

# **1<sup>ST</sup> ORDINARY COUNCIL MEETING**

## **NOTICE OF MEETING**

**TUESDAY, 5 MARCH 2019**

The Ordinary Meeting of the City of Palmerston will be held in the iLearn Centre, Mother Teresa Catholic Primary School, 16 Ginger Street, Zuccoli, commencing at 5.30pm.

A handwritten signature in black ink, appearing to read 'A Vellar', is positioned above a horizontal line.

**AMELIA VELLAR**  
**ACTING CHIEF EXECUTIVE OFFICER**

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## 1st Ordinary Council Meeting

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### 1 ACKNOWLEDGEMENT OF COUNTRY

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### 2 OPENING OF MEETING

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### 3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

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### 4 REQUEST FOR TELECONFERENCE

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### 5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

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### 6 CONFIRMATION OF MINUTES

#### 6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 19 February 2019 pages 9671 to 9679 be confirmed.

#### 6.2 Business Arising from Previous Meeting

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### 7 MAYORAL REPORT

#### 7.1 Mayoral Report – February 2019

M9/008

**AGENDA ITEM:** 7.1

**REPORT TITLE:** Mayoral Update Report – February 2019

**REPORT NUMBER:** M9/008

**MEETING DATE:** 5 March 2019

**Author:** Mayor, Athina Pascoe-Bell

## PURPOSE

The purpose of this report is to provide a highlight summary of some recent activities.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

## KEY ISSUES

- General collaboration with Australian and Northern Territory Governments.
- Exploring opportunities for funding.
- Strengthening collaborations with Australian Local Governments.
- Attendance at various activities and services in Palmerston.

## RECOMMENDATION

THAT Report Number M9/008 entitled Mayoral Update Report – February 2019 be received and noted.

## DISCUSSION

The following is a highlight summary of some recent activities. I will provide some further verbal updates at the meeting.

### CHIEF MINISTERS – 2019 THE YEAR AHEAD

I attended the briefing given by the Chief Minister in relation to 2019 The Year Ahead. He provided information on the following topics:

- Owning your own piece of the Territory
- Provided a snapshot of major projects underway or to commence in the next 12 – 18 months in the Top End
- Northern Territory Gas Strategy
- International Education and training
- Space industry
- International Engagement, Trade and Investment Strategic Plan 2018-2021
- Darwin City Deal



## OPENING OF THE FIRST SITTING OF PARLIAMENT FOR 2019

I attended the First Sitting of Parliament for 2019 on Tuesday, 12 February 2019. This event was well attended by surrounding Council's Mayors and I thought I would share this lovely photo that was taken at the event of myself, Katherine Town Council Mayor, Fay Miller and Litchfield Council Mayor, Maree Bredhauer.



## 77<sup>th</sup> ANNIVERSARY OF THE BOMBING OF DARWIN

On 19 February 1942, mainland Australia came under attack for the first time when Japanese forces mounted two air raids on Darwin. The two attacks involved 54 land-based bombers and approximately 188 attack aircraft which were launched from four Japanese aircraft-carriers in the Timor Sea. The raids killed at least 243 people and between 300 and 400 were wounded.

I attended this year's ceremony commemorating the 77<sup>th</sup> Anniversary, the Chief Minister paid tribute to the people that had lost their lives but said Japanese Prime Minister Shinzo Abe's historic visit last November showed the city had recovered and was now a symbol of peace.

This year, Mr Winspear, aged 99 and the last survivor in the 2 and 13 RAAF Hudson Bomber Squadrons, unveiled a plaque honouring his comrades who died during World War II.

## AUSTRALIA DAY

As part of Council's Australia Day Ceremony, 43 new citizens were welcomed in a citizenship ceremony, Palmerston's defence community participated with a tri-service flag raising ceremony and Student Citizen Award winners from Palmerston schools were also acknowledged.

The Palmerston Australia Day Awards recognise outstanding citizens and groups for their achievements throughout the past year, with the winners announced on the day:

- Citizen of the Year: Peta Preo
- Young Citizen of the Year: Denique Stewart
- Community Event of Year: Come Walk with me NT

With each, there is a clear theme of civic pride and selflessness, along with their dedication to the local Palmerston community. I would like to thank them once again for the valuable contribution each has made to the betterment of our City.

## DEFENCE COMMUNITY ORGANISATION – WELCOME TO THE TOP END EXPO

I attended the Welcome to the Top End Expo, where council was involved as a stall holder. This event provides the City of Palmerston with an opportunity to showcase our services to the defence community. The event is always very popular and this year it was bigger than previous years and well attended.

## COMMUNITY DINNER

Following on from the first successful community dinner, a second community dinner was held on the 6<sup>th</sup> February at the Recreation Centre, including a workshop on ideas for Harmony Day celebrations. The dinner was well attended, and some great ideas were collated by the participants.

## CHANGING THE NARRATIVE



In January, I was fortunate enough to be able to attend an initiative by the newly established Youth Rep Group, who hosted a stall in the Palmerston Shopping Centre inviting shoppers to hear about the challenges facing some Palmerston youth, share ideas about how we can celebrate young people in Palmerston and speak directly with young people about the services being delivered through the Palmerston Youth Action Plan. The stall was well received by many people in the community and the Youth Rep Group are to be congratulated on this initiative. They have since been busy working on a number of other projects, including one for International Women's Week.

## INTERNATIONAL WOMEN'S WEEK

The City of Palmerston has been working with several other community groups to bring together a range of activities for International Women's Week. I have been fortunate enough to be able to attend most planning sessions and the event flier is now out with a range of activities planned for the week from 4-7 March.

### CITIZENSHIP CEREMONIES

With Palmerston attracting a large number of migrant families to our inclusive and vibrant community, we have been overwhelmed with the number of Palmerston residents seeking citizenship. We will be hosting two Citizenship Ceremonies in March to facilitate the large number of requests and to welcome our newest Australian Citizens.

### REGULAR STAKEHOLDER MEETINGS

I have also recommenced meetings with Palmerston MLA's, Police and other community stakeholders and will continue to meet with them all on a regular basis.

### **POLICY IMPLICATIONS**

There are no policy implications relating to this report.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget implications relating to this report.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There are no risk, legal and legislative implications relating to this report.

### **ATTACHMENTS**

There are no attachments to this report.

**8 DEPUTATIONS AND PRESENTATIONS****9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)****10 CONFIDENTIAL ITEMS**

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following confidential items.

**10.1 Confidential Items**

ITEM	REGULATION	REASON
25.2.1	8(c)(i)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.2.2	8(b)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(b) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

**10.2 Moving Open Items into Confidential****10.3 Moving Confidential Items into Open****10.3.1 Palmerston Youth Festival Grant****C9/0121**

1. THAT Report Number C9/0121 entitled Palmerston Youth Festival Grant be received and noted.
2. THAT Council accept the Department of the Chief Ministers offer of ongoing grant funding of \$300,000 per annum to organise a week-long Palmerston Youth Festival in the July school holidays.
3. THAT Council, pursuant to Section 32 (2) of the Local Government Act 2008 (as amended), hereby delegates to the Chief Executive Officer, the power to finalise and enter the ongoing grant funding agreement with Northern Territory Government for a Palmerston Youth Festival.
4. THAT this matter be moved into Open following the joint public announcement with the Northern Territory Government.

**CARRIED 9/0386 – 20/11/2018**

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**11** PETITIONS

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**12** NOTICES OF MOTION

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**12.1** Graffiti Buster Trailer

Moved: Alderman Lewis

THAT a report be prepared outlining the feasibility of a "Graffiti Buster Trailer" to be funded, and made available, to members of the community, to combat graffiti around Palmerston City, be presented to Council by the 2<sup>nd</sup> Ordinary Council meeting in May 2019.

COUNCIL MEETING DATE: 5 March 2019  
TOPIC: Graffiti Buster Trailer

## BACKGROUND:

Council is committed to community building and beautifying our city. Council recognises that perceptions of safety and civic pride in the community are affected negatively by graffiti and vandalism. Council is committed to keeping its property graffiti free and to the expedient removal of graffiti when it occurs.

To assist Council with graffiti removal, a proposal of a "Graffiti Buster Trailer" for community use is being tabled. The trailer would be owned by Council with City of Palmerston branding on it and would be stored on Council property when not in use. The trailer would contain a variety of common paints, trays, brushes, and rollers on poles. Council could consider getting sponsorship from a local paint supplier for the provision of paint supplies. The conditions of use would include possession of a current driver's license and being a resident of Palmerston. The idea would be that the resident would book, collect, use and return the trailer in a similar fashion to the existing Council trailers. The management of bookings including keys would be managed by Council staff. It is understood that a fixed amount would need to be allocated to the trailer each year for - registration, paint, replenishment of items when end of life - e.g. brushes as well as the initial cost of purchasing the trailer. The trailer would be advertised via usual council marketing avenues including the website.

## OBJECTIVE:

The motion is calling for a report to examine the feasibility, options and costs of a Graffiti Buster Trailer to encourage community involvement in the removal of graffiti. The report will allow Council staff to also investigate any concerns around the legalities of individuals or community groups removing graffiti off assets or infrastructure they don't own and how this could potentially impact Council insurances.

## NOTICE OF MOTION:

THAT a report be prepared outlining the feasibility of a "Graffiti Buster Trailer" to be funded, and made available, to members of the community, to combat graffiti around Palmerston City, be presented to Council by the 2<sup>nd</sup> Ordinary Council meeting in May 2019.



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Signature

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Alderman Tom Lewis

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Print Name

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27/02/2018

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Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.



## 13 OFFICER REPORTS

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### 13.1 Receive and Note Reports

13.1.1	Palmerston Senior Advisory Committee February Minutes	9/0175
13.1.2	Palmerston Safe Communities Committee February Minutes	9/0176
13.1.3	Managing Road Network Safety across the Municipality	9/0180

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.1.1

**REPORT TITLE:** Palmerston Seniors Advisory Committee February Minutes

**REPORT NUMBER:** 9/0175

**MEETING DATE:** 5 March 2019

**Author:** Manager Lifestyle and Community, Jan Peters

**Approver:** Acting Director Lifestyle and Community, Amelia Vellar

### PURPOSE

This report presents the unconfirmed minutes from the most recent Palmerston Seniors Advisory Committee (PSAC) meeting held on 4 February 2019.

#### Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community and are committed to delivering the highest possible levels of service and community engagement.

### KEY ISSUES

- Palmerston Seniors Advisory Committee is an Advisory Committee to Council, providing advice and feedback in relation to issues that affect Palmerston and Rural seniors who access services, businesses, events and activities in Palmerston.
- Palmerston Seniors Advisory Committee meeting was held 4 February 2019 and minutes are presented.

### RECOMMENDATION

THAT Report Number 9/0175 entitled Palmerston Seniors Advisory Committee February Minutes be received and noted.

### BACKGROUND

Palmerston Seniors Advisory Committee is an Advisory Committee to Council, providing advice and feedback in relation to issues that affect Palmerston and Rural seniors who access services, businesses, events and activities in Palmerston.

The Committee meets bi-monthly, bringing together the 15 senior members, Council staff, Elected Members and guests such as Government representatives from local electorates.



## **DISCUSSION**

The unconfirmed Minutes of the 4 February Palmerston Seniors Advisory Committee meeting are attached. **Attachment A**

These minutes were circulated to the Committee on 11 February 2019.

PSAC Members are looking forward to Council providing information regarding a report about viability of extending Gray Hall and Council's review of paid parking in the City Centre. These two issues have been topics of discussion for some time based on the availability of a dedicated Palmerston Seniors Community Centre and the introduction of paid parking to the city centre.

Members were encouraged to report to Council any locations in Palmerston that they identify as having access issues. Three locations with inadequate footpaths were identified and Council staff will investigate.

## **CONSULTATION PROCESS**

Palmerston Seniors Advisory Committee is a regular contributor to Council's consultation process.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications relating to this report.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There is no risk, legal and legislative implications relating to this report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** Unconfirmed Palmerston Seniors Advisory Committee February Minutes

# PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

## CITY OF PALMERSTON

**Minutes of Palmerston Seniors Advisory Committee Meeting**  
**held in Palmerston Recreation Centre,**  
**The Boulevard, Palmerston**  
**on Monday 4 February 2019 at 12:00 pm.**

### COMMITTEE MEMBERS

Alderman Sarah Henderson (Chair)  
 Mayor Athina Pascoe-Bell (ex-officio)  
 Ann Brown  
 Neville Driver  
 Lillian Mann  
 Anne Coutts  
 Trevor Miller  
 Anna Durbridge  
 Dot Chapman  
 Barbara Crane  
 Sandra Parker  
 Avril Smith

### GUESTS

Lia Finocchiaro – MLA Member for Spillett  
 Angie Walker, Electorate of Spillett  
 Kirby Bolton, Electorate of Drysdale

### STAFF

Amelia Vellar, Director Lifestyle and Community  
 Jan Peters, Manager Community Services  
 Tess Riches, Community Services Officer

## 1 OPENING OF MEETING

The Chair declared the meeting open at 12.10 pm.

## 2 APOLOGIES AND LEAVE OF ABSENCE

Mary Oliffe  
 Maggie Grave  
 Margaret Moore  
 Marg Lee

Committee member  
 Committee member  
 Committee member  
 Committee member

Initials: \_\_\_\_\_

# PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

Pam Smith  
Olga Dalrymple

Committee member  
Electorate of Brennan

## 3 CONFIRMATION OF MINUTES

### 3.1 Confirmation of Minutes

Moved: Ann Brown  
Seconded: Trevor Miller

THAT the amended minutes of the Palmerston Seniors Advisory Committee Meeting held on Monday, 12 November 2018 be confirmed.

## 4 PRESENTATIONS

### 4.1 Presentation: Nil

## 5 BUSINESS ARISING FROM PREVIOUS MEETINGS

### 5.1 Actions

Action Table Items were discussed; amended table below.

Issues contributed by Palmerston Seniors	Possible solution ideas provided by public/ PSAC	Action	Responsibility	When	Status
"Suitable space required for Palmerston seniors to meet, to socialise, and source information"	Continue to liaise with Council on either a purpose-built (or extended/renovated existing) community centre to provide spaces suitable for seniors only OR a shared-use facility.	1. Provide update on progress of municipality-wide land use planning. 2. Provide update on report regarding viability of extending Gray Hall.	Director Lifestyle and Community/ Chair	As available  13 May Meeting	Ongoing  (Report due April)
"Paid Parking in CBD means seniors are forced to shop elsewhere."	Seek feedback from Council re: possible amendments to parking strategy: e.g. Extend time, better policing of disabled	Consider issues following Council review of paid parking in the City Centre. As per Council Minutes	Chair to report back to PSAC outcome of Council review	13 May Meeting	(Review due March)

Initials: \_\_\_\_\_

## PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

	parking, cancel parking meters	9/0094 – 05/06/2018			
"Concerns about safe access to Gateway shopping Centre from bus stops and on foot."	See what the new entrance plans are, Stage Two is nearing completion; this may answer concerns.	1. PSAC meeting Invite speaker from Dept of Transport re Gateway bus parking and pedestrian access. 2. Put new access info into Grey Goss	Community Services Officer  Community Services Officer	When Stage 2 and new entry/exit open  As available	Ongoing: review issues when Gateway Shopping Centre complete (No date for outside restaurants)
Seniors parking at Gateway Shopping Centre	A number of dedicated spaces for seniors parking.	Request dedicated spaces for seniors parking. Report response to group.	MLA Member for Spillett, Mrs Lia Finocchiaro	February 2019  13 May Meeting	In progress
ICE: In Case of Emergency contact details for persons requiring assistance	Print business cards to allow people to record the name and contact number of a person to call if required	Council will provide an amount to trial	Community Services Officer	13 May Meeting	In progress

Removed from table:

"Living support for seniors in their own homes required."

Remove from table: revisited each Grey Goss edition

"Laneway\* safety – need Council security cameras" and "Cars broken into in Gray Hall carpark, possible thief access via laneway?"

Remove from table: issues addressed with public lighting Project and better lighting installed at Gray Hall carpark.

### 5.2 Designated Seniors Parking

Mrs Lia Finocchiaro MLA, Member for Spillett, lead a discussion to determine direction regarding the groups' wish for dedicated seniors parking at Gateway Shopping Centre. Information gathered will be used by Mrs Finocchiaro in a request to the management of Gateway Shopping Centre to provide (unenforceable) dedicated seniors parking spaces. (Added to Action Table.)

Initials: \_\_\_\_\_

# PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

## 6 CHAIR'S REPORT

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### 6.1 Verbal Report:

Chair Alderman Sarah Henderson

Alderman Henderson advised the new community centre planned for Zuccoli Community Hub may provide space for seniors' groups, and this could influence the outcome of Council initiatives such as the Gray Hall extension viability report.

Alderman Henderson has initiated a Facebook account for Palmerston and Rural Seniors, to post relevant events, activities etc.

Members are encouraged to learn more about Project, including Smart Cities (technology), Splashing Out (pool precinct), Making the Switch (lighting); Liveable Cities (greening and upgrades), Where We Live Matters, (place-making) and It's Always Brighter! (solar farm).

<https://www.palmerston.nt.gov.au/operations/planning/major-projects>

## 7 NEW BUSINESS

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7.1 Members are encouraged to report to Council any locations in Palmerston that they identify as having access issues. The following areas were raised as access issues:

- Zenith Circuit – no footpath
- Tilston Ave – narrow footpath, footpath required on pool side.
- Priest Circuit – no footpath

7.2 Members are encouraged to discuss the changes to the NT Concession Scheme and Seniors Recognition Scheme and remind fellow seniors that their details need to be confirmed with Territory Families as soon as possible if they have not already done so. NT Concession and Recognition unit - 1800 777 704

[ntconcessionandrecognition@nt.gov.au](mailto:ntconcessionandrecognition@nt.gov.au)

7.3 Seniors Morning Tea will begin from 14 February at Cazaly's Club. These will be held on the second and fourth Thursdays of each month. The later event will also include bingo.

7.4 The hospital shuttle bus now travels to all hospitals plus Healthy Living NT.

7.5 Palmerston's Own Writers' book is available for the MLA's offices.

7.6 A simple card for seniors (and others) to carry in their wallets/purses to provide Next-Of-Kin contact details was suggested. (Added to Action Table.).

Initials: \_\_\_\_\_

## PALMERSTON SENIORS ADVISORY COMMITTEE MINUTES

### 8 CORRESPONDENCE

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An email from the Events Coordinator at the Palmerston Tavern was shared with members. The organisation offers discounted lunch for seniors, daily, and would like senior residents to offer feedback regarding making the venue more comfortable for seniors.

### 9 CLOSURE

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The Palmerston Seniors Advisory Committee meeting, held in the Palmerston Recreation Centre, The Boulevard, Palmerston on Monday, 4 February 2019 closed at 1:20pm



Initials: \_\_\_\_\_

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.1.2

**REPORT TITLE:** Palmerston Safe Communities Committee February Minutes

**REPORT NUMBER:** 9/0176

**MEETING DATE:** 5 March 2019

**Author:** Manager, Lifestyle and Community, Jan Peters

**Approver:** Acting Director Lifestyle and Community, Amelia Vellar

### PURPOSE

This report presents the unconfirmed minutes from the most recent Palmerston Safe Communities Committee (PSCC) meeting held on Thursday 7 February 2019.

#### Municipal Plan:

1. Community & Cultural Wellbeing
- 1.2 Safe Communities
- 1.2 We are committed to ensuring the safety and security of our community.

### KEY ISSUES

- Palmerston Safe Communities Committee members provide program updates, advice and feedback in relation to safety issues that affect Palmerston residents and businesses.
- Palmerston Safe Communities Committee meeting was held on 7 February 2019 and minutes are presented.

### RECOMMENDATION

THAT Report Number 9/0176 entitled Palmerston Safe Communities Committee February Minutes be received and noted.

### BACKGROUND

Council convenes the Palmerston Safe Communities Committee (PSCC) on bi-monthly basis. The PSCC works in partnership with Council, the Northern Territory Government, businesses and the community to reduce and prevent injuries, accidents and crime. The committee meets at Palmerston Recreation Centre and comprises of representatives from over 30 organisations.

## DISCUSSION

The unconfirmed minutes of the Palmerston Safe Communities Committee held on Thursday 7 February 2019 are attached. **Attachment A**

A representative from the Department of Chief Minister presented to the PSCC information on several programs being implemented across Palmerston, including the 5-Point-Plan, Track on Track and Breaking the Cycle of Crime.

The Department of the Attorney-General and Justice shared that it has released a consultation paper on how the Territory's financial assistance scheme can be improved to better support victims of crime.

Larrakia Nation reported that they have appointed staff to commence the roll out of the HOST program to address several matters including anti-social behaviour.

The Department of Local Government, Housing and Community Development shared that they have entered an agreement with the developers of the Boulevard Plaza and Elders to lease subsidised 1, 2- and 3-bedroom apartments with the eligibility to secure a lease dependant on the persons income and the number of people residing in the dwelling.

The City of Palmerston updated the committee on several programs underway or shortly commencing, particularly highlighting the roll out of the LED lighting upgrade commencing across the entire Palmerston municipality in April 2019 and the Laneway Treatment Trials which are intended to discourage the occurrence of anti-social behaviour in laneways.

Key points of discussion included the success of the Northern Territory Government's School Holiday Program (December/January) including high attendance by youth and excellent collaboration by the service providers, City of Palmerston, Youth Outreach Re-Engagement Team (YORET) and Police.

## CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

## POLICY IMPLICATIONS

There are no policy implications for this report.

## BUDGET AND RESOURCE IMPLICATIONS

City of Palmerston provided in-kind support through the provision of facility hire (Recreation Centre, aircon and lights) to the value \$10,295, for the Northern Territory Government's School Holiday Program.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

## ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.



## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** Palmerston Safe Communities Committee February Minutes.

# PALMERSTON SAFE COMMUNITIES COMMITTEE MINUTES

## CITY OF PALMERSTON

**Minutes of Palmerston Safe Communities Committee Meeting**  
**held in Community Room 1,**  
**Palmerston Recreation Centre, 11 The Boulevard**  
**on Thursday 7 February 2019 at 01:30 pm**

### COMMITTEE MEMBERS

Alderman Lucy Buhr (Chair)  
 Nathan Finn, NT Police  
 Mel Roomes, Road Safety NT  
 Mandy Foord, NT Fire & Rescue Service  
 Angie Walker, Electorate Office for Spillett  
 Kathy Bannister, Red Cross  
 Serena Dalton, Grassroots Action Group  
 David Kurnoth, Larrakia Nation  
 Rachael Hart, YWCA  
 Kirby Bolton, Electorate Office for Drysdale  
 Alison Warwick, Department of Local Government, Housing  
 & Community Development  
 Sandra Schmidt, Department of Chief Minister  
 Dave Russell, Territory Families (YORET)  
 Mandy Pearce, Victims of Crime NT  
 Michael Maclean, NT Police CCTV

### GUESTS

Luke Gosling OAM MP, Federal Member for Solomon

### STAFF

Amelia Vellar, A/Director, Lifestyle & Community  
 Jan Peters, Manager, Lifestyle & Community  
 Liz Middleton, CDO, Lifestyle & Community (Minutes)  
 Amanda Stevenson, CDO, Lifestyle & Community  
 Jeffery Borella, Ranger Services Manager, City Growth  
 & Operations

## 1 OPENING OF MEETING

The Chair declared the meeting open at 1:35 pm.

## 2 APOLOGIES AND LEAVE OF ABSENCE

Alderman Damian Hale  
 CEO, Luccio Cercarelli

City of Palmerston  
 City of Palmerston

Initials: \_\_\_\_\_

# PALMERSTON SAFE COMMUNITIES COMMITTEE MINUTES

Leah Sanderson	City of Palmerston
Shane Gartner	City of Palmerston
Kim Burns	Catholic Care NT
Davina Pickwick	Department of Human Services
Shalom Kaa	Department of Infrastructure, Planning and Logistics
Olga Dalrymple	Electorate Office for Brennan
Jeanette Callaghan	Territory Families
Louise Ogden	Territory Families
Kirsty Hunt	Federal Member for Lingiari (Representative)
John Rawnsley	NAAJA
Tracy-Dale Middleton	Neighbourhood Watch NT
Gemma Bellenger	NT Police, Fire and Emergency Services
Tony Deutrom	NT Police
Heidi Agung	NT Correctional Services

## 3 CONFIRMATION OF MINUTES

### 3.1 Confirmation of Minutes

Moved: Angie Walker  
Seconded: Jan Peters

THAT the minutes of the Palmerston Safe Communities Committee meeting held on Thursday 22 November 2018, be confirmed.

Carried

## 4 PRESENTATIONS

- 4.1 Presentation: Sandra Schmidt, Department of Chief Minister, presenting on the Northern Territory Government 5-Point Plan, Back on Track and Breaking the Cycle of Crime.

## 5 BUSINESS ARISING FROM PREVIOUS MEETINGS

- 5.1 Action: City of Palmerston Director of Lifestyle & Community and CDO (Safe Communities) to investigate a Palmerston Alcohol Licensee Sub-Committee focusing on a collective approach to alcohol sales in Palmerston.  
Update: Hospitality NT has held its first meeting with local licensees to discuss the establishment of a Liquor Accord for the Palmerston and Rural areas. Council will remain a representative on the Palmerston Liquor Accord Group.
- 5.2 Action: City of Palmerston Director – Lifestyle & Community to organise a visit from Larrakia Nation for CoP Rangers, to provide an overview of services and information on reporting anti-social behaviour within the community.

Initials: \_\_\_\_\_

# PALMERSTON SAFE COMMUNITIES COMMITTEE MINUTES

**Update:** City of Palmerston Rangers to attend PSCC meeting in February 2019 to hear about the Anti-Social Behaviour 5 Point Plan.

- 5.3 **Action:** Alderman Hale to continue to invite several local liquor licensees to attend the Palmerston Safe Communities Committee meetings.

**Update:** Ongoing

## 6 PALMERSTON NETWORKS UPDATE

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### 6.1 Palmerston Kids Network (PKN):

The next Palmerston Kids Network meeting will be held on Tuesday 12 February 2019 from 2.00pm to 3.30pm. The network is open to representatives from organisations working with or for children in Palmerston aged 0 – 12 years.

### 6.2 Palmerston and Rural Youth Services (PARYS):

The most recent PARYS meeting was held on Tuesday 5 February 2019. The agenda included a group discussion around developing activities and a calendar for National Youth Week, to be held from 8 to 18 April 2019. The next meeting will be held on Tuesday 26 March 2019 at 9am in the Palmerston Recreation Centre.

### 6.3 Palmerston Seniors Advisory Committee (PSAC):

The most recent meeting was held on Monday 4 February 2019. An action from the previous meeting was a Motion for Alderman Henderson to take to Council a request from the Committee for a review of the feasibility of an extension of Gray Hall to ascertain if it may provide a suitable facility for use as a Seniors Centre.

## 7 NEW BUSINESS

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Nil.

## 8 STAKEHOLDER UPDATES

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### 8.1 YWCA

- 8.1.1 YWCA are currently seeking referrals for people in the community who are experiencing or have been affected by Domestic Violence. They have two safety houses and can also assist with security upgrades to existing homes.

### 8.2 City of Palmerston, Ranger Services

- 8.2.1 The Ranger Services team have an agreement in place with the CEO of Larrakia Nation to allow the Larrakia Day Patrol staff to park anywhere within the Palmerston CBD to assist them to professionally respond to incidences of anti-social behaviour.

Initials: \_\_\_\_\_

# PALMERSTON SAFE COMMUNITIES COMMITTEE MINUTES

- 8.3 Road Safety NT (Department of Infrastructure, Planning & Logistics)**
- 8.3.1 MACC (Motor Accidents Compensation Commission) will be launching a new high impact television and social media campaign this week around speeding and its long-lasting effects.
  - 8.3.2 An educational campaign will be launched shortly around changes to Lane Filtering for motorbikes on NT roads.
  - 8.3.3 Road Safety NT is focusing on their Towards Zero Action Plan and specifically looking to target males between 15 – 25 years. They are looking for opportunities to work with organisations to improve outcomes for those within this age bracket.
  - 8.3.4 Road Safety NT are currently reviewing the Sober Bob campaign.
- 8.4 Lia Finocchiaro MLA, Member for Spillett (Representative)**
- 8.4.1 Lia Finocchiaro MLA is currently preparing a proposal for Gateway Shopping Centre to allow for dedicated parking for seniors. This parking would be separate to existing disabled parking spaces.
  - 8.4.2 Damage was noted to Deleny Gwa Park in Mitchell Creek Green and a request was made to temporarily deploy a mobile CCTV trailer in the area.  
**Action:** Angie Walker to discuss mobile CCTV availability with Palmerston Police.
- 8.5 NT Police Fire and Emergency Services (NTPFES)**
- 8.5.1 NTPFES are commencing the promotion of the Smart Sparks Education Program in schools. The program is designed for children in Transition to Year 2.
  - 8.5.2 A new promotional campaign will be launched for the changing of Smoke Alarms on 1<sup>st</sup> April.
- 8.6 Larrakia Nation**
- 8.6.1 David has commenced a new role at Larrakia Nation and is currently reviewing the Programs and initiatives to be rolled out to address anti-social behaviour.  
**Action:** David and CoP CDO (Safe Communities) to organise a presentation for the next PSCC meeting in April.
- 8.7 Grassroots Action Palmerston (GAP)**
- 8.7.1 GAP worked alongside several organisations during the school holiday period and noted the high attendance and good behaviours of those attending the activities.
  - 8.7.2 GAP are currently supporting a group of young people called the *Youth Rep Group* to change community perceptions about young people in Palmerston.
- 8.8 Grow Well Live Well (GWLW)**
- 8.8.1 GWLW are seeking community members and organisational representatives to join the Actions Groups. These groups focus on three areas including Working with Community, Strengthening Service Delivery and Empowering Parents and Families. please email [grow\\_well\\_live\\_well@outlook.com](mailto:grow_well_live_well@outlook.com) for more information.

Initials: \_\_\_\_\_

# PALMERSTON SAFE COMMUNITIES COMMITTEE MINUTES

## 8.9 Luke Gosling OAM MP, Federal Member for Solomon

- 8.9.1 The Member for Solomon recapped a recent public announcement regarding the commitment of \$5 million dollars to the City of Palmerston to upgrade the Palmerston Swimming & Fitness Centre.
- 8.9.2 The implementation of Kindy for 3-year-olds is also being discussed.

## 8.10 Department of Local Government, Housing & Community Development (DLGHCD)

- 8.10.1 DLGHCD are currently working with tenants to ensure they are maintaining yards and removing overgrown grass during the wet season.
- 8.10.1 An agreement has been entered with the developers of The Boulevard Plaza to offer 1, 2 and 3-Bedroom apartments. The leases will be managed by Elders and eligibility is dependent on the persons income and the number of people residing in the dwelling.

## 8.11 Eva Lawler MLA, Member of Drysale (Representative)

- 8.11.1 An announcement was made on Eva Lawler's social media on Thursday 7 February 2019 about several projects including a new Fire Station to be built in Palmerston.

## 8.12 NT Police

- 8.12.1 The new Palmerston Police Station is still under construction and is projected to be ready by 21 June 2019.
- 8.12.2 A restructure recently occurred within the Northern Territory Police and the Palmerston, Bachelor and Adelaide River stations now come under the same command.
- 8.12.3 Police noted that the recent incident involving several of people at the Palmerston Shopping Centre did not involve any residents of Palmerston.
- 8.12.4 At the beginning of February, Crime Against the Person was down 18.4% and Crime Against Property was down 5.12% when compared to the same period last year. It was noted that commercial properties have experienced an increase in property crime when compared to the previous year.
- 8.12.5 The Palmerston Station has been allocated two mobile CCTV units by the NT Police CCTV Unit to be used at locations around Palmerston. The goal is to respond to reports of anti-social and further discourage behaviour of that nature in the area. Requests for the use of these mobile CCTV units should be directed to the Palmerston Police Station however availability is dependant the existing demand and priorities.

## 8.13 NT Police CCTV

- 8.13.1 Works are continuing across Palmerston with 4 new cameras being installed in 3 new locations.
- 8.13.2 20 CCTV mobile units are distributed across the Northern Territory with 10 in the greater Darwin area.

Initials: \_\_\_\_\_

## PALMERSTON SAFE COMMUNITIES COMMITTEE MINUTES

- 8.13.3 It was noted that the public have become more aware of the 27 Police CCTV cameras in Palmerston with the installation of the blue and white stickers onto the poles.
- 8.14 **Victims of Crime NT (VOC)**
- 8.14.1 VOC have recently employed a new CEO, Melinda Flemming.
- 8.14.2 VOC are currently in the midway point of the BizSecure program with 50 businesses taking up the program in the last 6 months.
- 8.14.3 The Department of the Attorney-General and Justice is reviewing how the NT justice system can create better outcomes for victims of crime in the NT. They have released a discussion paper to review how the Territory's financial assistance scheme can be improved to better support victims of violent crimes. Submissions are currently open until 29 March 2019. Visit <https://justice.nt.gov.au/attorney-general-and-justice/law-reform-reviews/open-law-reform-consultations/victims-of-crime-reform> for more information.
- 8.15 **Territory Families – Youth Outreach & Re-Engagement Team (YORET)**
- 8.15.1 The YORET are moving from working with providers on the School Holiday Program to ensuring children are returning to school.
- 8.16 **City of Palmerston, A/Director - Lifestyle and Community**
- 8.16.1 Council is commencing works for the \$3.6-million-dollar upgrade to 4,000 lights across all suburbs in Palmerston. Works to update the existing lighting to LED lights will commence in the older suburbs with Moulden the first suburb to receive the lighting upgrade.
- 8.16.2 CoP is continuing to review several treatments to reduce reports of anti-social behaviour in laneways, including lighting or closing some laneways.
- 8.16.3 CCTV sound analytics is also being investigated to assist with responding to anti-social behaviour and crime within the CBD
- Action:** Council Maintenance Staff to conduct regular checks of the bushes and foliage throughout the CBD to check for items being stored.
- Action:** Provide feedback to City Growth and Operations team that Dunbar Park needs additional lighting.
- 8.17 **City of Palmerston, Manager Community Services**
- 8.17.1 The Community Services Team have had a busy start to the year with several projects already underway including the Youth Music Program, Community Dinner and the 15-week Activate program (Block One).
- 8.17.2 The City of Palmerston Community Benefit Scheme is open for applications for grants, donations and sponsorships. Applicants are encouraged to check eligibility before applying.
- 8.17.3 The PSAC group has requested wallet cards be printed for seniors to advise of a contact person – in the event of an emergency. The Manager Community Services is considering printing and making it them available for others in the community.

Initials: \_\_\_\_\_



## PALMERSTON SAFE COMMUNITIES COMMITTEE MINUTES

### 8.18 City of Palmerston, Community Development Officer (Safe Communities)

- 8.18.1 City of Palmerston has launched the new Shared Paths initiative to promote active travel to Palmerston schools. Schools are encouraged to complete an Expression of Interest before 22 February.
- 8.18.2 Neighbour Day is being held on Sunday 31 March and all residents and businesses are being encouraged to hold a Neighbour Day celebration in their street or business.
- 8.18.3 Brekkie in the Park is running again in 2019 with Council currently seeking expressions of interest from local organisations to host breakfast or activities.
- 8.18.4 Council recently installed a 3D Crossing between the Palmerston Shopping Centre and the Water Tower. The installation is seen as fun opportunity to trial something new and interesting while potentially improving safety.

### 9 CORRESPONDENCE

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Nil.

### 10 NEXT MEETING

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Thursday 4 April 2019, 1:30pm – 3:00pm, Palmerston Recreation Centre, 11 The Boulevard.

### 11 CLOSURE

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The Palmerston Safe Communities Committee meeting, held in Palmerston Recreation Centre, 11 The Boulevard, Palmerston on Thursday 07 February 2019 closed at 3:05 pm

### ATTACHMENTS:

Nil.



Initials: \_\_\_\_\_



## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.1.3

**REPORT TITLE:** Managing Road Network Safety across the Municipality

**REPORT NUMBER:** 9/0180

**MEETING DATE:** 5 March 2019

**Author:** Manager Infrastructure and Maintenance, Malcolm Jones

**Approver:** Acting Chief Executive Officer, Amelia Vellar

### PURPOSE

This report outlines existing programs and practices, planned initiatives and opportunities in relation to managing road network safety across the municipality.

#### Municipal Plan:

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community.

### KEY ISSUES

- Council is committed to providing a safe, effective and efficient road network across the municipality with the key focus upon improving safety of all users.
- Council is undertaking a variety of initiatives in order to improve road safety.

### RECOMMENDATION

THAT Report Number 9/0180 entitled Managing Road Network Safety across the Municipality be received and noted.

### BACKGROUND

At the 1<sup>st</sup> Ordinary Meeting held on 6 November 2018 Council resolved the following:

#### *Road Network Safety*

*THAT a report be presented to Council at the 1<sup>st</sup> Ordinary Meeting in March 2019, which outlines existing programs, practices and/or planned initiatives and opportunities in relation to managing road network safety across the municipality.*

**CARRIED 9/0347 – 06/11/2018**

## **DISCUSSION**

Road safety is the responsibility of the entire community. However, safety cannot be achieved by just engineering or design alone. It involves programs of education and enforcement in order to control and adjust behaviour.

Council is committed to providing a safe, effective and efficient road network across the Municipality through a variety of programs and practices. Council's road safety strategy aligns with the Northern Territory Government's (NTG) Towards Zero Road Safety Action Plan (Towards Zero).

An outline of Council's current road safety practices is detailed below.

### **Engagement and Consultation**

Council regularly liaises with police, government departments, schools, committees, residents, developers, designers and any other associated stakeholders to discuss concerns regarding road safety issues. Examples include:

- Hosting committees such as Seniors Advisory Committee and responding to feedback such as concerns with pedestrian connectivity around the Central Business District (CBD).
- Collaborating with NTG and consultants on specific projects including Tulagi Road Upgrade, and the development of suburb of Zuccoli.
- Liaising with Police to aid in putting in controls in problem areas they have identified using traffic data. An example is Nichols Street where engineering controls implemented by Council reduced illegal one-way movements from 5.8% to 1.5%.
- Consultation with the design and construction of Zuccoli Schools. This included Council working with the Northern Territory Department of Education (DoE), The Northern Territory Government Department of Infrastructure, Planning and Logistics (DIPL), Zuccoli developers, designers and contractors to review proposals and provide comment for consideration taking into account safety aspects of the design.

### **Reviews and Improvements of Existing Infrastructure**

As within any developed area, over time the design standards, technologies and expectations need review to ensure they meet community and council expectations in all regards but most importantly safety. Despite Palmerston being a relatively newly designed municipality, standards and expectations have changed since its inception. Council constantly reviews the issues that are identified and aims to resolve these issues with the best solution for the entire of the community.

This review also includes the collection and assessment of traffic data via traffic surveys. This allows assessment of where the issues are most prominent. Ongoing monitoring of traffic data allows Council to review the potential effectiveness and impact of any possible infrastructure upgrade. The collection and assessment of traffic data via traffic surveys, allows for assessment of the nature or extent of the issues in question.

Some improvements that have been implemented after reviews include:

- Local Area Traffic Management – Upgrade to areas including pedestrian refuges, fencing, bollards and signage.
- Footpath Upgrades – widening of footpaths, installing compliant kerb ramp crossings, increasing connectivity of footpath network to major points such as schools, shops, bus stops and other community areas.
- Lighting Upgrades – along streets, footpaths, open space pathways.

- Upgrades in Technology – Lighting upgrades, Smart Cities implementation of systems for monitoring and control of lighting, traffic data collection and traffic management. Electronic Speed Limit Signs (ESLS).

Recent and upcoming projects include;

- Ongoing installation of Electronic Speed Limit Signs around School Crossings. The use of the ESLS is intended to change driver behaviour around school zones where there is a high amount of pedestrian traffic. The ESL Signage also incorporates traffic monitoring technology that can be reviewed and assessed as to the effectiveness of the systems. Initial information shows that the signs are reducing the speed of vehicles within the zone. The ESLS have been positively received by the community.
- Improvement of safety around schools. With schools being a major centre of pedestrian and traffic, safety is a priority. Any works within the vicinity of the schools, also needs to be assessed against further impacts to the surrounding community and road network. Recently Council have engaged a traffic consultant to review specific issues around Roseberry and Durack Schools. This assessment allows all factors such as pedestrians, cyclists, vehicles to be considered in a manner that includes consultation with the School community.
- Woodroffe Avenue footpath upgrade. An area of footpath along Woodroffe Avenue was an area of high concern as it is a route to Woodroffe School. The existing path was narrow with steep crossfalls towards the road which created safety hazards for pedestrians and bikes using this identified portion. The new pathway has been redesigned to reduce these issues.
- Trial painting of 3D pedestrian crossings on Palmerston Circuit.
- Installation of new LED lights in streets and carparks to improve visibility. Currently Council receives an average of 6 reported streetlight outages per week with approximately 2% of the streetlights with reported faults. With the upgrade to LED streetlights, the failure rate of the fittings should be significantly reduced. When combined with the new smart light control system, faults will be automatically recognised and reported. This will enable Council to respond more efficiently to faults as they occur.

Council also invests in road safety audits which provide a formal assessment of the potential road safety risks associated with a new road project or road improvement project conducted by an independent qualified audit team. These assessments consider all road users and suggests measures to eliminate or mitigate risks. A recent road safety audit Council commissioned was at Durack Primary School where Tonkin consulting were engaged to assess existing pedestrian and road infrastructure against parking and user requirements with the result being recommendations of improvements for the community with safety as the primary concern.

### Infrastructure Maintenance

Council is responsible for the management of a diverse range of infrastructure and assets, of significant value, on behalf of the Palmerston community. A strategic approach to asset management by Council ensures delivery of appropriate level of service to the community through its assets. Council has asset management plans that include the City of Palmerston's infrastructure assets.

In order to ensure the existing infrastructure is safe for use, an extensive road maintenance program is implemented. The network is continually under inspection, with review of pathways, roads, drainage, signs, line marking, weeds, vegetation, trees and streetlights. The reviews assess any risks to the community which leads to the prioritisation of repairs and other project works.

Recently (October - December 2018) works included;

- 34 potholes repaired
- Reconstructing 260 sqm of road pavements
- Replaced 380 sqm of footpaths

### Current Education Initiatives

- Commencement of the "Safe Routes to School" program designed to promote a better understanding of the issues and concerns of roads around schools in the community. This will in turn assist Council improve road safety around schools whilst educating students, parents and other road users.
- Council launched a video advertisement campaign with Towards Zero highlighting the ESLS program launching on social media in February 2019.
- Council has implemented smart technology into its fleet aimed to educate staff on their driving behaviour and point them towards safer driving practices.

### Funding Opportunities

Additional funding opportunities are always being sought in order to improve the safety of the road network. Funding opportunities outside the existing budgets are aimed at grant funding such as Special Purpose Grants, Roads to Recovery and Blackspot Road Safety Programs.

There is current ongoing dialogue between the Council and several NTG Departments to discuss the possibility of collaboration regarding the funding of future road safety projects. Possible funding partnerships could be for infrastructure, education or engagement programs, aimed at improving road safety to the community.

Other discussions and submissions via organisations such as the Local Government Association of the Northern Territory and the Australian Local Government Association, are focusing on the increasing of Federal Government funding allocations to programs such as Roads to Recovery, ensuring Councils roads can be maintained which helps to achieve greater road safety.

## **CONSULTATION PROCESS**

This report provides information on the existing practices undertaken by Council and does not require any current further Consultation.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The basis of this report is to provide information on the existing practices undertaken by Council within the current budget framework. As such, there is no impact upon current budget or resources.

Council provides an annual budget for road improvement and maintenance activities. Where possible Council seeks funding support, a recent example being the partnership with the Northern Territory Government on the Electronic Speed Limit Sign Installation.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

The basis of this report is to provide information on the existing practices undertaken by Council. These practices are in alignment with current risk, legal and legislative requirements.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

There are no attachments for this report.

**13 OFFICER REPORTS**

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**13.2 Action Reports**

13.2.1	City of Palmerston Common Seal – Northern Territory Government Funding Agreement – Palmerston Youth Music Project	9/0173
13.2.2	Council's Response to the Draft Burial and Cremation Bill (NT) 2018	9/0177
13.2.3	Review of Council Policy <i>RS01 Works on Council Verge</i>	9/0168
13.2.4	Review of Domestic Kerbside Waste Collection Survey Results	9/0178
13.2.5	Outdoor City Dining Experience – On Frances Series	9/0174

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.2.1

**REPORT TITLE:** City of Palmerston Common Seal - Northern Territory Government Funding Agreement – Palmerston Youth Music Project

**REPORT NUMBER:** 9/0173

**MEETING DATE:** 5 March 2019

**Author:** Manager Community Services, Jan Peters

**Approver:** Acting Director Lifestyle and Community, Amelia Vellar

### PURPOSE

This report seeks Council approval to sign and affix Council's Common Seal to Northern Territory Government Funding Contract, for the facilitation of the Palmerston Youth Music Project.

### Municipal Plan:

#### 1. Community & Cultural Wellbeing

##### 1.3 Arts and Culture

1.3 We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for increased cultural resources.

### KEY ISSUES

- The Palmerston Youth Music Project was proposed in response to a lack of performance venues, recording facilities and spaces for creative musical pursuits in Palmerston.
- The Northern Territory Government have offered funding of \$50,000 to facilitate the Palmerston Youth Music Project.
- Council has agreed to the Youth Music Project and has accepted funding.
- The affixing of the City of Palmerston Common Seal is an administrative process.
- There is a requirement for a Council resolution to sign and affix Common Seal to the Funding Agreements.

### RECOMMENDATION

1. THAT Report Number 9/0173 entitled City of Palmerston Common Seal - Northern Territory Government Funding Agreement – Palmerston Youth Music Project be received and noted.
2. THAT in accordance with *Section 26(2) of the Local Government Act*, the Mayor and Chief Executive Officer be authorised to sign and seal the Service Agreement Funding Contract, Service Agreement Funding Contract TFSD-066-19 – Youth Music Project.

## BACKGROUND

City of Palmerston have been successful in securing \$50,000 from the Northern Territory Government, Territory Families, Palmerston Youth Activities 2018-19 Grant Funding, to facilitate the Palmerston Youth Music project.

City of Palmerston and several local partner organisations working within existing youth communities, wish to run a Palmerston Youth Music Project (named UpTop Music) in 2019. While most young people listen to or engage with music in some way, there are almost no appropriate all-ages venues or performance venues for young people and young bands, and a lack of publicly available recording facilities for young people and particularly, limited opportunities to be involved in creative and cultural pursuits: art, dance and music, outside of school hours.

## DISCUSSION

City of Palmerston will facilitate the Palmerston Youth Music Project and in doing so will administer the grants and coordinate all activities on behalf of the Palmerston Youth Music Project group. Council have engaged experienced music facilitators from Skinnyfish Music and other creatives to mentor emerging leaders and musicians.

Elements of the Youth Music Project include:

- Music/dance/art workshops in a reclaimed shopfront space in Palmerston
- Targeted workshops with partner Organisations (Skinnyfish Music, NAAJA, Palmerston Girls' Academy etc)
- Possible follow-up workshops in other accessible suburban spaces around Palmerston
- Guest artists (local, interstate or international)
- Performance outcomes
- Recording potential (audio/visual)
- Audio review of the project by young people

The project will be run over a period of six (6) months. The blocks commenced in February 2019 and will progress through until July or August 2019.

This is a standard Northern Territory Government Funding agreement which includes particulars around project details, external service providers, location, term of contract, funding, milestones, acquittal, funded services and outputs, special terms, conditions and schedules.

## CONSULTATION PROCESS

As part of the Palmerston Music Project, Council staff have consulted with partner organisations, the Palmerston Shopping Centre and accessed information collated as part of the Palmerston Local Action Group youth consultation.

Several young people will be identified (or self-select) and trained in gathering and recording verbal responses from other young participants on the impact of the program. The consortium is committed to reviewing the program after each 6-week block, and then incorporating learnings into the program as it unfolds.



## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The funding from the Northern Territory Government (Territory Families) of \$50,000 will cover the entire cost of running the Youth Music Project over 6 months. The only implications to the budget will include an adjustment as part of the next budget review to include the \$50,000 income and equivalent expenditure.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Council is required to sign and seal the Northern Territory Government Service Funding Agreement Contract and return this to the Department of Territory Families before funding will be released. In accordance with *Section 26(2) of the Local Government Act*, the affixing of the common seal to a document must be authorised or ratified by a resolution of the Council and must be attested by the signature of the Chief Executive Officer and at least one member of council.

Upon accepting the funding offer Council will be required to meet all milestones, reporting, acquittal and funding terms and conditions.

There is inconsistency of when the signing and affixing of the City of Palmerston Common Seal is required with Northern Territory Funding Agreements. This matter is being worked through at officer level.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

There are no attachments for this report.

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.2.2

**REPORT TITLE:** Council's Response to the Draft *Burial and Cremation Bill* (NT) 2018

**REPORT NUMBER:** 9/0177

**MEETING DATE:** 5 March 2019

**Author:** Director Corporate Services, Chris Kelly

**Approver:** Acting Chief Executive Officer, Amelia Vellar

### PURPOSE

This report seeks Council approval of the proposed submission in response to the public consultation on the draft *Burial and Cremation Bill* (NT) 2018.

### Municipal Plan:

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community.

### KEY ISSUES

- The Northern Territory Government has released the draft *Burial and Cremation Bill* to replace the current *Cemeteries Act*.
- Council has received several presentations from the Department of Local Government, Housing and Community Development on the rationale and contents of the draft bill.
- Council has significant concerns about new entrants to the market, as it threatens the continued viability of the already subsidised Thorak Regional Cemetery, which is the Top End region's only operational public cemetery.
- KPMG recently conducted an independent review into Thorak Regional cemetery and found that ongoing support of \$400,000 was required to keep it viable, and an increase in operators would require further investment.
- Council has also provided comments on the operation of several other sections of the proposed bill.
- Council's approval is sought to lodge a submission.

### RECOMMENDATION

1. THAT Report Number 9/0177 entitled Council's Response to the Draft *Burial and Cremation Bill* (NT) 2018 be received and noted.

2. THAT Council endorse the submission being **Attachment A** to Report Number 9/0177 entitled Submission on the *Draft Burial and Cremation Bill* (NT) 2018 to be sent to the Department of Local Government, Housing and Community Development.

## BACKGROUND

The Northern Territory Government has released the draft *Burial and Cremation Bill* to replace the current *Cemeteries Act*. The new legislation is designed to ensure that:

- human remains continue to be treated with dignity and respect.
- burial and cremation records, such as registers, are kept and maintained.
- different practices and beliefs regarding the burial or cremation of human remains are accommodated.
- cemeteries on Aboriginal land are recognised.

Cemetery management arrangements are also covered in the draft bill, including the process for issuing burial permits and other documents.

At the 1<sup>st</sup> Ordinary Council Meeting of 5 February 2019 Council received a presentation on the Draft Burial and Cremation Bill:

### *Consultation Draft Burial and Cremation Bill*

*THAT the presentation by Lee Williams, Senior Director Legislation and Policy and Ethan Redshaw, Legislation and Policy Officer of Department of Housing and Community development be received and noted.*

**CARRIED 9/0458 - 05/02/2019**

Council had also received an earlier presentation on 5 June 2018, prior to public consultation commencing.

The draft bill is available at <https://dlghcd.nt.gov.au/publications-and-policies/draft-northern-territory-burial-and-cremation-bill> and submissions close on 31 March 2019.

Council staff have reviewed the bill and this report seeks Council's approval to lodge the submission at **Attachment A**.

## DISCUSSION

### General Context

The context for this legislation is that the City of Palmerston does not currently operate a cemetery nor have a cemetery or crematorium located within its municipal boundaries. Thorak Regional Cemetery (TRC) is the only fully operational public cemetery within the region and services Litchfield, Palmerston and Darwin. It is noted that Darwin General Cemetery is closed except for burials in reserved gravesites and new ashes internments.

One of the outcomes of this bill is that it will encourage growth and competition in the burial and cremations sector.

Litchfield, Palmerston and Darwin local governments recently commissioned KPMG to prepare a business case which would secure the long-term viability of TRC. The Business Case concluded that the establishment of a Ministerial Board with Northern Territory Government (NTG) appropriation for capital and operational expenditure in the order of \$400,000 per annum would best support TRC into the future. This is due to several factors:

- the greater Darwin death rate and utilisation of TRC has historically been low, impacting financial viability;
- the greater Darwin projected population growth is slow, suggesting that the usage of TRC is unlikely to increase significantly in the future;
- an increasing number of people are choosing cremations, decreasing the potential revenue stream for burial services (which attract a higher fee than cremation services);
- the local private industry has a commanding market share for cremation services, thereby reducing the utilisation of TRC; and
- maintenance and upgrades have slowed due to declining cash reserves, reducing the quality of the public cemetery.

This report has been provided to the NTG and Top End local governments continue to advocate for support and a long term solution as TRC is an essential service for the region. It is important to ensure that this essential service continues to operate for the community and its sustainability into the future is secured.

Therefore, given the outcomes recommended in the Business Case and the slowing population growth currently being experienced in the Top End, Council does not support the objective of growing the number of operators in the market. It further threatens the sustainability of TRC, which will likely result in NTG and local government having to make further contributions to ensure its sustainability. Simply relying on market forces to ensure viability does not ensure that new operators will not emerge to crowd the market.

### **Other Considerations**

There are a number of specific issues that Council addresses in its proposed submission:

- the bill does not require consent of landowners prior to seeking consent from the NTG for burial on non-cemetery land;
- further clarity is required for whether multiple burials can occur where there is an exclusive right of burial;
- there needs to be flexibility to allow transfer of an exclusive right of burial in certain circumstances;
- insufficient governance or disclosure requirements for the management of funds held in perpetuity for graves care and maintenance;
- public consultation for converting a cemetery into a park does not have any minimum requirements for public consultation including duration and advertising;
- time period for an inspector to return their credentials is excessive;
- inspector's powers of entry are limited as they may not allow entry to all places where records are kept;
- there is no requirement for records to be kept at a central point; and
- under the proposed legislation, there is no provision for the regulation of funeral directors.

## **CONSULTATION PROCESS**

There was no consultation required during the preparation of this report, however Council has received two presentations from the Department of Local Government, Housing and Community Development.

The Department of Local Government, Housing and Community Development is undertaking their own consultation on the draft bill and submissions are due by 31 March 2019.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

Any legislative change that threatens the viability of TRC increases the likelihood that Council and the community will be required to make financial contributions to ensure that TRC remains operational.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

As outlined in the report, there is the risk that a change in legislation to enable easier access to the market by new operators risks crowding a small market and threatening the viability of TRC, the only fully operational public cemetery in the Top End. The other risks from the legislation are detailed in the report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

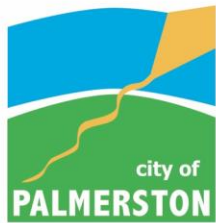
There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** Proposed submission to the Department of Local Government, Housing and Community Development.



ID: 123456 - CK:ab

28 February 2019

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To Whom It May Concern

### City of Palmerston submission on draft *Burial and Cremation Bill*

Thank you for the opportunity to provide comment on the draft *Burial and Cremation Bill*. Council acknowledges the extensive consultation undertaken on this bill, including two presentations from Department of Local Government, Housing and Community Development staff.

Council has significant concerns about the intent of the draft bill. It is clear that the intent of this Bill is to encourage growth and competition in the burial and cremations sector. Thorak Regional Cemetery (TRC) is the only operational public cemetery within the region and services Litchfield, Palmerston and Darwin. A lack of enough income to cover the expenses of TRC has proven challenging, and this challenge is exacerbated by the size of population in the region it serves not being sufficiently large and historical growth rates slowing.

As a result of these challenges, Litchfield, Palmerston and Darwin local governments recently commissioned KPMG to prepare a business case which would secure the long-term viability of TRC. The Business Case concluded that the establishment of a Ministerial Board with Northern Territory Government (NTG) appropriation for capital and operational expenditure in the order of \$400,000 per annum would best support TRC into the future. TRC is an essential service for the region. It is important to ensure that this essential service continues to operate for the community and its sustainability into the future is secured.

Therefore, given the outcomes recommended in the Business Case and the slowing population growth currently being experienced in the Top End, the intent of this legislation that encourages the development of commercial cemeteries and crematoria is not supported. It further threatens the sustainability of TRC, which will likely result in NTG and local government having to make further contributions to ensure its sustainability. Simply relying on market forces to ensure viability does not ensure that new operators will not emerge to crowd the market.

Council also like to take the opportunity to raise concerns with specific elements of the draft bill.

Section 29 of the draft Bill discusses permitting burial outside of a cemetery. This section does not appear to envisage burial on land owned by local government or other third party, and therefore it is foreseeable that a person may apply to the CEO of the responsible agency for permission to conduct an out of cemetery burial and be granted it, only for the landowner to refuse it. Initially receiving consent, only to have it refused by the landowner would contribute to grief and angst for people trying to organise burial of their loved ones. Good practice is for landowner permission to be obtained prior to making an application, so this section should be amended to ensure that prior to applying to the CEO of the relevant agency for burial outside cemetery, an applicant has the

permission of the landowner, similar to section 46(1) of the Planning Act which has that requirement for a development application.

Further clarity is required for whether multiple burials can occur where there is an exclusive right of burial. Section 21(1) says that multiple burials may occur in the same grave, however Part 5 Division 1 uses the term “specific place of burial” and does not reference the term “grave”. Therefore, it is unclear whether multiple people can be buried where there is a specific right of burial and this needs to be clarified.

Section 40 does not allow the transfer of an exclusive right of burial. This absolute restriction does not allow people to on-sell or transfer their burial site if they no longer require it or wish to transfer it to other members of their family. Council is supportive of the intent to remove the use of burial sites as a commodity, however, encourages NTG to consider allowing the transfer of burial sites in appropriate circumstances, eg. between family members, as people’s circumstances change over the course of their life. They may wish to change where or how their remains are dealt with or use the burial site differently, and a compassionate outcome that allows them the flexibility to do is supported.

Section 85(1)(h) says that any application to transform a closed cemetery into a public park must include information on the number of graves which are held for perpetual care. It does not appear that anywhere else in the draft Bill there are governance or disclosure requirements for the management of funds held in perpetuity for graves care and maintenance. It is recommended that this included in the draft Bill or associated Regulations to minimise the chance of fraud or poor governance.

Section 87 which requires public consultation prior to any application for converting a cemetery into a park, does not have any minimum requirements for public consultation including duration, and advertising. At a minimum it is recommended that public consultation be undertaken for 21 days and it is advertised in a newspaper covering the impacted area.

Section 96(1) requires a person who has ceased to be an inspector to return their identity card within 21 days following cessation of responsibilities. This should be reduced to a minimal period of no greater than several days to minimise the opportunity for identity theft and fraud. Subsection 3 provides a defence if a person has a “reasonable excuse” so therefore a generous return period is not required.

Section 101 which outlines the power of entry authorises an inspector to “(a) enter, examine and search land and premises of the cemetery or facility; and (b) examine and take copies of any records or other documents of the cemetery or facility”. Records may be kept at other premises and this section of the Bill does not authorise entry to obtain documents. This section should be amended to empower right of entry to any associated workplace, eg. Council offices or registered headquarters of a company.

There are several requirements in the proposed bill to keep a register of cemeteries and for the responsible entity to maintain records, however there is no requirement for records to be kept at a central point, unless a facility closes, in which case records must be forwarded to the NT Archives. Centralised records will make it easier to access and share information including for law enforcement. It is recommended that the bill require records to be centrally maintained by a relevant authority.

Under the proposed legislation, there is no provision for the regulation of funeral directors. There needs to be a regulatory environment for funeral directors that sets out licensing requirements, powers, enforcement and penalties. If this is not the case, then

funeral directors are only governed by voluntary industry codes which can still result in poor customer service outcomes without remedy.

Council once again thanks the Department of Local Government, Housing and Community Development for the opportunity to comment on this draft bill and the information provided.

Should you have any queries or concerns please contact me on [chris.kelly@palmerston.nt.gov.au](mailto:chris.kelly@palmerston.nt.gov.au) or (08) 8935 9971.

Yours sincerely

Chris Kelly  
Director Corporate Services



## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.2.3

**REPORT TITLE:** Review of Council Policy *RS01 Works on Council Verge*

**REPORT NUMBER:** 9/0168

**MEETING DATE:** 5 March 2019

**Author:** Manager Infrastructure and Maintenance, Malcolm Jones

**Approver:** Acting Chief Executive Officer, Amelia Vellar

### PURPOSE

This report seeks Council approval to rescind Council Policy *RS01 Works on Council Verge*.

### Municipal Plan:

4. Governance & Organisation

4.4 Systems

4.4 We are committed to ensuring the systems and processes of Council support the organisation in delivering the best possible services to the community.

### KEY ISSUES

- Council Policy *RS01 Works on Council Verge* has been reviewed.
- Policies are not required if they simply restate statutory obligations, outline operational procedures or do not add any value to Council's decision-making process.
- Council Policy *RS01 Works on Council Verge* is superfluous as it almost exclusively contains operational procedure which is not recommended in Council Policy.
- Council will continue with its verge maintenance program; however, it is recommended that the policy be rescinded.

### RECOMMENDATION

1. THAT Report Number 9/0168 entitled Review of Council Policy *RS01 Works on Council Verge* be received and noted.
2. THAT Council rescind Council Policy *RS01 Works on Council Verge* being **Attachment A** to Report Number 9/0168 entitled Review of Council Policy *RS01 Works on Council Verge*.

## BACKGROUND

At the 1<sup>st</sup> Ordinary Council Meeting held on 7 August 2018 Council made the decisions:

*Review RS01 Works on Council Verge*

*THAT Council adopt the amended RS01 Works on Council Verge with the review period to be extended to four (4) years.*

**CARRIED 8/2125 – 19/07/2016**

The Council Policy *RS01 Works on Council Verge* was initially scheduled to be reviewed in the fourth quarter of 2018. This review has now been completed and this report considered the outcome of that review.

## DISCUSSION

The existing Council Policy *RS01 Works on Council Verge* outlines the Council's requirements for the development and ongoing maintenance within verges. It outlines responsibility of property owners, service providers and Council in terms of maintenance, acceptable treatments and safety requirements.

The existing policy mainly focuses upon the existing technical and operational issues. The policy outlines what is already an obligation of Council and outlines mainly operational procedures. The policy does not add any value to Council's decision-making process.

Besides general maintenance, any works upon the public verge is required to have a permit in a similar manner to all other works performed upon public areas controlled by Council.

As per all public spaces, it is the requirement of Council to control and maintain public areas in a safe manner that does not pose a risk to the general public. Council will maintain verges for safety reasons and to assist with drainage.

Consistent with other Municipalities around Australia, it is common practice that residents are encouraged to maintain the verge for amenity.

Based upon this, Council Policy *RS01 Works on Council Verge* is superfluous as it almost exclusively contains operational procedure and does not contribute to the criteria to be considered when conducting works on verges. Council will ensure that information is provided on Council's website to guide and inform residents of Council's customer service and their individual obligations.

## CONSULTATION PROCESS

There was no consultation undertaken in the preparation of this report. It is not recommended that Council undertake public consultation as the service level provided to the community will not change as a result of rescinding this policy. As noted above, information will be available on Council's website to guide and inform residents of Council's service levels and their own individual obligations.

## POLICY IMPLICATIONS

If rescinded, Council Policy *RS01 Works on Council Verge* will no longer be a policy of Council.

## BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications as a result of rescinding Council Policy *RS01 Works on Council Verge*.

Council provides annual funding allocations for various activities relating to landscaping within road reserves such as tree planting, pruning, weeding and irrigation.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no legal or legislative risks associated with rescinding Council Policy *RS01 Works on Council Verge*.

It is noted that verges are considered to be part of the road, and under section 186(1) of the *Local Government Act*, unless a road is controlled and managed by the Northern Territory Government or other entity, it is “under the care, control and management of the council”.

In those cases, section 186(5) of the *Local Government Act* applies, which states:

5. *While a road remains under the care of, control and management of a council, the following belongs to the council:*
  - a. *all vegetation growing on the road;*
  - b. *anything erected on, or affixed to, the road except infrastructure or equipment belonging to the Commonwealth or the Territory or a statutory authority of the Commonwealth or the Territory.*

Furthermore, By-Law 36 of the *Palmerston (Public Places) By-Laws* considers a public place to be “a public place that is under the care, control and management of the council” and places the following requirements and exceptions for undertaking works:

1. *A person must not carry out works on a public place, or engage another person to carry out works on a public place for and on behalf of the person, unless the person has been granted a permit to do so.*
2. *A person must carry out works on a public place in accordance with a permit that authorises the public works.*
3. *Subject to any determination of the council to the contrary, clause (1) and (2) do not apply to the owner or occupier of adjacent land who:*
  - a. *lays, places or erects an irrigation system in or on the nature strip adjoining the land, unless the irrigation system or part of the irrigation system is laid or placed more than 1500 mm deep in the ground; or*
  - b. *plants and maintains grass on the nature strip.*

## ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environmental sustainability implications resulting from this report.

## COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

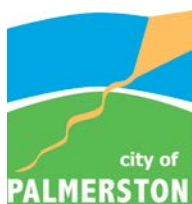
We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



*A Place for People*

**ATTACHMENTS**

**Attachment A:** Council Policy RS01 Works on Council Verge.



Name:	Works on Council Verge		
Type:	Council Policy		
Owner:	Director Technical Services		
Responsible Officer:	Director Technical Services		
Approval Date:	19/07/2016	Next Review Date:	19/07/2020
Record Number:		Policy Code:	RS01

## 1 Purpose and Application

This policy provides a threefold approach to the development, utilisation and maintenance of verges throughout the Municipality.

## 2 Principles

Council is committed to providing quality parks, gardens and open spaces for the benefit of our community. In the specific matter of verges Council encourages ownership and ongoing maintenance of verges by the adjoining owner.

## 3 Definitions

For the purposes of this Policy, the following definitions apply:

Term	Definition
<b>Verge</b>	That area of public land between the property boundary and the back of kerb or edge of road.

## 4 Policy Statement

### 4.1 VERGES

Council does not carry out renovation or maintenance (including mowing and watering) of verges. It is accepted practice throughout Australia that the adjoining property owners or residents maintain the verge. Generally maintenance amounts to weeding, mowing and edging turf.

The verge is likely to contain various types of Council and service infrastructure such as, but not be limited to footpaths and/or cycle ways, driveways, pedestrian (pram) ramps, signage, street trees, irrigation and landscaping, drainage pits, street lighting poles, utility underground services such as sewer, water, electricity (also overhead), communications, and other associated infrastructure.

It is important to note that all of the utility service authorities have access rights to defined areas of the road reserve and verge and includes unobstructed and safe flow of pedestrian traffic, full and appropriate access for the disabled, access for postal deliveries and for waste collection.

### 4.2 VERGE TREATMENT OPTIONS

#### 4.2.1 Grassed Verge

Grassed verges remain the most common and preferred form of nature strip treatment within the City of Palmerston.

- The use of tropical grasses provides a low maintenance treatment which requires periodic mowing and weeding.
- Grassed verges must allow for pedestrian traffic and ensure clear site lines for pedestrians and motorists.
- No permit is required to establish a grassed verge.

#### **4.2.2 Alternative Plantings**

If an owner proposes anything other than grassing on the verge, a submission to Council is required. Owners are advised that all maintenance activities for a landscaped verge are to be undertaken by the owner at no cost to Council.

The following information is to be contained in the submission:

- A sketch of the landscape proposal on for the verge. This need not be to scale however all relevant dimensions are to be included.
- A list of the plant species to be used.
- Confirmation that the applicant is the owner of the property.

The submission should also contain a signed letter from the owner indicating:

- They will irrigate the landscaped area from a supply within the property.
- They accept all physical and fiscal responsibility for any required maintenance of the landscaped area.
- They accept that should the need arise Council may request the removal of the landscaped area.

Completed submissions can be sent to City of Palmerston, PO Box 1, Palmerston NT 0832 or emailed to [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au) for Council's consideration.

The submission will then be reviewed and the owner will be notified in writing of the outcome. Should the submission obtain approval from Council the owner will then submit a 'Permit to Work on Council Reserves' prior to the commencement of any works.

#### **4.2.3 Non-Approved Plants**

Plants that must not be planted on the verge or on the property boundary include, but are not limited to:

- Prickly or thorny plants, e.g. Bougainvillea.
- Plants with spiked leaves or fronds, e.g. Agave, yucca, cycads.
- Poisonous plants.
- Plants carrying large, heavy fruit, e.g. coconuts.
- Declared weed species – see [www.nt.gov.au/environment/weeds/declared-weeds](http://www.nt.gov.au/environment/weeds/declared-weeds) for more information.

#### **4.2.4 Prohibited Items**

The following items are not permitted to be placed on the verge at any time:

- Rocks.
- Timber posts/poles/sleepers.
- Retaining walls.
- Ornaments of any type.
- Hard surfaces such as concrete, pavers, asphalt or stepping stones.
- Temporary or permanent electrical wiring (e.g. lighting of trees).

Please note: In the event that the landscaped verge is not consistent with the original submission and does cause risk to the public, the treatment may be removed by Council and Council may seek to recover removal costs.

#### **4.3 GUIDELINES FOR DEVELOPMENT AND MAINTENANCE OF A VERGE**

##### **4.3.1 Excavation and Cultivation of the Verge**

Excavation and cultivation must be by carried out by hand. Mechanical excavation (bobcat/dingo) or cultivation (rotary hoe) is not permitted as it may damage underground infrastructure and services. This may also cause damage to existing street trees and their root systems.

The property owner must contact 'Dial Before you Dig' to ensure the location of services prior to carrying out works.

The owner is responsible for repairing any damage to infrastructure caused by any landscaping works.

##### **4.3.2 Clearways**

Clearways are to be established and maintained on the verge:

- A minimum clear pedestrian width of 1.5 metres is to be retained on the verge.
- The buffer zone MUST be grassed to ensure sight lines are maintained.
- No trees or shrubs from the verge or private property should encroach onto the footpath or impede pedestrian thoroughfare.
- Vegetation should not encroach onto road ways or impede the vision of motorists.
- A clear height of 4.5m for vegetation at the kerb line is required.
- Approved plantings are to be maintained preferably below a height of 300 millimetres with a maximum unpruned height of 600mm.

#### **4.4 WORKS ON VERGES BY COUNCIL AND OTHER AGENCIES**

Regardless of any development of the verge area, Council reserves the right to construct or maintain infrastructure on any part of the verge at its discretion.

If necessary, in doing so, Council may remove any existing plants, shrubs, groundcover, irrigation systems or decorative features without compensation to the owner or resident for such removal or alteration. Remedial work will be undertaken to reinstate the verge however the treatment will be grass only.

Utility companies may require access to the verge to perform maintenance work from time to time.

- The companies are required to make good the verge following maintenance work, but are not required to re-instate residential verges that have been landscaped other than with grass.
- Council will not be responsible for replacing plants or landscaping as a result of such works by others.

#### **4.5 RISK MANAGEMENT AND SAFETY**

The City of Palmerston is dedicated to providing a safe environment within the municipality.

Any feature placed by an owner that is deemed by Council to be a risk to the public as a tripping hazard, obstruction or other hazard, or for which a permit has not been issued or does not comply with the requirements of the permit, may be removed from the verge without consultation or warning.

Where it deems appropriate, Council will act to rectify problems in relation to tripping hazards or safety issues.

Council will write to the relevant owner requiring that they attend to the identified problem.

If the owner fails to take action, a delegated Council Officer will issue a 'Notice under By-Law 11' of the City of Palmerston (Public Places) By-Laws, requiring that the specific problem be remedied within a specific time frame.

Failure to take action following a notice may result in fines or further legal action.

Council may also undertake the required works at the expense of the property owner.

## **5** Associated Documents

Permit to Work on Council Reserves

## **6** References and Related Legislation

The Northern Territory Local Government Act  
City of Palmerston By-Laws



## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.2.4

**REPORT TITLE:** Review of Domestic Kerbside Waste Collection Survey Results

**REPORT NUMBER:** 9/0178

**MEETING DATE:** 5 March 2019

**Author:** Manager Growth and Sustainability, Rebecca de Vries

**Approver:** Acting Chief Executive Officer, Amelia Vellar

### PURPOSE

This report seeks to inform Council on the results of public consultation for the proposed service level options for domestic kerbside waste collection and seeks a direction on the level of service to be provided to the Palmerston community.

### Municipal Plan:

3. Environment & Infrastructure

3.3 Waste

3.3 We are committed to providing comprehensive and effective waste management services to our community.

### KEY ISSUES

- The City of Palmerston's current Domestic Kerbside Waste Collection Contract ceases on 3 July 2019.
- Council has sought feedback from the community on the preferred level of service for the kerbside collection of general waste, presenting two options:
  - the current level of service being a 120L general waste bin collected twice weekly, or
  - an alternate level of service being a 240L general waste bin collected once weekly.
- Consultation closed on 28 February 2019, however the results presented in this report are as of 10:30am on Wednesday 27 February 2019.
- The feedback received through consultation indicates that Palmerston residents significantly prefer the service involving a 120L general waste bin collected twice weekly.
- Based on the significant preference towards the existing service level option, it is expected that these results will be indicative of the final results of consultation.
- The final results will be tabled at the meeting for Council's information and are expected to be consistent with the results presented in this report.

## RECOMMENDATION

1. THAT Report Number 9/0178 entitled Review of Domestic Kerbside Waste Collection Survey Results be received and noted.
2. THAT Council maintain the existing service level for domestic kerbside waste and recycling services which includes the collection for single dwelling properties of a 120L general waste bin twice weekly and a 240L once fortnightly as detailed in Report Number 9/0178 entitled Review of Domestic Kerbside Waste Collection Survey Results.

## BACKGROUND

Cleanaway is currently contracted to perform Council's domestic kerbside waste collection service. This contract is due to expire on 3 July 2019, therefore a new contract will need to be awarded for this service to continue.

Council has undertaken a public tender process for the provisions of its Domestic Kerbside Waste and Recycling Services. Specifically, Council resolved to consider for Domestic Kerbside Waste and Recycling Services with the following service level options for Single Dwelling (SD) rated properties:

- **Option 1: Existing Service Level**
  - 120L general waste bin collected twice weekly
  - 240L recycle bin collected once fortnightly
- **Option 2: Alternate Service Level**
  - 240L general waste bin collected once weekly
  - 240L recycle bin collected once fortnightly

Council committed to undertake community consultation prior to determining the preferred service level.

Consultation on the proposed service level options commenced on 8 February 2019, and closed at 5:00pm on 28 February 2019.

## DISCUSSION

On 8 February 2019, Council commenced community consultation on the following two general waste options for domestic kerbside waste collection:

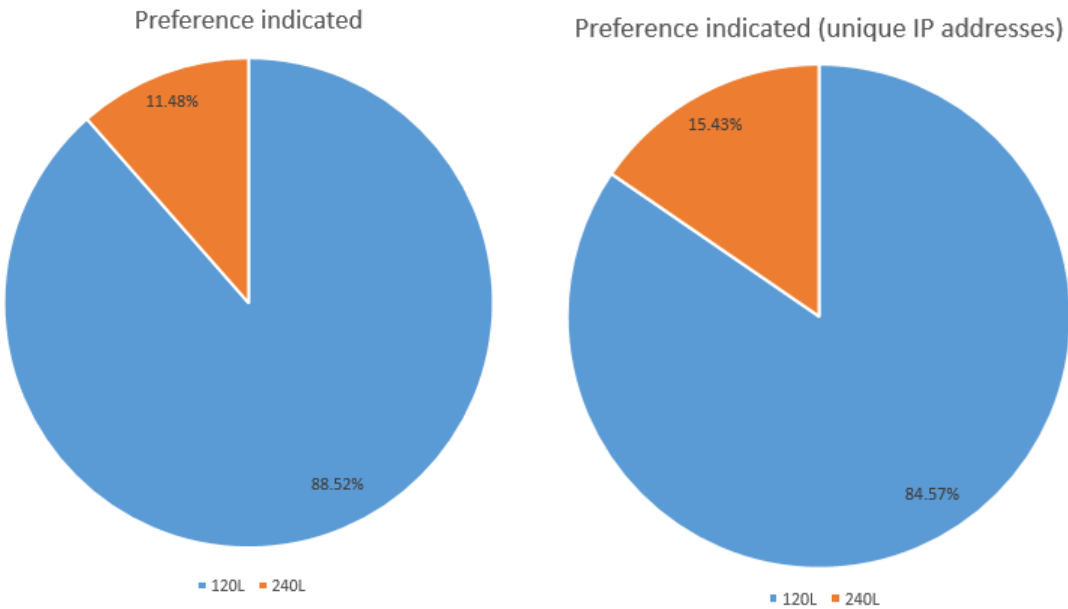
- **Option 1:** maintain the current service, being a 120L general waste bin collected twice per week.
- **Option 2:** providing a 240L general waste bin collected once per week.

Although consultation closed at 5:00pm on 28 February 2019, the results from the consultation as at 10:30am on Wednesday 27 February 2019 indicates the following:

- 1507 responses had been received.
- 1334 responses (88.52%) were in favour of the 120L twice weekly collection.
- 173 responses (11.48%) were in favour of the 240L once per week collection.

To ensure results were not skewed, through having one person indicating their preference multiple times, Council recorded IP addresses for each submission. If Council considers the preferences indicated from unique IP addresses only, the following is observed:

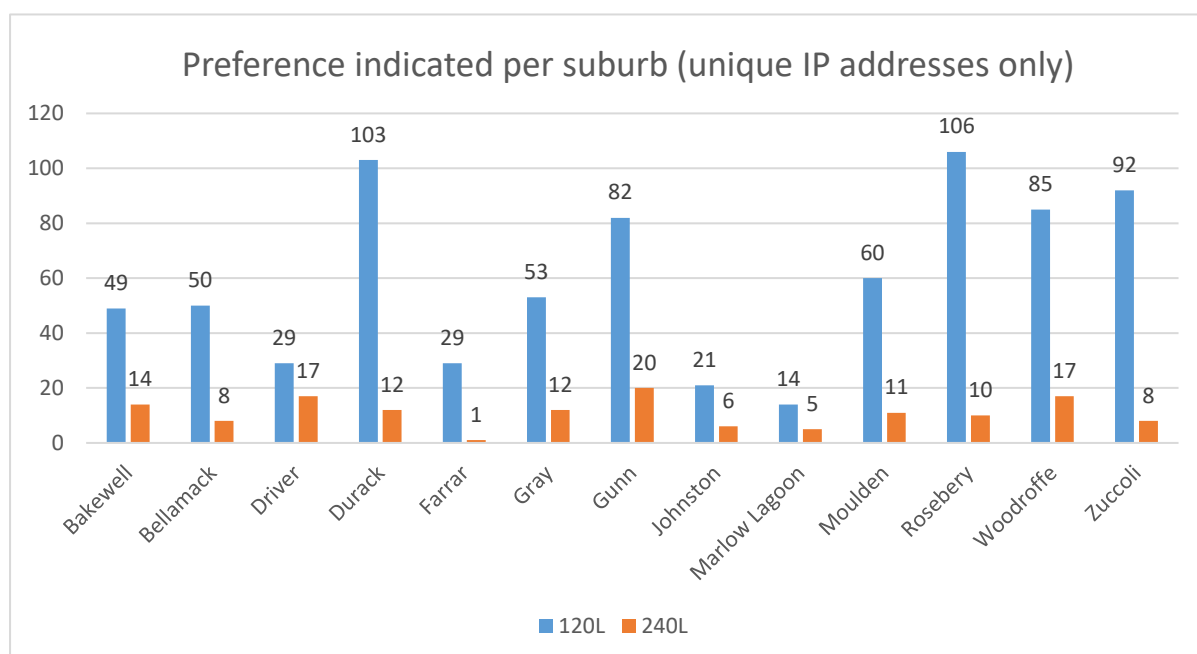
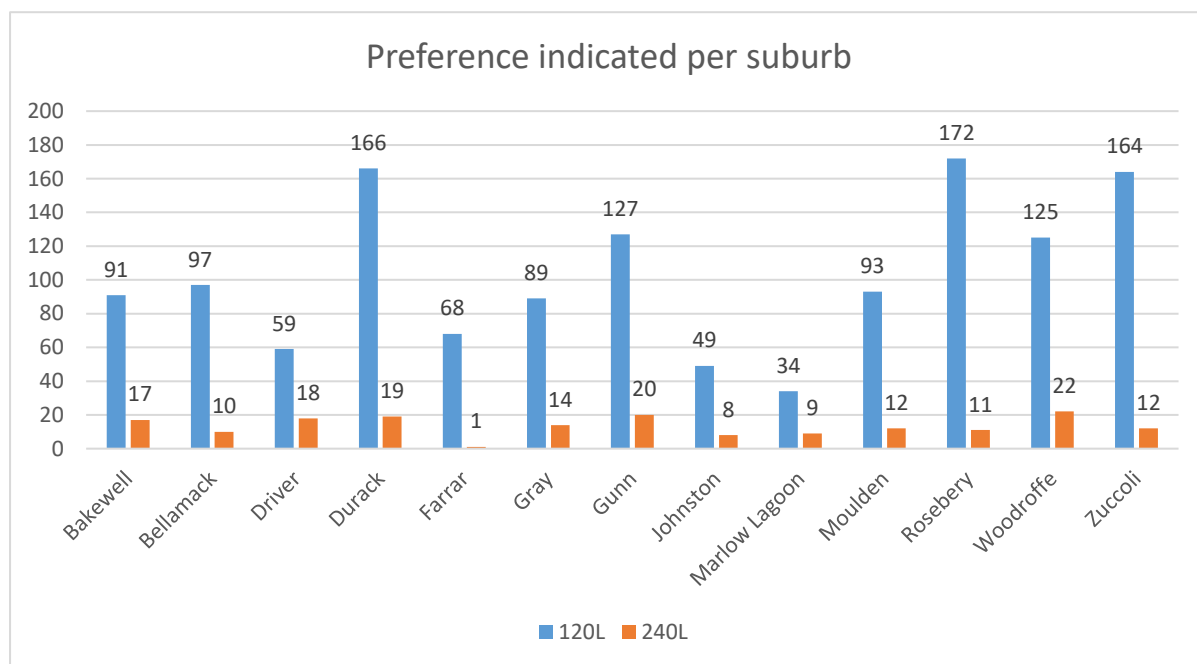
- 914 votes received from unique IP addresses
- 773 responses with unique IP addresses (84.57%) were in favour of the 120L twice weekly collection.
- 141 responses with unique IP addresses (15.43%) were in favour of the 240L once per week collection.



The service level providing 120L general waste collection twice per week was preferred by 88.5 percent of responses. This is comparable to the results from unique IP addresses only, with 84.1 percent of responses preferring the 120L general waste collection twice per week.

There is a difference of 4.3 percent in responses showing that there is consistency in the preference indicated in the responses received and that there has been no significant influence by a single person submitting multiple responses.

The below graphs also show the split of preference per suburb showing total responses and responses from unique IP addresses only:



It is reiterated that these results are informed by data current as at 10:30am on Wednesday 27 February 2019. The final results will be tabled at the meeting for Council's information and are expected to be consistent with the results presented in this report.

Based on the significant preference towards the existing service level option, it is expected that these results will be indicative of the final results of consultation.

After consideration of the feedback received during the consultation, it is recommended that the Council maintain the existing service level for general waste and recycling services for both single dwelling and multiple dwelling properties .

## **CONSULTATION PROCESS**

Public consultation was undertaken in accordance with Council's resolution.

The consultation involved the following:

- Media release
- Information on the City of Palmerston website with survey
- Notice on the City of Palmerston Facebook page
- NT News full page advertisement on 8 February 2019
- NT News part page advertisement on 20 February 2019

Mayor's media:

- Mayor's Column in the Sun Newspaper on 12 February 2019
- Territory FM radio segment with the Mayor on 13 February 2019
- ABC radio interview with the Mayor on 21 February 2019.

## **POLICY IMPLICATIONS**

Council Policy *TECH04 Waste Management Policy* currently determines bin size and collection schedules for the current service level. As the proposed level of service is to be maintained, no changes to this policy are required as a result of this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The total cost of consultation was in the order of \$5,000. This was accommodated within existing budgets.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

It is anticipated that the feedback received during consultation is representative of the Palmerston community, and if Council chooses to proceed with the alternate service level of once weekly collection of a 240L general waste bin, there is a risk that the community may be dissatisfied with Council's decision.

The results of the Customer Satisfaction Survey indicate that the community considers waste collection, disposal and recycling services as the most important performance area for Council. This performance is also identified as being one of the highest performing services of Council. There is a risk that if Council chooses to change the kerbside waste collection service from a 120L general waste bin collected twice weekly to a 240L general waste bin collected once weekly, it may appear that Council is not being responsive to the community's feedback.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

The decision to maintain the existing service level for general waste collection will not result in any change in impact to the environment.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

There are no attachments to this report.

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.2.5

**REPORT TITLE:** Outdoor City Dining Experience - On Frances Series

**REPORT NUMBER:** 9/0174

**MEETING DATE:** 5 March 2019

**Author:** Manager Community Services, Jan Peters

**Approver:** Acting Director Lifestyle and Community, Amelia Vellar

### PURPOSE

This report seeks Council approval of a new event offering entitled the 'On Frances Series' to be held in the 2019 Dry Season.

#### Municipal Plan:

1. Community & Cultural Wellbeing

1.3 Arts and Culture

1.3 We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for increased cultural resources.

### KEY ISSUES

- A series of four (4) themed dinner events, the On Frances Series is being proposed for the 2019 Dry Season.
- Each event will be held in partnership with a local Palmerston hotelier business.
- Events aimed at Palmerston's adult community members compliments Councils program of events and activities for families, children, youth and seniors throughout the year.
- This new initiative is planned to be delivered within existing operational budget.

### RECOMMENDATION

1. THAT Report Number 9/0174 entitled Outdoor City Dining Experience – On Frances Series be received and noted.
2. THAT Council approve the On Frances Series as detailed within Report Number 9/0174 entitled Outdoor City Dining Experience – On Frances Series.

## BACKGROUND

The City of Palmerston is a young, multi-cultural and diverse community with a population that has a median age of 30 years. Adults aged between 20 and 49 years of age account for 40.5% of the Palmerston community.

The vision of Council is that Palmerston is "A Place for People". The outcomes outlined in the Draft City of Palmerston Community Plan created by the people of our city include, but are not limited to, a safe and family friendly community where everyone belongs, a vibrant economy where businesses are encouraged to set up and to grow and a place where we celebrate our cultural diversity.

The proposed series of dinner events on Frances Drive aim to bring activation to our city space and increase the vibrancy of the city centre. By working in partnership with existing local businesses, the series will support a vibrant night-time economy and in turn increase the liveability of Palmerston. The events will provide opportunities for us to celebrate our cultural diversity, provide engaging and fun activities and support places to gather for adults, couples, and single people, all objectives of the Community Plan. The initiative contributes to the identified measure of success: An increase in the number of people attending Council events and engaging in community activities.

## DISCUSSION

City of Palmerston currently facilitates a full range of events and activities for our community particularly families, children, youth and seniors throughout the year. It has been identified that a gap remains in events for adults aged between 20 and 49 years. This dinner series is aimed at addressing this important cohort.

The proposed series of street events will be named "On Frances" as they will be held on Frances Drive. The On Frances Series will be a vibrant city centre activation program that will work in partnership with existing businesses to support a vibrant night-time economy in Palmerston. There will be a series of four (4) themed evening events held on Frances Drive, the street will be closed for the event and decorated to showcase the theme refer **Attachment A**. A small number of businesses could be affected by the event, however increased foot traffic driven by the event may prove to be advantageous for the surrounding businesses. Council would also work to help promote and showcase local businesses where possible as part of the series.

The idea of holding more events in Palmerston in partnership with local business was first introduced as part of the Pop-Up Dining consultation. During the consultation workshop held with stakeholders, feedback received was that events such as "Pork and Cider" nights, in partnership with business, was an ideal way to encourage dining in Palmerston. This is an extension of this idea and will be coordinated and promoted as a set of dinners, with a setup of long community dinner tables and cosy street seating areas conducive to meeting and making connections.

Local hoteliers will be invited to host an event and provide the food and bar facilities to match the theme. Examples could be; a Tapas and Sangria with Latin music evening, Pork and Cider with a little Country and Western or Wine and Platters accompanied by a String Quartet. The events will be complimented by live music appropriate to the theme, such a Latin music with a Spanish theme and further ambience created through additional components such as Spanish decorations and salsa dancers.

Existing hoteliers will provide the sale of food and drink ensuring the experienced responsible service of alcohol under a special extension of their existing liquor licence. The City of Palmerston will provide



entertainment and event logistics. Council contribution will also include appropriate traffic management and security including liaising with local police to ensure a controlled, safe environment.

Council events staff have approached several local businesses who have indicated strong support and interest.

Similar events have been successful as “laneway” and “street party” events that council’s support through temporary road closures and traffic management in cities around the country. Hosting occasions like these helps create Palmerston as a destination and promote community building whilst supporting local business.

## **CONSULTATION PROCESS**

Initial concept was discussed during the Pop-Up Dining consultation held 19 September – 2 November 2018.

Initial scoping of interest has been undertaken with several local businesses to gauge support for the concept. Initial interest has been strong and supportive of the initiative.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The series of events are estimated to cost a total of \$35,000 for all four (4) events including the first two (2) in this financial year. The funds for the series are available within the existing Community Events budget. Therefore, there are no additional budget or resource implications relating to this report.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

By holding community events that include the service of alcohol in an open area within the Palmerston City Centre there is a risk of increased antisocial behaviour. To mitigate this risk Council will ensure the responsible service of alcohol through engagement of experienced hoteliers with staff trained in the responsible service of alcohol practices. Council will ensure that alcohol is only consumed within the confines of the event and not taken off premises through the contracting of an experienced security company. The same company guards will be in place to ensure any antisocial behaviours are addressed and ceased immediately. Northern Territory police will be notified of the event.

Hoteliers partnering with Council will be required to apply for an extension to their existing Liquor Licence or obtain a special licence for the event and will be required to meet all requirements of the *NT Liquor Act 2018*, including *Part VI Special Licences*.

Road Closures on Frances Drive and Mansfield Street will be required as well as traffic management to facilitate this.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

The use of single use plastics will not be permitted at the event and food and beverage suppliers will be required to use recyclable products. Waste management for the event will be coordinated by Council as part of the event coordination.

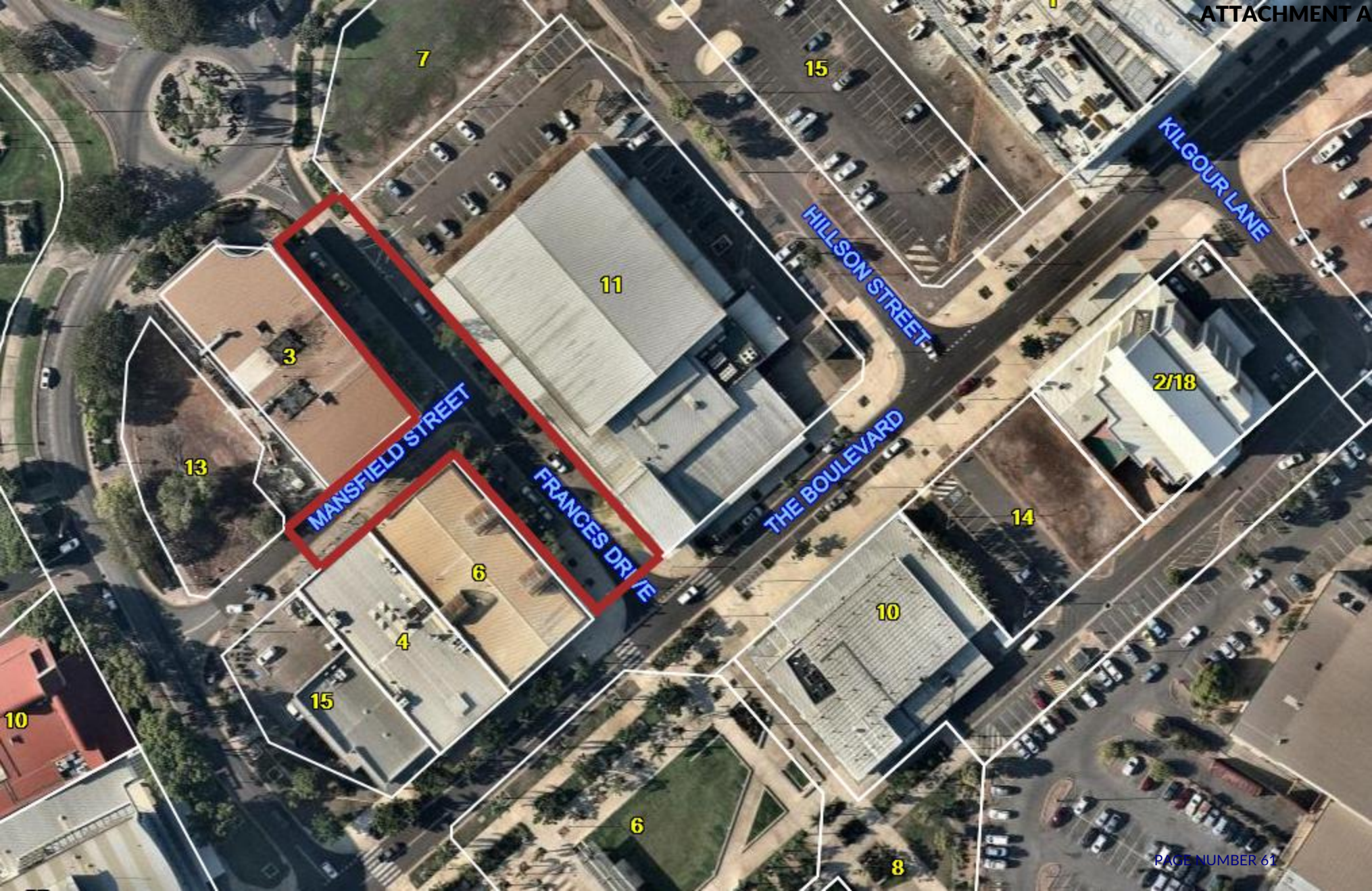
## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** Map of proposed site - Frances Drive





**14 INFORMATION AND CORRESPONDENCE**

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**15 REPORT OF DELEGATES**

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**16 QUESTIONS BY MEMBERS**

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**17 GENERAL BUSINESS**

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**18 NEXT ORDINARY COUNCIL MEETING**

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THAT the next Ordinary Meeting of Council be held on Tuesday 19 March 2019 at 5.30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**19 CLOSURE OF MEETING TO PUBLIC**

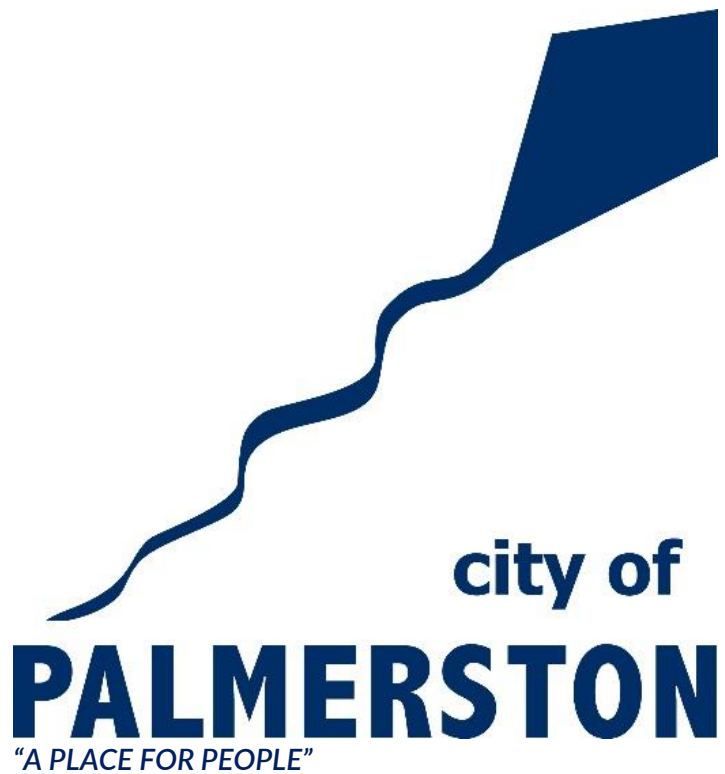
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THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential item of the Agenda.

**20 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

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**COUNCIL MEETING  
MINUTES  
TUESDAY, 19 FEBRUARY 2019**

## CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 19 February 2019 at 5:30pm.**

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### ELECTED MEMBERS

Mayor Athina Pascoe-Bell  
Deputy Mayor Mick Spick  
Alderman Lucy Buhr  
Alderman Amber Garden  
Alderman Benjamin Giesecke  
Alderman Damian Hale  
Alderman Sarah Henderson  
Alderman Tom Lewis

### STAFF

Chief Executive Officer, Luccio Cercarelli  
Director Corporate Services, Chris Kelly  
Acting Director Lifestyle and Community, Amelia Vellar  
Manager Information and Digital Innovation, Richard Iap  
Communications Officer, Samantha Abdic  
Minute Secretary, Alyce Breed

### GALLERY

Will Zwar, NT News  
Cara Burke, INPEX

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## 1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

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## 2 OPENING OF MEETING

The Mayor declared the meeting open at 5:30pm.

Initials: \_\_\_\_\_

## **3** APOLOGIES AND LEAVE OF ABSENCE

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### 3.1 Apologies

Nil.

### 3.2 Leave of Absence Previously Granted

Nil.

### 3.3 Leave of Absence Request

Moved: Alderman Garden  
Seconded: Deputy Mayor Spick

THAT the leave of absence received from Alderman Garden for 27 May to 30 May 2019 inclusive be received and noted.

CARRIED 9/0478 – 19/02/2019

## **4** REQUEST FOR TELECONFERENCING

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Nil.

## **5** DECLARATION OF INTEREST

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### 5.1 Elected Members

Nil.

### 5.2 Staff

Moved: Alderman Garden  
Seconded: Alderman Buhr

THAT the Declaration of Interest received from the Chief Executive Officer for Item 25.2.2 be received and noted.

CARRIED 9/0479 – 19/02/2019

Initials: \_\_\_\_\_

## 6 CONFIRMATION OF MINUTES

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### 6.1 Confirmation of Minutes

Moved: Alderman Buhr  
Seconded: Alderman Hale

THAT the minutes of the Council Meeting held on Tuesday, 5 February 2019 pages 9659 to 9667, be confirmed.

CARRIED 9/0480 - 19/02/2019

### 6.2 Business Arising from Previous Meeting

Nil.

## 7 MAYORAL REPORT

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Nil.

## 8 DEPUTATIONS AND PRESENTATIONS

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Nil.

## 9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

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Nil.

Initials: \_\_\_\_\_



## 10 CONFIDENTIAL ITEMS

### 10.1 Confidential Items

Moved: Alderman Giesecke  
Seconded: Alderman Lewis

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items.

ITEM	REGULATION	REASON
23.1	8(e)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act</i> and 8(e) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(a)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act</i> and 8(a) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

CARRIED 9/0481 – 19/02/2019

### 10.2 Moving Open Items into Confidential

Nil.

### 10.3 Moving Confidential Items into Open

Nil.

Initials: \_\_\_\_\_

## **11** PETITIONS

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Nil.

## **12** NOTICES OF MOTION

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Nil.

## **13** OFFICERS REPORTS

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### 13.1 Receive and Note Reports

#### 13.1.1 Financial Report for the Month of January 2019 9/0167

Moved: Alderman Garden  
Seconded: Deputy Mayor Spick

THAT Report Number 9/0167 entitled Financial Report for the Month of January 2019 be received and noted.

CARRIED 9/0482 – 19/02/2019

#### 13.1.2 Community Benefit Scheme Update 2018/2019 9/0163

Moved: Alderman Hale  
Seconded: Alderman Henderson

THAT Report Number 9/0163 entitled Community Benefit Scheme Update 2018/2019 be received and noted.

CARRIED 9/0483 – 19/02/2019

#### 13.1.3 Palmerston Animal Management Advisory Committee Minutes – January 2019 9/0172

Moved: Alderman Garden  
Seconded: Alderman Buhr

THAT Report Number 9/0172 entitled Palmerston Animal Management Reference Group Minutes - January 2019 be received and noted.

CARRIED 9/0484 – 19/02/2019

Initials: \_\_\_\_\_

## 13.2 Action Reports

### 13.2.1 Second Quarter Budget Review 2018/19

9/0166

Moved: Alderman Henderson

Seconded: Alderman Lewis

1. THAT Report Number 9/0166 entitled Second Quarter Budget Review 2018/19 be received and noted.
2. THAT Council adopts the Second Quarter Budget Review 2018/19, pursuant to Section 128 (2) of *Local Government Act* per **Attachment A** of Report Number 9/0166 entitled Second Quarter Budget Review 2018/19.
3. THAT Council adopts the reserve movements for 2018/19 of:
  - (i) Transfer to reserve:
    - \$500,000 transferred to Unexpended Grants Reserve
    - \$400,000 transferred to Funds in Lieu of Construction Reserve
    - \$140,000 transferred to Infrastructure Reserve
  - (ii) Transfer from reserve
    - \$150,000 transferred from Streetlight Reserve

As per **Attachment B** of Report Number 9/0166 entitled Second Quarter Budget Review 2018/19.

CARRIED 9/0485 – 19/02/2019

### 13.2.2 Draft Long Term Financial Plan 2020-2029

9/0125

Moved: Alderman Garden

Seconded: Deputy Mayor Spick

1. THAT Report Number 9/0125 entitled Draft Long Term Financial Plan 2020-2029 be received and noted.
2. THAT Council adopts the Long Term Financial Plan at **Attachment A** to Report Number 9/0125 entitled Draft Long Term Financial Plan 2020-2029 for the purposes of 21 days public consultation.
3. THAT a further report be provided to Council by the Second Ordinary meeting in April with the outcomes of public consultation and any recommended changes.

CARRIED 9/0486 – 19/02/2019

Initials: \_\_\_\_\_

**Minute Book Page 9677**  
2nd Ordinary Council Meeting

13.2.3 Adoption of Council Policy AD01 Privacy

9/0164

Moved: Alderman Buhr  
Seconded: Alderman Hale

1. THAT Report Number 9/0164 entitled Adoption of Council Policy AD01 Privacy be received and noted.
2. THAT Council adopt Council Policy AD01 Privacy at **Attachment B** to Report Number 9/0164 entitled Adoption of Council Policy AD01 Privacy.

CARRIED 9/0487 – 19/02/2019

13.2.4 Review of Recreational Fishing in Palmerston Lakes

9/0165

Moved: Alderman Buhr  
Seconded: Deputy Mayor Spick

1. THAT Report Number 9/0165 entitled Review of Recreational Fishing in Palmerston Lakes be received and noted.
2. THAT Council approve recreational fishing in all Council owned and managed waters in a reserve noting that no additional fishing infrastructure such as platforms will be provided at this time, and that any request for fish stocking will be independently assessed.

CARRIED 9/0488 – 19/02/2019

13.2.5 Palmerston Local Economic Plan Update

9/0170

Moved: Alderman Buhr  
Seconded: Alderman Henderson

1. THAT Report Number 9/0170 entitled Palmerston Local Economic Plan Update be received and noted.
2. THAT Council develop a Palmerston Local Economic Plan utilising the consultative process as outlined in Report Number 9/0170 entitled Palmerston Local Economic Plan Update with a completion date of 31 July 2019.

CARRIED 9/0489 – 19/02/2019

Initials: \_\_\_\_\_

**Minute Book Page 9678**  
**2nd Ordinary Council Meeting**

**13.3 Confidential Decisions moved into the Open Session**

**23.1 INPEX Project Update**

Moved: Alderman Garden  
Seconded: Alderman Giesecke

THAT the confidential presentation by Cara Burke, External Affairs Advisor NT of INPEX be received and noted.

**CARRIED 9/0497 – 19/02/2019**

**14 INFORMATION AND CORRESPONDENCE**

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Nil.

**15 REPORT OF DELEGATES**

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**15.1 Seniors Advisory Committee**

Moved: Alderman Garden  
Seconded: Deputy Mayor Spick

THAT the verbal report received by Alderman Henderson regarding the Seniors Advisory Committee meeting held on 4 February 2019 be received and noted.

**CARRIED 9/0490 – 19/02/2019**

**16 QUESTIONS BY MEMBERS**

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**16.1 Safe Communities Update**

Moved: Alderman Hale  
Seconded: Alderman Henderson

THAT the question asked by Alderman Hale regarding an update on the Safe Communities meeting, and the response provided by Alderman Buhr be received and noted.

**CARRIED 9/0491 – 19/02/2019**

**17 GENERAL BUSINESS**

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Nil.

Initials: \_\_\_\_\_

## 18 NEXT COUNCIL MEETING

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Moved: Alderman Buhr  
Seconded: Alderman Lewis

THAT the next Ordinary Meeting of Council be held on Tuesday, 5 March 2019 at 5:30pm in the iLearn Centre, Mother Teresa Catholic Primary School, 16 Ginger Street, Zuccoli.

CARRIED 9/0492 – 19/02/2019

## 19 CLOSURE OF MEETING TO PUBLIC

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Moved: Alderman Garden  
Seconded: Deputy Mayor Spick

THAT pursuant to Section 65 (2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0493 – 19/02/2019

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

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Moved: Deputy Mayor Spick  
Seconded: Alderman Hale

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/0494 – 19/02/2019

The meeting adjourned at 6:01pm.



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Athina Pascoe-Bell  
MAYOR

Date:

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