

## **2<sup>nd</sup> ORDINARY COUNCIL MEETING**

### **NOTICE OF MEETING**

**TUESDAY, 17 JULY 2018**

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, commencing at 5.30pm.

A handwritten signature in black ink, appearing to read 'Luccio Cercarelli', positioned above a horizontal line.

**LUCCIO CERCARELLI**  
**CHIEF EXECUTIVE OFFICER**

# TABLE OF CONTENT

<b>1</b>	<b>ACKNOWLEDGEMENT OF TRADITIONAL OWNERS</b>	<b>Page 1</b>
<b>2</b>	<b>OPENING OF MEETING</b>	<b>Page 1</b>
<b>3</b>	<b>APOLOGIES AND LEAVE OF ABSENCE</b>	<b>Page 1</b>
<b>4</b>	<b>REQUEST FOR TELECONFERENCE</b>	<b>Page 1</b>
<b>5</b>	<b>DECLARATION OF INTEREST</b>	<b>Page 1</b>
<b>6</b>	<b>CONFIRMATION OF MINUTES</b>	<b>Page 1</b>
<b>7</b>	<b>MAYOR'S REPORT</b>	<b>Page 1</b>
<b>8</b>	<b>DEPUTATIONS AND PRESENTATIONS</b>	
	8.1 Role of the Ombudsman NT Office	Page 1
<b>9</b>	<b>PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)</b>	<b>Page 1</b>
<b>10</b>	<b>CONFIDENTIAL ITEMS</b>	<b>Page 2</b>
<b>11</b>	<b>PETITIONS</b>	<b>Page 2</b>
<b>12</b>	<b>NOTICES OF MOTION</b>	<b>Page 2</b>
<b>13</b>	<b>OFFICER'S REPORTS</b>	
	13.1 Receive and Note Reports	
	13.1.1 Financial Report for the Month of June 2018	Page 3
	13.1.2 Community Benefit Scheme – Update	Page 25
	13.1.3 Community Services Quarterly Report April – June 2018	Page 31
	13.1.4 Corporate Services Quarterly Report April – June 2018	Page 56
	13.2 Action Reports	
	13.2.1 Preparation of a 10 Year Rating Strategy	Page 61
	13.2.2 Palmerston Library Funding and implementation of Radio Frequency Identification	Page 66
	13.2.3 Palmerston Seniors Advisory Group (PSAG)	Page 69
	13.2.4 Centenary of Armistice of 11 November 1918	Page 79
<b>14</b>	<b>INFORMATION AND CORRESPONDENCE</b>	
	14.1.1 Appointment of Members to the Palmerston Division of the Development Consent Authority	Page 84
<b>15</b>	<b>REPORT OF DELEGATES</b>	<b>Page 85</b>
<b>16</b>	<b>QUESTIONS BY MEMBERS</b>	<b>Page 85</b>
<b>17</b>	<b>GENERAL BUSINESS</b>	<b>Page 85</b>
<b>18</b>	<b>NEXT ORDINARY COUNCIL MEETING</b>	<b>Page 85</b>

# TABLE OF CONTENT

19	CLOSURE OF MEETING TO PUBLIC	Page 85
20	ADJOURNMENT OF MEETING AND MEDIA LIAISON	Page 85

## 2nd Ordinary Council Meeting

---

### 1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

---

### 2 OPENING OF MEETING

---

### 3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

---

### 4 REQUEST FOR TELECONFERENCE

---

### 5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

---

### 6 CONFIRMATION OF MINUTES

#### 6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 3 July 2018 pages 9486 to 9500 be confirmed.

#### 6.2 Business Arising from Previous Meeting

---

### 7 MAYORAL REPORT

---

### 8 DEPUTATIONS AND PRESENTATIONS

- 8.1 Role of the Ombudsman NT Office  
*Presentation by the Ombudsman.*

---

### 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

---

### 10 CONFIDENTIAL ITEMS

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following confidential items.



## 10 CONFIDENTIAL ITEMS

---

### 10.1 Confidential Items

ITEM	REGULATION	REASON
23.1	8(e)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
25.2.1	8(b)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(b) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.2.2	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government Administration Regulations, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

### 10.2 Moving Open Items into Confidential

### 10.3 Moving Confidential Items into Open

## 11 PETITIONS

---

## 12 NOTICES OF MOTION

---

## 13 OFFICER'S REPORTS

---

### 13.1 Receive and Note Reports

13.1.1	Financial Report for the Month of June 2018	9/0045
13.1.2	Community Benefit Scheme – Update	9/0044
13.1.3	Community Services Quarterly Report April – June 2018	9/0050
13.1.4	Corporate Services Quarterly Report April – June 2018	9/0048

**AGENDA ITEM:** 13.1.1

**REPORT TITLE:** Financial Report for the Month of June 2018

**REPORT NUMBER:** 9/0045

**MEETING DATE:** 17 July 2018

**Author:** Finance Manager, Shane Nankivell

**Approver:** Director Corporate Services, Chris Kelly

## PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of June 2018.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

## KEY ISSUES

- Operational grant income received is over expectations by \$1,393,000 and will be adjusted in the Fourth Quarter Budget Review.
- Capital grants are also higher than anticipated with a variance of \$1,703,000 which will be adjusted in the Fourth Quarter Budget Review.
- Capital projects that have not started will be reviewed in Fourth Budget Review and assessed for roll overs and completion in 2018/19 financial year.
- The cost of the clean-up from Cyclone Marcus is over \$2,900,000. This additional cost is recommended to be funded through further deferrals in non-essential capital works.

## RECOMMENDATION

THAT Report Number 9/0045 entitled Financial Report for the Month of June 2018 be received and noted.

## BACKGROUND

At the 2<sup>nd</sup> Ordinary Council Meeting on the 19 June 2018 Council resolved:

12.1.1 *Financial Report for the Month of May 2018*

9/0031

*THAT Report Number 9/0031 entitled Financial Report for the Month of May 2018 be received and noted.*

**CARRIED 9/0111 – 19/06/2018**

In accordance with Section 18 of the *Local Government (Accounting) Regulations* finance officers have prepared the previous month's financial report.

## **DISCUSSION**

The figures presented in this report do not include all final year-end transactions and will vary from the financial statements contained with the Annual Report 2017/18 currently in preparation. A final budget to show actuals comparison for the year 2017/18 will be presented to Council as part of the Annual Report.

### Operating Income

Total operating income is at 104% of the current budget.

Grants, Subsidies & Contributions, currently showing as 181% is higher than anticipated due to receipt of funds received in excess of the budget. Including \$322,000 more Funds In Lieu Of Construction (FILOC), and an increase in the Federal Government's Financial Assistance Grant for 2017/18 of \$105,000. The Federal Government have also released the 2018/19 Financial Assistance Grants early, resulting in a \$830,000 received which will be addressed in the Fourth Quarter Review. As this grant was budgeted to be received in the 2018/19 financial year, an adjustment in the first quarter review will also need to be made to account for receiving part of the grant early.

Investment Income is currently performing above expectations by \$145,000 due to higher than expected return on term deposits.

### Operating Expenditure

Across all areas, operating expenditure is currently 92% of budget for the full year. The budget is projected to meet expectations for end of year with year-end adjustments continuing in line with preparation for the 2017/18 Annual Report.

Emergency Operations due to Cyclone Marcus currently shows as 144% of budget at \$2,903,577. Priority works relating to public access and safety including safety of displaced trees have been completed. Further street tree remedial works are being assessed and will form part of maintenance budgets. Council will make an application to recover the cost of the clean-up through the Natural Disaster Relief and Recovery Arrangement with the Commonwealth. The extent of any reimbursement is still unknown at this stage.

### Capital Income

Capital Income items are expected to be higher than anticipated, although only showing as 42% of full year budget. This is due to the \$5,000,000 budget for Asset Income that is received for gifted assets throughout the year from developers being adjusted as part of the end of financial year process. A grant of \$1,000,000 was received for road assets in Johnston and Zuccoli from the Northern Territory Government, as well as \$90,000 for stormwater remediation, \$490,000 for City Revitalisation, and \$260,000 for road and drainage upgrades. This additional grant income will be adjusted in the Fourth Quarter Budget Review. The grant income received will be put into reserves and drawn upon in the 2018/19 financial year to undertake the projects that the grants were allocated for.

### Capital Expenditure

Overall Capital Expenditure is showing at 86% for the year, including Asset Upgrades at 73% for the full year, and Asset Purchases at 88%. Capital works will be reviewed in the Fourth Quarter Budget Review with a separate report being presented to Council to consider the carry-forward of any unexpended funds for completion of works in the 2018/19 financial year.

## **CONSULTATION PROCESS**

In preparing this report the following City of Palmerston staff were consulted:

- Budget Officers

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

Budget and resource implications as outlined in the body of the report.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

The *Local Government (Accounting) Regulations* prescribes that:

### *18 Financial reports to Council*

1. *The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:*
  - a. *The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;*
  - b. *The forecast income and expenditure for the whole of the financial year.*
2. *The report must include:*
  - a. *Details of all cash investments held by the Council (including any money held in trust);*
  - b. *A statement on the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;*
  - c. *Other information required by the Council.*

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** Financial Management Report – June 2018

# Financial Management Reports

June 2018

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



# TABLE OF CONTENTS

June 2018

**SECTION 1 – EXECUTIVE SUMMARY**

1.1 Executive Summary

**SECTION 2 – FINANCIAL RESULTS**

2.1 Budget Summary Report

2.2 Reserves Schedule

2.3 Investments Management Report

2.4 Debtor Control Accounts

2.5 Financial Indicators

2.6 Creditor Accounts Paid

2.7 Creditor Accounts Outstanding

2.8 Waste Charges

2.9 Commercial Leases

## Section 2 Financial Results

### 1.1 - Executive Summary as at

30 June 2018

% of year passed

100%

Results	Revised Budget 2018 \$	YTD Actual \$	YTD Committed \$	Budget Forecast \$	% Utilised
<b>Operating Income</b>					
Rates & Charges	26,933,566	26,733,133	0	26,933,566	99%
Statutory Charges	193,000	177,469	0	193,000	92%
User Charges	1,638,219	1,489,326	0	1,638,219	91%
Grants, Subsidies & Contributions	1,726,430	3,120,147	0	1,726,430	181%
Investment Income	846,160	991,315	0	846,160	117%
Other Income	62,150	82,608	0	62,150	133%
<b>Operating Income</b>	<b>31,399,525</b>	<b>32,593,997</b>	<b>0</b>	<b>31,399,525</b>	<b>104%</b>
<b>Operating Expenditure</b>					
Employee Costs	-8,208,035	-7,642,873	-49	-8,208,035	93%
Professional Services	-1,707,085	-1,366,921	-135,502	-1,707,085	88%
Auditor's Remuneration	-32,000	-10,178	0	-32,000	32%
Bad and Doubtful Debts	0	0	0	0	0%
Operating Lease Rentals	-206,300	-178,791	-3,015	-206,300	88%
Energy	-1,135,653	-1,075,225	-2,491	-1,135,653	95%
Materials & Contractors	-14,682,826	-12,934,289	-579,973	-14,682,826	92%
Depreciation, Amortisation & Impairment	-8,820,000	-8,820,000	0	-8,820,000	100%
Elected Members Expenses	-327,959	-228,619	0	-327,959	70%
Legal Expenses	-204,500	-267,054	0	-204,500	131%
Landfill Rehabilitation	0	0	0	0	0%
Other Expenses	-4,405,503	-3,239,276	-100,303	-4,405,503	76%
Finance Charges PAN/Parking Structure	0	0	0	0	0%
<b>Operating Expenditure</b>	<b>-39,729,861</b>	<b>-35,763,226</b>	<b>-821,333</b>	<b>-39,729,861</b>	<b>92%</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>-8,330,336</b>	<b>-3,169,229</b>	<b>-821,333</b>	<b>-8,330,336</b>	
<b>Capital Income</b>					
Net gain (loss) on disposal or revaluation of assets	90,985	63,905	0	90,985	70%
Asset Income	5,000,000	0	0	5,000,000	0%
Grants received	686,380	2,389,790	0	686,380	348%
<b>Capital Income</b>	<b>5,777,365</b>	<b>2,453,695</b>	<b>0</b>	<b>5,777,365</b>	<b>42%</b>
<b>Net SURPLUS / (DEFICIT) transferred to Equity Statement</b>	<b>-2,552,971</b>	<b>-715,534</b>	<b>-821,333</b>	<b>-2,552,971</b>	
<b>Capital Expenditure</b>					
Land Purchase	0	0	0	0	0%
Asset Purchase	-1,113,229	-724,471	-93,039	-1,113,229	73%
Asset Upgrade	-6,892,718	-5,735,124	-310,842	-6,892,718	88%
<b>Capital Expenditure</b>	<b>-8,005,947</b>	<b>-6,459,595</b>	<b>-403,881</b>	<b>-8,005,947</b>	<b>86%</b>
Less Non-Cash Expenditure	-8,820,000	-8,820,000	0	-8,820,000	100%
Plus Gifted Assets	5,000,000	0	0	5,000,000	0%
<b>NET CAPITAL SURPLUS/(DEFICIT)</b>	<b>-6,738,918</b>	<b>1,644,871</b>	<b>-1,225,213</b>	<b>-6,738,918</b>	
Borrowings	0	0	0	0	0%
Repayment of Borrowings	0	0	0	0	0%
Reserve Movement	6,738,917	0	0	6,738,917	0%
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>1,644,871</b>	<b>-1,225,213</b>	<b>0</b>	

Reviewed by: Finance Manager

Approved by: Director of Corporate Services

## Section 2

### Financial Results

30 June 2018

### 2.1 - Budget Summary Report as at

% of year passed

100%

#### Operating Income

	Revised Budget \$	YTD Actuals \$	%
<b>Governance</b>			
Office of the CEO	502,067	979,983	195.19%
<b>Governance</b>	<b>502,067</b>	<b>979,983</b>	<b>195.19%</b>
<b>Corporate Services</b>			
Financial Services	454,850	600,222	131.96%
Office of the Director Corporate Services	5,800	11,987	206.67%
Rates	20,115,426	19,656,689	97.72%
<b>Corporate Services</b>	<b>20,576,076</b>	<b>20,268,898</b>	<b>98.51%</b>
<b>Community Services</b>			
Community Development	0	6,345	0.00%
Events Promotion	0	3,500	0.00%
Library Services	700,856	702,528	100.24%
Senior Citizens	1,500	0	0.00%
Youth Services	5,000	5,000	100.00%
<b>Community Services</b>	<b>707,356</b>	<b>717,373</b>	<b>101.42%</b>
<b>Technical Services</b>			
Animal Management	392,000	343,510	87.63%
Aquatic Centre	77,291	77,291	100.00%
Civic Centre	162,333	167,774	103.35%
Depot	0	3,768	0.00%
Driver Resource Centre	6,600	12,190	184.69%
Gray Community Hall	16,800	12,890	76.73%
Office of the Director Technical Services	43,250	80,183	185.39%
Parking & Other Ranger Services	175,000	165,374	94.50%
Private Works	162,000	118,715	73.28%
Recreation Centre	96,000	136,582	142.27%
Roads & Transport	383,489	927,534	241.87%
Stormwater Infrastructure	0	4,253	0.00%
Subdivisional Works	450,000	669,541	148.79%
Waste Management	6,854,478	7,109,424	103.72%
Odegaard Drive Investment Property	446,160	446,160	100.00%
Durack Heights Community Centre	2,830	1,027	36.30%
CBD Car Parking	345,795	349,798	101.16%
<b>Technical Services</b>	<b>9,614,026</b>	<b>10,626,012</b>	<b>110.53%</b>
	<b>31,399,525</b>	<b>32,592,266</b>	<b>103.80%</b>



## Section 2

### Financial Results

30 June 2018

#### 2.1 - Budget Summary Report as at

% of year passed

100%

#### Capital Income

	Revised Budget \$	YTD Actuals \$	%
<b>Corporate Services</b>			
Office of the Director Corporate Services	90,985	63,905	70.24%
<b>Corporate Services</b>	<b>90,985</b>	<b>63,905</b>	<b>70.24%</b>
<b>Technical Services</b>			
Open Space	11,000	11,000	100.00%
Roads & Transport	628,380	2,378,790	378.56%
Subdivisional Works	5,000,000	0	0.00%
<b>Technical Services</b>	<b>5,639,380</b>	<b>2,389,790</b>	<b>42.38%</b>
	<b>5,730,365</b>	<b>2,453,695</b>	<b>42.82%</b>

## Section 2

### Financial Results

30 June 2018

### 2.1 - Budget Summary Report as at

% of year passed

100%

#### Operating Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Governance</b>					
Elected Members	-582,100	-472,082	-570	-472,652	81.20%
Office of the CEO	-937,134	-998,025	-6,784	-1,004,809	107.22%
<b>Governance</b>	<b>-1,519,234</b>	<b>-1,470,107</b>	<b>-7,354</b>	<b>-1,477,461</b>	<b>97.25%</b>
<b>Corporate Services</b>					
Customer Services	-212,945	-168,310	0	-168,310	79.04%
Financial Services	-1,480,988	-1,287,577	-16,800	-1,304,377	88.07%
Human Resources	-230,363	-254,730	-49	-254,780	110.60%
Information Technology	-1,089,738	-848,338	-34,052	-882,391	80.97%
Office of the Director Corporate Services	-9,462,218	-9,336,595	-1,940	-9,338,534	98.69%
Public Relations and Communications	-365,517	-334,824	-3,139	-337,963	92.46%
Rates	-333,900	-324,568	0	-324,568	97.21%
Records Management	-270,342	-266,685	-6,032	-272,717	100.88%
<b>Corporate Services</b>	<b>-13,446,011</b>	<b>-12,821,627</b>	<b>-62,012</b>	<b>-12,883,640</b>	<b>95.82%</b>
<b>Community Services</b>					
Arts & Culture	-127,000	-55,335	-720	-56,055	44.14%
Community Development	-856,228	-768,014	-2,209	-770,223	89.96%
Events Promotion	-273,300	-226,513	-4,255	-230,768	84.44%
Families & Children	-20,000	-21,144	-646	-21,790	108.95%
Health and Wellbeing Services	-62,500	-23,704	-10,260	-33,964	54.34%
Library Services	-1,539,299	-1,265,328	-16,043	-1,281,371	83.24%
Senior Citizens	-6,500	-2,636	-259	-2,895	44.53%
Youth Services	-50,500	-44,642	0	-44,642	88.40%
Office of the Director Community Services	-283,853	-261,299	-14,627	-275,926	97.21%
<b>Community Services</b>	<b>-3,219,180</b>	<b>-2,668,616</b>	<b>-49,018</b>	<b>-2,717,634</b>	<b>84.42%</b>
<b>Technical Services</b>					
Animal Management	-111,500	-100,134	-12,828	-112,962	101.31%
Aquatic Centre	-554,378	-553,341	-7,313	-560,654	101.13%
Archer Sports Club	-10,936	-1,774	0	-1,774	16.22%
Civic Centre	-338,645	-292,294	-12,109	-304,403	89.89%
Depot	-69,243	-87,721	-5,544	-93,265	134.69%
Driver Resource Centre	-16,348	-13,870	-178	-14,048	85.93%
Emergency Operations	-2,010,000	-2,829,276	-74,301	-2,903,577	144.46%
Gray Community Hall	-54,976	-40,563	-2,464	-43,028	78.27%
Office of the Director Technical Services	-1,609,228	-1,356,149	-84,523	-1,440,672	89.53%
Open Space	-5,679,112	-4,051,477	-80,205	-4,131,682	72.75%
Parking & Other Ranger Services	-809,465	-722,968	-600	-723,568	89.39%
Plant & Equipment	-32,000	-42,976	-3,434	-46,410	145.03%
Private Works	-92,688	-86,101	0	-86,101	92.89%
Recreation Centre	-189,377	-211,915	-13,667	-225,582	119.12%
Roads & Transport	-2,506,704	-1,750,698	-93,896	-1,844,594	73.59%
Stormwater Infrastructure	-281,000	-230,823	-20,420	-251,243	89.41%
Street Lighting	-1,026,169	-938,556	-28,603	-967,158	94.25%
Subdivisional Works	0	-324	0	-324	0.00%
Waste Management	-5,746,297	-5,233,695	-254,248	-5,487,943	95.50%
Odegaard Drive Investment Property	-116,187	-115,635	0	-115,635	99.53%
Durack Heights Community Centre	-35,088	-17,252	-1,472	-18,724	53.36%
CBD Car Parking	-218,584	-105,207	-3,479	-108,685	49.72%
Goyder Square	-37,510	-19,730	-3,664	-23,394	62.37%
<b>Technical Services</b>	<b>-21,545,435</b>	<b>-18,802,476</b>	<b>-702,948</b>	<b>-19,505,424</b>	<b>90.53%</b>
	<b>-39,729,861</b>	<b>-35,762,826</b>	<b>-821,333</b>	<b>-36,584,159</b>	<b>92.08%</b>

## Section 2

### Financial Results

#### 2.1 - Budget Summary Report as at

30 June 2018

% of year passed

100%

#### Capital Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Corporate Services</b>					
Information Technology	-62,000	-32,008	-24,912	-56,920	91.81%
Office of the Director Corporate Services	-229,400	-231,702	0	-231,702	101.00%
<b>Corporate Services</b>	<b>-291,400</b>	<b>-263,711</b>	<b>-24,912</b>	<b>-288,623</b>	<b>99.05%</b>
<b>Community Services</b>					
Community Development	-733	0	0	0	0.00%
<b>Community Services</b>	<b>-733</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Technical Services</b>					
Aquatic Centre	-42,368	-14,079	0	-14,079	33.23%
Civic Centre	-95,200	-78,305	0	-78,305	82.25%
Depot	-4,400	-4,400	0	-4,400	100.00%
Office of the Director Technical Services	-423,746	-150,019	-15,787	-165,807	39.13%
Open Space	-1,433,447	-965,585	-77,984	-1,043,569	72.80%
Recreation Centre	-6,800	-6,800	0	-6,800	100.00%
Roads & Transport	-2,799,256	-1,973,329	-196,509	-2,169,838	77.51%
Stormwater Infrastructure	-60,000	-20,617	-26,898	-47,515	79.19%
Subdivisional Works	0	-248,588	-10,521	-259,109	0.00%
Waste Management	-2,846,594	-2,732,159	-51,270	-2,783,429	97.78%
CBD Car Parking	-2,003	-2,003	0	-2,003	99.98%
<b>Technical Services</b>	<b>-7,713,814</b>	<b>-6,195,884</b>	<b>-378,969</b>	<b>-6,574,853</b>	<b>85.23%</b>
	<b>-8,005,947</b>	<b>-6,459,595</b>	<b>-403,881</b>	<b>-6,863,476</b>	<b>85.73%</b>

## Section 2

### Financial Results

#### 2.2 Reserves Schedule

	Balance as at 01/07/2017	TO RESERVES					FROM RESERVES					Balance as at 30/06/2018
		Original Budget \$	1st Review \$	Budget Reviews 2nd Review \$	3rd Review \$	Adopted Budget \$	Original Budget \$	1st Review \$	Budget Review 2nd Review \$	3rd Review \$	Adopted Budget \$	
Externally Restricted Reserves												
Unexpended Grants Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Developer Funds in Lieu of Construction	4,669,920	250,000	0	0	0	250,000	0	0	0	0	0	4,919,920
	4,669,920	250,000	0	0	0	250,000	0	0	0	0	0	4,919,920
Internally Restricted Reserves												
Election Expenses Reserve	150,000	0	0	0	0	0	0	0	150,000	0	150,000	0
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	500,000	500,000	0
Strategic Initiatives Reserve	500,000	0	0	500,000	0	500,000	500,000	0	0	340,000	840,000	160,000
Unexpended Capital Works Reserve	3,217,148	0	0	0	0	0	0	3,217,148	0	0	3,217,148	0
Property Reserve	1,077,343	0	0	500,000	0	500,000	500,000	155,240	0	0	655,240	922,104
Plant and Equipment Reserve	310,442	0	0	0	0	0	0	38,810	0	0	38,810	271,632
Infrastructure Reserve	4,108,758	500,000	0	3,556,000	50,000	4,106,000	3,500,000	662,149	864,000	0	5,026,148	3,188,610
Community Grants Reserve	100,000	0	0	0	0	0	0	0	0	0	0	100,000
Waste Management Reserve	1,313,229	3,430,217	0	0	2,149,069	5,579,286	4,174,069	0	0	2,700,000	6,874,069	18,446
Streetlighting Reserve	811,063	0	0	0	0	0	500,000	0	0	0	500,000	311,063
Masterplan Reserve	0	15,545,795	0	14,753,418	0	30,299,213	14,972,002	200,000	15,000,000	0	30,172,002	127,211
	12,087,982	19,476,012	0	19,309,418	2,199,069	40,984,499	24,146,071	4,273,346	16,014,000	3,540,000	47,973,416	5,099,065
Total Reserve Funds	16,757,902	19,726,012	0	19,309,418	2,199,069	41,234,499	24,146,071	4,273,346	16,014,000	3,540,000	47,973,416	10,018,985

Reviewed by: Finance Manager

Approved by: Director of Corporate Services

## Section 2 Financial Results

### 2.3 Investments Management Report

#### INVESTMENTS REPORT TO COUNCIL AS AT 30/06/2018

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A1	\$ 1,500,000.00	2.65%	November 7, 2018	130	\$ 1,500,000.00	10.98%
AMP	S&P A1	\$ 1,500,000.00	2.65%	October 10, 2018	102	\$ 1,500,000.00	10.98%
Bank of Queensland	S&P A2	\$ 1,500,000.00	2.55%	August 1, 2018	32	\$ 1,500,000.00	10.98%
Bendigo & Adelaide Bank	S&P A2	\$ 1,500,000.00	2.70%	July 18, 2018	18		
Bendigo & Adelaide Bank	S&P A2	\$ 1,500,000.00	2.70%	August 15, 2018	46		
Bendigo & Adelaide Bank	S&P A2	\$ 1,500,000.00	2.70%	September 12, 2018	74	\$ 4,500,000.00	32.94%
National Australia Bank	S&P A1+	\$ 7,477.61	2.80%				
National Australia Bank	S&P A1+	\$ 153,571.80	2.80%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.56%	July 4, 2018	4		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.73%	October 24, 2018	116	\$ 3,161,049.41	23.14%
ME Bank	S&P A2	\$ 1,500,000.00	2.57%	August 29, 2018	60	\$ 1,500,000.00	10.98%

<b>TOTAL SHORT TERM INVESTMENT</b>	\$ 13,661,056.20	<b>Average Days to Maturity</b>	65.00
------------------------------------	------------------	---------------------------------	-------

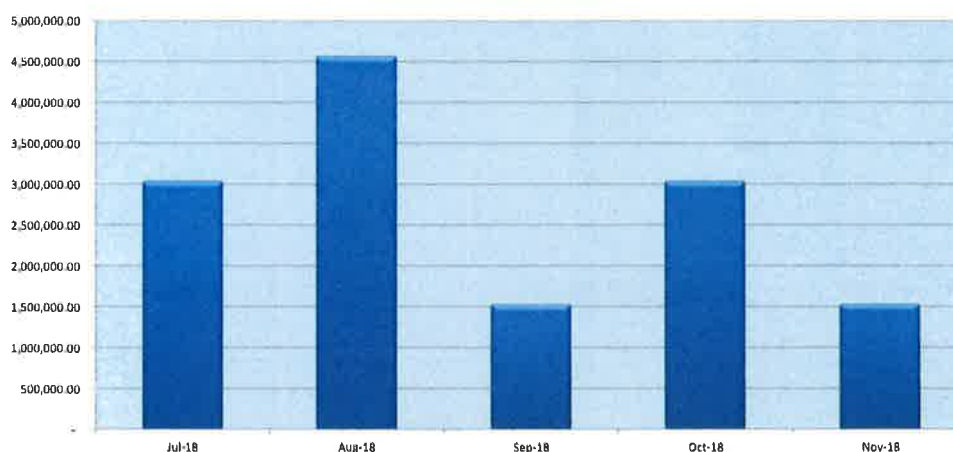
<b>% OF TOTAL INVESTMENT PORTFOLIO</b>	A1 (max 100%) 44%	A2/P2 (max 80%) 56%	A3 (max 50%) 0%	100%
--	-------------------	---------------------	-----------------	------

<b>Weighted Average Rate</b>	2.65%	<b>BBSW 90 Day Rate Benchmark</b>	2.11%
------------------------------	-------	-----------------------------------	-------

<b>GENERAL BANK FUNDS</b>	\$ 6,983,884.26	<b>Total Budget Investment Earnings</b>	-\$ 400,000.00
---------------------------	-----------------	---	----------------

<b>TOTAL ALL FUNDS</b>	\$ 20,644,940.46	<b>Year to Date Investment Earnings</b>	-\$ 469,236.98
------------------------	------------------	---	----------------

Cashflow of Investments



#### PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 6,935,502	-\$ 446,160	\$ 115,635	-\$ 561,795	\$ 207,495

Reviewed by: Finance Manager

Approved by: Director Corporate Services

## Section 2 Financial Results

### 2.4 Debtor Control Accounts

30 June 2018

**SUNDRY DEBTORS:**

BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	63,211.35	49,164.44	3,015.00		25.00
					11,006.91

**RATES:**

REPORT MONTH	OVERDUE \$	OVERDUE % OF RATES INCOME			
Jun-18	\$927,290	3.4%			
Jun-17	\$718,218	2.7%			
<b>TOTAL OVERDUE \$</b>	<b>Charged in 2017/2018</b>	<b>Charged in 2016/2017</b>	<b>Charged in 2015/2016</b>	<b>Charged in 2014/2015</b>	<b>Charged Prior to 2014/2015</b>
\$927,290	\$710,586	\$163,127	\$41,370	\$9,108	\$3,099

**INFRINGEMENTS:**

	\$
Animal Infringements	116,489.44
Public Places	10,033.00
Parking Infringements	163,709.00
Litter Infringements	875.00
Signs	0.00
Other Law and Order	0.00
<b>Net Balance on Infringement Debts</b>	<b>291,106.44</b>


 Reviewed by: Finance Manager


 Approved by: Director Corporate Services

## Section 2

### Financial Results

#### 2.5 - Financial Indicators

	Target	2018	2017	2016	2015	2014
<b>Operating Surplus Ratio</b>						
Total Operating Surplus/Deficit	0.00%	-26.53%	-5.16%	-39.40%	-20.18%	-18.22%
Total Operating Income						
This Indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.						
<b>Debt Service Ratio</b>						
Net Debt Service Cost	<5%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue						
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income. Palmerston currently has no loans payable, and therefore the debt ratio is 0:0						
<b>Rate Coverage Percentage</b>						
Rate Revenues	60%-75%	60.22%	59.25%	60.02%	61.53%	61.03%
Total Revenues						
This indicator shows the percentage of total revenue raised through rates income.						
<b>Rates &amp; Annual Charges Outstanding Percentage</b>						
Rates & Annual Charges Outstanding	<5%	3.47%	3.57%	3.16%	3.47%	2.39%
Rates & Annual Charges Collectible						
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.						



## SECTION 2



### Financial Results

2.6 - Creditor Accounts Paid		June 2018
Creditor No.	Creditor Name	Amount \$
5023	National Australia Bank	1,500,000.00
5104	JLM Civil Works Pty Ltd	330,648.37
639	Cleanaway Pty Ltd.	268,451.45
V00295	Jacana Energy	243,740.70
2	Australian Taxation Office - PAYG	208,638.92
V01537	Ben's Tree Service Pty Ltd	185,599.86
V00848	Aldebaran Contracting Pty Ltd	185,022.00
4816	CS Services NT	183,637.83
46	Downer EDI Works Pty Ltd	160,996.96
5651	Minter Ellison Lawyers	149,701.22
V00318	StatewideSuper Clearing House	127,985.30
V00228	Outback Tree Service	103,193.75
1607	Sterling NT Pty Ltd	96,096.67
2161	GHD Pty Ltd	94,045.49
549	City of Darwin	82,136.01
V01602	Humpty Doo Trees	70,218.50
712	Paradise Landscaping (NT) Pty Ltd	65,761.19
54	Powerwater	57,030.28
V01547	Price Family Trust T/A Tree and Earth Industries	55,588.50
V01603	ASAP Tree and Palm Service	54,450.00
V00780	Timber and Steel Constructions Pty Ltd	49,648.01
V00773	Akron Group NT Pty Ltd	40,437.68
V00582	Ezko Property Services (Aust) Pty Ltd	39,416.23
V00440	Vanderfield Northwest Pty Ltd T/a Darwin Isuzu Ute	37,975.46
798	YMCA of the Northern Territory	35,976.80
V00315	HWL Ebsworth Lawyers	32,899.10
4963	Centratech Systems Pty Ltd	32,577.40
938	Nightcliff Electrical	30,614.78
V00682	Leigh Dyson Plumbing	24,420.00
V00476	Water Dynamics (NT) Pty Limited	23,568.08
4190	National Australia Bank	22,683.13
V01629	Smarter Technology Solutions	21,450.00
V00157	McArthur Management Services (Vic) P/L	20,698.56
87	Industrial Power Sweeping Services Pty	19,892.98
3936	Arafura Tree Services and Consulting	19,603.50
3683	Area9 IT Solutions	19,092.08
V00343	MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	14,614.60
V01590	MSKK Pty Ltd T/A Trojon Contractors	13,585.00
V01592	Sage Constructions Pty Ltd	12,201.90
V01620	Project Playgrounds NSW	11,423.50
444	Ms Techy Masero	10,500.00
3438	NT Shade & Canvas Pty Ltd	10,155.00
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	9,942.48
V01643	KPMG	9,905.52
V01486	Brainium Labs Pty Ltd	9,505.00
V00688	Control Track Pty Ltd	9,089.70
V01009	Australian Parking and Revenue Control Pty Limited	9,061.93
V00599	Athina Pascoe-Bell	8,980.58
47	Telstra Corporation Ltd	8,861.54
4355	Tonkin Consulting	8,800.00
V01540	Reg Bobcat Hire	7,865.00
V01459	Tropical Water Solutions P/L	7,826.25
3880	PAWS Darwin Limited	7,310.28
256	The Bookshop Darwin	6,748.82
3313	Zip Print	6,732.00
V00480	Design Flow Consulting Pty Ltd	6,531.80
846	Nationwide News NT Division	5,983.74



Creditor No.	Creditor Name	Amount \$
V00193	Amcom Pty Ltd	5,978.18
V01389	Darwin Argos Painting	5,929.00
3787	Total Event Services T/A Top End Sounds P/L	5,910.80
26	Viva Energy Australia Ltd	5,804.84
V01615	Autopia Management Pty Limited	5,593.68
3504	Raeco International Pty Ltd	5,585.13
5452	NNADL Pty Ltd. Trading as NT Advertising and Distr	5,269.00
2587	Top End RACE	5,207.79
5357	Amlable Communications - Amy	5,194.80
V00101	Bellamack Pty Ltd	5,040.00
V01234	Mulga Security	4,749.25
566	Stickers & Stuff	4,475.00
5640	Think Water - Winnellie & Virginia	4,467.42
V00271	Fuji Xerox Business Centre NT	3,899.01
2977	Security & Technology Services P/L	3,722.40
V01539	All About Demolition Sevices NT	3,553.00
4065	Southern Cross Protection Pty Ltd	3,478.59
1581	NT Broadcasters Pty Ltd	3,341.80
4320	Elton Consulting	3,187.80
V01640	Filomeno Maher	3,149.40
V01579	Damian Hale	3,096.75
48	Top End Line Markers Pty Ltd	3,003.00
V00099	Palmerston Lions	2,950.00
5254	True North	2,864.40
V01032	D K Moore & R Wright (t/as Next Tier Esports)	2,780.00
350	IBM Global Financing Australia Limited	2,765.20
V00185	Brooke Prince	2,736.00
4561	Bendesigns	2,578.29
274	CSG Business Solutions (NT) Pty Ltd	2,457.84
353	Otis	2,421.38
1502	Figleaf Pool Products	2,371.80
V01569	Benjamin Giesecke	2,346.55
V01570	Sarah Louise Henderson	2,346.55
V01571	Michael Spick	2,346.55
V00368	iWater NT	2,343.00
2124	Food'll Do Catering Darwin (Grinners Catering)	2,341.50
3098	Roadshow Films Pty Ltd	2,200.00
V01573	Amber Garden	2,196.55
2186	Optus Billing Services Pty Ltd	2,068.00
V01572	Lucy Buhr	2,046.55
V01574	Dr Thomas A Lewis OAM	2,046.55
V01143	Channel Nine Darwin (Territory Television Pty Ltd)	2,006.40
V01635	Ellish Moloney	2,004.00
1270	SIDS and Kids Northern Territory	2,000.00
V00658	Palmerston Child and Family Early Learning Centre	2,000.00
V01199	Nepalese Association of the Northern Territory	2,000.00
194	Jtagz Pty Ltd	1,980.00
V01584	Salary Packaging Australia	1,935.57
V01274	Darwin Production Services	1,922.50
5	Australla Post	1,886.40
V00011	Baidoo Promotions	1,850.00
V01421	Shaun Lee	1,800.00
V01431	Gigtek	1,699.50
53	Eggins Electrical	1,691.80
V01042	Primetime Entertainment	1,683.00
V01423	Fusion Exhibition & Hire Services	1,683.00
V01088	RTM - Dept of Infrastructure, Planning & Logistics	1,651.29
V01639	Nigel Wilson	1,600.00
2336	Flick Anticlimex Pty Ltd	1,546.89
3099	Iron Mountain Australia Pty Ltd	1,546.18
V01079	CAP22 Services Pty Ltd	1,541.00
4678	Allabout Party Hire & Events - Darwin Party Hire	1,539.90



Creditor No.	Creditor Name	Amount \$
35	WINC Australia Pty Limited	1,515.27
V01289	Benjamin Sidney Hicks	1,500.00
V01614	The Governors	1,500.00
V01648	Kirk Allison	1,424.00
2064	Larrakia Nation Aboriginal Corporation	1,400.00
272	City Wreckers	1,342.00
V00166	Diamond International Events T/A Trina's Catering	1,325.50
V00474	Lane Print & Post	1,320.00
112	Beaurepaires	1,190.95
4871	Reface Industries	1,175.11
2238	Hollands Print Solutions Pty Ltd	1,132.00
5435	Access Hardware (NT) Pty Ltd	1,131.34
V01483	OfficeMax	1,126.68
V00332	Stacie Selwood T/a Hyper The Clown	1,105.00
V00939	Defend Fire Services Pty Ltd	1,090.76
V00730	The Burning Circus	1,000.00
4737	D & L Plumbing & Gasfitting	995.50
V01612	News Corp Australia	928.80
123	Kerry's Automotive Group	927.50
4891	CH Pty Limited T/a Piperlight Services	903.10
4029	Totally Workwear Palmerston	901.90
V01634	Bruce and Frances Curran	901.00
V00327	Tammy's Fitness Training	900.00
V01118	Wilson Security Pty Ltd	851.62
V00860	Costojic Pty Ltd	840.00
V01585	Creative Accomplice Pty Ltd	825.00
59	City of Palmerston	819.25
4679	iSentia Pty Ltd	790.46
5170	William M Carroll Photographic Services	750.00
5676	Royal Wolf Trading Australia Pty Ltd	660.97
V00964	HD Enterprises Pty Ltd T/a HD Pumps	628.81
V01633	C K Wilson	616.62
600	Darwin Human Resource & Computer Academy	600.00
V00269	Faceboother Photobooth	590.00
4528	Miranda's Armed Security Officers Pty	586.30
V00943	Northern Territory Pest and Weed Control	572.00
V00999	Artback NT Incorporated	550.00
V01506	XLNT Lawns	550.00
V01066	Core Body Fitness Training	540.00
V00518	SB & JS Cook	500.00
V01652	Dreamtime Bakehouse	500.00
V01164	Anthony Fearn	460.13
V00334	Zumba with Adrijana	450.00
V01368	Chris Kelly	449.97
399	St John Ambulance (NT) Incorporated	430.00
V00073	Off the Leash	429.00
V01272	Storytime Pods Pty Ltd	403.04
V01452	CrossFit Palmerston	400.00
V01561	L W Bestmann	400.00
V01608	Anthony Cendo	400.00
V01632	NT Virtual Reality	400.00
3428	Bunnings Group Limited	396.25
V00542	Industry Health Solutions	380.00
V00085	TR Pty Ltd	379.50
V00534	Church of Christ - Razelyn Laurente	375.00
5122	NT Electrical Group	374.00
3788	HPA Incorporated	360.00
V01647	The Light Up Letter Co. NT	360.00
289	Bolinda Publishing Pty Ltd	333.95
V00374	Shred-It Australia Pty Ltd	333.80
943	Territory Asset Management Services	330.00
4007	Ark Animal Hospital Pty Ltd	329.46

Creditor No.	Creditor Name	Amount \$
5508	Open Systems Technology Pty Ltd - CouncilFirst	321.75
V00902	Coles Motors	321.00
V01617	Karama Indonesian Uniting Church	300.00
V01065	Forever Fitness and Training - (AL & MN Dainty)	285.00
V01420	CENTRELINK (PAYROLL)	252.06
V01628	National Disability Insurance Agency (NDIS)	250.00
V01624	Karuna Yoga and Wellness	240.00
V01638	Royal Agricultural Society of the NT Inc	220.00
5071	Jobfit Health Group Pty Ltd	206.80
V00043	Delsey Tamiano	205.00
V01030	Forrest Parade School	200.00
V01089	Carine Kaplamba	200.00
V01631	Samantha Wood	200.00
V01636	Lynette Nendick	200.00
V01641	Max Pascoe	200.00
V01651	Chris Johnson	196.37
4929	Barramundi Group	193.60
4398	Quality Indoor Plants Hire	193.33
V00475	Outback Batteries	182.97
V01659	Elizabeth Middleton	175.48
V01599	Budsoar Pty Ltd T/A Koorl Mail	175.00
4856	Portner Press Pty Ltd	174.00
V01644	Waru Tapu Roy Pairama	164.35
2236	The Top Ender Trl-Services Magazine Inc	160.00
4508	News 4 U	150.30
5036	Dormakaba Aust P/L T/as Territory Door Services	132.00
5727	Melaleuca Refugee Centre	125.00
V00285	The Palmerston & Rural Seniors Committee Inc.	125.00
V01275	Sean P Brown (Taval)	125.00
V01630	Ramnath Ramamoorthy	125.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	121.05
V01283	Vincent Autio	120.00
V01654	Kyle Maher	120.00
V01658	Ellie Grover	120.00
V00026	Coates Hire Operations	114.63
5611	Steelmans Tools and Industrial Supplies	114.00
18	Integrated Land Information System	82.20
V01657	Tehlita Chaplin	80.00
5568	Mr E F Gojar	79.99
V01622	Luke Ruxton	65.00
1625	Precision Engraving	60.00
V01655	Katja Herrmann	60.00
V00890	Laundryplus	56.00
V01556	Kylie Hendry	52.50
V01637	Alicia Brown	50.00
V01618	Edward Phillip Regan	45.00
V01646	Sarka Bryers	45.00
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	40.59
V00813	Middys - Middendorp Electric Co Pty Ltd	25.30
V01642	Kerry Connolly	16.00
V00614	RTM - Dept. of the Attorney General and Justice	1.00
		5,127,081.02
 Reviewed by: Finance Manager		
 Approved by: Director of Corporate Services		

## SECTION 2

### Financial Results

2.7 - Creditor Accounts Outstanding		June 2018
Creditor No.	Creditor Name	Amount \$
5104	JLM Civil Works Pty Ltd	54,184.23
V00440	Vanderfield Northwest Pty Ltd T/a Darwin Isuzu Ute	50,086.01
3438	NT Shade & Canvas Pty Ltd	46,545.40
V00476	Water Dynamics (NT) Pty Limited	45,870.70
4606	MJK Enterprises NSW P/L T/A Kico Playground Inspec	31,790.00
V01650	Enhance Management Pty Ltd t/a Enhance Research	20,515.00
V00348	BH Communications & Cabling	19,795.50
V00773	Akron Group NT Pty Ltd	18,334.48
V00228	Outback Tree Service	17,270.00
V01602	Humpty Doo Trees	11,198.00
4963	Centratech Systems Pty Ltd	11,008.56
5254	True North	10,862.78
V01629	Smarter Technology Solutions	10,725.00
V01565	Waste and Management Services Pty Ltd	8,150.48
2977	Security & Technology Services P/L	7,678.40
48	Top End Line Markers Pty Ltd	6,462.50
3683	Area9 IT Solutions	5,674.13
4561	Bendesigns	5,650.32
938	Nightcliff Electrical	5,014.10
V00279	CAM Interiors	4,892.80
4355	Tonkin Consulting	3,877.50
3936	Arafura Tree Services and Consulting	3,663.00
V00271	Fuji Xerox Business Centre NT	3,364.21
4737	D & L Plumbing & Gasfitting	3,333.00
5036	Dormakaba Aust P/L T/as Territory Door Services	3,333.00
V00368	iWater NT	3,212.00
1580	The Exhibitionist	2,996.40
4730	Sign City (NT) Pty Ltd	2,986.50
V00931	Concor Pty Ltd T/A - Allabout Blinds	2,740.00
V01389	Darwin Argos Painting	2,500.00
V01345	GreenTec Pty Ltd	2,321.00
V00730	The Burning Circus	2,200.00
5131	Core Traffic Control Pty Ltd	2,167.00
2130	TaxEd Pty Ltd	1,895.00
V01592	Sage Constructions Pty Ltd	1,834.40
V01663	Jape Furnishing Superstore	1,794.00
87	Industrial Power Sweeping Services Pty	1,661.00
2587	Top End RACE	1,630.42
3099	Iron Mountain Australia Pty Ltd	1,546.18
2557	The Lifestyle Studio	1,440.00
3313	Zip Print	1,380.50
V01610	Zone 3 Darwin	1,320.00
5713	Clean Fun T/A Giggling Geckos Jumping Castle Hire	1,285.00
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	1,191.20
V01656	TAFE Queensland North	1,165.00
2124	Food'll Do Catering Darwin (Grinners Catering)	1,152.50
2238	Hollands Print Solutions Pty Ltd	1,108.64
V01079	CAP22 Services Pty Ltd	1,031.57
4825	OracleCMS	1,000.19
5142	Australian Catchment Management Pty Ltd	980.10
V01483	OfficeMax	893.85
V01660	RTM - Dept of Environment and Natural Resources	800.94
V01082	Real Estate Institute of NT Inc	773.28
1502	Figleaf Pool Products	725.50
5551	Active Tree Services Pty Ltd	665.81
V00876	Display Me	582.76
5007	Goldfishbowl Swim School	550.00

Creditor No.	Creditor Name	Amount \$
5272	Greville Fabrication Pty Ltd	508.20
V00943	Northern Territory Pest and Weed Control	462.00
V00582	Ezko Property Services (Aust) Pty Ltd	440.00
30	Colemans Printing Pty Ltd	403.70
V00073	Off the Leash	385.00
V01609	NT Recycling Solutions Pty Ltd - (NTRS)	363.44
943	Territory Asset Management Services	330.00
272	City Wreckers	308.00
V00166	Diamond International Events T/A Trina's Catering	297.00
185	Bridge Toyota	287.41
4029	Totally Workwear Palmerston	237.00
112	Beaurepalres	230.32
4398	Quality Indoor Plants Hire	193.33
V00542	Industry Health Solutions	190.00
5611	Steelmans Tools and Industrial Supplies	155.00
3428	Bunnings Group Limited	147.14
2294	Modern Teaching Aids Pty Ltd	135.03
V01203	Tyrerlight Palmerston	125.00
V00890	Laundryplus	123.53
4856	Portner Press Pty Ltd	97.00
V00994	Frangipani Farm	80.00
86	Greening Australia NT	50.51
201	Spotless Facility Services Pty Ltd (T/A Ensign)	24.21
		464,382.66
 Reviewed by: Finance Manager		 Approved: Director of Corporate Services

## Section 2

### Financial Results

#### 2.8 - Waste Charges as at 30 June 2018

##### Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Income</b>					
Rates & Charges	6,851,860	7,106,186	-	7,106,186	103.71%
<b>Income</b>	<b>6,851,860</b>	<b>7,106,186</b>	<b>-</b>	<b>7,106,186</b>	<b>103.71%</b>
<b>Expenditure</b>					
Professional Services	(60,771)	(48,472)	(12,821)	(61,293)	100.86%
Educational Resources	(15,000)	(14,860)	-	(14,860)	99.07%
Utilities	(15,150)	(9,805)	-	(9,805)	64.72%
Street Sweeping	(268,000)	(229,525)	(21,181)	(250,706)	93.55%
Litter Collection	(244,000)	(214,789)	(36,084)	(250,873)	102.82%
Domestic Bin Collection	(2,464,376)	(2,298,591)	(165,802)	(2,464,393)	100.00%
Kerb Side Collections	(99,000)	(98,893)	-	(98,893)	99.89%
Tip Recharge Domestic Bin collection	(662,000)	(556,141)	(18,360)	(574,501)	86.78%
Transfer Station	(1,575,000)	(1,451,724)	-	(1,451,724)	92.17%
Loan Repayments	-	-	-	-	0.00%
Tip Recharge Transfer Station	(343,000)	(310,895)	-	(310,895)	90.64%
<b>Expenditure</b>	<b>(5,746,297)</b>	<b>(5,233,695)</b>	<b>(254,248)</b>	<b>(5,487,943)</b>	<b>95.50%</b>
<b>Profit/(Loss)</b>	<b>1,105,563</b>	<b>1,872,491</b>	<b>(254,248)</b>	<b>1,618,243</b>	

Expenditures not included in reconciliation are waste related depreciation, overheads and capital works.



Reviewed by: Finance Manager



Approved by: Director of Corporate Services

## Section 2

### Financial Results

#### 2.9 - Commercial Leases as at 30 June 2018

##### Commercial Leases

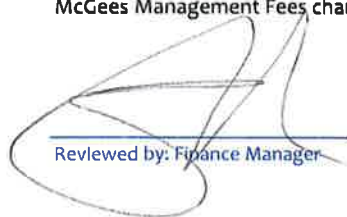
	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Income</b>					
Library Services	30,000	32,009	-	32,009	106.70%
Aquatic Centre	77,291	77,291	-	77,291	100.00%
Civic Centre	162,333	167,774	-	167,774	103.35%
<b>Income</b>	<b>269,624</b>	<b>277,074</b>	<b>-</b>	<b>277,074</b>	<b>102.76%</b>
<b>Expenditure</b>					
Civic Centre	(16,800)	(11,256)	-	(11,256)	67.00%
<b>Expenditure</b>	<b>(16,800)</b>	<b>(11,256)</b>	<b>-</b>	<b>(11,256)</b>	<b>67.00%</b>
<b>Profit/(Loss)</b>	<b>252,824</b>	<b>265,818</b>	<b>-</b>	<b>265,818</b>	

Library Services Includes lease held by Mosko's Market

Aquatic Centre Includes the lease held by Tang Soo Do

Civic Centre Includes leases held by Adult Mental Health and Peter McGrath

McGees Management Fees charged to Civic Centre each month



Reviewed by: Finance Manager



Approved by: Director of Corporate Services

**AGENDA ITEM:** 13.1.2

**REPORT TITLE:** Community Benefit Scheme – Update

**REPORT NUMBER:** 9/0044

**MEETING DATE:** 17 July 2018

**Author:** Director Community Services, Jan Peters

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

This report provides Council with a summary of funding support awarded via the Community Benefit Scheme for the 2017/2018 Financial Year.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.2 Service

4.2 We value and encourage participation in Council activities by the community and are committed to delivering the highest possible levels of service and community engagement.

## KEY ISSUES

- To date Council has awarded a total of \$95,509 in donations, sponsorships and scholarship.
- \$4,491 remains unallocated in the 2017/2018 Community Benefit Scheme Program.

## RECOMMENDATION

THAT Report Number 9/0044 entitled Community Benefit Scheme – Update be received and noted.

## BACKGROUND

City of Palmerston is committed to setting an annual amount in its budget process dedicated to initiatives that benefit the community. The budget for 2017/2018 for Grants, Donations, Sponsorships and Scholarships is \$100,000.

Community Benefit Scheme applications are accepted all year-round and Council promotes the opportunity to apply for funds at every opportunity including monthly advertisements, via the Council website and additionally through networks such as advisory groups.

City of Palmerston successfully distributed the majority of the 2017/18 CBS funds to the community leaving just \$4,491 unspent.



Where budgeted funds are not expended during the financial year, excess funds are transferred to the Community Benefit Scheme Reserve, which will be maintained at no greater than \$100,000. The current reserve total is \$100,000; remaining 2017/2018 Community Budget Scheme funds will not be transferred to the CBS Reserve, this will go into Council's operational funds.

## DISCUSSION

During June 2018 Council awarded funding to four (4) organisations. \$1,818 was awarded to SIDS and Kids NT to assist in the running of the 2018 Walk 2 Remember, to be held at Sanctuary Lakes, Gunn on Sunday 26 August 2018. Child Australia was awarded \$2,000 to purchase an indoor cubby house to extend recreational education outcomes for vulnerable children. Palmerston Lions was awarded \$1,950 to purchase a community barbecue trailer, which will allow the organisation to fundraise while supporting the extended community. \$2,000, plus in-kind support (venue hire), was awarded to Nepalese Association of NT, to support their Nepali Language and Culture classes at Gray Community Hall.

A fifth application was unsuccessful due to the proposed events being held outside the Palmerston municipality, hence not providing wide community benefit to Palmerston.

An application by AM Media was held over to 1 July, being ineligible for funding until the new financial year, having already been successful during 2017-2018.

A table listing all successful funding applications and acquittals processed during 2017-2018 is provided as **Attachment A**.

Included in the table is expenditure to date and amount of funds remaining in the Grants, Donations, Sponsorships and Scholarships budget for 2017/2018.

Only two organisations are required to acquit funds: Save the Children Australia (grant \$2,550) and Baptist Care NT (grant \$2,500) however neither have submitted acquittal details as yet.

### Ongoing funding arrangements:

**Attachment B** shows the progress of current funding agreements which extend across multiple financial years. Where applicable the funds for each are committed early in the new financial year and paid on receipt of invoice or acknowledgement (via correspondence).

Early in July 2018 funds will be committed to allow support of the 2019 ANZAC Day services (RSL), 2019 Touch Football NT Titles (Touch Football NT), the 2019 Palmerston PGA Championship and the Annual School Community Awards (Palmerston primary, intermediate and secondary schools).

Please note that the 3-year funding agreement with Palmerston and Rural Seniors Committee was completed this financial year, and an application for a similar agreement is expected in 2018/2019.

### Aridagawa Sister City Scholarships

Due to the amalgamation of the two local schools that were recipients of the Aridagawa Sister City Scholarships, and the resulting deferment of exchange programs, Council has been unable to arrange scholarship payment (total of \$4,000 per annum) for the past two years. A final year remains in the current agreement and, if the 'new' school (Palmerston College) advises Council of plans for a Sister City educational exchange, funds will be made available in 2018/2019.

The school amalgamation may require the terms of the agreement to be renegotiated.

### Annual School Community Awards

Council Policy FIN18 section 4.6 states: Council will provide the sum of \$100 annually to all schools within the municipality for the purpose of a “City of Palmerston Community Service Award”, to be awarded at the time and under the criteria deemed fit by the recipient school.

Each Palmerston school is contacted directly and offered the \$100 donation.

### **CONSULTATION PROCESS**

There is no consultation process required for this report.

### **POLICY IMPLICATIONS**

Policy number FIN18 - Grants, Donations, Sponsorships and Scholarships.

### **BUDGET AND RESOURCE IMPLICATIONS**

The budget for the 2017/2018 year for Grants, Donations, Sponsorships and Scholarships is \$100,000. As of 29 June 2018, Council has awarded \$95,509 and \$4,491 remains unallocated in the 2017/2018 Community Benefit Scheme budget.

In addition to the funding allocated above Council provided \$40,300 of in-kind support to Community Organisations.

The Community Benefit Scheme Reserve contains \$100,000.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There are no risk, legal and legislative implications for this report.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

Where possible, environmental sustainability implications associated with successful funding applications should be considered.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

**Attachment A:** Applications/Acquittals Processed to Date

**Attachment B:** Summary of Community Benefit Scheme Multi-Year Funding Agreements  
/Commitments

## Attachment A: Applications/Acquittals Processed to Date

*City of Palmerston Community Benefits Scheme**Applications Approved to Date*

<b>Activity Project</b>	<b>Applicant</b>	<b>Amount Requested</b>	<b>Amount Received</b>	<b>Notes</b>
Support of Camp Quality Radio Auction (Fundraising event)	Camp Quality	\$2,000	\$1,622.73	
Purchase and install 2 large outdoor tables and stools at Harvest corner	Gray Community Garden	\$4,800	\$4,800	Place-Making special project
Art and promotional materials	Top End Mental Health Consumer Organisation	\$2,000	\$2,000	
Promotion/education bags	Wildcare Inc	\$2,000	\$2,000	
Annual Seniors Christmas Celebration 2017	Palmerston 50+ Club Inc.	\$1,000	\$1,000	
Special Children's' Christmas Party 2017	Special Children's' Christmas Party	\$1,000	\$1,000	
Purchase of art materials, speakers, ipads	Save the Children Australia	\$2,550	\$2,550	
Food for Life program support - infrastructure	Baptist Care NT	\$2,500	\$2,500	in-kind infrastructure support (from Tech Serv budget)
Autism NT fundraising luncheon	Autism NT	\$2,000	\$1,818.18	
ANZAC Day services (3 years)	Returned Soldiers League	\$10,000	\$10,000	See Attachment B
International Women's Day Event	United Nations Association of Australia NT Division	\$2,000	\$1,000	
Touch Football NT Titles	Touch Football NT	\$13,000	\$13,000	See Attachment B
Morning Tea – Neighbour Day	Top End Association for Mental Health Inc.	\$500	\$500	
Seniors Fortnight 2018	Palmerston and Rural Seniors Committee	\$12,000	\$12,000	See Attachment B
Palmerston PGA Championship 2018	Cazaly's Club -Palmerston	\$30,000	\$30,000	
Community BBQ - Neighbour Day	Neighbourhood Watch NT	\$500	\$500	
Tourism IdeasFest	Turner Marketing	\$350	\$350	
Purchase Community BBQ	Palmerston Lions	\$1,950	\$1,950	
Walk 2 Remember 2018 – Sanctuary Lakes	SIDS and kids NT	\$2,000	1,818.18	
Indoor Cubby House	Child Australia	\$2,000	\$2,000	
Nepali Language and Culture classes	Nepalese Association of NT	\$7,300	\$2,000 plus in-kind	See below
Annual School Community Awards	11 Palmerston Schools	\$1,100	\$1,100	See Attachment B - Offered annually to all schools
<b>TOTAL</b>			<b>\$95,509.09</b>	

Attachment A: Applications/Acquittals Processed to Date

***In-Kind Support Approved to Date***

Activity Project	Applicant	Amount Requested	Value In-Kind Support Received	Notes
Palmerston Boxing Tournament	Palmerston Amateur Boxing Club	-	\$2,000	Rec Centre support
Seniors Indoor Coquet Club	Seniors Indoor Coquet Club	-	\$500	Rec Centre support
Nepali Language and Culture classes	Nepalese Association of NT	\$7,300	\$1,800	Gray Hall support
Palmerston Men's Shed Lease	Palmerston Men's Shed		\$36,000	In-kind rental
<b>TOTAL</b>			<b>\$40,300</b>	

***Current Community Benefits Scheme Expenditure to Date***

	Account Name	YTD \$	Commitment \$	YTD + Comm \$	Rev. Budget	Budget Available \$
Grants / Donations/Sponsorships/Scholarships Contributions Paid	Community Grants	<b>\$95,509.09</b>	nil	<b>\$95,509.09</b>	\$100,000	<b>\$4,490.91</b>

***Applications Received and Under Assessment***

Activity Project	Applicant	Amount Requested	Amount Received	Outcome
Special Children's Christmas Party	AM Media (Special Children's' Christmas Party)	n/a	-	Ineligible until July 2018
<b>TOTAL</b>		<b>n/a</b>	<b>n/a</b>	

**Attachment B: Summary of Community Benefit Scheme Multi-Year Funding Agreements/Commitments**

Multi-Year Funding Agreements – Community Benefit Scheme				
Organisation and Event	Term and Authorisation	Status	Pay Date and Budget Year	Year of Event
Palmerston and Rural Seniors Committee Palmerston Seniors Fortnight (August)	3 years Council authorised \$12,000 per year on 15.03.2016	All paid, agreement COMPLETE	April 2016 (2015/16)	2016
			March 2017 (2016/17)	2017
			March 2018 (2017/18)	2018
Palmerston RSL	3 years Council authorised \$10,000 per year on 17.01.2017	Paid	Jan 2017 (2016/17)	2017
ANZAC DAY (April 25)		Paid	Jan 2018 (2017/18)	2018
		TO PAY	Jan 2019 (2018/19)	2019
Touch Football	3 years Council authorised \$17,000, \$13,000, and \$13,000 on 7.02.17	Paid	Feb 2017 (2016/17)	2017
Touch Football Championships (April)		Paid	Feb 2018 (2017/18)	2018
		TO PAY	Feb 2019 (2018/19)	2019
Cazaly's Club Palmerston	3 years Council authorised \$30,000 per year on 3.07.2018	TO PAY	April 2019 (2018/19)	2019
Palmerston PGA Championship		TO PAY	April 2020 (2019/20)	2020
		TO PAY	April 2021 (2020/21)	2021
Palmerston College (dual campus)	3 years	NIL	None (2016/17)	2017
	Council authorised \$4,000 per year on 4.10.2016	NIL	None (2017/18)	2018
Aridagawa Sister City Scholarships		TBA	TBA (2018/19)	2019
Annual School Community Awards	Ongoing POLICY Fin18 4.6 \$100 per school = maximum total \$1,400	Paid	From July 2017	Ongoing each year

**AGENDA ITEM:** 13.1.3

**REPORT TITLE:** Community Services Quarterly Report April - June 2018

**REPORT NUMBER:** 9/0050

**MEETING DATE:** 17 July 2018

**Author:** Director Community Services, Jan Peters

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

This report summarises key activities undertaken by Community Services in the quarter April - June 2018 and planning for events and activities currently underway for the next quarter.

### Municipal Plan:

1. Community & Cultural Wellbeing
  - 1.1 Healthy Communities
  - 1.2 Safe Communities
  - 1.3 Arts and Culture
  - 1.4 Recreation

## KEY ISSUES

- Summary of activities, events, programs and services provided by Community Services Department – April - June 2018.
- Over 1,500 people attended City of Palmerston Geekfest in June 2018.
- A total of 72,219 visits occurred at the Palmerston Recreation Centre for 2017/2018.
- 750 participants registered for the Activate Program.
- Shakespeare in the Park was run for the second time and was well attended.

## RECOMMENDATION

THAT Report Number 9/0050 entitled Community Services Quarterly Report April - June 2018 be received and noted.

## BACKGROUND

The Community Services Department provides a quarterly report to Council on key activities undertaken during the past quarter and planning underway for the next quarter provided as **Attachment A**.

## DISCUSSION

Highlights from the Community Services Quarterly report include:

**Geekfest Top End** - On 23 June 2018 Geekfest Top End (GTE) took over Palmerston CBD, this year expanding to include not just Palmerston Library but also Goyder Square and Palmerston Recreation Centre.

GTE is a free all-ages community event which celebrates all things gaming, anime and geek culture.

The inaugural GTE was held 28 January 2017 in Palmerston Library and was the first event of its kind and scale held in the Northern Territory, with over 650 people attending. GTE 2018 saw the event expand across three venues and over 1,500 attendees through the evening.

The event had broad appeal across a wide range of ages and interest groups. The Chief Minister attended and posted very positive feedback of the event on his social media account.

The event included:

- virtual reality gaming
- two mobile laser tag arenas
- PC/console/tabletop gaming
- a live DJ
- Esports exhibition matches
- Cosplay competition and parade
- Anime movie room
- greenscreen photobooth
- sword fighting demonstrations
- body art/face painting
- jumping castles
- technology demonstrations
- chalk art
- career information
- crafters corner
- art stalls
- various food vendors

The event was a great success and we look forward to exploring even more growth for next year including exploring a potential sponsorship from the Northern Territory Government.

**Warisan Budaya Indonesian Festival** - City of Palmerston had the opportunity to work in partnership with Darwin Indonesian Women's Association (DIWA) to deliver "Warisan Budaya" Indonesian Festival on Saturday 19 May 2018. The event brought multi-cultural, Indonesian and Palmerston residents into Goyder Square to celebrate and acknowledge our cultural diversity. This year's celebrations featured traditional and contemporary Indonesian dances that reflected the richness and diversity that is the Indonesian culture. Approximately 2,000 people attended the event.

**Be Connected** - The City of Palmerston Library has joined the 'Be Connected' program which is an initiative run by the Federal Government, aimed at getting anyone over the age of 50 online. We have been successful in winning an initial start-up grant of \$5,000, which means we must sign up 50 members to the Be Connected Program within four months. If the program is successful we will receive an additional \$10,000. The funds can be spent on new IT equipment or getting guest speakers in to assist with getting people over the age of 50 online. The program offers a series of videos which show people how to get online, learn the basics of using a computer, keyboard, mouse, using their smartphone, and many other digital devices. Be Connected is aimed at helping people know what is going on in their

community and getting connected to others through online spaces which aligns nicely with the library's current Digital Literacy program.

**Palmerston Recreation Centre** - The Recreation Centre has completed its first year under the management of City of Palmerston and continues to be very well utilised by the Community for a variety of events, courses, exercise classes, expos, competitions, sporting groups and sports nights.

On 1 June 2018, we were extremely fortunate to hold the 2018 Seniors Expo, which saw all the rooms in the Centre and Stadium come alive with seniors from across the Top End.

In 12 months the Centre has been hosted 72,219 visits from community members, been booked for almost 6300 hours and has raised approximately \$132,000 in revenue. The 72,219 visits demonstrated that the facility is being accessed by the community and providing extensive community benefit.

	Jul - Sep 2017	Oct - Dec 2017	Jan - Mar 2018	Apr-Jun 2018	YTD
Number of hours	980.5	1,732.25	1,878	1,708.75	6,299.50
Number of visits	7,057	22,202	22,276	20,684	72,219
Revenue	\$19,644.40	\$32,925.03	\$39,685.97	\$39,710.00	\$131,965.40

## **CONSULTATION PROCESS**

There is no consultation process required for this report.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

All activities have been budgeted for within the 2017/2018 budget.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There is no risk, legal and legislative implications for this report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

The programs are designed to develop a strong and cohesive social life and environment for the Palmerston community and the various groups within it. The programs deliver on Council's vision of "A Place for People".

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officers declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** Community Services Quarterly Report April - June 2018



## 1. Community and Cultural Wellbeing

### 1.1 Healthy Communities

*We are committed to providing health and family support services to our community.*

#### **Activate 2018**

Currently, in block 3, we have over 750 participants registered for the Activate program in 2018. With two more blocks to go, there is plenty of time to increase these numbers even further. Participation rates of the individual classes could be improved, and we will continue to encourage members to attend.

A local Dietitian ran health checks at the start of block



3 with the hope that this would encourage people to improve their fitness and be accountable for their own wellbeing. The Dietitian was available to all members of the program for 1.5 hours on 2 evenings. We hope to offer this service at the start of each block.

#### **Mums and Bubs Sessions**

Addressing a local need of more education for new mothers, a series of informal education sessions was organised through local providers. The topics included were all chosen through consultation with the mums, where they thought information was lacking. Topics covered so far include; oral health for new teeth, water safety, Centrelink rebates and First Aid. These sessions have been well attended and we have had lots of positive feedback.

#### **Nutrition Education Program**

The Health and Wellbeing Community Development Officer will supervise a Master of Public Health Student commencing in July. This will be an online placement and the student will assist with the development of a nutrition education program for adolescents. The program will focus on increasing nutrition knowledge as well as equipping the target audience with the skills to budget. These are skills important in the development of healthy eating habits. This is a 12-week placement and City of Palmerston will hold the intellectual rights to the program once completed.

## QUARTERLY REPORT April- June 2018

### **Activate KIDS**

A gap in after school active recreation for children in the local area has prompted the development of Activate KIDS! Developed for children aged 5-14 years old, Activate KIDS aims to ensure that kids, who may not be interested in traditional organised sports, reach their physical activity targets while having a whole lot of fun. The first block of 5-week sessions was held at the Recreation Centre on a Tuesday afternoons with The Burning Circus, facilitating. A cap of 25 kids was in place with all 5 weeks booked out. We received great feedback from all involved and both The Burning Circus and the kids had a ball. The second 5-week block starts on 14 August and will be a brand new activity facilitated by Groove Vitality. This includes freestyle dance and movement, where there are no rules and no judgment.



### **Palmerston Pool Party**

A popular youth focused event with a party vibe, held annually at the Palmerston Swimming and Fitness Centre, this year saw over 600 local young people and their family members enjoy an evening of free activities and entertainment. The event included live DJ's, youth performances, photo booth, water commando course, smoothie bike, gladiator ring, free BBQ dinner, competitions and prizes. A range of local community organisations assisted in organising activities and promoted their services as part of the event. The event was organised in collaboration with a range of local organisations.

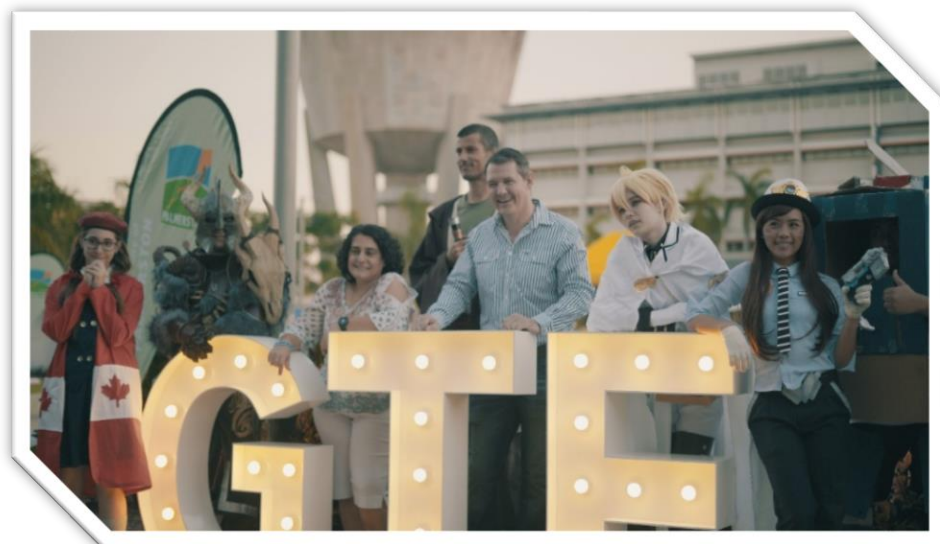
After receiving music mentoring from Skinnyfish music over the December/January school holidays and the days prior to the Palmerston Pool Party, a young person made their debut performance at the event, DJing solo for 30 minutes. Next year it is planned to further develop opportunities for young people to be involved in performing and coordinating the creative elements at the Palmerston Pool Party.

### **Geekfest Top End 2018**

On 23 June from 4pm to 9pm, Geekfest Top End (GTE) took over Palmerston CBD, this year expanding to include not just Palmerston Library but also Goyder Square and Palmerston Recreation Centre. GTE is a free all ages community event which celebrates all things gaming, anime and geek culture.

## QUARTERLY REPORT April- June 2018

The event included: virtual reality gaming, two mobile laser tag arenas, PC/console/tabletop gaming, live DJ, Esports exhibition matches, Cosplay competition and parade, Anime movie room, greenscreen photobooth, sword fighting demonstrations, body art/face painting, jumping castles, technology demonstrations, chalk art, career information, crafters corner, art stalls and various food vendors.



*Chief Minister Michael Gunner and Mayor Athina Pascoe-Bell with the Cosplay competition winners*

The inaugural GTE was held 28 January 2017 in Palmerston Library and was the first event of its kind and scale held in the Northern Territory, with over 650 people attending.

GTE 2018 saw the events expansion across three venues and over 1500 attendees through the evening.

The event had broad appeal across a wide range of ages and interest groups.



A partial road closure of The Boulevard was organised for the duration of the event, to ensure safe access for attendees walking between activities in the Palmerston Recreation Centre and Goyder Square.



## Volunteers Week, 21 - 27 May 2018



Council acknowledged the many people who volunteered following the recent cyclone, with a Facebook post inviting residents to thank the volunteers who assisted them.

Volunteers are also acknowledged in the promotions for National Desexing Month (July 2018)

## 1.2 Safe Communities

*We are committed to ensuring the safety and security of our community.*

### Brekkie in the Park

The annual Brekkie in the Park initiative commenced in May and will continue to run monthly until September. These regular events aim to turn strangers into neighbours and in turn make neighborhoods safe, fun and friendly places to live.

The first Brekkie in the Park was held on Sunday 3 May from 8 am to 10 am at Sanctuary Lakes, Gunn with an estimated attendance of 200 adults and children. A free breakfast was provided by Palmerston Lions and coffee was available for purchase. Activity providers included PARBA, Fitness on the Move, NT Art Storms and a volunteer from Neighbourhood Watch NT.



## QUARTERLY REPORT April- June 2018



The second Brekkie in the Park was held at Marlow Lagoon on Sunday 3 June and was coordinated in conjunction with the City of Palmerston Rangers. Free registration was promoted for new dogs (never previously registered in Palmerston) and free microchipping for all dogs within the community. 65 applications for registration were received and 40 dogs were microchipped on the day. A free breakfast was provided by Palmerston Lions and physical activities provided by The Burning Circus and NT Hockey. Estimated attendance was 160 people including children. The event was supported by local community groups with information stalls provided by RSPCA, Bitch Boxes, and The Arc Animal Hospital.

### Orange Sky Australia

The Community Services Team have been supporting the introduction of Orange Sky Australia to Darwin and Palmerston. The van arrived in June and provides both laundry & showering services with the aim to improve the hygiene standards of the homeless, restore respect and most importantly provide a catalyst for conversation and support referrals. The City of Palmerston has supported Orange Sky to build a network in Palmerston through the Palmerston Safe Communities Committee and Palmerton Kids Network. As well as supplying a venue to host a partner and volunteer information session, held in May.

### Community Trailers

The City of Palmerston has 3 Community Trailers, which are part of the Building Better Neighbourhood programs, a safe communities initiative and are available for hire to service providers and residents of the Palmerston Municipality. A smoothie bike is also available to hire as part of a healthy living initiative. Over the past three months they have been hired as follows:

Trailer	April	May	June	Total
BBQ	4	1	3	8
IMAGINATION	NIL	NIL	NIL	NIL
MOVIE	NIL	1	1	2
SMOOTHIE BIKE	2	2	2	6

### National Walk Safely to School Day

The City of Palmerston supported National Walk Safely to School Day (WSTSD) on Friday 18 May 2018. WSTSD is a national initiative that aims to raise awareness of the health, road safety, transport and environmental benefits that regular walking (especially to and from school) can provide for the long-term health of our children.

The program was supported through a social media campaign on the City of Palmerston and Activate Facebook pages,

## QUARTERLY REPORT April- June 2018

a banner on the Stuart Highway Community Notice Board, and direct contact with Palmerston schools, with Bakewell and Rosebery Primary School promoting the program to their students and families to participate.



### Animal Management/Environmental Issues

To promote Council's initiative of free first registration for Palmerston dogs that were acquired from a rehoming organisation, a poster and Facebook post were developed. These may be used at any time, and in conjunction with other pet-based Council events and activities such as National Desexing Month (July) and various Rehoming Days.



The reverse side lists details of the six main rehoming organisations operating in the Top End. Details will be updated as required. The flyer was provided electronically to each organisation to use to promote Council's initiative to new dog-owners.

### 1.3 Arts and Culture

*We are committed to the fostering and promotion of arts and culture within our community.*

#### **Voices of Palmerston**

'Voices of Palmerston' is an arts project which creates, collates and shares the stories of people living, working and playing in Palmerston. The stories may be told via a range of artistic ways, and told by the person themselves, or working with an artist to share a part of their story. The works will then be published on the *Voices of Palmerston* website which will be launch in the coming months. Voices of Palmerston projects for the April – June quarter include:

#### **Art Classes - Palmerston Re-engagement Centre**

Students at the Palmerston Reengagement Centre have been attending art classes facilitated by Larrakia artist Shaun Lee. They have progressed through early design classes in pencil on paper, to the design and painting of fridges and other items which will be located in their school's edible garden. Some students have shown interest in learning from and being mentored by Shaun, and recently voluntarily assisted him in a separate project painting the bus stop in Palmerston. Creative engagement activities such as this contribute to the personal focus, growth, and self-worth of the young people involved, as well as grows their sense of community, and potentially the community's perception of the young people in turn.

#### **The Memory Archive (Terrace Gardens)**

Working with Artback NT and photographer Sarah Hope to photograph and collate stories from residents at the Terrace Gardens Aged Care facility. This is the second year of collaborating with Artback NT to produce this project at Terrace Gardens, and the residents are excited about the opportunity to share their stories.



#### **Live in the Square**

On the second Sunday of each month, from 5 pm – 7.30pm as the sun sets over Goyder Square, the community can gather to watch another season of Live in the Square with music ranging from reggae to pop, and country to rock. 4 sessions were provided from April to June.



## QUARTERLY REPORT April- June 2018

A video was produced to promote more awareness of this family friendly music event. This video was shared through our networks, social media and played on Goyder Square TV prior to FlicNics. A copy of the video can be viewed at: <https://www.youtube.com/watch?v=EY6wMBrNhCY>

### School Holiday Art & Craft Sessions



Three free art and craft workshops were offered during the April school holiday period for children aged from 5 – 12 years old. The workshops were offered at the Palmerston Recreation Centre from 10 am to 11 am. Children in attendance were encouraged to express their creativity.

	Tuesday 17 April	Thursday 19 April	Friday 20 April
Number of children pre-registered	14	17	17
Number of participants	9	7	4
Total number in attendance	21	13	8

### FlicNics

Every Saturday evening from 21 April till 8 September families gather together to enjoy a free outdoor movie under the stars at Goyder Square. A comparison of the total of attendees per movie with the previous quarter in 2017 and 2018 quarter is shown below. There has been an 22.94% increase of patrons attending FlicNics so far this year.

Month	Patrons 2017	Patrons 2018	Comparison from 2017 quarter to 2018
April	170	220	+ 29.41%
May	450*	410	- 8.88%
June	230	415	+ 80.43%
Total	850	1045	+22.94%

*\*May 2017 a theme night was held.*

### Shakespeare in the Park

Twelfth Night by William Shakespeare was performed by Essential on Saturday 5<sup>th</sup> and Sunday 6<sup>th</sup> May 2018 at Sanctuary Lakes. This is the second year in a row, the Essential Theatre has attended Palmerston to perform live theatre. Deputy Mayor Mr Damian Hale gave a welcome speech on Saturday night and Alderman Sarah Henderson welcomed all present Sunday night.

149 persons attended on Saturday night and 95 on Sunday night. Staff fare-welling ticket holders on their departure received excellent feedback on the venue and performance. Next year's performance will be "A Midsummer Night Dream"



## QUARTERLY REPORT April- June 2018

### **Warisan Budaya Indonesian Festival**

City of Palmerston had the opportunity to work in partnership with DIWA (Darwin Indonesian Women's Association) to deliver "Warisan Budaya" on Saturday 19 May 2018. The event brought multi-cultural, Indonesian and Palmerston residents into Goyder Square to celebrate and acknowledge our cultural diversity. This year's celebrations included entertainment featuring traditional and contemporary Indonesian dances that reflect the richness and diversity that is the Indonesian culture.



The main performers were the Wan Sendari dancers and Fani & Ayuni Music from Bandung. Local Indonesian groups performed cultural dances including the Papuan students from St Johns College.

Dorothy Fox performed a Welcome to Country with welcome speeches received from the Mayor of Palmerston, Mrs Athina Pascoe-Bell, Consul of the Republic of Indonesia for the NT Mr Dicky D. Soejanatamihardja and Vice Chairwoman of DIWA Mrs Valerie Momuat.

Five local Indonesian food stalls were set up around the perimeter of Goyder Square selling Indonesian cuisine. All stall holders indicated they were very happy with their evening takings with some stalls selling out of food.

The festival was broadly advertised on the City of Palmerston and multi-cultural organisations website, face book, television, radio and within the Indonesian community. Positive feedback was received from residence in Palmerston municipality and multi-cultural organisations and outer regions. This year saw an estimate of 2,000 people visiting the square.



### **Palmerston Women's Gathering - Cultural Exchange Morning Tea**

Women from across the Palmerston were invited to attend an informal gathering/morning tea on 16 June. The focus was on sharing between women from different cultural groups – getting to know each other and brainstorming ideas of if and how they might like to progress together into the future. Light catering was provided, and women also brought food to share with each other. The women were also offered the opportunity to have their photo taken by professional photographer Sarah Hope. 12 women were present, all enthusiastic about getting together again and contributing to the Palmerston community.



### **Young Producer's Mentoring Program**

City of Palmerston engaged facilitator Amy Hetherington to collaborate on the Palmerston Young Producer's Program - mentoring five young people in the skills required to produce and manage a community music event. Five young people were selected, aged from 13 and 23, all with enthusiasm for producing events of value to the Palmerston community. This has resulted in the design and programming of three afternoon concerts at Sanctuary Lakes across three months of the day season, under the moniker '*Sanctuary Session*'.



### **Sanctuary Sessions**

The first Sanctuary Sessions held on 16 June included performances by four young singer-songwriters – Ellie Belle, Joy Greer, Elli Grover and Kyle Maher.

## QUARTERLY REPORT April- June 2018

Their acoustic tunes spanned across the afternoon, enhanced by two food trucks (Sunshine Smoothies and Juices and the Dreamtime Bakery), and a face-painter for children.

Over 200 community members enjoyed a lovely sunset by the lake with their families and even their dogs (on leashes). The new fencing around Sanctuary Lakes playground provided added peace of mind to parents, and the lake provided a beautiful natural setting. The Young Producers are working towards the next Session – Saturday 14 July, from 4-7pm.

### **Library Programs and Services**

*36939 People visited the library*

*2840 Hours were spent on Public Pc's*

*3706 people attended library programs*

*95 Programs were delivered*

*109 Bookings were made in the Community, Training and Durack Art Room*

The library is committed to continuous improvement and innovation. Due to the innovative idea of one of the library staff members Kylie Walford, we have introduced recycling, or “**going green**” into the library staff room, so all bins are now in order of green waste, paper, plastics and 10 cent refundable and soft plastics.

The City of Palmerston library has joined the ‘Be Connected’ program which is an initiative run by the Federal Government, aimed at getting anyone over the age of 50 online. We have been successful in winning an initial start-up grant of \$5000, which means we must sign up 50 members within four months. If the program is successful we will receive another \$10,000. The funds can be spent on new IT equipment or getting guest speakers in to assist with getting people over the age of 50 online. The program offers a series of videos which show people how to get online, learn the basics of using a computer, keyboard, mouse, using their smartphone, and many other digital devices. It is also aimed at helping people know what is going on in their community and to be connected to others through online spaces and aligns nicely with the library’s current Digital Literacy program which is held on Thursday mornings.

We will be promoting this to all new library members over the age of 50, at our drop-in sessions on Thursday mornings, the ‘Get Job Ready’ classes which are held on Wednesday afternoons and to the Nursing Home. We are also collating a list of all our current library members over the age of 50 informing them of this free service and helping with signing up.

The libraries home delivery service has expanded its clientele to include a Nursing Home. Four members are now using this service on top of our current 12 clients who are unable to come into the library due to illness or disabilities.

### **Library Programs and Services Delivered**

During April and May, the library continued to host the brick by brick – Lego Exhibition that explored the Australian capital city Canberra. The exhibition was popular with children aged 4 and above and their parents.

During the April school holidays, the library offered free drop-in activities for National Youth Week, this included break dancing sessions, movies and munchies, a street-art session and a pamper day which was very popular with teenage girls and some mums.

The school holiday program ‘Experimental’ also ran successfully for children aged 5-12. Activities included Mexican jumping beans to Handmade honkers. There were a lot of different experiments



## QUARTERLY REPORT April- June 2018

and fun activities for families to be involved in.

Acoustic Jam sessions ran through the months of April to June, on Friday nights at both the Durack Community Centre and Palmerston Library. These were open to anyone and people were encouraged to bring along their own guitar or acoustic instrument. Due to being so popular, they may continue throughout July.

Adult computer sessions continue to run on Thursday mornings and are popular with library members. Our new drop-in session on Wednesday afternoons 'Get Job Ready', assist people to apply for jobs and prepare Resume's. We have been working closely with Mission Australia and have had 12 people attend workshops to assist them Job Ready.

The library participated in the Palmerston Young Writers Competitions 2018 and The Young Territory Author Awards. The City of Palmerston Library donated money towards prize for both competitions. The Palmerston Young Writers Competitions was open to students in Years 2-6 and was a great opportunity for the Palmerston Library to work with local schools. The Young Territory author awards was an opportunity for the Library to work with City of Darwin libraries and local authors. Both competitions are aimed at inspiring young people in the Northern Territory to explore their own ideas and turn them into stories.

Both Lego Club and Gadgets and Games continued to be a popular program that the Library offer. Due to popular demand, these are now being held weekly. Gadgets and Games is based on the STEAM (Science, Technology, Engineering, Arts, and Mathematics) and Lego Club, is for any master who wants to let their imaginations run wild.

Tabletop gaming has been very popular and is held weekly on Thursday afternoons for anyone over the age of 12 this term.

Due to the popular demand of Anime at the Geekfest, we will be running an Anime Club, which will consist of movie sessions and other anime events such as trivia nights.

On 24 May the Mayor assisted the library to participate in the 'National Simultaneous Storytime'.

Programs/Services	Number	Attendances				
	Held	Pre School	School	Youth	Adults	Totals
Holiday	8	0	46	16	30	92
Literacy Based	0	0	0	0	0	0
Network Wide	37	17	239	0	54	310
Story Time Sessions	25	702	11	0	679	1392
Nursery Time	11	224	1	0	246	471
Youth	3	0	0	10	0	10
Outreach	3	92	0	0	79	171
Digital Literacy Training	6	0	0	0	9	9
Homework Help	0	0	0	0	0	0
Home Service	6	0	0	0	43	43
Events	1	100	300	600	300	1300
Orientations	3	0	0	0	15	15
<b>Totals</b>	<b>103</b>	<b>1135</b>	<b>597</b>	<b>626</b>	<b>1455</b>	<b>3813</b>

Over 3813 members of the Palmerston Community enjoyed Programs/Activities by City of Palmerston Library.

### Citizenship Ceremonies

Two Citizenship Ceremonies were held at the Civic Centre in Chambers on Tuesday 10 April and Tuesday 12 June 2018 from 6.00 pm to 7.30pm. Fifty-one new Australians affirmed their commitment to Australia receiving their citizenship certificates.



The conferees came from Ireland, Nepal, India, Philippines, Sri Lanka and Zambia, South African, Cambodia, Argentina and United Arab Emirates.



Jessica Bartlett (2018 Young Citizen of the Year) and Serena Dalton (Citizen of the Year) assisted during the ceremonies by presenting the conferees certificates to the Mayor and handing out a gift bag to the conferees. Entertainment was provided by Phoebe Wear and Madeline Ryan.

## 1.4 Recreation

*We are committed to providing quality recreation and sporting facilities, parks, gardens playgrounds and open spaces for the benefit of our community.*

### Community Facilities

Below is a breakdown of hours the following facilities have been used this quarter.

2018	Gray	Driver	Joy Anderson	Durack Heights	Total Hours
April	161.5	124	161	98.5	545
May	144.5	151	217	132.5	645
June	185.5	141	197	97.5	621
Total	491.5	416	575	328.5	1811

**Gray Community Hall** - Corner Essington Avenue and Victoria Drive, Gray.

Gray Hall continues to support the community with several long-term bookings, one-off celebratory bookings such as children's birthday parties and short-term bookings for activities such as school holiday programs. Vacancies exist across weekday evenings and Fridays.

Following Cyclone Marcus, Council contractors cleared fallen trees, made-safe remaining trees,

## QUARTERLY REPORT April- June 2018

backfilled damaged areas of ground and assessed the building for damage. Recent maintenance and yard work at the Harvest Corner Community Garden, which wraps around Gray Hall, has improved the appearance and accessibility of the gardens.

### **Driver Family Resource Centre - 29 Driver Ave, Driver**

Driver Family Resource Centre has long-term bookings across six days, and a growing base of one-off users. This facility is well suited for groups of children. Following Cyclone Marcus, Council contractors removed all fallen trees, trimmed remaining trees and backfilled damaged areas of ground. Damage to the in-ground watering system was also repaired.

### **Joy Anderson Centre - 25 Dillon Circuit, Gray**

This facility is leased by Council from Territory Housing. Joy Anderson Centre (JAC) is a house that is provided by Council to Dementia Australia NT Division, to run programmes for adults with dementia, in a welcoming, safe environment.

Cyclone Marcus damage was mainly limited to a large back yard tree, which was cut down by Territory Housing contractors. A break-in and vandalism which occurred mid-May has resulted in the facility being unsuitable for use until Territory Housing contractors repairing damage.

### **Durack Heights Community Arts Centre -33 Packard Avenue, Durack**

Designed to provide a practical work space for performing and visual artists. A range of features, both fixed and mobile, support practitioners to encourage cultural growth, social interaction, creativity and participation in the arts. Users include practicing and emerging artists, community groups and individuals.

### **Palmerston Recreation Centre - 11 The Boulevard, Palmerston**

The Recreation Centre has continued to be utilised by the Community for a variety of events, courses, exercise classes, Expos, competitions, sporting groups and youth sports nights.

On 1 June, we were extremely fortunate to hold the 2018 Seniors Expo, which saw all the rooms in the Centre and Stadium come alive with Seniors from across the NT.



The Mayor was presented with a Cyclone Tracey book which has been donated to the Library as part of their collection.

## QUARTERLY REPORT April- June 2018

We also hosted the launch of the Alcohol and Drug Foundation's national grant program 'Local Drug Action Team' (LDAT) with federal Ministers Mackenzie and Scullion and the Mayor in attendance.



### **The Recreation Centre Stadium monthly hour usage for all bookings:**

Month	Number of bookings	Number of Hours	Number of visits to Stadium
April	112	244	3887
May	118	231	3736
June	146	334.25	4930

The Community Rooms continue to be used for an array of activities including workshops, fitness sessions, forums, meetings, community groups, interviews, events and educational sessions.

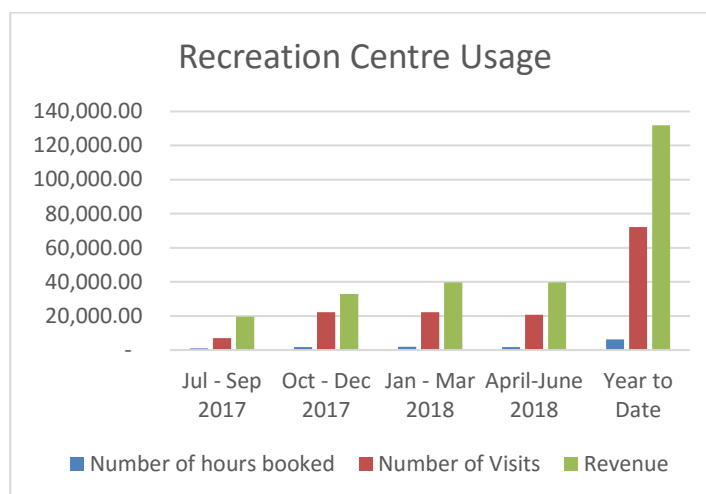
### **The Recreation Centre Community Rooms monthly hour usage for all bookings:**

Month	Number of Bookings	Number of Hours	Number of visits to Rooms
April	101	248	2068
May	107	307	2273
June	117	344.5	3790

A comparison of total Recreation Centre bookings, hours booked and attendees with the previous quarters is shown below and demonstrates the growing usage in both hours booked, visitation numbers and revenue.

	Jul - Sep 2017	Oct - Dec 2017	Jan - Mar 2018	Apr-Jun 2018	YTD
Number of hours	980.5	1,732.25	1,878	1,708.75	6,299.5
Number of visits	7,057	22,202	22,276	20,684	72,219
Revenue	\$19,644.40	\$32,925.03	\$39,685.97	\$39,710.00	\$131,965.40

QUARTERLY REPORT April- June 2018



Below is a list of new and regular users of the Recreation Centre

<b>Community &amp; Conference Room</b>	<b>Ongoing User Groups</b>	<b>New User Groups</b>
Church Groups	Church of Christ, Northern Pentecostal Church	
Community & Youth Engagement	YDIS (Youth Drop in Sports)	Geekfest, Safety House, Seniors Expo Indonesian Festival, May the 4th Star Wars Day COP - Photography Workshop Young Authors Workshop National Children's Week Art Exhibition Budget Roadshow, Activate - Burning Circus Activate - Health Checks
Education & Training	NT Government, National Disability Scheme, Mission Australia, Catholic Care NT, YOREO's Training	Alcohol and Drug Foundation Local Drug Action Team Australasian Rehabilitation Nurses Department of Trade, Business and Innovation NAPCAN Training, Mission Australia Activate - Nutrition and Wellbeing Classes Youth Diversion Unit - NT Police NT Correctional Services, EDU Events You Are Important Australia Australian Movement Guidelines Presentation
Fitness Classes	Anglicare Seniors Belly Dancing, Flametree Activate- Pound, Yoga	Activate -Pilates, Zumba Activate Mini Movers, Private Yoga classes



**QUARTERLY REPORT April- June 2018**

Meetings	Grow Well Live Well PARYS Palmerston Kids Network Safe Communities Youth in Palmerston Palmerston Swimming and Fitness (YMCA)	Northern Land Council, Orange Sky, COTA Youth in Palmerston, Catholic Care NT Website Training, PaRBA Board Meetings NT Inline Hockey AGM, Behaviour Management Group, School Holidays Activity Coordination Mission Australia
Private Functions		Photoshoot - Band
Sports Clubs/ Group	50+ Seniors Croquet, Calisthenics NT, Top End Calisthenics	
<b>Stadium</b>		
Sports group	Palmerston & Regional Basketball, Palmerston Power Basketball, Youth Drop in Sports, Inline Hockey, YMCA Ed & REC Gym, Basketball NT Palmerston Re- Engagement	Kendo - Japanese Stick fighting Laser Tag Darwin Gymnastics Club Social Volleyball, Church Basketball Beep Test - fitness group School Sport NT
Music event		Larrakia Nation Disco

**National Families Week**



The City of Palmerston celebrated 2018 National Families Week through the coordination of a children's art exhibition that celebrated the important role that families play within our community. The exhibition was on display from 15th to 21st May 2018 in the Palmerston Recreation Centre.

Entries were open to all schools within the Palmerston municipality with several categories for entry including 'My Family Portrait' and 'My Favourite Memory'.

QUARTERLY REPORT April- June 2018



Over 110 entries were received from students from five Palmerston schools including Bakewell Primary, Durack Primary, Palmerston Christian, Rosebery Primary and Mother Teresa Catholic Primary School. The exhibition remained open until 8pm on Friday 18 May to coincide with the Palmerston Markets. Families we encouraged to come in and view the artworks on display and have a free photo taken at the selfie station.

CBD Play Space



The Play Space was installed in Goyder Square near the Library and around the Water Tower in late June.

The activities include a 4-Way Turn Hopscotch, Mirror Moves, Snakes and Ladders and a Sunflower Hopscotch connected by an activity trail.

A promotional video will be produced in July to explain the activities and encourage use of the space to Palmerston families. The activities have been designed to encourage active movement and complement the existing playground in the CBD.



### 3. Environment and Infrastructure

#### 3.1 Environmental Sustainability

*We are Committed to maintaining and developing community assets and infrastructure which meet the needs of our community.*

#### International Composting Week, 6 – 12 May 2018



On Saturday 12 May gardeners from the Harvest Corner (Gray Community Gardens) hosted a composting workshop at the garden. This is located beside Gray Community Hall, in Confalonieri Park, Gray. A second composting factsheet; ideas for building composting bins at home, was developed by the gardeners and produced by Council's Graphic Designer. Both this and the original information sheet are now available on Council's website.

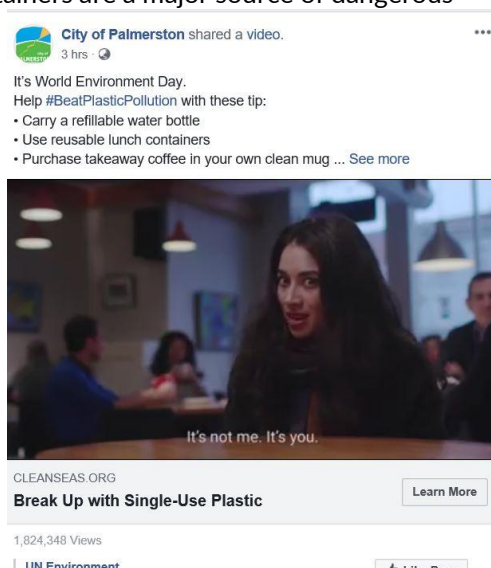
#### World Environment Day – 5 June 2018

The theme for World Environment Day 2018 is 'plastic pollution' – specifically, reducing both the use of plastic products and the detrimental effects plastic rubbish and pollution has on the environment. Single-use plastic items such as bags and containers are a major source of dangerous and damaging pollutants in many habitats.

The new slogan is – if you can't reuse it – refuse it!

Council shared an entertaining and empowering video "Break Up with Single-Use Plastic" on Facebook and Goyder Square TV, plus a few very simple tips to help Palmerston residents reduce their use of single-use plastic items.

Our Common Threads tutors (operating at Durack Heights Community Centre) agreed to help with sewing recycled/reusable shopping bags if people want help to make items to help them refuse plastic bags while shopping.



## 4. Governance and Organisation

### 4.1 Responsibility

*We are committed to corporate and social responsibility, the sustainability of council assets and services and the effective planning and reporting of Council performance to the community.*

#### Community Benefit Scheme

Council actively supports initiatives which benefit the Palmerston community. We allocate funds annually to enable a Community Benefit Scheme to provide financial support by way of grants, donations, scholarships and sponsorships. Successful funding during 2017-18:

ORGANISATION	Amount Granted	Project Title
<b>Sponsorship</b>		
RSL Palmerston	\$10,000	ANZAC Day 2018 Event
Touch Football NT	\$13,000	Touch Football NT Titles
Palmerston and Rural Seniors Committee	\$12,000	Seniors Fortnight 2018
Autism NT	\$1,818	Autism NT Fundraising Luncheon
Special Children's Party	\$1,000	2017 Special Children's Party
United Nations Association NT	\$1,000	International Women's Day event
Cazaly's Palmerston Club	\$30,000	2018 PGA Tournament
Turner Marketing	\$350	Tourism Ideas Fest
SIDS and Kids	\$1,818	Walk 2 Remember
<b>Donation</b>		
Bakewell Primary School Driver Primary School Durack Primary School Good Shepherd Lutheran School Gray Primary School Palmerston Christian School Palmerston Senior College Rosebery Middle School Rosebery Primary School Forrest Parade School Sacred Heart Primary School	\$1,100	\$100 each – Annual Schools community awards
Top End Mental Health Consumer Organisation	\$2,000	Art supplies and promotion material
Camp Quality	\$1,622	Voucher to auction at Fundraising event – purchased Cicada Lodge Accommodation Voucher
Gray Community Garden Assoc.	\$4,800	Place-making EOI – Outdoor tables and stools for Harvest Corner Community Garden



## QUARTERLY REPORT April- June 2018

Palmerston Lions	\$1,950	Purchase Community BBQ Trailer
<b>Grant</b>		
Wildcare Inc.	\$2,000	Purchase of promotional/information bags
Palmerston 50 Plus Club	\$1,000	Seniors Christmas Bash
Child Australia	\$2,000	Purchase indoor cubby house
Save The Children	\$2,550	Purchase of art materials, speakers, ipads
Baptist Care NT	\$2,500	Food for Life program support - infrastructure
TEAMHealth	\$500	Neighbour Day Morning Tea
Neighbourhood Watch NT	\$500	Neighbour Day Community BBQ
Nepalese Association of NT	\$2,000*	Nepali Language and Culture Classes Palmerston
<b>In-kind support - facility hire</b>		
Palmerston Amateur Boxing Club	\$2,000	Palmerston Amateur Boxing Evening
Palmerston Seniors Indoor Croquet	\$500	Seniors Indoor Croquet weekly activity
Nepalese Association of NT	\$1,800*	Nepali Language and Culture Classes Palmerston

*\* The two Nepalese Association of NT are one application split between funds and in-kind support.*

### 4.2 Service

*We value and encourage participation on council activities by the community and are committed to delivering the highest possible levels of service and community engagement.*

**Palmerston Safe Communities Committee (PSCC)** works in partnership with Council and the NT Government, businesses and the community to reduce and prevent injuries, accidents and crime. The PSCC is committed to promoting the safety and wellbeing of Palmerston residents and visitors. Meetings are held bi-monthly with membership of over 60 people. One (1) PSCC meeting was held during this quarter, on Thursday 24 May at the Recreation Centre, Palmerston with 20 people in attendance. The central discussion in the meeting focused on the perception of youth crime within the community along with a presentation on current crime statistics for the Northern Territory Police.

**Palmerston and Rural Youth Services (PARYS) Network** provides a forum for workers in the youth sector to discuss local youth issues and develop strategies to deliver a range of services for Palmerston and rural young people aged 12-25. The Network meets once every six weeks at the Palmerston Recreation Centre and has a database membership of over 350 people, with around 40 Service providers attending each meeting. The most recent PARYS Network meeting occurred on 19 June. Two (2) meetings occurred in the quarter on 1 May and 19 June.

**Palmerston Kids Network (PKN)** is a committed network of workers representing organisations who provide services and programs to children (0 -12years) and their families living in Palmerston. Meetings are held bi-monthly with a membership of over 100 Community Services providers and attendees to the meeting. Two (2) PKN meetings were held during the quarter, the first on Friday 6 April with 10 people in attendance and the second on Thursday 31 May with 19 people in attendance. The April meeting welcomed a guest speaker from National Disability and Insurance Scheme and the second a guest speaker from Reform Management Office to present the Safe Thriving and Connected Communities Plan Overview and the ongoing reforms.

## QUARTERLY REPORT April- June 2018

**Palmerston Seniors and People with Disabilities Advisory Group (PSPDA)** met Monday 14 May, at the Palmerston Recreation Centre. Palmerston Seniors Advisory Group (PSAG) was an advisory group to the City of Palmerston, and an advocacy body for the senior community, regarding issues of interest to local seniors. A recent change to this advisory group's purpose, as voted, is to also advocate for people with a disability, regardless of age.

The group, chaired by Alderman Lewis, consists of fifteen senior members, Council staff and Council elected member representatives and MLA electorate office representatives. Aldermen Henderson and Buhr also participate in this advisory group.

Members discussed progress towards Action Table items, elected member representation on this advisory group, new Library initiatives, Seniors Forum planning and distributed the group's Terms of Reference for review.

Palmerston Seniors Forum is planned for Monday 20 August 2018. This falls within both the NT Seniors Month and Palmerston Seniors Fortnight. Council was awarded \$1,500.00 funding support from NT Government to support the 2018 Seniors Forum. Members of PSPDA facilitate the Seniors Forum.

The new-look May edition of **Grey Goss**, Council's quarterly newsletters for senior residents, utilised a new program for production. As usual it promoted upcoming Council and other events, Council updates and news of interest to local seniors.



**Youth Inspiring Palmerston (YIP)** is an advisory committee to Council made up of young people from Palmerston. YIP keeps Council informed on issues that are significant and important to young people in the City of Palmerston. YIP has been assisting in developing and organising a range of youth events and activities including; Palmerston Pool Party, youth music events and Geekfest Top End 2018, as well as supporting other general community events. YIP will take a break over the school holidays and will reconvene in week two of term 3.

Two current YIP members who are also members of the NT Youth Round Table, are working with their peers from across the NT on various youth targeted projects. One YIP member is working on a project to improve services for young people from a multicultural background and the other YIP member is working on a project to improve services to young people involved in youth justice facilities in the NT.

**AGENDA ITEM:** 13.1.4

**REPORT TITLE:** Corporate Services Quarterly Report April – June 2018

**REPORT NUMBER:** 9/0048

**MEETING DATE:** 17 July 2018

**Author:** Director Corporate Services, Chris Kelly

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

This report summarises the key activities undertaken by Corporate Services in the April to June Quarter 2018.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

## KEY ISSUES

- Summary of services provided by the Corporate Services Department during the April to June Quarter 2018.
- Council's media monitoring detected 295 media mentions reaching a cumulative audience of 1,188,141.
- Consultation of the draft Municipal Plan and Long Term Financial Plan for 28 days took place receiving ten submissions from seven unique submitters.
- Council's free Wi-fi was used 3,450 times in the last three months.

## RECOMMENDATION

THAT Report Number 9/0048 entitled Corporate Services Quarterly Report April – June 2018 be received and noted.

## BACKGROUND

At the 2<sup>nd</sup> Ordinary Council Meeting of 15 May 2018, Council made the following decision:

12.1.2 *Community Services Quarterly Report April – June 2018* 9/0020

*THAT Report Number 9/0012 entitled Corporate Services Quarterly Report January – March 2018.*

**CARRIED 9/0063 – 15/05/2018**

Council will be provided with a report on the activities of Corporate Services at the end of each quarter.

## DISCUSSION

Highlights from the Corporate Services Department include:

### *Media and Communications*

Media and Communications had a busy quarter, following the election of the new Council and the commencement of Dry Season activities.

Highlights include:

- Council issued 8 media releases and responded to 12 newspaper media enquiries on topics, including the cyclone recovery efforts and the proposed budget for 2018/19.
- Council made 54 Facebook posts. The most popular posts for this quarter were based on events with the month of June having the highest reach of 24, 931. Events included Sanctuary Sessions, Geekfest and Reboot Your Loot.
- Council also attracted 212 new followers.
- Council's media monitoring detected 295 media mentions reaching a cumulative audience of 1,188,141. The highest volume of coverage occurred on 4 April 2018, with the largest cumulative audience occurring on 3 April 2018. Topics discussed on those days covered the newly elected members.



*Geekfest promotional poster*



## Finance and Customer Services

Council's Finance and Customer Services had a busy quarter. All rates notices have been issued, however there was extensive work involved in planning for the coming financial year, including the City of Palmerston Municipal Plan, Long Term Financial Plan and the Declaration of Rates and Charges.

Highlights include:

- Development of the draft Declaration of Rates and Charges.
- Preparation of the 2018/19 budget including rates modelling for incorporation into the Municipal Plan.
- Development of the Long Term Financial Plan.
- Consultation of the draft Municipal Plan and Long Term Financial Plan for 28 days with the Municipal Plan receiving 10 submissions from 7 unique submitters.
- Interim external audit undertaken for year-end financial statements.
- Six Council reports including three monthly reports, one budget review, rescinding of Council Policy *FIN25 Rating* and 2018/19 Schedule of Fees and Charges.
- Implementation of Ezybill progressing well for 2018/19 rates.



*The draft Municipal Plan for consultation*

## Information Systems

Council continues to offer its free CBD Wi-Fi to residents and visitors. Council Free Wi-Fi services are available in Goyder Square, Library, Recreation Centre and Arts Centre from Monday – Sunday between 7am to 10pm to encourage users to spend more time in the CBD and visit local businesses.

Users can access Council Free Wi-Fi services with unlimited data and speed of 20 mbps. Content filtering and Firewall security is applied at all times to prevent any malicious acts or exploitation of internet services. Council's free Wi-Fi was used 3,450 times in the last three months with an average session

time of 2.03 hours in the Library, 1.87 hours in Goyder Square and 2.2 hours in the Recreation Centre. Usage in the Arts Centre was minimal. The majority of users are aged between 18 and 34.

### ***Human Resources***

Council has a diverse workforce performing many functions on behalf of the community. As at 30 June our employees comprised of 43% males and 57% females.

Four recruitment campaigns were undertaken during this period to fill vacant roles.

One staff member undertook a structured training opportunity during this period to further enhance their skills and knowledge. Elected Members undertook the Australian Institute of Company Directors Course and the Deputy Mayor attended the Developing Northern Australia Conference in Alice Springs.

### **CONSULTATION PROCESS**

There was no consultation required as part of this report.

### **POLICY IMPLICATIONS**

There are no policy implications from this report.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no financial or resource implications from this report.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There are no risk, legal or legislative implications from this report.

### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environmental sustainability implications from this report.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

### **ATTACHMENTS**

There are no attachments for this report.

**13.2 Action Reports**

13.2.1	Preparation of a 10 Year Rating Strategy	9/0047
13.2.2	Palmerston Library Funding and implementation of Radio Frequency Identification	9/0052
13.2.3	Palmerston Seniors Advisory Group (PSAG)	9/0051
13.2.4	Centenary of Armistice of 11 November 1918	9/0043

**AGENDA ITEM:** 13.2.1

**REPORT TITLE:** Preparation of a 10 Year Rating Strategy

**REPORT NUMBER:** 9/0047

**MEETING DATE:** 17 July 2018

**Author:** Director Corporate Services, Chris Kelly

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

This report seeks Council approval to commence preparation of a Rating Strategy.

### Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community and are committed to delivering the highest possible levels of service and community engagement.

## KEY ISSUES

- Council has committed to preparing a Rating Strategy for the next ten years in consultation with the community.
- It is proposed that the draft strategy be developed in a three-stage process.
- Stage one being establishment of a Community Reference Group to provide ideas, concepts and feedback to form part of the development of a draft Rating Strategy.
- Stage two being Council staff utilising the outcomes of the Community Reference Group to draft a Rating Strategy for adoption by Council for consultation with the broader community.
- Stage three being broad community consultation on the draft strategy for Council consideration.
- This process will be concluded in sufficient time to inform the 2019/20 Municipal Plan and cost approximately \$25,000.

## RECOMMENDATION

1. THAT Report Number 9/0047 entitled Preparation of a 10 Year Rating Strategy be received and noted.
2. THAT Council develop a Rating Strategy utilising a consultative process as outlined in Report Number 9/0047 entitled Preparation of a 10 Year Rating Strategy.

## BACKGROUND

At the 1<sup>st</sup> Ordinary Council Meeting of 1 May 2018 Council made the following decision:

### 11.1 Council Rating Strategy

*THAT a report be prepared outlining the process, including community consultation, timeline, cost and any other relevant considerations for the preparation of Rating Strategy for the next 10 years to be presented to the 2<sup>nd</sup> Ordinary Meeting in July.*

CARRIED 9/0032 – 05/05/2018

## DISCUSSION

The 2018/19 Budget was the first for the 9<sup>th</sup> Council and there was insufficient time between the March election and the adoption of the Municipal Plan to develop a new Rating Strategy and undertake adequate community consultation and education. However, Council has committed as part of the 2018/19 Budget to undertake a consultative process to determine what will be the Rating Strategy for the next ten years.

The purpose of the City of Palmerston Rating Strategy is to:

- determine a fair method of raising revenue from rates.
- ensure that the money raised through rating property owners, in conjunction with other income sources, will guarantee the long term financial sustainability of the Council; and
- ensure that Council has sufficient measures in place to support community groups, pensioners and those suffering from hardship.

There are several matters that this rating strategy should consider, which include but are not restricted to:

- rating methodology
- rating differentials (what contributions different types of properties make)
- concession policy
- financial hardship
- debt recovery
- payment methods and incentives
- payment channels
- legislative requirements and restrictions

Council has committed to the community that there will be significant consultation as part of the preparation of the Rating Strategy. There are several different options Council could endorse for community consultation. These include workshops with the Elected Members to develop a strategy which is then consulted upon, like the process used for the Municipal Plan. There is a risk is that the community doesn't feel sufficiently engaged on a major policy decision that they have a demonstrated interest in and Council loses creditability with the community.

Another option is that Council could also engage broadly to collect ideas, then draft a policy and consult upon that. The timing of this process would be parallel with the Strategic Plan and the Economic Development Plan and there is a risk of saturation and the community becoming disengaged due to consultation fatigue.

The model of consultation that is being recommended would engage people from across Palmerston using a representative Community Reference Group (CRG) made up of a cross section of members of the community. At this stage it is estimated the group would consist of a cross section of residents. Elected Members and Council staff would attend as observers only. This group would hold four facilitated meetings to provide ideas, concepts and feedback in response to the matters outlined above that a Rating Strategy should consider. They can also raise any additional relevant matters to be discussed.

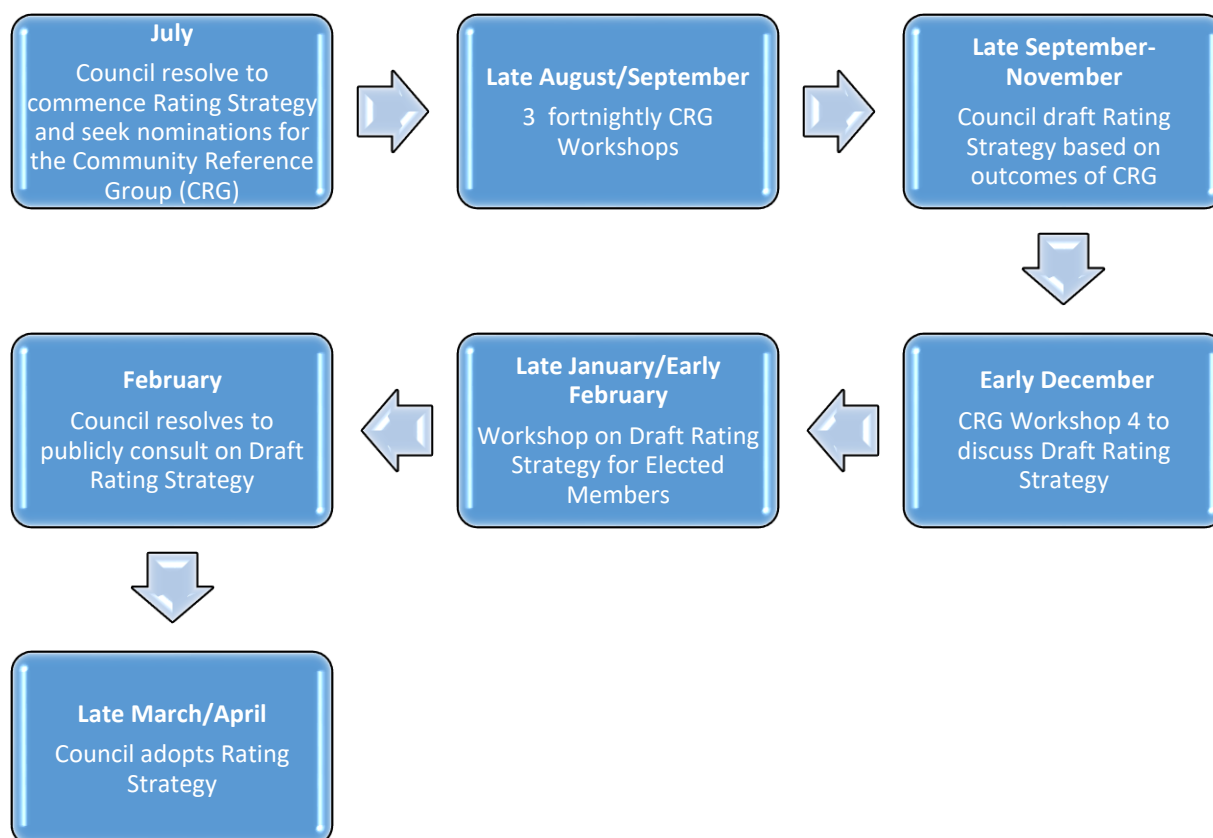
The meetings would be led by an independent facilitator accompanied by external subject matter experts. The role of the facilitator would be to lead meetings which would consist of small and large group discussions of the relevant topics. They could pose a series of questions for feedback and ideas on matters such as:

- what is a fair way to raise revenue from rates?
- how should rates be split between different types of ratepayers?
- what concessions should Council offer and what should the criteria be?
- what support should Council provide those suffering from financial hardship?
- what are the most effective ways to recover outstanding rates?
- what are ratepayer's preferred payment methods and channels?

The role of the subject matter expert or experts is to provide easy to understand information for the CRG on matters such as Council's current rating methodology, the role of valuations, legislative requirements and restrictions. Council staff have this knowledge, however it is recommended that Council staff are not seen to be participating and shaping the outcomes, so it is recommended that an external independent person undertakes this role.

The independent facilitator would then prepare an Outcomes Report that documents the process used and the guidance provided by the Community Reference Group. The Outcomes Report would be provided to Council Staff to form the basis of the Rating Strategy which would then be drafted. The Draft Rating Strategy would then be provided to the Community Reference Group for their information and feedback. The draft Rating Strategy would then be presented to Council in a workshop prior to Council endorsing it for public consultation. After submissions are received from public consultation, any amendments would be made to the Rating Strategy and it would be considered by Council for adoption. Regular reports will be provided to Council meetings to update Elected Members on the progress.

The proposed timeline for the preparation of the Rating Strategy is outlined below. Council estimates that this process would be completed by the end of April 2019.



## CONSULTATION PROCESS

In preparing this report, the following Council staff were consulted:

- Finance Manager
- Finance Team
- Communications Team

Community consultation will occur in two stages in accordance with Level 2 of Council Policy *COMM003 Community Consultation*. Firstly, Council will form a Community Reference Group (CRG) to meet four times to assist in preparing and then review the Draft Rating Strategy. Council will undertake a significant social media campaign to attract participants for the CRG and will write to the property owners in the industrial/commercial suburbs of City Centre, Yarrowonga and Pinelands to encourage their participation to represent businesses.

The second stage of consultation will consist of community consultation on the Draft Rating Strategy. The Communications Strategy will include:

- Consultation portal on Council's website
- Social media to raise awareness and encourage submissions
- Media Release
- Newspaper advertising, radio interviews, Mayor's column.

## **POLICY IMPLICATIONS**

Consultation on the Draft Rating Strategy will occur in accordance with Council Policy COMM03 *Community Consultation* as it will potentially impact the Budget and Municipal Plan in future years.

It is likely that Council policies FIN17 Rate Concession and FIN21 Debt Collection will be discussed and potentially recommended for amendment by the Community Reference Group.

## **BUDGET AND RESOURCE IMPLICATIONS**

The estimated cost of a facilitator for the four workshops and an Outcomes Report will be \$25,000. No additional funds are required as this can be accommodated within the approved 2018/19 Budget.

The estimated cost of a direct addressed mailout would be an additional \$15,000, however this is not recommended.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There is a risk that the Community Reference Group may not be representative of the entire community, however the requirements ensuring at least one ratepayer from each suburb and no more than three from any individual suburb should mitigate this risk. Council has also reserved spots for younger and older people to ensure they are given the opportunity to participate.

Participants may raise matters that Council cannot address due to legislative restrictions, however this feedback may be included as part of Council's submission to a future review of the *Local Government Act*.

Council will require members of the Community Reference Group to sign Terms of Reference before they participate. This clearly outlines the terms and conditions of involvement including the role of participants, meeting protocols, confidentiality requirements and how to handle any media enquiries.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications from this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

There are no attachments to this report.



<b>AGENDA ITEM:</b>	13.2.2
<b>REPORT TITLE:</b>	Palmerston Library Funding and implementation of Radio Frequency Identification
<b>REPORT NUMBER:</b>	9/0052
<b>MEETING DATE:</b>	17 July 2018
<b>Author:</b>	Leanne Thorpe, A/Manager of Library Services
<b>Approver:</b>	Jan Peters, Director of Community Services

## PURPOSE

This report provides information for Council on the Public Library Funding Agreement and to seek Council support for the implementation of Radio Frequency Identification (RFID) at the City of Palmerston Library.

### Municipal Plan:

#### 1. Community & Cultural Wellbeing

##### 1.3 Arts and Culture

1.3 We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for increased cultural resources.

## KEY ISSUES

- Public Library Funding Agreement (PFLA) Grant has increased from \$581,756 to \$609,200.
- The Library Resource Allocation funding has increased from \$66,000 to \$96,843.
- It is being recommended that Council utilise additional funding to expediate the introduction of RFID technology to improve customer service within the Library.

## RECOMMENDATION

1. THAT Report Number 9/0052 entitled Palmerston Library Funding and implementation of Radio Frequency Identification be received and noted.
2. THAT Council approve allocating \$27,444 from the Northern Territory Government 2018/2019 Public Library Funding Agreement Grant and \$12,556 from approved 2018/2019 Library operational budget to the Palmerston Library Radio Frequency Identification project and that this be reflected in the First Quarter Budget Review.
3. THAT Council, pursuant to Section 32(2) of the Local Government Act 2008 (as amended), hereby delegates to the Chief Executive Officer, the power to finalise the Public Library Funding Agreement between Northern Territory of Australia and Council over funding for the Palmerston Library.

4. THAT pursuant to Section 26 (2) of the Local Government Act, Council authorises the affixing of the common seal to all documents associated with the Public Library Funding Agreement between Northern Territory of Australia and Council over funding for the Palmerston Library and that this be attested by the signatures of the Mayor and the Chief Executive Officer.

## BACKGROUND

The Northern Territory Government (NTG) provides funding to Councils for public libraries under the Public Library Funding Agreement (PLFG).

Council has in recent years been under a year to year agreement.

The Northern Territory Government (NTG) released its '*Connected Communities: Vision for Northern Territory Public Libraries 2017-2023*' that provides a new framework for the Government's investment in public libraries.

As a result of this new framework, Council has received notification that it will receive additional funding through a new five (5) year PLFA.

## DISCUSSION

The Northern Territory Government have increased their investment in public libraries in 2018-19 to implement the *Connected Communities* vision, outlined in the *Connected Communities: A vision for Northern Territory Public Libraries 2017-2023*. This funding will be delivered through a new five (5) year PLFA that provides for core library services in the Northern Territory. The new agreement will also include indexation on the annual grant.

The total value of NTG funding to the City of Palmerston is \$706,043 provided as follows:

	2018-19	2017-18
PLFA Grant	\$609,200	\$581,756
Library Resource Allocation	\$ 96,843	\$ 66,000
TOTAL	\$706,043	\$647,756

The Council adopted budget allows for NTG contribution to be at the 2017-18 figures, therefore this additional funding represents a windfall for the Palmerston Community.

The Library resource allocation component of the grant can only be utilised to purchase library resources such as books, DVD's and alike.

In relation to the additional funding received as part of the PLFA grant it is being recommended that Council utilise this funding to install RFID technology into the Palmerston Library.

In Australia alone, 85 percent of public libraries have implemented RFID. Once security tags are added to each library item, RFID readers will facilitate patron self-checkout and can check the whole collection within minutes with near 100 percent detection rates. The tags and sensors communicate with the integrated library system, making it possible to know exactly which items are moving out of the library.

Implementing RFID would not only modernise the library but also create greater staff efficiencies and improve service delivery and customer experience. The patron self-checkout machines will free up staff from desk duties allowing them to take on other task such as digital literacy, increasing outreach programs, helping customers and being more mobile to connect with patrons around the library in all locations.

The City of Darwin have implemented RFID in their libraries, presently the City of Palmerston do not have library cards that work at these libraries. Should City of Palmerston purchase RFID, our patrons will once again be able to use their library cards at other libraries who have implemented RFID.

## **CONSULTATION PROCESS**

Once the RFID is installed, a community education campaign will be undertaken to ensure customers are able to transition to the new service delivery mode.

## **POLICY IMPLICATIONS**

There are no policy implications relating to this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

As detailed in the body of this report, Council's allocation of NTG funding for libraries will increase from \$647,756 to \$706,043.

Council will enter into a five (5) year funding agreement which includes indexation on the annual funding allocation.

The implementation of RFID is estimated at \$40,000 this will be funded from the additional \$27,444 of 2018/19 PLFA grant and from existing approved operational budget. There will be no adverse impact on library program delivery.

The introduction of RFID will improve use of resources in the Palmerston Library creating efficiencies whilst delivering improved levels of service.

The budget will be adjusted to reflect the additional funding at the first quarter budget review.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Council will enter into a five (5) year PLFA Grant Agreement providing greater certainty of funding levels.

The grant agreement will contain standard conditions and will be in keeping with the previous agreement. It is recommended that Council accept the grant. It is also being recommended that the Chief Executive Officer be delegated to finalise the agreement and that upon finalisation the document be signed and sealed.

Some customers may take time to adjust to RFID however this is a proven technology and to mitigate this risk Council will run an education change campaign.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

There are no attachments for this report.

**AGENDA ITEM:** 13.2.3

**REPORT TITLE:** Palmerston Seniors Advisory Group (PSAG)

**REPORT NUMBER:** 9/0051

**MEETING DATE:** 17 July 2018

**Author:** Community Services Officer, Tess Riches

**Approver:** Director Community Services, Jan Peters

## PURPOSE

This report presents the minutes and information from the most recent Palmerston Seniors Advisory Group (PSAG) meeting held on 2 July 2018 and seeks Councils approval of the updated Terms of Reference. This report also presents PSAG recommendations to Council for consideration.

### Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community and are committed to delivering the highest possible levels of service and community engagement.

## KEY ISSUES

- Summary of Palmerston Seniors Advisory Group Meeting 2 July 2018.
- The Group have recommended an amended Terms of Reference.
- The Group have requested that a report be provided to Council on the potential re-establishment of a City of Palmerston Access Advisory Committee.
- A Review of footpaths from Palmerston City Centre to Gateway for accessibility has been requested.

## RECOMMENDATION

1. THAT Report Number 9/0051 entitled Palmerston Seniors Advisory Group (PSAG) be received and noted.
2. THAT the draft PSAG meetings 2 July 2018 minutes and attachments being **Attachment A** to Report Number 9/0051 entitled Palmerston Seniors Advisory Group (PSAG) be received and noted.
3. THAT Council approve the Palmerston Seniors Advisory Group name change to Palmerston Seniors Advisory Committee.
4. THAT Council approve the Palmerston Seniors Advisory Committee Terms of Reference as **Attachment B** to Report Number 9/0051 entitled Palmerston Seniors Advisory Group (PSAG)

5. THAT a report be presented to Council on the potential re-establishment of a City of Palmerston Access Advisory Committee that includes the proposed scope, committee membership and draft Terms of Reference.

## BACKGROUND

The Palmerston Seniors Advisory Group (PSAG), is an Advisory Committee to Council, providing advice and feedback in relation to issues that affect Palmerston and rural seniors who access services, businesses, events and activities in the Palmerston municipality.

PSAG consists of 15 seniors, with the majority of members residing in the Palmerston municipality, the other members are seniors residing in the rural area that access services, business activities and events in the municipality.

The Group also facilitates a Senior's Forum in August of each year in conjunction with Council. All feedback and issues from workshops during the forum are collected and compiled into a priority action list. This action list forms the focus of the groups discussion in future meetings.

## DISCUSSION

The PSAG was established by Council prior to July 2010 and meets bi-monthly. Draft Minutes and current Draft Action Table from the 2 July 2018 are provided at **Attachment A**.

*Part 5.2 of the Local Government Act states that:*

- (1) *A council may establish council committees.*
- (2) *A council committee consists of the persons appointed by the council to be members of the committee.*
- (3) *The members of a council committee may consist of or include persons who are not members of the council.*
- (4) *The terms and conditions on which a person holds office as a member of a council committee are to be as determined by the council.*
- (5) *The council may abolish a council committee.*

The PSAG Terms and Reference are reviewed every two (2) years. During the July 2 meeting, the members reviewed the Terms of Reference, they were contemporised in line with moving from an advisory 'group' to a 'committee' and amended to meet legislative requirements. Senior residents remain the focus of the Committee and the recommended Terms and Reference form an attachment to this report for Council's consideration and approval, **Attachment B**.

In response to discussion about advocating for people with disabilities, and formally extending the scope of the Committee, members rejected the suggestion and instead requested Council provide a dedicated advisory committee for this sector of our community.

The City of Palmerston previously facilitated an Access Advisory Committee, of community members and industry experts, that provided advice and feedback to Council on disability access issues within the municipality. This Committee was placed in recess by Council in October 2009. The Seniors Advisory Committee has requested that Council consider re-establishing this committee to support Council in identifying access issues within the municipality, provide feedback into solutions and to help prioritise Council's annual disability access capital expenditure.

The PSAG recommended that a report be provided to Council that explores the re-establishment of an Access Advisory Committee or a committee of similar nature i.e.; Inclusivity Committee. The report would include further detail on potential committee goals and objectives, scope, committee membership and Terms of Reference.

Further discussion at the meeting around accessibility issues resulted in the request for a formal review of the paths to the new Gateway Shopping Centre from Palmerston CDB, with a view to improving safe and efficient pedestrian, prams and mobility-aided access.

The review of footpaths is an ongoing operational task conducted by Council Officers. Council Officers have taken on board the feedback from the Committee members; that people on mobility scooters and people using prams etc are having trouble traversing from footpath to footpath when travelling from the Palmerston city centre to the Gateway Shopping Centre. Council Officers will review the pathway to identify any issues and the jurisdiction responsible for any improvements. Findings of the review will be reported back to the Seniors Advisory Committee.

## **CONSULTATION PROCESS**

The PSAG is an Advisory Committee to Council.

Further community consultation may be undertaken regarding the possible re-establishment of the Access Advisory Committee.

## **POLICY IMPLICATIONS**

COMM003 Community Consultation

## **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications to this report.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Potential risks that exist from *not* addressing the two requests regarding accessibility and inclusivity include:

- Decreased community confidence in Council's consultative processes and procedures and Council accountability.
- Lost opportunities for Council to anticipate safety concerns, health and wellbeing issues and potential physical risks for members of our community, and the opportunity to address these in a pro-active manner.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications to this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** DRAFT PSAG Meeting 2 July Minutes and Attachments

**Attachment B:** DRAFT PSAG Terms of Reference



**CITY OF PALMERSTON**  
**Palmerston Seniors Advisory Group**  
**Community Room, Palmerston Library**  
**Monday 2 July 2018, Commencing 12 Noon**

---

## **MINUTES**

### **1. PRESENT**

Anna Durbridge	member
Marg Lee	member
Pam Smith	member
Ann Brown	member
Trevor Miller	member
Margaret Moore	member
Dot Chapman	member
Anne Coutts	member
Mary Oliffe	member
Alderman Sarah Henderson	Acting Chairperson
Mayor Athina Pascoe-Bell	Ex-Officio member, City of Palmerston
Jan Peters	Director of Community Services City of Palmerston
Tess Riches	City of Palmerston
Kirby Bolton	for Electorate of Drysdale

### **2. APOLOGIES**

Alderman Tom Lewis	Chairperson
Alderman Lucy Buhr	City of Palmerston alternate member
Sandra Parker	member
Neville Driver	member
Lillian Mann	member
Olga Dalrymple	for Electorate of Brennan
Angie Walker	for Electorate of Spillett

### **3. CONFIRMATION OF MINUTES**

THAT the minutes of the Palmerston Seniors Advisory Group Meeting held Monday, 14 May 2018, be confirmed.

Moved: Marg Lee      Seconded: Marg Moore      Carried unanimously.

#### **4. INTRODUCTION of members, welcome new members**

Participants introduced themselves and spoke briefly about their motivations for joining the Palmerston Seniors Advisory Group.

#### **5. BUSINESS ARISING FROM PREVIOUS MEETING**

##### **5.1 Action Table Items were discussed; updated table attached. Determinations from Action Table this meeting:**

###### **Item 3**

Motion: a representative from the Centre Management of Gateway Shopping Centre be invited to a PSAG meeting to update on developments around parking, buses, access to the facility.

Moved: Pam Smith                      Seconded: Dot Chapman      Carried unanimously.

###### **Item 4**

Continue to promote to the community via all possible methods to encourage reporting of disability access issues, and other infrastructure issues.

##### **5.2 PSAG Terms of Reference Review**

Discussion around the proposed changes to the TOR resulted in the following outcomes:

PSAG is an advisory committee to Council, (formerly designated an advisory group) which has requirements around aspects such as Minutes and notice periods for Agendas, plus specific wording around procedures, criteria of membership etc. All such changes to TOR are mandatory.

PSAG members wish to remove the addition of People with Disabilities from the proposed title and also body text. While they wish to continue to advocate for all residents, they feel that their main consideration must remain with seniors, who may, or may not also be, disabled. The proposal of adding People with Disabilities to the PSAG brief was rejected. Members feel that People with Disabilities should be represented effectively to Council, in their own right.

Three motions were proposed:

Motion: That a report be provided to Council that requests the re-establishment of the Access Advisory Committee.

Moved: Mary Oliffe      Seconded: Ann Brown      Carried unanimously.

Motion: That the proposed Terms of Reference (attached) be modified by removal of the term 'People with Disabilities' from the proposed title and also body text.

Moved: Barb Crane                      Seconded: Marg Lee                      Carried unanimously.

Motion: That the proposed Terms of Reference (attached) be accepted upon the removal of the term 'People with Disabilities' from the proposed title and also body text.

Proposed: Ann Brown                      Seconded: Mary Oliffe                      Carried unanimously.

Details around the meeting procedures were discussed; meetings will continue to be scheduled every two months, avoiding August, which is seniors Month. If members wish to discuss issues further between scheduled meetings, they may meet informally, by arrangement. Tess can facilitate informal meetings. All senior members present agreed that their contact emails be shared with other members; Tess will approach absent members to assess their willingness to be included.

## **6. CHAIR'S REPORT – Nil**

The incoming Chairperson was unable to attend this meeting.

## **7. NEW BUSINESS**

### **7.1 Inclusivity and Access**

Concerns were expressed regarding safe mobility scooter/gopher/wheeled chair/pram access to Gateway (Shopping Centre), from the city centre (Bus Station for instance).

Motion: that Council Officers review footpaths from the city centre to Gateway for accessibility and identify all issues plus which jurisdiction these fall into: Council or other authority.

Moved: Trevor Miller Seconded: Anna Durbridge Carried unanimously.

Kirby advised that, due to recent changes of portfolios, Eva Lawler MLA is now Minister for Infrastructure, Planning and logistics.

### **7.2 Seniors Forum Update**

Date is Monday 20 August.

Palmerston and Rural Seniors Committee will be taking registrations on behalf of Council at their Seniors Fortnight Registration day on Thursday 19 July. (To register for the free Seniors Forum, a senior need not be a current member of PRSC.)

This Forum will be focussed heavily on Council consultations and seniors' issues, rather than outside organisations. However during discussions (see below) regarding the Palmerston Hospital it was identified that speakers from the Hospital might be invited to update the Forum participants.

### **7.3 Volunteer Drivers Scheme.**

Marg Lee provided an overview of the re-established Palmerston Volunteer Driver Program (PVDP), which provides services to Seniors who require assistance to attend various appointments and have no other available means of transport at the time.

These appointments may include, but are not limited to: local doctor appointments, Dentist appointments, Optometrist appointments etc.

These services are available through a partnership between The Palmerston And Rural Seniors Committee Inc. and the Brennan Electoral Office. The PRSC and the Brennan Electorate Office will trial this transport service for a three (3) month trial period, commencing Monday 21 May 2018.

The administration office for bookings and concerns will be the Brennan Electoral Office, contact 8999 5587.

Additional (licensed and insured) drivers are urgently required.

PSAG members are requested to promote this service, and need for volunteer drivers, whenever possible.

- 7.4 In response to a question regarding possible bus access to the Farrar Health Precinct, Mayor Pascoe-Bell advised that she was aware that funding was being provided to extend bus services to the new Palmerston Hospital and that Council would be advocating that an extension of such a service also include the Farrar medical facilities.

**8. CORRESPONDENCE - nil**

**CLOSE: 1.20pm**

**Next Meeting: 10 September 2018 - Recreation Centre Community Room 1**

---

DRAFT

	<b>Focus Area</b>	<b>Issue</b>	<b>Possible solution ideas</b>	<b>Action</b>	<b>Responsibility</b>	<b>When</b>	<b>Status</b>
1	Seniors Centre	Dedicated space for seniors to meet to socialise, get information etc.	<ul style="list-style-type: none"> <li>Continue to liaise with council on a purpose-built seniors' centre</li> </ul>	<p>Provide update on progress of Marlow's Lagoon Land Use Plan.</p> <p>Invite relevant speaker to PSAG meeting – or hold additional meeting – to consult re Marlow Lagoon Land Use Plan.</p>	<p>Director Community Services</p> <p>Director Community Services</p>	<p>Each meeting</p> <p>asap</p>	Ongoing, (new elected members to be involved)
2	General City Planning	Parking meters	<ul style="list-style-type: none"> <li>Time is too short</li> <li>Better policing of disabled parking</li> <li>Cancel parking meters</li> </ul>	<p>Provide Feedback to Council.</p> <p>Seek feedback from Council re possible amendments to parking strategy.</p>	Director Community Services		Following a Council review of paid parking in the City Centre As per Council minutes 9/0094 – 05/06/2018
3	Transport	Concerns about safe access to Gateway shopping Centre from bus stops and on foot	<ul style="list-style-type: none"> <li>Find out what the new entrance plans are with Stage Two nearing completion</li> </ul>	<p>Invite speaker from Centre Management – Gateway to update re bus parking and pedestrian access</p> <p>Put new info into Grey Goss</p> <p>Send recent information regarding access to site to Jan.</p>	<p>Tess</p> <p>Tess</p> <p>Angie</p>	<p>Review when stage 2 of Gateway Shopping Centre opens</p> <p>Consider asking Council to approach Centre Management – Gateway re the issue</p>	
4	Disability access	Council has an annual budget to maintain and repair infrastructure	<ul style="list-style-type: none"> <li>Promote to community they can identify disability access issues on Council controlled property</li> </ul>	<p>Continue to promote in Grey Goss, GSTV, Facebook, website, Mayor's Notes etc.</p>	Tess	Each edition	Ongoing

**City of Palmerston Seniors Advisory Committee  
Terms of Reference – Draft July 2018**

**1. TITLE**

The name of the committee shall be **Palmerston Seniors Advisory Committee**.

**2. PURPOSE**

The committee is an advisory committee to the City of Palmerston and an advocacy body for the community, regarding issues relating to seniors in the Palmerston Municipality.

**3. MEMBERSHIP**

- 3.1 One or more Elected Members nominated/elected by Council.
- 3.2 The Mayor is an ex officio member of the committee.
- 3.3 Council Officers (3 maximum) will have representation in the committee with representatives appointed by the Director of Community Services. The composition of representation shall be, where appropriate, the Community Services Manager/Director, Community Services Officer as Secretary and other members to be recommended by the committee.
- 3.4 Committee membership will be made up of a maximum of sixteen (16) members. Majority of membership must be held by Palmerston Residents (60%) with minority memberships open to residents residing in the rural area that meet the membership eligibility criteria.
- 3.5 Classified as a senior member of the community (50+) but must reside in the Palmerston or rural municipality and rural members also must demonstrate connections or involvement in Palmerston Groups.
- 3.6 Committee membership nominations will be presented to Council for approval.
- 3.7 A quorum of members must be present before a meeting can proceed. At least Eight (8) members and One (1) Council officer must be present for the meeting to proceed.
- 3.8 Term of membership is 2 years. Members may reapply for membership for a further period of time should Council not receive a sufficient number of new nominations within the two-year period.
- 3.9 Committee members will cease to be a member if they:
  - o resign from the committee
  - o fail to attend two (2) consecutive meetings without providing apologies to the chairperson
  - o breach confidentiality
- 3.10 Membership shall be reviewed bi-annually (every 2 years).
- 3.11 Members must abide by the City of Palmerston Committee Advisor Code of Conduct

**4. INVITED GUESTS**

- 4.1 Internal or external persons may be invited to attend the meetings at the request of the Chairperson on behalf of the committee to provide advice and assistance with the decision-making process. They have no voting rights and may be requested to leave the meeting at any time by the Chairperson.
- 4.2 Each Palmerston electorate office may be represented by one Member of Legislative Assembly (MLA) or their representative. They have no voting rights and may be requested to leave the meeting at any time by the Chairperson.



**5. VOTING**

- 5.1 Decisions will be made by: Majority vote with consideration of sustainable outcomes (budget constraints and stakeholder consultation).
- 5.2 The committee has no power to make decisions on behalf of Council, however may make recommendations for Council consideration.

**6. VACANT POSITIONS**

- 6.1 Any vacant Council Elected Member positions will be nominated/elected at the next available Council meeting.
- 6.2 Any vacant staff representative positions will be appointed by the Director of Community Services.
- 6.3 Any vacant community committee members will be sought through nominations and approval considered by Council.

**7. CHAIRPERSON**

The Chairperson shall be an Elected Member of Council nominated/elected at a Council meeting for a period of up to one (1) year. Responsibilities include:

- Guiding the meeting according to the agenda and time available; and
- Ensuring all discussion items end with a decision, action or definite outcome.

**8. SECRETARY**

A secretary will be present at each meeting. Roles and responsibilities include:

- Prepare and disseminate minutes and agendas according to Council policy;
- Schedule meetings and notify committee members;
- Invite specialists to attend meetings when requested by the committee; and
- Recording any decisions made by the committee.

**9. DURATION AND FREQUENCY OF MEETINGS**

Meetings will be scheduled on Mondays (if possible) and Bi-Monthly. Additional meetings may be held by agreement of the committee.

**10. FUNCTIONS**

The functions of the Palmerston Seniors and People with Disabilities Advisory Committee are:

- To facilitate discussions around Palmerston Seniors in the Palmerston municipality, and sometimes greater regions.
- To provide advice and make recommendations to Council.
- Identify and progress strategies for addressing the issues explored and discussed at the annual Seniors Forum.
- Inform and involve all key stakeholders to promote partnerships addressing issues.
- Actively and informally consult with peers, tabling any issues/concerns at Palmerston Seniors and People with Disabilities Advisory Committee Meetings.
- Gathering and disseminating relevant information to seniors and
- Assist in convening an annual senior's forum for Palmerston seniors and stakeholders.

**11. REVIEW**

A review of the Committee functions will be conducted annually.

Terms of Reference will be reviewed bi-annually and presented to Council for approval.

**AGENDA ITEM:** 13.2.4

**REPORT TITLE:** Centenary of the Armistice of 11 November 1918

**REPORT NUMBER:** 9/0043

**MEETING DATE:** 17 July 2018

**Author:** Jan Peters, Director Community Services

**Approver:** Luccio Cercarelli, Chief Executive Officer

## PURPOSE

This report seeks support to the Centenary of Armistice events in Palmerston in conjunction with Northern Territory Government and the RSL Palmerston Branch.

### Municipal Plan:

1. Community & Cultural Wellbeing

1.3 Arts and Culture

1.3 We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for increased cultural resources.

## KEY ISSUES

- The Centenary of Armistice of 11 November 1918 is 11 November 2018, Remembrance Day.
- City of Palmerston will work with Northern Territory Government (NTG) and Palmerston Returned Services League (RSL) to commemorate the occasion.
- It is recommended that Council support four (4) activities for the commemoration.
- Funding is available from the NTG to support these initiatives; however, Council will also incur costs associated with supporting the main event and a part-contribution for the mural.

## RECOMMENDATION

1. THAT Report Number 9/0043 entitled Centenary of the Armistice of 11 November 1918 be received and noted.
2. THAT Council support the commemoration of the Centenary of Armistice by:
  - Displaying fifteen streetlight commemorative banners for the period of 22 October 2018 till 16 November 2018.
  - Installation of a temporary public art Poppy Wall in Memorial Park for the period of 22 October 2018 till 16 November 2018.
  - Hosting a community BBQ in support of the RSL: Remembrance Day event on 11 November 2018.

3. THAT Council approve the commissioning of a permanent Centenary of Armistice mural on the Memorial Park side underpass entry and that a final design be presented to Council for approval prior to installation.

## **BACKGROUND**

Remembrance Day, which was originally called Armistice Day, commemorates the end of the Great War (World War 1) hostilities achieved by the signing of the Armistice, which occurred at 11am on November 11, 1918 – the 11<sup>th</sup> hour of the 11<sup>th</sup> day of the 11<sup>th</sup> month.

In 1919, the first anniversary of Armistice, one minute's silence was instituted as part of the main commemorative ceremony. After the end of World War II in 1945, the Australian and British Governments changed the name to Remembrance Day as an appropriate title for a day which would commemorate all war dead.

Red poppies are a symbol of Remembrance Day and are often worn or displayed to remember those who died during a war.

Remembrance Day is not a public holiday in Australia, however many Australian's stop what they are doing at 11am for a minute of unified silence.

On Saturday 11 November 2018, we commemorate the centenary of the Armistice that ended the first World War (1914-18).

## **DISCUSSION**

This report seeks Council endorsement of support for commemorative activities in Palmerston.

The City of Palmerston, Palmerston RSL and the NTG will work together to commemorate this important event in Palmerston with the following proposed activities:

- A commemorative event in Memorial Park on 11 November, run by Palmerston RSL. City of Palmerston will support this event by hosting a community barbeque.
- The display of commemorative banners on street lights along Chung Wah Terrace, in the weeks leading up to the event.
- A temporary public art Poppy Wall placed in Memorial Park, with poppy contributions placed by community, leading up to the event.
- A permanent commemorative mural on the underpass entry in Memorial Park

City of Palmerston will work with the Palmerston RSL, and support their needs, to host a Remembrance Day special event in Memorial Park. It is proposed that Council support this event by hosting a community barbeque following the event proceedings.

Council will be installing banner fixings to approximately 15 light poles along Chung Wah Terrace prior to November. The NTG has agreed to procure commemorative banners for placement leading up to the event. Although the fittings will support this event they will remain in place and provide ongoing benefit to Council for the promotion of all major Council events.

With funding support from NTG, a temporary public art installation is proposed for placement in Memorial Park: a Poppy Wall. Council will contract the placement of a mesh wall, and schools and community members will be encouraged to make poppies for placement on the wall, similar to the images shown below. A sign would be placed in the middle of the wall promoting the Centenary of Armistice, and the temporary wall would be erected in the park at least three (3) weeks prior to the event giving ample time for community members to place their poppies. This art installation would be in place for approximately 4 weeks.





Image: Poppy Wall



In addition to this temporary artwork, a mural is proposed on the entry wall to the University Avenue underpass, on the side facing Memorial Park. The mural will be specifically designed to commemorate the Centenary of Armistice, would be a permanent artwork commissioned by a local artist at an anticipated cost of \$10,000 which would be supported in part through NTG funding and supplemented by Council funds. The cost to Council would be approximately \$5,000 and can be met through existing budget. The images below depict the concept; however, the actual mural design will be specific to Armistice and require endorsement by all parties: Council, NTG and Palmerston RSL.



Finally, Council also proposes to observe one minute's silence in Council's Civic building, Library and Recreation Centre to mark the occasion. An announcement will be made shortly before and at 11am on November 11, requesting all patrons and staff within each facility to observe one minute's silence.

## **CONSULTATION PROCESS**

In preparing this report the following external parties were consulted:

- President of Palmerston RSL.
- Director Community Engagement, Defence NT, Department of Trade, Business and Innovation.

Both the Department of Trade, Business and Innovation and the Palmerston RSL have indicated support in principle for the proposed projects.

In preparing this report the following City of Palmerston staff were consulted:

- Chief Executive Officer.
- Director City Growth and Operations.

## **POLICY IMPLICATIONS**

There are no policy implications to this report

## **BUDGET AND RESOURCE IMPLICATIONS**

The Four (4) projects are expected to cost \$15,500 in total:

Community BBQ	\$ 1,200
Banners x 15	\$ 1,800
Mural	\$ 10,000
Poppy Wall	\$ 2,500

The Northern Territory Government have offered up to \$10,000 procurement support for the Centenary of Armistice activities in Palmerston. NTG will not grant the funds to Palmerston but instead procure works to this value. Should Council approve the projects, Council will be required to make a financial contribution of approximately \$5,500 which can be met from existing budget.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There are no risk, legal and legislative implications associated with this report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications. All temporary and permanent projects will be carried out in an environmentally responsible manner.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## **ATTACHMENTS**

There are no attachments for this report.

**14.1 Information**

**14.1.1 Appointment of Members to the Palmerston Division of the Development Consent Authority**

THAT Item number 14.1.1 entitled Appointment of Members to the Palmerston Division of the Development Consent Authority be received and noted.

**14.2 Correspondence**

Nil





MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House  
State Square  
Darwin NT 0800  
minister.lawler@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5566  
Facsimile: 08 8936 5609

Her Worship the Mayor of Palmerston  
Mrs Athina Pascoe-Bell  
City of Palmerston  
PO Box 1  
PALMERSTON NT 0831

Email: [Mayor@palmerston.nt.gov.au](mailto:Mayor@palmerston.nt.gov.au)

Dear  Mayor

I am pleased to advise that pursuant to section 89(1)(a) of the *Planning Act*, I have appointed Alderman Benjamin Giesecke and Alderman Sarah Henderson as members, and pursuant to section 91(1) of the *Planning Act*, yourself as the alternate member, of the Palmerston Division of the Development Consent Authority, in accordance with Council's nomination.

The appointments will commence from the date of this letter to 3 December 2019.

Please contact Mr Anthony Brennan, Director Development Assessment Services, via email at [anthony.brennan@nt.gov.au](mailto:anthony.brennan@nt.gov.au) or by telephone 8999 6118, as soon as possible, to organise an information package and briefing.

I wish you well during your term of appointment with the Authority.

Yours sincerely



EVA LAWLER  
10 JUL 2018

---

**15** REPORT OF DELEGATES

---

**16** QUESTIONS BY MEMBERS

---

**17** GENERAL BUSINESS

---

**18** NEXT ORDINARY COUNCIL MEETING

---

THAT the next Ordinary Meeting of Council be held on Tuesday 7 August 2018 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

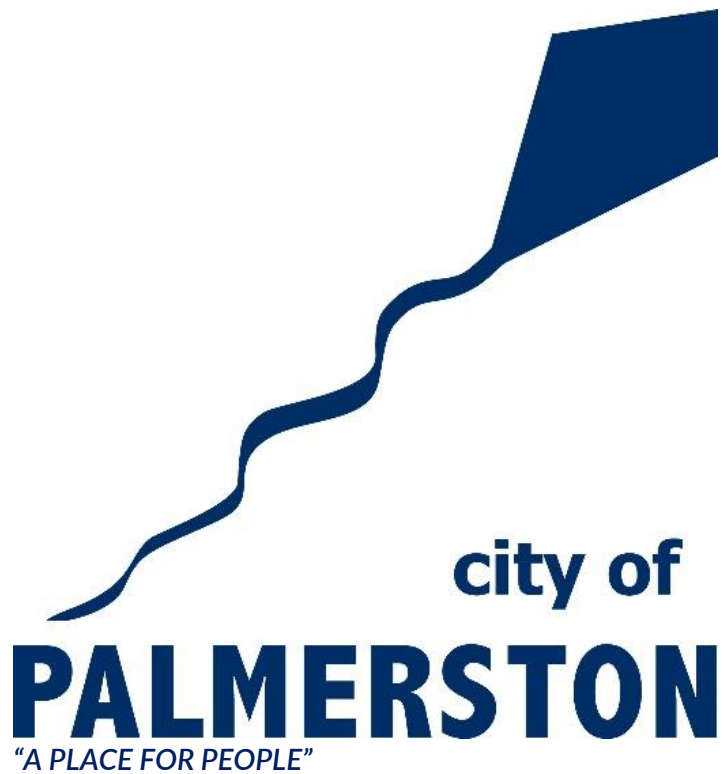
**19** CLOSURE OF MEETING TO PUBLIC

---

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential items of the Agenda.

**20** ADJOURNMENT OF MEETING AND MEDIA LIAISON

---



**COUNCIL MEETING  
MINUTES  
TUESDAY, 3 JULY 2018**

1st Ordinary Council Meeting

## CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 3 July 2018 at 5.30pm.**

### ELECTED MEMBERS

Mayor Athina Pascoe-Bell  
Deputy Mayor Damian Hale  
Alderman Amber Garden  
Alderman Benjamin Giesecke  
Alderman Lucy Buhr  
Alderman Mick Spick  
Alderman Sarah Henderson

### STAFF

Chief Executive Officer, Luccio Cercarelli  
Director Corporate Services, Chris Kelly  
Director Community Services, Jan Peters  
Director City Growth and Operations, Gerard Rosse  
Finance Manager, Shane Nankivell  
Communications Officer, Samantha Abdic  
Minute Secretary, Alyce Breed

### GALLERY

Melissa Mackay, Nine News  
Will Zwar, NT News

## 1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

## 2 OPENING OF MEETING

The Mayor declared the meeting open at 5.30pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

Nil.

Initials: \_\_\_\_\_

3.2 Leave of Absence Previously Granted

Moved: Alderman Spick  
Seconded: Alderman Giesecke

THAT it be noted Alderman Lewis is on leave of absence previously granted on 5 June 2018, for the period of 29 June to 9 July inclusive.

CARRIED 9/0127 – 03/07/2018

3.3 Leave of Absence Request

Nil.

## 4 REQUEST FOR TELECONFERENCING

---

Nil.

## 5 DECLARATION OF INTEREST

---

5.1 Elected Members

Moved: Alderman Spick  
Seconded: Alderman Buhr

THAT the Declaration of Interest received from Alderman Spick for Item 13.2.6 be received and noted.

CARRIED 9/0128 – 03/07/2018

5.2 Staff

Moved: Alderman Garden  
Seconded: Alderman Giesecke

THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 25.2.1 be received and noted.

CARRIED 9/0129 – 03/07/2018

## 6 CONFIRMATION OF MINUTES

---

6.1 Confirmation of Minutes

Moved: Alderman Spick  
Seconded: Alderman Henderson

THAT the minutes of the Council Meeting held Tuesday, 19 June 2018 pages 9476 to 9482, be confirmed.

CARRIED 9/0130 – 03/07/2018

6.2 Business Arising from Previous Meeting

Nil.

Initials: \_\_\_\_\_

## 7 MAYOR'S REPORT

### 7.1 Mayor's Report M9/002

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Spick

1. THAT Report Number M9/002 entitled Mayoral Update Report - June 2018 be received and noted.
2. THAT Council thank the Community Services Development Team, Library Team and in particular Sean Newcombe, Liz Middleton and Nadine Chambers for their work in delivering Geekfest Top End 2018.

CARRIED 9/0131 - 03/07/2018

## 8 DEPUTATIONS AND PRESENTATIONS

### 8.1 Deputations

Nil.

### 8.2 Presentations

Nil.

## 9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

### 9.1 Parking Fees

Moved: Alderman Buhr  
Seconded: Alderman Garden

THAT the public question received by written submission from Clare Hasewski regarding parking fees and the response be received and noted.

*Question: Could Council please approve that the annual parking fee in Zone B be amended so it is charged at \$100 in advance for each quarter until the policy changes are finalised?*

*Response: Council staff are currently undertaking a review of parking in the CBD and this will include matters such as pricing, payment methods and payment channels. Your comments will be taken into consideration, and I encourage you to participate in the public consultation that will occur as part of that review.*

*Council has adopted the Fees and Charges for 2018/19 with no increase to parking charges, and Council staff will not be recommending any amendments to parking fees until the parking review is completed.*

CARRIED 9/0132 - 03/07/2018

Initials: \_\_\_\_\_



## 10 CONFIDENTIAL ITEMS

### 10.1 Confidential Items

Moved: Deputy Mayor Hale  
Seconded: Alderman Henderson

THAT the following item be confirmed and considered within the Confidential session of the Council meeting held on Tuesday, 3 July 2018.

ITEM	REGULATION	REASON
25.2.1	8(a)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(a) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

CARRIED 9/0133 - 03/07/2018

### 10.2 Moving Open Items into Confidential

Nil.

### 10.3 Moving Confidential Items into Open

25.1.1 City of Palmerston Smart Cities and Suburbs Program Application C9/0033

Moved: Alderman Henderson  
Seconded: Alderman Lewis

1. THAT Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application be received and noted.
2. THAT Council approve an application to the second round of the Smart Cities and Suburbs Program up to \$2 million, consisting of financial contributions as follows:
  - a. \$1 million from the Australian Government
  - b. \$500,000 from the Northern Territory Government
  - c. \$500,000 from the City of Palmerston

As outlined in Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application.

3. THAT Council, pursuant to Section 32 (2) of the Local Government Act (as amended), hereby delegates to the Chief Executive Officer, the power to finalise and make an application to the second round of the Australian Government's Smart Cities and Suburbs Program as outlined in Report Number C9/0033 entitled City of Palmerston Smart Cities and Suburbs Program Application.

Initials: \_\_\_\_\_

25.1.2 City of Palmerston Smart Cities and Suburbs Program Application (continued)  
C9/0033

4. THAT a further report be prepared on the final funding model and formal agreement should the City of Palmerston Smart Cities and Suburbs Program application be successful.
5. THAT this decision and report be moved into open on 3 July 2018.

CARRIED 9/0125 – 19/06/2018

## 11 PETITIONS

Nil.

## 12 NOTICES OF MOTION

### 12.1 Anti-Social Behaviour in Laneways

Moved: Alderman Henderson  
Seconded: Alderman Spick

THAT a report be prepared outlining options for the trial of laneway treatments including costs, temporary closure, process performance indicators and public consultation, to improve public safety and amenity within neighbourhoods whilst ensuring community connectivity and walkability, to be presented to the 2<sup>nd</sup> Ordinary Council Meeting in September 2018.

CARRIED 9/0134 – 03/07/2018

## 13 OFFICERS REPORTS

### 13.1 Receive and Note Reports

Nil.

### 13.2 Action Reports

#### 13.2.1 Adoption of the Draft City of Palmerston Municipal Plan 2018/19 9/0035

Moved: Deputy Mayor Hale  
Seconded: Alderman Garden

1. THAT Report Number 9/0035 entitled Adoption of the Draft City of Palmerston Municipal Plan 2018/19 be received and noted.
2. THAT Council amend the Draft City of Palmerston Municipal Plan 2018-2023 at **Attachment A** including changing the title to City of Palmerston Municipal Plan 2018/19, addition of information about disability funding, and amending the Rates Table to ensure consistency with the Rates Declaration as outlined in the detail of this report and minor editorial changes.
3. THAT in accordance with Section 24(1) of the *Local Government Act*, Council adopt the amended City of Palmerston Municipal Plan 2018/19 at **Attachment B** to Report

Initials: \_\_\_\_\_

13.2.1 Adoption of the Draft City of Palmerston Municipal Plan 2018/19  
(continued) 9/0035

Number 9/0035 entitled Adoption of the Draft City of Palmerston Municipal Plan 2018/19 with minor editorial amendments to remove “draft” references and minor amendments to sections entitled Mayor’s Message, Chief Executive Officer’s Message, Public Consultation and Submission Review and consistency with terminology for ‘A Place for People’.

4. THAT Council provide the adopted City of Palmerston Municipal Plan 2018/19 to the Department of Housing and Community Development in accordance with Section 24(1) of the *Local Government Act*.
5. THAT Council write to each submitter to the Draft Municipal Plan 2018/19 thanking them for their feedback, providing a point of contact to discuss their concerns further and outlining what action Council will take in response to their submission.

CARRIED 9/0135 – 03/07/2018

13.2.2 Adoption of Draft City of Palmerston Long Term Financial Plan 2019-2028  
9/0036

Moved: Alderman Buhr  
Seconded: Alderman Henderson

1. THAT Report Number 9/0036 entitled Adoption of Draft City of Palmerston Long Term Financial Plan 2019-2028 be received and noted.
2. THAT in accordance with Section 126 of the *Local Government Act*, Council adopt the Draft City of Palmerston Long Term Financial Plan 2019-2028 being **Attachment A** to Report Number 9/0036 entitled Adoption of Draft City of Palmerston Long Term Financial Plan 2019-2028.
3. THAT Council provide the adopted City of Palmerston Long Term Financial Plan 2019-2028 to the Department of Housing and Community Development in accordance with Section 126(5) of the *Local Government Act*.
4. THAT Council review the Long Term Financial Plan being **Attachment A** to Report Number 9/0036 entitled Adoption of Draft City of Palmerston Long Term Financial Plan 2019-2028 annually in November.

CARRIED 9/0136 – 03/07/2018

13.2.3 Declaration of Rates and Charges 2018/2019 9/0039

Moved: Alderman Spick  
Seconded: Alderman Buhr

1. THAT Report Number 9/0039 entitled Declaration of Rates & Charges 2018-2019 be received and noted.

CARRIED 9/0137 – 03/07/2018

Initials: \_\_\_\_\_

13.2.3 Declaration of Rates and Charges 2018/2019 (continued) 9/0039

Moved: Alderman Garden  
Seconded: Alderman Henderson

2. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 24(1) of the *Local Government (Accounting) Regulations* being **Attachment A** to Report Number 9/0039 entitled Declaration of Rates & Charges 2018-2019 be received and noted.

CARRIED 9/0138 – 03/07/2018

Moved: Deputy Mayor Hale  
Seconded: Alderman Garden

3. THAT in accordance with Section 149 of the *Local Government Act*, Council adopts the Unimproved Capital Value method as the basis for determining the assessed value of allotments within the Palmerston local government area.

CARRIED 9/0139 – 03/07/2018

Moved: Alderman Garden  
Seconded: Alderman Giesecke

4. THAT in accordance with Section 155 of the *Local Government Act* Council declare that it intends to raise, for general purposes by way of rates, an amount of \$20,881,000 which will be raised by the application of differential valuation-based charges (differential rates) with differential minimum charges (minimum amounts) being payable in application of each of those differential rates for the financial year ending 30 June 2019.

CARRIED 9/0140 – 03/07/2018

Moved: Alderman Giesecke  
Seconded: Alderman Henderson

5. THAT Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:
- a) With respect to all rateable land within that part of the Palmerston local government area zoned; R, RR (excluding RR properties located in the suburb of Marlow Lagoon), SD, MD, MR, HR, CL, FD, PS, SP8, SP9 with a parcel area less than 10,000m<sup>2</sup>, SP9 with a parcel area greater than 20,000m<sup>2</sup>, SP10 or SP11 under the NT Planning Scheme, a differential rate of 0.51200% of the assessed value of such land, with minimum amounts being payable in the application of that differential rate being \$1,197 multiplied by:
    - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
    - ii) the number one,  
whichever is greater.

Initials: \_\_\_\_\_

## 13.2.3 Declaration of Rates and Charges 2018/2019 (continued)

9/0039

- b) With respect to all rateable land within that part of the Palmerston local government area zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.40000% of the assessed value of such land, with minimum amounts being payable in the application of that differential rate being \$1,197 multiplied by:
  - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
  - ii) the number one, whichever is greater.
- c) With respect to all rateable land within that part of the Palmerston local government area zoned; GI or LI under the NT Planning Scheme, a differential rate of 0.43000% of the assessed value of such land, with minimum amounts being payable in the application of that differential rate being \$1,200 multiplied by:
  - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
  - ii) the number one, whichever is greater.
- d) With respect to all other rateable land within the Palmerston local government area; a differential rate of 0.74500% of the assessed value of such land, with minimum amounts being payable in the application of that differential rate being \$1,200 multiplied by:
  - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act*) on each allotment of land; or
  - ii) the number one, whichever is greater.

CARRIED 9/0141 – 03/07/2018

Moved: Alderman Buhr  
Seconded: Alderman Garden

- 6. THAT in accordance with Section 157 of the *Local Government Act*, Council declares that to meet the costs of the waste management services it provides for the benefit of all residential land within the Palmerston local government area and the occupiers of such land, it intends to raise an amount of \$6,760,000 which will be raised by the application of a charge for the financial year ending 30 June 2019.

CARRIED 9/0142 – 03/07/2018

Moved: Alderman Buhr  
Seconded: Alderman Spick

- 7. THAT Council declares the following charges in respect of waste management services it provides for the benefit of all residential land with the Palmerston local government area and the occupiers of such land. For the purposes of this recommendation, "residential dwelling" means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of the *Unit Titles Act* and the *Unit Title Schemes Act*

Initials: \_\_\_\_\_

## 13.2.3 Declaration of Rates and Charges 2018/2019 (continued)

9/0039

and “residential land” means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling):

- a) a charge of \$510 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to, each residential dwelling within the Palmerston local government area. The services are:
  - a general waste collection service in accordance with Council Policy *TECH04 Waste Management*.
  - a recycling collection service with Council Policy *TECH04 Waste Management*.
  - one pre-cyclone season bulk goods collection visit.
  - access to and maintenance of a waste disposal facility.
  - public litter collection & street sweeping.
- b) an additional charge of \$149 per annum per residential dwelling, where a person liable to pay a charge as described in Recommendation 7(a) in respect of that dwelling requests and Council approves of an upgrade to the garbage collection service from a maximum of one (1) 120 litre mobile bin to a maximum of one (1) 240 litre mobile bin.
- c) a charge of \$240 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that meets the requirements of by-laws 26 and 27 of the *Palmerston (Public Places) By-laws* and Council Policy *TECH04 Waste Management*. The services are:
  - one pre-cyclone season bulk goods collection visit.
  - access to and maintenance of a waste disposal facility.
  - public litter collection & street sweeping.

CARRIED 9/0143 – 03/07/2018

Moved: Deputy Mayor Hale  
Seconded: Alderman Henderson

8. THAT the relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 162 of the *Local Government Act* at the rate of 18% per annum and is to be calculated on a daily basis.

CARRIED 9/0144 – 03/07/2018

Moved: Alderman Garden  
Seconded: Alderman Buhr

9. THAT rates and charges may be paid by four approximately equal instalments by the following dates, with instalments falling due on a weekend or public holiday paid by the following business day without incurring a penalty, namely:
  - First Instalment, 30 September 2018
  - Second Instalment, 30 November 2018
  - Third Instalment, 30 January 2019
  - Fourth Instalment, 30 March 2019

Initials: \_\_\_\_\_

CARRIED 9/0145 – 03/07/2018



13.2.3 Declaration of Rates and Charges 2018/2019 (continued) 9/0039

Moved: Alderman Garden  
Seconded: Alderman Giesecke

10. THAT details of due dates and specified amounts will be listed on the relevant Notice of Rates and Charges.

CARRIED 9/0146 – 03/07/2018

Moved: Alderman Henderson  
Seconded: Alderman Buhr

11. THAT variations to those options for payment will be administered according to the conditions outlined on the front and reverse pages of the Notice of Rates and Charges.

CARRIED 9/0147 – 03/07/2018

Moved: Alderman Buhr  
Seconded: Deputy Mayor Hale

12. THAT a ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.

CARRIED 9/0148 – 03/07/2018

Moved: Alderman Buhr  
Seconded: Deputy Mayor Hale

13. THAT in accordance with Section 160 of the *Local Government Act*, a cash incentive of \$3,000 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2019.

CARRIED 9/0149 – 03/07/2018

Moved: Alderman Garden  
Seconded: Deputy Mayor Hale

14. THAT the incentive be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two successful recipients at \$1,500 each in accordance with the terms and conditions at **Attachment B**.

CARRIED 9/0150 – 03/07/2018

Initials: \_\_\_\_\_

13.2.3 Declaration of Rates and Charges 2018/2019 (continued)

9/0039

Moved: Alderman Buhr  
Seconded: Alderman Henderson

15. THAT Council note that in accordance with Section 158 of the *Local Government Act*, Council will publish the Declaration of Rates and Charges at **Attachment C** on its website and in the newspaper advising residents of the Rates and Charges for 2018/19.

CARRIED 9/0151 – 03/07/2018

## ADJOURNMENT

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Giesecke

THAT the meeting be adjourned for approximately 10 minutes to allow for open discussion.

CARRIED 9/0152 – 03/07/2018

*The meeting adjourned at 6:34pm.*

## RECONVENED

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Buhr

THAT the meeting be reconvened.

CARRIED 9/0153 – 03/07/2018

*The meeting reconvened at 6:38pm.*

13.2.4 Nominations for Local Government Association of the Northern Territory Executive Board 9/0038

Moved: Alderman Henderson  
Seconded: Alderman Buhr

1. THAT Report Number 9/0038 entitled Nominations for Local Government Association of the Northern Territory Executive Board be received and noted.
2. THAT Council nominate Mayor Pascoe-Bell as a candidate for Vice-President (Municipal) of the Local Government Association of the Northern Territory.
3. THAT Council nominate Alderman Buhr as a candidate for Executive Member (Municipal) of the Local Government Association of the Northern Territory.
4. THAT Council nominate Alderman Spick as candidate for Executive Member (All Councils) of the Local Government Association of the Northern Territory.

Initials: \_\_\_\_\_

13.2.4 Nominations for Local Government Association of the Northern Territory Executive Board (continued) 9/0038

5. THAT Council notes that the completed nomination form, including positions where Council has chosen not to nominate a candidate, and a short biography on each nominee will be provided to the Local Government Association of the Northern Territory for inclusion in the agenda for the Annual General Meeting in November 2018.

CARRIED 9/0154 - 03/07/2018

13.2.5 Nomination - Administration and Legislation Advisory Committee (ALAC) 9/0037

Moved: Alderman Garden  
Seconded: Alderman Buhr

1. THAT Report Number 9/0037 entitled Nomination - Administration and Legislation Advisory Committee (ALAC) be received and noted.
2. THAT Council nominate the Chief Executive Officer, Luccio Cercarelli as a Local Government Association of the Northern Territory (LGANT) member of the Local Government Administration and Legislation Advisory Committee (ALAC).

CARRIED 9/0155 - 03/07/2018

Alderman Spick left Chambers at 6:41pm due to a Conflict of Interest in Item 13.2.6.

13.2.6 Palmerston Returned and Services League (RSL) Patron Request 9/0034

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Garden

1. THAT Report Number 9/0034 entitled Palmerston Sub-Branch, Returned and Services League (RSL) Patron be received and noted.
2. THAT Council approve the position of Mayor being appointed as Patron for the Palmerston Sub-Branch, Returned & Services League (RSL) as requested.

CARRIED 9/0156 - 03/07/2018

Alderman Spick returned to Chambers at 6:45pm.

Initials: \_\_\_\_\_

13.2.7 Proposed Part Road Closure – Pierssene Road, Yarrowonga 9/0041

Moved: Alderman Giesecke  
Seconded: Alderman Henderson

1. THAT Report Number 9/0041 entitled Proposed Part Road Closure – Pierssene Road, Yarrowonga be received and noted.
2. THAT the Mayor write to the Minister of Housing and Community Development seeking consent to the permanent closure of approximately 334m<sup>2</sup> of Pierssene Road, Yarrowonga, to reconfigure the cul-de-sac to accommodate the new proposed Bunnings development site, as a result of receiving no submissions during the public consultation period.

CARRIED 9/0157 – 03/07/2018

13.2.8 Street Lighting and Public Lighting Transition - Update 9/0042

Moved: Alderman Buhr  
Seconded: Alderman Garden

1. THAT Report Number 9/0042 entitled Street and Public Lighting Transition - Update be received and noted.
2. THAT a further Report on Street Light and Public Lighting Transition Project be presented to Council in August 2018.

CARRIED 9/0158 – 03/07/2018

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

#### 14.1.1 LGANT Draft Executive Meeting Minutes 12 June 2018

Moved: Alderman Buhr  
Seconded: Alderman Garden

THAT Item 14.1.1 entitled LGANT Draft Executive Meeting Minutes 12 June 2018 be received and noted.

CARRIED 9/0159 – 03/07/2018

### 14.2 Correspondence

Nil.

Initials: \_\_\_\_\_

## 15 REPORT OF DELEGATES

### 15.1 Developing Northern Australia Conference

Moved: Deputy Mayor Hale  
Seconded: Alderman Spick

1. THAT Item 15.1 entitled Developing Northern Australia Conference by Deputy Mayor Hale be tabled.
2. THAT the report received from Deputy Mayor Hale regarding Developing Northern Australia Conference be received and noted.

CARRIED 9/0160 – 03/07/2018

### 15.2 Palmerston Seniors Advisory Group (PSAG)

Moved: Alderman Henderson  
Seconded: Alderman Spick

THAT the verbal report provided by Alderman Henderson regarding the recent Palmerston Seniors Advisory Group (PSAG) be received and noted.

CARRIED 9/0161 – 03/07/2018

## 16 QUESTIONS BY MEMBERS

Nil.

## 17 GENERAL BUSINESS

### 17.1 Nomination for NTG Palmerston Local Action Group

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Garden

THAT Council nominate Mayor Pascoe-Bell to the Northern Territory Government Palmerston Local Action Group.

CARRIED 9/0162 – 03/07/2018

### 17.2 Staff Thank you Municipal Plan 2018-19

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Buhr

THAT Council thank all staff for the delivery of the Municipal Plan 2018-19 and all associated documents, in particular Shane Nankivell, Maxie Smith, Bern Schenkel and the finance team.

CARRIED 9/0163 – 03/07/2018

Initials: \_\_\_\_\_

Alderman Buhr left Chambers at 7.11pm.

17.3 Thank you – Director Community Services

Moved: Deputy Mayor Hale  
Seconded: Alderman Henderson

THAT Council thank the Director of Community Services for the assistance and support provided to the Palmerston NAIDOC Committee.

CARRIED 9/0164 – 03/07/2018

Alderman Buhr returned to Chambers at 7.13pm.

## 18 NEXT COUNCIL MEETING

Moved: Alderman Buhr  
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday 17 July 2018 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0165 – 03/07/2018

## 19 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Henderson

THAT pursuant to Section 65 (2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0166 – 03/07/2018

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Buhr  
Seconded: Alderman Spick

THAT the meeting be adjourned for 30 minutes for media liaison and meals.

CARRIED 9/0167 – 03/07/2018

The meeting adjourned at 7:15pm.



Athina Pascoe-Bell  
MAYOR

Date: