

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers, Civic Plaza, Palmerston
on Tuesday, 8 December 2015 at 6.30pm**

Audio Disclaimer

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1. PRESENT

- Elected Members:** His Worship the Mayor Ian Abbott (Chair)
Deputy Mayor Sue McKinnon
Alderman Andrew Byrne
Alderman Paul Bunker
Alderman Geoff Carter
Alderman Seranna Shutt
Alderman Athina Pascoe-Bell
- Staff:** Ricki Bruhn, Chief Executive Officer
Gerard Rosse, Acting Director of Technical Services
Jan Peters, Acting Director of Community Services
Silke Reinhardt, Acting Director of Corporate Services
Emily Fanning, Minute Secretary
- Gallery:** Gary Boyle, Major Projects Officer
Warrant Officer Class One Dean Sinclair, Royal Australian Artillery
Major Jon Ronayne, Royal Australian Artillery
Captain Jarred Boyd, Royal Australian Artillery
Senior Sergeant Robert Jordan, NT Police
Mike Schokman, Director of Costojic Pty Ltd
Fiona Eddleston, Consultant Costojic Pty Ltd

2. APOLOGIES

Nil

3. CONFIRMATION OF MINUTES

Moved: Alderman Carter
Seconded: Deputy Mayor McKinnon

1. THAT the minutes of the Council Meeting held Tuesday, 17 November 2015 pages 8315 to 8344, be confirmed.
2. THAT the minutes of the Special Council Meeting held Wednesday, 25 November 2015 pages 8345 to 8346, be confirmed.

CARRIED 8/1771-08/12/2015

4. MAYOR'S REPORT

4.1 Presentation – CLAIR Study Tour

5. REPORT OF DELEGATES

Nil

6. QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN

Nil

7. QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

Nil

8. PETITIONS

Nil

9. DEPUTATIONS / PRESENTATIONS

9.1 The Grant of Freedom of Entry to the City of Palmerston

10. CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Nil

11. COMMITTEE RECOMMENDATIONS

11.1 Governance and Organisation

The Chair invited Alderman Byrne, Chair of the Governance and Organisation Committee to provide a report to the meeting.

A verbal report on the Committee Meeting held on 3 December 2015 was presented by Alderman Byrne.

Moved: Alderman Byrne
Seconded: Alderman Carter

THAT the minutes from the Governance and Organisation Committee meeting held on 3 December 2015, be received and noted and that Council adopts the recommendations made by the Committee with the exception of item 11.1.1 and accordingly resolves as follows:

11.1.2 Policy Review: RS01, RS02 and REG01

GOC/0236

1. THAT Council adopt the reviewed RS01 Works on Council Verge Policy with the review period to be extended to four (4) years.
2. THAT Council adopt the reviewed RS02 Place Names Policy with the review period to be extended to four (4) years.
3. THAT Council adopt the reviewed Outdoor Dining Policy with the review period to be extended to four (4) years.

11.1.3 Review FIN19 Financial Reserve Policy

GOC/0237

THAT Council adopt the amended FIN19 Financial Reserve Policy.

11.1.4 Motorbike Parking on Private Property/Verges

GOC/0241

THAT the Director of Technical Services approach the owner of Highway House regarding the unsightly and unsafe storage of a motorcycle adjacent to Ben and Sam's Café and Bakehouse.

11.1.5 Review Non-Rateable properties 2015

GOC/0244

THAT Council invites the owners of assessments 108562 and 108876 to apply for a public benefit concession for the financial year 2016/17.

CARRIED 8/1772–08/12/2015

Amended FIN17 Rate Concession Policy

GOC/0230

Moved: Alderman Bunker
Seconded: Deputy Mayor McKinnon

THAT the motion be retrieved from the table.

CARRIED 8/1773–08/12/2015

The Acting Director of Corporate Services tabled the amended FIN17 Rate Concession Policy.

Amended FIN17 Rate Concession Policy (continued)

GOC/0230

Moved: Alderman Shutt
Seconded: Alderman Byrne

THAT Council adopt the amended FIN17 Rate Concession Policy, with the exclusion of compulsory membership to Good Sports.

AMENDMENT

Moved: Alderman Bunker
Seconded: Alderman Carter

THAT Council adopt the amended FIN17 Rate Concession Policy as tabled at the Council meeting held on 8 December 2015

CARRIED 8/1774–08/12/2015

Alderman Pascoe-Bell called a division – as a consequence the result of the above amendment was set aside.

Upon dividing, six members voted in the affirmative, one member voted in the negative.

Members Voting in the Affirmative

Mayor Abbott
Deputy Mayor McKinnon
Alderman Bunker
Alderman Byrne
Alderman Shutt
Alderman Carter

Members Voting in the Negative

Alderman Pascoe-Bell

The Chair declared the amendment CARRIED

The amendment became the motion which was put and CARRIED

11.2 Economic Development and Infrastructure

The Chair invited Alderman Bunker, Chair of the Economic Development and Infrastructure Committee to provide a report to the meeting.

A verbal report on the Committee Meeting held on 3 December 2015 was presented by Alderman Bunker.

Moved: Alderman Bunker
Seconded: Alderman Carter

THAT the minutes from the Economic Development and Infrastructure Committee meeting held on 3 December 2015 be received and noted and that Council adopts the recommendations made by the Committee and accordingly resolves as follows:

11.2.1 Subdivision to create 69 Residential Lots (Zuccoli stage 1 phase 3.2) on Lot 13210, Zuccoli (SP9 Land) EDI/0362

THAT the attachment to Report Number EDI/195 be endorsed

11.2.2 Liquor Licence Application on Lots 11037, 7765 and 7766 (11, 5 and 15) Yarrawonga Road, Yarrawonga (Gateway Shopping Centre) EDI/0364

THAT the attachment to Report Number EDI/196 be endorsed.

CARRIED 8/1775–08/12/2015

11.3 Community, Culture and Environment

The Chair invited Deputy Mayor McKinnon Chair of the Community, Culture and Environment Committee to provide a report to the meeting.

A verbal report on the Committee Meeting held on 2 December 2015 was presented by Deputy Mayor McKinnon.

Moved: Deputy Mayor McKinnon
Seconded: Alderman Shutt

THAT the minutes from the Community Culture and Environment Committee meeting held on 2 December 2015, be received and noted and that Council adopts the recommendations made by the Committee with the exception of item 11.3.2 Recreational Fishing – Durack Lakes and Marlow Lagoon and accordingly resolves as follows:

11.3.1 Goyder Walking Trail

CCE/0482

1. THAT the amount of \$15,000 be identified at the second budget review for the purpose of commissioning a historian to provide information on the Goyder Survey teams activities in and around Palmerston.
2. THAT a draft Goyder Walking trail be provided to Council for consideration.

CARRIED 8/1776–08/12/2015

11.3.2 Recreational Fishing – Durack Lakes and Marlow Lagoon CCE/0487

Moved: Alderman Byrne
Seconded: Alderman Bunker

1. THAT Council grants consent for recreational fishing to occur at Lake 5, 6 and 10 Durack Lakes and that signage is erected at these locations.

AMENDMENT

Moved: Alderman Pascoe-Bell
Seconded: Deputy Mayor McKinnon

1. THAT Council grants consent for recreational fishing to occur at Lake 5, 6 and 10 Durack Lakes and Marlow Lagoon and that signage is erected at these locations.

CARRIED 8/1777–08/12/2015

The amendment became the motion, which was put and CARRIED

MEETING PROCEDURES

Suspension of Standing Orders

Moved: Alderman Byrne
Seconded: Alderman Pascoe-Bell

THAT Standing Orders be suspended for up to 15 minutes to allow for open discussion.

CARRIED 8/1778–08/12/2015

Standing Orders were suspended at 8.26pm

Reinstatement of Standing Orders

Moved: Alderman Bunker
Seconded: Alderman Carter

THAT Standing Orders be reinstated.

CARRIED 8/1779–08/12/2015

Standing Orders were reinstated at 8:33pm

Alderman Shutt left Chambers at 8.33pm

11.3.2 Recreational Fishing – Durack Lakes and Marlow Lagoon CCE/0488

Moved: Alderman Bunker
Seconded: Alderman Byrne

2. THAT an estimated cost to construct recreational fishing infrastructure at lakes 5, 6 and 10 be provided to Council for consideration prior to its inclusion in the draft 2016/17 budget.

CARRIED 8/1780–08/12/2015

12. INFORMATION AGENDA

12.1 Items for Exclusion

Nil

12.2 Receipt of Information Reports

Moved: Alderman Byrne
Seconded: Deputy Mayor McKinnon

THAT the information items contained within the Information Agenda be received.

CARRIED 8/1781–08/12/2015

Alderman Shutt returned to Chambers at 8.35pm

The Chair invited the Chief Executive Officer, Acting Director of Technical Services, Acting Director of Corporate Services and Acting Director of Community Services to provide a verbal update on the outstanding matters contained within the Action Report.

13. DEBATE AGENDA

13.1 Officer Reports

13.1.1 Council Offices and Library Closure – Christmas and New Year's 2015 8/0779

Moved: Alderman Carter
Seconded: Alderman Bunker

1. THAT Council receives Report Number 8/0779.
2. THAT Council approves the closure of Council offices and library from 12 noon on 24 December 2015.
3. THAT Council approves the closure of the Palmerston Library for the Christmas period from 12 noon Thursday 24 December, reopening on Tuesday 29 December 2015.

CARRIED 8/1782–08/12/2015

13.1.2 Australia Day Council NT – 21st Australia Day Black Tie Ball 8/0789

Moved: Alderman Shutt
Seconded: Alderman Pascoe-Bell

1. THAT Council receives Report Number 8/0789.

CARRIED 8/1783–08/12/2015

Moved: Alderman Byrne
Seconded: Alderman Shutt

2. THAT Council purchase a table to attend the 21st Australia Day Black Tie Ball on Saturday, 23rd January 2016 at the Darwin Convention Centre.

AMENDMENT

Moved: Alderman Bunker
Seconded: Alderman Carter

2. THAT Council purchase four tickets for the Mayor and the Chief Executive Officer and their partners to attend the 21st Australia Day Black Tie Ball on Saturday, 23rd January 2016 at the Darwin Convention Centre.

CARRIED 8/1784–08/12/2015

The amendment became the motion which was put and CARRIED

13.1.3 Financial Report for the month of November 2015

8/0791

The Acting Director of Corporate Services tabled amended pages of the Financial Report, pages 12 - 23 Section 'Creditor Accounts Paid'.

Moved: Alderman Byrne
Seconded: Deputy Mayor McKinnon

THAT Council receives Report Number 8/0791.

CARRIED 8/1785–08/12/2015

14. CORRESPONDENCE

14.1 Appreciation Letter - Frank Crawley, Official Manager Litchfield Council

Moved: Alderman Shutt
Seconded: Alderman Pascoe-Bell

THAT Council receives correspondence 'Appreciation Letter' received from Frank Crawley, Official Manager Litchfield Council dated 30 November 2015.

CARRIED 8/1786–08/12/2015

14.2 Acknowledgement Receipt Annual Report 2014/2015

The Chief Executive Officer tabled the late correspondence.

Moved: Alderman Byrne
Seconded: Deputy Mayor McKinnon

THAT Council accept the late Correspondence.

CARRIED 8/1787–08/12/2015

Moved: Deputy Mayor McKinnon
Seconded: Alderman Carter

THAT Council receives correspondence 'Acknowledgement Receipt Annual Report 2014/2015' received from The Hon. Bess Price, Minister for Local Government and Community Services dated 30 November 2015.

CARRIED 8/1788–08/12/2015

15. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

16. PUBLIC QUESTION TIME

At the invitation of the Chair

17. OTHER BUSINESS - ALDERMAN REPORTS

17.1 Deputy Mayor McKinnon – Significant Tree Register

Moved: Deputy Mayor McKinnon
Seconded: Alderman Pascoe-Bell

THAT the options available to establish a significant tree register be referred to the Community, Culture and Environment Committee.

CARRIED 8/1789–08/12/2015

17.2 Alderman Carter – Inauguration of Litchfield Council

Advised the Inaugural meeting of the new Litchfield Council is being held Monday, 14 December 2015.

18. CONFIDENTIAL REPORTS

Moved: Alderman Carter
Seconded: Alderman Byrne

18.1 Discharge of Statutory Charge, assessment 104190

8/0782

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Technical Services, Acting Director of Corporate Services, Acting Director of Community Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report and associated documents in relation to confidential agenda item 18.1 Discharge of Statutory Charge, assessment 104190 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 8 December 2015, in relation to confidential item number 18.1 Discharge of Statutory Charge, assessment 104190 and the report and associated documentation remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

18.2 Application – Remission of Interest for assessment 100114

8/0783

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Technical Services, Acting Director of Corporate Services, Acting Director of Community Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report and associated documents in relation to confidential agenda item 18.2 Application – Remission of Interest for assessment 100114 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 8 December 2015, in relation to confidential item number 18.2 Application – Remission of Interest for assessment 100114 and the report and associated documentation remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

18.3 Application – Remission of Interest for assessment 107440

8/0784

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Technical Services, Acting Director of Corporate Services, Acting Director of Community Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report and associated documents in relation to confidential agenda item 18.3 Application – Remission of Interest for assessment 107440 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 8 December 2015, in relation to confidential item number 18.3 Application – Remission of Interest for assessment 107440 and the report and associated documentation remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

18.4 Application – Remission of Interest for assessment 105694

8/0785

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Technical Services, Acting Director of Corporate Services, Acting Director of Community Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report and associated documents in relation to confidential agenda item 18.4 Application – Remission of Interest for assessment 105694 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(b) information about the personal circumstances of a resident or ratepayer;

This item is considered confidential pursuant to Regulation 8 (b) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 8 December 2015, in relation to confidential item number 18.4 Application – Remission of Interest for assessment 105694 and the report and associated documentation remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

18.5 The Boulevard Stage 2

8/0788

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Acting Director of Technical Services, Acting Director of Corporate Services, Acting Director of Community Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report and associated documents in relation to confidential agenda item 18.5 The Boulevard Stage 2 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(c) information that would, if publicly disclosed, be likely to:
(iv) prejudice the interests of the council or some other person;

This item is considered confidential pursuant to Regulation 8 (c)(iv) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council meeting held on 8 December 2015, in relation to confidential item number 18.5 The Boulevard Stage 2 and the report and associated documentation remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

CARRIED 8/1790–08/12/2015

The meeting moved into the confidential session at 9:00pm.

18.6 Moving Decisions from the Confidential Session into the Open Session

In accordance with the resolutions of Council, the following decisions from the Confidential Session are moved into the Open Session:

Discharge of Statutory Charge, assessment 104190

- THAT Council receives Report Number 8/0782.
- THAT the Mayor and Chief Executive Officer be authorised to sign and seal the application to discharge statutory charges on assessment 104190.
- THAT the Resolutions only come back into the Open Session.

Application – Remission of Interest for assessment 100114

- THAT Council receives Report Number 8/0783.
- THAT Council approves the remission of interest for the period 13 November 2015 to 31 March 2016 for assessment 100114 under financial hardship policy FIN17.
- THAT the Resolutions only come back into the Open Session.

Application – Remission of Interest for assessment 107440

- THAT Council receives Report Number 8/0784.
- THAT Council approves the remission of interest for the period 16 November 2015 to 29 February 2016 for assessment 107440 under financial hardship policy FIN17.
- THAT the Resolutions only come back into the Open Session.

Application – Remission of Interest for assessment 105694

- THAT Council receives Report Number 8/0785.
- THAT Council approve to waive the interest for the period 24 November 2015 to 30 June 2016 for assessment 105694, under financial hardship policy FIN17, subject to repayments being made in accordance with the future agreed repayment plan.
- THAT the Resolutions only come back into the Open Session.

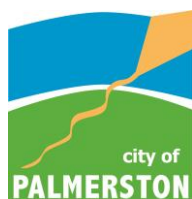
The Boulevard Stage 2

- THAT Council receives Report Number 8/0788.
- THAT the Major Projects Officer be present during the discussion regarding Item 4.5 The Boulevard Stage 2.
- THAT Council direct that a report on funding options for construction of The Boulevard Stage 2 be provided to a Special Meeting of the Economic Development and Infrastructure Committee prior to 28 January 2016.
- THAT a report be provided to Council regarding the impact of a reduced scope of works on The Boulevard Stage 2.
- THAT Council directs the City of Palmerston to investigate and report the options for consolidation of the excess Boulevard road reserve with adjacent Lot 4537 and Lot 10027.
- THAT the Resolutions only come back into the Open Session.

19. CLOSURE

Meeting closed at 9.46pm

(Chair)

Item 11.1.1 - Tabled Attachment

Name:	Rate Concession Policy		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Finance Manager		
Approval Date:		Next Review Date:	

1 Purpose

The City of Palmerston is committed to transparent and accountable decision making. As per Part 11.7 and Part 11.8 of the Local Government Act, Council has the ability to provide a concession for rates and/or remission of interest accrued on overdue rates.

This policy outlines the process for application and consideration of rate concessions other than rate concessions stipulated by the Northern Territory Government. In addition it outlines assistance for ratepayers for rates/charges levied on their principal place of residency/principal place of living or institutions that fall under Section 167 Local Government Act.

2 Principles

Policies of the City of Palmerston are guided by principles of sustainability, good governance, advocacy, regulation and service provision. More guidance is provided in Council and Administrative policies, procedures and guidelines, the Municipal Plan, Asset Management Plans and other relevant documents.

The City of Palmerston is committed to providing a transparent, impartial and consistent process of recognition and consideration of applications for rate concessions and/ or remission of interest accrued.

3 Definitions

For the purposes of this Policy, the following definitions apply:

Term	Definition
Rate concession	A rate concession can be a deferment of payment and/or waiver of rates and/or waiver of legal fees and/or remission of interest accrued on overdue rates. Rate concessions can be granted as a singular concession or as a recurring concession. The rate payer applying for a rate concession has to identify the scope of the concession in the application.
Ratepayer	This policy outlines assistance for ratepayers for rates/charges levied on their principal place of residency/principal place of living or institutions that fall under Section 167 Local Government Act. Rates/charges payable on rental residential properties are excluded from assistance.
Deferment	A deferment of payment can be provided in whole or in part and can be for a specified period and subject to any conditions determined.
Waiver	A waiver removes the liability to pay and may be offered to include the whole or part of rates and/or legal charges.
Relevant interest rate	The relevant interest rate is a rate of interest fixed by the council as the relevant interest rate and outlined in the Fees and Charges in line with Section 162 (3) Local Government Act.
Remission	A remission of interest is a waiver of interest wholly or in part as

	per Section 163 Local Government Act.
Financial Hardship	Financial hardship is defined as a situation where a customer is found to be unable, because of illness, unemployment or other reasonable cause, to discharge their financial obligations towards the City of Palmerston. Financial hardship can be of limited or long term duration. Financial hardship basically involves an inability of the rate payer to pay rates, rather than an unwillingness to do so. Situations where a customer is simply experiencing temporary payment difficulties would not necessarily be addressed by this policy. Financial hardship shall be proven by providing evidence from an approved Financial Counsellor of such circumstances.
Public Benefit Concessions	As per Section 167 council may grant a rate concession if satisfied that the concession will advance one or more of the following purposes: <ul style="list-style-type: none"> a) Securing the proper development of its area b) Preserving buildings or places of historical interest c) Protecting the environment d) Encouraging cultural activities e) Promoting community health or welfare f) Encouraging agriculture g) Providing recreation or amusement for the public.

4 Policy Statement

4.1 Remission of Interest accrued on overdue rates

- 4.1.1 As per Section 162 Local Government Act council charges a relevant interest rate on a daily basis on overdue rates. The complete annual Rates fall overdue if an instalment date is not met.
- 4.1.2 Ratepayers can request a remission of interest under Section 163 Local Government Act. Council officers can consider applications for remission of interest for reasons that fall under the following two categories:
- a) Administrative reasons, error or omissions which caused or significantly contributed to the failure to pay rates in a timely manner
 - b) Proven Financial Hardship - Ratepayers must enter into a feasible payment schedule and maintain such agreement.

4.2 Deferment of Rates

- 4.2.1 As per Section 164 (1) (b) Local Government Act a rate concession can be a deferment in whole or part of an obligation to pay rates or a component of rates.
- 4.2.2 Ratepayers may have rates and charges, or part thereof, postponed although rates and charges will continue to be levied subject to compliance with the following conditions:
- a) The ratepayer must be experiencing undue and unavoidable hardship.
 - b) An application in writing must be submitted to the Finance Manager by the ratepayer or the ratepayer's representative providing evidence from an approved Financial Counsellor of such circumstances referred to in a) above. The Finance Manager will provide a recommendation to the Rates Officer based on the details supplied.
 - c) The postponement can be on a fixed or on an ongoing basis until the property is disposed of or sold.
- 4.2.3 Interest on postponed rates will be levied at 50% of the relevant interest rate.

4.3 Waiving of Rates, Charges or Legal Fees

- 4.3.1 As per Section 164 Local Government Act a rate concession can be a waiver in whole or part of rates or a component of rate.
- 4.3.2 Council may grant a rate concession unconditionally or on conditions determined by the council. If the ratepayer fails to comply with a condition, the council may by notice to the ratepayer withdraw the concession and require the ratepayer to pay an amount, on or before a date specified in the notice, to neutralise any benefit to the ratepayer of the rate concession.
- 4.3.3 Any waiver of rates, charges or legal fees (other than that waived under delegation in accordance with the policy) will be presented to Council for consideration in a confidential report. Applications are to be submitted in writing.
- 4.3.4 Any waiver is a one off waiver in response to circumstances presented at the time.

4.4 Correction of anomalies

- 4.4.1 As per Section 166 Local Government Act council may grant a rate concession to a ratepayer or ratepayers of a particular class if satisfied that it is necessary to do so in order to correct anomalies in the operation of the rating system.
- 4.4.2 Council may grant a rate concession on the council's own initiative or on application by an affected ratepayer.
- 4.4.3 Application in writing must be submitted to the Finance Manager by the ratepayer or the ratepayer's representative outlining the anomaly.

4.5 Public Benefit Concessions

- 4.5.1 As per Section 167 council may grant a rate concession if satisfied that the concession will advance one or more of the following purposes:
 - a) Securing the proper development of its area
 - b) Preserving buildings or places of historical interest
 - c) Protecting the environment
 - d) Encouraging cultural activities
 - e) Promoting community health or welfare
 - f) Encouraging agriculture
 - g) Providing recreation or amusement for the public.
- 4.5.2 Any rate concession will be presented to Council for consideration in a report. An Application for a rate concession requires a written submission'
- 4.5.3 Sporting and Community groups cannot apply for a rates concession on a property that caters for gambling.
- 4.5.4 Community Groups must provide with their application a copy of the most recent audited financial statements and constitution of the organisation. The Constitution must clearly state prohibitions on any member of the organisation making a private profit or gain, either from ongoing operations or as a result of distributions of assets if the organisation is wound up.
- 4.5.5 To be considered for rates concessions Sport and Recreation Community Groups must provide substantial community benefit; at least two of the following criteria must be met:
 - a) The facility is regularly used for junior development.
 - b) The facility is regularly used by members of the public other than members of the organisation at no charge.
 - c) Where unrestricted/free access is not possible due to the type of facility, the organisation must provide 'pay as you play' type activities.
 - d) Where unrestricted or un-supervised access is not possible to the facility due to the type of facility, organisations must demonstrate other methods of encouraging community access through open days, come and try events etc.

4.5.6 Sport and Recreation Community Groups are considered for rates concessions in three different categories:

- a) Category 1: Organisations that undertake sporting or recreational activities and rely on player fees and community fundraising only can apply for up to 100% rates concession;
- b) Category 2: Not for profit organisations that undertake sporting or recreational activities and do not hold a liquor license can apply for up to 75% rates concession;
- c) Category 3: Not for profit organisations that undertake sporting or recreational activities that hold a liquor license can apply for up to 50% rates concession.

4.6 Confidentiality

Any information provided will be treated as strictly confidential. Information will be securely retained by the involved officers with the decision only being presented to the Rates Officer and the Debt Recovery Officer.

5 Associated Documents

- 5.1 City of Palmerston Finance Policy
- 5.2 City of Palmerston Financial Delegations Policy
- 5.3 City of Palmerston Internal Controls Policy
- 5.4 City of Palmerston Fraud Protection Plan

6 References and Related Legislation

- 6.1 Northern Territory Local Government Act
- 6.2 Northern Territory Local Government (Administration) Regulations
- 6.3 Northern Territory Local Government (Accounting) Regulations
- 6.4 Ministerial Guidelines

Item 13.1.3 - Tabled Amendment

SECTION 2

Financial Results

2.5 - Creditor Accounts paid - November 2015

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
59	City of Palmerston	Float Top-Up	Float Top-Up - 19/10/2015	\$ 200.00
2186	Optus Billing Services Pty Ltd	14269458	Optus Evolve Internet - OCT 2015	\$ 2,442.00
V00604	Christine Ballatyne	BOOK REFUND "DANGEROUS" R84538	Book Refund "Dangerous" R84538	\$ 20.00
59	City of Palmerston	PETTY CASH 12/11/2015	Corporate Petty Cash Recoup - 12/11/2015	\$ 318.60
V00148	Land Development Corporation	RATE CREDIT REFUND - L13210	Rate Credit Refund - L13210	\$ 2,308.47
932	Mr I Abbott	18NOV2015	Allowance to 18 November 2015	\$ 4,124.27
4966	Mr P Bunker	18NOV2015	Allowance to 18 November 2015	\$ 802.09
4237	Ms S M McKinnon	18NOV2015	Allowance to 18 November 2015	\$ 4,914.31
1809	Alderman G A Carter	18NOV2015	Allowance to 18 November 2015	\$ 802.09
4967	Mr A N Byrne	18NOV2015	Allowance to 18 November 2015	\$ 802.09
5552	S J Shutt	18NOV2015	Allowance to 18 November 2015	\$ 550.00
V00599	Athina Pascoe-Bell	18NOV-15	Allowance to 18 November 2015	\$ 114.59
V00612	MyState Bank Limited	INVEST 27/11/15	INVEST 27/11/15	\$ 1,500,000.00
932	Mr I Abbott	04112015	Allowance to 4 Nov'15	\$ 4,124.27
4966	Mr P Bunker	04112015	Allowance to 4 Nov 2015	\$ 802.09
4237	Ms S M McKinnon	04112015	Allowance to 4 Nov 2015	\$ 1,247.16
1809	Alderman G A Carter	04112015	Allowance to 4 Nov 2015	\$ 802.09
5552	S J Shutt	04112015	Allowance to 4 Nov 2015	\$ 550.00
4967	Mr A N Byrne	04112015	Allowance to 4 Nov 2015	\$ 802.09
3189	Seek Limited	94140937	Standout add on for Community Development Officer	\$ 55.00
2587	Top End RACE	00033212	Bi-Monthly maintenance for Depot air con	\$ 148.50
2587	Top End RACE	00033213	Monthly maintenance for Rec Centre 17/9/2015	\$ 484.00
2587	Top End RACE	00033214	Bi-Monthly maintenance for Driver Resource air con	\$ 176.00
2587	Top End RACE	00033215	Bi-Monthly maintenance for Gray Comm Hall air con	\$ 198.00
2587	Top End RACE	00033216	Monthly maintenance for Civic Centre air con	\$ 407.00
2587	Top End RACE	00033217	Replace HRU motor at Rec centre	\$ 723.18
5195	Bernard Schenkel	0091	Water Safety Week 2015 advert design	\$ 100.00
5195	Bernard Schenkel	0092	Palmerston Outdoor Explorer 2015 Design	\$ 320.00
5195	Bernard Schenkel	0093	Geochaching Information Workshop 2015 Design	\$ 480.00
5195	Bernard Schenkel	0094	Children Week + Art Competition 2015 Design	\$ 560.00
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	00001832	Beacon (Sprinklers)	\$ 251.41
5195	Bernard Schenkel	0090	2015/16 Rates Brochure Design	\$ 480.00
5195	Bernard Schenkel	0096	Goyder Square TV logo	\$ 90.00
4029	Totally Workwear Palmerston	100026647	Uniform and logo's as per quote 000100001316	\$ 111.60
5104	JLM Civil Works Pty Ltd	00004315	Remove tree growing stormwater easement 62 Vernier	\$ 506.00
5104	JLM Civil Works Pty Ltd	00004314	Install new SEP lid in front of 14 Redmond Cres	\$ 385.47
5104	JLM Civil Works Pty Ltd	00004312	Reinstate vandalised new bollards next to footpath	\$ 643.50
4561	Bendesigns	3076	Decals for Ranger Services	\$ 385.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
272	City Wreckers	00009314	Towing and storage of Burnt out Mazda.	\$ 110.00
5038	Central Tree Sevice	708	21 & 23 Canonbury - remove & sg Casuarina	\$ 1,848.00
5038	Central Tree Sevice	707	Dunbar Park - Eucalypt Remocal and SG	\$ 836.00
5038	Central Tree Sevice	706	Tree Maintenance - Driver Reactive Works PO107151	\$ 4,702.50
938	Nightcliff Electrical	761	Repair park lights as per audit list	\$ 7,480.00
2965	KIK FM Pty Ltd	09008390	Reboot your Loot Radio Commercial Key#kik15G74X	\$ 170.00
350	IBM Global Financing Australia Limited	IBM LEASE AGREEMENTS - NOV 2015	IBM Lease Agreements - NOV 2015	\$ 2,388.15
3705	Hungry Hearts	4081	Seniors Advisory Meeting Oct	\$ 185.00
V00343	MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	7634	IX Integration Corporate NAR for lookups-PO102040	\$ 907.50
5104	JLM Civil Works Pty Ltd	00004303	Please replace bin at Tilston Avenue Bus Stop	\$ 140.17
5104	JLM Civil Works Pty Ltd	00004304	Birriipa Court - initial landscape service	\$ 1,788.33
5104	JLM Civil Works Pty Ltd	00004302	Please replace bin at President Park	\$ 140.17
2199	SBA Office National	WBI-105673	Copy Paper and Batteries	\$ 304.00
1109	Carcom Installations Pty Ltd	00071170	Removal and Install of radio/light beacon PO107009	\$ 5,967.10
272	City Wreckers	00009348	Towing of White Toyota Station Wagon WA-1AGL036	\$ 110.00
185	Bridge Toyota	JC2414999	12 month/20,000 km Service CB43MM	\$ 798.09
5104	JLM Civil Works Pty Ltd	00004299	replace a post & KL sign near The Blvd near quest	\$ 601.58
5104	JLM Civil Works Pty Ltd	00004307	replace KL sign and post ifo 210 Forrest Pde	\$ 601.58
5104	JLM Civil Works Pty Ltd	00004300	removal of safety sign at inter of Flockhart	\$ 52.57
V00078	BMD	008003713	TS2015-06 - Variation 6 - Linemarking library ramp	\$ 1,423.99
V00078	BMD	008003718	TS2015-06 Variation 4 - Linemarking	\$ 1,573.04
V00078	BMD	008003717	TS2015-06 - Variation 3 - Tree Removal	\$ 3,489.20
V00078	BMD	008003716	TS2015-06 - Variation 2 - Electrical Changes	\$ 26,889.61
V00078	BMD	008003715	TS2015-06 - Vary 1 - Light tower hire	\$ 10,247.60
3504	Raeco International Pty Ltd	471763	Raeco Order - 457143	\$ 164.45
3683	Area9 IT Solutions	SIN35853	Trend Micro Anti-Virus 1Yr Renew until Nov 2016	\$ 3,163.16
35	Staples Australia Pty Limited	9016256271	Staples order - 8861688411	\$ 750.51
4912	Remote Area Tree Services Pty Ltd	00002482	Widdup Park - tree maintenance q2482	\$ 4,950.00
1502	Figleaf Pool Products	380336	Replace broken stub flanges Aquatic Centre	\$ 1,048.00
1502	Figleaf Pool Products	380338	Replace the cracked flange Stub at plant room	\$ 641.00
4737	D & L Plumbing & Gasfitting	6177	Repair the cistern at toilet Gray Comm Hall	\$ 99.00
4737	D & L Plumbing & Gasfitting	6176	Repair the kids cistern in DRFC	\$ 148.50
938	Nightcliff Electrical	878	Replace lights as in the provided list, work lib	\$ 173.25
938	Nightcliff Electrical	907	Investigate and fix the power issue at sim's café	\$ 715.00
V00212	Caps Hire	141193	TS2015/06 - Hire of VMB's for roundabout works	\$ 1,833.26
5104	JLM Civil Works Pty Ltd	00004301	2 x angle replacement for SEP at Yarrawonga Road	\$ 330.00
5104	JLM Civil Works Pty Ltd	00004329	replace 1 lid for SEP at Yarrawonga Road	\$ 327.07
5104	JLM Civil Works Pty Ltd	00004328	replace 2.6 x 0.9 m2 of footpath opp 64 Gunter	\$ 366.80
5104	JLM Civil Works Pty Ltd	00004318	replacement roughly around 110m2 footpath Farrar	\$ 16,378.47
549	City of Darwin	90645	Toll Courier Service - Karama to Palmerston Librar	\$ 83.60
35	Staples Australia Pty Limited	9016266049	LIBRARY - Staples order - 8861688411	\$ 28.83
5640	Think Water - Winnellie & Virginia	TI84242	Supply and install pump station at lake 1	\$ 23,925.00
5640	Think Water - Winnellie & Virginia	TI89851	Supply and install pump station at lake 1	\$ 73,010.38

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5071	Jobfit Health Group Pty Ltd	J1235386	Pre-Employment Medical	\$ 218.90
4065	Southern Cross Protection Pty Ltd	738618	Security Patrols - OCT 2015	\$ 1,935.68
V00328	Capital Security (NT) Pty Ltd	00001757	CAPITAL Security W/E - 25/10/2015	\$ 369.58
272	City Wreckers	00009332	City Wreckers CA53RM	\$ 110.00
435	Palmerston Regional Business Assoc	2482	PRBA Membership 2015/2016	\$ 330.00
4065	Southern Cross Protection Pty Ltd	742133	Library Security Patrols OCT 2015	\$ 502.54
4398	Quality Indoor Plants Hire	521015	Civic Centre Plant Maintenance OCT 2015	\$ 102.40
4933	NT Sports & Playground Surfacing Pty Ltd	00001827	PO105496 - Shade Sail - Tracey Park Woodroffe	\$ 50,010.00
639	Cleanaway	15547612	Shoal Bay Tip Recharge JULY 2015	\$ 660.00
5104	JLM Civil Works Pty Ltd	00004317	install a new No U Turn sign at existing KL sign	\$ 490.61
5104	JLM Civil Works Pty Ltd	00004319	removal of safety sign at intersection of Bauldry	\$ 52.57
5104	JLM Civil Works Pty Ltd	00004320	install a new street name sign for Manson Court	\$ 344.60
5104	JLM Civil Works Pty Ltd	00004321	remove safety sign from Pye St Docherty St	\$ 105.13
5104	JLM Civil Works Pty Ltd	00004333	ITC 516 - Check the reason for retractable shade	\$ 317.35
5104	JLM Civil Works Pty Ltd	00004335	ITC 534 - 1. Replace the lid of SEP opposite	\$ 1,457.79
5104	JLM Civil Works Pty Ltd	00004279	ITC 515 - Supply 1 ute plus 1 labour for 1 hour at	\$ 149.52
5533	Custom Av Pty Ltd	00353021	Supply inspection tag/ring during 6 monthly test	\$ 17.60
5104	JLM Civil Works Pty Ltd	00004268	Lot 11347, 158 Lind Rd, Johnston New Driveway	\$ 655.00
5104	JLM Civil Works Pty Ltd	00004269	Lot 11353, 136 Lind Rd, Johnston, New Driveway	\$ 655.00
5104	JLM Civil Works Pty Ltd	00004267	Lot 12763, 4 Grumman CT, Zuccoli, New Driveway	\$ 655.00
5104	JLM Civil Works Pty Ltd	00004280	ITC 519 - Install new driveway (1.2x3.5x0.1) at	\$ 372.87
5104	JLM Civil Works Pty Ltd	00004292	91 Zuccoli Pde, Zuccoli, Install New Driveway	\$ 1,388.53
5104	JLM Civil Works Pty Ltd	00004291	3 Grumman CT, Zuccoli, Install new driveway	\$ 1,219.25
5104	JLM Civil Works Pty Ltd	00004293	14 Grumman CT, Zuccoli, Install New Driveway	\$ 655.00
5104	JLM Civil Works Pty Ltd	00004294	11 Grumman CT, Zuccoli Install New Driveway	\$ 1,021.77
5104	JLM Civil Works Pty Ltd	00004322	Lot 0455, 26 Cannonbury Crt Driver, Driveway	\$ 1,993.76
5104	JLM Civil Works Pty Ltd	00004323	Lot 1410, 40 Driver Ave, Driver Driveway	\$ 2,705.81
5104	JLM Civil Works Pty Ltd	00004324	Lot 4848, 13 Rosebery Drive, Rosebery Driveway	\$ 1,993.76
5104	JLM Civil Works Pty Ltd	00004327	Lot 4848, 13 Rosebery Drive, Rosebery Footpath	\$ 282.15
5104	JLM Civil Works Pty Ltd	00004325	Lot 2486, 13 Moulden Tce, Moulden Driveway	\$ 1,803.88
5104	JLM Civil Works Pty Ltd	00004332	Lot 11717, 4 Texan CT, Zuccoli, Install Driveway	\$ 3,135.97
639	Cleanaway	15547610	Shaol Bay Tip Recharge - AUG 2015	\$ 352.44
639	Cleanaway	15547609	Shaol Bay Tipping Recharge SEPT 2015	\$ 456.72
4538	Byrne Design & Drafting	INV00396	The Boulevard - Stage 2 - Design	\$ 2,365.00
4538	Byrne Design & Drafting	INV00409	Goyder Square - Design Advice During Construction	\$ 2,915.00
4538	Byrne Design & Drafting	INV00407	Goyder Square - Superintendents Representative	\$ 11,264.00
V00587	TJ and LAL Nicholas	RATE REFUND A#112552	Rate Refund A#112552	\$ 1,641.30
4508	News 4 U	SN00 1342 3110 2015	Newspapers LIBRARY - OCT 2015	\$ 250.35
47	Telstra Corporation Ltd	T311 - 2 NOV 2015	4640728244 - Satellite Phones x3 - 2 November 2015	\$ 105.00
54	Powerwater	PJ000615	FORTNIGHT 2016- 9 - From Payroll	\$ 615.00
V00476	Water Dynamics (NT) Pty Limited	SLI21001966	ITC 374 - Irrigation repairs WEEK 1	\$ 3,520.00
V00328	Capital Security (NT) Pty Ltd	00001768	CAPITAL Security W/E - 01/11/2015	\$ 392.57
V00476	Water Dynamics (NT) Pty Limited	18S001-1001-616	Irrigation parts consumed for repairs - Oct 2015	\$ 9.09

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1836	Irrigation parts consumed for repairs - Oct 2015	\$ 178.61
V00476	Water Dynamics (NT) Pty Limited	18SO01-1001-668	Irrigation parts consumed for repairs - Oct 2015	\$ 76.43
V00476	Water Dynamics (NT) Pty Limited	18SO01-1001-682	Irrigation parts consumed for repairs - Oct 2015	\$ 66.67
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1491	Irrigation parts consumed for repairs - Oct 2015	\$ 199.10
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1505	Irrigation parts consumed for repairs - Oct 2015	\$ 64.25
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1516	Irrigation parts consumed for repairs - Oct 2015	\$ 31.41
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1546	Irrigation parts consumed for repairs - Oct 2015	\$ 88.73
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1547	Irrigation parts consumed for repairs - Oct 2015	\$ 34.79
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1560	Irrigation parts consumed for repairs - Oct 2015	\$ 21.19
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1571	Irrigation parts consumed for repairs - Oct 2015	\$ 71.69
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1602	Irrigation parts consumed for repairs - Oct 2015	\$ 133.87
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1616	Irrigation parts consumed for repairs - Oct 2015	\$ 464.31
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1630	Irrigation parts consumed for repairs - Oct 2015	\$ 439.82
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1640	Irrigation parts consumed for repairs - Oct 2015	\$ 165.55
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1648	Irrigation parts consumed for repairs - Oct 2015	\$ 70.82
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1650	Irrigation parts consumed for repairs - Oct 2015	\$ 5.83
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1653	Irrigation parts consumed for repairs - Oct 2015	\$ 107.71
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1654	Irrigation parts consumed for repairs - Oct 2015	\$ 14.73
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1679	Irrigation parts consumed for repairs - Oct 2015	\$ 76.43
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1722	Irrigation parts consumed for repairs - Oct 2015	\$ 477.28
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1753	Irrigation parts consumed for repairs - Oct 2015	\$ 39.12
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1779	Irrigation parts consumed for repairs - Oct 2015	\$ 2.46
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1881	Irrigation parts consumed for repairs - Oct 2015	\$ 81.28
V00476	Water Dynamics (NT) Pty Limited	18O01-1000-1885	Irrigation parts consumed for repairs - Oct 2015	\$ 468.03
2	Australian Taxation Office	PAYG PAY 9	PAYG Pay 9	\$ 60,365.00
5	Australia Post	1004677132	Monthly Postage - OCT 2015	\$ 1,845.15
4816	CS Services NT	00004476	TS2011-03 Archer Waste Transfer Station -SEPT 2015	\$ 162,107.30
V00589	Jeffrey Borella	REIMB: FUEL CB28LC	Reimbursement: Fuel for CB28LC	\$ 77.35
V00299	EPAC Salary Solutions Pty Ltd	172860-051115	Salary Packaging - Pay 9 - (F/E - 1/11/2015)	\$ 1,112.35
V00172	CIC-THD-PTY LTD	RATE REFUND A#113034 (3 RUSSELL ST)	Rate Refund A#113034 (3 Russell Street, Durack)	\$ 442.48
V00590	Jessie Osborne	DOG REGO REFUND A#125270 & A#125271	Dog Rego Refund A#125270 & A#125271	\$ 60.00
V00217	Land Development Darwin	GRAY HALL DEPOSIT REFUND	Gray Hall Deposit Refund R#91983	\$ 125.00
V00318	StatewideSuper Clearing House	PJ000567	FORTNIGHT 2016- 7 - From Payroll	\$ 6,835.25
V00318	StatewideSuper Clearing House	PJ000593	FORTNIGHT 2016- 8 - From Payroll	\$ 6,996.64
V00318	StatewideSuper Clearing House	OCT-15	Superannuation Contribution	\$ 46,274.42
5176	ASSA Advanced Safety Systems Australia	01601382133	ASSA 2016 Workplace Compliance System Renewal	\$ 984.50
1580	The Exhibitionist	00013850	Children Week A1 x 2 corfultes	\$ 306.90
238	The Australian Local Government Job Directory	1541010AW	Advertisement Comm. Development Officer	\$ 319.00
289	Bolinda Publishing Pty Ltd	0436745	Library Stock - O/NO:20222965	\$ 557.17
571	Animal Care Equip & Service Pty Ltd	00023734	Mini batteries for citronella barking collars	\$ 102.50
272	City Wreckers	00009382	Towing of White Toyota Van NT-CB71GH	\$ 110.00
5114	S.E. Rentals Pty Ltd	1500059612	Rental Copier CHC229546 - 15/11/2015 to 14/12/2015	\$ 269.17
938	Nightcliff Electrical	919	Fan outside the building not spinning, Driver RSC	\$ 192.50

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00105	Risk Solutions Australia	00007219	WorkPro - Annual Induction 01/11/15- 31/10/16 2016	\$ 1,270.50
2587	Top End RACE	00033315	Reattached and silver tape insulation lining Rec C	\$ 324.35
2587	Top End RACE	00033316	Replace the faulty contractor for the Daikin Civic	\$ 800.03
2587	Top End RACE	00033317	Airconditioner syetem in café not cooling, Library	\$ 256.30
2587	Top End RACE	00033318	Repair the package airconditioner Civic Cnt	\$ 2,654.75
2587	Top End RACE	00033319	A/c in childcare fan not spinning fast enough, Rec	\$ 288.53
2587	Top End RACE	00033320	Community aircon not working, main library	\$ 148.50
2587	Top End RACE	00033321	Find leak control line & replace the filter Lib	\$ 2,364.04
5458	Trojon Fencing Contractors	00000286	Supply and install chainmesh Lake 1 Durack	\$ 3,080.00
3189	Seek Limited	94154936	Seek Upgrade - Community Deve. Officer Youth	\$ 55.00
2965	KIK FM Pty Ltd	09008413	The Scoop Wednesday 21 October 2015 Ep27	\$ 660.00
3705	Hungry Hearts	4094	Catering sustainability Palmerston Forum 21.10.15	\$ 340.00
4029	Totally Workwear Palmerston	100026933	Uniforms for Phil. As per quote 1411	\$ 779.00
3428	Bunnings Group Limited	2315/00267916	Goods as selected	\$ 65.97
1580	The Exhibitionist	00013878	Children Week Banners x 2	\$ 918.50
4731	Yeni Redding	A201665	COPAL - Face Painter for Children's Week	\$ 360.00
3428	Bunnings Group Limited	2315/00267960	tools - marker paint, measuring wheel, witches hat	\$ 151.78
5104	JLM Civil Works Pty Ltd	00004330	Callout - 16/10/2015: Informed from rangers	\$ 502.28
3428	Bunnings Group Limited	2315/00267707	Goods as selected	\$ 134.47
36	Darwin Lock & Key	108523	10 X 204 Padlock System JA200	\$ 1,473.89
256	The Bookshop Darwin	BD14417	LIBRARY STOCK - quote BD3711	\$ 24.29
5104	JLM Civil Works Pty Ltd	00004331	repalce 40m2 of asphalt lane way in Betelgeuse Crt	\$ 2,990.54
5104	JLM Civil Works Pty Ltd	00004344	other stuctures various parks	\$ 261.64
5104	JLM Civil Works Pty Ltd	00004346	Woodlake Boulevard -lot 7000 landscape maintenance	\$ 3,848.35
5104	JLM Civil Works Pty Ltd	00004347	Reggies Park - rescue Reggie & store in shed 1	\$ 220.00
5104	JLM Civil Works Pty Ltd	00004345	President Park - top dress lawn	\$ 648.45
5104	JLM Civil Works Pty Ltd	00004343	Tree maintenance various parks	\$ 189.43
5104	JLM Civil Works Pty Ltd	00004342	remove graffiti from: various parks	\$ 374.00
5104	JLM Civil Works Pty Ltd	00004339	play equipment various parks	\$ 434.50
5104	JLM Civil Works Pty Ltd	00004340	Litter various parks	\$ 440.00
272	City Wreckers	00009454	Towing and Storage of Silver Ford Hatch	\$ 110.00
V00473	Tecon Australia Pty Ltd	22282	Building Permit Assessment Fee - PO106167	\$ 440.00
5104	JLM Civil Works Pty Ltd	00004348	Remove graffiti from several areas library	\$ 210.27
5104	JLM Civil Works Pty Ltd	00004349	Callout to secure the building Aquatic Centre	\$ 502.28
5104	JLM Civil Works Pty Ltd	00004337	Pathway Fence Marlow Lagoon	\$ 7,798.73
2977	Security & Technology Services P/L	96563	Library Security Controller-12V Battery Replaced	\$ 43.99
V00476	Water Dynamics (NT) Pty Limited	SLI21002141	Irrigation repairs 12.10- to 16.10.2015 Week 2	\$ 3,520.00
V00476	Water Dynamics (NT) Pty Limited	SLI21002142	Irrigation repairs 19.10- to 23.10.2015 Week 3	\$ 3,520.00
V00476	Water Dynamics (NT) Pty Limited	18SO01-1001-768	Irrigation parts consumed for repairs - Oct 2015	\$ 16.43
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1908	Irrigation parts consumed for repairs - Oct 2015	\$ 55.46
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1938	Irrigation parts consumed for repairs - Oct 2015	\$ 108.24
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1999	Irrigation parts consumed for repairs - Oct 2015	\$ 553.80
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2031	Irrigation parts consumed for repairs - Oct 2015	\$ 453.86

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2037	Irrigation parts consumed for repairs - Oct 2015	\$ 13.89
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2057	Irrigation parts consumed for repairs - Oct 2015	\$ 4.10
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1952	Irrigation parts consumed for repairs - Oct 2015	\$ 152.37
4856	Portner Press Pty Ltd	G5074899	Employment Law Update 8 2015	\$ 97.00
3438	NT Shade & Canvas Pty Ltd	00000685	repair holes left in rubbersoft fall President Pk	\$ 330.00
5104	JLM Civil Works Pty Ltd	00004341	ChungWah Tce full landscape maintenance service	\$ 4,950.00
123	Kerry's Automotive Group	NICN437822	Replacement of turbo kit and fan belt - CA10JO	\$ 536.00
18	Integrated Land Information System	LTO78000032133	Land Searches 26/9/2015 - 25/10/2015	\$ 214.80
272	City Wreckers	00009272	Towing of Silver Ford Wagon - no plates	\$ 110.00
272	City Wreckers	00009453	Towing and Storage of White Holden Sedan	\$ 110.00
1607	Sterling NT Pty Ltd	00042059	Undertake TS2013-05 for September Area 1	\$ 21,108.98
1607	Sterling NT Pty Ltd	00042060	Undertake TS2013-06 month of September Area 2	\$ 24,543.73
1607	Sterling NT Pty Ltd	00042061	Undertake TS2013-08 month of September Area 4	\$ 14,631.75
1607	Sterling NT Pty Ltd	00042062	Undertake TS2013-04 Grounds Maintenance West	\$ 52,464.87
1607	Sterling NT Pty Ltd	00042082	Undertake TS2013-07 month of September Area 3	\$ 15,875.95
112	Beaurepaires	6407637908/REF U855353233	Wheel Alignment - Rego CB63UL - PO107182	\$ 46.35
5104	JLM Civil Works Pty Ltd	00004354	Carry out round two of the pre cyclone clean up	\$ 31,988.55
4777	Territory Natural Resource Management Inc.	TNRM380	TNRM Conference - Day 2 only - Gerard Rosse	\$ 120.00
5333	Mr J P Dahal	REIMBURSE FOR FUEL 26/9/15	Reimbursement for fuel - CA71UC - 26/9/15	\$ 60.02
V00166	Diamond International Events T/A Trina's Catering	151662	Catering - Council Meeting 20/10/2015	\$ 200.00
V00166	Diamond International Events T/A Trina's Catering	151661	Catering - Council Meeting 6/10/2015	\$ 200.00
V00166	Diamond International Events T/A Trina's Catering	151660	Citizenship ceremony - catering	\$ 456.50
V00166	Diamond International Events T/A Trina's Catering	151659	Citizenship Ceremony - Catering	\$ 456.50
V00385	Automobile Association of Northern Territory -AANT	0505000549188 - 29.9.15	Roadside Assistance CB02SG	\$ 94.00
799	CMax Cinema Palmerston	AUG0455	Seniors week	\$ 950.00
5071	Jobfit Health Group Pty Ltd	N1235043	Pre Employment Medical - Asset Inspection Officer	\$ 429.00
4065	Southern Cross Protection Pty Ltd	743349	Security Patrols 1/11/15 - 8/11/15	\$ 1,017.32
5568	Mr E F Gojar	REIMB: HOME INTERNET OCT 2015	Staff Reimb: Home Internet - OCT 2015	\$ 93.00
48	Top End Line Markers Pty Ltd	L15/629	As per quote LQ15/581. Carry out line marking	\$ 3,844.50
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-1506	Irrigation parts consumed for repairs - Oct 2015	\$ 2.70
90	Local Government Association of the NT (LGANT)	3445	ETIRG Meeting Registration - Manager Tech Services	\$ 55.00
256	The Bookshop Darwin	BD14386	The Bookshop Quotation No: BD3704	\$ 577.37
256	The Bookshop Darwin	BD14416	The Bookshop Quote BD3710	\$ 625.02
V00368	iWater NT	116	Irrigation repairs Week 1 & 5- PO107127 & 106968	\$ 6,333.95
V00368	iWater NT	117	Irrigation repairs PO107296&107298 OCT2015 WKS1&2	\$ 7,384.65
V00476	Water Dynamics (NT) Pty Limited	SLI21002225	Renew damaged poly lateral with PVC	\$ 7,205.00
V00593	Byron Davis Pty Ltd	REFUND - LIBRARY ROOM HIRE FEE	Refund - Library Room Hire Fee	\$ 300.00
V00594	Mrs Trudy Ann Campbell	RM HIRE DEPOSIT REFUND R82606	Rm Hire Deposit Refund R82606	\$ 125.00
V00595	RL Consutling NT	REFUND RM HIRE BOOKING FEES R95288	Refund of Rm Hire Booking Fees R95288	\$ 300.00
V00596	Natasha Smith	DOG REGO REFUNDS A#122491 & 116408	Dog Rego Refunds A#122491 & 116408	\$ 150.00
5104	JLM Civil Works Pty Ltd	00004005	straighten Songlark St at Songlark st and Stint co	\$ 52.57
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2182	CR/Adj Note on Invoice 18SO01-1000-1836	-\$ 15.99
256	The Bookshop Darwin	BD14357	Credit for 'Kids Paper Airplane Book'	-\$ 26.95

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5195	Bernard Schenkel	0098	Children Week event banner and A1 design	\$ 240.00
5195	Bernard Schenkel	0097	Garage Sale Trail - Reboot Your Loot Design	\$ 560.00
3099	Iron Mountain Australia Pty Ltd	527380-AT1	Records Management - OCT 2015	\$ 1,363.23
238	The Australian Local Government Job Directory	1542011AW	Local gov job ad - Community Developm. Officer 2*	\$ 319.00
5038	Central Tree Sevices	709	Chung Wah Terrace - prune trees along Driver	\$ 3,025.00
5038	Central Tree Sevices	710	Strawbridge Park & Beaumont Pk Tree removals	\$ 4,796.00
5038	Central Tree Sevices	711	Tree Maintenance PO107259 & 107257	\$ 4,400.00
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	00001833	Turxor Weed Harvester.	\$ 2,328.04
2161	GHD Pty Ltd	2176180	Undertake works required for the Pollution Abateme	\$ 7,904.16
2199	SBA Office National	WBI-106042	stationery - CIVIC	\$ 13.80
289	Bolinda Publishing Pty Ltd	0438307	Library Stock - O/NO:20222965	\$ 54.23
4912	Remote Area Tree Services Pty Ltd	00002455	Forrest Parade - watering for new trees @ bin bay	\$ 880.00
1874	Ulverscroft Large Print Books Limited	I108162AU	LIBRARY STOCK - O/No: web0008029	\$ 568.06
1874	Ulverscroft Large Print Books Limited	I108171AU	LIBRARY STOCK - O/No: web0008029	\$ 169.25
3705	Hungry Hearts	4109	Meeting Thursday 29th October	\$ 140.00
3886	Top End Sign Sales	SM15-677	Dog Registration Signs	\$ 1,204.50
3880	PAWS Darwin Limited	00000065	Pound Maintenance Contract 14SEPT-13OCT 2015	\$ 7,532.25
3683	Area9 IT Solutions	SIN36044	Out of hours service - NAVSQL & FS1 no network	\$ 660.00
3683	Area9 IT Solutions	SIN36045	Install and configure Trend HES on Office365 Email	\$ 1,760.00
3683	Area9 IT Solutions	SIN36046	Investigate Network Limitation -Wireless Projector	\$ 308.00
V00545	Earl James & Associates	28237	Survey of lease area for Housing	\$ 8,800.00
4825	OracleCMS	00122173	AfterHours Call Service (Technical) AUG/JUNE 2015	\$ 578.55
2587	Top End RACE	00033391	Reset the timer check all the aircon working Lib	\$ 355.30
5104	JLM Civil Works Pty Ltd	00004334	ITC 517 - Cleaning of shed toilet twice a week for	\$ 495.00
25	Solidarity Cleaning Services	00013643	ITC 359 - Civic Plaza cleaning for October	\$ 4,233.35
25	Solidarity Cleaning Services	00013644	ITCV 360 - Library cleaning for October including	\$ 4,312.55
25	Solidarity Cleaning Services	00013645	ITC 361 - Gray Community Hall cleaning for October	\$ 1,443.75
25	Solidarity Cleaning Services	00013646	ITC 362 - Sanctuary Lakes Exeloo cleaning for	\$ 481.25
25	Solidarity Cleaning Services	00013647	ITC 363 - Marlow Lagoon Exeloo cleaning for	\$ 962.50
87	Industrial Power Sweeping Services Pty	00010394	Archer Waste Transfer Station road sweeping @2hrs	\$ 132.00
5315	Adamant Property Services Pty Ltd	5546	supply and install 1x B&D roller shutter Aquatic	\$ 5,142.50
3879	Litchfield Council	2471	Exponare/GIS Support - 15,16 & 19 Oct 2015	\$ 656.98
V00271	Fuji Xerox Business Centre NT	AB00018049	FujiXerox Copiers(Tech)-D801045443: NOV 2015	\$ 1,789.75
5104	JLM Civil Works Pty Ltd	00004360	boundting of SEP in front of 111 Lind Road	\$ 110.00
10	DBH Contracting	00007182	Irrigation part consumed for the month of Sept 15	\$ 620.68
V00476	Water Dynamics (NT) Pty Limited	SLI21002406	Irrigation parts consumed at various Parks	\$ 3,808.05
V00476	Water Dynamics (NT) Pty Limited	SLI21002405	Irrigation repairs 26.10-30.10.15 Wk 4	\$ 3,520.00
3788	HPA Incorporated	81136	Dog Beds	\$ 2,870.00
5104	JLM Civil Works Pty Ltd	00004361	Removal of waste / harvest weeds at Sanctuary Lake	\$ 876.08
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2105	Irrigation parts consumed for repairs - Oct 2015	\$ 45.76
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2145	Irrigation parts consumed for repairs - Oct 2015	\$ 358.29
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2151	Irrigation parts consumed for repairs - Oct 2015	\$ 280.96
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2180	Irrigation parts consumed for repairs - Oct 2015	\$ 540.74

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2183	Irrigation parts consumed for repairs - Oct 2015	\$ 0.62
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2197	Irrigation parts consumed for repairs - Oct 2015	\$ 87.74
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2218	Irrigation parts consumed for repairs - Oct 2015	\$ 131.89
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2237	Irrigation parts consumed for repairs - Oct 2015	\$ 24.20
V00476	Water Dynamics (NT) Pty Limited	18SO01-1000-2256	Irrigation parts consumed for repairs - Oct 2015	\$ 108.88
4856	Portner Press Pty Ltd	G5459241	Health and Safety 2015 Update 8	\$ 77.00
5071	Jobfit Health Group Pty Ltd	J1236890	Pre Employment Medical Asset Inspection Officer	\$ 218.90
5035	Ad Logo	1700	COPAL - Water Bottles	\$ 8,103.70
549	City of Darwin	90819	Shoal Bay Weigh Bridge Charges OCT 2015	\$ 41,867.10
V00315	HWL Ebsworth Lawyers	566934	Grant Funding Agreement for Road Works	\$ 1,831.50
4912	Remote Area Tree Services Pty Ltd	00002520	9 Georgina Crescent - grind Maranthes stump	\$ 275.00
V00482	AECOM	21172090	TS2015-06 - AECOM - Hourly Rate for Consultation	\$ 4,169.00
185	Bridge Toyota	JC2415636	80,000 klm service for Vehicle 991180.	\$ 818.04
2199	SBA Office National	WBI-105911	Stationery - CIVIC CENTRE	\$ 809.75
35	Staples Australia Pty Limited	9016332723	Kitchen Supplies - CIVIC CENTRE	\$ 323.26
26	Viva Energy Australia Ltd	1602258395	Shell Fuel Cards - CoP vehicles - October 2015	\$ 6,597.83
36	Darwin Lock & Key	108707	Keys cut for Depot Buildings and Staff	\$ 795.08
5551	Active Tree Services Pty Ltd	INV-259974	Durack Street Tree Maintenance	\$ 8,580.00
5551	Active Tree Services Pty Ltd	INV-259967	Gunn - street tree maintenance	\$ 6,490.00
4912	Remote Area Tree Services Pty Ltd	00002387	Moulden - street tree maintenance q2387	\$ 5,940.00
5104	JLM Civil Works Pty Ltd	00004306	install 2 horizontal bar letterbox pit McAulay St	\$ 168.65
5104	JLM Civil Works Pty Ltd	00004336	reinstall the fence for the open grated drain	\$ 1,834.54
5104	JLM Civil Works Pty Ltd	00004359	replace the post for crossing sign near the RAB of	\$ 373.80
5104	JLM Civil Works Pty Ltd	00004357	Replace KL sign in the existing post - Woodroffe	\$ 490.61
5104	JLM Civil Works Pty Ltd	00004356	repalce KL sign post in front of 24 Odegaard Drive	\$ 601.58
4029	Totally Workwear Palmerston	100027093	work equipment for Chris Johnson	\$ 345.95
5071	Jobfit Health Group Pty Ltd	J1236385	Pre-Employment Medical Asset Inspection Officer	\$ 218.90
4508	News 4 U	SN00166731102015	Newspapers - CEO - OCT 2015	\$ 52.95
5104	JLM Civil Works Pty Ltd	00004355	Please remove rubbish and household items	\$ 165.00
V00532	Fuso Darwin	1015	Purchase FUSO FECX1HR4SFAD Truck	\$ 79,654.38
V00509	The Association for Payroll Specialists	697	Annual Membership - Payroll Officer - 2/10/15-15/10/16	\$ 685.00
47	Telstra Corporation Ltd	0952586800	Account \$# 1675506800 - MS Exchange - 9 Nov 2015	\$ 774.80
4563	Darwin Life Pty Ltd	00003256	Advertising in Darwin Life Mag - September 2015	\$ 490.00
V00598	Kylie Gibbons	RECEIPT 89716 REFUND BOND	Receipt 89716 refund bond - BBQ Trailer 30/10/15	\$ 200.00
54	Powerwater	PJ000633	FORTNIGHT 2016-10 - From Payroll	\$ 615.00
10	DBH Contracting	00007179	Undertake TS2013/03 month Sept 15 Week 1, 2, 3.	\$ 55,211.62
10	DBH Contracting	00007183	Undertake TS2013/03 month Oct 15 Week 4, 5, 6, 7.	\$ 75,035.14
5104	JLM Civil Works Pty Ltd	00004362	Aquatic Centre Maintenance	\$ 988.85
5104	JLM Civil Works Pty Ltd	00004365	Civic Plaza Maintenance	\$ 368.79
5104	JLM Civil Works Pty Ltd	00004366	Replace damage post swage/sleeve and reinstall CBD	\$ 262.82
5104	JLM Civil Works Pty Ltd	00004364	Library Labour	\$ 747.58
5104	JLM Civil Works Pty Ltd	00004363	Maintenace Library	\$ 185.35
5104	JLM Civil Works Pty Ltd	00004358	Reattach the bottom cover of powerboard - Durack	\$ 95.93

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00004351	install new 16 sign, post and spike 3P Beresford	\$ 11,868.00
V00474	Lane Print & Post	00034745	2nd Instalment Reminder Notices	\$ 1,261.91
2757	Engineers Australia - National Office	3444528	Engineers Australia membership for Tech ServicesI	\$ 316.17
1681	PTM Group Pty Ltd	DRIVEWAY REIMBS - VARIOUS LOTS	Driveway Reimbursement s- Various Lots Johnston	\$ 12,266.07
V00038	Tomazos Group Pty Ltd	LOT 10489 - REIMBURSEMENT	Driveway Reimbursement L10489 & Bond Refund	\$ 7,406.87
47	Telstra Corporation Ltd	8809237803	Account 903268700 - Mainline/Mobile - 12/11/15	\$ 5,806.82
V00601	Caroline Breadsell	REFUND DOG REGO X 2	Prorata dog rego refund x2 Animal# 113934 & 117277	\$ 52.00
5304	Alzheimers Australia NT	GRANT - NOV 2015	Grant - Dementia Friendly Garden Joy Anderson Gray	\$ 8,000.00
V00580	Phillip Castell	REIMBURSEMENT REMOVAL CHARGES	Reimbursement for removal Charges	\$ 4,949.14
V00120	Royal Life Saving Society (NT)	00995980	Contribution - Pipes & Drain Campaign 2015-2016	\$ 15,000.00
V00328	Capital Security (NT) Pty Ltd	00001785	CAPITAL Security W/E - 08/11/2015	\$ 392.57
V00328	Capital Security (NT) Pty Ltd	00001802	CAPITAL Security W/E - 15/11/15	\$ 369.58
3788	HPA Incorporated	GRANT NOV 2015	Grant - outdoor facilities at 44 Farrar Blvd	\$ 1,353.00
V00299	EPAC Salary Solutions Pty Ltd	172860-191115	Salary Packaging - 19 Nov 2015	\$ 1,112.35
V00603	Shirley Wilkshire	R5675	Rates refund assessment 105896	\$ 350.00
V00602	Lee Savage	BARKINGCOLLAR DEPOSIT REFUND R90740	Barking Collar Deposit Refund R90740 (collar 4)	\$ 50.00
2	Australian Taxation Office	PAYG WE 15/11/2015	PAYG WE15/11/2015	\$ 59,715.00
87	Industrial Power Sweeping Services Pty	00010396	ITC 373 - Carry out street sweeping for the month	\$ 15,694.21
5031	All Aspects Recruitment & HR Services	00011949	Temp Staff EA to DCCS - W/E 15/11/2015	\$ 2,369.09
5104	JLM Civil Works Pty Ltd	00004384	reinstall new street name sign for Hayward Place	\$ 344.60
V00078	BMD	008003775	TS2015-06 - October 2015 - Claim 5	\$ 1,283,417.62
938	Nightcliff Electrical	622	Investigate on the non-working 3x light Aquatic	\$ 4,715.70
3545	Amalgamated Pest Control	I510323650	ITC 371 - Scheduled rodent treatment for Depot	\$ 165.00
5104	JLM Civil Works Pty Ltd	00004377	ITC 524 - Unblock the stormwater drain in Baban	\$ 742.50
V00333	BRecreational	RM HIRE DEPOSIT REFUND R80182	Room Hire Deposit Refund R80182 SIN913	\$ 125.00
256	The Bookshop Darwin	BD14371	The Bookshop Darwin Quote BD 3699	\$ 1,132.18
V00284	Wheeler's Books	1581383	Wheeler's Books order #AU236130	\$ 254.40
V00605	Cross Cultural Consultants	RM HIRE DEPOSIT REFUND R93718	Room Hire Deposit Refund R93718 SIN984	\$ 125.00
V00606	Crime Stoppers Northern Territory	GRANT - ANNIVERSARY EVENTS 2016	20th Anniversary Events Sponsorship 2016	\$ 5,000.00
V00541	Arafura Traffic Control Pty Ltd	00004151	Line Marking as specified - GRAY	\$ 1,526.80
185	Bridge Toyota	JC2415862	service for Rego 999-051 Toyota White Aurion	\$ 401.09
274	CSG Business Solutions (NT) Pty Ltd	INV00063664	Canon Copier#JBA02400-1000046738: OCT2015	\$ 1,895.68
4737	D & L Plumbing & Gasfitting	6178	Repair the pan cover at disable toilet	\$ 165.00
798	YMCA of the Top End Inc	5892	Rental Income Subsidy OCT 2015	\$ 5,798.45
798	YMCA of the Top End Inc	5891	CS2004-01: OCT 2015	\$ 32,361.32
4528	Miranda's Armed Security Officers Pty	PCC1020	Cash Collection - OCT 2015	\$ 514.80
1581	NT Broadcasters Pty Ltd	155-187-HOT-0000	Garage Sale Trail Oct Radio Advertising Hot 100	\$ 814.00
1581	NT Broadcasters Pty Ltd	155-185-MIX-0001	Goyder Square October Radio Advertising MIX	\$ 484.00
1581	NT Broadcasters Pty Ltd	155-185-HOT-0001	Goyder Square Oct Radio Advertising HOT 100	\$ 532.40
1581	NT Broadcasters Pty Ltd	155-188-MIX-0001	Garage Sale Trail Oct Radio Advertising MIX	\$ 244.20
253	Territory FM 104.1 Darwin - CDU	3896-1	Garage Sale Trail - Reboot Your Loot Crosses x 2	\$ 847.00
253	Territory FM 104.1 Darwin - CDU	3890-1	Reboot Your Loot Radio Advertising	\$ 1,101.18
253	Territory FM 104.1 Darwin - CDU	3852-2	Goyder Square Oct Radio Advertising TFM	\$ 173.25

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
253	Territory FM 104.1 Darwin - CDU	3855-2	Garage Sale Trail Oct Radio Advertising TFM	\$ 277.20
5104	JLM Civil Works Pty Ltd	00004370	reinstate the pit lid ifo 6 Beresford Road	\$ 116.81
4679	iSentia Pty Ltd	MN0607511	iSentia Media Monitoring NOV 2015	\$ 618.70
112	Beaurepaires	6407702874/ REF:U855353715	Tyres x 2 Rego CB34NE	\$ 344.70
3724	Integrated Valuation Services (NT)	D150968	provide valuation in accordance with your fee	\$ 1,650.00
4619	Darwin Office Technology P/L	SA00621852	Toshiba Copier Readings (Open Space) - OCT 2015	\$ 304.73
4619	Darwin Office Technology P/L	SA00261854	Toshiba Copier Readings (Library Public) -OCT 2015	\$ 318.36
5038	Central Tree Sevice	712	Reg Hillier Park - prune trees for clearances, dw,	\$ 3,542.00
4619	Darwin Office Technology P/L	SA00261853	Toshiba Copier Readings (EA Mayor) - Oct 2015	\$ 31.31
4619	Darwin Office Technology P/L	SA00262953	Toshiba Copier Readings (Library) - Oct 2015	\$ 326.77
4912	Remote Area Tree Services Pty Ltd	00002505	Memorial Park - tree maintenance	\$ 1,320.00
V00541	Arafura Traffic Control Pty Ltd	00004150	line marking as in the quotation number 002296	\$ 1,387.10
35	Staples Australia Pty Limited	9016415625	Staples order - NET33208719	\$ 177.03
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	00001890	Service for Truxsor 950 hrs. Booked in for Monday	\$ 329.82
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	00001914	Battery Charger	\$ 426.80
2965	KIK FM Pty Ltd	09008454	The Scoop Wednesday 4 November 2015 Ep. 29	\$ 660.00
4029	Totally Workwear Palmerston	100027365	Pro choice gloves for Anthony (Irrigation)	\$ 50.00
3683	Area9 IT Solutions	SIN36219	CoP Server Hosting Project Costs - Oct 2015	\$ 5,043.50
394	Civica Pty Limited	C/LG003291	Authority DR Services DEC 2015	\$ 3,311.00
4816	CS Services NT	00004493	TS2011-03 Archer Waste Transfer Station OCT 2015	\$ 170,752.23
3683	Area9 IT Solutions	SIN36160	Service Agreement - Managed IT Services NOV 2015	\$ 11,564.78
V00476	Water Dynamics (NT) Pty Limited	SLI21002551	Provide proposed irrigation design various parks	\$ 4,125.00
10	DBH Contracting	00007194	Repair leaking Crowson bore line	\$ 1,340.22
238	The Australian Local Government Job Directory	1543922AW	The Australian Local Government Job Directory	\$ 594.00
1607	Sterling NT Pty Ltd	00042540	Variation - SEPT Backcharge - Area 3	\$ 224.40
5526	Wallbridge & Gilbert	INV-0030	Marlow Lagoon / AWTS sampling and testing	\$ 4,950.00
35	Staples Australia Pty Limited	9016427188	Staples order - NET33208719	\$ 37.16
V00368	iWater NT	118	Irrigation repairs OCT/NOV PO107481 & 107397	\$ 6,800.95
V00476	Water Dynamics (NT) Pty Limited	SLI21002599	Supply and install irrigation to Bowman Park	\$ 10,934.00
1170	Territory Debt Collectors (TDC NT P/L)	00022835	Letters of Demand 3/11/2015 (x763)	\$ 7,250.55
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	1299319	Employee Police Checks - OCT 2015	\$ 243.54
2199	SBA Office National	WBI-106096	2016 Diaries for Technical Services Staff	\$ 144.55
3683	Area9 IT Solutions	SIN36289	Cisco1921/K9 - Switch Router P-P to Area9	\$ 2,575.78
639	Cleanaway	15547722	Library - OCT 2015	\$ 134.20
639	Cleanaway	15547720	Civic Centre - OCT 2015	\$ 106.53
639	Cleanaway	15549418	Gray Community Hall - OCT 2015	\$ 17.28
639	Cleanaway	15550547	Woodroffe Primary School - OCT 2015	\$ 7.92
639	Cleanaway	15547936	Depot - OCT 2015	\$ 274.56
639	Cleanaway	15549422	Pound - OCT 2015	\$ 4.32
5533	Custom Av Pty Ltd	00354698	ITC 358 - Monthly fire indication panel test for	\$ 28.74
1607	Sterling NT Pty Ltd	00042536	Underake TS2013-04 Grounds Maintenance West Oct 15	\$ 58,094.97
5142	Australian Catchment Management Pty Ltd	495	Flat plastic backing strips and countersunk ODS	\$ 493.81
5104	JLM Civil Works Pty Ltd	00004388	Collect dead cat from the verge 42 Noltineus Circ	\$ 88.77

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
5104	JLM Civil Works Pty Ltd	00004398	Rubbish dumped Moulden	\$ 149.52
5104	JLM Civil Works Pty Ltd	00004391	Removal of waste / harvest weeds Lake B Sanctuary	\$ 657.06
5104	JLM Civil Works Pty Ltd	00004389	Please remove rubbish from the verge on Essington	\$ 110.00
846	Nationwide News NT Division	39598892	PO106837 Election Candidate Information Session	\$ 7,183.49
5104	JLM Civil Works Pty Ltd	00004396	clean the trash rack along Rosbery drain	\$ 238.29
639	Cleanaway	15550152	Tenements OCT 2015	\$ 193,621.09
5526	Wallbridge & Gilbert	INV-0031	Archer Waste Proposed Recycling Operations	\$ 38,500.00
5104	JLM Civil Works Pty Ltd	00004395	please perform tree maintenance various areas	\$ 693.00
5104	JLM Civil Works Pty Ltd	00004394	Remove litter from various areas	\$ 1,156.05
5104	JLM Civil Works Pty Ltd	00004393	please remove graffiti from various areas	\$ 1,213.85
5104	JLM Civil Works Pty Ltd	00004390	Moulden & Farrar -flyer distribution	\$ 1,135.75
5104	JLM Civil Works Pty Ltd	00004387	remove rubbish from the road at near Wright	\$ 79.43
5533	Custom Av Pty Ltd	00354696	ITC 356 - Monthly fire indication panel test DRC	\$ 118.10
5533	Custom Av Pty Ltd	00354695	ITC 355 - Monthly fire indication panel test LIBRA	\$ 178.67
5533	Custom Av Pty Ltd	00354697	ITC 357 - Monthly fire indication panel test for	\$ 28.74
5533	Custom Av Pty Ltd	00354694	ITC 354 - Montly fire indication panel test for	\$ 185.83
5533	Custom Av Pty Ltd	00354693	ITC 352 - Montly fire indication panel test for	\$ 21.30
5533	Custom Av Pty Ltd	00354692	ITC 351 - Monthly fire indication and panel test	\$ 202.87
938	Nightcliff Electrical	965	Reinstate the cover of 1xpole at widdup park	\$ 140.25
913	Kmart Tyre & Auto Service	60365460	Replace 4x tyre for Rego 988832 & wheel alignment	\$ 631.75
938	Nightcliff Electrical	967	Replace the distribution box cover at Marlow	\$ 242.00
3545	Amalgamated Pest Control	I510322493	Sep - Quarterly Spot Treatment of lunch room,Lib	\$ 275.00
3545	Amalgamated Pest Control	I510323764	ITC 370 - Schedule major pest control for Civic	\$ 440.00
4095	Deuce Cleaning Service	4377	Cleaning Service Joy Anderson - 25/10/2015	\$ 60.50
2085	Local Government Managers Australia (NT)	181	LGMA-NT Membership Fees 2015/2016	\$ 250.00
5104	JLM Civil Works Pty Ltd	00004375	Flic nics	\$ 396.00
54	Powerwater	63417988	202810210 -01.10.2015 - 31.12.2015	\$ 1,029.70
54	Powerwater	63526774	204426110 -01.10.2015 - 31.12.2015	\$ 928.48
54	Powerwater	63383988	204417610 -01.10.2015 - 31.12.2015	\$ 2,057.85
54	Powerwater	63466116	3014563510 -01.10.2015 - 31.12.2015	\$ 2,683.91
54	Powerwater	63466112	3012303110 -01.10.2015 - 31.12.2015	\$ 2,408.20
54	Powerwater	63417975	2012020910 -01.10.2015 - 31.12.2015	\$ 949.56
54	Powerwater	63383886	2012299610 -01.09.2015 - 01.10.2015	\$ 933.76
54	Powerwater	63551636	2011848310 -02.10.2015 - 02.11.2015	\$ 326.24
54	Powerwater	63548397	204417610 -02.10.2015 - 02.11.2015	\$ 836.09
54	Powerwater	63444528	2014563410 -17.09.2015 - 15.10.2015	\$ 3,145.22
54	Powerwater	63551059	2012299510 -02.10.2015 - 02.11.2015	\$ 194.81
V00295	Jacana Energy	63417944	102810210 -12.09.2015 - 12.10.2015	\$ 1,142.04
V00295	Jacana Energy	63465504	104426110 -17.09.2015 - 15.10.2015	\$ 153.81
V00295	Jacana Energy	63529718	1011831010 -01.10.2015 - 31.10.2015	\$ 11,607.44
V00295	Jacana Energy	63551159	109005610 -02.10.2015 - 02.11.2015	\$ 364.30
V00295	Jacana Energy	63548018	109005410 -01.10.2015 - 31.10.2015	\$ 7,884.02
V00608	Heather Van Anholt	CAT TRAP DEPOSIT REFUND R91315	Cat Trap Deposit Refund R91315	\$ 100.00

Creditor No.	Creditor Name	Invoice Number	Invoice Description	Amount
3570	Palmerston Senior College	ANNUAL SCHOOL AWARDS 2015/2016	Annual School Awards 2015/2016	\$ 100.00
5104	JLM Civil Works Pty Ltd	00004378	Marlow Lagoon Pathway	\$ 18,888.10
5104	JLM Civil Works Pty Ltd	00004392	Replacement of 2x SEP lids at various location	\$ 712.55
5104	JLM Civil Works Pty Ltd	00004409	replacement of asphalt and some asphalt Moulden	\$ 1,335.31
5104	JLM Civil Works Pty Ltd	00004410	replace post and sign for Hazard marker opposite	\$ 338.76
5104	JLM Civil Works Pty Ltd	00004386	replacement of 3.68m2 of footptah at intersection	\$ 614.46
5104	JLM Civil Works Pty Ltd	00004385	edge refill at ifo 14 Connaught Court (2.8 x 1)	\$ 196.24
5104	JLM Civil Works Pty Ltd	00004383	1. 30m of edge drop to be refilled at RHS of	\$ 1,707.90
5104	JLM Civil Works Pty Ltd	00004382	Footpath Gray	\$ 1,466.03
5104	JLM Civil Works Pty Ltd	00004381	install a new street name sign for Cornwallis Circ	\$ 344.60
5104	JLM Civil Works Pty Ltd	00004379	install new hazard marker with post and spike	\$ 724.22
48	Top End Line Markers Pty Ltd	L15/707	Installation of line marking along Mckenzie Place	\$ 803.00
4065	Southern Cross Protection Pty Ltd	744638	Secuirty Patrols Nov 10th-14th NOV 2015	\$ 219.73
4065	Southern Cross Protection Pty Ltd	745837	Security Patrols - Library & Civic Ctr - 16-21 Nov	\$ 510.70
215	Employee Assistance Services NT Inc (EASA)	00024703	EAP Counselling Sessions - OCT 2015	\$ 1,277.76
215	Employee Assistance Services NT Inc (EASA)	00024889	EAP Usage Report July - Sept 2015	\$ 300.00
5568	Mr E F Gojar	REIMB: EFT REQ 24/11/2015	Reimb: Cab Charges - LGIT 2015 Conference	\$ 68.50
V00611	Kimberly Devery	KEY DEPOSIT REFUND R93415	Key Deposit Refund R93415	\$ 60.00
V00609	Audra Clayfield	RATE CREDIT REFUND - A107345	Rate Credit Refund - A107345	\$ 600.00
5031	All Aspects Recruitment & HR Services	00011961	Temp Staff EA to DCCS - WE 22/11/2015	\$ 2,683.05
V00555	Ryldges Palmerston	PLAMERSTON1112	Staff Xmas Dinner 2015	\$ 2,824.00
4269	RTM - NT Electoral Commission	129000203	Cost for by-election on 31 Oct 2015	\$ 96,757.67
4508	News 4 U	CREDIT FOR OVERPAYMENT	CR/Adj Note for overpayment on account #1342	-\$ 1,010.80
4933	NT Sports & Playground Surfacing Pty Ltd	00001797	Supply and install Shade Sail - Tracey Park Woodro	\$ 78,450.00
4933	NT Sports & Playground Surfacing Pty Ltd	1797A	CN - Shade Sail - Tracey Park Woodroffe PO105496	-\$ 78,450.00
V00511	IAP2- International Association	CR/ADJ NOTE FOR INVOICE 19224	CR/Adj Note for invoice 19224	-\$ 4,290.00
2977	Security & Technology Services P/L	96576	Library - Annual Monitoring Fee	\$ 550.00
2977	Security & Technology Services P/L	96839	CR/Adj Note for invoice 96576	-\$ 550.00
V00599	Athina Pascoe-Bell	18NOV2015	Allowance to 18 November 2015	\$ 160.42
V00599	Athina Pascoe-Bell	CR 18NOV2015	CR/Adj Note PCR100069	-\$ 160.42
V00580	Phillip Castell	INVOICE TO ADJUST GST	Invoice to adjust GST on payment - PINV111476	\$ 4,949.14
V00580	Phillip Castell	CR/ADJ NOTE TO ADJUST GST	CR/Adj Note to adjust GST	-\$ 4,949.14
				\$ 4,958,322.34


 Reviewed by: Finance Manager


 Approved: Chief Executive Officer



OFFICE OF THE CHIEF MINISTER

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Darwin NT 0800
chief.minister@nt.gov.au

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Darwin NT 0801
Telephone: 08 8928 6500
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Mr Ricki K Bruhn
Chief Executive Officer
City of Palmerston
PO Box 1
PALMERSTON NT 0831

Dear Mr Bruhn

On behalf of the Chief Minister, the Hon Adam Giles MLA, I acknowledge receipt of your letter dated 5 November 2015.

Thank you for writing to the Chief Minister about this matter.

Yours sincerely

MARC ERRINGTON
Ministerial Assistant

10 NOV 2015

CITY OF PALMERSTON

Doc ID

12 NOV 2015

CITY OF PALMERSTON

**Minutes of Confidential Council Meeting
held in Council Chambers, Civic Plaza, Palmerston
on Tuesday, 18 November 2014 at 7.28pm**

RELEASED TO THE PUBLIC RECORD

1. PRESENT

Elected Members: His Worship the Mayor Ian Abbott (Chair)
Deputy Mayor Heather Malone
Alderman Sue McKinnon
Alderman Paul Bunker
Alderman Geoff Carter
Alderman Andrew Byrne
Alderman Seranna Shutt

Staff: Ricki Bruhn, Chief Executive Officer
Mark Spangler, Director of Technical Services
Ben Dornier, Director of Corporate and Community Services
Caroline Hocking, Minute Secretary

Gallery: Gary Boyle, Major Projects Officer
Wendy Smith, Planner Elton Consultant
Cameron Bowes, Project Manager Mi Bro (NT) Pty Ltd
Justin O'Neill, Principal O'Neill Architecture
Brook David, Director Mi Bro (NT) Pty Ltd

2. APOLOGIES

Nil

3. DEPUTATIONS / PRESENTATIONS

3.1 Maluka Views

Presentation by Cameron Bowes, Project Manager Mi Bro (NT) Pty Ltd and Justin O'Neill, Principal O'Neill Architecture

MOVE TO OPEN

Moved: Alderman McKinnon
Seconded: Alderman Shutt

THAT the Council move into the open session.

CARRIED 8/1307–18/11/2014

The meeting moved to the Open Session at 8.04pm

The meeting moved back into the Confidential Session at 9.12pm

4. OFFICER REPORTS

4.1 Expression of Interest – 14 The Boulevard

8/0587

Moved: Alderman Bunker
Seconded: Deputy Mayor Malone

1. THAT Council receives Report Number 8/0587.
2. THAT Council approve proceeding with the Expression of Interest for the development of lot 10029 and part lot 9608 with the release of the Expression of Interest prior to 25 December 2014.
3. THAT the resolution only be released to the Public Record.

CARRIED 8/1322–18/11/2014

The Major Projects Officer left the Council Chambers at 9.09pm

MEETING PROCEDURES

Suspension of Standing Orders

Moved: Alderman Byrne
Seconded: Alderman McKinnon

THAT Standing Orders be suspended to allow for open discussion on item 4.2 Internal Audit Committee Call for Independent Representatives.

CARRIED 8/1323–18/11/2014

Standing Orders were suspended at 9.10pm

Reinstatement of Standing Orders

Moved: Alderman McKinnon
Seconded: Alderman Byrne

THAT Standing Orders be reinstated.

CARRIED 8/1324–18/11/2014

Standing Orders were reinstated at 9.17pm

4.2 Internal Audit Committee Call for Independent Representatives 8/0584

Moved: Alderman Byrne
Seconded: Alderman McKinnon

1. THAT Council receives Report Number 8/0584.
2. THAT Council invite Ian Swan and Tim Flynn for interviews to the Internal Audit Committee Independent Representative position.
3. THAT Council appoint the Chief Executive Officer, Mayor and Alderman Byrne to the selection panel for the Position of Independent Representative to the Internal Audit Committee.

CARRIED 8/1325–18/11/2014

4.3 Committee Recommendation – Assignment of Contract TS2013/04 EDI/0241

Moved: Deputy Mayor Malone
Seconded: Alderman Bunker

1. THAT Council raises no objections in principle to Contract TS2013/04 – Grounds Maintenance West being assigned to Sterling Property Services subject to all costs to Council being reimbursed by Stronsay Mowing Pty Ltd prior to the signing and sealing of new contract documentation and that the contract expiry date remain unchanged.
2. THAT Council delegates the Mayor and Chief Executive Officer for the time being the right to sign and seal all contract documents required to assign Contract TS2013/14 – Grounds Maintenance West to Sterling Property Services

CARRIED 8/1326–18/11/2014

The Chief Executive Officer, Director of Technical Services and Director of Corporate and Community Services left the Council Chambers at 9.18pm

4.4 Performance Review of the Chief Executive Officer

8/0583

TO REMAIN CONFIDENTIAL AS PER COUNCIL DECISION NUMBER 8/1321-18/11/2014

4.5 CEO Performance Appraisal Committee Recommendations

TO REMAIN CONFIDENTIAL AS PER COUNCIL DECISION NUMBER 8/1321-18/11/2014

5. MOVE TO OPEN

Moved: Alderman Carter
Seconded: Deputy Mayor Malone

THAT the Council move into the open session.

CARRIED 8/1329–18/11/2014

The meeting moved to the Open Session at 9.21pm

CONFIRMED AT MEETING TO BE HELD 9 DECEMBER 2014

(Chair)

ITEM NO. 17.2**Expression of Interest – 14 The Boulevard****FROM: Director of Technical Services****REPORT NUMBER: 8/0587****MEETING DATE: 18 November 2014****Municipal Plan:****3. Environment & Infrastructure****2.3 City Planning**

We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community

Summary:

A concept for a multi storey, mixed use, retail, commercial and residential high rise development was previously prepared by Elton Consulting for land located at 14 The Boulevard, Palmerston (Lot 10029). Council decision 8/0879 of 11 December 2013, directed that an expression of interest (EOI) for the development of Lot 10029 and part Lot 9608 be prepared for Council approval. Council Decision 8/0948 of 18 February 2014, in part, approved the use of the Elton concept as the basis for the EOI, approved a project budget of \$100,000 and approved a range of preliminary activities to support the development of the EOI. Minter Ellison was engaged to provide preliminary legal advice and to assist with drafting the EOI. Council is asked to consider the report relating to the draft EOI and approve releasing the EOI for the development of Lot 10029 and part Lot 9608 prior to 25 December 2014.

Background:

Elton Consulting in association with sub-consultants, prepared a concept for a multi storey, mixed use, retail, commercial and residential high rise development for land located at 14 The Boulevard, Palmerston (Lot 10029).

Council Decision 8/0879 of 11 December 2013, directed that an EOI for the development of lot 10029 and part lot 9608 be prepared for Council approval.

At a workshop in January 2014 Council indicated that it wished to:

- utilise the development to stimulate the city centre
- take up commercial space on the ground floor for a potential shop front and library offices and own the required ground floor space on a strata-title basis.

The purchase of the required ground floor space to be funded using the value of the land

- not utilise the building's car park areas as part of Council owned public car parking stock
- exercise sufficient control over the development to ensure integration with the library and demonstrate Council's vision for the city centre
- use the proposed Urban Development Guidelines and NT Planning Scheme to guide the form of the building, energy efficiency requirements and integration with the public realm

Council Decision 8/0948 of 18 February 2014, in part, approved the use of the Elton concept as the basis for the EOI, approved a project budget of \$100, 000 and approved a range of preliminary activities to support the development of the EOI. These preliminary activities included:

- industry workshop held with developers in May 2014
- basic geotechnical assessment by Coffey
- survey of Lot 10029 and Lot 9608 by AAM Group
- building compliance assessment for the Library as an existing building by Irwin Consult
- independent land valuation undertaken by Independent Valuation Group
- development application for the subdivision and consolidation of the land lodged with Development Consent Authority

Minter Ellison was engaged to provide preliminary legal advice and to assist with drafting the EOI.

General:

The preliminary activities have now been completed. The exhibition period for the development approval closed 14th November 2014. It is the City of Palmerston's understanding that if no public submissions are lodged, then the Delegate of the Development Consent Authority (DCA) may approve the subdivision and consolidation without a hearing of the DCA. Should the subdivision and consolidation be required to go to DCA, the matter would not be expected to be heard until January 2015.

The City Centre Master Plan, Urban Development Guidelines, Public Realm Strategy and Car Parking Strategy are under development by Elton Consulting and Roberts Day. These documents have not yet been approved by Council but may impact / influence any proposed development.

Following discussions with Minter Ellison it is proposed to adopt a multi stage approach to select a developer to work with Council:

Stage 1 – Request for Expressions of Interest

Stage 1 will identify those interested proponents with the necessary experience and capability to deliver the project, shortlist one or more of those proponents and invite them to proceed to Stage 2. *Stage 2 – Request for Proposals*

During Stage 2, shortlisted proponents will be invited to respond to a Request for Proposals (RFP). The RFP materials will provide additional details about the project outputs sought, if they evolve further during Stage 1, as well as the proposed contractual arrangements.

Stage 3 – Negotiate and Contract

Following assessment of the proposals received in response to the RFP, final negotiations in respect of the formal legal documentation will be carried out with the successful proponent (if any).

Based on the EOI framework prepared by Minter Ellison and the information developed through the preliminary activities, the *Stage 1 – Request for Expressions of Interest* has been drafted (**Attachment A**). As the EOI is not prescriptive, developers may propose a number of different development models such as:

- Development lease with transfer of title on completion
- Joint venture between the developer and Council
- Public private partnership

As such, the documents for *Stage 2 – Request for Proposals* cannot be drafted until the preferred development model is known.

Similar to a request for tender, Council will be under no obligation to proceed with the EOI or Request for Proposals.

The release of the EOI will need to be supported by advertising to ensure that Industry is aware of the EOI. Proposed advertising includes:

- print media
 - Australian / Weekend Australian
 - NT News
 - Territory Q magazine
- electronic media
 - City of Palmerston website
 - Tenders On line
- other
 - Letters to NT industry associations
 - Media release

Options:

The options available to Council include:

- (a) Proceeding with the EOI for the development of lot 10029 and part lot 9608 with the release of the EOI prior to 25 December 2014;
- (b) Defer Proceeding with the EOI for the development of lot 10029 and part lot 9608 until the revised Master Plan, Urban Development Guidelines, Public Realm Strategy and Car Parking Strategy are finalised;
- (c) Selling the proposed lot arising from the subdivision and consolidation of the land for development by others; or
- (d) Not proceeding with the EOI or land sale at this time.

Option (a) is the preferred option. While there are some risks associated with delays to subdivision approval, Urban Development Guidelines, Car Parking Strategy, etc, the EOI – RFP process will take some time. Proceeding with the EOI does not obligate Council to move to any future legal arrangement with any party. Option (a) supports the development of Council held land in the city centre in line with the approved City Centre Master Plan.

Option (b) would defer the release of the EOI until the revised Master Plan, Public Realm Strategy and Car Parking Strategy are finalised. This would give developers more certainty regarding the integration of the development with the vision for the city centre and potentially change the number of car parks required in the building with an associated change in the use of floor space and economic return for the building. Alternatively some of the car parking could be utilised as public car parking and integrated in the Car Parking Strategy.

Option (c) would sell the land to another party. Based on the independent valuation the land could recognise a potential financial return to Council in the order of \$2.17M (ex GST). If sold, Council would have no control over any future development and there would be no guarantee that any future development would proceed in a timely manner or that any development would integrate with the existing Library. The sale of the land would be subject to Minister's Guideline 7 - Disposal of Property

Option (d) maintains the status quo and will leave Lot 10029 as a vacant lot within the city centre. This position is contra to the approved City Centre Master Plan.

Financial Implications:

An independent valuation of the proposed development lot has valued the land at \$2.17M (ex GST).

The project budget of \$100,000 was established in 2014 and unexpended budget from 2014 has been provided for in 1st budget review 2015.

Expenditure to date is in the order of \$28,000. Future legal fees, advertising the EOI nationally and other activities are expected to cost in the order of \$70,000.

Legislation / Policy:

Section 182(1) of the *Local Government Act 2008* provides that, "*Subject to the Minister's guidelines, a council may deal with or dispose of property of which the council is the owner.*" The Minister's guidance is set out in Guideline 7 - Disposal of Property.

Section 29 of the *Local Government (Accounting) Regulations* require a council to publically call tenders for all works over \$100,000.

RECOMMENDATION

1. THAT Council receives Report Number 8/0587
2. THAT Council approve proceeding with the Expression of Interest for the development of lot 10029 and part lot 9608 with the release of the Expression of Interest prior to 25 December 2014.
3. THAT the resolution only be released to the Public Record.

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au.

Schedule of Attachments:

Attachment A: Draft Expression of Interest

ITEM NO. 12.1 **Assignment of Contract TS2013/04**

FROM: Director of Technical Services

REPORT NUMBER: EDI/119

MEETING DATE: 13 November 2014

Municipal Plan:

3. Environment & Infrastructure

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

Introduction:

Council has been advised by Stronsay Mowing P/L that they intend to sell their plant and labour to Sterling Property Services and would also like to transfer contract TS2013/04 – Grounds Maintenance West.

This report recommends that contract TS2013/04 – Grounds Maintenance West be assigned to Sterling Property Services under the same conditions of contract and for the remaining term.

General:

Contract TS2013/04 – Grounds Maintenance West was awarded to Stronsay Mowing P/L on 16 September 2013. The contract duration is 3 years which puts expiry on 15 September 2016. There is an option for a 1 year extension in the contract. Council currently holds a bank guarantee to the value of \$35,500.00 as security against default.

The General Conditions of the contract state the following:

“Neither party shall, without the others prior written approval (including terms) assign the Contract or any payment or any other right, benefit or interest thereunder”

Sterling Property Services currently hold 4 open space contracts with Council:

Contract Name	Approximate Annual Value
TS2013/05 – Landscape Maintenance – Area 1	\$210,360.36
TS2013/06 – Landscape Maintenance – Area 2	\$241,246.94
TS2013/07 – Landscape Maintenance – Area 3	\$155,059.84
TS2013/08 – Landscape Maintenance – Area 4	\$136,680.64

The information Council has received from both Stronsay (The Seller) and Sterling (The Purchaser) advises that the company, Stronsay Mowing Pty Ltd, is not for sale. What is being sold is all the company's maintenance machinery and its staff.

Financial Implications:

It is recommended that all legal costs associated with the assignment of the contract would be the responsibility of the seller.

Legislation / Policy:

Council may need to seek legal advice regarding how the assignment would be undertaken. Council needs to position itself such that once the sale is completed the Purchaser is compelled to undertake the contract and should the sale not proceed the Purchaser has no right to the contract.

RECOMMENDATION

1. THAT the Committee receives Report Number EDI/119.
2. THAT Council raises no objections in principle to Contract TS2013/04 – Grounds Maintenance West being assigned to Sterling Property Services subject to all costs to Council being reimbursed by Stronsay Mowing Pty Ltd prior to the signing and sealing of new contract documentation and that the contract expiry date remain unchanged.
3. THAT Council delegates to the Mayor and Chief Executive Officer for the time being the right to sign and seal all contract documents required to assign Contract TS2013/14 – Grounds Maintenance West to Sterling Property Services.

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au.

Schedule of Attachments:

Nil.