

# COUNCIL AGENDA

# CITY OF PALMERSTON

Notice of Council Meeting To be held in Council Chambers Civic Plaza, Palmerston on Tuesday 16 May 2017 at 6.30pm

Rusi Brug

Ricki Bruhn Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

#### Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

#### Acknowledgement of Traditional Ownership

I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.

#### 1 PRESENT

#### 2 APOLOGIES

#### **3** CONFIRMATION OF MINUTES

#### RECOMMENDATION

- 1. THAT the minutes of the Council Meeting held Tuesday, 2 May 2017 pages 9115 to 9125, be confirmed subject to the following alteration:-
  - Minutes Book Page numbering be given to the additional pages commencing from 9126 to 9146.
- 2. THAT the Confidential Minutes of the Council Meeting held Tuesday, 2 May 2017 pages 308 to 312, be confirmed.

#### 4 MAYOR'S REPORT

M8-39

#### 5 REPORT OF DELEGATES

6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN

#### 7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

#### 8 PETITIONS

#### 9 DEPUTATIONS / PRESENTATIONS

**9.1** Update on Palmerston City Centre and Periphery Area Plan Presentation by Mr George Maly, Project Manager and Mr Steven Conn, Project Officer Department of Infrastructure, Planning and Logistics

#### 9.2 2017 NT PGA Presentation by Mr Noel Fahey, General Manager Cazalys Palmerston and The Palmerston Golf Course

#### 10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

10.1 Street Naming Maluka Views Subdivision

#### RECOMMENDATION

THAT Council amend resolution 8/2284 - 18/10/2016 to read as follows:-

#### Street Naming, Maluka Views Subdivision

THAT Council endorse the name 'Wilson Street for both Road A/B within the Maluka Views subdivision in Gunn.

Tender TS2016/09 – Public Place Litter Collection (Roads and Bins)

- 1. THAT Council award contract TS2016/09 Public Place Litter Collection (Roads and Bins) to Akron Group NT Pty Ltd for the amount of \$209,933.84 (GST exclusive).
- 2. THAT the Mayor and Chief Executive Officer are granted consent to sign and seal all required contract documentation for the contract TS2016/09 Public Place Litter Collection (Roads and Bins).

#### **11** COMMITTEE RECOMMENDATIONS

11.1 Governance and Organisation

Nil

#### 11.2 Economic Development and Infrastructure

THAT the minutes from the Economic Development and Infrastructure Committee meeting held on 11 May 2017, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

#### 11.2.1 Water Monitoring Services - Archer Landfill Site

- 1. THAT Council awards water quality monitoring services at the Archer landfill site to Tropical Water Solutions for a period of one year.
- 2. THAT an annual budget be established for water monitoring at the Archer landfill site.

#### 11.2.2 Yarrawonga Road North Roads Upgrade

- 1. THAT Tulagi Road reconstruction to be deferred to 2018/19.
- 2. THAT Council tender in 2016/17 for the reconstruction of both Wallaby-Holtz Road and Yarrawonga Road.
- 3. THAT Funding for the reconstruction of both Wallaby-Holtz Road and Yarrawonga Road be referred to the next ordinary meeting of Council.

#### 11.2.3 On-Street and On-Grade Parking Charges

- 1. THAT charging for on-street and on-grade parking commence on 5 June 2017.
- 2. THAT during the period from 5 June to 16 June 2017 any vehicle overstaying a parking ticket on more than 3 occasions will receive an infringement. Overstaying means by a period of more than 1hr in Zone A or failing to purchase or display a ticket within Zone B.

#### 11.3 Community Culture and Environment

THAT the minutes from the Community, Culture and Environment Committee meeting held on 3 May 2017, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

700
í

THAT Council accept the fee proposal from Turf Design to undertake the review of the shade, colour and vibrancy in Goyder Square.

11.3.2 Harvest Corner Community Garden Mural CCE/0703

THAT Council approves a mural to be painted on the wall of Gray Community Hall at the responsibility of Harvest Corner Community Garden, as proposed in Attachment A: Harvest Corner mural request letter.

#### 11.3.3 Financial Support - Nepalese Association of the Northern Territory Inc CCE/0711

THAT Council supports a grant of \$3,500 to the Nepalese Association of the Northern Territory Inc for the 2016/17 financial year.

#### 11.4 Risk Management and Audit Committee Meeting

THAT the minutes from the Risk Management and Audit Committee meeting held on 26 April 2017, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

#### 11.4.1 Financial Report

- 1. THAT Council approve the monthly financial report to include:-
  - a full year forecast as required by the Local Government Accounting Regulations;
  - surplus/deficit format summary with comparison to budget as used in the Annual Budget found in the Municipal Plan;
  - financial sustainability ratios to be recommended to Council for the Municipal Plan.
- 2. THAT Council discuss how to better provide public access to the details of creditor payments and credit card transactions and whether this information needs to be included in the Monthly Financial Report to Council.

#### 12 INFORMATION AGENDA

- 12.1 Items for Exclusion
- 12.2 Receipt of Information Reports

#### RECOMMENDATION

THAT the Information Items contained within the Information Agenda, be received.

#### 12.3 Officer Reports

12.3.1	Action Report	8/1162
12.3.2	LGANT Executive Minutes – 18 April 2017	8/1166
12.3.3	Water Tower Feature Lighting	8/1168
12.3.4	Chief Executive Officer – Recent Activities	8/1173
12.3.5	Ombudsman Query 9 May 2017	8/1172

#### 13.1 Officer Reports

13.1.1	Public Consultation Report- Companion Animal Management Plan	8/1163
13.1.2	Goyder Square Playground Sand Replacement	8/1167
13.1.3	DRAFT Playground Risk Management Policy	8/1169
13.1.4	Animal Awareness Day – Annual Event	8/1170
13.1.5	Queens Baton Relay	8/1171
13.1.6	Northern Territory PGA Championship Sponsorship	8/1175
13.1.7	Closure of a Portion of Miller Court Road Reserve	8/1164
13.1.8	Community Benefits Scheme – April 2017	8/1174
13.1.9	Financial Report for the Month of April 2017	8/1176

#### 14 CORRESPONDENCE

14.1 Palmerston Pool and Recreation Centre Tender

#### **15** RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

15.1 Response to Previous Public Questions from Council Meeting held 2 May 2017 8/1165

#### 16 PUBLIC QUESTION TIME

At the invitation of the Chair.

#### 17 OTHER BUSINESS – ALDERMAN REPORTS

By-law 14(8) provides that the Chairman must not accept a motion without notice if the effect of the motion would, if carried, be to incur expenditure in excess of \$1,000 unless:

- a) the motion relates to the subject matter of a committee's or sub committee's recommendations (as the case may be, or an officer's report that is listed for consideration on the business paper; or
   b) the matter is uncent
- b) the matter is urgent.

#### **18** CONFIDENTIAL REPORTS

18.1 Condition Audit on Street Lighting Assets

#### ECONOMIC DEVELOPMENT AND INFRASTRUCTURE COMMITTEE RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate Services, Director of Community Services, Director of Technical Services and Minute Secretary on the basis that the Committee considers it necessary and appropriate to act in a manner closed to the public in order to receive and discuss the Economic Development and Infrastructure Committee Recommendation in relation to confidential agenda item 18.1 Condition Audit on Street Lighting Assets and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the recommendation involves:

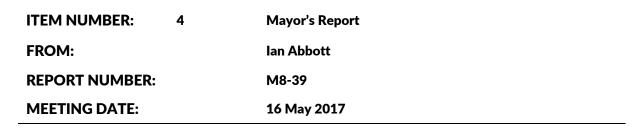
- (c) information that would, if publicly disclosed, be likely to:
  - (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

This item is considered confidential pursuant to Regulation 8 (c)(i) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 16 May 2017 in relation to item number 18.1 Condition Audit on Street Lighting Assets remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

#### 19 CLOSURE

# COUNCIL REPORT



#### Summary:

city of

PALMERSTON

My report provides Council with an update on recent meetings or events of interest to Elected Members.

#### RECOMMENDATION

THAT Council receives Report Number M8-39.

#### General:

#### Wednesday, 26 April 2017

- Radio Interview for Grassroots, ABC Studios
- Radio Interview with Radio Larrikia
- Radio Interview for 360, Mix 104.9 Studios
- Attended the Risk Management and Internal Audit Committee Meeting

#### Thursday, 27 April 2017

- Met with Wayne Zerbe and LK Athanasiou Group
- Participated in Tunes and Tales at the Palmerston Library
- Chaired the Palmerston Animal Management Reference Group Meeting

#### Friday, 28 April to Monday, 1 May 2017

- Leave of absence

#### Tuesday, 2 May 2017

- Chaired the Ordinary Council Meeting
- Attended an Elected Members Workshop on the Municipal Plan

#### Wednesday, 3 May 2017

- Attended the Community, Culture and Environment Committee Meeting
- Met with the LK Athanasiou Group
- Met with owner of Ben & Sam's Bakehouse, Palmerston

#### Thursday, 4 May 2017

- Radio Interview with Territory FM

#### Friday, 5 May 2017

- Meet with Member for Drysdale and Member for Brennan

#### Saturday, 6 May 2017

- Attended the Grand Opening of the Spanlift Stadium of the Satellite City BMX Club, Marlow Lagoon
- Opened the Shakespeare's 'Much Ado About Nothing' held at Sanctuary Lakes, Gunn

#### Sunday, 7 May 2017

- Hosted the Community Leader Walk and attended Brekkie in the Park at Marlow Lagoon

#### **Forwarding Schedule:**

Nil

#### Recommending Officer: Ian Abbott, Mayor

Any queries on this report may be directed to Ian Abbott, Mayor on telephone (08) 8935 9902 or email <u>ian.abbott@palmerston.nt.gov.au</u>.

#### Schedule of Attachments: Nil

# APPLICATION FOR A DEPUTATION TO THE CITY OF PALMERSTON

Name:		Mr George Maly			
Organis	sation:	NT PLANNING COMMISSION			
Contac	t Tel:	8924 7540			
Contac	t Email:	ntpc@nt.gov.au cc: Kerry.heness@nt.gov.au			
Present	tation topic:	Update on Palmerston City Centre and Periphery Area Plan			
Date of	Request:	19 April 2017			
Meetin	g date requested:	16 May or whenever the Econ. Committee meets			
Time re <i>Up to 20</i>	equested (length): I minutes	20 minutes			
Names	of those making the a	address:			
1)		George Maly			
	Title:	Project Manager			
	Organisation:	Department of Infrastructure, Planning & Logistics			
2)		Steven Conn			
	Title:	Project Officer			
	Organisation:	Department of Infrastructure, Planning & Logistics			
Purpos	e of the deputation:	To updated the councillors of the Palmerston City Centre and Periphery Area Plan including the Social Infrastructure Assessment Results			

# A copy of the presentation is required on application.

Please forward this application to: Mr Ricki Bruhn Chief Executive Officer City of Palmerston, PO Box 1, PALMERSTON NT 0831 Fax No: (08) 89359900 Email: <u>caroline.hocking@palmerston.nt.gov.au</u> For any enquiries please call (08) 89359902

Approved (Chief Executive Officer)

Approved (Mayor of Palmerston)

# Application

Name:	NOEL FAHEY
Organisation:	CAZALYS PALMERSTON & THE PALMERSTON GOLF COURSE
Contact Tel:	08 8932 8688
Contact Email:	gm@cazalysnt.com.au
Presentation topic: _	2017 NT PGA
Date of Request:	28th April 2017
Meeting date reque	sted:16th May 2017
Time requested (leng	gth):10 minutes
Names of those mak	ing the address:
1:N	DEL FAHEY
Title:G	ENERAL MANAGER
Organisation:	CAZALYS PALMERSTON & THE PALMERSTON GOLF COURSE
2:	
Organisation:	
Purpose of the depu	utation: _Request for Sponsorship of the 2017 NT PGA

# A copy of the presentation is required on application.

Please forward this application to: Mr Ricki Bruhn Chief Executive Officer City of Palmerston, PO Box 1, Palmerston NT 0831 Fax No: (08) 89359900 Email: caroline.hocking@palmerston nt.gov.au For any enquiries please call (08) 89359902

Approved (Chief Executive Officer)

Approved Mayor of Palme

**NOTICE OF MOTION TO AMEND** 

# COUNCIL MEETING DATE: 16 May 2017

TOPIC:

city of

Street Naming, Maluka Views Subdivision

# BACKGROUND:

At the Council Meeting on 18 October 2016 Council resolved

11.2.1 Street Naming, Maluka Views Subdivision

THAT Council resolve to endorse the naming of the following two streets within the Maluka Views subdivision in Gunn to Place Names Committee:

- (a) Name Road A (as shown on the plan 3853-SK12C in Attachment A) as Thompson Street.
- (b) Name Road B (as shown on the plan 3853-SK12C in Attachment A) as Wilson Lane.

11.2.2 Tender TS2016/09 – Public Place Litter Collection (Roads and Bins)

- 1. THAT Council award contract TS2016/09 Public Place Litter Collection (Roads and Bins) to Akron Group NT Pty Ltd for the amount of \$209,933.84 (GST exclusive).
- 2. THAT the Mayor and Chief Executive Officer are granted consent to sign and seal all required contract documentation for the contract TS2016/09 Public Place Litter Collection (Roads and Bins).

CARRIED 8/2284 - 18/10/2016

Council has since received correspondence from the Maluka Views Subdivision developer advising that the Place Names Committee has rejected the use of Thompson Street and the naming of the easement on lot 11510. The Place Name Committee's rejection of the name Thompson Street is on the basis that the road does not exist on a registered road reserve.

It is also mentioned that after viewing the Proposed Subdivision Layout and Zoning Plan and Survey Plan that Road A and Road B appear to be one road.

# **OBJECTIVE**:

Road A/B remains unnamed at this time and it is proposed to use Wilson Street as its name.

NOTICE OF MOTION TO AMEND

# NOTICE OF MOTION:

city of

PALMERSTON

THAT Council amend resolution 8/2284 - 18/10/2016 to read as follows

Street Naming, Maluka Views Subdivision

THAT Council endorse the name 'Wilson Street for both Road A/B within the Maluka Views subdivision in Gunn.

Tender TS2016/09 - Public Place Litter Collection (Roads and Bins)

- 1. THAT Council award contract TS2016/09 Public Place Litter Collection (Roads and Bins) to Akron Group NT Pty Ltd for the amount of \$209,933.84 (GST exclusive).
- 2. THAT the Mayor and Chief Executive Officer are granted consent to sign and seal all required contract documentation for the contract TS2016/09 Public Place Litter Collection (Roads and Bins).

Signature 1120

Print Name

Date

NOTE: NOTICES OF MOTION MUST BE RECEIVED BY THE CHIEF EXECUTIVE OFFICER 5 CLEAR DAYS PRIOR TO THE MEETING AT WHICH THE MOTION IS TO BE MOVED.

For office use only

0

10/05/2017

Date Received

16/05/2017

Agenda meeting to be included

# **COUNCIL** REPORT

ITEM NUMBER:	12.3.1	Action Report
FROM:		Chief Executive Officer
<b>REPORT NUMBER:</b>		8/1162
MEETING DATE:		16 May 2017

#### **Municipal Plan:**

city of

PALMERSTON

4. Governance & Organisation

4.3 People

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

#### Summary:

This report outlines individual action items outstanding from previous Council Meetings. Council is asked to receive this report.

#### RECOMMENDATION

THAT Council receives Report Number 8/1162.

#### General:

Dec #	Task Date	Owner	Matter	Action	Update
8/0949	18/2/2014	DTS	Car Parking Contribution Plan Update	Matter on the table	No further update available
8/1666		DTS	The Heights Durack Eastern Collector Road	Mayor and CEO to be delegated the ability to apply Council's seal and to sign all documents for the establishment of a road access easement on Lot 11504, 80 University Avenue, Durack.	Awaiting construction and transfer documents from developer. No further action required from Council

8/1776	8/12/2015	DTS	Goyder Walking Trail	A draft Goyder Walking trail be provided to Council for consideration.	Completed.
8/2005 8/2006	17/05/2016	DTS	City Centre Improvement Levy	Consultation commence with City Centre land owners regarding the introduction of a City Centre Improvements Levy in 2017/18. City Centre Improvement Reserve be established and a reserve policy be forwarded to Council for consideration.	Completed.
8/2084	21/06/2016	DTS	Fencing Playgrounds	<ul> <li>THAT a playground risk management policy be developed and all playgrounds be assessed against the future policy.</li> <li>Improvement works required to address the risks identified by the future playground risk management policy be costed and brought back to Council for budget consideration.</li> </ul>	Report contained in this agenda. Completed.
8/2203 8/2204 8/2207	16/08/2016	DTS	On and Off- Street Car Parking Charges in the City Centre	<ul> <li>Stakeholders to be notified of Council's intention to commence charging for parking within the City Centre via the level 2 consultation process.</li> <li>preparation of drawings and contract documents for the implementation of paid parking in the city centre commence.</li> <li>charges be included in the Fees and Charges Register for 2016/17 to be applied at a date determined by Council.</li> </ul>	Completed.
8/2225	06/09/2016	DCOMM	Thai Temple and NT Thai Association	Council are to further consider the request by Thai Temple and NT Thai Association for land following the completion of the land use plan for Marlow Lagoon and adjoining Crown Land.	The NT Thai Association Inc presented to council at its meeting on 18 April 2017. NT Thai Association have been advised that further negotiations and any decisions are linked to the outcomes of the Council Land Use Plan. The final Land Use plan is expected mid November 2017.

8/2252	20/09/2016	DTS	Addition of Colour and Vibrancy to the City Centre	Report to be brought to Council which examines opportunities to add colour by way of lighting, flags, etc. to existing features in and around Goyder Square.	Recommendation of CCE in this agenda.
8/2254	20/09/2016	DTS	Closure of a section of Wallaby Holtz Road in Yarrawonga	CEO to seek consent, pursuant to section 187 of the Local Government Act, from the Minister for Local Government and Community Services and the Minister responsible for the administration of the Control of Roads Act, for the permanent closure of the unmade section of Wallaby Holtz Road (between the Stuart Highway and the intersection with Yarrawonga Road) in Yarrawonga north.	28 days advert placed in the NT News has closed. No comments or feedback received.
8/2276	04/10/2016	DCOMM	Senior's Centre Consultation	Council undertake a consultation with Palmerston Seniors Groups and support agencies to establish the potential future facility uses. A report is then to be prepared and presented to Council	Consultation Forum with Seniors Support Agencies and Seniors Groups held 5 May 2017. Report to Council Meeting 6 June 2017 including result of consultations.
8/2330	15/11/2016	DTS	Goyder Square Review	<ul> <li>Discussion take place with the Palmerston and Rural Markets Association regarding the relocation of food vans and overall layout.</li> <li>Detailed traffic management plan satisfactory to the CEO be provided by the Palmerston and Rural Markets Association as a condition of their market permit.</li> <li>Planter beds in Goyder Square be repopulated with plants and re-established through the coming wet season.</li> <li>Proposal for additional features around garden beds in Goyder Square and Frances Mall be developed in conjunction with the investigation into additional shade in the Square for council consideration.</li> </ul>	Completed.

8/2330	15/11/2016	DTS	Grading Classification and installation of appropriate signage to the Escarpment Park Walking Track	Council assign a grading classification of 4 and install appropriate signage to the Escarpment Park Walking Track in accordance with Australian Standard 2156.1-2001, Australian Standards Walking Tracks Part 1: Classification and Signage.	8 signs to be installed. Image files sent to manufacturer. Waiting on proofs. Expect installation in the next 6 weeks
8/2330	15/11/2016	DTS	Durack Seepage Water Capture	Council to undertake the design and documentation of a low flow capture system in Durack.	Costing being developed
8/2340	15/11/2016	DTS	Funding received under the Australian Government Black Spot Program 2016-17	<ul> <li>Council to include the following two</li> <li>(2) projects funded under the Black</li> <li>Spot Program 2016-17 in its 2016- 17 Capital Works Program: <ul> <li>Intersection of Temple Terrace and Essington Avenue - alter the location of holdline on side road to improve sightline and provide a left turn lane \$20,000.</li> <li>Intersection of Temple Terrace and Tilston Avenue - alter the location of holdline on side road to improve sightline and provide a left turn lane \$20,000</li> </ul> </li> </ul>	Completed.
8/1268	13/12/2016	DTS	Palmerston Animal Management Reference Group Meeting 24 November 2016	Staff to assess environment grants that may be available for information signage related to the effects of feeding native animals.	Grant applications to be lodged shortly.
8/2368	13/12/2016	DCORP	Service Review of Communications and Marketing	Council to undertake a service review of its communications and marketing.	This will be continued once the media officer role has been filled, which is expected to occur before end of May.
8/2428	17/01/2017	DTS	Additional Driveway Access to Lot 3968 (38) Gunter Circuit, Woodroffe	Council to prepare a 'driveway policy' that sets the requirements and assessment standards for considering second driveway applications.	Expected draft policy by early July.

8/2470	21/02/2017	DTS	Proposal for Developing Water Sensitive Urban Design (WSUD) Guidelines	Council resolves to develop Water Sensitive Urban Design (WSUD) Guidelines for the City of Palmerston.	Consultant has been briefed on the project.
8/2498	07/03/2017	DTS	Draft Companion Animal Management Plan (CAMP)	The Draft Companion Animal Management Plan is endorsed for the purpose of Public Consultation.	A report on this matter is contained in this agenda. Completed.
8/2505	07/03/2017	DTS	Closure of Durack Drive	Council approve the road closure be undertaken as required under the Local Government Act and the Local Government (Administration) Regulations, including seeking the consent of the Minister responsible for the administration of the Local Government Act.	
8/2506	07/03/2017	DTS	Goyder Heritage Study	A proposed draft "Goyder Historical Trail" document be prepared based on interpretive opportunities of existing streets and suburbs and the 'Elrundie camp', to be presented to Council for consideration.	Officers continue to discuss with stakeholders. Expect a draft in the second half of 2017.
8/2535	21/03/2017	DTS	Storm Damage Costs – 5 November 2016	That Council be provided with a further report in regards to the damage costs from the storm on 5 November 2016.	
8/2589	18/04/2017	DTS	Goyder Square Shade Options	THAT the original shade report for Goyder Square be brought back to Council for consideration.	Completed.
8/2615	02/05/2017	DTS	Collection of Waste Bins at Bus Stops	CEO to advise the Department of Infrastructure, Planning and Logistics that Council accepts the shared responsibility for waste bin servicing at existing and future bus stops and seeks that the Department provide a 50% contribution towards these services.	
8/2616	02/05/2017	DTS	Local Area Traffic Management School Precincts	Application be made to the next round of the Improving Strategic Local Roads Fund grants to undertake the works identified in Report Number EDI/247.	

8/2624	02/05/2017	DCOMM	Territory Day Fireworks Event in Palmerston	Council to make application to NT Government to host a Territory Day Firework display at Goyder Square.	Completed.
8/2626	02/05/2017	DCORP	Leasing of Council Property	A revised draft Policy AD04 – Lease of Council Property, to be referred to the GOC.	This will be brought to the next available GOC meeting.
8/2629	02/05/2017	DTS	Water Tower Lighting Update	THAT Council be provided an update on the lighting of the water tower and this item be included in the Action Report.	A report is contained in this agenda. Completed.
	02/05/2017	DCOMM	Notice of Motion to Amend – Tender for the Palmerston Swimming and Fitness Centre	Council inform the YMCA Top End that the Palmerston Recreation Facilities Management Contract will not be renewed;	Tender for Management Contract of the Palmerston Swimming and Fitness Centre expected to be released 13 May 2017.

#### **Recommending Officer:**

Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email <u>ricki.bruhn@palmerston.nt.gov.au</u>

#### Schedule of Attachments:

Nil

# COUNCIL REPORT

ITEM NUMBER:	12.3.2	LGANT Executive Minutes - 18 April 2017
FROM:		Chief Executive Officer
<b>REPORT NUMBER:</b>		8/1166
MEETING DATE:		16 May 2017

#### **Municipal Plan:**

city of

PALMERSTON

4. Governance & Organisation

4.3 People

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

#### Summary:

At the General Meeting of LGANT in March 2010, it was agreed that draft minutes of each Executive Meeting be made available for Council's information.

#### RECOMMENDATION

THAT Council receives Report Number 8/1166.

#### General:

The LGANT Executive Meeting draft meeting minutes will be sent out approximately on a monthly basis. The draft minutes of the Executive Meeting held on Tuesday, 18 April 2017 are attached for information.

#### **Financial Implications:**

Nil

Legislation/Policy:

Nil

Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email <u>ricki.bruhn@palmerston.nt.gov.au</u>.

#### Schedule of Attachments:

Attachment: Draft LGANT Executive Meeting Minutes – 18 April 2017

#### MINUTES OF THE LGANT EXECUTIVE MEETING HELD ON TUESDAY 18 APRIL 2017 IN THE LGANT OFFICE COMMENCING AT 10:00 AM

#### 1. PERSONS PRESENT AT THE MEETING OR ON THE TELEPHONE

Mayor Damien Ryan	President
Alderman Bob Elix	Vice-President – Municipal
Mayor Fay Miller	Executive – Municipal
Councillor Steven Hennessy	Executive – Regional & Shires
Mayor Ian Abbott	Executive – All Councils
Alderman Gary Haslett	Executive – Municipal
IN ATTENDANCE:	
Tony Tapsell	LGANT CEO
Peter McLinden	LGANT

# 2. APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING

Mayor Lynette De Santis Executive – Regional & Shires

#### MEMBERS ABSENT FROM THE MEETING WITHOUT APOLOGY

Mayor Tony Jack	Executive – Regional & Shires
President Barb Shaw	Executive – Regional & Shires

#### RESOLUTION

That members:

- 1. accept the acknowledgements from members that they are unable to attend the meeting
- 2. approve the applications from members for leave of absence from the meeting
- 3. accept the recording of the meeting and delete the recording on completion of the minutes.

#### Moved: Mayor Abbott Seconded: Councillor Hennessy Carried

# 3. NOTIFICATION OF CONFLICT(S) OF INTERESTS - Nil

# 4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

# RESOLUTION

THAT the minutes of the previous Executive meeting held on Monday 27 March 2017 be confirmed as true and correct records of these meetings.

Moved: Alderman Elix Seconded: Alderman Haslett Carried

#### 5. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS

# RESOLUTION

THAT the papers as circulated be received for consideration at the meeting.

Moved: Alderman Haslett Seconded: Mayor Miller Carried

# 6. DECISIONS THE EXECUTIVE IS BEING ASKED TO MAKE THIS MEETING

# 6.1 LGANT Financial Reports for 28 February 2017

#### Discussion

Members noted the financial reports.

#### RESOLUTION

That the Executive receives and adopts the financial reports for 27 February 2017.

#### Moved: Alderman Elix Seconded: Councillor Hennessy Carried

# 6.2 Nominations to the Local Government Accounting Advisory Committee

#### Discussion

Members agreed to endorse Kerry Whiting, East Arnhem Regional Council to LGAAC.

#### Action

1. Inform Kerry Whiting, LGAAC Chair and Department of nomination and update LGANT records

#### RESOLUTION

THAT the Executive approves Kerry Whiting, East Arnhem Regional Council as the LGANT appointment to the Local Government Accounting Advisory Committee.

Moved: Alderman Haslett Seconded: Mayor Abbott Carried

# 6.3 Nominations to the Coastal and Marine Management Partnership Group

#### Discussion

Members agreed to nominate Alderman Robin Knox, City of Darwin to the Coastal and Marine Management Partnership Group.

#### Action

2. Inform Robin Knox and Partnership Group of nomination and update LGANT records.

# RESOLUTION

THAT the Executive approves Alderman Robin Knox, City of Darwin as the LGANT appointment to the Coastal and Marine Management Partnership Group.

#### Moved: Mayor Abbott Seconded: Councillor Hennessy Carried

#### 6.4 Northern Territory Economic Summit

#### Discussion

Members heard from Luke Bowen of the NT Office of Northern Australia and were informed that:

- over the last six months 55 face-to-face forums have been held around the NT facilitated by the Department of Trade, Business and Innovation
- an Economic Development Framework will be released around the time of the 2017 NT Budget
- the Economic Development Framework, Draft Infrastructure Plan and Strategy and the Budget are closely aligned

- the Economic Development Framework provides a list of actions from government and industry to provide a framework for the future growth and expansion of private sector investment in the NT's economy. The draft documents can be found at <a href="https://economicsummit.nt.gov.au/discussion-drafts">https://economicsummit.nt.gov.au/discussion-drafts</a>
- the concept of the role of government and the private sector has been a major point of discussion at the NT forums
- the following six levers have been used as a basis for engaging in conversations across the Territory:
  - o land natural resource base
  - o people
  - o capital
  - enterprise and innovation
  - live a bility
  - o connectivity
- 75% of government spending in the NT is funded by the Commonwealth
- there is acknowledgement that existing industries have the capacity to grow.

Members raised concerns around the lack of plans for flood mitigation in Alice Springs and an emergency waste facility for the greater Darwin region which includes an area for green waste as well as the deferment of roads and infrastructure projects.

The draft Economic Development Framework document is going to Cabinet this week, but feedback is still being sought, to be with the Department within a week.

#### Luke Bowen left the meeting.

#### RESOLUTION

THAT the Executive consider some actions that LGANT and Councils can follow up on that have arisen or will arise out of the Economic Summit.

Moved: Alderman Haslett Seconded: Mayor Miller Carried

#### 6.5 Roadmap for Renewable Energy

#### Discussion

There was agreement amongst members that LGANT should make a submission to the Renewable Energy Expert Panel.

#### Action

3. Complete submission and send to the Renewable Energy Expert Panel.

#### RESOLUTION

THAT the Executive approve LGANT making a formal submission to the Renewable Energy Expert Panel based on existing LGANT policies and the environments of councils.

Moved: Councillor Hennessy Seconded: Alderman Elix Carried

#### 6.6 Review of the NT Liquor Act and New LGANT Policies

# Discussion

Members were told there are five key matters that the review is trying to address:

- 1. evidence based policy initiatives required to reduce alcohol fueled crime
- 2. ensuring safe environment entertainment precincts
- 3. alcohol service provision and management in remote communities

4. decision making under the Liquor Act

5. the density of liquor licensing and the size of liquor outlets

while disregarding the biggest issue for local government which is alcohol on the streets.

There was discussion around the Banned Drinkers Register and the lack of public education about it. Members asked that the Director-General of Licensing be invited to address the next meeting and answer the question – What is the Banned Drinkers Register going to do in relation to liquor?

#### Action

4. Invite Director-General of Licensing to the next Executive meeting.

#### RESOLUTION

That the Executive defers consideration of the draft LGANT alcohol policies until the next Executive meeting.

Moved : Mayor Miller Seconded: Alderman Elix Carried

# 6.7 Subdivision Guidelines Standards – Review of LGANT Policy

#### Discussion

Members approved the change to the LGANT policy.

#### Action

5. Update LGANT policy document.

#### RESOLUTION

THAT the Executive approves the change to LGANT Housing Policy 2.2 as mentioned in the business paper.

#### Moved: Councillor Hennessy Seconded: Mayor Abbott Carried

# 7. REPORTS ON ACTIONS REQUIRED TO BE DONE FROM THE LAST MEETING

# 7.1 Representation on the NT Weeds Advisory Committee

#### **Future Action**

Follow up with the Department as to whether or not the Minister has approved the appointment.

# 7.2 Nominations to the NT Planning Commission

#### **Future Action**

Follow up with the Department as to whether or not the Minister has approved the appointment.

# 7.3 Nominations to Local Government Disciplinary Committees

#### **Future Action**

Follow up with the Department as to whether or not the Minister has approved the appointment.

#### Discussion

Members noted that the above nominations are awaiting Ministerial approval and that LGANT will follow up with the relevant departments.

#### Action

6. Follow up Ministerial approval of LGANT nominations with relevant departments.

#### RESOLUTION

#### What decision is the Executive being asked to make?

THAT the Executive receives and notes the reports on actions required to be done from the last meeting.

Moved : Alderman Elix Seconded: Mayor Miller Carried

# 8. BUSINESS WHICH ONLY REQUIRES THE EXECUTIVE TO RECEIVE AND NOTE INFORMATION

# 8.1 Council Motion – Allocation of Financial Assistance Grants and the 2016 Census

#### Discussion

Members noted the report.

#### RESOLUTION

THAT the Executive receives and notes the report on the allocation of financial assistance grants and the 2016 Census.

#### Moved: Mayor Miller

Seconded: Councillor Hennessy

Carried

#### 8.2 April 2017 General Meeting Outcomes

#### Discussion

Members noted the report.

#### RESOLUTION

THAT the Executive receives and notes the outcomes from the April 2017 general meeting.

#### Moved: Alderman Elix Seconded: Mayor Miller Carried

# 8.3 Inquiry Into Opening Parliament to the People

#### Discussion

Members noted the report.

# RESOLUTION

THAT the Executive receives and notes the report on the inquiry into opening parliament to the people.

Moved:	Mayor Abbott
Seconded:	Alderman Haslett
Carried	

# 9. PRESIDENT'S REPORT

# **10. BUSINESS FROM PREVIOUS MEETING THAT IS NOT YET FINISHED**

#### 10.1 Administration & Legislation Advisory Committee

#### Future Action

Continue to provide progress reports. The next ALAC meeting will be held 2 June 2017.

# 10.2 The Transfer of Local Roads from the NT Government to Local Government

#### **Future Action**

Follow up with the Department of Housing and Community Development its proposed local road partnership framework.

# 10.3 Cemeteries

#### **Future Action**

Draft licence on cemeteries to be forwarded to regional councils.

#### Discussion

Members heard that LGANT now has a draft licence agreement with the Northern Land Council and that the cost to councils will be peppercorn rent.

# 10.4 The Transfer of Barge Landings, Boat Ramps and Airstrips to Local Government

#### **Future Action**

Monitor the 'Economic Summit' process to ensure remote/regional aerodromes are identified within strategies.

# 10.5 Cancellation of CentrePay Deductions for Council Programs

# **Future Action**

Further information to be provided by Community Services Reference Group for LGANT to pursue.

# 10.6 Land Development in the Northern Territory – Uniform Subdivision Guidelines

# **Future Action**

Continue to work with the government on the development of the guidelines.

# 10.7 Constitutional Recognition of Aboriginal and Torres Strait Islander Peoples

# **Future Action**

Consider preparing a submission on the discussion paper.

# 10.8 LGANT Video Conference Capability

# **Future Action**

No further action due to budgetary constraints.

# 10.9 Incorporation of LGANT

# **Future Action**

The matter will be put to a future meeting of the LGANT Executive in May or June 2017.

# 10.10 CouncilBIZ Constitution

# **Future Action**

The Board will have to reconsider its position on Board membership and get unanimous agreement.

# 10.11 Financial Assistance Grants

# **Future Action**

Promote with member councils the acknowledgement of the Australian Government's financial assistance grants and the uses to which they have been put.

# 10.12 Environmental Regulatory Reform – NT EPA

#### **Future Action**

LGANT to participate in a review of NT EPA legislation.

# 10.13 2017-2018 LGANT Budget Submission

#### **Future Action**

Ascertain the success of the submission following the adoption of the Northern Territory budget in May 2017.

# 10.14 Local Government Excellence Program

#### Future Action

Provide progress reports.

#### Discussion

Members heard that LGANT has been informed by the Department that the Local Government Excellence Program will not go ahead. LGANT has been invited to apply for special purpose grants to cover some of the activities covered in the program and will meet with Department officers next week to discuss further. Members asked the CEO to write to the Department and ask for confirmation that this program has finished.

#### Action

7. Write to the Department for confirmation that the Local Government Excellence Program has finished.

# 10.15 Northern Territory Government Remote Housing

#### **Future Action**

Continue to monitor progress with the new Northern Territory government and bring together with work that is being done at the Commonwealth and ALGA levels.

# 10.16 Professional Development Courses – Australian Institute of Company Directors Future Action

Course held in Alice Springs on 20 and 21 April and to be held in Darwin on 27 and 28 April 2017.

# 10.17 ALGA Indigenous Policy Forum

# Future Action

CEO to attend the meeting of the Indigenous Reference Group on 19 April 2017.

# **10.18 Collaboration on Insurance Practices**

# **Future Action**

Invitation for consultant and JLT to provide a presentation at a future Executive meeting.

# **10.19 Street Lighting Arrangements**

# **Future Action**

Work with councils in collaboration on the following issues:

- 1. the treatment for street light assets stationed on infrastructure owned by other entities
- 2. bringing street light assets into the accounts of councils
- 3. on or before 1 January 2018 having arrangements in place for:
  - a. an effective handover of assets
  - b. a provider who can perform for council, operations, maintenance and repair (OMR) services to street lighting

- 4. discussing with other councils whether or not there is scope for joint procurement for the provision of OMR services to street lighting
- 5. examining the technologies that can be utilised with street lighting
- 6. putting a submission to the review of electricity tariff charging and assessing its impact on council power usage
- 7. including street light specifications in council subdivision guidelines.

# 10.20 Submission to the Draft Alcohol Action Plan

# **Future Action**

No further action required as will be taken as per agenda item 6.6.

# 10.21 LGANT Submission on the Planning Act

# Future Action

Ascertain the government's position in respect of proposed amendments to the **Planning Act.** 

# 10.22 Proposed Independent Commission Against Corruption for the NT

# **Future Action**

Continue to monitor and report on the development of legislation to do with the establishment of the office of the Independent Commissioner Against Corruption.

# 10.23 Abandoned/Derelict Vehicles – Public/Social Housing

# **Future Action**

No further action required.

# 10.24 Federal Black Spot Road Safety Program

# **Future Action**

LGANT will continue to meet with the Department to discuss local government applications.

# 10.25 Voting, Voter Entitlements and Council Elections

# **Future Action**

SLA's to be signed by member councils and Councils to continue to cleanse electoral roll.

# 10.26 Senate Inquiry into the Termination of ABC Shortwave Radio Transmission Services

#### **Future Action**

Review inquiry report once released and monitor response from the Federal government.

# 10.27 2017-2018 Budget Including Member Subscriptions

# **Future Action**

Invoices to be sent to member councils in June 2017.

# RESOLUTION

THAT the Executive receives and notes the reports on business from previous meetings that is not yet finished.

Moved: Mayor Abbott Seconded: Alderman Elix Carried

# 11. BUSINESS NOT YET FINISHED BUT INACTIVE

# RESOLUTION

THAT the Executive accept the business not yet finished but inactive.

Moved:	Mayor Miller
Seconded:	Alderman Elix
Carried	

# 12. MEMBERS QUESTIONS – Nil

# 13. GENERAL BUSINESS

#### 13.1 Minister's Media Release on Local Government Funding

Members discussed the media release by the Minister for Housing and Community Development which stated that the NT government was funding local government to the tune of \$97M. Members asked the CEO to write to the Department asking for clarification of this funding.

#### Action

8. Write to the Department for clarification on the \$97M funding for local government.

#### 14. COMPLETED BUSINESS

14.1	LGANT Policies – Code of Conduct
14.2	2017-2018 LGANT Strategic Plan and Annual Priorities
14.3	LGANT CEO Employment Contract

# RESOLUTION

THAT the Executive approves the removal of items of completed business from the agenda for the next meeting.

Moved :	Alderman Haslett
Seconded:	Mayor Abbott
Carried	-

#### 15. CONFIDENTIAL BUSINESS

# 15.1 Planned Solutions for LGANT's Information Technology

Members noted the report.

#### 16. NEXT MEETING

The next meeting of the LGANT Executive will be held on Tuesday 23 May 2017 at 10:00am in the LGANT Boardroom.

# THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11:50am.

# 17. LIST OF ACTIONS FROM THE MEETING

ACTIONS	Item No
1. Inform Kerry Whiting, LGAAC Chair and Department of nomination and update LGANT records.	
2. Inform Robin Knox and Partnership Group of nomination and update LGANT records.	
3. Complete submission and send to the Renewable Energy Expert Panel.	
4. Invite Director-General of Licensing to the next Executive meeting.	
5. Update LGANT policy document.	
6. Follow up Ministerial approval of LGANT nominations with relevant departments.	
7. Write to the Department for confirmation that the Local Government Excellence Program has finished.	
8. Write to the Department for clarification on the \$97M funding for local government.	



ITEM NUMBER:	12.3.3	Water Tower Feature Lighting
FROM:		Director of Technical Services
<b>REPORT NUMBER:</b>		8/1168
MEETING DATE:		16 May 2017

#### **Municipal Plan:**

city of

PALMERSTON

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

#### Summary:

The City of Palmerston contracted with BMD Urban to construct Goyder Square Stage 2 including the feature lighting of the Palmerston water tower. In October 2016 Council approved a variation to allow the feature lighting to proceed. Delays with the feature lighting have now been addressed with lighting works scheduled for 8 – 12 May 2017.

#### RECOMMENDATION

THAT Council receives Report Number 8/1168.

#### **Background:**

At the ordinary Council Meeting held on 2<sup>nd</sup> May 2017 Council resolved

#### 17.3 Water Tower Lighting Update

Moved:	Alderman Byrne
Seconded:	Alderman Shutt

THAT Council be provided an update on the lighting of the water tower and this item be included in the Action Report.

#### CARRIED 8/2629 - 02/05/2017

The City of Palmerston (CoP) contracted with BMD Urban to construct Goyder Square Stage 2. NT Electrical Group (NTEG) was the BMD electrical sub-contractor. A component of the project was the feature lighting of the Palmerston water tower. Electrolight as the designers for the water tower feature lighting did not seek Power Water Corporation (PWC) approval for the lighting system and PWC subsequently advised that lighting as proposed, could not be fixed to the main structure.

AECOM as the electrical design engineers reviewed the options available to mount the water tower feature lighting and proposed that rolled steel lighting bars be bolted to the water tower legs using existing holes in the legs. The lighting control gear would be mounted in the water tower leg containing

the CoP dingo water feature pump and controls. This mounting method meets PWC requirements without significantly impacting the lighting effect to the underside of the water tower bowl.

Council Decision 8/2300 of 18 October 2016 approved:

- a variation of \$71,000 for the water tower lighting project be approved; and
- staff commence the installation of the water tower lighting immediately

Events associated with the water tower feature lighting since Council Decision 8/2300 are shown in the chronology below:

- October 2016 Council affix common seal to the PWC licence
- December 2016 Water Services (PWC) provide internal approval to present the licence to PWC for execution
- 30 January 2017 Contractor attends site for measure up with PWC. Found that the existing holes through one of the water tower legs was blocked
- 27 February 2017 PWC provide executed copy of the licence to CoP
- 8 March 2017 PWC contractor clears the holes
- 23 March 2017 NTEG advise of problems with rolling the steel to support the lights
- 28 March 2017 CoP advised no operational issues caused by the ripples in the steel and as such accepted the rolled steel product
- 11 April 2017 Rolled steel delivered for powder coating for completion by end April 2017
- 8 May 2017 works to commence fitting feature lights to water tower commenced

#### General:

The Water Tower is not a Council asset and as such some activities and timelines associated with the works are beyond Council control. PWC was very helpful in engaging a PWC contractor to clear the blocked holes at no risk to Council. Delays with the feature lighting have now been addressed with lighting works scheduled for 8 – 12 May 2017.

#### **Financial Implications:**

There are no financial implications arising from this report.

#### Legislation/Policy:

There are no legislation or policy issues arising from this report.

**Recommending Officer:** Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Author: Gary Boyle, Major Projects Officer

#### **Schedule of Attachments:**

Nil

# COUNCIL REPORT

ITEM NUMBER:	12.3.4	Chief Executive Officer - Recent Activities
FROM:		Chief Executive Officer
<b>REPORT NUMBER:</b>		8/1173
MEETING DATE:		16 May 2017

#### **Municipal Plan:**

city of

PALMERSTON

- 4. Governance & Organisation
  - 4.1 Responsibility
    - 4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

#### Summary:

To provide a summary of activities recently undertaken by the Chief Executive Officer.

#### RECOMMENDATION

THAT Council receives Report Number 8/1173.

#### General:

I advise Council of the following activities:-

 23rd – 24th February – I was invited to present at the Local Government Professionals Australia SA Conference held in Adelaide. My presentation focussed on some of the differences between local government in South Australia and the Northern Territory. I also provided an update on behalf of the LGPA National Office and the key strategies of this organisation. I also provided comparisons on how local government is structured in other countries including the United Kingdom, Canada and New Zealand.

All costs associated with my attendance at this State Conference were met by Local Government Professionals Australia.

- 5th April I attended the LGANT CEO's Forum held in Palmerston. Presentations were received from: -
  - Richard Nunn
     CEO Statewide Super
  - o lain Loganathan NT Electoral Commissioner
  - Graeme Finch Lands and Planning
  - Clinton Parker LG Infrastructure Services (LGAQ)

The Forum considered several recommendations from the Reference Committees and heard updates from all Council CEO's across the Northern Territory.

- 6th April Along with Mayor Abbott and Alderman McKinnon, I attended the LGANT General Meeting held in Palmerston. Key decisions included the adoption of the LGANT Strategic Plan and Budget, including member subscriptions for 2017/2018. Mayor Tony Jack was elected as the Vice President for Regional and Shire Councils. All Mayors and Presidents at the meeting signed a letter addressed to the Chief Minister requesting a dedicated Minister be appointed for local government.
- 19th April Mayor Abbott and I attended the TOPROC meeting held at Wagait. Discussion included the review of the current Memorandum of Agreement for TOPROC and the setting of fees for 2017/2018. Reports were provided by all councils present on items of interest. The Chief Minister has also been invited to attend the next meeting. The development of a Regional Waste Facility and a space for Emergency Waste continues to be the top priority for TOPROC.
- I will be attending the 2017 LG Professionals National Congress & Business Expo to be held in Hobart from 21st 24th May 2017. During the congress, I will have several commitments including: -
  - Chairing the President's Summit on Sunday 21 May;
  - Quarterly National Board Meeting;
  - Chairing the inaugural Australia / New Zealand Chief Officers' & General Manager Forum;
  - Providing the financial report for the LG Professionals Australia AGM;

I will also be inducted as the 2017/2018 National President of Local Government Professionals Australia. To my knowledge this will be the first time a NT local government officer has held this position.

 Immediately after the LG Professionals National Congress & Business Expo, I will be travelling to Gatineau in Canada to represent LG Professionals at the 2017 CAMA Annual Conference (Canadian Association of Municipal Administrators). I will also be presenting to council staff prior to the conference.

All costs associated with my attendance at this international conference will be met by Local Government Professionals Australia and CAMA.

Other meetings / functions attended included:-

- 10 Jan Senior Management engagement session with the City of Palmerston Management Challenge Team:
- 12 Jan Governance and Organisation Committee Meeting;
- 12 Jan Economic Development and Infrastructure Committee Meeting;
- 12 Jan Meeting with representatives from the YMCA;
- 17 Jan Manex Meeting;
- 17 Jan Ordinary Council Meeting
- 17 Jan Council workshop on recreation facilities;
- 25 Jan Staff Performance Appraisal;
- 26 Jan Australia Day Flag Raising and Citizenship Ceremony;
- 31 Jan Rates Workshop;
- 1 Feb Community, Culture and Environment Committee Meeting;
- 2 Feb LG Professionals Australia NT Committee Meeting;
- 2 Feb Capital Works Workshop;
- 3 Feb Enterprise Bargaining Agreement Staff Meeting;
- 7 Feb Manex Meeting;

		Anna O Dùith I Fachana Chachana
-	7 Feb	Area 9 Digital Futures Strategy;
-	7 Feb	Ordinary Council Meeting;
-	7 Feb	Waste Management Workshop;
-	8 Feb	Risk Management and Audit Committee;
-	9 Feb	Presentation to Bank SA representatives on the development of Palmerston;
-	15 Feb	JKC Quarterly update on the Ichthys Project;
-	15 Feb	Meeting with Bridgette Bellenger to discuss the Palmerston Regional Director
		role;
-	16 Feb	Northcrest Developers to discuss the provision of municipal services;
-	17 Feb	Local Government Professionals Australia – Audit Committee Meeting via teleconference;
-	20 Feb	NT Electoral Commission – Service Agreement discussions;
-	21 Feb	Ordinary Council Meeting;
-	21 Feb	Fees and Charges workshop;
-	22 Feb	Manex Meeting;
-	1-2 Mar	Local Government Professionals Australia National Board Meeting in
		Canberra (including meetings with various departmental staff);
-	3 Mar	Management Challenge Team Presentation;
-	7 Mar	Andrew Kirkman, CEO Department of Infrastructure, Planning and Logistics to
		provide an update on current and future projects;
-	7 Mar	Manex Meeting;
-	7 Mar	Ordinary Council Meeting;
-	7 Mar	Digital Strategy Workshop;
-	9 Mar	Governance and Organisation Committee Meeting;
-	9 Mar	Economic Development and Infrastructure Committee Meeting;
-	9 Mar	Catch up with Regional Director Palmerston, Mr Shane Dexter;
-	14 Mar	Citizenship Ceremony;
-	14 Mar	Capital Works Workshop;
-	20 Mar	Enterprise Bargaining Agreement discussions
-	21-23 Mar	NT Management Challenge in Alice Springs;
-	23 Mar	Petroleum Club NT Industry Dinner held at Skycity Darwin (as a guest of
		Inpex);
-	24 Mar	Meeting with representatives from Statewide Superannuation;
-	24 Mar	Catch up with Regional Director Palmerston, Mr Shane Dexter;
-	27 Mar	LG Professionals Australia – Governance Reference Group Teleconference;
-	28 Mar	Briefing on Bunning's Development proposal;
-	29 Mar	Manex Meeting;
-	30 Mar	LG Professionals Australia National Executive Committee Meeting via
	20 Mar	Teleconference;
-	30 Mar	Related Party disclosure training session;
-	4 Apr	Ordinary Council Meeting;
-	4 Apr 5 Apr	Rating Workshop; LGANT Dinner at Rydges Palmerston;
-	5 Apr 10 Apr	
-	10 Apr 13 Apr	Special Council Meeting; Special Council Meeting;
-	•	
-	13 Apr 13 Apr	Governance and Organisation Committee Meeting;
-	13 Apr	Economic Development and Infrastructure Committee Meeting; LG Professionals Australia NT Committee Meeting;
-	18 Apr	Ordinary Council Meeting;
-	20 Apr	Meeting with representatives from JLL (Jones Lang LaSalle) who will be
-	20 70	managing the new Gateway Shopping Centre;
-	20 Apr	LG Professionals Australia – Code of Ethics Reference Group Teleconference;
-	25 Apr	ANZAC Day dawn service and street parade;
-	26 Apr	Staff Performance Appraisal;
-	26 Apr	Risk Management and Audit Committee Meeting;

\_\_\_\_\_

- 27 Apr Meeting with Andrew Kirkman and Leah Clifford regarding our request for NT -Government funding to assist with developing a Seniors / Community Centre; LG Professionals Australia National Executive Committee Meeting via 28 Apr Teleconference; Ordinary Council Meeting; 2 May \_ 3 May Community, Culture and Environment Committee Meeting; JKC Quarterly update on the Ichthys Project; 4 May Opening of the revamped Satellite City BMX track in Palmerston; 6 May
- 8 May Manex Meeting

#### **Financial Implications:**

Nil

#### Legislation/Policy:

Nil

#### Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au

#### Schedule of Attachments:

Nil

# COUNCIL REPORT

ITEM NUMBER:	12.3.5	Ombudsman Query 9 May 2017
FROM:		Director of Corporate Services
<b>REPORT NUMBER:</b>		8/1172
MEETING DATE:		16 May 2017

#### **Municipal Plan:**

city of

PALMERSTON

- 4. Governance & Organisation
  - 4.4 Systems
    - 4.4 We are committed to ensuring the systems and processes of Council support the organisation in delivering the best possible services to the community

#### Summary:

A query from the Office of the Ombudsman was received on 9 May 2017, and responded to. This report provides the detail to Council of this interaction.

#### RECOMMENDATION

THAT Council receives Report Number 8/1172.

#### **Background:**

An individual received four infringements for dog related offences, and is seeking to contest them. They have filed a complaint with the Office of the Ombudsman, who is seeking to determine whether their involvement is warranted.

As per the resolution of Council, this matter is brought to the attention of Council.

Moved:	Alderman Pascoe-Bell
Seconded:	Deputy Mayor McKinnon

1. THAT all further inquiries by the NT Ombudsman on any matter are brought to the attention of the Council for information, noting and to ensure that recommendations are implemented appropriately.

CARRIED 8/2588- 18/04/2017

#### General:

City of Palmerston infringement notices clearly state on the front:

The method of dealing with this fine is either:

- a. By payment of the prescribed penalty within (14) days or
- b. Having it dealt with in Court. (SEE INSTRUCTIONS ON REVERSE SIDE).

Attachment A provides the detail of an email query from a Senior Investigation Officer from the Office of the Ombudsman seeking detail on the time limits involved. The Director of Corporate Services provided a response (also Attachment A) as well as a copy of the reverse side of an infringement notice to provide evidence in support of this response.

No determination, investigation or further query has been received.

#### **Financial Implications:**

Nil

Legislation/Policy:

Ombudsman Act

#### **Recommending Officer:** Ben Dornier, Director of Corporate Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au

Author: Ben Dornier, Director of Corporate Services

#### **Schedule of Attachments:**

Attachment A: Email Response to Ombudsman Query

From:	Ben Dornier
Sent:	Tuesday, May 9, 2017 5:22 PM
То:	Kristy Edlund
Subject:	Doc 326270 RE: Query - 17/05/00
Attachments:	09052017170120-0001.pdf

Good afternoon Ms Edlund

Attached is a scanned copy of the reverse side of all infringement notices, with clear instructions about how to contest them in court.

Should have wanted to contest the matter, she should have provided her response to Council within 14 days. After 14 days if nothing has been received, Council will send a Courtesy Letter(see bottom of the form). I trust that the detail provided is helpful, and please do not hesitate to contact me if there are any further questions.

10

Regards

Ben Dornier | Director of Corporate Services | City of Palmerston PO Box 1, Palmerston NT 0831 Australia | www.palmerston.nt.gov.au M 0419 594 403 | P 08 8935 9976 | F 08 8935 9900 | ben.dornier@palmerston.nt.gov.au Palmerston - A Place for People

From: Kristy Edlund [mailto:Kristy.Edlund@nt.gov.au]
Sent: Tuesday, 9 May 2017 4:47 PM
To: Ben Dornier <Ben.Dornier@palmerston.nt.gov.au>
Subject: Query - 17/05/0010

Good afternoon Mr Dornier,

Ombudsman NT has received a complaint from by the City of Palmerston (see determine whether our involvement is warranted.

in relation to infringement notices issued to her ). Our office is considering the issues raised to

The infringement notices state that may elect to have her matters dealt with in Court, however a due date for such an election does not appear to be specified. Could you please advise whether a time limitation applies?

Our office will notify the City of Palmerston if any further information is required in relation to this matter.

Kind regards,

#### **Kristy Edlund**

Senior Investigation Officer | Office of the Ombudsman P: 8999 1978 or 1800 806 380 | F: 8999 1828 | E: Kristy.Edlund@nt.gov.au Floor 12, NT House. Darwin. 0800 | GPO Box 1344, DARWIN NT 0801 Web: www.ombudsman.nt.gov.au

#### Please consider the environment before printing this e-mail

The information contained in this message and any attachments may be confidential information and may be subject to legal privilege, public interest or legal profession privilege. If you are not the intended recipient, any use, disclosure or copying of this message or any attachments is unauthorised. If you have received this document in error, please advise the sender. No representation or warranty is given that attached files are free from viruses or other defects. The recipient assumes all responsibility for any loss or damage resulting directly or indirectly from the use of any attached file.

#### IMPORTANT INFORMATION

Should you wish to avoid enforcement measures under the <u>Fines & Penalties (Recovery) Act</u> you should pay the prescribed penalty within 14 days. On payment of the penalty, no further action will be taken by the City of Palmerston for this offence.

#### THE OPTIONS FOR DISPOSAL OF THIS NOTICE ARE

 Payment of the penalty in full (part payment of fines will not be accepted), must be paid not later than FOURTEEN (14) Days after the date on which the notice was issued and must be accompanied by this notice. Payment may be made between 8.15am and 5.00pm, Monday to Friday (except Public Holidays).

In person To the Cashier, City of Palmerston, Civic Plaza, 2 Chung Wah Terrace Palmerston NT 0830.

By Post To the CEO, City of Palmerston, PO Box 1 Palmerston NT 0831.

 IF YOU WISH TO BE DEALT WITH BY A COURT IN RELATION TO THIS OFFENCE, do not pay the amount shown on the front of this notice, but complete the following and return it to the City of Palmerston. A summons may then be issued, requiring you to appear before the Court of Summary Jurisdiction to be dealt with in relation to the offence.
 REQUEST TO HAVE THE MATTER DEALT WITH IN COURT
 To: City of Palmerston
 Take notice that I elect to have the matter dealt with by a court.
 I understand that I may receive a summons for this offence.
 My address for service of a summons is
 This address must be completed if the court is to deal with the matter
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_\_

#### NOTE: In relation to all Motor Vehicle Related offences: Liability of owner

(1) If an offence is committed and the name of the offender is not ascertained at that time of issuing the infringement notice relating to the offence, the owner of the vehicle at the time of the offence occurs is to be taken to have committed the offence whether or not the owner in fact committed the offence.

(2) The owner of a vehicle is not to be taken to have committed an offence if - (a) the vehicle was, at the time of the alleged offence, stolen or unlawfully used without the owners consent;

(b) the vehicle is registered under the Motor Vehicles Act and at the time of the alleged offence -

(i) the owner had sold or disposed of the vehicle but the registration of the vehicle had not been transferred to the new owner, and

(ii) the owner had provided the Registrar with a notice of disposal in respect of the vehicle as required by section 20 of that Act; or

(c) within 14 days after the owner receives or is served with the first of an infringement notice, a courtesy letter under Division 3 of Part 2 of the Fines and Penalties (Recovery) Act or a summons in relation to the offence, the owner delivers to an appropriate place a statutory declaration made by the owner -

(i) stating that some other person was in control of the vehicle at the time the offence was committed and setting out the name and address of that other person, date of birth, and any other information known to the owner that may assist in identifying or locating that other person;

(ii) stating that the vehicle was sold before the offence was committed and setting out the date of the sale, the name and address of the person to whom it was sold and, if the sale was made through an agent, the name and address of the agent or

(iii) stating that at the time when the offence was committed the vehicle had been stolen or was being used unlawfully without the owners consent.

(3) If the owner of the vehicle is a body corporate, a director, secretary or manager of the body corporate may make a statutory declaration for the purposes of subregulation (2).

(4) If the owner of the vehicle is the Territory, the Commonwealth, a State or another Territory of the Commonwealth or a statutory corporation, a person authorised, or apparently authorised, for the purpose may make a statutory declaration for the purposes of subregulation (2).

(5) A person named in a statutory declaration as being in control of a vehicle at the time of an offence cannot be found guilty of the offence unless a copy of the statutory declaration is affixed to the summons for the offence at the time the summons is issued.

Council's Privacy Statement is available from: City of Palmerston, Civic Plaza, 2 Chung Wah Terrace or via our website at www.palmerston.nt.gov.au

If you do nothing in response to this notice and if payment is not received within 14 days, a courtesy letter will be issued pursuant to the "Fines & Penalty (Recovery) Act". If you do nothing in response to the courtesy letter, an enforcement order may be made. Enforcement measures can include licence suspension, property seizure orders and community work orders. A warrant for your imprisonment can only be ordered as the result of a breach of a community work order. Courtesy letters and enforcement orders add costs to the original penalty.

### COUNCIL REPORT

FROM:Director of Technical ServicesREPORT NUMBER:8/1163MEETING DATE:16 May 2017	ITEM NUMBER:	13.1.1	Public Consultation Report- Companion Animal Management Plan
	FROM:		Director of Technical Services
MEETING DATE: 16 May 2017	<b>REPORT NUMBER:</b>		8/1163
	MEETING DATE:		16 May 2017

#### **Municipal Plan:**

city of

PALMERSTON

- 1. Community & Cultural Wellbeing
  - 1.2 Safe Communities

1.2 We are committed to ensuring the safety and security of our community

#### Summary:

Public consultation on the Draft Companion Animal Management Plan (CAMP) was undertaken between March and April 2017. This report provides a summary of the comments received from various submitters including community members and other interested parties. A total of 5 submissions were received over the consultation period. In general, Council was congratulated on the content, outlay and presentation of the CAMP.

#### RECOMMENDATION

- 1. THAT Council receives Report Number 8/1163.
- 2. THAT Council endorse and adopt the Companion Animal Management Plan in **Attachment D** to Report Number 8/1163.

#### General:

Public consultation was carried out through advertisements in local newspapers,

- NT News Thursday 16th March. (Attachment A.)
- Mayors column Palmerston Sun Tuesday 28th March.

Council's Social Media page and Council's Website <u>http://www.palmerston.nt.gov.au/council/latest-news/2017/public-consultation-draft-companion-animal-management-plan</u>.

Radio- Territory FM Thursday16th March, ABC/Radio Larrakia and 360 Wednesday 22nd March.

A summary of issues/comments raised by respondents is shown in Attachment B.

#### **Conclusion**

**Attachment C** to this report includes a copy of the CAMP that Council went to consultation with. Attachment D is the proposed amended copy of the CAMP with amendments shown in highlight.

With the nature of the responses received, some changes to the Companion Animal Management Plan have been proposed, where appropriate. Structural or grammatical changes mentioned in the submissions will be addressed in the Plan. The CAMP is a living document which can be adjusted or improved upon as the urban environment evolves.

#### **Financial Implications:**

Nil.

#### Legislation/Policy:

Local Government Act (2012) Palmerston Animal Management By-laws (2008) Community Consultation Policy COMM003

**Recommending Officer:** Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Author: Jeff Borella, Ranger Services Manager.

#### Schedule of Attachments:

- Attachment A: Public Notice advertised in the NT News.
- Attachment B: Summary of issues/comments raised by respondents.
- Attachment C: Companion Animal Management Plan Public Consultation Copy
- Attachment D: Companion Animal Management Plan amendments highlighted.



The City of Palmerston is seeking community feedback on its draft Companion Animal Management Plan.

The Plan is designed as a practical guide and information source for pet owners and non-pet owners. It provides information to assist pet owners to understand their legal responsibilities as well as educational material to enhance the relationship between pets and owners.

The Plan outlines Council's animal management role in the community along with strategies that will encourage responsible pet ownership to improve public safety and reduce the number of animal related complaints.

To view the draft Plan, visit www.palmerston.nt.gov.au, the City of Palmerston Council Office or the City of Palmerston Library.

Submissions addressed to the Chief Executive Officer can be sent via:

- Email palmerston@palmerston.nt.gov.au
- Mail PO Box 1, Palmerston NT 0831
- Delivered to Council's Office cnr University Ave & Chung Wah Tce

Submissions close 5pm, Wednesday 5 April 2017.

Ricki Bruhn Chief Executive Officer

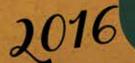
P 8935 9922 | www.palmerston.nt.gov.au

	Comment	Staff Response	Staff Recommendation
1	That the Plan needs to elaborate and be much clearer on the Nuisance Barking procedure.	The barking procedure acts as a guide for residents with further advice on strategies to curb nuisance barking offered by the Ranger addressing the complaint.	That no further details on
2	It is problematic that the Plan puts the responsibility on the customer to complete a barking diary.	The reason for the barking diary from the customer is to determine the location and frequency to assist Rangers in substantiating (evidence gathering of) the complaint.	That Council note the com
3	The CAMP specifically refers to dogs not animals in general. Due to this the title CAMP is misleading. It's a dog management plan not an animal management plan.	In its current format, it refers mainly to dogs however in future it may include other companion animals as the urban environment changes and legislation permits.	That Council note the com
4	Council should encourage microchipping and de-sexing by offering discounts for these services.	Council currently has reduced registration for microchipped and de-sexed animals as well as pensioner rebates for dog registrations.	That Council note the con
5	If council is going to invest in policing dogs they should also police animal welfare!! Nothing is mentioned in the plan about animal welfare and how it is dealt with.	NTG Animal welfare is the competent authority for animal welfare, however Council Rangers work closely with them and reports welfare incidents where necessary.	That Council note the com
6	Compulsory microchipping of all dog and cats would be beneficial, so animals can be returned to the owners promptly.	Council actively encourages microchipping of animals via a registration rebate without making it mandatory.	That Council note the council when they next consider of
7	NACA trained dogs. Many dogs come to the NT with their owners and may have had formal training elsewhere. Are other training organisations going to be recognised for a discounted fee?	The Palmerston Animal Reference Group is currently considering recommending a reduced registration fee for obedience trained dogs from alternate service providers.	That as other obedience contacts be made available
8	I find it highly irresponsible of the City of Palmerston to not have a cat control program in place. Straying cats can be a nuisance, they leave faeces and hunt wildlife in the gardens of neighbours.	Council have a Cat Trap Hire facility for residents with a voucher system to help with vet costs when dealing with stray or feral cats. Unless Council develops cat management by-laws formal control of cats is not within their power or area of responsibility	That Council note the com
9	Records could be kept of problematic animals through their microchip.	Records are currently kept of all complaints relating to individual dogs and the resultant actions undertaken by Council	That Council note the com
10	Impounded dogs to be microchipped before they are returned to the owner.	Until Council has a policy of compulsory microchipping they are unable to require microchipping as a mandatory requirement for pound release.	That Council note the com
11	Dogs do and can lose their collars; registration tags go missing and the dog is impounded. The tag replacement fee should be much lower.	Where an animal is microchipped and the chip number is provided to Council enforcement of displaying a tag is not undertaken. Replacement tags will be required where a dog loses its tag and its unchipped	That Council note the com
12	Why are sterilised/microchipped dogs not offered up to a five-year registration fee at a slightly reduced rate. If someone registers a pup under three months of age, is the fee deducted from their annual registration. Why do pensioners have to pay more to register a second dog.	All fees and charges are set by council annually. The CAMP does not address the value or structure of fees and charges just the requirement to make payment when a payment is due. Reference is made within the document of where the annual fees and charges may be found on Council's website	That Council note the com
13	If a dog dies or leaves the municipality in the first half of the registration year are they entitled to a registration refund.	Whether an animal dies or leaves the municipality a pro-rata refund is applicable	That Council note the con
14	Being a Palmerston rate payer the one thing that annoys me more than anything is coming across dog owners on any of the major streets in Palmerston with their dogs off their leash.	Council Rangers patrol problem area on a regular basis to advise owners of the differences between Darwin and Palmerston and their responsibilities under the by-laws.	That Council note the com
15	A lot of people that move from Darwin to Palmerston are not aware of the difference that in Darwin you can walk your dog off a leash in a park or the beach if they are under effective control at all times.	Rangers Section continue to attend community events such as the Defence Force expo and the Pet Expo to provide advice and educational material to dog owners that reside in Palmerston	That Council note the com

on
on the barking procedure are required to be detailed.
comment.
comment.
comment.
comment.
e comment and consider compulsory microchipping er dog registration requirements
nce trainers become endorsed by Council that their able in the CAMP.
comment.

#### CITY OF PALMERSTON







## Introduction

THE CITY OF PALMERSTON IS SITUATED 20KM'S SOUTH OF THE NORTHERN TERRITORY'S CAPITAL, DARWIN, AND HAD A POPULATION OF MORE THAN 35,000. IN 2016, APPROXIMATELY 6,000 DOGS WERE REGISTERED.

Of the 6,000 dogs registered in the City of Palmerston approximately 4,000 were desexed. The number of registered dogs is expected to increase proportionately with the increase in population.

The population growth and consequential increase in dog numbers over the last 10 years has highlighted many identifiable challenges for Council in relation to ensuring effective domestic animal management for Palmerston residents.

Pets, particularly dogs, are an integral part of our community, culture and society. Pet ownership should be regarded as a privilege which comes with fundamental responsibilities towards the animal itself, the community and to the environment. The purpose of the Palmerston (Animal Management) By-laws is to "provide for the keeping of animals within the municipality in a manner compatible with the enjoyment by residents of a congenial living environment."

After a thorough examination of the By-laws and Council Policies, Council has drafted new Animal Management By-laws which will be enacted within the foreseeable future.

The Companion Animal Management Plan (CAMP) has evolved from development of existing Animal Management strategies, public consultation, community education requirements and proactive planning. The CAMP will be reviewed annually.

YOU, YOUR DOG AND COUNCIL	
WHAT IS A DOMESTIC ANIMAL MANAGEMENT PLAN?	5
WHAT IS COUNCIL'S ROLE?	5
KEY ISSUES	6
OBJECTIVES	7
SERVICE PROFILE	7
MANAGING DOGS	9
DOG OWNER'S GUIDE	10
NUISANCE BARKING	12
WHY DOGS BARK?	14
SEPARATION ANXIETY AND DOGS	18
ROAMING DOGS	20
PETS AND THUNDERSTORMS	23
PETS AND EMERGENCY PLANNING	25
TERRITORY DAY FIREWORKS	27
DOG ATTACK AND MENACE	28
COUNCIL POUND	30
IS YOUR DOG SAFE WITH PEOPLE AND DOGS?	31
OFF LEAD AREAS	33
CATS	35
	36



## You, your dog and Council



HOUSEHOLD PETS, INCLUDING DOGS, ARE PART OF THE FAMILY IN MANY PALMERSTON HOMES. THEY ARE WONDERFUL COMPANIONS AND VERY MUCHED LOVED.

The health and social benefits of having pets are widely recognised. Most pet owners are usually healthy, more active, feel more secure and are less likely to suffer from depression and stress.

Children who grow up with pets have higher self-esteem and improved social skills with a good understanding of discipline and responsibility. Children learn how to share their time with a pet, and are more likely to be responsible pet owners in the future.

People need to treat pets with respect and take responsibility for them. Pets depend on us for food and shelter. A pet owner is responsible for a pet for its entire life. Owners need time every day to devote to pet care and well-being. Pets cost money for a variety of reasons such as their food, health care, supplies and registration.

Council want residents to enjoy their pets, be responsible pet owners and be considerate of others in the community who do not have pets.

Managing pets is a complex issue. We want to balance your right to own a pet along with the community's need for safety, amenity and peace and quiet.

Please read the following information which is our CAMP and guide to the Council By-Laws. If you require more information about the plan or the Council By-Laws, please contact us on 8935 9922. The City of Palmerston's Companion Animal Management Plan is designed as a practical guide and information source for pet owners and non-pet owners.

## What is a Companion Animal Management Dlan?

It provides information to assist pet owners to understand their legal responsibilities as well as educational material to enhance the relationship between pets and owners, whilst minimising any negative impact on the urban environment.

The plan outlines Council's animal management role in the community along with strategies that will encourage responsible pet ownership to improve public safety and reduce the number of animal related complaints.

The plan provides practical information for Palmerston residents and visitors in relation to effective animal management.

The CAMP can be used as a clear step by step guide to the complaint procedures for residents who are negatively impacted by irresponsible pet ownership.



The aim of Council's Companion Animal Management Plan is to ensure community safety and to preserve the urban amenity by promoting and encouraging responsible dog ownership

through education, services, facilities and compliance with the Animal Management By-laws.

Council maintains a register of dogs kept in Palmerston that records details of owners and their dogs. The register assists in returning stray dogs to their owners as well as providing a history of any contraventions of the Animal Management By-laws. Council employs a team of Rangers who are trained in all aspects of animal control and animal education. Rangers conduct regular proactive patrols and respond to and investigate a wide variety of animal related complaints, including dog attacks, dog menaces, dogs wandering at large and, in cases where neighbours are unable to resolve dog barking issues themselves, will respond to barking complaints and provide strategies for dog owners to mitigate nuisance barking.

Rangers impound stray dogs and convey them to the safety of the Council pound facility to await collection by their owners.

A variety of fact sheets are available on Council's website, www.palmerston.nt.gov.au that provide information about all aspects of dog ownership, including, selecting a puppy, dog safety, pets and thunderstorms (*and fireworks*), barking, separation anxiety and emergency planning in the event of a cyclone.

The City of Palmerston has identified three key issues relating to animal management which impact the community. The Animal Management Plan provides a strategic direction for delivering improved outcomes over the next three years:



- 1. The impact that companion animal ownership has on the community's expectation of a safe and healthy environment
- 2. Reducing the ratio of dog owners who choose not to register their animal, and
- 3. The attitude of the community to compliance with animal ownership responsibilities

The effective management of companion animals requires a collaborative commitment from both Council and the community of Palmerston. In an environment of continual legislative and social change, the ability to manage the social benefits of owning an animal with

community expectations for responsible pet ownership at minimal cost presents a complex set of challenges. This plan provides a framework that supports responsible pet ownership by driving improvement in the key areas identified.

# Objectives

THE COMPANION ANIMAL MANAGEMENT PLAN WILL GUIDE COUNCIL ACTIONS THROUGH FOSTERING AN ENVIRONMENT WHERE RESPONSIBLE PET OWNERSHIP IS ENCOURAGED AND VALUED BY THE COMMUNITY AND UNDERPINNED BY RESPONSIBLE GOVERNANCE.

The City of Palmerston's Companion Animal Management Plan will drive improvements by:

- 1. Delivering achievable strategies focusing on high priority actions which meet the needs of the community
- 2. Improving the effectiveness of Council's animal management services
- 3. Providing robust and appropriate compliance activities delivered in a balanced and outcome focused way

- 4. Increasing community awareness of the need to responsibly manage companion animals, and
- 5. Monitoring and reporting on performance against this plan

This plan was developed in conjunction with a range of stakeholders including industry experts and community members. The overriding objective is to reduce the impact of the three key issues on the community.

The City of Palmerston Ranger Services section deals principally with the investigation and resolution of requests for service through the delivery of both reactive and proactive services. Whilst the response to requests is a significant component of the role, officers regularly participate in initiatives such as registration audits and community events that promote responsible pet ownership. The following key services are consistently delivered:

- Reactive investigation of dog attacks and aggressive dogs
- Reactive investigation of general dog requests for service
- Proactive approach to the registration of

dogs and multiple dog licence approvals

- Return and impounding of stray and wandering dogs
- Proactive patrols of public spaces
- Education through partnership at public events (eg. Defence Expo, Darwin Show, Animal Awareness Day).

Although these activities have been important in maintaining a successful animal management program, the introduction of the Animal Management Plan will provide a more structured framework through which the identification of key issues, initiatives and strategies can better align with the Council's corporate goals and the public's expectations.



CITY OF PALMERSTON 7





#### **BEING A RESPONSIBLE DOG OWNER**

There is no doubt that owning a dog is rewarding. Council acknowledges the benefits of dog ownership and encourages dog owners to be responsible for their pet.

Dog owner responsibilities include:

- Microchipping
- Annually registering your dog with the City of Palmerston
- Ensuring that your dog can be clearly identified by Council
- Providing adequate food, water and shelter
- Providing exercise and mental stimulation to deter boredom
- Provide a safe environment for the dog with suitable fencing
- Arranging annual vaccinations from your vet
- Preventing heartworm and other intestinal worms
- Controlling external parasites like fleas and ticks
- Seek veterinary advice if the dog is sick or injured
- De-sexing the dog if not used for breeding to prevent unwanted litters
- Walking the dog on a lead at all times unless in a designated off-lead area
- Cleaning up after your dog when exercising in a public place
- Providing training for the dog so that it does not become a nuisance to others

#### REGISTRATION

All dogs in the Palmerston Municipality must be registered annually. The following are benefits to registration.

- It is your proof of ownership
- Your dog is provided with a registration tag
- Council can return lost pets to their owners quickly
- You can be easily contacted if your pet is involved in an accident/incident and requires veterinary treatment

In addition to registration, a licence to keep more than two dogs is required and is only issued under exceptional circumstances. Additional fees will apply.

CURRENTLY CATS DO NOT NEED TO BE REGISTERED IN PALMERSTON.





There's no doubt owning a dog is rewarding. Council wants to make sure your adopted furry family member is cared for, and that includes making sure your dog is registered every year, gets plenty of exercise and attention and has regular vet checkups. Council encourages dog owners to be responsible for their pets within the municipality.

As a dog owner, your responsibilities include:

- Yearly registration with the Council
- Providing adequate food, water and shelter
- Providing exercise and mental stimulation to deter boredom
- Providing a safe environment for the dog with suitable fencing
- Yearly vaccinations from your vet
- Preventing heartworm and other intestinal worms
- Controlling external parasites like fleas and ticks
- Seeking veterinary advice if your dog is sick or injured
- Desexing your dog to prevent unwanted litters
- Walking your dog on a lead at all times unless in a designated off-lead area
- Cleaning up after your dog when exercising in a public place
- Providing training for your dog so it doesn't become a nuisance to neighbours or other members of the community

#### REGISTRATION

All dogs over the age of three months must be registered with the City of Palmerston annually. All registrations are due for renewal by 1 August each year.

New dogs to the Municipality must be registered within 14 days of purchase, but the fact is, the sooner the better. Moving to a new home may cause your dog some anxiety and it's best to register with Council as soon as possible to ensure we can return your new dog safely if it escapes your yard.

Dogs younger than three months old can be registered for \$10.00.

Even if your dog has a microchip, it must be registered with Council. Council must be notified if your dog dies, is lost or changes address.

#### **REGISTRATION COSTS**

If you wish to keep more than two dogs you will require a licence, which must be applied for and renewed annually. Licences only granted under exceptional circumstances, your neighbours will be consulted in the application process.

For registration costs please visit Fees and Charges on Council's website.

#### **REGISTRATION TAGS**

All dogs must wear their registration tags at all times. Tags will assist Council in returning your dog if it strays.

#### MICROCHIPS

Microchips are not compulsory in Palmerston;

however, we can record the microchip details with the registration information. Council has introduced a discounted registration fee for microchipped dogs. Ensure you have updated your personal contact details as soon as possible after relocating. If you're not sure if your dog's microchip details are current contact Central Animal Records on (03) 9706 3100.

#### **DESEXED DOGS**

Desexing your dog has many advantages in a suburban environment. A desexed dog is less likely to roam and reduces the number of stray and unwanted litters. Council also offers a discount when registering desexed dogs.

#### **BARKING DOGS**

Noise issues such as barking dogs can easily become the cause of neighbourhood disputes. If you suspect that your dog might have a barking problem, Council officers can provide information on ways to overcome nuisance barking. You may also contact Ranger Services on 8935 9922 for information about hiring an anti-barking collar. If you have a complaint about a barking dog, please contact Ranger Services on 8935 9922 for information about our Barking Dog Procedures. You will be required to fill in a barking diary to support your complaint.

#### **PICKING UP AFTER YOUR DOG**

As a dog owner, it's your responsibility to clean up after your pet in public.

#### **DOG COMPLAINTS**

If you have a dog complaint, please contact Ranger Services on 8935 9922. You will need to give you name, address and telephone number (*held in confidence*) and details of the nature of your complaint. A description of the dog and details of the address or location must also be provided. This information is recorded and a Ranger will investigate and take appropriate action.

#### **MISSING, LOST OR FOUND DOGS**

If your dog goes missing, you should notify the RSPCA, local vets and the Top End Lost and Found website and Council as soon as possible so we can let you know if it is found. You can also check out our online dog pound at www.palmerston.nt.gov.au.

If you find a dog within the municipality of Palmerston, contact Council on 8935 9922.

Lost dogs should be reported as soon as possible to the Council, the RSPCA and local vets.

Please Note All dogs must be registered with the Council, even if they have a microchip.



Barking dogs are the most common animal behaviour problem Council is asked to deal with.

Ongoing barking is often a symptom of another problem, and taking time to understand what makes dogs bark especially your pet or other dogs in your neighbourhood - is the first step towards solving this problem, both for the dog involved and your neighbours.

#### WHY DO DOGS BARK?

- Dogs are social animals and often bark when they are lonely
- Separation from an owner can cause dogs to stress
- Barking may also be the result of boredom and frustration
- Barking is a dog's way of seeking attention from its owner
- Dogs bark out of fear this can be fear of people, objects, or other dogs
- Dogs bark when there is a threat to their territory
- Playing with your dog often stimulates barking
- Some breeds have a reputation for barking, and
- Dominant dogs bark until they get what they want.

ALL DOGS BARK, BUT SOME BARKING DOGS BECOME A REAL NEIGHBOURHOOD NUISANCE - GREATLY REDUCING THE QUALITY OF LIFE FOR THEIR NEIGHBOURS AND INCREASING NEIGHBOURHOOD TENSIONS.

#### **CONTROLLING BARKING**

The most important first step is to work out why your dog is barking. Once you know the symptom, you can find the cure. Barking can be controlled through several small behavioural changes. Some behavioural changes could be as small as walking your dog twice a day to relieve boredom.

#### MY NEIGHBOUR'S DOG BARKS WHAT CAN I DO?

Talk to your neighbour as soon as the problem arises. They may not be aware that their dog is barking or that their dog's barking is bothering you.

Give your neighbour this information letter (*Refer to page 16*) and if the barking persists after a week or two, speak with your neighbour again to provide feedback.

If your neighbour is unapproachable, or if the approach does not work, there are a number of possible options including:

 Using the Community Justice Centre for help in working it out together (telephone 1800 000 473)

- For information to assist with nuisance barking complaints please refer to Council's website www.palmerston.nt.gov.au
- Making a formal complaint to Council. A nuisance barking complaint form can be found on Council's website

#### **DID YOU KNOW?**

Dogs bark for a reason, and barking is often a symptom of loneliness, boredom, stress or another problem.

- Barking can be effectively controlled
- Excessive barking is a neighbourhood nuisance and owners may be fined, so ask for help from your vet or council
- Owners are responsible for everything their dog does, all the time







When one or two dogs make any communication sounds persistantley in close proximity to neighbours, the constant noise may become a problem.

Dogs do not bark without a reason. Barking can occur when a dog is excited, when it threatens or warns, when it seeks its owner's attention or when responding to a sound or signal.

To deter a dog from barking excessively, owners need first find out when and why the dog is barking. The problem should then be treated in the early stages, as prolonged and habitual barking is very difficult and time consuming to correct.

#### SOME CAUSES OF PERSISTENT BARKING

#### Excitement

Dogs that are excitable by nature will bark when over stimulated. This frequently occurs during play or when the dog is chasing something in the garden.

Some breeds of dogs are naturally excitable, whereas some are more likely to react to confinement or isolation. Prospective LIKE THEIR HUMAN COMPANIONS, DOGS NEED TO COMMUNICATE. THEY CAN DO THIS BY BARKING, WHIMPERING, GROWLING, HOWLING, YELPING AND MOANING.

owners need to carefully select a dog suitable for their lifestyle and home environment.

#### Visitors

A dog will often bark at visitors arriving, whether they are strangers or friends, especially if the dog is behind a fence or barrier. Whenever possible, in situations where owners do not want their dog to bark at specific people, introduce the dog to visitors so that it won't be so vocal when they arrive next time.

#### Anxiety

Many dogs are anxious or insecure when their owners are absent and may cope with the stress of separation by barking, digging or chewing.

Ways of overcoming anxiety for dogs before an owner leaves home or during their absence are as follows:

- Provide mental stimulation such as toys or bones to provide a distraction for the dog's anxiety
- Give minimal attention to the dog before departing, so that the emphasis is not placed on your absence

- Possibly leave on the radio or television at a low volume near the dog's area for noise consistent with when somebody is at home
- When arriving home, deter making sudden contact with the dog if the dog is very excitable, instead wait a few minutes until the dog settles down, then the dog can associate praise being given for calmer behaviour
- Talk to your vet if the anxiety is quite severe, as there may be other alternatives

#### Confinement

Dogs will bark at any noises or movements they can see, hear and smell but are not able to investigate or reach. People or dogs passing by, birds flying overhead, lawnmowers, ringing telephones, a knock on the door, cats or the sounds of other dogs may trigger a bout of barking.

Dogs are social animals and will actively seek the company of other dogs and people. When left alone in backyards all day they may bark for attention. A well-socialised dog that has been given a variety of experiences and exposure when young is less likely to overreact to outside distractions.

Most dogs can adapt to being left on their own if conditioned to do so from an early age. Leaving the dog alone for short periods at first and then gradually increasing the time can help the dog to adjust.

Owners can assist by walking the dog regularly, not only for the dog's own health but also for establishing a routine for the dog. This will give your pet an opportunity to become familiar with its neighbourhood.

#### **DOGS LEFT INSIDE THE HOUSE**

Some dogs who stay inside the house regardless of whether the owners are home or away may still cause nuisance barking when left on their own. Similar to treating anxiety, a radio, television or music can be left on while the owners are out to comfort the dog.

#### Discomfort

Dogs that are hot, wet, cold or without shelter may bark, as will dogs that are sick or in pain. A dog that is hungry, thirsty or tangled in their chain would experience enough stress that it may bark constantly.

All dog owners must always ensure that their dog has access to shelter, bedding, water, perhaps food, and familiar toys throughout the day.

#### Changes in a dog's life

The effect of a major change in a dog's lifestyle or environment varies greatly depending on the dog. Moving house, a new baby at home, working longer hours or family members moving out are some examples of changes that can create stress for dogs.

In most cases, the amount and type of attention given to a dog can vary during these times. Instead of ignoring the dog, owners should establish a new routine that includes exercise, training and play. This will make the transition easier for the dog to cope with during the change.

#### **Fence-line distractions**

Many of the frustrating problems experienced by dog owners living in suburbia are distractions from walkways adjoining properties, hostile neighbours and people teasing or tormenting dogs.

Dog owners should always ensure that the property where the dog is kept has high wellmaintained fences. The location of the dog's kennel or run shouldn't be too close to neighbours or the fence-line. In some cases, dog owners may put measures in place to restrict visual distractions for dogs prone to growling, barking or lunging at passersby.



#### **REWARDING GOOD BEHAVIOUR**

Different training techniques may be required depending on the severity of the barking.

A dog attempting to get their owner's attention by barking should be ignored. The dog will soon realise that this behaviour is ineffective.

With patience and perseverance, dogs rewarded by being silent should begin to anticipate and learn that non-barking behaviour is rewarding. A reward can be anything from giving attention to the dog, praise, treats or taking it for a walk.

#### HOW COUNCIL CAN HELP

While at times there may be only a vague understanding of why a barking dog is a problem, it is always evident that it is a problem.

Finding solutions to barking dogs is a process that requires patience and co-

operation from both the dog owner and the community. Establishing what triggers the dog to bark excessively can assist in minimising the effect of these triggers.

Sometimes, it may be necessary to turn to professional advice from your veterinarian or a dog behavioural specialist if all other measures have been unsuccessful.

#### **ANTI-BARKING COLLARS**

A citronella anti-barking collar is a device that is attached and worn like a normal dog collar around the dog's neck. As the dog barks, the device releases a spray of citronella which the dog finds undesirable.

It is effective when the dog can make the association between barking and the offending spray.

Citronella collars are available for hire by contacting Ranger Services on 8935 9922.







SEPARATION ANXIETY IS DISTRESSED BEHAVIOUR OFTEN CAUSED BY THE ABSENCE OF A PERSON OR ANIMAL TO WHOM YOUR DOG IS USUALLY STRONGLY ATTACHED.

Other causes can include moving to a new house, a changed routine and past bad experiences like abandonment, long-term boarding or animal shelters.

Dogs can display several signs if they suffer from separation anxiety, from changes in their body language, to house soiling, barking or howling when left alone, to more destructive behaviour like damaging property.

Owners who follow a set routine on most mornings may find that simple things can cause the dog to start fretting, such as the sight of your bag or the sound of car keys. This is because the dog is pre-empting your departure.

Dog owners are often unaware if their dog has separation anxiety because they are absent while the dog is distressed. Usually the only way owners find out that their dog may have a case of separation anxiety is from their neighbours or signs of destructive behaviour when the dog is left alone.

If you return home to find your dog has damaged your property, it is best to not punish the dog as this may in fact heighten your dog's anxiety. Instead, every effort must be made to relieve the tension caused when your dog is left on its own.

#### WHEN AT HOME

Dogs are highly social animals, so it is understandable that most dogs feel more secure when in the presence of their owners. Most dog owners would agree that having a dog trained and socialised from an early age can prevent social problems for the dog later in life, but it is important to be consistent no matter how well- trained the dog appears to be.

Have a routine of exercise and playtime with your dog. If the dog is well-socialised, encourage regular social outings at designated off-lead areas. Provide a variety of toys and other stimulating items for the dog to play with.

Maintain who is the leader in your household. Don't allow any dog to follow you around everywhere in the home. This may seem cute at first, but in the long term it can increase the dog's dependency on its owners. There is no simple remedy to treat separation anxiety; often a dog owner has to try a combination of things to find the best solution.

#### **BEFORE LEAVING HOME**

Don't pay too much attention to the dog before leaving and when you arrive back home, as this can highlight the act of leaving and returning in the dog's mind. Once the dog has settled after the initial excitement of you returning home, give praise for quiet behaviour.

Give the dog something to look forward to when they are left alone, like a juicy bone or a treat.

If possible, leave the radio or television on for company. This can seem as though there is still activity in the home and can help relieve tension for the dog.

#### **BE PERSISTENT**

Overcoming separation anxiety may take time so it can be beneficial to ask your neighbours to help you, or at least advise them that you are working on the problem so they can be more supportive, particularly in the case of noisy dogs.

Perhaps your neighbours can encourage the desired behaviour by offering the dog a treat when it is being quiet, or monitor the times when the dog is at its worst and keep you informed of any progress.

#### SEVERELY STRESSED DOGS

Dogs that suffer minor separation anxiety may only be at their worst for the first 20-30 minutes after the owner initially leaves the dog on its own. For severely stressed dogs this process take a lot longer.

In some cases where there is significant damage to property, self-inflicted wounds, or even just excessive barking for long periods of time, dogs that are suffering from severe separation anxiety may need medication or similar types of therapy to keep them calm.

Talk to your local vet about available alternatives. It may also be worthwhile to ask a qualified dog trainer to provide specific advice for your dog.

> DOG OWNERS ARE OFTEN UNAWARE THAT THEIR DOG HAS SEPARATION ANXIETY BECAUSE THEY ARE ABSENT WHILE THE DOG IS DISTRESSED.





TO HELP PREVENT YOUR DOG FROM ROAMING YOU SHOULD ENSURE IT IS PROPERLY CONTAINED.

#### WHEN IS A DOG AT LARGE?

According to the By-Laws, a dog is at large if it is:

- Not properly contained within the owner's property
- When outside its property including your vehicle, not under effective control by the owner

To help prevent your dog from roaming you should ensure it is properly contained, it receives the right amount of exercise and your yard is appropriately fenced. You must have your dog on a lead when you take it outside your property. When you are in an off-lead area, you must still ensure that your dog is under effective control and you must have a lead with you.

When a roaming dog is reported to Council, a Ranger will attend, locate the dog and look for identification such as a council tag or microchip. Council will attempt to identify and contact the owner and return the dog to them. If the owner cannot be contacted the dog will then be taken to the pound while further attempts will be made to contact the owner. If ownership cannot be established, a photograph of the dog will be placed on the pound register on the Council website. The Council website has a direct link to 'Top End Lost and Found'.

The impacts of uncontrolled animals in the community and the environment are potentially severe. Evidence gathered by the Animal Management Program clearly demonstrates that there is a clear link between wandering animals and a range of issues identified by this plan:

- Attacks on people and animals (companion and wild animals)
- Incidents of aggression involving people and animals
- Risk of injury or death to the companion animal
- Motor vehicle accidents caused by the animal wandering across roadways, and
- Stimulates noise nuisance through barking

#### DOGS, FENCES AND ROAMING

Owning a dog is a serious responsibility and requires anyone who owns a dog to take responsibility for containing their dog to their property.

Fences and gates protect dogs from the dangers of roaming, prevent it from causing a nuisance in the neighbourhood, and ensure that the dog doesn't hurt other animals or people.

While many people keep dogs as security to deter unauthorised people from entering their property, it is important that people who are legally passing near properties that house dogs are safe to do so.

A straying dog causes distress to the community. Dogs that are not kept safely contained to a property can risk being injured or causing injury to others.

Roaming dogs can also become a traffic hazard for motorists, are a bite risk to children and others in the community, can display territorial aggression, are an annoyance to other animals in the community and can cause property damage. Irresponsible owners will be liable for any injuries or damages that their dog causes.

#### **Fencing Requirements**

As a responsible pet owner, it is important to ensure that the fence or dog enclosure is:

- High enough that the dog can't jump over
- Low enough that the dog can't dig under
- Strong enough that the dog can't push it over, and

Hole proof so that the dog can't escape through it

It is also important that the fence is designed so the dog can't attack people through it.

#### **Community Expectations**

People in the community have a right to live without interference from other people's pets. Unaccompanied dogs roaming the streets are at risk due to factors such as motor vehicle accidents, being attacked by other animals or becoming lost.

Roaming dogs may also become a nuisance to residents by causing other dogs to bark, defecating and urinating in public places and destroying property. They may also attack other people's pets or animals including livestock.

#### **Rescue and Recovery**

Council provides a service to the community to rescue and impound stray dogs to keep them safe while attempting to locate their owner.

When Council Rangers find a roaming dog, every effort is made to return the dog to its registered owner. If an owner cannot be contacted or there is no one home to receive the dog, the dog will be taken to the Council Pound.

This service must be conducted on a user pays basis. A fee is to be paid before the release of the dog. If the dog is unregistered then a registration fee is also to be paid before it is released. Refer to fees and charges on Council's website.

#### Territoriality

Roaming also increases the amount of territory the dog considers their own (*possibly the entire street or as far as the dog can see*) and this means they are more likely to challenge any animal or person they consider an intruder within this extended territory.

This may have the unwanted effect of increasing nuisance barking and the potential for the dog to be involved in an attack.

#### **Pet Care and Training Services**

There are a number of businesses in the Palmerston and Darwin areas that offer dog walking, minding and grooming services. These services assist owners with management of their pets, such as daycare facilities, bark prevention training, obedience training and animal exercising. Please refer to the Telephone Phone Directory or Internet for contact details for these businesses.

IT'S NOT UNCOMMON FOR DOGS AND OTHER ANIMALS TO BE FRIGHTENED OF THUNDER, FIREWORKS AND OTHER LOUD SOUNDS.

As a dog's sense of hearing is highly developed and superior to humans, they can hear sounds outside the normal spectrum and at higher frequencies, so it isn't hard to understand why dogs react the way they do when a storm approaches.

Most behaviour displayed by dogs before or during a thunderstorm is anxiety.

Signs of this can include trying to escape by digging, chewing, climbing over fences, barking, crying or soiling the house.

#### THE WRONG APPROACH

Punishing your dog for its behaviour during storms will only make it more anxious. Try also not to console or calm your dog if it reacts badly to a storm as to the dog this is praise for acting frightened. When the next storm comes they may elevate their reaction and become progressively worse, making it more difficult to re-train the dog.

#### THE RIGHT APPROACH

#### **Distracting the dog**

This method works best when the dog is just beginning to get anxious when the owners are home. Redirect the dog's attention to distract it from behaving fearfully. It may not completely work every time, but it may delay the anxiety for longer.

Dets and hunderstorms

#### Providing a safe place

Dogs who try to escape the yard during a storm are actually trying to escape to a place where the sounds of the thunderstorm are less intense. A secure area for the dog that is enclosed (*like a den*) and dark can serve as the dog's "sanctuary" whenever it feels fear.

Some dogs may automatically have an area where they like to hide. This indicates that the dog feels secure there so, if possible, encourage the dog to go there during a thunderstorm.

If it's a new area, train the dog to go there by offering a treat or occasionally feed the dog in that area. The dog can then associate the area as a pleasant place to be. Encourage the dog to go to that area whenever a storm approaches, this is particularly useful if the dog is left at home alone.

#### **Behaviour modification**

Desensitisation is a gradual process involving getting the dog used to the offending sound,

in this case thunder and lightning, until the dog no longer responds to it. The dry season is an ideal time to start desensitising your dog before the next wet season storms begin.

Start by playing a recording of thunder sounds and exposing these sounds to your dog at a low volume that doesn't initially frighten them.

Occupy the dog with a treat or a game so that the dog ignores the sounds in the background. Seek professional advice if your dog's anxiety/fears continue and increase.

Gradually increase the volume over time as you continue to offer the dog something pleasant in return. Through this process, the dog will come to associate pleasant experiences with the previously feared sound.

#### Other alternatives

In extreme circumstances, it may be necessary to medicate your dog during thunderstorms to keep it calm. Seek professional advice regarding medication that may be available on the market.

Do not, under any circumstances, attempt to give your dog any human medications without talking to your vet first.

#### If your dog strays during a thunderstorm

As responsible dog owners may know, some dogs can perform amazing feats to escape when overcome by the adrenalin rush they feel along with fear. Sometimes, no matter how secure the yard, dogs can rip off wire screens on doors, or damage or scale fences which at other times would appear impossible to climb.

Always ensure that your dog is wearing a collar with its current registration tag and ID tag in case the dog escapes and becomes lost. If your dogs are microchipped it assists in the rapid return of your pet. Report any lost or found dogs to the Council, RSPCA and all local vet hospitals.

IN EXTREME CIRCUMSTANCES, IT MAY BE NECESSARY TO MEDICATE YOUR DOG DURING THUNDERSTORMS TO KEEP IT CALM.



THE EFFECTS OF FIRES, FLOODS, EARTHQUAKES, SEVERE STORMS AND CYCLONES ON BOTH PEOPLE AND PETS CAN BE TERRIFYING AND TRAUMATIC.

Planning for your pet's requirements can assist you in the event of an emergency.

In the Top End of the Northern Territory there is a potential for cyclones during the monsoon season between November and April.

When looking after your family in any disaster, it is equally important to look after the animals that are in your care.

#### Secure fences

All fences should be checked and repaired on a regular basis, even when no emergency is pending. Animals left at home, with or without their owners, can try to escape when frightened during thunderstorms. If kept outdoors, keep them in a location that is safe from falling debris.

#### Prepare emergency supplies

Animal food, water and blankets should all be kept as part of your family emergency kit. If your animals require special medication, be sure to keep an extra up-to-date supply including regular medications such as heartworm tablets. When stocking up on food for your pets, purchase a supply to last at least a week. If you use canned food, include a can opener in your emergency kit. Also include food and water bowls.

HOME

Cat owners should remember to store at least a week's supply of cat litter. If your pets have favourite treats (*dog bones, dry food, etc*), include those items in your kit also.

#### **Evacuation**

Sometimes it may be necessary to evacuate to the nearest shelter. Some shelters may accept caged or restrained pets at the owner's risk. It is important to find out as much information as possible regarding these shelters prior to evacuation.

Keep carriers and leads easily accessible to reduce evacuation time in an emergency.

#### Animals left at home

Owners who opt to leave their animals at home, particularly during a cyclone, must ensure that they are contained in a secure location. For most domestic pets, a good place may be the bathroom or laundry, with plenty of food and water available. Chaining or restraining your pet may put it at risk.



#### DO NOT LEAVE ANY ANIMAL TIED UP

#### Pet identification

Make sure that your dog is registered and microchipped. It is imperative that all dogs are wearing a fixed collar with an ID disc and Council tag attached.

For cats this can include just an ID disc.

The disc should be engraved with the animal's name, your surname and telephone number. If you have pet carriers, label then with your pets' names, description (*colour, sex, etc*) plus your name, address and telephone number.

Identify pet or animal organisations where people might return your lost animals.

Keep those organisation addresses and phone numbers with your emergency kit so that you can get to them easily should you have to search for lost pets following an emergency.

For further information contact:

City of Palmerston8935 9922RSPCA8984 3795TELAFtelaf.wordpress.com

SPOT

A



While Territory Day is a day of fun and celebration, for most Top End dogs it can be the worst day of the year. The combination of loud noises and high-pitched squeals from fireworks is enough to terrify any dog and potentially risk their safety. Every year, the City of Palmerston receives a record number of calls from owners trying to track down their lost dogs in the aftermath of cracker night. Many dogs are found with injuries to their face and paws after trying to escape their backyards during fireworks.

Here are 5 valuable tips from the experienced City of Palmerston Rangers, to help keep your dog safe on Territory Day.

- 1. Keep your dog contained where possible, it's best to keep dogs in a confined room like a laundry or bathroom while fireworks are going off. The room should be safe and familiar, with enough toys to keep your dog occupied. If you're unable to keep your dog indoors, consider a cool area or a dog carrier
- 2. Tire out your dog during the day before fireworks start to be let off make an effort to take your dog on a long walk or hike to try and tire them out. An exhausted and well feed dog can sometimes be less irritated by the effects of fireworks

3. Drown out the noise of fireworks leave a TV or radio on during fireworks to try and distract your dog. Dogs are often scared by the confronting noise of fireworks, and masking the sound may help to keep your dog calm

Territory Do Pireworks

- 4. Visit your vet if your dog has a history of reacting badly to fireworks and becomes extremely stressed, be proactive and visit your vet before Territory Day. In some cases, your vet may be able to prescribe a sedative to keep your dog calm and advise you on specific behavioural training
- 5. In the event your dog does escape and is picked up by Council, make sure they can be easily identified by the Rangers. The best way to do this is ensure they're microchipped and registered with a tag so we can contact you ASAP

If you have lost or found a dog - contact Council Rangers. All of the dogs picked up by Rangers are listed on our website.

Contact Council's after hours hotline on 8935 9922.



GGRRRR!

DOGS ARE LIVING CREATURES AND ARE SENSITIVE TO CHANGES IN THEIR SURROUNDINGS - EVEN THE MOST DOCILE DOG CAN BITE WHILE PLAYING, FEELING UNDER THREAT OR IN A MOMENT OF ANXIETY.

While it can be impossible to prevent dog attacks, it is possible to minimise your chances of becoming a victim. Proper education and prevention is the key to ensure your family is armed with the best knowledge possible so that they know what to do in a dangerous situation.

Many actions of a dog may result in the public being injured or afraid. Council recognises a difference in these actions and therefore has specific definitions for them, the two primary definitions being a dog attack and a dog menace.

**DOG ATTACK** means "an action of a dog that involves the dog rushing at, biting, chasing, menacing or worrying a person or another animal and, in so doing, the dog actually touches the person or other animal or the clothing or other property in the immediate possession or under the immediate control of the person, whether or not any injury or damage occurs to the person, animal or property". **DOG MENACE** means "an action that creates a reasonable apprehension in a person that the dog is likely to attack the person, another person or an animal owned or in the control of the first-mentioned person and includes a reasonable apprehension that the dog may escape or be released from restraint to attack a person or the animal".

Dog attacks can occur when an owner has not provided adequate fencing, control or socialisation for their dogs.

Owners have the responsibility to ensure their dogs are effectively contained, have adequate fencing and are under effective control when in a public place. This means being on a lead and being walked by a person who is physically and emotionally capable of managing the dog. Council will take action against owners who disregard their responsibility. These actions may include severe financial penalties or Court action.

#### Avoiding an attack on a person

Never take for granted that a dog will not bite. If you ever find yourself in a situation where you are being threatened by a dog, the following tips may prevent you from being bitten.

**STOP** and stand absolutely still. This is probably one of the hardest things to do, particularly as every muscle in your body is telling you to run. But if you can, you just may have averted a serious problem.

**DO NOT** make constant eye contact with the dog (*staring*). Make sure you can still see the dog with your peripheral vision (*glancing*). Back away very slowly, without running, yelling, waving your arms or kicking at the dog. Increase the distance between you and the dog. There may be times when a dog will attack without warning. If a dog knocks you to the ground, lie in the foetal position with your arms covering your face and remain still.

#### Avoiding dog on dog attacks

Prevention is arguably the best method of avoiding a dog attack on another dog. There are three basic steps that should be undertaken by all responsible dog owners to reduce the likelihood of dog attacks.

- Desexing your dog this is an important and routine procedure that will reduce a dog's desire to roam and fight with other dogs. Desexed dogs are much less likely to bite.
- Socialising your dog it is beneficial to introduce your dog to many different types of people and situations so that he or she is not nervous or frightened under

normal social circumstances.

 Train your dog – accompanying your dog to a training class is an excellent way to socialise him or her and to learn proper training techniques. Every member of your household should learn the training techniques and participate in your dog's education.

Some dog attacks take place with little warning however there are some behavioural tendencies that can signal trouble, it is wise to use that opportunity to attempt to keep an attack from taking place. These behavioural cues include a hard, unwavering, targeted state, dominance posturing, such as mounting, stiff body movements and extreme body language: the tail held stiffly up or down, lips pulled tight against the teeth.

If an attack takes place, do not put your hands anywhere near the dogs' heads or attempt to get between them as you will be at risk of being seriously injured.

#### **Council Actions**

When Council receives a complaint about a dog attack, the incident is thoroughly investigated and if the attack is substantiated, the dog owner can face possible warnings, restrictions placed on their dog's registration and/or specific conditions placed on their license, infringement notices or prosecution in court. Actions taken against a dog owner depend on the specific circumstances involved in the attack. Every dog attack is different. In a severe attack Council can cancel a dog's registration, requiring it to be removed from the municipality, or seek a court order to have the dog destroyed.

# Council Dound

Most animals impounded by Council from public places result from escapes from private property enclosures.

This often occurs while the owners are not at home and without their knowledge however significant numbers are left to roam outside their properties on a regular basis.

In 2015-2016 Council Rangers impounded approximately 700 dogs. Of those 540 animals were returned to their owners with approximately 80 dogs rehomed during this process.

If your dog is missing, it may have been picked up and taken to the pound.

Our office hours are 8.15am to 5pm Monday to Friday, except public holidays.

Pound release times are between 9am and 4pm Monday to Friday, except public holidays.

If you think your dog is in the pound, please contact 8935 9922 during business hours.

# Is your Dog Safe With Deople and Dogs

The benefits of owning pets are well documented and dogs are the favoured pet in the Northern Territory. However there are many instances of dogs turning on their owners, family member or friends. In nearly every instance, the dog owner will say that the dog has "never shown signs of aggression before."

Unfortunately, that first time may result in serious injury, permanent scarring, often to a child, and an ongoing fear of dogs.

What can you do to prevent your dog from attacking another dog or another person, even your own children?

This fact sheet is a guide and not a guarantee that your dog won't attack but may assist in attack prevention.

#### Avoiding Dog Attacks

Remember, all dogs can and may bite!

#### **RECOGNISING DANGER ZONES**

There are certain times and places where a dog is more likely to be aggressive.

By being aware of these danger zones, you may avoid being bitten, or if you are a dog owner, you may be able to prevent your dog from biting someone else or injuring another animal.

If you have a dog that is aggressive, you should seek professional advice before someone is injured.

#### DANGER ZONES INCLUDE

On the dog owner's property. The dog may react aggressively to people or other animals it may consider intruders.

Close by the owner's property. The dog may not recognise the boundary fence or the footpath as being the limit of it's territory.

In the car, on the back of a utility truck. The dog may consider the vehicle to be part of its territory and bite anyone who comes near.

If the dog is sitting in the car, don't leave the window down far enough for the dog to lunge out and bite. (*Remember on hot days do not leave dogs in cars*).

At a local park or street where the dog regularly walks and urinates to mark the area as his territory.

When being walked on a leash, some dogs may be protective of their owners and become aggressive towards people or dogs walking by.

When a dog is near its owner or the owner's children.

If someone touches the owner, the dog may think that person is threatening the owner and bite.

When the dog is grabbed or pulled by the collar. When the dog is nervous, or feels cornered and can't run away.

When the dog has a bone or toy, or is near its food or bed.

#### SUPERVISING DOGS WITH CHILDREN

Dogs and small children should never be left together unsupervised.

No matter how good natured the dog is, a dangerous situation could develop if the dog is hurt, frightened, cornered or feels threatened.

Children must not hug and kiss dogs. Many bites on children's faces result from the child trying to hug a dog.

Children must be taught to handle animals gently and carefully.

Adults supervising dogs with children should be aware of potentially dangerous situations:

- When there is food around.
- When the dog is nervous or exited.
   When the dog is unwell or in pain. When the dog has a litter of pups
- When two dogs are playing or fighting together
- When visiting children are with the dog and when children play in or near the dog's bed. Your dog may need to be trained to wear a muzzle for safety if you are at all uncertain about how the dog will react to children

Remember dogs and children should be supervised or separated.

Remember to praise and reward your dog for good behavior. Obedience training will help you to control your dog's behaviour.

For further information contact:

City of Palmerston 8935 9922

RSPCA 8984 3795

### RECOGNISING THE EARLY SIGNS OF AGGRESSION

Does your dog ever tense up, stare, raise its hackles, growl, lift its lips or snap when:

- Eating or when food is around?
- Its ears, paws, tail or belly are touched?
- Someone goes near its bed or toys?
- Someone tries to move the dog from a comfortable spot?
- It is told off?
- Someone grabs the dog, or tries to pick it up, or pulls on its collar?
- It is approached by people, children or other dogs?
- Does your dog lunge out at people or dogs when out walking, or rush out barking and growling at passers-by?

If the answer is yes to any of these situations, then your dog may be aggressive.

These are the early warning signs. You need to seek professional advice, as your dog's behavior is likely to get worse, not better, with time.

Don't wait until someone has been seriously

bitten. The sooner you seek help, the more easily the problem can be solved.

 Does your dog get very nervous, cower or try to run away from children, adults or other dogs?

If "yes" then your dog could be dangerous if it ever feels threatened or cornered,

and may attack out of fear. You need to seek professional advice to help your dog overcome its fear.

If you are concerned about your dog's behaviour, please consult your veterinarian, who may be able to help you, or refer you to an animal behaviourist.



#### MARLOW LAGOON PET PARK

The pet park was developed by the City of Palmerston in conjunction with other sponsors for use by dogs with their owners. The park consists of 8 obstacles located at the western end of Marlow Lagoon Reserve and is available for use by anyone and is open 7 days a week, 24 hours a day.

TIP For health and safety reasons please do not let your dog use the obstacle course if it is not yet fully mature (ie. Under 12 months of age, this age varies according to the breed of your dog) as this may cause permanent damage to immature joints. When first using the park we advise keeping your dog on lead. Do not attempt the jumps off lead unless your dog is under control. Show your dog each jump before attempting it.

Your dog needs to be under control at all times. You will also need to carry your lead at all times to enable you to quickly clip it on your dog should you need to.

#### Park Rules:

- Bitches in season are not permitted
- Pick up after your pet (pet poo bags are available from the dispenser on site)
- Keep the gate to the car park shut at all times to avoid accidents

Give consideration to other park users, do not allow your dog to interfere or cause a nuisance to others.

Avoid your dog overheating by giving him/her plenty of rest and a cool drink of water. The splash trough provides a great place for your dog to submerge and cool off.





#### CITY OF PALMERSTON CURRENTLY HAS NO BY-LAWS PERTAINING TO CATS.

Council offer a cat trap hire service, with a security deposit to enable residents to manage feral cats. Any domestic trapped cats can be taken to a local vet for microchip scanning in an attempt to find the owner. If unsuccessful they may be handed to animal rescue groups or the RSPCA for rehoming.

**Top End Rehoming Group Inc** 0403 359 248 Top End Rehoming Group Facebook Page topendrehominggroup@gmail.com

#### **PAWS Darwin**

8947 1272 www.pawsdarwin.org.au pawsdarwin@gmail.com Darwin Animal Rescue Group 0423 285 642 Darwin Animal Rescue Group Facebook Page

**RSPCA Darwin Australia** 

8984 37985 www.rspcadarwin.org.au 80 Boulter Road, Berrimah, NT 0828

The responsibility for arranging an appropriate outcome of all trapped cats is entirely up to the cat trap hirer.

CURRENTLY CATS DO NOT NEED TO BE REGISTERED IN PALMERSTON.

# Useful Contacts

#### COUNCILS

City of Darwin Litchfield Council City of Palmerston After Hours Animal Emergency

#### **PET SERVICES**

Animal Welfare Darwin (report animal cruelty) Ark Animal Hospital After Hours Emergency Central Animal Records (microchip inquiries) Darwin Animal Rescue Darwin Animal Rescue Group (Facebook) **Girraween Veterinary Hospital** Litchfield Veterinary Hospital National Pet Register (microchip inquiries) **Palmerston Veterinary Hospital** PAWS Darwin Animal Shelter (pet adoption) **RSPCA** Darwin (Animal Shelter) Top End Lost and Found Pets Top End Lost and Found - TELAF (Facebook) Top End Rehoming Group Inc University Ave Veterinary Hospital After Hours Emergency

**TELEPHONE** 

8930 0300

8983 0600

8935 9922

8935 9922

0403 359 248 8931 0455 0409 331 682

#### WEBSITE

www.darwin.nt.gov.au www.litchfield.nt.gov.au www.palmerston.nt.gov.au www.palmerston.nt.gov.au

www.animalwelfare.nt.gov.au www.thearkvet.com www.thearkvet.com www.car.com.au www.darwinanimalrescue.com

www.girraweenvet.com.au www.litchfieldvets.com.au www.litchfieldvets.com.au www.palmerstonvet.com.au www.pawsdarwin.org.au www.rspcadarwin.org.au www.telaf.wordpress.com

Top End Rehoming Group Facebook Page www.univets.com.au www.univets.com.au

#### GOVERNMENT

Animal Welfare 1300 720 386 NT Government Switch 8999 5511 (Includes: Dept of Health eg. poultry and livestock inquiries, Environment etc.) 8922 3630 **NT Emergency Services** Police 131 444 8999 3422 **Palmerston Police Station** Wildcare Inc. NT 8988 6121 Wildcare 0408 885 341 **Fishwatch Hotline** 1800 891 136

www.nt.gov.au/environment/animals/animal-welfare

#### WILDLIFE SERVICES (For assistance with sick or injured native animals and snake issues)

National Parks and Wildlife (*native animals*) Snake Callout (*Parks and Wildlife*) Wildcare Darwin Wildlife Rescue - Hospital 8999 4555 1800 453 210 8988 6121 or 0408 885 341 8932 9738

www.wildcarent.org.au www.thearkvet.com/wildlife-rescue

#### CONTACT US



C,

 $\bowtie$ 

Civic Plaza, 1 Chung Wah Terrace

8935 9922

palmerston@palmerston.nt.gov.au

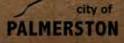
www.palmerston.nt.gov.au

CITY OF PALMERSTON





2016



# Introduction

THE CITY OF PALMERSTON IS SITUATED 20KM'S SOUTH OF THE NORTHERN TERRITORY'S CAPITAL, DARWIN, AND HAD A POPULATION OF MORE THAN 35,000. IN 2016, APPROXIMATELY 6,000 DOGS WERE REGISTERED.

Of the 6,000 dogs registered in the City of Palmerston approximately 4,000 were desexed. The number of registered dogs is expected to increase proportionately with the increase in population.

The population growth and consequential increase in dog numbers over the last 10 years has highlighted many identifiable challenges for Council in relation to ensuring effective domestic animal management for Palmerston residents.

Pets, particularly dogs, are an integral part of our community, culture and society. Pet ownership should be regarded as a privilege which comes with fundamental responsibilities towards the animal itself, the community and to the environment. The purpose of the Palmerston (Animal Management) By-laws is to "provide for the keeping of animals within the municipality in a manner compatible with the enjoyment by residents of a congenial living environment."

After a thorough examination of the By-laws and Council Policies, Council has drafted new Animal Management By-laws which will be enacted within the foreseeable future.

The Companion Animal Management Plan (CAMP) has evolved from development of existing Animal Management strategies, public consultation, community education requirements and proactive planning. The CAMP will be reviewed annually.

YOU, YOUR DOG AND COUNCIL	4
WHAT IS A DOMESTIC ANIMAL MANAGEMENT PLAN?	5
WHAT IS COUNCIL'S ROLE?	5
KEY ISSUES	6
OBJECTIVES	7
SERVICE PROFILE	7
MANAGING DOGS	9
DOG OWNER'S GUIDE	10
NUISANCE BARKING	12
WHY DO DOGS BARK?	14
SEPARATION ANXIETY AND DOGS	18
ROAMING DOGS	20
PETS AND THUNDERSTORMS	23
PETS AND EMERGENCY PLANNING	25
TERRITORY DAY FIREWORKS	27
DOG ATTACK AND MENACE	28
COUNCIL POUND	30
IS YOUR DOG SAFE WITH PEOPLE AND DOGS?	31
OFF LEAD AREAS	33
CATS	35
	36



## You, your dog and Council



HOUSEHOLD PETS, INCLUDING DOGS, ARE PART OF THE FAMILY IN MANY PALMERSTON HOMES. THEY ARE WONDERFUL COMPANIONS AND VERY MUCHED LOVED.

The health and social benefits of having pets are widely recognised. Most pet owners are usually healthy, more active, feel more secure and are less likely to suffer from depression and stress.

Children who grow up with pets have higher self-esteem and improved social skills with a good understanding of discipline and responsibility. Children learn how to share their time with a pet, and are more likely to be responsible pet owners in the future.

People need to treat pets with respect and take responsibility for them. Pets depend on us for food and shelter. A pet owner is responsible for a pet for its entire life. Owners need time every day to devote to pet care and well-being. Pets cost money for a variety of reasons such as their food, health care, supplies and registration.

Council wants residents to enjoy their pets, be responsible pet owners and be considerate of others in the community who may not have pets.

Managing pets is a complex issue. We want to balance your right to own a pet along with the community's need for safety, amenity and peace and quiet.

Please read the following information which is our CAMP and guide to the Council By-Laws. If you require more information about the plan or the Council By-Laws, please contact us on 8935 9922. The City of Palmerston's Companion Animal Management Plan is designed as a practical guide and information source for pet owners and non-pet owners.

## What is a Companion Animal Management Dlan?

It provides information to assist pet owners to understand their legal responsibilities as well as educational material to enhance the relationship between pets and owners, whilst minimising any negative impact on the urban environment.

The plan outlines Council's animal management role in the community along with strategies that will encourage responsible pet ownership to improve public safety and reduce the number of animal related complaints.

The plan provides practical information for Palmerston residents and visitors in relation to effective animal management.

The CAMP can be used as a clear **step-by-step** guide to the complaint procedures for residents who are negatively impacted by irresponsible pet ownership.



The aim of Council's Companion Animal Management Plan is to ensure community safety and to preserve the urban amenity by promoting and encouraging responsible dog ownership

through education, services, facilities and compliance with the Animal Management By-laws.

Council maintains a register of dogs kept in Palmerston that records details of owners and their dogs. The register assists in returning stray dogs to their owners as well as providing a history of any contraventions of the Animal Management By-laws. Council employs a team of Rangers who are trained in all aspects of animal control and animal education. Rangers conduct regular proactive patrols and respond to and investigate a wide variety of animal related complaints, including dog attacks, dog menaces, dogs wandering at large and, in cases where neighbours are unable to resolve dog barking issues themselves, will respond to barking complaints and provide strategies for dog owners to mitigate nuisance barking.

Rangers impound stray dogs and convey them to the safety of the Council pound facility to await collection by their owners.

A variety of fact sheets are available on Council's website, www.palmerston.nt.gov.au that provide information about all aspects of dog ownership, including, selecting a puppy, dog safety, pets and thunderstorms (*and fireworks*), barking, separation anxiety and emergency planning in the event of a cyclone.

### The City of Palmerston has identified three key issues relating to animal management

which impact the community. The Animal Management Plan provides a strategic direction for delivering improved outcomes over the next three years:



- 1. The impact that companion animal ownership has on the community's expectation of a safe and healthy environment
- 2. Reducing the ratio of dog owners who choose not to register their animal, and
- 3. The attitude of the community to compliance with animal ownership responsibilities

The effective management of companion animals requires a collaborative commitment from both Council and the community of Palmerston. In an environment of continual legislative and social change, the ability to manage the social benefits of owning an animal with

community expectations for responsible pet ownership at minimal cost presents a complex set of challenges. This plan provides a framework that supports responsible pet ownership by driving improvement in the key areas identified.

# Objectives

THE COMPANION ANIMAL MANAGEMENT PLAN WILL GUIDE COUNCIL ACTIONS THROUGH FOSTERING AN ENVIRONMENT WHERE RESPONSIBLE PET OWNERSHIP IS ENCOURAGED AND VALUED BY THE COMMUNITY AND UNDERPINNED BY RESPONSIBLE GOVERNANCE.

The City of Palmerston's Companion Animal Management Plan will drive improvements by:

- 1. Delivering achievable strategies focusing on high priority actions which meet the needs of the community
- 2. Improving the effectiveness of Council's animal management services
- 3. Providing robust and appropriate compliance activities delivered in a balanced and 'outcome focused' way

- 4. Increasing community awareness of the need to responsibly manage companion animals, and
- 5. Monitoring and reporting on performance against this plan

This plan was developed in conjunction with a range of stakeholders including industry experts and community members. The overriding objective is to reduce the impact of the three key issues on the community.

The City of Palmerston Ranger Services section deals principally with the investigation and resolution of requests for service through the delivery of both reactive and proactive services. Whilst the response to requests is a significant component of the role, officers regularly participate in initiatives such as registration audits and community events that promote responsible pet ownership. The following key services are consistently delivered:

- Reactive investigation of dog attacks and aggressive dogs
- Reactive investigation of general dog requests for service
- Proactive approach to the registration of dogs and multiple dog licence approvals

- Return and impounding of stray and wandering dogs
- Proactive patrols of public spaces
- Education through partnership at public events (eg. Defence Expo, Darwin Show, Animal Awareness Day).

Although these activities have been important in maintaining a successful animal management program, the introduction of the **Companion** Animal Management Plan will provide a more structured framework through which the identification of key issues, initiatives and strategies can better align with the Council's corporate goals and the public's expectations.

Service Profile

CITY OF PALMERSTON

Ranger Services Structure



#### **BEING A RESPONSIBLE DOG OWNER**

There is no doubt that owning a dog is rewarding. Council acknowledges the benefits of dog ownership and encourages dog owners to be responsible for their pet.

Dog owner responsibilities include:

- Microchipping
- Annually registering your dog with the City of Palmerston
- Ensuring that your dog can be clearly identified by Council
- Providing adequate food, water and shelter
- Providing exercise and mental stimulation to deter boredom
- Provide a safe environment for the dog with suitable fencing
- Arranging annual vaccinations from your vet
- Preventing heartworm and other intestinal worms
- Controlling external parasites like fleas and ticks
- Seek veterinary advice if the dog is sick or injured
- De-sexing the dog if not used for breeding to prevent unwanted litters
- Walking the dog on a lead at all times unless in a designated off-lead area
- Cleaning up after your dog when exercising in a public place
- Providing training for the dog so that it does not become a nuisance to others

#### REGISTRATION

All dogs in the Palmerston Municipality must be registered annually. The following are benefits to registration.

- It is your proof of ownership
- Your dog is provided with a registration tag
- Council can return lost pets to their owners quickly
- You can be easily contacted if your pet is involved in an accident/incident and requires veterinary treatment

In addition to registration, a licence to keep more than two dogs is required and is only issued under exceptional circumstances. Additional fees will apply.

CURRENTLY CATS DO NOT NEED TO BE REGISTERED IN PALMERSTON.





There's no doubt owning a dog is rewarding. Council wants to make sure your adopted furry family member is cared for, and that includes making sure your dog is registered every year, gets plenty of exercise and attention and has regular vet checkups. Council encourages dog owners to be responsible for their pets within the municipality.

As a dog owner, your responsibilities include:

- Yearly registration with the Council
- Providing adequate food, water and shelter
- Providing exercise and mental stimulation to deter boredom
- Providing a safe environment for the dog with suitable fencing
- Yearly vaccinations from your vet
- Preventing heartworm and other intestinal worms
- Controlling external parasites like fleas and ticks
- Seeking veterinary advice if your dog is sick or injured
- Desexing your dog to prevent unwanted litters
- Walking your dog on a lead at all times unless in a designated off-lead area
- Cleaning up after your dog when exercising in a public place
- Providing training for your dog so it doesn't become a nuisance to neighbours or other members of the community

#### REGISTRATION

All dogs over the age of three months must be registered annually with the City of Palmerston. All registrations are due for renewal by 1 August each year.

New dogs to the Municipality must be registered within 14 days of arrival, but the fact is, the sooner the better. Moving to a new home may cause your dog some anxiety and it's best to register with Council as soon as possible to ensure we can return your new dog **quickly and safely** if it escapes your yard.

Dogs younger than three months old can be registered for \$10.00.

Even if your dog has a microchip, it must be registered with Council. Council must be notified if your dog dies, is lost or changes address.

#### **REGISTRATION COSTS**

If you wish to keep more than two dogs you require a licence, which must be applied for and renewed annually. Licences will only be granted under exceptional circumstances and your neighbours will be consulted in the application process.

For registration costs please visit Fees and Charges on Council's website.

#### **REGISTRATION TAGS**

All dogs must wear their registration tags at all times. Tags will assist Council in returning your dog if it strays.

#### MICROCHIPS

Microchips are not compulsory in Palmerston; however, we will record the microchip details with the dog's registration information. Council has introduced a discounted registration fee for microchipped dogs. Ensure you have updated your personal contact details as soon as possible after relocating. If you're not sure if your dog's microchip details are current contact Central Animal Records on (03) 9706 3100.

#### **DESEXED DOGS**

Desexing your dog has many advantages in a suburban environment. A desexed dog is less likely to roam and reduces the number of stray and unwanted litters. Council also offers a discount when registering desexed dogs.

#### **BARKING DOGS**

Noise issues such as barking dogs can easily become the cause of neighbourhood disputes. If you suspect that your dog might have a barking problem, Council officers can provide information on ways to overcome nuisance barking. You may also contact Ranger Services on 8935 9922 for information about hiring an anti-barking collar. If you have a complaint about a barking dog, please contact Ranger Services on 8935 9922 for information about our Barking Dog Procedures. You will be required to fill in a barking diary to support your complaint.

#### **PICKING UP AFTER YOUR DOG**

As a dog owner, it's your responsibility to clean up after your pet in public.

#### **DOG COMPLAINTS**

If you have a dog complaint, please contact Ranger Services on 8935 9922. You will need to give your name, address and telephone number (*held in confidence*) and details of the nature of your complaint. A description of the dog and details of the address or location must also be provided. This information is recorded and a Ranger will investigate and take appropriate action.

#### MISSING, LOST OR FOUND DOGS

If your dog goes missing, you should notify the RSPCA, local vets and the Top End Lost and Found website and Council as soon as possible so we can let you know if it is found. You can also check out our online dog pound at www.palmerston.nt.gov.au.

If you find a dog within the municipality of Palmerston, contact Council on 8935 9922 and if necessary report as soon as possible to the RSPCA or local vets.

Please Note All dogs must be registered with the Council, even if they have a microchip.



Barking dogs are the most common animal behaviour problem Council is asked to deal with.

Ongoing barking is often a symptom of another problem, and taking time to understand what makes dogs bark especially your pet or other dogs in your neighbourhood - is the first step towards solving this problem, both for the dog involved and your neighbours.

#### WHY DO DOGS BARK?

- Dogs are social animals and often bark when they are lonely
- Separation from an owner can cause dogs to stress
- Barking may also be the result of boredom and frustration
- Barking is a dog's way of seeking attention from its owner
- Dogs bark out of fear this can be fear of people, objects, or other dogs
- Dogs bark when there is a threat to their territory
- Playing with your dog often stimulates barking
- Some breeds have a reputation for barking, and
- Dominant dogs bark until they get what they want.

ALL DOGS BARK, BUT SOME BARKING DOGS BECOME A REAL NEIGHBOURHOOD NUISANCE - GREATLY REDUCING THE QUALITY OF LIFE FOR THEIR NEIGHBOURS AND INCREASING NEIGHBOURHOOD TENSIONS.

#### **CONTROLLING BARKING**

The most important first step is to work out why your dog is barking. Once you know the cause, you can find the cure. Barking can be controlled through several small behavioural changes. Some behavioural changes could be as small as walking your dog twice a day to relieve boredom.

#### MY NEIGHBOUR'S DOG BARKS -WHAT CAN I DO?

Talk to your neighbour as soon as the problem arises. They may not be aware that their dog is barking or that their dog's barking is bothering you.

Give your neighbour this information letter (*Refer to page 16*) and if the barking persists after a week or two, speak with your neighbour again to provide feedback.

If your neighbour is unapproachable, or if the approach does not work, there are a number of possible options including:

 Using the Community Justice Centre for help in working it out together (telephone 1800 000 473)

- For information to assist with nuisance barking complaints please refer to Council's website www.palmerston.nt.gov.au
- Making a formal complaint to Council. A nuisance barking complaint form can be found on Council's website

#### **DID YOU KNOW?**

Dogs bark for a reason, and barking is often a symptom of loneliness, boredom, stress or another problem.

- Barking can be effectively controlled
- Excessive barking is a neighbourhood nuisance and owners may be fined, so ask for help from your vet or council
- Owners are responsible for everything their dog does, all the time



### Why do Dogs Bark



LIKE THEIR HUMAN COMPANIONS, DOGS NEED TO COMMUNICATE. THEY CAN DO THIS BY BARKING, WHIMPERING, GROWLING, HOWLING, YELPING AND MOANING.

When dogs make any communication sounds **persistently** in close proximity to neighbours, the constant noise may become a problem.

Dogs do not bark without a reason. Barking can occur when a dog is excited, when it threatens or warns, when it seeks its owner's attention or when responding to a sound or signal.

To deter a dog from barking excessively, owners need first find out when and why the dog is barking. The problem should then be treated in the early stages, as prolonged and habitual barking is very difficult and time consuming to correct.

#### SOME CAUSES OF PERSISTENT BARKING

#### Excitement

Dogs that are excitable by nature will bark when over stimulated. This frequently occurs during play or when the dog is chasing something in the garden.

Some breeds of dogs are naturally excitable, whereas some are more likely to react to confinement or isolation. Prospective owners need to carefully select a dog suitable for their lifestyle and home environment.

#### Visitors

A dog will often bark at visitors arriving, whether they are strangers or friends, especially if the dog is behind a fence or barrier. Whenever possible, in situations where owners do not want their dog to bark at specific people, introduce the dog to visitors so that it won't be so vocal when they arrive next time.

#### Anxiety

Many dogs are anxious or insecure when their owners are absent and may cope with the stress of separation by barking, digging or chewing.

Ways of overcoming anxiety for dogs before an owner leaves home or during their absence are as follows:

- Provide mental stimulation such as toys or bones to provide a distraction for the dog's anxiety
- Give minimal attention to the dog before departing, so that the emphasis is not placed on your absence

- Possibly leave on the radio or television at a low volume near the dog's area for noise consistent with when somebody is at home
- When arriving home, defer making immediate contact with the dog if the dog is very excitable, instead wait a few minutes until the dog settles down, then the dog can associate praise being given for calmer behaviour
- Talk to your vet if the anxiety is quite severe, as there may be other alternatives

#### Confinement

Dogs will bark at any noises or movements they can see, hear and smell but are not able to investigate or reach. People or dogs passing by, birds flying overhead, lawnmowers, ringing telephones, a knock on the door, cats or the sounds of other dogs may trigger a bout of barking.

Dogs are social animals and will actively seek the company of other dogs and people. When left alone in backyards all day they may bark for attention. A well-socialised dog that has been given a variety of experiences and exposure when young is less likely to overreact to outside distractions.

Most dogs can adapt to being left on their own if conditioned to do so from an early age. Leaving the dog alone for short periods at first and then gradually increasing the time can help the dog to adjust.

Owners can assist by walking the dog regularly, not only for the dog's own health but also for establishing a routine for the dog. This will give your pet an opportunity to become familiar with its neighbourhood.

#### **DOGS LEFT INSIDE THE HOUSE**

Some dogs who stay inside the house regardless of whether the owners are home or away may still cause nuisance barking when left on their own. Similar to treating **anxiety**, a radio, television or music can be left on while the owners are out to comfort the dog.

#### Discomfort

Dogs that are hot, wet, cold or without shelter may bark, as will dogs that are sick or in pain. A dog that is hungry, thirsty or tangled in their chain would experience enough stress that it may bark constantly.

All dog owners must always ensure that their dog has access to shelter, bedding, water, perhaps food, and familiar toys throughout the day.

#### Changes in a dog's life

The effect of a major change in a dog's lifestyle or environment varies greatly depending on the dog. Moving house, a new baby at home, working longer hours or family members moving out are some examples of changes that can create stress for dogs.

In most cases, the amount and type of attention given to a dog can vary during these times. Instead of ignoring the dog, owners should establish a new routine that includes exercise, training and play. This will make the transition easier for the dog to cope with during the change.

#### **Fence-line distractions**

Many of the frustrating problems experienced by dog owners living in suburbia are distractions from walkways adjoining properties, hostile neighbours and people teasing or tormenting dogs.

Dog owners should always ensure that the property where the dog is kept has high wellmaintained fences. The location of the dog's kennel or run shouldn't be too close to neighbours or the fence-line. In some cases, dog owners may put measures in place to restrict visual distractions for dogs prone to growling, barking or lunging at passersby.



#### **REWARDING GOOD BEHAVIOUR**

Different training techniques may be required depending on the severity of the barking.

A dog attempting to get their owner's attention by barking should be ignored. The dog will soon realise that this behaviour is ineffective.

With patience and perseverance, dogs rewarded by being silent should begin to anticipate and learn that non-barking behaviour is rewarding. A reward can be anything from giving attention to the dog, praise, treats or taking it for a walk.

#### HOW COUNCIL CAN HELP

While at times there may be only a vague understanding of why a barking dog is a problem, it is always evident that it is a problem.

Finding solutions to barking dogs is a process that requires patience and co-

operation from both the dog owner and the community. Establishing what triggers the dog to bark excessively can assist in minimising the effect of these triggers.

Sometimes, it may be necessary to turn to professional advice from your veterinarian or a dog behavioural specialist if all other measures have been unsuccessful.

#### **ANTI-BARKING COLLARS**

A citronella anti-barking collar is a device that is attached and worn like a normal dog collar around the dog's neck. As the dog barks, the device releases a spray of citronella which the dog finds undesirable.

It is effective when the dog can make the association between barking and the offending spray.

Citronella collars are available for hire by contacting Ranger Services on 8935 9922.







SEPARATION ANXIETY IS DISTRESSED BEHAVIOUR OFTEN CAUSED BY THE ABSENCE OF A PERSON OR ANIMAL TO WHOM YOUR DOG IS USUALLY STRONGLY ATTACHED.

Other causes can include moving to a new house, a changed routine and past bad experiences like abandonment, long-term boarding or animal shelters.

Dogs can display several signs when they suffer from separation anxiety, including changes in their body language, to house soiling, barking or howling when left alone and to more destructive behaviour like damaging property.

Owners who follow a set routine on most mornings may find that simple things can cause the dog to start fretting, such as the sight of your bag or the sound of car keys. This is because the dog is pre-empting your departure.

Dog owners are often unaware if their dog has separation anxiety because they are absent while the dog is distressed. Usually the only way owners find out that their dog may have a case of separation anxiety is from their neighbours or signs of destructive behaviour when the dog is left alone.

If you return home to find your dog has damaged your property, it is best to not punish the dog as this may in fact heighten your dog's anxiety. Instead, every effort must be made to relieve the tension caused when your dog is left on its own.

#### WHEN AT HOME

Dogs are highly social animals, so it is understandable that most dogs feel more secure when in the presence of their owners. Most dog owners would agree that having a dog trained and socialised from an early age can prevent social problems for the dog later in life, but it is important to be consistent no matter how well- trained the dog appears to be.

Have a routine of exercise and playtime with your dog. If the dog is well-socialised, encourage regular social outings at designated off-lead areas. Provide a variety of toys and other stimulating items for the dog to play with.

Maintain who is the leader in your household. Don't allow any dog to follow you around everywhere in the home. This may seem cute at first, but in the long term it can increase the dog's dependency on its owners. There is no simple remedy to treat separation anxiety; often a dog owner has to try a combination of things to find the best solution.

#### **BEFORE LEAVING HOME**

Don't pay too much attention to the dog before leaving and when you arrive back home, as this can highlight the act of leaving and returning in the dog's mind. Once the dog has settled after the initial excitement of you returning home, give praise for quiet behaviour.

Give the dog something to look forward to when they are left alone, like a juicy bone or a treat.

If possible, leave the radio or television on for company. This can seem as though there is still activity in the home and can help relieve tension for the dog.

#### **BE PERSISTENT**

Overcoming separation anxiety may take time so it can be beneficial to ask your neighbours to help you, or at least advise them that you are working on the problem so they can be more supportive, particularly in the case of noisy dogs.

Perhaps your neighbours can encourage the desired behaviour by offering the dog a treat when it is being quiet, or monitor the times when the dog is at its worst and keep you informed of any progress.

#### SEVERELY STRESSED DOGS

Dogs that suffer minor separation anxiety may only be at their worst for the first 20-30 minutes after the owner initially leaves the dog on its own. For severely stressed dogs this process take a lot longer.

In some cases where there is significant

damage to property, self-inflicted wounds, or even just excessive barking for long periods of time, dogs that are suffering from severe separation anxiety may need medication or similar types of therapy to keep them calm.

Talk to your local vet about available alternatives. It may also be worthwhile to ask a qualified dog trainer to provide specific advice for your dog.

> DOG OWNERS ARE OFTEN UNAWARE THAT THEIR DOG HAS SEPARATION ANXIETY BECAUSE THEY ARE ABSENT WHILE THE DOG IS DISTRESSED.





TO HELP PREVENT YOUR DOG FROM ROAMING YOU SHOULD ENSURE IT IS PROPERLY CONTAINED.

#### WHEN IS A DOG AT LARGE?

According to the By-Laws, a dog is at large if it is:

- Not properly contained within the owner's property
- When outside its property including your vehicle, not under effective control by the owner

To help prevent your dog from roaming you should ensure it is properly contained, it receives the right amount of exercise and your yard is appropriately fenced. You must have your dog on a lead when you take it outside your property. When you are in an off-lead area, you must still ensure that your dog is under effective control and you must have a lead with you.

When a roaming dog is reported to Council, a Ranger will attend, locate the dog and look for identification such as a council tag or microchip. Council will attempt to identify and contact the owner and return the dog to them. If the owner cannot be contacted the dog will then be taken to the pound while further attempts will be made to contact the owner. If ownership cannot be established, a photograph of the dog will be placed on the pound register on the Council website. The Council website has a direct link to 'Top End Lost and Found'.

The impacts of uncontrolled animals in the community and the environment are potentially severe. Evidence gathered by the Animal Management Program clearly demonstrates that there is a clear link between wandering animals and a range of issues identified by this plan:

- Attacks on people and animals (companion and wild animals)
- Incidents of aggression involving people and animals
- Risk of injury or death to the companion animal
- Motor vehicle accidents caused by the animal wandering across roadways, and
- Stimulates noise nuisance through barking, with, or at other dogs

#### DOGS, FENCES AND ROAMING

Owning a dog is a serious responsibility and requires anyone who owns a dog to take appropriate action for containing their dog to their property.

Fences and gates protect dogs from the dangers of roaming, prevent it from causing a nuisance in the neighbourhood, and ensure that the dog doesn't hurt other animals or people.

While many people keep dogs as security to deter unauthorised people from entering their property, it is important that people who are legally passing near properties that house dogs are safe to do so.

A straying dog causes distress to the community. Dogs that are not kept safely contained to a property can risk being injured or causing injury to others.

Roaming dogs can also become a traffic hazard for motorists, are a bite risk to children and others in the community, can display territorial aggression, are an annoyance to other animals in the community and can cause property damage. Irresponsible owners will be liable for any injuries or damages that their dog causes.

#### **Fencing Requirements**

As a responsible pet owner, it is important to ensure that the fence or dog enclosure is:

- High enough that the dog can't jump over
- Low enough that the dog can't dig under
- Strong enough that the dog can't push it over, and

Hole proof so that the dog can't escape through it

It is also important that the fence is designed so the dog can't attack people through it.

#### **Community Expectations**

People in the community have a right to live without interference from other people's pets. Unaccompanied dogs roaming the streets are at risk due to factors such as motor vehicle accidents, being attacked by other animals or becoming lost.

Roaming dogs may also become a nuisance to residents by causing other dogs to bark, defecating and urinating in public places and destroying property. They may also attack other people's pets or animals including livestock.

#### **Rescue and Recovery**

Council provides a service to the community to rescue and impound stray dogs to keep them safe while attempting to locate their owner.

When Council Rangers find a roaming dog, every effort is made to return the dog to its registered owner. If an owner cannot be contacted or there is no one home to receive the dog, the dog will be taken to the Council Pound.

This service must be conducted on a user pays basis. A fee is to be paid before the release of the dog. If the dog is unregistered then a registration fee is also to be paid before it is released. Refer to fees and charges on Council's website.

#### Territoriality

Roaming also increases the amount of territory the dog considers their own (*possibly the entire street or as far as the dog can see*) and this means they are more likely to challenge any animal or person they consider an intruder within this extended territory.

This may have the unwanted effect of increasing nuisance barking and the potential for the dog to be involved in an attack.

#### **Pet Care and Training Services**

There are a number of businesses in the Palmerston and Darwin areas that offer dog walking, minding and grooming services. These services assist owners with management of their pets, such as daycare facilities, bark prevention training, obedience training and animal exercising. Please refer to the Telephone Phone Directory or Internet for contact details for these businesses.

IT'S NOT UNCOMMON FOR DOGS AND OTHER ANIMALS TO BE FRIGHTENED OF THUNDER, FIREWORKS AND OTHER LOUD SOUNDS.

As a dog's sense of hearing is highly developed and superior to humans, they can hear sounds outside the normal spectrum and at higher frequencies, so it isn't hard to understand why dogs react the way they do when a storm approaches.

Most behaviour displayed by dogs before or during a thunderstorm is anxiety.

Signs of this can include trying to escape by digging, chewing, climbing over fences, barking, crying or soiling the house.

#### THE WRONG APPROACH

Punishing your dog for its behaviour during storms will only make it more anxious. Try also not to console or calm your dog if it reacts badly to a storm as to the dog this is praise for acting frightened. When the next storm comes they may elevate their reaction and become progressively worse, making it more difficult to re-train the dog.

#### THE RIGHT APPROACH

#### **Distracting the dog**

This method works best when the dog is just beginning to get anxious when the owners are home. Redirect the dog's attention to distract it from behaving fearfully. It may not completely work every time, but it may delay the anxiety for longer.

Dets and hunderstorms

#### Providing a safe place

Dogs who try to escape the yard during a storm are actually trying to escape to a place where the sounds of the thunderstorm are less intense. A secure area for the dog that is enclosed (*like a den*) and dark can serve as the dog's "sanctuary" whenever it feels fear.

Some dogs may automatically have an area where they like to hide. This indicates that the dog feels secure there so, if possible, encourage the dog to go there during a thunderstorm.

If it's a new area, train the dog to go there by offering a treat or occasionally feed the dog in that area. The dog can then associate the area as a pleasant place to be. Encourage the dog to go to that area whenever a storm approaches, this is particularly useful if the dog is left at home alone.

#### **Behaviour modification**

Desensitisation is a gradual process involving getting the dog used to the offending sound,

in this case thunder and lightning, until the dog no longer responds to it. The dry season is an ideal time to start desensitising your dog before the next wet season storms begin.

Start by playing a recording of thunder sounds and exposing these sounds to your dog at a low volume that doesn't initially frighten them.

Occupy the dog with a treat or a game so that the dog ignores the sounds in the background. Seek professional advice if your dog's anxiety/fears continue and increase.

Gradually increase the volume over time as you continue to offer the dog something pleasant in return. Through this process, the dog will come to associate pleasant experiences with the previously feared sound.

#### Other alternatives

In extreme circumstances, it may be necessary to medicate your dog during thunderstorms to keep it calm. Seek professional advice regarding medication that may be available on the market.

Do not, under any circumstances, attempt to give your dog any human medications without talking to your vet first.

#### If your dog strays during a thunderstorm

As responsible dog owners may know, some dogs can perform amazing feats to escape when overcome by the adrenalin rush they feel along with fear. Sometimes, no matter how secure the yard, dogs can rip off wire screens on doors, or damage or scale fences which at other times would appear impossible to climb.

Always ensure that your dog is wearing a collar with its current registration tag and ID tag in case the dog escapes and becomes lost. If your dogs are microchipped it assists in the rapid return of your pet. Report any lost or found dogs to the Council, RSPCA and all local vet hospitals.

IN EXTREME CIRCUMSTANCES, IT MAY BE NECESSARY TO MEDICATE YOUR DOG DURING THUNDERSTORMS TO KEEP IT CALM.



THE EFFECTS OF FIRES, FLOODS, EARTHQUAKES, SEVERE STORMS AND CYCLONES ON BOTH PEOPLE AND PETS CAN BE TERRIFYING AND TRAUMATIC.

Planning for your pet's requirements can assist you in the event of an emergency.

In the Top End of the Northern Territory there is a potential for cyclones during the monsoon season between November and April.

When looking after your family in any disaster, it is equally important to look after the animals that are in your care.

#### Secure fences

All fences should be checked and repaired on a regular basis, even when no emergency is pending. Animals left at home, with or without their owners, can try to escape when frightened during thunderstorms. If kept outdoors, keep them in a location that is safe from falling debris.

#### Prepare emergency supplies

Animal food, water and blankets should all be kept as part of your family emergency kit. If your animals require special medication, be sure to keep an extra up-to-date supply including regular medications such as heartworm tablets. When stocking up on food for your pets, purchase a supply to last at least a week. If you use canned food, include a can opener in your emergency kit. Also include food and water bowls.

HOME

Cat owners should remember to store at least a week's supply of cat litter. If your pets have favourite treats (*dog bones, dry food, etc*), include those items in your kit also.

#### **Evacuation**

Sometimes it may be necessary to evacuate to the nearest shelter. Some shelters may accept caged or restrained pets at the owner's risk. It is important to find out as much information as possible regarding these shelters prior to evacuation.

Keep carriers and leads easily accessible to reduce evacuation time in an emergency.

#### Animals left at home

Owners who opt to leave their animals at home, particularly during a cyclone, must ensure that they are contained in a secure location. For most domestic pets, a good place may be the bathroom or laundry, with plenty of food and water available. Chaining or restraining your pet may put it at risk.



#### DO NOT LEAVE ANY ANIMAL TIED UP

#### Pet identification

Make sure that your dog is registered and microchipped. It is imperative that all dogs are wearing a fixed collar with an ID disc and Council tag attached.

For cats this can include just an ID disc.

The disc should be engraved with the animal's name, your surname and telephone number. If you have pet carriers, label then with your pets' names, description (*colour, sex, etc*) plus your name, address and telephone number.

Identify pet or animal organisations where people might return your lost animals.

Keep those organisation addresses and phone numbers with your emergency kit so that you can get to them easily should you have to search for lost pets following an emergency.

For further information contact:

City of Palmerston8935 9922RSPCA8984 3795TELAFtelaf.wordpress.com

SPOT

A



While Territory Day is a day of fun and celebration, for most Top End dogs it can be the worst day of the year. The combination of loud noises and high-pitched squeals from fireworks is enough to terrify any dog and potentially risk their safety. Every year, the City of Palmerston receives a record number of calls from owners trying to track down their lost dogs in the aftermath of cracker night. Many dogs are found with injuries to their face and paws after trying to escape their backyards during fireworks.

Here are 5 valuable tips from the experienced City of Palmerston Rangers, to help keep your dog safe on Territory Day.

- 1. Keep your dog contained where possible, it's best to keep dogs in a confined room like a laundry or bathroom while fireworks are going off. The room should be safe and familiar, with enough toys to keep your dog occupied. If you're unable to keep your dog indoors, consider a cool area or a dog carrier
- 2. Tire out your dog during the day before fireworks start to be let off make an effort to take your dog on a long walk or hike to try and tire them out. An exhausted and well feed dog can sometimes be less irritated by the effects of fireworks

3. Drown out the noise of fireworks leave a TV or radio on during fireworks to try and distract your dog. Dogs are often scared by the confronting noise of fireworks, and masking the sound may help to keep your dog calm

Territory Do Pireworks

- 4. Visit your vet if your dog has a history of reacting badly to fireworks and becomes extremely stressed, be proactive and visit your vet before Territory Day. In some cases, your vet may be able to prescribe a sedative to keep your dog calm and advise you on specific behavioural training
- 5. In the event your dog does escape and is picked up by Council, make sure they can be easily identified by the Rangers. The best way to do this is ensure they're microchipped and registered with a tag so we can contact you ASAP

If you have lost or found a dog - contact Council Rangers. All of the dogs picked up by Rangers are listed on our website.

Contact Council's after hours hotline on 8935 9922.



GGRRRI

DOGS ARE LIVING CREATURES AND ARE SENSITIVE TO CHANGES IN THEIR SURROUNDINGS - EVEN THE MOST DOCILE DOG CAN BITE WHILE PLAYING, FEELING UNDER THREAT OR IN A MOMENT OF ANXIETY.

While it can be impossible to prevent dog attacks, it is possible to minimise your chances of becoming a victim. Proper education and prevention is the key to ensure your family is armed with the best knowledge possible so that they know what to do in a dangerous situation.

Many actions of a dog may result in the public being injured or afraid. Council recognises a difference in these actions and therefore has specific definitions for them, the two primary definitions being a dog attack and a dog menace.

**DOG ATTACK** means "an action of a dog that involves the dog rushing at, biting, chasing, menacing or worrying a person or another animal and, in so doing, the dog actually touches the person or other animal or the clothing or other property in the immediate possession or under the immediate control of the person, whether or not any injury or damage occurs to the person, animal or property". **DOG MENACE** means "an action that creates a reasonable apprehension in a person that the dog is likely to attack the person, another person or an animal owned or in the control of the first-mentioned person and includes a reasonable apprehension that the dog may escape or be released from restraint to attack a person or the animal".

Dog attacks can occur when an owner has not provided adequate fencing, control or socialisation for their dogs.

Owners have the responsibility to ensure their dogs are effectively contained, have adequate fencing and are under effective control when in a public place. This means being on a lead and being walked by a person who is physically and emotionally capable of managing the dog. Council will take action against owners who disregard their responsibility. These actions may include severe financial penalties or Court action.

#### Avoiding an attack on a person

Never take for granted that a dog will not bite. If you ever find yourself in a situation where you are being threatened by a dog, the following tips may prevent you from being bitten.

**STOP** and stand absolutely still. This is probably one of the hardest things to do, particularly as every muscle in your body is telling you to run. But if you can, you just may have averted a serious problem.

**DO NOT** make constant eye contact with the dog (*staring*). Make sure you can still see the dog with your peripheral vision (*glancing*). Back away very slowly, without running, yelling, waving your arms or kicking at the dog. Increase the distance between you and the dog. There may be times when a dog will attack without warning. If a dog knocks you to the ground, lie in the foetal position with your arms covering your face and remain still.

#### Avoiding dog on dog attacks

Prevention is arguably the best method of avoiding a dog attack on another dog. There are three basic steps that should be undertaken by all responsible dog owners to reduce the likelihood of dog attacks.

- Desexing your dog this is an important and routine procedure that will reduce a dog's desire to roam and fight with other dogs. Desexed dogs are much less likely to bite.
- Socialising your dog it is beneficial to introduce your dog to many different types of people and situations so that he or she is not nervous or frightened under

normal social circumstances.

 Train your dog – accompanying your dog to a training class is an excellent way to socialise him or her and to learn proper training techniques. Every member of your household should learn the training techniques and participate in your dog's education.

Some dog attacks take place with little warning however there are some behavioural tendencies that can signal trouble, it is wise to use that opportunity to attempt to keep an attack from taking place. These behavioural cues include a hard, unwavering, targeted state, dominance posturing, such as mounting, stiff body movements and extreme body language: the tail held stiffly up or down, lips pulled tight against the teeth.

If an attack takes place, do not put your hands anywhere near the dogs' heads or attempt to get between them as you will be at risk of being seriously injured.

#### **Council Actions**

When Council receives a complaint about a dog attack, the incident is thoroughly investigated and if the attack is substantiated, the dog owner can face possible warnings, restrictions placed on their dog's registration and/or specific conditions placed on their license, infringement notices or prosecution in court. Actions taken against a dog owner depend on the specific circumstances involved in the attack. Every dog attack is different. In a severe attack Council can cancel a dog's registration, requiring it to be removed from the municipality, or seek a court order to have the dog destroyed.

# Council Dound

Most animals impounded by Council from public places result from escapes from private property enclosures.

This often occurs while the owners are not at home and without their knowledge, however significant numbers are left to roam outside their properties on a regular basis.

In 2015-2016 Council Rangers impounded approximately 700 dogs. Of those 540 animals were returned to their owners with approximately 80 dogs rehomed during this process.

If your dog is missing, it may have been picked up and taken to the pound.

Our office hours are 8.15am to 5pm Monday to Friday, except public holidays.

Pound release times are between 9am and 4pm Monday to Friday, except public holidays.

If you think your dog is in the pound, please contact 8935 9922 during business hours.

## Is your Dog Safe With Deople and Dogs?

The benefits of owning pets are well documented and dogs are the favoured pet in the Northern Territory. However there are many instances of dogs turning on their owners, family member or friends. In nearly every instance, the dog owner will say that the dog has "never shown signs of aggression before."

Unfortunately, that first time may result in serious injury, permanent scarring, often to a child, and an ongoing fear of dogs.

What can you do to prevent your dog from attacking another dog or another person, even your own children?

This fact sheet is a guide and not a guarantee that your dog won't attack but may assist in attack prevention.

#### Avoiding Dog Attacks

Remember, all dogs can and may bite!

#### **RECOGNISING DANGER ZONES**

There are certain times and places where a dog is more likely to be aggressive.

By being aware of these danger zones, you may avoid being bitten, or if you are a dog owner, you may be able to prevent your dog from biting someone else or injuring another animal.

If you have a dog that is aggressive, you should seek professional advice before someone is injured.

#### DANGER ZONES INCLUDE

On the dog owner's property. The dog may react aggressively to people or other animals it may consider intruders.

Close by the owner's property. The dog may not recognise the boundary fence or the footpath as being the limit of it's territory.

In the car, on the back of a utility truck. The dog may consider the vehicle to be part of its territory and bite anyone who comes near.

If the dog is sitting in the car, don't leave the window down far enough for the dog to lunge out and bite. (*Remember on hot days do not leave dogs in cars*).

At a local park or street where the dog regularly walks and urinates to mark the area as his territory.

When being walked on a leash, some dogs may be protective of their owners and become aggressive towards people or dogs walking by.

When a dog is near its owner or the owner's children.

If someone touches the owner, the dog may think that person is threatening the owner and bite.

When the dog is grabbed or pulled by the collar, when the dog is nervous, or feels cornered and can't run away.

When the dog has a bone or toy, or is near its food or bed.

#### SUPERVISING DOGS WITH CHILDREN

Dogs and small children should never be left together unsupervised.

No matter how good natured the dog is, a dangerous situation could develop if the dog is hurt, frightened, cornered or feels threatened.

Children must not hug and kiss dogs. Many bites on children's faces result from the child trying to hug a dog.

Children must be taught to handle animals gently and carefully.

Adults supervising dogs with children should be aware of potentially dangerous situations:

- When there is food around.
- When the dog is nervous or exited.
- When the dog is unwell or in pain.
- When the dog has a litter of pups
- When two dogs are playing or fighting together
- When visiting children are with the dog and when children play in or near the dog's bed
- Your dog may need to be trained to wear a muzzle for safety if you are at all uncertain about how the dog will react to children

Remember dogs and children should be supervised or separated.

Remember to praise and reward your dog

for good behavior. Obedience training will help you to control your dog's behaviour.

For further information contact:

City of Palmerston 8935 9922

RSPCA 8984 3795

#### RECOGNISING THE EARLY SIGNS OF AGGRESSION

Does your dog ever tense up, stare, raise its hackles, growl, lift its lips or snap when:

- Eating or when food is around?
- Its ears, paws, tail or belly are touched?
- Someone goes near its bed or toys?
- Someone tries to move the dog from a comfortable spot?
- It is told off?
- Someone grabs the dog, or tries to pick it up, or pulls on its collar?
- It is approached by people, children or other dogs?
- Does your dog lunge out at people or dogs when out walking, or rush out barking and growling at passers-by?

If the answer is yes to any of these situations, then your dog may be aggressive.

These are the early warning signs. You need to seek professional advice, as your dog's behavior is likely to get worse, not better, with time.

Don't wait until someone has been seriously bitten. The sooner you seek help, the more easily the problem can be solved. • Does your dog get very nervous, cower or try to run away from children, adults or other dogs?

If "yes" then your dog could be dangerous if it ever feels threatened or cornered, and may attack out of fear. You need to seek professional advice to help your dog overcome its fear.

If you are concerned about your dog's behaviour, please consult your veterinarian, who may be able to help you, or refer you to an animal behaviourist.



#### **MARLOW LAGOON PET PARK**

Open 7 days a week, 24 hours a day

The pet park was developed by the City of Palmerston in conjunction with other sponsors for use by dogs with their owners. The park consists of 8 obstacles located at the western end of Marlow Lagoon Reserve and is available for use by anyone.

TIP For health and safety reasons please do not let your dog use the obstacle course if it is not yet fully mature (ie. Under 12 months of age, this age varies according to the breed of your dog) as this may cause permanent damage to immature joints. When first using the park we advise keeping your dog on lead. Do not attempt the jumps off lead unless your dog is under control. Show your dog each jump before attempting it.

Your dog needs to be under control at all times. You will also need to carry your lead at all times to enable you to quickly clip it on your dog should you need to.

#### Park Rules:

- Bitches in season are not permitted
- Pick up after your pet (pet poo bags are available from the dispenser on site)
- Keep the gate to the car park shut at all times to avoid accidents

Give consideration to other park users, do not allow your dog to interfere or cause a nuisance to others.

Avoid your dog overheating by giving him/ her plenty of rest and a cool drink of water. The splash trough provides a great place for your dog to submerge and cool off.





CITY OF PALMERSTON CURRENTLY HAS NO BY-LAWS PERTAINING TO CATS.

Council offer a cat trap hire service, with a security deposit and a nominal fee to enable residents to manage feral cats. Any domestic trapped cats can be taken to a local vet for microchip scanning in an attempt to find the owner. If unsuccessful they may be handed to animal rescue groups or the RSPCA for rehoming. A voucher is provided by Council to offset vetrinary costs to despose of unwanted stray or feral cats.

**Top End Rehoming Group Inc** 0403 359 248 Top End Rehoming Group Facebook Page topendrehominggroup@gmail.com

PAWS Darwin 8947 1272 www.pawsdarwin.org.au pawsdarwin@gmail.com Darwin Animal Rescue Group 0423 285 642 Darwin Animal Rescue Group Facebook Page

**RSPCA Darwin Australia** 8984 37985 www.rspcadarwin.org.au 80 Boulter Road, Berrimah, NT 0828

The responsibility for arranging an appropriate outcome of all trapped cats is entirely up to the cat trap hirer.

CURRENTLY CATS DO NOT NEED TO BE REGISTERED IN PALMERSTON.

# Useful Contacts

#### COUNCILS

City of Darwin Litchfield Council City of Palmerston After Hours Animal Emergency

#### **PET SERVICES**

Animal Welfare Darwin (report animal cruelty) Ark Animal Hospital After Hours Emergency Central Animal Records (microchip inquiries) Darwin Animal Rescue Darwin Animal Rescue Group (Facebook) **Girraween Veterinary Hospital** Litchfield Veterinary Hospital National Pet Register (microchip inquiries) **Palmerston Veterinary Hospital** PAWS Darwin Animal Shelter (pet adoption) **RSPCA** Darwin (Animal Shelter) Top End Lost and Found Pets Top End Lost and Found - TELAF (Facebook) Top End Rehoming Group Inc University Ave Veterinary Hospital After Hours Emergency

1300 720 386 8932 9738 0407 391 543 (03) 9706 3187 0423 285 642

**TELEPHONE** 

8930 0300

8983 0600

8935 9922

8935 9922

0403 359 248 8931 0455 0409 331 682

#### WEBSITE

www.darwin.nt.gov.au www.litchfield.nt.gov.au www.palmerston.nt.gov.au www.palmerston.nt.gov.au

www.animalwelfare.nt.gov.au www.thearkvet.com www.thearkvet.com www.car.com.au www.darwinanimalrescue.com

www.girraweenvet.com.au www.litchfieldvets.com.au www.litchfieldvets.com.au www.palmerstonvet.com.au www.pawsdarwin.org.au www.rspcadarwin.org.au www.telaf.wordpress.com

Top End Rehoming Group Facebook Page www.univets.com.au www.univets.com.au

#### GOVERNMENT

Animal Welfare 1300 720 386 NT Government Switch 8999 5511 (Includes: Dept of Health eg. poultry and livestock inquiries, Environment etc.) 8922 3630 **NT Emergency Services** Police 131 444 8999 3422 **Palmerston Police Station** Wildcare Inc. NT 8988 6121 Wildcare 0408 885 341 **Fishwatch Hotline** 1800 891 136

#### www.nt.gov.au/environment/animals/animal-welfare

#### WILDLIFE SERVICES (For assistance with sick or injured native animals and snake issues)

National Parks and Wildlife (native animals) Snake Callout (Parks and Wildlife) Wildcare Darwin Wildlife Rescue - Hospital 8999 4555 1800 453 210 8988 6121 or 0408 885 341 8932 9738

www.wildcarent.org.au www.thearkvet.com/wildlife-rescue

#### **CONTACT US**



( C

 $\boxtimes$ 

Civic Plaza, 1 Chung Wah Terrace

8935 9922

palmerston@palmerston.nt.gov.au

www.palmerston.nt.gov.au



#### **Municipal Plan:**

city of

PALMERSTON

- 1. Community & Cultural Wellbeing
  - 1.2 Safe Communities

1.2 We are committed to ensuring the safety and security of our community

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

#### Summary:

The playground located adjacent the Water Tower in Goyder Square has a sand safety surface. Ongoing reports of glass contaminating the sand present a valid concern to users of the equipment. The soft fall sand is being used as a play sand pit with large volumes of sand at times being transferred to the adjoining water feature blocking the jets and pump. This report displays the costs associated with replacing the sand with a rubber safety surface.

#### RECOMMENDATION

- 1. THAT Council receives Report Number 8/1167.
- 2. THAT the replacement of sand soft fall with rubber soft fall be included in the 2016/17 budget.

#### **Background:**

The playground in Goyder Square was installed in 2015 as part of the Goyder Square upgrade in response to community interest for a play space within the City Centre. It has proven to be very popular with visitors to Goyder Square. The sand provided as a safety surface has unfortunately some limitations when anti-social activities or acts of vandalism occur in the vicinity, such as broken glass. The operation of an ornamental fountain adjacent to the playground is also impacted by the sand when it is piled around fountain jets.

#### General:

In the playgrounds short existence, there has been several incidents involving broken glass being present in the sand **(Attachment A).** Broken glass is extremely problematic to remove from sand as fine shards can remain hidden by the sand presenting a serious hazard to playground users. The playground sand surface is raked weekly by Council staff to remove foreign items and the area is visited daily for maintenance activities. Even with this frequency, repeated reports of broken glass in the vicinity are received.

The ornamental water fountain adjacent to the playground is also affected by the sand. On many occasions, sand has been removed from the playground and placed around the fountain jets causing blockages to the pump and maintenance activities to be undertaken.

Replacing the sand with rubber would greatly reduce the safety concerns of broken glass by being able to see and remove glass easily and would decrease the maintenance implications of the fountain operation. If endorsed, it is expected that the removal of sand and installation of rubber could be completed within a week.

#### **Financial Implications:**

The 2016/17 capital works program contains a project titled 'Catalina Radial Engine Memorial Park' which is no longer supported. This project has a budget value of \$20,000. As the project will not be proceeding, it is recommended that project funding be transferred to the replacement of sand soft fall at the third budget review.

#### Legislation/Policy:

Nil.

#### **Recommending Officer:** Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Author: Mick Castelli, Open Space Team Leader

#### Schedule of Attachments:

Attachment A: Photo demonstrating broken glass in the sand.





#### **Municipal Plan:**

city of

PALMERSTON

- 1. Community & Cultural Wellbeing
  - 1.2 Safe Communities

1.2 We are committed to ensuring the safety and security of our community

#### Summary:

City of Palmerston has been moving towards a risk based approach to Playground Management. Staff have developed a risk matrix for assessing playgrounds. Council are requested to endorse the resultant policy.

#### RECOMMENDATION

- 1. THAT Council receives and notes Report Number 8/1169.
- 2. THAT Council adopts the Playground Risk Management Policy RS03 in **Attachment A** to Report Number 8/1169.
- 3. THAT the playground risk mitigation works in **Attachment B** to Report Number 8/1169 be included in the 10 year Capital Works Program.

#### **Background:**

At the ordinary Council meeting held on 21 June 2016 Council resolved:

#### 13.1.1 Fencing Playgrounds

Moved: Alderman Pascoe-Bell Seconded: Alderman McKinnon

2. THAT a playground risk management policy be developed and all playgrounds be assessed against the future policy.

CARRIED 8/2084 - 21/06/2016

Moved: Alderman Pascoe-Bell Seconded: Alderman McKinnon

3. THAT improvement works required to address the risks identified by the future playground risk management policy be costed and brought back to Council for budget consideration.

CARRIED 8/2085 - 21/06/2016

#### General:

In a risk assessment risks are scored for both their likelihood of occurring and the consequence should they occur. Once a risk is evaluated it can be rated and mitigated accordingly.

The Draft Playground Risk Management Policy is presented for Council's consideration at Attachment A.

The policy has been applied to all playgrounds within the Palmerston Municipality and the results of the assessments are presented in Attachment B along with costings for proposed safety improvement works.

Of the 57 playgrounds assessed the following summary of risk and mitigation cost is generated.

	N٥	Mitigation Cost
Catastrophic	2	\$31,250
High	4	\$55,445
Medium	13	\$103,795
Low	38	\$27,000
	Total	\$217,490

#### **Financial Implications:**

Refer to General section of the report.

#### Legislation/Policy:

Nil.

8/0907

#### **Recommending Officer:** Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au **Schedule of Attachments:** 

- Attachment A: Playground Risk Management Policy RS03
- Attachment B: Playground Risk Mitigation Works



#### RS03

Policy Code:						
Name:	Playground Risk M	Playground Risk Management Policy				
Туре:	Council Policy	Council Policy				
Owner:	Chief Executive Of	Chief Executive Officer				
Responsible Officer:	Director of Technie	Director of Technical Services				
Approval Date:	[Approval Date]	[Approval Date] Next Review Date: [Next Review]				
Records Number:		Policy Code:	RS03			

#### 1 PURPOSE

This policy is made to address the risks associated with the public use of council playgrounds.

#### **2** PRINCIPLES

The City of Palmerston is committed to ensuring that risks associated with playground use are managed in a strategic way.

In addressing the City of Palmerston's Duty of Care it will apply best practice in the:

- Maintenance and inspections of playgrounds
- The location of new playgrounds
- Rating of risks associated with existing playgrounds
- The risk mitigation measures applied to existing playgrounds

#### 3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Playground	An area of open space defined for play including any play equipment but excluding exercise equipment. The definition does not include sites and equipment provided for sport or general open space areas.
Playground Equipment	Equipment designed for play including manufactured equipment and soft-fall surfaces

#### **4** POLICY STATEMENT

#### 4.1 Risk Rating

The risk rating associated with playgrounds will be based on the following parameters

- 1. The level of development provided
- 2. The expected number of playground users at any one time
- 3. The playground frequency of use
- 4. Drainage hazards
- 5. Road hazards
- 6. Other hazards





#### RS03

The level of development, expected number of users at one time and frequency of use are parameters that represent the likelyhood of an accident occurring.

The hazard types represent the consequences in the analysis.

#### 4.2 Frequency of Assessments

All playgrounds will be assessed annually

#### 4.3 Hazards

Hazards take many forms. The most obvious of these and most common in our parks and reserves are drainage channels, drainage infrastructure and roads. Other less frequent hazards such as dog exercise areas and drop-offs need to also be assessed. The hazard assessment tool is an iterative process that will deal with the most prominent hazard and once mitigated all hazards will be reviewed to ensure that less significant hazards have not become prominent.

#### 4.4 Rating the Risk Criteria

The following criteria will be rated during a site inspection and the resulting likelihood and consequence of an accident occurring determined:

The level of development provided (L)			
Development Risk Score			
No Play Equipment	1		
Basic Equipment 2			
Medium Level Equipment 3			
Regional or Special Use Equipment 4			

Number of users at any one time ( U )			
Number of Users	Risk Score		
1-5 users	1		
6-10 users	2		
11+ users	3		

Frequency of use ( F )	
Frequency	Risk Score
1-2 days per week	1
3-7 days per week	2



**RS03** 

#### 4.5 Likelihood Rating

Likelihood of Incident occurring  $= L \times U \times F$ 

Likelihood rating		
1-8	Rare	
9 - 17	Possible	
18 - 24	Likely	
>24	Almost Certain	

#### 4.6 Consequence of Hazard

Water and other hazards within 30m	Consequence
No hazards within 30m	Minor
Steep slopes and other minor hazards within 30m	Moderate
Drainage facilities within 30m that run during wet weather or drops of less than a metre	Major
Drainage facilities within 30m permanently holding water or drops greater than 3m	Catastropic

Roads within 30m	Consequence
No roads within 30m	Insignificant
Local Access Rd within 30m	Minor
Urban Road within 30m with daily volume <2000vpd	Moderate
Collector Road within 30m	Major
Distributor or Sub-arterial Road within 30m	Catastropic

#### 4.7 Risk Evaluation

The risk will be evaluated from the following risk matrix

	L	ow	Medium	High		Extreme
			CONSEC	QUENCE		
Q		INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPIC
HOOD	ALMOST	М	Н	Е	E	Е
ЧH	CERTAIN					
IKEL	LIKELY	L	М	Н	E	E
Ľ	POSSIBLE	L	М	М	Н	E
	RARE	L	L	М	М	Н



#### 4.8 Risk Mitigation

Once a risk has been evaluated the risk is to be mitigated in accordance with the following mitigation measures

Mitigation of	Risk			
Low Consideration should be given to signage at the site indicating importance of child supervision at all times.				
Medium	Provide a barrier between playground equipment and major hazard (may include dense vegetation or mounding) to increase distance between hazard and playground equipment to be greater than 30m; signage warning of the two highest rated hazards and information indicating importance of parental/carer supervision at all times			
High	Fully fence to separate playground equipment from major hazard, including provision of gate(s); signage warning of all hazards rated HIGH and information indicating importance of parental/carer supervision at all times.			
Extreme	Enclose area containing playground equipment and seating structures to create a family friendly area and separate playground equipment from hazard, including provision of gate(s); Signage warning of all hazards rated HIGH and recommending parental/carer supervision at all times.			

#### 5 ASSOCIATED DOCUMENTS

#### 5.1 Playground Risk Management Record Sheet

#### 6 REFERENCES AND RELATED LEGISLATION

#### Playground Risk Criteria

The Level of Development provided (L)		
Development	Risk Score	
No Play Equipment	1	
Basic Equipment	2	
Medium Level Equipment	3	
Regional or Special Use equipment	4	

Number of users Risk				
1-5 users	1			
6-10 users	2			
11+ users	3			

Frequency of use (F)		
Frequency	Risk Score	
1-2 days per week	1	
3-7 days per week	2	

#### **Risk Evaluation**

Low
Medium
High
Extreme

#### Likelihood Rating

Likelihood of Incident occurring = L x U x F

Likelihood Rating				
1 8.	Rare			
9 17	Possible			
18 - 24	Likely			
>24	Almost Certain			

#### Consequence of Hazard

Water and other hazards within 30m	Consequence	
No hazards within 30m	Minor	
Steep slopes and other minor hazards within 30m	Moderate	
Drainage facilities within 30m that run during wet	Major	
weather or drops of less than a metre	iviajoi	
Drainage facilities within 30m permanently holding		
water or drops greater than 3m	Catastrophic	

Roads within 30m	Consequence
No roads within 30m	Insignificant
Local access road within 30m	Minor
Urban road within 30m with daily volume >200vpd	Moderate
Collector road within 30m	Major
Distributor or Sub-arterial road within 30m	Catastrophic

				CONSEQUENCE		
<u>م</u>		INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC
ПКЕЦНООD	ALMOST	М	н	F	_	c .
Ť	CERTAIN	IVI	п	-		-
IKE	LIKELY	L	М	Н	E	E
-	POSSIBLE	L	М	М	Н	E
	RARE	L	L	М	М	н

#### **Risk Mitigation**

Once a risk has been evaluated the risk is to be mitigated in accordance with the following mitigation measures

	Mitigation of Risk
Low	Consideration should be given to signage at the site indicating the importance of child supervision at all
LOW	times.
Medium	Provide a barrier between playground equipment and major hazard (may include dense vegetation or mounding) to increase distance between hazard and playground equipment to be greater than 30m; Signage warning of the two highest rated hazards and information indicating the importance of parental/carer supervision at all times.
High	Fully fence to separate playground equipment from major hazard, including provision of gate(s); Signage warning of all hazards rated HIGH and information indicating importance of parental/carer supervision at all times.
Extreme	Enclose area containing playground equipment and seating structures to create a family friendly area and separate playground equipment from hazard, including provision of gate(s); Signage warning of all hazards rated HIGH and recommending parental/carer supervision at all times.

Per metre	
price for	Per m <sup>2</sup> for
fencing	planting
\$195	\$100

Park Name	Lot Number
Ambon Park	11890
Ascension Park	784
Bill Lewis Park A - Southern Playground	5245
Bill Lewis Park B - Northern Playground	5245
Bowman Park	3902
Brook Park	12477
Buckingham Park	8665
Confalonieri Park	5983
Cornwallis Park	5983
Dillon Park	717
Driver Resource Centre - Sand Pit	4196
Dunbar Park A - Western Equipment	1316
Dunbar Park B - Eastern Equipment	1316
Eagles Park	1884
Eric Asche Park	8309
Essington Park	729
Fish River Park	9675

Development	Users	Frequency	Likelihood score	Likelihood rating	Consequence	Risk
(L)	(U)	(F)				
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Insignificant	L
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Minor	L
1	1	1	1	Rare	Minor	L
2	1	2	4	Rare	Minor	L
2	1	2	4	Rare	Minor	L
2	1	1	2	Rare	Catastrophic	н
2	1	2	4	Rare	Minor	L
2	1	2	 4	Rare		L
2	1	2	4		Insignificant Minor	L
2		2	4	Rare	iviifior	L

	Metres of	Metres of		
	Fencing	barrier		Estimated Cost to
Comments	(m)	(m²)	Risk Mitigation	Provide
Trewen Street within 30m			Sign	\$1,000
Priest Circuit within 30m			Sign	\$1,000
No road or hazard within 30m			Sign	\$1,000
Elcho Court within 30m			Sign	\$1,000
Chain Court within 30m			Sign	\$1,000
Brook Circuit within 30m			Sign	\$1,000
Buckingham Circuit within 30m			Sign	\$1,000
Wright Crescent within 30m			Sign	\$1,000
Cornwallis Circuit within 30m			Sign	\$1,000
Dillon Circuit within 30m			Sign	\$1,000
Sand pit is located behind existing fence			Sign	\$1,000
Dunbar Street within 30m			Sign	\$1,000
Dunbar Street within 30m			Sign	\$1,000
			Sign	\$1000
			Fence	\$6825
			Gate	\$500
Fence may extend distance to road to >30m	35		Total	\$8325
Bunda Court within 30m			Sign	\$1,000
No roads or hazard within 30m			Sign	\$1,000
Fish River Way within 30m			Sign	\$1,000

#### Attachment B

\$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000
\$8,325 \$1,000 \$1,000

\$1,000

Flinders Park A - Western Playground	5475
Flinders Park B - Eastern Playground	5475
Follington Park (William Kirby Jones Memorial Park)	12778
Father Gerry Remie Park	10187
	1010/
Sager Park	9175
George Park	11257
Golden Grove Park	4676
Gordon Stott Park 1 Gordon Stott Park 2	1629 1609
Hawker Park	11789
Jaurden Deele	0001
Haydon Park Ioan Fejo Park	9981 8812
Kintore Park	7629
Lindsay Park	2441
Livistona Park - equipment removed - sand pit remains	1839
Marlow Lagoon Marshall Park	4153 11316
Marshall Park	9268
Packard Park (Willing Park)	12081
Patterson Park	6855
Phoenix Park	6586
Phyllis Uren Park President Park	7965 1349
	1345
Pretty Park	4371
Prism Park	2968
Pritchardia Park	6770
Reedbeds Park	4290
Rosebery Park	5870 7000
Royal Park	7000
	40072
Sanctuary Lakes Shadforth Park (Crowson Park)	10973 9913
Sibbald Park	4443
Sister Fredrick Mangan Park	10725
Stalwart Park	10408
Tiverton Park	1686
Tracey Park Walter Park	4736
Walter Park Widdup Park	4736 1398
Wood Park	9524
Woodroffe Park	3621

		-					
2	1	2		4	Rare	Major	м
2	1	2		4	Rare	Catastrophic	Н
4	3	2		24	Likely	Insignificant	L
3	2	2		12	Possible	Major	н
-							
2	1	1		2	Rare	Moderate	М
2	2	2		8	Rare	Insignificant	L
3	2	2		12 2	Possible Rare	Insignificant Minor	L
2	1	1		2	Rare	Minor	L
3	1	2		6	Rare	Minor	L
3	3	2		18	Likely	Major	E
4	2	2		16	Possible	Minor	L
2	1	1		2	Rare	Moderate	М
Т							
	4				Derr	Melan	
2	1	1		2	Rare Rare	Major Major	M
4	3	2		24	Likely	Minor	L
2	2	2		8	Rare	Minor	L
2	1	1		2	Rare	Minor	L
3	2	2		12	Possible	Major	н
2	1	2		4	Rare	Major	м
						.,	
3	2	2		12	Possible	Moderate	М
2	1	2		4	Rare	Minor	L
3	2	2		12	Possible	Insignificant	L
3	2	2		12	Possible	Minor	м
2	1	1		2	Rare	Minor	L
2	1	1		2	Rare	Major	M
1	1	1		1	Rare	Minor	L
3	2	2		12	Possible	Minor	м
2	1	1		2	Rare	Minor	L
4	3	2		24	Likely	Catastrophic	E
2	1	1		2	Rare	Minor	L
3	1	2		6	Rare	Insignificant	L
3	2	2		12	Possible	Minor	м
2	2	1		2	Rare	Minor	L
3	2	2		12	Possible	Insignificant	L
2	1	1		2	Rare	Major	м
2	1	1		2	Rare	Insignificant	L
2	1	1		2	Rare	Insignificant	L
2	1	1		2	Rare	Minor	L
2		1	I	1	1		
-							
3	2	2		12	Possible	Minor	м

					_
			Sign	\$1000	
			Planting	\$25000	
Woodlake Boulevard within 30m		250	Total	\$26000	\$26,000
			Sign	\$1000	
Laka 6 within 20m	65		Fence	\$12675 \$13675	¢12.675
Lake 6 within 30m Fenced playground	65		Total no action - pg is fenced	\$13075	\$13,675
reneed playsround			sign	\$1000	1
			fence	\$18330	
			gate	\$1500	
Flynn Circuit within 30m	94		Total	\$20830	\$20,830
			Sign	\$1000	1
			Fence	\$3120	
Escarpment within 30m	16		Total	\$4120	\$4,120
No road or hazard within 30m			no hazard		-
Drain adjacent however fence is in place			no action - pg is fenced	ć1 000	¢1.000
McGuire Circuit within 30m Birkett Court is within 30m			Sign Sign	\$1,000 \$1,000	\$1,000 \$1,000
Hawker Street is within 30m			Sign	\$1,000	\$1,000
					<i>\$1,000</i>
			Sign	\$1000	
Usedan Street within 20m			Fence	\$12675	¢40.675
Haydon Street within 30m Duwun Road within 30m	65		Total Sign	\$13675 \$1,000	\$13,675 \$1,000
Kakadu Parade within 30m			Sign (vegetation barrier exists)	\$1,000	\$1,000
Kakada i arade within Son			Sign	\$1000	\$1,000
			Planting	\$7500	
Moulden Drain within 30m		75	Total	\$8500	\$8,500
Livistona Drain within 30m (NB no equipment)			No equipment		
No roads or hazard within 30m			no hazard		
Marshall Street within 30m			Sign	\$1,000	\$1,000
McAulay Street within 30m			Sign	\$1,000	\$1,000
			Sign	\$1000	
			Fence Gate	\$11115 \$500	
Packard Avenue within 30m	57		Total	\$12615	\$12,615
Tackard Avenue within 50m	5/		Sign	\$1000	Ş12,015
			Fence	\$6825	
Roystonea Avenue drain within 30m	35		Total	\$7825	\$7,825
· · · · · · · · · · · · · · · · · · ·			Sign	\$1000	
			Planting	\$16500	
Phoenix Circuit within 30m		165	Total	\$17500	\$7,500
Nutwood Crescent within 30m			Sign	\$1,000	\$1,000
No roads or hazard within 30m			no hazard	¢1000	-
			Sign	\$1000 \$6500	
Fairway Drive within 30m		60	Planting Total	\$7500	\$7,500
Sextant Court within 30m		00	Sign	\$1,000	Ş7,500
			Sign	\$1000	
			Planting	\$8000	
Woodlake Boulevard within 30m		80	Total	\$9000	\$9,000
Renwick Court within 30m					
			Sign	\$1000	
			Planting	\$3000	
Raintree Street within 30m		30	Total	\$4000	\$4,000
Royal Circuit within 30m			Sign	\$1,000	\$1,000
			Sign	\$1000	
Sanctuary Lake within 20m	85		Fence	\$16575 \$17575	\$17,575
Sanctuary Lake within 30m Hedley Place within 30m	65		Total Sign	\$1,000	\$1,000
No roads or hazard within 30m			no hazard	\$1,000	\$1,000
			Sign	\$1000	1
			Fence	\$7800	
Leonie Street within 30m	40		Total	\$8800	\$8,800
			Sign	¢1.000	
Vendetta Street within 30m No roads or hazard within 30m			no hazard	\$1,000	\$1,000
No roads or nazaru within som	1		Sign	\$1000	1
			Fence	\$5850	
Tracey Drain within 30m	30		Total	\$6850	\$6,850
No roads or hazard within 30m			no hazard		]
No roads or hazard within 30m			no hazard		1
Wood Crescent within 30m			Sign	\$1,000	\$1,000
			Sign	\$1000	
Sirius Street within 30m	60		Fence Total	\$11700 \$12700	\$12,700

#### Attachment B

\$217,490

ITEM NUMBER:	13.1.4	Animal Awareness Day – Annual Event
FROM:		Director of Technical Services
<b>REPORT NUMBER:</b>		8/1170
MEETING DATE:		16 May 2017

#### **Municipal Plan:**

city of

PALMERSTON

- 1. Community & Cultural Wellbeing
  - 1.2 Safe Communities

1.2 We are committed to ensuring the safety and security of our community

#### Summary:

In 2016/17 Council funded an Animal Awareness Day at Marlow Lagoon Recreation Area. This event was successfully held on Sunday 11 September 2016 from 8.30am to 12.30pm.

Further details and costings for the event are shown in Attachment 1.

#### RECOMMENDATION

- 1. THAT Council receives Report Number 8/1170.
- 2. THAT Council hold an Animal Awareness Day event annually at which free microchipping for existing registered dogs and free microchipping and free registration for new dogs be offered.
- 3. THAT an annual budget for an Animal Awareness Day event be established.

#### **Background:**

The PAMRG has expressed that it would like to encourage responsible animal management and good animal health habits by way of an Annual Animal Awareness Day. It is anticipated that the event would be held in May 2018 in conjunction with Community Services 'Brekkie in the Park' event. It is proposed that as part of the event free microchipping of existing registered dogs and free microchipping and registration of new dogs be offered.

#### General:

It is expected that all three local Vet Clinics would be invited to participate in micro-chipping on the day with Council Rangers Staff members in attendance to process any new registrations and help coordinate the event. Some shade structures and booths would be required to set up for dog registrations and micro-chipping.

#### **Financial Implications:**

Approximately \$5,000 is required to cover the event and vet costs.

Currently this amount is included in the draft 2017/18 budget.

#### Legislation/Policy:

Council has an obligation to comply with contemporary animal management welfare guidelines and promote responsible animal management practices.

#### **Recommending Officer:** Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Author: Jeffrey Borella, Ranger Services Manager.

#### **Schedule of Attachments:**

Attachment 1: Report Number 8/0958 & 8/0997.

ITEM NUMBER:	13.1.1	Animal Awareness Day 11 September 2016
FROM:		Director of Technical Services
<b>REPORT NUMBER:</b>		8/0958
MEETING DATE:		16 August 2016

#### **Municipal Plan:**

city of

PALMERSTON

- 1. Community & Cultural Wellbeing
  - 1.2 Safe Communities

1.2 We are committed to ensuring the safety and security of our community

#### Summary:

At The Palmerston Animal Management Reference Group (PAMRG) meeting held on Thursday 28 July 2016 a resolution was made to request that the Manager of Ranger Services research and present the costings to hold an Animal Awareness Day at Marlow Lagoon Recreation Area.

#### 6.1 Animal Awareness Day Draft Report

Confirmed quotes to be sourced and included in the report to go to Council Meeting 16th August 2016.

The following report presents the costings for Council to hold an Animal Awareness Day at Marlow Lagoon Recreation Area on 11 September 2016 based on an estimated 200 dogs presenting for the event.

#### RECOMMENDATION

- 1. THAT Council receives Report Number 8/0958.
- 2. THAT Council hold an Animal Awareness Day on 11 September 2016 at Marlow Lagoon Recreation Area.
- 3. THAT a budget variation of \$5000 to fund an Animal Awareness Day at Marlow Lagoon Recreation Area be provided at the first budget review 2016/17.

#### **Background:**

The PAMRG has expressed that it would like to encourage responsible animal management and good animal health habits by way of an Animal Awareness Day at Marlow Lagoon. This would include free micro-chipping for dogs that are registered with Council and free registration and micro-chipping for new dog owners in Palmerston. Final costings for the event would depend on the number of dogs and dog owners that attended on the day.

#### General:

It is anticipated that the duration of the event would be on a Sunday 11 September 2016 from 8.30am to 12.30pm for approximately 4 hours. All three local Vet Clinics would be invited to participate in microchipping on the day with the 7 Council Ranger Staff members in attendance to process any new registrations and help coordinate the event. Several shade structures and three booths would be required to be set up for dog registrations and micro-chipping.

Micro-chips would be supplied by Ark Animal Hospital and any unused chips will be returned and credited back to Council.

A community organisation such as Scouts or Lions Club would be invited to host a sausage sizzle and refreshments stall for the day, to cater for the residents who may bring the family, along with their pet, to the event. The sausage sizzle and refreshments could be complimentary as a reward for those owners that micro-chipped or registered their dogs on the day.

#### **Financial Implications:**

Manager and Senior Ranger	Nil cost
1 Admin officer and 4 Rangers x 4 Hours	\$1255 (funded from salaries)
3 Vets and 3 Vet Nurses	\$1100
100 Micro-chips @ \$20	\$2000
Supply of shade structures, trestle tables and chairs	\$1111
Food and drink 100 persons @ \$5	\$500
Total Cost	\$5916 Approx. exc GST

#### Legislation/Policy:

Council has an obligation to comply with contemporary animal management welfare guidelines and promote responsible animal management practices.

#### **Recommending Officer:** Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Author: Jeffrey Borella, Ranger Services Manager.

#### Schedule of Attachments:

Nil.

ITEM NUMBER:	12.3.2	Animal Awareness Day
FROM:		Director of Technical Services
<b>REPORT NUMBER:</b>		8/0997
MEETING DATE:		18 October 2016

#### **Municipal Plan:**

city of

PALMERSTON

- 1. Community & Cultural Wellbeing
  - 1.2 Safe Communities

1.2 We are committed to ensuring the safety and security of our community.

#### Summary:

At the Community, Culture and Environment Committee meeting held on 5 October 2016 members of the committee resolved;

2. THAT Attachment B to Report Number CCE/0362 Animal Awareness Day Report be provided to Council for information.

CARRIED CCE/0619 - 05/10/2016

This report presents report number PAMRG3 for Council's information (Attachment A).

#### RECOMMENDATION

THAT Council receives Report Number 8/0997.

#### **Financial Implications:**

Nil.

#### Legislation/Policy:

Local Government Act (2012) Palmerston Animal Management By-laws (2008)

#### **Recommending Officer:** Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Author: Natasha Clifton, Executive Assistant to the Director of Technical Services

#### **Schedule of Attachments:**

Attachment A: Report number PAMRG3, Animal Awareness Day.

ITEM NO.	6.1	Animal Awareness Day
FROM:		Director Technical Services
<b>REPORT NUMBER:</b>		PAMRG3
MEETING DATE:		Thursday 22 September 2016

#### **Municipal Plan:**

#### 1. Community & Cultural Wellbeing 1.2 Safe Communities

1.2 We are committed to ensuring the safety and security of our community

#### Summary:

The PAMRG had requested that the Manager of Regulatory Services research and present the costings to hold an Animal Awareness Day at Marlow Lagoon. The following report presents to the PAMRG, the activity and costings as a result of holding the Animal Awareness Day at Marlow Lagoon on September 11, 2016.

#### Background:

The PAMRG had expressed that it would like to encourage responsible animal management and good animal health habits by way of an Animal Awareness Day at Marlow Lagoon. This included free micro-chipping for dogs that are registered with Council and free registration and micro-chipping for new dog owners in Palmerston. Final costings for the event are set out in the table below.

#### General:

The duration of the event on Sunday morning 11 September 2016 at Marlow lagoon Recreation Park was from 8.30am to 12.30pm for approximately 4 hours. There were two local Vet Clinics, being University Avenue Vets and Ark Animal Hospital as well as volunteers from Ark Aid, Wayne's Bitch Boxes and Top End Rehoming Group that assisted in micro-chipping on the day. All 7 Council Ranger Staff members attended to process any new registrations and help coordinate the event. Several shade structures and three booths were set up for dog registrations and micro-chipping.

There were a steady numbers of dogs and dog owners presenting during the day with 54 dogs implanted with microchips and 30 new dog registrations recorded. As an added bonus several dog owners came across from the Marlow Lagoon dog exercise park to have microchip and registration checks carried out on their dogs. All Micro-chips were supplied by Ark Animal Hospital with any unused chips returned and credited back to Council.

Lions Club of Palmerston attended and hosted a sausage sizzle and food stall to cater for the residents who may bring the family, along with their pet, to the event. The sausage sizzle was complimentary and acted as a reward for those owners that micro-chipped or registered their dogs on the day.

Several photos taken of the event have been included in this report. Please

refer to the attachments.

#### **Estimated Schedule of costings:**

Total Cost	Approx. \$4030
Food for approx.100 persons@ \$5 (Volunteers and Staff included)	\$500
Supply of shade structures, trestle tables and chairs	\$2100
54 Micro-chips @ \$20	\$1080
Vets and Vet Nurses	\$350

#### **Financial Implications:**

Nil

#### Policy / Legislation:

Council has an obligation to comply with contemporary animal management welfare guidelines and promote responsible animal management practices.

#### RECOMMENDATION

THAT the PAMRG receives Report Number PAMRG3.

**Recommending Officer:** Mark Spangler, Director of Technical Services

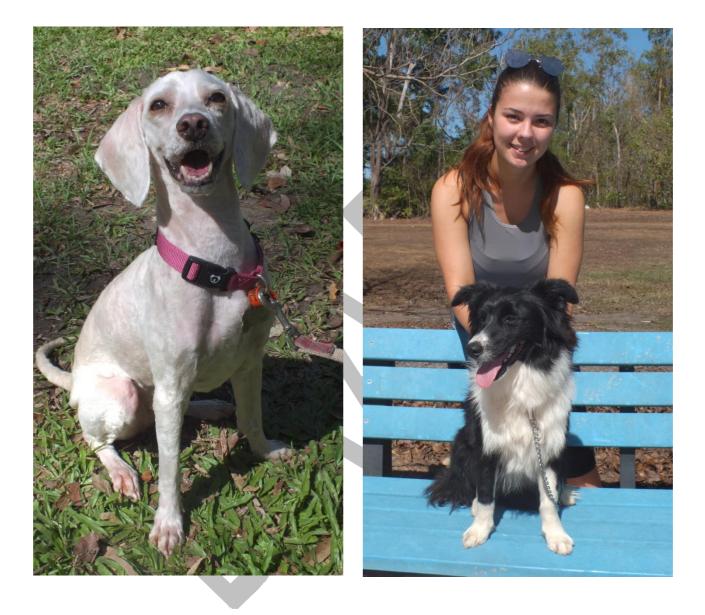
Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au.

#### Attachments:









ITEM NUMBER:	13.1.5	Queens Baton Relay
FROM:		Director of Community Services
<b>REPORT NUMBER:</b>		8/1171
MEETING DATE:		16 May 2017

#### **Municipal Plan:**

city of

PALMERSTON

2. Economic Development

2.1 Tourism

2.1 We are committed to supporting tourism throughout our region

#### Summary:

This report requests that Council nominate a Council Batonbearer for the Gold Cost Commonwealth Games 2018 Queens Baton Relay to be held in Palmerston on Friday 2 March 2018. This report also requests that council approve the holding of a community celebration at the end of the Queens Baton Relay route in Goyder Square.

#### RECOMMENDATION

- 1. THAT Council receives Report Number 8/1171.
- 2. THAT ..... is nominated as the City of Palmerston Council Batonbearer for the 2018 Commonwealth Games Queens Baton Relay in Palmerston on Friday 2 March 2018.
- 3. THAT Council host a Commonwealth Games 2018 Queens Baton Relay community celebration event in Goyder on Friday 2 March 2018.

#### **Background:**

The Commonwealth is an association of independent sovereign states spread over every continent. The Commonwealth's two billion people make up 30 percent of the world's population and are of many faiths, races, languages, cultures and traditions.

There are currently 53 countries in the Commonwealth but there will be representation from 70 Commonwealth nations and territories at the Gold Cost 2018 Commonwealth Games. This is because some countries, like United Kingdom of Great Britain and Northern Ireland (UK), are made up of several territories or dependencies. The UK, for example, comprises four nations – England, Scotland, Wales and Northern Ireland – and three dependencies: The Channel Islands of Guernsey and Jersey and the Isle of Man. The Queens Baton Relay will visit every one.

The Gold Cost 2018 Commonwealth Games will be staged from 4 to 15 April 2018. It will be the 21<sup>st</sup> Commonwealth Games and will be the fifth-time Australia has staged the games. It will be the first time a Commonwealth Games will be held in a regional Australia city.

#### General:

The City of Palmerston will host the Queens Baton Relay on Friday 2 March 2018. Nominations for Community Batonbearers from Palmerston has been promoted throughout Council and the Commonwealth Games social media sites and community nominations closed on 15 May 2017.

Council has been offered the very special opportunity to select a Council Batonbearer to participate in the Palmerston Queens Baton Relay route and our nomination deadline is Friday 2 June 2017.

The GC2018 Queens Baton Relay team will be responsible for the coordination of the Palmerston Baton route and will meet the cost of the relay, however Council has been invited to host an event at the end point of the route, in Goyder Square, for the community to gather and celebrate. The proposed event would include elements such as:

- Welcome to Country
- Batonbearer gathering/celebration point
- Local entertainment and activities
- Decorations/flags etc
- Opportunities for speeches by local dignitaries
- Potential inclusion of GC2018 QBR sponsors

A decision as to whether or not Council will host an event on the day is to be provided to the Queens Baton Relay coordinators by 2 June 2017.

#### **Financial Implications:**

Financial implications to Council to host a Queens Baton Relay Community celebration would be up to \$15,000 with the majority of expenditure contributed to promotional costs.

#### Legislation/Policy:

Nil

**Recommending Officer:** Jan Peters, Director of Community Services

Any queries on this report may be directed to Jan Peters, Director of Community Services on telephone (08) 8935 9972 or email <u>jan.peters@palmerston.nt.gov.au</u>

#### Schedule of Attachments:

Nil



#### **Municipal Plan:**

city of

PALMERSTON

- 1. Community & Cultural Wellbeing
  - 1.4 Recreation
    - 1.4 We are committed to providing quality recreation and sporting facilities, parks, gardens, playgrounds and open spaces for the benefit of our community

#### Summary:

This report provides Council with an application received for financial assistance through the Community Benefit Scheme. At the Community, Culture and Environment Committee (CCE) meeting held on 3 May 2017, the Committee resolved that the report be referred to Council.

#### RECOMMENDATION

- 1. THAT Council receives Report Number 8/1175.
- 2. THAT Council approve/not approve Naming Rights sponsorship to Cazaly's Palmerston Club and The Palmerston Golf Course for the 2017 NT PGA Championship to the value of ......+ GST.

#### Background:

Cazaly's Palmerston Club and The Palmerston Golf Course have submitted a proposal regarding sponsorship opportunities for hosting the 2017 Northern Territory PGA Championship, to be held at the Palmerston Golf Course, 11 – 14 August 2017.

The PGA Championship includes a range of activities including practice rounds, community activations, clinics, Pro-Ams, official rounds, championship dinner and official presentations.

In 2016 Council sponsored the NT PGA Championship to be held in Palmerston to the value \$30,000 + GST from the Community Events operational budget.

Late correspondence from Cazaly's Palmerston Club and The Palmerston Golf Course requests support in the form of "Naming Rights" sponsorship to assist the provision of the 2017 Northern Territory PGA Championship to the Value of \$40,000.

#### General:

The Community, Culture and Environment Committee who meet on a monthly basis will assess applications for Grants/Donations/Scholarships/Sponsorships that are in excess of \$2,000 and make recommendation to Council.

#### **Financial Implications:**

The financial implications to Council, should the Committee recommend NT PGA Championship Naming Rights Sponsorship, would be \$40,000.

Insufficient funds remain in the 2016/2017 Community Benefit Scheme 2016/2017 budget to support a sponsorship of \$40,000 however there is sufficient funding held in Council's Community Benefit Scheme reserve.

Considering the event is held in August 2017 Council could include expenditure in the 2017/18 Community Benefit Scheme budget or in 2017/18 Community Events operational budget.

#### Legislation/Policy:

Policy number FIN18 - Grants, Donations, Scholarships and Sponsorships

#### **Recommending Officer:** Jan Peters, Director of Community Services

Any queries on this report may be directed to Jan Peters, Director of Community Services on telephone (08) 8935 9972 or email <u>jan.peters@palmerston.nt.gov.au</u>.

#### Author: Jan Peters, Director of Community Services

#### **Schedule of Attachments:**

Attachment A: Funding Request – Cazaly's Palmerston Club and The Palmerston Golf Course. Attachment B: Letter of Request – NT PGA Championship Sponsorship.

#### **Community Grants - Eligibility Checklist Report**

		Date		Amount	Project	Funding	Community
litle	Organisation	Received	Project Description	Requested	Budget	Compliance	Benefit
				Pro Am package	<b>:</b> .		
				\$2,000 +gst,			
				Hole			
				Sponsorship			
				package \$5,000			
017 Northern			Sponsorship of Golf Tournament 31 August 2017	+gst, Official			
Ferritory PGA	Cazalys & The Palmerston		to 4 September 2017 and associated community	Partner package			
Championship	Golf Course	18/04/201	7 activities at Palmerston Golf Course	\$10,000 +gst	n/a	n/a	Yes

Comments

(CEO -Referred/Not Referred

Dubi Brug

Date: 2614/2017

\* Funding Compliance includes the receipt of requirements of funding which are; Incorporation/Not or Profit and Proof of Registration, Committee Meeting Minutes, Current Audited Financial Statements, Current Insurance, 30% project Costs Covered by Applicant in Budget and No Previous Funding Issued Under this Program for Current Financial Year.



## **Executive Summary**

The Northern Territory PGA Championship will bring PGA Professionals from Australia, Asia and New Zealand to the region, providing a platform for the community to be engaged in an elite sporting event.

- This proposal outlines benefits available through an association with Palmerston Golf Course and the PGA for as little as
   \$2000 with the following key returns:
  - ✓ Brand Association and recognition with the Palmerston Golf Course , the PGA and it's associated partners.
  - ✓ Direct marketing to the golfing community both in the Northern Territory and beyond
  - ✓ Direct Marketing via premium channels including TV, Radio, Print and Digital Media
  - Numerous entertainment opportunities while being hosted by the Palmerston Golf Course, the PGA and it's professionals

### NT PGA CHAMPIONSHIP

Dates: Thursday 11<sup>th</sup> August – Sunday 14<sup>th</sup> August 2016 (Tournament Dates only)

Venue: Palmerston Golf Course (Corner University Avenue & Dwyer Circuit, Palmerston)

Prizemoney: \$150,000

Players: 120 State, National and International PGA Professionals Recent competitors at similar tournaments include Peter Lonard, Peter Senior, Brett Rumford, Ryan Fox, Michael Long, Michael Sim, Scott Strange and local Northern Territory hope Aaron Pike.

**Tournament Initiatives:** 

- Local Community Engagement Program throughout the NT
- 'Road to the PGA' initiatives developing year round exposure
- International invitees through Asia to drive tourism
- Junior activations to harness local talent
- Tournament to compliment participation programs with Golf NT



## Tournament schedule for the 2017 Territory PGA Championships

Dates: Thursday 31<sup>st</sup> August – Sunday 4<sup>th</sup> September 2017 (Tournament Dates only)

Venue: Palmerston Golf Course (Corner University Avenue & Dwyer Circuit, Palmerston)

Prizemoney: \$150,000

Players: 120 State, National and International PGA Professionals Recent competitors at similar tournaments include Peter Lonard, Peter Senior, Brett Rumford, Ryan Fox, Michael Long, Michael Sim, Scott Strange and local Northern Territory hope Aaron Pike.

**Tournament Initiatives:** 

- Local Community Engagement Program throughout the NT
- 'Road to the PGA' initiatives developing year round exposure
- International invitees through Asia to drive tourism
- Junior activations to harness local talent
- Tournament to compliment participation programs with Golf NT

## NT PGA Championship Schedule

### Tournament schedule for the 2017 Northern Territory PGA Championship:

Monday:	Player Registration	Friday:	Round 2
	Official Practice Round		(Morning and Afternoon times)
	Community Activations		Cut to leading 50 professionals plus ties
			Community Activations
Tuesday:	Player Registration		
	Official Practice Round	Saturday:	Round 3
	Community Activations		Championship Dinner
	NT PGA Junior Pro-Am		
	Ladies Clinic	Sunday:	Round 4
			Official Presentations
Wednesday	r: Championship Pro-Am		
	(Morning and Afternoon)		
Thursdow	Dourd 1		
Thursday:	Round 1		
	(Morning and Afternoon times)		
	Community Activations		

# Who is golf?

SOLF is a sport which touches ommunities across Australia, North to South, East to West

66

RIVING

RANGES

Hamilton Island, Queensland

### 89 MINI GOLF FACILITIES



Birdport, Tasmania

THERE ARE APPROXIMATELY 1,500 GOLF COURSES IN AUSTRALIA

### OUR SPORT ENGAGES WITH MILLIONS OF AUSTRALIANS MILLION 78% AUSTRALIANS MALE HAVE PLAYED A 22% ROUND OF GOLF IN THE LAST 12 MONTHS FEMAL F CLUB MEMBER 93,000 EMBERS OF CLUBS 2,800 34% PGA PROFESSIONALS OVER AGE 50 2.1 MILLION AUSTRALIANS HAVE BELOW AGE 50 "PICKED UP A GOLF CLUB" THE LAST 12 MONTHS

# Cazalys – Palmerston Club & Palmerston Golf Course

Developed in 1999, Cazalys – Palmerston Club is a not for profit organisation who's reputation places them at the cornerstone of the Palmerston Community. With over 10,000 Members and more than 32,000 visits per year of people who enjoy the bar, billiards, TAB, restaurant, gaming, bottle shop and function facilities each year, it provides the perfect platform to give back to other areas of the region.

Owned and operated by Cazaly's - Palmerston Club, the Palmerston Golf Course is an 18 hole par 71 championship course with facilities including clubhouse, Caddies Restaurant, gaming facilities and a lawn bowls club.

With a membership base of approximately 10000, more than 20,000 rounds played at the facility each year and on average 700 Meals served each week, Palmerston Golf Course is an integral part of the local community.

The Northern Territory PGA Championship is further evidence of both club's vision to provide entertainment and endless opportunities to the golfing and business community of the region.



### The PGA Sanction

The PGA Tour of Australasia's sanction is the official authorisation and **endorsement from The PGA of Australia** allowing the region the opportunity to stage a professional golf tournament that will be included in an international schedule.

Our **Seal of Approval** allows the Northern Territory to market the region to further extend the events caelndar in the region, whilst offering an opportunity to have a significant economic impact.

The tournament will benefit from the considerable experience and **expertise of the dedicated PGA of Australia staff** building on many years of administering professional golf tournaments at the highest level.

The tournament will receive **Official World Golf Ranking points**, along with the Champion receiving exemptions into some of Australia's biggest tournaments, including the Australian Open and PGA Championship.

### 2017 PGA Tour of Australasia Schedule

Victorian Open Championship	\$500,000
Victorian PGA Championship	\$100,000
Perth Super 6	\$1,500,000
New Zealand PGA Championship	NZ\$125,000
New Zealand Open Championship	NZ\$1,050,000
Queensland PGA Championship	\$125,000
Papua New Guinea Open	\$142,000
Western Australia PGA Championship	\$120,000
Fiji International	\$1,750,000
NORTHERN TERRITORY PGA CHAMPIONSHIP	\$150,000
South Pacific Golf Open Championship	\$150,000
Western Australia Open	\$120,000
Queensland Open Championship	\$120,000
NSW Open Championship	\$120,000
NSW PGA Championship	\$100,000
Australian Open Championship	\$1,250,000
Australian PGA Championship	\$1,750,000

### **Tournament Advertising**

### **Television**

- Advertising relationship with SCTV in addition to their Seven Two, Seven Mate
- Weekly reach on the SCTV is 130,000 + 440,000 Central
- Advertising relationship with Channel Nine in addition to their GO, GEM, Life platforms
- Weekly reach on the Channel Nine in addition to their GO, GEM, Life platforms is 80,000
- A detailed schedule will be made available to all sponsors. All ads will be specifically placed in primetime

### <u>Radio</u>

- Regional Advertising programming through Mix 104.9 FM
- commercials promoting spectators and participation
- Editorial content on local and surrounding regional broadcasts

### **Tournament Advertising continued**

### Online Presence

PGA live scoring feed - 45,000 users and greater than 350,000 page impressions for the week

**PGA Website –** 400,000 page impressions per week

**PGA Tour of Australasia App** - 62,000 downloads of which 40% - 80% will be active during the tournament week

PGA Online Consumer Newsletter – 45,000 readership

**PGA Social Media –** 72,000 users across multiple platforms of which will achieve a reach of greater than 50,000 users and more than 250,000 page impressions on Twitter.

**Palmerston Golf Course Website** – 5000 page impressions

Addiitonal promotional channels including: PGA Connect – PGA Professional EDM PGA Online Consumer Newsletter (45K readership) Palmerston Golf Club Membership

## **Tournament Advertising continued**

### <u>Print</u>

- Advertising relationship with NT News via their newspaper and online platforms
- Weekly reach of the NT News is 130,000 people
- 2 week pre tournament campaign in NT News in addition to Daily Editorial during and post the tournament
- Tournament Posters to be used as pre tournament promotion and community engagement material
- Editorial content in national and regional golf publications such as The Professional (PGA Magazine) Golf Australia, Australian Golf Digest and Inside Golf.

## Community & Game Development Opportunities

The PGA Tour of Australasia prides itself on involving the local community at each of its tournaments and events. Initiatives such as free entry for spectators and school visits by professionals are regular activities conducted each week.

As part of its ongoing commitment to promoting golf participation at all levels of the game, we will drive a number of activities around the Northern Territory PGA Championship including:

- Junior Clinics
- Women's Clinics
- Sponsors meet and greets
- School appearances and clinics
- Indigenous Event
- Promotional activities relating to sponsors and tourism products



# Sponsorship Packages



### Pro Am Package

3 x players (1 x group) to play in the Championship Pro-Am on Wednesday 30<sup>th</sup> August @ 7am with a PGA Professional including:

- Breakfast on arrival prior to golf
- o Lunch following the round
- o Motorised cart
- Welcome pack for each invitee (including an Official PGA shirt and cap)

2 x Tickets to the NT PGA Championship Dinner on Saturday 2<sup>nd</sup> September at a unique Championship Dinner to be held on a barge in the middle of Darwin harbour including three course meal, beverages and entertainment

2 x Tickets to the Corporate Club adjacent to the 18<sup>th</sup> Green on Sunday 3<sup>rd</sup> September including beverages and canapés

\$2,000 + GST Packages are flexible and can be tailored to meet the needs of your business.



## Hole Sponsorship Package

6 x players (2 x groups) to play in the Championship Pro-Am on Wednesday 30<sup>th</sup> August @ 12:15pm with a PGA Professional including:

- Lunch on arrival prior to golf
- Dinner following the round
- o Motorised cart
- Welcome pack for each invitee (including an Official PGA shirt and cap)

Ability for the sponsor to insert additional material into welcome packs

Exclusivity of sponsorship in your category of industry

10 x Tickets to the NT PGA Championship Dinner on Saturday 2<sup>nd</sup> September at a unique Championship Dinner to be held on a barge in the middle of Darwin harbour including three course meal, beverages and entertainment

10 x Tickets to the Corporate Club adjacent to the 18<sup>th</sup> Green on Sunday 3<sup>rd</sup> September including beverages and canapés

Ability to erect signage on one(1) allocated hole for the duration of the tournament. Such signage will obtain significant exposure and will be created and supplied by the Palmerston Golf Course.



## Hole Sponsorship continued

Sponsor's logo to be present on tournament material such as:

- o Northern Territory PGA Championship Leaderboard
- Northern Territory PGA Championship printed documentation including though not limited to posters, draws, results
- Palmerston Golf Course website with associated links to the sponsor's website
- PGA website with associated links to the sponsor's website
- 1 x EDM to the Palmerston Golf Course and Cazalys-Palmerston Club Member Database with an exclusive offer for recipients.

#### Plus One (1) of the following options:

- 4 x Additional Rounds of Golf at Palmerston Golf Course including cart hire
- 1 x Free Function Room Hire (subject to availability)

### \$5,000 + GST

Packages are flexible and can be tailored to meet the needs of your business.



## **Official Partner Package**

6 x players (2 x groups) to play in the Championship Pro-Am on Wednesday 30<sup>th</sup> August @ 12:15pm with a PGA Professional including:

- o Lunch on arrival prior to golf
- Dinner following the round
- o Motorised cart
- Welcome pack for each invitee (including an Official PGA shirt and cap)

Ability for the sponsor to insert additional material into welcome packs

10 x Tickets to the NT PGA Championship Dinner on Saturday 13<sup>th</sup> August at a unique Championship Dinner to be held on a barge in the middle of Darwin harbour including three course meal, beverages and entertainment

10 x Tickets to the Corporate Club adjacent to the 18<sup>th</sup> Green on Sunday 4<sup>th</sup> September including beverages and canapés

Ability to erect signage on one (1) allocated hole for the duration of the tournament. Such signage will obtain significant exposure and will be created and supplied by the Palmerston Golf Course.



## Official Partner Package continued

Sponsor's logo to be present on tournament material such as:

- Northern Territory PGA Championship Leaderboard
- Northern Territory PGA Championship printed documentation including though not limited to posters, draws, results
- Palmerston Golf Course website with associated links to the sponsor's website
- PGA website with associated links to the sponsor's website

Sponsor branding/recognition via the following tournament advertisements:

- Championship TV Advertisement on Channel 9 & SCTV
- Championship Newspaper Advertising in NT News
- Championship Radio Advertisement on 104.9 Mix FM

#### Plus One (1) of the following options:

- 8 x Additional Rounds of Golf at Palmerston Golf Course including cart hire
- 1 x Free Function Room Hire (subject to availability)

### \$10,000 + GST

Packages are flexible and can be tailored to meet the needs of

your business.



## **Contact**

#### **Noel Fahey**

General Manager Cazalys & The Palmerston Golf Course Phone: 8932 8688 Mobile: 0418 855 767 Email: gm@cazalysnt.com.au

#### **Steve Kotz**

Club Manager Palmerston Golf Course Phone: 8932 1324 Mobile: 0400 329 501 Email: <u>manager@palmerstongolfcourse.com.au</u>

#### Susan Heenan

Marketing Manager Cazalys & The Palmerston Golf Course Phone: 8932 8688 Mobile: 0425 297 642 Email: <u>marketing@cazalysnt.com.au</u>









28<sup>th</sup> April 2017

Jan Peters Director of Community Services City Of Palmerston

Dear Jan,

Thank you for meeting with Noel Fahey and myself yesterday to discuss sponsorship opportunities for the 2017 NT PGA. As discussed, the Palmerston Golf Course is seeking \$40,000 as naming rights sponsor for the 2017 NT PGA.

On the back of the successful staging of the 2016 City of Palmerston Northern Territory PGA Championship, the PGA of Australia and the Palmerston Golf Course will continue to exhaust every option for the Northern Territory's most elite golf tournament to remain on the ISPS Handa PGA Tour of Australasia schedule for many years to come.

With this in mind, our vision is to continue to enhance the event for both the sponsors and the community, and create a greater presence of the tournament in the Asia Pacific region.

Actively engaging surrounding communities through signage, promotions and Professional visitation will improve our ability to deliver on sponsor recognition, crowd numbers and increased business potential.

At the forefront of our minds are the event goals including promoting the game of golf and delivering an international sporting event to the Territory. Doing so will enable us to produce an event with moral and financial longevity.

One of the major components of the City of Palmerston Northern Territory PGA Championship, was to involve the greater Northern Territory golfing public. This was achieved through the Path to Palmerston, where each NT club ran a Path to Palmerston qualifying event. The winners of both the Male and Female competitions received an invite to compete in the Championship Pro-Am.

Junior golfers from across the Northern Territory enjoyed an opportunity of a lifetime, rubbing shoulders with their heroes and playing the tournament course just days out from the Championship at the Junior ProAm. 25 Juniors competed in the event which will no doubt inspire the next generation of Northern Territory golfers.

The Darwin public were treated to some one-on-one tuition from some of Australia's leading professionals in the lead up to the Championship. More than 20 keen golfers participated in the Championship clinic held on the Tuesday evening, enjoying the tuition and tips being offered by the professionals.

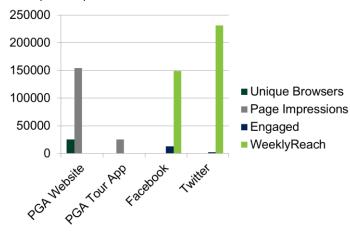
More than 155 amateurs, including sponsors and guests competed in the inaugural Championship Pro-Am on the Wednesday of Tournament week. Playing in a team competition, this event gives all of the Tournament's key stakeholders an opportunity to play alongside the country's finest golf professionals, while in a relaxed and light hearted environment.

#### **MEDIA & COMMUNICATIONS**

Below is a breakdown of the marketing /branding for the 2016 NT PGA;

- Approximately 1000 TV commercials screened on SCTV & Channel Nine Darwin
- Approximately 200 Radio commercials on Mix 104.9
- 1 x Outside Broadcast on Mix 104.9 on Sunday 14th August
- 17,000 copies NT PGA Lift Out Guide in the NT News
- 6 x advertisements in the NT News
- 60 x A1 Event Posters
- Web & Social media exposure
- Roadside Banners
- Sponsor Display Banners

The below report indicates the reach of the PGA Media throughout the City of Palmerston NT PGA Championship.



#### **ECONOMIC ANALYSIS**

In its inaugural year the NT PGA Championship returned an estimated \$626,148 for the week into the Northern Territory's economy through accommodation, food and beverage, ancillary hire and travel expenses and tournament operations. This figure is predicted to increase with ongoing penetration into Asia, 'golfing tourists' are attracted to play and stay in the Northern Territory throughout the year.

Whilst hard to gather 'actual data' surrounding economic impact of the tournament, we have listed below the estimated number of visitors (participants, spectators, support crew, artists, others travelling specifically for the event), their total length of stay and their estimates daily spend (accommodation, food, activities etc.) These figures do not include visitors who are already in town on vacation who attend the event.

Local suppliers also benefitted from the Tournament with a total spend of \$153,395.67 to produce the event. A detailed list can be provided on request.

	Competitors	Locals	Intra State Visitors	Path to Palmerston	Inter State Visitors	International Visitors	Totals
Visiting Specifically	116	100	60	10	110	30	426
Average Daily Spend	\$234	\$50	\$302	\$110	\$302	\$326	n/a
Average Length of Stay	7 Days	n/a	7 Days	3 Days	7 Days	7 Days	n/a
Totals	190,008	5000	126,840	3,300	232,540	68,460	n/a
Grand Total	\$626,148						

\* Figures supplied by the Australian Golf Industry Council / Sports Marketing

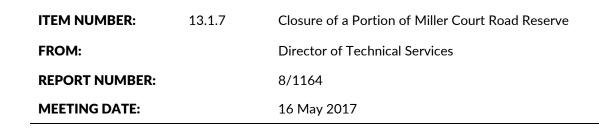
The City of Palmerston NT PGA Championship remains on trend to meet its long term vision of being a significant golfing spectacle for the Northern Territory, one which continues to attract a broad media interest and tourism attendance.

We appreciate the support of the City of Palmerston and your consideration of this proposal, and look forward to continuing this relationship well into the future.

Yours sincerely,

Susan Heenan MARKETING MANAGER CAZALYS & CADDIES @ THE PALMERSTON GOLF COURSE.

## COUNCIL REPORT



#### **Municipal Plan:**

city of

PALMERSTON

- 3. Environment & Infrastructure
  - 3.2 Assets and Infrastructure
    - 3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

#### Summary:

This report seeks Council's endorsement for the closure of a portion of Miller Court road reserve in Gunn.

#### RECOMMENDATION

- 1. THAT Council receives Report Number 8/1164.
- 2. THAT Council resolve to close a portion of Miller Court road reserve as shown in **Attachment A** to the Report Number 8/1164.
- 3. THAT Council authorise the Mayor and Chief Executive Officer to seek consent from the ministers administering the Local Government Act and Control of Roads Act, per section 187 of Local Government Act.

#### **Background:**

Council at its ordinary meeting held on 1 March 2016 resolved that:

4.5 Sale of a Portion of Miller Court Road Reserve 8/0829

Moved: Alderman Bunker Seconded: Alderman Pascoe-Bell

1. THAT Council receives Report Number 8/0829.

CARRIED 8/1862-01/03/2016

Moved: Alderman Bunker Seconded: Alderman Pascoe-Bell

2. THAT after giving due consideration to the Minister's guideline and that there is only one potential purchaser of the land, the portion of the Miller Court road reserve, approximately

 $200m^2$  be offered to the adjoining land owners at a price of \$50,000 ex.gst subject to the following:

- All road closure and subdivision costs to be paid by the purchaser.
- This resolution be valid for a period of 2 years from the date of this resolution.
- That the sale only proceed should the adjoining property be subdivided generally in accordance with Development Permit DP15/0429.
- 3. THAT subject to the developer meeting the requirements of this resolution the Mayor and Chief Executive Officer are granted delegation to sign and seal all required documentation for the sale of the portion of Miller Court road reserve.

#### CARRIED 8/1863-01/03/2016

Following the above resolution, staff advertised the proposed closure via a public notice in the NT News (See **Attachment B**). No objections and comments were received from the public.

#### General:

The Developer, Mibro, has completed the subdivision development in the Views. Mibro has provided Council with a survey plan showing the portion of the road reserve to be closed (see Attachment A).

Staff recommend that Council endorse the closure of the surplus road reserve, and that it be incorporated into the adjoining private property, Lot 11511, LTO 2015/098 (as shown in Attachment A) and as per council resolution 8/1863-01/03/2016.

Prior to formally closing the subject portion of the road reserve, Council needs to obtain consent from the ministers administering the Local Government Act and Control of Roads Act per section 187 of Local Government Act.

#### **Financial Implications:**

Through the sale of this land, Council will gain \$50,000.

#### Legislation/Policy:

Local Government Act and Control of Roads Act.

#### **Recommending Officer:** Mark Spangler, Director of Technical Services

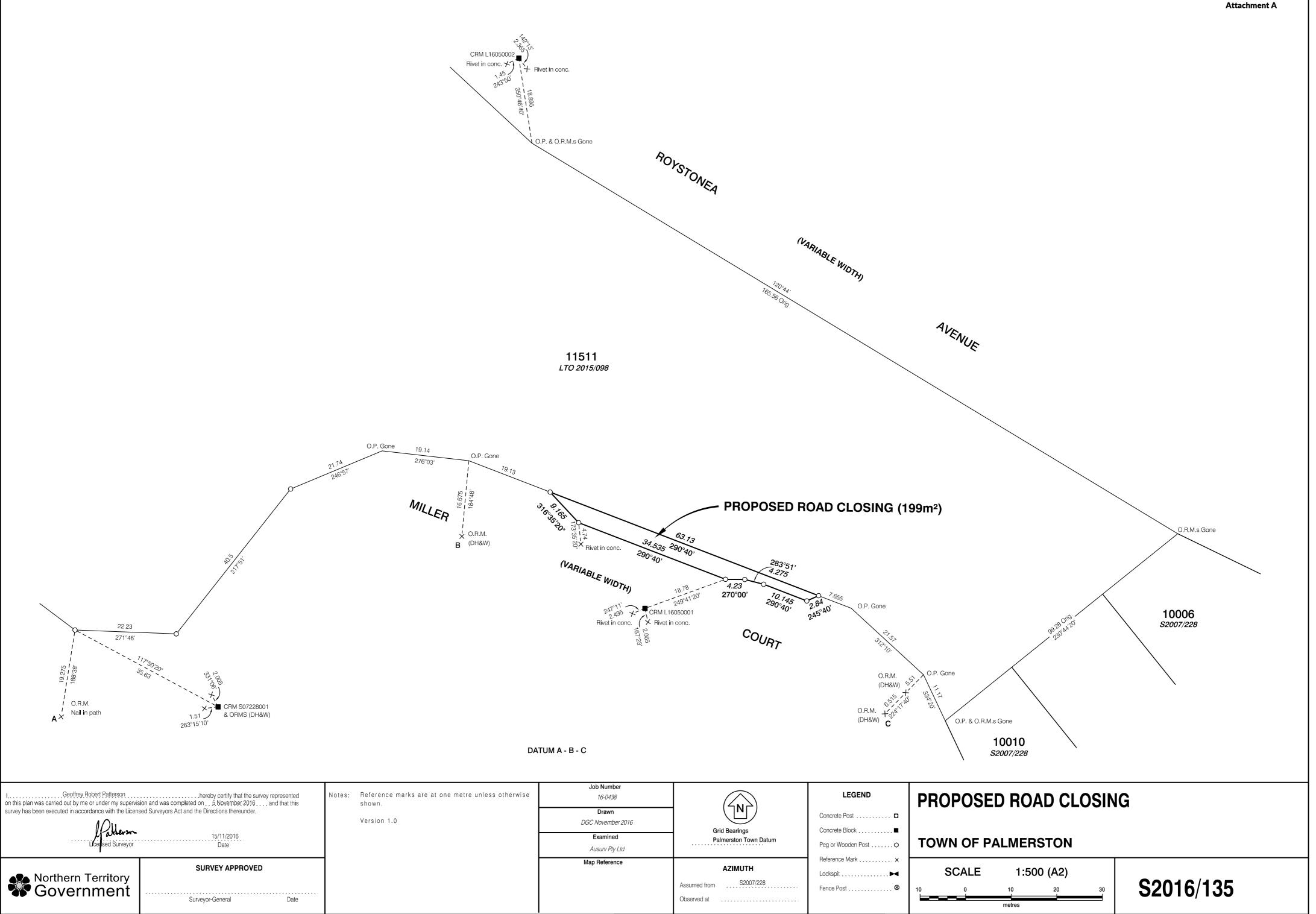
Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

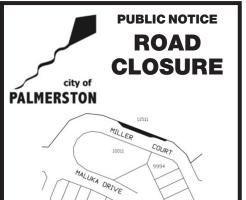
Author: Jeetendra Dahal, Technical Services Manager.

#### **Schedule of Attachments:**

Attachment A: Survey Plan - Proposed Road Closing, S2016/135

Attachment B: Public Notice - Road closure





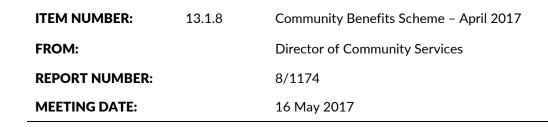
The City of Palmerston advises that the area of road identified in the diagram as part of Miller Court Gunn, adjoining Lot 11511, Town of Palmerston and comprising 199m<sup>2</sup>, is proposed to be permanently closed in accordance with Regulation 19 of the Local Government (Administration) Regulations.

Government (Administration) Regulations. The purpose of the road closure is to facilitate the orderly development of the adjoining land in accordance with Development Permit DP15/0429. Subject to the approval of this Permanent Road Closure in accordance with Section 187 of the Local Government Act, the City of Palmerston proposes to dispose of this land (being surplus to Council's requirements) to the adjoining owner of Lot 11511 in accordance with Section 182 of the Local Government Act.

Any objections to or comments regarding the proposal must be submitted in writing to The Chief Executive Officer, PO Box 1, Palmerston NT 0831, by no later than 5pm, Monday 21st January 2017.

Ricki Bruhn - Chief Executive Officer

## COUNCIL REPORT



#### **Municipal Plan:**

city of

PALMERSTON

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

#### Summary:

At the Community, Culture and Environment Committee (CCE) meeting held on 3 May 2017, the Committee resolved that the report be brought to Council for information.

This report provides a summary of the Community Benefits Scheme applications processed for the month of April 2017.

#### RECOMMENDATION

THAT Council receives Report Number 8/1174.

#### **Background:**

This report details applications received, approved/not approved against the Community Benefits Scheme eligibility criteria and selection process.

#### General:

Please see attached a table listing all funding applications and acquittals processed during April 2017.

Since the 3 May CCE Meeting the CEO has approved an additional grant application, which has reduced the available funds. This report has been amended to reflect these changes.

Included is a table with an update of funds paid to recipients and amount of funds remaining in the budget for Grants, Donations, Sponsorships and Scholarships for 2016/2017.

#### Explanation of table:

Committed funds include \$4,000 for the Aridagawa Sister City Exchange Scholarships, \$11,750 to YMCA of the Top End Community Services, \$2,000 to Top End Rumble, \$1,500 Scholarship to Ms Ashlee Coleman and \$2,000 for Sids and Kids walk 2 Remember.

#### **Financial Implications:**

The budget for the 2016/2017 year for grants, donations, scholarships and sponsorships is \$100,000. Due to the successful distribution of funds to the community the available budget to date rests at \$5,724.

\$100,000 remains in the Community Benefit Scheme Reserves.

#### Legislation/Policy:

Policy number FIN18 - Grants, Donations, Scholarships and Sponsorships

**Recommending Officer:** Jan Peters, Director of Community Services

Any queries on this report may be directed to Jan Peters, Director of Community Services on telephone (08) 8935 9972 or email <u>jan.peters@palmerston.nt.gov.au</u>

#### Schedule of Attachments:

Attachment A: Applications/Acquittals Received Summary April -May 2017, Expenditure to Date

#### **Community Benefits Scheme**

#### **Applications Received**

Activity Project Applicant		Amount Requested Amount Received		Outcome	
Nepalese Language and cultural	Nepalese association of NT	\$ 13,120 plus \$2,440 in-			
Classes in Palmerston		kind	n/a	In progress	
Desex Cats Better for the	Top End Rehoming Group				
Community		\$10,000	n/a	Deferred until CAMP	
Desexing Cats in Palmerston	Cat Association of the NT	\$5,000	n/a	Deferred until CAMP	
Aridagawa Sister City Exchange	Rosebery Middle School and				
Scholarship	Palmerston Senior College	\$4,000	\$4,000	Successful	
Trailer – Palmerston Mobile Youth	YMCA of the Top End				
Outreach Program	Community Services	\$11,750	\$11,750	Successful	
Top End Rumble	Top End Rumble	\$15,000, \$2,000 or \$500	\$2,000	Successful	
Scholarship	Ms Ashlee Coleman	\$1,500	\$1,500	Successful	
NT Walk 2 Remember 2017	Sids and Kids	\$2,000	\$2,000	Successful	
Transition Film Festival - River Blue	Environment Centre	\$2,000	n/a	In progress	
PGA Championships	Cazaly's Palmerston Club and				
	The Palmerston Golf Course	\$40,000	n/a	In progress	

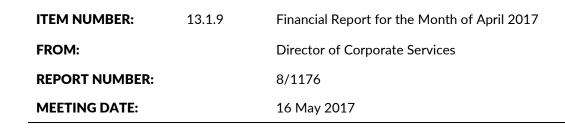
#### **Acquittals Received**

Applicant	Activity Project	Amount Granted

#### Current Community Benefits Scheme Expenditure to Date

CC name	Account Name	YTD \$	Commitment \$	YTD+Comm \$	Rev. Budget	Budget Available \$
Grants / Donations/Contributions						
Paid	Community Grants	73,026	19,250	92,276	100,000	5,724

## COUNCIL REPORT



#### **Municipal Plan:**

city of

PALMERSTON

- 4. Governance & Organisation
  - 4.1 Responsibility
    - 4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

#### Summary:

Financial Report for the month of April 2017.

#### RECOMMENDATION

THAT Council receives Report Number 8/1176.

#### **Background:**

The Local Government (Accounting) Regulations prescribes that:

18 Financial reports to Council

- 1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
  - b. The forecast income and expenditure for the whole of the financial year.
- 2. The report must include:
  - a. Details of all cash investments held by the Council (including any money held in trust);
  - b. A statement on the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;
  - c. Other information required by the Council.

If a Council does not hold a meeting in a particular month, the report is to be laid before the Council Committee performing the Council's financial functions for the particular month.

#### General:

Financial Officers provide year to date financial information for the month ended 30 April 2017.

The format of items 1.1 Executive Summary and 2.1 Budget Summary Report have been amended from the previous month. The new details provided in the Executive Summary replace the first page of the previous Budget Summary Report and now include forecasted income and expenditure for the remainder of the financial year.

#### **Financial Implications:**

Nil.

#### Legislation/Policy:

Council policies, the Local Government Act and associated regulations and the Australian Accounting Standards.

#### **Recommending Officer:** Ben Dornier, Director of Corporate Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au

Author: Maxie Smith, Acting Finance Manager

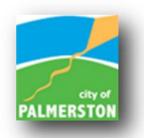
#### Schedule of Attachments:

Attachment A: Financial Management Report - April 2017

# Financial Management Reports

April 2017

# 1. Executive Summary 2. Financial Results



## **TABLE OF CONTENTS**

April 2017

### SECTION 1 – EXECUTIVE SUMMARY

#### SECTION 2 – FINANCIAL RESULTS

- 1.1 Executive Summary
- 2.1 Budget Summary Report
- 2.2 Investments Management Report
- 2.3 Reserves Schedule
- 2.4 Debtor Control Accounts
- 2.5 Creditor Accounts Paid
- 2.6 Creditor Accounts Outstanding
- 2.7 Statement of Credit Card Transactions
- 2.8 Waste Charges
- 2.9 Commercial Leases

## **Section 2 Financial Results** 1.1 - Executive Summary as at 30 April 2017

Results	Budget 2017	YTD Actual	YTD Non-Committed		Total YTD	% Utilised
			Committed	Forecast	Forecast	
Operating Income						
Rates & Charges	-26,120,154	-25,445,792	0	0	-25,445,792	97%
Statutory Charges	-967,250	-815,172	0	0	-815,172	84%
User Fees & Charges	-397,097	-385,757	0	0	-385,757	97%
Operational Grants Received	-2,384,278	-1,991,932	0	-375,784	-2,367,716	99%
Investment Income	-866,934	-739,363	0	-174,360	-913,723	105%
Other Income	-130,327	-181,353	0	0	-181,353	139%
Operating Income	-30,866,040	-29,559,369	0	-550,144	-30,109,513	96%

Operating income is currently at 96%. Adjustments to the Waste Management income which form part of Rates will be made at year end to recognise the waste levy charge of \$231.50 in line with Council Policy TECH04 in the amount of \$84,729. Currently four unit complexes in Palmerston have a waste levy charge of this nature. Overall operating income is anticipated to be lower than budget due to lost rental income in the area of Fees and lack of provision for doubtful debt in the budget in the area of Rates. Some adjustments will be made in the third budget review.

Capital Income						
Capital Income	-17,145,068	-6,782,499	0	-643,277	-7,425,776	43%
Add Gifted Assets	10,000,000	0	0	0	0	0%
Capital Income	-7,145,068	-6,782,499	0	-643,277	-7,425,776	95%
Capital income is adjusted above to rem	ave difted assets and	لمعتيناته مطالاتها	in the third budget	review to reduce B2B fun	ding received	

Capital income is adjusted above to remove gifted assets and will be adjusted in the third budget review to reduce R2R funding received.

Operating Expenditure						
Employee Expenses	6,765,049	5,519,038	3,059	1,907,000	7,429,097	110%
Professional Services	737,442	610,296	206,271	0	816,567	111%
Insurance	417,500	418,585	0	0	418,585	100%
Utilities	2,764,025	1,292,480	8,583	651,403	1,952,467	71%
Depreciation	8,402,500	7,002,080	0	1,400,420	8,402,500	100%
Less Depreciation	-8,402,500	-7,002,080	0	-1,400,420	-8,402,500	100%
Elected Member Allowances	312,796	224,517	0	88,279	312,796	100%
Contractors & Materials	11,617,877	8,025,333	2,419,864	1,200,000	11,645,197	100%
Other Expenses	3,113,106	2,136,993	217,627	470,706	2,825,326	91%
Operating Expenditure	25,727,795	18,227,241	2,855,404	4,317,388	25,400,033	82%

Overall operating expenditure is anticipated to be over budget in areas like employee costs, professional services and contractors. In the area of employee costs the deficit is caused by a 5% vacancy factor not realised. In addition, year end provisions for leave are not currently reflects. While many commitments have been raised for contract services further increases are anticipated. Adjustments will be made in third budget review and may require reserve movement to alleviate deficit.

Capital Expenditure						
Capital Expenses	14,600,974	7,272,756	1,690,106	4,735,123	13,697,985	94%
Capital Expenditure	14,600,974	7,272,756	1,690,106	4,735,123	13,697,985	61%

Many capital projects are completed close to year end due to weather changes however some capital project roll overs are anticipated. In addition, various adjustment will be made in third budget review. A revised estimate of capital projects completed by year end will be available next month.

21		0.0		0		
Net (Income)/Expenditure	2,317,661	-10,841,870	4,545,510	7,859,090	1,562,729	

While total year to date forecast is currently less than budgeted finance will work toward improving forecasted results with department managers. Third budget review is also currently on progress and will cause adjustments in the following periods.

	Budget 2017
Reserves	
Movements to Reserves	8,455,779
Movements from Reserves	-6,880,722
Reserves	1,575,057
Borrowings	
Borrowings	-4,000,000
Repayment of Borrowings	107,280
Borrowings	-3,892,720
Net Balance Sheet Movements	-2,317,663
Total	-2

Reviewed by: Acting Finance Manager

Ribi Brugn

Approved by: Chief Executive Officer

### 2.1 - Budget Summary Report as at Operating Income

30 April 2017

	Ор	erating Inco	ne			
	Original	First Budget	Second	Total Budget	YTD Actuals	
	Budget	Review	Budget	(inc.		%
			Review	Revisions)		
Governance				/		
Office of the CEO	-714,856	0	-285,081	-999,937	-823,785	82.38%
Governance	-714,856	0	-285,081	-999,937	-823,785	82.38%
Corporate Services						
Financial Services	-400,000	0	-13,957	-413,957	-350,796	84.74%
Human Resources	0	0	0	0	-4,890	0.00%
Office of the Director Corp and Community Services	0	-10,000	-13,000	-23,000	-21,111	91.79%
Rates	-19,513,257	-71,907	-500	-19,585,664	-18,837,963	96.18%
Corporate Services	-19,913,257	-81,907	-27,457	-20,022,621	-19,214,760	95.97%
Community Services						
Arts & Culture	-10,000	0	0	-10,000	0	0.00%
Community Development	, 0	0	0	0	-6,965	0.00%
Events Promotion	0	0	-1,500	-1,500	-1,500	100.00%
Health and Wellbeing Services	0	0	0	0	-13,440	0.00%
Library Services	-725,009	57,061	-6,500	-674,448	-663,975	98.45%
Senior Citizens	-1,500	0	0	-1,500	-1,500	100.00%
Youth Services	-25,000	20,000	0	-5,000	-3,150	63.00%
Community Services	-761,509	77,061	-8,000	-692,448	-690,530	99.72%
Technical Services						
Animal Management	-372,000	0	0	-372,000	-371,848	99.96%
Aquatic Centre	-95,804	0	0	-95,804	-73,719	76.95%
Civic Centre	-189,131	0	0	-189,131	-149,660	79.13%
Driver Resource Centre	-3,600	0	0	-3,600	-4,680	130.00%
Gray Community Hall	-10,800	0	-2,000	-12,800	-19,214	150.11%
Office of the Director Technical Services	-37,250	0	-51,350	-88,600	-111,810	126.20%
Parking & Other Ranger Services	-170,000	0	0	-170,000	-151,159	88.92%
Private Works	-207,000	0	0	-207,000	-105,653	51.04%
Roads & Transport	-795,729	о	0	-795,729	-602,009	75.66%
Stormwater Infrastructure	-1,920	о	0	-1,920	-1,015	52.86%
Subdivisional Works	-200,000	о	0	-200,000	-194,023	97.01%
Waste Management	-6,568,290	о	0	-6,568,290	-6,638,832	101.07%
Birripa Court Investment Property	-446,160	о	0	-446,160	-405,600	90.91%
Durack Heights Community Centre	0	о	0	0	-1,070	0.00%
Technical Services	-9,097,684	0	-53,350	-9,151,034	-8,830,294	96.50%
	-30,487,306	-4,846	-373,888	-30,866,040	-29,559,369	95.77%

## Section 2 Financial Results 30 April 2017

# 2.1 - Budget Summary Report as at

	Capit	al Income			
	Original Budget	First Budget Review	Total Budget (inc. Revisions)	YTD Actuals	%
Corporate Services					
Office of the Director Corp and Community Services	-30,000	-1,850,000	-1,884,000	-1,887,405	100.18%
Corporate Services	-30,000	-1,850,000	-1,884,000	-1,887,405	100.18%
Technical Services					
Roads & Transport	-890,778	-3,650,000	-5,011,068	-4,381,540	87.44%
Subdivisional Works	-10,250,000	0	-10,250,000	-513,555	5.01%
Technical Services	-11,140,778	-3,650,000	-15,261,068	-4,895,095	32.08%
	-11,170,778	-5,500,000	-17,145,068	-6,782,499	<b>39.56</b> %

# 2.1 - Budget Summary Report as at

30 April 2017

		Operating	g Expenditur	e			
	Original	First Budget	Total Budget	YTD Actuals	Commitment	Total YTD	
	Budget	Review	(inc.			Actuals plus	%
	U		Revisions)			Commitments	
Governance			,				
Elected Members	352,526	0	352,526	242,568	1,281	243,850	69.17%
Office of the CEO	790,316	0	790,316	577,013	17,319	594,332	75.20%
Governance	1,142,842	0	1,142,842	819,581	18,600	838,181	73.34%
Corporate Services							
Customer Services	167,966	0	166,966	135,264	0	135,264	81.01%
Financial Services	1,302,334	-2,750	1,256,838	1,050,705	5,050	1,055,755	84.00%
Human Resources	182,087	0	188,647	171,745	183	171,928	91.14%
Information Technology	1,064,081	0	1,063,331	812,467	76,984	889,451	83.65%
Office of the Director Corp and Community Services	8,933,624	0	8,927,824	7,396,616	10,603	7,407,220	82.97%
Public Relations and Communications	107,150	0	107,150	62,414	9,983	72,397	67.57%
Rates	281,000	0	303,500	328,884	1,198	330,082	108.76%
Records Management	308,466	0	307,466	190,866	179	191,045	62.14%
Corporate Services	12,346,708	-2,750	12,321,722	10,148,961	104,181	10,253,142	83.21%
Community Services							
Arts & Culture	160,000	0	160,000	89,442	10,555	99,997	62.50%
Community Development	831,084	0	826,584	701,691	3,518	705,209	85.32%
Events Promotion	311,600	0	313,100	156,817	27,584	184,401	58.90%
Families & Children	61,500	61,439	122,939	66,539	950	67,489	54.90%
Health and Wellbeing Services	65,000	0	65,000	8,886	22,959	31,845	48.99%
Library Services	1,335,030	0	1,313,430	1,016,839	26,613	1,043,452	79.44%
Senior Citizens	1,500	0	1,500	1,044	0	1,044	69.58%
Youth Services	62,500	-20,000	42,500	26,239	4,988	31,227	73.47%
Community Services	2,828,214	41,439	2,845,053	2,067,497	97,167	2,164,664	76.09%
Technical Services							
Animal Management	103,793	3,746	107,539	93,062	14,738	107,800	100.24%
Aquatic Centre	389,392	3,900	393,292	270,837	47,781	318,618	81.01%
Archer Sports club	6,977	0	6,977	3,252	0	3,252	46.61%
Civic Centre	372,210	19,500	391,960	258,667	12,984	271,652	69.31%
Depot	87,595	0	58,595	36,919	3,686	40,605	69.30%
Driver Resource Centre	29,015	0	18,232	9,628	478	10,106	55-43%
Emergency Operations	10,000	0	161,857	164,057	900	164,957	101.92%
Gray Community Hall	76,517	1,000	66,017	35,692	5,007	40,700	61.65%
Office of the Director Technical Services	1,350,234	0	1,358,234	1,153,090	185,136	1,338,226	98.53%
Open Space	5,470,083	0	5,441,083	3,256,151	702,261	3,958,411	72.75%

	Original	First Budget	Total Budget	<b>YTD Actuals</b>	Commitment	Total YTD	
	Budget	Review	(inc.			Actuals plus	%
			Revisions)			Commitments	
Parking & Other Ranger Services	606,662	0	602,662	598,586	2,185	600,771	99.69%
Private Works	80,546	0	79,296	63,454	0	63,454	80.02%
Recreation Centre	212,847	-550	212,297	135,863	17,004	152,867	72.01%
Roads & Transport	2,345,665	0	2,342,665	1,498,570	292,803	1,791,373	76.47%
Stormwater Infrastructure	269,000	0	269,000	170,129	13,896	184,025	68.41%
Street Lighting	655,043	0	655,043	298,499	0	298,499	45.57%
Subdivisional Works	0	0	0	162	0	162	0.00%
Waste Management	5,512,083	0	5,473,926	4,014,437	1,330,635	5,345,072	97.65%
Birripa Court Investment Property	116,053	0	116,053	92,778	1,748	94,526	81.45%
Durack Heights Community Centre	57,950	0	47,950	17,261	3,473	20,734	43.24%
Goyder Square	0	0	18,000	22,188	0	22,188	123.27%
Technical Services	17,751,665	27,596	17,820,678	12,193,282	2,634,716	14,827,998	83.21%
	34,069,429	66,285	34,130,295	25,229,321	2,854,664	28,083,985	82.28%

## 2.1 - Budget Summary Report as at **Capital Expenditure**

30 April 2017

		Capitai	Experiature				
	Original	First Budget	Total Budget	YTD Actuals	Commitment	Total YTD	
	Budget	Review	(inc.			Actuals plus	%
			Revisions)			Commitments	
Corporate Services							
Information Technology	52,000	35,000	87,000	24,410	11,928	36,338	41.77%
Office of the Director Corp and Community Services	180,000	0	161,746	161,746	0	161,746	100.00%
Corporate Services	232,000	35,000	248,746	186,155	11,928	198,084	79.63%
Community Services							
Community Development	0	40,000	40,000	18,538	0	18,538	46.35%
Library Services	24,000	-7,500	30,000	2,370	0	2,370	7.90%
Community Services	24,000	32,500	70,000	20,908	0	20,908	<b>29.87</b> %
Technical Services							
Aquatic Centre	80,500	0	80,500	23,233	14,899	38,132	47.37%
Civic Centre	0	531,984	531,984	173,957	0	173,957	32.70%
Depot	25,000	0	25,000	3,350	850	4,200	16.80%
Driver Resource Centre	7,000	0	7,000	7,350	0	7,350	105.00%
Office of the Director Technical Services	400,000	2,282,146	3,058,261	2,660,870	433,012	3,093,882	101.16%
Open Space	1,568,175	134,859	1,673,534	191,212	604,735	795,946	47.56%
Roads & Transport	1,196,500	2,603,537	3,846,737	2,351,640	558,785	2,910,424	75.66%
Stormwater Infrastructure	80,000	900,000	980,000	896,570	0	896,570	91.49%
Subdivisional Works	0	0	0	189,083	6,142	195,225	0.00%
Waste Management	2,467,000	1,330,400	4,079,212	568,429	59,755	628,184	15.40%
Technical Services	5,824,175	7,782,926	14,282,228	7,065,692	1,678,177	8,743,870	61.22%
	6,080,175	7,850,426	14,600,974	7,272,756	1,690,106	8,962,862	61.39%

2-2 Investments Management Report

#### INVESTMENTS REPORT TO COUNCIL AS AT

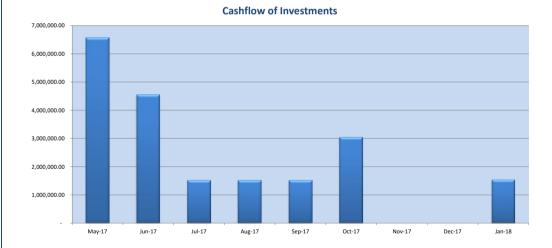
30/04/2017

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	WEIGHTED AVERAGE RATE		TITUTION OTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%				\$	6.79	0.00%
Auswide	S&P A2	\$ 1,500,000.00	2.60%	June 28, 2017	59	0.001934700			
Auswide	S&P A2	\$ 1,500,000.00	2.80%	May 3, 2017	3	0.002083523	\$3,	,000,000.00	14.88%
AMP	S&P A1	\$ 1,500,000.00	2.75%	August 23, 2017	115	0.002046317			
AMP	S&P A1	\$ 1,500,000.00	2.75%	October 25, 2017	178	0.002046317			
AMP	S&P A1	\$ 1,500,000.00	2.75%	January 17, 2018	262	0.002046317	\$4,	,500,000.00	22.32%
Bank of Queensland	S&P A2	\$ 1,500,000.00	2.70%	May 10, 2017	10	0.002009112	\$1,	,500,000.00	7.44%
Beyond Bank	S&P A2	\$ 1,000,000.00	2.85%	June 7, 2017	38	0.001413819			
Beyond Bank	S&P A2	\$ 1,500,000.00	2.70%	October 11, 2017	164	0.002009112	\$2,	,500,000.00	12.40%
Credit Union Australia	S&P A2	\$ 1,500,000.00	2.70%	September 6, 2017	129	0.002009112	\$1,	,500,000.00	7.44%
National Australia Bank	S&P A1	\$ 1,500,000.00	2.74%	May 24, 2017	24	0.002038876			
National Australia Bank	S&P A1	\$ 7,343.41	2.80%	•		0.000010200			
National Australia Bank	S&P A1	\$ 150,814.04	2.80%			0.000209483	\$1,	658,157.45	8.23%
ME Bank	S&P A2	\$ 2,000,000.00	2.66%	May 17, 2017	17	0.002639129			
ME Bank	S&P A2	\$ 2,000,000.00	2.67%	June 14, 2017	45	0.002649051			
ME Bank	S&P A2	\$ 1,500,000.00	2.67%	July 26, 2017	87	0.001986788	\$5,	,500,000.00	27.28%
TOTAL SHORT TERM INVESTMENT		\$ 20,158,164.24		Average Days to Maturity	87.00	Weighted Average		2.71%	100.00%

 
 TOTAL SHORT TERM INVESTMENT
 \$ 20,158,164.24
 Average Days to Maturity
 87.00
 Weighted Average
 2.71%
 100.0

 % OF TOTAL INVESTMENT PORTEOU IO
 A1 (max 100%) 30%
 F1 (max 100%) 0%
 A2 (max 80%) 70%
 F2 (max 80%) 0%

GENERAL BANK FUNDS     \$ 4,697,042.60     Total Budget Investment Earnings     -\$ 400,000.00       TOTAL ALL FUNDS     \$ 24,855,206.84     Year to Date Investment Earnings     -\$ 371,866.74	6 OF TOTAL INVESTMENT PORTFOLIO	A1 (max 100%) 30%	F1 (max 100%)	0%	A2 (max 80%)	70%	F2 (max 80%)
TOTAL ALL FUNDS \$ 24,855,206.84 Year to Date -\$ 371,866.74							
	GENERAL BANK FUNDS	\$ 4,697,042.60	3	U	-\$ 400,000.00		
	TOTAL ALL FUNDS	\$ 24,855,206.84	F		-\$ 371,866.74	F	



PROPERTY INVESTMENT

PROPERTY INVESTIMENT						
PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARITIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Cost \$	6,600,000	\$ 368,420 \$	87,659	\$ 280,761	\$ 164,367





Approved by: Chief Executive Officer

# Section 2 Financial Results 2-3 Reserves Schedule

	Balance as at	Original	TO RES Budget F		Adopted	Original	FROM RE Budget		Adopted	Balance as at
	01/07/2016	Budget	1st Review	2nd Review	Budget	Budget	1st Review	2nd Review	Budget	30/06/2017
Asset Related Reserves										
Property Reserve	898,963	0	0	0	0	0	0	0	о	898,963
Plant and Equipment Reserve	265,847	0	0	0	0	0	0	0	о	265,847
Infrastrucutre Reserve	1,900,834	0	1,850,000	50,000	1,900,000	0	0	0	о	3,800,834
Streetlighting Reserve	о	636,761	0	285,081	921,842	0	0	0	о	921,842
	3,065,644	636,761	1,850,000	335,081	2,821,842	0	0	0	0	5,887,486
Other Reserves										
Election Expenses Reserve	62,038	170,000	0	0	170,000	0	0	0	о	232,038
Disaster Recovery Reserve	500,000	0	0	0	о	0	0	151,857	151,857	348,143
Strategic Initiatives Reserve	500,000	0	0	0	о	0	0	0	о	500,000
Unexpended Grants Reserve	249,493	0	0	0	о	0	81,439	0	81,439	168,054
Unexpended Capital Works Reserve	4,180,426	0	0	0	о	0	4,180,426	0	4,180,426	0
Developer Funds in lieu of construction	4,277,227	250,000	0	0	250,000	0	0	0	о	4,527,227
Community Grants Reserve	100,000	0	0	0	о	0	0	0	о	100,000
Waste Management Reserve	1,386,811	5,213,937	0	0	5,213,937	2,467,000	0	0	2,467,000	4,133,748
	11,255,995	5,633,937	0	0	5,633,937	2,467,000	4,261,865	151,857	6,880,722	10,009,210
Total Reserve Funds	14,321,639	6,270,698	1,850,000	335,081	8,455,779	2,467,000	4,261,865	151,857	6,880,722	15,896,696
	Reviewed by: Acti	<b>B</b> ng Finance Mana	ger		-	Ribi R		er		

# 2-4 Debtor Control Accounts

# Section 2 Financial Results 30 April 2017

SUNDRY DEBTORS:					
BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
87,1	88.42 13,733.89	6,149.39	7,193.37	2,603.12	57,508.65
RATES:					
REPORT MONTH	OUTSTANDING \$	OUTSTANDING % OF RATES INCOME	OVERDUE \$	OVERDUE % OF RATES INCOME	
Apr-17	\$815,428	3.1%	\$1,377,635	5.2%	
Apr-16	\$432,882	1.7%	\$944,296	3.8%	
TOTAL OVERDUE \$	Charged in	Charged in	Charged in	Charged Prior to	
	2016/2017	2015/2016	2014/2015	2014/2015	
\$1,377,635	\$1,197,566	\$114,418	\$34,879	\$30,773	
INFRINGEMENTS:		\$			
Animal Infringements		123,490.86			
Public Places		9,884.00			
Parking Infringments		173,548.00			
Litter Infringements		875.00			
Signs		0.00			
Other Law and Order		0.00			
Net Balance on Infringement Debt	S	307,797.86	-		



Reviewed by: Acting Finance Manager

Ribi Brugn

Approved by: Chief Executive Officer

# **SECTION 2** Financial Results

2.5 - Creditor Accounts paid - April 2017

			2.5 - Credit	of Accounts pair	u - April 2017
Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount	
59	City of Palmerston	CORPORATE PETTY CASH 06/04/2017	Corporate Petty Cash 06/04/2017	\$	221.25
V00148	Land Development Corporation	RATES A# 113301 & 113783 REFUND	Rates A# 113301 & 113783 Refund Exempt Properties	\$	4,901.65
932	Mr I Abbott	MARCH 2017	MARCH 2017	\$	8,980.58
5552	S J Shutt	MARCH 2017	MARCH 2017	\$	3,146.75
4966	Mr P Bunker	MARCH 2017	MARCH 2017	\$	2,646.55
4237	Ms S M McKinnon	MARCH 2017	MARCH 2017	\$	2,596.55
4967	Mr A N Byrne	MARCH 2017	MARCH 2017	\$	2,496.55
V00599	Athina Pascoe-Bell	MARCH 2017	MARCH 2017	\$	1,746.55
V00228	Outback Tree Service	INV-0645	"Emergency request - Remove hanger on Eucalypt	\$	352.00
4561	Bendesigns	3941	Palmy Pool Party A1 Posters	\$	138.60
4561	Bendesigns	3930	Harvest Corner Outdoor Banner	\$	319.00
3313	Zip Print	16458	National Youth Week Bookmarks x 500	\$	220.00
3313	Zip Print	16462	National Youth Week A3 Posters x 50	\$	154.00
V00228	Outback Tree Service	INV-0644	53 Maurice - tree planting	\$	440.00
3880	PAWS Darwin Limited	0000081	Pound Maintenance Contract -14/2 to 13/3/2017	\$	7,532.25
V01079	CAP22 Services Pty Ltd	00002647	CAP 22 INV W/E - 12/03/17	\$	377.69
2236	The Top Ender Tri-Services Magazine Inc	00003260	The Top Ender April/May 2017	\$	160.00
V00228	Outback Tree Service	INV-0641	8 Loy Place - tree planting	\$	440.00
5458	Trojon Fencing Contractors	00003105	Repair bore compound wire, replace rusted cable	\$	1,562.00
36	Darwin Lock & Key	123954	Modify Lock at DRFC	\$	209.00
173	Initial Hygiene	95800492	Hygiene Service Agreement - 25/4 to 24/5/2017	\$	725.45
2587	Top End RACE	00039965	Bi-monthly Air-Con/Ref Maint - 27 Feb 2017	\$	176.00
2587	Top End RACE	00039973	Bi-monthly Air-Con/Ref Maint - 28 Feb 2017	\$	280.50
2977	Security & Technology Services P/L	114132	Alarm response - 6/3/17 - Aquatic Centre	\$	82.50
2587	Top End RACE	00039949	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$	449.55
2587	Top End RACE	00039957	Replacement of compressor etc at Civic Plaza	\$	4,466.00
5104	JLM Civil Works Pty Ltd	00006626	Replace 3 fence panels in verandah of Recreation	\$	1,603.80
5104	JLM Civil Works Pty Ltd	00006625	Signs Durack	\$	348.70
5104	JLM Civil Works Pty Ltd	00006624	Replace 7.9 x 2 concrete footpath behind 22 Gunter	\$	1,425.16
5104	JLM Civil Works Pty Ltd	00006623	Reinstate the croc sign at Marlow Lagoon	\$	46.20
5104	JLM Civil Works Pty Ltd	00006622	Stormwater Aquatic Cnt Car Park	\$	110.00
5104	JLM Civil Works Pty Ltd	00006621	Fill up sinkhole on verge in front of 56 Gunter	\$	245.30
5104	JLM Civil Works Pty Ltd	00006620	Potholes various areas	\$	246.40
5104	JLM Civil Works Pty Ltd	00006619	Footpath Cleaning Johnston	\$	99.00
5104	JLM Civil Works Pty Ltd	00006618	Stormwater Tilston Avenue	\$	88.00
5104	JLM Civil Works Pty Ltd	00006617	Remove vegetation next to island ifo 66 Essington	\$	110.00
10	DBH Contracting	00007553	Long Grass Slashing in Gunn, Woodroffe and Gray	\$	345.68
4561	Bendesigns	3946	Neighbour Day A1 Posters x 4	Ś	138.60

	Creditor Name	Invoice Number	Invoice Description	Amount	
3313	Zip Print	16494	Changes to Facilities DL x 1000	\$	297.0
35	Staples Australia Pty Limited	9020655756	Library Staples order NET36626265	\$	806.2
5104	JLM Civil Works Pty Ltd	00006608	Removal of sediment and debris from pathway Driver	\$	242.5
V00476	Water Dynamics (NT) Pty Limited	SLI21011526	Irrigation parts as required for parks	\$	245.6
V00476	Water Dynamics (NT) Pty Limited	SLI21011525	Irrigation parts as required for parks - 14/3/17	\$	543.8
272	City Wreckers	00015105	Towing and Storage of Blue/Toyota/Sedan/NT-975257	\$	154.00
2124	Food'll Do Catering Darwin (Grinners Catering)	7628	Catering FoodIldoo	\$	1,000.00
10	DBH Contracting	00007552	Goyder Square - Fertiliser Application	\$	1,518.6
10	DBH Contracting	00007551	"CBD Fertiliser Application	\$	1,788.82
3189	Seek Limited	94990060	Seek - Classic Ad pack 3*	\$	811.8
123	Kerry's Automotive Group	NICN477136	Vehicle - CA-18-AN	\$	1,040.60
V00228	Outback Tree Service	INV-0648	tree Marlow Lagoon	\$	132.00
V00228	Outback Tree Service	INV-0647	42 Dwyer Circuit Tree	\$	352.00
1607	Sterling NT Pty Ltd	INV-50841	Marlow Lagoon vegetation.	\$	3,091.0
V00228	Outback Tree Service	INV-0643	6 Spica Court - supply & plant:	\$	220.00
V01059	SICO South Pacific	126672	Events - Stage skirting	\$	2,871.0
10	DBH Contracting	00007550	Remove and poison one juvenile Neem & Ficus tree	\$	354.1
3936	Arafura Tree Services and Consulting	5555	"Weight reduction & remove dead wood 12 Achermar	\$	1,320.00
5071	Jobfit Health Group Pty Ltd	1710014352	Pre-Employment Medical - Comm Events	\$	190.30
938	Nightcliff Electrical	5131	"Investigate the issues with lights in Vendetta Pk	\$	1,681.0
5104	JLM Civil Works Pty Ltd	00006667	Pressure clean area and remove heavy sediment	Ś	282.4
5104	JLM Civil Works Pty Ltd	00006666	Pressure clean area 22.5m2 job number 292	Ś	96.03
5104	JLM Civil Works Pty Ltd	00006665	Pressure clean area and remove heavy sediment 60m2	Ś	442.5
5104	JLM Civil Works Pty Ltd	00006664	Patch 28 potholes road risk job numbers 90, 100,	Ś	2,046.00
5104	JLM Civil Works Pty Ltd	00006663	Clean SEP as per stormwater job number 10	Ś	124.3
5104	JLM Civil Works Pty Ltd	00006661	Clean SEP as per stormwater job number 8	Ś	124.3
5104	JLM Civil Works Pty Ltd	00006659	Clean SEP as per stormwater job number 12	Ś	124.3
5104	JLM Civil Works Pty Ltd	00006658	Clean SEP as per stormwater job number 1	Ś	124.30
5104	JLM Civil Works Pty Ltd	00006657	Clean SEP as per stormwater job number 7	Ś	124.30
5104	JLM Civil Works Pty Ltd	00006656	Clean SEP as per stormwater job number 6	Ś	124.30
5104	JLM Civil Works Pty Ltd	00006655	Clean SEP as per stormwater job number 5	Ś	124.30
5104	JLM Civil Works Pty Ltd	00006654	Clean SEP as per stormwater job number 4	Ś	124.30
5104	JLM Civil Works Pty Ltd	00006653	Footpath cleaning - Johnston	Ś	275.2
5104	JLM Civil Works Pty Ltd	00006652	Clean up grate located in La Pira side of car park	Ś	88.00
5104	JLM Civil Works Pty Ltd	00006650	Replace post of Keep Left Sign along Emery Avenue	Ś	55.00
5104	JLM Civil Works Pty Ltd	00006649	Please reinstate the 'Fishing Permitted' sign Gunn	Ś	46.2
5104 5104	JLM Civil Works Pty Ltd	00006648	Repair the vandalised fence at 17 Oranis Street,	Ś	358.60
5104 5104	JLM Civil Works Pty Ltd	00006647	Sweep glass off Mew Street from smashed car window	ş S	110.00
5104 5114	S.E. Rentals Pty Ltd	1700011418	Rental Copier - Library - CHC229546 - 2016-2017	Ś	269.1
35	Staples Australia Pty Limited	9020658280	Library Staples order NET36626265	Ś	149.4
voo660		142		ş S	650.0
5104	Richard Fejo JLM Civil Works Pty Ltd	00006694	Welcome to Country - Neighbour Day -26 Mar 17 Install bolt in secure grate as per stormwater job	ş Ş	124.30
5104 5104	JLM Civil Works Pty Ltd	00006693	Replace faded divided road sign	ې د	225.7

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount	
5104	JLM Civil Works Pty Ltd	00006691	Remove trolley and concrete footing from Moulden	\$	110.00
5104	JLM Civil Works Pty Ltd	00006690	Lift the concrete back and install bunting. 3 hour	\$	1,064.80
5104	JLM Civil Works Pty Ltd	00006689	Clean two culvert safety grates in Lancewood Park	\$	110.00
5104	JLM Civil Works Pty Ltd	00006688	Epoxy patch job no. 456	\$	96.80
5104	JLM Civil Works Pty Ltd	00006687	Epoxy patch job no. 446	\$	102.30
5104	JLM Civil Works Pty Ltd	00006686	Replace SEP lid in path job no. 425	\$	363.00
5104	JLM Civil Works Pty Ltd	00006685	Replace SEP lid in path job no. 418	\$	363.00
5104	JLM Civil Works Pty Ltd	00006684	Epoxy patch job no. 419	\$	102.30
5104	JLM Civil Works Pty Ltd	00006683	Epoxy patch job no. 411	\$	102.30
5104	JLM Civil Works Pty Ltd	00006682	Replace SEP lid job no 410	\$	363.00
5104	JLM Civil Works Pty Ltd	00006681	Remove sediment from path job no. 383	\$	69.30
5104	JLM Civil Works Pty Ltd	00006680	Epoxy patch chips job no. 365	\$	55.00
5104	JLM Civil Works Pty Ltd	00006679	Pressure clean area under a/c drain	\$	69.30
5104	JLM Civil Works Pty Ltd	00006677	Replace bollard job number 312	\$	165.00
5104	JLM Civil Works Pty Ltd	00006676	Pressure clean area 7.5m2	\$	32.01
5104	JLM Civil Works Pty Ltd	00006675	Sediment removal job number 348	\$	124.30
5104	JLM Civil Works Pty Ltd	00006674	Epoxy patch as per job number 284	\$	69.30
5104	JLM Civil Works Pty Ltd	00006673	Epoxy patch as per job number 282	\$	113.30
5104	JLM Civil Works Pty Ltd	00006672	Repair fence as per job number 296	\$	699.60
5104	JLM Civil Works Pty Ltd	00006671	Pressure clean area 22.5m2 job number 294	\$	220.33
5104	JLM Civil Works Pty Ltd	00006670	Epoxy patch as per job number 281	\$	91.30
5104	JLM Civil Works Pty Ltd	00006669	Pressure clean area 4.5m2 and remove sediment and	\$	88.51
5104	JLM Civil Works Pty Ltd	00006662	Clean SEP as per stormwater job number 9	\$	124.30
5104	JLM Civil Works Pty Ltd	00006660	Clean SEP as per stormwater job number 13	\$	124.30
4871	Reface Industries	28038	Reface order 14/03/17	\$	1,183.04
4065	Southern Cross Protection Pty Ltd	886792	CoP Buildings - Security Patrols - March 2017	\$	1,972.49
5104	JLM Civil Works Pty Ltd	00006651	Storage 4 x Woolworths Trolleys (released 17/3/17)	\$	277.20
V00867	ARO Educational Services Pty Ltd	00005915	Arboriculture training - Open Space staff	\$	400.00
5104	JLM Civil Works Pty Ltd	00006692	Reinstate Tilston Avenue sign on Temple Terrace	\$	477.19
/00228	Outback Tree Service	INV-0661	CBD - street tree maintenance	\$	10,120.00
5104	JLM Civil Works Pty Ltd	00006646	Reinstate the flag post at essignton avenue	\$	110.00
5104	JLM Civil Works Pty Ltd	00006645	1250 letter box drop for street tree Durack	\$	687.50
5104	JLM Civil Works Pty Ltd	00006644	Oasis gb - landscape maintenance (January)	\$	2,906.20
5104	JLM Civil Works Pty Ltd	00006643	Chung Wah - landscape maintenance (January)	\$	3,757.60
5104	JLM Civil Works Pty Ltd	00006642	Durack - landscape maintenance (January)	\$	2,107.60
5104	JLM Civil Works Pty Ltd	00006641	Rosebery medians - landscape maintenance (January)	\$	783.20
5104	JLM Civil Works Pty Ltd	00006640	Tree maintenance - Various Locations	\$	5,887.20
5104	JLM Civil Works Pty Ltd	00006639	Halleys Park - remove graffiti from irrigation	\$	55.00
5104	JLM Civil Works Pty Ltd	00006638	Birripa Court - landscape maintenance (January)	\$	504.90
5104	JLM Civil Works Pty Ltd	00006637	Gunn - landscape maintenance (January)	\$	2,187.90
5104	JLM Civil Works Pty Ltd	00006636	Tree maintenance after storm event: 23.01.2017	\$	4,601.85
5104	JLM Civil Works Pty Ltd	00006629	Gray Hall - Remove the graffiti from wall and post	\$	151.25
5104	JLM Civil Works Pty Ltd	00006628	Replace 7.95m2 of concrete path Bellamack	Ś	717.09

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount	
V00937	Albright Consulting Engineers	00578	Roof Structure Over Existing Dog Kennel, Georgina	\$	715.00
2587	Top End RACE	00040902	Recreation Centre - Foyer and weight areas- 6/3/17	\$	556.27
3428	Bunnings Group Limited	2315/01548099	Good as selected	\$	83.64
36	Darwin Lock & Key	124337	Aquatic Centre Lock	\$	168.50
V01103	AGA Consulting Engineers Pty Ltd	03264	Marlow Lagoon	\$	693.00
5104	JLM Civil Works Pty Ltd	00006611	Remove the dumped tables from the back yard of DRC	\$	110.00
5315	Adamant Property Services Pty Ltd	6160	Locate the source of water leak on ceiling Lib	\$	4,174.86
5104	JLM Civil Works Pty Ltd	00006585	Pressure clean 60sqm of pavers + pathway DRC	\$	303.46
V00848	Aldebaran Contracting Pty Ltd	00001228	24 test pits to be dug	\$	7,512.00
5104	JLM Civil Works Pty Ltd	00006635	replace Wilfred Court finger sign (job number 89)	\$	302.50
5104	JLM Civil Works Pty Ltd	00006631	Replace section of damaged concrete Job numbers	\$	541.20
5104	JLM Civil Works Pty Ltd	00006630	Vandalism Various areas	\$	2,729.45
1607	Sterling NT Pty Ltd	INV-50624	TS2013-04 Grounds Maintenance West - Feb 2017	\$	83,687.34
10	DBH Contracting	00007534	Undertake TS2013/03 for 2016/17 - Feb 2017	Ś	94,685.91
54	Powerwater	PJ001059	FORTNIGHT 2017-20 - From Payroll	Ś	645.00
1607	Sterling NT Pty Ltd	INV-50628	Undertake TS2013-05 for 2016/17 Area 1 - Feb 2017	Ś	21,108.98
1607	Sterling NT Pty Ltd	INV-50627	Undertake TS2013-06 for 2016/17 Area 2 - Feb 2017	Ś	24,394.83
1607	Sterling NT Pty Ltd	INV-50625	Undertake TS2013-08 for 2016/17 Area 4 - Feb 2017	Ś	18,689.31
1607	Sterling NT Pty Ltd	INV-50626	Undertake TS2013-07 for 2016/17 Area 3 - Feb 2017	Ś	16,528.71
V00134	About Homes NT Pty Ltd	R#208159 REFUND WORK ON PP LOT 1436	R#208159 Refund Work on PP Lot 14362	Ś	295.00
V00299	EPAC Salary Solutions Pty Ltd	172860-060417	Salary Packaging - Pay 20 (F/E 02/4/2017)	Ś	1,417.88
2	Australian Taxation Office - PAYG	PAYG W/E 02/04/2017	PAYG W/E 02/04/2017	Ś	62,043.00
5713	Clean Fun T/A Giggling Geckos Jumping Castle Hire	1329GG	Jumping Castles at Harmony Day	Ś	968.00
627	Darwin Community Arts Inc	00001655	Art Activity at Harmony Day Festival	Ś	275.00
V01089	Carine Kapiamba	101/17	MC at Harmony Day event	Ś	300.00
V00999	Artback NT Incorporated	00001780	Order PO113672	Ś	385.00
V01105	African Brothers	02	Harmony Day - Grandstand Entertainers	Ś	400.00
V01017	AssetVal Pty Ltd	00008930	City of Palmerston - Asset Revaluation - June 2017	Ś	31,416.00
V00872	Amadeus Music	PCC140317	Entertainment for Citizenship Ceremony	Ś	300.00
V01083	Gimbells Landscaping Pty Ltd	00001032	Palmerston Aquatic Centre Car Park	Ś	2,750.00
2977	Security & Technology Services P/L	114379	3/3 & 6/3/17 - Cabling works Civic Centre	Ś	220.00
185	Bridge Toyota	JC2432334	Vehicle Repair & 60,000km Service - CB4 3MM	\$	705.33
V00228	Outback Tree Service	INV-0651	"Remove hangers, remedial prune Widdup Park	Ś	3,850.00
V00228	Outback Tree Service	INV-0650	9, 16 & 18 Rose - storm damage - 4 removals	Ś	2,090.00
V01083	Gimbells Landscaping Pty Ltd	00001033	Archer Sporting Facility - mulch stockpile	Ś	1,771.00
2977	Security & Technology Services P/L	114428	Security Bldg Maintenance - 23/3 to 22/4/2017	Ś	500.50
V01083	Gimbells Landscaping Pty Ltd	00001031	Vegetation management @ Palmerston Aquatic Center	Ś	5,450.50
V01083	Gimbells Landscaping Pty Ltd	00001035	lot 10032 - landscape maintenance Bellamack	Ś	3,267.00
10	DBH Contracting	00007560	vegetation management	Ś	854.72
V01079	CAP22 Services Pty Ltd	00002653	CAP 22 W/E 19/03/17	Ś	243.47
V01075 V00476	Water Dynamics (NT) Pty Limited	SLI21011667	Irrigation parts as required for parks	Ś	59.40
90	Local Government Association of the NT (LGANT)	3686	Disability Parking Permits	Ś	3,900.00
2965	KIK FM Pty Ltd	09009562	Shakespeare audio for radio advertising	\$ \$	135.00

	Creditor Name	Invoice Number	Invoice Description	Amount	
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	FOBS49637	Car Service for CC7700	\$	505.00
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	3552	Truxor service	\$	521.91
5104	JLM Civil Works Pty Ltd	00006697	Reinstate the fallen "fishing Permitted sign" S/L	\$	46.20
5104	JLM Civil Works Pty Ltd	00006696	Dumped Items Farrar	\$	143.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	266593	Mat Hire Library - 16/03	\$	24.21
712	Paradise Landscaping (NT) Pty Ltd	00036973	Goyder Square - replacement plants- q7181	\$	10,128.80
3936	Arafura Tree Services and Consulting	5443	Remove & SG dead Rosewood @ 44 Cuthbertson Cres -	\$	2,090.00
V01114	Gilbert Mortimore	RECEIPT 201851 REFUND BOND CAT TRAP	Receipt 201851 Refund Bond Cat Trap 4	\$	100.00
V01113	Kahlia Dawn Trezise	RECEIPT 198356 REFUND BOND BARKING	Receipt 198356 Refund Bond Barking Collar 6	\$	50.00
V01106	Darwin Toilet Hire	3653-2	Portaloos for Neighbour Day - 19th March	\$	440.00
112	Beaurepaires	6408949617	Tyre Maintenance for CC7700	\$	572.30
112	Beaurepaires	6408949378	wheel alignment, balance & rotate Colorado CB02JN	\$	1,112.99
10	DBH Contracting	00007562	Escarpment Rosebery / Bakewell	\$	19,356.63
256	The Bookshop Darwin	BD15373	The Bookshop Quote BD4115	\$	1,847.58
256	The Bookshop Darwin	BD15372	The Bookshop quote BD4116	\$	1,230.26
V01117	Tess Narkle	RATES ASSESS 103369 REFUND	Rates Assess 103369 Refund	\$	596.05
V01122	Bruce R Coghill	RATES REFUND A#104766 R5943	Rates Refund A#104766 R5943	\$	422.00
V01121	AnneLouise Cooper	RATES REFUND 109349 & 110146 R5941	Rates Refund A#109349 & 110146 R5941	\$	853.00
2977	Security & Technology Services P/L	114343	Alarm response 15/03/17 Aquatic Centre	\$	82.50
4737	D & L Plumbing & Gasfitting	6636	Supply & install 7L/hr capacity chiller unit Gray	\$	1,606.00
4737	D & L Plumbing & Gasfitting	6635	Repair/replace toilet seat of Santuary Lake Exeloo	\$	434.50
4737	D & L Plumbing & Gasfitting	6625	Repair the plumbing works Recreation Centre	\$	500.50
2587	Top End RACE	00040913	Rear office aircon not working, investigate	\$	232.21
938	Nightcliff Electrical	5348	Aquatic Centre Lights	\$	450.64
938	Nightcliff Electrical	5347	Gray Hall: Male Toilet - Check and repair sensor	\$	101.91
938	Nightcliff Electrical	5346	Civic Plaza: Flickering light at the hanging light	\$	655.64
V00939	Defend Fire Services Pty Ltd	00021379	Remove the damage hose reel, Aquatic Cnt	\$	678.70
V01123	Killarney Real Estate	RATES REFUND A#113380	Rates Refund A#113380	\$	471.00
V00781	Vanguard Homes	COP 114765	R5949 Overpayment of rates - Ppty sold (A# 114765)	\$	700.00
V00488	Gary Boyle	COP REIMBURSEMENT	Reimbursement - Taxi Fare x 2 - BNE Conference	\$	114.51
V01042	Primetime Entertainment	2167327941	DJ - Palmy Pool Party	\$	847.00
V01032	David Keith Moore t/as NT Esports	60011	Super Smash Bros Tournament	\$	500.00
V00228	Outback Tree Service	INV-0533	"Monday 12/12/2016 - storm clean up	\$	2,640.00
V01107	Damascus Kitchen	001	Catering for Neighbour Day - 26 Mar 17	\$	500.00
V00848	Aldebaran Contracting Pty Ltd	00001227	TS2016-06 - Vary 8a - Additional Testing	\$	2,967.00
V00848	Aldebaran Contracting Pty Ltd	00001229	Survey of Stage 2 & 3	\$	3,520.00
5104	JLM Civil Works Pty Ltd	00006695	Potholes Various	\$	2,508.00
5104	JLM Civil Works Pty Ltd	00006668	Epoxy patch as per job number 290	\$	91.30
5104	JLM Civil Works Pty Ltd	00006632	Pressure cleaning at in front of 44 and 16 Hodge	\$	426.80
5104	JLM Civil Works Pty Ltd	00006579	Stormwater CBD	\$	124.30
V01128	L & R O'Riley	A#110353 RATES REFUND R5945	A#110353 Rates Refund Property Sold R5948	Ś	136.73
V01127	Dept. Corporate & Information Services - DCIS	REFUND UNIDENTIFIED ACCOUNT NTG PAY	Refund Unidentified Account NTG Payroll	Ś	86.96
4065	Southern Cross Protection Pty Ltd	891741	Security Patrols - Library & Rec Centre	Ś	582.20

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount	
4065	Southern Cross Protection Pty Ltd	890501	Security Patrols - Library 28/3/17 & 29/3/17	\$	147.08
5104	JLM Civil Works Pty Ltd	00006550	install a new street name sign for Savage Close	\$	584.71
/00374	Shred-it Australia Pty Ltd	8135103036	Shredding Service - charges up to 31 Jan 2016	\$	398.12
V01133	Corporate Traveller Group	JHNFGL6NZFH	LG Professionals Australia Attendance	\$	1,875.00
2186	Optus Billing Services Pty Ltd	16673449	Evolve Internet Agreement - July 16 to June 2017	\$	2,068.00
47	Telstra Corporation Ltd	P908234241-4	0675506800 - MS Exchange - 09 April 2017	\$	1,770.3
47	Telstra Corporation Ltd	T311 - 2 APRIL 2017	4640728244 - Satellite Plan - 02 April 2017	\$	106.4
5	Australia Post	1006263346	Postage - March 2017	\$	1,521.68
V01132	Peter Bowker	TRAFFIC MANAGEMENT TICKETS	Traffic Managmeent Tickets	\$	60.00
V01131	Richard Howe	TRAFFIC MANAGEMENT TICKETS	Traffic Management Tickets	\$	60.00
V01130	Healthy Eating Australia	REFUND RTXB-010317 LIBRARY DEPOSIT	Refund RTXB-010317 Library Room Deposit	\$	125.00
/00731	Sand Cards NT	27 MARCH 2017	Neighbour Day Event - 26 Mar 17 - Craft Activity	\$	157.00
V01106	Darwin Toilet Hire	3653-3	Neighbour Day Event 26/3/17 - Toilet Hire	\$	550.00
4191	Darwin Castles and Slides	5585	Neighbour Day - 26 Mar 17 - Jumping Castle	\$	560.00
2124	Food'll Do Catering Darwin (Grinners Catering)	7610	Neighbour Day Catering - Seniors Event - 28/03/17	\$	660.00
V00476	Water Dynamics (NT) Pty Limited	SLI21011717	Investigate the irrigation pump Sanctuary lakes	\$	396.00
V00271	Fuji Xerox Business Centre NT	AB00038738	D8010A4097: 01/08/1630/06/17	\$	3,176.00
3683	Area9 IT Solutions	SIN44114	Server migration hosting services/works - Stage 2	\$	1,578.50
V00228	Outback Tree Service	INV-0664	Remove identified dead & unsuitable species Gray	\$	1,320.00
V00228	Outback Tree Service	INV-0657	Remove dead limb on Eucalypt on verge @ 41 McGuire	\$	132.00
V00228	Outback Tree Service	INV-0655	RQ117659 - Remove & stumpgrind dead tree from verge	\$	385.00
V00228	Outback Tree Service	INV-0658	Prune back Frangipani from fence line in Marlows	\$	132.00
V00228	Outback Tree Service	INV-0656	RQ117217 - Canopy lift trees adjacent to 64 Driver	\$	264.00
V00228	Outback Tree Service	INV-0654	Remove & stumpgrind dead Paperbark @ 25 Melastoma	\$	418.00
V00228	Outback Tree Service	INV-0653	"Remove & stump grind two dead Terminalia`s	\$	572.00
3438	NT Shade & Canvas Pty Ltd	00001340	RQ117706 - Install bolt covers to dog jumps @ M/L	\$	220.00
V01092	Just Coffee Beans	27032017	Neighbour Day - 26th March	Ś	300.00
V00503	HELP NT	1042082	Neighbour Day Event - 26 Mar - Rock Wall	Ś	550.00
/00368	iWater NT	171	Irrigation, communication and flow meter repairs	Ś	1,593.90
V01079	CAP22 Services Pty Ltd	00002295	CAP 22 Services W/E - 26/03/17	Ś	377.69
121	Signtech NT	00030124	Palmy Pool Party A1 Corflutes x 3	Ś	115.50
274	CSG Business Solutions (NT) Pty Ltd	INV00181999	Corporate Copier: 1000046738: June 2017	Ś	2,244.19
3788	HPA Incorporated	RATES REFUND 108876	Refund due to conc. rebate - Assess 108876 R5942	Ś	5,263.18
3313	Zip Print	16656	Brekkie in the Park Bookmarks x 2000	Ś	440.00
87	Industrial Power Sweeping Services Pty	00011548	Sweeping of Goyder Square and Water Tower area	Ś	462.00
V01083	Gimbells Landscaping Pty Ltd	00001037	Temple Terrace - vegetation management	Ś	7,386.50
798	YMCA of the Top End Inc	6336	Operational Subsidy - July 2016 to April 2017	Ś	32,361.32
798	YMCA of the Top End Inc	6337	Rental Subsidy - 2016-2017	Ś	5,798.45
3099	Iron Mountain Australia Pty Ltd	606503-AD1	Records management - Mar 2017	Ś	1,496.64
V00476	Water Dynamics (NT) Pty Limited	SLI21011712	Irrigation parts as required for parks	Ś	606.96
53	Eggins Electrical	6351	Marlow Lagoon - investigate lack of power to BBQ 2	Ś	489.50
V00867	ARO Educational Services Pty Ltd	00006056	Arboriculture training - Ppen Space staff	Ś	400.00
V00867	ARO Educational Services Pty Ltd	00006053	Arboriculture training - Open Space staff	Ś	400.00

Outback Tree Service				
	INV-0652	15 Flametree - r&sg dead Hibiscus	\$	132.00
Barramundi Group	VWCS109746	Warning lights on CA44MH agent to check and repair	\$	750.20
GHD Pty Ltd	210004246	GHD -Consultancy - TS2016-06	\$	13,436.72
GHD Pty Ltd	210004243	Archer - Stg 2 & 3 - Design & Documentation	\$	7,915.13
iSentia Pty Ltd	MN0680483	PO110584 - iSentia Media Monitoring 2016/17	\$	635.80
Employee Assistance Services NT Inc (EASA)	00028011	Customer Service Training	\$	280.00
Industrial Power Sweeping Services Pty	00011550	After Hours Call-Sweep/clean spill Cornwallis 24/3	\$	598.84
Metro Mini Bus Pty Ltd	00015701	YIP - Mini Bus to Parliament House and Return	\$	100.00
City Wreckers	00015278	Towing and Storage of Red/Peugot/Sedan/NT-786536	\$	154.00
Darwin Office Technology P/L	SA00289418	Public Copier Library CHC229546 - Jul 16 - June 17	\$	257.45
AssetVal Pty Ltd	00008959	CoP - Asset Revaluation - June 2017 - 30% fee	\$	15,708.00
City Wreckers	00015279	Towing and Storage of Caravan	\$	55.00
SRA Information Technology Pty Ltd	INV-00013826	City of Palmerston Contact App Renewal	\$	308.00
Kerry's Automotive Group	GMGF479735	Service of CB02JN	\$	1,181.00
Aldebaran Contracting Pty Ltd	00001270	TS2016-06 - Archer Rehabilitation - Stg 1- Claim 7	\$	35,797.60
Territory Asset Management Services	00001024	install traffic count at Nichols Street, Durack	\$	330.00
Industrial Power Sweeping Services Pty	00011553	Carry out street sweeping for the month March 17	\$	17,865.41
Security & Technology Services P/L	114777	Service Call - Library PIR Sensor Childrens Area	\$	154.00
Security & Technology Services P/L	114745	Service Call - Civic Plaza Main Foyer Sensor Door	\$	727.67
Territory FM 104.1 Darwin - CDU	4449-1	Harmony Day Family Festival 2017 Radio Advertising	Ś	899.71
•		, , , ,	Ś	928.40
			Ś	604.46
	A#109073 REFUND DOUBLE PAYMENT	с ,	Ś	457.42
	355903		Ś	647.00
			Ś	53.90
•		•	Ś	53.90
•		-	Ś	242.00
		5	Ś	213.40
•		, , , ,	Ś	53.90
•			Ś	53.90
-		-	Ś	631.40
			Ś	300.00
•			Ś	150.00
				248.60
		5	Ś	258.97
		•	Ŷ	581.15
•		, ,	Ŧ	660.00
•			Ŧ	691.25
-		•	Ŧ	1,665.97
•		•	'	1,502.17
			Ŧ	1,502.17
			Ŧ	54.75 54.75
				54.75 617.22
	GHD Pty Ltd iSentia Pty Ltd Employee Assistance Services NT Inc (EASA) Industrial Power Sweeping Services Pty Metro Mini Bus Pty Ltd City Wreckers Darwin Office Technology P/L AssetVal Pty Ltd City Wreckers SRA Information Technology Pty Ltd Kerry's Automotive Group Aldebaran Contracting Pty Ltd Territory Asset Management Services Industrial Power Sweeping Services Pty Security & Technology Services P/L	GHD Pty Ltd210004243iSentia Pty LtdMN0680483Employee Assistance Services NT Inc (EASA)00028011Industrial Power Sweeping Services Pty0011550Metro Mini Bus Pty Ltd00015701City Wreckers00015278Darwin Office Technology P/LSA00289418Assetval Pty Ltd00008959City Wreckers00015279SRA Information Technology Pty LtdINV-0013826Kerry's Automotive GroupGMGF479735Aldebaran Contracting Pty Ltd0001270Territory Asset Management Services0001024Industrial Power Sweeping Services Pty0011553Security & Technology Services P/L114777Security & Technology Services P/L114777Security & Technology Services P/L114776Territory FM 104.1 Darwin - CDU4449-1NT Broadcasters Pty Ltd00021677Territory FM 104.1 Darwin - CDU4449-1Norsign Pty Ltd00021677Defend Fire Services Pty Ltd00021677Defend Fire Services Pty Ltd00021677Defend Fire Services Pty Ltd00021677Defend Fire Services Pty Ltd00021679Defend Fire Services Pty Ltd00021679Defend Fire Services Pty Ltd00021679Defend Fire Services Pty Ltd00021677Defend Fire Services Pty Ltd00021679Defend Fire Services Pty Ltd00021679Defend Fire Services Pty Ltd00021670Defend Fire Services Pty Ltd00021670St John Ambulance (NT) Incorporated000	GHD Pty Ltd21000423Arch Stg 2.8.3. Design & DocumentationISentia Pty LtdMN0680483Ot10584 - iSentia Media Monitoring 2016/17IEmployee Assistance Services NT Inc (EASA)0001150Customer Service TrainingIndustrial Power Sweeping Services Pty0001570NT P- Mini Bust Deraliment House and ReturnCity Wreckers0001577VTP - Mini Bust Deraliment House and ReturnDarvin Office Technology Pt/Ltd00008959CoP - Asset Revaluation - June 2017 - 30% feedAssetVal Pty Ltd00008959CoP - Asset Revaluation - June 2017 - 30% feedAssetVal Pty LtdNU001826.0City of Palmerston Contact App RenevalAdebaran Contracting Pty LtdNU001826.0City of Palmerston Contact App RenevalAdebaran Contracting Pty LtdNU001826.0City of Palmerston Contact App RenevalAdebaran Contracting Pty LtdNU001826.0City of Palmerston Contact App RenevalIndustrial Power Sweeping Services Pt/LNU1570TS201-66-Accher Rehabilitation - Stg 1-Claim 7Territory M Stot Management ServicesNU01520Carry out street sweeping for the month March 17Security & Technology Services Pt/L14747Service Call - Urice Plaza Main Foyer Sensor DoorTerritory FM Lobardie J. Darwin - Cult14895-1Harmony Day Family Festival 2017 Radio AdvertisingNT Broadcaters Pty LtdNU15070Service Agreemet - Sefan Jurkigive: March 2017Defand Fire Services Pty LtdNO21670NE: Multy Fire Ind Panel Feb-June 217Defand Fire Services Pty LtdNO21670NE: Multy Fire Ind Panel Feb-June 217D	GHD Py Ld210004232100042321000423210004232100042321000423Senia Py LdM068043Custome Service TrainingSIndustria Power Sweeping Services PY0001150Atter Monito Call Sweep(Can spill Cornwalls 24/3)SMetro Min Bio Py Ld0001570The Mini Bus De Parlament House and ReturnSCity Wreckers00005279Towing and Storage of Red/Peugo/Sedan/NT-786536SDarvin Office Technology PL LdS000289318Ublic Copier Library Offices of CarayaSSA AsterNal Py Ltd00005279Towing and Storage of CarayanSSki Anformation Technology PL Ld0001024Itsalination - Unit 2017 - 30% feedSSki Anformation Technology PL Ld0001024Itsalination - Unit and Storage of CarayanSSki Anformation Technology Services PL0001024Itsalination - Unit 2016 - On Arther Rehabilitation - Stal - Lalan TSSecurity Stachnology Services PL0001024Itsalination - Unit 2016 - On Arther Rehabilitation - Stal - Claim TSSecurity Stachnology Services PL11477Scale Cal - Library PIR Smort Childrens AreaSSecurity Stachnology Services PL14797Service Cal - Unit Planz Main Forger Sensor DoorSTerritory FM 104.1 Darvin - CDU4499.1SaroodSupply 2 Core sign Alado AdvertisingSTerritory FM 104.1 Darvin - CDU3030Supply 2 Core sign Alado AdvertisingSDefend Fire Services PY Ld0001247Supply 2 Core sign Alado AdvertisingSDefend Fire Services PY Ld0002

	Creditor Name	Invoice Number	Invoice Description	Amount	252.62
V00660	Richard Fejo	144	Welcome to Country - Harmony Day Festival	Ş	350.00
V00660	Richard Fejo	146	Welcome to Country - PPP	Ş	650.00
35	Staples Australia Pty Limited	9020825005	Staples - Kitchen Order - Civic Centre	Ş	24.79
5357	Amiable Communications - Amy	8	YIP - Training - Public Spk/MC	Ş	240.00
846	Nationwide News NT Division	47221690	Nationwide News - March 2017	\$	10,046.16
V01129	Diem Nguyen	ACTIVATE MEMBERSHIP REFUND	Activate Concession Membership Refund	\$	20.00
V00315	HWL Ebsworth Lawyers	713926	Rates Recovery - 3/88 Dwyer Cct - 103882	\$	1,128.50
26	Viva Energy Australia Ltd	1600580329	Shell Cards March 2017	\$	6,689.04
5526	Wallbridge & Gilbert	INV-2013	Fee Proposal for Durack Seepage Water Capture	\$	10,970.30
215	Employee Assistance Services NT Inc (EASA)	00028195	Employee Counselling	\$	1,139.22
V01054	Kate Patten	REIMBURSEMENT OF UNIVERSITY FEES	Reimbursement of University Fees	\$	1,114.00
V00265	Gerard Rosse	UDIA CONFERENCE REIMBURSEMENT	UDIA Conference Reimbursement	\$	228.61
4835	Mr M A Spangler	COP REIMBURSEMENT- LC MEETING	Reimburse Meeting with Litchfield Council	\$	70.90
201	Spotless Facility Services Pty Ltd (T/A Ensign)	266956	Mat Hire Library	\$	24.21
V01061	Payge Rankin	RECEIPT 208290 REFUND MEMORIAL PARK	Receipt 208290 Refund Memorial Park Zuccoli	\$	150.00
47	Telstra Corporation Ltd	P981267341-4	9032687000 - Mobile/Mainline Account - 12 April 17	\$	5,981.77
54	Powerwater	PJ001076	FORTNIGHT 2017-21 - From Payroll	\$	645.00
V01043	Abbey's Bookshop Pty Ltd	22009994	Order PO112774	\$	121.25
4508	News 4 U	SN00134231032017	Cust. 1342 Library Newspapers - March 2017	\$	144.50
V00959	BCA Engineers	3731.170304.G.1	Rec Centre - Subdivision	\$	4,510.00
215	Employee Assistance Services NT Inc (EASA)	00028032	EAP Counselling Sessions for March 2017	\$	425.92
4065	Southern Cross Protection Pty Ltd	892702	Security Patrols - Library 12/4 13/4 & 14/04/2017	\$	292.12
V00848	Aldebaran Contracting Pty Ltd	00001275	TS2016-06 - Vary 9 - Erosion Controls	\$	51,400.00
V00848	Aldebaran Contracting Pty Ltd	00001276	TS2016-06 - Vary 10 - Additional floodway	\$	2,600.00
5508	Open Systems Technology Pty Ltd - CouncilFirst	SI003773	NAV monthly Professional Services - 2016-2017	\$	107.25
V01139	Anna Richards	R#201930 FLINDERS PARK DEPOSIT	R#201930 Flinders Park Deposit	\$	150.00
V01138	Nancy Libien	REF- RCQL-270217 DURACK ARTS CENTRE	Ref- RCQL-270217 Durack Arts Centre Deposit	\$	125.00
V01137	Alison Bryce	REF- AKJA-040417 LIBRARY TRAINING	Ref- AKJA-040417 Library Training Room Hire	\$	129.00
V01109	Jazmine Productions	JAZ17099	Latin Jazmine at Harmony Day	\$	200.00
5568	Mr E F Gojar	REIMBURSE HOME INTERNET IINET	Reimburse home internet IINET - 12/04/2017	\$	94.90
4508	News 4 U	SN00197231032017	1972 - DC&CS - Newspapers - March 2017	\$	54.75
V00299	EPAC Salary Solutions Pty Ltd	172860-200417	Salary Packaging - Pay 21 (F/E 16/4/2017)	\$	1,417.88
2	Australian Taxation Office - PAYG	PAYG W/E 16/04/2017	PAYG W/E 16/04/2017	\$	62,609.00
3298	Irwinconsult Pty Ltd	531916	Rec centre - Fire upgrade works	\$	3,413.00
536	TIO - Territory Insurance Office	XS60257774	Excess (C#60257769) JLT Ref: 2017 Doc ID 312563	\$	5,000.00
V00944	Beyond Bank Australia	TD MATURING 11/10/17 - 2.70%	TD MATURING 11/10/17 - 2.70%	\$	1,500,000.00
4256	AMP Bank	TD MATURING 11/10/17 - 2.70%	TD MATURING 17/01/2018 - 2.75%	\$	1,500,000.00
4561	Bendesigns	3968	Heights Durack Community Centre Outdoor Banner	\$	764.50
3438	NT Shade & Canvas Pty Ltd	00001345	Hobart Park - repair vandalised shadesail	\$	660.00
4952	Earthworks Training and Assessment	00047514	WZ2 and WZ3 Refresher	\$	250.00
5104	JLM Civil Works Pty Ltd	00006720	Road Reconstruction Woodroffe.	\$	9,321.40
5104	JLM Civil Works Pty Ltd	00006719	Stormwater Woodroffe	\$	10,561.10
5615	EcOz Environmental Consulting	002211	Carry out 2017 Water Quality Monitoring Program	Ś	6,103.90

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount	
/00773	Akron Group NT Pty Ltd	00008371	Litter collection on road along Cormorant Street	\$	55.00
/00773	Akron Group NT Pty Ltd	00008370	Dead cat on verge - 10 George Street Johnston	\$	253.00
/00773	Akron Group NT Pty Ltd	00008369	00008369 Carry out collection of litter along Temple Terrace		220.00
/00228	Outback Tree Service	INV-0669	Remove failed limb @ 5 Maranthes Place	\$	132.00
3438	NT Shade & Canvas Pty Ltd	00001349	Various Items	\$	352.00
272	City Wreckers	00015322	Towing and Storage of Silver/Toyota/Kluger	\$	154.00
539	Cleanaway Pty Ltd.	15604658	Tip Recharge - 11/03/2017	\$	477.36
5104	JLM Civil Works Pty Ltd	00006759	Removed dumped items on verge opposite 74 Flynn	\$	110.00
5104	JLM Civil Works Pty Ltd	00006758	Groundwater issue - repair and reconstruct all the	\$	7,710.45
5104	JLM Civil Works Pty Ltd	00006757	Sinkhole investigation and reconstruction works	\$	3,586.55
5104	JLM Civil Works Pty Ltd	00006755	Removed dumped items from 44 Lorna Lim Tce	\$	143.00
5104	JLM Civil Works Pty Ltd	00006746	Replace concrete section approx 2m2	\$	180.40
5104	JLM Civil Works Pty Ltd	00006745	Replace 2.16m2 concrete path job number 311	\$	357.19
5104	JLM Civil Works Pty Ltd	00006744	Replace 1.92m2 concrete path job number 283	\$	173.18
5104	JLM Civil Works Pty Ltd	00006743	Replace 8.46m2 concrete path job number 283	\$	784.74
3313	Zip Print	16715	Brekkie in the Park DL x 100	\$	132.00
3313	Zip Print	16716	Our Common Threads DL x 1000	\$	291.50
2965	KIK FM Pty Ltd	09009585	Shakespeare Radio Audio	\$	110.00
5104	JLM Civil Works Pty Ltd	00006741	Replace missing B in Bakewell suburb sign	\$	165.00
5104	JLM Civil Works Pty Ltd	00006740	Investigate and reinstall fallen croc sign at Lake	\$	110.00
5557	Kelledyjones Lawyers	09258	General Advice - Professional Fees	\$	269.50
5557	Kelledyjones Lawyers	09135	Sale of part Lot 9609 & Provision of Car Parking	\$	8,970.50
5127	Asian United Food Service	841144	Food and Plates etc - PPP	\$	153.56
3683	Area9 IT Solutions	SIN44317	Contract - IT2014-01: 01/07/1630/06/17	\$	18,636.68
5104	JLM Civil Works Pty Ltd	00006754	clean all 5 grates at Rosebery and Bakewell	\$	207.90
5104	JLM Civil Works Pty Ltd	00006753	reinstall school sign at Flinders Street	\$	46.20
5104	JLM Civil Works Pty Ltd	00006752	pressure clean 20m2 of the footpath opp Ormston	Ś	85.36
5104	JLM Civil Works Pty Ltd	00006748	replace post for KL sign at intersection of Temple	\$	101.20
5104	JLM Civil Works Pty Ltd	00006747	install 5m kerb and 5m invert at Riveral park	Ś	649.00
5104	JLM Civil Works Pty Ltd	00006739	Replace KL sign on Terry/Mcdonnell rab	Ś	430.99
5104	JLM Civil Works Pty Ltd	00006738	Remove 5 and install 5 safety house signs	\$	550.00
5104	JLM Civil Works Pty Ltd	00006737	reinstate SEP lid in front of 49 Emery Avenue	Ś	88.00
5104	JLM Civil Works Pty Ltd	00006736	Install invert, oit and drain 44 Hodge St	Ś	1,633.50
5104	JLM Civil Works Pty Ltd	00006735	Straighten the lights on stage area in Goyder Sq	Ś	110.00
5104	JLM Civil Works Pty Ltd	00006734	Clean up drain at Cornwallis/ Camelion inter	Ś	82.50
5104	JLM Civil Works Pty Ltd	00006733	Clean up drain at Lambrick/ Shearwater inter	Ś	82.50
5104	JLM Civil Works Pty Ltd	00006732	Repair 16 potholes on Tulagi Road	Ś	1,183.60
5104	JLM Civil Works Pty Ltd	00006731	Call out on 5.3.2017 to supply and store items	Ś	773.03
5104	JLM Civil Works Pty Ltd	00006729	barricade the vandalised toilet block at sancutury	\$	102.30
5104	JLM Civil Works Pty Ltd	00006728	Clean up the mud/ moulds off the footpath Shell St	Ś	308.99
5104 5104	JLM Civil Works Pty Ltd	00006725	reinstate 3 SEP lids at Baban Place	Ś	264.00
4914	CareerSpot Pty Ltd	CS3586	Advertisement Manager Infrastructure Maintenance	Ś	391.88
5127	Asian United Food Service	842512	Food and Plates etc - PPP	\$	1,174.12

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount	
5104	JLM Civil Works Pty Ltd	00006724	replace the missing post and KL sign at both Lind	\$	971.98
5104	JLM Civil Works Pty Ltd	00006723	replace the post and straighten the KL sign, Johns	\$	485.99
5104	JLM Civil Works Pty Ltd	00006722	reinstate the fallen school sign at Boobook street	\$	46.20
5104	JLM Civil Works Pty Ltd	00006721	stormwater woodroffe	\$	10,101.30
5104	JLM Civil Works Pty Ltd	00006718	Stormwater Marlow Lagoon	\$	69.30
5104	JLM Civil Works Pty Ltd	00006710	Epoxy patch job no. 394	\$	102.30
5104	JLM Civil Works Pty Ltd	00006709	Epoxy patch cracks and between missing pavers	\$	226.60
5104	JLM Civil Works Pty Ltd	00006707	Clean SEP as per stormwater job number 11	\$	517.00
5104	JLM Civil Works Pty Ltd	00006708	Clean SEP as per stormwater job number 14	\$	517.00
5104	JLM Civil Works Pty Ltd	00006706	Clean SEP as per stormwater job number 3	\$	387.75
5104	JLM Civil Works Pty Ltd	00006705	Clean SEP as per stormwater job number 2	\$	387.75
5104	JLM Civil Works Pty Ltd	00006704	Repair hole & re-paint rotunda in Essington park	\$	1,290.30
5104	JLM Civil Works Pty Ltd	00006700	Replace 74.65m2 of damaged path Driver	\$	12,380.74
V00773	Akron Group NT Pty Ltd	00008355	TS2016/09 - Public Place litter Collection- Mar 17	\$	18,954.55
5104	JLM Civil Works Pty Ltd	00006699	Reinstall bollard at pram ramp	\$	91.30
194	Jtagz Pty Ltd	00004296	Registration Tags	\$	121.00
5104	JLM Civil Works Pty Ltd	00006702	Asphalt patching of paths in Driver	\$	808.78
5104	JLM Civil Works Pty Ltd	00006701	Replace 31.66m2 damaged concrete path Driver	\$	5,377.72
1502	Figleaf Pool Products	431853	Maintenance, servicing and cleaning of the goyder	\$	1,687.50
5104	JLM Civil Works Pty Ltd	00006703	Repair the water leak in the premises Aquatic Cnt	\$	604.79
5104	JLM Civil Works Pty Ltd	00006717	Maintenance Gray Hall	\$	488.57
5104	JLM Civil Works Pty Ltd	00006727	Signs Civic Plaza	\$	451.53
938	Nightcliff Electrical	5524	Undertake Park Light adit for the month of March	\$	226.84
938	Nightcliff Electrical	5490	Investigate & repair non working lights Durack	\$	734.46
2587	Top End RACE	00041046	Civic Plaza -Ground floor aircon not working check	\$	102.30
2587	Top End RACE	00041076	Library Building AC-3 - repair	\$	453.86
2587	Top End RACE	000041074	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$	379.50
2587	Top End RACE	00041072	Replace the office aircon at Aquatic centre as	\$	2,728.00
2587	Top End RACE	00041071	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$	313.50
2587	Top End RACE	00041070	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$	716.34
5104	JLM Civil Works Pty Ltd	00006749	Pressure clean 25.5mx2.8m pathway at Francis Drive	\$	544.17
1502	Figleaf Pool Products	431861	Mnthly svs & maintenance for Pool Feb - June 2017	\$	158.00
3428	Bunnings Group Limited	2315/01559789	Miscellaneous Event Items	\$	99.42
V00332	Stacie Selwood	01042017	Face Painter and Hyper the Clown	\$	1,040.00
5104	JLM Civil Works Pty Ltd	00006756	Place and compact 30 sq.m select fill and install	\$	1,595.00
V01125	Blanchard Kitwanda	05042017	Order PO113964	\$	200.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	267425	Mat Hire Library	\$	24.21
V01062	Essential Theatre Inc	38	Shakespeare	\$	11,797.50
5757	Rutledge Engineeering (Aust) Pty Ltd	367274	PADS Server Hosting Consultation Service	\$	1,028.50
4856	Portner Press Pty Ltd	BB168189	Employment Law Update 3 2017	\$	97.00
V00193	Amcom Pty Ltd	68842	Amcon IP Tel Service - July 2016 to June 2017	\$	5,909.21
V01079	CAP22 Services Pty Ltd	00002318	CAP 22 Services W/E- 2/3/17	\$	377.69
35	Staples Australia Pty Limited	9020886768	Civic Centre Stationery - Copy Paper	\$	223.63

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount	
V01101	Snapshots NT	001004	Photobooth - Palmy Pool Party	\$	700.00
V00228	Outback Tree Service	INV-0628	Elrundie - tree maintenance	\$	3,696.00
V00694	Subscribe-Software Pty Ltd	INV-2885	Gap fee subscription & support Apr 2016 - Mar 2017	\$	52.80
V01142	Laura Hutchinson	BBQ TRAILER DEPOSIT CHST-300317	BBQ Trailer Deposit Refund CHST-300317	\$	200.00
V01095	StoryProjects.com.au	INV-0055	SPUN.A Live Story Telling Event - 50% fee payment	\$	7,500.00
V01095	StoryProjects.com.au	INV-0056	Voices of Palmerston.Picture Book Workshop	\$	650.00
V01126	Alice Springs Resort Enterprises Pty Ltd	9041	Accomodation 7 Particpants Management Challenge	\$	2,144.00
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	1315975	Police Clearance 2 employees	\$	81.18
3189	Seek Limited	95031711	Seek Standout Feature - Manager Infrastructure	\$	58.30
4029	Totally Workwear Palmerston	100004822	Uniforms and PPE - Ranger Services	\$	82.00
V00399	Palmerston and Regional Basketball Association	INV-0111	3on3 Palmerston - NYW	\$	500.00
47	Telstra Corporation Ltd	9812673414 - 12 APRIL 2017	9032687000 - payment balance on inv 9812673414	\$	220.00
10	DBH Contracting	00007561	Undertake TS2013/03 for 2016/17 Including variation	\$	96,849.02
479	Jardine Lloyd Thompson Pty Ltd	048-023183	JLT -65 - Motor Vehicle - 2016-2017 - Inst 4	\$	3,529.21
V01146	Shannon Fordham	R5952	Assessment 104639 Overpayment of Rates	\$	3,606.00
V01145	Lesley L Scharnberg	R5951	Assessment 103255 Rates Overpayment	\$	600.00
V01147	Woofstock Dog Festival	CITY OF PALMERSTON	Exhibit Space for Dog Festival	\$	400.00
V00488	Gary Boyle	CB02JN REGISTRATION PLATE CHANGEOVE	CB02JN registration plate changeover	\$	13.00
V01141	Saranya Rajkumar	02	Entertainment Fee. Harmony Day	\$	100.00
V01140	Rajkumar Augustine	03	Entertainment fee.Harmony Day	\$	100.00
V00315	HWL Ebsworth Lawyers	715520	Rates Recovery	\$	412.50
V01120	Chantal Munro	100517	Palmerston Kids Network - PD Workshop - 10 May 17	\$	300.00
256	The Bookshop Darwin	BD15105	Library bookshop quote BD4007	\$	1,196.21
				\$	4,227,501.06
			<b>0</b> $0$ $0$ $0$		



Reviewed by: Acting Finance Manager

Rusi Brugn

Approved: Chief Executive Officer

# **SECTION 2** Financial Results

### 2.6 - Creditor Accounts outstanding - April 2017

		2.6 - Creditor Accounts outstanding	- April 2017
Creditor No.	Creditor Name	Amount	
1109	Carcom Installations Pty Ltd	\$	1,490.00
1170	Territory Debt Collectors (TDC NT P/L)	\$	18,324.80
2	Australian Taxation Office - PAYG	\$	934.92
201	Spotless Facility Services Pty Ltd (T/A Ensign)	\$	24.21
238	The Australian Local Government Job Directory	\$	649.00
256	The Bookshop Darwin	\$	1,278.93
272	City Wreckers	\$	110.00
2965	KIK FM Pty Ltd	\$	1,081.00
2977	Security & Technology Services P/L	\$	82.50
3313	Zip Print	\$	693.00
3428	Bunnings Group Limited	\$	454.45
35	Staples Australia Pty Limited	\$	381.23
4029	Totally Workwear Palmerston	\$	630.00
4398	Quality Indoor Plants Hire	\$	102.40
4605	Top End Windscreens and Tinting	\$	270.00
4737	D & L Plumbing & Gasfitting	\$	682.00
4825	OracleCMS	\$	865.47
4856	Portner Press Pty Ltd	\$	77.00
5036	Territory Door Services	\$	2,790.70
5104	JLM Civil Works Pty Ltd	\$	432.96
5136	, RMI Security	\$	703.78
5410	Majestix Media Pty Ltd	\$	121.00
549	City of Darwin	\$	239.64
566	Stickers & Stuff	\$	1,203.00
573	Oasis Betta Home Living	\$	252.00
610	Data Centre Services (DCS)	\$	18.38
938	Nightcliff Electrical	\$	5,648.43
V00166	Diamond International Events T/A Trina's Catering	\$	660.00
V00228	Outback Tree Service	\$	16,333.90
V00318	StatewideSuper Clearing House	\$	15,608.10
V00368	iWater NT	\$	, 1,897.50
V00682	Leigh Dyson Plumbing	\$	2,585.00
V00711	Line Marking NT Pty Ltd	\$	7,759.95
V00773	Akron Group NT Pty Ltd	\$	253.00
V00902	Coles Motors	Ś	361.00
V00943	Northern Territory Pest and Weed Control	\$	770.00
V01079	CAP22 Services Pty Ltd	\$	661.74
V01098	Cardno (NT) Pty Ltd	\$	4,873.00
V01135	SysAid Australia Pty Ltd	\$	5,931.00
V01144	Palmerston and Rural Swimming Club	\$	500.00
		\$	97,734.99
	$\mathbf{S}$	Rubi Bruhn	
Keviewed by:	Acting Finance Manager	Approved: Chief Executive Officer	

# **SECTION 2** Financial Results

### 2.7 - STATEMENT OF CREDIT CARD TRANSACTIONS - MARCH 2017

### NAB Visa 1 March 2017 to 28 March 2017

Cardholder		Amt.	Cost Code	Description
Ricki Bruhn		1675.00		Poimburgement ICPPO National Congress
	-	1,675.00		Reimbursement - LGPRO National Congress
		21.00		Meal Expense - LGPANT Management Challenge - CEO
		254.80		Meal Expenses - LGPANT Management Challenge - Team
		42.21		Taxi - LGPANT Management Challenge - CEO
		19.17	3855.EXEC002.302	Fuel for hire vehicle - LGPANT Management Challenge
Alyce Breed	\$	127.58	3806.CORP004.309	Software subscription
	\$	542.70	3854.CORP005.302	Accom - Street Lighting Conference - DCS
	\$		3111.CORP005.300	Flowers - Condolence
Ben Dornier	\$	190.00	3806.CORP004.309	Software renewal
	\$	12.60	3855.CORP005.302	Taxi - airport - Brisbane Street Lighting Conf - DCS
	\$	8.44	3855.CORP005.302	Taxi - airport - Brisbane Street Lighting Conf - DCS
	\$ \$	67.82	3855.CORP005.302	Taxi - airport - Brisbane Street Lighting Conf - DCS
	\$		3855.CORP005.302	Taxi - airport - Brisbane Street Lighting Conf - DCS
	\$	185.50	3841.CORP005.308	Dinner - Brisbane Steet Lighting Conf - DCS
lan Mathers	\$	121.00	3854.CORP002.302	Accom - Alice Springs - A/Finance Manager
	\$		3855.EXEC002.302	Thrifty Car Rental - Alice Springs
	\$	250.25	3111.CORP003.300	Consumables
Jan Peters	\$		3842.COMM004.335	Supplies - Community Events
	\$	32.50	3828.COMM002.335	Supplies - Neighbour Day
Sharon Tollard	\$	39.99	3819.COMM007.315	Library Stock
	\$		3819.COMM007.315	Library Stock
	\$ \$ \$		3841.COMM007.335	Program Materials
	\$		3841.COMM007.335	Program Materials
	\$		3819.COMM007.315	Library Stock
	\$		3819.COMM007.315	Library Stock
	\$		3828.COMM007.308	Library Room Materials
	\$	49.90	3841.COMM007.335 3841.COMM007.335	Program Materials Refund
	<b>ڊ-</b> خ		3819.COMM007.315	Library Stock
	- <mark>\$</mark> \$ \$		3819.COMM007.315	Library Stock
	\$		3819.COMM007.315	Library Stock
	\$		3841.COMM007.335	Program Materials
	\$		3819.COMM007.315	Library Stock
	\$		3819.COMM007.315	Librarý Stock
	\$	35.19	3819.COMM007.315	Library Stock
	\$		3819.COMM007.315	Library Stock
	\$	24.99	3819.COMM007.315	Library Stock
	\$		3819.COMM007.315	Library Stock
	\$ \$		3819.COMM007.315	Library Stock
	Ş		3819.COMM007.315	Library Stock
	\$		3819.COMM007.315 3819.COMM007.315	Library Stock
	\$ \$		3819.COMM007.315	Library Stock Library Stock
	\$ \$		3841.COMM007.335	Roadshow License
	ې \$		3819.COMM007.315	Library Stock
	\$ \$		3819.COMM007.315	Library Stock
Maxie Smith	-\$	16.77	3111.CORP003.300	Refund
	Ś		3111.CORP003.300	Kitchen Supplies
	\$ \$	134.34	3855.CORP002.302	Rental Car - FRG
	\$		3828.CORP005.308	Banking bags

Cardholder		Amt.	Cost Code	Description
	\$		3111.CORP003.300	Kitchen Supplies
	\$		3806.CORP004.309	Software Licence code
	\$		3823.CORP005.301	Rego - Trailer - T10140
	\$		3804.CORP004.309	Phone cases
	\$		3804.CORP004.309	iPad floor stand
	\$		3823.TECH011.301	Rego - Vehicle CB7700
	\$		3823.CORP005.301	Rego - Trailer - TJ7596
	\$		3804.CORP004.309	Phone cases
	\$	1,013.00	3203.CORP006.312	Registrar General Office
Samantha Abdic	\$	13.46	3828.EXEC003.308	Social Media
	\$	127.79	3807.EXEC003.308	Online Newsletter
Silke Reinhardt	\$	52.80	3806.CORP004.309	iAuditor
	\$	705.85	3823.TECH009.301	Vehicle Rego - CC20EK
	\$	705.85	3823.TECH009.301	Vehicle Rego - CC20EJ
	\$	666.85	3823.TECH009.301	Vehicle Rego - CB29KQ
			3823.TECH011.301	Vehicle Rego - CB74PV
	\$ \$	148.50	3823.TECH009.301	Roadside assist - CB29KQ
	\$	234.95	3111.CORP003.300	Consumables
Natasha Clifton	\$	8.29	3853.TECH009.302	Airfare - UDIA Congress - Manager P&ES
	\$		3854.TECH009.302	Accom - UDIA Congress - Manager P&ES
	\$	638.00		Airfare - UDIA Congress - Manager P&ES
	\$	3,295.00		Conf Registration - UDIA Congress - Man P&ES
	\$		3854.TECH009.302	Accom - Conference in Katherine - Asset Officer
Emily Buchanan	\$	48.22	3808.EXEC002.308	Online Graphics - 12 month subscription
	\$	15,610.48		

Reviewed by: Acting Finance Manager

Ribi Bruhn Approved by: Chief Executive Officer

				0		
		Waste Mar	nagement			
	Original	First Budget	YTD Actuals	Commitment	<b>Total YTD Actuals</b>	%
	Budget	Review			plus Commitments	
Income						
Rates & Charges	(6,568,290)	-	(6,638,002)	-	(6,638,002)	101.06%
Income	(6,568,290)	-	(6,638,002)	-	(6,638,002)	101.06%
Expenditure						
Educational Resources	15,000	-	16,360	-	16,360	109.06%
Utilities	15,957	-	7,071	-	7,071	44.31%
Security	-	-	-	-	-	0.00%
Litter Collection	204,532	-	150,395	42,657	193,052	94.39%
Domestic Bin Collection	2,458,208	-	1,786,115	847,043	2,633,158	107.12%
Kerb Side Collections	104,000	-	90,026	-	90,026	86.56%
Tip Recharge Domestic Bin Collection	472,500	-	409,938	36,268	446,206	94.44%
Transfer Station	1,613,200	-	1,152,985	330,286	1,483,271	91.95%
Tip Recharge Transfer Station	325,520	-	222,604	75,600	298,203	91.61%
Expenditure	5,208,917	-	3,835,492	1,331,855	5,167,347	99.20%
(Profit)/Loss	(1,359,373)	-	(2,802,510)	1,331,855	(1,470,655)	

2.8 - Waste Charges as at 30 April 2017

Reconciliation of waste charge in line with Part 11.5 Division 2 Local Government Act NT.

Expenditures not included in reconciliation are waste related depreciation, overheads and capital works.

Reviewed By: Acting Finance Manager

Richi Bruhn Approved By: Chief Executive Officer

# 2.9 - Commercial Leases as at 30 April 2017

Commercial Leases						
	Original First Budget YTD Actuals Commitment					
	Budget	Review			Actuals plus	
					Commitments	
Income						
Library Services	(96,636)	-	(92,182)	-	(92,182)	89.73%
Aquatic Centre	(95,804)	-	(73,719)	-	(73,719)	76.95%
Civic Centre	(189,131)	-	(149,660)	-	(149,660)	79.13%
Income	(381,571)	-	(315,562)	-	(315,562)	81.40%
Expenditure						
Library Services	-	2,500	2,500	-	2,500	100.00%
Aquatic Centre	-	-	-	-	-	0.00%
Civic Centre	-	18,000	10,459	-	10,459	58.11%
Expenditure	-	20,500	12,959	-	12,959	63.22%
(Profit)/Loss	(381,571)	20,500	(302,602)	-	(302,602)	

Library Services includes lease held by Mosko's Market

Aquatic Centre includes the lease held by Tang Soo Do. Lease for Movement for Life expired during this financial year Civic Centre includes leases held by Adult Mental Health and Peter McGrath

Elders Management Fees charged to Civic Centre each month

Reviewed By: Acting Finance Manager

Ribi Bruhn

Approved By: Chief Executive Officer

From: Sarah Henderson [mailto:slh892@bigpond.net.au]
Sent: Friday, April 28, 2017 10:32 PM
To: Sue McKinnon <Sue.McKinnon@palmerston.nt.gov.au>; Seranna Shutt
<Seranna.Shutt@palmerston.nt.gov.au>; Ben Dornier <Ben.Dornier@palmerston.nt.gov.au>
Subject: Re Tuesday Meeting

Please give the Y a go

I am writing to you as a member of the Palmerston YMCA for the next 60 days.

I implore you to give the Y a go. As a member who will be seriously disadvantaged by not having the Y gym to attend 6 days a week.

We have fought so hard to save the Y, we realize the cost of running the rec centre was far too much to continue this contract for both parties the PCC & the YMCA.

After all, it is not about a building, it is about the people, please give these people a chance to continue their service to the community, they help so many people in the City.

All we are asking for is on Tuesday 2<sup>nd</sup> please vote in favour of having the pool management & the lifestyle centre (the rooms already occupied by the YMCA) combined as one tender.

As a ratepayer & a voter I would prefer this change to the tender as it will save the council \$22,000 per month & would give the YMCA a <u>chance</u> to remain in Palmerston (depending on the winning tender of course).

You may wonder why The Palmerston YMCA is such a big deal to so many.

Over the past 25 years the YMCA has been a part of so many Palmerston families

To the Women of Palmerston, it is our community, meeting place, our sanctuary, life line better than any shrink, Doctor or therapist could ever do.

The young Mum's tell me "this is our outing for the week" & "it is the best thing that ever happened to me".

Two Young Mum's told me privately they "wouldn't be here now if it wasn't for the YMCA".

The seniors have gone from shock, anger to depression. Saying;

"where will we go"

"What will we do, this place is the reason we get up in the morning"

As I reminded them before the rally to bring friends one turned to me and said "I don't have any friends only you ladies.

If the Y were to finish our large supportive group will be no longer. There is no space large enough to accommodate us all, it is the same for the young Mum's.

There are still subsidies in place for the youth & men's sheds etc. Why not the women!! Women are also ratepayers & voters.

Please vote in favour of combining the Pool & Gym tenders & give the Y a chance.

Regards

Sarah Henderson <u>Slh892@bígpond.net.au</u> 0419 031 799

# COUNCIL REPORT

ITEM NUMBER:	15.1	Response to Previous Public Questions from Council Meeting held 2 May 2017
FROM:		Chief Executive Officer
<b>REPORT NUMBER:</b>		8/1165
MEETING DATE:		16 May 2017

### **Municipal Plan:**

city of

PALMERSTON

- 4. Governance & Organisation
  - 4.1 Responsibility

We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

#### Summary:

At the Ordinary Meeting of Council held on Tuesday 2 May 2017, the Chair took a question on notice during the 'Public Question Time' section.

### RECOMMENDATION

THAT Council receives Report Number 8/1165.

#### General:

At the Ordinary Council meeting held on 2 May 2017, the Chair took the following question on notice. Question asked by Mr Donald Young:-

"What action has the Council taken since receiving the email up until it was made public in regards to advising the members of Council and when were the members of Council made aware of these recommendations?"

#### Answer:

Since receiving the email from the Deputy Ombudsman, staff notified the Deputy Ombudsman that a policy will be implemented which deals with the leasing of council property. A draft policy was prepared and presented in a written report which was considered by Council at a meeting held on 2 May 2017.

The Chief Executive Officer is delegated the authority to make the initial response to enquiries received from the Ombudsman in relation to complaints made to him / her concerning decisions or conduct of the Council and / or Officers or employees of the Council.

The members of the Council were made aware of the recommendations from the Deputy Ombudsman when the council agenda was circulated on 26 April 2017. No new commercial leasing of council property occurred between the time the Deputy Ombudsman provided her recommendations and the notification provided to the Elected Members.

### **Financial Implications:**

Nil

### Legislation/Policy:

This response is made in accordance with Council's adopted Public Question Time procedures (18 August 2015).

### Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email <u>ricki.bruhn@palmerston.nt.gov.au</u>.

#### **Schedule of Attachments:**

Nil