

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 18 June 2019 at 5:32pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (via teleconference)
Acting Mayor Sarah Henderson
Alderman Lucy Buhr
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Damian Hale
Alderman Tom Lewis
Alderman Mick Spick

STAFF

Acting Chief Executive Officer, Chris Kelly
Director City Growth and Operations, Kathy Jarrett
Acting Director Lifestyle and Community, Amelia Vellar
Executive Manager Finance, Shane Nankivell
Acting Executive Manager Organisational Services, Richard Iap
Communications Officer, Brigitte Brown
Minute Secretary, Alexandra Briley

GALLERY

Mitchell Abram, ABC
Will Zwar, NT News
One member of the public

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

Initials: _____

2 OPENING OF MEETING

Appointment of Chair

Moved: Alderman Garden
Seconded: Alderman Giesecke

THAT Council appoint Acting Mayor Henderson as Chair of the Ordinary Council Meeting on 18 June 2019, in accordance with Council Policy *MEE04 Teleconferencing*.

CARRIED 9/0675 – 18/06/2019

The Chair declared the meeting open at 5:32pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Nil.

4 REQUEST FOR TELECONFERENCING

Moved: Alderman Giesecke
Seconded: Alderman Hale

THAT Mayor Pascoe-Bell will attend via teleconferencing at the Ordinary Meeting of Council held on 18 June 2019.

CARRIED 9/0676 – 18/06/2019

Initials: _____

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Alderman Giesecke
Seconded: Alderman Garden

THAT the Declaration of Interest received from Alderman Giesecke for Item 22.1 be received and noted.

CARRIED 9/0677 – 18/06/2019

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Buhr
Seconded: Alderman Hale

THAT the minutes of the Council Meeting held on Tuesday, 4 June 2019 pages 9772 to 9789, be confirmed.

CARRIED 9/0678 – 18/06/2019

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

Nil.

8 DEPUTATIONS AND PRESENTATIONS

Nil.

Initials: _____

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil.

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Nil.

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Community Benefit Scheme June 2019 Update

9/0248

Moved: Alderman Buhr

Seconded: Alderman Garden

THAT Report Number 9/0248 entitled Community Benefit Scheme June 2019 Update be received and noted.

CARRIED 9/0679 – 18/06/2019

Initials: _____

Minute Book Page 9803
2nd Ordinary Council Meeting

13.1.2 Palmerston Safe Communities Committee May 2019 Minutes 9/0249

Moved: Alderman Hale
Seconded: Alderman Buhr

THAT Report Number 9/0249 entitled Palmerston Safe Communities Committee May 2019 Minutes be received and noted.

CARRIED 9/0680 – 18/06/2019

13.1.3 Financial Report for the Month of May 2019 9/0251

Moved: Alderman Buhr
Seconded: Alderman Giesecke

THAT Report Number 9/0251 entitled Financial Report for the Month of May 2019 be received and noted.

CARRIED 9/0681 – 18/06/2019

13.2 Action Reports

13.2.1 Adoption of the Municipal Plan and Budget 2019/2020 9/0256

Moved: Alderman Garden
Seconded: Alderman Giesecke

1. THAT Report Number 9/0256 entitled Adoption of the Municipal Plan and Budget 2019/2020 be received and noted.

CARRIED 9/0682 – 18/06/2019

Moved: Alderman Buhr
Seconded: Alderman Hale

2. THAT Council write to each submitter to the Draft Municipal Plan and Budget 2019/2020 thanking them for their feedback, providing a point of contact to discuss their concerns further and outlining what action Council will take in response to their submission.

CARRIED 9/0683– 18/06/2019

Initials: _____

13.2.1 Adoption of the Municipal Plan and Budget 2019/2020 (continued) 9/0256

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

3. THAT Council adopt the Elected Member Allowances for the 2019/2020 financial year as follows:
- a. Mayoral Allowance of up to \$113,885.30 for the year paid on a pro rata monthly basis in arrears consisting of a base allowance of \$87,199.66, electoral allowance of \$22,951.14, and subject to individual activity and prior approval a professional development allowance not more than \$3,734.50.
 - b. Deputy Mayoral Allowance of up to \$41,717.54 for the year paid on a pro rata monthly basis in arrears consisting of a base allowance of \$32,244.05, electoral allowance of \$5,738.99, and subject to individual activity and prior approval a professional development allowance not more than \$3,734.50.
 - c. Aldermen Allowance of up to \$25,156.70 for the year paid on a pro rata monthly basis in arrears consisting of a base allowance of \$15,683.21, electoral allowance of \$5,738.99, and subject to individual activity and prior approval a professional development allowance not more than \$3,734.50.

CARRIED 9/0684– 18/06/2019

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

4. THAT Council set the Extra Meeting Allowance at \$150 per meeting, with conditions as set out in Council Policy *EM02 Elected Members Benefits and Support* to a maximum amount of \$10,455.87.

CARRIED 9/0685 – 18/06/2019

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

5. THAT in accordance with Section 24(1) of the *Local Government Act*, Council adopt the City of Palmerston Municipal Plan and Budget 2019/2020 at **Attachment B** to Report Number 9/0256 entitled Adoption of the City of Palmerston Municipal Plan and Budget 2019/2020.

CARRIED 9/0686 – 18/06/2019

Initials: _____

Minute Book Page 9805
2nd Ordinary Council Meeting

13.2.1 Adoption of the Municipal Plan and Budget 2019/2020 (continued) 9/0256

Moved: Alderman Spick
Seconded: Alderman Hale

6. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2019/2020 to the Department of Local Government, Housing and Community Development in accordance with Section 24(1) of the *Local Government Act*.

CARRIED 9/0687 – 18/06/2019

13.2.2 Declaration of Rates and Charges 2019-2020 9/0255

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

1. THAT Report Number 9/0255 entitled Declaration of Rates and Charges 2019-2020 be received and noted.
2. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 24(1) of the *Local Government (Accounting) Regulations* being **Attachment A** to Report Number 9/0255 entitled Declaration of Rates and Charges 2019-2020 be received and noted.
3. THAT in accordance with Section 149 of the *Local Government Act*, Council adopts the Unimproved Capital Value method as the basis for determining the assessed value of allotments within the Palmerston local government area.
4. THAT in accordance with Section 155 of the *Local Government Act* Council declares that it intends to raise, for general purposes by way of rates, an amount of \$21,637,781.00, which will be raised by the application of differential valuation-based charges (differential rates) with differential minimum charges (minimum amounts) being payable in application of each of those differential rates for the financial year ending 30 June 2020.
5. THAT Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:

Initials: _____

13.2.2 Declaration of Rates and Charges 2019-2020 (continued)

9/0255

- a) With respect to all rateable land within that part of the Municipality zoned R, RR (excluding RR properties located in the suburb of Marlow Lagoon), SD, MD, MR, HR, CL, FD, PS, SP8, SP9 with a parcel area less than 10,000m², SP9 with a parcel area greater than 20,000m², SP10 and SP11 under the NT Planning Scheme, a differential rate of 0.530022% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
 - ii) the number one,whichever is greater.
- b) With respect to all rateable land within that part of the Municipality zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.411615% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
 - ii) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
 - iv) the number one,whichever is greater.
- c) With respect to all rateable land within that part of the Municipality zoned GI and LI under the NT Planning Scheme, a differential rate of 0.443029% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
 - v) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
 - vi) the number one,whichever is greater.

Initials: _____

13.2.2 Declaration of Rates and Charges 2019-2020 (continued)

9/0255

- d) With respect to all other rateable land within the Municipality, a differential rate of 0.767487% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
- vii) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
- viii) the number one,
- whichever is greater.
6. In accordance with Section 157 of the *Local Government Act*, Council declares that to assist it in meeting the costs of the waste management services it provides for the benefit of all residential land within the Municipality and the occupiers of such land, it intends to raise an amount of \$6,760,000 which will be raised by the application of a charge for the financial year ending 30 June 2020.
7. THAT Council declares the following charges in respect of waste management services it provides for the benefit of all residential land with the Palmerston local government area and the occupiers of such land. For the purposes of this recommendation, "residential dwelling" means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of the Unit Titles Act and the Unit Title Schemes Act and "residential land" means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling):
- a) a charge of \$490 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to, each residential dwelling within the Municipality other than a residential dwelling as described in paragraph c) below. The services are:
- a general waste collection service as described on Council's website.
 - a recycling collection service as described on Council's website.
 - one pre-cyclone season hard waste collection visit.
 - access to and maintenance of a waste disposal facility.
 - public litter collection & street sweeping.

Initials: _____

13.2.2 Declaration of Rates and Charges 2019-2020 (continued)

9/0255

- b) an additional charge of \$149 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph 4(a) in respect of that dwelling requests and Council approves of an upgrade to the garbage collection service from a maximum of one (1) 120 litre mobile bin to a maximum of one (1) 240 litre mobile bin.
- c) an additional charge of \$490 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph (a) in respect of that dwelling requests in writing and Council approves the provision of an additional:
 - a general waste collection service as described on Council's website.
 - a recycling collection service as described on Council's website.
- d) a charge of \$240 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that meets the requirements of by-laws 26 and 27 of the Palmerston (Public Places) By-laws.

The services are:

- one pre-cyclone hard waste collection visit.
 - access to and maintenance of a waste disposal facility.
 - public litter collection & street sweeping.
8. THAT the relevant interest rate for the late payment of Rates and Charges is fixed in accordance with Section 162 of the *Local Government Act* at the rate of 9% per annum and is to be calculated on a daily basis.
9. THAT Rates and Charges declared under this declaration may be paid by four approximately equal instalments by the following dates, namely:
- First Instalment, 30 September 2019
 - Second Instalment, 30 November 2019
 - Third Instalment, 30 January 2020
 - Fourth Instalment, 30 March 2020
- Instalments falling due on a weekend or public holiday may be paid by the following business day without incurring a penalty.
10. THAT details of due dates and specified amounts will be listed on the relevant Notice of Rates and Charges.

Initials: _____

Minute Book Page 9809
2nd Ordinary Council Meeting

13.2.2 Declaration of Rates and Charges 2019-2020 (continued) 9/0255

11. THAT variations to those options for payment will be administered according to the conditions outlined on the front and reverse pages of the Notice of Rates and Charges.
12. THAT a ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.
13. THAT in accordance with Section 160 of the *Local Government Act*, a cash incentive of \$3,000 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2020.
14. THAT the incentive be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two successful recipients at \$1,500 each in accordance with the terms and conditions at Attachment B to Report Number 9/0255 entitled Declaration of Rates and Charges 2019-2020.
15. THAT Council note that in accordance with Section 158 of the *Local Government Act*, Council will publish the Declaration of Rates and Charges at **Attachment C** to Report Number 9/0255 entitled Declaration of Rates and Charges 2019-2020 on its website and in the newspaper advising residents of the Rates and Charges for 2019-2020.

CARRIED 9/0688– 18/06/2019

13.2.3 Fees and Charges 2019/2020 9/0252

Moved: Alderman Buhr
Seconded: Alderman Garden

1. THAT Report Number 9/0252 entitled Fees and Charges 2019/2020 be received and noted.
2. THAT Council adopt Fees and Charges 2019/2020 being **Attachment A** to Report Number 9/0252 entitled Fees and Charges 2019/2020 to be effective as of 1 July 2019.

CARRIED 9/0689 – 18/06/2019

Initials: _____

Minute Book Page 9810
2nd Ordinary Council Meeting

13.2.4 Electronic Notifications for Rate Instalment Reminders 9/0254

Moved: Alderman Spick

Seconded: Alderman Buhr

1. THAT Report Number 9/0254 entitled Electronic Notifications for Rate Instalment Reminders be received and noted.
2. THAT Council endorse the implementation of an addition of electronic notifications via mobile text messaging for rate instalment reminders where a ratepayer requests the service.

CARRIED 9/0690 – 18/06/2019

13.2.5 Review of Council Policy EM02 Elected Members Benefits and Support 9/0243

Moved: Alderman Garden

Seconded: Alderman Hale

1. THAT Report Number 9/0243 entitled Review of Council Policy *EM02 Elected Members Benefits and Support* be received and noted.
2. THAT Council adopt Draft Council Policy *EM02 Elected Members Benefits and Support* at **Attachment B** to Report Number 9/0243 entitled Review of Council Policy *EM02 Elected Members Benefits and Support*.

CARRIED 9/0691 – 18/06/2019

13.2.6 Review of Council Policy REG03 City Centre Parking 9/0247

Moved: Alderman Buhr

Seconded: Alderman Garden

1. THAT Report Number 9/0247 entitled Review of Council Policy *REG03 City Centre Parking* be received and noted.
2. THAT Council rescind Council Policy *REG03 City Centre Parking* being **Attachment A** to Report Number 9/0247 entitled Review of Council Policy *REG03 City Centre Parking*.

CARRIED 9/0692 – 18/06/2019

Initials: _____

Minute Book Page 9811
2nd Ordinary Council Meeting

13.2.7 Adoption of Revised Council Policy *AD04 Lease of Council Property* 9/0250

Moved: Alderman Buhr
Seconded: Alderman Giesecke

1. THAT the amended revised Council Policy *AD04 Lease of Council Property* be tabled and replace **Attachment B** to Report Number 9/0250 entitled Adoption of Revised Council Policy *AD04 Lease of Council Property*.
2. THAT Report Number 9/0250 entitled Adoption of Revised Council Policy *AD04 Lease of Council Property* be received and noted.
3. THAT Council adopt revised Council Policy *AD04 Lease of Council Property* at **Attachment B** to Report Number 9/0250 entitled Adoption of Revised Council Policy *AD04 Lease of Council Property*.

CARRIED 9/0693 – 18/06/2019

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

Nil.

Initials: _____

17 GENERAL BUSINESS

17.1 Recognition of Queen's Birthday 2019 Honours List

Moved: Alderman Lewis
Seconded: Alderman Giesecke

THAT Council extend its congratulations to Ms Anita Newman and Ms Ann Brown on receiving the Order of Australia Medal in the Queen's Birthday 2019 Honours List, in recognition of their service to the Palmerston community.

CARRIED 9/0694 – 18/06/2019

18 NEXT COUNCIL MEETING

Moved: Alderman Giesecke
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 July 2019 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0695 – 18/06/2019

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Hale
Seconded: Alderman Garden

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0696 – 18/06/2019

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Buhr
Seconded: Alderman Hale

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/0697 – 18/06/2019

Initials: _____

Minute Book Page 9813
2nd Ordinary Council Meeting

Mayor Pascoe-Bell left the Meeting at 6:16pm.

The meeting adjourned at 6:16pm.

Athina Pascoe-Bell
MAYOR

Date: