

CITY OF PALMERSTON

Notice of Council Meeting

To be held at the Council Chambers, Civic Plaza

On Tuesday, 6 September 2016 at 6.30pm



Ricki Bruhn
Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

1 PRESENT

2 APOLOGIES

3 CONFIRMATION OF MINUTES

RECOMMENDATION

1. THAT the minutes of the Council Meeting held Tuesday, 16 August 2016 pages 8667 to 8677, be confirmed.
2. THAT the Confidential minutes of the Council Meeting held Tuesday, 16 August 2016 pages 254 to 256, be confirmed.

4 MAYOR'S REPORT

4.1 Mayor's Report

M8-28

5 REPORT OF DELEGATES

6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN

7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

8 PETITIONS

9 DEPUTATIONS/PRESENTATIONS

10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

10.1 Policy for Casual Vacancy on Council

10.2 Determining Casual Vacancy on Council

11 COMMITTEE RECOMMENDATIONS

11.1 Governance and Organisation

Nil

11.2 Economic Development and Infrastructure

Nil

11.3 Community, Culture and Environment

Nil

12 INFORMATION AGENDA

12.1 Items for Exclusion

12.2 Receipt of Information Reports

RECOMMENDATION

THAT the information items contained within the information Agenda, be received.

12.3 Officer Reports

12.3.1	Action Report	8/0965
12.3.2	LGANT Executive Minutes – 16 August 2016	8/0972
12.3.3	Smart Cities	8/0975

13 DEBATE AGENDA

13.1 Officer Reports

13.1.1	Thai Temple and NT Thai Association	8/0966
13.1.2	Alderman Carter – Resignation	8/0967
13.1.3	Library Materials – Stock Write-off	8/0970
13.1.4	Review EM02 Elected Members Benefits and Support Policy	8/0971
13.1.5	City of Palmerston Arts Strategy	8/0974
13.1.6	Proposed Future Multistorey Car Park Lot 10024 and Part Lot 9629 Frances Street, Palmerston City	8/0976

14 CORRESPONDENCE

14.1 Northern Territory Grants Commission Allocations 2016-17

15 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

16 PUBLIC QUESTION TIME

At the invitation of the Chair

17 OTHER BUSINESS – ALDERMAN REPORTS

By-law 14(8) provides that the Chairman must not accept a motion without notice if the effect of the motion would, if carried, be to incur expenditure in excess of \$1,000 unless

- a) the motion relates to the subject matter of a committee's or sub committee's recommendations (as the case may be, or an officer's report that is listed for consideration on the business paper; or*
- b) the matter is urgent*

18 CONFIDENTIAL REPORTS

18.1 Facilities Review

8/0968

RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report and associated documents in relation to confidential agenda item 18.1 Facilities Review and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(c) information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

This item is considered confidential pursuant to Regulation 8 (c)(i) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 6 September 2016, in relation to confidential item number 18.1 Facilities Review the report and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

18.2 Covai Café

8/0969

RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the Question in relation to confidential agenda item 18.2 Covai Café and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the Question involves:

- (c) information that would, if publicly disclosed, be likely to:
 - (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

This item is considered confidential pursuant to Regulation 8 (c)(i) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 6 September 2016, in relation to confidential item number 18.2 Covai Café the report and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

18.3 Repurposing of ISLRIP Funds to Hillson ST and Archer Waste Transfer Station

8/0973

RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the Question in relation to confidential agenda item 18.3 Repurposing of ISLRIP Funds to Hillson ST and Archer Waste Transfer Station and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the Question involves:
 - (c) information that would, if publicly disclosed, be likely to:
 - (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

This item is considered confidential pursuant to Regulation 8 (c)(i) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 6 September 2016, in relation to confidential item number 18.3 Repurposing of ISLRIP Funds to Hillson ST and Archer Waste Transfer Station the report and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

ITEM NUMBER: 4.1 **Mayor's Report**
FROM: Ian Abbott
REPORT NUMBER: M8-28
MEETING DATE: 6 September 2016

Summary:

My report provides Council with an update on recent meetings or events of interest to Elected Members.

RECOMMENDATION

1. THAT Council receives Report Number M8-28.
2. THAT Council note that Mayor Abbott has cancelled his Leave of Absence from Wednesday, 7 September to Sunday, 18 September 2016.

General:

Thursday, 11 August 2016

- Attended the Governance and Organisation Committee Meeting
- Attended the Economic Development and Infrastructure Committee
- Radio Interview with Territory FM

Friday, 12 August 2016

- Chaired Top End Regional Organisation of Council (TOPROC) meeting held at Litchfield Council
- Attended the Women's Festival "Teej" Program Celebration with Nepalese Association of NT

Saturday, 13 August 2016

- Attended Pitch Black Open Day 2016
- Attended as Guest to the NT PGA Championship Tournament Dinner

Sunday, 14 August 2016

- Presented Cheque at the NT PGA Championship

Tuesday, 16 August 2016

- General catch up with Lord Mayor City of Darwin
- Radio Interview with ABC
- Chaired Ordinary Council Meeting
- Attended a Workshop on Smart Cities

Wednesday, 17 August 2016

- Hosted an afternoon tea for visiting exchange students from our Sister City in Japan, Aridagawa.

Thursday, 18 August 2016

- Attended BMD's Industry Forum and Annual Review Launch Breakfast
- Attended Palmerston Safe Communities Committee Meeting
- Radio Interview with Territory FM
- Attended and donated a book to the Palmerston Senior College at the 50th Vietnam Veterans Day Commemoration Service
- Attended the Reception to Acknowledge the service of Vietnam Veterans and to Commemorate The Battle of Long Tan

Friday, 19 August 2016

- Catch up with Alderman McKinnon
- Participated at the Australian Regional & Remote Community Services (ARRCS) Terrace Gardens 'Turning of the Sod' Ceremony
- Attended the 71st Indonesian Independence Day Reception

Saturday, 20 August 2016

- Opened The Heights Durack Community Centre Open Day

Sunday – 21 August 2016

- Attended the Closing Ceremony of Seniors Fortnight

Tuesday, 23 August 2016

- Met with Alderman Pascoe-Bell

Wednesday, 24 August 2016

- Radio Interview Grassroots
- Teleconference with The Hon. Gary Nairn Chairman of the NT Planning Commission
- Attended Alderman Carter's Farewell

Thursday, 25 August 2016

- Participated in Tunes and Tales at the Palmerston Library
- Attended the Palmerston Animal Management Reference Group Meeting

Saturday, 27 August 2016

- Attended NT Officers' Ball 2016

Monday, 29 August 2016

- Participated in the Seniors Forum
- Met with Deputy Mayor Shutt
- Teleconference with Mayor Damien Ryan

Forwarding Schedule: Nil

Recommending Officer: Ian Abbott, Mayor

Any queries on this report may be directed to Ian Abbott, Mayor on telephone (08) 8935 9902 or email ian.abbott@palmerston.nt.gov.au.

Schedule of Attachments: Nil



NOTICE OF MOTION

COUNCIL MEETING DATE: 5 September

TOPIC: Policy for Casual Vacancy on Council

BACKGROUND:

With the departure of Alderman Geoff Carter, Council needs to determine how to do with the casual vacancy on Council. After discussing this with the CEO, it is clear that Council needs to have a policy to provide Council with the opportunity to fill the vacancy.

OBJECTIVE:

According to Section 39 of the Local Government Act, Council "may (in accordance with its policy) co-opt a person to fill the vacancy". We currently have no such policy. I propose that the attached draft policy EM04 Casual Vacancy be adopted in order that Council is able to decide if it wishes to fill the vacancy.

Adopting the policy does not change the fact that Council will still need to determine if it wishes to fill the vacancy, this will still require a Council decision.

NOTICE OF MOTION:

THAT Council adopt EM04 Casual Vacancy Policy.



Signature



Print Name



Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.

For office use only

31/08/2016
Date Received

Policy Code:	EM04		
Name:	Casual Vacancy		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director of Corporate and Community Services		
Approval Date:	[Approval Date]	Next Review Date:	[Next Review]
Record Number:		Policy Code:	EM04

1 PURPOSE

This Council Policy outlines the method by which City of Palmerston deals with casual vacancies on Council.

2 PRINCIPLES

Policies of the City of Palmerston are guided by principles of sustainability, good governance, advocacy, regulation and services provision. More guidance is provided in Council and Administrative policies, procedures and guidelines, the Municipal Plan, Asset Management Plans and other relevant documents.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Casual Vacancy	Where an Elected Member resigns or is terminated from their position on Council, or otherwise ceases to hold office pursuant to Section 39 of the Local Government Act.

4 POLICY STATEMENT

- 4.1 Where a Member ceases to hold office and a casual vacancy exists, Council will determine by resolution at the next Ordinary Meeting whether to:
 - 4.1.1 Continue without filling the casual vacancy; or
 - 4.1.2 Co-opt a person to fill the vacancy.
- 4.2 Where Council resolves to fill the casual vacancy, the manner in which it does so is as follows:
 - 4.2.1 An Expression of Interest shall be prepared and released to the general public for no less than 14 days, requesting responses in writing to the Chief Executive Officer; and
 - 4.2.2 The Expression of Interest will be advertised in the local newspaper and on Council's website and elsewhere as deemed appropriate by the Chief Executive Officer; and
 - 4.2.3 An information session open to the public will be arranged to assist in informing interested nominees; and

- 4.2.4 Valid nominations shall consist of that information the nominee sees fit to provide in their application, and must certify that the nominee is either enrolled as an elector in respect of a place of residence within the City of Palmerston, and is not disqualified under Section 37(1) of the Local Government Act, namely the nominee:
- a) Does not hold a judicial office (other than Justice of the Peace); or
 - b) Is not bankrupt or subject to a composition or arrangement with creditors under the Bankruptcy Act 1966 (Commonwealth); or
 - c) Has not been sentenced to a term of imprisonment (which has not expired) of one year or more; or
 - d) Is not an employee of City of Palmerston; or
 - e) Is not indebted to Council for rates or surcharge and fails to discharge the debt within 6 months after the debt becomes due and payable; or
 - f) Is not certified mentally unfit to carry out the functions of a Member.
- 4.2.5 All nominations shall be brought to Council following the completion of the 14-day period for a Council decision.

- 4.3 The eligibility for member for nominations to fill a casual vacancy shall be outlined in Division 3 Terms and Conditions of Membership of the Local Government Act.

5 ASSOCIATED DOCUMENTS

Nil

6 REFERENCES AND RELATED LEGISLATION

- 6.1 Local Government Act

NOTICE OF MOTION

COUNCIL MEETING DATE: 5 September

TOPIC: Determining Casual Vacancy on Council

BACKGROUND:

According to Section 39 of the Local Government Act, Council "may (in accordance with its policy) co-opt a person to fill the vacancy". We hopefully now have such a policy, EM04 Casual Vacancy. The policy states that Council will need to make a determination on filling the vacancy left by the departure of Alderman Geoff Carter.

OBJECTIVE:

With 12 months left in this term of Council, it is my belief that the best course of action is to co-opt a person to fill the vacancy. As we are all aware, Council supported the request to the Department of Local Government for 2 additional Alderman because it would assist in good governance, decision making and representation – the very reasons I believe support the filling of this casual vacancy as soon as possible.

I recommend the vacancy be advertised on 10 and 17 September with a closing date of 23 September, and the process laid out in policy EM04 Casual Vacancy be followed.

NOTICE OF MOTION:

THAT in accordance with Section 39 (5) (a) of the Local Government Act, Council elect to co-opt a person to fill the casual vacancy (created by the resignation of Alderman Carter) until the next general election, with expressions of interest to be advertised in the NT News on 10th and 17th September and closing on Friday 23rd September 2016..


Signature


Print Name


Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.

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Date Received: 31/08/2016

ITEM NUMBER: 12.3.1

Action Report

FROM:

Chief Executive Officer

REPORT NUMBER:

8/0965

MEETING DATE:

6 September 2016

Municipal Plan:

4. Governance & Organisation

4.3 People

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

Summary:

This report outlines individual action items outstanding from previous Council Meetings. Council is asked to receive this report.

RECOMENDATION

THAT the Council receives Report Number 8/0965.

Dec #	Task Date	Owner	Matter	Action	Update
8/0949	18/2/2014	DTS	Car Parking Contribution Plan Update	Matter on the table	Workshop on Car Parking to be held on 21 April 2016.
8/1126	17/6/2014	DTS	Reconstruct Radford Road	Council to enter into a memorandum of understanding regarding the use of any contractor security held by LDC.	Scope of works is now complete. Final handover inspection has taken place. We are waiting on asset information and outstanding defects to be attended to
8/1354	9/12/2014	DTS	Draft Palmerston City Centre Master Plan 2014 and associated documents	<ul style="list-style-type: none"> - Draft Palmerston City Centre Parking Strategy to be presented to and considered by the City of Palmerston's Car Parking Committee. - Final documents and application submission to amend the NT Planning Scheme be submitted to Council for endorsement at the Council meeting scheduled 17 February 2015. 	Completed.

				- Mayor to forward a letter to the Minister for Lands and Planning to inform the NT Government of the public consultation process for the Draft City Centre Master Plan "package", prior to lodgement of the formal rezoning application with the Minister in 2015.	
8/1666		DTS	The Heights Durack Eastern Collector Road	Mayor and CEO to be delegated the ability to apply Council's seal and to sign all documents for the establishment of a road access easement on Lot 11504, 80 University Avenue, Durack.	Awaiting construction and transfer documents from developer. No further action expected until mid to late 2016.
8/1714	20/10/2015	CEO	Joy Anderson Centre	CEO to write to the Dept. of Housing, to seek consideration for the freehold title of the Joy Anderson Centre, to be transferred to the City of Palmerston as a community asset.	Meeting scheduled with CEO Dept. Housing for a briefing on the review of Housing Strategy Friday 2 September 2016.
8/1776	8/12/2015	DTS	Goyder Walking Trail	A draft Goyder Walking trail be provided to Council for consideration.	Consultant was commissioned in early June and the study is now being completed over the coming months. The completed study will be presented to Council late September 2016.
		DTS	Community Infrastructure Plan	Progress update.	Public consultation has commenced
8/1853	1/03/2016	DCCS	Operating Costs - Recreation Facilities	Report to be prepared for Council regarding the cost of operating its recreation facilities.	In current agenda.
8/1872	15/03/2016	DCCS	Expression of Interest Community Activities	EOI to be released to the public calling for submissions to host regular or one off community place making activities in Palmerston.	Will be prepared for new financial year.
8/1929	19/04/2016	DTS	Broadarrow Circuit Footpath	Council develop a forward works program for the upgrade of footpath standards throughout Palmerston.	Under development
8/1980	17/05/2016	DTS	Goyder Square Operational Costs and Level of Service	Council review the level of service provided in Goyder Square in September 2016 following a dry season operation of the area.	Report to October EDI Committee.

8/2005 8/2006	17/05/2016	DTS	City Centre Improvement Levy	<p>Consultation commence with City Centre land owners regarding the introduction of a City Centre Improvements Levy in 2017/18.</p> <p>City Centre Improvement Reserve be established and a reserve policy be forwarded to Council for consideration.</p>	Consultation strategy being developed
8/2084	21/06/2016	DTS	Fencing Playgrounds	<ul style="list-style-type: none"> - THAT a playground risk management policy be developed and all playgrounds be assessed against the future policy. - Improvement works required to address the risks identified by the future playground risk management policy be costed and brought back to Council for budget consideration. 	
8/2126	19/07/2016	DTS	City Centre Car Parking	Council endorsed opening a discussion with the NT Government regarding the use of vacant crown land Lot 10027, and the owner of Lot 4273 and other vacant lots for use as formal car parking in the Palmerston City Centre.	Action underway
8/2130	19/07/2016	CEO	2016 Compliance Review Report	<ul style="list-style-type: none"> - CEO to address the recommended remedial actions and minor items contained in the 2016 Compliance Review Report to the satisfaction of the Department of Local Government and Community Services. - CEO to report back to Council on all actions taken to address the issues contained in the Compliance Review Report. 	In progress.
8/2196	16/08/2016	DTS	Consent for the consolidation of Lots 8561 and 8570 (over which Council's drainage easement is registered)	Mayor and CEO to sign and seal Form 93 (General Consent) for the consolidation of Lots 8561 and 8570 (over which Council's drainage easement is registered) to proceed.	Completed.
8/2201	16/08/2016	DTS	Concurrent Application (PA2016/0399) to rezone from Zone MD to part Zone MR and part Zone C and develop the	THAT the DCA be advised that Council cannot support this proposed development due to the unacceptable loss in public amenity being that traffic congestion, waste and litter, and inappropriate activity it will bring during night time hours	Completed.

			site for 24 x 3 bedroom multiple dwellings and a commercial development comprising restaurants, shops and offices on Lot 10288 (3) Tarakan Court, Johnston	that the commercial aspect will bring to the immediate area.	
8/2203 8/2204 8/2207	16/08/2016	DTS	On and Off-Street Car Parking Charges in the City Centre	<ul style="list-style-type: none"> - Stakeholders to be notified of Council's intention to commence charging for parking within the City Centre via the level 2 consultation process. - preparation of drawings and contract documents for the implementation of paid parking in the city centre commence. - charges be included in the Fees and Charges Register for 2016/17 to be applied at a date determined by Council. 	

Recommending Officer:

Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au

Schedule of Attachments:

Nil

ITEM NUMBER: 12.3.2 LGANT Executive Minutes – 16 August 2016
FROM: Chief Executive Officer
REPORT NUMBER: 8/0972
MEETING DATE: 6 September 2016

Municipal Plan:

4. Governance & Organisation

4.3 People

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

Summary:

At the General Meeting of LGANT in March 2010, it was agreed that draft minutes of each Executive Meeting be made available for Council's information.

RECOMMENDATION

THAT Council receives Report Number 8/0972.

General:

The LGANT Executive Meeting draft meeting minutes will be sent out approximately on a monthly basis. The draft minutes of the Executive Meeting held on Tuesday, 16 August 2016 are attached for information.

Financial Implications:

Nil

Legislation/Policy:

Nil

Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au

Schedule of Attachments:

Attachment: Draft LGANT Executive Meeting Minutes – 16 August 2016

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

**MINUTES OF THE LGANT EXECUTIVE MEETING
HELD ON TUESDAY 16 AUGUST 2016 IN THE LGANT OFFICE
COMMENCING AT 10:00 AM**

1. PERSONS PRESENT AT THE MEETING OR ON THE TELEPHONE

Mayor Damien Ryan	President (telephone)
Alderman Bob Elix	Vice-President – Municipal
Mayor Fay Miller	Executive – Municipal
Councillor Greg Sharman	Executive – Regional & Shires (telephone)
Mayor Lothar Siebert	Executive – Regional & Shires
IN ATTENDANCE:	
Tony Tapsell	LGANT CEO
Peter McLinden	LGANT
Camden Smith	LGANT
Elaine McLeod	LGANT Secretariat
CEO Michael Freeman	CouncilBIZ

2. APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING

President Barb Shaw	Executive – Regional & Shires
Mayor Tony Jack	Vice-President – Regional & Shires
Alderman Gary Haslett	Executive – Municipal
Councillor Kaye Thurlow	Executive – All Councils

Discussion

Members heard that Tony Jack has resigned from the Roper Gulf Regional Council in order to run in the NT Election. LGANT is to obtain a copy of Mayor Jack's resignation for its records and write a letter to Roper Gulf Regional Council stating that they need to write to LGANT within seven days of the declaration of polls should he wish to be reinstated to the Executive Board.

ACTION

1. Obtain a copy of Mayor Jack's resignation from council.
2. Write to Roper Gulf Regional Council regarding reinstatement to the Executive Board.

RESOLUTION

That members:

1. accept the acknowledgements from members that they are unable to attend the meeting
2. approve the applications from members for leave of absence from the meeting.
3. accept the recording of the meeting.

Moved: Mayor Miller

Seconded: Alderman Elix

Carried

3. NOTIFICATION OF CONFLICT(S) OF INTERESTS – Nil

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

RESOLUTION

THAT the minutes of the previous Executive meeting held on Tuesday 19 July 2016 be confirmed as a true and correct record of that meeting.

Moved: Alderman Elix

Seconded: Mayor Siebert

Carried

5. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS

RESOLUTION

THAT the papers as circulated be received for consideration at the meeting and that members agree to the matters to be raised in general business.

Moved: Councillor Sharman

Seconded: Mayor Miller

Carried

6. DECISIONS THE EXECUTIVE IS BEING ASKED TO MAKE THIS MEETING

6.1 LGANT Financial Reports for 31 July 2016

Discussion

A number of items in the financial reports were discussed.

RESOLUTION

That the Executive receives and adopts the financial reports for 31 July 2016.

Moved: Mayor Miller

Seconded: Councillor Sharman

Carried

6.2 Local Government Excellence Project

Discussion

This project has to date been looked after by David Jan who, members heard, has moved to Litchfield Council to fill the position of Governance and Risk Advisor. The President congratulated the CEO and his team for the work that has been delivered on this project to date.

Members heard that the Service Level Agreement has been sent to the Department and LGANT will meet with officers to discuss it shortly.

Members were informed the Department has funded two Institute of Company Directors courses and that it would like LGANT to do more courses in 2017. There was discussion around the importance of running a course early next year and that it would be advantageous for candidates running in the next local government election to attend these courses. Previous courses have produced very good results and members heard it is important for LGANT to continue along this line in the hope that funding for the project will continue.

Members asked that there be an item in the general meeting agenda informing delegates of these courses and encouraging them to attend.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

RESOLUTION

THAT the Executive endorsed the service agreement and programme budget for the Local Government Excellence Project.

Moved: Mayor Miller
Seconded: Alderman Elix
Carried

ACTION

3. The Institute of Company Directors courses be included as an item in the general meeting agenda.

6.3 Incorporation of LGANT

Discussion

Members heard that the draft letter has been revised to include a section in the Act that had been missed plus some other references to the Act. The letter will be sent out today.

RESOLUTION

THAT the Executive endorses the letter to the Department seeking some inclusion of LGANT in the Act.

Moved: Councillor Sharman
Seconded: Mayor Siebert
Carried

ACTION

4. Send letter to the Department of Local Government and Community Services.

6.4 Major Election Commitments

Discussion

Members discussed concerns around possible changes to regional councils should there be a change of government. There has been no response to date from the Leader of the Opposition in regards to LGANT's election document. LGANT will continue to try and arrange a meeting with the Leader of the Opposition before the election.

Members agreed it is important that the Executive meets with the new Minister for Local Government as soon as possible after the election.

(Executive members, Mayors and Presidents and CEOS were provided with copies of the Labor Party's response to the LGANT election document which was received at the end of the meeting.)

RESOLUTION

THAT the Executive be briefed on the detail of whichever policy is in place for the elected government following the Northern Territory election on 27 August 2016.

Moved: Councillor Sharman
Seconded: Mayor Siebert
Carried

ACTION

5. Arrange meetings with the new Minister for Local Government after the election.

6.5 CouncilBIZ Constitution

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Discussion

Michael Freeman, General Manager of CouncilBIZ attended the meeting and spoke to members about changes to the CouncilBIZ Constitution. Members were told that CouncilBIZ underwent a compliance review in October 2015. There were 21 findings to come out of the review. Finding number 21 found that CouncilBIZ had not looked at its constitution since it was formed in 2008. As a result CouncilBIZ has gone through the process of developing a new constitution in consultation with member councils. This is now at the stage of going out for a vote from members and this includes LGANT. The voting must be unanimous and if that is the case the constitution will go to the Minister for endorsement.

Members heard that under the revised constitution:

- one representative will be put forward from each member council – this can be a senior officer or an elected member
- council representatives will appoint a board of six consisting of three members and three people from outside the organisation with relevant expertise
- this board will be charged with developing an annual plan and reporting back to members
- CouncilBIZ will be allowed to provide services to non-member councils in the Northern Territory on a fee-for-service basis
- LGANT will remain a member of CouncilBIZ but is not liable for fees.

Members heard that the General Manager of CouncilBIZ is happy to attend council meetings to explain the revised constitution to elected members upon being invited by council.

When the constitution is finalised it will go out for endorsement to member councils.

RESOLUTION

THAT the Executive rescinds LGANT's current policy on CouncilBIZ, develop new policies on shared services and collaboration and endorse the circular resolution from CouncilBIZ.

Moved: Mayor Siebert
Seconded: Councillor Sharman
Carried

ACTION

6. Advise CouncilBIZ of resolution on the constitution.
7. Develop draft policies on shared services and collaboration.

7. REPORTS ON ACTIONS REQUIRED TO BE DONE FROM THE LAST MEETING

7.1 NO MORE Campaign

Future Action

Councils to consider endorsing the campaign and hosting a NO MORE event.

Discussion

Members heard that the CEO spoke to Charlie King regarding some concerns raised at a previous Executive meeting about the credibility of some presenters for this campaign. Mr King confirmed whilst some presenters have had problems in the past, these people are turning their lives around and are often the best people to help others dealing with the same problems. Mr King is happy to discuss any issues that people may have in regards to the campaign.

ACTION

8. Executive member, Mayor Siebert, to contact Mr King.

7.2 Review of the Local Government Act

Future Action

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

Review the matter once the Department releases its next discussion paper.

Discussion

Members discussed the importance of moving forward with the review of the **Local Government Act** with the new government after the election.

Members heard that the NT Government has just put out a new discussion paper on the Accounting Regulations and that comments are due in by 9 September 2016. The Executive considered comments could be provided to the Department after the NT election..

RESOLUTION

What decision is the Executive being asked to make?

THAT the Executive receives and notes the reports on actions required to be done from the last meeting.

Moved: Alderman Elix

Seconded: Mayor Miller

Carried

ACTION

9. LGANT to provide comments on the Local Government (Accounting) Regulations after the NT election.

**8. BUSINESS WHICH ONLY REQUIRES THE EXECUTIVE TO RECEIVE AND NOTE
INFORMATION**

8.1 2016 National General Assembly Resolutions

Discussion

Mayor Siebert asked that it be noted that he is against Resolution 50 which was passed at the recent National General Assembly.

RESOLUTION

THAT the Executive receives and notes the report on the 2016 National General Assembly Resolutions.

Moved: Alderman Elix

Seconded: Mayor Miller

Carried

8.2 NT Population Summit

Discussion

Members noted the outcomes from the recent NT Population Summit.

RESOLUTION

THAT the Executive receives and notes the report on the NT Population Summit.

Moved: Mayor Miller

Seconded: Alderman Elix

Carried

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

8.3 LGANT 2016 NT Election Document

Discussion

Members noted the responses to date.

RESOLUTION

THAT the Executive receives and notes the report on the LGANT 2016 NT Election document.

Moved: Mayor Miller

Seconded: Councillor Sharman

Carried

8.4 Northern Territory Government's Remote Housing Strategy

Discussion

Members heard that there are four Remote Housing Development Authority meetings scheduled for next week which Peter McLinden will attend and report back to the Executive at the next meeting.

RESOLUTION

THAT the Executive receives and notes the report on the Northern Territory Government's Remote Housing Strategy.

Moved: Mayor Siebert

Seconded: Councillor Sharman

Carried

ACTION

10. Complete report for next Executive meeting.

8.5 ALGA CEOs Meeting Report

Discussion

Members heard that:

- WALGA is presenting information to the public on residential rates via its website and this could be worth considering for the Northern Territory
- councils are still being encouraged to promote how they use FAGs on their websites and annual reports
- ALGA will continue the fight for a 1% share of Federal taxation
- Peter McLinden will attend an ALGA forum in Sydney on Indigenous issues including:
 - Indigenous procurement
 - linkage of arts and culture with tourism
 - municipal services and housing
 - governance arrangements for how the group of councils that attended the National General Assembly are going to work in the future.

RESOLUTION

THAT the LGANT Executive receives and notes the report on the ALGA CEOs meeting.

Moved: Alderman Elix

Seconded: Mayor Miller

Carried

ACTION

11. Complete report for Executive meeting.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

8.6 Land Development in the Northern Territory – Uniform Subdivision Guidelines

Discussion

Members agreed it is important to put forward local government's case in the first sector of the new government. Alderman Elix, having a lot of experience with the Development Consent Authority, will attend the meeting with the new Minister for Planning.

Members were encouraged to read the report, **Resilient Families, Strong Communities, A roadmap for regional and remote Aboriginal communities**, State of Western Australia, 2016 which can be found at: www.regional services reform.wa.gov.au

RESOLUTION

THAT the Executive receives and notes the report on Land Development in the Northern Territory – Uniform Subdivision Guidelines.

Moved: Alderman Elix

Seconded: Mayor Miller

Carried

8.7 Darwin Regional Transport Plan 2016

Discussion

Members noted the plan mainly impacts on the Darwin, Palmerston, Litchfield, Wagait, Belyuen and Coomalie councils.

RESOLUTION

THAT the Executive receives and notes the report on the Darwin Regional Transport Plan 2016.

Moved: Alderman Elix

Seconded: Mayor Miller

Carried

8.8 Aviation Industry and Services Strategy 2020

Discussion

Members agreed that LGANT needs to speak to ministers about this issue going forwards to keep the momentum going.

RESOLUTION

THAT the Executive receives and notes the report on the Aviation Industry and Services Strategy 2020.

Moved: Mayor Siebert

Seconded: Alderman Elix

Carried

8.9 Roads and Bridges Strategy and Network Investment Plan

Discussion

Members were informed that there will be status reports on the Roads and Bridges Strategy on the website – <https://transport.nt.gov.au/strategies/roads-and-bridges-strategy>

RESOLUTION

THAT the Executive receives and notes the report on the Roads and Bridges Strategy and Network Investment Plan.

Moved: Mayor Miller

Seconded: Councillor Sharman

Carried

8.10 National Climate Change Adaptation Research Facility

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Discussion

Members noted the report.

RESOLUTION

THAT the Executive receives and notes the report on the National Climate Change Adaption Research Facility.

Moved: Mayor Siebert

Seconded: Councillor Sharman

Carried

8.11 Nominations to the LGANT Executive

Discussion

Members noted the nominations.

RESOLUTION

THAT the Executive receives and notes the report on nominations to the LGANT Executive.

Moved: Mayor Miller

Seconded: Alderman Elix

Carried

8.12 Regional Economic Infrastructure Fund – Round 3

Discussion

Members were alerted to the short timeframe for applications which must be in by 9 September 2016.

RESOLUTION

THAT the Executive encourages councils to make application to Round 3 of the Regional Economic Infrastructure Fund.

Moved: Mayor Siebert

Seconded: Mayor Miller

Carried

9. PRESIDENT'S REPORT

Members heard that the President attended a Transport and Infrastructure meeting in Melbourne on behalf of ALGA. The main points discussed at the meeting were:

- fuel prices continue to drop and as a result infrastructure suffers because revenues fall
- 'cost for kilometers used' will become a priority in the future to help fund infrastructure
- driver licence harmonisation
- National Cycling Strategy
- Heavy Vehicle Regulatory Service Delivery Strategy and the costing.

10. BUSINESS FROM PREVIOUS MEETING THAT IS NOT YET FINISHED

10.1 Administration & Legislation Advisory Committee

Future Action

Provide progress reports.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Discussion

Members noted the report.

10.2 The Transfer of Local Roads from the NT Government to Local Government

Future Action

Follow up after the NT election with the Department of Transport as to whether or not a Cabinet submission on roads on Aboriginal land has been done and advise councils.

Discussion

Members noted the report.

10.3 Draft Submission on the Cemeteries Act

Future Action

After the NT election, ascertain from the Department as to when the Act is likely to be introduced into Parliament.

Discussion

Members heard that the legislation has not been introduced as yet and it will now be up to the new government.

10.4 Establishing a Territory Wide Local Government Insurance Scheme

Future Action

2-15/08/2016 – Consult with CEOs in regards to funding project.

Following activities will proceed subject to funding:

15/08/2016 – Consultant commences project.

28/02/2017 – Consultant recommendation received.

30/06/2017 – Consultant recommendation completed.

Discussion

Members noted the report.

10.5 The Transfer of Barge Landings, Boat Ramps and Airstrips to Local Government

Future Action

Continue to monitor and meet with Department officers.

Discussion

Members noted the report.

10.6 Draft Submission on the Oil and Gas Industry Development Strategy

Future Action

Await Government response and release of the final strategy.

Discussion

Members noted the report.

10.7 Anti-Corruption, Integrity and Misconduct Commission Inquiry

Future Action

Await decision of the Government on the Inquiry and compare with LGANT's submission.

Discussion

Members noted the report.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

10.8 Community Champions

Future Action

Business paper presented to Governance Reference Group for feedback on 12 May 2016. Follow up with OAA what action it has taken.

Discussion

Members noted the report.

10.9 Balanced Environment Strategy Discussion Draft

Future Action

Await final release of the strategy and compare with LGANT's submission.

Discussion

Members noted the report.

10.10 New Library Management System for NT Libraries

Future Action

Provide progress reports.

Discussion

Members noted the report.

10.11 Cancellation of CentrePay Deductions for Council Programs

Future Action

LGANT to:

- canvas regional councils to ascertain the scope of the issue for Northern Territory councils, and
- contact the relevant Australian Government department and organise a meeting to discuss the issue with a view to devising a solution in which councils will not be subsidising these programs.

Discussion

Members noted the report.

10.12 LGANT Representation on External Committees

Future Action

Follow up with the new government following the August 2016 Northern Territory election its approach with the nomination of LGANT representatives on government committees.

Discussion

Members noted the report.

10.13 NT Library Community Reference Group Nomination

Future Action

Await confirmation of the appointment to the reference group from NT Library.

Discussion

Members noted the report.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

10.14 Submission to the Draft Alcohol Action Plan

Future Action

Do an assessment of the changes proposed by government once legislation is introduced and compare with LGANT's submission.

Discussion

Members noted the report.

10.15 Submission to the Planning Act

Future Action

Follow up with the NT Planning Commission to confirm its arrangements about how it proposes to consult over changes in land uses in local government areas.

Discussion

Members noted the report.

10.16 Constitutional Recognition of Aboriginal and Torres Strait Islander Peoples

Future Action

Confirm with Recognise Australia its representatives that are to attend the general meeting.

Discussion

Members noted the report.

10.17 Street Lighting Arrangements

Future Action

Investigate and develop a position of tariff charges so there is incentive for local government to pursue efficient technology for street lighting.

Discussion

Members noted the report.

10.18 Belyuen, Coomalie, Wagait Local Government Advisory Group

Future Action

Provide progress reports.

Discussion

Members noted the report.

10.19 Representation to the NT Weeds Advisory Committee

Future Action

Await formal notification from the Minister, now likely to occur after the 27 August 2016 NT election.

Discussion

Members noted the report.

10.20 Nominations to the NT Grants Commission

Future Action

Await formal notification from the Minister, now likely to occur after the 27 August 2016 NT election.

Discussion

Members noted the report.

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

10.21 LGANT Video Conference Capability

Future Action

Follow up with CouncilBIZ its assessment of options for LGANT and CouncilBIZ to use.

Discussion

Members noted the report.

10.22 Procurement Forum – 11 and 12 August 2016

Future Action

Provide a report on the Procurement Forum at the September 2016 meeting.

Discussion

Members noted the report.

RESOLUTION

THAT the Executive receives and notes the reports on business from previous meetings that is not yet finished.

Moved: Alderman Elix

Seconded: Councillor Sharman

Carried

11. BUSINESS NOT YET FINISHED BUT INACTIVE

RESOLUTION

THAT the Executive accept the business not yet finished but inactive.

Moved: Mayor Miller

Seconded: Councillor Sharman

Carried

12. MEMBERS QUESTIONS

12.1 Question:

Will there be a usage charge for water on private bores?

Answer:

There has been extensive monitoring of the greater Darwin regional bore fields and there has been a number of bores in that area that have run out of water. It has been mooted, but there is nothing in writing, that there is potential to start charging for that water through the metering and licensing process.

In the Greater Darwin Regional Plan there are some comments in there about the development and the surety of the quality of the water supply by providing mains water to those affected. If there is further development, there is a risk the supply of water could dry up in the bore fields for those who are dependent on it.

LGANT is unaware of any discussions on metering or charging for water on remote communities.

Question:

Should there be a performance register for council CEOs within Australia, or within the Northern Territory, to assist councils in the recruitment process?

**LOCAL GOVERNMENT ASSOCIATION
OF THE NORTHERN TERRITORY**

Answer:

In the review of the **Local Government Act** it has been suggested that someone with knowledge, ie LGANT, assist in the employment of any future CEOs.

13. GENERAL BUSINESS - Nil

14. COMPLETED BUSINESS

RESOLUTION

THAT the Executive approves the removal of items of completed business from the agenda for the next meeting.

Moved : Alderman Elix

Seconded: Councillor Sharman

Carried

15. CONFIDENTIAL BUSINESS

16. NEXT MEETING

The next meeting of the LGANT Executive will be held on Tuesday 20 September 2016 at 10:00am in the LGANT Boardroom.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11:05 am.

17. LIST OF ACTIONS FROM THE MEETING

ACTIONS	Item No
1. Obtain a copy of Mayor Jack's resignation from council.	2
2. Write to Roper Gulf Regional Council regarding reinstatement to the Executive Board.	2
3. The Institute of Company Directors courses be included as an item in the general meeting agenda.	6.2
4. Send letter to the Department of Local Government and Community Services.	6.3
5. Arrange a meeting with the new Minister for Local Government after the election.	6.4
6. Advise CouncilBIZ of resolution on the constitution.	6.5
7. Develop draft policies on shared services and collaboration.	6.5
8. Executive member, Mayor Siebert, to contact Mr King.	7.1
9. LGANT to write to the Department advising it will provide comments after the NT election.	7.2
10. Complete report for next Executive meeting.	8.4
11. Complete report for next Executive meeting.	8.5

ITEM NUMBER: 12.3.3 Smart Cities
FROM: Director of Corporate and Community Services
REPORT NUMBER: 8/0975
MEETING DATE: 6 September 2016

Municipal Plan:

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

Summary:

This report summarises efforts by officers in progressing the possibility of “smart city” technology to be integrated into Council strategy related to street lighting and car parking in City of Palmerston.

RECOMMENDATION

1. THAT Council receives Report Number 8/0975.

Background:

Technology approaches to the management of municipal assets and provision of new services to the community are growing in number throughout the world. The Department of Prime Minister and Cabinet has begun to push these “smart city” approaches across Australia in a similar manner to central governments across the world, yet with roughly 80% of Australia’s infrastructure assets owned or managed by local governments, it is increasingly necessary for cities themselves to develop a strategic approach to implementing asset related technology.

Broadly speaking, “smart city” technologies seek to leverage data provided through sensor technologies to either improve the management of infrastructure assets, or to deliver improved services in relation to these assets to the community, or both. With its beginnings in electricity grid management, it has spread through to street lighting, car parking, waste management, traffic management and even animal management, with new applications of technology in infrastructure management appearing on a steady basis around the world. Cities such as Copenhagen, New York, Den Hague, Barcelona, Singapore, Seoul and Tokyo have been active in this area for many years. Large population bases and access to technology have meant that this has been a “big city” issue, but the steadily dropping costs associated with technology and innovative approaches to funding have meant a growing number of smaller and regional cities and local governments have been increasingly active in developing smart city solutions to their localised issues, including many in Australia.

For the City of Palmerston, two issues became relevant regarding smart city strategies:

- The impending transfer of street light asset ownership from Power Water Corporation to City of Palmerston on 1 January 2018 would require Council to deliver a new service to its community – provision and management of street lights, rather than simply “paying the power bill”. The current street light situation is expensive and environmentally unfriendly, as the tariff rate provides no incentive to convert street lights to LED and management of the assets themselves is a very manual task – both are areas where smart city solutions are resulting in operational savings to cities.
- The start of paid car parking in the CBD of Palmerston will require the roll out of new parking technology to assist in effective management of car parking bays, including infringement systems. Were street lights to be made “smart”, the choice of management technology would likely leverage technology to provide additional efficiency. Again, this has become a common area for “smart city” technology.

Officers learned of an approach by a consortium led by Cisco to the NT Government, and arranged meetings with them to learn about how they saw potential solutions to be rolled out. Following meetings with staff, a broader meeting between the consortium and representatives of NT Government departments and City of Darwin was held.

General:

The Cisco Consortium have proposed to work with City of Palmerston to develop a model which consisted of them managing and renewing street lighting assets and car parking with no net effect on Council's budget over the 20 year period, and the possibility of shared revenue reducing this even further. (Details are not provided here as they remain commercial in confidence.)

This proposal was discussed at a Council workshop. Officers recognise that this is a new area of interest for Council, and that Elected Members would benefit from having a broader understanding of smart city projects and technologies prior to determining how best to approach it. As such, a consultancy firm from Singapore named OpenGov Asia was engaged to facilitate a 3 hour workshop with Elected Members and invited guests from NT Government departments to further understand the opportunities. This was negotiated with Cisco, and came at no cost to Council.

On 29 July 2016 the OpenGov Breakfast Dialogue event was held at Rydges Palmerston. Together with representatives from Cisco's Sydney and Singapore offices, special guests Dr Leong Mun Kew, Deputy Director at the Institute of Systems Science at the National University of Singapore and Mr Glenn Ashe, former GCIO at the Attorney General Department facilitated discussion. (See the Attachment A for the Post Event Report). Mayor Ian Abbott, Deputy Mayor Seranna Shutt, Alderman Sue McKinnon, Alderman Andrew Byrne and Alderman Paul Bunker attended, with Alderman Geoff Carter attending briefly by phone from Sydney. Feedback from attendees indicated the event was very successful.

The next possible step for City of Palmerston would likely be the development of a strategy to guide any possible smart city initiative, laying out the areas of focus and providing guiding principles. There are a number of consultancies and firms active in supporting organisations build such a strategy, indeed Cisco has expressed an interest in supporting Council in construction of a strategy under the terms of a possible memorandum of understanding. OpenGov Asia has expressed a similar interest, either with or without the involvement of Cisco. Council would need to determine how best to proceed, either via the open market or by expressing willingness to work with a firm such as one of these.

Development of a strategy is likely to be several months work, and involve multiple workshops with Elected Members. If an external consultant is used, one could expect a cost of roughly \$40,000 for a completed strategy. Alternatively, under an MOU Cisco may be willing to carry out the work, but officers

recommend that Council may bear risks in compromising the independence of the work. Alternatively, the development of a strategy could be carried out in-house, although the resourcing for the work would need to be closely examined.

Most recently, the Federal Government has announced in late August a funding round under it's Smart Cities Strategy which may assist in funding all or part of any work undertaken.

The current status of all work regarding smart city initiatives remains in a holding pattern. There are no agreements or obligations to either consultants or vendors, nor has there been any expenditure, budget request or procurement initiated.

Financial Implications:

At this time there are no financial implications. If Elected Members resolve to pursue further initiatives then a financial and staffing commitment would need to be supported by Council and appropriate direction given.

Legislation/Policy:

Nil

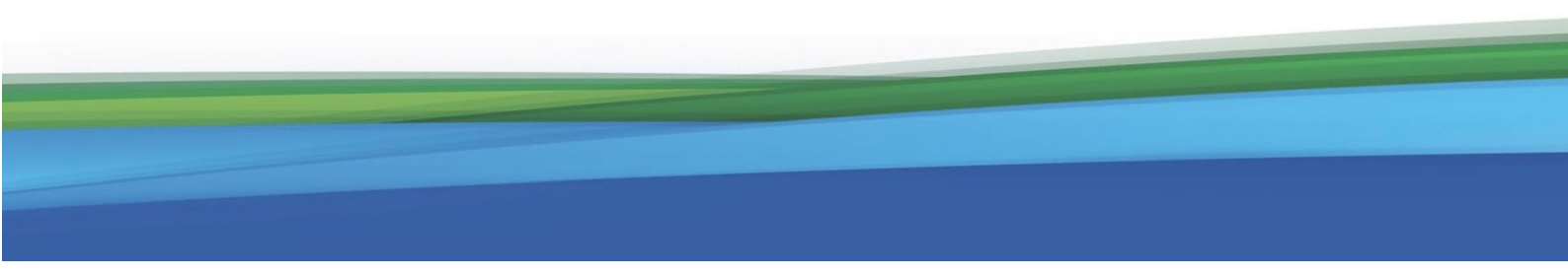
Recommending Officer: Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au

Author: Ben Dornier, Director of Corporate and Community Services

Schedule of Attachments:

Attachment A: OpenGov Breakfast Dialogue – Post Event Report





OpenGov Breakfast Dialogue

29 July 2016
8:00 AM - 10:55 AM
Rydges Palmerston

POST EVENT REPORT



TRANSFORMING PALMERSTON INTO A SMART CITY THROUGH DIGITAL

In collaboration with:



Brought to you by:



Collaboration and sharing of data as key towards a Smart City in NT

OpenGov Asia and its partner CISCO held an engaging breakfast dialogue in Palmerston, NT centred on the topic on how to approach Palmerston's journey towards becoming a Smart City. It was OpenGov Asia's inaugural event at Palmerston, which is the second biggest city with a population of 38,000 in NT just after Darwin city, which has a population of 50,000.



Delegates of the breakfast dialogue included several key local government officials, such as Mr. Ian Abbott (below left), Mayor of Palmerston City, [Mr. Ricki Bruhn](#) (below right), the CEO of Palmerston City and Ms. Seranna Shutt, Deputy Mayor of Palmerston City.

A full capacity of 28 delegates attended the dialogue and Mr. Mohit Sagar, Managing Director and Editor in Chief of OpenGov Asia, began the dialogue with a fundamental but important question: "What do we want a Smart City to be?"



[Dr. Leong Mun Kew](#) (above left), Deputy Director, Institute of Systems Science, NUS, who was also the invited speaker of the breakfast dialogue, then cited the example of Singapore's journey towards becoming a Smart Nation which started in 1995:

"Firstly, it's about building a good infrastructure, such as having hyper-speed Internet access, which can support the Smart Nation. Next, you need to own what you have, understand it and having the technical savviness to change it. Nurturing a tech-savvy workforce that understands IT and applying it will also make a difference to other industries. Lastly, the government needs to set the pace and be way ahead of the private sector."

Dialogue Questions and Discussion

The dialogue continued with a series of polling questions revolving on the topic of Smart Cities, which was the highlight of the event given the rigorous engagement and open sharing from the delegates. The question, **"What is your primary objective from a Smart City?"** drew lots of feedback from the floor with 57% citing providing enhanced services to citizens as most important:

"It's actually knowing about an issue even before the citizen emails you about it. It's about fixing an issue before it even occurs, to actively act before it happens. It's about being proactive, not reactive".

- Ms. [Wendy York](#), CIO, Dept of Infrastructure



"'Innovation' is one of those words that become like 'gourmet', it's very overused, lots of people don't even know what it means. For me, government has to be agile enough, recognise opportunities and make the most out of it. It's about opening up our data and letting other people do the work for us. We have some great data from the Dept of Primary Industry and Fisheries, someone from Singapore or Adelaide may have an idea what to do with it. It's not just about having sensors here and there, it's about opening up our processes. We are working with organisations like GovHack, it's about opening up our data and see where we can go."

- Mr. [Rowan Dollar](#), CIO, Dept of Primary Industry and Fisheries, NT

Transforming Palmerston Into A Smart City Through Digital

"I found it hard to answer what's the primary objective of a Smart City. It's an unknown journey but it hinges on partnerships and for me business matters in this space. It's about having to think smarter about how people flourish, how people make their choices and how technology contributes to that. For me, this is about the partnering between government and the private sector, it's really important for the citizens and looking out for the opportunities that come out of collaboration."

- Ms. **Jude Ellen**, Member of the Advisory Committee to the Northern Territory, Minister for Corporate and Information Services

The question, **"What is your concern in implementing a digital strategy?"** 45% of the floor voted "We don't know what we don't know", which was interesting to observe. Mr. Ricki Bruhn gave the example of the recent completion of a project at Goyder Square, which included adding of free WiFi services and a big TV screen for community updates: "People were initially resistant to change but once the projects came to fruition, they stopped because they realised that they benefitted from these changes."



Mr. **Brendan Dowd** (above right), CEO, City of Darwin added:

"One of the starting premises is understanding the objectives of the digital strategy. It does very much depend on the cultural environment, which is driven by the government leadership. The government needs to demonstrate that there's something in it for everyone, you don't get outcomes unless people start to say there's something in it for me and that's the real challenge."

Mr. Glenn Ashe, former Australian government CIO and now part of the OpenGov Asia Team, responded to Mr. Dowd:

"Change has to be driven by somebody, it's not going to happen by itself, somebody has to pick it up and drive that idea. Somebody has to take ownership and leaders in the

organisation, such as those who are in these room, we are the best people to drive that change. If we aren't open to that, it's not gonna happen. As leaders, the only way we are going to drive change is to do it ourselves".

Ms. Sue McKinnon, Alder, City of Palmerston, explained that her main concern in implementing a digital strategy was data privacy and security.

Dr. Leong replied with the example of Singapore in his capacity as a former Chief Data Security Officer at the National Library Board, explaining that the Singapore government creates trust with transparency in terms of what is done with the data, as well as ensuring data from various government agencies is protected and only shared with each other only on a need-to-know basis.

Subsequent polling questions were centred around the financial and operational aspects of implementing a digital strategy but the main highlight of the dialogue was really getting the delegates to spark off ideas and share relevant examples in their various positions in government in relation to the topic of digital transformation and strategy.

The dialogue was indeed a great opportunity for the delegates from government to engage in high-level discussions, something which was rare to come by.

Based on the engaging topics and conversations at the dialogue regarding digital transformation in Palmerston and by extension, the Northern Territory, the region has great opportunities and potential to move towards becoming Smart Cities.

This development hinges on several key aspects: more collaboration between the public and private sectors, sharing and opening up of data as well as governments and its leaders taking the lead to drive change. With the right foundations set in place, it looks to be an exciting time of great change for the City of Palmerston.



Ben Dornier and Jude Ellen find humour in a tough situation

Transforming Palmerston Into A Smart City Through Digital

OPEN
GOV

SPEAKERS LINE UP



Mohit Sagar

Group Managing Director
Editor-In-Chief
OpenGov Asia



Dr. Leong Mun Kew

Deputy Director
Institute of Systems Science
National University of Singapore (NUS)



Glenn Ashe

Former GCIO
Attorney General Department



BUD KAPOOR

Business Development Manager
Smart + Connected Communities
Cisco Systems



Rajat Mittal

Director, IoT Strategy & Market Development
Cisco Systems



OpenGov Breakfast Dialogue Delegates

What delegates have to say:

“I am honoured to have a collective of proactive minds working towards solutions to better my city.”

- Ian Abbott, Mayor, City of Palmerston

“Good experience, found it enlightening”

- Tony Tapsell, CEO, Local Government Association of the Northern Territory

“The event was very well coordinated, excellent speakers and great interaction between the participants - a great opportunity for the exchange of information.”

- Ricki Bruhn, Chief Executive Officer City of Palmerston

“Very good open forum enabling good interaction and discussion”

- David Kerslake, Project Director, Civil Asset Management, Department of Infrastructure

Transforming Palmerston Into A Smart City Through Digital

What delegates have to say:

“Extremely Informative”

- Paul Bunker, Alderman, City of Palmerston

“Interesting cross government discussion, there are citizens looking to change to a smart city”

- Wendy York, Chief Information Officer,
Department of Infrastructure

“Interesting diverse discussion”

- Diana Leeder, General Manager,
Corporate Services City of Darwin

“A very useful, practical discussion that stimulates ideas. The insights from a room of very qualified people are fascinating.”

- Steven Pegg, Assistant Director Information and
Business Systems, Department of Lands, Planning
and the Environment

“Breakfast dialogue provided a great environment for shaping and learning about smart cities”

- Jason Robertson, Project Manager,
Department of the Chief Minister

“Great interaction with global experience”

- Gary Boyle, Major Projects Officer, City of Palmerston

“Excellent opportunities through stepping into a new digital age”

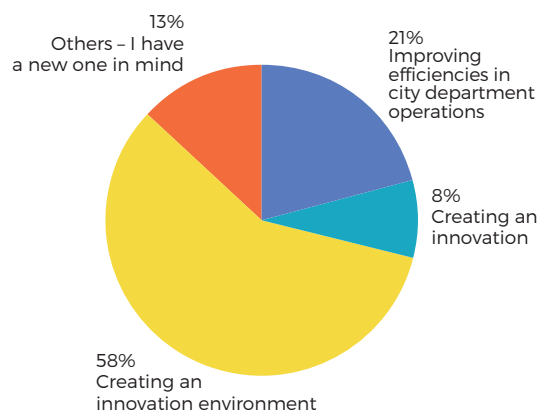
- Charles Yeo, Theme Leader, Information Technology
Charles Darwin University

“Good discussion forum”

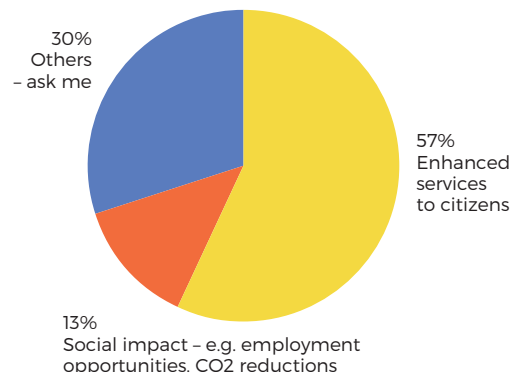
- Danny Moore, Executive Manager - Sales and Strategy,
Jacana Energy

LIVE POLLING RESULTS

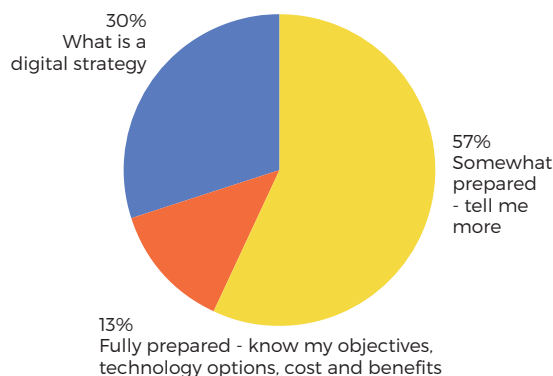
Which of these themes would you categorise as most important?



What is your primary objective from a "Smart city"?

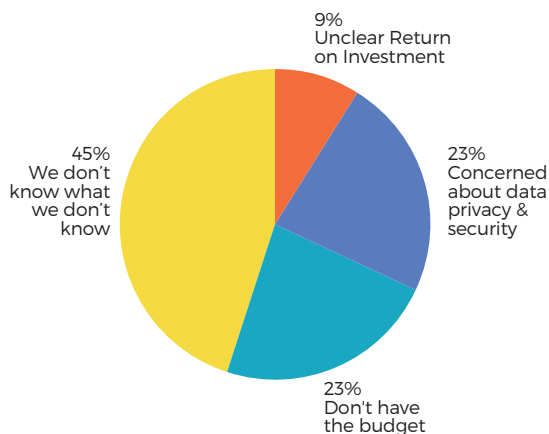


How ready are you with a digital strategy for your city?

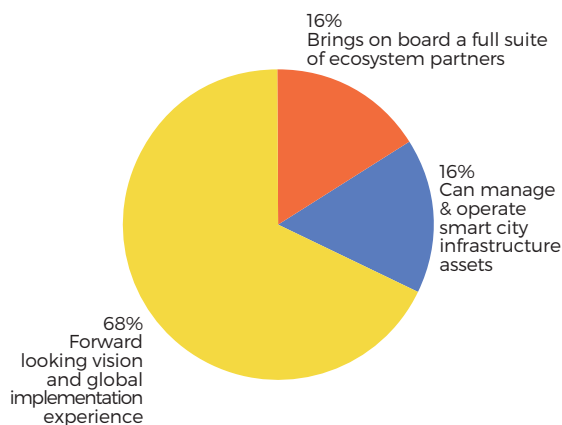


LIVE POLLING RESULTS

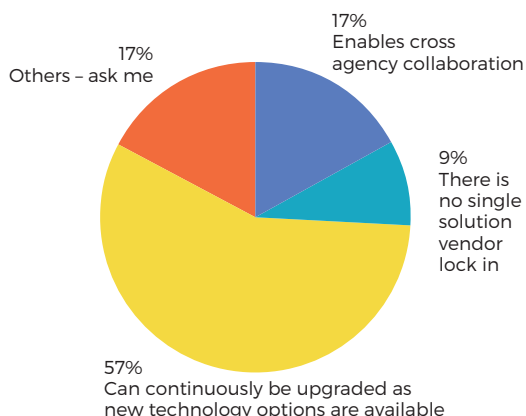
What is your main concern in implementing a digital strategy?



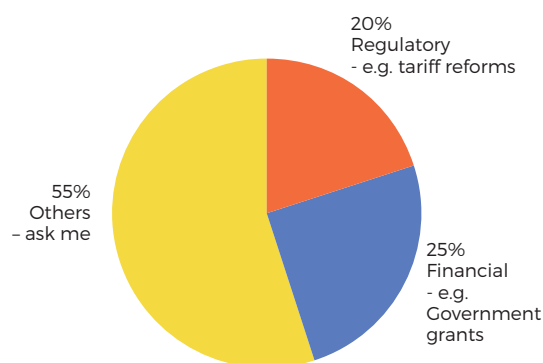
What is your main expectation from an ideal smart city partner?



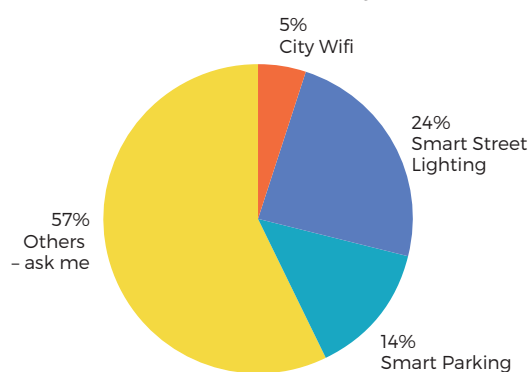
Our primary expectation from a technology standpoint is that it:



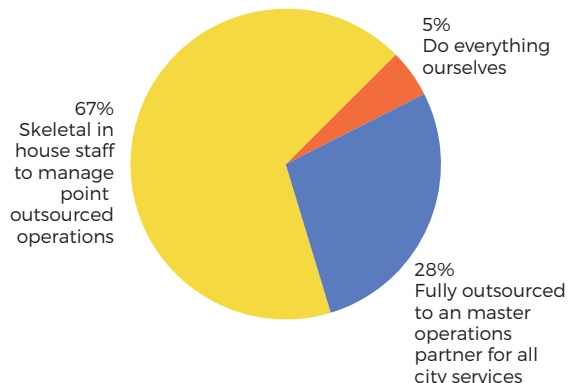
What enablers do you need to implement a digital strategy?



What is the use case that is of most interest to you?

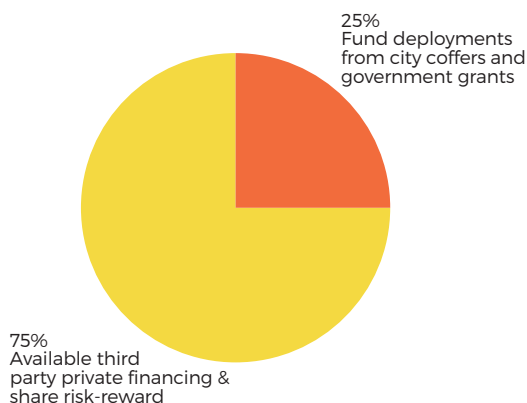


What business model will you be most comfortable with?

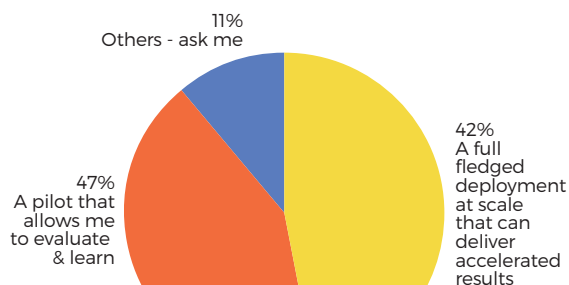


LIVE POLLING RESULTS

What financial model will you be most willing to consider?



What is a deployment option that you are comfortable with?



SPONSORS TESTIMONIALS

“The key take-away from this event is a non-threatening environment to drive discussion. I am impressed by the great participation and the informal speeches. The discussion was the main factor that differed this dialogue from others. I would rate the client handling high - excellent ”

- Rajat Mittal, Director, IoT Strategy & Market Development, Cisco Systems

“The event was a great mechanism for gathering ideas. The platform provided great actionable insights. I am impressed by the open environment created. Overall rating, excellent ”

- Bud Kapoor, Business Development Manager, Smart + Connected Communities, Cisco Systems

“The dialogue had a great open exchange of ideas. I am impressed by the participant's willingness to speak out candidly. The tenants made this event different from the others ”

- Vijay Ramani, Engagement Manager, Cisco Systems

What is the key learning points for you ?

- ▶ The learning lesson from Singapore about staff development into project manager rather than being technical people. Need to be in control of the technology
- ▶ Leadership of moderator and great value added by experts
- ▶ Elected member thoughts
- ▶ A lot of work to do, to change mindsets: But worth it, top down leadership
- ▶ Driving change from top down, identify problems and solve smart
- ▶ Leadership in change
- ▶ Bring back the "tech" people.
- ▶ Four pillars of smart city to base a digital strategy
- ▶ Change, Innovation

What is the key features of the breakfast dialogue?

- ▶ Participation from broad range of agencies
- ▶ Interactions from question format
- ▶ Open Discussion
- ▶ Inclusion of elected members and other government departments to enable them to hear a different and independent view
- ▶ Participation and open forum
- ▶ Sharing of experiences to make the change possible

How we can improve?

- ▶ Allocate additional time

BREAKFAST DIALOGUE AGENDA

8.00 am

Registration and breakfast

8.40 am

Group Photograph (yes, we will share this)

8.45 am

Opening address



Mohit Sagar

*Group Managing Director & Editor-in-Chief
OpenGov Asia*

8.55 am

Welcome address



BUD KAPOOR

*Business Development Manager
Smart + Connected Communities
Cisco Systems*

9.05 am

International Case Study



Dr. Leong Mun Kew

*Deputy Director,
Institute of Systems Science,
National University of Singapore (NUS)*

9.20 am

Interactive Discussion Session

10.45 am

Closing Remarks



Rajat Mittal

*Director
Strategy & Market Development
Internet of Everything, Cisco Systems*

10.50 am

End of Breakfast Dialogue

10.55 am

Informal Networking



Glenn Ashe former GCIO Attorney General sharing his opinions



Ian Abbott, Mayor of City of Palmerston sharing his views on Smart City

Breakfast Dialogue Government Delegates List

NAME	JOB TITLE	ORGANISATION
Ian Abbott	Mayor	City of Palmerston
Seranna Shutt	Deputy Mayor	City of Palmerston
Sue McKinnon	Alderman	City of Palmerston
Paul Bunker	Alderman	City of Palmerston
Andrew Byrne	Alderman	City of Palmerston
Ricki Bruhn	Chief Executive Officer	City of Palmerston
Tony Tapsell	Chief Executive Officer	Local Government Association of the Northern Territory
Gary Boyle	Major Projects Officer	City of Palmerston
Ben Dornier	Director of Corporate and Community Services	City of Palmerston
Brendan Dowd	Chief Executive Officer	City of Darwin
Charles Yeo	Theme Leader, Information Technology	Charles Darwin University
Danny Moore	Executive Manager - Sales and Strategy	Jacana Energy
David Bryan	Senior Director NT Property Management	Department of Corporate and Information Services
David Kerslake	Project Director, Civil Assets Management	Department of Infrastructure
Diana Leeder	General Manager, Corporate Services	City of Darwin
Elise Vervetjes	Executive Director Major Projects	"Office of Major Projects, Infrastructure and Investment Northern Territory Government"
Jason Robertson	Project Manager	Department of the Chief Minister
Jude Ellen	Ministerial ICT Advisory Committee Member	Northern Territory Minister for Corporate and Information Services
Louise McCormick	Executive Director Transport Infrastructure Planning Division	Department of Transport
Rowan Dollar	Chief Information Officer	"Department of Primary Industry & Fisheries Department of Mines and Energy Northern Territory Government"
Steven Pegg	Assistant Director Information and Business Systems	Department of Lands, Planning and the Environment
Wendy York	Chief Information Officer	Department of Infrastructure



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ITEM NUMBER: 13.1.1 Thai Temple and NT Thai Association
FROM: Director of Corporate and Community Services
REPORT NUMBER: 8/0966
MEETING DATE: 6 September 2016

Municipal Plan:

1. Community & Cultural Wellbeing

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

Summary:

The Thai Temple and NT Thai Association have requested community purpose land upon which to build a temple and a community centre in a letter tabled as correspondence at the 16 August 2016 Council meeting. This report requests direction from Council on how best to service this request.

RECOMMENDATION

1. THAT Council receives Report Number 8/0966.
2. THAT Council determine what support it seeks to provide the Thai Temple and NT Thai Association in their request for two blocks of land in Palmerston.

Background:

Several discussions have occurred between representatives of the NT Thai Association, the Mayor and Council officers regarding their interest in expanding into Palmerston to better serve the local Thai community. Most recently, a letter from the NT Thai Association was tabled at the 16 August Council meeting.

General:

The NT Thai Association seek two separate non-contiguous blocks of land in Palmerston:

1. One block large enough for a community centre of significant size circa 50m x 30m plus carparking. This would serve as a gathering space for members of the Thai community in Palmerston as well as the rural area.
2. One block large enough for a Thai Buddhist temple and temple gardens, as well as car parking, ideally located in a quiet and secluded area.

The NT Thai Association seeks that both blocks of land be made available to the group at no cost via a long term lease or transfer of title.

Whilst there is a community purpose (CP) zoned block of land located adjacent to the Palmerston Christian School in Marlow Lagoon, there are no other adequately sized blocks of land zoned CP owned by Council, although there are several owned by the Northern Territory Government.

It may also be possible to accommodate both uses in the northern area of Marlow Lagoon adjacent to the Satellite BMX Club and Top End Remote Controlled Car Club. Further work would be needed to determine whether this location would be suitable.

This report seeks to determine how Council seeks for this request to be progressed.

Officers recommend either:

- A. Council instruct officers to find a suitable location and bring this location back to Council for consideration; or
- B. Council instruct officers to inform the NT Thai Association that it will need to seek a land grant of suitable CP zoned land from the Northern Territory Government.

Financial Implications:

Unknown

Legislation/Policy:

Nil

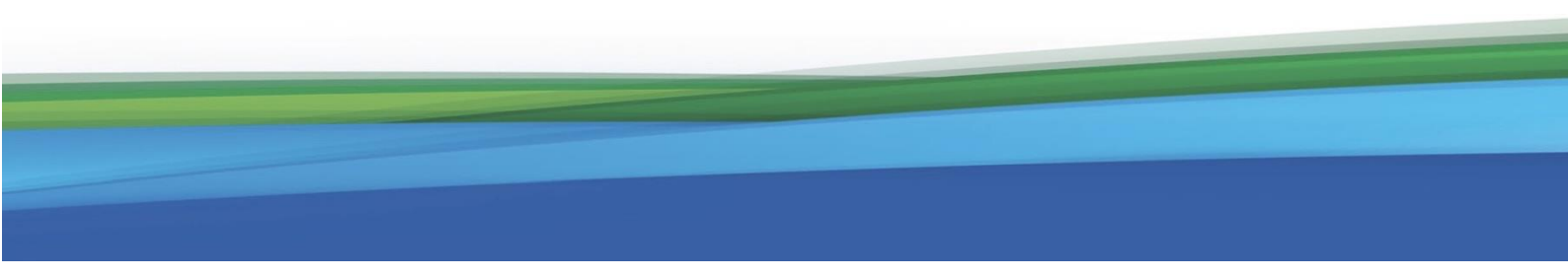
Recommending Officer: Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au

Author: Ben Dornier, Director of Corporate and Community Services

Schedule of Attachments:

Nil



ITEM NUMBER: 13.1.2 Alderman Carter – Resignation

FROM: Chief Executive Officer

REPORT NUMBER: 8/0967

MEETING DATE: 6 September 2016

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

Summary:

Following the resignation of Alderman Carter effective from 25 August 2016, Council needs to consider the options available to deal with this casual vacancy.

RECOMMENDATION

1. THAT Council receives Report Number 8/0967.
2. THAT Council determine how it wishes to address the casual vacancy.

Background:

Alderman Carter tendered his resignation as an Elected Member by providing the Chief Executive Officer with written notice in accordance with Section 39 (1) (e) of the Local Government Act. The resignation became effective from the close of business on 25 August 2016.

In accordance with Section 39 (4) (d) (i) and (ii), the required notification has been provided to the Council, Elected Members and the Electoral Commissioner.

General:

Council has several options available to deal with this casual vacancy, these include: -

- A by-election (the October 2015 by-election was conducted at a cost of \$87,961 (excluding GST)
- Section 39 (5) (a) of the Local Government Act provides

- *“if a casual vacancy occurs within 18 months or less before the next general election, the council may (in accordance with its policy) co-opt a person to fill the vacancy until the next general election”.*
- Taking no action and continue with six Elected Members until the next general election occurs in August 2017.

The City of Palmerston has previously co-opted and appointed a person to fill casual vacancies which fall under Section 39 (5) (a) with the most recent occasion being August 2011. I have not been able to locate a specific policy for the filling of casual vacancies, although I can recall there was a process that was agreed to by Council at the time back in 2011. This process included advertising for Expressions of Interest, followed by all applicants being interviewed by full council and then a decision made.

Should Council seek to co-opt a person to fill the casual vacancy created by the resignation of Alderman Carter, I would recommend that a policy be adopted by Council in the first instance.

Financial Implications:

- Should a by-election be held the estimated cost is \$90,000;
- If an Alderman is appointed to fill the casual vacancy, this is provided for in the 2016/2017 budget;
- If the position is left vacant, it will create a budget saving of approximately \$23,000.

Legislation/Policy:

Section 39 of the Local Government Act

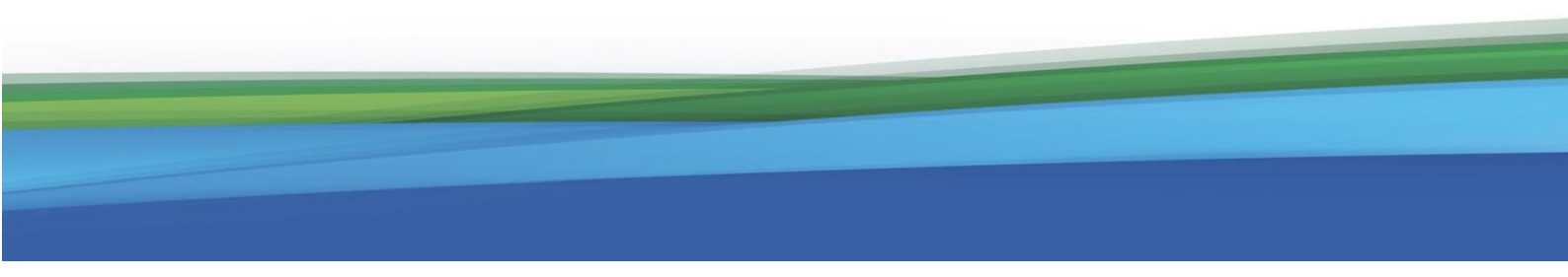
Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au

Author: Ricki Bruhn - Chief Executive Officer

Schedule of Attachments:

Nil



ITEM NUMBER: 13.1.3 Library Materials – Stock write Off
FROM: Director of Corporate and Community Services
REPORT NUMBER: 8/0970
MEETING DATE: 6 September 2016

Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

Summary:

This report seeks Council approval to write-off an accumulation of billed library materials for a three-year period.

RECOMMENDATION

1. THAT Council receives Report Number 8/0970.
2. THAT Council approves the stock write off \$81,273.

Background:

City of Palmerston Library has recently undertaken the implementation of a new library management system, which has been initiated by Northern Territory Libraries (NTL). In preparation for this change member participation was required in order to transfer member records across to the new library management system. Members that did not participate in this change did not have their records transferred, and billed item records were not transferred either. Our system indicates that there are 2,932 library items (stock) currently billed that would be deleted from the system and written off, this equates to an average item cost of \$27.72.

To remedy this situation, it is likely to be problematic in regards to data integrity and customer relations. Furthermore, it is unlikely to be cost effective to instigate debt collection for multiple small values. Therefore, officers seek to delete billed item records and thereby write off \$81,273.00 in library materials (stock).

General:

In course with standard library operational procedures the 2013 billed stock would be financially written off and operationally deleted from the library data-base. The rationale for writing off the additional years emanates from the knowledge that the records (stock) are not currently in the new library management

system and that it may not be possible nor viable to input the records into the new library management system. Therefore, the most practical outcome would be to delete the records and in undertaking this action write the stock off.

Financial Implications:

1. 2013 - \$23,991.00
2. 2014 - \$25,829.00
3. 2015 - \$31,453.00

Legislation/Policy:

Local Government Act (NT) s129

Local Government Act (NT) s10A

Palmerston (Public Places) By-Laws (2008)

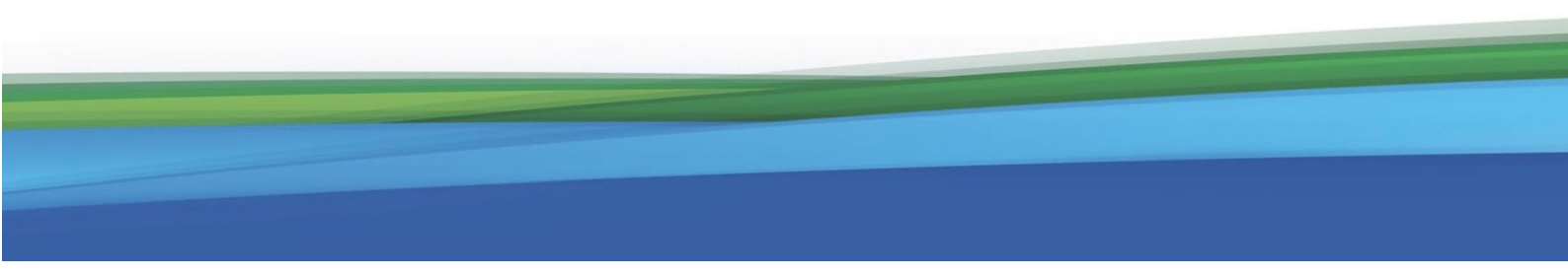
Recommending Officer: Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au

Author: Sharon Tollard, Library Services Manager

Schedule of Attachments:

Nil



ITEM NUMBER:	13.1.4	Review EM02 Elected Members Benefits and Support Policy
FROM:		Chief Executive Officer
REPORT NUMBER:	8/0971	
MEETING DATE:	6 September 2016	

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

Summary:

This report was presented to the Governance and Organisation Committee meeting on 11 August 2016, recommending Council to adopt the amended EM02 Elected Members Benefits and Support Policy. At the 16 August 2016 Council meeting, Council resolved that the policy be brought to Council for consideration.

Amendments have been made to Policy EM02 following the recent Compliance Review conducted in March 2016 by the Department of Local Government and Community Services. Council received the final report on 1 July 2016 where the Chief Executive Officer made response to the 'Issues' raised within the report, noting that there were no non-compliances identified.

RECOMMENDATION

1. THAT Council receives Report Number 8/0971.
2. THAT Council approve the amended EM02 Elected Members Benefits and Support Policy.

Background:

Issue 3 of the Final Compliance Review Report 'The Council's policy relating to elected members' benefits and payments require review and updating'. The following had been identified:-

1. *Paras 4.1.3, 4.3.1 and 4.3.3 require members to obtain prior approval from the CEO to access various member allowances and expenditure payments.*

The policy has been amended from CEO approval to Council Approval.

2. *Section 4.5 Legal Assistance'*

The Department agreed that they were unable to provide evidence that this section of the policy is unlawful. No amendments have been made to this section.

3. Outdated references

References have been amended.

General:

The amended EM02 Policy has been provided as an attachment for review. Two additional inclusions have been added from the previous Policy Manual:-

4.1.7 *If an Elected Member is absent, with or without leave of the Council, from ordinary meetings of the Council for any continuous period of 3 meetings or more, payment will not be made for the period in excess of 3 meetings.*

Additional wording has been added to section 4.3.1 to include; *'with the exception of LGANT meetings including special meetings and the ALGA National Assembly where Council delegates are authorised to attend at Council's expense'.*

Financial Implications:

Nil

Legislation/Policy:

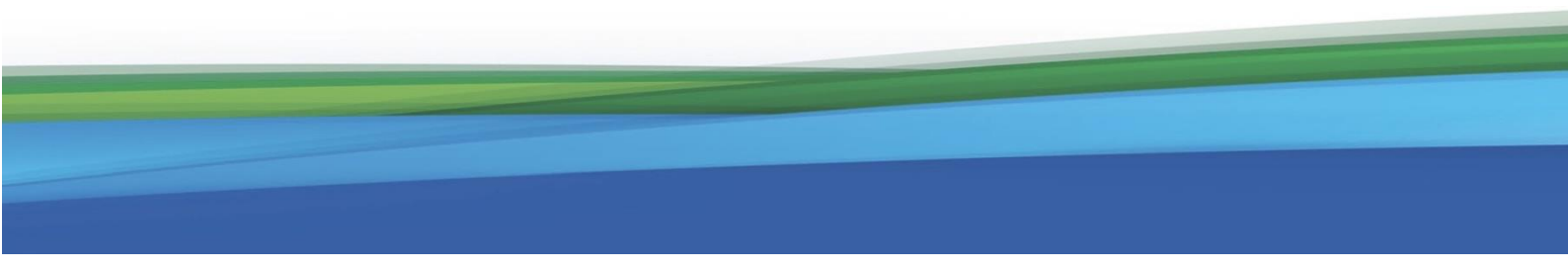
EM02 Elected Members Benefits and Support Policy.

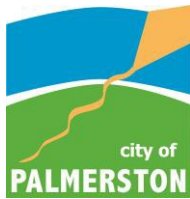
Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au

Schedule of Attachments:

Attachment: Reviewed Policy EM02 Elected Members Benefits and Support





Name:	Elected Members Benefits and Support Policy		
Type:	Council Policy		
Owner:	Chief Executive		
Responsible Officer:	Chief Executive		
Approval Date:	**/**/2016	Next Review Date:	**/**/2017

1 Purpose

The City of Palmerston is committed to ensuring Elected Members are provided with the support necessary for them to effectively carry out their roles in Council. This policy covers allowances, benefits, and support to be provided to Elected Members.

2 Principles

Policies of the City of Palmerston are guided by principles of sustainability, good governance, advocacy, regulation and service provision. More guidance is provided in Council and Administrative policies, procedures and guidelines, the Municipal Plan, Asset Management Plans and other relevant documents.

3 Definitions

For the purposes of this Policy, the following definitions apply:

Term	Definition
Allowances	Allowances provided in compensation to Elected Members in consideration of the time and effort spent in their roles on Council.
Elected Member	Individuals elected to Council. For the purposes of this policy, Elected member refers to Mayor, Deputy Mayor and Aldermen

4 Policy Statement

4.1 Elected Member Allowances

- 4.1.1 A Base Allowance is paid to Elected Members to cover their time spent in the following activities: agenda study and meeting preparation, attendance at regular Council meetings, attendance at social functions as Council representatives, constituency responsibilities, and Council representation outside of the municipality, including delegations interstate and overseas;
- 4.1.2 An Electoral Allowance is paid to assist members with electoral matters at the discretion of the individual Member;
- 4.1.3 A Professional Development Allowance is paid to members to attend appropriate and relevant conferences or training courses which sustain the professional competence of members. **Prior approval from the CEO is required to access this allowance. Elected Members shall advise the CEO in writing providing relevant details of the proposed activity, an estimate of travel and accommodation expenses and a short statement identifying the anticipated benefit to Council. The CEO shall provide a report to the next available Council meeting detailing the relevant conference or training course, benefit to council, with an estimated cost for council approval.**

- 4.1.4 Extra Meeting allowance
- 4.1.4.1 For a principal member, deputy principal member and acting principal member, this allowance is not paid separately. It is provided for and included in the base allowance.
- 4.1.4.2 For other council members this allowance is paid only after an approved claim has been made.
- 4.1.4.3 In accordance with Section 2 (1) of the Local Government Act 2008 Ministerial Guideline No. 2, the City of Palmerston has determined only the following meetings will attract the allowance:-
- i. Council Committee Meetings;
 - ii. Special Meetings of Council;
 - iii. Special Meetings of Council Committees;
 - iv. Council Advisory / Reference Group Meetings;
 - v. Council workshops or briefings;
 - vi. Meetings of external agencies or organisations to which Council has formally appointed a council member to represent the Council or a member nominated through or with the Local Government Association of the Northern Territory as a representative;
 - vii. Professional development courses / conferences that have approval and are in line with Council Policy.
- 4.1.5 Allowances are set annually by Council as part of budget deliberations.
- 4.1.6 Allowances (apart from Professional Development Allowance) are to be paid from 1 July each year on a monthly basis in arrears by electronic funds transfer to their nominated account.
- 4.1.7 If an Elected Member is absent, with or without leave of the Council, from ordinary meetings of the Council for any continuous period of 3 meetings or more, payment will not be made for the period in excess of 3 meetings.
- 4.1.8 Where an Elected Member is acting as Mayor in the absence of the Mayor for a period of less than 14 days, no compensation will be paid. Where the period is 14 days or longer, the acting Mayor will be paid 100% of the Mayoral Base and Electoral Allowance for that period.
- 4.2 Elected Member Benefits
- 4.2.1 In order to ensure Elected Members are able to have ready access to technology enabling them to perform their roles as efficiently as possible, they are provided with:
- an iPad, internet access, and an iPad capable printer for home use, a single set of toner cartridges and a single ream of paper. All subsequent toner and paper is at the Member's expense
 - A City of Palmerston email address for official use in their role as Elected Member, together with calendar facility. An Elected Member's calendar shall be available to other Elected Members and staff in order to facilitate the smooth running of Council operations, and as a record of their activities
 - An Elected Members Portal with dedicated access to Council business papers
- 4.2.2 All ICT equipment remains the property of the City of Palmerston. Elected Members have full private use. Support provided by Council will be on a "return to Council" basis, with Council IT support staff not being responsible to attend private residences.
- 4.2.3 Elected Members shall be provisioned with business cards and name badges for their use.
- 4.2.4 Council will provide postage for official correspondence through its internal mail services. Bulk mailing will not be provided.
- 4.2.5 Use of Council's photocopying facilities for official business is available for Elected Members through the Mayor's Executive Assistant. Circulars, publications or election material are specifically excluded from this benefit.
- 4.2.6 Elected Members will be reimbursed for attendance at all Council endorsed meetings to a maximum of \$85 to cover child care costs associated with their participation.

Reimbursement is subject to receipts being provided and are on a per Member rather than per child basis.

4.2.7 For any Elected Member with a disability, Council may resolve to provide reasonable additional facilities and expenses in order to allow that Member to perform their civic duties.

4.2.8 Elected members shall not use Council facilities, resources (including staff) for personal reasons including furtherance of their political career.

4.2.9 Miscellaneous

- A framed Certificate of Service will be presented in Council meeting for Elected Members achieving 10 years of service, with subsequent certificates presented at five yearly intervals
- A history of members elected to office will be appropriately recorded photographically under direction of the CEO.

4.2.10 Mayoral Benefits

In addition to the benefits above, the Mayor is entitled to the following additional benefits to assist them in their civic duties:

- Provision and maintenance of Mayoral Robes and Chain of Office
- Mobile Phone
- An office and administrative and secretarial assistance for official use
- Provision and use of official Mayoral stationary
- Reimbursement for costs associated with attendance and participation at official functions where Council is represented
- Fully maintained Council vehicle for private and official use

4.3 Elected Member Travel

4.3.1 Elected Members wishing to attend a conference, workshop, seminar or relevant training session incurring travel costs at Council's expense shall apply to the CEO, for approval. where a report will be provided to council for approval. With the exception of LGANT meetings including special meetings and the ALGA National Assembly where Council delegates are authorised to attend at Council's expense.

4.3.2 Air travel is to be by the most reasonably economic means available, and shall not include business or first class.

4.3.3 Accommodation, meals and associated travel costs are to be covered by prior approval of the CEO Council.

4.3.4 Council will pay in advance any registration fees, accommodation deposits and airline tickets for approved Elected Member travel. Where this is not possible, a reimbursement equivalent to the fees or expenses will be paid subject to the provision of receipts.

4.3.5 Elected Members may be accompanied by a spouse or partner subject to Council not incurring any additional expense.

4.4 Insurance

4.4.1 Elected members will receive the benefit of insurance cover to the limit specified in Council's insurance policies for the following:

- Personal Injury whilst on Council business, providing specified benefits for lost income and other expenses arising from permanent disablement, temporary total disability and temporary partial disability. The cover does not include medical expenses. Full details are available from the Director of Corporate and Community Services.
- Professional Indemnity and Public Liability
- Use of private motor vehicle whilst on Council business

4.5 Legal Assistance

4.5.1 Legal assistance shall be provided to Elected Members in the event of an enquiry,

investigation or hearing into the conduct of an Elected Member by

- The office of the Ombudsman
- Department of Local Government, ~~Housing and Sport~~ and Community Services
- The Police
- The Director of Public Prosecutions

4.5.2 Legal assistance will be provided to Elected Members in respect of legal proceedings being taken by or against an Elected Member, arising out of or in connection with the Elected Member's performance of his or her civic duties or exercise of his or her functions as an Elected Member.

4.5.3 Council shall reimburse such Elected Member, after the conclusion of the enquiry, investigation, hearing or proceeding, for all legal expenses properly and reasonably incurred, given the nature of the enquiry, investigation, hearing or proceeding, on a solicitor/client basis.

4.5.4 All legal assistance will be provided subject to the following conditions:

- 4.5.4.1 The amount of such reimbursement shall be reduced by the amount of any moneys that may be or are recouped by the Elected Member on any basis;
- 4.5.4.2 The enquiry, investigation, hearing or proceeding results in a finding substantially in favour of the Elected Member;
- 4.5.4.3 The amount of such reimbursement is limited to the equivalent of the fees being charged by Council's solicitors.

4.5.5 Legal Advice

Legal advice shall be made available on Conflict of Interest provisions subject to the following procedure:

- 4.5.5.1 On receipt of a written enquiry received in good time before the relevant meeting seeking an interpretation of the Conflict of Interest provisions, the CEO is authorised to seek legal opinion from Council's solicitors as to the nature and extent of interest and the application of the legislative provisions;
- 4.5.5.2 Legal advice provided to one Elected Member under this provision is to be made available to all Members;
- 4.5.5.3 The Elected Member initiating the enquiry agrees to be bound by the contents thereof.

4.6 Gifts and Benefits Received by Elected Members

4.6.1 Where gifts and benefits are not provided for under this policy are offered to Elected Members in the course of their roles which are above the value of \$50, Elected Members will immediately inform in writing the Chief Executive Officer with regards to the following:

- The nature of the gift or benefit, i.e. concert tickets, bottle of wine, dinner;
- The value of the gift or benefit;
- How the Elected Member proposes to treat the gift or benefit, i.e. accept and keep, reject.

4.6.2 The Chief Executive Officer will maintain a register of Elected Members Gifts and Benefits identifying all gifts and benefits offered to Elected Members.

5 Associated Documents

- City of Palmerston *Professional Development for Elected Members Policy*
- City of Palmerston *Elected Members Policy*
- City of Palmerston *Code of Conduct for Elected Members*

6 References and Related Legislation

- [Local Government Act](#)
- [Local Government \(Accounting\) Regulations](#)
- [Local Government \(Administration\) Regulations](#)
- [Local Government \(Electoral\) Regulations](#)

Guidelines made by the Minister pursuant to s258 of the Local Government Act:

- **Guideline 1: REVOKED**
- [Guideline 2: Allowances for Council Members](#)
- [Guideline 3: Appointing a CEO](#)
- [Guideline 4: Investments](#)
- [Guideline 5: Borrowings](#)
- **Guideline 6: REVOKED**
- [Guideline 7: Disposal of Property](#)
- **[Guideline 8: Regional Councils and Local Authorities](#)**

ITEM NUMBER: 13.1.5 City of Palmerston Arts Strategy

FROM: Director of Corporate and Community Services

REPORT NUMBER: 8/0974

MEETING DATE: 6 September 2016

Municipal Plan:

1. Community & Cultural Wellbeing

1.3 Arts and Culture

1.3 We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for increased cultural resources

Summary:

This report provides Council with further details on the costings and budget available for implementation of the 2016/2017 actions listed in the Palmerston Arts Strategy (The Strategy). Council is also requested to approve and adopt the attached Palmerston Arts Strategy 2016 -2021.

RECOMMENDATION

1. THAT Council receives Report Number 8/0974.
2. THAT Council adopt the Palmerston Arts Strategy 2016 – 2021.

Background:

The Strategy has been co-created by Consultants Jenny Kerr and Lorna Secrett, in conjunction with the City of Palmerston and key community and sector stakeholders, to result in a robust 5 year action plan that builds on the City's strategic urban planning by providing a framework for dynamic and meaningful arts initiatives, inviting the community to both lead the way and participate.

The Palmerston Art Strategy 2016 – 2021 was submitted to Council for adoption on 16 August 2016. Council has requested further information be provided on the operational budget required for implementation of the strategies actions outlined for 2016/2017.

General:

The Strategy includes four (4) outcomes, each with a number of actions indicated for the 2016/2017 financial year:

Outcome 1: To secure partnerships with sector Stakeholders

Outcome 2: To increase participation and engagement in arts, culture and heritage

Outcome 3: To improve places and spaces

Outcome 4: To communicate the value of arts, culture and heritage

The 2016/2017 actions for each outcome have been listed in Attachment A and indicate those which have been budgeted for in this financial year and those that require external grant funding or to be deferred until the next financial year.

The actions listed for Outcome 1 can be achieved with current operational staff within the Community Development Team and require no additional funding.

The actions listed in Outcome 2 have not been fully budgeted for in 2016/2017, in particular the implementation and encouragement of public art installation in Goyder Square and CBD. However Council has recently installed some previously completed public art pieces on the Goyder Square structure and also installs the Goyder Square Christmas Tree each year as a form of temporary public art.

Cultural training at the City of Palmerston, listed against Outcome 2, could be achieved with the human resources and staff development budget allocations with training offered once a year to all staff, who have not previously completed the training, and any new staff.

Council has currently included operational funds to activate Goyder Square as part of the events budgets, actions are already underway to activate the space.

Enhancing the character and identity of Palmerston with Authentic and meaningful designs suggested through the creation of a design palette and street furniture catalogue has not had funding allocated in the 2016/2017 budget.

Action listed against Outcome 4 can be achieved with current operational staff within the Community Development Team and require no additional funding.

Financial Implications:

The financial requirements to implement the actions identified in the Art Strategy for 2016/17 is \$180,000. Council has included funds in the 2016/17 operational arts and cultural budget for five (5) of the actions listed, totalling \$105,000. Activation of Goyder Square will be funded through the community events 2016/17 budget totalling \$35,000. Grant funding will be sought to encourage public art installations in Goyder Square.

Officers will be working to develop an approach to the design palette and street furniture catalogue.

Legislation/Policy:

Nil

Recommending Officer: Ben Dornier, Director of Corporate and Community Services

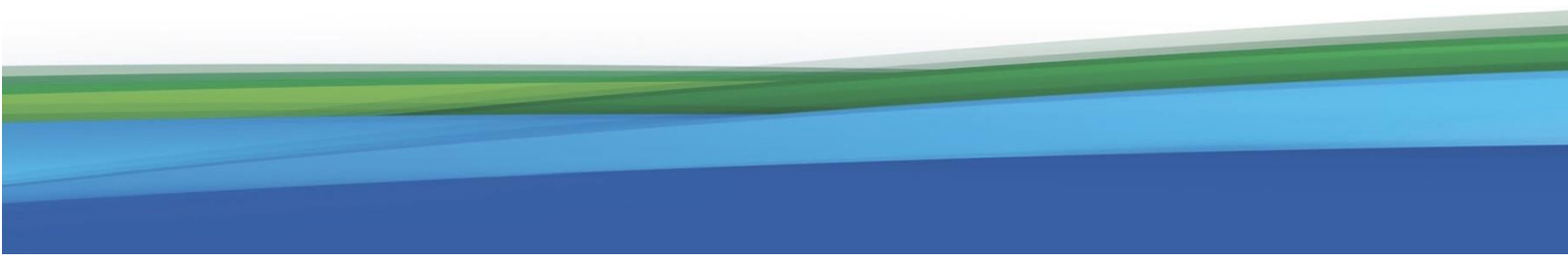
Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au

Author: Jan Peters, Manager Community Development

Schedule of Attachments:

Attachment A: City of Palmerston Arts Strategy Budget

Attachment B: City of Palmerston Arts Strategy 2016 - 2021



Budget for Palmerston Arts Strategy: 2016/17

Outcome	Action	Project	Budget / Cost Code	Estimated cost	Budgeted 2016/17 financial year	Notes
Outcome 1 - To secure partnerships with sector stakeholders	Form Strategic partnerships with industry	Public Art in Goyder Square & CBD	Not required	\$0.00	\$0.00	Partnerships achievable with current staff resources
	Form Strategic partnerships with national and NT regional arts, aboriginal and multicultural organisations	All	Not required	\$0.00	\$0.00	Partnerships achievable with current staff resources
		Voices of Palmerston	Not required	\$0.00	\$0.00	
		Public Art	Not required	\$0.00	\$0.00	
	Form Strategic Partnerships with educational institutions	Voices of Palmerston	Not required	\$0.00	\$0.00	Partnerships achievable with current staff resources
		Public Art	Not required	\$0.00	\$0.00	
Outcome 2 - To increase participation and engagement in arts, culture and heritage	Implement and encourage public art installations to connect places	Goyder Square & CBD Enhancement	COMM 001 335 3842	\$20,000	\$0	no funding allocated in 2016/2017 - Cost approximately \$20,000 - Recommend applying for grant funding
	Enhance the character and identity of Palmerston	Voices of Palmerston	COMM 001 335 3842	\$20,000	\$20,000.00	Included in 2016/2017 budget
	Support and nurture diversity and multiculturalism	Cultural training at City of Palmerston				This could be funded through staff training budgets one workshop each year
		Showcase of multicultural art programs at events and activities	COMM 001 335 3842	\$15,000	\$15,000	Refugee Week event , Harmony Day event, Multicultural Film Festival,
	Build community capacity through skills development	Provide opportunities for local and community artists to share skills through PD and Showcase of talent - Art workshops	COMM 001 335 3842	\$5,000	\$5,000	As part of the \$70,000 allocated for Durack Heights Art initiatives
Outcome 3 - To improve places and spaces	Increase usage and improve amenity for arts and creative enterprise	Conduct needs analysis with arts and cultural groups to determine provision of arts facilities	Not required	\$0.00	\$0	Achieve through one on one face to face and social media consultations
		Activation of Goyder Square	COMM 004 335 3842	\$35,000	\$35,000	Portion of 2016/2017 approved budget allocation for Community Events in Goyder Square
		Durack Heights Community Centre	COMM 001 335 3842	\$60,000	\$60,000	Provide subsidised fees to user groups for arts activation
		Support aboriginal cultural spaces	COMM 001 335 3842	\$5,000	\$5,000	Will be achieved through \$70,000 Durack Heights Art initiatives budget
	Enhance the character and identity of Palmerston with authentic and meaningful designs	Design palette and street furniture catalogue		\$20,000	\$0	no funding allocated in 2016/2017 Budget -
		Manage public art collection	Not required	\$0	\$0	Achievable with current staff resources
Outcome 4 - To communicate the value of arts, culture and heritage	Intergrate implementation of the arts strategy within roles and responsibilities of Council staff	Internal policy and procedure alignment	Not required	\$0	\$0	Achievable with current staff resources
				\$180,000.00	\$140,000	



CITY OF PALMERSTON

ARTS STRATEGY

2016 – 2021





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FOREWORD

It is my great pleasure to present the City of Palmerston Arts Strategy. The creative and cultural life of Palmerston is a very important part of the future of this growing and dynamic City. Artists are vital to the lifeblood of our community. The City of Palmerston aims to play a crucial role in developing opportunities for artists and to create access to the arts for all members of our socially and culturally diverse community.

The need for a strategic and considered pathway to enhancing and building Palmerston as a place

for artists and art was voiced loudly by our community during the extensive consultation that has taken place to develop this Strategy. I am delighted to see the City of Palmerston embrace the arts and place an enhanced focus on the value of art and culture to our City. The Strategy will assist us to increase participation and engagement in arts, culture and heritage.

We are in a unique position within our own history to grow into a place that engages with art and culture as our everyday norm. This

Strategy includes important actions to recognise Aboriginal culture along with multicultural groups and organisations. It provides avenues to improve our places and spaces and outlines strategic partnerships that will enable us to grow together, with all the community's aspirations intermixed to result in a sustainable, proud and colourful City.

Ian Abbott
Mayor of Palmerston,
Ian Abbott



Artists are vital to the lifeblood of our community



ARTS STRATEGY
2016-2021
ARTS STRATEGY
2016-2021
ARTS STRATEGY
2016-2021

INTRODUCTION

The languages of the arts can breakdown social, racial and economic barriers. They are a medium for the expression of feelings, strengths and ideas to reflect the individual artist and the community. Art is a fundamental human behaviour.

It is acknowledged that arts and culture play a significant role in community wellbeing, particularly in the areas of vibrant community, social cohesion and community capacity building, and cultural identity and expression. The arts

play a critical role in determining a 'sense of place' and can act as a catalyst for generating social activity and creating memorable places.

The Palmerston Arts Strategy 2016 - 2021 (the Strategy) demonstrates Council's commitment to arts and culture. It builds on the City's strategic urban planning by providing a strategic action framework for dynamic and meaningful arts initiatives, inviting the community to both lead the way and participate.

The Strategy is a vehicle to bring the people of Palmerston together to build a shared vision and future and is facilitated and supported by a whole of organisation approach to achieving quality outcomes. It has been collaboratively designed with the diverse communities of Palmerston and will contribute to the vision of 'City of Opportunity'.

The Strategy will be monitored annually and comprehensively reviewed in 2019.



The Palmerston Arts Strategy 2016 - 2021 (the Strategy) demonstrates Council's commitment to arts and culture

VISION

The Arts Strategy reinforces the City of Palmerston Vision as a 'A Place for People'

MISSION

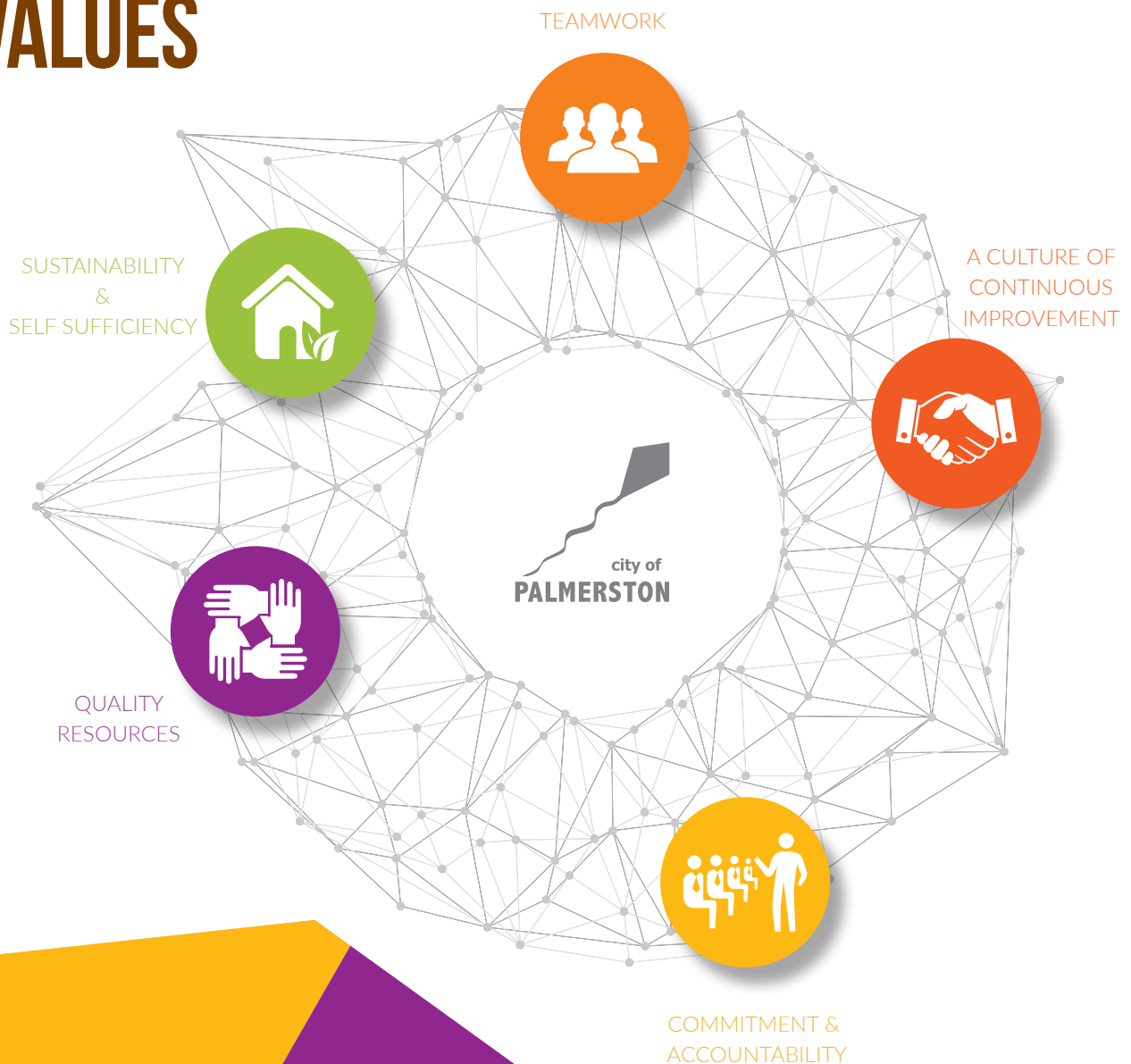
The City of Palmerston is committed to:

- Improving the safety of all our citizens
- Maintaining our own identity
- Providing services, facilities and amenities to support the community's needs
- Developing and maintaining our reputation for being clean and green

We will achieve this through:

- Delivering to our community high quality value for money services that meet their diverse needs

VALUES



STRATEGIC CONTEXT

The strategies, goals and focus areas in the Arts Strategy are aligned with National, Territory and City of Palmerston Arts Policies and Plans.

DIRECTION	STRATEGIC DOCUMENT	STATEMENT ON ARTS AND CULTURE
Australian Government	Arts in Daily Life Report 2014 - Australia Council	The overall engagement with the arts has increased, as Australians believe the arts enrich lives and have a big impact on the development of children. Australians value Indigenous arts and there are great opportunities to grow audiences.
	Innovation Paper 2015	The arts are a major Australian industry, contributing 6.9% or \$86.7 billion to Gross Domestic Product annually. The arts sector employs 972,200 individuals, involves 164,730 entities actively trading as businesses or non-profit organisations, and contributes \$756 million to GDP through volunteers alone.
	Strategic Plan for the Arts 2014 -2019 Australia Council	Focuses on four key goals: Australian arts are without borders; Australia is known for its great art and artists; The arts enrich daily life for all; Australians cherish Aboriginal and Torres Strait Islander arts and culture. We aim to make these cultural expressions of Aboriginal and Torres Strait Islander people a source of pride for all Australians.'
Northern Territory Government	The Creative Tropical City: Mapping Darwin's Creative Industries (2009) (Data includes Palmerston, both as part of Greater Darwin and as a specific focus)	Identified strengths of Darwin as a creative city include diversity; nature, landscape and environment; unique conditions for creativity (including its isolation and distance as both a challenge and opportunity); less hierarchical with greater access to senior members of Territory and local government; strong arts community and networks, given its size; individual, youthful, positive, risk taking, self reliant and laid back culture of the community; university presence in a residential population of 120,000; proximity to Asia for travel and business, giving the city a non-parochial world view. Whatever steps are taken to further develop the city's creative economy potential need to ensure that the unique enabling qualities for creativity are protected, nurtured and placed at the centre of its future story.

DIRECTION	STRATEGIC DOCUMENT	STATEMENT ON ARTS AND CULTURE
	Public Art Policy 2010 Arts and Culture Discussion Paper 2015 (to inform Arts and Culture Policy currently in development)	<p>The Northern Territory Government embraces public art as a rich, multi-layered interpretation of the Northern Territory's built and cultural heritage, natural environment and dynamic community represented through innovative, excellent and relevant artistic practice in well designed community spaces.</p> <p>The Northern Territory is a creative, culturally rich and diverse community with world renowned artists and an incredible range of arts and cultural experiences, venues, festivals and events for locals and visitors to enjoy and participate in across the Territory. The significance of Aboriginal arts and culture in the Northern Territory is acknowledged, valued and respected and integral to the cultural diversity of the Territory. Arts and culture are an essential element of our Territory lifestyle, enriching the lives of all Territorians and contributing to our creative, social and economic development.</p>
City of Palmerston	Municipal Plan 2015-2020	<p>Key statement: We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for increased cultural resources.</p> <p>Arts and Culture KPI rose from 86% in 2013 to 111% in 2014, demonstrating community satisfaction with Council's performance in this area</p>
	City Centre Master Plan (2015)	<p>In the context of continuing growth, Council has proactively undertaken significant strategic planning, including the City Centre Master Plan and accompanying Public Realm Strategy. This has driven Council's investment in place development initiatives that benefit the wider community through improvements to the CBD. These signature projects, including Stage 1 of The Boulevard Redevelopment and Goyder Square Stage 2 Redevelopment aim to invite new commercial and retail businesses back into the heart of the city and provide spaces for arts led activation that will build social fabric and cohesion. In addition to these Council led capital improvements, a collaborative approach with developers aims to provide the types of community facilities and amenity that support a strong and vibrant culture, such as well developed open space areas incorporating parks, playgrounds and walking paths.</p>

DIRECTION	STRATEGIC DOCUMENT	STATEMENT ON ARTS AND CULTURE
	Palmerston City Centre Public Realm and Subdivision – Great Streets Strategy	Cities gain identity through their public art. With a thought through public art strategy you can make places with personality, create a connection between the user and the space, and provide a city with a national and international identity. For the city, the art can provide cultural, social and economic revenue, and opens dialogue between citizens and decision makers, through engagement in the built form. Public art is noted as a key strategy in streetscape design.
	Development Guideline 2015	This document provides an overview of approvals and permits required for development and provide minimum standards acceptable to CoP for the planning of new development, including requirements for public art and/or contributors.
	Arts and Culture Policy (2008)	Defines an approach to arts and culture, which honours heritage by promoting harmony, respect and the sharing of knowledge across cultures and communities. The City of Palmerston will actively encourage and foster an innovative arts and cultural environment within the municipality by: <ul style="list-style-type: none"> • Supporting a range of creative arts and cultural activities for the community. • Encouraging all groups involved in the arts and culture services to work cooperatively and collaboratively. • Ensuring that community information about arts and cultural events is freely available • Encouraging public participation in the development and implementation of arts and cultural activities • Developing excellence, providing skills and professional development opportunities, to innovative works and exposing audiences to new art forms.

Other documents considered in the development of the Strategy include:

- City of Palmerston Sustainability Strategy
- City of Palmerston Disability Access Strategy
- COPAL Palmerston Parks and Playgrounds
- City of Palmerston Community Consultation Policy
- City of Palmerston Annual Report 2014 – 2015
- City of Palmerston Community Infrastructure Plan 2016 (Draft)
- Palmerston (Public Place) By Laws (July 2008)
- Artistic Vibrancy e-Book - A way for organisations to talk about artistic impact - Australia Council 2015

CONSULTATION

A snapshot of the people of Palmerston reveals:

A variety of meetings, interviews, focus groups, presentations and workshops were held to ensure that diverse sections of community were meaningfully engaged and that their aspirations and ideas were at the centre of the Strategy.

A forum on 'Public Art - Collaboration' sought input from people interested in art works for the public realm in Palmerston, to explore ways artists create work for public spaces and to understand how to develop and support artistic intervention in Palmerston. A panel that included a landscape architect, an architect, artists, a public arts facilitator and a cultural planner offered a range of insights and experiences to stimulate the discussion.

Young families contributed valuable conversations and input to the strategy during an arts activity at Palmerston Library facilitated by a local artist.

As part of the engagement, 167 people responded to a survey which explored involvement in the arts including levels of interest, art form, barriers to participation and educational qualifications. The survey also asked open questions to get personal and anecdotal feedback.



one of the fastest growing regional cities in Australia with 38,000 residents, projected to reach 42,000 in 2020



a young community with an average age of 28 years and 25% of residents under 15 years



families make up 77% of households



an even ratio of male to female



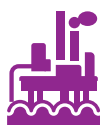
a culturally diverse community, where 24% of people were born overseas and languages spoken at home include Filipino, Greek, Vietnamese and Thai



3,000 identify as Aboriginal and Torres Strait Islander



Palmerston is an official Refugee Welcome Zone



main industries of employment are Defence; State Government Administration; School Education; Public Order and Safety Services; and Cafes, Restaurants and Takeaway Food Services



53% of Palmerston residents are members of the Palmerston Library

WHAT YOU TOLD US

40% of respondents were members of one or several community organisations, Tactile Arts, Darwin Community Arts and Darwin Visual Arts Association being the most common.

Participants were asked to rate their interest in a selection of art forms – although there was a fair spread of interest across the categories, Live Music, Music in all Forms and Festivals were the highest rated.

47% of respondents were actively involved in the arts as both Maker/Creator and Audience Member and were asked more specific questions about their arts practice.

This indicated a dominance of craft practitioners, musicians and painters/visual artists, a number of writers, photographers, performers and dancers and a smattering of performers, graphic artists, teachers, and film-makers in the community.

50% approximately of these respondents hold educational qualifications from school, TAFE or University, with 72% practicing at home and 62% describing themselves as 'artistically ambitious'.

77% Out of all respondents, nearly 77% are participating in arts activity on a daily or weekly basis. When asked to identify any barriers to participation, the strongest responses were 'Don't know what's on' (51%), 'Cost' (53%), 'Lack of facilities/venue suitability' (59%) and

'Lack of events/opportunities' (61%). In terms of communication, 'Friends' and 'Internet' were the most common ways that respondents found out about arts activities.

81% Significantly, 81% of respondents agreed that 'Planning for more places to create and experience the arts is important to community life and well being in Palmerston'.

The community was asked what kinds of stories they would like to tell and be told about Palmerston through public art and community arts projects in the public realm.

Both seniors and youth told us that the Northern Territory is at a dynamic stage in its development, instilling a sense of adventure and that there is a need to tell stories about 'remote Palmerston'.

A celebration of Palmerston's diverse cultural mix was also strongly supported, with Larrakia and indigenous culture alongside stories of European and multicultural settlement. It was suggested that community stories including how the suburbs of Palmerston were named and the personalities that they acknowledge could be interpreted to provide a deeper understanding and sense of place.

Military history, World War 2 bombings and defence of Australia's Top End were seen as unique to the area. Environment was also strong, with the green spaces and parks of Palmerston seen as a community asset for enjoyment and interpretation.

CULTURAL AUDIT

A preliminary cultural audit was conducted to inform the Strategy. It identifies what already exists and provides a benchmark for the development of partnerships, communication channels, promotion, venues and funding. A Directory, containing details of groups, venues and funding, has been compiled to provide a valuable ongoing resource.

ARTISTS AND ARTS GROUPS

The survey indicated the majority of artists in Palmerston maintained practice in crafts, painting and music.

There are a number of non profit and commercial arts businesses producing and presenting arts programs, developing the arts and cultural industries, supporting community cultural development and raising the profile of NT arts to national and international audiences. Of these, Darwin based groups such as Corrugated Iron and Tactile Arts currently provide workshops in Palmerston, whilst Darwin Community Arts have also been involved over a number of years. Palmerston is home to the Palmerston Own Writers, Palmerston Dance Club, Palmerston Ballet School, Palmerston Hobby Ceramics and Art Antics (specialising in art for children). Consultation also revealed over five Facebook member groups for crafts and photographers.

VENUES

Artists work predominantly in home studios, and many conduct classes in visual arts and crafts in these studios. Craft classes are offered at the Joy Anderson Centre and Gray Community Hall. Craft sessions are held at 'Pam's Place', with a focus on thrift and recycled

materials. The Men's Shed is a community workshop area for men to gather, develop skills, and undertake different activities.

There is currently no suitably equipped exhibition or arts workshop space in Palmerston, however the new Neighborhood Centre in Durack Heights has the potential to be such a venue. The Family and Culture Centre in Palmerston is managed by Larrakia Nation and offers suitable dry workshop and meeting space for hire. Tactile Arts regularly hold workshops in the community room at the Palmerston Library. Local artists participate in the annual Art Trail event in the outer Palmerston region and showcase their work at markets and galleries in the territory and beyond. The foyer of the Civic Centre has the potential to be used as an informal display area with the addition of an adequate display system.

Dance classes are held weekly at Gray Community Hall. The Palmerston Tavern has live music three nights a week. A recording studio has been set up in a home in Palmerston, which is said to be the only one of its kind in the Greater Darwin Area.

The City of Palmerston manages over 100 parks scattered throughout the city, with a variety of facilities including playground equipment, BBQs and recreational facilities. Of these, Marlow Lagoon Recreation Area has the capacity to stage large multi stage events, as demonstrated by the Palmerston Festival 2015. It has an area large enough to host the Darwin Symphony Orchestra. Sanctuary Lakes in Gunn has a grassed amphitheater area that looks out onto one of the three lakes and is used for a range of arts, culture and family events. Both parks have toilets

and BBQ areas. Goyder Square in the CBD is a new park in front of the Palmerston Library. It has a large LCD screen, night lighting, a water play area and new infrastructure for the Palmerston Markets.

The City has developed a Community Infrastructure Plan that is currently in draft form.

PUBLIC ART

The City of Palmerston has approximately twenty art works in the public realm. These include permanent and temporary art works, fountains and memorials. Developers have commissioned a number of works situated in parks, others have been commissioned as artist led community projects associated with targeted Federal, Territory or City funding. The City does not have an acquisition policy to guide commissions or donations. Several of the works are in disrepair and a conservation audit of works has not been undertaken to date. A Public Art Register, although incomplete, has been developed as part of the Cultural Audit and provides a template to document permanent and temporary art works in the public realm. The Public Art Register includes a maintenance schedule and is intended as a working document to be used as a key tool in the management of the City's public art collection.

There is considerable opportunity to build professional capacity amongst local artists to deliver quality permanent public art works. There is a desire by developers and landscape architects to include public art in public open space.

The Arts and Culture Policy defines Public Art as

- Temporary and permanent (may include durational or performance works)
- Inside or outside
- 3 dimensional; or 2 dimensional
- Engage one or more of the senses
- Incorporate elements form any or all of the arts, crafts and design
- Integrated as part of an environment or structure such as buildings, paving, street furniture, hand-rails, fencing, lighting or other feature
- Stand alone
- Created by a single artist or a team of appropriate design professionals in collaboration with an artist or in collaboration with members of the community through a community cultural development process
- Site specific
- Ephemeral



The City of Palmerston has approximately twenty art works in the public realm

ISSUES AND OPPORTUNITIES

Issues and opportunities have been identified through engagement with community, arts organisations and the City of Palmerston staff, Executive and Elected Members. Issues and opportunities can be regarded as being interchangeable, as an issue can present an opportunity for focus and resolution in positive ways. They have been integrated and addressed in the Strategy and Action Plan.

- There is a need to enhance the perception of Palmerston, to build a unique cultural identity and to foster pride in living in the area.
- Communication and connectivity is limited amongst artists and arts groups, leading to unrealised potential and opportunities.
- Skills development and support is needed to activate community leadership and involvement in the arts.
- There are limited indoor and outdoor venues for arts practice, celebration and gathering groups together, and these are often unsuitable for these purposes.
- Arts and culture needs to be embedded in roles and responsibilities across the organisation to enable the successful implementation of the Arts Strategy. This is an opportunity for integrated planning, streamlined processes and procedures that lead to better outcomes and increased community satisfaction.
- The Arts Strategy should build on, align with and complement existing urban planning, development design guidelines and policies, to complete capital works in the city centre and surrounding areas.
- Meaningful community engagement and involvement in the arts is vital for the success for the Arts Strategy; this requires support and adequate resourcing.
- Arts are effective in bringing the community together and telling the stories of Palmerston – as 85% of event programs are arts and culture related, there is an opportunity for planning, programming and engagement of artists at local events as providers of content.

ARTS STRATEGY OVERVIEW

The Strategy sets out goals and actions to be achieved through collaborative planning and strategic partnerships. It identifies strategic programs and projects for all art forms and includes arts initiatives for future capital works and developments.

FOCUS PROGRAMS AND SITES

Three arts projects are outlined for the years 2016–2021. These provide a focus to achieve the Strategy Outcomes.

- ‘Voices of Palmerston’, a multi arts, multi cultural project to engage all ages to collect and tell the stories of Palmerston people
- Public arts enhancement and activation of the streetscape and public open space focusing on the CBD, particularly Goyder Square
- Creative enterprise activation, focusing on collaborative planning for management and use of the new Durack Heights Neighbourhood Centre

OUTCOMES AND ACTIONS

A detailed Action Plan for the years 2016–2021 suggests a staged approach to achieving the outcomes below. The outcomes and actions are also designed to guide an organic approach, allowing for flexibility and for opportunities to be addressed.

Outcome One – To secure partnerships with sector stakeholders

Actions

Form strategic partnerships with industry/local business to provide quality arts experiences for the community and improve the built environment

Form strategic partnerships with national and Northern Territory regional arts, aboriginal and multicultural organisations

Form strategic partnerships with educational institutions

Identify opportunities for events and workshops by others in Palmerston

Outcome Two: To increase participation and engagement in arts, culture and heritage

Actions

Implement and encourage public art installations to connect places throughout the CBD

Enhance the character and identity of Palmerston by collecting and telling the stories of Palmerston people

Support and nurture diversity and multiculturalism in art programs and activities

Build community capacity through skills development and provide opportunities for local artists to share skills and showcase talent

Outcome Three: To improve places and spaces

Actions

Provide and sustainably manage a range of multipurpose venues to make and exhibit artwork

Increase usage and improve facilities and amenities for artists and creative enterprise

Enhance the character and identity of public spaces with authentic and meaningful design

Outcome Four: To communicate the value of arts, culture and heritage

Actions

Communicate the value of the arts to the community

Adopt a whole of organisation approach to delivering quality arts experiences for artists and the community

Develop communication plans to disseminate arts information and celebrate success

Engage specialist expertise to develop, assess and manage projects

Evaluate to provide a benchmark for success

THEMES

These themes have been suggested through community engagement and form the basis for public art and community arts projects to be considered and reflected in arts projects and commissions.

- Community Identity and Palmerston Stories
- Environment
- History of Palmerston
- Larrakia & Indigenous Culture
- Military History
- Multicultural Diversity

FUNDING AND RESOURCES

The most sustainable approach to the Strategy is to utilise and add value to existing resources and to collaborate with others to achieve shared goals. There are a range of funding opportunities both internal and external. External funding opportunities have been identified in the Action Plan and Directory.

The Strategy aims to engage and connect Council staff in a whole of organisation approach to success. Whilst the Community Development Directorate holds primary responsibility for implementation of the Strategy, there is a unique opportunity for all staff to collaborate on its initiatives to meet goals and objectives of the Municipal Plan and other key strategic documents. It is intended that the objectives of the Strategy are built into work plans and budgets across the organisation, where specific expertise and responsibility are held.

Public Art projects will be funded in accordance with the City's Arts and Culture Policy definition of public art and states:

- \$10,000 should be allocated from the Council's annual budget, for the creation and ongoing maintenance of Public Art
- A minimum amount of 2% of the Council's total expenditure in the capital works program should go directly towards the commissioning works of public art work to be included in each project where that project is over \$250 000 (This excludes Council roadwork reserves). Included in this Policy are Council initiated projects; Community projects on land/space owned/managed by Council; Extensions and major refurbishments to

existing buildings; Street furniture or other major constructed public space amenities; Fixtures and fittings such as bike racks, rubbish bins etc; playgrounds; landscape works.

- Developer Contribution Plans where-by the Developer shall either provide public art to the satisfaction of Council or provide a combination equal to 5 percent of the overall cost of open space development. Private or commercial businesses should also be encouraged to apply the 2% policy, although not mandatory.
- State and Federal funding through the annual grants programs provided by Arts NT, Australia Council, or any other source connected to the arts, community, youth, seniors, heritage or urban design and provision of amenities.
- Corporate partnerships and sponsorship.

A Directory of Arts and Cultural Resources has been provided to staff for direction and guidance.



The Strategy aims to engage and connect Council staff in
a whole of organisation approach to success

ACTION PLAN

Outcome One – To secure partnerships with sector stakeholders

ACTIONS		PROJECT	2016/17	2017/18	2018/19	2019/20	2020/21
Form strategic partnerships with industry/ local business to provide quality arts experiences for the community and improve the built environment	Engage business community and property owners in Goyder Square and surrounding CBD	Public Art in Goyder Square & CBD	Set up Reference Group to provide input, identify opportunities and assist in communicating artistic intent for the aesthetic/ functional enhancement of walls, seating, shade and storage Develop program of art works for walls aligned with building maintenance programs Call for interest to business community and property owners in Goyder Square	Extend Reference Group to include other business and industry in CBD to provide input, identify opportunities and assist in communicating artistic intent for the aesthetic enhancement of walls Call for interest to surrounding CBD businesses Palmerston Regional Business Association (PRBA) Presentation to PRBA	Support and initiate opportunities for Landscape Architects and Architects to work with artists to realise public arts outcomes	Develop public art initiative Presentation to PRBA	Review and celebrate
Form strategic partnerships with national and Northern Territory regional arts, aboriginal, and multicultural organisations	Investigate and identify external funding opportunities for strategic projects	All	Provide support opportunities for incorporated organisations and arts community to apply for funding		Provide support opportunities for incorporated organisations and arts community to apply for funding		Provide support opportunity for incorporated organisations and arts community to apply for funding
	Identify opportunities for events and workshops by others in Palmerston	Voices of Palmerston Public Art	Identify opportunities and approach organisations	Identify opportunities and approach organisations	Identify opportunities and approach organisations	Identify opportunities and approach organisations	Identify opportunities and approach organisations
Form strategic partnerships with educational institutions	Establish working party/ communication channels	Voices of Palmerston	Promote project to schools. Select two or three schools to partner for project	Support schools to develop project through artist in schools funding	Celebrate and acknowledge arts in schools	Celebrate and acknowledge arts in schools	Celebrate and acknowledge arts in schools
		Public Art	Engage project management and develop brief to design and prototype street furniture by artists	Continue to develop brief to design and prototype street furniture by artists	Ensure implementation	Ensure implementation	Ensure implementation

Outcome Two: To increase participation and engagement in arts, culture and heritage

ACTIONS		PROJECT	2016/17	2017/18	2018/19	2019/20	2020/21
Implement and encourage public art installations to connect places	Develop targeted public art and community arts projects in the CBD	Goyder Square & CBD Enhancement	Develop a program that encourages and supports artists' initiatives for art on walls and temporary arts interventions	Integrate artists' initiatives with 'Creating streets as shared spaces' (Public Realm Strategy)	Integrate temporary & permanent works and interpretation, based on Voices of Palmerston project	Integrate artists' initiatives "Creating streets as shared spaces" (Public Realm Strategy)	Continue to encourage, develop and support artists' initiatives for art on walls and temporary arts interventions
Enhance the character and identity of Palmerston	Collect and tell the stories of Palmerston people	Voices of Palmerston	Engage writers and film makers to develop and implement intergenerational storytelling project. Improve access to local history archives Digitize archived information online	Engage musicians and songwriters to develop work based on stories Identify and support opportunities to showcase project in public places and events (e.g Goyder Square Screen, Initiate Yarning event)	Showcase Voices of Palmerston project (NT Writers Festival, Darwin Festival, Goyder Square Screen)		
Support and nurture diversity and multiculturalism	Provide support and advocate for cultural awareness opportunities for staff, stakeholder groups & community groups	All	Cultural induction for all City of Palmerston staff Support and showcase of multicultural art programs at events and activities	Cultural induction for new staff Support and showcase of multicultural art programs at events and activities	Cultural induction for new staff Support and showcase of multicultural art programs at events and activities	Cultural induction for new staff Support and showcase of multicultural art programs at events and activities	Cultural induction for new staff Support and showcase of multicultural art programs at events and activities
Build community capacity through skills development	Provide opportunities for local and community artists to share skills through a professional development program and showcase of talent	Voices of Palmerston Public Arts Durack Heights	(MusicNT) Sound recording seminar in Palmerston Storytelling and Writing workshops to support Voices of Palmerston Hold workshops at Durack Heights	Song writing workshops to support Voices of Palmerston Support artists' initiatives to showcase their visual art and craft	Public art Support artists' initiatives to showcase their musical talent	Public art Support artists' initiatives to showcase their visual art and craft	Public art Support artists' initiatives to showcase their musical talent

Outcome Three: To improve places and spaces

ACTIONS		PROJECT	2016/17	2017/18	2018/19	2019/20	2020/21
To increase usage and improve amenity for arts and creative enterprise	Provide and sustainably manage a range of multipurpose venues to make and exhibit art work, including studio, workshop and gallery spaces	Conduct needs analysis with arts and cultural groups to determine provision of arts facilities and amenities in Palmerston. (including Goyder Square and Durack Heights Neighbourhood Centre)	Engage project management and develop brief. Conduct community consultation and needs analysis with artists and user groups. Audit and map current and potential spaces for creative enterprise. (add value to Facilities Report)	Integrate recommendations with capital works projects for community facility maintenance and renewal	Capital works continue as per plan	Capital works continue as per plan	Capital works continue as per plan
		Activation of Goyder Square	Evaluate and monitor arts activities, events and amenities	Develop integrated Activation Plan	Implementation of Activation Plan	Implementation of Activation Plan	Implementation of Activation Plan
		Durack Heights Neighbourhood Centre	Engage the community to develop a Management Plan through collaborative planning process to determine management model and design of outdoor space. Provide subsidised fees to user groups for arts activation	Implement management model design recommendations. Identify management and construction costs	Monitor and support management and activities at Centre	Monitor and support management and activities at Centre	Monitor and support management and activities at Centre
		Support aboriginal cultural spaces	Investigate a dedicated outdoor cultural space within City of Palmerston parks	Support arts activities at Palmerston Family and Cultural Centre	Develop cultural trail plan that incorporates interpretive artworks	Construct first identified stage of trail	Continue to implement trail plan
Enhance the character and identity of Palmerston with authentic and meaningful designs	Develop staged design palette and street furniture catalogue for CBD and parks	Public Art	Engage project management and develop brief to design and prototype street furniture by artists	Continue to develop brief to design and prototype street furniture by artists and monitor implementation	Monitor implementation	Monitor implementation	Monitor implementation and review
	Manage public art collection	Public Art Assessment and Maintenance Schedule		Engage public art specialist to undertake assessment of public art and develop maintenance schedule	Implementation of maintenance schedule	Implementation of maintenance schedule	Implementation of maintenance schedule

Outcome Four: To communicate the value of arts, culture and heritage

ACTIONS		PROJECT	2016/17	2017/18	2018/19	2019/20	2020/21
Adopt a whole of organisation approach to delivering quality arts experiences for artists and the community	Integrate implementation of the Arts Strategy with roles and responsibilities of Council staff and elected members	Internal Policy and Procedure alignment	Complete Control Assessment Sheet against Strategy initiatives Identify and improve internal communication channels and systems	Ensure internal city documents are accessible, understood and acknowledged across the organisation. (Arts Strategy, Arts and Culture Policy, and Development Guideline)	Review City policies to integrate with Strategy	Ensure internal City documents are accessible, understood and acknowledged across the organisation. (Arts Strategy, Arts and Culture Policy, and Development Guideline)	Review Control Assessment Sheet Identify and improve internal communication channels and systems
		All	Establish internal working groups to integrate annual portfolio projects, arts education and engagement initiatives	Renew and collaborate	Renew and collaborate	Renew and collaborate	Review and renew
	Evaluate to provide benchmark for success	All	Develop simple criteria and feedback form for evaluating arts projects Deliver progress report on Strategy	Implement and record feedback form Deliver progress report on strategy	Implement and record feedback form Review evaluation process Deliver progress report on strategy	Implement and record feedback form Deliver progress report on strategy	Review and assess Deliver final evaluation of strategy Develop strategy for 2021/2026
	Communicate the value of the arts to the community	All	Develop communication plan to disseminate arts information and celebrate success; Create a centralised calendar of events Identify projects that require media engagement communication plan	Ensure information is distributed through NT arts orientated media such as Arts NT Bite Size, Turn it Up, Off the Leash editorials Develop media partnership with Southern Cross Media and PRBA	Review communications plan Identify projects that require media engagement/ individual communication plans	Ensure information is distributed through NT arts orientated media such as Arts NT Bite Size, Turn it Up, Off the Leash editorials	Evaluate and review communications plan
	Engage specialist expertise to develop, assess and manage projects	All	Engage suitably qualified artists and expertise for art selection, project reference group and management	Engage suitably qualified artists and expertise for art selection, project reference group and management	Engage suitably qualified artists and expertise for project reference group and management	Engage suitably qualified artists and expertise for project reference group and management	Engage suitably qualified artists and expertise for project reference group and management

ACKNOWLEDGEMENTS

Art Antics and families attending the arts activity at Palmerston Library

Art Warehouse

Arts NT

Charles Darwin University Architecture Faculty

City of Palmerston Elected Members and Staff

City of Darwin Arts and Cultural Coordinator

Darwin Community Arts

Darwin Festival

Darwin Symphony Orchestra

Forum attendees and presenters at 'Public Art - Collaboration'

Larrakia Nation

Multi-cultural Council of the NT

Music NT

Palmerston Regional Business Association

Seniors Advisory Group

Survey respondents and the many Palmerston individuals who took the time to contribute to and support the development of the Strategy

Youth Inspiring Palmerston (YIP)

*This document has been prepared by Jenny Kerr and Lorna Secrett,
in collaboration with the communities of Palmerston and on behalf of the City*

ERSTON CITY OF
TEGY ARTS S
21 ARTS 2016-
ATER



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palmerston.nt.gov.au



ITEM NUMBER:	13.1.6	Proposed Future Multistorey Car Park lot 10024 and Part lot 9629 Frances Street, Palmerston City
FROM:		Director of Technical Services
REPORT NUMBER:	8/0976	
MEETING DATE:	6 September 2016	

Municipal Plan:

2. Economic Development

2.3 City Planning

2.3 We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community

Summary:

The future owner of lot 10024 Frances Street, Palmerston City, has approached Council with an offer to include a public car park in his development. The following report recommends that Council further pursue the offer.

RECOMMENDATION

1. THAT Council receives Report Number 8/0976.
2. THAT Council continue to pursue the option of including a public car park in the building development on lot 10024 and neighbouring part lot 9629 with the future owner of lot 10024.
3. THAT a minimum of 250 bays be provided in a standalone public accessible area separate from the buildings private car park.
4. THAT a minimum of 250 bays be provided in addition to the bays generated by the uses at the site.

General:

Council currently has a budget of \$400,000 to undertake preliminary work on the development of a multideck car park and the installation of paid parking in the City Centre.

The City Centre MasterPlan (MP) identifies lot 10024 and part lot 9629 Frances Street Palmerston City as a possible location for a multistorey public car park. The MP does not dictate exactly how many bays should be provided in a future multistorey car park at the location.

A workshop was held with elected members on 31st August 2016 during which discussions took place regarding:

- The current causes of all-day parking shortfalls in the City Centre
- Future changes to car parking in the City Centre.

- A proposed multistorey car park at lot 10024 and part lot 9629 Frances Street, Palmerston City
- Planning advantages related to positioning a public car park at lot 10024 and part lot 9629 Frances Street, Palmerston City
- The minimum number of bays required by Council
- Funding mechanisms Council may consider in order to facilitate a public car park
- The compliance of the proposal to the Local Government Act and Regulations

From the elected members present at the workshop staff believe that there was interest in further pursuing the offer and bringing back to council for their consideration amongst other things the following:

- The total number of bays that can be achieved without jeopardising the design of the building and its compliance to the MP
- The expected cost
- Funding options
- Compliance to the Local Government Act and Regulations

Financial Implications:

Nil at this time.

Legislation/Policy:

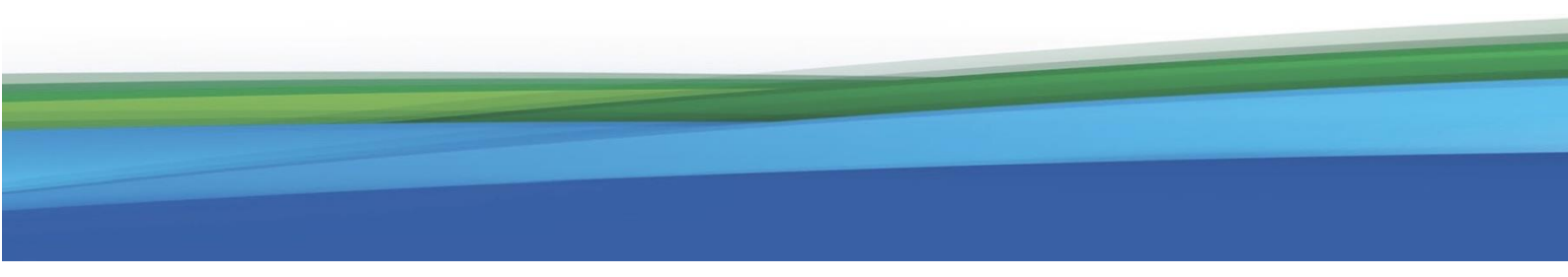
At this time there are no legislated restrictions on Council discussing a proposed parking opportunity in a future building structure. Should Council seek to pursue the sale of land, borrowing of money, and/or purchase of structure they would need to comply with the Local Government Act and Regulations.

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Schedule of Attachments:

Nil.





Mr Ricki Bruhn
Chief Executive Officer
City of Palmerston
PO Box 1
PALMERSTON NT 0831



Dear Mr Bruhn *Ricki*

NORTHERN TERRITORY GRANTS COMMISSION ALLOCATIONS 2016-17

I am writing to provide you with information about your council's final grant outcomes for 2016-17.

The Australian Government has now approved the NT Grants Commission's recommendations in relation to the 2016-17 allocation. The total allocation for the NT is \$32,606,645. This allocation has two components that are distributed using different assessment methods.

In 2016-17 the general purpose financial assistance entitlement for the NT is \$16,161,188 and the identified local road entitlement is \$16,477,568.

The Australian Government has also advised that there was an overpayment of \$32,111 in the general purpose assistance. The adjustment is due to the difference between the population estimates made at the beginning of the last financial year and the actual outcome. This adjustment has been made to your 2016-17 grant and will amount to a total decrease of \$1,388 to your council's general purpose financial assistance entitlement.

To assist you and the council to better understand the grants allocative process used by the Commission I have attached a package of material relating to your council's allocations for 2016-17. This comprises:

- A sheet detailing your council's grant allocations and payment schedule for 2016-17;
- A sheet showing the calculation of standardised expenditure and standardised revenue for your council;
- A matrix showing the application of the three cost adjusters against the various expenditure categories;
- A bar chart showing the cost adjusters calculated for all NT councils which underpin the calculation of standardised expenditures;
- A sheet showing the calculation of your council's identified local road entitlement for 2016-17;
- A sheet showing the 2016-17 grant allocations for all NT councils; and

- A grant trend chart of your council's grants over five years.

Contact details for Commission staff members are as follows:

- Peter Thornton (08) 899 98523 email:- peter.thornton@nt.gov.au
- Donna Hadfield (08) 899 98820 email:- donna.hadfield@nt.gov.au

If you have any queries in relation to the matters raised in this letter please contact the Commission's Executive Officer, Mr Peter Thornton on the above.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Bob Beadman', with a stylized, cursive script.

BOB BEADMAN
Chairman
10 August 2016

NORTHERN TERRITORY GRANTS COMMISSION

City of Palmerston

2016-17 Allocations – General Purpose Grants and Local Roads Funding			
Type of Allocation	Allocations 2016-17 \$	- Adjustment of Allocations 2015-16 \$	Cash Payments 2016-17 \$
General Purpose Funding	\$707,313	(\$1,388)	\$705,925
Local Roads Funding	\$797,215	n/a	\$797,215
Totals	\$1,504,528	(\$1,388)	\$1,503,140

Payment Schedule 2016-17*			
Due Dates	General Purpose Funding \$	Local Roads Funding \$	Total \$
16 August 2016	\$176,481	\$199,303	\$375,784
16 November 2016	\$176,481	\$199,303	\$375,784
16 February 2017	\$176,481	\$199,303	\$375,784
16 May 2017	\$176,482	\$199,306	\$375,788
Totals	\$705,925	\$797,215	\$1,503,140

*GST is not applicable to these payments.

Please provide a copy of this statement to your accounts department so that they are aware of scheduled payments.

City of Palmerston

POPULATION 34,612

TERRITORY WIDE AVERAGES OF EXPENDITURE - Per Capita

General Public Service	478.743
Public Order & Safety	74.796
Economic Affairs	149.641
Environment Protection	64.426
Housing & Community Amenities	196.760
Health	14.930
Recreation, Culture and Religion	200.181
Education	15.130
Social Protection	114.801

REVENUE

Equalised Revenue (per capita share of NT Average)	22,324,971.19
Add Grants	
Roads To Recovery (50% used)	134,595.00
Library	570,612.00
Roads	795,741.00
Budget Term (per capita share NT Average \$504.854)	17,474,008.05

TOTAL REVENUE \$41,299,927.24

LESS EXPENDITURE

	Base Expenditure	Cost Adjustor Applied	Standardised Expenditure
General Public Service	16,570,248.89	0.87	14,392,463.77
Public Order & Safety	2,588,851.32	0.67	1,729,203.02
Economic Affairs	5,179,384.86	0.80	4,140,242.88
Environment Protection	2,229,897.20	1.00	2,229,897.20
Housing & Community Amenities	6,810,259.67	0.67	4,548,859.76
Health	516,755.65	0.80	345,162.90
Recreation, Culture and Religion	6,928,652.28	0.80	5,538,554.10
Education	523,671.86	0.67	349,782.53
Social Protection	3,973,491.65	0.67	2,654,062.72
TOTAL EXPENDITURE			\$35,928,228.88

The Commonwealth Grants Commission (CGC) recommends that the total standardised expenditure for all councils per category, equals the actual expenditure per category for all councils. This is achieved by re-scaling the cost adjustors around one. The result of re-scaling for the City of Palmerston is a negative adjustor for most of the heads of expenditure.

Surplus 2016-17 \$5,371,698.36

Adjusted Deficit (When the assessed level of need i.e. the theoretical deficit is greater than the available funds the Commission allocates grants to councils based on receiving the same percentage share of their equalisation requirement.)

Nil

Per Capita Grant (population by per capita \$20.435) \$707,312.53

Assessed Need Nil

Regional Centre Allocation Nil

TOTAL GRANT ENTITLEMENT 2016-2017 \$707,313.00

Less Overpayment for 2015-2016 (\$1,388.00)

CASH PAYMENT FOR 2016-2017 \$705,925.00

* Figures have been rounded and discrepancies may occur between total and the sums of the component totals.

APPLICATION OF POPULATION AND COST ADJUSTORS AGAINST EXPENDITURE CATEGORIES 2016-17

Expenditure Category	Population	Cost Adjustors		
		Location	Dispersion	Aboriginality
Housing and community amenities				
Public order and safety				
Environmental protection				
General public services				
Social protection				
Education				
Health				
Recreation, cultural and religion				
Economic affairs				

(Shaded area indicates when cost adjustor applies)

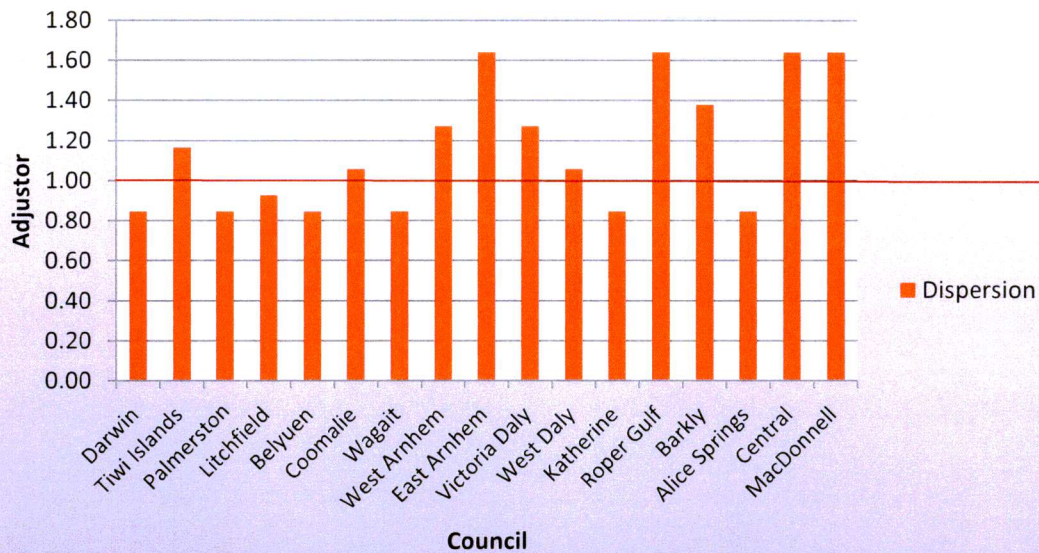
NT GRANTS COMMISSION MAJOR COST ADJUSTORS 2016-17

Location Cost Adjustor



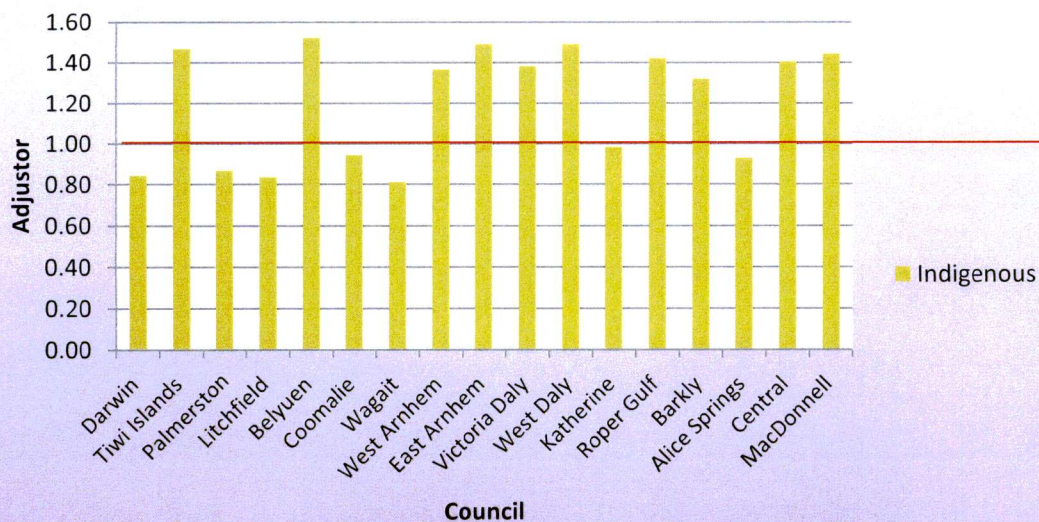
Territory
Average

Dispersion Cost Adjustor



Territory
Average

Indigenous Cost Adjustor



Territory
Average

**NORTHERN TERRITORY GRANTS COMMISSION
LOCAL ROADS GRANT 2016-17**

City of Palmerston

Road Type Category ¹	Number of Kilometres ²	Weighting Per Road Type	Total Weighting
Sealed	195.720	27	5,284.440
Gravel	1.300	12	15.600
Cycle Paths	46.050	10	460.500
Formed	0.000	7	0.000
Unformed	0.000	1	0.000
Totals	243.070		5,760.540

Cost Adjustor	1.00
Total Equalised Road Factor ³	5,761
Local Roads Grant Entitlement = <i>Equalised Council Road Factor / Equalised Total Roads x Total Road Funding</i>	\$797,214.99
Less Adjustment for 2015-16	n/a
Total Cash Payment for 2016-17	\$797,215.00
Share of Total Northern Territory Roads Pool (%)	4.84%

¹ Data provided by council

² Data provided by council

³ Figures have been rounded and discrepancies may occur between totals and the sums of the component items

**NORTHERN TERRITORY GRANTS COMMISSION
FINANCIAL ASSISTANCE GRANTS 2016-17**

Council	Estimated Entitlement		Less Adjustment 2015-16		Cash Payment		Total Cash Financial Assistance 2016-17
	General Purpose	Roads	General Purpose	Roads	General Purpose	Roads	
	2016-17	2016-17	2015-16	2015-16	2016-17	2016-17	
	\$	\$	\$	\$	\$	\$	\$
City of Darwin	1 692 384	1 752 269	(3,384)	-	1 689 000	1 752 269	3 441 269
Tiwi Islands Regional Council	430 400	938 781	(802)	-	429 598	938 781	1 368 379
City of Palmerston	707 313	797 215	(1,388)	-	705 925	797 215	1 503 140
Litchfield Council	482 011	2 458 581	(902)	-	481 109	2 458 581	2 939 690
Belyuen Community Government Council	25 624	31 712	(46)	-	25 578	31 712	57 290
Coomalie Community Government Council	26 443	402 785	(53)	-	26 390	402 785	429 175
Wagait Shire Council	8 706	53 121	(18)	-	8 688	53 121	61 809
West Arnhem Regional Council	1 196 804	1 144 127	(2,427)	-	1 194 377	1 144 127	2 338 504
East Arnhem Regional Council	3 078 353	1 170 698	(6,440)	-	3 071 913	1 170 698	4 242 611
Victoria Daly Regional Council	491 355	678 873	(877)	-	490 478	678 873	1 169 351
West Daly Regional Council	534 287	838 198	(981)	-	533 306	838 198	1 371 504
Katherine Town Council	552 509	607 742	(728)	-	551 781	607 742	1 159 523
Roper Gulf Regional Council	1 821 674	1 026 793	(3,745)	-	1 817 929	1 026 793	2 844 722
Barkly Regional Council	1 725 729	435 276	(3,452)	-	1 722 277	435 276	2 157 553
Alice Springs Town Council	705 947	913 808	(1,434)	-	704 513	913 808	1 618 321
Central Desert Regional Council	945 345	821 938	(1,927)	-	943 418	821 938	1 765 356
MacDonnell Regional Council	1 736 304	958 820	(3,507)	-	1 732 797	958 820	2 691 617
Local Government Association of the Northern Territory	N/A	1 446 831	N/A	-	N/A	1 446 831	1 446 831
Total	\$16 161 188	\$16 477 568	(\$32 111)	-	\$16 129 077	\$16 477 568	\$32,606,645

GRANT TREND CHART

CITY OF PALMERSTON

