



1st ORDINARY COUNCIL MEETING

NOTICE OF MEETING

TUESDAY, 2 JULY 2019

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston commencing at 5.30pm.

A handwritten signature in black ink, appearing to read "Luccio Cercarelli".

LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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1st Ordinary Council Meeting

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 18 June 2019 pages 9799 to 9813 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

7.1 Mayoral Update Report – June 2019

M9/012

AGENDA ITEM: 7.1

REPORT TITLE: Mayoral Update Report – June 2019

REPORT NUMBER: M9/012

MEETING DATE: 2/07/2019

AUTHOR: Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides a highlight summary of some recent activities.

KEY MESSAGES

- General collaboration with Australian and Northern Territory Governments.
- Exploring opportunities for funding.
- Strengthening collaborations with Australian Local Governments.
- Attendance at various activities and services in Palmerston.

RECOMMENDATION

1. THAT Report Number M9/012 entitled Mayoral Update Report – June 2019 be received and noted.
2. THAT the Council approves interstate travel by the Mayor in late July or early August 2019, to meet with Australian Government representatives to advocate for funding partnerships to deliver Community infrastructure for Palmerston.

DISCUSSION

Meeting with Minister McCarthy

The CEO and I met with the Honourable Gerry McCarthy this month to provide an update and tour of Council's *Prójects* and discussions were held in relation to working in collaboration with the Northern Territory Government to progress these projects in the future.

Mayor's Morning Tea

This month I hosted the Mayor's Morning Tea and invited Defence families from Robertson Barracks to join me for a meet and greet. Also joining us for this morning was His Excellency General the Honourable Sir Peter Cosgrove AK MC Governor-General of the Commonwealth of Australia and Her Excellency Lady Cosgrove.



National General Assembly of Local Government 2019

Both the CEO and I attended the National General Assembly of Local Government 2019 – Future Focused, in Canberra.

The theme this year acknowledged that change is constant - you want your council to be positioned to seize the opportunities and reap the rewards for your communities.

As part of this year's program, delegates heard from leading politicians; receiving deep insights from nation-leading experts; keynote speakers at the forefront of community engagement and crowd powered communities; and concurrent sessions exploring housing affordability and density pressures; community harm and waste and what can be expected as we look to the future.

Government Partnerships

Council is continuing to work with both the Australian and Northern Territory Governments to identify partnership opportunities.

I am pleased to announce that recently Council has been successful in obtaining funding partnerships to further deliver for our community.

Australian Government

- Gray Community Hall Expansion \$1,445,000

Northern Territory Government

- Special Purpose Grant
Business Continuity Upgrades – Civic Centre \$ 150,469
- Energy Efficiency and Sustainability Grant
LED Upgrades – Palmerston Recreation Centre and Library \$ 126,455

I have requested a meeting with the Deputy Prime Minister, who is also the Minister for Infrastructure, Transport and Regional Development, to continue to advocate for funding for *Pr6jects* and other community infrastructure projects. I am seeking approval from the Council to travel to this meeting which is likely to occur in late July or August 2019. I will be accompanied by the CEO.

Buddy Bench

City of Palmerston in conjunction with the Litchfield/Palmerston Rotary, have taken part in the Buddy Bench program at Forest Parade Primary School.

A 'Buddy Bench', which is also known as a friendship bench is a special place within a school playground where a child can go when they want someone to talk to or play with. Other children and staff will recognise this as a sign that some help, support or comfort is needed and come to talk with the child.

The 'Buddy Bench' is also a means by which a child can seek support without the need to rationalise their feelings or to seek-out a particular member of staff or special friend. Because the bench is in the day-to-day environment of the school it can be used at any time and for any reason – from seemingly trivial matters to more serious concerns – and encourages children to ask for help when they are troubled.



POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The cost of travel for the Mayor and CEO to meet with Australian Government to advocate for Palmerston Community infrastructure projects is estimated at \$4,500. The cost of travel will be accommodated within the existing budget.

Projects has identified various partnership projects in the order of \$30 million in total.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

There are no attachments for this report.

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items.

ITEM	REGULATION	REASON
25.1.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.1	8(a)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(a) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
	8(c)(iii)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iii) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

13.1 Receive and Note Reports

13.1.1	Roads to Recovery Funding	9/0253
13.1.2	Organisational Services and Finance Departments Quarterly Report April – June 2019	9/0257
13.1.3	City Growth and Operations Quarterly Report April – June 2019	9/0258

AGENDA ITEM: 13.1.1

REPORT TITLE: Roads to Recovery Funding

REPORT NUMBER: 9/0253

MEETING DATE: 2/07/2019

AUTHOR: Manager Infrastructure and Maintenance, Malcolm Jones

APPROVER: Director City Growth and Operations, Kathy Jarrett

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

PURPOSE

This report provides Council with information relating to the City of Palmerston's (CoP's) allocation of the Roads to Recovery funding.

KEY MESSAGES

- The Australian Government originally allocated \$1,647,557 to Council under its Roads to Recovery Program.
- Following the Australian Government undertaking a review of its 2019/2020 budget, Council received an increase of \$411,889 towards the Roads to Recovery Program.
- City of Palmerston has been allocated a total of \$2,059,446 for the Roads to Recovery Program for the period of 1 July 2019 to 30 June 2024.
- The intent of the funding from the Australian Government is to allow councils to fund projects that support the maintenance of local road infrastructure assets, which facilitates greater access and improved safety, economic and social outcomes.
- The Roads to Recovery funding is being allocated on an annual basis across the five year timeframe within Council's reseal projects in order to improve the quality and safety of the road network. A large amount of CoP's road assets will require reseal within the next five years in accordance with Council's Asset Management Plans and the use of the Roads to Recovery funding will enable CoP to remain on track with these Plans.

RECOMMENDATION

THAT Report Number 9/0253 entitled Roads to Recovery Funding be received and noted.

BACKGROUND

The Roads to Recovery program is an Australian Federal government funded program that supports the maintenance of the nation's road infrastructure assets.

2014-2019 Funding Round

For the previous Roads to Recovery Program from July 2014 to June 2019, (CoP) was allocated \$2,468,376.

From this, \$1,346,791 was allocated to assist with reseal projects. This enabled during the period 10,300 lineal metres of roads to be resealed (4,764 metres with asphalt, and 5,505 metres with chip reseal) resulting in extended asset lifespans of 20 years for the chip reseals and 25 years for the asphalt reseals. Besides the extended lifespans, the resealing works improved the safety and quality of pavement surfaces. The use of the previous program funding within reseal projects has allowed the amount to reseal works undertaken to keep in alignment with appropriate asset management practices.

The remaining allocation of funding (\$1,121,585) was used for specific projects including:

- Construction of a roundabout at Temple Terrace and Emery Avenue
- Construction of Stage 2 The Boulevard
- Reconstruction of Yarrawonga North Road
- Reconstruction of Wallaby Holtze Road

2019 – 2024 Funding Round

For the period of 1 July 2019 to 30 June 2024, the CoP was initially allocated \$1,647,557 under the Roads to Recovery program. In the recent Australian Government's 2019-20 budget Road Safety Announcement, an additional \$1.1 billion was added to the Roads to Recovery Program. As a result of this, the allocation to CoP was increased by \$411,889 to a total of \$2,059,446.

It is noted that this allocation is less than the total allocation received for the 2014-19 program. In this regard, the initial funding allocation for 2014-19 as advised by the Federal Government in 2014 was \$1,637,973. Over the life of the program, the funding increased to \$2.46 million. It is possible that such increases will occur over the life of the 2019-24 program given the lobbying undertaken by bodies such as Local Government Association Northern Territory (LGANT) and Australian Local Government Association (ALGA).

The program gives councils the freedom to decide the projects to be funded. Generally funding from the program is allocated evenly across the five year timeframe. However, this can be changed in agreement with the Federal Government if a council has a major project it wishes to progress.

The Roads to Recovery Statement of expectations encourages Councils to focus their funding on projects which facilitate greater access for Australians and improved safety, economic and social outcomes.

The funding conditions include:

- Spent only on construction of road maintenance projects commencing after 1 July 2019.
- Spent only on projects included within the first quarterly report work schedule which outlines project details such as aims, location, dates, expenditure and nature of works.
- Submission of ongoing quarterly and annual reports that identify details of completed and forecast projects.
- Signage installed that indicates the project locations that are funded by the program.

DISCUSSION

As outlined above, the previous Roads to Recovery allocations to CoP under the program have been utilised to assist with the road reseal programs and specific construction or reconstruction projects.

The Roads to Recovery program allows the funding to be used on any projects that provide safety or economic benefit. Although it can be used for other assets, the main intention of the program relates to upkeep of road pavements and surfaces.

Consideration has been given to utilising the Roads to Recovery funding for projects other than CoP's road reseal program such as upcoming pavement reconstruction projects e.g. reconstruction of Emery Avenue.

This is not recommended given current data indicating that a large amount of CoP's road assets will require reseal within the next five years. Furthermore, future 10-year capital works forecasts have identified and provisioned for reconstruction projects such as Emery Avenue.

On balance, although Roads to Recovery funding could be utilised for such reconstruction works, the utilisation of the new funding would provide more benefit to the wider community if it were spent in Council's reseal program.

The Resealing program improves the quality and provides a safer road surface.

By utilising the Roads to Recovery allocation to bolster the existing council budget allocation for resealing works, it will mean;

- that the serviceable life of the current pavements can be maximised;
- allows Council to keep up with the forecast renewal timeframes as per asset management plans.
- provides best value for money for asset renewal.
- creates safer infrastructure for the users.

A forward works program for areas of intended reseals has been developed in alignment with the asset management policy and plans. It is currently being reviewed as part of the 2019/2020 capital works projects and will shortly be made available via the CoP website.

Note that as per the Roads to Recovery Program guidelines, if other projects are presented during the program timeframe which may change priorities, with negotiations, the allocation of funding can be altered to suit as required.

CONSULTATION PROCESS

No consultation processes required as a result of this report

POLICY IMPLICATIONS

There are no policy implications as a result of this report

BUDGET AND RESOURCE IMPLICATIONS

The Roads to Recovery funding is programmed annually within the Capital Works Program.

The 2019/2020 Municipal Plan allows for funding allocation of Roads to Recovery funding to the road reseals program of \$330,000. The program is expected to increase by approximately \$80,000 subject to final Roads to Recovery annual allocations. This results in improved outcomes for the community.

As per the table below, CoP's total expenditure on reseal projects is projected to be \$4.5 million made up of \$2.45 million Council contribution and \$2.05 million Roads to Recovery funding.

Period	Roads to Recovery Allocation	CoP Reseal allocation	Total Annual Reseal Budget
2019-20	\$411,889.20	\$440,000.00	\$851,889.20
2020-21	\$411,889.20	\$465,000.00	\$876,889.20
2021-22	\$411,889.20	\$490,000.00	\$901,889.20
2022-23	\$411,889.20	\$515,000.00	\$926,889.20
2023-24	\$411,889.20	\$540,000.00	\$951,889.20
Total (5-yr)	\$2,059,446.00	\$2,450,000.00	\$4,509,446.00

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

At this stage, there has not been a confirmed annual allocation given by the program. The allocations have been assumed based upon previous program allocations being split evenly over the program duration. The risk is that the allocation is not evenly distributed and that the program allocations are altered over the duration. Council should be able to mitigate the risk by altering any intended scope of works projected for that yearly project works.

Another risk relates to the condition of the current assets. In defining works required by the age of acceptance and a fixed lifespan, the current data indicates that a large amount of the aging assets will require reseal within the next five years. This would require significant budget allocation above the current forecast level. This risk is being mitigated through the ongoing condition rating of the assets prior to finalisation of annual scope of works. This approach maximises the life span of existing and new assets.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environmental sustainability implications resulting from this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.1.2
REPORT TITLE:	Organisational Services and Finance Departments Quarterly Report April – June 2019
REPORT NUMBER:	9/0257
MEETING DATE:	2/07/2019
AUTHOR:	Acting Executive Manager Organisational Services, Richard Iap
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report summarises the key activities undertaken by Organisational Services and Finance Departments in the April to June quarter 2019.

KEY MESSAGES

- Organisational Services and Finance Departments provides a quarterly report in its activities.
- Council's media monitoring detected 177 media mentions reaching a cumulative audience of 643,519.
- Council has upgraded its public Wi-Fi service including a "Splash Page" at Goyder Square, Library, Recreation Centre, Arts Centre and Civic Plaza.
- Library had the most Wi-Fi users with over 2275 total devices connected.
- Human Resources Team attended Clontarf Foundation Employment Forum. The Clontarf Foundation exists to improve the education, discipline, life skills, self-esteem and employment prospects of young Aboriginal and Torres Strait Islander men.
- Council's Municipal Plan and Budget 2019/2020 have been adopted including Council's Fees and Chargers for 2019/2020.

RECOMMENDATION

THAT Report Number 9/0257 entitled Organisational Services and Financial Departments Quarterly Report April to June 2019 be received and noted.

BACKGROUND

The Council is provided with a quarterly report of key activities undertaken by Organisational Services and Finance departments.

DISCUSSION

Highlights from the Organisational Services and Finance Departments include:

Media and Communications

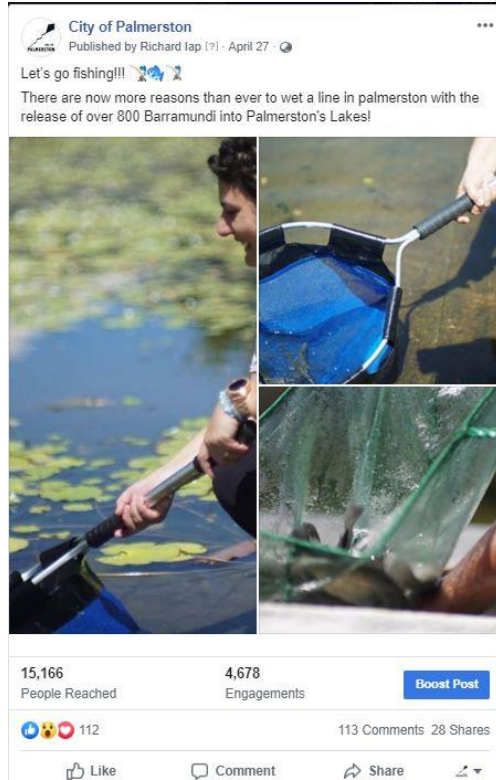
Media

- Council issued five media releases between 1 April and 21 June 2019.
- Council's media monitoring detected 177 media mentions reaching a cumulative audience of 643,519.
- Coverage occurred of topics included:
 - Municipal Plan and Budget 2019/2020 draft and adoption
 - Parking Changes
 - Palmerston Youth Festival
 - Drag Queen Storytime

Social Media

Facebook

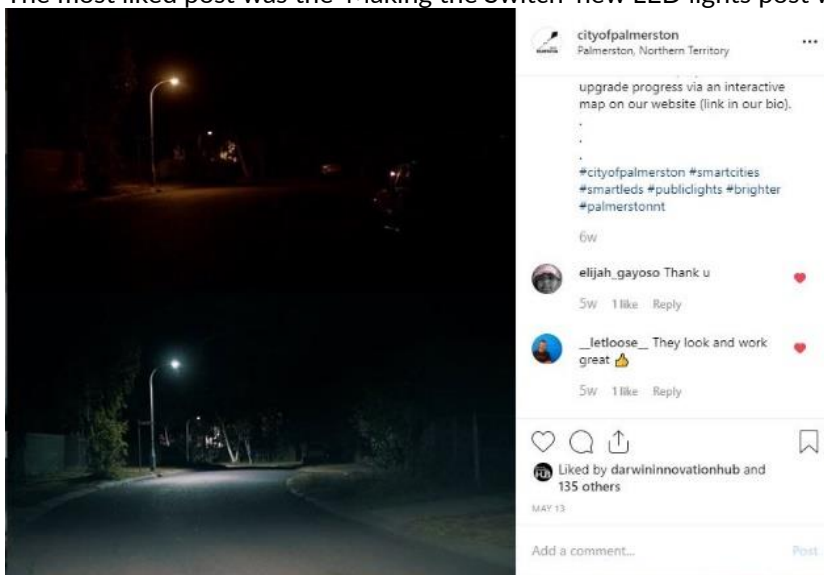
- Council made 66 posts between 1 April and 21 June 2019 with a total of 151,900 views.
- The most popular individual posts (organic) for this quarter were:
 - Introduction of fishing in Palmerston's lakes (15,166 reached)
 - Flyover of the International Space Station (9,048 reached)
 - On Frances Noche Cubana Street Party (8,326 reached)
 - Drag Queen Story Time (4,795 reached)
 - Making the Switch progress comparison (4,399 reach).
- Council attracted 625 new followers on Facebook, making a total of 12,218 followers.
- Council's most viewed post was on 27 April 2019:
 - Introduction of fishing into Palmerston's Lakes, "Let's go fishing!"
There are now more reasons than ever to wet a line in Palmerston with the release of over 800 Barramundi into Palmerston's Lakes! – 15,166 views.



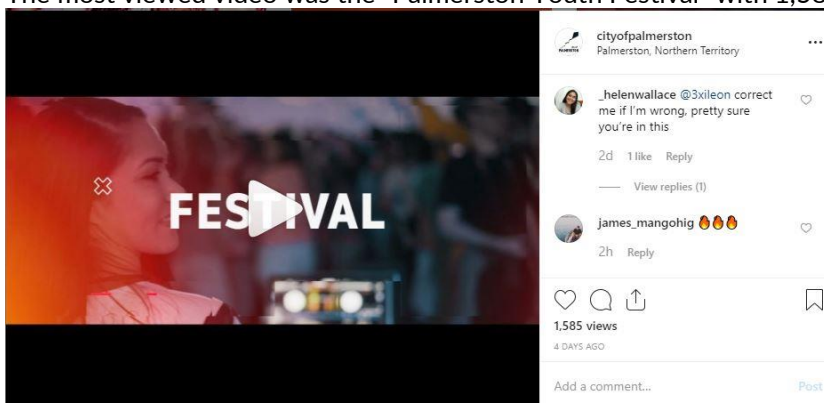
- Council uploaded 12 new videos to Facebook with the total viewing time of 11,900 minutes.
- Mayor's Talk has continued with the following videos highlighting a relevant topic of that week:
 - 5 April - Changes to Library IT
 - 12 April - Youth Week & School Holidays
 - 18 April - Recreational Fishing in Sanctuary Lakes
 - 29 April - Making the Switch
 - 3 May - National Families Week Art Exhibition
 - 22 May - Draft Municipal Plan and Budget
 - 31 May - Dry Season Events
 - 7 June - Community Satisfaction Survey
 - 14 June - Palmerston Youth Festival

Instagram

- Council launched its Instagram account as 272 followers as of 21 June 2019.
- Instagram gives Council the ability to share and promote Palmerston's unique environment, lifestyle and brand "A Place for People".
- Council has made 25 Instagram posts since launching with a total of 41 photos/videos.
- Posts average between 25-35 likes.
- The most liked post was the 'Making the Switch' new LED lights post which got 135 likes.



- The most viewed video was the "Palmerston Youth Festival" with 1,585 views.



Website

- Council's website had 47,883 sessions and 93,599 page views between 1 April and 21 June 2019.
- Users session duration averaged 2 minutes 38 seconds.
- Most visited pages this quarter were:
 - Library (7,245 sessions)
 - Activate (2,608 sessions)
 - Jobs (2,291 sessions)
 - Council Pound (1,658 sessions)
 - Events and Activities (1,645 sessions)
 - Waste Management (1,340)
 - Anzac Day (1,331)
 - Council Meetings (1,239)

Public Consultations

In progress:

- Community Satisfaction Survey (12 June – July 2019);

Completed:

- Palmerston Local Economic Plan (20 March - 10 April 2019)
- Draft Council Policy AD03 Alcohol Management (22 March - 12 April 2019)
- Palmerston Parking Study (27 March - 17 April 2019)
- Draft Council Policy AD04 Lease of Council Property (8 May - 29 May 2019)

Information Technology

Council has upgraded its public Wi-Fi service at Goyder Square, Library, Recreation Centre, Arts Centre and Civic Plaza. This upgrade has seen faster download speeds and simpler connectivity options to users. Council has also implemented a "Splash Page" for users connecting to Wi-Fi. This is currently set as the "Palmerston Youth Festival Program".

Council Wi-Fi Splash Page

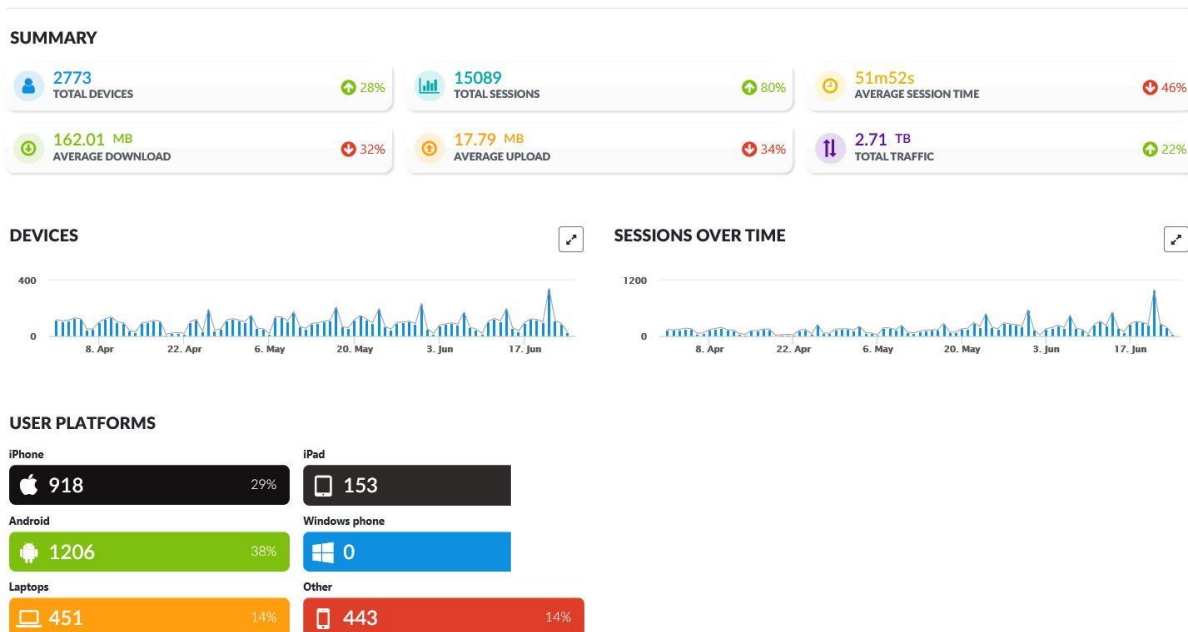


Continue in 4 seconds



- The Library had the most users with over 2,275 total devices connected.
- Access to Wi-Fi is now available 24 hours a day, seven days a week.
- The connection process has been improved for ease of use.
- Council Wi-Fi portal now supports portal customisation which includes a splash page.
- Upgrades to internet speed will continue as all public Wi-Fi services move onto the NBN.

Council Wi-Fi Usage Statistics

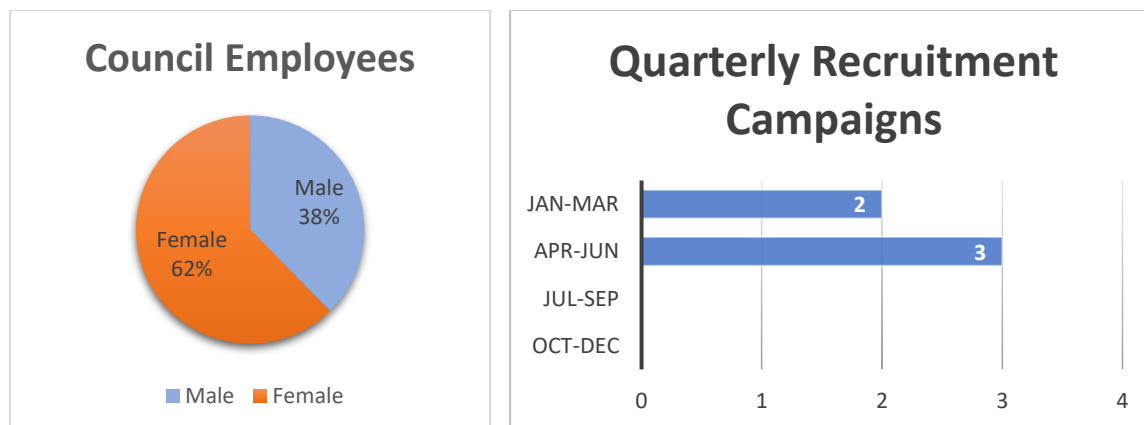


Our People

Council has a diverse workforce performing many functions on behalf of the community. As of 1 June 2019, our employees comprised 62% females and 38% males.

Council Staff Recruitment Statistics

Council Gender Diversity



Over the last quarter, there were three recruitment actions to fill vacancies for the following reasons:

- Internal staff movement leaving a backfill position open
- Creation of a new position
- Vacant position due to staff departure

Council continues to experience heavy workloads due to staff absences and have engaged two contract staff during this period.

Training

Council provides training opportunities to staff to enhance satisfaction and moral, address skill and knowledge gaps and ensure that employees are up to date with the latest trends and technology advances. Over the last quarter, Council has provided 18 instances of training to employees, which included:

- Anti-Discrimination Training.
- Australian Human Resource Institute State Conference.
- Higher education in a Finance related discipline.
- HR and Governance Reference Group meeting with LGANT.
- Contact Officer training.
- Streetlighting and Smart Controls Conference.
- Australia Day Conference and Forum.

On Wednesday 12 June 2019 two staff from Human Resources attended Clontarf Foundation Employment Forum. The Clontarf Foundation exists to improve the education, discipline, life skills, self-esteem and employment prospects of young Aboriginal and Torres Strait Islander men.

The forum sought to provide senior students with specific skills and information relevant to entering the workforce and the workplace generally. Council was able to meet a variety of young men from areas such as Alice Springs, Katherine and the Darwin area and provide them with information regarding carers in Local Government.

Finance

The fourth quarter for finance represents the finalisation of the annual budget and the declaration of rates and charges. The team also begins focusing on the end of the financial year and preliminary planning for the preparation of the annual financial statements.

Highlights for the quarter are:

Interim audit undertaken by external audits with no significant findings.

During the recent interim audit, Merit Partners interviewed key staff, and documented and reviewed processes and control procedures. Based on Merit Partners' examinations, they have determined that Council's controls were generally satisfactory and will be conducting a controls-based approach to the end of financial year audit wherever possible. The interim audit conducted in May 2019 did not identify any new audit recommendations for improvement.

Adoption of the Annual budget as part of the Municipal Plan and Budget 2019/2020

The Municipal Plan and Budget 2019/2020 was adopted in June 2019, one month before the required deadline of 31 July. The Plan maintains and, in some areas, improves the service levels across the community.

Highlights of this Budget include:

- Capital Budget of \$9.84 million;
- Implementation of the Palmerston Local Economic Plan;
- \$2 million Smart Cities Program to improve liveability, and deter crime and anti-social behaviour;
- 4,700 street and public lights to be replaced with energy efficient LEDs;
- \$770,000 in road resealing;
- \$500,000 in tree planting to increase green coverage;

- \$150,000 in drainage upgrade and maintenance;
- \$130,000 for artificial shading; and
- Solar PV systems on two Council buildings reducing energy demand and costs.

Adoption of the Declaration of Rates and Charges

In June 2019, Council adopted the Declaration of Rates and Charges. The overall rate pool increased by 2.9%. The waste management charges were reviewed during the budget preparation and due to efficiencies and contract savings, kerbside collection charge was reduced from \$510 to \$490. This meant that nearly 67% of residential ratepayers only saw a \$10 increase to their rate bill with most of the remaining residential properties seeing no more than a \$1 per week increase.

Council also decreased the overdue interest rate from 18% per annum to 9% per annum. This brings the overdue interest rate generally in line with the rate charged by the ATO for overdue debt.

Council also continued the practice of offering an early bird draw. This is where ratepayers who pay their rates in full by the first instalment go into a draw and two lucky ratepayers will win \$1,500 each.

Adoption of the Fees and Charges

In June 2019 Council adopted the Fees and Charges. Most of the Fees and Charges remained the same, however there were several adjustments. These adjustments were designed to consolidate and unify certain fees, improve utilisation and accessibility to Council services, reduce administration costs and to realign the fees charged to the cost to Council for undertaking works or services. A thorough review of the Fees and Charges charged at the library was also undertaken resulting in significant reductions across most of the services offered at the library. These changes were based on due consideration for the patrons utilising the services which are often pensioners, people looking for employment and people with lower socio-economic backgrounds, with the intention of making services provided at the library more affordable and inclusive.

Review of the Draft Local Government Act and Procurement Guidelines

At the Financial Reference Group held in Darwin in May, Council was provided with a proposed draft General Instruction No.4 – Procurement. This document proposed wholesale changes to the way that City of Palmerston currently operates in relation to procurement. Finance officers have been reviewing and considering the impacts from the changes and the effects they may have on the organisation going forward. This review will be submitted to the Department of Local Government, Housing and Community for their consideration.

In a similar nature, finance officers have also been reviewing and documenting the proposed changes to the Local Government Act especially in relation to finance and rating. This is not limited to commenting on the recommended changes, but also putting forward new ideas to better enhance the legislation and make it more robust and effective.

CONSULTATION PROCESS

In preparing this report the following City of Palmerston staff were consulted:

- Acting Communications Officer
- Human Resources Advisor
- Executive Manager Finance

POLICY IMPLICATIONS

There are no budget or resource implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.1.3
REPORT TITLE:	City Growth and Operations Quarterly Report April – June 2019
REPORT NUMBER:	9/0258
MEETING DATE:	2/07/2019
AUTHOR:	Executive Assistant to Director City Growth and Operations, Natasha Curyer
APPROVER:	Director City Growth and Operations, Kathy Jarrett

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This report summarises the key activities undertaken by City Growth and Operations in the April to June quarter 2019.

KEY MESSAGES

- City Growth and Operations provides a report on its activities for the previous quarter.
- 14,500m² of road resurfacing was completed as part of the major road reseal Capital Works Program along Chung Wah Terrace and within the Water Tower car park.
- Palmerston City Centre Parking Study Implementation Plan was adopted by Council after going out to public consultation. Changes to car parking in the City Centre will commence from 1 July 2019. The outcomes achieved by the changes will be monitored, with surveys to be conducted on a three-monthly basis for the first 12 months.
- Laneway Trial Program is underway with the night time closures being enacted, lighting upgrades and treatments to discourage motorbikes riding through the laneways are in place. Consultation will be undertaken in August to gather feedback on the impact of these treatments on antisocial behaviour.
- Farrar Boulevard landscaping in Johnston was completed, seeing 170 trees and a further 600 shrubs, bushes, grasses planted.
- Installation of a solar photovoltaic system on the Palmerston Recreation Centre was completed during the month of May, and during the month of June, provided 42% of the energy consumption by this facility.

RECOMMENDATION

THAT Report Number 9/0258 entitled City Growth and Operations Quarterly Report April – June 2019 be received and noted

BACKGROUND

City Growth and Operations provides a quarterly report to Council on key activities undertaken during the quarter and further works underway for the next quarter.

DISCUSSION

The activities report for the April to June 2019 quarter is provided as **Attachment A**.

Highlights include:

- Implementation of changes to car parking across the City Centre are underway.
- Laneway trial program enacted with all treatments in place.
- Farrar Boulevard landscaping in Johnston was completed.
- Works commenced to replace the playground equipment at Pretty Park and Woodroffe Park.
- Irrigation refurbishment works completed along Buscall Avenue and Lambrick Avenue.
- Installation of new shade sails at Walter Park, Bowman Park, Eric Ashe and Tiverton Park completed.
- Completion of a replacement shade sail at George Park.
- Recreational fishing open to all Council owned and managed waters.
- 1040 Barramundi fingerlings released in Durack and Gunn.
- 192 lights in Moulden were successfully upgraded to LED.
- Successful in Energy Efficiency and Sustainability Grant for the upgrade of lights in the City of Palmerston Library and Palmerston Recreation Centre.
- Completion of the installation of a new solar photovoltaic system at the Recreation Centre.

Future activities to be undertaken include, but are not limited to:

- Next round of consultation to commence on the laneway treatments and their effectiveness.
- Completion of the replacement of existing playground equipment at Pretty Park and Woodroffe Park.
- Car parking survey to be conducted to show the effect of the changes made to parking regulation in the City Centre on 1 July 2019.
- Tender to be released for the next solar photovoltaic system for the Civic Plaza.
- Development of a concept plan for the greening of Temple Terrace.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Manager Infrastructure and Maintenance
- Manager Growth and Sustainability

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

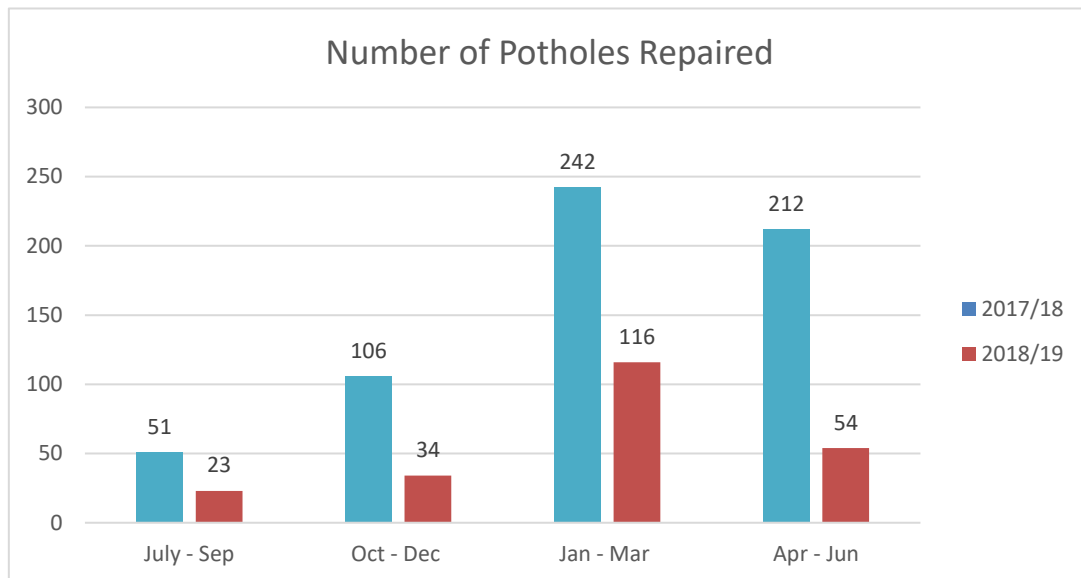
ATTACHMENTS

Attachment A: City Growth and Operations Quarterly Report April – June 2019.

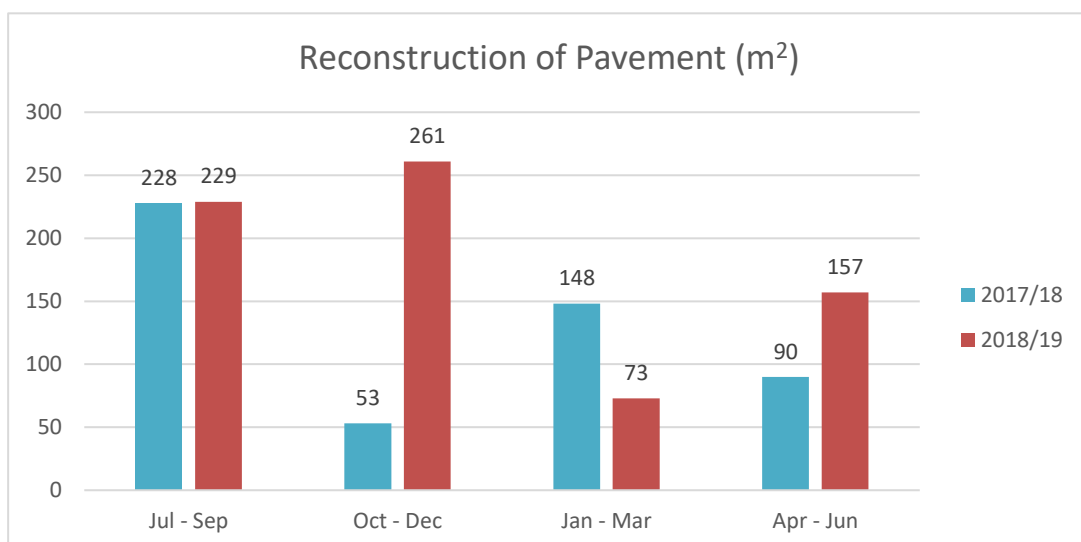
Assets and Infrastructure

Roads

Council has repaired 54 potholes across the municipality between April to June 2019, this is a decrease due to seasonal conditions in comparison to the previous quarter which saw 116 potholes repaired, and a decrease in comparison to the same quarter in 2017/18.



A total of 157m² of reconstructed road sections were completed during the last quarter, this is an increase in comparison to the previous quarter.



Road Reseal Program

During the last quarter, 14,500m² of road resurfacing was completed as part of the major road reseal Capital Works Program. Works included;

- Chung Wah Terrace
- Within the Water Tower car park
- Various laneways
- Roundabouts
- Segments of roads in Yarrawonga

Footpaths

A total of 1493m² of concrete works was completed along Owston Avenue from Forrest Parade to Flynn Circuit including a new road crossing, as well as from Flynn Circuit to Roystonea Avenue improving the safety and amenity of our pathway network.

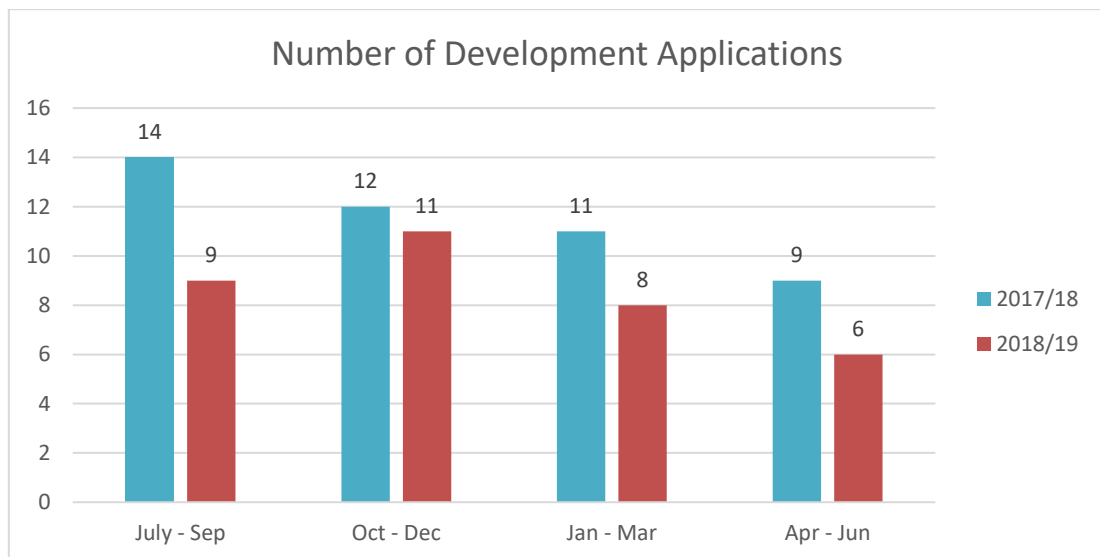
Electronic Speed Limit Signs (ESLS)

During the quarter, modems were installed in all ESLS to provide for remote monitoring of data. Anecdotal evidence is showing a reduction in speeds when school zones are operational. The data gathered will be analysed in detail in the next quarter.

The installation of the next seven ESLS are anticipated to be completed in October, coinciding with school holidays.

Development Applications

Council commented on six development applications during this quarter in comparison to nine responses issued in the same quarter of 2018.



City Centre Car Parking

Council has been preparing to implement the initial changes to car parking across the City Centre as recommended by the Palmerston City Centre Parking Strategy which was adopted earlier this year.

From 1 July 2019, Council will be making changes to parking in the City Centre. These changes will include:

- Free parking in timed restricted parking areas (1 hour, 2 hour and 4 hour areas), subject to a valid ticket being displayed.
- Regulated hours for parking will be reduced to 8.00am until 4.00pm Monday to Friday, for greater convenience.
- Free parking will continue to be available on weekends and public holidays, with no daily time limit.
- All-day parking permits will be made available for three-month periods (in addition to the 12-month or pro-rata remaining duration permit option).
- Parking meter programming will be changed to restrict a new ticket from being issued within a timed parking area if a ticket has already been obtained and the time limit reached. This will be linked to the vehicle registration number to ensure turnover is being achieved.
- Further parking surveys will be conducted following the implementation of these changes to monitor the impact of these changes on the city centre.

Laneway Trial Program

Council's trial is now in full swing, with the night time closures being enacted, lighting upgrades and treatments to discourage motorbikes from riding through the laneways in place.

Feedback being sent through on the treatments and their effectiveness is being collated and will be considered in conjunction with feedback to be sought during the next round of consultation starting in August 2019.

Open Space and Tree Planting

Tree Planting

Farrar Boulevard landscaping in Johnston was completed, seeing 170 trees and a further 600 shrubs, bushes and grasses planted.

Due to a poor wet season, works to plant trees along the verges of Temple Terrace and Emery Avenue did not occur as previously reported. These works will be undertaken prior to the next wet season.

A total of 28 requests for residential verge tree planting was achieved for this quarter.

During the next quarter, work will commence on the development of a tree planting strategy in alignment with Council's vision of greening and cooling our City. This will include a detailed examination of approaches to irrigation, species selection and stock availability to support an increased tree planting program.

In the meantime, planned works for the next quarter include a focus on the design, development and procurement for Temple Terrace and Zuccoli Parade.

Street Tree Maintenance

The street tree pruning program is undertaken in each suburb each year to maintain tree canopies above pedestrians and vehicles. The pruning program comprises two parts:

- 1) Canopy lift and inspection of trees to identify faults and hazards.
- 2) Reactive work to address faults and hazards.

During this quarter, the suburbs of Marlow Lagoon and Moulden have been completed. The next quarter will see street tree pruning in the suburb of Bellamack completed.

In addition to this, maintenance of trees was undertaken along Elrundie Ave.

Overall in the new plantings there have been 40-50 instances of vandalism including along Temple Terrace. These trees have been replaced.

Other Open Space Projects

As part of City of Palmerston's Capital Works Program works commenced replacing the existing playground equipment in Pretty Park and Woodroffe Park. These works are expected to be completed by end of July 2019.

Open space projects completed over the last quarter include:

- Irrigation refurbishment works along Buscall Avenue and Lambrick Avenue.
- Refurbishment of 7 bore locations including the installation of new monitoring sensors.
- Installation of new shade sails at Walter Park, Bowman Park, Eric Ashe Park and Tiverton Park.
- Replacement of the shade sail at George Park.
- Works to upgrade the shelter at Cunningham Park.



Eric Ashe Park



Tiverton Park

The following table outlines further activity completed in relation to parks and open space in the last quarter:

Task	Number
Routine park safety inspections carried out	204
Contract compliance inspections carried out	82
Routine play equipment safety inspections carried out	294
Playground inspection compliance checks carried out	152
Requests received from residents to inspect trees	62
Locations recorded that required tree works to be carried out	54
Requests received from residents regarding irrigation	14
Irrigation system repairs issued	68
Irrigation system repairs completed	54

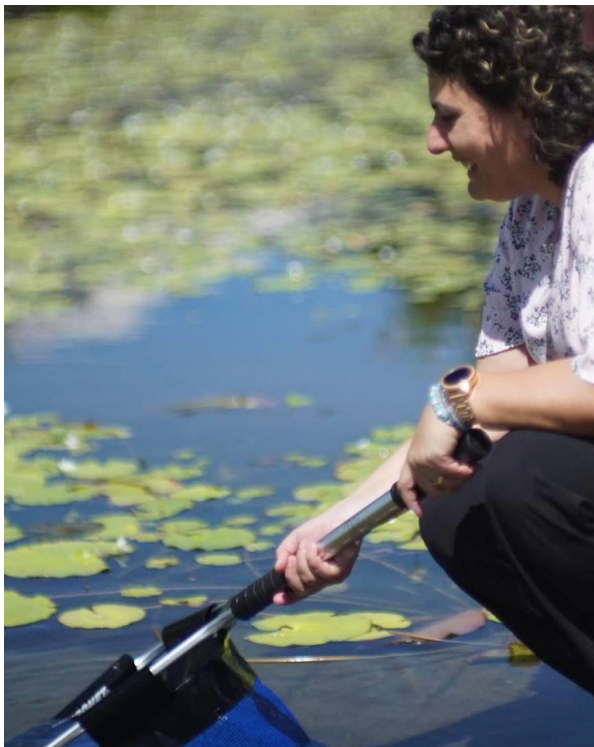
Environment

Fish Stocking

In February Council approved recreational fishing in all Council owned and managed waters in a reserve.

In line with this decision:

- The Department of Fisheries released a total of 1040 Barramundi fingerlings within the size range of 120-500mm in the lakes of Durack and Gunn in April
- Signage permitting fishing to occur was installed early May in accordance with the *Palmerston (Public Places) By-Laws*



Sustainability Initiatives

Street Lights LED Program

Council has been actively working on the timely delivery of this significant project. The roll-out of the smart ready LED luminaires commenced in April 2019.

A milestone for the project was upgrading 192 lights in Mouldeen to LED and installing the associated smart public lighting controller infrastructure.

As part of the project Council undertook pre and post lighting measurements. Initial reviews indicate that there has been a dramatic and noticeable improvement in lighting with the conversion in Mouldeen. Data has shown that on average lighting levels have increased 2.5 times that of previous lighting across the various roads.

It is anticipated that the conversion of the 192 lights in Moulden will result in energy savings of approximately \$13,000 per annum.

Also during the quarter, procurement schedules have been developed with preferred suppliers and orders have been placed. Delivery is expected in the next quarter.

As part of this project Council committed a portion of the annual savings to the delivery of a 'Lighting Dark Spots' program. This program recognises that due to the age and design of existing infrastructure, and the fact that many public areas have no infrastructure, that several dark unsafe lighting areas would be identified.

LED Lighting in Council buildings - Energy Efficiency and Sustainability Grant (EESG)

In April this year, Council put forward two separate applications for grant funding to support Council in becoming more energy efficient. Of these two requests, one was seeking support to expedite the delivery of the solar photovoltaic systems at the Civic Plaza and the Aquatic Centre. The other was to upgrade all building lights in the Library and Recreation Centre to LED's.

Council was successful in its grant application for upgrading building lights in the Library and Recreation Centre to LEDs which will help improve lighting.

As part of Council's program to become more energy efficient, Council has been progressively installing new LED lights across its buildings. Council commenced its program of installing LEDs in 2017/2018 and has so far delivered this in stages, with the lighting upgrade in the Palmerston Civic Plaza underway (approximately 70% of lights have been upgraded to LEDs with the remaining 30% to be completed) and in the Palmerston Recreation Centre stadium (24) high bay lights have been changed to LEDs).

With the support of this grant funding, Council will progress with upgrading all remaining interior lights to LEDs in the Palmerston Recreation Centre and the Palmerston Library. All interior luminaires in these two buildings will be upgraded to high efficiency LED technology resulting in an estimated 60% energy saving on existing lighting energy consumption. Along with this energy saving, there is an expected additional cost saving from reduced maintenance.

These two buildings have been selected as the next buildings in Council's suite of buildings because of the level of service they provide to the community. Both the Palmerston Recreation Centre and the Library provide service to the community seven days per week, and host numerous events throughout the year.

The costs saved on energy and maintenance can be invested back into the Palmerston community to improve the facility and community experience.

Solar Photovoltaic (PV) Systems on Council Buildings

Council is progressing its energy efficiency program, which saw the installation of the solar photovoltaic system on the Palmerston Recreation Centre completed in May 2019. So far, this system has generated 8.7 megawatts of power, and over the month of June, provided 42% of the energy consumed by the Palmerston Recreation Centre.



Palmerston Recreation Centre

In this quarter, the City of Palmerston Library solar PV system has generated over 31 megawatts of power, which has equated to approximately 41% of the energy provision for the facility.



City of Palmerston Library

Waste Management

Archer Landfill Rehabilitation

Council is progressing with works to complete the third and final stage of the landfill closure.

All stages of work are being undertaken in accordance with the Landfill Rehabilitation Plan and Aftercare Management Plan.

Archer Waste Management Facility

It has now been a full six months since Veolia in conjunction with Helping People Achieve (HPA) have been operating the Archer Waste Management Facility (AWMF). The following data is from December 2018 to May 2019 and is in comparison to the same period last year (December 2017 to May 2018).

- There has been approximately 5,000 less vehicles.
- Transportation to Shoal Bay has decreased by 120 trips over this period.
- On average we are taking 87 tonnes LESS of general waste per month to Shoal Bay.
- There have been significant increases in recyclables namely:
 - Paper/Cardboard up by 16 tonnes.
 - Steel/Metal increases by 72 tonnes.
 - Oil is up by 7920 litres.
 - Electronics has increased by 25 tonnes with the introduction of larger cages.

A total of 695 individual items have been diverted from AWMF by HPA to the Shoal Bay Recycle Shop since January 2019. The following data shows a breakdown of these items;

- 21 fridges
- 134 washing machines
- 254 push bikes
- 178 lawn mowers
- 13 clothes dryers
- 57 televisions
- 38 air conditioners

Litchfield Green Waste have processed almost 7,000 cubic metres of green waste since January 2019. The product being produced is of good quality.

The diversions of these materials from general waste is a great outcome for the environment. Council has also commissioned a review to investigate further strategies that could be implemented to further support the diversion of recyclables from general waste and reduce our community's impact on the environment.

Domestic Kerbside Waste Collection:

As at the time of writing this report, data on the domestic kerbside waste collection was not available. This data will be provided under separate cover at the end of July.

Council received a total of 304 requests relating to waste in the last quarter as shown in the below table:

Request type	Number of requests
New bin service	31
Stolen bin	42
Missed bin	34
Damaged bin	156



ATTACHMENT A CITY GROWTH AND OPERATIONS

QUARTERLY REPORT APRIL – JUNE 2019

Bin upgrade	4
Additional Service	2
General Enquiries	35
TOTAL:	304

13 OFFICER REPORTS

13.2 Action Reports

- | | | |
|--------|--|--------|
| 13.2.1 | Risk Management and Audit Committee Meeting Minutes -
25 June 2019 | 9/0261 |
| 13.2.2 | Palmerston Animal Management Advisory Committee Meeting
Minutes – June 2019 | 9/0263 |

AGENDA ITEM:	13.2.1
REPORT TITLE:	Risk Management and Audit Committee Meeting Minutes – 25 June 2019
REPORT NUMBER:	9/0261
MEETING DATE:	2/07/2019
AUTHOR:	Executive Assistant to the Director Governance and Regulatory Services, Alyce Breed
APPROVER:	Director Governance and Regulatory Services, Chris Kelly

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval of the recommendations from the Risk Management and Audit Committee Meeting held on 25 June 2019.

KEY MESSAGES

- The Risk Management and Audit Committee met on 25 June 2019.
- Four reports were presented at the Risk Management and Audit Committee meeting.
- The Agenda and reports for the open session are available on Council's website.

RECOMMENDATION

1. THAT Report Number 9/0261 entitled Risk Management and Audit Committee Meeting Minutes – 25 June 2019 be received and noted.
2. THAT Council receive and note the Unconfirmed Risk Management and Audit Committee Minutes being **Attachment A** to Report Number 9/0261 entitled Risk Management and Audit Committee Meeting Minutes – 25 June 2019.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee Meeting held on 25 June 2019:
 - a. The following items from Report Number 9RMA/013:
 - THAT Report Number 9RMA/013 entitled Additional Member of the Risk Management and Audit Committee be received and noted.
 - THAT Council seek Expressions of Interest for an additional member of the Risk Management and Audit Committee.
 - b. The following items from Report Number 9RMA/012:
 - THAT Report Number 9RMA/012 entitled Update on the Independent Investigator's Report be received and noted.
 - THAT Council note that actions and initiatives have been implemented to improve Council's corporate governance as outlined in **Attachment A** to Report Number 9RMA/012 entitled Update on the Independent Investigator's Report.

- THAT based on the Committee's enquiry of management, Council endorse Management's Responses to the Independent Investigator's Report as outlined in **Attachment A** to Report Number 9RMA/012 entitled Update on the Independent Investigator's Report.

BACKGROUND

The Risk Management and Audit Committee (the Committee) is responsible for overseeing the responsibilities of corporate governance, particularly maintaining adequate internal controls over the revenue, expenditure and assets of the Council.

DISCUSSION

The Risk Management and Audit Committee held a meeting on Tuesday 25 June 2019. The Unconfirmed Minutes are at **Attachment A**. Four items were discussed by the Committee during the open session of the meeting:

- Action Report;
- Additional Independent Member of the Risk Management and Audit Committee;
- Update on the Independent Investigator's Report; and
- External Audit Plan for 30 June 2018.

It is noted that the recommendations include increasing the membership of the Committee. The one independent member of the Committee, Mr Iain Summers, is required to assist the three Elected Members on the Committee. He is also required under the Policy to be the Chair of the Committee. Council would benefit from having additional independent expertise on the Committee to broaden the base of advice and experience Elected Members can rely upon. Mr Summers was a former Auditor General of the Northern Territory, and his skills in audit can be complemented by a specialist in risk management, financial management, internal controls or governance.

An additional member recruited now will ensure a continuity of knowledge and experience; as Mr Summers has advised he will not be seeking a further term beyond 31 December 2020. It will also provide the ability for the Committee to meet if required when one independent member is absent.

Further information, including the Agenda and reports, are available on Council's website.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Unconfirmed Risk Management and Audit Committee Minutes – 25 June 2019

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

Minute Book Page 100

CITY OF PALMERSTON

**Minutes of Risk Management and Audit Committee Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Tuesday 25 June 2019 at 5.42pm.**

COMMITTEE MEMBERS	Iain Summers (Chair) Mayor Athina Pascoe-Bell Alderman Amber Garden
STAFF	Chief Executive Officer, Luccio Cercarelli Director Governance and Regulatory Services, Chris Kelly Executive Manager Finance, Shane Nankivell Systems and Network Administrator, Mark Bradbury Minute Secretary, Alyce Breed
GALLERY	Nil

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:42pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

THAT the apology received from Deputy Mayor Henderson for 25 June 2019 be received and noted.

CARRIED 9RMA/0028 - 25/06/2019

3.2 Leave of Absence

Nil.

Initials: _____

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

Minute Book Page 101

3.3 Leave of Absence Request

Nil.

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil.

4.2 Staff

Nil.

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

THAT the minutes of the Risk Management and Audit Committee Meeting held Tuesday, 26 February 2019 pages 93 to 97, be confirmed.

CARRIED 9RMA/0029 – 25/06/2019

5.2 Business Arising from Previous Meeting

Nil.

6 WORK PLAN

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

THAT the order of business be amended to consider Item 6.1 Action Report after all open reports due to recommending removal of items which are listed as reports throughout the Agenda.

CARRIED 9RMA/0030 – 25/06/2019

Initials: _____

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

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6.2 Additional Independent Member of the Risk Management and Audit Committee

9RMA/013

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

THAT the Risk Management and Audit Committee recommend to Council:

1. THAT Report Number 9RMA/013 entitled Additional Independent Member of the Risk Management and Audit Committee be received and noted.
2. THAT Council seek Expressions of Interest for an additional independent member of the Risk Management and Audit Committee.

CARRIED 9RMA/0031 – 25/06/2019

7 FINANCIAL REPORTING

Nil.

8 INTERNAL CONTROLS AND RISK MANAGEMENT

8.1 Update on the Independent Investigator's Report

9RMA/012

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

THAT the Risk Management and Audit Committee recommend to Council:

1. THAT Report Number 9RMA/012 entitled Update on the Independent Investigator's Report be received and noted.
2. THAT Council note that actions and initiatives have been implemented to improve Council's corporate governance as outlined in **Attachment A** to Report Number 9RMA/012 entitled Update on the Independent Investigator's Report.
3. THAT based on the Committee's enquiry of management, Council endorse Management's Responses to the Independent Investigator's Report as outlined in **Attachment A** to Report Number 9RMA/012 entitled Update on the Independent Investigator's Report.

CARRIED 9RMA/0032 – 25/06/2019

9 WHISTLE BLOWING

Nil.

10 INTERNAL AUDIT

Nil.

Initials: _____

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

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11 EXTERNAL AUDIT

11.1 External Audit Plan for 30 June 2019

9RMA/015

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

1. THAT Report Number 9RMA/015 entitled External Audit Plan for 30 June 2019 be received and noted.
2. THAT the Committee recommends that management prepare a schedule of responses to external audit recommendations.
3. THAT the Committee noted that Merit Partners have other work on behalf of Council relating to procurement and probity, and will be required to maintain their independence with their external auditor.

CARRIED 9RMA/0033 – 25/06/2019

12 CONFIDENTIAL ITEMS

12.1 Confidential Items

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
20.1	8(c)(iii)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act</i> and 8(c)(iii) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
20.2	8(a)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act</i> and 8(a) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

CARRIED 9RMA/0034 – 25/06/2019

Initials: _____

COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

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12.2 Moving Open Items into Confidential

Nil.

12.3 Moving Confidential Items into Open

Nil.

6.1 Action Report

9RMA/011

Moved: Mayor Pascoe-Bell

Seconded: Alderman Garden

1. THAT Report Number 9RMA/011 entitled Action Report be received and noted.
2. THAT the following items be removed from the Action Report:
 - RMA/0127-Employee Reimbursement Procedure with the amendment to clause 4.2.1 to reflect the line manager approval
 - RMA/0002-Management Responses to Investigators Report

CARRIED 9RMA/0035 - 25/06/2019

13 INFORMATION AND CORRESPONDENCE

Nil.

14 OTHER BUSINESS

Nil.

15 NEXT COMMITTEE MEETING

Moved: Alderman Garden

Seconded: Mayor Pascoe-Bell

THAT the next Risk Management and Audit Committee meeting will be decided on for a date during October.

CARRIED 9RMA/0036 - 25/06/2019

16 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell

Seconded: Alderman Garden

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

CARRIED 9RMA/0037 - 25/06/2019



Iain Summers

CHAIR

Date:

AGENDA ITEM:	13.2.2
REPORT TITLE:	Palmerston Animal Management Advisory Committee Meeting Minutes – June 2019
REPORT NUMBER:	9/0263
MEETING DATE:	2/07/2019
AUTHOR:	Ranger Administration Officer, Kristy Litster
APPROVER:	Director Governance and Regulatory Services, Chris Kelly

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report presents the unconfirmed Palmerston Animal Management Advisory Committee (PAMAC) June meeting minutes. This report also seeks consideration of the recommendations from the meeting.

KEY MESSAGES

- PAMAC met on 26 June 2019.
- The unconfirmed minutes are presented to Council.
- Three reports were presented at the PAMAC Meeting:
 - Action Report
 - Cat Management Education
 - Term Limits for Membership of PAMAC
- Recommendations on term limits for membership of PAMAC are provided for Council's consideration.

RECOMMENDATION

1. THAT Report Number 9/0263 entitled Palmerston Animal Management Advisory Committee Meeting Minutes – June 2109 be received and noted.
2. THAT Council receive and note the Unconfirmed Palmerston Animal Management Advisory Committee Minutes being **Attachment A** to Report Number 9/0263 entitled Palmerston Animal Management Advisory Committee Meeting Minutes – June 2019.
3. THAT Council endorse the following recommendations from the Palmerston Animal Management Advisory Committee, namely:
 - a. Existing external members of the Palmerston Animal Management Advisory Committee continue in their roles until 30 June 2020 at which time their membership will be declared vacant.
 - b. Any external member of the Palmerston Animal Management Advisory Committee who fills a casual vacancy will do so for the balance of the term remaining only.
 - c. Council write to existing members to inform them of the term limits.

BACKGROUND

The Palmerston Animal Management Advisory Committee is an advisory committee to Council consisting of Elected Members, staff, community representatives and stakeholders to further enhance and promote responsible animal management in the Palmerston municipality.

DISCUSSION

The PAMAC held a meeting 26 June 2019. The unconfirmed minutes from the meeting are provided at **Attachment A**.

Items considered by the committee during this meeting included:

- Updates to the Action Report;
- Cat Management Education; and
- Term Limits for Membership of Palmerston Animal Management Advisory Committee.

Council currently does not regulate cat management through its By-Laws, however, Council encourages responsible cat ownership in the Palmerston municipality as there are several benefits from owning a cat. Over the coming year Council will focus its attention on educating cat owners on responsible cat ownership with new resources provided to complement existing initiatives.

The appointment of an Animal Education Ranger as part of the 2019/2020 budget will underpin a variety of education programs and initiatives to further educate cat owners around responsible cat management practices. It is anticipated that the new position would complement the existing strategies by undertaking the following:

- owner education on methods to mitigate nuisance through home visits and training, particularly in identified problem areas;
- advice on containment;
- accessing national school-based programs to deliver education to families on pet management; and
- overseeing and coordinating our animal management community events, producing promotional material and media releases to further enhance responsible animal management.

Council staff also proactively engage with Territory Housing to assist tenants with animal management issues, including unwanted or feral cats. Council is advocating for Territory Housing to provide a member for this Committee to provide strategic input and guidance and engage with local stakeholders.

Recommendations have been made to Council in relation to the term limits for membership of the Palmerston Animal Management Advisory Committee. Consistent with the Terms of Reference, it is recommended that the next round of appointments following the previously approved recruitment campaign will be expiring on 30 June 2021, however the representative from Territory Housing will be an ongoing appointment of the candidate selected by Territory Housing.

It is further recommended that the terms of the existing external members of PAMAC expire on 30 June 2020. This will ensure that external members rotate on offset two-year terms to ensure consistent representation and sharing of knowledge and experience. Future terms will be offered for two years to ensure that rotation continues. All members will be welcome to reapply at the end of their term, however it is recommended that Council undertake an open recruitment at the conclusion of each member's term.

To avoid any uncertainty, it is also being recommended that any member who fills a casual vacancy will do so for the balance of the term remaining only.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Unconfirmed Palmerston Animal Management Advisory Committee Minutes – 26 June 2019.

ATTACHMENT A

PALMERSTON ANIMAL MANAGEMENT

ADVISORY COMMITTEE MINUTES

Minute Book Page 97

CITY OF PALMERSTON

**Minutes of Palmerston Animal Management Advisory Committee Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Wednesday 26 June 2019 at 5:07pm.**

COMMITTEE MEMBERS

Alderman Amber Garden (Chair)
Mayor Athina Pascoe-Bell
Alderman Sarah Henderson
Community Member Michelle Walker
Community Member Jill Pascoe
Community Member Andrea Ruske

STAFF

Director Governance and Regulatory Services, Chris Kelly
Ranger Services Manager, Jeff Borella
Senior Ranger, Shane Gartner
Minute Secretary, Kristy Litster

GALLERY

1 member of the public

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:07pm.

3 APOLOGIES

3.1 Apologies

Moved: Michelle Walker
Seconded: Mayor Pascoe-Bell

THAT the apologies received from Katrina Stafford, Top End Rehoming Group and Danny Moore, RSPCA for 26 June 2019 be received and noted.

CARRIED PAMAC9/0155 – 26/06/2019

Initials: _____

ATTACHMENT A

PALMERSTON ANIMAL MANAGEMENT

ADVISORY COMMITTEE MINUTES

Minute Book Page 98

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Nil.

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil.

4.2 Staff

Nil.

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Deputy Mayor Henderson
Seconded: Mayor Pascoe-Bell

THAT the minutes of the Palmerston Animal Management Advisory Committee Meeting held on Wednesday, 1 May 2019 be confirmed.

CARRIED PAMAC9/0156 – 26/06/2019

6 CORRESPONDENCE

6.1 Resignation from Mandy Hall

Moved: Jill Pascoe
Seconded: Mayor Pascoe-Bell

1. THAT the Palmerston Animal Management Advisory Committee receive and note Item 6.1 entitled Resignation of Mandy Hall.

Initials: _____

PALMERSTON ANIMAL MANAGEMENT ADVISORY COMMITTEE **MINUTES**

ATTACHMENT A

Minute Book Page 99

2. THAT the Palmerston Animal Management Advisory Committee accepts Mandy Hall's resignation and notes her service to the Committee and the Palmerston community.
3. THAT the Chair of the Palmerston Animal Management Advisory Committee writes to Mandy Hall on behalf of the Committee acknowledging her resignation and expressing its gratitude for her participation.

CARRIED PAMAC9/0157 – 26/06/2019

7 OFFICER REPORTS

7.1 Receive and Note Reports

Nil.

7.2 Action Reports

7.2.1 Action Report

PAMAC9/019

Moved: Michelle Walker
Seconded: Deputy Mayor Henderson

1. THAT Report Number PAMAC9/019 entitled Action Report be received and noted.
2. THAT the following items be removed from the Action Report:
 - PAMRG/0054 – Cat Management
 - PAMRG/0125 – Membership Drive

CARRIED PAMAC9/0158 – 26/06/2019

7.2.2 Cat Management Education

PAMAC9/020

Moved: Deputy Mayor Henderson
Seconded: Mayor Pascoe-Bell

THAT Report Number PAMAC9/020 entitled Cat Management Education be received and noted.

CARRIED PAMAC9/0159 – 26/06/2019

Initials: _____

ATTACHMENT A

PALMERSTON ANIMAL MANAGEMENT

ADVISORY COMMITTEE MINUTES

Minute Book Page 100

7.2.3 Term Limits for Membership of Palmerston Animal Management Advisory Committee

PAMAC9/021

Moved: Jill Pascoe
Seconded: Michelle Walker

1. THAT Report Number PAMAC9/021 entitled Term Limits for Membership of Palmerston Animal Management Advisory Committee be received and noted.
2. THAT the Palmerston Animal Management Advisory Committee recommend to Council that:
 - a. Existing external members of the Palmerston Animal Management Advisory Committee continue in their roles until 30 June 2020 at which time their membership will be declared vacant.
 - b. Any external member of the Palmerston Animal Management Advisory Committee who fills a casual vacancy will do so for the balance of the term remaining only.
 - c. Council write to existing members to inform them of the term limits.

CARRIED PAMAC9/0160 – 26/06/2019

8 OTHER BUSINESS

Nil

9 NEXT MEETING

Moved: Mayor Pascoe-Bell
Seconded: Jill Pascoe

THAT the next meeting for the Palmerston Animal Management Advisory Committee be held on Wednesday, 28 August 2019 at 5:00pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED PAMAC9/0161 – 26/06/2019

Initials: _____

ATTACHMENT A
PALMERSTON ANIMAL MANAGEMENT
ADVISORY COMMITTEE **MINUTES**

Minute Book Page 101

10 CLOSURE OF MEETING

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Henderson

THAT the Palmerston Animal Management Advisory Committee meeting, held in the Council Chambers, Civic Plaza, Palmerston on Wednesday, 26 June 2019 closed at 6:16pm

CARRIED PAMAC9/00xx - 26/06/2019



Amber Garden
ALDERMAN
Date:

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 LGANT Draft Executive Minutes – 24 June 2019

THAT Council receive and note Item 14.1.1 entitled LGANT Draft Executive Minutes - 24 June 2019.

LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY

MINUTES OF THE LGANT EXECUTIVE MEETING
HELD ON MONDAY 24 JUNE 2019 IN THE LGANT OFFICE
COMMENCING AT 9:10 AM

1. PERSONS PRESENT AT THE MEETING OR ON THE TELEPHONE

Mayor Damien Ryan	President – Municipal
Mayor Steven Edgington	Vice President – Regional and Shires
Mayor Fay Miller	Executive – Municipal
Alderman Peter Pangquee	Executive – Municipal
Mayor Maree Bredhauer	Executive – All Councils (<i>commenced 9:14am</i>)
IN ATTENDANCE:	
Tony Tapsell	LGANT CEO
Peter McLinden	LGANT
Elaine McLeod	LGANT – Secretariat

2. APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING

Councillor Bobby Wunungmurra	Executive – Regional and Shires
Alderman Gary Haslett	Vice President – Municipals

RESOLUTION

That members accept the apologies from Councillor Bobby Wunungmurra and Alderman Gary Haslett.

Moved: Mayor Miller
Seconded: Alderman Pangquee
Carried

MEMBERS WHO WERE ABSENT FROM THE MEETING WITHOUT AN APOLOGY

Councillor Robert George	Executive – Regional and Shires
--------------------------	---------------------------------

Discussion

Members noted that Councillor George has been absent from three consecutive Executive meetings without an apology.

RESOLUTION

LGANT to notify Councillor Robert George that his Executive position has now become vacant.

Moved: Mayor Ryan
Seconded: Mayor Miller
Carried

3. NOTIFICATION OF CONFLICT(S) OF INTERESTS

4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

RESOLUTION

THAT the minutes of the Executive meeting held on 20 May 2019 as circulated, be confirmed as a true and correct record of this meeting.

Moved: Alderman Pangquee
Seconded: Mayor Edgington
Carried

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

5. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS

RESOLUTION

THAT the papers as circulated be received for consideration at the meeting and there were no notifications of matters to be raised in general business.

Moved: Mayor Miller

Seconded: Mayor Ryan

Carried

6. DECISIONS THE EXECUTIVE IS BEING ASKED TO MAKE THIS MEETING

6.1 Financial Reports for 30 April 2019

Discussion

Members heard that the LGANT HSSI term deposit is \$3.5M as recorded in the papers and is for waste infrastructure with the interest reinvested at the instruction of the Department.

LGANT is monitoring interest rates with other institutions but currently there is no improvement on NAB rates. Members asked that a request be sent to the Minister to use the interest for waste programs that are currently running. In the first instance LGANT will provide a proposal at the next meeting on how the money can be used effectively.

RESOLUTION

LGANT to provide a proposal at the next meeting on how interest earned on the HSSI funding term deposit can be used effectively on current waste programs.

Moved: Alderman Pangquee

Seconded: Mayor Bredhauer

Carried

RESOLUTION

THAT the Executive receives and adopts the financial reports for 30 April 2019.

Moved: Alderman Pangquee

Seconded: Mayor Miller

Carried

6.2 Review of LGANT Policy Statements

Discussion

Members reviewed the proposed changes and suggested that:

- 2.10 includes training for elected members and local authority members
- a policy statement be added that elected members must do training in the first 12 months of being elected.

Members discussed training in the context of the *Local Government Act*. Members agreed that there be mandatory training for all elected members within the first 12 months of their terms and non attendance should transpire to a breach of the code of conduct.

Action

1. The LGANT policy on elected member training to include local authority members and be updated to match a requirement under the *Local Government Act* for mandatory training for all elected members during the first 12 months of their terms.

Mayor Edgington asked that the Barkly Regional Council motions on exemption of stamp duty for councils which went to the general meeting on 8 November 2018 and fair superannuation for elected members to the general meeting on 11 April 2019 be included as policy statements.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

RESOLUTION

That the Executive agrees to include Barkly Regional Council motions to the general meeting on stamp duty and elected member superannuation in the LGANT Policy Statements.

Moved: Mayor Edgington

Seconded: Mayor Miller

Carried

Action

2. LGANT to circulate the updated Policy Statements to the Executive before they are sent out to members.

RESOLUTION

That the Executive agrees to circulate the proposed changes after its review and defer consideration of them until the next Executive meeting.

Moved: Mayor Edgington

Seconded: Mayor Bredhauer

Carried

6.3 LGANT Executive Casual Vacancy – Executive Member Regional and Shires

Discussion

Members heard that the Tiwi Islands Regional Council nomination of Deputy Mayor Lynette De Santis to the Executive has been withdrawn and Council has replaced it with the nomination of Mayor Leslie Tungutalum.

The Executive has to choose two nominees – one to fill the position left by Mayor Steven Edgington who is now Vice President and one to fill the position previously held by Councillor Robert George.

Members considered the nominations and endorsed Mayor Judy MacFarlane, Roper Gulf Regional Council and Mayor Matthew Ryan, West Arnhem Regional Council to the two positions.

RESOLUTION

That the Executive endorses Mayor Judy MacFarlane and Mayor Matthew Ryan to the positions of LGANT Executive Member – Regional and Shires.

Moved: Mayor Maree Bredhaur

Seconded: Alderman Peter Pangquee

Carried

7. REPORTS ON ACTIONS REQUIRED TO BE DONE FROM THE LAST MEETING

7.1 NT Alcohol Policies and Legislation Review

7.2 Licences for Performance Protected Sound Recordings and Music Video Clips

Discussion

Members were told that there has been a 96 page determination by the ACCC on the OneMusic proposal and suggestions by ALGA have been taken on board. The licence charge will come into effect for councils on 1 July 2019. Councils with populations of 10,000 will pay about \$700, so all the municipalities will pay more. No further action is required.

7.3 Review of the *Local Government Act*

Discussion

Members heard that LGANT will be drafting a submission.

LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY

Action

3. LGANT to call for an extension of time for lodging its submission on the *Local Government Act*.

There was a question raised over this item in the minutes of the last meeting. The recording of the meeting was checked and the minutes confirmed the record as correct.

There was discussion around getting an open and transparent communication from the Department on what changes are being made to the *Local Government Act*.

The Executive decided to have a one hour workshop on the *Local Government Act* to give LGANT direction on what to include in its submission.

Action

4. Organise a teleconference of the Executive to workshop the LGANT submission.

**7.4 Eligibility for Election as a Member of Council
Discussion**

Wayne Harlock from the NT Electoral Commission (NTEC) attended to give the Executive more information on the eligibility of candidates for election as a member of a council.

Members heard that:

- NTEC checks that candidates are on the electoral roll before accepting their nomination
- other stipulations for eligibility are checked after an election
- if a candidate signs a declaration saying he/she meets the criteria he/she will be accepted for election
- nominations cannot be made public until one hour after they have closed
- upon finding a candidate is ineligible to nominate, NTEC can request:
 - that a by-election is held
 - a recount be done to find out who the next available candidate is.

There was discussion about reinstating the candidate nomination fee to prevent frivolous nominations. Members heard that there is a fee to nominate for the NT Legislative Assembly and for the elected candidate (or a candidate gets more than 20% of the vote) the fee is reimbursed.

Members asked that reinstatement of the nomination fee be included in the submission to the changes to the *Local Government Act*.

Members were told that NTEC has received funding to start an engagement, awareness and enrolment program from April 2020 prior to the NT Election in August 2020 and will be looking to partner with regional councils.

Under the *Electoral Act* local government cannot have access to the electoral roll. Members agreed to discuss this point at the submission workshop and heard that NTEC would support a request from local government to access the electoral roll.

7.5 Aged Care Across the Northern Territory

At the Community Services Reference Group (CSRG) meeting recently, members were asked to provide any comments to LGANT for inclusion into a submission on aged care.

Action

5. Send the business paper presented at the CSRG meeting to Executive members.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

7.6 Renal Dialysis in Remote Areas

RESOLUTION

THAT the Executive receives and notes the reports on actions required to be done from the last meeting and noting those that are completed.

Moved: Alderman Pangquee
Seconded: Mayor Miller
Carried

8. BUSINESS WHICH ONLY REQUIRES THE EXECUTIVE TO RECEIVE AND NOTE INFORMATION

8.1 ALGA Board Report – June 2019

Discussion

Members noted the ALGA Board report.

RESOLUTION

That the Executive receives and notes the ALGA Board Report for June 2019.

Moved: Mayor Bredhauer
Seconded: Alderman Pangquee
Carried

8.2 2019 Regional Cooperation and Development Forum

Discussion

Members noted the Regional Cooperation and Development Forum report and were advised a completed report would be circulated.

RESOLUTION

That the Executive receives and notes the report on the Regional Cooperation and Development Forum.

Moved: Mayor Miller
Seconded: Mayor Edgington
Carried

9. PRESIDENT'S REPORT

Discussion

The President mentioned matters in relation to the ALGA Board and the National General Assembly.

10. BUSINESS FROM PREVIOUS MEETING THAT IS NOT YET FINISHED

10.1 Transfer of Local Roads from the NT Government to Local Government

Future Action

Attend Regional Roads Committees meetings and report.

10.2 Northern Territory Government Remote Housing

Future Action

Provide progress reports. The NTG quarterly publication "Construction Snap Shot" provides details of the many projects that are being undertaken.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

10.3 Roadmap for Renewable Energy**Future Action**

LGANT to monitor deliberations of NTG to do with its Renewable Energy Strategy 2030.

10.4 Administration and Legislation Advisory Committee**Future Action**

Attend the next meeting when it is called and report. This item will be a receive and note in future unless it impacts upon decisions.

**10.5 Council Motion – Review of Natural Disaster Relief and Recovery Arrangements
Conditions and Eligibility****Future Action**

No further action required.

10.6 Building Better Regions Fund – Local Road Mapping**Future Action**

No further action required.

10.7 Independent Town Camps Review**Future Action**

Liaise with the Executive Officer over the production of the implementation plan for town camps.

10.8 Draft LGANT Policies on Language, Literacy and Numeracy**Future Action**

Draft letters to the Commonwealth and Territory governments about the policies.

10.9 Territory Wide Logistics Master Plan – Discussion Paper**Future Action**

Follow up and report on the outcome of the submission once details are known as well as the Australian Logistic Council Northern Australia Working Group.

10.10 Coroner's Report and Recommendations to do with Work Zone Traffic Management**Future Action**

Continue to attend DIPL meetings and provide progress reports.

10.11 East Arnhem Region – LGANT Road Network**Future Action**

East Arnhem Regional Council is to consider the matter at one of its meetings.

10.12 Health, Safety and Security Projects for Regional Council**Future Action**

Awaiting direction from the Department of Local Government and also responses from councils to the government's offers.

10.13 Subdivision Development Guidelines**Future Action**

Await receipt of the final copy of the Guidelines and consultation letters to go to member councils. Councils to adopt Guidelines as policies.

10.14 Changes to the *Pastoral Land Management Act***Future Action**

No further action required.

LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**10.15 Council Motion – Councils’ Legal Obligation to Manage and Maintain Aboriginal Land Trust Land****Future Action**

Circulate advice once it has been received.

10.16 Environmental Regulatory Reform**Future Action**

NT EPA invited to present at the Waste Management Symposium to be held 26-28 June 2019.

10.17 Life Membership of LGANT Award**Future Action**

Executive to consider the matter at its September 2019 meeting.

10.18 2019/20 LGANT NT Budget Submission**Future Action**

Provide a progress report at the next Executive meeting.

10.19 Members’ Satisfaction Survey**Future Action**

Review survey and submit report along with recommendations for improving participation in the survey.

10.20 Council Motion – Remote Engagement and Coordination Strategy**Future Action**

Councils to commit to the refresh of the Remote Engagement and Coordination Strategy.

10.21 Council Motion – Stamp Duty Exemption for Councils in the Northern Territory**Future Action**

Await response from the Minister.

10.22 Council Motion – Uniform Animal Management Legislation**Future Action**

Await response from the Minister.

10.23 Local Government Workforce and Future Skills Report**Future Action**

Follow up on the recommendations in the report.

10.24 Nominations to the NT Grants Commission**Future Action**

Await Minister’s instrument of appointment.

10.25 Robinson River Roads project – Roads to Recovery**Future Action**

Project to be completed by June 2019.

10.26 Energy Productivity, Efficiency Measures and Renewable Energy**Future Action**

Advise councils if decision on tariff charges have been determined.

10.27 Per- and Poly-Fluoroalkyl Substances (PFAS)**Future Action**

Councils to review their monitoring of the above plan to the extent it affects them.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

10.28 Improve Outcomes for Closing the Gap of Aboriginal Disadvantage**Future Action**

Continue to provide progress reports.

10.29 Bench Marking the Rating of Mining and Pastoral Properties Across Northern Australia**Future Action**

Continue to provide progress reports.

10.30 Council Motion – Improving Voting and Voter Turnout at Council Elections**Future Action**

Review the matter following the release of the NT Electoral Commissioner's report on the 2017 council elections.

10.31 Council Motion – Family Friendly Policies to Attract and Retain Elected Members**Future Action**

Follow up with the City of Palmerston.

10.32 Cemeteries**Future Action**

No further action required.

10.33 Nominations to the NT Planning Commission**Future Action**

Advise councils of the decision once it has been made.

10.34 Council Motion – Development of Emergency Management Plans**Future Action**

Draft a letter to the Minister responsible.

10.35 LGANT Executive Motion – Fair Superannuation and Remuneration for Mayors, Presidents, Aldermen and Councillors in the Northern Territory**Future Action**

Ascertain the status of amendments to the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act* and prepare a submission to the Tribunal.

RESOLUTION

THAT the Executive receives and notes the reports on business from previous meetings that is not yet finished.

Moved: Mayor Miller

Seconded: Mayor Bredhauer

Carried

11. BUSINESS NOT YET FINISHED BUT INACTIVE

11.1	Submission on Remote Employment and Participation
11.2	Senate Inquiry into Regional Inequality
11.3	Submission to the Aviation Inquiry
11.4	Constitutional Recognition of Aboriginal and Torres Strait Islander People

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

RESOLUTION

THAT the Executive accept the business not yet finished but inactive.

Moved: Mayor Miller
Seconded: Mayor Edgington
Carried

12. MEMBERS QUESTIONS – Nil**13. GENERAL BUSINESS – Nil****14. COMPLETED BUSINESS**

14.1	Election of LGANT Vice President Regional and Shires
14.2	Draft LGANT Financial Management and Reports Policy
14.3	Draft LGANT Portability of Long Service Leave Policy
14.4	Draft LGANT Employment Policy
14.5	Draft LGANT Revenue/Investment Management Policy
14.6	Nominations to the Australian Logistics Council Northern Australia Working Group
14.7	ALGA Board Report – March 2019
14.8	Federal Black Spot Funding
14.9	Regional Telecommunications Review 2018
14.10	ALGA Election Campaign
14.11	Joint Insurance Scheme and Discretionary Trust
14.12	Council Motion – Uniform Policy Position in the use of Glyphosate
14.13	Council Motion – LGANT Executive Board Membership
14.14	2019-2020 Draft Strategic Plan and Annual Priorities
14.15	2019-2020 Draft Annual Budget including Membership Subscriptions
14.16	Council Motion – Review of Local Government By-laws
14.17	ALGA Policy and Communications Meeting Report

RESOLUTION

That the Executive recommends to LGANT that the items of completed business be removed from the Executive meeting agenda for the next meeting.

Moved: Mayor Bredhauer
Seconded: Alderman Pangquee
Carried

15. CONFIDENTIAL BUSINESS**16. NEXT MEETING**

The next meeting of the LGANT Executive will be held on Monday, 15 July 2019 at 9:00 am in the LGANT Boardroom or by teleconference.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10:42 am.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

17. LIST OF ACTIONS FROM THE MEETING

ACTIONS	Item No
1. The LGANT policy on elected member training to include local authority members and be updated to match a requirement under the <i>Local Government Act</i> for mandatory training for all elected members during the first 12 months of their terms.	6.2
2. LGANT to circulate the updated Policy Statements to the Executive before they are sent out to members.	6.2
3. LGANT to call for an extension of time for lodging its submission on the <i>Local Government Act</i> .	7.3
4. Organise a teleconference of the Executive to workshop the LGANT submission.	7.3
5. Send the business paper presented at the CSRG meeting to Executive members.	7.5

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

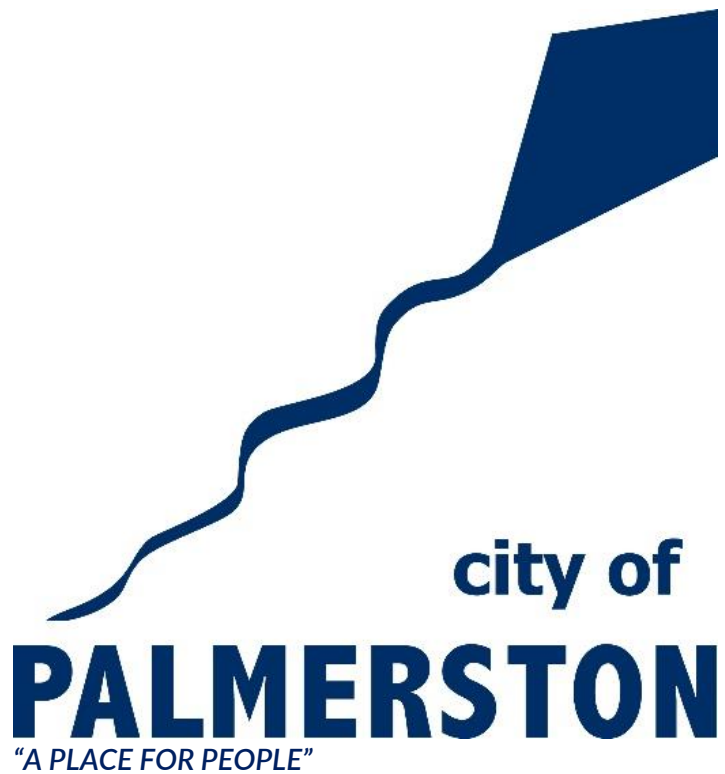
18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday 16 July 2019 at 5.30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



**COUNCIL MEETING
MINUTES
TUESDAY, 18 JUNE 2019**

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 18 June 2019 at 5:32pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (via teleconference)
Acting Mayor Sarah Henderson
Alderman Lucy Buhr
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Damian Hale
Alderman Tom Lewis
Alderman Mick Spick

STAFF

Acting Chief Executive Officer, Chris Kelly
Director City Growth and Operations, Kathy Jarrett
Acting Director Lifestyle and Community, Amelia Vellar
Executive Manager Finance, Shane Nankivell
Acting Executive Manager Organisational Services, Richard Iap
Communications Officer, Brigitte Brown
Minute Secretary, Alexandra Briley

GALLERY

Mitchell Abram, ABC
Will Zwar, NT News
One member of the public

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

Initials: _____

2 OPENING OF MEETING

Appointment of Chair

Moved: Alderman Garden
Seconded: Alderman Giesecke

THAT Council appoint Acting Mayor Henderson as Chair of the Ordinary Council Meeting on 18 June 2019, in accordance with Council Policy MEE04 *Teleconferencing*.

CARRIED 9/0675 – 18/06/2019

The Chair declared the meeting open at 5:32pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Nil.

4 REQUEST FOR TELECONFERENCING

Moved: Alderman Giesecke
Seconded: Alderman Hale

THAT Mayor Pascoe-Bell will attend via teleconferencing at the Ordinary Meeting of Council held on 18 June 2019.

CARRIED 9/0676 – 18/06/2019

Initials: _____

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Alderman Giesecke
Seconded: Alderman Garden

THAT the Declaration of Interest received from Alderman Giesecke for Item 22.1 be received and noted.

CARRIED 9/0677 – 18/06/2019

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Buhr
Seconded: Alderman Hale

THAT the minutes of the Council Meeting held on Tuesday, 4 June 2019 pages 9772 to 9789, be confirmed.

CARRIED 9/0678 – 18/06/2019

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

Nil.

8 DEPUTATIONS AND PRESENTATIONS

Nil.

Initials: _____

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil.

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Nil.

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Community Benefit Scheme June 2019 Update

9/0248

Moved: Alderman Buhr
Seconded: Alderman Garden

THAT Report Number 9/0248 entitled Community Benefit Scheme June 2019 Update be received and noted.

CARRIED 9/0679 - 18/06/2019

Initials: _____

Minute Book Page 9803
2nd Ordinary Council Meeting

13.1.2 Palmerston Safe Communities Committee May 2019 Minutes 9/0249

Moved: Alderman Hale
Seconded: Alderman Buhr

THAT Report Number 9/0249 entitled Palmerston Safe Communities Committee May 2019 Minutes be received and noted.

CARRIED 9/0680 – 18/06/2019

13.1.3 Financial Report for the Month of May 2019 9/0251

Moved: Alderman Buhr
Seconded: Alderman Giesecke

THAT Report Number 9/0251 entitled Financial Report for the Month of May 2019 be received and noted.

CARRIED 9/0681 – 18/06/2019

13.2 Action Reports

13.2.1 Adoption of the Municipal Plan and Budget 2019/2020 9/0256

Moved: Alderman Garden
Seconded: Alderman Giesecke

1. THAT Report Number 9/0256 entitled Adoption of the Municipal Plan and Budget 2019/2020 be received and noted.

CARRIED 9/0682 – 18/06/2019

Moved: Alderman Buhr
Seconded: Alderman Hale

2. THAT Council write to each submitter to the Draft Municipal Plan and Budget 2019/2020 thanking them for their feedback, providing a point of contact to discuss their concerns further and outlining what action Council will take in response to their submission.

CARRIED 9/0683– 18/06/2019

Initials: _____

13.2.1 Adoption of the Municipal Plan and Budget 2019/2020 (continued) 9/0256

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

3. THAT Council adopt the Elected Member Allowances for the 2019/2020 financial year as follows:
- a. Mayoral Allowance of up to \$113,885.30 for the year paid on a pro rata monthly basis in arrears consisting of a base allowance of \$87,199.66, electoral allowance of \$22,951.14, and subject to individual activity and prior approval a professional development allowance not more than \$3,734.50.
 - b. Deputy Mayoral Allowance of up to \$41,717.54 for the year paid on a pro rata monthly basis in arrears consisting of a base allowance of \$32,244.05, electoral allowance of \$5,738.99, and subject to individual activity and prior approval a professional development allowance not more than \$3,734.50.
 - c. Aldermen Allowance of up to \$25,156.70 for the year paid on a pro rata monthly basis in arrears consisting of a base allowance of \$15,683.21, electoral allowance of \$5,738.99, and subject to individual activity and prior approval a professional development allowance not more than \$3,734.50.

CARRIED 9/0684– 18/06/2019

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

4. THAT Council set the Extra Meeting Allowance at \$150 per meeting, with conditions as set out in Council Policy EM02 *Elected Members Benefits and Support* to a maximum amount of \$10,455.87.

CARRIED 9/0685 – 18/06/2019

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

5. THAT in accordance with Section 24(1) of the *Local Government Act*, Council adopt the City of Palmerston Municipal Plan and Budget 2019/2020 at **Attachment B** to Report Number 9/0256 entitled Adoption of the City of Palmerston Municipal Plan and Budget 2019/2020.

CARRIED 9/0686 – 18/06/2019

Initials: _____

Minute Book Page 9805
2nd Ordinary Council Meeting

13.2.1 Adoption of the Municipal Plan and Budget 2019/2020 (continued) 9/0256

Moved: Alderman Spick
Seconded: Alderman Hale

6. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2019/2020 to the Department of Local Government, Housing and Community Development in accordance with Section 24(1) of the *Local Government Act*.

CARRIED 9/0687 – 18/06/2019

13.2.2 Declaration of Rates and Charges 2019-2020 9/0255

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

1. THAT Report Number 9/0255 entitled Declaration of Rates and Charges 2019-2020 be received and noted.
2. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 24(1) of the *Local Government (Accounting) Regulations* being **Attachment A** to Report Number 9/0255 entitled Declaration of Rates and Charges 2019-2020 be received and noted.
3. THAT in accordance with Section 149 of the *Local Government Act*, Council adopts the Unimproved Capital Value method as the basis for determining the assessed value of allotments within the Palmerston local government area.
4. THAT in accordance with Section 155 of the *Local Government Act* Council declares that it intends to raise, for general purposes by way of rates, an amount of \$21,637,781.00, which will be raised by the application of differential valuation-based charges (differential rates) with differential minimum charges (minimum amounts) being payable in application of each of those differential rates for the financial year ending 30 June 2020.
5. THAT Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:

Initials: _____

13.2.2 Declaration of Rates and Charges 2019-2020 (continued)

9/0255

- a) With respect to all rateable land within that part of the Municipality zoned R, RR (excluding RR properties located in the suburb of Marlow Lagoon), SD, MD, MR, HR, CL, FD, PS, SP8, SP9 with a parcel area less than 10,000m², SP9 with a parcel area greater than 20,000m², SP10 and SP11 under the NT Planning Scheme, a differential rate of 0.530022% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
- i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
 - ii) the number one,
- whichever is greater.
- b) With respect to all rateable land within that part of the Municipality zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.411615% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
- ii) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
 - iv) the number one,
- whichever is greater.
- c) With respect to all rateable land within that part of the Municipality zoned GI and LI under the NT Planning Scheme, a differential rate of 0.443029% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
- v) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
 - vi) the number one,
- whichever is greater.

Initials: _____

13.2.2 Declaration of Rates and Charges 2019-2020 (continued)

9/0255

- d) With respect to all other rateable land within the Municipality, a differential rate of 0.767487% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
- vii) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
- viii) the number one,
- whichever is greater.
6. In accordance with Section 157 of the *Local Government Act*, Council declares that to assist it in meeting the costs of the waste management services it provides for the benefit of all residential land within the Municipality and the occupiers of such land, it intends to raise an amount of \$6,760,000 which will be raised by the application of a charge for the financial year ending 30 June 2020.
7. THAT Council declares the following charges in respect of waste management services it provides for the benefit of all residential land with the Palmerston local government area and the occupiers of such land. For the purposes of this recommendation, "residential dwelling" means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of the Unit Titles Act and the Unit Title Schemes Act and "residential land" means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling):
- a) a charge of \$490 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to, each residential dwelling within the Municipality other than a residential dwelling as described in paragraph c) below. The services are:
- a general waste collection service as described on Council's website.
 - a recycling collection service as described on Council's website.
 - one pre-cyclone season hard waste collection visit.
 - access to and maintenance of a waste disposal facility.
 - public litter collection & street sweeping.

Initials: _____

13.2.2 Declaration of Rates and Charges 2019-2020 (continued)

9/0255

- b) an additional charge of \$149 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph 4(a) in respect of that dwelling requests and Council approves of an upgrade to the garbage collection service from a maximum of one (1) 120 litre mobile bin to a maximum of one (1) 240 litre mobile bin.
- c) an additional charge of \$490 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph (a) in respect of that dwelling requests in writing and Council approves the provision of an additional:
 - a general waste collection service as described on Council's website.
 - a recycling collection service as described on Council's website.
- d) a charge of \$240 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that meets the requirements of by-laws 26 and 27 of the Palmerston (Public Places) By-laws.

The services are:

- one pre-cyclone hard waste collection visit.
 - access to and maintenance of a waste disposal facility.
 - public litter collection & street sweeping.
8. THAT the relevant interest rate for the late payment of Rates and Charges is fixed in accordance with Section 162 of the *Local Government Act* at the rate of 9% per annum and is to be calculated on a daily basis.
9. THAT Rates and Charges declared under this declaration may be paid by four approximately equal instalments by the following dates, namely:
- First Instalment, 30 September 2019
 - Second Instalment, 30 November 2019
 - Third Instalment, 30 January 2020
 - Fourth Instalment, 30 March 2020
- Instalments falling due on a weekend or public holiday may be paid by the following business day without incurring a penalty.
10. THAT details of due dates and specified amounts will be listed on the relevant Notice of Rates and Charges.

Initials: _____

13.2.2 Declaration of Rates and Charges 2019-2020 (continued) 9/0255

11. THAT variations to those options for payment will be administered according to the conditions outlined on the front and reverse pages of the Notice of Rates and Charges.
12. THAT a ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.
13. THAT in accordance with Section 160 of the *Local Government Act*, a cash incentive of \$3,000 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2020.
14. THAT the incentive be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two successful recipients at \$1,500 each in accordance with the terms and conditions at Attachment B to Report Number 9/0255 entitled Declaration of Rates and Charges 2019-2020.
15. THAT Council note that in accordance with Section 158 of the *Local Government Act*, Council will publish the Declaration of Rates and Charges at **Attachment C** to Report Number 9/0255 entitled Declaration of Rates and Charges 2019-2020 on its website and in the newspaper advising residents of the Rates and Charges for 2019-2020.

CARRIED 9/0688– 18/06/2019

13.2.3 Fees and Charges 2019/2020 9/0252

Moved: Alderman Buhr
Seconded: Alderman Garden

1. THAT Report Number 9/0252 entitled Fees and Charges 2019/2020 be received and noted.
2. THAT Council adopt Fees and Charges 2019/2020 being **Attachment A** to Report Number 9/0252 entitled Fees and Charges 2019/2020 to be effective as of 1 July 2019.

CARRIED 9/0689 – 18/06/2019

Initials: _____

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13.2.4 Electronic Notifications for Rate Instalment Reminders 9/0254

Moved: Alderman Spick

Seconded: Alderman Buhr

1. THAT Report Number 9/0254 entitled Electronic Notifications for Rate Instalment Reminders be received and noted.
2. THAT Council endorse the implementation of an addition of electronic notifications via mobile text messaging for rate instalment reminders where a ratepayer requests the service.

CARRIED 9/0690 – 18/06/2019

13.2.5 Review of Council Policy EM02 Elected Members Benefits and Support 9/0243

Moved: Alderman Garden

Seconded: Alderman Hale

1. THAT Report Number 9/0243 entitled Review of Council Policy *EM02 Elected Members Benefits and Support* be received and noted.
2. THAT Council adopt Draft Council Policy *EM02 Elected Members Benefits and Support* at **Attachment B** to Report Number 9/0243 entitled Review of Council Policy *EM02 Elected Members Benefits and Support*.

CARRIED 9/0691 – 18/06/2019

13.2.6 Review of Council Policy REG03 City Centre Parking 9/0247

Moved: Alderman Buhr

Seconded: Alderman Garden

1. THAT Report Number 9/0247 entitled Review of Council Policy *REG03 City Centre Parking* be received and noted.
2. THAT Council rescind Council Policy *REG03 City Centre Parking* being **Attachment A** to Report Number 9/0247 entitled Review of Council Policy *REG03 City Centre Parking*.

CARRIED 9/0692 – 18/06/2019

Initials: _____

13.2.7 Adoption of Revised Council Policy AD04 *Lease of Council Property* 9/0250

Moved: Alderman Buhr
Seconded: Alderman Giesecke

1. THAT the amended revised Council Policy AD04 *Lease of Council Property* be tabled and replace **Attachment B** to Report Number 9/0250 entitled Adoption of Revised Council Policy AD04 *Lease of Council Property*.
2. THAT Report Number 9/0250 entitled Adoption of Revised Council Policy AD04 *Lease of Council Property* be received and noted.
3. THAT Council adopt revised Council Policy AD04 *Lease of Council Property* at **Attachment B** to Report Number 9/0250 entitled Adoption of Revised Council Policy AD04 *Lease of Council Property*.

CARRIED 9/0693 – 18/06/2019

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

Nil.

Initials: _____

17 GENERAL BUSINESS

17.1 Recognition of Queen's Birthday 2019 Honours List

Moved: Alderman Lewis
Seconded: Alderman Giesecke

THAT Council extend its congratulations to Ms Anita Newman and Ms Ann Brown on receiving the Order of Australia Medal in the Queen's Birthday 2019 Honours List, in recognition of their service to the Palmerston community.

CARRIED 9/0694 – 18/06/2019

18 NEXT COUNCIL MEETING

Moved: Alderman Giesecke
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 July 2019 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0695 – 18/06/2019

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Hale
Seconded: Alderman Garden

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0696 – 18/06/2019

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Buhr
Seconded: Alderman Hale

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/0697 – 18/06/2019

Initials: _____

Mayor Pascoe-Bell left the Meeting at 6:16pm.

The meeting adjourned at 6:16pm.



Athina Pascoe-Bell
MAYOR

Date: