

## CITY OF PALMERSTON

### Notice of Council Meeting

To be held at the Council Chambers, Civic Plaza

On Tuesday, 15 November 2016 at 6.30pm

  
Ricki Bruhn  
Chief Executive Officer

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

### Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

### Acknowledgement of Traditional Ownership

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

## 1 PRESENT

## 2 APOLOGIES

Mayor Abbott – Leave of Absence

ACCEPTANCE OF APOLOGIES AND LEAVE OF ABSENCE

THAT the leave of absence received by Mayor Abbott be received and granted.

## 3 CONFIRMATION OF MINUTES

### RECOMMENDATION

1. THAT the minutes of the Council Meeting held Tuesday, 1 November 2016 pages 8718 to 8780, be confirmed.
2. THAT the Confidential minutes of the Council Meeting held Tuesday, 1 November 2016 pages 264 to 265, be confirmed.

## **4 MAYOR'S REPORT**

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4.1 Mayor's Report

M8-32

## **5 REPORT OF DELEGATES**

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## **6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN**

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6.1 Liquor Licence Application – Lot 2710 (3) Mansfield Street, Palmerston

6.2 Multi-storey Car Park

## **7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**

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## **8 PETITIONS**

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## **9 DEPUTATIONS/PRESENTATIONS**

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### **9.1 Palmerston State of the Children Report**

Presentation by Randall Cook, General Manager of Child Australia and Catherine Phillips, Regional Programs Manager of The Smith Family.

## **10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

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10.1 Liquor Licence Application – Lot 2710 (3) Mansfield Street Palmerston – New 'Merchant' Liquor Licence Application – One Mile Brewery

10.2 Repurposing of the former Business Incubator Facility, in Yarrawonga, for Palmerston Seniors Centre

## **11 COMMITTEE RECOMMENDATIONS**

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### **11.1 Governance and Organisation**

THAT the minutes from the Governance and Organisation Committee meeting held on 10 November 2016, be received and noted.

## 11.2 Economic Development and Infrastructure

THAT the minutes from the Economic Development and Infrastructure Committee meeting held on 10 November 2016, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

### 11.2.1 TS2016/11 – Reseal Various Roads 2016-2017

1. THAT Council award contract TS2016/11 – Reseal Various Roads 2016-2017 to Downer EDI Pty Ltd for the amount of \$302,533.37 (GST exclusive).
2. THAT the Mayor and Chief Executive Officer are granted consent to sign and seal all required contract documentation for the contract TS2016/11 – Reseal Various Roads 2016-2017.

### 11.2.2 Goyder Square Review

1. THAT discussion take place with the Palmerston and Rural Markets Association regarding the relocation of food vans and overall layout.
2. THAT a detailed traffic management plan satisfactory to the Chief Executive Officer be provided by the Palmerston and Rural Markets Association as a condition of their market permit.
3. THAT planter beds in Goyder Square be repopulated with plants and re-established through the coming wet season.
4. THAT a proposal for additional features around garden beds in Goyder Square and Frances Mall be developed in conjunction with the investigation into additional shade in the Square for council consideration.

### 11.2.3 Naming of the Park on Lot 10011 Miller Court, Gunn

THAT Council advise the Place Names Committee of the following park names in order of preference;

- I. Ironwood Park
- II. Cycad Park
- III. Stringybark Park

#### 11.2.4 Grading classification and installation of appropriate signage to the Escarpment Park Walking Track

1. THAT Council assign a grading classification of 4 and install appropriate signage to the Escarpment Park Walking Track in accordance with Australian Standard 2156.1-2001, Australian Standards Walking Tracks Part 1: Classification and Signage.
2. THAT cost associated with signage to assign a grading classification of 4 to the Escarpment Park Walking Track be referred to the second budget review 2016/17.

#### 11.2.5 Naming of a park in Stage 3, Zuccoli

THAT Council endorse the proposed name of the park located at the corner of Bloodwood Street and Windmill Street in the suburb of Zuccoli as Bloodwood Park.

#### 11.2.6 Durack Seepage Water Capture

THAT Council undertake the design and documentation of a low flow capture system in Durack.

### 11.3 Community, Culture and Environment

THAT the minutes from the Community, Culture and Environment Committee meeting held on 2 November 2016, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

#### 11.3.1 Fishing Platforms – Durack Lakes

THAT Council reaffirms its commitment to recreational fishing in lakes 5, 6 and 10, Durack.

#### 11.3.2 Jazz in the Square

THAT Council approve hosting “Live in the Square” as a ten (10) session program in 2017, with an overall budget of \$22,000.

#### 11.3.3 CDU Scholarships 2017-2019

THAT Council not approve the Charles Darwin University Foundation Scholarships Agreement 2017-2019.



## 11.3.4 Palmerston Scholarships

THAT Council instruct officers to review the FIN18 Grants, Donations, Scholarships and Sponsorships Policy to include the possibility of educational scholarship to members of the Palmerston community.

## 12 INFORMATION AGENDA

### 12.1 Items for Exclusion

### 12.2 Receipt of Information Reports

#### RECOMMENDATION

THAT the information items contained within the information Agenda, be received.

### 12.3 Officer Reports

12.3.1 Action Report	8/1016
12.3.2 LGANT Executive Minutes – 18 October 2016	8/1026

## 13 DEBATE AGENDA

### 13.1 Officer Reports

13.1.1 Inclusion for 2016/2017 Fees and Charges	8/1017
13.1.2 Council Offices and Library Closure – Christmas and New Year's 2016	8/1018
13.1.3 Palmerston Cricket Club Inc. Rate Concession	8/1019
13.1.4 Financial Report for the Month of October 2016	8/1022
13.1.5 Funding received under the Australian Government Black Spot Program 2016-17	8/1025
13.1.6 2016 Compliance Review Report Update	8/1027
13.1.7 Shakespeare in the Park	8/1028
13.1.8 Car Parking Financial Models	8/1030

## 14 CORRESPONDENCE

### 14.1 Palmerston Senior Centre Concept Proposal

## 15 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

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## 16 PUBLIC QUESTION TIME

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*At the invitation of the Chair*

## 17 OTHER BUSINESS – ALDERMAN REPORTS

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*By-law 14(8) provides that the Chairman must not accept a motion without notice if the effect of the motion would, if carried, be to incur expenditure in excess of \$1,000 unless*

- a) the motion relates to the subject matter of a committee's or sub committee's recommendations (as the case may be, or an officer's report that is listed for consideration on the business paper; or*
- b) the matter is urgent*

## 18 CONFIDENTIAL REPORTS

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### 18.1 Financial Hardship Application – 107940

**8/1020**

#### RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive and discuss the presentation in relation to confidential agenda item 18.1 Financial Hardship Application – 107940 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving involves:

- (b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 15 November 2016, in relation to confidential item number 18.1 Financial Hardship Application – 107940 remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

## **18.2 Financial Hardship Application – 102837**

**8/1021**

### **RECOMMENDATION**

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive and discuss the presentation in relation to confidential agenda item 18.2 Financial Hardship Application – 102837 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

- (b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 15 November 2016, in relation to confidential item number 18.2 Financial Hardship Application – 102837 the report and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

## **18.3 Financial Hardship Application - 107038**

**8/1023**

### **RECOMMENDATION**

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive and discuss the presentation in relation to confidential agenda item 18.3 Financial Hardship Application – 107038 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

- (b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 15 November 2016, in relation to confidential item number 18.3 Financial Hardship Application – 107038 the report and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

## **18.4 Power to Sell Land – Assessments 100113 and 107951**

**8/1024**

### **RECOMMENDATION**

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive and discuss the presentation in relation to confidential agenda item 18.4 Power to Sell Land – Assessments 100113 and 107951 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

- (b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 15 November 2016, in relation to confidential item number 18.4 Power to Sell Land – Assessments 100113 and 107951 the report and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

## 18.5 Multistorey Carpark – Update

8/1029

### RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive and discuss the presentation in relation to confidential agenda item 18.5 Multistorey Carpark – Update and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(c) information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

This item is considered confidential pursuant to Regulation 8 (c)(i) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 15 November 2016, in relation to confidential item number 18.5 Multistorey Carpark – Update the report and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

## 18.6 Sale of Part Lot 9609

8/1031

### RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive and discuss the presentation in relation to confidential agenda item 18.6 Sale of Part Lot 9609 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

- (c) information that would, if publicly disclosed, be likely to:
  - (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

This item is considered confidential pursuant to Regulation 8 (c)(i) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 15 November 2016, in relation to confidential item number 18.6 Sale of Part Lot 9609 the report and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

## **18.7 Sale of Yarrawonga Land Lot 9542 – Governance and Organisation Committee Recommendation**

### **RECOMMENDATION**

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate and Community Services, Director of Technical Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive and discuss the presentation in relation to confidential agenda item 18.7 Sale of Yarrawonga Land Lot 9542 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing involves:

- (c) information that would, if publicly disclosed, be likely to:
  - (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

This item is considered confidential pursuant to Regulation 8 (c)(i) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 15 November 2016, in relation to confidential item number 18.7 Sale of Yarrawonga Land Lot 9542 remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

**ITEM NUMBER:** 4.1      **Mayor's Report**  
**FROM:** Ian Abbott  
**REPORT NUMBER:** M8-32  
**MEETING DATE:** 15 November 2016

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**Summary:**

My report provides Council with an update on recent meetings or events of interest to Elected Members.

**RECOMMENDATION**

THAT Council receives Report Number M8-32.

**General:**

Tuesday, 25 October 2016

- Opened Children's Week at the Palmerston YMCA Recreation Centre

Wednesday, 26 October 2016

- Radio Interview with Grassroots
- Radio interview with Radio Larrikia
- Attended the Chief Executive Officer review with McArthur's
- Attended the Risk Management and Audit Committee Meeting

Thursday, 27 October 2016

- Met with Events to discuss Australia Day 2017
- Participated in Tunes and Tales
- Attended the Territory Economic Series hosted by the Northern Territory Government

Saturday, 29 October 2016

- Attended the Darwin Symphony Orchestra Concert

Monday, 31 October 2016

- Held a Teleconference with Mayor Damien Ryan

Tuesday, 1 November 2016

- Chaired the Ordinary Council Meeting

Wednesday, 2 November 2016

- Attended the Community, Culture and Environment Committee Meeting
- Met with Member for Drysdale, Minister Eva Lawler and Member for Brennan, Mr Tony Sievers
- Attended the 2017 Australian of the Year Awards for the NT

Thursday, 3 November 2016

- Radio Interview with Territory FM
- Attended the Palmerston Migrant Reference Advisory Group Meeting



Friday, 4 November 2016

- Attended the Chief Minister's Awards for Excellence in the Public Sector 2016

Saturday, 5 November 2016

- Attended the "Boot your Loot" Garage Sale – Council carpark
- Attended the Palmerston Special School Community Open Day

Monday, 7 November 2016

- Participated in the Somerville 2016 Target and Uniting Care Christmas Appeal

Tuesday, 8 November 2016

- Attended via teleconference the Regional Capitals Australia Executive Board Meeting

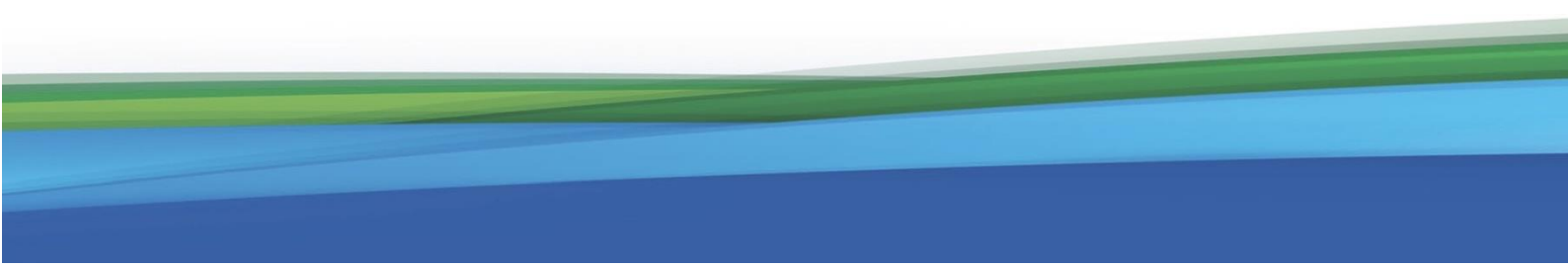
**Forwarding Schedule:**

Attending the LGANT Mayors Forum, General Meeting and Annual General Meeting on 30 November to 2 December 2016 in Alice Springs.

**Recommending Officer:** Ian Abbott, Mayor

Any queries on this report may be directed to Ian Abbott, Mayor on telephone (08) 8935 9902 or email [ian.abbott@palmerston.nt.gov.au](mailto:ian.abbott@palmerston.nt.gov.au).

**Schedule of Attachments:** Nil



COUNCIL MEETING DATE: 15 November 2016

QUESTION DIRECTED TO: Director Technical Services

## BACKGROUND:

At the Council Meeting on 1 November, in relation to Agenda Item 13.1.3 Liquor Licence Application - Lot 2710 (3) Mansfield Street, Palmerston - New 'Merchant' Liquor Licence Application - One Mile Brewery, I asked the question why were we considering this liquor application after the exhibition period had closed.

- On the 28<sup>th</sup> September I notified staff that I noticed the Liquor Application sign.
- The Report indicates the exhibition period closed on the 9th October
- On 17<sup>th</sup> October, elected members were informed about the application
- 1 November it was brought to the Council table.

I asked why we were considering the report after the exhibition period had closed. The question was taken on notice.

## OBJECTIVE:

To have the answer to this question recorded in the Council Minutes.

## QUESTION ON:

Why was this liquor application brought to the Council Table after the exhibition period had closed?

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Print Name

9/11/2016  
\_\_\_\_\_  
Date

NOTE: QUESTIONS ON NOTICE MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER BY 5.00PM ON THE WEDNESDAY PRIOR TO THE MEETING AT WHICH THE QUESTION IS TO BE ASKED.

For office use only

9 Nov 2016  
\_\_\_\_\_  
Date Received

15 November 2016  
\_\_\_\_\_  
Agenda meeting to be included

**COUNCIL MEETING DATE:** 15 November 2016

**QUESTION DIRECTED TO:** CEO

## **BACKGROUND:**

On Tuesday 6 September 2016 Council resolved to pursue a multi-storey car park with the developer of Lot 10024. As it is clear that this project is progressing rapidly, I believe there are other considerations which have not been discussed or raised with either the EDI Committee or Council.

The construction of a single building, which is to incorporate Council car parking, means that the car parks will form part of a body corporate. Although, Council will have a large vested interest in the car parking, it is unlikely to have a controlling vote of the body corporate and could find itself at the whim of the majority of residential, commercial and retail tenancies occupying the remainder of the building. There is likely to be around 50+ other tenancies, which will control the body corporate rather than Council. The Body Corporate could then make decision which affect;

- Operating hours of the car park.
- Body Corporate fees and charges
- Body Corporate management
- Requests for maintenance and service

Body corporate and/or management fees are likely to impact the costs associated with running this facility, for its foreseeable lifetime, which is going to be decades. Council will have very little influence in the determination of these fees, and the upkeep of the building as a whole.

In addition, I believe the current development market is highly variable. With the information provided to date, I am unsure how we are to gauge value for money, given that we have not undertaken a competitive process, in current market conditions, at this stage, and it appears that we will not be undertaking a competitive process, if we proceed.

From my perspective the process we are undertaking has not been clearly stated from the outset. I questioned why we would consider incorporating car parking into a neighbouring development, prior to resolving to sell the land or undertaking a competitive process, and I find that I am still questioning the manner in which this has come about and the direction we are heading towards.

## **OBJECTIVE:**

Transparency of issues associated with pursuing such a joint development, and addressing issues that have not been discussed with all elected members.





## QUESTION ON:

1. What control will Council have over the rules governing body corporate regulations?
2. What will Council's voting powers be in body corporate decisions?
3. How will Council's proportion of the Body Corporate be calculated?
4. How will Council know if the asking price for the multi-storey car park is value for money in the current market conditions, given that we are not testing the market?
5. At what point will Council be asked to consider and make a decision on the offer?
6. During the development process, the developer will most likely have the ability to change the scope of the development. Whilst Council may be under contract and the number of car parks fixed in the contract, what provisions will be put in place to;
  - a. Prevent the developer from reducing the number of car parks he is required to supply under NT Planning Scheme?
  - b. Allow City of Palmerston to renegotiate the contract value if such a reduction in parking is approved by the Development Consent Authority?
  - c. Allow City of Palmerston to renegotiate if variations of the overall development is approved, by the Development Consent Authority, after Contracts have been exchanged?



Signature

*Athina Pascoe-Bell*

Print Name

*9 Nov 2016*

Date

NOTE: QUESTIONS ON NOTICE MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER B 5.00PM ON THE WEDNESDAY PRIOR TO THE MEETING AT WHICH THE QUESTION IS TO BE ASKED.

For office use only

*9/11/2016*

Date Received

*15/11/2016*

Agenda meeting to be included

**APPLICATION FOR A DEPUTATION TO THE  
CITY OF PALMERSTON**

Name: Randall Cook .....

Organisation: Grow Well Live Well Leadership Group.....

Contact Tel: 0427325671 89414966.....

Contact Email: randallc@childaustralia.org.au .....

Presentation topic: Palmerston State of the Children Report .....

Date of Request: 11 October 2016 .....

Meeting date requested: 15 November 2016 .....

Time requested (length): 20 Minutes.....  
*Up to 20 minutes*


Names of those making the address:


- 1) Randall Cook .....
- Title: General Manager .....
- Organisation: Child Australia.....
- 2) Catherine Phillips .....
- Title: Regional Programs Manager .....
- Organisation: The Smith Family .....

Purpose of the deputation: To present progress of the Grow Well Live Well collective impact project and presentation of the findings of the Palmerston State of the Children Report.

**A copy of the presentation is required on application.**

*Please forward this application to: Mr Ricki Bruhn Chief Executive Officer  
City of Palmerston, PO Box 1, PALMERSTON NT 0831  
Fax No: (08) 89359900 Email: [caroline.hocking@palmerston.nt.gov.au](mailto:caroline.hocking@palmerston.nt.gov.au)  
For any enquiries please call (08) 89359902*

  
.....  
Approved (Chief Executive Officer)

  
.....  
Approved (Mayor of Palmerston)

**COUNCIL MEETING DATE:** 15 November 2016

**TOPIC:** Liquor Licence Application - Lot 2710 (3) Mansfield Street, Palmerston - New 'Merchant' Liquor Licence Application – One Mile Brewery

**BACKGROUND:**

At the Council Meeting on 1 November 2016, Council accepted Report Number 8/1012, for Item 13.1.3, however no formal Motion was put on the Table for whether Council would endorse attachment A to Report Number 8/1012, or would not endorse it.

Pursuant to Section 47F(2) of the Liquor Act an objection may only be made on the ground that the grant of the licence, variation of conditions, substitution of other premises or material alteration may or will adversely affect:

- (a) the amenity of the neighbourhood where the premises the subject of the application are or will be located; or
- (b) health, education, public safety or social conditions in the community.

**OBJECTIVE:**

As Attachment A to Report Number 8/1012 did not include grounds on either of the above two paragraphs, I believe that Council should be clear that we did not endorse Attachment A to Report Number 1012.

**NOTICE OF MOTION:**

THAT Council does not endorse Attachment A to Report Number 8/1012.

  
\_\_\_\_\_  
Signature

*Athina Pascoe-Bell*  
\_\_\_\_\_  
Print Name

*9 Nov 2016*  
\_\_\_\_\_  
Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.

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For office use only

*9/11/2016*

\_\_\_\_\_  
Date Received

*15/11/2016*

\_\_\_\_\_  
Agenda meeting to be included





COUNCIL MEETING DATE: 15 November 2016

TOPIC: Repurposing of the former Business Incubator Facility, in Yarrawonga, for Palmerston Seniors Centre

**BACKGROUND:**

Following the Council Meeting 4 October 2016, the Palmerston and Rural Seniors Committee and 50+ Club approached Mayor Abbot and Alderman Pascoe-Bell to explore other ideas for establishing a Seniors Centre in Palmerston.

Representatives from the two seniors groups were offered a meeting at the old Business Incubator facility in Yarrawonga, in order for them to view the facility in person, and determine if they considered conversion of the facility an option they would be interested in pursuing.

The Seniors groups have indicated that they are interesting in pursuing this as an option for establishing a Seniors Centre in Palmerston, and as such, it is appropriate that staff are requested to bring a Report to Council on the feasibility and costs of repurposing the facility.

**OBJECTIVE:**

Obtain information on the feasibility and costs of repurposing the existing Business Incubator Facility in Yarrawonga, for a Seniors Centre.

**NOTICE OF MOTION:**

THAT a Report is brought to Council on the feasibility and costs of repurposing the former Business Incubator facility in Yarrawonga, in comparison with other options, for the purpose of a Seniors Centre.



Signature

Athina Pascoe-Bell

Print Name

9 Nov 2016

Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.

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For office use only

9/11/2016

Date Received

15/11/2016

Agenda meeting to be included



**ITEM NUMBER:** 12.3.1      Action Report

**FROM:** Chief Executive Officer

**REPORT NUMBER:** 8/1016

**MEETING DATE:** 15 November 2016

**Municipal Plan:**

**4. Governance & Organisation**

**4.3 People**

**We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency**

**Summary:**

This report outlines individual action items outstanding from previous Council Meetings. Council is asked to receive this report.

**RECOMENDATION**

THAT the Council receives Report Number 8/1016.

Dec #	Task Date	Owner	Matter	Action	Update
8/0949	18/2/2014	DTS	Car Parking Contribution Plan Update	Matter on the table	
8/1126	17/6/2014	DTS	Reconstruct Radford Road	Council to enter into a memorandum of understanding regarding the use of any contractor security held by LDC.	Scope of works is now complete. Final handover inspection has taken place. We are waiting on asset information and outstanding defects to be attended to.
8/1666		DTS	The Heights Durack Eastern Collector Road	Mayor and CEO to be delegated the ability to apply Council's seal and to sign all documents for the establishment of a road access easement on Lot 11504, 80 University Avenue, Durack.	Awaiting construction and transfer documents from developer. No further action expected until mid to late 2016.

8/1776	8/12/2015	DTS	Goyder Walking Trail	A draft Goyder Walking trail be provided to Council for consideration.	Consultant was commissioned in early June and the study is now being completed over the coming months.  The completed study will be presented to Council in November 2016.
		DTS	Community Infrastructure Plan	Progress update.	Public consultation has been completed. Expect a report to the 15 November 2016 council meeting.
8/1929	19/04/2016	DTS	Broadarrow Circuit Footpath	Council develop a forward works program for the upgrade of footpath standards throughout Palmerston.	Being constructed. Expect to be complete within 1-2 weeks.
8/1980	17/05/2016	DTS	Goyder Square Operational Costs and Level of Service	Council review the level of service provided in Goyder Square in September 2016 following a dry season operation of the area.	Report to November EDI Committee.
8/2005 8/2006	17/05/2016	DTS	City Centre Improvement Levy	Consultation commence with City Centre land owners regarding the introduction of a City Centre Improvements Levy in 2017/18.  City Centre Improvement Reserve be established and a reserve policy be forwarded to Council for consideration.	Consultation strategy being developed.
8/2084	21/06/2016	DTS	Fencing Playgrounds	<input type="checkbox"/> THAT a playground risk management policy be developed and all playgrounds be assessed against the future policy. <input type="checkbox"/> Improvement works required to address the risks identified by the future playground risk management policy be costed and brought back to Council for budget consideration.	Report to 13 December Council meeting.
8/2126	19/07/2016	DTS	City Centre Car Parking	Council endorsed opening a discussion with the NT Government regarding the use of vacant crown land Lot 10027, and the owner of Lot 4273 and other vacant lots for use as formal car parking in the Palmerston City Centre.	Owner of lot 4273 contacted. Layout plan and costing for carpark being commissioned.

8/2130	19/07/2016	CEO	2016 Compliance Review Report	<ul style="list-style-type: none"> <li>□ CEO to address the recommended remedial actions and minor items contained in the 2016 Compliance Review Report to the satisfaction of the Department of Local Government and Community Services.</li> <li>□ CEO to report back to Council on all actions taken to address the issues contained in the Compliance Review Report.</li> </ul>	Update report provided to 15 November 2016 Council Meeting.
8/2203 8/2204 8/2207	16/08/2016	DTS	On and Off-Street Car Parking Charges in the City Centre	<ul style="list-style-type: none"> <li>□ Stakeholders to be notified of Council's intention to commence charging for parking within the City Centre via the level 2 consultation process.</li> <li>□ preparation of drawings and contract documents for the implementation of paid parking in the city centre commence.</li> <li>□ charges be included in the Fees and Charges Register for 2016/17 to be applied at a date determined by Council.</li> </ul>	Contract documents being developed.
8/2221	06/09/2016	DCCS	Smart Cities	Report to be brought to Council with options and costings for the development of a digital strategy.	Report being prepared.
8/2225	06/09/2016	DCCS	Thai Temple and NT Thai Association	Council are to further consider the request by Thai Temple and NT Thai Association for land following the completion of the land use plan for Marlow Lagoon and adjoining Crown Land.	Council officers met with members from both the Thai Temple and NT Thai Association. It is anticipated that both groups will lodge submissions on the Draft Community Infrastructure Plan for consideration.
8/2235	06/09/2016	DTS	Proposed Future Multistorey Car Park Lot 10024 and Part Lot 9629 Frances Street, Palmerston City	Council are to continue to pursue the option of including a public car park in the building development on Lot 10024 and neighbouring Lot 9629 with the future owner of Lot 10024.	Cost estimates being acquired. Expect a report to 15 November council meeting.
8/2252	20/09/2016	DTS	Addition of Colour and Vibrancy to the City Centre	Report to be brought to Council which examines opportunities to add colour by way of lighting, flags, etc. to existing features in and around Goyder Square.	

8/2254	20/09/2016	DTS	Closure of a section of Wallaby Holtz Road in Yarrawonga	CEO to seek consent, pursuant to section 187 of the Local Government Act, from the Minister for Local Government and Community Services and the Minister responsible for the administration of the Control of Roads Act, for the permanent closure of the unmade section of Wallaby Holtz Road (between the Stuart Highway and the intersection with Yarrawonga Road) in Yarrawonga north.	
8/2254	20/09/2016	DTS	Renaming of Miller Court Park, Gunn	Council staff to further investigate and provide a list of names based on the theme plant species of the local area for the Park on Lot 10011 Miller Court, Gunn.	
8/2264	20/09/2016	DTS	Rosebery School – Installation of Two (2) School Crossings on Forrest Parade	Subject to the Rosebery Primary and/or Middle Schools providing a written undertaking to manage the school crossing flags two school crossings be provided on Forrest Parade in the locations discussed in Report Number 8/0984.	Letter of commitment to manage crossing flags received from the school. Works expected to take place during the 2nd and 3rd week of November 2016.
8/2269	04/10/2016	DTS	Goyder Square Shade	Staff to provide a report on current and potential shade options for Goyder Square, including implications and whole of life costings, with this to be submitted to the EDI Committee by the second budget review.	
8/2270	04/10/2016	DCCS	Senior's Centre	Staff to prepare a report to be presented to Council detailing available Community Purpose Land or Crown Land that would be suitable for the establishment of a new dedicated seniors centre.	
8/2276	04/10/2016	DCCS	Senior's Centre Consultation	Council undertake a consultation with Palmerston Seniors Groups and support agencies to establish the potential future facility uses. A report is then to be prepared and presented to Council	
8/2285	18/10/2016	DTS	35m Wide Overhead Electrical Easement on Lot 4192 Archer	Mayor and CEO be granted consent to sign and seal all easement establishment documentation to establish an easement over Lot 4192 Archer for an overhead	

				electrical easement in favour of the PowerWater Corporation.	
8/2311	01/11/2016	CEO	Annual Report 2015/2016	CEO be instructed to send the Annual Report 2015/2016 to the Minister for Housing and Community Development on or before 15 November 2016.	Completed
8/2316	01/11/2016	DTS	TS2016/14 – Hillson Street Upgrade – Contract Award	Mayor and CEO are granted consent to sign and seal all required contract documentation for the contract TS2016/14 – Hillson Street Upgrade.	

**Recommending Officer:** Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email [ricki.bruhn@palmerston.nt.gov.au](mailto:ricki.bruhn@palmerston.nt.gov.au)

**Schedule of Attachments:** Nil

**ITEM NUMBER:** 12.3.2 LGANT Executive Minutes – 18 October 2016  
**FROM:** Chief Executive Officer  
**REPORT NUMBER:** 8/1026  
**MEETING DATE:** 15 November 2016

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**Municipal Plan:**

4. Governance & Organisation

4.3 People

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

**Summary:**

At the General Meeting of LGANT in March 2010, it was agreed that draft minutes of each Executive Meeting be made available for Council's information.

**RECOMMENDATION**

THAT Council receives Report Number 8/1026.

**General:**

The LGANT Executive Meeting draft meeting minutes will be sent out approximately on a monthly basis. The draft minutes of the Executive Meeting held on Tuesday, 18 October 2016 are attached for information.

**Financial Implications:**

Nil

**Legislation/Policy:**

Nil

**Recommending Officer:** Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email [ricki.bruhn@palmerston.nt.gov.au](mailto:ricki.bruhn@palmerston.nt.gov.au)

**Schedule of Attachments:**

Attachment: Draft LGANT Executive Meeting Minutes – 18 October 2016

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**MINUTES OF THE LGANT EXECUTIVE MEETING  
HELD ON TUESDAY 18 OCTOBER 2016 IN THE LGANT OFFICE  
COMMENCING AT 10:10 AM**

**1. PERSONS PRESENT AT THE MEETING OR ON THE TELEPHONE**

Mayor Damien Ryan	President <b>(telephone)</b>
Alderman Bob Elix	Vice-President – Municipal
Councillor Greg Sharman	Executive – Regional & Shires <b>(telephone)</b>
Alderman Gary Haslett	Executive – Municipal <b>(telephone)</b>
Mayor Lothar Siebert	Executive – Regional & Shires
Councillor Kaye Thurlow	Executive – All Councils <b>(telephone)</b>
<b>IN ATTENDANCE:</b>	
Tony Tapsell	LGANT CEO
Peter McLinden	LGANT

**2. APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING**

Mayor Fay Miller	Executive – Municipal
President Barb Shaw	Executive – Regional & Shires

**MEMBERS ABSENT FROM THE MEETING WITHOUT APOLOGY**

Mayor Tony Jack	Vice-President – Regional & Shires
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**RESOLUTION**

That members:

1. accept the acknowledgements from members that they are unable to attend the meeting
2. approve the applications from members for leave of absence from the meeting

**Moved: Councillor Sharman**  
**Seconded: Alderman Elix**  
**Carried**

3. accept the recording of the meeting and delete the recording on completion of the minutes.

**Moved: Alderman Haslett**  
**Seconded: Mayor Siebert**  
**Carried**

**3. NOTIFICATION OF CONFLICT(S) OF INTERESTS – Nil**

**4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

**RESOLUTION**

THAT the minutes of the previous Executive meeting held on Tuesday 20 September 2016 be confirmed as a true and correct record of that meeting.

**Moved: Alderman Elix**  
**Seconded: Councillor Thurlow**  
**Carried**



**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**5. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS**

**RESOLUTION**

THAT the papers as circulated be received for consideration at the meeting and that members agree to the matters to be raised in general business.

**Moved:** Councillor Sharman  
**Seconded:** Councillor Thurlow  
**Carried**

**6. DECISIONS THE EXECUTIVE IS BEING ASKED TO MAKE THIS MEETING**

**6.1 LGANT Financial Reports for 30 September 2016**

**Discussion**

Members noted the financial reports.

**RESOLUTION**

That the Executive receives and adopts the financial reports for 30 September 2016.

**Moved:** Councillor Sharman  
**Seconded:** Councillor Thurlow  
**Carried**

**6.2 Policy Positions of Political Parties and Independent Candidates**

**Discussion**

Members discussed concerns around people in remote areas having to vote before political parties have released their policies. LGANT will write to the leaders of both political parties asking that their policy positions be released one week before the commencement of mobile polling in remote areas so that residents can make informed votes.

**RESOLUTION**

THAT the Executive approves letters being sent to political parties.

**Moved:** Mayor Siebert  
**Seconded:** Councillor Sharman  
**Carried**

**ACTION**

1. Write to political party leaders asking for policy positions to be released one week before the commencement of mobile polling in remote areas.

**6.3 Hydraulic Fracturing**

**Discussion**

Members noted the LGANT submission on the terms of reference for the inquiry into hydraulic fracturing.

**RESOLUTION**

THAT the Executive endorses the LGANT submission to the Department of Chief Minister on the Terms of Reference for the Inquiry into Hydraulic Fracturing of Unconventional Reservoirs onshore.

**Moved:** Alderman Elix  
**Seconded:** Councillor Thurlow  
**Carried**

## LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

### 6.4 LGANT General and Annual General Meetings

#### Discussion

Members heard that the Minister for Housing and Community Development will attend and speak at the LGANT Conference on Friday, 2 December 2016 at 9:00am followed by presentation of the Local Government Long Service Awards. The Minister will also attend the conference dinner on Thursday night.

Members discussed the Joint Kimberley and NT Local Government Forum which is being held in Alice Springs on 29 November 2016. The LGANT President and CEO will attend this forum.

Members were told that LGANT is negotiating with the Director of NT Library to do a presentation at the conference but it is undecided at this stage whether it will be to elected members or to CEOs at their forum.

#### RESOLUTION

THAT the Executive confirms its agreement to consider an out-of-session adoption of LGANT's 2015-16 annual report and annual financial statements.

**Moved:** Councillor Sharman

**Seconded:** Alderman Elix

**Carried**

#### ACTION

2. Arrange an Executive teleconference to approve the Annual Report.
3. Register President and CEO for the Joint Kimberley and NT Local Government Forum.

### 7. REPORTS ON ACTIONS REQUIRED TO BE DONE FROM THE LAST MEETING

#### 7.1 Community Services Reference Group

##### Future Action

The first meeting of the group has been set down for 4 November 2016 in Alice Springs.

##### Discussion

Members noted the report.

#### 7.2 LGANT Policy on Shared Services and Collaboration

##### Future Action

Add to the LGANT policy document.

##### Discussion

Members noted the report.

#### 7.3 Abandoned or Derelict Cars Levy

##### Future Action

Follow up with Department of Housing its approach to such matters in tenancy agreements.

##### Discussion

Members noted the report.

#### 7.4 Nomination of Alternate Member/Observer to the Animal Welfare Advisory Committee

##### Future Action

No further action required.

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**Discussion**

Members noted the report.

**7.5 Environmental Regulatory Reform – NT EPA****Future Action**

Advise the Executive of the government's directions in respect of the NT EPA once they are known.

**Discussion**

Members noted the report.

**7.6 Federal Black Spot Funding****Future Action**

A meeting of the NT Federal Road Safety Black Spot Advisory Committee is planned for the middle of November 2016 after which a report will be provided.

**Discussion**

Members noted the report.

**RESOLUTION****What decision is the Executive being asked to make?**

THAT the Executive receives and notes the reports on actions required to be done from the last meeting.

**Moved:** Alderman Haslett  
**Seconded:** Councillor Thurlow  
**Carried**

**8. BUSINESS WHICH ONLY REQUIRES THE EXECUTIVE TO RECEIVE AND NOTE INFORMATION****8.1 Public Libraries**

Members heard that there has been a reduction in library funding over many years which has resulted in local government paying an increasing share in the cost of providing library services. It is hoped that the review will result in increased funding so that local government can continue this service.

**RESOLUTION**

THAT the Executive receives the report on Public Libraries.

**Moved:** Alderman Elix  
**Seconded:** Mayor Siebert  
**Carried**

**ACTION**

4. Invite Director of NT Library to the general meeting.

**8.2 ALGA Board Report – September 2016****Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the ALGA Board Report for September 2016.

**Moved:** Councillor Thurlow  
**Seconded:** Councillor Sharman  
**Carried**

## LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

### 8.3 ALGA Indigenous Policy Forum

#### Discussion

Members heard that this forum was held to discuss some of the policies and recommendations from the 2016 National General Assembly. Results from the forum were reported to the ALGA Board.

There was discussion around the importance of councils putting forward issues of concern for discussion at these forums.

#### RESOLUTION

AT the Executive receives and notes the report on the ALGA Indigenous Policy Forum.

**Moved:** Councillor Thurlow  
**Seconded:** Mayor Siebert  
**Carried**

### 8.4 Local Government Excellence Project

Members heard that the Australian Institute of Directors course, which is being funded by the Excellence Project, will be held in Alice Springs and Darwin at the end of November 2016.

#### RESOLUTION

THAT the Executive approves the Service Level Agreement for the Local Government Excellence Program as negotiated with the Department of Local Government.

**Moved:** Alderman Haslett  
**Seconded:** Alderman Elix  
**Carried**

### 8.5 Northern Territory Government Remote Housing Strategy

The President asked that it be requested that Mayor Siebert attend the next Remote Housing Strategy meeting.

#### RESOLUTION

THAT LGANT receives and note the report on the Northern Territory government's remote housing strategy and that LGANT continues to participate in forums that lead to the acceptance of a government option for remote housing delivery.

**Moved:** Mayor Siebert  
**Seconded:** Councillor Thurlow  
**Carried**

#### ACTION

5. Ask the Chair of the Remote Housing Strategy working group if Mayor Siebert can attend the next meeting.

## 9. PRESIDENT'S REPORT

Members heard that the President has had discussions with all members of Cabinet recently on the following topics:

- local government's disappointment at not having ministerial representation
- rates on pastoral properties
- concerns around ministers not notifying councils when visiting communities
- libraries
- local authorities
- **Local Government Act** reform
- the lack of local government representation on the Planning Commission
- street lighting

## LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

- the need for longer time frames for nominations to government committees.

ALGA has received two nominations for the position of President:

- Keith Rhodes, NSW
- David O'Laughlan, SA.

There has been three nominations for the two Vice President positions:

- Bill McArthur, Victoria
- Damien Ryan, NT
- Doug Chipman, Tasmania.

Elections will be held at the ALGA AGM on 9 November 2016.

The President will be attending a Law, Crime and Community Safety Council meeting on Friday 21 November 2016 which will be attended by Justice Minister from around Australia.

### **10. BUSINESS FROM PREVIOUS MEETING THAT IS NOT YET FINISHED**

#### **10.1 Administration & Legislation Advisory Committee**

##### **Future Action**

Organise the next meeting of ALAC and report.

##### **Discussion**

Members noted the report.

#### **10.2 The Transfer of Local Roads from the NT Government to Local Government**

##### **Future Action**

Follow up with the Department of Transport as to whether or not a Cabinet submission on roads on Aboriginal land has been done and advise councils. Prepare a business paper for the General meeting.

##### **Discussion**

Members noted the report.

#### **10.3 Draft Submission on the Cemeteries Act**

##### **Future Action**

Ascertain from the Department as to when the Act is likely to be introduced into Parliament.

##### **Discussion**

Members were told that LGANT has met with the Department and were told there has been new legislation drafted in consultation with land councils. The Northern Land Council (NLC) is insisting that councils have leases over cemeteries. LGANT will meet with the Department and NLC to discuss this issue.

#### **10.4 The Transfer of Barge Landings, Boat Ramps and Airstrips to Local Government**

##### **Future Action**

The Department of Transport has appointed consultants to review remote/regional aerodromes in Northern Australia. It is expected to report in November 2016.

##### **Discussion**

Members noted the report.

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY****10.5 Draft Submission on the Oil and Gas Industry Development Strategy****Future Action**

Await Government response and release of the final strategy and compare with LGANT's submission.

**Discussion**

Members noted the report.

**10.6 Land Development in the Northern Territory – Uniform Subdivision Guidelines****Future Action**

Await final reports from working groups which are expected to be completed this month.

**Discussion**

Members noted the report.

**10.7 Community Champions****Future Action**

Assess the future of this initiative with the new NT Government.

**Discussion**

Members noted the report.

**10.8 Balanced Environment Strategy Discussion Draft****Future Action**

Await final release of the strategy and compare with LGANT's submission.

**Discussion**

Members noted the report.

**10.9 Cancellation of CentrePay Deductions for Council Programs****Future Action**

LGANT to:

- canvas regional councils to ascertain the scope of the issue for Northern Territory councils
- contact the relevant Australian Government department and organise a meeting to discuss the issue with a view to devising a solution in which councils will not be subsidising these programs
- the issue will be raised at the initial meeting of the community services reference group.

**Discussion**

Members noted the report.

**10.10 LGANT Representation on External Committees****Future Action**

Follow up with the new government its approach with the nomination of LGANT representatives on government committees.

**Discussion**

Members noted the report.

**10.11 NT Library Community Reference Group Nomination****Future Action**

Await confirmation of the appointment to the reference group from NT Library.

**Discussion**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

Members noted the report.

**10.12 Submission to the Draft Alcohol Action Plan****Future Action**

Do an assessment of the changes proposed by government once legislation is introduced and compare with LGANT's submission.

**Discussion**

Members noted the report.

**10.13 Constitutional Recognition of Aboriginal and Torres Strait Islander Peoples****Future Action**

Recognise Australia's representatives will be attending the general meeting.

**Discussion**

Members noted the report.

**10.14 Belyuen, Coomalie, Wagait Local Government Advisory Group****Future Action**

Ascertain from the new government its approach on this matter.

**Discussion**

Members noted the report.

**10.15 Representation to the NT Weeds Advisory Committee****Future Action**

Await formal notification from the Government.

**Discussion**

Members noted the report.

**10.16 Nominations to the NT Grants Commission****Future Action**

Await formal notification from the Government.

**Discussion**

Members noted the report.

**10.17 LGANT Video Conference Capability****Future Action**

Organise LGANT meetings at CouncilBIZ.

**Discussion**

Members noted the report.

**10.18 NO MORE Campaign****Future Action**

Councils to consider endorsing the campaign and hosting a NO MORE event.

**Discussion**

Members noted the report.

**10.19 Review of the Local Government Act****Future Action**



**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

Review the matter once the Department releases its next discussion paper and compare with LGANT's submission.

**Discussion**

Members noted the report.

**10.20 Darwin Regional Transport Plan 2016****Future Action**

Ascertain the new government's position in relation to the plan and compare with LGANT's submission.

**Discussion**

Members noted the report.

**10.21 Aviation Industry and Services Strategy 2020****Future Action**

Ascertain the new government's position in relation to the plan and compare with LGANT's submission.

**Discussion**

Members noted the report.

**10.22 Roads and Bridges Strategy and Network Investment Plan****Future Action**

Ascertain the new government's position in relation to the plan and compare with LGANT's submission.

**Discussion**

Members noted the report.

**10.23 Incorporation of LGANT****Future Action**

Commence incorporation proceedings and business papers for the December 2016 general meeting.

**Discussion**

Members noted the report.

**10.24 CouncilBIZ Constitution****Future Action**

CouncilBIZ members to vote on the revised constitution.

**Discussion**

Members noted the report.

**10.26 Anti-Corruption, Integrity and Misconduct Commission Inquiry****Future Action**

Ascertain the government's position in terms of the Commissioner's report.

**Discussion**

Members noted the report.

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**10.27 Financial Assistance Grants****Future Action**

Glean from annual reports whether or not councils have acknowledged the Australian Government's financial assistance grants and the uses to which they have been put.

**Discussion**

Members noted the report.

**10.28 Collaboration on Insurance Practices****Future Action**

Await final report from the consultant on the best approach to take in terms of organizing insurance cover for councils.

**Discussion**

Members noted the report.

**10.29 Response to the LGANT Submission on the Planning Act****Future Action**

Ascertain the new government's approach to planning including given recognition to council master plans and compare with LGANT's submission.

**Discussion**

Members noted the report.

**10.30 Cyber Security Report****Future Action**

No further action required.

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the reports on business from previous meetings that is not yet finished.

**Moved:** Alderman Elix  
**Seconded:** Alderman Haslett  
**Carried**

**11. BUSINESS NOT YET FINISHED BUT INACTIVE****RESOLUTION**

THAT the Executive accept the business not yet finished but inactive.

**Moved:** Councillor Thurlow  
**Seconded:** Councillor Sharman  
**Carried**

**12. MEMBERS QUESTIONS - Nil**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**13. GENERAL BUSINESS****13.1 West Arnhem Regional Council Vacancy**

Members heard that Councillor Ralph Blyth has resigned from West Arnhem Regional Council.

**14. COMPLETED BUSINESS****RESOLUTION**

THAT the Executive approves the removal of items of completed business from the agenda for the next meeting.

**Moved:** Councillor Thurlow

**Seconded:** Mayor Siebert

**Carried**

**15. CONFIDENTIAL BUSINESS****16. NEXT MEETING**

The next meeting of the LGANT Executive will be held on Tuesday 22 November 2016 at 10:00am in the LGANT Boardroom.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11:45 am.**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**17. LIST OF ACTIONS FROM THE MEETING**

<b>ACTIONS</b>	<b>Item No</b>
1. Write to political party leaders asking for policy positions to be released one week before the commencement of mobile polling in remote areas.	6.2
2. Arrange an Executive teleconference to approve the Annual Report.	6.4
3. Register President and CEO for the Joint Kimberley and NT Local Government Forum.	6.4
4. Invite Director of NT Library to the general meeting.	8.1
5. Ask the Chair of the Remote Housing Strategy working group if Mayor Siebert can attend the next meeting.	8.5

**ITEM NUMBER:** 13.1.1 Inclusion for 2016/2017 Fees and Charges  
**FROM:** Director of Technical Services  
**REPORT NUMBER:** 8/1017  
**MEETING DATE:** 15 November 2016

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**Municipal Plan:**

## 1. Community &amp; Cultural Wellbeing

## 1.2 Safe Communities

1.2 We are committed to ensuring the safety and security of our community.

**Summary:**

This report seeks that Council's considers a fee of \$112.50 per sign in the 2016/2017 Fees and Charges, for the collection and storage of movable signs that are collected by officers during Stage 2 of a cyclone warning.

**RECOMMENDATION**

1. THAT Council receives Report Number 8/1017.
2. THAT Council include a fee of \$112.50 per sign in the 2016/2017 Fees and Charges for the return of free standing signs that are collected by Council after a Stage 2 cyclone declaration by the Territory Controller.

**Background:**

The Bureau of Meteorology has predicted an above average cyclone season for 2016/2017 and as such, Council staff have updated the Cyclone Counter Disaster Plan. As a part of this review officers have identified the need to implement actions to remove moveable signs left on road reserves by their owners at the declaration of a Stage 2 Cyclone Warning whereby a tropical cyclone is expected to cause gale force winds in the Counter Disaster Region 1 within the next 24 hours.

**General:**

As part of the Cyclone Counter Disaster Plan, Council staff are preparing a sign audit register to identify the moveable signs within the municipality and the owners of those signs. Upon the declaration of a Stage 1 emergency, Council's Emergency Officer will send an SMS broadcast to those organisations that have moveable signage on Council land and request that the signs be removed and safely stored away.

In accordance with the Cyclone Counter Disaster Plan at the declaration of Stage 2, Council is required to collect any portable signs remaining on road reserves, stored at Council's depot.

As soon as practicable after the 'all clear' is given, owners of the signs can arrange to collect them from Council's depot.

## **Financial Implications:**

The fee has been calculated as per the following:

Labour:	\$70.00
Plant/Equipment:	\$10.00
Storage:	\$10.00
Administration (25%):	<u>\$22.50</u>
Total fee:	\$112.50

## **Legislation/Policy:**

### ***City of Palmerston Signs By-Laws***

Part 4 Remedial action or removal of signs, &c:

14 Notice may be given requiring remedial action or removal of sign, &c.

If an authorised person believes on reasonable grounds that a sign, hoarding or advertisement:

(b) is not secure, in good repair or rigid,

the authorised person may, whether or not a permit has been issued in respect of the sign, hoarding or advertisement, give notice to:

(c) the owner or occupier of the land where the sign, hoarding or advertisement is erected or being used; or

(d) the person responsible for erecting or installing the sign, hoarding or advertisement, requiring remedial action or the removal of the sign, hoarding or advertisement.

### ***Emergency Management Act***

Part 3 Emergency Management Mechanisms

Division 1 Emergency situation

18 When an emergency situation exists

(1) An emergency situation exists in an area during the following periods:

(c) from the time a tropical cyclone watch or warning is issued for the area by the Bureau of Meteorology until the earlier of the following:

(i) the end of the 3rd day after the day the watch or warning is issued;

(ii) the Minister declares under subsection (3) that the emergency situation no longer exists in the area.

### ***Local Government Act***

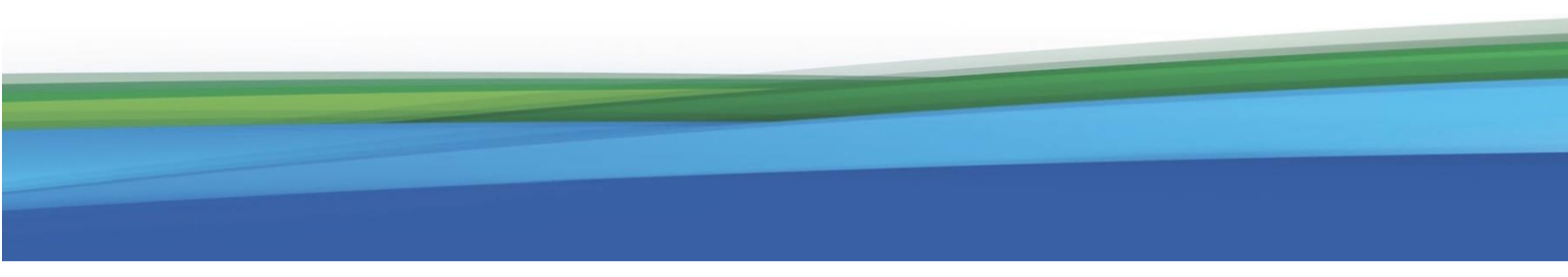
Sect 194

Mitigation of hazard or nuisance

A council may make an order (a regulatory order) requiring the owner or occupier of land to remove or mitigate a hazard or nuisance, or potential hazard or nuisance.

Examples

4 The council might require the owner or occupier to clear away objects or materials that could prove hazardous to neighbours during a cyclone.



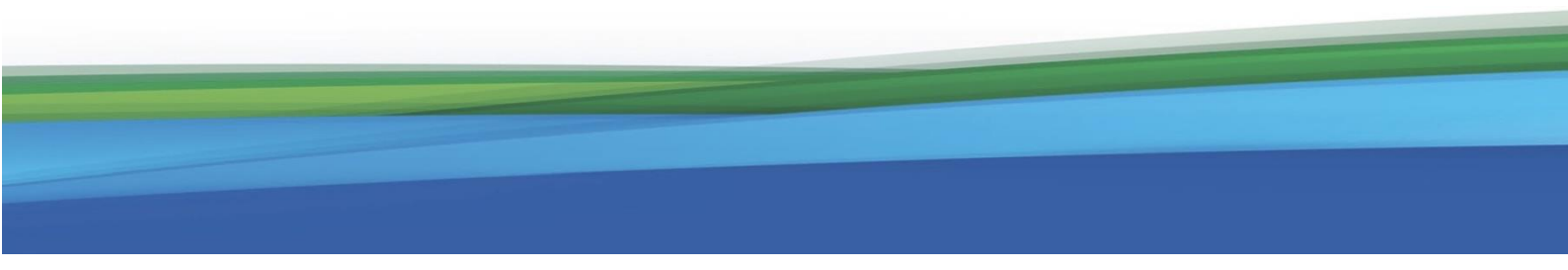
**Recommending Officer:** Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email [mark.spangler@palmerston.nt.gov.au](mailto:mark.spangler@palmerston.nt.gov.au)

**Author:** Rishenda Moss, Environment and Emergency Operations Officer.

**Schedule of Attachments:**

Nil



**ITEM NUMBER:** 13.1.2 Council Offices and Library Closure – Christmas and New Year's 2016

**FROM:** Director of Corporate and Community Services

**REPORT NUMBER:** 8/1018

**MEETING DATE:** 15 November 2016

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**Municipal Plan:**

## 4. Governance &amp; Organisation

## 4.2 Service

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

**Summary:**

This report seeks Council approval for the closure of Council Offices and the Palmerston Library for the Christmas and New Year holiday period.

**RECOMMENDATION**

1. THAT Council receives Report Number 8/1018.
2. THAT Council approves the altered Palmerston Library customer service hours for Friday 23 December 2016 from the current customer service hours of 12pm to 8pm to the proposed 10am to 5pm.
3. THAT Council approves the closure of the Palmerston Library for the Christmas period from and inclusive of Saturday 24 December, re-opening Wednesday 28 December 2016.
4. THAT Council approves the closure of the Palmerston Library for the New Year's period from and inclusive of Saturday 31 December 2016, re-opening Tuesday 3 January 2017.

**Background:**

Section 67 of the Local Government Act outlines requirements pertaining to Council offices. Clause (2) states:

- (2) *A public office must be open to the public at reasonable times determined by council.*



**General:**

This report is proposing that the Library and the Civic Plaza / Council Offices are aligned through their opening and closing periods during the Christmas and New Year's period. The table below illustrates minimal changes to achieve this. Within this period there are two (2) weekends where it has been suggested that the library close, due to family and festive celebrations.

Date	Day	Civic Plaza	Library Current	Library Proposed Change
23/12	Friday	Normal office hours	Open 12pm to 8pm	Open 10am to 5pm
24/12	Saturday	Closed	Open	Closed
25/12	Sunday	Closed	Open	Closed
26/12	Monday	Holiday – closed	Closed	NIL
27/12	Tuesday	Holiday – closed	Closed	NIL
28/12	Wednesday	Normal Office Hours	Open	NIL
29/12	Thursday	Normal Office Hours	Open	NIL
30/12	Friday	Normal Office Hours	Open	NIL
31/12	Saturday	Closed	Open	Closed
1/1	Sunday	Closed	Open	Closed
2/1	Monday	Holiday – closed	Closed	NIL
3/1	Tuesday	Normal Office Hours	Open	NIL

**Financial Implications:**

There are no additional costs to Council due to the recommendations suggested.

**Legislation/Policy:**

Section 47 of the Local Government Act outlines requirements pertaining to Council Offices.

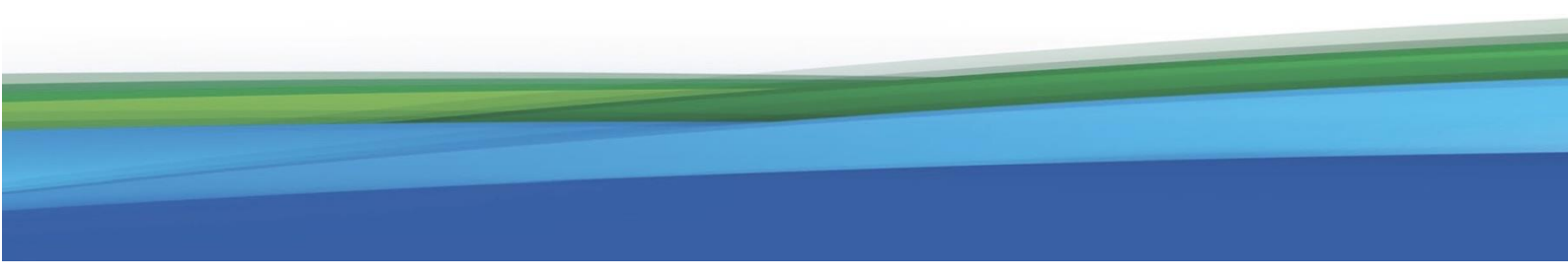
**Recommending Officer:** Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email [ben.dornier@palmerston.nt.gov.au](mailto:ben.dornier@palmerston.nt.gov.au)

**Author:** Sharon Tollard, Library Services Manager

**Schedule of Attachments:**

Nil.



**ITEM NUMBER:** 13.1.3 Palmerston Cricket Club Inc. Rate Concession  
**FROM:** Director of Corporate and Community Services  
**REPORT NUMBER:** 8/1019  
**MEETING DATE:** 15 November 2016

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**Municipal Plan:**

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

**Summary:**

Application for rate concession for the 2016/2017 financial year in regards to assessment number 105387. In line with policy FIN17, application for concession is required to be presented to Council for consideration.

**RECOMMENDATION**

1. THAT Council receives Report Number 8/1019.
2. THAT Council approves a rate concession of 100% for the Palmerston Cricket Club Inc and a remission of interest accrued for the financial year 2016/2017.

**Background:**

**Part 11.8 Rate concession**

167 Public Benefit Concessions

- (1) A council may grant a rate concession if satisfied that the concession will advance one or more of the following purposes:
  - a. Securing the proper development of its area;
  - b. Preserving buildings or places of historical interest;
  - c. Protecting the environment;
  - d. Encouraging cultural activities;
  - e. Promoting community health and welfare;
  - f. Encouraging agriculture;
  - g. Providing recreation or amusement for the public.

- (2) However, the rate concession:
  - a. May only be granted if authorised under a policy formally adopted by resolution of the council; and
  - b. Is subject to limitations and conditions specified in that policy.
- (3) A council may grant a rate concession under this section on its own initiative or on application by a ratepayer.

**General:**

The Palmerston Cricket Club Inc. has contacted City of Palmerston and applied for a rate concession for assessment 105387 under Section 167 (1) G Local Government Act.

The property is currently rated as a sporting club with a Commercial land levy of \$3,202.04 per annum. Palmerston Cricket Club Inc. is a not for profit organisation providing a recreation facility to Palmerston residents.

The Constitution of Palmerston Cricket Club Inc. has been provided to Management along with signed Financial Statements.

**Financial Implications:**

\$3,202.04 of Commercial Land Levy and approximately \$8 Interest

**Legislation/Policy:**

Section 167 (1) G Local Government Act  
FIN17 Rate Concession Policy

**Recommending Officer:** Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email [ben.dornier@palmerston.nt.gov.au](mailto:ben.dornier@palmerston.nt.gov.au)

**Author:** Maxie Smith, Acting Finance Manager

**Schedule of Attachments:**

Nil.

**ITEM NUMBER:** 13.1.4 Financial Report for the Month of October 2016  
**FROM:** Director of Corporate and Community Services  
**REPORT NUMBER:** 8/1022  
**MEETING DATE:** 15 November 2016

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**Municipal Plan:**

## 4. Governance &amp; Organisation

## 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

**Summary:**

Financial Report for the month of October 2016.

**RECOMMENDATION**

THAT Council receives Report Number 8/1022.

**Background:**

The Local Government (Accounting) Regulations prescribes that:

## 18 Financial reports to Council

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
  - b. The forecast income and expenditure for the whole of the financial year.
2. The report must include:
  - a. Details of all cash investments held by the Council (including any money held in trust);
  - b. A statement on the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;
  - c. Other information required by the Council.

If a Council does not hold a meeting in a particular month, the report is to be laid before the Council Committee performing the Council's financial functions for the particular month.

**General:**

Financial Officers provide year to date financial information for the month ended 31 October 2016.

**Financial Implications:**

Nil.

**Legislation/Policy:**

Council policies, the Local Government Act and associated regulations and the Australian Accounting Standards.

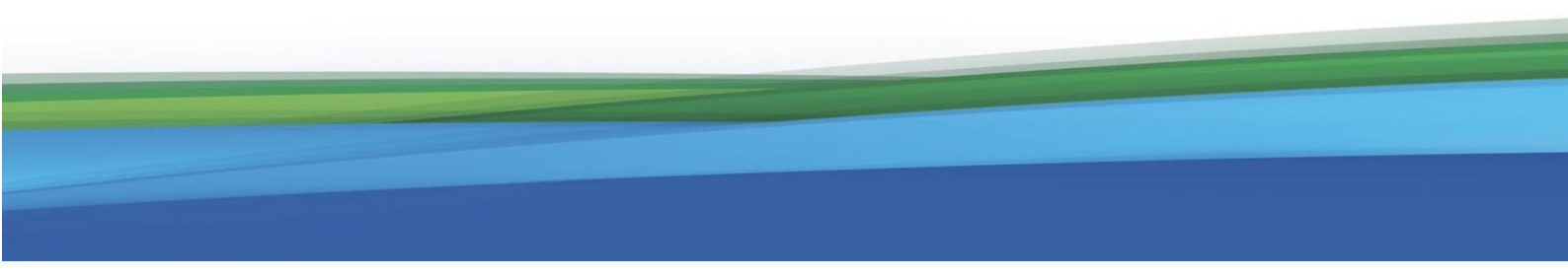
**Recommending Officer:** Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email [ben.dornier@palmerston.nt.gov.au](mailto:ben.dornier@palmerston.nt.gov.au)

**Author:** Maxie Smith, Acting Finance Manager

**Schedule of Attachments:**

Attachment A: Financial Management Report – October 2016



# Financial Management Reports

October 2016

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



# TABLE OF CONTENTS

October 2016

## **SECTION 1 – EXECUTIVE SUMMARY**

1.1 Executive Summary

## **SECTION 2 – FINANCIAL RESULTS**

2.1 Budget Summary Report

2.2 Investments Management Report

2.3 Reserves Schedule

2.4 Debtor Control Accounts

2.5 Creditor Accounts Paid

2.6 Creditor Accounts Outstanding

2.7 Statement of Credit Card Transactions

2.8 Waste Charges

2.9 Commercial Leases



# Section 1

## Executive Summary

1.1 Executive Overview  
As at 31 October 2016

### RESULT

#### Operating Income

Operating income is currently at 91.91% as anticipated. Adjustments to the Waste Management income will be made at year end to recognise the waste levy charge of \$231.50 in line with Council Policy TECH04. Currently two unit complexes in Palmerston have a waste levy charge of this nature.

#### Operating Expenditure

Overall operating expenditure is currently at 47.96% for the year. A large number of commitments have been raised for contract services, as such expenditure is currently on track for this financial year.

#### Capital Income

Capital income for the current financial year is at 43.62% of the budget. Capital Income of \$10m in the budget relates to gifted assets which will be recognised at the end of the financial year. The sale of lot 10024 for \$1.85M and the unbudgeted grant funding received from NTG will be recognised in the first budget review.

#### Capital Expenditure

The expenditure for capital works is currently at 111.52%. The budgets for projects ongoing from 2015/2016 will be rolled over and recognised as part of the first budget review in 2016/2017.

### CASH POSITION



As at the end of October 2016 the cash and investments balance was \$23.2M. As at July 1 2016 total reserve funds was \$14.3M. Interest earned to date is \$123k, circa 30% of budget.

## Section 2

### Financial Results

31 October 2016

### 2-1 Budget Summary Report as at

	Total Budget (inc. Revisions) \$	YTD Actuals (incl commitments) \$	Budget to be met \$	Budget Met %
Operating Income	(30,487,306)	(28,020,587)	(2,466,719)	91.91%
Operating Expenditure	34,069,429	16,338,305	17,731,124	47.96%
Capital Income	(11,170,778)	(4,872,398)	(6,298,380)	43.62%
Capital Expenditure	6,080,175	6,780,590	(700,415)	111.52%
<b>Subtotal</b>	<b>(1,508,480)</b>	<b>(9,774,090)</b>	<b>8,265,610</b>	
Less Depreciation/Revaluation	(8,402,500)	(2,800,832)	(5,601,668)	
Gifted Assets	10,000,000	0	10,000,000	
<b>Net (Income)/Expenditure</b>	<b>89,020</b>	<b>(12,574,922)</b>	<b>12,663,942</b>	
<b>Net (Income)/Expenditure Funded by:</b>				
Transfers from Reserves	(2,467,000)			
Transfers to Reserves	6,270,698			
Borrowings	(4,000,000)			
Repayment of Borrowings	107,280			
<b>Total</b>	<b>(2)</b>			
<b>Net Surplus/Deficit</b>	<b>89,022</b>			
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               Reviewed by: Acting Finance Manager         </div> <div style="text-align: center;">               Approved by: Chief Executive Officer         </div> </div>				

## Section 2

### Financial Results

31 October 2016

#### 2.1 - Budget Summary Report as at Operating Income

	Original Budget	YTD Actuals	%
<b>Governance</b>			
Office of the CEO	-714,856	-187,883	26.28%
<b>Governance</b>	<b>-714,856</b>	<b>-187,883</b>	<b>26.28%</b>
<b>Corporate Services</b>			
Financial Services	-400,000	-164,210	41.05%
Human Resources	0	-2,117	0.00%
Office of the Director Corp and Community Services	0	-10,601	0.00%
Rates	-19,513,257	-19,478,281	99.82%
<b>Corporate Services</b>	<b>-19,913,257</b>	<b>-19,655,209</b>	<b>98.70%</b>
<b>Community Services</b>			
Arts & Culture	-10,000	0	0.00%
Library Services	-725,009	-610,314	84.18%
Senior Citizens	-1,500	-1,500	100.00%
Youth Services	-25,000	0	0.00%
<b>Community Services</b>	<b>-761,509</b>	<b>-611,814</b>	<b>80.34%</b>
<b>Technical Services</b>			
Animal Management	-372,000	-248,206	66.72%
Aquatic Centre	-95,804	-34,440	35.95%
Civic Centre	-189,131	-74,339	39.31%
Driver Resource Centre	-3,600	-1,268	35.23%
Gray Community Hall	-10,800	-6,513	60.31%
Office of the Director Technical Services	-37,250	-35,138	94.33%
Parking & Other Ranger Services	-170,000	-87,809	51.65%
Private Works	-207,000	-42,770	20.66%
Roads & Transport	-795,729	-199,603	25.08%
Stormwater Infrastructure	-1,920	-115	5.99%
Subdivisional Works	-200,000	-43,222	21.61%
Waste Management	-6,568,290	-6,606,309	100.58%
Birripa Court Investment Property	-446,160	-185,900	41.67%
Durack Heights Community Centre	0	-48	0.00%
<b>Technical Services</b>	<b>-9,097,684</b>	<b>-7,565,681</b>	<b>83.16%</b>
	<b>-30,487,306</b>	<b>-28,020,587</b>	<b>91.91%</b>

## Section 2

### Financial Results

#### 2.1 - Budget Summary Report as at 31 October 2016

##### Capital Income

	Original Budget	YTD Actuals	%
<b>Corporate Services</b>			
Office of the Director Corp and Community Services	-30,000	-1,851,800	6172.67%
<b>Corporate Services</b>	<b>-30,000</b>	<b>-1,851,800</b>	<b>6172.67%</b>
<b>Technical Services</b>			
Roads & Transport	-890,778	-2,755,182	309.30%
Subdivisional Works	-10,250,000	-265,416	2.59%
<b>Technical Services</b>	<b>-11,140,778</b>	<b>-3,020,598</b>	<b>27.11%</b>
	<b>-11,170,778</b>	<b>-4,872,398</b>	<b>43.62%</b>

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at 31 October 2016

#### Operating Expenditure

	Original Budget	YTD Actuals	Commitment	Total YTD Actuals plus Commitments	%
<b>Governance</b>					
Elected Members	352,526	79,941	509	80,450	22.82%
Office of the CEO	790,316	256,082	6,205	262,286	33.19%
Public Relations and Communications	107,150	25,949	21,337	47,286	44.13%
<b>Governance</b>	<b>1,249,992</b>	<b>361,972</b>	<b>28,051</b>	<b>390,022</b>	<b>31.20%</b>
<b>Corporate Services</b>					
Customer Services	167,966	49,666	0	49,666	29.57%
Financial Services	1,302,334	542,617	106,866	649,483	49.87%
Human Resources	182,087	60,107	0	60,107	33.01%
Information Technology	1,064,081	352,150	261,470	613,620	57.67%
Office of the Director Corp and Community Services	8,933,624	2,956,906	380	2,957,286	33.10%
Rates	281,000	184,690	1,976	186,665	66.43%
Records Management	308,466	71,704	1,435	73,138	23.71%
<b>Corporate Services</b>	<b>12,239,558</b>	<b>4,217,840</b>	<b>372,126</b>	<b>4,589,966</b>	<b>37.50%</b>
<b>Community Services</b>					
Arts & Culture	160,000	9,499	31,024	40,522	25.33%
Community Development	831,084	265,254	14,290	279,544	33.64%
Events Promotion	311,600	54,826	17,775	72,600	23.30%
Families & Children	61,500	49,732	9,484	59,215	96.29%
Health and Wellbeing Services	65,000	1,902	450	2,352	3.62%
Library Services	1,335,030	403,515	49,748	453,263	33.95%
Senior Citizens	1,500	724	0	724	48.27%
Youth Services	62,500	3,548	360	3,908	6.25%
<b>Community Services</b>	<b>2,828,214</b>	<b>788,999</b>	<b>123,130</b>	<b>912,129</b>	<b>32.25%</b>
<b>Technical Services</b>					
Animal Management	103,793	45,164	54,200	99,364	95.73%
Aquatic Centre	389,392	91,249	158,882	250,131	64.24%
Archer Sports club	6,977	813	0	813	11.65%
Civic Centre	372,210	116,598	42,673	159,271	42.79%
Depot	87,595	15,076	9,380	24,455	27.92%
Driver Resource Centre	29,015	3,362	1,529	4,891	16.86%
Emergency Operations	10,000	0	0	0	0.00%
Gray Community Hall	76,517	15,633	13,456	29,088	38.02%
Office of the Director Technical Services	1,350,234	440,841	47,831	488,672	36.19%
Open Space	5,470,083	1,198,293	1,739,999	2,938,292	53.72%
Parking & Other Ranger Services	606,662	222,524	555	223,078	36.77%
Private Works	80,546	27,917	0	27,917	34.66%
Recreation Centre	212,847	46,337	73,848	120,185	56.47%
Roads & Transport	2,345,665	508,754	446,167	954,921	40.71%
Stormwater Infrastructure	269,000	37,026	4,306	41,332	15.37%
Street Lighting	655,043	196,197	0	196,197	29.95%
Waste Management	5,512,083	1,336,692	3,495,902	4,832,594	87.67%
Birripa Court Investment Property	116,053	43,690	3,042	46,732	40.27%
Durack Heights Community Centre	57,950	7,756	500	8,256	14.25%
<b>Technical Services</b>	<b>17,751,665</b>	<b>4,353,921</b>	<b>6,092,268</b>	<b>10,446,189</b>	<b>58.85%</b>
	<b>34,069,429</b>	<b>9,722,731</b>	<b>6,615,574</b>	<b>16,338,305</b>	<b>47.96%</b>

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at 31 October 2016

#### Capital Expenditure

	Original Budget	YTD Actuals	Commitment	Total YTD Actuals plus Commitments	%
<b>Corporate Services</b>					
Information Technology	52,000	12,963	0	12,963	24.93%
Office of the Director Corp and Community Services	180,000	94,627	67,118	161,746	89.86%
<b>Corporate Services</b>	<b>232,000</b>	<b>107,590</b>	<b>67,118</b>	<b>174,708</b>	<b>75.31%</b>
<b>Community Services</b>					
Community Development	0	16,027	0	16,027	0.00%
Library Services	24,000	2,370	0	2,370	9.88%
<b>Community Services</b>	<b>24,000</b>	<b>18,397</b>	<b>0</b>	<b>18,397</b>	<b>76.65%</b>
<b>Technical Services</b>					
Aquatic Centre	80,500	0	21,753	21,753	27.02%
Civic Centre	0	173,957	0	173,957	0.00%
Depot	25,000	0	4,200	4,200	16.80%
Driver Resource Centre	7,000	0	0	0	0.00%
Office of the Director Technical Services	400,000	1,345,907	476,809	1,822,716	455.68%
Open Space	1,568,175	63,136	154,618	217,754	13.89%
Roads & Transport	1,196,500	1,648,738	651,607	2,300,345	192.26%
Stormwater Infrastructure	80,000	132,524	533,127	665,651	832.06%
Subdivisional Works	0	57,115	20,454	77,568	0.00%
Waste Management	2,467,000	0	1,303,540	1,303,540	52.84%
<b>Technical Services</b>	<b>5,824,175</b>	<b>3,421,377</b>	<b>3,166,108</b>	<b>6,587,485</b>	<b>113.11%</b>
	<b>6,080,175</b>	<b>3,547,364</b>	<b>3,233,226</b>	<b>6,780,590</b>	<b>111.52%</b>

## Section 2 Financial Results

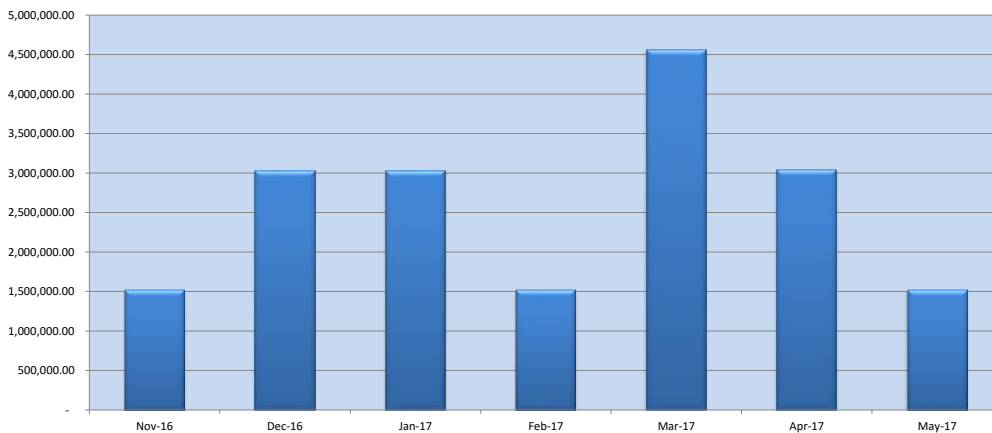
### 2-2 Investments Management Report

#### INVESTMENTS REPORT TO COUNCIL AS AT 31/10/2016

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	WEIGHTED AVERAGE RATE	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%				\$ 6.79	0.00%
Auswide	S&P A2	\$ 1,500,000.00	3.01%	December 15, 2016	45	0.002486649		
Auswide	S&P A2	\$ 1,500,000.00	2.75%	April 12, 2017	163	0.002271855	\$ 3,000,000.00	16.52%
AMP	S&P A1	\$ 1,500,000.00	2.95%	March 29, 2017	149	0.002437081		
AMP	S&P A1	\$ 1,500,000.00	2.75%	December 1, 2016	31	0.002271855		
AMP	S&P A1	\$ 1,500,000.00	2.75%	March 15, 2017	135	0.002271855	\$ 4,500,000.00	24.78%
Beyond Bank	S&P A2	\$ 1,500,000.00	2.75%	April 26, 2017	177	0.002271855	\$ 0.00	0.00%
National Australia Bank	S&P A1	\$ 1,500,000.00	2.93%	November 2, 2016	2	0.002420558		
National Australia Bank	S&P A1	\$ 1,500,000.00	2.97%	January 4, 2017	65	0.002453604		
National Australia Bank	S&P A1	\$ 1,500,000.00	2.70%	January 18, 2017	79	0.002230549		
National Australia Bank	S&P A1	\$ 1,500,000.00	2.70%	March 1, 2017	121	0.002230549		
National Australia Bank	S&P A1	\$ 1,500,000.00	2.74%	May 24, 2017	205	0.002263594		
National Australia Bank	S&P A1	\$ 7,287.88	2.80%			0.000011239		
National Australia Bank	S&P A1	\$ 149,672.74	2.80%			0.000230811	\$ 7,656,960.62	42.17%
ME Bank	S&P A2	\$ 1,500,000.00	2.70%	February 15, 2017	107	0.002230549	\$ 1,500,000.00	8.26%

<b>TOTAL SHORT TERM INVESTMENT</b>	\$ 18,156,967.41	Average Days to Maturity	107.00	Weighted Average	2.81%	91.74%
<b>% OF TOTAL INVESTMENT PORTFOLIO</b>	A1 (max 100%) 67%	F1 (max 100%) 0%	A2 (max 80%) 33%	F2 (max 80%) 0%		
<b>GENERAL BANK FUNDS</b>	\$ 5,091,822.90	Total Budget Investment Earnings	-\$ 400,000.00			
<b>TOTAL ALL FUNDS</b>	\$ 23,248,790.31	Year to Date Investment Earnings	-\$ 123,716.32			

Cashflow of Investments



#### PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARITIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Cost	\$ 6,600,000	\$ 185,900	\$ 43,690	\$ 142,210	\$ 66,181

Reviewed by: Acting Finance Manager

Approved by: Chief Executive Officer

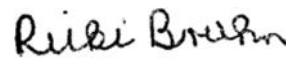
## Section 2

### Financial Results

### 2-3 Reserves Schedule

	Balance as at 01/07/2016	TO RESERVES		FROM RESERVES		Balance as at 30/06/2017
		Original Budget	Adopted Budget	Original Budget	Adopted Budget	
<b>Asset Related Reserves</b>						
Property Reserve	898,962	0	0	0	0	898,962
Plant and Equipment Reserve	265,847	0	0	0	0	265,847
Infrastructure Reserve	1,900,834	0	0	0	0	1,900,834
Streetlighting Reserve	0	636,761	636,761	0	0	636,761
	<b>3,065,643</b>	<b>636,761</b>	<b>636,761</b>	<b>0</b>	<b>0</b>	<b>3,702,404</b>
<b>Other Reserves</b>						
Election Expenses Reserve	62,038	170,000	170,000	0	0	232,038
Disaster Recovery Reserve	500,000	0	0	0	0	500,000
Strategic Initiatives Reserve	500,000	0	0	0	0	500,000
Unexpended Grants Reserve	249,493	0	0	0	0	249,493
Unexpended Capital Works Reserve	4,180,426	0	0	0	0	4,180,426
Developer Funds in lieu of construction	4,277,227	250,000	250,000	0	0	4,527,227
Community Grants Reserve	100,000	0	0	0	0	100,000
Waste Management Reserve	1,386,811	5,213,937	5,213,937	2,467,000	2,467,000	4,133,748
	<b>11,255,995</b>	<b>5,633,937</b>	<b>5,633,937</b>	<b>2,467,000</b>	<b>2,467,000</b>	<b>14,422,932</b>
<b>Total Reserve Funds</b>	<b>14,321,638</b>	<b>6,270,698</b>	<b>6,270,698</b>	<b>2,467,000</b>	<b>2,467,000</b>	<b>18,125,336</b>

  
 Reviewed by: Acting Finance Manager

  
 Approved by: Chief Executive Officer



## Section 2 Financial Results

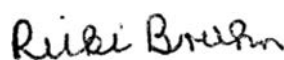
### 2-4 Debtor Control Accounts

31 October 2016

SUNDRY DEBTORS:							
BALANCE		CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	
\$	1,107,064.79	954,757.92	36,694.00	46,482.78		42,833.98	26,296.11
RATES:							
REPORT MONTH		OUTSTANDING \$	OUTSTANDING % OF RATES INCOME	OVERDUE \$		OVERDUE % OF RATES INCOME	
Oct-16		\$13,667,248	52.0%	\$801,167		3.1%	
Oct-15		\$12,635,087	51.4%	\$806,521		3.3%	
TOTAL OVERDUE \$		Charged in 2016/2017	Charged in 2015/2016	Charged in 2014/2015	Charged Prior to 2014/2015		
\$801,167		\$466,726	\$234,665	\$56,136	\$43,641		
INFRINGEMENTMENTS:			\$				
Animal Infringements			120,260.86				
Public Places			9,152.00				
Parking Infringments			163,770.00				
Litter Infringements			875.00				
Signs			0.00				
Other Law and Order			0.00				
Net Balance on Infringement Debts			<u>294,057.86</u>				



Reviewed by: Acting Finance Manager



Approved by: Chief Executive Officer

## SECTION 2

### Financial Results

#### 2.5 - Creditor Accounts paid - October 2016

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00928	V R K and S Naidu	COP EARLY BIRD WINNER	Asses: 114006 - Early Bird Winner 2016	\$ 1,500.00
59	City of Palmerston	PETTY CASH - FIN - SEPT 2016	Petty Cash Recoup - Finance - Sept 2016	\$ 143.50
59	City of Palmerston	PETTY CASH - FIN - 19 OCT 16	Recoup Petty Cash - Finance - 19 Oct 2016	\$ 162.15
V00942	Sandra Wray	125688 REFUND REGO/LICENCE FEE	Animal 125688 - Refund of pro rata dog licence fee	\$ 190.00
V00068	RTM	CLT2255	Lodgement Extension fee for CLT 2255 - Lot 4302	\$ 300.00
V00599	Athina Pascoe-Bell	ALLOWANCE - SEPT 2016	Allowance - Sept 2016	\$ 1,746.55
4967	Mr A N Byrne	ALLOWANCE - SEPT 2016	Allowance - Sept 2016	\$ 2,046.55
4237	Ms S M McKinnon	ALLOWANCE - SEPT 2016	Allowance - Sept 2016	\$ 2,146.55
4966	Mr P Bunker	ALLOWANCE - SEPT 2016	Allowance - Sept 2016	\$ 2,196.55
5552	S J Shutt	ALLOWANCE - SEPT 2016	Allowance - Sept 2016	\$ 3,106.75
932	Mr I Abbott	ALLOWANCE - SEPT 2016	Allowance - Sept 2016	\$ 8,980.58
V00347	Auswide Bank Ltd Formerly Wide Bay Australia Ltd	TD MATURING 12/04/2017	TD Maturing 12/04/2017	\$ 1,500,000.00
938	Nightcliff Electrical	3378	Repair PCC1 and PCC 6 in car park of Aquatic Cnt	\$ 547.55
938	Nightcliff Electrical	3381	Investigate and repair PCC4 in Eric Asche Park	\$ 447.15
256	The Bookshop Darwin	BD14988	Library Bookshop BD1494	\$ 357.18
256	The Bookshop Darwin	BD14987	Library Bookshop BD1495	\$ 850.84
V00368	iWater NT	159	Install irrigation new RAB Emery / Temple Tce	\$ 1,320.00
3313	Zip Print	14773	Children Week 2016 A3 Poster x 10	\$ 66.00
3313	Zip Print	14774	Children Week 2016 Bookmarks x 500	\$ 220.00
3313	Zip Print	14772	Children Week 2016 DL x 500	\$ 231.00
2977	Security & Technology Services P/L	108206	Alarm Response 10/09/2016 - Aquatic Centre	\$ 82.50
4398	Quality Indoor Plants Hire	58916	Civic Centre Plant Hire & Maintenance - Sept 2016	\$ 102.40
2587	Top End RACE	00036266	Monthly maintenance for Library air con July	\$ 620.05
V00476	Water Dynamics (NT) Pty Limited	SLI21009156	Labour for irrigation repairs at various parks	\$ 1,760.00
4737	D & L Plumbing & Gasfitting	6461	Unblock staff male toilet sink drain pipe Aquatic	\$ 242.00
3438	NT Shade & Canvas Pty Ltd	00001124	Fr. Gerry Remie Park - replace caps & ball	\$ 440.00
3438	NT Shade & Canvas Pty Ltd	00001125	William Kirkby Jones Memorial Park -	\$ 220.00
4912	Remote Area Tree Services Pty Ltd	00003359	Goyder Square - remedial works for 2 Peltophorum	\$ 330.00
V00228	Outback Tree Service	INV-0426	"Farrar Entry Statement - remove & sg Alphitonia	\$ 715.00
V00228	Outback Tree Service	INV-0427	Marlow Lagoon - tree maintenance as discussed	\$ 2,860.00
4912	Remote Area Tree Services Pty Ltd	00003179	remove and stump grind 3 dead malaleucas Canonbury	\$ 2,508.00
4912	Remote Area Tree Services Pty Ltd	00003293	6 Spica Court - remove & sg declining Rosewood	\$ 770.00
4912	Remote Area Tree Services Pty Ltd	00003291	Rosebery Park - remove phototropic Blackwattle	\$ 660.00
3545	Amalgamated Pest Control Pty Ltd	I510333454	Pest Control - Rodents - Civic Centre	\$ 110.00
90	Local Government Association of the NT (LGANT)	3601	LGANT Collaboration over Insurance	\$ 3,960.00
3683	Area9 IT Solutions	SIN41131	Wi-Fi AP's x4 Smartnet Renewal - Oct 2017	\$ 251.86
V00476	Water Dynamics (NT) Pty Limited	SLI21009255	Labour irrigation repairs var park 12.9-16.9.16	\$ 4,400.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00005840	Dumped Items Driver and Gray	\$ 165.00
5104	JLM Civil Works Pty Ltd	00005837	Litter Various Areas	\$ 1,240.80
5104	JLM Civil Works Pty Ltd	00005836	play equipment various areas	\$ 2,180.16
5104	JLM Civil Works Pty Ltd	00005835	Graffiti Various Locations	\$ 3,448.28
5104	JLM Civil Works Pty Ltd	00005826	Dead Animal Bakewell	\$ 89.12
5104	JLM Civil Works Pty Ltd	00005825	Please clean up smashed glass in the grass Gray	\$ 79.75
4912	Remote Area Tree Services Pty Ltd	00003408	10 Cambridge - Remedial works for broken limb	\$ 660.00
V00368	iWater NT	160	TS2016-06 - Water supply for contractor	\$ 110.00
4561	Bendesigns	3632	Children Week 2016 A1 Posters x 2	\$ 67.10
3428	Bunnings Group Limited	2315/01253505	plastic tables and chairs art centre	\$ 309.35
V00476	Water Dynamics (NT) Pty Limited	SLI21009114	Irrigation parts various sites - Verges Sept 2016	\$ 80.85
3705	Hungry Hearts	4515	catering PSAG meeting Sept	\$ 125.00
V00902	Coles Motors	00024597	Registration check on CA18AV	\$ 47.00
272	City Wreckers	00013129	Towing and Storage of Kia Rio/red/nil plates	\$ 154.00
3428	Bunnings Group Limited	2315/01668200	1x Pedestal fan	\$ 61.66
5104	JLM Civil Works Pty Ltd	00005833	straighten the 40KM/H sign in front of 85 Dwyer	\$ 52.78
5104	JLM Civil Works Pty Ltd	00005832	replace the post and KL sign in front of 17 Dwyer	\$ 615.12
5104	JLM Civil Works Pty Ltd	00005831	straighten the street name sign for Callanan Road	\$ 52.78
5104	JLM Civil Works Pty Ltd	00005828	install new chevron at the RAB ifo 210 Forrest Pde	\$ 281.47
5104	JLM Civil Works Pty Ltd	00005827	reinstate the 1 SEP pit lid at Beresford Road	\$ 117.28
5104	JLM Civil Works Pty Ltd	00005824	straighten the post for Give Way at Wallaby Holtze	\$ 187.65
5104	JLM Civil Works Pty Ltd	00005823	straighten Nayler Court street name sign at Farrar	\$ 52.78
2587	Top End RACE	00036273	Monthly Air-Con/Ref Maint - Aug 2016	\$ 423.50
10	DBH Contracting	00007433	clean culvert inlet & concrete invert Eagles Park	\$ 1,205.95
2587	Top End RACE	00036337	Bi-monthly Air-Con/Ref Maint - Aug 16 to June 17	\$ 121.00
2587	Top End RACE	00036336	Bi-monthly Air-Con/Ref Maint - Aug 16 to June 17	\$ 280.50
337	Darwin Glass (NT) Pty Ltd	39713	Reglaze The Life Style Studio Door with Polycarbon	\$ 640.00
35	Staples Australia Pty Limited	9019107591	Corporate Stationery - Civic Centre	\$ 12.80
549	City of Darwin	95480	Courier Service Fee - Karama to Palmerston Jul/Aug	\$ 149.68
5104	JLM Civil Works Pty Ltd	00005839	Pathway Farrar	\$ 5,684.11
5104	JLM Civil Works Pty Ltd	00005838	Replace footpath as marked: Farrar	\$ 7,661.90
V00476	Water Dynamics (NT) Pty Limited	SLI21007496	Irrigation parts as required for verges	\$ 135.12
V00476	Water Dynamics (NT) Pty Limited	SLI21008835	Irrigation parts various sites - Sept 2016 - Verge	\$ 8.75
2915	Territory Uniforms	16-00005167	Samantha Abdic x 2 skirts	\$ 142.96
V00328	Capital Security (NT) Pty Ltd	00002355	Capital Security W/E-18/09/2016	\$ 339.52
V00476	Water Dynamics (NT) Pty Limited	SLI21007373	Irrigation parts as required for verges	\$ 193.05
4737	D & L Plumbing & Gasfitting	6466	Check & Repair/replace the push button Civic Centr	\$ 99.00
4737	D & L Plumbing & Gasfitting	6468	Investigate and repsir at aquatic cnt female toile	\$ 473.00
4737	D & L Plumbing & Gasfitting	6467	Dingo Water Feature pumphouse	\$ 308.00
4095	Deuce Cleaning Service	4650	Cleaning Service - Joy Anderson Centre 14/08/16	\$ 60.50
2587	Top End RACE	00036366	Check the Server room aircon- Library	\$ 1,018.60
V00582	Ezko Property Services (Aust) Pty Ltd	00042422	Aug 16-Cleaning of CoP Facility Contract TS2015/11	\$ 11,701.25
3545	Amalgamated Pest Control Pty Ltd	I510330931	Pest Control - Civic Centre - MAY 2016	\$ 275.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00005841	Contract TS 2016-05 Construction of Roundabout	\$ 23,784.04
4731	Yeni Redding	A201865	Face Painter - Water Safety Event - 1 Oct 16	\$ 360.00
5104	JLM Civil Works Pty Ltd	00005855	Signs Bakewell	\$ 879.58
5104	JLM Civil Works Pty Ltd	00005856	Vandalism Yarrowonga	\$ 422.20
5104	JLM Civil Works Pty Ltd	00005859	repatch the following potholes Pinelands	\$ 691.94
5104	JLM Civil Works Pty Ltd	00005834	straighten the KL sign at intersection of Driver	\$ 52.78
5104	JLM Civil Works Pty Ltd	00005830	replace the faded Giveway sign at int McKinnon	\$ 79.75
V00920	Emily Browne	REC: 145759 - REFUND	Rec: 145759 - Refund of key deposit	\$ 60.00
V00919	James Osborne	REC: 148484 - REFUND	Rec: 148484 - Refund of cleaning deposit	\$ 125.00
V00271	Fuji Xerox Business Centre NT	AB00029402	FujiXerox Copiers x5-D8010A4097: 01/08/16-30/06/17	\$ 5,654.98
4508	News 4 U	SN00 1667 3009 2016	1667 - CEO Newspapaers September 2016	\$ 53.10
4508	News 4 U	SN00 0988 3009 2016	988 - Mayor - Newspapers Sept 2016	\$ 53.10
5050	Ms M Smith	DEPOSIT REFUND R151893	Rec: 151893 - Refund of Barking Collar Deposit	\$ 50.00
4065	Southern Cross Protection Pty Ltd	834452	Security Patrol Council Buildings - 1/9 to 30/9/16	\$ 1,972.49
V00315	HWL Ebsworth Lawyers	657339	Professional Service-Sale of lot 9542 to 30/09/16	\$ 3,034.90
V00315	HWL Ebsworth Lawyers	657342	Professional fees - Sale of lot 10024 to 30/09/16	\$ 1,667.60
54	Powerwater	PJ000913	FORTNIGHT 2017- 7 - From Payroll	\$ 615.00
4065	Southern Cross Protection Pty Ltd	837791	Security call out - Rec Centre - 13/9/16 x2	\$ 147.08
V00922	1st Combat Engineer Regiment	REFUND RECEIPT # 160221 BOND	Refund receipt # 160221 bond BBQ Trailer	\$ 200.00
5104	JLM Civil Works Pty Ltd	00005743	install 2 post and a fence panel on Lambrick Ave	\$ 926.51
3787	Total Event Services T/A Top End Sounds P/L	00015288	Animal Awareness Day Equipment	\$ 2,101.00
V00923	Kathy Ryan	REFUND RECEIPT 146187 BOND	Refund receipt 146187 bond barking collar # 7	\$ 50.00
V00131	Lori Uden	COP REIMBURSEMENT	Art Centre - Staff Reimbursement	\$ 248.15
4731	Yeni Redding	A201902	Children's Week Event - Yeni - Character	\$ 500.00
5104	JLM Civil Works Pty Ltd	00005829	reinstate the Mckinnon Road sign ifo 166 McKinnon	\$ 52.78
5104	JLM Civil Works Pty Ltd	00005820	clean all the grates at Rosebery drain & Turnstone	\$ 239.25
22	Norsign Pty Ltd	343217	School crossing Flag R3-3A-NT x 10	\$ 175.56
V00924	Now Leasing NT Rent Trust	R5851	R5851 Rates Refund assess 111250 - double payment	\$ 421.00
2	Australian Taxation Office - PAYG	PAYG WE 02/10/2016	PAYG WE 02/10/2016	\$ 62,405.00
V00299	EPAC Salary Solutions Pty Ltd	172860-061016	Salary Packaging - Pay 7 (F/E 6/10/2016)	\$ 1,417.88
4190	National Australia Bank	NAB CCC - AUG 2016	NAB CCC - 29 July to 29 August 2016	\$ 15,617.46
4605	Top End Windscreens and Tinting	51850	Windscreen replacement for Mike S Ford Ranger	\$ 250.00
3879	Litchfield Council	3022	Infant Subsidy - Jean De Dieu Vyizigiro	\$ 900.00
938	Nightcliff Electrical	3623	Replace fluros and non working lights in Council	\$ 184.62
4120	EnvisionWare Pty Ltd	INV-AU-3104	Library CBA - PS-PM-A Acceptor firmware upgrade	\$ 71.50
V00368	iWater NT	161	Call out Saturday 17.09.2016. 155 Woodlake Blvd	\$ 330.00
V00476	Water Dynamics (NT) Pty Limited	SLI21009283	Irrigation parts various sites - Sept 2016	\$ 109.58
2965	KIK FM Pty Ltd	09009181	The Scoop October x 2 episodes	\$ 1,320.00
272	City Wreckers	00013175	Towing and Storage of White/Ford/Falcon/nil plates	\$ 154.00
272	City Wreckers	00013174	Towing and Storage of Black/ Ford/Hatch/SA-VGA244	\$ 154.00
V00476	Water Dynamics (NT) Pty Limited	SLI 21009396	Labour irrigation repairs var park 19.9-23.9.16	\$ 4,400.00
123	Kerry's Automotive Group	NINN467489	Rego Inspection & Service Nissan Navara CA18AN	\$ 361.80
V00202	YACCA GOLD P/L T/A Central Business Equipment	SI00135919	Evolis FOB Card Printer - Starter Cleaning Kit	\$ 52.03

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
10	DBH Contracting	00007441	clean the drain outlet behind 17 Toupein Road.	\$ 1,696.12
943	Territory Asset Management Services	00000908	"traffic to be counted for a week Johnston, W'roff	\$ 990.00
5410	Majestix Media Pty Ltd	INV-00001601	Chambers Audio Systems Upgrade	\$ 1,077.45
5410	Majestix Media Pty Ltd	INV-00001602	Chambers Audio Systems Upgrade	\$ 1,557.87
2587	Top End RACE	00036401	Replace Server room aircon library	\$ 2,607.00
3683	Area9 IT Solutions	SIN41184	Service Job# 521924 – CCTV setup at Depot site	\$ 1,357.84
3683	Area9 IT Solutions	SIN41183	Service Job#532690 Install &configure auditing DC3	\$ 1,347.50
5104	JLM Civil Works Pty Ltd	00005847	Collect, put up and take down Pre Cyclone Clean Up	\$ 319.00
5104	JLM Civil Works Pty Ltd	00005846	Carry out delivery of 2016 Pre Cyclone Clean Up	\$ 3,621.64
5104	JLM Civil Works Pty Ltd	00005870	dumped items	\$ 165.00
4336	Wavesound Pty Ltd	108368	Library order# web0008767	\$ 689.70
2977	Security & Technology Services P/L	108456	STS Service Call - Civic Centre	\$ 220.00
3514	NT Automotive Group T/A Darwin Mitsubishi	441782	CA31VH - Replace Brake Light	\$ 46.50
V00907	Univets Pty Ltd	00000779	Supply Vet & Nurse for Microchip Day	\$ 350.00
10	DBH Contracting	00007443	Long Grass Slashing	\$ 322.63
394	Civica Pty Limited	C/LG006550	MSP - DR Services - Nov 2016	\$ 3,420.26
V00890	Laundryplus	71366	Laundry of table clothes	\$ 9.68
5104	JLM Civil Works Pty Ltd	00005869	Zuccoli Lot 13266, 12 Fern Place New Driveway	\$ 793.08
5104	JLM Civil Works Pty Ltd	00005864	Zuccoli Lot 13297, 25 Banksia St New Driveway	\$ 1,189.63
5104	JLM Civil Works Pty Ltd	00005863	Zuccoli Aspir Lot 13264, 8 Fern Place new Driveway	\$ 623.14
256	The Bookshop Darwin	BD14993	Library bookshop BD3945	\$ 1,271.28
3879	Litchfield Council	3030	Service Agreement (S Jurvijevec) 07/09 & 09/09/16	\$ 1,169.97
5104	JLM Civil Works Pty Ltd	00005868	Call out 06 Sept to fix irrigation next 14 O'Brien	\$ 504.30
5104	JLM Civil Works Pty Ltd	00005867	Road Maintenance Marlow Lagoon	\$ 330.00
5104	JLM Civil Works Pty Ltd	00005866	Replace 9.24 sq.m vandalised pathway ifo 8 Vernier	\$ 1,349.27
5104	JLM Civil Works Pty Ltd	00005865	Replace damaged hazard marker sign & post Baldwin	\$ 340.11
35	Staples Australia Pty Limited	9019176280	Kitchen Civic Centre	\$ 325.24
938	Nightcliff Electrical	3619	Replace 1 x flickering light in Chambers	\$ 99.06
V00476	Water Dynamics (NT) Pty Limited	SLI21009308	Irrigation parts various sites - Sept 2016 - parks	\$ 803.99
2587	Top End RACE	00036424	Recreation Centre - Water dripping from aircon,	\$ 438.35
2977	Security & Technology Services P/L	108357	Static Guard for 14/09/16 04300-0650hrs	\$ 277.20
2977	Security & Technology Services P/L	108353	Alarm Response 17/09/16 Palmerston Aquatic Ctr	\$ 82.50
2977	Security & Technology Services P/L	108352	Alarm Response - 14/09/2016 Palmerston Aquatic Ctr	\$ 226.05
2587	Top End RACE	00036402	Check and undertake repairs to Library Manager's	\$ 157.30
5104	JLM Civil Works Pty Ltd	00005872	"install safety sign at following location marlows	\$ 105.55
5104	JLM Civil Works Pty Ltd	00005874	Baban Place	\$ 1,854.55
5104	JLM Civil Works Pty Ltd	00005873	Reinstate pit lid near Bombax Bridge	\$ 117.28
5104	JLM Civil Works Pty Ltd	00005871	repatch pothole at 63 Harrison Circuit	\$ 310.78
2161	GHD Pty Ltd	210001608	GHD -Consultancy - TS2016-06	\$ 3,680.38
1568	Battery World Darwin Pty Ltd	IN8010141929	Battery for Quad Bike	\$ 149.95
3438	NT Shade & Canvas Pty Ltd	00001133	Ascension Park - replace 2 vandalised platforms	\$ 1,320.00
3787	Total Event Services T/A Top End Sounds P/L	00015301	Anti-Poverty Week - Labour	\$ 330.00
35	Staples Australia Pty Limited	9019178227	Kitchen Civic Centre	\$ 29.58

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
10	DBH Contracting	00007442	clean the drain near 59 Woodlake Blvd	\$ 7,196.00
4007	Ark Animal Hospital Pty Ltd	104893	4 x Euthanasia (8145, 8144, 8090, 8091)	\$ 431.47
4007	Ark Animal Hospital Pty Ltd	104894	56 x Microchips for animal awareness day	\$ 1,120.01
V00295	Jacana Energy	152031	ID 1014166410 - Traffic Lights Q/ending 30/9/16	\$ 521.51
4384	Somerville Foundation Incorporated	COP GRANT	Financial Support for childrens week event 2016	\$ 2,000.00
4065	Southern Cross Protection Pty Ltd	838885	Security Patrols - Library 01/10, 06/10, 07/10/16	\$ 216.54
5508	Open Systems Technology Pty Ltd - CouncilFirst	SI003495	NAV monthly Professional Services - Sept 2016	\$ 429.00
V00351	Charles Darwin University	515435	2016 VFH-T4 - Dip Lib & Info Services P Setter	\$ 2,080.00
V00351	Charles Darwin University	515434	2016 VFH-T4 Dip Library & Info Serv. L Gillis	\$ 2,080.00
2186	Optus Billing Services Pty Ltd	15774717	Evolve Internet Agreement - July 16 to June 2017	\$ 2,068.00
V00699	Carolyn and Joseph Tesselaar	REC: 156277 REFUND OF CAT TRAP DEP	Rec: 156277 - Refund of cat trap #4 deposit	\$ 100.00
4029	Totally Workwear Palmerston	100036171	Work Pants and Shoes for Nigel Wilson	\$ 309.00
V00929	Joy Embuscado	REC: 163459 KEY DEPOSIT REFUND	Rec: 163459 Key deposit refund	\$ 60.00
V00566	Kon Vatskalis	REC: 159274 - REFUND KEY BOND	Rec: 159274 - Refund of key bond for movie trailer	\$ 200.00
V00667	Funky Monkey Trees	REC: 118351 REFUND OF KEY DEPOSIT	Rec: 118351 Refund of Key Deposit	\$ 60.00
4538	Byrne Design & Drafting	INV00655	Hillson Street upgrade as per design brief issued	\$ 27,753.00
4538	Byrne Design & Drafting	INV00654	Hillson Street survey and ground penetrating radar	\$ 10,175.00
V00361	Joy Francis Mondol	COP EARLY BIRD WINNER	Assess: 100841 - Winner 2016 Early Bird Draw	\$ 1,500.00
V00927	Wajahat Abbas	ASSESS: 102627 - REFUND	Assess: 102627 - Refund of double rates payment	\$ 1,770.00
5	Australia Post	1005717812	Monthly Postage - September 2016	\$ 2,608.90
4029	Totally Workwear Palmerston	100035860	Uniform for Peter Bowker as per quote 2047	\$ 329.00
5551	Active Tree Services Pty Ltd	INV-268285	Gray - street tree maintenance - QT129258	\$ 9,240.00
1607	Sterling NT Pty Ltd	00047397	TS2013-04 Grounds Maintenance West August	\$ 48,121.11
1607	Sterling NT Pty Ltd	00047395	Undertake TS2013-07 for 2016/17 Area 3	\$ 18,851.37
399	St John Ambulance (NT) Incorporated	596405	Library - first aid training (R McCann/S Tollard)	\$ 360.00
47	Telstra Corporation Ltd	1554716118	0675506800 - MS Exchange - 9 Oct 2016	\$ 2,640.65
V00879	Mark John Bleakley	00025	Entertainment - Jazz in the Square - 11/09/2016	\$ 1,200.00
V00848	Aldebaran Contracting Pty Ltd	00001104	TS2016-06 - Archer Rehabilitation - Stg 1	\$ 113,800.00
35	Staples Australia Pty Limited	9018843403	Civic Centre Stationery	\$ 318.15
V00328	Capital Security (NT) Pty Ltd	00002391	CAPITAL Security W/E - 09/10/2016	\$ 339.52
2915	Territory Uniforms	16-00005408	Customer Service - Work Shirts	\$ 194.55
35	Staples Australia Pty Limited	9018975575	Ranger Services Batteries	\$ 92.03
4029	Totally Workwear Palmerston	100036343	Anthonys uniform 5 shirts, 5 trousers, Safety boot	\$ 879.00
3514	NT Automotive Group T/A Darwin Mitsubishi	441707	Service 45,000km/36month - CB02SG	\$ 760.12
185	Bridge Toyota	JC2426129	Toyota ute 90,000km service reg 991180 booked 12.9	\$ 299.33
5272	Greville Fabrication Pty Ltd	GF2263	Repair cutter drive on Truxor	\$ 386.10
V00363	Mission Australia	REC: 164518 REFUND OF TRAILER DEP	Rec: 164518 Refund of BBQ Trailer deposit	\$ 200.00
V00873	Australia Day Council of SA	00010131	Citizenship Merchandise	\$ 360.00
V00932	Helen Stone - Pharmaceutical Society of Australia	REC: 145735 REFUND OF ROOM HIRE DEP	Rec: 145735 Refund of room hire deposit	\$ 125.00
V00933	Carers NT	REC: 158356 REFUND OF DEPOSIT	Rec: 158356 Refund of key/BBQ trailer deposit	\$ 320.00
V00916	Boothtrip by Soundtrip - Bjorn Magabo	PB112	PhotoBooth for Flicnics - 15 Oct 2016	\$ 230.00
5104	JLM Civil Works Pty Ltd	00005862	install new Bacon street name light post Raffle RD	\$ 345.97
5104	JLM Civil Works Pty Ltd	00005861	replace driveway & adjacent driveway ifo 53 Bagsha	\$ 2,820.62

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00005860	level the star picket to match Rosebery	\$ 79.75
5104	JLM Civil Works Pty Ltd	00005858	Signs Farrar	\$ 345.97
5104	JLM Civil Works Pty Ltd	00005857	Signs bakewell	\$ 345.97
5104	JLM Civil Works Pty Ltd	00005853	install new street name sign for Mccarthy court	\$ 345.97
35	Staples Australia Pty Limited	9019174230	Stationery Office of the CEO & Mayor	\$ 111.88
10	DBH Contracting	00007440	Undertake TS2013/03 for 2016/17 Including variatio	\$ 77,100.66
47	Telstra Corporation Ltd	T311 - 2 OCT 2016	4640728244 - Satellite Plan - 2 Oct 2016	\$ 105.00
5114	S.E. Rentals Pty Ltd	1600042917	Rental Copier - CHC229546 -15/10 to 14/11/2016	\$ 269.17
V00944	Beyond Bank Australia	TD MATURING 26/4/17	TD Maturing 26/4/17	\$ 1,500,000.00
3099	Iron Mountain Australia Pty Ltd	587156-AD1	Records Management - Sept 2016	\$ 1,702.75
4029	Totally Workwear Palmerston	100036431	Uniform Shirts Ranger Services	\$ 703.20
3313	Zip Print	14881	SRA3 Blank 230gsm x 500 sheets	\$ 220.00
938	Nightcliff Electrical	3365	Fans in Pound	\$ 280.50
5410	Majestix Media Pty Ltd	INV-00001624	Service Job-Cleaning Chambers Ceiling Audio System	\$ 363.00
V00284	Wheelers Books	1631615	Library #AU261149 Wheelers	\$ 423.59
1499	Oasis Palm Hire	00015699	Navy Week	\$ 154.00
2977	Security & Technology Services P/L	108666	Security Bldg Maint - 23/9 to 22/10/2016	\$ 500.50
256	The Bookshop Darwin	BD15018	Library Bookshop quote BD3958	\$ 849.04
V00166	Diamond International Events T/A Trina's Catering	1516276	Catering - Council Meetings 20 Sept 2016	\$ 220.00
3438	NT Shade & Canvas Pty Ltd	00001139	"Marlow Lagoon - treat shadesail & play equipment	\$ 550.00
3438	NT Shade & Canvas Pty Ltd	00001140	Marshall Park - replacement spinning activity	\$ 282.70
V00912	Get Funkd - Amy Bewick	26	Order PO111482	\$ 280.00
87	Industrial Power Sweeping Services Pty	00011173	Sweep and blow Goyder Square and Water Tower area.	\$ 462.00
938	Nightcliff Electrical	3669	Undertake Park Light Audits for September 2016	\$ 220.00
274	CSG Business Solutions (NT) Pty Ltd	INV00142790	Corporate Copier: 1000046738: June 2017	\$ 2,030.54
2977	Security & Technology Services P/L	108691	CoP Bldgs Bi-Annual Maintenance Service/Repair	\$ 614.69
2977	Security & Technology Services P/L	108659	CoP Bldgs Bi-Annual Maintenance Service/Repair	\$ 500.02
2977	Security & Technology Services P/L	108658	CoP Bldgs Bi-Annual Maintenance Service/Repair	\$ 257.20
4871	Reface Industries	27476	Library reface Quote CAS-01739-X3B1F3	\$ 386.88
3683	Area9 IT Solutions	SIN41324	Arts Centre Wi-Fi Access Points x2 & Router	\$ 5,308.64
V00476	Water Dynamics (NT) Pty Limited	SLI21009470	Irrigation parts various sites - Sept 2016	\$ 193.86
V00476	Water Dynamics (NT) Pty Limited	SLI2100948	Irrigation parts various sites - Sept 2016	\$ 202.75
V00476	Water Dynamics (NT) Pty Limited	SLI21009069	Irrigation parts various sites - Sept 2016	\$ 792.55
V00771	TreadsNT	3371	New tyres and wheel alignment CB02SG	\$ 819.00
V00476	Water Dynamics (NT) Pty Limited	SLI21009517	Labour irrigation repairs var park 26.9-30.9.16	\$ 4,400.00
V00855	ESRI Australia	90059934	ArcGIS CU Desktop Basic/Online L1 Setup/Services	\$ 2,035.00
112	Beaurepaires	6408534810	Vehicle - Tyre Repair - CEO	\$ 35.12
938	Nightcliff Electrical	3686	Check and repair lights around facility Aquatic	\$ 442.50
35	Staples Australia Pty Limited	9019204774	Palmerston library staples order 26/09/16	\$ 80.40
938	Nightcliff Electrical	3333	Repair the lights around the recreation centre	\$ 3,217.72
2587	Top End RACE	00036452	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$ 746.49
2587	Top End RACE	00036457	Gray hall aircon not working, investigate	\$ 149.05
2587	Top End RACE	00036456	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$ 549.56



Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
2587	Top End RACE	00036455	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$ 313.50
2587	Top End RACE	00036434	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$ 313.50
4737	D & L Plumbing & Gasfitting	6480	Civic Cnt Check for the pressure in cold water	\$ 258.50
4737	D & L Plumbing & Gasfitting	6479	Unblock the diable toilet & repair the drinking AQ	\$ 203.50
938	Nightcliff Electrical	3687	Check and repair the power points at cardio room	\$ 671.00
87	Industrial Power Sweeping Services Pty	00011193	Road Sweeping - September 2016	\$ 176.00
22	Norsign Pty Ltd	344529	supply two Kiss and Go signs	\$ 115.83
938	Nightcliff Electrical	3727	Check and repair light PCC025 rear of 13 Hayes Crt	\$ 1,158.50
938	Nightcliff Electrical	3377	Repair the park lights in CBD, Durack, Rosebery,	\$ 7,095.00
938	Nightcliff Electrical	3373	Install new cover for light post in Marlow Lagoon	\$ 494.00
938	Nightcliff Electrical	2943	Park lights various	\$ 20,379.21
4528	Miranda's Armed Security Officers Pty	PCC1031	Security Cash Collection - June 2016 to July 2017	\$ 586.30
938	Nightcliff Electrical	3709	TS2016-06 - Investigate Archer Bore issue	\$ 654.50
798	YMCA of the Top End Inc	6167	Rental Subsidy - 2016-2017	\$ 5,798.45
798	YMCA of the Top End Inc	6166	Operational Subsidy - September 2016	\$ 32,361.32
123	Kerry's Automotive Group	NINN467587	Service of Nissan Navara CB 28 LC	\$ 309.00
3880	PAWS Darwin Limited	00000076	Pound Maintenance Contract -July 2016 to June 2017	\$ 7,202.25
3936	Arafura Tree Services and Consulting	12679	Remove & stump grind 2 x B Wattles, Ascension Park	\$ 1,355.20
3936	Arafura Tree Services and Consulting	12680	Remove tree 38 Tilston Avenue	\$ 572.00
3886	Top End Sign Sales	SM16-555	Provide 4 x Fishing Restricted signs for Sanctuary	\$ 997.04
4619	Darwin Office Technology P/L	SA00280308	Public Copier Library CHC229546 - Jul 16 - June 17	\$ 357.14
712	Paradise Landscaping (NT) Pty Ltd	00036097	Steel edging and fixing of the pavers next Elders	\$ 2,348.50
V00476	Water Dynamics (NT) Pty Limited	SLI21009516	Irrigation parts consumed Water Dynamics Sept 16	\$ 2,863.32
4912	Remote Area Tree Services Pty Ltd	00003470	Tree removal - Woodroffe	\$ 803.00
1607	Sterling NT Pty Ltd	INV-47697	cost to bring landscape up to conformance:	\$ 1,089.00
3438	NT Shade & Canvas Pty Ltd	00001142	Flinders Park - remove, repair & reinstall shadesa	\$ 1,760.00
1874	Ulverscroft Large Print Books Limited	I112818AU	Library Ulverscroft web0010698	\$ 300.89
4912	Remote Area Tree Services Pty Ltd	00003460	The Boulevard - remedial prune Peltophorum	\$ 495.00
846	Nationwide News NT Division	43857981	Nationwide News - September 2016	\$ 10,285.70
V00557	BG Group NT Pty Ltd	NT000144	Contract TS2016-02 Project Supervision	\$ 5,227.20
87	Industrial Power Sweeping Services Pty	00011192	Undertake TS 2015-02 for the month of September 16	\$ 15,316.10
938	Nightcliff Electrical	3376	Remove rusty pole PCC24 and install pole fm Depot	\$ 5,511.00
938	Nightcliff Electrical	3656	Replace 2 new poles for light O5061 Frenella Park	\$ 11,638.00
V00271	Fuji Xerox Business Centre NT	AB00030664	FujiXerox Copiers: D8010A4097: 8 Sep to 7 Oct 2016	\$ 2,906.76
V00476	Water Dynamics (NT) Pty Limited	SLI21009535	Further wrks - Archer Bore	\$ 1,958.92
1386	Pitney Bowes Australia Pty Ltd	I8024576	DM Rate D/Load 0012212 Oct 2016	\$ 220.00
V00374	Shred-it Australia Pty Ltd	8135123097	Secure Bin Rental & pick up to 30 June 2017	\$ 197.04
5716	UHY Haines Norton Chartered Accountants	23443	CS2014-02: 01/07/15..30/06/16	\$ 13,772.00
4816	CS Services NT	00004621	Supply 500cubic metres of Mulch Transfer Station	\$ 6,050.00
639	Cleanaway Pty Ltd.	15584124	TS2014/01 - Waste Collection Contract	\$ 183.04
639	Cleanaway Pty Ltd.	15583565	TS2014/01 - Durack Community Centre	\$ 21.83
639	Cleanaway Pty Ltd.	15583271	TS2014/01 - Waste Collection Contract	\$ 18.72
639	Cleanaway Pty Ltd.	15582608	TS2014/01 - Waste Collection Contract	\$ 30.88



Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
639	Cleanaway Pty Ltd.	15584219	TS2014/01 - Waste Collection Contract	\$ 15.84
639	Cleanaway Pty Ltd.	15583275	TS2014/01 - Waste Collection Contract	\$ 12.96
639	Cleanaway Pty Ltd.	15582609	TS2014/01 - Waste Collection Contract	\$ 106.38
639	Cleanaway Pty Ltd.	15582506	TS2014/01 - Waste Collection Contract	\$ 144.82
4816	CS Services NT	00004624	TS2011/03 - Archer Waste Transfer Station	\$ 161,416.38
549	City of Darwin	95714	Shoal Bay Waste Charges	\$ 47,471.76
639	Cleanaway Pty Ltd.	15583851	TS2014/01 - Waste Collection Contract	\$ 200,555.20
215	Employee Assistance Services NT Inc (EASA)	00027018	EAP Usage Report for April to June 2016	\$ 310.00
4856	Portner Press Pty Ltd	J7365077	Employment Law Update 8 2016	\$ 97.00
5176	ASSA Advanced Safety Systems Australia	1701382133	ASSA 2017 Workplace Compliance System Renewal	\$ 984.50
1607	Sterling NT Pty Ltd	INV-47859	TS2013-06 for 2016/17 Area 2 September	\$ 24,701.69
1607	Sterling NT Pty Ltd	INV-47858	TS2013-05 for 2016/17 Area 1 September	\$ 21,108.98
4737	D & L Plumbing & Gasfitting	6446	Repair the water leaking dosing unit at Dingo	\$ 126.50
938	Nightcliff Electrical	3694	Gray Hall - Undertake Annual Test and tag of CoP	\$ 193.60
5533	Custom Av Pty Ltd	00362261	Monthly Fire Indication Panel Test Sept Library	\$ 178.67
5533	Custom Av Pty Ltd	00362260	Monthly Fire Indication Panel Test Sept Rec Cnt	\$ 202.87
5533	Custom Av Pty Ltd	00362259	Monthly Fire Indication Panel Test Sept Civic Cnt	\$ 185.83
5533	Custom Av Pty Ltd	00362258	Driver Resource Centre - Monthly Fire Indication	\$ 118.10
5533	Custom Av Pty Ltd	00362252	Monthly Fire Indication Panel Test Sept Joy Anders	\$ 21.30
5533	Custom Av Pty Ltd	00362251	Gray Community Hall - Monthly Fire Indication	\$ 28.74
5533	Custom Av Pty Ltd	00362250	Monthly Fire Indication Panel Test for Sept Depot	\$ 28.74
5533	Custom Av Pty Ltd	00362249	Monthly Fire Indication Panel Test Sept Aquatic Cn	\$ 109.90
2587	Top End RACE	00036454	Joy Anderson - Full chemical clean on 2 x A/Cons	\$ 286.00
938	Nightcliff Electrical	3693	Depot - Undertake Annual Test and tag of CoP	\$ 481.80
938	Nightcliff Electrical	3692	DRFC - Undertake Annual Test and tag of CoP	\$ 200.20
5471	Palmerston Christian School	PCS AWARDS	Annual School Award 2016/2017	\$ 100.00
2093	Sacred Heart Primary School	COP SCHOOL AWARD DONATION	Annual School Award 2016/2017	\$ 100.00
469	Durack School	COP SCHOOL AWARD DONATION	Annual School Award 2016/2017	\$ 100.00
V00303	MacKillop Catholic College	COP SCHOOL AWARD DONATION	Annual School Award 2016/2017	\$ 100.00
V00332	Stacie Selwood	05102016	Hyper the clown SHP - Laughter yoga	\$ 170.00
V00935	Bishnu Paudel	REC: 146927 REFUND	Rec: 146927 Refund - Robert Irwin dinosaur hunter	\$ 17.00
V00936	Susan Shereston (Giuliani)	ASSESS: 109778 - RATES REFUND	Assess: 109778 - Rates overpayment refund	\$ 477.00
4835	Mr M A Spangler	COP REIMBURSEMENT	Staff reimb. for dinner x 2 - ETIRG Meeting	\$ 72.00
26	Viva Energy Australia Ltd	1601889080	Shell Cards - COP Vehicles - Sept 2016	\$ 5,432.34
1094	Gray Primary School	COP AWARD DONATION	Annual School Award Donation 2016/2017	\$ 100.00
V00904	Morandini Investments P/L TA Sage Resort Darwin	COP XMAS DINNER DEPOSIT	Staff Christmas Party Catering Deposit	\$ 850.00
479	Jardine Lloyd Thompson Pty Ltd	048-021608	JLT - Insurances - annual/quarterly - 2016-2017	\$ 5,293.75
V00938	Chowdhury MD. Sadaruddin	REC: 158382 REFUND OF BOND	Rec: 158382 Refund of Damage/Cleaning Bond	\$ 125.00
5568	Mr E F Gojar	82799497	Reimbursement for home internet	\$ 94.90
47	Telstra Corporation Ltd	3145247111	9032687000 - Mainline/Mobiles - 12 Oct 2016	\$ 5,768.05
1607	Sterling NT Pty Ltd	INV-47862	Undertake TS2013-04 Grounds Maintenance West	\$ 48,961.37
1607	Sterling NT Pty Ltd	INV-47861	Undertake TS2013-08 for 2016/17 Area 4	\$ 18,705.26
1607	Sterling NT Pty Ltd	INV-47860	Undertake TS2013-07 for 2016/17 Area 3	\$ 16,528.71


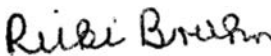
Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	PJ000926	FORTNIGHT 2017- 8 - From Payroll	\$ 615.00
4562	NT Repairs and Painting	00001147	Works as per quote# 00001125 - Library Cafe	\$ 1,430.00
4095	Deuce Cleaning Service	4673	Cleaning Service - Joy Anderson 25/09/2016	\$ 60.50
3514	NT Automotive Group T/A Darwin Mitsubishi	442422	Repair UTE CA01DO	\$ 714.47
3570	Palmerston Senior College	00026895	Annual School Awards 2016/2017	\$ 100.00
938	Nightcliff Electrical	3299	Tidy up cables around the desk of EA to technical	\$ 780.70
2336	Flick Anticimex Pty Ltd	801004171C	4 weekly service 28L sanitary bin for year 2016/17	\$ 357.50
5508	Open Systems Technology Pty Ltd - CouncilFirst	SI003516	Jet Essential Additional Dbase Connector, 1Yr Main	\$ 2,545.62
V00351	Charles Darwin University	821934	S#297351 T3 2016 Cert 3 in Events - Linda Masters	\$ 707.40
V00946	Kylie Granter	COP DOG REGO REFUND	Refund pro-rate rego - 127170 Sampson Granter	\$ 35.00
V00945	Patrick Rivers	COP REGO REFUND	Refund pro-rate rego on animals 126287 & 126288	\$ 88.00
5224	Rosebery Middle School	COP ANNUAL SCHOOL AWARD DONATION	Annual School Awards 2016/2017	\$ 100.00
5104	JLM Civil Works Pty Ltd	00005852	Rosebery, Lot 6296 (2) Carallia Court Driveway	\$ 2,916.90
V00683	Sean Newcombe	COP REIMBURSEMENT	Staff Reimbursement - Taxi & Airport Parking fee	\$ 128.94
V00801	Jenna Nowland	REC: 141185 KEY DEPOSIT REFUND	Rec: 141185 Key deposit refund	\$ 120.00
V00299	EPAC Salary Solutions Pty Ltd	172860-201016	Salary Packaging - Pay 7 (F/E 16/10/2016)	\$ 1,417.88
2	Australian Taxation Office - PAYG	PAYG WE 16/10/2016	PAYG WE 16/10/2016	\$ 60,941.00
V00941	Madia Solien - Cupcakes with love	REC: 149477 REFUND OF KEY DEPOSIT	Rec: 149477 Refund of key deposit	\$ 120.00
350	IBM Global Financing Australia Limited	976928	Agreement Ref: AU8L-ACPVNC-3: September 2016	\$ 451.33
350	IBM Global Financing Australia Limited	977742	Agreement Ref: AU8L-ACPVNC-3 - October 2016	\$ 451.33
V00947	M Van Drempt	REC: 166574 KEY DEPOSIT REFUND	Rec: 166574 Key Deposit Refund	\$ 60.00
V00171	Norbuilt	1417	Flockhart Footbridge Contract TS2016/02	\$ 226,009.59
V00879	Mark John Bleakley	00034	Entertainment for Labyrinth Flicnics	\$ 1,000.00
5595	S J Shutt	COP REIMBURSEMENT	Reimburse - PD Allowance (Car Hire)	\$ 212.32
V00614	RTM - Dept. of the Attorney General and Justice	789004582	FRU Fine Enforcement Fee QTR 1 Jul-Sep 2016	\$ 4,224.00
V00949	Australian Taxation Office - GST	GST PAYABLE BAS SEPTEMBER 2016	GST Payable BAS September 2016	\$ 50,538.00
4508	News 4 U	SN00197230092016	1972 - DC&CS - Newspapers Sept 2016	\$ 53.10
173	Initial Hygiene	95682598	Hygiene Service Agreement - July 2016 to June 2017	\$ 725.45
V00228	Outback Tree Service	INV-0443	Tree removal dead tree 13 Flockhardt Road	\$ 3,190.00
V00228	Outback Tree Service	INV-0441	Reactive clean up on broken limb on 5 yale Pde	\$ 132.00
5104	JLM Civil Works Pty Ltd	00005877	Dog Park - repairs to fence @ waters edge & self	\$ 1,321.65
5104	JLM Civil Works Pty Ltd	00005878	Landscape Maintenance	\$ 1,326.47
V00228	Outback Tree Service	INV-0442	Trees Gray	\$ 4,400.00
289	Bolinda Publishing Pty Ltd	27073	library Bolinda Order# 20257093	\$ 149.51
289	Bolinda Publishing Pty Ltd	27072	Bolinda Order no. 20249536	\$ 74.76
4191	Darwin Castles and Slides	4653	Jumping Castle Hire - Water Safety Event - 1 Oct	\$ 525.00
V00921	Natalie Sprite	00108	The art of story/Writing your life - library	\$ 1,284.02
3438	NT Shade & Canvas Pty Ltd	00001143	Sanctuary Lakes - replace spider net climbing	\$ 3,410.00
V00682	Leigh Dyson Plumbing	INV20161006A	Flinders Park - provide vandalproof & timed tap	\$ 742.50
V00228	Outback Tree Service	INV-0448	Remedial prune in President Park. RQ114906. Quote	\$ 352.00
V00228	Outback Tree Service	INV-0449	Remove epicormic growth on tree, CRN Driver AVE	\$ 99.00
V00166	Diamond International Events T/A Trina's Catering	1516283	Catering - Council Meetings 2016/2017	\$ 220.00
V00228	Outback Tree Service	INV-0447	Clearance & remedial prune 4 x Peltophorums	\$ 352.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00228	Outback Tree Service	INV-0446	remedial pruning at the rear of 2 Kooyonga parade	\$ 528.00
5104	JLM Civil Works Pty Ltd	00005890	"Dog Park - remove picket & pandanusItem 9.1 @	\$ 79.75
5104	JLM Civil Works Pty Ltd	00005889	"Naughty dog park - backfill depression with crack	\$ 136.13
4699	Branded Products	00012168	Citizenship Ceremony	\$ 629.20
5104	JLM Civil Works Pty Ltd	00005888	"65 Bonson Terrace - remove broken glass	\$ 79.75
5104	JLM Civil Works Pty Ltd	00005891	"Joan Fejo Park - replace end cap on seat	\$ 107.25
5104	JLM Civil Works Pty Ltd	00005887	Play Equipment Rosebery	\$ 163.63
5104	JLM Civil Works Pty Ltd	00005917	Contract TS 2016-05 Construction of Roundabout	\$ 8,763.04
5104	JLM Civil Works Pty Ltd	00005910	Litter Chungwah Terrace	\$ 3,902.76
5104	JLM Civil Works Pty Ltd	00005909	Litter Various Areas	\$ 2,111.01
5104	JLM Civil Works Pty Ltd	00005908	litter Jul - Sept 2016	\$ 781.07
5104	JLM Civil Works Pty Ltd	00005907	Litter Jul-Sept 2016	\$ 1,055.51
5104	JLM Civil Works Pty Ltd	00005906	Litter Collection for July - Sept 2016	\$ 2,427.65
5104	JLM Civil Works Pty Ltd	00005905	Replace footpath in following locations:	\$ 4,358.31
5104	JLM Civil Works Pty Ltd	00005904	Replace footpath along James Circuit:	\$ 3,511.19
5104	JLM Civil Works Pty Ltd	00005903	Footpath Woodroffe	\$ 4,836.87
5104	JLM Civil Works Pty Ltd	00005898	Clean off the faeces on pathway outside Civic Cnt	\$ 110.00
5104	JLM Civil Works Pty Ltd	00005912	"Goyder Square & water tower -graffiti removal	\$ 211.07
5104	JLM Civil Works Pty Ltd	00005913	"Marlow Lagoon - remove graffiti from 2nd rotunda	\$ 211.07
272	City Wreckers	00013332	Towing and Storage of Blue/Mitsubishi/nil plates	\$ 154.00
V00193	Amcom Pty Ltd	68842-071016	Amcon IP Tel Service - July 2016 to June 2017	\$ 5,889.61
5557	Kelledyjones Lawyers	08103	Professional Fee - General Advice (PO105758)	\$ 53.90
V00228	Outback Tree Service	INV-0445	9 McKenzie Place Yarawonga Remedial Pruning	\$ 242.00
5104	JLM Civil Works Pty Ltd	00005895	Irrigation works on the inbound verge as discussed	\$ 3,300.00
2965	KIK FM Pty Ltd	09009222	Garage Sale Trail radio update/station delivery	\$ 135.00
3683	Area9 IT Solutions	SIN41515	Contract - IT2014-01: 01/07/16..30/06/17 - OCT 16	\$ 18,269.78
2238	Hollands Print Solutions Pty Ltd	00031241	Corporate Stationery	\$ 1,758.00
4816	CS Services NT	00004622	Processing of recyclables Pre cyclone 2016	\$ 4,719.00
V00476	Water Dynamics (NT) Pty Limited	SLI21009615	Irrigation parts various sites - Sept 2016	\$ 48.40
V00476	Water Dynamics (NT) Pty Limited	SLI21009627	Irrigation parts various sites - Sept 2016	\$ 236.25
5071	Jobfit Health Group Pty Ltd	J1610052917	Pre employment Medical	\$ 190.30
V00476	Water Dynamics (NT) Pty Limited	SLI21009602	Irrigation parts various sites - Sept 2016	\$ 25.87
V00476	Water Dynamics (NT) Pty Limited	SLI21009568	Irrigation parts various sites - Sept 2016	\$ 141.58
V00476	Water Dynamics (NT) Pty Limited	SLI21009588	Irrigation parts various sites - Sept 2016	\$ 31.77
V00476	Water Dynamics (NT) Pty Limited	SLI21009579	Irrigation parts various sites - Sept 2016	\$ 420.20
5104	JLM Civil Works Pty Ltd	00005914	"Marlow Lagoon - replace concrete pad @	\$ 404.25
5104	JLM Civil Works Pty Ltd	00005893	install the horizontal bars Stormwater Yarrawonga	\$ 550.00
5104	JLM Civil Works Pty Ltd	00005916	install new street name sign for Dillon Cct at Ess	\$ 398.75
610	Data Centre Services (DCS)	66BS075526	Mainframe CPU Usage - July 2015 to June 2016	\$ 30.70
5104	JLM Civil Works Pty Ltd	00005892	Letter box drop in durack around lake 5, 6 & 10	\$ 159.50
938	Nightcliff Electrical	3799	Movie Trailer - Undertake Annual Test and tag	\$ 413.60
3545	Amalgamated Pest Control Pty Ltd	I510329709	Major pest treatment at Driver Resources Centre	\$ 286.00
3545	Amalgamated Pest Control Pty Ltd	I510329713	Gray Community Hall - Major pest treatment at gray	\$ 220.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
3545	Amalgamated Pest Control Pty Ltd	I510329729	Major pest control treatment for Depot, Yarrowonga	\$ 385.00
5104	JLM Civil Works Pty Ltd	00005899	Replace 1x safety fence panel at Lake 5 footbridge	\$ 758.67
V00881	Arafura Fabrications Pty Ltd	00003281	Supply and install glass handrails as per quote	\$ 8,008.00
938	Nightcliff Electrical	3690	Library - Undertake Annual Test and tag of CoP	\$ 1,762.75
938	Nightcliff Electrical	3691	Civic Plaza - Undertake Annual Test and tag of CoP	\$ 4,115.65
5104	JLM Civil Works Pty Ltd	00005915	replace the street name sign for Crake Court	\$ 345.97
5104	JLM Civil Works Pty Ltd	00005902	Signs Woodroffe	\$ 316.65
5104	JLM Civil Works Pty Ltd	00005901	replace post for Keep Left sign near Majestic	\$ 603.99
5104	JLM Civil Works Pty Ltd	00005900	clean 5 grates at Rosebery and Bakewell drain	\$ 239.24
5104	JLM Civil Works Pty Ltd	00005897	Potholes Various areas	\$ 996.86
5104	JLM Civil Works Pty Ltd	00005896	Stormwater CBD	\$ 79.75
5104	JLM Civil Works Pty Ltd	00005894	Stormwater Gunn	\$ 159.49
5104	JLM Civil Works Pty Ltd	00005886	install 2, 2m hoop bollards at culvert ifo 17 Squa	\$ 1,756.70
5104	JLM Civil Works Pty Ltd	00005884	replace 3 SEP lids infront of 38 McKinnon road	\$ 985.14
5104	JLM Civil Works Pty Ltd	00005883	Pavement Bakewell	\$ 184.71
350	IBM Global Financing Australia Limited	980179	Agreement Ref: AU8L-ACPVNC-3: Nov 2016	\$ 451.33
350	IBM Global Financing Australia Limited	979387	Agreement Ref: AU7K-9YLARM-6 - Nov 2016	\$ 1,985.73
350	IBM Global Financing Australia Limited	979386	Agreement Ref: AU91-9C28GP-5 - Nov 2016	\$ 402.42
4952	Earthworks Training and Assessment	00047440	Traffic Management Course - Jothin Mohan	\$ 1,200.00
5533	Custom Av Pty Ltd	00362358	Conduct fire and evacuation drill - Library	\$ 440.00
256	The Bookshop Darwin	BD15027	Bookshop Library BD3965	\$ 1,316.09
V00582	Ezko Property Services (Aust) Pty Ltd	00042524	2016/17 Cleaning of CoP Facilt Contract TS2015/11	\$ 11,273.90
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	FOBS44569	15,000 km Service for CB 87 WI booked in for 10.6.	\$ 370.00
V00948	BOQ Asset Finance & Leasing Pty Limited	CTGM-73927-1	Contract Payout - CTGM-73927-1	\$ 9,000.00
V00328	Capital Security (NT) Pty Ltd	00002405	Security Service - Library - w/ending 9/10/2016	\$ 318.29
V00957	Katherine Park	R5867 - 101087 REFUND OF RATES	Assess: 101087 Refund of rates overpayment	\$ 120.00
3570	Palmerston Senior College	REC: 156300 REFUND OF CAT TRAP DEP	Rec: 156300 Refund of cat trap 2 deposit	\$ 100.00
V00954	MS Society of SA & NT Inc.	REC: 155927 REFUND OF CLEANING BOND	Rec: 155927 Refund of cleaning bond deposit	\$ 125.00
V00953	Jovette Dychingco	REC: 156328 REFUND OF CLEANING BOND	Rec: 156328 Refund of cleaning bond deposit	\$ 125.00
V00952	Geoffrey Boyton	REC: 166247 REFUND	Rec: 166247 Refund of BBQ Trailer deposit	\$ 200.00
1499	Oasis Palm Hire	00015681	Hire of plants for Citizenship Ceremony 7/9/16	\$ 154.00
V00951	Ace Arbor Service	REF: 308241 BOND REFUND - LOT 1222	Ref: 308241 Bond Refund - Lot 1222	\$ 1,000.00
1650	Driver Primary School	00001001	(Community Service) Annual School Awards 2016/2017	\$ 100.00
V00315	HWL Ebsworth Lawyers	662767	Professional Services - B Hughes rates recovery	\$ 172.11
V00950	Helen Marris	ASSESS: 101498 REFUND OF RATES	Assess: 101498 Refund of rates overpayment	\$ 805.00
3268	Defence Housing Australia	117414	Assess: 108423 - Refund of rates overpayment	\$ 1,725.00
V00828	Iain Summers	COD/1016	Chairman fee for Risk M/ment & Audit Com. 28/9/16	\$ 1,054.90
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSE - OCT 2016	Various Driveway Reimbursements	\$ 6,300.00
V00888	CNW Pty Ltd - Darwin	117204583	Replace old, rusty and damaged irrigation cabinets	\$ 7,143.95
V00956	Melissa Jennifer Abbey	REC: 162427 LIBRARY MEMBERSHIP	Rec: 162427 Temp Library Membership Refund	\$ 45.00
54	Powerwater	65495556	2012020910 -13.08.2016 - 12.09.2016	\$ 659.22
54	Powerwater	65458650	2012299510 -06.08.2016 - 06.09.2016	\$ 204.53
54	Powerwater	65503583	2014563410 -16.08.2016 - 13.09.2016	\$ 2,627.91

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	65458258	204417610 -06.08.2016 - 06.09.2016	\$ 777.53
54	Powerwater	65458905	2011848310 -09.08.2016 - 06.09.2016	\$ 161.58
54	Powerwater	65503446	204426110 -16.08.2016 - 13.09.2016	\$ 170.12
54	Powerwater	65458285	2012299610 -19.08.2016 - 06.09.2016	\$ 564.39
54	Powerwater	65495568	202810210 -13.08.2016 - 12.09.2016	\$ 272.70
54	Powerwater	65681647	2013921810 -14.09.2016 - 13.10.2016	\$ 277.66
54	Powerwater	65478858	2015349510 -Portable Meter	\$ 185.99
54	Powerwater	65478371	205522910 -10.08.2016 - 06.09.2016	\$ 22.48
54	Powerwater	65459004	2015250011 -09.08.2016 - 06.09.2016	\$ 2,131.64
54	Powerwater	65523207	203115311 -16.08.2016 - 13.09.2016	\$ 170.12
54	Powerwater	65523073	2014004010 -16.08.2016 - 13.09.2016	\$ 23.28
54	Powerwater	65503527	206399910 -17.08.2016 - 13.09.2016	\$ 864.71
54	Powerwater	65523381	206480110 -17.08.2016 - 13.09.2016	\$ 22.48
54	Powerwater	65503308	206382310 -17.08.2016 - 13.09.2016	\$ 2,433.01
54	Powerwater	65503483	206233510 -16.08.2016 - 13.09.2016	\$ 349.58
54	Powerwater	65478220	202797611 -06.08.2016 - 06.09.2016	\$ 1,986.97
54	Powerwater	65503470	2013921810 -16.08.2016 - 13.09.2016	\$ 347.87
54	Powerwater	65523400	207756810 -17.06.2016 - 13.09.2016	\$ 2,346.74
54	Powerwater	65581718	204294410 -24.06.2016 - 22.09.2016	\$ 3,271.21
54	Powerwater	65549212	202777310 -22.06.2016 - 19.09.2016	\$ 72.26
54	Powerwater	65573097	206519910 -24.06.2016 - 22.09.2016	\$ 1,759.64
54	Powerwater	65581700	204093410 -24.06.2016 - 22.09.2016	\$ 291.65
54	Powerwater	65588327	204278410 -24.06.2016 - 29.09.2016	\$ 78.68
54	Powerwater	65581735	205733410 -22.06.2016 - 22.09.2016	\$ 74.67
54	Powerwater	65581779	206145210 -22.06.2016 - 22.09.2016	\$ 74.67
54	Powerwater	65572566	206149210 -23.06.2016 - 22.09.2016	\$ 264.21
54	Powerwater	65581778	206144610 -23.06.2016 - 22.09.2016	\$ 73.87
54	Powerwater	65581777	206138310 -22.06.2016 - 20.09.2016	\$ 73.06
54	Powerwater	65504826	202595910 -14.06.2016 - 10.09.2016	\$ 695.52
54	Powerwater	65486034	202600810 -14.06.2016 - 10.09.2016	\$ 1,411.35
54	Powerwater	65523157	202251310 -17.06.2016 - 14.09.2016	\$ 567.83
54	Powerwater	65523310	205593610 -17.06.2016 - 14.09.2016	\$ 1,589.58
54	Powerwater	65523359	206213510 -16.08.2016 - 13.09.2016	\$ 23.28
54	Powerwater	65523388	206639310 -16.08.2016 - 13.09.2016	\$ 23.28
54	Powerwater	65503550	206414410 -16.08.2016 - 13.09.2016	\$ 2,307.78
54	Powerwater	65503434	206347110 -16.08.2016 - 13.09.2016	\$ 642.36
54	Powerwater	65503433	206317110 -17.08.2016 - 13.09.2016	\$ 1,074.77
54	Powerwater	65513376	201514010 -17.06.2016 - 14.09.2016	\$ 3,810.48
54	Powerwater	65458773	206590410 -06.08.2016 - 06.09.2016	\$ 341.80
54	Powerwater	65523399	207029610 -16.06.2016 - 13.09.2016	\$ 426.49
54	Powerwater	65458790	205691510 -06.08.2016 - 06.09.2016	\$ 2,851.67
54	Powerwater	65503388	206795510 -16.08.2016 - 13.09.2016	\$ 659.57
54	Powerwater	65503656	206237910 -16.08.2016 - 13.09.2016	\$ 1,946.75

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	65503516	206301310 -16.08.2016 - 13.09.2016	\$ 1,145.27
54	Powerwater	65478181	2014457910 -06.08.2016 - 06.09.2016	\$ 885.69
54	Powerwater	65458762	202798510 -09.08.2016 - 06.09.2016	\$ 104.48
V00295	Jacana Energy	65595718	109005410 -01.09.2016 - 30.09.2016	\$ 7,208.27
V00295	Jacana Energy	65458693	109005610 -06.08.2016 - 06.09.2016	\$ 291.74
V00295	Jacana Energy	65595250	1011831010 -01.09.2016 - 30.09.2016	\$ 10,620.08
V00295	Jacana Energy	65486303	102675310 -14.06.2016 - 10.09.2016	\$ 506.85
V00295	Jacana Energy	65503289	104426110 -16.08.2016 - 13.09.2016	\$ 169.91
V00295	Jacana Energy	65495513	102810210 -13.08.2016 - 12.09.2016	\$ 871.08
V00295	Jacana Energy	65458814	1017011910 -06.08.2016 - 06.09.2016	\$ 381.22
V00295	Jacana Energy	65522720	1016872810 -17.06.2016 - 14.09.2016	\$ 73.15
V00295	Jacana Energy	65596130	1011518711 -01.09.2016 - 30.09.2016	\$ 1,646.42
V00295	Jacana Energy	65477770	1016554010 -06.08.2016 - 06.09.2016	\$ 171.68
V00295	Jacana Energy	65663420	1016266810 -07.09.2016 - 07.10.2016	\$ 236.27
V00295	Jacana Energy	65458975	1016266810 -06.08.2016 - 06.09.2016	\$ 190.40
V00295	Jacana Energy	65572864	1012498610 -24.06.2016 - 22.09.2016	\$ 309.89
V00295	Jacana Energy	65503631	1015105310 -16.08.2016 - 13.09.2016	\$ 475.14
V00295	Jacana Energy	65503576	1014518010 -16.08.2016 - 13.09.2016	\$ 393.69
V00295	Jacana Energy	65522920	106190610 -16.08.2016 - 13.09.2016	\$ 22.80
V00295	Jacana Energy	65610956	1010962110 -01.09.2016 - 30.09.2016	\$ 1,734.05
V00295	Jacana Energy	65503613	1014110110 -16.08.2016 - 13.09.2016	\$ 2,307.68
V00295	Jacana Energy	65478036	107710210 -06.08.2016 - 06.09.2016	\$ 224.58
V00295	Jacana Energy	65503292	106367310 -16.08.2016 - 13.09.2016	\$ 2,102.00
V00295	Jacana Energy	65503502	1010817310 -16.08.2016 - 13.09.2016	\$ 456.71
V00295	Jacana Energy	65503672	106382310 -17.08.2016 - 13.09.2016	\$ 24.09
V00295	Jacana Energy	65681823	105742210 -14.09.2016 - 13.10.2016	\$ 37.26
V00295	Jacana Energy	65503645	105742210 -16.08.2016 - 13.09.2016	\$ 36.17
V00295	Jacana Energy	65503580	1014518410 -16.08.2016 - 13.09.2016	\$ 123.55
V00295	Jacana Energy	65503574	1014517910 -16.08.2016 - 13.09.2016	\$ 103.64
V00295	Jacana Energy	65503494	106690411 -16.08.2016 - 13.09.2016	\$ 1,864.54
V00295	Jacana Energy	65522670	1014111710 -16.08.2016 - 13.09.2016	\$ 139.30
V00295	Jacana Energy	65522577	1010817411 -16.08.2016 - 13.09.2016	\$ 22.80
V00295	Jacana Energy	65522578	1010866212 -16.08.2016 - 13.09.2016	\$ 22.80
V00295	Jacana Energy	65522918	106143211 -16.08.2016 - 13.09.2016	\$ 51.63
V00295	Jacana Energy	65503624	102914811 -16.08.2016 - 13.09.2016	\$ 1,809.85
V00295	Jacana Energy	65522668	1014110010 -16.08.2016 - 13.09.2016	\$ 185.36
V00295	Jacana Energy	65522666	1014109710 -16.08.2016 - 13.09.2016	\$ 501.30
V00295	Jacana Energy	65503398	103579111 -16.08.2016 - 13.09.2016	\$ 357.15
V00295	Jacana Energy	65503286	104178910 -16.08.2016 - 13.09.2016	\$ 666.84
V00295	Jacana Energy	65595864	104406210 -01.09.2016 - 30.09.2016	\$ 1,027.00
V00295	Jacana Energy	65458954	105650710 -06.08.2016 - 06.09.2016	\$ 26.65
V00295	Jacana Energy	65477937	106225010 -06.08.2016 - 06.09.2016	\$ 25.16
V00295	Jacana Energy	65522921	106198310 -16.08.2016 - 13.09.2016	\$ 22.80

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00295	Jacana Energy	65503659	106399910 -17.08.2016 - 13.09.2016	\$ 76.99
V00295	Jacana Energy	65522927	106414410 -16.08.2016 - 13.09.2016	\$ 22.80
V00295	Jacana Energy	65522923	106317110 -17.08.2016 - 13.09.2016	\$ 23.19
V00295	Jacana Energy	65503692	1010931710 -16.08.2016 -13.09.2016	\$ 103.04
V00295	Jacana Energy	65503457	103598210 -16.08.2016 - 13.09.2016	\$ 251.94
V00295	Jacana Energy	65522579	1010884410 -17.08.2016 - 13.09.2016	\$ 22.01
V00295	Jacana Energy	65522667	1014109910 -16.08.2016 - 13.09.2016	\$ 23.10
V00295	Jacana Energy	65503517	1014109810 -16.08.2016 - 13.09.2016	\$ 59.06
V00295	Jacana Energy	65503523	1014109610 -16.08.2016 - 13.09.2016	\$ 791.65
V00295	Jacana Energy	65503453	103115310 -16.08.2016 - 13.09.2016	\$ 244.82
V00295	Jacana Energy	65672998	102137110 -07.09.2016 - 07.10.2016	\$ 25.56
V00295	Jacana Energy	65477799	102137110 -06.08.2016 - 06.09.2016	\$ 25.75
V00295	Jacana Energy	65294583	102137110 -07.07.2016 - 05.08.2016	\$ 24.48
V00295	Jacana Energy	65068598	102137110 -07.05.2016 - 06.06.2016	\$ 4.12
V00295	Jacana Energy	65514037	1013177111 -13.05.2016 - 16.09.2016	\$ 116.78
V00295	Jacana Energy	65477746	1014457810 -06.08.2016 - 06.09.2016	\$ 337.51
V00295	Jacana Energy	65477806	102787910 -06.08.2016 - 08.09.2016	\$ 596.99
V00295	Jacana Energy	65478035	107710110 -09.08.2016 - 08.09.2016	\$ 22.50
V00295	Jacana Energy	65522924	106365710 - 16.08.2016 - 13.09.2016	\$ 13.29
V00295	Jacana Energy	65503558	106795510 - 16.08.2016 - 13.09.2016	\$ 1,370.89
V00295	Jacana Energy	65522941	106720411 - 16.08.2016 - 13.09.2016	\$ 22.50
V00295	Jacana Energy	65522580	1010921910 - 16.08.2016 - 13.09.2016	\$ 23.10
V00295	Jacana Energy	65503352	1011630810 - 16.08.2016 - 13.09.2016	\$ 67.08
V00295	Jacana Energy	65523009	109001210 - 16.08.2016 - 13.09.2016	\$ 474.55
V00295	Jacana Energy	65503389	109001110 - 16.08.2016 - 13.09.2016	\$ 248.08
V00295	Jacana Energy	65522848	104433510 - 16.08.2016 - 13.09.2016	\$ 22.80
V00295	Jacana Energy	65522109	107722111 - 13.08.2016 - 12.09.2016	\$ 402.70
V00643	Department of Human Services	RECEIPT 141316 DEPOSIT REFUND	receipt 141316 deposit refund library	\$ 125.00
V00958	Elizabeth Togni	R5870	R5870 rates refund assessment 106408	\$ 50.00
V00733	Nicole Carter	R5869	R5869 rates refund assessment 103794	\$ 500.00
V00271	Fuji Xerox Business Centre NT	AB00029402	FujiXerox Copiers x5-D8010A4097: 01/08/16-30/06/17	\$ 5,654.98
V00271	Fuji Xerox Business Centre NT	CR00029388	CR/Adj Note for invoice AB00029314	-\$ 2,368.25
				\$ 4,960,899.41
				
Reviewed by: Acting Finance Manager		Approved: Chief Executive Officer		



## SECTION 2

### Financial Results

#### 2.6 - Creditor Accounts outstanding - October 2016

Creditor No.	Creditor Name	Amount
112	Beaurepaires	\$ 1,141.47
121	Signtech NT	\$ 1,050.50
1502	Figleaf Pool Products	\$ 2,511.10
173	Initial Hygiene	\$ 725.45
185	Bridge Toyota	\$ 360.28
2	Australian Taxation Office - PAYG	\$ 934.92
2009	The Big Mower (NT) Pty Ltd	\$ 473.85
2085	Local Government Professionals Australia NT	\$ 1,000.00
256	The Bookshop Darwin	\$ 688.01
2587	Top End RACE	\$ 11,066.47
272	City Wreckers	\$ 616.00
274	CSG Business Solutions (NT) Pty Ltd	\$ 2,030.54
2965	KIK FM Pty Ltd	\$ 2,115.00
2977	Security & Technology Services P/L	\$ 9,675.72
3313	Zip Print	\$ 4,290.00
337	Darwin Glass (NT) Pty Ltd	\$ 320.00
3428	Bunnings Group Limited	\$ 152.79
3438	NT Shade & Canvas Pty Ltd	\$ 2,020.70
35	Staples Australia Pty Limited	\$ 1,365.35
3545	Amalgamated Pest Control Pty Ltd	\$ 242.00
36	Darwin Lock & Key	\$ 165.00
3683	Area9 IT Solutions	\$ 2,156.00
376	Jackson's Drawing Supplies	\$ 726.22
3787	Total Event Services T/A Top End Sounds P/L	\$ 132.00
3880	PAWS Darwin Limited	\$ 7,202.25
4007	Ark Animal Hospital Pty Ltd	-\$ 20.00
4029	Totally Workwear Palmerston	\$ 550.80
4065	Southern Cross Protection Pty Ltd	\$ 2,483.19
4398	Quality Indoor Plants Hire	\$ 102.40
4538	Byrne Design & Drafting	\$ 18,287.50
4619	Darwin Office Technology P/L	\$ 891.83
4737	D & L Plumbing & Gasfitting	\$ 198.00
479	Jardine Lloyd Thompson Pty Ltd	\$ 26,621.16
4825	OracleCMS	\$ 769.18
4856	Portner Press Pty Ltd	\$ 77.00
5104	JLM Civil Works Pty Ltd	\$ 193,729.61
5114	S.E. Rentals Pty Ltd	\$ 269.17
5605	Linfield Pacific Pty Ltd T/A Safe Flame	\$ 1,820.00
5611	Steelmans Tools and Industrial Supplies	\$ 69.00
5615	EcOz Environmental Consulting	\$ 10,222.45
86	Greening Australia NT	\$ 70.23
938	Nightcliff Electrical	\$ 3,841.16
V00073	Off the Leash	\$ 770.00
V00166	Diamond International Events T/A Trina's Catering	\$ 220.00
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	\$ 593.10
V00228	Outback Tree Service	\$ 264.00



Creditor No.	Creditor Name	Amount	
V00318	StatewideSuper Clearing House	\$	14,678.80
V00328	Capital Security (NT) Pty Ltd	\$	339.52
V00368	iWater NT	\$	9,003.50
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	\$	666.20
V00475	Outback Batteries	\$	1,069.20
V00682	Leigh Dyson Plumbing	\$	966.90
V00854	Kentish Long Life Learning & Care Inc.	\$	180.00
V00864	Turramurra Music Pty limited	-\$	20.00
V00914	Territory Powersports Group P/L - Territory Marine	\$	1,420.35
		\$	343,295.87
			
Reviewed by: Acting Finance Manager		Approved: Chief Executive Officer	

# SECTION 2

## Financial Results

### 2.7 - STATEMENT OF CREDIT CARD TRANSACTIONS - SEPTEMBER 2016

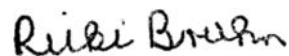
NAB Visa  
30 August 2016 to 28 September 2016

Cardholder	Amt.	GST	Cost Code	Description
Ricki Bruhn	\$ 56.39	\$ -	5521	Reimbursed by LG Professionals
	\$ 55.50	\$ -	5521	Reimbursed by LG Professionals
	\$ 51.06	\$ -	5521	Reimbursed by LG Professionals
	\$ 81.88	\$ -	5521	Reimbursed by LG Professionals
	\$ 55.50	\$ -	5521	Reimbursed by LG Professionals
	\$ 62.62	\$ -	5521	Reimbursed by LG Professionals
	\$ 55.50	\$ -	5521	Reimbursed by LG Professionals
Caroline Hocking	\$ 92.00	\$ -	5521	Reimbursed by Mayor
Alyce Breed	\$ 115.98	\$ -	3806.CORP004.309	Graphic & Media software
	\$ 1,026.68	\$ -	5521	Accom - Brighton Council - to be reimbursed
	\$ 942.60	\$ 85.71	3854.CORP004.302	Accom - West Arnhem - Rates Officer
	\$ 1,039.04	\$ 94.46	3853.CORP005.302	Airfares - Smart Cities Roundtable - DC&CS
	\$ 137.96	\$ 12.50	3853.CORP005.302	Airfares - Smart Cities Roundtable - DC&CS
	\$ 487.63	\$ 44.33	3828.CORP005.308	Multiple keys cut
Ben Dornier	\$ 11.99	\$ 1.09	3855.CORP005.308	Taxi fare - Smart Cities Roundtable - DC&CS
	\$ 77.70	\$ -	3855.CORP005.308	Taxi fare - Smart Cities Roundtable - DC&CS
	\$ 190.00	\$ -	3806.CORP004.309	Library booking software
	\$ 15.87	\$ 1.44	3855.CORP005.308	Taxi fare - Smart Cities Roundtable - DC&CS
	\$ 54.39	\$ -	3855.CORP005.308	Taxi fare - Smart Cities Roundtable - DC&CS
	\$ 422.93	\$ 38.45	3854.CORP005.302	Accom - Smart Cities Roundtable - DC&CS
	\$ 93.59	\$ 8.51	3854.CORP005.302	Meal expenses - Smart Cities Roundtable - DC&CS
	\$ 134.53	\$ -	3806.CORP004.309	Flicnics movie converter
Jeetendra Dahal	\$ 882.00	\$ 80.18	3853.TECH011.302	Airfares - AIAM Workshop Adelaide - Ranger Staff
	\$ 543.30	\$ 49.40	3854.TECH011.302	Accom AIAM Workshop Adelaide - Ranger Staff
	\$ 543.30	\$ 49.40	3854.TECH011.302	Accom AIAM Workshop Adelaide - Ranger Staff
Ian Mathers	\$ 631.44		3853.CORP004.302	Airfares - IT Support Coordinator
	\$ 360.00	\$ -	5521	Reimbursed on credit card
	\$ 709.10	\$ 64.47	3853.TECH009.302	Airfares - ETIRG Meeting - Major Projects Officer
	\$ 373.52	\$ 33.95	3854.CORP004.302	Accommodation - IT Support Coordinator
Jan Peters	\$ 94.90	\$ 8.63	4002.COMMO02.701	PRJ10002 - First Aid Equip - Art Centre Durack
Sharon Tollard	\$ 860.00	\$ 78.18	3852.COMMO07.302	Accom - ALIA conference - Library staff
	\$ 106.23	\$ 9.66	3819.COMMO07.315	Library Stock
	\$ 20.12	\$ 1.83	3852.COMMO07.302	Taxi fare - ALIA confernece - Library staff
	\$ 20.42	\$ 1.86	3819.COMMO07.315	Library Stock
	\$ 750.66	\$ 68.24	3819.COMMO07.315	Library Stock
	\$ 126.65	\$ 11.51	3819.COMMO07.315	Library Stock
	\$ 30.55	\$ 2.78	3819.COMMO07.315	Library Stock
	\$ 57.00	\$ -	3111.COMMO07.300	OCHRE Card renewal - Library staff
	\$ 163.48	\$ 14.86	3841.COMMO07.335	Programs material
	\$ 70.95	\$ 6.45	3841.COMMO07.335	Banner Transport
	\$ 18.80	\$ 0.09	3111.CORP003.383	Staff Kitchen - supplies
	\$ 53.55	\$ 4.87	3819.COMMO07.315	Library Stock
	\$ 19.55	\$ 1.77	3819.COMMO07.315	Library Stock
	\$ 19.59	\$ -	3111.CORP003.383	Staff Kitchen - supplies
	\$ 974.88	\$ 88.63	3819.COMMO07.315	Library Stock
	\$ 30.56	\$ 2.78	3819.COMMO07.315	Library Stock
	\$ 98.24	\$ 8.93	3819.COMMO07.315	Library Stock
	\$ 7.00	\$ 0.64	3819.COMMO07.315	Library Stock
	\$ 19.50	\$ 0.09	3111.CORP003.383	Staff Kitchen - supplies
	\$ 121.26	\$ 11.02	3819.COMMO07.315	Library Stock
Maxie Smith	\$ 16.25	\$ 1.48	3822.CORP005.301	Car wash - Vehicle 995472
	\$ 1,035.85	\$ 49.71	3823.TECH009.301	Rego - Vehicle - CB02SG
	\$ 97.90	\$ 0.91	3111.CORP003.300	Milk - staff kitchen
	\$ 0.15		3856.CORP002.334	Test transaction Securepay

Cardholder	Amt.	GST	Cost Code	Description
	\$ 90.00	\$ 0.91	3111.CORP003.300	Milk - staff kitchen
	\$ 880.00	\$ 80.00	3805.CORP004.309	SecurePay for Online Booking System
	\$ 88.00	\$ 0.91	3111.CORP003.300	Milk - staff kitchen
	\$ 455.00	\$ 41.36	3852.CORP003.302	Payroll Training
	\$ 300.00	\$ 27.27	3804.CORP004.309	iPhone screen replacement
	\$ 705.85	\$ 49.71	3823.CORP005.301	Rego - Vehicle - CA18AV
	\$ 88.00	\$ 0.91	3111.CORP003.300	Milk - staff kitchen
Samantha Abdic	\$ 430.00	\$ -	3828.EXEC003.308	Graphic design
	\$ 13.39	\$ -	3828.EXEC003.308	Social Media
	\$ 130.99	\$ 8.90	3807.EXEC003.308	Newsletter
Silke Reinhardt	\$ 92.40	\$ 8.40	3806.CORP004.309	iAuditor software
Natasha Clifton	\$ 1,401.20	\$ -	3852.TECH011.302	AIAM Workshop - Ranger Services
	\$ 18,792.87	\$ 1,157.18		



Reviewed by: Acting Finance Manager



Approved by: Chief Executive Officer

## Section 2

### Financial Results

#### 2.8 - Waste Charges as at 31 October 2016

##### Waste Management

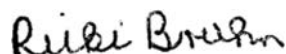
	Original Budget	YTD Actuals	Commitment	Total YTD Actuals plus Commitments	%
<b>Income</b>					
Rates & Charges	(6,568,290)	(6,605,969)	-	(6,605,969)	100.57%
<b>Income</b>	<b>(6,568,290)</b>	<b>(6,605,969)</b>	<b>-</b>	<b>(6,605,969)</b>	<b>100.57%</b>
<b>Expenditure</b>					
Educational Resources	15,000	9,775	-	9,775	65.17%
Utilities	15,957	3,020	-	3,020	18.93%
Security	-	-	-	-	0.00%
Litter Collection	204,532	39,450	9,348	48,798	23.86%
Domestic Bin Collection	2,458,208	591,625	1,679,259	2,270,884	92.38%
Kerb Side Collections	104,000	58,563	-	58,563	56.31%
Tip Recharge Domestic Bin Collection	472,500	129,132	303,106	432,237	91.48%
Transfer Station	1,613,200	383,517	1,229,983	1,613,500	100.02%
Tip Recharge Transfer Station	325,520	67,713	257,807	325,520	100.00%
<b>Expenditure</b>	<b>5,208,917</b>	<b>1,282,795</b>	<b>3,479,502</b>	<b>4,762,297</b>	<b>91.43%</b>
<b>(Profit)/Loss</b>	<b>(1,359,373)</b>	<b>(5,323,173)</b>	<b>3,479,502</b>	<b>(1,843,671)</b>	

Reconciliation of waste charge in line with Part 11.5 Division 2 Local Government Act NT.

Expenditures not included in reconciliation are waste related depreciation, overheads and capital works.



Reviewed By: Acting Finance Manager



Approved By: Chief Executive Officer

## Section 2

### Financial Results

#### 2.9 - Commercial Leases as at 31 October 2016

##### Commercial Leases

	Original Budget	YTD Actuals	Commitment	Total YTD Actuals plus Commitments	%
<b>Income</b>					
Library Services	(96,636)	(40,445)	-	(40,445)	41.85%
Aquatic Centre	(95,804)	(34,440)	-	(34,440)	35.95%
Civic Centre	(189,131)	(76,070)	-	(76,070)	40.22%
<b>Income</b>	<b>(381,571)</b>	<b>(150,956)</b>	<b>-</b>	<b>(150,956)</b>	<b>39.56%</b>
<b>Expenditure</b>					
Library Services	-	2,500	-	2,500	0.00%
Aquatic Centre	-	-	-	-	0.00%
Civic Centre	-	5,480	-	5,480	0.00%
<b>Expenditure</b>	<b>-</b>	<b>7,980</b>	<b>-</b>	<b>7,980</b>	<b>0.00%</b>
<b>(Profit)/Loss</b>	<b>(381,571)</b>	<b>(142,976)</b>	<b>-</b>	<b>(142,976)</b>	

Library Services includes lease held by Mosko's Market

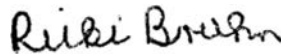
Aquatic Centre includes leases held by Movement for Life and Tang Soo Do

Civic Centre includes leases held by Adult Mental Health, JLM and Peter McGrath

Elders Management Fees charged to Civic Centre each month



Reviewed By: Acting Finance Manager



Approved By: Chief Executive Officer

<b>ITEM NUMBER:</b>	13.1.5	Funding received under the Australian Government Black Spot Program 2016-17
<b>FROM:</b>		Director of Technical Services
<b>REPORT NUMBER:</b>	8/1025	
<b>MEETING DATE:</b>	15 November 2016	

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**Municipal Plan:**

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

**Summary:**

This report informs Council that the applications for the following projects has been approved under the 2016-17 Northern Territory Federal Black Spot Program.

- Intersection of Temple Terrace and Essington Avenue - alter the location of holdline on side road to improve sightline and provide a left turn lane \$20,000.
- Intersection of Temple Terrace and Tilston Avenue - alter the location of holdline on side road to improve sightline and provide a left turn lane \$20,000.

**RECOMMENDATION**

1. THAT Council receives and notes Report Number 8/1025.
2. THAT Council includes the following two (2) projects funded under the Black Spot Program 2016 17 in its 2016-17 Capital Works Program:
  - Intersection of Temple Terrace and Essington Avenue - alter the location of holdline on side road to improve sightline and provide a left turn lane \$20,000.
  - Intersection of Temple Terrace and Tilston Avenue - alter the location of holdline on side road to improve sightline and provide a left turn lane \$20,000.

**General:**

In October 2014, Council nominated the following projects under the Black Spot Program 2015-16.

- Intersection of Temple Terrace and Emery Avenue - Installation of a roundabout
- Intersection of Temple Terrace and Essington Avenue - alter the location of holdline on side road to improve sightline and provide a left turn lane
- Intersection of Temple Terrace and Tilston Avenue - alter the location of holdline on side road to improve sightline and provide a left turn lane

One of the above three (3) projects (installation of the roundabout at the intersection of Temple Terrace and Emery Avenue) was approved. The two remaining projects were resubmitted to the Black Spot Program 2016/17 and have since been approved by the Federal Minister for Infrastructure and Transport.

In accordance with the funding condition, 100% expenditure is to be achieved by 20 June 2017. Staff have programed these projects to commence early in the 2017 dry season.

**Financial Implications:**

Both projects are fully funded under the Black Spot Program 2016-17.

**Legislation/Policy:**

Nil

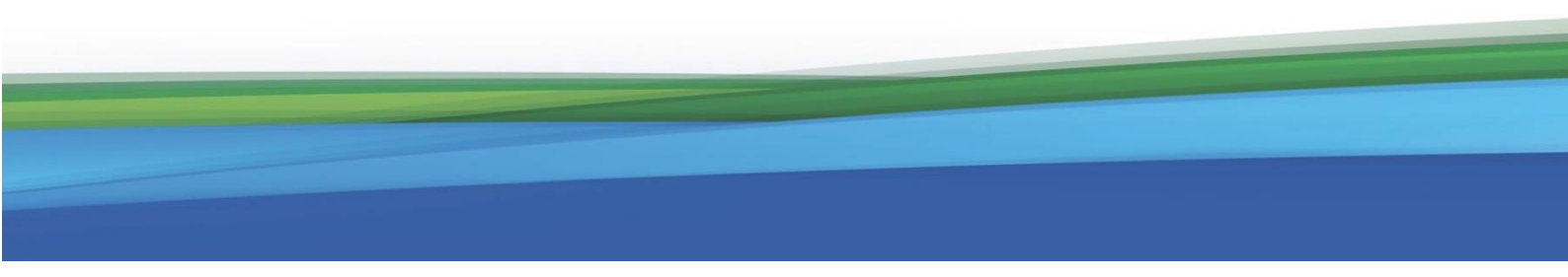
**Recommending Officer:** Mark Spangler, Director of Technical Services

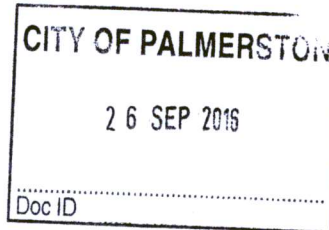
Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email [mark.spangler@palmerston.nt.gov.au](mailto:mark.spangler@palmerston.nt.gov.au)

**Author:** Jeetendra Dahal, Technical Services Manager

**Schedule of Attachments:**

Attachment A: Letter from the NT Government, Department of Infrastructure, Planning and Logistic dated 19 September 2016 (re Outcome of Australian Government Black Spot Program 2016-17).





Level 1 Energy House  
18-20 Cavenagh Street  
DARWIN NT 0800

**Postal Address**  
GPO Box 2520  
DARWIN NT 0801

**T** 08 8924 7037  
**E** TIPD.DOT@nt.gov.au

**File Ref:**  
DDPI2010/4170-02-005-0043

Mr Ricki Bruhn  
Chief Executive Officer  
City of Palmerston  
PO Box 1  
PALMERSTON NT 0831

Dear Mr Bruhn

**OUTCOME OF AUSTRALIAN GOVERNMENT BLACK SPOT PROGRAM 2016-17**

I am writing to advise you that the Australian Government Minister for Infrastructure and Transport, the Hon Darren Chester MP has approved the successful projects under the 2016-17 Northern Territory Federal Black Spot Program.

Your application for the following projects has been approved;

- Intersection of Temple Terrace and Essington Avenue – alter the location of holdline on side road to improve sightline and provide a left turn lane \$20,000.
- Intersection of Temple Terrace and Tilston Avenue – alter the location of holdline on side road to improve sightline and provide a left turn lane \$20,000.

You are advised that achieving 100% expenditure on the approved project is required before 20 June 2017. Further, I advise you that the Department will send you an agreement ensuring that the project is administered in accordance with the Notes on Administration for Land Transport Infrastructure Projects 2014-15 to 2018-19 (Australian Government).

It is a requirement that approved Australian Government Black Spot sites must comply with Australian Government Black Spot Signage Guidelines for public recognition. This information is available on:

[http://investment.infrastructure.gov.au/publications/administration/pdf/AUSTRALIAN\\_GOVERNMENT\\_SIGNAGE\\_GUIDELINES\\_V2.pdf](http://investment.infrastructure.gov.au/publications/administration/pdf/AUSTRALIAN_GOVERNMENT_SIGNAGE_GUIDELINES_V2.pdf)

I thank you for your nominations, and look forward to your submissions for next year's Black Spot program.

Yours sincerely



Louise McCormick  
Executive Director, Transport Infrastructure Planning Division

19 September 2016



**ITEM NUMBER:** 13.1.6 2016 Compliance Review Report Update  
**FROM:** Chief Executive Officer  
**REPORT NUMBER:** 8/1027  
**MEETING DATE:** 15 November 2016

---

**Municipal Plan:**

## 4. Governance &amp; Organisation

## 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

**Summary:**

This report presents an update to Elected Members on the two outstanding items from the 2016 Final Compliance Review Report of the City of Palmerston.

**RECOMMENDATION**

THAT Council receives Report Number 8/1027.

**Background:**

A report was presented to the Ordinary Council meeting held on 18 October 2016, updating Elected Members on the actions taken and responses provided to the Department of Local Government and Community Services on the compliance audit. Report Number 8/1001 advised only two issues were outstanding:-

- Issue 5 Human Resource Policy HR02.2 to be reviewed and updated prior to 31 August 2016;
- Issue 9 By 31 October 2016, the CEO must ensure council has written procedures for conducting regular stocktakes of its property.

**General:**

All issues raised within the compliance review report by the Department of Local Government and Community Services have now been resolved. We are currently in the final stages of completing a stock take of Council's property and once this has been completed a response outlining council actions will be sent to the Department prior to the due date of 30 November 2016.

**Financial Implications:** Nil

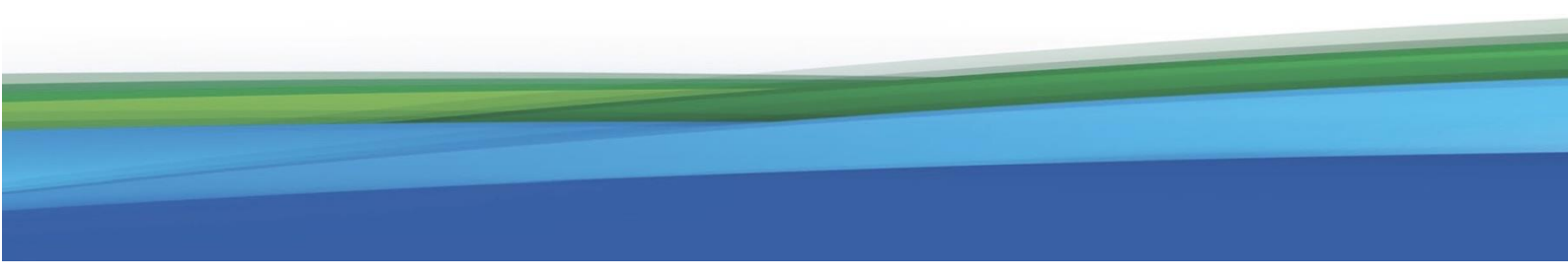
**Legislation/Policy:** Section 205 Local Government Act

**Recommending Officer:** Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email [ricki.bruhn@palmerston.nt.gov.au](mailto:ricki.bruhn@palmerston.nt.gov.au)

**Schedule of Attachments:**

Nil



**ITEM NUMBER:** 13.1.7 Shakespeare in the Park  
**FROM:** Director of Corporate and Community Services  
**REPORT NUMBER:** 8/1028  
**MEETING DATE:** 15 November 2016

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**Municipal Plan:**

1. Community & Cultural Wellbeing

1.3 Arts and Culture

1.3 We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for increased cultural resources

**Summary:**

This report presents further information on the “Shakespeare in the Park” proposed event.

**RECOMMENDATION**

1. THAT Council receives Report Number 8/1028.
2. THAT Council approve two performances of Shakespeare at Sanctuary Lakes at a cost of \$26,500.

**Background:**

A report was presented to the Community Culture and Environment Committee (CCE) on 7 September 2016 and a recommendation was presented to Council at the meeting held 20 September 2016. The recommendation from CCE to Council was as follows:

**11.3.2 Shakespeare in the Park**

**CCE/0594**

1. THAT Council approve two performances of Shakespeare at Sanctuary Lakes at a cost of \$26,500.
2. THAT Council seek sponsorship for the event from local traders.

In the report to CCE, the event was proposed to be held over the weekend 17 – 19 March 2017, and this date was presented as the last date available at the end of the “Shakespeare in the Vines” touring season. After consideration Council decided the risk of the event being cancelled due to inclement weather during our wet season was too high and requested Officers seek further information on the possibility of holding the event during the NT dry season.

## **General:**

On return to the Theatre Company questioning the possibility of holding the event in our dry season the advice received was that it was impossible for the Company to tour at that time as the troupe will have disbanded and performers would be engaged in other employment or productions. It seemed our options were March or not at all. Upon this advice Council Officers advised the Company that we would not be taking up the opportunity for a performance in Palmerston.

On November 6 2016 Council Officers received an email from the Theatre Company advising that they had now formed a troupe for 2017 of eight (8) performers. The idea of performing in NT in May was presented to them all and six (6) of the actors were happy to commit and 2 were unable to confirm as they were awaiting word on other performance roles.

The Company has advised they may now be able to perform on 6 – 7 May but would not be able to confirm this until January 2017.

The details of the proposed performance remain the same as follows:

The “Much Ado about Nothing” performance proposed is approximately 2 hours and usually begins prior to sunset and may require minimal lighting. Ropes are run along the ground to define the performance area and audience seating. The cast make many of their entrances and exits through and around the audience as they like the audience to feel like they are part of the action. The cast are available to meet and greet the audience after the show.

The fee for one performance is \$9,000 (+ GST) and for two performances the fee is \$16,500 (+ GST). All travel and accommodation costs are covered by the performance fee.

Additional costs would be incurred for:

- An advertising campaign - \$6,000
- provision of basic lighting - \$1,000
- Rain shelter over performance area – \$2,000
- Security \$500
- Rubbish bins etc. \$500

The additional logistics and promotions cost would total approximately \$10,000.

### **Option 1**

One performance plus promotion, and added logistics would cost \$19,000.

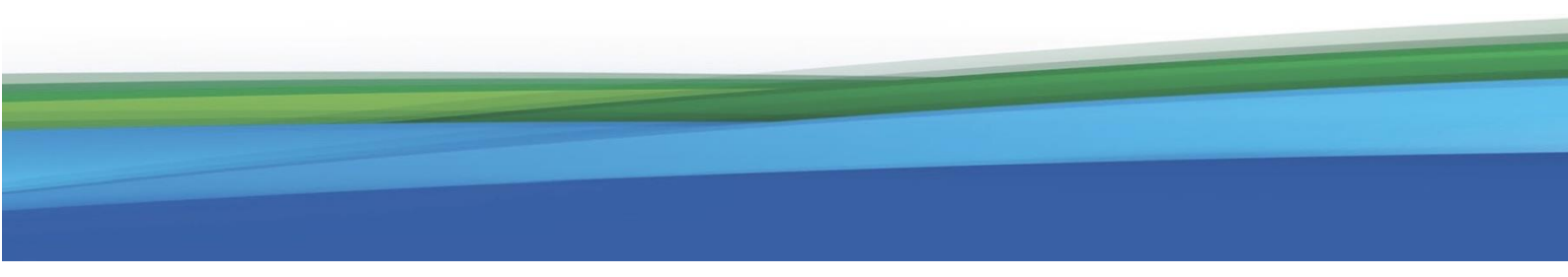
### **Option 2**

Two performances plus promotion, and added logistics would cost \$26,500.

It is proposed that the first performance be available to the public and ticketed \$40 per ticket. Generating an estimated income of \$10,000 - \$12,000.

It is proposed the second performance be offered free of charge to school classes, aged care residents and disadvantaged community members by invitation only, generating no additional income.

The Sanctuary Lakes location as a venue provides an existing natural amphitheatre and excellent ambience for this type of event. Minimal lighting is required (only for the performance area). A special alcohol consumption permit for a public restricted area would need to be obtained to enable guests to BYO and consume alcohol at Sanctuary Lakes



**Financial Implications:**

Option 1 - One performance plus promotion and event logistics \$19,000.

Option 2 - Two performances plus promotion and event logistics \$26,500.  
With estimated \$10,000 - \$12,000 income.

The funds for either of the above options are available in the current 2016/2017 operational events budget.

**Legislation/Policy:**

Nil

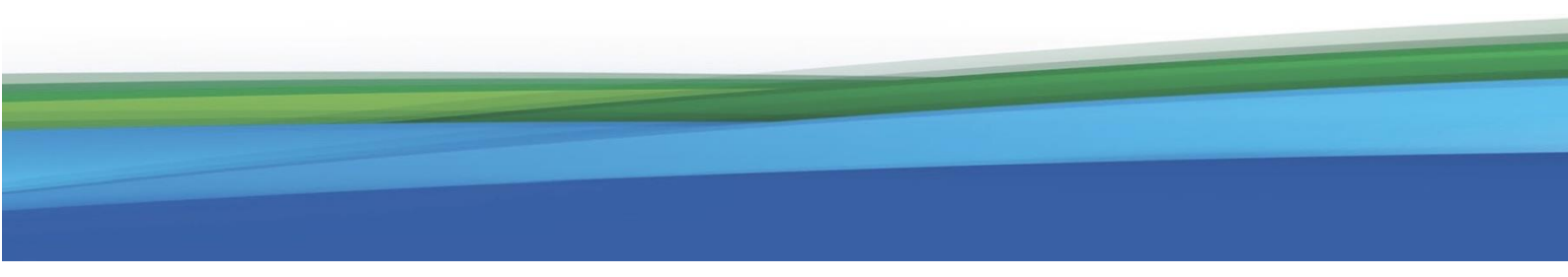
**Recommending Officer:** Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email [ben.dornier@palmerston.nt.gov.au](mailto:ben.dornier@palmerston.nt.gov.au)

**Author:** Jan Peters, Manager Community Services

**Schedule of Attachments:**

Attachment A: Shakespeare in the Vines Brochure



## ESSENTIAL THEATRE

Essential Theatre has been touring Australia and NZ for fourteen years with Shakespeare in the Vines. They are renowned for their fresh and innovative approach to these popular classics and their reputation speaks for itself. They assemble a cast of professional actors that continue to entertain and dazzle audiences with their energy, vitality and talent.



Artistic Directors: Sophie Lampel (L) and Amanda LaBonte (R)



## SHAKESPEARE IN THE VINES



Shakespeare in the Vines is a unique tour of Shakespeare's much-loved works to some of Australia & New Zealand's most spectacular wineries.

This outdoor theatre experience will tour Jan 2017 - March 2017

We invite you to join this journey with our next exciting production,

### MUCHADO ABOUT NOTHING

ESSENTIAL THEATRE

info@essentialtheatre.com.au

0407 543 822/ 0409 790 462

[www.essentialtheatre.com.au](http://www.essentialtheatre.com.au)

## A WONDERFUL ANNUAL EVENT



*"They take what could be stuffy high-society Shakespeare and show you the master's work as it would have been..."*

*Yet another superb and thoroughly enjoyable performance from this wonderfully talented group, it's fast becoming a highly anticipated annual tradition for this fan."*

Nicole Russo, Stage Whispers





## IMPORTANT INFORMATION

- Essential Theatre sells this event to your winery.
- You will be responsible for the ticketing and marketing of this event. Essential Theatre provides marketing collateral to assist.
- The company does not use any formal staging or amplification.
- This is an all weather event, therefore an alternate space needs to be agreed upon when making your booking.

## AN EXCLUSIVE EVENT

Shakespeare in the Vines is an exclusive event touring to **one winery** per region.

This is a perfect event to gain an edge over other wineries.

Shakespeare in the Vines can be hosted in a variety of ways and we encourage you to make it your own individual event which best represents your winery and label.

### MARKETING ASSISTANCE

a media release, production shots and electronic copy of the image

100 A3 posters

company members available for interviews

advertisements on the company's website & Facebook page



### PERFORMANCE SPACE

The performance can be adapted to many given sights - an intimate courtyard or a large rural setting. After years of outdoor theatre experience the company have learned how to best configure audiences in a variety of spaces. The producers offer assistance in choosing the most appropriate space.



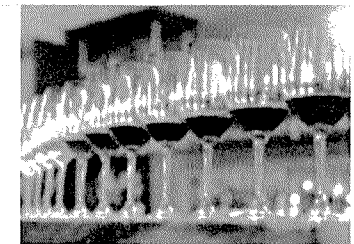
### PERFORMANCE COST

One performance     \$9,000 (+GST)

Two performances     \$16,500 (+GST)

The maximum audience size is 400

The average ticket price in 2016 was \$45



**ITEM NUMBER:** 13.1.8 Car Parking Financial Models  
**FROM:** Director of Corporate and Community Services  
**REPORT NUMBER:** 8/1030  
**MEETING DATE:** 15 November 2016

---

**Municipal Plan:**

2. Economic Development

2.3 City Planning

2.3 We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community

**Summary:**

This report provides a financial model for the operation of a proposed Council car parking structure within the CBD.

**RECOMMENDATION**

THAT Council receives Report Number 8/1030.

**Background:**

Council is currently considering the delivery of a 378 bay car parking structure to be developed in the CBD, which would represent a considerable investment in the delivery of objectives outlined in its Palmerston City Centre Master Plan.

**General:**

Council has been presented with an offer to construct a structure in the CBD with the following specifications:

Construction Cost:	\$13,380,00 (excluding land and GST)
Estimated Total Cost:	\$14,500,000 (excluding GST)
Total Bays:	378
Total Square Metres:	11,125m <sup>2</sup>
Cost per bay:	\$38,360

This model assumes A) Council borrows the full \$14.5M; B) the requirement for Ministerial approval to borrow is met; C) the loan period is spread over 10 years in order to effectively deliver a user pays service requiring no rates revenue to be injected; D) Council is able to secure 3% interest rate.



	Financial Year	Principal	Interest	Total Payment
Year 1	2018	\$1,262,421.35	\$414,838.97	\$1,677,260.31
Year 2	2019	\$1,300,819.10	\$376,085.81	\$1,676,904.91
Year 3	2020	\$1,340,384.76	\$336,421.24	\$1,676,806.00
Year 4	2021	\$1,381,153.84	\$295,550.23	\$1,676,704.07
Year 5	2022	\$1,423,162.96	\$253,436.09	\$1,676,599.05
Year 6	2023	\$1,466,449.82	\$194,226.99	\$1,660,676.81
Year 7	2024	\$1,511,053.30	\$165,326.03	\$1,676,379.32
Year 8	2025	\$1,557,013.43	\$119,251.00	\$1,676,264.42
Year 9	2026	\$1,604,371.48	\$71,774.55	\$1,676,146.03
Year 10	2027	\$1,653,169.97	\$22,854.06	\$1,676,024.03
Totals		\$14,500,000.00	\$2,249,764.96	\$16,749,764.96

With annual repayments on a \$14.5M loan being \$1.67M annually, the paid car parking within the CBD would need to generate sufficient funds to adequately cover this amount. The following financial model results from Council's previous decisions on car parking charges:

Assumption: Paid car parking effective 50 weeks per year						
Location	# of Bays	Charge	Description	Occupancy	# of Days	Annual Income
New Structure	378	10	\$10/day	80%	5	\$ 756,000.00
Water Tower	113	18	\$2/hour/9hours/day	80%	5	\$ 406,800.00
On Street	23	18	\$2/hour/9hours/day	80%	5	\$ 82,800.00
			\$4/day normal (50%) and \$1.60/day permit holders (50%)			
Five Ash	88	2.8	\$4/day normal (50%) and \$1.60/day permit holders (50%)	80%	5	\$ 49,280.00
Memorial Park	118	2.8	\$2/hour/9hours/day	80%	5	\$ 66,080.00
Woolnough	178	18	\$2/hour/9hours/day	80%	5	\$ 640,800.00
Totals	898					\$ 2,001,760.00

Discounting the new car parking structure in the first year, \$1.25M in revenue would be generated through the current model. From the second year, the \$2M in revenue allows Council to meet loan repayments of \$1.67M annually, whilst maintaining a surplus of \$330K which can buffer differences in projected and actual occupancy rates.

#### Financial Implications:

See body of report.

#### Legislation/Policy:

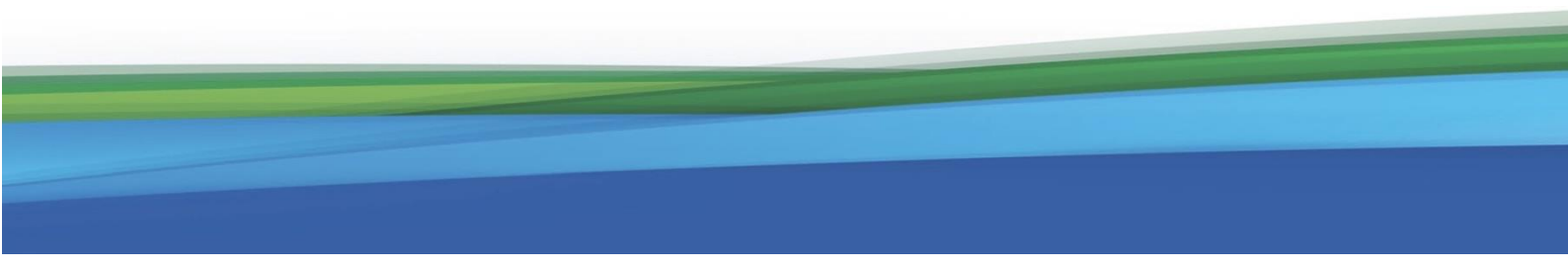
Nil.

**Recommending Officer:** Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email [ben.dornier@palmerston.nt.gov.au](mailto:ben.dornier@palmerston.nt.gov.au)

**Schedule of Attachments:**

Nil.





Palmerston & Rural  
Seniors Committee

Linking Seniors through  
Smart Partnerships

# THE PALMERSTON AND RURAL SENIORS COMMITTEE INC.

President: Margaret Lee  
Secretary: Geoffry Boyton  
Treasurer: Sheryl Sephton  
Public Officer: Neville Driver  
Grants Officer: Neville Driver

Ref No: 55 /16

10 November 2016

Mr Ian Abbott  
Mayor  
City of Palmerston  
PO Box 1  
PALMERSTON NT 0831

Dear Ian

## **RE: Concept Proposal – Palmerston Seniors Centre**

The Seniors groups of Palmerston wish to thank the Council for their support in finding an interim facility which could be recognised as the Palmerston Seniors Centre.

It is understood that the interim Centre would be used by the seniors for a period of approximately 2-3 years until a permanent purpose built Centre can be completed once a suitable location can be identified.

Following consultation with a number of Senior groups in the Palmerston area it is considered that the Yarrowonga site, while not a perfect solution has the potential to be the site of an interim Seniors Centre.

Please find attached a Concept proposal for consideration by Council.

Should you wish to discuss this submission further before the Council meeting 15 November 2016, please feel free to call me.

Yours sincerely,

**for MARGARET LEE**  
President



Palmerston & Rural  
Seniors Committee

# THE PALMERSTON AND RURAL SENIORS COMMITTEE INC.

 Linking Seniors through  
Smart Partnerships

## PALMERSTON SENIORS CENTRE CONCEPT PROPOSAL

### Preamble

The City of Palmerston has approached the seniors of Palmerston to offer 58 Georgina Crescent Yarrowonga as an interim Palmerston Seniors Centre.

It is understood that the interim Centre would be used by the seniors for a period of approximately 2-3 years until a permanent purpose built Centre can be completed once a suitable location can be identified.

Following consultation with a number of Senior groups in the Palmerston area it is considered that the Yarrowonga site, while not a perfect solution has the potential to be the site of an interim Seniors Centre.

### Background

For some considerable time, seniors of Palmerston have been lobbying the City of Palmerston for a purpose built Seniors Centre. This has been discussed by various Senior groups in Palmerston as well as at City of Palmerston's Seniors Forums.

During the course of 2016 a Palmerston Seniors Centre has gained momentum through the following actions:

#### 1) April 2016

- a) Aldermen Bunker, Byrne and Shutt called a meeting with the PRSC Management Committee, Thursday 28 April 2016.

- b) In attendance were:  
City of Palmerston: Aldermen - Paul Bunker, Andrew Byrne, Seranna Shutt  
PRSC: President Marg Lee, Secretary Geoff Boyton, and Public  
Officer Neville Driver.
- c) PRSC provided with a map of Marlow Lagoon, outlining a possible block for future development as a purpose specific Seniors centre.

## 2) August 2016

- a) City of Palmerston Seniors Forum again discussed the concept of a Palmerston Seniors Centre which was widely supported.

## 3) October 2016

- a) Aldermen Bunker and Byrne called a meeting of likeminded Senior groups, on Sunday 2 October 2016.
- b) In attendance were:  
City of Palmerston: Aldermen Paul Bunker and Andrew Byrne  
PRSC: President Marg Lee, Secretary Geoff Boyton, and  
Public Officer Neville Driver.  
50+ Club: Coordinator Ann Brown
- c) Meeting discussed Notice of Motion submitted for Council meeting Tuesday 4 October 2016.  
Should a motion be supported it should be referred back to the Economic Development and Infrastructure Committee rather than the Community, Culture and Environment Committee.
- d) City of Palmerston at its Council Meeting Tuesday 4 October 2016 passed the following motion (Extract from Council unconfirmed Minutes 4/10/2016):

*Item 10.2 Senior's Centre*

*Moved: Mayor Abbott*

*Seconded: Alderman Pascoe-Bell*

*THAT staff prepare a report detailing existing facilities and new possible locations which could be considered for the establishment of a Senior's Centre in Palmerston with this to be submitted to the Community, Culture and Environment Committee by December 2016.*

*AMENDMENT*

*Moved: Alderman Byrne*

*Seconded: Alderman Bunker*

*THAT staff prepare a report to be presented to Council detailing available Community Purpose Land or Crown Land that would be suitable for the establishment of a new dedicated seniors centre.*

*CARRIED 8/2270-04/10/2016*

*DIVISION*

*Alderman Byrne called a division-as a consequence the result of the above amendment was set aside.*

*Upon dividing, 4 members voted in the affirmative, 2 members voted in the negative.*

*Members Voting in the Affirmative*  
*Deputy Mayor Shutt*  
*Alderman Byrne*  
*Alderman Bunker*  
*Alderman McKinnon*

*Members Voting in the Negative*  
*Mayor Abbott*  
*Alderman Pascoe-Bell*

*The Chair declared the amendment CARRIED*

- e) Subsequent to the motion, Item (d) above, Ann Brown and Alderman Pascoe-Bell had a discussion after the meeting requesting an explanation for the vote.
- f) A day or so later, Alderman Pascoe-Bell contacted Ann Brown, announcing that the City of Palmerston may have an existing site which may be suitable for an interim Palmerston Seniors Centre.
- g) City of Palmerston arranged at meeting at 58 Georgina Crescent, Yarrawonga for Friday 14 October 2016, 10am.

In attendance were:

City of Palmerston:	Alderman Athina Pascoe-Bell
	Mayor - Ian Abbott
	CEO - Ricki Bruhn
	Director of Corporate & Community Services – Ben Dornier
PRSC	Secretary – Geoff Boyton
	Public Officer – Neville Driver
	Treasurer – Sheryl Sephton
50+ Club	Ann Brown
Elders Real Estate	No name

City of Palmerston escorted parties around the premises, advising that the building may be a suitable interim Palmerston Seniors Centre. Council was also amenable to modifications to the structure to make the premises more suitable to seniors.

It was agreed to discuss Council's offer with interested Senior groups and Ben Dornier requested that Senior groups provide Council with an answer by Friday 11 November for discussion at the Council meeting of Tuesday 15/11/2016.

#### 4) November 2016

- h) Senior groups requested the City of Palmerston to open the building for a further inspection which took place on Wednesday 2 November 2016 at 1pm.

In attendance were representatives from:

- PRSC
- 50+ Club
- Nuline Dancing
- Tia Chi (Seniors)
- The Palmerston Senior Songsters
- Carpet Bowls
- Busy Bee Bingo
- Croquet Club

- Green Plum Tia Chi (Seniors)
- Brain Gym Group
- City of Palmerston – Ben Dornier

The outcome from this opening was for seniors to provide the City of Palmerston with a concept operational proposal and a concept governance proposal by COB Friday 11 November 2016.

- i) Interested parties (outside of Council) agreed to have a further meeting, Saturday 5 November 2016.

- j) Present were:

City of Palmerston PRSC Mayor -Ian Abbott (10am – 1030am only) - invited by PRSC  
President - Marg Lee  
Secretary – Geoff Boyton  
Treasurer – Sheryl Sephton  
Public Officer – Neville Driver  
Committee Members – Avril Smith  
- Mary Oliffe  
- Janette Ashby

50+ Club  
Ann Brown  
Mary Oliffe  
Janette Ashby

Tia Chi (Seniors)      Marg Lee

## Apologies

## The Palmerston

Senior Songsters      Margaret Moore

Busy Bee Bingo      Lillian Mann/Irene Schrieber

Note: Both Margaret Moore and Lillian Mann are supportive of the Agreements below being Items a, b and c.

At this meeting parties represented agreed that:

- a) The property at 58 Georgina Crescent, Yarrawonga has potential for an interim Palmerston Seniors Centre;
- b) To develop a concept proposal by Friday 11 November 2016 for presentation to Council;
- c) The concept proposal would include a concept governance arrangement;
- d) PRSC were represented by 7 members of their Association's Committee at this meeting and they agreed, due to there being no other expressions of interest from any other organisation that PRSC would put forward to Council the concept proposal and nominate PRSC as the governance body to run the interim Palmerston Seniors Centre at 58 Georgina Crescent, Yarrawonga.

- k) Note the Mayor – Ian Abbott attended this meeting at the invitation of the PRSC for the first half an hour to answer any further questions and outlining Council’s proposal to seniors before leaving at 10:30am.



- l) Note: In support of PRSC running the interim Palmerston Seniors Centre, the PRSC ran a successful Seniors Fortnight in August this year which included organising the program, production of the program documents, undertaking the program event registrations, organising transport and ensuring our seniors had an enjoyable incident free fortnight.

## Operational Concept

It should be noted that presently the PRSC has 216 registered members. Some of these members are also members of other Senior groups around Palmerston; including:

50+ Club

Busy Bee Bingo

Carpet Bowls

The Palmerston Senior Songsters, etc

Other seniors also attend events offered by Nuline Dancing, Croquet and Tia Chi (Seniors) etc. Indications are that of the identified groups, the membership of seniors is notionally as follows:

Group Name	Membership
PRSC	216
50+ Club	50
Busy Bee Bingo	20
Carpet Bowls	20
Croquet	20
The Palmerston Senior Songsters	26
Tia Chi (Seniors)	20
Green plum Tia Chi (Seniors)	5

Seniors attend other events organised either at no cost to seniors or a fee for service (due to commercial arrangement for facility use) varies from week to week.

**It is necessary to reiterate that whilst all Senior groups who have viewed the premises at Council's invitation, state that this interim Centre would be used by the seniors for a period of approximately 2-3 years until a permanent purpose built Centre can be completed once a suitable location can be identified.**

**As stated in the preamble, it is considered that the Yarrawonga site, while not a perfect solution has the potential to become an interim Seniors Centre.**

It should be noted that while the Senior groups who have inspected the facility endorse it as an interim Seniors Centre; for various reasons they may not all automatically transfer their operations to 58 Georgina Crescent. Some of the reasons may include:

- Selling the concept to various memberships may take time – Change!
- Some groups may wish to take a “wait and see” approach regarding the changes to be made to the facility and see how governance operates
- The facility is just not big enough for their operation eg: Croquet Group

In order to operate as an interim Seniors Centre, 58 Georgina Crescent Yarrawonga requires some work to bring it back up to speed as a Community Facility. It has previously been leased out and has not been well looked after.

Council is already aware of many of the requirements necessary to be undertaken before this facility could be utilised as a Seniors Centre or indeed leased out again commercially.

Should Council endorse the PRSC Palmerston Seniors Centre concept, it would be necessary for the PRSC to meet with Council, identify and document our requirements for modification prior to the facility being handed over to the PRSC.

Council has already provided PRSC with plans of the facility and had verbal discussions related to some modifications, however PRSC would need to document requirements and submit them to Council for costings and see if there is a willingness by Council to bring the facility up to a suitable standard.

As this is Stage 1 – seeking approval by PRSC to utilise this facility as the interim Palmerston Seniors Centre and outlining a governance concept, PRSC has not detailed the works required to bring the facility “up to speed”.

Should Council accept the PRSC Concept Proposal, Stage 2 will be to identify works required in conjunction with Council that are required to be completed before the Palmerston Seniors Centre could become operational and for Council to undertake such works.

PRSC is keen to move this project along so that it would be fully operational by March 2017.

## **Governance Concept**

The PRSC is an Incorporated Association (IA03188), a not for profit organisation and was established expressly to meet the needs of seniors. Our objects and purposes in accordance with our Constitution are:

- a) To ensure all seniors of the community have access to community events in Seniors Month
- b) To deliver a safe and harmonious program to the seniors community within Palmerston and rural area
- c) To advocate for issues relating to seniors interaction and health and well-being during Palmerston seniors month on behalf of the seniors community in the Palmerston and rural area.

We believe our constitution currently conveys the intent of the PRSC being able to govern/manage the Palmerston Seniors Centre. It may be necessary for minor “wordsmithing” regarding our objects and purpose.

The PRSC has in place operational By-Laws upon which the Association operates. Whilst we acknowledge some amendment to these By-Laws would be necessary to operate and govern the Palmerston Seniors Centre, Council has expressed a willingness to assist us to make necessary modifications to the By-Laws.

Council has indicated it may be willing to establish a head lease agreement should a suitable organisation be identified. As established on Page 4, Item J, sub section (d), PRSC Committee is willing to offer its services to establish manage and operate the facility through a head lease with Council.

It should be noted that we currently have a management structure consisting of:  
President

Vice President

Secretary

Treasurer

Public Officer

Grants Officer

Committee Members – 10 (Note the Grants Officer is elected annually from within the membership)

The total membership of our Association's Committee is 15.

The PRSC would in turn:

- a) Amend where necessary our Constitution and By-Laws to accommodate such a lease
- b) Remain a not for profit organisation, providing services for seniors of Palmerston
- c) Draw to Council's attention to the following, which are in place:
  - i) Public Liability Insurance (\$20M)
  - ii) Constitution and By-Laws
  - iii) Public Officer (ensure compliance with Association's Act, NT WorkSafe Act and Gaming and Licensing Act)
  - iv) Grants Officer with the ability to seek grants should outside funds be identified to assist the facility
  - v) Role Descriptions for each position within the Association
  - vi) Risk Management Policy
  - vii) Risk Management Matrix
  - viii) Administrative and Operational Forms for administering the Association
  - ix) Identified Auditor
  - x) Processes for annual auditing of our financial records
  - xi) Personnel within the Association capable of negotiating with Council and other bodies in relation to contractual, financial and governance matters
  - xii) Personnel within the Association capable of writing reports, documentation and producing invoices
- d) Agree to sign a head lease agreement for the facilities at 58 Georgina Crescent Yarrawonga, based on the suggested "peppercorn rental"
- e) Administer the facilities in accordance with head lease requirements
- f) Provide access to the facility for Senior groups
- g) Run a booking system for all senior events
- h) Market the facility to as many Senior groups as possible to ensure the facility is as occupied as is reasonable
- i) Explore the possibility of commercial lease arrangements which are suitable for seniors use only
- j) Note the facility will not be utilised for events other than those specifically aligned to seniors of Palmerston
- k) Establish a subcommittee of PRSC to manage the Palmerston Seniors Centre

The PRSC in establishing a subcommittee to manage the Palmerston Seniors Committee will ensure that the subcommittee is chaired by the President and or Vice President in accordance with our current By-Laws around governance of subcommittees.

The subcommittee can be made up of people with vested interests in the Palmerston Seniors Centre. The PRSC can engage relevant people to ensure the success of the management of the Palmerston Seniors Centre and these people need not necessarily be members of the PRSC and may be brought on board for their specific skills, knowledge and expertise and this type of varied membership on a subcommittee is within our current By-Laws.

PRSC will also ensure that the subcommittee membership is a referring body to the PRSC and that all rules, regulations of the Association are maintained.

**We look forward to a successful partnership with Council in relation to the operation and governance of the Palmerston Seniors Centre.**