



# **1<sup>ST</sup> ORDINARY COUNCIL MEETING**

## **NOTICE OF MEETING**

**TUESDAY, 29 JANUARY 2019**

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, commencing at 5.30pm.

**LUCCIO CERCARELLI**  
**CHIEF EXECUTIVE OFFICER**

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## 1st Ordinary Council Meeting

### 1 ACKNOWLEDGEMENT OF COUNTRY

### 2 OPENING OF MEETING

### 3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

### 4 REQUEST FOR TELECONFERENCE

### 5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

### 6 CONFIRMATION OF MINUTES

#### 6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 11 December 2018 pages 9623 to 9636 be confirmed.

#### 6.2 Business Arising from Previous Meeting

### 7 MAYORAL REPORT

### 8 DEPUTATIONS AND PRESENTATIONS

### 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

### 10 CONFIDENTIAL ITEMS

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following confidential items.

#### 10.1 Confidential Items

ITEM	REGULATION	REASON
23.1	8(e)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.



25.2.1	8(c)(i)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.2.2	8(c)(i)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.2.3	8(e)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
25.2.4	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government Administration Regulations, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.5	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government Administration Regulations, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
	8(d)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(d) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.

## 10.2 Moving Open Items into Confidential

## 10.3 Moving Confidential Items into Open

# 11 PETITIONS

# 12 NOTICES OF MOTION

**13.1 Receive and Note Reports**

13.1.1	Financial Report for the Month of December 2018	9/0153
13.1.2	Community Benefit Scheme 2018/2019 Update	9/0151

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.1.1

**REPORT TITLE:** Financial Report for the Month of December 2018

**REPORT NUMBER:** 9/0153

**MEETING DATE:** 29 January 2019

**Author:** Finance Manager, Shane Nankivell

**Approver:** Director of Corporate Services, Chris Kelly

### PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of December 2018.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

### KEY ISSUES

- Operating Income and Expenditure are generally in-line with budget expectations.
- Capital Income from Developer Contributions have exceeded budget forecasts and an adjustment will be made at the Second Quarter Budget Review.
- Underspending in Capital Expense has been identified, a review has commenced and is progressing on the status of all capital works and timeframes. Measures are being put into place to ensure that projects are delivered in a timely and appropriate fashion.

### RECOMMENDATION

THAT Report Number 9/0153 entitled Financial Report for the Month of December 2018 be received and noted.

## BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of December 2018.

## DISCUSSION

### Operating Income

- Total Operating Income is at 93% of the current budget.
- All Operating Income items are generally tracking as expected. Statutory Charges are modestly below budget representing a reduction in the number of parking fines issued. This will be reviewed to determine if an adjustment is required at the Second Quarter Budget Review.
- Other Income exceeds budget forecasts by \$19,169 or 1378%. This income relates predominately to successful claims on insurance. A budget adjustment will be made at during the Second Quarter Budget Review.

### Operating Expenditure

- Total Operating Expenditure is at 57% of the budget inclusive of commitments.
- Operating Expenditure is in line with budget expectations.

### Capital Income

Capital Income is currently 9%. Council is expecting to receive \$10 million in gifted assets from developments, such as roads, parks and other infrastructure assets. These assets will pass to City of Palmerston once the development work is finalised throughout the financial year and the assets are taken up on Council's asset register.

Council is expecting to receive capital grants and contributions to the value of \$728,410, currently 117% to the value of \$856,893 has been received, with higher than expected proceeds from Developer Contributions. An adjustment will be made at the Second Quarter Budget Review to reflect this increase.

### Capital Expenditure

Overall Capital Expenditure is showing at 40% for the year. Underspending in Capital Expenditure has been identified, a review has commenced and is progressing on the status of all capital works and timeframes. This includes a complete review of expected monthly cash flows for capital projects to ensure we can achieve the desired outcomes. Measures are being put into place to ensure that projects are delivered in a timely and appropriate fashion. This includes holding staff to account on timeframes and ensuring adequate resources are in place to address priorities. Weekly monitoring is occurring to ensure slippages in projects can and are addressed in a timely fashion.

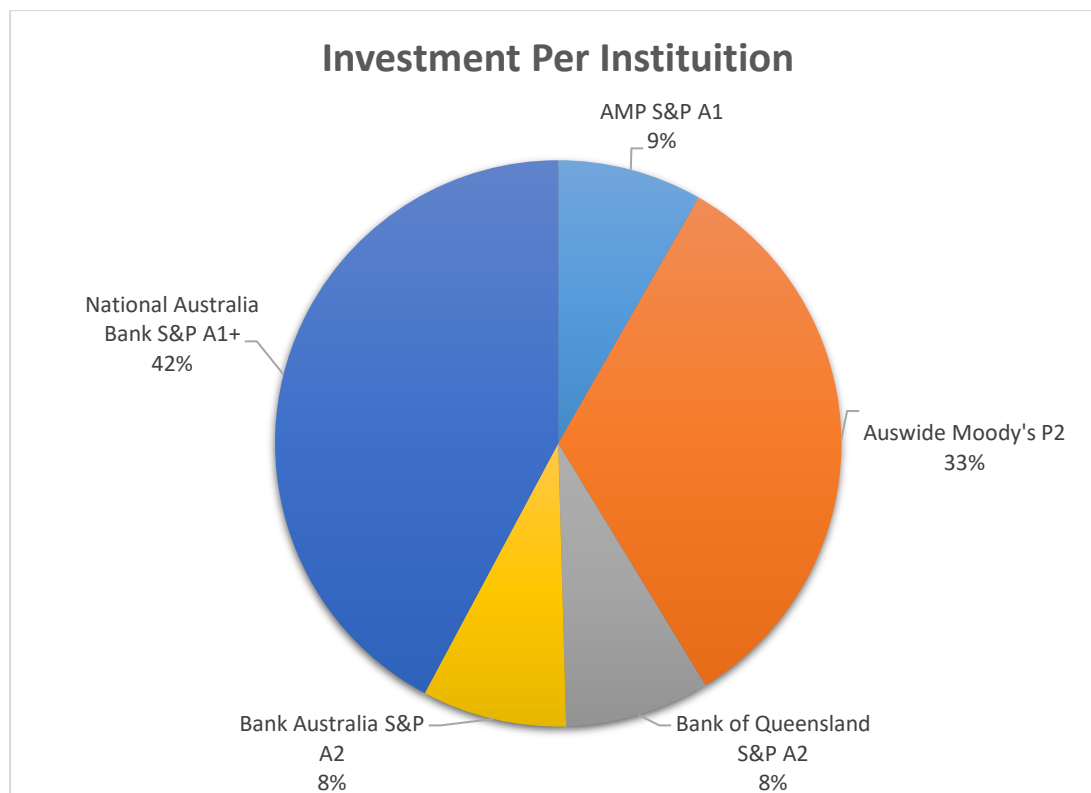
### Loans

Council has approved an internal loan for \$3.675 million to fund an accelerated smart LED public and street lighting project and an external loan for \$2 million to fund the final stage of remediation works at the previous Archer Landfill site. Currently these loans have not been drawn upon, when they are drawn down details of these loans will be provided in the accompanying Finance Report.

### Investments

As at 31<sup>st</sup> December 2018, Council held a total of \$18,162,325 in term deposits in five separate financial institutions.

The break up between the institutions is:



## CONSULTATION PROCESS

There was no consultation required for this report.

## POLICY IMPLICATIONS

There are no policy implications for this report.

## BUDGET AND RESOURCE IMPLICATIONS

Budget and resource implications as outlined in the body of the report.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government (Accounting) Regulations* prescribes that:

### *18 Financial Reports to Council*

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
  - b. The forecast income and expenditure for the whole of the financial year.

2. *The report must include:*

- a. Details of all cash investments held by the Council (including any money held in trust);*
- b. A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;*
- c. Other information required by the Council.*

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

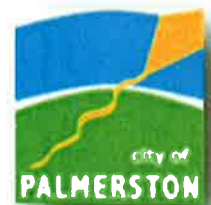
## **ATTACHMENTS**

**Attachment A:** Financial Management Report – December 2018

# Financial Management Reports

December 2018

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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December 2018

<b>SECTION 1 – EXECUTIVE SUMMARY</b>	1.1	Executive Summary
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	2.3	Investments Management Report
	2.4	Debtor Control Accounts
	2.5	Financial Indicators
	2.6	Creditor Accounts Paid
	2.7	Creditor Accounts Outstanding
	2.8	Waste Charges
	2.9	Commercial Leases



## Section 2 Financial Results

### 1.1 - Executive Summary as at

31 December 2018

% of year passed

50%

Results	Revised Budget 2019 \$	YTD Actual \$	YTD Committed \$	Budget Forecast \$	% Utilised
<b>Operating Income</b>					
Rates & Annual Charges	27,927,085	26,912,240	0	27,927,085	96%
Statutory Charges	166,500	65,959	0	166,500	40%
User Charges & Fees	1,387,240	831,146	0	1,387,240	60%
Interest & Investment Revenue	963,160	589,200	0	963,160	61%
Reimbursements	0	58,542	0	0	0%
Other Income	1,500	20,669	0	1,500	1378%
Grants, Subsidies & Contributions	1,535,573	1,131,308	0	1,535,573	74%
<b>Operating Income</b>	<b>31,981,058</b>	<b>29,609,064</b>	<b>0</b>	<b>31,981,058</b>	<b>93%</b>
<b>Operating Expenditure</b>					
Employee Costs	-8,671,994	-3,981,164	-1,060	-8,671,994	46%
Professional Services	-1,719,667	-856,341	-316,318	-1,719,667	68%
Auditor's Remuneration	-35,000	-17,105	0	-35,000	49%
Bad and Doubtful Debts	0	5,895	0	0	0%
Operating Lease Rentals	-217,300	-75,413	-27,663	-217,300	47%
Energy	-1,373,387	-526,971	-4,294	-1,373,387	39%
Materials & Contractors	-11,671,880	-5,103,799	-3,503,259	-11,671,880	74%
Depreciation, Amortisation & Impairment	-11,500,000	-5,749,998	0	-11,500,000	50%
Elected Members Expenses	-361,287	-128,665	0	-361,287	36%
Legal Expenses	-245,000	-178,504	-27,655	-245,000	84%
Water Charges	-1,388,759	-635,446	0	-1,388,759	46%
Telephone & Other Communication Charges	-226,000	-105,363	-30,306	-226,000	60%
Community Grants	-130,000	-17,158	-68,000	-130,000	66%
Other Expenses	-2,505,012	-1,244,942	-166,469	-2,505,012	56%
Borrowing Costs	-92,200	0	0	-92,200	0%
<b>Operating Expenditure</b>	<b>-40,137,486</b>	<b>-18,614,974</b>	<b>-4,145,023</b>	<b>-40,137,486</b>	<b>57%</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>-8,156,428</b>	<b>10,994,090</b>	<b>-4,145,023</b>	<b>-8,156,428</b>	
<b>Capital Income</b>					
Net gain (loss) on disposal or revaluation of assets	60,600	60,708	0	60,600	100%
Developer Contributions	400,000	593,483	0	400,000	148%
Asset Income	10,000,000	0	0	10,000,000	0%
Grants received	328,410	263,410	0	328,410	80%
<b>Capital Income</b>	<b>10,789,010</b>	<b>917,601</b>	<b>0</b>	<b>10,789,010</b>	<b>9%</b>
<b>Net SURPLUS / (DEFICIT) transferred to Equity Statement</b>	<b>2,632,582</b>	<b>11,911,691</b>	<b>-4,145,023</b>	<b>2,632,582</b>	
<b>Capital Expenditure</b>					
Land Purchase	0	0	0	0	0%
Asset Purchase	-1,673,235	-491,349	-129,155	-1,673,235	37%
Asset Upgrade	-7,205,286	-1,229,404	-1,684,340	-7,205,286	40%
<b>Capital Expenditure</b>	<b>-8,878,521</b>	<b>-1,720,753</b>	<b>-1,813,495</b>	<b>-8,878,521</b>	<b>40%</b>
Less Non-Cash Expenditure	-11,500,000	-5,749,998	0	-11,500,000	50%
Plus Gifted Assets	10,000,000	0	0	10,000,000	0%
<b>NET CAPITAL SURPLUS/(DEFICIT)</b>	<b>-4,745,939</b>	<b>15,940,936</b>	<b>-5,958,518</b>	<b>-4,745,939</b>	
Borrowings	2,000,000	0	0	2,000,000	0%
Repayment of Borrowings	-208,814	0	0	-208,814	0%
Reserve Movement	2,954,753	0	0	2,954,753	0%
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>15,940,936</b>	<b>-5,958,518</b>	<b>0</b>	


 Reviewed by: Finance Manager


 Approved by: Director of Corporate Services

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at

31 December 2018

% of year passed

50%

#### Operating Income

	Revised Budget \$	YTD Actuals \$	%
<b>Governance</b>			
Office of the CEO	374,619	220,494	58.86%
<b>Governance</b>	<b>374,619</b>	<b>220,494</b>	<b>58.86%</b>
<b>Corporate Services</b>			
Financial Services	400,000	278,998	69.75%
Director Corporate Services	115,976	147,976	127.59%
Rates	21,074,794	19,995,042	94.88%
<b>Corporate Services</b>	<b>21,590,770</b>	<b>20,422,015</b>	<b>94.59%</b>
<b>Community Services</b>			
Arts & Culture	10,000	0	0.00%
Community Development	18,000	25,000	138.89%
Events Promotion	1,500	900	60.02%
Library Services	743,440	670,473	90.19%
Senior Citizens	1,500	1,500	100.00%
Youth Services	24,000	0	0.00%
<b>Community Services</b>	<b>798,440</b>	<b>697,873</b>	<b>87.40%</b>
<b>Technical Services</b>			
Animal Management	336,000	274,807	81.79%
Aquatic Centre	32,280	25,764	79.81%
Civic Centre	95,304	71,163	74.67%
Driver Resource Centre	10,000	5,035	50.35%
Gray Community Hall	16,800	5,240	31.19%
Director City Growth & Operations	23,000	9,347	40.64%
Parking & Other Ranger Services	144,500	35,586	24.63%
Private Works	120,000	44,453	37.04%
Recreation Centre	120,000	67,935	56.61%
Roads & Transport	441,454	228,414	51.74%
Stormwater Infrastructure	0	1,120	0.00%
Subdivisional Works	100,000	86,004	86.00%
Waste Management	6,999,791	6,990,218	99.86%
Odegaard Drive Investment Property	446,160	260,260	58.33%
Durack Heights Community Centre	1,940	0	0.00%
CBD Car Parking	330,000	163,337	49.50%
<b>Technical Services</b>	<b>9,217,229</b>	<b>8,268,682</b>	<b>89.71%</b>
	<b>31,981,058</b>	<b>29,609,064</b>	<b>92.58%</b>

## Section 2

### Financial Results

#### 31 December 2018

#### 2.1 - Budget Summary Report as at

% of year passed

50%

#### Capital Income

	Revised Budget \$	YTD Actuals \$	%
<b>Corporate Services</b>			
Director Corporate Services	60,600	60,708	100.18%
<b>Corporate Services</b>	<b>60,600</b>	<b>60,708</b>	<b>100.18%</b>
<b>Technical Services</b>			
Director City Growth & Operations	65,000	0	0.00%
Roads & Transport	263,410	263,410	100.00%
Subdivisional Works	10,400,000	593,483	5.71%
<b>Technical Services</b>	<b>10,728,410</b>	<b>856,893</b>	<b>7.99%</b>
	<b>10,789,010</b>	<b>917,601</b>	<b>8.50%</b>

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at

31 December 2018

% of year passed

50%

#### Operating Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Governance</b>					
Elected Members	-385,796	-149,372	-281	-149,653	38.79%
Office of the CEO	-760,758	-491,888	-27,655	-519,542	68.29%
<b>Governance</b>	<b>-1,146,554</b>	<b>-641,260</b>	<b>-27,935</b>	<b>-669,195</b>	<b>58.37%</b>
<b>Corporate Services</b>					
Customer Services	-230,765	-109,028	0	-109,028	47.25%
Financial Services	-1,568,566	-913,426	-6,345	-919,771	58.64%
Human Resources	-435,946	-230,858	-770	-231,628	53.13%
Information Technology	-1,140,564	-477,073	-95,306	-572,379	50.18%
Director Corporate Services	-12,362,418	-6,078,387	-756	-6,079,143	49.17%
Public Relations and Communications	-398,860	-171,813	-21,255	-193,067	48.40%
Rates	-339,500	-284,979	-106	-285,084	83.97%
Records Management	-261,716	-115,483	-26,884	-142,367	54.40%
<b>Corporate Services</b>	<b>-16,738,335</b>	<b>-8,381,046</b>	<b>-151,422</b>	<b>-8,532,468</b>	<b>50.98%</b>
<b>Community Services</b>					
Arts & Culture	-110,500	-56,029	-100	-56,129	50.80%
Community Development	-1,020,063	-367,103	-69,911	-437,013	42.84%
Disabled Services	-3,000	0	0	0	0.00%
Events Promotion	-242,000	-79,790	-33,745	-113,535	46.92%
Families & Children	-31,100	-6,050	-2,310	-8,359	26.88%
Health and Wellbeing Services	-52,500	-20,682	-2,302	-22,984	43.78%
Library Services	-1,639,798	-662,262	-85,197	-747,459	45.58%
Senior Citizens	-3,500	-2,133	0	-2,133	60.94%
Youth Services	-43,500	-1,592	0	-1,592	3.66%
Director Lifestyle & Community	-334,973	-163,529	-300	-163,829	48.91%
<b>Community Services</b>	<b>-3,480,934</b>	<b>-1,359,169</b>	<b>-193,864</b>	<b>-1,553,033</b>	<b>44.62%</b>
<b>Technical Services</b>					
Animal Management	-110,330	-57,838	-182	-58,020	52.59%
Aquatic Centre	-685,281	-298,393	-176,725	-475,118	69.33%
Archer Sports Club	-7,334	-154	0	-154	2.10%
Civic Centre	-380,950	-180,943	-44,049	-224,992	59.06%
Depot	-70,383	-31,557	-5,739	-37,296	52.99%
Driver Resource Centre	-29,685	-6,024	-664	-6,688	22.53%
Emergency Operations	-10,000	0	0	0	0.00%
Gray Community Hall	-61,847	-19,983	-9,459	-29,442	47.60%
Director City Growth & Operations	-1,059,440	-715,538	-94,034	-809,572	76.42%
Open Space	-4,802,592	-2,002,937	-176,410	-2,179,347	45.38%
Parking & Other Ranger Services	-743,456	-348,779	-1,148	-349,927	47.07%
Plant & Equipment	-27,619	-10,935	0	-10,935	39.59%
Private Works	-91,522	-42,992	0	-42,992	46.97%
Recreation Centre	-246,103	-110,389	-35,609	-145,998	59.32%
Roads & Transport	-2,233,673	-992,423	-160,575	-1,152,998	51.62%
Stormwater Infrastructure	-295,000	-193,314	-5,600	-198,914	67.43%
Street Lighting	-1,270,000	-739,015	-24,476	-763,491	60.12%
Subdivisional Works	0	-54	0	-54	0.00%
Waste Management	-6,295,322	-2,324,384	-2,971,321	-5,295,706	84.12%
Odegaard Drive Investment Property	-130,346	-70,591	-65	-70,656	54.21%
Durack Heights Community Centre	-23,120	-10,351	-7,394	-17,745	76.75%
CBD Car Parking	-133,300	-61,813	-56,489	-118,302	88.75%
Goyder Square	-64,360	-12,193	-1,258	-13,452	20.90%
<b>Technical Services</b>	<b>-18,771,664</b>	<b>-8,230,599</b>	<b>-3,771,197</b>	<b>-12,001,796</b>	<b>63.94%</b>
	<b>-40,137,486</b>	<b>-18,612,074</b>	<b>-4,144,419</b>	<b>-22,756,493</b>	<b>56.70%</b>

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at

% of year passed

31 December 2018

50%

#### Capital Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Corporate Services</b>					
Information Technology	-94,983	-30,650	0	-30,650	32.27%
Director Corporate Services	-291,000	-170,082	-779	-170,861	58.72%
<b>Corporate Services</b>	<b>-385,983</b>	<b>-200,732</b>	<b>-779</b>	<b>-201,512</b>	<b>52.21%</b>
<b>Community Services</b>					
Library Services	-61,000	-36,551	-13,622	-50,173	82.25%
<b>Community Services</b>	<b>-61,000</b>	<b>-36,551</b>	<b>-13,622</b>	<b>-50,173</b>	<b>82.25%</b>
<b>Technical Services</b>					
Aquatic Centre	-150,000	-32,721	-93,899	-126,620	84.41%
Civic Centre	-165,000	-30,607	-88,542	-119,149	72.21%
Depot	-30,000	0	0	0	0.00%
Driver Resource Centre	-14,000	0	0	0	0.00%
Director City Growth & Operations	-452,234	-104,053	-10,054	-114,107	25.23%
Open Space	-1,677,454	-314,931	-113,245	-428,177	25.53%
Recreation Centre	-53,000	0	-42,300	-42,300	79.81%
Roads & Transport	-3,299,850	-469,732	-93,670	-563,401	17.07%
Stormwater Infrastructure	-100,000	-9,280	0	-9,280	9.28%
Street Lighting	-190,000	-34,815	-727	-35,542	18.71%
Subdivisional Works	-300,000	-96,450	-4,623	-101,074	33.69%
Waste Management	-2,000,000	-391,942	-1,352,035	-1,743,977	87.20%
<b>Technical Services</b>	<b>-8,431,538</b>	<b>-1,484,532</b>	<b>-1,799,094</b>	<b>-3,283,627</b>	<b>38.94%</b>
	<b>-8,878,521</b>	<b>-1,721,816</b>	<b>-1,813,495</b>	<b>-3,535,311</b>	<b>39.82%</b>

## Section 2

### Financial Results

#### 2.2 Reserves Schedule

	Balance as at 01/07/2018	TO RESERVES			FROM RESERVES			Balance as at 30/06/2019
		Original Budget \$	Budget Reviews 1st Review \$	Adopted Budget \$	Original Budget \$	Budget Review 1st Review \$	Adopted Budget \$	
<b>Externally Restricted Reserves</b>								
Unexpended Grants Reserve	1,776,402	0	0	0	0	1,776,402	1,776,402	0
Developer Funds in Lieu of Construction	4,985,377	400,000	0	400,000	300,000	90,000	390,000	4,995,377
	<b>6,761,779</b>	<b>400,000</b>	<b>0</b>	<b>400,000</b>	<b>300,000</b>	<b>1,866,402</b>	<b>2,166,402</b>	<b>4,995,377</b>
<b>Internally Restricted Reserves</b>								
Election Expenses Reserve	150,000	100,000	0	100,000	0	0	0	250,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	500,000
Strategic Initiatives Reserve	300,000	0	0	0	100,000	190,000	290,000	10,000
Unexpended Capital Works Reserve	845,482	0	0	0	0	845,482	845,482	0
Property Reserve	922,104	0	0	0	0	0	0	922,104
Plant and Equipment Reserve	271,632	0	0	0	0	0	0	271,632
Infrastructure Reserve	5,552,686	211,690	0	211,690	0	830,215	830,215	4,934,161
Community Grants Reserve	100,000	0	0	0	30,000	0	30,000	70,000
Waste Management Reserve	26,525	2,289,655	206,000	2,495,655	2,000,000	0	2,000,000	522,180
Streetlighting Reserve	311,063	0	0	0	0	0	0	311,063
City Centre Improvement Reserve	0	0	0	0	0	0	0	0
	<b>8,979,491</b>	<b>2,601,345</b>	<b>206,000</b>	<b>2,807,345</b>	<b>2,130,000</b>	<b>1,865,697</b>	<b>3,995,697</b>	<b>7,791,139</b>
<b>Total Reserve Funds*</b>	<b>15,741,270</b>	<b>3,001,345</b>	<b>206,000</b>	<b>3,207,345</b>	<b>2,430,000</b>	<b>3,732,098</b>	<b>6,162,098</b>	<b>12,786,516</b>

  
Reviewed by: Finance Manager

  
Approved by: Director of Corporate Services



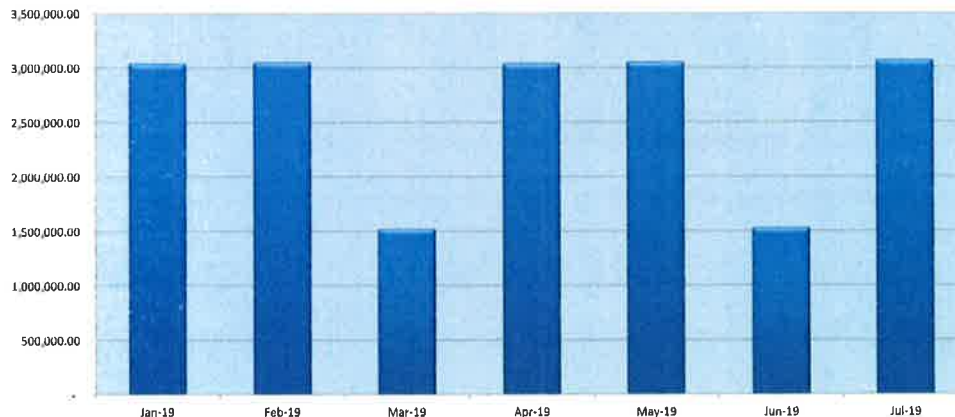
## Section 2 Financial Results

### 2.3 Investments Management Report

#### INVESTMENTS REPORT TO COUNCIL AS AT 31/12/2018

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A1	\$ 1,500,000.00	2.85%	February 27, 2019	58	\$ 1,500,006.79	8.26%
Auswide	Moody's P2	\$ 1,500,000.00	2.78%	May 8, 2019	128		
Auswide	Moody's P2	\$ 1,500,000.00	2.78%	May 22, 2019	142		
Auswide	Moody's P2	\$ 1,500,000.00	2.78%	July 3, 2019	184		
Auswide	Moody's P2	\$ 1,500,000.00	2.78%	July 31, 2019	212	\$ 6,000,000.00	33.04%
Bank of Queensland	S&P A2	\$ 1,500,000.00	2.73%	February 13, 2019	44	\$ 1,500,000.00	8.26%
Bank Australia	S&P A2	\$ 1,500,000.00	2.95%	January 2, 2019	2	\$ 1,500,000.00	8.26%
National Australia Bank	S&P A1+	\$ 7,538.51	1.55%				
National Australia Bank	S&P A1+	\$ 154,782.21	1.55%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.69%	January 16, 2019	16		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.72%	March 13, 2019	72		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.72%	April 10, 2019	100		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.71%	April 24, 2019	114		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.73%	June 5, 2019	156	\$ 7,662,318.72	42.19%
<b>TOTAL SHORT TERM INVESTMENT</b>		<b>\$ 18,162,325.51</b>		<b>Average Days to Maturity</b>	<b>102.00</b>		
<b>% OF TOTAL INVESTMENT PORTFOLIO</b>		<b>A1 (max 100%) 50%</b>	<b>A2/P2 (max 80%) 50%</b>	<b>A3 (max 50%) 0%</b>	<b>0%</b>	<b>100%</b>	
<b>Weighted Average Rate</b>		<b>2.76%</b>	<b>BBSW 90 Day Rate Benchmark</b>		<b>2.09%</b>		
<b>GENERAL BANK FUNDS</b>		<b>\$ 7,407,595.80</b>	<b>Total Budget</b>		<b>-\$ 400,000.00</b>		
			<b>Investment Earnings</b>				
<b>TOTAL ALL FUNDS</b>		<b>\$ 25,569,921.31</b>	<b>Year to Date</b>		<b>-\$ 228,551.37</b>		
			<b>Investment Earnings</b>				

Cashflow of Investments



#### PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 6,773,335	\$ 260,260	\$ 70,591	\$ 189,669	\$ 101,878

Reviewed by: Finance Manager

Approved by: Director Corporate Services

## Section 2 Financial Results

### 2.4 Debtor Control Accounts

31 December 2018

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	22,226.81	20,323.95	(962.14)	220.00	(15.00)	2,660.00
RATES:						
REPORT MONTH	OVERDUE \$	Payments Received In Advance \$	OVERDUE % OF RATES INCOME			
Dec-18	\$1,390,331	\$324,451	4.97%			
Dec-17	\$1,108,997		4.03%			
TOTAL OVERDUE \$	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016	Charged Prior to 2015/2016	
\$1,390,331	\$952,795	\$300,980	\$98,747	\$30,024	\$7,786	
INFRINGEMENTS:						
			\$			
Animal Infringements			117,494.15			
Public Places			10,033.00			
Parking Infringements			160,948.38			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>289,350.53</u>			


 Reviewed by: Finance Manager


 Approved by: Director Corporate Services



## Section 2

### Financial Results

#### 2.5 - Financial Indicators

	Target	2019	2018	2017	2016	2015
<b>Operating Surplus Ratio</b>						
Total Operating Surplus/Deficit	0.00%	-25.50%	-26.12%	-5.16%	-39.40%	-20.18%
Total Operating Income						
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.						
<b>Debt Service Ratio</b>						
Net Debt Service Cost	<5%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue						
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income. Palmerston currently has no loans payable, and therefore the debt ratio is 0:0						
<b>Rate Coverage Percentage</b>						
Rate Revenues	60%-75%	65.44%	61.38%	59.25%	60.02%	61.53%
Total Revenues						
This indicator shows the percentage of total revenue raised through rates income.						
<b>Rates &amp; Annual Charges Outstanding Percentage</b>						
Rates & Annual Charges Outstanding	<5%	36.61%	3.47%	3.57%	3.16%	3.47%
Rates & Annual Charges Collectible						
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.						

## SECTION 2

### Financial Results

#### 2.6 - Creditor Accounts Paid December 2018

Creditor No.	Creditor Name	Amount \$
5104	JLM Civil Works Pty Ltd	251,839.89
V00295	Jacana Energy	226,028.77
639	Cleanaway Pty Ltd.	222,432.31
4816	CS Services NT	174,629.89
479	Jardine Lloyd Thompson Pty Ltd	168,307.40
938	Nightcliff Electrical	118,674.60
54	Powerwater	104,281.25
2	Australian Taxation Office - PAYG	102,931.00
1607	Sterling NT Pty Ltd	86,870.22
V00318	StatewideSuper Clearing House	68,950.09
712	Paradise Landscaping (NT) Pty Ltd	59,774.17
5651	Minter Ellison Lawyers	40,036.15
V01755	Liquid Blu Pty Ltd	35,993.42
798	YMCA of the Northern Territory	33,966.80
5117	SUNBUILD PTY LTD	32,000.00
V01847	The Prism Partnership Pty Ltd	31,760.32
3683	Area9 IT Solutions	30,723.48
87	Industrial Power Sweeping Services Pty	28,335.03
V01709	Class A Energy Solutions Pty Ltd	27,390.00
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	26,101.35
V00476	Water Dynamics (NT) Pty Limited	25,619.34
4963	Centratech Systems Pty Ltd	19,360.00
V00582	Ezko Property Services (Aust) Pty Ltd	18,131.54
4912	Remote Area Tree Services Pty Ltd	17,247.49
4355	Tonkin Consulting	14,932.50
3936	Arafura Tree Services and Consulting	11,440.00
V01643	KPMG	11,275.00
V01756	Democracy Co Unit Trust	11,000.00
V01009	Australian Parking and Revenue Control Pty Limited	10,865.71
53	Eggins Electrical	10,627.55
5	Australia Post	10,608.79
V01814	N and M Klidas Nominees Pty Ltd T/A Vrahos Contr	10,208.00
48	Top End Line Markers Pty Ltd	10,043.00
V01421	Shaun Lee	10,000.00
V01861	Randazzo Properties Pty Ltd	10,000.00
V01537	Ben's Tree Service Pty Ltd	9,564.50
5508	Open Systems Technology Pty Ltd - CouncilFirst	9,445.50
V00599	Athina Pascoe-Bell	8,980.58
26	Viva Energy Australia Ltd	7,711.03
3880	PAWS Darwin Limited	7,666.66
5136	RMI Security	6,731.30
V01751	Librio Associates Pty Ltd	6,600.00
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	6,473.98
4561	Bendesigns	6,241.40
V01829	Master Blaster High Pressure Cleaning	6,187.00
V01431	Gigtek	5,812.13
4662	G & T Electrical Enterprises	5,793.34
1470	Local Government Professionals Australia	5,720.00
V00228	Outback Tree Service	5,588.00
2161	GHD Pty Ltd	5,417.17
3438	NT Shade & Canvas Pty Ltd	5,082.00
4065	Southern Cross Protection Pty Ltd	5,072.98
47	Telstra Corporation Ltd	4,859.30
V01748	FE Technologies Pty Ltd	4,554.00
V00682	Leigh Dyson Plumbing	3,828.00
V01574	Dr Thomas A Lewis OAM	3,629.91

Creditor No.	Creditor Name	Amount \$
V01853	Jiri Heider	3,621.26
350	IBM Global Financing Australia Limited	3,566.66
V00271	Fuji Xerox Business Centre NT	3,493.86
3313	Zip Print	3,382.50
V01571	Michael Spick	3,096.75
5142	Australlan Catchment Management Pty Ltd	2,920.50
V01593	Mercer Consulting (Australia) Pty Ltd	2,750.00
2587	Top End RACE	2,443.10
V01813	Steven Ball	2,420.00
V01882	Business Executive Education Pty Ltd	2,409.00
V01584	Salary Packaging Australia	2,334.78
V00368	IWater NT	2,315.50
274	CSG Business Solutions (NT) Pty Ltd	2,243.33
V01570	Sarah Louise Henderson	2,196.55
V01573	Amber Garden	2,113.22
V01880	Pony and Sid Catering Co - Eliza McClelland	2,090.00
2186	Optus Billing Services Pty Ltd	2,068.00
V01572	Lucy Buhr	2,046.55
V01662	Bannerconda	2,024.00
V01258	Top End Mental Health Consumer Organisation	2,000.00
3099	Iron Mountain Australia Pty Ltd	1,961.91
V01569	Benjamin Giesecke	1,896.55
V01579	Damian Hale	1,896.55
V01615	Autopia Management Pty Limited	1,864.56
256	The Bookshop Darwin	1,786.37
V01697	Roussos Legal Advisory	1,716.00
3787	Total Event Services T/A Top End Sounds P/L	1,694.00
V01612	News Corp Australia	1,564.15
V00348	BH Communications & Cabling	1,485.00
V00193	Amcom Pty Ltd	1,455.92
V01850	Sam Eyles Refrigeration and Air Conditioning P/L	1,417.91
V00939	Defend Fire Services Pty Ltd	1,364.33
V01422	The Sublimes Music Show	1,320.00
2199	SBA Office National	1,309.03
V00399	Palmerston and Regional Basketball Association	1,272.00
V01406	DJ Bull & LED Fraser	1,267.00
V00101	Bellamack Pty Ltd	1,260.00
V00860	Costojic Pty Ltd	1,260.00
V01661	Patchy's Auto Electrics	1,188.91
V00943	Northern Territory Pest and Weed Control	1,188.00
V01118	Wilson Security Pty Ltd	1,173.15
4679	ISentia Pty Ltd	1,112.76
4191	Darwin Castles and Slides	1,100.00
1469	RTM - Police, Fire and Emergency	1,090.00
V00836	Daniel Parker t/as Palmerston Tennis Pro	1,080.00
272	City Wreckers	1,078.00
V01883	Apex Construction NT Pty Ltd	1,063.12
2124	Food'll Do Catering Darwin (Grinners Catering)	1,042.00
2238	Hollands Print Solutions Pty Ltd	1,034.00
3788	HPA Incorporated	1,015.00
V01486	Bralnium Labs Pty Ltd	1,000.00
V00542	Industry Health Solutions	950.00
35	WINC Australia Pty Limited	946.69
V00327	Tammy's Fitness Training	900.00
V00876	Display Me	815.30
1569	Australasian Performing Right Assoc Ltd	810.35
V01420	CENTRELINK (PAYROLL)	788.60
90	Local Government Association of the NT (LGANT)	775.00
V00992	Top End Upholsterers & Motor Trimmers	770.00
V01773	The Learning Express	752.79
4744	Sue Little	750.00

Creditor No.	Creditor Name	Amount \$
2977	Security & Technology Services P/L	739.16
V01868	Jack Holleley	700.00
V01150	Fire and Safety Australia	690.00
V00730	The Burning Circus	600.00
V01852	Yvonne Ross	600.00
215	Employee Assistance Services NT Inc (EASA)	592.41
4528	Miranda's Armed Security Officers Pty	586.30
V01810	Jacana Energy - Payroll Deductions	560.00
V00359	Melzelco Pty Ltd T/as Shadeworks Hire	558.80
600	Darwin Human Resource & Computer Academy	550.00
V01065	Forever Fitness and Training - (AL & MN Dalnty)	510.00
2915	Territory Uniforms	447.03
5611	Steelmans Tools and Industrial Supplies	437.00
V01866	Prawat Yindee	431.88
V01272	Storytime Pods Pty Ltd	403.04
V01048	Perfect Greens	400.40
V00085	TR Pty Ltd	379.50
V01324	Leighs Catering	372.90
4508	News 4 U	360.50
V01483	OfficeMax	360.26
V01879	Fire and Safety Australia Pty Ltd	345.00
V01694	NT Advertising and Distribution	330.00
V01604	Fitness is Within	300.00
V01834	Hutton Trust	300.00
V01845	Ambrose Nicholls-Skene	300.00
V01881	Shalom Kaa	300.00
112	Beaurepaires	290.40
5036	Dormakaba Aust P/L T/as Territory Door Services	286.00
5435	Access Hardware (NT) Pty Ltd	276.18
3098	Roadshow Films Pty Ltd	275.00
5037	Amalgamated Movies	275.00
V01760	NT Art Storms	275.00
V01691	Blackwoods	273.85
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	265.12
2085	Local Government Professionals Australia NT	265.00
4007	Ark Animal Hospital Pty Ltd	258.00
3428	Bunnings Group Limited	255.98
V00773	Akron Group NT Pty Ltd	253.00
V00619	Sarah Little	250.00
V01851	Lincoln Pratt	250.00
V01862	Darcy Simpson (parent Ray Simpson)	250.00
V01869	Jemma Gossow	250.00
V01873	Ava Willoughby - (Aprile Willoughby)	250.00
V01874	Taylah Brewster (Jess Brewster)	250.00
V01876	Liam Jong (Rebekkah Chiam)	250.00
V01656	TAFE Queensland North	227.00
V01460	Tang Soo Do Fundraising	200.00
4398	Quality Indoor Plants Hire	193.30
1502	Figleaf Pool Products	154.00
V01529	Urbex No. 106 Pty Ltd	150.00
V01624	Karuna Yoga and Wellness	150.00
V00890	Laundryplus	132.00
V01767	Blooming Tunes Family Music	125.00
V01867	Maria Bajarias	125.00
V01870	Kimberly Lalim	125.00
V01871	Tara Townsend	125.00
V01872	Zumba - Leanne Eltagonde	125.00
V01875	Hup Lye	125.00
V01878	Environmental Resources Management Australia	125.00
V01452	CrossFit Palmerston	110.00
V00892	Gillian Kinsella	100.00

Creditor No.	Creditor Name	Amount \$
4737	D & L Plumbing & Gasfitting	99.00
4856	Portner Press Pty Ltd	97.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	72.63
V01454	Beautylicious by Kelly Ann - Kelly Leeson	63.00
V01859	Leah Splawinski	63.00
V01857	Olivia Wynne	56.00
V01858	John Deecke	56.00
V01877	Danielle Scott	56.00
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	40.59
V01769	Snows Run (NT) Pty Ltd T/as Territory Green Waste	40.00
2017	Signs Plus	32.00
V01854	Yvonne L Foster	31.00
V01855	Katrina Baker	25.00
V00614	RTM - Dept. of the Attorney General and Justice	2.00

2,325,271.58



Reviewed by: Finance Manager



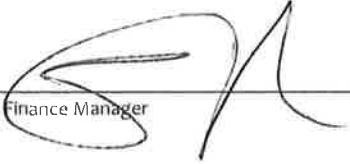

Approved by: Director of Corporate Services

## SECTION 2

### Financial Results

2.7 - Creditor Accounts Outstanding December 2018

Creditor No.	Creditor Name	Amount \$
5104	JLM Civil Works Pty Ltd	99,291.11
712	Paradise Landscaping (NT) Pty Ltd	56,412.02
938	Nightcliff Electrical	29,922.08
V01848	Invision NT Pty Ltd	25,000.00
V01643	KPMG	21,084.25
V00582	Ezko Property Services (Aust) Pty Ltd	17,134.39
5254	True North	16,089.15
V01619	Merit Partners Pty Ltd	12,644.68
V00318	StatewideSuper Clearing House	12,643.94
V00476	Water Dynamics (NT) Pty Limited	8,800.00
V01827	Nilon Carpentry & Constructions	7,293.00
V01602	Humpty Doo Trees	6,605.50
2587	Top End RACE	6,553.33
3936	Arafura Tree Services and Consulting	6,180.00
3313	Zip Print	5,808.00
V01694	NT Advertising and Distribution	5,807.45
3683	Area9 IT Solutions	5,055.82
V00541	Arafura Traffic Control Pty Ltd	4,390.00
V00315	HWL Ebsworth Lawyers	4,251.50
5136	RMI Security	3,864.60
4482	Harvey Norman AV/IT Superstore Darwin	3,849.00
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	3,236.99
353	Otis	2,534.62
V01884	Valuations NT Pty Ltd	1,650.00
2977	Security & Technology Services P/L	1,584.00
2336	Flick Anticimex Pty Ltd	1,572.75
4561	Bendesigns	1,445.40
V01826	Tick of Approval Pty Ltd	1,375.00
3189	Seek Limited	1,347.50
V00685	Opteon (Northern Territory) Pty Ltd.	1,320.00
V01812	C R Campbell - Electrical and Data Contractors	1,245.00
4825	OracleCMS	1,212.45
5435	Access Hardware (NT) Pty Ltd	1,202.30
1502	Figleaf Pool Products	951.70
V00943	Northern Territory Pest and Weed Control	924.00
V01420	CENTRELINK (PAYROLL)	788.60
112	Beaurepaires	618.65
V00166	Diamond International Events T/A Trina's Catering	577.50
V01810	Jacana Energy - Payroll Deductions	560.00
V00939	Defend Fire Services Pty Ltd	554.57
V00228	Outback Tree Service	550.00
48	Top End Line Markers Pty Ltd	385.00
256	The Bookshop Darwin	379.60
4029	Totally Workwear Palmerston	239.00
V01691	Blackwoods	226.68
2017	Signs Plus	210.00
5036	Dormakaba Aust P/L T/as Territory Door Services	198.00
272	City Wreckers	154.00
3428	Bunnings Group Limited	146.88
2915	Territory Uniforms	127.71
V00295	Jacana Energy	89.56
V00890	Laundryplus	80.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	72.63
54	Powerwater	70.00
V01886	Shane Pascoe-Bell	50.00

Creditor No.	Creditor Name	Amount \$
V01769	Snows Run (NT) Pty Ltd T/as Territory Green Waste	40.00
		386,399.91
Reviewed by:  Finance Manager		Approved:  Director of Corporate Services

## Section 2 Financial Results

### 2.8 - Waste Charges as at 31 December 2018 Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Income</b>					
Rates & Charges	6,999,791	6,990,218	-	6,990,218	99.86%
<b>Income</b>	<b>6,999,791</b>	<b>6,990,218</b>	<b>-</b>	<b>6,990,218</b>	<b>99.86%</b>
<b>Expenditure</b>					
Employee Costs	(373,463)	-	-	-	0.00%
Office Administration Expenditure	-	(547)	-	(547)	0.00%
Professional Services	(65,000)	(1,877)	(9,681)	(11,558)	17.78%
Educational Resources	(50,000)	(9,805)	(4,600)	(14,405)	28.81%
Utilities	(14,293)	(4,855)	-	(4,855)	33.96%
Street Sweeping	(307,000)	(105,504)	(182,551)	(288,055)	93.83%
Litter Collection	(193,515)	(74,301)	(84,530)	(158,831)	82.08%
Domestic Bin Collection	(2,548,756)	(1,100,999)	(1,246,960)	(2,347,960)	92.12%
Kerb Side Collections	(98,000)	(13,095)	-	(13,095)	13.36%
Tip Recharge Domestic Bin collection	(632,950)	(209,760)	(286,303)	(496,063)	78.37%
Transfer Station	(1,595,000)	(663,630)	(971,483)	(1,635,113)	102.51%
Loan Repayments	(92,200)	-	-	-	0.00%
Tip Recharge Transfer Station	(325,145)	(140,012)	(185,133)	(325,145)	100.00%
<b>Expenditure</b>	<b>(6,295,322)</b>	<b>(2,324,384)</b>	<b>(2,971,241)</b>	<b>(5,295,626)</b>	<b>84.12%</b>
<b>Profit/(Loss)</b>	<b>704,469</b>	<b>4,665,833</b>	<b>(2,971,241)</b>	<b>1,694,592</b>	

Expenditures not included in reconciliation are waste related depreciation, overheads and capital works.

  
Reviewed by: Finance Manager

  
Approved by: Director of Corporate Services



## Section 2 Financial Results

### 2.9 - Commercial Leases as at Commercial Leases

31 December 2018

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Income</b>					
Library Services	32,040	18,504	-	18,504	57.75%
Director Corporate Services	65,976	40,433	-	40,433	61.28%
Aquatic Centre	32,280	25,764	-	25,764	79.81%
Civic Centre	95,304	83,099	-	83,099	87.19%
<b>Income</b>	<b>225,600</b>	<b>167,800</b>	<b>-</b>	<b>167,800</b>	<b>74.38%</b>
<b>Expenditure</b>					
Director Corporate Services	(11,520)	(5,494)	-	(5,494)	47.70%
<b>Expenditure</b>	<b>(11,520)</b>	<b>(11,494)</b>	<b>-</b>	<b>(11,494)</b>	<b>99.78%</b>
<b>Profit/(Loss)</b>	<b>214,080</b>	<b>156,306</b>	<b>-</b>	<b>156,306</b>	

Library Services includes lease held by Mosko's Market

Aquatic Centre includes the lease held by Tang Soo Do

Civic Centre includes the lease held by Adult Mental Health

Director of Corporate Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director of Corporate Services each month



Reviewed by: Finance Manager



Approved by: Director of Corporate Services

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.1.2

**REPORT TITLE:** Community Benefit Scheme 2018/2019 Update

**REPORT NUMBER:** 9/0151

**MEETING DATE:** 29 January 2019

**Author:** Acting Director Lifestyle and Community, Amelia Vellar

**Approver:** Chief Executive Officer, Luccio Cercarelli

### PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2018/2019 Financial Year applications processed to date.

#### Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community and are committed to delivering the highest possible levels of service and community engagement.

### KEY ISSUES

- To date Council has provided a total of \$90,408 in grants, donations, sponsorships, representation support and scholarships.
- \$39,592 remains unallocated in the 2018/2019 Community Benefit Scheme budget.
- The new representation support (donation) category of funding remains popular, with eleven (11) successful applications since its inception.

### RECOMMENDATION

THAT Report Number 9/0151 entitled Community Benefit Scheme Update be received and noted.

### BACKGROUND

City of Palmerston supports community initiatives that benefit the Palmerston community, by providing funding to eligible applicants via the Community Benefit Scheme. The annual budget for 2018/2019 is \$130,000. Due to the successful distribution of grants, donations (including the new category of representation support), sponsorships and scholarships, the 2018/2019 Community Benefit Scheme budget rests at \$39,592.

Community Benefit Scheme applications are accepted all year-round and Council promotes the availability and application process to apply for funds at every opportunity.

Where budgeted funds are not expended during the financial year, excess funds are transferred to the Community Benefit Scheme Reserve, which currently totals \$70,000.

## **DISCUSSION**

During December 2018 Council received ten (10) eligible funding applications. All have been approved and the available funds have now been reduced to \$39,592.

Eight of the applications were for representation support for Palmerston residents participating in sporting activities or competitions interstate and overseas. Top End Mental Health Consumers Organisation received \$2,000 to assist their delivery of an art wellbeing program. Mackillop Catholic College received \$500 to assist their students to remove graffiti in Johnston.

During January (to date) a further three (3) applications have been received; one representation support request for \$250; a local business has applied for funding to the value of \$500 and Come Walk With Me has applied for \$500 to support a training activity.

No in-kind funding requests have been received.

A table listing all successful funding applications and acquittals processed to 11 January 2019 for 2018/2019 is provided as Attachment A.

## **CONSULTATION PROCESS**

Council will continue to promote this program to the Community via various methods. Successful applications will be posted on our website and, where appropriate, media releases undertaken.

## **POLICY IMPLICATIONS**

Council Policy *FIN18 Grants, Donations, Sponsorships and scholarships*

## **BUDGET AND RESOURCE IMPLICATIONS**

The budget for the 2018/2019 financial year for grants, donations, sponsorships and scholarships is \$130,000. To date, Council has awarded \$90,408 and \$39,592 remains in the Community Benefit Scheme budget.

Please note that should the three applications currently under consideration be approved, the remaining budget will be reduced by \$1,250 to \$38,342.

The Community Benefit Scheme Reserve contains \$70,000.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There is no risk, legal and legislative implications relating to this report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** City of Palmerston Community Benefit Scheme Applications approved as at 11 January 2019

## Applications/Acquittals Processed to Date

## City of Palmerston Community Benefit Scheme Applications Approved as at 11 January 2019

Activity Project	Applicant	Amount Requested	Amount Received	Notes
Aridagawa Sister City Student Exchange Scholarship	Palmerston College	\$ 4,000	\$4,000	2019 Aridagawa visit
ANZAC Day Services (3 years)	The Returned & Services League of Australia Palmerston	\$10,000	\$10,000	Final of 3-year agreement
Touch Football NT Titles	Touch Football NT	\$13,000	\$13,000	Final of 3-year agreement
PGA Championship	Cazaly's Club Palmerston, Palmerston Golf Club	\$30,000	\$30,000	First of 3-year agreement
Special Children's Christmas Party	AM Media (Special Children's Christmas Party)	\$ 1,000	\$ 1,000	2018 event
Christmas Bash	Palmerston 50+ Club Inc.	\$ 1,000	\$ 1,000	2018 event
Annual School Community Awards - to date	All Palmerston Schools	\$ 1,500 in total	\$ 1,500	Offered annually to all schools; 15 of 15 accepted
Launch Mental Health Week	NT Mental Health Coalition	\$ 2,000	\$ 2,000	2018 event
Buddy Benches in schools	Litchfield/Palmerston Rotary Club	\$ 4,000*	\$ 4,000*	2018 activity * exc. GST
Autism NT Luncheon 2018	Autism NT	\$ 1,818 *	\$ 1,818*	2018 activity * exc. GST
City of Palmerston Seniors Fortnight 2019	Palmerston and Rural Seniors Committee	\$15,000	\$15,000	First of three-year funding request
Year 12 Pool Party	YMCA Youth and Community Services Limited	\$ 1,840	\$ 1,840	2018 event
Art Practice Wellbeing program	Top End Mental Health Consumers Organisation	\$2,000	\$2,000	2019 activity
Graffiti Removal project	Mackillop Catholic College	\$500	\$500	2019 activity
NT Representation - Sport	Resident, National All Schools Athletics Championships	\$250	\$250	Representation support
NT Representation - Sport	1.Resident, School Sport Australia Track and Field Championships	\$250	\$250	Representation support
NT Representation - Sport	2.Resident, School Sport Australia Track and Field Championships	\$250	\$250	Representation support
NT Representation - Sport	1. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	Representation support
NT Representation - Sport	2. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	Representation support
NT Representation - Sport	3. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	Representation support
NT Representation - Sport	4. Resident, Queensland Junior Teams Tennis Carnival	\$250	\$250	Representation support
NT Representation - Sport	1. Resident, Australian Teams Championships, (Tennis)	\$250	\$250	Representation support
NT Representation - Sport	2. Resident, Australian Teams Championships, (Tennis)	\$250	\$250	Representation support
NT/Aus Representation - Sport	Resident, Police Rugby World Cup	\$250	\$250	Representation support
NT Representation - Sport	Resident, National Rugby Union 7's Championships	\$250	\$250	Representation support
<b>TOTAL</b>			<b>\$90,408</b>	

## Applications/Acquittals Processed to Date

## Current Community Benefits Scheme Expenditure to Date

	Account Name	YTD	Commitment	YTD + Comm	Budget	Budget Available
Grants/Donations/Sponsorships/Scholarships Paid	Community Grants	\$18,408	\$72,000	<b>\$90,408</b>	\$130,000	<b>\$39,592</b>

## In-Kind Support Approved to Date

Activity Project	Applicant	Amount Requested	Value In-Kind Support Received	Notes
Seniors Indoor Croquet Club	Seniors Indoor Croquet Club	\$500	\$500	Recreation Centre hire
Playgroup Venue hire	Tumbledown Tots Playgroup	\$500	\$500	Driver Resource Centre hire
<b>TOTAL</b>			<b>\$1,000</b>	

## Applications Received and Under Assessment

Activity Project	Applicant	Amount Requested	Notes
Catering for Training Course	Come Walk With Me	\$500	
Venue hire and equipment	Local Business	\$500	
Representation support - sport	Resident - Tennis Super 10's National Camp	\$250	
<b>TOTAL VALUE</b>		<b>\$1,250</b>	

**13.2 Action Reports**

13.2.1	Appointment of Deputy Mayor – February – July 2019	9/0148
13.2.2	Australian Local Government Association (ALGA) National General Assembly (NGA) 2019	9/0150
13.2.3	Local Government Association of the Northern Territory Call for Policy and Action Motions – 11 April 2019	9/0155
13.2.4	Affixation of Common Seal – Crown Lease Term 2627 over Lot 15269	9/0157

**AGENDA ITEM:** 13.2.1

**REPORT TITLE:** Appointment of the Deputy Mayor – February to July 2019

**REPORT NUMBER:** 9/0148

**MEETING DATE:** 29 January 2019

**Author:** Elected Members Executive Support Officer, Kylie Hendry

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

This purpose of this report is to appoint a Deputy Mayor for the period five (5) months from 20 February 2019 to 20 July 2019 (inclusive).

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

## KEY ISSUES

- Section 45 of the *Local Government Act* requires the appointment of a Deputy Mayor for a term fixed by the Council but must conclude by the next General Election being August 2021.
- Council Policy *EM01 Elected Members* specifies a term of five (5) months for the Deputy Mayor.
- Council acknowledges that the Mayor will, at times not be available to perform their duties and the Deputy Mayor will be required to act in the position.

## RECOMMENDATION

1. THAT Report Number 9/0148 entitled Appointment of the Deputy Mayor – February to July 2019 be received and noted.
2. THAT Council appoint Alderman \_\_\_\_\_ as Deputy Mayor for a period of five (5) months in accordance with Council Policy *EM01 Elected Members*, commencing 20 February 2019 to 20 July 2019 (inclusive).



## **BACKGROUND**

At the 1<sup>st</sup> Ordinary Council Meeting of 7 August 2018 Council made the following decision:

### **13.2.1 Deputy Mayor**

2. *THAT Council appoint Alderman Spick as Deputy Mayor for a period of five (5) months in accordance with Council Policy EM01 Elected Members, commencing 19 September 2018 to 19 February 2019 (inclusive).*

**CARRIED 9/0201 – 07/08/2018**

## **DISCUSSION**

Council resolved that the terms for the position of Deputy Mayor to be for a term of five (5) months and that method of appointment be as per Council Policy EM01 Elected Members.

At the 1<sup>st</sup> Ordinary Council Meeting of 7 August 2018, Council resolved to appoint Alderman Mick Spick as the Deputy Mayor commencing 19 September 2018 to 19 February 2019 (inclusive). This period is now nearing completion.

Council now needs to nominate an Alderman as Deputy Mayor for the period commencing 20 February to 20 July 2019 (inclusive).

Any Alderman can nominate for the position even those who have previously served a term.

## **CONSULTATION PROCESS**

No public consultation is required for this matter.

The appointment of a new Deputy Mayor will be communicated to the community following this appointment.

## **POLICY IMPLICATIONS**

Appointment of the Deputy Mayor is in accordance with Council Policy EM01 Elected Members.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Deputy Mayor receives additional allowances to that of any other member, however this has been incorporated in the approved 2018/19 Budget.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

The appointment of a Deputy Mayor is required by the *Local Government Act*. The appointment will effect as of the 20 February 2019.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environmental sustainability implications relating to this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

There are no attachments for this report.

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.2.2

**REPORT TITLE:** Australian Local Government Association (ALGA) National General Assembly (NGA) 2019

**REPORT NUMBER:** 9/0150

**MEETING DATE:** 29 January 2019

**Author:** Executive Assistant to Chief Executive Officer, Caroline Hocking

**Approver:** Chief Executive Officer, Luccio Cercarelli

### PURPOSE

This report seeks Council endorsement for the Mayor's attendance to represent the City of Palmerston at the Australian Local Government Association (ALGA) National General Assembly (NGA) in Canberra from 16 to 19 June 2019.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.3 People

4.3 We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency.

### KEY ISSUES

- ALGA considers the NGA to be Australia's largest and most influential gathering of Local Government Elected Members, Chairs and Officials.
- The theme for this year's NGA is "Future Focused".
- The NGA will provide important input to strengthen the capacity of local government to provide services and infrastructure in Australia.
- Council has previously attended the NGA as it is considered significant to Local Government and provides a unique networking opportunity.
- Councils are entitled to one voting delegate in debating sessions, it is recommended this be the Mayor of the City of Palmerston.

### RECOMMENDATION

1. THAT Report Number 9/0150 entitled Australian Local Government Association (ALGA) National General Assembly (NGA) 2019 be received and noted.
2. THAT Council endorse the attendance of the Mayor to the Australian Local Government Association (ALGA) National General Assembly (NGA) in Canberra being held 16 to 19 June 2019.

3. THAT Council endorses the Mayor to vote on behalf of the City of Palmerston at the Australian Local Government Association (ALGA) National General Assembly (NGA) 2018 debating sessions, taking into consideration the interests of the Community and Council.
4. THAT the leave of absence from Mayor Pascoe-Bell, for period 16 June to 19 June 2019 (inclusive) be received and granted.

## BACKGROUND

In previous years the Mayor and Chief Executive Officer have travelled to Canberra to represent the City of Palmerston at the ALGA NGA.

The conference brings together over 850 participants representative of Australia's 559 Councils and is considered significant to local government.

## DISCUSSION

This year's conference is themed "Future Focused". The conference's final program and list of key note speakers are still being finalised, however due to popular demand and to benefit from its early bird offers and accommodation availability, early endorsement from Council is being sought.

The primary focus of the conference and its motions for debate is to strengthen the capacity of local government to provide services and infrastructure in Australia.

ALGA opened its call for motions end of November 2018 and will accept motions until 29 March 2019. Should Council wish to submit a motion, the motion must address at least one of the issues identified in the NGA discussion paper. A copy of the discussion paper has been provided at **Attachment A**, should Council wish to formulate a motion, a further report can be brought to Council.

Once its motions have been collated, ALGA will formulate its Business Papers and distribute approximately two weeks prior to the NGA. A copy of the business papers will be made available to Elected Members.

The conference dates will fall over the second Ordinary Council meeting in June, Council officers are mindful of the critical timing of the budget and Municipal Plan and will ensure any critical documents will not be presented at a meeting where the Mayor and Chief Executive Officer are absent.

Given the large representation of Local Government's state and Australian Government representatives, this provides a unique opportunity for networking, advocacy and exchanging of ideas.

Attendance at last year's NGA, provided Council with an opportunity to network with Federal Government and Opposition Members, and has assisted Council in receiving a Smart Cities grant of \$1 million and a commitment of \$5 million from the Federal Opposition towards the "Splashing Out" project to rejuvenate the Palmerston Swimming and Fitness Centre

It is important that the City of Palmerston is abreast of current and contemporary local government issues.

## **CONSULTATION PROCESS**

There was no consultation required during the preparation of this report.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Mayor will be accompanied by the Chief Executive Officer and it is estimated that the cost of attendance will be \$3,834 per person (the cost includes flexible flights and early bird registration).

The cost can be accommodated within the existing operating budget.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Each Council will be entitled to one vote in debating sessions. It is recommended that Council endorse the Mayor to vote on behalf of the City of Palmerston.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** National General Assembly – Call for Motions Discussion Paper 2019

# Future Focused

Call for Motions  
Discussion Paper 2019

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National General Assembly  
of Local Government **2019**

16—19 June 2019



## KEY DATES

End of November 2018  
Opening of Call for Motions

29 March 2019  
Acceptance of motions close

16 - 19 June 2019  
National General Assembly

## SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least 1% of Commonwealth taxation revenue.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm on Friday 29 March 2019.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Papers.

# INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2019 National General Assembly. This will be the 25th National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Local governments across Australia already face a host of challenges including financial constraints, adapting to rapidly evolving technologies and community expectations of access to 24/7 services via websites, mobiles and call centres, changes in demographics and population size and preferred means of community engagement. It is unlikely that these challenges will disappear. In some cases, they will be compounded by climate change, the ageing population and further advances in disruptive technologies including artificial intelligences.

The challenges may also be exacerbated by increasing community expectations about the level and types of services and infrastructure provided by councils and the community's willingness to pay. The community, as council's customers, are increasingly growing accustomed to steadily falling prices for better products and services such as cars, computers, overseas travels. Exceptions to this are housing and in many cases government services such as health care and tertiary education. Another exception is council rates. While a number of states have capped rates, rates across the nation typically continue to rise.

In the case of rates, local communities can perceive that they are being asked to pay more money for the same product. The community may feel that they are paying enough and are therefore unlikely to be supportive of rate rises or swing behind the call for increased federal funding for local government ( $\geq 1\%$  FAGs).

## KEY QUESTIONS

**This therefore raises the questions of:**

1. What can local governments do differently now, and in the future, to deliver more for less?
  - o Are there new business models and new partnerships, new technologies and the willingness to reduce, phase out or change existing practices, opportunities for more sophisticated service planning and more efficient procurement?
2. How can local governments collaborate, be entrepreneurial and embrace disruption and innovation?
3. How can the Commonwealth Government help local governments prepare for the future and why should they care?
  - o What are the opportunities for leveraging regional, state and national partnerships?

# THE PRESENT

## Demographics

In 2018 the Australian population reached the 25 million mark.

73% of the population lives in stand-alone houses, while 27% of the population live in homes such as flats, apartments, semi-detached, row houses and town houses. 38% of occupied apartments are in high rise blocks with four or more storeys. That's up from 18% in 2006.

67% of Austalians live in capital cities, 23% in other urban areas and 10% live in rural Australia. In total more than 90% of our population lives within 100km of the coast making us one of the world's most urbanised coastal dwelling populations. 86% of all Aussie households have internet access at home.

Australia has an aging population and we're also living longer with almost 4,000 people over the age of 100. In 2017, 308,000 babies were born. As a population, we're made up of more than six million families and they come in all shapes and sizes<sup>1</sup>.

## Diversity and culture

Australia has one of the most multicultural populations in the world with more than 300 different ancestries and 28% of our resident population born overseas — nearly 7 million people. Across the country more than 300 languages are spoken.

At the 2016 Census 50.7% of the population was female. However, gender equality advances have stalled across the local government sector. The rates of women in senior positions are far lower than any other tier of government. At the last round of local government elections, women accounted for just 32 per cent of all candidates and were elected to 30 per cent of positions. Even fewer (24 per cent) mayoral candidates were women but almost all were elected. Women account for 46 per cent of staff positions but this falls as the management level rises. Only 11 per cent of council chief executives are women<sup>2</sup>.

At the 2016 Census Aboriginal and Torres Strait Islander people made up 2.8 per cent of the Australian population (approximately 649,000 out of 23.4 million people). Only eight politicians who identify as Indigenous have served in the Federal Parliament with six of those having been elected since 2010<sup>3</sup>. With the exception of a small number of local governments it is expected that there are very few Aboriginal and Torres Strait Islanders holding elected or senior executive positions in local government (data is not available for this issue).

According to the 2016 Census, almost 50 per cent of Australians were born overseas or had a parent born overseas. Census data also indicates that almost one quarter of Australians speak languages other than English in their homes. State and federal parliaments and local governments should reflect contemporary Australia but fail to do so.



A 2016 report by the Australian Human Rights Commission revealed that 1.61 per cent of federal and state public service heads of department, and 0 per cent of federal Ministers and Assistant Ministers come from a non-European background. In the federal parliament 79 per cent of the 226 elected members in the Australian Parliament have an Anglo-Celtic background, 16 per cent have a European background and those from a non-European background make up less than four per cent of the total<sup>4</sup>. There are no statistics available about cultural diversity in local government.

Fair Work Australia statistics indicate that workers compensation claims involving alleged bullying in local government were among the second highest of all sectors in 2017, with 42.2 claims per 100 million hours worked in 2017, up from being the third highest in 2016<sup>5</sup>.

## Roles and funding

The scale and functional scope of local government spending has been subject to significant change over the last two decades. According to a report by the McKell Institute there has been a fourfold increase in spending by local governments in nominal terms (7.3% p.a. compound growth rate) from total outlays of A\$8.2 billion in 1994-95 to A\$33.6 billion in 2014-15 and \$35.9 billion in 2016-17 despite the fact that in some jurisdictions significant public service responsibilities (such as water and sewerage) have been stripped out from local government.

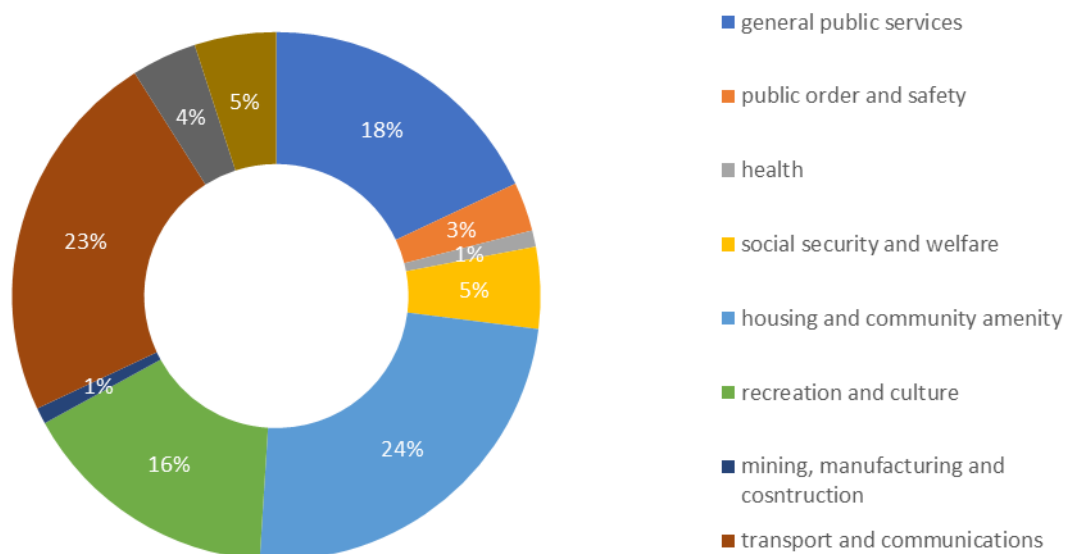
Causes for the increase in functions undertaken by local government<sup>6</sup> include cost shifting, the need to address market failure (particularly in rural areas where it is commonly not financially viable for the private sector to provide essential goods and services such as aged care or childcare) and increasing community demand which has been rising steeply over the past two decades.

A gap has emerged between the community's propensity to pay for various amenities and the cost to council in providing those services. This has resulted in local governments under-charging and failing to effectively demonstrate the cost to consumers.

## KEY QUESTION

*What can local governments do differently?*

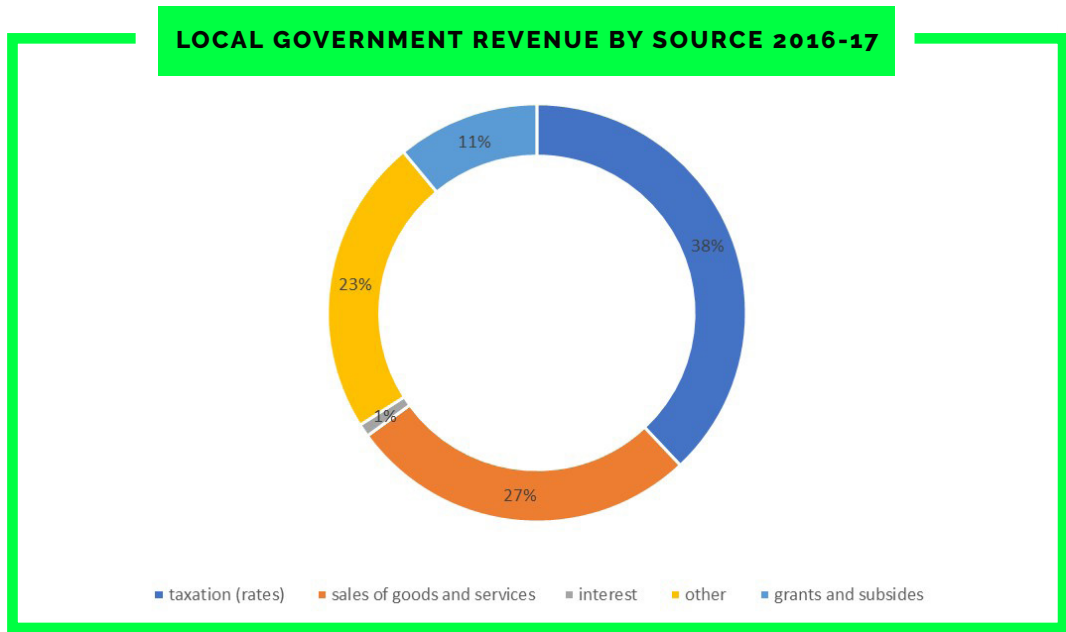
**AUSTRALIAN LOCAL GOVERNMENT SPENDING BY CATEGORY**  
2014-15 (total outlays \$33.6billion)



The following table demonstrates some of the key changes in local government expenditure between 2011-12 to 2016-17

Expense by purpose	Proportion of total expenditure	
	2011-12	2016-17
Transport and communications	23.7%	21.5%
Housing and community services	22.3%	24.2%
General public service	18.3%	17.6%
Recreation and culture	15%	16.6%
Social security and welfare	5.3%	4.8%
Other purpose	3.9%	4.2%
Other economic affairs	3.6%	3.6%
Public order and safety	2.6%	2.5%
Public debt transaction	2.1%	1.8%
Health	1.3%	1.2%
Mining, manufacturing and construction	1.2%	1.0%
Education	0.5%	0.6%
Fuel and energy	0.1%	0%
Agriculture, forestry and fishing	0.1%	0.1%
Total in \$\$	\$30.6b	\$35.9b

Between 2011-12 and 2016-17 local government revenue increased from \$36 billion to \$45.5 billion. Of this 88% (in 2011-12) and 89% (in 2016-17) was own source revenue<sup>7</sup>. Funding from the Commonwealth Government in the form of Financial Assistance Grants (FAGs) was \$2.14 billion in 2011-12 and \$2.29 billion (following the end on the freeze to indexation).



## KEY QUESTIONS

*How can the Commonwealth Government help local governments?*

*Why should they care?*

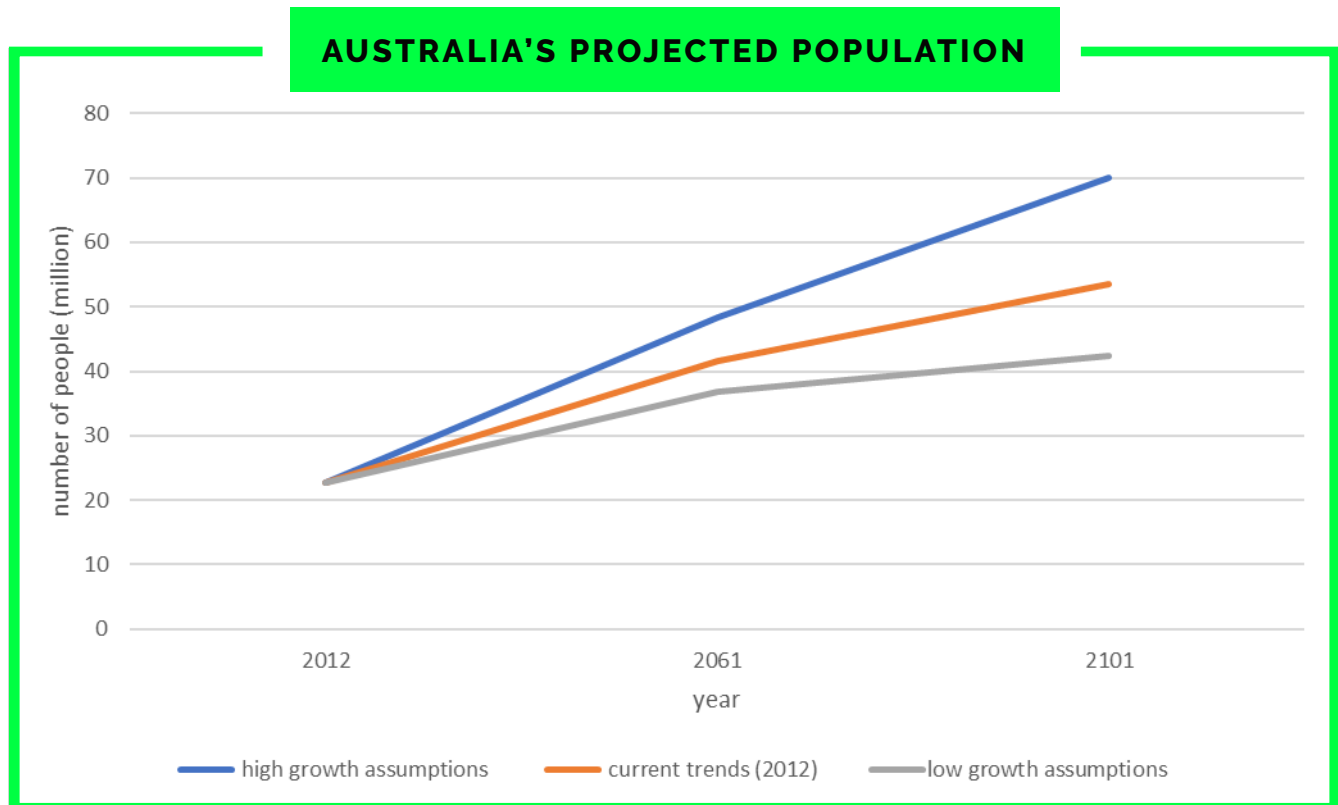
Total assets increased from \$350 billion in 2011-12 to \$467 billion in 2017-18. It has been estimated that the gross replacement value of local government infrastructure for all Australian councils was \$438 billion in 2014. 11% or \$47 billion of assets are in poor or very poor condition and require renewal or upgrade. Seven per cent or \$31 billion of the asset stock has poor function requiring upgrading to meet current or emerging local and regional service level targets for safety, compliance, social, environmental and economic performance. A further seven per cent or \$31 billion of assets have poor capacity and require augmenting to support growth and meet service needs<sup>8</sup>.

# THE FUTURE

## Demographics

Population projections by the Australian Bureau of Statistics illustrate the growth and change in population which would occur if certain assumptions about the future level of fertility, mortality, internal and overseas migration were to prevail over a projection period. Based on an estimated resident population of 22.7 million people at 30 June 2012 the population has been projected to increase to between 36.8 and 48.3 million people by 2061 and to between 42.4 and 70.1 million by 2101.

The median age of Australia’s population (37.3 years at 30 June 2012) is projected to increase to between 38.6 years and 40.5 years in 2031 (high growth and low growth respectively) and to between 41.0 years and 44.5 years in 2061.



Source: ABS Population projections, Australia 2012 3222.0

Assuming the current (2012) trends continuing, the population will grow in all states and territories except Tasmania. All capital cities except Darwin are projected to experience higher percentage growth than their respective state or territory balances, resulting in a further concentration of Australia's population within the capital cities. In 2012, 66% of Australians lived in a capital city. By 2061 this proportion is projected to increase to 74%.

## KEY QUESTIONS

*What partnerships, business models  
can help local Government  
deliver more with less?*

		2061		
State	2012	Low growth scenarios (C)	Current trend (B)	High growth scenario
<b>NSW total</b>	7.3 million	10.8 million	11.5 million	12.6 million
Sydney	4.7 million	8.0 million	8.5 million	8.9 million
Balance	2.6 million	2.9 million	3 million	3.7 million
<b>Victoria Total</b>	5.6 million	9.0 million	10.3 million	12.1 million
Melbourne	4.2 million	7.6 million	8.6 million	9.8 million
Balance	1.4 Million	1.4 million	1.7 million	2.3 million
<b>Queensland total</b>	4.6 million	7.9 million	9.3 million	11.1 million
Brisbane	2.2 million	3.8 million	4.8 million	5.6 million
Balance	2.4 million	4.1 million	4.5 million	5.5 million
<b>Western Australia total</b>	2.4 million	5.4 million	6.4 million	7.7 million
Perth	1.9 million	4.4 million	5.4 million	6.6 million
Balance	500,000	975,000	950,800	1.1 million
<b>South Australia total</b>	1.7 million	2.1 million	2.3 million	2.6 million
Adelaide	1.3 million	1.7 million	1.9 million	2.2 million
Balance	377,900	373,700 *	387,400	451,200
<b>Tasmania Total</b>	512,200	460,900 #	565,700 #	714,000
Hobart	217,000	228,700	270,600	339,300
Balance	295,400	232,200	295,100	374,700
<b>Northern Territory total</b>	235,200	455,700	453,000	457,800
Darwin	131,900	254,800	225,900	182,000
Balance	103,200	203,000	227,100	273,700
<b>ACT Total</b>	375,100	612,400	740,900	904,100

\* In the low growth scenario, the population for the balance of South Australia is projected to increase marginally over the next twenty years, peaking at 398,100 in 2033, before declining to 373,700 in 2061.

# In the current trend scenario (2012) Tasmania's population increases slowly before levelling out by around 2046 and then decreasing marginally from 2047 onwards. In the low growth scenario Tasmania's population increases only slightly over the first 15 years and begins to decline from 2028 onwards<sup>9</sup>.

In the high growth scenario, Australia's growth rate initially increases to 1.9% per year and remains above the 20-year average (1.3%) until the middle of the century. Over the second half of the century, growth rates gradually decline, reaching 1.0% in 2071 and 0.8% in 2101. In the current (2012) trend scenario Australia's annual growth rate decreases from 1.7% in 2012 to 1.0% in 2045, and to 0.5% in 2101. In the low growth scenario Australia's annual growth rate decreases at a faster rate, reaching 1.0% in 2031 and 0.2% in 2101.

## Climate Change

The CSIRO and Bureau of Meteorology have compiled different models for predicting the outcome of climate change in Australia. According to this work, droughts are predicted to increase in a large portion of southern Australia, ("medium" level of confidence). It is predicted that in the main the southern half of Australia will experience less rainfall in winter, spring or both (high or medium confidence). Every part of Australia will continue to experience increases in average temperature, and will have a higher frequency of hot days. This will also result in higher evaporation across Australia, which will continue to make drought conditions worse in the future.

People living in large cities can be more susceptible than non-urban dwellers to the effects of heatwaves as a result of the urban heat island effect. This is caused by the prevalence in cities of heat absorbing materials such as dark coloured pavements and roofs, concrete, urban canyons trapping hot air, and a lack of shade and green space in dense urban environments. It can result in substantially higher temperatures (particularly overnight) than surrounding non-urban areas.



<https://www.climatechangeinaustralia.gov.au/en/climate-projections/future-climate/regional-climate-change-explorer/super-clusters/>

## Northern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence.
- Changes to rainfall are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- With medium confidence, fewer but more intense tropical cyclones are projected.

## The Rangelands

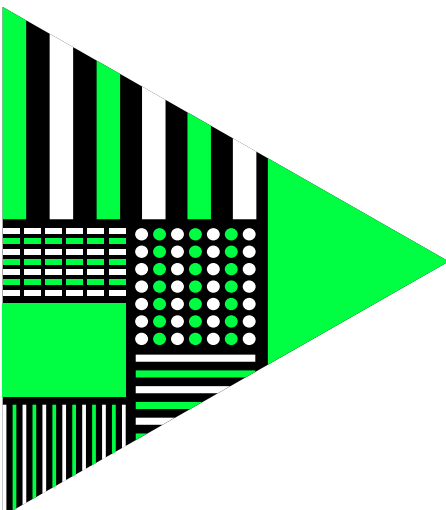
- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Changes to summer rainfall are possible but unclear. Winter rainfall is projected to decrease in the south with high confidence.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea levels will continue to rise and height of extreme sea-level events will also increase (very high confidence).

## Eastern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Average winter and spring rainfall is projected to decrease with medium confidence. Changes in summer and autumn are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

## Southern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- A continuation of the trend of decreasing winter rainfall is projected with high confidence. Spring rainfall decreases are also projected with high confidence. Changes to summer and autumn rainfall are possible but less clear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).



## KEY QUESTIONS

*How can local governments collaborate, build partnerships to address climate change?*

Table 1 Climate Change Projections for selected Australian Cities

Variable	2030 (intermediate emission scenario)	2090 (intermediate emission scenario)	2090 (high emission scenario)
<b>Adelaide</b>			
Temperate	0.7	1.5	2.9
Rainfall (%)	-4	-7	-9
Days over 35°C (currently 20)	26	32	47
<b>Alice Springs</b>			
Temperate	1	2.1	4.4
Rainfall (%)	-2	-5	-4
Days over 35°C (currently 94)	113	133	168
<b>Brisbane</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	-4	-9	-16
Days over 35°C (currently 12)	18	27	55
<b>Cairns</b>			
Temperate	0.7	1.4	2.9
Rainfall (%)	0	-2	-2
Days over 35°C (currently 3)	5.5	11	48
<b>Canberra</b>			
Temperate	0.8	1.8	3.8
Rainfall (%)	-2	-6	-5
Days over 35°C (currently 20)	7.1	12	29
<b>Darwin</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	0	-1	+4
Days over 35°C (currently 11)	43	111	265
<b>Dubbo</b>			
Temperate	1	2.1	4.2
Rainfall (%)	-2	-4	-6
Days over 35°C (currently 22)	31	44	65
<b>Hobart</b>			
Temperate	0.6	1.4	2.9
Rainfall (%)	1	-1	-2
Days over 35°C (currently 1.6)	2	2.6	4.2
<b>Melbourne</b>			
Temperate	0.6	1.5	3
Rainfall (%)	-2	-7	-9
Days over 35°C (currently 11)	13	16	24
<b>Perth</b>			
Temperate	0.8	1.7	3.5
Rainfall (%)	-6	-12	-18
Days over 35°C (currently 28)	36	43	63
<b>Sydney</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	-3	-2	-3
Days over 35°C (currently 3.1)	4.3	6	11

Source: Webb, L.B. and Hennessy, K. 2015, Projections for selected Australian cities, CSIRO and Bureau of Meteorology, Australia.



## Employment

Into the future, some of the most significant factors influencing employment will include change in industry structure, technological advances and globalisation. The trend towards employment requiring skills and training is also set to continue. The CSIRO estimates that while 44 per cent of Australian jobs are potentially at high risk of automation, this technology will also be responsible for the creation of new jobs. A projected growth area for regional economies is in the human services-related industries, particularly health care and social assistance for an ageing population. This will have significant implications for regional populations as service industries are more likely to cluster in regional centres than in smaller towns and rural areas. Tourism and related industries such as accommodation, food services and retail trade are also expected to continue to deliver economic growth in regional areas with help from the low Australian dollar. The knowledge economy, science, technology and finance will drive employment growth in urban areas.

## Technology

The pace of technological change at present is increasing and almost daily we hear of new technologies that will disrupt existing markets and change the way our communities live, work, play and travel. It is difficult to predict which of these new technologies will come to fruition, let alone the full impact that they will have. It is also difficult to predict what is likely to occur in the future in terms of the type of technological changes and the speed of change. Forward planning is therefore problematic but it is reasonably safe to assume that drones and electric vehicles and semi-or fully autonomous vehicles (self-driving cars) will be part of our future. These will have dramatic impact on the look and feel of our communities and the services and infrastructure needed to support them.

Local government services that utilise Artificial Intelligence (AI) are already emerging. AI has the ability to tap into social media to learn about problems in real time. When people post or tweet about issues in the local area AI powered systems can improve council response times and reduce costs. Predictive elements in AI help councils analyse infrastructure issues and fix small problems before they grow larger. Modern systems can track water pressure and alert workers to fix pipes before they burst. The application of blockchain should allow local councils to reduce a great amount of transaction costs in the delivery of local services, while also providing greater transparency and participation for citizens.

Contact centre chat bots ( virtual customer service assistants) can help the public to pay parking fines and rates, or apply for a permit at any time. Customer service AI can help community members find the information they need. Website AI can help individuals navigate online services. Some AI can even help residents with applications, guiding them through the process and suggesting additional services.

## KEY QUESTIONS

*How can local government embrace disruption and innovation?*

AI technology is an opportunity to reimagine how future services can be delivered as well as gain value in:

- Reducing demand on services
- Improving efficiencies
- Enhancing the customer experience
- Driving better decision making from data insights

AI technology will not displace a team or service but complement it to truly be user-centric. It can reduce the burden of administrative tasks enabling staff to put their skills to more strategic and creative tasks and gain faster access to valuable insights. In doing so, the council is empowered to make better decisions for citizens.

AI has benefits for the workplace and citizens alike helping solve a problem and improving the lives of citizens. AI can have an enabling role in achieving this for local government today and for the 'council of the future.'

## REFERENCES

### PAGE FIVE - THE PRESENT:

<sup>1</sup> Interesting Facts about Australia's 25,000,000 population <http://www.abs.gov.au/websitedbs/D3310114.nsf/home/Interesting+Facts+about+Australia%E2%80%99s+population>

<sup>2</sup> Evans, M and Haussegger, V (2017) why are women so poorly represented in local government administrative leadership and what can be done about it? <http://www.5050foundation.edu.au/assets/reports/documents/online-gender-diversity-co-design-workshop-1-.pdf>

<sup>3</sup> Joint select committee on constitutional recognition relating to the Aboriginal and Torres Strait Islander Peoples (2018) Interim report. The Parliament of the Commonwealth of Australia.

<sup>4</sup> Australian Human Rights Commission (2016) The 'Leading for Change' blueprint

<sup>5</sup> Clark, G (2018) Bullying endemic in councils, Fair Work turns staff away. Government News [https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm\\_medium=email&utm\\_campaign=Newsletter%20-%2011th%20September%202018&utm\\_content=Newsletter%20-%2011th%20September%202018+Version+B+CID\\_250d36654e64011424c76af2e32234e8&utm\\_source=Campaign%20Monitor&utm\\_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away](https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm_medium=email&utm_campaign=Newsletter%20-%2011th%20September%202018&utm_content=Newsletter%20-%2011th%20September%202018+Version+B+CID_250d36654e64011424c76af2e32234e8&utm_source=Campaign%20Monitor&utm_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away)

### PAGE SEVEN - THE FUTURE:

<sup>6</sup> The McKell Institute (2016) Giving local governments the reboot: improving the financial sustainability of local governments.

<sup>7</sup> Australian Bureau of Statistics (2018) Government Finance Statistics, Australia, 2016-17 Catalogue No: 55120 <http://www.abs.gov.au/ausstats/abs@.nsf/mf/5512.0>

<sup>8</sup> Australian Local Government Association (2015) National State of the Assets Report

### PAGE SEVEN - POPULATION

<sup>9</sup> Source: ABS Catalogue 3222.0 - Population Projections, Australia, 2012 (base) to 2101 (LATEST ISSUE Released at 11:30 AM (CANBERRA TIME) 26/11/2013 ) [http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20\(base\)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20\(base\)%20to%202101&num=&view=](http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20(base)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20(base)%20to%202101&num=&view=) (downloaded 4 September 2018)



AUSTRALIAN  
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## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.2.3

**REPORT TITLE:** Local Government Association of the Northern Territory Call for Policy and Action Motions – 11 April 2019

**REPORT NUMBER:** 9/0155

**MEETING DATE:** 29 January 2019

**Author:** Executive Assistant to Chief Executive Officer, Caroline Hocking

**Approver:** Chief Executive Officer, Luccio Cercarelli

### PURPOSE

The Local Government Association of the Northern Territory (LGANT) are calling for Policy and Action Motions to be put forward at their General Meeting being held on 11 April 2019.

#### Municipal Plan:

##### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

### KEY ISSUES

- LGANT are calling for policy and action motions for its General Meeting being held in Katherine on 11 April 2019.
- Council may submit any motions or actions it wishes to be considered.
- Direction is being sought from Council whether it wishes to put forwarded a motion.

### RECOMMENDATION

1. THAT Report Number 9/0155 entitled Local Government Association of the Northern Territory Call for Policy and Action Motions – 11 April 2019 be received and noted.
2. THAT any proposed Policy and Action Motions to the April 2019 General Meeting of the Local Government Association of the Northern Territory, be provided in writing to the Chief Executive Officer by Friday 8 February 2019.

## BACKGROUND

LGANT distributed an email on 16 January 2019 encouraging Councils to submit motions on issues so they can be considered for adoption as LGANT Policy or as actions for LGANT's General Meeting scheduled 11 April 2019.

At its first Ordinary meeting in September 2018 Council made the following decision:

**LGANT Call for Policy and Action Motions**

**9/0071**

*THAT Council endorses the following motions to the Local Government Association of the Northern Territory General Meeting on 8 November 2018:*

- *Helping our Elected Members represent our community;*
- *Future use of glyphosate; and*
- *Uniform Northern Territory Animal Management Laws.*

*being **Attachment A, B and C** to Report Number 9/0071 entitled Local Government Association of the Northern Territory Call for Policy and Action Motions.*

**CARRIED 9/0250 – 04/09/2018**

At the LGANT General Meeting held on 8 November 2018, the following motions were adopted:

### **COUNCIL MOTION – FAMILY FRIENDLY POLICIES TO ATTRACT AND RETAIN ELECTED MEMBERS**

*THAT LGANT investigate and develop a model policy and resources to provide guidance to Northern Territory local governments about family friendly policies to attract and retain elected members.*

**CARRIED**

### **COUNCIL MOTION – UNIFORM POLICY POSITION IN THE USE OF GLYPHOSATE**

*THAT delegates approve the draft LGANT policy on glyphosate.*

**CARRIED**

### **COUNCIL MOTION – UNIFORM ANIMAL MANAGEMENT LEGISLATION**

*THAT LGANT lobby the Northern Territory Government to introduce Northern Territory uniform domestic animal management legislation.*

**CARRIED**

## DISCUSSION

Council has been requested by LGANT to put forward for the April General Meeting, any motions they feel relevant, to be considered for adoption as either a LGANT Policy or as an action.

LGANT will research and assess each policy or action proposal and if necessary, discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

A template for submitting a motion is provided at **Attachment A**.

Direction is being sought from Council to whether it wishes to put forward any motion and if so, the nature of the motion. LGANT have requested that all submissions be received by Friday 22 February 2019.

If Elected Members would like to submit a motion, it is being requested that these motions be provided to the Chief Executive Officer in writing by Friday 8 February 2019. If proposed motions are received, a report will be prepared to the Second Ordinary Council Meeting in February.

## **CONSULTATION PROCESS**

There was no consultation required during the preparation of this report.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

Council staff will work with Elected Members to assist as required in drafting any proposed motions.

## **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications relating to this report.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There is no risk, legal and legislative implications relating to this report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** LGANT Call for Policy and Action Motions Template



## LGANT CALL FOR POLICY AND 'ACTION' MOTIONS

### About this document

The purpose of this document is for it to be used as a template for member councils to submit motions to LGANT on issues so they can be considered for adoption as LGANT policy or as actions for LGANT to do at either the April or November General meetings each year or the monthly Executive meetings. The timeframes for submitting motions are ten days before an Executive meeting and six weeks for a General meeting (General meeting agenda has to be submitted 28 days before a meeting and Executive meeting agenda six days before a meeting). Motions can be submitted at any time and will be put to the first available meeting depending on when they are received.

LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

#### 1. *What is your Motion?*

Include the text of the motion (short paragraph or paragraphs – see LGANT policies as examples of how you could structure a motion at [www.lgant.asn.au](http://www.lgant.asn.au) ).

#### 2. *How is the motion relevant to Northern Territory Local Government?*

Please provide comment here if the motion is proposed as a LGANT policy and explain why it should be and how it is relevant to the Northern Territory Local Government sector.

#### 3. *What are your key points in support of your motion?*

Here you should provide some background about the issue, some evidence to support the motion and your text should be no more than 600 words.

#### 4. *Is there a Council Resolution in support of this motion?*

☐ Yes ☐ No

#### 5. *Should the motion be LGANT policy?*

☐ Yes ☐ No

#### 6. *Contact Information*

Council:

Name:

Telephone:

Fax:

Email:

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.2.4

**REPORT TITLE:** Affixation of Common Seal – Crown Lease Term 2627 over Lot 15269

**REPORT NUMBER:** 9/0157

**MEETING DATE:** 29 January 2019

**Author:** Environment and Emergency Operations Officer, Rishenda Moss

**Approver:** Manager Growth and Sustainability, Rebecca de Vries

### PURPOSE

This report seeks Council approval to affix Council's Common Seal and sign Crown Lease Term (CLT) 2627 over the former Archer Landfill site to allow for the completion of rehabilitation works required by the Pollution Abatement Notice issued to Council in 2015 by the Northern Territory Environment Protection Authority (NT EPA).

#### Municipal Plan:

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community.

### KEY ISSUES

- Council held Crown Lease Term 2255 over the former Archer landfill site for the purpose of undertaking rehabilitation works in accordance with the Pollution Abatement Notice issued in 2015.
- The rehabilitation works have been progressed in three stages, with stage 1 and 2 completed and stage 3 expected to be completed end of March 2019.
- Crown Lease Term 2255 was issued in July 2007 and expired on 30 August 2018. Legislative requirements mean that Council need to apply for a new Crown Lease Term.
- Council has been offered Crown Lease Term 2627 over Lot 15269 being the former Archer landfill site.
- Crown Lease Term 2627 is offered for a period of two years, which is considered a sufficient period of time to finish the rehabilitation and vegetation of the site.

### RECOMMENDATION

1. THAT Report Number 9/0157 entitled Affixation of Common Seal – Crown Lease Term (CLT) 2627 over Lot 15269 be received and noted.



2. THAT in accordance with *Section 26(7) of the Local Government Act*, the Mayor and Chief Executive Officer be authorised to sign and seal Crown Lease Term (CLT) 2627 over Lot 15269 Town of Palmerston at **Attachment A** to Report Number 9/0157 entitled Affixation of Common Seal – Crown Lease Term (CLT) 2627 over Lot 15269.

## BACKGROUND

City of Palmerston is undertaking works to rehabilitate the former Archer landfill site which operated from 1993 until the site was closed in 2011.

In July 2007, City of Palmerston was granted Crown Lease Term 2255 for a period of two years to allow Council to commence closure of the landfill site.

A number of extensions were granted to the Crown Lease Term between 2009 and 2018 to allow Council to progress with the closure of the landfill and to facilitate the rehabilitation of the site. During this time, Council had also been working closely with the NT EPA to monitor the closed landfill. In April 2015, the NT EPA issued a Pollution Abatement Notice which sets out a range of monitoring and risk assessment actions to be implemented by Council.

Council engaged engineering consultants to assist with the monitoring and review of the former Archer landfill site and to undertake the design work for the rehabilitation activities. The rehabilitation has been undertaken in three stages, with stage 1 and 2 completed and the works for stage 3 nearing completion.

As the existing Crown Lease Term was due to expire on 30 August 2018, Council made a request for a new Crown Lease Term on 20 July 2018. The Northern Territory Government acknowledged that they would not be able to process the request for the new Crown Lease Term before the expiry of the existing Crown Lease Term, therefore arranged an Occupational License for the operation undertaking the rehabilitation work as an interim tenure arrangement to allow the works to continue.

In December 2018, an offer for Crown Lease Term 2627 at **Attachment A** was made to the City of Palmerston.

## DISCUSSION

Crown Lease Term 2627 over the former Archer landfill site (described as Lot 15269) is offered to City of Palmerston for a period of two years. This is to allow for the completion of the rehabilitation works on the site to be finalised in accordance with the requirements of the Pollution Abatement Notice.

While the construction stages will be completed within 12 months as required by the terms of the Crown Lease, revegetation of the entire site is weather dependent, and Council staff have allowed for two wet seasons for entire grass coverage.

## CONSULTATION PROCESS

Council staff have consulted with officers in the Department of Infrastructure, Planning and Logistics as part of preparing this report.

## POLICY IMPLICATIONS

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

A fee of \$478.00 is applicable for the document preparation of Crown Lease Term 2627 which is available in the current waste budget.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Council is required to have appropriate tenure over the site to carry out works in accordance with the PAN. Failure to have secured appropriate tenure over the site means Council is failing to comply with PAN and could result in potential legal action from the NT EPA.

Council is required to sign and seal the offered Crown Lease Term 2627 and return this to the Department of Infrastructure, Planning and Logistics by 8 February 2019, otherwise the offer will lapse and a new offer will need to be made.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

Council is required to have the appropriate tenure in place to finalise the rehabilitation and revegetation works on the site in accordance with the Pollution Abatement Notice.

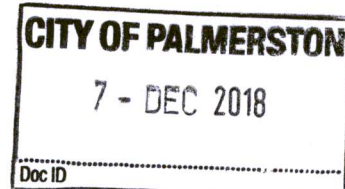
These works will finalise the closure of the landfill site by capping all landfill waste under a layer of material which prevents stormwater penetrating the waste and preventing further potential environmental damage. Council will continue to monitor the landfill gas and ground water bores situated on the site to ensure the effectiveness of these works.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** Offer for Crown Lease Term 2627.



## MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House  
State Square  
Darwin NT 0800  
minister.lawler@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5566  
Facsimile: 08 8936 5609

Mr Luccio Cercarelli  
Chief Executive Officer  
City of Palmerston  
PO Box 1  
PALMERSTON NT 0831

Dear *Luccio* Mr Cercarelli

I refer to correspondence from the City of Palmerston dated 20 July 2018, seeking a new Crown lease over Lot 4302 Town of Palmerston, for the purpose of Archer landfill site rehabilitation and monitoring.

### Offer

Subject to the conditions stated in this letter, I am pleased to offer the City of Palmerston a Crown Lease with the following particulars ("Offer"):

<b>Tenure</b>	Crown Lease Term 2627 for a term of two (2) years ("Crown Lease")
<b>Land</b>	Lot 15269 Town of Palmerston ("Land") consisting of approximately 28.96 hectares as shown on the locality plan at Attachment A (*) to this letter
<b>Purchase Price</b>	Nil
<b>Annual rent</b>	Nil.
<b>Purpose</b>	To undertake works in accordance with the requirements of the Pollution Abatement Notice issued over the Land

A copy of the Crown Lease is Attachment B (\*) to this letter.

**Contract**

The contract, which will come into effect upon the date the Offer is accepted as provided under "Acceptance of Offer" below ("Contract Date") and will be subject to the conditions as set out under "Conditions of Contract" below ("Contract").

**Acceptance of Offer**

In order to accept the Offer, the City of Palmerston must within 28 days from the date of this letter:

- (a) pay to the Territory \$478.00 (GST inclusive) being document preparation fees; and
- (b) send two copies of this letter, with the section of the letter "Offer Acceptance Notice" below properly executed by the City of Palmerston and dated, to:

Ms Alla Filkovskaya  
Crown Land Estate  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

If these conditions are not met, the Offer will not be capable of acceptance.

**Non-acceptance of Offer**

In the event that the Offer has not been accepted in the manner prescribed above within 28 days from the date of this letter, the Offer will lapse and will no longer be capable of acceptance unless the City of Palmerston has been granted an extension of time for acceptance of the Offer, in writing, by the Director of Crown Land Estate.

**Conditions of Contract**

- a) Prior to the Crown lease being granted, the City of Palmerston must at its expense pay any stamp duty applicable to the Contract as assessed by the Commissioner of Territory Revenue in accordance with the requirements of the *Stamp Duty Act*, and provide a copy of the Notice of Assessment to Crown Land Estate, demonstrating payment of stamp duty where payable.
- b)
  - (i) In the event that the City of Palmerston has failed to comply with the condition in subclause a)) above, the Territory shall be entitled to terminate this Contract by notice in writing to the City of Palmerston.
  - (ii) In the event that the Contract is terminated as provided in this clause b) then, other than as provided in this clause b), neither the City of Palmerston nor the Territory shall have any right to make any claim against the other for compensation, damages or other loss alleged to have arisen as a result of such termination.
- c) Provided that condition in subclause a) has been fulfilled or waived by agreement between the City of Palmerston and the Territory, the Territory will grant the Crown Lease to the City of Palmerston and arrange for the same to be registered at the Land Titles Office in Darwin at the City of Palmerston's expense.



Should you require any further information regarding this matter please contact Ms Alla Filkovskaya, Project Officer, Crown Land Estate on telephone 8924 7325 or via email [alla.filkovskaya@nt.gov.au](mailto:alla.filkovskaya@nt.gov.au) .

Yours sincerely



EVA LAWLER

**30 NOV 2018**

Encl.(\*) Attachment A  
Attachment B

**OFFER ACCEPTANCE NOTICE**

I refer to the letter dated \_\_\_\_\_ 2018 making the following offer:

<b>Tenure</b>	Crown Lease Term 2627 for a term of two (2) years ("Crown Lease")
<b>Land</b>	Lot 15269 Town of Palmerston ("Land") consisting of approximately 28.96 hectares as shown on the locality plan at Attachment A (*) to this letter
<b>Purchase Price</b>	Nil
<b>Annual rent</b>	Nil.
<b>Purpose</b>	To undertake works in accordance with the requirements of the Pollution Abatement Notice issued over the Land

The City of Palmerston confirms that the following conditions have been satisfied:

- (a) Payment of \$478.00 (GST inclusive), being document preparation fees.
- (b) Two (2x) copies of the letter of offer with the section of the letter "Offer Acceptance Notice" properly executed by the City of Palmerston are enclosed.

The offer contained in the letter is accepted by the City of Palmerston on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

**EXECUTED** for and on behalf of  
**CITY OF PALMERSTON** (with seal):

Signature: .....

Full name: .....

Position: .....

Signature: .....

Full name: .....

Position: .....





Lot 15269  
Town of Palmerston  
Archer Landfill Site



Department of Infrastructure, Planning and Logistics



Scale 1: 8000 @ A4



Includes material © 2017 NTG. ALL RIGHTS RESERVED

Date: 28 August 2018

Drawing Name: Lot 15269(A) Palmerston.dgn



LEASE CONDITIONS FOR CLT 2627

LOT 15269 TOWN OF PALMERSTON – CITY OF PALMERSTON

**Commencement date:**

The lease shall commence on the day it is registered at the Lands Titles Office.

**Expiry date:**

Unless terminated sooner in accordance with the *Crown Lands Act*, this lease shall be for a term of two (2) years from the date of registration.

**Reservations:**

The Northern Territory of Australia ("the **Territory**") reserves:

1. a right of entry and inspection;
2. all rights in all minerals, mineral substances and ores in or upon the land, including gems, stones, sands, valuable earths and fossil fuels; and
3. a power of resumption.

**Provisions:**

1. The purpose of the lease ("the **Lease Purpose**") is to undertake works in accordance with the requirements of the Pollution Abatement Notice issued over the Land.
2. The annual rent for the lease ("**Rent**") will be nil.
3. The Lessee must obtain consent of the Minister responsible for the *Act* ("**Minister**") to transfer, mortgage, sub-let or otherwise part with possession of the land included in this lease ("**Land**") or part of the Land, including the creation of an easement or a covenant.
4. The Lessee must obtain Minister's approval to subdivide the Land.
5. This lease is granted under and subject to the *Act* and the Regulations and shall be liable for forfeiture for non-compliance with a provision or condition of this lease on the part of the Lessee.
6. The Lessee, having paid all Rent due to be paid by the Lessee may at any time surrender the lease in the manner prescribed under the *Act*.
7. For the purpose of section 58 of the *Act* the Lessee agrees that the Minister may at his absolute discretion determine the Lessee's rights in improvements.

**Conditions and Covenants**

1. Subject to the *Act*, the Lessee will not use the Land for a purpose other than the Lease Purpose viz: to undertake works in accordance with the requirements of the Pollution Abatement Notice issued over the Land.
2. The Lessee must, within one (1) year from the Commencement Date complete all rehabilitation works on the land.

**Note:**

For the purpose of this Lease, all works are complete with respect to Stage 2 and Stage 3 upon appropriate advice from the NT Environment Protection Authority whether the works are in accordance with the requirements of the Pollution Abatement Notice issued over the Land.

3. Within three months of commencement date of the lease, an Erosion and Sediment Control Plan (ESCP) is to be submitted to the Department of Infrastructure, Planning



and Logistics (DIPL) upon the advice of the Department of Environment and Natural Resources (DENR). All works in relation to erosion and sediment control are to be undertaken in accordance with the approved ESCP to the requirements of DIPL on the advice of DENR.

4. The Lessee must at all time comply with the *Waste Management Pollution Control Act* to the satisfaction of the relevant authority.
5. The Lessee must at all times comply with all laws (including (without limitation) any licences, approvals, consents or other instruments granted under any law) in force in the Territory in respect of the Land or the Lessee' use of the Land, including (without limitation) the Northern Territory Planning Scheme and any development permits granted under the Planning Act affecting the Land.
6. The Lessee must ensure that at any time it complies with the Pollution Abatement Notice issued over the Land, to the satisfaction of the NT Environment Protection Authority.
7. The Lessee must ensure that all vehicles and machinery are free of weeds, weed seeds, Soil and vegetative material prior to entering or exiting the site.
8. The Lessee is responsible for the fire management of the Land in accordance with relevant legislation.
9. The Lessee must maintain boundary fencing to the boundaries of the Land with established access points to the satisfaction of the Department of Infrastructure, Planning and Logistics.
10. The Lessee will pay rates and taxes, assessed in respect of the Land which may at any time become due.
11. No building(s) or permanent structures are to be constructed over any area of the Land.
12. The Lessee is responsible for the cost of the provision and connection of all services, including access to the Land to the satisfaction of the relevant authorities.
13. Stormwater is to be collected and discharged into the drainage network to the technical standards of, and at no cost to, the relevant authority.
14. Any easements required by the relevant service authorities, and the Northern Territory Government within the Land will be at nil cost to the relevant authorities.
15. The Lessee will ensure that at all times and to the satisfaction of the Minister, the Land (including all rights of way and other easements) is maintained and kept clean, tidy and free of weeds, debris, dry herbage, rubbish, carcasses of animals and other unsightly or offensive poisonous, toxic or hazardous matter and is not permitted to become a harbour for insects, pests and the breeding of mosquitoes.
16. The Lessee must at all times undertake ongoing monitoring and maintenance on improvements on the Land resulted from the site rehabilitation works, to the satisfaction of the Minister and the NT Environment Protection Authority.
17. If the Lessee fails to observe and carry out or fails to cause to be observed or carried out the requirements of conditions 15 and 16 above, the Territory shall have a right to enter onto the Land and do all things necessary to that end and the expense and cost thereof, as determined by the Minister, shall be borne and payable by the Lessee on demand.
18. The Lessee must, upon request of the Department of Infrastructure, Planning and Logistics, provide a report on the status of works required under this Lease with reference to the Pollution Abatement Notice and requirements under the *Waste Management Pollution Control Act* to the satisfaction of the Department of Infrastructure, Planning and Logistics, upon advice from the relevant authority.



19. The Minister may, in his or her discretion, extend the term of the lease for such further term as the Minister thinks fit.
20. The Lessee must effect and maintain insurance appropriate for the Lease Purpose, including (without limitation):
  - a) public liability insurance in respect of the Land of at least twenty million dollars (\$20,000,000.00) or such higher amount as may be required by the Territory from time to time for any one occurrence; and
  - b) any insurance policy for workers compensation as required by law.

The Lessee must, if requested to do so by the Territory, provide the Territory with a copy of the Certificate of Currency for any insurance policy required under this lease, which has been certified as true and correct by the insurer. Unless the Territory otherwise agrees, the Lessee must provide a certified copy of the Certificate of Currency within fourteen (14) days of being requested to do so by the Territory.

21. The Lessee:
  - a) acknowledges that:
    - i. all property or effects which may be in the Land during the Term are at the sole risk of the Lessee; and
    - ii. the Territory is not liable for any injury, damage or loss that the Lessee suffers by reason of:
      - A. a fault in the Land;
      - B. the state or repair of the Land;
 except as a result of the negligence, act or omission of the Territory;
  - b) agrees that the Territory is not responsible for and releases the Territory and the Territory's employees and agents from liability in respect of, injury to, loss of or damage to:
    - i. any property or effects in the Land;
    - ii. any person from or in the Land;
    - iii. any person or property in the areas adjacent to or adjoining the Land, except as a result of the negligence, act or omission of the Territory; and
  - c) indemnifies the Territory against all liabilities, losses, damages and costs incurred or suffered directly or indirectly concerning:
    - i. any loss, damage, death or injury to property or person inside or outside the Land caused by the neglect or default of the Lessee;
    - ii. any damage, expense, loss or liability to property or person or suffered or incurred by any persons arising out of the use of the Land by the Lessee or the Lessee's employees, contractors, invitees and agents; and
    - iii. any damage, expense, loss or liability:
      - A. to the Land or any other property; or
      - B. suffered or incurred by any person, whether in or out of the Land, arising out of any act, omission, negligence or default of the Lessee or the Lessee's employees, contractors, invitees and agents.
22. The Minister may in his or her discretion approve the surrender of the whole of the Lease in the manner prescribed under the Act.

**14.1 Information**

**14.1.1 Local Government Association of the Northern Territory Conference Advance Notice – April 2019**

1. THAT Council receive and note Item 14.1.1 entitled Local Government Association of the Northern Territory Conference Advance Notice – April 2019.
2. THAT Council note the Mayor's attendance to the Local Government Association of the Northern Territory General Meeting scheduled 10 to 11 April 2019.
3. THAT the leave of absence from Mayor Pascoe-Bell for period 10 April to 11 April (inclusive) be received and granted.

**14.2 Correspondence**

**14.2.1 Roads to Recovery Funding Allocation – 1 July 2019 to 30 June 2024**

THAT Correspondence entitled Roads to Recovery Funding Allocation – 1 July 2019 to 30 June 2024 be received and noted.



## ADVANCE NOTICE OF LGANT CONFERENCE APRIL 2019

Date	Venue	Time
<b>Wednesday 10 April 2019</b>		
Mayors & Presidents Forum	Roper Gulf Regional Council	8:30am to 12 noon
CEO Forum	2 Crawford Street, Katherine East	8:30am to 12 noon
Regional Forum		1:00pm to 4:30pm
<b>Thursday 11 April 2019</b>		
General Meeting	Roper Gulf Regional Council 2 Crawford Street, Katherine East	9:00am to 4:30pm

*Please put these dates in your diary. Registration forms and programs will be sent out when they have been formalised.  
Thank you for your attention to the above details.*



The Hon Michael McCormack MP

Deputy Prime Minister  
Minister for Infrastructure, Transport and  
Regional Development

The Hon Scott Buchholz MP

Assistant Minister for Roads and Transport  
Federal Member for Wright

Ref: MS18-002602

Mayor Athina Pascoe-Bell  
Mayor  
City Of Palmerston  
PO Box 1  
PALMERSTON NT 0831

Dear Mayor

We are writing to advise you of your Council's funding allocation under the Roads to Recovery Program from 1 July 2019 to 30 June 2024.

The Australian Government demonstrated its ongoing commitment to this important partnership with local government by removing the sunset clause for the Roads to Recovery program in the *National Land Transport Act 2014*; meaning no new legislation will be required for the continuation of the program.

In addition to our commitment to maintain Roads to Recovery funding at the current level of \$350 million per annum, the 2016 Budget announced that a further \$50 million per year will be provided ongoing. This brings total funding for the program to \$2 billion over the five years to 2023-24.

A total of \$31.88 million has been allocated to the Northern Territory, which has been divided between the councils in the State on the basis of the 2018-19 recommendations of the Local Government Grants Commission for the roads component of the Financial Assistance Grants. This methodology is consistent with the allocation of Roads to Recovery funding for previous programs.

Your Council's life of program allocation for the period 1 July 2019 to 30 June 2024 will be \$1,647,557. Councils will be able to enter projects for the new period of Roads to Recovery funding from 1 July 2019 and the first payment of the new program will be made in August 2019.

The program will continue to run under simple administrative arrangements with councils free to decide the projects to be funded. As per the current arrangements, projects funded under Roads to Recovery can be delivered as early as needed in the 5-year program life, subject to councils proactively identifying projects in line with their local priorities. You should contact the Department of Infrastructure, Transport, Regional Development and Cities as early as possible in the new financial year should you wish to accelerate your Roads to Recovery spending.

The Department will advise you of the formal funding conditions prior to the commencement of the new program life.

This funding will help councils target genuine road investments that will stimulate local employment and help get people home safer and sooner. Consistent with the Roads to Recovery Statement of Expectations launched last year, we would like to urge councils to focus their funding on projects that improve the safety and quality of their local road networks.

The Government is committed to using Federal funding to improve employment opportunities for Indigenous Australians and we ask for this consideration to be applied to projects using Roads to Recovery funding.

We would also like to take this opportunity to remind councils to allocate all 2018-19 Roads to Recovery funds to projects. You should also ensure that these projects are sufficiently advanced by the April 2019 quarterly reporting period so that all available 2018-19 funding can be paid out.

We look forward to continuing the successful relationship between the Australian Government and your council over the coming years.

Yours sincerely

A handwritten signature in blue ink that reads "Michael McCormack". The script is cursive and fluid.

Michael McCormack

A handwritten signature in blue ink that reads "Scott Buchholz". The script is cursive and fluid.

Scott Buchholz

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**15** REPORT OF DELEGATES

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**16** QUESTIONS BY MEMBERS

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**17** GENERAL BUSINESS

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**18** NEXT ORDINARY COUNCIL MEETING

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THAT the next Ordinary Meeting of Council be held on Tuesday 5 February 2019 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

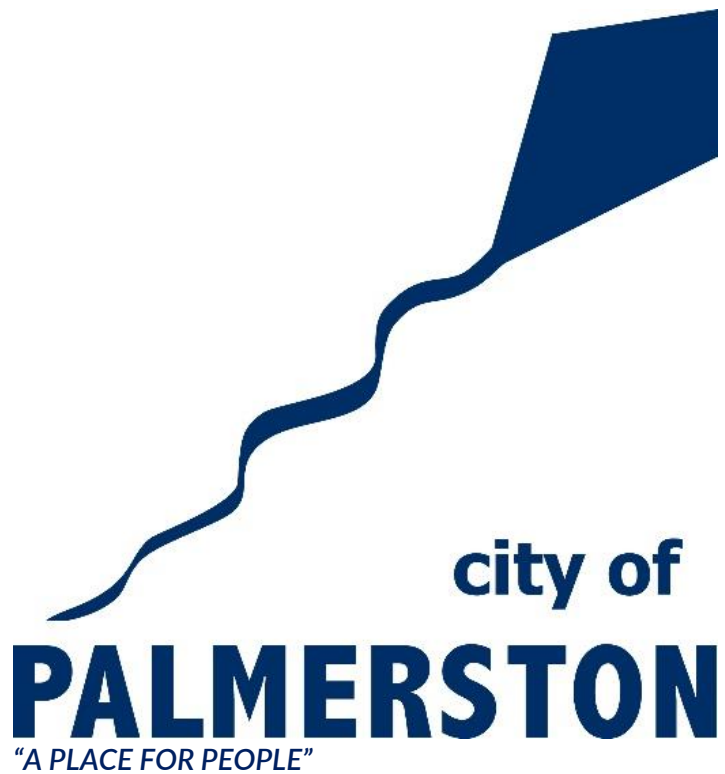
**19** CLOSURE OF MEETING TO PUBLIC

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THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential item of the Agenda.

**20** ADJOURNMENT OF MEETING AND MEDIA LIAISON

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**COUNCIL MEETING  
MINUTES  
TUESDAY, 11 DECEMBER 2018**



## CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 11 December 2018 at 5:34pm.**

### ELECTED MEMBERS

Mayor Athina Pascoe-Bell  
Deputy Mayor Mick Spick  
Alderman Benjamin Giesecke  
Alderman Damian Hale  
Alderman Lucy Buhr  
Alderman Sarah Henderson  
Alderman Tom Lewis

### STAFF

Chief Executive Officer, Luccio Cercarelli  
Director Corporate Services, Chris Kelly  
Director Lifestyle and Community, Jan Peters  
Manager Information and Digital Innovation, Richard Iap  
Manager Growth and Operations, Rebecca de Vries  
Manager People, Performance and Change, Amelia Vellar  
Communications Officer, Samantha Abdic  
Minute Secretary, Alyce Breed

### GALLERY

33 members of the public  
Will Zwar, NT News  
Kathleen Gazzola, Nine News  
Jacqueline Breen, ABC  
Penny Baxter, True North Strategic Communication  
Bridget McCue, True North Strategic Communication

## 1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

## 2 OPENING OF MEETING

The Mayor declared the meeting open at 5:34pm.

Initials: \_\_\_\_\_

## 3 APOLOGIES AND LEAVE OF ABSENCE

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### 3.1 Apologies

Nil.

### 3.2 Leave of Absence Previously Granted

Moved: Alderman Hale

Seconded: Alderman Henderson

THAT it be noted Alderman Garden will be on leave of absence previously granted on 20 November 2018, for the period of 8 December to 13 December 2018 inclusive.

CARRIED 9/0391 - 11/12/2018

### 3.3 Leave of Absence Request

Moved: Alderman Buhr

Seconded: Deputy Mayor Spick

1. THAT the leave of absence received from Mayor Pascoe-Bell for 10 January to 18 January 2019 inclusive be received and noted.
2. THAT the leave of absence received from Deputy Mayor Spick for 22 December 2018 to 9 January 2019 inclusive be received and noted.
3. THAT the leave of absence received from Alderman Hale for 6 February to 18 February 2019 inclusive be received and noted.
4. THAT the leave of absence received from Alderman Giesecke for 21 December 2018 to 8 January 2019 inclusive be received and noted.
5. THAT the leave of absence received from Alderman Henderson for 19 December 2018 to 10 January 2019 inclusive be received and noted.

CARRIED 9/0392 - 11/12/2018

## 4 REQUEST FOR TELECONFERENCING

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Nil.

Initials: \_\_\_\_\_

## 5 DECLARATION OF INTEREST

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### 5.1 Elected Members

Nil.

### 5.2 Staff

Nil.

## 6 CONFIRMATION OF MINUTES

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### 6.1 Confirmation of Minutes

Moved: Alderman Giesecke

Seconded: Alderman Hale

THAT the minutes of the Council Meeting held on Tuesday, 20 November 2018 pages 9607 to 9617, be confirmed.

CARRIED 9/0393 – 11/12/2018

### 6.2 Business Arising from Previous Meeting

Nil.

## 7 MAYORAL REPORT

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### 7.1 Mayoral Update Report - November 2018

M9/007

Moved: Mayor Pascoe-Bell

Seconded: Deputy Mayor Spick

THAT Report Number M9/007 entitled Mayoral Update Report – November 2018 be received and noted.

CARRIED 9/0394 – 11/12/2018

## 8 DEPUTATIONS AND PRESENTATIONS

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### 8.1 Deputations and Presentations

Nil.

Initials: \_\_\_\_\_

## 9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

## 10 CONFIDENTIAL ITEMS

### 10.1 Confidential Items

Moved: Alderman Buhr  
Seconded: Alderman Henderson

THAT the following items be confirmed and considered within the Confidential session of the Council meeting held Tuesday, 11 December 2018.

ITEM	REGULATION	REASON
23.1	8(e)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
23.2	8(e)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
23.3	8(c)(iv)  8(d)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government Administration Regulations, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.  This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(d) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
25.2.1	8(c)(i)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations, which states

Initials: \_\_\_\_\_

		municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.2.2	8(c)(i)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.2.3	8(c)(ii)  8(c)(iv)	<p>This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(ii) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p> <p>This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government Administration Regulations, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.</p>

CARRIED 9/0395 – 11/12/2018

## 10.2 Moving Open Items into Confidential

Nil.

## 10.3 Moving Confidential Items into Open

### 10.3.1 Palmerston Shopping Centre Private Car Park Agreement

1. THAT Report Number 8/1404 entitled Palmerston Shopping Centre Private Car Park Agreement be received and noted.
2. THAT Council enters into the Palmerston Shopping Centre Private Car Park Agreement and continues to provide the regulation of the car park as detailed

Initials: \_\_\_\_\_

## Minute Book Page 9628

### 10.3.1 Palmerston Shopping Centre Private Car Park Agreement (continued)

in Report Number 8/1404 entitled Palmerston Shopping Centre Private Car Park Agreement.

3. THAT pursuant to Section 26 (2) of the Local Government Act, Council authorises the affixing of the common seal to all documents associated with the Palmerston Shopping Centre Private Car Park Agreement between Joondanna Investments Pty Ltd and Council over Lot 5976 Town of Palmerston and that this be attested by the signatures of the Official Manager and Chief Executive Officer.
4. THAT Report Number 8/1404 entitled Palmerston Shopping Centre Private Car Park Agreement remain confidential and not available for public inspection with the exception of the Council Decision in accordance with Regulation 8(c)(i) of the Local Government (Administration) Regulations.
5. THAT this decision be moved into the open session of the Council meeting held 6 February 2018.

CARRIED 8/3017 - 06/02/2018

### 10.3.2 TS2018/01 - Fire Protection Upgrade - City of Palmerston Library

1. THAT Report Number 8/1413 entitled TS2018/01 - Fire Protection Upgrade - City of Palmerston Library be received and noted.
2. THAT Council award contract TS2018/01 - Fire Protection Upgrade - City of Palmerston Library to Timber and Steel Constructions Pty Ltd T/A TS Construction NT for the amount of \$100,299.00 (GST exclusive).
3. THAT pursuant to Section 26 (2) of the Local Government Act, Council authorises the Chief Executive Officer to finalise and sign all documents to enter into contract TS2018/01 - Fire Protection Upgrade - City of Palmerston Library to Timber and Steel Constructions Pty Ltd T/A TS Construction NT.
4. THAT this decision be moved into the Open session once the contract has been awarded.

CARRIED 8/3039 - 20/02/2018

### 10.3.3 Confidential Presentation by Territory Families

THAT the confidential presentation by Brent Warren, Acting Deputy Chief Executive Officer Operations and Sasha Robinson, Executive Director Youth Justice, of Territory Families be received and noted.

CARRIED 9/0191 - 17/07/2018

Initials: \_\_\_\_\_

**10.3.4 Library Services – Taminmin Community Library**

**C9/0122**

1. THAT Report Number C9/0122 entitled Library Services – Taminmin Community Library be received and noted.
2. THAT Council note that the City of Palmerston will be providing branch staff and management oversight for the public library service at Taminmin Community Library as a fee for service for a fixed term of 12 months, commencing 1 January 2019 as part of regional collaboration and shared services.
3. THAT Council notes the provision of an additional four (4) City of Palmerston limited tenure full time equivalents for a 12-month period, to provide the transitional library service to Litchfield Council and that positions will be fully funded by Litchfield Council.
4. THAT Council agree to explore long term shared services models with the Litchfield Council commencing with library services.
5. THAT Council jointly write with Litchfield Council, to the Minister of Housing and Community Development requesting funding to support exploring opportunities for share services including transferable governance models.
6. THAT a further report be presented to Council on the outcomes of work to explore opportunities for shared services including a transferable governance model.

**CARRIED 9/0387 – 20/11/2018**

## **11 PETITIONS**

**11.1 Anti-Social Behaviour – Murdoch Gardens, Durack**

Moved: Alderman Lewis  
Seconded: Deputy Mayor Spick

1. THAT the petition be tabled by the Chief Executive Officer on behalf of Ms C Burnup regarding Anti-Social Behaviour – Murdoch Gardens, Durack be tabled at the Council Meeting held on Tuesday, 11 December 2018.
2. THAT Council receives and notes the petition received on 12 November 2018 by Ms C Burnup and that a report be presented to the first Ordinary meeting of Council in February 2019 regarding the Anti-Social Behaviour – Murdoch Gardens, Durack.

**CARRIED 9/0396 – 11/12/2018**

Initials: \_\_\_\_\_



## 12 NOTICES OF MOTION

### 12.1 Expansion of Gray Community Hall

Moved: Alderman Henderson  
Seconded: Alderman Giesecke

THAT a report be prepared outlining expansion options for the Gray Community Hall, to be suitable to be used for multipurpose community use, including concept, demand, costs and prioritisation, to be presented to the second Ordinary Council Meeting in April 2019.

CARRIED 9/0397 - 11/12/2018

## 13 OFFICERS REPORTS

Moved: Alderman Lewis  
Seconded: Alderman Henderson

THAT the order of business be altered such that items 13.2.5 and 13.2.6 are considered before item 13.1 Receive and Note Reports.

CARRIED 9/0398 - 11/12/2018

### 13.2.5 Subdivision of 125 McFarland Road to facilitate a Youth Justice Centre 9/0133

Moved: Alderman Lewis  
Seconded: Alderman Giesecke

1. THAT Report Number 9/0133 entitled Subdivision of 125 McFarland Road to facilitate a Youth Justice Centre be received and noted.

CARRIED 9/0399 - 11/12/2018

Moved: Alderman Henderson  
Seconded: Alderman Hale

2. THAT Council endorse the submission being **Attachment A** to Report Number 9/0133 entitled Subdivision of 125 McFarland Road to facilitate a Youth Justice Centre to be sent to the Department of Infrastructure, Planning and Logistics advising that Council has no objection to the proposed rezoning, subject to a number of conditions.

MOTION LOST

Initials: \_\_\_\_\_



Moved: Alderman Lewis  
Seconded: Alderman Giesecke

2. THAT Council oppose the establishment of a Youth Detention Centre, and/or Drug Rehabilitation Centre at the proposed location. Understanding the need for such facilities, the Council recommend such Centres be established near the existing centre at Holtze, to maximise the effective use of staff, buildings, and equipment.

Moved: Alderman Lewis  
Seconded: Alderman Henderson

THAT the motion be put.

**CARRIED 9/0400 – 11/12/2018**

## **DIVISION**

Mayor Pascoe-Bell called a division – as a consequence the result of the above motion was set aside.

Upon dividing, four (4) members voted in the affirmative, three (3) members voted in the negative.

### **Members Voting in the Affirmative**

Alderman Lewis  
Alderman Buhr  
Alderman Giesecke  
Alderman Henderson

### **Members Voting in the Negative**

Mayor Pascoe-Bell  
Deputy Mayor Spick  
Alderman Hale

The Chair declared the motion **CARRIED**

## **13.2.6 Rezoning of 125 McFarland Road to facilitate a Youth Justice Centre 9/0144**

Moved: Alderman Hale  
Seconded: Alderman Henderson

1. THAT Report Number 9/0144 entitled Rezoning of 125 McFarland Road to facilitate a Youth Justice Centre be received and noted.

**CARRIED 9/0401 – 11/12/2018**

Initials: \_\_\_\_\_

13.1 Receive and Note Reports

13.1.1 Financial Report for the Month of November 2018 9/0143

Moved: Alderman Buhr  
Seconded: Alderman Giesecke

THAT Report Number 9/0143 entitled Financial Report for the Month of November 2018 be received and noted.

CARRIED 9/0402 – 11/12/2018

13.1.2 *Próject* – Making the Switch, Update December 2018 9/0142

Moved: Alderman Hale  
Seconded: Alderman Buhr

THAT Report Number 9/0142 entitled *Próject* – Making the Switch, Update December 2018 be received and noted.

CARRIED 9/0403 – 11/12/2018

13.1.3 Community Benefit Scheme November 2018 Update 9/0134

Moved: Alderman Buhr  
Seconded: Deputy Mayor Spick

THAT Report Number 9/0134 entitled Community Benefits Scheme November 2018 Update be received and noted.

CARRIED 9/0404 – 11/12/2018

13.1.4 Palmerston Seniors Advisory Committee November Minutes 9/0127

Moved: Alderman Henderson  
Seconded: Alderman Lewis

THAT Report Number 9/0127 entitled Palmerston Seniors Advisory Committee November Minutes be received and noted.

CARRIED 9/0405 – 11/12/2018

Initials: \_\_\_\_\_

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13.1.5 Palmerston Safe Communities Committee November Minutes 9/0128

Moved: Alderman Hale  
Seconded: Deputy Mayor Spick

THAT Report Number 9/0128 entitled Palmerston Safe Communities Committee November Minutes be received and noted.

CARRIED 9/0406 - 11/12/2018

### 13.2 Action Reports

13.2.1 Pop-Up Dining Consultation 9/0135

Moved: Deputy Mayor Spick  
Seconded: Alderman Hale

1. THAT Report Number 9/0135 entitled Pop-Up Dining Consultation be received and noted.
2. THAT Council approve a trial period of Pop-Up Dining during the 2019 Dry Season, limited to Sanctuary Lakes Gunn as outlined in Report Number 9/0135 entitled Pop-Up Dining Consultation.
3. THAT the trial permit fee for Pop-Up Dining at Sanctuary Lakes, Gunn for 2019 be \$25.00 per annum.
4. THAT a report on the outcomes of the Pop-Up Dining 2019 trial be presented to Council in November 2019, with a recommendation on the way forward for Pop-up Dining in Palmerston.

CARRIED 9/0407 - 11/12/2018

13.2.2 Council Policy Review – *FIN08 Internal Controls* and *FIN10 Fraud Protection Plan* 9/0129

Moved: Alderman Buhr  
Seconded: Alderman Henderson

1. THAT Report Number 9/0129 entitled Council Policy Review – *FIN08 Internal Controls* and *FIN10 Fraud Protection Plan* be received and noted.
2. THAT Council Policy *FIN08 Internal Controls* at **Attachment A** to Report Number 9/0129 entitled Council Policy Review – *FIN08 Internal Controls* and *FIN10 Fraud Protection Plan* be rescinded.

Initials: \_\_\_\_\_

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### 13.2.2 Council Policy Review – *FIN08 Internal Controls* and *FIN10 Fraud Protection Plan* (continued) 9/0129

3. THAT Council Policy *FIN10 Fraud Protection Plan* at **Attachment B** to Report Number 9/0129 entitled Council Policy Review – *FIN08 Internal Controls* and *FIN10 Fraud Protection Plan* be rescinded.
4. THAT Council Policy *FIN01 Fraud and Corruption Protection* at **Attachment C** to Report Number 9/0129 entitled Council Policy Review – *FIN08 Internal Controls* and *FIN10 Fraud Protection Plan* be adopted.

CARRIED 9/0408 – 11/12/2018

### 13.2.3 Review of Council Policy *FIN23 Credit Card* 9/0138

Moved: Alderman Hale  
Seconded: Alderman Buhr

1. THAT Report Number 9/0138 entitled Review of Council Policy *FIN23 Credit Card* be received and noted.
2. THAT Council rescind Council Policy *FIN23 Credit Card* at **Attachment A** to Report Number 9/0138 entitled Review of Council Policy *FIN23 Credit Card*.
3. THAT Council adopt Council Policy *FIN23 Credit Card* at **Attachment B** to Report Number 9/0138 entitled Review of Council Policy *FIN23 Credit Card* as amended for Section 4.2 to include the Chief Executive Officer is delegated to increase limits.

CARRIED 9/0409 – 11/12/2018

### 13.2.4 Request for Closure of Sextant Court to Harrison Circuit Laneway 9/0131

Moved: Deputy Mayor Spick  
Seconded: Alderman Buhr

1. THAT Report Number 9/0131 entitled Request for Closure of Sextant Court to Harrison Circuit Laneway be received and noted.
2. THAT Council not close the laneway to the north of 5 Sextant Court and 34 Harrison Circuit and review the treatment of this laneway following the outcomes of the laneway treatment trials, and advise the petition author of this decision.

CARRIED 9/0410 – 11/12/2018

Initials: \_\_\_\_\_

13.2.7 Aridagawa Sister City Student Exchange Scholarship

9/0126

Moved: Alderman Buhr

Seconded: Alderman Hale

1. THAT Report Number 9/0126 entitled Aridagawa Sister City Student Exchange Scholarship be received and noted.
2. THAT Council approve scholarship funding of \$4,000 to Palmerston College, being the combination of individual scholarships for one student from Rosebery Middle School and one student from Palmerston Senior College.
2. THAT Council approve the \$4,000 Aridagawa Sister City Student Exchange Scholarship in the 2018/2019 financial year supporting all Palmerston Senior College students participating in the 2019 cultural exchange.

CARRIED 9/0411 - 11/12/2018

## 14 INFORMATION AND CORRESPONDENCE

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Nil.

## 15 REPORT OF DELEGATES

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Nil.

## 16 QUESTIONS BY MEMBERS

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Nil.

## 17 GENERAL BUSINESS

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Nil.

## 18 NEXT COUNCIL MEETING

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Moved: Alderman Giesecke

Seconded: Alderman Buhr

THAT the next Ordinary Meeting of Council be held on Tuesday, 29 January 2019 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0412 - 11/12/2018

Initials: \_\_\_\_\_

## 19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Buhr  
Seconded: Alderman Giesecke

THAT pursuant to Section 65 (2) of the *Local Government Act* and Regulation 9 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0413 - 11/12/2018

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Buhr  
Seconded: Alderman Giesecke

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/0414 - 11/12/2018

The meeting adjourned at 7:05pm.



Athina Pascoe-Bell  
MAYOR

Date: