



1st ORDINARY COUNCIL MEETING

NOTICE OF MEETING

TUESDAY, 7 AUGUST 2018

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, commencing at 5.30pm.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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1st Ordinary Council Meeting

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 17 July 2018 pages 9504 to 9511 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

7.1 Mayoral Report

M9/003

AGENDA ITEM: 7.1

REPORT TITLE: Mayoral Update Report – July 2018

REPORT NUMBER: M9/003

MEETING DATE: 7 August 2018

Author: Mayor, Athina Pascoe-Bell

PURPOSE

The purpose of this report is to provide a highlight summary of some recent activities.

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

KEY ISSUES

- General collaboration with Australian and Northern Territory Governments.
- Exploring opportunities for funding.
- Strengthening collaborations with Australian Local Governments.
- Attendance at various activities and services in Palmerston.

RECOMMENDATION

THAT Report Number M9/003 entitled Mayoral Update Report – July 2018 be received and noted.

DISCUSSION

The following is a highlight summary of some of the recent activities. I will provide some further verbal updates at the meeting.

40th ANNIVERSARY OF SELF GOVERNMENT

Alderman Giesecke and I attended the 40th Anniversary of Self Government in the Northern Territory on Sunday 1 July 2018 held by the Chief Minister, the Hon. Michael Gunner MLA, which was followed by an Australian Citizenship ceremony.

This event was to celebrate everything we love about living in the Territory - our lifestyle, the people, the landscape, the culture, our achievements and our diverse communities.

OPENING OF NAIDOC WEEK

The launch of NAIDOC week was celebrated with an Opening Ceremony including a flag raising event and a march from Goyder Square to Memorial Park. This was the first time that Palmerston has had this event. It was great to be a participant and hopefully this will become an annual Palmerston event.

I was also delighted to be invited to the Mulligers and Cudjeries Dinner at Gray Community Hall as part of their NAIDOC week celebrations.

NAIDOC stands for National Aborigines and Islanders Day Observance Committee. It is a time to celebrate Aboriginal and Torres Strait Islander history, culture and achievements. This years national theme celebrated the essential role that women have played and continue to play, as active and significant role models in the community, local, state and national levels.

MEETING WITH SENATOR MALARNDIRRI MCCARTHY

I met with Senator Malarndirri McCarthy, Senator for Northern Territory on Tuesday 17 July 2018. We discussed a variety of issues including:

- Youth crime
- Smart City initiatives
- Development of Community facilities in Palmerston
- General progress of the Council
- Opportunities for collaboration with Australian Government

SOLOMON CRIME AND JUSTICE ROUNDTABLE

On Tuesday 24 July 2018 I attended the Solomon Crime and Justice Roundtable discussion hosted by Luke Gosling Member for Solomon, OAM MP and Clare O'Neil, Shadow Minister for Justice MP. This event was well attended by non-government agencies where community issues around youth and youth crime in Palmerston were raised and discussed.

NOMINATIONS FOR NT SENIORS OF EXCELLENCE AWARDS

I received a request to nominate a Palmerston Senior aged over 65 for the NT Seniors of Excellence Awards who has contributed to the community voluntarily and will be announced as part of Seniors Week 2018.

The awards function is to Acknowledge, Reward and Celebrate the many wonderful men and women aged 65 and older, who have and, in many instances, still do, voluntarily deliver to the community at large, their time, support and dedication in assisting directly and indirectly, so many needy people in so many ways.

Palmerston has so many worthy recipients and City of Palmerston has made nominations and I look forward to the awards being announced.

COMMUNITY CONSULTATION ON THE MOULDEN COMMUNITY GARDEN

Council was approached by a community member interested in establishing a community garden in Moulden and a community meeting was held this month. I attended this meeting along with several members of the community where location options and types of garden were presented to the group for discussion and deliberation. After much discussion with the group, it was agreed that the open and inclusive type of garden in Strawbridge Park was the best fit for the outcomes they wanted to see from the garden. This issue will be the subject of a separate Council officers report for Council's consideration.

POLICY IMPLICATIONS

There are no policy implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

There are no attachments for this report.

8 DEPUTATIONS AND PRESENTATIONS

8.1 Northern Territory Government Priorities in Palmerston

Presentation by Sandra Schmidt, Regional Executive Director and Shane Dexter, Regional Director, Department of the Chief Minister

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following confidential items.

10.1 Confidential Items

ITEM	REGULATION	REASON
25.2.1	8(b)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(a) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
25.2.2	8(a)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(a) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

10.2 Moving Open Items into Confidential

10.3 Moving Confidential Items into Open

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER'S REPORTS

13.1 Receive and Note Reports

13.1.1 Community Benefit Scheme July Update

9/0055

AGENDA ITEM: 13.1.1

REPORT TITLE: Community Benefit Scheme July Update

REPORT NUMBER: 9/0055

MEETING DATE: 7 August 2018

Author: Director Community Services, Jan Peters

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2018/2019 Financial Year applications processed to date.

Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community and are committed to delivering the highest possible levels of service and community engagement.

KEY ISSUES

- To date Council has provided a total of \$54,600 in donations, sponsorships and scholarship.
- \$75,400 remains unallocated in the 2018/2019 Community Benefit Scheme Program.

RECOMMENDATION

THAT Report Number 9/0055 Community Benefit Scheme July Update be received and noted.

BACKGROUND

City of Palmerston commits to setting an annual amount in its budget process dedicated to initiatives that benefit the community. The budget for 2018/2019 for Grants, Donations, Sponsorships and Scholarships is \$130,000. Due to the successful distribution of funds to the community the 2018/2019 Community Benefit Scheme budget rests at \$75,400.

Community Benefit Scheme applications are accepted all year-round and Council promotes the opportunity to apply for funds at every opportunity: in monthly advertisements, via the Council website and additionally through networks such as advisory groups.

Where budgeted funds are not expended during the financial year, excess funds are transferred to the Community Benefit Scheme Reserve, which will be maintained at no greater than \$100,000 annually.

The current reserve total is \$70,000 due to the approved 2018/2019 Budget transfer of \$30,000 to increase the available funding to \$130,000.

DISCUSSION

During July Council awarded in-kind funding to two organisations. Palmerston Seniors Indoor Croquet Club was successful in its application for \$500 in-kind support in the form of reduced venue hire of the Recreation Centre, where it holds weekly croquet sessions. Tumbledown Tots (playgroup) was similarly successful with its application for \$500 in-kind support in the form of reduced venue hire of the Driver Family Resource Centre.

The application (received in May) from AM Media received \$1,000 sponsorship to support the 2018 Special Children's Christmas Party.

Cazaly's Palmerston Club was advised of Council's offer of \$30,000 annual sponsorship of the PGA Championship for 2019, 2020 and 2021, and accepted that offer. Funds for the 2019 event are now committed. The PGA event occurs in August.

The Palmerston RSL (\$10,000) and Touch Football NT (\$13,000) also have three-year agreements in place. Both organisations receive their final sponsorship funding this financial year, and funds are committed. Both organisations are likely to submit applications for multiple-year funding arrangements for future events.

Annual School Community Awards: All Palmerston schools (primary, intermediate and secondary schools) have been offered a \$100 (per school) donation, that each may elect to accept. Should all schools accept then the total funds expended for that purpose will total \$1,400. To date six schools have accepted this offer.

Aridagawa Scholarship: City of Palmerston has a Sister City relationship with Aridagawa, Japan and offers two scholarships to local middle and senior schools. Three schools, which have students in the middle to senior years, have been advised of the availability of the two (2) Scholarships to support Sister City Student Exchange Programs to Aridagawa, Japan. The \$4,000 has not yet been committed, we are in the process of discussing expressions of interest from the schools.

A table listing all successful funding applications and acquittals processed during 2018-2019 is provided at **Attachment A**.

Included in the table is expenditure to date and amount of funds remaining in the Grants, Donations, Sponsorships and Scholarships budget for 2018/2019.

CONSULTATION PROCESS

Council will continue to promote this successful program to the Community via various techniques. Successful applications will be posted on our websites and where appropriate media releases undertaken.

POLICY IMPLICATIONS

Policy number FIN18 - Grants, Donations, Sponsorships and Scholarships.

BUDGET AND RESOURCE IMPLICATIONS

The budget for the 2018/2019 year for Grants, Donations, Sponsorships and Scholarships is \$130,000. To date, Council has awarded \$54,600 and \$75,400 remains in the 2018/2019 Community Benefit Scheme budget. It is to be noted that from the remaining \$75,400 Council currently has the two student exchange scholarships pending that, if successful, may reduce the remaining balance to \$71,400.

The Community Benefit Scheme Reserve contains \$70,000.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environmental sustainability implications relating to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Applications/Acquittals Processed to Date

City of Palmerston Community Benefit Scheme Applications Approved as at 31 July 2018

Activity Project	Applicant	Amount Requested	Amount Received	Notes
ANZAC Day Services (3 years)	Returned Soldiers League	\$10,000	\$10,000	Final of 3-year agreement
Touch Football NT Titles	Touch Football NT	\$13,000	\$13,000	Final of 3-year agreement
PGA Championship	Cazaly's Club Palmerston, Palmerston Golf Club	\$30,000	\$30,000	First of 3-year agreement
Annual School Community Awards - to date	All Palmerston Schools	\$1,400 in total	\$600 to date	Offered annually to all schools; 6 of 14 accepted
Aridagawa Sister City Student Exchange Scholarship	Three Palmerston Schools (middle years to secondary)	\$4,000	n/a	2 X \$2,000 scholarships offered – may be accepted
Special Children's Christmas Party	AM Media (Special Children's' Christmas Party)	\$1,000	\$1,000	2018 event
2TOTAL			\$54,600	

Current Community Benefits Scheme Expenditure to Date

	Account Name	YTD	Commitment	YTD + Commitment	Rev. Budget	Budget Available
Grants/Donations/Sponsorships/Scholarships Contributions Paid	Community Grants	\$600	\$54,000	\$54,600	\$130,000	\$75,400

In-Kind Support Approved to Date

Activity Project	Applicant	Amount Requested	Value In-Kind Support Received	Notes
Seniors Indoor Croquet Club	Seniors Indoor Croquet Club	\$500	\$500	Recreation Centre hire
Playgroup Venue Hire	Tumbledown Tots Playgroup	\$500	\$500	Driver Family Resource Centre hire
TOTAL			\$1,000	

Applications Received and Under Assessment

Activity Project	Applicant	Amount Requested	Notes
TOTAL VALUE			

13.2 Action Reports

13.2.1	Appointment of the Deputy Mayor – September 2018 to February 2019	9/0063
13.2.2	Council Policy Review Schedule	9/0065
13.2.3	2017-18 Special Purpose Grant Partial Acquittal CCTV Camera Installation	9/0056
13.2.4	Building the Territory 2018 Conference	9/0054
13.2.5	Risk Management and Audit Committee Meeting 4 July 2018	9/0058
13.2.6	Edible Pocket Gardens	9/0060
13.2.7	Moulden Community Garden Proposal	9/0061

AGENDA ITEM: 13.2.1

REPORT TITLE: Appointment of the Deputy Mayor – September 2018 to February 2019

REPORT NUMBER: 9/0063

MEETING DATE: 7 August 2018

Author: Elected Members Executive Support, Kylie Hendry

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

This purpose of this report is to appoint the second Deputy Mayor for the period five (5) months from 19 September 2018 to 19 February 2019 (inclusive).

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

- 4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

KEY ISSUES

- Section 45 of the Local Government Act requires the appointment of a Deputy Mayor for a term fixed by the Council but must conclude by the next General Election being August 2021.
- Council Policy EM01 – Elected Members specifies a term of five (5) months for the Deputy Mayor.
- Council acknowledges that the Mayor will, at times not be available to perform their duties and the Deputy Mayor will be required to act in the position.

RECOMMENDATION

1. THAT Report Number 9/0063 entitled Appointment of the Deputy Mayor – September 2018 to February 2019 be received and noted.
2. THAT Council appoint Alderman _____ as Deputy Mayor for a period of five (5) months in accordance with Council Policy EM01 Elected Members, commencing 19 September 2018 to 19 February 2019 (inclusive).

BACKGROUND

At the 1st Ordinary Council Meeting of 17 April 2018 Council made the following decision:

113.1.2 Deputy Mayor

4. *THAT Council appoint Alderman Hale as Deputy Mayor for a period of five (5) months in accordance with Council Policy EM01 Elected Members, commencing 18 April 2018 to 18 September 2018 (inclusive).*

CARRIED 9/0009 – 17/04/2018

DISCUSSION

Council resolved that the terms for the position of Deputy Mayor to be for a term of five (5) months and that method of appointment be as per Council Policy EM01 – Elected Members.

At the 1st Ordinary Council Meeting of 17 April 2018, Council resolved to appoint Alderman Damian Hale as the Deputy Mayor commencing 18 April 2018 to 18 September 2018 (inclusive). This period is now nearing completion.

Council now needs to nominate an Alderman as Deputy Mayor for the period commencing 19 September 2018 to 19 February 2019 (inclusive).

Any Alderman can nominate for the position even those who have previously served a term.

CONSULTATION PROCESS

No consultation is required for this matter.

The appointment of a new Deputy Mayor will be communicated to the Community following this appointment.

POLICY IMPLICATIONS

Policy number EM01 – Elected Members.

BUDGET AND RESOURCE IMPLICATIONS

The Deputy Mayor receives additional allowances to that of any other member.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The appointment of a Deputy Mayor is required by the Local Government Act. The appointment will effect as of the 19 September 2018.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environmental sustainability implications relating to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM: 13.2.2

REPORT TITLE: Council Policy Review Schedule

REPORT NUMBER: 9/0065

MEETING DATE: 7 August 2018

Author: Director of Corporate Services, Chris Kelly

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

This report seeks Council approval for a Council Policy Review Schedule to occur over the term of the 9th Council.

Municipal Plan:

4. Governance & Organisation

4.4 Systems

4.4 We are committed to ensuring the systems and processes of Council support the organisation in delivering the best possible services to the community.

KEY ISSUES

- Policies are a representation of the values that Council will take into consideration during its decision-making process.
- It is considered good governance that Council review all its policies, at least once, within its term.
- This report provides for Council's consideration a recommended timetable and prioritisation for the review of existing policies.

RECOMMENDATION

1. THAT Report Number 9/0065 entitled Council Policy Review Schedule be received and noted.
2. THAT Council endorses the Policy Review Schedule being **Attachment A** to Report Number 9/0065 entitled Council Policy Review Schedule.

BACKGROUND

The activities of local governments are guided by a variety of factors including specific policies. Developing, reviewing and implementing these policies is a key function.

As part of responsible governance, it is recommended that Council at minimum undertake a review of all policies over the course of its term.

This report outlines a timetable for undertaking those reviews between now and the next City of Palmerston local government election, scheduled for 28th August 2021.

DISCUSSION

Policies are clear, simple statements of how your organisation intends to conduct its services, actions or business. They provide a set of guiding principles to help with decision making.

Policies are a representation of the values that Council will take into consideration during its decision-making process. It is the Elected Members' role to weigh Council matters and decide upon policies which Council's officers will then administer. Policies are in place to fulfil the community's needs and are continually being reviewed and updated.

Policies do not need to be long or complicated and are not required if they simply restate statutory obligations or outline operational procedures.

Council currently has a total of 40 adopted policies. It is considered good practice and governance that these existing policies be reviewed a minimum of once in the term of this Council to ensure they are contemporary and reflect the intent of this Council. Where required policies can be reviewed and amended at any time by Council.

Several policies are required by legislation, including policies on a casting vote, teleconferencing and caretaker.

There are several Council policies which require a higher frequency of review and these are:

- *EM02 Elected Member Benefit and Support* as part of the annual adoption of allowances;
- *FIN09 Risk Management and Audit Committee* is the Terms of Reference for the Risk Management and Audit Committee and is reviewed every two years; and
- *FIN17 Rate Concession* is reviewed prior to the issuing of rates each financial year.

A preliminary review by staff indicate that a number of current policies are simply a restatement of legislation and therefore may be superfluous and not add value to Council's decision-making process.

Since being elected in April 2018 the Council has undertaken some policy review or implementation of a number of policies being:

- *EM02 Elected Member Benefit and Support* to incorporate Casting Vote and Elected Member technology support;
- Adoption of *MEE04 Teleconferencing* to allow Elected Members to teleconference into Council Meetings;
- Repeal of *FIN25 Rating*; and
- Update of *TECH04 Waste Management* to reflect increase in level of service at Archer Waste Management Facility.

Council staff have considered the existing policies and taking into consideration a variety of factors such as last review date, impact, priority and other issues have developed a policy review schedule over the term of Council for Council's consideration being **Attachment A** of this report.

This only represents existing Council adopted policies, in addition to this work there will be the development of any new policies that are identified as a need.

It is recommended that Council adopt a Policy Review Schedule to provide a clear process and timing to Council administration and ensure that Council reviews all its existing adopted policies within its term.

CONSULTATION PROCESS

In preparing this report, the following City of Palmerston staff were consulted:

- Executive Leadership Team

POLICY IMPLICATIONS

This report relates to all existing Council adopted policies which are to be reviewed at a minimum once during the term of the 9th Council.

New Policies may be developed and adopted at any time subject to need.

BUDGET AND RESOURCE IMPLICATIONS

This report does not have any budget or resource implications as all work will be completed within existing funding and staff allocation.

Changes to the policy may impact on financial and human resources, these will be considered at the time of review of each policy.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications from this report, however, it is considered good practice and governance that these existing policies be reviewed a minimum of once in the term of this Council to ensure they are contemporary and reflect the intent of this Council.

Where required policies can be reviewed and amended at any time by Council.

Policy should not simply reinstate legislation where legislation exists a repetition via policy is superfluous and may result in issues.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environmental sustainability implications from this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Policy Review Schedule

POLICY REVIEW SCHEDULE

Council staff recommend that policies be reviewed according to the timetable outlined below (quarters are based on calendar years):

Policy Name	Date Adopted	Department	Recommended Quarter for Review
Asset Management Policy	01/03/2011	City Growth and Operations	3 rd Quarter 2018
FIN02 Financial Management	16/08/2016	Corporate Services	3 rd Quarter 2018
FIN15 Asset Disposal	21/06/2016	Corporate Services	3 rd Quarter 2018
FIN21 Debt Collection	21/06/2016	Corporate Services	3 rd Quarter 2018
REG01 Outdoor Dining	8/12/2015	City Growth and Operations	3 rd Quarter 2018
REG02 Feral Cat	21/06/2016	City Growth and Operations	3 rd Quarter 2018
REG03 City Centre Parking Policy	13/12/2016	City Growth and Operations	3 rd Quarter 2018
AD03 Liquor Licence	13/12/2016	City Growth and Operations	4 th Quarter 2018
GSTV01 Goyder Square TV Screen Content and Usage	17/02/2015	Corporate Services	4 th Quarter 2018
EM03 Conflict of Interest	17/11/2015	Chief Executive Officer	4 th Quarter 2018
FIN08 Internal Controls	21/06/2016	Corporate Services	4 th Quarter 2018
FIN10 Fraud Protection Plan	19/07/2016	Corporate Services	4 th Quarter 2018
FIN23 Credit Card	17/05/2016	Corporate Services	4 th Quarter 2018
RSO01 Works on Council Verge	19/07/2016	City Growth and Operations	4 th Quarter 2018
RSO02 Place Names Policy	08/12/2015	City Growth and Operations	4 th Quarter 2018
TECH04 Waste Management	19/06/2018	City Growth and Operations	4 th Quarter 2018
COMM003 Community Consultation	16/02/2016	Corporate Services	1 st Quarter 2019
FIN06 Investments	17/05/2016	Corporate Services	1 st Quarter 2019
FIN19 Reserve	20/02/2018	Corporate Services	1 st Quarter 2019
FIN27 Related Party Disclosure	21/03/2017	Corporate Services	1 st Quarter 2019
RSO03 Playground Risk Management	16/05/2017	City Growth and Operations	1 st Quarter 2019
EM02 Elected Members Benefit and Support	01/05/2018	City Growth and Operations	2 nd Quarter 2019
FIN17 Rate Concession	02/05/2017	Corporate Services	2 nd Quarter 2019
FIN22 Grant Income	08/09/2016	Corporate Services	2 nd Quarter 2019
AD04 Lease of Council Property	19/09/2017	Corporate Services	3 rd Quarter 2019
EM05 Political Involvement in Council Events	20/02/2018	Chief Executive Officer	3 rd Quarter 2019
FIN20 Borrowing	25/07/2017	Corporate Services	3 rd Quarter 2019
AD05 Recognition of Service to the Community	21/11/2017	Corporate Services	4 th Quarter 2019
CC01 Code of Conduct for Elected Members	12/12/2017	Chief Executive Officer	4 th Quarter 2019
AD02 Media	20/02/2018	Corporate Services	1 st Quarter 2020
AD06 Open Data	20/02/2018	Corporate Services	1 st Quarter 2020
FIN09 Risk Management and Audit Committee	20/02/2018	Corporate Services	1 st Quarter 2020
FIN18 Grants, Donations, Scholarships and Sponsorships	30/01/2018	Corporate Services	1 st Quarter 2020
FIN29 Security Payments	20/02/2018	Corporate Services	1 st Quarter 2020
EM02 Elected Members Benefit and Support	01/05/2018	City Growth and Operations	2 nd Quarter 2020
FIN17 Rate Concession	02/05/2017	Corporate Services	2 nd Quarter 2020

MEE01 Access to Council and Committee Meetings and Confidential Minutes	20/02/2018	Chief Executive Officer	2 nd Quarter 2020
MEE04 Teleconferencing	15/05/2018	Chief Executive Officer	2 nd Quarter 2020
EM04 Caretaker	04/07/2017	Chief Executive Officer	3 rd Quarter 2020
MEE03 Public Question Time	17/04/2018	Chief Executive Officer	1 st Quarter 2021
FIN03 Annual Financial Statements	30/01/2018	Corporate Services	1 st Quarter 2021
FIN04 Procurement	06/03/2018	Corporate Services	1 st Quarter 2021
EM02 Elected Members Benefit and Support	01/05/2018	City Growth and Operations	2 nd Quarter 2021
FIN17 Rate Concession	02/05/2017	Corporate Services	2 nd Quarter 2021

AGENDA ITEM: 13.2.3

REPORT TITLE: 2017 -18 Special Purpose Grant Partial Acquittal CCTV Camera Installation

REPORT NUMBER: 9/0056

MEETING DATE: 7 August 2018

Author: Director of Community Services, Jan Peters

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

This report seeks Council approval for the 2017-18 Special Purpose Grant partial acquittal for the CCTV Camera Installation project in Council facilities up to 30 June 2018.

Municipal Plan:

1. Community & Cultural Wellbeing
- 1.2 Safe Communities
- 1.2 We are committed to ensuring the safety and security of our community.

KEY ISSUES

- In 2018, City of Palmerston received a \$47,000 grant from the Department of Housing and Community Development to install CCTV into community facilities.
- The Northern Territory Department of Housing and Community Development requires that grant acquittals be completed at the end of each financial year and laid before Council.
- As of 30 June 2018, \$32,008.32 had been expended.
- To date a remaining \$26,051.22 remains committed with works completed and invoices outstanding.

RECOMMENDATION

1. THAT Report Number 9/0056 entitled 2017-18 Special Purpose Grant Partial Acquittal CCTV Camera Installation be received and noted.
2. THAT Council approve the 2017/2018 partial Acquittal of Special Purpose Grant to the value of \$32,008.32 – To install CCTV cameras and operating systems at the Palmerston Recreation Centre, Palmerston Swimming and Fitness Centre, Palmerston Library and Civic Building public areas outlined in **Attachment A** to Report 9/0056 2017-18 Special Purpose Grant Partial Acquittal CCTV Camera Installation.

BACKGROUND

In March 2018 the City of Palmerston were successful in their Special Purpose Grant application to install CCTV cameras at the Palmerston Recreation Centre, Palmerston Swimming and Fitness Centre,

Palmerston Library and the Civic Building public areas. Council received a \$47,000 grant from the Department of Housing and Community Development. The expected total project cost was estimated at \$62,000 requiring a contribution from Council of \$15,000.

The Northern Territory Department of Housing and Community Development requires that grant acquittals be completed at the end of each financial year and laid before Council.

The report recommends Council's approval for the Partial Acquittal for funds expended by 30 June 2018, **Attachment A**.

DISCUSSION

As of 30 June 2017, Council had completed the installation of CCTV at the Palmerston Recreation Centre, the Civic Building and Palmerston Library at a cost of \$32,008.32. In addition to this some final commissioning work on the operating system at the Palmerston Recreation Centre was undertaken in July 2018 at a cost of \$1,139.20

Further works were completed at the Palmerston Swimming and Fitness Centre in July 2018 at a cost of \$24,912.02.

Council will expend \$58,920.54 for all works of which \$47,000 was grant funded. From the grant funding \$32,008.32 is required to be acquitted as expenditure at the end of the 2017/18 financial year with a further \$14,991.68 to be acquitted upon receipt and payment of final invoices in 2018/2019.

CONSULTATION PROCESS

Consultation is not required for this report.

POLICY IMPLICATIONS

There are no policy implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

The original estimated cost of the project was \$62,000.

The project was to be funded as follows:

- Special Purpose Grant - \$47,000
- Council contribution - \$15,000

As of 30 June 2018, Council has expended a total of \$32,008.32 out of the Special Purpose Grant which requires acquittal.

Since 1 July 2018 Council has expended a further \$26,051.22 of which \$14,991.68 will require acquittal in 2018/2019 as part of the grant.

To date a total of \$58,920.54 has been expended on the project.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Failure to approve and submit an acquittal for the Special Purpose Grant as of the end of the 2017/2018 financial year may prevent Council from seeking further Special Purpose Grants through the Northern Territory Government.

The expenditure has been accounted for and Council will submit as part of the acquittal process all required documentation to the Department of Housing and Community Development to verify the stated expenditure and for auditing purposes. This will include a copy of the minutes relating to this decision.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications relating to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: 2017-18 Acquittal of Special Purpose Grant

AGENDA ITEM: 13.2.4

REPORT TITLE: Building the Territory 2018 Conference

REPORT NUMBER: 9/0054

MEETING DATE: 7 August 2018

Author: Chief Executive Officer, Luccio Cercarelli

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

The purpose of this report is for Council to endorse attendance by the Mayor to the Building the Territory Conference, held 5-6 September 2018 in Darwin.

Municipal Plan:

2. Economic Development

2.2 Local Business and Industry

2.2 We are committed to ensuring local businesses and industry receive the support they need in order to grow and prosper within our region.

KEY ISSUES

- Building the Territory will focus on the economic outlook for the Northern Territory including opportunities for growth and major projects updates.
- The event provides a vital meeting place for government and business to share ideas.
- There will be a variety of speeches and presentations.
- Palmerston is the fastest growing city in the Northern Territory and it is important we understand what opportunities may exist and have a presence at such events.

RECOMMENDATION

1. THAT Report Number 9/0054 entitled Building the Territory 2018 Conference be received and noted.
2. THAT Council approve the attendance of the Mayor to the Building the Territory 2018 Conference on 5-6 September 2018 held in Darwin.

BACKGROUND

Building the Territory 2018 Conference being held in Darwin, will focus on the economic outlook for the Northern Territory including opportunities for growth and updates of major projects.

The organisers advise that the event provides a vital meeting place to hear about the new opportunities and developments for the built environment in the Territory from the government, project owners and industry leaders.

With Palmerston being the fastest growing city in the Northern Territory it is considered important that we understand the economic outlook and opportunities that may arise and have a presence at such events.

DISCUSSION

The 2018 conference will be focusing on the following topics:

- NT Government updates and economic outlook for the construction industry
- Updates on major committed, planned and proposed construction projects
- Looking beyond defence projects providing opportunities for businesses of all sizes
- Improving access, transport and infrastructure in the Territory
- What's being done to stimulate private sector investment to free up limited taxpayers' funds for essential services?
- Construction capacity to spare – what's being done to bridge the gaps?
- Plans for pastoral assets in the NT
- Bigger and better Home Improvement Scheme
- What can be done to further position the NT as a globally recognised region offering huge potential and investment opportunities.
- Regional and urban strategic planning and generational infrastructure
- Power and utilities construction for growth in NT
- The potential for large scale solar in the NT – lessons learned from other states

The conference program is provided as **Attachment A**.

This event provides an opportunity for networking, promotion of Palmerston, exchanging of ideas and understanding of potential opportunities.

It is noted that the Chief Executive Officer is intending to also attend this Conference on behalf of the Council.

CONSULTATION PROCESS

There is no consultation required for this matter.

POLICY IMPLICATIONS

There are no policy implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

It is estimated that the cost of attendance by the Mayor and Chief Executive Officer will be \$2295 + GST per person.

The cost will be accommodated from within the existing operating budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications relating to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Building the Territory 2018 Conference Program.

**Building
the Territory
– The next
wave of
investment
opportunities**

BUILDING THE TERRITORY

5–6 SEPT 2018 | DARWIN CONVENTION CENTRE

A JOINT INITIATIVE BETWEEN:



PART OF:

NT RESOURCES
WEEK 

CO-LOCATED WITH:

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COUNCIL AGENDA PAGE NUMBER 25

NETWORKING AND SOCIAL EVENTS



OFFICIAL NT RESOURCES WEEK WELCOME RECEPTION

From 6:00pm

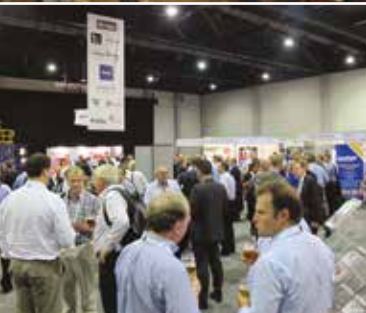
Tuesday 4 September 2018 | Parliament House Darwin

Mingle with government and industry leaders alongside your fellow delegates while enjoying the view of the Darwin horizon from Parliament House as the Chief Minister welcomes you to the 2018 NT Resources Week.

**Complimentary for all NT Resources Week attendees (excludes expo visitors)*

Hosted by:

Supported by:



NT RESOURCES WEEK NETWORKING DRINKS

5:10pm – 6:10pm

Wednesday 5 September 2018 | Darwin Convention Centre, Exhibition Halls

Explore our exhibition and discuss the day's events with your industry colleagues over a drink – a fantastic opportunity to arrange some meetings.

**Complimentary for all NT Resources Week attendees (excludes expo visitors)*

Available for sponsorship - Contact Megan.Rogulski@informa.com.au



NT RESOURCES WEEK GALA DINNER

6:30pm

Wednesday 5 September 2018 | The Lawns, SKYCITY Darwin

Proudly sponsored by INPEX, join us all for the NT Resources Week's signature dinner under the stars. A fantastic social event for relaxed networking – attracting hundreds of executives and some of the industry's most prolific leaders.

**Dinner price per ticket: \$200 + GST.*

Sponsored by:



NT RESOURCES WEEK BREAKFAST

8:30am – 9:15am

Thursday 6 September 2018 | Darwin Convention Centre, Exhibition Halls

Reconnect with your fellow delegates over a coffee and a meal from our breakfast buffet and chart your course for the day ahead – a great way to start the day.

**Complimentary for all NT Resources Week attendees (excludes expo visitors)*

Available for sponsorship - Contact Megan.Rogulski@informa.com.au



SUNSET HARBOUR CRUISE

4:30pm – 7:30pm

Thursday 6 September 2018 | Departing from Stokes Hill Wharf

Join us for the perfect close to the NT Resources Week by taking in the famous Darwin sunset over drinks and nibbles and the best views Darwin Harbour has to offer – including getting up-close to the INPEX and Darwin LNG Plants. A fantastic way to unwind after the event with some last chance networking.

Ticket price: \$100 + GST

Available for sponsorship - Contact Megan.Rogulski@informa.com.au

AN UNMISSABLE OPPORTUNITY

"In the past week the Territory Labor Government has awarded two major tenders for Darwin CBD revitalisation projects. These are the \$40 million Barneson Boulevard project and the \$2.7 million heat mitigation study through an iconic shade structure on Cavenagh St."

NT News, 21 May 2018

"Defence is on track to spend more than \$800 million directly in the Territory in this financial year including estate services, salaries, capital works and other expenditure. The Northern Territory is home to more than 5100 defence personnel, over 2200 Defence Housing Australia properties, and a number of key operational bases, including HMAS Coonawarra, Robertson Barracks, and RAAF Bases Tindal and Darwin."

NT, 16 May 2018

"The Northern Territory's energy market will undergo a massive transformation as the Gunner Government tries to reach a 50 per cent renewable energy target by 2030."

ABC News, 28 November 2017

"5.16 million is being invested in the Humpty Doo Sewage Pumping Station project, which has contracted 12 local businesses to complete the works and grow the sewage network capability."

Katherine Times, 20 October 2017

"We know the Australian Defence Force will play a significant role regarding investment and job creation in the NT with their \$20 billion spend in Northern Australia and I am determined that local businesses get the best shot possible at winning contracts, Mr Gunner said."

Katherine Times, 15 February 2018

"The Territory Government's decision to give fracking the go-ahead will greatly benefit Darwin's property market, real estate professionals say. While the move to green light the controversial practice may not have any immediate effects on the industry, experts believe fracking will help boost the housing sector through driving population growth."

News Corp Australia, 21 April 2018



Conference Day One: Wednesday 5 September 2018

8.00 Morning coffee and registration

NT RESOURCES WEEK PLENARY OPENING SESSION

8.50 OPENING | Opening remarks from the Chairman

9:00 FEDERAL MINISTERIAL ADDRESS

The Commonwealths Position on projects & opportunities in Northern Australia

An invitation has been extended to Senator the Hon Matthew Canavan, **Minister for Resources and Northern Australia**

9:20 NORTHERN TERRITORY MINISTERIAL ADDRESS

The Hon. Michael Gunner MLA, *Chief Minister, Northern Territory*

9:40 INTERNATIONAL KEYNOTE

How can Australia become more competitive on the world stage by harnessing its energy resources for industry?

10:00 PANEL DISCUSSION

Opportunities and growth in the NT

- The reality - Economic development, benefits, jobs and growth
- Development opportunities in the NT
- Collaboration & communication – The key to success?
- Local Content – Working with local industry for optimal project delivery

10:30 Morning refreshments and networking in the exhibition

OPENING OF THE BUILDING THE TERRITORY CONFERENCE

11.00 Welcome remarks from the Chair

Kevin Peters, *Chief Executive Officer, Industry Capability Network (ICN) NT*

11.10 Commitment to developing Northern Australia

Updates on major committed, planned and proposed construction projects.

Hon. Nicole Manison, *Minister for Children; Minister for Infrastructure, Planning and Logistics; Treasurer, NT Government* (invited)

11.30 Team NT – attracting domestic and international investment to boost the economy of the Territory

Clare Martin, *Member of Team NT, NT Government*

12.00 Perspective on the outlook for the NT housing and building industry

Archie Wright, *Regional Executive Director, Housing Industry Association*

12.20 Lunch in the Exhibition Hall

1.20 NAIF - Financing Infrastructure Development as an Enabler of Growth

Tim Hallam, *Executive Director, NAIF*

1.40 PANEL DISCUSSION | The future of the City of Darwin

A smart city is a municipality that uses information and communication technologies to increase operational efficiency, share information with the public and improve both the quality of government services and citizen welfare. Introduction by Janet Kasic, Program Director, Darwin Innovation Hub - the Smart City Project – Switching on Darwin - This project will implement city-scale smart infrastructure in Darwin including smart services (lighting, parking, Wi-Fi) integrated through an open IoT platform. Smart technology will contribute to city rejuvenation and, together with open data, will help to stimulate new partnerships and business growth, creating new job opportunities and helping to combat social and safety challenges.

Moderator: Bill Headley, *CEO, Urban Development Institute of Australia NT*

The Hon Konstantine Vatskalis, *Lord Mayor, City of Darwin*

Janet Kasic, *Program Director, Darwin Innovation Hub*

Adrian Handford, *President, Property Council NT*

2.20 Land Development Corporation – An update

- The most recent projects, and
- The role of LDC in assisting creating investment opportunities for the Northern Territory

Tony Stubbin, *Chief Executive Officer, Land Development Corporation*

2.50 Afternoon refreshment in the exhibition halls

DEFENCE

3.10 The Northern Territory Space Industry

- Looking at the opportunities in developing a local space industry
- The Territory's competitive advantage

Scott Wallis, *Chief Executive Officer, Equatorial Launch Australia*, and Claire George, *Director – Economic and Industry Development, NADT - Department of Trade, Business and Innovation, Northern Territory Government*

3.40 Larrakeyah Barracks Redevelopment and Facilities to Support Naval Operations in the North Projects

Andrew Thiele, *General Manager NT, RPS Australia Asia Pacific*

4.10 Defence from a Contractor's Perspective: Lessons and Learnings

Richard Cowley, *Strategic Development Director – Defence, Fulton Hogan*

4.40 PANEL | Innovation in defence infrastructure

- Forming effective long-term relationships with defence
- Understanding the customer and ensuring effective outcomes
- Skills requirements to deliver projects in the NT
- Impact of global economic policy and how this may impact defence infrastructure in Australia and the NT successfully
- Working with local industry for optimal project delivery

Brigadier Matt Galton DSC, *Director General, Capital Facilities and Infrastructure Branch, Department of Defence*

Karen Green, *Member, Strategic Defence Advisory Board (SDAB) and Managing Partner, Deloitte Touche Tohmatsu*

5.10 Close of Day One & Networking Drinks in the exhibition halls

Conference Day Two: Thursday 6 September 2018

8.30 Networking breakfast in the exhibition halls

9.15 Opening remarks from the Chairman

9:20 Current and future opportunities in the construction industry

- Overview of the construction industry in the Territory
- Lahey's presence
- Latest projects

Keith Manning, *Darwin Manager*, Lahey Constructions

9.50 The Palmerston Regional Hospital

Catherine O'Connell, *General Manager Operations*,
Palmerston Regional Hospital

AGRI-BUSINESS OPPORTUNITIES IN THE TERRITORY

10.20 Overview of the cattle industry, the transformations and the opportunities offered by this vital industry

Paul Burke, *Chief Executive Officer* and Tom Ryan, *Executive Officer*,
Northern Territory Cattlemen's Association

10.50 Morning refreshments in the exhibition halls

11.10 Overview of the aquaculture sector in the Territory – the opportunities and a review of some of the key projects

Matthew Osborne, *Program Manager, Aquaculture and Regional Development*, Department of Primary Industry and Resources,
Northern Territory

11.40 Tiwi Plantations Corporation and Port Melville - developing indigenous business and a sustainable society

Kim Puruntatameri, *Chairman*, and Roger Smith, *General Manager*,
Tiwi Plantations Corporation

INFRASTRUCTURE

12.10 Darwin Port Upgrade – Meet the growing needs of importers and exporters

Terry O'Connor, *Chief Executive*, Darwin Port

12.40 Lunch in the Exhibition Halls

1.40 Overview of Territory's major water and power infrastructure projects and their updates - from electricity distribution to remote projects, to water supply and sewerage services.

David Coucill, *General Manager - Regions and Remote Operations*,
Power and Water Corporation

RENEWABLES

2.10 Overview of the energy demand in the territory and supporting the transition to renewables

Rebecca Mills, *A/ General Manager New Energy and Sustainability*,
Territory Generation

2.40 Afternoon refreshments

3.10 Renaissance One battery storage factory and the future for energy storage

Bryan Craighead, *Managing Director*, Energy Renaissance

3.40 Overview of solar generation in the Territory and the Yulara Solar and Katherine Solar farms

Daniel Gilbert, *Solar Asset Manager*, Epuron

4.10 Closing remarks

4.30 NT Resources Week Closing Harbour Cruise

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In 2018, with the support of the local Darwin and wider community in the NT, we celebrate 11.5 years of operation at Darwin LNG, having delivered over 630 LNG cargoes with the highest standards of safety, environmental and operational excellence.

During our time in the Northern Territory, we've proudly trained a world-class, residential workforce, invested in local business, and developed capacity in the local supply chain and service sector. We are proud to be pioneers in the NT LNG industry – promoting economic growth, healthy environments and vibrant communities.

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INPEX Australia is a key part of INPEX CORPORATION, a worldwide oil and gas exploration and production company, headquartered in Tokyo, Japan. INPEX has been part of the Australian business community for more than 30 years, turning heads recently, with the construction of the crown jewel in its global project portfolio – the Ichthys LNG Project. Located in northern Australia, the Project is considered to be three mega projects in one. The INPEX-operated Ichthys LNG Project is effectively three mega-projects in one – incorporating some of the world's largest and most advanced offshore facilities located off the Western Australian coast, state-of-the-art hydrocarbon processing facilities in Darwin and an 890 kilometre subsea pipeline connecting these together. The Project has generated thousands of Australian jobs, provided significant tax revenue for Australian Governments and continues to deliver economic and community benefits across Australia, especially in the Northern Territory and Western Australia. With an expected operating life of around 40 years, Ichthys LNG is here for the long haul. For more information visit: www.inpex.com.au

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The 10th Annual NT Resources Week 2018 Exhibition will provide you with an exceptional opportunity to penetrate Northern Australia's resources and construction industry markets.

Showcase your products, innovations and services in the exhibition hall across the two days.

Be a part of Northern Australia's largest resources and construction industry!

NT RESOURCES WEEK

BUILDING THE TERRITORY

Building the Territory is the key conference which brings together the major civil construction opportunities taking place across the NT. Key sessions focus on the roll out of defence industry construction, new apartments and commercial buildings, local government projects across Darwin and the regions, the latest construction investments in the north's agriculture and livestock sectors, ports/logistics and transport, new roads, and the roll out of large scale solar and energy storage infrastructure – plus much more including the potential for a new space industry in the NT.

MINING THE TERRITORY

Northern Australia's leading mining industry conference – A unique top-end experience. Join us for a comprehensive programme covering every step from exploration and development to operation and logistics. Hear from some of the industry's leading operators Glencore, Rio Tinto, Newmont and Northern Star Resources alongside a catalogue of key near-term and prospective projects from Verdant Minerals, Tellus Holdings, Emmerson Resources, Vista Gold and more. Featuring commentary from government officials and sector stalwarts, Mining the Territory is the major gathering in Northern Australia's Mining Calendar and an event not to be missed.

SEAAOC SOUTH EAST ASIA AUSTRALIA OFFSHORE & ONSHORE CONFERENCE

Northern Australia's largest and longest established petroleum conference returns for its 24th year. This marquee conference features presentations from all of the region's major players including INPEX, ConocoPhillips, eni, Santos, Origin Energy and many more. A key focus will be on the next wave of offshore projects which are being brought forward for development, and what this will mean for investment in Australia's north. The enormous potential for an onshore gas industry in the NT will also be covered in detail and the new opportunities discussed. This simply is the must attend gathering for everyone associated with the petroleum and gas industries in Northern Australia.

ONE DELEGATE PASS TO ANY OF THESE CONFERENCES GIVES YOU ACCESS TO ALL OF THE SESSIONS ACROSS THE THREE EVENTS AT NT RESOURCES WEEK

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Building the Territory Conference

ATTACHMENT A

5 – 6 September 2018 | Darwin Convention Centre

Easy Ways to Register

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2 Telephone
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Gala Dinner	\$200	\$20	\$220
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AGENDA ITEM: 13.2.5

REPORT TITLE: Risk Management and Audit Committee Meeting 4 July 2018

REPORT NUMBER: 9/0058

MEETING DATE: 7 August 2018

Author: Finance Manager, Shane Nankivell

Approver: Director Corporate Services, Chris Kelly

PURPOSE

This report seeks Council approval of the recommendations from the Risk Management and Audit Committee meeting held on 4 July 2018.

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community.

KEY ISSUES

- The Risk Management and Audit Committee met on 4th July 2018.
- Four reports were presented in the open session of the Risk Management and Audit Committee Meeting and one report was presented in the closed session.
- The agenda and unconfirmed minutes for the open session are available on Council's website.

RECOMMENDATION

1. THAT Report Number 9/0058 entitled Risk Management and Audit Committee Meeting 4 July 2018 be received and noted.
2. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 4 July 2018, namely:

A. Update on Response to the Independent Investigator's Report

1. THAT the Risk Management and Audit Committee be provided with a detailed report in the October 2018 Meeting outlining Council's response to each of the recommendations contained in the Independent Investigator's Report at **Attachment A** including a reference to the Council's risk register.

B. External Audit Plan for Review of Financial Year Ended 30 June 2018

1. THAT the Risk Management and Audit Committee recommend to Council the proposed draft External Audit Plan of Council's financial statements for the financial year ended 30 June 2018 as **Attachment A** to Report Number RMA/074 entitled External Audit Plan for Review of Financial Year ended 30 June 2018.
2. THAT the Risk Management and Audit Committee recommends that Merit Partners be asked to risk rate items contained within section 6.3 of **Attachment A** to Report Number RMA/074 entitled External Audit Plan for Review of Financial Year ended 30 June 2018.
3. THAT a further report be provided to the Risk Management and Audit Committee which includes management responses for the October 2018 meeting.

C. Action Report

1. THAT the items completed and recommended for removal be removed from the Action Report being Decision Numbers:
 - RMA/0121
 - RMA/0122
 - RMA/0125
 - RMA/0129
 - RMA/0134
 - RMA/0135
 - RMA/0136
 - RMA/0137
 - RMA/0138
 - RMA/0139

D. Risk Management and Audit Committee Schedule 2018/19

1. THAT the Committee adopts the amended 2018/19 Risk Management and Audit Committee Schedule with the following amendments:
 - Annual Report KPI's to be considered with financial statements in October
 - Interim Audit Report to be considered in July
 - Risk Review to be considered in both October and February
 - Inclusion of Committee Schedule review in June

E. Internal Audit of Front Counter Controls

1. THAT the Risk Management and Audit Committee endorse the proposed management response as **Attachment B** to Report Number RMA/075 entitled Internal Audit of Front Counter Controls to the Internal Audit of Front Counter Controls Report as **Attachment A** to Report Number RMA/075 entitled Internal Audit of Front Counter Controls.
2. THAT these decisions be moved into the Open session.

DISCUSSION

The Risk Management and Audit Committee held a meeting on 4 July 2018. Four items were discussed by the Committee during the open session of the meeting, and one during the closed these items were:

- Update on Independent Investigator's Report
- External Audit Plan for Review of Financial Year Ended 30 June 2018.
- Action Report
- Risk Management and Audit Committee Schedule 2018/19
- Internal Audit of Front Counter Controls

The agenda and unconfirmed minutes from open session of the Risk Management and Audit Committee meeting are available on Council's website.

The proposed schedule amended by the RMAC, and the final recommended version is below:

<i>Item</i>	<i>July</i>	<i>October</i>	<i>February</i>	<i>June</i>
<i>Financial Statements including KPI's</i>				
<i>Management Letter</i>				
<i>Review of Audit Preparation</i>				
<i>Critical Risk (if required)</i>				
<i>Risk Review</i>				
<i>Review of Internal Audit</i>				
<i>Review of Annual Work Schedule</i>				

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications relating to this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications relating to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments to this report.

AGENDA ITEM: 13.2.6

REPORT TITLE: Edible Pocket Gardens

REPORT NUMBER: 9/0060

MEETING DATE: 7 August 2018

Author: Director of Community Services, Jan Peters

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

This report presents to Council the concept of edible pocket gardens within the Palmerston municipality and includes a draft policy for Councils approval for community consultation.

Municipal Plan:

1. Community & Cultural Wellbeing

1.4 Recreation

1.4 We are committed to providing quality recreation and sporting facilities, parks, gardens, playgrounds and open spaces for the benefit of our community.

KEY ISSUES

- Encouraging the community to get involved in environmental sustainability and increasing green spaces throughout Palmerston.
- Creating a sense of community through sharing of produce and encouraging healthier, active lifestyles.
- Creating an initiative that is completely led by the community and has very minimal involvement from the City of Palmerston.
- Draft Guidelines and Policy are attached for Council consideration.

RECOMMENDATION

1. THAT Report Number 9/0060 entitled Edible Pocket Gardens be received and noted.
2. THAT Council approve Draft Policy COMM04 Edible Pocket Gardens as **Attachment A** to Report Number 9/0060 entitled Edible Pocket Gardens for a 21-day city wide community consultation in August 2018.

BACKGROUND

Collective gardening is a great way of creating a sense of community and a sense of space within a community. Edible Pocket Gardens are a free-range style of garden where residents can nominate to use a small section of their local park or reserve to plant edible plants. These plants are to be tended to by the resident or interested parties and Council must approve any works before they commence. The plants or materials in the garden must not be hazardous or obstructive to people using the reserve. The pocket gardens are not fenced, nor do they have garden beds, they are planted amongst the existing landscape. The produce is accessible by the whole community and it not owned by the resident/group who tends to it.

DISCUSSION

Edible Pocket Gardens are a great way of increasing the amount of fresh produce freely available to the community, without going through the formalities of a community garden. While community gardens still have their place, it is a quick and easy way that everyone can get involved without much effort or involvement from the City of Palmerston.

The City of Bayswater have led the way in Edible Pocket Gardening by approving the installation of these gardens within their municipality and simply creating a policy and guidelines that residents must follow. We have created our own policy, **Attachment A**, based on this model. Should the Policy be adopted by council a set of Edible Pocket Operation Guidelines will be developed and endorsed by the Chief Executive Officer which further outlines the step by step process and responsibilities.

Freely accessible food for the community through edible pocket gardens will create opportunities for those that may not have access to fresh fruit and vegetables to receive vital nutrients they would otherwise go without. It also gives community service organisations the opportunity to engage with disadvantaged groups through the growing and cultivating of produce.

CONSULTATION PROCESS

The Edible Pocket Garden concept has been discussed with the Chief Executive Officer and Director City Growth and Operations.

It is recommended that Council approve the Draft Policy COMM04 Edible Pocket Gardens to allow for a 21-day community consultation. Results of the consultation will be presented by to Council upon completion.

POLICY IMPLICATIONS

The Edible Pocket Garden policy has been drafted and is attached to this report. Following community consultation, should Council approve the Policy, a set of operational guidelines will be development for endorsement by the Chief Executive Officer that outlines the process and supports the principles outlined in the Policy.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal or legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

This report increases environmental sustainability within the Palmerston community.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Draft Policy COMM04 Edible Pocket Garden

Name:	Edible Pocket Gardens		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Community Services, Jan Peters		
Approval Date:	[Approval Date]	Next Review Date:	[Next Review]
Records Number:		Council Decision:	

1 PURPOSE

To promote greening and sustainability initiatives throughout Palmerston by allowing residents to grow edible plants in sections of their local parks or public reserves.

2 PRINCIPLES

Edible Pocket Gardens are a great way of creating a sense of community and a sense of space within a community. Edible Pocket Gardens are a free-range style of garden where residents can nominate to use a small section of their local park or public reserve to plant edible plants.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Edible pocket garden	A green space on Council owned land, managed by member/s of the local community, that is used to grow edible species of plants for consumption by the general public.
The City	Refers to the City of Palmerston

4 POLICY STATEMENT

- 4.1 The City of Palmerston will support the growing of appropriate edible plants on Council land and reserves if the following conditions are met.
 - 4.1.1 A location is identified by residents and approved by City of Palmerston.
 - 4.1.2 Approval is gained before any edible pocket garden work is commenced.
 - 4.1.3 The edible plants must not interfere with or change normal operation or function of the park space.
 - 4.1.4 The site is prepared and maintained by the community members involved, to the satisfaction of the City of Palmerston.
 - 4.1.5 The produce from the garden is accessible by the whole community and is not owned by the resident/group who tends to it.
 - 4.1.6 City of Palmerston reserves the right to make changes to the space at any time.
 - 4.1.7 If the edible plants within the park are considered to pose a safety risk or aren't being maintained to a suitable standard, the City can request that work is undertaken by the responsible party to bring it up to the standard required. If this fails to occur, the City can remove the garden.

COMM04

- 4.1.8 Residents are required to meet the Edible Pocket Garden guidelines; which may be modified from time to time by the Chief Executive Officer.

5 ASSOCIATED DOCUMENTS

- 5.1 City of Palmerston Edible Pocket Garden Guidelines

6 REFERENCES AND RELATED LEGISLATION

Nil

DRAFT

AGENDA ITEM: 13.2.7

REPORT TITLE: Moulden Community Garden Proposal

REPORT NUMBER: 9/0061

MEETING DATE: 7 August 2018

Author: Director of Community Services, Jan Peters

Approver: Chief Executive Officer, Luccio Cercarelli

PURPOSE

This report seeks Council approval in principle for the development of a community garden in Moulden.

Municipal Plan:

1. Community & Cultural Wellbeing

1.4 Recreation

1.4 We are committed to providing quality recreation and sporting facilities, parks, gardens, playgrounds and open spaces for the benefit of our community.

KEY ISSUES

- Council was approached by a community member interested in establishing a community garden in Moulden.
- Community meeting co-ordinated by the residents and facilitated by Council was held to outline options of style of garden and location and to gauge broader community interest in the proposal.
- Community members present at the meeting proposed an open community garden, managed collectively by community members in Strawbridge Park, Moulden.
- Further exploration is required with the broader and local community members to determine interest, garden design and how the garden would be managed.

RECOMMENDATION

1. THAT Report Number 9/0061 entitled Moulden Community Garden Proposal be received and noted.
2. THAT Council approve, in principle, the development of an open community garden in Strawbridge Park, Moulden to allow for further community consultation.
3. THAT a further report be presented to Council on the outcomes of further exploration and community consultation regarding an open community garden in Strawbridge Park, Moulden.

BACKGROUND

Council was approached by a member of the community to discuss options for the development of a community garden in Moulden. A community meeting to discuss this proposal was scheduled and promoted throughout social media, posters and flyers to gain interest and attendees. Nine (9) members of the community attended the meeting, where options of location and types of garden were presented to the group for discussion and deliberation.

This report seeks approval, in principle, from Council for the establishment of a community garden in Moulden. In principle approval will allow Council Officers to move forward with the process of obtaining levels of broader and local community interest, planning, designing and establishing a commitment from community to the ongoing management of the garden.

DISCUSSION

A number of different types of community gardens were presented at the community meeting, including private allotments, open and inclusive community gardens, a mix of private allotment and inclusive gardens, as well as freestyle pocket gardens.

Interested residents put forward a few options for location of the gardens, including; Moulden Park, Lindsay Park, Strawbridge Park and Gordon Stott Park. Each of these options were then assessed for suitability.

After much discussion with the group, it was agreed that the open and inclusive type of garden in Strawbridge Park was their preferred option.

The outcomes identified included:

- A space where gardening education can occur
- Where community groups can get involved
- Food to be available for the disadvantaged
- An open and inclusive space
- Run various programs out of the garden
- A BBQ and seating installed to help foster the sense of community

At this stage the group of interested community members would like to see if the garden can be built and managed collectively as a group rather than a formal Garden Incorporated body. Discussion was held around the garden developing into a more formal management structure in the future if there proves to be sufficient community interest to support such a change.

If approval is granted from Council, an interest group will be established containing members of the local community in Moulden that have interest in developing and working on the community garden. Initial support will be provided by Council in forming the group and moving forward through the planning process

This report seeks Council's approval in principle, to explore the garden establishment further. Further investigation is required in relation to the suitability of Strawbridge Park and the access to water. Should the interest and commitment from community members not be sufficient to sustain the ongoing management of the garden, the project would not proceed. Should Strawbridge Park be deemed unsuitable other locations would be workshopped with the community interest group.

Once the interest group is well established, it is envisaged that Councils involvement in the garden will be limited to paying the utilities and helping to plan the occasional community open day.

In addition to supporting the interest group, Council will assist with the initial set up costs of the garden including; ground works, additional soil, garden beds (if the design proposes them), some established fruit trees and the installation of taps and irrigation. Council will also support the garden with community open days and working bees to increase interest and involvement from the local community.

It is expected that the cost of the abovementioned will be approximately \$10,000 funded through the current operational budget 2018/19. Projected annual expenditure following initial set up would be approximately \$2000 and would be met through the operational budget.

The group also requested that a BBQ and seating be installed in the space to help facilitate and support community gatherings. It is Officers recommendation that Council begin with the installation of some seating and that a BBQ be installed in the future should the garden prove to be successful with active engagement and participation from community members. The installation of a BBQ would be an additional cost and could be considered at future budget reviews.

The Council currently facilitates one community garden in Palmerston, the Gray Community Garden named Harvest Corner. Council began the process of developing Harvest Corner in a similar way, with a group of interested community members. Council Officers continued to support and work with the Harvest Corner group and overtime supported the group to become an incorporated body that now manages the garden independently.

Harvest Corner runs as a membership-based garden, only accessed by members. The garden has both common garden areas and private allotments. People wishing to participate in the garden are required to join as a member, there is an annual membership fee and members can also purchase an annual plot. The fees for Harvest Corner are as follows:

Membership Fees:

Individual	\$10.00
Family	\$20.00
Business	\$50.00
Concession	\$5.00

Plot Fees:

Individual/Household 4m x 2m	\$100
Individual/household 2m x 2m	\$80
Community Organisation 4m x 2m	\$150
Concession Individual Household 4m x 4m	\$50
Concession Individual Household 2m x 2m	\$40

It is proposed that the Moulden Community Garden begin as open community garden that does not require membership and is open to the entire community to participate.

A Community Garden differs from the Edible Pocket Garden concept in that; a community garden may occupy a large portion or all of a park and substantially change the normal operation or function of the park space. An Edible Pocket Garden is a freestyle garden using a small portion of the park and plants incorporated into the existing park landscaping. An Edible Pocket Garden must not interfere with or change the normal function or operation of the park space.

CONSULTATION PROCESS

A group of community members were consulted with to decide what type of garden they wanted and which location was appropriate.

It is proposed that Council continue to work with this group to build community interest levels and participation. This will be done through:

- Community meetings to further discuss garden design and ongoing management
- Promotion through the Moulden Garden Facebook group page
- Community Garden working bees
- Garden open days combined with gardening workshops.
- Hosting of a Brekkie in the Park on site

POLICY IMPLICATIONS

The Council does not have a Community Garden Policy. Council is currently considering an Edible Garden Policy. At this stage, it is proposed that Council develop a set of guidelines for the use and ongoing management of the Moulden Community Garden. This could be done in collaboration with the group of interest community members.

Council currently manages the Harvest Corner Garden relationship with the Gray Community Garden Incorporated group through a Memorandum of Understanding. This may be an option in future for the Moulden Community Garden.

BUDGET AND RESOURCE IMPLICATIONS

It is expected that the cost of the Moulden Community Garden set up will be approximately \$10,000 funded through the current operational budget 2018/19. Projected annual expenditure following initial set up would be approximately \$2000 and would be met through the operational budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Potential risks that exist from not considering the request to establish a community garden in Moulden include, decreased community confidence in Council's consultative processes and ability to respond to community need.

There is also the risk that there will be limited community commitment to the ongoing management of the garden which may result in either; the project not proceeding or a neglected space that Council would need to eventually remove. Council Officers intend to explore the community commitment further through the establishment of a Garden Interest group.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications relating to this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

14 INFORMATION AND CORRESPONDENCE

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

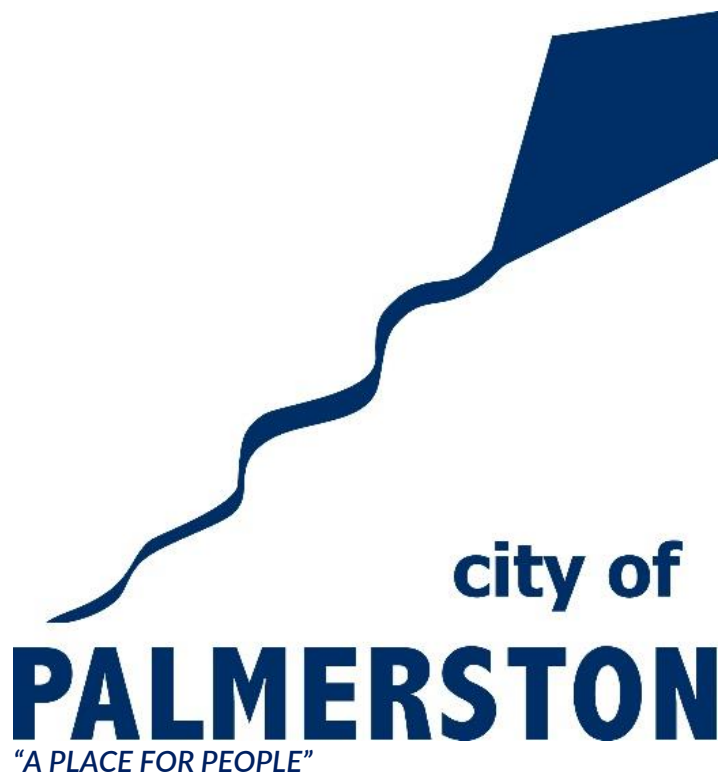
18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday 21 August 2018 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations, the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



**COUNCIL MEETING
MINUTES
TUESDAY, 17 JULY 2018**

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Tuesday 17 July 2018 at 5.30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell
Deputy Mayor Damian Hale
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Lucy Buhr
Alderman Mick Spick
Alderman Sarah Henderson
Alderman Tom Lewis

STAFF

Chief Executive Officer, Luccio Cercarelli
Director Corporate Services, Chris Kelly
Director Community Services, Jan Peters
Director City Growth and Operations, Gerard Rosse
Finance Manager, Shane Nankivell
Communications Officer, Samantha Abdic
Minute Secretary, Kylie Hendry

GALLERY

Ombudsman NT, Peter Shoyer,

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the Traditional Custodians of the land on which we are meeting, the Larrakia people and pay my respects to their elders; past, present and emerging.

2 OPENING OF MEETING

The Mayor declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

Nil.

Initials: _____

3.3 Leave of Absence Request

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

THAT the leave of absence received from Mayor Pascoe-Bell for 4 August to 6 August 2018 inclusive be received and noted.

CARRIED 9/0172 - 17/07/2018

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Moved: Mayor Pascoe-Bell
Seconded: Alderman Giesecke

THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 22.1 be received and noted.

CARRIED 9/0173 - 17/07/2018

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Lewis
Seconded: Deputy Mayor Hale

THAT the minutes of the Council Meeting held Tuesday, 3 July 2018 pages 9486 to 9500, be confirmed.

CARRIED 9/0174 - 17/07/2018

6.2 Business Arising from Previous Meeting

Nil

7 MAYOR'S REPORT

Nil.

8 DEPUTATIONS AND PRESENTATIONS

8.1 Deputations

Initials: Nil.

8.2 Presentations

Moved: Alderman Garden
Seconded: Deputy Mayor Hale

THAT the presentation by Peter Shoyer, Ombudsman from Ombudsman NT be received and noted.

CARRIED 9/0175 - 17/07/2018

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Confidential Items

Moved: Alderman Buhr
Seconded: Alderman Henderson

THAT the following items be confirmed and considered within the Confidential session of the Council meeting held on Tuesday, 17 July 2018.

ITEM	REGULATION	REASON
23.1	8(e)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.
25.2.1	8(b)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(b) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.2.2	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government Administration Regulations, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

CARRIED 9/0176 - 17/07/2018

10.2 Moving Open Items into Confidential

Nil.

Initials: _____

10.3 Moving Confidential Items into Open

Nil.

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Financial Report for the Month of June 2018 9/0045

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT Report Number 9/0045 entitled Financial Report for the Month of June 2018 be received and noted.

CARRIED 9/0177 – 17/07/2018

13.1.2 Community Benefit Scheme – Update 9/0044

Moved: Alderman Buhr
Seconded: Deputy Mayor Hale

THAT Report Number 9/0044 entitled Community Benefit Scheme – Update be received and noted.

CARRIED 9/0178 – 17/07/2018

13.1.3 Community Services Quarterly Report April – June 2018 9/0050

Moved: Alderman Buhr
Seconded: Alderman Garden

THAT Report Number 9/0050 entitled Community Services Quarterly Report April – June 2018 be received and noted.

CARRIED 9/0179 – 17/07/2018

13.1.4 Corporate Services Quarterly Report April – June 2018 9/0048

Moved: Alderman Lewis
Seconded: Alderman Henderson

THAT Report Number 9/0048 entitled Corporate Services Quarterly Report April – June 2018 be received and noted.

CARRIED 9/0180 – 17/07/2018

Initials: _____

13.2 Action Reports

13.2.1 Preparation of a 10 Year Rating Strategy 9/0047

Moved: Alderman Buhr
Seconded: Alderman Lewis

1. THAT Report Number 9/0047 entitled Preparation of a 10 Year Rating Strategy be received and noted.
2. THAT Council develop a Rating Strategy utilising a consultative process as outlined in Report Number 9/0047 entitled Preparation of a 10 Year Rating Strategy.

CARRIED 9/0181 - 17/07/2018

13.2.2 Palmerston Library Funding and Implementation of Radio Frequency Identification 9/0052

Moved: Alderman Garden
Seconded: Alderman Henderson

1. THAT Report Number 9/0052 entitled Palmerston Library Funding and implementation of Radio Frequency Identification be received and noted.
2. THAT Council approve allocating \$27,444 from the Northern Territory Government 2018/2019 Public Library Funding Agreement Grant and \$12,556 from approved 2018/2019 Library operational budget to the Palmerston Library Radio Frequency Identification project and that this be reflected in the First Quarter Budget Review.
3. THAT Council, pursuant to Section 32(2) of the Local Government Act 2008 (as amended), hereby delegates to the Chief Executive Officer, the power to finalise the Public Library Funding Agreement between Northern Territory of Australia and Council over funding for the Palmerston Library.
4. THAT pursuant to Section 26 (2) of the Local Government Act, Council authorises the affixing of the common seal to all documents associated with the Public Library Funding Agreement between Northern Territory of Australia and Council over funding for the Palmerston Library and that this be attested by the signatures of the Mayor and the Chief Executive Officer.

CARRIED 9/0182 - 17/07/201

13.2.3 Palmerston Seniors Advisory Group (PSAG) 9/0051

Moved: Alderman Henderson
Seconded: Deputy Mayor Hale

1. THAT Report Number 9/0051 entitled Palmerston Seniors Advisory Group (PSAG) be received and noted.
2. THAT the draft PSAG meetings 2 July 2018 minutes and attachments being **Attachment A** to Report Number 9/0051 entitled Palmerston Seniors Advisory Group (PSAG) be received and noted.

Initials: _____

13.2.3 Palmerston Seniors Advisory Group (PSAG) 9/0051
(continued)

3. THAT Council approve the Palmerston Seniors Advisory Group name change to Palmerston Seniors Advisory Committee.
4. THAT Council approve the Palmerston Seniors Advisory Committee Terms of Reference at **Attachment B** to Report Number 9/0051 entitled Palmerston Seniors Advisory Group (PSAG) as amended to include reference to the Code of Conduct in accordance with the Local Government Act, Schedule 2.
5. THAT a report be presented to Council on the potential re-establishment of a City of Palmerston Access Advisory Committee that includes the proposed scope, committee membership and draft Terms of Reference.

CARRIED 9/0183 - 17/07/2018

13.2.4 Centenary of Armistice of 11 November 1918 9/0043

Moved: Alderman Garden
Seconded: Alderman Buhr

1. THAT Report Number 9/0043 entitled Centenary of the Armistice of 11 November 1918 be received and noted.
2. THAT Council support the commemoration of the Centenary of Armistice by:
 - Displaying fifteen streetlight commemorative banners for the period of 22 October 2018 till 16 November 2018.
 - Installation of a temporary public art Poppy Wall in Memorial Park for the period of 22 October 2018 till 16 November 2018.
 - Hosting a community BBQ in support of the RSL: Remembrance Day event on 11 November 2018.
3. THAT Council approve the commissioning of a permanent Centenary of Armistice mural on the Memorial Park side underpass entry and that a final design be presented to Council for approval prior to installation.

CARRIED 9/0184 - 17/07/2018

13.3 Confidential Decisions moved into the Open Session

25.1.1 Review of Council Policy FIN17 Rate Concession Policy C9/0046

Moved: Alderman Henderson
Seconded: Alderman Lewis

1. THAT Report Number C9/0046 entitled Review of Council Policy FIN17 Rate Concession be received and noted.

Initials: _____

25.1.1 Review of Council Policy FIN17 Rate Concession Policy C9/0046
(continued)

2. THAT in accordance with section 167(2) of the Local Government Act Council adopt Council Policy FIN17 Rate Concession at **Attachment B** to Report Number C9/0046 entitled Review of Council Policy FIN17 Rate Concession as the amended Council Policy FIN17 Rate Concession.
3. THAT Council Decisions relating to Report Number C9/0046 entitled Review of Council Policy FIN17 Rate Concession be moved to the 17 July 2018 Open Minutes.

CARRIED 9/0192 - 17/07/2018

25.1.2 Major Projects C9/0053

Moved: Alderman Garden
Seconded: Alderman Buhr

1. THAT Report Number C9/0053 entitled Major Projects be received and noted.
2. THAT Council approve the development of concepts and feasibility studies for the following major projects to allow for internal and/or external funding considerations:
 - Social Infrastructure in Zuccoli or Johnston.
 - Upgrades to the Palmerston Swimming and Fitness Centre.
 - Liveability, Greening, Cooling and Beautifying the City.
 - Renewable Energy.
3. THAT the Council Decisions relating to Report Number C9/0053 entitled Major Projects be moved to the 17 July 2018 Open Minutes.

CARRIED 9/0193 - 17/07/2018

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 Appointment of Members to the Palmerston Division of the Development Consent Authority

Moved: Alderman Buhr
Seconded: Alderman Garden

THAT Item Number 14.1 entitled Appointment of Members to the Palmerston Division of the Development Consent Authority be received and noted.

CARRIED 9/0185 - 17/07/2018

14.2 Correspondence

Nil.

Initials: _____

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

Nil.

17 GENERAL BUSINESS

Nil.

18 NEXT COUNCIL MEETING

Moved: Deputy Mayor Hale
Seconded: Alderman Giesecke

THAT the next Ordinary Meeting of Council be held on Tuesday 7 August 2018 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0186 - 17/07/2018

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Spick
Seconded: Alderman Garden

THAT pursuant to Section 65 (2) of the *Local Government Act* and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0187 - 17/07/2018

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT the meeting be adjourned for 20 minutes for media liaison and meals.

CARRIED 9/0188 - 17/07/2018

The meeting adjourned at 6:40pm.



Athina Pascoe-Bell
MAYOR

Date:
