

CITY OF PALMERSTON

**Notice of Council Meeting
To be held in Council Chambers, Civic Plaza, Palmerston
On Tuesday, 7 April 2015 at 6:30pm**

AGENDA

Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

1. PRESENT

2. APOLOGIES

ACCEPTANCE OF APOLOGIES AND LEAVE OF ABSENCE

3. CONFIRMATION OF MINUTES

RECOMMENDATION

THAT the minutes of the Council Meeting held Tuesday, 17 March 2015 pages 7914 to 7923, be confirmed.

4. MAYOR'S REPORT

M8-09

5. REPORT OF DELEGATES

6. QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN

7. QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

8. PETITIONS

9. DEPUTATIONS / PRESENTATIONS

9.1 LGMA Challenge Team

9.2 Elton Consulting – The Views development on Maluka Drive (To be considered under Confidential)

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Minute Secretary, Director of Corporate and Community Services and Director of Technical Services on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider a report and associated documents in relation to confidential agenda item 17.1 Discharge Statutory Charge on Lot 9636 Town of Palmerston and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

(e) information provided to the council on condition that it be kept confidential.

This item is considered confidential pursuant to Regulation 8(e) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential meeting held on 7 April 2015, in relation to confidential item number 9.2 Elton Consulting – The Views development on Maluka Drive and associated documents remain confidential and not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Chief Executive Officer.

10. CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

11. COMMITTEE RECOMMENDATIONS

11.1 Governance and Organisation

Nil

11.2 Economic Development and Infrastructure

Nil

11.3 Community Culture and Environment

Nil

12. INFORMATION AGENDA

12.1 Items for Exclusion

12.2 Receipt of Information Reports

RECOMMENDATION

THAT the information items contained within the Information Agenda, be received.

12.3 Officer Reports

12.3.1	Action Report	8/0637
12.3.2	LGANT Executive Minutes – 10 March 2015	8/0639

13. DEBATE AGENDA

13.1 Officer Reports

13.1.1	Appointment of Deputy Mayor	8/0638
13.1.2	Real Housing for Growth – Birripa Court Construction EOT and Budget Increase	8/0640

14. CORRESPONDENCE

14.1 Financial Support of Goyder Square Stage 2 and The Boulevard Stage 2

14.2 Review of Constitutional Arrangements

15. PUBLIC QUESTION TIME

At the invitation of the Chair

16. OTHER BUSINESS – ALDERMAN REPORTS

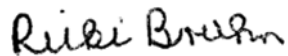
By-law 14(8) provides that the Chairman must not accept a motion without notice if the effect of the motion would, if carried, be to incur expenditure in excess of \$1,000 unless

- a) the motion relates to the subject matter of a committee's or sub committee's recommendations (as the case may be, or an officer's report that is listed for consideration on the business paper; or*
- b) the matter is urgent*

17. CONFIDENTIAL REPORTS

Nil

18. CLOSURE



Ricki Bruhn
Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

ITEM NO. 4 **Mayor's Report**
FROM: **Ian Abbott**
REPORT NUMBER: **M8-09**
MEETING DATE: **7 April 2015**

Summary:

My report provides Council with an update on recent meetings or events of interest to Elected Members.

General:

Wednesday 4 March 2015

6.00pm – Attended Budget 2016 Capital Works workshop

Thursday 5 March 2015

9.50am – Scheduled interview with Territory FM

- Harmony Day Football Festival
- Palmerston Seniors Forum
- Palmerston Film Interest Group

Friday 6 March 2015

10.30am – Attended meeting with Peter McGrath, Director of Technical Services, Director of Corporate and Community Services

12.00pm – Attended the YWCA International Women's Day Luncheon

3.00pm – Conducted a private citizenship ceremony

Saturday 7 March 2015

9.30am – Attended the Defence Welcome to the Top End

Monday 9 March 2015

8.30am – Attended a meeting with Michael Coombes and the Acting CEO

- Update on Gateway

6.00pm – Attended the Budget 2016 Capital Works Workshop

Wednesday 11 March 2015

All Day – Attended the Local Government Financial Sustainability Conference in Sydney

Thursday 12 March 2015

All Day – Attended the Local Government Financial Sustainability Conference in Sydney

Sunday 15 March 2015

11.00am – Attended the opening of the Palmerston Pistol Club's new Air Pistol Hall

Tuesday 17 March 2015

6.30pm – Chaired the regular Council Meeting.

Wednesday 18 March 2015

9.30am – Scheduled interview with Grassroots ABC

- Harmony Day football Festival
- 2015 Palmerston Seniors Forum
- Palmerston Film Interest Group

10.15 – Scheduled interview with Radio Larrakia

- Harmony Day football Festival
- 2015 Palmerston Seniors Forum
- Palmerston Film Interest Group

Thursday 19 March 2015

9.50 – Scheduled interview with Territory FM

- Harmony Day football Festival
- 2015 Palmerston Seniors Forum
- Palmerston Film Interest Group

Saturday 21 March 2015

8.30am – ABC Radio Interview

- Harmony Day
- Activate

10.00am – Attended the Commemoration for the End of Operation Slipper

3.00pm – Attended the Harmony Day Football Festival

Sunday 22 March 2015

7.00pm – Attended Nepalese New Year 2072 Cultural Night

Monday 23 March 2015

1.00pm – Attended Social Sustainability Workshop

Thursday 26 March 2015

All day – Attended Regionalism 2.0 Conference in McKay

Future Schedule:

The 2015 LGMA National Congress is being held 29 April – 1 May 2015 at the Darwin Convention Centre. This year's topic is the Value Proposition.

The cost of attendance for one day is \$870.

Invitations:

Nil

RECOMMENDATION

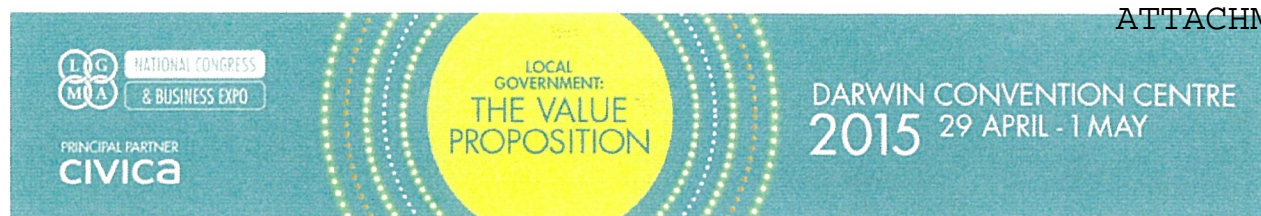
1. THAT Council receives Report Number M8-09
2. THAT Council approves the Mayor attending the LGMA National Congress on 30 April 2015.

Recommending Officer:

Any queries on this report may be directed to Ian Abbott on telephone (08) 8935 9911 or email ian.abbott@palmerston.nt.gov.au

Schedule of Attachments:

Attachment A – 2015 LGMA National Congress Program



Tuesday 28 April

Time	Activity
12pm-6.00pm CongressPlus	Indigenous Employment and Leadership in Local Government - a Two-Way Value Proposition Roundtable – Vibe Darwin City Waterfront Hotel

Wednesday 29 April

Time	Activity
8.30am-4.00pm CongressPlus	Indigenous Employment and Leadership in Local Government - a Two-Way Value Proposition Roundtable – Vibe Darwin City Waterfront Hotel
8:30am-4:30pm CongressPlus	Study Tour - Darwin Highlights Tour
2.00pm	Registrations open
6.00pm – 8.00pm CongressPlus	Welcome reception – Crocosaurus Cove

Thursday 30 April

Time	Activity
7. 00am - 8:30am CongressPlus	Principal Partner Civica Women in Local Government Networking Breakfast
9. 00am – 9.30am	Opening presentation, sponsored by Civica
9.00am – 4. 30pm CongressPlus	Partners Tour - Darwin Highlights Tour: Jumping crocs, Fogg Dam & Windows on the Wetlands
9. 30am – 10.30am	Value Proposition – the Community Experience Keynote, Tim Costello <i>Mr Costello will deliver a keynote presentation that is relevant to every type of council, compelling to any thinking individual and challenging to the concept of understanding local governments' value proposition.</i>
10:30am – 11:00am	Morning Tea
11:00am – 12:00pm	Value Proposition – Reforming Local Government Keynote, Professor Mark Evans <i>The Director and Professor of Governance at the Institute for Governance and Policy Analysis will address the main themes of Congress in the context of both the Federation White paper and his recent advocacy work for political reform.</i>
12.00pm – 1.00pm	Lunch

1.00pm – 3.00pm	Concurrent sessions <ol style="list-style-type: none"> <i>The community experience, explored through the Management Challenge</i> <i>The alternatives to council, case studies and best practice</i> <i>What are you offering? Employees and workforce</i>
3:00pm – 3:30pm	Afternoon tea
3.30pm – 4:30pm	Value Proposition – the Local Government Brand Keynote, Jane Caro <i>With 30 years of experience in the advertising world under her belt, Ms Caro remains in high demand by advertising agencies thanks to her award-winning writing. It is this experience we will ask Ms Caro to draw on to address the image problem some councils face and consider ways to present their value proposition.</i>
6.00pm – 9:00pm CongressPlus	Social Evening – Mindil Beach night market

Friday 1 May

Time	Activity
7:00am – 8:30am CongressPlus	ICMA Breakfast
9.00am – 3:30pm CongressPlus	Partners Tour - Aboriginal Cultural Program
9.00am – 10.00am	Value Proposition – Leadership in Local Government Keynote, Dr Barry Jones <i>A writer, lawyer, broadcaster and federal parliamentarian, Dr Jones has been invited to Congress to share his views on leadership in government. Dr Jones has plenty to draw on. He is a polymath and one of Australia's leading intellectuals. Among his many achievements the former Labor Minister was Australia's longest-serving Science Minister in the Hawke government.</i>
10.00am – 11.00am	Value Proposition Debate – Dr Barry Jones; Jane Caro; The Hon Bess Price MLA; LGMA National Deputy President Dr Shayne Silcox;
11:00am - 11:30am	Morning tea
11:30 am – 12:30pm	Value Proposition - an International Perspective Presentations from UK, NZ & South Africa
12.30pm – 1.30pm	Lunch
1.30pm – 3.30pm	Concurrent sessions <ol style="list-style-type: none"> <i>Have you got proof? A look at the data</i> <i>What are the benefits? Measuring social impact</i> <i>Big Ideas World Cafe</i>
3:30pm – 4:00pm	Afternoon tea
4.00pm – 5.00pm	Keynote Address - to be confirmed
6:30pm onwards CongressPlus	Gala Dinner – Convention Centre <i>Presidential handover and Awards presentation</i>

**APPLICATION FOR A DEPUTATION TO THE
CITY OF PALMERSTON**

Name: Emily Fanning.....

Organisation: City of Palmerston

Contact Tel: 8935 9902

Contact Email: Emily.fanning@palmerston.nt.gov.au.....

Presentation topic: LGMA Management Challenge.....

Date of Request: 25 March 2015.....

Meeting date requested: 07 April 2015.....

Time requested (length): 20 minutes

Up to 20 minutes

Names of those making the address:

- 1) Emily Zezers
- Title: Community Development Officer
- Organisation: City of Palmerston
- 2) Anna Ingram
- Title: Library Events and Marketing Supervisor
- Organisation: City of Palmerston
- 3) Jithin Mohan
- Title: Private Works Officer
- Organisation: City of Palmerston
- 4) Graeme Kitto
- Title: Open Space Maintenance Officer.....
- Organisation: City of Palmerston
- 5) Kristin Lehman

Title: Human Resource Officer

Organisation: City of Palmerston

6) Emily Fanning.....

Title: Executive Assistant to the Mayor

Organisation: City of Palmerston

7) Charisse Gallagher

Title: Payroll Officer

Organisation: City of Palmerston

Purpose of the deputation: The City of Palmerston's LGMA Management Challenge Team has won this year's regional LGMA Management Challenge, and would like to share their experience with Council

A copy of the presentation is required on application.

*Please forward this application to: Mr Ricki Bruhn Chief Executive Officer
City of Palmerston, PO Box 1, PALMERSTON NT 0831
Fax No: (08) 89359900 Email: emily.fanning@palmerston.nt.gov.au
For any enquiries please call (08) 89359902*

.....*Ricki Bruhn*.....
Approved (Chief Executive Officer)

.....*MAKinner*.....
Approved (Mayor of Palmerston)

**APPLICATION FOR A DEPUTATION TO THE
CITY OF PALMERSTON**

Name: Wendy Smith

Organisation: Elton Consulting

Contact Tel: 08 8946 0600

Contact Email: wsmith@elton.com.au

Presentation topic: The Views development on Maluka Drive.....

Date of Request: 25.03.15

Meeting date requested: 07.04.15

Time requested (length): 15 Minutes

Up to 20 minutes

Names of those making the address:

- 1) Wendy Smith
- Title: NT Planning Manager
- Organisation: Elton Consulting
- 2) Cameron Bowes
- Title: Development Manager
- Organisation: MiBro (NT)

Purpose of the deputation: To update the Council on the progress of the development since we last spoke with them in Nov 2014

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A copy of the presentation is required on application.

*Please forward this application to: Mr Ricki Bruhn Chief Executive Officer
City of Palmerston, PO Box 1, PALMERSTON NT 0831
Fax No: (08) 89359900 Email: emily.fanning@palmerston.nt.gov.au
For any enquiries please call (08) 89359902*

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Approved (Chief Executive Officer)

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Approved (Mayor of Palmerston)

FROM: Chief Executive Officer
REPORT NUMBER: 8/0637
MEETING DATE: 7 April 2015

We value our people, and the culture of our organisation. We are committed to continuous improvement

Provided with this report are individual action items outstanding from previous Council Meetings:

Dec #	Task Date	Matter	Action	Update
8/0787	17/09/2013	Real Housing for Growth Project	Design and project management contract awarded to Thinc. Agreement to lease with the CEO Department of Housing has been executed.	Report to be considered by Council 7 April 15.
8/0847	19/11/2013	TC Zone Land	Discuss with NT Government on acquiring the Tourist Commercial (TC) Zone land – Part Lot 8405	Letter received 9 April 2014 advising investigations are currently being undertaken to inform the potential release of this site including servicing and development options.
8/0879	11/12/2013	Development of Lot 10029 and Part Lot 9608	Expression of Interest for the development of Lot 10029 and Part Lot 9608 be prepared for Council approval.	Letters sent to developers requesting reasons for not responding to the EOI and any suggestions for an amended process.
8/0899	14/01/2014	Expression of Interest – Development of Lot 10024 and Part Lot 9609	An EOI to be brought to Council for the development of Lot 10024 and part Lot 9609 with the purpose being for the provision of public car parking combined with a mixed use development comprising of retail, commercial or residential.	Matter referred to EDI Committee 12 March 2015.
8/0949	18/02/2014	Car Parking Contribution Plan Update	Matter on the table	

8/0976	18/03/2014	Marlow Lagoon Toilet Block	CEO to seek Ministerial dispensation pursuant to Clause 30 (1) (b) of the Local Government (Accounting) Regulations for the requirement to call tenders.	Complete
8/1126	17/06/2014	Reconstruct Radford Road	Council to enter into a memorandum of understanding regarding the use of any contractor security held by LDC.	Construction work in progress.
8/1235	02/09/2014	Palmerston Sporting Grounds	CEO to seek further clarification from the NT Government on their proposal to transfer ownership and management of sporting facilities in Palmerston.	Meeting to be organised for early 2015 with Minister for Sport, Recreation and Racing, awaiting response back. Meeting with Minister 30 March 2015.
8/1290	7/10/2014	Quarterly Meetings with NT Government Senior Ministers	Mayor and the chairs or delegate of the three Standing Committees be established to meet with senior Ministers of the NT Government on a quarterly basis to seek financial support and provide updates on projects and initiatives associated with the Palmerston City Centre Master Plan.	Meeting held with Minister Chandler on 24 November 2014.
8/1304	18/11/2014	Replacement Shade Canopy – Marlow Lagoon Playground	Meeting to be organised between JLT, TIO and Council representatives to discuss the claim.	Being installed and should be completed by 26/3
8/1308	18/11/2014	Social Sustainability Workshop	Social Sustainability Planning Workshop to be held for Elected Members utilising Elton Consulting.	Completed.
8/1341	09/12/2014	FlicNics Program 2014/2015	Council to approve either the purchase or refurbishment of an existing trailer to become a Movie Trailer.	Complete.
8/1354	09/12/2014	Draft Palmerston City Centre Master Plan 2014 and associated documents	<ul style="list-style-type: none"> - Draft Palmerston City Centre Parking Strategy to be presented to and considered by the City of Palmerston's Car Parking Committee. - Final documents and application submission to amend the NT Planning Scheme be submitted to Council for endorsement at 	Council has adopted the Palmerston City Centre MP and associated documents with the exception of the Carparking strategy. Once the Carparking strategy has been to the Car Parking Advisory Group comments will be incorporated into the Palmerston City Centre

			<p>the Council meeting scheduled 17 February 2015.</p> <ul style="list-style-type: none"> - Mayor to forward a letter to the Minister for Lands and Planning to inform the NT Government of the public consultation process for the Draft City Centre Master Plan "package", prior to lodgement of the formal rezoning application with the Minister in 2015. - 	Planning Frameworks and the document will be submitted to the Minister
8/1372	13/01/2015	Review of the Local Government Act	An initial report to be provided to the GOC which includes suggested changes to legislation which can be considered as part of Council's submission.	Report to April GOC
8/1378	13/01/2015	Amendments to Palmerston Eastern Suburbs planning principles and plan	Council to write a letter to the Department for Lands and Planning requesting a review of the Palmerston Eastern Suburbs Area Plan and Planning Principles.	Elected members met with local MLA's on 11/3.
8/1412	17/02/2015	Shopping Trolley Collection Options	Workshop to be organised with Elected Members on the options available for the timely collection and return of abandoned shopping trolleys.	Workshop 18/3 cancelled due to lack of attendance. Will be rescheduled ASAP
8/1412	17/02/2015	Smoke Free Areas	<ul style="list-style-type: none"> - "No Smoking" signs be placed at the playgrounds in Marlow Lagoon Recreation Park and Sanctuary Lakes. - Report on the effectiveness of the "No Smoking" signage be provided to Council after 12 months. 	Being installed at present.
8/1419	17/02/2015	Draft Proposed Amendments to NT Planning Scheme, Palmerston City Centre Master Plan 2015, Draft Palmerston City Centre Parking Strategy and Draft Palmerston City Centre	<ul style="list-style-type: none"> - The Palmerston City Centre Master Plan 2015 and the Palmerston City Centre Planning Framework report be forwarded to the Minister for Lands and Planning, - The draft Car Parking Strategy be amended based on the outcome of deliberations by the City of Palmerston's Car Parking Advisory Group, prior to the submission to the Minister for Lands and Planning 	A second meeting of the Car Parking Advisory Group 19/3 cancelled due to lack of attendance.

		Public Realm and Subdivision Great Streets Strategy		
8/1434	03/03/2015	Small lot subdivisions	- Council approach the Shadow Minister for Lands and Planning requesting a meeting in regards to small lot subdivisions	Meeting arranged with the Shadow Minister for 1/4/2015
8/1455	17/03/2015	The Boulevard Stage 2	- The CEO commence an open tender process for Goyder Square Redevelopment Stage 2 once design work is finalised	RFT scheduled for release 2 April 2015 Rescinded
8/1456	17/03/2015	Community Work Program Partnership with City of Palmerston Library	- CEO to invite a representative from the Corrections Department to address Council on Community Work Placement Program	To be arranged.

RECOMMENDATION

THAT Council receives Report Number 8/0637.

Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au

ITEM NO. 12.3.2 **LGANT Executive Minutes – 10 March 2015**

FROM: Chief Executive Officer

REPORT NUMBER: 8/0639

MEETING DATE: 7 April 2015

Municipal Plan:

4. Governance & Organisation

4.3 People

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

Summary:

At the General Meeting of LGANT in March 2010, it was agreed that draft minutes of each Executive Meeting be made available for Council's information.

General:

The LGANT Executive Meeting draft meeting minutes will be sent out approximately on a monthly basis.

The draft minutes of the Executive Meeting held Tuesday, 10 March 2015 are attached for information.

Financial Implications:

Nil

Policy / Legislation:

Nil

RECOMMENDATION

THAT Council receives Report Number 8/0639.

Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au

Schedule of Attachments:

Attachment A: LGANT Executive Meeting Draft Minutes – 10 March 2015

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

MINUTES OF THE LGANT EXECUTIVE MEETING HELD ON FRIDAY 10 MARCH 2015 IN THE LGANT OFFICE COMMENCING AT 9:45 AM

1. PERSONS PRESENT AT THE MEETING OR ON THE TELEPHONE

Mayor Damien Ryan	President
Alderman Jeanette Anictomatis	Vice-President – Municipal
Mayor Fay Miller	Executive – Municipal (telephone)
President Barb Shaw	Executive – Regional & Shires (telephone)
Mayor Tony Jack	Vice-President – Regional & Shires
Mayor Lothar Siebert	Executive – Regional & Shires
Alderman Bob Elix	Executive – Municipal (<i>after 10:30am</i>)
IN ATTENDANCE:	
Tony Tapsell	LGANT CEO
Danielle Lee-Ryder	LGANT
Peter McLinden	LGANT
Elaine McLeod	LGANT

1.2 Executive Member Mayor Lynette De Santis

Members heard that the advice received from the Department is that once elected members are suspended they are no longer considered elected members. As a result, Mayor Lynette De Santis can no longer sit on the Executive Board. LGANT will send a letter to Mayor De Santis thanking her for her time with the Executive.

2. APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING – Nil

3. NOTIFICATION OF CONFLICT(S) OF INTERESTS – Nil

4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

RESOLUTION

THAT the minutes of the previous Executive meetings held on Wednesday 6 February 2015 be confirmed as a true and correct record of that meeting.

Moved: Alderman Anictomatis
Seconded: Mayor Miller
Carried

5. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS

RESOLUTION

THAT the papers as circulated be received for consideration at the meeting.

Moved: Mayor Miller
Seconded: Mayor Siebert
Carried

6. DECISIONS THE EXECUTIVE IS BEING ASKED TO MAKE THIS MEETING

6.1 LGANT Financial Reports for 31 January 2015

Recent History

This report is made up of:

1. Debtors trial balance, breakup and ledger to 31 January 2015
2. Statement of cash flows to 31 January 2015
3. Statement of financial position to 31 January 2015
4. Monthly function report to 31 January 2015

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

5. Bank statements to 31 January 2015
6. Explanation of ratios
7. List of Payments

Discussion

Members requested that in future the explanation of ratios include a comparison of ratios for the previous three months. The CEO will email out the ratio comparisons for the last three months to Executive members.

It was also requested that LGANT provide the Executive with details of credit card expenditure at each meeting.

Members heard that the Commonwealth Bank has withdrawn its sponsorship of LGANT. LGANT will now seek sponsorship from National Australia Bank .

RESOLUTION

THAT the Executive receive and adopt the financial reports for 31 January 2015.

Moved : Mayor Miller
Seconded: Mayor Jack
Carried

6.2 Local Government Service Awards

Recent History

- General Meeting resolution – *That delegates endorse the development of a series of local government service awards for the Northern Territory 6/11/14.*

Discussion

Members were told that these awards are open to anyone who has served in any form of local government. It is the responsibility of councils to provide LGANT with a list of names of persons, past and present, who are eligible for a 'length of service' or 'outstanding service' award. Members requested that LGANT provide a guidelines document to accompany the nomination forms.

RESOLUTION

THAT the Executive endorse the model for the implementation of local government service awards based on nominations with awards given for 10, 15, 20, 25 and 30 years of service as a local government elected member in the Northern Territory.

Moved : Mayor Miller
Seconded: President Shaw
Carried

6.3 Draft Submission on the *Cemeteries Act*

Recent History

- In December 2012, the Department of Local Government and Regions (the Department) released a public discussion paper, *Review of the Cemeteries Act*.
- In February 2013, the LGANT submission on the review was sent to the Department.
- Review in abeyance from March 2013 to November 2014 while the Department completed further research as well as undertaking consultations with stakeholders.
- Letter from the Department of Local Government and Regions to LGANT President on 27 November 2014 inviting LGANT to lodge another submission on the review of the *Cemeteries Act*.
- Email and draft submission forwarded to members on 29 January 2015.
- Business Paper to Executive on 6 February 2015.

Discussion

Members noted the submission and heard that burials outside of a gazetted cemetery will require approval from the CEO of the Department.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

RESOLUTION

THAT the Executive approve the draft submission to the Department on the review of the *Cemeteries Act*.

Moved: Mayor Jack
Seconded: Mayor Siebert
Carried

6.4 Darwin and Katherine Flood Mitigation Committees

Recent History

- In November 2014, the NT Government committed \$50 million from the sale of TIO to flood mitigation projects in the Darwin, Palmerston, Litchfield and Katherine regions. The allocation is \$25 million to Darwin and rural areas and \$25 million for the Katherine region. The mitigation will assist in keeping any insurance premium in flood prone areas to a minimum.
- To assist in this process there has been two Regional Flood Mitigation Committees formed in Darwin and Katherine. The NT Government advertised, calling for expressions of interest from the public as well as identified interested parties such as TIO/Allianz, local government and the Chamber of Commerce.
- Local government representatives on the committees are Katherine Mayor Fay Miller and LGANT's Peter McLinden. The Member for Sanderson the Hon Peter Styles MLA chairs the Darwin committee while the Member for Katherine the Hon Willem Westra van Holthe MLA chairs the Katherine one.
- The Darwin committee has met on two occasions – Saturday 21 February 2015 and 5 March 2015.
- Katherine representative Mayor Fay Miller will provide a verbal report on the Katherine working group at the meeting.

Discussion

Mayor Miller gave a report on the first meeting of the Katherine working group held on 13 February 2015. A website for NT Flood Mitigation will be launched today where the public can put in its concerns. Details of this website will be provided to the Executive. Members heard that LGANT will need to keep up-to-date with what the Federal Government is doing with natural disaster funding.

RESOLUTION

THAT the Executive calls upon relevant councils to identify any other flood prone areas within their local government areas that have significant risk to home owners and that the information is provided to LGANT.

Moved: Mayor Miller
Seconded: Mayor Siebert
Carried

Bob Elix arrived 10:33am

6.5 Executive Board Member – Casual Vacancy

Recent History

- Tiwi Islands Regional Council was suspended on 17 February 2015 creating a vacant position on the Executive.
- LGANT calls for nominations for the casual vacancy by email to regional and shire councils on 2 March 2015.

Discussion

Members discussed the various nominations and decided to elect Councillor Greg Sharman of MacDonnell Regional Council to give the Executive Board more representation from the southern region of the Northern Territory. The CEO will contact Councillor Sharman about his election.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

It was requested that LGANT ask the Department to put its advice in writing that Tiwi Islands Regional Council members are no longer considered elected members due to the suspension of their council.

Members also requested LGANT write to the Minister informing her of who has been appointed to the LGANT Executive to replace Mayor Lynette De Santis.

RESOLUTION

THAT the Executive elect Councillor Greg Sharman, MacDonnell Regional Council to fill the vacancy on its Board.

Moved: Alderman Anictomatis

Seconded: Mayor Miller

Carried

7. REPORTS ON ACTIONS REQUIRED TO BE DONE FROM THE LAST MEETING

7.1 2015-2016 LGANT Strategic Plan and Annual Priorities

Recent History

- Strategic Planning Meeting 22/02/14.
- General Meeting 3-4/04/2014.
- Executive meeting 3/06/14.
- Executive resolution: *THAT the Executive endorse the 2015/16 annual priorities as presented with the 2014-2019 LGANT Strategic Plan* 6/02/15.

Future Action

This matter will now be put in as part of the agenda for the general meeting in Tennant Creek on 16-17 April 2014.

Discussion

Members noted the report.

7.2 2015-2016 LGANT Budget Including Member Subscriptions

Recent History

- General meeting 3/04/2014.
- Executive resolution: *THAT the Executive endorse the LGANT membership subscriptions and annual budget for 2015-2016* 6/02/15.

Future Action

This matter will now be put in as part of the agenda for the general meeting in Tennant Creek on 16-17 April 2014.

Discussion

Members noted the report.

7.3 Review of the *Local Government Act*

Recent History

- Letter from Executive Director, David Willing of the Department of Local Government and Regions ('the Department') to the LGANT CEO:
 - giving notice of the review of the *Local Government Act* ('the Act')
 - requesting representation from LGANT to a working party by 30 January 2015
 - asking for submissions to the review to be in by 30 April 2015.
- All Executive members provided out-of-session endorsement by 23 January 2015 of the LGANT CEO as the LGANT representative on the working party.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Future Action

This matter will now be put in as part of the agenda for the general meeting in Tennant Creek on 16-17 April 2014.

Discussion

Members noted the report.

7.4 Nominations to the NT Planning Commission

Recent History

- Email from NT Planning Commission Secretariat 10/12/14.
- Call for nominations emailed to councils 15/12/14.
- Minister and Commission advised of Brendan Dowd's nomination 13/02/15.

Future Action

Await confirmation from the Minister.

Discussion

Members noted the report.

7.5 Nominations to the NT Weeds Advisory Committee

Recent History

- Letter from Weed Management Branch, Department of Land Resource Management 27/11/14.
- Call for nominations emailed to councils 12/12/14.
- Reminder email sent 20/01/15.
- Committee advised of Andrew Farrell's nomination 17/02/15.

Future Action

Await confirmation from the Minister.

Discussion

Members noted the report.

7.6 Establishment of New Licensing Authority

Recent History

- Letter to the LGANT President 10/04/14 advising proposed new Licensing Authority.
- Anna McGill, from the Department of Business addressed the Executive meeting on the proposed new legislation on 3/06/14.
- The Executive approved the draft submission on Licensing Authority arrangements at its meeting on 26/06/14.
- Submission sent to Minister Tollner on 30/06/14.
- Legislation (*Licensing Director-General Bill*) introduced to Parliament in week of 27/10/14.
- Letter signed on behalf of Department of Business CEO to LGANT CEO on 28/10/14 offering information sessions in 2015 on the new legislation.
- Executive meeting update provided on 2/12/14.
- Anna McGill given council meeting dates on 20/02/2015.

Future Action

Obtain information agreed to be supplied from Anna McGill.

Discussion

Members noted the report.

7.7 Morgues in Remote Communities

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Recent History

- Executive meeting 6-7/02/15.

Future Action

The letter to the Minister will be forwarded to members prior to the meeting.

Discussion

Members heard that the letter to the Minister will be sent as soon as possible.

RESOLUTION

THAT the Executive receive and note the report on actions to be done from the last meeting.

Moved: President Shaw

Seconded: Mayor Jack

Carried

8. BUSINESS WHICH ONLY REQUIRES THE EXECUTIVE TO RECEIVE AND NOTE INFORMATION

8.1 ALGA Board Report

Recent History

- ALGA Board meeting 19-20 February 2015.

Discussion

Members were asked to pay particular attention to the ALGA Campaign to end the pause in the indexation of Financial Assistance Grants (FAGs) and to maintain the direct funding relationship between the Commonwealth and local government. It is important for local government associations and councils to promote their successes and to educate their communities on the benefits gained from FAGs. A commitment is needed from every council to submit this information to LGANT. The LGANT Media Officer will enlist a media contact person from each council to ensure this information is collected and distributed.

LGANT will revamp its communications strategy and bring it back to the next meeting.

Members agreed it is important to have this discussion at the upcoming general meeting. LGANT will put this item on the agenda and provide a PowerPoint presentation for members. Members felt that the LGANT Governance Trainers should provide photos and reports on what they are doing in the field as well as bring back the issues that need promoting.

Members asked that the LGANT communications strategy become a standing item on the Executive agenda and that a business paper on social media be on the agenda for the general meeting stressing the importance of using this across the local government sector.

RESOLUTION

THAT the Executive receive and note the ALGA Board Report for February 2015.

Moved: Alderman Elix

Seconded: Alderman Anictomatis

Carried

8.2 General Meeting Agenda and Program

Recent History

- General meeting 6/11/15.

Discussion

Members went through the table of contents for the general meeting agenda and heard the following points:

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

- The legal advice received has been incorporated into the amendments to the LGANT Constitution.
- LGANT will invite Troy Pritchard from ALGA to the general meeting to present on the White Paper on the Reform of the Federation.
- LGANT needs to give examples from a dozen different communities across the Territory at the general meeting on the effect of losing indexation on FAGs.
- A clear indication is needed on the cost per council for street lighting.
- LGANT will write to the Minister to get a clear indication of where the Power and Water charging regime is heading to take to the general meeting
- Clare Gardiner-Barnes will address the general meeting on the transfer of local roads, regional aviation and remote and regional infrastructure strategy for Northern Australia.
- Welcome to Country needs to be added to the general meeting program members heard.

RESOLUTION

THAT the Executive receive and note the report on the general meeting agenda and program for April 2015.

Moved: Mayor Jack
Seconded: Mayor Miller
Carried

8.3 Belyuen, Coomalie, Wagait Local Government Advisory Group

Recent History

- Meeting of the Advisory Group 2/03/15.

Discussion

Members noted the report.

RESOLUTION

THAT the Executive receive and note the report on the Belyuen, Coomalie and Wagait Local Government Advisory Group.

Moved: Alderman Elix
Seconded: Mayor Jack
Carried

9. PRESIDENT'S REPORT

10. BUSINESS FROM PREVIOUS MEETING THAT IS NOT YET FINISHED

10.1 Administration & Legislation Advisory Committee

Short Term History

- General meeting resolution – *THAT delegates receive and note the report* 11/05/12.
- General meeting 11/11/13; 3/04/14; 6/11/14.
- Executive meeting 16/09/14; 21/10/14; 2/12/14.
- The ALAC Chair wrote to the Minister on conditionally rateable land 12/05/14.
- Response from the Department 20/05/14.
- ALAC meeting 31/10/14.

Future Action

Provide progress reports.

Discussion

Members noted the report.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

10.2 Management and Administration Fees applied to Government Grants

Short Term History

- Executive decision – *THAT the Executive receive and note the report on management and administration fees applied to government grants 16/07/13.*
- Executive meetings 21/10/14; 2/12/14; 6/02/15.
- FRG meeting 17/10/14; 24-25/02/15.
- General meeting 3/04/14; 7/11/14.
- FRG meeting recommends change to LGANT's policy

Future Action

If Executive agrees to the change in policy the matter will be included in the general meeting agenda.

Discussion

Members heard that the Finance Reference Group passed a resolution to charge a minimum of 24% administration fee on grants. Some members felt this was excessive and asked that it be brought back to the another meeting with clearer direction and giving details of additional overheads that councils have to pick up.

10.3 The Transfer of Local Roads from the NT Government to Local Government

Short Term History

- Executive resolution – *THAT the Executive receive and note the report on the transfer of local roads from the NT Government to Local Government 1/10/13.*
- LGANT met with Department officers 12/11/14 to discuss the Partnership Board.
- A draft set of principles covering the transfer were to be forwarded to LGANT at the end of last month but did not arrive.
- The LGANT CEO considers there is no desire on the part of the Department of Transport to progress this matter.
- Executive meeting 21/10/14; 2/12/14; 6/02/15.
- Business paper to the FRG and ETIRG.

Future Action

This matter will be raised by Department of Transport CEO at the General Meeting in Tennant Creek.

Discussion

Members noted the report.

10.4 Public Library Funding Agreement

Short Term History

- Executive resolution – *THAT the Executive receive and note the report on Public Library Funding Agreement 22/06/14.*
- Executive meetings 16/09/14; 21/10/14; 2/12/14; 6/02/15.
- The library funding agreements that expired on 1/07/14 have been effectively 'rolled over' for 2014/15.
- Letters from Minister Conlan were sent to councils on 10/07/14.
- Meeting with Director Patrick Gregory 22/07/14.
- The strategic plan for libraries will be released shortly.

Future Action

Review the strategic plan once received.

Discussion

Members noted the report.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

10.5 White paper on the Reform of the Federation

Short Term History

- Email from ALGA National Policy Director 30/06/14.
- Executive resolution – *THAT the Executive receive and note the report on the White Paper on the Reform of the Federation* 29/07/14.
- Release of Issue Paper 1 on 2/09/14.
- General meeting resolution – *THAT delegates call upon councils to answer some questions in the issues papers and to provide input to LGANT on the Green Paper on the Reform of Federation* 6/11/14.
- Executive meeting 21/10/14; 2/12/14; 6/02/15.
- ALGA meeting 19-20/2/15.

Future Action

Complete a submission on the 'Green Paper' once it is released.

Discussion

Members noted the report.

10.6 Green Paper for Developing Northern Australia

Short Term History

- Executive resolution – *THAT the Executive agree to LGANT lodging a submission on the Green Paper for Developing Northern Australia* 26/06/14.
- Final submission sent 7/08/14.
- Executive meetings ; 6/02/15 21/10/14; 2/12/14; 6/02/15.

Future Action

Provide progress reports.

Discussion

Members noted the report.

10.7 Land Development in the Northern Territory

Short Term History

- Meeting with Department of Lands, Planning and the Environment 5/03/14.
- General meeting resolution – *THAT delegates call on councils to commit to examining proposals to do with land subdivisions from the Department of Lands, Planning and the Environment* 3/4/14.
- Meetings of the reference group 29/05/14; 26/06/14; 6/08/14.
- Draft Subdivision Guidelines tabled at the CEO Forum 19/08/14.
- CEO teleconference 9/09/14.
- ETIRG meeting 12/09/14.
- Executive resolution – *THAT the Executive receive and note the report on land development in the Northern Territory* 16/09/14.
- Executive meetings 21/10/14; 2/12/14; 6/02/15.
- General meeting 6/11/14.

Future Action

Graeme Finch, Director Land and Economic Development is to speak at the ETIRG meeting 26 March 2015. Await final draft for comment.

Discussion

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Members noted the report.

10.8 Street Lighting Charges

Short Term History

- Executive resolution – *THAT the Executive receive and note the report on street lighting charges* 16/09/14.
- Executive meeting 21/10/14; 2/12/14; 6/02/15.
- Legal advice received and amendments to the SLA completed 14/11/14.
- Councils now have a service level agreement they can use for negotiating with Power and Water for streetlights.
- This and the industry work LGANT did cost \$81 000.
- General meeting resolution – *THAT delegates endorse councils conducting an audit of their street lights to assist them to:*
 - *be better informed on the benefit or not of owning street light assets*
 - *enable them to develop a policy position about the Power and Water Corporation's capital charge* 6/11/14.
- Email Power and Water Corporation regarding capital charge and meeting to discuss.

Future Action

Monitor with councils their progressions with negotiations.

Discussion

Members noted the report.

10.9 National State of the Assets Report 2014

Short Term History

- 2010 The Local Roads Funding Gap Report.
- 2012/13 data collection undertaken.
- 2013 State of Assets Report launched at the 2013 Road Congress in Alice Springs.
- 2014 appointment of consultants Jeff Rorda and Associates.
- Executive resolution – *THAT the Executive support ALGA and promote participation of member councils in the "National State of Assets Report 2014"* 16/09/14.
- Executive meetings 21/10/14; 2/12/14; 6/02/15.
- Report launched at the "Local Government Roads and Transport Congress" in Tamworth in 2014
- LGANT Newsletter article with ALGA web address for report 16/01/15.

Future Action

Continue to encourage members to participate in this body of work.

Discussion

Members noted the report.

10.10 Proposed Change to LGANT's Constitution

Short Term History

- Meeting with Mayor Lothar Siebert and CEO Brian Hylands 22/08/14.
- Executive resolution – *THAT the Executive endorses the proposed changes to LGANT's constitution being put to the November 2014 general meeting* 16/09/14.
- See agenda item 7.2 in the November 2014 general meeting agenda.
- Motion deferred at general meeting 7/11/14.
- Executive meetings 21/10/14; 2/12/14; 6/02/15.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Future Action

Include business paper in the agenda for the April 2015 general meeting.

Discussion

Members noted the report.

10.11 Constitutional Recognition of Aboriginal and Torres Strait Islander Peoples

Short Term History

- Executive resolution – *THAT the Executive endorse the referendum matter being put to the November 2014 general meeting for resolution as LGANT policy and request councils consider passing a resolution in favour of the referendum* 16/9/14.
- General meeting resolution – *THAT delegates approve the draft resolution and LGANT policy on the recognition of Aboriginal and Torres Strait Islander peoples in the Australian Constitution* 6/11/13.
- Executive meeting 21/10/14; 2/12/14 Executive meetings 21/10/14; 2/12/14; 6/02/15.
- Email to Tim Gartrell, Campaign Manager, Recognise inviting him to attend the LGANT general meeting in Tennant Creek.

Future Action

Follow up with councils if they have passed resolutions. Update LGANT policy statements.

Discussion

Members noted the report.

10.12 Nominations to NT Place Names Committee

Short Term History

- Letter from Minister for Lands, Planning and the Environment requesting nominations to the Committee from LGANT 28/08/14.
- Call for nominations emailed to councils 28/08/14.
- Executive resolution – *THAT the Executive endorse three nominations to the NT Place Names Committee* 21/10/14.
- Letter to Minister putting forward nominees 23/10/14.
- Executive meeting 2/12/14; 6/02/15.
- Letter from Minister advising of the appointment of Mayor Allan McKay of Litchfield Council.
- Mayor McKay advised of appointment 7/01/15.

Future Action

Letter to be sent to the Minister.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Discussion

Members noted the report.

10.13 Draft 2015/16 LGANT Budget Submission

Short Term History

- Finance Reference Group meeting 17/10/14.
- General meeting resolution – *THAT delegates endorse the draft 2015/16 LGANT Budget Submission to the Northern Territory Government.*
- Letter from Department confirming receipt of submission 6/01/15.
- Executive meeting 2/12/14; 6/02/15.

Future Action

Attend the budget lock-up when it is held in May 2015.

Discussion

Members noted the report.

10.14 Financial Assistance Grants

Short Term History

- Release of Federal Budget on 13/05/14.
- General meeting resolution – *THAT delegates call upon councils:*
 - (a) *to support the campaign to restore the indexation of the Financial Assistance Grants by highlighting to Federal politicians:*
 - *the absolute need for the Grants*
 - *the losses resulting from the Grants not being indexed*
 - (b) *to agree to work with LGANT to document the many reforms and activities which demonstrate improvements and efficiencies councils are undertaking* 6/11/14.
- Executive meeting 2/12/14; 6/02/15.

Future Action

Continue to pursue with councils their work on reforms and meetings with Federal politicians.

Discussion

Members noted the report.

10.15 Review of LGANT's Climate Change Policies

Short Term History

- NCCARF Forum 30/09/14 (LGANT represented by City of Palmerston Environment and Climate Change Strategic Planner).
- General meeting resolution – *THAT delegates endorse LGANT developing new policies on climate change and adaptation* 6/11/14.
- Contact WALGA regarding work they have done on policies around climate change.
- Executive meeting 2/12/14; 6/02/15.

Future Action

Draft policy to be developed and presented at the ETIRG meeting 26 March 2015. Paper with policies to be tabled at the General meeting in November 2015.

Discussion

Members noted the report.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

10.16 2013-14 Local Government National Report

Short Term History

- Letter from Minister for Infrastructure and Regional Development 19/11/14.
- Executive resolution – *THAT the Executive agree to provide input to the submission following its circulation 2/12/14.*
- Executive meeting 6/02/15.

Future Action

View report on its release.

Discussion

Members noted the report.

10.17 Local Government Excellence – Project Report

Short Term History

- Funding approved August 2014.
- Project commenced 1/09/14.
- First report submitted 30/01/15.
- Local authority training at West Arnhem Regional Council.
- Local authority chairs training at MacDonnell Regional Council.
- Cyclone Lam cancelled training at Millingimbi and Mataranka.
- Finance Reference Group meeting 24-25/02/15.
- Mentoring services are being provided to a Mayor.

Future Action

Provide progress reports.

Discussion

Members noted the report.

10.18 *Workers Rehabilitation and Compensation Act*

Short Term History

- Executive approves draft submission on the *Workers Rehabilitation and Compensation Act* ('the Act') 19/02/13.
- Preliminary report issued November 2013.
- Final report issued July 2014.
- NT Cabinet approved the report's recommendations between July and December 2014.
- Legislation is being introduced in the current sittings of Parliament.

Future Action

Provide advice on the legislation once enacted.

Discussion

Members noted the report.

10.19 Arts and Cultural Policy Reference Group

Short Term History

- Email received from Arts NT, Department of Arts and Museums 28/11/14.
- Expression of interest sent online from the LGANT CEO 2/12/14.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Future Action

Await advice on nomination.

Discussion

Members noted the report.

10.20 2013-14 Local Government National Report

Short Term History

- Letter from Minister for Infrastructure and Regional Development 19/11/14.
- Executive resolution – *THAT the Executive agree to provide input to the submission following its circulation 2/12/14.*

Future Action

View report on its release.

Discussion

Members noted the report.

10.21 Local Roads and Procurement Procedures

Short Term History

- Executive meeting 29/07/14.

Future Action

The policy has been approved. No further action required.

Discussion

Members noted the report.

10.22 Meeting with Department of Local Government and Community Services

Short Term History

- The Department requested a meeting with Mayors, Presidents and CEOs in the afternoon of Wednesday 15 April 2015 in Tennant Creek after the Mayors and Presidents and CEO Forums.
- This meeting date is yet to be confirmed by the Department CEO.

Future Action

Attend meeting if called.

Discussion

Members noted the report.

10.23 Workers Rehabilitation and Compensation Advisory Council

Short Term History

- Nominations called for 18/12/14
- One nomination received (Alan Riley, Alice Springs Town Council) by the close by date of 9/01/15.
- Registration written online on 15/1/15.
- Letter from the Minister to Elaine McLeod advising nomination was unsuccessful.
- Email to Alan Riley enclosing the Minister's letter 3/03/15.

Future Action

No further action required.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Discussion

Members noted the report.

RESOLUTION

THAT the Executive receive and note the reports on business from previous meetings that is not yet finished.

Moved: President Shaw
Seconded: Mayor Miller
Carried

11. BUSINESS NOT YET FINISHED BUT INACTIVE

RESOLUTION

THAT the Executive accept the business not yet finished but inactive.

Moved: Mayor Miller
Seconded: Alderman Anictomatis
Carried

12. MEMBERS QUESTIONS - Nil

13. GENERAL BUSINESS

14. COMPLETED BUSINESS

RESOLUTION

THAT the Executive approve the removal of items of completed business from the agenda for the next meeting.

Moved: Alderman Elix
Seconded: Mayor Jack
Carried

Fay Miller left meeting 11:57am.

15. CONFIDENTIAL BUSINESS

16. NEXT MEETING

The next meeting of the LGANT Executive will be on Tuesday 21 April 2015 at 9:30am in the LGANT Boardroom.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 12:13pm.

ITEM NO. 13.1.1 **Appointment of Deputy Mayor**

FROM: Chief Executive Officer

REPORT NUMBER: 8/0638

MEETING DATE: 7 April 2015

Municipal Plan:

4. Governance & Organisation

4.2 Service

We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

Summary:

The report provides details of the arrangements that have been put in place for the appointment of Deputy Mayor.

Background:

Council made the following decision at its meeting held 10 April 2012:-

Section 43(2) Local Government Act – Role, Appointment and Term of Deputy Mayor

1. *THAT the term of office for Deputy Mayor be set at 12 months;*
2. *THAT the method of appointment for the role of Deputy Mayor be conducted by a show of hands.*

CARRIED 8/0009 - 10/04/2012

General:

Alderman Malone was appointed Deputy Mayor in April 2014 for a period of twelve months, the term will be completed on 10 April 2015 and as per decision of Council (above) Council must now appoint a Deputy Mayor for the next 12 months.

In accordance with Decision Number 8/0987, a small celebration to pay tribute to the Deputy Mayor will be held following its Council Meeting on Tuesday 7 April 2015, to which a press release will be sent out providing public notice on the event.

Financial Implications:

Nil

Policy / Legislation:

Council Policy – Elected Members EM01

4.4 Role of the Mayor and Deputy Mayor

- 4.4.4 The Deputy Mayor shall be appointed for a period of one year, with the appointment being conducted at the first meeting of Council to be held after each general election and again at each 12 month anniversary thereafter. The method of appointment is to be determined by Council, and voting is to be by a show of hands unless otherwise determined by Council.

Local Government Act Section 43 (2)

43 Role of principal member (and deputy or acting principal member)

- (2) The role of the deputy principal member of a council is to carry out any of the principal member's functions when the principal member:
- (a) delegates the functions to the deputy; or
 - (b) is absent from official duties because of illness or for some other pressing reason; or
 - (c) is on leave.

RECOMMENDATION

1. THAT Council receives Report Number 8/0632.
2. THAT Council appoint _____ to the office of Deputy Mayor for the term of 12 months commencing 11 April 2015.

Recommending Officer: Ricki Bruhn, Chief Executive Officer

Any queries on this report may be directed to Ricki Bruhn, Chief Executive Officer on telephone (08) 8935 9902 or email ricki.bruhn@palmerston.nt.gov.au.

Schedule of Attachments:

Nil

ITEM NO. 13.1.2 **Real Housing for Growth - Birripa Court Construction EOT and Budget Increase**

FROM: Director of Technical Services

REPORT NUMBER: 8/0640

MEETING DATE: 7 April 2015

Municipal Plan:

2. Economic Development

3.2 Assets and Infrastructure

3.2 We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

Summary:

The City of Palmerston (CoP) has entered into an Agreement to Lease with the Chief Executive Officer Housing (CEOH) for a 15 unit complex under construction at Birripa Court, Rosebery. Under the Agreement the units are scheduled to reach practical completion by 1 May 2015. CoP awarded the construction contract to Norbuilt with an original date of Practical Completion of 22 April 2015 and construction contract value of \$5,560,881 (incl GST). Norbuilt has been granted an extension of time (EOT) to 13 May 2015 due to rain delays and is expected to seek further EOT to 28 May 2015. This EOT will require an associated EOT to the Agreement to Lease. CoP is currently undertaking a third quarter budget review. During the review it was identified that there was a summation error in the original cost estimate presented to Council and while line item costs were as previously presented, there was a \$200,000 shortfall in the overall project budget.

Council is asked to consider this report and approve an increase in the project budget from \$5,844,200 to \$6,011,000 (incl GST).

Background:

Council Decision 8/0935 of 04th February 2014 approved the City of Palmerston (CoP) entering into an agreement with the Chief Executive Officer Housing (CEO Housing), to lease a complex of 15 units to be constructed at 5 Birripa Court Rosebery. Under the Agreement the scheduled date of practical completion is 1 May 2015.

Council considered Report 8/0478 at a special Council meeting on the 30th April 2014 and approved a total project budget of \$7,144,200 comprised of the land value of \$1,300,000 and a cash component of \$5,844,200 including GST as shown in the attachment to Report 8/0478 (**Attachment A**).

General:

Norbuilt has been granted an EOT to 13 May 2015 due to rain delays over the wet season. Norbuilt is expected to seek an additional EOT to 28 May 2015 and it is possible there will be further rain delays. Norbuilt has made an allowance for additional delay and has committed to completion no later than 9 June 2015. The construction contract EOT will require Council to seek an associated EOT to the Agreement to lease with (CEOH). The matter has been discussed with the Department of Housing with an EOT to 9 June 2015 to be formally agreed. Housing will not grant further EOT as the units must be tenanted before the end of June 2015.

The contracted price for Norbuilt to construct the unit complex was \$5,560,881 (incl GST). Variations to date for adjustments to design, storm water and cabinetry have been approved to a value of \$74,046 and the forecast cost to complete construction is \$5,954,981 (not including contingency) (**Attachment B**). While the major components of construction have been completed it would be usual to expect other minor variations to the contract before construction is finalised. If a contingency amount of 1% or \$55,553 is retained, the total project cost is \$6,010,534 representing a total project budget shortfall of \$166,334.

Financial Implications:

Funds to meet the total project budget shortfall will need to be drawn from reserve. Any unused contingency amount at the end of the project will be returned to the Council budget.

Rent from the head-lease with CEO Housing will not commence until Practical Completion is reached under the Agreement to Lease. Gross weekly rent for the complex is \$8,580. Liquidated damages are not able to be claimed against the Contractor where an EOT is granted.

Legislation / Policy:

CoP Purchasing and Procurement Policy FIN04 requires sufficient funds to be available to meet the full cost of the proposed procurement.

RECOMMENDATION

1. THAT Council receives Report Number
2. THAT Council approve an increase in the project budget to \$6,011,000.

Recommending Officer: Mark Spangler, Director of Technical Services

Any queries on this report may be directed to Mark Spangler, Director of Technical Services on telephone (08) 8935 9958 or email mark.spangler@palmerston.nt.gov.au.

Schedule of Attachments:

Attachment A: Construction contract target budget

Attachment B: Revised project costs

DRAFT

							ATTACHMENT A to Report 8/0478	
5 Birriipa Court - Construction contract target budget								
	Approved budget				\$5,844,200	GST incl		
	Approved budget				\$5,312,909	GST ex		
	Hames Sharley				-\$20,000			
	DCA charges				-\$3,000			
	Communications				-\$1,000			
	Thinc PM of design				-\$34,417			
	Design sub-consultants				-\$199,857			
	Novated consultants				\$35,313			
	Construction budget				\$5,289,805			
	Construction contingency		5%		\$264,490			
	Construction contract budget				\$5,025,315			
	Thinc PM costs		1.25%		\$62,041			
	Construction contract target budget				\$4,963,274	GST ex		
	Norbuilt				\$5,050,297	GST ex		

REVISED BUDGET	5 Birripa Court						
Approved project budget				GST ex	GST incl		
Approved budget				\$5,312,909	\$5,844,200		
Design costs							
Hames Sharley				\$20,000	\$22,000.0		
DCA charges				\$3,000	\$3,300.0		
Communications				\$1,000	\$1,100.0		
Thinc PM of design				\$34,417	\$37,858.7		
Design sub-consultants				\$160,557	\$176,612.7		
Design sub-total				\$218,974	\$240,871		
Available Construction budget				\$5,093,935	\$5,603,329	Approved budget less design costs	
Construction costs							
Norbuilt contract				\$5,050,297	\$5,555,326.70		
NT Build levy				\$5,555	\$6,110.50		
Vary 1	Consultants novated			\$39,210	\$43,131.00		
Vary 2	Stormwater construct			\$16,074	\$17,681.40		
Vary 3	Stormwater pipe			\$3,066	\$3,372.60		
Vary 4	Stormwater design PWC			\$3,410	\$3,751.00		
Vary 5	Stair cupboard			\$5,000	\$5,500.00		
Norbuilt varied contract value				\$5,122,612	\$5,634,873		
Thinc PM costs		1.25%		\$64,033	\$70,436		
Survey easement				\$8,000	\$8,800	Estimate only	
Construction sub-total				\$5,194,645	\$5,714,109		
Project sub-total				\$5,413,619	\$5,954,981	Design plus construction costs	
Construction contingency 1%				\$50,503	\$55,553		
Total project cost				\$5,464,122	\$6,010,534		
Project budget position				-151,213	-166,334		

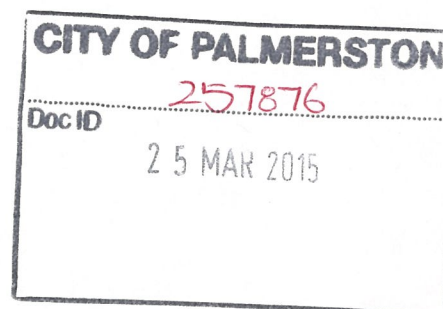


MINISTER FOR LANDS AND PLANNING

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Mr Ricki Bruhn
Chief Executive Officer
City of Palmerston
PO Box 1
PALMERSTON NT 0831



Dear Mr Bruhn

Ricki

Thank you for your letter dated 24 December 2014 updating the progress of the Palmerston City Centre Master Plan.

The Master Plan appears to be well thought out and comprehensive. It aims to support Council's vision that "Palmerston will be a vibrant, tropical city of opportunities."

I note your request for the Northern Territory Government to contribute financially to your 2015-16 priority projects - Goyder Square Stage 2 and The Boulevard Stage 2. These projects are outside the responsibility of the Northern Territory Government and therefore cannot be supported financially.

However, the Government would be supportive of funding applications that the City of Palmerston submits to the Commonwealth Government.

My Department will continue to partner with Council on a number of significant land release projects that aim to improve the economy and support the development of the local community.

I look forward to future updates on the Council's progress in meeting the goals of the Palmerston City Master Plan 2014.

Yours sincerely

DAVID TOLLNER

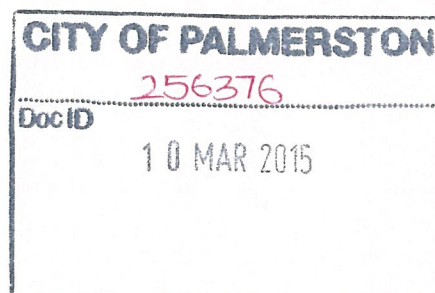
1:9 MAR 2015

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Your Ref: LGR2015/00006-4~078

Mr Ricki Bruhn
Chief Executive Officer
City of Palmerston
PO Box 1
PALMERSTON NT 0831



Dear Mr Bruhn

REVIEW OF CONSTITUTIONAL ARRANGEMENTS

Thank you for your correspondence of 19 February 2015 to the Minister for Local Government and Community Services and submission of the City of Palmerston's Review of Constitutional Arrangements, which has been referred to me for response.

Section 23 of the *Local Government Act* (the Act) requires municipal and regional councils to assess their constitutional arrangements at least once in the council's term, which is every four years. Proposed amendments to the Act are currently before the Legislative Assembly, which, if passed, will result in the next general elections for local government being deferred until August 2017.

I commend the City of Palmerston on its preparation of a discussion paper and for conducting two rounds of public consultation. For completeness, I note that Council has proposed the following, which were supported by formal council resolutions:

1. increase the number of elected representatives (not counting the Mayor) from six to eight;
2. change the title of elected members from alderman to councillor; and
3. pursue future changes to Council's municipal boundaries (as detailed in earlier correspondence).

Council's proposal requires thorough consideration, which will be undertaken over coming months in conjunction with proposals from other councils.

In the meantime, should you require any information regarding the reviews of constitutional arrangements, the relevant Departmental officer is Mr Shaun Hardy who can be contacted by telephone 8999 8841 or email shaun.hardy@nt.gov.au.

Yours sincerely



LEE WILLIAMS
A/Executive Director

5 March 2015