

CITY OF PALMERSTON

Notice of Special Council Meeting to be held in Council Chambers, Civic Plaza, Palmerston on Tuesday, 19 May 2015 at 6:00pm

AGENDA

Audio Disclaimer

An audio recording of this meeting will be made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

1. PRESENT

2. APOLOGIES – Alderman Bunker

ACCEPTANCE OF APOLOGIES AND LEAVE OF ABSENCE

3. DEPUTATIONS / PRESENTATIONS

4. COMMITTEE RECOMMENDATIONS

4.1. Internal Audit Committee

THAT the minutes from the Internal Audit Committee meeting held on 18 May 2015 be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:

5.1.1 Revised Third Budget Review 2014/15 IAC/0062

A copy of Report Number IAC/029 is attached for information.

THAT Council adopts the revised 3rd Budget Review 2014/15, pursuant to section 128 (2) of Local Government Act.

5.1.2 Review of FIN09 Internal Audit Committee Policy IAC/0065

1. THAT Council adopts the reviewed FIN09 Internal Audit Committee Policy subject to clause 4.7.3 being amended to reflect bi-monthly meetings be held on the fourth Tuesday of the month.
2. THAT Council appoints one additional member to the Internal Audit Committee.

3. THAT Council endorses bi-monthly meetings of the Internal Audit Committee commencing in the month of August 2015.

5. CONFIDENTIAL REPORTS

5.1 TS2015-06 Goyder Square Stage 2 Construction – Contract Award

RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Corporate and Community Services, Director of Technical Services, Major Projects Officer and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report and associated documents in relation to confidential agenda item 5.1 TS2015-06 Goyder Square Stage 2 Construction – Contract Award and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

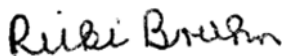
(c) Information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person;

This item is considered confidential pursuant to Regulation 8 (c) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 19 May 2015, in relation to confidential item number 5.1 TS2015-06 Goyder Square Stage 2 Construction – Contract Award and associated documents remain confidential, and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

6. CLOSURE



Ricki Bruhn
Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same

CITY OF PALMERSTON

unconfirmed

**Minutes of the Internal Audit Committee Meeting
held in Council Chambers, Civic Plaza, Palmerston
on Monday, 18 May 2015 at 5:16pm**

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1. PRESENT

Members: Tim Flynn (Chair)
Mayor Ian Abbott
Alderman Andrew Byrne

Staff: Ricki Bruhn, Chief Executive Officer
Jan Peters, A/Director of Corporate & Community Services
Maxie Smith, A/Finance Manager
Alyce Breed, Minute Secretary

Gallery: Nil

2. APOLOGIES

Nil

3. CONFIRMATION OF MINUTES

Moved: Mayor Abbott
Seconded: Alderman Byrne

THAT the minutes of the Internal Audit Committee Meeting held Monday, 6 October 2014 pages 41 to 42, be confirmed.

CARRIED IAC/0060-18/05/2015

Moved: Alderman Byrne
Seconded: Tim Flynn

THAT the minutes of the Internal Audit Committee Meeting held Thursday 26 February 2015 pages 43 to 44, be confirmed.

CARRIED IAC/0061-18/05/2015

4. OFFICER REPORTS

4.1 Revised Third Budget Review 2014/15

IAC/029

Moved: Alderman Byrne
Seconded: Mayor Abbott

1. THAT the Committee receives Report Number IAC/029.
2. THAT Council adopts the revised 3rd Budget Review 2014/15, pursuant to section 128 (2) of Local Government Act.

CARRIED IAC/0062-18/05/2015

4.2 Engagement Letter Annual Audit Services

IAC/030

Moved: Alderman Byrne
Seconded: Tim Flynn

THAT the Committee receives Report Number IAC/030.

CARRIED IAC/0063-18/05/2015

4.3 Review of FIN09 Internal Audit Committee Policy

IAC/031

Moved: Alderman Byrne
Seconded: Mayor Abbott

1. THAT the Committee receives Report Number IAC/031.

CARRIED IAC/0064-18/05/2015

Moved: Mayor Abbott
Seconded: Alderman Byrne

2. THAT Council adopts the reviewed FIN09 Internal Audit Committee Policy subject to clause 4.7.3 being amended to reflect bi-monthly meetings be held on the fourth Tuesday of the month.
3. THAT Council appoints one additional member to the Internal Audit Committee.
4. THAT Council endorses bi-monthly meetings of the Internal Audit Committee commencing in the month of August 2015.

CARRIED IAC/0065-18/05/2015

5. OTHER BUSINESS

Nil

6. CORRESPONDENCE

6.1 2015 Interim Audit Information Requirements Letter

Moved: Mayor Abbott
Seconded: Alderman Byrne

THAT the Committee receives the correspondence 2015 Interim Audit Information Requirements Letter.

CARRIED IAC/0066-18/05/2015

7. CONFIDENTIAL REPORTS

Nil

8. CLOSURE

The meeting closed at 5:36pm

(Chair)

ITEM NO. 4.1 **Revised Third Budget Review 2014/15**
FROM: Chief Executive Officer
REPORT NUMBER: IA/029
MEETING DATE: 18 May 2015

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

Summary:

This report presents the third review of the 2014/15 financial year budget.

The review was undertaken by senior management and based on the financial data as per 31 March 2015.

Background:

The revised Third Budget Review has required a number of budget adjustments to the current budget for 2014/15. Most movements are purely operational and relate to budget shortfalls and savings within specific departments. Some Capital project movement has also occurred. Overall income reduction of \$40k and expenditure increase of \$2,07 million resulted in a \$2,1 million reserve withdrawal. Revision required due to Goyder Square Stage 2 budget increase from \$5,1 million to \$5,65 million. The following table overview outlines the changes requested in the Budget Review as they will impact the attached Profit & Loss Statement for the City of Palmerston.

In the following table increases are shown as a positive and decreases as a negative figure.

	Current Budget 2015	3rd Review Increase / (Decrease)	Reviewed Budget 2015 in \$	Explanation of Review
Operating Income				
Rates	21,865,144	(45,000)	21,820,144	Reduced Debt Collection fees
Statutory Charges	796,156	(3,675)	792,481	Reduced Ranger Services income
User Charges	490,349	3,409	493,758	Mainly increased Library income
Grants, subsidies & Contributions	2,490,830	(254,337)	2,236,493	Budget correction and reallocate R2R
Investment Income	914,600	65,000	979,600	Increased Investment income

	Current Budget 2015	3rd Review Increase / (Decrease)	Reviewed Budget 2015 in \$	Explanation of Review
Other Income	176,854	36,567	213,421	Increase mainly due to additional insurance settlement
Capital Income				
Asset Income	0	9,091	9,091	Additional income sale of motor vehicle
Grants received	121,213	147,977	269,190	Budget correct R2R
Operating Expenses				
Employee Costs	6,314,070	(149,798)	6,164,272	Reduction in staff costs utilised in other expenditure
Professional Services	1,536,005	74,300	1,610,305	Mainly increase in IT requirements
Utilities	2,124,640	15,000	2,139,640	Small increase in utilities requirements
Materials & Contractors	11,864,887	48,950	11,913,837	Increase in trolley collection and other requirements
Elected Members Allowances	284,816	(13,700)	271,116	Reduction in budget for elected member expenditure
Other Expenses	3,330,535	106,880	3,437,415	Increases required in various areas
Capital Expenses				
Asset Purchases	9,618,573	(1,037,996)	8,580,577	Mainly Archer Waste Transfer Station budget moved to reserves
Asset Upgrade	9,296,592	3,032,951	12,329,543	Mainly Goyder Square stage 2 budget required and Yarrawonga Road removed to reserves
Reserve Movement				
Infrastructure	(10,214,066)	(2,117,555)	(12,331,621)	Draw from reserves for Goyder Square design

Explanation of Review

Operating Income

Rates – Less charges for debt recovery generated consequently budget reduced.

Statutory charges – Ranger income reduced due to staff turnover.

User Fees – Library copy income increase.

Grants, subsidies and contributions – Movement between Grants and Grants received as well as reduction in R2R budget.

Investment income – Income increase taken up in budget.

Other income – Movement between Grants and other income.

Capital Income

Asset income – Take up of asset sale income to budget.

Grants received – Budget movement between Grants and Grants received.

Operational Expenses

Employee costs – Reduction in required budget.

Professional services – Increase in IT budget.

Utilities – Small budget increase for Aquatic Centre and Recreation Centre.

Materials & Contractors – Increase in Trolley Collection budget.

Elected members allowances – Reduction in required budget.

Other expenses – Various movements required including IT and Ranger Services.

Capital Expenses

Asset purchase – Archer Waste Transfer Station budget moved to reserves.

Asset upgrade – Goyder Square stage 2 budget required and Yarrawonga Road removed to reserves.

Financial Implications:

Nil

Policy / Legislation:

Local Government Act 2008:

127 Annual budgets

(1) A council must prepare a budget for each financial year.

(2) The budget for a particular financial year must:

(a) outline:

(i) the council's objectives for the relevant financial year; and

(ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and

(iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and

(b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and

(c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and

- (d) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and
- (e) contain an assessment of the social and economic effects of its rating policies; and
- (f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances.

(3) Subject to the regulations, a council must not budget for a deficit.

128 Adoption of budget or amendment

(1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.

(2) A council may, after adopting its budget for a particular financial year, adopt an amendment to its budget (but once allowances for the members of the council for a particular financial year have been set, they cannot be changed by amendment).

(3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:

- (a) publish the budget or the amendment as adopted on the council's website; and
 - (b) notify the Agency in writing of the adoption of the budget or amendment; and
 - (c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.
- (4) The council's budget forms part of the council's municipal or shire plan.

Local Government (Accounting) Regulations;

13 Deficit budgeting

A council must not budget for a deficit.

Note

A deficit occurs if overall expenditure for a financial year (disregarding depreciation) exceeds income. Transfers into, and out of, specific reserves are to be taken into account.

14 Allocation of money

(1) A council must not allocate money for a particular purpose unless:

- (a) provision for the allocation is made in the budget for the relevant financial year; or
- (b) the allocation is:
 - (i) authorised by resolution of the council; and
 - (ii) made in anticipation of the adoption of a budget, or an amendment to a budget, making provision for the expenditure for the relevant financial year.

(2) An allocation of money for a particular purpose under subregulation (1)(b) must not exceed one-quarter of the expected budgetary provision for expenditure for the relevant purpose.

There is currently no legislated requirement on the intervals for budget reviews but it is anticipated that at least 3 will occur in each financial year.

RECOMMENDATION

1. THAT the Committee receives Report Number IA/029.
2. THAT the Committee recommend Council adopts the revised 3rd Budget Review 2014/15, pursuant to section 128 (2) of the Local Government Act.

Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au.

Schedule of Attachments:

Attachment A - Statement of Comprehensive Income & Reserves

Attachment B - 3rd Budget Review 2015 - List of Request detailed per department

Attachment C - 3rd Budget Review 2015 Departmental Overview

STATEMENT OF COMPREHENSIVE INCOME
31/03/2015

	YTD Balance	Original Budget 2015	1st Review Increase/ (Decrease)	2nd Review Increase/ (Decrease)	3rd Review Increase/ (Decrease)	Reviewed Budget
Operating Income						
Rates	\$20,936,572	\$22,105,952	(\$240,808)	\$0	(\$45,000)	\$21,820,144
Statutory charges	\$718,083	\$733,056	\$58,100	\$5,000	(\$3,675)	\$792,481
User charges	\$324,996	\$98,500	\$391,849	\$0	\$3,409	\$493,758
Grants, subsidies and contributions	\$1,849,460	\$1,267,188	\$1,222,642	\$1,000	(\$254,337)	\$2,236,493
Investment income	\$866,375	\$1,299,949	(\$385,349)	\$0	\$65,000	\$979,600
Other income	\$244,904	\$84,413	\$29,335	\$63,106	\$36,567	\$213,421
Total Operating Income	\$24,940,390	\$25,589,059	\$1,075,769	\$69,106	(\$198,036)	\$26,535,898
Capital Income						
Asset Income	\$9,091	\$0	\$0	\$0	\$9,091	\$9,091
Grants received	\$0	\$347,977	(\$347,977)	\$121,213	\$147,977	\$269,190
Developer Contributions	\$333,485	\$200,000	\$200,000	\$0	\$0	\$400,000
Total Capital Income	\$342,576	\$547,977	(\$147,977)	\$121,213	\$157,068	\$678,281
TOTAL INCOME	\$25,282,966	\$26,137,036	\$927,792	\$190,319	(\$40,968)	\$27,214,179
Operating Expenses						
Employee costs	\$3,980,279	\$6,492,417	(\$162,680)	(\$15,667)	(\$149,798)	\$6,164,272
Professional Services	\$1,079,207	\$1,246,140	\$249,830	\$40,035	\$74,300	\$1,610,305
Insurance	\$369,094	\$434,314	\$0	\$0	\$0	\$434,314
Utilities	\$1,483,466	\$2,124,640	\$0	\$0	\$15,000	\$2,139,640
Materials & Contractors	\$7,728,534	\$12,128,743	(\$139,856)	(\$124,000)	\$48,950	\$11,913,837
Depreciation, amortisation & impairment	\$5,129,097	\$6,838,796	\$0	\$0	\$0	\$6,838,796
Elected Members Allowances	\$176,792	\$284,816	\$0	\$0	(\$13,700)	\$271,116
Other Expenses	\$2,136,511	\$2,951,223	\$261,312	\$118,000	\$106,880	\$3,437,415
Total Operating Expenses	\$22,082,980	\$32,501,088	\$208,606	\$18,368	\$81,632	\$32,809,694
Capital Expenses						
Land Purchase	\$0	\$0	\$0	\$0	\$0	\$0
Asset Purchase	\$3,824,922	\$6,525,200	\$3,151,150	(\$57,777)	(\$1,037,996)	\$8,580,577
Asset Upgrade	\$4,360,674	\$8,206,800	\$818,417	\$271,375	\$3,032,951	\$12,329,543
Total Capital Expenses	\$8,185,596	\$14,732,000	\$3,969,567	\$213,598	\$1,994,955	\$20,910,120
TOTAL EXPENSES	\$30,268,575	\$47,233,088	\$4,178,173	\$231,966	\$2,076,587	\$53,719,813
OPERATING SURPLUS / (DEFICIT)	(\$4,985,609)	(\$21,096,052)	(\$3,250,381)	(\$41,647)	(\$2,117,555)	(\$26,505,635)
Less Depreciation	(\$5,129,097)	(\$6,838,796)	\$0	\$0	\$0	(\$6,838,796)
Reserve Movements	\$0	(\$14,257,256)	(\$3,250,381)	(\$41,647)	(\$2,117,555)	(\$19,666,839)
Transfer FROM Reserves		\$14,457,256	\$4,071,231	\$41,647	\$5,916,334	\$24,486,468
Transfer TO Reserves		(\$200,000)	(\$820,850)	\$0	(\$3,798,779)	(\$4,819,629)
NET OPERATING SURPLUS / (DEFICIT)	\$143,488	\$0	\$0	\$0	\$0	\$0

STATEMENT OF RESERVES 31/03/2015							
	Opening Balance	Original Budget 2015	1st Review Increase/ (Decrease)	2nd Review Increase/ (Decrease)	3rd Review Increase/ (Decrease)	Reviewed Budget	Balance at the EOY 2015
OTHER RESERVES							
Election Expenses	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Disaster Recovery	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Strategic Initiatives	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Unexpended Grants	\$378,517	(\$50,000)	(\$158,664)	\$0	\$0	(\$208,664)	\$169,854
Unexpended Capital Works	\$3,912,567	\$0	(\$3,912,567)	\$0	\$0	(\$3,912,567)	\$0
Property	\$5,001,375	(\$3,594,200)	\$124,170	\$0	\$0	(\$3,470,030)	\$1,531,345
Plant & Equipment	\$1,291,450	(\$175,000)	\$31,043	\$0	\$0	(\$143,958)	\$1,147,493
Infrastructure	\$17,284,880	(\$10,638,056)	\$465,638	(\$41,647)	(\$2,117,555)	(\$12,331,621)	\$4,953,259
Developer Funds In Lieu Of Construction	\$3,925,987	\$200,000	\$200,000	\$0	\$0	\$400,000	\$4,325,987
Community Grants	\$107,343	\$0	\$0	\$0	\$0	\$0	\$107,343
Total Reserves	\$33,052,119	(\$14,257,256)	(\$3,250,381)	(\$41,647)	(\$2,117,555)	(\$19,666,839)	\$13,385,281

3rd Budget Review 2015 - List of Requests detailed

Type	CC name	Dep name	Account Name	Budget Request Description	Sum of Amount
Purchase	Staff Training	Human Resources	Course Seminar & Conference Registration	Corp15 move budget from 3810	3,000
		Library Services	Course Seminar & Conference Registration	Comm2 move budget from 3103	10,000
		Parking & Other Ranger Services	Course Seminar & Conference Registration	Tech43 move budget within dept	(6,000)
		Records Management	Course Seminar & Conference Registration	Corp6 move budget to 3808	(1,400)
	Staff Training Total				\$5,600
	Community Programs & Events	Arts & Culture	Entertainment Costs	Comm4 Flicknics Trailer budget to Capital	(8,670)
		Library Services	Advertising	Corp14 move budget to cc303	(1,310)
	Community Programs & Events Total				(\$9,980)
	Road Capital Works	Office of the Director Technical Services	Asset New Purchase	Tech1 PRJ10013 \$100k required	100,000
		Roads & Transport	Asset Renewal	Corp26 budget back to reserves	(2,565,779)
			Contractors	Corp22 correct budget line	(4,050)
	Road Capital Works Total				(\$2,469,829)
	Professional Services	Aquatic Centre	Other External Services	Corp53 establish budget line	5,000
		Financial Services	Consultants	Corp71 move budget	(15,000)
		Information Technology	IT Consultants	Corp17 IT move budget from 3101	146,300
		Office of the CEO	Solicitors Fees	Exec6 1Review correct cc allocation 312	(3,188)
		Office of the Director Corp and Community Services	Consultants	Corp18 IT move budget to 3209	(35,000)
		Office of the Director Technical Services	Consultants	Tech47 move budget from Subdiv to Dir	100,000
		Open Space	Consultants	Tech17 move budget frm 3212 for Play Equip Audit	20,000
		Subdivisional Works	Consultants	Tech47 move budget from Subdiv to Dir	(100,000)
	Professional Services Total				\$118,113
	Employee Costs	Animal Management	Salaries & Wages	Tech30 move budget from Parking to Animal Man	42,000
			Overtime	Tech31 move budget from Parking to Animal Man	2,000
			Employee Allowances	Tech32 move budget from Parking to Animal Man	6,500
		Customer Services	Salaries & Wages	Corp42 Cust Serv budget saving	(33,050)
		Financial Services	Salaries & Wages	Corp17 IT move budget to 3209	(54,300)
		Library Services	Salaries & Wages	Corp72 move budget	(13,048)
		Office of the CEO	Uniforms / Clothes Purchased	Exec4 move budget to 3853	(1,200)
			Air Travel	Exec4 move budget from 3113	1,200
		Office of the Director Technical Services	Uniforms / Clothes Purchased	Tech24 unexpected expenses	1,500
		Parking & Other Ranger Services	Salaries & Wages	Tech39 move budget to Amental Man from Ranger Serv	(69,500)
			Overtime	Tech40 move budget to Amental Man from Ranger Serv	(10,000)
	Employee Costs Total				(\$127,898)
	Computer / IT Costs	Information Technology	Computer Hardware Expensed	Corp73 increase budget per requirments	100,000
			Contractors	Corp1 IT move budget to 3802	(2,000)
			Rentals/Leases IT Equipment	Corp1 IT move budget from 3701	26,000
	Computer / IT Costs Total				\$124,000
	Sundry Expenses	Animal Management	Other Sundry Expenses	Tech35 move budget within dept	(15,000)
			Animal Euthanasia	Tech37 move budget within dept	(16,000)
		Parking & Other Ranger Services	Other Sundry Expenses	Tech42 move budget within dept	2,000
	Sundry Expenses Total				(\$29,000)
	Building Maintenance	Civic Centre	Contractors	Tech3 Ceiling collapse spent \$12k	5,000
		Depot	Contractors	Tech3 less pound maint this FY	(5,000)
	Building Maintenance Total				\$0
	Road Maintenance	Roads & Transport	Contractors	Tech4 less maint roads	(13,000)
	Road Maintenance Total				(\$13,000)
	Traffic Control	Roads & Transport	Other External Services	Tech5 higher number of Traffic Surveys conducted	3,000
	Traffic Control Total				\$3,000
	Mowing	Open Space	Contractors	Tech14 move budget from cc352	31,632
		Roads & Transport	Contractors	Tech13 budget from T10	11,411
	Mowing Total				\$43,042

Type	CC name	Dep name	Account Name	Budget Request Description	Sum of Amount	
	Office Administration Expenditure	Elected Members	Stationery & Office Consumables	Exec2 move budget within area	(1,000)	
			Entertainment Costs	Exec2 move budget within area	200	
			Food & Catering Costs	Exec2 move budget within area	200	
		Human Resources	Subscriptions & Memberships	Corp16 move budget to 3852	(1,500)	
		Library Services	Casual Wages	Comm1 move budget to 3701	(20,700)	
			Furniture & Equipment expensed	Comm3 move budget from 3103	3,700	
		Office of the CEO	Advertising	Exec5 move budget from cc303	2,500	
		Office of the Director Technical Services	Stationery & Office Consumables	Tech25 unexpected expenses	1,000	
			Subscriptions & Memberships	Tech26 unexpected expenses	500	
			Furniture & Equipment expensed	Tech27 budget saving	(3,000)	
		Records Management	Stationery & Office Consumables	Corp5 move budget from 3801	3,300	
			Subscriptions & Memberships	Corp7 move budget from 3852	600	
			Rentals/Leases Office Equipment	Corp5 move budget to 3808	(2,300)	
			Postage	Corp8 move budget to 3810	(200)	
		Office Administration Expenditure Total				(\$16,700)
	Tree Maintenance/Management	Open Space	Contractors	Tech13 move budget to T15	(43,042)	
	Tree Maintenance/Management Total				(\$43,042)	
	Other Landscape Maintenance	Open Space	Materials Purchased	Tech11 Move budget to repair Boulevard irrigation	(23,000)	
	Other Landscape Maintenance Total				(\$23,000)	
	Abandoned Trolley Collection	Parking & Other Ranger Services	Contractors	Tech19 budget expense increase	25,000	
	Abandoned Trolley Collection Total				\$25,000	
	Building Capital Works	Aquatic Centre	Asset Renewal	Tech8 budget from PRJ10010	0	
		Depot	Asset Renewal	Corp68 Budget not required	(58,000)	
		Gray Community Hall	Asset Renewal	Corp67 Budget not required used operationally	(20,000)	
		Office of the Director Technical Services	Asset New Purchase	Tech44 Birrpa Crt increase Council Rp8/640	166,334	
	Building Capital Works Total				\$88,334	
	Computers & Telecommunication	Information Technology	Asset New Purchase	Corp3 IT move budget to 3802	(5,000)	
	Computers & Telecommunication Capital Works Total				(5,000)	
	Telecommunication System Costs	Information Technology	Contractors	Corp2 IT move budget to 3802	(9,000)	
	Telecommunication System Costs Total				(9,000)	
	Mayor & Elected Member Expenses	Elected Members	Elected Members Professional Dev Allowance	Exec1 move budget to IT 3802	(13,700)	
			Subscriptions & Memberships	Exec3 move budget to 3825	(700)	
			Short Term External Hire	Exec3 move budget from 3810	700	
	Mayor & Elected Member Expenses Total				(13,700)	
	Vehicle Expenses	Community Development	Motor Vehicle Services & Parts	Corp9 move budget from 3824	1,200	
			Motor Vehicle External Repair Costs	Corp9 move budget to 3822	(600)	
		Elected Members	Motor Vehicle Services & Parts	Exec2 move budget within area	1,700	
			Motor Vehicle External Repair Costs	Corp15 budget saving	(250)	
		Library Services	Motor Vehicle External Repair Costs	Corp10 move budget to 3822	(600)	
		Office of the CEO	Motor Vehicle External Repair Costs	Corp11 move budget to 3822	(300)	
		Office of the Director Corp and Community Services	Motor Vehicle External Repair Costs	Corp13 budget saving	(1,500)	
		Office of the Director Technical Services	Motor Vehicle External Repair Costs	Corp14 budget saving	(7,100)	
		Parking & Other Ranger Services	Motor Vehicle Services & Parts	Corp11 move budget from 3824	300	
			Motor Vehicle External Repair Costs	Corp12 move budget to 3822	1,900	
		Vehicle Expenses Total				(5,250)
		Recruitment Costs	Library Services	Advertising	Corp14 move budget from cc335	1,310
			Office of the CEO	Advertising	Exec5 move budget to cc308	(2,500)
	Recruitment Costs Total				(1,190)	
	Security	Library Services	Contractors	Comm1 move budget from 3103	7,000	
		Recreation Centre	Contractors	Corp50 Rec Centre expense budget increase	500	
	Security Total				7,500	
	Occupational Health & Safety Expenses	Human Resources	Subscriptions & Memberships	Corp15 move budget to 3852	(1,500)	
	Occupational Health & Safety Expenses Total				(1,500)	

Type	CC name	Dep name	Account Name	Budget Request Description	Sum of Amount
	Subsidies Paid	Animal Management	Subsidies Paid	Corp21 move budget to tech11	(50,000)
		Aquatic Centre	Subsidies Paid	Corp45 Increase budget	60,000
	Subsidies Paid Total				10,000
	Pound Management	Animal Management	Contractors	Tech34 move budget from Parking to Animal Man	56,000
			Animal Euthanasia	Tech38 move budget within dept	8,000
		Parking & Other Ranger Services	Contractors	Corp21 move budget from Tech1	50,000
	Pound Management Total				114,000
	Fixtures, Furniture & Fittings Capital Works	Arts & Culture	Asset New Purchase	Comm4 Flicnic Trailer budget from 3841	8,670
	Fixtures, Furniture & Fittings Capital Works Total				8,670
	Markets	Open Space	Contractors	Tech4 traffic management for remain 10 market days	3,000
	Markets Total				3,000
	Street Sweeping	Waste Management	Contractors	Tech6 budget deficit street sweeping	7,000
	Street Sweeping Total				7,000
	Line Marking	Roads & Transport	Contractors	Tech7 less line marking works done	(10,000)
	Line Marking Total				(10,000)
	Stormwater Drainage Maintenance	Stormwater Infrastructure	Contractors	Tech7 high maintenance due to Risk Inspection Manu	10,000
	Stormwater Drainage Maintenance Total				10,000
	Open Space Capital Works	Office of the Director Technical Services	Asset Renewal	Tech16 budget required	5,650,000
		Open Space	Asset Renewal	Tech10 Increase budget Lindsay Park Insurance set	56,730
			Asset New Purchase	Tech9 New feed for Market distribution board	22,000
	Open Space Capital Works Total				5,728,730
	Other Structures Maintenance	Aquatic Centre	Contractors	Corp57 move budget within dept	(3,000)
		Open Space	Contractors	Tech12 Move budget to repair Blvd Irrig Controlers	(40,000)
	Other Structures Maintenance Total				(43,000)
	Other Capital Works	Open Space	Asset Renewal	Corp70 Budget not required used operationally	(30,000)
			Asset New Purchase	Corp69 Budget not required used operationally	(30,000)
	Other Capital Works Total				(60,000)
	Playground Maintenance	Open Space	Other External Services	Tech17 move budget to 3207 for Play Equip Audit	(20,000)
	Playground Maintenance Total				(20,000)
	Educational Resources	Office of the Director Technical Services	Contractors	Tech029 budget saving	(2,000)
		Waste Management	Other Sundry Expenses	Tech28 unexpected expenses	2,000
	Educational Resources Total				0
	Waste Disposal Capital Works	Waste Management	Asset New Purchase	Corp25 Remove Archer WTS budget to reserves	(1,300,000)
	Waste Disposal Capital Works Total				(1,300,000)
	Legal & Debt Recovery Costs	Animal Management	Legal Costs Other	Tech36 move budget within dept	(3,000)
		Office of the CEO	Solicitors Fees	Exec6 1Review correct cc allocation 312	3,188
		Rates	Debt Collection Legal Fees	Corp43 Debt collection budget saving	(30,000)
	Legal & Debt Recovery Costs Total				(29,813)
	Utilities	Aquatic Centre	Electricity	Corp55 increase budget income from Corp/Comm	18,000
			Water Charges	Corp 54 remove budget within Dept to 3212	(4,000)
		Recreation Centre	Electricity	Corp49 Rec Centre expense budget increase	1,000
	Utilities Total				15,000
	Graffiti	Aquatic Centre	Contractors	Corp56 move budget within dept	(2,000)
		Recreation Centre	Contractors	Corp51 move budget within dept	(1,500)
	Graffiti Total				(3,500)
Sale	Grants & Subsidies Recurrent	Community Development	Other Grants & Subsidies	Corp60 take up income to budget	(640)
		Events Promotion	Contributions Received Other	Corp39 Other contribution remove budget	10,000
		Library Services	Donations Received	Corp40 budhet for Donations received	(3,000)
		Roads & Transport	Operating Territory Grants & Subsidies	Tech45 move budget to capital income	247,977
	Grants & Subsidies Recurrent Total				\$254,337
	Capital Grants Received	Roads & Transport	Comm'th Grants new or upgraded assets	Tech45 moved budget from operating income	(147,977)
	Capital Grants Received Total				(\$147,977)
	Reimbursements	Financial Services	Other Insurance Reimbursement	Tech10 Increase budget Lindsay Park Insurance sett	(35,308)

Type	CC name	Dep name	Account Name	Budget Request Description	Sum of Amount
	Reimbursements	Office of the Director Corp and Community Services	Reimbursements Other	Corp62 take up income to budget	(883)
		Office of the Director Technical Services	Reimbursements Roadwork	Corp65 Take up income to budget	(2,389)
	Reimbursements Total				(\$38,580)
	Other Revenue	Office of the Director Corp and Community Services	Other Sundry Income	Corp63 take up income to budget	(2,500)
		Parking & Other Ranger Services	Contract Revenue	Tech2 reduce income no CPI increase this year	4,513
		Waste Management	Other Sundry Income	Corp23 move budget from cc337	(4,006)
	Other Revenue Total				(\$1,993)
	Tip Recharge Domestic Bin collection	Waste Management	Other Sundry Income	Corp23 move budget to cc106	4,006
	Tip Recharge Domestic Bin collection Total				\$4,006
	Statutory Fees & Charges	Animal Management	Dog Registration & Renewal	Tech22 increase budget income	(25,000)
			Dog Control Infringements & Fines	Corp35 Dog Infring budget to high	10,000
		Parking & Other Ranger Services	Parking Infringements & Fines	Tech23 reduce income	60,000
		Private Works	Permit Work on Council Reserves	Tech20 increase budget	(30,000)
			Other Licences & Permits	Tech21 increase budget income	(11,325)
	Statutory Fees & Charges Total				\$3,675
	Interest & Investment Income	Birripa Court Investment Property	Rental / Lease Investment Properties Income	Corp24 move Birripa income from Corp002	(100,000)
		Financial Services	Rental / Lease Investment Properties Income	Corp24 move Birripa income to Tech020	100,000
			Interest - bank account	Corp41 budget for bank interest	(65,000)
	Interest & Investment Income Total				(65,000)
	User Fees & Charges	Aquatic Centre	Rental / Lease Properties Income	Corp46 decrease budget	30,000
		Driver Resource Centre	Hall and Other Facility Hire	Corp36 Hall Hire budget increase	(8,000)
		Health and Wellbeing Services	Internet Use and Access	Corp61 take up income to budget	(1,909)
		Library Services	Hall and Other Facility Hire	Corp37 Hall Hire budget increase	(5,500)
			Photocopy Charges	Corp38 Copy charges budget increase	(12,000)
		Parking & Other Ranger Services	Trolley Impound Fees	Tech18 budget income increase	(6,000)
	User Fees & Charges Total				(3,409)
	Rates & Charges	Rates	Debt Recovery Costs	Corp33 reduce budget Debt Recovery	45,000
	Rates & Charges Total				45,000
	Profit on Sale of Assets	Office of the Director Corp and Community Services	Profit on Sale of Asset	Corp64 take up income to budget	(9,091)
	Profit on Sale of Assets Total				(9,091)
Grand Total					\$2,117,555

3rd Budget Review 2015 Departmental Overview

Data extracted 15/05/2015 12:18
YTD data to 31/03/2015

Type	Dep name	Sum of YTD+Comm	Budget	1st Budget Review	2nd Budget Review	3rd Budget Review	Sum of Budget Available
☒Purchase	Arts & Culture	\$71,559	\$41,000	\$45,000	\$0	\$0	\$14,441
	Community Development	\$561,955	\$939,072	\$14,700	\$81,321	\$600	\$473,738
	Events Promotion	\$318,106	\$323,000	\$50,000	\$0	\$0	\$54,894
	Families & Children	\$57,084	\$90,800	\$140,315	\$100,000	\$0	\$274,031
	Health and Wellbeing Services	\$36,138	\$216,321	\$0	(\$151,321)	\$0	\$28,862
	Library Services	\$815,135	\$1,255,877	\$0	\$0	(\$13,648)	\$427,094
	Senior Citizens	\$6,376	\$10,000	\$0	\$0	\$0	\$3,624
	Youth Services	\$13,174	\$26,000	\$0	\$0	\$0	\$12,826
	Customer Services	\$140,625	\$232,409	\$0	\$0	(\$33,050)	\$58,734
	Financial Services	\$827,126	\$1,155,707	(\$12,000)	\$54,333	(\$69,300)	\$301,614
	Human Resources	\$220,698	\$359,597	\$0	(\$45,000)	\$0	\$93,899
	Information Technology	\$745,663	\$730,436	\$15,000	\$25,667	\$256,300	\$281,740
	Office of the Director Corp and Community Services	\$5,646,670	\$7,625,663	\$0	\$0	(\$36,500)	\$1,942,493
	Rates	\$266,173	\$351,000	\$2,798	\$0	(\$30,000)	\$57,625
	Records Management	\$133,895	\$215,736	\$0	\$0	\$0	\$81,841
	Elected Members	\$219,296	\$338,957	\$0	\$0	(\$12,850)	\$106,811
	Office of the CEO	\$794,014	\$828,182	\$99,150	\$69,035	(\$300)	\$202,053
	Public Relations and Communications	\$49,592	\$107,150	(\$2,798)	\$0	\$0	\$54,760
	Animal Management	\$94,056	\$84,472	\$15,000	\$0	\$30,500	\$35,916
	Aquatic Centre	\$363,199	\$401,280	\$21,463	\$0	\$74,000	\$133,544
	Archer Sports club	\$30,675	\$34,133	\$23,797	(\$15,563)	\$0	\$11,691
	Civic Centre	\$375,421	\$441,725	\$35,372	\$0	\$5,000	\$106,676
	Depot	\$57,996	\$151,210	(\$9,000)	\$0	(\$63,000)	\$21,214
	Driver Resource Centre	\$4,162	\$10,000	\$0	\$0	\$0	\$5,838
	Emergency Operations	\$60,309	\$95,310	\$0	\$0	\$0	\$35,001
	Gray Community Hall	\$66,127	\$144,128	\$4,249	(\$8,000)	(\$20,000)	\$54,250
	Office of the Director Technical Services	\$8,315,987	\$9,094,642	\$3,343,951	\$355,931	\$6,007,234	\$10,485,770
	Open Space	\$3,512,282	\$5,451,304	\$162,307	(\$19,437)	(\$52,681)	\$2,029,211
	Parking & Other Ranger Services	\$474,776	\$656,098	\$0	\$82,000	(\$6,300)	\$257,022
	Private Works	\$48,254	\$0	\$0	\$80,000	\$0	\$31,746
	Recreation Centre	\$168,656	\$198,700	\$0	\$8,000	(\$0)	\$38,044
	Roads & Transport	\$1,902,258	\$6,749,081	\$419,846	(\$305,000)	(\$2,578,418)	\$2,383,250
	Stormwater Infrastructure	\$328,716	\$331,000	\$30,000	(\$0)	\$10,000	\$42,284
	Street Lighting	\$613,116	\$1,220,000	\$0	\$0	\$0	\$606,884
	Subdivisional Works	\$210,675	\$300,000	\$0	(\$80,000)	(\$100,000)	(\$90,675)
	Waste Management	\$3,752,956	\$7,023,100	(\$220,977)	\$0	(\$1,291,000)	\$1,758,167
Purchase Total		\$31,302,898	\$47,233,088	\$4,178,173	\$231,966	\$2,076,587	\$22,416,915
☒(blank)	(blank)						
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☒Sale	Community Development	(\$640)	\$0	\$0	\$0	(\$640)	\$0
	Events Promotion	(\$51,000)	(\$10,000)	(\$50,000)	(\$1,000)	\$10,000	\$0
	Families & Children	(\$100,000)	\$0	\$0	(\$100,000)	\$0	\$0
	Health and Wellbeing Services	(\$1,909)	\$0	\$0	\$0	(\$1,909)	(\$0)
	Library Services	(\$672,059)	(\$651,313)	(\$21,348)	\$0	(\$20,500)	(\$21,102)
	Senior Citizens	\$0	(\$1,500)	\$0	\$0	\$0	(\$1,500)
	Youth Services	(\$2,500)	(\$4,000)	\$0	\$0	\$0	(\$1,500)
	Financial Services	(\$885,892)	(\$914,600)	\$0	\$0	(\$308)	(\$29,016)
	Office of the Director Corp and Community Services	(\$12,474)	\$0	\$0	\$0	(\$12,474)	\$0
	Rates	(\$16,108,801)	(\$16,917,734)	(\$36,500)	\$0	\$45,000	(\$800,433)
	Office of the CEO	(\$545,546)	(\$336,344)	(\$355,006)	(\$27,035)	\$0	(\$172,839)
	Animal Management	(\$353,536)	(\$371,000)	(\$2,100)	\$0	(\$15,000)	(\$34,564)
	Aquatic Centre	(\$71,426)	(\$114,000)	\$0	\$0	\$30,000	(\$12,574)
	Civic Centre	(\$126,221)	(\$246,800)	\$0	\$0	\$0	(\$120,579)
	Driver Resource Centre	(\$6,840)	\$0	\$0	\$0	(\$8,000)	(\$1,160)
	Gray Community Hall	(\$20,862)	(\$23,000)	\$0	\$0	\$0	(\$2,138)
	Office of the Director Technical Services	(\$115,346)	(\$59,000)	\$0	(\$54,365)	(\$2,389)	(\$408)
	Parking & Other Ranger Services	(\$121,847)	(\$167,469)	(\$26,000)	\$0	\$58,513	(\$13,110)
	Private Works	(\$79,426)	(\$40,000)	\$0	(\$2,700)	(\$41,325)	(\$4,599)
	Roads & Transport	(\$597,216)	(\$714,057)	(\$448,311)	(\$21,213)	\$100,000	(\$486,365)
	Stormwater Infrastructure	(\$3,285)	\$0	(\$29,335)	\$20,000	\$0	(\$6,050)
	Subdivisional Works	(\$532,626)	(\$378,000)	(\$200,000)	\$0	\$0	(\$45,374)
	Waste Management	(\$4,873,515)	(\$5,188,218)	\$240,808	(\$4,006)	\$0	(\$77,901)
	Birripa Court Investment Property	\$0	\$0	\$0	\$0	(\$100,000)	(\$100,000)
Sale Total		(\$25,282,966)	(\$26,137,036)	(\$927,792)	(\$190,319)	\$40,968	(\$1,931,213)
Grand Total		\$6,019,932	\$21,096,052	\$3,250,381	\$41,647	\$2,117,555	\$20,485,702