



2nd ORDINARY COUNCIL MEETING

NOTICE OF MEETING

TUESDAY, 16 APRIL 2019

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston commencing at 5.30pm.

A handwritten signature in black ink, appearing to read "Luccio Cercarelli".

LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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2nd Ordinary Council Meeting

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 2 April 2019 pages 9715 to 9723 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following confidential items.

10.1 Confidential Items

ITEM	REGULATION	REASON
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

10.2 Moving Open Items into Confidential**10.3 Moving Confidential Items into Open****10.3.1 Reappointment of Independent Chair of the Risk Management and Audit Committee****C9/0200**

1. THAT Report Number C9/0200 entitled Reappointment of Independent Chair of the Risk Management and Audit Committee be received and noted.
2. THAT Council reappoint Mr Iain Summers as Independent Chair of Council's Risk Management and Audit Committee until 31 December 2020.
3. THAT Council Decisions relating to Report Number C9/0200 entitled Reappointment of Independent Chair of the Risk Management and Audit Committee be moved to the Open Minutes following Council's formal notification to Mr Iain Summers.

CARRIED 9/0571 – 02/04/2019**11 PETITIONS****12 NOTICES OF MOTION****13 OFFICER REPORTS****13.1 Receive and Note Reports**

13.1.1	Community Benefit Scheme April 2019 Update	9/0194
13.1.2	Palmerston Seniors Advisory Committee March 2019	9/0203
13.1.3	Financial Report for the Month of March 2019	9/0195
13.1.4	Organisational Services and Finance Departments Quarterly Report January – March 2019	9/0212
13.1.5	City Growth and Operations Quarterly Report January – March 2019	9/0215
13.1.6	Próject – Smart Cities Update April 2019	9/0214

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Benefit Scheme April 2019 Update
REPORT NUMBER:	9/0194
MEETING DATE:	16/04/2019
AUTHOR:	Manager Community Services, Jan Peters
APPROVER:	Acting Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2018/2019 Financial Year applications processed to date.

KEY MESSAGES

- Council has provided a total of \$101,936 in grants, scholarships, sponsorship and donations including representation support.
- Community Benefit Scheme has supported twenty-one community groups and eighteen individuals.
- \$28,064 remains unallocated in the Community Benefit Scheme 2018/2019 budget.

RECOMMENDATION

THAT Report Number 9/0194 entitled Community Benefit Scheme April 2019 Update be received and noted.

BACKGROUND

City of Palmerston provides funding to eligible community groups that offer facilities, projects and services that assist Council to deliver on Palmerston's vision of "A Place for People".

Community Benefit Scheme funding for organisations includes grants and sponsorships, with scholarships and donations including representation support also available to individuals.

Applications are accepted year-round and the scheme is promoted at every opportunity. Successful applicants agree to acknowledge Council's support and provide images that may be used to promote the funding scheme.

DISCUSSION

The 2018/2019 Community Benefit Scheme total allocation is \$130,000. Due to the successful distribution of funding the Community Benefit Scheme budget rests at \$28,064.

Since the previous Community Benefit Scheme Update report in March, Council has received three eligible funding applications. One other application is awaiting consideration, once the required documentation is supplied.

The Zimbabwe Darwin Community Association (ZDCA) received \$2,000 to sponsor the 2019 Zimpride Football (Soccer) event on 20 and 21 April 2019.



The Mayor presents Gareth Muchinguri of Zimbabwe Darwin Community Association (ZDCA) with the cheque

Zimpride is a celebration of Zimbabwean culture, its love of food and soccer. The Northern Zimpride event will be held at Gray Oval over Easter. Funding from Council will assist with catering and children's entertainment. Football Federation NT are partnering with the ZDCA to host the event, with participation from up to twelve teams representing the Northern Territory, Western Australia, New South Wales, New Zealand, Victoria, Australian Capital Territory, Queensland and South Australia.

STEPS Group was successful in its \$500 grant to purchase sewing program needs, including two sewing machines. The participants of STEPS Training are developing confidence, language and new sewing skills that will open opportunities for employment in the future. The ladies have been making clothing, quilts, bags and gifts. They designed and created a quilt to celebrate NAIDOC Week 2018 and another quilt to celebrate International Women's Day and Harmony Day; this quilt is currently displayed in Palmerston Library.



Also, successful, was Gray Community Garden in its application for \$4,142 to purchase a trolley, trailer and marquee. These items will allow the community gardeners to improve manual handling safety and promote the Harvest Corner Community Garden (Gray) by participating in community events such as markets.

Council received one Representation Support application from a young resident who has been selected to compete in an interstate hockey competition.

A table listing all successful funding applications and acquittals processed to 28 March 2019 for 2018/2019 is provided as **Attachment A**.

CONSULTATION PROCESS

Council will continue to promote this program to the community via various methods. Successful applicants will be posted to our website and, where appropriate, media releases will be circulated.

POLICY IMPLICATIONS

Council Policy *FIN18 Grants, Donations, Sponsorships and Scholarships*

BUDGET AND RESOURCE IMPLICATIONS

The budget for the 2018/2019 financial year for Grants, Donations, Sponsorships and Scholarships is \$130,000. To date, Council has awarded \$101,936 and \$28,064 remains uncommitted.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: City of Palmerston Approved Community Benefit Scheme Applications - 28 March 2019.

City of Palmerston Approved Community Benefit Scheme Applications - 28 March 2019

Activity Project	Applicant	Amount Requested	Amount Received	Notes
Aridagawa Sister City Student Exchange Scholarship	Palmerston College	\$ 4,000 inc GST	\$3,636	2019 Aridagawa visit
ANZAC Day Services (3 years)	The Returned & Services League of Australia Palmerston	\$10,000	\$10,000	Final of 3-year agreement
Touch Football NT Titles	Touch Football NT	\$13,000	\$13,000	Final of 3-year agreement
PGA Championship	Cazaly's Club Palmerston, Palmerston Golf Club	\$30,000	\$30,000	First of 3-year agreement
Special Children's Christmas Party	AM Media (Special Children's Christmas Party)	\$ 1,000	\$ 1,000	2018 event
Christmas Bash	Palmerston 50+ Club Inc.	\$ 1,000	\$ 1,000	2018 event
Annual School Community Awards - to date	All Palmerston Schools	\$ 1,500 in total	\$ 1,500	Offered annually to all schools; 15 of 15 accepted
Launch Mental Health Week	NT Mental Health Coalition	\$ 2,000	\$ 2,000	2018 event
Buddy Benches in schools	Litchfield/Palmerston Rotary Club	\$ 4,000*	\$ 4,000*	2018 activity * exc. GST
Autism NT Luncheon 2018	Autism NT	\$ 1,818 *	\$ 1,818*	2018 activity * exc. GST
City of Palmerston Seniors Fortnight 2019	Palmerston and Rural Seniors Committee	\$15,000	\$15,000	First of three-year funding request
Year 12 Pool Party	YMCA Youth and Community Services Limited	\$ 1,840	\$ 1,840	2018 event
Art Practice Wellbeing program	Top End Mental Health Consumers Organisation	\$2,000	\$2,000	2019 activity
Graffiti Removal project	Mackillop Catholic College	\$500	\$500	2019 activity
Catering for Training Course	Come Talk/Walk With Me	\$500	\$500	
Family Fun Day	NT Multiple Births Club	\$1,000	\$1,000	2019 activity
International Women's Day Walk	United Nations Association of Australia	\$2,000	\$1,000	2019 Event
Walk Event Sponsorship	Walking Off the War Within	\$1,000	\$1,000	2019 Event
Harvest Corner/ Gray Community Garden items	Gray Community Garden Inc.	\$4,142	\$4,142	
Sewing Program	STEPS Group Training	\$500	\$500	
Zimpride National Football Event (Soccer)	Zimbabwe Darwin Community Association Inc.	\$2,000	\$2,000	2019 Event
Palmerston/NT/Australian Representation - Sport	1. Resident, National All Schools Athletics Championships	\$250	\$250	Representation support
	1. Resident, School Sport Australia Track and Field Championships	\$250	\$250	
	2. Resident, School Sport Australia Track and Field Championships	\$250	\$250	
	1. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	
	2. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	
	3. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	
	4. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	
	5. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	

City of Palmerston Approved Community Benefit Scheme Applications - 28 March 2019

Activity Project	Applicant	Amount Requested	Amount Received	Notes
Palmerston/NT/Australian Representation - Sport	1. Resident, Australian Teams Championships, (Tennis)	\$250	\$250	Representation support
	1. Resident, Police Rugby World Cup	\$250	\$250	
	2. Resident, Police Rugby World Cup	\$250	\$250	
	3. Resident, Police Rugby World Cup	\$250	\$250	
	1. Resident, National Rugby Union 7's Championships	\$250	\$250	
	1. Resident –Super 10's National Camp (Tennis)	\$250	\$250	
	1. Resident – Aus. under 18 Women's National Hockey Championships	\$250	\$250	
	1. Resident – Aus. under 15 Girls' National Hockey Championships	\$250	\$250	
	1. BMX Australia's National series round one competition	\$250	\$250	
	1. Resident –under 18 Men's Outdoor Hockey Championships	\$250	\$250	
TOTAL			\$101,936	

Current Community Benefits Scheme Expenditure to Date

	Account Name	YTD	Commitment	YTD + Comm	Budget	Budget Available
Grants/Donations/Sponsorships/Scholarships Paid	Community Grants	\$101,936		\$101,936	\$130,000	\$28,064

In-Kind Support Approved to Date

Activity Project	Applicant	Value Requested	Value Received	Notes
Seniors Indoor Croquet Club	Seniors Indoor Croquet Club	\$500	\$500	Recreation Centre hire
Playgroup Venue hire	Tumbledown Tots Playgroup	\$500	\$500	Driver Resource Centre hire
TOTAL			\$1,000	

AGENDA ITEM:	13.1.2
REPORT TITLE:	Palmerston Seniors Advisory Committee March 2019
REPORT NUMBER:	9/0203
MEETING DATE:	16/04/2019
AUTHOR:	Acting Director Lifestyle and Community, Amelia Vellar
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report presents the unconfirmed minutes from the most recent Palmerston Seniors Advisory Committee (PSAC) meeting held on 18 March 2019.

KEY MESSAGES

- Palmerston Seniors Advisory Committee (PSAC) is an advisory committee to Council. PSAC provides advice and feedback in relation to issues that affect Palmerston (and rural) seniors who access services, businesses, events and activities in Palmerston.
- A PSAC meeting was held on 18 March 2019 and unconfirmed minutes are presented at **Attachment A**.
- Council on the Ageing (COTA), will again be holding its Seniors Expo in Palmerston on Friday 31 May 2019.
- Council is providing in-kind sponsorship to the COTA Seniors Expo.
- Members are looking forward to the PSAC meeting scheduled 13 May 2019, when Council will provide information regarding the viability of extending Gray Community Hall and outcomes of Council's review on paid parking in the City Centre.

RECOMMENDATION

THAT Report Number 9/0203 entitled Palmerston Seniors Advisory Committee March 2019 be received and noted.

BACKGROUND

PSAC is an advisory committee to Council, which provides advice and feedback in relation to issues that affect Palmerston (and rural) seniors who access services, businesses, events and activities in Palmerston.

The Committee meets approximately bi-monthly, bringing together the fifteen senior members (both Palmerston and rural-dwellers), with Council staff, Elected Members and guests such as government representatives from local electorates.

DISCUSSION

The unconfirmed Minutes of the 18 March 2019 PSAC meeting are provided as **Attachment A**.

These minutes were circulated to the Committee on 29 March 2019.

The Committee accepted an offer to participate in an interactive Dementia Awareness training session with the Dementia Australia Education Officer. This session has been tentatively scheduled for the next PSAC meeting on 13 May 2019.

PSAC members indicated that they are looking forward to Council providing information regarding:

- the viability of extending Gray Community Hall to provide a better multi-use community facility; and
- Council's review of paid parking in the City Centre.

These are two issues that have been regular topics of discussion at the meetings.

The Chief Executive Officer of COTA presented to the meeting providing an overview of the upcoming Seniors Expo schedule to be held on Friday 31 May 2019 at the Palmerston Recreation Centre. Council are providing in-kind support for the event to the value of approximately \$3,750.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

The minutes are unconfirmed.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Unconfirmed Minutes - Palmerston Seniors Advisory Committee March 2019



PALMERSTON SENIORS ADVISORY
COMMITTEE MINUTES

CITY OF PALMERSTON

**Minutes of Palmerston Seniors Advisory Committee Meeting
held in Palmerston Recreation Centre,
The Boulevard, Palmerston
on Monday 18 March 2019 at 12:00 pm.**

COMMITTEE MEMBERS

Deputy Mayor Sarah Henderson (Chair)
Mayor Athina Pascoe-Bell (ex-officio)
Ann Brown
Lillian Mann
Anne Coutts
Dot Chapman
Sandra Parker
Avril Smith
Mary Oliffe
Marg Lee
Pam Smith
Margaret Moore

GUESTS

Olga Dalrymple, Electorate of Brennan
Angie Walker, Electorate of Spillett
Kirby Bolton, Electorate of Drysdale

STAFF

Amelia Vellar, Director Lifestyle and Community
Tree Malyan, EA to Director Lifestyle and Community
Tess Riches, Community Services Officer (minutes)
Tiffany Brown, Community Events Officer

1 OPENING OF MEETING

The Chair declared the meeting open at 12.05 pm.

2 APOLOGIES AND LEAVE OF ABSENCE

Barbara Crane	Committee member
Maggie Grave	Committee member
Neville Driver	Committee member

Initials: _____

PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

Trevor Miller
Anna Durbridge
Luke Gosling

Committee member
Committee member
Member for Solomon

3 CONFIRMATION OF MINUTES

3.1 Confirmation of Minutes

Moved: Dot Chapman
Seconded: Sandra Parker

THAT the amended minutes of the Palmerston Seniors Advisory Committee Meeting held on Monday, 4 February 2019 be confirmed.

4 PRESENTATIONS

- 4.1 Sue Shearer, CEO of Council on the Ageing (Northern Territory), provided an overview of the upcoming Seniors Expo, which will be held at the Palmerston Recreation Centre on Friday 13 May 2019.
- Sue expressed COTA's appreciation of City of Palmerston and the Mayor's support for the Expo. Council is a proud supporter of this iconic event, supplying approx. \$3,750 in in-kind support in the form of venue hire.
- March 31 is the deadline for groups who wish to register to have a display/stand at the Expo.
- Attachment A – Seniors Expo promotion**

Sue also provided an interesting and informative overview of COTA's current foci including their successful national tender in relation to Aged Care Navigators Trials. This program enables COTA NT to employ two part-time staff, one located in the Darwin region and one in the Alice Springs region, to assist seniors in accessing and registering for My Aged Care services. COTA was also successful with the Living Longer Living Stronger tender, where funds will be provided to provide activities that assist seniors with their strength and mobility. COTA continues to offer advice on arrange of entitlements for NT seniors.

Attachment B – COTA's information on discounts, concessions and payments in the NT.

COTA is hoping to offer further support services in Palmerston and will advise when these are in place. All COTA activities are listed on their online calendar on COTA's website.

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

5.1 Actions

Action Table Items were discussed; amended table below.

Initials:

PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

<i>Issues contributed by Palmerston Seniors</i>	<i>Possible solution ideas provided by public/ PSAC</i>	<i>Action</i>	<i>Responsibility</i>	<i>When</i>	<i>Status</i>
"Suitable space required for Palmerston seniors to meet, to socialise, and source information"	Continue to liaise with Council on either a purpose-built (or extended/renovated existing) community centre to provide spaces suitable for seniors only OR a shared-use facility.	1. Provide update on progress of municipality-wide land use planning. 2. Provide update on report regarding viability of extending Gray Hall.	Director Lifestyle and Community/ Chair	As available 13 May Meeting	Ongoing (Report due April)
"Paid Parking in CBD means seniors are forced to shop elsewhere."	Seek feedback from Council re: possible amendments to parking strategy: e.g. Extend time, better policing of disabled parking, cancel parking meters	Consider issues following Council review of paid parking in the City Centre. As per Council Minutes 9/0094 – 05/06/2018	Chair to report back to PSAC outcome of Council review	13 May Meeting	(Review due March)
"Concerns about safe access to Gateway shopping Centre from bus stops and on foot."	See what the new entrance plans are, Stage Two is nearing completion; this may answer concerns.	1. PSAC meeting Invite speaker from Dept of Transport re Gateway bus parking and pedestrian access. 2. Put new access info into Grey Goss 3. Investigate pedestrian access to the centre from Roystonea Ave.	Community Services Officer Community Services Officer Community Services Officer	When Stage 2 and new entry/ exit open As available 13 May meeting	Ongoing: review issues when Gateway Shopping Centre complete (No date for outside restaurants)
Seniors parking at Gateway Shopping Centre	A number of dedicated spaces for seniors parking.	Request dedicated spaces for seniors parking. Report response to group.	MLA Member for Spillett, Mrs Lia Finocchiaro	February 2019 13 May Meeting	In progress
ICE: In Case of Emergency contact details for persons requiring assistance	Print business cards to allow people to record the name and contact number of a person to call if required	Send thank you letter from PSAC to Hollands, who have provided 100 cards to trial at no cost	Community Services Officer	13 May Meeting	In progress

Initials:

PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

6 CHAIR'S REPORT

6.1 Verbal Report:

Chair Deputy Mayor Sarah Henderson

Deputy Mayor Henderson advised that following community consultation the residential waste collection services would continue unchanged.

Council opposed the Oasis liquor licence application at the recent meeting.

Council is currently reviewing its Parking Strategy.

The Women's Week went very well, and the activities were well received by the community. The pancake breakfast was very popular.

A new series of events was endorsed by Council; the On Frances series is based on outdoor dining experiences in conjunction with local restaurants and eateries.

Outdoor dining experiences will continue with another initiative; Pop Up Dining at Sanctuary Lakes. Expressions of Interest will allow suppliers to participate.

Harmony Day will be celebrated on Saturday 23 March in Goyder Square, promising to be a great event.

7 NEW BUSINESS

7.1 Training opportunity for senior PSAC members

Members have been offered an immersive 3-hour workshop that enables participants to see the world through the eyes of a person living with dementia. A shorter session is preferred and the trainer – Dementia Australia is being asked what training might be available. The proposed date – 13 May being the next PSAC meeting was approved, subject to availability of a 1 to 2-hour session.

7.2 Planning for 2019 Palmerston Seniors Forum

Monday August 19 was proposed and agreed as the date. Time; 10am to 12noon. Registration/morning tea to start and lunch to finish.

This date falls within the Seniors Fortnight, in the middle of Seniors Month.

The Palmerston and Rural Seniors Committee (PRSC/PLSA see 7.5 below) representative Marg Lee, was requested to ask that committee of they would provide the same essential services as previously:

Initials: _____

PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

- Promote the event with in their Seniors Fortnight program
- Collate RSVP's and supply to Council
- Assist at the event with tasks such as serving lunch

This year the Forum will move to Community Room 2 of the Palmerston Recreation Centre. Although Cazaly's Club Palmerston has provided a welcoming and comfortable venue for the Forum over the past few years, now that the Recreation Centre is the 'home' of the City of Palmerston's Lifestyle and Community staff, utilising that venue has become possible. Catering and suitable furniture will to be sourced to provide a comfortable environment for the participants and allow access to a healthy morning tea and lunch menu. A hot lunch was preferred over serves of sandwiches, for instance. Dessert to include fresh fruits.

The Community Services Officer will be on leave so the 2019 Seniors Forum will be planned and facilitated by the Community Events Officer, whose contact details will be forwarded to all members.

Committee meeting agendas, minutes and general correspondence will be handled by the EA to Director Community Services.

- 7.3 Social meetings for members were suggested, and although the group agreed in principal the consensus was that the members are so busy, especially in the lead up to August (Seniors Moth) that the idea will not be actioned at this time.
- 7.4 Marg Lee advised that Palmerston and Rural Seniors Committee (PRSC) recently voted to change their name to Palmerston and Litchfield Seniors Association Inc. (PLSA).
- 7.5 Angie reminded everyone that Lions have an emergency information pack that attaches to the fridge door, and these can be collected from the MLA's offices for a gold-coin donation. Also – in her role as member of the Palmerston Game Fishing Club she advised members that there are three opportunities for community groups to run fundraising trivia nights at that club. EOI for this opportunity close 31 March.

8 CORRESPONDENCE

NIL

9 CLOSURE

The Palmerston Seniors Advisory Committee meeting, held in the Palmerston Recreation Centre, The Boulevard, Palmerston on Monday, 18 March 2019 closed at 1:15pm



Initials: _____

Exhibitor at Seniors Expo

By having an exhibition space at Seniors Expo, you participate in the largest seniors' event in the Northern Territory. Please register your interest in having an exhibition space at Seniors Expo on the COTA NT website www.cotant.org.au. POA - Registration fees do apply and are levied subject to your organisation's income levels.

- Direct access to the largest growing group of consumers in the Northern Territory
- Opportunity to showcase and launch products and services
- Align your brand with an organisation trusted by Territory seniors

	Major Partner – Morning Tea \$5,000 (1 available)	Gold Partner \$4,000 (5 available)	Community Stage Sponsor \$3,500 (1 available)	Seniors Expo Supporter \$1,000 (10 available)	Exhibitor (70)
Exclusive naming rights to Expo component	✓	×	✓	×	×
Premier placement for your brand within event component	✓	×	✓	×	×
Logo on all marketing material*	✓	✓	✓	×	×
Recognition in ONE COTA (national magazine)	✓	✓	✓	×	×
Recognition in COTA NT news	✓	✓	✓	×	×
Recognition on COTA NT website	✓	✓	✓	✓	✓
Your logo on the Seniors EXPO program cover	✓	✓	✓	×	×
Your logo in the Seniors EXPO program	✓	✓	✓	✓	×
Content partnership with COTA NT social media	✓	✓	✓	✓	×
Double exhibition (free)	✓	×	×	×	×
Exhibition space (free)	×	✓	✓	×	×
Exhibition space (50% discount)	×	×	×	✓	×
Exhibition space	×	×	×	×	POA

* Where design/space sensibly allows

Bookings and Information

To partner with us, please contact COTA NT's Events Manager, Stephanie Kendall on events@cotant.org.au or call 0409 878 578 stating your sponsorship preference.

Exhibitors may apply online at www.cotant.org.au (via the registration form).

Terms and conditions will be available on request.



COTA NT's

2019 Seniors EXPO

Our golden age

Friday 31 May 2019

Sponsorship Opportunities

This event - in our 50th golden year - brings together organisations and seniors from across the Northern Territory to celebrate modern, positive ageing.

Seniors Expo aims to educate, entertain and inform. It encourages us all to seek out new challenges and new interests, to boldly go wherever our age takes us.



COTA 
For senior Territorians

50 YEARS
gold
IN THE TERRITORY

"...suddenly you find – at the age of 50,
say – that a whole new life has opened before you."

- Agatha Christie

COTA NT's Seniors Expo

About Seniors Expo

Beginning in 2015, COTA's Seniors Expo now celebrates its fifth year in 2019 and anticipates over 80 organisations and more than 1 200 seniors to attend the day. Held in the City of Palmerston's large indoor and air-conditioned stadium, Seniors Expo offers seniors and their families a unique opportunity to find out more about the services, products, support and lifestyle options available to them in the Northern Territory.

About COTA NT

COTA NT is the peak body for senior Territorians working to promote and protect the well-being, rights and interests of seniors in the NT irrespective of socio-economic, ethnic, religious or cultural backgrounds.

As the voice of seniors in the Northern Territory, COTA NT has a highly engaged membership who keep us informed of issues important to them.

We look forward to your involvement in our biggest event of the year.

Sincerely

Sue Shearer

Sue Shearer
CEO, COTA NT

We work hard to
establish and maintain our connections,
conversations and community through:



ONE COTA our national magazine
has a readership of
63 000



Over 3 000
active stakeholders receive
COTA NT news monthly



Over 2 000
monthly visitors to our
websites on average



Over 600
followers on our
social media pages



Over 35 000
readership of NT News/Suns
community paper

Your Seniors Expo Sponsorship Options

Seniors Expo Major Partner Morning Tea \$5,000

An exclusive opportunity for maximum exposure to the NT senior community by partnering with COTA NT to deliver a key and highly popular component of Seniors Expo. Your organisation will receive the highest level of exposure and recognition in the lead up to, and during Seniors Expo including:

- Exclusive naming rights to morning tea
- Premier placement for your branding in the Morning Tea area
- Your logo on all marketing material
- Recognition of support in ONECOTA national magazine, COTA NT newsletter and on the COTA NT website
- Your logo on cover of the Seniors Expo program
- Content partnership with COTA NT on social media
- Complimentary and premier placement of double exhibition space

Seniors Expo Gold Partner \$4,000

An opportunity for maximum exposure to the NT senior community by partnering with COTA NT to deliver Seniors Expo. Your organisation will receive the highest level of exposure and recognition in the lead up to, and during Seniors Expo including:

- Your logo on all marketing material
- Recognition of support in ONECOTA national magazine, COTA NT newsletter and on the COTA NT website
- Your logo on the cover of the Seniors Expo program
- Content partnership with COTA NT on social media
- Complimentary exhibition space

Seniors Expo Community Stage Sponsor \$3,500

An opportunity for significant exposure to the NT senior community by partnering with COTA NT to deliver a unique community space at Seniors Expo showcasing the talents and activities of local community and cultural groups. Your organisation will receive a high level of exposure and recognition in the lead up to, and during Seniors Expo including:

- Exclusive naming rights to the Community Stage area
- Premier placement for your branding in the Community Stage area
- Your logo on all marketing material
- Your logo on the cover of the Seniors Expo program
- Recognition of support in ONECOTA national magazine, COTA NT newsletter and on the COTA NT website
- Content partnership with COTA NT on social media
- Complimentary exhibition space

Seniors Expo Supporter \$1,000

Link your organisation to Seniors Expo and get significant exposure to the NT senior community. Community recognition includes:

- Recognition of support in the COTA NT newsletter and on the COTA NT website
- Your logo in the Seniors Expo program
- Content partnership with COTA NT on social media
- 50% discount on stall at Seniors Expo



Our golden age

Friday 31 May 2019

Information on discounts, concessions and payments in the Northern Territory



What is it?

The Northern Territory (NT) Seniors Card Program offers discounts at participating businesses in the NT and interstate (the latter at the discretion of the business).

The Seniors Card is available to all permanent residents of the NT who are 60 years of age or older.

Seniors Card holders are also entitled to free travel on the public bus networks in Darwin and Alice Springs and a \$55 discount on the annual registration of their private motor vehicle.

Who administers this?

The Seniors Card Program is an Australia wide managed by each State and Territory. The Council on the Ageing NT (COTA NT) administer the Seniors Card program on behalf of the NT Government.

For more information contact

COTA (NT) on 1800 441 489 or

Visit: <https://ntseniorscard.org.au/>

Email: seniorscard@cotant.org.au



What is it?

The NTCS is a means-tested scheme, providing assistance and support with the cost of living in the Northern Territory (NT)

To be eligible, you must be a resident of the NT and an Australian citizen or permanent resident and the current recipient of an eligible Commonwealth means tested benefit granted by the Department of Human Services (Centrelink). A list of eligible benefits is provided on the website listed below

Who administers this?

Previously known as the NT Pensioner and Carer Concession Scheme, the NTCS is administered by Territory Families through the NT Concession and Recognition Unit.

For more information contact

Phone: 1800 777 704

Website: www.ntconcessions.nt.gov.au

Note: Members of the NT Concession Scheme who also have a Seniors Card can receive both the discount and concession on motor vehicle registration but need to present both cards to Motor Vehicle Registry.



What is it?

Introduced on 1st July, 2018, the NT Seniors Recognition Scheme (NTSRS) recognises the valuable contribution seniors make to the Territory providing an annual payment to members of \$500. This can be used for travel, electricity and/or water.

The Scheme is not means tested and Seniors will become eligible in the year they turn 65 and receive the payment from 1 July that year. To be eligible you must be a resident of the NT and Australian Citizen or permanent resident.

Who administers this?

The NTSRS is administered by Territory Families through the NT Concession and Recognition Unit.

A card is not issued to NTSRS members.

For more information contact

Phone: 1800 777 704

Website: www.ntconcessions.nt.gov.au

Note: You can be a member of both NTCS and NTSRS if you meet the eligibility requirements.

Commonwealth Administered Cards

Issued by Department of Human Services

Seniors Health Card (SHC)



Pensioner Concession Card (PCC)



Health Care Card



Issued by Dept. Veteran Affairs



For more information contact

Department of Human Services

www.humanservices.gov.au

Department of Veterans' Affairs

www.dva.gov.au

Note: The above are examples of cards issued by the Department of Human Services and Department of Veterans' Affairs only and do not represent all categories of benefit or eligible benefits to NTCS

AGENDA ITEM:	13.1.3
REPORT TITLE:	Financial Report for the Month of March 2019
REPORT NUMBER:	9/0195
MEETING DATE:	16/04/2019
AUTHOR:	Executive Manager Finance, Shane Nankivell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of March 2019.

KEY MESSAGES

- Overall, Operating Income and Expenditure are in-line with budget expectations and cashflows.
- Underspending in Capital Expenditure was previously identified, and a significant amount of work has been undertaken in the past several months with numerous contracts for capital projects entered into. These projects and the remaining capital works budget will be continually monitored to ensure that the work is delivered as envisioned.
- Financial cashflows for capital programs indicate that Council will have either expended or committed the capital budget by 30 June 2019.

RECOMMENDATION

THAT Report Number 9/0195 entitled Financial Report for the Month of March 2019 be received and noted.

BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of March 2019.

DISCUSSION

Monthly cashflows for income and expenses have been updated and are recorded in the report. This information details when income or expenses are expected to happen throughout the year with consideration of seasonality and appropriate timing of works. This allows for improved reporting for Elected Members and budget management for Council Officers.

Operating Income

- Total Operating Income is at 94% of the current budget.
- All Operating Income items are generally tracking as expected. Statutory Charges are below budget representing a reduction in the number of parking fines issued. This will be reviewed at the Third Quarter Budget Review.
- Reimbursements will be revised up at Third Quarter Review to meet actual income received.

Operating Expenditure

- Total Operating Expenditure is at 75% of the budget inclusive of commitments.
- Operating Expenditure is in line with budget expectations.

Capital Income

Capital Income is currently 11%. Council is expecting to receive \$10 million in gifted assets from developments, such as roads, parks and other infrastructure assets. These assets will pass to City of Palmerston once the development work is finalised throughout the financial year and the assets are taken up on Council's asset register. As these assets are taken up the Capital Income will increase.

Council is expecting to receive capital grants and contributions to the value of \$963,410, currently 116% to the value of \$1,119,558 has been received, with higher than expected proceeds from Developer Contributions. An adjustment was made at the Second Quarter Budget Review, however further funds have been received in the interim, and another adjustment will be made at Third Quarter Budget Review.

Capital Expenditure

Overall Capital Expenditure is showing at 70% for the year including commitments raised. Underspending in Capital Expenditure was previously identified, and a significant amount of work has been undertaken in the past several months with numerous contracts for capital projects entered into after tendering processes. These projects and the remaining capital works budget will be continually monitored to ensure that the work is delivered as envisioned.

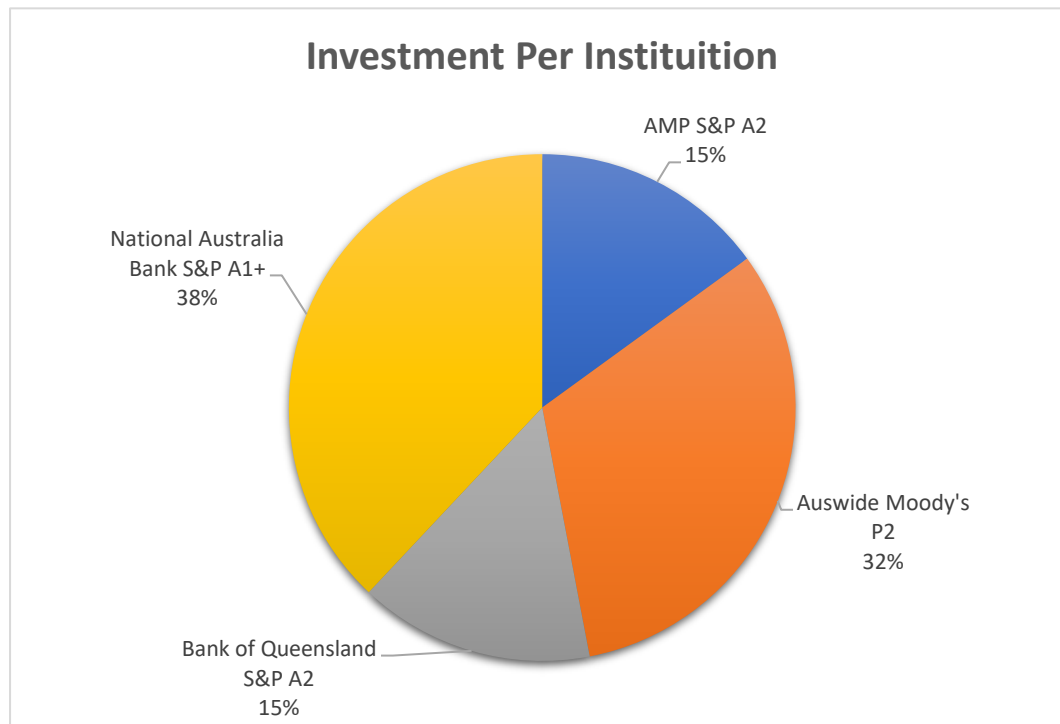
Loans

Council has approved an internal loan for \$3.675 million to fund an accelerated smart LED public and street lighting project and an external loan for \$2 million to fund the final stage of remediation works at the previous Archer Landfill site. Currently these loans have not been drawn upon, when they are drawn down details of these loans will be provided in the accompanying Finance Report.

Investments

Council Policy *FIN06 Investment* was revised and adopted by Council in March 2019. The revisions were designed to improve governance and reduce risk when placing investments. These changes have had no financial impacts on Council's investment performance. As at 31 March 2019, Council held a total of \$19,662,932 in term deposits in four separate financial institutions.

The break up between the institutions is:



Outstanding Rates

A review is currently being undertaken on Council's debt collection procedures in conjunction with Council's debt collection agency to ensure that best practice is being applied to improve collection rates whilst still providing relief for ratepayers suffering from financial hardship.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Budget and resource implications as outlined in the body of the report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government (Accounting) Regulations* prescribes that:

18 Financial Reports to Council

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
 - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
 - b. The forecast income and expenditure for the whole of the financial year.

2. *The report must include:*
 - a. *Details of all cash investments held by the Council (including any money held in trust);*
 - b. *A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;*
 - c. *Other information required by the Council.*

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Financial Management Report – March 2019

Financial Management Reports

March 2019

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

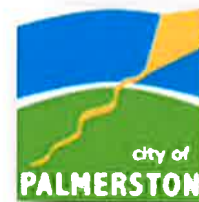


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2.5 Financial Indicators

2.6 Creditor Accounts Paid

2.7 Creditor Accounts Outstanding

2.8 Waste Charges

2.9 Commercial Leases

Section 2

Financial Results

31 March 2019

1.1 - Executive Summary as at

% of year passed

75%

	Revised Budget 2019 \$	YTD Actual \$	YTD Committed \$	Budget Forecast \$	% Utilised
Operating Income					
Rates & Annual Charges	27,962,285	26,988,407	0	27,962,285	97%
Statutory Charges	166,500	84,333	0	166,500	51%
User Charges & Fees	1,435,240	1,080,571	0	1,405,724	75%
Interest & Investment Revenue	963,160	911,036	0	1,038,160	95%
Reimbursements	0	58,542	0	58,042	0%
Other Income	21,186	21,107	0	21,186	100%
Grants, Subsidies & Contributions	1,931,573	1,427,012	0	1,931,573	74%
Operating Income	32,479,944	30,571,007	0	32,583,470	94%
Operating Expenditure					
Employee Costs	-8,671,994	-5,918,186	-6,941	-8,671,994	68%
Professional Services	-1,689,667	-1,062,284	-234,404	-1,708,483	77%
Auditor's Remuneration	-35,000	-25,345	0	-35,000	72%
Bad and Doubtful Debts	0	5,895	0	0	0%
Operating Lease Rentals	-217,300	-108,054	-13,294	-217,300	56%
Energy	-1,323,387	-807,690	0	-1,248,227	61%
Materials & Contractors	-11,862,566	-7,244,199	-2,611,425	-11,540,843	83%
Depreciation, Amortisation & Impairment	-11,500,000	-8,624,997	0	-11,500,000	75%
Elected Members Expenses	-361,287	-210,057	0	-361,287	58%
Legal Expenses	-280,200	-249,914	-55,538	-276,200	109%
Water Charges	-1,388,759	-966,804	0	-1,608,719	70%
Telephone & Other Communication Charges	-226,000	-187,449	-13,412	-226,000	89%
Community Grants	-130,000	-101,687	0	-130,000	78%
Other Expenses	-2,893,012	-1,802,688	-258,138	-2,862,437	71%
Borrowing Costs	-92,200	0	0	-92,200	0%
Operating Expenditure	-40,671,372	-27,303,459	-3,193,153	-40,478,690	75%
OPERATING SURPLUS/(DEFICIT)	-8,191,428	3,267,548	-3,193,153	-7,895,220	
Capital Income					
Net gain (loss) on disposal or revaluation of assets	60,600	93,906	0	106,600	155%
Developer Contributions	700,000	816,148	0	850,000	117%
Asset Income	10,000,000	0	0	10,000,000	0%
Grants received	263,410	303,410	0	263,410	115%
Capital Income	11,024,010	1,213,464	0	11,220,010	11%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	2,832,582	4,481,012	-3,193,153	3,324,790	
Capital Expenditure					
Land Purchase	0	0	0	0	0%
Asset Purchase	-1,746,403	-854,730	-341,742	-1,974,903	69%
Asset Upgrade	-6,442,118	-2,049,222	-2,465,338	-6,250,826	70%
Capital Expenditure	-8,188,521	-2,903,952	-2,807,080	-8,225,729	70%
Less Non-Cash Expenditure	-11,500,000	-8,624,997	0	-11,500,000	75%
Plus Gifted Assets	10,000,000	0	0	10,000,000	0%
NET CAPITAL SURPLUS/(DEFICIT)	-3,855,939	10,202,057	-6,000,232	-3,400,940	
Borrowings	2,000,000	0	0	2,000,000	0%
Repayment of Borrowings	-208,814	0	0	-208,814	0%
Reserve Movement	2,064,753	0	0	1,609,753	0%
NET OPERATING SURPLUS/(DEFICIT)	0	10,202,057	-6,000,232	0	

Approved by: Executive Manager Finance

Section 2

Financial Results

31 March 2019

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD

75%
94%

Operating Income

	Revised Budget \$	YTD Actuals \$	%
Governance			
Office of the CEO	374,619	323,491	86.35%
Governance	374,619	323,491	86.35%
Corporate Services			
Financial Services	409,786	435,345	106.24%
Director Corporate Services	115,976	163,207	140.72%
Rates	21,109,994	20,124,689	95.33%
Corporate Services	21,635,756	20,723,241	95.78%
Community Services			
Arts & Culture	50,000	0	0.00%
Community Development	25,000	25,330	101.32%
Events Promotion	1,500	2,900	193.35%
Health and Wellbeing Services	9,000	9,000	100.00%
Library Services	735,440	705,350	95.91%
Senior Citizens	1,500	1,500	100.00%
Youth Services	324,000	0	0.00%
Director Lifestyle & Community	40,000	0	0.00%
Community Services	1,186,440	744,080	62.72%
Technical Services			
Animal Management	336,000	318,903	94.91%
Aquatic Centre	32,280	25,764	79.81%
Civic Centre	151,304	118,907	78.59%
Driver Resource Centre	10,000	7,791	77.91%
Gray Community Hall	16,800	9,505	56.58%
Director City Growth & Operations	31,780	81,945	257.85%
Parking & Other Ranger Services	144,500	49,245	34.08%
Private Works	120,000	57,723	48.10%
Recreation Centre	120,000	88,506	73.75%
Roads & Transport	441,454	342,621	77.61%
Stormwater Infrastructure	1,120	1,120	100.00%
Subdivisional Works	400,000	102,507	25.63%
Waste Management	6,999,791	6,998,536	99.98%
Odegaard Drive Investment Property	446,160	371,800	83.33%
Durack Heights Community Centre	1,940	386	19.92%
CBD Car Parking	330,000	204,934	62.10%
Technical Services	9,583,129	8,780,195	91.62%
	32,779,944	30,571,007	93.26%
	32,779,944	30,571,007	93.26%

Section 2

Financial Results

31 March 2019

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD

75%
9%

Capital Income

	Revised Budget \$	YTD Actuals \$	%
Corporate Services			
Director Corporate Services	60,600	93,906	154.96%
Corporate Services	60,600	93,906	154.96%
Community Services			
Director Lifestyle & Community	0	40,000	0.00%
Community Services	0	40,000	0.00%
Technical Services			
Roads & Transport	263,410	263,410	100.00%
Subdivisional Works	10,400,000	816,148	7.85%
Technical Services	10,663,410	1,079,558	10.12%
	10,724,010	1,213,464	11.32%
	10,724,010	1,213,464	11.32%

Section 2 Financial Results

2.1 - Budget Summary Report as at

31 March 2019

% of year passed	75%
Cashflowed Estimate of Budget YTD	72%
Actual % Expenditure YTD (not including commitments)	67%

Operating Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
Governance					
Elected Members	-385,796	-237,467	-1,473	-238,941	61.93%
Office of the CEO	-760,758	-666,949	-30,450	-697,399	91.67%
Governance	-1,146,554	-904,416	-31,923	-936,340	81.67%
Corporate Services					
Customer Services	-230,765	-162,142	0	-162,142	70.26%
Financial Services	-1,563,566	-1,225,933	-47,624	-1,273,557	81.45%
Human Resources	-435,946	-335,225	-356	-335,581	76.98%
Information Technology	-1,140,564	-778,450	-99,079	-877,529	76.94%
Director Corporate Services	-12,367,418	-9,139,526	-3,577	-9,143,103	73.93%
Public Relations and Communications	-398,860	-262,998	-24,977	-287,975	72.20%
Rates	-374,700	-304,200	-30,091	-334,291	89.22%
Records Management	-261,716	-169,016	-11,265	-180,282	68.88%
Corporate Services	-16,773,535	-12,377,491	-216,969	-12,594,460	75.09%
Community Services					
Arts & Culture	-150,500	-75,013	-10,839	-85,852	57.04%
Community Development	-1,027,063	-604,812	-6,213	-611,024	59.49%
Disabled Services	-3,000	0	0	0	0.00%
Events Promotion	-242,000	-138,076	-26,725	-164,801	68.10%
Families & Children	-31,100	-8,843	-9,390	-18,233	58.63%
Health and Wellbeing Services	-61,500	-26,981	-14,905	-41,886	68.11%
Library Services	-1,629,798	-971,366	-58,280	-1,029,646	63.18%
Senior Citizens	-3,500	-2,163	-195	-2,358	67.36%
Youth Services	-343,500	-19,121	-26,973	-46,094	13.42%
Director Lifestyle & Community	-334,973	-235,192	-655	-235,847	70.41%
Community Services	-3,826,934	-2,081,567	-154,174	-2,235,741	58.42%
Technical Services					
Animal Management	-111,330	-83,904	-6,816	-90,720	81.49%
Aquatic Centre	-705,281	-446,117	-115,101	-561,218	79.57%
Archer Sports Club	-7,334	-232	0	-232	3.16%
Civic Centre	-370,950	-284,296	-26,468	-310,765	83.78%
Depot	-70,383	-43,473	-13,211	-56,684	80.54%
Driver Resource Centre	-19,685	-9,244	-942	-10,186	51.75%
Emergency Operations	-10,000	0	0	0	0.00%
Gray Community Hall	-55,347	-30,070	-7,147	-37,218	67.24%
Director City Growth & Operations	-1,059,440	-1,035,386	-55,395	-1,090,781	102.96%
Open Space	-4,805,278	-3,058,442	-279,353	-3,337,795	69.46%
Parking & Other Ranger Services	-742,456	-527,060	-2,086	-529,146	71.27%
Plant & Equipment	-27,619	-26,063	-3,035	-29,098	105.36%
Private Works	-91,522	-63,180	0	-63,180	69.03%
Recreation Centre	-249,103	-154,219	-25,738	-179,957	72.24%
Roads & Transport	-2,233,673	-1,473,076	-68,187	-1,541,263	69.00%
Stormwater Infrastructure	-295,000	-233,768	-4,840	-238,608	80.88%
Street Lighting	-1,420,000	-1,069,057	-68,530	-1,137,587	80.11%
Subdivisional Works	0	-81	0	-81	0.00%
Waste Management	-6,295,322	-3,187,533	-2,073,215	-5,260,748	83.57%
Odegaard Drive Investment Property	-130,346	-96,473	-65	-96,538	74.06%
Durack Heights Community Centre	-26,620	-13,765	-5,186	-18,951	71.19%
CBD Car Parking	-133,300	-89,383	-30,903	-120,286	90.24%
Goyder Square	-64,360	-14,100	-1,605	-15,705	24.40%
Technical Services	-18,924,350	-11,938,923	-2,787,824	-14,726,747	77.82%
	-40,671,372	-27,302,396	-3,190,891	-30,493,287	74.97%

ATTACHMENT A
Section 2
Financial Results
31 March 2019

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD
Actual % Expenditure YTD (not including commitments)

75%
37%
35%

Capital Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
Corporate Services					
Information Technology	-107,151	-86,059	0	-86,059	80.32%
Director Corporate Services	-291,000	-171,942	-31,239	-203,181	69.82%
Corporate Services	-398,151	-258,001	-31,239	-289,240	72.65%
Community Services					
Library Services	-101,000	-56,820	-10,654	-67,474	66.81%
Community Services	-101,000	-56,820	-10,654	-67,474	66.81%
Technical Services					
Aquatic Centre	-150,000	-96,521	-45,749	-142,270	94.85%
Civic Centre	-196,545	-191,194	-13,111	-204,305	103.95%
Depot	-10,000	0	0	0	0.00%
Driver Resource Centre	-14,000	0	0	0	0.00%
Director City Growth & Operations	-452,234	-200,705	-166,846	-367,550	81.27%
Open Space	-1,661,539	-471,696	-747,076	-1,218,773	73.35%
Recreation Centre	-93,000	-33,000	-42,300	-75,300	80.97%
Roads & Transport	-2,622,052	-676,855	-923,836	-1,600,691	61.05%
Stormwater Infrastructure	-100,000	-18,074	-25,000	-43,074	43.07%
Street Lighting	-190,000	-77,244	-133,414	-210,658	110.87%
Subdivisional Works	-200,000	-126,659	-7,891	-134,550	67.28%
Waste Management	-2,000,000	-698,246	-659,963	-1,358,209	67.91%
Technical Services	-7,689,370	-2,590,193	-1,765,187	-5,355,380	69.65%
	-8,188,521	-2,905,015	-2,807,080	-5,712,095	69.76%

Section 2

Financial Results

2.2 Reserves Schedule

	Balance as at 1/07/2018	Original Budget \$	TO RESERVES Budget Reviews		Adopted Budget \$	Original Budget \$	FROM RESERVES Budget Review		Adopted Budget \$	Balance as at 30/06/2019
			1st Review \$	2nd Review \$			1st Review \$	2nd Review \$		
Externally Restricted Reserves										
Unexpended Grants Reserve	1,776,402	0	0	500,000	500,000	0	1,776,402	0	1,776,402	500,000
Developer Funds in Lieu of Construction	4,985,377	400,000	0	400,000	800,000	300,000	90,000	0	390,000	5,395,377
	6,761,779	400,000	0	900,000	1,300,000	300,000	1,866,402	0	2,166,402	5,895,377
Internally Restricted Reserves										
Election Expenses Reserve	150,000	100,000	0	0	100,000	0	0	0	0	250,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	500,000
Strategic Initiatives Reserve	300,000	0	0	0	0	100,000	190,000	0	290,000	10,000
Unexpended Capital Works Reserve	845,482	0	0	0	0	0	845,482	0	845,482	0
Property Reserve	922,104	0	0	0	0	0	0	0	0	922,104
Plant and Equipment Reserve	271,632	0	0	0	0	0	0	0	0	271,632
Infrastructure Reserve	5,552,686	211,690	0	140,000	351,690	0	830,215	0	830,215	5,074,161
Community Grants Reserve	100,000	0	0	0	0	30,000	0	0	30,000	70,000
Waste Management Reserve	26,525	2,289,655	206,000	0	2,495,655	2,000,000	0	0	2,000,000	522,180
Streetlighting Reserve	311,063	0	0	0	0	0	0	150,000	150,000	161,063
City Centre Improvement Reserve	0	0	0	0	0	0	0	0	0	0
	8,979,491	2,601,345	206,000	140,000	2,947,345	2,130,000	1,865,697	150,000	4,145,697	7,781,139
Total Reserve Funds*	15,741,270	3,001,345	206,000	1,040,000	4,247,345	2,430,000	3,732,098	150,000	6,312,098	13,676,516


 Approved by: Executive Manager Finance

Section 2

Financial Results

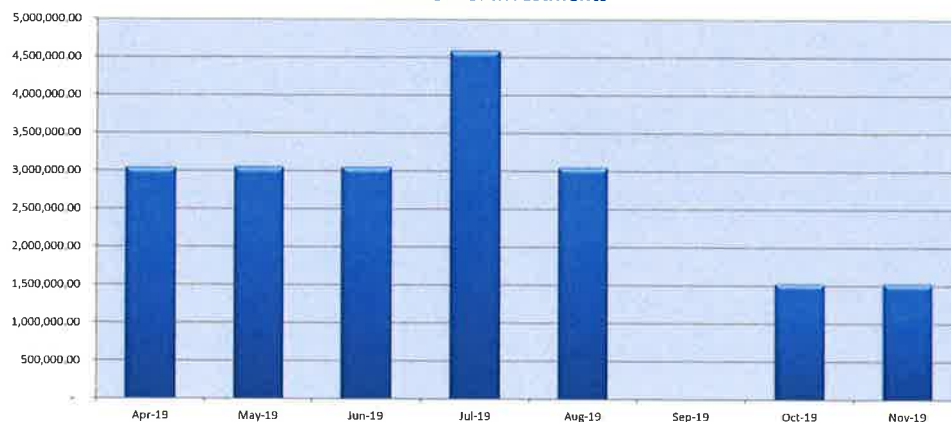
2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/03/2019

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	2.75%	August 28, 2019	150		
AMP	S&P A2	\$ 1,500,000.00	2.80%	November 6, 2019	220	\$ 3,000,000.00	15.26%
Auswide	Moody's P2	\$ 1,500,000.00	2.78%	May 8, 2019	38		
Auswide	Moody's P2	\$ 1,500,000.00	2.78%	May 22, 2019	52		
Auswide	Moody's P2	\$ 1,500,000.00	2.78%	July 3, 2019	94		
Auswide	Moody's P2	\$ 1,500,000.00	2.78%	July 31, 2019	122	\$ 6,000,000.00	30.51%
Bank of Queensland	S&P A2	\$ 1,500,000.00	2.78%	July 17, 2019	108		
Bank of Queensland	S&P A2	\$ 1,500,000.00	2.73%	October 9, 2019	192	\$ 3,000,000.00	15.26%
National Australia Bank	S&P A1+	\$ 7,564.70	1.55%				
National Australia Bank	S&P A1+	\$ 155,381.34	1.55%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.72%	April 10, 2019	10		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.71%	April 24, 2019	24		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.73%	June 5, 2019	66		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.78%	June 19, 2019	80		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.77%	August 14, 2019	136	\$ 7,662,926.04	38.97%

TOTAL SHORT TERM INVESTMENT	\$ 19,662,932.83	Average Days to Maturity	99.00
% OF TOTAL INVESTMENT PORTFOLIO	A1 (max 100%) 38%	A2/P2 (max 80%) 62%	A3 (max 50%) 0%
Weighted Average Rate	2.75%	BBSW 90 Day Rate Benchmark	1.77%
GENERAL BANK FUNDS	\$ 7,415,296.85	Total Budget	-\$ 400,000.00
		Investment Earnings	
TOTAL ALL FUNDS	\$ 27,078,229.68	Year to Date	-\$ 364,824.45
		Investment Earnings	

Cashflow of Investments



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARITIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 6,773,335	\$ 371,800	\$ 96,473	\$ 275,327	\$ 151,982

Approved by: Executive Manager Finance

Section 2 Financial Results 31 March 2019

2.4 Debtor Control Accounts

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	249,478.75	47,828.03	201,414.55	(13.14)	-	249.31
RATES:						
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME			
Mar-19	\$2,959,405	\$582,129	10.56%			
Mar-18	\$2,654,901		9.58%			
TOTAL OVERDUE \$	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016	Charged Prior to 2015/2016	
\$2,959,405	\$2,628,559	\$219,015	\$80,477	\$27,282	\$4,072	
INFRINGEMENTS:						
			\$			
Animal Infringements			122,363.44			
Public Places			10,033.00			
Parking Infringements			161,458.50			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>294,729.94</u>			


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Section 2

Financial Results

2.5 - Financial Indicators

	Target	2019	2018	2017	2016	2015
Operating Surplus Ratio						
Total Operating Surplus/Deficit	0.00%	-24.23%	-26.12%	-5.16%	-39.40%	-20.18%
Total Operating Income						
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.						
Debt Service Ratio						
Net Debt Service Cost	<5%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue						
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income. Palmerston currently has no loans payable, and therefore the debt ratio is 0:0						
Rate Coverage Percentage						
Rate Revenues	60%-75%	64.54%	61.38%	59.25%	60.02%	61.53%
Total Revenues						
This indicator shows the percentage of total revenue raised through rates income.						
Rates & Annual Charges Outstanding Percentage						
Rates & Annual Charges Outstanding	<5%	9.53%	3.47%	3.57%	3.16%	3.47%
Rates & Annual Charges Collectible						
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.						

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid March 2019

Creditor No.	Creditor Name	Amount \$
5104	JLM Civil Works Pty Ltd	272,789.74
V00295	Jacana Energy	181,201.38
54	Powerwater	165,541.13
2	Australian Taxation Office - PAYG	139,280.00
V00773	Akron Group NT Pty Ltd	132,053.08
549	City of Darwin	91,827.20
712	Paradise Landscaping (NT) Pty Ltd	89,549.64
1607	Sterling NT Pty Ltd	87,244.22
V01936	Arjays Sales & Services Pty Ltd	76,334.85
V00318	StatewideSuper Clearing House	70,075.31
938	Nightcliff Electrical	59,236.11
4355	Tonkin Consulting	52,896.80
479	Jardine Lloyd Thompson Pty Ltd	43,337.75
V01389	Darwin Argos Painting	40,480.00
V01835	Deloitte Private Pty Ltd	38,102.90
798	YMCA of the Northern Territory	33,966.80
900	Palmerston Golf & Country Club Inc	33,000.00
87	Industrial Power Sweeping Services Pty	24,972.48
V01848	Invision NT Pty Ltd	24,169.00
53	Eggins Electrical	23,826.55
3683	Area9 IT Solutions	23,193.98
V01812	C R Campbell - Electrical and Data Contractors	21,166.50
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	21,026.71
V00228	Outback Tree Service	18,386.50
4912	Remote Area Tree Services Pty Ltd	16,830.00
V00582	Ezko Property Services (Aust) Pty Ltd	16,666.34
V00476	Water Dynamics (NT) Pty Limited	15,888.97
3880	PAWS Darwin Limited	15,333.32
V00285	Palmerston & Litchfield Seniors Association Inc	15,000.00
V00250	Ward Keller	14,490.30
5760	Touch Football Australia	14,300.00
4660	Assetic Australia Pty Ltd	13,750.00
5254	True North	12,371.91
47	Telstra Corporation Ltd	12,239.84
2977	Security & Technology Services P/L	12,000.37
V00599	Athina Pascoe-Bell	11,668.58
5142	Australian Catchment Management Pty Ltd	10,524.31
2587	Top End RACE	9,627.64
V01009	Australian Parking and Revenue Control Pty Limited	9,588.48
4561	Bendesigns	9,359.24
V00368	iWater NT	8,477.70
V01537	Ben's Tree Service Pty Ltd	8,145.50
V00193	Amcom Pty Ltd	7,608.06
5136	RMI Security	7,055.85
2161	GHD Pty Ltd	6,845.58
V01979	BG Group QLD Pty Ltd	5,808.00
V01345	GreenTec Pty Ltd	5,500.00
V01846	Dell Australia Pty Limited	5,384.98
3313	Zip Print	5,236.00
V01305	A. Noble & Son Ltd	5,115.00
V00315	HWL Ebsworth Lawyers	4,840.00
V01966	A R and E K Gould	4,700.00
V01612	News Corp Australia	4,690.94
V01937	Australis Advisory Group Pty Ltd	4,510.00
4737	D & L Plumbing & Gasfitting	4,490.20
5	Australia Post	4,436.55
3936	Arafura Tree Services and Consulting	4,312.00
V01958	Ross Kourounis T/A Rossi Architects	4,180.00

Creditor No.	Creditor Name	Amount \$
V00842	Gray Community Garden Inc	4,142.00
2394	Pola Seal Pty Ltd	3,980.00
V01022	Quality Plumbing & Building Contractors Pty Ltd	3,974.30
V00939	Defend Fire Services Pty Ltd	3,865.61
V01615	Autopia Management Pty Limited	3,729.12
V01209	Darwin Furniture P/L T/a Harvey Norman Furniture	3,682.00
V01602	Humpty Doo Trees	3,492.50
V00271	Fuji Xerox Business Centre NT	3,364.21
5272	Greville Fabrication Pty Ltd	3,255.84
V01814	N and M Klidas Nominees Pty Ltd T/A Vrahos Contr	3,240.00
4065	Southern Cross Protection Pty Ltd	3,233.32
256	The Bookshop Darwin	3,130.31
3428	Bunnings Group Limited	2,986.98
943	Territory Asset Management Services	2,970.00
4963	Centratech Systems Pty Ltd	2,945.12
V01947	Ashburner Francis Pty Ltd	2,816.00
36	Darwin Lock & Key	2,772.88
V01361	Shane Nankivell	2,616.00
V01571	Michael Spick	2,601.20
353	Otis	2,534.62
5615	EcOz Environmental Consulting	2,522.30
V01882	Business Executive Education Pty Ltd	2,519.00
V01573	Amber Garden	2,413.22
2124	Food'll Do Catering Darwin (Grinners Catering)	2,409.00
V00474	Lane Print & Post	2,398.80
4120	EnvisionWare Pty Ltd	2,382.48
V01965	One on One Property Management	2,345.64
V01584	Salary Packaging Australia	2,334.78
V01572	Lucy Buhr	2,326.84
V01570	Sarah Louise Henderson	2,307.30
V00101	Bellamack Pty Ltd	2,280.00
274	CSG Business Solutions (NT) Pty Ltd	2,161.36
V01697	Roussos Legal Advisory	2,130.10
V01569	Benjamin Giesecke	2,113.22
V00732	Jason and Cynthia Vellender	2,081.52
2186	Optus Billing Services Pty Ltd	2,068.00
5551	Active Tree Services Pty Ltd	2,056.22
V01574	Dr Thomas A Lewis OAM	2,046.55
V02002	Zimbabwe Darwin Community Association	2,000.00
V00855	ESRI Australia	1,929.88
V01579	Damian Hale	1,896.55
35	WINC Australia Pty Limited	1,833.93
350	IBM Global Financing Australia Limited	1,783.33
4482	Harvey Norman AV/IT Superstore Darwin	1,775.00
V01694	NT Advertising and Distribution	1,617.00
3099	Iron Mountain Australia Pty Ltd	1,604.35
2336	Flick Anticimex Pty Ltd	1,572.75
272	City Wreckers	1,540.00
V01494	Paul Maher Solicitors	1,485.00
V01335	Accidental Health & Safety Brisbane South & NT	1,383.98
3189	Seek Limited	1,347.50
V00681	NT Controls & Automation Pty Ltd	1,342.00
3438	NT Shade & Canvas Pty Ltd	1,320.05
V01906	Darwin Automotive Pty Ltd (Darwin Motor Group)	1,309.97
V00860	Costojic Pty Ltd	1,260.00
3034	Australian Local Government Association Limited	1,239.00
V01880	Pony and Sid Catering Co - Eliza McClelland	1,232.00
V01969	Teagan Malkoutzis	1,200.00
2915	Territory Uniforms	1,169.06
V01810	Jacana Energy - Payroll Deductions	1,120.00
V01948	ScorpTec Computers -Scorpion Technology Unit Trust	1,093.30
1469	RTM - Police, Fire and Emergency	1,090.00
V00475	Outback Batteries	1,072.80

Creditor No.	Creditor Name	Amount \$
5508	Open Systems Technology Pty Ltd - CouncilFirst	1,072.50
V00828	Iain Summers	1,054.90
5315	Adamant Property Services Pty Ltd	1,045.00
V01431	Gigtek	1,031.25
V01976	Walking Off the War Within Inc	1,000.00
V01991	Mark Kirby	1,000.00
V02001	Deborah McLennan	1,000.00
4871	Reface Industries	953.25
2238	Hollands Print Solutions Pty Ltd	935.00
V01826	Tick of Approval Pty Ltd	935.00
V01420	CENTRELINK (PAYROLL)	926.96
V00943	Northern Territory Pest and Weed Control	891.00
V01203	Tyreright Palmerston	872.00
V01118	Wilson Security Pty Ltd	860.21
4662	G & T Electrical Enterprises	858.00
V01718	Arnhem Nursery	850.00
4679	iSentia Pty Ltd	833.80
V01784	Edgar Mayos	802.50
4825	OracleCMS	787.91
4891	CH Pty Limited T/a Piperight Services	699.60
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	679.62
5036	Dormakaba Aust P/L T/as Territory Door Services	660.00
V01483	OfficeMax	641.25
639	Cleanaway Pty Ltd.	631.40
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	624.55
112	Beaurepaires	618.65
V01785	M&S Mowing Plus	616.00
V01656	TAFE Queensland North	610.00
V00883	NT Thai Association - Tous Garden PL	600.00
215	Employee Assistance Services NT Inc (EASA)	592.41
V01879	Fire and Safety Australia Pty Ltd	550.00
V01245	PlanPro Insight Pty Ltd	544.50
59	City of Palmerston	541.65
4528	Miranda's Armed Security Officers Pty	541.20
V00348	BH Communications & Cabling	533.50
V01691	Blackwoods	504.93
V01287	STEPS Group Australia	500.00
V01959	Sally & Joanna Howie (parent Richard Howie)	500.00
185	Bridge Toyota	497.87
5757	Rutledge Engineering (Aust) Pty Ltd	484.00
V00284	Whealers Books	471.17
V01234	Mulga Security	444.40
V01452	CrossFit Palmerston	440.00
V02003	Acquire NT Real Estate	434.79
617	Barnyard Trading	430.32
V01981	Manuela Seiberth	427.00
V01998	Stefani Raines Property Management	406.00
V01272	Storytime Pods Pty Ltd	403.04
V01992	Alisha Babbini	400.00
V00542	Industry Health Solutions	380.00
1502	Figleaf Pool Products	373.00
V01964	A J Park Consulting Pty Ltd	361.15
V00660	Richard Fejo	350.00
4508	News 4 U	335.80
V00334	Zumba with Adrijana	300.00
V00866	Madeline Ryan	300.00
V01604	Fitness is Within	300.00
5354	Chargebar Pty Ltd	286.00
5435	Access Hardware (NT) Pty Ltd	275.00
1568	Battery World Darwin Pty Ltd	264.10
5488	COTA NT	264.00
V01661	Patchy's Auto Electrics	264.00
V00902	Coles Motors	257.00

Creditor No.	Creditor Name	Amount \$
V02000	M & D Mancini	257.00
V01065	Forever Fitness and Training - (AL & MN Dainty)	255.00
V01968	Maree Scott	250.00
V01972	Caitlin Jong - (parent Rebekkah Chiam)	250.00
V00964	HD Enterprises Pty Ltd T/a HD Pumps	220.00
4029	Totally Workwear Palmerston	218.00
V01181	Drysdale Electorate Office	210.00
5126	Rosebery Primary School	200.00
895	Bakewell Primary School	200.00
V00659	NT Multiple Birth Club	200.00
V01592	Sage Constructions Pty Ltd	200.00
V01624	Karuna Yoga and Wellness	200.00
V00890	Laundryplus	198.00
22	Norsign Pty Ltd	194.15
4398	Quality Indoor Plants Hire	193.30
5011	A&J Communications	176.00
V01294	Emily Williams Yoga	160.00
5611	Steelmans Tools and Industrial Supplies	159.50
V00555	Rydges Palmerston	150.00
2017	Signs Plus	145.00
V01324	Leighs Catering	141.90
V01609	NT Recycling Solutions Pty Ltd - (NTRS)	138.88
V01955	Edith Lee - (Top End Calisthenics)	125.00
V01960	Kesiena Isiakpere	125.00
V01962	Ancy Varghese	125.00
V01975	Jenny Grahek	125.00
V01977	Mr Ryan Andriani	125.00
V01978	Ryutaro Yoshimura	125.00
V01980	Vivi Clark	125.00
V01996	Tahnee Coonan	125.00
V00689	State Library of Queensland	124.85
201	Spotless Facility Services Pty Ltd (T/A Ensign)	121.05
V01967	Jasbeer Thind	100.00
V01989	AG and KE Fair	100.00
V01993	Caitlyn Jordan	100.00
4856	Portner Press Pty Ltd	97.00
V01769	Snows Run (NT) Pty Ltd T/as Territory Green Waste	80.00
3504	Raeco International Pty Ltd	63.07
V00589	Jeffrey Borella	59.90
18	Integrated Land Information System	50.40
V01973	Shayne Nelson	50.00
V01938	Payment Express Australia Pty Ltd	49.50
V01994	Andrea Ellis	40.00
3788	HPA Incorporated	35.00
V01924	Kelli West	25.00
V01963	Joyce Quee	25.00
V02010	Katrina Utting	15.00
V01043	Abbey's Bookshop Pty Ltd	13.95
V00614	RTM - Dept. of the Attorney General and Justice	6.00
		2,261,599.71
Percentage of works undertaken by local suppliers (excludes investments placed)		90%
 Approved by: Executive Manager Finance		

SECTION 2

Financial Results

2.7 - Creditor Accounts Outstanding March 2019

Creditor No.	Creditor Name	Amount \$
5104	JLM Civil Works Pty Ltd	31,848.86
V00368	iWater NT	12,993.75
V00318	StatewideSuper Clearing House	12,833.69
V01848	Invision NT Pty Ltd	12,562.25
V01022	Quality Plumbing & Building Contractors Pty Ltd	10,351.93
V01835	Deloitte Private Pty Ltd	9,657.45
V01943	Hayden Quinn Pty Ltd	8,721.80
V00476	Water Dynamics (NT) Pty Limited	7,920.00
53	Eggin's Electrical	6,044.10
3788	HPA Incorporated	4,965.00
V00343	MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	3,754.12
V01602	Humpty Doo Trees	3,602.50
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	3,236.99
V01812	C R Campbell - Electrical and Data Contractors	2,816.00
3313	Zip Print	2,777.50
V00939	Defend Fire Services Pty Ltd	2,645.26
256	The Bookshop Darwin	2,261.00
V01948	Scorptec Computers -Scorpion Technology Unit Trust	2,197.00
3787	Total Event Services T/A Top End Sounds P/L	2,092.20
V01324	Leighs Catering	1,871.10
V01619	Merit Partners Pty Ltd	1,540.00
5435	Access Hardware (NT) Pty Ltd	1,377.31
V01983	Integrated RF Solutions t/a ITS Communications	1,262.00
V01928	Amart Furniture	1,068.00
V01984	Madeleine Brown	985.00
V01483	OfficeMax	715.06
22	Norsign Pty Ltd	668.25
V00073	Off the Leash	660.00
3438	NT Shade & Canvas Pty Ltd	605.00
5713	Clean Fun T/A Giggling Geckos Jumping Castle Hire	550.00
V02005	Satay Time	525.00
2977	Security & Technology Services P/L	500.50
V01997	Vietnamese Community In Australia - NT Chapter Inc	500.00
V01999	Meow Waffles Cafe	500.00
272	City Wreckers	462.00
4662	G & T Electrical Enterprises	440.00
5272	Greville Fabrication Pty Ltd	363.00
3428	Bunnings Group Limited	357.95
4561	Bendesigns	305.80
4398	Quality Indoor Plants Hire	193.33
5611	Steelmans Tools and Industrial Supplies	191.18
4735	Palmerston and Rural Party Hire	157.00
5551	Active Tree Services Pty Ltd	156.59
V01850	Sam Eyles Refrigeration and Air Conditioning P/L	137.50
V01573	Amber Garden	133.34
V00348	BH Communications & Cabling	110.00
V00994	Frangipani Farm	80.00
V00284	Wheelers Books	64.76
201	Spotless Facility Services Pty Ltd (T/A Ensign)	48.42
3504	Raeco International Pty Ltd	46.74
639	Cleanaway Pty Ltd.	31.68
		159,887.91

Reviewed by: Executive Manager Finance



Section 2

Financial Results

2.8 - Waste Charges as at 31 March 2019

Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
Income					
Rates & Charges	6,999,791	6,998,536	-	6,998,536	99.98%
Income	6,999,791	6,998,536	-	6,998,536	99.98%
Expenditure					
Employee Costs	(373,463)	-	-	-	0.00%
Office Administration Expenditure	-	(1,025)	-	(1,025)	0.00%
Professional Services	(65,000)	(19,568)	(9,681)	(29,249)	45.00%
Educational Resources	(50,000)	(14,405)	-	(14,405)	28.81%
Utilities	(14,293)	(6,580)	-	(6,580)	46.03%
Street Sweeping	(307,000)	(179,599)	(109,648)	(289,246)	94.22%
Litter Collection	(193,515)	(122,201)	(45,023)	(167,224)	86.41%
Domestic Bin Collection	(2,548,756)	(1,556,030)	(790,131)	(2,346,161)	92.05%
Kerb Side Collections	(98,000)	(116,706)	-	(116,706)	119.09%
Tip Recharge Domestic Bin collection	(632,950)	(315,299)	(316,391)	(631,690)	99.80%
Transfer Station	(1,595,000)	(686,021)	(647,429)	(1,333,450)	83.60%
Loan Repayments	(92,200)	-	-	-	0.00%
Tip Recharge Transfer Station	(325,145)	(170,101)	(154,911)	(325,012)	99.96%
Expenditure	(6,295,322)	(3,187,533)	(2,073,215)	(5,260,748)	83.57%
Profit/(Loss)	704,469	3,811,004	(2,073,215)	1,737,788	

Expenditures not included in reconciliation are waste related depreciation, overheads and capital works.


Approved by: Executive Manager Finance

Section 2

Financial Results

31 March 2019

2.9 - Commercial Leases as at Commercial Leases

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
Income					
Library Services	32,040	26,506	-	26,506	82.73%
Director Corporate Services	65,976	55,166	-	55,166	83.61%
Aquatic Centre	32,280	25,764	-	25,764	79.81%
Civic Centre	151,304	118,907	-	118,907	78.59%
Income	281,600	226,343	-	226,343	80.38%
Expenditure					
Director Corporate Services	(11,520)	(5,057)	-	(5,057)	43.90%
Expenditure	(11,520)	(5,057)	-	(5,057)	43.90%
Profit/(Loss)	270,080	221,286	-	221,286	

Library Services includes lease held by Mosko's Market

Aquatic Centre includes the lease previously held by Tang Soo Do

Civic Centre includes the lease held by Adult Mental Health

Director of Corporate Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director of Corporate Services each month


Approved by: Executive Manager Finance

AGENDA ITEM:	13.1.4
REPORT TITLE:	Organisational Services and Finance Departments Quarterly Report January – March 2019
REPORT NUMBER:	9/0212
MEETING DATE:	16/04/2019
AUTHOR:	Acting Executive Manager Organisational Services, Richard Iap
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report summarises the key activities undertaken by Organisational Services in the January to March quarter 2019.

KEY MESSAGES

- Organisational Services Department provides a quarterly report in its activities.
- Council's media monitoring detected 264 media mentions reaching a cumulative audience of one million.
- Council has started consultations on the Palmerston Local Economic Plan Draft and Palmerston Parking Study.
- Council launched its Instagram account in March - @cityofpalmerston.
- Introduced Mayor's Talk – a weekly Facebook clip highlighting a relevant topic of that week – Nine videos have been posted.

RECOMMENDATION

THAT Report Number 9/0212 entitled Organisational Services and Financial Departments Quarterly Report January – March 2019 be received and noted.

BACKGROUND

The Council is provided with a quarterly report of key activities undertaken by Organisational Services and Finance departments.

DISCUSSION

Highlights from the Organisational Services and Finance Departments include:

Media and Communications

Media

- Council issued thirteen media releases and responded to ten media enquiries.
- Council's media monitoring detected 264 media mentions reaching a cumulative audience of one million.
- The highest volume of coverage occurred on 13 March 2019 (Mayor's interviews with monthly stations).
 - Topics included:
 - Recreation Centre solar panel project,
 - Game of Cooks,
 - Moulden Community Garden,
 - Pop-up Dining - Expressions of interest,
 - Free parking Hillson Street,
 - Upgrade works at Marlow Lagoon and
 - Murdoch Gardens cul-de-sac works.

Social Media

- Council made fifty-four Facebook posts. The most popular posts bring for this quarter were based on the General Waste Collection Service consultation (13,069 reach), Electronic Speed Limit Sign project (10,617 reach) and Corella stormwater drain rescue (16,045 reach).
- Council attracted 165 new followers on Facebook, making a total of 11,591 followers on Facebook.
- Council launched its Instagram account at the end of March (with 86 followers as of 8 April).
 - Instagram will give Council the ability to share and promote Palmerston's unique environment, lifestyle and brand "A Place for People".
- Introduced Mayor's Talk – a weekly clip highlighting a relevant topic of that week:
 - 31 January 2019 - Electronic Speed Limit Sign - 980 views
 - 8 February 2019 - Palmerston General Kerbside Waste Collection Service – 3.7k views
 - 15 February 2019 - Laneway Treatment Trials - 1.5k views
 - 22 February 2019 - Pop-up Dining – 1k views
 - 1 March 2019 - International Women's Day – 344 views
 - 8 March 2019 - Solar panels at the Recreation Centre – 296 views
 - 15 March 2019 - Harmony Day – 255 views
 - 22 March 2019 - New customer service hours – 622 views
 - 27 March 2019 - Palmerston Parking Study – 955 views
- Council most viewed post was on 22 March 2019
Corella Rescued from Stormwater Drain – *"Council workers rescued a distressed Corella that had been caught in a stormwater drain after the morning's heavy rainfall. Great work fellas!"* - 8,000 views.

Website

The media team will launch updates to the home page on Council's website in the first week of April. The page has a new and modern look along with exciting new functionality.

The update of the home page contains a number of improvements designed to create an easier experience for the customer and a look that would suit our community.

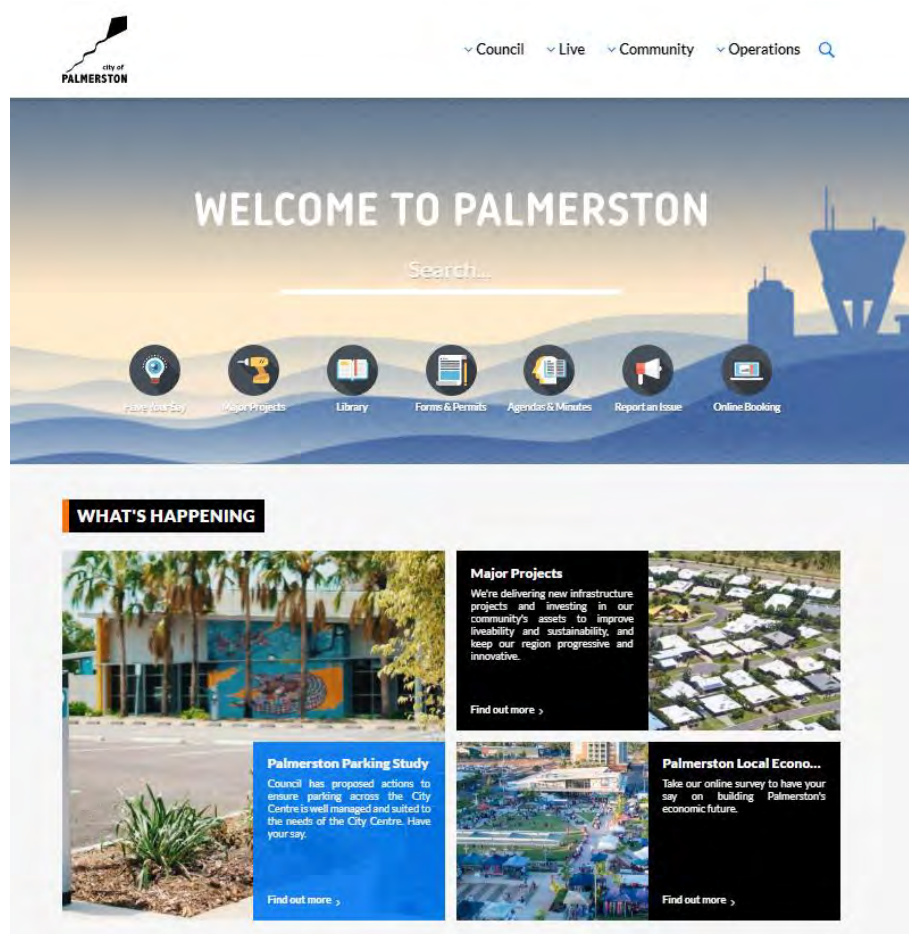
New features include:

What's happening – a new and prominent information section to showcase current projects, consultations, major events.

Parallax background - a technique where background images move past the screen more slowly than foreground images, creating an illusion of depth in a 2D scene and adding to the sense of immersion in the virtual experience.

Auto-results added to the homepage search function – allowing customers and staff to source and access required information quicker and easier.

Screenshot of the new City of Palmerston Homepage



Throughout the website we have also made small updates to allow an easier customer experience, such as the home page quick links will be available on each basic/content page.

New features include:

What's happening – a new and prominent information section to showcase current projects, consultations, major events.

Parallax background - a technique where background images move past the screen more slowly than foreground images, creating an illusion of depth in a 2D scene and adding to the sense of immersion in the virtual experience.

Auto-results added to the homepage search function – allowing customers and staff to source and access required information quicker and easier.

The media team will also be working with all departments, updating the content on pages to ensure it reflects current and up to date information.

Public Consultations

In progress:

- Palmerston Local Economic Plan (20 March-10 April);
- Draft Council Policy AD03 Alcohol Management (22 March-12 April); and
- Palmerston Parking Study (27 March-17 April).

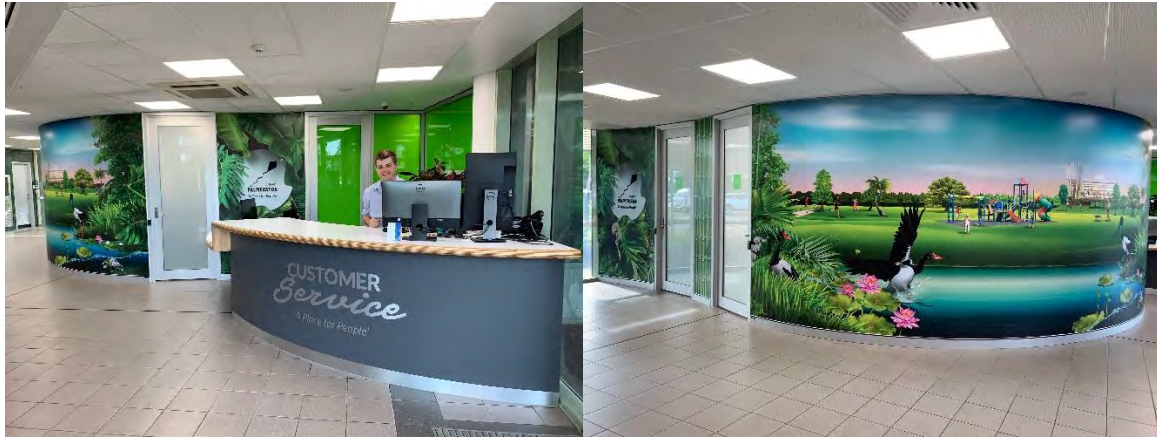
Completed:

- Draft Community Plan (21 November-28 February);
- Palmerston General Kerbside Waste Collection Service (8 February-28 February); and
- Draft Long-Term Financial Plan (20 February-13 March).

Customer Services

Customer Services have recently completed its relocation to the ground floor, with a new service counter and desks. The new space provides a modern and contemporary space for the community to interact with Council staff and to improve the accessibility for all. Council business hours have also been extended from 8am to 5pm, Monday to Friday, at all Council buildings to provide greater accessibility to Council services.

Photos of the new Customer Services Area



More photos of the new Customer Services Area

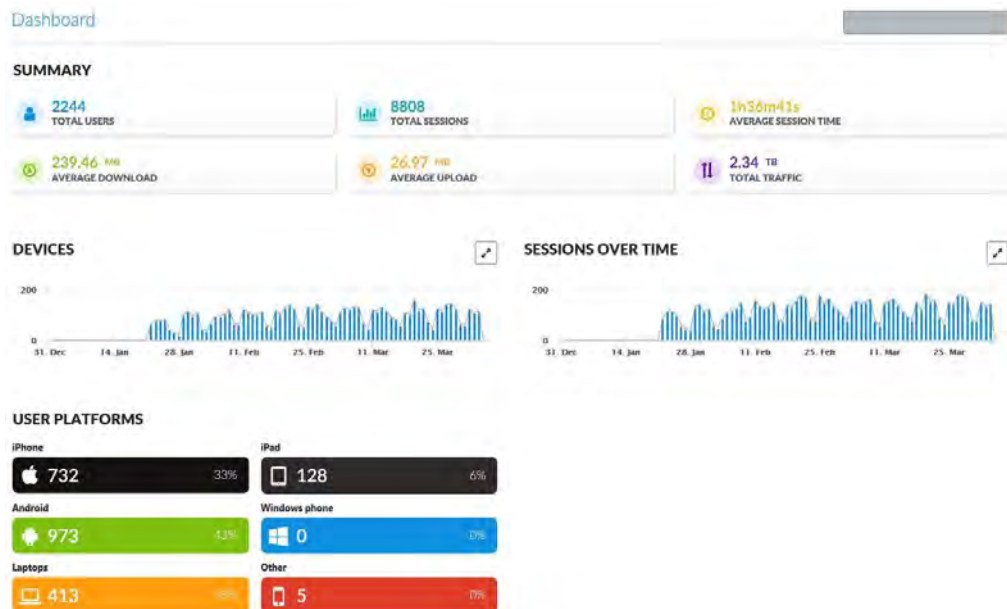


Information Technology

Council is currently upgrading its public Wi-Fi service at Goyder Square, Library, Recreation Centre, Arts Centre and Civic Plaza. This upgrade will bring faster download speeds and simpler connectivity options to users. This upgrade will also bring improved content filtering and security to protect users and prevent any malicious acts or misuse of internet services.

- The Library had the most users with over 1812 total users over that period,
- Access to Wi-Fi is now availability 24 hours a day, seven days a week,
- The connection process has been improved for ease of use,
- Upgrades to internet speed will continue into the next quarter to ensure increased reliability during peak periods which is shown below.

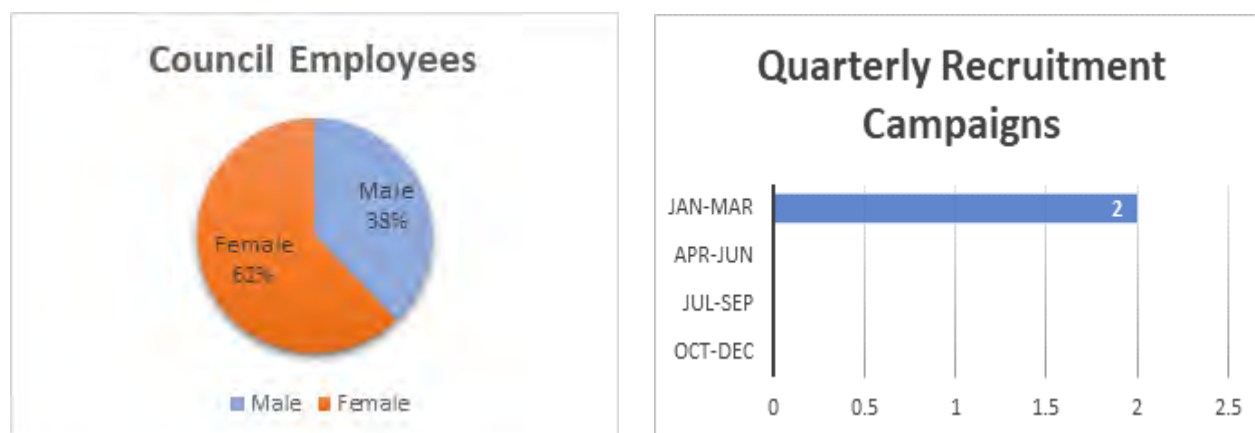
Council Wi-Fi usage statistics



Our People

Council has a diverse workforce performing many functions on behalf of the community. As of 31 March 2019, our employees comprised 62% females and 38% males.

Council staff recruitment statistics



Two recruitment actions were undertaken during this period to fill vacant roles. The start of the year generally is a slow time for recruitment and will tend to be less during this time. However, with the heavy workload that council is experiencing, and staff absences council has engaged the services of two contract staff.

Finance

Within the Finance department, the third quarter of a financial year is predominately spent undertaking and facilitating a significant amount of work for the preparation of the forthcoming annual budget.

Highlights for the quarter include:

- Finalisation of the Long-Term Financial Plan for public consultation;
- Significant developments made towards the annual budget, including capital works budgets; new initiatives, operating expenditure, waste modelling and rates modelling for finalisation of the annual budget and inclusion in the Municipal Plan; and
- Internal Audit was undertaken for the payroll function.

Preliminary work has commenced for the preparation of Council's interim audit by Council's external auditors.

CONSULTATION PROCESS

In preparing this report the following City of Palmerston staff were consulted:

- Communications Officer
- Executive Manager Finance

POLICY IMPLICATIONS

There are no budget or resource implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.1.5
REPORT TITLE:	City Growth and Operations Quarterly Report January – March 2019
REPORT NUMBER:	9/0215
MEETING DATE:	16/04/2019
AUTHOR:	Executive Assistant Director City Growth and Operations, Natasha Curyer
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This report summarises the key activities undertaken by City Growth and Operations in the January to March quarter 2019.

KEY MESSAGES

- City Growth and Operations provides a report on its activities for the previous quarter.
- Works and services delivered in the last quarter include upgrades to footpaths and parks to provide all ability access.
- Further installation of Electronic Speed Limit Signs was completed at four different school crossings.
- A parking study was completed to better understand how parking in the City Centre currently functions. As result of this study, proposed changes have gone out for public consultation, with consultation closing on 17 April 2019.
- First round of public consultation was completed regarding the Laneway Trial Program. In addition to this, the trial of night time closures commenced on 2 April 2019.
- Tree planting works completed along Victoria Drive, Buscall Avenue and the median of Temple Terrace, with further works planned in the next quarter.
- Installation of a solar photovoltaic system on the Recreation Centre commenced.

RECOMMENDATION

THAT Report Number 9/0215 entitled City Growth and Operations Quarterly Report January – March 2019 be received and noted.

BACKGROUND

City Growth and Operations provides a quarterly report to Council on key activities undertaken during the quarter and further works underway for the next quarter.

DISCUSSION

The activities report for the January to March 2019 quarter is provided as **Attachment A**.

Highlights include:

- A total of approximately 245 trees were planted in the quarter.
- Tree planting works completed along Victoria Driver, Buscall Avenue and Temple Terrace.
- Upgrade of footpaths along Woodroffe Avenue and in Carpentaria Park including the upgrade of the culvert to provide all ability access.
- Installation of Electronic Speed Limit Signs at four different school crossings.
- Parking Study completed for the City Centre and public consultation commenced.
- First round of public consultation completed for the Laneway Trial Program.
- Commencement of installation of a new solar photovoltaic system at the Recreation Centre.
- 116 potholes have been treated.

Future activities to be undertaken include, but are not limited to:

- Progressing the installation of Electronic Speed Limit Signs at remaining school crossings.
- Completion of the City Centre car parking public consultation, as well as the commencement of implementing proposed changes as a result of the consultation.
- Installation of lighting in laneways.
- Completion of tree planting along the verges of Temple Terrace.
- Completion of landscaping along Farrar Boulevard, Johnston.
- Commencement of new Smart LED lights being installed in the suburb of Moulden.
- Completion and commissioning of a new solar photovoltaic system at the Recreation Centre.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Manager Infrastructure and Maintenance
- Manager Growth and Sustainability

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

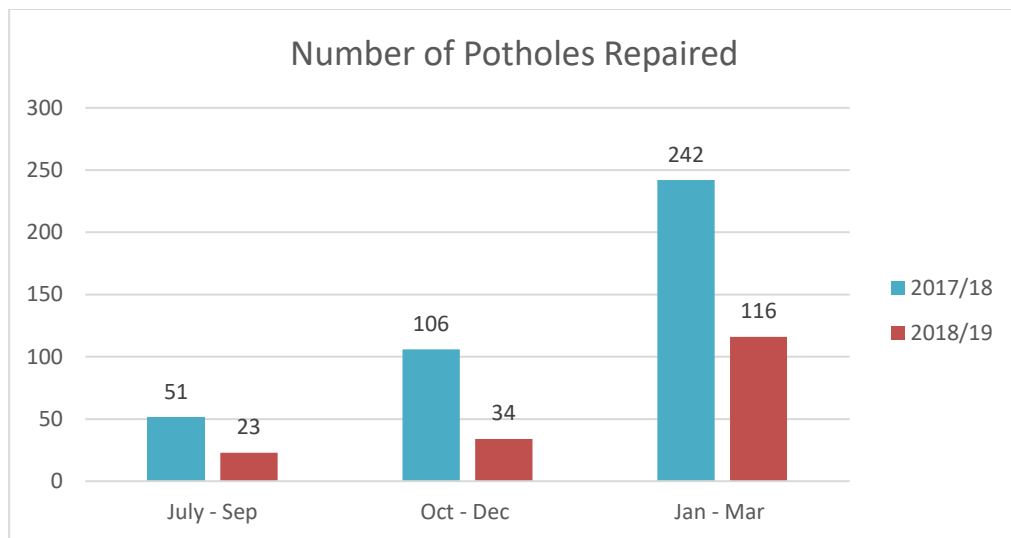
ATTACHMENTS

Attachment A: City Growth and Operations Quarterly Report January – March 2019.

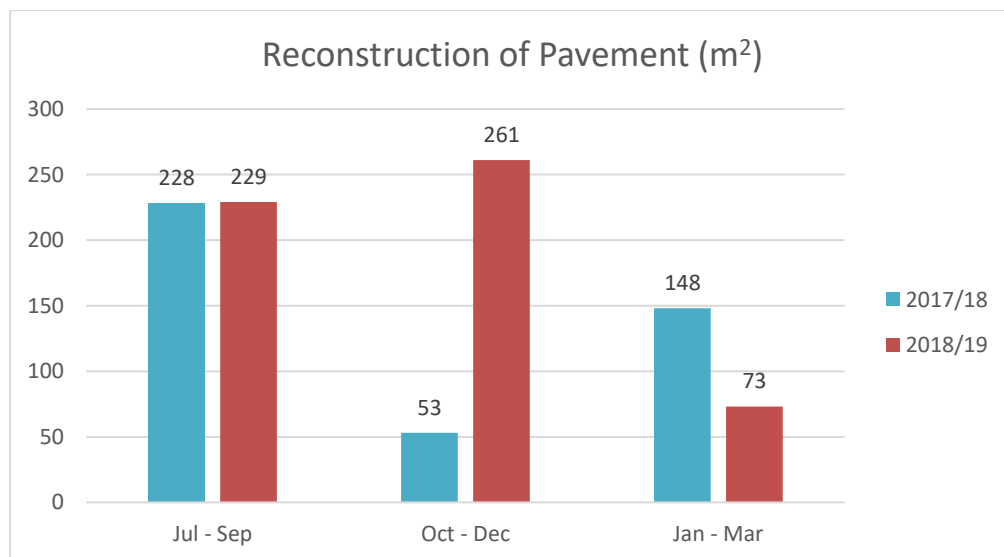
Assets and Infrastructure

Roads

Council has repaired 116 potholes across the municipality between January to March 2019, this is an increase in comparison to the previous quarter which saw 34 potholes repaired, but a decrease in comparison to the same quarter in 2017/18.



A total of 73m² of reconstructed road sections were completed during the last quarter, this is a decrease in comparison to the previous quarter. This includes the investigation and repairs of sunken pavement along Baldwin Drive and Compass Court in Woodroffe.



It is usual to see an increase in pothole repairs and a decrease in reconstruction of pavement during this period due to seasonal conditions.

Footpaths

A total of 500m² of concrete works was completed along Woodroffe Avenue providing an all ability access pathway to the nearby school and shops, whilst overall improving the safety and amenity of our pathway network.



Furthermore, works were completed to upgrade the footpath and culvert in Carpentaria Park to improve access through the park during wetter conditions.



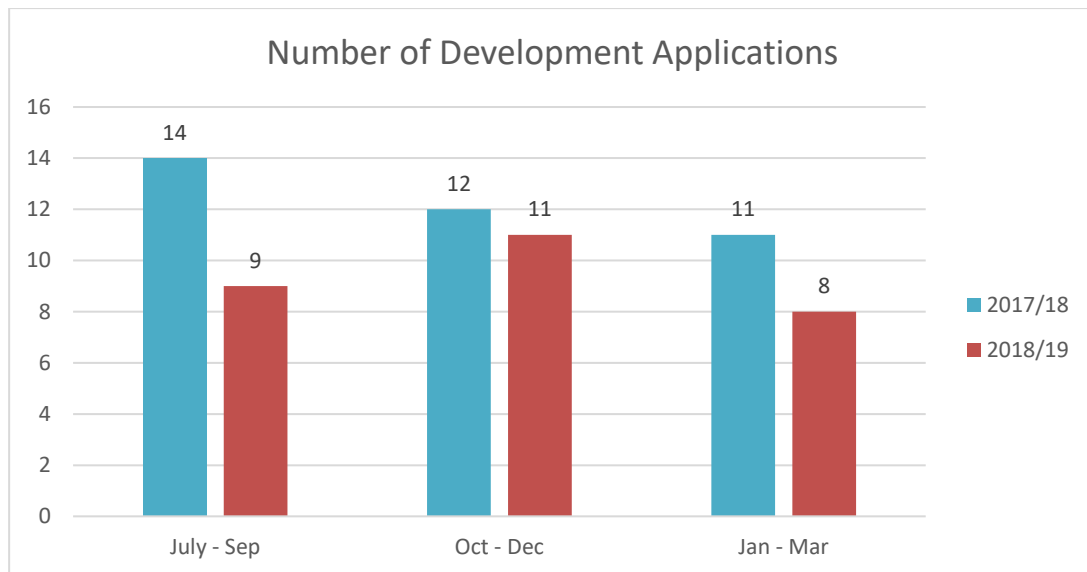
Electronic Speed Limit Signs (ESLS)

The ongoing installation of ESLS saw seven ESLS installed at four school crossings. In addition to this, remote modems and sim cards have been installed at existing and new signs allowing the monitoring and capture of traffic data.

There is a total of eight school crossings still awaiting installation, which is scheduled to be rolled out within the year. Council has sought additional grant funding from the Northern Territory Government (NTG) in order to expedite the completion of the project. If successful, this will see the program completed within 12 months. We anticipate that grant submissions will be assessed in May 2019.

Development Applications

Council commented on eight development applications during this quarter in comparison to eleven responses issued in the same quarter of 2018.



City Centre Car Parking

Council has committed to reviewing City Centre car parking and has done this through undertaking parking surveys (noting occupancy and turn-over), reviewing the policy framework, parking principles and best practice.

As a result of this investigation, a number of changes have been proposed which include:

- Specific changes to the time limit on parking in the following areas:
 - Roylat Street, Maluka Drive and Wilson Street: change from 2hr to 4hr parking.
 - South-west end of Palmerston Shopping Centre: change from 2hr to all day, 1hr, and 2hr parking.
 - Frances Drive and Hillson Street: change from 2hr to 1hr parking.
 - Northwest of Palmerston Recreation Centre: change from 1hr to 2hr parking.
 - Hillson Street car park: retain as all day parking, however introduce charging to be consistent with other all-day parking spaces.
- Regulated hours for all day parking being changed from 8am to 5pm to 8am to 4pm.
- Introduction of free parking in timed limited parking spaces, subject to a valid ticket being displayed.
- Making three monthly parking permits available.
- Investigation of a parking app.

Council is now consulting with businesses and the community seeking feedback on the proposed changes. Consultation has included:

- Pop-up stalls in Palmerston Shopping Centre.
- Door-knocking businesses.
- Contacting business owners in the City Centre.
- Advertising through social media.
- Advertising stickers on all parking meters.
- Full page flyers in the NT Newspaper.
- Radio interviews.
- Information on Council's website.

Laneway Trial Program

Council has been progressing with its laneway trial program and has undertaken its first round of public consultation to better understand the existing use of, and issues experienced in laneways.

This consultation was undertaken for three weeks between 14 February 2019 and 11 March 2019. Mixture of feedback was received through the consultation.

The trial of night time closures commenced on 2 April 2019. Installation of lighting in the remaining trial laneways will commence mid April 2019.

Open Space and Tree Planting

Tree Planting

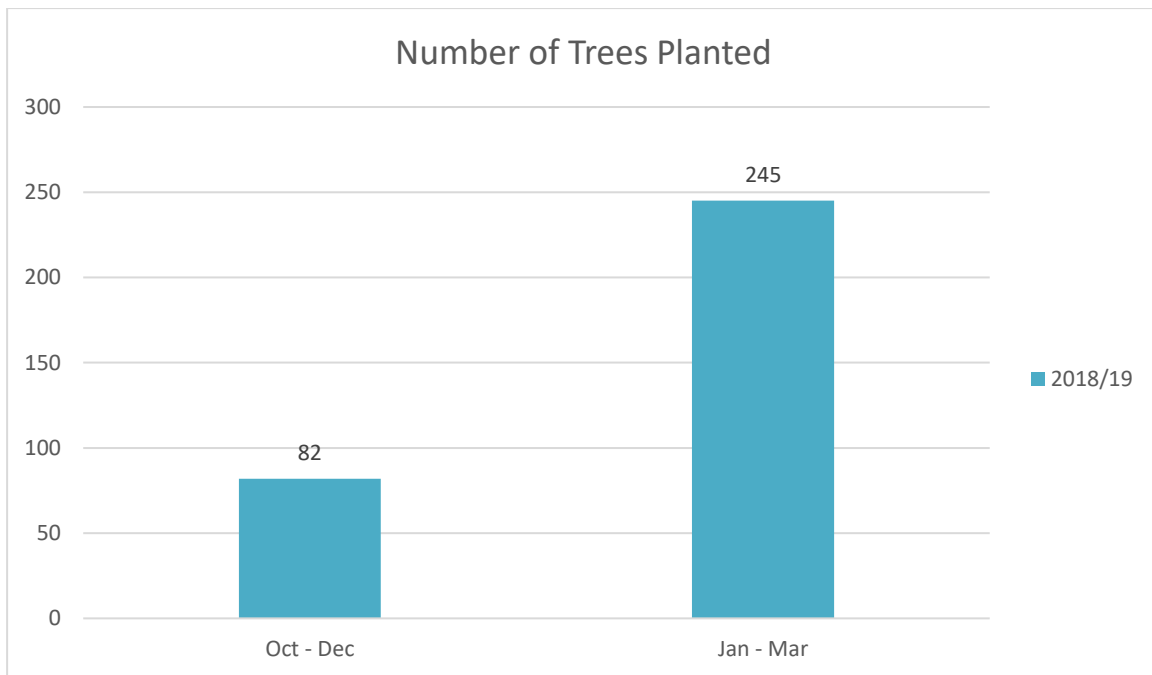
Tree planting was completed along the verges of Victoria Drive, Buscall Avenue, and the median of Temple Terrace, with further works planned in the next quarter to plant trees along the verges of Temple Terrace.



Temple Terrace median

Farrar Boulevard landscaping in Johnston commenced and is expected to be completed early April 2019. Replacement of trees in minor or local roads is also underway where requested by residents.

Approximately 245 trees have been planted this quarter.



Street Tree Maintenance

The street tree pruning program is undertaken in each suburb each year to maintain tree canopies above pedestrians and vehicles. The pruning program comprising two parts:

- 1) Canopy lift and inspection of trees to identify faults and hazards.
- 2) Reactive work to address faults and hazards.

During this quarter, the suburbs of Durack, Driver and Yarrawonga have been completed. The next quarter will see street tree pruning in the suburbs of Moulden, Bellamack, Marlow Lagoon, Bakewell and Pinelands.

In addition to this, maintenance of trees was undertaken in Stalwart Park, Marlow Lagoon Recreation Reserve, Beaumont Park, Gordon Stott III, Wood Park, Haydon Park, Fr. Maurice McPhillamy Park, Bowman Park, Tiverton Park, Vernier Park, Lindsay Park, Bellatrix Park, Walter Park, Roberts Park, O'Brien Park and Moulden drain.

Other Open Space Projects

Open space projects completed over the last quarter include:

- Commencement of irrigation refurbishment along Lambrick Avenue.
- Contract awarded for the replacement of playground equipment at Pretty and Woodroffe Park.
- Completion of replacement of the shade sail at Phoenix Park.
- Contract awarded for the shade sail replacement works at Eric Asche and Tiverton Park.

The following table outlines the quantity of tasks completed in relation to parks and open space in the last quarter:

Task	Number
Routine park safety inspections carried out	188
Contract compliance inspections carried out	188
Routine play equipment safety inspections carried out	305
Playground inspection compliance checks carried out	85
Requests received from residents to inspect trees	131
Locations recorded that required tree works to be carried out	77
Requests received from residents regarding irrigation	13
Irrigation system repairs issued	155
Irrigation system repairs were completed	160
Customer service requests/enquiries received	186
Customer service requests completed	154

Sustainability Initiatives

Street Lights LED Program

Contracts have been awarded for the installation and supply of the LED lights and smart controllers. Commencement of the installation of LED lights and smart controllers is expected to commence mid-April 2019, beginning in the suburb of Moulden. The project is anticipated to be completed within 15 months. Installation of the smart lighting control system will allow remote monitoring and control of the new LED lights ensuring the greater efficiency of power usage, lighting levels, reporting of outages and maintenance requirements.

LED Lighting in Council buildings

New LED lighting was installed in the stadium area of the Palmerston Recreation Centre. This has improved the lighting levels, as well as achieved a reduction in energy usage.

In addition to this, new light poles and LED fittings were installed at the Gray Community Hall car park, improving the safety and amenity of the area for the community.



Recreation Centre



Gray Community Hall carpark

Solar Photovoltaic (PV) Systems on Council Buildings

As part of achieving Council's sustainability goals outlined in the Municipal Plan 2017/2018, Council has made significant progress with rolling out its energy efficiency program which includes the installation of Solar Photovoltaic (PV) Systems on Council buildings.

Council is installing more solar PV systems to its properties, adding to its portfolio which currently includes the solar PV system on the Library. In this quarter, the library solar PV system has reduced energy consumption from the power network by 37%.

Installation of a solar PV system on the Recreation Centre is in progress and is expected to be completed by the end of April 2019.



Along with these projects which are currently underway, Council has submitted two grant applications seeking dollar for dollar funding to help achieve greater efficiency in Council's buildings. These are:

- Grant funding to assist with the delivery of a 99kVa solar PV system at both the Palmerston Swimming and Fitness Centre and Civic Plaza. It is estimated that the solar PV system will reduce the amount of energy consumed from the power network for each site as follows;
 - o Palmerston Swimming and Fitness Centre 32%.
 - o Civic Plaza 59%.
- An application to upgrade all lighting in the Recreation Centre and Library to LEDs, which will improve safety for staff and users, improve reading light levels and become more energy efficient; reducing energy consumed from lighting by approximately 60%.

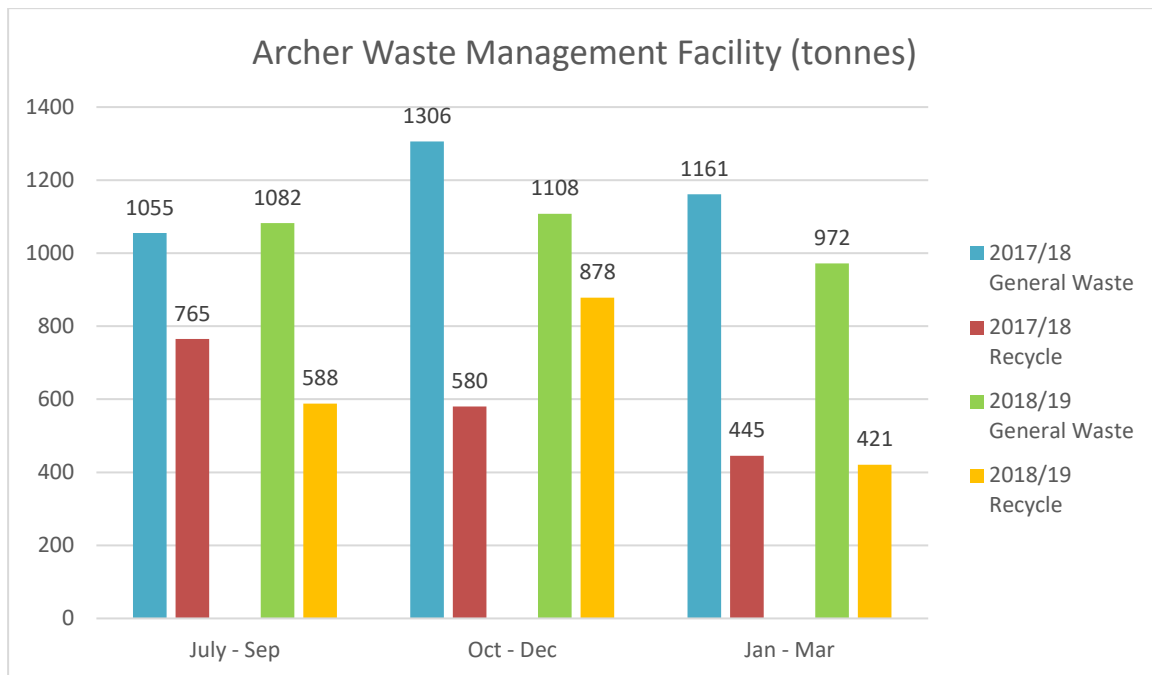
Waste Management

Archer Waste Management Facility

In the first full quarter of reporting since the change of contractors at Archer Waste Management Facility

there have been some changes to the amount of general waste that is being diverted from landfill. This is partly to the diversion of reusable/recyclable items being identified by Helping People Achieve (HPA) for use at their resource recovery centre.

There is a noted difference in the amount of recyclable tonnes in comparison to last quarter. Reasons for this include that the tonnages of recycle goods taken to HPA's resource recovery centre were not included as there is currently no means of weighing the items. In future reports there will be an individual breakdown of what types of items are being diverted and numbers for each stream.



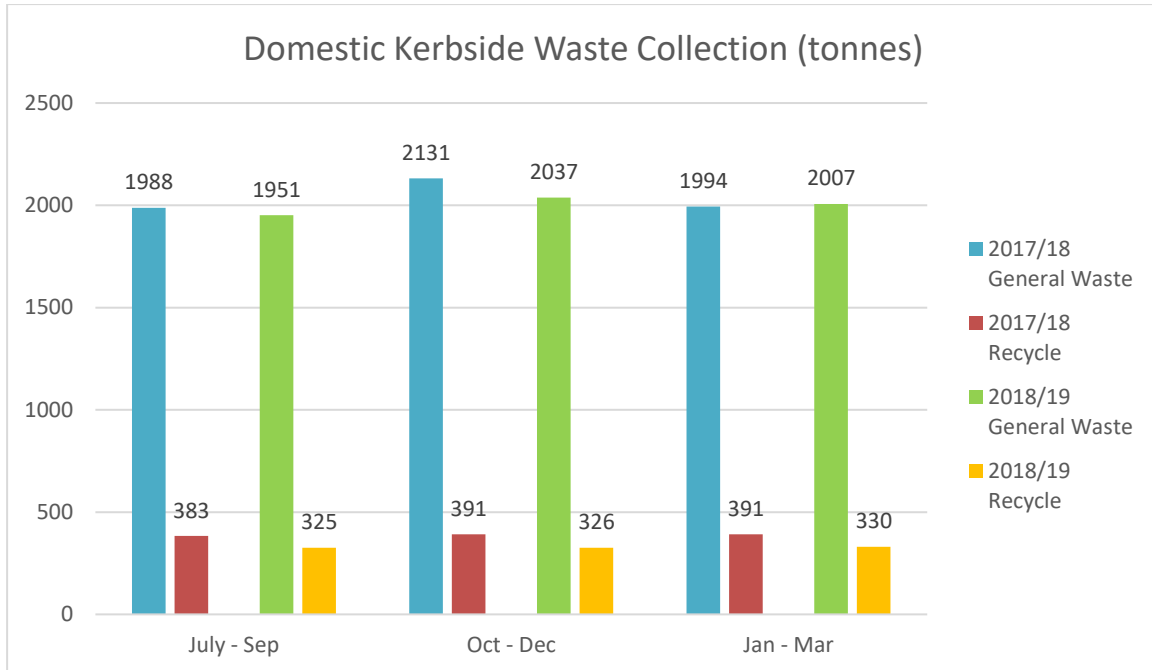
Domestic Kerbside Waste Collection:

In late 2018 Council called for public tenders in relation to a new Domestic Waste Kerbside Collection contract. As part of this process community consultation was undertaken asking the community their preference for service levels relating to their waste collection. The consultation found that majority of the community wanted their service levels to remain as they currently are. Council supported the community's requests and a decision was made to maintain current service levels.

Council received a total of 415 requests relating to waste in the last quarter as shown in the below table:

Request type	Number of requests
New bin service	32
Stolen bin	61
Missed bin	59
Damaged bin	255
Bin upgrade	8
TOTAL:	415

The below graph shows tonnage of waste collected in the last quarter in comparison to previous quarters.



AGENDA ITEM:	13.1.6
REPORT TITLE:	<i>Próject</i> – Smart Cities Update April 2019
REPORT NUMBER:	9/0214
MEETING DATE:	16/04/2019
AUTHOR:	Acting Executive Manager Organisational Services, Richard Iap
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

PURPOSE

This report provides Council with an update on the *Próject* – Smart Cities.

KEY MESSAGES

- Council has been successful in round two of the Smart Cities and Suburbs Program, securing a two million dollar project being funded by the Australian and Territory Governments, and Council.
- The project will focus on using smart technology to make our community safer and more liveable.
- Council staff have now finalised and entered the Australian Government grant agreement.
- Governance frameworks for the program have been established.
- Project planning and request for quote (RFQ) preparation is underway.
- Proposed advisory group and collaboration stakeholders under the project's governance framework have been established and invites issued and related parties.
- Engagement with NT Police Fire and Emergency Services (NTPFS) has commenced in relation to public safety and CCTV initiatives.

RECOMMENDATION

THAT Report Number 9/0214 entitled *Próject* – Smart Cities Update April 2019 be received and noted.

BACKGROUND

The Australian Government Smart Cities and Suburbs Program is supporting the delivery of innovative smart city projects that improve the liveability, productivity and sustainability of cities and towns across Australia.

In May 2018, the Minister for Urban Infrastructure and Cities, The Hon Paul Fletcher MP, announced the opening of a second round of the Program, with around twenty-two million dollars of funding available through a competitive grant process. Round Two encouraged applications for collaborative projects, led by local government, which apply innovative technology solutions to urban challenges, delivering economic, social and environmental benefits.

At its Meeting held on 19 June 2018, Council resolved the following:

City of Palmerston Smart Cities and Suburbs Program Application

C9/0033

1. *THAT Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application be received and noted.*
2. *THAT Council approve an application to the second round of the Smart Cities and Suburbs Program up to \$2 million, consisting of financial contributions as follows:*
 - a. *\$1 million from the Australian Government*
 - b. *\$500,000 from the Northern Territory Government*
 - c. *\$500,000 from the City of Palmerston*

As outlined in Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application.

3. *THAT Council, pursuant to Section 32 (2) of the Local Government Act (as amended), hereby delegates to the Chief Executive Officer, the power to finalise and make an application to the second round of the Australian Government's Smart Cities and Suburbs Program as outlined in Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application.*
4. *THAT a further report be prepared on the final funding model and formal agreement should the City of Palmerston Smart Cities and Suburbs Program application be successful.*
5. *THAT this decision and report be moved into open on 3 July 2018.*

CARRIED 9/0125 - 19/06/2018

Council made a submission for the delivery of a two-million-dollar project in collaboration with Australian and Territory Governments, and Council.

The proposed funding was as follows:

- Australian Government	\$1,000,000
- Northern Territory Government	\$500,000
- City of Palmerston	\$500,000

Council further identified this project as a major initiative in its *Próject* document.

The identified outcomes of the project are to:

- Reduce crime and antisocial behaviour, through smart technology (such as CCTV and smart LED technologies) to deter and provide support to policing entities.
- To continue to build on our existing Crime Prevention Through Environmental Design (CPTED) principles to address better lighting in crime hotspots, to provide a deterrent for criminal behaviour and to provide better visibility to police.

- Contribute to sustainability and environmental resources by monitoring, optimising and enhancing service delivery for water resources.
- Enhance community services through the delivery of more effective and efficient services.
- Enhance engagement with the community through online services, electronic forms, apps and data availability.
- Improve waste management service delivery through effective and efficient monitoring and collection.
- Establish an open data portal publication catalogue and enable regional innovation opportunities.
- Extend transparency and accountability of Council business to the community through open data.
- Enhance community engagement through a smart city platform, open data portal and engagement opportunities throughout the program.

At its Meeting held on 5 February 2019, Council resolved the following:

Próject – Smart Cities Update

9/0152

1. *THAT Report Number 9/0152 entitled Próject – Smart Cities Update be received and noted.*
2. *THAT Council confirms acceptance of the Australian and Northern Territory Governments grant funding for the delivery of the City of Palmerston Smart Cities and Suburbs Program.*

CARRIED 9/0459 – 05/02/2019

DISCUSSION

Council has now finalised and entered into the City of Palmerston Smart Cities and Suburbs Program grant funding agreement with the Australian Government. The agreement was executed 19 February 2019 and signed off by the Council's Chief Executive Officer.

The agreement outlines the government funding and include items such as media management, project milestones, audit requirements, funding schedule and project period.

The Australian Government requires that this program be completed by May 2020 and this date is achievable.

At present the following progress has been made, but is not limited to:

- Updating the Project Management Plan, including project schedule, budget alignment and project planning activities.
- Establishing the probity framework with Council's probity auditors, Merit Partners.
- Defining the program success criteria, including align Smart City Program with the Community Plan in terms of success criteria and outcomes.

- Alignment of smart city initiatives with other Council projects and activities to improve efficiency and project outcomes. These projects include:
 - “Making the Switch” – LED Public Lighting Replacement;
 - Laneway Treatment Trails; and
 - Palmerston Parking Study.
- Commencing procurement activities for phase one project components which will include four RFQs approaches, detailed within the probity plan and procurement framework.
 - These RFQs will include:
 - Smart compacting waste bins;
 - Environmental monitoring sensors;
 - Smart waste sensors; and
 - Extending Council’s Public Wi-Fi to open public space areas.
- Establishment of a working groups of specific stakeholders. Council will determine the goals and vision for the project. The working groups will provide a collaborative approach to the project and the outcomes.
 - Letters have now been sent to the Advisory Group and Collaboration Working Group stakeholders under the project’s governance framework.
 - The purpose of the Smart City Advisory Group will work collaboratively to provide advice and technical expertise to the Project Director over the life of the project.

The Smart City Advisory Group will comprise representation from key stakeholders including the Northern Territory Government, NT Police Fire and Emergency Services, Charles Darwin University, and Litchfield and Katherine Councils.
 - The purpose of the Smart City Collaboration Working Group is to share information in relation to the Smart City Program to the benefit of the community beyond the initial program activities.

The Smart City Collaboration Working Group will comprise representation from key stakeholders from various industry groups.
- Engagement with the NTPFS has commenced with Police, regarding CCTV and public safety initiatives under the program, including laneways and Council’s parks.
- First phase of installations works being planned to commence in June 2019.

Further updates will be presented as required or at least every three months.

CONSULTATION PROCESS

Council has released media and social media, advising of this project and its commitment.

As the project progresses, Council will need to engage with and inform the community and other stakeholders. A communications and engagement plan will be developed as the project progresses.

Consultation will occur as and when required.

In preparing this report the following City of Palmerston staff were consulted:

- Manager Growth and Sustainability

In preparing this report the following external parties were contacted:

- Smarter Technology Solutions (STS)
- Merit Partners

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The total cost of this program is two million dollars (GST exclusive).

The funding model is:

- | | |
|---------------------------------|-------------|
| - Australian Government | \$1,000,000 |
| - Northern Territory Government | \$500,000 |
| - City of Palmerston | \$500,000 |

The funding commitments from the Australian and Territory Governments have been secured.

Council has placed \$500,000 into its reserves to fund its contribution to this project. No loan funding is required. The program is fully funded and able to proceed.

Council has received the first payment from the Department of Industry, Innovation and Science for the Smart Cities project.

Funding from the Northern Territory Government is expected to be received in July 2019.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

With all large projects there are project management risks as part of delivery, these will be identified, and mitigation measures put in place as the project progresses. The use of probity and specialist consultants will also assist to mitigate risks.

Council staff have engaged a law firm, probity auditor and specialist consultancies to advise and assist with delivery.

Council has engaged the services of a specialist consultant STS to assist with the grant application and delivery of this significant and complex program.

As the program is approved by Council and funded, the Chief Executive Officer has delegation to signed and executive the grant agreements with the Australian and Territory Governments.

Council staff are responsible for ensuring that all grant agreement conditions are conformed with, including milestones and budget alignment.

Council will need to consider privacy matters to ensure they are adequately addressed prior to releasing any open data.

Parties may seek to converse with Elected Members or staff in relation to procurement of related products and services. To ensure good governance and compliance, Elected Members and staff must be aware of probity obligations. Any such approaches should be directed and reported to the Chief Executive Officer, including details of what occurred, and the party involved.

Merit Partners have been engaged by Council as the probity auditors for this project, to ensure compliance of any procurement processes undertaken. The initial probity plan has been developed and will be reviewed through the program. All procurement will align with the probity plan and governance framework.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

As part of delivering *Próject* – Smart Cities, the project will include environmental monitors and waste compacting bins across the municipality.

The scope of these are still being refined, however they will contribute to improved environmental outcomes and monitoring for Council by providing environmental monitoring data and find efficiencies in waste collection services.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

13 OFFICER REPORTS

13.2 Action Reports

13.2.1	Review of Council to the Communities Meetings Trial	9/0193
13.2.2	Expansion of Gray Community Hall	9/0206
13.2.3	National Redress Scheme NT	9/0207
13.2.4	Palmerston Animal Management Advisory Committee Meeting – March 2019	9/0208
13.2.5	Adoption of Draft Long Term Financial Plan 2020 – 2029	9/0210

AGENDA ITEM:	13.2.1
REPORT TITLE:	Review of Council to the Community Meetings Trial
REPORT NUMBER:	9/0193
MEETING DATE:	16/04/2019
AUTHOR:	Director Governance and Regulatory Services, Chris Kelly
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks to inform Council on the outcome of the trial of Council to the Community Meetings. Direction is also sought on future Council to the Community Meetings.

KEY MESSAGES

- Council has undertaken a trial of Council to the Community Meetings.
- Members of the public attended both meetings, and feedback was favourable.
- Given this success, it is recommended that Council continue Council to the Community Meetings in 2019/20.
- It is recommended that these meetings would be held in August and November 2019, and March 2020.

RECOMMENDATION

1. THAT Report Number 9/0193 entitled Review of Council to the Community Meetings Trial be received and noted.
2. THAT Council approve the following Council to the Community Meetings:
 - First Ordinary Meeting on 5 August 2019;
 - Second Ordinary Meeting on 19 November 2019; and
 - First Ordinary Meeting on 3 March 2020, to be held in suburban locations around Palmerston.

BACKGROUND

The Palmerston community have several different ways to participate in Ordinary Council Meetings and engage with their Elected Members. Ordinary Council Meetings are held in Council Chambers at the Civic Plaza, City Centre on the first and third Tuesday of every month. It is normal practice for only one meeting to be held during the months of January and December each year due to school and Christmas holidays. Ordinary Meetings are preceded by a 30-minute public forum where the community can discuss any issue with Council in an informal environment. Members of the community

also can lodge written questions to be answered in Council meetings in accordance with *MEE03 Public Question Time*. All Council meetings are open to the public to attend.

At the 2nd Ordinary Council Meeting of 21 August 2018 Council made the following decisions:

13.2.5 Council to the Community 9/0073

1. *THAT Report Number 9/0073 entitled Council to the Community be received and noted.*
2. *THAT Council approve a trial of Council to the Community Meetings by holding the First Ordinary Meeting on 6th November 2018 at Gray Community Hall, Gray and the First Ordinary Meeting on 5th March 2019 at the Mother Teresa Catholic Primary School, Zuccoli.*
3. *THAT a further report be presented on the outcomes of the trial of Council to the Community at its conclusion, including consideration of holding an outdoor meeting "under the stars" in Dry Season 2019.*

CARRIED 9/0233 – 21/08/2018

This report considers the outcome of the trial and seeks direction on Council to the Community Meetings in 2019/20.

DISCUSSION

Council has undertaken a trial of Council to the Community Meetings. The intention of taking Council meetings to the community was to provide easier access for residents. Two meetings, preceded by the public forum, were held in 2018/19 being:

- First Ordinary Meeting on 6 November 2018 at Gray Community Hall, Gray; and
- First Ordinary Meeting on 5 March 2019 at Mother Teresa Catholic Primary School, Zuccoli.

At the meeting on 6 November 2018 at Gray Community Hall, 19 members of the public attended including a number of members of the Palmerston and Rural Seniors Association. The feedback from members of the public was favourable and they appreciated the opportunity to meet with their Elected Members and view a Council Meeting locally.

The meeting of 5 March 2019 at Mother Teresa Catholic Primary School at Zuccoli was attended by seven members of the public. Feedback for the meeting was again favourable.

The number of members of the public that attended both meetings was higher than usual for a Council meeting. The Council to the Community Meetings Trial has been successful in achieving the desired outcomes.

Given the success of the trial and the support from the community, it is recommended that Council host a further three Council to the Community Meetings in 2019/20. The meeting dates being proposed are:

- First Ordinary Meeting on 5 August 2019;
- Second Ordinary Meeting on 19 November 2019; and
- First Ordinary Meeting on 3 March 2020.

Appropriate venues will need to meet the following criteria:

- adequate space to host Chambers seating and seating capacity for up to 30 people;
- ample safe parking;

- access to power and lights;
- adequate toileting facilities;
- acoustic;
- projector screen can be clearly viewed by public gallery;
- the area needs to be accessible to all; and
- adequate technology to accommodate meeting requirements.

Council staff will select locations in different suburbs of Palmerston and advise Elected Members of the locations with sufficient notice prior to the meeting.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report. As part of the trial, Council promoted the two meetings through social media, newspaper advertising, radio interviews and on Council's website.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

During the trial it was found that there were minimal costs from both meetings as all equipment was provided by Council at the venue, and Council predominantly used social media and low-cost channels to publicise the meetings. This approach is recommended for the three proposed meetings this coming financial year, so there are minimal additional costs to Council from having meetings in the community.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Site selection will need to ensure that Council is able to hold Confidential Meetings in an appropriate space.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.2.2
REPORT TITLE:	Expansion of Gray Community Hall
REPORT NUMBER:	9/0206
MEETING DATE:	16/04/2019
AUTHOR:	Acting Director Lifestyle and Community, Amelia Vellar
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report seeks Council direction regarding the expansion of the Gray Community Hall to create more multipurpose space.

KEY MESSAGES

- Council has recognised the need for more community infrastructure.
- Palmerston Seniors have requested exploration into expansion options for the Gray Community Hall to enable an increase in its use as a multipurpose community hall.
- The concept provided is an expansion with the retention of the majority of the existing structure.
- The estimated gross total of the expansion is \$1,455,000.
- The expansion of the Gray Community Hall could be achieved with an external loan.
- It is recommended that Council endorse this project for consultation and further development.

RECOMMENDATION

1. THAT Report Number 9/0206 entitled Expansion of Gray Community Hall be received and noted.
2. THAT Council endorse Gray Community Hall Expansion project as a major project for further development and consideration as outlined in Report Number 9/0206 entitled Expansion of Gray Community Hall.
3. THAT Council endorse the concept design of the Gray Community Hall expansion for the purpose of community and stakeholder engagement as outlined in Report Number 9/0206 entitled Expansion of Gray Community Hall.
4. THAT a further report on the Consultation outcomes of the Gray Community Hall expansion be presented to Council on conclusion of consultation.

BACKGROUND

At the 2nd Ordinary Council Meeting of 11 December 2019 Council made the following decisions:

12.1 Expansion of Gray Community Hall

THAT a report be prepared outlining expansion options for the Gray Community Hall, to be suitable to be used for multipurpose community use, including concept, demand, costs and prioritisation, to be presented to the second Ordinary Council Meeting in April 2019.

CARRIED 9/0397 – 11/12/2018

Council provides several community meeting spaces including the Gray Community Hall (located at the corner of Essington Avenue and Victoria Drive, Gray). The Gray Community Hall provides meeting space, social, educational and recreational activities, health and/or support services and information. It is currently Council's most frequently hired venue. It is used by a variety of seniors, church and dance groups, clubs and hosts Activate programs. It has a size of approximately 290m².

The Palmerston seniors have for some time been requesting a purpose-built facility to assist them to accommodate a growing need. They are aware this is not viable currently. They have requested that Council consider an expansion of the Gray Community Hall to create more multipurpose space.

Council has also recognised the need for more community infrastructure and a *Projects* initiative is to build a new Community Hub in Zuccoli.

DISCUSSION

As the second largest and fastest growing city in the Northern Territory, Palmerston needs place-making works to create a sense of community where people can live, work, play and visit. Community facilities have an important role in providing settings to deliver locally-based services and community development opportunities. Community facilities provide an affordable space where residents are welcome in a familiar, friendly and local place. The current space available at Gray Community Hall is outdated, not designed for multiple users and does not fully utilise the available Council land.

Council management engaged local architecture firm Rossi Architects to provide concept drawings, **Attachment A** and approximate costs, **Attachment B** of an expansion to the Gray Community Hall. The reimagined Gray Community Hall would provide the City of Palmerston with an exemplary enhanced facility for the hosting of a wide variety of community functions.

Some of the features of the new concept are as follows:

- Increased floor area (from 138m² to 223m² for the hall itself and from 261m² to 500m² for all indoor and outdoor covered areas) **Attachment B**.
- Layout makes more efficient use of the area provided.
- Layout allows for a stage area for performances without windows behind it and for the provision of a back of stage area to facilitate a higher standard of performances.
- A breakout area within the main hall to facilitate service functions such as information desks, bag storage or food service.
- Two covered outdoor spaces of differing size to facilitate outdoor functions. (Previously the verandah to the hall were too narrow to be particularly usable).
- Increased numbers of toilets to comply with relevant codes.

- The kitchen located out of sight to allow for it to be used without distracting from the activities within the main hall. It has also been provided with a dedicated screened verandah for cooking BBQs, etc.
- Greater promotion and use of the community gardens and increased amenity to the outdoor area by incorporating the gardens into the seating along the edge of the outdoor area.
- A more civic architectural scale and presence, fitting for a community hall, **Attachment C**.
- The incorporation of timber soffits and a higher quality of finish generally.
- An outdoor foyer space to buffer the entry experience.
- The fence to the entry being treated as an architectural landscape screening element rather than as an imposing barrier to entry.
- A new forecourt area to act as a subtle landscaping element/meeting area for people to gather before entering the hall.
- Expanded carpark with 16 additional bays.

As a renovation with the retention of most of the existing structure, this or a similar design would provide good value for money while continuing the legacy of the existing community hall – a space to bring people together.

Community facilities play an important role in building community networks, supporting the health and wellbeing of residents, promoting community identity and inclusion, and addressing local social issues. Progressing this project as a major initiative of Council is recommended as it will address Community Plan outcomes and a growing need in the community.

If this project is endorsed the next steps include:

- Community and stakeholder consultation
- Completion and approval of a detailed design brief
- Preparation of the funding model
- Subject to final funding model, Ministerial approval for external loan will be sought
- Future budget bid
- Construction would likely commence 2020/2021

Relevant milestone reports would then be prepared for Council.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Executive Manager Finance

In preparing this report, the following external parties were consulted:

- Rossi Architects

Extensive community consultation as outlined in City of Palmerston, Communitary Consultation Policy, COMM003, would be required for this project to progress further. Some of the identified stakeholders would include:

- The Palmerston and Rural Seniors Committee
- Current users of Gray Community Hall including: 50 + Club, Mulligas and Cudjeries, Craft, Church and Dance Groups
- Gray residents

If Council supports funding the extension of the Gray Community Hall community engagement would be required to ensure the centre meets community needs. The final detailed design would be based on community feedback.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Attachment B provides an estimate of total costs associated with the proposed works. Please note that renovation works are always problematic to provide accurate pricing for as there are more unknowns than there are with a new build. The breakdown in **Attachment B** is to provide an indication of areas for potential cost savings should this be an option worth further investigation. The estimated gross total of the expansion is \$1,455,000. Spending on this initiative may affect the ability to fund and deliver the Zuccoli Community Hub within similar timeframes unless external funding is received.

Although this report is not seeking direction on funding at this stage, to provide Council with some indicative information, three models have been prepared based on an estimated cost of \$.15 million. These models have been prepared on the basis of borrowing funds over a period of fifteen years, twenty years and twenty-five years. The interest rate used in these models is 4.99%, which is conservative but reflective of long-term borrowing rates.

Model 1

15 Year Model	
Project Cost	\$ 1,500,000
Interest Rate	4.99%
Length of Loan	15 years
	<u>Total</u>
Initial Capital	\$ (1,500,000)
Total Interest Paid	\$ (616,313)
Annual Repayment	\$ (141,088)
Total Amount Repaid	\$ (2,116,313)

This model demonstrates the cost to Council of borrowing over fifteen years. Total interest paid on the loan will be approximately \$616,000. This equates to an annual budget allocation of approximately \$141,087 to repay the loan with interest.

Model 2

20 Year Model	
Project Cost	\$ 1,500,000
Interest Rate	4.99%
Length of Loan	20 years
	<u>Total</u>
Initial Capital	\$ (1,500,000)
Total Interest Paid	\$ (850,265)
Annual Repayment	\$ (117,513)
Total Amount Repaid	\$ (2,350,265)

This model demonstrates the cost to Council of borrowing over twenty years. Total interest paid on the loan will be approximately \$850,000. This equates to an annual budget allocation of approximately \$117,513 to repay the loan with interest.

Model 3

25 Year Model	
Project Cost	\$ 1,500,000
Interest Rate	4.99%
Length of Loan	25 years
	<u>Total</u>
Initial Capital	\$ (1,500,000)
Total Interest Paid	\$ (1,101,064)
Annual Repayment	\$ (104,043)
Total Amount Repaid	\$ (2,601,064)

This model demonstrates the cost to Council of borrowing over twenty-five years. Total interest paid on the loan will be approximately \$1,101,000. This equates to an annual budget allocation of approximately \$104,042 to repay the loan with interest.

Council may be able to borrow some of the funds internally from reserves. Further analysis will need to be undertaken to determine how much will be available to borrow against. If internal borrowing was undertaken, Council would charge itself a reduced interest rate which would be in line with the cost of opportunity lost. This rate would be the prevailing interest rate that Council currently receives on its investments which fluctuates but is generally around 2.75%.

There will be increases in maintenance costs as the facility is larger however design and renewal will look to minimize this. Future funding models will further consider this.

Securing external funds would assist in delivery of this project. If approved Council will proactively seek external funding opportunities.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that failure to respond to the community demand for more multipurpose community space may be perceived as Council not responding to community need.

There is a risk the concept does not address community and user needs this will be mitigated by undertaking community and stakeholder consultation, conversely consultation may result in a change to cost of delivery. This will need to be considered against value of outcome in future reports.

If council consults and does not proceed with this project the community may be dissatisfied. If this occurs Council would need to clearly communicate the reasons for not proceeding.

If Council decided to fund the project through external borrowings, Council would be required to seek ministerial approval prior to negotiating any loans. As part of the approval process, a business case would need to be developed to assure the Minister that Council is financially capable of meeting the repayment requirements. If Ministerial approval is granted, Council would then be able to negotiate external loans within any conditions as determined by the Minister.

Although the upgrade to the building will require annual maintenance, it is expected that any loan will be paid out in full before the Gray Community Hall requires a further major renewal or upgrade.

All relevant planning and building applications will be made if this project is endorsed.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The proposed design considered the current Community Garden at Gray Community Hall and ensured it was not compromised.

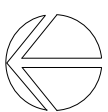
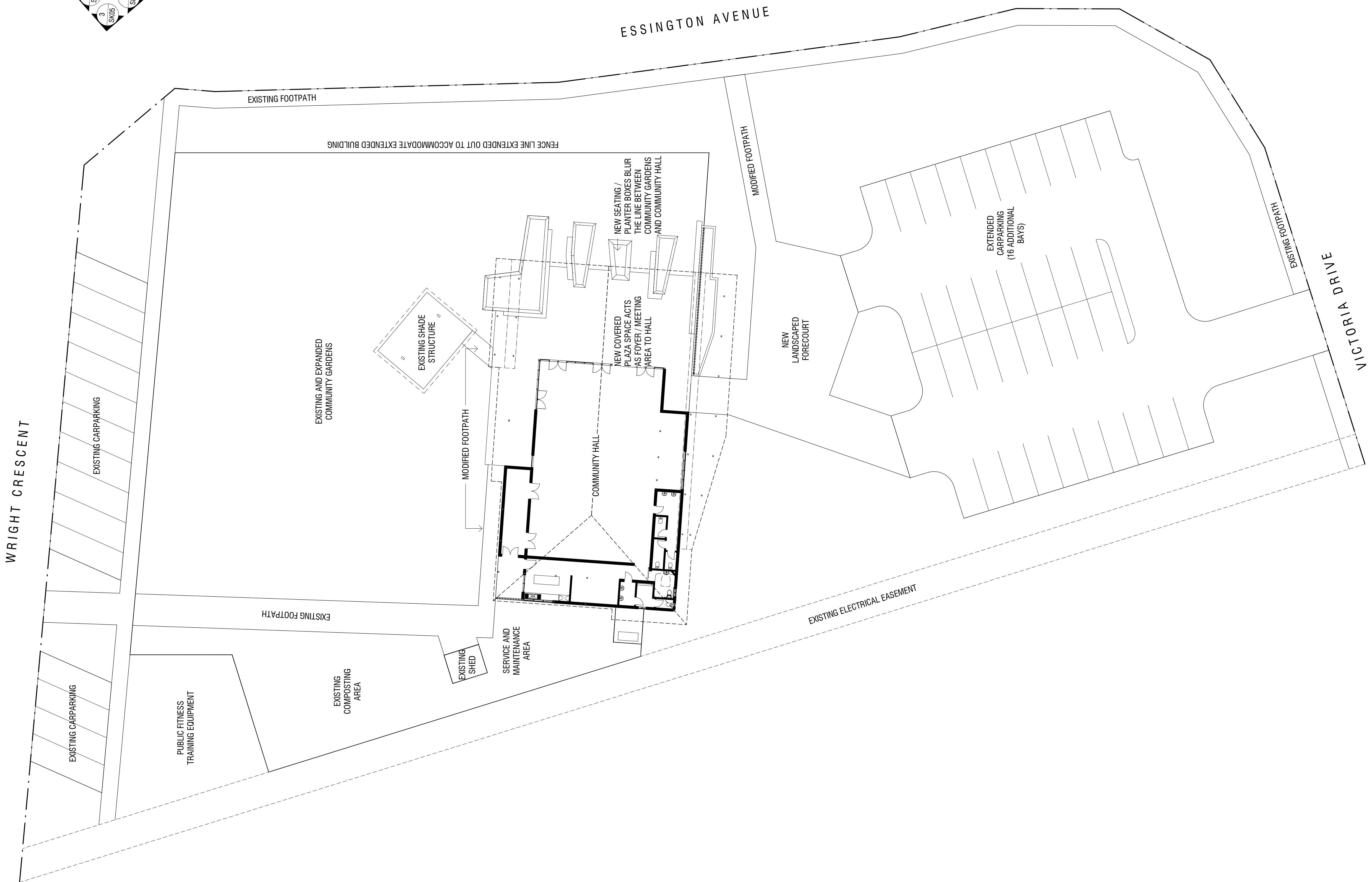
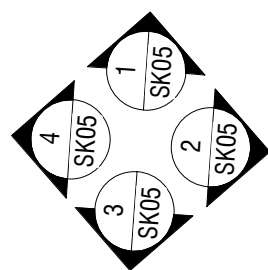
Energy and water efficiency will form part of the design and construction considerations.

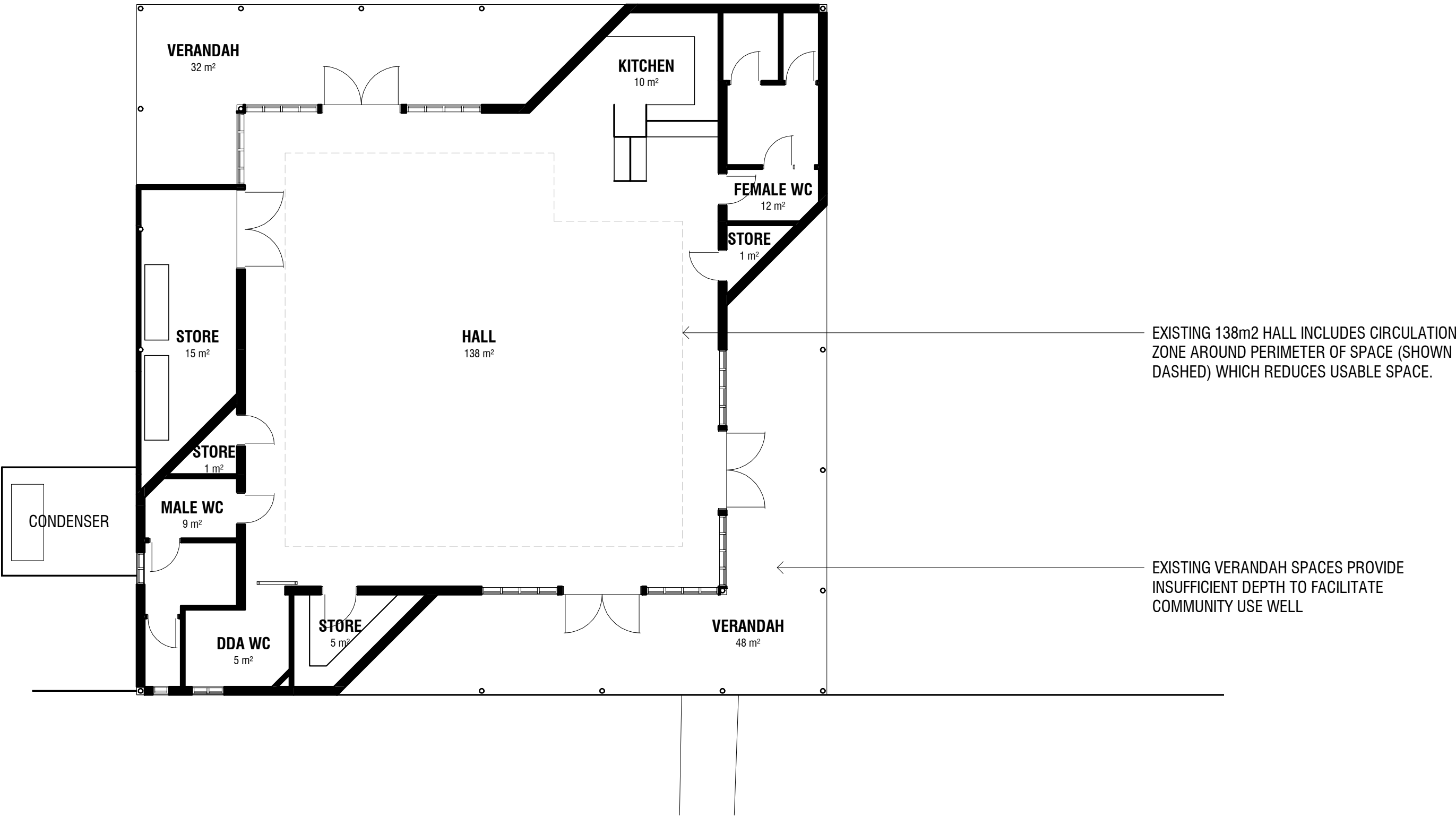
COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

- Attachment A:** Gray Community Hall Concept Design – Architectural Plans
- Attachment B:** Gray Community Hall Concept Design – Preliminary Estimate and Area Schedule
- Attachment C:** Gray Community Hall Concept Design – Artists Impressions

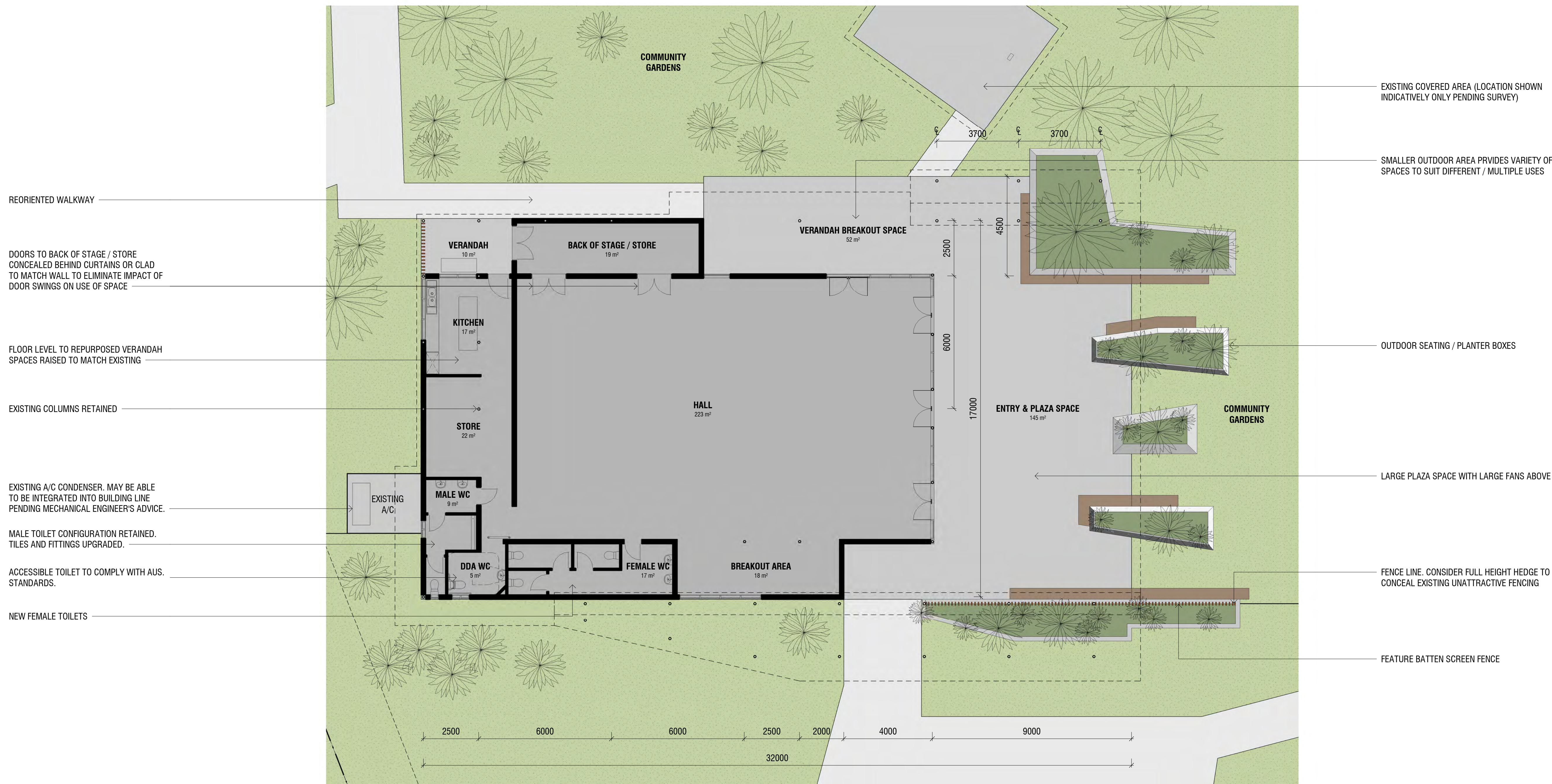




EXISTING GROUND FLOOR PLAN

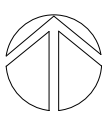
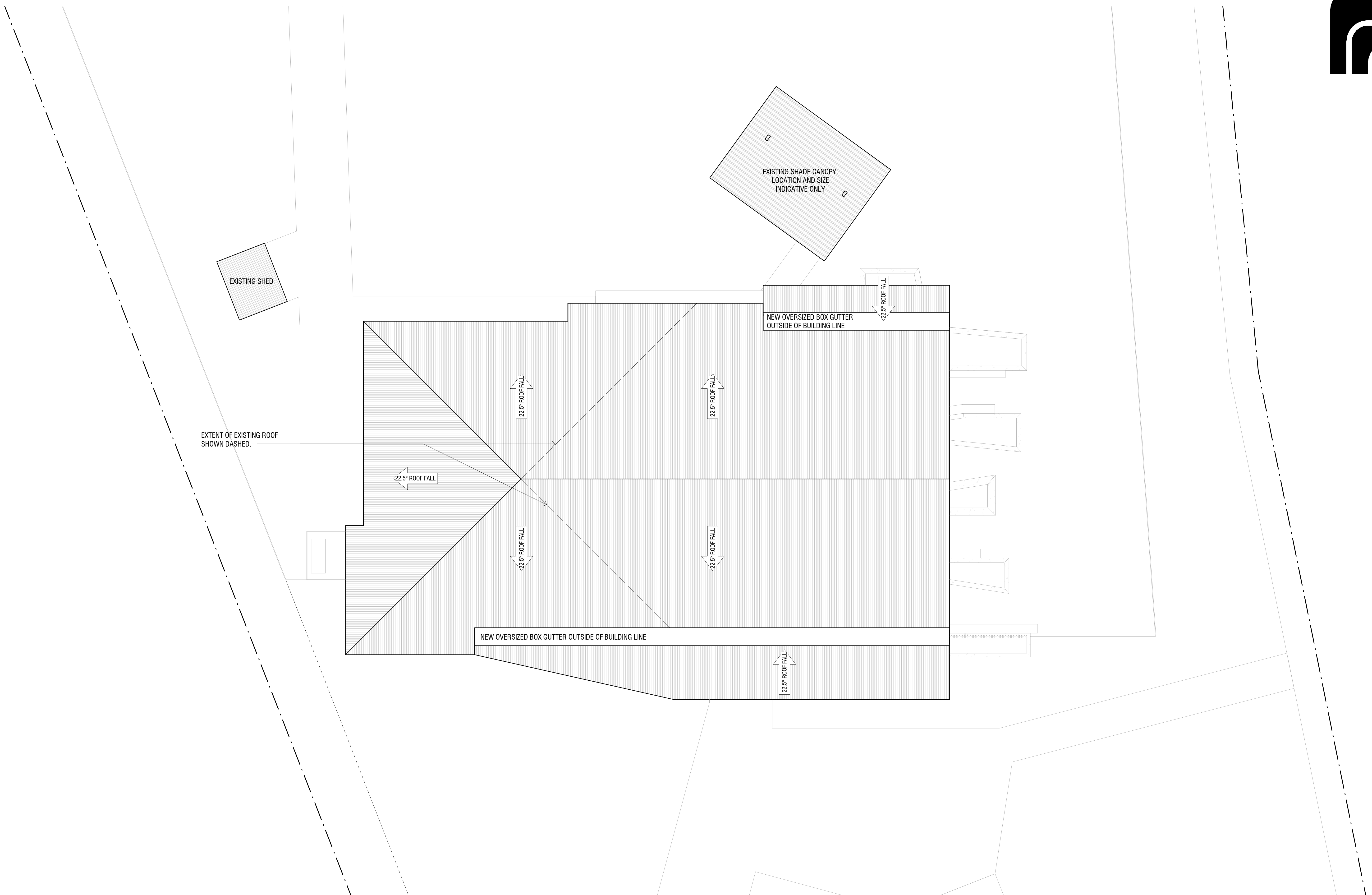
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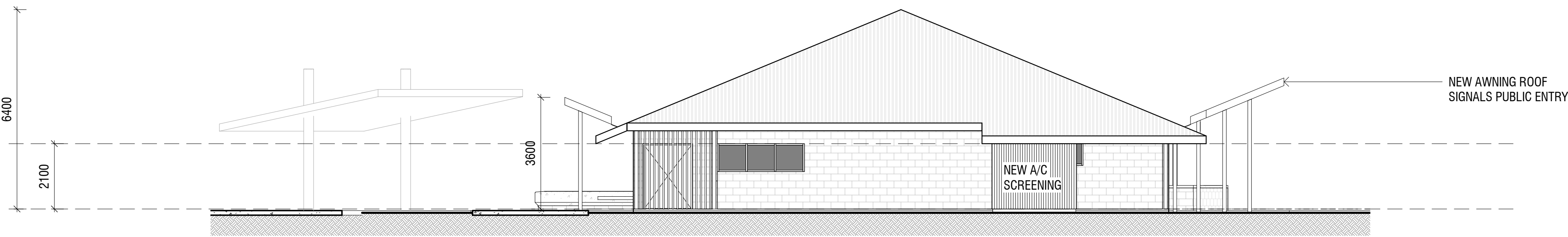


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GROUND FLOOR PLAN
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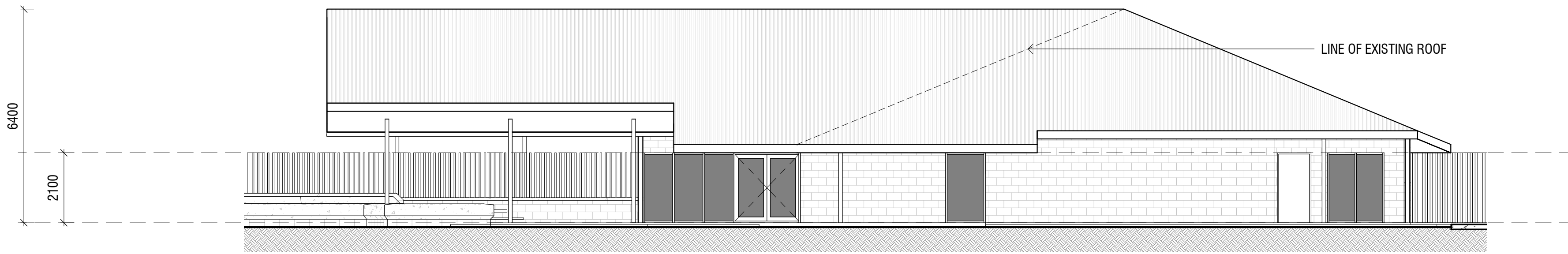




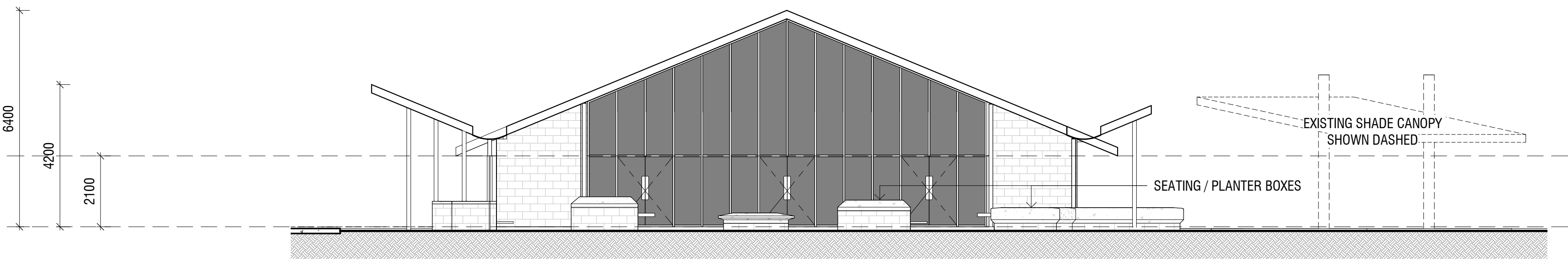
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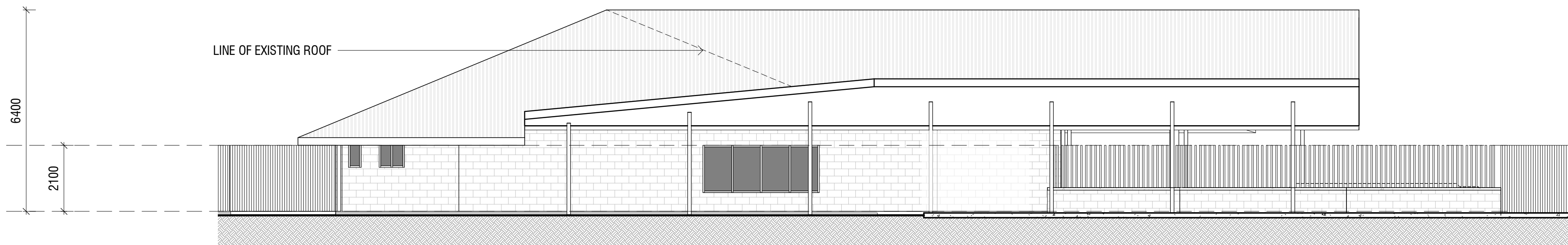
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NORTH ELEVATION
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EAST ELEVATION
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SOUTH ELEVATION
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ISSUED FOR REVIEW



GRAY COMMUNITY HALL CONCEPT DESIGN

PRELIMINARY ESTIMATE & AREA SCHEDULE

RA19-101

ISSUE B



1.1 PRELIMINARY ESTIMATE

Below is a table showing a very preliminary estimate of total costs associated with the proposed works. Updated figures from the previous issue are highlighted yellow.

Demolition Works:	
To Female WCs:	\$15,000
Store rooms and walls:	\$15,000
Demolition Works Total:	\$30,000
New Building Works:	
Upgrades to existing men's toilets:	\$50,000
New WCs and kitchen:	\$165,000
New works to hall:	\$395,000
New feature glazing to Hall:	\$100,000
New plaza space:	\$250,000
Large fan:	\$20,000
New lighting:	\$80,000
Upgrades to mechanical services:	\$50,000
Potential upgrades to distribution boards:	\$20,000
Potential solar upgrades:	\$50,000
New Building Works Total:	\$1,180,000
Carpark and Site Works:	
New lighting to carpark and landscaping:	\$80,000
Making good to landscaping:	\$40,000
Carparking extension civil works:	\$80,000
New planting:	\$15,000
New outdoor seating / planter boxes:	\$30,000
Carpark and Site Works Total:	\$245,000
Grand Total (Gross):	\$1,455,000

Please note that renovation works are always problematic to provide accurate pricing for as there are more unknowns than there are with a new build. We have provided the breakdown to provide an indication of areas for potential cost savings should this be an option worth further investigation.



2.1 AREA SHCHEDULE

Below shows the existing floor area (m²) and the increase of the floor area of Gray Community Hall Concept

GRAY COMMUNITY HALL CONCEPT			
SPACES / AREA	EXISTING FLOOR AREA	PROPOSED FLOOR AREA	INCREASED FLOOR AREA
AMENITIES (FEMALE/MEN/DDA)	26m ²	31m ²	5m ²
HALL	138m ²	223m ²	85m ²
KITCHEN	10m ²	17m ²	7m ²
STORE	7m ²	41m ² (STORE & BACK OF STAGE)	34m ²
VERANDAH	80m ²	197m ² (ENTRY, PLAZA SPACE & VERANDAH BREAKOUT SPACE)	117m ²
VERANDAH (SERVICE AREA)	-	10m ²	10m ²
SPACES / AREA TOTAL	261m²	500m²	239m²



GRAY COMMUNITY HALL - ARTIST IMPRESSIONS

AGENDA ITEM:	13.2.3
REPORT TITLE:	National Redress Scheme
REPORT NUMBER:	9/0207
MEETING DATE:	16/04/2019
AUTHOR:	Acting Director Lifestyle and Community, Amelia Vellar
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval to declare City of Palmerston's participation in the National Redress Scheme as part of the Northern Territory Government Jurisdiction.

KEY MESSAGES

- The National Redress Scheme was created in response to the Royal Commission into Institutional Responses to Child Sexual Abuse.
- The National Redress Scheme provides acknowledgement, counselling and a capped payment to people who have experienced child sexual abuse.
- An institution must be declared as participating to be considered part of the National Redress Scheme.
- The Northern Territory Government is inviting City of Palmerston to join their jurisdiction.
- Eligible survivors seeking compensation through the courts as opposed to the National Redress Scheme may result in a greater financial and reputational cost to Council.

RECOMMENDATION

1. THAT Report Number 9/0207 entitled National Redress Scheme be received and noted.
2. THAT Council declares the City of Palmerston's participation in the National Redress Scheme as part of the Northern Territory Government Jurisdiction as outlined in Report Number 9/0207 entitled National Redress Scheme.

BACKGROUND

At the 1st Ordinary Council Meeting of 29 January 2019 Council made the following decision:

21.1 Coordination of the National Redress Scheme NT Jurisdiction

THAT a report be prepared on Council's potential involvement on the National Redress Scheme by the Second Ordinary Council Meeting in April 2019.

CARRIED 9/0444 - 29/01/2019

The National Redress Scheme (the Scheme) was created in response to the Royal Commission into institutional responses to child sexual abuse, which estimated that 60,000 people experienced institutional child sexual abuse in Australia.

The Redress Scheme provides eligible survivors with:

- a monetary payment (between \$10,000 and \$150,000);
- access to counselling and psychological care; and
- a direct personal response (apology from the responsible institution).

The Scheme started on 1 July 2018 and will run for ten years. The Northern Territory Government is part of the Scheme. This allows people who were abused in the care of a Northern Territory Government Institution, to apply to the Scheme for redress. The Northern Territory Redress Coordination Team supports the Scheme. The Team assist in coordinating psychological counselling and facilitating a direct personal response for recipients of redress.

At the Council meeting held on 29 January 2019, the NT Redress Coordination Team provided Council with an information session on the operational elements of the Scheme and the factors to consider as a participating institution.

DISCUSSION

The Scheme identifies an institution as being any organisation that provides or has previously provided a service for children. These services can include activities provided for, daily care of or guardianship of anyone under the age of 18 years. Council is therefore an identified institution. An institution must be declared as participating to be considered part of the Scheme. All State and Territory governments have agreed to participate in the Scheme along with many non-government institutions.

The NT Government invited Councils to engage in further discussion about the topic, consider the Scheme, the benefits of participating and the possibility of participating as part of the NT Government Jurisdiction. An advantage of participating as part of the NT Government Jurisdiction is it allows council to leverage off the arrangements and administrative support established by the NT Government around their participation in the scheme.

Participation in the Scheme allows organisations to acknowledge and help people who experienced child sexual abuse by taking responsibility and making amends for what happened to children for whom they provided care. The Scheme provides an alternative to litigation for survivors of child sexual abuse thereby providing an option for survivors which reduces the impact of re-traumatisation, and which also assists organisations to avoid resource intensive litigation.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Redress is an alternative to seeking compensation through the courts. Participation in the Redress Scheme provides eligible survivors with a monetary payment of between \$10,000 and \$150,000 which would be payable by Council if the sexual misconduct took place at our institution. Eligible survivors

seeking compensation through the courts may result in a greater financial and reputational cost to Council.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

If Council was to choose not to join the Scheme, there is a risk that it may be perceived as Council not acknowledging victims of sexual misconduct and the potential for this misconduct to have taken place within this institution.

The Library, Recreation Centre and Community Events are areas that have activities with children and therefore been identified as potential areas of risk to Council.

Council is unaware of any claims being made against them.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.2.4
REPORT TITLE:	Palmerston Animal Management Advisory Committee Meeting – March 2019
REPORT NUMBER:	9/0208
MEETING DATE:	16/04/2019
AUTHOR:	Manager Ranger Services, Jeff Borella
APPROVER:	Director Governance and Regulatory Services, Chris Kelly

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report presents the unconfirmed Palmerston Animal Management Advisory Committee (PAMAC) March meeting minutes. This report also seeks consideration of the recommendations from the meeting.

KEY MESSAGES

- PAMAC met on 27 March 2019.
- The unconfirmed minutes are presented to Council.
- Three reports were presented at the PAMAC Meeting:
 - Action Report;
 - Subsidy Options for De-sexing Animals; and
 - Review of the PAMAC's Terms of Reference.
- PAMAC have recommended that Council:
 - Consider a grant for a de-sexing program; and
 - Endorse the review of the PAMAC's Terms of Reference.

RECOMMENDATION

1. THAT Report Number 9/0208 entitled Palmerston Animal Management Advisory Committee Meeting – March 2019 be received and noted.
2. THAT Council consider the establishment of a grant to an external agency to administer a de-sexing program as part of the development of the 2019/20 Municipal Plan and Budget with the following conditions:
 - Grant of \$15,000 per year for three years;
 - All animals must be microchipped prior to release;
 - All dogs to be registered prior to release;
 - All microchipping and registration details for dogs are to be provided to Council;
 - Person presenting animal must reside in Palmerston; and
 - Access to the program to be means tested with criteria to be determined.
3. THAT Council approve the reviewed Palmerston Animal Management Advisory Committee Terms of Reference at **Attachment B** to Report Number 9/0208 entitled Palmerston Animal Management Advisory Committee Meeting – March 2019.

BACKGROUND

The Palmerston Animal Management Advisory Committee is an advisory committee to Council consisting of Elected Members, staff, community representatives and stakeholders to further enhance and promote responsible animal management in the Palmerston municipality.

DISCUSSION

The PAMAC held a meeting on 27 March 2019. The unconfirmed minutes from the meeting are provided as **Attachment A**.

Items considered by the committee during the meeting included:

- Action Report;
- Subsidy option for de-sexing animals; and
- PAMAC's Terms of Reference.

The PAMAC resolved to recommend to Council an animal de-sexing grant program and the revised PAMAC Terms of Reference.

De-sexing significantly reduces the number of unwanted cats and dogs. There are additional benefits including animals are less likely to be aggressive, mark territory, be prone to wandering or to develop certain types of cancers. It is recommended that Council provide a grant to fund these services to address the considerations. Funding these services through a single supplier will build their capacity and allow Council to more effectively manage the program. Working with a single supplier procured through an open market process also allows Council to include additional services such as the provision of microchipping. An amount of \$15,000 per year over three years is recommended to ensure the program's effectiveness.

The PAMAC's Terms of Reference have been reviewed and the following amendments have been made:

- "Functions" has been updated to "Objectives" and the content revised to recognise the strategic advice the committee provides to Council, rather than its operational functions and to recognise the Community Plan;
- "Role of Reference Group Members" has been deleted as it did not accurately reflect the role of members. It has been replaced a section titled "Membership" which outlines membership of the committee, vacancy and resignation and expectations of committee members.
- The "Membership" section has also had several clauses added to reflect the process for electing a new Chairperson, termination of members for non-attendance and dealing with media;
- The Chairperson and Secretary responsibilities have been updated;
- The notification requirements for meetings have been aligned with the required period for notification of Council meetings, namely 3 clear business days;
- Voting and decision powers have been updated to accurately reflect the Committee's role as an advisory committee; and
- The extract from the *Local Government Act* of the Code of Conduct has been removed as restating legislative requirements is not necessary, however the amended Terms of Reference bind all members to the Code of Conduct.

The revised Terms of Reference, including amendments made by PAMAC are provided at **Attachment B**.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The minutes presented are unconfirmed and are subject to the confirmation by PAMAC at the next meeting.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Unconfirmed Palmerston Animal Management Advisory Committee Minutes – 27 March 2019

Attachment B: Revised Palmerston Animal Management Advisory Committee Terms of Reference

PALMERSTON ANIMAL MANAGEMENT

ADVISORY COMMITTEE MINUTES

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CITY OF PALMERSTON

**Minutes of Palmerston Animal Management Advisory Committee Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Wednesday 27 March 2019 at 5:00pm.**

COMMITTEE MEMBERS

Alderman Amber Garden (Chair)
Mayor Athina Pascoe-Bell
Alderman Sarah Henderson
Resident Mandy Hall
RSPCA, Danny Moore
Top End Rehoming Group, Katrina Stafford

STAFF

Director of Corporate Services, Chris Kelly
Ranger Services Manager, Jeffrey Borella
Senior Ranger, Shane Gartner
Minute Secretary, Kristy Litster

GALLERY

Nil

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:08pm.

3 APOLOGIES

3.1 Apologies

Moved: Katrina Stafford
Seconded: Mayor Pascoe-Bell

THAT the apology received from Michelle Walker for 27 March 2019 be received and noted.

CARRIED PAMAC9/0140 – 27/03/2019

Initials: _____

PALMERSTON ANIMAL MANAGEMENT

ADVISORY COMMITTEE MINUTES

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3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Nil.

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil.

4.2 Staff

Nil.

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Mayor Pascoe-Bell
Seconded: Danny Moore

THAT the minutes of the Palmerston Animal Management Reference Group Meeting held on Wednesday, 27 February 2019 be confirmed.

CARRIED PAMAC9/0141 - 27/03/2019

6 CORRESPONDENCE

6.1 Correspondence

Nil.

Initials: _____

PALMERSTON ANIMAL MANAGEMENT

ADVISORY COMMITTEE MINUTES

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7 OFFICER REPORTS

7.1 Receive and Note

7.1.1 Subsidy Options for De-sexing Animals

PAMAC9/014

Moved: Mandy Hall
Seconded: Katrina Stafford

THAT the Palmerston Animal Management Advisory Committee recommend to Council:

1. THAT Report Number PAMAC9/014 entitled Subsidy Options for De-sexing Animals be received and noted.
2. THAT Council consider the establishment of a grant to an external agency to administer a de-sexing program as part of the development of the 2019/20 Municipal Plan and Budget with the following conditions:
 - Grant of \$15,000.00 per year for 3 years;
 - All animals must be microchipped prior to release;
 - All dogs to be registered prior to release;
 - All microchipping and registration details for dogs are to be provided to Council;
 - Person presenting animal must reside in Palmerston; and
 - Access to the program to be means tested with criteria to be determined.

CARRIED PAMAC9/0142 – 27/03/2019

7.2 Actions Reports

7.2.1 Action Report

PAMAC9/013

Moved: Danny Moore
Seconded: Mayor Pascoe-Bell

1. THAT Report Number PAMAC0/013 entitled Action Report be received and noted.
2. THAT the following items to be removed from the Action Report:
 - PAMRG/0100-Animal Management – Options for Desexing Programs
 - PAMRG/0128-Cat Trap Hire Scheme

CARRIED PAMAC9/0143 – 27/03/2019

Initials: _____

PALMERSTON ANIMAL MANAGEMENT

ADVISORY COMMITTEE MINUTES

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- 7.2.2 Review of Palmerston Animal Management Advisory Committee Terms of Reference
PAMAC9/015

Moved: Mandy Hall
Seconded: Mayor Pascoe-Bell

THAT the Palmerston Animal Management Advisory Committee recommend to Council:

1. THAT Report Number PAMAC9/015 Review of Palmerston Animal Management Advisory Committee Terms of Reference be received and noted.
2. THAT Council approve the changes to the Palmerston Animal Management Advisory Committee Terms of Reference at **Attachment A** to Report Number PAMAC9/015 entitled Review of Palmerston Animal Management Advisory Committee Terms of Reference with amendments to:
 - Clause 2.4 that all nominations are approved by Council;
 - Clause 3.5 addition of the Mayor to perform the duties of Chairperson;
 - Clause 3.2 including use of casting vote if required; and
 - Typographical amendments.

CARRIED PAMAC9/0144 – 27/03/2019

Mayor Pascoe-Bell and Senior Ranger left Chambers at 5:58pm.

8 OTHER BUSINESS

Nil.

Mandy Hall left Chambers at 6:08pm.

9 NEXT MEETING

Moved: Katrina Stafford
Seconded: Danny Moore

THAT the next meeting for the Palmerston Animal Management Advisory Committee be held on Wednesday, 1 May 2019 at 5:00pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED PAMAC9/0145 – 27/03/2019

Danny Moore left Chambers at 6:10.

Initials: _____

PALMERSTON ANIMAL MANAGEMENT

ADVISORY COMMITTEE MINUTES

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10 CLOSURE OF MEETING

Moved: Katrina Stafford
Seconded: Deputy Mayor Henderson

THAT the Palmerston Animal Management Advisory Committee meeting, held in the Council Chambers, Civic Plaza, Palmerston on Wednesday, 27 March 2019 closed at 6:10pm.

CARRIED PAMAC9/0146 – 27/03/2019



Amber Garden
ALDERMAN
Date:

Initials:

Terms of Reference

CITY OF PALMERSTON

Palmerston Animal Management Advisory Committee (PAMAC)

Approved 16 April 2019

1 OBJECTIVES OF THE PALMERSTON ANIMAL MANAGEMENT ADVISORY COMMITTEE

- 1.1 To facilitate consultation and co-operation between Council and the community towards ensuring that Council meets its Community Plan objective of a safe and family friendly community where everybody belongs.
- 1.2 To create, implement and provide ongoing review of an Animal Management Plan.
- 1.3 To review and make recommendations to Council on the creation of, or amendments to; rules, procedures and policies relating to responsible animal management.
- 1.4 To support Council in the promotion of responsible animal management and ownership
- 1.5 To monitor and assess Council's response to action requests from PAMAC.

2 MEMBERSHIP

- 2.1 PAMAC membership will comprise of:
 - Chairperson
 - Elected Member of Council endorsed by Council
 - Mayor as an ex-officio member
 - A representative from Territory Housing
 - Animal welfare and veterinary specialists
 - A maximum of 3 Community representatives
- 2.2 Council staff and other invited guests, including representatives from Ranger Services will attend the meeting to provide advice and information to PAMAC members, and provide secretarial support. They will not have any voting rights.
- 2.3 All nominations are for a maximum of two years membership. Members may reapply after this period if they wish.
- 2.4 All nominations for membership require the endorsement of PAMAC and approval by Council.
- 2.5 If either the Chair or the Elected Member wishes to resign from PAMAC, they are to notify Council's Chief Executive Officer in writing. Council will then elect a replacement at the next available Council meeting.
- 2.6 All other resignations are to be advised in writing to the Chairperson of PAMAC.
- 2.7 Any member who fails to attend three (3) consecutive meetings without providing apologies to the Chairperson is considered to have resigned their membership.

Terms of Reference

- 2.8 No member of PAMAC is to speak on behalf of Council or PAMAC without the express approval of Council's Chief Executive Officer. Failure to abide by this requirement will constitute grounds for removal from the PAMAC.
- 2.9 All members must abide by the Code of Conduct in Schedule 2 of the *Local Government Act*. Any failure to abide by this Code of Conduct will constitute grounds for removal from the PAMAC.

3 CHAIRPERSON RESPONSIBILITIES

- 3.1 The Chairperson shall be an Elected Member of Council appointed at a Council meeting for a period of up to one (1) year.
- 3.2 Responsibilities of the Chairperson include
- Managing the meeting according to the agenda;
 - Ensuring all discussion items end with a decision, action or appropriate outcome;
 - Review and approve the draft minutes;
 - Use of casting vote if required; and
 - Approve staff and visitors to attend meeting to provide advice, information and presentations.
- 3.3 The Chairperson will have the discretion to determine if any item should be deferred to a future meeting if it is considered that there are insufficient people at the meeting to consider the agenda item.
- 3.4 The Chairperson may call a Special Meeting with at least 3 clear working days notice.
- 3.5 Should the Chairperson be unable to attend a meeting; the Elected Member or Mayor will perform the duties of Chairperson. If the Elected Member or Mayor is also unavailable, then the meeting will be deferred.

4 SECRETARIAT RESPONSIBILITIES

- 4.1 Council will provide a staff member to undertake the responsibilities of PAMAC Secretary. These responsibilities are:
- Preparing and issuing agendas and notices of meeting;
 - Manage correspondence to the committee
 - Invite visitors to attend meeting
 - Record minutes, including any decisions made by PAMAC.
- 4.2 The Secretary will distribute agenda and meeting papers at least 3 working days prior to the meeting.
- 4.3 Meeting will be held at least bi-monthly, however the committee may meet more regularly as required.
- 4.4 Agendas and minutes will be made publicly available on Council's website.

Terms of Reference

5 VOTING

- 5.1 Decisions will be made by majority vote by show of hands.
- 5.2 PAMAC has no power to make decisions on behalf of Council, however may make recommendations to Council for its consideration.
- 5.3 As this is an advisory committee to Council, and there is no maximum membership, there is no quorum required.

6 REVIEW

- 6.1 These Terms of Reference shall be reviewed annually by the Committee with approval on final Terms of Reference to be granted by Council.

AGENDA ITEM:	13.2.5
REPORT TITLE:	Adoption of Long Term Financial Plan 2020-2029
REPORT NUMBER:	9/0210
MEETING DATE:	16/04/2019
AUTHOR:	Executive Manager Finance, Shane Nankivell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council's adoption of the City of Palmerston Long Term Financial Plan 2020-2029 following 21 days public consultation.

KEY MESSAGES

- One of the major roles of Council is to annually adopt the Municipal Plan and Budget by 31 July, which establishes and funds the operations of Council for the coming year.
- Good practice is to commence that process with a review of the 10 year Long Term Financial Plan (LTFP).
- Council has prepared a 10 year LTFP, which exceeds Council's legislative requirements being a four year plan.
- The LTFP forecasts an improving financial position over the course of the plan.
- \$94.134 million will be invested into the renewal, upgrade and new infrastructure over the course of the plan.
- The LTFP is estimating a rate increase of 3.5% each year over the 10 year period will be required to meet Council's financial commitments.
- Council had the LTFP independently reviewed by KPMG who advised that they "satisfied with the material functionality of the Plan" and provided further financial analysis of the content.
- Council has consulted for 21 days on the LTFP, even though there is no requirement to do so, and no submissions were received.
- It is being recommended that Council adopt the LTFP 2020-2029 with amendment to the Mayor's message, removing reference to encouraging community feedback during the consultation period.

RECOMMENDATION

1. THAT Report Number 9/0210 entitled Adoption of Long Term Financial Plan 2020-2029 be received and noted.
2. THAT Council adopts the City of Palmerston Long Term Financial Plan 2020-2029 being **Attachment A** to Report Number 9/0210 entitled Adoption of Long Term Financial Plan 2020-2029.

BACKGROUND

At the 2nd Ordinary Council Meeting of 19 February 2019 Council made the following decisions:

Draft Long-Term Financial Plan 2020-2029

9/0125

1. *THAT Report Number 9/0125 entitled Draft Long Term Financial Plan 2020-2029 be received and noted.*
2. *THAT Council adopts the Long-Term Financial Plan at Attachment A to Report Number 9/0125 entitled Draft Long Term Financial Plan 2020-2029 for the purposes of 21 days public consultation.*
3. *THAT a further report be provided to Council by the Second Ordinary meeting in April with the outcomes of public consultation and any recommended changes.*

CARRIED 9/0486 – 19/02/2019

The public consultation period has been completed. This report presents the outcomes.

DISCUSSION

City of Palmerston's Long Term Financial Plan (LTFP) at **Attachment A** covers the period 2019/20 to 2028/29. It recognises Council's current and future financial capacity to continue delivering quality services, provide facilities and infrastructure to the community while commencing new initiatives and projects to achieve the goals set down in the Community Plan, Municipal Plan and *Prójects*.

The LTFP includes:

- Projected long term capital plan
- Planning assumptions used to develop the plan
- Projected income and expenditure
- Balance sheets
- Cash flow statements
- Methods of monitoring financial performance

A review of the LTFP commenced in November 2018. The review included material modifications to the plan, these improvements are:

- The long-term capital works schedule was improved, capturing more detail and projects into the horizon. The previous long-term capital works program only anticipated \$39.412 million dollars of capital projects over the course of 10 years, this has now been revised up to \$94.134 million (inclusive of *Prójects*). It is anticipated \$17.95 million of the works will be funded through capital grants, with \$15.25 allocated to *Prójects*. This long-term capital program will continue to be refined and improved especially with the finalisation of asset management plans.
- This review also captured the financial implications of the *Prójects* and has allocated the expected cost, grant income and external funding required to proceed with these projects. Most notably the likely need to borrow a \$3 million loan to fund asset renewal predominately the 'Splashing Out' project and is estimated to be paid back over a period of 10 years.
- As the long term capital program has been improved, Council is now forecasting to spend an additional \$54.722 million on infrastructure, this has affected the closing reserve balance at the end of the plan. The current plan anticipates a reserve balance of \$75.1 million, this is now revised down to \$12.1 million, representing an adequate balance to fund Council's day to day operations with a

modest safety net for unforeseen circumstances. The anticipated rating increases have also been revised down to 3.5% from 4.1%. The previous plan was prepared conservatively and aimed to generate an operational surplus (inclusive of depreciation) within nine years. Considering the depressed economy and to minimise the cumulative burden on the community this goal has been delayed beyond the length of the plan.

- It must be stressed however, that the financial position is improving every year of the plan with the operational deficit decreasing from \$8.165 million in 2018/19 to \$2.043 million in 2028/29. This represents an improvement of a reduction of 75% of Council's current deficit. The rate increase of 3.5% is to ensure that Council's cash reserves remain at a stable level throughout the planning period and that there is adequate working capital available, whilst maintaining service levels and increasing the capital spend.
- The majority of the financial ratios in the plan are tracking well, and there are only two ratios that are outside the benchmark during the duration of the plan:
 - The first one is the operating ratio. This ratio identifies whether Council is generating a surplus or a deficit inclusive of depreciation. Although this ratio does not reach the benchmark over the term of the plan it is progressing in the correct direction indicating that Council's financial sustainability and ability to replace and renew its assets over the long term is progressively improving.
 - The second ratio is the sustainability ratio, which determines if Council is replacing or upgrading its infrastructure in line with deterioration (depreciation). There is a period of 3 years where Council invests more into assets which relates to *Projects*. However, once again the ratio does not reach benchmark at the end of the plan but is progressing in the correct direction. As the operating ratio improves, it generally indicates that there is more cash available for Council to invest in infrastructure. This can be seen in the plan, as the operating ratio improves so too does the sustainability ratio highlighting the ability for Council to renew and maintain its assets.

The assumptions and the model used to calculate the outcomes in the LTFP were independently reviewed by KPMG. As this engagement was not an audit under the Australian Auditing and Assurance Standards Board KPMG did not provide an opinion on the LTFP, however, their advice was that they are "satisfied with the material functionality of the Plan" and provided further financial analysis of the content.

Financial planning over a 10 year time horizon is difficult and relies on a variety of assumptions that will undoubtedly change during the period. The LTFP is therefore closely monitored, and revised annually, to reflect these changing circumstances.

The LTFP represents a strong financial position for Council. Council's previous conservative approach was to grow the reserves in lieu of spending, however this LTFP plans for ongoing expenditure to renew and maintain assets, whilst ensuring a sufficient level of reserves. This will also ensure that residents see ongoing investment in community assets.

Council undertook public consultation for 21 days, which is in excess of the *Local Government Act* which does not require any public consultation. No submissions were received that were related to the LTFP and as a result only a minor amendment to the Mayor's message is being recommended. This amendment is to remove a reference to encourage community feedback during the consultation period as this period has now ended.

It is recommended that Council adopt the LTFP 2020-2029 as presented.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in the preparation of the LTFP:

- Budget Managers

The following external parties were consulted in the preparation of the LTFP:

- KPMG

Council has undertaken 21 days public consultation on the LTFP, which is in excess of the *Local Government Act* which does not require any public consultation. There were no public submissions received that related to the LTFP, however some spam submissions were received that had no relevant content.

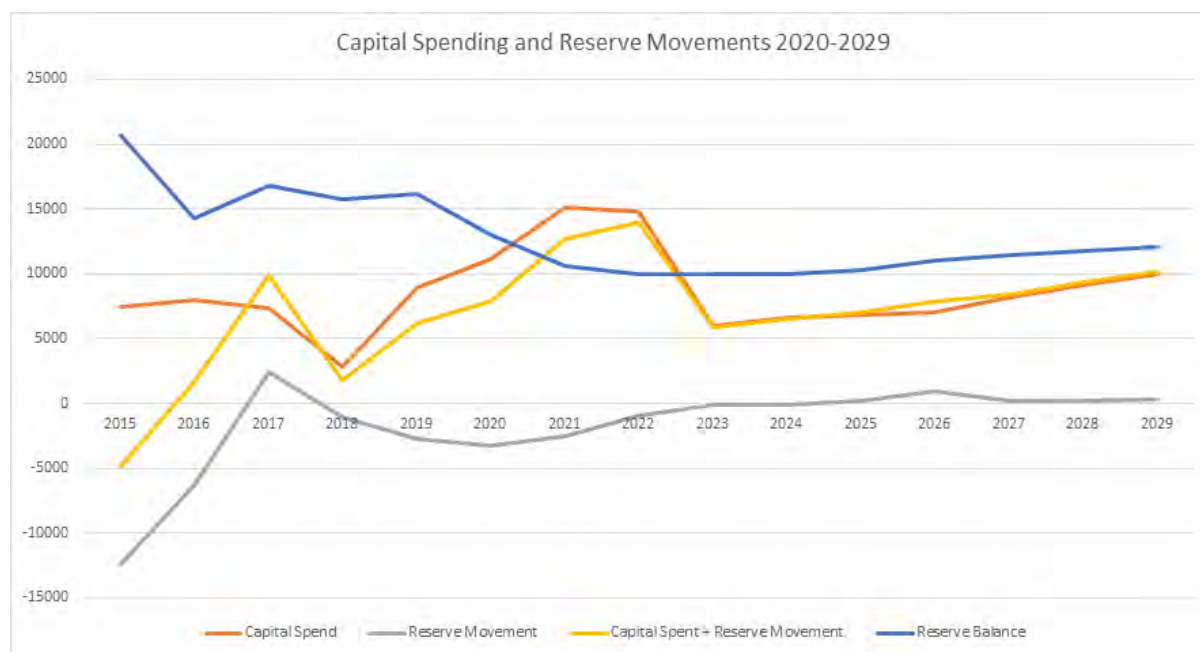
POLICY IMPLICATIONS

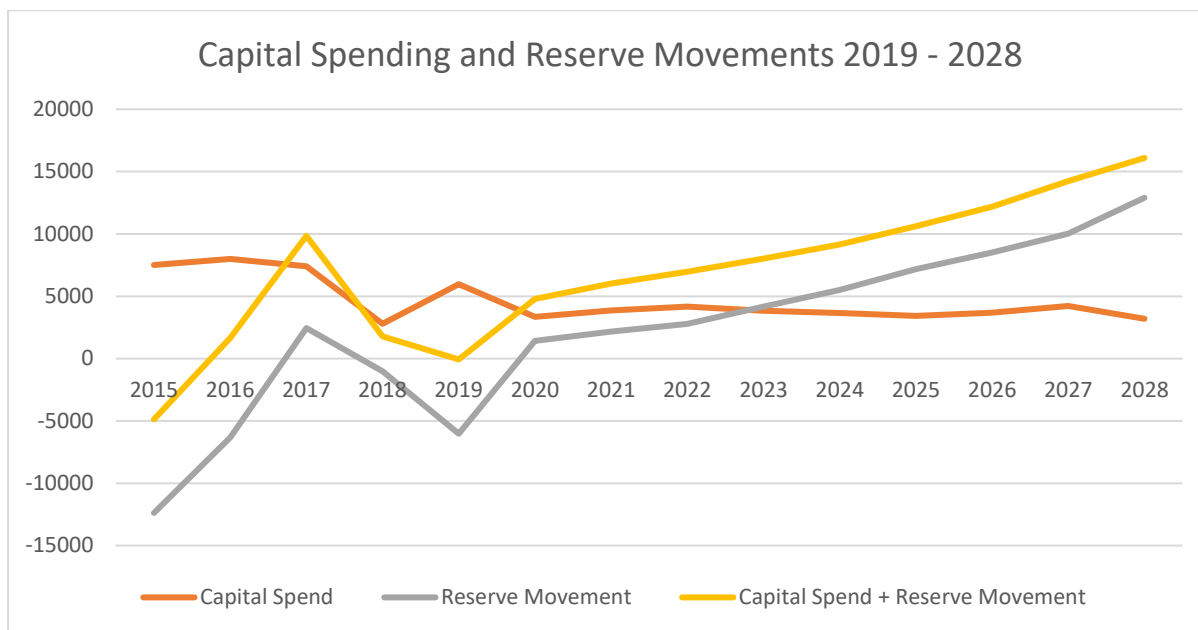
There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The major resource implications highlighted in this plan relate to the improved data used in the Capital Plan and *Prójects*. Over the course of the current plan, cash was allocated into reserve to fund infrastructure replacement at a later time. As Council's information has improved in conjunction with the development of draft asset management plans, it is now planned to spend money on infrastructure renewal rather than allocate cash to reserves for the purpose of infrastructure replacement.

The graphs below highlight the difference in the plans, where in the draft proposed plan more money is allocated to capital whilst maintaining reserves, versus allocating money to reserves with minimal capital expenditure. Other budget and resource implications are discussed within the body of the report.





RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government Act* requires Council to prepare and maintain a LTFP. The Plan must cover a minimum period of four years, however, many of the decisions that Council makes have impacts that go well beyond this time horizon. City of Palmerston has developed a 10 year financial plan as it is important that stakeholders understand the financial implications arising from Council's decisions, and to ensure the financial sustainability of City of Palmerston.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

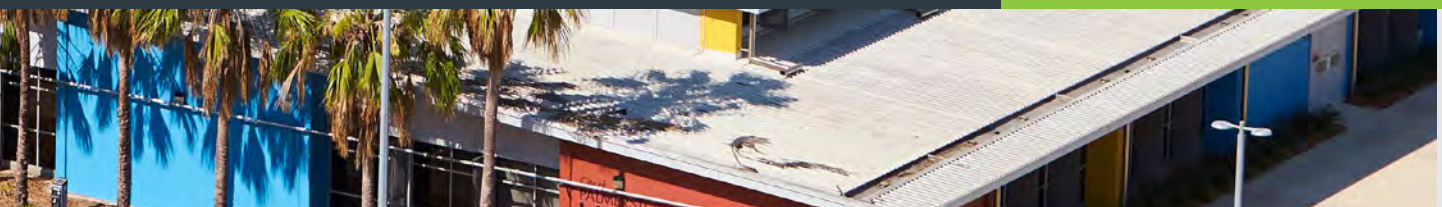
ATTACHMENTS

Attachment A: Long Term Financial Plan 2020 - 2029



CITY OF PALMERSTON

LONG TERM FINANCIAL PLAN **2020 - 2029**





Message from the Mayor

I am pleased to present the City of Palmerston's 2020-2029 Long Term Financial Plan.

This is the second Long-Term Financial Plan (LTFP) for the recently elected 9th City of Palmerston Council. The key focus of the plan has been the vision of Palmerston as *"A Place for People"*. Based on that vision, Council is committed to ensuring that services and infrastructure are maintained and improved to meet the needs of our growing community.

This LTFP responds to ongoing operational requirements but also considers the long-term impact of key Council initiatives that have been developed since the inauguration of the Council in April 2018. One of these key initiatives is the Prójects, a suite of six transformative projects that respond to the current and future needs of the Palmerston community and improve the level of amenity to all locals and visitors alike. These projects range from upgrades to the Palmerston Swimming and Fitness Centre to Smart Cities technology and are planned to be delivered over four years.

The LTFP also considers the outcomes that the community has deemed important in the Community Plan, a 10-year strategic plan designed to align Council's services and priorities to that of the community. Council resources have been allocated in the plan to ensure that the priorities of the community are met.

Over the course of the plan, Council will invest a total of \$94.7 million into capital projects, rejuvenating its assets as well as adding much

needed new social infrastructure. The large portion of the capital projects will be self-funded, however, there are several projects identified where the three tiers of Government can work together to deliver key infrastructure to the benefit of the Palmerston community.

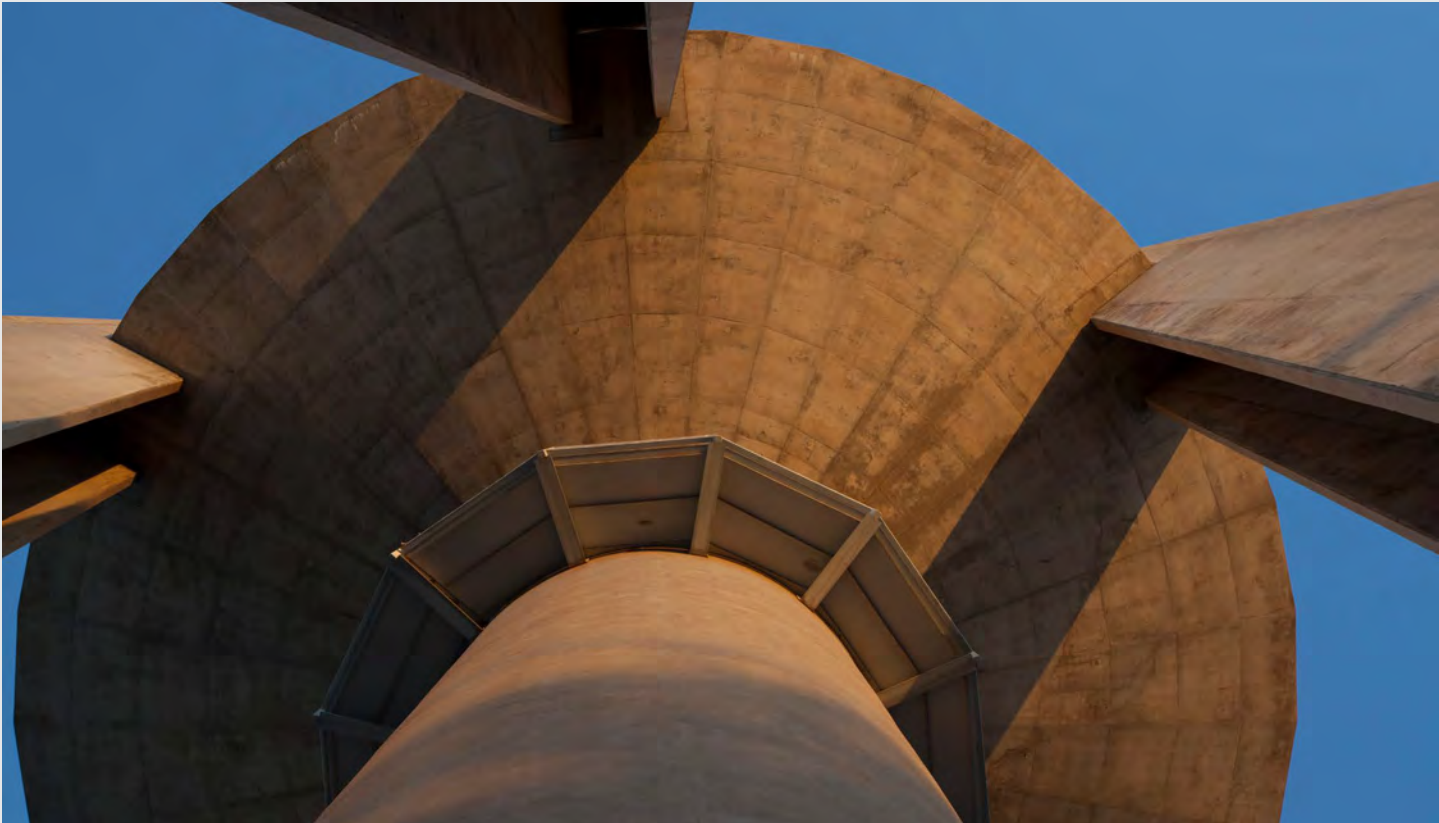
The plan also demonstrates an improving financial position over the course of the 10 years. Financial sustainability is a key concern for the Council, and it is imperative that Council becomes and remains financially sound to ensure a continued high level of service. Council is also mindful of the social impacts and pressures that many in our community are currently feeling due to the tough economic conditions and consequently a delicate balancing act is required to ensure that Council can adequately resource itself without over-burdening the community.

Over the course of the plan, the Council will see its operating deficit improve from a deficit of \$8.1 million to a deficit of \$2 million inclusive of depreciation. This will be achieved through a consistent and gradual increase of revenues over the long term whilst maintaining service standards.

We are committed to ensuring Council delivers quality services and infrastructure to the community in a sustainable and sensible manner.

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Overview

The Local Government Act requires Council to prepare and maintain a Long Term Financial Plan (LTFP).

The Plan must cover a minimum period of four years, however, many of the decisions that Council makes have impacts that go well beyond this time horizon. Council has developed a 10-year financial plan as it is important that stakeholders understand the financial implications arising from Council's decisions, and to ensure the financial sustainability of Council.

The financial modelling supporting the Long Term Financial Plan is used to forecast the Council's financial future over 10 years. The plan is a tool which assists with decision making and problem solving, enabling decisions to be made on how to best achieve the Council's corporate objectives and asset management needs whilst considering its long term financial challenges.

The LTFP includes:

- Planning assumptions used to develop the plan
- Projected income and expenditure
- Balance sheets
- Cash flow statements
- Methods of monitoring financial performance

The LTFP contains a core set of assumptions. These assumptions are based on CPI forecasts, interest rate expectations, employee award increases, estimated loan repayment schedules, and other special income and expenses which are discussed in more detail below.

Council's Long Term Financial Plan covers the period 2019/2020 to 2028/2029. It recognises its current and future financial capacity to continue delivering quality services, provide facilities and infrastructure to the community while commencing new initiatives and projects to achieve the goals set down in the Municipal Plan.

Financial planning over a 10-year time horizon is difficult and relies on a variety of assumptions that will undoubtedly change during the period. The LTFP is therefore closely monitored, and regularly revised, to reflect these changing circumstances.

This LTFP has been prepared with the base year of 2018/2019 based on the revised 2018/2019 annual budget. In the following years, anticipated projects such as the Pr6jects capital works have been included and adjustments have been made to demonstrate what Council will need to do to progress towards the path to financial sustainability.

The LTFP model and assumptions were provided to KPMG to provide advice on the succinctness of the model and assumptions used. Although no assurance or opinions can be issued under this type of engagement, the advice received was that KPMG were satisfied with the material functionality of the Plan.

The aims of Council's Long Term Financial Plan are to:

- Set out the assumptions upon which Council's financial plans and budgets have been structured.
- Identify some Key Performance Indicators upon which Council can benchmark its financial performance.
- Set the framework so that the impact of future policy decisions can be identified.
- Evaluate the impact of future scenarios upon Council's financial position.
- Provide a basis for future informed decision making.
- Identify issues which impact upon the financial sustainability of Council including known opportunities and threats.
- Achieve a balanced budget on a funding basis, acknowledging that continued service delivery and asset renewals are current priorities.



0.8%

NT Employment
Growth Forecast



1.1%

NT Population
Growth Forecast

Background

PALMERSTON

The second largest and fastest growing city in the Northern Territory, Palmerston is a regional hub with a promising future positioning itself as The Family City of the Northern Territory and 'A Place for People'.

Palmerston boasts a multi-cultural and diverse population of more than 36,000 residents, growing at an average of 5% a year who are supported by lifestyle options including multiple shopping centres, a PGA tournament standard golf course, land conservation areas, connected spaces, swimming and fitness centre, numerous schools and the recently opened Palmerston Regional Hospital, all of which support families who choose to call our city home.

With almost universal NBN coverage and a young, tech savvy population, Palmerston is becoming a hub for digital innovation through e-gaming, the Top End's annual GeekFest and regional collaboration delivering Smart City opportunities.

This rapid growth presents Council with the challenge of growing and renewing essential family friendly infrastructure for Palmerston and surrounding communities.

NORTHERN TERRITORY ECONOMY

The Northern Territory economy is highly dependent on the government sector, mining and tourism. This dependence makes it highly prone to volatility, particularly once large capital projects wind down.

Deloitte Access Economic (DAE) forecasts the Territory economy to grow by an average of 3.0% per annum over the five years to 2021-22. This is the third highest economic growth forecast of all jurisdictions, behind Queensland and Victoria. In other jurisdictions, the estimated five-year average economic growth ranges from 2.4% per annum in Tasmania to 3.4% per annum in Queensland and Victoria. DAE forecasts the national economy to grow by an average annual rate of 3.0% over the five-year period.



DAE notes that despite the outlook for future major project activity to be subdued, exports are expected to be a key driver of Territory economic growth, as the Ichthys liquefied natural gas (LNG) project transitions to the production and export phase.

DAE September quarter 2018 prepared for the Northern Territory Government, has forecast average growth in the following key economic indicators for the five years (2018-2022):

	Northern Territory	Australia
Economic Growth Forecast	3.0%	2.0%
Employment Growth Forecast	0.8%	1.8%
Population Growth Forecast	1.1%	1.6%
Consumer Price Index (CPI)	1.9%	2.3%



The Northern Territory economy is highly dependent on the government sector, mining and tourism. This dependence makes it highly prone to volatility, particularly once large capital projects wind down.

Current Financial Position

The City of Palmerston is relatively young and is rapidly growing, both in terms of population and infrastructure with developers handing over millions of dollars' worth of infrastructure annually. As the infrastructure is relatively new, it only requires maintenance works to keep it in a satisfactory condition in the short to medium term. However, in future years considerable asset replacement will be required and this will represent a significant expense for the City.

Council has recently endorsed Projects which is an innovative and progressive suite of projects that are designed to enhance the amenity and liveability in the city, with projects ranging from a new Community Hub in Zuccoli and the revitalisation of the Palmerston Swimming and Fitness Centre to smart city technology and environmental initiatives such as greening the City of Palmerston. Work has already commenced on the Making the Switch project. This project is a transformative project improving the public lighting

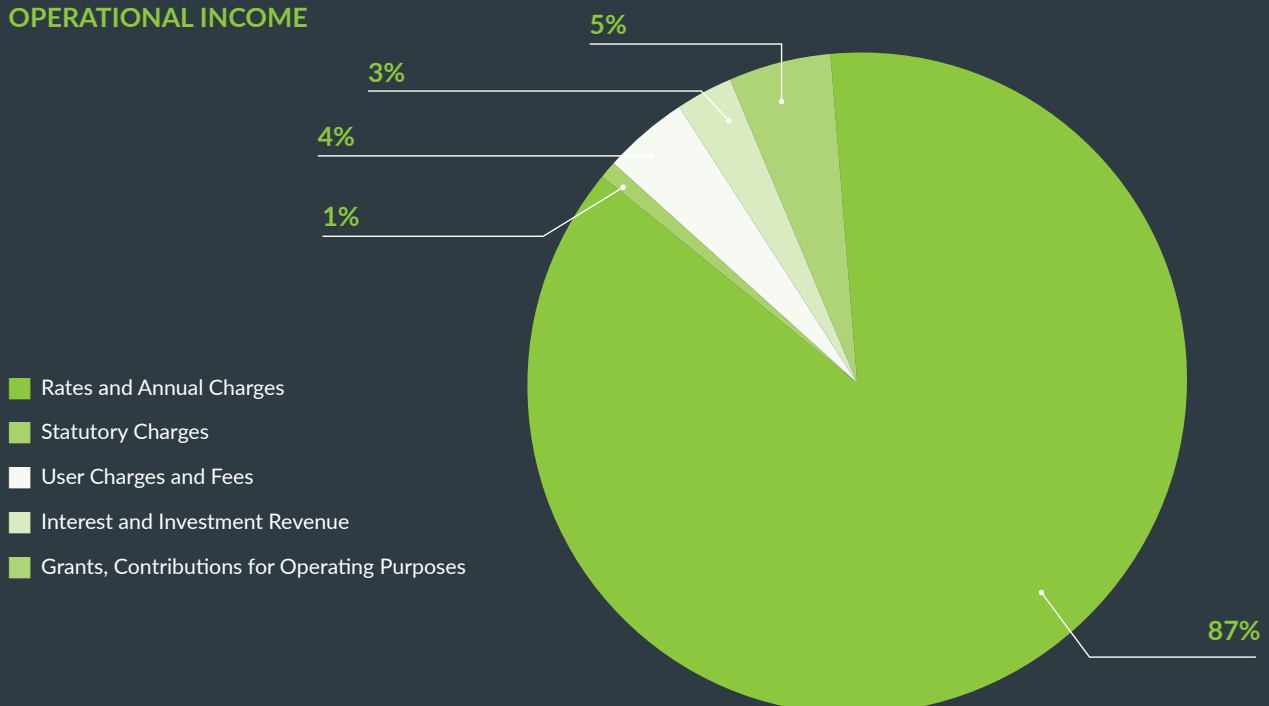
quality in the City and reducing electricity use and consequently generating savings. This project is funded from an internal loan from reserves and as a self-funding project the savings identified in electricity costs are repaid back into reserves with additional savings allocated to improving the quality of public lighting across Palmerston.

Council's reserves have been depleted over the past several years by significant capital projects which were predominately funded from reserves. These projects included the construction of an investment property that is leased to the NT Government as well as redevelopment of Goyder Square and the Boulevard. Council's reserves are currently adequate to continue ongoing operations without affecting service levels however there is limited scope to draw on reserves to fund significant future capital works and Council will need to rely on securing capital grants or the use of debt to fund these works.



Council currently derives nearly 87% of its operational revenues through annual rates and charges. This provides Council with certainty and security over the bulk of its revenue base and is not overly reliant on factors outside of its control. Council does however need to identify other revenue sources and lobby funding bodies for grants as currently Council's only short-term solution to increasing revenues is through above CPI increases to rates and annual charges.

OPERATIONAL INCOME





Operating Ratio
Benchmark



Rates Coverage Ratio
Maximum Benchmark



Sustainability Ratio
Minimum Benchmark

Measuring Performance

Council will continue to report on and monitor its financial performance based on standard financial indicators.

These indicators include:

- **Operating Ratio** – This measures the capacity of Council to contain its operating expenditure within its operating revenue allowing for asset renewals funded through depreciation. The benchmark for this ratio is greater than 0%.
- **Cash Expense Ratio** – This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash-flow. The benchmark for this ratio is greater than 3 months.
- **Current Ratio** – This ratio represents Council's ability to meet debt repayments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities. The minimum benchmark is greater than 1.5.
- **Rates Coverage Ratio** – This ratio measures fiscal flexibility. It is the degree of reliance that Council places on external funding sources such as operating grants and contributions to fund its day to day operations. The benchmark for this ratio is between 60–75%.
- **Debt Service Cover Ratio** – This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. The benchmark for this ratio is greater than 2.0.
- **Interest Cover Ratio** – This ratio indicates the extent to which Council can service its interest-bearing debt and take on additional borrowing. It measures the burden of the current interest expense upon Council's operating cash. The minimum benchmark for this ratio is greater than 4.
- **Sustainability Ratio** – This ratio indicates the extent to which Council is forecasting to increase or replace the asset base of the Council. The minimum benchmark for this ratio is 1. Where a Council records a value higher than 1, this indicates the overall asset base is being replenished at a rate equal to, or higher than, the Council's consumption of assets. Where the sustainability ratio is less than 1, the Council may have a deteriorating asset base.

Future Financial Position

The LTFP models an improving financial position for the City of Palmerston over the planning period. The plan predicts that the operating deficit of Council is reduced from a budget operating deficit in 2018-2019 of \$8.156 million to an operating deficit of \$2.043 million in 2028-2029.



The previous plan was prepared conservatively and aimed to generate an operational surplus (inclusive of depreciation) within nine years. Considering the depressed economy and to minimise the cumulative burden on the community this goal has been delayed beyond the length of this plan.

It must be stressed however, that the financial position is improving every year of the plan with the operational deficit decreasing from \$8.165 million in 2018/19 to \$2.043 million in 2028/29. This represents an improvement of a reduction of 75% of Council's current deficit. The rate increase of 3.5% is to ensure that Council's cash reserves remain at a stable level throughout the planning period and that there is adequate working capital available, whilst maintaining service levels and increasing the capital spend.

The LTFP also anticipates that the projects outlined in Projects will be undertaken and completed within five financial years and a significant increase in capital expenditure is recognised in this

period. It is anticipated that these projects will be undertaken in partnership with the Commonwealth Government, Territory Government and commercial partners through funding agreements to help fund the bulk of the works. It is however expected that Council will need to establish an external loan for \$3 million to fund a portion of the 'Splashing Out' project which will be paid back in full over a period of 10 years.

Although an operational surplus will not be reached over the term of the plan additional cash will be generated each year. These funds have been allocated into increasing capital renewals thereby ensuring that the assets of Palmerston remain in a satisfactory condition for the community. It is anticipated that a modest amount of cash will be allocated back to reserves throughout the life of the plan to take advantage of any unknown opportunities that may occur or to fund any unexpected expenses.



Major Initiatives and repairs and maintenance of assets

Over the term of the LTFP Council is planning to spend a total of \$94.134 million in capital works.

\$25.175 million will be spent on the Projects works, which will result in new and modern facilities for the Community. The remaining balance will be spent on new assets, replacements and renewals that relate to infrastructure such as roads, pathways, parks, public lighting, buildings, stormwater and fleet ensuring that the assets within Palmerston remain in a satisfactory condition.

In the adopted 2018/2019 Municipal Plan, Council budgeted for \$5.2 million for repairs and maintenance on its assets. In the LTFP it is assumed that the service standards provided will not change and has consequently based its future repairs and maintenance estimations on this amount plus provision for CPI increases throughout the term of the plan in accordance with the recently developed draft asset management plans.

LONG TERM FINANCIAL PLAN LONG TERM CAPITAL PLAN

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	TOTAL
Buildings	\$ 1,147,000	\$ 1,086,000	\$ 877,500	\$ 646,500	\$ 907,000	\$ 524,000	\$ 981,000	\$ 1,521,000	\$ 1,741,500	\$ 1,507,500	\$ 10,939,000
Parks & Reserves	\$ 1,320,000	\$ 1,506,000	\$ 1,424,500	\$ 1,216,000	\$ 1,521,000	\$ 1,962,000	\$ 1,827,500	\$ 1,858,000	\$ 1,804,000	\$ 1,984,000	\$ 16,423,000
Pathways	\$ 760,000	\$ 815,500	\$ 961,000	\$ 986,500	\$ 1,012,000	\$ 1,037,500	\$ 1,063,000	\$ 1,088,500	\$ 1,114,000	\$ 1,139,500	\$ 9,977,500
Roads	\$ 1,310,000	\$ 1,451,000	\$ 1,397,000	\$ 1,185,000	\$ 1,224,000	\$ 1,765,000	\$ 1,816,000	\$ 2,372,000	\$ 2,888,000	\$ 3,929,000	\$ 19,337,000
Stormwater	\$ 380,000	\$ 399,000	\$ 418,000	\$ 437,000	\$ 456,000	\$ 475,000	\$ 494,000	\$ 513,000	\$ 532,000	\$ 551,000	\$ 4,655,000
Public Lighting	\$ 105,000	\$ 110,500	\$ 276,000	\$ 281,500	\$ 287,000	\$ 292,500	\$ 298,000	\$ 303,500	\$ 309,000	\$ 314,500	\$ 2,577,500
Fleet	\$ 355,000	\$ 355,000	\$ 355,000	\$ 355,000	\$ 355,000	\$ 355,000	\$ 355,000	\$ 355,000	\$ 355,000	\$ 355,000	\$ 3,550,000
IT	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,500,000
Projects	\$ 5,500,000	\$ 9,275,000	\$ 9,000,000	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,175,000
TOTALS	\$ 11,027,000	\$ 15,148,000	\$ 14,859,000	\$ 5,957,500	\$ 6,612,000	\$ 6,561,000	\$ 6,984,500	\$ 8,161,000	\$ 8,893,500	\$ 9,930,500	\$ 94,134,000



Assumptions

This LTFP has been prepared on the basis that Council will continue to deliver the same level of service to the community as it is currently providing.

The LTFP also includes the following specific assumptions in relation to expected revenues and expenses.

GENERAL ASSUMPTIONS

Item	Assumption	Comment
Dwelling Growth	1.0%	City of Palmerston accommodation stocks grew by 3.3% p.a. from 2006-2011, and 4.6% p.a. from 2011-2016 according to the ABS. A conservative 1% growth is included in this plan due to the recent housing devaluations and possible oversupply of accommodation in the short term.
CPI	2.3%	Based on long term forecast from Deloitte Access Economics for CPI for the Australia.

REVENUE ASSUMPTIONS

Item	Assumption	Comment
Rate Increase	3.5%	This is the required amount that Council will need to raise rates to ensure that the Council is sustainable and is able to renew its current asset base.
Waste Management Charge	CPI	Annual Charges will increase in line with contractual increases.
Statutory Charges	0.0%	Statutory Charges are not forecast to increase.
User Fees and Charges	CPI	All user fees and charges are expected to increase in-line with CPI.
Investment Interest	2.9%	Interest is calculated on the forecast cash and investment balances.
Interest on overdue rates	18.0%	Interest is calculated on the overdue outstanding rates balance.
Other Revenues	CPI	Other revenues consist of program fees and sundry income items.
Operating Grants	CPI	Operating grants include the financial assistance grant and the public library funding agreement.

EXPENSE ASSUMPTIONS

Item	Assumption	Comment
Employee Benefits and on-costs	2.0% - 2.5%	Employee costs increase in line with the enterprise agreement at 2%, however between the years 2021/2022 to 2025/26 a further 0.5% p.a. is included to increase superannuation as per federal legislation.
Borrowing Costs	4.99%	Conservative estimate noting that borrowing interest rates are currently well below average levels.
Materials, contracts and other expenses	CPI	Election expenses have been budgeted for every 4 years at \$150k increased by cumulative CPI.
Depreciation	N/A	Depreciation is based on current depreciation rates plus depreciation on gifted and constructed assets at an average useful life of 70 years across asset classes.

CAPITAL ASSUMPTIONS

Item	Assumption	Comment
Capital Income	N/A	Included as detailed in the 10 years capital work program.
Capital Expenditure	N/A	Included as detailed in the 10 years capital work program.



LONG TERM FINANCIAL PLAN INCOME STATEMENT

\$'000's	Notes	2019 Revised Budget	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast
Income from Continuing Operations												
Revenue:												
Rates & annual charges		27,927	29,100	30,323	31,597	32,927	34,313	35,758	37,265	38,837	40,584	42,411
Statutory Charges		167	168	170	172	173	175	177	179	180	182	184
User charges & fees		1,387	1,419	1,452	1,485	1,519	1,554	1,590	1,626	1,664	1,702	1,741
Interest & investment revenue		963	916	824	754	738	737	737	746	767	778	787
Reimbursements		-	-	-	-	-	-	-	-	-	-	-
Other revenues		2	2	2	2	2	2	2	2	2	2	2
Grants & contributions for operating purposes		1,536	2,402	2,450	2,499	2,549	2,600	2,652	2,705	2,759	2,814	2,870
TOTAL INCOME FROM CONTINUING OPERATIONS		31,981	34,006	35,219	36,508	37,907	39,381	40,915	42,523	44,208	46,062	47,995
Expenses from Continuing Operations												
Employee benefits & costs		8,672	8,845	9,022	9,248	9,479	9,716	9,959	10,208	10,412	10,620	10,833
Borrowing costs		92	82	70	199	175	149	122	94	74	58	42
Materials, contracts and other expenses		19,873	20,229	20,896	21,586	22,448	23,039	23,799	24,585	25,546	26,239	27,105
Depreciation, amortisation & impairment		11,500	10,390	10,634	10,922	11,177	11,305	11,443	11,583	11,725	11,885	12,058
TOTAL EXPENSES FROM CONTINUING OPERATIONS		40,137	39,546	40,623	41,955	43,280	44,210	45,323	46,469	47,757	48,802	50,038
OPERATING RESULT FOR THE YEAR		(8,156)	(5,539)	(5,405)	(5,447)	(5,373)	(4,829)	(4,408)	(3,947)	(3,549)	(2,741)	(2,043)
Amounts received specifically for new or upgraded assets		728	3,320	7,770	6,070	670	670	670	670	670	670	670
Physical resources received free of charge		10,000	6,000	5,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
TOTAL COMPREHENSIVE INCOME / (LOSS)		2,633	3,781	7,365	3,623	(1,703)	(1,159)	(738)	(277)	121	929	1,627

LONG TERM FINANCIAL PLAN STATEMENT OF FINANCIAL POSITION

\$ '000	Notes	2019 Revised Budget	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast
Assets												
Current Assets:												
Cash & cash equivalents		11,677	6,485	4,090	3,518	3,517	3,505	3,824	3,543	3,906	4,222	4,604
Investments		4,500	6,500	6,500	6,500	6,500	6,500	6,500	7,500	7,500	7,500	7,500
Receivables		1,522	1,537	1,553	1,570	1,587	1,604	1,622	1,639	1,657	1,676	1,695
Non-current assets classified as 'held for sale'		-	-	-	-	-	-	-	-	-	-	-
TOTAL CURRENT ASSETS		17,698	14,523	12,144	11,588	11,604	11,609	11,945	12,682	13,063	13,398	13,799
Non-Current Assets:												
Infrastructure, property, plant & equipment		552,937	559,674	569,189	576,126	573,903	572,210	570,580	568,981	568,417	568,676	569,548
Investment property		6,773	6,773	6,773	6,773	6,773	6,773	6,773	6,773	6,773	6,773	6,773
Work in progress		-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS		559,710	566,447	575,962	582,899	580,676	578,983	577,353	575,754	575,190	575,449	576,321
TOTAL ASSETS		577,408	580,970	588,106	594,487	592,281	590,592	589,298	588,436	588,253	588,846	590,120
Liabilities												
Current Liabilities:												
Payables		3,430	3,509	3,590	3,672	3,757	3,843	3,932	4,022	4,115	4,209	4,306
Borrowings		219	231	242	504	530	557	585	304	320	336	353
Provisions		1,036	1,057	1,078	1,105	1,132	1,161	1,190	1,219	1,244	1,269	1,294
TOTAL CURRENT LIABILITIES		4,685	4,796	4,910	5,282	5,419	5,561	5,707	5,546	5,678	5,814	5,953
Non-Current Liabilities:												
Payables		-	-	-	-	-	-	-	-	-	-	-
Borrowings		1,572	1,342	1,100	3,358	2,828	2,271	1,686	1,381	1,061	725	372
Provisions		1,744	1,779	1,814	1,860	1,906	1,954	2,003	2,053	2,094	2,136	2,179
TOTAL NON-CURRENT LIABILITIES		3,316	3,120	2,914	5,218	4,734	4,225	3,689	3,434	3,155	2,861	2,551
TOTAL LIABILITIES		8,001	7,917	7,824	10,499	10,153	9,786	9,395	8,980	8,834	8,675	8,504
NET ASSETS		569,407	573,053	580,282	583,988	582,127	580,806	579,903	579,456	579,419	580,171	581,616
Equity												
Retained earnings/(accumulated deficit)		210,226	217,159	226,880	231,513	229,774	228,590	227,496	226,152	225,867	226,419	227,603
Other Reserves		13,013	9,726	7,234	6,307	6,185	6,048	6,239	7,136	7,384	7,584	7,845
Revaluation reserves		346,168	346,168	346,168	346,168	346,168	346,168	346,168	346,168	346,168	346,168	346,168
Council equity interest		569,407	573,053	580,282	583,988	582,127	580,806	579,903	579,456	579,419	580,171	581,616
Non-controlling interest		-	-	-	-	-	-	-	-	-	-	-
TOTAL EQUITY		569,407	573,053	580,282	583,988	582,127	580,806	579,903	579,456	579,419	580,171	581,616

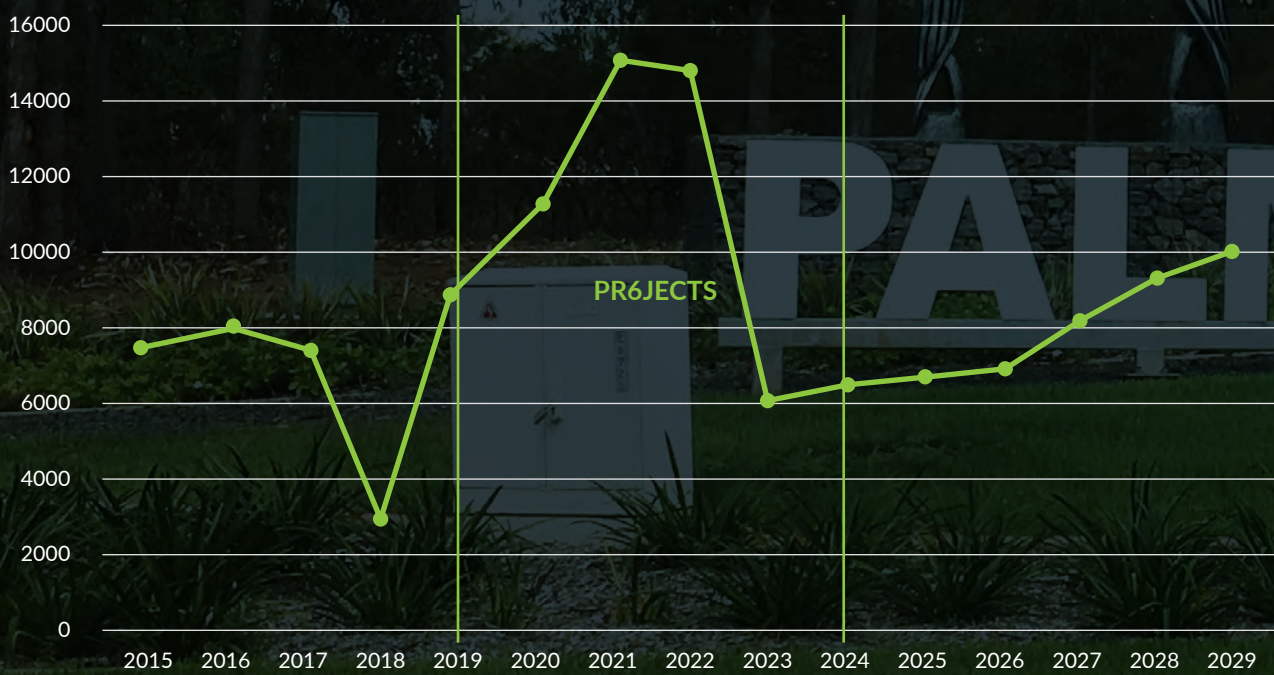
LONG TERM FINANCIAL PLAN STATEMENT OF CASHFLOWS

\$ '000	Notes	2019 Revised Budget	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast
Cash Flows from Operating Activities												
Receipts:												
Rates & annual charges		27,927	29,100	30,323	31,597	32,927	34,313	35,758	37,265	38,837	40,584	42,411
User charges & fees		1,530	1,571	1,605	1,640	1,675	1,712	1,749	1,787	1,826	1,865	1,906
Investment & interest revenue received		537	916	824	754	738	737	737	746	767	778	787
Grants & contributions		1,536	2,402	2,450	2,499	2,549	2,600	2,652	2,705	2,759	2,814	2,870
Bonds, deposits & retention amounts received		-	-	-	-	-	-	-	-	-	-	-
Other		1	2	2	2	2	2	2	2	2	2	2
Payments:												
Employee benefits & costs		(8,672)	(8,845)	(9,022)	(9,248)	(9,479)	(9,716)	(9,959)	(10,208)	(10,412)	(10,620)	(10,833)
Materials, contracts & other expenses		(19,873)	(20,229)	(20,896)	(21,586)	(22,448)	(23,039)	(23,799)	(24,585)	(25,546)	(26,239)	(27,105)
Finance Payments		(92)	(82)	(70)	(199)	(175)	(149)	(122)	(94)	(74)	(58)	(42)
Bonds, deposits & retention amounts refunded		-	-	-	-	-	-	-	-	-	-	-
Other operating payments		-	-	-	-	-	-	-	-	-	-	-
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES		2,894	4,835	5,215	5,459	5,788	6,460	7,018	7,618	8,159	9,125	9,996
Cash Flows from Investing Activities												
Receipts:												
Sale of investment securities		-	-	-	-	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment		-	-	-	-	-	-	-	-	-	-	-
Amounts specifically for new or upgraded assets		728	3,320	7,770	6,070	670	670	670	670	670	670	670
Payments:												
Purchase of investment securities		(1,000)	(2,000)	-	-	-	-	-	(1,000)	-	-	-
Purchase of infrastructure, property, plant & equipment		(8,879)	(11,127)	(15,149)	(14,859)	(5,955)	(6,612)	(6,812)	(6,984)	(8,162)	(9,143)	(9,931)
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES		(9,151)	(9,807)	(7,379)	(8,789)	(5,285)	(5,942)	(6,142)	(7,314)	(7,492)	(8,473)	(9,261)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from bonds and deposits		-	-	-	-	-	-	-	-	-	-	-
Proceeds from borrowings & advances		2,000	-	-	3,000	-	-	-	-	-	-	-
Payments:												
Repayment of borrowings & advances		(209)	(219)	(231)	(242)	(504)	(530)	(557)	(585)	(304)	(336)	(353)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES		1,791	(219)	(231)	2,758	(504)	(530)	(557)	(585)	(304)	(336)	(353)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS		(4,465)	(5,191)	(2,395)	(572)	(1)	(12)	319	(281)	363	316	382
plus: CASH & CASH EQUIVALENTS - beginning of year		16,142	11,677	6,485	4,090	3,518	3,517	3,505	3,824	3,543	3,906	4,222
plus: INVESTMENTS ON HAND - end of year		4,500	6,500	6,500	6,500	6,500	6,500	6,500	7,500	7,500	7,500	7,500
CASH & CASH EQUIVALENTS & INVESTMENTS - end of year		16,177	12,985	10,590	10,018	10,017	10,005	10,324	11,043	11,406	11,722	12,104

LONG TERM FINANCIAL PLAN FINANCIAL RATIOS

	2019 Revised Budget	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast
Operating Ratio											
<i>This ratio measures Council's ability to contain operating expenditure within operating revenue</i>	-25.50%	-16.29%	-15.35%	-14.92%	-14.17%	-12.26%	-10.77%	-9.28%	-8.03%	-5.95%	-4.26%
Benchmark - Greater than 0%											
<i>(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i>											
Cash Expense Cover Ratio											
<i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow</i>	6.80	5.36	4.25	3.90	3.76	3.67	3.67	3.81	3.81	3.82	3.83
Benchmark - Greater than 3.0 months											
<i>(current year's cash and cash equivalents / (total expenses - depreciation - interest costs)) * 12</i>											
Current Ratio											
<i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.</i>	3.78	3.03	2.47	2.19	2.14	2.09	2.09	2.29	2.30	2.30	2.32
Benchmark - Greater than 1.5											
<i>current assets / current liabilities</i>											
Rates Revenue											
<i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue</i>	65.44%	64.31%	64.89%	65.41%	65.84%	66.22%	66.61%	66.97%	67.32%	67.52%	67.71%
Benchmark - Greater than 60% < 75%											
<i>rates / total operating revenue</i>											
Debt Service Cover Ratio											
<i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments</i>	7.91	13.09	14.64	10.70	7.46	8.45	9.27	10.14	19.59	21.21	23.35
Benchmark - Greater than 2.0											
<i>operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs</i>											
Interest Cover Ratio											
<i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash</i>	25.82	48.24	62.58	23.69	28.98	38.46	51.50	73.32	100.50	143.63	219.80
Benchmark - Greater than 4.0											
<i>operating result before interest and depreciation (EBITDA) / interest expense</i>											
Sustainability Ratio											
<i>This ratio indicates the extent to which Council is replacing its existing asset base with capital renewals of existing assets</i>	0.77	1.07	1.42	1.36	0.53	0.58	0.60	0.60	0.70	0.77	0.82
Benchmark - Greater than 1.0											
<i>annual capital expenditure on renewals / annual depreciation</i>											

CAPITAL SPEND '000S



—●— Capital Spend '000s

Conclusion

Financial sustainability is ensuring that Council is able to fund both its services and be able to fund asset replacement at the rate upon which they deteriorate.

Council is committed to long-term financial sustainability and intergenerational equity, where each generation 'pays their way,' rather than any generation 'living off their assets' and leaving it to future generations to address the issue of replacing worn out infrastructure without the necessary funds to do so.

Council is currently relatively low on un-restricted reserves and operating with continuous deficits. However, the organisation itself is sustainable and financially viable in a strong cash position. Through prudent and responsible budgeting, planning and financial management the Council will be able to rebuild its reserves, continue to deliver quality services to the community and replace and renew assets now and into the future, ensuring the same level of service for each generation.





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14 INFORMATION AND CORRESPONDENCE

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday 7 May 2019 at 5.30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



**COUNCIL MEETING
MINUTES
TUESDAY, 2 APRIL 2019**

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Tuesday 2 April 2019 at 5:34pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell
Deputy Mayor Sarah Henderson
Alderman Lucy Buhr
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Tom Lewis
Alderman Mick Spick

STAFF

Chief Executive Officer, Luccio Cercarelli
Acting Director Lifestyle and Community, Amelia Vellar
Acting Executive Manager Organisation Services, Richard Iap
Manager Growth and Sustainability, Rebecca de Vries
Communications Officer, Samantha Abdic
Executive Support, Alexandra Briley
Minute Secretary, Alyce Breed

GALLERY

Will Zwar, NT News
Mitchell Abram, ABC
Lily Greer, Nine News

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Mayor declared the meeting open at 5:34pm.

Initials: _____

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

Moved: Alderman Garden
Seconded: Alderman Buhr

THAT it be noted Alderman Hale will be on leave of absence previously granted on 5 March 2019, for the period of 25 March to 3 April 2019 inclusive.

CARRIED 9/0552 – 02/04/2019

3.3 Leave of Absence Request

Moved: Deputy Mayor Henderson
Seconded: Alderman Spick

THAT the leave of absence received from Deputy Mayor Henderson for 3 April to 5 April 2019 inclusive be received and noted.

CARRIED 9/0553 – 02/04/2019

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Nil.

Initials: _____

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Buhr
Seconded: Deputy Mayor Henderson

THAT the Minutes of the Council Meeting held on Tuesday, 19 March 2019 pages 9698 to 9709, be confirmed.

CARRIED 9/0554 - 02/04/2019

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Mayoral Update Report - March 2019

M9/009

Moved: Mayor Pascoe-Bell
Seconded: Alderman Buhr

THAT Report Number M9/009 entitled Mayoral Update Report - March 2019 be received and noted.

CARRIED 9/0555 - 02/04/2019

8 DEPUTATIONS AND PRESENTATIONS

Nil.

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

Initials: _____

10 CONFIDENTIAL ITEMS

10.1 Confidential Items

Moved: Alderman Garden
Seconded: Deputy Mayor Henderson

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.1.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

CARRIED 9/0556 – 02/04/2019

10.2 Moving Open Items into Confidential

Nil.

Initials: _____

Minute Book Page 9719
1st Ordinary Council Meeting

10.3 Moving Confidential Items into Open

25.1.1 2019 Palmerston Youth Festival

C9/0184

Moved: Alderman Buhr
Seconded: Deputy Mayor Henderson

1. THAT Report Number C9/0184 entitled 2019 Palmerston Youth Festival be received and noted.
2. THAT Council Decisions relating to Report Number C9/0184 entitled 2019 Palmerston Youth Festival be moved to the 2 April 2019 Open minutes.

CARRIED 9/0570 – 02/04/2019

11 PETITIONS

11.1 Closure of Laneway – Politis Court to Strawberry Crescent Laneway

Moved: Deputy Mayor Henderson
Seconded: Alderman Spick

1. THAT the petition received from Mr C Walton regarding the proposed night time only Closure of the Politis Court to Strawberry Crescent Laneway be tabled at the Council Meeting held on Tuesday, 2 April 2019.
2. THAT Council receives and notes the petition received 30 March 2019 by Mr C Walton regarding the proposed night time only Closure of the Politis Court to Strawberry Crescent Laneway.
3. THAT a report be presented to the first Ordinary meeting of Council in May 2019 regarding the proposed night time only Closure of the Politis Court to Strawberry Crescent Laneway.

CARRIED 9/0557 – 02/04/2019

12 NOTICES OF MOTION

Nil.

Initials: _____

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 *Project* – Making the Switch, Update March 2019 9/0204

Moved: Alderman Buhr
Seconded: Alderman Lewis

THAT Report Number 9/0204 entitled *Project* – Making the Switch, Update March 2019 be received and noted.

CARRIED 9/0558 – 02/04/2019

13.2 Action Reports

13.2.1 City of Palmerston Library Easter Closure 2019 9/0190

Moved: Alderman Buhr
Seconded: Deputy Mayor Henderson

1. THAT Report Number 9/0190 entitled City of Palmerston Library Easter Closure 2019 be received and noted.
2. THAT Council approves the closure of the Library on Easter Sunday 21 April 2019.

CARRIED 9/0559 – 02/04/2019

13.2.2 Adoption of the City of Palmerston Community Plan 9/0202

Moved: Deputy Mayor Henderson
Seconded: Alderman Garden

1. THAT Report Number 9/0202 entitled Adoption of the City of Palmerston Community Plan be received and noted.
2. THAT Council adopt the City of Palmerston Community Plan at **Attachment B** as amended with typographical changes to Report Number 9/0202 entitled Adoption of the City of Palmerston Community Plan.
3. THAT Council write to all submitters thanking them for their submissions and responding to the issues they have raised in accordance with the Summary of Proposed Responses to Submitters outlined in **Attachment A** and amended to identify the corner of Driver Avenue and Elrundie Avenue as a Northern Territory Government responsibility.

CARRIED 9/0560 – 02/04/2019

Initials: _____

Minute Book Page 9721

1st Ordinary Council Meeting

13.2.3 Trial of Laneway Treatments – Update April 2019

9/0205

Moved: Deputy Mayor Henderson

Seconded: Alderman Spick

1. THAT Report Number 9/0205 entitled Trial of Laneway Treatments - Update April 2019 be received and noted.
2. THAT a report outlining the outcomes and findings of the Trial Laneway Treatments be presented to Council at the 2nd Ordinary Meeting in September 2019.

CARRIED 9/0561 – 02/04/2019

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 LGANT Draft Executive Minutes – 18 March 2019

Moved: Alderman Buhr

Seconded: Alderman Garden

THAT Council receive and note Item 14.1.1 entitled LGANT Draft Executive Minutes – 18 March 2019.

CARRIED 9/0562 – 02/04/2019

14.2 Correspondence

14.2.1 Local Government Accounting Advisory Committee (LGAAC) Nomination

Moved: Alderman Garden

Seconded: Deputy Mayor Henderson

THAT Council endorse the Assistant Finance Manager, Maxie Smith's nomination to the Local Government Accounting Advisory Committee.

CARRIED 9/0563 – 02/04/2019

15 REPORT OF DELEGATES

Nil.

Initials: _____

16 QUESTIONS BY MEMBERS

Nil.

17 GENERAL BUSINESS

17.1 Maintenance of M2A2 Howitzer and Leopard Battle Tank Monument

Moved: Alderman Lewis
Seconded: Alderman Spick

THAT Council writes to the 1st Brigade/2nd Cavalry Regiment requesting assistance to maintain the M2A2 Howitzer and the Leopard Battle Tank Monument located in Memorial Park, Palmerston.

CARRIED 9/0564 – 02/04/2019

18 NEXT COUNCIL MEETING

Moved: Deputy Mayor Henderson
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 April 2019 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0565 – 02/04/2019

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Henderson
Seconded: Alderman Spick

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0566 – 02/04/2019

Initials: _____

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Lewis
Seconded: Alderman Spick

THAT the meeting be adjourned for 15 minutes for media liaison.

CARRIED 9/0567 – 02/04/2019

The meeting adjourned at 6.06pm.



Athina Pascoe-Bell
MAYOR

Date:
