

## **2nd ORDINARY COUNCIL MEETING**

### **NOTICE OF MEETING**

**TUESDAY, 15 OCTOBER 2019**

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston commencing at 5.30pm.

A handwritten signature in black ink, appearing to read 'Luccio Cercarelli'.

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**LUCCIO CERCARELLI**  
**CHIEF EXECUTIVE OFFICER**

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## 2nd Ordinary Council Meeting

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### 1 ACKNOWLEDGEMENT OF COUNTRY

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### 2 OPENING OF MEETING

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### 3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

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### 4 REQUEST FOR TELECONFERENCE

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### 5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

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### 6 CONFIRMATION OF MINUTES

#### 6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 8 October 2019 pages 9903 to 9910 be confirmed.

#### 6.2 Business Arising from Previous Meeting

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### 7 MAYORAL REPORT

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### 8 DEPUTATIONS AND PRESENTATIONS

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### 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

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### 10 CONFIDENTIAL ITEMS

- 10.1 Moving Confidential Items into Open
- 10.2 Moving Open Items into Confidential

## 10.3 Confidential Items

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items.

ITEM	REGULATION	REASON
25.1.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
	8(d)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(d) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
25.2.1	8(b)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(b) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
	8(c)(i)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(a)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(a) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.



**11** PETITIONS

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**12** NOTICES OF MOTION

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**13** OFFICER REPORTS

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13.1 Receive and Note Reports

13.1.1	Renewal of 3 Mansfield Street, Palmerston City Centre	9/0298
13.1.2	Lifestyle and Community Quarterly Report July - September 2019	9/0322
13.1.3	Community Benefit Scheme October 2019 Update	9/0323
13.1.4	Financial Report for the Month of September 2019	9/0326

<b>AGENDA ITEM:</b>	13.1.1
<b>REPORT TITLE:</b>	Renewal of 3 Mansfield Street, Palmerston City Centre
<b>REPORT NUMBER:</b>	9/0298
<b>MEETING DATE:</b>	15/10/2019
<b>AUTHOR:</b>	Acting Director Lifestyle and Community, Amelia Vellar
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

## COMMUNITY PLAN

Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

## PURPOSE

The purpose of this report is to inform Council of the renewal of public domain being 3 Mansfield Street, Palmerston City Centre.

## KEY MESSAGES

- 3 Mansfield Street, Palmerston City Centre is public domain (a laneway) owned by the City of Palmerston.
- Recently the developer of the adjoining site has invested in the order of \$2.5 million to upgrade the aging Baywood Plaza.
- Council has identified an initiative under its *Próject* to incentivise upgrades to public elements of commercial buildings.
- The upgrade to the Baywood Plaza includes extensive works including public art engaging with the public domain.
- The Council owned laneway has been identified as requiring renewal as part of the normal revitalisation program in the City Centre.
- Council staff have been working with the developer and have finalised a renewal program.
- This report is to inform Council of the programmed works.

## RECOMMENDATION

THAT Report Number 9/0298 entitled Renewal of 3 Mansfield Street, Palmerston City Centre be received and noted.

## BACKGROUND

An initiative under *Próject* 'Liveable Cities' incentivises landowners to improve private land and facilities interacting with the public domain. Highlighted under *Próject* are projects that enhance urban appeal, improve landscaped spaces and green corridors, which increase visual appeal, cool our infrastructure and support the physical and mental health of our residents and visitors.

*A Place for People*

Council is responsible for the renewal and maintenance of public domain under its control and ownership. Council is undertaking numerous projects throughout the municipality to improve wellbeing and liveability. One such project is the renewal of 3 Mansfield Street, City Centre.

This report informs Council of proposed renewal works.

## DISCUSSION

Zest Projects have recently delivered redevelopment works at Baywood Plaza which have included modernising the exterior, interior and commissioning Street Art murals on the western side of the building. (Images 1 and 2). To date Zest Projects has spent around \$2.5m on the upgrades. Zest Projects have not sought any direct financial contribution under *Próject*, however have worked closely with Council staff on the urban design renewal of the Council owned public lane adjacent to their site, accessed from Mansfield Street. (Image 3).



**Image 1: Baywood Plaza before Zest Projects redevelopment works**





**Image 2: Baywood Plaza after redevelopment works including a new façade.**



**Image 3: Council's laneway next to Baywood Plaza (highlighted in yellow).**

*A Place for People*

Zest Projects receive negative comments (during their lease inspections) on the laneway and the empty block alongside the laneway, from businesses looking to move to Palmerston. The area has been identified by Council staff as requiring renewal and reactivation as part of the ongoing City Centre program to improve community and encourage investment into the City Centre.

The laneway identified is owned by Council and requires upgrades to ensure it is reflective of our modern City Centre and to address asset management principles that will need to be completed in the near future, once the construction at Baywood Plaza is complete.

Zest Projects working with Council have developed a design which includes modern options for shade, landscaping, seating and attractive fencing. Designs also include the upgrading and renewal of the pavement. (Image 4). The proposed laneway options reflect contemporary urban design and will improve the amenity and vibrancy of the surrounding area in particular the Council owned land. The costs associated with these works would be met by Council.



**Image 4: Concept design of the laneway by Hodgkison submitted by Zest Projects**

No major works have been done on the laneway for a significant period. The last work was installation of bollards in late 2015 to stop vehicles cutting through the laneway.

The laneway needs to be both attractive and trafficable. This means urban design principles would be taken into account when Council upgrades the site to reflect the desired urban and city appeal. Given this Council would not just replace the pavers with standard concrete but look for more aesthetically pleasing options but durable options like the coloured concrete proposed in the concept designs.

The benefits to Council for upgrading this laneway include:

- enhances wellbeing and liveability;
- creates a sense of space;



- upgrading a public space owned by Council;
- reducing the effects of heat and climate;
- promoting the viability of small retail and commercial businesses;
- helping building owners to attract and retain tenants;
- improving comfort for residents, workers and visitors to the area;
- creating local jobs by making shopping streets more inviting and interesting places to work and shop;
- building the local community and civic pride among the business community and people of the Palmerston region; and
- providing economic uplift.

## **CONSULTATION PROCESS**

The following people were consulted in the preparation of this report:

- Zest Projects
- Executive Manager- Finance
- Civil Operations Team Leader

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The total cost of the upgrade would be approximately \$80,000.

Council will meet these costs from approved programs in the adopted 2019/2020 budget.

All work completed would be on Council land and therefore will become a Council asset and form part of Council's maintenance regime.

Beautifying the City may encourage private investment and demonstrate Council's commitment to economic growth.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Council could be perceived as favouring one local business by partnering with this private business for works on public land for this project. However, if a similar project was proposed by another business the same principles would apply. The resulting benefit is to the broader community as it is Council owned land.

Normal procurement processes would apply for this project. The developer would be given the same opportunities, as other businesses, to tender for this work.

If the laneway is not renewed it may detract from the appearance of the City Centre. At minimum due to asset management principles the pavement needs maintenance and a full replacement as it presents safety risks.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

Greening of this public space will reduce heat and positively impact on the surrounding environment.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

There are no attachments for this report.

<b>AGENDA ITEM:</b>	13.1.2
<b>REPORT TITLE:</b>	Lifestyle and Community Quarterly Report July - September 2019
<b>REPORT NUMBER:</b>	9/0322
<b>MEETING DATE:</b>	15/10/2019
<b>AUTHOR:</b>	Executive Assistant to Director Lifestyle and Community, Tree Malyan
<b>APPROVER:</b>	Acting Director Lifestyle and Community, Amelia Vellar

## COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

## PURPOSE

This report summarises the key activities undertaken by the Department of Lifestyle and Community in the quarter July – September 2019.

## KEY MESSAGES

- The Department of Lifestyle and Community provides a summary of its activities for the previous quarter.
- The Library introduced their new literacy confidence building program Tales to Tails, aimed at children aged 8 – 14 years.
- In August, Rangers, with assistance from PAWS Darwin attended Brekkie in the Park, processing 51 new registrations and microchipping 30 dogs, with positive feedback about Ranger participation at events.
- This quarter, Council saw changes to our dog registrations dates as we align dates with our neighbouring councils. All City of Palmerston, Litchfield Council and Coomalie Council dog registrations will expire on 31 August 2020. City of Palmerston and Litchfield Councils have commenced reciprocal registration this year.
- Gods of Floor Breaking Battle, a new initiative, delivered over two (2) days coordinated, was held at the beginning of the school holidays focusing on Break Dance, with a competition and a workshop held in the Stadium.
- A new 3D printer and a Hublet system are now available to patrons in the Library.

## RECOMMENDATION

THAT Report Number 9/0322 entitled Lifestyle and Community Report July – September 2019 be received and noted.

## BACKGROUND

The Department of Lifestyle and Community provides a quarterly report to Council on key activities undertaken during the past quarter.

## DISCUSSION

The activities report for the July to September quarterly report is, provided as **Attachment A**.



Highlights include:

- **Tales to Tails** - The City of Palmerston Library introduced a new and unique program to the library commitment to providing opportunities for all people, including children. Tails to Tales is a confidence building programme aimed at children aged 8 -14 who have literacy challenges or are uncomfortable reading aloud and gives them the opportunity to practice their reading to a trained therapy dog, building their confidence and helping elevate their literacy skills.
- **Brekkie in the Park** – Rangers attended the August Brekkie in the Park held in Cornwallis Park, with the assistance of PAWS Darwin, 30 dogs were microchipped, and 51 new registrations were processed.
- **Dog Registration** – Changes to dog registrations commencement this quarter, with City of Palmerston, Litchfield Council and Coomalie Council aligning their dog registrations dates to expire on 31 August 2020.



City of Palmerston and Litchfield Council confirmed they have commenced reciprocal registration this year.

- **Gods of Floor Breaking Battle** - A new initiative, delivering a two (2) day event coordinated by Triki, was held at the beginning of the school holidays focusing on Break Dance.

Break Dance will become an Olympic sport in 2024. Michael Trikilis (Triki) from Express Studios has been selected as the NT Scout, who will be looking for people to compete in the 2024 Olympics.

The Breaking Battle Dance Competition, with prizes of \$500 for the U16's and \$200 for the open class was held on the first day. Five (5) people competed in the U16 and 12 in the open category. The winner of both competitions was J-Attack, a break dance from Melbourne who flew to Darwin to compete in this competition after competing with NT dancers last year, when they attended the Melbourne Break Dance Cup.

Three (3), one-hour workshops: basic, intermediate and masterclass, facilitated by Express Studios with special guest Bboy Du (from Sydney) to assist with the workshops. There were 31 attendees, throughout the day.

Palmerston youth will be given further opportunities to participate in Break Dance activities, with the potential to one day represent Australia.

- **3D Printer & Hublets** - A 3D printer and Hublets are now available in the library for the public to access. With the 3D printer you can create your own physical object from a digital model. Prints can be created using 3D modelling or using a computer aided design program to create the digital model.

The Hublet system is a self-service tablet portal, allowing library members access to a device that can be used to browse the internet anywhere in the library, for a period of two (2) hours for free. Members must have a valid library card to gain access to one (1) of the six (6) tablets avail for borrowing.

### CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report.

- Manager Library Services
- Acting Manager Community Services
- Ranger Services Manager
- Senior Ranger
- Community Development Officer Health and Wellbeing
- Community Development Officer Children and Families
- Community Development Officer Youth Sport and Recreation
- Community Development Officer Art and Culture
- Events Coordinator

### POLICY IMPLICATIONS

There are no policy implications for this report.

### BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

### RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

### ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

### COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### ATTACHMENTS

**Attachment A:** Lifestyle and Community Quarterly Report July – September 2019

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### 1. Family and Community

**Palmerston is a safe and family friendly community where everyone belongs.**

#### July School Holiday Program

The Library is committed to ensuring that there are activities for children of all ages to enjoy and offered an extensive range of activities during the July School Holiday Program including; movie screenings, special edition Gadgets and Games featuring 3D Printing and PlayStation Virtual Reality, Animal Encounters with Darwin Party Animals, NAIDOC Week Craft with local indigenous artist Darlene Devery from Darls Art, parents and children's engineering and electronics workshop from the NT's BuildITUp crew, circus workshop, and African Drumming with local Palmerston resident, Mbackeh. The program was well attended with approximately 495 people participating over the three weeks.



**A selection of patrons participating in the School Holiday activities**



# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### The Amazing Drumming Monkeys

The Amazing Drumming Monkeys from South Australia is a variety show featuring positive messages about caring for the environment and treating each other with kindness and respect. Their appearance in the library was a great success with close to 300 people of all ages ranging from young children to seniors attending.



**Amazing Drumming Monkeys**

### Activate

Registrations have almost reached 1400 in 2019 as the final block of the year gets underway. Records indicate that registrations are high, however participation in activities is low. To address this, consultation with activity providers has commenced. Activity suppliers have claimed a loss of business due to the 45 week program and advised that participants move on to the next free activity instead of continuing with the classes they are attending. Whilst one of the main objectives of Activate is to encourage people to be active and make exercise more affordable, we do not want the program to damage our local businesses. It is hoped that through consultation, this situation will improve. A feedback survey will be sent to all participants and comments will be considered.



**Lunch**

### Lunchbox and Healthy Raw Treat Workshops

Two (2) workshops were held at Durack Heights Community Arts Centre this quarter, a Lunchbox Workshop in July, and a Healthy Raw Treats Workshop in September. Both workshops were fully booked, with participants shown many different healthy options for their own lunches, as well as tips on ways to encourage family involvement and how to make treats just a little healthier. These workshops are facilitated by Everlasting Health NT and Louise Ellen Nutrition.

### Youth Festival Competition Rookie Cooks Prize Winner Update

Rookie Cooks prize winner Paige Horrigan will be jetting off to Sydney to meet Hayden Quinn, Celebrity Cook. Hayden has organised a full day of foodie activities for Paige on Saturday, before exploring all Sydney has to offer on Sunday. We are looking forward to sharing their photos from the trip.



**Contestants and Winner of Rookie Cooks**

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### Paws Shelter Interaction Day – Winnellie – Sunday July 2019

The annual Paws Darwin Shelter Interaction Day was held this year at the new shelter in Winnellie. The day was highly successful with over 200 people participating in the event. The facility boasts a new shelter and a veterinary clinic, which provides services to the shelter and assists the community providing discounted desexing and vaccination programs. Rangers, from Palmerston, Litchfield and Darwin were all in attendance to provide information and interact with the community. The event promoted adoptions and responsible pet ownership, highlighting the benefits of registration, microchipping and desexing.

### Royal Darwin Show – Darwin Show Grounds

The Mayor Athina Pascoe-Bell, Elected Members and staff from Council, attended the Royal Darwin Show to deliver an interactive and vibrant stall. Free coffee, icy poles, rock painting, registration vouchers, merchandise, competitions, and Storytime were on offer. Council staff educated the public

on all that CoP has to offer. The stall was a great success, receiving positive feedback from both the Show Society and the general public. As a measure of this success, the stall was awarded second place in the category of Best Government Stall for 2019.



**Claire Parsons, Mayor Athina Pascoe-Bell and Nigel Wilson**

### FlicNics

FlicNics continued to be a success thorough out the dry seasons even though only seven (7) movies were shown over the three (3) months, due to the large number of dry season events being held in Goyder Square.

Mulga Security was employed to ensure a safe friendly environment during the evening.

Month	Patron Numbers in 2019
July	67
August	330
September	101
Total	498

### Trailer Bookings – July – September 2019

Trailers	July	August	September	Total
BBQ Trailer	3 (7 days)	5 (14 days)	3 (6 days)	11(27 days)
Imagination	5 (15 days)	0	2 (5 days)	7 (20 days)
Smoothie Bike	4 (10 days)	2 (6 days)	1 (3 days)	7 (19 days)
Movie Trailer	1 (2 days)	unavailable	unavailable	1 (2 days)

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

The movie trailer is currently unavailable Staff are looking into the estimated cost and timeframe of replacing the projector and any other works required to bring the movie trailer up to suitable condition.

### Sanctuary Sessions



To make the most of the dry season, Council amalgamated two (2) music programs, the Young Producers Workshop and Live in the Square into a program called Sanctuary Sessions. These sessions were held on a Saturday afternoon.

Sessions were held in:  
July, August and September.

The following artists were engaged to perform at the different sessions:

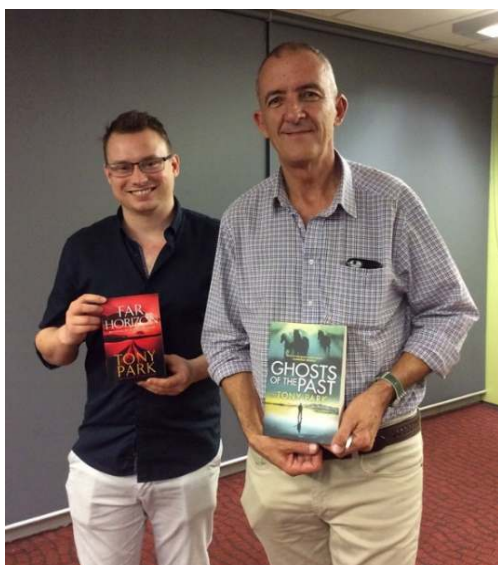
July: Conner Wyatt, Bella Maree,  
August: Helen Wallace, Grace Bestmann,  
Jaxon De Santis  
September: Libby Abdoo, Adam Scriven.

Between 150 and 220 people attended each session ranging from families with small children to some of our senior community and their pets. Attendees brought chairs and picnic rugs and either purchased food and drink from the pop-up dining vans or had their own picnics whilst enjoying the music and watching the sunset.



**Helen Wallace and Grace Bestmann**

### Author Visit – Tony Parker



International bestselling author, Tony Park visited the Library to share some insights into the world of writing.

15 patrons attended the session, where Tony spoke about his new book 'Ghosts of the Past' and engaged with participants in an intimate Q&A.



# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### Incursions/Outreach - Ongoing



**Staff attending Woodroffe Community Childcare Centre.**

The library is in the process of scheduling these services to the community without compromising existing library programs.

As part of the Palmerston Shopping Centre Kids Club, the library continues to present a Storytime session once a month at the Palmerston Shopping Centre. The regular puppets, songs and dance activities remain popular.

The library has continued to offer an 'Incursion' to Schools and Early Learning Services in the Palmerston area, by taking Storytime and Gadgets and Games into the above mention services to be delivered by library staff. During August Library staff visited Forrest Parade School on two (2) occasions, allowing transition and preschool classes to each have visits in their own classrooms, ensuring each child felt safe, supported and able to participate in a familiar environment.



**Library Staff at Forest Parade School**

### Tales to Tails

City of Palmerston is proud to have introduced a new and unique program to the library. Tales to



Tails is a confidence building program aimed at children aged 8-14, who have literacy challenges or are uncomfortable reading aloud.

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

The program gives children the opportunity to practice their reading to a trained therapy dog, building their confidence and helping elevate their literacy skills. The program has been used in other states across Australia with great success. This is the first time it has been offered in a NT library. The sessions, commenced in early August, receiving an overwhelming amount of interest. Each participant has been sent an evaluation form seeking input and feedback. When asked "Did your child enjoy coming to the program and why?" Nicole, a patron and mother of two (2) children who participate in the program answered "Absolutely loved it! Matthew has improved his reading up four (4) levels as recently attested by his school. Helena is also more confident; they both fell in love with Quinton (the dog) and wanted to take him home! The program facilitators were also lovely."

It is anticipated this Tales to Tails will again be included in future programs.



**Program participants**

### Library Book Week



**Where's Wally? Member Themed**

Book Week is a significant event in the literary world. This year the library celebrated by giving away audiobooks to children who visited the library dressed as their favorite book character.

Books nominated by The Children's Book Council of Australia, for the Children's Book of the Year were read during Storytime and Nursery time and then placed on display for families to borrow. In addition, everyone who borrowed a book during Book Week was encouraged to enter a draw to win one (1) of 20 library bags.

### Brekkie in the Park

Another successful year of Brekkie in the Park is now officially over with our final Brekkie of the year being held in Durack, on Father's Day. Parks around Palmerston were again showcased to our community encouraging people to make the most of their local parks and get to know their neighbours. A healthy brekkie cooked by a local club or charity and fun activities were enjoyed by the whole family. On average 200 people from a wide range of the community attend these Brekkies.

Positive feedback was received, especially from attendees at the August event held at Cornwallis Park.



**Family Fun at Brekkie in the Park**



# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019



**Activity Provider**

With assistance from PAWS Darwin, Rangers were busy processing 51 new registrations and implanting 30 microchips. Staff received positive feedback about Rangers participation during this series and attendees commented on how nice it is to visit different parks all over Palmerston



**Enjoying Brekkie**



**Brekkie Provider**

### PAWS Paw-ty Time – Marlow Lagoon

PAWS Darwin held a funding raising event at Marlow Lagoon to raise funds to install an interactive outdoor area at the new shelter in Winnellie. Rangers attended the event and received some great feedback about the Marlow Lagoon pet park and fielded enquiries about the possibility of installing an additional pet park in Palmerston. Over 300 people attended the event with PAWS Darwin raising over \$500.



**City of Palmerston stall at Paw-ty Time – Marlow Lagoon**

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### Superhero Week



The library participated in Muscular Dystrophy (MD) Australia's Superhero Week. To help raise the awareness about this condition, the library displayed materials and information from MD Australia. Patrons were encouraged to locate the 15 Superheroes hidden throughout the library to be eligible to enter the draw to win a Superhero prize. Three (3) lucky winners took home a Superhero related prize from EB Games.



#### Superhero Patron

Five (5) Superhero movies were screened during this week, where popcorn and refreshments were provided free of charge

#### Hidden Superhero



### R U OK Day

This is the National Day where we are encouraged to ask those around us R U OK? To mark this day within the community the R U OK? message was displayed on the Civic Plaza building, as a GOBO on the Water Tower during Palmerston Markets, on the Goyder Square TV, in the library and by sending out a reminder to Palmerston organisations encouraging them to think about how they can support the day. Internally, CoP staff attended a lunch to check in with fellow colleagues.



Staff at the R U OK display in Palmerston Library



# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### Australian Reading Hour



The library participated in the Australian Reading Hour, which is a National initiative encouraging everyone to read for one hour. The library provided an afternoon tea and the opportunity to meet local award-winning author Barry Jonsberg.

### Gods of Floor Breaking Battle

Break Dance will become an Olympic sport in 2024. Michael Trikili (Triki) from Express Studios has been selected as the NT Scout, who will be looking for people to compete in the 2024 Olympics.

A two (2) day event coordinated by Triki, was held at the beginning of the school holidays focusing on Break Dance. The Breaking Battle Dance Competition, with prizes of \$500 for the U16's and \$200 for the open class was held on the first day. Five (5) people competed in the U16 and 12 in the open category.



**Express Studios Crew, Kulture Konet and special guest Bboy Duc**

The winner of both competitions was J-Attack, a break dancer from Melbourne who flew to Darwin to compete in this competition after competing with NT dancers last year, when they attended the Melbourne Break Dance Cup.

Three (3), one-hour workshops: basic, intermediate and masterclass, facilitated by Express Studios with special guest Bboy Du (from Sydney) to assist with the workshops. There were 31 attendees, throughout the day.

Palmerston youth will be given further opportunities to participate in Break Dance activities, with the potential to one day represent Australia.

### Creative Workshops in Palmerston

The below three (3) Creative Workshops ran once a week for six (6) weeks at the Durack Community and Palmerston Recreation Centres:

- The Caroling Curlew Choir with Bairbre Williams
- Drama for Fun with Cat Hart and
- Spear Making and Cultural Art with Dale Austin

A fourth workshop, The Art of Flower Arranging was planned, unfortunately the facilitator cancelled one day prior to the commencement of the first class.

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### On Frances Series

During this quarter, City of Palmerston hosted the second and third of the 'On Frances' series, (the first of the series being held in the last quarter) 'A Little Bit Country', (August) and 'Rockin N Rollin' (September). These events were deemed to be successful with over a 1,000 people including the Mayor Athina Pascoe-Bell, Elected Members and numerous CoP staff attending. CoP worked in partnership with local business owners, The Bell Bar & Bistro, Landmark and Good Times Bar & Grill who provided the catering and refreshments at all three (3) events. Report to Council in near future.

### A Little Bit Country



Frances Street was transformed with hay bales, plants, wagon wheels and windmills. Attendees came dressed in their best country and western outfits with Johnny Cash and the Legends entertaining the crowds. The Topend Mustangs – Line dancers performed and then encouraged everyone to learn a few basic line dancing steps, before participating in a line dance.



**Enjoying the Bucking Bull**



**Elected Members and Hotelier Partners with Johnny Cash Tribute Band**



# LIFESTYLE AND COMMUNITY

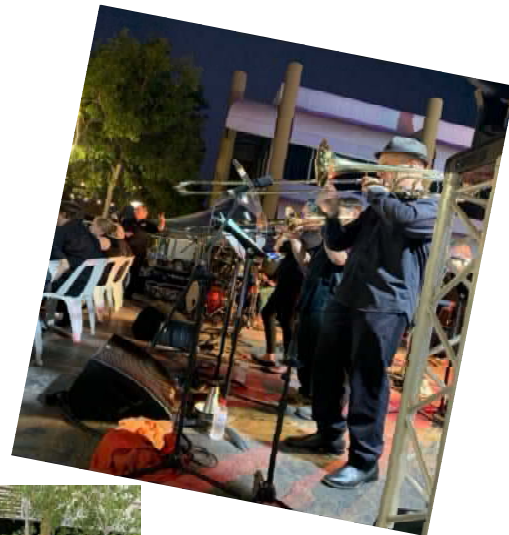
## QUARTERLY REPORT/July to September 2019

### Rockin N Rollin

The last 'On Frances' for the year, saw Frances Drive transformed back in time to the 1950/60s American Rockin N Rollin themed event.

Long tables were once again set up in the middle of the street with coloured seating, carpets, cushions, plants, retro signage and vintage cars from the Motor Enthusiast Club adding to the atmosphere.

The Darwin Roller Derby girls served popcorn from trays, while The Hot & Cold Big Band played rock and swing music. The Swing Dance Club performed and engaged with the audience to teach a few basic swing dance steps.



**Dancing, Music and Popcorn  
At 'On Francis'**

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### 1. Family and Community

#### The wellbeing of our community is a focus for all of our work

The Regulatory team (Rangers) provide a range of services including administering by-laws, supporting emergency services and providing effective control and regulation of dogs. Rangers have this quarter welcomed an Animal Education Ranger who is developing an education program for the coming 12 months.

#### Dog Registration

This year saw changes to our registrations dates as we align dates with our neighbouring councils. City of Palmerston, Litchfield Council and Coomalie Council have now aligned registration with all dog registrations expiring on 31 August 2020. City of Darwin advised they would not be aligning the registration period, but rather amend the due date for registration to align with 31 August 2020.



#### Advertisement of changes to Dog Registrations

City of Palmerston and Litchfield Council confirmed they will commence reciprocal registration this year. City of Darwin is yet to confirm whether reciprocal registration will commence this year or from the 2020 registration period.

There are currently 4070 registered dogs for the 2019-2020 period (Council estimates that there are approximately 7000 dogs in Palmerston). Rangers continue to do dog registration audits in the suburbs to update council's database with current and new registrations.

#### Afterhours

Rangers have increased the after-hour patrols of Council parks at varying times (early morning/early evening) across the week including weekends with a minimum of an extra 8 hours per week. This is rostered between all the Rangers. These patrols include 'off lead patrols' in popular local, parks and lakes including the Marlow Lagoon Pet Park and have been successful in providing education and compliance in this area particularly. Informal feedback from the community indicates that they feel safer as a result of these patrols.

Ranger Services are committed to providing a high level of service to the community and will now be responding to calls for wandering dogs outside of business hours via the afterhours call centre. From July – September, 174 calls were responded to, which includes contained dogs, roaming dogs and attacking dogs in a public place.

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### Infringements

Animal Infringements	Apr- Jun	Jul - Sep
Abandoning Dog	0	1
Unregistered Dog	9	14
Dog at Large not Under Effective Control	12	31
Dog Attack	4	5
Dog Causing a Nuisance	0	0
Dog Menace	0	2
Dog Impounded	148	179
Total	173	232

Traffic Infringements	Apr-Jun	Jul - Sep
Fail to Display	89	535
Pay and Display Parking Ticket Expired/Exceeding Parking Time Limits	731	51
Other Parking/Traffic Offences	8	8
Total	170	594

The large increase in the fail to display is a result of a dedicated ranger to address breaches during the period where the new free parking with time limited restrictions commenced. In response to this statistic further parking education campaigns are being created in partnership with the Communication team.

### Community Puzzle



Patrons of the library are free to participate in community puzzling by adding a piece to our community puzzles.

Puzzling is a great stress reliever and supports a healthy mind. Having a puzzle available in a public space encourages collaboration, friendship and respect. On multiple occasions two (2) or more community members who had never previously met, found themselves working together on the puzzle.





# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### Be Connected Event/ Seniors Month



As an extension of our existing Digital Literacy Program, a free event was held during Seniors Months for people over 50, offering internet and IT support.

Attendees were encouraged to sign up to the Be Connected program and have questions relating to their digital devices answered by library staff. Whilst enjoying light refreshments, participants had the opportunity at controlling a Sphero Robot, watch a 3D printer demonstration and make their own 3D print design and enter into a draw to win door prizes.



### Draw Prize Winners

#### Seniors Forum

As part of the Seniors Fortnight, CoP facilitated the Seniors Forum in the Recreation Centre, with financial assistance of \$1500 from Office of Senior Territorians, Territory Families.

Mayor Athina Pascoe-Bell addressed the forum, and Alderman Sarah Henderson, Chair of Palmerston Seniors Advisory Committee (PSAC) reporting on the Committees achievement. In consolation with attendees, future PSAC action items are workshopped during the forum.

The below guest speakers spoke during the forum and were well received:

- Superintendent Antony Deutrom and Senior Sergeant Nathan Finn presented information and answered questions about the Palmerston Police services and statistics.
- Jan Schneider and Cate Povey, NT Planning Commission, provided a lively overview of the Central Palmerston Area.



# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

- Charlie King OAM, winner of 2019 NT Senior of the Year & Local Media Sports Broadcaster for ABC, gave an enthralling presentation on the 'NO MORE' anti-family violence campaign and his very interesting life so far.



**Superintendent Antony Deutrom  
Senior Sergeant Nathan Finn**



**Charlie King OAM  
2019 NT Senior of the Year**

### Child Protection Week 2019

The theme for Child Protection Week 2019 was 'Kids Do Well When Parents Are Supported'. Members from the Community Services team worked with National Association for Prevention of Child Abuse and Neglect (NAPCAN), to provide two (2) themed story times in the library during Child Protection Week. The story times included themes on children's feelings and talking with trusted adults. NAPCAN provided resources for parents supporting children and getting support for themselves. The library created a display which included these resources, as well as children's books about feelings and safety, and books that support parents in raising their children.

### Shared Paths: Walk, Cycle or Scoot to School

Rosebery Primary School launched the Shared Paths project at the beginning of Term 3.

The key project objectives were:

- Help Palmerston children develop the vital road-crossing skills they will need as the mature
- Reduce car dependency and traffic congestion
- Promote the health benefits of walking and create regular walking habits
- Facilitate safer outcomes for the community.



**Students walking to school**

Students were encouraged to walk, cycle or scoot to school on Wednesdays.

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

Each student was given a passport which was stamped each time they participated. Teachers reported that the number of participants increased each week. Approximately 500 students enrolled in the program.

Although the project concluded at the end of Term 3, the decals installed on pathways will remain in place.



**Pathway Decal**



**Students riding to school**

Rosebery Primary School, supported by CoP hosted a community event on Road Safety Day, including interactive games and competitions.

Data on active travel has been collected, and the most active classroom will be presented with a trophy at the beginning of Term 4.

This project has been partially funded by a NTG grant. Remaining funding will be used to implement the project in at least one (1) other school in Palmerston.

## 2. Cultural Diversity

**In Palmerston we celebrate our cultures in a way that values our diversity.**

Drag Queen Storytime



**Miss Vogue and Miss Prawn Cracker Spice**

The library, in conjunction with Drag Territory, was the first library in the Northern Territory to host Drag Queen Storytime in June 2019. Three (3) additional Storytime sessions have been held during this quarter; two (2) during Book Week and one (1) in Pride Week.

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019



Drag Queen Storytime has been well attended by Palmerston residents and attendees from surrounding municipalities. Between 80-100 people have attended each of these events.

Council has received predominately positive feedback however some negative feedback has been received. Although many community members comments applaud this diversity-supporting event, Council has also received letters questioning the suitability of this program. Council is responding to all correspondence received.

### Enjoying Storytime with Miss Ferocia, Miss Vogue and Miss Prawn Cracker Spice

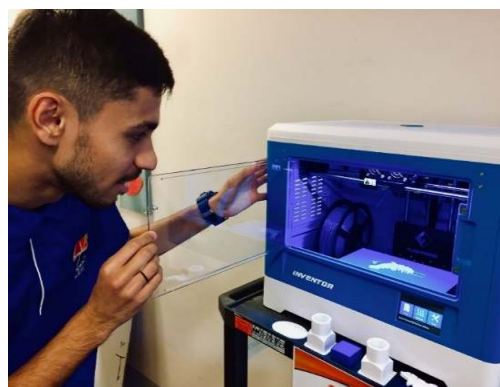


## 4. A Future Focus

**Palmerston is an innovative city that sustains itself through the challenges of the future.**

### 3D Printer

The Library has a 3D printer now available for the public to access and create their own physical object from a digital model. Prints can be created using 3D modelling or using a computer aided design program to create the digital model. To print a model, patrons must bring their files saved to a USB clearly marked with their name and a contact phone number and our 'gizmo and gadget guru' will bring it to life.



**3D Printer**



# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### Hublets



The Hublet system is now installed in the library. The Hublet system is a self-service tablet portal, allowing library members access to a device that can be used for browsing the internet anywhere in the library, for a period of two (2) hours for free. Members must have a valid library card to gain access to one (1) of the six (6) tablets available for borrowing.

### Drone Workshops

As part of a broader youth engagement strategy, Six Seasons have been engaged to run two (2) after-school introductory drop-in drone workshop sessions, at the Palmerston Recreation Centre. These sessions provide information regarding comprehensive training and workshops that will be delivered during the October school holidays. These sessions were jointly sponsored by City of Palmerston and Northern Territory Government.

### Palmerston Youth Festival

Council delivered an engaging and diverse program for the inaugural Youth Festival running over eight (8) days. The program centred around three (3) major events, five (5) smaller bespoke events and seven (7) competitions.

Festival highlights included:

- Geekfest Top End
- Youth Comedy Workshops and Showcase
- Rookie Cooks
- Palmy Street Party

A report on the success of the Youth Festival was presented to 1<sup>st</sup> Ordinary Council Meeting on 6 August 2019.

### Community Hall

- Gray Community Hall continues to support the community with a variety of bookings including several ongoing bookings. There will be further capacity for bookings at Gray Community Hall once the Gray Hall extension is completed. Funding has been secured from the Commonwealth Government for this project.
- Driver Family Resource Centre has several long-term bookings. This facility is well suited for groups of children.
- Durack Heights Community Arts Centre provides a practical workspace for performing and visual artists. A range of features, both fixed and mobile, support practitioners to encourage cultural growth, social interaction, creativity and participation in the arts. Users include practicing and emerging artists, community groups and individuals.

# LIFESTYLE AND COMMUNITY

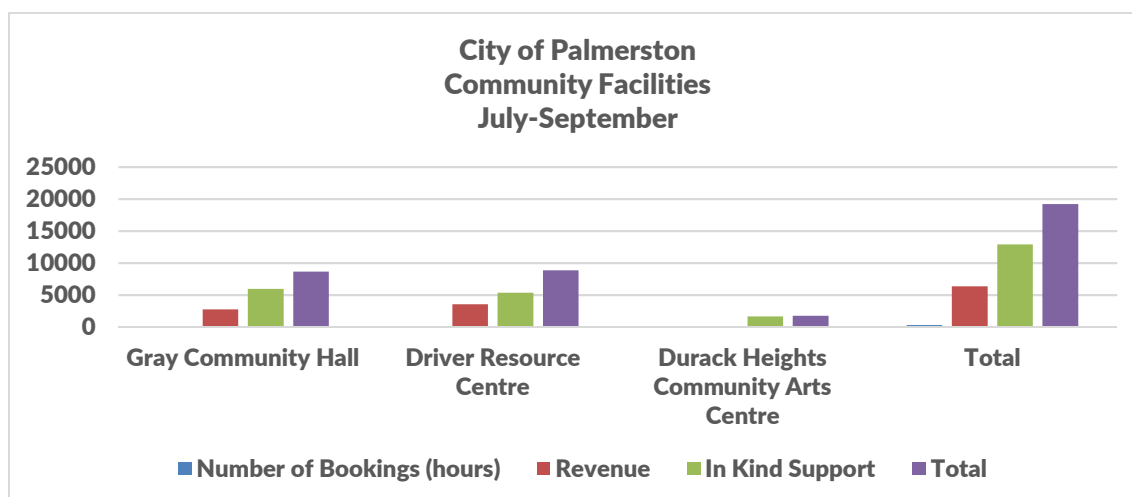
## QUARTERLY REPORT/July to September 2019

Gray, Driver and Durack – July to September

Bookings	July	August	September	Total
Gray Community Hall	43	39	36	<b>118</b>
Driver Resource	34	41	32	<b>107</b>
Durack Heights	2	8	24	<b>34</b>
<b>Total Number of Bookings</b>				<b>259</b>

Number of Hours	July	August	September	Total
Gray Community Hall	150.5	145.5	132.5	<b>428.5</b>
Driver Resource	133	160.5	126	<b>419.5</b>
Durack Heights	7.5	20	60	<b>87.5</b>
<b>Total Number of Hours</b>				<b>935.5</b>

Financials	July	August	September	Total
Revenue	\$2,262	\$2,083	\$1,972	<b>\$6,317</b>
In Kind Support	\$3,732	\$4,605	\$4,532	<b>\$12,869</b>
<b>Total</b>	<b>\$5,994</b>	<b>\$6,688</b>	<b>\$6,504</b>	<b>\$19,186</b>



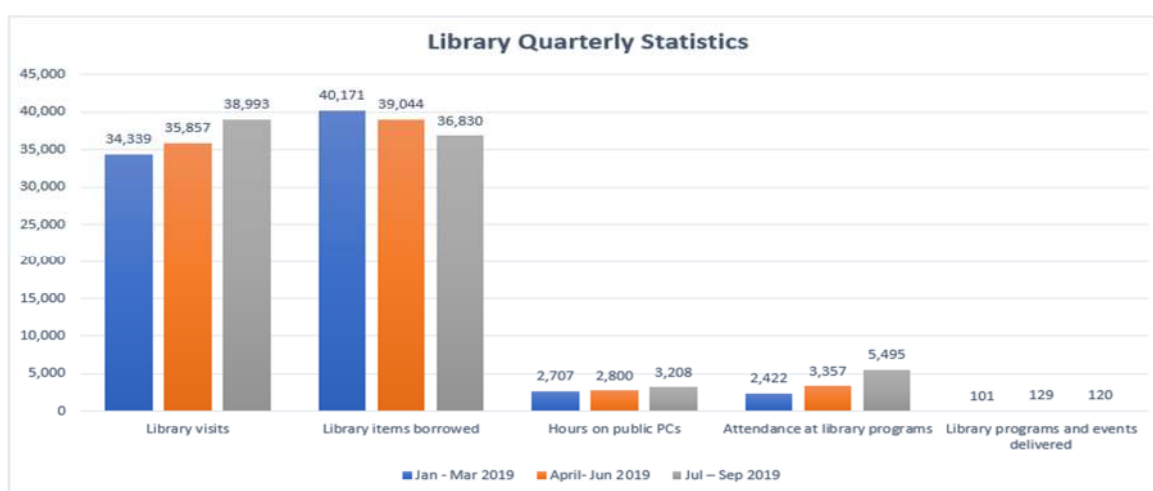
City of Palmerston Library

Programs/Services	Number Held	Attendances Pre School	School	Youth	Adults	Totals
Holiday	13	37	305	5	168	<b>515</b>
Gadget & Games	10	26	75	0	80	<b>181</b>
Digital Literacy	12	0	0	0	53	<b>53</b>
Story Time Sessions	23	624	3	0	571	<b>1198</b>
Nursery Time	12	277	0	0	278	<b>555</b>
Outreach	5	66	0	0	43	<b>109</b>
Geek Squad	13	0	0	306	1	<b>307</b>
Code Club	8	0	175	0	0	<b>175</b>
Events	17	198	201	1662	284	<b>2345</b>
Author Visits	2	0	6	3	12	<b>21</b>
Orientations	1	0	5	0	2	<b>7</b>
Home Service	4	0	0	0	29	<b>29</b>
<b>Totals</b>	<b>120</b>	<b>1228</b>	<b>770</b>	<b>1976</b>	<b>1521</b>	<b>5495</b>

# LIFESTYLE AND COMMUNITY

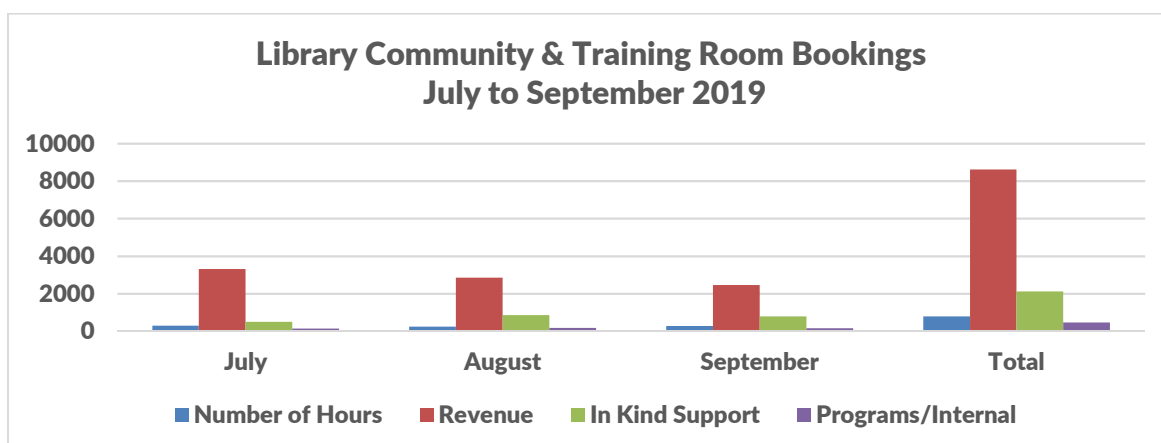
## QUARTERLY REPORT/July to September 2019

	Jan - Mar 2019	April- Jun 2019	Jul – Sep 2019
Library visits	34,339	35,857	38,993
Library items borrowed	40,171	39,044	36,830
Hours on public PCs	2,707	2,800	3,208
Attendance at library programs	2,422	3,357	5,495
Library programs and events delivered	101	129	120



### Library Community Room and Training Room Bookings – July – September

Month	July 2019	August 2019	September 2019	Total
Number of Bookings	79	78	67	224
Number of Hours	291	228	268	787
Revenue	3310	2840	2460	8610
In Kind Support	490	850	780	2120
Programs/Internal	137	171	150	458

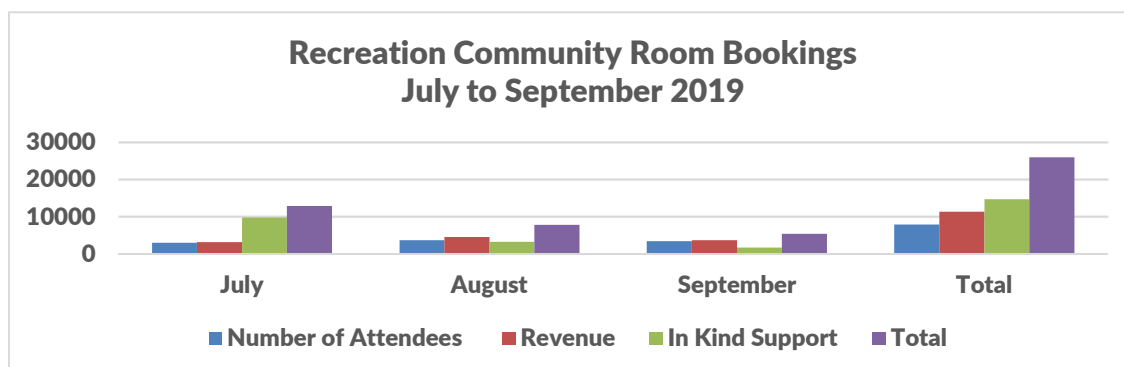


# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

### Recreation Centre

- Recreation Centre facilities are continually used for meetings, activities, events and private bookings.

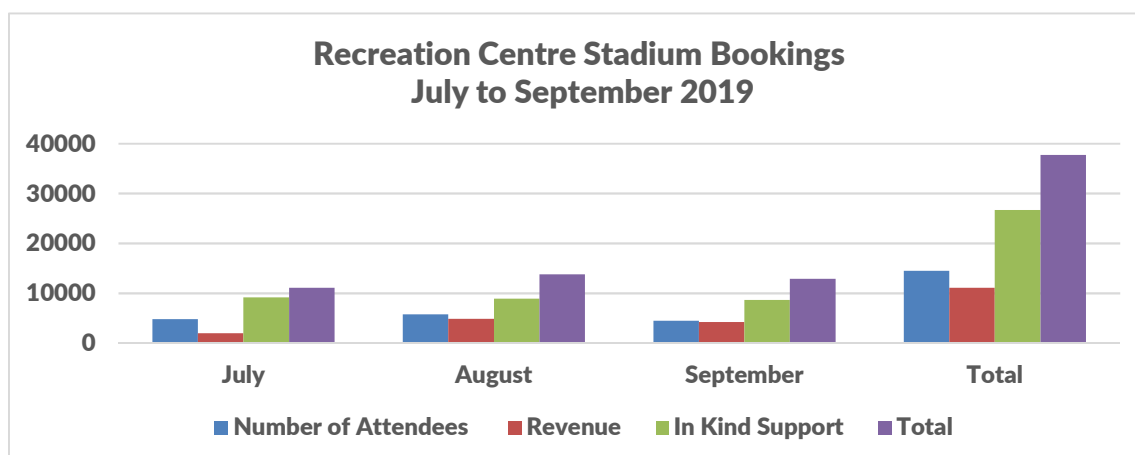


### Community Rooms

Month	July	August	September	Total
Number of Bookings	108	95	53	256
Number of Hours	513	336	166	1015
Number of Attendees	2982	3627	1227	7836
Revenue	\$ 3,120	\$ 4,530	\$ 2,755	\$10,405
In Kind Support	\$ 9,715	\$ 3,215	\$ 1,370	\$14,300
Total	\$ 12,835	\$ 7,745	\$ 4,125	\$24,705

### Stadium

Month	July	August	September	Total
Number of Bookings	91	147	101	339
Number of Hours	343	308	200	851
Number of Attendees	4805	5735	3971	14511
Revenue	\$1,965	\$4,865	\$3,065	\$9,895
In Kind Support	\$9,135	\$8,890	\$6,620	\$24,645
Total	\$11,100	\$13,755	\$9,685	\$34,540

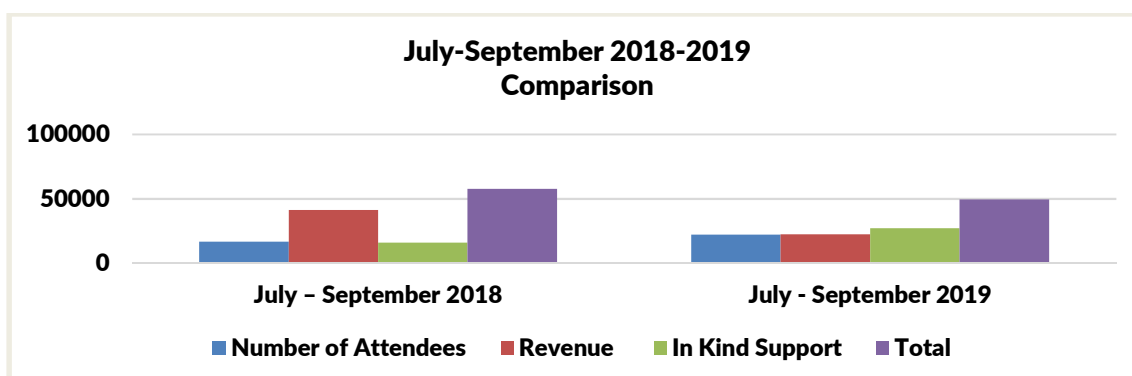


# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

A comparison of total Recreation Centre bookings, hours booked and attendees from the same time last. Although the bookings are down, in-kind support has increased with air conditioning and lights beginning provided as part of the bookings. This will need to be taken into consideration when looking at budgeting for the Centre

	July - September 2018	July - September 2019
Number of Bookings	649	595
Number of Hours Booked	1524	1866
Number of Attendees	16862	22347
Revenue	\$41,447	\$20,300
In Kind Support	\$16,171	\$38,945
Total	\$57,618	\$59,245



### In-Kind Support

The City of Palmerston offers in-kind support to users of its Community Facilities. This support not only includes the facility hire, but lights and air-conditioning.

### Gray Community Hall

Each month, in-kind support is provided to eight (8) groups conducting activities at Gray Community Hall. These include Busy Bees Bingo, Seniors Dancing, Mulligas and Cudjeries Social Group, Palmerston 50+ Club, Palmerston Line Dancers, Light and Life in Jesus Church, Simply Craft and NuLine Dance.

### Driver Resource Centre

Driver Resource Centre's lead tenant, Red Cross receives in-kind support to offset the weekly hire cost as well as the other four (4) user groups, Playgroup NT, Save the Children, Tumbledown Tots and Palmerston Seventh Day Adventist Church.

### Recreation Centre

The main recipient of in-kind support at the Recreation Centre, is the Youth Drop in Sports program. This program is delivered in partnership with City of Palmerston, PaRBA and Department of Chief Minister.

In August 2019, Council approved continued in-kind support of \$75,000 for the Youth Drop in Sports program. This funding will be used to provide facility hire of the Recreation Centre, including lights and air conditioning,

Numerous groups receive in-kind support through free or reduced room hire. These groups



# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

include, Seniors Croquet, Church of Christ, Northern Light Pentecostal and Community Meetings such as, Grow Well Live Well, Youth Local Action Group, Palmerston Safe Communities, NTG School Holiday Coordination meetings, Seniors Advisory Committee, Palmerston Kids Network Meetings, Local Drug Action Team and Palmerston Rural Seniors.

### 5. Environmental Sustainability

**Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.**

Reboot Your Loot – 10 August



The second Reboot Your Loot for the year was again held in the main carpark at Civic Plaza between 8am and 11 am. There were 67 stall holders registered with 55 of these attending on the day. People brought along their pre-loved items for sale. Feedback from stall holders, indicated that they were in favour of this event occurring on a monthly basis.

**Pre-loved Items for sale**

### 6. Governance

**Council is trusted by the community and invests in things that the public value.**

#### Palmerston Seniors Advisory Committee

Palmerston Seniors Advisory Committee (PSAC) works in an advisory capacity to the City of Palmerston, regarding issues relating to seniors in the Palmerston Municipality.

Two (2) PSAC meetings at the Palmerston Recreation Centre were scheduled during this quarter. The first meeting was held in July and was attended by 19 people. The second meeting was held in September; however, quorum was not met as only seven (7) members attended. The participants discussed the agenda items in general and received a briefing from Chris Kelly, Director Governance and Regulatory Services City of Palmerston, on the current Rates Strategy Consultation. The items from this agenda will carry over to the next committee meeting, scheduled for November.

#### Palmerston Safe Communities Committee

Palmerston Safe Communities Committee (PSCC) works in partnership with Council and the NT Government, businesses and the community to reduce and prevent injuries, accidents and crime. The PSCC is committed to promoting the safety and wellbeing of Palmerston residents and visitors. Meetings are held bi-monthly with membership of over sixty people.

Two (2) PSCC meetings were held in the Recreation Centre during this quarter, one (1) in August and the other in September. The August meeting was attended by twenty-five members. An update was given by Russel Wills (Project Manager) from the Department of the Chief Minister regarding

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

the new Anti-Social Behaviour App that is being trailed in Darwin and Palmerston The September meeting was attended by twenty-one members where an update was given by Superintendent Antony Deutrom regarding the opening of the new Palmerston Police Station and what impact it will have on the Palmerston community.

### **Palmerston Kids Network**

Palmerston Kids Network (PKN) is a committed network of workers representing organisations who provide services and programs to children (up to twelve years old) and their families. Meetings are held bi-monthly with a membership of over one hundred Community Services providers and attendees to the meeting. One (1) PKN meeting was held during the quarter, in July with Children's Week Event in October being the focus of the meeting.

### **Palmerston and Rural Youth Services Network**

This year the Palmerston and Rural Youth Services (PARYS) Network saw some digital updates take place. After consulting the group, they moved a motion to create an online portal to disburse sector information. Trello was chosen as the platform and has been implemented.

The meetings provided opportunity for government agencies to consult with the youth services sector of Palmerston regarding the following topics:

- Gender Equality and Violence Reduction
- Central Palmerston Plan
- Sexual Violence Prevention

### **YIP – Palmerston Youth Festival Working Group**

YIP (Youth Inspiring Palmerston) is currently under review. In the interim CoP have formed the Palmerston Youth Festival Working Group. The group met to inform and help develop the Palmerston Youth Festival program, providing feedback on all components of the Festival and volunteered at events. There are currently 15 members in this group.

The aim of the group allowed CoP to collaborate with youth, ensuring their voices were included in all aspects of decision making when planning the Palmerston Youth Festival. Members were also given the opportunity to volunteer and gain experience working at events.

### **Local Drug Action Team**

Local Drug Action Team (LDAT) Program supports communities to work together to prevent and minimize the harm caused by alcohol and other drugs. There are now 244 Local Drug Action Teams across Australia.

Alcohol and other drugs are a community issue, not just an individual issue. Community action to prevent alcohol and other drug-related harms is effective because:

- the solutions and barriers (protective/risk factors) for addressing alcohol and other drug-related harm are community-based
- it creates change that is responsive to local needs
- it increases community ownership and leads to more sustainable change.

Palmerston Youth Local Drug and Alcohol Team have meet twice to:

- acquit and evaluate the previous LDAT Project
- secondly to decide to reform and create a new community project that aligns with our Palmerston Youth Action Plan 2019-2020

Last year LDAT provided educational sessions to families in the community. This option unfortunately was not successful with only seven (7) parents participating over several sessions. Consultation has begun with local stakeholders, as well as engaging local action groups such as Grow Well Live Well and Local Youth Action Group to begin working on the next project.

### **Palmerston Youth Activities Coordination Group**

# LIFESTYLE AND COMMUNITY

## QUARTERLY REPORT/July to September 2019

CoP is a stakeholder on this working group who plan free youth activities in Palmerston during school holidays and afterschool, during term times.

CoP provided in-kind support to the following programs and activities this quarter:

- YDIS: In-kind support of venue hire – program coordinated by PaRBA
- Gods of Floor: in-kind support with venue hire, promotional material and security at the competition
- Drone Workshop in-kind support of Venue Hire and link to local youth program YDIS

### Palmerston Animal Management Advisory Committee

The role of the Palmerston Animal Management Advisory Committee (PAMAC) is to:

- review and make recommendations to Council regarding rules and procedures relating to animal management
- facilitate, consult and cooperate between Council and the community towards ensuring the Community Plan objectives are met
- create, implement and provide an ongoing review of an Animal Plan and
- support Council in the promotion of responsible animal management and ownership.

A Committee meeting was held in August, where a report on managing barking dogs was received and noted, with a recommendation of a further report on the outcomes of the review of barking dog procedures to be provided.

<b>AGENDA ITEM:</b>	13.1.3
<b>REPORT TITLE:</b>	Community Benefit Scheme October 2019 Update
<b>REPORT NUMBER:</b>	9/0323
<b>MEETING DATE:</b>	15/10/2019
<b>AUTHOR:</b>	Community Services Officer, Tess Riches
<b>APPROVER:</b>	Acting Director Lifestyle and Community, Amelia Vellar

## COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

## PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2019/2020 Financial Year applications processed to date.

## KEY MESSAGES

- Council has provided to date, a total of \$60,840 in grants, scholarships, sponsorship and donations, including representation support, from the 2019/2020 fund.
- A balance of \$69,160 remains in the Community Benefit Scheme 2019/2020 budget.
- Two requests from organisations for funding have been received this month.
- Annual school awards were offered to all schools; most have received their allocated funding.

## RECOMMENDATION

THAT Report Number 9/0323 entitled Community Benefit Scheme October 2019 Update be received and noted.

## BACKGROUND

City of Palmerston provides funding to eligible community groups that offer activities, projects and services that assist Council to deliver on Palmerston's vision of 'A Place for People'.

Funding may also be awarded to eligible individuals for the purposes of scholarships or representation support.

Each Palmerston school is offered a donation of \$100 annually to support an award for Community Service to one or more of its students.

In the 2019/2020 budget \$130,000 was allocated to the Community Benefit Scheme (CBS) fund for grants, donations, sponsorships and scholarships.

Applications are accepted year-round and the scheme is promoted at every opportunity. Successful applicants agree to acknowledge Council's support and provide images that may be used to promote the funding scheme. Images have been used in Facebook posts and previous Council reports promoting CBS.



### DISCUSSION

To date, Council has awarded \$60,840 of funding. In September Council processed eight (8) applications, six (6) for representation support (donations) and two (2) for sponsorships and grants.

The following three (3) individual representation support requests have been awarded in September:

- One (1) School Sport Touch Football Championships: Canberra: October 2019
- One (1) Australian All Schools Athletics Championships: Perth: December 2019
- One (1) Under 12 School Sports NT Tennis Championships: Perth: October 2019

One (1) individual representation support application was unsuccessful as the \$750 team limit had been reached by previous applications.

One (1) individual representation support application is currently under consideration.

One (1) application by a team is held over until the team has located a base from which to train and operate. If that base is within Palmerston municipality then the team will be eligible to apply for funding.

One (1) grant request was successful: Palmerston 50+ Club requested a grant of \$1,000 to assist the association to present its annual Christmas Party for members of local seniors' groups. The club decorates Gray Hall and provides a festive morning tea, entertainment, music and dancing for attendees. Social inclusion and maintaining health and wellbeing are the core aims of this not-for-profit club.

One (1) sponsorships application is under consideration with a separate report being submitted to Council:

Palmerston RSL has requested a three-year sponsorship of \$10,000 per year to provide ANZAC Day Services to the Palmerston community in 2020, 2021 and 2022.

This organisation had a similar agreement with Council for the years 2017, 2018 and 2019 following several years of individual sponsorships from Council.

The balance of the Community Benefit Scheme budget rests at \$69,160.

A table listing all funding applications processed to end of September for 2019/2020 is provided as **Attachment A**.

### CONSULTATION PROCESS

Council will continue to promote this program to the community via various methods including advertising on CoP Website, Facebook and presentations at various CoP Committee Meetings. Successful applicants will be posted to our website and where appropriate, media releases will be circulated.

### POLICY IMPLICATIONS

Council Policy *FIN18 Grants, Donations, Sponsorships and Scholarships*

### BUDGET AND RESOURCE IMPLICATIONS

- The Community Benefit Scheme budget for the 2019/2020 Financial Year is \$130,000. At the time of writing this report Council has awarded \$60,840 and \$69,160 remains unexpended.

### RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter

## **ATTACHMENTS**

**Attachment A:** City of Palmerston Approved Community Benefit Scheme Applications – October 2019

## City of Palmerston Approved Community Benefit Scheme Application - October 2019

**Representation Support**

<b>Date</b>	<b>Activity</b>	<b>Applicant</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
01.07.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
01.07.2019	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 16 Rugby Union Queensland State Championships: 5 -7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
10.07.2019	Individual	Resident: Golf - 2019 Jack Newton International Sub-Junior Classic: 30 September - 4 October 2019: Hunter Valley NSW	\$250	\$250
10.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat Victoria	\$250	\$250
15.07.2019	Individual	Resident: Under 12 School Sports NT Netball Championship: 14 - 20 September 2019: Canberra	\$250	\$250
18.07.2019	Individual	Resident: Under12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
18.07.2019	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5 – 7 July 2019: Toowoomba	\$250	\$0
23.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September- 5 October 2019: Ballarat Victoria	\$250	\$250
23.07.2019	Individual	Resident: Under 12 Girls Basketball Championships:10-16 August 2019: Bendigo Vic	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth WA	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth WA	\$250	\$250
23.07.2019	Individual	Resident: Police International Rugby Union Championships: 17-28 September 2019: Hong Kong	\$250	\$0
23.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong NSW	\$250	\$250
24.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong NSW	\$250	\$250

24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26th October - 1st November 2019: Canberra	\$250	\$250
24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October -1 November 2019: Canberra	\$250	\$250
29.07.2019	Individual	Resident: Ironman World Championships: 12 October 2019: Hawaii (Kona)	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October -1 November 2019: Canberra	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October -1 November 2019: Canberra	\$250	\$250
01.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
07.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 18-21 September 2019: Kawana Waters, QLD	\$250	\$250
07.08.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
11.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
23.08.2019	Individual	Resident: Under 17 Girls Basketball Championships:15-20 September 2019: Cairns QLD	\$250	\$250
26.08.2019	Individual	Resident: Combined Cross Country: 23-26 August 2019: Wollongong NSW	\$250	\$250
26.08.2019	Individual	Resident: Under 12 Boys Basketball Championships:15-20 September 2019: Cairns QLD	\$250	\$250
26.08.2019	Team	Team: Gymnastics Australia National Clubs Carnival WAG Level 5: 26-27 September 2019: Gold Coast QLD	\$750	\$750
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters, QLD	\$250	\$250
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters, QLD	\$250	\$250
28.08.2019	Individual	Resident: Australian Junior Athletics National Championships: 18-23 September 2019: Darwin NT	\$250	\$250
28.08.2019	Individual	Resident: Under 14 Girls Basketball Championships:30 September - 5 October 2019: Ballarat, Victoria	\$250	\$250
29.08.2019	Individual	Resident: Gymnastics Australia National Clubs Carnival WAG Level 6: 26-27 September 2019: Gold Coast QLD	\$250	\$250
29.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
30.08.2019	Individual	Resident: Australian U14 Club Championships: 30 September- 5 October 2019: Ballarat Victoria	\$250	\$0
05.09.2019	Individual	Resident: School Sport Touch football NT Championships, Representative team: 26 October - 1 November 2019: Canberra ACT	\$250	\$250



10.09.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth WA	\$250	\$250
16.09.2019	Team	NT U14 Girls Indigenous Basketball Championships: 15-20 December 2019: Cairns QLD	\$750	Team may be based in Palmerston
13.09.2019	Individual	Resident: Australian All Schools Athletics Championships: 6-8 December 2019: Perth WA	\$250	\$250
24.09.2019	Individual	NT U14 Girls Indigenous Basketball Championships 15-20 December 2019: Cairns QLD:	\$250	Under consideration
<b>Representation Individual Support</b>			\$11,250	\$9,500

### Sponsorships and Grants

Date Received	Activity	Applicant	Amount Requested	Amount Received
3 year Sponsorship	PGA Golf Championships	Cazalys Palmerston (agreement concludes 2020/2021)	\$30,000	\$30,000
3 year Sponsorship	Palmerston & Rural Seniors Fortnight	Palmerston & Litchfield Seniors Committee (agreement concludes 2020/2021)	\$15,000	\$15,000
05.07.2019	Special Children's Christmas Party	AM Media (Special Children's Christmas Party): 14 December 2019: Darwin Convention Centre	\$1,100	\$1,100
29.07.2019	AIAM 2019 National Workshop	Australian Institute of Animal Management	\$3,000	\$0
30.07.2019	Veterinary Assistance	Wildcare Incorporated	\$2,000	\$2,000
01.08.2019	Palmerston De-sexing Program	Top End Rehoming Group	\$10,000	\$0
02.08.2019	Little People Big Dreams	Child Australia	\$2,500	\$0
06.08.2019	Walk 2 Remember	Sids and Kids NT	\$2,000	\$2,000
19.08.2019	Wheelchair Rugby League	NT Wheelchair Rugby League	\$340	\$340
30.09.2019	Christmas Bash 2019	Palmerston 50+ Club	\$1,000	\$1,000
3 Year Sponsorship	ANZAC Day Services	RSL Palmerston Subbranch	\$10,00	Under consideration
<b>Sponsorships and Grants</b>			\$76,940	\$50,440

### Annual School Awards

Date Received	School	Amount Requested	Amount Received
03.09.2019	Woodroffe Primary School	\$100	\$100
16.09.2019	Mackillop Catholic College	\$100	\$100
16.09.2019	Forrest Parade School	\$100	\$100
24.09.2019	Gray Primary School	\$100	\$100
16.09.2019	Rosebery Primary School	\$100	\$100
16.09.2019	Bakewell Primary School	\$100	\$100
16.09.2019	Mother Teresa Catholic Primary School	\$100	\$100
20.09.2019	Driver Primary School	\$100	\$100
27.09.2019	Palmerston Christian School	\$100	\$100
<b>City of Palmerston Community Service Award</b>		\$900	\$900

### Community Benefit Scheme 2019/2020

	YTD	Balance
Grants/Donations/Sponsorships/ Scholarships Paid	\$130,000	\$59,940
		\$70,060

### In-Kind Support

Date Received	Activity	Applicant	Amount Requested	Amount Received
01.07.2019	Recreation Venue Hire	Senior Indoor Croquet Club	\$500	\$500
19.08.2019	Recreation Centre Venue Hire	NT Wheelchair Rugby League	\$160	\$160
<b>In-Kind Support</b>			\$660	\$660

<b>AGENDA ITEM:</b>	13.1.4
<b>REPORT TITLE:</b>	Financial Report for the Month of September 2019
<b>REPORT NUMBER:</b>	9/0326
<b>MEETING DATE:</b>	15/10/2019
<b>AUTHOR:</b>	Executive Manager Finance, Shane Nankivell
<b>APPROVER:</b>	Chief Executive Officer, Luccio Cercarelli

## COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

## PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of September 2019.

## KEY MESSAGES

- Overall, Operating Income and Expenditure are generally in-line with budget expectations and cashflows.
- Water Expense is only currently showing as 4% of budget. This is due to the timing of the billing cycle and is expected to increase significantly over the next few months.
- Capital expenditure inclusive of commitments is at 24% and in-line with budget expectations.
- Opening reserve balances are unconfirmed pending the completion of the Annual Financial Statements and associated audit.

## RECOMMENDATION

THAT Report Number 9/0326 entitled Financial Report for the Month of September 2019 be received and noted.

## BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of September 2019.

## DISCUSSION

Monthly cashflows for income and expenses have been updated and are recorded in the report. This information details when income or expenses are expected to happen throughout the year with consideration of seasonality and appropriate timing of works. This allows for improved reporting for Elected Members and budget management for Council Officers.

### Operating Income

- Total Operating Income is at 88% of the current budget.

- Rates Income is currently 98% due to the total amount of rates for 2019/20 being levied in August 2019.
- Council received a part prepayment of the 2019/20 Financial Assistance Grant in June 2019. An adjusting entry will be made at the 1<sup>st</sup> Quarterly Budget Review to reflect the prepayment.
- Other Income is currently showing as 4601% of budget, this will be corrected at the 1<sup>st</sup> Budget Review 2020 with a reclassification of budget from Statutory Charges to Other Income. This income relates to the agreement that is in place between City of Palmerston and Litchfield Council to provide library staff to Taminmin Library.
- All other Operating Income items are generally tracking as expected in the third month of the financial year.

### Operating Expenditure

- Total Operating Expenditure is at 35% of the budget inclusive of commitments.
- Water Charges are currently only 4% of budget, however this is due to the timing of the billing cycle and will likely increase significantly over the coming months as invoices are issued.
- All other operating Expenditure is in-line with budget expectations.

### Capital Income

- Capital Income is currently 16%.
- Additional funds of \$81,887 were received for the Roads to Recovery Grant under Roads & Transport, the budget will be adjusted upwards at the 1<sup>st</sup> Budget Review.
- Council is expecting to receive \$2,080,000 in capital grants over the duration of the financial year, in addition to developer contributions of \$500,000.

### Capital Expenditure

- Capital Expenditure is 24% for the year including commitments raised in-line with budget expectations.

### Loans

Council approved an internal loan for \$3.675 million to fund *Making the Switch* and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site.

The internal loan for *Making the Switch* has been drawn upon, with the corresponding figures shown in **Attachment A**, section 2.10 Council Loans. As at the end of September, \$877,774 of the loan has been drawn down, with \$6,070 of internal interest accrued. As energy savings from the project are realised, a portion will be allocated to the repayment of the loan, with the remainder allocated to improving the public lighting network as previously approved.

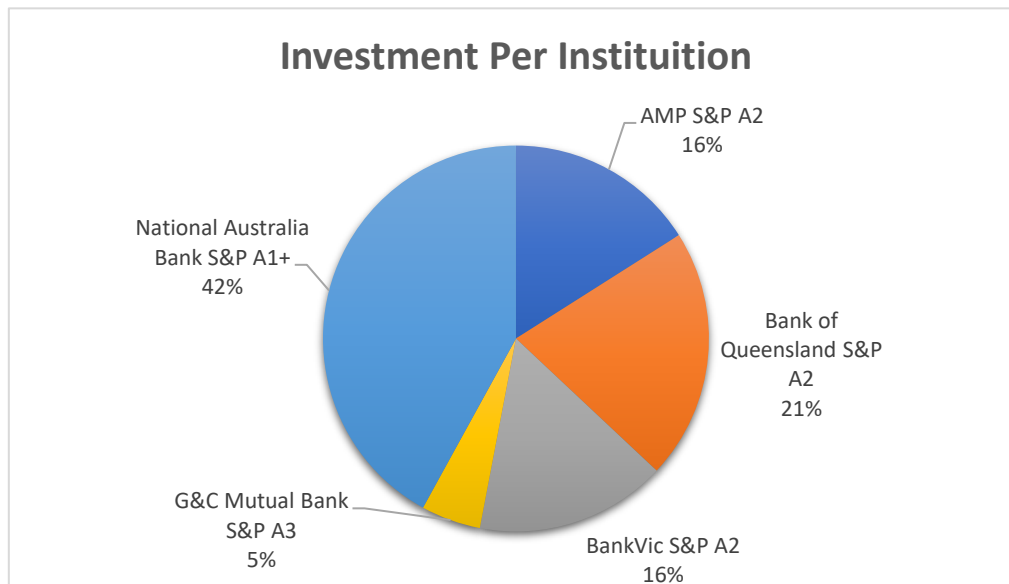
The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan will commence in November 2019, only a small portion of interest has been paid out. Details of the loan are provided in **Attachment A**, section 2.10 Council Loans.

### Investments

As at 30 September 2019, Council held a total of \$28,663,985.66 in term deposits in five separate financial institutions.



The breakup between the institutions is:



## Outstanding Rates

Council's overdue rates are currently worth \$2,974,865, or 10.39% of total rates levied for the 2019/20 financial year, which is lower than last financial years result of 11.26%. This is due to the first instalment of the Council rates falling due on the 30<sup>th</sup> September, this percentage is expected to decrease over the course of the financial year and fall within key performance measure of <5% by June 2020.

## **CONSULTATION PROCESS**

There was no consultation required during the preparation of this report.

## **POLICY IMPLICATIONS**

Council Policy *FIN06 - Investments*. Investments are compliant with policy.

## **BUDGET AND RESOURCE IMPLICATIONS**

Budget and resource implications are outlined in the body of the report and attachment.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

The *Local Government (Accounting) Regulations* prescribes that:

### *18 Financial Reports to Council*

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
  - b. The forecast income and expenditure for the whole of the financial year.
2. The report must include:
  - a. Details of all cash investments held by the Council (including any money held in trust);

- b. *A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;*
- c. *Other information required by the Council.*

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

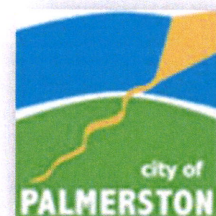
## **ATTACHMENTS**

**Attachment A:** Financial Management Report – September 2019

# Financial Management Reports

September 2019

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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## Section 2

### Financial Results

1.1 - Executive Summary as at 30 September 2019  
 % of year passed 25%

	Revised Budget \$	YTD Actual \$	% Utilised Actuals	YTD Committed \$	% Utilised Committed	Budget Forecast \$
<b>Operating Income</b>						
Rates & Annual Charges	28,204,805	27,575,224	98%	0	0%	28,204,805
Statutory Charges	283,200	31,689	11%	0	0%	283,200
User Charges & Fees	1,177,651	391,987	33%	0	0%	1,177,651
Interest & Investment Revenue	983,160	300,802	31%	0	0%	983,160
Reimbursements	0	1,614	0%	0	0%	0
Other Income	1,000	46,008	4601%	0	0%	1,000
Grants, Subsidies & Contributions	2,561,988	856,714	33%	0	0%	2,561,988
<b>Operating Income</b>	<b>33,211,804</b>	<b>29,204,037</b>	<b>88%</b>	<b>0</b>	<b>0%</b>	<b>33,211,804</b>
<b>Operating Expenditure</b>						
Employee Costs	-9,632,324	-2,179,520	23%	-99,373	1%	-9,632,324
Professional Services	-1,418,200	-232,452	16%	-434,812	31%	-1,418,200
Auditor's Remuneration	-35,000	18,274	-52%	0	0%	-35,000
Operating Lease Rentals	-147,100	-32,608	22%	-13,909	9%	-147,100
Energy	-1,217,057	-243,072	20%	0	0%	-1,217,057
Materials & Contractors	-10,907,797	-1,058,081	10%	-4,570,982	42%	-10,937,797
Depreciation, Amortisation & Impairment	-10,034,021	-2,508,504	25%	0	0%	-10,034,021
Elected Members Expenses	-377,686	-55,179	15%	-4,733	1%	-377,686
Legal Expenses	-323,600	-39,483	12%	-51,400	16%	-323,600
Water Charges	-1,338,844	-48,498	4%	0	0%	-1,338,844
Telephone & Other Communication Charges	-228,984	-69,469	30%	-43,148	19%	-228,984
Community Grants	-130,000	-14,208	11%	-48,000	37%	-130,000
Other Expenses	-3,419,843	-1,269,300	37%	-461,741	14%	-3,425,745
Borrowing Costs	-92,200	-535	1%	0	0%	-92,200
<b>Operating Expenditure</b>	<b>-39,302,655</b>	<b>-7,732,634</b>	<b>20%</b>	<b>-5,728,099</b>	<b>15%</b>	<b>-39,338,557</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>-6,090,851</b>	<b>21,471,404</b>		<b>-5,728,099</b>		<b>-6,126,753</b>
<b>Capital Income</b>			<b>0</b>			
Net gain (loss) on disposal or revaluation of assets	0	2,737	0%	0	0%	0
Developer Contributions	500,000	0	0%	0	0%	500,000
Asset Income	0	0	0%	0	0%	0
Grants received	2,080,000	411,887	20%	0	0%	2,080,000
<b>Capital Income</b>	<b>2,580,000</b>	<b>414,624</b>	<b>16%</b>	<b>0</b>	<b>0%</b>	<b>2,580,000</b>
<b>Net SURPLUS / (DEFICIT) transferred to Equity Statement</b>	<b>-3,510,851</b>	<b>21,886,028</b>		<b>-5,728,099</b>		<b>-3,546,753</b>
<b>Capital Expenditure</b>						
Land Purchase	0	0	0%	0	0%	0
Asset Purchase	-6,276,576	-360,298	6%	-368,005	6%	-6,276,576
Asset Upgrade	-7,658,603	-1,277,253	17%	-1,279,673	17%	-7,596,701
<b>Capital Expenditure</b>	<b>-13,935,179</b>	<b>-1,637,550</b>	<b>12%</b>	<b>-1,647,678</b>	<b>12%</b>	<b>-13,873,277</b>
Less Non-Cash Expenditure	-10,034,021	-2,508,504	25%	0	0%	-10,034,021
Plus Gifted Assets	0	0	0%	0	0%	0
<b>NET CAPITAL SURPLUS/(DEFICIT)</b>	<b>-7,412,009</b>	<b>22,756,982</b>		<b>-7,375,776</b>		<b>-7,386,009</b>
Borrowings	0	0	0%	0	0%	0
Repayment of Borrowings	-209,000	0	0%	0	0%	-209,000
Reserve Movement	7,621,009	0	0%	0	0%	7,595,009
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>22,756,982</b>		<b>-7,375,776</b>		<b>0</b>

Approved by: Executive Manager Finance

## Section 2

### Financial Results

#### 2.1 - Budget Summary Report as at 30 September 2019

% of year passed  
Cashflowed Estimate of Budget YTD

25%  
87%

#### Operating Income

	Revised Budget \$	YTD Actuals \$	%
<b>Governance</b>			
Office of the CEO	747,293	101,094	13.53%
<b>Governance</b>	<b>747,293</b>	<b>101,094</b>	<b>13.53%</b>
<b>Organisational Services</b>			
Director Governance & Regulatory Services	65,976	20,190	30.60%
<b>Organisational Services</b>	<b>65,976</b>	<b>20,190</b>	<b>30.60%</b>
<b>Finance</b>			
Financial Services	450,000	139,421	30.98%
Rates	21,947,925	20,787,027	94.71%
<b>Finance</b>	<b>22,397,925</b>	<b>20,926,448</b>	<b>93.43%</b>
Arts & Culture	0	11,000	0.00%
Events Promotion	1,500	1,614	107.61%
Library Services	848,600	673,022	79.31%
Senior Citizens	0	1,500	0.00%
Youth Services	305,000	0	0.00%
Animal Management	346,000	193,838	56.02%
Parking & Other Ranger Services	126,200	27,259	21.60%
<b>Lifestyle &amp; Community Services</b>	<b>1,627,300</b>	<b>908,233</b>	<b>55.81%</b>
<b>City Growth &amp; Operations</b>			
Aquatic Centre	38,645	0	0.00%
Civic Centre	143,230	47,744	33.33%
Driver Resource Centre	17,000	4,360	25.65%
Gray Community Hall	17,000	3,452	20.30%
Director City Growth & Operations	0	165	0.00%
Private Works	103,000	18,310	17.78%
Recreation Centre	120,000	13,743	11.45%
Roads & Transport	898,995	136,837	15.22%
Subdivisional Works	100,000	0	0.00%
Waste Management	6,369,080	6,806,780	106.87%
Odegaard Drive Investment Property	446,160	148,720	33.33%
Durack Heights Community Centre	200	1,081	540.47%
CBD Car Parking	120,000	66,879	55.73%
<b>City Growth &amp; Operations</b>	<b>8,373,310</b>	<b>7,248,071</b>	<b>86.56%</b>
	<b>33,211,804</b>	<b>29,204,037</b>	<b>87.93%</b>



## Section 2

## Financial Results

## 2.1 - Budget Summary Report as at 30 September 2019

% of year passed 25%

Cashflowed Estimate of Budget YTD 15%

## Capital Income

	Revised Budget \$	YTD Actuals \$	%
<b>Organisational Services</b>			
Information Technology	1,500,000	0	0.00%
Director Governance & Regulatory Services	0	2,737	0.00%
<b>Organisational Services</b>	<b>1,500,000</b>	<b>2,737</b>	<b>0.18%</b>
<b>City Growth &amp; Operations</b>			
Open Space	250,000	0	0.00%
Roads & Transport	330,000	411,887	124.81%
Subdivisional Works	500,000	0	0.00%
<b>City Growth &amp; Operations</b>	<b>1,080,000</b>	<b>411,887</b>	<b>38.14%</b>
	<b>2,580,000</b>	<b>414,624</b>	<b>16.07%</b>

## 2.1 - Budget Summary Report as at 30 September 2019

% of year passed 25%  
Cashflowed Estimate of Budget YTD 22%

## Operating Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
<b>Governance</b>						
Elected Members	-415,195	-61,908	14.91%	-4,788	1.15%	-66,696
Office of the CEO	-882,094	-224,696	25.47%	-51,400	5.83%	-276,096
<b>Governance</b>	<b>-1,297,289</b>	<b>-286,604</b>	<b>22.09%</b>	<b>-56,188</b>	<b>4.33%</b>	<b>-342,792</b>
<b>Organisational Services</b>						
Customer Services	-238,637	-66,810	28.00%	0	0.00%	-66,810
Human Resources	-753,835	-149,935	19.89%	-7,113	0.94%	-157,047
Information Technology	-1,226,077	-378,689	30.89%	-102,656	8.37%	-481,345
Director Governance & Regulatory Services	-10,649,181	-2,621,457	24.62%	-16,277	0.15%	-2,637,734
Records Management	-264,501	-75,695	28.62%	-62,679	23.70%	-138,374
Public Relations and Communications	-437,369	-119,694	27.37%	-47,206	10.79%	-166,899
<b>Organisational Services</b>	<b>-13,569,600</b>	<b>-3,412,279</b>	<b>25.15%</b>	<b>-235,931</b>	<b>1.74%</b>	<b>-3,648,210</b>
<b>Finance</b>						
Financial Services	-1,791,285	-454,648	25.38%	-285,792	15.95%	-740,440
Rates	-396,100	-180,796	45.64%	-62	0.02%	-180,858
<b>Finance</b>	<b>-2,187,385</b>	<b>-635,444</b>	<b>29.05%</b>	<b>-285,854</b>	<b>13.07%</b>	<b>-921,298</b>
<b>Lifestyle &amp; Community Services</b>						
Arts & Culture	-154,403	-3,535	2.29%	-4,676	3.03%	-8,211
Community Development	-827,111	-211,489	25.57%	-60,723	7.34%	-272,213
Disabled Services	-3,000	0	0.00%	0	0.00%	0
Events Promotion	-245,000	-122,530	50.01%	-9,710	3.96%	-132,240
Families & Children	-44,423	-3,795	8.54%	0	0.00%	-3,795
Health and Wellbeing Services	-55,000	-7,600	13.82%	-10,072	18.31%	-17,672
Library Services	-1,767,377	-342,646	19.39%	-87,179	4.93%	-429,826
Senior Citizens	-6,500	-4,641	71.40%	0	0.00%	-4,641
Youth Services	-618,644	-336,320	54.36%	-13,574	2.19%	-349,894
Director Lifestyle & Community	-530,024	-62,816	11.85%	-12,480	2.35%	-75,296
Animal Management	-133,000	-40,326	30.32%	-1,699	1.28%	-42,025
Parking & Other Ranger Services	-848,477	-181,620	21.41%	-606	0.07%	-182,226
<b>Lifestyle &amp; Community Services</b>	<b>-5,232,959</b>	<b>-1,317,318</b>	<b>25.17%</b>	<b>-198,415</b>	<b>3.79%</b>	<b>-1,293,787</b>
<b>City Growth &amp; Operations</b>						
Aquatic Centre	-630,134	-89,734	14.24%	-286,766	45.51%	-376,500
Archer Sports Club	-2,256	-41	1.84%	0	0.00%	-41
Civic Centre	-376,243	-75,077	19.95%	-34,479	9.16%	-109,556
Depot	-70,773	-6,992	9.88%	-7,485	10.58%	-14,478
Driver Resource Centre	-25,500	-4,241	16.63%	-3,175	12.45%	-7,416
Gray Community Hall	-53,067	-5,832	10.99%	-5,829	10.98%	-11,661
Director City Growth & Operations	-668,901	-344,471	51.50%	-88,594	13.24%	-433,065
Open Space	-4,662,106	-622,053	13.34%	-235,726	5.06%	-857,779
Plant & Equipment	-31,619	-1,491	4.72%	-2,710	8.57%	-4,201
Private Works	-91,816	-19,005	20.70%	0	0.00%	-19,005
Recreation Centre	-252,623	-38,840	15.37%	-38,045	15.06%	-76,885
Roads & Transport	-2,363,478	-279,583	11.83%	-144,794	6.13%	-424,377
Stormwater Infrastructure	-295,000	-3,430	1.16%	-27,402	9.29%	-30,832
Street Lighting	-1,220,000	-208,228	17.07%	-82,286	6.74%	-290,514
Waste Management	-5,924,383	-324,867	5.48%	-3,889,384	65.65%	-4,214,251
Odegaard Drive Investment Property	-140,206	-27,867	19.88%	-572	0.41%	-28,440
Durack Heights Community Centre	-22,220	-3,435	15.46%	-3,749	16.87%	-7,184
CBD Car Parking	-123,097	-21,073	17.12%	-85,562	69.51%	-106,634
Goyder Square	-62,000	-4,730	7.63%	-767	1.24%	-5,497
<b>City Growth &amp; Operations</b>	<b>-17,015,422</b>	<b>-2,080,989</b>	<b>12.23%</b>	<b>-4,937,325</b>	<b>29.02%</b>	<b>-7,018,314</b>
	<b>-39,302,655</b>	<b>-7,732,634</b>	<b>19.67%</b>	<b>-5,713,712</b>	<b>14.54%</b>	<b>-13,224,401</b>



## 2.1 - Budget Summary Report as at 30 September 2019

% of year passed 25%  
Cashflowed Estimate of Budget YTD 12%

## Capital Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
<b>Organisational Services</b>						
Information Technology	-2,820,469	-283,520	10.05%	-308,228	10.93%	-591,748
Director Governance & Regulatory Services	-300,000	0	0.00%	0	0.00%	0
<b>Organisational Services</b>	<b>-3,120,469</b>	<b>-283,520</b>	<b>9.09%</b>	<b>-308,228</b>	<b>9.88%</b>	<b>-591,748</b>
Health and Wellbeing Services	-9,000	-2,500	27.78%	0	0.00%	-2,500
Library Services	-75,000	0	0.00%	0	0.00%	0
Director Lifestyle & Community	-80,000	0	0.00%	0	0.00%	0
<b>Lifestyle &amp; Community Services</b>	<b>-164,000</b>	<b>-2,500</b>	<b>1.52%</b>	<b>0</b>	<b>0.00%</b>	<b>-2,500</b>
<b>City Growth &amp; Operations</b>						
Aquatic Centre	-134,480	-42,380	31.51%	0	0.00%	-42,380
Civic Centre	-245,000	-2,268	0.93%	-8,068	3.29%	-10,336
Depot	-143,000	-12,800	8.95%	-37,970	26.55%	-50,770
Driver Resource Centre	-22,000	0	0.00%	0	0.00%	0
Gray Community Hall	-26,000	0	0.00%	0	0.00%	0
Director City Growth & Operations	-522,450	-48,711	9.32%	-51,633	9.88%	-100,344
Open Space	-2,763,680	-303,713	10.99%	-82,496	2.99%	-386,209
Recreation Centre	-175,000	-47,889	27.37%	-45,360	25.92%	-93,249
Roads & Transport	-3,065,595	-66,200	2.16%	-58,194	1.90%	-124,394
Stormwater Infrastructure	-200,000	0	0.00%	0	0.00%	0
Street Lighting	-2,463,529	-401,303	16.29%	-968,823	39.33%	-1,370,126
Subdivisional Works	-250,000	-140,689	56.28%	-86,805	34.72%	-227,494
Waste Management	-639,976	-285,578	44.62%	-100	0.02%	-285,678
<b>City Growth &amp; Operations</b>	<b>-10,650,710</b>	<b>-1,351,530</b>	<b>12.69%</b>	<b>-1,339,450</b>	<b>12.58%</b>	<b>-2,690,980</b>
	<b>-13,935,179</b>	<b>-1,637,550</b>	<b>11.75%</b>	<b>-1,647,678</b>	<b>11.82%</b>	<b>-3,285,228</b>

## Section 2

### Financial Results

#### 2.2 Reserves Schedule

	Balance as at 1/07/2019	Original Budget \$	TO RESERVES Carry Forwards & Rollovers \$	Adopted Budget \$	Original Budget \$	FROM RESERVES Carry Forwards & Rollovers \$	Adopted Budget \$	Balance as at 30/06/2020
<b>Externally Restricted Reserves</b>								
Unexpended Grants Reserve	9,063,501	0	0	0	350,000	2,920,793	3,270,793	5,792,709
	<b>9,063,501</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>2,920,793</b>	<b>3,270,793</b>	<b>5,792,709</b>
<b>Internally Restricted Reserves</b>								
Election Expenses Reserve	150,000	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	500,000
Unexpended Capital Works Reserve	1,195,255	0	0	0	0	1,195,255	1,195,255	0
Developer Funds In Lieu Of Construction	5,040,377	500,000	0	500,000	2,439,000	0	2,439,000	3,101,377
Waste Management Reserve	522,180	135,000	0	135,000	0	0	0	657,180
Asset Renewal Reserve	0	0	0	0	0	0	0	0
Major Initiatives Reserve	865,949	0	0	0	0	0	0	865,949
	<b>8,273,761</b>	<b>635,000</b>	<b>0</b>	<b>635,000</b>	<b>2,439,000</b>	<b>1,195,255</b>	<b>3,634,255</b>	<b>5,274,506</b>
<b>Unrestricted Reserves</b>								
Working Capital Reserve	6,808,960	219,038	0	219,038	1,270,000	300,000	1,570,000	5,457,998
	<b>6,808,960</b>	<b>219,038</b>	<b>0</b>	<b>219,038</b>	<b>1,270,000</b>	<b>300,000</b>	<b>1,570,000</b>	<b>5,457,998</b>
<b>Total Reserve Funds*</b>	<b>24,146,222</b>	<b>854,038</b>	<b>0</b>	<b>854,038</b>	<b>4,059,000</b>	<b>4,416,048</b>	<b>8,475,048</b>	<b>16,525,213</b>

\*Reserve balances dated at 01/07/2019 are listed with values as per the closing balances from the Third Budget Review 2018/19, with the inclusion of the \$865,949 from the National Disaster Relief and Recovery Arrangements (per Report 9/0269), in addition to the Capital Rollovers and Unexpended Grant Allocations 2018/19 (per Report 9/0311). These opening balances will change once the annual financial statements have been finalised

  
 Approved by: Executive Manager Finance



## Section 2 Financial Results

### 2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 30/09/2019

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	2.80%	November 6, 2019	37		
AMP	S&P A2	\$ 1,500,000.00	2.20%	April 22, 2020	205		
AMP	S&P A2	\$ 1,500,000.00	1.70%	May 20, 2020	233	\$ 4,500,000.00	15.70%
Bank of Queensland	S&P A2	\$ 1,500,000.00	2.73%	October 9, 2019	9		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	June 17, 2020	261		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	July 29, 2020	303		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	August 12, 2020	317	\$ 6,000,000.00	20.93%
BankVic	S&P A2	\$ 1,500,000.00	2.05%	January 29, 2020	121		
BankVic	S&P A2	\$ 1,500,000.00	2.05%	February 26, 2020	149		
BankVic	S&P A2	\$ 1,500,000.00	2.05%	March 25, 2020	177	\$ 4,500,000.00	15.70%
G&C Mutual Bank	S&P A3	\$ 1,500,000.00	2.55%	January 15, 2020	107	\$ 1,500,000.00	5.23%
National Australia Bank	S&P A1+	\$ 7,613.55	1.05%				
National Australia Bank	S&P A1+	\$ 156,365.32	1.05%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.99%	October 23, 2019	23		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.95%	December 4, 2019	65		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.05%	December 18, 2019	79		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.96%	January 2, 2020	94		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.68%	February 12, 2020	135		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.67%	March 11, 2020	163		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.65%	April 8, 2020	191		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.64%	May 6, 2020	219	\$ 12,163,978.87	42.44%

**TOTAL SHORT TERM INVESTMENT** \$ 28,663,985.66 **Average Days to Maturity** 152.00

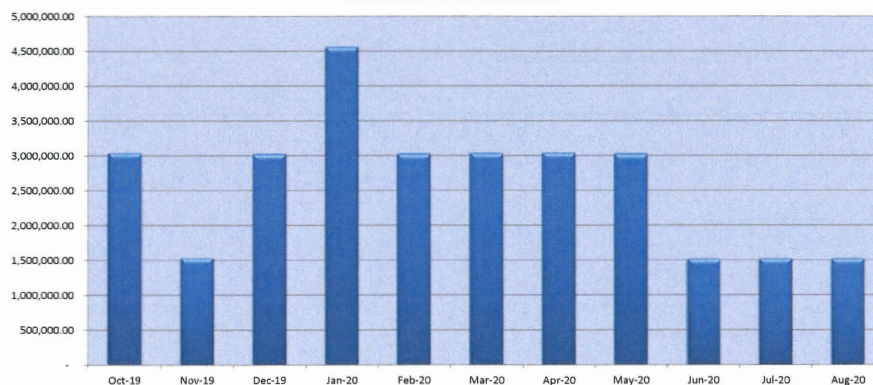
**% OF TOTAL INVESTMENT PORTFOLIO** A1 (max 100%) 42% A2/P2 (max 60%) 53% A3 (max 40%) 5% 100%

**Weighted Average Rate** 1.97% **BBSW 90 Day Rate Benchmark** 0.94%

**GENERAL BANK FUNDS** \$ 6,080,755.93 **Total Budget Investment Earnings** -\$ 400,000.00

**TOTAL ALL FUNDS** \$ 34,744,741.59 **Year to Date Investment Earnings** -\$ 116,110.10

Cashflow of Investments



#### PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3%
48 Odegard Drive, Rosebery	Fair Value	\$ 5,100,000	\$ 148,720	\$ 27,867	\$ 120,853	38,564

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## Section 2 Financial Results

### 2.4 Debtor Control Accounts 30 September 2019

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	36,927.49	32,262.10	4,143.08	(82.00)	660.00	(55.69)

RATES:						
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME			
Sep-19	\$2,974,865	\$209,061	10.39%			
Sep-18	\$3,140,881		11.26%			
TOTAL OVERDUE \$	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged Prior to 2016/2017	
\$2,974,865	\$2,170,341	\$555,426	\$159,701	\$65,929	\$23,469	

INFRINGEMENTS:		\$
Animal Infringements		124,128.66
Public Places		10,033.00
Parking Infringements		168,288.50
Litter Infringements		875.00
Signs		0.00
Other Law and Order		0.00
Net Balance on Infringement Debts		<u><u>303,325.16</u></u>



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## Section 2

### Financial Results

#### 2.5 - Financial Indicators

	Target	2020	2019	2018	2017	2016	2015
<b>Operating Surplus Ratio</b>							
Total Operating Surplus/Deficit	0.00%	-18.45%	-23.02%	-26.12%	-5.16%	-39.40%	-20.18%
Total Operating Income							
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.							
<b>Debt Service Ratio (External Loans)</b>							
Net Debt Service Cost	<5%	0.84%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue							
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income.							
<b>Rate Coverage Percentage</b>							
Rate Revenues	60%-75%	65.75%	63.87%	61.38%	59.25%	60.02%	61.53%
Total Revenues							
This indicator shows the percentage of total revenue raised through rates income.							
<b>Rates &amp; Annual Charges Outstanding Percentage</b>							
Rates & Annual Charges Outstanding	<5%	81.34%	3.88%	3.47%	3.57%	3.16%	3.47%
Rates & Annual Charges Collectible							
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.							

## SECTION 2

### Financial Results

2.6 - Creditor Accounts Paid September 2019

Creditor No.	Creditor Name	Amount \$
549	City of Darwin	177,796.04
5104	JLM Contracting Services Pty Ltd	175,133.04
V01982	Telensa Systems Pty Ltd	174,240.00
54	Powerwater	167,777.48
2	Australian Taxation Office - PAYG	161,248.00
V02029	Server Room Specialists	153,329.00
V01971	Signify Pty Ltd	136,284.42
1607	Sterling NT Pty Ltd	122,276.58
V01904	Veolia Environmental Service (Australia) Pty Ltd	91,278.46
V00295	Jacana Energy	88,718.03
V01913	OrangeTek	81,240.00
712	Paradise Landscaping (NT) Pty Ltd	58,529.03
90	Local Government Association of the NT (LGANT)	58,108.69
V00582	Ezko Property Services (Aust) Pty Ltd	41,257.63
5525	Easyweb Digital Pty Ltd	40,434.90
798	YMCA of the Northern Territory	34,426.80
V00476	Water Dynamics (NT) Pty Limited	33,847.42
3683	Area9 IT Solutions	33,171.24
4190	National Australia Bank	27,889.81
87	Industrial Power Sweeping Services Pty	27,719.00
V01948	Scorptec Computers -Scorpion Technology Unit Trust	27,591.90
V00368	iWater NT	24,477.20
V01726	Nearmap Australia Pty Ltd	22,000.00
938	Nightcliff Electrical	21,661.05
V01009	Australian Parking and Revenue Control Pty Limited	21,531.61
V02009	Golder Associates Pty Ltd	20,779.94
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	20,351.47
3787	Total Event Services T/A Top End Sounds P/L	16,106.20
184	Clouston Associates	15,675.00
V02333	Synergy Workplace Investigations	15,103.99
V01920	Tenite Pty Ltd T/as B&K Revegetation & Landscaping	14,899.50
V01629	Smarter Technology Solutions	14,844.49
5	Australia Post	14,056.21
V01718	Arnhem Nursery	12,581.60
V01755	Liquid Blu Pty Ltd	12,045.00
V01899	Framelock Structures Pty Ltd	11,902.00
2161	GHD Pty Ltd	11,517.00
V02295	ADG Engineers (Aust) Pty Ltd	10,978.00
V02188	Colmar Brunton Pty Ltd	10,916.40
5254	True North	10,544.94
2587	Top End RACE	10,260.73
2049	Super Sealing Pty Ltd	9,999.00
5508	Open Systems Technology Pty Ltd - CouncilFirst	9,694.30
V01612	News Corp Australia	9,503.66
V00599	Athina Pascoe-Bell	9,372.24
V02163	Corestaff NT Pty Ltd	8,892.27
V02266	Dysayne Pty Limited	8,415.00
V00592	Dreamedia	8,342.95
5615	EcOz Environmental Consulting	7,300.70
30	Colemans Printing Pty Ltd	7,242.62
V00888	CNW Pty Ltd - Darwin	6,598.35
V00855	ESRI Australia	6,468.00
47	Telstra Corporation Ltd	6,441.18
V02162	RMI Security - Conigrave Pty Ltd	6,304.76
4606	MJK Enterprises NSW P/L T/A Kico Playground Inspec	6,050.00
26	Viva Energy Australia Ltd	5,891.36
V01865	Irma Lamaya trading as Co Lab Architecture	5,830.00

# ATTACHMENT A

Creditor No.	Creditor Name	Amount \$
V02134	Integral Digital Pty Ltd	5,748.93
4561	Bendesigns	5,478.66
V01134	Territory Technology Solutions Pty Ltd	5,432.43
V00271	Fuji Xerox Business Centre NT	4,940.96
V00250	Ward Keller	4,721.20
V00193	Amcom Pty Ltd	4,677.20
3313	Zip Print	4,482.50
V00474	Lane Print & Post	4,472.69
V00315	HWL Ebsworth Lawyers	4,383.50
V02262	Safe System Solutions Pty Ltd	4,290.00
V00228	Outback Tree Service	3,960.00
256	The Bookshop Darwin	3,854.78
1581	NT Broadcasters Pty Ltd	3,825.80
3099	Iron Mountain Australia Pty Ltd	3,790.76
V02245	Peter Adamovsky	3,745.50
V01615	Autopia Management Pty Limited	3,729.12
V00939	Defend Fire Services Pty Ltd	3,696.03
1569	APRA AMCOS Pty Ltd trading as OneMusic Australia	3,591.82
V00825	Damian Young	3,500.00
4065	Southern Cross Protection Pty Ltd	3,489.07
V02303	V M Godinho	3,269.30
4007	Ark Animal Hospital Pty Ltd	3,258.87
V01486	Brainium Labs Pty Ltd	3,200.00
V01569	Benjamin Giesecke	3,165.25
V01584	Salary Packaging Australia	3,147.38
V02259	Animal Management Service Pty Ltd - AMS Products	3,038.31
943	Territory Asset Management Services	2,970.00
V00101	Bellamack Pty Ltd	2,712.00
353	Otis	2,534.62
V01812	C R Campbell - Electrical and Data Contractors	2,409.00
4737	D & L Plumbing & Gasfitting	2,343.00
V01570	Sarah Louise Henderson	2,235.18
53	Eggins Electrical	2,233.00
V01573	Amber Garden	2,151.85
V01574	Dr Thomas A Lewis OAM	2,118.53
V01571	Michael Spick	2,085.18
V01572	Lucy Morrison	2,085.18
V01579	Damian Hale	2,085.18
V02308	Panagoita Parimeros	1,717.00
V01143	Channel Nine Darwin (Territory Television Pty Ltd)	1,650.00
V02160	Drag Territory	1,650.00
V02304	Crazy Acres	1,650.00
2336	Flick Anticimex Pty Ltd	1,617.79
V02181	Raylinc Lighting	1,570.62
2977	Security & Technology Services P/L	1,561.45
V01750	Extreme Marquees Pty Ltd	1,528.60
V00542	Industry Health Solutions	1,520.00
V02167	Sanity Music Stores Pty Ltd	1,403.41
566	Stickers & Stuff	1,400.00
V02334	Alliance Realty	1,321.56
5651	Minter Ellison Lawyers	1,296.49
4512	Expotrade Australia Pty Ltd	1,265.00
V02306	Well Done International Pty Ltd	1,264.89
V00860	Costojic Pty Ltd	1,260.00
V00351	Charles Darwin University	1,201.50
V01958	Ross Kourounis T/A Rossi Architects	1,188.00
V02277	Food'Il Do Catering - Mowbray Investments Pty Ltd	1,165.00
2757	Engineers Australia - National Office	1,148.00
V01810	Jacana Energy - Payroll Deductions	1,120.00
4825	OracleCMS	1,107.40
1469	RTM - Police, Fire and Emergency	1,090.00
4644	Quest Palmerston	1,080.00




Creditor No.	Creditor Name	Amount \$
2186	Optus Billing Services Pty Ltd	1,059.90
V02309	Mousellis and Sons Pty Ltd	1,000.00
V02328	Dale Austin - Dingo, Cockatoo Aboriginal Culture	1,000.00
5036	Dormakaba Aust P/L T/as Territory Door Services	998.14
289	Bolinda Publishing Pty Ltd	993.96
V01906	Darwin Automotive Pty Ltd (Darwin Motor Group)	988.31
V02038	Michael Maher - S.L.M	981.75
V00092	Owen Blackwell	980.00
V00773	Akron Group NT Pty Ltd	891.00
V01420	CENTRELINK (PAYROLL)	888.18
V02258	Keep Australia Beautiful Council NT	880.00
V00682	Leigh Dyson Plumbing	869.00
5386	Dunvegan Real Estate	836.37
4679	iSentia Pty Ltd	833.80
4871	Reface Industries	826.99
V02351	Minh Thang	800.00
V02327	ENRG Fundraising Committee	750.00
V02331	Palmerston Camera House	700.00
V01609	NT Recycling Solutions Pty Ltd - (NTRS)	667.49
V01234	Mulga Security	666.60
4735	Palmerston and Rural Party Hire	661.00
5357	Amiable Communications - Amy	660.00
2915	Territory Uniforms	632.33
V02287	4Cabling Pty Ltd	626.12
V01934	Powerpass - Bunnings Group Limited	619.22
112	Beaurepaires	618.99
2199	SBA Office National	607.00
V00334	Zumba with Adrijana	600.00
4528	Miranda's Armed Security Officers Pty	574.20
V00943	Northern Territory Pest and Weed Control	561.00
2965	KIK FM Pty Ltd	542.00
48	Top End Line Markers Pty Ltd	517.00
4398	Quality Indoor Plants Hire	508.99
5071	Jobfit Health Group Pty Ltd	495.00
4889	Sarah Gerlach T/a To The Beat Dance Fitness	480.00
V02254	Darwin Toplock Pty Ltd T/a Toplock NT	480.00
272	City Wreckers	462.00
V02132	Allora Gardens Nursery - Estelle's Florist	450.00
V00073	Off the Leash	429.00
4678	Allabout Party Hire & Events - Darwin Party Hire	415.00
V01245	PlanPro Insight Pty Ltd	407.00
V02329	Palmerston Rovers Football Club	400.00
V00889	Paul W Lewis T/a Scanner Angel OZ	340.00
422	ALIA - Australian Library & Information Association	336.00
V00555	Rydges Palmerston	324.50
4508	News 4 U	323.60
V00085	TR Pty Ltd	308.00
V01785	M&S Mowing Plus	308.00
V01053	Solid Rock Music	300.00
V01617	Karama Indonesian Uniting Church	300.00
V01831	Jeanneen McLennan	300.00
V01004	Sitzler Pty Ltd	295.00
V02301	Armaguard	287.10
V00327	Tammy's Fitness Training	285.00
V01760	NT Art Storms	278.00
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	275.00
3880	PAWS Darwin Limited	270.00
V02318	Presley Motlop-Smith (Parent: Robert Smith)	250.00
V02319	Holly Beath (Parent: Janelle Beath)	250.00
V02320	Cassidy Motlop-Smith (Parent: Robert Smith)	250.00
V02321	Piper Gotch (Parent: Sarah Gotch)	250.00
V02322	Elosie Waghorn (Parent: Jess Boyce)	250.00



# ATTACHMENT A

Creditor No.	Creditor Name	Amount \$
V02324	Shavayah Lee (Parent: Brendan Lee)	250.00
V02325	Brendan Lee Jnr (Parent: Brendan Lee)	250.00
V02355	Mikayla Baldwin (Parent: Annette Baldwin)	250.00
V02194	ANL Container Hire & Sales Pty Ltd	231.00
65	Metro Mini Bus Pty Ltd	230.00
123	Kerry's Automotive Group	225.69
3438	NT Shade & Canvas Pty Ltd	220.00
V00166	Diamond International Events T/A Trina's Catering	220.00
V01848	Invision NT Pty Ltd	220.00
V02302	Australian Leak Detection	220.00
V02337	Barry Simshauser	210.00
V02143	Smart City Solutions Pty Ltd	203.50
V01299	Motor Vehicle Enthusiasts Club Inc	200.00
V01381	Phoebe Wear	200.00
V01285	Jey Lamech Psychologist Pty Ltd	198.00
5435	Access Hardware (NT) Pty Ltd	187.00
V02345	Belinda Freisler	180.00
59	City of Palmerston	174.60
4856	Portner Press Pty Ltd	174.00
2017	Signs Plus	161.00
V00284	Wheelers Books	153.78
V01324	Leighs Catering	137.50
4963	Centratech Systems Pty Ltd	132.00
V02326	Darwin Popcorn Pty Ltd -Katja's Delicious Popcorn	130.00
V01691	Blackwoods	129.93
V00389	Robert Haakemeester	125.00
V01625	Calder Branch Country Liberal Party	125.00
V02310	Edward Smelt	125.00
V00994	Frangipani Farm	120.00
V01764	Come Walk With Me	120.00
1094	Gray Primary School	100.00
1650	Driver Primary School	100.00
5126	Rosebery Primary School	100.00
853	Woodroffe Primary School	100.00
895	Bakewell Primary School	100.00
V00303	MacKillop Catholic College	100.00
V01030	Forrest Parade School	100.00
V01844	Mother Teresa Catholic Primary School	100.00
V02338	Barbara Lugg	97.00
V02285	Territory Native Plants	95.30
35	WINC Australia Pty Limited	89.64
4029	Totally Workwear Palmerston	78.90
V01773	The Learning Express	67.98
V02346	Playgroup Association of the NT	60.00
V02313	Mark Bradbury	52.00
V02323	Ian Fullarton	52.00
V02315	Taiba Khelwaty	50.00
V02335	Renee van der Poel	50.00
V02336	Sean Flindall	50.00
V02339	Janet Smith	50.00
V02348	Mikelina Arni	50.00
V02350	Lisa Larner	50.00
V01938	Windcave Pty Limited	49.50
V02307	Elaine Tys	45.00
V00890	Laundryplus	44.00
V02305	Sarah Schubert - (Mills)	42.00
V01769	Snows Run (NT) Pty Ltd T/as Territory Green Waste	40.00
V02352	Dianne Cantley	31.00
V02330	Wilfred Kenneth Veal	30.00
18	Integrated Land Information System	28.40
		2,555,148.94

Creditor No.	Creditor Name	Amount \$
	Percentage of works undertaken by local suppliers (excludes investments placed)	69%
	 Approved by: Executive Manager Finance	


## SECTION 2

### Financial Results

2.7 - Creditor Accounts Outstanding September 2019

Creditor No.	Creditor Name	Amount \$
V00318	StatewideSuper Clearing House	119,678.02
V02342	SmartSquare	49,896.00
V00476	Water Dynamics (NT) Pty Limited	21,519.00
V00773	Akron Group NT Pty Ltd	20,215.51
3683	Area9 IT Solutions	15,482.52
V00368	iWater NT	15,194.74
47	Telstra Corporation Ltd	13,896.88
V01134	Territory Technology Solutions Pty Ltd	9,999.84
938	Nightcliff Electrical	9,254.03
V00228	Outback Tree Service	8,629.50
3880	PAWS Darwin Limited	8,454.80
5651	Minter Ellison Lawyers	7,763.80
V01629	Smarter Technology Solutions	7,722.00
V00813	Middys - Middendorp Electric Co Pty Ltd	6,832.98
3438	NT Shade & Canvas Pty Ltd	6,171.00
V02029	Server Room Specialists	4,180.00
4561	Bendesigns	3,954.50
5104	JLM Contracting Services Pty Ltd	3,869.65
V01812	C R Campbell - Electrical and Data Contractors	3,289.00
V00939	Defend Fire Services Pty Ltd	3,287.84
256	The Bookshop Darwin	3,144.92
V02163	Corestaff NT Pty Ltd	2,063.73
V02340	Litchfield Green Waste Recyclers	1,600.01
V01584	Salary Packaging Australia	1,573.69
V00193	Amcom Pty Ltd	1,535.94
V00860	Costojic Pty Ltd	1,530.00
V01904	Veolia Environmental Service (Australia) Pty Ltd	1,332.10
3936	Arafura Tree Services and Consulting	1,210.00
272	City Wreckers	1,188.00
3787	Total Event Services T/A Top End Sounds P/L	1,051.05
V00682	Leigh Dyson Plumbing	999.90
53	Eggins Electrical	823.89
238	The Australian Local Government Job Directory	742.50
V00166	Diamond International Events T/A Trina's Catering	660.85
V02266	Dysayne Pty Limited	660.00
V02317	Urban Place Designs Pty Ltd	660.00
4398	Quality Indoor Plants Hire	528.99
V02167	Sanity Music Stores Pty Ltd	503.57
2977	Security & Technology Services P/L	500.50
V01691	Blackwoods	430.57
V02162	RMI Security - Conigrave Pty Ltd	384.25
2238	Hollands Print Solutions Pty Ltd	350.00
2186	Optus Billing Services Pty Ltd	340.40
V01234	Mulga Security	333.30
1607	Sterling NT Pty Ltd	331.10
V02087	NT Swim Academy Pty Ltd T/as Swim Dynamics Darwin	300.00
V01948	Scorptec Computers -Scorpion Technology Unit Trust	253.00
V01368	Chris Kelly	172.60
54	Powerwater	170.68
V00943	Northern Territory Pest and Weed Control	165.00
V02075	FL Pools Pty Ltd T/a Fingleaf Pool Products	154.00
V02357	Amanda Stevenson	145.00
V00475	Outback Batteries	143.10
2965	KIK FM Pty Ltd	135.00
V01402	Leah Sanderson	132.00
V02285	Territory Native Plants	105.60

## ATTACHMENT A

Creditor No.	Creditor Name	Amount \$
V00284	Wheelers Books	50.47
36	Darwin Lock & Key	48.00
V00890	Laundryplus	26.40
		365,771.72
 Approved by: Executive Manager Finance		



## Section 2

### Financial Results

#### 2.8 - Waste Charges as at 30 September 2019

##### Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Income</b>					
Rates & Charges	6,369,080	6,806,780	-	6,806,780	106.87%
<b>Income</b>	<b>6,369,080</b>	<b>6,806,780</b>	<b>-</b>	<b>6,806,780</b>	<b>106.87%</b>
<b>Operating Expenditure</b>					
Employee Costs	(840,533)	-	-	-	0.00%
Professional Services	(80,000)	(10,470)	(24,991)	(35,461)	44.33%
Educational Resources	(100,000)	(1,130)	(4,600)	(5,730)	5.73%
Utilities	(14,293)	(229)	-	(229)	1.60%
Street Sweeping	(320,000)	(51,898)	(270,514)	(322,412)	100.75%
Litter Collection	(190,000)	(9,129)	(42,695)	(51,824)	27.28%
Domestic Bin Collection	(2,052,992)	-	(1,718,626)	(1,718,626)	83.71%
Kerb Side Collections	(105,000)	-	(63,100)	(63,100)	60.10%
Tip Recharge Domestic Bin collection	(670,000)	(111,091)	(521,336)	(632,426)	94.39%
Transfer Station	(1,101,705)	(88,901)	(937,476)	(1,026,377)	93.16%
Loan Repayments	(92,200)	(535)	-	(535)	0.58%
Tip Recharge Transfer Station	(357,660)	(51,486)	(306,045)	(357,531)	99.96%
<b>Operating Expenditure</b>	<b>(5,924,383)</b>	<b>(324,867)</b>	<b>(3,889,384)</b>	<b>(4,214,251)</b>	
<b>Capital Expenditure</b>					
Waste Management Capital Works	(100,000)	(285,578)	(100)	(285,678)	285.68%
<b>Capital Expenditure</b>	<b>(100,000)</b>	<b>(285,578)</b>	<b>(100)</b>	<b>(285,678)</b>	<b>285.68%</b>
<b>Borrowings</b>					
Repayments - Archer Loan Principal	(209,000)	-	-	-	0.00%
<b>Borrowings</b>	<b>(209,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Profit/(Loss)</b>	<b>135,697</b>	<b>6,196,335</b>	<b>(3,889,484)</b>	<b>2,306,851</b>	



Approved by: Executive Manager Finance

## Section 2 Financial Results

### 2.9 - Commercial Leases as at 30 September 2019 Commercial Leases

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Income</b>					
Library Services	32,000	8,190	-	8,190	25.59%
Director Governance & Regulatory Services	65,976	20,190	-	20,190	30.60%
Aquatic Centre	38,645	-	-	-	0.00%
Civic Centre	143,230	47,744	-	47,744	33.33%
<b>Income</b>	<b>279,851</b>	<b>76,124</b>	<b>-</b>	<b>76,124</b>	<b>27.20%</b>
<b>Expenditure</b>					
Director Governance & Regulatory Services	-	(3,207)	-	(3,207)	0.00%
<b>Expenditure</b>	<b>-</b>	<b>(3,207)</b>	<b>-</b>	<b>(3,207)</b>	<b>0.00%</b>
<b>Profit/(Loss)</b>	<b>279,851</b>	<b>72,918</b>	<b>-</b>	<b>72,918</b>	

Library Services includes lease held by Mosko's Market

Aquatic Centre Lease income will be adjusted at 1st Review due to a change to leasing arrangements

Civic Centre includes the lease held by Adult Mental Health

Director Governance & Regulatory Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Governance & Regulatory Services each month

  
Approved by: Executive Manager Finance

## Section 2 Financial Results

### 2.10 - Council Loans

30 September 2019

#### Making the Switch Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
<b>Expenditure</b>					
LED Lighting PR6JECT-3 Making the Switch	2,163,529	401,303	953,463	1,354,766	62.62%
<b>Expenditure</b>	<b>2,163,529</b>	<b>401,303</b>	<b>953,463</b>	<b>1,354,766</b>	<b>62.62%</b>

The current budget for Making the Switch is \$2,000,000 drawn down from the internal loan. This is in addition to the \$640,000 draw down in the 2018/19 financial year.

#### Internal Loan - Making the Switch

	Internal Loan \$	Expended from Loan \$	Interest on Loan \$	Total \$	% Utilised
<b>Expenditure</b>					
LED Lighting PR6JECT-3 Making the Switch	2,640,000	877,774	6,070	883,844	33.48%
<b>Expenditure</b>	<b>2,640,000</b>	<b>877,774</b>	<b>6,070</b>	<b>883,844</b>	<b>33.48%</b>

The above costs relating to the internal loan are over the life of the project to date, including the expenditure from the 2018/19 financial year.

#### External Loan - Archer Landfill Rehabilitation

Expenditure	External Loan \$	Principal Repayments \$	Interest Payments \$	Total \$
<b>Expenditure</b>				
Archer Landfill Rehabilitation	1,960,000	-	535	535
	<b>1,960,000</b>	<b>-</b>	<b>535</b>	<b>535</b>



Approved by: Executive Manager Finance

**13** OFFICER REPORTS

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13.2 Action Reports

- |        |  |        |
|--------|--|--------|
| 13.2.1 | Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. | 9/0324 |
| 13.2.2 | Review of Policy <i>FIN20 - Borrowing</i>  | 9/0325 |



<b>AGENDA ITEM:</b>	13.2.1
<b>REPORT TITLE:</b>	Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc.
<b>REPORT NUMBER:</b>	9/0324
<b>MEETING DATE:</b>	15/10/2019
<b>AUTHOR:</b>	Community Services Officer, Tess Riches
<b>APPROVER:</b>	Acting Director Lifestyle and Community, Amelia Vellar

## COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

## PURPOSE

This report seeks Council's consideration of a request for an agreement for three (3) consecutive years' sponsorship with The Returned & Services League of Australia, Palmerston Sub-branch Inc. under the Community Benefit Scheme (CBS).

## KEY MESSAGES

- Council provides funding through Community Benefit Scheme (CBS) to eligible community groups and organisations.
- ANZAC Day is an annual day of significance to Australians and New Zealanders, recognised with public commemorative Services.
- The Returned & Services League of Australia, Palmerston Sub-branch Inc. has requested \$10,000 sponsorship per year for three years beginning 2020, to provide ANZAC Day Services to the Palmerston community
- This organisation had a similar agreement with Council for the years 2017, 2018 and 2019 following several individual years of Council sponsorships.
- Council has routinely supplied a range of in-kind support for this annual event including; assistance with promotional design, facilitating road-closures and promoting the event to community.
- It is being recommended Council provide a three (3) year funding agreement to ensure the continued delivery of this important and significant event.

## RECOMMENDATION

1. THAT Report Number 9/0324 entitled Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. be received and noted.
2. THAT Council approves the sponsorship request from The Returned & Services League of Australia, Palmerston Sub-branch Inc. for ANZAC Day Services being \$10,000 annually for 2020, 2021 and 2022 as detailed in Report Number 9/0324 entitled Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc.

## BACKGROUND

Council provides funding through Community Benefit Scheme (CBS) to eligible community groups and organisations that offer activities, projects and services that assist Council to deliver on Palmerston's vision of 'A Place for People'.

CBS funding for organisations includes grants and sponsorships, with scholarships and donations, including representation support, also available to individuals.

*The Grants, Donations Scholarships and Sponsorships Policy (FIN18)* provides governance of CBS. Clause 4.11 of the policy requires all requests in excess of \$2,000 to be referred by the Chief Executive Officer to Council with a recommendation.

The Returned & Services League of Australia, Palmerston Sub-branch Inc. has requested \$10,000 sponsorship per year, for three years beginning 2020, to provide ANZAC Day Services to the Palmerston community.

This report presents the sponsorship application to Council for consideration with a recommendation that the sponsorship is approved.

## DISCUSSION

Anzac Day is one of Australia's most important national commemorative occasions. It marks the anniversary of the first major military action fought by Australian and New Zealand forces during the First World War. With the coming of the Second World War, Anzac Day also served to commemorate the lives of Australians who died in that war. The meaning of Anzac Day today includes the remembrance of all Australians killed in military operations.

The mission of the Palmerston RSL is to ensure that programs are in place for the well-being, care, compensation and commemoration of serving and ex-service Defence Force members and the dependents; and promote Government and community awareness of the need for a secure, stable and progressive Australia. Palmerston RSL membership is open to serving and ex-service personnel of the Australian Defence Forces and Australian allies.

The organisation undertakes to deliver ANZAC Day dawn and mid-morning commemorative services and acknowledge City of Palmerston sponsorship in all promotions and media opportunities.

ANZAC Day is considered a day of significance for Australians and New Zealanders, and public commemorative services are held nation-wide on 25 April each year. Services in Palmerston are held at the Cross of Remembrance in Memorial Park, City Centre.



**ANZAC Day as held by Palmerston RSL in Memorial Park, Palmerston**

The Palmerston Sub-branch of the RSL, as it is known, has conducted Dawn Services and mid-morning Marches and Services since 1990.

Palmerston RSL has requested a three-year sponsorship of \$10,000 per year to provide ANZAC Day Services to the Palmerston community in 2020, 2021 and 2022. This organisation has had a similar agreement with Council for the years 2017, 2018 and 2019 following several individual years of sponsorship.

Given the significance of ANZAC day, Palmerston's relationship with the military community and the strong relationship Council has with the Palmerston RSL, staff recommend approving this application.

The RSL Palmerston Sub-branch has successfully delivered the event in past years.

## **CONSULTATION PROCESS**

Staff consulted in the preparation of this report –

- Acting Manager Community Services

## **POLICY IMPLICATIONS**

*FIN18 Grants, Donations, Scholarships and Sponsorships* Policy provides governance and outlines the support which is available through CBS. *FIN18* also includes criteria for sponsorship applications, including that all grants, donations, and sponsorship must benefit the Palmerston community.

Requests greater than \$2,000 require Council approval.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Community Benefit Scheme budget for the 2019/2020 financial year is \$130,000. At the time of writing this report Council has awarded \$60,840 and \$69,160 remains unexpended.

Approval of this application request for three years of funding will result in the further allocation of \$10,000 from both the 2020/2021 and 2021/2022 financial years' budgets.

Council has routinely supplied a range of in-kind support for this annual event including assistance with promotional design, facilitating road-closures, holding a community BBQ and extensively promoting the event to community.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Rejecting this application may result in negative perceptions from the community around lack of support and respect for the defence members of our community and our shared history.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** The Returned & Services League of Australia, Palmerston Sub-branch Inc. Sponsorship Application



## APPLICATION FORM



city of  
PALMERSTON

## SPONSORSHIP

## REQUESTS OF ANY VALUE

Organisation Name: The Returned & Services League of Australia

Contact Name: Bill Simkins

Position of Contact: President - Palmerston Sub-Branch Inc

Telephone: Mobile: 0411769533

Email: palmerston@rslsa.org.au

Postal Address: PO Box 238 Palmerston NT 0831

Account Name:

Account Number: BSB:

Amount Requested: \$10,000 x three years ABN:

Activity Name: ANZAC Day Services Activity Date: 25 April 2020, 2021, 2022

Location of Activity: Memorial Park, Palmerston

#### ATTACHED WRITTEN APPLICATION WHICH INCLUDES:

- ☒ A copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits to City of Palmerston.

Funding of this proposed activity/event/item will benefit the Palmerston Community, by:


*ENSURES THAT THE Ongoing SERVICE AS WELL AS SACRIFICE OF OUR MILITARY COMMUNITY MEMBERS AND THEIR FAMILIES CONTINUES TO BE REMEMBERED AND COMMEMORATED.*

and relates to the following goals and strategies in the City of Palmerston Municipal Plan:

Community Plan Objective 1.2 - Strategy: strong partnerships and work in collaboration with those who provide social services to the community

Signed:  Date: 5 September 2019

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

 In Person: Level 1, Civic Plaza, 1 Chung Wah Terrace, Palmerston

 PO Box 1 Palmerston NT 0831  8935 9922

 palmerston@palmerston.nt.gov.au  8935 9900

The City of Palmerston complies with the information Privacy Principles contained in the *Information Act* (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on [www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au).

RSL ANZAC DAY SERVICES

CITY OF PALMERSTON SPONSORSHIP APPLICATION 2020, 2021 and 2022

Sponsorship package:

RSL undertakes to promote and recognise the ongoing sponsorship by Council where possible.

City of Palmerston will be acknowledged in all promotions and media opportunities regarding the events.

City of Palmerston banners, if provided, will be displayed at each event.



W. S. Simpson  
5 September 2019

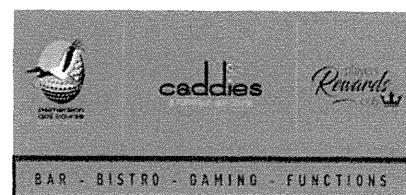
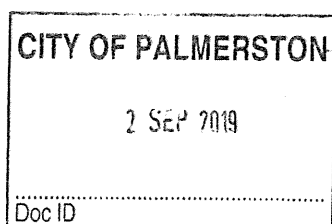
# The Returned & Services League of Australia

## Palmerston Sub-Branch Inc

Patron: Her Worship the Mayor of Palmerston, Mrs Athina Pascoe-Bell



The Price of Liberty is Eternal Vigilance



Her Worship the Mayor of Palmerston  
Mrs Athina Pascoe-Bell  
City of Palmerston  
PO Box 1  
Palmerston NT 0831

mayor@palmerston.nt.gov.au

Dear Mayor

### Request for Funding - ANZAC Day

I write to you to thank the City of Palmerston for its funding to the Palmerston RSL of \$10 000 per annum for the last three years to support the commemoration of ANZAC Day in Palmerston. In doing so, I seek your support for the City of Palmerston to provide funding assistance for the next three years to 2022 and propose \$10 000 as before.

ANZAC Day is well known throughout Australia and New Zealand as a day of major significance in both countries. The day commemorates with reverence the loss of Australian lives due to military conflicts and activities over the last 100 years including over 200 000 casualties during the Great War.

Since its establishment in 1990, not long after the establishment of Palmerston, the Palmerston RSL has conducted a Dawn Service as well as a mid-morning march and service in Palmerston to a growing number of attendees that now number in the thousands and it will continue to do so.

The ANZAC Day commemorations in Palmerston are highly significant as it is home to one of Australia's three Regular Army Brigades and many members and their families live in this city.

ANZAC Day in Palmerston has the ongoing support of 1<sup>st</sup> Brigade, ex-service personnel, in recent years the National Servicemen's Association, 802 Squadron Airforce Cadets, Training Ship Darwin Navy Cadets, occasionally the Army Cadets (I'm told that 71<sup>st</sup> Battalion will march from next year), St John Palmerston Volunteer Unit, Palmerston Scouts and Guides, Emergency Services Palmerston Volunteer Unit and we cannot forget the hundreds of students from the many Palmerston schools who give up part of the public holiday to take part and keep the memory of sacrifice alive for future generations. Many businesses in Palmerston and beyond have also supported aspects of the commemoration for many years. Feedback from members of the Palmerston public and visitors over the years has been very positive and complimentary.

Does the City of Palmerston benefit from supporting this activity? Absolutely yes. It benefits from the advertising of the events, the quality of the presentation of the events and the publicity that

PO Box 238, Palmerston NT 0831  
Email: palmerston@rslsa.org.au

the events attract in the various media outlets. It also benefits year-round from the presentation of Memorial Park and the ability of family and friends to visit the Memorial Wall at any time during the year to pay their personal tribute to those whose names are inscribed on the plaques on the Wall.

Your support in encouraging the Aldermen to consider this request favorably would be greatly appreciated.



Bill Simpkins  
President

20 August 2019



**AGENDA ITEM:** 13.2.2

**REPORT TITLE:** Review of Policy *FIN20 – Borrowing*

**REPORT NUMBER:** 9/0325

**MEETING DATE:** 15/10/2019

**AUTHOR:** Executive Manager Finance, Shane Nankivell

**APPROVER:** Chief Executive Officer, Luccio Cercarelli

## COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

## PURPOSE

This report seeks Council to adopt the amended Policy *FIN20 – Borrowing*

## KEY MESSAGES

- As part of the policy review schedule *FIN20 – Borrowing* has been reviewed.
- Superfluous information that merely restated or explained the legislation has been removed from the proposed policy.
- The proposed policy has been amended to provide clearer direction on appropriate borrowing purposes.
- Cashflow management, long term planning and risk minimisation are given more emphasis in the proposed policy rather than simply interest minimisation.

## RECOMMENDATION

1. THAT Report Number 9/0325 entitled Review of Policy *FIN20 – Borrowing* be received and noted.
2. THAT Council rescind Council Policy *FIN20 – Borrowing* as **Attachment A** to Report Number 9/0325 entitled Review of Policy *FIN20 – Borrowing*.
3. THAT Council adopt Council Policy *FIN20 – Borrowing* as **Attachment B** to Report Number 9/0325 entitled Review of Policy *FIN20 – Borrowing*.

## BACKGROUND

At the Special Council Meeting of 25 July 2017 Council made the following decisions:

### 4.3 Review *FIN20 Borrowing Policy* 8/1258

1. THAT Council receives Report Number 8/1258.
2. THAT Council adopt the amended *FIN20 Borrowing Policy*.

**CARRIED 8/2815 – 25/07/2017**

## DISCUSSION

As part of the policy review schedule, Council policy *FIN20 – Borrowing* has been reviewed and proposed amendments have been made.

Council policies should provide value adding direction in addition to legislation and guidelines without being overly prescriptive and procedural. The current borrowing policy contains superfluous information where several segments of the legislation are simply restated or explained. This provides little value, and those sections have been removed from the amended policy.

The amended policy also provides clearer direction on what Council can and cannot fund with external borrowings. It also considers cashflow management, long-term planning and risk minimisation as priorities rather than simply interest minimisation.

The requirement to use certain ratios that is in the current policy has been removed. Although ratios can be a useful high level and quick reporting tool, they are not an appropriate substitute for cashflow planning and long-term financial planning when considering the appropriate and manageable level of debt for an organisation. Appropriate ratios will still be provided in the monthly financial report to give a quick high-level snapshot.

## CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Financial Controller

## POLICY IMPLICATIONS

If adopted, the proposed policy at **Attachment B** *FIN20 - Borrowing* will become the policy of Council.

## BUDGET AND RESOURCE IMPLICATIONS

This amended policy ensures that appropriate consideration is given to the long-term financial impacts of borrowing and that appropriate cashflow management is planned to ensure the serviceability of any external debt without unintentionally compromising service levels to the community.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Under *Guideline 5 - Borrowing*, one of the requirements for Council to undertake external borrowing is to have a policy in place. This policy meets the requirements and addresses the considerations in *Guideline 5 – Borrowing*.

Council is also required to have approval from the Minister of Local Government before it enters into any external borrowing arrangements apart from minor transactions.

## ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

## COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## ATTACHMENTS

**Attachment A:** Current Council Policy *FIN20 - Borrowings*

**Attachment B:** Proposed Council Policy *FIN20 - Borrowings*

Name:	Borrowing		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Corporate Services		
Approval Date:	25/07/2017	Next Review Date:	1/07/2019
Records Number:	365977	Council Decision:	8/2815

## 1 PURPOSE

This policy has been developed to assist Elected Members and City of Palmerston officers with the understanding of the parameters and considerations required by Council in the decision to borrow funds to ensure the sound management of cash flow and future debt of the City of Palmerston.

## 2 PRINCIPLES

City of Palmerston is committed to operating in a financially sustainable manner under the adopted and maintained Long-Term Financial Plan. This policy establishes a decision framework to ensure that funds are available to support approved plans and projects, whilst interest rate and other risks are acknowledged and responsibly managed.

## 3 DEFINITIONS

*For the purposes of this Policy, the following definitions apply:*

Term	Definition
Borrowings	Any form of financial accommodation for example, an overdraft, a loan, hire purchase or instalment purchase agreement and the present value of future payments under a financial lease.

## 4 POLICY STATEMENT

### 4.1 Borrowing Purposes

City of Palmerston has a responsibility to ratepayers to employ the funds raised from borrowings in an efficient and productive manner. Adequate repayment of outstanding debt shall be spread equally over time to be carried between present and future ratepayers.

Debt is not a productive or equitable use of City of Palmerston resources when used as a substitute for current revenue in maintaining or replacing the existing level of asset infrastructure, or for covering, whether directly or indirectly, the cost of interest on debt. Surplus funds that become available shall be utilised to reduce the term of existing loans where suitable.

Where City of Palmerston raises funds through borrowings (Internal or External), the funds will only be used for the purpose for which the loan was raised. If a borrowing is undertaken and the final cost is less than the total approved loan amount, resulting in unexpended loan funds, City of Palmerston shall not draw any further funds for any other purpose from that loan.

### 4.2 Borrowing Considerations

The following factors will be considered before City of Palmerston is making an allowance for borrowings:



## FIN20

- Items that shall be funded through borrowings will be identified in the Municipal and Long-Term Financial Plan supported by the appropriate Annual Budget ensuring long-term financial sustainability of City of Palmerston. This condition may be waived where an emergency or urgent matter requires borrowings and those borrowings complied with all other policy conditions.
- Borrowings will be taken up with appropriate financial institutions and funds will be obtained on a competitive basis having regard for minimising the net interest costs associated under consideration of risks (e.g. liquidity risks and investment credit risks).
- The structure, terms and repayment of any proposed borrowings will be analysed to result in significant interest savings.
- The impact and alternatives to external borrowings, including alternative sources of revenue (e.g. special rates and charges), or borrowing from reserves will be identified.
- Where the borrowings are for commercial purposes City of Palmerston will analyse whether the return on the investment can service the debt redemption, including consideration of community service obligations.
- City of Palmerston will identify the affordability of proposals having regard to the long-term financial sustainability (including consideration of the cost of capital and the impact of the proposal on City of Palmerston's Net Financial Liabilities and Interest Cover ratios) and the ability of City of Palmerston to meet the proposed debt servicing obligations.

### 4.3 Borrowing Conditions

#### 4.3.1 Type and source of borrowing:

- Internal borrowing from reserves may be considered as part of any borrowing strategy.
- Borrowings will only be in Australian dollars.
- Borrowings will be sourced at the most competitive rate from sources available under legislation with an appropriate financial credit rating. Financial institutions need to be APRA listed.

#### 4.3.2 Debt term:

- Maximum term for all loans will be set at a level commensurate with the expected length of time a benefit would be derived from the resulting asset and evaluated on a case by case basis but not exceeding twenty years.
- Small borrowings (<\$3 million) will have a maximum term of ten years with consideration given to whether required funds can be sourced from existing cash reserves or through alternative income sources.
- External borrowings will be repaid over a period no longer than the physical life of the asset purchased as determined with ATO depreciation guidelines. Where the borrowings have not been repaid when the asset is sold, City of Palmerston will first apply the proceeds of the sale to the repayment of the loan source.
- Internal borrowings may be repaid and will not attract interest.
- Repayment of debt as quickly as possible and frequency of repayment at least bi-annually or more frequently subject to overall budgetary constraints, maximising efficiency and interest savings.
- City of Palmerston will review, at least annually, its forward projections for cash reserves, borrowings and major capital funding.

## FIN20

### 4.3.3 Ratios:

- City of Palmerston selected the Net Financial Liabilities Ratio and the Debt Service Ratio as the key indicators of City of Palmerston's ability to sustain its level of debt.
- The Net Financial Liabilities Ratio shows the net financial liabilities (total liabilities less current assets) as percentage of total operating income. The ratio should not exceed the maximum of -50%.
- The Debt Service Ratio illustrates the debt service charges (loan principal and interest payments) as percentage of revenue from continuing operations (excluding capital items, specific purpose grants and contributions). The ratio should not exceed the maximum of 5%.

### 4.4 Approval for Borrowing

#### 4.4.1 Overdraft:

Under Section 123 Local Government Act NT the Minister's approval is not required for an advance overdraft if:

- a) The term of the advance does not exceed two months; and
- b) The amount of the advance does not exceed 2% of the Council's total revenue income for the last financial year for which the Council has an audited financial statement.

#### 4.4.2 Minor Transaction:

Under Section 123 Local Government Act NT the Minister's approval is not required for a transaction classified as a minor transaction under guidelines issued by the Minister. Under the guideline City of Palmerston is a Schedule 1 council and a minor transaction therefore is an amount of \$200,000 or less. This is a total amount inclusive of all borrowings that have not been approved by the Minister and includes overdraft facilities, financial leases, secured or unsecured loans, bank overdrafts, lines of credit or any other credit facility (including all credit card transactions).

#### 4.4.3 Minister's Approval:

All borrowings, other than the above mentioned (4.4.1 and 4.4.2), require Minister's approval under Section 122, 123, 124 and 124 of the Local Government Act NT. Minister's approval for borrowings is given only after consultation with the Treasurer. City of Palmerston may, with the Minister's approval, give security for a borrowing in the nature of a mortgage or charge over property. The Minister will consult with the Treasurer and will not approve a security over a property, if in the Minister's opinion, it is essential that the property be retained in the ownership of the Council.

#### 4.4.4 Seeking Approval from Minister for Local Government:

To seek approval for borrowings, City of Palmerston should forward a letter requesting to borrow money, including a business case, to the Minister for Local Government. The letter needs to be accompanied with a details business case including, but not limited to:

- Details of the procurement including the assessment of its various options to fund the procurement.
- Forward cash estimates for at least three years and detailing the capacity and ability to service borrowing.

## FIN20

- A report on the current financial position and financial performance against its revenue and expenditure budget.
- Council minutes approving the procurement, approving the intention to borrow and approving the CEO to secure a loan.
- Planned financial agreements indicating the intended term of the borrowing, type of the principal and interest repayments, total cost of borrowing and conditions attaching to any securitisation. This information needs to be supported by a finance proposal from a lending institution.

### 4.5 Reporting Requirements

The Chief Executive Officer will provide Council on a monthly basis a report detailing the following regarding external borrowing:

- Total borrowings
- Debt Service Ratio
- Net Financial Liabilities Ratio

And for each loan:

- The purpose for which the loan was received
- Security provided for the loan
- The financial institution making the loan
- The type of loan
- The original loan amount
- Payments made in the reporting period
- The current outstanding balance on the loan
- The current interest rate
- Any default on the term of the loan

For financial management purposes debt will be carried in the accounts in accordance with City of Palmerston's major functions with the ability to individually identify the loans.

Any internal borrowing and repayments which may have occurred in the financial year will be reported in the municipal plan and annual financial report.

## 5 ASSOCIATED DOCUMENTS

- 5.1 City of Palmerston Policies

## 6 REFERENCES AND RELATED LEGISLATION

- 6.1 Northern Territory Local Government Act
- 6.2 Northern Territory Local Government (Administration) Regulations
- 6.3 Northern Territory Local Government (Accounting) Regulations
- 6.4 Australian Accounting Standards
- 6.5 Ministerial Guidelines
- 6.6 Local Government General Instructions

Name:	Borrowing		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Executive Manager Finance		
Approval Date:	[Approval Date]	Next Review Date:	[Next Review]
Records Number:		Council Decision:	

## 1 PURPOSE

To provide the appropriate parameters for Council to undertake borrowings without compromising the application of; sound fiscal management, risk minimisation and good governance.

## 2 PRINCIPLES

City of Palmerston recognises that borrowing is an important funding method that may be utilised in order to meet Council's long-term strategic objectives, whilst addressing intergenerational equity and long-term financial sustainability.

## 3 DEFINITIONS

*For the purposes of this Policy, the following definitions apply:*

Term	Definition
Borrowings	Any form of financial accommodation for example, an overdraft, a loan, hire purchase or instalment purchase agreement.
Minor Transaction	An amount of \$200,000 or less. This is a total amount inclusive of all borrowings that have not been approved by the Minister and includes overdraft facilities, financial leases, secured or unsecured loans, bank overdrafts, lines of credit or any other credit facility (including all credit card transactions).

## 4 POLICY STATEMENT

### 4.1 Borrowing Purposes

City of Palmerston has a responsibility to ratepayers to employ the funds raised from borrowings in an efficient and productive manner.

City of Palmerston may apply to the Minister to borrow funds for capital projects or one-off special projects.

City of Palmerston will not borrow funds to meet normal operational requirements except for minor transactions.

Where City of Palmerston raises funds through borrowings (Internal or External), the funds will only be used for the purpose for which the loan was raised.

### 4.2 Borrowing Considerations

The following factors will be considered before City of Palmerston applies to borrow:

- The impact and alternatives to external borrowings, including alternative sources of revenue (e.g. special rates and charges), or borrowing from reserves are to be identified.



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- Items that shall be funded through external borrowings will be identified in the Municipal Plan and Long-Term Financial Plan. This condition may be waived where an emergency or urgent matter requires borrowings and those borrowings comply with all other policy conditions.
- The structure, terms and repayment schedule of any proposed borrowings will be analysed to manage cashflows and minimise the risk to Council.
- City of Palmerston will identify the affordability of proposals having regard to the long-term financial impacts of borrowing and the ability of City of Palmerston to meet the proposed debt servicing obligations.

### 4.3 Borrowing Conditions

#### 4.3.1 Type and source of borrowing:

- Internal borrowing from reserves may be considered as part of any borrowing strategy.
- Borrowings will only be in Australian dollars.
- Borrowings will be sourced at the most competitive rate from sources available with an appropriate financial credit rating. Financial institutions need to be APRA listed.

#### 4.3.2 Debt term:

- Maximum term for all borrowings will be set at a level commensurate with the expected length of time a benefit would be derived from the resulting asset and evaluated on a case by case basis but not exceeding twenty years.
- Small borrowings (<\$3 million) will have a maximum term of ten years.
- If external borrowings are used to purchase or construct an asset, the borrowings will be repaid over a period no longer than the physical life of the asset. Where the borrowings have not been repaid if the asset is sold, City of Palmerston will first apply the proceeds of the sale to the repayment of the loan.
- Internal borrowings must be repaid and may attract interest.

### 4.4 Approval for Borrowing

City of Palmerston requires approval from the Minister for Local Government to undertake external borrowing. Such an application needs to be accompanied with a detailed business case including, but not limited to:

- Details of the purpose of the borrowing including an assessment of various alternative funding sources.
- Details of the proposed loan including; proposed loan value, intended term of the borrowing, type of the principal and interest repayments, total cost of borrowing and conditions attaching to any securitisation.
- Forward cash estimates as provided in the long-term financial plan detailing the capacity and ability to service the debt.
- A report on the current financial position and projected financial performance for the financial year.
- Council minutes approving the intention to borrow and approving the CEO to secure a loan.

## FIN20

### 4.5 Reporting Requirements

As part of the monthly financial report the following information regarding both internal and external borrowing will be provided:

- Original borrowings per loan
- Total annual interest paid per loan
- Total annual principal repayments paid per loan
- Balance outstanding on each loan
- Relevant financial ratios

In the event of a loan payment default, the Council must be notified by the Chief Executive Officer.

## 5 ASSOCIATED DOCUMENTS

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- 5.1 City of Palmerston Municipal Plan
- 5.2 City of Palmerston Long-Term Financial Plan

## 6 REFERENCES AND RELATED LEGISLATION

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- 6.1 *Local Government Act*
- 6.2 Guideline 5 - Borrowing

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**14 INFORMATION AND CORRESPONDENCE**

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- 14.1 Information
- 14.2 Correspondence

**15 REPORT OF DELEGATES**

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**16 QUESTIONS BY MEMBERS**

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**17 GENERAL BUSINESS**

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**18 NEXT ORDINARY COUNCIL MEETING**

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THAT the next Ordinary Meeting of Council be held on Tuesday, 5 November 2019 at 5.30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

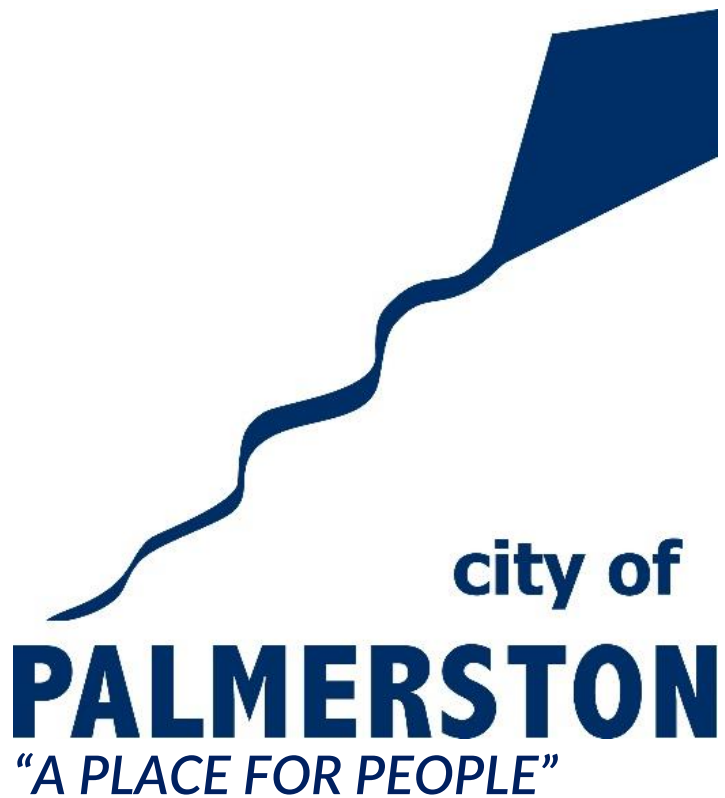
**19 CLOSURE OF MEETING TO PUBLIC**

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THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

**20 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

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**COUNCIL MEETING  
MINUTES  
TUESDAY, 8 OCTOBER 2019**



## CITY OF PALMERSTON

**Minutes of Council Meeting**  
**held in Council Chambers**  
**Civic Plaza, 1 Chung Wah Terrace, Palmerston**  
**on Tuesday 8 October 2019 at 5:30pm.**

ELECTED MEMBERS	Acting Mayor Benjamin Giesecke
	Alderman Amber Garden
	Alderman Damian Hale
	Alderman Sarah Henderson
	Alderman Mick Spick
STAFF	Chief Executive Officer, Luccio Cercarelli
	Director City Growth and Operations, Kathy Jarrett
	Acting Director Lifestyle and Community, Amelia Vellar
	Acting Executive Manager Organisational Services, Richard Iap
	Acting Manager People, Performance and Change, Mark Armstrong
	Acting Manager Infrastructure and Maintenance, Alex Douglas
GALLERY	Communications Media and Marketing Lead, Samantha Abdic
	Minute Secretary, Alexandra Briley
	Marg Lee, PLSA President
	Sowaibah Hanifie, ABC

### 1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

### 2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

Initials: \_\_\_\_\_

## **3** APOLOGIES AND LEAVE OF ABSENCE

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### 3.1 Apologies

Moved: Alderman Garden  
Seconded: Alderman Henderson

THAT the apology received from Alderman Morrison for 8 October 2019 be received and noted.

CARRIED 9/0844 – 08/10/2019

### 3.2 Leave of Absence Previously Granted

Moved: Alderman Hale  
Seconded: Alderman Spick

1. THAT it be noted Mayor Pascoe-Bell will be on leave of absence previously granted on 2 July 2019, for the period of 27 September to 14 October 2019 inclusive.
2. THAT it be noted Alderman Lewis will be on leave of absence previously granted on 3 September 2019, for the period of 1 October to 8 October 2019 inclusive.

CARRIED 9/0845 – 08/10/2019

### 3.3 Leave of Absence Request

Nil.

## **4** REQUEST FOR TELECONFERENCING

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Nil.

## **5** DECLARATION OF INTEREST

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### 5.1 Elected Members

Nil.

### 5.2 Staff

Nil.

Initials: \_\_\_\_\_

## **6** CONFIRMATION OF MINUTES

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### 6.1 Confirmation of Minutes

Moved: Alderman Spick  
Seconded: Alderman Hale

THAT the minutes of the Council Meeting held on Tuesday, 17 September 2019 pages 9888 to 9898, be confirmed.

CARRIED 9/0846 – 08/10/2019

### 6.2 Business Arising from Previous Meeting

Nil.

## **7** MAYORAL REPORT

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Nil.

## **8** DEPUTATIONS AND PRESENTATIONS

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### 8.1 2019 Seniors Fortnight

Moved: Alderman Henderson  
Seconded: Alderman Garden

THAT the presentation by Marg Lee, President of the Palmerston and Litchfield Seniors Association be received and noted.

CARRIED 9/0847 – 08/10/2019

## **9** PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

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Nil.

## **10** CONFIDENTIAL ITEMS

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### 10.1 Moving Confidential Items into Open

Nil.

Initials: \_\_\_\_\_

## 10.2 Moving Open Items into Confidential

Nil.

## 10.3 Confidential Items

Moved: Alderman Spick  
Seconded: Alderman Garden

THAT pursuant to *Section 65(2) of the Local Government Act* and *Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items.

ITEM	REGULATION	REASON
23.1	8(e)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(e) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
25.2.1	8(c)(i)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and <i>8(c)(i) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED 9/0848 – 08/10/2019

## 11 PETITIONS

Nil.

## 12 NOTICES OF MOTION

Nil.

Initials: \_\_\_\_\_



## 13 OFFICERS REPORTS

### 13.1 Receive and Note Reports

#### 13.1.1 City of Palmerston Seniors Fortnight 2019 9/0316

Moved: Alderman Garden

Seconded: Alderman Hale

THAT Report Number 9/0316 entitled City of Palmerston Seniors Fortnight 2019 be received and noted.

CARRIED 9/0849 – 08/10/2019

#### 13.1.2 Palmerston Safe Communities Committee September 2019 Minutes 9/0318

Moved: Alderman Hale

Seconded: Alderman Spick

THAT Report Number 9/0318 entitled Palmerston Safe Communities Committee September 2019 Minutes be received and noted.

CARRIED 9/0850 – 08/10/2019

#### 13.1.3 Organisational Services and Finance Departments Quarterly Report July – September 2019 9/0321

Moved: Alderman Hale

Seconded: Alderman Henderson

THAT Report Number 9/0321 entitled Organisational Services and Finance Departments Quarterly Report July – September 2019 be received and noted.

CARRIED 9/0851 – 08/10/2019

#### 13.1.4 City Growth and Operations Quarterly Report July – September 2019 9/0314

Moved: Alderman Garden

Seconded: Alderman Henderson

THAT Report Number 9/0314 entitled City Growth and Operations Quarterly Report July – September 2019 be received and noted.

CARRIED 9/0852 – 08/10/2019

Initials:

## 13.2 Action Reports

### 13.2.1 Pop Up Park Program 9/0308

Moved: Alderman Spick  
Seconded: Alderman Henderson

1. THAT Report Number 9/0308 entitled Pop Up Park Program be received and noted.
2. THAT Council refer the proposed trial of two pilot Pop Up Park events (July and September 2020) to be held within the Palmerston Central Business District as described in Report Number 9/0308 entitled Pop Up Park Program to the 2020/2021 budget considerations.

CARRIED 9/0853 – 08/10/2019

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

#### 14.1.1 LGANT Draft Executive Minutes – 9 September 2019

Moved: Alderman Garden  
Seconded: Alderman Henderson

THAT Council receive and note Item 14.1.1 entitled LGANT Draft Executive Minutes - 9 September 2019.

CARRIED 9/0854 – 08/10/2019

### 14.2 Correspondence

#### 14.2.1 LGANT Call for Nominations – NT Heritage Council

Moved: Alderman Spick  
Seconded: Alderman Hale

1. THAT Council receive and note Item 14.2.1 entitled LGANT Call for Nominations – NT Heritage Council.
2. THAT Alderman Henderson be nominated to LGANT as a member of the NT Heritage Council.

CARRIED 9/0855 – 08/10/2019

Initials: \_\_\_\_\_

## 15 REPORT OF DELEGATES

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Nil.

## 16 QUESTIONS BY MEMBERS

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Nil.

## 17 GENERAL BUSINESS

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Nil.

## 18 NEXT COUNCIL MEETING

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Moved: Alderman Spick  
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 15 October 2019 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0856 – 08/10/2019

## 19 CLOSURE OF MEETING TO PUBLIC

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Moved: Alderman Henderson  
Seconded: Alderman Spick

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0857 – 08/10/2019

Initials: \_\_\_\_\_

**20** ADJOURNMENT OF MEETING AND MEDIA LIAISON

---

Moved: Alderman Spick  
Seconded: Alderman Garden

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/0858 - 08/10/2019

The meeting adjourned at 6:10pm.



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Athina Pascoe-Bell  
MAYOR

Date:

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