



1ST ORDINARY COUNCIL MEETING

NOTICE OF MEETING

TUESDAY, 4 SEPTEMBER 2018

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, commencing at 5.30pm.

A handwritten signature in black ink, appearing to read "Luccio Cercarelli".

LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY	Page 1
2	OPENING OF MEETING	Page 1
3	APOLOGIES AND LEAVE OF ABSENCE	Page 1
4	REQUEST FOR TELECONFERENCE	Page 1
5	DECLARATION OF INTEREST	Page 1
6	CONFIRMATION OF MINUTES	Page 1
7	MAYORAL REPORT	Page 1
	7.1 Mayoral Update Report – August 2018	Page 2
8	DEPUTATIONS AND PRESENTATIONS	Page 6
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)	Page 6
10	CONFIDENTIAL ITEMS	Page 6
11	PETITIONS	Page 6
12	NOTICES OF MOTION	Page 6
13	OFFICER'S REPORTS	
	13.1 Receive and Note Reports	Page 7
	13.2 Action Reports	
	13.2.1 LGANT Call for Policy and Action Motions	Page 6
	13.2.2 City Centre Parking Review Update	Page 18
	13.2.3 Facing North	Page 25
	13.2.4 Regional Capitals Australia Membership 2018/2019	Page 28
	13.2.5 Council Policy Review – FIN02 Financial Management	Page 33
14	INFORMATION AND CORRESPONDENCE	Page 39
15	REPORT OF DELEGATES	Page 39
16	QUESTIONS BY MEMBERS	Page 39
17	GENERAL BUSINESS	Page 39
18	NEXT ORDINARY COUNCIL MEETING	Page 39
19	CLOSURE OF MEETING TO PUBLIC	Page 39
20	ADJOURNMENT OF MEETING AND MEDIA LIAISON	Page 39

1st Ordinary Council Meeting

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 21 August 2018 pages 9530 to 9540 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

7.1 Mayoral Update Report – August 2018

M9/004

AGENDA ITEM: 7.1

REPORT TITLE: Mayoral Update Report – August 2018

REPORT NUMBER: M9/004

MEETING DATE: 4 September 2018

Author: Mayor, Athina Pascoe-Bell

PURPOSE

The purpose of this report is to provide a highlight summary of some recent activities.

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

KEY ISSUES

- General collaboration with Australian and Northern Territory Governments.
- Exploring opportunities for funding.
- Strengthening collaborations with Australian Local Governments.
- Attendance at various activities and services in Palmerston.

RECOMMENDATION

THAT Report Number M9/004 entitled Mayoral Update Report – August 2018 be received and noted.

DISCUSSION

The following is a highlight summary of some of the recent activities. I will provide some further verbal updates at the meeting.

MEETING WITH MINISTER DALE WAKEFIELD

I met with the Honourable Minister Dale Wakefield, Minister for Renewables and Essential Services and Territory Families on Monday 20 August 2018. We discussed a variety of issues including:

- Youth crime
- Territory Families facilities in Palmerston
- General progress of the Council
- Opportunities for collaboration with the Northern Territory Government

TOP END REGIONAL ORGANISATION OF COUNCILS MEETING

On Thursday, 16 August 2018 the CEO and I attended the Top End Regional Organisation of Council's meeting at Wagait Beach, where relevant issues relating to Local Government were discussed. These included items such as Thorak Regional Community, Animal Management, an emergency waste management facility and development of an annual advocacy program.

LAUNCH OF BLACK PEARLS – THE ABORIGINAL AND ISLANDER SPORTS HALL OF FAME

The Chief Minister, the Honourable Michael Gunner launched the book, Black Pearls: The Aboriginal and Islander Sports Hall of Fame Wednesday, 8 August 2018. Both Deputy Mayor Hale and I attended this function.

Spanning 36 sports across a period of 166 years, Black Pearls presents some of our Olympic heroes, superb sportswomen, football giants, boxing legends, lightning sprinters and more – from darts champions to world class weightlifters and woodchoppers.

Black Pearls is more than a sports book. It reveals a history of inclusion and exclusion, about Aboriginal determination in the face of enormous obstacles, and resilience in overcoming remoteness, discriminatory laws, incarceration on isolated reserves, and opponents in a variety of sports arenas.

I purchased a copy of Black Pearls and donated it to the Palmerston Library.

SENIORS FORUM

Council hosted the Seniors Forum on Monday 20 August 2018, where seniors who are patrons of Palmerston's facilities and businesses and residents of our rural area, come to convene and discuss issues of concern, share experiences, thoughts and knowledge.

I spoke about a number of issues including the new Council, new electronic speed limit signs for schools, installation of solar panels on the Library roof, community consultation for Edible Pocket Gardens and invited the audience to nominate for the Community Reference Group for the Rating Strategy or alternatively to have their say through the various public surveys that Council will be undertaking.

Catherine O'Connell, General Manager of Operation for the new Palmerston Regional Hospital provided an overview of the facilities at the new hospital (including visual images) and an opening date.

AFTERNOON TEA WITH STUDENTS FROM SISTER CITY – ARIDAGAWA, JAPAN

I hosted afternoon tea for fourteen students currently visiting Palmerston College from our Sister City, Aridagawa.

Our sister city relationship, which we have enjoyed now for ten years, is a link between our communities which supports international friendship and understanding; cultural awareness and harmony.

It was wonderful to see that the student exchange program has been a terrific success at the Palmerston College, and that the Aridagawa students visit is of great benefit to our local students, assisting them to learn directly about the Japanese culture.

PALMERSTON – YOUTH LOCAL ACTION GROUP

The Department of the Chief Minister held the first meeting of the Palmerston – Youth Local Action Group on Friday 24 August 2018. The Department provided an overview and background of the Palmerston Youth Action Plan including the purpose, objectives and key values of the Group.

GROW WELL LIVE WELL LAUNCH OF ACTION GROUPS

I attended the launch of Grow Well, Live Well Action Groups at the Palmerston Recreation Centre.

In 2014 a group of community organisations agreed to start working together using the Collective Impact Approach to improve how well children and young people grow up in Palmerston. The group, via collaboration, have developed three community priority area and associated Action Groups, these and the groups call to action are shown in **Attachment A**.

MEETING ANTHONY ALBANESE MP AND LUKE GOSLING MP

Member for Solomon, Luke Gosling OAM, MP organised a meeting on Wednesday, 29 August 2018 with the Hon. Anthony Albanese MP, Shadow Minister for Infrastructure, Transport, Cities and Regional Development and for Tourism, who was visiting Darwin. This was an opportunity to follow up on our previous meeting in Canberra in relation to infrastructure project funding on behalf of the Palmerston community for consideration in any Labor Party budget development.

POLICY IMPLICATIONS

There are no policy implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

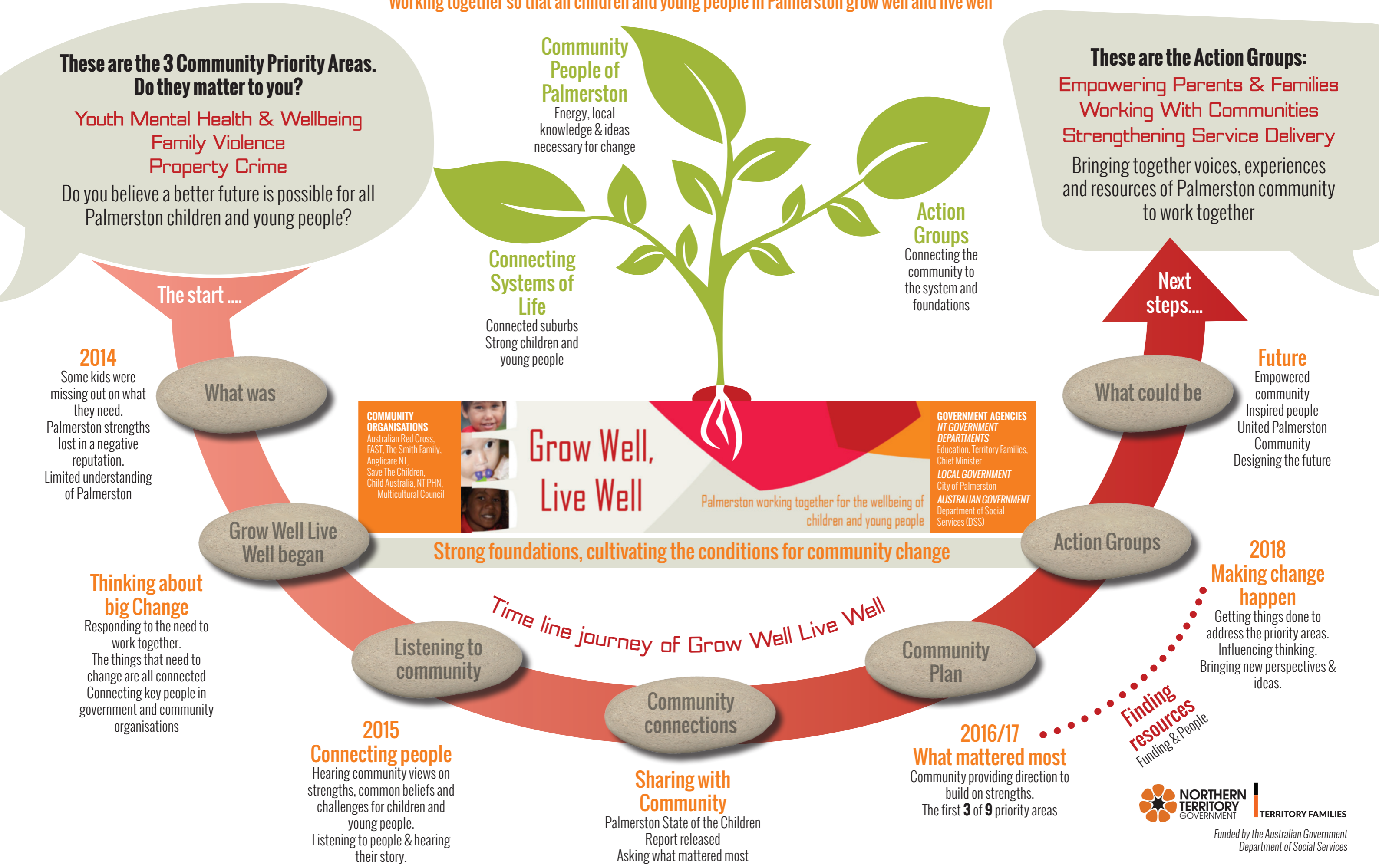
There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Attachment A: Grow Well, Live Well Action Plan

Calling Our Palmerston Community To ACTION

Working together so that all children and young people in Palmerston grow well and live well



8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

- 10.1 Confidential Items
- 10.2 Moving Open Items into Confidential
- 10.3 Moving Confidential Items into Open

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER'S REPORTS

13.1 Receive and Note Reports

Nil

13.2 Action Reports

13.2.1	LGANT Call for Policy and Action Motions	9/0071
13.2.2	City Centre Parking Review Update	9/0075
13.2.3	Facing North	9/0077
13.2.4	Regional Capitals Australia Membership 2018/2019	9/0076
13.2.5	Council Policy Review – FIN02 Financial Management	9/0078

AGENDA ITEM: 13.2.1
REPORT TITLE: Local Government Association of the Northern Territory Call for Policy and Action Motions
REPORT NUMBER: 9/0071
MEETING DATE: 4 September 2018
Author: Director Corporate Services, Chris Kelly
Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

This report seeks Council motions to be submitted to the Local Government Association of the Northern Territory (LGANT) General Meeting on 8 November 2018.

Municipal Plan:

4. Governance & Organisation

4.4 Systems

4.4 We are committed to ensuring the systems and processes of Council support the organisation in delivering the best possible services to the community.

KEY ISSUES

- LGANT is calling for policy and action motions for their General Meeting in Darwin on 8 November 2018.
- Council may submit any motions or action it wishes considered.
- It is being recommended that Council submit three (3) motions for consideration by LGANT, namely:
 - LGANT provide uniform family friendly policies and resources to attract and retain Elected Members;
 - LGANT review and determine a uniform policy position on the future use of glyphosate for local governments; and
 - LGANT lobby the Northern Territory Government to implement uniform animal management laws to ensure consistency and information sharing between local governments.

RECOMMENDATION

1. THAT Report Number 9/0071 entitled Local Government Association of the Northern Territory Call for Policy and Action Motions be received and noted.
2. THAT Council endorses the following motions to the Local Government Association of the Northern Territory General Meeting on 8 November 2018:
 - Helping our Elected Members represent our community;
 - Future use of glyphosate; and
 - Uniform Northern Territory Animal Management Laws.

being **Attachment A, B and C** to Report Number 9/0071 entitled Local Government Association of the Northern Territory Call for Policy and Action Motions.

BACKGROUND

At the 2nd Ordinary Council Meeting of 20 February 2018 Council made the following decision:

13.1.9 Local Government Association of the Northern Territory Call for Policy and Action Motions 8/1416

1. THAT Report Number 8/1416 entitled Local Government Association of the Northern Territory Call for Policy and Action Motions be received and noted.
2. THAT Council writes and informs the Local Government Association of the Northern Territory that the new Council will consider actions and policies for the November Annual General Meeting.

CARRIED 8/3001 – 30/01/2018

The following report seeks motions and recommends three (3) for Council's consideration, to be submitted to the LGANT General Meeting to be held in Darwin on 8 November 2018.

DISCUSSION

Council has been requested by LGANT to put forward any motions they wish to be considered for adoption as either a LGANT Policy or as an action in the LGANT General Meeting to be held on the 8th November 2018 in Darwin.

LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

Policy decisions then form part of LGANT's policy statement which covers areas such as inter-government relations, people and community, finance, taxation and economic reform, transport and infrastructure, economic and regional development, urban affairs and the environment. This document is available on LGANT's website, www.lgant.asn.au.

Council staff are recommending three (3) policies to be submitted to LGANT, which are titled:

- Helping our Elected Members Represent our Community;
- Future Use of Glyphosate; and
- Uniform Northern Territory Animal Management Laws.

Helping our Elected Members Represent our Community

The recently released Northern Territory Government Population Strategy 2018-2028 has identified that there has been a decline in the Northern Territory's population growth from the historic long-run average of 1.4% to recent growth rate of 0.6%. In response, the Northern Territory Government has introduced a suite of initiatives which recognise the importance of attracting and retaining people to support the long-term sustainability of existing communities and the local economy.

Local Government and those elected to it to represent the community, play a pivotal role in developing their communities and Northern Territory.

The Northern Territory is a young community, with a median age of 32.6 which is almost five years younger than the national median age. Palmerston is an example of this youth with 76% of residents aged under 45. However as Elected Members are not full time, it can be challenging to reflect the demographics of local communities on representative bodies such as Council due to the other commitments Elected Members have including employment and caring for children.

Local governments in the Northern Territory are leaders in providing supportive workplaces for staff, including annual leave, personal leave, flexible work arrangements and maternity leave. Most local governments in the Northern Territory also offer independent counselling and assistance for staff when required. One of the major reasons for doing this is to attract and retain quality staff.

With the twin challenges of minimal population growth and the difficulties in residents balancing family, employment and community leadership, local governments need to take further steps to attract and retain Elected Members to help their communities. Councils need guidance in the consideration of policies that balance family and Council obligations such as but not limited to; family-friendly environments, support for child and dependent care and other challenges identified by Elected Members.

It is noted that many Council's in Australia have such policies and practices.

As the peak body for local government led by Elected Members which has the objective of supporting Elected Members and attracting members of the community to be Elected Members, LGANT is well suited to undertake this policy work. The outcomes of this work would result in a consistent model policy approach across the Northern Territory and the policy resources for local government to ensure a supportive environment for Elected Members. It would also assist in positioning LGANT and Northern Territory local governments as modern progressive organisations that are well suited to represent their young, vibrant and diverse populations. It is therefore recommended that the motion at **Attachment A** be submitted to LGANT for their consideration and adoption at the General Meeting on 8 November 2018.

Future Use of Glyphosate

Recently a United States Court found that Roundup, a product produced by US company Monsanto, caused cancer in a school groundskeeper and ordered that Monsanto pay \$US289 million in damages. Glyphosate is the active ingredient in herbicides and was found, by the Court in the US, to be the cause of the groundskeeper's terminal cancer. In Brazil, a judge ordered the use of the product be suspended due to concerns about its safety to humans. It is noted that both decisions did not reflect the stance of official chemical regulators in either country however some authorities have acknowledged that glyphosate causes cancer, however others have advised since the ruling that they will continue using or selling herbicide containing glyphosate.

In 2017, Australian Pesticides and Veterinary Medicines Authority assessed glyphosate as safe to use if instruction labels were followed. Despite this, increasing calls including community enquiries into its use by Local Government have given rise to the need for an evaluation of its use by Local Government. It is noted that recent high-profile international incidents involving the use of glyphosate as a herbicide have given rise to queries regarding its use. It is also noted that herbicide products containing glyphosate are commonly used across Australia.

With consideration to recent media coverage both internationally and within Australia, Local Governments, their contractors, and other agencies who use products containing glyphosate may come under increasing pressure to cease using it or demonstrate its safe usage. Local Government in the Northern Territory needs an evaluation of the both the regulations and application of the product and a determination on whether it is recommended for continued use across NT Local Governments and what alternatives are available and suitable to weed management in the Territory. This will also need to include guidance in the use of products containing glyphosate by Council contractors. Due to the collaboration between Councils, the interchangeability of staff and the resources available to LGANT, it is recommended that LGANT undertake research and determine a uniform policy position in relation to the use of these products which can then be implemented by Northern Territory Local Governments.

The City of Palmerston has commenced a review of this complex issue to determine how Council will manage the issue into the future.

Uniform Animal Management Laws

Under current practice, local governments in the Northern Territory have their own legislative arrangements for animal management, in particular dog registration, ownership requirements and management of dog attacks. These rules differ between jurisdictions and make consistency and co-operation between local governments difficult. There is also no consistent management of dangerous dogs. A recent example saw a dog which attacked another dog and a woman relocated from Palmerston to Litchfield and then interstate following a court decision, however there was no mechanism for sharing information on the history of the dog. In that case, Council staff from Palmerston advised staff from Litchfield, however this will not be possible in all cases as dog relocations may not be known to the local government the dog has left.

A number of states like Queensland, South Australia and Western Australia have uniform legislation on animal management. The *Animal Management (Cats and Dogs) Act (Qld) 2008*, *Dog and Cat Management Act (SA) 1995* and the *Dog Act (WA) 1976* have been established to achieve several objectives including:

- consolidating requirements;
- protecting the environment;
- providing for the identification of dogs;
- providing for the registration of dogs;
- providing for the effective management of regulated dogs; and
- promoting the responsible ownership of dogs.

This is achieved through placing several uniform requirements on local governments which also include the requirement to record and share information.

The aim of such legislation is to improve animal management in the Northern Territory and to improve consistency of legislation across Council's.

The Top End Regional Organisation of Councils (TOPROC) has also endorsed advocacy for uniform NT legislation on animal management at their most recent meeting. The proposed motion has been forwarded to the City of Darwin as part of TOPROC however given timing issues relating to Council meetings, the draft is being presented to Council.

The City of Palmerston is therefore calling on LGANT to lobby the Northern Territory Government for uniform animal management legislation which exists in other states. Councils will then model their by-laws, processes and procedures on these by-laws to ensure consistency between jurisdictions. This legislative framework could also allow for the creation of a Territory-wide database on information concerning dogs, managed through microchipping records, which could be shared between local governments and could then ultimately be used as part of a national information sharing framework.

CONSULTATION PROCESS

In preparing this report, the following City of Palmerston staff were consulted:

- Director City Growth and Operations
- Ranger Services Manager

No community consultation has been identified as these motions will form part of LGANT's policy statement or result in legislative change led by the Northern Territory Government.

The Top End Regional Organisation of Councils (TOPROC) has endorsed advocacy for uniform NT legislation on animal management at their most recent meeting.

LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

POLICY IMPLICATIONS

This report may result in policy changes for Council, however those impacts will be assessed when amendments to Council policy are presented for Council's consideration.

BUDGET AND RESOURCE IMPLICATIONS

The cost of additional services and infrastructure to create a more supportive workplace for Elected Members is likely to be minimal as Council only has 8 Elected Members, however the costs of policy changes will be considered as part of a separate report to adopt any policy changes.

If LGANT recommends that local government ceases the use of glyphosate, then Council and contractors will be required to source alternative products. These costs will likely be managed through existing budget allocations if there are any changes required this financial year and any changes will inform budget development for the 2019/2020 financial year.

If Council is required to amend its Animal Management By-Laws as a result of legislative change, any costs will be met from existing funding set aside for compliance and legislative review.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The challenge for local government is to continue to attract Elected Members who are representative of the community and one of the ways to achieve this is through providing a supportive work environment for Elected Members. A consistent policy approach across the Northern Territory led by LGANT would provide consistency for all Councils and the policy resources to ensure a supportive workplace.

Due to its extensive media coverage following the US court decision, Council, Government and the private sector will come under pressure to increase regulation regarding use or cease using products which contain glyphosate. If a consistent approach across the Territory is not applied there is a risk that any benefits would be significantly minimised. A clear understanding of alternatives and their effectiveness in the Northern Territory is required to ensure positive environmental and safety outcomes.

The risk from continuing with inconsistent animal management laws is that these rules differ between jurisdictions and make consistency and co-operation between local governments difficult. There is also no consistent management of dangerous dogs or mechanism for outlawing breeds in the Northern Territory. Local Government will also miss out on an opportunity for better information sharing between jurisdictions.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

A clear Territory-wide position on the use of glyphosate will result in improved environmental management practices.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: LGANT Motion entitled Helping our Elected Members Represent our Community

Attachment B: LGANT Motion entitled Future Use of Glyphosate

Attachment C: LGANT Motion entitled Uniform Animal Management Laws



LGANT CALL FOR POLICY AND 'ACTION' MOTIONS

About this document

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LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

Title: Helping our Elected Members Represent our Community

1. What is your Motion?

THAT LGANT investigate and develop a model policy, and resources, to provide guidance to Northern Territory local governments in family friendly policies to attract and retain Elected Members.

2. How is the motion relevant to Northern Territory Local Government?

Local government representation is not a full-time job in the Northern Territory as it is in many other local authorities. The Northern Territory is a young with a median age of five years younger than the rest of Australia. Our participation rate in the workforce is also over 71%, 6 basis points higher than the rest of the country. It is challenging to reflect the demographics of local communities on representative bodies such as Council due to the other commitments residents have including employment and caring for children. However, Councils need to continue to attract Elected Members who are representative of the community and one of the ways to achieve this is through providing family friendly policies to attract and retain Elected Members.

3. What are your key points in support of your motion?

The recently released Northern Territory Government Population Strategy 2018-2028 has identified that there has been a decline in the Northern Territory's population growth from the historic long-run average of 1.4% to recent growth rate of 0.6%. In response, the Northern Territory Government has introduced a suite of initiatives which recognise the importance of attracting and retaining people to support the long-term sustainability of existing communities and the local economy.

The Northern Territory is a young community, with a median age of 32.6 which is almost five years younger than the national median age. Palmerston is an example of this youth with 76% of residents aged under 45. However as Elected Members are not

full time, it can be challenging to reflect the demographics of local communities on representative bodies such as Council due to the other commitments Elected Members have including employment and caring for children.

Local governments in the Northern Territory are leaders in providing supportive workplaces for staff, including annual leave, personal leave, flexible work arrangements and maternity leave. Most local governments in the Northern Territory also offer independent counselling and assistance for staff when required. One of the major reasons for doing this is to attract and retain quality staff.

With the twin challenges of minimal population growth and the difficulties in residents balancing family, employment and community leadership, local governments need to take further steps to attract and retain Elected Members to help their communities. Councils need guidance in the consideration of policies that balance family and Council obligations such as but not limited to; family-friendly environments, support for child and dependent care and other challenges identified by Elected Members.

As the peak body for local government led by Elected Members which has the objective of supporting Elected Members and attracting members of the community to be Elected Members, LGANT is well suited to undertake this policy work. The outcomes of this work would result in a consistent policy approach across the Northern Territory and the policy resources for local government to ensure a supportive environment for Elected Members. It would also assist in positioning LGANT and Northern Territory local governments as modern progressive organisations that are well suited to represent their young, vibrant and diverse populations.

4. ***Is there a Council Resolution in support of this motion?*** ☐ Yes ☐ No
5. ***Should the motion be LGANT policy?*** ☐ Yes ☐ No
6. ***Contact Information***

Council: City of Palmerston

Name: Luccio Cercarelli

Telephone: 08 8935 9902

Email: luccio.cercarelli@palmerston.nt.gov.au

LGANT CALL FOR POLICY AND 'ACTION' MOTIONS



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LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

Title: **Future Use of Glyphosate**

1. *What is your Motion?*

THAT LGANT determine a uniform policy position in relation to the use of glyphosate products.

2. *How is the motion relevant to Northern Territory Local Government?*

It is noted that herbicide products containing glyphosate are commonly used across Australia and more particularly are used by across Local Governments in the Northern Territory.

3. *What are your key points in support of your motion?*

It is noted that recent high-profile international incidents involving the use glyphosate as a herbicide have given rise to queries regarding its use. It is also noted that herbicide products containing glyphosate are commonly used across Australia.

Recently a United States Court found that Roundup, a product produced by US company Monsanto, caused cancer in a school groundskeeper and ordered that Monsanto pay \$US289 million in damages. Glyphosate is the active ingredient in many herbicides and was found by the Court in this case, to be the cause of the groundskeeper's terminal cancer. In Brazil, a judge ordered the use of the product be suspended due to concerns about its safety to humans. It is noted that both decisions did not reflect the stance of official chemical regulators in either country.

In 2017, Australian Pesticides and Veterinary Medicines Authority assessed glyphosate as safe to use if instruction labels were followed. Despite this, increasing calls including community enquires into its use by Local Government have given rise to the need for an evaluation of its use by Local Government and potential alternatives.

With consideration to recent media coverage both internationally and within Australia, local governments, their contractors, and other agencies who use products such as Roundup containing glyphosate will come under increasing pressure to cease using it or demonstrate how its usage does not affect human health.

Local government in the Northern Territory needs an evaluation of the both the regulations and application of the product and a determination on whether it is recommended for continued use across NT Local Governments. This will also need to include guidance in the use of products containing glyphosate. Due to the collaboration between Councils, adjoining Local Government area boundaries, and the interchangeability of staff, it is recommended that LGANT undertake research and determine a uniform model policy position in relation to the use of these products or potential alternatives which can then be implemented by Northern Territory local governments.

4. ***Is there a Council Resolution in support of this motion?*** ☐ Yes ☐ No
5. ***Should the motion be LGANT policy?*** ☐ Yes ☐ No
6. ***Contact Information***

Council: City of Palmerston

Name: Luccio Cercarelli

Telephone: 08 8935 9902

Email: luccio.cercarelli@palmerston.nt.gov.au



LGANT CALL FOR POLICY AND 'ACTION' MOTIONS

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The purpose of this document is for it to be used as a template for member councils to submit motions to LGANT on issues so they can be considered for adoption as LGANT policy or as actions for LGANT to do at either the April or November General meetings each year or the monthly Executive meetings. The timeframes for submitting motions are ten days before an Executive meeting and six weeks for a General meeting (General meeting agenda has to be submitted 28 days before a meeting and Executive meeting agenda six days before a meeting). Motions can be submitted at any time and will be put to the first available meeting depending on when they are received.

LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

Title: **Uniform Animal Management Laws**

1. What is your Motion?

THAT LGANT lobby the Northern Territory Government to introduce Northern Territory uniform animal management legislation.

2. How is the motion relevant to Northern Territory Local Government?

Animal management is the responsibility of local government in the Northern Territory, however unlike other states, there is no uniform legislation providing guidance and consistency between local government areas.

3. What are your key points in support of your motion?

Under current practice, local governments in the Northern Territory have their own legislative arrangements for animal management, in particular dog registration, ownership requirements and management of dog attacks. These rules differ between jurisdictions and make consistency and co-operation between local governments difficult. There is also no consistent management of dangerous dogs or mechanism for outlawing breeds in the Northern Territory. A recent example saw a dog which attacked another dog and a woman relocated from Palmerston to Litchfield following a court decision, however there was no mechanism for sharing information on the history of the dog. In that case, Council staff from Palmerston advised staff from Litchfield, however this will not be possible in all cases as dog relocations may not be known to the local government the dog has left.

Several states like Queensland, South Australia and Western Australia have uniform legislation on animal management. The *Animal Management (Cats and Dogs) Act (Qld) 2008*, *Dog and Cat Management Act (SA) 1995* and the *Dog Act (WA) 1976*,

including relevant regulations, have been established to achieve several objectives including:

- consolidating requirements;
- protecting the environment;
- providing for the identification of dogs;
- providing for the registration of dogs;
- providing for the effective management of regulated dogs; and
- promoting the responsible ownership of dogs.

This is achieved through placing several uniform requirements on local governments which also include to record and share information.

Each Council has the responsibility to administer and enforce the relevant legislation within their communities.

The Top End Regional Organisation of Councils (TOPROC) has also endorsed advocacy for uniform NT legislation on animal management at their most recent meeting.

The aim of introducing Territory legislation is to improve animal management in the Northern Territory and consistency of legislation across local government in the Northern Territory.

The City of Palmerston is therefore calling on LGANT to lobby the Northern Territory Government for uniform animal management legislation which exists in other states. Councils will then model their by-laws, processes and procedures on these by-laws to ensure consistency between jurisdictions. This legislative framework could also allow for the creation of a Territory-wide database on information concerning dogs, managed through microchipping records, which could be shared between local governments and could then ultimately be used as part of a national information sharing framework.

4. ***Is there a Council Resolution in support of this motion?*** ☐ Yes ☐ No
5. ***Should the motion be LGANT policy?*** ☐ Yes ☐ No
6. ***Contact Information***

Council: City of Palmerston

Name: Luccio Cercarelli

Telephone: 08 8935 9902

Email: luccio.cercarelli@palmerston.nt.gov.au

AGENDA ITEM: 13.2.2

REPORT TITLE: City Centre Parking Review Update

REPORT NUMBER: 9/0075

MEETING DATE: 4 September 2018

Author: Director City Growth and Operations, Gerard Rosse

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

This report provides an update to Council on the City Centre Parking Review and seeks Council approval to undertake city centre improvements as a short-term improvement measure.

Municipal Plan:

2. Economic Development

2.3 City Planning

2.3 We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community.

KEY ISSUES

- The provision of effective public parking policy and management is a complex matter with Council required to find a balance between the appropriate provision of parking infrastructure and management policy that balances community need, effective usability and parking turnover to support local business.
- Council has engaged a consultant to assist in undertaking a city centre car parking review which is currently underway.
- Council manages 742 general paid car parking spaces across the city centre.
- 108 of these 742 car parking spaces are currently free to use subject to time restrictions, and a further 80 of the 742 are designated Taxi/Loading/Reserved bays that are also regulated by Council
- Council provides a mix of short-term and all day parking, which is managed by times restricted pay parking Monday to Friday but is free on weekends.
- The study will consider sound research, community consultation and analysis of data to develop a framework for the future needs and management of Council controlled parking in the City Centre.
- Interim short-term improvements are recommended to improve the city centre, improve available parking and community awareness of existing free parking spaces.
- Consultation will occur later this year, along with a free parking trial in December to inform the parking review followed by a report to Council in March 2019 which will present findings and recommendations.

RECOMMENDATION

1. THAT Report Number 9/0075 entitled City Centre Parking Review Update be received and noted.
2. THAT Council approve urban renewal improvements to the Council owned vacant Lot 12965, known as 14 The Boulevard, Palmerston City which will include the provision of approximately 24 car parking spaces to Zone B (all day parking).
3. THAT Council engage with the Northern Territory Government for the possible use Lot 10027, 20 The Boulevard, Palmerston City as a short-term public car park including urban improvements as outlined in Report Number 9/0075 entitled City Centre Parking Review Update and that a further report be presented to Council on the outcomes.
4. THAT a further report be presented to Council in March 2019 which presents outcomes and recommendations of the City Centre Parking Review and considers Council Policy REG03 City Centre Parking.

BACKGROUND

At the 1st Ordinary Council Meeting held on 5 June 2018 the following matter was raised:

13.1.3 City Centre Parking Review

THAT during the 2018 Election, parking in the City Centre, in particular paid parking, was raised as a concern by the community. Could the Council please have an update on any review of City Centre parking which may be underway, and when may Council expect a report on the matter?

Response provided by Director City Growth and Operations: "In the coming months Officers will be undertaking a review of paid car parking within the City Centre. This review will include consultation and feedback opportunities from the community and local businesses. The outcomes of the review, along with recommendations will be presented back to Council."

CARRIED 9/0094 – 05/06/2018

In 2015 Council endorsed the Palmerston City Centre Master Plan. Within this master plan, a generalised "Parking Strategy" exists which considers generalised principles of parking in the context of the greater City Centre Master Plan.

In June 2017 the City of Palmerston implemented paid parking within its City Centre. The City Centre (for the purposes of paid parking) is bounded by University Avenue to the west, Roystonea Avenue to the north, Chung Wah Tce to the south and Rolyat Street to the east (Image below).



City of Palmerston Policy REG03 City Centre Parking Policy articulates the rules applicable to parking in all Council owned or controlled parking areas of the City Centre. It is adopted to enable staff to manage parking signage and enforcement on a day to day basis.

Currently, paid parking includes two parking zones (Zone A & Zone B) where paid parking is required. Zone A are parking bays that have a 2 hour maximum parking duration and Zone B has an unlimited parking duration (all day parking). It is highlighted that approximately 75% of total car parking in the CBD exists in private retail and commercial outlets and remains free of charge and not subject to Council parking charges.

Council regulates a total of 742 car parks within the City Centre. A review of these parks also highlights that 108 parks (14.5%) of the 742 are provided at no charge (free) but are time regulated. Other parking that is provided and free includes disabled parking bays (must display valid disability permit), motorcycle parking bays, loading zones (goods vehicles) and taxi and minibus zones.

A breakdown of the parking zones, associated fees and quantities is outlined below.

Parking Type	Charge	QUANTITY
Zone A (Max 2 hour)	\$1.80 per hour (maximum 2 hours)	278
Zone B (All day parking)	\$1.00 per hour up to a maximum charge of \$4.00 (all day parking)	276
15 min Parks	FREE	23
30 min Parks	FREE	6
1 hour Parks	FREE	79
Other regulated parks (taxi/loading bays etc)	FREE (for appropriate vehicles)	80
TOTAL		742

Paid parking is implemented via a pay and display system where ticket machines are utilised to take payment and produce a parking ticket. Council also offers a 12 month all day permit for Zone B at a discounted rate of \$400 per annum.

DISCUSSION

The provision of effective public parking policy and management is a complex matter with Council required to find a balance between the appropriate provision of parking infrastructure and management policy that balances community need, effective usability and parking turnover to support local business.

Council has engaged a consultant to assist in undertaking a holistic review of parking within the city centre. This review is being undertaken as a multi-staged approach and is considering (amongst other items) economic modelling zone allocations of parking, current occupation and utilisation levels, zone distribution and quantity of parking and fee structure and payment options with an aim to identifying improved outcomes for City Centre users and businesses. This extensive review will also include consultation and feedback opportunities with the business community, city users and wider community. The review is being undertaken as follows:

Activity	Timeframe
Preliminary internal investigations of existing parking regime	June - July 2018
Preparation of consultant brief for parking review prepared based on preliminary investigations	July 2018
Detailed parking operational review – internal and with consultancy assistance	July – October 2018
Consultation activities (Consultant) – Businesses, customers, parking users and general community	October - November 2018
Free Parking trial and review of trial	December 2018 - January 2018
Finalisation of consultancy parking review and recommendations	January - February 2018
Report to Council	March 2018

In addition to the consultancy engagement, Council staff are also investigating various interim improvements and trials to parking to assist in providing short term improvements but also provide valuable input to inform the greater City Centre Parking Review.

In terms of short term improvements and with consideration to a greater city centre urban improvement opportunity, staff have identified several key projects to improve both parking in the city but also deliver urban renewal to the City Centre:

- A) It is noted that within the city there are currently 108 various time limited 1-hour duration, 30-minute duration and 15-minute duration parks that are free of charge. Anecdotal evidence gathered through preliminary investigation reveal that customer awareness of these free parks is relatively low and an opportunity exists to improve the marking and labelling of these parks to improve customer awareness customer utilisation of these bays. Staff will be rolling out this improvement project operationally in the coming weeks.
- B) It is also highlighted that an opportunity exists to improve several sites in the City which are currently vacant and unsightly. Improvement treatments vary but include improvements to landscaping and implementing planter boxes to improve greening and aesthetics to provide a sense of urban renewal. The treatments would also include providing sealed parking on the sites rather than leaving them vacant and exposed (currently dirt). This opportunity would improve the aesthetics of the City Centre and add to the available all-day public parking within the City Centre closer to a number of businesses. If implemented, the vacant sites are proposed to be located within Zone B and provide for all day parking opportunities which will add to available parking but also enable partial cost recovery of the proposed upgrades. It is noted ultimately these sites will be redevelopment so therefore the improvements would be temporary until future development occurred. The three sites identified are the following:

SITE	PROPOSAL	RECOMMENDED ACTION
Lot 12965 (14) The Boulevard, Palmerston City (Council owned)	Landscaping treatments, sealing and line marking	Undertake works immediately subject to liaison with Development Assessment Services (use of car park).
Lot 10027 (20) The Boulevard, Palmerston City (Crown land)	Possible landscaping treatment, sealing and line marking, planter boxes with trees	Liaise with NTG to determine willingness for Council to enact proposal and undertake costing due diligence and funding options.



Should the urban renew improvements proceed (on one or all the sites), the sites will also be considered as part of the wider parking study, noting they are only interim (short term (0-5years) in the context of the provision parking) available parking sites.

Both of the above recommendations are considered to be low risk activities when considering possible future changes to the city parking regime should they be recommended at the conclusion of the parking review. They also present good value in terms of cost and urban renewal return and are a good opportunity to improve the overall user experience of the city centre.

CONSULTATION PROCESS

Consultation for the broader parking review will occur in accordance with Council Policy COMM003 *Community Consultation* (Level 1 consultation) as outlined in the schedule of activities. Targeted consultation with city businesses and city parking users will occur in addition to general consultation with the community.

POLICY IMPLICATIONS

A future report will be presented to Council at the conclusion of the parking review which presents outcomes, recommendations and considers Council Policy REG03 *City Centre Parking*.

BUDGET AND RESOURCE IMPLICATIONS

The engagement of consultancy services is accounted for in existing operational budgets. Proposed improvements (marking and labelling) to existing free parks can also be accommodated for in existing operational budgets.

The proposed improvements to Lot 12965, 14 The Boulevard, Palmerston City will cost approximately \$39,000 and can be accommodated within existing capital works programs. Additional income

generated by these new bays will form part of general review. Zone B (all day) parking is charged at a maximum of \$4 per day.

Any proposed improvements and associated costs for the other site identified in this report will be presented to Council in the future for consideration.

The policy study will undertake an economic analysis including coordination of altering or removing some or all of the current changes to Council in a future report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The review of parking does present risks as outcomes may vary existing practices in relation to the application of paid car parking. It is also possible that recommendations may result in proposed policy changes and financial implications. Notwithstanding, in terms of ensuring the City Centre parking regime is appropriate and grounded by sound principles it is considered the risk is greater not undertaking the parking review.

Parking can be a very emotive issue with disparate views from stakeholders. Council process will include community engagement to ensure the community can provide input.

The parking review will provide for evidence based decision making.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

This report does not have any environment sustainability implications.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM: 13.2.3

REPORT TITLE: Facing North

REPORT NUMBER: 9/0077

MEETING DATE: 4 September 2018

Author: Executive Assistant to the Chief Executive Officer, Caroline Hocking

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

The purpose of this report is for Council to endorse the attendance by the Mayor to the Facing North Event being held by the Territory Leadership Network, Darwin Major Business Group and in partnership with the Northern Territory Government on 19 September 2018 in Canberra.

Municipal Plan:

2. Economic Development

2.3 City Planning

2.3 We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community.

KEY ISSUES

- The Facing North event will bring focus on the North and forge key relationships for the future business and economic benefit to the Northern Territory.
- This event provides opportunity to meet with Australian Members of Parliament to lobby for major project funding.
- This is an opportunity to showcase Palmerston to Government and private sector parties and to raise Palmerston's profile.
- Whilst in Canberra the Mayor will seek further meetings with Ministers and Shadow Ministers, as appropriate, to advocate on behalf of the Palmerston community.
- Council has endorsed developing several major projects for Palmerston which could be delivered in partnerships with the Australian and Territory Government.

RECOMMENDATION

1. THAT Report Number 9/0077 entitled Facing North be received and noted.
2. THAT Council approve the attendance of the Mayor to the Facing North event on 19 September 2018 held in Canberra.
3. THAT the leave of absence for Mayor Athina Pascoe-Bell for period 18 to 20 September 2018 to attend Council Business be received and noted.

BACKGROUND

Facing North is an event being held by the Territory Leadership Network, Darwin Major Business Group and in partnership with the Northern Territory Government. The event will take place at Parliament House in Canberra on Wednesday 19 September 2018 showcasing Darwin, what The Territory has to offer and the importance of Facing North.

The Mayor and Chief Executive Officer both received an invitation to attend.

The event will be hosted by:

- Senator the Hon Nigel Scullion, Minister for Indigenous Affairs and Senator for Northern Territory;
- Mr Luke Gosling OAM MP, Member for Solomon; and
- The Hon Michael Gunner MLA, Chief Minister of the Northern Territory.

RSVP is required by Friday 7 September 2018.

DISCUSSION

The aim of Facing North is to bring focus on the Top End and forge key relationships for the future business and economic benefit to the Northern Territory.

Being the Northern Territories second largest and fastest growing City, it is important that the Council continually advocates for its community including economic and social developments.

Whilst in Canberra the Mayor will seek further meetings with Ministers and Shadow Ministers, as appropriate, to advocate on behalf of the Palmerston community. Initial contact has been made seeking relevant meetings and if attendance is approved, follow up will occur.

Council has approved the development of concepts and feasibility studies for the following major projects which could be delivered in partnership with the Australian and Northern Territory Governments:

- Social Infrastructure in Zuccoli or Johnston.
- Upgrades to the Palmerston Swimming and Fitness Centre.
- Liveability, Greening, Cooling and Beautifying the City.
- Renewable Energy.

It is recommended that Council take every opportunity to raise the City's profile and maximise opportunities for support in delivery outcomes and economic growth for the community.

It is noted that the Chief Executive Officer will attend with the Mayor.

Due to indirect flights to Canberra from Darwin and the timing of meetings, travel would be required on Tuesday 18 September returning Thursday 20 September 2018. This would require the Deputy Mayor to be Acting Mayor from 18 to 20 September 2018 and to Chair the 18 September 2018 Ordinary Council Meeting.

CONSULTATION PROCESS

There is no consultation required for this report.

POLICY IMPLICATIONS

There are no policy implications from this report.

BUDGET AND RESOURCE IMPLICATIONS

It is estimated that the cost of attendance by the Mayor and Chief Executive Officer will be in the order of \$1,600 Exc GST per person.

The cost will be accommodated from within the existing operating budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

As the potential for a Federal Election approaches, it is considered prudent that Council is ready and able to lobby on behalf of the Palmerston community.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications relating to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM: 13.2.4

REPORT TITLE: Regional Capitals Australia Membership

REPORT NUMBER: 9/0076

MEETING DATE: 4 September 2018

Author: Chief Executive Officer, Luccio Cercarelli

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

The purpose of this report is for Council to consider membership of Regional Capitals Australia.

Municipal Plan:

4. Governance & Organisation

4.4 Systems

4.4 We are committed to ensuring the systems and processes of Council support the organisation in delivering the best possible services to the community.

KEY ISSUE

- Regional Capitals Australia have written to Council seeking Council to become a member.
- Regional Capitals Australia was formed in 2012 to bring Australia's 51 regional capital cities together as one united voice.
- Regional Capitals Australia currently holds 26 Council members which advocate on behalf of regional cities.
- Council is not currently a member, however has been in the past.
- Council should consider what added value being a member of Regional Capitals Australia brings to the Palmerston community.
- It is being recommended that Council not be a member.

RECOMMENDATION

1. THAT Report Number 9/0076 entitled Regional Capitals Australia Membership be received and noted.
2. THAT Council decline the offer of membership of Regional Capitals Australia.

BACKGROUND

Regional Capitals Australia (RCA) formed in 2012 as a reference group, who through local government councils present to Federal Government, voicing the social and economic issues of their regional cities.

There are a total of 51 Council's in Australia who are eligible for membership. Currently RCA has 26 Council's as members. In the Northern Territory both Palmerston and Alice Springs are eligible to be members, however neither are, at the time of writing this report.

Full details of who Regional Capitals Australia are, what they present, work they have achieved and previous minutes can be viewed at their website <http://regionalcapitalsaustralia.org/>.

Council became a member of the Regional Capitals Australia in 2012 and continued membership for five consecutive years up until financial year 2016/2017.

During this time a cost of \$29,000 had been paid in membership fees.

Council received a renewal of membership at the commencement of the 2017/2018 financial year, where the Official Manager at its 1 August 2017 Council Meeting determined that the decision would be for the 9th Council to consider:

Regional Capitals Australia Membership 2017/18

8/1266

1. *THAT Council receives Report Number 8/1266.*
2. *THAT Council not renew its membership to Regional Capitals Australia for 2017/2018 financial year.*
3. *THAT the Regional Capitals Australia Membership be referred to the 9th Council for its 2018/2019 budget deliberations.*

CARRIED 8/2843 – 01/08/2017

DISCUSSION

A letter has been received from Regional Capitals Australia via email on 16 August 2018 requesting for the City of Palmerston to join as a member. A copy of the letter has been provided at **Attachment A**.

Council has previously been a member for five (5) years and it has been difficult to identify significant direct benefits to the Palmerston community from the membership.

As previously mentioned there are only two (2) councils within the Northern Territory identified by Regional Capitals Australia as eligible to become members being Palmerston and Alice Springs. This represents limited engagement with local governments facing significant Territory challenges.

Council is developing direct relationships and collaborations with Council's within its region, the Northern Territory Government and Australian Government.

It is worth considering what additional benefit Regional Capitals Australia provide in addition to existing membership and relations with neighbouring councils including the following:

- Local Government Association of the Northern Territory (LGANT)
- Top End Regional Organisation of Councils (TOPROC)
- Australian Local Government Association (ALGA)
- Tourism Top End
- Palmerston Regional Business Association (PRBA)
- Urban Development Institute of Australia (UDIA)
- Property Council of Australia (PCA)

No significant direct benefit to the Palmerston community has been identified. Given the existing membership of Territory and national bodies it is being recommended that Council not become a member of RCA. Council always has the option of joining in future should it wish to do so.

CONSULTATION PROCESS

There is no consultation required.

POLICY IMPLICATIONS

There are no policy implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

2018/2019 Membership cost of \$7,000 Exc GST.

Previous membership fees levied are as follows:

Financial Year	Member Fee Exc GST
2017/2018	<i>NOTE Council were not members for the 2017/2018 Financial Year</i> \$7,000
2016/2017	\$7,000
2015/2016	\$8,000
2014/2015	\$6,000
2013/2014	\$5,000
2012/2013	\$3,000

In addition to the above membership fees, it had also been approved for the former Mayor to attend two interstate meetings for the following:

- 21 September 2012 - Regional Capitals Australia Governance and Policy Roundtable in Brisbane at a cost of \$1,000.
- 21 February 2013 – Regional Capitals Australia Forum held in Geelong at a cost of \$2,000.

The RCA membership amount of \$7,000 Exc GST is not currently budgeted for.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no legal or legislative implications identified.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications identified.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Regional Capitals Australia 2018/2018 Membership Letter

23 July 2018

Mayor Athina Pascoe-Bell and CEO Luccio Cercarelli
Palmerston City Council
PO Box 1
Palmerston NT 0831

Via: Mayor@palmerston.nt.gov.au
luccio.cercarelli@plmerston.nt.gov.au

Dear Mayor Pascoe-Bell and Mr Cercarelli,

RE: Regional Capitals Australia Membership 2018/19

It is membership time again and this is your chance to join [Regional Capitals Australia \(RCA\)](#), Australia's only national organisation advocating for the development of regional capital cities.

On behalf of our Executive Board I hope you will join us and become an RCA member council as we work to secure a space for your city in national policy.

Over the past six years, RCA has been working with federal politicians and policy makers to be the voice for our communities. It has been pleasing to see our efforts resulting in regional capital cities being placed on the national policy agenda through important programs including:

- City Deals;
- Building Better Regions Fund;
- Smart Cities and Suburbs Program; and
- Regional Study Hubs.

Over the past 12 months our advocacy has also resulted in a significant development, with the establishment of the new \$272 million Regional Growth Fund.

RCA's efforts have also included collaborative research and advocacy relationships with key bodies that contribute to the development of regional capital cities. The results of this work have been:

- **Regional Universities Network:** Our collaborative advocacy approach has seen the importance of regional universities in regional cities gain traction. In the May budget \$96 million in funding was allocated to support additional student places in regional universities and the establishment of regional study hubs.
- **Regional Australia Institute (RAI):** In 2017, RCA signed a research MoU with RAI to provide a clear evidence base to support investment into regional capital cities. In addition to the City Deals reports already released we have been working on a new report outlining the importance of the hub and spokes model of regional development that will be released soon.

Let's keep the ball rolling

As you may expect, our significant progress throughout the last financial year would not be possible without the continued financial support of a strong membership.

Over the 2018/19 year RCA will undertake advocacy in the following policy areas:

- **Smart Cities:** continue to provide advice to the Government through our seat on the National Cities Reference Group, ensure the eligibility list for regional cities is expanded and ensure a clear application process for members to gain a City Deal. We will also seek additional funding for the Regional Growth Fund which is seen as a funding pool for regional City Deals;
- **Regional Development:** use the Hub and Spoke research provided by the Regional Australia Institute to create a service centre regional development policy and investment plan and ensure there is sufficient funding allocated to important programs such as the Building Better Regions Fund and also Mobile Blackspots; and
- **National Infrastructure:** advocate for Infrastructure Australia to expand their priority list to include more projects for regional capital cities and create an issues and policy analysis of regional city rail connectivity;

RCA will continue to partner with the Regional University Network and help them obtain additional regional tertiary education funding while also working with the Regional Australia Institute to inform and support the inquiry on *Regional Towns and Cities: Economic case for small city population growth and reduced urban sprawl in our major cities*.

I invite you to assist us as we keep the momentum going for the 2018/19 financial year.

Please our Annual Statement for 2017 attached along with this letter for your perusal.

If you have any questions then you are welcome to contact me through our secretariat Rachael Sweeney via email (secretariat@regionalcapitalsaustralia.org) or on (03) 9666 3368.

We are set to have a very busy 2018/19 with a federal election looming ever closer, and we look forward to continue working with you for the benefit of all RCA members.

Join Australia's only national organisation dedicated to the ongoing development of our regional capital cities by registering your interest in becoming a RCA member with our secretariat Rachael Sweeney via email (secretariat@regionalcapitalsaustralia.org) or on (03) 9666 3369.



Mayor Shane van Styn

Chair, Regional Capitals Australia and Mayor, City of Greater Geraldton

AGENDA ITEM: 13.2.5

REPORT TITLE: Council Policy Review – *FIN02 Financial Management*

REPORT NUMBER: 9/0078

MEETING DATE: 4 September 2018

Author: Finance Manager, Shane Nankivell

Approver: Director Corporate Services, Chris Kelly

PURPOSE

This report seeks Council approval to rescind Council Policy *FIN02 Financial Management*.

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

KEY ISSUES

- Policies are not required if they simply restate statutory obligations, outline operational procedures or do not add any value to Council's decision-making process.
- Council Policy *FIN02 Financial Management* is superfluous as it contains legislative references and operational processes.
- If the policy is rescinded, financial reporting will continue as is with no change, and the information in it will be updated and used as an internal procedure.

RECOMMENDATION

1. THAT Report Number 9/0078 entitled Council Policy Review – *FIN02 Financial Management* be received and noted.
2. THAT Council rescind Council Policy *FIN02 Financial Management* at **Attachment A** to Report Number 9/0078 entitled Council Policy Review – *FIN02 Financial Management*.

BACKGROUND

This item was presented to the 2nd Ordinary Council Meeting of 16 August 2016 with the following decision made:

Review FIN02 Financial Management Policy GOC/0303

THAT Council adopt the amended FIN02 Financial Management Policy.

CARRIED 8/2194 – 16/08/2016

DISCUSSION

In line with the policy review schedule recently adopted by Council, Council Policy *FIN02 Financial Management* has been reviewed.

Policies are not required if they simply restate statutory obligations, outline operational procedures or do not add any value to Council's decision-making process.

The policy is superfluous in sections where it identifies requirements that are already required under either the *Local Government Act* or the *Local Government (Accounting) Regulations*. The policy also includes a high-level view of the process that is undertaken to achieve the required outcomes. These processes are operational and variable in nature and should not be captured in policy. As a consequence, it is recommended that the policy is rescinded.

If the policy is rescinded, contents of the policy will be updated and form part of Council's procedures for preparing the documents that are referred to in the policy to ensure that Elected Members and the community are provided the same level of information that they receive now. Staff will continue to present financial reports to the Council in the same format and frequency as they are currently presented. It will also allow for improvement in information delivery as staff will have the flexibility to provide additional information to Council when required such as the 'internal loan borrowings' on the monthly report without the need of reviewing and recommending amendments to Council policy.

Section 4.2 of the current policy outlines the process of the preparation of the Long-Term Financial Plan. In keeping with good governance practices and transparency, the outcome has now changed, as the recently adopted Long Term Financial Plan is now a 10-year plan not a 5-year plan that is separate to the Municipal Plan and will be reviewed annually. This document is publicly available, and Council has publicly committed to regularly revising the document.

Budget Reviews will be undertaken quarterly, thereby providing a consistent and regular approach to budget management. The Budget Review documentation and the format of the Council Report that accompanies the review will remain in the same format.

CONSULTATION PROCESS

No consultation was required in the preparation of this report.

POLICY IMPLICATIONS

If rescinded, this policy will no longer be a policy of Council, however matters addressed will still be covered by legislation and there will be no change in the level of information provided.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications from this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government Act* and the *Local Government (Accounting) Regulations* stipulate the required content and the frequency that the CEO must report to the Council as well as the requirements for the Long-Term Financial Plan and Annual Budget. Council is provided with information which is in addition to that required by legislation. By capturing elements of the policy that are procedural in nature into Council processes, this information will continue to be supplied plus any other information deemed necessary or noteworthy.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environmental sustainability implications of this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Council Policy *FIN02 Financial Management*

FIN02

Name:	Financial Management		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Corporate Services		
Approval Date:	21/06/2016	Next Review Date:	21/06/2018
Records Number:	305947	Council Decision:	8/2078

1 PURPOSE

This policy defines the contents and schedule for City of Palmerston Financial Management Reports and Statements in line with the legislative requirements by the Northern Territory Government.

2 PRINCIPLES

Council follows the requirements for financial reporting in content and timing stipulated by the Local Government Act, Local Government (Accounting) Regulations and Local Government (Administration) Regulations. The Reporting follows the principles of the Australian Accounting Standards.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition

4 POLICY STATEMENT

4.1 Annual Budget

The Annual Budget is presented to Council in accordance with Section 128 of the Local Government Act on or before 31 July in the relevant financial year.

4.1.1 The Budget includes the following schedules:

- Budget Summary (including reserve movement)
- Operating Income per department
- Capital Income per department
- Operating Expenditure per department
- Capital Expenditure per department
- Reserve movement detail

4.1.2 The Annual Budget Process:

- Information is compiled by department
- Reports are compiled by Finance Manager
- Reports are reviewed by Executive Leadership Team
- Workshops are held with Elected Members for information and input
- The Budget is included in the draft Municipal Plan for public consultation
- The Budget is adopted as part of the Municipal Plan in line with legislation

FIN02

4.2 Long Term Financial Plan

Under legislative requirements a five year forecast plan is developed based on projected expenditure and revenue as part of the Municipal Plan.

4.2.1 The Long Term Financial Plan includes the following schedules:

- Statement of assumptions made
- Profit and Loss statement
- Cash Flow statement
- Balance Sheet

4.2.2 The Long Term Financial Plan process:

- Information is compiled by Finance Manager
- Reports are reviewed by Executive Leadership Team
- Workshops are held with Elected Members for information and input
- The Long Term Financial Plan is included in the draft Municipal Plan for public consultation
- The Long Term Financial Plan is adopted as part of the Municipal Plan in line with legislation

4.3 Monthly Financial Management Report

The Monthly Financial Management Report will be put to Council latest at the second Council meeting in the following month for the results of the previous month.

4.3.1 The Monthly Financial Management Report includes the following reports and schedules:

- Executive Summary
- Budget Summary Report – represents actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month and includes quarterly forecast income and expenditure for the whole of the financial year
- Investments Management Report – provides details of all cash and investments held by the Council in line with FIN06 Investment Policy
- Reserves Schedule – account of all restricted funds in line with FIN16 Financial Reserve Policy
- Debtor Control Accounts – a categorised statement of debts owed to Council. Sundry debtors are indicative of their age
- Creditor Accounts Paid
- Credit Accounts Outstanding
- Statement of Credit Card Transactions
- Waste Management Report
- Any other report as stipulated by policy

4.3.2 The Monthly Financial Management Report process:

- Information is compiled to complete Financial Management Report
- Report is reviewed by Finance Manager
- Report is approved by Chief Executive Officer
- Report is included in agenda for Council meeting by Chief Executive Officer

4.4 Budget Review

The Budget Review is completed three times within a financial year. Reviews are produced based on End of September, End of January and End of April Year to Date data.

4.4.1 The Budget Review Report includes the following schedules:

FIN02

- Statement of Comprehensive Income (including reserve movement)
- Costcentre overview of requested changes
- Department overview of requested movements
- 4.4.2 The Budget Review process:
 - Information is compiled to complete Budget Review Report
 - Report is reviewed by Finance Manager
 - Review is approved by Executive Leadership Team
 - Report is approved by Chief Executive Officer
 - Budget Review is presented to the Council for approval

5 ASSOCIATED DOCUMENTS

- 5.1 City of Palmerston Policies

6 REFERENCES AND RELATED LEGISLATION

- 6.1 Northern Territory Local Government Act
- 6.2 Northern Territory Local Government (Administration) Regulations
- 6.3 Northern Territory Local Government (Accounting) Regulations
- 6.4 Australian Accounting Standards
- 6.5 Ministerial Guidelines
- 6.6 Local Government General Instructions

14 INFORMATION AND CORRESPONDENCE

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

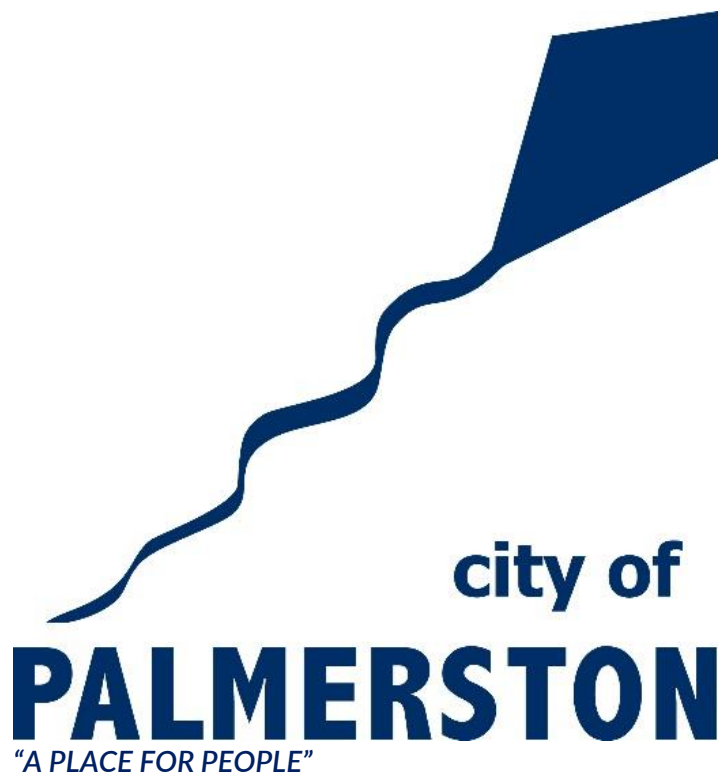
18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday 18 September 2018 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



**COUNCIL MEETING
MINUTES
TUESDAY, 21 AUGUST 2018**

2nd Ordinary Council Meeting

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Tuesday 21 August 2018 at 5.30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell
Deputy Mayor Damian Hale
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Lucy Buhr
Alderman Mick Spick
Alderman Sarah Henderson
Alderman Tom Lewis

STAFF

Chief Executive Officer, Luccio Cercarelli
Director Corporate Services, Chris Kelly
Director Community Services, Jan Peters
Director City Growth and Operations, Gerard Rosse
Finance Manager, Shane Nankivell
Communications Officer, Samantha Abdic
Minute Secretary, Alyce Breed

GALLERY

Tou Saramat Ruchkaew, NT Thai Association Inc
Rob Montague, NT Thai Association Inc
12 members of the public

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Mayor declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence

Nil.

Initials: _____

3.3 Leave of Absence Request

Moved: Alderman Garden
Seconded: Alderman Buhr

THAT the leave of absence received from Alderman Garden for 6 November to 7 November 2018 inclusive be received and noted.

CARRIED 9/0223 – 21/08/2018

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Alderman Giesecke
Seconded: Alderman Garden

THAT the Declaration of Interest received from Alderman Giesecke for Item 8.2 be received and noted.

CARRIED 9/0224 – 21/08/2018

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Spick
Seconded: Alderman Henderson

THAT the minutes of the Council Meeting held Tuesday, 7 August 2018 pages 9516 to 9524, be confirmed.

CARRIED 9/0225 – 21/08/2018

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

Nil.

Initials: _____

8 DEPUTATIONS AND PRESENTATIONS

8.1 Deputations

Nil.

Alderman Giesecke left Chambers at 5:33pm due to a Conflict of Interest in Item 8.2.

8.2 Presentations

Land for Thai Community Culture Hall

Moved: Alderman Lewis
Seconded: Alderman Buhr

THAT the verbal presentation by Rob Montague and Tou Saramat Ruchkaew of the NT Thai Association regarding Land for Thai Community Culture Hall, be received and noted.

CARRIED 9/0226 – 21/08/2018

Alderman Giesecke returned to Chambers at 5:49pm.

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Confidential Items

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT the following items be confirmed and considered within the Confidential session of the Council meeting held on Tuesday, 21 August 2018.

ITEM	REGULATION	REASON
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government Administration Regulations, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interest of the council or some other person is discussed.

CARRIED 9/0227 – 21/08/2018

10.2 Moving Open Items into Confidential

Nil.

Initials: _____

10.3 Moving Confidential Items into Open

Nil.

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Financial Report for the Month of July 2018 9/0072

Moved: Alderman Giesecke
Seconded: Alderman Garden

THAT Report Number 9/0072 entitled Financial Report for the Month of July 2018 be received and noted.

CARRIED 9/0228 – 21/08/2018

13.2 Action Reports

13.2.1 Fourth Quarter Budget Review 2017/18 9/0070

Moved: Alderman Buhr
Seconded: Alderman Henderson

1. THAT Report Number 9/0070 entitled Fourth Quarter Budget Review 2017/18 be received and noted.

2. THAT Council adopts the Fourth Quarter Budget Review 2017/18, pursuant to Section 128 (2) of *Local Government Act* per **Attachment A** of Report Number 9/0070 entitled Fourth Quarter Budget Review 2017/18.

3. THAT Council adopts the capital roll-overs to the value of \$845,480 to fund the following projects from the 2017/18 budget in the 2018/19 financial year:

- Marlow Lagoon Toilet & Change Room Upgrade - \$7,454
- Zuccoli Supply Line Contribution - \$20,000
- Library Building Capital Works - \$21,000
- CCTV Installation - \$29,990
- Widdup Park Access - \$30,000
- Civic Centre Works - \$150,000
- Carpark Strategy - \$52,234

Initials: _____

13.2.1 Fourth Quarter Budget Review 2017/18 (continued) 9/0070

- Playground Structures - \$60,000
- Reconstruction Wallaby-Holtze Road - \$274,802
- Solar Panels and Energy Efficiency - \$200,000

4. THAT Council adopts the reserve movements for 2017/18 of:

- \$150,000 transferred to the Election Expense Reserve.
- \$845,480 transferred to the Unexpended Capital Works Reserve.
- \$2,304,801 transferred to the Infrastructure Reserve.
- \$322,756 transferred to the Developer Funds in Lieu of Construction Reserve.
- \$367,400 transferred to the Waste Management Reserve.

As per **Attachment B** of Report Number 9/0070 entitled Fourth Quarter Budget Review 2017/18.

5. THAT Council adopts the reserves movement for 2018/19 to fund the capital roll-overs and to allocate the grant money received in 2017/18 for projects to be completed in 2018/19 of:

- Capital Roll-overs for \$825,480 transferred from the Unexpended Capital Works Reserve.
- Grants received in 2017/18 for works to be undertaken in 2018/19 of \$2,304,801 transferred from the Infrastructure Reserve.

CARRIED 9/0229 - 21/08/2018

13.2.2 City of Palmerston Strategic Plan Development 9/0074

Moved: Alderman Buhr
Seconded: Alderman Garden

1. THAT Report Number 9/0074 entitled City of Palmerston Strategic Plan Development be received and noted.
2. THAT Council endorse the process for Strategic Plan development in Report Number 9/0074 entitled City of Palmerston Strategic Plan Development as contained within **Attachment A** to Report Number 9/0074 entitled City of Palmerston Strategic Plan Development.
3. THAT Council commit to accepting all relevant and feasible objectives from the Strategic Plan development process for inclusion in the draft City of Palmerston Strategic Plan that will be released for public consultation.
4. THAT Council commit to the Vision of the City of Palmerston as "A Place for People" and note that changes to the Vision will not be considered as part of the Strategic Planning process as contained in this report entitled City of Palmerston Strategic Plan Development.

CARRIED 9/0230 - 21/08/2018

Initials: _____

13.2.3 Graffiti Management

9/0066

Moved: Alderman Lewis
Seconded: Deputy Mayor Hale

1. THAT Report Number 9/0066 entitled Graffiti Management be received and noted.
2. THAT Council endorse the implementation of the graffiti management improvement initiatives and programs being an improved customer reporting portal and a community based public art mural program as outlined in Report Number 9/0066 entitled Graffiti Management.
3. THAT a report be presented to Council at the 2nd Ordinary meeting in October 2018, outlining how Council will manage graffiti on private fences following research of initiatives and practices utilised by other Council's.

CARRIED 9/0231 - 21/08/2018

13.2.4 Domestic Kerbside Waste and Recycling Services Tender

9/0067

Moved: Alderman Spick
Seconded: Alderman Lewis

1. THAT Report Number 9/0067 entitled Domestic Kerbside Waste and Recycling Services Contract be received and noted.
2. THAT Council approve seeking public tenders for Domestic Kerbside Waste and Recycling Services as follows:
 - a. The periodic contract be for a period of eight (8) years subject to Ministerial approval.
 - b. That Council seek submissions for alternate primary service levels being:
 - i. Existing Service Levels
Single Dwelling (SD) rated properties
 - 120L general waste bin collected twice weekly
 - 240L recycle bin collected fortnightlyMultiple Dwelling (MD) rated properties
 - 240L general waste bins collected four times per week
 - 240L recycle bins collected weekly
 - ii. Alternate Service Levels
Single Dwelling (SD) rated properties
 - 240L general waste bin collected weekly
 - 240L recycle bin collected fortnightlyMultiple Dwelling (MD) rated properties
 - 240L general waste bins collected twice weekly
 - 240L recycle bins collected weekly

Initials: _____

13.2.4 Domestic Kerbside Waste and Recycling Services Tender (continued)

9/0067

- c. That prior to award of contract, Council will undertake community consultation regarding service levels with consideration of financial factors to inform a final level of service.
3. THAT Council seek approval from the Minister for Local Government and Housing to enter into a periodic contract for a term of eight years in accordance with General Instruction No.4 Procurement and that no contract be awarded until approval is granted.
4. THAT following community consultation a report be presented to Council on the consultation outcomes, to determine final service levels and to award the contract.

CARRIED 9/0232 - 21/08/2018

13.2.5 Council to the Community

9/0073

Moved: Alderman Garden
Seconded: Alderman Giesecke

1. THAT Report Number 9/0073 entitled Council to the Community be received and noted.
2. THAT Council approve a trial of Council to the Community Meetings by holding the First Ordinary Meeting on 6th November 2018 at Gray Community Hall, Gray and the First Ordinary Meeting on 5th March 2019 at the Mother Teresa Catholic Primary School, Zuccoli.
3. THAT a further report be presented on the outcomes of the trial of Council to the Community at its conclusion, including consideration of holding an outdoor meeting "under the stars" in Dry Season 2019.

CARRIED 9/0233 - 21/08/2018

DIVISION

Alderman Buhr called a division – as a consequence the result of the above motion was set aside.

Upon dividing, 6 members voted in the affirmative, 2 members voted in the negative.

Members Voting in the Affirmative

Mayor Pascoe-Bell
Deputy Mayor Hale
Alderman Henderson
Alderman Garden
Alderman Giesecke
Alderman Spick

Initials: _____

Members Voting in the Negative

Alderman Buhr
Alderman Lewis

The Chair declared the motion CARRIED

AMENDMENT

Moved: Alderman Lewis
Seconded: Alderman Buhr

1. THAT Report Number 9/0073 entitled Council to the Community be received and noted.
2. THAT Council approve a trial of Council to the Community Meetings by holding the First Ordinary Meeting on 6th November 2018 at Gray Community Hall, Gray and the First Ordinary Meeting on 5th March 2019 at the Mother Teresa Catholic Primary School, Zuccoli and that additional costs only be those relating to facility hire.
3. THAT a further report be presented on the outcomes of the trial of Council to the Community at its conclusion, including consideration of holding an outdoor meeting "under the stars" in Dry Season 2019.

MOTION LOST

13.2.6 Free December Car Parking Trial and Christmas Holiday Arrangements 9/0057

Moved: Alderman Lewis
Seconded: Alderman Garden

1. THAT Report Number 9/0057 entitled Council Arrangements for Christmas and New Year be received and noted.
2. THAT Council approve a trial for a Christmas Festive period time restricted free car parking in the City Centre from Monday 3rd December 2018 until Friday 4th January 2019 inclusive and that this be extensively publicised from mid-November 2018.
3. THAT in accordance with Section 58(1) of the *Local Government Act* Council hold one Ordinary Council Meeting in December 2018 on Tuesday 11 December 2018 commencing at 5.30pm and one Ordinary Council Meeting in January 2019 on Tuesday 29 January 2019 commencing at 5.30pm.
4. THAT Council approves the closure of the Council Depot, Civic Plaza, Recreation Centre and Library from 12.00pm Monday 24 December and reopening Wednesday 2 January 2019.
5. THAT Council note the Palmerston Swimming and Fitness Centre and Archer Waste Management Facility will maintain normal operating hours and other essential services will continue including waste collection and animal management between Monday 24 December 2018 and Wednesday 2 January 2019.

Initials: _____

13.2.6 Free December Car Parking Trial and Christmas Holiday Arrangements
(continued) 9/0057

6. THAT a public notice be provided for the changes to the meeting dates and closure of Council facilities for the Christmas Holiday period.

CARRIED 9/0234 – 21/08/2018

13.3 Confidential Decisions moved into the Open Session

25.1.1 Accelerated Smart LED Street & Public Lighting Replacement Program
C9/0069

Moved: Alderman Lewis
Seconded: Alderman Garden

1. THAT Report Number C9/0069 entitled Accelerated Smart LED Street & Public Lighting Replacement Program be received and noted.
2. THAT Council approves the Accelerated Smart LED Street & Public Lighting Replacement Program as follows:
 - a. The total value of the project is \$3.65 million (GST exclusive);
 - b. Installation commencing in 2019, with older suburbs being the priority;
 - c. The project is to be funded via an internal loan over 10 years at an interest rate of 2.6% per annum; and
 - d. Approval of a new limited tenure Full Time Equivalent position for a period of three (3) years commencing in 2018.
3. THAT Council approves that the realised savings from the Accelerated Smart LED Street & Public Lighting Replacement Program be used to fund:
 - a. Project loan repayments
 - b. Limited tenure Full Time Equivalent of three (3) years
 - c. Lighting upgrades and improvements
4. THAT Council decisions relating to Report Number C9/0069 entitled Accelerated Smart LED Street & Public Lighting Replacement Program, be moved to the 21 August 2018 open minutes.
5. THAT at minimum a quarterly (3 monthly) progress report on the Accelerated Smart LED Street and Public Lighting be brought to Council.

CARRIED 9/0243 – 21/08/2018

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

Initials: _____

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

THAT the following Questions by Members be received and noted.

16.1 Online Dog Registrations

Moved: Alderman Henderson
Seconded: Mayor Pascoe-Bell

Is it possible to register more than one dog online at one time?

The question was taken on notice.

CARRIED 9/0235 – 21/08/2018

17 GENERAL BUSINESS

Nil.

18 NEXT ORDINARY COUNCIL MEETING

Moved: Alderman Garden
Seconded: Deputy Mayor Hale

THAT the next Ordinary Meeting of Council be held on Tuesday 4 September 2018 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0236 – 21/08/2018

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Buhr
Seconded: Alderman Henderson

THAT pursuant to Section 65 (2) of the *Local Government Act* and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0237 – 21/08/2018

Initials: _____


20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Giesecke
Seconded: Alderman Garden

THAT the meeting be adjourned for 30 minutes for meals.

CARRIED 9/0238 – 21/08/2018

The meeting adjourned at 6:41pm.


UNCONFIRMED

Athina Pascoe-Bell
MAYOR
Date: _____