



# **1<sup>st</sup> ORDINARY COUNCIL MEETING**

## **NOTICE OF MEETING**

**TUESDAY, 17 APRIL 2018**

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, commencing at 6.30pm.

A handwritten signature in black ink, appearing to read "Luccio Cercarelli", is positioned above a horizontal line.

**LUCCIO CERCARELLI**  
**CHIEF EXECUTIVE OFFICER**

## CITY OF PALMERSTON

**Notice of Council Meeting  
To be held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 17 April 2018 at 6.30pm.**



**Luccio Cercarelli  
Chief Executive Officer**

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

### **Acknowledgement of Traditional Ownership**

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

#### **1 PRESENT**

#### **2 APOLOGIES**

Alderman Lewis – Leave of absence

#### **RECOMMENDATION**

THAT the leave of absence received from Alderman Lewis be received and granted.

#### **3 CONFIRMATION OF MINUTES**

#### **RECOMMENDATION**

1. THAT the minutes of the Council Meeting held Tuesday, 13 March 2018 pages 9515 to 9519, be confirmed.
2. THAT the minutes of the Confidential Restricted Meeting held Tuesday, 13 March Pages 370 to 371 be confirmed.

#### **4 MAYOR'S REPORT**

#### **5 REPORT OF DELEGATES**

#### **6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN**

#### **7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**

## 8 PETITIONS

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## 9 DEPUTATIONS / PRESENTATIONS

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## 10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

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## 11 COMMITTEE RECOMMENDATIONS

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### 11.1 Governance and Organisation

Nil

### 11.2 Economic Development and Infrastructure

Nil

### 11.3 Community Culture and Environment

Nil

## 12 INFORMATION AGENDA

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### 12.1 Items for Exclusion

### 12.2 Receipt of Information Reports

#### RECOMMENDATION

THAT the Information Items contained within the Information Agenda, be received.

### 12.3 Officer Reports

## 13 DEBATE AGENDA

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### 13.1 Officer Reports

13.1.1	Casting Vote by Chair	9/0001
13.1.2	Deputy Mayor	9/0002
13.1.3	Nature and Timing of Council Meetings	9/0004
13.1.4	Order of Business – Council Ordinary Meetings	9/0005
13.1.5	City of Palmerston Strategic Plan 2018-2027	9/0010
13.1.6	2018 Community Satisfaction Review	9/0008
13.1.7	Australian Local Government Association (ALGA) National General Assembly (NGA) 2018	9/0006
13.1.8	Financial Report for the Month of March 2018	9/0011
13.1.9	Community Benefit Scheme – February, March 2018	9/0007

## 14 CORRESPONDENCE

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### 14.1 2016 Compliance Review - Completion

Department of Housing and Community Development

## 15 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

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## 16 PUBLIC QUESTION TIME

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At the invitation of the Chair.

## 17 OTHER BUSINESS – ALDERMAN REPORTS

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*By-law 14(8) provides that the Chairman must not accept a motion without notice if the effect of the motion would, if carried, be to incur expenditure in excess of \$1,000 unless:*

- a) the motion relates to the subject matter of a committee's or sub committee's recommendations (as the case may be, or an officer's report that is listed for consideration on the business paper; or*
- b) the matter is urgent.*

## 18 CONFIDENTIAL REPORTS

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### 18.1 Confidential Report Number 9/0003

#### RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director Community Services, Director Corporate Services, Acting Director City Growth and Operations and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.1 Report Number 9/0003 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

- (c) information that would, if publicly disclosed, be likely to:
  - (iv) prejudice the interests of the council or some other person

This item is considered confidential pursuant to Regulation 8 (c)(iv) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 17 April 2018, in relation to item number 18.1 Confidential Report Number 9/0003 and associated documents remain confidential and not available for public inspection.



## 18.2 Confidential Restricted Report Number 9/0009

### RECOMMENDATION

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential restricted agenda item 18.2 Report Number 9/0009 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

- (c) information that would, if publicly disclosed, be likely to:
  - (iv) prejudice the interests of the council or some other person
- (d) information subject to an obligation of confidentiality at law, or in equity.

This item is considered confidential pursuant to Regulation 8 (c)(iv) and (d) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 17 April 2018, in relation to item number 18.2 Confidential Restricted Report Number 9/0009 and associated documents remain confidential and not available for public inspection.

## 19 CLOSURE

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## CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 13 March 2018 at 6.30 pm.**

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

### **Audio Disclaimer**

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings. The minutes of this Council Meeting will be made available on the Council Website.

### **Acknowledgement of Traditional Ownership**

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

## **1 PRESENT**

Elected Members:	Mark Blackburn, Official Manager
Staff:	Luccio Cercarelli, Chief Executive Officer Chris Kelly, Director Corporate Services Jan Peters, Director Community Services Malcolm Jones, Acting Director City Growth and Operations Shane Nankivell, Finance Manager Samantha Abdic, Communications Officer Tree Malyan, Minute Secretary
Gallery:	Lauren Roberts NT News 4 members of the public

## **2 APOLOGIES**

Nil.

## **3 CONFIRMATION OF MINUTES**

THAT the minutes of the Council Meeting held Tuesday, 6 March 2018 pages 9510 to 9514, be confirmed.

CARRIED 8/3047 – 13/03/2018

Initials: \_\_\_\_\_

**4 OFFICIAL MANAGER'S REPORT**

THAT Report Number M8-10 entitled Official Manager's Report be received and noted.

CARRIED 8/3048 – 13/03/2018

**5 REPORT OF DELEGATES**

Nil.

**6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN**

Nil.

**7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**

Nil.

**8 PETITIONS**

Nil.

**9 DEPUTATIONS/PRESENTATIONS**

Nil.

**10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

Nil.

**11 COMMITTEE RECOMMENDATIONS**

**11.1 Governance and Organisation**

Nil.

**11.2 Economic Development and Infrastructure**

Nil.

**11.3 Community Culture and Environment**

Nil.

Initials: \_\_\_\_\_

## **12** INFORMATION AGENDA

### 12.1 Items for Exclusion

Nil.

### 12.2 Receipt of Information Reports

Nil.

### 12.3 Officers Reports

Nil.

## **13** DEBATE AGENDA

### 13.1 Officer Reports

#### 13.1.1 Financial Support – Cazaly's Palmerston Club, Northern Territory PGA Championship 8/1426

1. THAT Report Number 8/1426 entitled Financial Support Cazaly's Palmerston Club, Northern Territory PGA championship be received and noted.
2. THAT Council approve sponsorship to Cazaly's Palmerston Club to the value of \$30,000 to support the 2018 Northern Territory PGA Championship to be held at the Palmerston Golf Club.
3. THAT the Cazaly's Palmerston Club request for a three (3) year sponsorship agreement be referred to the 2018/2019 Municipal Plan budget development for consideration by the 9<sup>th</sup> Council.

CARRIED 8/3049 – 13/03/2018

#### 13.1.2 Review of Council Policy MEE03 – Audio Recording of Meetings 8/1427

1. THAT Report Number 8/1427 entitled Review of Council Policy MEE03 – Audio Recording of Meetings be received and noted,
2. THAT Council rescinds Policy MEE03 – Audio Recording of Meetings.

CARRIED 8/3050 – 13/03/2018

#### 13.1.3 Ezybill – Emailing of Rates Notices and Reminders 8/1429

THAT Report Number 8/1429 entitled Ezybill – Emailing of Rates Notices and Reminders be received and noted.

CARRIED 8/3051– 13/03/2018

Initials: \_\_\_\_\_

13.1.4 Financial Report for the Month of February 2018 8/1430

THAT Report Number 8/1430 entitled Financial Report for the Month of February 2018 be received and noted.

CARRIED 8/3052 – 13/03/2018

13.1.5 City of Palmerston Library Easter Weekend Closure 2018 8/1431

1. THAT Report Number 8/1431 City of Palmerston Library Easter Weekend Closure be received and noted.

2. THAT Council approves the City of Palmerston Library closure on Sunday 1<sup>st</sup> April 2018.

CARRIED 8/3053 – 13/03/2018

13.1.6 City Centre Improvement Special Rate 8/1432

1. THAT Report Number 8/1432 entitled City Centre Improvement Special Rate be received and noted.

2. THAT Council notes that the City Centre Improvement Special Rate made on the 25 July 2017 has been set aside by the Supreme Court in October 2017.

CARRIED 8/3054 – 13/03/2018

#### 14 CORRESPONDENCE

Nil.

#### 15 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil.

#### 16 PUBLIC QUESTION TIME

Nil.

#### 17 OTHER BUSINESS

Nil.

Initials: \_\_\_\_\_

## **18** CONFIDENTIAL REPORTS

### **18.1** Report Number 8/1428

1. THAT pursuant to Section 65 of the Local Government Act, Council orders that the public be excluded from the meeting with the exception of the Director Corporate Services and Minute Secretary on the basis that Council considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report in relation to confidential agenda item 18.1 Report Number 8/1428 and that Council is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

- (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

This item is considered confidential pursuant to Regulation 8 (a) of the Local Government (Administration) Regulations.

2. THAT Council orders that the minutes from the Confidential Council Meeting held on 13 March 2018, in relation to item number 18.1 Report Number 8/1428 and associated documents remain confidential and not available for public inspection.

CARRIED 8/3055 – 13/03/2018

The Chief Executive Officer, Director Community Services and Acting Director City Growth and Operations left Chambers at 7:01pm.

The meeting moved into the Confidential Session at 7:08pm.

## **19** CLOSURE

Meeting closed at 7.09pm.



Mark Blackburn  
Official Manager  
Date:

**AGENDA ITEM:** 13.1.1

**REPORT TITLE:** Casting Vote by Chair

**REPORT NUMBER:** 9/0001

**MEETING DATE:** 17 April 2018

**Author:** Chief Executive Officer, Luccio Cercarelli

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

The purpose of this report is for Council to determine whether to allow the Chair to exercise a casting vote, in the event of an equality of votes.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

## KEY ISSUES

- Council is required to have a policy regarding the Casting Vote by the Chair.
- The resolution of Council is required to be passed at the first meeting of Council, after a general election and can not be altered for the term of the Council.
- The 9<sup>th</sup> City of Palmerston Council comprises of eight (8) Elected Members, increasing the potential for tied votes.

## RECOMMENDATION

1. THAT Report Number 9/0001 entitled Casting Vote by Chair be received and noted.
2. THAT pursuant to Section 61 (6) of the Local Government Act it be a policy of the 9<sup>th</sup> City of Palmerston Council that the Chair of meetings of the Council shall hold a second or casting vote where there is an equal number of votes on a matter before the Council.
3. THAT Council amend Policy Number EM01 – Elected Members to reflect the 9<sup>th</sup> City of Palmerston Council's Policy regarding Casting Vote by the Chair.

## BACKGROUND

The Local Government Act requires that Council have a policy relating to the Casting Vote by the Chair.

The previous Council resolved:-

*Section 61 Local Government Act – Conduct of Council Meetings*

*THAT the Chairperson of a Council Meeting may, in the event of an equality of votes, exercise a second or casting vote.*

**CARRIED 8/0008 - 10/04/2012**

This report seeks 9<sup>th</sup> Council's policy regarding a second or casting vote.

## DISCUSSION

Section 61 (6) of the Local Government Act states:-

- (6) *Each member present at a meeting has and must exercise one vote on a question arising for decision at the meeting and, if the council has a policy allowing the Chair to exercise a casting vote, the Chair must exercise, in the event of an equality of votes, a second or casting vote.*

Section 61 (7) of the Local Government Act states:-

- (7) *A policy to allow the Chair to exercise a casting vote:*

- (a) may only be established by resolution of the council passed at the first meeting of the council to be held after a general election; and*
- (b) cannot be altered or revoked during the term of the council; and*
- (c) lapses at the conclusion of the next general election.*

The Council is required to determine a policy relating to the Casting Vote of the Chair at this meeting.

Given the composition of the Council being an even number of members there is the potential for an increased number of tied votes on matters before the Council.

Should Council not allocate a casting vote, in the event of there being an equal number of votes the vote is lost.

## CONSULTATION PROCESS

Not required.

## POLICY IMPLICATIONS

The Local Government Act requires a resolution of Council, it will be recommended that the Council resolution be reflected in Policy.

Policy Number EM01 – Elected Members will need to be amended to reflect Council decision.



## **BUDGET AND RESOURCE IMPLICATIONS**

None.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

The Local Government Act, Section 61 (6) and 61 (7) sets out the issues regarding a casting vote.

The City of Palmerston Council Investigator's Report (November 2017) recommended Council have a policy on when a casting vote is to be used by the Chair.

It is noted that the report findings discusses following Council "norm" on use of the vote. The Act does not require a "norm" but instead it considers the question of allowing or otherwise a casting vote. The Chair may use the casting vote as they determine appropriate.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

None.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

None.

**AGENDA ITEM:** 13.1.2

**REPORT TITLE:** Appointment of the Deputy Mayor

**REPORT NUMBER:** 9/0002

**MEETING DATE:** 17 April 2018

**Author:** Chief Executive Officer, Luccio Cercarelli

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

The purpose of this report is to adopt the 9<sup>th</sup> Council's policy position in relation to the appointment of a Deputy Mayor and to appoint the first Deputy Mayor.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

- 4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

## KEY ISSUES

- Section 45 of the Local Government Act requires the appointment of a Deputy Mayor for a term fixed by the Council but must conclude by the next General Election being August 2021.
- Council Policy EM01 – Elected Members specifies a term of one (1) year for the Deputy Mayor.
- Council is able to determine the term and amend the policy.
- Council acknowledges that the Mayor will, at times not be available to perform their duties and the Deputy Mayor will be required to act in the position.

## RECOMMENDATION

1. THAT Report Number 9/0002 entitled Deputy Mayor be received and noted.
2. THAT Council endorse the terms for the position of Deputy Mayor to be for a term of \_\_\_\_\_ and that method of appointment be as per Council Policy EM01 – Elected Members.
3. THAT Council, pursuant to Section 32(2) of the Local Government Act 2008 (as amended), hereby delegates to the Chief Executive Officer, the power to finalise the Policy EM01- Elected Member current wording to reflect Council's decision regarding the term and methodology of appointment of Deputy Mayor for the 9<sup>th</sup> Council.

4. THAT Council nominate Alderman \_\_\_\_\_ as Deputy Mayor for a period of \_\_\_\_\_ in accordance with Council Policy EM01 Elected Members, commencing 18 April 2018 to \_\_\_\_\_ (inclusive).

## BACKGROUND

Section 45 of the Local Government Act requires the appointment of a Deputy Mayor at the first meeting of Council after each General Election.

Council acknowledges that the Mayor will, at times not be available to perform their duties and the Deputy Mayor will be required to act in the position.

With regards to the term of office of the Deputy Mayor, Section 46 (2) of the Local Government Act states:-

### 46 Term of office and casual vacancies

- (2) *The deputy principal member is appointed for a term of office ending at the conclusion of the next general election or a lesser term fixed by the council when it makes the appointment.*

City of Palmerston Policy Number EM01 – Elected Members currently describes the term and method of a Deputy Mayor. The Policy states:-

### 4.2 Role of Mayor and Other Elected Members

- 4.2.3 *The Deputy Mayor shall be appointed for a period of one year, with the appointment being conducted at the first meeting of Council to be held after each general election and again at each 12-month anniversary thereafter. The method of appointment is to be determined by Council, and voting is to be by a show of hands unless otherwise determined by Council.*

Council has options it can consider in determining its policy position. This report presents some options for Council's consideration.

## DISCUSSION

In deciding on a term and appointment, consideration should be given to continuity, clarity of term and availability and the shortened term of the 9<sup>th</sup> Council.

It is suggested with all options, nominations to the appointment are to be voluntary rather than by equal rotation. This will ensure nominated Elected Members are able and willing to undertake the additional duties.

The options presented for consideration are as follows:-

### Option 1 – Rotation Period - Opportunity for all Elected Members

This option provides each Elected Member with at least one opportunity to be the Deputy Mayor, should they nominate and is the will of the Council.

Council could allocate timeframes in any combination but it is recommended Council consider issues such as Continuity, clarity of term and ease of administration. Possible terms could be:

- (i) 5 month term – results in eight rotation periods for Deputy Mayor.
- (ii) 6 month term - results in 6 terms of 6 months and the final term being a shorten period of 4 months.

### **Option 2 – 1 Year Rotation Period**

This is in accordance with the existing Council policy.

Given the shortened term, this would result in 3 terms of 12 months and 1 term of 5 months.

This option provides long continuity in the role however does require a larger commitment from the Elected Member nominated.

Option only provides opportunity for 4 Elected Members.

### **Option 3 – Full Term**

This option Council appoints a single Elected Member as Deputy Mayor for the whole Council Term. Whilst providing consistent representation, it excludes other Members from the position.

The current policy states that the method of appointment is to be by Council resolution, and voting is to be by a show of hands unless otherwise determined by Council.

In all options presented it is recommended that the methodology for appointment remain as per Council Policy EM01 – Elected Members.

## **CONSULTATION PROCESS**

No consultation is required for this matter.

The appointment of a Deputy Mayor will be communicated to the Community following each appointment.

## **POLICY IMPLICATIONS**

Options 1 and 3 will require an amendment to City of Palmerston Policy EM01 – Elected Members.

It is recommended that the Chief Executive Officer be delegated to finalise the wording of the policy should Council resolve to amend the existing terms.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Deputy Mayor receives additional allowances to that of a member.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

The appointment of a Deputy Mayor is required by the Local Government Act as described in the body of the report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

None.

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.1.3

**REPORT TITLE:** Nature and Timing of Council Meetings

**REPORT NUMBER:** 9/0004

**MEETING DATE:** 17 April 2018

**Author:** Chief Executive Officer, Luccio Cercarelli

**Approver:** Chief Executive Officer, Luccio Cercarelli

### PURPOSE

The purpose of this report is for Council to determine when it will hold its Ordinary Meetings for the term of the 9<sup>th</sup> City of Palmerston Council.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

### KEY ISSUES

- The Local Government Act requires that Council must hold a meeting of Council (Ordinary Meeting) at least once in each successive period of two (2) months.
- Council is required to consider monthly financial statements on a monthly basis.
- Council currently holds two (2) Ordinary Meetings per month on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday commencing at 6.30pm.
- It is being recommended that Council continue to hold two (2) Ordinary Meetings a month on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday, however that these meetings commence at 5.30pm.
- Furthermore, it will be recommended that Council hold public forum's on the same day as an Ordinary Meeting commencing at 5.00pm.

### RECOMMENDATION

1. THAT Report Number 9/0004 entitled Nature and Timing of Council Meetings be received and noted.
2. THAT in accordance with Section 58 (1) of the Local Government Act, Council holds two (2) Ordinary Meetings, held on the 1st and 3rd Tuesday of each month commencing at 5.30pm at the Civic Plaza.
3. THAT Council hold an Open Public Forum, on the same day of its Ordinary Meetings, commencing at 5.00pm.

## BACKGROUND

Previously Council has held its Ordinary meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month commencing at 6.30pm.

## DISCUSSION

Council is required to set its meeting dates and times.

In terms of legislation, this is covered in Section 58 of the Local Government Act:-

### *58 Nature and timing of council meetings*

- (1) A council must hold a meeting of its members (an **ordinary meeting**) at least once in each successive period of 2 months.*
- (2) Subject to this Act, a council may deal with business of any kind at an ordinary meeting.*
- (3) The first ordinary meeting of a council to be held after a general election must be held within 14 days after the conclusion of that general election.*
- (4) The council may hold a meeting to deal with a particular item of business (a **special meeting**) whenever circumstances require.*

Previously Council meetings have commenced at 6.30pm, it is being recommended that Council commence meetings at a slightly earlier time to allow for business agendas to be discussed in a timely manner and at a reasonable hour of the evening. This could assist with improved decision making and good governance.

It is further being recommended that Council hold an Open Public Forum, prior to every Ordinary Council Meeting, commencing at 5.00pm. The Forum will conclude in sufficient time to allow the commencement of the Ordinary meeting

The Community are encouraged to attend and raise issues, ask questions or simply inform the Council of their views relating to a particular matter.

The Forum will be Chaired by the Mayor.

## CONSULTATION PROCESS

There is no community consultation required. Meetings will be advertised as per normal practice to inform the Community.

Once Council determines when its Council Meetings are held, a forward schedule of meeting dates will be circulated to Elected Members on a regular basis.

## POLICY IMPLICATIONS

There are no policy implications for this report.

## BUDGET AND RESOURCE IMPLICATIONS

Should Council determine to continue to hold two (2) Ordinary Meetings a month, there will be no additional budget or resource implications.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Section 58 of the Local Government Act, deals with the Nature and Timing of Council Meetings.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

None



**AGENDA ITEM:** 13.1.4

**REPORT TITLE:** Order of Business – Council Ordinary Meetings

**REPORT NUMBER:** 9/0005

**MEETING DATE:** 17 April 2018

**Author:** Chief Executive Officer, Luccio Cercarelli

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

The purpose of this report is for Council to consider the Order of Business at it's Ordinary Meetings of Council.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.4 Systems

4.4 We are committed to ensuring the systems and processes of Council support the organisation in delivering the best possible services to the community

## KEY ISSUES

- The Local Government Act and Palmerston (Procedures for Meetings) By-Laws requires that Order of Business at an Ordinary Meeting must be as Council resolves.
- A review of the Order of Business has been undertaken and a revised Order of Business is being recommended.
- It is being recommended that Council amend Public Question Time, to be a formal process of written submitted questions.
- A draft policy – Public Question Time is presented for Council's consideration.
- If adopted, the Order of Business and Policy will come into effect immediately.

## RECOMMENDATION

1. THAT Report Number 9/0005 entitled Order of Business – Council Ordinary Meetings be received and noted.
2. THAT Council approves the 9<sup>th</sup> City of Palmerston Order of Business for Council Meetings (the agenda) as provided at **Attachment B** of Report Number 9/0005 entitled Order of Business – Council Ordinary Meetings .
3. THAT Council adopt Policy – Public Question Time **Attachment D** to Report Number 9/0005 entitled Order of Business – Council Ordinary Meetings.

## BACKGROUND

The Local Government Act, Section 60 states:-

### *60 Business to be considered at a meeting*

*An ordinary meeting may deal with business of any kind but a special meeting may deal only with the business for which the special meeting was convened unless all members are present at the special meeting and unanimously agree to deal with other business.*

City of Palmerston (Procedures for Meetings) By-Laws, Section 7 and Section 8 states:-

### **7 Order of business**

- (1) Subject to these By-laws, the order of business at an ordinary meeting must be as the council or the committee (as the case may be) determines by resolution.*
- (2) Despite a determination under clause (1), the order of business at an ordinary meeting may be altered for a particular meeting if the members at that meeting pass a motion to that effect.*
- (3) A motion under clause (2) may be moved without notice.*

### **8 Business paper**

- (1) The clerk must, as soon as practicable before an ordinary meeting or within such other time as the council or the committee (as the case may be) determines by resolution, prepare a business paper for the meeting.*
- (2) Copies of the business paper must be made available to the public, at the council office and at the other places the council or the committee (as the case may be) determines by resolution, as soon as practicable before the meeting.*
- (3) The business paper prepared under clause (1) may contain any of the following:*
  - (a) matters of which notice has been given in accordance with these By-laws;*
  - (b) questions of which notice has been given in accordance with these By-laws;*
  - (c) matters referred to the council by a committee or matters referred to the committee by a subcommittee (as the case may be);*
  - (d) officers' reports referred to the meeting by the clerk;*
  - (e) any other business the council or the committee (as the case may be) determines by resolution is to be contained in the business paper.*
- (4) Subject to these By-laws, the council or the committee (as the case may be) may set by resolution a time prior to which items for inclusion in the business paper must be received by the clerk*

The Order of Business from the previous Council has been provided at **Attachment A**.

It is appropriate that Council review the Order of Business for the 9<sup>th</sup> Council Term.

The matter of Order of Business has been presented to the 9<sup>th</sup> Council at an Elected Member Workshop, this report seeks Council approval.

## DISCUSSION

A review of the Order of Business (agenda) has been undertaken with consideration of the:-

- Local Government Act
- Palmerston (Procedures for Meetings) By-Laws
- Good governance practices
- Meeting processes

The review has resulted in staff recommending an alternative agenda to that of the previous Council. The recommended agenda is provided as **Attachment B** with a side by side comparison provided as **Attachment C**.

A significant difference between the two agendas is that the recommended does not include Committee's at this point in time. Council has not considered whether it will establish Committees at this point in time. Once this matter has been considered by Council the agenda will be modified at that time to reflect Council's decision.

The other is Public Question Time. The Palmerston (Procedures for Meetings) By-Laws states:-

**29 Public participation at meetings**

*Subject to this by-law and by-laws 12 and 13, a member of the public must not take part, or attempt to take part, in the proceeding of a meeting of the council except at the invitation of the chairman.*

It is recommended that during the formal meeting, Council only consider formal written questions submitted in advance. A draft policy for Council's consideration is provided as **Attachment D**.

This will provide the Community with a formal process to raise issues of concern and obtain responses which will be formally recorded. It is being recommended in another report that Council hold open Public Forums which will provide the Community an alternative form of engaging with the Council in a more relaxed atmosphere.

## CONSULTATION PROCESS

There is no consultation required for the adoption of the Council Agenda format which is determined by the Council.

The draft Policy is a procedural issue for Council, it reflects the Order of Business and provides guidance regarding the Palmerston (Procedures for Meetings) By-Laws Section 29, as well as a framework.

Open Council Meeting agenda's are placed on Council's website and available to the Community

## POLICY IMPLICATIONS

It is being recommended that Council adopt a policy regarding Public Question Time during Council Ordinary Meetings.

## BUDGET AND RESOURCE IMPLICATIONS

There are no budget implications associated with this report.

## RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

As discussed in the body of the report.

Council is able to refine the Order of Business (agenda) at anytime to ensure continuous improvement.

It should be noted that those present at a meeting will be automatically recorded in the minutes of the Meeting.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

- Attachment A:** Current Order of Business
- Attachment B:** 9<sup>th</sup> City of Palmerston Order of Business (recommended)
- Attachment C:** Comparison of current and revised Order of Business
- Attachment D:** Public Question Time Policy

## CITY OF PALMERSTON

**Notice of Council Meeting**  
**To be held in Council Chambers**  
**Civic Plaza, Palmerston**  
**on Tuesday xx Month 2016 at 6.30pm.**

---

Luccio Cercarelli  
Chief Executive Officer

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

---

### **Acknowledgement of Traditional Ownership**

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

---

**1 PRESENT**

---

**2 APOLOGIES**

---

**3 CONFIRMATION OF MINUTES**

---

**4 MAYOR'S REPORT**

---

**5 REPORT OF DELEGATES**

---

**6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN**

---

**7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**

---

**8 PETITIONS**

---

**9 DEPUTATIONS / PRESENTATIONS**

---

**10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

---

**11 COMMITTEE RECOMMENDATIONS**

11.1 Governance and Organisation

11.2 Economic Development and Infrastructure

11.3 Community Culture and Environment

## 12 INFORMATION AGENDA

---

12.1 Items for Exclusion

12.2 Receipt of Information Reports

12.3 Officer Reports

## 13 DEBATE AGENDA

---

13.1 Officer Reports

## 14 CORRESPONDENCE

---

## 15 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

---

## 16 PUBLIC QUESTION TIME

---

At the invitation of the Chair.

## 17 OTHER BUSINESS – ALDERMAN REPORTS

---

*By-law 14(8) provides that the Chairman must not accept a motion without notice if the effect of the motion would, if carried, be to incur expenditure in excess of \$1,000 unless:*

- a) the motion relates to the subject matter of a committee's or sub committee's recommendations (as the case may be), or an officer's report, that is listed for consideration on the business paper;*  
*or*
- b) the matter is urgent.*

## 18 CONFIDENTIAL REPORTS

---

## 19 CLOSURE

---





CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on DAY DATE MONTH YEAR at TIME.**

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

- 1 PRESENT
- 2 APOLOGIES
- 3 DEPUTATIONS / PRESENTATIONS
- 4 OFFICER REPORTS
- 5 MOVE TO OPEN

The meeting moved to the Open Session at TIME

CONFIDENTIAL

Choose an item.

## CITY OF PALMERSTON

**Notice of Council Meeting**  
**To be held in Council Chambers**  
**Civic Plaza, Palmerston**  
**on Day Date Month Year at Timepm.**

<b>1</b>	<b>ACKNOWLEDGEMENT OF TRADITIONAL OWNERS</b>	<b>Page #</b>
<b>2</b>	<b>OPENING OF MEETING</b>	<b>Page #</b>
<b>3</b>	<b>APOLOGIES AND LEAVE OF ABSENCE</b>	<b>Page #</b>
3.1	Apologies	
3.2	Leave of Absence	
3.3	Leave of Absence Request	
<b>4</b>	<b>DECLARATION OF INTEREST</b>	<b>Page #</b>
4.1	Elected Members	
4.2	Staff	
<b>5</b>	<b>CONFIRMATION OF MINUTES</b>	<b>Page #</b>
5.1	Confirmation of Minutes	
5.2	Business Arising from Previous Meeting	
<b>6</b>	<b>MAYOR'S REPORT</b>	<b>Page #</b>
<b>7</b>	<b>DEPUTATIONS AND PRESENTATIONS</b>	<b>Page #</b>
7.1	Presentations	
7.2	Deputations	
<b>8</b>	<b>PUBLIC QUESTION TIME</b>	<b>Page #</b>
	<i>Written submissions</i>	
<b>9</b>	<b>CONFIDENTIAL ITEMS</b>	<b>Page #</b>
9.1	Confidential Items	
9.2	Moving Open Items into Confidential	
9.3	Moving Confidential Items into Open	
<b>10</b>	<b>PETITIONS</b>	<b>Page #</b>
<b>11</b>	<b>NOTICES OF MOTION</b>	<b>Page #</b>



<b>12</b>	<b>OFFICERS REPORTS</b>	<b>Page #</b>
12.1	Receive and Note Reports	
12.2	Action Reports	
<b>13</b>	<b>INFORMATION AND CORRESPONDENCE</b>	<b>Page #</b>
<b>14</b>	<b>REPORT OF DELEGATES</b>	<b>Page #</b>
<b>15</b>	<b>QUESTIONS BY MEMBERS</b>	<b>Page #</b>
<b>16</b>	<b>GENERAL BUSINESS</b>	<b>Page #</b>
<b>17</b>	<b>NEXT COUNCIL MEETING</b>	<b>Page #</b>
<b>18</b>	<b>CLOSURE OF MEETING TO PUBLIC</b>	<b>Page #</b>
<b>19</b>	<b>ADJOURNMENT OF MEETING AND MEDIA LIASION</b>	<b>Page #</b>

**CONFIDENTIAL**

Choose an item.

## CITY OF PALMERSTON

**Notice of Council Meeting**  
**To be held in Council Chambers**  
**Civic Plaza, Palmerston**  
**on Day Date Month Year at Timepm.**

<b>1</b>	<b>RESUMPTION OF MEETING</b>	<b>Page #</b>
<b>2</b>	<b>CONFIRMATION OF MINUTES</b>	<b>Page #</b>
2.1	Confirmation of Minutes	
2.2	Business Arising from Previous Meeting	
<b>3</b>	<b>DEPUTATIONS AND PRESENTATIONS</b>	<b>Page #</b>
<b>4</b>	<b>NOTICE OF MOTION</b>	<b>Page #</b>
<b>5</b>	<b>OFFICERS REPORTS</b>	<b>Page #</b>
5.1	Receive and Note Reports	
5.2	Action Reports	
<b>6</b>	<b>INFORMATION AND CORRESPONDENCE</b>	<b>Page #</b>
<b>7</b>	<b>MOVING CONFIDENTIAL DECISIONS INTO OPEN</b>	<b>Page #</b>
<b>8</b>	<b>QUESTIONS BY MEMBERS</b>	<b>Page #</b>
<b>9</b>	<b>GENERAL BUSINESS</b>	<b>Page #</b>
<b>10</b>	<b>CLOSURE OF MEETING</b>	<b>Page #</b>

CURRENT ORDER OF BUSINESS – OPEN	PROPOSED NEW ORDER OF BUSINESS - OPEN
1 PRESENT	1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS
2 APOLOGIES	2 OPENING OF MEETING
3 CONFIRMATION OF MINUTES	3 APOLOGIES AND LEAVE OF ABSENCE
4 MAYOR'S REPORT	3.1 Apologies 3.2 Leave of Absence Granted 3.3 Leave of Absence Request
5 REPORT OF DELEGATES	4 DECLARATION OF INTEREST
6 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN	4.1 Elected Members 4.2 Staff
7 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN	5 CONFIRMATION OF MINUTES
8 PETITIONS	5.1 Confirmation of Minutes 5.2 Business Arising from Previous Meeting
9 DEPUTATIONS / PRESENTATIONS	6 MAYOR'S REPORT
10 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN	7 DEPUTATIONS AND PRESENTATIONS
11 COMMITTEE RECOMMENDATIONS	7.1 Presentations 7.2 Deputations
11.1 Governance and Organisation 11.2 Economic Development and Infrastructure 11.3 Community Culture and Environment	8 PUBLIC QUESTION TIME <i>Written Submissions</i>
12 INFORMATION AGENDA	9 CONFIDENTIAL ITEMS
12.1 Items for Exclusion 12.2 Receipt of Information Reports 12.3 Officer Reports	9.1 Confidential Items 9.2 Moving Open Items into Confidential 9.3 Moving Confidential Items into Open
13 DEBATE AGENDA	10 PETITIONS
13.1 Officer Reports	11 NOTICES OF MOTION
14 CORRESPONDENCE	

<b>15</b> RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	<b>12</b> OFFICERS REPORTS
<b>16</b> PUBLIC QUESTION TIME	12.1 Receive and Note Reports 12.2 Action Reports
<b>17</b> OTHER BUSINESS – ALDERMAN REPORTS	<b>13</b> INFORMATION AND CORRESPONDENCE
<b>18</b> CONFIDENTIAL REPORTS	<b>14</b> REPORT OF DELEGATES
<b>19</b> CLOSURE	<b>15</b> QUESTIONS BY MEMBERS
	<b>16</b> GENERAL BUSINESS
	<b>17</b> NEXT COUNCIL MEETING
	<b>18</b> CLOSURE OF MEETING TO PUBLIC
	<b>19</b> ADJOURNMENT OF MEETING AND MEDIA LIASION

**CURRENT ORDER OF BUSINESS – CONFIDENTIAL**

- 1 PRESENT
- 2 APOLOGIES
- 3 DEPUTATIONS / PRESENTATIONS
- 4 OFFICER REPORTS
- 5 MOVE TO OPEN

**PROPOSED NEW ORDER OF BUSINESS - CONFIDENTIAL**

- 1 RESUMPTION OF MEETING
- 2 CONFIRMATION OF MINUTES
- 3 DEPUTATIONS AND PRESENTATIONS
  - 3.1 Presentations
  - 3.2 Deputations
- 4 NOTICE OF MOTION
- 5 OFFICER REPORTS
  - 5.1 Receive and Note Reports
  - 5.2 Action Reports
- 6 INFORMATION AND CORRESPONDENCE
- 7 MOVING CONFIDENTIAL DECISIONS INTO OPEN
- 8 QUESTIONS BY MEMBERS
- 9 GENERAL BUSINESS
- 10 CLOSURE OF MEETING

Name:		Public Question Time			
Type:		Council Policy			
Owner:		Chief Executive Officer			
Responsible Officer:		Chief Executive Officer			
Approval Date:		[Approval Date]	Next Review Date:		[Next Review]
Records Number:			Council Decision:		[Policy Code]
HISTORY					
Records Number:	N/A	Approval Date:	N/A	Council Decision:	N/A

## 1 PURPOSE

The purpose of this Policy is to provide a clear and transparent framework for the coordination of questions from members of the public at Ordinary Meetings of Council.

## 2 PRINCIPLES

The City of Palmerston is committed to the principles of honest, open and accountable government and encourages the Community to raise issues and concerns which will be responded to and recorded in the Council Meeting Minutes.

## 3 DEFINITIONS

## 4 POLICY STATEMENT

A Public Question Time will be held within each Ordinary Council Meeting.

All questions to be asked at Public Question Time will be submitted in accordance with the following guidelines:

- Members of the public are able to submit public questions to the Council which will be responded to at Ordinary Council Meetings.
- All public questions are to be provided to the Chief Executive Officer in writing by 12:00 noon the business day prior to the Ordinary Council meetings, to allow time for a response to be provided.
- Public questions may be lodged with Council by email, letter or facsimile machine.
- Debate or discussion on a response is not permitted.
- Council will endeavour to provide a response at the next Ordinary Meeting, however if a question is unable to be answered by the next Ordinary Meeting, Council will advise and provide an estimated date for the question to be answered.

Copies of questions and answers will be delivered to Elected Members prior to the commencement of the meeting.

Copies of questions will be tabled at the meeting and uploaded onto the City of Palmerston website prior to the meeting.

Public Question Time will occur prior to the reception of Officers Reports and be not more than fifteen (15) minutes duration or two questions per person.

Questions and responses only will be read by the Chief Executive Officer, not any statements.

The Chief Executive Officer may refuse to accept a question for Public Question Time if:

- the question is in the same nature as a matter to be discussed at the meeting that night and in the opinion of the Chief Executive Officer, Council's consideration of the matter may be prejudiced, or
- the questioner has submitted the same or a substantially similar question (in meaning or content) to one that he/she has asked and received a reply to in the previous three months, or
- the question pertains to a matter prescribed as confidential,
- the question is in the nature of an administrative query, and the Chief Executive Officer considers it appropriate to respond administratively.
- for any reason, the Chief Executive Officer deems the question to be inappropriate for answering.

In instances where the Chief Executive Officer refuses to accept a question for the purpose of Public Question Time, the questioner will be advised of the reasons for such action.

The person asking the question must be in attendance at Public Question Time for the answers to be read out at the Ordinary Meeting otherwise the answer will only be tabled in the minutes. The response will be forwarded to the person asking the question in writing following the meeting.

## **5 ASSOCIATED DOCUMENTS**

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Nil

## **6 REFERENCES AND RELATED LEGISLATION**

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Palmerston (Procedures for Meetings) By-Laws

**AGENDA ITEM:** 13.1.5

**REPORT TITLE:** City of Palmerston Strategic Plan 2018-2027

**REPORT NUMBER:** 9/0010

**MEETING DATE:** 17 April 2018

**Author:** Director of Corporate Services, Chris Kelly

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

This report seeks Council approval to commence preparation of a Strategic Plan for the period 2018-2027.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

## KEY ISSUES

- Community Satisfaction Survey rates community input into strategic planning highly.
- Council does not currently have a Strategic Plan.
- Proposal is to develop a Strategic Plan to provide Council and the community with a long-term vision.
- Ideal opportunity for newly elected Council to engage with the community.
- It is recommended that Council allocate \$100,000 from the Strategic Initiatives Reserve to ensure 2 stages of public engagement and appropriate expertise.

## RECOMMENDATION

1. THAT Report Number 9/0010 entitled City of Palmerston Strategic Plan 2018-2027 be received and noted.
2. THAT Council refer a \$100,000 funding for the development of a Strategic Plan to be funded from the Strategic Initiatives Reserve, for consideration as part of the 2018/19 Budget.



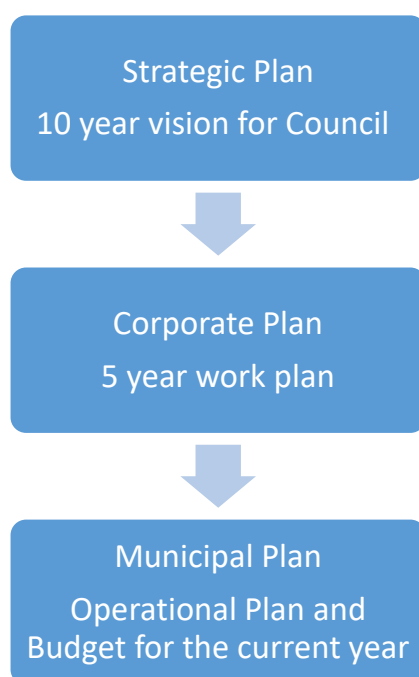
## BACKGROUND

City of Palmerston Council annually adopts a Municipal Plan which provides a service delivery plan and Council's Budget in accordance with section 23(1)(a) of the Local Government Act, however Council has identified that there is no longer term framework that guides Council's annual operational planning.

## DISCUSSION

Council's new Executive Leadership Team has been undertaking a review of Council's planning and operations in response to the City of Palmerston Council Investigator's report and the 2017 Community Satisfaction Survey and have identified that Council does not have a long term Strategic Plan. In the 2017 Community Satisfaction Survey only 17% of respondents were *"aware of Council's long term or strategic objectives"* and the community gave a score of 3.51/10 for *"performance in making the community aware of its long term or strategic objectives"*. This is due to Council not having a Strategic Plan nor undertaking engagement with the community on Council's long-term vision.

It is best practice in governance, adopted by many other local governments around Australia, to have a Strategic Plan. A Strategic Plan is a document that set priorities and a vision for Council over a ten-year period which ensures that employees, Elected Members and other stakeholders are working towards common outcomes. It also contains an agreed set of outcomes with performance indicators which provide guidance on how the organisation is tracking towards those goals. This document then feeds into the Corporate Plan which is a 5-year statement of Council's work activities and desired outcomes over a 5 year period. The Municipal Plan is the Operational Plan for the financial year and the Budget for delivering it, including Council's financial position at both the beginning and end of year.



As consultation will form a key part of the process, preparation of the Strategic Plan presents the newly elected Council with an opportunity to set a base of strong engagement with the community. This will help improve Council's relationship with and standing in the community. Another benefit of a stronger relationship with the community is that the community will place more trust in the Council and better understand the work that Council does in the community.

Council does not have the required resources or expertise to undertake this project using internal resources only, so therefore Council will be seeking a suitably qualified individual or organisation to provide consulting services to assist in the preparation of a 10-year Strategic Plan. These services will consist of facilitating initial public engagement, providing a report to Elected Members on the results of the public engagement and preparing an initial draft of the Strategic Plan in consultation with Council's Executive Leadership Team.

It is proposed that this process would take place from May 2018 and conclude with the final adoption of the Strategic Plan in November 2018. The Strategic Plan would then be reviewed annually in November each year, prior to commencement of the Municipal Plan drafting process.

## **CONSULTATION PROCESS**

The Executive Leadership Team have been consulted and support this recommendation.

The community values the *"important that the community has input into the development of Council's long term or strategic objectives"* giving it a rating of 8.96/10. In response to this feedback, Council will undertake initial public engagement to identify what the community would like the Strategic Plan to address and incorporate and there will also be further consultation on the draft Strategic Plan in accordance with Council Policy COMM03 Community Consultation.

## **POLICY IMPLICATIONS**

COMM03 Community Consultation

## **BUDGET AND RESOURCE IMPLICATIONS**

Council estimates this project to cost \$100,000 including consultancies, advertising and public engagement. Funding is proposed to be set aside from the Strategic Initiatives Reserve as part of the 2018/19 Budget. Council will look to identify grant opportunities to offset costs, however should grant funding not be available, Council will still proceed with this project.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

This proposal is an opportunity for Council to establish a more robust planning framework to address systemic corporate governance issues identified by the Independent Investigator's Report and Council's new Executive Leadership Team. It is also an opportunity for the organisation to comprehensively plan in partnership with the community the future management of the municipality over the next 10 years. If Council does not adopt this recommendation, there is the risk of reputation harm as Council will not be responding to the feedback provided as part of the Community Satisfaction Survey. Also, capital works and service delivery will continue to be delivered on a reactionary basis, and not underpinned by long term planning that is supported by the community.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

None.

**AGENDA ITEM:** 13.1.6

**REPORT TITLE:** 2018 Community Satisfaction Survey

**REPORT NUMBER:** 9/0008

**MEETING DATE:** 17 April 2018

**Author:** Director of Corporate Services, Chris Kelly

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

This report is outlining the process of the 2018 Community Satisfaction Survey.

### Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

## KEY ISSUES

- Council is required to undertake a Community Survey each year as part of the Annual Report
- This is done through a commissioned poll against 14 established KPI's commencing in May/June
- KPIs will be reviewed as part of the new Strategic Plan
- Council will use current KPIs as Strategic Plan will not be completed until after Annual Report is presented to the Minister.
- Council will be provided with future reports in February 2019 to consider the structure and content of future surveys.

## RECOMMENDATION

1. THAT Report Number 9/0008 entitled 2018 Community Satisfaction Survey be received and noted.
2. THAT Council notes that the 2018 Community Survey will occur to meet Council's legislative requirements.
3. THAT a further report be provided in November 2018 reviewing the structure timing and content of future surveys.

## BACKGROUND

Section 199(3) of the Local Government Act requires Council to assess its performance against the objectives of the Municipal Plan. Council seeks community feedback through a commissioned survey.

## DISCUSSION

Council currently assesses its performance against 14 benchmarked criteria, with a score of 100 indicating the community is satisfied with the performance of the Council. The results for the last five years have been:

<b>Key Performance Indicator</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Healthy Communities	98.81	97.73	95.78	92.76	91.09
Safe Communities	80.28	84.93	77.14	74.17	65.38
Arts and Culture	86.63	111.91	107.45	109.11	105.58
Recreation	118.18	114.69	111.82	114.02	100.87
Tourism	n/a	85.75	84.25	85.36	81.28
Local Business and Industry	85.53	85.54	82.92	86.06	77.91
City Planning	n/a	89.41	80.22	85.03	74.89
Environmental Sustainability	95.19	96.93	91.30	93.41	94.62
Assets and Infrastructure	107.89	107.75	106.65	109.42	104.48
Waste	129.94	133.40	129.25	136.45	125.89
Responsibility	84.03	80.93	75.27	80.40	66.02
Service	82.34	82.00	73.18	76.80	67.50
People	94.51	94.38	88.20	88.48	76.01
Systems	92.26	92.69	93.54	93.06	76.12

As addressed in a separate report, Council will soon be commencing drafting a Strategic Plan. As part of that work, the 14 Key Performance Indicators above, as well as any secondary performance indicators and financial ratios will be reviewed. However, as the 2018 Community Satisfaction Survey is required by the Local Government Act to be completed prior to the estimated completion of the Strategic Plan, Council will maintain the current structure and questions to ensure consistency and compliance with Council's responsibilities under the Local Government Act.

In previous years Council has used Roy Morgan Research under the professional services exemption in section 30 of the Local Government (Accounting) Regulations, however consistent with good governance Council will seek expressions of interest from potential providers to ensure best value for Palmerston.

## CONSULTATION PROCESS

The following City of Palmerston staff have been consulted:

- The Executive Leadership Team

Council will commission a research firm to undertake polling of Palmerston residents on Council's behalf in May/June 2018.

## POLICY IMPLICATIONS

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The estimated cost is \$26,000 based on the 2017 Community Satisfaction Survey. Funds have been provided as part of the the 2017/18 Budget.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

If Council does not undertake this survey, it will be in breach of its obligations under section 199(3) of the Local Government Act as it will not have sought community feedback in a measurable way.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

None.

## 1st Ordinary Council Meeting

**AGENDA ITEM:** 13.1.7  
Australian Local Government Association (ALGA) National General Assembly (NGA) 2018

**REPORT TITLE:** Australian Local Government Association (ALGA) National General Assembly (NGA) 2018

**REPORT NUMBER:** 9/0006

**MEETING DATE:** 17 April 2018

**Author:** Chief Executive Officer, Luccio Cercarelli

**Approver:** Chief Executive Officer, Luccio Cercarelli

### PURPOSE

The purpose of this report is for Council to endorse attendance by the Mayor to the Australian Local Government Association (ALGA) National General Assembly held 17 – 20 June 2018 in Canberra.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.3 People

4.3 We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

### KEY ISSUES

- The Australian Local Government Association considers the National General Assembly (NGA) to be Australia's largest and most influential gathering of Local Government Councillors, Mayors, Chairs and Officials.
- The theme for this year's NGA is "Australia's Future Make it Local".
- There will be a variety of speeches including the Prime Minister, Opposition Leader and Federal Politicians.
- The NGA will provide important input into the fine tuning of Australian Local Government advocating strategies.
- Council has previously attended the NGA as it is considered significant to Local Government and provides a unique networking opportunity.
- Council's are entitled to one voting delegate in debating sessions it is recommended this be the Mayor for the City of Palmerston.

### RECOMMENDATION

1. THAT Report Number 9/0006 entitled Australian Local Government Association (ALGA) National General Assembly (NGA) 2018 be received and noted.
2. THAT Council approve the attendance of the Mayor to the Australian Local Government Association (ALGA) National General Assembly (NGA) being held in Canberra on 17 – 20 June 2018.

3. THAT Council endorses the Mayor to vote on behalf of the City of Palmerston at the Australian Local Government Association (ALGA) National General Assembly (NGA) 2018 debating sessions, taking into consideration the interests of the Community and Council.

## **BACKGROUND**

The Australian Local Government Association considers the National General Assembly (NGA) to be Australia's largest and most influential gathering of Local Government Councillors/Alderman, Mayors, Chairs and Officials.

In previous years the Mayor and Chief Executive Officer have attended and represented the City of Palmerston at the ALGA NGA.

## **DISCUSSION**

The theme for this year's NGA is "Australia's Future Make it Local".

There will be a variety of speeches including the Prime Minister, Opposition Leader and the Australian Government Politicians.

Council should note that the conference is held from Sunday 17 June to Wednesday 20 June 2018, which falls over a Council Meeting date. Council officers are mindful of this given the critical timing of the budget and Municipal Plan and will ensure all critical documents relating to the budget and Municipal Plan are not presented at a meeting where the Mayor and Chief Executive Officer are absent.

The correspondence from ALGA and the NGA program are provided as **Attachment A**.

The NGA will provide important input into the fine tuning of Australian Local Government advocating strategies.

Council's are entitled to one voting delegate in debating sessions, it is recommended this be the Mayor for the City of Palmerston.

Given the large representation of Local Government's state and Australian Government representatives, this provides a unique opportunity for networking, advocacy and exchanging of ideas.

It is important that the City of Palmerston is abreast of current and contemporary local government issues.

## **CONSULTATION PROCESS**

There is no consultation required for this matter.

## **POLICY IMPLICATIONS**

There are no policy implications relating to this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Mayor will be accompanied by the Chief Executive Officer,

It is estimated that the cost of attendance by the Mayor and Chief Executive Officer will be \$3,200 per person.

A decision at this meeting will mean Council can avail itself of the early bird registration discount due by 4 May 2018.

The cost is able to be accommodated within the existing operating budget.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Each Council will be entitled to one vote in debating sessions. It is recommended that Council endorse the Mayor to vote on behalf of the City of Palmerston.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** ALGA Letter of Invitation and Conference Program





## AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

7 March 2018

City Of Palmerston  
PO Box 1  
PALMERSTON NT 0831

To the Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association is pleased to invite you and your Council colleagues to attend this year's National General Assembly of Local Government (NGA) in Canberra from 17 - 20 June.

This year's theme, *Australia's Future, Make it Local*, reflects not just the wide scope and importance of Local Government, but its ability to influence and effect fundamental change and improvement at the community level.

The 2018 theme also hints at the strong possibility of a federal election being called later this year or early next. That being the case, Local Government will need to be ready and able to speak up on behalf of our constituents.

ALGA has developed an exciting program for the 2018 National General Assembly of Local Government, which includes commentator and columnist Bernard Salt as a Keynote Speaker.

Mr Salt, a former partner at KPMG, has gained national prominence with his astute observations on demography, housing affordability and the evolution of consumer cultures.

With his unique ability to analyse data and turn that analysis into entertaining and informative commentary, Mr Salt's address promises to be insightful and relevant for everybody working in Local Government.

Communications specialist Virginia Haussegger will also be a Keynote Speaker at NGA18. A highly experienced journalist and newspaper columnist, Ms Haussegger is now the Director of the 50/50 by 2030 Foundation at the University of Canberra's Institute for Governance and Policy Analysis.

Her keynote address will canvass initiatives and strategies to increase gender diversity in Local Government – work with which she has been actively involved since 2016.

There is strong likelihood of a federal election being called this year, and David Speers – who is Political Editor at Sky News and another NGA18 Keynote Speaker – will provide delegates with an up-to-date reading of the political maneuverings on Capital Hill.

Prime Minister Malcolm Turnbull, Opposition Leader Bill Shorten and Federal Minister for Regional Development, Territories and Local Government John McVeigh are among the federal politicians who have been invited to NGA18, along with the Shadow Minister for Infrastructure, Transport, Cities and Regional Development Anthony Albanese, and Shadow Minister for Regional Services, Territories and Local Government Stephen Jones.

Enclosed is the NGA Registration Brochure which contains full details of the program, business agenda and associated events.

Please take time to note this year's Regional Forum agenda with the Minister for Regional Development, Territories and Local Government, The Hon Dr John McVeigh MP confirmed to speak at the Regional Forum. We also have confirmed two keynote presenters; Saul Eslake, Leading Australian Economist and Katherine O'Regan, Executive Director, Cities Leadership Institute.

The National General Assembly and the Regional Forum are key events which should not be missed. For those of you with a specific interest in transport, ALGA's 2018 National Local Roads and Transport Congress will take place in Alice Springs from 20-22 November.

We look forward to seeing you at this year's events.



Adrian Beresford Wylie  
Chief Executive Officer



# NGA18

National General Assembly  
of Local Government

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## AUSTRALIA'S FUTURE **MAKE IT LOCAL**

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17–20 June 2018 // Canberra

Program + Registration

Register online [www.alga.asn.au](http://www.alga.asn.au)



AUSTRALIAN LOCAL  
GOVERNMENT ASSOCIATION

## President's Message

Welcome to the Australian Local Government Association's 2018 National General Assembly – Australia's largest and most influential gathering of Local Government councillors, mayors, chairs and officials.

Our theme for this year's NGA – Australia's future: make it local – reflects not just the wide scope and importance of Local Government, but its ability to influence and affect fundamental change and improvement at the community level.

The 2018 theme also hints at the strong possibility a federal election being called later this year or early next. That being the case, Local Government will need to be ready and able to speak up on behalf of our constituents.

ALGA and the State and Territory Local Government Associations are already well advanced in their election advocacy strategies, but this conference will provide important input into the fine-tuning of those plans.

A significant number of motions will be put to the Assembly, generating lively, vigorous and constructive debate. And, thanks to the introduction of keypad voting machines – a first for a National General Assembly – there'll be less time wasted on procedural matters and more time available for the things that matter: ideas, discussion, persuasion and consensus.

All of the motions that are supported at the NGA are submitted to the ALGA Board for consideration and aim, ultimately, to advance the cause of Local Government and the communities we seek to serve.

The program for this year's NGA is extensive, with multiple streams of specialist presentations for you to select from, and a range of keynote speakers to inform and inspire us.

Not surprisingly for a NGA that's being staged with a federal election in the wings, our expert panels will also boast plenty of individuals with insider views of Capital Hill.



Whilst the temperatures in the nation's capital may be decidedly brisk at this time of the year, I offer you a very warm welcome to the Australian Local Government Association's 25th National General Assembly.

I encourage you to meet new colleagues, to listen to experts and specialists, participate in discussions and to learn from the very best we have gathered on your behalf. Enjoy the experience, and take-home ideas and inspiration to help make your communities the very best they can be.

***"...make it local – reflects not just the wide scope and importance of Local Government, but its ability to influence and affect fundamental change and improvement at the community level."***

A stylized, handwritten signature in blue ink, consisting of a large, flowing 'D' and 'O' followed by a horizontal line.

**Mayor David O'Loughlin**  
ALGA President

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## Platinum Sponsors







# NGA18

National General Assembly  
of Local Government

## AUSTRALIA'S FUTURE MAKE IT LOCAL

17–20 June 2018 // Canberra

### Provisional Program

#### Sunday 17 June

5:00pm	Service NSW Welcome Reception National Convention Centre	 <b>Service NSW</b>
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#### Monday 18 June

9:00am	Opening Ceremony	
9:20am	Mayor David O'Loughlin, ALGA President's Opening	
9:30am	The Hon Malcolm Turnbull MP, Prime Minister (invited)	
10:00am	Morning Tea	
10:30am	▶ Keynote Speaker – David Speers, Political Editor, SKY NEWS <i>The Australian Political Landscape</i>	
11:00am	▶ Keynote Speaker – Virginia Haussegger AM, Australian Journalist, Media Commentator and Television Presenter <i>The Case of Gender Diversity in Local Government</i>	
11:30am	▶ Panel Session – <i>Changing Political Culture</i>	
12:30pm	Lunch	
1:30pm	▶ Panel Session – <i>Balancing Innovation and the Public Interest</i>	
3:00pm	Afternoon Tea	
3:30pm	▶ Debate on Motions	
4:30pm	Mr Stephen Jones MP, Shadow Minister for Regional Services, Territories and Local Government (invited)	
5:00pm	Close	
7:00pm	Networking Dinner – National Arboretum	

#### Tuesday 19 June

9:00am	▶ Keynote Speaker – Bernard Salt AM, Author and Columnist <i>Population and the Policy Imperative</i>	
9:45am	▶ Panel Session – <i>Building Tomorrow's Communities: Livability</i>	
10:30am	Morning Tea	
11:00am	▶ Debate on Motions	
12:30pm	Lunch	
1:30pm	▶ Concurrent Sessions – • Energy and Climate Change • Arts and Culture • Digital Technology • Recycling and Waste	
3:00pm	Afternoon Tea	
3:30pm	▶ Debate on Motions	
4:30pm	The Hon Bill Shorten MP, Leader of the Opposition (invited)	
5:00pm	Close	
7:00pm	NGA Dinner – Australian Institute of Sport	

#### Wednesday 20 June

9:00am	Setting ALGA's Election Priorities	
9:30am	▶ Panel of Mayors – <i>Local Government and the Federal Election</i>	
10:30am	Morning Tea	
11:00am	▶ Panel Session – <i>How to Create Resilient Local Communities</i>	
12:30pm	ALGA President's Close	



# REGIONAL COOPERATION & DEVELOPMENT FORUM 2018

Sun 17 June 2018 // Canberra

## Collaboration: A catalyst for success

The 2018 Regional Forum will bring together noted regional campaigners, academics, industry innovators and government officials to explore the challenges of successful collaboration, as a catalyst for region-scale prosperous metropolitan, regional and rural community growth.

Collaborative case studies and models will be shared, along with practical tools for delegates to test and disseminate within their own regions upon their return.

Once again, this year's State of the Regions Report, prepared in partnership between ALGA and the National Institute of Economic and Industry Research, will be launched with opportunities to discuss the data arising in the energy sector as well as international influences on local government at region-wide scales. The Forum also aims to prompt lively discussion about some of the country's most vulnerable household types – metro- and non-metro – and the crucial service delivery role and pressures at the local government level.

## Preliminary Program

Sunday 17 June	
9:30am	ALGA President's Welcome
9:40am	▶ Keynote Address – <i>Observations of Australian economic development trends and regional impacts/challenges</i> <b>Saul Eslake,</b> Leading Australian Economist <b>Katherine O'Regan,</b> Executive Director, Cities Leadership Institute
10:30am	▶ Government Address – <b>The Hon Dr John McVeigh MP,</b> Minister for Regional Development, Territories and Local Government
11:00am	<b>Morning Tea</b>
11:30am	▶ Regional Showcase & 2018 State of the Regions Report Launch – <ul style="list-style-type: none"> <li>• <i>Snapshot of programs/initiatives that have benefited from region-scale collaboration</i></li> <li>• <i>Metro to non-metro vulnerable household types and challenges ahead</i></li> </ul>
12:15pm	▶ Panel Session – <i>State of the Regions Q&amp;A</i>
12:45pm	<b>Lunch</b>
1:45pm	▶ Workshop – <i>A practical, fast-paced workshop applying tools to assist region-scale collaboration (metro and non-metro), led by Collaboration for Impact Facilitators</i>
3:00pm	<b>Afternoon Tea</b>
3:30pm	▶ Opposition Address – <b>Mr Stephen Jones,</b> Regional Services, Territories and Local Government (invited)
4:00pm	ALGA President's Close

## Key Dates

- ▶ Submission of Motions for Debate – By 11:59pm Friday 30 March 2018
- ▶ Early Bird Registration – On or before Friday 4 May 2018
- ▶ Standard Registration – On or before Friday 1 June 2018
- ▶ Late Registration – After Friday 1 June 2018

## Motions for Debate

The NGA is an important opportunity for you and your council to influence the national policy agenda. The primary focus of all motions should be to strengthen the capacity of local government to provide services and infrastructure in Australia.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria;

**1**

Be **relevant** to the work of local government **nationally**

**2**

Be **consistent with the theme** of the NGA

**3**

**Complement or build** on the policy objectives of your state and territory local government association

**4**

Be submitted by a council which is a **financial member** of their state or territory local government association

**5**

Propose a **clear action and outcome**

**6**

**Not be advanced** on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

To assist you to identify motions that address the 2018 theme, 'Australia's Future: Make it Local', the Australian Local Government Association Secretariat has prepared a short discussion paper and is available on the NGA Website: [www.alga.asn.au](http://www.alga.asn.au).

Motions should be submitted electronically via the online form at: [www.alga.asn.au/tecms/forms/motions\\_2018/](http://www.alga.asn.au/tecms/forms/motions_2018/) and should be received by the Australian Local Government Association no later than Friday 30 March 2018. For more information contact ALGA on (02) 6122 9400.

## Voting Procedures

Each council is entitled to one voting delegate in debating sessions. Councils will need to determine who their voting delegate will be. Electronic voting keypads can be collected at the assembly.



## Speaker Profiles

### The Hon Malcolm Turnbull MP



Prime Minister of Australia  
Malcolm Turnbull became the 29th Prime Minister of Australia on 15 September 2015 and was sworn in for a second term on 19 July 2016.

Mr Turnbull was elected to Federal Parliament as the Member for Wentworth in 2004. Since entering public life, Mr Turnbull has held a number of parliamentary positions including Shadow Treasurer, Parliamentary Secretary to the Prime Minister with responsibility for national water policy and Minister for Environment and Water Resources.

He was Leader of the Opposition from 16 September 2008 to 1 December 2009 and was later Shadow Minister for Communications and Broadband.

Most recently, Mr Turnbull was Minister for Communications from 18 September 2013 to 21 September 2015.

Malcolm was educated at Vaucluse Public School and Sydney Grammar School and graduated from Sydney University with a BA LLB. He was awarded a Rhodes Scholarship and completed a further law degree at Oxford.

He is married to Lucy, and has two adult children, Alex and Daisy, and two grandchildren, Jack and Isla.

### The Hon Bill Shorten MP



Bill Shorten is the Federal Member for Maribyrnong and was elected leader of the Australian Labor Party and Leader of the Opposition on 13 October 2013.

Mr Shorten completed a Bachelors' degree in Arts and Law from Monash University, as well as an MBA from the Melbourne Business School.

Bill has since worked as a union organiser, union secretary, as a member of the ACTU executive, as a Member of Parliament and as a Minister in a Labor Government.

As a senior member of the Rudd/ Gillard Labor Governments, Bill played a key role in securing a number of historic reforms including establishing the National Disability Insurance Scheme and increasing universal superannuation to 12 per cent.

As Minister for Workplace Relations, Bill continued the Labor Government's ongoing commitment to a fair and productive workplace relations system and during his time as Minister for Education helped secure the Better Schools reforms.

Prior to entering Parliament, Bill worked at the Australian Workers' Union, holding key leadership positions including State Secretary of the AWU Victoria Branch from 1998 to 2006 and National Secretary from 2001 to 2007.

### The Hon Dr John McVeigh MP



John McVeigh was declared as the Federal Member for Groom on 22 July, 2016.

He was sworn in as the Minister for Regional Development, Territories and Local Government on December 20, 2017.

Before his elevation to Cabinet he was a member of the Joint Standing Committee on Foreign Affairs, Defence and Trade; the Joint Committee of Public Accounts and Audit; and the Standing Committees on Industry, Innovation Science and Resources; and Agriculture and Water Resources.

John also chaired the Coalition's Policy Committee for Industry, Innovation, Science and Northern Australia and was the chair of the Federal Government's Select Committee on Regional Development and Decentralisation.

He was previously a Councillor on the Toowoomba Regional Council from 2008 to 2012 where he held the Corporate Services Portfolio and Chaired the Audit Committee.

John has a Bachelor of Business (Marketing & Economics) (University of Southern Queensland), Master of Business Administration (Bond University) and a PhD in Agribusiness Management (University of Queensland).

John is proud to live with his wife, Anita, and six children in Toowoomba and is passionate about the role that regional Queensland will play in the future of our nation.

### Mr Stephen Jones MP



Stephen Jones is the Federal Member for Whitlam and Shadow Minister for Shadow Minister for Regional Services, Territories and Local Government and Regional Communications.

Stephen was first elected to the Federal Parliament in 2010 representing the Southern Illawarra seat of Throsby. He was re-elected at the 2013 election and elected to the re-named seat of Whitlam in the 2016 election.

Stephen holds a Bachelor of Arts degree from the University of Wollongong and a Bachelor of Laws degree from Macquarie University.

Prior to entering the Federal Parliament, he worked as a community worker for various front line disability services, youth and health services and as a lawyer with the Australian Council of Trade Unions (ACTU) and as the Secretary of the Community and Public Sector Union (CPSU).

## Virginia Haussegger AM



Virginia Haussegger AM is a gender diversity advocate and communication specialist. She is also an award-winning television journalist, writer and commentator, whose extensive media career spans more than 25 years.

Virginia has reported from around the globe for leading current affair programs on Channel 9, the Seven Network and the ABC. For 15 years (2001–2016) she anchored the ABC's flagship TV News in Canberra. She is widely published, both as a former columnist with the Canberra Times, and a regular contributor to the Sydney Morning Herald and The Age.

In 2016 Virginia was appointed Director of a new, national gender equality initiative, the 50/50 by 2030 Foundation, at the University of Canberra's Institute for Governance and Policy Analysis (IGPA), where she is an Adjunct Professor.

She has run a series of co-design workshops with local government leaders focused on diversity strategies and increasing the representation of women in

leadership positions. Virginia also runs a suite of Masterclasses on Strategic Communication and Persuasive Presentation.

In 2017 she launched an innovative gender equality news media platform, BroadAgenda, and currently serves as Chief Editor.

In 2014 Virginia was made a Member of the Order of Australia (AM) for service to the community, as an advocate for women's rights and gender equity, and to the media.

Virginia has served on a number of boards and committees including; UN Women National Committee Australia; the Snowy Hydro SouthCare Trust, and the Australia Forum Steering Committee. She currently sits on the Board of the ACT Government's Cultural Facilities Corporation; Women in Media Canberra; Our Watch, Media Advisory Committee; and is Patron of the Canberra Rape Crisis Centre.

## David Speers



David Speers is Political Editor at SKY NEWS and anchor of agenda-setting political programs SPEERS and SPEERS ON SUNDAY on SKY NEWS LIVE.

David is one of Australia's most respected political journalists and interviewers, leading the SKY NEWS Walkley and Logie award-winning political news coverage.

David joined SKY NEWS as Political Editor in 2000 and has seen the channel grow to become the unrivalled destination for political and national affairs coverage in Australia.

He has been chosen to host Leaders' debates and forums at the last five federal elections and covered the last four Presidential elections in the United States.

Between elections David is one of the busiest and best connected correspondents in Canberra.

He has interviewed numerous world leaders, including US President George W. Bush at the White House and travelled extensively reporting from China, India, Afghanistan, Indonesia and Europe.

In 2014 David was awarded Australia's highest journalism honour, a Walkley Award for his global headline-making "What is Metadata" interview with the

Australian Attorney General. He received his second Walkley award in 2015 for his "The Fixer" interview featuring then Minister for Education and Training Christopher Pyne. In 2016 David and the SKY NEWS Political team were recognised with both a Walkley and TV Week Logie award for the team's outstanding coverage of the 2016 Federal Election.

David is also the recipient of the 2016 Kennedy Award for Most Outstanding Political Reporting, the 2017 AACTA Best Presenter Award for and the winner of more than 10 ASTRA Awards for excellence in broadcast journalism.

David served for three years as President of the Parliamentary Press Gallery. He has also served as a Director of the National Press Club since 2005.

Prior to joining SKY NEWS, David worked as a Political Reporter for a number of radio stations in Canberra and at New South Wales Parliament in Sydney.

## Bernard Salt



Bernard Salt, a former partner at KPMG, is one of the most well-known writers, media personalities, and business advisors in Australia. Used to large crowds and the cameras, Bernard has the uncanny ability to explain even the most complex ideas in a way that everyone in the room can understand. Well-spoken, engaging, and enlightening, a business event featuring Bernard is sure to be a hit.

In business, Bernard's specialties lie in tracking and understanding demographic and social changes in his country of origin and the rest of the world, including the United States, New Zealand, and Asia. He focuses on the evolution of consumer cultures, how the most recent generation will fit into today's business world, and how companies can get the most out of their customer base and employees.

Bernard writes two weekly columns for The Australian newspaper that deal with social, generational and demographic matters, and

has authored six books, the most recent was published in 2014 titled *More Decent Obsessions: The small things that tell the big picture*. His other books include, *The Big Shift: Welcome to the Third Australian Culture*, *The Big Picture*, *Man Drought: Why are there so many single women in their 30's?*, *What is it with Generation Y?* and lastly, *Decent Obsessions: Why it's okay to sweat the small stuff*. He routinely appears as a commentator on a variety of television shows in Australia, including *Business Sunday*, *A Current Affair*, *60 Minutes*, *Today Tonight*, *Today Show*, and *Nightline*.

Bernard's unique skill is to take the latest data and then transfer this into a highly entertaining, very informative and above all else extremely relevant presentation on what the future environment will be for both businesses and individuals.

## Saul Eslake



Saul Eslake worked as an economist in the Australian financial markets for more than 25 years, including as Chief Economist at McIntosh Securities (a stockbroking firm) in the late 1980s, Chief Economist (International) at National Mutual Funds Management in the early 1990s, as Chief Economist at the Australia & New Zealand Banking Group (ANZ) from 1995 to 2009, and as Chief Economist (Australia & New Zealand) for Bank of America Merrill Lynch from 2011 until June 2015. In between these last two positions he was Director of the Productivity Growth program at the then newly-established Grattan Institute, a 'think tank'.

In July 2015 Saul started up his own economics consultancy business, operating out of Hobart, and in April 2016 took up a part-time position as a Vice-Chancellor's Fellow at the University of Tasmania.

Saul is a member of the Australian Parliamentary Budget Office's Expert Advisory Panel; and is on

the Advisory Board of Jamieson Coote Bonds, a Melbourne-based specialist bond investment manager.

Saul is a non-executive director of Hydro Tasmania, an energy business owned by the Tasmanian State Government; and of Housing Choices Australia Ltd, a not-for-profit provider of affordable rental housing. He is also Chairman of Ten Days on the Island, Tasmania's bi-ennial state-wide multi-arts festival.

Saul has a first class honours degree in Economics from the University of Tasmania, and a Graduate Diploma in Applied Finance and Investment from the Securities Institute of Australia. In December 2012 he was awarded an Honorary LLD degree by the University of Tasmania. He has also completed the Senior Executive Program at Columbia University's Graduate School of Business in New York.

## Katherine O'Regan



Katherine O'Regan has over 30 years' experience in developing and implementing growth strategies for business and government. Having served as a Chief of Staff and Advisor to Federal and State Government Ministers and Deputy Mayor, Woollahra Municipal Council where she served as a Councillor for five years, Katherine has unique insights into the policy, process and priorities of government.

This is complimented by a corporate executive career centred on the banking, financial and property sectors where she gained experience in public private partnerships, corporate transactions and mergers and acquisitions.

In 2013 Katherine established her own a consultancy firm providing strategic advice to government and business specialising in developing innovative solutions to the challenges and priorities facing

cities and communities. Katherine has led forums and workshops, written policy submissions and articles, and advocated for change for clients including NSW Small Business Commissioner's small business friendly Councils and regional activation programs, the NSW Department of Industry's Future Towns Program, energy start up Star Scientific and the Australian Banking Association.

In 2017 Katherine was appointed Executive Director of the Cities Leadership Institute a not for profit dedicated to building the capacity of urban leaders to make cities, towns and communities great places.

Katherine holds a Bachelor of Applied Science, Masters of Business Administration and a Masters of US Studies (with Merit) and is Director of leading public policy think tank, The Sydney Institute and Chair of her local Chamber of Commerce.



## NGA 2018 Charity

### Enormity – National Coat Day

Enormity is a not for profit, community based teenage committee.

Enormity started "Coat Day" 20 years ago when one of the member's friends became homeless and they "borrowed" a coat from the back of their mentor's car. This opened Enormity's eyes as to a community need and the collection of public donated coats began, "Coat Day".

Enormity has collected around 99,200 coats in that time and with the assistance of charitable agencies such as St. Vincent de Pauls, Salvation Army and Devonport's Gran's Van all have redistributed to the homeless and those in need.

Homelessness can affect all members of our community including the young or old, families or single people, Aboriginal people or people from culturally diverse backgrounds, resulting in great social and economic costs to the individual, and the community as a whole.

Enormity has for a long time worked towards helping those in need by providing the simplest basic need of warmth and protection from the elements of winter – warm coats and clothing.

In year 2000, former Prime Minister John Howard launched our campaign nationally by donating his own coat. Since then Prime Ministers Kevin Rudd, Julia Gillard, Tony Abbott and last year Malcolm Turnbull have also donated a coat.

"Coat Day" is held annually on the 1st Saturday in July, this year being Saturday 7th July 2018. Please bring a coat to donate at the 2018 Local Government National General Assembly. Your donation of a winter coat will help someone who is sleeping rough. Collection will be available through the entirety of the conference, 17–20 June 2018.



## Associated Events



### Australian Local Government Women's Association Breakfast

**Monday 18 June 2018 – 7:00am–8:15am**

The ALGWA National President is pleased to invite members, friends and colleagues to our Annual Networking Breakfast as part of the National General Assembly.

The hot Outback Breakfast will be held from 7:00-8:15am on Monday 18 June.

Speaker: Cr Alwyn Friedersdorff, President of the National Rural Women's Coalition, (NRWC) freshly returned from addressing the UN and participation on issues faced by rural women.

Seating is strictly limited; find booking details on [www.algwa.net.au](http://www.algwa.net.au)

## General Registration Details

### General Assembly Registration Fees

Registration Fees –  
*Early bird*

**\$969.00**

*(payment received by  
Friday 4 May 2018)*

Registration Fees –  
*Standard*

**\$1,290.00**

*(payment received on or before  
Friday 1 June 2018)*

Registration Fees –  
*Late*

**\$1,429.00**

*(payment received after  
Friday 1 June 2018)*

#### General Assembly Registration Includes

- ▶ Attendance at all General Assembly sessions
- ▶ Morning tea, lunch and afternoon tea as per the General Assembly program
- ▶ One ticket to the Welcome Drinks, Sunday
- ▶ General Assembly satchel and materials

### Day Registration Fees

Monday 18 June 2018

**\$529.00**

Tuesday 19 June 2018

**\$529.00**

Wednesday 20 June 2018

**\$320.00**

#### Day Registration Includes

- ▶ Attendance at all General Assembly sessions on the day of registration
- ▶ Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- ▶ General Assembly satchel and materials

### Sunday Regional Development Forum Registration Fees (Sunday 17 June 2018)

Forum Only

**\$445.00**

NGA Delegate

**\$245.00**

*(Delegates attending the Regional  
Form and the NGA are entitled to  
this discount)*

### Accompanying Partners Registration Fees

Accompanying Partners  
Registration Fee

**\$280.00**

#### Accompanying Partners Registration Includes

- ▶ 1 ticket to the Welcome Reception, Sunday 17 June
- ▶ Day tour Monday 18 June
- ▶ Day tour Tuesday 19 June
- ▶ Lunch with General Assembly Delegates on Wednesday 20 June



## Payment Procedures

Payment can be made by:

- ▶ Credit card – MasterCard and Visa
- ▶ Cheque made payable to ALGA
- ▶ Electronic Funds Transfer:  
**Bank:** Commonwealth  
**Branch:** Curtin **BSB No:** 062905  
**Account No:** 10097760

**NOTE:** If paying via EFT you must quote your transaction reference number on the registration form.

## Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:

Conference Co-ordinators  
 PO Box 4994, CHISHOLM ACT 2905

**Facsimile:** (02) 6292 9002

**E-mail:** [conference@confco.com.au](mailto:conference@confco.com.au)

An administration charge of \$110.00 will be made to any participant cancelling before Friday 4 May 2018. Cancellations received after Friday 4 May 2018 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

## Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

## Photographs

During the National General Assembly there will be a contracted photographer, the photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

## Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12–15C and temperatures do drop to 1C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

## Social Function and Venue Information

### Social Functions

#### Welcome Reception and Exhibition Opening

*Sponsored by:*



**Sunday 17 June 2018**

**Venue:** National Convention Centre

The Welcome Reception will be held in the exhibition hall and foyer.

- ▶ 5:00–7:00 pm
- ▶ \$50.00 per person for day delegates and guests
- ▶ No charge for full registered delegates
- ▶ No charge for registered accompanying partners

**Dress code:** smart casual

#### Networking Dinner

*Sponsored by:*



**Monday 18 June 2018**

**Venue:** National Arboretum Canberra

The dinner is being held in the Village Centre.

- ▶ 7:00–11:00 pm
- ▶ \$100.00 per person

**Dress code:** smart casual

The Monday night dinner takes on a new format as we take it offsite to the multi-million dollar National Arboretum. Enjoy the stunning Canberra landscape whilst having the opportunity to network with delegates from other councils and organisations.

## General Assembly Dinner

**Tuesday 19 June 2018**

**Venue:** Australian Institute of Sport

The dinner is being held in the Arena of the AIS.

- ▶ 7:00–11:00 pm
- ▶ \$130 per person

**Dress code:** lounge suit/collar and tie for men and cocktail style for women.

With Parliament House undergoing renovations this year, we are excited to take delegates to the Australian Institute of Sport, the country's elite and award winning sports precinct. Tickets to the General Assembly Annual Dinner are always highly sought after and therefore booking early is highly recommended to ensure your place.

**Note:** Bookings are accepted in order of receipt.

## General Assembly Business Sessions

**Monday 18 June 2018 to Wednesday 20 June 2018**

**Venue:** National Convention Centre

All plenary sessions will be held in the Royal Theatre at the National Convention Centre.

**Dress code:** Smart casual

## Exhibition

**Sunday 17 June 2018 to Wednesday 20 June 2018**

**Venue:** National Convention Centre

The exhibition is being held in the Exhibition Hall of the National Convention Centre.

**Dress code:** Smart casual

## Coach Transfers

### Welcome Reception and Exhibition Opening – Sunday 17 June 2018

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza) at approximately 4:45pm. The return coaches will depart at 7:00pm.

### General Assembly Dinner – Australian Institute of Sport – Tuesday 19 June 2018

Coaches will collect delegates from all General Assembly hotels at approximately 6:40pm. A return shuttle service will operate between 10:30pm and 11:45pm.

### Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

### Networking Dinner – National Arboretum Canberra – Monday 18 June 2018

Coaches will collect delegates from all General Assembly hotels at approximately 6:40pm. A return shuttle service will commence at 10:15pm.

## Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).

## Partner Tours



**Monday 18 June 2018**

### **Monday Partner Tour:** *Behind the Scenes of our Capital*

Take a glimpse behind the scenes of two of Canberra's iconic locations. The day will start with an intimate tour of Government House to see where Cabinet ministers are sworn in and the Governor General welcomes visitors like the Queen and heads of states.

After lunch we have an exclusive tour of The Royal Military College Duntroon, including the Army Officer training course, the cadet mess, and some of the historical and ceremonial areas within the College grounds.



**Tuesday 19 June 2018**

### **Tuesday Partner Tour:** *Diamonds and Decadence*

We start today with a high tea at Adore Tea where we'll experience a variety of teas from simple black teas to incredible flowering teas paired with sweet and savoury foods with a twist.

The afternoon will be spent at the National Gallery of Australia to experience the confirmed Cartier Exhibition. This is showcasing some of the most exquisite jewels from the renowned French jeweller including the Queen's "Halo" tiara, the engagement ring of Princess Grace of Monaco and costumes from the Ballet Russes, as well as displays of sketches and the tools of Cartier's trade.

## Accommodation

### **Crowne Plaza**

**1 Binara Street, Canberra**

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district. Featuring a contemporary design, the Crowne Plaza provides guests with an outdoor pool, sauna, health/fitness centre, 24 hour reception, room service, concierge, undercover parking for a fee and onsite dining at the RedSalt Restaurant. All rooms are non-smoking and include free WiFi, climate control air-conditioning, tea/coffee making facilities and a minibar.

Twin option at the hotel consists of two double beds.

**Superior Room:** \$315 per night single/twin/double

**Deluxe Room:** \$365 per night single/twin/double

### **Avenue Hotel**

**80 Northbourne Avenue, Canberra**

The Avenue Hotel is one of the newest options in Canberra and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre and has an onsite restaurant and bar, 24 hour reception, room service, gymnasium, undercover parking (charges apply per night) and guest lounge. All rooms have king size beds, rainfall showers, balconies, mini bar and free WiFi. The apartments also have a fully functioning kitchen.

Twin option is only available in the Superior rooms and consists of two single beds.

**Superior King Rooms:** \$260 per night single/twin/double

**1 Bedroom Apartments:** \$310 per night single/double

## Waldorf

### 2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a five minute walk from the National Convention Centre. This hotel has 24 hour reception and provides guests with a gymnasium, indoor heated lap pool, room service and onsite dining at the Waldorf on London Restaurant. All rooms have kitchen and laundry facilities, in-room safe, dining table and chairs, complimentary cable TV, pay per view movies and high speed internet service (for a fee). The 1 bedroom apartments also offer a separate lounge/dining area.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

**Studio Apartment:** \$200 per night single/twin/double

**1 Bedroom Apartment:** \$220 per night single/twin/double

## Novotel

### 65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15 minute walk from the National Convention Centre. The hotel offers 24 hour reception and room service, an onsite restaurant and bar, a newly renovated indoor pool, gymnasium and undercover parking (charges apply per night). In-room facilities include mini bar, tea/coffee making facilities, internet

access (for a fee), pay per view movies and climate control air-conditioning. Standard rooms have a Queen size bed while the Executive rooms have a King size bed.

Twin option for the standard room type consists of two double beds and the executive room type consists of one king bed and a pull out sofa bed.

**Standard Room:** \$280 per night single/twin/double

**Executive Room:** \$315 per night single/twin/double

## Mantra

### 84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located within the CBD and approximately a 15–20 minute walk from the National Convention Centre. The hotel features underground parking (for a fee), a 24 hour reception, a heated indoor pool, sauna, fully-equipped gymnasium and an onsite restaurant bar. All rooms offer individually controlled air-conditioning, WiFi (for a fee), pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. 1 bedroom apartments also offer a separate lounge and dining area, kitchen and a fully equipped laundry.

Bedding configuration in a hotel room is one king or two single beds and a 1 bedroom apartment has one queen or two singles.

**Hotel Room:** \$236 per night single/twin/double

**1 Bedroom Apartment:** \$276 per night single/twin/double

## Medina Apartment Hotel James Court

### 74 Northbourne Avenue, Canberra

The Medina Apartment Hotel James Court is approximately a 15–20 minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking (for a charge), outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounge/dining areas, free WiFi, spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

Twin option consists of two single beds.

**Note:** Reception operates between the hours of 6:30am and 11:00pm

**1 Bedroom Apartment:** \$215 per night single/twin/double

**2 Bedroom Apartment:** \$285 per night

## Qt Hotel

### 1 London Circuit, Canberra

The Qt Hotel is a modern hotel with boutique style furnishings, central to the city and a 10 minute walk to the National Convention Centre. The hotel offers guests a 24 hour reception and room service, an onsite restaurant and bar, parking for a daily charge plus an onsite barber shop. All rooms have now been upgraded to have king beds, other features include a balcony, rainfall showers, free WiFi, pay per view movies, mini bar, hairdryer, iron and ironing board.

Twin option at the hotel consists of two single beds.

**Standard Room:** \$249 per night single/twin/double

## Registration Form

Register online [www.alga.asn.au](http://www.alga.asn.au)

### NGA18

National General Assembly of Local Government 17–20 June 2018  
Australian Local Government Association ABN 31 008 613 876

Multiple delegates > photocopy form

Register online, download PDF or return this form to:

Conference Co-ordinators

PO Box 4994 Chisholm ACT 2905

Phone (02) 6292 9000 Fax (02) 6292 9002

Email [nga@confco.com.au](mailto:nga@confco.com.au)

By submitting your registration you agree to the terms and conditions of the cancellation policy on page 15

### PERSONAL DETAILS

TITLE (Cr/Ald/Mayor/Other)	NAME	SURNAME
POSITION		
COUNCIL/ORGANISATION		
ADDRESS		
SUBURB	STATE	POSTCODE
PHONE	MOBILE	
EMAIL		
NAME FOR BADGE		

How did you find out about the General Assembly? ☐ ALGA ☐ State/Territory Association ☐ Council Other: \_\_\_\_\_

### PRIVACY DISCLOSURE

☐ I DO consent to my name appearing in the 2018 General Assembly List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 15.

☐ I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 15.

### REGISTRATION FEES

#### GENERAL ASSEMBLY REGISTRATION FEES

Please note registration does NOT include attendance to the Regional Cooperation and Development Forum

EARLY BIRD REGISTRATION FEES (payment received on or before 4 May 2018) ☐ \$969.00

STANDARD REGISTRATION FEES (payment received on or before 1 June 2018) ☐ \$1,290.00

LATE REGISTRATION FEES (payment received after 1 June 2018) ☐ \$1,429.00

DAY REGISTRATION FEES ☐ Monday 18 June \$489.00 ☐ Tuesday 19 June \$489.00 ☐ Wednesday 20 June \$280.00

#### REGIONAL CO-OPERATION AND DEVELOPMENT FORUM REGISTRATION FEES (SUNDAY 17 JUNE)

REGIONAL DEVELOPMENT FORUM ONLY Registration fee ☐ \$445.00

GENERAL ASSEMBLY DELEGATE Registration fee ☐ \$245.00

STATE OF THE REGIONS REPORT 2018–19 (Single licence) ☐ \$260.00

STATE OF THE REGIONS REPORT 2018–19 (Organisational licence) ☐ \$720.00

#### ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER Name for badge: \_\_\_\_\_ ☐ \$280.00

### SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

### REGISTERED DELEGATES AND PARTNERS

#### WELCOME RECEPTION AND EXHIBITION OPENING (SUNDAY 17 JUNE 2018)

I/we will attend: ☐ Delegate ☐ Partner Number of additional tickets  @ \$50.00 each Total \$

#### REGISTERED PARTNERS

Day 1 • Behind the Scenes of our Capital (Monday 18 June 2018)

☐ I will attend: ☐ Partner Number of additional tickets  @ \$125.00 each Total \$

Day 2 • Diamonds and Decadence (Tuesday 19 June 2018)

☐ I will attend: ☐ Partner Number of additional tickets  @ \$125.00 each Total \$

Registration form continues over the page

## NGA18

National General Assembly of Local Government 17–20 June 2018  
Australian Local Government Association ABN 31 008 613 876

## OPTIONAL SOCIAL FUNCTIONS

*Tickets to these functions are **not** included in the General Assembly registration fee or accompanying partners registration fee. To purchase tickets to any of the following functions please indicate the number required and the total amount payable.*

NETWORKING DINNER, Arboretum (Monday 18 June 2018)    Number of tickets  @ \$100.00 each    Total \$

GENERAL ASSEMBLY DINNER, Australian Institute of Sport (Tuesday 19 June 2018) **\*\*NUMBERS STRICTLY LIMITED\*\***

Number of tickets	<input type="text"/>	@ \$130.00 Each	Total \$	<input type="text"/>
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## SPECIAL REQUIREMENTS

(E.G. DIETARY, MOBILITY)\_\_\_\_\_

## REGISTRATION AND SOCIAL FUNCTION PAYMENT DETAILS

- ☐ Enclosed is my cheque made payable to ALGA Conference Account
- ☐ Please issue an invoice. (invoices are automatically issued on receipt of registrations)
- ☐ I have paid via an Electronic Funds Transfer to the 'ALGA Conference Account'. Transaction reference number \_\_\_\_\_

ALGA ACCOUNT: Bank: Commonwealth BRANCH: Curtin BSB NO: 062905 ACCOUNT NO: 10097760

- ☐ Please charge my credit card
 ☐ Mastercard
 ☐ Visa

CREDIT CARD              
 Grand total \$

CARD HOLDERS NAME  SIGNATURE

EXPIRY DATE   /  
 IS THIS A CORPORATE CARD? ☐ YES ☐ NO

## ACCOMMODATION DETAILS

Please indicate your preference from 1 to 5

## CROWNE PLAZA

SUPERIOR ROOM \$315      ☐ Single   ☐ Twin   ☐ Double

DELUXE ROOM \$365      ☐ Single   ☐ Twin   ☐ Double

## AVENUE HOTEL

SUPERIOR KING ROOM \$260 ☐ Single ☐ Twin ☐ Double

1 BEDROOM APARTMENT \$310 ☐ Single ☐ Double

## MANTRA

HOTEL ROOM \$236 ☐ Single ☐ Twin ☐ Double

1 BEDROOM APARTMENT \$276 ☐ Single ☐ Twin ☐ Double

## MEDINA APARTMENT HOTEL JAMES COURT

1 BEDROOM APARTMENT \$215 ☐ Single ☐ Twin ☐ Double

2 BEDROOM APARTMENT \$285 ☐ Queen/Queen

☐ Queen/2 Singles

## NOVOTEL

STANDARD ROOM \$280 ☐ Single ☐ Twin ☐ Double

EXECUTIVE ROOM \$315 ☐ Single ☐ Twin ☐ Double

## QT HOTEL

STANDARD ROOM \$249 ☐ Single ☐ Twin ☐ Double

## WALDORF

STUDIO APARTMENT \$200    ☐ Single    ☐ Twin    ☐ Double

1 BEDROOM APARTMENT \$220    ☐ Single    ☐ Twin    ☐ Double

*Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give a minimum of twenty one (21) days notice in writing of your cancellation. All cancellations will be acknowledged in writing by Conference Co-ordinators. Full payment of your account will be required at the time of your departure. The rates quoted are per room per night.*

DATE OF ARRIVAL \_\_\_\_\_

DATE OF DEPARTURE \_\_\_\_\_

SHARING WITH \_\_\_\_\_

ESTIMATED TIME OF ARRIVAL \_\_\_\_\_

- ☐ I understand my credit card details are given as a guarantee of my arrival and to ensure my room will be held until my nominated arrival time. No charge for accommodation will be made against this card unless I fail to give a minimum of twenty one (21) days notice of cancellation in writing to Conference Co-ordinators.

☐ Mastercard    ☐ Visa    ☐ Amex

CREDIT CARD NUMBER

CARD HOLDERS NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

EXPIRY DATE   /

IS THIS A CORPORATE CARD? ☐ YES ☐ NO

**AGENDA ITEM:** 13.1.8

**REPORT TITLE:** Financial Report for the Month of March 2018

**REPORT NUMBER:** 9/0011

**MEETING DATE:** 17 April 2018

**Author:** Finance Manager, Shane Nankivell

**Approver:** Director Corporate Services, Chris Kelly

## PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of March 2018.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

## KEY ISSUES

- Clean-up efforts from Cyclone Marcus will result in a draw down in reserves and a delay in undertaking some non-urgent capital projects.
- Council will seek reimbursement as part of the Northern Territory's natural disaster relief and recovery arrangements with the Commonwealth.
- Excluding the cyclone clean-up; overall the budget is performing as forecast.

## RECOMMENDATION

THAT Report Number 9/0011 entitled Financial Report for the Month of March 2018 be received and noted.

## BACKGROUND

This item presented to the 2<sup>nd</sup> Ordinary Council Meeting of 13 March 2018 with the following decision/s made:

13.1.5 Financial Report for the Month of February 2018 8/1430

THAT Report Number 8/1430 entitled Financial Report for the Month of February 2018 be received and noted.

CARRIED 8/3052 – 13/03/2018



In accordance with section 18 of the *Local Government (Accounting) Regulations* finance officers have prepared the previous months financial report.

## **DISCUSSION**

### Operating Income

Total operating income is at 100% of the current forecasted budget. Rates & Charges are showing as 100% for the year as rate income is recognised in full when it is levied.

Grants, Subsidies & Contributions, currently showing as 123% is higher than anticipated due to an increase in Funds In Lieu Of Construction (FILOC) funds received compared to budget, as well as the reimbursement of streetlighting maintenance fees by the Northern Territory Government for the first quarter of 2017/18. These budget items will be revised at 3<sup>rd</sup> Quarter Budget Review.

Other Income, at 122% is currently performing above expectations due to insurance reimbursements received for damaged play equipment, this will be adjusted at 3<sup>rd</sup> budget review. The remaining income items are performing as anticipated, with minor adjustments to occur at 3<sup>rd</sup> Quarter Budget Review.

### Operating Expenditure

Across all areas, operating expenditure is currently 75% of budget for the full year. The budget is trending, and minor adjustments will be made at 3<sup>rd</sup> Quarter Budget Review to reflect actuals which are currently over budget. With the exception of Emergency Operations, all other remaining expense items are tracking as forecasted.

Emergency Operations currently shows as over expensed at 3816% of budget due to the clean-up works associated with Cyclone Marcus. These costs are expected to increase significantly over the next several months as Council processes green waste and clears parks, and funds will be made available to cover this expenditure at 3<sup>rd</sup> Quarter Budget Review. The funds will be drawn from the Emergency Reserve and by deferring non-urgent capital asset renewals. Council will also make an application to recover the cost of the clean up through the Natural Disaster Relief and Recovery Arrangement with the Commonwealth. The extent of any reimbursement is still unknown at this stage.

### Capital Income

Capital Income items are generally proceeding as anticipated. The \$5,000,000 budget for Asset Income relates to gifted assets received from developers throughout the year and will be adjusted at end of financial year. An adjustment of \$50,000 will need to be made at 3<sup>rd</sup> Quarter Budget Review to reflect Council Decision 8/1863 for the sale of part lot 14730, Miller Court, Gunn.

### Capital Expenditure

Overall Capital Expenditure is showing at 56% for the year, including Asset Upgrades at 59% for the full year, and Asset Purchases at 32%. In order to make funds available for the clean-up from Cyclone Marcus related expenditure, some capital projects will be reassessed, and adjustments will occur at 3<sup>rd</sup> Quarter Budget Review.

## **CONSULTATION PROCESS**

In preparing this report the following City of Palmerston staff were consulted:-

- The Chief Executive Officer been consulted in the preparation of this report.



## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

Budget and resource implications as outlined above.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

The *Local Government (Accounting) Regulations* prescribes that:

18 Financial reports to Council

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
  - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
  - b. The forecast income and expenditure for the whole of the financial year.
2. The report must include:
  - a. Details of all cash investments held by the Council (including any money held in trust);
  - b. A statement on the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;
  - c. Other information required by the Council.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

Attachment A: Financial Management Report – March 2018

# Financial Management Reports

March 2018

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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March 2018

<b>SECTION 1 – EXECUTIVE SUMMARY</b>	1.1	Executive Summary
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	2.3	Investments Management Report
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	2.6	Creditor Accounts Paid
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	2.9	Commercial Leases

**Section 2**  
**Financial Results**  
**31 March 2018**

**1.1 - Executive Summary as at**

Results	Revised Budget 2018 \$	YTD Actual \$	YTD Committed \$	Budget Forecast \$	% Utilised
<b>Operating Income</b>					
Rates & Charges	26,709,566	26,641,735	0	26,709,566	100%
Statutory Charges	193,000	156,195	0	193,000	81%
User Charges	1,551,219	1,182,530	0	1,551,219	76%
Grants, Subsidies & Contributions	1,572,643	1,942,025	0	1,572,643	123%
Investment Income	746,160	789,198	0	746,160	106%
Other Income	53,500	65,528	0	99,850	122%
<b>Operating Income</b>	<b>30,826,088</b>	<b>30,777,212</b>	<b>0</b>	<b>30,872,438</b>	<b>100%</b>
<b>Operating Expenditure</b>					
Employee Costs	-8,208,035	-5,570,113	-701	-8,208,035	68%
Professional Services	-1,286,085	-886,721	-336,254	-1,286,085	95%
Auditor's Remuneration	-32,000	-90	0	-32,000	0%
Bad and Doubtful Debts	0	0	0	0	0%
Operating Lease Rentals	-206,300	-134,150	-40,837	-206,300	85%
Energy	-1,135,653	-786,582	0	-1,135,653	69%
Materials & Contractors	-12,307,223	-7,631,342	-2,612,359	-12,307,223	83%
Depreciation, Amortisation & Impairment	-8,820,000	-6,615,000	0	-8,820,000	75%
Elected Members Expenses	-327,959	-157,719	0	-327,959	48%
Legal Expenses	-61,500	-139,444	0	-61,500	227%
Landfill Rehabilitation	0	0	0	0	0%
Other Expenses	-4,405,053	-2,576,002	-165,949	-4,412,653	62%
Finance Charges PAN/Parking Structure	-13,877	0	0	-13,877	0%
<b>Operating Expenditure</b>	<b>-36,803,685</b>	<b>-24,497,162</b>	<b>-3,156,100</b>	<b>-36,811,285</b>	<b>75%</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>-5,977,597</b>	<b>6,280,050</b>	<b>-3,156,100</b>	<b>-5,938,847</b>	
<b>Capital Income</b>					
Net gain (loss) on disposal or revaluation of assets	30,985	59,443	0	30,985	192%
Asset Income	5,000,000	0	0	5,000,000	0%
Grants received	678,380	639,380	0	689,380	94%
Capital Income	5,709,365	698,823	0	5,720,365	12%
<b>Net SURPLUS / (DEFICIT) transferred to Equity Statement</b>	<b>-268,232</b>	<b>6,978,872</b>	<b>-3,156,100</b>	<b>-218,482</b>	
<b>Capital Expenditure</b>					
Land Purchase	0	0	0	0	0%
Asset Purchase	-1,377,590	-391,116	-51,257	-1,417,916	32%
Asset Upgrade	-9,736,973	-4,640,515	-1,131,491	-9,746,397	59%
<b>Capital Expenditure</b>	<b>-11,114,563</b>	<b>-5,031,630</b>	<b>-1,182,748</b>	<b>-11,164,313</b>	<b>56%</b>
Less Non-Cash Expenditure	-8,820,000	-6,615,000	0	-8,820,000	75%
Plus Gifted Assets	5,000,000	0	0	5,000,000	0%
<b>NET CAPITAL SURPLUS/(DEFICIT)</b>	<b>-7,562,795</b>	<b>8,562,242</b>	<b>-4,338,848</b>	<b>-7,562,795</b>	
Borrowings	2,000,000	0	0	2,000,000	0%
Repayment of Borrowings	-35,192	0	0	-35,192	0%
Reserve Movement	5,597,986	0	0	5,597,986	0%
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>8,562,242</b>	<b>-4,338,848</b>	<b>0</b>	

Reviewed by: Finance Manager

Approved by: Director of Corporate Services



## Section 2

### Financial Results

31 March 2018

#### 2.1 - Budget Summary Report as at Operating Income

	Revised Budget \$	YTD Actuals \$	%
<b>Governance</b>			
Office of the CEO	350,898	428,219	122.04%
Governance	350,898	428,219	122.04%
<b>Corporate Services</b>			
Financial Services	300,000	472,410	157.47%
Office of the Director Corporate Services	0	6,041	0.00%
Rates	20,060,426	19,562,083	97.52%
Corporate Services	20,360,426	20,040,534	98.43%
<b>Community Services</b>			
Events Promotion	0	3,500	0.00%
Library Services	690,856	678,483	98.21%
Senior Citizens	1,500	0	0.00%
Youth Services	5,000	3,300	66.00%
Community Services	697,356	685,283	98.27%
<b>Technical Services</b>			
Animal Management	392,000	317,650	81.03%
Aquatic Centre	77,291	57,969	75.00%
Civic Centre	162,333	121,421	74.80%
Driver Resource Centre	6,600	10,536	159.64%
Gray Community Hall	16,800	10,415	61.99%
Office of the Director Technical Services	43,250	27,347	63.23%
Parking & Other Ranger Services	175,000	147,500	84.29%
Private Works	110,000	87,690	79.72%
Recreation Centre	71,000	92,257	129.94%
Roads & Transport	383,489	352,494	91.92%
Stormwater Infrastructure	52,000	0	0.00%
Subdivisional Works	450,000	669,541	148.79%
Waste Management	6,682,860	7,101,353	106.26%
Odegaard Drive Investment Property	446,160	371,800	83.33%
Durack Heights Community Centre	2,830	855	30.20%
CBD Car Parking	345,795	254,350	73.56%
Technical Services	9,417,408	9,623,176	102.18%
	30,826,088	30,777,212	99.84%

## Section 2 Financial Results

### 2.1 - Budget Summary Report as at Capital Income

31 March 2018

	Revised Budget \$	YTD Actuals \$	%
<b>Corporate Services</b>			
Office of the Director Corporate Services	30,985	59,443	191.84%
<b>Corporate Services</b>	<b>30,985</b>	<b>59,443</b>	<b>191.84%</b>
<b>Technical Services</b>			
Open Space	0	11,000	0.00%
Roads & Transport	538,380	628,380	116.72%
Subdivisional Works	5,000,000	0	0.00%
Waste Management	140,000	0	0.00%
<b>Technical Services</b>	<b>5,678,380</b>	<b>639,380</b>	<b>11.26%</b>
	<b>5,709,365</b>	<b>698,823</b>	<b>12.24%</b>

**Section 2**  
**Financial Results**  
**31 March 2018**

**2.1 - Budget Summary Report as at**  
**Operating Expenditure**

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Governance</b>					
Elected Members	-556,588	-367,819	-2,206	-370,025	66.48%
Office of the CEO	-724,134	-773,823	-8,033	-781,856	107.97%
<b>Governance</b>	<b>-1,280,722</b>	<b>-1,141,642</b>	<b>-10,239</b>	<b>-1,151,881</b>	<b>89.94%</b>
<b>Corporate Services</b>					
Customer Services	-212,945	-108,488	0	-108,488	50.95%
Financial Services	-1,473,388	-1,053,898	-16,800	-1,070,698	72.67%
Human Resources	-230,363	-161,371	-60	-161,431	70.08%
Information Technology	-1,089,738	-647,201	-125,849	-773,050	70.94%
Office of the Director Corporate Services	-9,432,218	-6,990,030	-1,244	-6,991,274	74.12%
Public Relations and Communications	-385,517	-234,589	-7,839	-242,428	62.88%
Rates	-303,900	-301,413	0	-301,413	99.18%
Records Management	-270,342	-199,880	-28,545	-228,426	84.50%
<b>Corporate Services</b>	<b>-13,398,411</b>	<b>-9,696,871</b>	<b>-180,337</b>	<b>-9,877,207</b>	<b>73.72%</b>
<b>Community Services</b>					
Arts & Culture	-127,000	-43,266	-1,069	-44,335	34.91%
Community Development	-856,228	-534,396	-1,975	-536,371	62.64%
Events Promotion	-273,300	-142,227	-16,880	-159,107	58.22%
Families & Children	-20,000	-8,194	-528	-8,722	43.61%
Health and Wellbeing Services	-62,500	-7,193	-15,155	-22,348	35.76%
Library Services	-1,539,299	-922,890	-25,712	-948,602	61.63%
Senior Citizens	-6,500	-2,251	0	-2,251	34.63%
Youth Services	-50,500	-14,155	-6,115	-20,270	40.14%
Office of the Director Community Services	-283,853	-173,918	-400	-174,318	61.41%
<b>Community Services</b>	<b>-3,219,180</b>	<b>-1,848,490</b>	<b>-67,835</b>	<b>-1,916,324</b>	<b>59.53%</b>
<b>Technical Services</b>					
Animal Management	-111,500	-69,445	-21,634	-91,079	81.69%
Aquatic Centre	-558,228	-387,222	-138,198	-525,420	94.12%
Archer Sports Club	-10,936	-1,601	0	-1,601	14.64%
Civic Centre	-388,645	-212,930	-23,518	-236,448	60.84%
Depot	-66,243	-40,551	-7,386	-47,937	72.37%
Driver Resource Centre	-31,348	-7,557	-2,185	-9,742	31.08%
Emergency Operations	-10,000	-63,936	-317,715	-381,651	3816.51%
Gray Community Hall	-73,976	-28,516	-9,041	-37,557	50.77%
Office of the Director Technical Services	-1,289,228	-922,453	-110,010	-1,032,463	80.08%
Open Space	-5,635,322	-3,000,680	-410,902	-3,411,582	60.54%
Parking & Other Ranger Services	-809,465	-529,011	-3,555	-532,565	65.79%
Plant & Equipment	-32,000	-38,856	-1,138	-39,994	124.98%
Private Works	-92,688	-62,272	0	-62,272	67.18%
Recreation Centre	-142,711	-164,560	-28,671	-193,231	135.40%
Roads & Transport	-2,478,888	-1,310,528	-172,380	-1,482,908	59.82%
Stormwater Infrastructure	-281,000	-180,312	-3,235	-183,546	65.32%
Street Lighting	-875,000	-748,481	-5,820	-754,301	86.21%
Subdivisional Works	0	-297	0	-297	0.00%
Waste Management	-5,591,174	-3,845,095	-1,615,181	-5,460,276	97.66%
Odegaard Drive Investment Property	-116,187	-92,539	-130	-92,669	79.76%
Durack Heights Community Centre	-54,738	-12,830	-5,035	-17,866	32.64%
CBD Car Parking	-218,584	-76,998	-21,115	-98,112	44.89%
Goyder Square	-37,510	-13,491	-842	-14,334	38.21%
<b>Technical Services</b>	<b>-18,905,371</b>	<b>-11,810,160</b>	<b>-2,897,690</b>	<b>-14,707,850</b>	<b>77.80%</b>
	<b>-36,803,685</b>	<b>-24,497,162</b>	<b>-3,156,100</b>	<b>-27,653,263</b>	<b>75.14%</b>



**Section 2**  
**Financial Results**  
**31 March 2018**

**2.1 - Budget Summary Report as at**  
**Capital Expenditure**

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Corporate Services</b>					
Information Technology	-15,000	-8,792	-655	-9,447	62.98%
Office of the Director Corporate Services	-213,600	-118,855	0	-118,855	55.64%
<b>Corporate Services</b>	<b>-228,600</b>	<b>-127,647</b>	<b>-655</b>	<b>-128,302</b>	<b>56.13%</b>
<b>Community Services</b>					
Community Development	-733	-1,806	0	-1,806	246.48%
<b>Community Services</b>	<b>-733</b>	<b>-1,806</b>	<b>0</b>	<b>-1,806</b>	<b>246.48%</b>
<b>Technical Services</b>					
Aquatic Centre	-42,368	-14,079	0	-14,079	33.23%
Civic Centre	-100,000	-73,117	-5,188	-78,305	78.30%
Depot	-17,000	-4,400	0	-4,400	25.88%
Driver Resource Centre	-15,000	0	0	0	0.00%
Office of the Director Technical Services	-202,746	-49,720	-20,588	-70,308	34.68%
Open Space	-2,205,310	-870,155	-101,283	-971,439	44.05%
Recreation Centre	-10,000	0	0	0	0.00%
Roads & Transport	-2,819,930	-1,778,802	-303,915	-2,082,718	73.86%
Stormwater Infrastructure	-115,000	-20,617	0	-20,617	17.93%
Subdivisional Works	0	-195,855	-12,299	-208,155	0.00%
Waste Management	-5,136,368	-1,893,429	-738,819	-2,632,248	51.25%
CBD Car Parking	-21,508	-2,003	0	-2,003	9.31%
<b>Technical Services</b>	<b>-10,685,230</b>	<b>-4,902,178</b>	<b>-1,182,093</b>	<b>-6,084,271</b>	<b>56.94%</b>
	<b>-10,914,563</b>	<b>-5,031,630</b>	<b>-1,182,748</b>	<b>-6,214,378</b>	<b>56.94%</b>



## Section 2

### Financial Results

#### 2.2 Reserves Schedule

	Balance as at 01/07/2017	TO RESERVES				FROM RESERVES				Balance as at 30/06/2018
		Original Budget \$	Budget Reviews		Adopted Budget \$	Original Budget \$	Budget Review		Adopted Budget \$	
			1st Review \$	2nd Review \$			1st Review \$	2nd Review \$		
<b>Externally Restricted Reserves</b>										
Unexpended Grants Reserve	0	0	0	0	0	0	0	0	0	0
Developer Funds in Lieu of Construction*	4,669,920	250,000	0	0	250,000	0	0	0	0	4,919,920
	<b>4,669,920</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,919,920</b>
<b>Internally Restricted Reserves</b>										
Election Expenses Reserve	150,000	0	0	0	0	0	0	150,000	150,000	0
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	500,000
Strategic Initiatives Reserve	500,000	0	0	500,000	500,000	500,000	0	0	500,000	500,000
Unexpended Capital Works Reserve	3,217,148	0	0	0	0	0	3,217,148	0	3,217,148	0
Property Reserve	1,077,343	0	0	500,000	500,000	500,000	155,240	0	655,240	922,104
Plant and Equipment Reserve	310,442	0	0	0	0	0	38,810	0	38,810	271,632
Infrastructure Reserve	4,108,758	500,000	0	3,556,000	4,056,000	3,500,000	662,149	864,000	5,026,148	3,138,610
Community Grants Reserve	100,000	0	0	0	0	0	0	0	0	100,000
Waste Management Reserve	1,313,229	3,430,217	0	0	3,430,217	4,174,069	0	0	4,174,069	569,377
Streetlighting Reserve	811,063	0	0	0	0	500,000	0	0	500,000	311,063
Masterplan Reserve	0	15,545,795	0	14,753,418	30,299,213	14,972,002	200,000	15,000,000	30,172,002	127,211
	<b>12,087,982</b>	<b>19,476,012</b>	<b>0</b>	<b>19,309,418</b>	<b>38,785,430</b>	<b>24,146,071</b>	<b>4,273,346</b>	<b>16,014,000</b>	<b>44,433,416</b>	<b>6,439,996</b>
<b>Total Reserve Funds</b>	<b>16,757,902</b>	<b>19,726,012</b>	<b>0</b>	<b>19,309,418</b>	<b>39,035,430</b>	<b>24,146,071</b>	<b>4,273,346</b>	<b>16,014,000</b>	<b>44,433,416</b>	<b>11,359,916</b>

Reviewed by: Finance Manager

Approved by: Director of Corporate Services

## Section 2 Financial Results

### 2.3 Investments Management Report

#### INVESTMENTS REPORT TO COUNCIL AS AT 31/03/2018

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
Auswide	S&P A3	\$ 1,500,000.00	2.65%	May 23, 2018	53	\$ 1,500,000.00	7.63%
AMP	S&P A1	\$ 1,500,000.00	2.65%	November 7, 2018	221	\$ 1,500,000.00	7.63%
Bank of Queensland	S&P A2	\$ 1,500,000.00	2.55%	August 1, 2018	123	\$ 1,500,000.00	7.63%
Bendigo & Adelaide Bank	S&P A2	\$ 1,500,000.00	2.70%	July 18, 2018	109		
Bendigo & Adelaide Bank	S&P A2	\$ 1,500,000.00	2.70%	August 15, 2018	137		
Bendigo & Adelaide Bank	S&P A2	\$ 1,500,000.00	2.70%	September 12, 2018	165	\$ 4,500,000.00	22.89%
National Australia Bank	S&P A1+	\$ 7,448.49	2.80%				
National Australia Bank	S&P A1+	\$ 152,973.39	2.80%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.60%	April 11, 2018	11		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.61%	May 9, 2018	39		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.60%	June 6, 2018	67		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.60%	June 20, 2018	81		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.56%	July 4, 2018	95	\$ 7,660,421.88	38.96%
ME Bank	S&P A2	\$ 1,500,000.00	2.60%	April 25, 2018	25		
ME Bank	S&P A2	\$ 1,500,000.00	2.57%	August 29, 2018	151	\$ 3,000,000.00	15.26%

TOTAL SHORT TERM INVESTMENT	\$ 19,660,428.67	Average Days to Maturity	98.00
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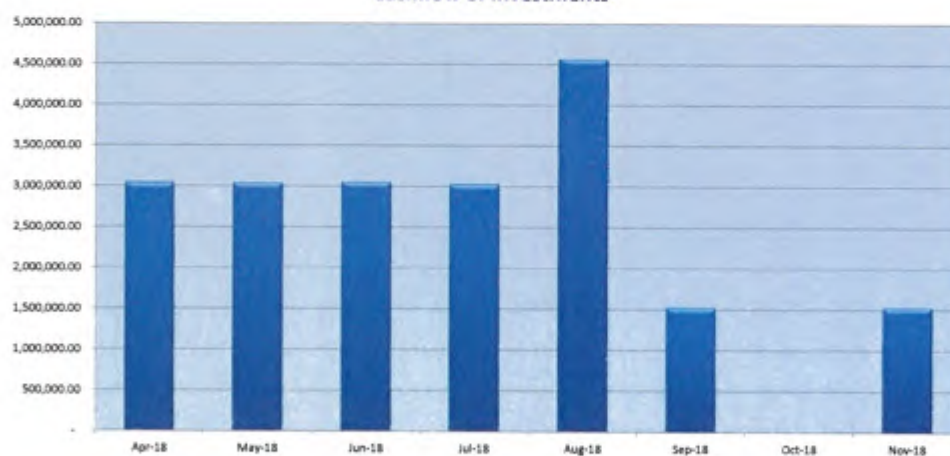
% OF TOTAL INVESTMENT PORTFOLIO	A1 (max 100%) 46%	A2/P1 (max 80%) 46%	A3 (max 50%) 8%	100%
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Weighted Average Rate	2.62%	BBSW 90 Day Rate Benchmark	2.04%
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GENERAL BANK FUNDS	\$ 6,329,711.38	Total Budget Investment Earnings	-\$ 300,000.00
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TOTAL ALL FUNDS	\$ 25,990,140.05	Year to Date Investment Earnings	-\$ 361,717.38
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Cashflow of Investments



PROPERTY INVESTMENT						COMPARATIVE YTD YIELD AT CASH RATE OF 3%
PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	
48 Odegaard Drive, Rosebery	Fair Value	\$ 6,935,502	\$ 371,800	\$ 92,662	\$ 279,138	\$ 155,621

Reviewed by: Finance Manager

Approved by: Director Corporate Services

**Section 2**  
**Financial Results**  
**31 March 2018**

**2.4 Debtor Control Accounts**

<b>SUNDRY DEBTORS:</b>						
<b>BALANCE</b>		<b>CURRENT</b>	<b>30 DAYS</b>	<b>60 DAYS</b>	<b>90 DAYS</b>	<b>OVER 90 DAYS</b>
	271,510.82	144,112.24	108,559.26	194.83	307.33	18,337.16
<b>RATES:</b>						
<b>REPORT MONTH</b>		<b>OUTSTANDING \$</b>	<b>OUTSTANDING % OF RATES INCOME</b>	<b>OVERDUE \$</b>	<b>OVERDUE % OF RATES INCOME</b>	
Mar-18		\$2,484,788	9.0%	\$2,654,901	9.6%	
Mar-17		\$1,600,032	6.1%	\$1,945,086	7.4%	
<b>TOTAL OVERDUE \$</b>		<b>Charged in 2017/2018</b>	<b>Charged in 2016/2017</b>	<b>Charged in 2015/2016</b>	<b>Charged in 2014/2015</b>	<b>Charged Prior to 2014/2015</b>
\$2,654,901		\$2,397,160	\$196,705	\$47,701	\$9,874	\$3,461
<b>INFRINGEMENTS:</b>						
			\$			
Animal Infringements			121,115.83			
Public Places			9,767.00			
Parking Infringements			179,214.99			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>310,972.82</u>			

Reviewed by: Finance Manager

Approved by: Director Corporate Services



## 2.5 - Financial Indicators

[illegible]

## SECTION 2

### Financial Results

2.6 - Creditor Accounts Paid March 2018

Creditor No.	Creditor Name	Amount \$
4640	Bank of Queensland	1,500,000.00
639	Cleanaway Pty Ltd.	476,701.38
V00848	Aldebaran Contracting Pty Ltd	411,840.00
5104	JLM Civil Works Pty Ltd	278,135.68
46	Downer EDI Works Pty Ltd	264,623.76
712	Paradise Landscaping (NT) Pty Ltd	178,566.73
4816	CS Services NT	174,384.28
1607	Sterling NT Pty Ltd	152,067.96
54	Powerwater	144,714.56
2	Australian Taxation Office - PAYG	130,405.00
V00228	Outback Tree Service	79,541.00
V00318	StatewideSuper Clearing House	58,328.78
549	City of Darwin	54,950.40
479	Jardine Lloyd Thompson Pty Ltd	52,501.67
V00773	Akron Group NT Pty Ltd	39,119.46
798	YMCA of the Northern Territory	33,966.80
V01529	Urbex No. 106 Pty Ltd	27,950.00
V00315	HWL Ebsworth Lawyers	26,888.70
2587	Top End RACE	26,521.51
3683	Area9 IT Solutions	21,316.28
5651	Minter Ellison Lawyers	20,934.50
48	Top End Line Markers Pty Ltd	20,331.30
V01232	Mark D Blackburn	19,761.50
V00476	Water Dynamics (NT) Pty Limited	19,562.65
87	Industrial Power Sweeping Services Pty	18,745.20
V00368	iWater NT	16,927.35
V00582	Ezko Property Services (Aust) Pty Ltd	16,890.19
5031	All Aspects Recruitment & HR Services	16,033.08
V01444	Top End Joinery Pty Ltd	15,486.90
4320	Elton Consulting	15,265.80
3880	PAWS Darwin Limited	14,620.56
938	Nightcliff Electrical	13,873.81
5	Australia Post	12,471.08
V00285	The Palmerston & Rural Seniors Committee Inc.	12,125.00
V01437	GWI Pty Ltd	12,100.00
47	Telstra Corporation Ltd	10,812.36
V01431	Gigtek	10,334.81
2161	GHD Pty Ltd	10,003.07
1170	Territory Debt Collectors (TDC NT P/L)	9,780.00
5011	A&J Communications	9,671.48
V01009	Australian Parking and Revenue Control Pty Limited	9,332.86
4190	National Australia Bank	9,139.52
5410	Majestix Media Pty Ltd	8,605.66
V00193	Amcom Pty Ltd	8,574.50
V01341	Fyfe Pty Ltd	8,532.50
3438	NT Shade & Canvas Pty Ltd	8,074.00
V01459	Tropical Water Solutions P/L	7,826.25
4912	Remote Area Tree Services Pty Ltd	6,935.50
3971	Pipeline Renovations Pty Ltd trading as RenoFLO	6,780.68
V00480	Design Flow Consulting Pty Ltd	6,531.80
V00185	Brooke Prince	6,058.00
26	Viva Energy Australia Ltd	5,786.99
350	IBM Global Financing Australia Limited	5,530.40
3594	Comics NT	5,195.09
256	The Bookshop Darwin	5,149.25

Creditor No.	Creditor Name	Amount \$
4065	Southern Cross Protection Pty Ltd	4,413.04
V00860	Costojic Pty Ltd	4,379.00
1502	Figleaf Pool Products	4,093.30
V00271	Fuji Xerox Business Centre NT	3,741.33
V00299	EPAC Salary Solutions Pty Ltd	3,729.20
566	Stickers & Stuff	3,533.00
36	Darwin Lock & Key	3,506.18
2336	Flick Anticimex Pty Ltd	3,368.78
846	Nationwide News NT Division	3,332.80
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	3,311.01
4737	D & L Plumbing & Gasfitting	3,294.50
V00939	Defend Fire Services Pty Ltd	3,221.90
2977	Security & Technology Services P/L	2,957.49
3504	Raeco International Pty Ltd	2,826.82
V00474	Lane Print & Post	2,804.93
5131	Core Traffic Control Pty Ltd	2,794.00
V00101	Bellamack Pty Ltd	2,769.80
V00157	McArthur Management Services (Vic) P/L	2,752.41
3936	Arafura Tree Services and Consulting	2,574.00
274	CSG Business Solutions (NT) Pty Ltd	2,457.84
444	Ms Techy Masero	2,450.00
353	Otis	2,421.38
V01483	OfficeMax	2,384.43
4120	EnvisionWare Pty Ltd	2,382.48
4029	Totally Workwear Palmerston	2,293.00
123	Kerry's Automotive Group	2,147.30
V00682	Leigh Dyson Plumbing	2,123.00
2186	Optus Billing Services Pty Ltd	2,068.00
4561	Bendesigns	2,059.20
V01527	Chris Gray-Cairnfield Holdings TA Krisco Contract.	2,000.00
5315	Adamant Property Services Pty Ltd	1,986.91
238	The Australian Local Government Job Directory	1,963.50
V01079	CAP22 Services Pty Ltd	1,884.86
V01345	GreenTec Pty Ltd	1,727.00
984	Ray White Darwin/ Palmerston	1,707.00
V01118	Wilson Security Pty Ltd	1,659.79
V01557	Fresia P/L ATF Nakara Plumbing Superannuation Trus	1,634.00
V01528	JKW Law Practice Pty Ltd	1,606.00
5037	Amalgamated Movies	1,595.00
3099	Iron Mountain Australia Pty Ltd	1,547.12
5551	Active Tree Services Pty Ltd	1,531.67
V01084	VcreateWeb	1,520.00
5036	Dormakaba Aust P/L T/as Territory Door Services	1,510.08
112	Beaurepaires	1,479.25
5414	Nitro Software, Inc.	1,353.20
V01054	Kate Patten	1,324.00
V01496	Darwin Dive Company Pty Ltd	1,320.00
V01524	Jennifer Webber	1,250.72
V01546	Coles Group Limited	1,229.10
5611	Steelmans Tools and Industrial Supplies	1,225.40
V00518	SB & JS Cook	1,200.00
272	City Wreckers	1,188.00
V00828	Iain Summers	1,054.90
V01152	Archery Attack Darwin	1,000.00
943	Territory Asset Management Services	990.00
53	Eggins Electrical	984.50
4825	OracleCMS	983.87
V00943	Northern Territory Pest and Weed Control	977.34
4731	Yeni Redding	960.00
4929	Barramundi Group	942.00



Creditor No.	Creditor Name	Amount \$
V01494	Paul Maher Solicitors	935.00
V01308	Dornier Digital Pty Ltd	912.00
2064	Larrakia Nation Aboriginal Corporation	900.00
V00964	HD Enterprises Pty Ltd T/a HD Pumps	880.00
4679	iSentia Pty Ltd	878.24
4963	Centratech Systems Pty Ltd	839.85
5435	Access Hardware (NT) Pty Ltd	836.89
237	National Flags	808.50
V00831	Powerfunk Records Pty Ltd.	770.00
V00542	Industry Health Solutions	760.00
5672	SRA Information Technology Pty Ltd	660.00
3514	NT Automotive Group T/A Darwin Mitsubishi	637.30
4007	Ark Animal Hospital Pty Ltd	634.00
V00332	Stacie Selwood T/a Hyper The Clown	610.00
V01525	Shane Rivers	600.00
185	Bridge Toyota	591.51
5272	Greville Fabrication Pty Ltd	573.76
V00965	Rainbow Painters & Repairs	572.00
35	WINC Australia Pty Limited	556.85
4528	Miranda's Armed Security Officers Pty	541.20
2742	Neighbourhood Watch NT Inc	500.00
4776	Al's Panel Shop	500.00
V01534	Top End Association for Mental Health	500.00
V01544	Warren McCoy	467.80
22	Norsign Pty Ltd	464.75
V01507	CDU - (PEET)	427.85
V01517	Australia Wide Taxation & Payroll Training	424.00
V01272	Storytime Pods Pty Ltd	403.04
3885	Total Picture Frames	360.00
2017	Signs Plus	356.50
V00202	YACCA GOLD P/L T/A Central Business Equipment	354.20
V01500	Enchanted Moments Events Pty Ltd	321.00
V00555	Rydges Palmerston	300.00
V01523	Paula Martin	270.00
3569	NT Build	266.00
V01420	CENTRELINK (PAYROLL)	232.28
V01506	XLNT Lawns	220.00
V00730	The Burning Circus	200.00
V01553	Territory Families-Youth Outreach & Re-Engagement	200.00
3313	Zip Print	198.00
V01285	Jey Lamech Psychologist Pty Ltd	198.00
2915	Territory Uniforms	194.57
215	Employee Assistance Services NT Inc (EASA)	193.60
4398	Quality Indoor Plants Hire	193.33
4508	News 4 U	188.80
4856	Portner Press Pty Ltd	174.00
V01552	Urbex No 106 Pty Ltd	150.00
V00678	Luke Gosling	125.00
V01521	Northern Territory Calisthenics Association	125.00
V01522	Ruth Garner	125.00
V01533	Tiny Tutus	125.00
V01535	Chiranjibi Neupane	125.00
V01548	Joann Ocampo	125.00
V01556	Kylie Hendry	122.21
289	Bolinda Publishing Pty Ltd	102.92
V01526	Inger Palmer	100.00
V01531	Antony Ogar	100.00
V01558	Malak Seventh Day Adventist Church	100.00
V01542	Samantha Abdic	98.88
201	Spotless Facility Services Pty Ltd (T/A Ensign)	96.84

Creditor No.	Creditor Name	Amount \$
18	Integrated Land Information System	82.20
5568	Mr E F Gojar	79.99
V01550	Rishenda Moss	68.50
V00689	State Library of Queensland	66.00
V01554	Meghan Davey	55.98
V01520	Allan Lewis	45.00
V01530	Kyla Winter	45.00
3428	Bunnings Group Limited	42.75
V00385	Automobile Association of Northern Territory -AANT	31.00
V01197	Nila Subert	26.00
V01519	Rosemary Baird	10.00

4,690,611.01

  
Reviewed by: Finance Manager

  
Approved by: Director of Corporate Services



## SECTION 2

### Financial Results

2.7 - Creditor Accounts Outstanding March 2018

Creditor No.	Creditor Name	Amount \$
V00476	Water Dynamics (NT) Pty Limited	28,254.96
5104	JLM Civil Works Pty Ltd	15,405.32
48	Top End Line Markers Pty Ltd	14,916.06
V00368	iWater NT	12,177.00
V00228	Outback Tree Service	11,697.40
V01518	Neo 21 Pty Ltd trading as Utili-Com	10,835.00
3936	Arafura Tree Services and Consulting	7,755.00
3438	NT Shade & Canvas Pty Ltd	7,700.00
938	Nightcliff Electrical	6,879.85
5254	True North	5,313.00
3683	Area9 IT Solutions	5,226.99
5640	Think Water - Winnellie & Virginia	4,467.42
256	The Bookshop Darwin	4,087.34
4320	Elton Consulting	3,464.45
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	2,872.29
5551	Active Tree Services Pty Ltd	2,359.42
V01345	GreenTec Pty Ltd	2,321.00
87	Industrial Power Sweeping Services Pty	2,128.50
V00773	Akron Group NT Pty Ltd	2,035.00
3313	Zip Print	1,771.00
272	City Wreckers	1,694.00
V00902	Coles Motors	1,606.30
4825	OracleCMS	1,176.77
V01549	We're The Glue Pty Ltd	1,116.72
4029	Totally Workwear Palmerston	1,014.00
V00934	Rider Levett Bucknall NT Pty Ltd	935.00
2	Australian Taxation Office - PAYG	934.92
V00475	Outback Batteries	891.00
2587	Top End RACE	872.01
V00939	Defend Fire Services Pty Ltd	618.20
712	Paradise Landscaping (NT) Pty Ltd	616.00
V00151	Moogully Pty Ltd	455.00
V00073	Off the Leash	385.00
3428	Bunnings Group Limited	335.93
2294	Modern Teaching Aids Pty Ltd	277.79
4929	Barramundi Group	262.50
4398	Quality Indoor Plants Hire	193.33
2124	Food'll Do Catering Darwin (Grinners Catering)	190.00
2236	The Top Ender Tri-Services Magazine Inc	160.00
V01277	Express Studios	150.00
35	WINC Australia Pty Limited	149.01
5122	NT Electrical Group	132.00
4561	Bendesigns	127.49
201	Spotless Facility Services Pty Ltd (T/A Ensign)	72.63
610	Data Centre Services (DCS)	43.36
V01483	OfficeMax	17.83
		166,093.79

Reviewed by: Finance Manager

Approved: Director of Corporate Services

## Section 2 Financial Results

2.8 - Waste Charges as at 31 March 2018

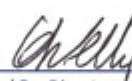
### Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Income</b>					
Rates & Charges	6,682,860	7,101,083	-	7,101,083	106.26%
Income	6,682,860	7,101,083	-	7,101,083	106.26%
<b>Expenditure</b>					
Professional Services	(60,771)	(36,876)	(23,616)	(60,492)	99.54%
Educational Resources	(20,000)	(14,860)	-	(14,860)	74.30%
Utilities	(15,150)	(7,167)	-	(7,167)	47.31%
Street Sweeping	(268,000)	(167,855)	(6,965)	(174,820)	65.23%
Litter Collection	(214,000)	(161,928)	(19,880)	(181,808)	84.96%
Domestic Bin Collection	(2,464,376)	(1,669,099)	(795,294)	(2,464,393)	100.00%
Waste Removal	-	(420)	-	(420)	0.00%
Kerb Side Collections	(90,000)	(98,793)	-	(98,793)	109.77%
Tip Recharge Domestic Bin collection	(570,000)	(405,785)	(164,215)	(570,000)	100.00%
Transfer Station	(1,575,000)	(1,053,330)	(534,193)	(1,587,523)	100.80%
Loan Repayments	(13,877)	-	-	-	0.00%
Tip Recharge Transfer Station	(300,000)	(228,981)	(71,019)	(300,000)	100.00%
<b>Expenditure</b>	<b>(5,591,174)</b>	<b>(3,845,095)</b>	<b>(1,615,181)</b>	<b>(5,460,276)</b>	<b>97.66%</b>
<b>Profit/(Loss)</b>	<b>1,091,686</b>	<b>3,255,988</b>	<b>(1,615,181)</b>	<b>1,640,807</b>	

Expenditures not included in reconciliation are waste related depreciation, overheads and capital works.



Reviewed By: Finance Manager



Approved By: Director of Corporate Services

## Section 2 Financial Results

### 2.9 - Commercial Leases as at 31 March 2018

#### Commercial Leases

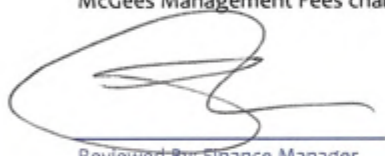
	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals plus Commitments \$	%
<b>Income</b>					
Library Services	30,000	26,506	-	26,506	88.35%
Aquatic Centre	77,291	57,969	-	57,969	75.00%
Civic Centre	162,333	123,152	-	123,152	75.86%
<b>Income</b>	<b>269,624</b>	<b>207,627</b>	<b>-</b>	<b>207,627</b>	<b>77.01%</b>
<b>Expenditure</b>					
Civic Centre	(16,800)	(7,864)	-	(7,864)	46.81%
<b>Expenditure</b>	<b>(16,800)</b>	<b>(7,864)</b>	<b>-</b>	<b>(7,864)</b>	<b>46.81%</b>
<b>Profit/(Loss)</b>	<b>252,824</b>	<b>199,764</b>	<b>-</b>	<b>199,764</b>	

Library Services includes lease held by Mosko's Market

Aquatic Centre includes the lease held by Tang Soo Do

Civic Centre includes leases held by Adult Mental Health and Peter McGrath

McGees Management Fees charged to Civic Centre each month



Reviewed By: Finance Manager



Approved By: Director of Corporate Services

**AGENDA ITEM:** 13.1.9

**REPORT TITLE:** Community Benefit Scheme – February, March 2018

**REPORT NUMBER:** 9/0007

**MEETING DATE:** 17 April 2018

**Author:** Director of Community Services, Jan Peters

**Approver:** Chief Executive Officer, Luccio Cercarelli

## PURPOSE

This report provides Council with a summary of the Community Benefit Scheme applications processed for the month of February and March 2018.

### Municipal Plan:

#### 4. Governance & Organisation

##### 4.2 Service

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

## KEY ISSUES

- Summary of Funding Applications, expenditures and acquittals
- To date Council has provided a total of \$87,391 in donations, sponsorships and scholarship
- \$12,609 remains unallocated in the 2017/2018 Community Benefit Scheme Program.

## RECOMMENDATION

THAT Report Number 9/0007 entitled Community Benefit Scheme – February, March 2018 be received and noted.

## BACKGROUND

A table listing all funding applications and acquittals processed during February and March 2018 is provided at **Attachment A**.

Included in the table is expenditure to date and amount of funds remaining for Grants, Donations, Sponsorships and Scholarships for 2017/2018.

City of Palmerston commits to setting an annual amount in its budget process dedicated to initiatives that benefit the community. The budget for 2017/2018 for Grants, Donations, Sponsorships and

Scholarships is \$100,000. Due to the successful distribution of funds to the community the 2017/2018 Community Budget Scheme budget available rests at \$12,609.

Community Benefit Scheme applications are accepted all year-round and Council promotes the opportunity to apply for funds at every opportunity: in monthly advertisements, via the Council website and additionally through Council's community network and advisory groups.

Where budgeted funds are not expended during the financial year, excess funds are transferred to the Community Benefit Scheme Reserve, which will be maintained at no greater than \$100,000 annually.

## **DISCUSSION**

During February and March 2018, Council awarded funding to six (6) community groups or organisations. \$1000 sponsorship was awarded to United Nations Association of Australia NT Division in support of the International Women's Day Event. Both Neighbourhood Watch NT and the Top End Association for Mental Health received \$500 each to support the hosting of Neighbour Day events.

Council has a three (3) year sponsorship agreement with both Touch Football NT and the Palmerston and Rural Seniors Committee (PRSC) to support their annual events. Touch Football NT received \$13,000 for the Touch Football NT Titles to be held in Palmerston in April, the 2018 sponsorship payment is the second of the three-year agreement. The PRSC received \$12,000 for the 2018 Seniors Fortnight to be held in Palmerston in August. 2018 is the final year of the three-year agreement with the PRSC.

Cazaly's Club Palmerston were successful in their application for \$30,000 sponsorship to host the Northern Territory PGA Championship at Palmerston Golf Club in August 2018.

## **CONSULTATION PROCESS**

There is no consultation process required for this report.

## **POLICY IMPLICATIONS**

Policy number FIN18 – Grants, Donations, Sponsorships and Scholarships.

## **BUDGET AND RESOURCE IMPLICATIONS**

The budget for the 2017/2018 year for Grants, Donations, Sponsorships and Scholarships is \$100,000. As of 3 April 2018, Council has awarded \$87,391 and \$12,609 remains in the 2017/2018 Community Benefit Scheme budget.

The Community Benefit Scheme Reserves contains \$100,000.

## **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

There is no risk, legal and legislative implications for this report.

## **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

There are no environment sustainability implications for this report.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

## **ATTACHMENTS**

**Attachment A:** Applications/Acquittals processed February, March 2018, Expenditure to date

## Attachment A: Applications/Acquittals Processed February, March 2018, Expenditure to Date

*City of Palmerston Community Benefits Scheme**Applications Received*

Activity Project	Applicant	Amount Requested	Amount Received	Outcome
Collaborative Dinner	Role Models and Leaders Australia	\$2,000	n/a	Withdrawn
International Women's Day Event	United Nations Association of Australia NT Division	\$2,000	\$1,000	Successful
Touch Football NT Titles	Touch Football NT	\$13,000	\$13,000	(Carried Forward) Successful
Morning Tea – Neighbour Day	Top End Association for Mental Health Inc.	\$500	\$500	Successful
Palmerston and Rural Seniors Committee	Seniors Fortnight 2018	\$12,000	\$12,000	(Carried Forward) Successful
Palmerston PGA Championship 2018	Cazaly's Club -Palmerston	\$30,000	\$30,000	Successful
Community BBQ - Neighbour Day	Neighbourhood Watch NT	\$500	\$500	Successful
Special Children's Big Day Out	Lions Cancer Institute	\$2,000	n/a	On hold – waiting for information required to complete application

*Acquittals Received*

Applicant	Activity Project	Amount Granted

*Current Community Benefits Scheme Expenditure to Date*

	Account Name	YTD \$	Commitment \$	YTD + Comm \$	Rev. Budget	<b>Budget Available \$</b>
Grants / Donations/Sponsorships/Scholarships Contributions Paid	Community Grants	<b>87,391</b>	nil	87,391	100,000	<b>12,609</b>



Local Government and Community  
Development Division  
2<sup>nd</sup> Floor, RCG House  
83-85 Smith Street

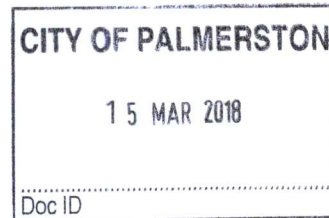
**Postal Address**

GPO Box 4621  
Darwin NT 0801

**T** 08 8999 8405

**E:** lgcompliance@nt.gov.au

Mr Luccio Cercarelli  
Chief Executive Officer  
City of Palmerston  
PO Box 1  
PALMERSTON NT 0831



Email: luccio.cercarelli@palmerston.nt.gov.au

**File Ref:** LGR2015/00015-9~033.

Dear Mr ~~Cercarelli~~ <sup>Luccio</sup>

**RE: 2016 Compliance Review – City of Palmerston**

Thank you for your letter dated 26 February 2018, informing me that the City of Palmerston (Council) has implemented the recommendations of two outstanding issues which were reported in a compliance review report to the Council in March 2016.

I am pleased to advise that local government inspectors are satisfied that the Council has addressed the outstanding issues and no further action is required. The compliance review is now officially complete.

I take this opportunity to thank you and Council staff for their cooperation and commitment to ensuring the Council is meeting the requirements of the *Local Government Act* and Regulations.

Yours sincerely,



Lee Williams  
Executive Director

.....12/.....3/2018