of the useful lives of the various asset classes. Following this analysis, third party valuers were assigned to perform a full asset revaluation and condition check for the 2017/18 financial statements. As an outcome of these processes, it was assessed that the useful lives of City of Palmerston assets were longer than originally expected and the condition of the assets were higher. This consequently resulted in a decrease in depreciation compared to what was originally estimated.

EXPENSES BY TYPE



OTHER ITEMS OF INTEREST

EMPLOYEE LEAVE ENTITLEMENT PROVISION

The employee leave entitlement provision is a provision that is established to recognise the value of both short and long-term leave (excluding sick leave) that has accrued but that remains untaken as at 30 June each year. It is designed to recognise the fact that if an employee finishes with the organisation there would be a financial cost as the employee would be entitled to receive payment for the untaken leave.

The below table identifies the upward trend that is currently occurring at City of Palmerston

Year	Short Term (000,s)	Long Term (000,s)	Total (000,s)	Percentage Increase
2016	696	504	1,200	
2017	960	393	1,353	12.75%
2018	1,036	396	1,432	5.84%
2019	1,345	423	1,768	23.46%

Although it is reasonable that there will usually be an increase in the value of the leave due to enterprise agreement increases and increase in numbers of employees, the increase over the past several years represents that there are numerous employees at the organisation that are not taking their leave as it accrues for various reasons. The short-term portion of the provision is backed by short term assets including cash and cash equivalents, thereby ensuring that the organisation has the capacity to pay short term entitlements as required.

The long-term provision represents long service leave accrued, but not yet available to the employee as they have not met the required number of years' service. However, as soon as the employee meets that requirement, the provision becomes a short-term provision and is short-term asset backed.

EXTERNAL LOAN BORROWINGS

In the 2018-19 Municipal Plan, Council budgeted to take out an external loan to the value of \$2,000,000. The purpose of the loan was to fund Stage 3; the final stage of the Archer landfill site remediation works. This loan was drawn down in June to the value of \$1,960,000 as the full \$2,000,000 was not required. The loan is a fixed interest loan at 2.78 percent per annum over a period of eight years. This is City of Palmerston's first external loan and will be repaid from income generated from the waste management levy that is applied to all residential ratepayers in Palmerston.

RESERVES

Council held \$27.428 million in reserves at 30 June 2019. Of this amount, \$9.064 million related to specific purpose grants that the Council received in order to undertake particular projects as well as \$1.195 million in the Capital Works Reserve to finalise the 2018/19 capital program. The Working Capital Reserve held a balance of \$8.971 million representing the cash available to Council to undertake its daily operations. During the 2018/19 financial year, Council received a reimbursement through the NDRRA to the value of approximately \$866,000. This amount was allocated to the Major Initiatives Reserve to contribute to funding works to be undertaken at the Palmerston Swimming and Fitness Centre.

In the original budget for 2018/19, Council estimated that working capital reserves would increase by approximately \$82,000 however they increased by \$1.292 million. This significant increase in reserves predominately relates to the part prepayment of the Financial Assistance Grant of approximately \$874,000. The timing of the prepayment will have an adverse impact on the 2019/20 annual budget and reserves will need to be drawn down in the 2019/20 financial year to account for this timing issue.

The Council's reserve structure and Reserve Policy was revised for the preparation of these Financial Statements. The revised structure and policy only allocates money into specific purpose reserves, where this is a specific project or purpose associated with those funds. The remaining balance is allocated to the Working Capital Reserve. This provides the community with greater clarity and transparency about the purpose of funds held by Council and the level of funds available to the Council for discretionary use.

CITY OF PALMERSTON

GENERAL PURPOSE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

CONTENTS

1. CHIEF EXECUTIVE OFFICER'S STATEMENT	2
2. PRIMARY FINANCIAL STATEMENTS:	
» Statement of Comprehensive Income	3
» Statement of Financial Position	4
» Statement of Changes in Equity	5
» Statement of Cash Flows	6
3. NOTES TO THE FINANCIAL STATEMENTS	7
4. INDEPENDENT AUDITOR'S REPORT - FINANCIAL STATEMENTS	40

CITY OF PALMERSTON

GENERAL PURPOSE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

CHIEF EXECUTIVE OFFICER'S STATEMENT

I, Luccio Franco Cercarelli, the Chief Executive Officer of City of Palmerston, hereby certify that the Annual Financial Statements:

- » have been drawn up in accordance with the applicable Australian Accounting Standards, the Local Government Act and the Local Government (Accounting) Regulations so as to present fairly the financial position of the Council and the results for the year ended 30 June 2019; and
- » are in accordance with the accounting and other records of Council.



Luccio Franco Cercarelli
CHIEF EXECUTIVE OFFICER

Date: 28 October 2019

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30 JUNE 2019

		2019	2018
	Notes	\$,000	\$,000
INCOME			
Rates Revenues	2a	28,199	27,658
Statutory Charges	2b	133	177
User Charges	2c	1,300	1,451
Grants, Subsidies and Contributions	2g	3,713	3,120
Investment Income	2d	1,189	1,152
Reimbursements	2e	925	9
Other Income	2f	183	310
Total Income		35,642	33,877
EXPENSES			
Employee Costs	3a	8,779	7,797
Materials, Contracts and Other Expenses	3b	20,335	24,168
Depreciation, Amortisation and Impairment	3c	10,094	9,401
Total Expenses		39,208	41,366
OPERATING SURPLUS / (DEFICIT)		(3,566)	(7,489)
Asset Disposal & Fair Value Adjustments	4	(2,209)	(1,278)
Amounts Received Specifically for New or Upgraded Assets	2g	8,208	2,390
Physical Resources Received Free of Charge	2i	7,498	46,933
NET SURPLUS/(DEFICIT) ¹		9,931	40,556
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	507	122,680
Total Other Comprehensive Income		507	122,680
Total Comprehensive Income		10,438	163,236
¹ Transferred to Statement of Changes in Equity			
<i>The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.</i>			

CITY OF PALMERSTON

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2019

		2019	2018
ASSETS	Notes	\$,000	\$,000
Current Assets			
Cash and Cash Equivalents	5a	23,925	16,142
Trade and Other Receivables	5b	2,013	1,498
Other Financial Assets	5c	7,664	4,500
Total Current Assets		33,602	22,140
Non-Current Assets			
Infrastructure, Property, Plant and Equipment	7a	548,294	545,558
Investment Property	7a	5,100	6,773
Other Non-Current Assets	6a	1,171	1,717
Total Non-Current Assets		554,565	554,048
TOTAL ASSETS		588,167	576,188
LIABILITIES			
Current Liabilities			
Trade and Other Payables	8a	4,139	3,363
Borrowings	8b	221	-
Provisions	8c	1,814	3,036
Total Current Liabilities		6,174	6,399
Non-current Liabilities			
Borrowings	8b	1,739	-
Provisions	8c	1,771	1,744
Total Non-Current Liabilities		3,510	1,744
TOTAL LIABILITIES		9,684	8,143
NET ASSETS		578,483	568,045
EQUITY			
Accumulated Surplus		204,380	206,136
Asset Revaluation Reserves	9a	346,675	346,168
Other Reserves	9b	27,428	15,741
Total Council Equity		578,483	568,045

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2019

	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
		\$,000	\$,000	\$,000	\$,000
2019					
Balance at end of previous reporting period		206,136	346,168	15,741	568,045
a. Net Surplus for Year		9,931	-	-	9,931
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	507	-	507
Other Comprehensive Income			507	-	507
Total Comprehensive Income		9,931	507	-	10,438
c. Transfers between Reserves		(11,687)	-	11,687	-
Balance at end of period		204,380	346,675	27,428	578,483
2018					
Balance at end of previous reporting period		164,563	223,488	16,758	404,809
a. Net Surplus / (Deficit) for Year		40,556	-	-	40,556
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a		122,680	-	122,680
Other Comprehensive Income		-	122,680	-	122,680
Total Comprehensive Income		40,556	122,680	-	163,236
c. Transfers between Reserves		1,017	-	(1,017)	-
Balance at end of period		206,136	346,168	15,741	568,045
<i>The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.</i>					

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2019

		2019	2018
	Notes	\$,000	\$,000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates Receipts		28,055	27,444
Statutory Charges		133	177
User Charges		1,429	1,596
Grants, Subsidies and Contributions (operating purpose)		3,713	3,256
Investment Receipts		1,189	1,152
Reimbursements		925	9
Other Receipts		2,128	2,931
Payments			
Payments to Employees		(8,396)	(7,733)
Payments for Materials, Contracts and Other Expenses		(23,195)	(29,895)
Net Cash provided by (or used in) operating activities	11b	5,981	(1,063)
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Amounts Specifically for New or Upgraded Assets		8,208	2,390
Sale of Replaced Assets		172	14
Sale of Surplus Assets		15	50
Net Disposal of Investment Securities		-	10,500
Payments			
Expenditure on Renewal / Replacement of Assets		(1,537)	(607)
Expenditure on New / Upgraded Assets		(3,465)	(2,792)
Net purchase of Investment Securities		(3,164)	-
Net Cash provided by (or used in) investing activities		229	9,555
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts			
Proceeds from Borrowings		1,960	-
Proceeds from Bonds and Deposits		-	11
Payments			
Repayment of Bonds and Deposits		(387)	-
Net Cash provided by (or used in) Financing Activities		1,573	11
Net Increase (Decrease) in Cash Held		7,783	8,503
plus: Cash & Cash Equivalents at beginning of period	11	16,142	7,639
Cash & Cash Equivalents at end of period	11	23,925	16,142
Additional Information:			
plus: Investments on hand - end of year	5c	7,664	4,500
Total Cash, Cash Equivalents & Investments		31,589	20,642
<i>The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.</i>			

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE	DETAILS	PAGE
1	Significant Accounting Policies	8
2	Income	14
3	Expenses	18
4	Asset Disposal & Fair Value Adjustments	19
	Current Assets	
5a	Cash & Cash Equivalents	20
5b	Trade & Other Receivables	20
5c	Other Financial Assets (Investments)	20
	Non-Current Assets	
6a	Other Non-Current Assets	20
	Fixed Assets	
7a (i)	Infrastructure, Property, Plant & Equipment	21
7a (ii)	Investment Property	21
7b	Valuation of Infrastructure, Property, Plant & Equipment	22
	Liabilities	
8a	Trade & Other Payables	24
8b	Borrowings	24
8c	Provisions	24
	Reserves	
9a	Asset Revaluation Reserve	25
9b	Other Reserves	25
10	Assets Subject to Restrictions	27
11	Reconciliation to Statement of Cashflows	27
12	Functions	29
13	Financial Instruments	30
14	Commitments for Expenditure	34
15	Financial Indicators	35
16	Operating Leases	36
17	Superannuation	37
18	Interests in Other Entities	37 n/a
19	Non Current Assets Held for Sale & Discontinued Operations	37 n/a
20	Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet	37
21	Events After the Balance Sheet Date	38
22	Related Party Transactions	39

n/a - not applicable

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 BASIS OF PREPARATION

1.1 Compliance Standards with Australian Accounting

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations, the requirements of the *Local Government Act*, the Local Government (Accounting) Regulations and other relevant Northern Territory legislation.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared on a going concern basis in accordance with the historical cost convention. All amounts are stated in Australian Dollars.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$,000).

2 The Local Government Reporting Entity

City of Palmerston ("the Council") is incorporated under the *Local Government Act* and has its principal place of business at 1 Chung Wah Terrace, Palmerston. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

3.1 Rates Revenues

Rates are recognised at the commencement of rating period. Rates overpaid at the end of reporting period are classified as current liability.

3.2 Non-cash contributions

Non-cash Contributions with a value in excess of the recognition thresholds as stated in Note 1 – 6.2 are recognised as revenue and as non-current assets. Non-cash contributions below the thresholds are recorded as revenue and expenses. Physical assets contributed to Council by developers in the form of road works, stormwater and park equipment are recognised as revenue when the development becomes "on maintenance" (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. All non-cash contributions are recognised at the fair value of the contribution received on the date of acquisition.

3.3 Developer Charges

Developers also pay infrastructure charges for the construction of assets, such as roads and stormwater drainage. Infrastructure charges are recognised as income when received.

3.4 Rental Income

Rental revenue from investment and other property is recognised as income on a periodic straight-line basis over the lease term.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

3.5 Interest and Dividends

Interest received from term deposits is accrued over the term of the investment. No dividends were received during the reporting period.

3.6 Sales Revenue

Sale of goods is recognised when the significant risks and rewards of ownership are transferred to the buyer, generally when the customer has taken undisputed delivery of the goods.

3.7 Statutory and User Charges

Statutory and User Charges are recognised upon unconditional entitlement to the funds. Generally, this is upon lodgement of the relevant applications or documents, issuing of the infringement notice or when the service is provided.

3.8 Grants Contributions and Subsidies

Where grants, contributions and subsidies recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in Note 2(h). Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

4 Cash, Cash Equivalents and Other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Council does not hold any inventories.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Furniture & Equipment	\$5,000
Plant & Equipment	\$5,000
Buildings & Other Structures	\$5,000
Roads	\$10,000
Footpaths and Bicycle Ways	\$5,000
Kerb and Gutter	\$5,000
Motor Vehicles	\$5,000
Irrigation	\$5,000
Intangible Assets	\$10,000
Stormwater Drainage	\$10,000
Land Improvement	\$10,000

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of several asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on information available to Council as well as from an Engineering firm who undertook a review of the infrastructure assets in 2018. However, appropriate records covering the entire life cycle of these assets are not available, and care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture & Equipment	3 to 100 years
Motor Vehicles	5 to 10 years
Plant & Equipment	5 to 15 years

Building & Other Structures

Buildings	7.5 to 100 years
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Infrastructure

Roads – Earthworks	100 years
Roads – Pavement	35 to 100 years
Roads – Seal	10 to 60 years
Roads - Other	35 to 100 years
Footpaths and Bicycle Ways	15 to 100 years
Kerb and Gutter	30 to 100 years
Driveways	15 to 100 years
Irrigation	25 to 30 years

Stormwater Drainage	60 to 100 years
Streetlights	75 to 100 years

Other Assets

Land Improvement	3 to 100 years
------------------	----------------

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

7 Investment Property

Investment property comprises land &/or buildings that are principally held for long-term rental yields, capital gains or both that is not occupied by Council.

Investment property is carried at fair value, representing an open-market value determined annually by external valuers.

Annual changes in the fair value of Investment Properties are recorded in the Income Statement as part of "Fair value adjustments".

Full valuations are carried out every year.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The last full valuation for Council's Investment Properties was dated 30/06/2019.

8 Payables

8.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

8.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

9 Borrowings

Borrowings are initially recognised at fair value; net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of "Payables".

10 Employee Benefits

10.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on cost) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on cost) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

10.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 17.

11 Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. Council's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

12 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risk's incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

13 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100 percent completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues and expenses are recognised on a percentage of completion basis. Costs incurred in advance of a future claimed entitlement are classified as work in progress in inventory. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

14 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 18.

15 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- » Receivables and Creditors include GST receivable and payable.
- » Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- » Non-current assets and capital expenditures include GST net of any recoupment.
- » Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

16 New accounting standards and UIG interpretations

In the current year, Council adopted all the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period.

AASB 9 Financial Instruments

The Council applied AASB 9 Financial Instruments for the first time which became effective for annual periods beginning 1

July 2018. The standard replaces all previous versions of AASB 9 and completes the project to replace AASB 139 'Financial Instruments: Recognition and Measurement'. AASB 9 introduces new classification and measurement models for financial assets. A financial asset shall be measured at amortised cost, if it is held within a business model whose objective is to hold assets in order to collect contractual cash flows, which arise on specified dates and solely principal and interest. All other financial instrument assets are to be classified and measured at fair value through profit or loss unless the entity makes an irrevocable election on initial recognition to present gains and losses on equity instruments (that are not held-for trading) in other comprehensive income ('OCI'). For financial liabilities, the standard requires the portion of the change in fair value that relates to the entity's own credit risk to be presented in OCI (unless it would create an accounting mismatch).

There has been no material impact upon adoption of this standard as the classification and recognition of the Council's financial assets and liabilities has not changed.

New impairment requirements use an 'expected credit loss' ('ECL') model to recognise an allowance. Impairment will be measured under a 12-month ECL method unless the credit risk on a financial instrument has increased significantly since initial recognition in which case the lifetime ECL method is adopted. The standard introduces additional new disclosures.

There have been no changes to impairment losses following the adoption of AASB 9.

Other than the new disclosure requirements, the application had no material impact on the Council's financial report.

Council has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The standards that are expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2019

» AASB 15 Revenue from Contracts with Customers, AASB 1058 Income of Not-for-Profit Entities and AASB 2016-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities.

AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, in conjunction with AASB 15, and AASB 2016-8. These Standards supersede most income recognition requirements relating to public sector NFP entities, previously in AASB 1004 Contributions.

These standards may have a material impact upon Council's future financial statements. For the 2019 financial year the impact will be nine million dollars. This impact will be reflected in the 2020 financial statements for comparative purposes.

AASB 16 Leases

AASB 16 Leases is effective for annual reporting periods beginning on or after 1 January 2019 and will be reported in these financial statements for the first time in 2019-20. When the standard is effective it will supersede AASB 117 Leases and requires the majority of leases to be recognised on the balance sheet.

For lessees with operating leases, a right-of-use asset will now come onto the balance sheet together with a lease liability for all leases with a term of more than 12 months, unless the underlying assets are of low value. The Statement of Comprehensive Income will no longer report operating lease rental payments, instead a depreciation expense will be recognised relating to the right-to-use asset and interest expense relating to the lease liability.

While for lessors, the finance and operating lease distinction remains largely unchanged. For finance leases, the lessor recognises a receivable equal to the net investment in the lease. Lease receipts from operating leases are recognised as income either on a straight-line basis or another systematic basis where appropriate.

No material impact is anticipated upon adoption of this standard as the classification and recognition of the Council's financial assets and liabilities will not change.

Effective for annual reporting periods beginning on or after 1 January 2021

» AASB 17 Insurance Contracts

17 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

18 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 2. INCOME

	2019	2018
	\$,000	\$,000
(A) RATES REVENUES		
General Rates		
Residential	18,133	17,659
Commercial	2,012	1,869
Industrial	897	793
Rates Received in Advance	94	158
Other	61	73
TOTAL GENERAL RATES	21,197	20,552
Other rates (including service charges)		
Waste Management Service	7,002	7,106
Total other rates	7,002	7,106
TOTAL RATES REVENUE	28,199	27,658
(B). STATUTORY CHARGES		
Animal Registration Fees and Fines	23	22
Parking Fines / Expiation Fees	42	87
Other Licenses, Fees and Fines	68	68
TOTAL STATUTORY CHARGES	133	177
(C). USER CHARGES		
Parking Fees	245	311
Sundry	5	17
Developer Charges	129	97
Animal Control	60	58
Rent and Hire of Council Equipment	450	474
Library	46	57
Rate Searches and Dog Registrations	288	289
Licences and Permits	77	148
TOTAL USER CHARGES	1,300	1,451

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 2. INCOME (CONTINUED)

	2019	2018
	\$,000	\$,000
(d). INVESTMENT INCOME		
Interest on Investments		
- Banks & Other	568	545
- Interest on Overdue Rates and Charges	175	161
Investment Property Rental Income	446	446
Total Investment Income	1,189	1,152
(e) REIMBURSEMENTS		
Private Works	-	1
Other	925	8
Total Reimbursements	925	9
(f) OTHER INCOME		
Insurance and Other Recoupments - Infrastructure, IPP&E	28	56
Sundry	155	18
Landfill rehabilitation provision adjustment	-	236
TOTAL OTHER INCOME	183	310
(g). Grants, Subsidies, Contributions		
Amounts Received Specifically For New or Upgraded Assets	8,208	2,390
Other Grants, Subsidies and contributions	3,713	3,120
TOTAL GRANTS, SUBSIDIES, CONTRIBUTIONS	11,921	5,510
The functions to which these grants relate are shown in Note 12.		
(i) Sources of Grants		
Commonwealth Government	381	549
Northern Territory Government	10,615	4,388
Other	925	573
TOTAL	11,921	5,510

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 2. INCOME (CONTINUED)

	2019 \$,000	2018 \$,000
(H) CONDITIONS OVER GRANTS AND CONTRIBUTIONS		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:		
Unexpended at the close of the previous reporting period	1,776	-
Less: expended during the current period from revenues recognised in previous reporting periods		
Government Grants	(873)	-
Subtotal	(873)	-
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions		
Government Grants	8,161	1,776
Subtotal	8,161	1,776
Unexpended at the close of this reporting period and held as restricted assets	9,064	1,776
Net increase (decrease) in assets subject to conditions in the current reporting period	7,288	1,776
(I) PHYSICAL RESOURCES RECEIVED FREE OF CHARGE		
Land	250	795
Land Improvements	567	26
Roads, Bridges & Footpaths	2,325	-
Stormwater Drainage	2,797	9,333
Water & Irrigation	67	-
Street Lights	619	23,930
Roads & Pavement	-	8,143
Footpaths & Cycleways	528	4,706
Kerb & Gutter	345	-
TOTAL PHYSICAL RESOURCES RECEIVED FREE OF CHARGE	7,498	46,933

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 2. INCOME (CONTINUED)

(j). Reconciliation of Government Grants	Opening Balance 1 July 2018	Movements		Closing Balance 30 June 2019
		Received/ Receivable	Expended	
(J) GRANTS (with discretion on use)				
	\$,000	\$,000	\$,000	\$,000
GENERAL PURPOSE (Untied)				
Grants Commission Grant - General Purpose	-	822	822	-
Grants Commission Grant - Roads Funding	-	931	931	-
Subtotal	-	1,753	1,753	-
SPECIFIC PURPOSE (Recurrent)				
Roads to Recovery	-	263	263	-
Libraries	-	609	609	-
Economic Development Plan	-	50	50	-
Palmerston Youth Festival	-	300	13	287
Youth Music	-	39	20	19
Shared Pathways	-	25	7	18
Other	-	10	10	-
Subtotal	-	1,296	972	324
TOTAL OTHER GRANTS	-	3,049	2,725	324
GRANTS SPECIFICALLY FOR NEW/UPGRADED ASSETS				
SPECIFIC PURPOSE				
Territory Road Asset Grants - Johnston/Zuccoli	1,000	-	97	903
Territory Grant - City of Palmerston Revitalisation Grant	490	-	490	-
Outdoor Basketball Court	11	-	11	-
ISLRP - Wallaby Holtze Flood Mitigation	260	-	260	-
SPG - CCTV Installation	15	-	15	-
Palmerston Recreation Centre Flooring Upgrade	-	40	40	-
Stronger Communities	-	9	-	9
Smart Cities & Suburbs	-	73	73	-
LED Upgrade Library & Recreation Centre	-	127	-	127
Server Room & Power Upgrades Council Buildings	-	151	-	151
Smart Cities Program	-	500	-	500
Street Lighting Improvements & Safety	-	750	-	750
Palmerston Aquatic Centre	-	4,600	-	4,600
Shared Paths Tulagi Road Yarrawonga	-	500	-	500
Various Asset Improvements	-	1,200	-	1,200
Total Grants Specifically for New/Upgraded Assets	1,776	7,950	986	8,740
Recognised as revenue in advance of expenditure	1,776			9,064
TOTAL OTHER GRANTS	1,776			9,064

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 3. EXPENSES

	Notes	2019 \$,000	2018 \$,000
(a). Employee Costs			
Salaries and Wages		6,332	5,822
Employee Leave Expense		1,275	879
Superannuation - Defined Contribution Plan Contributions	17	782	635
Superannuation - Defined Benefit Plan Contributions	17	-	11
Workers' Compensation Insurance		118	107
Other		272	343
Total Operating Employee Costs		8,779	7,797
Total Number of Employees (full time equivalent at end of reporting period)			
		85	74
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		54	28
- Other Auditors		57	12
Bad and Doubtful Debts		1	126
Elected Members' Expenses		316	256
Operating Lease Rentals - Non-Cancellable Leases			
- Minimum Lease Payments		147	179
Subtotal - Prescribed Expenses		575	601
(ii) Other Materials, Contracts and Expenses			
Contractors		11,693	14,626
Energy		1,214	1,155
Legal Expenses		424	607
Professional Services		1,526	1,324
Sundry		4,903	5,855
Subtotal - Other Material, Contracts & Expenses		19,760	23,567
Total Materials, Contracts and Other Expenses		20,335	24,168

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 3. EXPENSES

	2019	2018
	\$,000	\$,000
(c). Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Land Improvements	806	677
Buildings & Other Structures	902	891
Infrastructure		
- Stormwater Drainage	3,085	2,981
- Roads and Pavement	2,733	2,619
- Kerbs and Guttering	247	244
- Footpaths, Cycleways & Driveways	815	814
- Water and Irrigation	601	579
- Street Lights	623	371
Plant & Equipment	33	33
Furniture & Fittings	67	66
Motor Vehicles	182	123
Intangible Assets	-	3
Subtotal	10,094	9,401
(ii) Impairment		
Nil		
Total Depreciation, Amortisation and Impairment	10,094	9,401

NOTE 4. ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

Infrastructure, Property, Plant & Equipment		
(i) Assets Renewed or Directly Replaced		
Proceeds from Disposal	172	14
Gain (Loss) on Disposal	172	14
(ii) Assets Surplus to Requirements		
Proceeds from Disposal	15	50
Less: Carrying Amount of Assets Sold	(723)	-
Gain (Loss) on Disposal	(708)	50
Fair Value Adjustments		
Investment Property - Fair Value Increase / (Decrease)	(1,673)	(162)
Revaluation Decrements Expensed	-	(1,180)
Total Fair Value Adjustments	(1,673)	(1,342)
Net Gain (Loss) on Disposal or Revaluation of Assets	(2,209)	(1,278)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 5. CURRENT ASSETS

	2019	2018
	\$,000	\$,000
(a). Cash & Cash Equivalents		
Cash on Hand at Bank	14,925	6,981
Short Term Deposits & Bills, etc.	9,000	9,161
Total Cash & Cash Equivalents	23,925	16,142
(b). Trade & Other Receivables		
Rates - General & Other	1,082	938
Accrued Revenues	166	121
Debtors - General	194	24
GST Recoupment	180	176
Prepayments	224	78
Sundry	11	11
Animal Control	125	116
Parking and Traffic	157	164
Subtotal	2,139	1,628
Less: Expected Credit Losses	(126)	(130)
Total Trade & Other Receivables	2,013	1,498
(c). Other Financial Assets (Investments)		
Term Deposits Over 90 Days	7,664	4,500
Total Other Financial Assets (Investments)	7,664	4,500

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13

NOTE 6. NON-CURRENT ASSETS

(a). Other Non-Current Assets		
Capital Works-in-Progress	1,171	1,717
Total Other Non-Current Assets	1,171	1,717

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 7A (I). INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

		Asset Movements during the Reporting Period														as at 30/6/2019						
		as at 30/6/2018				Asset Additions										Revaluation Decrements (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated		Carrying Value
		At Fair Value	At Cost	Dep'n	Impair- ment	New/ Upgrade	Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment Loss (recognised in P/L) (Note 3c)	WIP Transfers	Adjustments & Transfers	Trfs from/ (to) "Held for Sale" category	Revaluation Decrements (ARR) (Note 4)								
Fair Value Level																						
\$,000	3	139,732	795	-	-	140,527	-	-	-	-	-	-	-	-	134,223	-	-	-	134,223			
	3	24,723	856	13,985	-	11,594	(66)	(806)	-	469	-	-	-	135	26,462	711	14,569	-	12,604			
	3	30,163	293	13,139	-	17,317	(63)	(902)	-	-	-	-	-	2,156	27,913	452	9,405	-	18,960			
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
	3	243,605	-	56,529	-	187,076	(32)	(3,085)	-	-	-	-	-	4,770	253,455	-285	61,928	-	191,812			
	3	155,013	987	47,934	-	108,066	(216)	(2,733)	-	1,187	-	-	-	-	158,878	-774	50,249	-	109,403			
	3	24,374	-	5,040	-	19,334	-	(247)	-	-	-	-	-	-	24,720	-36	5,287	-	19,469			
	3	45,542	-	18,121	-	27,421	(53)	(815)	-	-	-	-	-	-	45,924	-562	18,843	-	27,643			
	3	17,411	-	7,458	-	9,953	(226)	(601)	-	-	-	-	-	-	17,205	-400	8,012	-	9,593			
	3	23,930	-	371	-	23,559	(3)	(623)	-	-	-	-	-	-	24,545	26	994	-	23,577			
2	-	244	108	-	136	5	(33)	-	-	-	-	-	-	244	63	141	-	166				
2	-	965	865	-	100	144	5	(67)	-	32	-	-	-	980	149	915	-	214				
3	-	1,289	814	-	475	-	(64)	(182)	-	-	-	-	-	784	402	556	-	630				
2	58	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total Infrastructure, Property, Plant & Equipment		704,551	5,429	164,422	-	545,558	(723)	(10,094)	-	1,688	-	-	-	(6,554)	7061	715,333	3,860	170,899	-	548,294		
Comparatives		450,499	105,750	176,883	-	379,366	-	(9,401)	-	2,755	-	1,613	(1,180)	(7,304)	129,984	704,551	5,429	164,422	-	545,558		

NOTE 7A (III). INVESTMENT PROPERTY

Land	1,530	-	-	1,530	-	-	-	-	-	-	(1,530)	-	-	-	-	-	-	-	-
Buildings & Structures	5,243	-	-	5,243	-	-	-	-	(1,673)	-	1,530	-	-	-	-	5,100	-	-	5,100
Total Investment Property	6,773	-	-	6,773	-	-	-	-	(1,673)	-	-	-	-	-	-	5,100	-	-	5,100
Comparatives	6,936	-	-	6,936	-	-	-	-	-	-	-	-	(163)	-	-	6,773	-	-	6,773

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 7B - VALUATION OF INFRASTRUCTURE, PROPERTY, PLANT, EQUIPMENT AND INVESTMENT PROPERTY

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a “level” in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for infrastructure assets. These assets are valued at depreciated current replacement cost. This method involves:

- » The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- » The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 7B - VALUATION OF INFRASTRUCTURE, PROPERTY, PLANT, EQUIPMENT AND INVESTMENT PROPERTY (CONTINUED)

Valuation of Assets (continued)

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2019.
- Valuer: Australis Asset Advisory Group Pty Ltd

Land Improvements

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018.
- Valuer: Asset Val Pty Ltd

Buildings & Other Structures

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2019.
- Valuer: Australis Asset Advisory Group Pty Ltd

Infrastructure

Roads & Pavements, Kerb and Gutter, Footpaths

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018.
- Valuer: Asset Val Pty Ltd

Stormwater Drainage

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018.
- Valuer: Asset Val Pty Ltd

Water & Irrigation

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018.
- Valuer: Asset Val Pty Ltd

Street Lights

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2018.
- Valuer: JLL Infrastructure Advisory Pty Ltd

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 7B - VALUATION OF INFRASTRUCTURE, PROPERTY, PLANT, EQUIPMENT AND INVESTMENT PROPERTY (CONTINUED)**Valuation of Assets (continued)****Plant & Equipment**

- Basis of valuation: Cost

Furniture & Fittings

- Basis of valuation: Cost

Motor Vehicles

- Basis of valuation: Cost

Investment Property

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2019.
- Valuer: Opteon Pty Ltd

Contractual obligations relating to investment property are disclosed in Note 14.

NOTE 8. LIABILITIES

	2019 Current	2019 Non Current	2018 Current	2018 Non Current
\$,000				
(a). Trade and Other Payables				
Goods & Services	379	-	464	-
Payments Received in Advance	46	-	97	-
Accrued Expenses - Employee Entitlements	192	-	132	-
Accrued Expenses - Other	3,014	-	1,775	-
Deposits, Retentions & Bonds	508	-	895	-
Total Trade and Other Payables	4,139	-	3,363	-
(b). Borrowings				
Loans	221	1,739	-	-
Total Borrowings	221	1,739	-	-
All interest bearing liabilities are secured over the future revenues of the Council				
(c). Provisions				
Employee Entitlements (including oncosts)	1,345	423	1,036	396
Future Reinstatement / Restoration, etc	469	1,348	2,000	1,348
Total Provisions	1,814	1,771	3,036	1,744

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 9. RESERVES

\$,000	1/7/2018	Increments (Decrements)	Transfers	Impairments	30/6/2019
(a). Asset Revaluation Reserve					
Land - Other	124,026	(6,554)	-	-	117,472
Land Improvements	-	135	-	-	135
Buildings & Other Structures	7,282	2,156	-	-	9,438
Infrastructure					
- Stormwater Drainage	134,197	4,770	-	-	138,967
- Roads and Pavement	53,796	-	-	-	53,796
- Kerbs and Guttering	6,730	-	-	-	6,730
- Footpaths, Cycleways & Driveways	9,244	-	-	-	9,244
- Water and Irrigation	6,358	-	-	-	6,358
Motor Vehicles	71	-	-	-	71
Waste Infrastructure	4,464	-	-	-	4,464
Total Asset Revaluation Reserve	346,168	507	-	-	346,675
Comparatives	223,488	122,680	-	-	346,168
\$,000	1/7/2018	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2019
(b). Other Reserves					
Property Reserve	922	-	-	(922)	-
Plant and Equipment Reserve	272	-	(40)	(232)	-
Infrastructure Reserve	5,553	652	(880)	(5,325)	-
Developer Funds Reserve	4,986	922	(808)	-	5,100
Unexpended Capital Works Reserve	845	1,195	(845)	-	1,195
Unexpended Grants and Contributions Reserve	1,776	9,064	(1,776)	-	9,064
Election Expenses Reserve	150	100	-	(100)	150
Disaster Recovery Reserve	500	-	-	-	500
Strategic Initiatives Reserve	300	16	(316)	-	-
Community Grants Reserve	100	-	(30)	(70)	-
Waste Management Reserve	26	1,960	(404)	-	1,582
Street Lighting Reserve	311	-	(150)	(161)	-
Major Initiatives Reserve	-	866	-	-	866
Working Capital Reserve	-	221	-	8,750	8,971
Total Other Reserves	15,741	14,996	(5,249)	1,940	27,428
Comparatives	16,758	10,454	(11,471)	-	15,741

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 9. RESERVES (CONTINUED)

(b). Other Reserves (continued)

PURPOSES OF RESERVES

Externally Restricted Reserves

Unexpended Grants and Contributions Reserve

This reserve holds the balance of unexpended grants and contributions received from external contributors. The funds are held in this reserve until expensed in line with the funding conditions. External restrictions apply in line with the individual funding agreements.

Internally Restricted Reserves

Election Expenses Reserve

This reserve shall be increased annually over the Council term. This reserve should not exceed \$150,000

Disaster Recovery Reserve

This reserve shall be maintained at or near \$500,000. External funds received after the event for the purpose of disaster recovery shall be used to maintain the reserve on this level of funds.

Developer Funds Reserve

This reserve holds the balance of unexpended funds in lieu of construction received by developers.

Unexpended Capital Works Reserve

This reserve holds the balance of unexpended capital works funds that are requested to be carried forward to the following financial year.

Asset Revaluation Reserve

This reserve is established under the requirements of the Australian Accounting Standards. It reflects the increments or decrements of fixed asset values due to asset revaluations.

Major Initiatives Reserve

This reserve will fund major initiatives for the future development of the City of Palmerston in line with identified major capital works, the Municipal Plan and the Long-Term Financial Plan. Specific initiatives must be identified, and funds are to be allocated to those.

Waste Management Reserve

This reserve holds funds for the direct and indirect expenditures for the rehabilitation of the Archer landfill and for development of the Archer transfer station to accommodate expected future requirements.

Unrestricted Reserves

Working Capital Reserve

This reserve holds funds that have not been allocated to a specific purpose.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 10. ASSETS SUBJECT TO RESTRICTIONS

\$,000	Notes	2019	2018
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.			
Cash & Financial Assets			
Unexpended amounts received from Government			
Unexpended amounts received from Government		9,064	1,776
Total Cash & Financial Assets		9,064	1,776
Total Assets Subject to Externally Imposed Restrictions		9,064	1,776

NOTE 10. ASSETS SUBJECT TO RESTRICTIONS

\$,000	Notes	2019	2018
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	23,925	16,142
Balances per Statement of Cash Flows		23,925	16,142

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 11. RECONCILIATION TO STATEMENT OF CASH FLOWS (CONTINUED)

\$,000	Notes	2019	2018
(b). Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus/(Deficit)		9,931	40,556
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		10,094	9,401
Fair Value Adjustments		1,673	1,342
Non-Cash Asset Acquisitions		(7,498)	(46,933)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(8,208)	(2,390)
Net (Gain) Loss on Disposals		536	(64)
Landfill Rehabilitation		-	(236)
		<u>6,528</u>	<u>1,676</u>
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(511)	(29)
Change in Allowances for Under-Recovery of Receivables		4	(126)
Net (Increase)/Decrease in Other Current Assets		(8)	252
Net Increase/(Decrease) in Trade & Other Payables		1,163	(183)
Net Increase/(Decrease) in Unpaid Employee Benefits		336	79
Net Increase/(Decrease) in Other Provisions		(1,531)	(2,732)
Net Cash provided by (or used in) operations		5,981	(1,063)
(c). Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
- Physical Resources Received Free of Charge	2i	7,498	46,933
Amounts recognised in Income Statement		7,498	46,933
Total Non-Cash Financing & Investing Activities		7,498	46,933
(d). Financing Arrangements			
Unrestricted access was available at balance date to the			
following lines of credit:			
Corporate Credit Cards		100	100

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

CITY OF PALMERSTON

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 12. FUNCTIONS

Income, Expenses and Assets have been directly attributed to the following Functions / Activities.														
Functions/Activities	INCOME			expenses			OPERATING SURPLUS (DEFICIT)			GRANTS INCLUDED IN INCOME			TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Budget 2019	Actual 2019	Actual 2018	Budget 2019	Actual 2019	Actual 2018	Budget 2019	Actual 2019	Actual 2018	Budget 2019	Actual 2019	Actual 2018	Actual 2019	Actual 2018
\$,000														
General Public Services	22,466	24,782	22,832	20,552	19,695	23,503	1,914	5,087	(671)	-	1,620	1,027	35,406	24,332
Public Order and Safety	480	443	509	866	884	847	(386)	(441)	(338)	-	-	-	-	-
Economic Affairs	2,553	3,017	4,860	3,077	3,432	3,279	(524)	(415)	1,581	-	1,196	3,882	350,991	343,324
Environmental Protection	7,000	7,002	7,108	6,276	5,875	5,663	724	1,127	1,445	-	-	3	-	-
Housing and Community Amenities	-	-	-	1,380	1,377	1,035	(1,380)	(1,377)	(1,035)	-	-	-	23,531	30,333
Recreation, Culture and Religion	1,433	8,604	958	8,216	7,939	7,036	(6,783)	665	(6,078)	-	8,180	598	178,239	178,199
Social Protection	2	2	-	10	6	3	(8)	(4)	(3)	-	2	-	-	-
Total Functions/Activities	33,934	43,850	36,267	40,377	39,208	41,366	(6,443)	4,642	(5,099)	-	10,998	5,510	588,167	576,188

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge. Budget amounts refer to the revised budget for 2018-2019

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 13. FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.99 percent and 2.80 percent (2018: 2.55 percent and 2.80 percent). Short term deposits have an average maturity of 86 days and an average interest rate of 2.57 percent (2018: 65 days and 2.65 percent).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 18 percent (2018: 18 percent). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Receivables

Fees & Other Charges

NOTE 13. FINANCIAL INSTRUMENTS (CONTINUED)

.....

Recognised Financial Instruments

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates for fair value.

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities

Interest Bearing Borrowings

Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable quarterly; interest is charged at a fixed rate of 2.8 percent per annum.

Carrying Amount:

Cost.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 13. FINANCIAL INSTRUMENTS (CONTINUED)

\$,000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2019					
Financial Assets					
Cash & Equivalents	23,925	-	-	23,925	23,925
Receivables	653	-	-	653	653
Other Financial Assets	7,664	-	-	7,664	7,664
Total Financial Assets	32,242	-	-	32,242	32,242
Financial Liabilities					
Payables	4,139	-	-	4,139	4,139
Current Borrowings	221	-	-	221	221
Non-Current Borrowings	-	952	787	1,739	1,739
Total Financial Liabilities	4,360	952	787	6,099	6,099
2018					
Financial Assets					
Cash & Equivalents	16,142	-	-	16,142	16,142
Receivables	436	-	-	436	436
Other Financial Assets	4,500	-	-	4,500	4,500
Total Financial Assets	21,078	-	-	21,078	21,078
Financial Liabilities					
Payables	3,363	-	-	3,363	3,363
Total Financial Liabilities	3,363	-	-	3,363	3,363

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2019		30 June 2018	
	Weighted Avg	Carrying	Weighted Avg	Carrying
	Interest Rate	Value	Interest Rate	Value
Fixed Interest Rates	2.78%	1,960	-	-
		1,960		-

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 13. FINANCIAL INSTRUMENTS (CONTINUED)

Risk Exposures

CREDIT RISK represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made in accordance with regulations, with authorised deposit taking institutions.

Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

MARKET RISK is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

LIQUIDITY RISK is the risk that Council will encounter difficulty in meeting obligations with financial liabilities.

INTEREST RATE RISK is the risk that future cash flows will fluctuate because of changes in market interest rates.

Most of Council's financial instruments - both assets and liabilities - are at fixed rates. Any such variations in future cash flows will not be material in effect on either Council income or expenditure.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 14. COMMITMENTS FOR EXPENDITURE

\$,000	2019	2018
(a). Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Roads & Footpaths	-	275
Other	3,020	-
	3,020	275
These expenditures are payable:		
Not later than one year	3,020	275
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	3,020	275
(b). Other Expenditure Commitments		
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:		
Audit Services	28	28
Waste Management Services	9,882	2,862
Other Maintenance Contracts	1,572	1,752
Landscaping and Mowing	1,900	2,852
Civil Works	474	2,038
Other	1,322	804
	15,178	10,336
These expenditures are payable:		
Not later than one year	7,526	7,190
Later than one year and not later than 5 years	7,652	3,075
Later than 5 years	-	71
	15,178	10,336

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 15. FINANCIAL INDICATORS

\$,000	Amounts 2019	Indicator 2019	Prior Periods	
			2018	2017
1. Current Ratio				
Current Assets less Externally Restricted Assets	33,602	5.44	3.18	3.46
Current Liabilities	6,174			
2. Debt Service Ratio				
Net Debt Service Cost	-	0.00	0.00	0.00
Operating Revenue	43,850			
3. Rate Coverage Percentage				
Rate Revenues	21,197	48.34%	56.67%	57.89%
Total Revenues	43,850			
4. Rates and Annual Charges Outstanding				
Rates & Annual Charges Outstanding	1,082	3.84%	3.39%	3.57%
Rates & Annual Charges Collectible	28,199			

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 16. OPERATING LEASES

\$,000	2019	2018
Leases Providing Revenue to the Council		
Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.		
(i) Investment Property		
Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.		
Leases commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:		
Not later than one year	527	662
Later than one year and not later than 5 years	1,793	1,925
Later than 5 years	-	393
	2,320	2,980
(ii) Lease Payment Commitments of Council		
Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.		
No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.		
Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased		
No lease contains any escalation clause		
Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:		
Not later than one year	81	94
Later than one year and not later than 5 years	9	58
Later than 5 years	-	-
	90	152

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

NOTE 17. SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the following schemes;

Statewide Super Scheme (under Local Government Superannuation Scheme)

Statewide Super receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.50 percent in 2018/19; 9.50 percent in 2017/18). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Contributions to Other Superannuation Schemes

The Council also makes contributions to other superannuation schemes selected by employees under the “choice of fund” legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

NOTE 18. INTERESTS IN OTHER ENTITIES

Council has no interest in any Equity Accounted Businesses such as Joint Ventures, Associates & Joint Operations.

NOTE 19. NON-CURRENT ASSETS HELD FOR SALE & DISCONTINUED OPERATIONS

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

NOTE 20. CONTINGENCIES & ASSETS/LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 20. CONTINGENCIES & ASSETS/LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible “insurance excesses”, the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

NOTE 21. EVENTS AFTER THE BALANCE SHEET DATE

Events that occur after the reporting date of 30 June 2019, up to and including the date when the financial statements are “authorised for issue” have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Certification of Financial Statements as the appropriate “authorised for issue” date relating to these General Purpose Financial Statements.

Accordingly, the “authorised for issue” date is 28 October 2019.

Council is unaware of any material or significant “non adjusting events” that should be disclosed.

CITY OF PALMERSTON

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE 22. RELATED PARTY TRANSACTIONS

	2019	2018
Key Management Personnel		
Transactions with Key Management Personnel		
The related parties of the Council include:		
• the key management personnel (KMP) because they have authority and responsibility for planning, directing and controlling the activities of the Council directly; and		
• spouses, children and dependants who are close family members of the KMP and;		
• any entities controlled or jointly controlled by KMP or controlled or jointly controlled by their close family members.		
• KPMs include CEO, Directors, Executive Managers and Elected Members		
The compensation paid to Key Management Personnel comprises:		
Salaries, Allowances and Other Short-Term Employee Benefits	1,325	1,267
Total	1,325	1,267

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

i) Retirement Benefits

No retirement benefits have been made by the Council to KMP during the reporting year.

(ii) Loans to Responsible Persons

No loans have been made, guaranteed or secured by the Council to KMP during the reporting year.

(iii) Other Transactions

Other than the amount paid as taxpayers or residents (e.g. rates, swimming pool entry fees, etc.) no other transactions have been made with the KMP during the year.

City of Palmerston provides financial support to some not for profit organisations. Two of these organisations have an Elected Member on their current board. These financial arrangements existed prior to those board members becoming Elected Members, and the nature of those arrangements have remained unchanged.

(iv) Outstanding Amounts

As at 30 June 2019, there were no outstanding amounts receivable from the Council’s KMP.

GENERAL PURPOSE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

AUDITOR'S REPORT - FINANCIAL STATEMENTS

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Independent audit report to the Chief Executive Officer of City of Palmerston

Opinion

We have audited the accompanying general purpose financial report of City of Palmerston ("the Council"), which comprises the statement of financial position as at 30 June 2019, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Chief Executive Officer's Statement.

In our opinion, the financial report of the City of Palmerston is in accordance with the *Northern Territory Local Government Act*, including:

- (a) giving a true and fair view of the financial position of the City of Palmerston as at 30 June 2019 and of the Council's performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Local Government (Accounting) Regulations*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report.

We are independent of the Council in accordance with the ethical requirements of the *Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants* (the 'Code') that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Responsibility of the Chief Executive Officer and Those Charged with Governance for the Financial Report

The Chief Executive Officer of the Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Northern Territory Local Government Act* and for such internal control as the Chief Executive Officer determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Chief Executive Officer either intends to liquidate the Council or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Chief Executive Officer.
- Conclude on the appropriateness of the Chief Executive Officer's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Chief Executive Officer and those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Merit Partners

Merit Partners



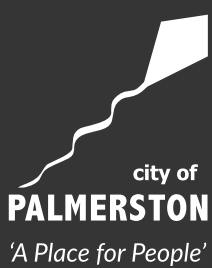
MunLi Chee
Director

DARWIN

28 October 2019

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14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 LGANT Draft Executive Minutes – 21 October 2019

THAT Council receive and note Item 14.1.1 entitled LGANT Draft Executive Minutes - 21 October 2019.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

**MINUTES OF THE LGANT EXECUTIVE MEETING
HELD ON MONDAY 21 OCTOBER 2019 IN THE LGANT OFFICE
COMMENCING AT 9:04 AM**

1. PERSONS PRESENT AT THE MEETING OR ON THE TELEPHONE

Mayor Damien Ryan	President – Municipal
Alderman Gary Haslett	Vice President – Municipals
Mayor Fay Miller	Executive – Municipal
Councillor Bobby Wunungmurra	Executive – Regional and Shires
Mayor Steven Edgington	Vice President – Regional and Shires <i>(left 10:05 am)</i>
Mayor Judy MacFarlane	Executive – Regional and Shires
Mayor Matthew Ryan	Executive – Regional and Shires
Mayor Maree Bredhauer	Executive – All Councils <i>(arrived 9:24 am)</i>
IN ATTENDANCE:	
Tony Tapsell	LGANT CEO
Peter McLinden	LGANT
Elaine McLeod	LGANT – Secretariat

2. APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING

Alderman Peter Pangquee	Executive – Municipal
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Mayor Matthew Ryan telephoned the LGANT CEO during the meeting to advise he was unable to attend as he was participating in a meeting between Tiwi Islands Regional Council and West Arnhem Regional Council.

RESOLUTION

That members:

1. accept the acknowledgements from members that they are unable to attend the meeting
2. approve the applications from members for leave of absence from the meeting.

Moved: Alderman Haslett
Seconded: Mayor MacFarlane
Carried

3. NOTIFICATION OF CONFLICT(S) OF INTERESTS – Nil**4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING****Action**

1. Members reminded the secretariat that minutes of the previous meeting are to be included with each agenda when it is sent out.

RESOLUTION

THAT the minutes of the Executive meeting held on 9 September 2019 and 26 September 2019 as circulated, be confirmed as a true and correct record of this meeting.

Moved: Mayor Miller
Seconded: Alderman Haslett
Carried

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

5. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS

The following items were put forward for discussion in General Business:

- Productivity Commission Meeting – Remote Area Tax Concessions and Payments
- Timber Creek Native Title Case

RESOLUTION

THAT the papers as circulated be received for consideration at the meeting and accept the matters to be raised in general business.

Moved: Alderman Haslett
Seconded: Mayor Miller
Carried

6. DECISIONS THE EXECUTIVE IS BEING ASKED TO MAKE THIS MEETING

6.1 Financial Reports for 31 August 2019

Discussion

Members were told that Belyuen Shire Council's subscription will be paid shortly.

Members were informed that the monthly subscription to WALGA was to provide industrial relations services to all member councils and that details of the use of this service can be found in the draft 2018-2019 annual report which was included in the agenda for the Annual General Meeting.

RESOLUTION

THAT the Executive receives and adopts the financial reports for 31 August 2019.

Moved: Mayor Miller
Seconded: Mayor Edgington
Carried

6.2 Local Government National Report

Discussion

Members endorsed the submission to the 2017-18 Local Government National Report.

Action

2. Forward the submission to the Minister.

RESOLUTION

That the Executive endorses the submission on the 2017-18 Local Government National Report.

Moved: Mayor MacFarlane
Seconded: Mayor Miller
Carried

6.3 Review of LGANT Policy Statements

Discussion

Members agreed that:

- 1.10 (a) be amended to read:
All Federal and Territory Ministers and members, when officially visiting Local Government areas should observe the protocol of formally advising the council head office of their visits and where possible make time available to meet with Local Government representatives.
- 3.9 (a) be amended to read:
LGANT supports the use of automated processing to increase the in efficiencies of with council business transactions.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

Action

3. Update policy statements and upload on website.

RESOLUTION

That the Executive approves with changes the LGANT policy statements.

Moved: Mayor Miller

Seconded: Councillor Wunungmurra

Carried

6.4 Nominations to the Minister's Advisory Council on Multicultural Affairs**Discussion**

Members endorsed Lord Mayor Kon Vatskalis as the LGANT observer on the Minister's Advisory Council on Multicultural Affairs.

Action

4. Advise all parties of the decision.

RESOLUTION

That the Executive endorses Lord Mayor Kon Vatskalis to represent LGANT as an observer on the Minister's Advisory Council on Multicultural Affairs.

Moved: Mayor Miller

Seconded: Alderman Haslett

Carried

6.5 Revised 2019-2020 LGANT Budget**Discussion**

Members endorsed the 2019-2020 revised LGANT annual budget.

Action

5. Issue a revised budget.

RESOLUTION

That the Executive endorses the 2019-2020 revised LGANT annual budget.

Moved: Mayor Edgington

Seconded: Mayor Bredhauer

Carried

6.6 2019 National General Assembly Resolutions**Discussion**

Members endorsed the response to ALGA.

Action

6. Send the response to ALGA.

RESOLUTION

That the Executive endorses the response to ALGA on select 2019 National General Assembly Resolutions.

Moved: Mayor Miller

Seconded: Councillor Wunungmurra

Carried

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

7. REPORTS ON ACTIONS REQUIRED TO BE DONE FROM THE LAST MEETING

7.1 Incorporation of LGANT

Discussion

Members heard that a revised LGANT Constitution could go out early in the new year.

Action

7. Put a revised constitution to the Executive.

7.2 2018-2019 LGANT Annual Report

RESOLUTION

THAT the Executive receives and notes the reports on actions required to be done from the last meeting and including noting those that are completed.

Moved: Mayor Miller

Seconded: Councillor Wunungmurra

Carried

8. BUSINESS WHICH ONLY REQUIRES THE EXECUTIVE TO RECEIVE AND NOTE INFORMATION

8.1 LGANT General Meeting and Annual General Meeting Agendas and Program

Discussion

Members reviewed the agendas and arrangements for the LGANT Conference in Alice Springs. Mayor Judy MacFarlane gave her apology for the LGANT general and annual general meetings.

RESOLUTION

That the Executive receives and notes the general and annual general meeting agendas and program for November 2019.

Moved: Mayor MacFarlane

Seconded: Alderman Haslett

Carried

8.2 ALGA Board Report – September 2019

Discussion

Members noted the ALGA Board report and heard that the next board meeting will be held on 17 November 2019.

RESOLUTION

That the Executive receives and notes the September 2019 ALGA Board Report.

Moved: Mayor Edgington

Seconded: Mayor Bredhauer

Carried

8.3 National Communications Directors Network Meeting Report

Discussion

Jenny Jan told members about the many benefits of attending this meeting, such as:

- networking with communications directors from other local government associations
- getting assistance with communication plans
- sharing of resources.

Members discussed what can be done to support council communications officers and provide training. LGANT will present a business paper to the February 2020 Executive meeting with suggestions of what can be done within the available resources.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

RESOLUTION

That the Executive receives and notes the National Communications Directors Network Meeting Report.

Moved: Mayor Miller
Seconded: Mayor Edgington
Carried

9. PRESIDENT'S REPORT**Discussion**

The President told members that the new LGANT CEO, Sean Holden, will be commencing on 4 November 2019 and will be attending the LGANT Conference in Alice Springs.

Action

8. LGANT to confirm the Minister's attendance at the conference.

10. BUSINESS FROM PREVIOUS MEETING THAT IS NOT YET FINISHED**10.1 Transfer of Local Roads from the NT Government to Local Government****Future Action**

Attend Regional Roads Committees meetings and report.

10.2 Northern Territory Government Remote Housing**Future Action**

Provide progress reports to the Executive. LGANT will forward the NTG quarterly publication "Construction Snap Shot" (which provides details of the many NTG projects that are being undertaken) to member councils.

Discussion

Concern was raised over the lack of consultation with remote communities to potential changes in the *Residential Tenancies Act*. The LGANT CEO advised he was unable to complete a submission but would research the matter.

10.5 Draft LGANT Policies on Language, Literacy and Numeracy**Future Action**

Make responses from the Commonwealth and Territory governments available to councils.

10.11 Environmental Regulatory Reform**Future Action**

Attend LGANT Environment Legislative Forum to be held on 3 December 2019 with member councils.

10.12 Council Motion – Uniform Animal Management Legislation**Future Action**

Review the discussion paper the Department releases in November 2019.

10.18 Council Motion – Development of Emergency Management Plans**Future Action**

Follow up on matters that are being handled at the national level (COAG) to do with heat waves.

10.21 Aged Care Across the Northern Territory**Future Action**

Await outcome of the Royal Commission report.

10.23 Bench Marking the Rating of Mining and Pastoral Properties in Northern Australia

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

Future Action

Commission somebody to do research and report.

10.25 Infrastructure for Water in Regional and Remote Communities**Future Action**

Put a submission to Infrastructure Australia on its Infrastructure Audit report calling for increased investment in water infrastructure for remote communities.

10.26 Town Planning for Towns on Aboriginal Land Trust Land**Future Action**

Attend meetings with the Department responsible for Planning particularly in relation to proposed amendments to the *Planning Act*.

10.27 Independent Town Camps Review**Future Action**

Councils that have town camps in their local government areas to monitor developments with investment plans.

10.29 Funding for Coastal Communities to Build Cyclone Shelters**Future Action**

David Willing is to give a presentation at the CEO Forum on 6/11/19.

10.31 Child Safety Request from the Federal Government**Future Action**

No further action required.

10.32 LGANT Submission to the Indigenous Evaluation Strategy**Future Action**

The Productivity Commission's final report to government will be released in July 2020.

10.33 LGANT Members' Satisfaction Survey**Future Action**

The survey will be distributed in the week of 21/10/19.

RESOLUTION

THAT the Executive receives and notes the reports on business from previous meetings that is not yet finished.

Moved: Mayor Bredhauer

Seconded: Mayor Miller

Carried

11. BUSINESS NOT YET FINISHED BUT INACTIVE

11.1	Constitutional Recognition of Aboriginal and Torres Strait Islander People
11.2	Territory Wide Logistics Master Plan – Discussion Paper

RESOLUTION

THAT the Executive accept the business not yet finished but inactive.

Moved: Councillor Wunungmurra

Seconded: Alderman Haslett

Carried

12. MEMBERS QUESTIONS – Nil

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

13. GENERAL BUSINESS**13.1 Productivity Commission Meeting – Remote Area Tax Concessions and Payments Discussion**

The LGANT CEO told members about a meeting he will be attending this week with the Productivity Commission to discuss remote area tax concessions and payments. Council CEOs or their representatives have also been invited to attend the meeting in person or via videoconference.

LGANT provided a submission to the Productivity Commission on 1 May 2019 asking for an increase to allowances relating to tax offsets and remote area allowances.

Members heard that the Productivity Commission is proposing:

- a change to the method of payment of Remote Area Allowance with some increases proposed
- Remote Area Concessions such as employer paid assistance with housing and rent to be subject to a 50% concession
- to abolish the Remote Area Zone Allowance.

13.2 Timber Creek Native Title Case**Discussion**

ALGA has requested any information that local government associations have in respect of positions to do with the Timber Creek Native Title High Court Case. The main issue is to do with compensation for Native Title holders which potentially could have far reaching ramifications across Australia.

The LGANT CEO is to attend a briefing session tomorrow with officers from the Department of Chief Minister regarding the Northern Territory Government's position to do with the case. He said he would provide a briefing to the Executive following the meeting.

Action

9. CEO to provide a briefing on the Timber Creek Native Title Case to the Executive.

14. COMPLETED BUSINESS

14.1	Administration and Legislation Advisory Committee
14.2	Draft LGANT Policy on Protective Security

RESOLUTION

That the Executive recommends to LGANT that the items of completed business be removed from the Executive meeting agenda for the next meeting.

Moved: Mayor Miller
Seconded: Mayor Bredhauer
Carried

15. CONFIDENTIAL BUSINESS**15.1 LGANT Honorary Life member of LGANT Award****Discussion**

No further action required.

RESOLUTION

That the Executive recommends to LGANT this item be removed from the Executive meeting agenda for the next meeting.

Moved: Mayor Miller
Seconded: Mayor Bredhauer
Carried

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

16. NEXT MEETING

The next meeting of the LGANT Executive will be held on Monday, 16 December 2019 at 9:00 am in the LGANT Boardroom or by Zoom videoconference.

The President paid tribute to Tony Tapsell, this being his last Executive meeting, especially for deferring his retirement to allow for the continued smooth running of LGANT while the Executive recruited a new CEO.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10:19 am.

17. LIST OF ACTIONS FROM THE MEETING

ACTIONS	Item No
1. Members reminded the secretariat that minutes of the previous meeting are to be included in each agenda.	4
2. Forward the submission to the Minister.	6.2
3. Update policy statements and upload on website	6.3
4. Advise all parties of the decision.	6.4
5. Issue a revised budget.	6.5
6. Send the response to ALGA.	6.6
7. Put a revised constitution to the Executive	7.1
8. LGANT to confirm the Minister's attendance at the conference.	9
9. CEO to provide a briefing on the Timber Creek Native Title Case to the Executive.	13.2

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 November 2019 at 5.30pm in the Palmerston Raiders Club, Goodline Park, Corner of Owsten Avenue and Forrest Parade, Rosebery.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



**COUNCIL MEETING
MINUTES
TUESDAY, 15 OCTOBER 2019**

CITY OF PALMERSTON

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 15 October 2019 at 5:30pm.

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Benjamin Giesecke
Alderman Damian Hale
Alderman Sarah Henderson
Alderman Tom Lewis
Alderman Lucy Morrison
Alderman Mick Spick

STAFF

Chief Executive Officer, Luccio Cercarelli
Director City Growth and Operations, Kathy Jarrett
Acting Director Lifestyle and Community, Amelia Vellar
Executive Manager Finance, Shane Nankivell
Acting Executive Manager Organisational Services, Richard Iap
Ranger Services Manager, Jeffrey Borella
Minute Secretary, Alexandra Briley

GALLERY

Nil.

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

Initials: _____

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

THAT the leave of absence received from Alderman Garden for 13 October to 21 October 2019 inclusive be received and noted.

CARRIED 9/0701 – 02/07/2019

3.3 Leave of Absence Request

Nil.

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Moved: Deputy Mayor Giesecke

Seconded: Alderman Spick

THAT the Declaration of Interest received from the Chief Executive Officer for Item 25.1.1 be received and noted.

CARRIED 9/0864 – 15/10/2019

Initials: _____

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Spick
Seconded: Deputy Mayor Giesecke

THAT the minutes of the Council Meeting held on Tuesday, 8 October 2019 pages 9903 to 9910, be confirmed.

CARRIED 9/0865 – 15/10/2019

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

Nil.

8 DEPUTATIONS AND PRESENTATIONS

Nil.

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.1.1 Lease 58 Georgina Crescent, Yarrawonga

1. THAT Council receives Report Number 8/1325.
2. THAT Council approves a short 3 year lease to the Northern Territory Government for 58 Georgina Crescent, Yarrawonga with an option for a further 3 year period all subject to:
 - a. Both parties agreeing to a 3 year or less extension

Initials: _____

Minute Book Page 9918
2nd Ordinary Council Meeting

- b. The Chief Executive Officer negotiating an annual lease within 20% of the recent market valuation of \$48,000 ex GST
 - c. Other standard lease terms and conditions satisfactory to the Chief Executive Officer
3. THAT Council delegate to the Official Manager and the Chief Executive Officer the ability to sign and seal the lease to the Northern Territory Government for 58 Georgina Crescent, Yarrowonga subject to the lease meeting Council's requirements.

CARRIED 8/2912 - 03/10/2017

10.1.2 Special City Centre Rate

THAT the correspondence received from Randazzo Investments (NT) Pty Ltd and Property Council of Australia regarding the Special City Centre Rate be received.

CARRIED 8/2633 - 02/05/2017

10.1.3 YMCA Estimate Future Subsidies

THAT a report be provided outlining the Council subsidies paid to the YMCA for the Palmerston Recreation Centre and estimated future subsidies likely to be payable if Council had tendered.

CARRIED 8/2566 - 04/04/2017

10.1.4 Action Report

THAT Council receives Report Number 8/1126.

CARRIED 8/2538 - 21/03/2017

10.1.5 Archer Landfill Rehabilitation Stage 1 - Construction Contract Variations

1. THAT Council accept the late report.

CARRIED 8/2493 - 21/02/2017

2. THAT Council receives Report Number 8/1104.

3. THAT Council delegate to the Chief Executive Officer authority to vary the construction contract contracting with Aldebaran Pty Ltd as required to complete works up to a total construction contract value of \$1.5M (ex GST).

CARRIED 8/2494 - 21/02/2017

Initials: _____

10.1.6 Closure of the Archer Landfill Site

1. THAT Council receives Report Number 8/1102.
2. THAT Council endorses the letter to the Minister for Infrastructure, Planning and Logistics at Attachment A to report Number 8/1102.

CARRIED 8/2491 – 21/02/2017

10.1.7 Communications Plan

1. THAT Council receives Report Number 8/1100.

CARRIED 8/2489 – 21/02/2017

2. THAT Council approve the communications plan set out in Report Number 8/1100 with the exclusion of the statement 'not compete with them'.

CARRIED 8/2490 – 21/02/2017

10.1.8 Amendment to Contract IT2014-01

1. THAT Council receives Report Number 8/0736.
2. THAT the Mayor and Chief Executive Officer are granted consent to sign and seal the Contract Variation Number 03_2015 for the contract IT2014-01 – Provision of Managed ICT Services.

CARRIED 8/1680–15/09/2015

10.1.9 The Heights Durack – Neighbourhood Centre

1. THAT Council receives Report Number 8/0721.

CARRIED 8/1633–18/08/2015

2. THAT Council provides delegated authority to the Mayor and Chief Executive Officer to sign and seal all required documentation to give effect to the transfer of land comprising Lot 11889 from Charles Darwin University to the City of Palmerston.
3. THAT Council provides delegated authority to the Mayor and Chief Executive Officer to sign and seal all required documentation to give effect to the Development Agreement for the construction of the Community Centre on Lot 11889, The Heights Durack to the maximum contribution of \$750,000 plus GST.

CARRIED 8/1634–18/08/2015

Initials: _____

10.1.10 Community Centre in Durack

1. THAT Council receives Committee Recommendation EDI/0123.
2. THAT the Director of Corporate and Community Services be instructed to renegotiate with CIC-THD Pty Ltd ("CIC") over the following matters:
 - THAT Council commitment to the project be capped at \$750,000 plus GST.
 - THAT parity exists between CIC and Council with regards to treatment of GST.
 - THAT the agreement be between 2 parties only being CIC and Council.

CARRIED 8/0960- 18/02/2014

10.1.11 City of Palmerston Civic Centre

1. THAT Council receives Report Number 8/0401.

CARRIED 8/0838- 05/11/2013

2. THAT following consideration of the offer from Randazzo Properties / Joondanna Investments Pty Ltd, to provide approximately 2,200m² of office space and associated carparking within their proposed building on Lot 10026, Council decline the offer.
3. THAT the consortium partners be advised of this decision and thanked for their consideration in this matter.

CARRIED 8/0839- 05/11/2013

10.1.12 Tulagi Road Upgrade

THAT Council receives Report Number 8/0028.

CARRIED 8/0069 - 01/05/2012

10.2 Moving Open Items into Confidential

Nil.

Initials: _____

10.3 Confidential Items

Moved: Alderman Morrison
Seconded: Deputy Mayor Giesecke

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.1.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
	8(d)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(d) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
25.2.1	8(b)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(b) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
	8(c)(i)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of

Initials: _____

Minute Book Page 9922
2nd Ordinary Council Meeting

		its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(a)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and 8(a) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

CARRIED 9/0866 - 15/10/2019

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Renewal of 3 Mansfield Street, Palmerston City Centre

9/0298

Moved: Alderman Henderson

Seconded: Alderman Morrison

THAT Report Number 9/0298 entitled Renewal of 3 Mansfield Street, Palmerston City Centre be received and noted.

CARRIED 9/0867 - 15/10/2019

Initials: _____

Minute Book Page 9923
2nd Ordinary Council Meeting

13.1.2 Lifestyle and Community Quarterly Report July - September 2019 9/0322

Moved: Alderman Morrison

Seconded: Alderman Spick

THAT Report Number 9/0322 entitled Lifestyle and Community Quarterly Report July - September 2019 be received and noted.

CARRIED 9/0868 - 15/10/2019

13.1.3 Community Benefit Scheme October 2019 Update 9/0323

Moved: Alderman Morrison

Seconded: Alderman Hale

THAT Report Number 9/0323 entitled Community Benefit Scheme October 2019 Update be received and noted.

CARRIED 9/0869 - 15/10/2019

13.1.4 Financial Report for the Month of September 2019 9/0326

Moved: Alderman Lewis

Seconded: Deputy Mayor Giesecke

THAT Report Number 9/0326 entitled Financial Report for the Month of September 2019 be received and noted.

CARRIED 9/0870 - 15/10/2019

13.2 Action Reports

13.2.1 Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. 9/0324

Moved: Mayor Pascoe-Bell

Seconded: Alderman Spick

THAT this matter lay on the table subject to further advice regarding declaration of interest.

CARRIED 9/0871 - 15/10/2019

Initials: _____

13.2.2 Review of Policy *FIN20 - Borrowing*

9/0325

Moved: Alderman Henderson

Seconded: Alderman Hale

1. THAT Report Number 9/0325 entitled Review of Policy *FIN20 - Borrowing* be received and noted.
2. THAT Council rescind Council Policy *FIN20 - Borrowing* as **Attachment A** to Report Number 9/0325 entitled Review of Policy *FIN20 - Borrowing*.
3. THAT Council adopt Council Policy *FIN20 - Borrowing* as **Attachment B** to Report Number 9/0325 entitled Review of Policy *FIN20 - Borrowing* with the inclusion of the following amendments to section 4.4 being regard to Ministerial or Department borrowing guidelines and Council minutes approving the loan application to the Minister.

CARRIED 9/0872 - 15/10/2019

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

Nil.

17 GENERAL BUSINESS

Nil.

Initials: _____

18 NEXT COUNCIL MEETING

Moved: Alderman Lewis
Seconded: Alderman Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 5 November 2019 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0873 - 15/10/2019

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Spick
Seconded: Alderman Hale

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0874 - 15/10/2019

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil.



Athina Pascoe-Bell
MAYOR

Date:
