

2nd ORDINARY COUNCIL MEETING

NOTICE OF MEETING

TUESDAY, 20 AUGUST 2019

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston commencing at 5.30pm.

LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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2nd Ordinary Council Meeting

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2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 6 August 2019 pages 9846 to 9854 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

- 8.1 Book Presentation
Presentation by Eva Lawler MLA Member for Drysdale
- 8.2 Creative Industries Strategy for the NT
Presentation by Creative Industries Steering Committee Chamber of Commerce NT

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

- 10.1 Moving Confidential Items into Open
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11 PETITIONS

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13 OFFICER REPORTS

13.1 Receive and Note Reports

13.1.1	Community Benefit Scheme – August 2019 Update	9/0284
13.1.2	Palmerston Seniors Advisory Committee July 2019	9/0286
13.1.3	Financial Report for the Month of July 2019	9/0289
13.1.4	Financial Analysis for 2018/2019 Financial Year	9/0292

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Benefit Scheme August 2019 Update
REPORT NUMBER:	9/0284
MEETING DATE:	20/08/2019
AUTHOR:	Manager Community Services, Jan Peters
APPROVER:	Acting Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2019/2020 Financial Year applications processed to date.

KEY MESSAGES

- Council has provided to date, a total of \$5,350 in grants, scholarships, sponsorship and donations including representational support from the 2019/2020 fund.
- A total of \$48,000 has been committed via multiple year agreements for annual events.
- A balance of \$76,650 remains in the Community Benefit Scheme 2019/2020 budget.
- Council is sponsoring the Cazaly's PGA Golf Championship and the Palmerston and Litchfield Seniors Committee's annual senior's fortnight program with both events being held in August 2019.

RECOMMENDATION

THAT Report Number 9/0284 entitled Community Benefit Scheme August 2019 Update be received and noted.

BACKGROUND

City of Palmerston provides funding to eligible community groups that offer activities, projects and services that assist Council to deliver on Palmerston's vision of "A Place or People".

In the 2019/2020 budget \$130,000 was allocated to the Community Benefit Scheme (CBS) fund for grants, donations and sponsorships.

Applications are accepted year-round and the scheme is promoted at every opportunity. Successful applicants agree to acknowledge Council's support and provide images that may be used to promote the funding scheme. Images have been used in Facebook promotions promoting CBS and in previous Council reports.

DISCUSSION

In the first month of the 2019/2020 financial year Council has awarded \$53,350 of funding, this includes prior commitments under three (3) year funding agreements of \$30,000 for the annual Cazaly's PGA Golf Championship, and \$18,000 for the Palmerston and Litchfield Seniors Committee's annual senior's

fortnight program with both of these events being held in August. The \$18,000 for the Seniors was an increase from \$12,000 in 2018/2019.

The following 17 representational support requests have been awarded in July:

- One (1) Under 12 Rugby Union Queensland State Championships: Toowoomba: July 2019
- One (1) Under 16 Rugby Union Queensland State Championships: Toowoomba: July 2019
- Two (2) Combined Cross Country Championships: Wollongong: August 2019
- Three (3) Australian Basketball Junior Club Championships: Ballarat: September 2019
- One (1) Under 12 School Sports NT Netball Championships: Canberra: September 2019
- One (1) Police International Rugby Union Championships: Hong Kong: September 2019
- Four (4) Under 12 NT Touch Football Championships: Canberra: October 2019
- Two (2) Under 12 School sports NT Tennis Championships: Perth: October 2019
- One (1) 2019 Jack Newton International Sub Junior Classic Golf: Hunter Valley: October 2019
- One (1) for the Under13 Girls Hockey Championships: Hobart: October 2019

One (1) application for representational support was not successful due to the application being received after the event and four (4) applications for Representation Support are currently under review

One (1) sponsorship of \$1100 was awarded to AM Media for the Special Children's Christmas Party in December 2019. In kind venue support to the value of \$500 was awarded to the Palmerston Seniors Indoor Croquet Club being held at the Palmerston Recreation Centre. Three (3) Community Group applications for grants are under review.

Staff are currently reviewing FIN 18 Grants, Donations, Sponsorships and Scholarships. This policy governs how the CBS is administered and improvements are being looked at to try and ensure the scheme is easily accessible to the Palmerston community. Staff have also identified that following up with CBS recipients after they have completed the activity they have been funded for, will provide Council with further opportunity to assess the impact of Council's support. Staff are building this evaluation into their internal processes.

A table listing all funding applications processed to end of July for 2019/2020 is provided as **Attachment A**.

CONSULTATION PROCESS

Council will continue to promote this program to the community via various methods including advertising on CoP Website, Facebook and presentations at various CoP Committee meetings. Successful applicants will be posted to our website and where appropriate, media releases will be circulated.

POLICY IMPLICATIONS

Council Policy *FIN18 Grants, Donations, Sponsorships and Scholarships*.

FIN18 is currently under review to improve the current Community Benefit Scheme process and to include the new environmental grants.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2019/2020 Financial Year is \$130,000. At the time of writing this report Council has awarded \$53,350 and \$76,650 remains unexpended. There are currently seven (7) outstanding applications under consideration, totalling \$15,500. Should these applications be successful the remaining funds would reduce to \$61,150.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

Council request that recipients agree to provide images relating to their approved funding to be used to promote the funding scheme.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: City of Palmerston Approved Community Benefit Scheme Applications – August 2019

City of Palmerston Approved Community Benefit Scheme Application - August 2019

Representational Support

Date	Doc ID	Activity	Applicant	Amount Requested	Amount Approved
01.07.2019	385063	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250.00	\$250.00
01.07.2019	385112	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250.00	\$250.00
01.07.2019	385112	Individual	Resident: Under 16 Rugby Union Queensland State Championships: 5 -7 July 2019: Toowoomba	\$250.00	\$250.00
01.07.2019	385259	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250.00	\$250.00
10.07.2019	381296	Individual	Resident: Golf - 2019 Jack Newton International Sub-Junior Classic: 30 September - 4 October 2019: Hunter Valley NSW	\$250.00	\$250.00
10.07.2019	385922	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat Victoria	\$250.00	\$250.00
15.07.2019	385914	Individual	Resident: Under 12 School Sports NT Netball Championship: 14 - 20 September 2019: Canberra	\$250.00	\$250.00
18.07.2019	386600	Individual	Resident: Under12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250.00	\$250.00
18.07.2019	386586	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5 - 7 July 2019: Toowoomba	\$250.00	\$0.00
23.07.2019	386783	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September- 5 October 2019: Ballarat Victoria	\$250.00	\$250.00
23.07.2019	386652	Individual	Resident: Under 12 Girls Basketball Championships: 10-16 August 2019: Bendigo Vic	\$250.00	\$250.00
23.07.2019	386712	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth WA	\$250.00	\$250.00
23.07.2019	386651	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth WA	\$250.00	\$250.00

23.07.2019	386704	Individual	Resident: Police International Rugby Union Championships: 17-28 September 2019: Hong Kong	\$250.00	\$250.00
23.07.2019	386703	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong NSW	\$250.00	\$250.00
24.07.2019	386891	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong NSW	\$250.00	\$250.00
24.07.2019	386679	Individual	Resident: Under 12 NT Touch Football Championships: 26th October - 1st November 2019: Canberra	\$250.00	\$250.00
24.07.2019	386678	Individual	Resident: Under 12 NT Touch Football Championships: 26 October -1 November 2019: Canberra	\$250.00	\$250.00
29.07.2019	386636	Individual	Resident: Ironman World Championships: 12 October 2019: Hawaii (Kona)	\$250.00	Under consideration
30.07.2019	387128	Individual	Resident: Under 12 NT Touch Football Championships: 26 October -1 November 2019: Canberra	\$250.00	Under consideration
30.07.2019	387130	Individual	Resident: Under 12 NT Touch Football Championships: 26 October -1 November 2019: Canberra	\$250.00	Under consideration
01.08.2019	387344	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250.00	Under consideration
Representational Individual Support				\$5,500.00	\$4,250.00

Sponsorships and Grants

Date Received	Doc ID	Activity	Applicant	Amount Requested	Amount Received
05.07.2019	385511	Special Children's Christmas Party	AM Media (Special Children's Christmas Party): 14 December 2019: Darwin Convention Centre	\$1,100	\$1,100
30.07.2019	387064	Veterinary Assistance	Wildcare Incorporated	\$2,000	Under consideration
02.08.2019	386631	Little People Big Dreams	Child Australia	\$2,500	Under consideration
01.08.2019	379129	Palmerston De-sexing Program	Top End Rehoming Group	\$10,000	Under consideration
2/08/2019	PO 125787	PGA Golf Championships	Cazalys Palmerston	\$30,000	\$30,000
2/08/2019	PO 125788	Palmerston & Rural Seniors Fortnight	Palmerston & Litchfield Seniors Committee	\$18,000	\$18,000
Sponsorships and Grants				\$63,600	\$49,100

In-Kind Support

Date Received	Doc ID	Activity	Applicant	Amount Requested	Amount Received
01.07.2019	383698	Recreation Venue Hire	Senior Indoor Croquet Club	\$500	\$500
In-Kind Support				\$500	\$500

Community Benefit Scheme 2018/2019

	YTD	Balance
Grants/Donations/Sponsorships/ Scholarships Paid	\$130,000	\$53,350

AGENDA ITEM:	13.1.2
REPORT TITLE:	Palmerston Seniors Advisory Committee July 2019
REPORT NUMBER:	9/0286
MEETING DATE:	20/08/2019
AUTHOR:	Executive Assistant to Director Lifestyle and Community, Tree Malyan
APPROVER:	Acting Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report presents the unconfirmed minutes from the Palmerston Seniors Advisory Committee (PSAC) meeting held on 15 July 2019.

KEY MESSAGES

- Palmerston Seniors Advisory Committee (PSAC) is an advisory committee to Council. PSAC provides advice and feedback in relation to issues that affect Palmerston (and rural) seniors who access services, businesses, events and activities in Palmerston.
- A PSAC meeting was held 15 July 2019 and unconfirmed minutes are presented at **Attachment A**.
- A presentation on changes to Council's Car Parking was delivered by Council staff at the meeting.
- Preparation is underway for the 2019 Seniors Forum. Charlie King OAM Senior Territorian of the Year will be the keynote speaker.
- PSAC acknowledged and thanked the Gateway Shopping Centre for the completion of the new entry to the shopping centre from of the bus stop on Stuart Highway to assist seniors accessing the Centre.

RECOMMENDATION

THAT Report Number 9/0286 entitled Palmerston Seniors Advisory Committee July 2019 be received and noted.

BACKGROUND

PSAC is an Advisory Committee to Council, which provides advice and feedback in relation to issues that affect Palmerston (and rural) seniors who access services, businesses, events and activities in Palmerston.

The Committee meets bi-monthly, bringing together the fifteen senior members (consisting of seniors from Palmerston and the rural area), Elected Members and guests such as representatives from local electorates.

DISCUSSION

A PSAC meeting occurred on the 15 July 2019 at the Palmerston Recreation Centre.

The unconfirmed minutes of the 15 July 2019 PSAC meeting are provided as **Attachment A**.

These minutes were circulated to the Committee on 6 August 2019.

Some highlights from the meeting include:

Parking in the Palmerston City Centre: A presentation was delivered by Manager Growth and Sustainability from the City of Palmerston on changes to car parking in the Palmerston City Centre. Information was handed out at the meeting and a link to City of Palmerston's website for further information was given. It was explained from 1 July 2019, in certain areas in the City Centre, you can park for FREE in 1, 2 and 4 hours' time restricted parking areas on condition you display a ticket.

Seniors Forum 2019: Charlie King OAM who is the Senior Territorian of the Year has been confirmed as the guest speaker for the 2019 Seniors Forum to be held on Monday 19 August 2019, in the Recreation Centre. Marg Lee agreed to be the Master of Ceremonies for the event again this year. Sandra Parker, Poet Laureate will recite a poem and the Northern Territory Government's Department of Infrastructure Planning and Logistics are holding a consultation on the Central Palmerston Area Plan. The Seniors Forum will be held in the Palmerston Recreation Centre on Monday 19 August from 10am – 2pm and is part of the Seniors Fortnight, being held from 11 August to 25 August 2019.

Gateway Shopping Centre Access: The committee Chair, Alderman Henderson discussed the completion of the Gateway Shopping Centre access from the bus stop explaining that double handrails and a good gradient ramp had been installed. It was agreed that a thank you letter should be sent to Gateway Shopping Centre for taking into consideration the concerns expressed by the seniors and rectifying these concerns.

CONSULTATION PROCESS

There are no consultation implications relating to this report.

POLICY IMPLICATIONS

There are no policy implications relation to this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

Council has entered into a three sponsorship agreement. Council provided Palmerston and Litchfield Seniors Association with \$18,000 in sponsorship for the Senior Week and Forum.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The minutes at **Attachment A** are unconfirmed.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications relating to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Unconfirmed Palmerston Seniors Advisory Committee July 2019

CITY OF PALMERSTON

**Minutes of Palmerston Seniors Advisory Committee Meeting
held in Palmerston Recreation Centre,
The Boulevard, Palmerston
on Monday 15 July 2019 at 12:05 pm.**

COMMITTEE MEMBERS

Deputy Mayor Sarah Henderson (Chair)
Ann Brown
Barbara Crane
Neville Driver
Anna Durbridge
Marg Lee
Trevor Miller
Mary Oliffe
Sandra Parker
Avril Smith
Pam Smith

GUESTS

Olga Dalrymple, Electorate of Brennan
Angie Walker, Electorate of Spillett
Kirby Bolton, Electorate of Drysdale

STAFF

Amelia Vellar, Acting Director Lifestyle and Community
Rebecca De Vries, Manager Growth and Sustainability
Tiffany Brown, Community Events Officer
Tree Malyan, EA to Director Lifestyle and Community
(minutes)

1 OPENING OF MEETING

The Chair declared the meeting open at 12.05 pm.
Barbara Crane asked that the spelling for Anne Coutts be checked and confirmed
Trevor Miller informed the meeting he would have to leave by 1.30 pm.

2 APOLOGIES AND LEAVE OF ABSENCE

Athina Pascoe- Bell
Damien Hale
Dot Chapman
Anne Coutts
Margaret Moore

Mayor
Alderman, City of Palmerston
Committee member
Committee member
Committee member

3 CONFIRMATION OF MINUTES

3.1 Confirmation of Minutes

Moved: Marg Lee
Seconded: Sandra Parker

4 PRESENTATIONS

4.1 Changes to Car Parking – Presentation by Rebecca De Vries Manager Growth and Sustainability.

Rebecca began her presentation by handing out copies of the new parking zones in Palmerston and explained from 1 July you can park for FREE in 1, 2 and 4 hours parking areas at **Attachment A**.

Rebecca discussed:

- Zoning:
Zone B – 1 hour free parking
Zone C – 2 hour free parking
Zone D – 4 hour free parking

and explained that you will still need to obtain a ticket and enter your car registration number.

Please note

- once you have reached the time limit for the specific parking area, a new ticket will not be issued for your vehicle's registration number
- Seniors who have a disability permit, can park in these areas for double the time stated.
- Reduced regulated parking (paid parking) is only required from 8 am – 4 pm Monday to Friday
- For Seniors who have access to a computer/laptop or iPad the link to the City of Palmerston's Parking webpage [here](https://www.palmerston.nt.gov.au/operations/streets-and-roads/parking).
<https://www.palmerston.nt.gov.au/operations/streets-and-roads/parking>

4.2 Mary Oliffe raised the question about parking at the bus depot for the Seniors Forum activities. Neville Driver offered to discuss this further with the owners of the shopping centre.

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

5.1 Actions

The following Action Table Items were discussed:

See Chairs Report:

ATTACHMENT A

PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

- Expansion Gray Community Hall

Chair discussed:

- Gateway Shopping Centre Bus Stop:
 - Bus stop has been completed. Chair asked for any feedback and had anyone used it yet. No-one has but comment was made at how good it looks with double handrails and a good gradient ramp.
Action: Letter of thanks to be sent to Gateway Shopping Centre.
- Seniors Forum:
 - Tiffany Brown (City of Palmerston) gave the following update:
Charlie King will be the guest speaker.
Marg Lee will MC and Sandra Parker will recite a poem.
Central Palmerston Area Plan Consultation – Presented by DIPL.
VIP invitations will be sent out next week (22 July).
Neville Driver explained that registrations start Wednesday 17 July at Taminmin Library and 18 July in Betts and Betts stall in Palmerston Shopping Centre.
If anyone has a hearing impairment please contact Tiffany:
tiffany.brown@palmerston.nt.gov.au
- In Case of Emergency Cards:
 - Trevor Miller informed the Committee that cards have been fully distributed and were in all doctors' surgeries, health centre, hospital, all public places and flight centre who have advised that they will be taking this idea to their National office. The cards have also been distributed in Litchfield Municipality.

6 CHAIR'S REPORT

6.1 Verbal Report:

Chair Deputy Mayor Sarah Henderson

- CoP is awaiting funding that has been promised for the Federal Government to fund the Expansion of Gray Community Hall.
- Council's new Parking Strategy comes into effect 1 July 2019. Chair stated that 42% of all parking in Palmerston is free.
- Community Satisfaction Survey has opened on the City of Palmerston
[Webpage:https://www.palmerston.nt.gov.au/council/have-your-say/2019/community-satisfaction-survey](https://www.palmerston.nt.gov.au/council/have-your-say/2019/community-satisfaction-survey) to gauge how Council is performing through a series of questions aimed around the services Council provides.
- City of Palmerston dry season events that Chair mentioned:
 - On Frances – New initiative on Francis Drive, working with The Bell, Landmark and Good Times. Cuban Theme. Street was closed off with lounges, tables, chairs, throws, culture dancing, food, drink and 600 people attended.

ATTACHMENT A

PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

Little bit Country is the theme of the next On Frances, 3 August. Chair would like to see a table of seniors attend.

- Territory Day – held at the Raiders Club was a great family event.
- Drag Queen Storytime gave the City of Palmerston an opportunity to include and support the diverse mix of people and cultures within the Municipality.
- Palmerston Youth Festival started with Geekfest and will end on 20 July with Palmy Street Party. Young Australian of the Year – Baker Boy will perform.
- Brekkie in the Park, Sanctuary Sessions are also running throughout the dry season.
- Palmerston Temporary Pop Up Park Program: A report will be presented to Council in September, outlining the benefits to our community of Pop Up Parks, options, feasibility, potential locations focusing on the City Centre, partnerships and costs of a Program, to enhance community well-being and live ability.

7 NEW BUSINESS

- 7.1 Trevor Miller informed the Committee that Beaurepaires Palmerston has offered free tyre pressure servicing to Seniors. He has also requested that this information is put into Gray Goss.
Action: Tree to forward for inclusion in Gray Goss Magazine.
- 7.2 Marg Lee and Neville Driver raised COTA Expo – Stadium Carpets – Chair explained that she had brought this up at the last Council Meeting. She noted the state of the carpet and danger to users and explained that the carpets had not been used for a very long time. CoP is looking into finding new carpets. The cost to do this is between \$90,000 and \$115,000. This has not been budgeted for in the new financial year, but Community Services is looking into applying for a grant to cover this cost.
- 7.3 Marg Lee asked is Gray Hall being pulled down or extended. Chair and Acting Director Lifestyle and Community explained that the Hall will be upgraded with an extension, Promise was made for funding and plans were drawn up to secure the funding. Once funding is received, consultation with users will occur.
- 7.4 Sandra Parker asked what is happening with Joy Anderson Centre. Chair explained that it had been handed back to Territory Families. A/Director Lifestyle and Community explained that the CoP had leased the building from Territory Families and in turn sub leased to the Alzheimer's Society.
- 7.5 Anna Durbridge informed the committee that the brain gym ran by Dementia Society at Taminmin Library would now only be occurring once every three months due to lack of funding.
Action: Tree to contact Louise at the Alzheimer Society to find out why the funding has been cut to this program.

8 CORRESPONDENCE

NIL

9 CLOSURE

The next Palmerston Seniors Advisory Committee meeting will be held on 16 September 2019. Apologies were given by Marg Lee and Trevor Miller who will be unable to attend this meeting.

The Palmerston Seniors Advisory Committee meeting, held in the Palmerston Recreation Centre, The Boulevard, Palmerston on Monday, 15 Jul 2019 closed at 12:57 pm.



Alderman Sarah Henderson

Chair

Date:

INITIALS: _____
MINUTES 15 July 2019

CITY OF PALMERSTON

AGENDA ITEM:	13.1.3
REPORT TITLE:	Financial Report for the Month of July 2019
REPORT NUMBER:	9/0289
MEETING DATE:	20/08/2019
AUTHOR:	Executive Manager Finance, Shane Nankivell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of July 2019.

KEY MESSAGES

- Overall, Operating Income and Expenditure are generally in-line with budget expectations and cashflows.
- The internal loan for *Making the Switch* has been drawn down on, with the project generally tracking as expected.
- Council drew down on the external loan funding in June for the final stage of the Archer Rehabilitation works.
- Opening reserve balances are unconfirmed pending the completion of the Annual Financial Statements and associated audit.

RECOMMENDATION

THAT Report Number 9/0289 entitled Financial Report for the Month of July 2019 be received and noted.

BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of July 2019.

DISCUSSION

Monthly cashflows for income and expenses have been updated and are recorded in the report. This information details when income or expenses are expected to happen throughout the year with consideration of seasonality and appropriate timing of works. This allows for improved reporting for Elected Members and budget management for Council Officers.

Operating Income

- Total Operating Income is at 1% of the current budget.
- Rates Income is currently zero as rates will be levied in August 2019.

- Council received a part prepayment of the 2019/2020 Financial Assistance Grant in June 2019. An adjusting entry will be made at the 1st Quarterly Budget Review to reflect the prepayment.
- All other Operating Income items are generally tracking as expected in the first month of the financial year.

Operating Expenditure

- Total Operating Expenditure is at 10% of the budget inclusive of commitments.
- Operating Expenditure is in-line with budget expectations.

Capital Income

- Capital Income is currently 0%.
- Council is expecting to receive \$2,080,000 in capital grants over the duration of the financial year, in addition to developer contributions of \$500,000.

Capital Expenditure

- Capital Expenditure is showing at 22% for the year including commitments raised.
- This includes commitments of approximately \$2,000,000 for *Making the Switch*.

Loans

Council approved an internal loan for \$3.675 million to fund *Making the Switch* and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site.

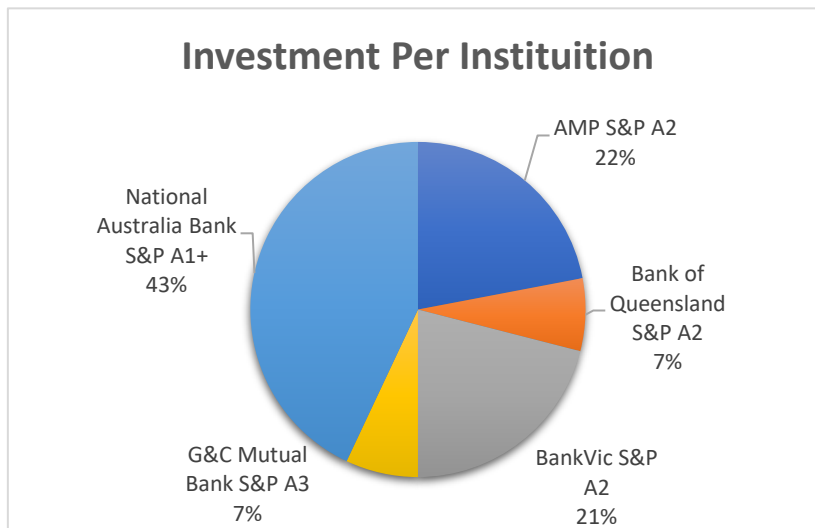
The internal loan for *Making the Switch* has been drawn upon, with the corresponding figures shown in **Attachment A**, section 2.10 Council Loans. As at the end of July, \$479,060 of the loan has been drawn down, with \$3,071 of internal interest accrued. As energy savings from the project are realised, a portion will be allocated to the repayment of the loan, with the remainder allocated to improving the public lighting network as previously approved.

The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan have not yet commenced, only a small portion of interest has been paid out. Details of the loan are provided in **Attachment A**, section 2.10 Council Loans. The Department of Local Government have been advised of final loan details as required.

Investments

As at 31 July 2019, Council held a total of \$21,163,698.32 in term deposits in five separate financial institutions.

The breakup between the institutions is:



Outstanding Rates

As rates are not levied until August, the outstanding rate ratio is currently zero. However, there are still \$979,316 worth of overdue rates.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy *FIN06 - Investments*. Investments are compliant with policy.

BUDGET AND RESOURCE IMPLICATIONS

Budget and resource implications are outlined in the body of the report and attachment.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government (Accounting) Regulations* prescribes that:

18 Financial Reports to Council

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
 - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
 - b. The forecast income and expenditure for the whole of the financial year.
2. The report must include:
 - a. Details of all cash investments held by the Council (including any money held in trust);
 - b. A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;
 - c. Other information required by the Council.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Financial Management Report – July 2019

Financial Management Reports

July 2019

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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Section 2

Financial Results

31 July 2019

1.1 - Executive Summary as at

% of year passed

8%

	Revised Budget 2019 \$	YTD Actual \$	YTD Committed \$	Budget Forecast \$	% Utilised
Operating Income					
Rates & Annual Charges	28,204,805	174,883	0	28,204,805	1%
Statutory Charges	283,200	1,471	0	283,200	1%
User Charges & Fees	1,177,651	109,609	0	1,177,651	9%
Interest & Investment Revenue	983,160	93,989	0	983,160	10%
Reimbursements	0	0	0	0	0%
Other Income	1,000	0	0	1,000	0%
Grants, Subsidies & Contributions	2,561,988	11,000	0	2,561,988	0%
Operating Income	33,211,804	390,953	0	33,211,804	1%
Operating Expenditure					
Employee Costs	-9,632,324	-611,376	-133,337	-9,632,324	8%
Professional Services	-1,418,200	-33,976	-107,126	-1,418,200	10%
Auditor's Remuneration	-35,000	0	-10,566	-35,000	30%
Operating Lease Rentals	-147,100	-9,518	0	-147,100	6%
Energy	-1,217,057	-56,190	0	-1,217,057	5%
Materials & Contractors	-10,907,797	-79,416	-972,704	-10,907,797	10%
Depreciation, Amortisation & Impairment	-10,034,021	-836,168	0	-10,034,021	8%
Elected Members Expenses	-377,686	-617	-5,207	-377,686	2%
Legal Expenses	-323,600	-78	-51,502	-323,600	16%
Water Charges	-1,338,844	0	0	-1,338,844	0%
Telephone & Other Communication Charges	-228,984	-24,025	-1,880	-228,984	11%
Community Grants	-130,000	-2,750	-48,000	-130,000	39%
Other Expenses	-3,348,974	-312,010	-519,473	-3,348,974	25%
Borrowing Costs	-92,200	-535	0	-92,200	1%
Operating Expenditure	-39,231,787	-1,966,658	-1,849,794	-39,231,787	10%
OPERATING SURPLUS/(DEFICIT)	-6,019,983	-1,575,706	-1,849,794	-6,019,983	
Capital Income					
Net gain (loss) on disposal or revaluation of assets	0	2,737	0	0	0%
Developer Contributions	500,000	0	0	500,000	0%
Asset Income	0	0	0	0	0%
Grants received	2,080,000	0	0	2,080,000	0%
Capital Income	2,580,000	2,737	0	2,580,000	0%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	-3,439,983	-1,572,969	-1,849,794	-3,439,983	
Capital Expenditure					
Land Purchase	0	0	0	0	0%
Asset Purchase	-4,816,000	-46,061	-216,194	-4,816,000	5%
Asset Upgrade	-5,688,000	-7,478	-2,092,715	-5,688,000	37%
Capital Expenditure	-10,504,000	-53,539	-2,308,909	-10,504,000	22%
Less Non-Cash Expenditure	-10,034,021	-836,168	0	-10,034,021	8%
Plus Gifted Assets	0	0	0	0	0%
NET CAPITAL SURPLUS/(DEFICIT)	-3,909,962	-790,340	-4,158,704	-3,909,962	
Borrowings	0	0	0	0	0%
Repayment of Borrowings	-209,000	0	0	-209,000	0%
Reserve Movement	4,118,962	0	0	4,118,962	0%
NET OPERATING SURPLUS/(DEFICIT)	0	-790,340	-4,158,704	0	

Approved by: Executive Manager Finance

Section 2

Financial Results

31 July 2019

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD

8%
2%

Operating Income

	Revised Budget \$	YTD Actuals \$	%
Governance			
Office of the CEO	747,293	0	0.00%
Governance	747,293	0	0.00%
Corporate Services			
Financial Services	450,000	18,544	4.12%
Director Corporate Services	65,976	9,355	14.18%
Rates	21,947,925	176,869	0.81%
Corporate Services	22,463,901	204,768	0.91%
Community Services			
Arts & Culture	0	11,000	0.00%
Events Promotion	1,500	0	0.00%
Library Services	848,600	10,031	1.18%
Youth Services	305,000	0	0.00%
Community Services	1,155,100	21,031	1.82%
Technical Services			
Animal Management	346,000	13,144	3.80%
Aquatic Centre	38,645	0	0.00%
Civic Centre	143,230	23,872	16.67%
Driver Resource Centre	17,000	2,777	16.34%
Gray Community Hall	17,000	979	5.76%
Parking & Other Ranger Services	126,200	669	0.53%
Private Works	103,000	7,980	7.75%
Recreation Centre	120,000	1,673	1.39%
Roads & Transport	898,995	0	0.00%
Subdivisional Works	100,000	0	0.00%
Waste Management	6,369,080	0	0.00%
Odegaard Drive Investment Property	446,160	74,360	16.67%
Durack Heights Community Centre	200	0	0.00%
CBD Car Parking	120,000	39,699	33.08%
Technical Services	8,845,510	165,153	1.87%
	33,211,804	390,953	1.18%

ATTACHMENT A
Section 2
Financial Results
31 July 2019

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD

8%
1%

Capital Income

	Revised Budget \$	YTD Actuals \$	%
Corporate Services			
Information Technology	1,500,000	0	0.00%
Director Corporate Services	0	2,737	0.00%
Corporate Services	1,500,000	2,737	0.18%
Technical Services			
Open Space	250,000	0	0.00%
Roads & Transport	330,000	0	0.00%
Subdivisional Works	500,000	0	0.00%
Technical Services	1,080,000	0	0.00%
	2,580,000	2,737	0.11%

Section 2

Financial Results

2.1 - Budget Summary Report as at

31 July 2019

8%

5%

5%

5%

Operating Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
Governance					
Elected Members	-415,195	-1,255	-218	-1,473	0.35%
Office of the CEO	-882,094	-48,216	-51,502	-99,718	11.30%
Governance	-1,297,289	-49,471	-51,720	-101,191	7.80%
Corporate Services					
Customer Services	-238,637	-18,915	-180	-19,095	8.00%
Financial Services	-1,791,285	-93,063	-512,032	-605,095	33.78%
Human Resources	-753,835	-30,298	-643	-30,941	4.10%
Information Technology	-1,226,077	-106,336	-51,318	-157,654	12.86%
Director Corporate Services	-10,649,181	-854,431	-24,041	-878,472	8.25%
Public Relations and Communications	-437,369	-23,766	-3,264	-27,030	6.18%
Rates	-396,100	0	-2,971	-2,971	0.75%
Records Management	-264,501	-11,249	-1,327	-12,575	4.75%
Corporate Services	-15,756,986	-1,138,058	-595,776	-1,733,834	11.00%
Community Services					
Arts & Culture	-139,000	-2,350	-930	-3,280	2.36%
Community Development	-827,111	-55,759	-54,436	-110,195	13.32%
Disabled Services	-3,000	0	0	0	0.00%
Events Promotion	-245,000	-22,245	-17,255	-39,501	16.12%
Families & Children	-26,100	-850	-2,212	-3,062	11.73%
Health and Wellbeing Services	-55,000	-36	-5,929	-5,965	10.85%
Library Services	-1,767,377	-81,464	-106,855	-188,319	10.66%
Senior Citizens	-6,500	-125	0	-125	1.92%
Youth Services	-581,500	-214,207	-20,515	-234,722	40.36%
Director Lifestyle & Community	-530,024	-15,797	0	-15,797	2.98%
Community Services	-4,180,613	-392,833	-208,133	-600,966	14.38%
Technical Services					
Animal Management	-133,000	-14,263	-1,334	-15,597	11.73%
Aquatic Centre	-630,134	-3,800	-5,668	-9,468	1.50%
Archer Sports Club	-2,256	0	0	0	0.00%
Civic Centre	-376,243	-11,769	-38,785	-50,553	13.44%
Depot	-70,773	-842	-7,135	-7,976	11.27%
Driver Resource Centre	-25,500	-294	-2,623	-2,917	11.44%
Gray Community Hall	-53,067	-839	-6,892	-7,731	14.57%
Director City Growth & Operations	-668,901	-117,126	-23,872	-140,998	21.08%
Open Space	-4,662,106	-69,832	-211,441	-281,272	6.03%
Parking & Other Ranger Services	-848,477	-40,680	-1,825	-42,505	5.01%
Plant & Equipment	-31,619	0	0	0	0.00%
Private Works	-91,816	-4,999	0	-4,999	5.44%
Recreation Centre	-252,623	-1,905	-38,717	-40,622	16.08%
Roads & Transport	-2,363,478	-41,734	-80,311	-122,045	5.16%
Stormwater Infrastructure	-295,000	0	-3,118	-3,118	1.06%
Street Lighting	-1,220,000	-59,775	-15,762	-75,538	6.19%
Waste Management	-5,924,383	-2,161	-540,453	-542,614	9.16%
Odegaard Drive Investment Property	-140,206	-11,898	-49	-11,946	8.52%
Durack Heights Community Centre	-22,220	-180	-4,270	-4,450	20.03%
CBD Car Parking	-123,097	-499	-2,276	-2,775	2.25%
Goyder Square	-62,000	-3,700	-359	-4,059	6.55%
Technical Services	-17,996,899	-386,297	-984,888	-1,371,184	7.62%
	-39,231,787	-1,966,658	-1,840,517	-3,807,176	9.70%

31 July 2019

2.1 - Budget Summary Report as at

% of year passed

8%

Cashflowed Estimate of Budget YTD

0%

Actual % Expenditure YTD (not including commitments)

1%

Capital Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
Corporate Services					
Information Technology	-2,170,000	-14,274	-149,693	-163,967	7.56%
Director Corporate Services	-300,000	0	-789	-789	0.26%
Corporate Services	-2,470,000	-14,274	-150,482	-164,755	6.67%
Community Services					
Library Services	-25,000	0	0	0	0.00%
Director Lifestyle & Community	-80,000	0	0	0	0.00%
Community Services	-105,000	0	0	0	0.00%
Technical Services					
Aquatic Centre	-100,000	0	-31,290	-31,290	31.29%
Civic Centre	-245,000	590	-1,771	-1,181	0.48%
Depot	-143,000	0	0	0	0.00%
Driver Resource Centre	-22,000	0	0	0	0.00%
Gray Community Hall	-26,000	0	0	0	0.00%
Director City Growth & Operations	-345,000	-29,547	-19,621	-49,168	14.25%
Open Space	-1,998,000	-2,950	-34,344	-37,294	1.87%
Recreation Centre	-175,000	-2,529	0	-2,529	1.45%
Roads & Transport	-2,025,000	0	-79,084	-79,084	3.91%
Stormwater Infrastructure	-200,000	0	0	0	0.00%
Street Lighting	-2,300,000	-2,589	-1,978,290	-1,980,879	86.13%
Subdivisional Works	-250,000	-2,240	-5,128	-7,368	2.95%
Waste Management	-100,000	0	-100	-100	0.10%
Technical Services	-7,929,000	-39,265	-2,149,628	-2,188,893	27.61%
	-10,504,000	-53,539	-2,300,109	-2,353,649	22.41%

Section 2

Financial Results

2.2 Reserves Schedule

	Balance as at 1/07/2018	TO RESERVES			FROM RESERVES			Balance as at 30/06/2019
		Original Budget \$	Carry Forwards \$	Adopted Budget \$	Original Budget \$	Carry Forwards \$	Adopted Budget \$	
Externally Restricted Reserves								
Unexpended Grants Reserve	1,776,402	0	0	0	350,000	614,000	964,000	812,402
Developer Funds in Lieu of Construction	4,985,377	500,000	0	500,000	2,439,000	0	2,439,000	3,046,377
	6,761,779	500,000	0	500,000	2,789,000	614,000	3,403,000	3,858,779
Internally Restricted Reserves								
Election Expenses Reserve	150,000	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	500,000
Strategic Initiatives Reserve	300,000	0	0	0	0	0	0	300,000
Unexpended Capital Works Reserve	845,482	0	0	0	0	0	0	845,482
Property Reserve	922,104	0	0	0	200,000	0	200,000	722,104
Plant and Equipment Reserve	271,632	0	0	0	270,000	0	270,000	1,632
Infrastructure Reserve	5,552,686	219,038	0	219,038	609,000	300,000	909,000	4,862,724
Community Grants Reserve	100,000	0	0	0	30,000	0	30,000	70,000
Waste Management Reserve	26,525	135,000	0	135,000	0	0	0	161,525
Streetlighting Reserve	311,063	0	0	0	161,000	0	161,000	150,063
City Centre Improvement Reserve	0	0	0	0	0	0	0	0
	8,979,491	354,038	0	354,038	1,270,000	300,000	1,570,000	7,763,529
Total Reserve Funds*	15,741,270	854,038	0	854,038	4,059,000	914,000	4,973,000	11,622,308

*Opening balance of reserves will change once the annual financial statements have been finalised


 Approved by: Executive Manager Finance

Section 2

Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/07/2019

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	2.75%	August 28, 2019	28		
AMP	S&P A2	\$ 1,500,000.00	2.80%	November 6, 2019	98		
AMP	S&P A2	\$ 1,500,000.00	2.20%	April 22, 2020	266	\$ 4,500,000.00	21.26%
Bank of Queensland	S&P A2	\$ 1,500,000.00	2.73%	October 9, 2019	70	\$ 1,500,000.00	7.09%
BankVic	S&P A2	\$ 1,500,000.00	2.05%	January 29, 2020	182		
BankVic	S&P A2	\$ 1,500,000.00	2.05%	February 26, 2020	210		
BankVic	S&P A2	\$ 1,500,000.00	2.05%	March 25, 2020	238	\$ 4,500,000.00	21.26%
G&C Mutual Bank	S&P A3	\$ 1,500,000.00	2.55%	January 15, 2020	168	\$ 1,500,000.00	7.09%
National Australia Bank	S&P A1+	\$ 7,600.22	1.16%				
National Australia Bank	S&P A1+	\$ 156,091.31	1.16%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.77%	August 14, 2019	14		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.46%	September 11, 2019	42		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.99%	October 23, 2019	84		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.95%	December 4, 2019	126		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.05%	December 18, 2019	140		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.96%	January 2, 2020	155	\$ 9,163,691.53	43.30%

TOTAL SHORT TERM INVESTMENT	\$ 21,163,698.32	Average Days to Maturity	130.00
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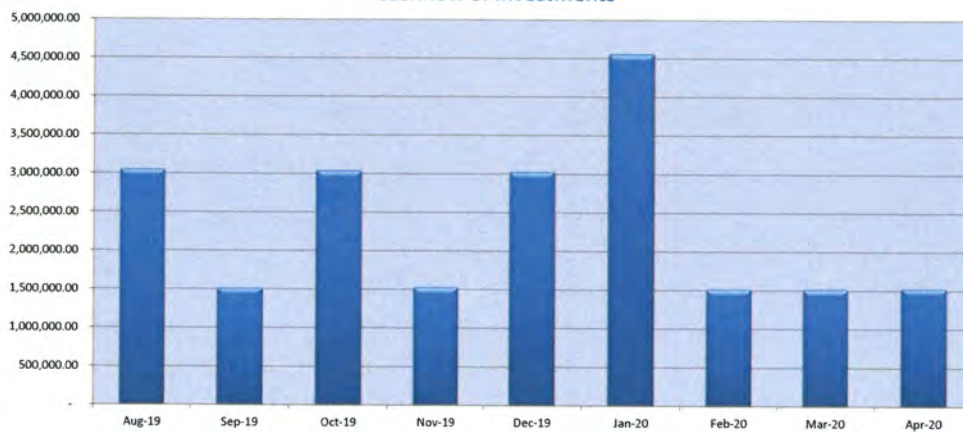
% OF TOTAL INVESTMENT PORTFOLIO	A1 (max 100%) 43%	A2/P2 (max 60%) 50%	A3 (max 40%) 7%	100%
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Weighted Average Rate	2.30%	BBSW 90 Day Rate Benchmark	1.01%
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GENERAL BANK FUNDS	\$ 7,166,469.26	Total Budget Investment Earnings	-\$ 400,000.00
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TOTAL ALL FUNDS	\$ 28,330,167.58	Year to Date Investment Earnings	-\$ 45,701.66
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Cashflow of Investments



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,100,000	\$ 74,360	\$ 11,898	\$ 62,462	12,994.52



Approved by: Executive Manager Finance

Section 2

Financial Results

31 July 2019

2.4 Debtor Control Accounts

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	184,622.66	178,905.35	5,880.00	138.00	50.00	(350.69)
RATES:						
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME			
Jul-19	\$979,316	\$1,416,210	0.00%			
Jul-18	\$811,993		0.00%			
TOTAL OVERDUE \$	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged Prior to 2016/2017	
\$979,316	\$5,755	\$692,498	\$179,665	\$72,602	\$28,796	
INFRINGEMENTS:			\$			
Animal Infringements			125,858.66			
Public Places			10,033.00			
Parking Infringements			154,413.50			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>291,180.16</u>			

Approved by: Executive Manager Finance

Section 2

Financial Results

2.5 - Financial Indicators

	Target	2020	2019	2018	2017	2016	2015
Operating Surplus Ratio							
Total Operating Surplus/Deficit	0.00%	-18.13%	-23.02%	-26.12%	-5.16%	-39.40%	-20.18%
Total Operating Income							
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.							
Debt Service Ratio (External Loans)							
Net Debt Service Cost	<5%	0:00%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue							
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income. Palmerston currently has no loans payable, and therefore the debt ratio is 0:0							
Rate Coverage Percentage							
Rate Revenues	60%-75%	65.75%	63.87%	61.38%	59.25%	60.02%	61.53%
Total Revenues							
This indicator shows the percentage of total revenue raised through rates income.							
Rates & Annual Charges Outstanding Percentage							
Rates & Annual Charges Outstanding	<5%	0.00%	3.88%	3.47%	3.57%	3.16%	3.47%
Rates & Annual Charges Collectible							
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass. Rates for the 2019/20 financial year will be levied in August 2019, and this percentage will re-align in next month's report.							

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid July 2019

Creditor No.	Creditor Name	Amount \$
V02183	BankVic	4,500,000.00
5023	National Australia Bank	3,000,000.00
4256	AMP Bank	1,500,000.00
639	Cleanaway Pty Ltd.	505,121.31
V00848	Aldebaran Contracting Pty Ltd	361,559.00
5104	JLM Contracting Services Pty Ltd	299,480.74
V01904	Veolia Environmental Service (Australia) Pty Ltd	277,497.90
V00295	Jacana Energy	237,435.13
2	Australian Taxation Office - PAYG	162,682.00
549	City of Darwin	150,810.40
V02143	Smart City Solutions Pty Ltd	81,666.20
1607	Sterling NT Pty Ltd	79,471.54
V00318	StatewideSuper Clearing House	75,262.32
48	Top End Line Markers Pty Ltd	69,621.20
V01134	Territory Technology Solutions Pty Ltd	69,436.24
V01913	OrangeTek	67,650.00
V01848	Invision NT Pty Ltd	65,368.13
3936	Arafura Tree Services and Consulting	54,045.00
V02079	Plumbing NT Pty Ltd	52,474.52
712	Paradise Landscaping (NT) Pty Ltd	48,541.52
5651	Minter Ellison Lawyers	47,795.39
2587	Top End RACE	47,583.38
938	Nightcliff Electrical	45,012.69
54	Powerwater	40,707.49
V02188	Colmar Brunton Pty Ltd	36,999.60
V00200	Red Earth Automotive Pty Ltd	35,140.61
4190	National Australia Bank	31,838.22
V00925	Callum Payne Pty Ltd Trading as ESPEC	31,441.17
V01755	Liquid Blu Pty Ltd	29,863.58
3787	Total Event Services T/A Top End Sounds P/L	29,571.85
87	Industrial Power Sweeping Services Pty	26,513.81
5036	Dormakaba Aust P/L T/as Territory Door Services	26,334.00
4355	Tonkin Consulting	24,585.00
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	23,137.31
V00476	Water Dynamics (NT) Pty Limited	21,612.89
3683	Area9 IT Solutions	21,290.98
V00368	iWater NT	19,247.50
5508	Open Systems Technology Pty Ltd - CouncilFirst	18,969.06
V00582	Ezko Property Services (Aust) Pty Ltd	17,959.39
V02027	Boxwars Pty Ltd	16,970.60
V02134	Integral Digital Pty Ltd	16,806.35
5162	Select Music	16,500.00
5525	Easyweb Digital Pty Ltd	15,760.25
V01936	Arjays Sales & Services Pty Ltd	14,285.00
V02191	Pepper Group Limited	14,136.57
566	Stickers & Stuff	13,500.00
2199	SBA Office National	13,361.00
V02096	Totem Fencing Pty Ltd	12,848.68
V01612	News Corp Australia	12,276.11
5551	Active Tree Services Pty Ltd	12,206.30
46	Downer EDI Works Pty Ltd	11,906.79
V01920	Tenite Pty Ltd T/as B&K Revegetation & Landscaping	11,341.00
47	Telstra Corporation Ltd	11,325.59
V02157	Firefly Lighting Pty Ltd	10,588.16
V00599	Athina Pascoe-Bell	9,946.26
V01234	Mulga Security	9,929.98
V01009	Australian Parking and Revenue Control Pty Limited	9,451.88
V02072	ARRB Group	9,262.00
V00228	Outback Tree Service	8,613.00

Creditor No.	Creditor Name	Amount \$
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	8,210.03
V00592	Dreamedia	7,885.90
V01022	Quality Plumbing & Building Contractors Pty Ltd	7,766.00
V02184	Kathryn Jarrett	6,850.66
2977	Security & Technology Services P/L	6,830.38
V02186	Darwin Digital Television Pty Ltd	6,600.00
V02091	Microwise Australia - CouncilWise	6,490.00
V00279	CAM Interiors	6,257.90
26	Viva Energy Australia Ltd	6,165.01
3438	NT Shade & Canvas Pty Ltd	6,116.00
3313	Zip Print	5,907.00
22	Norsign Pty Ltd	5,804.26
V00614	RTM - Dept. of the Attorney General and Justice	5,775.00
V01812	C R Campbell - Electrical and Data Contractors	5,622.10
V01277	Express Studios	5,500.00
V01716	Bentley McGuinness Media Pty Ltd	5,500.00
V01988	Chalk Twins	5,290.00
V00860	Costojic Pty Ltd	5,180.00
V01694	NT Advertising and Distribution	5,137.00
36	Darwin Lock & Key	5,135.19
3594	Comics NT	5,075.33
V01569	Benjamin Giesecke	5,073.50
4737	D & L Plumbing & Gasfitting	5,051.20
V01438	Allianz Australia Insurance Limited	5,000.00
V02220	Alistair Carmichael	5,000.00
V02177	NBN Co Limited	4,869.13
V01503	LG Solutions Pty Ltd	4,840.00
V00157	McArthur Management Services (Vic) P/L	4,769.29
V00193	Amcom Pty Ltd	4,677.20
V00271	Fuji Xerox Business Centre NT	4,671.44
4561	Bendesigns	4,659.00
V00939	Defend Fire Services Pty Ltd	4,433.56
V01619	Merit Partners Pty Ltd	3,998.50
V01570	Sarah Louise Henderson	3,828.10
V01615	Autopia Management Pty Limited	3,729.12
V02190	David Keith Moore T/a Next Tier Esports	3,600.00
256	The Bookshop Darwin	3,598.30
289	Bolinda Publishing Pty Ltd	3,550.01
V02093	Light Source Solutions	3,520.57
4065	Southern Cross Protection Pty Ltd	3,433.39
V01590	MSKK Pty Ltd T/A Trojon Contractors	3,355.00
V01718	Arnhem Nursery	3,244.95
2161	GHD Pty Ltd	3,178.56
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	3,159.75
4825	OracleCMS	3,103.17
V02180	Multifile Pty Ltd	3,074.50
V01829	Master Blaster High Pressure Cleaning	3,049.20
V01748	FE Technologies Pty Ltd	2,954.60
V02175	Shock Therapy Arts Ltd	2,750.00
V00101	Bellamack Pty Ltd	2,660.00
4679	iSentia Pty Ltd	2,655.40
V01974	Photograpy by Hels - Helen Orr	2,640.00
V02018	IballDome - VR Cinema (Lukas Bendal)	2,515.00
2238	Hollands Print Solutions Pty Ltd	2,490.00
V02128	Palmerston Raiders Rugby League Club	2,445.00
5357	Amiable Communications - Amy	2,420.00
5713	Clean Fun T/A Giggling Geckos Jumping Castle Hire	2,420.00
V01584	Salary Packaging Australia	2,334.78
V01937	Australis Advisory Group Pty Ltd	2,255.00
V00999	Artback NT Incorporated	2,200.00
5131	Core Traffic Control Pty Ltd	2,192.30
V02159	No Lights No Lycra Darwin	2,182.50
V00315	HWL Ebsworth Lawyers	2,178.00
274	CSG Business Solutions (NT) Pty Ltd	2,177.86

Creditor No.	Creditor Name	Amount \$
V01573	Amber Garden	2,113.22
V00813	Middys - Middendorp Electric Co Pty Ltd	2,018.28
V02223	Stephanie Alm	2,000.00
V02038	Michael Maher - S.L.M	1,963.50
4731	Yeni Redding	1,950.00
V01571	Michael Spick	1,896.55
V01572	Lucy Buhr	1,896.55
V01579	Damian Hale	1,896.55
3099	Iron Mountain Australia Pty Ltd	1,804.35
5410	Majestix Media Pty Ltd	1,802.24
422	ALIA -Australian Library & Information Association	1,790.00
V00787	Naomi Lacey	1,750.00
V01574	Dr Thomas A Lewis OAM	1,746.55
V01785	M&S Mowing Plus	1,716.00
V01088	RTM - Dept of Infrastructure, Planning & Logistics	1,674.29
3098	Roadshow Films Pty Ltd	1,650.00
V02194	ANL Container Hire & Sales Pty Ltd	1,628.00
2336	Flick Anticimex Pty Ltd	1,617.79
V00773	Akron Group NT Pty Ltd	1,518.00
V02136	The Harbour Agency	1,500.00
V02222	Alexandra May	1,500.00
V02224	Matthew Hammond	1,500.00
V01948	Scorptec Computers -Scorpion Technology Unit Trust	1,496.00
V01629	Smarter Technology Solutions	1,474.00
1580	The Exhibitionist	1,465.20
V00474	Lane Print & Post	1,465.20
V02007	Leslie Gordon T/a Larrakia Cultural Activities	1,450.00
V00555	Rydges Palmerston	1,427.00
V01598	Social Playground Darwin	1,414.00
4029	Totally Workwear Palmerston	1,377.80
V02139	AVT Paints PTY LTD	1,325.03
30	Colemans Printing Pty Ltd	1,322.20
V00792	Annemarie Lloyd	1,320.00
5136	RMI Security	1,237.46
V02179	A.D. Coote & Co (Sheetmetal) Pty Ltd	1,219.90
V00603	Shirley Wilkshire	1,200.00
V01969	Teagan Malkoutzis - TJ Cosplay	1,200.00
V02122	David Garnham	1,188.00
V00964	HD Enterprises Pty Ltd T/a HD Pumps	1,170.00
35	WINC Australia Pty Limited	1,168.36
V00475	Outback Batteries	1,166.60
V00943	Northern Territory Pest and Weed Control	1,133.00
V01810	Jacana Energy - Payroll Deductions	1,120.00
2917	Special Children's Christmas Party	1,100.00
1469	RTM - Police, Fire and Emergency	1,090.00
V01483	OfficeMax	1,089.07
1625	Precision Engraving	1,088.00
V01042	Primetime Entertainment	1,064.80
V00828	Iain Summers	1,054.90
V00073	Off the Leash	1,034.00
4007	Ark Animal Hospital Pty Ltd	1,011.14
V00730	The Burning Circus	1,000.00
V01364	Jerome Tam	1,000.00
V02230	Stephanie De Garr	1,000.00
V02234	Dementia Australia Limited	1,000.00
V01826	Tick of Approval Pty Ltd	990.00
V00808	Karen Le Bretton	986.00
V01420	CENTRELINK (PAYROLL)	976.94
2124	Food'll Do Catering Darwin (Grinners Catering)	930.00
V02163	Corestaff NT Pty Ltd	910.47
479	Jardine Lloyd Thompson Pty Ltd	907.50
V01544	Warren McCoy	900.00
4644	Quest Palmerston	895.00
V02176	Lynette J Clements	871.78

Creditor No.	Creditor Name	Amount \$
272	City Wreckers	770.00
5033	NT Retail Technology	770.00
V01661	Patchy's Auto Electrics	760.76
2009	The Big Mower (NT) Pty Ltd	759.00
V01647	The Light Up Letter Co. NT	750.00
V02160	Drag Territory	750.00
5757	Rutledge Engineering (Aust) Pty Ltd	709.50
V00099	Palmerston Lions	700.00
4398	Quality Indoor Plants Hire	695.49
V02174	Eventfully Yours Pty Ltd	686.40
V00327	Tammy's Fitness Training	665.00
V01673	Groove Vitality (Kelly Hayes)	665.00
V02073	Holistic Health Services NT	660.00
V01850	Sam Eyles Refrigeration and Air Conditioning P/L	625.35
V01609	NT Recycling Solutions Pty Ltd - (NTRS)	602.77
V01076	DJ's Peak Fitness	600.00
53	Eggins Electrical	594.00
3788	HPA Incorporated	579.00
4889	Sarah Gerlach T/a To The Beat Dance Fitness	560.00
V00971	Go Transit Media Group Pty Limited	546.34
4528	Miranda's Armed Security Officers Pty	541.20
185	Bridge Toyota	509.25
4469	Cancer Council NT	500.00
V02201	Phoenix Brooke - (parent: Edward Brooke)	500.00
V02204	Vendel Gomes	500.00
V02205	Shaun Ostler	500.00
V02206	Makieva Godber	500.00
V00692	Yellow Rose Cleaning Service	480.00
3428	Bunnings Group Limited	459.29
V02187	Dorothy Howell - Darwin Pony Rides and Petting Zoo	450.00
3885	Total Picture Frames	438.63
1453	Able Library Supplies T/A Able Agencies	433.70
2915	Territory Uniforms	430.40
V01931	Taylor Smith	426.40
798	YMCA of the Northern Territory	420.00
V01389	Darwin Argos Painting	420.00
5188	Palmerston Men's Shed	400.00
V01081	Broadband Alliance Inc.	400.00
V01986	Bella Maree Music	400.00
V02067	Outside School Care NT	400.00
V02142	RJ Hoad & KL Schubert	400.00
V00250	Ward Keller	387.20
123	Kerry's Automotive Group	380.00
V00542	Industry Health Solutions	380.00
3504	Raeco International Pty Ltd	374.00
4662	G & T Electrical Enterprises	365.20
4508	News 4 U	358.00
V01943	Hayden Quinn Pty Ltd	356.65
V02087	NT Swim Academy Pty Ltd T/as Swim Dynamics Darwin	350.00
V02200	Jakob Johnson - (parent: Angela Parker)	350.00
943	Territory Asset Management Services	330.00
V00648	Sachiko Hirayama	330.00
V01452	CrossFit Palmerston	330.00
V00284	Wheeler's Books	305.39
399	St John Ambulance (NT) Incorporated	300.00
V01792	Outer Edge Photography P/L ta Party Animals Darwin	300.00
V00245	Brian Cullen	290.00
4912	Remote Area Tree Services Pty Ltd	264.00
5509	Balloon Twisting Services - Sonia Bochow	250.00
V02202	Lachlan Campbell	250.00
V02207	Jayla Thorne (Parent: Jaye Ah Mat)	250.00
V02208	Amy Stripling (Parent: Beth Stripling)	250.00
V02209	Meighan Barker (Parent: James Barker)	250.00
V02210	Matthew Barker (Parent: James Barker)	250.00

Creditor No.	Creditor Name	Amount \$
V02211	Jacob Rawlings (Parent: Kate Rawlings)	250.00
V02212	Kye Ryan (Parent: Nicole Miller)	250.00
V02225	Aaliyah Mukhlis (Parent: Kiani Anderson)	250.00
5011	A&J Communications	242.00
5611	Steelmans Tools and Industrial Supplies	238.20
V02235	Marlon Daquigan	205.00
V01030	Forrest Parade School	200.00
V01401	Save the Children Australia	200.00
V02050	Connor Wyatt	200.00
V02192	Clare Jones	200.00
V02195	Angie Walker	200.00
V02196	Tassia McCaffrey	200.00
215	Employee Assistance Services NT Inc (EASA)	197.47
18	Integrated Land Information System	191.80
5037	Amalgamated Movies	165.00
V02039	Humpty Doo Trees Pty Ltd	165.00
V02193	Paige Setter	160.00
V02075	FL Pools Pty Ltd T/a Figleaf Pool Products	154.00
5101	Lia Finocchiaro	150.00
V01764	Come Walk With Me	150.00
V02218	Josiah Staben - (Parent: Pamela Staben)	150.00
V00343	MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	131.89
V02189	Primary Communications	125.00
V02213	Maria Kristel Palos	125.00
5	Australia Post	123.10
V02068	Admedia Australia Pty Ltd	110.00
V02164	L&V Enterprises Pty Ltd - Poolwerx Darwin	110.00
V02203	Hussnan Abbas	100.00
V02214	Ben Harris	100.00
V02231	Jhett Vivian	100.00
V02168	Prestige Automotive Air Conditioning & Electrical	98.00
4856	Portner Press Pty Ltd	97.00
V00022	Officeworks	95.84
V01554	Meghan Davey	85.90
V01769	Snows Run (NT) Pty Ltd T/as Territory Green Waste	80.00
V02215	Built IT Up - Gargee Lad	80.00
4083	Mrs J S Peters	77.47
V01624	Karuna Yoga and Wellness - Shauna Upton	60.00
V02178	Susan Johnston	60.00
V02217	Janelle Young	60.00
V02233	David Maslin	60.00
V02182	Jodie Arkinstall	50.00
V02199	Ian Gillespie	50.00
V02221	Janet Green	50.00
V01938	Payment Express Australia Pty Ltd	49.50
201	Spotless Facility Services Pty Ltd (T/A Ensign)	48.42
V01934	Powerpass - Bunnings Group Limited	15.16
V02185	Hayley Dargan	15.00
V02112	RTM - Corporate and Strategic Services - AGD	3.00
		12,883,436.12
Percentage of works undertaken by local suppliers (excludes investments placed)		86%
 Approved by: Executive Manager Finance		

SECTION 2

Financial Results

2.7 - Creditor Accounts Outstanding July 2019

Creditor No.	Creditor Name	Amount \$
3787	Total Event Services T/A Top End Sounds P/L	63,362.20
V01009	Australian Parking and Revenue Control Pty Limited	32,502.04
V00592	Dreamedia	19,246.26
V00773	Akron Group NT Pty Ltd	16,827.01
V00476	Water Dynamics (NT) Pty Limited	16,720.00
4561	Bendesigns	9,838.40
V01943	Hayden Quinn Pty Ltd	9,075.00
3880	PAWS Darwin Limited	7,666.66
V00228	Outback Tree Service	6,688.00
V01829	Master Blaster High Pressure Cleaning	6,050.00
938	Nightcliff Electrical	5,548.31
V02119	Big Screen Advertising Pty Ltd	5,500.00
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	5,265.49
5131	Core Traffic Control Pty Ltd	5,102.90
V00368	iWater NT	4,428.60
V00939	Defend Fire Services Pty Ltd	4,253.99
4336	Wavesound Pty Ltd	3,540.90
V02157	Firefly Lighting Pty Ltd	3,094.58
V00964	HD Enterprises Pty Ltd T/a HD Pumps	3,003.72
V02136	The Harbour Agency	2,776.12
3313	Zip Print	2,409.00
194	Jtagz Pty Ltd	2,082.30
54	Powerwater	1,815.00
350	IBM Global Financing Australia Limited	1,783.33
V00813	Middys - Middendorp Electric Co Pty Ltd	1,662.94
3647	Plastic Card Customization	1,591.11
V00325	Site Skills Group Pty Ltd	1,500.00
V01610	Zone 3 Darwin	1,500.00
V00193	Amcom Pty Ltd	1,430.87
4825	OracleCMS	1,425.49
3189	Seek Limited	1,375.00
112	Beaurepaires	1,368.87
2977	Security & Technology Services P/L	1,315.01
30	Colemans Printing Pty Ltd	1,184.70
549	City of Darwin	1,037.85
5640	Think Water - Winnellie & Virginia	902.00
V01324	Leighs Catering	789.90
V02216	Joyce Mayne AV/IT Darwin	784.00
V02232	Xavier Beaubois - Amazing Drumming Monkeys	770.00
4891	CH Pty Limited T/a Piperight Services	721.60
272	City Wreckers	660.00
V00073	Off the Leash	660.00
V02240	Jayden Wrenn - (Renee-Jillian Powell)	500.00
4398	Quality Indoor Plants Hire	489.39
V02075	FL Pools Pty Ltd T/a Figleaf Pool Products	458.00
V01272	Storytime Pods Pty Ltd	403.04
V02162	RMI Security - Conigrave Pty Ltd	384.25
399	St John Ambulance (NT) Incorporated	360.00
V00660	Richard Fejo	350.00
V00166	Diamond International Events T/A Trina's Catering	319.00
215	Employee Assistance Services NT Inc (EASA)	310.00
V01243	African Cultural Experience - Mbakeh Darboe	300.00
V02236	J-MILLA - Jacob Nichaloff	300.00

ATTACHMENT A

Creditor No.	Creditor Name	Amount \$
V02239	Jeffrey Wrenn - (Renee-Jillian Powell)	250.00
V02228	NT Entertainment Solutions Pty Ltd	245.00
5104	JLM Contracting Services Pty Ltd	222.75
V00682	Leigh Dyson Plumbing	209.00
4029	Totally Workwear Palmerston	205.60
4678	Allabout Party Hire & Events - Darwin Party Hire	200.00
V02242	Girraween Primary School	200.00
V00943	Northern Territory Pest and Weed Control	198.00
5036	Dormakaba Aust P/L T/as Territory Door Services	176.00
2017	Signs Plus	132.50
4963	Centratech Systems Pty Ltd	132.00
V01661	Patchy's Auto Electrics	132.00
V00487	Flowers by Elise	130.00
V02241	Kookaburra Kids	125.00
36	Darwin Lock & Key	96.00
V01483	OfficeMax	87.96
V00295	Jacana Energy	74.99
121	Signtech NT	66.00
V01294	Emily Williams Yoga	60.00
289	Bolinda Publishing Pty Ltd	45.00
V00890	Laundryplus	30.01
		266,450.64


 Approved by: Executive Manager Finance

Section 2

Financial Results

2.8 - Waste Charges as at 31 July 2019

Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	% Utilised
Income					
Rates & Charges	6,369,080	-	-	-	0.00%
Income	6,369,080	-	-	-	0.00%
Operating Expenditure					
Employee Costs	(840,533)	-	-	-	0.00%
Professional Services	(80,000)	-	(35,461)	(35,461)	44.33%
Educational Resources	(100,000)	-	(3,420)	(3,420)	3.42%
Utilities	(14,293)	-	-	-	0.00%
Street Sweeping	(320,000)	-	(317,656)	(317,656)	99.27%
Litter Collection	(190,000)	(690)	(7,813)	(8,503)	4.48%
Domestic Bin Collection	(2,052,992)	-	-	-	0.00%
Kerb Side Collections	(105,000)	-	-	-	0.00%
Tip Recharge Domestic Bin collection	(670,000)	-	(37,574)	(37,574)	5.61%
Transfer Station	(1,101,705)	7	(138,529)	(138,522)	12.57%
Loan Repayments	(92,200)	(535)	-	(535)	0.58%
Tip Recharge Transfer Station	(357,660)	(944)	-	(944)	0.26%
Operating Expenditure	(5,924,383)	(2,161)	(540,453)	(542,614)	
Capital Expenditure					
Waste Management Capital Works	(100,000)	-	(100)	(100)	0.10%
Capital Expenditure	(100,000)	-	(100)	(100)	0.10%
Borrowings					
Repayments - Archer Loan Principal	(209,000)	-	-	-	0.00%
Borrowings	(209,000)	-	-	-	
Profit/(Loss)	135,697	(2,161)	(540,553)	(542,714)	



Approved by: Executive Manager Finance

Section 2

Financial Results

31 July 2019

2.9 - Commercial Leases as at Commercial Leases

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	% Utilised
Income					
Library Services	32,000	5,335	-	5,335	16.67%
Director Corporate Services	65,976	9,355	-	9,355	14.18%
Aquatic Centre	38,645	-	-	-	0.00%
Civic Centre	143,230	23,872	-	23,872	16.67%
Income	279,851	38,562	-	38,562	13.78%
Expenditure					
Director Corporate Services	-	(1,589)	-	(1,589)	0.00%
Expenditure	-	(1,589)	-	(1,589)	0.00%
Profit/(Loss)	279,851	36,973	-	36,973	

Library Services includes lease held by Mosko's Market

Aquatic Centre Lease income will be adjusted at 1st Review due to a change to leasing arrangements

Civic Centre includes the lease held by Adult Mental Health

Director of Corporate Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director of Corporate Services each month


Approved by: Executive Manager Finance

Section 2
Financial Results
31 July 2019

2.10 - Council Loans

Making the Switch Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	% Utilised
Expenditure					
LED Lighting PR6JECT-3 Making the Switch	2,000,000	2,589	1,978,290	1,980,879	99.04%
Expenditure	2,000,000	2,589	1,978,290	1,980,879	99.04%

The current budget for Making the Switch is \$2,000,000 drawn down from the internal loan. This is in addition to the \$640,000 draw down in the 2018/19

Internal Loan - Making the Switch

	Internal Loan \$	Expended from Loan \$	Interest on Loan \$	Total \$	% Utilised
Expenditure					
LED Lighting PR6JECT-3 Making the Switch	2,640,000	479,060	3,071	482,131	18.26%
Expenditure	2,640,000	479,060	3,071	482,131	18.26%

The above costs relating to the internal loan are over the life of the project to date, including the expenditure from the 2018/19 financial year.

External Loan - Archer Landfill Rehabilitation

	External Loan \$	Principal Repayments \$	Interest Payments \$	Total \$
Expenditure				
Archer Landfill Rehabilitation	1,960,000	-	535	535
	1,960,000	-	535	535

Approved by: Executive Manager Finance

AGENDA ITEM:	13.1.4
REPORT TITLE:	Financial Analysis for 2018/2019 Financial Year
REPORT NUMBER:	9/0292
MEETING DATE:	20/08/2019
AUTHOR:	Executive Manager Finance, Shane Nankivell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to present to Council a financial analysis of the 2018/2019 budget to actuals.

KEY MESSAGES

- As most of the year end processes have been finalised and accruals recorded, an updated report on the performance of actuals vs budget is presented.
- The figures presented in this report include almost all material year-end transactions, however some accruals will still be required that may adjust the figures contained within **Attachment A**.
- Final results compared to the revised budget (pending audit) are:
 - Operating Income 106%
 - Capital Income 149%
 - Operating Expenditure 97%
 - Capital Expenditure 87%
- The main variances in operating income related to the part prepayment of the Financial Assistant Grant and the receipt of the reimbursement through the NDRRA for Cyclone Marcus.
- Operating expenditure is generally in-line with expectations. Council is still awaiting Water Charge invoices that will impact that budget line.
- In June 2019, Council received nearly \$8 million in unbudgeted capital grants, which will result in an increased capital program for 2019/2020.
- Several capital projects are currently underway which will be completed in the 2019/2020 financial year, thereby completing the 2018/2019 capital program.

RECOMMENDATION

THAT Report Number 9/0292 entitled Financial Analysis for 2018/2019 Financial Year be received and noted.

BACKGROUND

The monthly finance report was submitted to Council at the Second Ordinary Meeting held on 16 July 2019, Report Number 09/0272 entitled Financial Report for the Month of June 2019 outlining Council's

financial position and performance against the budget prior to year-end processes and accruals occurring.

As most of the year end processes have been finalised and accruals recorded, an updated report on the performance of actuals vs budget is presented.

DISCUSSION

This report delivers the Council's performance against the budget as at the end of the 2018/2019 financial year, providing additional information that was not available for inclusion in the June financial report.

The figures presented in this report include almost all material year-end transactions, Council is still awaiting invoices related to the prior financial year. Once these invoices are accrued, they will vary the figures presented in this report but not by a material margin except possibly Water Charges due to the nature of the billing cycles.

The final performance of the Council will be presented in the annual financial statements contained with the Annual Report 2018/2019 following the external audit.

The major variances between actuals and budget are highlighted below:

Operating Income – 106%

- Total Operating Income is at 106% of the revised 2018/2019 budget.
- Statutory Charges fell short at 80% of budget or \$33,371. The reduction in statutory charges is predominately related to a reduction in car parking fines as represented under Parking and Other Ranger Services.
- Of a similar nature, User Fees and Charges were under budget at 92%. This relates almost exclusively to lower than forecast car parking income, represented under CBD Carparking.
- The favourable variance in Reimbursements is exclusively the reimbursement received through the Natural Disaster Recovery and Relief Arrangement of \$865,949. This is represented under the Office of the CEO.
- Grants, Subsidies and Contributions exceeded budget forecasts due to the part prepayment of the Financial Assistance Grant (FAG) for 2019/2020 in 2018/2019.
- After adjusting the operating income for the prepayment of the FAG and the unexpected reimbursement received, operating income was 100% of the budget.

Operating Expenditure – 97%

- Total Operating Expenditure is at 97% of the budget.
- Operating Expenditure is generally in-line with budget expectations.
- Employee Costs are expected to marginally increase once the annual calculations have been completed for the employee leave entitlements provision.
- Water Charges are currently awaiting the arrival of further invoices for accruing, as some of these meters are on alternate billing cycles. This links to the corresponding underspend in Open Spaces.
- Borrowing Costs for \$92,200 were not realised in the 2018/2019 financial year as the loan for the Archer Landfill Rehabilitation was not required to be drawn down upon until June 2019.

Capital Income – 149%

- Capital Income is currently 149% of the full year.
- In the last week of June Council received an unbudgeted \$7.55 million in capital grant funding for various projects including the Smart Cities Program and *Splashing Out*. Additional non-budgeted

Special Purpose Grants for \$276,924 were also received prior to the end of financial year. This has resulted in Grants Received showing as 3087% of budget. These funds will be transferred to the Unexpended Grants Reserve at end of year for expenditure in 2019/2020.

- After adjusting Capital Income for the non-budgeted capital grants, as well as a reduction in Gifted Assets compared to budget of \$2,465,740. Capital Income resulted in 101% of the budget as demonstrated under the "Adjusted Capital Income" table in **Attachment A**.

Capital Expenditure – 87%

- Capital Expenditure is showing at 87% for the year.
- At end of year there were several projects with the balance of works due for completion in 2019/2020 such as playgrounds identified under Open Spaces and the final works on Archer Landfill identified under Waste Management.
- These items will be presented to Council in a Capital Carry Over report in the near future.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The carry overs for the 2018/2019 financial year are currently estimated to be \$1.24 million. These carry overs will complete the 2018/2019 capital works program.

After incorporating the capital carry overs and depending on adjustments that may be required following the final audit, and the final accruals, it is estimated that an overall indicative result for Council will be a surplus to budget of less than \$150,000 or less than 0.3% variance. This is an excellent result; It demonstrates that Council has delivered on its commitments within the Municipal Plan for 2018/2019 in a timely and fiscally responsible manner.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Throughout the 2018/2019 financial year significant work has been done in refining and reviewing internal processes in relation to budget development and budget management. These improved processes help mitigate the risks to the organisation in relation to both overspends of the budget as well as underspends and consequently sub-standard delivery of services and capital works.

These processes will be continually reviewed and updated in line with contemporary budgeting methods and better practice.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



A Place for People

COUNCIL REPORT

2nd Ordinary Council Meeting

ATTACHMENTS

Attachment A: Preliminary End of Financial Year Budget Analysis 2018/2019

Preliminary Statement of Comprehensive Income

	Revised Budget 2019 \$	YTD Actual \$	% Utilised
Operating Income			
Rates & Annual Charges	27,962,285	28,199,493	101%
Statutory Charges	166,500	133,129	80%
User Charges & Fees	1,405,724	1,297,555	92%
Interest & Investment Revenue	1,098,160	1,188,714	108%
Reimbursements	58,042	924,612	1593%
Other Income	161,186	182,530	113%
Grants, Subsidies & Contributions	1,969,073	2,867,849	146%
Operating Income	32,820,970	34,793,882	106%
Operating Expenditure			
Employee Costs	-8,806,994	-8,627,055	98%
Professional Services	-1,608,483	-1,509,369	94%
Auditor's Remuneration	-35,000	-35,911	103%
Bad and Doubtful Debts	0	-1,169	0%
Operating Lease Rentals	-217,300	-147,215	68%
Energy	-1,248,227	-1,201,598	96%
Materials & Contractors	-11,564,343	-11,173,181	97%
Depreciation, Amortisation & Impairment	-11,500,000	-11,500,000	100%
Elected Members Expenses	-361,287	-316,093	87%
Legal Expenses	-381,256	-423,624	111%
Water Charges	-1,608,719	-1,274,657	79%
Telephone & Other Communication Charges	-226,000	-261,605	116%
Community Grants	-130,000	-114,937	88%
Other Expenses	-2,596,887	-2,581,290	99%
Borrowing Costs	-92,200	0	0%
Operating Expenditure	-40,376,696	-39,167,704	97%
OPERATING SURPLUS/(DEFICIT)	-7,555,726	-4,373,822	
Capital Income			
Net gain (loss) on disposal or revaluation of assets	179,906	186,682	104%
Developer Contributions	850,000	922,512	109%
Asset Income	10,000,000	7,534,260	75%
Grants received	263,410	8,130,334	3087%
Capital Income	11,293,316	16,773,788	149%
Net SURPLUS / (DEFICIT) transferred to Equity	3,737,590	12,399,966	
Statement			
Capital Expenditure			
Land Purchase	0	0	0%
Asset Purchase	-2,020,403	-1,903,596	94%
Asset Upgrade	-6,614,126	-5,583,500	84%
Capital Expenditure	-8,634,529	-7,487,096	87%
Less Non-Cash Expenditure	-11,500,000	-11,500,000	100%
Plus Gifted Assets	10,000,000	7,534,260	75%
NET CAPITAL SURPLUS/(DEFICIT)	-3,396,940	8,878,610	
Borrowings	2,000,000	1,960,000	0%
Repayment of Borrowings	-208,814	0	0%
Reserve Movement	1,605,753	0	0%
NET OPERATING SURPLUS/(DEFICIT)	0	10,838,610	

Operating Income

	Revised Budget \$	YTD Actuals \$	% Utilised
Governance			
Office of the CEO	374,619	1,702,454	454.45%
Governance	374,619	1,702,454	454.45%
Corporate Services			
Financial Services	544,786	595,871	109.38%
Director Corporate Services	174,018	172,829	99.32%
Rates	21,109,994	21,400,151	101.37%
Corporate Services	21,828,798	22,168,850	101.56%
Community Services			
Arts & Culture	39,000	39,000	100.00%
Community Development	30,000	31,435	104.78%
Events Promotion	1,500	2,900	193.35%
Health and Wellbeing Services	9,000	9,000	100.00%
Library Services	870,440	869,666	99.91%
Senior Citizens	1,500	1,500	100.00%
Youth Services	300,000	300,000	100.00%
Director Lifestyle & Community	40,000	0	0.00%
Community Services	1,291,440	1,253,501	97.06%
Technical Services			
Animal Management	336,000	347,725	103.49%
Aquatic Centre	25,764	25,764	100.00%
Civic Centre	151,304	142,779	94.37%
Driver Resource Centre	10,000	9,556	95.56%
Gray Community Hall	16,800	12,535	74.61%
Director City Growth & Operations	81,280	82,243	101.19%
Parking & Other Ranger Services	144,500	95,192	65.88%
Private Works	120,000	76,448	63.71%
Recreation Centre	120,000	120,454	100.38%
Roads & Transport	441,454	930,844	210.86%
Stormwater Infrastructure	1,120	1,120	100.00%
Subdivisional Works	100,000	128,992	128.99%
Waste Management	6,999,791	7,002,307	100.04%
Odegaard Drive Investment Property	446,160	446,160	100.00%
Durack Heights Community Centre	1,940	2,218	114.34%
CBD Car Parking	330,000	244,741	74.16%
Technical Services	9,326,113	9,669,077	103.68%
	32,820,970	34,793,882	106.01%

Capital Income

	Revised Budget \$	YTD Actuals \$	%
Corporate Services			
Information Technology	0	650,469	0.00%
Director Corporate Services	179,906	186,682	103.77%
Corporate Services	179,906	837,151	465.33%
Community Services			
Director Lifestyle & Community	0	40,000	0.00%
Community Services	0	40,000	0.00%
Technical Services			
Director City Growth & Operations	0	7,176,455	0.00%
Roads & Transport	263,410	263,410	100.00%
Subdivisional Works	10,850,000	8,456,772	77.94%
Technical Services	11,113,410	15,896,637	143.04%
	11,293,316	16,773,788	148.53%

Adjusted Capital Income

	Revised Budget \$	YTD Actuals \$	% Utilised
Total Operating Income	11,293,316	16,773,788	148.53%
Server Room & Power Upgrades Grant		-150,469	
Smart Cities & Suburbs Grant		-500,000	
Street Lighting Improvement Grant		-750,000	
Palmerston Aquatic Centre Grant		-2,500,000	
Shared Pathways Yarrawonga Grant		-500,000	
Palmerston Youth Drop-in & Emergency Accommodation Grant		-2,100,000	
Various Asset Improvement Grant		-1,200,000	
LED Lighting Upgrade to Library & Rec Centre Grant		-126,455	
Reduce Gifted Assets	-2,465,740		
	8,827,576	8,946,864	101.35%

Operating Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised
Governance			
Elected Members	-386,796	-364,228	94.17%
Office of the CEO	-865,814	-978,545	113.02%
Governance	-1,252,610	-1,342,773	107.20%
Corporate Services			
Customer Services	-230,765	-244,375	105.90%
Financial Services	-1,546,566	-1,638,571	105.95%
Human Resources	-435,946	-497,832	114.20%
Information Technology	-1,083,265	-1,174,969	108.47%
Director Corporate Services	-12,351,361	-12,302,302	99.60%
Public Relations and Communications	-413,860	-386,412	93.37%
Rates	-371,700	-363,973	97.92%
Records Management	-246,716	-246,510	99.92%
Corporate Services	-16,680,179	-16,854,945	101.05%
Community Services			
Arts & Culture	-120,500	-111,319	92.38%
Community Development	-1,024,063	-875,877	85.53%
Disabled Services	-1,500	-600	40.00%
Events Promotion	-237,000	-230,926	97.44%
Families & Children	-31,100	-19,464	62.59%
Health and Wellbeing Services	-61,500	-54,078	87.93%
Library Services	-1,701,758	-1,495,332	87.87%
Senior Citizens	-8,500	-5,459	64.23%
Youth Services	-93,500	-98,705	105.57%
Director Lifestyle & Community	-327,473	-326,325	99.65%
Community Services	-3,606,894	-3,218,086	89.22%
Technical Services			
Animal Management	-112,290	-122,022	108.67%
Aquatic Centre	-689,611	-632,831	91.77%
Archer Sports Club	-334	-416	124.52%
Civic Centre	-397,680	-433,562	109.02%
Depot	-76,863	-72,410	94.21%
Driver Resource Centre	-19,195	-12,698	66.15%
Emergency Operations	-10,000	0	0.00%
Gray Community Hall	-55,567	-51,695	93.03%
Director City Growth & Operations	-1,110,140	-1,065,663	95.99%
Open Space	-4,822,362	-4,367,488	90.57%
Parking & Other Ranger Services	-753,456	-761,199	101.03%
Plant & Equipment	-27,619	-35,037	126.86%
Private Works	-91,522	-89,094	97.35%
Recreation Centre	-234,573	-261,815	111.61%
Roads & Transport	-2,163,163	-2,073,950	95.88%
Stormwater Infrastructure	-295,000	-292,516	99.16%
Street Lighting	-1,380,000	-1,376,663	99.76%
Subdivisional Works	0	-135	0.00%
Waste Management	-6,276,442	-5,792,433	92.29%
Odegaard Drive Investment Property	-126,856	-131,851	103.94%
Durack Heights Community Centre	-25,430	-21,511	84.59%
CBD Car Parking	-135,800	-126,751	93.34%
Goyder Square	-33,110	-22,303	67.36%
Technical Services	-18,837,014	-17,744,042	94.20%
	-40,376,696	-39,159,845	96.99%

Capital Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised
Corporate Services			
Information Technology	-179,651	-258,830	144.07%
Director Corporate Services	-414,500	-406,888	98.16%
Corporate Services	-594,151	-665,718	112.05%
Community Services			
Library Services	-89,000	-80,970	90.98%
Community Services	-89,000	-80,970	90.98%
Technical Services			
Aquatic Centre	-173,800	-139,320	80.16%
Civic Centre	-307,545	-318,204	103.47%
Driver Resource Centre	-14,000	-9,030	64.50%
Director City Growth & Operations	-487,234	-397,737	81.63%
Open Space	-1,493,986	-1,140,757	76.36%
Recreation Centre	-137,300	-136,791	99.63%
Roads & Transport	-2,342,513	-2,177,510	92.96%
Stormwater Infrastructure	-100,000	-151,724	151.72%
Street Lighting	-740,000	-577,163	77.99%
Subdivisional Works	-155,000	-168,228	108.53%
Waste Management	-2,000,000	-1,531,203	76.56%
Technical Services	-7,951,378	-6,747,667	84.86%
	-8,634,529	-7,494,355	86.80%

13 OFFICER REPORTS

13.2 Action Reports

13.2.1	Recreation Centre In-Kind Support for Youth Activities in Palmerston	9/0285
13.2.2	Constitutional Review	9/0287
13.2.3	Christmas and Easter Business Arrangements	9/0288
13.2.4	Central Palmerston Area Plan Discussion Paper	9/0293
13.2.5	Submission on the Local Government Association of the Northern Territory Policy Statements	9/0294

AGENDA ITEM:	13.2.1
REPORT TITLE:	Recreation Centre In-Kind Support for Youth Activities in Palmerston
REPORT NUMBER:	9/0285
MEETING DATE:	20/08/2019
AUTHOR:	Executive Assistant, Director Lifestyle and Community, Tree Malyan
APPROVER:	Acting Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report seeks Council approval to continue to provide the use of the Recreation Centre as in-kind support to Palmerston and Regional Basketball Association (PaRBA) to deliver after school and school holiday Youth Activities in the Palmerston Recreation Centre in 2019-2020.

KEY MESSAGES

- It is a measure of the Community Plan that Council looks to increase accessibility of Council facilities and resources for community activities for all members of our community.
- Council has been supporting the delivery of youth activities within the Palmerston Recreation Centre since 2017.
- In the past 12 months, Council has provided approximately \$71,800 in-kind support for youth activities.
- In the last quarter, 4,991 participants engaged in the program with an estimated average of 20,000 attending per year.
- Partnerships with NTG, Council and Not for Profit Youth Agencies ensure the welfare of attendees.
- PaRBA requests Council consider continued support for after school and school holiday youth activities in the Palmerston Recreation Centre at **Attachment A**.
- If Council was to support a 50-week program, it is anticipated that the in-kind support could be up to the value of \$75,000.
- It is being recommended that Council continue to support youth activities in the Palmerston Recreation Centre, as it is considered a highly valuable community service that aligns to the objectives of the Community Plan.

RECOMMENDATION

1. THAT Report Number 9/0285 entitled Recreation Centre In-Kind Support for Youth Activities in Palmerston be received and noted.
2. THAT Council approve continued in-kind support for after school and school holiday youth activities, providing the Palmerston Recreation Centre Stadium including lights and air conditioning at no cost, until 31 October 2020 and that Council will continue to work in collaboration with the Northern Territory Government to support these activities.

BACKGROUND

At the 1st Ordinary Council Meeting of 6 November 2018 Council made the following decisions:

13.2.8 Recreation Centre In-Kind Support for Youth Activities 9/0105

THAT Council approve continued in-kind support by providing the Palmerston Recreation Centre with lights and air-conditioning at no cost for after school and school holiday Youth Activities in the Palmerston Recreation Centre until 31 October 2019 and that Council will continue to work in collaboration with Northern Territory Government to support these activities.

CARRIED 9/0343 – 06/11/2018

Council has been supporting the delivery of youth activities within the Palmerston Recreation Centre since 2017. At this time Council entered a joint initiative with the Northern Territory Government (NTG) and the Palmerston and Regional Basketball Association (PaRBA) to offer the Youth Drop-In Sport (YDIS) program within the Recreation Centre Stadium.

The YDIS program is funded through the NTG Palmerston Youth Activities Grant and delivered by PaRBA, Monday to Thursday from 3 pm till 5 pm and Fridays from 6 pm till 8 pm with Friday nights being extended to 9pm to align with the Palmerston Markets.

The focus of the program is to make young people feel safe and healthy by engaging with their peers and PaRBA staff through the activities offered.

Participants receive food daily and are provided access to showers, first aid and a telephone at their request to contact family or carers. Participants are given the option of being transported home at by Larrakia Nation at the end of activities

This daily drop in program aims to provide a positive, fun and safe environment for young people of all backgrounds to participate in sport and active recreation at no cost.

The City of Palmerston provides the venue, Palmerston Recreation Centre including lights and air conditioning as in-kind support and contributes to program planning.

Council has supported the YDIS program from November 2018 – October 2019 where PaRBA will have delivered 50 weeks of activities, with a cost to Council of \$57,500 as in-kind support.

In the most recent Community Services Quarterly report, it reported 4,991 participants in the program over that three (3) month period which equates to an estimated average of 20,000 participants in the program per year. The figures were substantially down from the same time last year due to the Stadium being closed for six (6) weeks whilst the floor was being refurbished. Figures reflected a decline in attendees on average 500 a week to 155 with numbers increasing once the stadium reopened.

PaRBA has written to Council asking for its continued support of YDIS, **Attachment A**.

DISCUSSION

Council's Community Plan reflects the priorities of the Palmerston people. An objective under the outcome of "Family and Community" is 'Council has strong partnerships and works in collaboration with those who provide social services to the community to better coordinate the delivery and effectiveness of these services.' Once such social service provider is PaRBA. PaRBA was founded in 2014 to service the Palmerston area due to an ongoing need for local basketball programs. YDIS has been delivered since April 2017 and is viewed locally as a critical part of the activities network within the Palmerston and rural area. It is also a measure of the Community Plan that Council looks to increase accessibility of Council facilities and resources for community activities for all members of our community. Council meet this measure by supporting YDIS with the in-kind support of Council through the provision of free usage of the Palmerston Recreation Centre inclusive of venue hire, air-conditioning and lights.

The YDIS program is focused on making young people feel safe and healthy by engaging with their peers and our staff through the activities PaRBA offer. Activities are designed to provide engaging sports and recreational pursuits specific to participants needs. Staffing is provided through local Mentors under the supervision of a Lead Mentor and security is provided as an extra measure of participant safety as required. YDIS is the access to services vulnerable and at-risk young people need. Consistent expectations have been established between Mentors and a core group of regular participants which has created a space where participants know how to act in terms of appropriate behaviour. This has created a self-regulating environment where existing and new participants hold each other to an agreed standard leading to an outcome where in a 6-month period there has been no significant behavioural incidents and 8 months with no graffiti incidents at the Recreation Centre. This is testament to the respect shared between participants and Mentors.

YDIS program is delivered by PaRBA with the support of the Northern Territory Government (NTG) and City of Palmerston (CoP) and was showcased by the ABC News in February 2019.

The program could not operate without the support provided by Council and this is something PaRBA acknowledge through the following means:

Inclusion in all acquittal and situation reporting to the Northern Territory Government as below:

- Palmerston and Regional Basketball Association (PaRBA) has been funded under the Palmerston Youth Activities Funding (PYAF) to deliver activities at the Palmerston Recreation Centre (PRC), including school holiday activities.

Our activities are delivered with the support of the Northern Territory Government (NTG) City of Palmerston (CoP) and Larrakia Nation (Larrakia).

Inclusion on all external advertising as demonstrated by the following posters:

- Streetball



-
- FREE**
- Youth*
**DROP-IN
SPORTS**
- PALMERSTON RECREATION CENTRE**
- ENTRY VIA HILLSON STREET SIDE OF BUILDING**
SUPERVISED
EQUIPMENT AVAILABLE TO BORROW
- MONDAY TO THURSDAY 3PM-5PM**
FRIDAY 6PM-8PM
- EVERY DAY OF THE YEAR EXCEPT PUBLIC HOLIDAYS
- FOR MORE INFO:
E: PALMERSTON@PALMERSTON.NT.GOV.AU
#PALMERSTONYOUTH
- CITY OF PALMERSTON
- NORTHERN
TERRITORY
GOVERNMENT



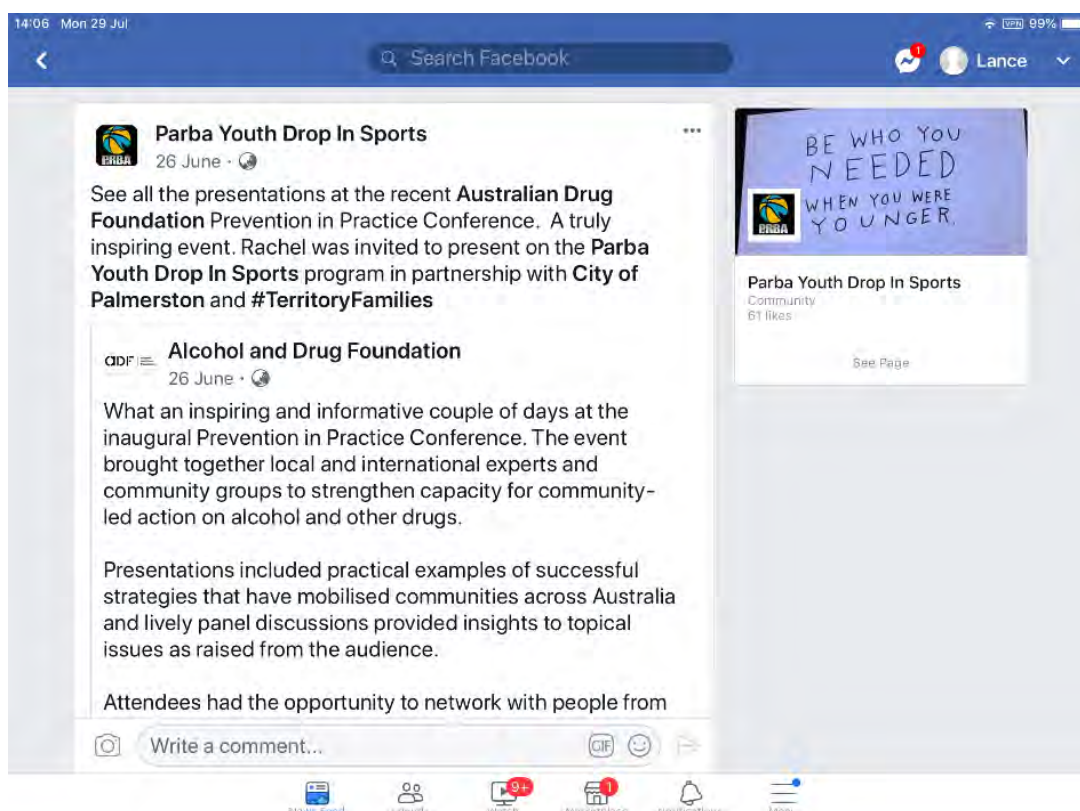
-

Inclusion on social media platforms (Facebook and Instagram) acknowledging support:

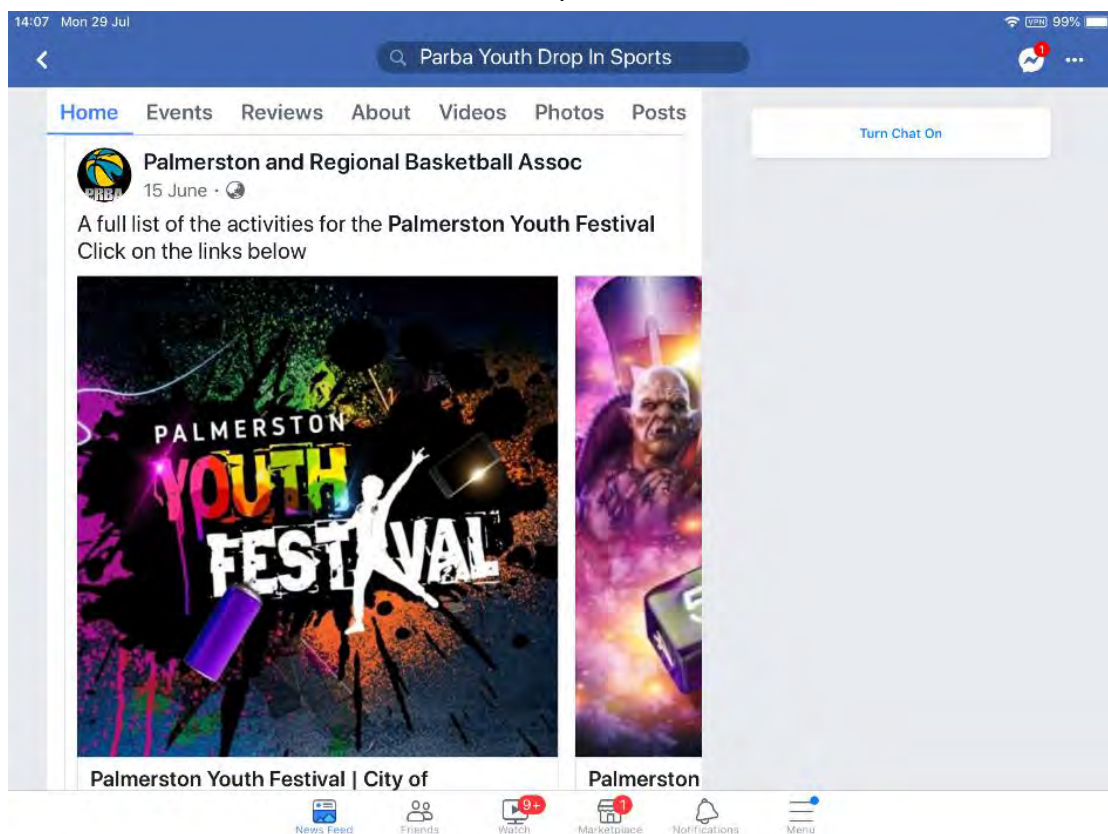
- Leadership awards: placement of CoP banner in photographs for social media usage



- Reference to relationship in post denoting attendance at National Conference



and sharing of CoP activities through our social media platforms



At a functional level PaRBA has a strong working relationship with Council staff, with PaRBA staff attending the Youth Festival street party in a voluntary capacity. PaRBA have recently invited Amanda Stevenson (CoP Community Development Officer, Youth Sport and Recreation) to attend a workshop regarding Cultural safety and mentoring for young people as demonstration of the shared space we operate within.

PaRBA use every opportunity to not only acknowledge and publicise the support from Council but also add their support to programs being conducted by Council.

Staff recommend Council continuing to support YDIS due to the positive impact this program is having on the Palmerston community and to further enhance the excellent relationship between PaRBA and Council.

CONSULTATION PROCESS

In preparing this report, the following external parties were consulted:

- Palmerston and Regional Basketball Association

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The in-kind value of providing free use of the Recreation Centre for youth programs and initiatives including the Youth Drop-In Sports Program and activities two evenings per week during school holidays could be up to the value of \$75,000.

As this is in-kind support there will be no implications to the budget, any paid bookings for the space would take preference over in-kind bookings resulting in no implications to Recreation Centre revenue.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that by Council not providing the venue for YDIS the program will not be able to continue which will have both a negative impact on the at-risk youth of Palmerston community as well as to the reputation of Council.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Improvements to the energy efficiency of the Palmerston Recreation Centre including the replacement of ageing stadium with LED lights and solar panels on the roof should significantly reduce the running costs for Council.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Letter from PaRBA with request of In-Kind Support for Youth Drop in Sport 2019/2020



Palmerston and Regional Basketball Assoc.
 PO Box 2943
 Palmerston NT 0832
 Parba.nt@outlook.com
 0400 548 416
 www.parba.sportingpulse.net

Mr Luccio Cercarelli
 Chief Executive Officer
 City of Palmerston
 Palmerston NT 0831
 12 August 2019

Dear Sir,

Palmerston and Regional Basketball Association (PaRBA) was founded in 2014 to service the Palmerston and Regional area due to an ongoing need for local inclusive basketball programs. PaRBA is a leader in youth engagement in and continuously evolves to meet the needs of young people.

Commencing in April 2017 Youth Drop in Sports (YDIS) is an after-school activity program which operates free of charge during school terms. Activities increase during school holidays to meet community demands and the program operates 50 weeks of the year primarily from the Palmerston Recreation Centre.

Since it's commencement YDIS has enjoyed the continuous support of the City of Palmerston through a partnership which delivers in-kind usage of the Palmerston Recreation Centre inclusive of venue hire and air-conditioning during the wet season.

During the first 6 months of 2019 YDIS recorded over 9862 attendances and continues to provide a safe and enjoyable space for young people to access. I have attached an excerpt from our first PaRBA booklet which provides a greater overview of the program.

This partnership was most recently extended on 18 September 2018 for a period of 12 months, being, 1 November 2018 to 31 October 2019.

PaRBA will be seeking to continue delivering the YDIS program from 1 November 2019 until 31 October 2020 acknowledging this is contingent upon further Palmerston Youth Activity Funding.

On this basis PaRBA is once again seeking the support of the City of Palmerston for in-kind support through venue hire and air-conditioning for the following periods during school terms:

- Monday to Thursday 3 pm to 5 pm.
- Friday 6 pm to 8 pm.

And during school holidays:

- Monday to Thursday 3 pm to 5 pm
- Friday and Saturday 5 pm to 9 pm



Palmerston and Regional Basketball Assoc.
PO Box 2943
Palmerston NT 0832
Parba.nt@outlook.com
0400 548 416
www.parba.sportingpulse.net

This program acts as a circuit breaker for young people and was credited by the NT Police as one of the drivers in a reduction during youth crime during the 2018-19 December/January school holidays and showcased locally on the ABC News in February, 2019.

The program acts as a placed based solution to the perceived issue of youth crime and anti-social behaviour by meaningful engagement in activities, forming of respectful relationships and emphasis on trust and teamwork between participants and Mentors.

The program could not operate without the support provided by the City of Palmerston and this is something we regularly acknowledge through our publications, social media and reporting to the Northern Territory Government and other stakeholders.

PaRBA looks forward to continuing the relationship and if you enquire any further information please don't hesitate to contact us via email parba.nt@outlook.com or via mobile phone 0488 656112.

Yours respectfully

Lance Godwin

Program Manager

Rachel Fosdick

PaRBA Board Secretary

Youth Drop In Sports

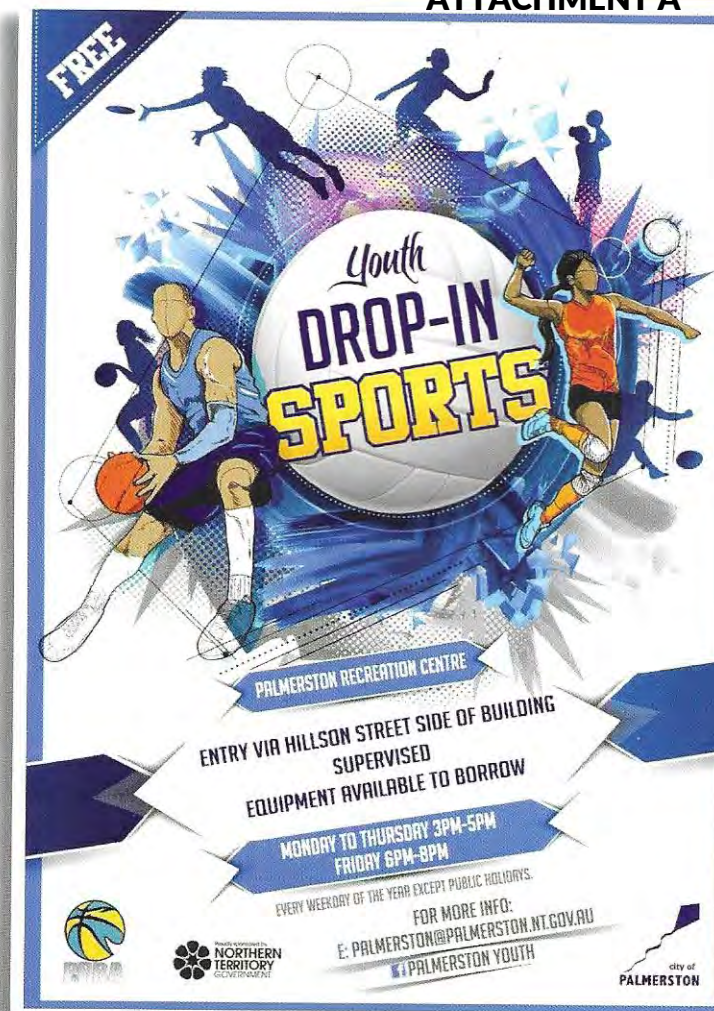
Palmerston and Regional Basketball Association (PaRBA) in partnership with the City of Palmerston (CoP) and Northern Territory Government (NTG) have delivered an after-school program titled Youth Drop in Sports (YDIS) since 2017.

The program operates free of charge, Monday to Thursday from 3pm-5pm and Fridays between 6 pm and 8 pm at the Palmerston Recreation Centre (PRC). The program increases during School Holiday periods to meet community demand and operates continuously 5 days a week, 50 weeks of the year.

YDIS was initially designed to service the youth of Palmerston because of continued poor representation of same through perceived increases in crime and anti-social behaviour. Sport, particularly basketball was viewed as a positive engagement tool and one that would attract a wider demographic. The program does not seek to change behaviours but influence same through an emphasis of respectful behaviours, safe space and focus on teamwork and trust between participants and Mentors. This leads to young people social skills being enhanced, respectful relationships formed, and their support network being increased. The outcome is the strengthening of the social fabric of participants due to the opportunities to engage with peers and others which sit outside their normal social network.

Our delivery model is based on the Loughborough University ten factors of effective sport-based projects being: Right staff / Right young people / Right style and place / Rewarding activities / Attractive offers / Clear ethos / Sustained delivery / multi-agent partnerships / Personal development opportunities and positive pathways.

YDIS is a place-based solution to the perceived issue of youth crime and anti-social behaviour. PaRBA is viewed as one of the leaders in youth engagement in the Palmerston region and regularly engaged by both government and non-government providers to provide advice on youth engagement. Our program was credited by NT Police as one of the drivers in a reduction of youth crime during the 2018-19 December / January school holidays and showcased locally on the ABC News in February, 2019.



AGENDA ITEM:	13.2.2
REPORT TITLE:	Constitutional Review
REPORT NUMBER:	9/0287
MEETING DATE:	20/08/2019
AUTHOR:	Director Governance and Regulatory Services, Chris Kelly
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval of the outcomes of the Constitutional Review Workshop.

KEY MESSAGES

- Council is legislatively required to review its constitutional arrangements during the term of each Council.
- A constitutional review is an assessment by Council whether the current electoral arrangements are effective, and if they wish to have any changes.
- As part of the Municipal Plan, Council has committed to undertaking that process this year.
- Following a recent Elected Member Workshop and consideration of all relevant and required factors, Council has advised that it believes that the current electoral arrangements provide the most effective representation for the Palmerston community at this time.
- It is being recommended that Council consult with the Electoral Commissioner on the outcome of this review as required in accordance with Regulation 63 of the *Local Government (Electoral) Regulations*.
- Following this consultation, another report will be presented to Council with any necessary changes to finalise the Constitutional Review.

RECOMMENDATION

1. THAT Report Number 9/0287 entitled Constitutional Review be received and noted.
2. THAT in accordance with Regulation 63 of the *Local Government (Electoral) Regulations*, Council delegate, in accordance with section 32(2) of the *Local Government Act*, to the Chief Executive Officer to consult with the Electoral Commissioner on Council's proposed outcomes of the Constitutional Review.
3. THAT following consultation with the Electoral Commissioner, a further report be provided to Council with the outcomes of the consultation and any recommended changes.

BACKGROUND

Section 23(2) of the *Local Government Act* (the Act) requires an assessment of Council's constitutional arrangements be undertaken at least once in the Council's term (i.e. every four years).

A constitutional review is an assessment by Council of whether the arrangements and structure in place for electoral representation provide the most effective possible representation for the community.

As part of the Municipal Plan and Budget 2019/2020, Council has committed to undertaking a constitutional review this financial year to meet the requirement for the 9th Council.

At its meeting on 9 December 2014, following the conclusion of the previous electoral review, Council resolved as follows:

- the elected Council comprise the Mayor and eight (8) elected members;
- the title of the elected members be "councillor";
- the council area is not divided into wards (i.e. the then existing "no wards" structure be retained);
- the council name be retained; and
- to pursue future changes to the municipal boundaries (as outlined in a previous request to the Minister for Local Government and Regions dated 8th November 2013).

In correspondence dated 12 May 2017, the Director Local Government Regions and Operations, Department of Housing and Community Development, advised (on behalf of the Minister for Housing and Community Development) that:

- an increase in the number of elected members from six to seven (excluding the Mayor) had been approved (rather than the request for 8 members);
- the title of alderman/councillor could be changed at any time;
- the request for "boundary extensions" had not been approved; and
- a further request for boundary changes (including the possible incorporation of Berrimah Farm (Northcrest) development), can be submitted at any time.

The increase in the number of Elected Members came into effect at the March 2018 general election, however no action was ever taken to change the name of Alderman to Councillor.

A workshop was held with Elected Members on 30 July 2019 to undertake the Constitutional Review for the 9th Council. This report incorporates the outcomes of that workshop.

DISCUSSION

Currently, Council has seven Alderman, elected for the entire city, and a Mayor directly elected by the entire city. There are no wards in place.

As part of an assessment of Council's constitutional arrangements, the following issues have been considered:

- the number of elected members required to adequately represent the community and perform the roles and responsibilities of Council;
- the title of the elected members;
- the division of the council area into wards or the retention of the existing "no ward" structure;
- the number and configuration of any proposed wards;
- the level of representation within any proposed ward; and
- the name of any proposed ward.

In accordance with Regulation 63 of the *Local Government (Electoral) Regulations* (the Regulations), Council has given consideration to:

- communities of interest (economic, social and regional);
- communication and travel (with special reference to disabilities arising out of remoteness of distance)
- population trends;
- population density; and
- physical features.

Number of Elected Members

A comparison of Council's elector representation arrangements with those of its surrounding councils shows that Council has a ratio of Elected Members to constituents consistent with other Top End Councils and the Northern Territory Government.

Council	Members	Electors	Elector Ratio
Litchfield	4	12,268	1:3,067
Palmerston	7	22,247	1:3,178
Darwin	12	50,118	1:4,177
NT Legislative Assembly	25	138,866	1:5,555

Source: Northern Territory Electoral Commission (June 2019)

It is acknowledged that Palmerston is continuing to grow, however an Elected Member was added at the 2018 election. There does not appear to be community sentiment requiring additional Elected Members that would justify the additional cost of allowances and resources

Council's Position: Following consideration of all relevant information, feedback received from Elected Members is that there are currently enough Elected Members.

Wards

The Act and the Regulations indicate that a council area may or may not be divided into wards. Where a council area is not divided into wards, the elected members are elected by the community "at large" to represent the whole of the council area. This is the current structure for Palmerston.

As Palmerston is a tightly contained urban area, there is no evidence that electors are at a significant disadvantage in terms of representation from retaining a no wards structure. In assessing communities of interest and remoteness, Palmerston is a highly mobile population, with public transport and high levels of vehicle ownership, meaning that the majority of the community can move around the community and engage with Elected Members easily. Palmerston residents do not have the same barriers to services and distance considerations as remote councils that have wards.

Council's Position: Following consideration of all relevant information, no further consideration of ward structures is proposed at this time.

Title of Elected Members

In 2014 Council resolved that the Elected Members (other than the Mayor) have the title of "Councillor". This change was not implemented. Of the four other municipal councils in the Northern Territory, two (i.e. the City of Darwin and Katherine Town Council) comprise an elected Mayor (Lord Mayor in the case of the City of Darwin) and aldermen, whilst the remaining two councils (Litchfield Council and Alice Springs Town Council) comprise an elected Mayor and councillors.

The trend across Australia is away from the title of alderman, with six Councils in Tasmania being the only other Councils to currently comprise aldermen. It is understood that these Councils have already agreed to adopt the title of councillor (likely at the next scheduled election). The title of councillor is an acceptable alternative; is utilised by councils across the Northern Territory; is less formal than that of

alderman; is more contemporary; is not gender specific; and is consistent with the title adopted by the majority of Councils throughout Australia.

Based on the previous advice from the Minister, if Council chooses to change the term, this change can be implemented any time.

Next Steps

Regulation 63(4) of the Regulations requires that the Electoral Commissioner must be consulted as part of the Constitutional Review process. Therefore, it is recommended that the Chief Executive Officer be delegated to consult with the Electoral Commissioner to seek feedback on the outcomes of Council's Electoral Review. Once feedback has been received, a further report will be presented to Council, with any recommended changes, for adoption.

CONSULTATION PROCESS

In preparing this report, the following external parties were consulted:

- Craig Rowe, CL Rowe and Associates Pty Ltd.

C L Rowe and Associates have extensive experience in planning and electoral reviews in the Northern Territory and South Australia, including reviews for nine councils in the Northern Territory.

As Council is not making any changes to its electoral representation, and therefore there is no impact on the community, no community consultation is recommended.

It is being recommended as part of this report that Council consult with the Electoral Commissioner in accordance with the requirements of the Regulations.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The total cost of the consultancy work as part of the Constitutional Review was budgeted to be \$29,900, however given that only limited further work will be occurring, this cost will be reduced. This funding has been allocated as part of the existing budget and any savings will be reinvested into the budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The legislative requirements are as outlined above.

The draft *Local Government Bill* will have all future electoral reviews (and final determinations) made by the Local Government Representation Committee which will comprise the Chief Executive Officer of Local Government Association of the Northern Territory, the Electoral Commissioner, the Surveyor-General and a person to be appointed by the Minister. In its submission on the draft Bill, Council argued for some modifications to the proposed future operation of reviews, however if the legislation remains as drafted, the current review will be the last opportunity for Council to determine its future composition and structure.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.2.3
REPORT TITLE:	Christmas and Easter Business Arrangements
REPORT NUMBER:	9/0288
MEETING DATE:	20/08/2019
AUTHOR:	Director Governance and Regulatory Services, Chris Kelly
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval of Ordinary Council Meeting dates in December and January each year and community facility opening times for the Christmas/New Year and Easter holiday periods for the balance of the term of the 9th Council in keeping with current practice.

KEY MESSAGES

- Council holds Ordinary Council meetings on the first and third Tuesday of every month, and Council staff are recommending continuing the normal practice for only one meeting to be held during the months of January and December each year due to school and Christmas holidays.
- Council staff are further recommending a closure of community facilities from 12.00pm on the final business day before Christmas Day, reopening on the first business day after the New Year's Day public holiday, due to the reduced volume of Council business.
- Given public holidays and weekends during this period the closure is effectively for 3 business days.
- Over the Easter period, Good Friday, Easter Saturday and Easter Monday are public holidays, with Easter Sunday being the only day not designated as a public holiday.
- It is recommended that the Library is closed on Easter Sunday.
- It is not unusual for Councils or private businesses to close during these periods and this has been Council's practice in previous years.
- Council will continue to provide essential services, including waste collection and animal management, as well as the Palmerston Fitness and Aquatic Centre and Archer Waste Management Facility over these periods.
- Regular users of Council facilities such as the Recreation Centre will still have access during this period if they desire.

RECOMMENDATION

1. THAT Report Number 9/0288 entitled Christmas and Easter Business Arrangements be received and noted.
2. THAT in accordance with Section 58(1) of the *Local Government Act* Council hold one Ordinary Council Meeting in December on the second Tuesday in December commencing at 5.30pm and one Ordinary Council Meeting in January on the third Tuesday in January commencing at 5.30pm for the balance of the term of the 9th Council.

3. THAT Council approves the closure of the Council Depot, Civic Plaza, Recreation Centre and Library from 12.00pm on the final business day before Christmas Day, reopening on the first business day after the New Year's Day public holiday for the balance of the term of the 9th Council.
4. THAT Council approves the closure of the Library on Easter Sunday for the balance of the term of the 9th Council.
5. THAT Council note the Palmerston Swimming and Fitness Centre and Archer Waste Management Facility will maintain normal operating hours and other essential services will continue including waste collection and animal management over these periods.
6. THAT a public notice be provided for the changes to the meeting dates and closure of Council facilities for these periods.

BACKGROUND

At the 2nd Ordinary Council Meeting of 21 August 2018 Council made the following decisions:

13.2.6 *Free December Car Parking Trial and Christmas Holiday Arrangements* 9/0057

1. *THAT Report Number 9/0057 entitled Council Arrangements for Christmas and New Year be received and noted.*
2. *THAT Council approve a trial for a Christmas Festive period time restricted free car parking in the City Centre from Monday 3rd December 2018 until Friday 4th January 2019 inclusive and that this be extensively publicised from mid-November 2018.*
3. *THAT in accordance with Section 58(1) of the Local Government Act Council hold one Ordinary Council Meeting in December 2018 on Tuesday 10 December 2018 commencing at 5.30pm and one Ordinary Council Meeting in January 2019 on Tuesday 29 January 2019 commencing at 5.30pm.*
4. *THAT Council approves the closure of the Council Depot, Civic Plaza, Recreation Centre and Library from 12.00pm Monday 24 December and reopening Wednesday 2 January 2019.*
5. *THAT Council note the Palmerston Swimming and Fitness Centre and Archer Waste Management Facility will maintain normal operating hours and other essential services will continue including waste collection and animal management between Monday 24 December 2018 and Wednesday 2 January 2019.*
6. *THAT a public notice be provided for the changes to the meeting dates and closure of Council facilities for the Christmas Holiday period.*

CARRIED 9/0234 - 21/08/2018

At the 1st Ordinary Council Meeting of 2 April 2019 Council made the following decisions:

13.2.1 *City of Palmerston Library Easter Closure 2019* 9/0190

1. *THAT Report Number 9/0190 entitled City of Palmerston Library Easter Closure 2019 be received and noted.*
2. *THAT Council approves the closure of the Library on Easter Sunday 21 April 2019.*

CARRIED 9/0559 – 02/04/2019

These were the business arrangements in place for the most recent Christmas and Easter periods and is consistent with the practice of previous years. It is being recommended that Council adopt consistent meeting times and closure periods for the balance of the term of the 9th Council as part of this report.

DISCUSSION

Council Meetings

Ordinary Council Meetings are currently held in Council Chambers at the Civic Plaza, City Centre on the first and third Tuesday of every month, commencing at 5.30pm. In recent years, Council has reduced the number of Ordinary Council meetings in the months of December and January to one meeting per month, to allow staff and Elected Members to take leave over the holiday season. Even with this reduced meeting schedule, Council is exceeding its requirements in Section 58(1) of the *Local Government Act* which requires Council to have a minimum of one meeting every two months.

It is proposed that an Ordinary Council meeting be held on the second Tuesday in December 2019, in lieu of the two meetings usually scheduled for the first and third Tuesdays in December 2019. Holding this meeting on the second Tuesday of December will ensure that Council has the financial report for November available for consideration at the meeting in accordance with Regulation 18(1) of the *Local Government (Accounting) Regulations*.

It is also proposed that Council meet on the third Tuesday in January only, in lieu of the two meetings usually scheduled for January. In previous years this has been on the final Tuesday in January, however this has resulted in meetings in consecutive weeks, with the first meeting in February falling due the following week. It is recommended that there is two weeks between these meetings to allow for preparation of reports, finalisation of minutes and response to any matters raised by Elected Members.

Community Facility Closure

The number of public holidays between Christmas and New Year mean it is practical and economically advantageous to have the Council close during this period. This closure also provides all staff with the opportunity to take leave and travel over the holiday season, instead of requiring a significant staff contingent to work over this period, when there is not a significant demand and services can be provided through other means. Staff will be required to take leave during this period, which given the public holidays and weekends, amounts to 3 business days.

It is being recommended that the Council Depot, Civic Plaza, Recreation Centre and Library be closed to the public from 12:00pm on the final business day before Christmas Day, reopening on the first business day after the New Year's day public holiday.

It is also proposed that the City of Palmerston Library close from close of business the Thursday before Easter, and re-open on the Tuesday after Easter.

As they are operated by external staff, the Palmerston Swimming and Fitness Centre and Archer Waste Management Facility will continue normal operating hours. Waste collection services will still operate as normal.

Following feedback received on last year's business arrangements, Council staff will review call-out and rostering to ensure that there are sufficient Rangers and Civil Operations staff available to provide essential services, including responding to dog attacks, road, public lighting, stormwater, footpath maintenance and cyclone response. Council will also ensure that contractors will be on call to work through these periods to deal with operational requirements during this period.

CONSULTATION PROCESS

If the recommendations are accepted, Council staff will be further informed in accordance with Council's obligations under the Enterprise Agreement.

The community will be informed of changes to meetings dates and facility opening times by a public notice published in the NT News, as well as an awareness campaign including social media and notices at relevant facilities.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Adopting the proposed closures will reduce staff leave liability across the organisation and provide staff with the opportunity to take leave.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that the community may not support the closure of community facilities over the Christmas/New Year and Easter periods, however this will be mitigated by informing the community in advance. A closedown is also common practice in many workplaces including many Northern Territory Government departments. Council will also continue to provide essential services, including waste management, animal management, as well as the Palmerston Fitness and Aquatic Centre over this period. Customers will also be able to continue to make on-line payments.

Council is required to inform staff of any closure in accordance with its obligations under the Enterprise Agreement.

As part of Council new parking strategy implemented from 1 July 2019, there are 365 free timed parking spaces in the City Centre. This parking availability is expected to cater for Christmas holiday activities and therefore no further free parking is recommended at this stage over the Christmas/New Year Holiday period.

Archer Waste Management Facility will continue normal operating hours and waste collection services will still operate as normal. Council will ensure that other operational requirements during this period such as grasscutting and irrigation are attended to by contractors.

Feedback was received that service levels over this period last year can be improved. Council staff will respond to this by reviewing rostering and on-call arrangements to ensure that there are Rangers and resources available to provide essential services, including responding to dog attacks, road, public lighting, stormwater, footpath maintenance and cyclone response.

These recommendations are in accordance with Section 47(2) of the *Local Government Act* as it is reasonable for Council offices to be closed over the 3 business days between Christmas and New Year and an additional day over Easter, similar to many other local governments and private businesses.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.2.4
REPORT TITLE:	Central Palmerston Area Plan Discussion Paper
REPORT NUMBER:	9/0293
MEETING DATE:	20/08/2019
AUTHOR:	Manager Growth and Sustainability, Rebecca de Vries
APPROVER:	Director City Growth and Operations, Kathy Jarrett

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This report seeks Council endorsement of a submission providing feedback on the Central Palmerston Area Plan Discussion Paper.

KEY MESSAGES

- The Northern Territory Planning Commission (NTPC) is reviewing land use planning for the central Palmerston area.
- A discussion paper to help guide the land use planning has been released for consultation by NTPC. Submissions can be made until 30 August 2019.
- This is an opportunity for Council to promote the community's aspirations for Palmerston that are reflected in the Community Plan.
- A submission has been prepared to reflect Council's feedback and the Community Plan.

RECOMMENDATION

1. THAT Report Number 9/0293 entitled Central Palmerston Area Plan Discussion Paper be received and noted.
2. THAT Council endorse **Attachment B** to Report Number 9/0293 entitled Central Palmerston Area Plan Discussion Paper to the Northern Territory Planning Commission, as its response to the Central Palmerston Area Plan Discussion Paper.

BACKGROUND

Land use planning in the Northern Territory is developed by the Northern Territory Planning Commission (NTPC). The process of reviewing land use planning is typically undertaken by NTPC in three stages, being:

- | | |
|----------|---|
| Stage 1: | Development of a discussion paper and consulting on this document to better understand the community's aspirations for land use in the designated area. |
| Stage 2: | Develop a draft plan informed by the feedback gathered in Stage 1, and further consult on this. |

- Stage 3: Finalise draft plan and recommend to the Planning Minister to undertake formal exhibition of the draft plan prior to inclusion in the Northern Territory Planning Scheme (NTPS).

In late 2016, NTPC commenced work on reviewing the planning designations that guide development in the Palmerston City Centre, through developing a discussion paper and consulting with the community, Council, and industry on their aspirations for the Palmerston City Centre. This work did not proceed to Stage 2.

In late 2018, NTPC recommenced its review of the planning designations in the Palmerston City Centre, and subsequently sought advice from Council on the process to progress the project. In response to this Council advised that the process should restart from the beginning, noting the significant period of time which had elapsed since the previous consultation had been undertaken.

NTPC are now progressing Stage 1 and are seeking feedback from the community on a reviewed discussion paper for the Central Palmerston Area Plan (CPAP) (**Attachment A**). This consultation is open from 24 July 2019 until 30 August 2019. Council has an opportunity to help shape the future of the central Palmerston area through making a submission in response to the Central Palmerston Area Plan Discussion Paper (Discussion Paper), **Attachment B**.

DISCUSSION

The Discussion Paper provides a summary of the current planning framework for the central Palmerston area before discussing key themes and focus areas to consider in the development of new planning provisions. As part of the consultation on the Discussion Paper, feedback is sought from service providers, industry and the community.

Council participated in a workshop to review the Discussion Paper on 12 August 2019, following which a submission has been drafted that reflects the community's vision of City of Palmerston – A Place for People. To support the realisation of this vision, the following feedback has been collated into a draft submission to be sent to the NTPC:

- Drawn from Palmerston's Community Plan, which was created by the people of Palmerston, Council recommends the following overarching outcomes underpin the development of the CPAP:

- Palmerston is a safe and family friendly community, where everyone belongs:

Palmerston is a safe, friendly, family city that offers a high-quality lifestyle; a happy sanctuary. As a community, we want to foster the wellbeing of families and of our community. In Palmerston, everyone belongs, and we care for each other. When people feel safe, are secure and supported in their community, they participate actively and can fully enjoy what Palmerston has to offer.

- Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow:

Palmerston is a new and growing city. Our vibrant economy and business sector contribute in many positive ways to the people of Palmerston. When businesses thrive, families also

thrive, and the city becomes more liveable. Jobs enable community members to set down roots – and this means that they are more likely to stay.

- In Palmerston, we celebrate our cultures in a way that values our diversity:

Palmerston's rich mosaic of cultures is something to celebrate. Our community is strong and successful when we live in harmony and tap into the diverse mix of people and cultures to enrich our lives. As proud residents of Palmerston we have many things in common, and we celebrate, honour and value our differences. We all own the future of Palmerston and all people of Palmerston have the opportunity to contribute to their community. In Palmerston every individual matters.

- Palmerston is an innovative city that can sustain itself through the challenges of the future:

Palmerston is full of opportunities and is a leading regional community. Palmerston is an inspirational city into the future for generations to come. We forecast and respond to the predictability of change, and in doing so plan the best use of our human, built and natural resources. We model best practice in smart cities and attract and keep people with the skills we need for the future. Palmerston promotes progress.

- Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability:

Green spaces invite and encourage our community to connect outdoors – this is good for our health and wellbeing and allows us to celebrate our unique climate. We know that our seasons and climate are changing, so we live within our means in Palmerston – we know why that is important and we plan and act to prepare for a changing future. Everyone has a role to play to ensure we will have a better future.

- More specifically, Council recommends the CPAP also reflect:
 - Support for urban infill with appropriate design.
 - Design development that supports an active streetscape, prioritises people and creates a safe and attractive pedestrian environment.
 - Improved connectivity for pedestrians and cyclists.
 - The central Palmerston area being a destination, a place for people to come together for a purpose as outlined in the focus areas.
 - The central Palmerston area is complimentary to other areas across Palmerston, particularly other commercial centres. The growth in commercial space and residential population must be considered holistically across the broader area and not in isolation.
- In relation to focus areas, Council recommends that the central Palmerston area be thought of as a range of focus areas including:
 - The City Centre: this focus area is requested to be re-named from the CBD as currently reflected in the Discussion Paper. This precinct is expected to grow in height and density, providing a wide mix of uses. It is envisioned that this area will become an arts, culture, entertainment and commercial and residential precinct supported by a range of restaurants

and cafes which will help to generate both a day and night-time economy. This mix of use and focus will help provide a point of difference from the Gateway Shopping Centre which focusses on retail.

The City Centre is expected to have uses which spill over Roystonea Avenue, leading to a gradual reduction in intensity and heights. This will help provide a transition from the City Centre to those contained in the surrounding area.

The City Centre will capture a range of arts and cultural aspects for the community and may include a museum. There is space in the City Centre to deliver an entertainment centre. This could also accommodate an E-Sports facility. The nature of this type of development may also see it being developed in Yarrawonga, helping to create links between the City Centre and Yarrawonga.

The City Centre should include affordable accommodation, boutique restaurants (e.g. wine bars, breakfast café's) and cool shaded areas that are walkable and people focussed. It will be highly walkable and will encourage alternative transport to the current car dominated environment.

Key environmental and cultural elements in the City Centre include the creek-line off University Avenue, Goyder Square and developing a place to showcase the history of Palmerston.

- The Southern Link: this is requested to be re-named from the South Side. This will help reflect the character sought in this area, as a medium height and density area, with a gradual progression from the low density residential areas in the south and east towards the taller buildings envisaged in the City Centre. The Southern Link is envisioned to provide administrative and civic functions. This area could provide for aged care accommodation, and support residents ageing in place. A mix of uses is envisaged to develop here, to provide for local needs.
- North Link: This area is envisaged to provide a significant open space opportunity for the community. With increased density, there will be a greater need for adequate space for residents and visitors to connect with nature. This space will need to be well connected to the surrounding focus areas to have the value of this area realised. There is an opportunity for a botanic garden to be delivered here, which could tie in with tourism themed development.
- Allied Health Services: This area could be located in the south-eastern corner of Temple Terrace and Roystonea Avenue. On the northern side of Temple Terrace, the properties are expected to provide associated health industry uses, leading to a bleeding of the precinct into this buffer area in Yarrawonga. This range of uses could be located along the full length of northern side of Temple Terrace linking these medical and health uses towards the hospital.
- Yarrawonga: This area is expected to transition over time, moving away from having an industrial focus, and accommodating a mix of uses suited to the design and character of the area. It may have a surrounding 'buffer area' where associated and supporting uses to adjacent focus areas spill over. Yarrawonga could potentially include increased commercial

/ office space and residential at a medium to high density, where it supports, and does not compromise the role and function of the City Centre.

There is also an opportunity to locate (and maintain) military and other industrial type uses, particularly where it is proximal to the industrial uses located on the northern side of Stuart Highway.

Open space should also be captured in this area to support business and their employees.

- Sports and Education: this area includes the Charles Darwin University campus. Having a university in such proximity to the City Centre and the Allied Health Services focus area means there are opportunities to accommodate a research and technology hub in Palmerston. An education focus also means there are opportunities to provide schooling at primary, middle and senior years. There are opportunities to explore student accommodation in this area, complimentary to the function and growth of the City Centre. A regional sporting facility could also be delivered in this space.

CONSULTATION PROCESS

The consultation period for the CPAP Discussion Paper closes on 30 August 2019. The attached submission has been informed by Council feedback provided at a workshop held on 12 August 2019. Council will have the opportunity to provide additional feedback in the further stages of the CPAP as it is developed by NTPC.

POLICY IMPLICATIONS

In February 2015, Council endorsed the Palmerston City Centre Master Plan and sought to make a submission to the Minister for Planning requesting that the Minister progress an amendment to the NTPS to reflect the Palmerston City Centre Master Plan.

Since this request from Council, there have been no amendments to the planning provisions for the central Palmerston area in the NTPS. This process will allow Council to revisit and promote the community aspirations for the planning of the central Palmerston area, whilst having regard to the latest developments which will influence the future of the City.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are opportunities to encourage sustainable development through policy. Sustainable development will be a crucial outcome for this planning exercise.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Central Palmerston Area Plan, Discussion Paper 2019 (Northern Territory Planning Commission).

Attachment B: Draft Submission to the Central Palmerston Area Plan Discussion Paper

DISCUSSION PAPER 2019

Central Palmerston **AREA PLAN**



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GLOSSARY OF TERMS

CBD	Central Business District
CDU	Charles Darwin University (Palmerston Campus)
Gateway	Gateway Shopping and Home Centre

APPROXIMATE TIMEFRAMES

Near Term	< 5 years
Intermediate Term	10 to 20 years
Far Term	40 to 50 years



INTRODUCTION

The Northern Territory Planning Commission's (NTPC) primary role is to prepare integrated strategic land use plans.

The NTPC has identified the need to revise the Palmerston City Centre Planning Principles and Area Plan, which were included in the Northern Territory Planning Scheme in 2008.

In 2016, the area planning process commenced and now, following a few years of considerable growth and further studies, Stage 1 is being progressed. This study area is larger than the current plan to capture areas around the city centre that have undergone recent development. Robertson Barracks and Palmerston Regional Hospital are significant influences outside the study area.

What is an Area Plan?

Area Plans are land use and development policies within the NT Planning Scheme. They

establish a long term vision and usually contain maps, planning principles and objectives to give the community, industry, and decision-makers guidance and confidence regarding future land uses.

Area Plans in the Darwin region build on the overarching direction provided by the Darwin Regional Land Use Plan (DRLUP). Planning is informed by population and infrastructure studies, and community input is essential to developing an Area Plan.

Area planning also provides an opportunity for authorities like Power and Water Corporation and local councils to plan for future infrastructure and services such as power, water, roads and drainage. Area Plans do not automatically rezone land. Any applications for rezoning must be made through the Minister responsible for administering the *Planning Act 1999*.

How you can be involved

We are currently in Stage 1 of the area planning process outlined in our three stage area planning process as shown below. The purpose of Stage 1 is to engage the community on the issues presented in the Discussion Paper and share ideas to create a prosperous and dynamic city centre.

Stage 1 is an opportunity to be involved and have your say through information sessions, talking with planners, or making a submission to the NTPC.

Check the Planning Commission's website for details: www.planningcommission.nt.gov.au

Look out for the 'Tell Us' boxes throughout this Discussion Paper as these questions might help you prepare a submission, respond to the survey or talk with our team. Your thoughts, comments and questions will help us to prepare the draft Area Plan, which will be released for comment in Stage 2.

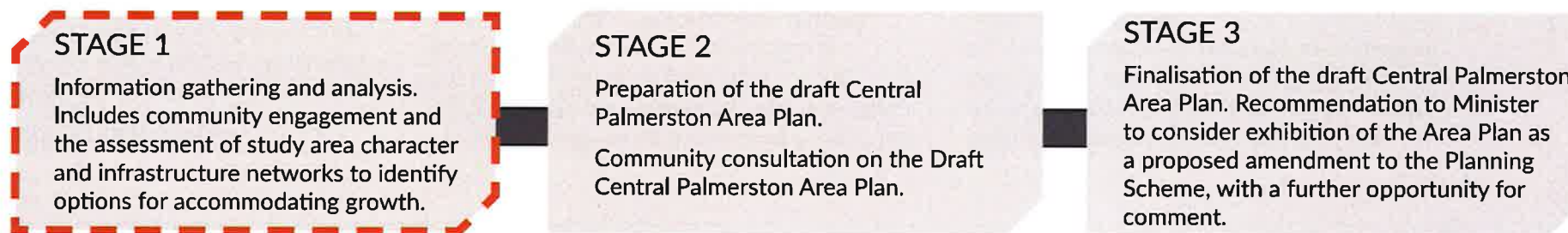


Figure 1 - Area planning process

Understanding the project

The Central Palmerston Area Plan is important as it will provide an understanding of the future demand for social and physical infrastructure, and land use changes that will occur to support future growth in the study area.

The Area Plan will also give confidence to government, industry and the community about future land use.

The Area Plan will provide a clear and effective land use and development framework that:

- reinforces the CBD as a commercial, service, community and entertainment hub;
- to establishes connectivity between the CBD and surrounding areas, including Gateway Shopping and Home Centre, Charles Darwin University – Palmerston Campus (CDU) and Yarrowonga;
- supports improved amenity for residents and visitors; and
- maintains the character of established localities while enhancing connectivity, and respecting environment, heritage and recreation values.

This project will revise the existing Palmerston City Centre Area Plan and planning principles. It is an opportunity to build on and bring together previous studies, projects and consultation that have focused on shaping the city. Connections will also be made to Northern Territory planning policies such as the Darwin Regional Land Use Plan and the Compact Urban Growth Policy.

What this Discussion Paper does

This Discussion Paper outlines how you can be involved, what we understand from previous studies and projects, and what needs to be considered in the preparation of the Area Plan.

This section introduces the project, summarises the consultation process and places the Area Plan within the hierarchy of plans and background information relevant to guiding future land use and development (Figure 2).

The Planning Themes section addresses influences on land use and development that apply across the study area. The themes should be thought about in relation to how they contribute to an integrated, functional and liveable city centre and surrounds.

The Focus Areas section looks at the study area's unique localities. Maps in this section highlight the main influences and opportunities for discussion.

Both the Planning Themes and the Focus Areas have been informed by the documents listed at the end of this paper, advice from key government agencies and initial consultation undertaken in 2016.



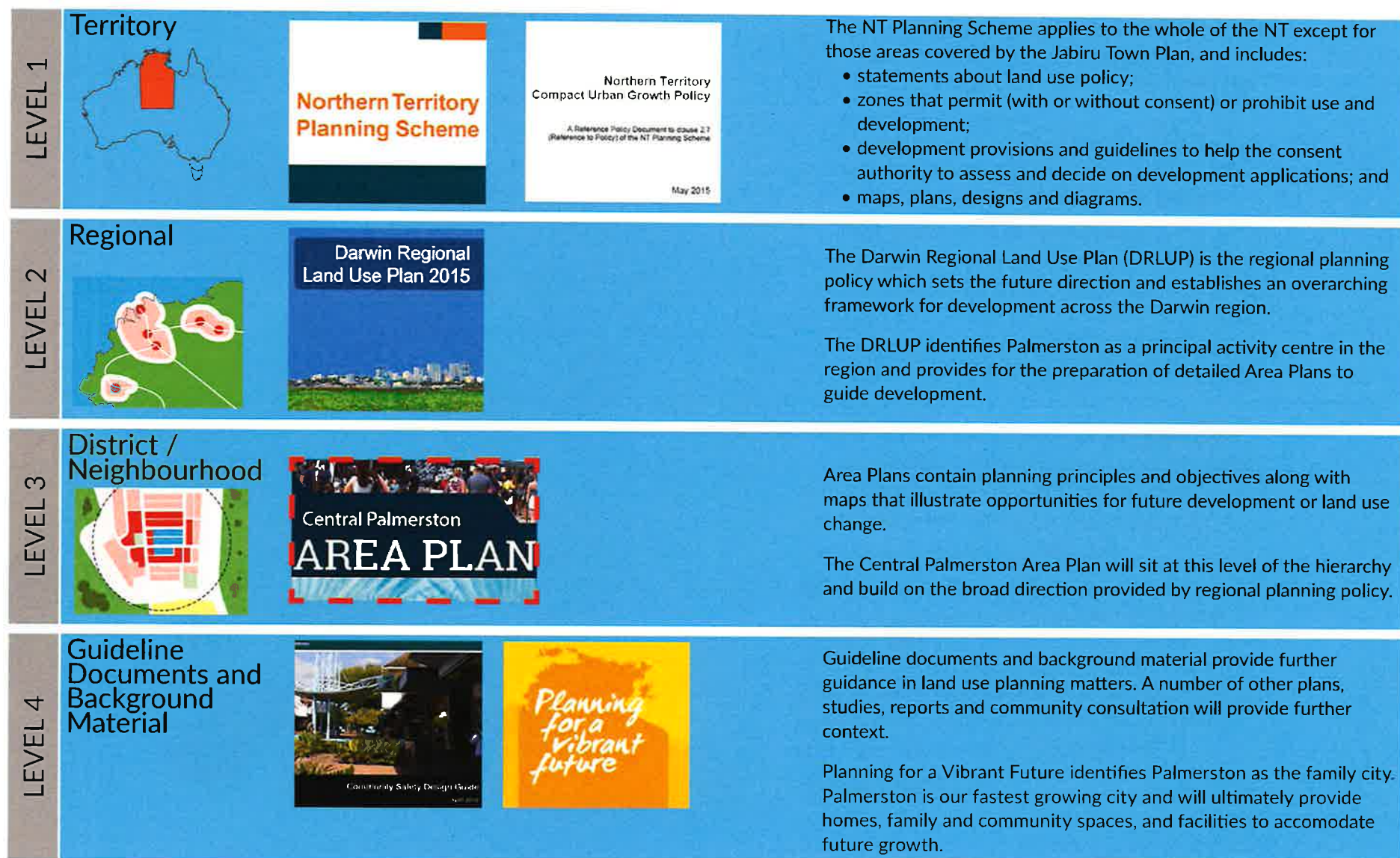


Figure 2 Hierarchy of Plans and Information

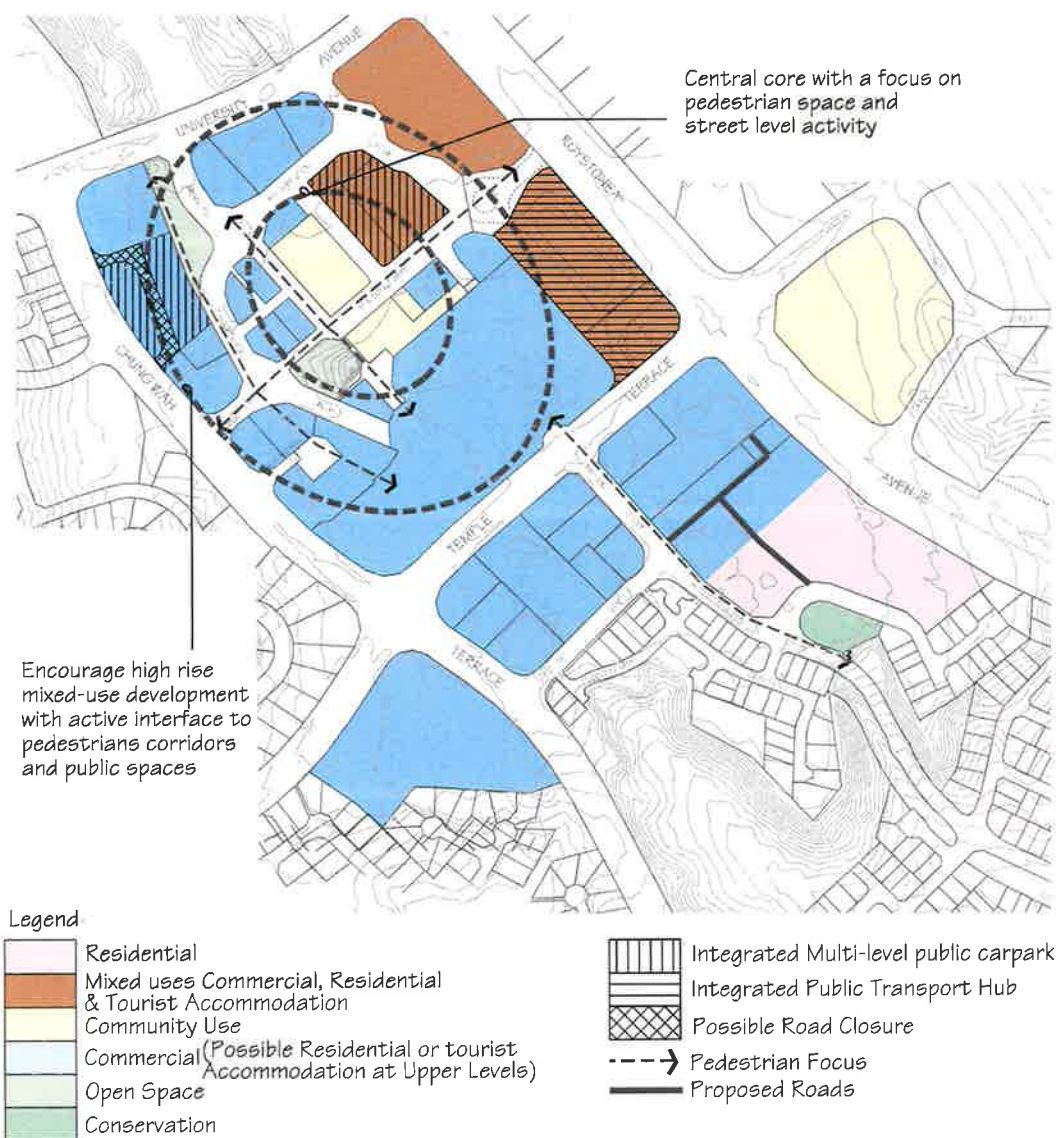


Figure 3 Current Palmerston City Centre Area Plan

Current Area Plan

The current Palmerston City Centre Area Plan included in the NT Planning Scheme was introduced in 2008 (Figure 3). It identifies future land uses and considerations in transitioning to those uses. The current Area Plan includes a number of key planning principles to guide the development of the city centre to:

- include a diversity of land uses;
- reinforce the role of the city centre as a competitive location of commerce and community activity and as the principle focus for facilities and services for the Palmerston community;
- relate scale and density of development to the significance of the centre to the region and the city;
- reflect desired future character by encouraging high density residential living in a mixed use people friendly urban development; and
- create coherent and interconnected built environment and public domain that contributes to a sense of place and community within the city centre.

The current Area Plan and planning principles will be reviewed as part of the Central Palmerston Area Plan drafting process to take into account the wider scope of land use and activities within the surrounding area not included in the current plan.



PLANNING THEMES

Growth Considerations

Population and housing

Palmerston is a young population with a median age of 30 years. This is below the Northern Territory median of 32 years of age, and the Australian median of 38 years. Just over 25% of the Palmerston population is under the age of 15 years and only 4.5% of the population is aged 65 years and over.

Over the past decade Palmerston has achieved growth rates substantially higher than the rest of the Darwin region and other Australian cities, with a projected growth rate at 2.4 percent annually to 2036. The population of Palmerston in 2016 was 35 880 people. With the completion of the remaining eastern suburbs, Palmerston is likely to accommodate more than 40 000 people.

Central Palmerston's residential population is expected to grow at a moderate pace to an estimated 3200 residents in the far term. In contrast, the daytime population of Central Palmerston is projected to increase considerably. In 2015 the daytime population for Central Palmerston was 4700 and it is projected to be around 16 300 in the far term. This will result in an increase in demand across a range of services and infrastructure, such as public transport and pedestrian/cycleway networks, office and retail floor space, and community facilities.

The first residential tower in the CBD was completed in 2018, signifying the beginning of a residential population in the study area. Recent population studies estimate the number of dwellings required in the CBD in the far term to be approximately 1800.

Office and retail space

In 2015, the Palmerston CBD had 25 200m² of commercial office space. The NT Government is the single largest tenant in the market and so future demand is largely shaped by policy relating to the distribution of Government office space. If the CBD was to retain its current share of office demand, a total of approximately 44 000m² will be required in the far term.

Completion of the Gateway Shopping and Home Centre has met the short and intermediate term demands for retail space. However, a market gap of approximately 30 000m² will still need to be met in the far term.

Service Commercial and Industrial

A large proportion of the study area is the Yarrowonga precinct, which consists of light industrial land to the north of Stuart Highway and service commercial land south of the highway. There is a mix of manufacturing, storage and onsite administrative and sales

functions. Other key land uses that have established in the area include:

- showrooms;
- gym and fitness centres;
- vehicle repairs and servicing;
- community facilities; and
- a veterinary hospital.

Most land in Yarrowonga is now developed and many properties have the potential for future re-development due to either underutilisation, or age and condition of existing structures. The increase in traffic in the vicinity due to the opening of Gateway could lead to the re-development of land in this area.

The Area Plan requires clear objectives to retain the appropriate balance of retail and commercial uses between the CBD and Yarrowonga.

TELL US ...

What would encourage you to live in Central Palmerston?

How do you spend time in Central Palmerston? What is the best thing about this area?

What would you like to see here in the future?

Town Planning Zones

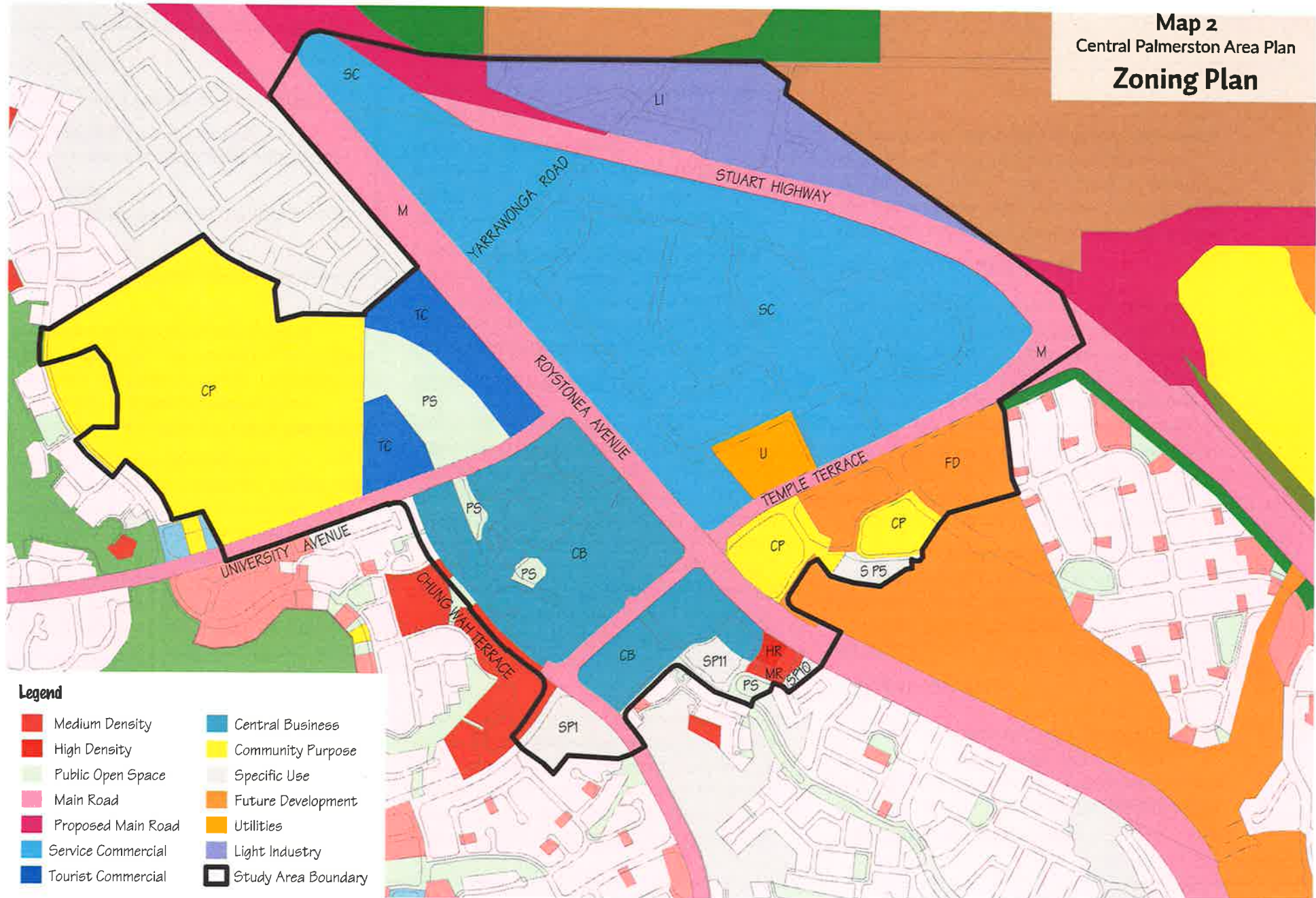
Land use zones in the NT Planning Scheme control the use and development of land.

Most of the Palmerston city centre is within Zone CB (Central Business), which allows a wide range of land uses and activities typical of a regional city centre.

Zoning of land surrounding the city centre allows for a range of housing types, recreation, retail, entertainment and industrial uses (Map 2).



Map 2
Central Palmerston Area Plan
Zoning Plan



Movement and Transport

Integrating land use and transport planning creates efficient movement networks and contributes to walkable neighbourhoods, accessible public transport, and increased economic and social activity.

Current situation

Central Palmerston is dominated by major transport networks which both link and divide the city. The CBD is separated from its surrounding areas by a system of ring roads and roundabouts. This design, when originally developed, sought to promote a network of car oriented streets and laneways around large scale office and retail development.

The study area has a variety of public and private transport networks that provide local and regional links, as shown on Map 3. Pedestrian and cycling activity is focused around Goyder Square with various links through to surrounding

TELL US ...

How do you travel to and around Central Palmerston?

What is needed to encourage walking or cycling to and around this area?

Do you catch a bus from Palmerston?

If so, where to?

commercial and retail outlets, and community facilities. Public transport is focused on the Palmerston Bus Interchange, on the periphery of the CBD adjacent to Roystonea Avenue. Bus services within Palmerston and to Darwin and Casuarina are provided, as well as services to the rural area.

Recent developments have established new transport and land-use patterns across the city centre and influence the manner in which it will be used and developed in the future. There have been recent upgrades to a number of intersections within the study area, primarily along Roystonea Avenue and The Boulevard. Temple Terrace serves as the primary connection between the Palmerston Regional Hospital and future urban development in Holtze, located approximately 2.5km from the CBD.

Planning considerations

Community feedback from 2016 reveals concerns around movement and connectivity, such as the impact of vehicular traffic on pedestrians and the limited number of crossings that link the pedestrian network.

With more residential uses expected in the city centre in the future, the challenge lies in managing the travel patterns that this new urban arrangement brings.

Greater emphasis on alternative modes of transport could lead to more residents choosing options such as cycling and walking to get to their destinations.

Essential Infrastructure

Essential services (power, water, sewer), roads, drainage and communication networks need to be planned to match likely development locations, land uses and future populations.

Current situation

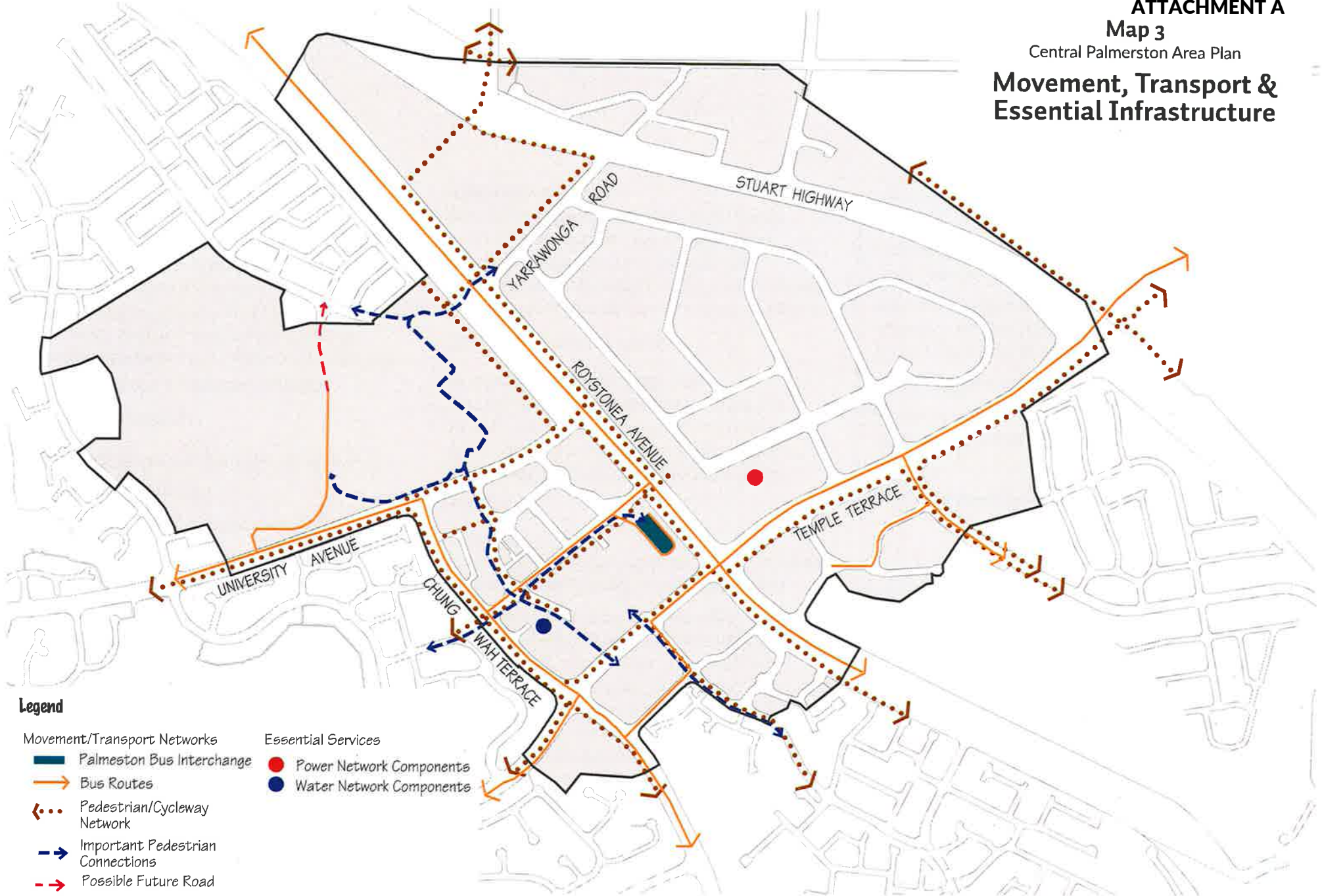
Existing essential service components are shown on Map 3. Investigations of power, water and sewer networks have been undertaken to test capacity and identify necessary upgrades to support growth.

These investigations have identified that there is sufficient capacity in the existing infrastructure to cater for existing and near term development. Upgrades will be required across water, sewer and power networks to accommodate anticipated intermediate and far term development. There is sufficient capacity in the telecommunications network to cater for anticipated growth and telecommunications infrastructure will not require any upgrade.

Planning considerations

Infrastructure plays a fundamental role in how the city operates and functions. Understanding the current capacity and planning for future demand will identify where upgrades are necessary, including any additional land needs.

ATTACHMENT A
Map 3
 Central Palmerston Area Plan
Movement, Transport & Essential Infrastructure



Social Infrastructure

The Area Plan is informed by the Palmerston City Centre Social Infrastructure Assessment (2017). This assessment outlines the availability and relevance of social infrastructure and open space for Central Palmerston, and determines the required capacity to cater to future demands.

Social infrastructure includes:

- community, education and health facilities;
- public open space;
- recreation and sporting facilities; and
- places of worship.

Notable facilities are identified on Map 4.

Current situation

Community and recreation facilities

Central Palmerston has many community and recreation facilities, including Palmerston Library and the Palmerston Water Park. These facilities collectively provide opportunities for events, active and passive recreation and entertainment.

Education

The CDU campus is walking distance from the CBD and provides educational opportunities, services and connections to the community, with a focus on vocation education and training programs. The campus is surrounded by large areas of open space both in the form of native woodland and sports ovals. The ovals and associated sporting facilities have the capacity to operate during both day and night.

All levels of government schools that are in close proximity to the study area are at or close to capacity.

Health

The Palmerston Health Centre provides a variety of health care services and creates an opportunity to collocate allied health services. The new Palmerston Regional Hospital is in close proximity to the study area.

Planning considerations

Central Palmerston functions as both a regional and local centre, providing social infrastructure to both populations. Most facilities are currently operated by City of Palmerston, government agencies and non-government organisations.

Consideration will need to be given to the upgrade and provision of additional social infrastructure to meet the diverse needs of future residents, workers and visitors.

Potential sites for social infrastructure may be nominated in the Area Plan based on the site characteristics required for particular facilities.

Not all social infrastructure required for the region will be provided within the CBD. Some facilities may be better located elsewhere.

TELL US ...

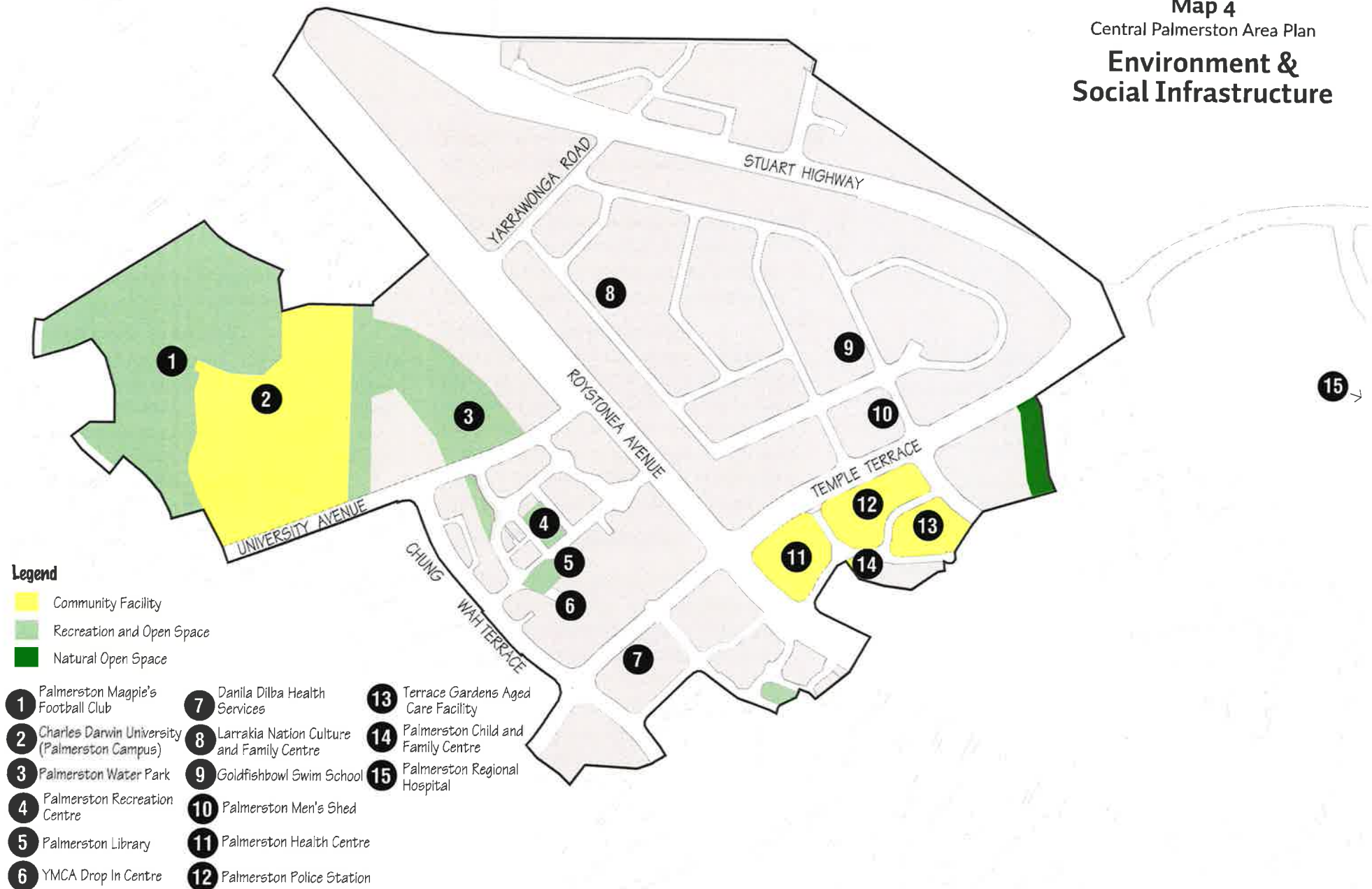
Which facilities do you use in Central Palmerston?

What facilities would you like to see?

What public spaces or facilities do you enjoy at the moment in city or the suburbs of Palmerston?

How can the parks and public spaces be improved?

ATTACHMENT A
Map 4
 Central Palmerston Area Plan
**Environment &
 Social Infrastructure**



Environment, Culture and Heritage

Central Palmerston has some pockets of remnant native vegetation that are particularly valuable in contributing to the liveability of the area.

Similarly, cultural assets require ongoing investment as they have high economic value, engage the community and contribute to a sense of place.

Current Situation

Environment

Whilst most of the study area has been cleared and the land developed, there are some pockets of remnant native vegetation adjacent to the Palmerston Water Park and within the CDU campus grounds. The surrounding gullies in this locality facilitate stormwater drainage from the CBD through the University Lake and to Durack Lakes downstream.

The City of Palmerston manages most parks and street planting on public land.

Culture and Heritage

Cultural assets, such as festivals, community centres, organisations and traditions will continue to be established as the relatively young city continues to grow in time. The NT

Heritage Council administers the *Heritage Act 2011*, the object of which is to provide for the conservation of the Territory's cultural and natural heritage. There are no listed heritage items within the study area.

The investigation into the identification of any sacred sites is undertaken prior to the commencement of development or land clearing through the Aboriginal Areas Protection Authority, in accordance with the *Aboriginal Sacred Sites Act 1989*.

Planning considerations

The Area Plan will have limited ability to influence the management of public open spaces. However, the NT Planning Scheme does contain landscaping and open space requirements for development on private land. Planning for the interaction of landscaping across public and private land will help to maximise community benefit.

The Area Plan may include principles for various localities, as well as site specific concepts and objectives, to guide the relationship between development and our natural systems.

As Palmerston continues to grow, planning policies and zoning contribute to the ongoing

protection of the existing environmental assets and evolution of cultural assets.

The establishment of future cultural assets can be supported by land use planning through the identification of appropriate sites and planning policy. Sacred sites are not incorporated into Area Plans unless specified.

TELL US ...

What makes a great city?

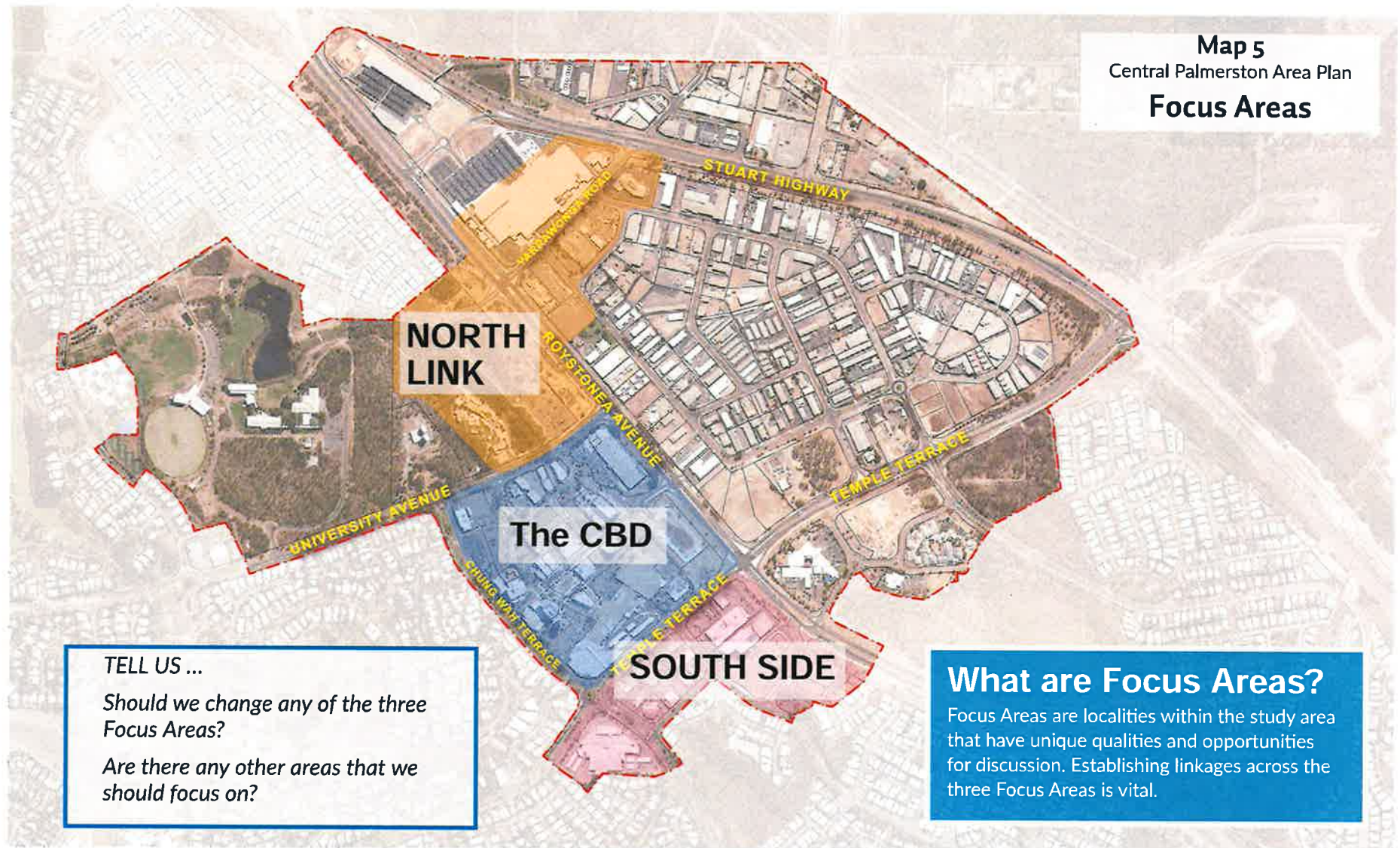
Are there any places in Central Palmerston that are important to you in terms of environment or culture?

What events or facilities would you like to see in Central Palmerston?

What makes Palmerston unique?



FOCUS AREAS



The CBD

The CBD hosts a range of government, civic and business activities for Palmerston residents, workers and visitors.

FOCUS AREA – THE CBD

TELL US ...

How do you use this area?

Where do you spend the most time when you visit?

Is there anything missing that would make you visit more or stay longer?

Map 6
Central Palmerston Area Plan

The CBD

Regeneration

The introduction of residents to the CBD will bring a new level of activity, increasing activation throughout the day and into the night, and enabling key drivers for change such as improved economic certainty. Strong linkages to the surrounding areas are essential to establishing a vibrant city centre.

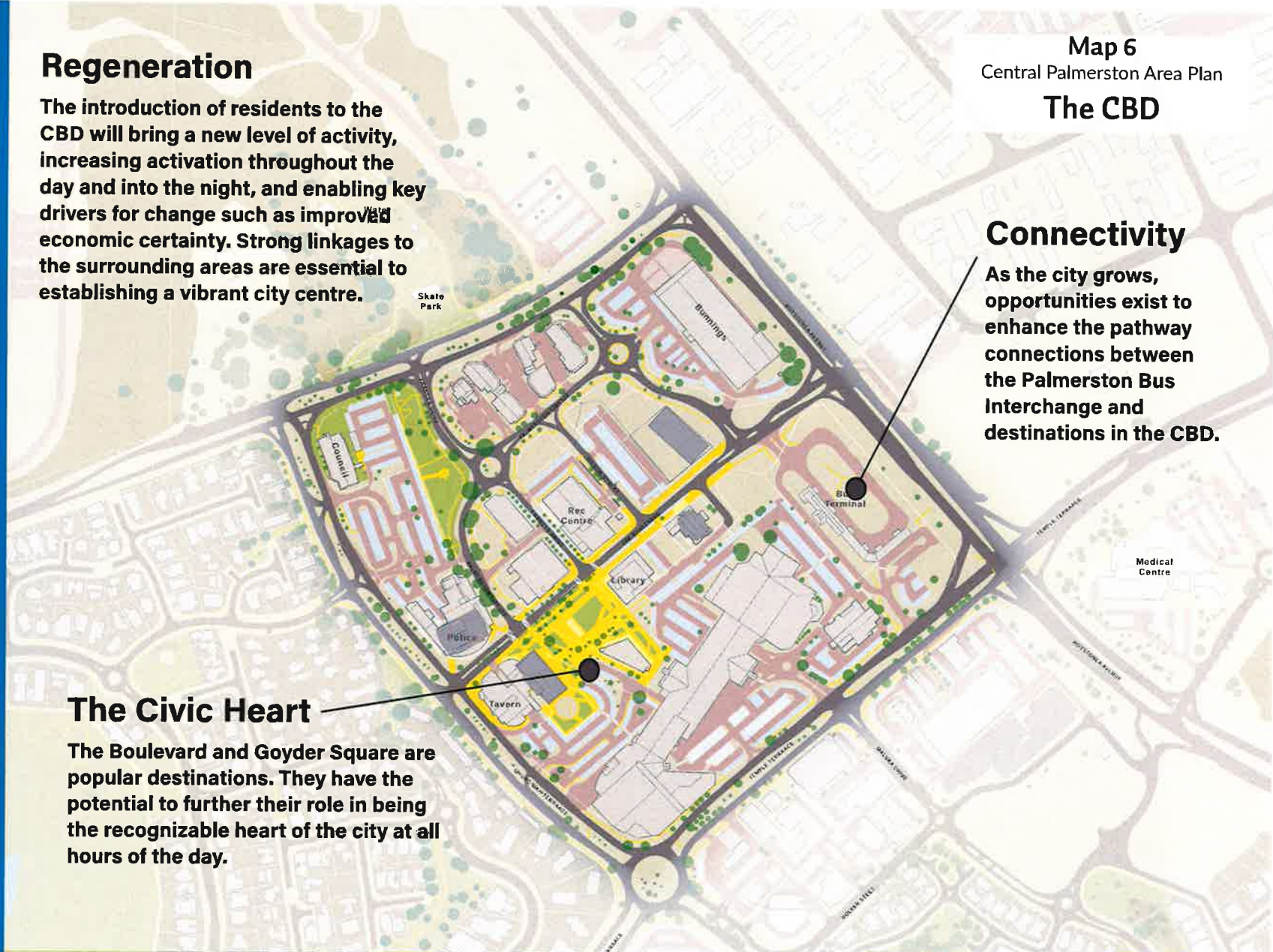
Connectivity

As the city grows, opportunities exist to enhance the pathway connections between the Palmerston Bus Interchange and destinations in the CBD.

The Civic Heart

The Boulevard and Goyder Square are popular destinations. They have the potential to further their role in being the recognizable heart of the city at all hours of the day.

FOCUS AREA – THE CBD



South Side

South Side is a locality at the southern edge of the CBD and is anchored by Oasis Shopping Centre and the Rydges Hotel.

TELL US ...

How do you use this area?

Where do you spend the most time when you visit?

Is there anything missing that would make you visit more or stay longer?

Map 7
Central Palmerston Area Plan
South Side

Connecting the City to the Suburbs

The opportunity exists to create a high-amenity locality as a transition from the CBD to the adjacent low density residential suburbs.

Movement

Currently, cars dominate over all other forms of movement. This is facilitated by multiple roundabouts and limited options for pedestrians.

Attractive Destinations

Like elsewhere in Central Palmerston, a number of larger buildings look inwards and so the true levels of activity in the city remain hidden from the street. Oasis and the Rydges Hotel are popular destinations for shopping, dining and entertainment. However, due to the poor interface with the street, these venues have no connection to the wider locality. Future development requires a strong connection to the street.

North Link

North Link is a unique destination within Central Palmerston linking the CBD to the Gateway Shopping Centre.

TELL US ...

How do you use this area?

Where do you spend the most time when you visit?

Is there anything missing that would make you visit more or stay longer?

Map 7
Central Palmerston Area Plan
North Link

FOCUS AREA – NORTH LINK

Welcome to Palmerston

This area is ideal for a bold, entry statement to the city.

Unlocking Public Open Space

The natural drainage lines can be utilised as attractive open space areas for passive and active recreation for future city residents and visitors.

GATEWAY SHOPPING CENTRE

SERVICE STATION

WATER PARK

SKATE PARK

Linking Gateway to the City

The locality has a critical role in connecting the Gateway Shopping Centre with the CBD.

Tourism

This area has the potential to become a tourism precinct offering a range of recreational and retail experiences that evolve over time as the city grows. The Water Park could become a tourist destination, similar to the Wave Lagoon at the Darwin Waterfront.

INFORMING DOCUMENTS



Australian Bureau of Statistics Census Community Profiles (2016)
Community Plan - City of Palmerston (2019)
Community Safety Design Guide (2010)
Darwin and Palmerston Central Business Districts: Economic
Assessment to Inform Area Planning (2017)
Darwin Regional Land Use Plan (2015)
Darwin Regional Transport Plan (2018)
Northern Territory Compact Urban Growth Policy (2015)
Northern Territory Planning Scheme (2007)
Northern Territory Population Projections - NT Department of
Treasury and Finance (2019)
Palmerston Bike Plan (2015)
Palmerston City Centre Social Infrastructure Assessment (2017)

NOTES

This image shows a full page of white paper with horizontal dashed lines, typical of primary school handwriting practice paper. The lines are evenly spaced and run across the entire width of the page. There are no margins, text, or other markings on the paper.

NOTES

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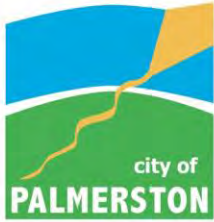
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For more information

Email: ntpc@nt.gov.au

Visit: planningcommission.nt.gov.au

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ID: 38852 – LC:rd

21 August 2019

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Dr David Ritchie
Northern Territory Planning Commission
GPO Box 1680
DARWIN NT 0801

e: ntpc@nt.gov.au

Dear Dr Ritchie

Central Palmerston Area Plan Discussion Paper

The City of Palmerston (Council) welcomes and encourages the review of the Central Palmerston Area Plan (CPAP) and notes the extent of the study area being considered as a positive opportunity to help shape the future of Palmerston. In saying this and noting the extent of the study area, Council also highlights the importance of urban planning for the whole of the municipality. With this in mind, Council looks forward to further studies that address the balance of the municipality.

Drawn from Palmerston's Community Plan, which was created by the people of Palmerston, Council recommends the following overarching outcomes underpin the development of the CPAP:

- Palmerston is a safe and family friendly community, where everyone belongs:
Palmerston is a safe, friendly, family city that offers a high-quality lifestyle; a happy sanctuary. As a community, we want to foster the wellbeing of families and of our community. In Palmerston, everyone belongs, and we care for each other. When people feel safe, are secure and supported in their community, they participate actively and can fully enjoy what Palmerston has to offer.
- Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow:
Palmerston is a new and growing city. Our vibrant economy and business sector contribute in many positive ways to the people of Palmerston. When businesses thrive, families also thrive, and the city becomes more liveable. Jobs enable community members to set down roots – and this means that they are more likely to stay.
- In Palmerston, we celebrate our cultures in a way that values our diversity:
Palmerston's rich mosaic of cultures is something to celebrate. Our community is strong and successful when we live in harmony and tap into the diverse mix of people and cultures to enrich our lives. As proud residents of Palmerston we have many things in common, and we celebrate, honour and value our differences. We all own the future of Palmerston and all people of Palmerston have the opportunity to contribute to their community. In Palmerston every individual matters.

- Palmerston is an innovative city that can sustain itself through the challenges of the future:

Palmerston is full of opportunities and is a leading regional community. Palmerston is an inspirational city into the future for generations to come. We forecast and respond to the predictability of change, and in doing so plan the best use of our human, built and natural resources. We model best practice in smart cities and attract and keep people with the skills we need for the future. Palmerston promotes progress.

- Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability:

Green spaces invite and encourage our community to connect outdoors – this is good for our health and wellbeing and allows us to celebrate our unique climate. We know that our seasons and climate are changing, so we live within our means in Palmerston – we know why that is important and we plan and act to prepare for a changing future. Everyone has a role to play to ensure we will have a better future.

More specifically, Council recommends the CPAP also reflect:

- Support for urban infill with appropriate design.
- Design development that supports an active streetscape, prioritises people and creates a safe and attractive pedestrian environment.
- Improved connectivity for pedestrians and cyclists.
- The central Palmerston area being a destination, a place for people to come together for a purpose as outlined in the focus areas.
- The central Palmerston area is complimentary to other areas across Palmerston, particularly other commercial centres. The growth in commercial space and residential population must be considered holistically across the broader area and not in isolation.

In relation to focus areas, Council recommends that the central Palmerston area be thought of as a range of focus areas including:

- The City Centre: this focus area is requested to be re-named from the CBD as currently reflected in the Discussion Paper. This precinct is expected to grow in height and density, providing a wide mix of uses. It is envisioned that this area will become an arts, culture, entertainment and commercial and residential precinct supported by a range of restaurants and cafes which will help to generate both a day and night-time economy. This mix of use and focus will help provide a point of difference from the Gateway Shopping Centre which focusses on retail.

The City Centre is expected to have uses which spill over Roystonea Avenue, leading to a gradual reduction in intensity and heights. This will help provide a transition from the City Centre to those contained in the surrounding area.

The City Centre will capture a range of arts and cultural aspects for the community and may include a museum. There is space in the City Centre to deliver an entertainment centre. This could also accommodate an E-Sports facility. The nature of this type of development may also see it being developed in Yarrawonga, helping to create links between the City Centre and Yarrawonga.

The City Centre should include affordable accommodation, boutique restaurants (e.g. wine bars, breakfast café's) and cool shaded areas that are walkable and people focussed. It will be highly walkable and will encourage alternative transport to the current car dominated environment.

Key environmental and cultural elements in the City Centre include the creek-line off University Avenue, Goyder Square and developing a place to showcase the history of Palmerston.

- The Southern Link: this is requested to be re-named from the South Side. This will help reflect the character sought in this area, as a medium height and density area, with a gradual progression from the low density residential areas in the south and east towards the taller buildings envisaged in the City Centre. The Southern Link is envisioned to provide administrative and civic functions. This area could provide for aged care accommodation, and support residents ageing in place. A mix of uses is envisaged to develop here, to provide for local needs.
- North Link: This area is envisaged to provide a significant open space opportunity for the community. With increased density, there will be a greater need for adequate space for residents and visitors to connect with nature. This space will need to be well connected to the surrounding focus areas to have the value of this area realised. There is an opportunity for a botanic garden to be delivered here, which could tie in with tourism themed development.
- Allied Health Services: This area could be located in the south-eastern corner of Temple Terrace and Roystonea Avenue. On the northern side of Temple Terrace, the properties are expected to provide associated health industry uses, leading to a bleeding of the precinct into this buffer area in Yarrawonga. This range of uses could be located along the full length of northern side of Temple Terrace linking these medical and health uses towards the hospital.
- Yarrawonga: This area is expected to transition over time, moving away from having an industrial focus, and accommodating a mix of uses suited to the design and character of the area. It may have a surrounding 'buffer area' where associated and supporting uses to adjacent focus areas spill over. Yarrawonga could potentially include increased commercial / office space and residential at a medium to high density, where it supports, and does not compromise the role and function of the City Centre.

There is also an opportunity to locate (and maintain) military and other industrial type uses, particularly where it is proximal to the industrial uses located on the northern side of Stuart Highway.

Open space should also be captured in this area to support business and their employees.

- Sports and Education: this area includes the Charles Darwin University campus. Having a university in such proximity to the City Centre and the Allied Health Services focus area means there are opportunities to accommodate a research and technology hub in Palmerston. An education focus also means there are opportunities to provide schooling at primary, middle and senior years. There are opportunities to explore student accommodation in this area, complimentary to the

function and growth of the City Centre. A regional sporting facility could also be delivered in this space.

Council appreciates the opportunity to provide feedback and looks forward to being involved in the future stages of this project.

If you have any further questions regarding this matter please don't hesitate to contact Rebecca de Vries, Manager Growth and Sustainability on 8935 9987 or email rebecca.devries@palmerston.nt.gov.au.

Yours sincerely

Luccio Cercarelli
Chief Executive Officer

AGENDA ITEM:	13.2.5
REPORT TITLE:	Submission on the Local Government Association of the Northern Territory Policy Statements
REPORT NUMBER:	9/0294
MEETING DATE:	20/08/2019
AUTHOR:	Director Governance and Regulatory Services, Chris Kelly
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval of a submission to the Local Government Association of the Northern Territory's (LGANT) review of its Policy Statements.

KEY MESSAGES

- LGANT is seeking comments from local governments on proposed changes to its Policy Statements.
- Council has prepared a submission which covers a number of matters listed in this report.
- The submission is provided for Council's consideration and endorsement to be sent to LGANT.
- Following consultation, the proposed changes will be finalised by LGANT.

RECOMMENDATION

1. THAT Report Number 9/0294 entitled Submission on the Local Government Association of the Northern Territory Policy Statements be received and noted.
2. THAT Council endorse **Attachment B** to Report Number 9/0294 entitled Submission on the Local Government Association of the Northern Territory Policy Statements to be submitted to the Local Government Association of the Northern Territory as Council's submission to the review of Policy Statements.

BACKGROUND

At its meeting on 15 July 2019, the Executive of the Local Government Association of the Northern Territory (LGANT) resolved that proposed amendments to LGANT's policies be circulated to local governments for comment. This document is at **Attachment A**. Council staff have reviewed the document and provide a draft submission at **Attachment B** for Council's consideration.

DISCUSSION

Council staff have reviewed the proposed Policy Statements and have provided the following feedback, which forms the basis of the submission at **Attachment B**.

The proposed submission contains commentary on matters including:

- maintaining indexation of library subsidies provided by the Northern Territory Government;
- ensuring the provision of consistent and accurate advice for local government in addressing Native Title issues;
- identifying a lead agency in addressing alcohol management issues;
- accurate wording for superannuation policies;
- exemption for local government from stamp duty;
- fringe benefit tax;
- dealing with misappropriation of funds;
- clarity in dealing with automated processes;
- reviewing and indexing Remote Area Zone Rebates;
- encouraging regional migration and resettlement; and
- access to building plans and information.

If approved, this submission will be provided to LGANT for consideration in finalising the proposed Policy Statements.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Recommended Council comments include supporting recycling and waste diversion.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Draft LGANT Policy Statements

Attachment B: Council's Submission on LGANT Policy Statements



**LOCAL GOVERNMENT ASSOCIATION
of the
NORTHERN TERRITORY**

POLICY STATEMENTS

As at 21 February 2019

(includes 2002 - 2019 amendments)

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1.

1. Inter-Government Relations

1.1. Cooperation

- (a) LGANT supports cooperation between the three spheres of government to ensure good governance which promotes the well-being of Territorians.
- (b) LGANT is committed to strengthening and formalising its relationship with the Northern Territory Government through partnership agreements which detail this relationship. (Amended at GM October 2003 – Item 8.1)

1.2. Recognition

- (a) LGANT supports the recognition of Local Government in the *Constitution Act* of the Commonwealth of Australia.
- (b) LGANT supports the recognition of Local Government in the proposed *Constitution Act* of the Northern Territory.
- (c) LGANT supports the recognition of Aboriginal and Torres Strait Islander people in the *Constitution Act* of the Commonwealth of Australia. (Adopted at General Meeting November 2014, Item 7.3)
- (d) LGANT calls on the Northern Territory Government to acknowledge local government by establishing a Ministerial portfolio with exclusive responsibility for local government to:
 - give due recognition for it being a sphere of government in the Australian Federation
 - ensure there is a dedicated Minister for Local Government who has adequate resources at his disposal. (Adopted GM 1 December 2016)

1.3. Local Government Autonomy

- (a) LGANT supports principles of local democracy which make local government more accountable to its constituent communities than to the Territory Government.
- (b) LGANT calls upon the Territory Government to reduce the limits placed on local government which require it to commit resources to meeting Territory Government demands in place of the legitimate activities it is performing for its constituents.

1.4. Statehood for the Northern Territory

- (a) LGANT supports recognition of the Northern Territory as Australia's 7th State.
- (b) LGANT:
 - affirms in principle support for Statehood;
 - recognises the tensions concerning the relationship between the capital centre and regions as an obstacle to the Territory moving forward;
 - recognises the concentration of political power in the capital centre as impacting upon these tensions;
 - identifies the process of designing and endorsing a constitution for a new state as a unique opportunity to address these tensions and move forward as a united and inclusive Territory and further recognises the opportunity to address these tensions and create a modern and new constitution where other States have failed to do so;

2.

- respectfully requests the Statehood convention process include the following for discussion and consideration:
 - a constitution statement that reflects the rights and responsibilities of all people of the new State, including specific statements in relation to regions;
 - a constitutional formula that ensures equitable distribution of financial resources across the regions, particularly discretionary and non-essential infrastructure; and
 - constitutional protection of regions in the way that political power is dispersed.

(Adopted at General Meeting November 2010 – Item 7.1)

- (c) LGANT calls upon the Northern Territory Government to provide a constitutional guarantee of continuance of local government in the Northern Territory through inclusion of the following provisions in a future Northern Territory constitution:
- there shall be a system of local government in the Northern Territory;
 - the system shall consist of a number of local governments and the Local Government Association of the Northern Territory;
 - local government shall be constituted with such powers as the Legislative Assembly of the Northern Territory considers necessary for the better government of those areas of the Northern Territory that are subject, from time to time to that system of local government;
 - where a Member of the Northern Territory Legislative Assembly proposes to introduce a Bill in the Legislative Assembly that affects local government generally, the Member must arrange for a summary of the Bill to be given to the Local Government Association of the Northern Territory in a reasonable time prior to its introduction.

(Adopted at General Meeting November 2010 – Item 7.1)

1.5. **Policy Development**

- (a) LGANT recognises that the needs of local communities are best addressed when Local Government is accepted by the other two spheres of government as a partner in developing relevant policies and programs.
- (b) LGANT supports Local Government being an equal partner in inter-governmental processes affecting those activities for which it carries legislative or financial responsibilities.

1.6. **Representationⁱⁱ**

- (a) LGANT should be represented on all committees established by Government which impact on any aspect of Local Government operations and through its Executive, will decide on the basis of merit, the nominations to be put forward to formal committees of the Commonwealth and Northern Territory Governments and other organisations.
- (b) That delegates to LGANT committees provide copies of their reports (or preferably proceedings of meetings) within two months after their attendance at committee meetings so that the LGANT Executive and members can later determine their treatment in terms of LGANT policies and the corporate plan. (Amended at GM March 2002 - Item 8.7)

3.

1.7. *Defining Roles and Responsibilities*

- (a) LGANT supports the President being a signatory to an inter-governmental agreement between the three spheres of government, on behalf of local government in the Northern Territory, under authorisation of a resolution from a special, general or annual general meeting of the Association which identifies:
- the roles and responsibilities of local government in delivering Federal and State programs;
 - policy priorities and strategies at the local level;
 - the allocation of funds and resources from the Federal and the State governments to local government in order to fulfil its responsibilities; and
 - the expected performance and funding responsibilities on the part of all levels of government. (Amended at GM April 2004 – Item 8.5)
- (b)(a) LGANT supports a review of roles, responsibilities and procedures of the three spheres of government.
- (c)(b) LGANT supports the transfer to Local Government of additional powers and responsibilities that can best be dealt with at the local level. The transfer should be subject to proper negotiation, clear definition of the roles and functions involved, and guarantees of adequate ongoing funding.

1.8. *Development of Local Government*ⁱⁱⁱ

- (a) LGANT supports Nhulunbuy ~~having full being part of a local government area~~ Local Government status with council members elected from the community. (Amended at Executive Meeting 29 July 2008 – Item 10.2)
- (b) LGANT supports councils being constituted as Local Government which lead to the total incorporation of the Northern Territory into Local Government areas. (Adopted at Executive Meeting June 2004 – Item 10.2.1)
- (c) LGANT ~~favours supports~~ Local Governments as the appropriately constituted bodies sphere of government for delivering having responsibility for public infrastructure and facilities and for providing services (under contract with private firms or through its own workforces) in local government areas and maintaining facilities in regional and remote areas. (Amended at Executive Meeting November 2004 – Item 6.2)
- (d) LGANT supports the formation of larger councils providing:
- there is a strong case in terms of financial sustainability for new councils
 - the Northern Territory Government continues to provide financial assistance towards their establishment.
- (e) LGANT does not support areas being excised from local government areas to become unincorporated. (Adopted at General Meeting November 2010 – Item 7.5)

1.9. *Wedell*

- (a) LGANT does not support the creation of a new local government authority for the City of Wedell rather it supports Wedell being part of an existing local government area before and during the development of Wedell. (Adopted at General Meeting November 2010 – Item 7.5)
- (b) LGANT supports integrated planning taking place from all spheres of government between Wedell and its neighbouring local government areas before any physical development takes place including that to do with transport and infrastructure, the

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~~environment, social, cultural and land use planning. (Adopted at General Meeting November 2010 – Item 7.5) (See 6.3 for Planning Policies)~~

- ~~(c) LGANT supports Wedell having its waste streams catered for in a regional waste management facility operating for a number of councils. (Adopted at General Meeting November 2010 – Item 7.5) (See 7.6 for Waste Management Policies)~~

1.10.1.9. Access to Information

- (a) LGANT supports ~~the development of electronic information systems to increase open~~ access to government information.
- (b) LGANT supports the collection of local government data ~~through a self-assessment tool to be used in the development of a Local Government 'State of the Sector' report~~ on the condition that:
- data is collected by LGANT
 - data is aggregated ~~and individual councils will not be identifiable~~
 - councils retain ownership of their own data
 - minimal burden is place on councils for the collection of data.
- (Adopted at General Meeting November 2013 – Agenda Item 7.3)
- (c) LGANT supports councils in the Northern Territory committing to improving their asset and financial planning by ensuring there are appropriate governance arrangements in place in the form of plans, policies and strategies. (Policy adopted at GM 3 April 2014 – Item 7.3).

1.11.1.10. Visits to Council Areas

- (a) All Federal and Territory Ministers and members, when officially visiting Local Government areas should observe the protocol of formally advising the council of their visit and where possible make time available to meet with Local Government representatives.

1.12.1.11. Northern Territory Elections

- (a) LGANT supports political parties and independent candidates contesting a Northern Territory Government election:
- being notified in advance of an election of the issues that local government wants them to commit to in the event of such a party (or parties) winning that election. (Adopted at Executive Meeting March 2005 – Item 6.3)
 - releasing their policy positions one week before mobile polling in remote areas and early voting in town and city areas so that voters can be apprised of political party and independent positions before casting their votes. (Policy updated at GM 1 December 2016 – Item 7.10) ^{iv}

1.13.1.12. Local Government Elections

- (a) Electronic Voting for Council By-Elections^v

LGANT calls on the Territory Government to commence the introduction of trials of online voting and counting of votes in local government by-elections:

- during the current term of office of councils
- with a view to having the full use of online voting and counting of votes for the 2021 council general elections

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- with the proviso that security issues to do with online voting are resolved.

6.

(b) Election Plans and Service Level Agreements

LGANT calls upon the Northern Territory Electoral Commission (NTEC) to enter into service level agreements and election plans with councils for their ~~2016 and later~~ general elections. (Policy updated at General Meeting April 2014 – Item 7.6)

~~(c)~~ Representation Reviews

~~LGANT supports councils completing their own electoral representation reviews including having them done collectively with input from the NTEC. (Policy updated at General Meeting April 2014 – Item 7.6)~~

~~(d)~~(c) Election Expenses

LGANT supports the expenses incurred by candidates in Local Government elections being tax deductible on the same basis as those of candidates in State and Commonwealth elections.

~~(e)~~(d) Candidate Information Sessions

LGANT supports the implementation of candidate information sessions prior to local government elections. (Policy updated at General Meeting April 2015 – Item 7.8)

2. People and Community**2.1. Services provided for other spheres of government**

(a) LGANT supports the Commonwealth and Territory Governments assisting Local Government to deliver better services for local communities through:

- increased funding to match the devolution of responsibilities
- cooperative planning tailored to local needs and especially in terms of providing local employment
- broad-banding of programs to focus on agreed outcomes
- negotiated contractual agreements covering funding, objectives, roles and responsibilities
- -

(b) LGANT supports councils delivering services in the most cost effective manner for other spheres of government provided:

- councils are compensated for the indirect costs of:
 - vehicle operating and replacement costs
 - information and communication technology costs
 - office/workspace accommodation costs and
 - staff housing accommodation costs
- councils can charge an administrative overhead fee for service delivery grants of up to ^v24% of the total grant or contract they have in place for agency arrangements in recognition of management costs associated with:
 - executive and governance
 - operations
 - human resources
 - finance

7.

- there is an understanding that salaries and wages includes the oncost components of:
 - superannuation
 - uniforms
 - leave loading
 - annual leave including higher duties/replacement staff
 - long service leave
 - relocation
 - other relevant allowances, eg overtime.

(Adopted at Executive Meeting 15 March 2010 – Agenda Item 6.7)

- (c) LGANT calls on the Northern Territory Government to operate maintain and upgrade morgue facilities in remote communities. (Adopted at Executive Meeting 8 December 2016)

2.2. *Housing* ^{vii}

- (a) LGANT supports the Australian and Northern Territory governments' responsibility for the provision and delivery of public housing in urban and remote Indigenous communities in the Northern Territory.
- (b) LGANT supports the normalisation of urban and remote Indigenous communities in the Northern Territory and endorses the following set of principles to be used in the delivery of public housing and supporting infrastructure programs:
- regional economic development;
 - development of industry and ongoing employment and training within the local community;
 - the development of infrastructure (including appropriate street lighting, sealed and kerbed roads, appropriate storm water collection and disposal, footpaths, open space /parks, street names and road gazettal) to ensure the protection of the natural environment and that the health, safety and amenity of residents is enhanced and maintained;
 - public housing complies with statutory regulations, applicable codes and standards, and industry best practice;
 - house and infrastructure design must be sensitive and appropriate to the needs of the community and tenants;
 - housing and infrastructure design to be environmentally sustainable/energy efficient;
 - subdivisions are to be designed and constructed to the requirements and satisfaction of the council and comply with its adopted policy on subdivisional guidelines^{viii}; and of both councils and the Northern Territory Government
 - that the construction or refurbishment of houses represents best value for money.
- (c) LGANT supports the implementation of the Building Code of Australia Minimum Energy Performance Requirements for Schedule J for buildings of class 3, 4, 5, 6, 7, 8 and 9 in the Northern Territory to increase reductions in energy use and the associated

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~~greenhouse gas emissions. (Adopted at General Meeting November 2009—Agenda Item 7.10)~~

2.3. **Sport, Recreation and Leisure**

- (a) LGANT supports the development of quality sporting, recreation and leisure facilities, programs and services to meet local community needs and recognises the value of such services in enhancing the quality of life of ~~the~~ in communities.
- (b) LGANT believes Local Government is strategically placed to make the most effective use of Commonwealth funding assistance for recreation, sport, leisure and cultural facilities and programs. Commonwealth and Territory Government funding support is essential for all communities especially for new developing communities in their establishment years if growing community needs are to be met.

2.4. **Libraries^{ix}**

- (a) LGANT supports the provision of library services to Northern Territory residents with Local Government acting as an agent of, or in partnership with, the Northern Territory Government either utilising its centralised processing service or providing a stand-alone service. (Policy adopted at GM April 2004 - Item 8.4)
- ~~(b)~~ LGANT supports a growth factor reflecting population growth and prices at least equivalent to the movement in the Consumer Price Index being built annually into the operational subsidies paid to Local Government for library services. (Policy adopted at GM April 2004—Item 8.4)

~~(e)~~(b) LGANT recognises the rights of individual councils to withdraw from the provision of library services in the event of less than satisfactory financial arrangements being offered. (Policy adopted at GM April 2004 - Item 8.4)

~~(d)~~(c) LGANT supports the Northern Territory Government's central processing library management system in having the following characteristics:

- being 'user friendly';
- capable of supporting the needs of residents;
- possessing adequate backup; and
- providing for ongoing development and support.

(Policy adopted at GM April 2004 - Item 8.4)

~~(e)~~(d) LGANT calls on the NT Government to:

- provide an immediate injection of funds for capital upgrades and operational funding in recognition of the increased service requirements councils are under pressure to deliver
- negotiate in good faith with local government the development of a sustainable service and funding model to operate in the NT in perpetuity that recognises inflationary pressures and increases in service delivery
- continue the Public Library Advisory Committee with an appropriate local government representation, both urban and remote, meeting at least twice a year.

2.5. **People with Disabilities**

- (a) LGANT recognises the rights of people with special needs and will continually strive for efficient and non-discriminatory work practices and equity in the provision of goods and services.

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2.6. **Community Relations**

- (a) LGANT endorses and supports the Council for Aboriginal Reconciliation vision of “a united Australia which respects this land of ours; values the Aboriginal and Torres Strait Islander heritage; and provides justice and equity for all.”
- (b) LGANT seeks to promote inclusive and just communities and to foster harmonious relations amongst Australia’s diverse peoples. LGANT believes that regardless of their first language, birthplace, religion, race, cultural background, gender or sexual orientation, all people should have the same rights and opportunities. (Policy updated 8 November 2018 General meeting.)*
- (c) LGANT will continue to respect and encourage cultural diversity, aiming to capture the benefits of that diversity for local communities while at the same time promoting national identity and community cohesion.
- (d) LGANT reaffirms its commitment to improved service delivery and outcomes for Aboriginal and Torres Strait Islander communities. It recognises the importance of the culture and heritage of the Aboriginal and Torres Strait Islander peoples of Australia, and also affirms its commitment to the reconciliation process between indigenous peoples and other Australians.

2.7. **Native Title**

- (a) LGANT supports Local Government obtaining and disseminating information in regard to Native Title. ~~LGANT supports the ALGA publication “Working with Native Title” as an appropriate information package for councils to distribute.~~

2.8. **Access and Equity**

- (a) LGANT will promote the principles of access and equity in service provision ~~and ensure which includes addressing that~~ the needs of residents of non-English speaking backgrounds and Indigenous Australians ~~are addressed.~~
- (b) LGANT supports the Commonwealth Government assisting councils to develop appropriate information in languages to meet the needs of non-English speaking and Indigenous people.
- ~~(c) LGANT supports the extension of the SBS television service and Territory Network community radio to all areas of the Northern Territory.~~
- ~~(d)~~(c) LGANT supports fluoridating of town water supplies in communities greater than 1000 people. (Policy adopted at Executive meeting 19 May 2008 item 10.2.3)

2.9. **Community Safety**

- (a) LGANT supports Local Government involvement in community-based safety and crime prevention strategies. This role should be supported by other governments and agencies.
- (b) LGANT supports local planning, development and service provision by all spheres of government taking into account community safety issues.
- (c) LGANT supports the provision of cyclone shelters ~~in all communities in towns~~ in cyclone prone areas ~~and prefers them to be constructed in preference to the practice of organising mass evacuations of people to major population centres.~~
- (d) LGANT supports members using petroleum products which have been developed to reduce the incidence of petrol sniffing in communities. (Policy adopted at GM April 2005 - Item 7.3. Amended at GM May 2006 – Item 7.3) (Policy amended and adopted at Executive meeting 8 September 2008)

10.

- (e) LGANT recognises that no single entity has either the mandate or capability for dealing with public intoxication effectively and its complexities which will require a number of measures through legislation and regulations, programs, community education and data collection with accompanying evaluation. (Policy adopted at Executive meeting 23 May 2017 item 6.2)
- (f) LGANT believes collaboration by all spheres of government, industry peaks, key service providers and communities is critical in preventing harm by alcohol. (Policy adopted at Executive meeting 23 May 2017 item 6.2)
- (g) LGANT supports alcohol supply reduction strategies at point of sale. (Policy adopted at Executive meeting 23 May 2017 item 6.2)
- (h) LGANT advocates both Australian and Northern Territory Governments to continue to fund programs that specifically aim to improve community wellbeing in ways that reduce the risk of crime, alcohol harm reduction and build on community capacity to deal with the consumption of alcohol (e.g. living with alcohol program). (Policy adopted at Executive meeting 23 May 2017 item 6.2)
- (i) LGANT supports legislation and regulation to reduce the number of takeaway outlets to reduce alcohol harm. (Policy adopted at Executive meeting 23 May 2017 item 6.2)
- (j) LGANT supports legislation and regulation to reduce the density of takeaway outlets to reduce alcohol harm on condition that the data is provided. (Policy adopted at Executive meeting 23 May 2017 item 6.2)
- (k) LGANT supports the requirement for an independent community impact assessment for all licence applications, administered and funded by the Department of Health. (Policy adopted at Executive meeting 23 May 2017 item 6.2)

2.10. **Human Resources^{vi}**

- (a) LGANT supports the development and implementation of ~~relevant continuous annual training programs of benefit to for council elected members and local authority members throughout their four-year terms of office and employees.~~
- (b) ~~LGANT supports Local Government Training Boards being maintained at both the national and Northern Territory levels. LGANT supports elected members completing mandatory training within the first 12 months of their terms of office.~~
- (c) LGANT supports the portability of long service leave and superannuation benefits ~~for government employees when there are employment transfers~~ between all spheres of government.
- (d) LGANT supports equal employment opportunity and ~~the eliminating elimination~~ all forms of discrimination and harassment in the workplace.
- (e) LGANT supports council specific workforce plans and workforce development strategies with the aims of:
 - ~~making local government an employer of choice. (Policy adopted at Executive meeting 21 May 2013 Item 10.1)~~
 - ~~increasing the digital competencies of employees~~
 - ~~improving the intake of under 30 years of age employees~~
 - (e)• ~~maintaining or improving the employment of Indigenous Australians~~
- (f) LGANT supports the creation of guidelines for standard workforce planning and development reporting for inclusion into council annual reports. (Policy adopted at Executive meeting 21 May 2013 Item 10.1)

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11.

~~(g) LGANT supports the development of Indigenous workforce strategies. (Policy adopted at Executive meeting 24 March 2009 Item 6.4)~~ LGANT supports fair superannuation for Mayors, Presidents, Aldermen and Councillors which is a basic right for Federal, State and Territory Parliamentarians and everyone else in the Australian workforce.

2.11. **Shared Services^{xii}**

- (a) LGANT supports councils entering into shared services arrangements and collaborating on issues of common interest based on the following principles:
- there are improved levels and quality of service
 - a coordinated approach is in place for:
 - the provision of services
 - the aggregation of data for the local government sector
 - there are reductions in the cost of services
 - opportunities arise irrespective of the size or locations of councils:
 - to develop new initiatives
 - to benefit from joint initiatives which enable them to do things they might otherwise have the capacity to do on their own
 - economies of scale are achieved from a single entity representing councils by leveraging of procurement opportunities
 - it is legislatively compliant. (Policy adopted at Executive meeting 20 September 2016 Item 6.3)

2.12. **Language, Literacy and Numeracy^{xiii}**

- (a) LGANT acknowledges that the extent and impact of low levels of English language, literacy and numeracy in the Aboriginal and culturally and linguistically diverse adult population in the Northern Territory requires:
- a national policy and strategies to support it
 - commitments that:
 - are prioritised, coordinated and sustained
 - endure beyond changes in government
 - involve all three spheres of government.
- (b) LGANT calls upon the Northern Territory government to identify a key agency that will take responsibility and leadership for adult language, literacy and numeracy in remote regional communities of the Northern Territory.
- (c) LGANT acknowledges the importance of language, literacy and numeracy skills for Aboriginal adults in regional remote communities on the basis that they:
- are a human right
 - are an enabler for enhancing social inclusion and participation in life
 - help people to:
 - fully develop their knowledge and skills
 - engage in a more fulfilling lifestyle.
- (d) LGANT supports the Commonwealth and Northern Territory governments entering into a bipartisan agreement to fund open access, culturally appropriate community based adult learning programs in Aboriginal communities as a matter of priority.

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- (e) LGANT calls upon the Commonwealth government to provide targeted training for Aboriginal staff and supervisors who wish to improve their English language, literacy and numeracy and foundational skills in workplaces within communities to enable career progression.
- (f) LGANT recognises the importance of early childhood education in the acquisition of language, literacy and numeracy and the need for bilingual programs.
(Policy adopted at Executive Meeting 12 June 2018 Item 6.3)

3. Finance, Taxation and Economic Reform

3.1. Access to Taxation Receipts

- (a) LGANT supports access by Local Government to an equitable share of the general taxation revenue available to Commonwealth and Northern Territory Governments to meet its roles and functions within the Australian Federal system of government. (Amendment approved at Executive meeting 31 July 2009 - Agenda item 6.2)
- (b) LGANT believes that problems resulting from the vertical fiscal imbalance in the Australian Federal system of government must be addressed cooperatively by all three spheres of government to ensure that the Northern Territory councils and the Territory Government receive a fair share of Federal taxation revenue.

3.2. Revenue Sources^{xiv}

- (a) LGANT supports councils having autonomy and flexibility in determining sources of local revenue.
- (b) ^{xv}LGANT calls on the Territory Government to amend the *Local Government Act* so that the provisions *relating to conditionally rateable land are removed*."
- (c) LGANT supports councils having the power to undertake their own business enterprises and commercial activities and using the profits from these as supplementary sources of revenue.
- (d) LGANT supports the entitlement of Local Government to make a charge for the use of council owned and controlled land where utilities (eg gas, electricity, and telecommunications) carry on their business with a view to making a surplus or profit.
- (e) LGANT supports councils having access to revenue growth, from own-source revenues and government grant revenues to enable them to fulfil their obligations to communities. (Adopted at the AGM October 2006)

~~(e)~~(f) LGANT supports exemption of stamp duty for councils within the Northern Territory.

3.3. Commonwealth Revenue Sharing^{xvi}

- (a) LGANT supports 4% of Commonwealth a fair share of general taxation revenue being allocated to Local Government.
- (b) LGANT supports general revenue sharing grants remaining untied.
- (c) LGANT supports the Northern Territory Local Government Grants Commission as the most appropriate mechanism to distribute revenue sharing funds to councils.
- (d) LGANT supports the allocation of Federal Assistance Grants (FAG's) to Local Government in the NT on the same basis as the Commonwealth provides funds to the Northern Territory Government.

3.4. Specific Purpose Grants

- (a) LGANT supports the Commonwealth and Territory Governments continuing to provide specific purpose grants to councils in order to achieve particular national or Territory objectives. These grants must not be at the expense of untied revenue sharing.
- ~~(b) LGANT supports the Local Government Accounting Advisory Board, in collaboration with Commonwealth and Territory agencies, having carriage of the task of rationalising and harmonising financial reporting and acquittal processes for special purpose grants paid to local governments in the Northern Territory. (Adopted at GM November 2007)~~

3.5. Inter Government Concessions

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- (a) LGANT seeks the abolition of the unreasonable Fringe Benefits Tax rate impositions on Local Government.
- (b) LGANT calls on the Commonwealth and Territory Governments to ensure that funds available for disaster relief flow to those in need without delay.
- (c) LGANT believes that Commonwealth and Territory Government business enterprises should pay normal Local Government rates and charges directly to the council(s) concerned.
- (d) LGANT supports councils not having to subsidise Commonwealth and Territory concessions to pensioners or other beneficiaries.

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3.6. **Service Provision for Other Governments**

- (a) LGANT does not support councils collecting revenue or generally providing services for other spheres of government unless all the costs (including on costs) involved are fully reimbursed.

3.7. **Financial Accountability^{xvii}**

- (a) LGANT recognises the responsibility of Local Government to be fully accountable to the community.
- (b) LGANT supports stern action being taken against any person misappropriating council funds.
- (c) LGANT recognises that it has a leadership role in promoting reforms which benefit Local Government.
- (d) LGANT supports cooperation and resource sharing between councils to improve the efficiency of service delivery.

3.8. **Financial Reporting and Grant Acquittals**

- (a) LGANT calls on the Territory and Australian Government's to agree on a standardised report format for acquitting data applicable to their grants so that:
- standardised templates (encompassing common periodic reporting) for grant acquittals can be accepted across agencies;
 - council personnel can access templates online to generate reports;
 - data transfer is possible between council business systems and agreed templates;
 - the costs of acquitting grants for all spheres of government is reduced;
 - there are common audit procedures for acquitting grants, and
 - the terms, conditions and definitions to do with grants are standardised.

(Policy adopted at Executive meeting 31 July 2009 - Agenda item 6.2)

3.9. **Electronic Commerce Automated Processing**

- (a) LGANT supports the use of electronic commerce automated processing to increase the efficiency of council business transactions. This ~~should~~ includes having systems that are:
- easy to use, flexible and reliable
 - capable of bringing about confidentiality and information security
 - capable of supporting different programs and projects through data collection and bulk uploads of information in different formats
 -
- (a) ~~arrangements for accessing Commonwealth grants and lodging returns or audit statements.~~
- (b) ~~LGANT supports audit reports required under the Local Government Accounting Regulations being the primary document for satisfying the acquittal and audit of all funding. (Policy adopted at Executive meeting 7 June 2006 Item 10.1.1)~~

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~~(e)(b)~~ LGANT supports IT infrastructure in local government being configured and supported to meet the requirements of the Australian and Territory Governments. (Policy adopted at Executive meeting 19 May 2008 Item 10.2.2)

3.10. **Performance Indicators**

(a) LGANT supports councils developing performance indicators for key service areas as a means of improving efficiency and performance and accountability.

3.11. **Remote Area Zone Rebate**

~~(a)~~ LGANT supports ~~the current retention of~~ remote area tax concessions and payments so long as they are:

- redrawn to reflect contemporary settlement patterns
- make use of Socio-Economic Indexes for Areas (SEIFA) in Australia
- indexed and backed by a Commonwealth policy rationale comprising:
 1. **Equity:** to compensate residents of remote areas for the various disadvantages of living in those areas.
 2. **Regional development:** to actively encourage individuals to move to and work in remote regions.
 3. **Industry-specific assistance:** to support industries located in remote areas by mitigating the higher costs of doing business (for example, freight).

~~(a)~~ zones classifications (Zone A and Zone B) that the Australian Taxation Office uses to determine tax offsets for individuals. (Policy adopted at GM October 2003 – Item 11.1)

(b) LGANT does not support the eligibility of the zonal rebateremote area tax concessions and payment being determined on the basis of income levels given the difficulty members-Councils have in attracting staff to the Northern Territory. ~~(Policy adopted at GM October 2003 – Item 11.1)~~

4. Transport and Infrastructure ^{xviii}

~~(a)~~ LGANT calls on Commonwealth and Territory Governments to recognise that the key to efficiency in transport and infrastructure provision is the integration of planning and program management at community and regional levels.

~~(b)(a)~~ LGANT seeks a priority ongoing commitment by the Commonwealth Government to capital works programs for the provision of essential infrastructure in regional Australia.

~~(e)(b)~~ LGANT supports the Commonwealth and Territory Governments subsidising appropriate public transport in remote areas, recognising especially the transport disadvantages of Aboriginal and Torres Strait Islander communities.

4.1. **Roads** ^{xix}

~~(a)~~ LGANT calls on the Northern Territory Government to support it to obtain increases in local roads grants for roads which were previously the Northern Territory Government's responsibility. (Amended at Executive Meeting 20 October 2008 Agenda item 10.2.1)

~~(b)~~ LGANT supports a fixed percentage of Federal fuel excise being allocated for upgrading of national, Territory and local road networks, with a specific share for local roads.

~~(e)(a)~~ LGANT supports ongoing Commonwealth funding programs for Road Safety in the NT.

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~~(d)~~ LGANT supports the Northern Territory being treated as one region for the purpose of distributing funds from the regional pool of the Roads to Recovery Program. (Policy adopted at Special Executive Meeting 8 March 2004 – Item 7.2)

~~(e)~~(b) LGANT calls on all political parties to establish the Roads to Recovery program as a permanent funding program, at no less than current levels, and appropriately indexed to reflect the increased cost of construction.^{xx}

~~(f)~~(c) LGANT calls upon the Australian and Northern Territory governments to provide financial assistance to local government to enable it to undertake a study which would:

- determine road hierarchies and standards for local roads
- confirm the status and length of local roads and categorise them on the basis of their hierarchy and therefore significance
- record road data including mapping in a GPS database
- provide evidence to support the need for additional funds needed to maintain and upgrade the local road network in the NT. (Policy adopted at Executive Meeting 16 March 2009 – Item 10.2.1)

~~(g)~~(d) LGANT supports as best practice, the adoption, implementation and development of a road hierarchy for councils using a methodology and framework that is generally consistent between all councils. (Adopted at General Meeting November 2009 – Agenda Item 7.6)

4.2. Aviation^{xxi}

~~(a)~~ LGANT supports a staged program to upgrade airstrips to all weather status for all local governing bodies in the Territory.

~~(b)~~(a) LGANT supports action by the Commonwealth Government to ensure that regional airline networks will be protected in the conditions of sale of major airports and that councils affected by such change are consulted to ensure that the transport, amenity and environmental impacts on local communities are minimised.

~~(c)~~(b) LGANT supports the Commonwealth subsidising regional, remote and jointly operated airstrips and associated services as a community service obligation.

~~(d)~~(c) LGANT does not support the transfer of responsibility of barge landings, boat ramps and airstrips to local government principally because:

- they entail classes of infrastructure that are, and have always been, the rightful responsibility of the Northern Territory Government
- local government does not have the financial capacity to manage all of them sustainably
- the particular infrastructure of barge landings and airstrips is not infrastructure that local government generally has responsibility for. (Policy adopted at GM 3 April 2014 – Item 7.3)

~~(e)~~(d) LGANT supports all airstrips servicing major towns to be to all weather standard in local government areas in the Northern Territory. (Policy adopted at GM 3 April 2014 – Item 7.3)

4.3. Rail

~~(a)~~ LGANT supports the Commonwealth, State and Territory Governments ~~developing and maintaining expanding~~ an efficient and effective railway system as part of an integrated transport planning strategy.

~~(a)~~(b)

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4.4. Telecommunications

- (a) LGANT supports a planned national approach to the provision of information technology infrastructure with full Local Government participation.
- (b) LGANT calls on the Commonwealth Government to recognise the concern of local communities regarding the detrimental impact on the amenity of the urban and rural environments caused by the indiscriminate installation of telecommunication installations, including towers and overhead cables.
- (c) LGANT seeks legislation requirements to ensure mobile telephone and ~~electronic information- Internet~~ services are extended to all parts of Australia as a community service obligation.
- (d) LGANT supports access to untimed local calls for all Territorians.
- ~~(e) LGANT supports the principle that publicly funded telecommunications projects should have a 'whole of community' benefit wherever possible. (Policy adopted at GM April 2004 Item 7.2)~~
- ~~(f)~~(e) LGANT supports the Australian Broadcasting Corporation's charter reflecting a commitment to:
 - delivering broadcasting services in rural and regional areas in each State and Territory in Australia
 - ensuring journalistic work occurs in rural and regional Australia
 - the establishment of a Rural and Regional Advisory Council. (Policy adopted at Executive meeting 27 March 2017)

5. Economic and Regional Development

- (a) LGANT recognises that soundly based economic and regional development is fundamental to the wellbeing of communities in the NT.
- (b) LGANT supports councils fostering economic and regional development through a range of measures such as:
 - supporting local business
 - providing essential infrastructure and services, including through joint ventures
 - identifying investment opportunities
 - promoting tourism
 - promoting cultural and recreational resources as an incentive for regional investment.
- (c) LGANT calls on the Commonwealth and Territory Governments to recognise and support the role of Local Government in regional and economic development.
- (d) LGANT recognises that where developments impact on Indigenous cultural heritage, councils must exercise leadership in ensuring that local Aboriginal needs, aspirations and cultural and spiritual values are taken into account.
- (e) LGANT supports the maintenance and extension of ~~electronic information-digital~~ networks as a means ~~to-of~~ facilitat~~ing~~e and promot~~ing~~e participation in economic and regional development initiatives.

5.1. Commonwealth Programs

- (a) LGANT supports labour market programs ~~being used more effectively~~ to support local ~~employment~~ and regional development.
- (b) LGANT believes that substantial additional Commonwealth funding is required to support effective regional development efforts.

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~~(c) LGANT supports the Commonwealth Government introducing measures to increase the viability and competitiveness of existing industry and the encouragement of new industry in regional Australia through a range of new initiatives.~~

~~(d)~~(c) LGANT supports the Commonwealth Government moving to decentralise government departments from Canberra and capital cities to promote regional development.

5.2. **Northern Development** ^{xxii}

- (a) LGANT supports and promotes policies aimed at safeguarding the continued viability and opportunities for development of rural regions and communities in the Northern Territory.

5.3. **Unemployment**

- (a) LGANT supports councils playing an active role wherever possible in employment programs, either as a facilitator or employer.

5.4. **Tourism** ^{xxiii}

- (a) LGANT recognises tourism is of major benefit to the Northern Territory economy and supports councils getting involved in activities that support the industry.

5.5. **Time Zones**

- (a) LGANT supports the concept of rationalisation and simplification of time zones in Australia in a way that would benefit the conduct of business and government and the lives of ordinary citizens.

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6. Urban Affairs

6.1. Land Use Agreements

- (a) LGANT supports towns on Aboriginal land being the subject of 'head leases' and ~~administered by the Territory government~~ in conjunction with land councils, traditional owners and local governments
- (b) LGANT supports councils having leases on Aboriginal land for individual lots on which it has care control and management of assets and services
- (c) LGANT supports development assessment processes being undertaken on Aboriginal land which equates with the processes undertaken in other parts of the Northern Territory including the establishment of one or more planning authorities under the *Planning Act*.
- (d) LGANT supports planning authorities having representation which includes:
 - local governments
 - land councils
 - traditional owners
 - the Northern Territory government

(Adopted at Executive Meeting December 2004 – Agenda Item 10.1.2)

- (e) LGANT supports the principles of township leases as being those that provide to ~~shires~~~~councils~~:
 - long term security of tenure for council assets
 - continuity of service delivery
 - similar terms and conditions for like properties in towns
 - similar lease rentals charged to the Territory Government for its properties
 - peppercorn rentals for open space, recreational and cultural facilities, local roads and waste management facilities.

(Adopted at General Meeting November 2009 – Agenda Item 7.7)

6.2. Aboriginal Living Areas^{xxiv}

- (a) LGANT supports councils providing services and facilities in Aboriginal Living Areas on condition that councils are able to function, implement their ~~shire-council or municipal~~ plans and formulate policies with the same degree of autonomy as elsewhere within their council areas and:
 - the Territory and Federal governments upgrade infrastructure (including roads, drainage and street lighting) remove "to acceptable standards" and add the words "as set out in Subdivision Development Guidelines adopted by councils".
 - if councils obtain title to land over which they have care, control and management of infrastructure, buildings and service delivery
 - individual allotments are leased and become rateable
 - council by-laws are capable of being administered
 - Councils are involved in the development of Northern Territory policy and plans that deal with infrastructure and supporting services in town camps including roads, street lighting, footpaths, open space and other associated community infrastructure and services.

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(Adopted at Executive Meeting 21 February 2019)

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6.3. *The Northern Territory Planning System.* ^{xxv}

- (a) LGANT supports the NT *Planning Act* being amended so that it is compulsory for the Territory Government agency responsible for land use planning to provide information in a timely manner so that councils can adequately plan for infrastructure, social development and service delivery requirements in response to new property developments. (Adopted at Executive Meeting 15 March 2010 – Agenda Item 6.7)
- (b) LGANT requests the Territory Government make land available in a timely manner to enable local governments to jointly establish regional waste management facilities that comply with legislation. (Adopted at Executive Meeting 15 March 2010 – Agenda Item 6.7)
- (c) That LGANT support and promote the use of the “Healthy, Spaces and Places – A national guide to designing places for healthy living as best practice” in councils Planning Guidelines. (Adopted at General Meeting November 2013 – Agenda Item 7.2)

7. *Environment*^{xxvi xxvii}

- (a) LGANT recognises there is growing community demand for councils to devote substantial resources to environmental protection and management.

7.1. *Role in National Policy*^{xxviii}

- (a) LGANT supports the principles of ecologically sustainable development.
- (b) LGANT will promote the importance of regional cooperation between councils, as well as more effective liaison with industry and community organisations, as a means of enhancing its own capacity to deal effectively with environmental issues and contribute to national policy.
- (c) LGANT supports the traditional owners of land being consulted and actively involved in environmental planning and management processes.

7.2. *Natural Environment*

- (a) LGANT supports Local Government being consulted concerning community and environmental impacts when areas are considered for World Heritage listing.
- (b) LGANT supports an effective national effort to control feral cats and other pests.
- (c) LGANT supports effective Territory efforts to control native animal pests within urban areas. (Policy adopted at GM October 2003 - Item 8.3)
- (d) LGANT supports land in ownership of the Commonwealth or Northern Territory Governments which suffers from environmental degradation being restored to at least the same standards these governments would expect of the private sector.

7.3. *Built Environment*

- (a) LGANT supports the need for more effective action to maintain and enhance the quality of the built environment.
- (b) LGANT supports a national approach to minimise risks associated with the production, storage, transport and disposal of scheduled wastes.
- (c) LGANT supports councils undertaking energy production, implementing energy efficiencies and making greater use of renewable energies to the extent they are able. (Policy updated at General Meeting 8 November 2018 – Item 7.10)^{xxix}

7.4. *Cultural Heritage*

- (a) LGANT supports programs to conserve and manage features of social, cultural, architectural, historic and Aboriginal significance.

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7.5. **Waste Management Hierarchy**

- (a) LGANT supports the management of waste within the framework of the following priorities:
- avoiding the creation of waste (reduce)
 - minimise the creation of waste (reduce)
 - the reuse of post-production and post-consumer products without any change to the form or composition of those products (reuse)
 - the recycling of organic waste and post-production and post-consumer goods into new products (recycling)
 - the responsible disposal of waste to environmentally acceptable means (disposal).

7.6. **Waste Management**

- ~~(a) LGANT supports the establishment of a single coordinating body to control and direct the disposal of solid waste generated within the NT. Such a body should:~~
- ~~• include substantial representation from Local Government as well as representatives of the NT Environment Protection Unit, industry, and special interest/community groups~~
 - ~~• develop broad waste policies for the NT for implementation at a regional level~~
 - ~~• develop licence conditions for landfills and other waste disposal facilities~~
 - ~~• set industry reduction targets~~
 - ~~• assist with the development and implementation of waste education programs~~
 - ~~• monitor the effectiveness of waste management policies and programs.~~
- ~~(b)(a) LGANT supports shires with communities of populations less than 1,000 adopting the final Better Practice Guidelines, as developed by LGANT, as a standard operational manual for waste management in those areas. (Policy adopted at Executive Meeting 21 September 2009 - Item 10.2)~~

7.7. **NT, State and Federal Government Responsibilities^{xxx}**

- (a) LGANT strongly supports the introduction of a 'Cash for Containers' program as a national litter control mechanism.

7.8. **Industry Responsibilities**

- (a) LGANT supports the principle that those who create waste should take full responsibility for that waste. In the case of industry, Local Government supports the imposition of legislation, regulations and incentive schemes which will compel industry to:
- introduce policies which will enable sectors of industry to reach mandatory waste reduction targets within a specified time frame
 - accept "cradle to grave" responsibility for the products, waste and litter it produces, at both the production and post-consumer stages.
 - adopt "closed loop" processes for the products and packaging it creates
 - reduce the unnecessary packaging of goods
 - use at least a specified percentage of recycled material in their production processes

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- use only packaging materials which are capable of being recycled and have been marked as recycled material.

7.9. **Recycling and Separation**

~~(a) LGANT supports the following:~~

- ~~• The use of financial incentives such as the NSW Council Recycling Rebate Scheme as a means of reducing the amount of waste going to landfill.~~
- ~~• The concept of free disposal of separated domestic vegetation and green waste at landfills where this waste will be recycled for domestic and commercial use.~~
- ~~• The development of domestic and export markets for recycled products and recovered materials.~~
- ~~• Encouragement and assistance of research and development projects to enable the greater use of recycled products.~~
- ~~• Internal purchasing policies which maximise the use of responsibly packaged and recycled goods.~~
- ~~• Regular, regional industry sponsored chemical collection campaigns which ensure the environmentally responsible disposal of chemicals.~~
- ~~• Community education to assist the public in reducing waste.~~

7.10. **Waste Disposal**

- LGANT supports public control of landfills and other waste disposal facilities so as to ensure that waste disposal and management complements an overall waste minimisation strategy.
- LGANT believes that landfill and other disposal facilities should maximise their efforts to separate and divert materials for reuse and recycling.
- LGANT believes that waste disposal guidelines should ultimately ensure that environmental quality and public health are not compromised.
- Licence and approval regulations/requirements for landfills and other waste disposal facilities should:
 - be sufficiently flexible to account for site characteristics (such as permeability, isolation, the assimilation capacity of the surrounding environment and cumulative effects);
 - be performance based; and
 - reflect consideration and assessment of the likely costs of compliance.

~~(e) LGANT supports the following principles:~~

- ~~• siting of a radioactive waste facility in the Northern Territory should not be on the basis of political convenience;~~
- ~~• a site within Australia should be chosen on proper technical and environmental criteria; and~~
- ~~• appropriate community consultation should take place prior to the final decision being made. (Adopted at Executive Meeting October 2005)~~

7.11. **Public and Environmental Health^{xxxi}**

- LGANT does not support councils acting as enforcement agencies under Public and Environmental Health legislation.

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(b) LGANT supports councils adopting policies which:

- ban smoking in local government buildings and open space areas
- require the erection of signage to indicate that the areas are smoke free
- ensuring that events run or sponsored by councils are smoke free.

(Adopted at General Meeting November 2013 – Agenda Item 7.6)

(c) LGANT supports councils using glyphosate products so long as:

- there are no other practicable and affordable control measures that could be employed
- councils comply with the safety data sheets associated with its use
- there are no compelling legal and insurance reasons to stop using it
- the regulators continue to support its use
- it is reasonable and practicable to avoid its use in areas such as playgrounds and parks. *(Adopted at General Meeting 8 November 2018 – Agenda Item 7.6)^{xxxii}*

7.12. **Climate Change^{xxxiii}**

(a) LGANT recognises that the global climate is changing as a consequence of increased concentrations of greenhouse gas emissions in the atmosphere, and that these increased concentrations are largely the result of human activities and industrialisation.

(b) LGANT acknowledges that:

- there is still debate and uncertainty with existing climate change science
- uncertainty is not a reason for inaction or delay of action
- the “Precautionary Principle” should be included in any consideration of climate change science.

(c) LGANT supports councils addressing climate change in their strategic planning frameworks because of the legal, indemnity, budgetary, asset management, infrastructure, planning and environmental implications for councils.

(d) LGANT calls upon the Federal and Territory governments to develop appropriate policy and legislative frameworks to allow councils to make decisions and responses to climate change without prejudice or undue risk exposure.

(e) LGANT supports councils receiving appropriate levels of funding and resourcing assistance to meet urgent climate change mitigation and adaptation requirements for the short and long term protection and benefit of their communities.

7.13. **Water Conservation**

(a) LGANT supports councils taking water conservation measures including through increased water efficiency, landscaping design and community education. *(Adopted General Meeting 8 November 2018 – Item 7.13)^{xxxiv}*

8. International Links ^{xxxv}

(a) LGANT supports the World Wide Declaration on Local Self Government adopted by the International Union of Local Authorities, and calls on the Commonwealth Government to:

- continue its support for the Declaration

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- promote adoption of the Declaration by the United Nations
 - abide by the principles of the Declaration.
- (b) LGANT supports closer relations being developed with local governments in other countries, particularly in the Asia Pacific region.
- (c) LGANT supports the development of Sister City links between communities.

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ⁱ Policy updated 1 December 2016 GM Item 7.8

ⁱⁱ Policy updated 16 August 2016 Exec meeting Item 6.5 removed

- (c) LGANT supports the CouncilBIZ constitution being changed to allow:
- councils and LGANT to determine their nominated representatives on the board of CouncilBiz
 - elected members to attend meetings of CouncilBIZ as observers when they are not the nominated representatives on CouncilBIZ or LGANT.
- (d) LGANT supports councils approving delegations to their nominated representatives on CouncilBIZ in light of the potential for costs being incurred outside of council budgetary processes. (Policy adopted at general meeting 25 March 2010)

ⁱⁱⁱ Policy updated 15 March 2016 Exec meeting Item 6.5

^{iv} Policy updated 1 December 2016 General meeting Item 7.10

^v Adopted at Executive Meeting 20 August 2012 – Item 6.2; Policy updated at General Meeting April 2014 – Item 7.6

^{vi} Policy updated 18 August 2015 Exec Meeting (Item 6.6)

^{vii} Policy updated 26 July 2010 Exec meeting (see items 10.1 & 10.2) from

- (a) LGANT recognises that public housing is a function of state and territory governments and that local government and associations are service providers on behalf of those governments.
- (a) LGANT supports Local Government cooperation with Commonwealth and Territory Governments to ensure that communities have access to secure, affordable and appropriate housing.
- (b) LGANT supports the involvement of Local Government in the formulation of regional housing policies and programs, and in the negotiation of relevant inter-governmental agreements.
- (c) LGANT supports housing asset management programs being implemented by councils. *(Policy adopted at GM October 2003 - Item 6.9)*
- (d) LGANT supports a coordinated approach to housing development across the Local Government sector. *(Policy adopted at GM October 2003 - Item 6.9)*
- (e) LGANT supports essential service infrastructure being developed in a timely fashion so as not to delay housing development. *(Policy adopted at GM October 2003-Item 6.9)*
- (f) LGANT supports councils with capacity to carry out maintenance and construction of houses which leads to local employment and training opportunities. *(Policy adopted Executive meeting 5 June 2006 Item 10.1.2)*
- (g) LGANT supports councils that do not wish to, or do not have the capacity for, maintaining and constructing houses to transfer the function to the Territory Government. *(Policy adopted Executive meeting 5 June 2006 Item 10.1.3)*
- (h) LGANT calls upon Territory Housing to *(Policy adopted at Executive meeting 8 September 2008 - Item 10.2)*:
1. Have regard to the unique circumstances facing Shire councils with housing as they seek to establish and consolidate their headquarters operations, particularly for the key personnel of CEO, Director Corporate Services, Director Technical Services, Director Community Services and Housing Manager.
 2. make available Government employee Housing and give recognition and preference to the above personnel given the important relationship that shires *will have with Territory Housing in helping to maintain Territory Housing property in remote areas. (Amended at Executive Meeting 16 March 2009 – Item 10.2.2)*
 3. provide certainty with tenancies for the above personnel for the next three years in the major centres of Nhulunbuy, Katherine, Jabiru and Tennant Creek.
 4. maintain close contact with the shires over their need for industry Housing so that the shires can successfully deploy and accommodate key personnel and thereby meet the Territory government's policy agenda in respect of local government reform and public housing in the short term.

^{viii} Policy updated 18 April 2017 Exec meeting (6.7)

^{ix} Policy updated 1 October 2013 Exec meeting (10.4) – consolidated clauses relating to funding and services of libraries

^x Policy updated 8 November 2018 General meeting

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^x Policy updated 21 May 2013 Exec Meeting, removed

- (i) LGANT proactively works towards ensuring that the local government workforce in the Northern Territory has measures in place to bring about stability in employment through best practice recruitment, mentoring and retention procedures and strategies. (Policy adopted at Executive meeting 22 May 2005 Item 10.2.1)

^{xii} Policy endorsed at 20 September 2016 Executive meeting

^{xiii} Policy endorsed at 12 June 2018 Executive meeting

^{xiv} Policy updated 26 July 2010 Exec meeting, removed

- (e) LGANT supports legislative impediments being removed and local government boundaries extended to allow local governments to charge rates on properties that are leased within their boundaries including mining, agricultural and pastoral leases. (*Adopted at Executive Meeting October 2005 – Agenda Item 13.1 – 7.8*)

^{xv} Policy updated 1 October 2013 Exec meeting – removed deadline

^{xvi} Policy updated 4 April 2015 General meeting, removed

- (d) LGANT supports the recommendation of the National Audit Commission that Local Government FAG's be absorbed into State / Territory FAG's provided the NT Government passes on all Local Government monies received.

^{xvii} Policy updated 26 July 2010 Exec meeting, removed

- (d) LGANT is opposed to legislated compulsory competitive tendering.

^{xviii} Policy updated 26 July 2010 Exec meeting, 15 March 2016 Exec meeting Item 6.5

^{xix} Policy updated 26 July 2010 Exec meeting, 15 March 2016 Exec meeting Item 6.5

^{xx} Policy updated 1 October 2013 Exec meeting (10.3) – removed deadline

^{xxi} Policy Updated 15 March 2016 Exec meeting Item 6.5

^{xxii} Policy updated 26 July 2010 Exec meeting, removed

- (a) LGANT supports the completion and implementation of an effective strategy to address regional development issues and locational disadvantage north of the 26th Parallel.

^{xxiii} Policy updated 15 March 2016 Exec meeting Item 6.5

^{xxiv} Policy updated 21 February 2019 Exec meeting Item 6.5

^{xxv} Policy updated 15 March 2016 Exec meeting Item 6.5

^{xxvi} Policy updated 26 July 2010 Exec meeting, removed

- (a) LGANT supports greater financial resources being allocated by the Commonwealth and Territory Governments to resource environmental outcomes sought as part of national environment agendas.

^{xxvii} Policy updated 26 July 2010 Exec meeting, removed

7.5 Waste Management

- (a) LGANT members endorsed a Waste Policy in February 1997 which represents an agreed policy position, from which priorities for actions for all levels of government can be effectively determined and negotiated.

^{xxviii} Policy updated 26 July 2010 Exec meeting, removed

- (d) LGANT supports councils preparing Agenda 21 plans.

^{xxix} Policy updated 8 November 2018 – Item 7.10

^{xxx} Policy updated 28 June 2010 Exec meeting from

- (a) LGANT strongly supports the introduction of Container Deposit Legislation (CDL) as a litter control mechanism.

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(b) LGANT believes that the Northern Territory, State and Federal governments should introduce regulatory and economic instruments to reduce litter and to enable a reasonable waste reduction target of 25% reduction of waste to landfill (based on 1990 figures) to be achieved by the year 2000. In addition to industry controls outlined below, these instruments should include:

1. Different taxing or tariffs on virgin material and recycled material.
2. Container Deposit Legislation.
3. A NT levy on aluminium cans, glass beverage containers, flavoured milk cartons and fruit juice containers and other materials to fund public education projects, freight subsidies for recyclable materials, infrastructure requirements for urban and regional recycling storage facilities and recycling rebates for Territory councils.

^{xxxi} Policy updated 28 June 2010 Exec meeting from

LGANT does not support councils acting as enforcement agencies under Public and Environmental Health legislation due to:

1. a lack of experience by local government in managing such functions previously
2. the difficulty in employing relevant professional officers
3. the risk associated with performing the service to a revenue positive level

(Policy adopted by LGANT Executive Committee 28 May 2007 Item 6.5)

^{xxxii} Policy Adopted at General Meeting 8 November 2018 – Item 7.4

^{xxxiii} Policy endorsed at GM 12 November 2015

^{xxxiv} Policy adopted at General Meeting 8 November 2018 – Item 7.13

^{xxxv} Policy updated 26 July 2010 Exec meeting, removed

(c) Members do not support LGANT's continuing involvement with IULA-ASPAC.

(d) LGANT supports the Northern Territory Government providing financial support for the promotion of international links by Local Government.



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14 August 2019

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Mr Tony Tapsell
Chief Executive Officer
Local Government Association of the Northern Territory
PO Box 2017
PARAP NT 0804

Dear Mr Tapsell

Amendments to the Local Government Association of the Northern Territory (LGANT) Policy Statements

I am writing with reference to the proposed amendments to the LGANT Policy Statements recently circulated to councils for comment.

I would like to take this opportunity to thank you for providing Council with the opportunity to comment and the extension provided so Council could provide a considered submission.

Council considered its submission at the Second Ordinary Meeting on 20 August 2019. Council's submission consists of a summary of key issues covered in this letter.

The City of Palmerston is committed to growing local government as a recognised third tier of government with the closest connection to the community and is supportive of policies that enable it to achieve this outcome. Council also supports LGANT as the primary advocacy body for local government, with a foundation of contemporary policy positions to support its values and objectives. Council has some feedback on the proposed Policy Statements which is outlined below.

Council notes that two policy positions developed by the City of Palmerston and endorsed at the November 2018 General Meeting have not been included in this document. These are:

- Support for family friendly policies to attract and retain Elected Members, including the development of a model policy and resources; and
- LGANT lobby the Northern Territory Government to introduce uniform animal management legislation.

Council would like to see these endorsed positions included in the Policy Statements, and a review done to ensure that all other recently endorsed policy positions are also included.

Section 1-Inter-Government Relations

Council has no comments or amendments on this section.

Section 2-People and Community

Council has concerns with the proposed removal of section 2.4(b) relating to LGANT supporting an increase of at least the equivalent of the Consumer Price Index in the operational subsidies paid to local governments for library services. This source of funding is important in assisting local government to maintain library services and needs to at least keep pace with rising employee, and materials and services costs. Any loss of funding in real terms will need to be sourced from within council's budgets or service

levels will have to be reviewed. This policy change is also inconsistent with provisions in section 3 seeking adequate funding for local government.

In relation to section 2.7(a) LGANT is proposing to amend this Policy Statement to withdraw its support for the Australian Local Government Association (ALGA) publication "Working with Native Title" as the source of information for local government on Native Title. In its place will be support for local government providing information, however it does not nominate a single source. Native Title is a complex, emotive and constantly evolving area of law and local government needs to have a consistent and reliable source of information. Also, not all local governments in the Northern Territory will have the resources to source quality, independent legal advice. Therefore, LGANT, or ALGA should endorse a single source of reliable information. This may include legal advice provided by ALGA at its own expense.

Council has concerns with sections 2.9(e) and (f) as they do not clarify which level of government or agency is primarily responsible, namely the "lead agency", for the management of alcohol or the prevention of intoxication and alcohol fuelled violence. Clarity on this point will assist local government in understanding its role. Current practice is that the Northern Territory Government has taken responsibility and seeks the support of local government where appropriate, so the Policy Statements could at least reflect current practice if supported by members. It has also been Council's experience that it is asked to comment on liquor licence applications without all relevant information, including impact statements. The Policy Statement at section 2.9(k) should be extended to reflect a requirement that all information be provided to local government when comment is being sought on a liquor licence application.

Council supports the provision of superannuation to all Elected Members, consistent with the principle that superannuation is applied to Elected Members at other levels of government. Section 2.10(g) should also state that superannuation will be at the equivalent of the prevailing Superannuation Guarantee, which is currently 9.5%. This section should therefore be amended to read "LGANT supports superannuation at the equivalent of the prevailing Superannuation Guarantee for all local government Elected Members, which is provided to Federal, State and Territory Parliamentarians and all members of the Australian workforce."

Section 3-Finance, Taxation and Economic Reform

Council supports the proposed amendment at section 3.2(f) to exempt councils from stamp duty. Given that Crown Land is exempt from rates, it is only fair that local government is exempt from general taxes levied by the Northern Territory Government.

In section 3.5(a) which relates to the abolition of "unreasonable" Fringe Benefits Tax impositions, LGANT should clarify what it deems to be unreasonable. Considerations would include whether taxes on common fringe benefits such as vehicles and accommodation for principal members and local government staff are deemed as "unreasonable".

Section 3.7(b) notes that LGANT supports "stern action" being taken against those who misappropriate council funds. This is a criminal activity and would also come within the purview of the Independent Commissioner Against Corruption, so it is recommended that more contemporary wording is used to identify it as criminal activity and encourage local governments to develop a culture of governance that will identify and report misappropriation to the appropriate authorities.

Amendments are proposed to section 3.9 which deals with automated processing. It appears that the old policy intent was to encourage online or electronic methods of payments, now it refers to automated processing, which appears to refer to automated

data entry points in processes. The intent of this Policy Statement is unclear and needs to be clarified to ensure that the intended meaning is conveyed.

Council believes that section 3.11 relating to the Remote Area Zone Rebate should also be advocating for a review of the amount and annual indexation. A recent Productivity Commission Review found that the nominal value of the Zone Tax Offset, which is part of the Remote Area Zone Tax Concessions and Payments has not been adjusted since 1993, during which time inflation has increased by 88%. This means that recipients of the Zone Tax Offset are significantly worse off in real terms than they were 26 years ago.

Section 4-Transport and Infrastructure

Council has no comments or amendments on this section.

Section 5-Economic and Regional Development

Section 5.1(c) outlines that LGANT supports Commonwealth Government decentralisation policies. LGANT should also consider whether it supports migration and resettlement programs that encourage or require people to live in regional areas. This has the benefit of sustaining the population and creating demand for local materials and services. It also provides a more competitive labour market for local government to source talent. This will also complement Northern Territory Government policies to encourage people to settle and purchase property in the Northern Territory.

Section 6-Urban Affairs

Section 6 should be further expanded to include that LGANT believes that local government should be given access to all building information and plans that the Northern Territory Government has in order to undertake core functions such as rating, infrastructure planning and emergency management. Currently only limited information relating to title details is available.

Section 7-Environment

Council has no comments or amendments on this section.

Section 8-International Links

Council has no comments or amendments on this section.

Council would appreciate the opportunity to meet to discuss these positions further. Should you have any queries or concerns, please contact me by emailing luccio.cercarelli@palmerston.nt.gov.au or by phoning (08) 8935 9902.

Yours sincerely

Luccio Cercarelli
Chief Executive Officer

14 INFORMATION AND CORRESPONDENCE

- 14.1 Information
- 14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday 3 September 2019 at 5.30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



**COUNCIL MEETING
MINUTES
TUESDAY, 6 AUGUST 2019**

CITY OF PALMERSTON

Minutes of Council Meeting
held in the Palmerston Swimming and Fitness Centre
31 Tilston Avenue, Moulden
on Tuesday 6 August 2019 at 5:30pm.

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Alderman Lucy Morrison
Alderman Amber Garden
Alderman Sarah Henderson
Alderman Damian Hale
Alderman Tom Lewis
Alderman Mick Spick

STAFF

Chief Executive Officer, Luccio Cercarelli
Director City Growth and Operations, Kathy Jarrett
Director Governance and Regulatory Services, Chris Kelly
Acting Director Lifestyle and Community, Amelia Vellar
Executive Manager Finance, Shane Nankivell
Communications Officer, Samantha Abdic
Minute Secretary, Alexandra Briley

GALLERY

Nil.

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

Initials:

3.2 Leave of Absence Previously Granted

THAT the leave of absence received from Alderman Giesecke for 3 August to 11 August 2019 inclusive be received and noted.

CARRIED 9/0701 – 02/07/2019

3.3 Leave of Absence Request

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

1. THAT Council notes Mayor Pascoe-Bell will be absent on Council business from 28 August 2019 to 30 August 2019 inclusive.
2. THAT Council notes Mayor Pascoe-Bell will be absent on Council business from 3 September 2019 to 5 September 2019 inclusive.

CARRIED 9/0749 – 06/08/2019

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Alderman Lewis
Seconded: Alderman Spick

THAT the Declaration of Interest received from Alderman Lewis for Item 24.1 be received and noted.

CARRIED 9/0750 – 06/08/2019

5.2 Staff

Nil.

Initials: _____

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Morrison
Seconded: Alderman Hale

THAT the minutes of the Council Meeting held on Tuesday, 16 July 2019 pages 9831 to 9840, be confirmed.

CARRIED 9/0751 – 06/08/2019

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Mayoral Update Report - July 2019 M9/013

Moved: Mayor Pascoe-Bell
Seconded: Alderman Spick

THAT Report Number M9/013 entitled Mayoral Update Report – July 2019 be received and noted.

CARRIED 9/0752 – 06/08/2019

8 DEPUTATIONS AND PRESENTATIONS

Nil.

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil.

Initials: _____

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Moved: Alderman Garden
Seconded: Alderman Morrison

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
24.1	8(b)	This item is considered 'Confidential' pursuant to <i>Section 65(2)</i> of the <i>Local Government Act</i> and 8(b) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.2.1	8(b)	This item is considered 'Confidential' pursuant to <i>Section 65(2)</i> of the <i>Local Government Act</i> and 8(b) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.2.2	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2)</i> of the <i>Local Government Act</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

Initials: _____

Minute Book Page 9850
1st Ordinary Council Meeting

25.2.3	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2)</i> of the <i>Local Government Act</i> and 8(c)(iv) of the <i>Local Government Administration Regulations</i> , whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
	8(d)	This item is considered 'Confidential' pursuant to <i>Section 65(2)</i> of the <i>Local Government Act</i> and 8(d) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.

CARRIED 9/0753 - 06/08/2019

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 2019 Palmerston Youth Festival

9/0276

Moved: Alderman Morrison

Seconded: Alderman Hale

THAT Report Number 9/0276 entitled 2019 Palmerston Youth Festival be received and noted.

CARRIED 9/0754 - 06/08/2019

Initials: _____

13.1.2 Governance and Regulatory Services Quarterly Report
April – June 2019

9/0264

Moved: Alderman Morrison
Seconded: Alderman Garden

THAT Report Number 9/0264 entitled Governance and Regulatory Services Quarterly Report April – June 2019 be received and noted.

CARRIED 9/0755 – 06/08/2019

13.1.3 Moulden Community Garden Update

9/0277

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT Report Number 9/0277 entitled Moulden Community Garden Update be received and noted.

CARRIED 9/0756 – 06/08/2019

13.1.4 *Project* – Making the Switch, Update August 2019

9/0280

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT Report Number 9/0280 entitled *Project* – Making the Switch, Update August 2019 be received and noted.

CARRIED 9/0757 – 06/08/2019

13.2 Action Reports

13.2.1 Council Policy Review – *FIN22 Grant Income*

9/0278

Moved: Alderman Morrison
Seconded: Alderman Garden

1. THAT Report Number 9/0278 entitled Council Policy Review – *FIN22 Grant Income* be received and noted.
2. THAT Council rescind Council Policy *FIN22 Grant Income* at **Attachment A** to Report Number 9/0278 entitled Council Policy Review – *FIN22 Grant Income*.

CARRIED 9/0758 – 06/08/2019

Initials: _____

13.2.2 Review of Policy *FIN17 – Financial Reserve*

9/0279

Moved: Alderman Lewis
Seconded: Alderman Henderson

1. THAT the Council Policy *FIN19 Financial Reserve* be tabled and replace **Attachment B** to Report Number 9/0279 entitled Review of Policy *FIN17 – Financial Reserve* as the correct attachment.
2. THAT Report Number 9/0279 entitled Review of Policy *FIN17 – Financial Reserve* be received and noted.
3. THAT Council rescind Council Policy *FIN17 – Financial Reserve* as **Attachment B** to Report Number 9/0279 entitled Review of Policy *FIN17 – Financial Reserve*.
4. THAT Council adopt Council Policy *FIN17 – Financial Reserve* as **Attachment C** to Report Number 9/0279 entitled Review of Policy *FIN17 – Financial Reserve* with an amendment to include a statement that requires a Council resolution to transfer any unexpected monies received to reserve.
5. THAT Council adopt the reserve movements as contained within the body of the report and **Attachment A** to Report Number 9/0279 entitled Review of Policy *FIN17 – Financial Reserve*.

CARRIED 9/0759 – 06/08/2019

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 LGANT Draft Executive Minutes – 15 July 2019

Moved: Alderman Spick
Seconded: Alderman Garden

THAT Council receive and note Item 14.1.1 entitled LGANT Draft Executive Minutes - 15 July 2019.

CARRIED 9/0760 – 06/08/2019

14.2 Correspondence

Nil.

Initials:

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

16.1 Commencement of Pre-Cyclone Cleanup

Moved: Alderman Morrison
Seconded: Alderman Spick

THAT the question asked by Alderman Morrison regarding Commencement of pre-cyclone cleanup, and the response provided by the Director City Growth and Operations be received and noted.

CARRIED 9/0761 – 06/08/2019

17 GENERAL BUSINESS

17.1 Alderman Lucy Buhr's Official Change of Surname

Moved: Alderman Morrison
Seconded: Alderman Hale

THAT Council notes Alderman Lucy Buhr's official change of surname and will now be known as Alderman Lucy Morrison.

CARRIED 9/0762 – 06/08/2019

18 NEXT COUNCIL MEETING

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 20 August 2019 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0763 – 06/08/2019

Initials: _____

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Spick
Seconded: Alderman Hale

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0764 - 06/08/2019

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil.



Athina Pascoe-Bell
MAYOR

Date:
