


CITY OF PALMERSTON

Notice of Council Meeting
To be held in Council Chambers
Civic Plaza, Palmerston
on Tuesday 20 June 2017 at 6.30pm


Ricki Bruhn
Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

Acknowledgement of Traditional Ownership

I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.

1 PRESENT

2 APOLOGIES

Mayor Abbott – On Council Business

ACCEPTANCE OF APOLOGIES AND LEAVE OF ABSENCE

THAT the apology received by Mayor Abbott be received and granted.

3 CONFIRMATION OF MINUTES

RECOMMENDATION

1. THAT the minutes of the Council Meeting held Tuesday 6 June 2017 pages 9203 to 9228, be confirmed.
2. THAT the Confidential Minutes of the Council Meeting held Tuesday 6 June 2017 pages 317 to 319, be confirmed.
3. THAT the minutes of the Special Council Meeting held Thursday 8 June 2017 pages 9229 to 9231, be confirmed.
4. THAT the Confidential Minutes of the Council Meeting held Thursday 8 June 2017 pages 320 to 322, be confirmed.

4 MAYOR'S REPORT

5 REPORT OF DELEGATES

6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN

7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

8 PETITIONS

9 DEPUTATIONS / PRESENTATIONS

10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

11 COMMITTEE RECOMMENDATIONS

11.1 Governance and Organisation

THAT the minutes from the Governance and Organisation Committee meeting held on 8 June 2017, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

11.1.1 Review of Policy MEE02 Committees of Council **GOC/0355**

THAT Council adopt the amended Policy MEE02 Committees of Council.

11.1.2 Roles and Responsibilities of Council – Organisational Structure and Structural Change **GOC/0357**

THAT a staffing plan policy be brought to Council with the following inclusions;

- The term staffing plan includes but is not limited to an organisational chart of positions and a functional chart of services.
- A staffing plan includes;
 - a. A hierarchical diagram or tree depicting all positions and services of Council,
 - b. The relationship between subordinate and supervising staff from the CEO down.
 - c. The designation or pay level of each position.
- THAT variations to the staffing plan is presented to Council for approval, with reasons for the request to vary.
- The CEO may only recruit only in accordance with the staffing plan.
- The CEO has the staffing plan available online.

11.1.3 Third Budget Review 2016/17

GOC/0361

THAT Council adopts the 3rd Budget Review 2016/17, pursuant to Section 128 (2) of Local Government Act NT.

11.1.4 Review of Waste Management Policy TECH04

GOC/0363

THAT Council endorses the amended Waste Management Policy TECH04 and that the policy next be reviewed in the 2021/22 financial year.

11.2 Economic Development and Infrastructure

Nil

11.3 Community Culture and Environment

THAT the minutes from the Community, Culture and Environment Committee meeting held on 7 June 2017, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

11.3.1 Green Gym Pilot Program – Conservation Volunteers Australia

CCE/0715

THAT while Council does not support the Green Gym Pilot Program at this time due to the high cost of administration and unknown cost associated with irrigation infrastructure Council is prepared to work with Conservation Volunteers Australia to develop a specific scope of works of a similar nature which can be funded from its 2017/18 budget.

11.3.2 Animal Registration Discount for Trained Dogs

CCE/0722

1. THAT Beginner Class Obedience training level be recognised as a level of training which would satisfy Council for the purpose of an annual registration discount for obedience trained dogs.
2. THAT the dog owner provides a certificate of competency linked to the animals microchip number from a Council approved training provider for basic dog obedience training when requesting the registration concession.
3. THAT the Chief Executive Officer be delegated the authority to assess training providers and approve them for a 2 year period for the purpose of registration as an approved training provider.
4. THAT the initiative be included in the Dog Registration section of the Companion Animal Management Plan.

12 INFORMATION AGENDA

12.1 Items for Exclusion

12.2 Receipt of Information Reports

RECOMMENDATION

THAT the Information Items contained within the Information Agenda, be received.

12.3 Officer Reports

12.3.1	Action Report	8/1200
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13 DEBATE AGENDA

13.1 Officer Reports

13.1.1	City Centre Parking Policy Changes	8/1202
13.1.2	Costs associated with the storm event of 5 November 2016	8/1203
13.1.3	Library Fire Compliance Works	8/1205
13.1.4	Gateway – Yarrawonga Road Easements	8/1206
13.1.5	CS2017/01 – Management and Operation of Palmerston Swimming and Fitness Centre	8/1207
13.1.6	Public Library Funding Agreement	8/1208
13.1.7	Community Benefits Scheme – May 2017	8/1209
13.1.8	Financial Report for the Month of May 2017	8/1210
13.1.9	Draft Municipal Plan 2017-2022	8/1211

14 CORRESPONDENCE

15 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

15.1	Response to Previous Public Questions from Council Meeting held 6 June 2017	8/1204
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16 PUBLIC QUESTION TIME

At the invitation of the Chair.

17 OTHER BUSINESS – ALDERMAN REPORTS

By-law 14(8) provides that the Chairman must not accept a motion without notice if the effect of the motion would, if carried, be to incur expenditure in excess of \$1,000 unless:

- a) the motion relates to the subject matter of a committee's or sub committee's recommendations (as the case may be, or an officer's report that is listed for consideration on the business paper; or*
- b) the matter is urgent.*

RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Corporate Services, Director of Technical Services, Director of Community Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.1 Confidential Action Report and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(e) information provided to the council on condition that it be kept confidential.

This item is considered confidential pursuant to Regulation 8 (e) of the Local Government (Administration) Regulations.

2. THAT Council orders that the report from the Confidential Council Meeting held on 20 June 2017 in relation to item number 18.1 Confidential Action Report remain confidential and not available for public inspection.



ITEM NUMBER: 12.3.1 Action Report

FROM: Chief Executive Officer

REPORT NUMBER: 8/1200

MEETING DATE: 20 June 2017

Municipal Plan:

4. Governance & Organisation

4.3 People

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

Summary:

This report outlines individual action items outstanding from previous Council Meetings. Council is asked to receive this report.

RECOMMENDATION

THAT Council receives Report Number 8/1200.

General:

Dec #	Task Date	Owner	Matter	Action	Update
8/0949	18/02/2014	DTS	Car Parking Contribution Plan Update	Matter on the table	No further update available
8/1666		DTS	The Heights Durack Eastern Collector Road	Mayor and CEO to be delegated the ability to apply Council's seal and to sign all documents for the establishment of a road access easement on Lot 11504, 80 University Avenue, Durack.	Awaiting construction and transfer documents from developer. No further action required from Council

8/2225	06/09/2016	DCOMM	Thai Temple and NT Thai Association	Council are to further consider the request by Thai Temple and NT Thai Association for land following the completion of the land use plan for Marlow Lagoon and adjoining Crown Land.	The NT Thai Association Inc presented to council at its meeting on 18 April 2017. NT Thai Association have been advised that further negotiations and any decisions are linked to the outcomes of the Council Land Use Plan. The final Land Use plan is expected mid November 2017.
8/2252	20/09/2016	DTS	Addition of Colour and Vibrancy to the City Centre	Report to be brought to Council which examines opportunities to add colour by way of lighting, flags, etc. to existing features in and around Goyder Square.	Fee offer being checked and consultant being commissioned
8/2254	20/09/2016	DTS	Closure of a section of Wallaby Holtz Road in Yarrawonga	CEO to seek consent, pursuant to section 187 of the Local Government Act, from the Minister for Local Government and Community Services and the Minister responsible for the administration of the Control of Roads Act, for the permanent closure of the unmade section of Wallaby Holtz Road (between the Stuart Highway and the intersection with Yarrawonga Road) in Yarrawonga north.	28 days advert placed in the NT News has closed. No comments or feedback received.
8/2276	04/10/2016	DCOMM	Senior's Centre Consultation	Council undertake a consultation with Palmerston Seniors Groups and support agencies to establish the potential future facility uses. A report is then to be prepared and presented to Council	Consultation Forum with Seniors Support Agencies and Seniors Groups held 5 May 2017. Report to Council Meeting 6 June 2017 including result of consultations.
8/2330	15/11/2016	DTS	Grading Classification and installation of appropriate signage to the Escarpment Park Walking Track	Council assign a grading classification of 4 and install appropriate signage to the Escarpment Park Walking Track in accordance with Australian Standard 2156.1-2001, Australian Standards Walking Tracks Part 1: Classification and Signage.	8 signs to be installed. Image files sent to manufacturer. Waiting on proofs. Expect installation in the next 6 weeks

8/2330	15/11/2016	DTS	Durack Seepage Water Capture	Council to undertake the design and documentation of a low flow capture system in Durack.	Costing being developed
8/1268	13/12/2016	DTS	Palmerston Animal Management Reference Group Meeting 24 November 2016	Staff to assess environment grants that may be available for information signage related to the effects of feeding native animals.	Grant applications to be lodged shortly.
8/2368	13/12/2016	DCORP	Service Review of Communications and Marketing	Council to undertake a service review of its communications and marketing.	This will be continued once the media officer role has been filled, which is expected to occur before end of May.
8/2428	17/01/2017	DTS	Additional Driveway Access to Lot 3968 (38) Gunter Circuit, Woodroffe	Council to prepare a 'driveway policy' that sets the requirements and assessment standards for considering second driveway applications.	Expected draft policy by early July.
8/2470	21/02/2017	DTS	Proposal for Developing Water Sensitive Urban Design (WSUD) Guidelines	Council resolves to develop Water Sensitive Urban Design (WSUD) Guidelines for the City of Palmerston.	Consultant has been briefed on the project.
8/2505	07/03/2017	DTS	Closure of Durack Drive	Council approve the road closure be undertaken as required under the Local Government Act and the Local Government (Administration) Regulations, including seeking the consent of the Minister responsible for the administration of the Local Government Act.	Public notification has been placed
8/2506	07/03/2017	DTS	Goyder Heritage Study	A proposed draft "Goyder Historical Trail" document be prepared based on interpretive opportunities of existing streets and suburbs and the 'Elrundie camp', to be presented to Council for consideration.	Officers continue to discuss with stakeholders. Expect a draft in the second half of 2017 subject to funding.
8/2535	21/03/2017	DTS	Storm Damage Costs - 5 November 2016	That Council be provided with a further report in regards to the damage costs from the storm on 5 November 2016.	In this agenda

8/2615	02/05/2017	DTS	Collection of Waste Bins at Bus Stops	CEO to advise the Department of Infrastructure, Planning and Logistics that Council accepts the shared responsibility for waste bin servicing at existing and future bus stops and seeks that the Department provide a 50% contribution towards these services.	Letter to CE DIPL has gone out
8/2616	02/05/2017	DTS	Local Area Traffic Management School Precincts	Application be made to the next round of the Improving Strategic Local Roads Fund grants to undertake the works identified in Report Number EDI/247.	Grants program has been discontinued Action Complete
8/2626	02/05/2017	DCORP	Leasing of Council Property	A revised draft Policy AD04 – Lease of Council Property, to be referred to the GOC.	This will be brought to the next available GOC meeting.
	02/05/2017	DCOMM	Notice of Motion to Amend – Tender for the Palmerston Swimming and Fitness Centre	Council inform the YMCA Top End that the Palmerston Recreation Facilities Management Contract will not be renewed;	Tender for Management Contract of the Palmerston Swimming and Fitness Centre released 11 May 2017. Closing 2.00pm 1 June 2017.
8/2650	16/05/2017	DTS	Yarrowonga Road North Roads Upgrade	Council tender in 2016/17 for the reconstruction of both Wallaby-Holtz Road and Yarrowonga Road.	Out to tender
8/2654	16/05/2017	DCORP	Financial Report	<p>Monthly financial report to include:</p> <ul style="list-style-type: none"> - a full year forecast as required by the Local Government Accounting Regulations; - surplus/deficit format summary with comparison to budget as used in the Annual Budget found in the Municipal Plan; - financial sustainability ratios to be recommended to Council for the Municipal Plan. <p>Council to discuss how to better provide public access to the details of creditor payments and credit card transactions and whether this information needs to be included in the Monthly Financial Report to Council.</p>	Proposed adjustments are being prepared for improvements to the monthly financial statements, anticipated to be rolled out with the new financial year.

8/2655	16/05/2017	DCORP	Risk Management and Audit Committee Meeting	Staff to provide a report to the Governance and Organisation Committee on the establishment of financial sustainability ratios for the municipal plan and how they are reported in the monthly financial report.	A report to the GOC with regards to the establishment of financial sustainability ratios and proposed targets will be brought to the next meeting.
8/2663	16/05/2017	DCOMM	Queen's Baton Relay	Council to host a Commonwealth Games 2018 Queens Baton Relay community celebration event in Goyder Square on Friday 2 March 2018.	Coordination for the Queens Baton Relay in Palmerston has begun for Friday 2 March 2018. City of Palmerston have nominated a Community Batonbearer.
8/2666	16/05/2017	DTS	Closure of a Portion of Miller Court Road Reserve	The Mayor and CEO to seek consent from the Ministers administering the Local Government Act and Control of Roads Act, per section 187 of Local Government Act.	
8/2677	16/05/2017	DCORP	Condition Audit on Street Lighting Assets	(RECOMMENDATION ONLY RELEASED FROM CONFIDENTIAL) THAT Council carry out a condition audit on street lighting assets being transferred to Council on 1 January 2018.	Staff are preparing and costing options with regards to a street light audit.
8/2699	06/06/2017	DTS	Affixation of Common Seal – Variation to Crown Lease Term 2402 over Lot 11497 Town of Palmerston	Mayor and CEO be authorised to sign and seal the Variation of Crown Lease for Crown Lease Term (CLT) 2402 over Lot 11497 Town of Palmerston.	Completed.
8/2709	06/06/2017	DCORP	Tender Documents	THAT all tender documents are made available for download online.	

Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9922 or email ricki.bruhn@palmerston.nt.gov.au

Schedule of Attachments:

Nil

ITEM NUMBER: 13.1.1 City Centre Parking Policy Changes
FROM: Director of Technical Services
REPORT NUMBER: 8/1202
MEETING DATE: 20 June 2017

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

Summary:

With the implementation of the paid parking and the loss of the Superblock as a public carpark some changes have been made to the City Centre Parking Policy. A request has been received from NT Police for parking zone changes at the Palmerston Station. This report identifies the proposed changes and seeks Councils endorsement.

RECOMMENDATION

1. THAT Council receives Report Number 8/1202.
2. THAT NT Police be notified that Council appreciates their need for specific allocated bays but believes that the current policy and arrangement directly in front of the Palmerston Station and the adjoining parking area satisfies their needs. Council notes that overflow police vehicles can park for free in Zone A bays and 15 minute bays are available free of charge within close proximity to the station.
3. THAT the Palmerston City Centre Policy Zone Plan in Attachment A to report 8/1202 dated 20/06/2017 be endorsed.

General:

The Occupational Licence over lot 14840 (A), commonly known as the Superblock was withdrawn by the Northern Territory Government (NTG). Council's intent at the time of setting the carparking policy was to designate this property as Zone B, all day parking. There are several parking bays that exist in the Hillson St road reserve that were previously designated as Zone B along with the Superblock carpark. All other on street parking bays under the current policy that are charged parking are designated 2 hr (Zone A). For consistency the meters and bays on Hillson St have now been designated 2hrs.

The NT Police requested prior to the introduction of paid parking that 4 additional bays be provided in front of the police station for marked vehicles. The bays proposed were at the time being used to accommodate police vehicles. The parking policy states under the heading "Exemptions to Parking Charges"

5. *Other service authority required bays may be exempt from charges by the Director Technical Services. These bays will be clearly signed as exempt from charges.*

NT Police have approached Council for 4 further bays, **Attachment B** NT Police have also sought 3 15 minute bays. Should Council concede to this request then it would negate the need for a parking meter within the carpark at the Police Station.

Within close proximity to the police station there are 16 15 minutes bays that currently have a high vacancy rate during the day. These bays are commonly used by people checking PO boxes or collecting mail items.

Limiting the time parking at the police station would result in visitors having a restricted time during which to undertake business i.e. a max of 15 minutes. The use of a 2hr zone means that visitors can purchase any length of time to a maximum of 2hrs. The cost equates to 3c per minutes i.e. 15 minutes will cost 45c, 30 minutes will cost 90c.

Financial Implications:

A Zone A carparking space has the potential to raise a maximum of approximately \$4,050 per year in revenue.

A Zone B carparking space has the potential to raise a maximum of approximately \$ 1,000 per year in revenue but this is more likely to be around \$500 considering the significant discount offered by annual permits.

The 2 hour bays at the Police Station are low use and are likely to only achieve around 30% occupancy. Removal of the 6 bays would therefore result in a reduction in maximum revenue of around \$17,000 per year.

Legislation/Policy:

REG03 City Centre Parking Policy

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Schedule of Attachments:

Attachment A: Palmerston City Centre Policy Zone Plan

Attachment B: Correspondence from NT Police





ZONE A

\$1.80 per hour with maximum stay 2 hours



ZONE B

\$1.00 per hour to a maximum charge of \$4 for 4 hours or more (all day)



15M/30M/1H ZONE

Free of charge

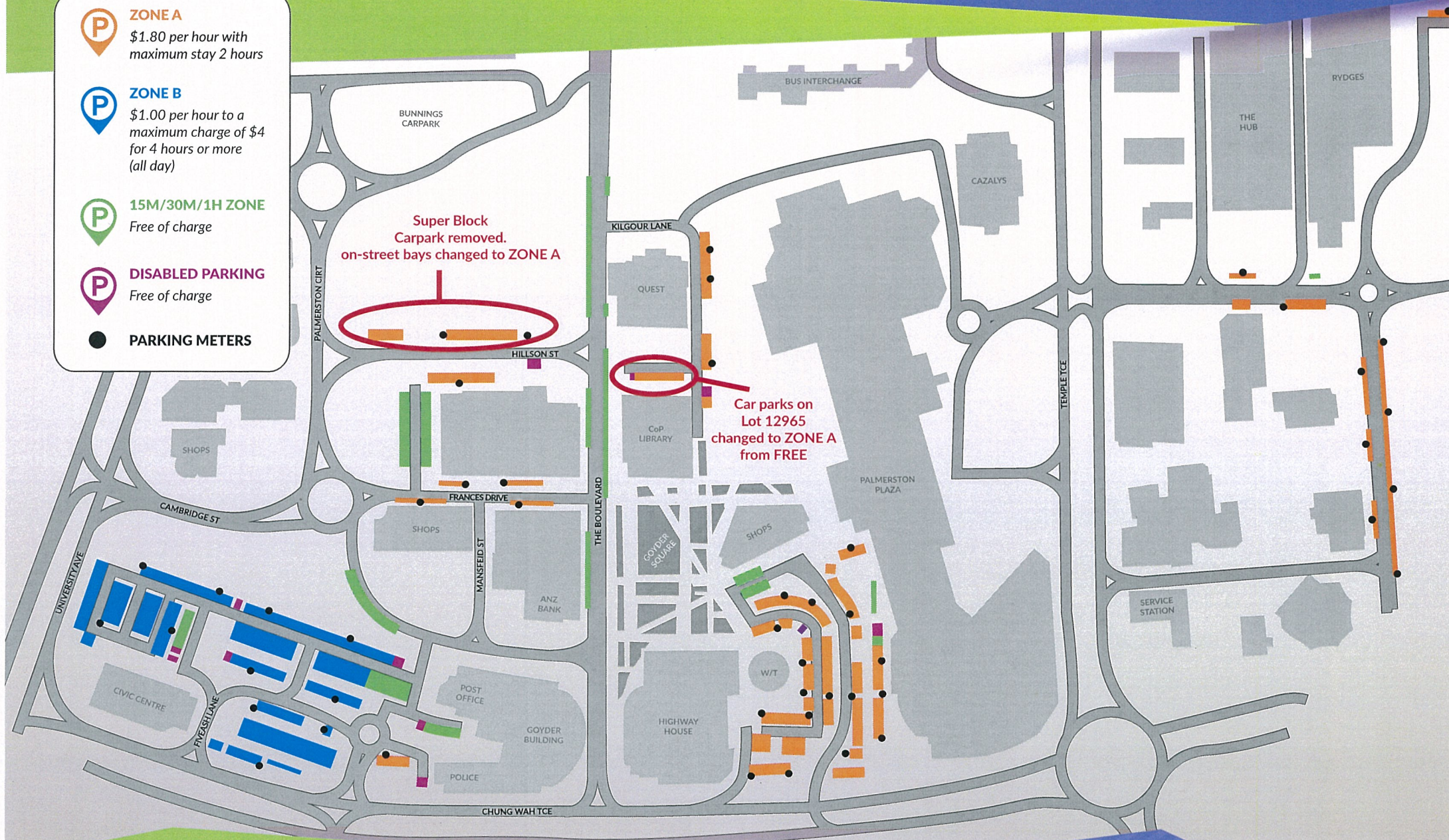


DISABLED PARKING

Free of charge



PARKING METERS



From: [Mark Spangler](#)
To: [Natasha Clifton](#)
Subject: FW: Changes to Parking Spaces - Front of Palmerston Police Station
Date: Friday, 9 June 2017 3:32:05 PM
Attachments: [image002.png](#)
[image003.png](#)

From: Finn, Nathan [mailto:Nathan.Finn@pfes.nt.gov.au]
Sent: Tuesday, 6 June 2017 11:46 AM
To: Mark Spangler <Mark.Spangler@palmerston.nt.gov.au>
Cc: Deutrom, Antony <Antony.Deutrom@pfes.nt.gov.au>
Subject: RE: Changes to Parking Spaces - Front of Palmerston Police Station

Mark,

If we can identify as Police Customer Parks it would be appreciated, through either ground marking or signage instead of General Public Parking of 15 Minutes.
The four additional parks would contain unmarked and marked Police Vehicles not private vehicles.

Thanks
Nathan

Nathan Finn | Senior Sergeant

OIC Palmerston Police Station– Palmerston and Rural Division

Darwin Metropolitan Command | Northern Territory Police

PO Box 39764, Winnellie, NT 0821

P...(08) 8999 3433 | M... 0439 89 7944 | E... nathan.finn@pfes.nt.gov.au | www.nt.gov.au/pfes

Working in partnership with the community to ensure a safe and resilient Northern Territory.



From: Mark Spangler [mailto:Mark.Spangler@palmerston.nt.gov.au]
Sent: Tuesday, 6 June 2017 11:12 AM
To: Finn, Nathan <Nathan.Finn@pfes.nt.gov.au>
Cc: Deutrom, Antony <Antony.Deutrom@pfes.nt.gov.au>
Subject: RE: Changes to Parking Spaces - Front of Palmerston Police Station

Good morning Nathan

I'll have a look at this request immediately.

We are unable to classify 15min zones for specific users such as Police business. They will be general 15min public parking bays if the change occurs. Are you still ok with this? When we considered the two hour parking in this area we thought customers could just insert 20c for 15 min if that is all they needed. Having a 2 hour zone allows people to park for any time up to 2hrs. But if you consider 15 min turn around for police business is all that is required we're happy to process your request

Are you suggesting that the additional 4 bays may contain private vehicle as well as Police vehicle's (Marked and Unmarked)

Kind regards Mark

From: Finn, Nathan [<mailto:Nathan.Finn@pfes.nt.gov.au>]
Sent: Tuesday, 6 June 2017 10:55 AM
To: Mark Spangler <Mark.Spangler@palmerston.nt.gov.au>
Cc: Deutrom, Antony <Antony.Deutrom@pfes.nt.gov.au>
Subject: Changes to Parking Spaces - Front of Palmerston Police Station

Good morning Mark,

Thanks to both yourself and Mayor Abbott for making yourself available to speak with us yesterday regarding the Implementation of Paid Parking within the CBD.

As discussed yesterday you highlighted your ability to rezone or allocate use of Carparks within the City of Palmerston Car Parks.

I am requesting that the 7 Carparks adjacent to the allocated Police vehicle carparks at the Front of the Palmerston Police Station be rezoned and allocated as per the following;

- 3 Free Customer Parks (15 Minute Time Limit) for use by members of the Public attending the Palmerston Police Station for reporting Incidents and General Enquires.
- 4 Remaining Parks to be reallocated for Use by Police Vehicles Only – For use by NT Police (Unmarked and Marked Police vehicles attending Palmerston on a daily basis) and for the additional Police resources required to attend the Station for operational requirements on a daily basis during Business Hours and After hours. This will ensure the Security of the our Police Vehicles in Parking not in the Public Car park which will be also under CCTV from the Palmerston Police Station system.

The remaining discussion points will be submitted as requested to Council regarding the issue and use of Parking Passes for the Public Carpark for multiple vehicles for use of our members on a 24 Hour / 7 day a week Platform.

I would appreciate your assistance with this and allows for a surge capacity for Police vehicles attending the Palmerston and Rural Division for allocated response duties to ensure the NT

Police can provide the continued level of Service to the Palmerston and Rural Community now and into the future.

Thanks

Nathan

Nathan Finn | Senior Sergeant

OIC Palmerston Police Station– Palmerston and Rural Division

Darwin Metropolitan Command | Northern Territory Police

PO Box 39764, Winnellie, NT 0821

P...(08) 8999 3433 | M... 0439 89 7944 | E... nathan.finn@pfes.nt.gov.au | www.nt.gov.au/pfes

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ITEM NUMBER: 13.1.2 Costs associated with the storm event of 5 November 2016
FROM: Director of Technical Services
REPORT NUMBER: 8/1203
MEETING DATE: 20 June 2017

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

General:

At the ordinary Council meeting held on 21 March 2017 Council resolved;

THAT Council be provided with a further report in regards to the damage costs from the storm on 5 November 2016.

CARRIED 8/2535 - 21/03/2017

This report presents an itemised account of daily transactions undertaken by various contractors, as work was identified by staff.

RECOMMENDATION

THAT Council receives Report Number 8/1203.

Financial Implications:

All costs have been met by the 2016/17 budget.

Legislation/Policy:

Nil.

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Schedule of Attachments:

Attachment A: Transactions undertaken by various contractors

ATTACHMENT A

06.11.2016			15.11.2016	
Outback Tree Services	\$ 13,440.00		Outback Tree Services	\$ 4,800.00
SUB TOTAL	\$ 13,440.00		JLM Civil Works	\$ 2,696.46
			Remote Tree Services	\$ 3,870.00
07.11.2016			SUB TOTAL	\$ 11,366.46
Outback Tree Services	\$ 3,120.00			
JLM Civil Works	\$ 12,193.72		16.11.2016	
Remote Tree Services	\$ 4,903.70		Outback Tree Services	\$ 3,840.00
Sterling	\$ 1,314.00		JLM Civil Works	\$ 5,667.29
SUB TOTAL	\$ 21,531.42		Remote Tree Services	\$ 900.00
			SUB TOTAL	\$ 10,407.29
08.11.2016				
Outback Tree Services	\$ 3,360.00		17.11.2016	
JLM Civil Works	\$ 3,595.28		Outback Tree Services	\$ 1,920.00
Remote Tree Services	\$ 5,289.10		Remote Tree Services	\$ 1,800.00
Sterling	\$ 1,815.00		SUB TOTAL	\$ 3,720.00
SUB TOTAL	\$ 14,059.38			
			18.11.2016	
09.11.2016			Outback Tree Services	\$ 2,880.00
Outback Tree Services	\$ 2,600.00		Remote Tree Services	\$ 650.00
JLM Civil Works	\$ 2,471.76		SUB TOTAL	\$ 3,530.00
Remote Tree Services	\$ 3,800.00			
Sterling	\$ 2,057.00		21.11.2016	
SUB TOTAL	\$ 10,928.76		Remote Tree Services	\$ 1,375.00
			SUB TOTAL	\$ 1,375.00
10.11.2016				
Outback Tree Services	\$ 4,320.00		22.11.2016	
JLM Civil Works	\$ 618.36		Outback Tree Services	\$ 1,680.00
Remote Tree Services	\$ 9,040.00		SUB TOTAL	\$ 1,680.00
Sterling	\$ 2,044.00			
NT Shade	\$ 1,210.00		24.11.2016	
SUB TOTAL	\$ 17,232.36		Outback Tree Services	\$ 6,252.50
			SUB TOTAL	\$ 6,252.50
11.11.2016				
Outback Tree Services	\$ 2,880.00		26.11.2016	
JLM Civil Works	\$ 1,315.73		Outback Tree Services	\$ 5,317.50
Remote Tree Services	\$ 4,000.00		SUB TOTAL	\$ 5,317.50
Sterling	\$ 2,263.00			
SUB TOTAL	\$ 10,458.73		29.11.2016	
			Outback Tree Services	\$ 2,400.00
12.11.2016			JLM Civil Works	\$ 727.65
JLM Civil Works	\$ 799.60		Remote Tree Services	\$ 4,230.00
SUB TOTAL	\$ 799.60		SUB TOTAL	\$ 7,357.65
14.11.2016			30.11.2016	
Outback Tree Services			Outback Tree Services	\$ 2,800.00
JLM Civil Works	\$ 898.82		JLM Civil Works	\$ 1,541.76
Remote Tree Services	\$ 3,000.00		SUB TOTAL	\$ 4,341.76
SUB TOTAL	\$ 3,898.82			

ATTACHMENT A

01.12.2016				
Outback Tree Services	\$ 480.00		06.01.2017	
SUB TOTAL	\$ 480.00		Remote Tree Services	\$ 1,750.00
			SUB TOTAL	\$ 1,750.00
02.12.2016				
Outback Tree Services	\$ 1,400.00		10.02.2017	
Remote Tree Services	\$ 1,200.00		JLM Civil Works	\$ 11,433.60
SUB TOTAL	\$ 2,600.00		SUB TOTAL	\$ 11,433.60
05.12.2016			17.02.2017	
Outback Tree Services	\$ 800.00		All Upholstery NT	\$ 2,800.00
SUB TOTAL	\$ 800.00		SUB TOTAL	\$ 2,800.00
06.12.2016			03.03.2017	
Outback Tree Services	\$ 800.00		Outback Tree Services	\$ 3,360.00
SUB TOTAL	\$ 800.00		SUB TOTAL	\$ 3,360.00
07.12.2016				
Outback Tree Services	\$ 320.00		TOTAL	\$ 183,125.83
SUB TOTAL	\$ 320.00			
08.12.2016				
Outback Tree Services	\$ 2,640.00			
SUB TOTAL	\$ 2,640.00			
09.12.2016				
Outback Tree Services	\$ 75.00			
SUB TOTAL	\$ 75.00			
12.12.2016				
Outback Tree Services	\$ 2,000.00			
SUB TOTAL	\$ 2,000.00			
15.12.2016	\$ 2,880.00			
Outback Tree Services	\$ 2,880.00			
SUB TOTAL				
17.12.2016				
Outback Tree Services	\$ 2,000.00			
SUB TOTAL	\$ 2,000.00			
20.12.2016				
Outback Tree Services	\$ 500.00			
SUB TOTAL	\$ 500.00			
03.01.2017				
Outback Tree Services	\$ 600.00			
Remote Tree Services	\$ 390.00			
SUB TOTAL	\$ 990.00			

ITEM NUMBER: 13.1.3 Library Fire Compliance Works
FROM: Director of Technical Services
REPORT NUMBER: 8/1205
MEETING DATE: 20 June 2017

Municipal Plan:

3. Environment & Infrastructure

3.2 Assets and Infrastructure

We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

Summary:

As a result of the subdivision of the Library block the existing Library building is no longer compliant with building certification requirements (mainly for Fire Protection). This report recommends that an allowance in the 2017/18 budget be made for the required upgrade work.

RECOMMENDATION

1. THAT Council receives Report Number 8/1205.
2. THAT Council approves a project budget of \$120,000 in 2017/2018.

Background:

Council has previously determined to sell Lot 12695 for private development. Based on the final lot boundaries the Palmerston Library building no longer complies with the fire performance requirements of the Building Code 2016. CoP engaged BCA Engineers and MKE Architects to develop an agreed fire compliance solution for the Palmerston Library.

General:

A quantity surveyor has reviewed the proposed works and developed a budget of intended works. The figure of works of \$110,000 (**Attachment A**) was advised. Taking into account further advice from the Architect (**Attachment B**), an additional \$10,000 contingency would be required.

It is expected that tenders for the works would be called in July 2017

Financial Implications:

The cost of the physical works allowed for is \$120,000 (including total contingency).

Legislation/Policy:

NT Building Act and Regulations

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

Author: Malcolm Jones, Manager Infrastructure Maintenance

Schedule of Attachments:

Attachment A: RLB Indicative Cost Estimate

Attachment B: Email from MKE Architects



PALMERSTON LIBRARY

Fire Review

Indicative Cost Estimate

9 June 2017

Prepared for: MKEA
PO Box 546
DARWIN NT 0801

Prepared by: Rider Levett Bucknall NT Pty Ltd
ABN 52 009 634 128

Level 4, 62 Cavenagh Street
Darwin NT 0800 Australia
GPO Box 3423
Darwin NT 0801 Australia

Tel: +61 8 8941 2262
Fax: +61 8 8941 2572
www.rlb.com

Our reference: 16208

RLB | Rider Levett Bucknall

Rider Levett Bucknall NT Pty Ltd
ABN 52 009 634 128

Level 4, 62 Cavenagh Street
Darwin NT 0800
Australia

Tel: +61 8 8941 2262
Fax: +61 8 8941 2572
Email: darwin@au.rlb.com

M: 0427 727 619
E: paul.lassemillante@au.rlb.com

16208

9 June 2017

MKEA
GPO Box 546
DARWIN NT 0801

Attention: Steven Ehrlich

Dear Steven,

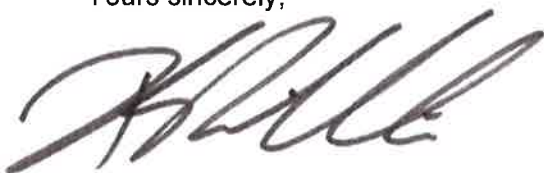
**PALMERSTON LIBRARY FIRE REVIEW
INDICATIVE COST ESTIMATE**

Further to your instructions and provision of documentation pertaining to the above project, we have prepared and are pleased to provide our detailed cost estimate for your information and use.

We refer you to the attached which provides you with a detailed breakdown of our cost estimate together with the basis upon which it has been prepared together with the applicable exclusions.

We trust you will find the attached in order and we will be pleased to be of further assistance should you have any queries or require any additional information.

Yours sincerely,



Paul Lassemillante
Director

Att. Cost Estimate.

INDICATIVE COST ESTIMATE

PALMERSTON LIBRARY FIRE REVIEW - INDICATIVE COST ESTIMATE

Project Summary

BASIS OF ESTIMATE

THIS ESTIMATE REPORT HAS BEEN PREPARED AND IS INTENDED FOR THE USE OF THE ADDRESSEE ONLY AND SHALL NOT BE DIVULGED IN PART OR IN ITS ENTIRETY TO ANY THIRD PARTY WITHOUT THE EXPRESSED APPROVAL OF RIDER LEVETT BUCKNALL NT PTY LTD.

This estimate is based upon measured quantities to which we have applied rates and conditions we currently believe applicable as at June 2017. We have assumed that this project will be competitively tendered under standard industry conditions and form of contract typically applicable to this type/size of project.

THE CONTENTS OF THIS REPORT ARE NOT INTENDED FOR PROJECT FINANCE SUBMISSION.

DOCUMENTS

Documents used in the preparation of this cost estimate are as follows:

MKEA Drawings MA1474-A101 - A106

Cost advice from BCA Engineers regarding fire sprinkler works

PALMERSTON LIBRARY FIRE REVIEW - INDICATIVE COST ESTIMATE

TRADE SUMMARY

Estimated rates

Trade		Cost \$
DE	Demolition	600.00
RF	Roofing and Cladding	26,155.00
PA	Painting	2,904.00
HY	Hydraulics	20,000.00
AT	All Trades	20,000.00
PR	Preliminaries	16,341.00
BM	Builders Margin	14,000.00
PF	Professional Fees	Excl.
ES	Escalation	Excl.
CT	Contingency Allowances	10,000.00
GT	Goods & Services Tax	Excl.
Grand Total \$		110,000.00

PALMERSTON LIBRARY FIRE REVIEW - INDICATIVE COST ESTIMATE

TRADE DETAIL

Estimated rates

Trade	Ref	Description	Unit	Qty	Rate	Cost \$
DE	Demolition					
	15	Remove, store and re-install shade cloth for the works	Item			600.00
		Trade DE Total \$				600.00
RF	Roofing and Cladding					
	1	Remove existing ccfc soffit lining and replace with new including additional framing as required	m2	33	180.00	5,940.00
	2	Remove existing lightweight cladding and provide 3 layers moisture retardant fyrecheck and 9mm ccfc Exotec cladding with expressed joints on and including vapour barrier, battens and additional framing	m2	24	450.00	10,800.00
	3	Fire retardant sealant at junction of new soffit lining and existing fascia	m	32	45.00	1,440.00
	4	Fire retardant sealant at junction of new soffit lining and new wall cladding	m	16	45.00	720.00
	5	Colorbond folded flashing at edge of wall cladding incl. fire retardant sealant	m	21	110.00	2,310.00
	6	Colorbond folded flashing at edge of soffit cladding against existing wall incl. fire retardant sealant	m	21	110.00	2,310.00
	19	Rake out existing sealant and replace with fire retardant sealant at precast concrete / masonry junction	m	31	85.00	2,635.00
		Trade RF Total \$				26,155.00
PA	Painting					
	16	Prepare and paint cfcc soffit	m2	33	24.00	792.00
	17	Prepare and paint cfcc wall cladding	m2	24	22.00	528.00
	18	Prepare and paint precast concrete wall	m2	72	22.00	1,584.00
		Trade PA Total \$				2,904.00
HY	Hydraulics					
	7	Allow for fire sprinkler installation	Item			20,000.00
		Trade HY Total \$				20,000.00
AT	All Trades					
	8	Allow for builders work associated with fire sprinkler installation	Item			10,000.00
	20	Allow for incidental works associated with the works	Item			10,000.00
		Trade AT Total \$				20,000.00
		Page total				69,659.00

PALMERSTON LIBRARY FIRE REVIEW - INDICATIVE COST ESTIMATE

TRADE DETAIL

Estimated rates

Trade	Ref	Description	Unit	Qty	Rate	Cost \$
PR	Preliminaries					
	9	Allow for builders preliminaries incl. supervision, scaffold, safety, traffic management, etc	Item			16,341.00
		Trade PR Total \$				16,341.00
BM	Builders Margin					
	10	Allow for builders overhead and margin	Item			14,000.00
		Trade BM Total \$				14,000.00
PF	Professional Fees					
	11	Professional Fees (excluded)	Item			Excl.
		Trade PF Total \$				
ES	Escalation					
	12	Escalation to commencement (Excluded)	Item			Excl.
		Trade ES Total \$				
CT	Contingency Allowances					
	13	Project Contingency (allow 10%)	Item			10,000.00
		Trade CT Total \$				10,000.00
GT	Goods & Services Tax					
	14	GST (Excluded)	Item			Excl.
		Trade GT Total \$				

From: Steven Ehrlich [mailto:s.ehrlich@mkea.com.au]
Sent: Friday, June 9, 2017 1:25 PM
To: Malcolm Jones <Malcolm.Jones@palmerston.nt.gov.au>
Subject: Palmerston Library - Estimate

Hi Malcolm
attached the RLB estimate for the Palmerston Library fire protection.
My personal opinion is the fire protection quoe is a bit light on and my recommendation would be at this time to double the contingency allowance from \$10K to \$20 K. Should you wish to discuss pls ring regards

Steven Ehrlich
Director



| ARCHITECTURE
| PROJECT MANAGEMENT
| INTERIOR DESIGN

MKEA Architects Pty Ltd ABN 49 109 687 836
Directors | Ross Connolly | Steven Ehrlich

29/90 Frances Bay Drive Stuart Park GPO Box 546 Darwin NT 0801
T 08 8981 3308 E s.ehrlich@mkea.com.au

The Territory Practice

ITEM NUMBER: 13.1.4 Gateway – Yarrawonga Road Easements
FROM: Director of Technical Services
REPORT NUMBER: 8/1206
MEETING DATE: 20 June 2017

Municipal Plan:

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

Summary:

This report proposes that right of way pathway and drainage easements within the Gateway development be accepted by Council.

RECOMMENDATION

1. THAT Council receives Report Number 8/1206.
2. THAT Council consents to the creation of a “right of way” easement in Council's favour on Lot 7765 as shown on Attachment A to Report Number 8/1206 as “Right of Way Easement ‘B’ “
3. THAT Council consents to the creation of a “right of way” easement in Council's favour on Lot 7766 as shown on Attachment B to Report Number 8/1206 as “Right of Way Easement ‘B’”.
4. THAT Council consents to the creation of a “right of way” easement in Council's favour on Lot 11037 as shown on Attachment C to Report Number 8/1206 as “Right of Way Easement ‘B’”.
5. THAT Council consents to the creation of a drainage easement on Lot 7766 as shown in Attachment D to Report Number 8/1206.
6. THAT Council authorises the Mayor and Chief Executive Officer to sign and seal Form 51, Creation of Easement in Gross for the right of way and drainage easements for the subject Lots 7765, 7766 and 11037, Town of Palmerston or should they be consolidated their future Lot.

Background:

A 2.5 m wide pathway has been constructed along the Gateway side on Yarrawonga Road. The width of 2.5m was seen as necessary to cater for the projected pedestrian and cyclist activity that this site will generate. In order to fit the 2.5m wide pathway it was necessary for two (2) sections of the pathway to encroach onto the Gateway site as shown on the attached survey plans, **Attachments A, B and C**.

The upgrade of Yarrawonga Road required the stormwater drainage to outlet through Lot 7766 as shown on **Attachment D** and a drainage easement is required over this infrastructure.

General:

Stage 1 of the Gateway is seeking clearance of development permit conditions. The above-mentioned easements are required to facilitate clearance signoff.

Financial Implications:

Nil

Legislation/Policy:

Nil

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au

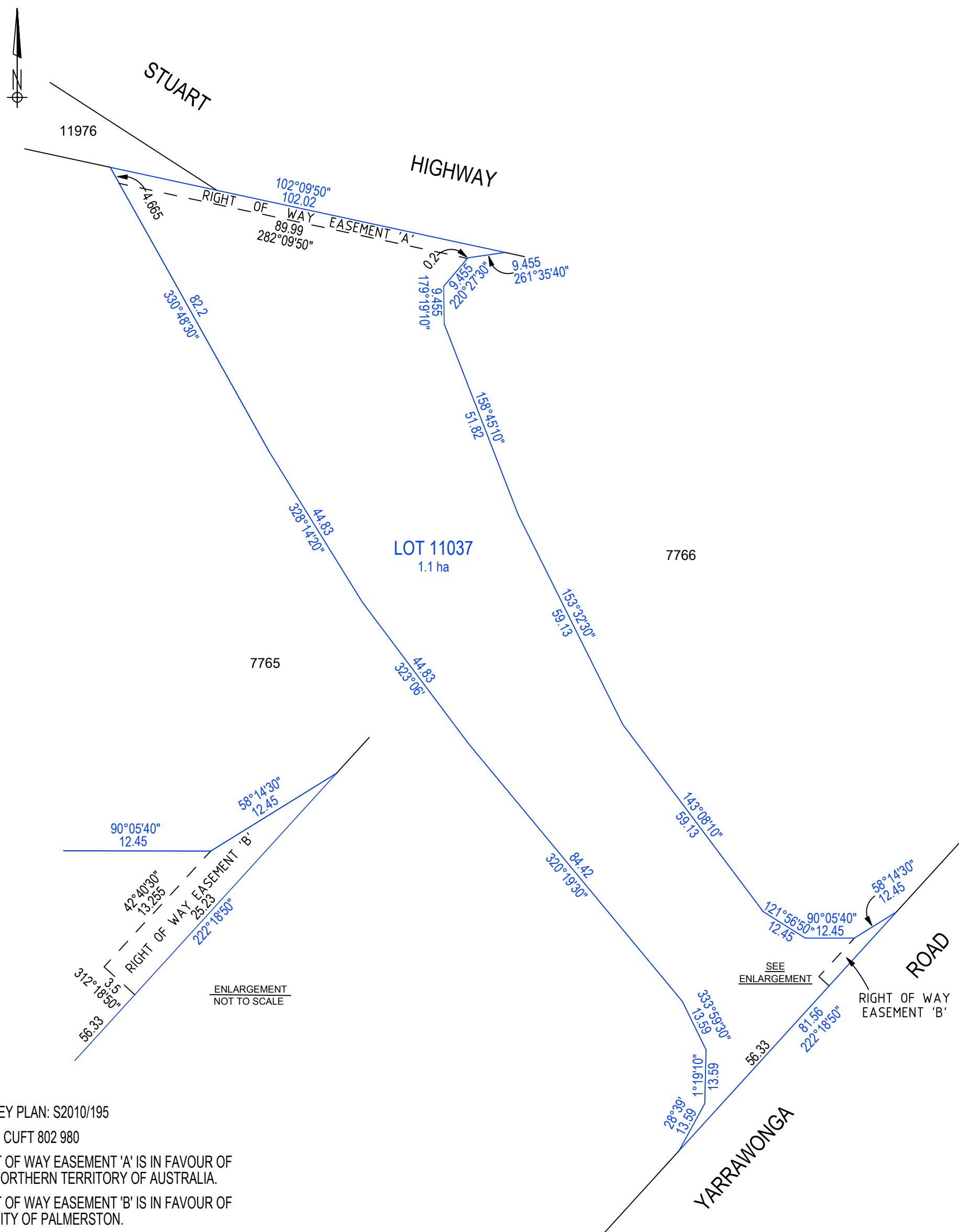
Author: Mike Staunton Capital Works Coordinator.

Schedule of Attachments:

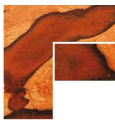
- Attachment A:** Survey Plans 72353/03 Right of Way Easement Lot 7765
- Attachment B:** Survey Plans 72353/05 Right of Way Easement Lot 7766
- Attachment C:** Survey Plans 72353/04 Right of Way Easement Lot 11037
- Attachment D:** Survey Plans 71947/03 Drainage Easement Lot 7766.







SURVEY PLAN: S2010/195
TITLE: CUFT 802 980
RIGHT OF WAY EASEMENT 'A' IS IN FAVOUR OF THE NORTHERN TERRITORY OF AUSTRALIA.
RIGHT OF WAY EASEMENT 'B' IS IN FAVOUR OF THE CITY OF PALMERSTON.



Tenancy 412 - Building 4, Level 1,
631 Stuart Highway Berrimah NT 0820

GPO BOX 37869
WINNELLIE NT 0820

PHONE (08) 8944 7888

FAX (08) 8944 7820

EMAIL fyfent@fyfe.com.au



[Signature]

ALISTAIR CHARLES TENNANT
Licensed Surveyor

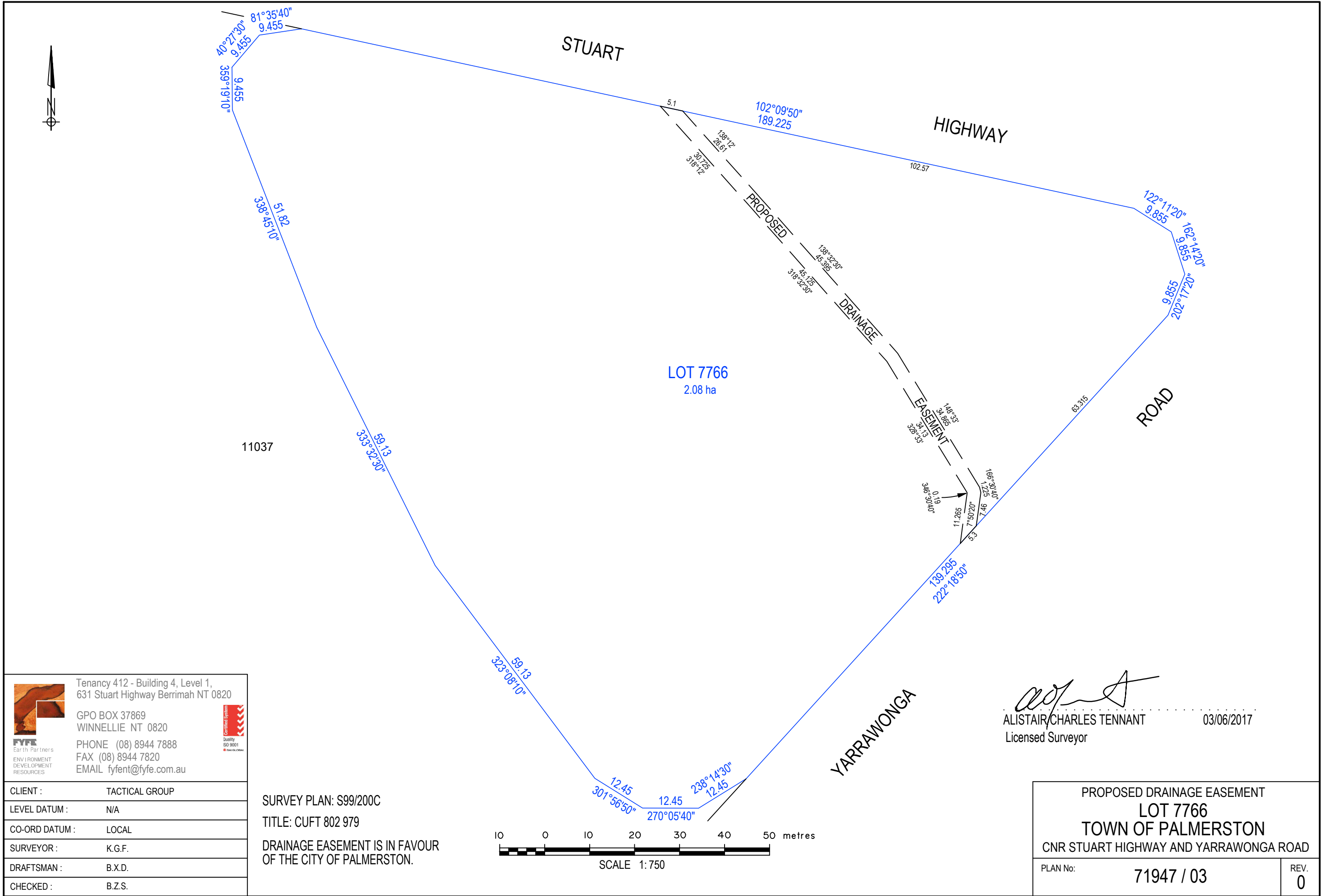
24/04/2017




SCALE 1:1000

CLIENT :	TACTICAL GROUP
LEVEL DATUM :	N/A
CO-ORD DATUM :	LOCAL
SURVEYOR :	K.G.F.
DRAFTSMAN :	B.X.D.
CHECKED :	B.Z.S.

EASEMENT PLAN LOT 11037 TOWN OF PALMERSTON YARROWONGA ROAD	
PLAN No:	72353 / 04
REV.	0






Tenancy 412 - Building 4, Level 1,
631 Stuart Highway Berrimah NT 0820


GPO BOX 37869
WINNELLIE NT 0820

PHONE (08) 8944 7888
FAX (08) 8944 7820
EMAIL fyfent@fyfe.com.au



CLIENT :	TACTICAL GROUP
LEVEL DATUM :	N/A
CO-ORD DATUM :	LOCAL
SURVEYOR :	K.G.F.
DRAFTSMAN :	B.X.D.
CHECKED :	B.Z.S.

SURVEY PLAN: S99/200C
TITLE: CUFT 802 979
DRAINAGE EASEMENT IS IN FAVOUR
OF THE CITY OF PALMERSTON.


ALISTAIR CHARLES TENNANT
Licensed Surveyor
03/06/2017

PROPOSED DRAINAGE EASEMENT LOT 7766 TOWN OF PALMERSTON CNR STUART HIGHWAY AND YARRAWONGA ROAD	
PLAN No:	71947 / 03
REV.	0

ITEM NUMBER: 13.1.5 CS2017/01 – Management and Operation of Palmerston Swimming and Fitness Centre

FROM: Director of Community Services

REPORT NUMBER: 8/1207

MEETING DATE: 20 June 2017

Municipal Plan:

1. Community & Cultural Wellbeing

1.4 Recreation

We are committed to providing quality recreation and sporting facilities, parks, gardens, playgrounds and open spaces for the benefit of our community

Summary:

The YMCA of the Northern Territory tender is assessed as offering the greatest community benefit for money to undertake contract CS2017/01 – Management and Operation of Palmerston Swimming and Fitness Centre.

RECOMMENDATION

1. THAT Council receives Report Number 8/1207.
2. THAT Council award contract CS2017/01 – Management and Operation of Palmerston Swimming and Fitness Centre to YMCA of the Northern Territory for the amount of \$1,111,641 (GST exclusive).
3. THAT the Mayor and Chief Executive Officer are granted consent to sign and seal all required contract documentation for the contract CS2017/01 – Management and Operation of Palmerston Swimming and Fitness Centre.

Background:

Tenders were sought for contract CS2017/01 – Management and Operation of Palmerston Swimming and Fitness Centre through an advertisement placed in the NT News on Thursday 11 May 2017 as well as on Tenders.net website from Thursday 11 May 2017.

Twelve (12) tenderers collected the tender from www.tenders.net. Two (2) tenderers submitted tenders with supporting documents by the closing time. Both tenders were opened by the Council tender opening panel immediately after the closing time at 2.00pm on Thursday 1 June 2017.

One (1) further tender was received late. A digital copy of the tender was received via email at 2:06 on Thursday 1 June 2017, 6 minutes after the tender closing period and in hard copy at 2:46pm on 1 June 2017. A report providing Council with the option to accept the late tender was presented at the Council

meeting on 6 June 2017. Council did not accept the late tender and the tender documents were returned to the tenderer without having been considered.

Council resolved at the Council meeting on 6 June 2017 that the CS2017/01 Tender Evaluation Committee would consist of three (3) Elected Members with secretarial support from Council staff.

All tenders were assessed against the following criteria. The criteria had the indicated weightings.

Insert Tender Name: TS2017/05 – Playground Refurbishment Various Locations		
Tenderer		
Ref	Non-price Criteria	Weighting
1	Demonstrated Skills <i>Being:</i> <i>Pool operation, Gym Management and Program Management 20%</i> <i>Financial and Administrative Procedures and Staff Management 10%</i> <i>Customer Service and Marketing Skills 10%</i>	40%
2	Relationship with Customer, Clients and General Community	10%
Sub total		50%
Tendered Price		50%

General:

The received compliant tenders with prices (GST exclusive and Utilities exclusive) are as follows:

<i>Tenderers Name</i>	<i>Tendered Amount</i>
YMCA of the Northern Territory	\$1,111,641.00
Belgravia Leisure	\$1,025,648.00

All Contractors assessed by the Tender Evaluation Committee were identified as being capable of performing the works to the standard described in the tender documents.

In addition to price, the tender evaluation panel has taken into account past performance of similar operations, financial and staff resources to perform the contract, methodology and understanding to perform the contract, and community relationships. Assessment was performed based on the documents supplied.

After evaluating all tenders against both the price and non-price criteria, the tender submitted by The YMCA of the Northern Territory was considered to have demonstrated greater pool operation, gym management and recreational program skills together with stronger relationships with Palmerston clients and general community.

Financial Implications:

An amount for the Management and Operations Contract for Palmerston Swimming and Fitness Centre has been included in the 2017/2018 operational budget. The amount was based on previous years subsidies. The tendered prices exceed the existing proposed budget allocation by approximately \$165,000 per annum. The additional funds will need to be addressed in the first budget review for 2017/2018 and funds will need to be found from identified savings or reserves.

Legislation/Policy:

City of Palmerston Procurement Policy.

Recommending Officer: Jan Peters, Director of Community Services

Any queries on this report may be directed to Jan Peters, Director of Community Services telephone (08) 8935 9972 or email jan.peters@palmerston.nt.gov.au

Author: Jan Peters, Director of Community Services

Schedule of Attachments:

Nil.



ITEM NUMBER: 13.1.6 Public Library Funding Agreement
FROM: Director of Community Services
REPORT NUMBER: 8/1208
MEETING DATE: 20 June 2017

Municipal Plan:

1. Community & Cultural Wellbeing

1.3 Arts and Culture

1.3 We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for increased cultural resources

Summary:

This report provides background to the progression of a New Library Agreement between Northern Territory of Australia: Represented by its agency the Department of Tourism and Culture and City of Palmerston.

RECOMMENDATION

1. THAT Council receives Report Number 8/1208.
2. THAT Council approve the interim Funding Agreement for Public Library Services.
3. THAT the Mayor and Chief Executive Officer are granted consent to sign and seal the 2017/2018 Interim Funding Agreement for Public Library Services.

Background:

The City of Palmerston receives funding from the Northern Territory Government to provide free, core library services to all residents within the council region and reciprocal borrowing privileges to applicants who are members of any other public library services in the Northern Territory.

Although the Northern Territory of Australia Public Library Funding Agreement 2008 (Attachment C), expired in 2011 the agreement continued to be extended. Through the continuation of the agreement City of Palmerston received \$570,612.00 (ex GST) Library Operational Grant Funding in 2016/17.

General:

The City of Palmerston has recently received a letter from the Minister for Tourism and Culture (Attachment A) of a one (1) year interim Agreement and financial contribution of \$581,756 (ex-GST) for 2017/2018.

The Funding Agreement for Public Libraries 2017/2018 (Attachment B) based on the letter received (Attachment A) is for one (1) year. During the granted year a five-year funding agreement is stated to be fully developed.

It is immediately evident that the City of Palmerston will be receiving additional funding of \$11,144 within the 2017/2018 funding year, under the new interim agreement.

The new agreement has been substantially simplified in particular with regards to schedules detailing each party's responsibilities, however it does appear that reporting from the perspective of the City of Palmerston has increased.

Perhaps noteworthy is the change to Public Liability. City of Palmerston's, public liability cover is Three Hundred Million Dollars (\$300,000,000) (Attachment D) the previous agreement stated minimum public liability to be Ten Million Dollars (\$10,000,000) the proposed new agreement states a minimum requirement Twenty Million Dollars (\$20,000,000) the change is significant, although has no current impact.

It is recommended that Council approve the Funding Agreement for public Library Services.

Financial Implications:

The implication will be an increase in revenue of \$11,144 in 2017/2018

Legislation/Policy:

Nil

Recommending Officer: Jan Peters, Director of Community Services

Any queries on this report may be directed to Jan Peters, Director of Community Services on 8935 9972 or jan.peters@palmerston.nt.gov.au

Author: Sharon Tollard, Library Services Manager

Schedule of Attachments:

Attachment A: Letter Minister for Tourism and Culture
Attachment B: Funding Agreement for Public Library Services
Attachment C: Northern Territory of Australia Public Library Funding Agreement 2008
Attachment D: City of Palmerston Certificate of Currency





MINISTER FOR TOURISM AND CULTURE

Parliament House
State Square
Darwin NT 0800
minister.moss@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5532
Facsimile: 08 8936 5637

His Worship the Mayor of Palmerston
Mr Ian Abbott JP
PO Box 1
PALMERSTON NT 0831

Email: Palmerston@palmerston.nt.gov.au

Dear Mayor *Ian*

I write regarding your Council's funding for public library services under the Public Library Funding Agreement.

The release of *Connected Communities: A Vision for Northern Territory Public Libraries 2017-2023* provides a new framework for the Northern Territory Government's ongoing investment in our public libraries. It has been developed on the basis of a consultation process with Territory communities and with local government staff, and I thank you for your Council's contribution to this process. The high regard in which the community holds its public libraries was evident throughout.

Through my Department of Tourism and Culture a new funding model is being developed to support this vision, which will be implemented in a five year agreement commencing 2018-19.

A new one year Interim Agreement will be available in 2017-18 to enable the details of the five year funding model to be fully developed. I am pleased to offer your organisation the following operational grant funding for the 2017-18 financial year to deliver public library services for the benefit of your local community. This funding includes an indexation based increase on the 2016-17 figure.

Excluding GST	Including GST	GST
\$ 581 756	\$ 639 932	\$ 58 176

The Northern Territory Library will forward a new Agreement document to your Council's Chief Executive Officer shortly. This document does not significantly vary the scope of Northern Territory Government and local government responsibilities from the previous Agreement, but the schedules have been updated and simplified. To accept the 2017-18 Agreement, please return a signed copy to the Northern Territory Library.

The Northern Territory Government looks forward to continuing to work in partnership with councils to ensure that we continue to support the many valuable outcomes that public libraries provide to their communities. If you wish to discuss any aspects of *Connected Communities* or funding arrangements further, please contact Mr Patrick Gregory, Director, Northern Territory Library on 8922 0720.

Yours sincerely



LAUREN MOSS
1.6.17

FUNDING AGREEMENT

FOR

PUBLIC LIBRARY SERVICES

BETWEEN

NORTHERN TERRITORY OF AUSTRALIA
represented by its agency
the Department of Tourism and Culture

AND

CITY OF PALMERSTON

Solicitor for the Northern Territory
68 The Esplanade, Darwin
GPO Box 1722, Darwin NT 0801
Telephone: 08 8935 7806 Facsimile: 08 8935 7810
File no: 20170437

AGREEMENT

PARTIES

BETWEEN:

The **NORTHERN TERRITORY OF AUSTRALIA** represented by its agency, the Department of Tourism and Culture ("**the Territory**")

AND:

The entity named at Item 1 of Schedule 1 ("**the Recipient**")

BACKGROUND

- A. The Territory has allocated funding to assist local authorities and organisations to provide core public library services in the Northern Territory.
- B. The Recipient provides public library services for the benefit of its local community.
- C. The Territory agrees to support the Recipient's delivery of public library services by providing funding in accordance with the terms and conditions of this Agreement.

AGREED TERMS

1. DEFINITIONS AND INTERPRETATION

Definitions

1.1 In this Agreement unless a contrary intention appears:

- (a) "**Agreement**" means this document and includes any schedules and annexures;
- (b) "**Asset**" means any item of personal, real or incorporeal property, with a price or value of \$1,000 or more (exclusive of GST);
- (c) "**Business Day**" means a day which is not a Saturday, Sunday or public holiday in Darwin in the Northern Territory;
- (d) "**Commencement Date**" means the date specified at Item 5;
- (e) "**Item**" means an Item in Schedule 1 of this Agreement;
- (f) "**Funding**" means the total amount of funding the Territory will pay the Recipient during the Term as set out in Item 6 (plus any applicable indexation) and includes the whole or any part of the Funding and any interest accrued on the Funding or any part of it;
- (g) "**Records**" means the information, records and accounts which the Recipient must keep and maintain pursuant to clause 7.1;
- (h) "**Reports**" means the reports, statements and information which the Recipient must provide to the Territory pursuant to clause 8.1;
- (i) "**Schedule**" means a schedule to this Agreement;
- (j) "**Services**" means the public library services specified in Schedule 3; and
- (k) "**Term**" means the period specified in Item 5 of Schedule 1 and, if extended in accordance with this Agreement, includes the initial term and the extended term.

Interpretation

1.2 In this Agreement, unless the contrary intention appears:

- (a) if a word or phrase is defined, its other grammatical forms have a corresponding meaning;
- (b) words importing the singular number include the plural number and vice versa;
- (c) words importing any gender include all other genders;
- (d) the word “including” is not a word of limitation, and is to be interpreted as though it were immediately followed by the words “but not limited to”;
- (e) “person” includes a corporation;
- (f) headings and sub-headings have been included for ease of reference only and this Agreement is not to be construed or interpreted by reference to such headings or sub-headings;
- (g) a reference to a party or parties means a party to this Agreement and includes the officers, employees, agents and subcontractors of that party;
- (h) a reference to a statute or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them; and
- (i) no rules of construction apply to the disadvantage of a party on the basis that that party was responsible for the preparation of this document or any part of it.

2. OBJECTIVES

The parties’ objectives in entering into this Agreement are to:

- 2.1 ensure Northern Territory residents have access to information and their documentary heritage;
- 2.2 encourage and improve literacy amongst Northern Territory residents;
- 2.3 improve the Recipient’s library performance in the six areas of outcome measures listed in the “Guidelines, Standards and Outcome Measures for Australian Public Libraries, July 2016” (at <https://www.alia.org.au/node/184/public-libraries>);
- 2.4 ensure the Recipient:
 - (a) provides and continues to provide its community with free access to library services;
 - (b) maintains adequate library facilities and a satisfactory library environment;
 - (c) maintains appropriate reading and research material in the library, including access to the internet; and
 - (d) encourages community development and improve the quality of life of the residents within its community through library services.

3. DURATION OF AGREEMENT

3.1 This Agreement commences on the Commencement Date and will expire on the later of:

- (a) the end of the Term; or
- (b) the date when the Recipient has provided the Territory with everything required to fully acquit the Funding,

unless earlier terminated in accordance with this Agreement.

3.2 This Agreement may be extended prior to expiry for a further period as agreed between the parties in writing.

- 3.3 Where this Agreement is extended, the Territory may undertake a review of the operation of the Agreement during the final year of the Term and the Recipient must fully cooperate with that review.

4. FUNDING

Payment of Funding

- 4.1 Subject to the provisions of this Agreement, the Territory will pay the Recipient the Funding for the performance of the Services in equal instalments (or such other instalments as the Territory notifies the Recipient in writing) on 30 August of the first year and each subsequent year of this Agreement.
- 4.2 The Funding will be paid into the Recipient's bank account, the details of which are set out at Item 7, which bank account must be:
- (a) in the Recipient's sole name and control;
 - (b) held with an authorised deposit-taking institution under the *Banking Act 1959* (Cth);
 - (c) an interest bearing account of a type appropriate for the amount of the Funding and for the purposes of the Services; and
 - (d) the only account used by the Recipient for receipt and expenditure of the Funding.
- 4.3 The parties acknowledge that the Funding may be eligible for indexation in accordance with parameters applied to Territory grant budgets and if so, the Funding will be indexed in accordance with those parameters.
- 4.4 Notwithstanding any other provision of this Agreement, the Territory is under no obligation to pay the Funding or any part of it if the Recipient has failed to comply with the reporting and acquittal requirements at clause 8.

Use of Funding

- 4.5 The Recipient must:
- (a) use the Funding (including any interest earned on the Funding), solely for the purpose of providing the Services; and
 - (b) ensure that any amount of the Funding not immediately required for expenditure is held in the Recipient's bank account and any interest earned on those monies is applied and accounted for as though it formed part of the Funding provided by the Territory;
- 4.6 The Recipient may use the Funding to acquire or create an Asset provided that it first obtains the consent of the Territory, which consent may be withheld, or given subject to conditions, in the Territory's absolute discretion.
- 4.7 The Recipient must not commit or use the Funding to re-locate a library or premises from which the Services are provided without first consulting with and obtaining the written approval of the Territory.

Further Funding

- 4.8 The Territory may in its discretion pay an additional allocation of funds to the Recipient in an amount, on a date and in a manner determined by the Territory and, save for clause 4.1, the additional allocation will be subject to the terms and conditions of this Agreement as if it were the original Funding.
- 4.9 The Recipient acknowledges that the Territory:
- (a) is under no obligation to provide any further monies to the Recipient if the Recipient's expenditure on the Services exceeds the Funding and the Recipient accepts responsibility for any additional expenditure or costs

incurred in the Services; and

- (b) will have no responsibility for any costs associated with the upkeep and management of the Services or Assets acquired using the Funding.

Local Suppliers

4.10 The Northern Territory Government actively supports local business through procuring its goods and services in accordance with the Buy Local Plan. Government grant recipients are strongly encouraged to adopt similar principles when procuring their own goods and services. For more information visit www.buylocal.nt.gov.au.

5. THE SERVICES

5.1 The Recipient must:

- (a) deliver the Services within the region specified at Item 8 and to the commitment levels set out at Schedule 3;
- (b) carry out the Services diligently, effectively and to a reasonable professional standard and in accordance with this Agreement;
- (c) adequately resource the Services with competent employees;
- (d) comply with the provisions of any applicable statutes, regulations and by-laws in force from time to time including, if applicable, the *Local Government Act* (NT) and the Local Government (Accounting) Regulations;
- (e) obtain at its own cost all permits, approvals and licences required to be taken out from time to time by the Recipient in connection with its performance of the Services and must keep such permits, approvals and licences current;
- (f) use all reasonable endeavours to meet the objectives at clause 2;
- (g) keep the Territory fully informed on as to the progress of the Services and participate in such meetings and provide such information as is reasonably requested by the Territory relating to the conduct and progress of the Services and the expenditure of the Funding;
- (h) comply, in a timely fashion, with all reasonable requests or directions of the Territory in respect of the Services; and
- (i) promptly advise the Territory in writing of any relevant matters that might affect the Recipient's ability to continue to provide or to complete the Services or to meet any of the Recipient's obligations under this Agreement.

5.2 The Recipient warrants that it will, at its own cost, take reasonable steps to ensure that its employees are appropriately screened, suitably qualified, experienced and trained to undertake their duties in accordance with this Agreement and legislation, including, if necessary, criminal history checks and working with children clearances.

5.3 The Recipient must not engage subcontractors to deliver the Services without the prior written consent of the Territory, which consent may be withheld, or given subject to conditions, in the Territory's absolute discretion.

5.4 The Recipient is responsible for the Services and for ensuring that it complies with this Agreement, and will not be relieved of that responsibility because of any:

- (a) involvement by the Territory in the performance of this Agreement, including the Territory commitments set out in Schedule 2; or
- (b) subcontracting by the Recipient of any part of this Agreement.

5.5 The Recipient will be liable to the Territory for the acts and omissions of any subcontractor and their respective employees and agents as if they were the acts or

omissions of the Recipient.

- 5.6 The Recipient must not suspend or cease the provision of the Services without the prior written consent of the Territory, which consent may be withheld, or given subject to conditions, in the Territory's absolute discretion.
- 5.7 If the Recipient suspends any of the Services, whether with the consent of the Territory or otherwise, the Recipient must immediately notify the Territory of that suspension, with detailed reasons, and the Territory may in its absolute discretion take action pursuant to clause 15.

6. TERRITORY COMMITMENTS

The Territory will endeavour to meet the commitments and commitment levels set out in Schedule 2.

7. RECORDS

- 7.1 The Recipient must keep and maintain all information, records and accounts (including all receipts and invoices):
 - (a) in accordance with accounting principles generally applied in commercial practice;
 - (b) as required by law;
 - (c) so that at all times the receipt and expenditure of the Funding is identifiable and ascertainable; and
 - (d) as necessary to provide a complete and detailed record and explanation of the implementation and progress of the provision of the Services.
- 7.2 The Recipient must provide to the Territory the Records within ten (10) Business Days of the request.
- 7.3 The Recipient must keep all Records for a period of six (6) years after the expiry or earlier termination of this Agreement.
- 7.4 The Recipient must, at all reasonable times, give to the Territory and persons authorised by the Territory, permission to inspect, audit and take copies of all Records (and permission to enter the Recipient's premises to do so), and in this respect the Recipient must fully cooperate with, and provide all assistance reasonably requested by, the Territory.
- 7.5 This clause 7 survives the expiry or earlier termination of this Agreement for a period of six (6) years.

8. REPORTING AND ACQUITTAL

- 8.1 In order to acquit the Funding, the Recipient must, no later than 29 August in each year (or such other date as may be agreed by the parties in writing), provide the Territory with:
 - (a) a copy of the Recipient's audited financial statements for the most recent financial year, including income and expenditure statements and balance sheets, which must clearly identify the Funding and the expenditure of the Funding, undertaken by a qualified auditor with appropriate professional registration; and
 - (b) an outcomes report detailing the progress of the delivery of the Services against the service and commitment levels specified in Schedule 3 and measuring the Recipient's performance of the Services against the parties' objective to meet the outcome measures at clause 2.3.
- 8.2 If:
 - (a) the Recipient fails to submit a Report in the time or manner required, or at all;

or

(b) the Territory considers that a Report is deficient in some way, the Territory may, in its absolute discretion:

- (c) give the Recipient a notice requiring the Recipient to submit or resubmit the Report, and the Recipient must do so within the time, and in accordance with any request, specified in the notice; or
- (d) take action under clause 15.

8.3 This clause 8 survives the termination of this Agreement until such time as the Recipient has acquitted the Funding and submitted Reports to the satisfaction of the Territory.

9. PRIVACY

9.1 The Recipient must deal with all Personal Information in a manner which is consistent with the *Information Act* (NT), including the Information Privacy Principles set out in that Act or any 'code of practice' approved under that Act, as if the Recipient were a public sector organisation.

9.2 This clause 9 survives the expiry or earlier termination of this Agreement.

10. REPAYMENT OF UNSPENT OR MISUSED FUNDING

10.1 If, at the expiry or earlier termination of this Agreement ("the Relevant Date"), the Recipient still has any part of the Funding (excluding any part of the Funding legally committed for expenditure in accordance with this Agreement and which falls for payment thereafter), the Recipient must, within ten (10) Business Days of the Relevant Date, advise the Territory of that fact, and return the remaining part of the Funding to the Territory, unless the Territory agrees in writing that the Recipient may retain the remaining part of the Funding for a purpose approved by the Territory

10.2 If at any time:

- (a) the Territory forms the reasonable opinion that the Funding has not been used, spent or committed for expenditure in accordance with this Agreement; or
- (b) it cannot, by reconciliation of the Records be shown to the reasonable satisfaction of the Territory the Funding has been spent or committed in accordance with this Agreement,

the Territory may, at its discretion, by written notice require the Recipient to:

- (c) repay the Funding or any part of it to the Territory in the manner described in the notice within ten (10) Business Days of the notice; or
- (d) deal with the Funding or any part of it in accordance with any instructions of the Territory set out in the notice.

10.3 Prior to issuing a notice pursuant to clause 10.2 the Territory will give the Recipient a reasonable opportunity to respond to any concerns that the Territory may have regarding the expenditure of the Funding.

10.4 A failure to comply with the repayment obligations under this clause 10 will:

- (a) result in interest accruing on the outstanding amount of the Funding at the rate set by the Territory in its 30 Day Payment Policy or any substituted policy, or, if no rate is set in any such policy, the 90 day bank bill rate published by the Reserve Bank of Australia as at the immediately preceding 1 June and which interest will be payable in addition to the principal amount and will continue to accrue on outstanding monies until full payment of the principal and interest is received; and
- (b) entitle the Territory to take action pursuant to clause 15.

- (c) Any amount owed to the Territory under this Agreement (including any interest) will, without prejudice to any other rights available to the Territory under this Agreement or at law or in equity, be recoverable by the Territory as a debt due to the Territory by the Recipient without further proof of the debt being necessary.

11. INSURANCE

- 11.1 The Recipient must effect and keep in force appropriate insurance policies including:
 - (a) loss, damage or theft of any property used in connection with the delivery of the Services;
 - (b) public liability cover for a minimum amount of \$20 million in relation to any single event; and
 - (c) workers compensation insurance required by law.
- 11.2 The Recipient must provide the Territory with evidence of the currency of insurance policies within five (5) Business Days of any request by the Territory.
- 11.3 The Recipient must not do or omit to do any act where the insurance required under this clause 9 may be rendered void or voidable.

12. RISK

The Recipient accepts all risks in respect of this Agreement and the Services, including the risk of:

- 12.1 the actual cost of providing the Services being greater than anticipated;
- 12.2 the Services not being supplied in accordance with the requirements of any contract between the Recipient and any third party;
- 12.3 all liabilities associated with:
 - (a) health and safety;
 - (b) employee entitlements;
 - (c) payments and liabilities to third parties, including to contractors and subcontractors; and
- 12.4 compliance with laws.

13. RELEASE

- 13.1 The Recipient releases to the full extent permitted by law, the Territory and its officers, employees, agents, subcontractors, visitors and invitees (in this clause referred to as "those released") from all responsibility or liability for the risks referred to in clause 12, loss of or damage to any property, or injury or death to any person, or any other loss or damage whatsoever, arising out of any involvement of those released pursuant to this Agreement.
- 13.2 This clause 13 survives the expiry or earlier termination of this Agreement.

14. INDEMNITY

- 14.1 The Recipient indemnifies and keeps indemnified and holds harmless the Territory, its officers, employees, agents, volunteers, subcontractors, visitors or invitees (in this clause referred to as 'those indemnified') from and against any loss, damage, expense (including legal costs and expenses on a solicitor/own client basis) or other liability, incurred or suffered by any of those indemnified arising from any claim, suit, demand, action or proceeding by any person against any of those indemnified arising out of or in connection with:
 - (a) the Services; and
 - (b) the Recipient's breach of this Agreement;

(c) the risks referred to in clause 12,

except to the extent that any unlawful or negligent act or omission of the Territory or its employees or agents contributed to the loss, damage, expense or liability.

14.2 This clause 14 survives the expiration or early termination of this Agreement.

15. SUSPENSION AND TERMINATION

Right of Territory to Suspend or Terminate

15.1 If:

- (a) notwithstanding any other clause in this Agreement, as a result of any change in Territory or Commonwealth government policy, the Funding for the Services is to cease or be reduced;
- (b) the Recipient has failed to comply with a notice provided by the Territory requiring that the Recipient remedy a breach of the terms and conditions of this Agreement within the time specified in the notice;
- (c) the Recipient is dissolved, becomes insolvent, stops payment of its debts or is unable to pay its debts as and when they fall due, or the Recipient enters into an arrangement or composition with its creditors or is placed into receivership or liquidation, whether voluntary or otherwise, or the Territory reasonably suspects that any of these things have occurred or may occur;
- (d) the Recipient (including any officer, employee or member of the Recipient), is in the reasonable opinion of the Territory, guilty of any misconduct, misbehaviour, incompetence, carelessness or gross inefficiency in the discharge of its duties under the terms and conditions of this Agreement, or is convicted of any criminal offence, or the Territory reasonably suspects this has occurred or may occur;
- (e) the Recipient is, in the reasonable opinion of the Territory, unable or unwilling, for any reason, to undertake the continuation or completion of the Services in a manner satisfactory to the Territory; or
- (f) any clause in this Agreement provides that this clause 15 applies;

the Territory may, in its absolute discretion and by written notice to the Recipient, immediately:

- (g) suspend this Agreement and/or dealings with the Funding, and clause 15.2 will apply; or
- (h) terminate this Agreement.

15.2 If the Territory suspends dealings with the Agreement and/or Funding the Territory may:

- (a) end the suspension by written notice to the Recipient, subject to such preconditions (including variations to this Agreement) which the Territory may require; and/or
- (b) if the matter is not resolved to the satisfaction of the Territory, immediately terminate this Agreement by further written notice to the Recipient.

15.3 For the duration of any suspension, the Recipient must:

- (a) hold the Funding in utmost good faith for use only in accordance with the directions of the Territory and must cease all other dealings with the Funding; and
- (b) if the Territory directs, cease performing the Services or perform the Services with such conditions or limitations as the Territory may direct,

and the Territory will not be liable to the Recipient for any suspension of this Agreement and is not obliged to pay the Recipient any part of the Funding during the period of the suspension.

15.4 On termination:

- (a) the Recipient must hold the Funding in utmost good faith for use only in accordance with the directions of the Territory and will cease all other dealings with the Funding; and
- (b) the Territory will not be liable to pay any part of the Funding not already paid, and clauses 10.1, 10.4(a) and 10.4(c) will apply.

15.5 The Territory will not be liable to the Recipient for termination of this Agreement, and in any event, the Territory will not be liable to pay any amount in excess of the amount of the Funding remaining unpaid under this Agreement at the date of termination.

15.6 Termination of this Agreement does not affect any accrued right or liability of any party, nor will it affect the coming into force, or the continuation in force, of any provision of this Agreement that is expressly, or by implication, intended to come into or continue to be in force on or after the termination.

16. GOODS AND SERVICES TAX

16.1 Any term used in this clause that is referred to in *A New Tax System (Goods and Services Tax) Act 1999* (Cth) will have the meaning which it has in that Act.

16.2 The Funding provided under this Agreement is inclusive of GST, with GST calculated using the GST Rate at the Commencement Date, and therefore the Territory will not be liable to pay the Recipient any additional amounts, over and above the Funding, for any GST incurred by the Recipient when the Recipient receives the Funding.

16.3 The Recipient and the Supplier agree that if the Supplier is registered for GST purposes the Recipient will issue to the Supplier Recipient Created Tax Invoices ("RCTI's") in respect of the Supply on the following terms and conditions:

- (a) both the Recipient and the Supplier acknowledge that they are or will be registered for GST when the invoice is issued and the RCTI must show the Supplier's Australian Business Number ("ABN");
- (b) the Recipient and Supplier must reasonably comply with their obligations under the Act and any rulings or determinations issued by the Tax Commissioner;
- (c) the Supplier agrees that the Recipient can issue tax invoices in respect of the Supply;
- (d) the Supplier will not issue tax invoices in respect of the supplies;
- (e) the Supplier will notify the Recipient if it ceases to be registered for GST purposes; and
- (f) the Recipient will notify the Supplier if it ceases to be registered for GST.

16.4 Where the GST Rate is changed after the Commencement Date, the consideration under this Agreement will be increased or decreased so that the consideration remains inclusive of GST, with GST calculated using the new GST Rate from the date of the change of the GST Rate.

17. DISPUTE RESOLUTION

17.1 Each party must follow the procedures in this clause 17 before starting court proceedings (except for urgent injunctive or declaratory relief).

- 17.2 Any party to this Agreement who wishes to claim that a dispute has arisen must give written notice to the other party setting out details of the dispute.
- 17.3 Within five (5) Business Days of the provision of the written notice, the parties must meet to take whatever actions or investigations as each deems appropriate, in order to seek to resolve the dispute.
- 17.4 If the dispute is not resolved within five (5) Business Days of that meeting (or within such further period as the parties may agree is appropriate) then the parties must refer the dispute to the parties' Chief Executive Officers (or equivalent position or nominee with authority to intervene, direct resolution or settle the dispute) for resolution or, if resolution cannot be reached, agree a process for resolving the whole or part of the dispute through means other than litigation, such as further negotiations, mediation, conciliation or independent expert determination.
- 17.5 Despite the existence of a dispute, both parties must (unless requested in writing by the other Party not to do so) continue to perform their respective obligations under this Agreement.

18. NOTICES

- 18.1 Any notice, approval, consent, demand or other communication required or permitted to be given under this Agreement must be in writing and given in one of the following ways:
- (a) by hand delivering to the relevant person;
 - (b) by sending a letter through registered mail to the relevant address for service; or
 - (c) by sending an email to the relevant email address,
- at the Address for Service of Notices for the relevant party in Schedule 1, or such other contact person, address or email address as may be advised by a party in writing from time to time.
- 18.2 A notice given under clause 18.1 is deemed to be given, in the case of:
- (a) hand delivery, immediately on delivery;
 - (b) registered mail, on the third Business Day after posting; and
 - (c) email on the following Business Day unless within 24 hours of sending, the sender receives an automated electronic message that the email has not been delivered or that the email address is unattended in which case notice is not deemed given,
- but if such delivery or receipt is later than 4.00pm (addressee's time) on a Business Day, it is deemed to be received at 9.00am on the next Business Day in the place of receipt.

19. GENERAL

Nature of Relationship

- 19.1 No relationship of any kind is created between the parties by this Agreement except by what is expressly stated in this Agreement.

Assignment

- 19.2 The Recipient must not transfer, assign or otherwise dispose of its rights, duties, benefits, obligations or interest under this Agreement without the prior written consent of the Territory.

Amendments

- 19.3 No alteration, addition or amendment may be made to this Agreement other than in

writing signed by each of the parties.

Waiver

19.4 No waiver of any condition or covenant contained in this Agreement or failure to exercise a right or remedy by either of the parties implies or constitutes a further waiver by a party of that condition or covenant, right or remedy or of any other condition, covenant, right, or remedy.

Severability

19.5 If a court determines that a word, phrase, sentence, paragraph or provision in this Agreement is unenforceable, illegal or void then it shall be severed and the other provisions of this Agreement shall remain operative.

Governing Law

19.6 This Agreement is to be construed and interpreted in accordance with the laws of the Northern Territory of Australia and the parties submit to the jurisdiction of the courts in Darwin in the Northern Territory.

Intervening Event

19.7 If the Recipient is unable, wholly or in part, to carry out its obligations under this Agreement due to: natural disasters, strikes, lockouts, or other industrial disturbances, war, unavoidable accident, fire, flood, or explosion (an "Intervening Event"):

- (a) the Recipient must give the Territory notice of the Intervening Event and insofar as is known, the probable extent to which it will be unable to perform or will be delayed in performing its obligations, and its obligations must be suspended so far as it is affected by the Intervening Event;
- (b) once the Intervening Event has ended, the Recipient must carry out all acts which it would have been liable to carry out had the Intervening Event not occurred; and
- (c) the Recipient must take all reasonable steps to eliminate the Intervening Event and resume performance as promptly as practicable.

Entire Agreement

19.8 The Agreement constitutes the entire agreement between the parties related to the subject matter hereof, and supersedes any previous agreements or understandings.

IN WITNESS WHEREOF the parties have executed this as an Agreement.

SIGNED by)
 for and on behalf of the **NORTHERN**)
TERRITORY OF AUSTRALIA pursuant to a)
 delegation under the *Contracts Act* in the)
 presence of:)

.....
 Signature

Date:/...../.....

.....
 Signature of Witness

.....
 Name of Witness

The **COMMON SEAL** of)
)
 was hereto affixed in pursuance of a resolution)
 of the Council and in accordance with the)
Local Government Act in the presence of:)

Date:/...../.....

.....
 Signature of Witness

.....
 Name of Witness

SCHEDULE 1

Item No.	Description	Details
1.	Recipient	<i>City of Palmerston</i> ABN: 42 050 176 900
2.	Recipient Address for Services of Notices (clause 18.1)	Attention: Mayor Physical address: 2 Chung Wah Tce, Palmerston Postal address: PO Box 1 Palmerston NT 0831 Telephone: 08 8935 9922 Email: Palmerston@palmerson.nt.gov.au
3.	Territory's Address for Service of Notices (clause 18.1)	Attention: Patrick Gregory Physical address: Level 1 Darwin Plaza Smith Street Mall Darwin Postal address: GPO Box 42 Darwin NT 0801 Telephone: 08 8922 0720 Email: Patrick.gregory@nt.gov.au
4.	Commencement Date (clause 1.1(d))	<i>1st July 2017</i>
5.	Term (clause 1.1(k))	<i>1 year</i>
6.	Funding (clause 1.1(f))	\$639,932 inclusive of GST
7.	Recipient's Bank Account (clause 4.2)	Account name: City of Palmerston BSB:085-949 Account number: 171902236
8.	Region for delivery of Services (clause 5.1(a))	<i>City of Palmerston</i>

SCHEDULE 2

TERRITORY COMMITMENTS

ServiceID	Service	Commitment
N1	Manage Public Library Funding Agreement on behalf of the Northern Territory Government	<ul style="list-style-type: none"> • Provide information on annual grant funding prior to end of previous financial year
N2	Develop NT public library sector by providing opportunities for all public libraries to collaborate and share information and by supporting the implementation of Territory-wide and national library frameworks in the Northern Territory	<ul style="list-style-type: none"> • Convene Public Libraries Strategic Development Committee meetings at least twice per year • Provide an online platform for sectoral communications and information sharing • Collaborate with public libraries to progress the Vision 2017-2023 agenda • Disseminate and promote the adoption of the Standards, Guidelines and Outcome Measures for Australian Public Libraries 2016 • Disseminate and promote the adoption of the Aboriginal and Torres Strait Islander Protocols for Libraries, Archives and Information Services and participate in their update.
N3	In collaboration with the sector, develop and deliver an annual public libraries sectoral development program	<ul style="list-style-type: none"> • Convene Library Sector Learning Working Group • Develop annual sectoral learning program in collaboration with Library Sector Learning Working Group • Encourage peer learning through development of Lead Learners program • Convene Aboriginal Community Libraries Working Group • Convene Programming Working Group
N4	Represent the Northern Territory public library sector in national forums	<ul style="list-style-type: none"> • Represent the sector in the Australian Public Library Alliance (APLA), National and State Libraries Australasia (NSLA), International Federation of Library Associations (IFLA) and other

		<p>national and international groups as required.</p> <ul style="list-style-type: none"> • Coordinate sectoral responses to information requests from organisations such as the Australian Library and Information Association
N5	Provide advisory services relating to strategic library development issues for Municipal libraries; advisory services relating to both strategic and operational issues for Rural libraries and Remote Aboriginal Community libraries.	<ul style="list-style-type: none"> • Provide support for sectoral development and operational issues through the LibrariesNT Service Desk • Visit each public library annually to provide onsite support and advisory services • Answer any public reference inquiries forwarded from public libraries
N6	Provide centralised sectoral reporting and evaluation capabilities.	<ul style="list-style-type: none"> • Provide annual report on NTL and public libraries' key statistics and achievements against ALIA Public Libraries outcome areas, performance against schedules, and expenditure. • Coordinate sectoral reporting to national public library statistics. • Provide online tool for statistical reporting
N7	Management of Library Resource Allocation (LRA) funding.	<ul style="list-style-type: none"> • Review LRA amount per council on an annual basis according to a transparent methodology. • Undertake procurement and contract management relating to the purchase of library resources. • Convene Collections Development Working Group • Manage subscriptions to Territory-wide eResources in collaboration with Collections Development Working Group
N8	Provide a shared Library Management System for all Territory public libraries.	<ul style="list-style-type: none"> • Manage selection, procurement and annual license payments for Library Management System • Ensure LMS is regularly upgraded and enhanced • Manage relationships with LMS vendor • Implement LMS user agreements with councils and deliver services to the standards documented in these agreements

		<ul style="list-style-type: none"> • Provide support for LMS issues through the LibrariesNT Service Desk • Convene Library Management System Working Group • Provide capacity for public libraries to run their own LMS reports as required • Provide LMS learning sessions
N9	Provide free community Wi-Fi internet services to Indigenous communities	<ul style="list-style-type: none"> • 46 communities serviced with NBN internet plans
N10	Provide Community Stories digital keeping place software to Indigenous communities	<ul style="list-style-type: none"> • All Remote Aboriginal Community libraries have access to Community Stories on request and with relevant learning and support.
N11	Participate in Connect NT Inter Library Loan network	<ul style="list-style-type: none"> • Provide Inter Library Loan service, including postage, from the NTL General Collection to libraries in the network, with postage paid both ways.

SCHEDULE 3

PUBLIC LIBRARY SERVICE

ServiceID	Service	Commitment
M1	Provide free core library services to meet local requirements but available to all NT residents as required.	<ul style="list-style-type: none"> • Deliver library services within the overarching framework provided by the Guidelines, Standards and Outcome Measures for Australian Public Libraries and Connected Communities: Vision for Northern Territory Public Libraries 2017-2023. • Provide free entrance to the library during times determined by local requirements and guided by Guideline G12.5 in the Guidelines, Standards and Outcome Measures for Australian Public Libraries. • Develop library collections and lend collections to the public. • Support library users to effectively utilise collections, technology and spaces. • Provide regular programming reflecting community requirements and make space available for other organisations to run community programs. • Promote library services to the community. • Deliver services to community through outreach programs.
M2	Develop collections to meet the current, emerging and future needs of the local community.	<ul style="list-style-type: none"> • Purchase collection materials through Library Resource Allocation funding and any additional council funding in accordance with local Collection Development policies. • Active participation in Collections Development Working Group.
M3	Provide a suitable physical facility that meets community requirements	<ul style="list-style-type: none"> • Space is welcoming, comfortable and well maintained.

M4	Provide collections and services that support early childhood development	<ul style="list-style-type: none"> • Maintain space and collections for children within library. • Provide family reading programs such as Storytime.
M5	Provide access to digital technology	<ul style="list-style-type: none"> • Free public access to up to date computer equipment and standard software. • Public access to printing. • Provide free Wi-Fi internet service.
M6	Support shared Territory-wide Library Management System	<ul style="list-style-type: none"> • Participate in the Library Management System Working Group.
M7	Ensure that staff have sufficient capability to deliver the library service	<ul style="list-style-type: none"> • Ensure that all library staff are encouraged and supported to maintain a process of continuing professional development ensuring ongoing growth in staff knowledge, skills and capacity. • Active participation in Library Sector Learning Working Group.
M8	Provide reports on library services and financial management as required	<ul style="list-style-type: none"> • Annual financial grant acquittal provided by 30 September. • Annual Outcomes Report provided by 30 September. • Service usage data entered into online statistical collection tool monthly, quarterly or annually as requested.
M9	Participate in sectoral development activities	<ul style="list-style-type: none"> • Representative from Council to be a member of and actively participate in Public Libraries Strategic Development Committee. • Ensure that the library service is encouraged and supported to develop and implement contemporary, creative and innovative practices, programs and processes. • Ensure that library programs and services meet the priorities of the library's community through engagement, consultation and evaluation. Ongoing evaluation of library programs and services is used to monitor implementation, quality and effectiveness of library operations. • Provide Lead Learners for sectoral development activities.

M10	Provide reciprocal borrowing privileges to applicants who are members of any other public library service in the NT	<ul style="list-style-type: none">• Full participation in Connect NT.
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MINISTER FOR LOCAL GOVERNMENT

Parliament House
State Square
Darwin NT 0800
minister.knight@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8901 4092
Facsimile: 08 8901 4094

Mr Robert Macleod
His Worship the Mayor
Palmerston City Council
PO Box 1
Palmerston NT 0831

P.C.C.			
Action:	File No.		
LD. No.	21 JUL 2008		
MAYOR			
CEO			
D. COMMS. S.			
D.T.S.			
D. CORPS.			

Dear Mr Macleod

As previously advised, the Public Library Funding Agreement has been extended for three years. Please find attached the 2008/09 to 2011/12 Public Library Agreement for your signature.

In accordance with the 2008/09 Public Library Funding Agreement, I offer your Council the following Library Operational Grant for the 2008/09 financial year.

	Total Gst Exc	Total Gst Incl
Palmerston City Council	\$452,548	\$497,803

This amount is based on the calculations as outlined in the 2008/09 to 2011/12 Public Library Funding Agreement, for the provision of core public library services to which you have agreed.

Attached is a letter for your signature, accepting the grant offer and agreeing to comply with relevant funding conditions including GST compliance requirements. It is very important that you sign and return the letter within 14 days of receipt of this notification.

The funds will be released annually in August following receipt of your signed acceptance. When you have received your funding you will also receive a Recipient Created Tax Invoice for your records.

Please sign the attached acceptance form and return to the Director, Northern Territory Library.

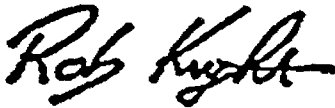


In addition to your Operational Grant, I am pleased to announce your Library Resource Allocation (LRA) for 2008/09:

Library Resource Allocation	\$68,481
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The LRA is held and managed by the Northern Territory Library, and is used for the purchase of resources (books, magazines, videos, kits etc), for public and community libraries in the Northern Territory.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rob Knight', with a stylized, cursive script.

ROB KNIGHT

16 JUL 2008



MINISTER FOR LOCAL GOVERNMENT

Parliament House
State Square
Darwin NT 0800
minister.knight@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8901 4092
Facsimile: 08 8901 4094

NAME OF GRANT RECIPIENT: Palmerston City Council

Mrs Jo McGill
Director
Northern Territory Library
GPO Box 42
DARWIN NT 0801

Dear Mrs McGill

RE: ACCEPTANCE OF OPERATIONAL GRANT FOR 2008/09

Palmerston City Council accepts an Operational Grant totalling \$497,803 (This amount is GST inclusive) as offered by the Minister for Local Government
...../..... /2008.*

On behalf of the Association/Council, I accept the offer and agree to:

1. expend the Operational Grant in accordance with the *Local Government Act* and Local Government (Accounting) Regulations;
2. place the Operational Grant in a trust account until such time it is to be expended for the purpose for which the grant was made;
3. use the Operational Grant only for the purpose set out in the letter of offer, and the agreement;
4. apply to the Director, Northern Territory Library & Information Service for approval to vary the purpose of the grant; and
5. acquit all, partial or nil expenditure of the Operational Grant on or before 30 September 2008 using a Northern Territory Library Grants Acquittal form.

GST Compliance

On behalf of the Association/Council, I also acknowledge that I have read and understood the following GST Clause – Recipient Created Tax Invoice.

*Council must remit the GST portion to the ATO for each payment of the grant during the GST period for which it is due.



GST CLAUSE - RECIPIENT CREATED TAX INVOICES

- 1 GST
- 2 For the purposes of this Clause unless the context otherwise requires:-
 - (a) "Determination" means the determination by the Australian Taxation Office entitled A New Tax System (Goods and Services Tax) Act 1999 ("the Act") classes a Recipient Created Tax Invoices Determination (No.1) 2000, as amended from time to time;
 - (b) "GST" means any tax imposed on Supply by or through the New Tax System (Goods and Services Tax) Act 1999 ("the Act") and any related Tax Imposition Act. Where any other term is used in this clause which is defined in the Act or the TPA it shall have the meaning which it bears in the Act, or (if the term is not defined in the Act) then the meaning which it bears in the TPA;
 - (c) "GST Rate" means the percentage amount of GST payable determined under section 9-70 of the Act as amended from time to time.
 - (d) "Input Tax Credit", "Recipient", "Supplier" and "Supply" and have the meaning they bear in the Act;
- 3 The parties acknowledge that the consideration under this agreement is inclusive of GST, where GST is calculated using the GST Rate at the time of executing this Agreement.
- 4 The Recipient and the Supplier agree that if the Supplier is registered for GST purposes the Recipient will issue to the Supplier Recipient Created Tax Invoices ("RCTI's") in respect of the Supply on the following terms and conditions:-
 - (a) both the Recipient and the Supplier acknowledge that they are or will be registered for GST when the invoice is issued and the RCTI must show the Supplier's Australian Business Number ("ABN");
 - (b) the Recipient and Supplier must reasonably comply with their obligations under the Act and any rulings or determinations issued by the Tax Commissioner;
 - (c) the Supplier agrees that the Recipient can issue tax invoices in respect of the Supply;
 - (d) the Supplier will not issue tax invoices in respect of the supplies;
 - (e) the Supplier will notify the Recipient if it ceases to be registered for GST purposes; and
 - (f) the Recipient will notify the Supplier if it ceases to be registered for GST.
- 5.2 Where the GST Rate is changed after the date of execution of this Agreement the consideration under this Agreement will be increased or decreased so that the consideration remains inclusive of GST, with GST calculated using the new GST Rate from the date of the change of the GST Rate that applies at the date of execution of this Agreement.

If you accept this offer please complete and sign this acceptance and return within 14 days of receipt. Please make a copy of this signed agreement for your GST records.

Yours sincerely

.....

Authorised Officer

**NORTHERN TERRITORY OF AUSTRALIA
PUBLIC LIBRARY FUNDING AGREEMENT**

This **AGREEMENT** made the _____ day of _____ 2008

BETWEEN:

NORTHERN TERRITORY OF AUSTRALIA represented by Northern Territory Library, Department of Local Government, Housing and Sport, GPO Box 42 Darwin NT 0801 (the "**Territory**")

AND:

PALMERSTON CITY COUNCIL (the "**Council**")

RECITALS:

- A. The Territory has allocated funding to assist with the provision of core public library services in the Northern Territory.
- B. To help deliver public library services, the Territory has requested the assistance of the Council.
- C. The Council has agreed to work together with the Territory and use the funding provided under this Agreement in accordance with the terms and conditions of this Agreement.

THE PARTIES AGREE:

Interpretation

- 1. In this Agreement:
 - (a) words importing the singular number include the plural number and vice versa;
 - (b) words importing any gender include all other genders;
 - (c) "person" includes a corporation;
 - (d) headings and sub-headings have been included for ease of reference only and this Agreement is not to be construed or interpreted by reference to such headings or sub-headings;
 - (e) a reference to a clause, the schedule or an annexure means a clause of or the schedule or annexure to this Agreement;
 - (f) the Schedule and any annexures to this Agreement are to be read and construed as part of this Agreement;

Objectives

2. The Territory's objective in entering into this Agreement is to:
 - (a) enable all Northern Territory residents to have access to information, literature and their documentary heritage; and
 - (b) improve literacy amongst Northern Territory residents.
3. The Council's objective in entering into this Agreement is to:
 - (a) provide their residents with free access to the library;
 - (b) maintain appropriate library facilities and environment;
 - (c) maintain appropriate reading and research material, including access to the internet; and
 - (d) encourage community development and improve the quality of life of the residents within its region.

Duration of Agreement

4. (a) This Agreement commences upon execution by both parties and continues in force for a period of three (3) years.
- (b) This Agreement may be extended for a further period as agreed between the parties in writing.
- (c) Where the parties intend to extend this Agreement, a review of the operation of the Agreement will be undertaken six (6) months prior to the end of the initial three (3) year term.

Service Obligations

5. The Territory agrees to perform all services at the required commitment level set out in Schedule 1.
6. The Council agrees to perform all services at the required commitment level set out in Schedule 2 (the "Public Library Service").

Funding

7. Subject to this Agreement, a grant pool of **TWO MILLION SEVEN HUNDRED AND SIXTY-SIX THOUSAND DOLLARS (\$2,766,000) GST inclusive**, will be available for distribution between Alice Springs, Darwin, Katherine, and Palmerston Councils (the 'grant pool').
8. From the grant pool the Territory agrees to pay the Council:
 - (a) a base grant of **SIXTY SIX THOUSAND DOLLARS (\$66,000.00) GST inclusive**; and
 - (b) an additional allocation of the remaining pool of funds available to municipal libraries granted on a per capita basis according to the

preceding years Northern Territory Grants Commission Service Population figures normally used for the distribution of funds to local government authorities.

(collectively referred to as "the Funding").

9. From 1 July 2006 the Consumer Price Index (CPI) of the preceding year, will be applied to the GST exclusive value of the grant pool in clause 7 before an allocation for the current year is made and this amount becomes the new 'grant pool' value for the remainder of the Agreement.
10. The Territory will pay the Funding due in each year of this Agreement to the Council in accordance with the payment timetable set out in Schedule 3.

Use of Funding

11. The Council agrees that it must use all the Funding received from the Territory only for the purpose of providing the Public Library Service.
12. If the Council intends to use any part of the Funding to re-locate the library, it must first consult with and seek the approval of the Territory before committing any such Funding for that purpose.
13. The Territory may make a request to the Council, in writing, to repay any unspent amount of the Funding.
14. If a request is made by the Territory under clause 13 the Council must comply within thirty (30) days of receipt of the notice requesting payment of the unspent amount of Funding.

Management of Funding

15. The Council must hold the Funding in an interest bearing account at a financial institution, approved by the Territory, in the name of the Council.
16. The Council agrees that any and all interest earned on the Funding is to be added to the balance of the Funding and is to be used in accordance with this Agreement.
17. The Council must keep and maintain all records and accounts (including all receipts and invoices) in accordance with accounting principles generally applied in commercial practice, as required by law, and as necessary to provide a complete and detailed record and explanation of:
 - (a) the expenditure of the Funding, and that the Funding was expended for the provision of the Public Library Service; and
 - (b) implementation and progress of the provision of the Public Library Service.

Reporting

18. The Council must prepare and provide the Territory with:
 - (a) annual reports in respect of each financial year from the commencement of this Agreement; and
 - (b) a final report in respect of the initial three (3) year term of this Agreement,by 30 November of each year, signed by the Chief Executive Officer.
19. Annual reports and the Final report prepared under this Agreement are to include:
 - (a) financial details of the Funding received from the Territory, including expenditure and interest received; and
 - (b) details of the Public Library Service, including progress reports against Schedule 2 of the Agreement.
20. Each report prepared under this Agreement is to be in a form acceptable to the Territory.
21. Wherever possible the Territory will take into account the Council's existing reporting systems in determining the form of the reports required under this Agreement.
22. If the Territory considers that either the form or content of a report is not adequate for the Territory's purposes, the Territory may require the Council to submit a revised report satisfactory to the Territory within thirty (30) days of a written notice to the Council:
 - (a) requesting a revised report; and
 - (b) detailing the required changes or additional information or both.
23. The Territory, its auditor, or other authorised person may at all reasonable times and on reasonable notice enter the Council's premises and inspect the records kept by the Council in relation to the Funding received from the Territory to audit the Council's compliance with this Agreement.
24. The Council will give to the Territory, its auditor, or other authorised person all necessary facilities and assistance to enable the conduct of an audit in accordance with this Agreement.
25. The Territory, its auditor, or other authorised person may take copies of any records that they consider relevant to the Funding received from the Territory or the Council's obligations under this Agreement.

Sub-contracting

26. The Council may engage the Territory to perform some of its obligations under this Agreement at a rate and for a period of time as agreed in writing between the parties.
27. The Council may sub-contract the performance of its obligations under this Agreement to any sub-contractor.
28. The engagement of any sub-contractor under clause 27 will not relieve the Council from any liability or obligation under this Agreement.
29. The Council will be liable to the Territory for the acts and omissions of any sub-contractor and their respective employees and agents as if they were the acts or omissions of the Council.

Insurance

30. The Council must effect and keep in force appropriate insurance policies for the effective performance of the Public Library Service including but not limited to:
 - (a) loss, damage or theft of any assets belonging to the Territory;
 - (b) public liability cover for a minimum amount of **TEN MILLION DOLLARS (\$10,000,000.00)** in relation to any single event; and
 - (c) insurance under the *Work Health Act* when necessary.
31. The Council must provide the Territory with evidence of the currency of insurance policies upon each renewal of such policy and at any other time as may be requested by the Territory.

Indemnity

32. (a) The Council must at all times indemnify and hold harmless the Territory, its officers, employees and agents (in this clause referred to as 'those indemnified') from and against any loss (including legal costs and expenses on a solicitor/own client basis) or liability, reasonably incurred or suffered by any of those indemnified arising from any claim, suit, demand, action or proceeding by any person against any of those indemnified where such loss or liability was caused by a wilful, unlawful or negligent act or omission of the Council, its employees, agents or subcontractors in connection with this Agreement.
- (b) The Council's liability to indemnify the Territory under this clause is reduced proportionally to the extent that any act or omission of the Territory or its employees or agents contributed to the loss or liability.

Compliance with Laws

33. The Council must comply with all applicable laws, statutes, regulations, by-laws and in delivering the Public Library Service.
34. The Council must obtain at its own cost all permits, approvals and licences required to be taken out from time to time by the Council in connection with its performance of the Public Library Service and must keep such permits and licences current.

Disputes

35. If there is a dispute between the parties as to any matter or thing arising out of this Agreement then the parties may agree to the identity of an independent expert to determine the matter or thing in dispute and in the event of a failure to agree the same within five Business Days of one party nominating an independent expert, then either or both of the parties may refer the matter to the President for the time being of the Law Society of the Northern Territory who is to nominate an independent expert to determine the matter or thing in dispute.
36. The decision of the independent expert is absolute and final and binds the parties accordingly and this Agreement is deemed to be amended to incorporate the terms of the independent expert's decision.
37. The independent expert is deemed to be acting in making any decision as an expert and not an arbitrator.
38. The parties are to bear the costs of such a determination equally.
39. The parties must make available to the independent expert all materials requested by it and furnish it with all other materials, which are relevant to the determination.

Termination

40. If a party is reasonably satisfied that another party has failed to comply with the terms and conditions of this Agreement, that party may:
 - (a) write to the defaulting party requesting that steps be taken to remedy the situation within thirty (30) days;
 - (b) upon expiry of thirty (30) days, by written notice to the defaulting party immediately terminate this Agreement.
41. In any other case, this Agreement may be terminated by either party giving to the other party ninety (90) days written notice of such termination, at which time this Agreement will immediately terminate without the need for any further action by either party.
42. In the event that this Agreement is terminated in accordance with clause 41, the Council agrees that it will not be entitled to any compensation, damages, costs, and expenses or otherwise from the Territory in respect of such termination.

43. In the event of termination of this Agreement, the Council agrees to repay any of the Funding, received from the Territory and the interest earned on such Funding, not expended or committed to the Territory.

Privacy

44. (a) In this clause:

Act means the Information Act (NT)

Privacy Laws means:

- (i) the Act; and
- (ii) the Information Privacy Principles set out in the Act or any 'code of practice' approved under the Act that applies to any of the parties to this Agreement.

Personal Information means all information about a person that is "personal information" as defined in the Act which is collected and/or handled by any of the parties in connection with this Agreement.

- (b) The Council agrees to deal with all Personal Information in a manner which is consistent with the Privacy Laws and any other relevant privacy legislation, as if the Council were a public sector organisation.
- (c) The Council is to collect, use, disclose or otherwise deal with Personal Information only for the purposes of fulfilling its obligations under this Agreement.
- (d) The Council acknowledges that individuals have the right to request access to, and correction of, the Personal Information held about them.
- (e) When this Agreement expires or is terminated, the Council must, at the Territory's discretion:
 - (i) either return to the Territory all records containing Personal Information;
 - (ii) retain any material containing Personal Information in a secure manner as approved by the Territory; or
 - (iii) destroy or delete any Personal Information.

Nature of Relationship

45. No relationship of any kind is created between the parties by this Agreement except by what is expressly stated in this Agreement.

Assignment

46. The Council must not transfer, assign or otherwise dispose of its rights, duties, benefits, obligations or interest under this Agreement without the prior written consent of the Territory.

Amendments

47. No alteration, addition or amendment may be made to this Agreement other than in writing signed by each of the parties.

Goods and Services Tax

48. For the purposes of clauses 49 to 51 unless the context otherwise requires:
- (a) **"Determination"** means the determination by the Australian Taxation Office entitled A New Tax System (Goods and Services Tax) Act 1999 ("the Act") classes of Recipient Created Tax Invoices Determination (No.1) 2000, as amended from time to time;
 - (b) **"GST"** means any tax imposed on Supply by or through the New Tax System (Goods and Services Tax) Act 1999 (**"the Act"**);
 - (c) where any other term used in the clauses is referred to in the Act it shall have the meaning which it bears in the Act.
49. The Funding provided for under this Agreement is inclusive of GST and therefore the Territory will not be liable to pay the Council any additional amounts over and above the Funding, for any GST incurred by the Council on the receipt of the Funding.
50. The Territory and the Council agree that if the Council is registered for GST purposes the Territory will issue to the Council Recipient Created Tax Invoices ("RCTI's") in respect of the Funding, on the following terms and conditions:-
- (a) both the Territory and the Council acknowledge that they are or will be registered for GST when the invoice is issued and the RCTI must show the Council's Australian Business Number ("ABN");
 - (b) the Territory and Council must reasonably comply with their obligations under the Act and any rulings or determinations issued by the Tax Commissioner;
 - (c) the Council agrees that the Territory can issue tax invoices in respect of the Funding and any adjustment notes where necessary;
 - (d) the Council will not issue tax invoices in respect of the supplies;
 - (e) the Council will notify the Territory if it ceases to be registered for GST purposes; and
 - (f) the Territory will notify the Council if they cease to be registered for GST purposes or if it ceases to satisfy any of the requirements of the Determination.
51. If the Council ceases to be registered for GST, the Council must repay to the Territory an amount equal to 1/11 of the consideration less the actual GST incurred by the Council.

Notices

52. (a) All notices, approvals, consents, demands or other communications required or permitted to be given under this Agreement must be in writing and served personally or by pre-paid post or facsimile transmission at the address of the party set out below or at such other address as a party may have substituted for it by notice to the other.
- (b) In the case of a notice sent by facsimile, (and a correct and complete transmission report for that transmission is obtained by the sender) it is deemed to be received upon transmission if transmission takes place on a business day before 4:00pm in the place to which the communication is transmitted and in any other case at 9:00am on the business day next following the day of transmission.
- (c) In the case of a notice sent by mail, it is deemed to have been received on the second business day from and including the date of posting.
- (d) In the case of a notice sent by e-mail, it is deemed to have been received on the same business day before 4:00pm in the place to which the e-mail is sent and in any other case at 9:00am on the business day next following the day of sending.
- (e) For the purposes of this clause the address for service of each party is as follows:

(i) The Territory

Northern Territory Library

Department of Local Government, Housing and Sport
PO Box 42, DARWIN NT 0801

Telephone: (08) 89220792

Facsimile: (08) 89220760

Email : ntlinfo.dlghs@nt.gov.au

(ii) The Council

Palmerston City Council

PO Box 1, PALMERSTON NT 0831

Telephone: (08) 89359922

Facsimile: (08) 89359900

Email: palmerston@palmerston.nt.gov.au

(e)

Each party must within seven (7) days of any change of the details specified in this clause advise the other party of the change by sending a letter by certified or registered mail to the other party.

Waiver

53. No waiver of any condition or covenant contained in this Agreement or failure to exercise a right or remedy by either of the parties implies or constitutes a further waiver by a party of that condition or covenant, right or remedy or of any other condition, covenant, right, or remedy.

Severability

54. If a court determines that a word, phrase, sentence, paragraph or provision in this Agreement is unenforceable, illegal or void then it shall be severed and the other provisions of this Agreement shall remain operative.

Governing Law

55. This Agreement is to be construed and interpreted in accordance with the Laws of the Northern Territory of Australia.

Intervening Event

56. If the Council is unable, wholly or in part, to carry out its obligations under this Agreement due to: natural disasters, strikes, lockouts, or other industrial disturbances, war, unavoidable accident, fire, flood, or explosion (an "Intervening Event"), the Council must give the Territory notice of the Intervening Event and insofar as is known, the probable extent to which it will be unable to perform or will be delayed in performing its obligations, and its obligations must be suspended so far as it is affected by the Intervening Event.
57. Once the Intervening Event has ended, the Council must carry out all acts which it would have been liable to carry out had the Intervening Event not occurred.
58. The Council must take all reasonable steps to eliminate the Intervening Event and resume performance as promptly as practicable.

Entire Agreement

59. The Agreement constitutes the entire agreement between the parties related to the subject matter hereof, and supersedes any previous agreements or understandings.

SCHEDULE 1

(Clause 5)

TERRITORY SERVICES

SERVICE	COMMITMENT LEVEL
<p>1. Management of the Library Resource Allocation (LRA) funds will be purchased, catalogued and processed centrally to <i>level m</i> standard.</p> <p>\$550,000.00 (GST Inc) plus CPI will be provided for the purchase of library resources for the public libraries. Funds remain within the Northern Territory Library budget operations budget and are expended on behalf of public libraries and are not transferred to Councils.</p> <p>Funds are allocated on a per capita basis.</p> <p>Item purchased from the Library Resource Allocation remain the property of the Northern Territory Government.</p>	<p>I. Where applicable, orders placed within 4 working days from date of receipt;</p> <p>II. Turn around time of 10 working days from date of receipt</p>
<p>2. Manage rotation of the World Languages and Large Print centralised collections,</p>	<p>I. Two exchanges per year for up to 4% of collection</p>
<p>3. Development, in consultation with councils, of policy and guidelines for Public Library Services</p>	<p>I. Collection Development Policy;</p> <p>II. Cataloguing standards;</p> <p>III. Database management guidelines;</p> <p>IV. Guidelines for Selection, Weeding and Disposal.</p>
<p>4. Advisory services related to service development, technical services, reference services, a broad range of policy issues and professional support</p>	<p>I. Minimum of 20 hours on-site professional staff consultation time per site per year</p>
<p>5. Leadership in the further development of the Territory wide library network</p>	<p>I. Facilitate library discussion papers</p> <p>II. Promote libraries through public programs</p> <p>III. Facilitate development of early literacy, information literacy and computer literacy programs.</p> <p>IV. Executive support to Public Libraries NT (PLNT) twice yearly meetings.</p>
<p>6. The continued development of information technology support for libraries through the library management</p>	<p>I. Promote use of online full text services</p> <p>II. Continue development of Virtua.</p>

system	III. Provide online support IV. Locate Your Library (LYL) pages
7. Maintain and develop Virtua as a shared library management system.	I. Management of the Virtua User Agreement. II. Develop improved reports from Virtua, III. Meet the cost of annual maintenance and support agreement with system vendor.
8. The continued maintenance and development of information technology support for libraries through the library management system	I. Promote use of online products and services II. Provide on-line support through LINNet Support Pages. (www.linnet.nt.gov.au) III. Locate Your Library (lyl.nt.gov.au) pages IV. Maintain Virtua database and training schedule
9. Development of roles and responsibilities for Public Library Services and the NTL	I. Review of schedule annually in consultation and agreement with the Council.
10. A professional development program for librarians, library technicians and community library officers.	I. Formal training schedule advertised on-line 3 months in advance of training. II. Virtua – Circulation, Inter-Library Loan (ILL), Reports (including over dues, cataloguing, acquisitions), Serials management, Searching: 2 per year III. Cataloguing – introductory and advanced levels: 2 per year IV. Online resources - introductory and advanced levels: 6 per year V. Collection management: 1 per year VI. End processing: 2 per year VII. Statistics for performance reporting: 1 per year VIII. Libraries Australia Searching, Document Delivery, Cataloguing: 1 per year IX. Reference Training introductory and advanced levels : 2 per year X. Early Literacy Program training: 2 per year
11. Provide Reference services to all Territorians.	I. Access to NTL collection at Parliament House through 1800 019 155, "AskNow?" Refracker, email, website online catalogue
12. Maintain NT documentary heritage	I. Through Legal Deposit Legislation and the Heritage Services team the documentary

ATTACHMENT C

collection	heritage of the Territory will be acquired, preserved and made available to Territorians
13. Aboriginal and Torres Strait Islander Protocols for Libraries, Archives and Information Services	I. Disseminate and promote the adoption of the Protocols and participate in their update.
14. Increase access to the NT Collection through digitisation	I. Increase Territory Images collection and promote its use.
15. Client Satisfaction Survey	I. Develop and distribute client satisfaction survey for use by public libraries.
16. Provision of information on public library performance	I. Collect and collate public library statistics as required by National Library and NTG.
17. Provide free Inter Library Loan service, including postage, from the main NTL collection to libraries in the network	I. All
18. Facilitate fee for service Inter Library Loan from National Library Australia to libraries in the network	I. Negotiated on an as needs basis

SCHEDULE 2

(Clause 6)

PUBLIC LIBRARY SERVICE

SERVICE	COMMITMENT LEVEL
1. Provision of free, core library services that are available to all residents within the council region.	<p>I. Provide free entrance to the library at a minimum of 25 hours per week.</p> <p>II. Provide access to the library's information resources, regardless of the format in which material is held, and including print, tape, disk, CD-ROM and networked electronic resources.</p> <p>III. Provide assistance with the use of the collection and with reference enquiries.</p> <p>IV. Provide training in the use of public access catalogues.</p> <p>V. Lend items from the collection to members of the public for specific periods of time.</p> <p>VI. Educate the public in the effective use of public libraries.</p> <p>VII. Provide early literacy, information literacy and computer literacy programs on a regular basis.</p> <p>VIII. Consider the provision of any additional service, which enables access to other basic core services (for example: books on wheels services, and bulk loans).¹</p>
2. Provision of reciprocal borrowing privileges to applicants who are members of any other public Library Service in the Northern Territory	I. Negotiated level of reciprocal borrowing privileges
3. Provision of a suitable physical facility that meets defined requirements and is maintained by Council	<p><u>Defined Requirements</u></p> <p>I. Adequate space to implement the full range of library services. (Note The recommended minimum overall size for a stand-alone library of not less than 370 square metre).</p> <p>II. New library buildings should be designed to provide equality of access for all people and in particular persons with physical and sensory disabilities as per Australian Standards.</p> <p>III. A physical setting that is inviting and includes:</p> <ul style="list-style-type: none"> adequate space for the collection

¹ ALIA Public library services [interim statement]: <http://alia.org.au/policies/public.library.services.html>

	<ul style="list-style-type: none"> • adequate, comfortable and attractive space for the community • adequate furniture and seating for adults and children, and • adequate space for library staff to carry out their duties • A climate that is maintained at a comfortable temperature. <i>(Note: This environment is required for sensitive electronic and computer equipment, preservation of the collection as well as the comfort for library users)</i> • Lighting levels that comply with those stated by Australian Standards. • Maintenance of the facility, collection and equipment to ensure an adequate state of cleanliness and reduce harmful effects of dust. • Materials to be displayed on shelves and arranged at the appropriate height for adults and children. • Different areas in the library to be identified with signs of a professional standard eg. Picture books, magazines.
4. Library Resource Allocation	<p>I. Selection of library materials to be made in accordance with the library's Collection Development Policy and the overall needs of the network.</p> <p>II. Selection of library materials to be approved by qualified library staff.</p> <p>III. Timely administration of Library Resource Allocation including:</p>
5. Virtua - shared library management system.	<p>I. Appropriate commitment to and participation in the Virtua Advisory Committee and successful negotiated Virtua User Agreement.</p>
6. Provision of standard communication and IT equipment	<p>I. Public access to personal computers and printers</p> <p>II. Fully functioning and up-to-date computer equipment</p> <p>III. Appropriate Internet connection</p> <p>IV. An agreed IT plan which addresses upgrades of hardware and software, maintenance of</p>

ATTACHMENT C

	<p>equipment, staff development and user training.</p> <p>V. On line resources and appropriate software that reflects the needs of the community for education, information, leisure and personal development</p>
7. Employment of library staff with appropriate qualifications and/or experience	I. Library Manager is expected to have professional librarian qualifications
8. Provision of appropriate library staff development and training	<p>I. Library manager or delegate supported to attend at least one PLINT meeting per year</p> <p>II. Library staff supported to undertake other appropriate training</p>
9. Provision of administrative and financial management of the library, including the timely administration of statistical reports and the timely acquittal of all grant monies.	<p>I. Provision of annual statistical returns for:</p> <ul style="list-style-type: none"> • loans • membership, • visitor numbers (online and in person) • number of staff including relevant qualifications • value and number of items purchased with funds other than LRA and, • client satisfaction results (biannual)
10. Cataloguing to meet standards outlined in Virtua Agreement.	I. Authorised staff only to maintain catalogue and patron files.

SCHEDULE 3

(Clause 10)

PAYMENT TIMETABLE

PAYMENT FOR EACH YEAR	DATE
Year 1	<i>30 August 2008</i>
Year 3	<i>30 August 2009</i>
<u>Year 3</u>	<u><i>30 August 2010</i></u>

IN WITNESS WHEREOF the parties have executed this as an Agreement.

D.J. Ritchie
Chief Executive

SIGNED by _____)
for and on behalf of the **NORTHERN**)
TERRITORY OF AUSTRALIA through the)
Department of Local Government, Housing)
and Sport represented by the Northern)
Territory Library in the presence of:

Signature

Kara Maclean.....
Signature of Witness

Kara Maclean
Executive Assistant
.....
Name of Witness

The **COMMON SEAL** of **PALMERSTON**)
CITY COUNCIL was hereto affixed in)
pursuance of a resolution of the Council)
and in accordance with the *Local*)
Government Act in the presence of:

.....
Signature of Witness

.....
Name of Witness

ATTACHMENT C
NORTHERN TERRITORY OF AUSTRALIA
(the “Territory”)

AND

PALMERSTON CITY COUNCIL
(the “Council”)

**PUBLIC LIBRARY FUNDING
AGREEMENT**

Solicitor for the Northern Territory
45 Mitchell Street
DARWIN NT 0800

Telephone: (08) 8999 5126
Facsimile: (08) 8999 6316

Ref: 20040452: JGS

9 July 2008

**NORTHERN TERRITORY OF AUSTRALIA
PUBLIC LIBRARY FUNDING AGREEMENT**

This **AGREEMENT** made the 20th day of August 2008

BETWEEN:

NORTHERN TERRITORY OF AUSTRALIA represented by Northern Territory Library, Department of Local Government, Housing and Sport, GPO Box 42 Darwin NT 0801 (the "**Territory**")

AND:

PALMERSTON CITY COUNCIL (the "**Council**")

RECITALS:

- A. The Territory has allocated funding to assist with the provision of core public library services in the Northern Territory.
- B. To help deliver public library services, the Territory has requested the assistance of the Council.
- C. The Council has agreed to work together with the Territory and use the funding provided under this Agreement in accordance with the terms and conditions of this Agreement.


THE PARTIES AGREE:

Interpretation

- 1. In this Agreement:
 - (a) words importing the singular number include the plural number and vice versa;
 - (b) words importing any gender include all other genders;
 - (c) "person" includes a corporation;
 - (d) headings and sub-headings have been included for ease of reference only and this Agreement is not to be construed or interpreted by reference to such headings or sub-headings;
 - (e) a reference to a clause, the schedule or an annexure means a clause of or the schedule or annexure to this Agreement;
 - (f) the Schedule and any annexures to this Agreement are to be read and construed as part of this Agreement;

IN WITNESS WHEREOF the parties have executed this as an Agreement.

SIGNED by D.J. Ritchie)
 Chief Executive)
 for and on behalf of the **NORTHERN**)
TERRITORY OF AUSTRALIA through the)
 Department of Local Government, Housing)
 and Sport represented by the Northern)
 Territory Library in the presence of:



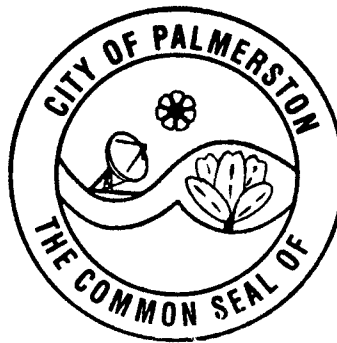
 Signature

Kara Maclean.....
 Signature of Witness

Kara Maclean
 Executive Assistant

 Name of Witness

The **COMMON SEAL** of **PALMERSTON**)
CITY COUNCIL was hereto affixed in)
 pursuance of a resolution of the Council)
 and in accordance with the *Local*)
Government Act in the presence of:


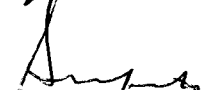




 Signature of Witness

D. BRANSON.....
 Name of Witness

**The Common Seal of
 the City of Palmerston
 was affixed hereto in the
 presence of:**

Mayor 
CEO 



05 July 2016

To Whom it May Concern,

Jardine Lloyd Thompson Pty Ltd
 ABN 69 009 098 864

1/23 Harvey Street
 DARWIN NT 0820
 GPO Box 724
 DARWIN NT 0801

Tel +61 8 8925 5333

Fax +61 8 8925 5399

www.jlta.com.au

Certificate of Currency**Our Ref: 000380**

INSURANCE CLASS	Public Liability-Professional Indemnity		
INSURED	Palmerston City Council including subsidiary or controlled companies now or previously existing or hereafter formed or acquired.		
BUSINESS	Principally Local Government including Property Owners/Occupiers and any other incidental occupation		
GEOGRAPHICAL SCOPE	Worldwide excluding USA, Canada and their protectorates		
JURISDICTIONAL SCOPE	Worldwide excluding USA, Canada and their protectorates		
GOVERNING LAW OF CONTRACT	Australian		
PERIOD OF INSURANCE	From: 30 June 2016 at 4 PM Local Time (NT). To: 30 June 2017 at 4 PM Local Time (NT).		
LIMITS OF PROTECTION	In respect of each individual Local Government Authority		
	a)	Public Liability (excluding Products)	\$300,000,000 Any One Occurrence
	b)	Products Liability	\$300,000,000 Any One Occurrence and in the aggregate any one Period of Protection
	c)	Professional Indemnity	\$300,000,000 Any One Claim and in the aggregate any one Period of Protection

REINSURANCE PROGRAM**Northern Territory Standalone Programme - All Others**

Territory Insurance Office primary \$1M layer	100%
QBE \$1M the excess of \$1M	50%
Amlin \$1M the excess of \$1M	7.5%
Brit \$1M the excess of \$1M	10%
Liberty (Aust) \$1M the excess of \$1M	10%
Everest \$1M the excess of \$1M	7.5%
Kiln \$1M the excess of \$1M	5%
Zurich \$1M the excess of \$1M	5%
Arch \$1M the excess of \$1M	5%
QBE \$3M the excess of \$2M	50%
Amlin \$3M the excess of \$2M	7.5%
Brit \$3M the excess of \$2M	10%
Liberty \$3M the excess of \$2M	5%
Newline \$3M the excess of \$2M	7.5%
XL \$3M the excess of \$2M	7.5%
Everest \$3M the excess of \$2M	7.5%
Mitsui \$3M the excess of \$2M	2.5%
Ascot \$3M the excess of \$2M	2.5%
AIG \$25M the excess of \$5M	90%
Mitsui \$25M the excess of \$5M	10%

ALG National Programme - Excess of \$30M

QBE \$60M the excess of \$30M	62.5%
Kiln \$60M the excess of \$30M	9.3405%
XL \$60M the excess of \$30M	9.3300%
Munich Re \$60M the excess of \$30M	9.3300%
Brit \$60M the excess of \$30M	9.4995%
QBE \$110M the excess of \$90M	22%
DAC/QBE \$110M the excess of \$90M	40%
Liberty (Aust) \$110M the excess of \$90M	20%
Chaucer \$110M the excess of \$90M	8%
Great Lakes \$110M the excess of \$90M	10%
DAC/QBE \$100M the excess of \$200M	9.0909%
Zurich \$100M the excess of \$200M	18.1818%
Arch \$100M the excess of \$200M	15.9091%
Brit \$100M the excess of \$200M	15.9091%
Kiln \$100M the excess of \$200M	10.0000%
Chaucer \$100M the excess of \$200M	5.9091%
Great Lakes \$100M the excess of \$200M	12.5000%
Mitsui \$100M the excess of \$200M	12.5000%

**POLICY WORDINGS
AND CONDITIONS**

JLT Local Government Broadform Liability Wording

This certificate of currency provides a summary of the policy cover and is current on the date of issue. It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document. This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.

Yours Sincerely,

A handwritten signature in purple ink, appearing to read 'D. Mulvenna', with a stylized, flowing script.

Damien Mulvenna
Branch Manager

ITEM NUMBER: 13.1.7 Community Benefits Scheme – May 2017
FROM: Director of Community Services
REPORT NUMBER: 8/1209
MEETING DATE: 20 June 2017

Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

Summary:

At the Community, Culture and Environment Committee (CCE) meeting held on 7 June 2017, the Committee resolved that the Community Benefit Scheme Report be brought to Council for information.

This report provides Council with a summary of the Community Benefits Scheme applications processed for the month of May 2017.

RECOMMENDATION

THAT the Council receives Report Number 8/1209.

Background:

This report details applications received, processed, approved/not approved against the Community Benefits Scheme eligibility criteria and selection process.

General:

Please see attached a table listing all funding applications and acquittals processed during May 2017.

Included is a table with an update of funds paid to recipients and amount of funds remaining in the budget for Grants, Donations, Sponsorships and Scholarships for 2016/2017.

Explanation of table:

Committed funds are \$3,500 for Nepalese Language and Cultural Classes in Palmerston to the Nepalese Association of NT and \$1,220 to assist the NT Thai Association to hold a funeral service for King Rama 9.

Unusually, the remaining fund has increased due to two projects which had funds committed, then not go ahead. Rosebery Middle School has no students attending the Aridagawa Student Exchange this year, so \$2,000 returns to the available funds and \$11,750 will be returned by YMCA of the Top End Community Services, whose Executive Manager – Youth & Community Services advised:

“Following on from our brief conversation regarding YMCA’s success in securing Community Benefit funds through the City of Palmerston for the purchase of a trailer to provide youth outreach activities, I write to advise that the YMCA would like to decline this generous offer. As you are aware there have been a number of changes to the Executive Team for YMCA and we are about to finalise the amalgamation Of YMCA Top End, Katherine and Central Australia transitioning into YMCA of the Northern Territory. Our current focus is on consolidating these changes while ensuring our existing service delivery is of a quality standard, for these reasons I would like to refrain from expanding our Palmerston Youth Service delivery beyond our current capacity. We will continue to offer existing services and programs and a review of Outreach opportunities will be considered into the future.

I would like to thank City of Palmerston for favourably considering our recent application and look forward to future opportunities to work with Council in supporting young people, their families and the wider community of Palmerston. “

At this time the funds have not been refunded however we anticipate this occurring soon.

Financial Implications:

The budget for the 2016/2017 year for grants, donations, scholarships and sponsorships is \$100,000. Due to the successful distribution of funds to the community the available budget to date rests at \$2,010. However, when the sponsorship of \$11,750 returns to the CBS the available budget will be \$13,760

Legislation/Policy:

Policy number FIN18 – Grants, Donations, Scholarships and Sponsorships

Recommending Officer: Jan Peters, Director Community Services

Any queries on this report may be directed to Jan Peters, Director Community Services on telephone (08) 8935 9922 or email jan.peters@palmerston.nt.gov.au

Author: Jan Peters, Director Community Services

Schedule of Attachments:

Attachment A: Applications/Acquittals Processed Summary May 2017, Expenditure to Date



Attachment A: Applications/Acquittals Processed Summary May 2017, Expenditure to Date

Community Benefits Scheme

Applications Received

Activity Project	Applicant	Amount Requested	Amount Received	Outcome
Desex Cats Better for the Community	Top End Rehoming Group	\$10,000	n/a	Deferred until CAMP
Desexing Cats in Palmerston	Cat Association of the NT	\$5,000	n/a	Deferred until CAMP
Nepalese Language and Cultural Classes in Palmerston	Nepalese Association of NT	\$ 13,120 plus \$2,440 in-kind	\$3,500	Successful
PGA Championships	Cazaly's Palmerston Club and The Palmerston Golf Course	\$40,000	\$30,000	Successful – funds to be made available in 2017/2018
The King Rama 9 Funeral Service	NT Thai Association	\$1,220 plus \$680 in-kind	\$1,220	Successful

Acquittals Received

Applicant	Activity Project	Amount Granted

Current Community Benefits Scheme Expenditure to Date

CC name	Account Name	YTD \$	Commitment \$	YTD + Comm \$	Rev. Budget	Budget Available \$
Grants / Donations/Contributions Paid	Community Grants	93,270	4,720	97,990	100,000	2,010

ITEM NUMBER: 13.1.8 Financial Report for the Month of May 2017
FROM: Director of Corporate Services
REPORT NUMBER: 8/1210
MEETING DATE: 20 June 2017

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

Summary:

Financial Report for the month of May 2017.

RECOMMENDATION

THAT Council receives Report Number 8/1210

Background:

The Local Government (Accounting) Regulations prescribes that:

18 Financial reports to Council

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
 - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
 - b. The forecast income and expenditure for the whole of the financial year.
2. The report must include:
 - a. Details of all cash investments held by the Council (including any money held in trust);
 - b. A statement on the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;
 - c. Other information required by the Council.

If a Council does not hold a meeting in a particular month, the report is to be laid before the Council Committee performing the Council's financial functions for the particular month.

General:

Financial Officers provide year to date financial information for the month ended 31 May 2017.

The format of items 1.1 Executive Summary and 2.1 Budget Summary Report have been amended from the March 2017 report. The new details provided in the Executive Summary replace the first page of the previous Budget Summary Report and now include forecasted income and expenditure for the remainder of the financial year.

Financial Implications:

Nil.

Legislation/Policy:

Council policies, the Local Government Act and associated regulations and the Australian Accounting Standards.

Recommending Officer: Ben Dornier, Director of Corporate Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au

Author: Maxie Smith, Acting Finance Manager

Schedule of Attachments:

Attachment A: Financial Management Report – May 2017



Financial Management Reports

May 2017

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



TABLE OF CONTENTS

May 2017

SECTION 1 – EXECUTIVE SUMMARY

1.1 Executive Summary

SECTION 2 – FINANCIAL RESULTS

2.1 Budget Summary Report

2.2 Investments Management Report

2.3 Reserves Schedule

2.4 Debtor Control Accounts

2.5 Creditor Accounts Paid

2.6 Creditor Accounts Outstanding

2.7 Statement of Credit Card Transactions

2.8 Waste Charges

2.9 Commercial Leases

Section 2

Financial Results

1.1 - Executive Summary as at 31 May 2017

Results	Budget 2017	YTD Actual	YTD Committed	Non-Committed Forecast	Total YTD Forecast	% Utilised
Operating Income						
Rates & Charges	-26,120,154	-25,520,800	0	0	-25,520,800	98%
Statutory Charges	-967,250	-870,096	0	0	-870,096	90%
User Fees & Charges	-397,097	-475,788	0	0	-475,788	120%
Operational Grants Received	-2,376,833	-2,893,765	0	0	-2,893,765	122%
Investment Income	-866,934	-857,908	0	-132,928	-990,836	114%
Other Income	-188,182	-201,091	0	0	-201,091	107%
Operating Income	-30,916,450	-30,819,448	0	-132,928	-30,952,376	100%

Operating income is currently at 100%. Adjustments to the Waste Management income which form part of Rates will be made at year end to recognise the waste levy charge of \$231.50 in line with Council Policy TECH04 in the amount of \$84,729. Currently four unit complexes in Palmerston have a waste levy charge of this nature. Income regarding reimbursement for street lighting maintenance of \$526k was received from the Department of Local Government (allocation to Office of CEO) and expensed for payment of PowerWater invoices relating to this charge immediately after being received.

Capital Income						
Capital Income	-16,877,567	-7,259,508	0	-40,000	-7,299,508	43%
Add Gifted Assets	10,000,000	0	0	0	0	0%
Capital Income	-6,877,567	-7,259,508	0	-40,000	-7,299,508	106%

Capital income is at 106% of budget due to subdivision works income received being higher than budgeted. Blackspot funding of \$40k still to be received.

Operating Expenditure						
Employee Expenses	6,959,458	6,115,538	574	1,330,743	7,446,855	107%
Professional Services	772,442	683,456	205,502	0	888,958	115%
Insurance	417,500	418,585	0	0	418,585	100%
Utilities	2,764,025	1,506,312	8,583	400,000	1,914,895	69%
Depreciation	8,402,500	7,702,288	0	700,212	8,402,500	100%
Less Depreciation	-8,402,500	-7,702,288	0	-700,212	-8,402,500	100%
Elected Member Allowances	294,296	244,631	0	19,874	264,504	90%
Contractors & Materials	11,653,377	9,785,528	1,430,046	500,000	11,715,574	101%
Other Expenses	3,044,106	2,326,624	148,823	219,000	2,694,447	89%
Operating Expenditure	25,905,204	21,080,674	1,793,527	2,469,617	25,343,818	88%

Overall operating expenditure is anticipated to be over budget in areas like employee costs, professional services and contractors. While many commitments have been raised for contract services further increases are anticipated.

Capital Expenditure						
Capital Expenses	13,862,008	7,747,707	1,549,355	2,493,834	11,790,895	85%
Capital Expenditure	13,862,008	7,747,707	1,549,355	2,493,834	11,790,895	67%

Some capital project roll overs are anticipated and will be finalised at year end.

Net (Income)/Expenditure	1,973,195	-9,250,575	3,342,882	4,790,523	-1,117,171	
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	Budget 2017
Reserves	
Movements to Reserves	9,268,525
Movements from Reserves	-11,241,722
Reserves	-1,973,197
Borrowings	
Borrowings	0
Repayment of Borrowings	0
Borrowings	0
Net Balance Sheet Movements	-1,973,197

Total	-2
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Reviewed by: Acting Finance Manager


Approved by: Chief Executive Officer

ATTACHMENT
Section 2
Financial Results
31 May 2017

2.1 - Budget Summary Report as at
Operating Income

	Original Budget	First Budget Review	Second Budget Review	Third Budget Review	YTD Bud Reviews	Total Budget (inc. Revisions)	YTD Actuals	%
Governance								
Office of the CEO	-714,856	0	-285,081	8,931	-276,150	-991,006	-1,526,312	154.02%
Governance	-714,856	0	-285,081	8,931	-276,150	-991,006	-1,526,312	154.02%
Corporate Services								
Financial Services	-400,000	0	-13,957	-22,000	-35,957	-435,957	-432,347	99.17%
Human Resources	0	0	0	0	0	0	-4,890	0.00%
Office of the Director Corp and Community Services	0	-10,000	-13,000	-29,000	-52,000	-52,000	-39,907	76.74%
Rates	-19,513,257	-71,907	-500	0	-72,407	-19,585,664	-18,912,509	96.56%
Corporate Services	-19,913,257	-81,907	-27,457	-51,000	-160,364	-20,073,621	-19,389,652	96.59%
Community Services								
Arts & Culture	-10,000	0	0	0	0	-10,000	0	0.00%
Community Development	0	0	0	-6,855	-6,855	-6,855	-6,875	100.29%
Events Promotion	0	0	-1,500	0	-1,500	-1,500	-1,500	100.00%
Health and Wellbeing Services	0	0	0	0	0	0	-13,580	0.00%
Library Services	-725,009	57,061	-6,500	0	50,561	-674,448	-677,453	100.45%
Senior Citizens	-1,500	0	0	0	0	-1,500	-1,500	100.00%
Youth Services	-25,000	20,000	0	0	20,000	-5,000	-3,150	63.00%
Community Services	-761,509	77,061	-8,000	-6,855	62,206	-699,303	-704,058	100.68%
Technical Services								
Animal Management	-372,000	0	0	0	0	-372,000	-383,340	103.05%
Aquatic Centre	-95,804	0	0	0	0	-95,804	-86,601	90.39%
Civic Centre	-189,131	0	0	0	0	-189,131	-173,079	91.51%
Driver Resource Centre	-3,600	0	0	0	0	-3,600	-4,680	130.00%
Gray Community Hall	-10,800	0	-2,000	0	-2,000	-12,800	-19,820	154.85%
Office of the Director Technical Services	-37,250	0	-51,350	0	-51,350	-88,600	-112,297	126.75%
Parking & Other Ranger Services	-170,000	0	0	0	0	-170,000	-163,135	95.96%
Private Works	-207,000	0	0	0	0	-207,000	-122,558	59.21%
Recreation Centre	0	0	0	0	0	0	-140	0.00%
Roads & Transport	-795,729	0	0	-1,486	-1,486	-797,215	-801,315	100.51%
Stormwater Infrastructure	-1,920	0	0	0	0	-1,920	-1,195	62.24%
Subdivisional Works	-200,000	0	0	0	0	-200,000	-209,122	104.56%
Waste Management	-6,568,290	0	0	0	0	-6,568,290	-6,641,874	101.12%
Birripa Court Investment Property	-446,160	0	0	0	0	-446,160	-442,780	99.24%
Durack Heights Community Centre	0	0	0	0	0	0	-1,125	0.00%
CBD Carparking	0	0	0	0	0	0	-36,364	0.00%
Technical Services	-9,097,684	0	-53,350	-1,486	-54,836	-9,152,520	-9,199,426	100.51%
	-30,487,306	-4,846	-373,888	-50,410	-429,144	-30,916,450	-30,819,448	99.69%

ATTACHMENT
Section 2
Financial Results
31 May 2017

2.1 - Budget Summary Report as at
Capital Income

	Original Budget	First Budget Review	Second Budget Review	Third Budget Review	YTD Bud Reviews	Total Budget (inc. Revisions)	YTD Actuals	%
Corporate Services								
Office of the Director Corp and Community Services	-30,000	-1,850,000	-4,000	0	-1,854,000	-1,884,000	-1,887,405	100.18%
Corporate Services	-30,000	-1,850,000	-4,000	0	-1,854,000	-1,884,000	-1,887,405	100.18%
Technical Services								
Roads & Transport	-890,778	-3,650,000	-470,290	267,501	-3,852,789	-4,743,567	-4,707,658	99.24%
Subdivisional Works	-10,250,000	0	0	0	0	-10,250,000	-664,445	6.48%
Technical Services	-11,140,778	-3,650,000	-470,290	267,501	-3,852,789	-14,993,567	-5,372,103	35.83%
	-11,170,778	-5,500,000	-474,290	267,501	-5,706,789	-16,877,567	-7,259,508	43.01%

ATTACHMENT
Section 2
Financial Results
31 May 2017

2.1 - Budget Summary Report as at

Operating Expenditure

	Original Budget	First Budget Review	Second Budget Review	Third Budget Review	YTD Bud Reviews	Total Budget (inc. Revisions)	YTD Actuals	Commitment	Total YTD Actuals plus Commitments	%
Governance										
Elected Members	352,526	0	0	-21,500	-21,500	331,026	264,454	638	265,092	80.08%
Office of the CEO	790,316	0	0	21,500	21,500	811,816	622,115	17,564	639,679	78.80%
Governance	1,142,842	0	0	0	0	1,142,842	886,569	18,202	904,772	79.17%
Corporate Services										
Customer Services	167,966	0	-1,000	0	-1,000	166,966	147,802	0	147,802	88.52%
Financial Services	1,302,334	-2,750	-42,746	29,000	-16,496	1,285,838	1,116,813	4,760	1,120,873	87.17%
Human Resources	182,087	0	6,560	13,000	19,560	201,647	187,218	0	187,218	92.84%
Information Technology	1,064,081	0	-750	0	-750	1,063,331	884,032	37,619	921,651	86.68%
Office of the Director Corp and Community Services	8,933,624	0	-5,800	0	-5,800	8,927,824	8,126,445	9,271	8,135,716	91.13%
Public Relations and Communications	107,150	0	0	-20,000	-20,000	87,150	85,219	7,711	92,929	106.63%
Rates	281,000	0	22,500	0	22,500	303,500	338,680	0	338,680	111.59%
Records Management	308,466	0	-1,000	0	-1,000	307,466	207,537	179	207,716	67.56%
Corporate Services	12,346,708	-2,750	-22,236	22,000	-2,986	12,343,722	11,093,046	59,540	11,152,585	90.35%
Community Services										
Arts & Culture	160,000	0	0	-5,000	-5,000	155,000	92,822	9,670	102,492	66.12%
Community Development	831,084	0	-4,500	35,409	30,909	861,993	760,065	1,260	761,326	88.32%
Disabled Services	0	0	0	0	0	0	1,200	0	1,200	0.00%
Events Promotion	311,600	0	1,500	0	1,500	313,100	197,269	21,010	218,280	69.72%
Families & Children	61,500	61,439	0	-10,000	51,439	112,939	67,989	0	67,989	60.20%
Health and Wellbeing Services	65,000	0	0	-5,000	-5,000	60,000	33,479	20,367	53,845	56.41%
Library Services	1,335,030	0	-21,600	50,000	28,400	1,363,430	1,131,890	19,853	1,151,743	84.47%
Senior Citizens	1,500	0	0	0	0	1,500	1,238	0	1,238	82.50%
Youth Services	62,500	-20,000	0	0	-20,000	42,500	29,327	7,717	37,044	87.16%
Community Services	2,828,214	41,439	-24,600	65,409	82,248	2,910,462	2,295,278	79,878	2,375,156	81.61%
Technical Services										
Animal Management	103,793	3,746	0	0	3,746	107,539	94,257	15,182	109,439	101.77%
Aquatic Centre	389,392	3,900	0	0	3,900	393,292	281,445	34,896	316,341	80.43%
Archer Sports club	6,977	0	0	0	0	6,977	3,900	0	3,900	55.90%
Civic Centre	372,210	19,500	250	0	19,750	391,960	296,844	9,606	306,451	78.18%
Depot	87,595	0	-29,000	0	-29,000	58,595	24,448	2,436	26,884	45.88%
Driver Resource Centre	29,015	0	-10,783	-500	-11,283	17,732	10,263	269	10,532	59.39%
Emergency Operations	10,000	0	151,857	0	151,857	161,857	164,957	0	164,957	101.92%
Gray Community Hall	76,517	1,000	-11,500	-1,500	-12,000	64,517	39,175	3,493	42,667	66.13%
Office of the Director Technical Services	1,350,234	0	8,000	0	8,000	1,358,234	1,352,094	184,316	1,536,410	113.12%
Open Space	5,470,083	0	-29,000	-32,085	-61,085	5,408,998	3,802,871	281,186	4,084,057	75.50%
Parking & Other Ranger Services	606,662	0	-4,000	50,000	46,000	652,662	696,322	3,275	699,597	107.19%
Private Works	80,546	0	-1,250	0	-1,250	79,296	69,071	0	69,071	87.11%
Recreation Centre	212,847	-550	0	35,000	34,450	247,297	146,021	30,149	176,170	71.24%
Roads & Transport	2,345,665	0	-3,000	32,085	29,085	2,374,750	1,738,836	198,263	1,937,098	81.57%
Stormwater Infrastructure	269,000	0	0	0	0	269,000	204,650	5,299	209,949	78.05%
Street Lighting	655,043	0	0	0	0	655,043	973,847	0	973,847	148.67%
Subdivisional Works	0	0	0	0	0	0	162	0	162	0.00%
Waste Management	5,512,083	0	-38,157	0	-38,157	5,473,926	4,456,515	862,969	5,319,484	97.18%
Birriipa Court Investment Property	116,053	0	0	0	0	116,053	103,020	1,522	104,542	89.22%
Durack Heights Community Centre	57,950	0	-10,000	-3,000	-13,000	44,950	18,296	2,242	20,538	45.69%
CBD Carparking	0	0	0	0	0	0	2,354	0	2,354	0.00%
Goyder Square	0	0	18,000	0	18,000	18,000	22,188	0	22,188	123.27%
Technical Services	17,751,665	27,596	41,417	80,000	149,013	17,900,678	14,500,538	1,635,103	16,135,640	90.14%
	34,069,429	66,285	-5,419	167,409	228,275	34,297,704	28,775,431	1,792,722	30,568,153	89.13%

ATTACHMENT
Section 2
Financial Results
31 May 2017

2.1 - Budget Summary Report as at

Capital Expenditure

	Original Budget	First Budget Review	Second Budget Review	Third Budget Review	YTD Bud Reviews	Total Budget (inc. Revisions)	YTD Actuals	Commitment	Total YTD Actuals plus Commitments	%
Corporate Services										
Information Technology	52,000	35,000	0	0	35,000	87,000	59,365	0	59,365	68.24%
Office of the Director Corp and Community Services	180,000	0	-18,254	33,600	15,346	195,346	161,746	0	161,746	82.80%
Corporate Services	232,000	35,000	-18,254	33,600	50,346	282,346	221,111	0	221,111	78.31%
Community Services										
Community Development	0	40,000	0	0	40,000	40,000	20,199	11,782	31,981	79.95%
Library Services	24,000	-7,500	13,500	0	6,000	30,000	2,370	27,455	29,825	99.42%
Community Services	24,000	32,500	13,500	0	46,000	70,000	22,569	39,237	61,806	88.29%
Technical Services										
Animal Management	0	0	0	0	0	0	0	5,225	5,225	0.00%
Aquatic Centre	80,500	0	0	0	0	80,500	23,233	14,899	38,132	47.37%
Civic Centre	0	531,984	0	-60,262	471,722	471,722	173,957	0	173,957	36.88%
Depot	25,000	0	0	0	0	25,000	3,350	11,600	14,950	59.80%
Driver Resource Centre	7,000	0	0	0	0	7,000	7,350	0	7,350	105.00%
Office of the Director Technical Services	400,000	2,282,146	376,115	231,000	2,889,261	3,289,261	2,685,571	435,623	3,121,194	94.89%
Open Space	1,568,175	134,859	-29,500	-87,692	17,667	1,585,842	311,798	510,244	822,042	51.84%
Private Works	0	0	0	0	0	0	0	257	257	0.00%
Roads & Transport	1,196,500	2,603,537	46,700	88,946	2,739,183	3,935,683	2,573,984	469,757	3,043,741	77.34%
Stormwater Infrastructure	80,000	900,000	0	0	900,000	980,000	908,520	0	908,520	92.71%
Subdivisional Works	0	0	0	0	0	0	233,503	6,142	239,645	0.00%
Waste Management	2,467,000	1,330,400	281,812	-1,094,558	517,654	2,984,654	586,843	53,255	640,098	21.45%
CBD Carparking	0	0	0	150,000	150,000	150,000	0	0	0	0.00%
Technical Services	5,824,175	7,782,926	675,127	-772,566	7,685,487	13,509,662	7,508,109	1,507,001	9,015,110	66.73%
	6,080,175	7,850,426	670,373	-738,966	7,781,833	13,862,008	7,751,789	1,546,238	9,298,027	67.08%

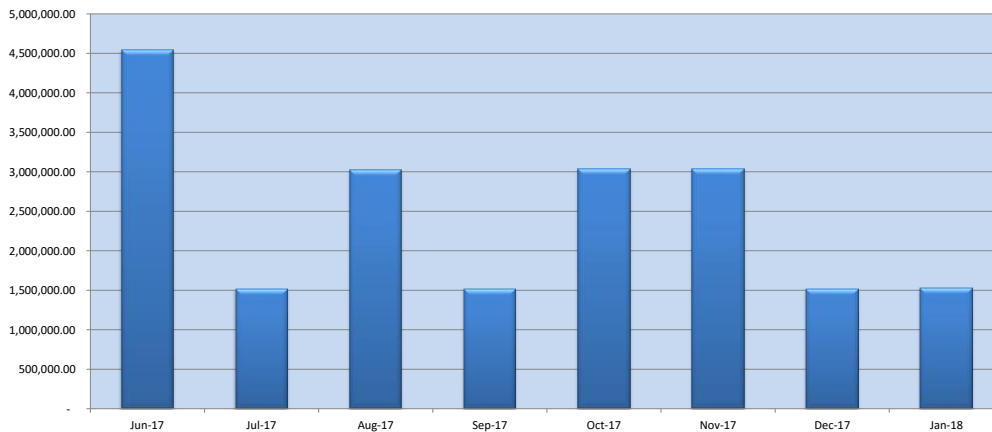
Section 2 Financial Results

2-2 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/05/2017

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	WEIGHTED AVERAGE RATE	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%				\$ 6.79	0.00%
Auswide	S&P A3	\$ 1,500,000.00	2.60%	June 28, 2017	28	0.001983886	\$ 1,500,006.79	7.63%
AMP	S&P A1	\$ 1,500,000.00	2.75%	August 23, 2017	84	0.002098341		
AMP	S&P A1	\$ 1,500,000.00	2.75%	October 25, 2017	147	0.002098341		
AMP	S&P A1	\$ 1,500,000.00	2.75%	January 17, 2018	231	0.002098341	\$ 4,500,000.00	22.89%
Beyond Bank	S&P A2	\$ 1,000,000.00	2.85%	June 7, 2017	7	0.001449763		
Beyond Bank	S&P A2	\$ 1,500,000.00	2.70%	October 11, 2017	133	0.002060189		
Beyond Bank	S&P A2	\$ 1,500,000.00	2.70%	November 8, 2017	161	0.002060189		
Beyond Bank	S&P A2	\$ 1,500,000.00	2.70%	December 6, 2017	189	0.002060189	\$ 5,500,000.00	27.98%
Credit Union Australia	S&P A2	\$ 1,500,000.00	2.70%	September 6, 2017	98	0.002060189	\$ 1,500,000.00	7.63%
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.53%	August 9, 2017	70	0.001930474		
National Australia Bank	S&P A1+	\$ 7,353.69	2.80%			0.000010474		
National Australia Bank	S&P A1+	\$ 151,025.38	2.80%			0.000215110	\$ 1,658,379.07	8.44%
ME Bank	S&P A2	\$ 2,000,000.00	2.67%	June 14, 2017	14	0.002716398		
ME Bank	S&P A2	\$ 1,500,000.00	2.67%	July 26, 2017	56	0.002037298		
ME Bank	S&P A2	\$ 1,500,000.00	2.65%	November 22, 2017	175	0.002022038	\$ 5,000,000.00	25.43%
TOTAL SHORT TERM INVESTMENT		\$ 19,658,385.86		Average Days to Maturity	107.00	Weighted Average	2.69%	100.00%
% OF TOTAL INVESTMENT PORTFOLIO	A1 (max 100%)	30%	A2 (max 80%)	62%	A3 (max 50%)	8%	TOTAL	100%
GENERAL BANK FUNDS		\$ 4,916,837.53		Total Budget	-\$ 400,000.00	Investment Earnings		
TOTAL ALL FUNDS		\$ 24,575,223.39		Year to Date	-\$ 427,972.87	Investment Earnings		

Cashflow of Investments



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARITIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Cost	\$ 6,600,000	\$ 442,780	\$ 100,534	\$ 342,246	\$ 181,184

Reviewed by: Acting Finance Manager

Approved by: Chief Executive Officer

Riki Brown

Section 2

Financial Results

2-3 Reserves Schedule

	Balance as at 01/07/2016	Original Budget	TO RESERVES Budget Reviews				Adopted Budget	Original Budget	1st Review	Budget Review 2nd Review	3rd Review	Adopted Budget	Balance as at 30/06/2017
Asset Related Reserves													
Property Reserve	898,963	0	0	0	0	0	0	0	0	0	0	0	898,963
Plant and Equipment Reserve	265,847	0	0	0	0	0	0	0	0	0	0	0	265,847
Infrastructre Reserve	1,900,834	0	1,850,000	50,000	0	1,900,000	0	0	0	0	361,000	361,000	3,439,834
Streetlighting Reserve	0	636,761	0	285,081	0	921,842	0	0	0	0	0	0	921,842
	3,065,644	636,761	1,850,000	335,081	0	2,821,842	0	0	0	0	361,000	361,000	5,526,486
Other Reserves													
Election Expenses Reserve	62,038	170,000	0	0	0	170,000	0	0	0	0	0	0	232,038
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	151,857	0	0	151,857	348,143
Strategic Initiatives Reserve	500,000	0	0	0	0	0	0	0	0	0	0	0	500,000
Unexpended Grants Reserve	249,493	0	0	0	0	0	0	81,439	0	0	0	81,439	168,054
Unexpended Capital Works Reserve	4,180,426	0	0	0	0	0	0	4,180,426	0	0	0	4,180,426	0
Developer Funds in lieu of construction	4,277,227	250,000	0	0	0	250,000	0	0	0	0	0	0	4,527,227
Community Grants Reserve	100,000	0	0	0	0	0	0	0	0	0	0	0	100,000
Waste Management Reserve	1,386,811	5,213,937	0	0	812,746	6,026,683	2,467,000	0	0	0	4,000,000	6,467,000	946,494
	11,255,995	5,633,937	0	0	812,746	6,446,683	2,467,000	4,261,865	151,857	4,000,000	10,880,722	10,880,722	6,821,956
Total Reserve Funds	14,321,639	6,270,698	1,850,000	335,081	812,746	9,268,525	2,467,000	4,261,865	151,857	4,361,000	11,241,722	11,241,722	12,348,442


Reviewed by: Acting Finance Manager


Approved by: Chief Executive Officer

Section 2

Financial Results

31 May 2017

2-4 Debtor Control Accounts

SUNDRY DEBTORS:							
BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS		
	104,409.78	32,512.62	3,674.31	1,019.32	11,403.44	55,800.09	
RATES:							
REPORT MONTH	OUTSTANDING \$	OUTSTANDING % OF RATES INCOME	OVERDUE \$	OVERDUE % OF RATES INCOME			
May-17	\$162,951	0.6%	\$851,281	3.2%			
May-16	\$34,455	0.1%	\$689,885	2.7%			
TOTAL OVERDUE \$	Charged in 2016/2017	Charged in 2015/2016	Charged in 2014/2015	Charged Prior to 2014/2015			
\$851,281	\$709,817	\$94,147	\$26,902	\$20,415			
INFRINGEMENTS:							
			\$				
Animal Infringements			123,943.86				
Public Places			9,817.00				
Parking Infringements			178,141.00				
Litter Infringements			875.00				
Signs			0.00				
Other Law and Order			0.00				
Net Balance on Infringement Debts			<u>312,776.86</u>				


Reviewed by: Acting Finance Manager


Approved by: Chief Executive Officer

SECTION 2

Financial Results

2.5 - Creditor Accounts paid - May 2017

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
59	City of Palmerston	PETTY CASH - FINANCE	Petty Cash Recoup - Finance - 12 May 2017	\$ 141.90
59	City of Palmerston	PETTY CASH - LIB - 12/5/17	Petty Cash Recoup - Library - 12 May 2017	\$ 117.50
59	City of Palmerston	PETTY CASH RECOUP - FINANCE 16/5/17	Petty Cash Recoup - Finance - 16/5/17	\$ 121.05
V00599	Athina Pascoe-Bell	ALLOWANCE - APRIL 2017	Allowance - April 2017	\$ 1,746.55
4967	Mr A N Byrne	ALLOWANCE - APRIL 2017	Allowance - April 2017	\$ 2,496.55
4966	Mr P Bunker	ALLOWANCE - APRIL 2017	Allowance - April 2017	\$ 2,946.55
932	Mr I Abbott	MAYORAL ALLOWANCE - APRIL 2017	Mayoral Allowance - April 2017	\$ 8,980.58
4237	Ms S M McKinnon	ALLOWANCE - APRIL 2017	Allowance - April 2017	\$ 2,710.40
5552	S J Shutt	ALLOWANCE - APRIL 2017	Allowance - April 2017	\$ 2,686.50
V00318	StatewideSuper Clearing House	PJ001059	FORTNIGHT 2017-20 - From Payroll	\$ 7,712.69
5104	JLM Civil Works Pty Ltd	00006742	Replace 2.4m2 concrete path job number 288	\$ 432.96
V00711	Line Marking NT Pty Ltd	INV-0150	set up and remark 11 staff car park with RESERVED	\$ 1,019.70
V00711	Line Marking NT Pty Ltd	INV-0148	yellow line marking at 1 and 7 Toupen Road near	\$ 385.00
V00711	Line Marking NT Pty Ltd	INV-0147	set up and remark line marking at Palmertson CP	\$ 1,339.25
5410	Majestix Media Pty Ltd	INV-00001907	Library PA System - Service Inspection	\$ 121.00
V00228	Outback Tree Service	INV-0677	Remove & stump grind dead Pongamia @ 3 Sorrento	\$ 462.00
610	Data Centre Services (DCS)	669000019	Mainframe CPU Usage - July 2015 to June 2016	\$ 18.38
V00228	Outback Tree Service	INV-0671	"Urgent failed limb overhanging Tilston/Temple	\$ 422.40
V00228	Outback Tree Service	INV-0670	RQ118199 - Urgent dead tree 48 Victoria dve	\$ 198.00
4029	Totally Workwear Palmerston	100004880	Work Clothing - Records Staff	\$ 308.70
3313	Zip Print	16736	Business Cards	\$ 495.00
3313	Zip Print	16737	Business Cards	\$ 198.00
4737	D & L Plumbing & Gasfitting	6646	Check and increase pressure on water bubbler Lib	\$ 236.50
4737	D & L Plumbing & Gasfitting	6647	Repair the water leak at Archer Waste Transfer	\$ 198.00
V00228	Outback Tree Service	INV-0678	Goyder Square - supply & plant:	\$ 874.50
V00228	Outback Tree Service	INV-0673	Yarrowonga - street tree maintenance - q277	\$ 3,520.00
V01098	Cardno (NT) Pty Ltd	IAC170850	Road Safety Audit - Temple Tce/Essington Ave	\$ 4,873.00
4398	Quality Indoor Plants Hire	67417	Indoor plant hire - Civic Centre - April 2017	\$ 102.40
5136	RMI Security	S-3381	Security - Palmy Pool Party	\$ 473.00
5136	RMI Security	S-3382	3on3 Basketball - Security	\$ 230.78
V00166	Diamond International Events T/A Trina's Catering	1516386	Catering - Council Meetings 2016/2017	\$ 660.00
V00682	Leigh Dyson Plumbing	20170410A	Goyder Square - repair leaking tap	\$ 528.00
V00682	Leigh Dyson Plumbing	INV20170410B	Fr.Gerry Remie & WKJMP - plumbing	\$ 2,057.00
3428	Bunnings Group Limited	2315/00278198	20lt of weed spray and 2 brooms	\$ 238.45
272	City Wreckers	00015366	Emergency Ranger Vehicle Tow CB74PV	\$ 110.00
V00318	StatewideSuper Clearing House	PJ001076	FORTNIGHT 2017-21 - From Payroll	\$ 7,895.41
V01135	SysAid Australia Pty Ltd	INV-3161	SysAid (Cloud,Annual) Full Edition; IT Helpdesk SW	\$ 5,931.00
V01079	CAP22 Services Pty Ltd	00002325	CAP22 W/E - 9/4/17	\$ 377.69
35	Staples Australia Pty Limited	9020921538	Civic Center Stationery	\$ 381.23

ATTACHMENT

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
201	Spotless Facility Services Pty Ltd (T/A Ensign)	267716	Mat Hire Library	\$ 24.21
573	Oasis Betta Home Living	86252688	art centre hifi system	\$ 252.00
566	Stickers & Stuff	20387C	Stickers and Stuff order 21/3/17	\$ 1,203.00
4856	Portner Press Pty Ltd	BB732449	Health & Safety 2017 Update 3	\$ 77.00
V00902	Coles Motors	00025862	Motor Vehicle Service - CA18AV	\$ 361.00
4029	Totally Workwear Palmerston	100004874	Work Clothing - Ranger Staff	\$ 214.40
V00228	Outback Tree Service	INV-0672	Zuccoli - street tree maintenance - q246	\$ 6,512.00
V00368	iWater NT	172	Communication repairs at various locations.	\$ 1,897.50
238	The Australian Local Government Job Directory	1714036AW	Advertising Manager Infrastructure	\$ 649.00
V01144	Palmerston and Rural Swimming Club	00001801	BBQ Donation - Palmy Pool Party	\$ 500.00
4065	Southern Cross Protection Pty Ltd	894168	Security Patrols - Library & Rec Centre	\$ 220.62
V00295	Jacana Energy	158167	Traffic Lights - 1/1/17 to 31/3/17	\$ 521.51
479	Jardine Lloyd Thompson Pty Ltd	048-023182	JLT - Workers Comp - 2016-2017 - Inst 4	\$ 17,747.42
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	FOBS49865	15,000km service for vehical registration CC20EJ	\$ 370.00
V00867	ARO Educational Services Pty Ltd	00006108	Arboriculture training - Open Space Staff	\$ 400.00
4029	Totally Workwear Palmerston	100004915	PPE for Sudeep as per Quote Number 000100000306	\$ 305.00
V00582	Ezko Property Services (Aust) Pty Ltd	00044743	2016/17 Cleaning of CoP Facilit Contract TS2015/11	\$ 12,922.25
4662	G & T Electrical Enterprises	00024723	Reapir to Vandalized Sanctuary Lake Exeloo	\$ 2,466.48
2977	Security & Technology Services P/L	114922	Alarm response - 29/3/2017 - Aquatic Centre	\$ 82.50
938	Nightcliff Electrical	5594	Replace 15x light globes and 2x spot light Library	\$ 423.33
4095	Deuce Cleaning Service	4824	Cleaning Joy Anderson Centre - 19/3/2017	\$ 60.50
5036	Territory Door Services	17382	Four monthly servicing of sliding glass	\$ 132.00
173	Initial Hygiene	95821361	Hygiene Service Agreement - July 2016 to June 2017	\$ 725.45
5104	JLM Civil Works Pty Ltd	00006492	Callout on 14/01/2017 to for traffic control	\$ 1,772.10
938	Nightcliff Electrical	4283	Undertake Half Yearly RCD Testing 2016 Civic Plaza	\$ 503.15
938	Nightcliff Electrical	4290	Undertake RCD test and Tag & provide report. Park	\$ 2,475.84
5104	JLM Civil Works Pty Ltd	00006208	Replace 2x guide reflector & reinstate x1 at Green	\$ 165.00
3034	Australian Local Government Association Limited	17GA406	National General Assembly - Registration - CEO	\$ 1,059.00
3034	Australian Local Government Association Limited	17GA479	National General Assembly - Registration - Mayor	\$ 1,059.00
90	Local Government Association of the NT (LGANT)	3720	LGANT Conference & General Meeting 6/4/17	\$ 495.00
V00131	Lori Uden	REIMBURSEMENT - 2/5/17	Reimburse - Harmony Day supplies - & Cable	\$ 114.25
639	Cleanaway Pty Ltd.	15602000	TS2014/01 - Woodroffe Primary - March 17	\$ 15.84
639	Cleanaway Pty Ltd.	15601564	TS2014/01 - Waste Collection - Depot - March 17	\$ 137.28
639	Cleanaway Pty Ltd.	15599366	TS2014/01 - Waste Collection - Library - March 17	\$ 172.00
639	Cleanaway Pty Ltd.	15599376	TS2014/01 - Gray Community Hall - Mar 2017	\$ 20.16
639	Cleanaway Pty Ltd.	15599370	TS2014/01 - Driver Resource Centre - Mar 2017	\$ 40.04
639	Cleanaway Pty Ltd.	15601579	TS2014/01 - Waste Collection-Pound - March 17	\$ 8.64
639	Cleanaway Pty Ltd.	15599236	TS2014/01 - Waste Collection-Civic - March 2017	\$ 107.28
V01154	Kelli Clark	REIMBURSE FOR SUPPLIES - WOOFSTOCK	Reimburse for supplies - Woofstock Event	\$ 52.66
639	Cleanaway Pty Ltd.	15601875	TS2014/01 - Waste Collection- Durack - March 2017	\$ 21.83
V01156	Top End Rumble	100	Gold sponsorship Top End Rumble - 2017	\$ 2,000.00
V00702	YMCA of the Top End Community Services Inc	FUNDING TRAILER	Funding trailer- Palmerston Youth Outreach Program	\$ 11,750.00
3570	Palmerston Senior College	ARIDAGAWA SCHOLARSHIP 2017	Aridagawa Scholarship 2017 P Senior College	\$ 2,000.00
V01155	Ms Ashlee Coleman	SCHOLARSHIP 2017	2017 Community Benefit Scheme - Scholarship	\$ 1,500.00
54	Powerwater	PJ001082	FORTNIGHT 2017-22 - From Payroll	\$ 645.00

ATTACHMENT

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00318	StatewideSuper Clearing House	PJ001082	FORTNIGHT 2017-22 - From Payroll	\$ 7,896.68
90	Local Government Association of the NT (LGANT)	3717	LGANT 2017 Conference Room Booking	\$ 1,000.00
54	Powerwater	66788734	206480110 -16.02.2017 - 20.03.2017	\$ 40.78
54	Powerwater	66724049	206382310 -16.02.2017 - 20.03.2017	\$ 109.84
54	Powerwater	66724040	206233510 -16.02.2017 - 20.03.2017	\$ 26.50
54	Powerwater	66659168	202797611 -07.02.2017 - 10.03.2017	\$ 1,381.26
54	Powerwater	66711462	2013921810 -16.02.2017 - 20.03.2017	\$ 168.98
54	Powerwater	66724039	206213510 -16.02.2017 - 20.03.2017	\$ 26.50
54	Powerwater	66724054	206639310 -16.02.2017 - 20.03.2017	\$ 26.50
54	Powerwater	66724052	206414410 -16.02.2017 - 20.03.2017	\$ 187.34
54	Powerwater	66724046	206347110 -16.02.2017 - 20.03.2017	\$ 26.50
54	Powerwater	66724045	206317110 -16.02.2017 - 20.03.2017	\$ 185.30
54	Powerwater	66723922	204433210 -16.02.2017 - 20.03.2017	\$ 453.79
54	Powerwater	66670471	206590410 -07.02.2017 - 10.03.2017	\$ 27.73
54	Powerwater	66724060	207029610 -16.02.2017 - 20.03.2017	\$ 459.92
54	Powerwater	66659409	205691510 -07.02.2017 - 10.03.2017	\$ 122.95
54	Powerwater	66659393	202787910 -07.02.2017 - 10.03.2017	\$ 582.79
54	Powerwater	66724058	206795510 -16.02.2017 - 20.03.2017	\$ 26.50
54	Powerwater	66724041	206237910 -16.02.2017 - 20.03.2017	\$ 105.76
54	Powerwater	66724043	206301310 -16.02.2017 - 20.03.2017	\$ 105.76
54	Powerwater	66659439	2014457910 -07.02.2017 - 10.03.2017	\$ 110.72
54	Powerwater	66670107	202798510 -07.02.2017 - 10.03.2017	\$ 441.03
V00719	AIA Australia Limited	17/095 - MP6140	Group Salary Cont / MP6 140 - 1/5/17 to 30/4/18	\$ 41,800.00
54	Powerwater	66678619	2012020910 -10.02.2017 - 13.03.2017	\$ 339.06
54	Powerwater	66659264	2012299510 -07.02.2017 - 10.03.2017	\$ 235.12
54	Powerwater	66711521	2014563410 -16.02.2017 - 20.03.2017	\$ 744.09
54	Powerwater	66659407	204417610 -07.02.2017 - 10.03.2017	\$ 190.18
54	Powerwater	66658860	2011848310 -07.02.2017 - 10.03.2017	\$ 230.97
54	Powerwater	66723920	204426110 -16.02.2017 - 20.03.2017	\$ 150.90
54	Powerwater	66669941	2012299610 -18.02.2017 - 10.03.2017	\$ 623.79
54	Powerwater	66669037	202810210 -10.02.2017 - 13.03.2017	\$ 210.65
54	Powerwater	66453324	2012635911 -09.11.2016 - 07.02.2017	\$ 393.62
54	Powerwater	66687235	207756810 -14.12.2016 - 13.03.2017	\$ 185.00
54	Powerwater	66685500	206646610 -21.01.2017 - 27.02.2017	\$ 30.51
54	Powerwater	66765025	204294410 -30.12.2016 - 30.03.2017	\$ 291.65
54	Powerwater	66723826	202777310 -17.12.2016 - 17.03.2017	\$ 73.06
54	Powerwater	66765150	206519910 -30.12.2016 - 29.03.2017	\$ 416.92
54	Powerwater	66764977	204093410 -30.12.2016 - 29.03.2017	\$ 288.44
54	Powerwater	66765015	204278410 -30.12.2016 - 29.03.2017	\$ 72.26
54	Powerwater	66765082	205733410 -22.12.2016 - 23.03.2017	\$ 73.87
54	Powerwater	66746810	206145210 -22.12.2016 - 23.03.2017	\$ 73.87
54	Powerwater	66765132	206149210 -22.12.2016 - 23.03.2017	\$ 73.87
54	Powerwater	66765130	206144610 -22.12.2016 - 23.03.2017	\$ 73.87
54	Powerwater	66765129	206138310 -22.12.2016 - 23.03.2017	\$ 73.87
54	Powerwater	66670052	202595910 -10.12.2016 - 10.03.2017	\$ 73.06

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	66704362	202600810 -10.12.2016 - 10.03.2017	\$ 73.06
54	Powerwater	66712433	202251310 -15.12.2016 - 16.03.2017	\$ 73.87
54	Powerwater	66712658	205593610 -15.12.2016 - 15.03.2017	\$ 291.65
54	Powerwater	66687052	201514010 -14.12.2016 - 13.03.2017	\$ 292.52
54	Powerwater	66669983	2015249911 - 07.02.2017 - 10.03.2017	\$ 67.82
54	Powerwater	66670018	2017414510 -07.02.2017 - 10.03.2017	\$ 104.60
54	Powerwater	66670433	205522910 -07.02.2017 - 10.03.2017	\$ 25.69
54	Powerwater	66669984	2015250011 -07.02.2017 - 10.03.2017	\$ 65.78
54	Powerwater	66723886	203115311 -16.02.2017 - 20.03.2017	\$ 26.50
54	Powerwater	66723703	2014004010 -16.02.2017 - 20.03.2017	\$ 26.50
54	Powerwater	66724051	206399910 -16.02.2017 - 20.03.2017	\$ 142.47
V00781	Vanguard Homes	R5945	Refund Assess 114754	\$ 350.00
47	Telstra Corporation Ltd	T311 - 2 MAY 2017	Account 4640728244 - Satellite phones - 2 May 2017	\$ 105.00
V00315	HWL Ebsworth Lawyers	716323	Rates Recovery	\$ 211.75
V01148	Flag Monkey	N101592	3 x Flags	\$ 732.00
V00299	EPAC Salary Solutions Pty Ltd	172860-040517	Salary Sacrifice - 4/5/17	\$ 1,417.88
V00318	StatewideSuper Clearing House	APR - 17	Superannuation Contribution	\$ 77,895.35
V01117	Tess Narkle	R5952	Refund assess 103369	\$ 925.00
1109	Carcom Installations Pty Ltd	00077108	CA31VH and CC55MT Modifications	\$ 1,032.55
4816	CS Services NT	00004646	TS2011/03 - Archer Waste - March 2017	\$ 172,656.95
549	City of Darwin	97969	Shoal Bay Waste Charges - March 2017	\$ 49,731.12
639	Cleanaway Pty Ltd.	15600278	TS2014/01 - Waste Contract - Tenements - March 17	\$ 254,464.78
5050	Ms M Smith	REIMBURSE - 28/4/17	Reimburse - 28/4/17 - FRG Alice Springs & Fuel	\$ 189.64
2	Australian Taxation Office - PAYG	PAYG WE 30/4/17	PAYG WE 30/4/17	\$ 62,293.00
V00860	Costojic Pty Ltd	REFUND BONDS ZUCCOLI ASPIRE STAGE 5	Refund bonds Zuccoli Aspire Stage 5	\$ 393,196.18
V00385	Automobile Association of Northern Territory -AANT	0505000549188 - 6 MAY 2017	Roadside Assist x 14 Vehicles - 6 May 2017	\$ 2,058.00
272	City Wreckers	00015266	Towing and Storage of Green/Mitsubishi/Hatchback	\$ 154.00
272	City Wreckers	00015034	Towing and Storage of White/Toyota/Camry/nil plate	\$ 154.00
V00315	HWL Ebsworth Lawyers	721303	Rates Recovery & power of sale - 4 Coleus Crt	\$ 272.25
V00228	Outback Tree Service	INV-0640	Remove & sg 2 declining Rosewoods 27 Wirraway	\$ 1,760.00
V00228	Outback Tree Service	CN00000002	CR/Adj Note for Invoice 0533 - PO112706	-\$ 440.00
V00944	Beyond Bank Australia	TD MATURING 08/11/2017 - 2.7%	TD Maturing 08/11/2017 - 2.7%	\$ 1,500,000.00
V00944	Beyond Bank Australia	TD MATURING 06/12/2017 - 2.7%	TD Maturing 06/12/2017 - 2.7%	\$ 1,500,000.00
2965	KIK FM Pty Ltd	09009616	Indonesian Festival Audio Production	\$ 135.00
1170	Territory Debt Collectors (TDC NT P/L)	00024787	Letter of demand - Assess 103090	\$ 9.80
V00943	Northern Territory Pest and Weed Control	55373	JOY ANDERSON - Pest Control - Oct 16 to June 17	\$ 110.00
1170	Territory Debt Collectors (TDC NT P/L)	00024785	Field Calls x 185 - 17/3/17	\$ 18,315.00
2977	Security & Technology Services P/L	114578	Alarm response - 23/3/2017 - Aquatic Centre	\$ 82.50
4737	D & L Plumbing & Gasfitting	6639	Replace the o rings at the taps Civic Toilets	\$ 148.50
4737	D & L Plumbing & Gasfitting	6640	Check for the leakage around the first stall Gray	\$ 99.00
938	Nightcliff Electrical	4861	Supply and Install new phase failure for the pool	\$ 1,246.46
938	Nightcliff Electrical	5179	Replace the blown fittings Recreation Centre	\$ 598.26
5036	Territory Door Services	17676	Replace the library door motor set	\$ 2,405.70
5036	Territory Door Services	17671	Callout made for depot gate on 18/03/17	\$ 385.00
V00943	Northern Territory Pest and Weed Control	55321	CIVIC PLAZA - Pest Control - 16/3/2017	\$ 110.00

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00943	Northern Territory Pest and Weed Control	55322	LIBRARY - Pest Control -16/3/2017	\$ 110.00
V00943	Northern Territory Pest and Weed Control	55323	DEPOT - Pest Control - 16/3/17	\$ 110.00
V00943	Northern Territory Pest and Weed Control	55324	DURACK HALL - Pest Control - Oct 16 to June 17	\$ 110.00
V00943	Northern Territory Pest and Weed Control	55325	GRAY HALL - Pest Control - 16/3/17	\$ 110.00
V00943	Northern Territory Pest and Weed Control	55326	DRIVER RES - Pest Control - 16/3/17	\$ 110.00
938	Nightcliff Electrical	5045	Pool lights Aquatic Centre	\$ 3,803.71
V00228	Outback Tree Service	INV-0685	Remove & stump grind dead Peltophorum @ 6 Niemann	\$ 462.00
V00228	Outback Tree Service	INV-0680	Golf Course Surrounds (rear 11 Stanford Way) - r&s	\$ 352.00
V00228	Outback Tree Service	INV-0683	Remove & sg failed tree and stump Pattison Park	\$ 198.00
V00228	Outback Tree Service	INV-0684	Remove hangers in damaged Eucalypt in Widdup Park	\$ 132.00
2965	KIK FM Pty Ltd	09009623	Shakespeare TV advert production	\$ 946.00
4605	Top End Windscreens and Tinting	57306	Replace tint in mitsubshi triton Reg CA31VH	\$ 270.00
V00228	Outback Tree Service	INV-0687	Goyder Square - tree maintenance	\$ 2,970.00
V01079	CAP22 Services Pty Ltd	00002336	CAP22 W/E- 16/04/17	\$ 284.05
V00773	Akron Group NT Pty Ltd	00008426	Please collect dead cat on Temple Terrace, 50m	\$ 253.00
V00228	Outback Tree Service	INV-0682	Grind exposed stump on verge on Stawllwart street	\$ 99.00
V00228	Outback Tree Service	INV-0686	Remedial prune Bauhinia @ rear 15 Piper Court	\$ 132.00
4029	Totally Workwear Palmerston	100005014	IT Uniforms / Clothes Purchased	\$ 106.90
3428	Bunnings Group Limited	2315/01218670	art centre - plastic tables	\$ 216.00
256	The Bookshop Darwin	BD15418	Library Bookshop BD4151	\$ 1,278.93
4825	OracleCMS	00131284	After hours call service - Nov 2016 - Sept 2016	\$ 865.47
V00711	Line Marking NT Pty Ltd	INV-0132	line mark the various road as in the quote provide	\$ 534.60
V00711	Line Marking NT Pty Ltd	INV-0134	line mark the various road as in the quote provide	\$ 534.60
V00711	Line Marking NT Pty Ltd	INV-0129	line mark the various road as in the quote provide	\$ 1,003.20
V00711	Line Marking NT Pty Ltd	INV-0137	line mark the various road as in the quote provide	\$ 523.60
V00711	Line Marking NT Pty Ltd	INV-0136	line mark the various road as in the quote provide	\$ 523.60
V00711	Line Marking NT Pty Ltd	INV-0135	line mark the various road as in the quote provide	\$ 772.20
V00711	Line Marking NT Pty Ltd	INV-0133	line mark the various road as in the quote provide	\$ 534.60
V00711	Line Marking NT Pty Ltd	INV-0131	line mark the various road as in the quote provide	\$ 589.60
1109	Carcom Installations Pty Ltd	00078055	Beacon lights for vehicles	\$ 1,490.00
549	City of Darwin	98321	Courier Fee - Karama to Palmerston Jan-Mar 2017	\$ 239.64
4816	CS Services NT	00004648	Supply 500cubic metres of Mulch deliver to Archer	\$ 4,000.00
4816	CS Services NT	00004649	Supply 500cubic metres of Mulch for Sterling	\$ 4,650.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	268006	Mat Hire Library	\$ 24.21
5551	Active Tree Services Pty Ltd	INV-273024	"RQ118127 - Clearance prune to 5m on Ficus tree.	\$ 1,088.01
272	City Wreckers	00015452	Towing and Storage	\$ 154.00
712	Paradise Landscaping (NT) Pty Ltd	00037099	Frances Mall - extended hire for temporary fence	\$ 852.50
3880	PAWS Darwin Limited	82	Pound Maintenance Contract -July 2016 to June 2017	\$ 7,202.25
112	Beaurepaires	6409009549	Vehicle Repair CB4 3MM - CEO	\$ 1,389.99
V00228	Outback Tree Service	INV-0689	"Remove failed hanger in Large Mahogany in Bombax	\$ 198.00
V00228	Outback Tree Service	INV-0690	36 Kurala - r&sg storm damaged Syzygium - q342	\$ 396.00
V00228	Outback Tree Service	INV-0691	Elrundie Avenue - collect dumped branches	\$ 132.00
53	Eggins Electrical	6357	Replace weather proof push button assembly kit	\$ 1,017.50
V00228	Outback Tree Service	INV-0692	Blackmore Park - remedial prune storm damaged	\$ 198.00
V00965	Rainbow Painters & Repairs	00000031	Repaint Civic Plaza Entry Statement at Chungwah Tc	\$ 832.50

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
938	Nightcliff Electrical	5682	Civic Plaza: Replace flickering light	\$ 494.81
3428	Bunnings Group Limited	2315/01210202	Art Centre storage and steps	\$ 370.15
V00270	Janie Andrews (Artist and Designer)	26	Voices of Palmerston.Community Group Workshops	\$ 800.00
V00270	Janie Andrews (Artist and Designer)	25	Larrakia Nation - Voices 2 x clay making workshops	\$ 950.00
V00270	Janie Andrews (Artist and Designer)	24	Tile Making Workshop - Voices of Palmerston	\$ 300.00
627	Darwin Community Arts Inc	00001684	Our Common Threads April to June 2017	\$ 4,440.00
V01095	StoryProjects.com.au	INV-0058	Voices of Palmerston.Picture Book Workshop	\$ 650.00
5104	JLM Civil Works Pty Ltd	00006793	Call Out 14.04.2017 - Light exposed Flynn Park	\$ 432.30
V00731	Sand Cards NT	063	Brekkie in the Park - 7th May - Sand Cards	\$ 220.00
5114	S.E. Rentals Pty Ltd	1700016170	Rental Copier -CHC229546 - 15/5 to 14/6/2017	\$ 269.17
5104	JLM Civil Works Pty Ltd	00006768	clean glass and rubbish off footpath Lindsay Pk	\$ 55.00
4007	Ark Animal Hospital Pty Ltd	112230	Euthanasia - 3/4/17 - 8697	\$ 86.00
4007	Ark Animal Hospital Pty Ltd	112699	Consult - name of dog Axel - 5/4/17	\$ 76.73
4007	Ark Animal Hospital Pty Ltd	112902	Euthanasia - 24/4/17 - 8496	\$ 86.00
4007	Ark Animal Hospital Pty Ltd	112903	Euthanasia - 26/4/2017 - 8613 & 8614	\$ 172.00
4007	Ark Animal Hospital Pty Ltd	113096	Euthanasia - 2/5/17 - 8555	\$ 86.00
5356	Famfit NT Pty Ltd T/A Kids-Fit Australia	INV-0034	Activate supplier	\$ 200.00
4336	Wavesound Pty Ltd	112439	Library Quote Z Palmerston	\$ 8,431.25
V00284	Wheelers Books	1645288	Library Wheelers	\$ 338.59
2186	Optus Billing Services Pty Ltd	16780403	Evolve Internet Agreement - July 16 to June 2017	\$ 2,068.00
V01067	Inside Out Fitness	ACTIVATE 08052017	Activate supplier	\$ 250.00
5356	Famfit NT Pty Ltd T/A Kids-Fit Australia	INV-0035	Activate supplier - 2x 2/5, 4/5, 6/5	\$ 400.00
V01157	M&K McCourt T/A Palms Rural Storage	09/05/17	Packing Boxes for move to Rec Centre	\$ 139.90
5104	JLM Civil Works Pty Ltd	00006810	New Driveway - Lot 13358, 34 Oatgrass St Zuccoli	\$ 1,178.10
5104	JLM Civil Works Pty Ltd	00006809	Replace GW sign, post and new post at intersection	\$ 749.73
5104	JLM Civil Works Pty Ltd	00006808	New driveway - Lot 13408, 7 Blacktop St Zuccoli	\$ 575.96
5104	JLM Civil Works Pty Ltd	00006807	Zuccoli Lot 13298 (23) B ankia St New Driveway	\$ 1,047.20
4508	News 4 U	SN00134230042017	Cust 1342 - Library Newspapers - April 2017	\$ 134.50
2124	Food'Il Do Catering Darwin (Grinners Catering)	7715	Catering Seniors Advisory Group May 2017	\$ 162.00
639	Cleanaway Pty Ltd.	15586260	TS2014/01 - Waste Collection - Dog Pound - Oct 17	\$ 11.52
5104	JLM Civil Works Pty Ltd	00006774	reinstate the RAB sign near Forrest RAB	\$ 46.20
5104	JLM Civil Works Pty Ltd	00006054	Replace damaged RAB post in sleeve on Owston/Forre	\$ 263.88
5104	JLM Civil Works Pty Ltd	00006222	Remove graffiti from intersection of Emery Avenue	\$ 105.53
5104	JLM Civil Works Pty Ltd	00006294	replace the post for RAB at Larrakia Rd & Odegard	\$ 184.71
5104	JLM Civil Works Pty Ltd	00006473	"install the fallen Toupen Road name sign	\$ 1,240.71
5104	JLM Civil Works Pty Ltd	00006533	install roughly 15m kerb behind 11 Carpentaria	\$ 1,570.80
5104	JLM Civil Works Pty Ltd	00006562	organise a new street name sign for Butterfly Crt	\$ 302.50
5104	JLM Civil Works Pty Ltd	00006609	repatch the following potholes	\$ 998.80
5104	JLM Civil Works Pty Ltd	00006678	Epoxy patch broken paver job number 317	\$ 69.30
V00711	Line Marking NT Pty Ltd	INV-0128	line mark the various road as in the quote provide	\$ 3,991.90
4929	Barramundi Group	KDSC109730	Vehicle Service 45k - CB00EP	\$ 370.00
5104	JLM Civil Works Pty Ltd	00006750	repatch the following 51 potholes from below job	\$ 3,339.60
5104	JLM Civil Works Pty Ltd	00006751	reinstate the street name sign post Gray	\$ 374.61
5104	JLM Civil Works Pty Ltd	00006765	Repair / replace broken pavers along garden edge	\$ 994.40
5104	JLM Civil Works Pty Ltd	00006764	Trim tree blocking path as per path risk job	\$ 124.30

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00006766	Supply and install 6 x Warning railway Crossing	\$ 2,682.04
5104	JLM Civil Works Pty Ltd	00006767	remove the weeds as shown on the photo at Forrest	\$ 69.30
938	Nightcliff Electrical	5130	Park Light and aquatic centre car park lights	\$ 17,484.50
5104	JLM Civil Works Pty Ltd	00006769	repath 8 potholes as in the job ID (from145 to 152	\$ 690.80
5104	JLM Civil Works Pty Ltd	00006770	job Id 150, reinstate the sign at its orginal	\$ 143.69
5104	JLM Civil Works Pty Ltd	00006771	remove 1P parking sign from the Police station car	\$ 46.20
5104	JLM Civil Works Pty Ltd	00006772	Remove Graffiti of the water tower	\$ 90.75
5104	JLM Civil Works Pty Ltd	00006773	remove debris from 5 grates at Rosebery & Bakewell	\$ 207.90
5104	JLM Civil Works Pty Ltd	00006776	Remove Safety House St Signs	\$ 92.40
5104	JLM Civil Works Pty Ltd	00006777	Remove Safety House St Signs	\$ 92.40
35	Staples Australia Pty Limited	9020922698	Civic Center Stationery	\$ 182.49
5104	JLM Civil Works Pty Ltd	00006778	Replace missing Port mar st finger sign (Job No 97	\$ 302.50
5104	JLM Civil Works Pty Ltd	00006779	Epoxy patch chipped path (ute + materials)	\$ 88.00
5104	JLM Civil Works Pty Ltd	00006785	Zuccoli, Lot 14372 (167) Zuccoli Pde, New Driveway	\$ 1,230.46
5104	JLM Civil Works Pty Ltd	00006786	Zuccoli Lot 13410 (3) Blacktop St New Driveway	\$ 575.96
5104	JLM Civil Works Pty Ltd	00006791	Zuccoli Lot 13416 (6) Oatgrass St New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00006792	Zuccoli Lot 13418 (10) Oatgrass St New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00006790	Zuccoli Lot 13498 (16) Follington St New Driveway	\$ 549.78
5104	JLM Civil Works Pty Ltd	00006788	Zuccoli Lot 13373 (13) Kangaroo St New driveway	\$ 575.96
5104	JLM Civil Works Pty Ltd	00006782	Repair chevron sign and post job number 174	\$ 301.30
5104	JLM Civil Works Pty Ltd	00006784	Zuccoli Lot 14362 (147) Zuccoli Parade Driveway	\$ 2,356.20
5104	JLM Civil Works Pty Ltd	00006797	Repair post. Sign should be reusable. Job no. 106	\$ 97.90
5104	JLM Civil Works Pty Ltd	00006787	Zuccoli Lot 13048 (7) Blacktop St New driveway	\$ 602.14
5104	JLM Civil Works Pty Ltd	00006783	Repair chevron and street name sign	\$ 2,188.76
5104	JLM Civil Works Pty Ltd	00006789	Zuccoli Lot 13384 (26) Kangaroo St Zuccoli	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00006698	Bakewell Driveway	\$ 1,906.48
5104	JLM Civil Works Pty Ltd	00006711	New driveway - Lot 10498, 19 Melbourne St Johnston	\$ 575.96
5104	JLM Civil Works Pty Ltd	00006712	New driveway - Lot 14366, 155 Zuccoli Pd, Zuccoli	\$ 1,675.52
5104	JLM Civil Works Pty Ltd	00006713	New driveway - Lot 13368, 3 Kangaroo St, Zuccoli	\$ 575.96
5104	JLM Civil Works Pty Ltd	00006714	New driveway - Lot 14361, 145 Zuccoli Pd, Zuccoli	\$ 2,879.80
5104	JLM Civil Works Pty Ltd	00006715	New driveway - Lot 13387, 18 Blacktop St, Zuccoli	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00006716	Zuccoli Lot 13398 (25) Windmill St New Driveway	\$ 575.96
5104	JLM Civil Works Pty Ltd	00006726	Zuccoli Lot 13392 (8) Blacktop St New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00006730	Zuccoli Lot 14350 (123) Zuccoli Pde new Driveway	\$ 2,879.80
4508	News 4 U	SN00098830042017	Cust 988 - Newspapers - April 2017	\$ 54.00
4508	News 4 U	SN00166730042017	Cust 1667- CEO Newspapers - April 2017	\$ 54.00
V00614	RTM - Dept. of the Attorney General and Justice	799010656	FRU Fine Enforcement Fee QTR Jan-Mar 2017	\$ 2,508.00
V01158	Tamil Society of NT	RECEIPT 200788 REFUND DEPOSIT	Receipt 200788 refund deposit room Hire - 4/3/17	\$ 125.00
V01159	Lunchtime Yoga - Mandy Trueman	RECEIPT 194941 REFUND DEPOSIT	Receipt 194941 refund deposit room hire Feb/Mar 17	\$ 125.00
47	Telstra Corporation Ltd	2861298311	0675506800 - MS Exchange - 9 May 2017	\$ 1,770.35
5104	JLM Civil Works Pty Ltd	00006780	remove graffiti and posters.	\$ 346.50
5104	JLM Civil Works Pty Ltd	00006781	pressure cleaning concrete 150m2 Goyder Square	\$ 640.20
5104	JLM Civil Works Pty Ltd	00006795	Pothole repairs as per job numbers	\$ 2,354.00
5104	JLM Civil Works Pty Ltd	00006796	Repair 60km/hr sign and fence panel job no. 176	\$ 1,064.31
V00711	Line Marking NT Pty Ltd	INV-0126	line mark the various road as in the quote provide	\$ 4,297.70

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
938	Nightcliff Electrical	5394	Investigate the issue of lost power in dog park,	\$ 1,232.66
V00284	Whealers Books	1643180	Library AU267036 Wheelers	\$ 462.50
4029	Totally Workwear Palmerston	100004778	PPE, Uniform & witches hats	\$ 347.00
V00315	HWL Ebsworth Lawyers	721988	Rates Recovery - 6 Fagan Court - 100498	\$ 363.00
V00476	Water Dynamics (NT) Pty Limited	SLI121011642	Inspect pump sites and create a maintenance	\$ 264.00
V00265	Gerard Rosse	REIMBURSE TRAVEL EXPENSES	Reimbursement of Travel expenses - PIA Awards	\$ 245.35
3428	Bunnings Group Limited	2315-01210204	CR/Adj Note for invoice 2315/01210202	-\$ 22.80
4190	National Australia Bank	NABCCC - MARCH 2017	NABCCC - 1 March to 28 March 2017	\$ 15,610.48
5023	National Australia Bank	TD MATURING 09/08/2017 - 2.53%	TD Maturing 09/08/2017 - 2.53%	\$ 1,500,000.00
5186	Members Equity Bank Pty Ltd	TD MATURING 22/11/17 - 2.65%	TD MATURING 22/11/17 - 2.65%	\$ 1,500,000.00
V00271	Fuji Xerox Business Centre NT	AB00039913	D8010A4097: 01/08/16..30/06/17	\$ 3,245.68
4561	Bendesigns	4008	Printing	\$ 2,043.80
4561	Bendesigns	4010	National Families Week Movie Night A1 Poster	\$ 67.10
3313	Zip Print	16852	Indonesian Festival DL x 1000	\$ 291.50
V00476	Water Dynamics (NT) Pty Limited	SLI21012056	commission a new 11KW - 6" sub Sanctuay Lakes	\$ 3,012.98
3936	Arafura Tree Services and Consulting	5582	Remove & stump grind dead Rosewood 20 Parmentier	\$ 572.00
V00228	Outback Tree Service	INV-0698	Canopy lift Delonix on golf course surrounds	\$ 352.00
V00228	Outback Tree Service	INV-0697	Ruby Grove - tree maintenance	\$ 528.00
V00228	Outback Tree Service	INV-0695	Johnston - street tree maintenance - q280	\$ 10,813.00
4762	Squiz Australia Pty Ltd	10047178	Squiz Plus Agreement Fee -14/05/2017 to 13/05/2017	\$ 35,200.00
V00475	Outback Batteries	35209	10 solar regulators and 4/ 6 volt batteries	\$ 788.40
2587	Top End RACE	000041244	Monthly Air-Con/Ref Maint - Aug 2016 to June 2017	\$ 455.27
V00228	Outback Tree Service	INV-0694	Street tree maintenance in Durack to achieve	\$ 7,920.00
V00228	Outback Tree Service	INV-0693	Farrar - street tree maintenance	\$ 7,975.00
4737	D & L Plumbing & Gasfitting	6665	Reinstate the toilet seat at Gray Community Ladies	\$ 155.00
61	Action Design, Print and Copy Bureau	20641	Mary Poppins DL x 200	\$ 90.00
V00867	ARO Educational Services Pty Ltd	00006106	Arboriculture training - Open Space Staff	\$ 400.00
V00202	YACCA GOLD P/L T/A Central Business Equipment	SI00141376	Ink black medium connect+ Equip ID 6389	\$ 115.50
V00388	Darwin Metal Industries	00047343	Removal of Lift Cage Ranger Vehicle CB74PV	\$ 1,800.00
V01066	Core Body Fitness Training	52	Activate supplier	\$ 400.00
30	Colemans Printing Pty Ltd	CP009432	Registration Forms	\$ 781.00
V00476	Water Dynamics (NT) Pty Limited	SLI21012140	Identify pressure switch fault and replace, Goyder	\$ 264.77
V01075	Kathleen Howell -Darwin Pony Rides And Petting Zoo	77	Brekkie in the Park - 7/5 - Petting Zoo	\$ 450.00
272	City Wreckers	00015520	Towing and Storage of Red/Mitsubishi/Sedan	\$ 154.00
272	City Wreckers	00015521	Towing and Storage of Silver/Mitsubishi/Wagon	\$ 154.00
5104	JLM Civil Works Pty Ltd	00006816	Sunday call out to secure Community Centre	\$ 473.00
V00934	Rider Levett Bucknall NT Pty Ltd	1617513736	TS2017-03 - Quantity Estimate	\$ 1,980.00
549	City of Darwin	98340	2016/2017 TOPROC Membership Fees	\$ 2,914.03
5104	JLM Civil Works Pty Ltd	00006813	Zuccoli Lot 14373 (169) Zuccoli Pde New Driveway	\$ 1,230.46
5104	JLM Civil Works Pty Ltd	00006812	Zuccoli Lot 13271 (7) Fern Place New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00006811	Zuccoli Lot 13267 (14) Fern Pl New Driveway	\$ 733.04
3879	Litchfield Council	3450	Service Agreement - Stefan Jurkijevic - April 2017	\$ 994.14
5104	JLM Civil Works Pty Ltd	00006815	Zuccoli Lot 13341 (1) Oatgrass St New Driveway	\$ 706.86
26	Viva Energy Australia Ltd	1600784585	Shell Cards - April 2017	\$ 5,537.11
87	Industrial Power Sweeping Services Pty	00011586	Sweeping of Goyder Square and Water Tower area	\$ 462.00

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V01124	Insignia Pty Ltd	1193258	TS2016-13 - Handheld printers for Rangers	\$ 4,721.11
3428	Bunnings Group Limited	2315/00144290	Supplies - Shakespeare	\$ 169.18
5104	JLM Civil Works Pty Ltd	00006798	please arrange for the REMOVAL Safety House Signs	\$ 92.40
337	Darwin Glass (NT) Pty Ltd	40767	Glass in sliding door & louvre bar -13/48 Odegaard	\$ 471.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	268376	Mat Hire Library	\$ 24.21
2161	GHD Pty Ltd	210004794	Archer - Stg 2 & 3 - Design & Documentation	\$ 9,605.76
3504	Raeco International Pty Ltd	502702	Raeco DVD case order	\$ 487.03
V01079	CAP22 Services Pty Ltd	00002345	CAP 22 W/E - 23/04/17	\$ 121.73
V00959	BCA Engineers	3731.170430.G2	Library - Fire Protection Engineering Consultancy	\$ 2,200.00
87	Industrial Power Sweeping Services Pty	00011609	Carry out street sweeping for the month of April	\$ 20,055.78
V01161	Medimobile Pty Ltd	53815	Flu Vac Program - 5/5/2017 - x 26 participants	\$ 829.40
1270	SIDS and Kids Northern Territory	00002481	NT Walk to Remember 2017 sponsorship	\$ 2,000.00
V00315	HWL Ebsworth Lawyers	722363	Rates Recovery - 6 Moorhen Cct - 102240	\$ 305.14
256	The Bookshop Darwin	BD15337	Bookshop Quote BD4117	\$ 635.76
V01163	Carolyn Matheson	CAT TRAP DEP REFUND	Refund of Cat Trap 5 Dep (Rec209816)	\$ 100.00
4384	Somerville Foundation Incorporated	1617P052	NFW- Craft Activitiy - Somerville	\$ 500.00
V00315	HWL Ebsworth Lawyers	720032	Sale of Lot 10029 & 9608	\$ 3,069.00
4065	Southern Cross Protection Pty Ltd	895413	Security Patrols - April 2017	\$ 2,229.35
4065	Southern Cross Protection Pty Ltd	898818	Security Patrols - call out - 30/4/17 - Library	\$ 73.54
5	Australia Post	1006365322	Postage - April 2017	\$ 2,607.10
4065	Southern Cross Protection Pty Ltd	900427	Security Patrols - Library & Rec Ctr	\$ 220.62
3829	Fairy Jill's Enchanted Entertainment	414	NFW - Fairy Jill - 13th May 2017	\$ 750.00
V01151	National Hearing Care	01199	Hearing Aid Phone Clip	\$ 250.00
3099	Iron Mountain Australia Pty Ltd	609479-AD1	Records management - April 2017	\$ 1,545.46
549	City of Darwin	98391	Shoal Bay Waste Charges 31/03 - 27/04/17	\$ 45,953.28
V01161	Medimobile Pty Ltd	54180	Flu Vac Program - 5/5/17 - 1 x participant	\$ 31.90
V00228	Outback Tree Service	INV-0679	18 Rose - tree planting	\$ 192.50
938	Nightcliff Electrical	5085	Investigate and repair park light in Follington Pk	\$ 3,257.40
22	Norsign Pty Ltd	358409	Supply signs for parking meters as quote 302509	\$ 1,531.10
4029	Totally Workwear Palmerston	100005392	uniforms & boots - GK, TH & MD	\$ 1,522.20
4416	Letsgokids Pty Ltd	00003274	Let's go kids INV 00003274	\$ 1,617.00
V01152	Archery Attack Darwin	AABS1681	Brekkie in the Park - Activity Provider 4 Jun 17	\$ 500.00
5356	Famfit NT Pty Ltd T/A Kids-Fit Australia	INV-0036	Activate supplier	\$ 400.00
V00779	Brads Sound Company	272	Live in the Square - sounds/lighting	\$ 500.00
3098	Roadshow Films Pty Ltd	03043756	Flicnics licence -Roadshow - Mary Poppins	\$ 440.00
V01164	Anthony Fearn	COP REIMBURSEMENT	Reimbursement for Katherine Expo expenses	\$ 93.80
V01166	Shutterstock Inc	78682807	Shutterstock 1 Year Subscription	\$ 1,825.00
5104	JLM Civil Works Pty Ltd	00006814	Zuccoli Lot 14360 (143) Zuccoli Parade New Driveway	\$ 2,434.74
54	Powerwater	PJ001096	FORTNIGHT 2017-23 - From Payroll	\$ 645.00
4524	Mr R K Bruhn	COP REIMBURSEMENT	Reimbursement - International/Emerging Breakfast	\$ 100.00
V00828	Iain Summers	COD/0517	Chairman fee for risk m/ment & Audit Com. 26/4/17	\$ 1,054.90
V00099	Palmerston Lions	74	Brekkie in the Park - 7th May 2017	\$ 500.00
272	City Wreckers	00015255	Towing and Storage of Caravan	\$ 440.00
1607	Sterling NT Pty Ltd	INV-51160	Undertake TS2013-06 for 2016/17 Area 2 - March 17	\$ 27,322.19
1607	Sterling NT Pty Ltd	INV-50989	Undertake TS2013-08 for 2016/17 Area 4 - March 17	\$ 21,210.06

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
2103	Australia Day Council NT Inc (Darwin)	00000010	Australia Day Council NT Black Tie Ball 2017	\$ 440.00
1607	Sterling NT Pty Ltd	INV-51161	Undertake TS2013-05 for 2016/17 Area 1 - March 17	\$ 22,456.62
1607	Sterling NT Pty Ltd	INV-51159	Undertake TS2013-07 for 2016/17 Area 3 - March 17	\$ 18,396.37
V01168	Jillian Lee Carruthers	COP REFUND OF DEPOSIT	Rec# 211494 Refund of dog collar 4 dep. Carruthers	\$ 50.00
V01167	Laura Bull	COP - REFUND OF DEPOSIT	R# 213993- Refund of cat trap 5 dep	\$ 100.00
4508	News 4 U	SN00197230042017	Cust 1972- DCS Newspapers - April 2017	\$ 54.00
566	Stickers & Stuff	203795	Ranger Merch Flyers and Stress Dogs	\$ 1,514.00
36	Darwin Lock & Key	125162	supply and deliver 10 x 204 (A4) 50mm padlocks	\$ 1,248.17
5104	JLM Civil Works Pty Ltd	00006794	Goyder Square - plant replacements	\$ 8,178.61
10	DBH Contracting	00007579	Gamba - Farrar,Johnston,Zuccoli,Rosebery&Bellamack	\$ 8,392.89
V01171	Volunteering SA & NT	COP DEPOSIT REFUND	R# 211133 -Refund library community room deposit	\$ 125.00
86	Greening Australia NT	NT20170128	Greening Aust - Citizenship Ceremony	\$ 61.34
V00295	Jacana Energy	66771986	109005410 -01.03.2017 - 31.03.2017	\$ 7,150.81
V00295	Jacana Energy	66659294	109005610 -07.02.2017 - 10.03.2017	\$ 347.02
V00295	Jacana Energy	66659669	102675310 -10.12.2016 - 10.03.2017	\$ 353.58
V00295	Jacana Energy	66711314	104426110 -16.02.2017 - 20.03.2017	\$ 306.50
V00295	Jacana Energy	66848535	1017379110 - 11.03.2017 - 10.04.2017	\$ 328.71
V00295	Jacana Energy	66669371	1017379110 - 07.02.2017 - 10.03.2017	\$ 537.23
V00295	Jacana Energy	66669355	1017011910 -07.02.2017 - 10.03.2017	\$ 385.06
V00295	Jacana Energy	66773247	1011518711 -01.03.2017 - 31.03.2017	\$ 872.36
V00295	Jacana Energy	66659497	1016554010 -07.02.2017 - 10.03.2017	\$ 184.76
V00295	Jacana Energy	66848515	1016266810 -11.03.2017 - 10.04.2017	\$ 254.70
V00295	Jacana Energy	66659575	1016266810 -07.02.2017 - 10.03.2017	\$ 255.79
V00295	Jacana Energy	66661611	1015418510 -17.11.2016 - 13.03.2017	\$ 167.48
V00295	Jacana Energy	66723538	106190610 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	66772396	1010962110 -01.03.2017 - 31.03.2017	\$ 31.49
V00295	Jacana Energy	66711547	1014110110 -16.02.2017 - 20.03.2017	\$ 1,897.10
V00295	Jacana Energy	66669756	107710210 -07.02.2017 - 10.03.2017	\$ 205.56
V00295	Jacana Energy	66723543	106367310 -16.02.2017 - 20.03.2017	\$ 28.31
V00295	Jacana Energy	66723279	1010817310 -16.02.2017 - 20.03.2017	\$ 131.15
V00295	Jacana Energy	66723544	106382310 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	66879363	105742210 -21.03.2017 - 18.04.2017	\$ 37.36
V00295	Jacana Energy	66711580	105742210 -16.02.2017 - 20.03.2017	\$ 41.69
V00295	Jacana Energy	66711518	1014518410 -16.02.2017 - 20.03.2017	\$ 136.20
V00295	Jacana Energy	66711516	1014517910 -16.02.2017 - 20.03.2017	\$ 115.40
V00295	Jacana Energy	66723548	106690411 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	66723319	1014111710 -16.02.2017 - 20.03.2017	\$ 154.33
V00295	Jacana Energy	66723280	1010817411 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	66723281	1010866212 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	66711700	106143211 -16.02.2017 - 20.03.2017	\$ 61.60
V00295	Jacana Energy	66723410	102914811 -16.02.2017 - 20.03.2017	\$ 43.19
V00295	Jacana Energy	66723318	1014110010 -16.02.2017 - 20.03.2017	\$ 151.66
V00295	Jacana Energy	66711550	1014109710 -16.02.2017 - 20.03.2017	\$ 408.14
V00295	Jacana Energy	66711393	103579111 -22.02.2017 - 20.03.2017	\$ 40.25
V00295	Jacana Energy	66860592	102137110 -11.03.2017 - 10.04.2017	\$ 27.94

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00295	Jacana Energy	66669481	102137110 -07.02.2017 - 10.03.2017	\$ 26.05
V00295	Jacana Energy	66696457	1016872810 -14.12.2016 - 14.03.2017	\$ 70.94
V00295	Jacana Energy	66711557	1015105310 -16.02.2017 - 20.03.2017	\$ 677.10
V00295	Jacana Energy	66723326	1014518010 -16.02.2017 - 20.03.2017	\$ 30.10
V00295	Jacana Energy	66723467	104178910 -16.02.2017 - 20.03.2017	\$ 28.32
V00295	Jacana Energy	66772134	104406210 -01.03.2017 - 31.03.2017	\$ 181.39
V00295	Jacana Energy	66669669	105650710 -07.02.2017 - 10.03.2017	\$ 25.46
V00295	Jacana Energy	66669692	106225010 -07.02.2017 - 10.03.2017	\$ 25.16
V00295	Jacana Energy	66723540	106198310 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	66711602	106399910 -16.02.2017 - 20.03.2017	\$ 107.37
V00295	Jacana Energy	66723545	106414410 -16.02.2017 - 20.03.2017	\$ 25.74
V00295	Jacana Energy	66723542	106317110 -16.02.2017 - 20.03.2017	\$ 26.53
V00295	Jacana Energy	66723284	1010931710 -16.02.2017 - 20.03.2017	\$ 80.03
V00295	Jacana Energy	66711442	103598210 -16.02.2017 - 20.03.2017	\$ 85.37
V00295	Jacana Energy	66723282	1010884410 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	66723317	1014109910 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	66711487	1014109810 -16.02.2017 - 20.03.2017	\$ 66.06
V00295	Jacana Energy	66723426	103115310 -16.02.2017 - 20.03.2017	\$ 35.75
V00295	Jacana Energy	66764194	1012498610 -30.12.2016 - 30.03.2017	\$ 281.07
V00295	Jacana Energy	66659436	1014457810 -07.02.2017 - 10.03.2017	\$ 368.42
V00295	Jacana Energy	66659356	102787910 -07.02.2017 - 10.03.2017	\$ 639.17
V00295	Jacana Energy	66669755	107710110 -07.02.2017 - 10.03.2017	\$ 24.86
V00295	Jacana Energy	66711695	106365710 - 16.02.2017 - 20.03.2017	\$ 42.88
V00295	Jacana Energy	66723553	106795510 - 16.02.2017 - 20.03.2017	\$ 33.37
V00295	Jacana Energy	66723552	106720411 - 16.02.2017 - 20.03.2017	\$ 25.64
V00295	Jacana Energy	66711352	1011630810 - 16.02.2017 - 20.03.2017	\$ 56.85
V00295	Jacana Energy	66723640	109001210 - 16.02.2017 - 20.03.2017	\$ 126.10
V00295	Jacana Energy	66723639	109001110 - 16.02.2017 - 20.03.2017	\$ 59.82
V00295	Jacana Energy	66723474	104433510 - 16.02.2017 - 20.03.2017	\$ 28.32
V00295	Jacana Energy	66668935	107722111 - 10.02.2017 - 13.03.2017	\$ 391.01
V00518	SB & JS Cook	COP RATES REFUND	Assess 100082 - Rates overpayment refund R5957	\$ 1,000.00
V01165	Tavis McFarlane	R5958	Assess: 104559 Rates overpayment refund R5958	\$ 1,000.00
2915	Territory Uniforms	17-00002671	Uniforms Accounts Officer	\$ 268.92
2915	Territory Uniforms	17-00002716	Uniforms Rates Officer	\$ 396.17
V00299	EPAC Salary Solutions Pty Ltd	172860-180517	Salary Packaging - Pay 23 (F/E 14/05/2017)	\$ 1,417.88
V01172	Adam St John	COP - REFUND OF DEPOSIT	R# 214539 - Refund of deposit	\$ 125.00
V01174	Mark Hartley	R5961	R5961 Refund of rates overpayment - 106225	\$ 426.69
5272	Greville Fabrication Pty Ltd	GF8444	Fabricate 6 new solar panel posts for irrigation	\$ 2,059.20
2	Australian Taxation Office - PAYG	PAYG WE 14/05/17	PAYG WE 14/05/17	\$ 64,586.00
V00295	Jacana Energy	66772288	1011831010 -01.03.2017 - 31.03.2017	\$ 11,093.35
V01176	Above and Beyond Rental Trust	2.5 SWAN	R5960 Refund of incorrect payment	\$ 234.42
V01173	Vishal Vasudev	COP - REFUND HALL DEPOSIT	R# 214141 Refund of hall deposit	\$ 125.00
47	Telstra Corporation Ltd	0538073419	Account 9032687000 - Mainline/mobiles -12 May 2017	\$ 6,292.04
V01177	Trudy Marcell Dion Coles	COP REFUND OF DEPOSIT	R# 211386 Refund of deposit - Cat trap 4	\$ 100.00
5650	AAM P/L	45562	Subdivision Lots 9608 & 10029 - LTO 2015/051	\$ 5,050.49

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00006633	reconstruct/boxout around 70m2 Buscal Av RAB	\$ 12,705.00
5272	Greville Fabrication Pty Ltd	GF8431	Repairs to truxor (Repair deck,Tighten drivechain,	\$ 3,661.94
5272	Greville Fabrication Pty Ltd	GF8425	Fabrication of protective barriers for truxor.	\$ 4,235.00
5142	Australian Catchment Management Pty Ltd	648	10 new paddles for truxor.	\$ 693.00
4029	Totally Workwear Palmerston	100004951	Safety boots - Outdoor Staff.	\$ 205.00
5104	JLM Civil Works Pty Ltd	00006762	Survey and pick up of trolleys as per spreadsheet	\$ 1,427.14
5104	JLM Civil Works Pty Ltd	00006775	Water Tower Park - remove blood	\$ 138.60
5104	JLM Civil Works Pty Ltd	00006761	Collection of 15 x Target trolleys	\$ 5,386.15
V00476	Water Dynamics (NT) Pty Limited	SLI21011892	Irrigation parts as required for parks	\$ 229.22
V00476	Water Dynamics (NT) Pty Limited	SLI21011930	Irrigation parts as required for parks	\$ 120.93
V00476	Water Dynamics (NT) Pty Limited	SLI21011983	Irrigation parts as required for verges	\$ 184.99
V00476	Water Dynamics (NT) Pty Limited	SLI21011987	Irrigation parts as required for parks	\$ 375.40
V00476	Water Dynamics (NT) Pty Limited	SLI21011988	Irrigation parts as required for verges	\$ 737.72
3428	Bunnings Group Limited	2315/00290857	Tools for truxor (socket set and spanners)	\$ 217.30
V00476	Water Dynamics (NT) Pty Limited	SLI21012120	Irrigation parts as required for verges	\$ 86.27
3428	Bunnings Group Limited	2315/01222172	Assorted tools and fittings for the irrigation crew	\$ 717.16
3428	Bunnings Group Limited	2315/01571856	Assorted tools and fittings for the irrigation crew	\$ 58.51
V00476	Water Dynamics (NT) Pty Limited	SLI21012149	Irrigation parts as required.	\$ 173.44
1607	Sterling NT Pty Ltd	INV-50990	Undertake TS2013-04 Grounds Main West - March 17	\$ 84,897.14
V00476	Water Dynamics (NT) Pty Limited	SLI21011728	Irrigation parts as required for parks	\$ 21.42
V00476	Water Dynamics (NT) Pty Limited	SLI21011732	Irrigation parts as required for parks	\$ 22.98
V00476	Water Dynamics (NT) Pty Limited	SLI21011797	Irrigation parts as required for parks	\$ 22.00
V00476	Water Dynamics (NT) Pty Limited	SLI21011830	Irrigation parts as required for parks	\$ 86.13
V00476	Water Dynamics (NT) Pty Limited	SLI21011914	Irrigation parts as required for parks	\$ 371.84
V00476	Water Dynamics (NT) Pty Limited	SLI21011922	Irrigation parts as required for parks	\$ 50.18
10	DBH Contracting	00007578	Undertake TS2013/03 for 2016/17 - EAST- April 2017	\$ 116,800.66
V00476	Water Dynamics (NT) Pty Limited	SLI21012187	Irrigation parts as required for verges	\$ 530.20
256	The Bookshop Darwin	BD15338	CR/Adj Note for invoice 15291	-\$ 25.19
2965	KIK FM Pty Ltd	09009655	The Scoop 2017 May x 3 episodes	\$ 1,980.00
3189	Seek Limited	95075676	Seek Bulk Pack Advertisements - 3pack	\$ 986.70
1581	NT Broadcasters Pty Ltd	123054-1	Shakespeare Radio Advertising	\$ 1,650.00
253	Territory FM 104.1 Darwin - CDU	4449-2	Harmony Day Family Festival 2017 Radio Advertising	\$ 220.00
V00476	Water Dynamics (NT) Pty Limited	SLI21012197	Perform a major service on the lake 4 irrigation	\$ 2,200.00
253	Territory FM 104.1 Darwin - CDU	4470-1	Shakespeare Radio Advertising	\$ 1,144.00
4679	iSentia Pty Ltd	MN0684358	PO110584 iSentia Media Monitoring 2016/17	\$ 794.64
V00682	Leigh Dyson Plumbing	INV20170502B	Sanctuary Lakes - investigate & repair leak	\$ 1,210.00
V00682	Leigh Dyson Plumbing	INV20170502A	Hobart Park - unblock drink bubbler	\$ 275.00
3313	Zip Print	16912	3on3 Basketball Bookmarks x 250	\$ 187.00
274	CSG Business Solutions (NT) Pty Ltd	INV00188117	Corporate Copier: 1000046738: 14/4 to 13/5/2017	\$ 2,244.19
10	DBH Contracting	00007584	"Moulden - Gamba Grass (Andropogon gayanus)	\$ 635.42
V00271	Fuji Xerox Business Centre NT	IN00040582	Technical Copier - staples cartridge supply	\$ 207.90
5104	JLM Civil Works Pty Ltd	00006817	repairs to various job numbers road maintenance	\$ 1,306.80
5557	Kelleydyjones Lawyers	09433	General Advice - Professional Fees	\$ 1,370.60
V00228	Outback Tree Service	INV-0710	Remove & chip large failed branch adjacent to	\$ 99.00
V00228	Outback Tree Service	INV-0709	"Remove & stump grind two dead stumps adj M/L	\$ 308.00

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00228	Outback Tree Service	INV-0708	Goyder Square - lift Delonix prior to Markets	\$ 320.00
3438	NT Shade & Canvas Pty Ltd	00001379	Repair rubber softfall joins & fix footing M/L	\$ 660.00
3683	Area9 IT Solutions	SIN44689	Contract - IT2014-01: 01/07/16..30/06/17	\$ 18,636.68
4528	Miranda's Armed Security Officers Pty	PCC1038	Security Cash Collection - June 2016 to July 2017	\$ 541.20
4619	Darwin Office Technology P/L	SA00290918	Public Copier Library CHC229546 - Jul 16 - June 17	\$ 219.01
1581	NT Broadcasters Pty Ltd	118796-2	Harmony Day Family Festival 2017 Radio Advertising	\$ 171.60
2977	Security & Technology Services P/L	115598	CoP Aquatic Centre Security Sensor Lights Install	\$ 4,501.20
3683	Area9 IT Solutions	SIN44766	IT Support Coverage	\$ 968.00
4513	Southern Cross Austereo Pty Ltd	70444015	Shakespeare TV Advertising	\$ 1,777.60
215	Employee Assistance Services NT Inc (EASA)	00028269	EAP Counselling Sessions for April 2017	\$ 212.96
215	Employee Assistance Services NT Inc (EASA)	00028250	EAP Usage Report Jan-March 2017	\$ 310.00
256	The Bookshop Darwin	BD15453	Library Bookshop BD4167	\$ 869.84
2977	Security & Technology Services P/L	115628	Security Bldg Maint - 23/4/2017 to 22/5/2017	\$ 500.50
35	Staples Australia Pty Limited	9021081556	Civic Centre Kitchen Supplies	\$ 11.41
35	Staples Australia Pty Limited	9021081942	Civic Centre Kitchen Supplies	\$ 351.09
10	DBH Contracting	00007583	"Marlow Lagoon - Gamba Grass (Andropogon gayanus)	\$ 4,862.68
10	DBH Contracting	00007585	WTS Gamba & Mission Grass Management	\$ 525.10
10	DBH Contracting	00007586	Long Grass Slashing - 1 Kirkimbie Court, Farrar	\$ 92.18
639	Cleanaway Pty Ltd.	15602182	TS2014/01 - Waste Collection - Library - April 17	\$ 130.76
639	Cleanaway Pty Ltd.	15602580	TS2014/01 - Waste Collection - Civic Ctr -April 17	\$ 76.77
639	Cleanaway Pty Ltd.	15603349	TS2014/01 - Waste Collection- Pound - April 2017	\$ 10.08
639	Cleanaway Pty Ltd.	15604591	TS2014/01 - Waste Collection - Depot - April 2017	\$ 91.52
639	Cleanaway Pty Ltd.	15602588	TS2014/01 - Waste Collection -Gray Hall - April 17	\$ 12.96
639	Cleanaway Pty Ltd.	15604819	TS2014/01 - Waste Collection -Woodroffe - Apr 2017	\$ 15.84
639	Cleanaway Pty Ltd.	15602584	TS2014/01 - Waste Collection- Driver Res -April 17	\$ 26.56
V00228	Outback Tree Service	INV-0706	Remove dead wood over hanging footpath @ 29 Gunter	\$ 132.00
5526	Wallbridge & Gilbert	INV-2152	Preparation of Technical Specification,	\$ 3,080.00
639	Cleanaway Pty Ltd.	15604260	TS2014/01 - Waste Collection-Tenements - April 17	\$ 204,151.26
4816	CS Services NT	00004650	TS2011/03 - Archer Waste - April 2017	\$ 173,938.14
V00368	iWater NT	173	Irrigation repairs at various sites, comm repairs	\$ 1,237.50
V01079	CAP22 Services Pty Ltd	00002361	CAP 22 W/E - 30/04/17	\$ 377.69
3428	Bunnings Group Limited	2315/01573829	composting week tools	\$ 85.46
10	DBH Contracting	00007587	Lindy Danks Park - collect fallen Eucalypt limb	\$ 272.85
272	City Wreckers	00015616	Towing of Ford Ranger CB74PV	\$ 110.00
V01143	Channel Nine Darwin (Territory Television Pty Ltd)	1704D90496	Shakespeare TV Advertising	\$ 365.20
V01143	Channel Nine Darwin (Territory Television Pty Ltd)	1704D90495	Shakespeare TV Advertising	\$ 1,498.20
3438	NT Shade & Canvas Pty Ltd	00001378	Golden Grove - replace seat spinner with Urban	\$ 4,620.00
5104	JLM Civil Works Pty Ltd	00006853	Reggies Park - repairs to public art	\$ 4,520.24
350	IBM Global Financing Australia Limited	1015533	Agreement Ref: AUAL-AEF7BK-4: May 2017	\$ 1,783.33
350	IBM Global Financing Australia Limited	1014943	Agreement Ref: AU7K-9YLARM-6 - May 2017	\$ 1,985.73
5104	JLM Civil Works Pty Ltd	00006141	1. upgrade the existing footpath at section M/L	\$ 97,864.94
54	Powerwater	66857801	2012020910 -14.03.2017 - 12.04.2017	\$ 570.97
54	Powerwater	66879270	3012303110 -01.04.2017 - 27.04.2017	\$ 2,394.54
54	Powerwater	66848200	2012299510 -11.03.2017 - 10.04.2017	\$ 201.32
54	Powerwater	66879303	3014563510 -01.04.2017 - 30.06.2017	\$ 2,668.68

ATTACHMENT

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	66879301	2014563410 -21.03.2017 - 18.04.2017	\$ 1,952.87
54	Powerwater	66848330	204417610 -11.03.2017 - 10.04.2017	\$ 2,134.72
54	Powerwater	66847840	2011848310 -11.03.2017 - 10.04.2017	\$ 1,665.96
54	Powerwater	66879219	204426110 -21.03.2017 - 18.04.2017	\$ 729.66
54	Powerwater	66860798	2012299610 -11.03.2017 - 10.04.2017	\$ 920.84
54	Powerwater	66871876	202810210 -14.03.2017 - 12.04.2017	\$ 822.62
54	Powerwater	66929638	2017589210 -25.01.2017 - 212.04.2017	\$ 504.32
54	Powerwater	66929308	2010941110 -24.01.2017 - 22.04.2017	\$ 356.70
54	Powerwater	66860850	202797611 -11.03.2017 - 11.04.2017	\$ 1,383.30
54	Powerwater	66916710	206803011 -24.01.2017 - 22.04.2017	\$ 167.31
54	Powerwater	66929307	2010845510 -24.01.2017 - 22.04.2017	\$ 71.46
54	Powerwater	66930069	206190610 -24.01.2017 - 22.04.2017	\$ 89.82
54	Powerwater	66930238	206745910 -24.01.2017 - 22.04.2017	\$ 285.24
54	Powerwater	66930092	206245510 -25.01.2017 - 22.04.2017	\$ 1,318.91
54	Powerwater	66930129	206334110 -20.01.2017 - 21.04.2017	\$ 73.87
54	Powerwater	66916687	201536210 -22.01.2017 - 22.04.2017	\$ 185.23
54	Powerwater	66916713	2011752411 -24.01.2017 - 22.04.2017	\$ 262.48
54	Powerwater	66929356	2011711914 -24.01.2017 - 22.04.2017	\$ 807.33
54	Powerwater	66929391	2012185911 -21.01.2017 - 21.04.2017	\$ 291.65
54	Powerwater	66929763	203241910 -24.01.2017 - 04.03.2017	\$ 32.12
54	Powerwater	66929551	201531510 -25.01.2017 - 22.04.2017	\$ 306.50
54	Powerwater	66916675	206490610 -24.01.2017 - 22.04.2017	\$ 266.56
54	Powerwater	66832069	206245410 -05.01.2017 - 06.04.2017	\$ 368.27
54	Powerwater	66916672	201513610 -22.01.2017 - 22.04.2017	\$ 646.51
54	Powerwater	66929966	205605910 -22.01.2017 - 22.04.2017	\$ 291.65
54	Powerwater	66930241	206774710 -24.01.2017 - 22.04.2017	\$ 399.45
54	Powerwater	66929406	2012531810 -24.01.2017 - 22.04.2017	\$ 897.06
54	Powerwater	66929995	205650710 -25.01.2017 - 22.04.2017	\$ 282.03
54	Powerwater	66930178	206523811 -21.01.2017 - 22.04.2017	\$ 73.87
54	Powerwater	66930070	206190710 -24.01.2017 - 22.04.2017	\$ 285.24
54	Powerwater	66930071	206190810 -24.01.2017 - 22.04.2017	\$ 285.24
54	Powerwater	66930180	206527910 -24.01.2017 - 22.04.2017	\$ 532.01
54	Powerwater	66916669	2011827710 -24.01.2017 - 22.04.2017	\$ 305.30
54	Powerwater	66832070	206301410 -04.01.2017 - 05.04.2017	\$ 317.28
54	Powerwater	66832071	206301510 -04.01.2017 - 05.04.2017	\$ 73.87
54	Powerwater	66872095	206263310 -10.01.2017 - 12.04.2017	\$ 76.71
54	Powerwater	66916722	206372910 -24.01.2017 - 22.04.2017	\$ 664.24
54	Powerwater	66930198	206544410 -24.01.2017 - 22.04.2017	\$ 285.24
54	Powerwater	66930043	206107510 -24.01.2017 - 22.04.2017	\$ 182.94
54	Powerwater	66930169	206457710 -24.01.2017 - 22.04.2017	\$ 71.46
54	Powerwater	66916649	205892210 -25.01.2017 - 22.04.2017	\$ 314.66
54	Powerwater	66831957	202994810 -05.01.2017 - 06.04.2017	\$ 234.99
54	Powerwater	66895803	202465710 -17.01.2017 - 18.04.2017	\$ 77.95
54	Powerwater	66929566	201537010 -25.01.2017 - 22.04.2017	\$ 180.88
54	Powerwater	66930167	206456010 -24.01.2017 - 22.04.2017	\$ 142.84

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	66918653	203025110 -18.01.2017 - 20.04.2017	\$ 105.26
54	Powerwater	66929961	205562610 -21.01.2017 - 24.04.2017	\$ 802.95
54	Powerwater	66929565	201536810 -22.01.2017 - 22.04.2017	\$ 383.42
54	Powerwater	66916692	201529310 -25.01.2017 - 22.04.2017	\$ 294.27
54	Powerwater	66929530	201519010 -25.01.2017 - 22.04.2017	\$ 282.03
54	Powerwater	66916689	206686212 -24.01.2017 - 22.04.2017	\$ 2,169.65
54	Powerwater	66930217	206646410 -24.01.2017 - 22.04.2017	\$ 397.41
54	Powerwater	66930184	206538010 -24.01.2017 - 22.04.2017	\$ 289.32
54	Powerwater	66858839	206639410 -11.01.2017 - 12.04.2017	\$ 133.01
54	Powerwater	66930061	206144710 -25.01.2017 - 22.04.2017	\$ 208.62
54	Powerwater	66916730	2013870911 -25.01.2017 - 22.04.2017	\$ 477.81
54	Powerwater	66895719	2017443510 -17.01.2017 - 18.04.2017	\$ 73.87
54	Powerwater	66860818	2015249911 - 11.03.2017 - 10.04.2017	\$ 63.72
54	Powerwater	66860832	2017414510 -11.03.2017 - 10.04.2017	\$ 144.22
54	Powerwater	66860947	205522910 -11.03.2017 - 10.04.2017	\$ 24.89
54	Powerwater	66860819	2015250011 -11.03.2017 - 10.04.2017	\$ 94.31
54	Powerwater	66895842	20311531121.03.2017 - 18.04.2017	\$ 23.28
54	Powerwater	66895676	2014004010 -21.03.2017 - 18.04.2017	\$ 23.28
54	Powerwater	66895973	206399910 -21.03.2017 - 18.04.2017	\$ 158.20
54	Powerwater	66879183	206480110 -21.03.2017 - 18.04.2017	\$ 125.25
54	Powerwater	66895971	206382310 -21.03.2017 - 18.04.2017	\$ 101.10
54	Powerwater	66895963	206233510 -21.03.2017 - 18.04.2017	\$ 23.28
54	Powerwater	66879410	3016723810 -01.04.2017 - 30.06.2017	\$ 201.35
54	Powerwater	66879245	2013921810 -21.03.2017 - 18.04.2017	\$ 154.12
54	Powerwater	66895962	206213510 -21.03.2017 - 18.04.2017	\$ 25.32
54	Powerwater	66895974	206414410 -21.03.2017 - 18.04.2017	\$ 386.61
54	Powerwater	66879207	206347110 -21.03.2017 - 18.04.2017	\$ 88.54
54	Powerwater	66879206	206317110 -21.03.217 - 18.04.2017	\$ 178.59
54	Powerwater	66895897	204433210 -21.03.2017 - 18.04.2017	\$ 600.13
54	Powerwater	66860959	206590410 -11.03.2017 - 10.04.2017	\$ 26.93
54	Powerwater	66879186	207029610 -21.03.2017 - 18.04.2017	\$ 446.88
54	Powerwater	66860951	205691510 -11.03.2017 - 10.04.2017	\$ 395.06
54	Powerwater	66860849	202787910 -11.03.2017 - 11.04.2017	\$ 754.10
54	Powerwater	66879172	206795510 -21.03.2017 - 18.04.2017	\$ 57.95
54	Powerwater	66879374	206237910 -21.03.2017 - 18.04.2017	\$ 231.62
54	Powerwater	66895966	206301310 -21.03.2017 - 18.04.2017	\$ 123.53
54	Powerwater	66860813	2014457910 -11.03.2017 - 10.04.2017	\$ 99.35
54	Powerwater	66860851	202798510 -11.03.2017 - 10.04.2017	\$ 179.97
V00295	Jacana Energy	66951896	1012191213 -28.04.2017 - 30.04.2017	\$ 591.69
V00295	Jacana Energy	66939395	109005410 -01.04.2017 - 30.04.2017	\$ 6,192.14
V00295	Jacana Energy	66848240	109005610 -11.03.2017 - 10.04.2017	\$ 322.75
V00295	Jacana Energy	66939094	1011831010 -01.04.2017 - 30.04.2017	\$ 9,998.48
V00295	Jacana Energy	66879102	104426110 -21.03.2017 - 18.04.2017	\$ 243.32
V00295	Jacana Energy	66848352	1017011910 -11.03.2017 - 10.04.2017	\$ 366.75
V00295	Jacana Energy	66848420	1016554010 -11.03.2017 - 10.04.2017	\$ 171.48


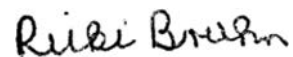
ATTACHMENT

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00295	Jacana Energy	66879345	1015105310 -21.03.2017 - 18.04.2017	\$ 577.08
V00295	Jacana Energy	66895315	1014518010 -21.03.2017 - 18.04.2017	\$ 26.37
V00295	Jacana Energy	66895472	106190610 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66939415	1010962110 -01.04.2017 - 30.04.2017	\$ 41.99
V00295	Jacana Energy	66916586	106128010 -20.01.2017 - 21.04.2017	\$ 183.48
V00295	Jacana Energy	66879334	1014110110 -21.03.2017 - 18.04.2017	\$ 1,724.55
V00295	Jacana Energy	66860674	107710210 -11.03.2017 - 10.04.2017	\$ 194.07
V00295	Jacana Energy	66895478	106367310 -21.03.2017 - 18.04.2017	\$ 25.48
V00295	Jacana Energy	66895246	1010817310 -21.03.2017 - 18.04.2017	\$ 134.85
V00295	Jacana Energy	66879401	106382310 -21.03.2017 - 18.04.2017	\$ 23.69
V00295	Jacana Energy	66879296	1014518410 -21.03.2017 - 18.04.2017	\$ 121.77
V00295	Jacana Energy	66879293	1014517910 -21.03.2017 - 18.04.2017	\$ 101.26
V00295	Jacana Energy	66895482	106690411 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66895313	1014111710 -21.03.2017 - 18.04.2017	\$ 139.00
V00295	Jacana Energy	66895247	1010817411 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66895248	1010866212 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66879478	106143211 -21.03.2017 - 18.04.2017	\$ 55.19
V00295	Jacana Energy	66895412	102914811 -21.03.2017 - 18.04.2017	\$ 109.88
V00295	Jacana Energy	66895312	1014110010 -21.03.2017 - 18.04.2017	\$ 125.04
V00295	Jacana Energy	66879337	1014109710 -21.03.2017 - 18.04.2017	\$ 360.42
V00295	Jacana Energy	66879180	103579111 -21.03.2017 - 18.04.2017	\$ 39.14
V00295	Jacana Energy	66939599	1011518710 -01.04.2017 - 30.04.2017	\$ 1,067.84
V00295	Jacana Energy	66895437	104178910 -21.03.2017 - 18.04.2017	\$ 23.10
V00295	Jacana Energy	66939856	104406210 -01.04.2017 - 30.04.2017	\$ 207.22
V00295	Jacana Energy	66860630	105650710 -11.03.2017 - 10.04.2017	\$ 24.96
V00295	Jacana Energy	66860633	106225010 -11.03.2017 - 10.04.2017	\$ 24.37
V00295	Jacana Energy	66895473	106198310 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66895479	106399910 -21.03.2017 - 18.04.2017	\$ 125.93
V00295	Jacana Energy	66895480	106414410 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66895476	106317110 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66895251	1010931710 -21.03.2017 - 18.04.2017	\$ 70.05
V00295	Jacana Energy	66895423	103598210 -21.03.2017 - 18.04.2017	\$ 72.44
V00295	Jacana Energy	66895249	1010884410 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66895311	1014109910 -21.03.2017 - 18.04.2017	\$ 23.10
V00295	Jacana Energy	66879261	1014109810 -21.03.2017 - 18.04.2017	\$ 59.36
V00295	Jacana Energy	66895416	103115310 -21.03.2017 - 18.04.2017	\$ 34.99
V00295	Jacana Energy	66926103	103315510 -24.01.2017 - 26.04.2017	\$ 432.43
V00295	Jacana Energy	66848356	1014457810 -11.03.2017 - 10.04.2017	\$ 362.29
V00295	Jacana Energy	66848291	102787910 -11.03.2017 - 11.04.2017	\$ 741.41
V00295	Jacana Energy	66860673	107710110 -11.03.2017 - 10.04.2017	\$ 24.37
V00295	Jacana Energy	66879473	106365710 -21.03.2017 - 18.04.2017	\$ 37.96
V00295	Jacana Energy	66895484	106795510 -21.03.2017 - 18.04.2017	\$ 29.34
V00295	Jacana Energy	66895483	106720411 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66895250	1010921910 -21.03.2017 - 18.04.2017	\$ 22.80
V00295	Jacana Energy	66879145	1011630810 -21.03.2017 - 18.04.2017	\$ 89.67

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00295	Jacana Energy	66895599	109001210 - 21.03.2017 - 18.04.2017	\$ 56.68
V00295	Jacana Energy	66895598	109001110 - 21.03.2017 - 18.04.2017	\$ 29.64
V00295	Jacana Energy	66821977	105741910 - 05.01.2017 - 06.04.2017	\$ 143.66
V00295	Jacana Energy	66895446	104433510 - 21.03.2017 - 18.04.2017	\$ 24.88
V00295	Jacana Energy	66857683	107722111 - 14.03.2017 - 12.04.2017	\$ 410.54
V00295	Jacana Energy	66891542	1011363410 - Streetlighting - 31/12/16 to 31/3/17	\$ 164,232.86
V00334	Zumba with Adrijana	1 - 2017	Activate Supplier 26/4/17-3/5/2017	\$ 300.00
V00334	Zumba with Adrijana	2 - 2017	Activate Supplier- 4/5/17-18/5/17	\$ 300.00
422	Australian Library and Information Association	00004606	Advertisement Library Assistant Manager	\$ 370.00
5568	Mr E F Gojar	89332214	Reimburse home internet -26 May to 26 June 2017	\$ 94.90
846	Nationwide News NT Division	47660868	Nationwide News - April 2017	\$ 11,444.30
4065	Southern Cross Protection Pty Ltd	901789	Security Patrols - Library & Rec Ctr	\$ 290.08
46	Downer EDI Works Pty Ltd	5800420	Variation 1 to contract TS 2016/11	\$ 115,800.15
46	Downer EDI Works Pty Ltd	5800419	Carryout reseal program as per contract TS 2016/11	\$ 82,996.20
5526	Wallbridge & Gilbert	INV-2178	Fee Proposal for Durack Seepage Water Capture	\$ 622.60
V00582	Ezko Property Services (Aust) Pty Ltd	00045029	2016/17 Cleaning of CoP Facilt - April 2017	\$ 10,765.15
5104	JLM Civil Works Pty Ltd	00006819	Storage - Woolworths trolleys	\$ 916.30
V00476	Water Dynamics (NT) Pty Limited	SLI21012336	Irrigation parts as required.	\$ 240.98
V00476	Water Dynamics (NT) Pty Limited	SLI21012250	Irrigation parts as required.	\$ 78.98
V00476	Water Dynamics (NT) Pty Limited	SLI21012262	Set of 5 new filter discs for lake 7	\$ 1,155.00
5036	Territory Door Services	17497	Supply and replace the depot gate motor unit	\$ 2,277.00
1502	Figleaf Pool Products	434582	Mnthly svs & maintenance for Pool - 4/5/17	\$ 154.00
5104	JLM Civil Works Pty Ltd	00006801	Remove graffiti from various surfaces at Goyder	\$ 181.50
5104	JLM Civil Works Pty Ltd	00006799	Remove the offensive graffiti from the walls Aquat	\$ 151.25
5104	JLM Civil Works Pty Ltd	00006803	Clean the rec centre outside	\$ 151.25
5104	JLM Civil Works Pty Ltd	00006802	Remove graffiti from Library 21/04/2016	\$ 90.75
5036	Territory Door Services	17804	Quaterly Preventive Maintenance Of Recreation Cnt	\$ 704.00
1502	Figleaf Pool Products	434087	Mnthly svs & maintenance for Pool Feb - June 2017	\$ 154.00
1502	Figleaf Pool Products	434083	Maintenance, servicing and cleaning of the goyder	\$ 1,125.40
V00939	Defend Fire Services Pty Ltd	00021898	Civic Plaza: Mnly Fire Ind Panel - April 2017	\$ 53.90
2587	Top End RACE	00041052	Supply & Install Air Conditioner - 15/3/17	\$ 4,279.00
2587	Top End RACE	00041276	Monthly Air-Con/Ref Maint -Rec Ctr - 12/4/17	\$ 379.50
938	Nightcliff Electrical	4491	Check for electrical fault on server room UPS.	\$ 419.23
V00939	Defend Fire Services Pty Ltd	00021900	Rec Cnt: Mnly Fire Ind Panel - April 2017	\$ 53.90
V00939	Defend Fire Services Pty Ltd	00021899	Lib: Civic Plaza: Mnly Fire Ind Panel - April 2017	\$ 53.90
5104	JLM Civil Works Pty Ltd	00006873	Repair sign job no. 179	\$ 246.29
5104	JLM Civil Works Pty Ltd	00006870	Install new street name sign fo Ibis Court,	\$ 302.50
4912	Remote Area Tree Services Pty Ltd	00003666	Wednesday 16/11/2016 - storm clean up - 3hrs	\$ 990.00
54	Powerwater	159116	Lot 717 (24) Dillon - 40mm water meter upgrade	\$ 110.00
5356	Famfit NT Pty Ltd T/A Kids-Fit Australia	INV-0037	Activate supplier	\$ 400.00
V01066	Core Body Fitness Training	53	Activate supplier - 8/5 to 21/5/17	\$ 400.00
5104	JLM Civil Works Pty Ltd	00006871	install the suburb name sign for the Bellamack	\$ 803.56
5551	Active Tree Services Pty Ltd	INV-273118	4 McGowan - r&sg declining Nauclea orientalis	\$ 640.01
V00988	Art Antics	106	Art Distraction for Chronic Pain Classes	\$ 540.00
V01116	Learning Discovery Pty Ltd	72745	Library Invoice 72745	\$ 238.00

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Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00006875	Fill depression beside path with soil. (job No 464	\$ 91.30
5104	JLM Civil Works Pty Ltd	00006874	Repair sign and replace missing sign (Job numbers	\$ 992.87
5104	JLM Civil Works Pty Ltd	00006763	Asphalt patching as per path risk job numbers 280,	\$ 699.60
V00860	Costojic Pty Ltd	DRIVEWAY REIMBURSEMENT - LOT 13306	Driveway reimbursement - Lot 13306, 7 Banksia	\$ 1,260.00
V01175	CSE Crosscom Pty Ltd (trading as Comm8)	620994	Repair of Scorpio irrigation controllers.	\$ 1,279.97
V01182	Environment Centre NT	GRANT - MAY 2017	Grant to support Transition Film Festival	\$ 1,650.00
5508	Open Systems Technology Pty Ltd - CouncilFirst	SI003827	NAV monthly Professional Services -April 2017	\$ 214.50
V01181	Drysdale Electorate Office	RECEIPT 215811 - REFUND KEY BOND	Receipt 215811 - refund key bond - Goyder Sq	\$ 60.00
V00879	Mark John Bleakley	00053	Live in the Square Couch Recipe	\$ 1,000.00
V01179	Bridey Rose	23/05/07	Live in the Square - Bridey Rose	\$ 1,200.00
V00779	Brads Sound Company	281	Sounds for LIVE in the Square - 28 May 2017	\$ 500.00
V01133	Corporate Traveller Group	CR/ADJ NOTE FOR INVOICE JHNFG6L6NZFH	CR/Adj Note for invoice JHNFG6L6NZFH	-\$ 1,875.00
V00295	Jacana Energy	REFUND CREDIT ON CONSUMER 107722013	Refund credit on consumer 107722013	-\$ 22,146.02
3428	Bunnings Group Limited	2315/01210202	Art Centre storage and steps	\$ 370.15
3428	Bunnings Group Limited	2315/01210202	Art Centre storage and steps	\$ 370.15
3428	Bunnings Group Limited	2315-01210204	CR/Adj Note for invoice 2315/01210202	-\$ 22.80
3428	Bunnings Group Limited	2315-01210204	CR/Adj Note for invoice 2315/01210202	-\$ 22.80
3428	Bunnings Group Limited	2315/01210202	Art Centre storage and steps	\$ 370.15
3428	Bunnings Group Limited	2315/01210202	Art Centre storage and steps	\$ 370.15
3428	Bunnings Group Limited	2315/01210204	CR/Adj Note for invoice 2315/01210202	-\$ 25.08
3428	Bunnings Group Limited	2315/01210204	CR/Adj Note for invoice 2315/01210202	-\$ 25.08
3428	Bunnings Group Limited	CORRECTION FOR PCR100156	Invoice PINV122998 to apply to incorrect PCR100156	\$ 25.08
3428	Bunnings Group Limited	2315/01210204	CR/Adj Note for invoice 2315/01210202	-\$ 25.08
				\$ 9,072,289.22
				
Reviewed by: Acting Finance Manager				
				
Approved: Chief Executive Officer				

SECTION 2

Financial Results

2.6 - Creditor Accounts outstanding - May 2017

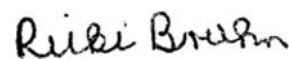
Creditor No.	Creditor Name	Amount
10	DBH Contracting	\$ 5,883.74
1170	Territory Debt Collectors (TDC NT P/L)	\$ 7,232.40
173	Initial Hygiene	\$ 725.45
185	Bridge Toyota	\$ 462.09
2	Australian Taxation Office - PAYG	\$ 934.92
2009	The Big Mower (NT) Pty Ltd	\$ 449.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	\$ 72.63
2017	Signs Plus	\$ 131.50
2124	Food'll Do Catering Darwin (Grinners Catering)	\$ 493.00
22	Norsign Pty Ltd	\$ 2,643.23
2236	The Top Ender Tri-Services Magazine Inc	\$ 160.00
2238	Hollands Print Solutions Pty Ltd	\$ 1,333.00
237	National Flags	\$ 130.00
256	The Bookshop Darwin	\$ 4,237.62
2587	Top End RACE	\$ 4,471.39
272	City Wreckers	\$ 1,386.00
2965	KIK FM Pty Ltd	\$ 1,320.00
30	Colemans Printing Pty Ltd	\$ 1,518.00
3098	Roadshow Films Pty Ltd	\$ 880.00
3313	Zip Print	\$ 1,133.00
3428	Bunnings Group Limited	\$ 226.10
3438	NT Shade & Canvas Pty Ltd	\$ 5,577.00
35	Staples Australia Pty Limited	\$ 291.87
3504	Raeco International Pty Ltd	\$ 502.98
3683	Area9 IT Solutions	\$ 12,072.00
3787	Total Event Services T/A Top End Sounds P/L	\$ 5,126.00
3936	Arafura Tree Services and Consulting	\$ 11,422.00
399	St John Ambulance (NT) Incorporated	\$ 180.00
4029	Totally Workwear Palmerston	\$ 953.00
4355	Tonkin Consulting	\$ 1,248.50
4398	Quality Indoor Plants Hire	\$ 102.40
4447	TFH Temporary Fence Hire Pty Ltd	\$ 1,639.00
4561	Bendesigns	\$ 1,981.10
4856	Portner Press Pty Ltd	\$ 174.00
4912	Remote Area Tree Services Pty Ltd	\$ 1,320.00
4929	Barramundi Group	\$ 818.40
4963	Centratech Systems Pty Ltd	\$ 29,082.35
5071	Jobfit Health Group Pty Ltd	\$ 380.60
5104	JLM Civil Works Pty Ltd	\$ 170,348.73
5136	RMI Security	\$ 837.76
5142	Australian Catchment Management Pty Ltd	\$ 316.80
5170	William M Carroll Photographic Services	\$ 750.00
53	Eggins Electrical	\$ 5,183.20
5315	Adamant Property Services Pty Ltd	\$ 8,194.53
5356	Famfit NT Pty Ltd T/A Kids-Fit Australia	\$ 400.00
54	Powerwater	\$ 645.00
5412	Mr P Gautam	\$ 169.00
5435	Access Hardware (NT) Pty Ltd	\$ 539.00

ATTACHMENT

Creditor No.	Creditor Name	Amount
5551	Active Tree Services Pty Ltd	\$ 3,753.60
5611	Steelmans Tools and Industrial Supplies	\$ 823.90
938	Nightcliff Electrical	\$ 12,102.72
V00166	Diamond International Events T/A Trina's Catering	\$ 962.50
V00193	Amcom Pty Ltd	\$ 5,817.63
V00228	Outback Tree Service	\$ 2,343.00
V00271	Fuji Xerox Business Centre NT	\$ 3,519.39
V00284	Wheelers Books	\$ 545.64
V00295	Jacana Energy	\$ 903.84
V00299	EPAC Salary Solutions Pty Ltd	\$ 1,417.88
V00315	HWL Ebsworth Lawyers	\$ 442.75
V00318	StatewideSuper Clearing House	\$ 70,602.83
V00343	MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	\$ 14,342.90
V00368	iWater NT	\$ 9,350.50
V00416	HT Electrical Pty Ltd	\$ 10,059.50
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	\$ 111.96
V00474	Lane Print & Post	\$ 1,515.80
V00476	Water Dynamics (NT) Pty Limited	\$ 14,948.23
V00542	Industry Health Solutions	\$ 190.00
V00694	Subscribe-Software Pty Ltd	\$ 84.36
V00773	Akron Group NT Pty Ltd	\$ 22,301.03
V00799	Irene Reisis	\$ 1,377.00
V00867	ARO Educational Services Pty Ltd	\$ 800.00
V00890	Laundryplus	\$ 55.50
V00902	Coles Motors	\$ 94.00
V00925	Callum Payne Pty Ltd Trading as ESPEC	\$ 757.46
V00939	Defend Fire Services Pty Ltd	\$ 986.70
V00965	Rainbow Painters & Repairs	\$ 7,150.00
V01032	David Keith Moore t/as NT Esports	\$ 700.00
V01067	Inside Out Fitness	\$ 300.00
V01079	CAP22 Services Pty Ltd	\$ 377.69
V01083	Gimbells Landscaping Pty Ltd	\$ 1,848.00
V01106	Darwin Toilet Hire	\$ 550.00
V01134	Territory Technology Solutions Pty Ltd	\$ 6,665.37
V01150	Fire and Safety Australia	\$ 550.00
V01170	Darwin Indonesian Women's Association	\$ 2,100.00
V01175	CSE Crosscom Pty Ltd (trading as Comm8)	\$ 275.00
V01180	Netwealth Superannuation Master Fd. Personal Super	\$ 264.90
V01184	Annaliese Pfitzner	\$ 100.00
V01185	Kadzco Pty Ltd T/A Anywair Pipe & Cable	\$ 660.00
V01186	Melanie Knight	\$ 45.00
		\$ 497,874.87



Reviewed by: Acting Finance Manager



Approved: Chief Executive Officer

SECTION 2

Financial Results

2.7 - STATEMENT OF CREDIT CARD TRANSACTIONS - APRIL 2017


NAB Visa
29 March to 28 April 2017

Cardholder	Amt.	Cost Code	Description
Ricki Bruhn	\$ 26.39	3855.EXEC002.302	Ferry - TOPROC Meeting - CEO
	\$ 26.39	3855.EXEC001.305	Ferry - TOPROC Meeting - Mayor
Caroline Hocking	\$ 434.60	3853.EXEC002.302	Airfares - LGPro National Congress - CEO
	\$ 18.93	3808.EXEC001.308	Stationery - Mayor
	\$ 1,102.00	3853.EXEC002.302	Airfares - ALGA NGA 2017- CEO
	\$ 972.52	3853.EXEC001.305	Airfares - ALGA NGA 2017- Mayor
	\$ 70.30	3852.EXEC002.302	Registration - ALGWA ALGA NGA - CEO
	\$ 70.30	3852.EXEC001.305	Registration - ALGWA ALGA NGA - Mayor
	\$ 112.94	3808.EXEC001.308	School book donations - Mayor
	\$ 745.00	3111.EXEC002.300	IPA Membership renewal - CEO
Alyce Breed	\$ 127.58	3806.CORP004.309	Software renewal
	\$ 153.98	3806.CORP004.309	Licence renewal
	\$ 1,055.00	3853.CORP005.302	Airfares - LG Congress - Dir Corp Services
	\$ 800.00	3854.CORP005.302	Accom - LG Congress - Dir Corp Services
Ben Dornier	\$ 1,274.00	3804.CORP004.309	Graphic design equipment
	\$ 510.00	3111.CORP005.300	Qantas Club Membership - Dir Corp Services
	\$ 190.00	3806.CORP004.309	Software renewal
	\$ 212.59	3806.CORP004.309	Software renewal
Ian Mathers	\$ 256.64	3111.CORP003.300	Consumables
	\$ 275.00	3807.EXEC002.303	Recruitment advert
	\$ 240.20	3111.CORP002.300	Membership - Internal Auditors - Internal Auditor
	\$ 238.99	3111.CORP003.300	Consumables
	\$ 234.03	3111.CORP003.300	Consumables
	\$ 414.31	3854.COMM002.302	Accom - Conference - Dir Community Services
	\$ 234.85	3806.CORP004.309	Software
	\$ 239.12	3111.CORP003.300	Consumables
Jan Peters	\$ 390.16	3842.COMM009.335	NYW Event
	\$ 48.40	3855.comm002.302	Taxi - ALGWA Conference - Dir Community Services
	\$ 24.78	3855.comm002.302	Taxi - ALGWA Conference - Dir Community Services
	\$ 39.41	3855.comm002.302	Travel Expenses - ALGWA Conf - Dir Community Services
Jeetandra Dahal	\$ 144.90	3854.TECH009.302	Accom - Conference - Facilities & Structures Officer
	\$ 32.63	5521	To be reimbursed
	\$ 1,420.00	3828.TECH009.308	4 x handbooks
	\$ 770.00	3825.TECH011.301	Hire vehicle - Ranger Services
	\$ 32.53	3808.TECH009.308	3x pens - Tech Services
	\$ 57.44	3821.TECH009.301	Fuel - Vehicle - CA71UC
	\$ 165.00	3825.TECH011.301	Hire vehicle - Ranger Services
Sharon Tollard	\$ 19.99	3841.COMM007.335	Program materials
	\$ 80.00	3841.COMM007.335	Program materials
	\$ 111.01	3828.COMM007.308	Room hire cases
	\$ 59.56	3818.COMM007.315	Library stock
	\$ 6.00	3841.COMM007.335	Program materials
	\$ 45.20	3841.COMM007.335	Program materials
	\$ 24.99	3819.COMM007.315	Library stock
	\$ 1,130.34	3819.COMM007.315	Library stock
	\$ 37.25	3841.COMM007.335	Program materials
	\$ 21.99	3819.COMM007.315	Library stock

Cardholder	Amt.	Cost Code	Description
	\$ 160.38	3819.COMM007.315	Library stock
	\$ 30.19	3819.COMM007.315	Library stock
	\$ 16.66	3819.COMM007.315	Library stock
	\$ 11.04	3819.COMM007.315	Library stock
	\$ 25.20	3819.COMM007.315	Library stock
	\$ 25.19	3819.COMM007.315	Library stock
	\$ 14.00	3828.COMM007.308	Stocktake shelf cleaning
	\$ 75.40	3819.COMM007.315	Library stock
	\$ 29.99	3819.COMM007.315	Library stock
	\$ 25.19	3819.COMM007.315	Library stock
	\$ 21.99	3819.COMM007.315	Library stock
	\$ 114.98	3819.COMM007.315	Library stock
Maxie Smith	\$ 108.00	3804.CORP004.309	HDMI cord and adapter
Samantha Abdic	\$ 229.00	3828.EXEC003.308	Design
	\$ 13.50	3828.EXEC003.308	Social Media
	\$ 129.43	3807.EXEC003.308	Newsletter
	\$ 229.00	3828.EXEC003.308	Design
Silke Reinhardt	\$ 52.80	3806.CORP004.309	iAuditor
Natasha Clifton	\$ 234.50	3828.TECH009.334	Water monitoring test kit
	\$ 327.80	3854.TECH009.302	Accom - NT Municiple Ops conference - Ranger
	\$ 84.00	3828.CORP005.334	Flowers
	\$ 155.00	3852.TECH009.302	Conference Registration - Manager P&E Services
	\$ 809.40	3853.TECH009.302	Airfares - PIA Awards - Manager P&E Services
	\$ 349.14	3854.TECH009.302	Accom - PIA Awards - Manager P&E Services
	\$ 17,969.02		



Reviewed by: Acting Finance Manager



Approved by: Chief Executive Officer

Section 2

Financial Results

2.8 - Waste Charges as at 31 May 2017

Waste Management

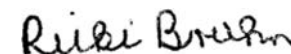
	Original Budget	First Budget Review	Second Budget Review	Third Budget Review	YTD Budget Revisions	Total Budget (inc. Revisions)	YTD Actuals	Commitment	Total YTD Actuals plus Commitments	%
Income										
Rates & Charges	(6,568,290)	-	-	-	-	(6,568,290)	(6,640,964)	-	(6,640,964)	101.11%
Income	(6,568,290)	-	-	-	-	(6,568,290)	(6,640,964)	-	(6,640,964)	101.11%
Expenditure										
Educational Resources	15,000	-	-	-	-	15,000	16,360	-	16,360	109.06%
Utilities	15,957	-	-	-	-	15,957	8,567	-	8,567	53.69%
Security	-	-	-	-	-	-	-	-	-	0.00%
Litter Collection	204,532	-	-	-	-	204,532	168,856	42,318	211,174	103.25%
Domestic Bin Collection	2,458,208	-	-	-	-	2,458,208	1,971,743	552,351	2,524,094	102.68%
Kerb Side Collections	104,000	-	-	-	-	104,000	90,026	-	90,026	86.56%
Tip Recharge Domestic Bin Collection	472,500	-	-	-	-	472,500	451,713	-	451,713	95.60%
Transfer Station	1,613,200	-	-	-	-	1,613,200	1,285,094	201,241	1,486,335	92.14%
Tip Recharge Transfer Station	325,520	-	-	-	-	325,520	249,920	50,590	300,510	92.32%
Expenditure	5,208,917	-	-	-	-	5,208,917	4,242,278	846,499	5,088,777	97.69%
(Profit)/Loss	(1,359,373)	-	-	-	-	(1,359,373)	(2,398,686)	846,499	(1,552,187)	

Reconciliation of waste charge in line with Part 11.5 Division 2 Local Government Act NT.

Expenditures not included in reconciliation are waste related depreciation, overheads and capital works.



Reviewed By: Acting Finance Manager



Approved By: Chief Executive Officer

Section 2

Financial Results

2.9 - Commercial Leases as at 31 May 2017

Commercial Leases

	Original Budget	First Budget Review	Second Budget Review	Third Budget Review	YTD Budget Revisions	Total Budget (inc. Revisions)	YTD Actuals	Commitment	Total YTD Actuals plus Commitments	%
Income										
Library Services	(96,636)	-	(6,100)	-	(6,100)	(102,736)	(105,889)	-	(105,889)	103.07%
Aquatic Centre	(95,804)	-	-	-	-	(95,804)	(86,601)	-	(86,601)	90.39%
Civic Centre	(189,131)	-	-	-	-	(189,131)	(173,079)	-	(173,079)	91.51%
Income	(381,571)	-	(6,100)	-	(6,100)	(387,671)	(365,569)	-	(365,569)	94.30%
Expenditure										
Library Services	-	2,500	-	-	2,500	2,500	2,500	-	2,500	100.00%
Aquatic Centre	-	-	-	-	-	-	-	-	-	0.00%
Civic Centre	-	18,000	-	-	18,000	18,000	12,300	-	12,300	68.33%
Expenditure	-	20,500	-	-	20,500	20,500	14,800	-	14,800	72.20%
(Profit)/Loss	(381,571)	20,500	(6,100)	-	14,400	(367,171)	(350,769)	-	(350,769)	

Library Services includes lease held by Mosko's Market

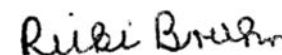
Aquatic Centre includes the lease held by Tang Soo Do. Lease for Movement for Life expired during this financial year

Civic Centre includes leases held by Adult Mental Health and Peter McGrath

Elders Management Fees charged to Civic Centre each month



Reviewed By: Acting Finance Manager



Approved By: Chief Executive Officer

ITEM NUMBER: 13.1.9 Draft Municipal Plan 2017-2022
FROM: Chief Executive Officer
REPORT NUMBER: 8/1211
MEETING DATE: 20 June 2017

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

Summary:

This report proposes adoption of the Draft Municipal Plan 2017-2022 including the Staffing Plan be released for Public Consultation.

RECOMMENDATION

1. THAT Council receives Report Number 8/1211.
2. THAT Council receives and notes the Draft Municipal Plan 2017-2022 as prepared.
3. THAT the Draft Municipal Plan 2017-2022 be released for Public Consultation on Wednesday 21 June 2017 for 21 days in accordance with Section 24(2)(c) of the Local Government Act.

Background:

The requirement for a Municipal Plan is contained within Sections 22 – 24 of the *Local Government Act* as follows:

22 Municipal, Regional or shire plan

- (1) *Each council must have a plan for its area.*
- (2) *The plan for a municipal council is called the municipal plan, for a regional council, the regional plan, and for a shire council, the shire plan.*
- (3) *A council's municipal, regional or shire plan:*
 - (a) *must be accessible on the council's website; and*
 - (b) *must be available for inspection at the council's public office; and*
 - (c) *must be available for purchase at a fee fixed by the council from the council's public office.*

23 Contents of municipal, regional or shire plan

- (1) A municipal, regional or shire plan:
 - (a) must contain:
 - (i) a service delivery plan for the period to which the municipal, regional or shire plan relates; and
 - (ii) the council's budget; and
 - (b) must contain, or incorporate by reference:
 - (i) any long-term, community or strategic plan adopted by the council or a local authority or local board and relevant to the period to which the municipal, regional or shire plan relates; and
 - (ii) the council's long-term financial plan; and
 - (c) must contain, or incorporate by reference, the council's most recent assessment of:
 - (i) the adequacy of constitutional arrangements presently in force for the council under this Act and, in particular, whether they provide the most effective possible representation for the area; and
 - (ii) the opportunities and challenges for local government service delivery in the council's area; and
 - (iii) possible changes to the administrative and regulatory framework for delivering local government services in the council's area over the period to which the plan relates; and
 - (iv) whether possibilities exist for improving local government service delivery by cooperation with other councils, or with government agencies or other organisations; and
 - (d) must define indicators for judging the standard of its performance.
- (2) A council must make or revise an assessment of the matters mentioned in subsection (1)(c) at least once in the council's term and, until the council makes or revises the assessment, the municipal, regional or shire plan is to include the assessment (if any) made during the previous term of the council.
- (3) A municipal, regional or shire plan incorporates a plan or assessment by reference if it refers to the plan or assessment and includes a link or reference to a webpage on which the plan or assessment is accessible.

24 Annual review of municipal, regional or shire plan

- (1) A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.
- (2) Before the council adopts its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) for a particular year, the council must:
 - (a) prepare a draft of the plan (incorporating any proposed revisions); and
 - (b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and
 - (c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and
 - (d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.
- (3) Although the council's budget forms part of its municipal, regional or shire plan, this section does not apply to the adoption of the budget or of amendments to it.
- (4) The adoption of a budget, or of amendments to it, operates to amend the municipal, regional or shire plan so that it conforms with the most recent text of the council's budget.

Please note 24(3) and 24(4) above with reference to the Annual Budget.

Financial Implications:

Funds for advertising in the NT News and Palmerston Sun are within the current budget.

Legislation/Policy:

As per Sections 22-24 of the Local Government Act, indicated above.

Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9922 or email ricki.bruhn@palmerston.nt.gov.au

Schedule of Attachments:

Attachment A: Draft Municipal Plan 2017-2022

Attachment B: Draft Staffing Plan



CITY OF PALMERSTON

MUNICIPAL PLAN

2017-2022



DRAFT



PRETTY PARK

Palmerston - A Place for People

2017 - 2022

MUNICIPAL PLAN

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PUBLIC CONSULTATION AND REVIEW

The Draft 2017/2018 City of Palmerston Municipal Plan is to be exhibited for public consultation for a minimum 21 days as prescribed by Section 24(2)(c) of the Local Government Act. This consultation process commences on 09/06/2017 and concludes at 5.00pm on 30/06/2017.

Public feedback will be considered and presented with the final Municipal Plan for adoption at the next Ordinary Meeting of the City of Palmerston to be held on 04/07/2017.

Members of the public may submit feedback via:

- Email palmerston@palmerston.nt.gov.au
- In writing to the Chief Executive Officer, PO Box 1 Palmerston NT 0831
- Online feedback form – go to Contact Us on Council's website www.palmerston.nt.gov.au



MESSAGE FROM THE MAYOR

Palmerston continues to be a shining light in urban and commercial development in the Northern Territory landscape over the past year. Several new shopping precincts have been completed or near enough. Our City Centre Masterplan has been rewarded with significant commercial development beginning for the first time in many years. Council has equally responded with the implementation of a Multi deck Carpark and associated paid parking strategy. Council has also finalised its

Community Infrastructure Plan and Art Strategy outlining the future needs of the vibrant city.

Palmerston over the next twelve months will see the commissioning of a Regional Shopping Centre, a new Hospital, a new Police station, as well as a new school and childcare facility. I thank the Federal and NT Government for their ongoing commitment to our city.

Palmerston continues to embrace local talent in the Arts, Lifestyle and Culture by providing numerous free

or low cost events, such as Activate, GeekFest, Flicnic and the Warisan Budaya Indonesian Festival.

One exciting challenge over the next year Council will be tackling is the transfer of street lights on Council roads from Power and Water Corporation. This gives Palmerston the opportunity to make investments in more economical and energy efficient infrastructure which can deliver real social and community benefits.

Council's Annual Budget 2017/18 included in this

PALMERSTON OVER THE NEXT TWELVE MONTHS WILL SEE THE COMMISSIONING OF
A REGIONAL SHOPPING CENTRE, A NEW HOSPITAL, A NEW POLICE STATION,
AS WELL AS A NEW SCHOOL AND CHILDCARE FACILITY.

Municipal Plan will see 66% of Palmerston ratepayers see no increase in rates for the third year in a row. With the City Centre becoming a user pay zone, the costs of the new car parking structure will not be borne by ratepayers, whilst allowing Council to continue to maintain and upgrade services in the residential areas with little fiscal impact.

Ian Abbott
Ian Abbott - Mayor

MESSAGE FROM THE CEO



With economic growth and population growth in the Northern Territory beginning to stagnate, the City of Palmerston continues to defy this trend and is delivering its vision as “A Place for People”. The business community has shown confidence in Palmerston which has seen new retail developments open in Bellamack, Rosebery and the rapidly expanding suburb of Zuccoli. The long-awaited Stage 1 of the Gateway Shopping Centre is also nearing completion with the opening expected around September 2017. These developments will create considerable job opportunities and will support the growing population.

We still appear to be on target to reach a population of 40,000 by the year 2020 which will be a significant achievement for both Palmerston and the Northern Territory. Whilst residential growth has slowed, the new suburbs continue to be developed with Council ensuring a high level of public amenity being provided for the enjoyment of all residents. The NT Government has acknowledged the strategic importance of Palmerston which will see the delivery of the Palmerston Regional Hospital during the 2018 calendar year. It is also pleasing to see the construction of the new Palmerston Police Station being brought forward and

developed as a single stage.

Last year saw the completion of the initial projects to come out of the Palmerston City Centre Master Plan being the redevelopment of both Goyder Square and The Boulevard. At a cost of \$15M these projects have set the standard for the future growth and development in the Central Business District. The private sector realises the value of this new amenity and construction works associated with the Boulevard Plaza and Athanasiou Mixed Use Developments are expected to commence shortly. It is also likely the “Bayram Building” in Mansfield Street will be converted from offices to a

98 bed hostel incorporating seminar rooms for both local and international students.

I tasked the Community Development staff with the key role of 'activating' Goyder Square and it is pleasing to see how the community have embraced this area through their support of the many community activities and events held in this area. The Friday night Palmerston & Rural Markets continue to thrive in this new setting and are helping to build a strong community focus in the heart of Palmerston.

Council's decision to resume the management of the Palmerston Recreation Centre created considerable discontent within the community. It has now been determined the Centre will continue to be utilised as a community facility for the delivery of sporting, recreational and community programs, events and services. Our staff are working hard to repurpose the Centre to enable all members of the community to access this facility for a wide range of community purposes. In terms of the 2017/2018 budget, it is always a difficult balancing act to provide a wide range of services, maintain and renew existing infrastructure and complete new capital works, whilst considering the resident's ability to contribute through council rates. This is always a key consideration for Council when approximately 83% of our operating revenue is derived from council rates and waste charges. It is pleasing to report that for the second year in a row, 66% of our residential property owners will not experience an increase in their council rates component. Our other major funding source is through the Financial Assistance Grants provided by the Federal Government to all councils across Australia. The City of Palmerston received \$1.5M during the 2016/2017 financial year with indexation of this allocation being frozen since the 2014 federal budget was announced. I congratulate the Federal Government on their recent decision as part of the 2017/2018 budget to reinstate the indexation factor on these important financial allocations to local government.

In terms of major projects this year, the construction of a new \$13.5M multi-deck carpark facility incorporating 378 carparks will be one of the biggest projects undertaken by the

City of Palmerston. This will be funded through the introduction of paid parking for both on-street and on-grade carparking on council land only throughout the CBD. This development has been planned on a 'user pay' basis and it is not anticipated that rate revenue will be used to fund or maintain this facility. This is a key project for the CBD and in accordance with the implementation of Council's Car Parking Strategy. The rehabilitation of the Archer Landfill Site will continue to be progressed with Stage 2 (the largest stage) expected to be completed during 2017 at a cost of \$4M. This will be funded through the existing Waste Charges which are levied by Council on all residential properties. Once again this is also being funded on a 'user pay' basis.

Council has also requested funding of up to \$2M from the NT Government as a 50% contribution towards a future Seniors/Community Centre in Palmerston. This development is also in accordance with our recently adopted Community Infrastructure Plan which seeks to address the current shortage of community facilities within our growing city. With the 2017/2018 Municipal Plan and Budget being the last to be adopted by the 8th and current council, it is timely to reflect back and consider the changes which have occurred since the council first met in April 2012. It has been an extended term of almost 5½ years with three elected members resigning during the term. One of the key roles for any elected government is to make decisions for the future of their cities. These decisions are scrutinised by the community and the media, however it is important for elected members to follow their visions to improve their cities.

The landscape within Palmerston continues to change and I am confident 2017/2018 will be another exciting year for the City of Palmerston and its residents. I look forward to working with the new elected Council and the Palmerston community to deliver a "Place for People".

Ricki Bruhn
Chief Executive Officer

INTRODUCTION



The Municipal Plan provides the City of Palmerston's strategies over the next five years. This is Council's fifth and final annual revision of the current Municipal Plan, outlining priorities and directions for the next five years 2017-2022.

This Plan stresses cultural vitality, economic prosperity, environmental sustainability and social equality - the Plan's strategic directions focus on four key areas:

- ▶ **Community and Cultural Wellbeing:** This key area covers activities of Council devoted to the wellbeing of our community, including arts and culture, libraries, health and safety, sports and recreation, parks and gardens and family.
- ▶ **Economic Development:** Strategies, programs, support and advocacy initiatives related to the economic vitality of our city are found in this area, including city planning, support for local businesses and tourism, and government liaison.
- ▶ **Environment and Infrastructure:** Roads and transport, drainage, bridges, developer liaison, waste management and Council services related to streetscaping and sustainability are found in this key area.
- ▶ **Governance and Organisation:** Ensuring your Council is run in an efficient, responsible and sustainable manner means that your rates are used in the most appropriate manner. This key area includes responsibility and accountability, finance, human resources, information technology, and a host of continuous improvement and performance measurement initiatives.

This revision of the Municipal Plan follows a number of significant changes introduced in 2012, both in the manner in which our service delivery strategies are articulated, but also in the manner in which Council approaches governance and transparency.

In addition to outlining our strategies, the Municipal Plan provides the City of Palmerston's Annual Business Plan 2017/18, broken down into the categories of People, Systems and Processes, Assets, Service Delivery and Risk. The Annual Budget 2017/18 then outlines how Council intends to finance its operations in a prudent and responsible manner.

The plan was first introduced in 2012, and is a dynamic, working document that will be continuously reviewed and updated to reflect the views of residents. This is the final year of this Plan, as the August 2017 Local Government elections will establish the 9th Council for City of Palmerston.

VISION AND MISSION

VISION "A Place for People"

VALUES
we are
committed to



TEAMWORK

COMMITMENT &
ACCOUNTABILITY



SUSTAINABILITY &
SELF-SUFFICIENCY

QUALITY RESOURCES



A CULTURE OF
CONTINUOUS
IMPROVEMENT

MISSION

The City of Palmerston is committed to:

- ▶ Improving the safety of all our citizens
- ▶ Maintaining our own identity
- ▶ Providing services, facilities and amenities to support the community's needs
- ▶ Developing and maintaining our reputation for being clean and green

We will achieve this through:

- ▶ Delivering to our community high quality value for money services that meet their diverse needs



WHO WE ARE



Palmerston, located 21km south of Darwin, commenced development in 1982 and continues to be one of Australia's fastest growing cities. Palmerston was declared a city on 2 August 2000. The latest Australian Bureau of Statistics population data indicates the population of Palmerston has reached 34,500 as at 30 June 2015.

With an average age of 28, Palmerston's growing population is primarily made up of families. Around 25.8% of the population is under 15 years of age with only 4.1% of the population over 65 years of age. Palmerston has two major shopping complexes (with a further two under construction), various sporting clubs, restaurants, Quest Serviced Apartments, tavern, skate park, cinema and smaller shops.

The City itself has 12 suburbs already

developed - Driver, Gray, Bellamack, Johnston, Woodroffe, Moulden, Durack, Farrar, Gunn, Rosebery, Bakewell, and Marlow Lagoon. The new suburb of Zuccoli is now under construction, along with the new area of Durack Heights. Once these final suburbs have been completed and in-fill opportunities realised, it is estimated the population of Palmerston will be close to 40,000 residents by 2020. Although Palmerston is mainly residential, it also has two light industrial areas - Pinelands and Yarrawonga.

The City's tropical environment is perfect for outdoor living. Palmerston has a wide range of sporting groups. The Palmerston Swimming and Fitness Centre is the home of the swimming pool and offers a gym, aerobics and swimming, as well as martial arts classes.

A multipurpose recreation centre is also located in the City Centre near the Public Library. A new water park operated by the NT Government off University Avenue opened in 2012. Palmerston has over 100 parks, many with playgrounds, shelters and barbeques. Marlow Lagoon is a large recreation area where community and private events are often held.

On Friday nights during the Dry Season, Palmerston's Friday night markets come alive in the City Centre. The markets boast a wide array of delicious international food, as well as craft, fruit and vegetables, and gift items for sale, activities for the kids, and entertainment for the whole family.

STRATEGIC PLANNING FRAMEWORK



The Municipal Plan plays the leading role in Council's Strategic Planning Framework, guiding all other planning and reporting activities. It is based on four Strategic Focus areas which cover the services and responsibilities of Council: Community and Cultural Wellbeing; Economic Development; Environment & Infrastructure; Governance & and Organisation.



1

COMMUNITY &
CULTURAL WELLBEING

1.1 HEALTHY COMMUNITIES

We are committed to providing quality health and family support services to our community

- ✓ Healthy Lifestyle Programs
- ✓ COPAL (Childhood Obesity Prevention and Lifestyle) Programs
- ✓ Support and Advocacy: Families, Youth and Seniors
- ✓ Support and Advocacy: Medical Facilities and Services
- ✓ Support and Advocacy: Disability Access

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
HEALTHY COMMUNITIES	98.99	98.81	97.73	95.78	92.76



1.2 SAFE COMMUNITIES

We are committed to ensuring the safety and security of our community

- ✓ Animal Management
- ✓ Cyclone, Disaster and Emergency Management
- ✓ Regulatory Services
- ✓ Street Lighting
- ✓ Support and Advocacy: Emergency Services
- ✓ Support and Advocacy: Crime Prevention and Law Enforcement
- ✓ Support and Advocacy: Injury Prevention

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
SAFE COMMUNITIES	78.24	80.28	84.93	77.14	74.17

FOCUS: COUNCIL RESPONSIBILITY

FOCUS: COMMUNITY SUPPORT

COMMUNITY RECREATION AND AMENITIES

2016/17 Revised Budget

2017/18 Budget

Activities

Effective provision, management and maintenance of recreational facilities and amenities to the community, such as car parks, public conveniences, parks, gardens and reserves, indoor and outdoor sports facilities and swimming pools, as well as removal of graffiti and repair of vandalism.

\$6,652,318

\$7,363,449

LIBRARY SERVICES

2016/17 Revised Budget

2017/18 Budget

Activities

Provide effective delivery of library services to the community, including the management of Council's local history collection, acquire and manage high quality book stock and reference material, upgrading facilities where appropriate, provide public internet access, and initiatives to increase library usage.

\$1,363,430

\$1,455,501

1.3 ARTS AND CULTURE

We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for

- ✓ Library Programs and Services
- ✓ Events
- ✓ Public Artwork
- ✓ Support and Advocacy: Arts and Culture Programs
- ✓ Support and Advocacy: Community Groups, Events and Attractions



KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
ARTS AND CULTURE	90.47	86.63	111.91	107.45	109.11

1.4 RECREATION

We are committed to providing quality recreation and sporting facilities, parks, gardens, playgrounds and open spaces for the benefit of our community

- ✓ Sporting, Recreational and Leisure Facilities and Programs
- ✓ Walking and Cycling Infrastructure
- ✓ Parks, Gardens and Playgrounds
- ✓ Streetscapes and Open Spaces
- ✓ Support and Advocacy: Increased Recreational Infrastructure



KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
RECREATION	119.13	118.18	114.69	111.82	114.02

FOCUS: COUNCIL RESPONSIBILITY

FOCUS: COMMUNITY SUPPORT

COMMUNITY SUPPORT

Activities

Provision of advocacy, activities, programs and initiatives in support of the community, including Healthy lifestyle, youth multicultural and seniors programs. Facilitation of community engagement through advisory groups, networks and committees. Community support is also provided via community events such as Australia Day celebrations, Carols, citizenship ceremonies, and the administering of the Community Grants Scheme.

2016/17 Revised Budget	2017/18 Budget
\$1,557,032	\$1,651,715

2

ECONOMIC
DEVELOPMENT

FOCUS: COUNCIL RESPONSIBILITY

FOCUS: COMMUNITY SUPPORT



2.1 TOURISM

We are committed to supporting tourism throughout our region

- ✓ Town and Business Signage
- ✓ Accommodation
- ✓ Support & Advocacy: Tourism Organisations and Operators
- ✓ Support & Advocacy: Government Initiatives

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
TOURISM	-	-	85.75	84.25	85.36



2.2 LOCAL BUSINESS AND INDUSTRY

We are committed to ensuring local businesses and industry receive the support they need in order to grow and prosper within our region

- ✓ Transport Infrastructure
- ✓ Local Purchasing and Procurement
- ✓ Support and Advocacy: Government Funding and Initiatives
- ✓ Support and Advocacy: Training and Employment Initiatives
- ✓ Support and Advocacy: Industry Organisations

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
LOCAL BUSINESS AND INDUSTRY	85.63	85.53	85.54	82.92	86.06



2.3 CITY PLANNING

We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community

- ✓ City of Palmerston CBD Master Plan Implementation
- ✓ Public Land Use
- ✓ Support and Advocacy: NT Government Planning and Development Control

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
CITY PLANNING	-	-	89.41	80.22	85.03

REGULATORY SERVICES

Activities

Administer by-laws, support emergency services, provide effective control and regulation of dogs, infringements.

2016/17 Revised Budget 2017/18 Budget

\$922,058 \$887,632

ENVIRONMENT & INFRASTRUCTURE

3

FOCUS: COUNCIL RESPONSIBILITY

FOCUS: COMMUNITY SUPPORT

3.1 ENVIRONMENTAL SUSTAINABILITY

We are committed to actively protecting and enhancing the environmental assets and infrastructure of the City of Palmerston, while supporting local businesses and industry in sustainable land use

- ✓ Climate Change Impact Reduction
- ✓ Greenhouse Emissions Measurement and Reduction
- ✓ Energy and Water Resource Management Initiatives
- ✓ Support & Advocacy: Planning and Development Controls
- ✓ Support & Advocacy: Community Action, Education and Organisations
- ✓ Support & Advocacy: Conservation and Biodiversity



KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
ENVIRONMENTAL SUSTAINABILITY	95.98	95.19	96.93	91.30	93.41

3.2 ASSETS AND INFRASTRUCTURE

We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

- ✓ Roads, Bridges, Footpaths and Car Parking
- ✓ Council Buildings and Facilities
- ✓ Stormwater Infrastructure
- ✓ Support and Advocacy: Traffic Management and Road Safety
- ✓ Support and Advocacy: Territory and Federal Infrastructure and Land



KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
ASSETS & INFRASTRUCTURE	106.65	107.89	107.75	106.65	109.42

3.3 WASTE

We are committed to providing comprehensive and effective waste management services to our community

- ✓ Kerbside Waste Collection and Recycling
- ✓ Hard and Green Waste Facilities
- ✓ Support and Advocacy: Recycling, re-use and minimisation
- ✓ Support and Advocacy: Education initiatives



KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
WASTE COLLECTION & DISPOSAL	129.69	129.94	133.40	129.25	136.45

ENVIRONMENTAL SERVICES AND WASTE MANAGEMENT

	2016/17 Revised Budget	2017/18 Budget
Activities	\$5,473,926	\$5,556,210

Support and advocate activities and initiatives promoting environmental awareness and education in the community. Support for initiatives encouraging the use of renewable energy. Provide effective collection and disposal of domestic waste and green waste, collect recyclable litter, and administer the Archer Waste Transfer Station.

ROADS AND INFRASTRUCTURE

	2016/17 Revised Budget	2017/18 Budget
Activities	\$3,494,142	\$3,769,519

Provide and effectively manage Council infrastructure assets such as bridges, bike and footpaths, kerbing, roadside verges, sealed roads, stormwater infrastructure, floodplain management, street lighting, lawns and trees etc. Maintain Council plant and machinery, carry out construction and maintenance activities of assets.

4

GOVERNANCE &
ORGANISATION

4.1 RESPONSIBILITY

We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

- ✓ Elected Member Accountability to the Community
- ✓ Governance, Strategy, Legislation and Policy
- ✓ Business Planning and Performance Reporting Frameworks
- ✓ Financial Sustainability and Asset Management
- ✓ Risk Management and Workplace Health and Safety

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
RESPONSIBILITY	81.78	84.03	80.93	75.27	80.40



4.2 SERVICE

We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

- ✓ Customer Service Standards
- ✓ Community Engagement and Voter Participation
- ✓ Governance and Participation on Council Advisory Groups
- ✓ Open Government and Transparency Initiatives

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
SERVICE	82.02	82.34	82.00	73.18	76.80

FOCUS: COUNCIL RESPONSIBILITY
FOCUS: COMMUNITY SUPPORT

GOVERNANCE

2016/17 Revised Budget

2017/18 Budget

Activities

Effectively provide appropriate support services and governance training to Elected Members, conduct civic receptions, promote and support voter participation, conduct Council elections every four years, conduct Council meetings, benchmarking activities, disaster recovery, ensure legislative compliance and good governance, corporate planning and reporting, performance management, WHS and risk management.

\$331,026

\$492,588

4.3 PEOPLE

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

- ✓ Human Resources and Workforce Development
- ✓ Training and Development of Elected Members
- ✓ Cost Reduction and Efficiency Initiatives
- ✓ Continuous Improvement, Benchmarking, Research and Innovation



KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
PEOPLE	94.09	94.51	94.38	88.20	88.48

4.4 SYSTEMS

We are committed to ensuring the systems and processes of Council support the organisation in delivering the best possible services to the community

- ✓ Internal Business Processes and Service Levels
- ✓ Financial and Administrative Services
- ✓ Information and Communication Technology Services



KEY PERFORMANCE INDICATOR	2012	2013	2014	2015	2016
SYSTEMS	89.64	92.26	92.69	93.54	93.06

FOCUS: COUNCIL RESPONSIBILITY

FOCUS: COMMUNITY SUPPORT

COUNCIL ADMINISTRATION

Activities

Provide Council operations with effective administrative and support services, including financial management, public relations, customer services, plant management, human resources, training and development, information technology, payroll, workplace health and safety, rates administration, and records management.

2016/17 Revised Budget

2017/18 Budget

\$6,111,272

\$5,577,467



HOW WE MEASURE PERFORMANCE



Primary Performance Indicators: Community Satisfaction Survey

Council is very aware performance is 'in the eye of the beholder', and the satisfaction of the community is the primary measure of performance. No matter how well we think we are doing, it is the community's opinion which matters most.

For this reason, wherever possible there is a survey score for a particular service or activity tied to each outcome. The survey is carried out annually by Roy Morgan Research on behalf of Council beginning in 2012 and the scores are used to determine overall performance of Council with regards to a particular outcome. With roughly 400 telephone interviews conducted to provide

a cross section of ages and suburbs, Council has no ability to influence the analysis of community satisfaction, thus providing an objective outcome the community can rely on. Scores of 100 indicate the community is "satisfied" with the performance of Council.

The next Roy Morgan survey is scheduled to commence in June 2017 with the subsequent data to be included in the City of Palmerston's Annual Report at the end of 2017.

The survey was adjusted in 2014 to more closely align with the Municipal Plan. In some cases, it has been as simple as recalculating responses in past surveys into the corresponding Municipal Plan outcome area – in some cases it has meant asking new questions in the survey. Where the

survey area includes new components, this is identified. These improvements have allowed us to more closely focus on Economic Development in particular. Sadly, it does mean in some instances we have lost the trend over the past three years, but anticipate the added focus on these areas will provide better indication of Community Satisfaction in these areas in the future.

Secondary Performance Indicators: Key Performance Indicators (KPIs)

A large set of KPIs are monitored and reported on internally and included in the Annual Report, helping track specific aspects of its services and activities. This includes financial indicators, asset management indicators, and

so on. Each area of the Municipal Plan has a suite of these KPIs, which are regularly adjusted and reviewed. These KPIs help Council adjust priorities and resources over time to ensure the community satisfaction measured by the Primary Performance Indicators above is appropriately reflected.

Interested in learning more about the City of Palmerston's Municipal Plan?

The public is strongly encouraged to provide feedback regarding this plan. The success of this plan is reliant on it matching the needs and addressing the concerns of the community! Email us at palmerston@palmerston.nt.gov.au, or call 08 8935 9922.

PERFORMANCE TABLE 2012, 2013, 2014, 2015 AND 2016

		2012	2013	2014	2015	2016
	Sample size	401	407	402	400	
	Projected population over 18	18,677	18,678	19,588	19,588	
1.1	HEALTHY COMMUNITIES	97.09	98.69	97.73	95.78	92.76
1.2	SAFE COMMUNITIES	84.35	86.79	84.93	77.14	74.17
1.3	ARTS AND CULTURE	110.47	109.70	111.91	107.45	109.11
1.4	RECREATION	119.13	118.18	114.69	111.82	114.02
2.1	TOURISM	n/a	n/a	85.75	84.25	85.36
2.2	LOCAL BUSINESS AND INDUSTRY	85.63	85.53	85.54	82.92	86.06
2.3	CITY PLANNING	n/a	n/a	89.41	80.22	85.03
3.1	ENVIRONMENTAL SUSTAINABILITY	95.98	95.19	96.93	91.30	93.41
3.2	ASSETS AND INFRASTRUCTURE	110.61	111.79	107.75	106.65	109.42
3.3	WASTE	129.69	129.94	133.40	129.25	136.45
4.1	RESPONSIBILITY	83.89	82.74	80.93	75.27	80.40
4.2	SERVICE	82.02	82.34	82.00	73.18	76.80
4.3	PEOPLE	94.09	94.51	94.38	88.20	88.48
4.4	SYSTEMS	89.64	92.26	92.69	93.54	93.06



ANNUAL BUSINESS PLAN 2017/18

The Annual Business Plan 2017/18 outlines service delivery plans in line with Council strategy for the coming year, as well as a number of items required under Northern Territory Government legislation. These include:

- ▶ An assessment of the adequacy of constitutional arrangements presently in force for the Council under the Local Government Act and in particular, whether they provide the most effective possible representation for the area;
 - ▶ An assessment of the opportunities and challenges for service delivery in the City of Palmerston;
 - ▶ Any changes to the administrative and regulatory framework for delivering Council services in the area;
 - ▶ An assessment of whether possibilities exist for improving Local Government service delivery by cooperation with other councils, or with government agencies or other organisations;
 - ▶ A set of financial indicators for judging the standard of Council's performance, which complement the Community Satisfaction survey indicators.
- Further information is available on Council's website at www.palmerston.nt.gov.au.



KEY AREAS

THE ANNUAL BUSINESS PLAN IS SET OUT IN FIVE KEY AREAS:



PEOPLE

A description of the governance structure of Council, the roles and responsibilities of Aldermen, Deputy Mayor, and Mayor, and a review of the system of representation in place for the City of Palmerston are all found here. This section also provides a description of allowances provided to Elected Members, a description of the role of the CEO, and a brief description of Council's organisational structure.



SYSTEMS AND PROCESSES

Running a Council effectively means ensuring the systems and processes used by staff are reviewed, documented, amended and maintained. The City of Palmerston is dedicated to continuously improving its systems.



ASSETS

Council is responsible for the upkeep and maintenance of a significant amount of community assets – parks, playgrounds, community halls, stormwater infrastructure etc. This section details Council's capital works budget and works program for 2017/2018.



SERVICE DELIVERY

From libraries and pools to irrigating parks and cleaning up after cyclones, a modern city in the Northern Territory offers a wide number of services. This area of the plan provides information regarding budgets for service delivery across Council activities.



RISK

The City of Palmerston is faced with a number of opportunities and challenges moving into the future. This section details some of these, with a particular focus on financial sustainability and its effect on rating strategies for the 2017/18 year. This section also provides the impact of the 2017/18 budget on Council's financial performance indicators.



PEOPLE



Shown in the photograph above are, from left to right: (back) Alderman Andrew Byrne, Alderman Paul Bunker, Alderman Athina Pascoe-Bell, (bottom row) Alderman Seranna Shutt, Mayor Ian Abbott and Deputy Mayor Sue McKinnon.

Our Council

In accordance with the Local Government Act, Council is made up of seven Elected Members: a Principal Member holding the title of Mayor, and six elected members holding the title of Alderman.

Each year, Council elects one Alderman to serve as Deputy Mayor for a term of 12 months. At the Council Meeting held on 4 April 2017, Alderman Sue McKinnon was appointed as Deputy Mayor commencing 11 April 2016 for the remainder of the term of this Council, replacing Alderman Seranna Shutt whose 12 month term came to a close. The City of Palmerston operates under a single

(or 'no wards') system with each of the seven elected members representing the entire city. With 18,465 electors as at 2015, this makes a ratio of 1 elected member for every 3,078 electors. Due to the rapid population growth continuing to occur in the city, Council continues to consider dividing the city into wards as impractical.

As the city develops, the potential for large swings in representation quotas makes ensuring an equal distribution of voting quotas extremely difficult. Council completed its 'Review of Constitutional Arrangements' in February 2015 and forwarded the final report to the Minister for Local Government and

Community Services. Council has requested the Minister's consent to:

- ▶ Increase the number of elected representatives (not counting the Mayor) from six to eight;
- ▶ Change the title of the Elected Members from Alderman to Councillor;
- ▶ Pursue changes to Council's municipal boundaries.

On 12 May 2017, the Department of Housing and Community Services informed Council

that the Minister has approved one additional Elected Member, bringing the total to 1 Mayor and 7 Alderman. This will take effect with the Local Government Elections in August 2017.

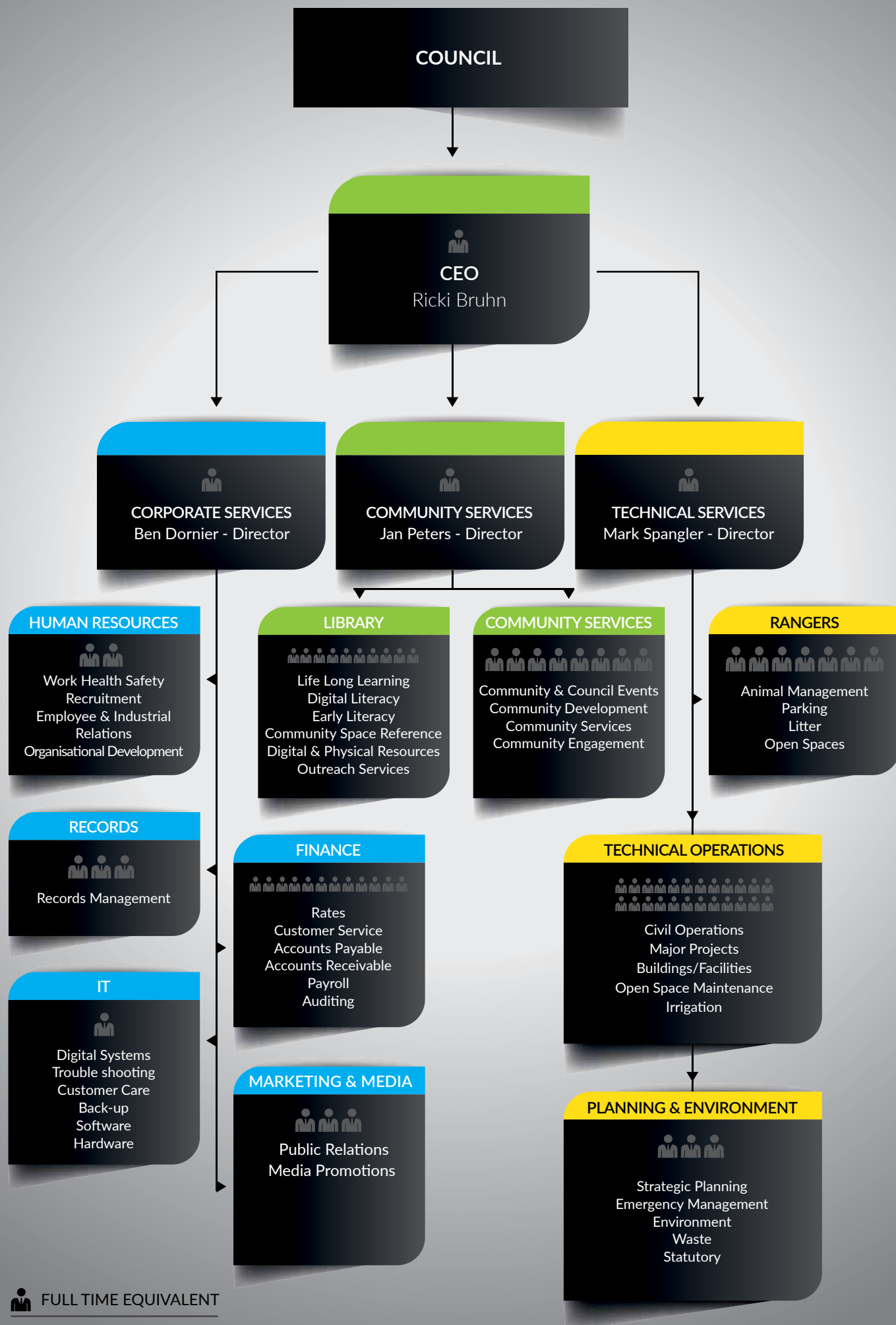
Elected Members are provided with financial support in recognition of the significant amount of work required in representing their community. Council resolved on 19 April 2016 that these allowances be increased to the maximum allowable as set out in the Ministerial Guidelines, shown in the following table:

ALLOWANCE DESCRIPTION	MAYOR	DEPUTY MAYOR	ALDERMAN
Annual Base Allowance	\$85,312.54	\$31,546.25	\$15,343.80
Annual Electoral Allowance	\$22,454.45	\$5,614.79	\$5,614.79
TOTALS	\$107,766.99	\$37,161.04	\$20,958.59
Professional Development Allowance	\$3,653.68	\$3,653.68	\$3,653.68

In addition, Aldermen other than the Mayor or Deputy Mayor are entitled to claim a \$150 extra meeting allowance to a maximum of \$10,229.59. Details of eligibility and restrictions of these meeting allowances, as well as all other Elected Member benefits and entitlements, are outlined in Council Policy EM02 'Elected Members Benefits and Support Policy' available on Council's website.

As per the Local Government Act, Council employs a Chief Executive Officer and delegates a number of authorities under the Act to carry out the day to day functions of Council. The CEO is responsible for the overall administration of Council affairs,

and works closely with Elected Members to ensure Council goals and objectives are met. Approximately 80 staff members operate under the CEO's direction, divided amongst three departments: Community Services, Corporate Services and Technical Services.





GOVERNANCE AND ORGANISATION COMMITTEE

1

CHAIR: Alderman Byrne
MEMBERS: Alderman Byrne,
Alderman Bunker, Alderman Carter,
Deputy Mayor Shutt



ECONOMIC DEVELOPMENT AND INFRASTRUCTURE COMMITTEE

2

CHAIR: Alderman Bunker
MEMBERS: Alderman Bunker,
Alderman Byrne, Alderman McKinnon,
Alderman Pascoe-Bell



COMMUNITY, CULTURE AND ENVIRONMENT COMMITTEE

3

CHAIR: Alderman Shutt
MEMBERS: Alderman McKinnon,
Alderman Pascoe-Bell



SYSTEMS & PROCESSES

We are committed to improvement!

Council continues to work on improving our internal processes and systems. We understand the importance of being able to carry out effective and efficient council operations and the need to ensure our community members receive quality services, consistently and repeatedly. We've made some improvements, and know that we need to continually review and keep improving. Below are a few of the areas we are focused on for the 2017/18 year.

Council Website

Over the coming year, you will notice a brand new website being rolled out. This includes improvements to search functionality, and a service oriented architecture delivering significant improvements to carrying out transactions with Council. Our dream is that all permits, licences, approvals, registrations and interactions involving money will be available online to our community. In addition, reporting issues, making suggestions or complaints, and carrying out information requests to Council will see major improvements. Our Customer Service will of course continue for those who feel more comfortable transacting in person, but for those with busy lives who prefer to interact online, these improvements will dramatically improve efficiency.

Open Data and Council Systems

Like other commercial entities, the City of Palmerston makes use of a number of open data

sets provided by the Federal Government and the Northern Territory Government in order to carry out its operations. Open data makes sense, increasing transparency and efficiency across government. This year will see Council begin participation in providing data sets for use by the community, industry and other tiers of government as well via the National Maps service offered at www.nationalmaps.gov.au. We encourage the public to use this service!

Council will also be updating its primary software systems to the most current versions, which will offer increased mobility and efficiency, better integration with other systems, and reduced use of paper.

Enterprise risk management and Financial Reporting

Following the implementation of the Deloitte Local Government Better Practice Model for improved risk management and internal controls, Council will continue working with its Risk Management and Internal Audit Committee to progress improvements to financial reporting, internal audit functions and enterprise risk.

This year will see improvements to monthly financial reporting, as well as the annual budget development and reporting processes. It will also see the introduction of financial sustainability ratios and targets as Council takes on a loan for works associated with the former Archer waste site – the first time City of Palmerston has carried debt.

ASSETS

Council has a Long Term Infrastructure and Asset Management Plan which is regularly monitored and updated. This plan lays out the strategies for maintaining and developing existing assets, and for providing new assets which meet the needs of the community. Council periodically adjusts this plan as priorities change across the community, and the most recent changes are reflected in the 2017/18 Capital Works budget included in this plan.

Council reviews and updates these plans regularly through assessing asset life cycles, safety, sustainability and levels of service. The financial implications for managing these assets inform Council's Long Term Financial Plan, included at the end of this document. Whilst there will always be community

demand for the provision of new and upgraded assets, it is imperative priority is given to the replacement and renewal of existing assets before considering the construction or purchase of new assets.

Additionally, with finite financial resources, it is also important Council gives consideration to the disposal of surplus or non-performing assets – thereby releasing financial resources to more appropriate asset management activities. Council infrastructure assets rarely deliver 'financial' returns in the form of revenue streams (we do not have toll roads or bridges, and accessing parks, recreation spaces and the library is free), and generally the performance of assets is judged by the amount of community usage they attract.

CAPITAL INCOME	REVISED BUDGET 2016/17	BUDGET 2017/18
Grants, Subsidies, Contributions	\$4,993,567	\$928,380
Profit on Sale of Assets	\$1,884,000	\$30,985
Gifted Assets	\$10,000,000	\$5,000,000
TOTAL	\$16,877,567	\$5,959,365

The breakdown of Council's Capital Works Program for 2017/18 can be found on the following page.

CAPITAL EXPENDITURE	DESCRIPTION	BUDGET 2017/18
Facilities and Structures	Civic Centre Roof Replacement	50,000
	Civic Centre Painting	40,000
	Civic Centre Toilets	10,000
	Depot Office Painting	5,000
	Depot Sheds 1-4 Toilets	12,000
	Driver Shed	15,000
	Recreation Centre Airconditioning	10,000
Parks and Reserves	Lighting Upgrades Parks	50,000
	Playground Refurbishment	200,000
	New Playground Structures	380,120
	Lightning Protection - Irrigation Controllers	10,000
	Replace Irrigation Cabinets	10,000
	Replacement BBQs	10,000
	Replacement Park Seating	10,000
	Annual Irrigation Refurbishment	150,000
	Replace Irrigation Controllers	70,000
	Switchboard Replacement in Parks	20,000
	Marlow Lagoon Pathways	95,000
	Covered Picnic Areas	20,000
	Tree Replacement Program	72,000
	Replace Shade Sails	75,000
	Replace Rubber Softfall in Parks	105,000
	Golden Grove Park Mowing Strip	26,000
	Bellamack Bore Contribution	20,000
	Replace Rusty Park Light Poles	20,000
Roads and Transport	Driveway Replacements	30,000
	Footpath Replacements	60,000
	Roadsign Replacement	15,000
	Cyclepath Replacement	60,000
	Reseal Program	400,000
	Disability Access	50,000
	Reseal Five Ash Lane Carpark	30,000
	Widdup Park Access	30,000
	New Pathways	50,000
	Electronic Speed Limit Signs Driver Ave	10,000
	Traffic Calming and Pedestrian Safety	100,000
	Reconstruction Wallaby-Holtze Rd	678,553
Stormwater Drainage	Culverts, Bridges, Concrete Lined Drains	50,000
	Drainage Upgrades	40,000
	Marlow Lagoon lake outfall drain fence	25,000
Waste Management	Resource Recovery Centre	140,000
	Stage 2 Landfill	4,000,000
	Flack Road Upgrade	100,000
Plant and Machinery	Replacement Fleet Vehicles	180,000
Carparking	New Car Park	15,500,000
GRAND TOTAL		23,033,673

SERVICE DELIVERY



Council provides a wide variety of services to the community, delivered broadly in three areas: Technical Services (engineering, maintenance, animal management and ranger services, development and town planning, roads and stormwater, waste management, car parking), Community Services (library services, community development, community events and promotion, sponsorship and community grants, recreation services and activities, youth, family and seniors support services) and Corporate Services (finance and rates, human resources, IT and communications, legal and corporate services, records management and other general support to other areas of Council). The majority of these council services fall within one of the following three categories:

Ongoing delivery of existing programs and services

Existing services that residents of Palmerston can continue to enjoy and expect in 2017/18 include the Palmerston Library services, community events such as the Palmerston Flicnics, Brekkie in the Park, youth events and senior's week activities. The Community Garden, Palmerston Men's Shed and healthy active lifestyle programs, including the walking programs and exercise station, will continue to be supported by Council. In addition, Council has decided to directly manage the Palmerston Recreation Centre following the ending of the facilities management contract held by the

YMCA, and will deliver increased opportunity and access within the CBD for a broad range of these programs.

A large component of Council service delivery is the ongoing maintenance and management of the city's recreation and leisure facilities, community halls and parks and gardens. Council has ownership and responsibility for over 100 parks which are connected or surrounded by over 110km of footpaths and over 40km of bike paths. Each year Council officers and contractors work hard to maintain these facilities along with the ongoing management of Palmerston's numerous waterways and lakes which require weed harvesting on a regular cycle.

Our waste management services extend past the well-known kerbside rubbish collections to include street cleaning, recycling programs, waste transfer and the annual pre-cyclone clean up.

Our Rangers respond to customer requests and complaints in relation to barking dogs and dog attacks as well as working hard to reunite lost dogs with their owners on a daily basis. Council also issues disability parking permits to provide easier access for residents in need.

Graffiti management, traffic management, signage controls, driveways and verge reimbursements are all part of the long list of ongoing existing services that Council will continue to offer in 2017/2018.

Capital renewal and replacement of existing assets

With the development of new suburbs and with the increasing age of older suburbs, Council is required to invest in the ongoing renewal and replacement of roads and footpaths, stormwater drainage and council facilities. A detailed listing of capital projects has been included under the "Assets" section of the Municipal Plan with the majority of these projects falling under the category of capital renewal and replacement.

New initiative for the introduction of new or upgraded assets and services

New initiatives of Council in 2017/18 are focussing on providing recreational and cultural activities for residents within the CBD via the Palmerston Recreation Centre. Furthermore Council is committed to the roll out of its Car Parking Strategy for the CBD, with pay and display parking having gone into effect on 5 June 2017 and the development of a new 378 bay car parking structure adjacent to the Palmerston Recreation Centre which will assist in managing the growing need for car parking in the city centre.

Operating Revenue 2016/17

This Budget provides an increase from \$30.5M to \$32.2M, in operating revenue, or 5.6%, over the 2016/17 Revised Annual Budget.

\$M	%	TYPE	DESCRIPTION
26.9	83	General Rates and Charges	General rates and waste charges on properties, including residential, commercial and industrial
2.1	6	Grants and Subsidies	Council seeks to attract as much grant funding as possible from other tiers of government, thereby reducing reliance on other revenue streams
0.9	3	Statutory Fees and Charges	Fees and charges received by Council for regulatory functions undertaken, such as animal management and parking infringements
1.5	5	User Fees and Charges	Fees and charges received by Council for various services provided by Council
0.8	3	Investments, Reimbursements and Other Income	Interest received on Council investments, internal cash reserves and deposits, reimbursement for work undertaken, and other income
32.2	100		

Operating Expenditure 2016/17

This Budget provides an increase from \$34.1M to \$36.1M in operating expenditure, or 5.5%, over the 2016/17 Revised Annual Budget.

\$M	%	TYPE	DESCRIPTION
13.9	39	Contractual Expenditure	All contracted works, including parks, gardens, building, roads, irrigations, maintenance, etc
7.2	20	Employee Costs	All labour related expenses such as wages and salaries, allowances, leave entitlements, and employer superannuation
8.8	24	Depreciation	Annual consumption of Council's fixed assets (e.g. infrastructure, equipment, buildings, etc) over their useful lives
2.7	7	Utilities	Power, water and telecommunications
3.5	10	Materials and Other Expenses	Includes expenses not separately classified above such as insurances, postage, government levies, and contributions and donations
36.1	100	<i>Note: Depreciation is removed to reflect actual expenditure elsewhere in this document</i>	

RISKS



OPPORTUNITIES AND CHALLENGES

Street Lighting and Smart Cities

Following a constructive period of negotiation, the Northern Territory Government, Power and Water Corp, and local governments across the Territory have reached agreement for the transfer of street lights to local councils beginning on 1 January 2018. For Palmerston, this will mean greater control over street lighting generally, together with access to more modern and environmentally friendly street light solutions, particularly in the area of energy efficiency. However, it also represents a challenge to Council in ensuring the upkeep and maintenance of street lighting meets the needs of the community.

Because of this, Council has over the past year been building a new financial reserve in order to fund the systems and contracts necessary for Council to begin delivering this service. This will also allow the new Council to make strategic decisions with regards to smart city solutions which may assist in increasing energy efficiency and developing new approaches to asset management and service delivery across the municipality. These decisions will build on the upcoming City of Palmerston Digital Strategy, which offers a holistic and unified approach to harnessing technology trends which can improve the liveability of our city.

Municipal Waste Management

Council's annual Community Satisfaction Survey results continue to identify the services being offered to residents to be exceptional and waste management continues to be a major expense item within the Council Budget. Council was served with the anticipated Pollution Abatement Notice (PAN) by the Environment Protection Authority (EPA) over the previous Archer landfill site in 2015. This PAN requires Council to take a series of actions to manage landfill gases, leachate and rehabilitation/aftercare of the site, and is the first PAN to be issued under new requirements of the EPA. In accordance with Australian Accounting Standard 137 – Provisions, Contingent Liabilities and Contingent Assets a provision for \$8.4M was created at year end 30 June 2016 as a best estimate of the total Archer landfill site rehabilitation. This provision will be utilised as rehabilitation stages are completed and any excess provision will be written back to the profit and loss. Stage one of the rehabilitation was completed in the 2016/17 financial year with a saving of \$812,746. Stage two tender has recently closed and once again is anticipated to be under budget. These savings as well as the increases in waste charges have increased the waste reserve. This positive reserve movement has facilitated the delay in the drawdown of the \$4M loan. The loan will be drawn down in two separate \$2M portions in 2018 and 2019 respectively. This will facilitate a saving in interest as well as assisting in balancing Council's net working capital.

CBD Car Parking

Council has care and control of less than 25% of parking in the city centre – yet these are the most accessible and convenient locations which are vital to maintaining and increasing economic activity in the city. Unfortunately, they have been primarily utilised for all day car parking for office workers and park and ride facilities for organisations outside the municipality. Combined with a current total of 1250 car parks historically waived for buildings in the city centre, this has meant that for many years Council rate payers have been burdened with providing car parking for office buildings which provide none. The effect has been noticeable – finding a park to make a quick trip into the shops has often meant parking well away from the shops. In addition, car parking for buildings which do not provide any has been provided by the rate payers in general rather than the land owner benefitting from these car parks.

Council is taking three approaches in order to ensure that those benefitting from car parking are those who pay for it rather than rate payers in general. These approaches are set out in Council's Car Parking Strategy, which is a part of its City Centre Master Plan. First, Council introduced pay and display parking across the CBD on 5 June 2017, designed to reward short term visitors seeking to visit shops and recreational facilities whilst encouraging all day car parking to move to the outskirts of the city centre.

Second, Council has introduced a Car Parking Shortfall Special Rate for the 2017/18 financial year. Where a building or development has been benefitting from free public car parking rather than providing the necessary car parks under parking generation rates under the Northern Territory Planning Scheme, this special rate collects an annual amount for each parking bay the development has a shortfall for.

Finally, the revenue generated from paid car

parking and the special rate will be set aside for improvements to car parking and general improvements to the City Centre. In the 2017/18 year, these funds will assist in the development of a public car parking structure being built as part of a mixed use residential and commercial development immediately adjacent to the Palmerston Recreation Centre, in line with Council's Car Parking Strategy and City Centre Master Plan and subject to Ministerial approval to borrow funds. This exciting development will provide safe, secure under cover parking which will enhance the experience of visitors to our CBD, while also providing the first residential living options within the CBD.

Collaboration

The City of Palmerston has a long-standing commitment to collaboration with other Councils and other levels of government:

- ▶ Committed to the regular and ongoing dialogue to consider issues with senior executives and Ministers of the NT Government. These high level discussions continue to address common issues with common solutions;
- ▶ Council maintains active membership of LGANT (Local Government Association Northern Territory) and actively participates in all reference groups, working parties and forums created through LGANT;
- ▶ Council participates in TOPROC (Top End Regional Organisation of Councils), with the City of Darwin, Litchfield Council, Belyuen Community Government Council, Wagait Shire Council and the Coomalie Community Government Council to consider Top End issues and facilitate collaboration between those Councils;
- ▶ Council attends ALGA (Australian Local Government Association) meetings and functions to consider and seek solutions to Local Government issues on a national level;

- ▶ Council is an active member of the Common Services Joint Venture together with several neighbouring councils as well as a number of Tasmanian councils, providing access to cost-effective resource sharing and cost recovery initiatives with the potential of generating an alternative revenue stream, assisting in keeping costs down.
- ▶ CEO Ricki Bruhn is Northern Territory Branch President as well as National President of Local Government Professionals Australia, the peak professional association for local government staff.
- ▶ Elected Members and Officers regularly hold meetings with government representatives, attend briefings and discussions in regard to NT Local Government and wider government issues.

the issue of repairing worn out infrastructure. Such issues are frequently referred to as 'intergenerational equity'.

With community infrastructure such as roads, footpaths, and stormwater drainage comprising a major proportion of Council's balance sheets, it is important Council implement appropriate strategies towards the effective upkeep of such assets – so the maintenance and renewal of such assets is fairly and equitably funded from current ratepayers (i.e. general rate income) and future ratepayers (long term loan borrowings).

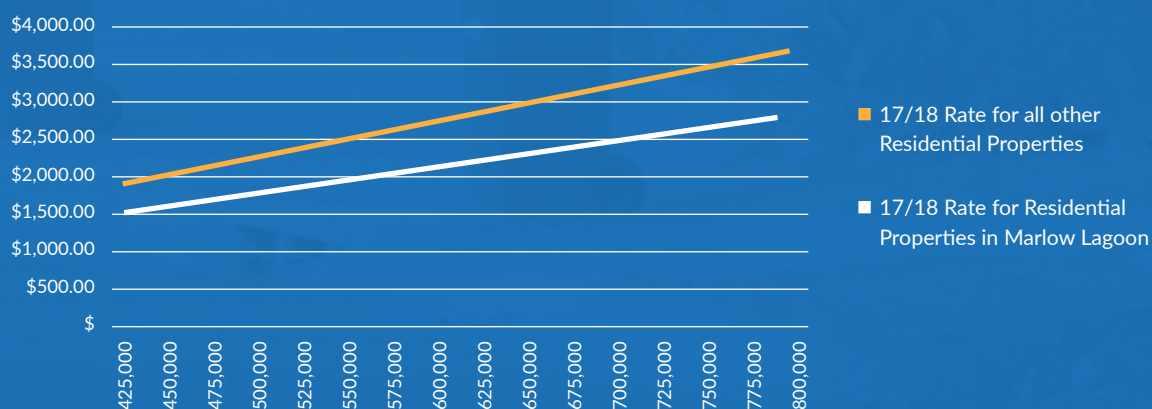
Given the importance of ensuring financial sustainability of Council operations in the longer term, it is a legislative requirement that Council adopt Long Term Financial Plans as part of future planning. The Long Term Financial Plan is designed as a 'high-level' summarised document towards the future planning of Council's financial operations – particularly in relation to key components such as rate movements, service levels, major infrastructure asset replacement/renewal, loan indebtedness and internal cash reserves. Council conducts an annual review of its long term financial plan. The Long Term Financial Plan can be found at the end of the Municipal Plan.

FINANCIAL SUSTAINABILITY

Intergenerational Equity

The City of Palmerston is committed to the principles of financial sustainability and ensuring each generation 'pays their way', rather than any generation 'living off their assets' and leaving it to future generations to address

2017/18 Rates Model



RATING ZONE		BUDGET 2016/17	BUDGET 2017/18*	CHANGE
Residential	Rate on UCV	0.45000%	0.46355%	3.01%
	Minimum Rate	\$1,177	\$1,177	0%
	UCV	\$2,817,675,000	\$2,874,029,500	\$56,354,500
	No of Properties	12,379	12,809	430
	Estimated Income Rates	\$15,975,671	\$16,563,701	\$588,030
Residential Marlow Lagoon	Rate on UCV	0.35097%	0.36152%	3.01%
	Minimum Rate	\$1,177	\$1,177	0%
	UCV	\$121,355,000	\$121,450,000	\$95,000
	No of Properties	249	249	-
	Estimated Income Rates	\$427,785	\$440,880	\$13,095
Residential Waste Charge	Waste Charge 120I/240I	\$510	\$530	\$20.00
	Waste Charge 120I/240I	\$653	\$679	\$26.00
	Waste Charge Unit Complex	\$231.50	\$240	\$8.50
	Estimated Income Waste Charge	\$6,415,290	\$6,682,860	\$267,570
Commercial	Rate on UCV	0.72774%	0.72774%	0%
	Minimum Rate	\$1,177	\$1,191.12	\$14.12
	UCV	\$246,328,000	\$254,696,000	\$8,368,000
	No of Properties	368	402	34
	Estimated Income	\$1,911,224	\$1,966,966	\$55,742
Industrial	Rate on UCV	0.26418%	0.33510%	26.84%
	Minimum Rate	\$1,177	\$1,191.12	\$14.12
	UCV	\$204,587,500	\$204,587,500	\$0
	No of Properties	267	267	-
	Estimated Income	\$648,251	\$784,559	\$136,308
Vacant Land	Rate on UCV	0.45000%	0.46355%	3.01%
	Minimum Rate	\$1,177	\$1,177	0%

*Budget 2017/18 are shown without expected growth, yet figures for 2017/18 did include growth expectations.

Residential Property Example Median Valuation (Residential Properties excl Marlow Lagoon)

RESIDENTIAL PROPERTY UCV \$240,000		RESIDENTIAL PROPERTY UCV \$240,000	
Rates 2016/17	\$1,177	Rates 2017/18	\$1,177
Waste 2016/17	\$510	Waste 2017/18	\$530
TOTAL	\$1,687	TOTAL	\$1,707

Residential Property Example Median Valuation (Marlow Lagoon)

RESIDENTIAL PROPERTY UCV \$480,000		RESIDENTIAL PROPERTY UCV \$480,000	
Rates 2016/17	\$1,685	Rates 2017/18	\$1,735.30
Waste 2016/17	\$510	Waste 2017/18	\$530
TOTAL	\$2,195	TOTAL	\$2,265.30

Change in Residential rates from 2017 to 2018

INCREASE IN RESIDENTIAL RATES FROM 2017 TO 2018	% OF RESIDENTIAL PROPERTIES
\$0	66%
<\$50	32%
>\$50<\$100	2%
>\$100<\$150	0%
>\$150<\$500	0%
>\$500<\$1,000	0%
>\$1,000<\$3,000	0%
	100%

Waste Service Charge

The Council charges a fixed amount for the waste collection service as an annual charge for each allotment of land. Where multiple residential units exist on the allotment of land, then the fee is then multiplied by the number of residential units on each allotment. Where the Council provides, or is willing and able to provide a waste disposal service to land within the Municipal Boundary, pursuant to Section 157 of the Act, the Council will charge a fixed rate for the service as an annual charge for each parcel of land. Where multiple residential units exist on a parcel of land, the fee times the number of residential units on each parcel will be multiplied to give the annual charge.

The Waste Management charge has increased from \$510 to \$530. This increase relates to the Pollution Abatement Notice for 240 Elrondie Avenue as well as an increase in Shoal Bay charges and provision for the CPI Increase. Vacant allotments are not provided or charged a Waste Management charge. The Waste Management charge is levied for the provision of a 120 litre, twice weekly domestic collection and a fortnightly recycling 240 litre bin and free access to the Waste Management Facility for residential purposes in line with Council Policy TECH04. Commercial use of the Waste Management Facility is not supported as there is no direct waste charge against either commercial or industrial properties. The waste management fee amount is calculated on the basis of matching the service delivery costs of providing the waste collection and disposal services to occupied residential properties.

Pensioner Concessions

Eligible pensioners may be entitled to a concession on rates. City of Palmerston receives a listing from Territory Health Services of all the ratepayers eligible for concession at the time of levying the rates.

The rebate is deducted from the rate notice. If a pensioner becomes eligible part way through the rating year they must pay the rates in full to Council and then contact Territory Health Services to obtain a refund.

Contact details for **Territory Health Services** are:

Postal Address: GPO Box 40596 Casuarina NT 0811

TELEPHONE: (08) 8999 2400

FACSIMILE: (08) 8999 2700

Payment of Rates

Payment of rates is either by single instalment or four approximately equal amounts in the months of September, November, January and March. The dates and conditions are printed on the rate notice.

Rates may be paid by any of the following methods:

- ▶ mail, using cheque or credit card;
- ▶ BPAY through your financial institution;
- ▶ internet, using Council's online services;
- ▶ direct debit from a nominated savings or cheque account;
- ▶ In person at the Civic Centre, using cash, EFTPOS, or cheque;

- ▶ Centrepay through regular deductions from Centrelink payment
- ▶ Via phone using Credit Card.

Concessions

Application for concessions of rates and charges will be considered under the provisions of the discretionary concessions of rates and charges provisions of the Local Government Act, Chapter 11, and Part 11.8 and inline with Council's Rate Concession Policy FIN17.

Late Payment of Rates

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard instalments and due dates can contact the Council to discuss alternative payment arrangements. It should be noted interest would still be levied in accordance with the Act under any payment arrangement.

Council's determined penalties for late payments will be imposed in accordance with the provisions of Section 162 of the Local Government Act.

These provisions are the only provisions available to Council to ensure all ratepayers pay promptly. Section 162 of the Act provides that the Council may determine a penalty for the late payment of rates and charges which are to be calculated on a daily basis. Council has determined that the penalty interest rate will remain at 18%.

Should a ratepayer default in payment, all remaining instalments become due and payable.

Sale of Land for Unpaid Rates

Pursuant to Part 11.9 of the Act, if rates have been in arrears for at least three years, Council may sell the land.

Fees and Charges

The schedule of fees and charges can be viewed at the City of Palmerston Civic Centre, as well as on Council's website: www.palmerston.nt.gov.au

Community Support

Council will promote community efforts that enhance and provide revenue alternatives to community taxing through rates for the City of Palmerston. Council will fulfill its responsibilities on matters relating to rating in accordance with relevant legislation, standards, agreements and codes, including:

- ▶ Providing payment of rates in instalments,
- ▶ Providing for the application of rebates and remissions, and
- ▶ Levying fines and interest for late payment of rates.

Council will act as an advocate to attract or attain alternative revenue sources for the City of Palmerston. Council will continue to act as an advocate for the achievement of more adequate levels and more equitable distributions of Territory and Federal grant funding to Local Government.

Council will act as an advocate on behalf of the community and Local Government sector with regard to legislative and policy matters pertaining to rating and other revenue raising powers. Council will have regard to relevant legislation and any other legal requirement in determining the terms and conditions under which it will make available any information contained in its databases and other records. Council will be mindful of the various demographic, social, cultural, and economic attributes of the local community when preparing or distributing information.

Council will seek to provide quality rating information from its databases, in a timely, accessible and user friendly manner. Council will seek to provide rating decisions and fees and charges information in an efficient, effective and timely manner, in accordance with resource availability.

As part of Council's continuous process improvement, all aspects of this policy will be reviewed annually to ensure that the underlying principles as set out herein are best achieved.





BUDGET

2017/2018

Budget Summary

	REVISED 2017 BUDGET	BUDGET 2018	INCREASE %
Operating Revenue	30,916,450	32,282,336	4.4%
Capital Revenue	16,877,567	5,959,365	-64.7%
Total Revenue	47,794,017	38,241,701	-20.0%
Operating Expenditure	34,307,704	36,075,215	5.2%
Capital Expenditure	13,862,008	23,033,673	66.2%
Total Expenditure	48,169,712	59,108,888	22.7%
Less Non Cash Income/Expenditures	(8,402,500)	(8,820,000)	5.0%
Less Gifted Assets	10,000,000	5,000,000	-
Net Surplus/(Deficit)	(1,973,195)	(17,047,187)	-
Transfers to Reserves	9,268,525	20,588,497	-
Transfers from Reserves	11,241,722	20,504,209	-
Budget Balance	1,973,197	(84,288)	-
Income from Borrowing	-	17,500,000	-
Repayment of Borrowing	-	(368,525)	-
Balance Surplus / (Deficit)	2	-	-

City of Palmerston's Budget Summary shows the Operating Revenue expected to be derived from sources relating to Council's everyday business operations and Capital Revenue to be received for works on infrastructure assets. Furthermore it outlines the Operating

Expenditure to be utilised for Council's business operations (including depreciation) and capital expenditure for major works on infrastructure. City of Palmerston shows a balanced budget less depreciation and movements from reserves.

Operating Income

DEPARTMENT	DIVISION	REVISED BUDGET 2017	BUDGET 2018
Governance		991,006	714,856
	Office of the CEO	991,006	714,856
Corporate Services		20,073,621	20,360,426
	Finance	435,957	300,000
	Office of the Director Corporate Services	52,000	-
	Rates	19,585,664	20,060,426
Community Services		699,303	686,212
	Arts and Culture	10,000	-
	Community Development	6,855	-
	Events Promotion	1,500	-
	Library Services	674,448	679,712
	Senior Citizens	1,500	1,500
	Youth Services	5,000	5,000
Technical Services		9,152,520	10,520,842
	Animal Management	372,000	392,000
	Aquatic Centre	95,804	-
	CBD Carparking	-	1,408,280
	Civic Centre	189,131	162,333
	Driver Resource Centre	3,600	3,600
	Durack Heights Community Centre	-	1,830
	Gray Community Hall	12,800	16,800
	Office of the Director Technical Services	88,600	43,250
	Parking and Other Ranger Services	170,000	175,000
	Private Works	207,000	110,000
	Recreation Centre	-	31,000
	Roads and Transport	797,215	795,729
	Stormwater Infrastructure	1,920	52,000
	Subdivisional Works	200,000	200,000
	Waste Management	6,568,290	6,682,860
	Odegaard Drive Investment Property	446,160	446,160
GRAND TOTAL		30,916,450	32,282,336

Capital Income

DEPARTMENT	DIVISION	REVISED BUDGET 2017	BUDGET 2018
Corporate Services		1,884,000	30,985
	Office of the Director Corporate Services	1,884,000	30,985
Technical Services		14,993,567	5,928,380
	Roads and Transport	4,743,567	538,380
	Subdivisional Works	10,250,000	5,250,000
	Waste Management	-	140,000
GRAND TOTAL		16,877,567	5,959,365

Operating Expenditure

DEPARTMENT	DIVISION	REVISED BUDGET 2017	BUDGET 2018
Governance		1,142,842	993,722
	Elected Members	331,026	492,588
	Office of the CEO	811,816	501,134
Corporate Services		12,343,722	13,183,162
	Financial Services	1,285,838	1,364,685
	Information Technology	1,063,331	1,120,389
	Office of the Director Corporate Services	8,927,824	9,355,978
	Public Relations and Communications	87,150	375,174
	Rates	303,500	328,900
	Records Management	307,466	263,973
	Customer Services	166,966	153,059
	Human Resources	201,647	221,004
Community Services		2,920,462	3,107,216
	Arts and Culture	155,000	127,000
	Community Development	861,993	839,040
	Events Promotion	313,100	273,300
	Families and Children	112,939	20,000
	Health and Wellbeing Services	60,000	62,500
	Library Services	1,363,430	1,455,501
	Office of the Director Community Services	10,000	272,875
	Senior Citizens	1,500	6,500
	Youth Services	42,500	50,500
Technical Services		17,900,678	18,791,115
	Animal Management	107,539	112,063
	Aquatic Centre	393,292	392,092
	Archer Sports Club	6,977	10,977
	CBD Carparking	-	496,807
	Civic Centre	391,960	419,850
	Depot	58,595	76,795
	Driver Resource Centre	17,732	31,348
	Durack Heights Community Centre	44,950	61,738
	Emergency Operations	161,857	10,000
	Goyder Square	18,000	37,510
	Gray Community Hall	64,517	73,857
	Office of the Director Technical Services	1,358,234	1,214,305
	Open Space	5,408,998	5,559,128
	Parking and Other Ranger Services	652,662	765,569
	Private Works	79,296	87,839
	Recreation Centre	247,297	203,347
	Roads and Transport	2,374,750	2,379,384
	Stormwater Infrastructure	269,000	281,000
	Street Lighting	655,043	905,043
	Waste Management	5,473,926	5,556,210
	Odegaard Drive Investment Property	116,053	116,253
GRAND TOTAL		34,307,704	36,075,215

Capital Expenditure

DEPARTMENT	DIVISION	REVISED BUDGET 2017	BUDGET 2018
Corporate Services		282,346	180,000
	Information Technology	87,000	-
	Office of the Director Corporate Services	195,346	180,000
Community Services		70,000	-
	Community Development	40,000	-
	Library Services	30,000	-
Technical Services		13,509,662	22,853,673
	Aquatic Centre	80,500	-
	CBD Carparking	150,000	15,500,000
	Civic Centre	471,722	100,000
	Depot	25,000	17,000
	Driver Resource Centre	7,000	15,000
	Office of the Director Technical Services	3,289,261	-
	Open Space	1,585,842	1,343,120
	Recreation Centre	-	10,000
	Roads and Transport	3,935,683	1,513,553
	Stormwater Infrastructure	980,000	115,000
	Waste Management	2,984,654	4,240,000
GRAND TOTAL		13,862,008	23,033,673

Council Reserves

	BALANCE as at 01/07/2017	TO RESERVES	FROM RESERVES	BALANCE as at 30/06/2018
Asset Related Reserves				
Property Reserve	898,962	-	-	898,962
Plant and Equipment Reserve	265,847	-	-	265,847
Infrastructure Reserve	3,800,834	-	-	3,800,834
Street Lighting Reserve	921,842	-	-	921,842
	5,887,485	-	-	5,887,485
Other Reserves				
Election Expenses Reserve	232,038	-	-	232,038
Disaster Recovery Reserve	348,143	-	-	348,143
Strategic Initiatives Reserve	500,000	-	-	500,000
Unexpended Grants Reserve	168,054	-	-	168,054
Developer funds in lieu of construction	4,527,227	250,000	-	4,777,227
Community Grants Reserve	100,000	-	-	100,000
Waste Management Reserve	946,494	-	-743,852	202,642
Master Plan Reserve	-	578,140	-	578,140
	6,821,956	828,140	-743,852	6,906,244
TOTAL RESERVE FUNDS	12,709,441	828,140	-743,852	12,793,729

Long-term Financial Plan 2017/18-2021/22

This Long Term Financial Plan is prepared in accordance with section 126 of the Local Government Act. It details the expected activities commencing in the 2017/18 year and concluding in the 2021/22 year.

Major Initiatives

The plan includes:

- ▶ Allowing for a growth in the rate base of approximately 200 properties per annum
- ▶ Increasing the existing number of staffing positions within the organisation with the ability to change functions should specific needs be identified
- ▶ Continuing to maintain an extensive array of parks and reserves as irrigated and well maintained public spaces
- ▶ Ensuring that properties leased by Council maintain commercial returns
- ▶ Ensuring the Council's IT system remains secure and up to date
- ▶ Maintain the extensive playgrounds that are established (and being established) throughout the City
- ▶ Continue to maintain the primary buildings of Council – Civic Centre, Recreation Centre and Public Library

- ▶ To achieve the outcomes as identified with the Council's Municipal Plan

Management of Infrastructure

The Council currently manages an inventory of assets to the value of approximately \$360M. These assets include land and buildings, roads, bridges, kerbing and footpaths, parks, gardens and irrigation systems, plant and furniture and library materials.

Council maintains an extensive network of roads, which will require additional resources into the future with age and also maintaining where there have been ongoing issues with various sections. This plan anticipates an increase in road resealing and the need to repair specific sections of roads.

Footpath repair is also an issue for Council where they have been installed and now extensive building activity is occurring and causing damage to these areas through the movement of heavy transport.

Although nearly all maintenance activities are currently undertaken by the private sector, as Council maintains only a day labour workforce, tasked with smaller maintenance type activity across specific areas including the CBD. Cleaning operations will continue to be undertaken by the private sector by way of period contracts. Other assumptions are included below:

ITEM	INCREMENT 2019-2021	INCREMENT 2022
Rates	200 properties	150 properties
Statutory charges	1.0%	1.0%
User charges	1.0%	1.0%
Grants, subsidies and contributions	0.0%	0.0%
Other income	1.0%	1.0%
Employee costs	2.0%	2.0%
Professional Services	1.0%	1.0%
Auditor's Remuneration	1.0%	1.0%
Operating Lease Rentals	1.0%	1.0%
Energy	2.0%	2.0%
Materials and Contractors	1.0%	1.0%
Elected Members Expenses	0.5%	0.5%
Legal Expenses	0.5%	0.5%
Other Expenses	1.0%	1.0%

THIS LONG TERM FINANCIAL PLAN IS PREPARED IN ACCORDANCE WITH SECTION 126 OF THE LOCAL GOVERNMENT ACT. IT DETAILS THE EXPECTED ACTIVITIES COMMENCING IN THE 2017/18 YEAR AND CONCLUDING IN THE 2021/22 YEAR.



City of Palmerston Profit and Loss 2017-2022

	ACTUAL 2015	ACTUAL 2016	REVISED BUDGET 2017
INCOME			
Rates	21,723,750	24,608,512	26,120,154
Statutory charges	162,591	158,095	188,000
User charges	1,194,684	1,232,788	1,215,347
Grants, subsidies and contributions	2,883,463	3,235,393	2,626,833
Investment income	1,152,556	1,154,651	866,934
Other income	265,867	620,214	149,182
TOTAL INCOME	27,382,911	31,009,653	31,166,450
EXPENSES			
Employee costs	(6,729,842)	(7,384,937)	(7,069,458)
Professional Services	(1,269,181)	(547,425)	(670,942)
Auditor's Remuneration	(34,882)	(33,822)	(32,000)
Bad and Doubtful Debts	(3,788)	(1,400)	-
Operating Lease Rentals	(116,369)	(143,344)	(198,940)
Energy	(1,081,717)	(1,116,595)	(1,303,810)
Materials and Contractors	(11,413,656)	(12,292,376)	(11,653,377)
Depreciation, amortisation and impairment	(8,134,394)	(9,019,834)	(8,402,500)
Elected Members Expenses	(241,958)	(257,695)	(294,296)
Legal Expenses	(153,449)	(69,777)	(69,500)
Landfill Rehabilitation	-	(8,580,541)	-
Other Expenses	(3,728,730)	(3,780,939)	(4,622,881)
Finance Charges PAN/Parking Structure	-	-	-
TOTAL EXPENSES	(32,907,966)	(43,228,685)	(34,317,704)
OPERATING SURPLUS / (DEFICIT)	(5,525,055)	(12,219,032)	(3,151,254)
Net gain (loss) on disposal or revaluation of assets	(2,371,745)	(370,537)	34,000
Amounts received specifically for new or upgraded assets	-	-	4,743,567
Physical resources received free of charge	3,029,867	12,548,115	10,000,000
"NET SURPLUS / (DEFICIT)			
transferred to Equity Statement"	(4,866,933)	(41,454)	11,626,313
Other Comprehensive Income			
Gain on revaluation of infrastructure, property, plant and equipment	41,682	-	-
Total Other Comprehensive Income	41,682	-	-
TOTAL COMPREHENSIVE INCOME (LOSS)	(4,825,251)	(41,454)	11,626,313

DRAFT BUDGET 2018	PLAN 2019	PLAN 2020	PLAN 2021	PLAN 2022
26,909,566	27,063,365	27,745,156	28,381,778	28,290,546
193,000	194,930	196,879	198,848	200,837
2,293,413	2,915,528	2,926,488	2,937,558	2,948,738
2,337,697	2,337,697	2,337,697	2,337,697	2,337,697
746,160	462,781	475,025	497,846	524,493
52,500	53,025	53,555	54,091	54,632
32,532,336	33,027,327	33,734,800	34,407,817	34,356,943
(7,344,035)	(7,490,916)	(7,640,734)	(7,793,549)	(7,949,420)
(720,942)	(728,151)	(735,433)	(742,787)	(750,215)
(32,000)	(32,320)	(32,643)	(32,970)	(33,299)
-	-	-	-	-
(206,300)	(208,363)	(210,447)	(212,551)	(214,677)
(1,260,422)	(1,285,630)	(1,311,343)	(1,337,570)	(1,364,321)
(12,214,373)	(12,336,517)	(12,459,882)	(12,584,481)	(12,710,326)
(8,820,000)	(8,139,000)	(7,967,800)	(7,928,200)	(7,799,600)
(357,959)	(359,749)	(361,548)	(363,355)	(365,172)
(61,500)	(61,808)	(62,117)	(62,427)	(62,739)
-	-	-	-	-
(4,814,520)	(4,862,665)	(4,911,292)	(4,960,405)	(5,010,009)
(243,164)	(743,005)	(778,807)	(686,629)	(618,059)
(36,075,215)	(36,248,124)	(36,472,045)	(36,704,923)	(36,877,837)
(3,542,879)	(3,220,798)	(2,737,244)	(2,297,106)	(2,520,894)
30,985	-	-	-	-
678,380	269,190	269,190	269,190	269,190
5,000,000	5,000,000	5,000,000	3,000,000	-
2,166,486	2,048,392	2,531,946	972,084	(2,251,704)
-	-	-	-	-
-	-	-	-	-
2,166,486	2,048,392	2,531,946	972,084	(2,251,704)

City of Palmerston Cash Flow 2017-2022

	ACTUAL 2015	ACTUAL 2016	REVISED BUDGET 2017
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates - general and other	21,502,833	24,599,260	26,120,154
Fees and other charges	1,330,467	1,357,624	1,375,280
Investment receipts	1,498,983	1,243,775	780,241
Grants utilised for operating purposes	2,885,406	3,235,393	2,626,833
Other operating receipts	97,313	554,268	146,198
Payments			
Employee Costs	(6,572,009)	(7,266,618)	(7,069,458)
Contractual services and materials	(17,463,285)	(17,621,702)	(14,222,865)
Other operating payments	(393,209)	(434,861)	(4,576,652)
Finance payments	125,152	500,496	-
Net Cash provided by (or used in) Operating Activities	3,011,561	6,167,635	5,179,731
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Amounts specifically for new or upgraded assets	-	-	4,743,567
Sale of replaced assets	25,000	64,314	34,000
Sale of investment property	-	-	-
Net disposal of investment securities	13,000,000	-	-
Sale of real estate developments	-	-	-
Repayments of loans by community groups	-	-	-
Distributions received from associated entities	-	-	-
Payments			
Expenditure on renewal/replacement of assets	(6,020,534)	(11,658,833)	(13,723,388)
Expenditure on new/upgraded assests	-	-	-
Purchase of investment property	(6,611,463)	-	-
Net purchase of investment securities	-	(5,000,000)	(1,000,000)
Development of real estate for sale	-	-	-
Loans made to community groups	-	-	-
Capital contributed to associated entities	-	-	-
Net Cash provided by (or used in) Investing Activities	393,003	(16,594,519)	(9,945,821)
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts			
Proceeds from Borrowings PAN	-	-	-
Proceeds from Borrowings Parking	-	-	-
Payments			
Repayments of Borrowings PAN	-	-	-
Repayments from Borrowings Parking	-	-	-
Repayment of Finance Lease Liabilities	-	-	-
Net Cash provided by (or used in) Financing Activities	-	-	-
Net Increase (Decrease) in cash held	3,404,564	(10,426,884)	(4,766,090)
Cash and cash equivalents at beginning of period	12,106,050	15,510,614	5,083,730
Cash and cash equivalents at end of period	15,510,614	5,083,730	317,640

DRAFT BUDGET 2018	PLAN 2019	PLAN 2020	PLAN 2021	PLAN 2022
26,909,566	27,063,365	27,745,156	28,381,778	28,290,546
2,436,685	3,048,249	3,060,900	3,073,678	3,086,583
671,544	416,503	427,522	448,062	472,044
2,337,697	2,337,697	2,337,697	2,337,697	2,337,697
51,450	51,965	52,484	53,009	53,539
(7,344,035)	(7,490,916)	(7,640,734)	(7,793,549)	(7,949,420)
(14,853,496)	(15,012,538)	(15,173,412)	(15,336,141)	(15,500,749)
(4,766,375)	(4,814,039)	(4,862,179)	(4,910,801)	(4,959,909)
(243,164)	(743,005)	(778,807)	(686,629)	(618,059)
5,199,872	4,857,281	5,168,628	5,567,104	5,212,272
678,380	269,190	269,190	269,190	269,190
30,000	30,000	30,000	30,000	30,000
-	-	-	-	-
-	1,000,000	500,000	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(22,803,336)	(6,533,455)	(3,277,335)	(3,102,005)	(2,985,221)
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(22,094,956)	(5,234,265)	(2,478,145)	(2,802,815)	(2,686,031)
2,000,000	2,000,000	-	-	-
15,500,000	-	-	-	-
(35,192)	(214,886)	(929,772)	(876,050)	(822,329)
(333,333)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
-	-	-	-	-
17,131,475	785,114	(1,929,772)	(1,876,050)	(1,822,329)
236,391	408,131	760,711	888,239	703,912
317,640	554,031	962,162	1,722,873	2,611,112
554,031	962,162	1,722,873	2,611,112	3,315,024

City of Palmerston Balance Sheet 2017-2022


	ACTUAL 2015	ACTUAL 2016	REVISED BUDGET 2017
ASSETS			
Current Assets			
Cash and cash equivalents	15,510,614	5,083,730	317,640
Trade and other receivables	1,394,444	1,414,400	2,234,108
Other financial assets	7,500,000	12,500,000	13,500,000
Non current assest held for sale	-	2,547,748	1,612,748
TOTAL CURRENT ASSETS	24,405,058	21,545,878	17,664,496
Non-current Assets			
Financial Assets	-	-	-
Investment Property	6,611,463	6,529,825	6,600,000
Infrastructure, Property, Plant & Equipment	351,155,459	359,776,776	370,096,284
Other Non-current Assets	736,287	4,401,123	1,541,123
TOTAL NON-CURRENT ASSETS	358,503,209	370,707,724	378,237,407
TOTAL ASSETS	382,908,267	392,253,602	395,901,903
LIABILITIES			
Current Liabilities			
Trade and Other Payables	3,094,002	3,880,099	4,481,451
Borrowings PAN	-	-	-
Borrowings Parking	-	-	-
Provisions	643,427	1,869,906	5,423,800
Other Current Liabilities	-	-	-
Liabilities relating to non current assests held for sale	-	-	-
TOTAL CURRENT LIABILITIES	3,737,429	5,750,005	9,905,251
Non-current Liabilities			
Trade and Other Payables	-	-	-
Borrowings PAN	-	-	-
Borrowings Parking	-	-	-
Provisions	437,678	7,811,891	2,692,637
Other Current Liabilities	-	-	-
TOTAL NON-CURRENT LIABILITIES	437,678	7,811,891	2,692,637
TOTAL LIABILITIES	4,175,107	13,561,896	12,597,888
NET ASSETS	378,733,160	378,691,706	383,304,015
EQUITY			
Accumulated Surplus	134,576,926	140,882,161	147,635,412
Asset Revaluation Reserves	223,487,907	223,487,907	223,487,907
Other Reserves	20,668,327	14,321,638	12,180,696
TOTAL EQUITY	378,733,160	378,691,706	383,304,015

DRAFT BUDGET 2018	PLAN 2019	PLAN 2020	PLAN 2021	PLAN 2022
554,031	962,162	1,722,873	2,611,112	3,315,024
3,031,046	3,557,096	4,095,660	4,657,316	5,245,893
13,500,000	12,500,000	12,000,000	12,000,000	12,000,000
-	-	-	-	-
17,085,077	17,019,258	17,818,533	19,268,428	20,560,917
-	-	-	-	-
6,600,000	6,600,000	6,600,000	6,600,000	6,600,000
395,501,080	388,811,529	389,032,568	387,115,606	382,181,381
200,000	200,000	200,000	200,000	200,000
402,301,080	395,611,529	395,832,568	393,915,606	388,981,381
419,386,156	412,630,787	413,651,100	413,184,034	409,542,298
4,759,933	5,322,616	5,876,877	6,448,864	7,012,944
35,192	214,886	929,772	876,050	822,329
333,333	1,000,000	1,000,000	1,000,000	1,000,000
2,929,484	500,000	500,000	500,000	500,000
-	-	-	-	-
-	-	-	-	-
8,057,942	7,037,502	8,306,649	8,824,914	9,335,273
-	-	-	-	-
1,964,808	3,749,922	2,820,150	1,944,100	1,121,771
15,166,667	14,166,667	13,166,667	12,166,667	11,166,667
300,000	300,000	300,000	300,000	300,000
-	-	-	-	-
17,431,475	18,216,589	16,286,817	14,410,767	12,588,438
25,489,417	25,254,090	24,593,466	23,235,681	21,923,711
393,896,739	387,376,697	389,057,635	389,948,353	387,618,587
158,143,848	151,439,256	152,582,006	152,703,055	149,383,451
223,487,907	223,487,907	223,487,907	223,487,907	223,487,907
12,264,984	12,449,534	12,987,721	13,757,391	14,747,229
393,896,739	387,376,697	389,057,635	389,948,353	387,618,587



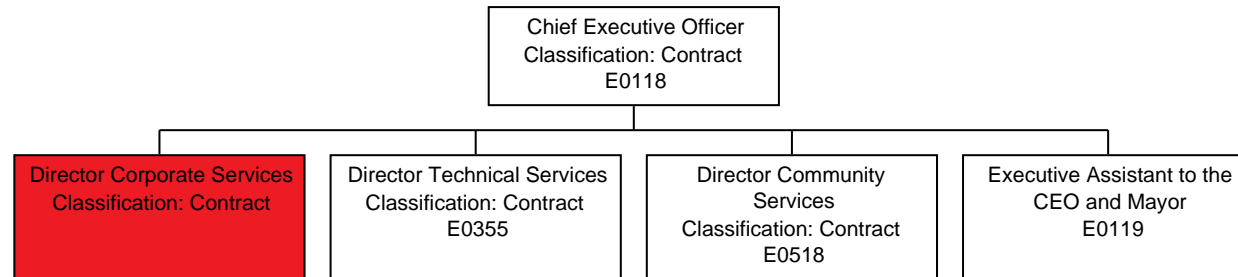
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Executive 2018



Superannuation of 9.5 percent in accordance with the Superannuation Guarantee Administration Act 1992 and the Superannuation Guarantee Charge Act 1992 forms an additional component of employee's remuneration. Further as per Enterprise Agreement City of Palmerston will match up to an additional 2% superannuation contribution.

Annual Leave Provision is required by Australian Accounting Standard 119 which directs that when an employee has rendered service to an entity during an accounting period, the entity shall recognize the undiscounted amount of short-term employee benefits expected to be paid in exchange for that service.

Long Service Leave Provision is legislated by the same accounting standard and comprises both a long-term and short-term component. The short-term provision is included in the short-term provision while the long-term employee benefits, if not expected to be settled wholly before twelve months after the end of the annual reporting period in which the employees render the related service forms part of long term liabilities.

Year on Year Comparison

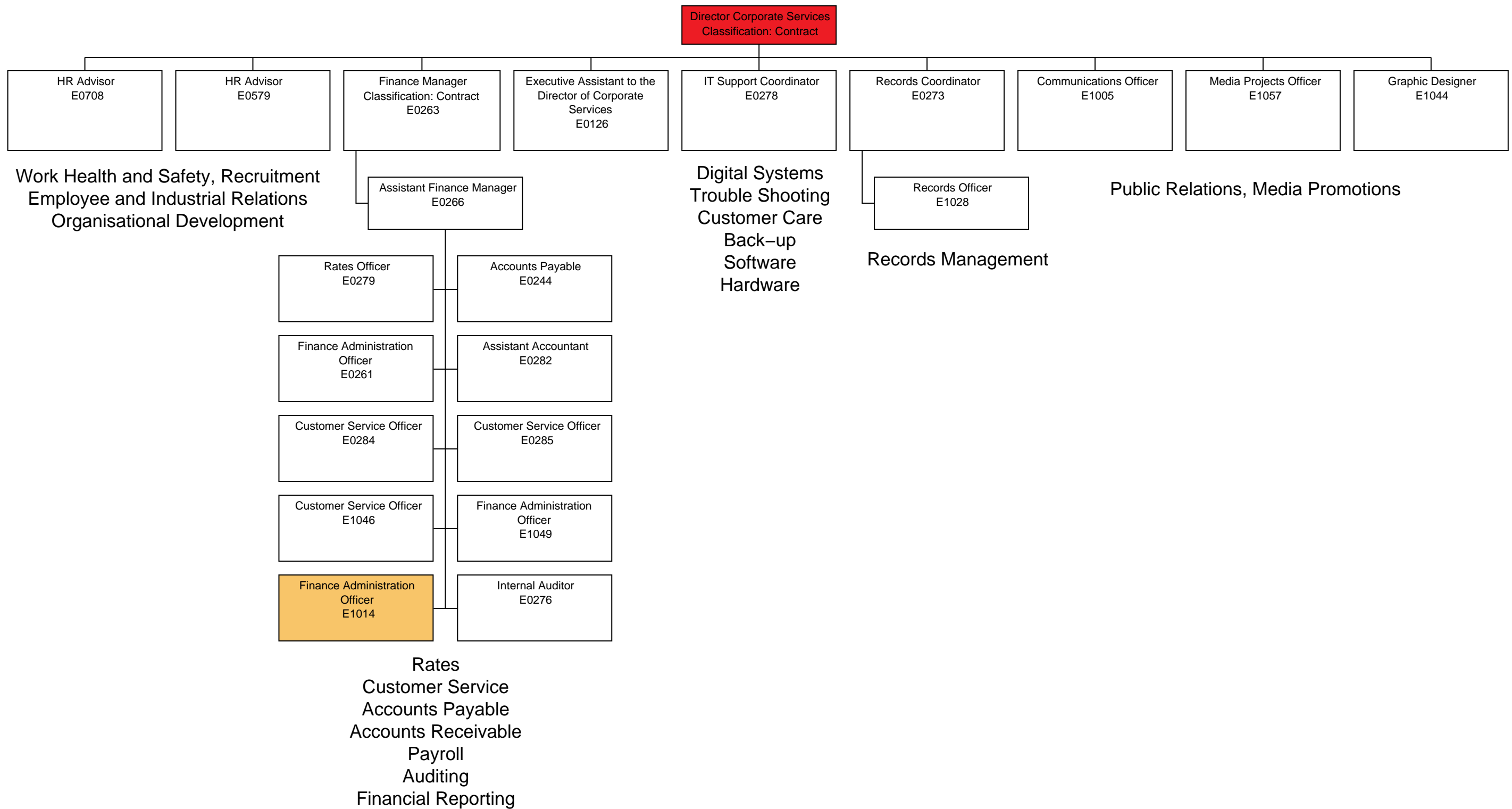
Account Name	Actual 2016	Rev Budget 2016	Forecast Actual 2017	REV BUDGET 2017	DRAFT Budget 2018
Total Salary Cost	6,949,730	6,505,476	7,148,717	6,486,087	6,914,980
% increase year on year to actual expenditure			0.03%		-0.03%

Year on year comparison includes Salaries, employee allowances, annual leave, long service leave, superannuation and temp staff employed through agency.

Part Time
Casual
Vacant

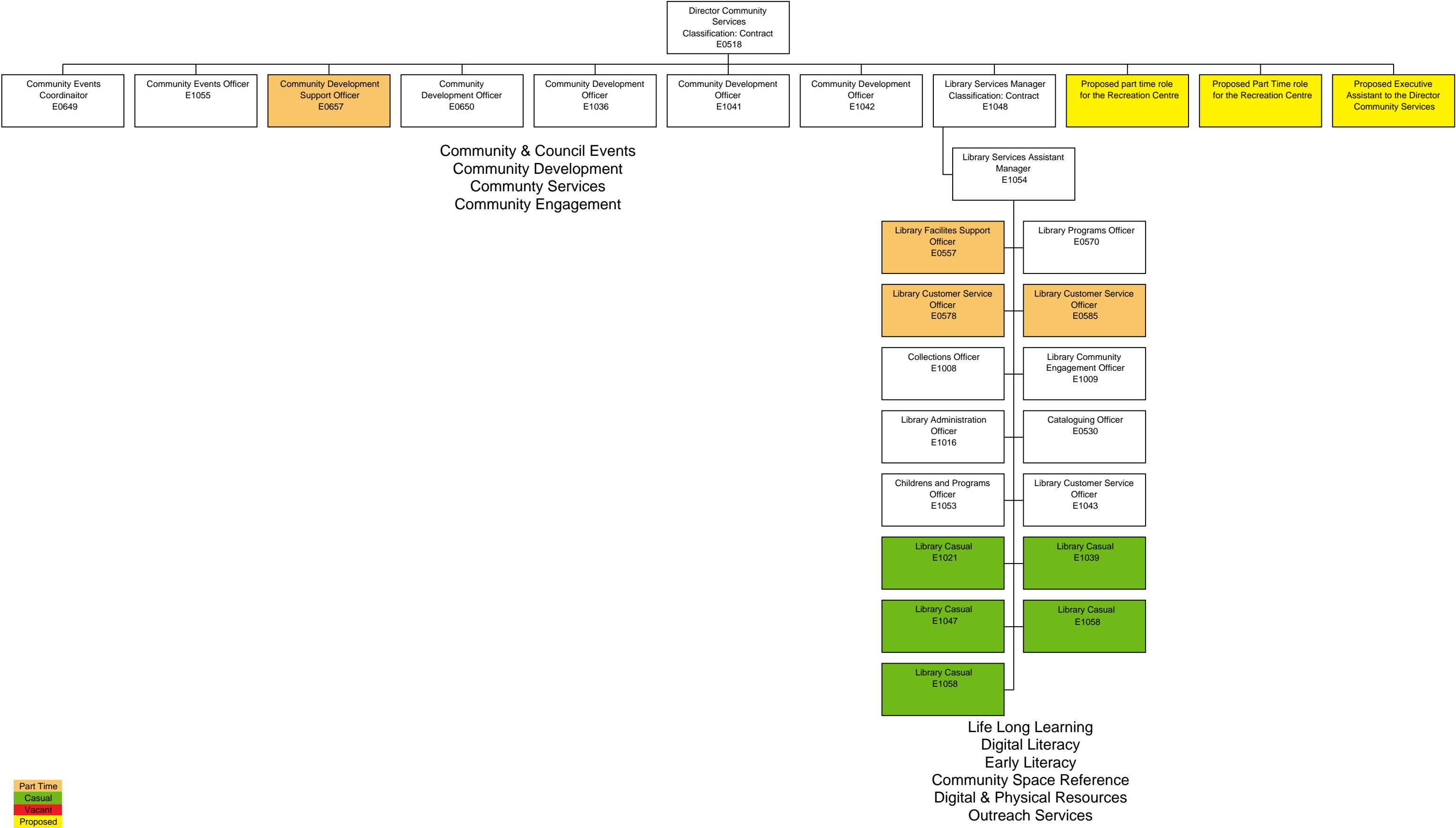
Corporate Services 2018

ATTACHMENT B



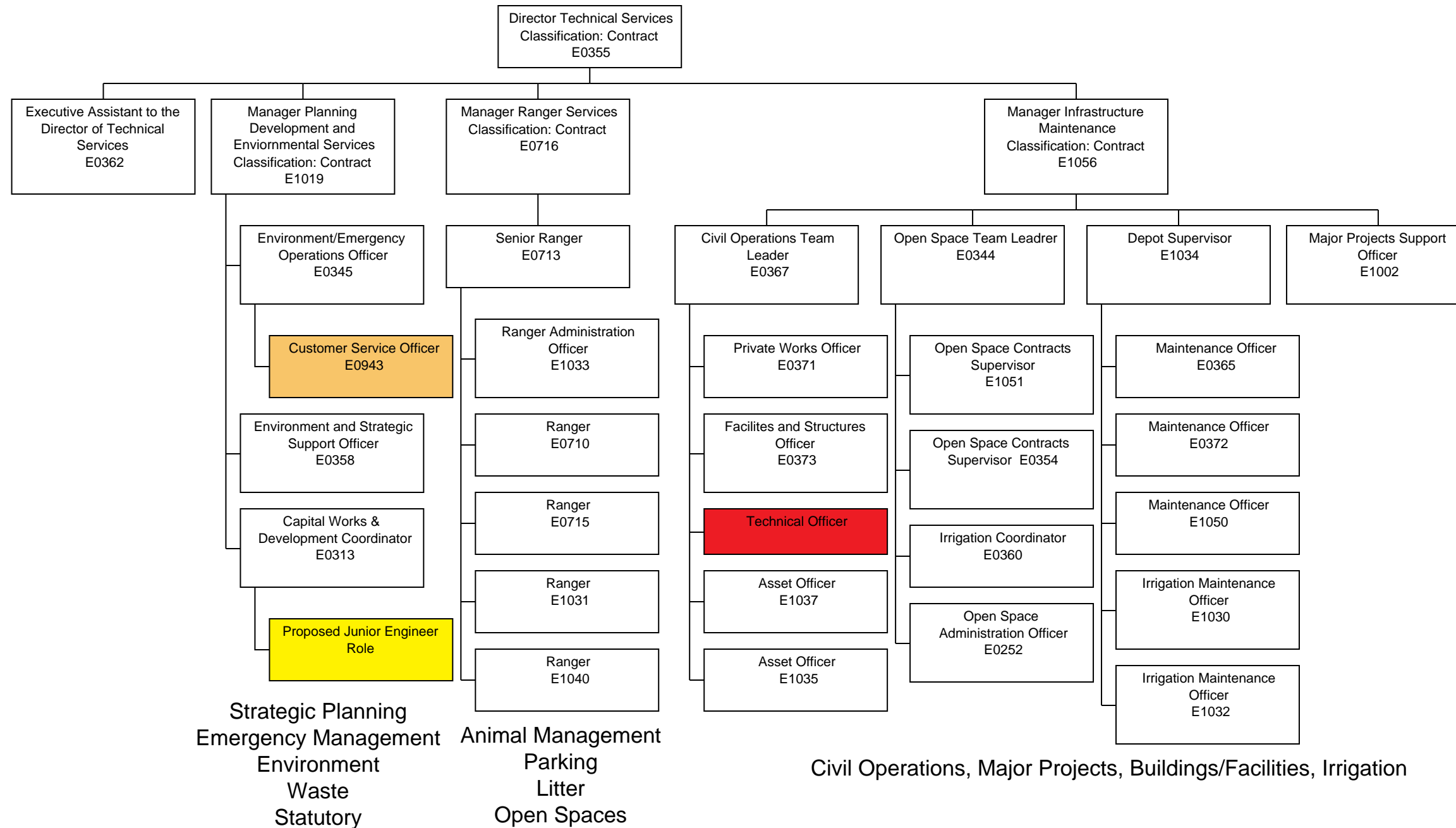
Part Time
Casual
Vacant

Community Services 2018



Technical Services 2018

ATTACHMENT B



Part Time
Casual
Vacant
Proposed

ITEM NUMBER: 15.1 Response to Previous Public Questions from Council Meeting held 6 June 2017

FROM: Director of Technical Services

REPORT NUMBER: 8/1204

MEETING DATE: 20 June 2017

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

Summary:

At the Ordinary Meeting of Council held on Tuesday 6 June 2017, the Chair took two questions on notice during the 'Public Question Time' section.

RECOMMENDATION

THAT Council receives Report Number 8/1204.

General:

At the Ordinary Council meeting held on 6 June 2017, the Chair took the following question on notice.

Question asked by Ms Maryanne Muller of Moulden:-

"Is there any development happening in Moulden for families – any playgrounds, shade, barbeques and landscaping in Moulden for ratepayers with young families and does Council offer a program to provide residents with trees to plant on verges?"

Answer:

In this year's program Council installed a new shade sail over play equipment and irrigation upgrades in Lindsay Park. In next year's program (2017/18) irrigation along the cyclepath on Elrundie Avenue is, subject to Council adopting the Draft Capital Works Program, to be installed.

Council does not currently have a street tree supply program.

Question asked by Ms Bronwyn Simmons of Bakewell:-

"Does Council have a (inaudible) street tree policy?"

Answer:

Council has a "Works on Council Verge" policy which contains information regarding the approval process for residents wishing to plant street trees. The Policy is on Councils website under the tab "Council Policies".

Financial Implications:

Nil

Legislation/Policy:

This response is made in accordance with Council's adopted Public Question Time procedures (18 August 2015).

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9922 or email palmerston@palmerston.nt.gov.au.

Schedule of Attachments:

Nil

