

## CITY OF PALMERSTON

**Notice of Council Meeting**  
**To be held in Council Chambers**  
**Civic Plaza, Palmerston**  
**on Tuesday 30 January 2018 at 6.30pm**



Luccio Cercarelli  
Chief Executive Officer

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

### Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings. The minutes of this Council Meeting will be made available on the Council Website.

### Acknowledgement of Traditional Ownership

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

### 1 PRESENT

### 2 APOLOGIES

### 3 CONFIRMATION OF MINUTES

#### RECOMMENDATION

1. THAT the minutes of the Council Meeting held Tuesday, 12 December 2017 pages 9460 to 9480, be confirmed.
2. THAT the Confidential minutes of the Council Meeting held Tuesday, 12 December 2017 pages 359 to 360, be confirmed.

### 4 OFFICIAL MANAGER REPORT

#### 4.1 Official Manager's Report

M8-8

### 5 REPORT OF DELEGATES

### 6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN

### 7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

## **8** PETITIONS

---

## **9** DEPUTATIONS / PRESENTATIONS

---

## **10** CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

---

## **11** COMMITTEE RECOMMENDATIONS

---

### **11.1 Governance and Organisation**

Nil

### **11.2 Economic Development and Infrastructure**

Nil

### **11.3 Community Culture and Environment**

Nil

### **11.4 Risk Management and Audit Committee Meeting**

THAT the minutes from the Risk Management and Audit Committee meeting held on 13 December 2017, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

#### **11.4.1 Draft FIN28 Finance Accounting Policy**

**RMA/0121**

1. THAT Council rescinds the following Policies, and where applicable, includes the content into the Accounting Policy and Procedure Manual under Section 9 of the Regulations:
  - FIN01 Finance Policy
  - FIN03 Annual Financial Statements Policy
  - FIN11 Financial Recognition of Employee Entitlements Policy
  - FIN12 Asset Capitalisation Policy
  - FIN13 Asset Depreciation Policy
  - FIN14 Asset Revaluation Policy
  - FIN16 Computer Based Account Policy
  - FIN24 Chart of Accounts Policy
2. THAT Council adopt FIN28 but renumbered as FIN03 and renamed Annual Financial Statements Policy.

#### **11.4.2 Risk Management and Internal Audit Framework**

**RMA/0122**

THAT Council adopts the Draft Risk Management and Internal Audit Framework with amendments as recommended by the Committee.





## 12 INFORMATION AGENDA

---

### 12.1 Items for Exclusion

### 12.2 Receipt of Information Reports

#### RECOMMENDATION

THAT the Information Items contained within the Information Agenda, be received.

### 12.3 Officer Reports

12.3.1 LGANT Executive Minutes – 13 December 2017	8/1385
12.3.2 Exceptional Development Permit for Lot 10288 (3) Tarakan Court, Johnston	8/1400

## 13 DEBATE AGENDA

---

### 13.1 Officer Reports

13.1.1 Summary of Recent Development Proposals – October to December 2017	8/1392
13.1.2 Naming of new southern connector road and alteration of suburb boundary between Mitchell and Zuccoli	8/1394
13.1.3 NT Library Grants Acquittal 2016/2017	8/1386
13.1.4 Second Quarter Budget Review 2017/18	8/1393
13.1.5 Financial Report for the Month of December 2017	8/1395
13.1.6 Transfer of Title – Lot 11890 (48) Haultain Crescent, The Heights Durack	8/1396
13.1.7 Financial Support – Baptist Care Northern Territory	8/1397
13.1.8 Community Benefits Scheme – December 2017	8/1398
13.1.9 Community Services Quarterly Report October - December 2017	8/1399

## 14 CORRESPONDENCE

---

## 15 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

---

## 16 PUBLIC QUESTION TIME


---

At the invitation of the Chair.

## 17 OTHER BUSINESS – ALDERMAN REPORTS

---

*By-law 14(8) provides that the Chairman must not accept a motion without notice if the effect of the motion would, if carried, be to incur expenditure in excess of \$1,000 unless:*

- a) the motion relates to the subject matter of a committee's or sub committee's recommendations (as the case may be, or an officer's report that is listed for consideration on the business paper; or*
  - b) the matter is urgent.*
- 

**18.1 Financial Hardship Application – 2018/01****8/1391****RECOMMENDATION**

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Technical Services, Director of Community Services, Director of Corporate Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.1 Financial Hardship Application – 2018/01 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 30 January 2018, in relation to item number 18.1 Financial Hardship Application – 2018/01 the report and associated documents remain confidential and not available for public inspection.

**18.2 Financial Hardship Application – 2018/02****8/1389****RECOMMENDATION**

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Technical Services, Director of Community Services, Director of Corporate Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.2 Financial Hardship Application – 2018/02 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 30 January 2018, in relation to item number 18.2 Financial Hardship Application – 2018/02 the report and associated documents remain confidential and not available for public inspection.

**RECOMMENDATION**

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Technical Services, Director of Community Services, Director of Corporate Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.3 Financial Hardship Application – 2018/03 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 30 January 2018, in relation to item number 18.3 Financial Hardship Application – 2018/03 the report and associated documents remain confidential and not available for public inspection.

**19 CLOSURE**

---



## CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 12 December 2017 at 6.33pm.**

Mark Blackburn  
Official Manager

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

### Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings. The minutes of this Council Meeting will be made available on the Council Website.

### Acknowledgement of Traditional Ownership

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

## 1 PRESENT

Elected Members:	Mark Blackburn, Official Manager
Staff:	Cathryn Hutton, Chief Executive Officer Chris Kelly, Director of Corporate Services Jan Peters, Director of Community Services Mark Spangler, Director of Technical Services Shane Nankivell, Finance Manager Samantha Abdic, Communications Officer Alyce Breed, Minute Secretary
Gallery:	Lauren Roberts, NT News 5 members of the public

## 2 APOLOGIES

Nil.

## 3 CONFIRMATION OF MINUTES

1. THAT the minutes of the Council Meeting held Tuesday, 21 November 2017 pages 9453 to 9459, be confirmed.
2. THAT the Confidential minutes of the Council Meeting held Tuesday, 21 November 2017 pages 347to 358, be confirmed.

CARRIED 8/2969 – 12/12/2017

**4 OFFICIAL MANAGER'S REPORT**

---

M8-7

THAT Council receives Report Number M8-7.

CARRIED 8/2970 – 12/12/2017

**5 REPORT OF DELEGATES**

---

Nil.

**6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN**

---

Nil.

**7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**

---

Nil.

**8 PETITIONS**

---

Nil.

**9 DEPUTATIONS/PRESENTATIONS**

---

Nil.

**10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

---

Nil.

**11 COMMITTEE RECOMMENDATIONS**

---

**11.1 Governance and Organisation**

Nil.

**11.2 Economic Development and Infrastructure**

Nil.

**11.3 Community Culture and Environment**

Nil.



## 12 INFORMATION AGENDA

---

### 12.1 Items for Exclusion

Nil.

### 12.2 Receipt of Information Reports

THAT the information items contained within the Information Agenda, be received.

CARRIED 8/2971 – 12/12/2017

## 13 DEBATE AGENDA

---

### 13.1 Officer Reports

#### 13.1.1 Growing Palmerston's Economy and Creating Jobs 8/1372

1. THAT Council receives Report Number 8/1372.
2. THAT Council approves the Chief Executive Officer to commission a facilitated workshop, including outcomes report, with City of Palmerston businesses to determine economic development priorities.

CARRIED 8/2972 – 12/12/2017

#### 13.1.2 Financial Report for the Month of November 2017 8/1374

1. THAT Council receives Report Number 8/1374.
2. THAT Council endorses the use of the 'operating ratio' rather than the 'current ratio' in the monthly financial reports.

CARRIED 8/2973 – 12/12/2017

#### 13.1.3 Open Data Policy 8/1375

1. THAT Council receives Report Number 8/1375.
2. THAT Council adopts AD06 Open Data Policy for the purposes of public consultation.
3. THAT AD06 Open Data Policy is publicly advertised for 21 days in accordance with the Council's COMM03 Community Consultation Policy.

CARRIED 8/2974 – 12/12/2017



**13.1.4 Crocodile Reporting Policy TECH05 8/1376**

1. THAT Council receives Report Number 8/1376.
2. THAT Council adopts the Crocodile Reporting Policy TECH05 for the purposes of public consultation.
3. THAT the Crocodile Reporting Policy TECH05 is publicly advertised for 21 days in accordance with the Council's COMM03 Community Consultation Policy.

**CARRIED 8/2975 – 12/12/2017**

**13.1.5 Code of Conduct for Elected Members 8/1380**

1. THAT Council receives Report Number 8/1380.
2. THAT Council rescinds Policy CC01 Code of Conduct at Attachment A to Report Number 8/1380, Code of Conduct for Elected Members.
3. THAT Council adopts Policy CC01 Code of Conduct at Attachment B to Report Number 8/1380, Code of Conduct for Elected Members and places it on Council's website.

**CARRIED 8/2976 – 12/12/2017**

**13.1.6 Amended FIN19 Financial Reserve Policy 8/1381**


1. THAT Council receives Report Number 8/1381.
2. THAT Council adopts the amended FIN19 Financial Reserve Policy for the purposes of public consultation.
3. THAT the amended FIN19 Financial Reserve Policy is publicly advertised for 21 days in accordance with the Council's COMM03 Community Consultation Policy.

**CARRIED 8/2977 – 12/12/2017**

**13.1.7 First Budget Review 2017/18 8/1382**

1. THAT Council receives Report Number 8/1382.
2. THAT Council adopts the 1st Quarter Budget Review 2017/18, pursuant to Section 128 (2) of *Local Government Act* as per Attachment A and Attachment B to report 8/1382.

**CARRIED 8/2978 – 12/12/2017**



**13.1.8      Affixation of Common Seal – Agreement for the Enforcement of Penalties under the Fines Recovery Act      8/1383**

1. THAT Council receives Report Number 8/1383.
2. THAT Council authorise the Chief Executive Officer and Official Manager to sign and seal all documentation in relation to new agreement for enforcement of penalties under the *Fines Recovery Act* in accordance with Section 26(2) of the *Local Government Act*.

CARRIED 8/2979 – 12/12/2017

**13.1.9      Security Payments Policy      8/1384**

1. THAT Council receives Report Number 8/1384.
2. THAT Council adopts the FIN29 Security Payments Policy for the purposes of public consultation.
3. THAT the FIN29 Security Payments Policy is publicly advertised for 21 days in accordance with the Council's COMM03 Community Consultation Policy.

CARRIED 8/2980 – 12/12/2017

**13.1.10      Appointment of Chief Executive Officer      8/1388**

1. THAT Council accepts late Report Number 8/1388 as a matter of urgency.
2. THAT Council receives Report Number 8/1388 Appointment of the Chief Executive Officer.
3. THAT Council endorse the appointment of Luccio Cercarelli as Chief Executive Officer for an initial term of two years.
4. THAT Council authorise the Official Manager and Chief Executive Officer in accordance with Section 26 (2) of the Local Government Act to sign and seal all required employment contract documentation for the Chief Executive Officer.

CARRIED 8/2981 – 12/12/2017


**14      CORRESPONDENCE**

---

**14.1      Thank you – Attendance of Remembrance Service – Peter Still, Royal Australian Armoured Corps Association (NT Branch)**

THAT Council receives the correspondence from Peter Still, Branch President from the Royal Australian Armoured Corps Association (NT Branch) regarding Council's attendance at the Remembrance Service.

CARRIED 8/2982 – 12/12/2017





**14.2 Accreditation Baby Friendly Workplace – Minister Fyles, Minister for Health**

THAT Council receives the correspondence from the Hon Natasha Fyles, Minister for Health regarding Council's recent accreditation as a Baby Friendly Workplace.

CARRIED 8/2983 – 12/12/2017

**14.3 Thank you – Tony Burns, Helping People Achieve (HPA)**

THAT Council receives the correspondence from Tony Burns, Chief Executive Officer from Helping People Achieve (HPA) thanking Council for the recent rate support.

CARRIED 8/2984 – 12/12/2017

**14.4 2017/2018 DENR Environment Small Project Grants – Joanne Townsend, Department of Environment and Natural Resources**

THAT Council receives the correspondence from Joanne Townsend, Chief Executive from Department of Environment and Natural Resources regarding the 2017/2018 DENR Environment Small Project Grants.

CARRIED 8/2985 – 12/12/2017

**15 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

---

**14.1 Response to Previous Public Questions from Council Meeting held 21 November 2017  
8/1377**

THAT Council receives Report Number 8/1377.

CARRIED 8/2986 – 12/12/2017

**16 PUBLIC QUESTION TIME**

---

The Official Manager provided an opportunity for members of the gallery to ask questions.

Nil.

**17 OTHER BUSINESS**

---

Nil.



**18** CONFIDENTIAL REPORTS

---

**18.1 Confidential Action Report**

8/1371

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Technical Services, Director of Community Services, Director of Corporate Services, Finance Manager and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.1 Confidential Action Report and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(e) information provided to the council on condition that it be kept confidential.

This item is considered confidential pursuant to Regulation 8 (e) of the Local Government (Administration) Regulations.

2. THAT Council orders that the report from the Confidential Council Meeting held on 12 December 2017 in relation to item number 18.1 Confidential Action Report remain confidential and not available for public inspection.

**18.2 Financial Hardship Application - 100808**

8/1378

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Technical Services, Director of Community Services, Director of Corporate Services, Finance Manager and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.2 Financial Hardship Application - 100808 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 12 December 2017, in relation to item number 18.2 Financial Hardship Application - 100808 the report and associated documents remain confidential and not available for public inspection for a period of 12 months or as determined by the Chief Executive Officer.

**18.3 Financial Hardship Application - 107135**

8/1379

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director of Technical Services, Director of Community Services, Director of Corporate Services, Finance Manager and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.3 Financial Hardship Application - 107135 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 12 December 2017, in relation to item number 18.3 Financial Hardship Application - 107135 the report and associated documents remain confidential and not available for public inspection for a period of 12 months or as determined by the Chief Executive Officer.

**CARRIED 8/2987 - 12/12/2017**

The meeting moved into the Confidential Session at 7:11pm.

**18.4 Moving decisions from the Confidential Session into the Open Session**

In accordance with the resolutions of the Council, the following decisions from the Confidential Session are moved into the Open Session:


**4.2 Financial Hardship Application - 100808**

8/1378

1. THAT Council receives Report Number 8/1378.
2. THAT Council approves remission of interest for the period 17 November 2017 to 30 June 2018 for assessment 100808 under the conditions of the rates concession policy FIN17.
3. THAT the resolutions only come back to the open session.

**4.3 Financial Hardship Application - 107135**

8/1379

1. THAT Council receives Report Number 8/1379.
  2. THAT Council approves remission of interest for the period 9 November 2017 to 30 June 2018 for assessment 107135 under the conditions of the rates concession policy FIN17.
  3. THAT the resolutions only come back to the open session.
- 

19 CLOSURE

---

Meeting closed at 7.21pm



**ITEM NUMBER:** 13.1.10 Appointment of Chief Executive Officer  
**FROM:** Chief Executive Officer  
**REPORT NUMBER:** 8/1388  
**MEETING DATE:** 12 December 2017

---

**Municipal Plan:**

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

**Summary:**

Council commissioned Nick Kelly from McArthur Pty Ltd to undertake a national recruitment exercise for the Chief Executive Officer. Council is being asked to endorse the preferred candidate.

**RECOMMENDATION**

1. THAT Council accepts late Report Number 8/1388 as a matter of urgency.
2. THAT Council receives Report Number 8/1388 Appointment of the Chief Executive Officer.
3. THAT Council endorse the appointment of Luccio Cercarelli as Chief Executive Officer for an initial term of two years.
4. THAT Council authorise the Official Manager and Chief Executive Officer in accordance with Section 26 (2) of the Local Government Act to sign and seal all required employment contract documentation for the Chief Executive Officer.

**Background:**

On the 26<sup>th</sup> October 2017 Council appointed Nick Kelly, Manager – Executive Search and Selection from McArthur Pty Ltd to undertake a national recruitment program on behalf of the Council to secure the most appropriate candidate for the position of Chief Executive Officer (CEO). The employment of an external consultant is in line with Ministerial Guidelines and enabled the broadest coverage for recruitment.

The vacancy was advertised nationally on the 1 November 2017 as well as appearing on recruitment websites such as [www.seek.com.au](http://www.seek.com.au).

Applications for the position closed on the 20 November 2017 with short listing occurring on the 24 November 2017.

**General:**

The position was advertised with an initial period of two years with a three year extension option for the Council and the successful applicant. The recruitment advertisement is presented for Council's information in Attachment A.

A total of 18 applications were received for the position.

Council established a selection panel comprising of:

- Mark Blackburn, Official Manager, City of Palmerston
- Kaylene Conrick, CEO Litchfield Council
- Tony Tapsell, CEO Local Government Association of the NT

All applicants were pre-screened to ensure suitability for the position.

The short listing and recruitment process was undertaken by the selection panel facilitated by Nick Kelly of McArthur Pty Ltd. After short-listing, three candidates were selected for interview and independent professional personality profiling was undertaken for each candidate.

Interviews were held on 5 December 2017. Detailed referee interviews and reports were conducted by Mr Kelly.

Luccio Cercarelli was unanimously recommended for the position of permanent Chief Executive Officer.

His referees confirmed Luccio was professional, ethical, strategic and an excellent leader and they confirmed the interview panel's assessment as the preferred candidate for the CEO of the City of Palmerston.

Luccio Cercarelli is a highly qualified and respected Local Government practitioner with over 14 years of senior management experience in the Northern Territory, through the following positions –

- General Manager City Operations – City of Darwin
- General Manager Infrastructure – City of Darwin
- Director of Technical Services – City of Palmerston
- Acting Director of Corporate Services – City of Palmerston

Luccio brings with him a very high level of technical aptitude, ability to develop sound relationships with stakeholders, high energy, extremely resilient and is an exceptional communicator.

**Financial Implications:**

The salary package and recruitment costs are within budget parameters.

**Legislation/Policy:**

S100 Local Government Act  
Guideline 3: Appointing a CEO

**Recommending Officer:** Cathryn Hutton, Chief Executive Officer

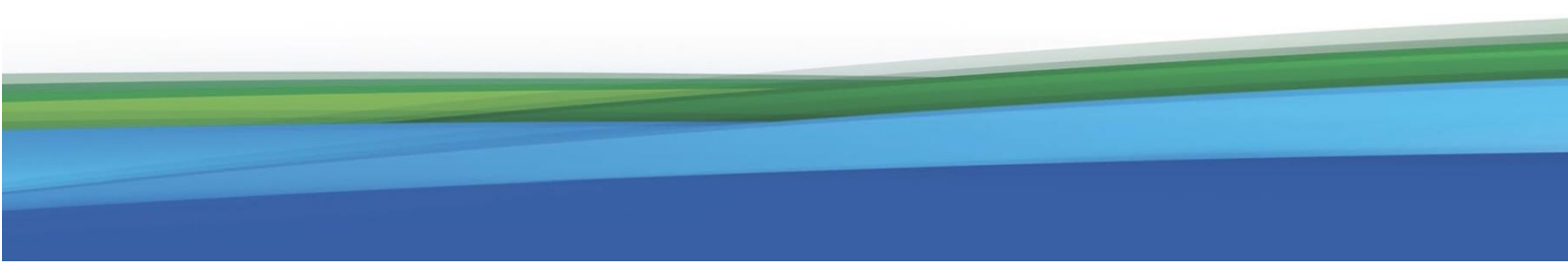
Any queries on this report may be directed to Cathryn Hutton, Chief Executive Officer on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

**Author:** Cathryn Hutton, Chief Executive Officer



**Schedule of Attachments:**

Attachment A: Recruitment advertisement





### Chief Executive Officer

- Career defining opportunity as a local government CEO in the Top End.
- Position the organisation for the future
- High profile Territory appointment

The second largest city in the Northern Territory, Palmerston is a young, vibrant regional hub with a fast-growing future. Located 20kms from the Territory's capital Darwin, Palmerston is a diverse community with many young families calling the city home.

Council is now seeking to appoint an agile leader who will shape the organisation to achieve their strategic goals. This is an exciting opportunity for an incoming CEO to set a new path for the organisation and deliver on the strategy set down by a new incoming council.

The incoming CEO will develop strong relationships with all sectors of the local community and with other local government authorities and the Territory Government. You will have a strong understanding of the political framework with the ability to advocate and work effectively with a range of stakeholders. You will have a passion for regional development and a strong understanding of the variety of services offered by Council.

Your track record as an engaging and highly visible senior executive with a passion for providing quality services across the community will be highly valued. You will drive a culture of high performance with all staff working with a can-do attitude towards a clear vision.

This is an opportunity to make this role your own and put your stamp on the future of the City of Palmerston.

For a position description or to apply, go to [www.mcarthur.com.au](http://www.mcarthur.com.au), referencing **135599** in the search bar.

For more information, or for a confidential conversation, please contact **Nick Kelly** on (03) 9828 6562.

**Applications close: Monday 20th November 2017.**



McArthur  
Best People Fit



Executive



**CITY OF PALMERSTON**

**Minutes of Council Meeting  
held in Council Chambers, Civic Plaza, Palmerston  
on Tuesday, 19 February 2013 at 8:19 pm**

**RELEASED TO THE PUBLIC RECORD**

---

**3.2 CBD Master Plan Implementation Committee Recommendations – Lot 10029 Potential development opportunities - 8/0259**

Moved: Deputy Mayor Bunker  
Seconded: Alderman Byrne

1. THAT Council receives Report Number 8/0259.

**CARRIED 8/0486–19/02/2013**

**MEETING PROCEDURES**

**Suspension of Standing Orders**

Moved: Alderman Forrest  
Seconded: Alderman Byrne

THAT Standing Orders be suspended to allow for open discussion on the CBD Master Plan Implementation Committee Recommendations – Lot 10029 Potential development opportunities.

**CARRIED 8/0487–19/02/2013**

Standing Orders were suspended at 8:24pm

**Reinstatement of Standing Orders**

Moved: Alderman Forrest  
Seconded: Alderman Malone

THAT Standing Orders be reinstated.

**CARRIED 8/0488–19/02/2013**

Standing Orders were reinstated at 8:29pm

**3.2 CBD Master Plan Implementation Committee Recommendations – Lot 10029 Potential development opportunities - 8/0259 (continued)**

Moved: Alderman Malone  
Seconded: Alderman Byrne

2. THAT Council undertake a feasibility study of possible development options for Lot 10029 and a portion of the adjoining library allotment.

**CARRIED 8/0489–19/02/2013**

**CITY OF PALMERSTON**

**Minutes of Confidential Council Meeting  
held in Council Chambers, Civic Plaza, Palmerston  
on Tuesday, 5 May 2015 at 8.49pm**

**RELEASED TO THE PUBLIC RECORD**

---

**1. PRESENT**

**Elected Members:** His Worship the Mayor Ian Abbott (Chair)  
Deputy Mayor Sue McKinnon  
Alderman Geoff Carter  
Alderman Andrew Byrne  
Alderman Heather Malone  
Alderman Seranna Shutt

**Staff:** Ricki Bruhn, Chief Executive Officer  
Mark Spangler, Director of Technical Services  
Jan Peters, Acting Director of Corporate and Community Services  
Emily Fanning, Minute Secretary

**Gallery:** Nil

**2. APOLOGIES**

Alderman Bunker – Apology

**ACCEPTANCE OF APOLOGIES AND LEAVE OF ABSENCE**

Moved: Alderman Malone  
Seconded: Deputy Mayor McKinnon

THAT the apology received from Alderman Bunker be received and granted.

**CARRIED 8/01509–05/05/2015**

**3. DEPUTATIONS / PRESENTATIONS**

Nil

#### 4. OFFICER REPORTS

##### 4.1 Application to Borrow Money for the Expenses in regards to the Pollution Abatement Notice for 240 Elrundie Avenue

8/0649

Moved: Deputy Mayor McKinnon  
Seconded: Alderman Shutt

1. THAT Council receives Report Number 8/0649.

**CARRIED 8/1508–05/05/2015**

Moved: Deputy Mayor McKinnon  
Seconded: Alderman Byrne

2. THAT Council signifies its intention to borrow funds of up to \$4,000,000 for the expenses in relation to the Pollution Abatement Notice for 240 Elrundie Avenue in the 2015/16 financial year, with repayment terms over eight (8) years, and that Council instructs the Chief Executive Officer to write to the Minister for Local Government seeking approval to borrow.
3. THAT the resolutions related to Report Number 8/0649 only be moved out of confidential into the open minutes of the Ordinary Council meeting held on 5 May 2015.

**CARRIED 8/1510–05/05/2015**

#### 5. MOVE TO OPEN

Moved: Alderman Carter  
Seconded: Alderman Byrne

THAT the Council move into the open session.

**CARRIED 8/1511–05/05/2015**

The meeting moved to the Open Session at 9.01pm

---

(Chair)

# CONFIDENTIAL COUNCIL MINUTES

RELEASED TO THE PUBLIC RECORD

## CITY OF PALMERSTON

**Confidential Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 13 December 2016 at 8.31pm.**

**ORIGINAL MINUTES SIGNED**

Mayor Ian Abbott  
Chair

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

### 1 PRESENT

Elected Members:	His Worship the Mayor Ian Abbott (Chair) Deputy Mayor Seranna Shutt Alderman Athina Pascoe-Bell Alderman Paul Bunker Alderman Sue McKinnon
Staff:	Ricki Bruhn, Chief Executive Officer Ben Dornier, Director of Corporate and Community Services Mark Spangler, Director of Technical Services Gerard Rosse, Manager Planning and Environment Services Alyce Breed, Minute Secretary
Gallery:	Nil

### 2 APOLOGIES

Alderman Byrne – Apology

ACCEPTANCE OF APOLOGIES AND LEAVE OF ABSENCE

Moved: Deputy Mayor Shutt  
Seconded: Alderman Bunker

THAT the apology received from Alderman Byrne be received and granted.

CARRIED 8/2391 – 13/12/2016

### 3 DEPUTATIONS / PRESENTATIONS

Nil.

**4 OFFICER REPORT**

---

**4.1 Rates Concession/Change in Rating Classification 8/1048**

Moved: Alderman McKinnon  
Seconded: Alderman Pascoe-Bell

1. THAT Council receives Report Number 8/1048.

CARRIED 8/2392 – 13/12/2016

Moved: Deputy Mayor Shutt  
Seconded: Alderman Bunker

2. THAT Council dismiss the change in rating due to the objection period passing as per Rating Policy FIN25.
3. THAT Council deny the request for a 60% concession for assessment 107553.

CARRIED 8/2393 – 13/12/2016

**4.2 Financial Hardship Application Assessment 101506 8/1049**

Moved: Deputy Mayor Shutt  
Seconded: Alderman McKinnon

1. THAT Council receives Report Number 8/1049.
2. THAT Council approves remission of interest for the period 11 November 2016 to 30 June 2017 for assessment 101506 under the conditions of the rates concession policy FIN17.
3. THAT the resolutions only come back to the open session.


CARRIED 8/2394 – 13/12/2016

**4.3 Financial Hardship Application Assessment 105874 8/1050**

Moved: Deputy Mayor Shutt  
Seconded: Alderman Pascoe-Bell

1. THAT Council receives Report Number 8/1050.
2. THAT Council approves remission of interest for the period 1 July 2016 to 30 June 2017 for assessment 105874 under the conditions of the rates concession policy FIN17.
3. THAT the resolutions only come back to the open session.

CARRIED 8/2395 – 13/12/2016



4.4 Recreation Facilities

8/1051

Moved: Alderman Bunker  
Seconded: Alderman Pascoe-Bell

1. THAT Council receives Report Number 8/1051.

CARRIED 8/2396 – 13/12/2016

Moved: Alderman Bunker  
Seconded: Deputy Mayor Shutt

2. THAT Council inform the YMCA Top End that the Palmerston Recreation Facilities Management Contract will not be renewed.
3. THAT Council tender for the management of the swimming pool component of the Palmerston Swimming and Fitness Centre only.

CARRIED 8/2397 – 13/12/2016

Moved: Alderman Pascoe-Bell  
Seconded: Deputy Mayor Shutt

4. THAT Council hold a workshop in January 2017 to review the risks and opportunities for the Recreation Facilities.

CARRIED 8/2398 – 13/12/2016

4.5 Digital Strategy

8/1047

Moved: Deputy Mayor Shutt  
Seconded: Alderman Bunker

1. THAT Council receives Report Number 8/1047.
2. THAT Council accept the proposal from Area 9 for the development of a Digital Strategy, with a budget of \$12,000 excl of GST.

CARRIED 8/2399 – 13/12/2016

The Director of Corporate and Community Services left Chambers at 9:14pm.

4.6 Financial Hardship Application Assessment 113545

8/1052

Moved: Alderman Pascoe-Bell  
Seconded: Deputy Mayor Shutt

1. THAT Council receives Report Number 8/1052.
2. THAT Council approves remission of interest for the period 9 November 2016 to 30 June 2017 for assessment 113545 under the conditions of the rates concession policy FIN17.
3. THAT the resolutions only come back to the open session.

CARRIED 8/2400 – 13/12/2016



**4.7 Financial Hardship Application Assessment 100035 8/1053**

Moved: Alderman Pascoe-Bell  
Seconded: Deputy Mayor Shutt

1. THAT Council receives Report Number 8/1053.
2. THAT Council approves remission of interest for the period 3 November 2016 to 30 June 2017 for assessment 100035 under the conditions of the rates concession policy FIN17.
3. THAT the resolutions only come back to the open session.

**CARRIED 8/2401 – 13/12/2016**

**4.8 Financial Hardship Application Assessment 102230 8/1054**

Moved: Alderman Pascoe-Bell  
Seconded: Deputy Mayor Shutt

1. THAT Council receives Report Number 8/1054.
2. THAT Council approves remission of interest for the period 26 October 2016 to 30 June 2017 for assessment 102230 under the conditions of the rates concession policy FIN17.
3. THAT the resolutions only come back to the open session.

**CARRIED 8/2402 – 13/12/2016**

**4.9 Financial Hardship Application Assessment 100808 8/1056**

Moved: Alderman McKinnon  
Seconded: Deputy Mayor Shutt

1. THAT Council receives Report Number 8/1056.
2. THAT Council approves remission of interest for the period 1 July 2016 to 30 June 2017 for assessment 100808 under the conditions of the rates concession policy FIN17.
3. THAT the resolutions only come back to the open session.


**CARRIED 8/2403 – 13/12/2016**

**4.10 Financial Hardship Application Assessment 101930 8/1057**

Moved: Deputy Mayor Shutt  
Seconded: Alderman Pascoe-Bell

1. THAT Council receives Report Number 8/1057.
2. THAT Council approves remission of interest for the period 6 December 2016 to 30 June 2017 for assessment 101930 under the conditions of the rates concession policy FIN17.
3. THAT the resolutions only come back to the open session.

**CARRIED 8/2404 – 13/12/2016**



4.11 ITEM TO REMAIN IN CONFIDENTIAL

The Chief Executive Officer, Director of Technical Services and Manager Planning and Environment Services left Chambers at 10:14pm.

4.12 CEO Performance Appraisal Committee Recommendation

CPA/0034 / CPA/0035

Moved: Alderman Bunker  
Seconded: Deputy Mayor Shutt

THAT the Confidential minutes from the CEO Performance Appraisal Committee meeting held on 6 December 2016, be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:-

Performance Review of the Chief Executive Officer

TO REMAIN IN CONFIDENTIAL IN ACCORDANCE WITH COUNCIL RESOLUTION 8/2390  
MINUTE BOOK PAGE 8814

5 MOVE TO OPEN

---

Moved: Alderman Pascoe-Bell  
Seconded: Alderman McKinnon

THAT the Council move into the open session.

CARRIED 8/2410 - 13/12/2016

The meeting moved to the Open Session at 10:16pm.





ITEM NUMBER:           **4.1**           **Official Manager's Report**  
FROM:                   **Mark Blackburn**  
REPORT NUMBER:       **M8-8**  
MEETING DATE:       **30 January 2018**

---

**Summary:**

My report provides Council with a monthly update on recent meetings.

**RECOMMENDATION**

THAT Council receives Report Number M8-8.

**Meetings:**

Monday, 18 December 2017

- The CEO and myself met with a representative from the Department of Infrastructure, Planning and Logistics to discuss the proposed amendment to the Northern Territory Planning Scheme.

Wednesday, 20 December 2017

- The City of Palmerston Executive team and myself met with the Department of the Chief Minister to discuss local issues including antisocial behaviour.
- I met with Council's Director of Community Services in relation to planned Australia Day events.

Thursday 21 December 2017

- Met with Leon Loganathan to discuss general local issues.

Tuesday 9 January 2018

- Met with a prospective elected member candidate.

Wednesday 10 January 2018

- Met with CEO to discuss 2018/19 budget assumptions.
- The Acting Director of Technical Services and myself met with Matt Hewer the new General Manager of Cazalys.
- Met with Council staff in relation to the upcoming LG Pro Challenge.

Friday 12 January 2018

- Met with the Department of Local Government to discuss planning issues.

## Events Attended

Friday 19 January 2018

- Attended the NT Government Revenue Discussion Paper Public Information Session.

Recommending Officer: Mark Blackburn, Official Manager

Any queries on this report may be directed to Mark Blackburn, Official Manager on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

Schedule of Attachments: Nil



## CITY OF PALMERSTON

**Minutes of Risk Management and Audit Committee Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on Wednesday 13 December 2017 at 2.04pm.**



Iain Summers  
Chair

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

### Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings. The minutes of this Committee Meeting will be made available on the Council Website.

### Acknowledgement of Traditional Ownership

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

## 1 PRESENT

Members:	Iain Summers (Chair) Mark Blackburn, Official Manager
Staff:	Cathryn Hutton, Chief Executive Officer Chris Kelly, Director of Corporate Services Shane Nankivell, Finance Manager Kylie Hendry, Minute Secretary

## 2 APOLOGIES

Nil.

## 3 CONFIRMATION OF MINUTES

Moved: Mark Blackburn  
Seconded: Iain Summers

THAT the minutes of the Risk Management and Audit Committee Meeting held Monday, 23 October 2017 pages 72 to 73, be confirmed.

CARRIED RMA/0120 - 13/12/2017

## 4 FINANCIAL REPORTING

---

### 4.1 Draft FIN28 Finance Accounting Policy

RMA/065

Moved:       Iain Summers  
 Seconded:   Mark Blackburn

1. THAT the Committee receives Report Number RMA/065.
2. THAT the Committee recommends Council rescinds the following Policies, and where applicable, includes the content into the Accounting Policy and Procedure Manual under Section 9 of the Regulations:
  - FIN01 Finance Policy
  - FIN03 Annual Financial Statements Policy
  - FIN11 Financial Recognition of Employee Entitlements Policy
  - FIN12 Asset Capitalisation Policy
  - FIN13 Asset Depreciation Policy
  - FIN14 Asset Revaluation Policy
  - FIN16 Computer Based Account Policy
  - FIN24 Chart of Accounts Policy
3. THAT the Committee recommends Council adopt FIN28 but renumbered as FIN03 and renamed Annual Financial Statements Policy.

CARRIED RMA/0121 – 13/12/2017

## 5 INTERNAL CONTROLS AND RISK MANAGEMENT

---

### 5.1 Risk Management and Internal Audit Framework

RMA/062

Moved:       Mark Blackburn  
 Seconded:   Iain Summers

1. THAT the Committee receives Report Number RMA/062.
2. THAT the Committee recommends Council adopts the Draft Risk Management and Internal Audit Framework with amendments as recommended by the Committee.

CARRIED RMA/0122 – 13/12/2017

## 6 WHISTLE BLOWING

---

Nil.

## 7 INTERNAL AUDIT

---

Nil.

## 8 EXTERNAL AUDIT

---

Nil.

## 9 WORK PLAN

---

### 9.1 Action Report

RMA/064

Moved:       Iain Summers  
Seconded:   Mark Blackburn

3. THAT the Committee receives Report Number RMA/064.
4. THAT the Committee request target completion dates be identified in the status column of the register.

CARRIED RMA/0123– 13/12/2017

### 9.2 Risk Management and Internal Audit Committee 2018 Schedule

RMA/063

Moved:       Iain Summers  
Seconded:   Mark Blackburn

1. THAT the Committee receives Report Number RMA/063.
2. THAT the Committee adopts the 2018 Risk Management and Audit Committee Meeting Schedule as amended by the Committee to include the external Auditor appointment and any other matters in the Committees Term of Reference.

CARRIED RMA/0124 – 13/12/2017

## 10 OTHER BUSINESS

---

Nil.

## 11 CORRESPONDENCE

---

### 11.1 Audit Management Letter from UHY Haines Norton

Moved:       Mark Blackburn  
Seconded:   Iain Summers

THAT the Committee receives correspondence from UHY Haines Norton regarding the External Audit Management Report for the year ended 30 June 2017 and requests the management responses be provided to the next meeting of the Committee.

CARRIED RMA/0125 – 13/12/2017

## 12 CONFIDENTIAL REPORTS

---

Nil.

## 13 CLOSURE

---

Meeting closed at 3.38pm.



**ITEM NUMBER:** 12.3.1 LGANT Executive Minutes – 13 December 2017  
**FROM:** Chief Executive Officer  
**REPORT NUMBER:** 8/1385  
**MEETING DATE:** 30 January 2018

---

**Municipal Plan:**

4. Governance & Organisation

4.3 People

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

**Summary:**

The purpose of this report is to present the draft minutes of the LGANT Executive meeting, December 2017.

**RECOMMENDATION**

THAT Report Number 8/1385 entitled LGANT Executive Minutes – 13 December 2017 be received and noted.

**General:**

At the General Meeting of LGANT in March 2010, it was agreed that draft minutes of each Executive Meeting be made available for Council's information.

The draft minutes of the Executive Meeting held on Wednesday, 13 December 2017 are attached for information.

**Financial Implications:**

Nil

**Legislation/Policy:**

Nil

**Recommending Officer:** Luccio Cercarelli, Chief Executive Officer

Any queries on this report may be directed to Luccio Lercarelli, Chief Executive Officer on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au).

**Schedule of Attachments:**

Attachment: Draft LGANT Executive Meeting Minutes – 13 December 2017

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**MINUTES OF THE LGANT EXECUTIVE MEETING  
HELD ON TUESDAY 13 DECEMBER 2017 IN THE LGANT OFFICE  
COMMENCING AT 9:10 AM**

**1. PERSONS PRESENT AT THE MEETING OR ON THE TELEPHONE**

Mayor Damien Ryan	President
Alderman Gary Haslett	Vice-President – Municipals <b>(telephone)</b>
Mayor Maree Bredhauer	Executive – All Councils <b>(telephone)</b>
Mayor Steven Edgington	Executive – Regional and Shires <b>(telephone)</b>
President Peter Clee	Executive – Regional and Shires <b>(telephone)</b>
<b>IN ATTENDANCE:</b>	
Tony Tapsell	LGANT CEO
Peter McLinden	LGANT
Elaine McLeod	Secretariat

**2. APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING**

Councillor Lynette De Santis	Executive – Regional and Shires
Mayor Fay Miller	Executive – Municipal
Alderman Rebecca Want De Rowe	Executive – Municipal
Mayor Matthew Ryan	Vice President – Regional and Shires

**RESOLUTION**

That members:

1. accept the acknowledgements from members that they are unable to attend the meeting
2. approve the applications from members for leave of absence from the meeting
3. accept the recording of the meeting and delete the recording on completion of the minutes.

**Moved: Alderman Haslett**

**Seconded: Mayor Bredhauer**

**Carried**

**3. NOTIFICATION OF CONFLICT(S) OF INTERESTS**

**4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

**RESOLUTION**

THAT the minutes of the Executive meeting held on Tuesday 25 July 2017 be confirmed as true and correct records of these meetings.

**Moved: Alderman Haslett**

**Seconded: Mayor Ryan**

**Carried**

**RESOLUTION**

THAT the minutes of the special Executive meeting to endorse a nomination to the Heritage Council held on Friday 3 November 2017 be confirmed as true and correct records of these meetings.

**Moved: Alderman Haslett**

**Seconded: Mayor Edgington**

**Carried**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**RESOLUTION**

THAT the minutes of the special Executive meeting on the Building Better Regions funding application held on Wednesday 29 November 2017 be confirmed as true and correct records of these meetings.

**Moved:** Mayor Edgington  
**Seconded:** President Clee  
**Carried**

**5. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS**

**RESOLUTION**

THAT the papers as circulated be received for consideration at the meeting.

**Moved:** Alderman Haslett  
**Seconded:** Mayor Bredhauer  
**Carried**

**6. DECISIONS THE EXECUTIVE IS BEING ASKED TO MAKE THIS MEETING**

**6.1 LGANT Financial Reports for 31 October 2017**

**Discussion**

Members noted the financial reports.

**RESOLUTION**

THAT the Executive receives and adopts the financial reports for 31 October 2017.

**Moved:** Mayor Bredhauer  
**Seconded:** President Clee  
**Carried**

**6.2 2018-19 LGANT Budget Submission**

**Discussion**

Members heard that the changes requested at the general meeting have been made to the submission.

Members asked that LGANT draft a letter be sent to the Minister, after councils have completed their budgets, requesting increased funding for local authorities and circulate to Executive members for endorsement.

**Action**

1. LGANT to draft a letter to the Minister requesting increased funding for local authorities and circulate to Executive members.

**RESOLUTION**

THAT the Executive endorses the 2018-19 LGANT budget submission to the Northern Territory Government.

**Moved:** Mayor Edgington  
**Seconded:** President Clee  
**Carried**

**6.3 Review of the 2017/2018 LGANT Budget**

**Discussion**

Members endorsed the revised 2017/2018 LGANT budget.



**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**RESOLUTION**

THAT the Executive adopts the revised 2017/2018 budget.

**Moved:** President Clee  
**Seconded:** Alderman Haslett  
**Carried**

**6.4 LGANT Risk Management Policy**

**Discussion**

Members agreed to adopt the Risk Management Policy.

**RESOLUTION**

THAT the Executive adopts the Risk Management Policy.

**Moved:** President Clee  
**Seconded:** Mayor Bredhauer  
**Carried**

**6.5 LGANT Governance Charter**

**Discussion**

Members approved the proposed changes to the LGANT Governance Charter Policy. There was agreement that item 14.1 be amended to read:

**Executive meetings are generally held in the third week of each month commencing at 9:00am except for the month of December when a different date is chosen due to the Christmas holiday period.**

**Action**

2. Amend item 14.1 of LGANT Governance Charter.

**RESOLUTION**

THAT the Executive approves the proposed changes to the LGANT Governance Charter Policy.

**Moved:** Mayor Bredhauer  
**Seconded:** President Clee  
**Carried**

**6.6 Collaboration on Insurance Practices**

**Discussion**

The CEO gave a background to this item for the benefit of new members.

**Action**

3. LGANT to send the model resolution to councils.
4. LGANT to get a breakdown from JLT of the administration costs.

**RESOLUTION**

THAT the Executive:

- a) resolves to recommend that each council becomes a member of the Discretionary Trust which is to be established by Jardine Lloyd Thompson for the purpose of providing insurance cover to Trust members; and
- b) adopts the following model resolution to be used by each council in confirming its agreement to becoming members of the Discretionary Trust and participating in a collaborative insurance scheme:

“That the (name of council) resolves to:

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

- a) become a member of the (name of discretionary trust) established by Jardine Lloyd Thompson for the purpose of providing insurance services to Trust members; and
- b) contribute to the Discretionary Trust the sum of \$(insert contribution value as advised by JLT) for use by the Trust during the 2018/19 financial year."

**Moved:** President Clee  
**Seconded:** Mayor Edgington  
**Carried**

**6.7 LGANT Submission on the Government's Discussion Papers to do with Land Use Planning**

**Discussion**

Members heard that LGANT will draft a submission and circulate it to the Executive for endorsement.

**Action**

5. Circulate draft submission to the Executive for endorsement.

**RESOLUTION**

THAT the Executive defers this item.

**Deferred**

**6.8 2018 Executive, General and Annual General Meeting Dates**

**Discussion**

Members agreed that the LGANT Strategic Planning meeting be held on 7 February 2018 commencing 8:00am.

**RESOLUTION**

THAT the Executive approves the dates for Executive, general and annual general meetings in accordance with those listed in Table 1.

**Moved:** Mayor Bredhauer  
**Seconded:** Alderman Haslett  
**Carried**

**6.9 Appointment of LGANT Representatives to the Animal Welfare Advisory Committee**

**Discussion**

After considering all nominations, members endorsed Alderman Justine Glover, City of Darwin as member and Councillor Ray Aylett, Barkly Regional Council as alternate member/observer on the Animal Welfare Advisory Committee.

**Action**

6. Advise committee and nominees of endorsements.

**RESOLUTION**

THAT the Executive endorses Alderman Justine Glover, City of Darwin as member and Councillor Ray Aylett, Barkly Regional Council as an alternate member/observer to represent LGANT on the Animal Welfare Advisory Committee.

**Moved:** President Clee  
**Seconded:** Mayor Edgington  
**Carried**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**6.10 Appointment of LGANT Representative to the Minister's Advisory Council on Multicultural Affairs**

**Discussion**

After considering all nominations, members endorsed Councillor Marius Puruntatameri, Tiwi Islands Regional Council as the LGANT representative on the Minister's Advisory Council on Multicultural Affairs.

**Action**

7. Advise committee and nominees of endorsement.

**RESOLUTION**

THAT the Executive endorses Councillor Marius Puruntatameri, Tiwi Islands Regional Council to represent LGANT on the Minister's Advisory Council on Multicultural Affairs.

**Moved:** Alderman Haslett

**Seconded:** President Clee

**Carried**

**6.11 Appointment of LGANT Representative to the National Local Government Drug and Alcohol Advisory Committee**

**Discussion**

After considering all nominations, members endorsed Mayor Steven Edgington, Barkly Regional Council as the LGANT representative on the National Local Government Drug and Alcohol Advisory Committee.

**Action**

8. Advise committee and nominees of endorsement.

**RESOLUTION**

THAT the Executive endorses Mayor Steven Edgington, Barkly Regional Council to represent LGANT on the National Local Government Drug and Alcohol Advisory Committee.

**Moved:** Alderman Haslett

**Seconded:** Mayor Bredhauer

**Carried**

**6.12 Appointment of a LGANT Representative to the Neighbourhood Watch NT Management Committee**

**Discussion**

After considering all nominations, members endorsed Alderman Gary Haslett, City of Darwin to continue as the LGANT representative on the Neighbourhood Watch NT Management Board.

**Action**

9. Advise committee and nominees of endorsement.

**RESOLUTION**

THAT the Executive endorses Alderman Gary Haslett, City of Darwin to represent LGANT on the Neighbourhood Watch NT Management Committee.

**Moved:** President Clee

**Seconded:** Mayor Bredhauer

**Carried**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**6.13 Appointment of LGANT Representative to the NT Water Safety Advisory Council**

**Discussion**

After considering all nominations, members endorsed Councillor Jeffrey McLaughlin, Barkly Regional Council and Alderman Robin Knox, City of Darwin as the LGANT representatives on the NT Water Safety Advisory Council.

**Action**

10. Advise committee and nominees of endorsements.

**RESOLUTION**

THAT the Executive endorses Alderman Robin Knox, City of Darwin and Councillor Jeffrey McLaughlin, Barkly Regional Council to represent LGANT on the NT Water Safety Advisory Council.

**Moved:** Alderman Haslett

**Seconded:** Mayor Edgington

**Carried**

**6.14 Appointment of a LGANT Representative to the Place Names Committee**

**Discussion**

After considering all nominations, members agreed to put forward:

- Deputy Mayor Jamie De Brenni, Alice Springs Town Council
- Alderman Andrew Arthur, City of Darwin
- Councillor Ronald Plummer, Barkly Regional Council

for possible ministerial appointment to the Place Names Committee.

**Action**

11. Write to Minister and advise committee and nominees of endorsements.

**RESOLUTION**

THAT the Executive endorses:

- Deputy Mayor Jamie De Brenni, Alice Springs Town Council
- Alderman Andrew Arthur, City of Darwin
- Councillor Ronald Plummer, Barkly Regional Council

for possible ministerial appointment to the Place Names Committee.

**Moved:** Alderman Haslett

**Seconded:** Mayor Edgington

**Carried**

**6.15 Appointment of LGANT Representatives to the NT Settlement Planning and Outcomes Committee**

**Discussion**

Members agreed to endorse Alderman Robin Knox, City of Darwin and Jan Peters, City of Palmerston to the NT Settlement Planning and Outcomes Committee.

**RESOLUTION**

THAT the Executive endorses Alderman Robin Knox and Jan Peters to the NT Settlement Planning and Outcomes Committee.

**Moved:** President Clee

**Seconded:** Alderman Haslett

**Carried**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**6.16 Building Better Regions Fund – Local Road Mapping**

**Discussion**

Members approved the application.

**RESOLUTION**

THAT the Executive approves LGANT putting in an application to the 'Building Better Regions Fund Community Investments Stream' for the 'Local Road Mapping and Hierarchy Project'.

**Moved:** Alderman Haslett

**Seconded:** Mayor Bredhauer

**Carried**

**7. REPORTS ON ACTIONS REQUIRED TO BE DONE FROM THE LAST MEETING**

**7.1 Inquiry into National Freight and Supply Chain Priorities**

**Future Action**

Await advice from the Federal Department of Infrastructure and Regional Development.

**7.2 NT EPA Draft Guideline for Consultation – Recommended Land Use Separation Distances**

**Future Action**

Await advice from the NT Environment Protection Agency's decision over its land use separation distances guideline.

**7.3 2018-19 LGANT Annual Priorities for Strategic Plan**

**Future Action**

This matter will be actioned at the February 2018 Strategic Planning meeting.

**7.4 Council Motion – Review of Natural Disaster Relief and Recovery Arrangements Conditions and Eligibility**

**Future Action**

LGANT is working with the Department of Housing and Community Development and will be workshopping guidelines/reporting processes and any issues of concern in early 2018.

**7.5 LGANT Office Loan**

**Future Action**

Sign new loan agreement.

**7.6 Council Motion – Improving Voting and Voter Turnout at Council Elections**

**Future Action**

Continue to work with the Northern Territory Electoral Commission on ways to improve voter turnout at council elections.

**7.7 Council Motion – Operation of Morgues**

**Future Action**

No further action required.

**7.8 Industrial Relations and Human Resources Services Contract**

**Future Action**

No further action required.

**RESOLUTION**

**What decision is the Executive being asked to make?**

THAT the Executive receives and notes the reports on actions required to be done from the last meeting.

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**Moved :** Mayor Edgington  
**Seconded:** Mayor Bredhauer  
**Carried**

**8. BUSINESS WHICH ONLY REQUIRES THE EXECUTIVE TO RECEIVE AND NOTE  
INFORMATION**

**8.1 ALGA Indigenous Policy Forum**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the report on the ALGA Indigenous Policy Forum.

**Moved :** Mayor Bredhauer  
**Seconded:** Mayor Edgington  
**Carried**

**8.2 Voter Turnout and Council Elections**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the report on voter turnout and council elections.

**Moved :** Mayor Bredhauer  
**Seconded:** Alderman Haslett  
**Carried**

**8.3 Roads and Transport Advisory Council**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the report on the Roads and Transport Advisory Council.

**Moved :** President Clee  
**Seconded:** Mayor Edgington  
**Carried**

**8.4 Australian Council for Adult Literacy Conference 2017**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the report on the recent 2017 ACAL Conference attendance and Angela Pattison's thanks for the opportunity to attend the event.

**Moved :** Mayor Bredhauer  
**Seconded:** Alderman Haslett  
**Carried**

**8.5 2017 Leadership Symposium Feedback Report**

**Discussion**

Members noted the report.

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**RESOLUTION**

THAT the Executive receives and notes the report on feedback from the 2017 Leadership Symposium.

**Moved:** Mayor Edgington  
**Seconded:** President Clee  
**Carried**

**8.6 2017 ALGA Board Report – November 2017**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the ALGA Board Report for November 2017.

**Moved:** Mayor Edgington  
**Seconded:** Alderman Haslett  
**Carried**

**8.7 National Local Roads and Transport Congress 2017**

**Discussion**

Members heard that the 2018 National Local Roads and Transport Congress will be held at Uluru.

**RESOLUTION**

THAT the Executive receives and notes the report on the National Local Roads and Transport Congress 2017.

**Moved:** Mayor Bredhauer  
**Seconded:** Mayor Edgington  
**Carried**

**8.8 National Local Government Human Resources Conference 2017**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the report on the National Local Government Human Resources Conference 2017.

**Moved:** Mayor Edgington  
**Seconded:** Mayor Bredhauer  
**Carried**

**8.9 Per- and Poly-Fluoroalkyl Substances (PFAS)**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the report on meetings about Per- and Poly-Fluoroalkyl substances.

**Moved:** Mayor Bredhauer  
**Seconded:** President Clee  
**Carried**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**8.10 NT 10 Year Museums Master Plan Stakeholder Engagement**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the report on the government's 10-year museums master plan.

**Moved:** Alderman Haslett  
**Seconded:** Mayor Bredhauer  
**Carried**

**8.11 Joint Kimberley and NT Local Government Forum**

**Discussion**

Members heard that the LGANT CEO gave a presentation on street lighting at the Forum.

**RESOLUTION**

THAT the Executive receives and notes the report on the Joint Kimberley and Northern Territory Local Government Forum.

**Moved:** Mayor Bredhauer  
**Seconded:** Mayor Edgington  
**Carried**

**8.12 Federal Black Spot Funding**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and notes the report on Federal Black Spot funding.

**Moved:** President Clee  
**Seconded:** Mayor Edgington  
**Carried**

**9. PRESIDENT'S REPORT**

**10. BUSINESS FROM PREVIOUS MEETING THAT IS NOT YET FINISHED**

**10.1 Transfer of Local Roads from the NT Government to Local Government**

**Future Action**

Follow up with the Minister's office regarding meeting on proposed local road partnership framework.

**10.2 Cemeteries**

**Future Action**

Draft licence on cemeteries to be forwarded to regional councils following negotiation with the Northern Land Council.

**10.3 The Transfer of Barge Landings, Boat Ramps to Local Government**

**Future Action**

Await outcomes from the planning consultancies.



**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**10.4 CouncilBIZ Constitution**

**Future Action**

CouncilBIZ to advise the Minister of the outcome.

**10.5 Financial Assistance Grants**

**Future Action**

No further action required. This matter will be handled by the Finance Reference Group and may come back as an item in the future.

**10.6 Northern Territory Government Remote Housing**

**Future Action**

Await new National Partnership Agreement on Remote Indigenous Housing (NPARIH) and work with the ALGA Indigenous Reference Group on this national issue.

**10.7 Senate Inquiry into the Termination of ABC Shortwave Radio Transmission Services**

**Future Action**

Provide update reports on the status of legislation.

**10.8 Representation on the NT Weeds Advisory Committee (NTWAC)**

**Future Action**

No further action required.

**10.9 Nominations to Local Government Disciplinary Committees**

**Future Action**

Wait for advice on the issue of instruments.

**10.10 Nominations to the Local Government Accounting Advisory Committee**

**Future Action**

No further action required.

**10.11 Northern Territory Economic Summit**

**Future Action**

No further action required.

**10.12 Roadmap for Renewable Energy**

Read report and provide feedback to the Executive and ETIRG in early 2018.

**10.13 Council Motion – Councils' Legal Obligation to Manage and Maintain Aboriginal Land Trust Land**

**Future Action**

Seek legal advice.

**10.14 Council Motion – Impact of Substance Misuse on Council Workforces**

**Future Action**

This item is in the agenda of the Governance and Human Resources Reference Group.

**10.15 Administration and Legislation Advisory Committee**

**Future Action**

Provide a progress report after the next meeting.

**10.16 Subdivision Guidelines**

**Future Action**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

Await final documentation/guidelines for consideration.

**10.17 NT Alcohol Policies and Legislation Review**

**Future Action**

Provide a report at the meeting.

**10.18 LGANT Sponsorships**

**Future Action**

No further action required.

**10.19 Submission to the Environmental Regulatory Reform Discussion Paper**

**Future Action**

Monitor developments and report outcomes when they are determined.

**10.20 Procedural Steps for Councils to Borrow monies**

**Future Action**

Follow up with the Department the processes involved and include in the agenda for the Finance Reference Group.

**10.21 Council Motion – Allocation of Financial Assistance Grants and the 2016 Census**

**Future Action**

No further action required.

**10.22 Independent Commissioner Against Corruption Bill**

**Future Action**

Review legislation and arrange meetings with the new organisation once it is established.

**RESOLUTION**

THAT the Executive receives and notes the reports on business from previous meetings that is not yet finished.

**Moved: President Clee**

**Seconded: Mayor Bredhauer**

**Carried**

**11. BUSINESS NOT YET FINISHED BUT INACTIVE**

11.1	Heavy Vehicle Task Force
11.2	Waste Management Regional Projects
11.3	2015-16 Local Government National Report
11.4	Review of the <b>Local Government Act</b>
11.5	Street Lighting Arrangements
11.6	WALGA e-Learning
11.7	Constitutional Recognition of Aboriginal and Torres Strait Islander People

**RESOLUTION**

THAT the Executive accept the business not yet finished but inactive.

**Moved: Mayor Bredhauer**

**Seconded: President Clee**

**Carried**

**12. MEMBERS QUESTIONS**

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**13. GENERAL BUSINESS**

**13.1 CouncilBIZ Constitution**

Members endorsed the revised CouncilBIZ Constitution.

**RESOLUTION**

THAT the Executive endorses the revised CouncilBIZ Constitution.

**Moved:** Mayor Ryan  
**Seconded:** Mayor Bredhauer  
**Carried**

**14. COMPLETED BUSINESS**

14.1	Highlights from the 2017 National General Assembly of Local Government
14.2	ALGA Board Report – June 2017
14.3	Nominations to the NT Planning Commission
14.4	Nominations to the Coastal and Marine Management Partnership Group
14.5	April 2017 General Meeting Outcomes
14.6	Council Motion – NT Government Commitment to Supporting Indigenous Communities

**RESOLUTION**

THAT the Executive approves the removal of items of completed business from the agenda for the next meeting.

**Moved:** Mayor Edgington  
**Seconded:** President Clee  
**Carried**

**15. CONFIDENTIAL BUSINESS**

**15.1 Lease of Unit 3 and Unit 4**

**Discussion**

Members noted the report.

**RESOLUTION**

THAT the Executive receives and approves the report on the leasing arrangement of Units 3 and 4.

**Moved:** President Clee  
**Seconded:** Mayor Edgington  
**Carried**

**15.2 Conditional Rating  
Future Action**

Await further feedback from the Department on the Cabinet submission which is expected to be submitted in early 2018.

**Discussion**

Members heard that a committee has been formed to discuss conditional rating which has excluded local government. The President will discuss concerns with the Minister.

**RESOLUTION**

THAT the Executive receives and notes the confidential reports on actions required to be done from the last meeting.

**Moved:** Mayor Edgington  
**Seconded:** President Clee

DRAFT

**LOCAL GOVERNMENT ASSOCIATION  
OF THE NORTHERN TERRITORY**

**16. NEXT MEETING**

The next meeting of the LGANT Executive will be held on Wednesday 7 February 2018 at 8:00am in the LGANT Boardroom.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11:00am.**

**17. LIST OF ACTIONS FROM THE MEETING**

<b>ACTIONS</b>	<b>Item No</b>
1. LGANT to draft a letter to the Minister requesting increased funding for local authorities and circulate to Executive members.	6.2
2. Amend item 14.1 of LGANT Governance Charter.	6.5
3. LGANT to send the model resolution to councils.	6.6
4. LGANT to get a breakdown from JLT of the administration costs.	6.6
5. Circulate draft submission to the Executive for endorsement.	6.7
6. Advise committee and nominees of endorsements.	6.9
7. Advise committee and nominees of endorsement.	6.10
8. Advise committee and nominees of endorsement.	6.11
9. Advise committee and nominees of endorsement.	6.12
10. Advise committee and nominees of endorsements	6.13
11. Write to Minister and advise committee and nominees of endorsements	6.14

**ITEM NUMBER:** 12.3.2 Exceptional Development Permit for Lot 10288 (3) Tarakan Court, Johnston

**FROM:** Acting Director of Technical Services

**REPORT NUMBER:** 8/1400

**MEETING DATE:** 30 January 2018

---

**Municipal Plan:**

2. Economic Development

2.3 City Planning

2.3 We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community

**Summary:**

This report informs council of the granting of an Exceptional Development Permit for Lot 10288 (3) Tarakan Court, Johnston by the Minister for Infrastructure and Planning.

**RECOMMENDATION**

THAT Council receives Report Number 8/1400 entitled Exceptional Development Permit for Lot 10288 (3) Tarakan Court, Johnston be received and noted.

**Background:**

In August 2016 Council received a Concurrent Application to rezone Lot 10288 (3) Tarakan Court, Johnston from Zone MD (Multiple Dwelling Residential) to part Zone MR (Medium Density Residential) and part Zone C (Commercial) and develop the site for 24 x 3-bedroom multiple dwellings and a commercial development comprising restaurants, shops and offices

Council objected to the proposal due to the unacceptable loss in public amenity being that traffic congestion, waste and litter, and inappropriate activity it will bring during night time hours that the commercial aspect will bring to the immediate area.

Council received an Exceptional Development Permit Application (PA2017/0153) for 24 x 3-bedroom multiple dwellings in 4 x 2 storey buildings and a commercial development comprising a restaurant with drive-through in a 1 storey building and community-type uses in a 2-storey building on Lot 10288 (3) Tarakan Court, Johnston.

Council objected to the Exceptional Development Permit on the same basis as the previous objection.

**General:**

On 29 November 2017 Council received correspondence from Development Assessment Services advising that the Minister for Infrastructure, Planning and Logistics has decided, pursuant to section 40(2)(a) of the Planning Act to approve the application for an Exceptional Development Permit **(Attachment A)**

**Financial Implications:**

Nil

**Legislation/Policy:**

Planning Act

**Recommending Officer:** Malcolm Jones, Acting Director of Technical Services

Any queries on this report may be directed to Malcolm Jones, Acting Director of Technical Services on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

**Author:** Malcolm Jones, Acting Director of Technical Services

**Schedule of Attachments:**

**Attachment A:** Exceptional Development Permit - EDP17-0003



**NORTHERN TERRITORY OF AUSTRALIA**

*Planning Act - section 40*

**EXCEPTIONAL DEVELOPMENT PERMIT**

EDP17/0003

**DESCRIPTION OF LAND THE SUBJECT OF THE PERMIT**

Part Lot 10288  
Town of Palmerston  
3 TARAKAN CT, JOHNSTON

**APPROVED PURPOSE**

To use and develop the land for the purpose of a Restaurant (McDonald's) with drive through in a single storey building and community room in a single storey building, in accordance with the attached schedule of conditions and the endorsed plans.

**BASE PERIOD OF THE PERMIT**

This permit will lapse two years from the date of issue.

**RIGHT OF APPEAL**

There is no right of appeal against a determination by the Minister in relation to the grant or variation of an Exceptional Development Permit.



**NICOLE MANISON**  
Minister for Infrastructure, Planning and Logistics

22 / 11 / 2017



## EXCEPTIONAL DEVELOPMENT PERMIT

EDP17/0003

### SCHEDULE OF CONDITIONS

1. Prior to the endorsement of plans and prior to commencement of works (including site preparation), amended plans to the satisfaction of the consent authority must be submitted to and approved by the consent authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must be generally in accordance with the plans submitted with the application but modified to show:
  - (a) car barking bay and driveway dimensions pursuant to clause 6.5.3 (Parking Layout) of the Northern Territory Planning Scheme;
  - (b) dimensions for the clearance height of the loading bay pursuant to clause 6.6 (Loading Bays) of the Northern Territory Planning Scheme;
  - (c) a 1.8m high solid fence along the proposed lot boundary between the restaurant and the existing residential development pursuant to clause 8.3 (Setbacks for Commercial Uses adjacent to Land in Zones SD, MD, MR or H) of the Northern Territory Planning Scheme; and
  - (d) any design changes that result from condition precedents 2 and 3.
2. Prior to the endorsement of plans and commencement of works, an amended Traffic Engineering Report is to be undertaken to the requirements of the Transport Civil Services Division and the Land Development Unit of the Department of Infrastructure, Planning and Logistics, to the satisfaction of the consent authority.
3. Prior to the endorsement of plans and prior to the commencement of works (including site preparation), a schematic plan demonstrating the on-site collection of stormwater and its discharge into the local stormwater drainage system shall be submitted to and approved by the Land Development Unit and/or the Transport and Civil Services Division of the Department of Infrastructure, Planning and Logistics (as the case may be), to the satisfaction of the consent authority. The plan shall include details of drainage connection points and indicate how stormwater will be collected on site and discharged underground to the applicable drainage system.
4. Prior to the commencement of works, an Erosion and Sediment and Control Plan (ESCP), is to be submitted to and approved by the consent authority on the advice of the Department of Environment and Natural Resources (DENR). All works relating to this permit are to be undertaken in accordance with the endorsed ESCP to the requirements of the consent authority, on advice from DENR. The ESCP should detail methods and treatments for minimising erosion and sediment loss from the site during the construction phase. The IECA Best Practice Erosion and Sediment Control Guidelines 2008 may be referenced as a guide to the type of information, detail and data that should be included in an ESCP. Information regarding erosion and sediment control and ESCP content is available at: [www.austieca.com.au](http://www.austieca.com.au) and the NT Government website: <http://nt.gov.au/environment/soil-land-vegetation>.

5. Prior to commencement of any works, a Construction Traffic Management Plan (detailing all appropriate site management measures, including construction access, proposed haulage routes, vehicle types, measures to prevent the dropping or tracking materials onto streets, protection of existing assets, protection of public access and a risk assessment) shall be submitted to the Land Development Unit and/or Transport and Civil Services Division, Department of Infrastructure, Planning and Logistics (as the case may be), to the satisfaction of the consent authority.
6. Prior to the commencement of works, all proposed works (including the provision or connection of services) within, or impacting upon the Lambrick Avenue, Farrar Boulevard and Tarakan Court road reserves shall be designed, supervised and certified on completion by a practicing and registered Civil Engineer, and shall be in accordance with the standards and specifications of the Transport and Civil Services Division (Lambrick Avenue) and the Land Development Unit (Farrar Boulevard/Tarakan Court), Department of Infrastructure, Planning and Logistics. Design documents must be submitted to the Director Corridor Management, Transport and Civil Services Division for Road Agency Approval (Lambrick Avenue) and the Land Development Unit (Farrar Boulevard/Tarakan Court) and no works are to commence prior to gaining approval.
7. The works carried out under this permit shall be in accordance with the drawings endorsed as forming part of this permit.
8. All works relating to this permit are to be undertaken in accordance with the endorsed ESCP to the requirements of the consent authority, upon the advice of the Department of Environment and Natural Resources.
9. Any developments on or adjacent to any easements on site shall be carried out to the requirements of the relevant service authority to the satisfaction of the consent authority.
10. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, sewerage and electricity facilities to the development shown on the endorsed plan in accordance with the authorities' requirements and relevant legislation at the time.
11. All existing and proposed easements and sites for existing and required utility services must be vested in the relevant authority for which the easement or site is to be created.
12. Stormwater is to be collected and discharged into the drainage network to the technical standards of and at no cost to the Land Development Unit and/or the Transport and Civil Services Division of the Department of Infrastructure, Planning and Logistics (as the case may be), to the satisfaction of the consent authority.
13. Engineering design and specifications for the proposed and affected roads, street lighting, stormwater drainage, site earthworks, vehicular access, pedestrian/ cycle corridors and streetscaping are to be to the technical requirements of the Transport Civil Services Division (Lambrick Avenue) of the Department of Infrastructure, Planning and Logistics, to the satisfaction of the consent authority and all approved works constructed at the owner's expense.
14. All works are to be constructed in accordance with the detailed design documentation (engineering design drawings, specification and design report) provided with 'Permission to Use' by the Land Development Unit, excepting as varied with the approval of Land Development Unit. All construction works to roads, stormwater drainage, street lighting, vehicular accesses,

pedestrian/cycle paths, landscaping, irrigation, open space (parks) areas and streetscaping in relation to Farrar Boulevard and Tarakan Court are to comply with the City of Palmerston development guidelines, be certified by suitably qualified persons and be appropriately documented (testing results and 'As Constructed' drawings), at no cost and to the requirements of the Land Development Unit, to the satisfaction of the consent authority.

- 15.Storage for waste disposal bins is to be provided to the requirements of City of Palmerston, to the satisfaction of the consent authority.
- 16.Where unfenced, the Lambrick Avenue frontage is to be appropriately fenced in accordance with the Transport and Civil Services Division of the Department of Infrastructure, Planning and Logistics requirements, to the satisfaction to the consent authority.
- 17.The Lambrick Avenue verge fronting the development is to be top-dressed, grassed and landscaped consistent with the Transport and Civil Services Division of the Department of Infrastructure, Planning and Logistics requirements. Dryland grassing shall be established as a minimum and shall be undertaken to the Department's standards and requirements.
- 18.Headlight barriers shall be installed to the drive through area along the Lambrick Avenue frontage to prevent vehicle headlights being noticeable or causing nuisance to Lambrick Avenue traffic, to the requirements of the Transport and Civil Services Division of the Department of Infrastructure, Planning and Logistics, to the satisfaction of the consent authority.
- 19.Before the use/occupation of the development starts, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the consent authority.
- 20.The landscaping shown on the endorsed plans must be maintained to the satisfaction of the consent authority, including that any dead, diseased or damaged plants are to be replaced.
- 21.All air conditioning condensers (including any condenser units required to be added or replaced in the future) are to be appropriately screened from public view, located so as to minimise thermal and acoustic impacts on neighbouring properties and condensate disposed of to ground level in a controlled manner to the satisfaction of the consent authority.
- 22.No polluted and/or sediment laden run-off is to be discharged directly or indirectly into the Land Development Unit and the Transport and Civil Services Division of the Department of Infrastructure, Planning and Logistics' drains or to any watercourse.

### **NOTES**

1. The Power and Water Corporation advises that the Water and Sewer Services Development Section ([landdevelopmentnorth@powerwater.com.au](mailto:landdevelopmentnorth@powerwater.com.au)) and Power Network Engineering Section ([powerconnections@powerwater.com.au](mailto:powerconnections@powerwater.com.au)) should be contacted via email a minimum of 1 month prior to construction works commencing in order to determine the Corporation's servicing requirements, and the need for upgrading of onsite and/or surrounding infrastructure.
2. The Transport and Civil Services Division of the Department of Infrastructure, Planning and Logistics advises that any floodlighting or security lighting provided on site is to be shielded in a manner to prevent the lighting causing nuisance to Lambrick Avenue Traffic.

3. The Transport and Civil Services Division of the Department of Infrastructure, Planning and Logistics advises that the finish of any Prime Identification sign, if erected, shall be such that, if illuminated, day and night readability is the same and is of constant display (i.e. not flashing or variable message). The sign shall be positioned:
  - (a) so as not to create sun or headlight reflection to motorists; and
  - (b) be located entirely (including foundations and aerially) within the subject lot
4. The technical design and construction standards of the Land Development Unit, Department of Infrastructure, Planning and Logistics are provided within its "Design and Construction Guidelines" (August 2017) document which is available from the Land Development Unit on request.
5. The permit holder is advised that the proposal may have assessment implications under the Waste Management and Pollution Control Act including the need to comply with the developments general environmental duties under Section 12 of the Act. More information can be found on the Northern Territory Environment Protection Authority website at:  
<https://ntepa.nt.gov.au/waste-pollution>. The applicant is encouraged to contact the NT EPA on (08) 8924 4218 or [ntepa@nt.gov.au](mailto:ntepa@nt.gov.au).
6. Notwithstanding the approved plans, all signage is subject to City of Palmerston approval, at no cost to Council.
7. Any proposed works which fall within the scope of the Construction Industry Long Service Leave and Benefits Act must be notified to NT Build by lodgement of the required Project Notification Form. Payment of any levy must be made prior to the commencement of any construction activity. NT Build should be contacted via email ([info@ntbuild.com.au](mailto:info@ntbuild.com.au)) or by phone on 08 89364070 to determine if the proposed works are subject to the Act.



**NICOLE MANISON**  
Minister for Infrastructure, Planning and Logistics

22/11 / 2017

# NORTHERN TERRITORY OF AUSTRALIA

## *Planning Act – section 41*

### REASONS FOR DECISION IN RELATION TO PROPOSED EXCEPTIONAL DEVELOPMENT PERMIT

1. Pursuant to section 40(1) of the Act, it is considered preferable to grant consent to an Exceptional Development Permit than to amend the NT Planning Scheme. Rezoning this site to accommodate the proposed development would potentially facilitate more intense or diverse development than that proposed and such development is not considered to be appropriate in the context of the locality having regard to the predominant residential character of the area. Furthermore, the issue of an Exceptional Development Permit provides assurance in regard to the future built form of the development which could not be provided through a standard planning scheme amendment process.
2. The decision to grant an Exceptional Development Permit was based on cumulative consideration of the reports referred to in section 24 of the Planning Act as well as the matters listed in section 42 of the Planning Act, including the following pertinent factors:
  - a) While a restaurant in the proposed location does not accord with clause 14.5.1 (Palmerston Eastern Suburbs Planning Principles and Area Plans) of the Northern Territory Planning Scheme, it will not facilitate further commercial development that could potentially undermine the economic viability of planned activity centres in the Palmerston Eastern suburbs area. In addition to this, the application was subject to a public consultation process in which the issues raised have been addressed via a reduction of the commercial footprint compared to what was originally proposed.
  - b) Objections raised by the City of Palmerston in relation to potential traffic congestion, waste and litter and inappropriate activity are noted. However, the additional information regarding litter management provided by the applicant together with the conditions of approval in relation to traffic are considered to address the issues raised by City of Palmerston. The provision of a landscaped buffer and increased setbacks between the commercial and existing residential uses will also facilitate the preservation of existing and future amenity associated with a residential area.
  - c) The development will provide local employment opportunities within the community; and
  - d) The relevant service authorities have not identified any significant issues that are unable to be addressed by conditions of approval.

NICOLE MANISON

Minister for Infrastructure, Planning and Logistics

22/11/2017



**ITEM NUMBER:** 13.1.1 Summary of Recent Development Proposals – October to December 2017

**FROM:** Acting Director of Technical Services

**REPORT NUMBER:** 8/1392

**MEETING DATE:** 30 January 2018

## Municipal Plan:

2. Economic Development

2.3 City Planning

2.3 We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community

## Summary:

This report is submitted for information to the Council to put on record recent Development Application and information relating to developments with the City of Palmerston and the response sent on behalf of the Council from October to December 2017.

## RECOMMENDATION

1. THAT Report Number 8/1392 entitled Summary of Recent Development Proposals – October to December 2017 be received and noted.
2. THAT Council notes that **Attachment A** of Report Number 8/1392 entitled Summary of Recent Development Proposals – October to December 2017 has been resolved by the Development Consent Authority.
3. THAT Council endorse **Attachment B** of Report Number 8/1392 entitled Summary of Recent Development Proposals – October to December 2017 of no objection.
4. THAT Council endorse **Attachment C** of Report Number 8/1392 entitled Summary of Recent Development Proposals – October to December 2017 of objection.

## Background:

In reference to the following information, various notifications of intended developments have been received as outlined. Where applicable, responses have been submitted on behalf of the Council in accordance with review of any previous Council decisions, existing policy and planning principles.

The following items have been resolved by the Development Consent Authority **Attachment A**:

### **Item 1 – PA2017/0496 - Lot 11740 (32) Hawker Street, Zuccoli**

Subdivision to create 3 units.

Proposed subdivision is appropriate to the subject site and there are no negative impacts expected. Council did not object.

**Item 2 – PA2017/0509 - Lot 13377 (21) Kangaroo Street, Zuccoli**

Subdivision to create 2 units.

Proposed subdivision is appropriate to the subject site and there are no negative impacts expected.  
Council did not object.

**Item 3 – PA2017/0525 - Lot 13258 (2) Kettle Street, Farrar**

Construction of a police station with ancillary watch house, community centre and service building.

Council has requested prior to the endorsement of plans and commencement of works that landscape details be provided for approval by the City of Palmerston. This relates primarily to details of any irrigation within Council's road reserve.

Council did not object.

The following items are yet to be heard by the Development Consent Authority however, Council had no objections to the proposals **Attachment B:**

**Item 4 – PA2017/0481 - Lot 7979 (56) Bauldry Avenue, Farrar**

Subdivision to create 2 units.

Proposed subdivision is appropriate to the subject site and there are no negative impacts expected.

**Item 5 – PA2016/0760 - Lot 12432/12433 Zuccoli Parade, Zuccoli**

Changes to DP17/0049.

It was noted that no adverse impacts were expected on the surround road network as a result of the amended development and that public open space will still be delivered albeit they will now be in different stages to the original submission.

**Item 6 – PA2017/0519 – Section 6205 (18) Mettam Road and Section 4811/4812 (37)/(43) Wishart Road**

Subdivision to create 3 lots.

While not in the municipality, it was stated that the City of Palmerston Development Guidelines should be adhered to.

**Item 7 – PA2017/0541 – Section 3857 (30 Deviney Road, Pinelands**

Subdivision to create 2 units.

Proposed subdivision is appropriate to the subject site and there are no negative impacts expected.

**Item 8 – PA2017/0556 – Lot 6511 (7) Australis Crescent, Durack**

Carport addition.

Proposed subdivision is appropriate to the subject site and there are no negative impacts expected.

**Item 9 – PA2017/0561 – Lot 5903 (6) Maluka Drive, Palmerston**

Change of use from restaurant to shop.

Proposed subdivision is appropriate to the subject site however Council suggested that a landscaping plan should have regard to crime prevention through environmental design principles as well as pedestrian movements within the site.

The following items are yet to be heard by the Development Consent Authority however, Council did not support the proposals **Attachment C:**

**Item 10 – PA2017/0527 - Lot 10282 (133) Flynn Circuit, Bellamack**

Mixed use development.

Council highlighted several issues with this proposal. These include impacts to traffic and pedestrian activity, waste and setbacks under the planning scheme.



***Item 11 – PA2017/0552 – Lot 14588 (57) Silverleaf Road, Zuccoli***

Single dwelling with reduced private open space.

No compelling reason was cited for the reduction in private open space.

**Financial Implications:**

Nil

**Legislation/Policy:**

Nil

**Recommending Officer:** Malcolm Jones, Acting Director of Technical Services

Any queries on this report may be directed to Malcolm Jones, Acting Director of Technical Services on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

**Author:** Malcolm Jones, Acting Director of Technical Services

**Schedule of Attachments:**

**Attachment A:**

Response Letter to PA2017/0496 – Item 1

Response Letter to PA2017/0509 – Item 2

Response Letter to PA2017/0525 – Item 3

**Attachment B:**

Response Letter to PA2017/0481 – Item 4

Response Letter to PA2016/0760 – Item 5

Response Letter to PA2017/0519 – Item 6

Response Letter to PA2017/0541 – Item 7

Response Letter to PA2017/0556 – Item 8

Response Letter to PA2017/0561 – Item 9

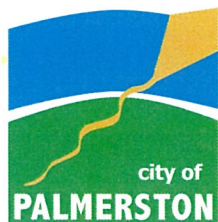
**Attachment C:**

Response Letter to PA2017/0527 – Item 10

Response Letter to PA2017/0552 – Item 11







Please include the following reference in all correspondence

ID: \*MJ:ws\* 3/11/2017 - Lot 11740

3/11/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

www.palmerston.nt.gov.au

Mr Anthony Brennan  
Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Anthony

PA2017/0496  
Development Application - Lot 11740 (32) Hawker St, Zuccoli, Palmerston  
Subdivision for the purpose of a unit title scheme to create three units and  
common property

Thank you for the Development Application referred to this office on 19 October 2017, concerning Lot 11740 (32) Hawker St, Zuccoli, Palmerston. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council **does not object** to the granting of a Development Permit for the following reasons and subject to the following issues being addressed:

- a) The proposed subdivision appears appropriate to the subject site.
- b) There are not expected to be any negative impacts upon Council infrastructure as a result of the proposal.

Council comments on issues for which it is the sole responsible authority, under the Local Government Act and associated by-Laws:

Should this application be approved, the following conditions pursuant to the Planning Act and Councils responsibilities under the Local Government Act are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- a) Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the Director of Technical Services, City of Palmerston, and all approved works constructed to Council's requirements at the applicant's expense.
- b) Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided,

stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.

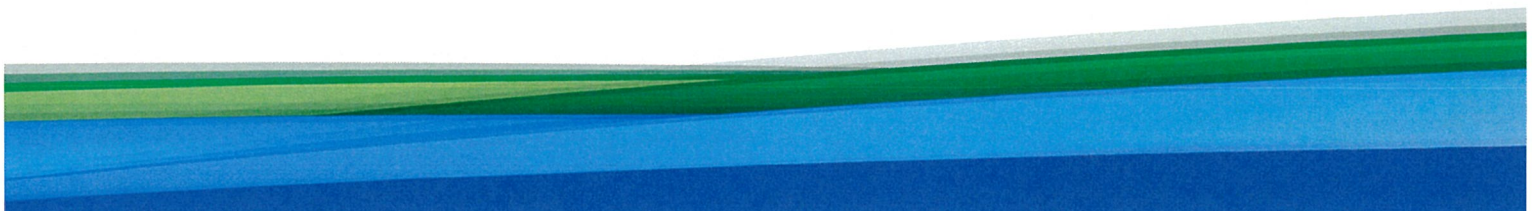
- c) Sight lines shall be provided at crossovers to public streets to the satisfaction of the Director of Technical Services, City of Palmerston. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- d) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.

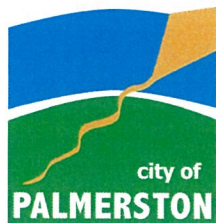
If you require any further discussion in relation to this application please feel free to contact me on 8935 9952.

Yours sincerely



Malcolm Jones  
Manager of Infrastructure & Maintenance





Please include the following reference in all correspondence

ID: \*MJ:jm\* 10/11/2017 - Plot 13377

10/11/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

[www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au)

Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Attention DAS

PA2017/0509

Development Application - Lot 13377 (21) Kangaroo St, Zuccoli, Palmerston  
Subdivision for the purpose of a unit title scheme to create two units and common  
property

-----

Thank you for the Development Application referred to this office on 30<sup>th</sup> October 2017, concerning Lot 13377 (21) Kangaroo St, Zuccoli, Palmerston. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council **does not object** to the granting of a Development Permit for the following reasons and subject to the following issues being addressed:

- a) The proposed subdivision appears appropriate to the subject site.
- b) There are not expected to be any negative impacts upon Council infrastructure as a result of the proposal.

Council comments on issues for which it is the sole responsible authority, under the Local Government Act and associated by-Laws:

Should this application be approved, the following conditions pursuant to the Planning Act and Councils responsibilities under the Local Government Act are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- a) Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided, stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.

Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831  
ABN 42 050 176 900





- b) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.

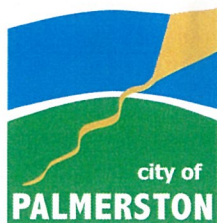
If you require any further discussion in relation to this application, please feel free to contact me on 8935 9958.

Yours sincerely



Mark Spangler  
Director of Technical Services





Please include the following reference in all correspondence

ID: \*MJ:hs\* 24/11/2017 - Lot 13258

24/11/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

[www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au)

Mr Joseph Sheridan  
Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Joseph

PA2017/0525  
Development Application - Lot 13258 (2) Kettle Street, Farrar  
Police Station in a 1 x 3 storey building with ancillary watch house, community  
centre and service building in 3 x 1 storey buildings

Thank you for the Development Application referred to this office on 3 November 2017, concerning Lot 13258 (2) Kettle Street, Farrar. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

Council **does not object** to the granting of a Development Permit subject to the following issues being addressed:

- a) Prior to endorsement of plans and the commencement of works a stormwater plan to be provided to and approved by the City of Palmerston.
- b) Prior to endorsement of plans and the commencement of works further landscape details are to be provided to and approved by the City of Palmerston. The plans are to include details of any irrigation within Council road reserve within proximity of proposed works. Council can be contacted to meet with the proponent on site in the preparation during the preparation of plans.

Council comments on issues for which it is the sole responsible authority, under the Local Government Act and associated by-Laws:

Should this application be approved, the following conditions pursuant to the *Planning Act* and Councils responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- a) Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the Director of Technical Services, City of Palmerston, and all approved works constructed to Council's requirements at the applicant's expense.

Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831  
ABN 42 050 176 900

- b) The location, design and specifications for proposed and affected crossovers shall be provided to the satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- c) Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided, stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- d) Sight lines shall be provided at crossovers to public streets to the satisfaction of the Director of Technical Services, City of Palmerston. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- e) Any gate over an access to a public road shall be placed on the subject site at least 4.5m from the face of the kerb line of the adjoining public road.
- f) Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line marked and sealed with an impervious material.
- g) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.
- h) Waste bin storage and pick up shall be provided in accordance with Council requirements as per the City of Palmerston Waste Management Policy (TEC04), to the satisfaction of the Director of Technical Services, City of Palmerston.

If you require any further discussion in relation to this application please feel free to contact me on 8935 9952.

Yours sincerely

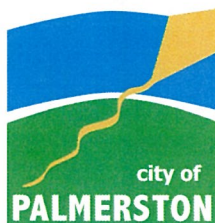


Malcolm Jones

Acting Director of Technical Services







Please include the following reference in all correspondence

ID: \*MJ:ws\* 18/10/2017 – P7979

18/10/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

[www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au)

Mr Anthony Brennan  
Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Anthony

PA2017/0481

Development Application - Lot 7979 (56) Bauldry Avenue, Palmerston  
Subdivision for the purpose of a unit title scheme to create two units and common  
property

Thank you for the Development Application referred to this office on 13 October 2017, concerning Lot 7979 (56) Bauldry Avenue, Palmerston. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council **does not object** to the granting of a Development Permit for the following reasons and subject to the following issues being addressed:

- a) The proposed subdivision appears appropriate to the subject site.
- b) There are not expected to be any negative impacts upon Council infrastructure as a result of the proposal.

Council comments on issues for which it is the sole responsible authority, under the Local Government Act and associated by-Laws:

Should this application be approved, the following conditions pursuant to the Planning Act and Councils responsibilities under the Local Government Act are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

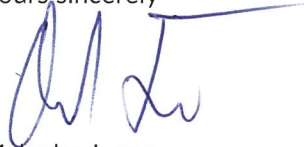
- a) Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the Director of Technical Services, City of Palmerston, and all approved works constructed to Council's requirements at the applicant's expense.
- b) The location, design and specifications for proposed and affected crossovers shall be provided to the satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.

Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831  
ABN 42 050 176 900

- c) Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided, stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- d) Sight lines shall be provided at crossovers to public streets to the satisfaction of the Director of Technical Services, City of Palmerston. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- e) Any gate over an access to a public road shall be placed on the subject site at least 4.5m from the face of the kerb line of the adjoining public road.
- f) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.
- g) Waste bin storage and pick up shall be provided in accordance with Council requirements as per the City of Palmerston Waste Management Policy (TEC04), to the satisfaction of the Director of Technical Services, City of Palmerston.

If you require any further discussion in relation to this application please feel free to contact me on 8935 9958.

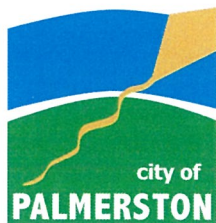
Yours sincerely



Malcolm Jones  
Acting Director of Technical Services







Please include the following reference in all correspondence

ID: \*ms:rm\* 10/11/2017 - PA2016/0760

10/11/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

www.palmerston.nt.gov.au

Mr Joseph Sheridan  
Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Joseph

PA2016/0760

Application to Vary Conditions of Development Permit DP17/0049 - Lots 12432  
and 12433 Zuccoli Parade, Town of Palmerston

Thank you for the application to Vary Conditions of Development Permit DP17/0049 referred to this office on 30 October 2017, concerning Lots 12432 and 12433 Zuccoli Parade, Town of Palmerston. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

Council **does not object** to the granting of a varied Development Permit but points out the following:

- a) A technical note prepared on behalf of the applicant by PSA Consulting (Australia) Pty Ltd suggests that no adverse impacts are expected on the surrounding road network as a result of the amended development.
- b) In the original approval the large areas of public open space were to be delivered in the second and fourth stages. The proposed variation will see the large areas of public open space delivered in the third and fourth stages.

Council comments on issues for which it is the sole responsible authority, under the Local Government Act and associated by-Laws:

Should this application be approved, the following conditions pursuant to the *Planning Act* and Councils responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- a) Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the Director of Technical Services, City of Palmerston, and all approved works constructed to Council's requirements at the applicant's expense.

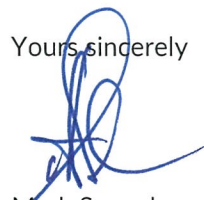
Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831  
ABN 42 050 176 900



- b) The location, design and specifications for proposed and affected crossovers shall be provided to the satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- c) Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided, stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- d) Sight lines shall be provided at crossovers to public streets to the satisfaction of the Director of Technical Services, City of Palmerston. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- e) Any gate over an access to a public road shall be placed on the subject site at least 4.5m from the face of the kerb line of the adjoining public road.
- f) Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line marked and sealed with an impervious material.
- g) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.
- h) Waste bin storage and pick up shall be provided in accordance with Council requirements as per the City of Palmerston Waste Management Policy (TEC04), to the satisfaction of the Director of Technical Services, City of Palmerston.
- i) Further subject to conditions of subdivisions to the satisfaction of service authorities.

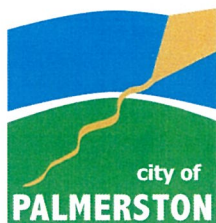
If you require any further discussion in relation to this application please feel free to contact me on 8935 9922.

Yours sincerely



Mark Spangler  
Director Technical Services





Please include the following reference in all correspondence

ID: \*MJ:hs\* 5/12/2017 - Sections 6205, 4811, and 4812

5/12/2017

**Telephone**  
(08) 8935 9922

**Facsimile**  
(08) 8935 9900

**Email**  
palmerston@palmerston.nt.gov.au

**Civic Plaza**  
1 Chung Wah Terrace

[www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au)

Mr Joseph Sheridan  
Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Joseph

PA2017/0519  
Development Application – Sections 6205, 4811 and 4812 (18 Mettam Road and  
37 and 43 Wishart Road) Wishart  
Subdivision to create 3 lots

Thank you for the Development Application referred to this office on 15 November 2017, concerning the Development Application, concerning Sections 6205, 4811 and 4812 (18 Mettam Road and 37 and 43 Wishart Road).

Council notes the proximity of the site to the City of Palmerston municipal boundary.

The developer should take into consideration Council's Development Guidelines to ensure the development adheres to these standards, in the possible event that the site may be amalgamated with the City of Palmerston in future.

This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed, you will be advised accordingly.

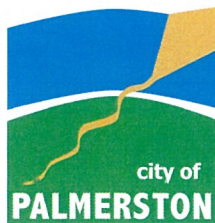
If you require any further discussion in relation to this application please feel free to contact me on 8935 9952.

Yours sincerely

Malcolm Jones  
Acting Director of Technical Services

Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831  
ABN 42 050 176 900





Please include the following reference in all correspondence

ID: \*MJ:jm\* 30/11/2017 – Section 3857 Hundred of Bagot

30/11/2017

Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

[www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au)

To Whom It May Concern

PA2017/0541

Development Application – Section 3857 (30) Deviney Road, Pinelands  
Subdivision for the purpose of a unit title scheme to create two units.

Thank you for the Development Application referred to this office on 16<sup>th</sup> November 2017, concerning Section 3857 (30) Deviney Road, Pinelands. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council **does not object** to the granting of a Development Permit for the following reasons and subject to the following issues being addressed:

- a) The proposed subdivision appears appropriate to the subject site.
- b) There are not expected to be any negative impacts upon Council infrastructure as a result of the proposal.

Council comments on issues for which it is the sole responsible authority, under the Local Government Act and associated by-Laws:

Should this application be approved, the following conditions pursuant to the Planning Act and Councils responsibilities under the Local Government Act are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

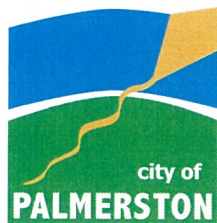
- a) Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided, stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- b) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.

If you require any further discussion in relation to this application, please feel free to contact me on 8935 9958.

Yours sincerely

Malcolm Jones  
Acting Director of Technical Services

Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831  
ABN 42 050 176 900



Please include the following reference in all correspondence

ID: \*MJ:jm\* 15/12/2017 - Lot 6511

15/12/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

www.palmerston.nt.gov.au

Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Attention DAS

PA2017/0556

Development Application - Lot 6511 (7) Australis Crescent, Durack, Palmerston  
Addition of carport to the existing residence.

-----

Thank you for the Development Application referred to this office on 1<sup>st</sup> December 2017, concerning Lot 6511 (7) Australis Crescent, Durack, Palmerston. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

Council **does not object** to the granting of a Development Permit subject to the following condition:

- a) A schematic plan demonstrating the on-site collection of stormwater and its discharge into the City of Palmerston stormwater drainage system shall be submitted to and approved by the City of Palmerston, to the satisfaction of the consent authority. The plan shall include Council's stormwater drain connection point/s. The plan shall also indicate how stormwater will be collected on the site and connected underground to Council's system.

Council comments on issues for which it is the sole responsible authority, under the Local Government Act and associated by-Laws:

Should this application be approved, the following conditions pursuant to the Planning Act and Council's responsibilities under the Local Government Act are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- a) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.

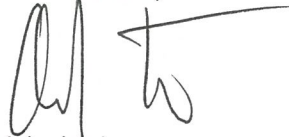
Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831  
ABN 42 050 176 900

- b) The kerb crossovers and driveways to the site approved by this permit are to meet the technical standards of City of Palmerston, to the satisfaction of the consent authority.
- c) Stormwater is to be collected and discharged into the drainage network to the technical standards of and at no cost to City of Palmerston to the satisfaction of the consent authority.
- d) The owner shall:
  - (a) Remove disused vehicle and /or pedestrian crossovers;
  - (b) Provide footpath/ cycleways;
  - (c) Collect stormwater and discharge it to the drainage network; and
  - (d) Undertake reinstatement works;

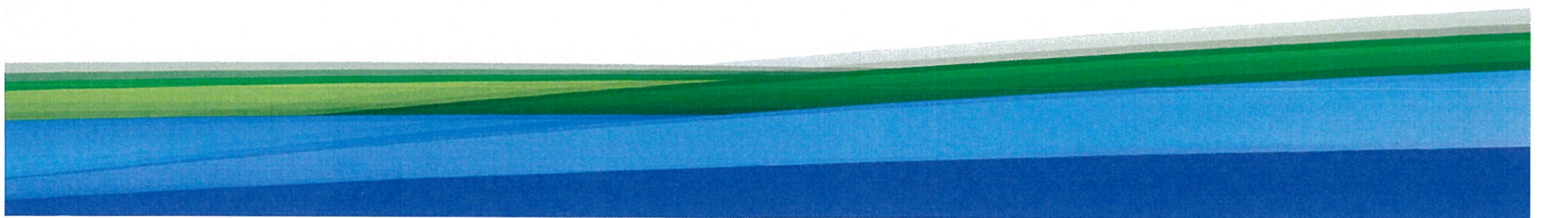
All to the technical requirements of and at no cost to the City of Palmerston, to the satisfaction of the consent authority.

If you require any further discussion in relation to this application, please feel free to contact me on 8935 9952.

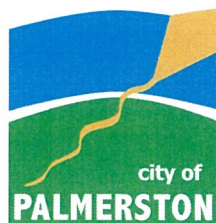
Yours sincerely



Malcolm Jones  
Manager of Infrastructure & Maintenance







Please include the following reference in all correspondence

ID: \*mj:hs\* 15/12/2017 – Lot 5903

15/12/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

www.palmerston.nt.gov.au

Mr Joseph Sheridan  
Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Joseph

PA2017/0561  
Development Application - Lot 5903 (6) Maluka Drive, Palmerston  
Change of use from restaurant to shop

Thank you for the Development Application referred to this office on 1 December 2017, concerning Lot 5903 (6) Maluka Drive, Palmerston. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

Council **does not object** to the granting of a Development Permit subject to the following issues being addressed:

- a) Council notes that the change of use may minimise the antisocial behaviour associated with the vacant tenancy. The existing landscaping and internal fencing can also inhibit internal pedestrian movements. To ensure the change of use and development on the site contributes to the amenity and safety of the area, landscaping details by way of a landscaping plan should be provided. The landscaping plan should have regard to crime prevention through environmental design principles as well as pedestrian movements within the site.

Subject to the above issues being resolved, Council raises the following issues to be addressed:

- a) Prior to endorsement of plans and the commencement of works a stormwater plan to be provided to and approved by the City of Palmerston.
- b) Prior to endorsement of plans and the commencement of works a waste management plan to be provided to and approved by the City of Palmerston.

Council comments on issues for which it is the sole responsible authority, under the *Local Government Act* and associated by-Laws:

Should this application be approved, the following conditions pursuant to the *Planning Act* and Councils responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the Director of Technical Services, City of Palmerston, and all approved works constructed to Council's requirements at the applicant's expense.

The location, design and specifications for proposed and affected crossovers shall be provided to the satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.

Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided, stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.

Sight lines shall be provided at crossovers to public streets to the satisfaction of the Director of Technical Services, City of Palmerston. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.

Any gate over an access to a public road shall be placed on the subject site at least 4.5m from the face of the kerb line of the adjoining public road.

Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line marked and sealed with an impervious material.

All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.

Any proposed signage for the site shall be subject to a separate assessment in accordance with City of Palmerston Advertising Signs Code.

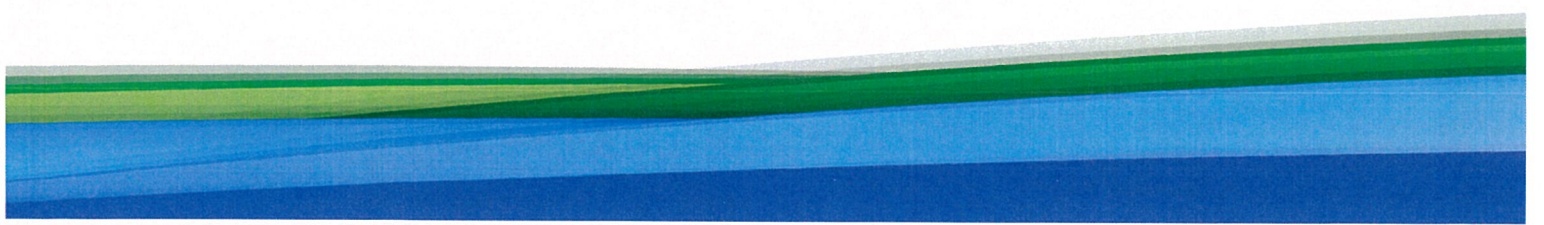
Waste bin storage and pick up shall be provided in accordance with Council requirements as per the City of Palmerston Waste Management Policy (TEC04), to the satisfaction of the Director of Technical Services, City of Palmerston.

If you require any further discussion in relation to this application please feel free to contact me on 8935 9952.

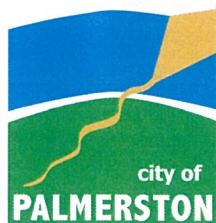
Yours sincerely



Malcolm Jones  
Manager of Infrastructure & Maintenance







Please include the following reference in all correspondence

ID: \*MJ:hs:mm\* 30/11/2017 – Lot 10282

30/11/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

www.palmerston.nt.gov.au

Mr Joseph Sheridan  
Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Joseph

PA2017/0527

Development Application - Lot 10282 (133) Flynn Circuit, Bellamack  
Mixed use development comprising leisure and recreation, veterinary clinic,  
medical clinic and a child care centre in 3 x 1 storey buildings and 1 x 2 storey  
building

Thank you for the Development Application referred to this office on 3 November 2017, concerning Lot 10282 (133) Flynn Circuit, Bellamack. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

Council **does not support** the granting of a Development Permit for the following reasons:

- a) Council considers that Clause 8.3 (Setbacks for Commercial Uses Adjacent to Land in Zones SD, MD, MR or HR) of the NT Planning Scheme applies to the development. There are aspects of the clause that are mandatory and need to be implemented in the design of the site, specifically a 3m landscaping buffer to the adjoining residential zone.
- b) The proximity of the proposed Veterinary Clinic waste bins near the adjoining residential zone. These are likely to adversely impact on the amenity of the adjoining development and should be relocated or screened accordingly.
- c) The plans do not demonstrate the suitable relocation of the bus stop on Flynn Circuit in manner appropriate.
- d) The plans do not demonstrate the accommodation of the future formalisation of the existing pedestrian crossing on Flynn Circuit. Plans detailing these road features should be provided on consultation with the Lands and Planning Division of the Department of Infrastructure, Planning and Logistics and Council.
- e) The report provided by the traffic engineer concludes that development proposal is suitable from a traffic engineering perspective. It appears this is based on the anticipated distribution of traffic through the adjoining site with additional accesses to Forrest Parade and Flynn Circuit. Council requests information on how the accesses across the adjoining site will be legally maintained or an amended traffic study that demonstrates the development proposal is suitable from a traffic engineering perspective relying only on the access to Flynn Circuit from the Lot 10282.

Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831  
ABN 42 050 176 900

Subject to the above issues being resolved, Council raises the following issues to be addressed:

- a) Prior to endorsement of plans and the commencement of works a stormwater plan to be provided to and approved by the City of Palmerston.
- b) Prior to endorsement of plans and the commencement of works a waste management plan to be provided to and approved by the City of Palmerston.

Council comments on issues for which it is the sole responsible authority, under the *Local Government Act* and associated by-Laws:

Should this application be approved, the following conditions pursuant to the *Planning Act* and Councils responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- a) Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the Director of Technical Services, City of Palmerston, and all approved works constructed to Council's requirements at the applicant's expense.
- b) The location, design and specifications for proposed and affected crossovers shall be provided to the satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- c) Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided, stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- d) Sight lines shall be provided at crossovers to public streets to the satisfaction of the Director of Technical Services, City of Palmerston. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- e) Any gate over an access to a public road shall be placed on the subject site at least 4.5m from the face of the kerb line of the adjoining public road.
- f) Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line marked and sealed with an impervious material.
- g) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.
- h) Waste bin storage and pick up shall be provided in accordance with Council requirements as per the City of Palmerston Waste Management Policy (TEC04), to the satisfaction of the Director of Technical Services, City of Palmerston.

If you require any further discussion in relation to this application please feel free to contact me on 8935 9958.

Yours sincerely



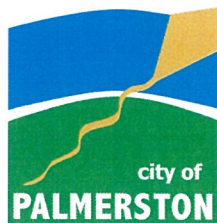
Malcolm Jones  
Acting Director of Technical Services

Please address all  
correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831

ABN 42 050 176 900







Please include the following reference in all correspondence

ID: \*MJ:hs:nc\* 8/12/2017 - Plot14588

8/12/2017

Telephone  
(08) 8935 9922

Facsimile  
(08) 8935 9900

Email  
palmerston@palmerston.nt.gov.au

Civic Plaza  
1 Chung Wah Terrace

www.palmerston.nt.gov.au

Mr Joseph Sheridan  
Development Assessment Services  
Department of Infrastructure, Planning and Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Joseph

PA2017/0552

Development Application - Lot 14588 (57) Silverleaf Road, Zuccoli  
Single dwelling with reduced private open space dimensions

Thank you for the Development Application referred to this office on 24 November 2017, concerning Lot 14588 (57) Silverleaf Road, Zuccoli. This letter may be placed before Council at its next meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

Council **does not support** the granting of a Development Permit for the following reasons:

- a) Council considers that the current Clause 7.5 incorporated into the NT Planning Scheme outlines the minimum controls that seeks to ensure that each dwelling has private open space that is of an adequate size to provide for domestic purposes. The compliance with the proposed amendment to Clause 7.5 is noted, however no compelling reason to vary the current clause has been provided.

Subject to the above issues being resolved, Council raises the following issues to be addressed:

- a) Prior to the commencement of works a stormwater plan to be provided to and approved by the City of Palmerston.

Council comments on issues for which it is the sole responsible authority, under the Local Government Act and associated by-Laws:

Should this application be approved, the following conditions pursuant to the *Planning Act* and Councils responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- a) Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the Director of Technical Services, City of Palmerston, and all approved works constructed to Council's requirements at the applicant's expense.

Please address all correspondence to  
Chief Executive Officer  
PO Box 1  
Palmerston NT 0831

ABN 42 050 176 900

- b) The location, design and specifications for proposed and affected crossovers shall be provided to the satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- c) Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleway shall be provided, stormwater shall be collected and discharged into Council's drainage network, and reinstatement works carried out, all to the requirements and satisfaction of the Director of Technical Services, City of Palmerston, at no cost to Council.
- d) Sight lines shall be provided at crossovers to public streets to the satisfaction of the Director of Technical Services, City of Palmerston. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- e) Any gate over an access to a public road shall be placed on the subject site at least 4.5m from the face of the kerb line of the adjoining public road.
- f) All developments on or adjacent to any easements on site in favour of Council shall be carried out to the requirements and satisfaction of the Director of Technical Services, City of Palmerston.
- g) Waste bin storage and pick up shall be provided in accordance with Council requirements as per the City of Palmerston Waste Management Policy (TEC04), to the satisfaction of the Director of Technical Services, City of Palmerston.

If you require any further discussion in relation to this application please feel free to contact me on 8935 9952.

Yours sincerely



Malcolm Jones

A/Director of Technical Services



<b>ITEM NUMBER:</b>	13.1.2	Naming of new southern connector road and alteration of suburb boundary between Mitchell and Zuccoli
<b>FROM:</b>		Acting Director of Technical Services
<b>REPORT NUMBER:</b>	8/1394	
<b>MEETING DATE:</b>	30 January 2018	

---

**Municipal Plan:**

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

**Summary:**

Correspondence received from the Place Names Committee for the Northern Territory in relation to the naming of the new southern connector road within Zuccoli and alteration of suburb boundary between Mitchell and Zuccoli.

**RECOMMENDATION**

1. THAT Council receives Report Number 8/1394 entitled Naming of new southern connector road and alteration of suburb boundary between Mitchell and Zuccoli be received and noted.
2. THAT Council supports the proposed naming of the new southern connector road as Bertram Road.
3. THAT Council supports in principle that the new southern connector road between Mitchell and Zuccoli is intended to be realigned to accommodate the future planning of both the Zuccoli and Mitchel suburbs.

**Background:**

The correspondence in **Attachment A** was received by Council from the Place Names Committee for the Northern Territory (PNC).

As per the requirements under the Place Names Act (2014), PNC must seek the views of interested parties such as the local government established for the area.

The first proposal relates to the naming of the new southern connector road, off Roystonea Avenue (as per Survey Plan S2017/117). The actual portion of road was constructed by the NTG in approximately 2015 and has yet to be named. PNC have proposed that this road be known as Bertram Road. Reasoning for selection of name is outlined in **Attachment A**.

Within this area there is no defined naming convention yet for roads or other features.

The secondary proposal from PNC is in relation to the proposed realignment of the proposed suburb boundary between Zuccoli and Mitchell. Due to ongoing development projects within Zuccoli, the existing suburb boundary that was approved in 2007 will be overlapped by these current Zuccoli projects. It is proposed to ease the administration of the area that the boundary be adjusted to allow the properties and addresses to reside within the single proposed suburb.

The revised suburb boundary is shown upon Plan S2017/116 within **Attachment A**.

The PNC have identified problems with the current alignment of the road not being the future proposed suburb boundary. Other issue raised by PNC outlined in correspondence shown in **Attachment A**. Council Officers would support the realignment of the road to allow the road to be in the defining suburb boundary between Zuccoli and Mitchell. The use of major roads as suburb boundaries is common throughout Palmerston.

**Financial Implications:**

Nil

**Legislation/Policy:**

RS02 - Place Names Policy

The naming is within the guidelines and requirements of the Place Names Committee, and has not yet been used in other parts of the Northern Territory or Palmerston.

**Recommending Officer:** Malcolm Jones, Acting Director of Technical Services

Any queries on this report may be directed to Malcolm Jones, Acting Director of Technical Services on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

**Author:** Malcolm Jones, Acting Director of Technical Services

**Schedule of Attachments:**

**Attachment A:** Correspondence from Place Names Committee for the Northern Territory – “Naming of new southern connector road and alteration of suburb boundary between Mitchell and Zuccoli (dated 10 November 2017).”



# Place Names Committee for the Northern Territory

Telephone (08) 8995 5333  
E-mail: [place.names@nt.gov.au](mailto:place.names@nt.gov.au)  
Web: [www.placenames.nt.gov.au](http://www.placenames.nt.gov.au)

Level 1, Energy House  
18-20 Cavenagh Street  
Darwin NT 0800  
GPO Box 1680  
Darwin NT 0801

Our Ref: pnjobfile2016/0023 & pnjobfile2017/0003

Mr Malcolm Jones  
Acting Director Technical Services  
City of Palmerston  
PO Box 1  
Palmerston NT 0831

[palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

Dear Mr Jones

## **Naming of new southern connector road and alteration of suburb boundary between Mitchell and Zuccoli**

The Place Names Committee (the Committee) has received requests from the Northern Territory Government's Department of Infrastructure, Planning and Logistics for the naming of the new southern connector road, off Roystonea Avenue, and for the alteration of the boundary between the suburbs of Mitchell and Zuccoli in Town of Palmerston. Once constructed, the road's centreline will form the new boundary between the suburbs of Zuccoli and Mitchell. This boundary requires alteration due to the Zuccoli development now encroaching into the suburb of Mitchell.

As the new road and suburbs are within Palmerston region, the Committee is seeking City of Palmerston's comment on the proposals.

The new southern connector road, off Roystonea Avenue, as depicted on Certified Plan S2017/117 attached, is proposed to be named:

- **Bertram Road**

Jurgen (John) Bertram was born in Prerow, Germany, in 1944 and immigrated to Australia in 1950. He moved to the Northern Territory in the 1970's, taking up a job "working on the roads" at Ayres Rock (now Uluru / Ayers Rock), before continuing to work around the Territory in various locations including Wave Hill, Borroloola, Katherine, Tennant Creek, Alice Springs and Darwin.

Working in Borroloola in the 1980's, John saw the need for local children to be able to play sport, and initiated the onset of the Borroloola Cricket Club. He next moved to Tennant Creek, where he continued his community involvement through the Tennant Creek Go Kart Grand Prix and as President of Tennant Creek Bowling Club, President of Tennant Creek Pistol Club and President of the Tennant Creek branch of the Country Liberals Party.



In 1986 John commenced his career with the Northern Territory Public Service (NTPS), obtaining a position with Transport and Works in Tennant Creek. John's career progressed from machine operator in Civil Works, to Regional Director of the Tennant Creek region at his retirement in 2010. Highlights of John's career include him being seconded to East Timor to undertake road and civil work repairs following the withdrawal of Indonesia, being instrumental in remedial works on the Barkly Highway following severe flooding (which had resulted in 60 kms of damaged road cutting off access to Darwin and other parts of the Northern Territory). He was recognised for this work when the Department, under his direction, was awarded the 2009 Construction Division Project Award and the NT Civil Contractors Federation's 2009 Earth Award for the Barkly Highway emergency repairs.

From 2001 to 2003 John had a break from working with the NTPS to start his own successful business in Earthworks. On his retirement from the NTPS in 2010, he continued with his own business in Tennant Creek until he passed away in 2014.

The name "Bertram" has not been commemorated in Northern Territory place names to date. It is noted John Bertram spent much of his life in Tennant Creek; however, as opportunity for commemoration is limited in that area, his family is supportive of his commemoration outside of Tennant Creek to recognise his contributions to civil works across the Northern Territory.

The current suburb boundaries of Mitchell and Zuccoli were approved in 2007 and are shown on Compiled Plan CP5077 – Localities within Palmerston Sub-Region (attached for information). Ongoing development projects in Zuccoli will extend beyond the existing boundary into the suburb of Mitchell. It will be administratively problematic to have properties on the same road in two different suburbs, in particular for street addressing purposes. Correct street addressing is required for the issuing of titles and connection of services within the newly constructed Zuccoli subdivisions.

The new proposed boundary between Mitchell and Zuccoli is depicted on Certified Plan S2017/116 attached.

The Committee now invites City of Palmerston to indicate its views on the proposal to name "Bertram Road" and for the alteration of the suburb boundary of Mitchell and Zuccoli. Please provide comment via email [place.names@nt.gov.au](mailto:place.names@nt.gov.au) or post to GPO Box 1680, Darwin NT 0801.

It should be noted that place names are not official until they are approved by the Minister for Infrastructure, Planning and Logistics, on recommendation by the Place Names Committee, and entered in the Place Names Register at: <http://www.ntlis.nt.gov.au/placenames/>

Yours sincerely



Rita Carter  
A/ Secretary Place Names Committee  
10 November 2017  
att.





Department of Infrastructure, Planning and Logistics

# NAMING OF BERTRAM ROAD - TOWN OF PALMERSTON



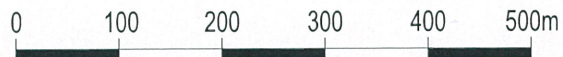
CERTIFIED CORRECT:

*Ruth Lih*

ACTING SURVEYOR-GENERAL

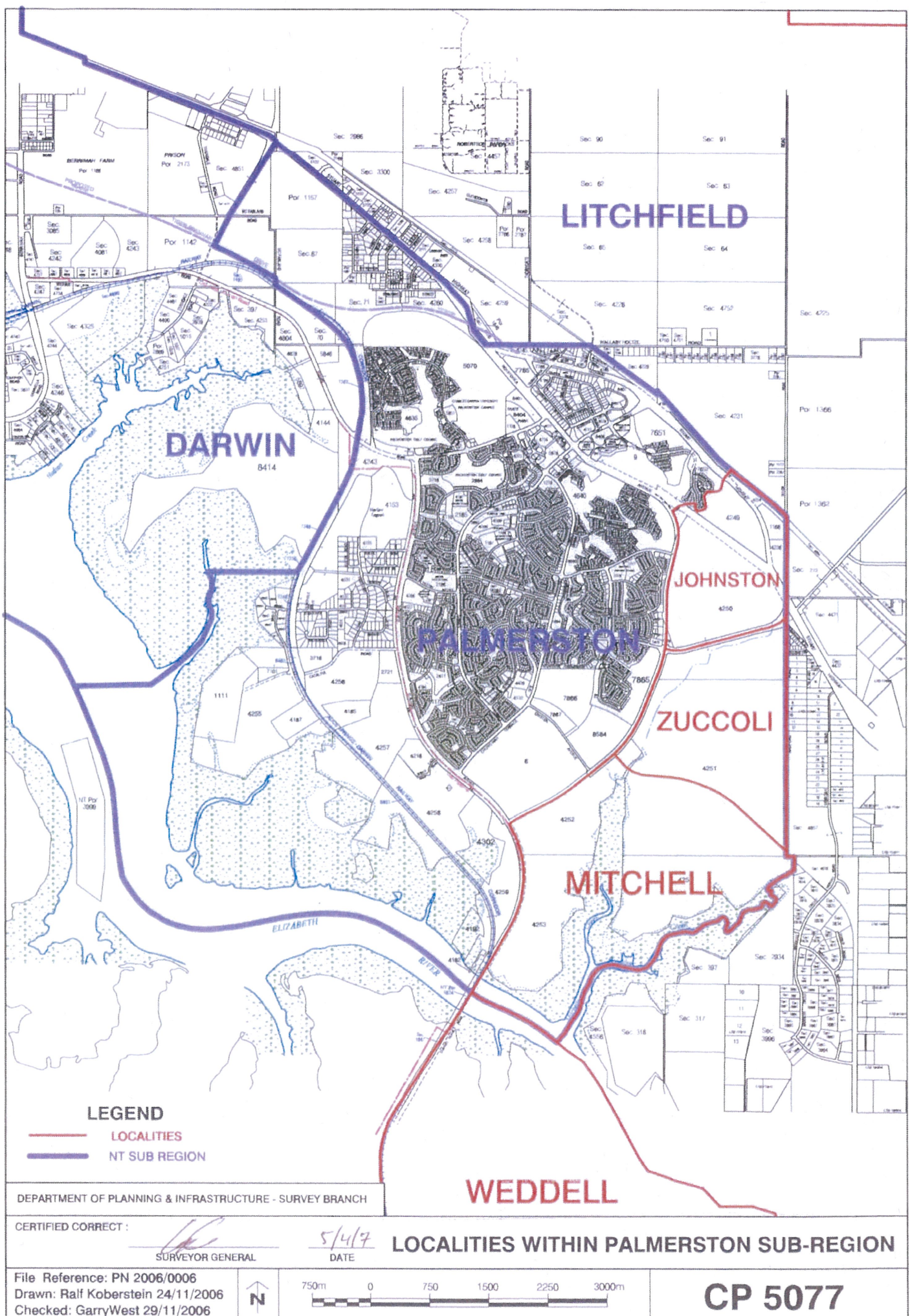
23 / 10 / 2017

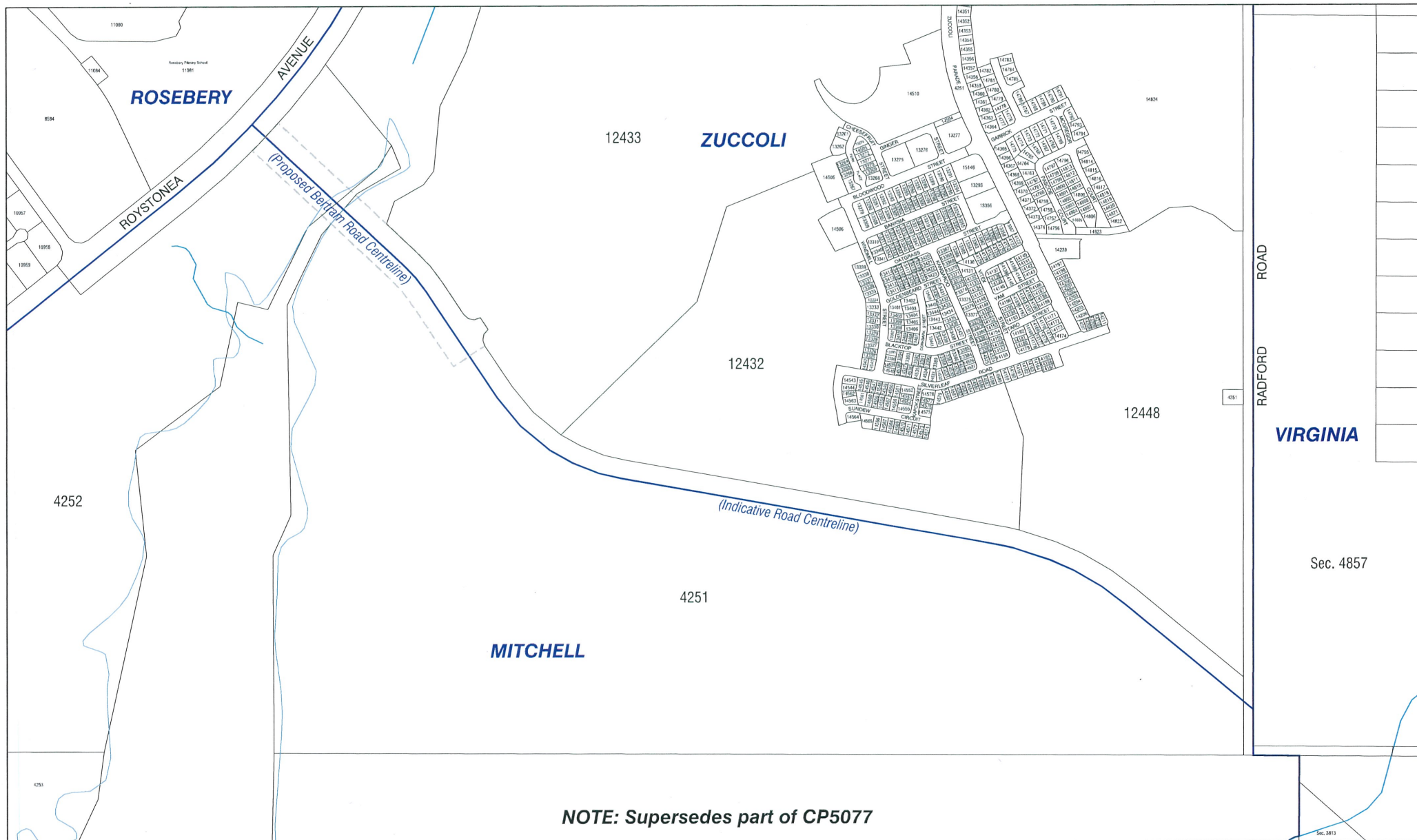
DATE



**S2017/117**







Department of Infrastructure, Planning and Logistics

# Alteration of Zuccoli and Mitchell Suburb Boundary - Town of Palmerston



CERTIFIED CORRECT:

*Robert Lih*  
ACTING SURVEYOR-GENERAL

9/11/2017  
DATE



**S2017/116**



**ITEM NUMBER:** 13.1.3 NT Library Grants Acquittal 2016/2017  
**FROM:** Director of Community Services  
**REPORT NUMBER:** 8/1386  
**MEETING DATE:** 30 January 2018

---

**Municipal Plan:**

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

**Summary:**

The Northern Territory Library and Information Service require that operational grant acquittals be laid before Council. This report presents the Northern Territory Library Grants acquittal 2016/17 for Council approval.

**RECOMMENDATION**

1. THAT Report Number 8/1386 entitled Northern Territory Library Grants Acquittal 2016/2017 be received and noted.
2. THAT Council approve Northern Territory Library Grants acquittal 2016/17 **Attachment A** to Report Number 8/1386 entitled Northern Territory Library Grants Acquittal 2016/2017.

**Background:**

Council received \$570,612 (GST exclusive) in 2016/17 from the Northern Territory Library and Information Service for the provision of core City of Palmerston Library services.

Council is required to acquit the grant and the acquittal requires consideration by Council.

**General:**

Council has conformed with the grant obligations and expenditure conditions and the 2016/17 Acquittal of Operational Grant Library Core Services form **Attachment A**.

**Financial Implications:**

Councils audited accounts provide that in the 2016/17 financial year Council received the special purpose grant of \$570,612 (GST excl) plus other revenue of \$114,790.47 (GST excl), a total income of \$685,402.47 (GST excl) for City of Palmerston Library services. The total Council expenditure on Library services for 2016/17 was \$1,381,779.48 (GST excl), a deficit - \$696,377.01 (GST Exclusive).

**Legislation/Policy:**

Local Government Act and (Accounting) Regulations (2014)

**Recommending Officer:** Jan Peters, Director of Community Services

Any queries on this report may be directed to Director of Community Services, Jan Peters on email [jan.peters@palmerston.nt.gov.au](mailto:jan.peters@palmerston.nt.gov.au) or telephone 89359972

**Author:** Sharon Tollard, Library Services Manager

**Schedule of Attachments:**

**Attachment A:** NT Library Grants Acquittal Form



	<b>NT LIBRARY GRANTS ACQUITTAL FORM</b>
--	---

City of Palmerston..... COUNCIL/SCHOOL

YEAR ENDING 30<sup>TH</sup> JUNE 2017..... ACQUITTAL OF OPERATIONAL GRANT  
LIBRARY CORE SERVICES FUNDING

**INCOME AND EXPENDITURE STATEMENT**

Special Purpose Grant excluding GST	\$ 570,612.00
-------------------------------------	---------------

GST Amount	\$ 57,061.20
------------	--------------

<b>TOTAL</b>	<b>\$ 627,673.20</b>
--------------	----------------------

Expenditure (Specify accounts and attach  
ledger entries)

Total Expenditure excluding GST component above	\$ 1,381,779.48
---	-----------------

Surplus/(Deficit)	\$ (696,377.01)
-------------------	-----------------

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant to provide free, core library services for a minimum of 15 hours per week for each of the community libraries within our area of responsibility.

Statement prepared by Shane Nankivell Finance Manager....10/01/2018

Laid before the Council/School at a meeting held on ....30.../01../2018

Chief Executive Officer: ...../...../

**DEPARTMENTAL USE ONLY**

Amount correct	YES/NO
----------------	--------

Expenditure conforms to purpose	YES/NO
---------------------------------	--------

Balance of funds to be acquitted and due for carry forward	\$.....
--	---------

Prepared by Business Services Officer.....	...../...../2018
--	------------------

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Manager, Corporate Services \_\_\_\_\_ ...../...../2018

<u>Type</u>	<u>Dep name</u>	<u>CC name</u>	<u>Account Name</u>	<u>GL combination</u>	<u>YTD \$</u>
<b><u>EXPENSE</u></b>					
Purchase	Library Services	Community Programs & Events	Entertainment Costs	COMM007-335-3841	4602.27
Purchase	Library Services	Community Programs & Events	Program Running Costs	COMM007-335-3842	79.59
Purchase	Library Services	Community Programs & Events	Food & Catering Costs	COMM007-335-3840	226.17
Purchase	Library Services	Community Programs & Events	Advertising	COMM007-335-3807	3362.33
Purchase	Library Services	Community Programs & Events	Contractors	COMM007-335-3701	15615.77
Purchase	Library Services	Employee Costs	Salaries & Wages	COMM007-300-3101	714091.64
Purchase	Library Services	Employee Costs	Overtime	COMM007-300-3102	29111.64
Purchase	Library Services	Employee Costs	Employee Allowances	COMM007-300-3104	5125.13
Purchase	Library Services	Employee Costs	Superannuation	COMM007-300-3110	84320.61
Purchase	Library Services	Employee Costs	Other Employee Costs	COMM007-300-3111	480.9
Purchase	Library Services	Employee Costs	Uniforms / Clothes Purchased	COMM007-300-3113	155.55
Purchase	Library Services	Employee Costs	Long Service Leave	COMM007-300-3109	-14499.31
Purchase	Library Services	Employee Costs	Annual Leave	COMM007-300-3107	115490.62
Purchase	Library Services	Vehicle Expenses	Fuel & Oil	COMM007-301-3821	1147.08
Purchase	Library Services	Vehicle Expenses	Motor Vehicle Services & Parts	COMM007-301-3822	1376.91
Purchase	Library Services	Vehicle Expenses	Motor Vehicle Registration Fees	COMM007-301-3823	1514.64
Purchase	Library Services	Staff Training	Course Seminar & Conference Registration	COMM007-302-3852	18142.49
Purchase	Library Services	Staff Training	Travel Accommodation	COMM007-302-3854	316.36
Purchase	Library Services	Staff Training	Travel Related Costs Other	COMM007-302-3855	62.36
Purchase	Library Services	Staff Training	Air Travel	COMM007-302-3853	2637.26
Purchase	Library Services	Recruitment Costs	Other Employee Costs	COMM007-303-3111	456.7
Purchase	Library Services	Recruitment Costs	Advertising	COMM007-303-3807	2381.72
Purchase	Library Services	Office Administration Expenditure	Other Sundry Expenses	COMM007-308-3828	1648.47
Purchase	Library Services	Office Administration Expenditure	Stationery & Office Consumables	COMM007-308-3808	18662.84
Purchase	Library Services	Office Administration Expenditure	Printing & Photocopying Costs	COMM007-308-3809	810.75
Purchase	Library Services	Office Administration Expenditure	Subscriptions & Memberships	COMM007-308-3810	1696.74
Purchase	Library Services	Office Administration Expenditure	Courier	COMM007-308-3812	709.26
Purchase	Library Services	Professional Services	Other External Services	COMM007-311-3212	2500
Purchase	Library Services	Library Resources	Book Purchases	COMM007-315-3818	72850.46
Purchase	Library Services	Library Resources	CD/DVD Purchases	COMM007-315-3819	14997.71
Purchase	Library Services	Library Resources	Other Library Stock	COMM007-315-3820	1592.23

Purchase	Library Services	Utilities	Water Charges	COMM007-323-3401	3042.85
Purchase	Library Services	Utilities	Sewerage Charges	COMM007-323-3402	5755.82
Purchase	Library Services	Utilities	Electricity	COMM007-323-3403	114023.83
Purchase	Library Services	Security	Fire System Control Service	COMM007-324-3848	2079.99
Purchase	Library Services	Security	Security Patrols	COMM007-324-3851	25444.32
Purchase	Library Services	Cleaning Costs	Contractors	COMM007-325-3701	42653.52
Purchase	Library Services	Domestic Bin Collection	Contractors	COMM007-328-3701	1526.11
Purchase	Library Services	Pest Control	Contractors	COMM007-330-3701	869
Purchase	Library Services	Graffiti	Contractors	COMM007-339-3701	810.5
Purchase	Library Services	Vandalism Costs	Contractors	COMM007-340-3701	2402.81
Purchase	Library Services	Building Maintenance	Contractors	COMM007-357-3701	51269.9
Purchase	Library Services	Building Maintenance	Materials Purchased	COMM007-357-3702	409.39
Purchase	Library Services	Building Capital Works	Asset Renewal	COMM007-707-4003	29824.55
<b>Expense Total</b>					<b>1381779.48</b>

**INCOME**

Sale	Library Services	Grants & Subsidies Recurrent	Operating Territory Grants & Subsidies	COMM007-103-1402	-570612
Sale	Library Services	User Fees & Charges	Hall and Other Facility Hire	COMM007-102-1303	-30013.02
Sale	Library Services	User Fees & Charges	Lost & Damaged Books	COMM007-102-1306	-1782.97
Sale	Library Services	User Fees & Charges	Sale Of Library Goods	COMM007-102-1307	-1217.01
Sale	Library Services	User Fees & Charges	Photocopy Charges	COMM007-102-1308	-41355.44
Sale	Library Services	User Fees & Charges	Telephone Calls & Faxes Charges	COMM007-102-1310	-891.35
Sale	Library Services	User Fees & Charges	Other User Charges	COMM007-102-1312	-1291.58
Sale	Library Services	User Fees & Charges	Internet Use and Access	COMM007-102-1313	-17161.25
Sale	Library Services	User Fees & Charges	Rental / Lease Properties Income	COMM007-102-1314	-19810.43
Sale	Library Services	Other Revenue	Other Sundry Income	COMM007-106-1608	-1267.42
Sale	Library Services Total				-685402.47
Income Total					-685402.47

**Total Deficit****696377.01**



**ITEM NUMBER:** 13.1.4 Second Quarter Budget Review 2017/18  
**FROM:** Director of Corporate Services  
**REPORT NUMBER:** 8/1393  
**MEETING DATE:** 30 January 2018

---

**Municipal Plan:**

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

**Summary:**

The purpose of this report is to seek Council endorsement for the second review of the 2017/18 financial year budget and to increase the existing Staffing Plan by two full-time equivalents.

**RECOMMENDATION**

1. THAT Report Number 8/1393 entitled Second Quarter Budget Review 2017/18 be received and noted.
2. THAT Council adopts the Second Quarter Budget Review 2017/18, pursuant to Section 128 (2) of *Local Government Act* as per **Attachment A** of Report Number 8/1393 entitled Second Quarter Budget Review 2017/18.
3. THAT Council endorses two additional full-time equivalent (FTE) positions to the adopted 2017/18 Staffing Plan and these positions be funded within the approved operational budget as per **Attachment A** of Report Number 8/1393 entitled Second Quarter Budget Review 2017/18.

**Background:**

Council adopted the 2017/18 budget on 25 July 2017 (Council decision 8/2820). The first budget review was adopted by Council on 12 December 2017 (Council decision 8/2978).

At the time of the budget adoption in July 2017, Council was committed to the construction of a multi-storey carpark in the Municipal Plan 2017 – 2022, subject to Ministerial Approval for a loan and these costs form part of the 2017/18 budget. Council subsequently reached an agreement with the Developer not to proceed with the development of this car park. It is now appropriate to recognise any significant budgetary impacts of this decision.

Furthermore, during preparations for the 2017/18 Annual Report and Planning for 2018/19 budget, financial anomalies within the existing budget have been identified. The irregularities relate primarily to the calculation of employee costs within the budget and have resulted in employee costs being significantly under-reported in the 2017/18 and the previous three budgets.

To ensure that incoming Council is presented with an accurate budget these irregularities have been corrected within the second budget review.

An additional two FTE position has been included within the revised budget adjustments. These positions will allow the council to address concerns regarding governance identified in the recently released independent investigator's report.

### **General:**

#### Operating Income

A downwards adjustment to User Charges has been presented in this review to align budgeted car parking income with projected actuals. The original budget for the car park income was \$845,795, which has now been revised downwards by \$500,000 to \$345,795 for the 2017/18 financial year. This reduction has been reflected by an equivalent decrease in the City Centre Improvement Reserve. The revision downwards is predominately due to lower than originally budgeted utilisation of Council's existing paid carparks for \$364,525 and the removal of the expected income of \$135,475 associated with the multi-story carpark.

#### Operating Expenditure

Employee Costs have been increased by \$864,000. This increase is to accurately reflect the full cost of the staffing plan as adopted by Council in the 2017-2022 Municipal Plan.

Adjustments have been made to meet the costs at the 2018 March Election. The total balance of the Election Expense Reserve of \$150,000 is to be drawn down to fund the outstanding election expense.

The Finance Charges are reduced by \$160,772 to \$13,877 as a result of the loan not proceeding for the the CBD Multi-Story Car Park structure. Savings are to be transferred to the City Centre Improvement Reserve.

#### Capital Income

There was no movement in Capital Income.

#### Capital Expenditure

The CBD Multi-Story Car Park structure expense of \$14,500,000 has been removed from the budget as per a Council decision not to proceed with the development of the carpark.

The overall impact of the first and second review is that the adopted Municipal Plan Capital Works of \$25,414,563 has been reduced to \$10,914,563.

Through the cancellation of this project, \$4,500,000 returns to reserves.

#### Borrowings

The Borrowings for Council are reduced by \$10,000,000 to \$2,000,000 in this review period due to the removal of the \$10,000,000 loan for the CBD Multi-Story Car Park.



### Reserves

The internal borrowing for the CBD Multi-Story Car Park returns \$500,000 each to the Strategic Initiatives Reserve and Property Reserve, and \$3,500,000 to the Infrastructure Reserve.

The City Centre Improvement Reserve decreases by \$246,582 overall, which is a net effect of the \$500,000 reduction in parking income, and the removal of the loan costs of \$253,418.

The Election Expense Reserve has been reduced by \$150,000 to zero to fund the Council election in March 2018. The total cost of the election is expected to be \$194,000 with \$100,000 originally funded by operational costs. Due to the decision to fund the election from reserves, \$56,000 has been returned to the Infrastructure Reserve.

Additionally, another \$864,000 has been taken from the Infrastructure Reserve to cover Capital Expenses which were previously funded operationally. The salary and costs revision movement can be appropriately budgeted for from operational income.

Overall, the Infrastructure Reserve increases by \$2,692,000 in this budget review.

### **Financial Implications:**

Financial Implications are detailed in this report and attachments.

### **Legislation/Policy:**

*Local Government Act*

*Local Government (Accounting) Regulations*

City of Palmerston Policies

**Recommending Officer:** Chris Kelly, Director of Corporate Services

Any queries on this report may be directed to Chris Kelly, Director of Corporate Services on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

**Author:** Shane Nankivell, Finance Manager

### **Schedule of Attachments:**

**Attachment A:** Statement of Comprehensive Income & Reserves



## STATEMENT OF COMPREHENSIVE INCOME

31/12/2017

	Original Budget	1st Review Increase/ (Decrease) \$	2nd Review Increase/ (Decrease) \$	Revised Budget \$
<b>Operating Income</b>				
Rates	26,909,566	-200,000	0	26,709,566
Statutory charges	193,000	0	0	193,000
User charges	1,930,928	120,291	-500,000	1,551,219
Grants, subsidies and contributions	2,337,697	-765,054	0	1,572,643
Investment income	746,160	0	0	746,160
Other income	52,500	1,000	0	53,500
<b>Total Operating Income</b>	<b>32,169,851</b>	<b>-843,763</b>	<b>-500,000</b>	<b>30,826,088</b>
<b>Operating Expenses</b>				
Employee costs	7,344,035	0	864,000	8,208,035
Professional Services	720,942	565,143	0	1,286,085
Auditor's Remuneration	32,000	0	0	32,000
Bad and Doubtful Debts	0	0	0	0
Operating Lease Rentals	206,300	0	0	206,300
Energy	1,260,422	-124,769	0	1,135,653
Materials & Contractors	12,212,723	500	94,000	12,307,223
Depreciation, amortisation & impairment	8,820,000	0	0	8,820,000
Elected Members Expenses	357,959	-30,000	0	327,959
Legal Expenses	61,500	0	0	61,500
Landfill Rehabilitation	0	0	0	0
Other Expenses	4,767,234	-362,181	0	4,405,053
Finance Charges PAN/Parking Structure	174,649	0	-160,772	13,877
<b>Total Operating Expenses</b>	<b>35,957,764</b>	<b>48,693</b>	<b>797,228</b>	<b>36,803,685</b>
<b>Net OPERATING SURPLUS / (DEFICIT)</b>	<b>-3,787,913</b>	<b>-892,456</b>	<b>-1,297,228</b>	<b>-5,977,597</b>
<b>Capital Income</b>				
Net gain (loss) on disposal or revaluation of assets	30,985	0	0	30,985
Asset Income	5,000,000	0	0	5,000,000
Grants received	678,380	0	0	678,380
<b>Total Capital Income</b>	<b>5,709,365</b>	<b>0</b>	<b>0</b>	<b>5,709,365</b>
<b>Net SURPLUS / (DEFICIT) transferred to Equity Statement</b>	<b>1,921,452</b>	<b>-892,456</b>	<b>-1,297,228</b>	<b>-268,232</b>
<b>Capital Expenses</b>				
Land Purchase	0	0	0	0
Asset Purchase	15,135,120	542,470	-14,500,000	1,177,590
Asset Upgrade	6,898,553	2,838,420	0	9,736,973
<b>Total Capital Expenses</b>	<b>22,033,673</b>	<b>3,380,890</b>	<b>-14,500,000</b>	<b>10,914,563</b>
Less Non Cash Expenditure	8,820,000	0	0	8,820,000
Plus Gifted Assets	-5,000,000	0	0	-5,000,000
<b>Net CAPITAL SURPLUS / (DEFICIT)</b>	<b>-16,292,221</b>	<b>-4,273,346</b>	<b>13,202,772</b>	<b>-7,362,795</b>
Borrowings	12,000,000	0	-10,000,000	2,000,000
Repayment of Borrowings	-127,838	0	92,646	-35,192
Reserve Movement	-4,420,059	-4,273,346	3,295,418	-5,397,986
<b>NET OPERATING SURPLUS / (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## STATEMENT OF RESERVES - per Municipal Plan 2017-2022

OTHER RESERVES	Opening Balance \$ 01/07/2017	Transfers to Reserves \$	Transfers from Reserves \$	Balance at the EOY 2018 \$
Election Expenses Reserve	232,038	-	-	232,038
Disaster Recovery Reserve	348,143	-	-	348,143
Strategic Initiatives Reserve	500,000	-	(500,000)	-
Unexpended Grants Reserve	168,054	-	-	168,054
Unexpended Capital Works Reserve	-	-	-	-
Property Reserve	898,962	-	(500,000)	398,962
Plant & Equipment Reserve	265,847	-	-	265,847
Infrastructure Reserve	3,800,834	500,000	(3,500,000)	800,834
Developer Funds In Lieu Of Construction	4,527,227	250,000	-	4,777,227
Community Grants Reserve	100,000	-	-	100,000
Waste Management Reserve	946,494	-	(743,852)	202,642
Streetlight Reserve	921,842	-	(500,000)	421,842
City Centre Improvement Reserve	-	15,073,793	(14,500,000)	573,793
<b>Total Reserves</b>	<b>12,709,441</b>	<b>15,823,793</b>	<b>(20,243,852)</b>	<b>8,289,382</b>

Reserve balances as at 01/07/2017 above do not include 2016/17 year-end adjustments

## STATEMENT OF RESERVES - Budget Movements 2018

OTHER RESERVES	Opening Balance \$ 01/07/2017	Original Budget 2018 to Reserves \$	Original Budget 2018 from Reserves \$	1st Review 2018 to Reserves \$	1st Review 2018 from Reserves \$	2nd Review 2018 to Reserves \$	2nd Review 2018 from Reserves \$	Balance at the EOY 2018 \$
Election Expenses Reserve	150,000	-	-	-	-	-	(150,000)	-
Disaster Recovery Reserve	500,000	-	-	-	-	-	-	500,000
Strategic Initiatives Reserve	500,000	-	(500,000)	-	-	500,000	-	500,000
Unexpended Grants Reserve	-	-	-	-	-	-	-	-
Unexpended Capital Works Reserve	3,217,148	-	-	-	(3,217,148)	-	-	-
Property Reserve	1,077,343	-	(500,000)	-	(155,240)	500,000	-	922,103
Plant & Equipment Reserve	310,442	-	-	-	(38,810)	-	-	271,632
Infrastructure Reserve	4,108,758	500,000	(3,500,000)	-	(662,149)	3,556,000	(864,000)	3,138,609
Developer Funds In Lieu Of Construction	4,669,920	250,000	-	-	-	-	-	4,919,920
Community Grants Reserve	100,000	-	-	-	-	-	-	100,000
Waste Management Reserve	1,313,229	3,430,217	(4,174,069)	-	-	-	-	569,377
Streetlight Reserve	811,063	-	(500,000)	-	-	-	-	311,063
City Centre Improvement Reserve	-	15,545,795	(14,972,002)	-	(200,000)	14,753,418	(15,000,000)	127,211
<b>Total Reserves</b>	<b>16,757,903</b>	<b>19,726,012</b>	<b>(24,146,071)</b>	<b>-</b>	<b>(4,273,347)</b>	<b>19,309,418</b>	<b>(16,014,000)</b>	<b>11,359,915</b>

Reserve balances as at 01/07/2017 are inclusive of 2016/17 year-end adjustments

**ITEM NUMBER:** 13.1.5 Financial Report for the Month of December 2017  
**FROM:** Director of Corporate Services  
**REPORT NUMBER:** 8/1395  
**MEETING DATE:** 30 January 2018

---

**Municipal Plan:**

## 4. Governance &amp; Organisation

## 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

**Summary:**

The purpose of this report is to present the City of Palmerston Financial Report for the month of December 2017.

**RECOMMENDATION**

THAT Report Number 8/1395 entitled Financial Report for the Month of December 2017 be received and noted.

**Background:**

The Local Government (Accounting) Regulations prescribes that:

## 18 Financial reports to Council

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
  - b. The forecast income and expenditure for the whole of the financial year.
2. The report must include:
  - a. Details of all cash investments held by the Council (including any money held in trust);
  - b. A statement on the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;
  - c. Other information required by the Council.

If a Council does not hold a meeting in a particular month, the report is to be laid before the Council Committee performing the Council's financial functions for the particular month.

## **General:**

**Attachment A** provides the year to date financial information for the month ended 31 December 2017.

This report makes mention of items submitted to Council in the 2<sup>nd</sup> Budget Review 2017/18 which is also on the agenda for this Council meeting. These budget items have been included in the Budget Forecast column of 1.1 Executive Summary. The % Utilised is not inclusive of these adjustments, it is based on Revised Budget 2018 and current YTD Actuals + Committed.

### Operating Income

Total operating income is at 94% of the current forecasted budget. Rates & Charges are showing as 99% for the year as rate income is recognised in full when it is levied. Grants, Subsidies & Contributions, currently showing as 95% is higher than anticipated due to an increase in FILOC funds received compared to budget. Other Income at 34% is currently underperforming compared to expectations due to a misalignment between budget and actual allocations. However, this will be corrected at third review by reallocating a small budget amount to user charges. A decrease in User Charges relating to car park charges is proposed in the 2nd Budget Review for \$500,000 as shown in the budget forecast column. The remaining income items are performing as anticipated.

### Operating Expenditure

Across all areas, operating expenditure is currently 55% of budget for the full year. As commitments are raised at the beginning of the financial year for ongoing contracts this percentage is higher than the percentage of the year passed. After the adjustment to Professional Services in the first review, this is now showing as on track for the remainder of the financial year. The 2<sup>nd</sup> Budget Review, as shown in the Budget Forecast column removes the Finance Charges associated with payment of the loans for the Pollution Abatement Notice at Archer and the CBD Multi-Story Car Park. An adjustment to Employee Costs has been entered in the 2<sup>nd</sup> Budget Review as shown in the Budget Forecast column to fully fund the adopted staffing plan. The adopted 2017/18 Staffing Plan will be amended to include two new FTE's from within existing Municipal Plan Budget. Materials and Contractors increase in the Budget Forecast by \$94,000 due to election expenses, this will be funded from the Election Reserve. All other expense items are tracking as forecasted for the financial year.

### Capital Income

Capital Income items are proceeding as anticipated. The \$5,000,000 budget for Asset Income relates to gifted assets received from developers throughout the year and will be adjusted at end of financial year.

### Capital Expenditure


Overall Capital Expenditure is showing at 24% for the year, including Asset Upgrades at 57% for the full year. The 2<sup>nd</sup> Budget Review removes the Asset Purchase of \$14,500,000 for the CBD Multi-Story Car Park structure as per a Council decision not to proceed with the development.

## **Financial Implications:**

Nil.

## **Legislation/Policy:**

Local Government Act  
Local Government (Accounting) Regulations  
Australian Accounting Standards  
Council Policies



**Recommending Officer:** Chris Kelly, Director of Corporate Services

Any queries on this report may be directed to Chris Kelly, Director of Corporate Services on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

**Author:** Shane Nankivell, Finance Manager

**Schedule of Attachments:**

**Attachment A:** Financial Management Report – December 2017

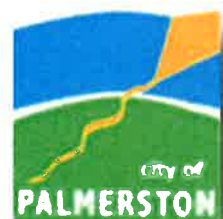




# Financial Management Reports

December 2017

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



# TABLE OF CONTENTS

December 2017

## SECTION 1 – EXECUTIVE SUMMARY

1.1 Executive Summary

## SECTION 2 – FINANCIAL RESULTS

2.1 Budget Summary Report

2.2 Reserves Schedule

2.3 Investments Management Report

2.4 Debtor Control Accounts

2.5 Financial Indicators

2.6 Creditor Accounts Paid

2.7 Creditor Accounts Outstanding

2.8 Statement of Credit Card Transactions

2.9 Waste Charges

2.10 Commercial Leases

## Section 2 Financial Results

### 1.1 - Executive Summary as at 31 December 2017

Results	Budget 2018 \$	YTD Actual \$	YTD Committed \$	Budget Forecast \$	% Utilised
<b>Operating Income</b>					
Rates & Charges	26,709,566	26,470,727	0	26,709,566	99%
Statutory Charges	193,000	82,061	0	193,000	43%
User Charges	2,051,219	906,270	0	1,551,219	44%
Grants, Subsidies & Contributions	1,572,643	1,499,730	0	1,572,643	95%
Investment Income	746,160	538,280	0	746,160	72%
Other Income	53,500	17,940	0	53,500	34%
<b>Operating Income</b>	<b>31,326,088</b>	<b>29,515,008</b>	<b>0</b>	<b>30,826,088</b>	<b>94%</b>
<b>Operating Expenditure</b>					
Employee Costs	-7,344,035	-3,291,235	-48,927	-8,148,032	45%
Professional Services	-1,286,085	-596,384	-412,374	-1,286,085	78%
Auditor's Remuneration	-32,000	-90	0	-32,000	0%
Bad and Doubtful Debts	0	0	0	0	0%
Operating Lease Rentals	-206,300	-95,232	-77,839	-206,300	84%
Energy	-1,135,653	-545,350	0	-1,135,653	48%
Materials & Contractors	-12,213,223	-4,733,882	-3,222,733	-12,307,223	65%
Depreciation, Amortisation & Impairment	-8,820,000	-4,410,000	0	-8,820,000	50%
Elected Members Expenses	-327,959	-104,991	0	-327,959	32%
Legal Expenses	-61,500	-55,857	0	-61,500	91%
Landfill Rehabilitation				0	0%
Other Expenses	-4,405,053	-1,964,976	-255,856	-4,405,053	50%
Finance Charges PAN/Parking Structure	-174,649	0	0	0	0%
<b>Operating Expenditure</b>	<b>-36,006,457</b>	<b>-15,797,998</b>	<b>-4,017,729</b>	<b>-36,729,805</b>	<b>55%</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>-4,680,369</b>	<b>13,717,010</b>	<b>-4,017,729</b>	<b>-5,903,717</b>	
<b>Capital Income</b>					
Net gain (loss) on disposal or revaluation of assets	30,985	9,443	0	30,985	30%
Asset Income	5,000,000	0	0	5,000,000	0%
Grants received	678,380	532,600	0	678,380	79%
<b>Capital Income</b>	<b>5,709,365</b>	<b>542,043</b>	<b>0</b>	<b>5,709,365</b>	<b>9%</b>
<b>Net SURPLUS / (DEFICIT) transferred to Equity Statement</b>	<b>1,028,996</b>	<b>14,259,053</b>	<b>-4,017,729</b>	<b>-194,352</b>	
<b>Capital Expenditure</b>					
Land Purchase	0	0	0	0	0%
Asset Purchase	-15,677,590	-412,756	-197,828	-1,177,590	4%
Asset Upgrade	-9,736,973	-3,171,283	-2,344,067	-9,736,973	57%
<b>Capital Expenditure</b>	<b>-25,414,563</b>	<b>-3,584,039</b>	<b>-2,541,895</b>	<b>-10,914,563</b>	<b>24%</b>
Less Non-Cash Expenditure	-8,820,000	-4,410,000	0	-8,820,000	50%
Plus Gifted Assets	5,000,000	0	0	5,000,000	0%
<b>NET CAPITAL SURPLUS/(DEFICIT)</b>	<b>-20,565,567</b>	<b>15,085,014</b>	<b>-6,559,623</b>	<b>-7,288,915</b>	
Borrowings	12,000,000	0	0	0	0%
Repayment of Borrowings	-127,838	0	0	0	0%
Reserve Movement	8,693,405	0	0	7,288,914	0%
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>15,085,014</b>	<b>-6,559,623</b>	<b>0</b>	

Reviewed by: Finance Manager

Approved by: Director of Corporate Services

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at Operating Income

31 December 2017

	Revised Budget \$	YTD Actuals \$	%
<b>Governance</b>			
Office of the CEO	350,898	255,976	72.95%
<b>Governance</b>	<b>350,898</b>	<b>255,976</b>	<b>72.95%</b>
<b>Corporate Services</b>			
Financial Services	300,000	286,594	95.53%
Office of the Director Corporate Services	0	5,891	0.00%
Rates	20,060,426	19,403,726	96.73%
<b>Corporate Services</b>	<b>20,360,426</b>	<b>19,696,211</b>	<b>96.74%</b>
<b>Community Services</b>			
Library Services	690,856	648,825	93.92%
Senior Citizens	1,500	0	0.00%
Youth Services	5,000	2,000	40.00%
<b>Community Services</b>	<b>697,356</b>	<b>650,825</b>	<b>93.33%</b>
<b>Technical Services</b>			
Animal Management	392,000	273,679	69.82%
Aquatic Centre	77,291	38,646	50.00%
Civic Centre	162,333	92,657	57.08%
Driver Resource Centre	6,600	8,076	122.37%
Gray Community Hall	16,800	8,085	48.13%
Office of the Director Technical Services	43,250	37,551	86.82%
Parking & Other Ranger Services	175,000	78,230	44.70%
Private Works	110,000	64,620	58.75%
Recreation Centre	71,000	52,571	74.04%
Roads & Transport	383,489	234,996	61.28%
Stormwater Infrastructure	52,000	0	0.00%
Subdivisional Works	450,000	481,119	106.92%
Waste Management	6,682,860	7,081,648	105.97%
Odegaard Drive Investment Property	446,160	260,260	58.33%
Durack Heights Community Centre	2,830	600	21.20%
CBD Car Parking	845,795	199,257	23.56%
<b>Technical Services</b>	<b>9,917,408</b>	<b>8,911,995</b>	<b>89.86%</b>
	<b>31,326,088</b>	<b>29,515,008</b>	<b>94.22%</b>

## Section 2

### Financial Results

#### 2.1 - Budget Summary Report as at 31 December 2017 Capital Income

	Revised Budget \$	YTD Actuals \$	%
<b>Corporate Services</b>			
Office of the Director Corporate Services	30,985	59,443	191.84%
<b>Corporate Services</b>	30,985	59,443	191.84%
<b>Technical Services</b>			
Roads & Transport	538,380	532,600	98.93%
Subdivisional Works	5,000,000	0	0.00%
Waste Management	140,000	0	0.00%
<b>Technical Services</b>	5,678,380	532,600	9.38%
	5,709,365	592,043	10.37%

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at 31 December 2017

#### Operating Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Governance</b>					
Elected Members	-462,588	-192,109	-440	-192,549	41.62%
Office of the CEO	-501,134	-571,966	-8,178	-580,144	115.77%
<b>Governance</b>	<b>-963,722</b>	<b>-764,075</b>	<b>-8,618</b>	<b>-772,693</b>	<b>80.18%</b>
<b>Corporate Services</b>					
Customer Services	-153,059	-66,524	0	-66,524	43.46%
Financial Services	-1,388,385	-723,764	-65,053	-788,817	56.82%
Human Resources	-221,004	-83,007	-187	-83,195	37.64%
Information Technology	-1,086,889	-459,269	-207,640	-666,909	61.36%
Office of the Director Corporate Services	-9,429,778	-4,607,774	-15,217	-4,622,991	49.03%
Public Relations and Communications	-375,174	-151,675	-12,091	-163,766	43.65%
Rates	-303,900	-280,610	0	-280,610	92.34%
Records Management	-263,673	-117,401	-45,273	-162,674	61.70%
<b>Corporate Services</b>	<b>-13,221,862</b>	<b>-6,490,025</b>	<b>-345,460</b>	<b>-6,835,485</b>	<b>51.70%</b>
<b>Community Services</b>					
Arts & Culture	-127,000	-24,844	-660	-25,504	20.08%
Community Development	-839,040	-319,017	-35,000	-354,017	42.19%
Events Promotion	-273,300	-97,204	-10,734	-107,938	39.49%
Families & Children	-20,000	-6,577	-890	-7,467	37.33%
Health and Wellbeing Services	-62,500	-6,304	-10,923	-17,226	27.56%
Library Services	-1,415,970	-539,316	-41,506	-580,822	41.02%
Senior Citizens	-6,500	-1,979	0	-1,979	30.45%
Youth Services	-50,500	-7,004	-4,240	-11,244	22.26%
Office of the Director Community Services	-272,875	-101,046	-550	-101,596	37.23%
<b>Community Services</b>	<b>-3,067,685</b>	<b>-1,103,290</b>	<b>-104,503</b>	<b>-1,207,793</b>	<b>39.37%</b>
<b>Technical Services</b>					
Animal Management	-111,500	-45,371	-41,610	-86,981	78.01%
Aquatic Centre	-558,228	-236,858	-198,288	-435,146	77.95%
Archer Sports Club	-10,936	-1,491	0	-1,491	13.63%
Civic Centre	-381,374	-127,528	-32,086	-159,615	41.85%
Depot	-66,243	-19,193	-9,592	-28,785	43.45%
Driver Resource Centre	-31,348	-5,206	-1,864	-7,070	22.55%
Emergency Operations	-10,000	0	0	0	0.00%
Gray Community Hall	-73,976	-18,708	-10,289	-28,996	39.20%
Office of the Director Technical Services	-1,182,305	-516,183	-88,318	-604,501	51.13%
Open Space	-5,589,128	-2,024,024	-226,534	-2,250,558	40.27%
Parking & Other Ranger Services	-765,569	-311,310	-2,217	-313,528	40.95%
Plant & Equipment	-32,000	-34,136	-480	-34,616	108.18%
Private Works	-87,839	-39,751	0	-39,751	45.25%
Recreation Centre	-142,711	-113,054	-37,666	-150,720	105.61%
Roads & Transport	-2,375,066	-853,876	-137,098	-990,975	41.72%
Stormwater Infrastructure	-281,000	-141,519	-5,262	-146,781	52.24%
Street Lighting	-875,000	-419,350	-12,730	-432,080	49.38%
Subdivisional Works	0	-108	0	-108	0.00%
Waste Management	-5,591,174	-2,400,753	-2,699,231	-5,099,984	91.21%
Odegaard Drive Investment Property	-116,187	-66,757	-65	-66,821	57.51%
Durack Heights Community Centre	-54,738	-7,710	-6,654	-14,364	26.24%
CBD Car Parking	-379,356	-48,461	-48,564	-97,025	25.58%
Goyder Square	-37,510	-9,261	-226	-9,487	25.29%
<b>Technical Services</b>	<b>-18,753,188</b>	<b>-7,440,608</b>	<b>-3,558,774</b>	<b>-10,999,382</b>	<b>58.65%</b>
	<b>-36,006,457</b>	<b>-15,797,998</b>	<b>-4,017,356</b>	<b>-19,815,353</b>	<b>55.03%</b>



## Section 2 Financial Results

### 2.1 - Budget Summary Report as at 31 December 2017

#### Capital Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Corporate Services</b>					
Information Technology	-15,000	0	0	0	0.00%
Office of the Director Corporate Services	-213,600	-27,165	-91,152	-118,317	55.39%
<b>Corporate Services</b>	<b>-228,600</b>	<b>-27,165</b>	<b>-91,152</b>	<b>-118,317</b>	<b>51.76%</b>
<b>Community Services</b>					
Community Development	-733	-1,806	0	-1,806	246.48%
<b>Community Services</b>	<b>-733</b>	<b>-1,806</b>	<b>0</b>	<b>-1,806</b>	<b>246.48%</b>
<b>Technical Services</b>					
Aquatic Centre	-42,368	0	-9,955	-9,955	23.50%
Civic Centre	-100,000	-73,117	0	-73,117	73.12%
Depot	-17,000	-4,400	0	-4,400	25.88%
Driver Resource Centre	-15,000	0	0	0	0.00%
Office of the Director Technical Services	-202,746	-39,357	-21,101	-60,458	29.82%
Open Space	-2,205,310	-851,558	-78,697	-930,256	42.18%
Recreation Centre	-10,000	0	0	0	0.00%
Roads & Transport	-2,819,930	-1,416,518	-588,538	-2,005,056	71.10%
Stormwater Infrastructure	-115,000	-7,633	-12,985	-20,617	17.93%
Subdivisional Works	0	-120,489	-19,372	-139,861	0.00%
Waste Management	-5,136,368	-819,158	-1,657,092	-2,476,250	48.21%
CBD Car Parking	-14,521,508	-222,840	-63,002	-285,842	1.97%
<b>Technical Services</b>	<b>-25,185,230</b>	<b>-3,555,069</b>	<b>-2,450,743</b>	<b>-6,005,811</b>	<b>23.85%</b>
	<b>-25,414,563</b>	<b>-3,584,039</b>	<b>-2,541,895</b>	<b>-6,125,934</b>	<b>24.10%</b>

## Section 2

### Financial Results

#### 2.2 Reserves Schedule

	Balance as at 01/07/2017	TO RESERVES			FROM RESERVES			Balance as at 30/06/2018
		Original Budget \$	Budget Reviews 1st Review \$	Adopted Budget \$	Original Budget \$	Budget Review 1st Review \$	Adopted Budget \$	
<b>Externally Restricted Reserves</b>								
Unexpended Grants Reserve	0	0	0	0	0	0	0	0
Developer Funds in Lieu of Construction*	4,669,920	250,000	0	250,000	0	0	0	4,919,920
	<b>4,669,920</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,919,920</b>
<b>Internally Restricted Reserves</b>								
Election Expenses Reserve	150,000	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	500,000
Strategic Initiatives Reserve	500,000	0	0	0	500,000	0	500,000	0
Unexpended Capital Works Reserve	3,217,148	0	0	0	0	3,217,148	3,217,148	0
Property Reserve	1,077,343	0	0	0	500,000	155,240	655,240	422,104
Plant and Equipment Reserve	310,442	0	0	0	0	38,810	38,810	271,632
Infrastructure Reserve	4,108,758	500,000	0	500,000	3,500,000	662,149	4,162,149	446,609
Community Grants Reserve	100,000	0	0	0	0	0	0	100,000
Waste Management Reserve	1,313,229	3,430,217	0	3,430,217	4,174,069	0	4,174,069	569,377
Streetlighting Reserve	811,063	0	0	0	500,000	0	500,000	311,063
Masterplan Reserve	0	15,545,795	0	15,545,795	14,972,002	200,000	15,172,002	373,793
	<b>12,087,982</b>	<b>19,476,012</b>	<b>0</b>	<b>19,476,012</b>	<b>24,146,071</b>	<b>4,273,346</b>	<b>28,419,417</b>	<b>3,144,577</b>
<b>Total Reserve Funds</b>	<b>16,757,902</b>	<b>19,726,012</b>	<b>0</b>	<b>19,726,012</b>	<b>24,146,071</b>	<b>4,273,346</b>	<b>28,419,417</b>	<b>8,064,498</b>

\* Developer Funds in Lieu of Construction is currently listed as Unrestricted in FIN19 Reserves Policy. FIN19 will be amended shortly to show this reserve as Restricted.

Reviewed by: Finance Manager

Approved by: Director of Corporate Services

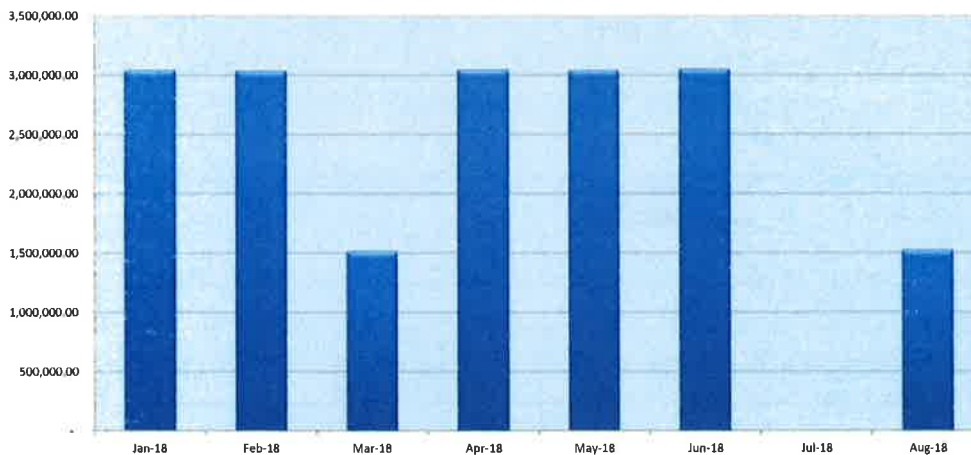
## Section 2 Financial Results

### 2.3 Investments Management Report

#### INVESTMENTS REPORT TO COUNCIL AS AT 31/12/2017

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
Auswide	S&P A3	\$ 1,500,000.00	2.65%	May 23, 2018	143	\$ 1,500,000.00	8.28%
AMP	S&P A1	\$ 1,500,000.00	2.75%	January 17, 2018	17		
AMP	S&P A1	\$ 1,500,000.00	2.55%	February 28, 2018	59	\$ 3,000,000.00	16.52%
National Australia Bank	S&P A1+	\$ 7,420.11	2.80%				
National Australia Bank	S&P A1+	\$ 152,390.24	2.80%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.54%	January 3, 2018	3		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.57%	February 14, 2018	45		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.60%	April 11, 2018	101		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.61%	May 9, 2018	129		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.60%	June 6, 2018	157		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.60%	June 20, 2018	171	\$ 9,159,810.35	50.44%
ME Bank	S&P A2	\$ 1,500,000.00	2.60%	April 25, 2018	115		
ME Bank	S&P A2	\$ 1,500,000.00	2.57%	August 29, 2018	241	\$ 3,000,000.00	16.52%
MyState	Moody's P2	\$ 1,500,000.00	2.57%	March 14, 2018	73	\$ 1,500,000.00	8.26%
<b>TOTAL SHORT TERM INVESTMENT</b>		<b>\$ 18,159,817.14</b>	<b>Average Days to Maturity</b>		<b>105.00</b>		
<b>% OF TOTAL INVESTMENT PORTFOLIO</b>		<b>A1 (max 100%) 67%</b>	<b>A2/P2 (max 80%) 25%</b>		<b>A3 (max 50%) 8%</b>	<b>100%</b>	
<b>Weighted Average Rate</b>		<b>2.60%</b>	<b>BBSW 90 Day Rate Benchmark</b>		<b>1.80%</b>		
<b>GENERAL BANK FUNDS</b>		<b>\$ 5,437,532.58</b>	<b>Total Budget Investment Earnings</b>		<b>-\$ 300,000.00</b>		
<b>TOTAL ALL FUNDS</b>		<b>\$ 23,597,349.72</b>	<b>Year to Date Investment Earnings</b>		<b>-\$ 240,987.07</b>		

Cashflow of Investments



#### PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARITIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 6,935,502	\$ 260,260	\$ 66,757	\$ 193,503	\$ 104,318

Reviewed by: Finance Manager

Approved by: Director Corporate Services

## Section 2 Financial Results

### 2.4 Debtor Control Accounts 31 December 2017

#### SUNDRY DEBTORS:

BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	
	69,460.94	20,694.39	(120.00)	9,523.01	9,613.22	29,750.32

#### RATES:

REPORT MONTH	OUTSTANDING \$	OUTSTANDING % OF RATES INCOME	OVERDUE \$	OVERDUE % OF RATES INCOME	
Dec-17	\$9,654,325	35.1%	\$1,108,997	4.0%	
Dec-16	\$9,135,459	34.7%	\$951,084	3.6%	
TOTAL OVERDUE \$	Charged In 2017/2018	Charged In 2016/2017	Charged In 2015/2016	Charged in 2014/2015	Charged Prior to 2014/2015
\$1,108,997	\$803,984	\$238,486	\$52,758	\$9,874	\$3,895

#### INFRINGEMENTS:

	\$
Animal Infringements	123,599.86
Public Places	10,021.00
Parking Infringements	180,526.80
Litter Infringements	875.00
Signs	0.00
Other Law and Order	0.00
Net Balance on Infringement Debts	<u>315,022.66</u>

Reviewed by: Finance Manager

Approved by: Director Corporate Services

## Section 2

## Financial Results

## 2.5 - Financial Indicators

[illegible]

## SECTION 2

### Financial Results

#### 2.6 - Creditor Accounts paid - December 2017

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V01448	Mr Bob Elix	DONATION	Donation - Presentation at information evening	\$ 200.00
59	City of Palmerston	PETTY CASH RECOUP - 11 DEC 2017	PETTY CASH RECOUP - FINANCE - 11 DEC 2017	\$ 338.05
V01088	RTM - Dept of Infrastructure, Planning & Logistics	RECEIPT 256181 REFUND DEPOSIT	Receipt 256181 refund deposit Library Rm 28/11/17	\$ 125.00
V01457	Money Spider Conveyancing	R6063	Assess 108840 rates refund	\$ 2.69
2236	The Top Ender Tri-Services Magazine Inc	00003393	The Top Ender Dec/Jan 2018	\$ 160.00
943	Territory Asset Management Services	00001122	Traffic Count Survey Woodroffe	\$ 660.00
V00193	Amcom Pty Ltd	68842-071117	IP call charges & IP phone hardware - Oct/Nov/Dec	\$ 2,758.72
90	Local Government Association of the NT (LGANT)	3811	Registration LGANT AGM - 2-3 Nov 2017	\$ 165.00
4483	Isubscribe Pty Ltd	00032335	Isubscribe Subscription 2017-2018	\$ 2,230.19
V01079	CAP22 Services Pty Ltd	00002709	CAP22 W/E 05/11/17	\$ 377.69
3313	Zip Print	18984	SRA3 Card stock x 1000 sheets	\$ 352.00
V00164	1spatial Australia Pty Limited	SIN008603	FME, Database converter SW, Maintenance Renewal	\$ 858.00
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	4555	Hydraulic motor for right hand side track on truxor	\$ 840.40
V00476	Water Dynamics (NT) Pty Limited	SLI21017307	Crowson Bore - Durack	\$ 6,050.00
712	Paradise Landscaping (NT) Pty Ltd	00037891	Dat Bing Gwa - extra GM service	\$ 330.00
5104	JLM Civil Works Pty Ltd	00008028	Needles Dillon Circuit Gray	\$ 110.00
5104	JLM Civil Works Pty Ltd	00008021	Excavate leak in the carpark. 2.5hrs excavator	\$ 508.75
5104	JLM Civil Works Pty Ltd	00008020	Install and remove temporary fence at the Marlow	\$ 1,067.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017359	Labour irr repairs various sites. 30.10 -3.11.2017	\$ 3,740.00
V00228	Outback Tree Service	903	Remove and stump grind Temple Tce	\$ 5,093.00
V00228	Outback Tree Service	952	Urgent request for failed branch removal Driver	\$ 704.00
5104	JLM Civil Works Pty Ltd	00008031	Remove Graffiti along Lambrick Avenue	\$ 3,267.00
5104	JLM Civil Works Pty Ltd	00008030	Cleaning Service around SEP at Cul DE SAC of Creed	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008029	Stormwater Marlows Lagoon	\$ 533.50
5104	JLM Civil Works Pty Ltd	00008027	Replace Faded Sign JN 442	\$ 430.99
5104	JLM Civil Works Pty Ltd	00008010	Reinstate Georgina Crescent/Callanan Road sign	\$ 402.51
5104	JLM Civil Works Pty Ltd	00008011	Repair 2 x bin locks at various locations	\$ 165.00
5104	JLM Civil Works Pty Ltd	00008012	Reinstate pit lid on corner of Georgina Crescent	\$ 88.00
5104	JLM Civil Works Pty Ltd	00008014	Supply and Install Uni Directional marker JN 438	\$ 246.29
5104	JLM Civil Works Pty Ltd	00008015	Reinstate Uni directional hazard Sign Maluka	\$ 46.20
5104	JLM Civil Works Pty Ltd	00008016	Cleaning Services front of 8,9 & 10 Davenport Crt	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008017	Roate R/A W Sign to face right direction JN 439	\$ 57.20
5104	JLM Civil Works Pty Ltd	00008018	Rotate Refuse Island Sign face Right dir, JN 440	\$ 87.45
V00368	iWater NT	INV-0035	Re-seed and fertilise the lawn areas at Goyder Sq	\$ 330.00
5104	JLM Civil Works Pty Ltd	00008022	Signs Yarrowonga	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008023	Signs Yarrowonga	\$ 430.99
5104	JLM Civil Works Pty Ltd	00008024	Signs Yarrowonga	\$ 67.10
5104	JLM Civil Works Pty Ltd	00008025	Signs Yarrowonga	\$ 67.10



Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00008026	Straighten the Sign Post JN 444	\$ 164.59
V00228	Outback Tree Service	852	Stump grind dead stump in O'brien park - Q#552	\$ 99.00
V00228	Outback Tree Service	924	Remove & sg dead Leptospermum madidum 6 Luxmore	\$ 220.00
V00228	Outback Tree Service	930	Remove to ground level dead palm tree Civic Plaza	\$ 99.00
V00228	Outback Tree Service	932	Stump grind stump adjacent to playground @ Dillon	\$ 99.00
V00228	Outback Tree Service	949	Remove & stump grind dead/decling Black Wattle	\$ 594.00
V00228	Outback Tree Service	960	Remedial prune, remove dead wood Lindsay Park	\$ 2,310.00
V00228	Outback Tree Service	969	Urgent request - removed failed branch Farrar	\$ 132.00
V00228	Outback Tree Service	980	Remove storm damaged debris from 1 x Peltophorum	\$ 275.00
V00228	Outback Tree Service	982	Remove debris and remedial storm damaged Sarah Crt	\$ 352.00
V00228	Outback Tree Service	983	Remedial prune storm damaged Peltophorum adjacent	\$ 165.00
V00228	Outback Tree Service	984	Remove Eucalypt hanger from adjacent Black Wattle	\$ 308.00
V00228	Outback Tree Service	985	Urgent request - remove storm damaged maranthes	\$ 165.00
4398	Quality Indoor Plants Hire	701117	Plant hire for Civic Centre - Nov 2017	\$ 102.40
V00228	Outback Tree Service	991	Urgent request tree removal @ 118 Woodlake Blvd	\$ 264.00
5526	Wallbridge & Gilbert	INV-3001	Durack Seepage Water Capture - NTBS - Claim 5	\$ 1,597.20
V00228	Outback Tree Service	986	Urgent request to remove & stump grind tree Durack	\$ 220.00
V00318	StatewideSuper Clearing House	PJ001238	FORTNIGHT 2018-10 - From Payroll	\$ 6,003.32
4029	Totally Workwear Palmerston	100017492	Outdoor staff - workwear	\$ 769.00
4029	Totally Workwear Palmerston	100017491	Outdoor staff - Workwear	\$ 755.00
610	Data Centre Services (DCS)	IB66105765	Usage MF CPU - October 2017	\$ 49.50
201	Spotless Facility Services Pty Ltd (T/A Ensign)	278315	Library Ensign - Mat Hire - 2/11/17	\$ 24.21
4398	Quality Indoor Plants Hire	691117	Plant hire - Recreation Centre - November 2017	\$ 90.93
5104	JLM Civil Works Pty Ltd	00008047	Remove unused post at the intersection Waterhouse	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008046	Supply and install new Street Sign JN 441	\$ 302.50
5104	JLM Civil Works Pty Ltd	00008045	Remove silts JN 717	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008041	Supply and Install 2 X Street Signage JN 437	\$ 605.00
5104	JLM Civil Works Pty Ltd	00008040	Cleaning Service JN 435	\$ 69.30
5435	Access Hardware (NT) Pty Ltd	DRH-25191	Aquatic Centre spinning room	\$ 407.00
938	Nightcliff Electrical	7683	Lights Civic Plaza	\$ 130.84
938	Nightcliff Electrical	7681	Replace 1x On/Off switch at depot dog pound	\$ 280.50
5104	JLM Civil Works Pty Ltd	00008019	Replace the hanging fish & jelly fish rope Civic	\$ 852.50
1502	Figleaf Pool Products	450253	Monthly services and maint for pool - 2/11/2017	\$ 154.00
2587	Top End RACE	00043742	Joy Anderson - air con maint - 27/10/2017	\$ 121.00
2587	Top End RACE	00043734	Bi-Monthly maint for Gray Comm Hall - 26/10/2017	\$ 198.00
2587	Top End RACE	00043729	Monthly maint for Library air con Library - 25/10/20	\$ 617.58
2587	Top End RACE	00043733	Driver Resource Centre - Bi-Monthly - 26/10/2017	\$ 176.00
2587	Top End RACE	00043735	Monthly maint for Aquatic Centre air con - 26/10/17	\$ 483.56
2587	Top End RACE	00043740	Monthly maint Civic Centre - 26/10/17	\$ 483.56
2587	Top End RACE	00043743	Bi-Monthly maint Depot/incubator air con -27/10/17	\$ 280.50
5104	JLM Civil Works Pty Ltd	00008052	Reinstate Giveaway Sign post at the intersection	\$ 67.10
5104	JLM Civil Works Pty Ltd	00008051	Instate Songlark Street sign at light post	\$ 101.20
5104	JLM Civil Works Pty Ltd	00008050	Instate Cormorant and Stint Court Sign at light	\$ 147.40
5104	JLM Civil Works Pty Ltd	00008049	Maintenance Signage Bakewell	\$ 147.40

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00008048	Remove unused post at the intersection Greenshank	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008064	Remove unused post from the intersection of Bonson	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008063	KL Sign and Post JN 446,	\$ 124.30
5104	JLM Civil Works Pty Ltd	00008062	Supply and install New Street Sign for Bloodwood	\$ 907.50
5104	JLM Civil Works Pty Ltd	00008057	Stormwater Bakewell	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008033	Storage Coles trolleys collected released 10/11/17	\$ 1,355.20
5104	JLM Civil Works Pty Ltd	00008061	Clan SEP between 8 & 10 Tassel Street. Remove AGI	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008060	Graffiti Removal JN 448	\$ 30.25
5104	JLM Civil Works Pty Ltd	00008059	Reinstate Hazard marker Sign JN 449	\$ 246.29
5104	JLM Civil Works Pty Ltd	00008058	Reinstate 60 Speed Sign Post JN 447	\$ 67.10
5104	JLM Civil Works Pty Ltd	00008053	Clean Cycle crossing sign front of 104 Forrest	\$ 225.76
5104	JLM Civil Works Pty Ltd	00008042	Sinage Vandalism Gray	\$ 1,041.60
5071	Jobfit Health Group Pty Ltd	J1710064020	Pre employment Medical Library Services	\$ 227.70
5104	JLM Civil Works Pty Ltd	00008056	Remove unused post at the intersection of Crake	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008054	Remove unused post at the intersection of Dillon	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008043	Maintenance Stormwater Bakewell	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008096	Stormwater Bakewell	\$ 613.10
938	Nightcliff Electrical	7682	Park Lights Tracey Drain	\$ 1,528.28
3313	Zip Print	18972	CEO Business Cards	\$ 165.00
5104	JLM Civil Works Pty Ltd	00008055	Clean grates front of Childcare on footpath	\$ 173.25
5163	Linda Masters	117	Carols - Entertainment - 25/11/2017	\$ 450.00
V00295	Jacana Energy	68224069	106700113 -11.08.2017 - 09.11.2017	\$ 295.93
V00295	Jacana Energy	68223632	102137110 -10.10.2017 - 06.11.2017	\$ 26.60
V00295	Jacana Energy	68212929	1017379110 -10.10.2017 - 06.11.2017	\$ 249.43
V00295	Jacana Energy	68212885	1016266810 -10.10.2017 - 06.11.2017	\$ 191.78
V00295	Jacana Energy	68065562	1016746610 -16.09.2017 - 16.10.2017	\$ 67.50
V00295	Jacana Energy	68065571	1016317211 - 16.09.2017 - 16.10.2017	\$ 115.89
V00295	Jacana Energy	68026376	1017011910 -12.09.2017 - 09.10.2017	\$ 340.24
V00295	Jacana Energy	68165444	1011518711 -01.10.2017 - 31.10.2017	\$ 1,675.57
V00295	Jacana Energy	68016809	1016554010 -12.09.2017 - 09.10.2017	\$ 149.37
V00295	Jacana Energy	68065488	1015105310 -15.09.2017 - 13.10.2017	\$ 706.34
V00295	Jacana Energy	68065431	1014518010 -15.09.2017 - 13.10.2017	\$ 379.25
V00295	Jacana Energy	68076739	106190610 -15.09.2017 - 16.10.2017	\$ 25.58
V00295	Jacana Energy	68164436	1010962110 -01.10.2017 - 31.10.2017	\$ 1,191.51
V00295	Jacana Energy	68098345	106128010 -22.07.2017 - 19.10.2017	\$ 208.21
V00295	Jacana Energy	68065473	1014110110 -15.09.2017 - 16.10.2017	\$ 1,648.71
V00295	Jacana Energy	68026462	107710210 -09.09.2017 - 09.10.2017	\$ 247.92
V00295	Jacana Energy	68065202	106367310 -15.09.2017 - 13.10.2017	\$ 1,058.20
V00295	Jacana Energy	68065380	1010817310 -15.09.2017 - 13.10.2017	\$ 313.85
V00295	Jacana Energy	68065549	106382310 -16.09.2017 - 16.10.2017	\$ 26.88
V00295	Jacana Energy	68065434	1014518410 -15.09.2017 - 13.10.2017	\$ 121.48
V00295	Jacana Energy	68065428	1014517910 -15.09.2017 - 13.10.2017	\$ 94.00
V00295	Jacana Energy	68065376	106690411 -15.09.2017 - 13.10.2017	\$ 2,056.16
V00295	Jacana Energy	68076598	1014111710 -15.09.2017 - 16.10.2017	\$ 149.54

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00295	Jacana Energy	68076494	1010817411 -15.09.2017 - 13.10.2017	\$ 22.91
V00295	Jacana Energy	68076495	1010866212 -15.09.2017 - 13.10.2017	\$ 22.91
V00295	Jacana Energy	68065615	106143211 -15.09.2017 - 16.10.2017	\$ 59.63
V00295	Jacana Energy	68065485	102914811 -15.09.2017 - 13.10.2017	\$ 1,867.38
V00295	Jacana Energy	68076597	1014110010 -15.09.2017 - 13.10.2017	\$ 171.37
V00295	Jacana Energy	68065475	1014109710 -15.09.2017 - 13.10.2017	\$ 593.12
V00295	Jacana Energy	68065288	103579111 -16.09.2017 - 16.10.2017	\$ 368.00
V00295	Jacana Energy	67745233	1013979610 -31.05.2017 - 29.08.2017	\$ 134.12
V00295	Jacana Energy	67186304	1013979610 -28.02.2017 - 30.05.2017	\$ 133.67
V00295	Jacana Energy	68065200	104178910 -15.09.2017 - 16.10.2017	\$ 307.85
V00295	Jacana Energy	68164187	104406210 -01.10.2017 - 31.10.2017	\$ 1,020.22
V00295	Jacana Energy	68016885	105650710 -12.09.2017 - 09.10.2017	\$ 23.61
V00295	Jacana Energy	68026446	106225010 -12.09.2017 - 09.10.2017	\$ 22.12
V00295	Jacana Energy	68076740	106198310 -15.09.2017 - 16.10.2017	\$ 25.28
V00295	Jacana Energy	68065532	106399910 -16.09.2017 - 16.10.2017	\$ 76.76
V00295	Jacana Energy	68076742	106414410 -15.09.2017 - 16.10.2017	\$ 25.28
V00295	Jacana Energy	68076741	106317110 -16.09.2017 - 16.10.2017	\$ 24.49
V00295	Jacana Energy	68065328	103598210 -15.09.2017 - 13.10.2017	\$ 331.46
V00295	Jacana Energy	68076496	1010884410 -16.09.2017 - 16.10.2017	\$ 24.49
V00295	Jacana Energy	68076596	1014109910 -15.09.2017 - 13.10.2017	\$ 22.91
V00295	Jacana Energy	68065386	1014109810 -15.09.2017 - 13.10.2017	\$ 58.16
V00295	Jacana Energy	68065326	103115310 -16.09.2017 - 16.10.2017	\$ 182.80
V00295	Jacana Energy	68126263	103315510 -26.07.2017 - 24.10.2017	\$ 424.07
V00295	Jacana Energy	68016668	102787910 -12.09.2017 - 09.10.2017	\$ 526.03
V00295	Jacana Energy	68026461	107710110 -12.09.2017 - 09.10.2017	\$ 22.12
V00295	Jacana Energy	68065612	106365710 -15.09.2017 - 13.10.2017	\$ 37.55
V00295	Jacana Energy	68076752	106795510 -15.09.2017 - 13.10.2017	\$ 1,728.48
V00295	Jacana Energy	68076751	106720411 -15.09.2017 - 13.10.2017	\$ 22.91
V00295	Jacana Energy	68076497	1010921910 -15.09.2017 - 13.10.2017	\$ 23.21
V00295	Jacana Energy	66723283	1010921910 -16.02.2017 - 20.03.2017	\$ 25.94
V00295	Jacana Energy	68065245	1011630810 -16.09.2017 - 16.10.2017	\$ 57.05
V00295	Jacana Energy	68076844	109001210 -15.09.2017 - 13.10.2017	\$ 167.19
V00295	Jacana Energy	68065278	109001110 -15.09.2017 - 13.10.2017	\$ 344.31
V00295	Jacana Energy	68007386	105741910 -07.07.2017 - 06.10.2017	\$ 152.44
V00295	Jacana Energy	68076734	104433510 -15.09.2017 - 13.10.2017	\$ 38.74
V00295	Jacana Energy	68055865	107722111 -15.09.2017 - 13.10.2017	\$ 464.98
V00295	Jacana Energy	68056184	107722013 -15.09.2017 - 13.10.2017	\$ 204.82
V00295	Jacana Energy	68164043	109005410 -01.10.2017 - 31.10.2017	\$ 7,374.58
V00295	Jacana Energy	68016225	109005610 -12.09.2017 - 09.10.2017	\$ 100.98
V00295	Jacana Energy	68164411	1012191213 -01.10.2017 - 31.10.2017	\$ 8,089.94
V00295	Jacana Energy	68076732	104426110 -15.09.2017 - 13.10.2017	\$ 242.45
V00295	Jacana Energy	68166989	1016946811 -01.08.2017 - 30.10.2017	\$ 594.10
V01324	Leighs Catering	40	Carols	\$ 114.40
5357	Amiable Communications - Amy	10	Carols	\$ 500.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V01427	Carol Christophersen	RECEIPT 255481 REFUND BOND	Receipt 255481 refund bond - Gray Hall - 24/11/17	\$ 125.00
V00994	Frangipani Farm	00011206	Carols- Floral Arrangements	\$ 80.00
3787	Total Event Services T/A Top End Sounds P/L	16186	Carols - Equipment	\$ 1,487.75
V01423	Fusion Exhibition & Hire Services	905	White Ribbon Day Printing, Hire and Install	\$ 781.00
V00828	Iain Summers	CHAIRMAN FEE 2 & 23 OCT 2017	Chairman fee RM & AC - 2 Oct & 23 Oct 2017	\$ 1,054.90
V01421	Shaun Lee	001 - 50% PAYMENT	Mural #1 - 50% payment	\$ 1,350.00
4065	Southern Cross Protection Pty Ltd	949162	Security call outs - 22 & 25 Nov 2017	\$ 220.62
V01429	Onpoint 365	RECEIPT 246552 REFUND BOND	Receipt 246552 refund bond room hire Library	\$ 125.00
54	Powerwater	PJ001251	FORTNIGHT 2018-11 - From Payroll	\$ 650.00
V00318	StatewideSuper Clearing House	PJ001251	FORTNIGHT 2018-11 - From Payroll	\$ 5,952.38
V01420	CENTRELINK (PAYROLL)	PJ001251	FORTNIGHT 2018-11 - From Payroll	\$ 164.14
4744	Sue Little	27	Carols - Stage Manager	\$ 750.00
5170	William M Carroll Photographic Services	59-251217	Carols - Photography	\$ 600.00
V01381	Phoebe Wear	6	Carols	\$ 150.00
5104	JLM Civil Works Pty Ltd	00007975	Top up top soil and compact at lake 5	\$ 330.00
2587	Top End RACE	00043724	Monthly maint for Rec Centre air con - 24/10/17	\$ 583.57
4737	D & L Plumbing & Gasfitting	6767	Unblock the marlow Exeloo Toilet	\$ 258.50
5651	Minter Ellison Lawyers	1572052	Matter 254408 - Car Park Contracts	\$ 31,154.12
V01415	Creative Territory Pty Ltd	0000279	Assistance with draft media release	\$ 275.00
5651	Minter Ellison Lawyers	1570120	Matter 256195 - CEO Contract 2017	\$ 3,981.51
5651	Minter Ellison Lawyers	1571935	Matter 254408 - Car Park Contracts	\$ 2,075.45
5651	Minter Ellison Lawyers	1571803	Matter 254408 - Car Park Contracts	\$ 73,308.40
433	Arafura Wind Ensemble Inc.	AWE-291117	Carols - Band	\$ 1,200.00
V00619	Sarah Little	5	Carols Stage Manager assistant	\$ 250.00
V00318	StatewideSuper Clearing House	NOV - 17	Superannuation Contribution	\$ 50,778.15
4816	CS Services NT	00004666	Supply 300m³ of Mulch and move to the Sterling/CoP	\$ 2,925.30
V00860	Costojic Pty Ltd	DRIVEWAY REIMBURSEMENT LOT 13342	Lot 13342 Driveway Reimbursement	\$ 840.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSEMENT - LOT 13694	Lot 13694 Driveway Reimbursement	\$ 1,120.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSEMENT LOT 13525	Lot 13525 Driveway Reimbursement	\$ 840.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSEMENT LOT 13552	Lot 13552 Driveway Reimbursement	\$ 840.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSEMENT LOT 13148	Lot 13148 Driveway Reimbursement	\$ 1,260.00
V01430	Alison Fitzgerald	RECEIPT 219191 REFUND BOOK RETURNED	Receipt 219191 refund book returned	\$ 10.90
V01436	Adrian Miller	ANIMAL 120584 REFUND OVERPAYMENT	Animal 120584 refund overpayment dog rego	\$ 10.50
V01435	Lindsey Hooper	ANIMAL 118376 REFUND OVERPAYMENT	Animal 118376 refund overpayment dog rego	\$ 10.50
V01428	Danielle Johnson	ANIMAL 118707 & 129509 REFUND	Animal 118707 & 129509 refund pro rata dog rego	\$ 60.00
V01426	Josefina Murphy	ANIMAL 115221 REFUND PRO-RATA	Animal 115221 refund pro-rata dog rego	\$ 30.00
54	Powerwater	68077028	2016980110 -non potable	\$ 200.54
54	Powerwater	68163838	2015911811 -31.01.2017 - 30.10.2017	\$ 2,129.98
54	Powerwater	68118840	2017589210 -23.07.2017 - 21.10.2017	\$ 4,433.29
54	Powerwater	68167079	2016451511 - 01.08.2017 - 30.10.2017	\$ 1,499.73
54	Powerwater	68167180	2016271811 - 01.08.2017 - 30.10.2017	\$ 415.44
54	Powerwater	68167170	2015918411 -01.08.2017 - 30.10.2017	\$ 3,133.27
54	Powerwater	68106963	2010941110 -23.07.2017 - 21.10.2017	\$ 2,123.04
54	Powerwater	68107228	206803011 -23.07.2017 - 21.10.2017	\$ 1,526.60

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	68118690	2010845510 -23.07.2017 - 21.10.2017	\$ 73.43
54	Powerwater	68107233	206190610 -23.07.2017 - 21.10.2017	\$ 639.12
54	Powerwater	68119025	206745910 -23.07.2017 - 21.10.2017	\$ 1,457.27
54	Powerwater	68097725	206334110 -21.07.2017 - 19.10.2017	\$ 438.26
54	Powerwater	68107195	201536210 -23.07.2017 - 21.10.2017	\$ 942.46
54	Powerwater	68118743	2011752411 -23.07.2017 - 21.10.2017	\$ 2,725.39
54	Powerwater	68118742	2011711914 -23.07.2017 - 21.10.2017	\$ 3,818.41
54	Powerwater	68118755	2012185911 -21.10.2016 - 19.10.2017	\$ 804.64
54	Powerwater	68118844	203241910 -23.07.2017 - 21.10.2017	\$ 73.43
54	Powerwater	68107156	201531510 -23.07.2017 - 21.10.2017	\$ 1,803.66
54	Powerwater	68118990	206490610 -23.07.2017 - 21.10.2017	\$ 1,995.74
54	Powerwater	68007459	206245410 -07.07.2017 - 06.10.2017	\$ 4,147.52
54	Powerwater	68154621	201513910 -28.07.2017 - 27.10.2017	\$ 1,548.63
54	Powerwater	68107168	201513610 -23.07.2017 - 21.10.2017	\$ 3,082.61
54	Powerwater	68118891	205605910 -23.07.2017 - 21.10.2017	\$ 286.95
54	Powerwater	68119026	206774710 -23.07.2017 - 21.10.2017	\$ 3,031.37
54	Powerwater	68156562	206681310 -01.08.2017 - 27.10.2017	\$ 1,593.96
54	Powerwater	68166324	205896910 -28.07.2017 - 30.10.2017	\$ 1,736.61
54	Powerwater	68118923	206190710 -23.07.2017 - 21.10.2017	\$ 334.09
54	Powerwater	68118924	206190810 -23.07.2017 - 21.10.2017	\$ 586.20
54	Powerwater	68107184	206527910 -23.07.2017 - 21.10.2017	\$ 3,609.35
54	Powerwater	68118745	2011827710 -23.07.2017 - 21.10.2017	\$ 558.97
54	Powerwater	68007503	206301410 -07.07.2017 - 06.10.2017	\$ 3,079.68
54	Powerwater	68018139	206301510 -07.07.2017 - 06.10.2017	\$ 78.33
54	Powerwater	68016897	206263310 -13.07.2017 - 09.10.2017	\$ 658.00
54	Powerwater	68107264	206372910 -23.07.2017 - 21.10.2017	\$ 4,611.03
54	Powerwater	68106951	206544410 -23.07.2017 - 21.10.2017	\$ 3,599.10
54	Powerwater	68118985	206457710 -23.07.2017 - 21.10.2017	\$ 73.43
54	Powerwater	68107130	205892210 -23.07.2017 - 21.10.2017	\$ 2,861.25
54	Powerwater	68007529	202994810 -07.07.2017 - 06.10.2017	\$ 943.26
54	Powerwater	68100070	202465710 -18.07.2017 - 17.10.2017	\$ 78.33
54	Powerwater	68107178	206456010 -23.07.2017 - 21.10.2017	\$ 2,153.77
54	Powerwater	68117957	203025110 -21.07.2017 - 20.10.2017	\$ 527.19
54	Powerwater	68126715	205562610 -26.07.2017 - 23.10.2017	\$ 4,739.56
54	Powerwater	68107248	201536810 -26.07.2017 - 23.10.2017	\$ 1,414.23
54	Powerwater	68107205	201529310 -23.07.2017 - 21.10.2017	\$ 430.42
54	Powerwater	68107202	201519010 -23.07.2017 - 21.10.2017	\$ 1,520.81
54	Powerwater	68134272	206646410 -23.07.2017 - 26.10.2017	\$ 3,986.19
54	Powerwater	68067644	206639410 -14.07.2017 - 13.10.2017	\$ 408.32
54	Powerwater	68118920	206144710 -23.07.2017 - 21.10.2017	\$ 626.47
54	Powerwater	68107281	2013870911 -23.07.2017 - 21.10.2017	\$ 1,625.34
54	Powerwater	68100021	2017443510 -18.07.2017 - 18.10.2017	\$ 75.04
54	Powerwater	68016923	2015249911 -12.09.2017 - 09.10.2017	\$ 754.70
54	Powerwater	68016799	2017414510 -12.09.2017 - 09.10.2017	\$ 434.52



Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	68026578	205522910 -12.09.2017 - 09.10.2017	\$ 22.59
54	Powerwater	68016952	2015250011 -12.09.2017 - 09.10.2017	\$ 1,168.72
54	Powerwater	68077062	203115311 -16.09.2017 - 16.10.2017	\$ 29.11
54	Powerwater	68076968	2014004010 -16.09.2017 - 16.10.2017	\$ 25.01
54	Powerwater	68065399	206399910 -16.09.2017 - 16.10.2017	\$ 880.75
54	Powerwater	68077175	206480110 -16.09.2017 - 16.10.2017	\$ 135.69
54	Powerwater	68065210	206382310 -16.09.2017 - 16.10.2017	\$ 2,477.39
54	Powerwater	68065364	206233510 -15.09.2017 - 13.10.2017	\$ 189.42
54	Powerwater	68016457	202797611 -12.09.2017 - 09.10.2017	\$ 2,012.71
54	Powerwater	68077202	3016723810 -01.10.2017 - 31.12.2017	\$ 205.14
54	Powerwater	68065351	2013921810 -15.09.2017 - 13.10.2017	\$ 515.63
54	Powerwater	68077170	206213510 -15.09.2017 - 13.10.2017	\$ 23.40
54	Powerwater	68065292	206639310 -15.09.2017 - 13.10.2017	\$ 250.91
54	Powerwater	68065416	206414410 -15.09.2017 - 16.10.2017	\$ 3,079.09
54	Powerwater	68065315	206347110 -15.09.2017 - 13.10.2017	\$ 914.98
54	Powerwater	68065313	206317110 -16.09.2017 - 16.10.2017	\$ 540.51
54	Powerwater	68026589	206590410 -12.09.2017 - 09.10.2017	\$ 24.64
54	Powerwater	68077187	207029610 -15.09.2017 - 13.10.2017	\$ 1,908.42
54	Powerwater	68084118	205691510 -12.09.2017 - 09.10.2017	\$ 3,371.60
54	Powerwater	68016702	202787910 -09.09.2017 - 09.10.2017	\$ 1,879.53
54	Powerwater	68065275	206795510 -15.09.2017 - 13.10.2017	\$ 488.66
54	Powerwater	68065526	206237910 -15.09.2017 - 13.10.2017	\$ 1,159.20
54	Powerwater	68065384	206301310 -15.09.2017 - 13.10.2017	\$ 1,009.58
54	Powerwater	68016741	2014457910 -12.09.2017 - 09.10.2017	\$ 1,082.20
54	Powerwater	68067719	202798510 -12.09.2017 - 09.10.2017	\$ 80.39
V00299	EPAC Salary Solutions Pty Ltd	172860-301117	Salary Packaging - Pay (F/E 26/11/17)	\$ 1,417.88
4528	Miranda's Armed Security Officers Pty	PCC1045	Cash collection Civic/Library - Nov 2017	\$ 586.30
V01434	Jessica Watson	RECEIPT 229331 REFUND BOND	Receipt 229331 refund bond	\$ 150.00
V01433	Joanne DeFransz	RECEIPT 244004 REFUND BOND	Receipt 244004 refund bond Joan Fejo 7/10/17	\$ 150.00
V01139	Anna Richards	RECEIPT 253095 REFUND BOND	Receipt 253095 refund deposit bond 23/11/17	\$ 150.00
V01432	Vanessa Lowe	RECEIPT 232520 REFUND BOND	Receipt 232520 refund bond Memorial Park 10/9/2017	\$ 150.00
4538	Byrne Consultants	INV01057	Project 17091 COP Final Inspection Blvd Stage 2	\$ 550.00
2161	GHD Pty Ltd	4313069	TS2017-03 - GHD Consultancy Fee - November 2017	\$ 6,142.29
18	Integrated Land Information System	LTO79000037972	Land search - 57 PAT - 26/10/2017 - 25/11/2017	\$ 109.60
V00228	Outback Tree Service	854	Tree Maintenance and Removals - Woodroffe	\$ 4,840.00
54	Powerwater	68107175	206245510 -23.07.2017 - 21.10.2017	\$ 5,674.84
2	Australian Taxation Office - PAYG	PAYG WE 26/11/2017	PAYG WE 26/11/2017	\$ 63,062.00
54	Powerwater	68106941	205650710 -23.07.2017 - 21.10.2017	\$ 6,968.65
V01438	Allianz Australia Insurance Limited	REF: 1160001656	Ref: 1160001656 - Excess - #2027 - 15 Melastoma Dr	\$ 5,000.00
54	Powerwater	68118917	206107510 -23.07.2017 - 21.10.2017	\$ 6,996.76
54	Powerwater	68154167	206686212 -23.07.2017 - 21.10.2017	\$ 10,051.25
54	Powerwater	68107144	206538010 -23.07.2017 - 21.10.2017	\$ 8,173.81
V00306	Charisse Gallagher	REIMBURSE MORNING TEA	Reimburse morning tea - farewell	\$ 104.48
V00295	Jacana Energy	68164321	1011831010 -01.10.2017 - 31.10.2017	\$ 12,031.33

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00877	Gisela Pineiro T/as Artuition	143	Mermaids angels class subsidy	\$ 451.00
V01431	Gigtek	1115	Carols	\$ 6,600.00
4190	National Australia Bank	NAB CCC - OCT 2017	NAB CCC - 29 September 2017 to 27 October 2017	\$ 9,795.35
V00347	Auswide Bank Ltd Formerly Wide Bay Australia Ltd	TD MATURING 23/05/2018 AT 2.65%	TD Maturing 23/05/2018 at 2.65%	\$ 1,500,000.00
5186	Members Equity Bank Pty Ltd	TD MATURING 29/08/2018 AT 2.57%	TD Maturing 29/08/2018 at 2.57%	\$ 1,500,000.00
V00368	iWater NT	INV-0039	Irrigation repairs and communication repairs	\$ 1,155.00
2965	KIK FM Pty Ltd	09010135	The Scoop December 2017 x 1 episode	\$ 660.00
87	Industrial Power Sweeping Services Pty	000012081	Cleaning Service Aquatic Centre Car Park	\$ 88.00
3313	Zip Print	19007	2018 Waste Calendar x 12,500	\$ 4,004.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017399	Labour for irrigation repairs 06.11.17 - 10.11.17	\$ 3,740.00
V01118	Wilson Security Pty Ltd	VW00779277	Cash collection 50 meters - 1/10/2017 - 31/10/2017	\$ 869.00
35	WINC Australia Pty Limited	9022735570	Library WINC.	\$ 137.32
201	Spotless Facility Services Pty Ltd (T/A Ensign)	278603	Library Ensign - Mat Hire - 9/11	\$ 24.21
4737	D & L Plumbing & Gasfitting	6773	Unblock 1x toilet male toilet & 1x at disabled Lib	\$ 511.50
V01079	CAP22 Services Pty Ltd	00002721	CAP22 INV W/E - 12/11/17	\$ 337.11
4871	Reface Industries	28799	Disc Cleaner Consumables	\$ 728.88
798	YMCA of the Northern Territory	1330	Electricity refund contract CS2017/01 - Oct 2017	\$ 11,254.57
V00943	Northern Territory Pest and Weed Control	59016	Major Pest Control for Library - 11/11/17	\$ 462.00
V00773	Akron Group NT Pty Ltd	00010184	Public Place Litter Collection - Oct 2017	\$ 18,887.03
3313	Zip Print	19013	CoP Car Passes - Target Car Park	\$ 594.00
4320	Elton Consulting	20628	Planning Assessment and Advice - October 2017	\$ 2,813.25
938	Nightcliff Electrical	7649	6x fluro covers, 1x light glove Aquatic Centre	\$ 801.63
3428	Bunnings Group Limited	2315/00159168	Items required for irriation	\$ 168.26
5104	JLM Civil Works Pty Ltd	00008084	Sweep glass in between 28-31 Mannikan Crt Bakewell	\$ 88.00
5104	JLM Civil Works Pty Ltd	00008083	Reinstate SEP lid in fornt of 45 Georgina Crescent	\$ 88.00
5104	JLM Civil Works Pty Ltd	00008082	Remove branch from in front of 6 Minorelli Court	\$ 110.00
938	Nightcliff Electrical	7748	Carry out COP Park Light Audit - Nov 2017	\$ 961.13
5104	JLM Civil Works Pty Ltd	00008087	Straighten the signage and reinstate JN 451	\$ 313.39
5104	JLM Civil Works Pty Ltd	00008086	Reinstate Sign and Remove Graffiti JN 452	\$ 76.45
5104	JLM Civil Works Pty Ltd	00008085	Repair cover of solar park light in Flora McLaren	\$ 303.60
5104	JLM Civil Works Pty Ltd	00008081	Additional backhoe hours for pre cyclone clean up	\$ 6,061.00
5104	JLM Civil Works Pty Ltd	00008080	Pre cyclone clean up Various	\$ 4,282.67
5104	JLM Civil Works Pty Ltd	00008079	Replace faded Giveway Sign JN 450	\$ 430.99
5104	JLM Civil Works Pty Ltd	00008075	Relocate 2 X Street Sign (Hawker and Radford)	\$ 147.40
5104	JLM Civil Works Pty Ltd	00008074	Remove Silts from pathway Opp of Hogs Breath Cafe	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008072	Overpaint graffiti on Scnctuary Lake bridge	\$ 165.00
5104	JLM Civil Works Pty Ltd	00008071	Park Lights Marlow Lagoon	\$ 88.00
5104	JLM Civil Works Pty Ltd	00008070	Install 2 nos lockable bollards at Sanctuary Lake	\$ 440.00
5104	JLM Civil Works Pty Ltd	00008069	Maintenance Signage	\$ 280.76
5104	JLM Civil Works Pty Ltd	00008068	Remove unused post - front of 11 Rosebery Drive	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008067	Grates cleanup front of Anglicare, CBD	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008066	Maintenance Sign Gunn	\$ 46.20
5104	JLM Civil Works Pty Ltd	00008065	Litter Goyder Square	\$ 440.00
22	Norsign Pty Ltd	373732	Supply Parking restriction signs quote 320579	\$ 234.43

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00008076	Job # 172,173,174,175 in SEP pits.	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008073	Landscape Maintenance Moulden- Nov 2017	\$ 849.20
3936	Arafura Tree Services and Consulting	13351	Urgent request 6 Sago	\$ 990.00
3936	Arafura Tree Services and Consulting	13350	Urgent request Poinciana on Chung Wah	\$ 2,414.50
3313	Zip Print	19043	Customer Service business cards x 1000	\$ 253.00
3313	Zip Print	19044	White Ribbon Day A1 Posters x 3	\$ 264.00
V00228	Outback Tree Service	1014	Remove & stumpgrind trees Strawbridge Park	\$ 572.00
V00228	Outback Tree Service	473	Remove dead Mahogany tree @ entrance	\$ 3,520.00
5104	JLM Civil Works Pty Ltd	00008090	Maintenance Stormwater	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008078	Remove debris from 3X safety grates; 2 at Lancewood	\$ 207.90
5104	JLM Civil Works Pty Ltd	00008077	Job # 176, 177, 178, 179, 180, 181 (items 10.1 x 3	\$ 207.90
938	Nightcliff Electrical	7671	Damaged park street light - Area Light lake 5	\$ 884.74
5104	JLM Civil Works Pty Ltd	00008089	Collect and place sign Victoria Drive	\$ 124.30
5104	JLM Civil Works Pty Ltd	00008088	Water over road signage at Floodway	\$ 207.90
5104	JLM Civil Works Pty Ltd	00008114	Rubber block on exercise equipment @ Confalonieri	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008112	Replace swing on playground at Sibbald park	\$ 110.00
5104	JLM Civil Works Pty Ltd	00008111	Graffiti Various areas	\$ 891.00
5104	JLM Civil Works Pty Ltd	00008110	Litter Various	\$ 385.00
5104	JLM Civil Works Pty Ltd	00008099	Clear Blockage at SEP Job No. 184 & 183	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008117	Investigate Sink hole Front of 43 Victoria Drive	\$ 876.15
5104	JLM Civil Works Pty Ltd	00008116	Signage Maintenance Woodroffe	\$ 703.01
5104	JLM Civil Works Pty Ltd	00008109	Turf CBD	\$ 1,193.94
5104	JLM Civil Works Pty Ltd	00008108	Other structures	\$ 247.50
5104	JLM Civil Works Pty Ltd	00008107	Pressure clean seat Hawker Park	\$ 203.50
5104	JLM Civil Works Pty Ltd	00008106	Play equipment various	\$ 1,716.55
5104	JLM Civil Works Pty Ltd	00008105	Stormwater Maintenance Rosebery	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008104	Relocate Rosebery dve and Flametree Cct signs	\$ 92.40
5104	JLM Civil Works Pty Ltd	00008103	Reinsatate KL Sign JN 455	\$ 46.20
5104	JLM Civil Works Pty Ltd	00008100	Clear debris from Sep at the intersection	\$ 69.30
4856	Portner Press Pty Ltd	CC723461	Employment Law Update 9 2017	\$ 97.00
5104	JLM Civil Works Pty Ltd	00008102	Job No: 456 Remove the sporadic sediment deposits	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008113	landscape maintenance Gunn	\$ 561.00
5104	JLM Civil Works Pty Ltd	00008098	Replace damaged lintel. Job #170, (item 4.3x 1)	\$ 363.00
5104	JLM Civil Works Pty Ltd	00008097	Replace damaged stormwater lid. Job #182. Item 4.1	\$ 306.55
938	Nightcliff Electrical	7723	Replace 2 nos 32Amp GPO at Goyder Square	\$ 640.00
V00943	Northern Territory Pest and Weed Control	59056	Quarterly Pest Control Durack Hall - 13/11/17	\$ 121.00
938	Nightcliff Electrical	7710	Civic Plaza GPO	\$ 271.00
2587	Top End RACE	00043839	Works on 02/11/2017 & 30/10/2017 investigate Fire	\$ 541.16
5104	JLM Civil Works Pty Ltd	00008115	Tree Maintenance Various	\$ 5,804.70
V00315	HWL Ebsworth Lawyers	790464	Sale part Road Reserve to Palmerston Investments	\$ 2,125.20
V00315	HWL Ebsworth Lawyers	791641	Rates Recovery	\$ 2,158.20
444	Ms Techy Masero	49	2017 Christmas Tree Installation and dismantle	\$ 7,500.00
V01232	Mark D Blackburn	6	Official Manager - November 2017	\$ 23,982.75
V01441	Jane Poole	R6057	Assess 104884 refund rates	\$ 1,224.27

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00315	HWL Ebsworth Lawyers	789744	Animal Management Legal Fees	\$ 5,500.00
399	St John Ambulance (NT) Incorporated	DONATION FROM PROCEEDS GLOW CANDLES	Donation from proceeds glow candles sales	\$ 1,000.00
4065	Southern Cross Protection Pty Ltd	949793	Security call out - Library - 30/11/17	\$ 73.54
4508	News 4 U	SN00 1972 3011 2017	Newspapers - Cust 1972 - November 2017	\$ 57.50
1470	Local Government Professionals Australia	N7747	LGPA Management Challenge Registration 2018	\$ 5,720.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017479	Materials purchased 17 Nov 2017	\$ 36.49
35	WINC Australia Pty Limited	9022760164	Civic Centre Stationery	\$ 45.21
V01443	Catherine Norton and Glen Sansom	DRIVEWAY REIMBURSEMENT LOT 14816	Lot 14816 Driveway reimbursement	\$ 1,512.00
V00157	McArthur Management Services (Vic) P/L	JM8261	CEO Recruitment - 30%	\$ 8,250.00
V00157	McArthur Management Services (Vic) P/L	JM8310	CEO Recruitment - 40%	\$ 11,000.00
V01325	Classic Bookbinders / Fast Finishing Services	57102	Condolence Book	\$ 890.70
399	St John Ambulance (NT) Incorporated	617287	Palmerston Carols First Aid	\$ 100.00
V00872	Amadeus Music	251117	Carols - Performance	\$ 300.00
V01442	Crusader National Pty Ltd	501228	Removals	\$ 3,990.00
V00848	Aldebaran Contracting Pty Ltd	00001475	TS2017-03 - Archer Waste Rehab - Stage 2 - Claim 4	\$ 301,864.66
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	FOBSS56825	Service for vehicle CC49KV for today 13.11.2017	\$ 380.00
5104	JLM Civil Works Pty Ltd	00008093	Target Trolleys x 6 storage - released 16/11/17	\$ 2,387.00
4737	D & L Plumbing & Gasfitting	6774	Plumbing works at aquatic centre as requested	\$ 1,039.50
2587	Top End RACE	00043721	Rec Centre - stadium aircon report - 23/10/2017	\$ 4,890.35
1502	Figleaf Pool Products	449759	Maint- balance tank - 6 mth debris removal - 26/10	\$ 1,248.85
V01445	Multiprop Pty Ltd	DRIVEWAY REIMBURSEMENT LOT 8571	Lot 8571 Driveway Reimbursement	\$ 1,304.10
V00555	Rydges Palmerston	111217PALM	City of Palmerston Christmas Breakfast 11/12/2017	\$ 2,482.00
4508	News 4 U	SN00 1342 3011 2017	Newspapers - Cust 1342 - Library - Nov 2017	\$ 145.20
V01447	Callan J Stacey	ANIMAL 123286 & 125889 REFUND	Animal 123286 & 125889 refund pro rata dog rego	\$ 56.00
479	Jardine Lloyd Thompson Pty Ltd	048-025897	Public Liab-Prof Ind Policy DN.RBD 6536466 -Inst 3	\$ 24,611.22
479	Jardine Lloyd Thompson Pty Ltd	048-025891	Worker's Comp Policy DN.WCA.1060901 - Instalment 3	\$ 27,890.41
5	Australia Post	1006990877	Postage - November 2017	\$ 1,650.75
4065	Southern Cross Protection Pty Ltd	028336	Security Patrols - November 2017	\$ 2,027.33
5104	JLM Civil Works Pty Ltd	00008091	TS2017/06 - Yarrowonga Road - Claim 2	\$ 424,963.28
2161	GHD Pty Ltd	210008076	TS2017-03 - Stage 2 CQA Works	\$ 5,346.66
5104	JLM Civil Works Pty Ltd	00008013	Stormwater Maintenance Gunn	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008044	Maintenance Stormwater Gunn	\$ 103.95
V01450	John Curwen-Walker	R6059	Assessment 105121 rates refund	\$ 2,997.00
V01449	J & A Stefanidakis	R6060	Assessment 10060 rates refund	\$ 823.69
V01440	Michelle Marshall	ANIMAL 119660 REFUND PRO RATA	Animal 119660 refund pro rata dog rego	\$ 80.00
V01439	Cheryl Curley	ANIMAL 124491 REFUND OVERPAYMENT	Animal 124491 refund overpayment dog rego	\$ 2.50
5615	EcOz Environmental Consulting	002542	Carry out 2017 Water Qual Monitoring Prog Oct 2017	\$ 2,727.45
87	Industrial Power Sweeping Services Pty	00012091	Street Sweeping Services at Moulden	\$ 132.00
87	Industrial Power Sweeping Services Pty	00012089	St Sweeping Woodroffe	\$ 88.00
V01345	GreenTec Pty Ltd	CIP004	Landfill Gas Monitoring - November 2017	\$ 1,727.00
V00166	Diamond International Events T/A Trina's Catering	1718086	Catering - Council Meetings - 7 & 21 Nov 2017	\$ 242.00
4414	JLL Infrastructure Advisory Pty Ltd	AU003-0101743	TS2017/10 Street Light Asset Evaluation - Interim	\$ 22,000.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	278888	Library Ensign - Mat Hire - 16/11	\$ 24.21
53	Eggins Electrical	00006454	Investigate & repair BBQ @ Tiverton park	\$ 198.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
2017	Signs Plus	00131070	Name Badges	\$ 64.00
2977	Security & Technology Services P/L	122290	Maint & Alarm Monitoring -23/11/2017 to 22/12/2017	\$ 500.50
3683	Area9 IT Solutions	SIN48404	Server Room UPS Extended Battery Pack	\$ 1,106.24
3683	Area9 IT Solutions	SIN48405	IBM Data Cartridge, Tape Backup System	\$ 373.73
53	Eggins Electrical	00006457	Inspect & replace faulty parts on BBQ # 1 @ Marlow	\$ 891.00
V01079	CAP22 Services Pty Ltd	00002729	CAP22 W/E - 19/11/17	\$ 377.69
2977	Security & Technology Services P/L	122253	Rec Centre - 7,8 & 13/11/17 - door security	\$ 330.35
V00582	Ezko Property Services (Aust) Pty Ltd	00047512	Clean the lime build up at memorial park	\$ 495.00
87	Industrial Power Sweeping Services Pty	00012090	Callout Afterhours: 01/08/2017 to sweep	\$ 176.00
V01389	Darwin Argos Painting	00012699	Internal painting of Civic Plaza : quote 12699.	\$ 55,000.00
3594	Comics NT	4913	Comics NT INV 4913	\$ 269.83
3504	Raeco International Pty Ltd	513152	Raeco Order 700765	\$ 333.15
V00476	Water Dynamics (NT) Pty Limited	SLI21017530	Irrigation parts required to fix lake-7 fountain	\$ 102.54
V00476	Water Dynamics (NT) Pty Limited	SLI21017526	Irrigation parts required to fix lake-7 fountain	\$ 16.45
3428	Bunnings Group Limited	2315-00166453	2 Tubes of silicon.	\$ 35.10
256	The Bookshop Darwin	BD15898	Library bookshop BD4376	\$ 1,106.23
V00476	Water Dynamics (NT) Pty Limited	SLI21017557	Lake 10	\$ 1,591.82
V00476	Water Dynamics (NT) Pty Limited	SLI21017548	Labour for irrigation repairs 13.11.17 - 17.11.17	\$ 3,740.00
256	The Bookshop Darwin	BD15869	Library bookshop BD4362	\$ 1,795.90
256	The Bookshop Darwin	BD15868	Library Bookshop BD4361	\$ 490.25
256	The Bookshop Darwin	BD15867	Bookshop library BD4360	\$ 1,020.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017545	Lake 10 Irrigation	\$ 4,015.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017538	Supply only, 1 x 80mm Waltman turbo water President	\$ 1,030.43
V01150	Fire and Safety Australia	00004214	Fire Warden Training - 24/11/17	\$ 275.00
V01150	Fire and Safety Australia	00004215	Fire Warden Training - 29/11	\$ 825.00
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	FOBSS7029	30,000 km service on ford ranger ( CC20EK )	\$ 545.00
289	Bolinda Publishing Pty Ltd	84804	Library Bolinda order number 20372962	\$ 1,185.04
289	Bolinda Publishing Pty Ltd	84805	Library Bolinda order number 20436343	\$ 316.62
289	Bolinda Publishing Pty Ltd	84886	Library Bolinda order number 20436332	\$ 771.85
V01009	Australian Parking and Revenue Control Pty Limited	INV-00052180	TS2016-13 - Meter Maintenance - November 2017	\$ 5,225.00
V01009	Australian Parking and Revenue Control Pty Limited	INV-00052182	TicketOr - Monthly Charges - November 2017	\$ 330.00
V01009	Australian Parking and Revenue Control Pty Limited	INV-00052190	TS2016-13 - Meter Licencing Fees - November 2017	\$ 3,025.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017515	Irrigation parts required for parks.	\$ 1,387.22
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	1324969	Employee Police Check - Library Assistant Manager	\$ 40.59
47	Telstra Corporation Ltd	311 - 2 DEC 2017	4640728244 - Satellite - 2 Dec 2017	\$ 105.00
2186	Optus Billing Services Pty Ltd	17824200	1-7ZLW7Y: 1 Nov 2017 to 30 Nov 2017	\$ 2,068.00
4007	Ark Animal Hospital Pty Ltd	120859	Euthanasia - x7 & parvo test	\$ 629.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSMENT LOT 13646	Lot 13646 Driveway Reimbursment	\$ 840.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSMENT LOT 13526	Lot 13526 Driveway Reimbursment	\$ 840.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSMENT LOT 13532	Lot 13532 Driveway Reimbursement	\$ 840.00
V00351	Charles Darwin University	825264	Lib & Info Services Cert 3	\$ 304.50
4007	Ark Animal Hospital Pty Ltd	120210	Euthanasia - # 8896 - 3/11/2017	\$ 72.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSMENT LOT 13585	Lot 13585 Driveway Reimbursement	\$ 840.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSMENT LOT 13594	Lot 13594 Driveway Reimbursement	\$ 840.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V01422	The Sublimes Music Show	1038	Xmas Tree Lighting Event- Wicked Smile Band	\$ 660.00
V01274	Darwin Production Services	INV-0055	Xmas Tree Lighting- Sounds	\$ 600.00
V01272	Storytime Pods Pty Ltd	INV-0237	Rental Agreement Storytime Pods - Dec 2017	\$ 403.04
47	Telstra Corporation Ltd	1965800816	0675506800 - MS Exchange - 9 Dec 2017	\$ 2,179.50
V01451	Emma Freebrey	ANIMAL 128447 REFUND PRO RATA	Animal 128447 refund pro rata dog rego	\$ 28.00
5104	JLM Civil Works Pty Ltd	00008132	Pot Hole Service as per List attached - various	\$ 1,430.00
V01453	Ruaki Kaiou - Master Kaious ITF Taekwon-Do	RECEIPT 225308 REFUND BOND	Receipt 225308 refund bond Com Room 2 -31/7/17	\$ 125.00
V01454	Beautylicious by Kelly Ann - Kelly Leeson	RECEIPT 237704 REFUND BOND	Receipt 237704 refund bond Gray Hall 2/12/17	\$ 125.00
5104	JLM Civil Works Pty Ltd	00008134	Stormwater Maintenance Gunn	\$ 193.60
5104	JLM Civil Works Pty Ltd	00008135	Pothole Service (72) as per Pot Hole List B	\$ 5,434.00
5104	JLM Civil Works Pty Ltd	00008133	Maintenance Bollards CBD	\$ 436.70
54	Powerwater	PJ001262	FORTNIGHT 2018-12 - From Payroll	\$ 650.00
V01420	CENTRELINK (PAYROLL)	PJ001262	FORTNIGHT 2018-12 - From Payroll	\$ 164.14
5104	JLM Civil Works Pty Ltd	00008138	Stormwater Moulden	\$ 721.05
5104	JLM Civil Works Pty Ltd	00008143	Place select fill and compact a hole on verge	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008148	Reinstate Car Park Sign JN 460	\$ 101.20
5104	JLM Civil Works Pty Ltd	00008162	Remove debris from SEP JN 191	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008161	Supply and install 9 Posts, 9 Spikes and 12	\$ 2,545.59
5104	JLM Civil Works Pty Ltd	00008168	Speed trailer Service at 15 Baldwin Drive	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008165	Please collect items on verge of 10 Noltenius	\$ 330.00
5104	JLM Civil Works Pty Ltd	00008166	Pick up Rubbish and remove bunting from Memorial	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008163	Remove debris (leaves and silt) from the grates	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008164	letterbox drop - Johnston, Farrar & Bellamack	\$ 1,258.40
5104	JLM Civil Works Pty Ltd	00008167	Join new RHS Piece to the existing pipe , Concrete	\$ 324.50
5104	JLM Civil Works Pty Ltd	00008174	Clear blockage JN 196 & JN 195	\$ 100.65
5104	JLM Civil Works Pty Ltd	00008173	Clear blockage JN 197 & JN 198	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008184	Replace Sign JN 468	\$ 430.99
5104	JLM Civil Works Pty Ltd	00008172	Clear blockage JN 209 & JN 206	\$ 100.65
5104	JLM Civil Works Pty Ltd	00008179	Replace KR Sign JN 466	\$ 485.99
5104	JLM Civil Works Pty Ltd	00008178	Straighten the street Signage JN 465	\$ 46.20
5104	JLM Civil Works Pty Ltd	00008175	Clear blockage JN 193 & JN 194	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008176	Clear blockage JN 192, JN 203, JN 202, JN 204,	\$ 381.15
V00368	iWater NT	INV-0046	Irrigation repairs at various locations Bellamack	\$ 2,047.10
5104	JLM Civil Works Pty Ltd	00008171	Carols Banner	\$ 330.00
5104	JLM Civil Works Pty Ltd	00008170	Carols - set up and pack down of equipment	\$ 3,613.83
5104	JLM Civil Works Pty Ltd	00008118	Storage 13x Coles trolleys - released 24/11/17	\$ 5,159.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSEMENT LOT 13615	Lot 13615 Driveway Reimbursement	\$ 1,260.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSEMENT LOT 13695	Lot 13695 Driveway Reimbursement	\$ 1,120.00
V00101	Bellamack Pty Ltd	DRIVEWAY REIMBURSEMENT LOT 13134	Lot 13134 Driveway Reimbursement	\$ 1,260.00
4508	News 4 U	SN00 1667 3011 2017	Newspapers - Cust 1667 - CEO - Nov 2017	\$ 57.50
5104	JLM Civil Works Pty Ltd	00008139	Reshape the drains front of 95 Radford Road	\$ 874.50
V01460	Tang Soo Do Fundraising	RECEIPT 235811 REFUND BOND TRAILER	Receipt 235811 refund bond BBQ trailer	\$ 200.00
712	Paradise Landscaping (NT) Pty Ltd	00037849	TS2017-08 - Ground Maintenance East - October 2017	\$ 24,430.08
712	Paradise Landscaping (NT) Pty Ltd	00037848	TS2017-09 - Grounds Maintenance West -October 2017	\$ 32,495.58



Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount	
26	Viva Energy Australia Ltd	1602211733	Shell Fuel Cards - November 2017	\$	5,890.98
54	Powerwater	68223961	202798510 -10.10.2017 - 06.11.2017	\$	74.24
54	Powerwater	68212729	2014457910 -10.10.2017 - 06.11.2017	\$	758.36
54	Powerwater	68269679	206301310 -14.10.2017 - 13.11.2017	\$	1,214.83
54	Powerwater	68269832	206237910 -14.10.2017 - 13.11.2017	\$	1,009.87
54	Powerwater	68282061	206795510 -14.10.2017 - 13.11.2017	\$	326.30
54	Powerwater	68223958	202787910 -10.10.2017 - 06.11.2017	\$	1,768.38
54	Powerwater	68224050	205691510 -10.10.2017 - 06.11.2017	\$	2,873.55
54	Powerwater	68282063	207029610 -14.10.2017 - 13.11.2017	\$	1,245.79
54	Powerwater	68224059	206590410 -10.10.2017 - 06.11.2017	\$	24.64
54	Powerwater	68269598	206317110 -17.10.2017 - 13.11.2017	\$	911.20
54	Powerwater	68269599	206347110 -14.10.2017 - 13.11.2017	\$	924.78
54	Powerwater	68269712	206414410 -17.10.2017 - 13.11.2017	\$	2,080.35
54	Powerwater	68269575	206639310 -14.10.2017 - 13.11.2017	\$	162.33
54	Powerwater	68282049	206213510 -14.10.2017 - 13.11.2017	\$	27.06
54	Powerwater	68281908	2013921810 -14.10.2017 - 13.11.2017	\$	196.18
54	Powerwater	68223960	202797611 -10.10.2017 - 06.11.2017	\$	2,070.10
54	Powerwater	68269655	206233510 -14.10.2017 - 13.11.2017	\$	191.03
54	Powerwater	68269493	206382310 -17.10.2017 - 14.11.2017	\$	1,519.93
54	Powerwater	68269572	206480110 -17.10.2017 - 14.11.2017	\$	156.62
54	Powerwater	68269695	206399910 -17.10.2017 - 14.11.2017	\$	773.88
54	Powerwater	68281910	2014004010 -17.10.2017 - 14.11.2017	\$	23.40
54	Powerwater	68281954	203115311 -17.10.2017 - 14.11.2017	\$	25.45
54	Powerwater	68212926	2015250011 -10.10.2017 - 06.11.2017	\$	918.67
54	Powerwater	68224048	205522910 -10.10.2017 - 06.11.2017	\$	22.59
54	Powerwater	68212782	2017414510 -10.10.2017 - 06.11.2017	\$	442.72
54	Powerwater	68333761	2016317311 -19.08.2017 - 21.11.2017	\$	7,758.06
54	Powerwater	68223918	2015249911 - 10.10.2017 - 06.11.2017	\$	773.15
54	Powerwater	68195772	206322710 -03.08.2017 - 01.11.2017	\$	948.61
54	Powerwater	68261903	206333010 -12.08.2017 - 10.11.2017	\$	6,843.62
54	Powerwater	68261847	206371210 -12.08.2017 - 13.11.2017	\$	96.35
54	Powerwater	68240613	2011393410 -11.08.2017 - 07.11.2017	\$	504.28
54	Powerwater	68281041	205909310 -18.08.2017 - 14.11.2017	\$	1,621.31
54	Powerwater	68261720	206329110 -12.08.2017 - 10.11.2017	\$	1,641.23
54	Powerwater	68292662	206155210 -18.08.2017 - 14.11.2017	\$	3,101.12
54	Powerwater	68310427	206224110 -26.08.2017 - 20.11.2017	\$	5,119.26
54	Powerwater	68176456	203266410 -28.08.2017 - 20.10.2017	\$	76.66
54	Powerwater	68194544	201537010 -23.07.2017 - 21.10.2017	\$	249.48
54	Powerwater	68214603	2011998911 -09.08.2017 - 03.11.2017	\$	70.20
54	Powerwater	68272165	205786410 -10.08.2017 - 09.11.2017	\$	119.32
54	Powerwater	68205589	206070810 -03.08.2017 - 01.11.2017	\$	73.43
54	Powerwater	68272209	206114010 -10.08.2017 - 09.11.2017	\$	190.05
54	Powerwater	68251528	205763210 -10.08.2017 - 09.11.2017	\$	6,011.92
54	Powerwater	68193016	205406810 -03.08.2017 - 01.11.2017	\$	823.58

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
54	Powerwater	68239916	206021310 -10.08.2017 - 09.11.2017	\$ 8,545.96
54	Powerwater	68292634	205624510 -18.08.2017 - 14.11.2017	\$ 288.71
54	Powerwater	68387573	203979910 -31.08.2017 - 28.11.2017	\$ 72.62
54	Powerwater	68290329	206870211 -17.08.2017 - 15.11.2017	\$ 1,672.48
54	Powerwater	68241721	2013177111 -11.08.2017 - 09.11.2017	\$ 3,775.37
54	Powerwater	68361747	2014312511 -28.08.2017 - 24.11.2017	\$ 4,018.39
54	Powerwater	68374504	2014164111 -25.08.2017 - 24.11.2017	\$ 3,501.89
54	Powerwater	68242834	2016374810 -11.08.2017 - 07.11.2017	\$ 8,005.45
54	Powerwater	68361956	2014753111 -25.08.2017 - 24.11.2017	\$ 125.47
54	Powerwater	68240669	2012635911 -10.08.2017 - 09.11.2017	\$ 3,380.97
54	Powerwater	68252677	2012460211 -11.08.2017 - 08.11.2017	\$ 915.01
54	Powerwater	68251045	2012080010 -15.08.2017 - 10.11.2017	\$ 3,411.96
54	Powerwater	68281291	2012130110 -18.08.2017 - 15.11.2017	\$ 1,784.04
54	Powerwater	68292646	205901611 -18.08.2017 - 14.11.2017	\$ 69.76
54	Powerwater	68222728	206382211 -10.08.2017 - 07.11.2017	\$ 410.80
54	Powerwater	68302084	2012117510 -17.08.2017 - 17.11.2017	\$ 4,414.30
54	Powerwater	68222704	206696311 -10.08.2017 - 07.11.2017	\$ 1,856.34
54	Powerwater	68280754	206739011 -19.08.2017 - 14.11.2017	\$ 1,600.11
54	Powerwater	68303776	206863611 -17.08.2017 - 15.11.2017	\$ 4,326.71
54	Powerwater	68289266	206863911 -17.08.2017 - 15.11.2017	\$ 2,373.44
54	Powerwater	68250762	2012616611 -15.08.2017 - 10.11.2017	\$ 1,755.88
54	Powerwater	68223052	206608110 -10.08.2017 - 07.11.2017	\$ 604.22
54	Powerwater	68193218	206440910 -05.08.2017 - 02.11.2017	\$ 1,585.23
54	Powerwater	68289484	2012379010 -22.08.2017 - 15.11.2017	\$ 6,669.70
54	Powerwater	68313725	2016103410 -19.08.2017 - 17.11.2017	\$ 1,186.72
54	Powerwater	68300812	2015010511 -19.08.2017 - 17.11.2017	\$ 5,822.92
54	Powerwater	68313666	2014702010 -17.08.2017 - 15.11.2017	\$ 75.48
54	Powerwater	68374606	2015464011 -26.08.2017 - 23.11.2017	\$ 72.62
54	Powerwater	68176396	2016122211 -01.08.2017 - 30.10.2017	\$ 575.36
54	Powerwater	68301541	2016469410 -19.08.2017 - 16.11.2017	\$ 886.31
54	Powerwater	68301506	2016477311 -19.08.2017 - 16.11.2017	\$ 984.69
54	Powerwater	68303569	2016677010 -19.08.2017 - 16.11.2017	\$ 558.38
54	Powerwater	68374409	2013979610 -Non Potable	\$ 759.11
54	Powerwater	68302559	2016922510 -Non Potable	\$ 642.98
54	Powerwater	68363682	2016932110 - Non Potable	\$ 283.25
54	Powerwater	68281925	2016980110 -Non Potable	\$ 145.59
54	Powerwater	68313736	20169331 -Non Potable	\$ 44.75
54	Powerwater	68344778	2018067710 - 24.10.2017 - 20.11.2017	\$ 597.10
V00295	Jacana Energy	68260895	107722013 - 14.10.2017 - 13.11.2017	\$ 241.04
V00295	Jacana Energy	68260591	107722111 - 14.10.2017 - 13.11.2017	\$ 484.80
V00295	Jacana Energy	68281717	104433510 - 14.10.2017 - 13.11.2017	\$ 32.85
V00295	Jacana Energy	68281824	109001110 - 14.10.2017 - 13.11.2017	\$ 282.87
V00295	Jacana Energy	68281825	109001210 - 14.10.2017 - 13.11.2017	\$ 202.22
V00295	Jacana Energy	68269523	1011630810 - 17.10.2017 - 14.11.2017	\$ 55.17

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00295	Jacana Energy	68281572	1010921910 - 14.10.2017 - 13.11.2017	\$ 24.79
V00295	Jacana Energy	68281759	106720411 - 14.10.2017 - 13.11.2017	\$ 24.19
V00295	Jacana Energy	68281760	106795510 - 14.10.2017 - 13.11.2017	\$ 438.49
V00295	Jacana Energy	68269935	106365710 - 14.10.2017 - 13.11.2017	\$ 39.43
V00295	Jacana Energy	68223797	107710110 - 10.10.2017 - 06.11.2017	\$ 22.12
V00295	Jacana Energy	68212670	102787910 - 10.10.2017 - 06.11.2017	\$ 670.89
V00295	Jacana Energy	68193410	106440910 - 06.08.2017 - 02.11.2017	\$ 113.93
V00295	Jacana Energy	68250907	1012616510 - 15.08.2017 - 10.11.2017	\$ 95.22
V00295	Jacana Energy	68241077	106623610 - 11.08.2017 - 08.11.2017	\$ 215.73
V00295	Jacana Energy	68241507	1013177111 - 11.08.2017 - 09.11.2017	\$ 117.30
V00295	Jacana Energy	68281673	103115310 - 17.10.2017 - 14.11.2017	\$ 77.27
V00295	Jacana Energy	68269681	1014109810 - 14.10.2017 - 13.11.2017	\$ 60.93
V00295	Jacana Energy	68281640	1014109910 - 14.10.2017 - 13.11.2017	\$ 24.49
V00295	Jacana Energy	68281567	1010884410 - 17.10.2017 - 14.11.2017	\$ 22.91
V00295	Jacana Energy	68269617	103598210 - 14.10.2017 - 14.11.2017	\$ 243.33
V00295	Jacana Energy	68281749	106317110 - 17.10.2017 - 14.11.2017	\$ 22.91
V00295	Jacana Energy	68281751	106414410 - 17.10.2017 - 13.11.2017	\$ 22.12
V00295	Jacana Energy	68269838	106399910 - 17.10.2017 - 14.11.2017	\$ 44.42
V00295	Jacana Energy	68281748	106198310 - 17.10.2017 - 14.11.2017	\$ 22.91
V00295	Jacana Energy	68223691	106225010 - 10.10.2017 - 06.11.2017	\$ 22.12
V00295	Jacana Energy	68212863	105650710 - 10.10.2017 - 06.11.2017	\$ 23.61
V00295	Jacana Energy	68383417	104406210 - 01.11.2017 - 30.11.2017	\$ 585.16
V00295	Jacana Energy	68269467	104178910 - 17.10.2017 - 14.11.2017	\$ 274.42
V00295	Jacana Energy	68363485	1013979610 - 30.08.2017 - 27.11.2017	\$ 126.91
V00295	Jacana Energy	68269774	1014109710 - 14.10.2017 - 13.11.2017	\$ 620.69
V00295	Jacana Energy	68281641	1014110010 - 14.10.2017 - 13.11.2017	\$ 175.93
V00295	Jacana Energy	68269788	102914811 - 14.10.2017 - 13.11.2017	\$ 1,106.40
V00295	Jacana Energy	68269940	106143211 - 17.10.2017 - 13.11.2017	\$ 51.09
V00295	Jacana Energy	68281566	1010866212 - 14.10.2017 - 13.11.2017	\$ 24.49
V00295	Jacana Energy	68281565	1010817411 - 14.10.2017 - 13.11.2017	\$ 24.49
V00295	Jacana Energy	68280334	106739011 - 19.08.2017 - 14.11.2017	\$ 143.62
V00295	Jacana Energy	68303306	106870211 - 17.08.2017 - 15.11.2017	\$ 108.04
V00295	Jacana Energy	68281642	1014111710 - 17.10.2017 - 13.11.2017	\$ 126.96
V00295	Jacana Energy	68281754	106690411 - 14.10.2017 - 13.11.2017	\$ 72.88
V00295	Jacana Energy	68269728	1014517910 - 14.10.2017 - 13.11.2017	\$ 97.67
V00295	Jacana Energy	68269737	1014518410 - 14.10.2017 - 13.11.2017	\$ 126.05
V00295	Jacana Energy	68241368	1011717311 - 11.08.2017 - 09.11.2017	\$ 99.68
V00295	Jacana Energy	68269813	105742210 - 14.10.2017 - 13.11.2017	\$ 38.53
V00295	Jacana Energy	68269866	106382310 - 17.10.2017 - 14.11.2017	\$ 24.70
V00295	Jacana Energy	68269671	1010817310 - 14.10.2017 - 13.11.2017	\$ 252.70
V00295	Jacana Energy	68281750	106367310 - 14.10.2017 - 13.11.2017	\$ 687.60
V00295	Jacana Energy	68223798	107710210 - 10.10.2017 - 06.11.2017	\$ 178.64
V00295	Jacana Energy	68269769	1014110110 - 17.10.2017 - 13.11.2017	\$ 1,214.83
V00295	Jacana Energy	68383804	1010962110 - 01.11.2017 - 30.11.2017	\$ 485.97

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00295	Jacana Energy	68240023	1012213510 -10.08.2017 - 09.11.2017	\$ 136.91
V00295	Jacana Energy	68281747	106190610 -17.10.2017 - 14.11.2017	\$ 22.91
V00295	Jacana Energy	68241366	1011710011 -11.08.2017 - 09.11.2017	\$ 90.42
V00295	Jacana Energy	68314096	1012379010 -19.08.2017 - 22.11.2017	\$ 204.89
V00295	Jacana Energy	68269730	1014518010 -14.10.2017 - 13.11.2017	\$ 285.25
V00295	Jacana Energy	68269794	1015105310 -14.10.2017 - 13.11.2017	\$ 758.41
V00295	Jacana Energy	68361797	1014217811 -25.08.2017 - 24.11.2017	\$ 544.55
V00295	Jacana Energy	68361958	1014164011 -31.08.2017 - 24.11.2017	\$ 234.92
V00295	Jacana Energy	68302229	1015418510 -18.08.2017 - 17.11.2017	\$ 248.92
V00295	Jacana Energy	68302200	1015260310 -17.08.2017 - 15.11.2017	\$ 250.22
V00295	Jacana Energy	68212794	1016554010 -10.10.2017 - 06.11.2017	\$ 118.31
V00295	Jacana Energy	68363849	1016509210 -30.08.2017 - 27.11.2017	\$ 141.90
V00295	Jacana Energy	68383253	1011518711 -01.11.2017 - 30.11.2017	\$ 834.25
V00295	Jacana Energy	68223577	1017011910 -10.10.2017 - 06.11.2017	\$ 337.25
V00295	Jacana Energy	68281652	1016317211 - 17.10.2017 - 14.11.2017	\$ 140.00
V00295	Jacana Energy	68269879	1016746610 -17.10.2017 - 14.11.2017	\$ 50.39
V00295	Jacana Energy	68313267	1016477210 -19.08.2017 - 16.11.2017	\$ 92.62
V00295	Jacana Energy	68313266	1016469310 -19.08.2017 - 16.11.2017	\$ 91.72
V00295	Jacana Energy	68373718	1015847610 -09.09.2017 - 24.11.2017	\$ 1,176.03
V00295	Jacana Energy	68344331	1017992510 -05.09.2017 - 20.11.2017	\$ 116.84
5104	JLM Civil Works Pty Ltd	00008101	Job # 185 Remove vegetation blocking letterbox pit	\$ 69.30
V00299	EPAC Salary Solutions Pty Ltd	172860-141217	Salary Packaging - Pay (F/E 10/12/17)	\$ 1,864.64
54	Powerwater	68240625	206623610 -11.08.2017 - 08.11.2017	\$ 11,863.92
2	Australian Taxation Office - PAYG	PAYG WE 10/12/2017	PAYG WE 10/12/2017	\$ 60,870.00
47	Telstra Corporation Ltd	3537957616	903268700 - Mobile & Mainline - 12 Dec 2017	\$ 5,765.10
5568	Mr E F Gojar	95786905	Reimburse iinet - 26 Dec 2017 - 26 Jan 2018	\$ 79.99
3880	PAWS Darwin Limited	IV0000000003	TS2015-08 - Pound Management-14 Nov to 13 Dec 2017	\$ 7,310.28
V01461	Andrew Reid	ANIMAL 126633 REFUND PRO RATA	Animal 126633 refund pro rata dog rego	\$ 35.00
V01456	Louise K Nicholas	ANIMAL 120679 REFUND PRO RATA	Animal 120679 refund pro rata dog rego	\$ 24.50
5104	JLM Civil Works Pty Ltd	00007876	Graffiti Goyder Square	\$ 453.75
5104	JLM Civil Works Pty Ltd	00008127	Stormwater Gunn	\$ 1,999.53
V01462	Misha Peck	R6062	Rates Refund (113500)	\$ 1,567.95
4320	Elton Consulting	20459	Provision of Planning Consultancy - Sept 2017	\$ 1,910.70
5104	JLM Civil Works Pty Ltd	00008142	Asphalt the lip of kerb in front of driveway	\$ 346.50
V00653	McGees Property (NT)	00020685	Land Valuation - Lot 9148 Pierssene Rd Yarrowonga	\$ 1,100.00
V00476	Water Dynamics (NT) Pty Limited	SLC23000724	CR/Adj Note SLC23000724 for invoice SLI21017615	-\$ 2,439.62
V00271	Fuji Xerox Business Centre NT	AB00050141	AGREEMENT NO: 723: 8 Nov 2017 - 7 Dec 2017	\$ 4,509.02
5036	Dormakaba Aust P/L T/as Territory Door Services	40NT-472317	Call out on 1.11.2017 to investigate Depot	\$ 1,243.84
V00682	Leigh Dyson Plumbing	INV20171127D	Repair leaking tap at Marlow Lagoon dog park	\$ 198.00
V00773	Akron Group NT Pty Ltd	00010273	Please replace missing bin from Victoria Drive	\$ 165.00
V00773	Akron Group NT Pty Ltd	00010272	Please replace burnt bin at Sanctuary Lakes	\$ 176.00
5036	Dormakaba Aust P/L T/as Territory Door Services	40NT-472316	Repair the bifold door at Library Community room	\$ 198.00
2587	Top End RACE	00042499	Recreation Centre Aircon - 15/11/17	\$ 102.30
185	Bridge Toyota	JC2440659	CEO Vehicle Service CB43MM	\$ 413.12

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
274	CSG Business Solutions (NT) Pty Ltd	INV00227696	Copier Corp Svc iRADVCS255 - 14/11/17 - 13/12/2017	\$ 2,244.19
3313	Zip Print	19162	Staff and Contractor Permits	\$ 594.00
272	City Wreckers	00018026	Towing and Storage of White/Nissan/Wagon/NT-911208	\$ 154.00
35	WINC Australia Pty Limited	9022871091	Civic Centre Kitchen and Stationery	\$ 684.32
V01079	CAP22 Services Pty Ltd	00002740	CAP22 INV W/E 26/11/17	\$ 377.69
201	Spotless Facility Services Pty Ltd (T/A Ensign)	279236	Library Ensign - Mat Hire - 23/11	\$ 24.21
1569	Australasian Performing Right Assoc Ltd	01419511/00011	APRA Licence fees - 01/01/2018 - 31/12/2018	\$ 794.46
V00228	Outback Tree Service	1020	The Boulevard - Tree Maintenance	\$ 3,905.00
V00228	Outback Tree Service	999	Goyder Square Tree Maintenance	\$ 3,795.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017671	Labour for irrigation repairs 27.11.17 - 01.12.17	\$ 3,740.00
2238	Hollands Print Solutions Pty Ltd	00031790	Corporate Stationery	\$ 1,166.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017607	Labour for irrigation repairs 20.11.17 - 24.11.17	\$ 4,675.00
V00682	Leigh Dyson Plumbing	INV20171127C	Vandalism - various sites	\$ 1,210.00
V00682	Leigh Dyson Plumbing	INV20171127B	Plumbing various parks	\$ 1,650.00
V00682	Leigh Dyson Plumbing	INV20171127A	Sanctuary Lakes - repair drink bubbler leak	\$ 2,640.00
V01048	Perfect Greens	8917	Carols- Plants	\$ 268.40
V00200	Hidden Valley Ford (Red Earth Automotive P/L)	FOB557349	45,000km Service for Vehicle CB88LS. Booked 30.11	\$ 455.00
V00476	Water Dynamics (NT) Pty Limited	SLI21017634	Irrigation parts - Invoice SLI21017634	\$ 13.06
48	Top End Line Markers Pty Ltd	L17/573	Line Marking at Car Park behind University Avenue	\$ 3,097.05
48	Top End Line Markers Pty Ltd	L17/572	Line Marking at Car Park behind University Avenue	\$ 352.00
4563	Darwin Life Pty Ltd	00003904	DarwinLife Jan-June 2018 full page	\$ 1,050.00
87	Industrial Power Sweeping Services Pty	00012113	Street Sweeping Front of 38, 40, 50 & 52 Deane	\$ 132.00
87	Industrial Power Sweeping Services Pty	00012112	Weekly Sweeping of Goyder Square for November	\$ 462.00
87	Industrial Power Sweeping Services Pty	00012114	Carry out street sweeping for month of November 17	\$ 20,020.73
112	Beaurepaires	6409524861	Tyers for Ranger Vehicle CB28LC	\$ 572.30
V00193	Amcom Pty Ltd	A224297	Internet & Ethernet service - 1 Jan 18 - 31 Jan 18	\$ 3,142.70
4679	iSentia Pty Ltd	MN0710199	Media Monitoring - 30/11/2017	\$ 976.74
V01009	Australian Parking and Revenue Control Pty Limited	INV00052191	TS2016-13 - Credit Card Transaction Fee - Nov 2017	\$ 487.28
2587	Top End RACE	00044042	Monthly maintenance for Aquatic Ctr - 28/11/2017	\$ 517.57
2587	Top End RACE	00044026	Monthly maintenance Civic Centre - 24/11/2017	\$ 313.50
2587	Top End RACE	00044025	Monthly maintenance for Rec Ctr - 24/11/2017	\$ 379.50
V00476	Water Dynamics (NT) Pty Limited	SLI21017673	Test and replace the pressure transducer President	\$ 459.10
2977	Security & Technology Services P/L	122666	Library - Security system	\$ 913.70
112	Beaurepaires	6409525480	Tyres - CA18AV	\$ 618.65
V00867	ARO Educational Services Pty Ltd	00006430	Arboriculture training	\$ 1,475.00
V00867	ARO Educational Services Pty Ltd	00006429	Arboriculture training	\$ 1,475.00
V01389	Darwin Argos Painting	00012844	Prepare and paint exterior of fire door Chung Wah	\$ 1,286.00
2394	Pola Seal Pty Ltd	5700	Civic Plaza	\$ 360.00
2587	Top End RACE	00042500	Civic Plaza - Air con - 15/11/2017	\$ 102.30
V00475	Outback Batteries	48490	14 Batterys required for irrigation controllers.	\$ 1,143.00
846	Nationwide News NT Division	49363514	Advertising - November 2017	\$ 5,445.72
289	Bolinda Publishing Pty Ltd	85157	Library Bolinda order number 20436343	\$ 158.31
4856	Portner Press Pty Ltd	CG507148	Health & Safety 2017 Update 9	\$ 77.00
V01437	GWI Pty Ltd	00016729	Professional advisory services IM Review - 20%	\$ 8,294.00



Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
3099	Iron Mountain Australia Pty Ltd	631680-AD1	Records Management - Nov 2017	\$ 1,524.08
4929	Barramundi Group	146985	90,00km CA44MH vehicle service	\$ 752.00
4825	OracleCMS	00136145	After Hours call service - March 2017/Jan 2017	\$ 1,139.29
V00476	Water Dynamics (NT) Pty Limited	SLI21017615	Irrigation parts consumed for the month of Nov 17	\$ 8,534.49
36	Darwin Lock & Key	131774	Padlocks 10 x 204 (A4) 50mm shank	\$ 1,248.17
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	00002405	Stormwater Moulden	\$ 3,850.00
5104	JLM Civil Works Pty Ltd	00008194	Sign Vandalism Woodroffe	\$ 239.80
5104	JLM Civil Works Pty Ltd	00008188	Remove silts and debris JN 186	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008189	Maintenance Signage Durack	\$ 2,185.90
5104	JLM Civil Works Pty Ltd	00008187	Reinstate the Uni-Directional Hazard marker JN 454	\$ 46.20
5104	JLM Civil Works Pty Ltd	00008186	Traffic Management and Reconstruction of Pavement	\$ 2,466.20
5104	JLM Civil Works Pty Ltd	00008190	Replace faded Divided Road Sign - JN 469	\$ 225.76
5104	JLM Civil Works Pty Ltd	00008196	Reinstate dislodged SEP Lid JN 216	\$ 88.00
5104	JLM Civil Works Pty Ltd	00008197	stormwater Maintenance Bakewell / Rosebery	\$ 814.00
938	Nightcliff Electrical	7785	Carry out City of Palmerston Street Light Audit	\$ 2,560.61
289	Bolinda Publishing Pty Ltd	85472	Library Bolinda order number 20372962	\$ 94.05
289	Bolinda Publishing Pty Ltd	85496	Library Bolinda order number 20436332	\$ 158.31
639	Cleanaway Pty Ltd.	15622658	TS2014/01 - Waste Management - Gray Hall - Nov 17	\$ 18.72
639	Cleanaway Pty Ltd.	15624769	TS2014/01 - Waste Management - Pound - Nov 2017	\$ 8.64
639	Cleanaway Pty Ltd.	15624836	TS2014/01 - Waste Management - Durack - Nov 2017	\$ 30.44
639	Cleanaway Pty Ltd.	15622651	TS2014/01 - Waste Management - Driver Res - Nov 17	\$ 40.04
639	Cleanaway Pty Ltd.	15622648	TS2014/01 - Waste Management - Civic Ctr - Nov 17	\$ 98.80
639	Cleanaway Pty Ltd.	15625050	TS2014/01 - Waste Management - Woodroffe - Nov 17	\$ 15.84
639	Cleanaway Pty Ltd.	15622646	TS2014/01 - Waste Management - Library - Nov 2017	\$ 155.88
639	Cleanaway Pty Ltd.	15622647	TS2014/01 - Waste Management - Rec Ctr - Nov 2017	\$ 45.28
639	Cleanaway Pty Ltd.	15623505	TS2014/01 - Waste Management- Tenements - Nov 2017	\$ 262,213.35
4816	CS Services NT	00004667	TS2011/03 - AWTS Operations/Recharge - Nov 2017	\$ 175,791.42
549	City of Darwin	101611	Shoal Bay Waste Charges - 31 Oct 17 to 29 Nov 2017	\$ 60,244.80
4912	Remote Area Tree Services Pty Ltd	00004324	Gunn - tree maintenance	\$ 660.00
5716	UHY Haines Norton Chartered Accountants	24979	20% claim as per engagement letter terms	\$ 7,092.80
5104	JLM Civil Works Pty Ltd	00008209	Clear Sediments and debris from SEP at Car Park	\$ 69.30
V00773	Akron Group NT Pty Ltd	00010303	Collection of Litter and Fallen Vegetation November	\$ 264.00
V00773	Akron Group NT Pty Ltd	00010302	Collection of Litter and Fallen Vegetation Nov	\$ 880.00
V00202	YACCA GOLD P/L T/A Central Business Equipment	SA00147025	Annual Maint PB connect +1000 -12/12/17 - 11/12/17	\$ 1,432.42
5104	JLM Civil Works Pty Ltd	00008212	Replace the damaged latch at Memorial Park, Labour	\$ 100.10
5104	JLM Civil Works Pty Ltd	00008213	Speed trailer Service at 15 Baldwin Drive	\$ 138.60
V00368	iWater NT	INV-0048	Repairs to irrigation systems at President bore,	\$ 1,881.00
V00228	Outback Tree Service	988	Urgent request to remove storm damaged Cheesewood	\$ 2,310.00
V00228	Outback Tree Service	1022	Urgent request to remove storm damaged Durack	\$ 2,420.00
V00228	Outback Tree Service	1026	Urgent request to remove & stumpgrind storm damage	\$ 440.00
V00228	Outback Tree Service	994	Urgent request to removed storm damage	\$ 907.50
V00228	Outback Tree Service	987	Canopy lift Terminalia in garden bed away Gunn	\$ 352.00
V00939	Defend Fire Services Pty Ltd	00024641	Depot incubator - 3x extinguishers, reel & signage	\$ 636.24
V00228	Outback Tree Service	926	Urgent request to remove & stumpgrind storm damage	\$ 1,375.00



Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00228	Outback Tree Service	853	Goyder Square - tree maintenance	\$ 704.00
4605	Top End Windscreens and Tinting	63388	Chip in windscreen repair. ( reg CC20EK )	\$ 60.00
201	Spotless Facility Services Pty Ltd (T/A Ensign)	279654	Library Ensign - Mat Hire - 30/11	\$ 24.21
5104	JLM Civil Works Pty Ltd	00008215	Job #483. Replace Banksia St and Windmill name	\$ 92.40
5104	JLM Civil Works Pty Ltd	00008219	Reinstate Sign and Post JN 492	\$ 267.44
5104	JLM Civil Works Pty Ltd	00008218	Supply and install Pedestrian Crossing Sign CBD	\$ 447.01
5104	JLM Civil Works Pty Ltd	00008217	Speed Trailer Service at Belyuen Road	\$ 138.60
3428	Bunnings Group Limited	2315/00183461	Crack fillers and associated tools.	\$ 72.22
V00476	Water Dynamics (NT) Pty Limited	SLI21017718	Irrigation parts as required for verges- 6/12/2017	\$ 227.80
V00073	Off the Leash	00002017	Off the Leash - Square Impact - Dec 17 / Jan 18	\$ 385.00
V01079	CAP22 Services Pty Ltd	00002748	CAP22 W/E 03/12/17	\$ 377.69
5611	Steelmans Tools and Industrial Supplies	86647	Extension Bar 1" x 600mm impact re PO114053	\$ 319.00
V00193	Amcom Pty Ltd	68842-071217	IP call charges & IP phone hardware - Nov/Dec/Jan	\$ 2,718.46
272	City Wreckers	00018130	Towing and Storage of Blue/Hyundai/NT-CA195M	\$ 154.00
5365	Flanagan Consulting Group	27278	Parking Shortfall Assessment	\$ 3,492.50
V01118	Wilson Security Pty Ltd	VW00786208	Cash collection 50 meters - 1/11/17 to 30/11/17	\$ 973.28
3313	Zip Print	19271	Palmerston Beats printing - 50 x A3 poster	\$ 154.00
3313	Zip Print	19268	Palmerston Beats Bookmarks x 500	\$ 220.00
3313	Zip Print	19270	Palmerston Youth School Holiday program	\$ 154.00
3313	Zip Print	19267	Palmerston Youth School Holiday program	\$ 220.00
610	Data Centre Services (DCS)	IB66106422	Usage MF CPU - November 2017	\$ 29.79
3438	NT Shade & Canvas Pty Ltd	00001644	Replace missing binoculars equipment @ Marlows	\$ 682.00
3438	NT Shade & Canvas Pty Ltd	00001643	Replace worn 4 x stabiliser bars Marlow Lagoon	\$ 1,122.00
3313	Zip Print	19269	Rollerskating Bookmark x 250	\$ 187.00
215	Employee Assistance Services NT Inc (EASA)	00029832	EAP Counselling Session - Nov 2017	\$ 212.96
3683	Area9 IT Solutions	SIN48676	IT2014-01: December 2017	\$ 18,412.28
V01150	Fire and Safety Australia	00004253	Fire Warden Training - 13 Dec 2017	\$ 1,100.00
V00773	Akron Group NT Pty Ltd	00010383	Carry out requirements of TS2016/09 -November 2017	\$ 18,345.88
5104	JLM Civil Works Pty Ltd	00008206	Job # 188. Resecure bar in front of Letter box pit	\$ 96.80
5104	JLM Civil Works Pty Ltd	00008205	Job # 190, 187, 217. Clean blockage to Grate	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008191	Remove fallen tree form Liverpool Ct.	\$ 212.30
5104	JLM Civil Works Pty Ltd	00008192	Remove broken branch hang from tree in park.	\$ 451.00
54	Powerwater	68271798	2012020910 -14.10.2017 - 13.11.2017	\$ 1,523.36
54	Powerwater	68269740	2014563410 -17.10.2017 - 14.11.2017	\$ 1,138.71
54	Powerwater	68223903	2012299510 -10.10.2017 - 06.11.2017	\$ 102.49
54	Powerwater	68212709	204417610 -10.10.2017 - 06.11.2017	\$ 865.38
54	Powerwater	68223900	2011848310 -19.08.2017 - 06.11.2017	\$ 37.20
54	Powerwater	68282004	204426110 -14.10.2017 - 13.11.2017	\$ 311.95
54	Powerwater	68223904	2012299610 -10.10.2017 - 06.11.2017	\$ 835.88
54	Powerwater	68260688	202810210 -14.10.2017 - 13.11.2017	\$ 173.64
V00295	Jacana Energy	68212249	109005610 -10.10.2017 - 06.11.2017	\$ 163.41
V00295	Jacana Energy	68269473	104426110 -14.10.2017 - 13.11.2017	\$ 255.99
V00295	Jacana Energy	68290272	1016645511 -18.08.2017 - 15.11.2017	\$ 133.33
54	Powerwater	68290288	2011605910 -18.08.2017 - 15.11.2017	\$ 5,780.68

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00295	Jacana Energy	68383048	109005410 -01.11.2017 - 30.11.2017	\$ 7,573.55
V00295	Jacana Energy	68383778	1012191213 -01.11.2017 - 30.11.2017	\$ 8,756.34
5104	JLM Civil Works Pty Ltd	00008119	Deliver 13x Coles trolleys to depot 24/11/17	\$ 248.60
5535	Zest Homes Pty Ltd	REFUND BOND LOT 10288	Lot 10288 refund bond - loading bay construction	\$ 5,000.00
V01463	Darwin Fibreglass Pty Ltd	LOT 5499 REFUND BOND	Lot 5499 refund bond work on public place	\$ 500.00
5104	JLM Civil Works Pty Ltd	00008207	Zuccoli Lot 10892 (256) Forrest Pde New Driveway	\$ 1,851.58
V01379	NT Cool Roof Restoration	122	Civic Plaza Roof Restoration	\$ 21,725.00
V01379	NT Cool Roof Restoration	123	Replace Ridge Cap	\$ 3,703.46
2915	Territory Uniforms	17-00006442	Uniforms - Finance Services	\$ 322.38
4029	Totally Workwear Palmerston	100018253	Work Pants - Ranger Services	\$ 264.00
V00848	Aldebaran Contracting Pty Ltd	00001482	TS2017-03 - Archer Waste Rehab Stage 2 -Claim #4A	\$ 56,735.34
5104	JLM Civil Works Pty Ltd	00008214	TS2017/06 - Yarrowonga Road Contract - Claim 5	\$ 106,020.01
5104	JLM Civil Works Pty Ltd	0008150	TS2017/06 - Yarrowonga Road Contract - Claim 4	\$ 109,965.90
5104	JLM Civil Works Pty Ltd	00008144	TS2017/06 - Yarrowonga Road Contract - Claim 3	\$ 108,192.76
798	YMCA of the Northern Territory	1376	CS2017/01: Management Contract - November 2017	\$ 33,966.80
4065	Southern Cross Protection Pty Ltd	950458	Alarm call outs - Library & Rec Ctr & Civic Ctr	\$ 941.74
5104	JLM Civil Works Pty Ltd	00008210	Zuccoli Lot 13211 (1) Flanagan St New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00008208	Zuccoli Lot 14778 (32) Boomerang St New Driveway	\$ 575.96
5104	JLM Civil Works Pty Ltd	00008211	Zuccoli Lot 14151 (36) Vitex St New Driveway	\$ 575.96
5104	JLM Civil Works Pty Ltd	00008141	Zuccoli Lot 14753 (26) Crosby St New Driveway	\$ 1,380.34
5104	JLM Civil Works Pty Ltd	00008126	Zuccoli Lot 14803 (15) Pascoe Crt New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00008128	Zuccoli Lot 14798 (5) Pascoe St New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00008129	Zuccoli Lot 14802 (13) Pascoe St New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00008123	Zuccoli Lot 14805 (19) Pascoe Court New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00008137	Zuccoli Lot 13390 (12) Blacktop St New Driveway	\$ 1,099.56
5104	JLM Civil Works Pty Ltd	00008140	Zuccoli Lot 14769 (2) Pascoe Court New Driveway	\$ 575.96
5104	JLM Civil Works Pty Ltd	00008120	Moulden Lot 2654 (24) Port Mar St repair driveway	\$ 1,419.00
5104	JLM Civil Works Pty Ltd	00008121	Zuccoli Lot 13426 (7) Goldenbeard St New Driveway	\$ 575.96
5104	JLM Civil Works Pty Ltd	00008122	Zuccoli Lot 14822 (25) McGregor St New Driveway	\$ 1,727.88
5104	JLM Civil Works Pty Ltd	00008125	Zuccoli Lot 13332 (24) Windmill St New Driveway	\$ 733.04
5104	JLM Civil Works Pty Ltd	00008124	Zuccoli Lot 14771 (12) Garrick St New Driveway	\$ 1,380.34
5104	JLM Civil Works Pty Ltd	00008130	Zuccoli Lot 14807 (20) McGregor St New Driveway	\$ 575.96
V00315	HWL Ebsworth Lawyers	795424	Sale Part Road Reserve to Palmerston Invest (NT)	\$ 3,337.50
35	WINC Australia Pty Limited	9022871557	Civic Centre Kitchen and Stationery	\$ 50.60
35	WINC Australia Pty Limited	9022863395	Civic Centre Stationery	\$ 58.70
35	WINC Australia Pty Limited	9022757829	Civic Centre Stationery	\$ 534.37
5104	JLM Civil Works Pty Ltd	00008216	Clear the pathway front of The Uniting Church,	\$ 248.60
5104	JLM Civil Works Pty Ltd	00008202	Remove sediment pathway (pram crossing) Johnston	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008204	Remove R2R Sign at Orania Street	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008193	Straighten the W- Series Sign Post JN 470	\$ 184.71
5104	JLM Civil Works Pty Ltd	00008195	Remove R2R Sign from Flack Road	\$ 55.00
5104	JLM Civil Works Pty Ltd	00008177	Remove Road Safety Signs and Post front of 126	\$ 110.00
5104	JLM Civil Works Pty Ltd	00008181	Reinstate the Refuse Island Sign JN 467	\$ 225.76
5104	JLM Civil Works Pty Ltd	00008180	Straighten the Bicycle Path Signs Crossing Arrows	\$ 46.20

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00008183	Remove Sediments deposits front of 4 & 5 UHR Crt	\$ 69.30
5104	JLM Civil Works Pty Ltd	00008203	Remove sediments and weed front of 4 Emerald Place	\$ 69.30
V01378	Adventure Playgrounds Pty Ltd	27572	TS2017-05 Additional Excav Cornwallis & Shadforth	\$ 2,887.50
V01378	Adventure Playgrounds Pty Ltd	27571	TS 2017-05 - Gager Park	\$ 55,000.00
V01378	Adventure Playgrounds Pty Ltd	27570	TS 2017-05 - Royal Park	\$ 44,000.00
V01378	Adventure Playgrounds Pty Ltd	27569	TS 2017-05 - Shadforth Park	\$ 55,000.00
V01378	Adventure Playgrounds Pty Ltd	27568	TS 2017-05 - Cornwallis Park	\$ 44,000.00
5104	JLM Civil Works Pty Ltd	00008182	Remove debris front of 4 Niemann Court	\$ 69.30
V01378	Adventure Playgrounds Pty Ltd	27646	TS2017-05Additional sand undersurfacing Cornwallis	\$ 4,950.00
4029	Totally Workwear Palmerston	100018522	Safety boots - Tech Services	\$ 145.00
5170	William M Carroll Photographic Services	59-081217	Xmas Tree Lightup Photography	\$ 400.00
4065	Southern Cross Protection Pty Ltd	951190	Call outs - Lib & Rec Centre - 13,15,16/12/2017	\$ 361.58
1607	Sterling NT Pty Ltd	INV-55719	Undertake TS2017-11 for November 2017 Area 1	\$ 23,598.17
1607	Sterling NT Pty Ltd	INV-55718	Undertake TS2017-12 for November 2017 Area 2	\$ 24,387.21
1607	Sterling NT Pty Ltd	INV-55717	Undertake TS2017-14 for November 2017 Area 4	\$ 18,888.50
1607	Sterling NT Pty Ltd	INV-55547	Undertake TS2017-13 for November 2017 Area 3	\$ 19,575.79
5104	JLM Civil Works Pty Ltd	00008136	Zuccoli Lot 14755 (2) Follington St New Driveway	\$ 1,485.06
V01464	Hine Smith	ANIMAL 126448 REFUND PRO-RATA	Animal 126448 refund pro-rata dog rego	\$ 28.00
5104	JLM Civil Works Pty Ltd	00008131	"Remove silts debris Footpath 196, 100 & 204 Lind	\$ 517.00
V00939	Defend Fire Services Pty Ltd	00024653	Rec Centre - Stanilite LED Exit Light	\$ 350.79
5104	JLM Civil Works Pty Ltd	00008149	Supply and install a stainless steel handrail	\$ 698.50
5104	JLM Civil Works Pty Ltd	00008151	Overpaint/remove graffiti from the library walls	\$ 332.75
5104	JLM Civil Works Pty Ltd	00008153	Modify the table - Tech Services	\$ 198.00
1502	Figleaf Pool Products	453368	Monthly services and maint pool - 7/12/2017	\$ 154.00
938	Nightcliff Electrical	7619	Repalce the globes at library on 27 Oct	\$ 409.65
5104	JLM Civil Works Pty Ltd	00008092	TS2017/06 - Variations 1 to 7	\$ 29,573.06
938	Nightcliff Electrical	7892	Repair the toilet sensor lights at Gray Hall	\$ 50.34
4891	CH Pty Limited T/a Piperight Services	00049243	"Supply 6 x 5L Freshhands hand soap for exeloo.	\$ 310.20
5104	JLM Civil Works Pty Ltd	00008198	Graffiti Rec Centre	\$ 151.25
5104	JLM Civil Works Pty Ltd	00008199	Remove the shade cloth and top posts blown Aquatic	\$ 124.30
5104	JLM Civil Works Pty Ltd	00008200	Repairs to the turf damages at Memorial park	\$ 632.50
5104	JLM Civil Works Pty Ltd	00008201	Cycle stand instllation charges 2x at Civic Plaza	\$ 401.50
5104	JLM Civil Works Pty Ltd	00008185	Remove graffiti from various surfaces at Library	\$ 346.50
5104	JLM Civil Works Pty Ltd	00008155	Move the flag post marker as discussed Utility@1.5	\$ 103.95
5104	JLM Civil Works Pty Ltd	00008169	Install anti-jump bars at the reception Rec Ctr	\$ 538.45
5104	JLM Civil Works Pty Ltd	00008159	Reattach the hooks at Male Change Room and repairs	\$ 138.60
5104	JLM Civil Works Pty Ltd	00008160	Remove the rubbish from back of Civic Plaza	\$ 110.00
5104	JLM Civil Works Pty Ltd	00008156	Supply and Install 2x chess board at Goyder Square	\$ 1,008.70
5104	JLM Civil Works Pty Ltd	00008152	Shade sail maintenance and relocate Muster Point	\$ 162.25
5104	JLM Civil Works Pty Ltd	00008154	Remove graffiti from downpipes, fire door	\$ 90.75
5104	JLM Civil Works Pty Ltd	00008158	Provide 1x utility and 1x labour 21/11/2017 for	\$ 745.80
5104	JLM Civil Works Pty Ltd	00008157	Remove and dispose smashed tables from library	\$ 165.00
2977	Security & Technology Services P/L	122752	Alarm Response 28/1/17 - Aquatic Centre	\$ 82.50
2977	Security & Technology Services P/L	122750	Alarm Response 27/11/17 - Aquatic Centre	\$ 82.50



Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
2336	Flick Anticimex Pty Ltd	801014595C	Facilities Hygiene Service Agreement - 1/12/17	\$ 1,546.89
1502	Figleaf Pool Products	453146	Maintenance - CBD Water Features - Nov 2017	\$ 1,885.40
5315	Adamant Property Services Pty Ltd	98	Driver Resource Centre Roofing clean	\$ 385.00
5315	Adamant Property Services Pty Ltd	97	Gray Hall - Roof Cleaning	\$ 385.00
5315	Adamant Property Services Pty Ltd	81	Library: Roof Cleaning	\$ 198.00
V00582	Ezko Property Services (Aust) Pty Ltd	00047809	TS2015/11 - Council Facilities - Nov 2017	\$ 17,419.29
2977	Security & Technology Services P/L	122483	Alarm Response 24/11/17 - Aquatic Centre	\$ 82.50
V00939	Defend Fire Services Pty Ltd	00024806	Fire Equip Maint Ser - REC CTR - November 2017	\$ 356.40
V00939	Defend Fire Services Pty Ltd	00024805	Fire Equip Maint Ser - LIBRARY - November 2017	\$ 53.90
V00939	Defend Fire Services Pty Ltd	00024804	Fire Equip Maint Ser - CIVIC- November 2017	\$ 53.90
V00939	Defend Fire Services Pty Ltd	00024807	Fire Equip Maint Ser -DRIVER RES - November 2017	\$ 295.90
V01466	Estate of Wei Meng Kelvin Ng	R6067	Assess -109383 Rates Refund	\$ 427.00
2161	GHD Pty Ltd	4313113	TS2017-03 - GHD Consultancy Fee - December 2017	\$ 7,217.21
5104	JLM Civil Works Pty Ltd	00008220	TS2017/06 - Yarrowonga Road Contract - Claim 6	\$ 96,985.10
V00480	Design Flow Consulting Pty Ltd	3133	Project: 3133 -WSUD guidelines - Progress Invoice	\$ 19,595.40
2161	GHD Pty Ltd	210008641	TS2017-03 - GHD Fee - Archer Stage 2 CQA Works	\$ 12,894.64
712	Paradise Landscaping (NT) Pty Ltd	00037971	TS2017-09 - Grounds Maintenance West - November 17	\$ 56,220.62
54	Powerwater	PJ001269	FORTNIGHT 2018-13 - From Payroll	\$ 650.00
V01420	CENTRELINK (PAYROLL)	PJ001269	FORTNIGHT 2018-13 - From Payroll	\$ 164.14
2	Australian Taxation Office - PAYG	PAYG WE 24/12/2017	PAYG WE 24/12/2017	\$ 60,088.00
V00299	EPAC Salary Solutions Pty Ltd	172860-281217	Salary Packaging - Pay (F/E 24/12/2017)	\$ 1,864.64
549	City of Darwin	CR101149	CR/Adj Note for invoice 101149	-\$ 275.00
5149	Ben & Sam's Cafe & Bakehouse	CREDIT FOR INVOICE 39	CR/Adj Note invoice 39 being paid by credit card	-\$ 400.00
				\$ 6,773,048.42
 Reviewed by: Finance Manager		 Approved: Director Corporate Services		

## SECTION 2

### Financial Results

#### 2.7 - Creditor Accounts outstanding - December 2017

Creditor No.	Creditor Name	Amount
112	Beaurepaires	\$ 1,273.00
1453	Able Library Supplies T/A Able Agencies	\$ 641.50
2	Australian Taxation Office - PAYG	\$ 934.92
201	Spotless Facility Services Pty Ltd (T/A Ensign)	\$ 48.42
2336	Flick Anticimex Pty Ltd	\$ 385.00
256	The Bookshop Darwin	\$ 2,869.89
2587	Top End RACE	\$ 168.30
289	Bolinda Publishing Pty Ltd	\$ 855.48
2965	KIK FM Pty Ltd	\$ 135.00
2977	Security & Technology Services P/L	\$ 500.50
3313	Zip Print	\$ 627.00
3428	Bunnings Group Limited	\$ 83.50
3438	NT Shade & Canvas Pty Ltd	\$ 660.00
35	WINC Australia Pty Limited	\$ 1,119.12
350	IBM Global Financing Australia Limited	\$ 2,765.20
353	Otis	-\$ 281.84
36	Darwin Lock & Key	\$ 104.50
3683	Area9 IT Solutions	\$ 8,332.50
3787	Total Event Services T/A Top End Sounds P/L	\$ 1,095.60
3879	Litchfield Council	\$ 10,032.74
3936	Arafura Tree Services and Consulting	\$ 9,790.00
4029	Totally Workwear Palmerston	\$ 233.00
4398	Quality Indoor Plants Hire	\$ 193.33
4414	JLL Infrastructure Advisory Pty Ltd	\$ 27,500.00
4561	Bendesigns	\$ 858.00
4737	D & L Plumbing & Gasfitting	\$ 1,001.00
48	Top End Line Markers Pty Ltd	\$ 3,382.50
4912	Remote Area Tree Services Pty Ltd	\$ 6,589.00
5104	JLM Civil Works Pty Ltd	\$ 35,640.61
5136	RMI Security	\$ 2,088.03
5142	Australian Catchment Management Pty Ltd	\$ 992.31
5204	Voyager Trailers	\$ 265.00
5508	Open Systems Technology Pty Ltd - CouncilFirst	\$ 1,924.25
5640	Think Water - Winnellie & Virginia	\$ 4,467.42
5651	Minter Ellison Lawyers	\$ 24,595.63
87	Industrial Power Sweeping Services Pty	\$ 990.00
90	Local Government Association of the NT (LGANT)	\$ 3,107.00
938	Nightcliff Electrical	\$ 1,959.56
943	Territory Asset Management Services	\$ 330.00
V00166	Diamond International Events T/A Trina's Catering	\$ 264.00
V00223	HME Air Conditioning & Electrical Services	\$ 1,651.00
V00228	Outback Tree Service	\$ 1,199.00
V00295	Jacana Energy	\$ 11,643.20
V00315	HWL Ebsworth Lawyers	\$ 2,711.50
V00318	StatewideSuper Clearing House	\$ 11,608.21
V00368	iWater NT	\$ 330.00
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	\$ 425.10
V00828	Iain Summers	\$ 1,054.90
V00848	Aldebaran Contracting Pty Ltd	\$ 6,930.00
V01079	CAP22 Services Pty Ltd	\$ 998.85
V01345	GreenTec Pty Ltd	\$ 2,321.00
V01368	Chris Kelly	\$ 60.00
V01416	McArthur (SA) Pty Ltd	\$ 6,086.30

Creditor No.	Creditor Name	Amount	
V01437	GWI Pty Ltd	\$	16,588.00
V01459	Tropical Water Solutions P/L	\$	15,652.50
V01467	Janice Taylor & Trenton Gray	\$	31.00
		\$	237,811.53
			
Reviewed by: Finance Manager		Approved: Director Corporate Services	



# SECTION 2

## Financial Results

### 2.8 - STATEMENT OF CREDIT CARD TRANSACTIONS - NOVEMBER 2017

NAB Visa

28 October 2017 to 28 November 2017

Cardholder	Amt.	Cost Code	Description
Malcolm Jones	\$ 406.00	3854.EXEC001.305	Accommodation - LGANT AGM - Official Manager
Jan Peters	\$ 11.55	3808.COMM002.308	Office Consumables
	\$ 35.63	3842.COMM009.335	Advertisement
	\$ 34.99	3842.COMM004.335	Events Props
	\$ 26.00	3842.COMM004.335	Events Props
	\$ 149.50	3842.COMM004.335	Events Props
	\$ 54.00	3841.COMM005.335	Xmas Appeal Gift
	\$ 190.00	3806.CORP004.309	Checkfront Subscription
	\$ 18.00	3828.COMM002.335	White Ribbon Day
	\$ 90.00	3842.COMM004.335	Xmas decorations - Carols
Shane Nankivell	\$ 75.29	3111.CORP003.300	Consumables
	\$ 839.85	3823.COMM010.301	Rego - CB08IQ
	\$ 737.85	3823.TECH009.301	Rego - CC55MT
	\$ 82.54	3111.CORP003.300	Consumables
Caroline Hocking	\$ 139.00	3808.EXEC001.308	Document case
Sharon Tollard	\$ 6.75	3819.COMM007.315	Library Stock
	\$ 6.77	3819.COMM007.315	Library Stock
	\$ 17.08	3819.COMM007.315	Library Stock
	\$ 50.00	3841.COMM007.335	Christmas decorations
	\$ 22.09	3819.COMM007.315	Library Stock
	\$ 10.09	3819.COMM007.315	Library Stock
Alyce Breed	\$ 175.98	3806.CORP004.309	Software Renewal
	\$ 32.50	3111.CORP003.300	Consumables
	\$ 59.88	3841.CORP005.308	Frames - Staff Certificates
Ian Mathers	\$ 77.75	3111.CORP003.300	Consumables
	\$ 65.00	3828.CORP003.308	Learning material
	\$ 1,450.00	3852.CORP003.302	AHRI Study Fees
	\$ 300.00	3111.CORP003.300	AHRI Membership Fees
	\$ 102.47	3111.CORP003.300	Consumables
	\$ 73.24	3111.CORP003.300	Consumables
	\$ 124.98	5521	Subscription
Maxie Smith	\$ 60.08	3828.CORP005.334	Feedbackly Customer Service Survey App
	\$ 39.00	3804.CORP004.309	Computer equipment
	\$ 400.00	3842.COMM006.335	Catering - Ride to Work Day
	\$ 205.08	3828.CORP002.310	AS/NZS ISO 31000:2009 - PDF
	\$ 720.00	3810.CORP002.300	CPA Membership renewal
Samantha Abdic	\$ 15.50	3828.EXEC003.308	NT News subscription
	\$ 46.61	3828.EXEC003.308	Cancelled subscription
	\$ 41.14	3807.EXEC003.308	Social Media
	\$ 14.51	3828.EXEC003.308	Social Media
	\$ 188.35	3807.EXEC003.308	Online Newsletter
	\$ 15.00	3828.EXEC003.308	NT News subscription
	\$ 20.00	3810.EXEC001.305	Online News - Official Manager
	\$ 7,136.83		

Reviewed by: Finance Manager

Approved by: Director Corporate Services

## Section 2 Financial Results

### 2.9 - Waste Charges as at 31 December 2017 Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Income</b>					
Rates & Charges	6,682,860	7,081,408	-	7,081,408	105.96%
<b>Income</b>	<b>6,682,860</b>	<b>7,081,408</b>	<b>-</b>	<b>7,081,408</b>	<b>105.96%</b>
<b>Expenditure</b>					
Professional Services	(60,771)	(10,282)	(35,981)	(46,263)	76.13%
Educational Resources	(20,000)	(4,695)	-	(4,695)	23.48%
Utilities	(15,150)	(5,238)	-	(5,238)	34.57%
Street Sweeping	(268,000)	(96,303)	(31,034)	(127,337)	47.51%
Litter Collection	(214,000)	(104,956)	(20,646)	(125,602)	58.69%
Domestic Bin Collection	(2,464,376)	(1,045,335)	(1,227,938)	(2,273,273)	92.25%
Waste Removal	-	(420)	-	(420)	0.00%
Kerb Side Collections	(90,000)	(98,793)	-	(98,793)	109.77%
Tip Recharge Domestic Bin collection	(570,000)	(251,169)	(285,108)	(536,278)	94.08%
Transfer Station	(1,575,000)	(650,153)	(931,932)	(1,582,085)	100.45%
Loan Repayments	(13,877)	-	-	-	0.00%
Tip Recharge Transfer Station	(300,000)	(133,408)	(166,592)	(300,000)	100.00%
<b>Expenditure</b>	<b>(5,591,174)</b>	<b>(2,400,753)</b>	<b>(2,699,231)</b>	<b>(5,099,984)</b>	<b>91.21%</b>
<b>Profit/(Loss)</b>	<b>1,091,686</b>	<b>4,680,655</b>	<b>(2,699,231)</b>	<b>1,981,424</b>	

Expenditures not included in reconciliation are waste related depreciation, overheads and capital works.

  
Reviewed By: Finance Manager

  
Approved By: Director of Corporate Services

## Section 2 Financial Results

### 2.10 - Commercial Leases as at 31 December 2017

#### Commercial Leases

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Income</b>					
Library Services	30,000	18,504	-	18,504	61.68%
Aquatic Centre	77,291	38,646	-	38,646	50.00%
Civic Centre	162,333	94,388	-	94,388	58.14%
<b>Income</b>	<b>269,624</b>	<b>151,538</b>	<b>-</b>	<b>151,538</b>	<b>56.20%</b>
<b>Expenditure</b>					
Civic Centre	(16,800)	(5,565)	-	(5,565)	33.12%
<b>Expenditure</b>	<b>(16,800)</b>	<b>(5,565)</b>	<b>-</b>	<b>(5,565)</b>	<b>33.12%</b>
<b>Profit/(Loss)</b>	<b>252,824</b>	<b>145,974</b>	<b>-</b>	<b>145,974</b>	

Library Services includes lease held by Mosko's Market

Aquatic Centre includes the lease held by Tang Soo Do

Civic Centre includes leases held by Adult Mental Health and Peter McGrath

McGees Management Fees charged to Civic Centre each month

  
Reviewed By: Finance Manager

  
Approved By: Director of Corporate Services

<b>ITEM NUMBER:</b>	13.1.6	Transfer of Title – Lot 11890 (48) Haultain Crescent, The Heights Durack
<b>FROM:</b>		Acting Director of Technical Services
<b>REPORT NUMBER:</b>	8/1396	
<b>MEETING DATE:</b>	30 January 2018	

---

**Municipal Plan:**

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

**Summary:**

This report seeks Council approval for the transfer of Lot 11890 (48) Haultain Crescent, The Heights Durack open space park in the Stage 1 Durack Heights Development, from Charles Darwin University (CDU) to the City of Palmerston (Council).

**Recommendations:**

1. THAT Report Number 8/1396 entitled Transfer of Title – Lot 11890 (48) Haultain Crescent, The Heights Durack be received and noted.
2. THAT Council accepts the transfer of title and services of Lot 11890 (48) Haultain Crescent, The Heights Durack subject to Developer paying any applicable costs associated with the transfer.
3. THAT pursuant to Section 26 (2) of the Local Government Act, Council authorises the affixing of the common seal to all documents associated with the Transfer of Title – Lot 11890 (48) Haultain Crescent, The Heights Durack between Charles Darwin University and City of Palmerston and that this be attested by the signatures of the Official Manager and Chief Executive Officer.

**Background:**

Lot 11890 (48) Haultain Crescent, The Heights Durack is a park in Durack Heights and was developed by Charles Darwin University (CDU) as part of the Stage 1 Development.

On 4 December 2015, CDU requested Council to accept 8 different titles. Lot 11890 (48) Haultain Crescent, The Heights Durack was one of these. Title transfer for this lot was not accepted by Council as a shade sail was required to be installed. All the other titles have been transferred to the City of Palmerston.

A suitable commitment to install a shade sail within the Stage 1 Park has been received. CDU have committed to shade the entire playground area by 30 June 2018.

CDU have agreed to allow Council to retain the Stage 1 Landscaping Bank Guarantee as a security against the completion of the shade sail - **Attachment A**.

**General:**

Council staff have recently met with CDU and who have proposed the transfer of title as per **Attachment A**. Inclusive that the shade sail to be built to cover 100% of the playground before 30 June 2018.

CDU have requested Council to sign and seal Form 22, Section 60, Transfer of Title for Lot 11890 (48) Haultain Crescent, The Heights Durack - **Attachment B**.

**Financial Implications:**

The costs to carry out maintenance programs including water services, mowing, landscaping and litter collection have been included in current operational budgets.

Although unlikely, the application of stamp duty may be applied to the land transfer. If such, the payment of the cost should be accepted by the Developer.

**Legislation/Policy:**

Land Title Act

**Recommending Officer:** Malcolm Jones, Acting Director of Technical Services

Any queries on this report may be directed to Malcolm Jones, Acting Director of Technical Services on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

**Author:** Mike Staunton, Capital Works Coordinator

**Schedule of Attachments:**

**Attachment A:** Letter from The Heights Durack.

**Attachment B:** Form 22 - Transfer of Lot.





21 November 2017

Mr M Jones  
Manager Infrastructure & Maintenance  
City of Palmerston  
PO Box 1 Palmerston, NT, 0831

By email [malcolm.jones@palmerston.nt.gov.au](mailto:malcolm.jones@palmerston.nt.gov.au)

Dear Malcolm,

### **The Heights Durack – Stage 1 Park transfer to City of Palmerston**

CIC Project Management Palmerston Pty Ltd (CPMP) hereby formally requests the transfer of ownership of lot 11890, 48 Haultain Crescent Durack (known as The Heights, Durack Stage 1 Park) from Charles Darwin University (CDU) to City of Palmerston (Council). We request that the title transfer along with the transfer of Power and Water accounts be executed by Council by Friday 1<sup>st</sup> December 2017.

As per recent correspondence, CPMP commits to the installation of the full size shade sail on the basis that installation will occur when project cashflow allows but in any case prior to 30 June 2018.

Council is currently holding an unconditional Bank Guarantee to the value of \$90,655 for the purpose of a Stage 1 Landscape Works Maintenance Bond. This guarantee (CBA reference G539702) is no longer required for the Stage 1 Landscape Works Maintenance Bond.

The Guarantee is now applied to the completion of the construction of the shade sail in Stage 1 Playground at 48 Haultain Crescent, Durack. Both parties agree such that the construction of this shade sail will be completed by 30th June 2018. If construction of the intended shade sail is not completed by the agreed date, Council has the right to withdraw on the Guarantee and have the works conducted on its own account with the utilisation of the monies withdrawn from the guarantee.

Please find attached the plans for the proposed shade sail for review and approval as discussed.



Also attached is 'Form 22 – Transfer of Lot' which needs to be executed by Council and then subsequently by CDU.

We look forward to your acceptance of this proposal and please do not hesitate to contact the undersigned on 0438 650 830 should you have any queries.

Kind regards

**CIC Project Management (Palmerston) Pty Ltd**



**Jeremy Clark**  
**Development Manager**

*Land Title Act*  
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

Commissioner of Territory Revenue use only

**T**

**No:**

**IMPORTANT NOTICE**

Please Note Privacy Statement  
Overleaf

**TRANSFER OF LOT**

The seller transfers to the buyer the estate and interest in the lot described and valued below for the consideration subject to the mortgages, encumbrances and other instruments affecting the land including any created by dealings lodged for registration prior to the lodging of this transfer and the buyer accepts this transfer.

(NOTES 1  
- 4)

Register	Volume	Folio	Location	Lot Description	Plan	Unit
CUFT	778	039	Town of Palmerston	Lot 11890	LTO2013/064B	

(NOTE 5)

VALUE OF THE INTEREST  
TRANSFERRED AND  
CONSIDERATION (INCLUDING GST)

Nil

GST  
Amount

Nil

(NOTE 6)

SELLER:

Name only: Charles Darwin University

(NOTE 7)

BUYER:

Name: City of Palmerston  
Address for the PO Box 1  
service of notices: PALMERSTON NT 0831

(NOTE 8)

TENANCY

~~Joint Tenants~~/Tenants in Common (Shareholding) Not Applicable

(NOTE 9)

The Common Seal of Charles Darwin University is duly affixed with the authority of the Council and in accordance with Section 43(2) of the Charles Darwin University Act.

On (Date) .....

.....  
Signed by Authorised person

.....  
Full Name and Position of Authorised Delegate

.....  
Signed by Qualified Witness

.....  
Full Name and Telephone No.

(NOTE 10)

Registered on ..... At .....

Signed for and on behalf of City of Palmerston  
(with seal):

Signature: .....

Full Name: .....

Position: .....

Signature: .....

Full Name: .....

Position: .....

On (Date) .....

---

### PRIVACY STATEMENT – LAND REGISTER FORMS

The Registrar-General's Office is authorised by the *Land Title Act* to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The NT Government also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.

**ITEM NUMBER:** 13.1.7 Financial Support – Baptist Care Northern Territory

**FROM:** Director of Community Services

**REPORT NUMBER:** 8/1397

**MEETING DATE:** 30 January 2018

---

**Municipal Plan:**

## 1. Community &amp; Cultural Wellbeing

## 1.1 Healthy Communities

1.1 We are committed to providing quality health and family support services to our community

**Summary:**

This report provides Council with a request received from Baptist Care NT for financial assistance and in-kind support through the Community Benefit Scheme.

**RECOMMENDATION**

1. THAT Report Number 8/1397 entitled Financial support – Baptist Care Northern Territory be received and noted.
2. THAT Council approve supporting Baptist Care NT to facilitate the Food for Life program through a grant of \$2,500 (GST Exclusive) in 2017/2018.
3. THAT Council approve modification to the existing kerb on Victoria Drive to facilitate the project to be funded from the Community Benefit Scheme.

**Background:**

The Community, Culture and Environment Committee who are scheduled to meet on a monthly basis would ordinarily assess applications for Grants/Donations/Scholarships/Sponsorships that are in excess of \$2,000 and make recommendation to Council.

In the absence of the committee this application is proceeding to directly Council with a recommendation to support the project.

Eligibility for funding from Council's Community Benefit Scheme is described in detail in Council's FIN18 Grants, Donations, Scholarships and Sponsorships Policy. FIN 18 states that:

*4.1.5. Requests from religious organisations or schools are specifically excluded unless there is a clear community benefit to Palmerston.*

Baptist Care NT is a not-for-profit, registered charity and a community support group of a religious organisation. It is considered that the application meets the description of 4.1.5 in that it offers clear community benefit to residents of Palmerston.

Food for Life is a Baptist Care NT not-for-profit program that offers groceries to individuals and families experiencing food insecurity. It currently operates in three (3) locations every Thursday and Friday mornings at Casuarina, Darwin and Batchelor respectively.

Baptist Care NT is opening additional Food for Life outlets in the coming months, including a site in Gray, Palmerston, and has purchased and fitted out a bus to help transport food to the existing and new outlets.

The proposed Palmerston program will provide participating families with a standard sized shopping bag to fill with groceries such as bread, milk, meat, cereals, fruits, vegetables, canned goods, pasta and toiletries. The Food for Life's grocery items cost clients significantly less than those found in a local retail shops. Upon selecting the groceries, clients donate \$10 or use a Voucher (worth \$10) coming from welfare organisations. After shopping, clients are invited to sit in the adjoining facility for a free morning tea and to enjoy conversation and connection with other participants and volunteers. Referral to additional support services agencies is available if necessary.

#### **General:**

Baptist Care NT is seeking financial support to ensure the achievement of the expansion plan by providing a dedicated space for provision of the Food for Life program in the suburb of Gray. The site is St Luke's Anglican Church, Victoria Drive, Palmerston.

Baptist Care NT has requested support in the form of a \$8946.35 grant to provide civil works to modify private property, and facilitate bus parking on the adjacent roadway.

An on-site meeting and bus parking trial has shown that the existing roadway (Victoria Drive) will accommodate the parked bus without significant modification, removing a large proportion of the estimated funding required.

Minimal works are anticipated to allow safe bus parking with access for program participants and providers from the St Luke's Church building adjacent.

Council's staff propose that Council undertake the minimal works on Council property in the form of approximately six metres of pathway from existing kerb to the property boundary.

Council has sought estimates for the additional works outlined for the program, less the roadway works not required. It is recommended that Baptist Care NT be supported with grant funding of \$2500.00 to facilitate the installation of:

- Approximately fifteen metres of footpath from the property boundary fence line to St Luke's Church building verandah – across private property
- A gate in the fence

Baptist Care have been advised of the outcomes of Council's investigation into the project requirements and discussion has been held on the proposed grant of \$2500 for works on private property and in-kind support for works on Council property. Baptist Care agree with the outcome proposed.

Baptist Care NT would begin the program delivery in Palmerston upon completion of works, approximately March 2018.



Baptist Care would provide electrical extension cords suitable to power the bus facilities from the church building, plus suitable temporary protection for these while in use (value \$500). They will store these cords and covers on site.

**Financial Implications:**

The financial implications to Council, should they approve support for the project would be \$3,000 from the Community Benefit Scheme 2017/2018 operational budget. \$2,500 in the form of a grant, and approximately \$500 in kind support from Council. The Community Benefit Scheme operational budget for 2017/2018 is \$100,000, to date Council has awarded \$50,891 leaving a balance of \$49,109 available.

**Legislation/Policy:**

Policy number FIN18 – Grants, Donations, Scholarships and Sponsorships.

The Baptist Care NT Application has been assessed as compliant with all application requirements being met including: Community benefit, incorporated/not for profit and proof of registration, committee meeting minutes with resolution to apply, audited financial statements, current insurance, 30% project costs covered by applicant in budget and no previous funding issued to this organisation in this financial year.

**Recommending Officer:** Jan Peters, Director of Community Services

Any queries on this report may be directed to Jan Peters, Director of Community Services on telephone (08) 8935 9922 or email [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

**Author:** Jan Peters, Director of Community Services

**Schedule of Attachments:**

Nil





**ITEM NUMBER:** 13.1.8 Community Benefit Scheme – December 2017  
**FROM:** Director of Community Services  
**REPORT NUMBER:** 8/1398  
**MEETING DATE:** 30 January 2017

---

**Municipal Plan:**

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

**Summary:**

This report provides Council with a summary of the Community Benefit Scheme applications processed for the month of December 2017.

**RECOMMENDATION**

THAT Report Number 8/1398 entitled Community Benefit Scheme – December 2017 be received and noted.

**Background:**

This report details applications received, processed, approved and not approved against the Community Benefits Scheme eligibility criteria for the month of December 2017.

**General:**

Please see attached a table listing all funding applications and acquittals processed during December 2017.

Included in the table is expenditure to date and amount of funds remaining for Grants, Donations, Sponsorships and Scholarships for 2017/2018.

In anticipation of invoices to be received for previously approved multiple-year funding arrangements funds to the value of \$35,000 remain as committed for the following organisations.

- RSL Palmerston
- Palmerston and Rural Seniors Committee
- Touch Football NT

City of Palmerston commits to setting an annual amount in its budget process dedicated to initiatives that benefit the community. The budget for 2017/2018 for grants, donations, scholarships and sponsorships is \$100,000. Due to the successful distribution of funds to the community the 2017/2018 Community Benefit Scheme budget available at the end of December rests at \$49,109.

Community Benefit Scheme applications are accepted all year round and Council promotes the opportunity to apply for funds monthly and via the Council website.

Where budgeted funds are not expended during the financial year, excess funds are transferred to the Community Benefit Scheme Reserve which will be maintained at no greater than \$100,000 annually. The current reserve total is \$100,000.

**Financial Implications:**

The budget for the 2017/2018 year for grants, donations, scholarships and sponsorships is \$100,000. As of December 2017, Council has awarded \$50,891 and \$49,109 remains in the 2017/2018 Community Benefit Scheme budget.

**Legislation/Policy:**

Policy number FIN18 – Grants, Donations, Scholarships and Sponsorships

**Recommending Officer:** Jan Peters, Director Community Services

Any queries on this report may be directed to Jan Peters, Director Community Services on telephone (08) 8935 9922 or email [jan.peters@palmerston.nt.gov.au](mailto:jan.peters@palmerston.nt.gov.au)

**Author:** Jan Peters, Director Community Services

**Schedule of Attachments:**

**Attachment A:** Applications/Acquittals Processed December 2017, Expenditure to Date



## Attachment A: Applications/Acquittals Processed Summary December 2017, Expenditure to Date

**Community Benefits Scheme****Applications Received**

Activity Project	Applicant	Amount Requested	Amount Received	Outcome
Collaborative Dinner	Role Models and Leaders Australia	\$2,000	n/a	Awaiting requested information
International Women's Day event	United Nations Association of Australia NT Division	\$3,000	n/a	Awaiting requested information
Community Partnership	Life Education NT Inc	\$5,000	n/a	Withdrawn
Indoor exercise space	Fit Club Palmerston	\$500 in-kind support	n/a	Withdrawn
Palmerston Fun Run 2018	Athletics NT	\$10,000	n/a	Under consideration
Food for Life Expansion	Baptist Care NT	\$8,956	n/a	Under consideration
<i>ANZAC Day 2018 Event</i>	<i>RSL Palmerston</i>	<i>\$10,000</i>	<i>\$10,000</i>	<i>Carried Forward -Successful</i>
<i>Touch Football NT Titles</i>	<i>Touch Football NT</i>	<i>\$13,000</i>	<i>\$13,000</i>	<i>Carried Forward -Successful</i>
<i>Palmerston and Rural Seniors Committee</i>	<i>Seniors Fortnight 2018</i>	<i>\$12,000</i>	<i>\$12,000</i>	<i>Carried Forward -Successful</i>

**Acquittals Received**

Applicant	Activity Project	Amount Granted

**Current Community Benefits Scheme Expenditure to Date**

CC name	Account Name	YTD \$	Commitment \$	YTD + Comm \$	Rev. Budget	Budget Available \$
Grants / Donations/Contributions Paid	Community Grants	15,891	35,000	50,891	100,000	<b>49,109</b>

**ITEM NUMBER:** 13.1.9 Community Services Quarterly Report October - December 2017

**FROM:** Director of Community Services

**REPORT NUMBER:** 8/1399

**MEETING DATE:** 30 January 2018

---

**Municipal Plan:**

1. Community & Cultural Wellbeing
2. Economic Development
3. Environment & Infrastructure
4. Governance & Organisation

**Summary:**

This report summarises key activities undertaken by Council's Community Services Department during the October to December 2017 quarter and planning currently underway for the next quarter.

**RECOMMENDATION**

THAT Council Report Number 8/1399 entitled Community Services Quarterly Report October – December 2017 be received and noted.

**Background:**

The Community Services Department provides a quarterly report to Council on key activities undertaken during the past quarter and planning underway for the next quarter.

**General:**

The Community Services Department have delivered a variety of activities, programs and events in the October – December 2017 quarter. A detailed overview of the activities is provided in **Attachment A**.

Listed below are the activities undertaken:

International Day of People with Disability events x 3  
Mental Health Week mural project  
Ride2Work Day event  
Tai Chi and Yoga in Goyder Square weekly program  
Youth Drop-In Sports Program  
Palmerston Beats Program  
Children's Week event  
White Ribbon Day Promotion  
Library Programs and Services  
Street Art Mural on Palmerston Recreation Centre  
Palmerston Drop In Recycled Art & Craft - Recycling Week

Christmas Tree Lighting event  
Palmerston Carols event  
Our Common Threads in Palmerston program  
Citizenship Ceremony – October  
National Garage Sale Trail  
Facilitation of Community Trailers for Hire  
Facilitation of Community Facilities Hire

A program highlight was:

#### Youth Drop-In Sports Program (YDIS)

YDIS is a daily youth drop-in sports program at Palmerston Recreation Centre, which aims to provide a positive, fun and safe environment for young people of all backgrounds to participate, at no cost, in sport and active recreation. In the past quarter YDIS has been awarded funding from the Northern Territory Government (NTG) through the Youth Innovative Grants program allowing the program to continue in the Recreation Centre.

Prior to the NTG funding City of Palmerston ran the program and engaged the Palmerston Regional Basketball Association (PARBA) to deliver and all costs were met by Council. The NTG funding has been awarded to Palmerston Regional Basketball Association (PARBA) to deliver the program and the City of Palmerston has agreed to be a major partner providing substantial in-kind support through the provision of the facility. This three-way partnership between NTG, PARBA and Council has allowed the program to continue through the school holidays and be offered until the end of June 2018.

The program is consistently seeing participation of around 50 to 70+ young people daily. The program has provided a great springboard for other school holiday programs to run following and in conjunction with YDIS.

#### *Planning for the next quarter:*

With the Dry Season fast approaching the Community Development Team are busy planning events and programs for 2018 including:

##### Activate 2018

Entering its thirteenth year the ever popular Activate program will be back in Palmerston this year with some new and exciting changes. Further information on changes to the program can be found in **Attachment A**. Of note though, is the program opened for registrations on 15 January 2018 and to date has already received 281 registrations.

##### Neighbour Day

Neighbour Day is Australia's annual celebration of community, encouraging people to connect with those who live in their neighbourhood. The annual theme for Neighbour Day 2018 is: The importance of a supportive neighbourhood for children and young people and falls on Sunday 25 March. Planning has commenced to promote and encourage community groups and non-for-profit organisations to hold a Neighbour Day celebration to help foster a cohesive and connected community.

As part of the Community Benefit Scheme community will be encouraged to apply to Council for funding of some of the costs associated with hosting a celebration. Community Grants of up to \$500 per group will be made available for events held between Saturday 17 March and Sunday 25 March 2018, that foster and encourage the spirit of Neighbour Day.

##### Active and Safe School Travel

Research and planning has commenced to introduce an 'active and safe' school travel program for Palmerston. The program would encourage collaboration between Council, Schools and the local community for safer and more active school travel in Palmerston. The key goals of the program will be building greater road safety awareness when crossing roads, ease traffic congestion at 'drop and go'

zones, minimise illegal parking and stopping, promote physical activity through walking and cycling to school and change the travel behaviour of children and their parents by way of a reduction of cars on the roads for short journeys. Parents and guardians will be encouraged to be active participants in the program by empowering their children to take an active travel option to or from school at least once a week.

#### Parks Week

Planning has commenced for Parks Week, with the Media Team to develop new promotional material to encourage use of local parks. Parks Week celebrates the vital role parks play in creating liveable cities and thriving communities and is celebrated from Saturday 10 March to Sunday 18 March 2018

#### FlicNics

Time has been spent in the last quarter planning the popular FlicNics movie night dry season program in Goyder Square. The Program is planned to begin in April 2018 and continue through till the end of October 2018. The program will include more than 20 movies ranging from animated, action, true stories to artistic and classics.

#### Community Advisory Groups

Council values and encourages participation in Council activities and is committed to engaging and consulting with our community. In the past quarter the Community Services Department have held meetings with the following Community Advisory Groups: Further information and a description of each group is included in **Attachment A**.

Youth Inspiring Palmerston (YIP)

Seniors Advisory Group (PSAG)

Palmerston Safe Communities Committee (PSCC)

Palmerston Kids Network (PKN)

Palmerston and Rural Youth Services (PARYS) Network

#### Community Facilities

Information on community facilities usage over the past quarter is included in **Attachment A**. Of special note is the growth in visitation number and usage of the Palmerston Recreation Centre.

The usage of the Palmerston Recreation spaces continues to increase. The Stadium continues to be used on a regular basis, with ongoing bookings.

The Recreation Centre Stadium monthly hour usage, for all bookings was:

<b>Month</b>	<b>Number of Hours</b>	<b>Average Number of visits to Stadium</b>
October	251 hrs	5411
November	718.5 hrs	7889
December	192 hrs	5350

The Community Rooms are starting to be used for an array of activities including workshops, fitness sessions, forums, meetings, community groups, interviews, events and educational sessions.

The Recreation Centre Community Rooms monthly hour usage for all bookings was:

<b>Month</b>	<b>Number of Hours</b>	<b>Average Number of visits to Community Rooms</b>
October	146.5 hrs	1047
November	297.25 hrs	1300
December	127 hrs	1205

A comparison of total Recreation Centre visitation numbers and hours booked with the previous quarter is shown below and demonstrates a substantial increase in both hours booked and visitation numbers.



	<i>July – Sept 2017</i>	<i>Oct – Dec 2017</i>
<b>Number of hours booked</b>	980.5	1,732.25
<b>Number of visits</b>	7,057	22,202

### **Staff**

In the past quarter the Community Development Team has successfully filled two vacant positions. The full time Community Development Officer position focusing on Children and Families and Community Safety has been taken up by Elizabeth Middleton. The part-time Community Development Officer position focusing on Arts and Cultural Development has been taken up by Leah Sanderson.

Two new casual Community Facilities Officers positions, have been created and these roles have been filled by Rachel Fosdick and Nicole Winnell. Their role is to facilitate after hours bookings and access to the Recreation Centre on weekends and evenings. The Community Development Team now has a full complement of staff and is looking forward to delivering all programs, events and activities for the community in 2018.

### **Financial Implications:**

All activities and services are being delivered within the approved 2017/2018 Municipal Plan program budget allocations.

### **Legislation/Policy:**

N/A

**Recommending Officer:** Jan Peters, Director of Community Services

Any queries on this report may be directed to Jan Peters, Director of Community Services on telephone (08) 8935 9972 or email [jan.peters@palmerston.nt.gov.au](mailto:jan.peters@palmerston.nt.gov.au)

**Author:** Jan Peters, Director Community Services

### **Schedule of Attachments:**

**Attachment A:** Community Services Department October – December 2018.



## ***City of Palmerston Community Services Quarterly Report October – December 2017***

### **1. Community and Cultural Wellbeing**

#### **1.1 Healthy Communities**

***We are committed to providing health and family support services to our community.***

#### ***International Day of People with Disability***

International Day of People with Disability (IDPwD) is held on 3 December each year. IDPwD is a United Nations sanctioned day that is celebrated internationally. It aims to increase public awareness, understanding and acceptance of people with disability and celebrate the achievements and contributions of people with disability.

City of Palmerston supported this initiative with three events at Palmerston Recreation Centre in the week leading to 3 December.

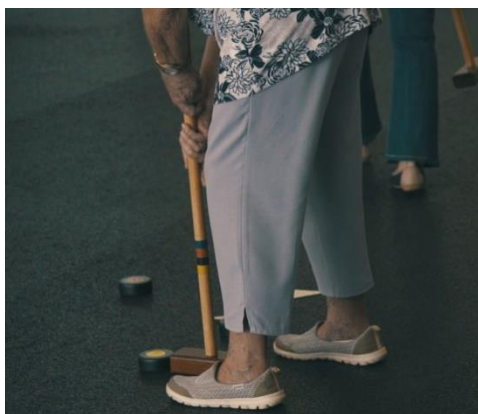
***Riding for the Disabled in the Top End.*** Tues 28 November, attendance – 13.

Lesley Monro, Manager, Riding for the Disabled in the Top End, explained the history and achievements of this amazing local organization to a group of community members. The talk was fascinating and included a valuable insight into the services offered and benefits. Several people shared memories of positive experiences with Riding for the Disabled, and expressed interest in volunteering.

***Seniors Indoor Croquet.*** Wed 29 November, attendance - 8 and 11.

A 'come and try' session of a fun, low-impact sport suitable for a wide range of abilities. This group regularly meets at the Recreation Centre, providing excellent, low-cost, seniors' social exercise, supported by in-kind funding through Council's Community Benefits Scheme.

Following this a morning tea was provided and interesting and practical advice about living with arthritic conditions was presented by Ruth Garden, Treasurer and Public Officer, Arthritis and Osteoporosis NT. Ruth provided information sheets and discussed opportunities with attending representatives of seniors and disability community groups to further promote key information – particularly regarding falls.



#### ***Wheelchair Basketball.***

Thursday 30 November, participants – 18

PARBA's Rachel Fosdick and Will Shackelford, worked with a keen group of Drop In Sports youth, introducing and developing wheelchair basketball skills. The activity was very popular, providing a lot of fun, laughter and exercise. The usual sports continued on Court 1, as shown below, allowing those interested to rotate through the wheelchair-based and other activities. Logan (below), an experienced

basketballer, quickly modified his skills to enable him to travel by wheel and shoot goals from a lower position.



### ***Mental Health Week***

As part of National Health week and RUOK day, Council Officers organised a workshop to engage youth in our community with a local artist, to participate in a Mental Health Youth Mural Workshop. The workshop explained the value and benefits of public art and identified key components of a design process from concept to final product.

The theme for the mural was positive messages based on questions “What does art mean to you? What does mental health mean to you? What does it mean to live in Palmerston?” The youth brainstormed possible ideas, individually and then as a group, created mood boards and came up with a design.

On 14 October, six (6) youth along with Rian Smit the artist, made their ideas a reality and transformed the wall at the rear of the Recreation Centre into a wonderful piece of art for all to appreciate.



### ***Ride2Work Day***

Ride2Work Day encourages everyday Aussies to jump on their bikes and get active by commuting to work. The main objective of the day is to normalise the idea of riding to work, encourage people who have never ridden to work to give it a go, and allows regular riders to stay motivated and encourage their workmates to get involved.

This year we offered a free healthy breakfast with coffee being provided by the Community Police program. Hot 100 'Black Betty', local Palmerston business Blue Cycles and Spokes NT provided prizes and giveaways.

### ***Activate 2018***

Entering its thirteenth year the ever popular Activate program will be back in Palmerston this year with some new and exciting changes. Activate will still offer participants the amazing healthy lifestyle options available to them in Palmerston, but in 2018 the program will see fewer activities than previously offered to choose from each week, which allows the program to be offered for longer. The program will run over 45 weeks (in 5 x 9-week blocks), instead of the previously offered 8-week program.



The program brings people together in the community and supports them to achieve good health by making long-term changes to their lifestyle. This is achieved through the provision of education, support and opportunities to be more active and eat a healthy diet.

Our goal is to provide an opportunity for Palmerston residents who may not be currently active, to try what local businesses have to offer. We hope that after trying an activity they will continue with the local providers' classes and become members after the program finishes.

This year sees a lot of new local businesses getting involved, along with previous popular suppliers such as YMCA, Green Plum Tai Chi, Lifestyle Studios and the Community Care Centre, which will be offering Nutrition and Wellbeing classes. Residents of Palmerston and the rural area, as well as new suppliers, will be able to register at any time throughout the year.

Registrations opened online on 15 January and the program will run from Monday 29 January until Sunday 9 December 2018 and will continue to offer special events combined with the regular weekly activities.

### ***Youth Drop-In Sports Program (YDIS)***

YDIS is a daily youth drop-in sports program at Palmerston Recreation Centre, which aims to provide a positive, fun and safe environment for young people of all backgrounds to participate, at no cost, in sport and active recreation. YDIS has continued successfully this quarter through the school holidays, consistently averaging 50 to 70+ young people attending daily. The program has provided a great springboard for other school holiday programs to run following and in conjunction with YDIS.



### ***Tai Chi and Yoga in the Square***

Tai Chi and Yoga in the Square concluded on 26 October after another popular and successful dry season program.

Tai Chi has an average of 35 participants per class. Many families with children attend, parents can join the group whilst maintaining a watchful eye on children playing in the vicinity.

Yoga has proved a popular dry season activity with around 30 participants enjoying the activity weekly. Emily Williams who facilitates the activity says "Lots of people have come back from the last round, plus there are new faces every week. It's fantastic to see new people giving yoga a go for the first time, or maybe the first time in a while. At the same time, it's wonderful to see regulars building their strength and flexibility and exploring what yoga has to offer."



Yoga and Tai Chi will now be part of the 2018 Activate program.

### ***Palmerston Beats***

City of Palmerston has partnered with local music label Skinnyfish Music to support the delivery of a range of youth music events and programs in Palmerston from December 2017 to June 2018. This program is funded by the Northern Territory Government as part of the Youth Innovation Grants program. This includes the event series Palmerston Beats, taking place over five (5) Friday nights during the December/January school holidays at the Palmerston Recreation Centre. Events include live DJ's, local and interstate guest performances including the NT band B2M, Caiti Baker, James Mangohig and interstate rapper Tasmin Keith. On the nights, young people have been getting up on stage with performers and singing as well as receiving lessons in DJing and dance lessons from Caiti Baker.

Through these events Skinnyfish are making links with young people, who Skinnyfish are now engaging in workshops to build skills in writing, recording and performing their own music. It is planned some of these young people will perform their original tracks at the final Palmerston Beats event on 19 January.

(B2M on stage at Palmerston Beats with young people helping on vocals)



## ***Children's Week***

Children's Week is a national event celebrated in Australia during the fourth week in October. A Children's Week Working Group was formed by members of the Palmerston Kids Network (PKN) to coordinate a Children's Week event for Palmerston. The Children's Week event was held in the Recreation Centre on Tuesday 24 October 2017 from 9am to 11am. The total attendance exceeded 750 which included stakeholders and Palmerston families. 37 stakeholders provided fun interactive stalls or activities for children between 0 and 5 years of age. Activities and entertainment included the City of Palmerston Story Time, Hector the Safety Cat, Elsa from Frozen, face painters, balloon twisters, tattoo artists and wild animals. A Children's Week feedback survey was conducted on the day with positive results. 100% of people surveyed indicated they would like to attend the event again next year.

## **1.2 Safe Communities**

***We are committed to ensuring the safety and security of our community.***

### ***White Ribbon Day***

White Ribbon Day is a national event held each year to promote the primary prevention of violence against women. The Council Media Team prepared a promotional video of several staff taking the White Ribbon Day Oath to promote the upcoming event. The video can be viewed on YouTube and was posted on the City of Palmerston Facebook page.

Members of the community were encouraged to be filmed taking the White Ribbon Day Oath on Friday 24 November in front of Palmerston Library at Goyder Square from 10am to 11am. A special photo backdrop was installed in front of Goyder Square with the event attended by Desmond Campbell – White Ribbon Day Ambassador, Tony Sievers MLA, and a representative from Eva Lawler's office. Passing members of the public were encouraged to take the oath or to pose for a picture to post on their own social media page.



### ***Neighbour Day***

Neighbour Day is Australia's annual celebration of community, encouraging people to connect with those who live in their neighbourhood. The annual theme for Neighbour Day 2018 is: The importance of a supportive neighbourhood for children and young people and falls on Sunday 25 March. Planning has commenced to promote and encourage community groups and non-for-profit organisations to hold a Neighbour Day celebration to help foster a cohesive and connected community.

Groups are encouraged to apply to Council for funding of some of the costs associated with hosting a celebration. Community Grants of up to \$500 per group will be made available for events held between Saturday 17 March and Sunday 25 March 2018, that foster and encourage the spirit of Neighbour Day.

### ***Active and Safe School Travel***

Research and planning has commenced to introduce an 'active and safe' school travel program for Palmerston. The program would encourage collaboration between Council, Schools and the local community for safer and more active school travel in Palmerston. The key goals of the program will be building greater road safety awareness when crossing roads, ease traffic congestion at 'drop and go' zones, minimise illegal parking and stopping, promote physical activity through walking and cycling to school and change the travel behaviour of children and their parents by way of a reduction of cars on



the roads for short journeys. Parents and guardians will be encouraged to be active participants in the program by empowering their children to take an active travel option to or from school at least once a week.

### **Community Trailers**

The City of Palmerston has three (3) Community Trailers, which are part of our Building Better Neighbourhoods program, a safe communities' initiative and are available for hire to service providers and residents of Palmerston Municipality. A smoothie bike is also available to hire as part of a healthy living initiative. Over the past three months they have been hired as follows:

Trailer	October	November	December	Total
BBQ	4	1	1	6
IMAGINATION	0	0	0	0
MOVIE	0	0	0	0
SMOOTHIE BIKE	1	3	1	5

## **1.3 Arts and Culture**

*We are committed to the fostering and promotion of arts and culture within our community.*

### **Library Programs and Services**

- 36,018 people visited the library
- 28,633 library items were borrowed
- 2,445 hours were spent on the library public computers
- 4,418 people used library public computers
- 2,634 people attended library programs
- 99 programs were delivered
- 231 bookings were made in the Community, Training and Durack Art room.

The library is committed to continuous improvement and innovation; within the quarter (3) new systems to improve work processes, communications and customer service have been developed.

My Budget Pro is an application used to replace the manual financial receipting. My Budget Pro has provided a system of improved record keeping, transparency and accuracy within the parameters of customer service financial transactions.

Evernote has been introduced as a method of managing and communicating with staff the public issues which arise. Evernote long-term will provide a history of events and behavioral issues which are easily accessible and documented by Council Officers. For the community this innovation long-term will provide the opportunity to act sooner in managing behavioral issues and therefore improve the customer experience.

Win Calender.com has been introduced to provide Council Officers with up to-date information on Library activity planning. For the community this means improved customer service as officers can access the information quickly.

The library's latest introduced Storytime Pod resource has continued to draw a crowd with children having read 5,121 stories within the quarter. The greatest interest is from 2-3 years of age with a 41% usage, 6-8+ years of age with a 34% usage, leaving 4-5 years of age utilization at 25%. In the coming quarter these statistics may change with the introduction of Google's Blockly Games. Google's new project Blockly Games is a coding platform to help develop coding literacy. Blockly Games provides self-paced and self-teaching activities to improve children's problem-solving skills. Additionally, this added feature within the Storytime Pod will complement our very popular current Coding Club which, within the quarter, provided learning opportunities for 167 primary school aged children.

*Library Services and Programs Delivered*

Programs/Services	Number	Attendances				
	Held	Pre School	School	Youth	Adults	Totals
Holiday	4		76	0	54	130
Life Long learning	33	8	246	0	22	276
Story Time Sessions	18	775	12	0	641	1428
Nursery Time	10	227	6	0	219	452
Youth	21	0	0	33	30	63
Outreach	2	82	69	0	71	222
Digital Literacy Training	5	0	0	0	6	6
Home Service	6	0	0	0	57	57
<b>Totals</b>	<b>99</b>	<b>1019</b>	<b>409</b>	<b>33</b>	<b>1008</b>	<b>2634</b>

The table below shows 89.89% of programs delivered meet a target audience between the ages of 0-15 years of age. The early years programs; focus on 0-5 years are in the most demand and supported by community attendance demonstrated by 1,019 preschoolers attending. The other 11.11% of programs are delivered to Home Service members and Digital Literacy participants.

Programs/Services	Number	Attendances				
	Held	Early Years	Primary	Youth	Adults	Totals
Children Holiday	3	0	76	0	54	130
Youth Holiday	1	0	0	6	0	6
Gadgets & Games	5	0	29	0	16	45
Lego Club	4	8	50	0	30	88
Story Time Sessions	18	575	12	0	538	1125
Nursery Time	10	227	7	0	219	453
Outreach	2	82	0	0	71	153
Tuesday Youth	9	0	0	37	3	40
Thursday Youth	12	0	0	57	0	57
Code Club	24	0	167	0	0	167
<b>Totals</b>	<b>88</b>	<b>892</b>	<b>341</b>	<b>100</b>	<b>931</b>	<b>2264</b>

The October School Holiday Program entertained 76 young people between the ages of 5 and 12 years. The young people were able to be inspired by Picasso with cubism, get close to the earth with NT Rocks and create crafty Rainmakers.

The month of December saw the launch of our Summer Reading Program which is a national initiative. The theme this year is *Game On*, and considering the popularity demonstrated by *Geekfest* and the *Gaming Tournaments* previously held by the City of Palmerston it is anticipated that the Summer Reading Program may be very successful. Within the quarter the Summer Reading Program has already attracted 61 participants in only a few weeks prior to Christmas. Within the previous financial year, the Summer

Reading Program attracted 20 participants in total. The program concludes towards the end of the school vacation time.



#### ***Street Art Mural on Recreation Centre***

Public Art has a special way of connecting the community to their spaces. People gain a level of appreciation when they are involved in the process, giving the community ownership and pride. Through consultation with Youth in the Library, and partnering with Community Services, a Public Art opportunity arose for Palmerston Youth to participate in a mural project. Shaun Lee was contracted to undertake the Mural with participation from Palmerston Youth through brainstorming activities. Additionally, youth interacted with the Artist over the five (5) days of creation, and the results are now on display for all the community to enjoy.



***Christmas in Palmerston***

During early December the Christmas Tree was moved from storage at the Council depot and erected in Goyder Square, then brightly decorated in time for the Lighting Ceremony. This event involves significant preparation across the Community Team, as it includes the provision of contractors to supply specialist services including practical artistic skills, safety audit and transport of the tree components, plus security. The lighting event itself requires event production and management skills, which are the domain of the Community Events Officers. Staff from other Council areas support this annual event in terms of site preparation, maintenance and advice.

Goyder Square Christmas Tree came alive at the Lighting event on Friday 8 December with approximately 400 people attending. Luckily the storm kept at bay, while Wicked Smile continued to perform carols to our audience. A count down was scheduled on Goyder TV to allow the community to join in and to watch the tree sparkle with thousands of lights. The lighting was followed by a family Christmas movie, "Elf" on the big screen encouraging families to enjoy a night out together.

Vandalism in the weeks following the event resulted in small additional costs to repair and make safe the display.

The tree remained in Goyder Square until early January, then was dismantled and transported back to the depot for storage until next festive season.

***Palmerston Carols***

Palmerston Carols was held in the Recreation Centre on Saturday 25 November 2017. The Carols were programmed for the last week of November to attract schools participation and to avoid conflict with other Christmas Carol events held in the first weeks of December. 900 people were in attendance. Glow sticks were sold by St John Ambulance Australia (NT) Inc – Palmerston Cadet Division. A total of \$897.55 was raised on the night and donated to the St Johns Palmerston Cadets.

The engaging welcome was delivered by Paster Sean Tavai. Arafura Wind Ensemble played a big part in this year's Carols with Fiona Wake as their solo performer. Three schools and three solo performers also participated. The children were entertained by Lindy Lou before Santa's arrival. This year the MC was Amy Hetherington who did an amazing job and kept the crowd engaged. City of Palmerston received a lot of positive feedback on the event for this year.

***Our Common Threads in Palmerston***

Darwin Community Arts continues to run *Our Common Threads* (a textiles arts and craft program) at The Heights, Durack, Community Centre, Tuesdays from 10am–1pm. This innovative program will run to 26 June 2018.

Open to women of all nations, ages and abilities, Council is supporting this program by waiving the fee for hire of the facility and promoting the activities.

### ***Citizenship Ceremony – October***

On 10 October, 32 conferees from India, Philippines, Liberia, Zimbabwe, Czech Republic, New Zealand, Pakistan, Britain, Iraq and Indonesia made their commitment to becoming Australian Citizens. The Ceremony was held in Council Chambers at the Civic Centre at 6pm.

The conferees were welcomed by the Official Manager and congratulated on their decision to become Australian Citizens. Mrs Anita Newman, 2017 Citizen of the year, assisted in handing the certificates to the new Citizens. Jaxon De Santos was the entertainer for the ceremony.

### ***Australia Day 2018***

Nominations for the Australia Day Local Government Awards closed on 8 December. Council received five nominations for each category - Citizen of the Year, Young Citizen of the Year and Community Event of the Year. Some of the nominees were nominated more than once.

Judging of the awards has been undertaken and winners announced on Monday 22 January 2018, at an Official Reception, hosted by Official Manager Mr Mark Blackburn. At the Australia Day Flag Raising, Citizenship and Awards Ceremony, 39 conferees will take the pledge to become Australian Citizens, and Australia Day Awards will also be presented at that event.

### ***1.4 Recreation***

***We are committed to providing quality recreation and sporting facilities, parks, gardens, playgrounds and open spaces for the benefit of our community.***

### ***Parks Week***

Planning has commenced for Parks Week, with the Media Team to develop new promotional material to encourage use of local parks. Parks Week celebrates the vital role parks play in creating liveable cities and thriving communities and is celebrated from Saturday 10 March to Sunday 18 March 2018. Parks Week will be promoted by the City of Palmerston through a social media campaign, additional activities and temporary street art. One post uploaded to Facebook each day will promote various parks or activities around Palmerston.

<b><i>Social Media Park Promotion Overview</i></b>				
<b><i>10 March</i></b>	<b><i>11 March</i></b>	<b><i>12 March</i></b>	<b><i>13 March</i></b>	<b><i>14 March</i></b>
Magical Parks APP Marlow Lagoon	Goyder Square- Yarn Bombing	William Kirby – Jones Park	Sanctuary Lakes	Escarpment Walk
<b><i>15 March</i></b>	<b><i>16 March</i></b>	<b><i>17 March</i></b>	<b><i>18 March</i></b>	
Dunbar Park	Marlow Lagoon Pet Park	Hobart Park	Father Gerry Remie Park	

### ***Magical Parks APP***

In addition to the Social Media campaign, City of Palmerston has partnered with Parks and Leisure Australia to provide residents with a digital parks experience. Magical Park is a digital game, designed for kids from 6 to 11 years of age, that uses geospatial Augmented Reality. Magical Park turns a normal park into a fantasy world that gets kids off the couch and physically active outside within safe boundaries. Magical Park is geofenced, which means the game can only be played in a selected park and doesn't require the user to go on roads or leave the designated area. There is no cost to download the Magical Parks APP and there are no micro transactions that require kids to spend money within the APP. The oval at Marlow Lagoon has been selected as it is away from roads and a large open space with no physical obstructions for playing the game.



### Community Facilities

**Gray Community Hall** - Corner Essington Avenue and Victoria Drive, Gray.

Gray Hall continues to support the community with several long-term bookings and one-off celebratory bookings such as Christmas parties. Vacancies exist across weekday evenings and Fridays.

**Driver Family Resource Centre** - 29 Driver Ave, Driver

Driver Family Resource Centre has long-term bookings across six days, and a growing base of one-off users. This facility is fenced well for groups of children.

**Joy Anderson Centre** - 25 Dillon Circuit, Gray

This facility is leased by Council from Territory Housing. Joy Anderson Centre (JAC) is a house that is provided by Council to Dementia Australia NT Division, to run programmes for adults with dementia in a home-like, safe environment.

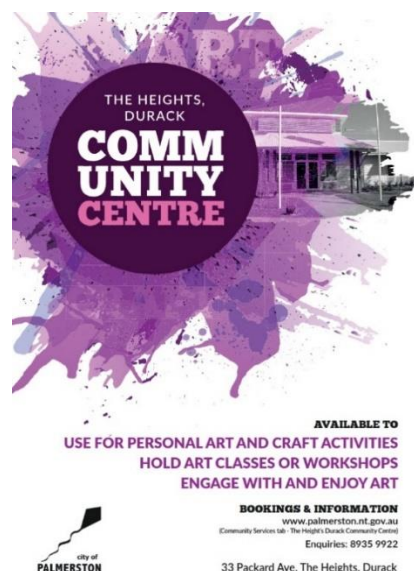
**Durack Community Arts Centre** -33 Packard Avenue, Durack

Designed to provide a practical work space for performing and visual artists. A range of features, both fixed and mobile, support practitioners to encourage cultural growth, social interaction, creativity and participation in the arts. Users include practicing and emerging artists, community groups and individuals.

	Gray Community No# of hours	Driver FRC No# of hours	Joy Anderson No# of hours	Durack Heights No# of hours
October	184.5	154	208	74
November	188	156	184	74
December	221	195	228	38

### The Heights, Durack, Community Centre

Marketing the purpose-built art centre to encourage use of the facility by the wider community, including more individuals or groups of friends working on their own art and craft practices, has been undertaken. Currently the spaces are utilised mostly by tutors with small, subsidised classes



### COMMUNITY ART SPACE

Council's community centre at The Heights, Durack recently celebrated its one-year anniversary. The centre officially opened in August last year and is Palmerston's first and only purpose-built art and culture space.

Since opening its doors, the facility has provided the community with opportunities to engage with and enjoy art, as well as providing a facility to support artists and creative enterprises.

The centre has two art rooms available for hire; to hold a class or cultural activity or just to be able to use the space for personal art and craft activities.

Located overlooking the lake at The Heights, Durack, the centre has art rooms that open onto a balcony. Specifically designed for art and craft activities, it has plenty of work surfaces; seating, high ceilings, plenty of cross ventilation and natural lighting. There is also a small kitchenette and a lot of storage space.

To hire a room or see what classes or workshop are currently running at the centre, visit [www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au) (Community Services/The Heights Durack Community Centre).

The Heights, Durack Community Centre is located at 33 Packard Avenue, Durack. Enquiries 8935 9922.



### COMMUNITY REMINDER

The first instalment of rate payments is due Friday

### FOUND AN ABANDONED TROLLEY IN PALMERSTON?

### Palmerston Recreation Centre

The usage of the Palmerston Recreation spaces continues to increase, however there was a period in December where usage slowed due to sporting clubs and groups taking a break over the holiday season and public holidays. The Stadium continues to be used on a regular basis, with ongoing bookings from



the Palmerston Rural Basketball Association (PaRBA), Power Basketball Club, In-line Hockey Club and the Ed & Rec Gym program delivered by the YMCA.

***The Recreation Centre Stadium monthly hour usage, for all bookings was:***

<b>Month</b>	<b>Number of Hours</b>	<b>Average Number of visits to Stadium</b>
October	251 hrs	5411
November	718.5 hrs	7889
December	192 hrs	5350

The Community Rooms are starting to be used for an array of activities including workshops, fitness sessions, forums, meetings, community groups, interviews, events and educational sessions.

***The Recreation Centre Community Rooms monthly hour usage for all bookings was:***

<b>Month</b>	<b>Number of Hours</b>	<b>Average Number of visits to Community Rooms</b>
October	146.5 hrs	1047
November	297.25 hrs	1300
December	127 hrs	1205

A comparison of total Recreation Centre visitation numbers and hours booked with the previous quarter is shown below and demonstrates a substantial increase in both hours booked and visitation numbers.

	<b>July - Sept 2017</b>	<b>Oct - Dec 2017</b>
<b>Number of hours booked</b>	980.5	1,732.25
<b>Number of visits</b>	7,057	22,202

### **1.5 Community Benefit Scheme**

Council actively supports initiatives which benefit the Palmerston community. We allocate funds annually to enable a Community Benefit Scheme to provide financial support by way of grants, donations, scholarships and sponsorships. Successful funding thus far 2017-18:

<b>ORGANISATION</b>	<b>Amount Granted</b>	<b>Project Title</b>
<b><i>Sponsorship</i></b>		
RSL Palmerston	\$10,000	ANZAC Day 2018 Event
Touch Football NT	\$13,000	Touch Football NT Titles
Palmerston and Rural Seniors Committee	\$12,000	Seniors Fortnight
Autism NT	\$2,000	Autism NT Fundraising Luncheon
Special Children's Party	\$1,000	2017 Special Children's Party
<b><i>Donation</i></b>		
Bakewell Primary School Driver Primary School Durack Primary School Good Shepherd Lutheran School Gray Primary School Palmerston Christian School Palmerston Senior College Rosebery Middle School Rosebery Primary School Forrest Parade School Sacred Heart Primary School	\$100 each	Annual Schools community awards

Camp Quality	\$1622	Voucher to auction at Fundraising event - purchased Cicada Lodge Accommodation Voucher
<b>Grant</b>		
Wildcare Inc.	\$2,000	Purchase of promotional/information bags
Top End Mental Health Consumer Organisation	\$2,000	Art supplies and promotion material
Gray Community Garden Assoc.	\$4,800	Place-making EOI – Outdoor tables and stools for Harvest Corner Community Garden
Palmerston 50 Plus Club	\$1,000	Seniors Christmas Bash
Save The Children	\$2,550	Purchase of art materials, speakers, ipads
<b>In-kind support – Recreation Centre</b>		
Palmerston Amateur Boxing Club	\$2,000	Palmerston Amateur Boxing Evening
Palmerston Seniors Indoor Croquet	\$500	Seniors Indoor Croquet weekly activity

## **2. Economic Development**

### **2.1 Tourism**

*We are committed to supporting tourism throughout our region.*

#### **FlicNics**

Time has been spent in the last quarter planning the popular FlicNics movie night dry season program in Goyder Square. The Program is planned to begin in April 2018 and continue through till the end of October 2018. The program will include more than 20 movies ranging from animated, action, true stories to artistic and classics. A FlicNics feedback survey was conducted last year with audience members, to gather feedback for 2018 FlicNics choices. This feedback from the community has allowed us to generate new ideas for 2018, such as a Halloween theme night.

## **3. Environment and Infrastructure**

### **3.3 Waste**

*We are committed to providing comprehensive and effective waste management.*

#### **National Garage Sale Trail**

The National Garage Sale Trail was held Saturday 21 October in Palmerston Recreation Centre. The Garage Sale Trail allows residents, community groups and schools to get involved and provides a way for City of Palmerston to carry out waste education community engagement. All registrations were made through the National Garage Sale Trail on-line booking system. 22 sellers attended on the day. Approximately 300 people visited the Centre to source a bargain. The Palmerston & Rural Basketball Association hosted a BBQ to raise funds for their organisation. It was a successful day with positive feedback from the sellers.

#### **Recycling Week 13-19 November**

Three art and craft workshops utilising recycled textiles and other recycled/repurposed materials, facilitated by Darwin Community Arts Inc, were held in the Recreation Centre on 13, 14 and 15 November. 24 people participated.



#### 4. Governance and Organisation

##### 4.2 Service

*We value and encourage participation in Council activities by the community and are committed to delivering the highest possible levels of service and community engagement.*

**Youth Inspiring Palmerston (YIP)** is an advisory committee to Council made up of young people from Palmerston. YIP keeps Council informed on issues that are significant and important to young people in the City of Palmerston.

YIP is currently developing and organising a range of youth events and activities including youth music events and Geekfest Top End 2018, as well as supporting other general community events. The first YIP meeting for 2018 is scheduled Thursday 8 February.

**Seniors Advisory Group (PSAG)** is an advisory group to the City of Palmerston and an advocacy body for the senior community regarding issues relating to seniors in the Palmerston municipality. The number of senior members is now sixteen. The Group meets approximately bi-monthly to discuss issues relating to seniors in the Palmerston Municipality, as well as working on the current Action Table.

The final Palmerston Seniors Advisory Group (PSAG) meeting for 2017 was held Monday 13 November in the Palmerston Recreation Centre. Action Table items that PSAG addresses were reported on. The first PSAG meeting for 2018 is scheduled Monday 29 January, when we look forward to meeting the four new members and welcoming back the twelve existing members.

**Palmerston Safe Communities Committee (PSCC)** works in partnership with Council and the NT Government, businesses and the community to reduce and prevent injuries, accidents and crime. The PSCC is committed to promoting the safety and wellbeing of Palmerston residents and visitors. Meetings are held bi-monthly with membership of over 60 people.

The final committee meeting for 2017 was held on Thursday 23rd November in the Palmerston Recreation Centre. The main points of discussion included the Northern Territory Government funded youth holiday program, designed to assist in combating anti-social behaviour over the school holiday period. Other topics discussed included the introduction of the Youth Outreach and Re-engagement Officers from Territory Families and an update on the roll-out of the Banned Drinker Register. The first meeting of 2018 is scheduled for Thursday 25 January at the Palmerston Recreation Centre.

**Palmerston Kids Network (PKN)** is a committed network of workers representing organisations who provide services and programs to children (0-12years) and their families living in Palmerston. Meetings are held bi-monthly with a membership of over 100 Community Services providers and attendees to the meeting.

The last meeting of the year was held on Friday 1 December 2017 at the Palmerston Recreation Centre. The organisations in attendance gave updates around their school holiday or Christmas events or programs. A report was also distributed to all members regarding the Children's Week Event held on Tuesday 24 October 2017 at the Palmerston Recreation Centre, as the event organising committee was formed from members of the PKN. The first PKN meeting of 2018 is scheduled for Friday 2<sup>nd</sup> February.

**Palmerston and Rural Youth Services (PARYS) Network** provides a forum for workers in the youth sector to discuss local youth issues and develop strategies to deliver a range of services for Palmerston and rural young people in the 12-25-year age group.

The Network meets once every six weeks and has a database membership of 300, with around 40 Service providers attending each meeting. PARYS Network met most recently on 24 October and 6 December to share information and collaborate particularly around promotion of the December/January youth school holiday activities. The Minister for Territory Families Dale Wakefield invited the PARYS Network for a special meeting with the Minister on 20 October to discuss issues young people and youth services are facing in locally in Palmerston as well as provide an update on NT Governments progress and plans for the sector. The first PSAG meeting for 2018 is scheduled Tuesday 6 February.

#### **4.3 People**

***We value our people and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency.***

In the past quarter the Community Development Team has welcomed four new employees. The full time Community Development Officer position focusing on Children and Families and Community Safety has been taken up by Elizabeth Middleton. The part-time Community Development Officer position focusing on Arts and Cultural Development has been taken up by Leah Sanderson. Two new casual positions, Community Facilities Officers, have been created and these roles have been filled by Rachel Fosdick and Nicole Winnell. Their role is to work after hours looking after bookings and access to the Recreation Centre. The Community Development Team now has a full complement of staff and is looking forward to delivering all programs, events and activities for the community in 2018.